



**SPECIAL VILLAGE BOARD MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
TUESDAY, NOVEMBER 17, 2020
AT 7:00 PM
40 MADISON ST.
MAYWOOD, IL 60153**

Physical attendance at this public meeting is limited to 25 individuals or 25% occupancy, with priority given to Village officials, Village staff and consultants, subject to social distancing guidelines.

The public is encouraged to stay at home and watch and listen to and participate in the public meeting via electronic means.

Public comments and any responses will be read into the public meeting record.

Please submit public comments via email in advance of the public meeting to: cthompkins@maywood-il.org or tpavlik@maywood-il.org and/or faxing to (708) 681-8818.

Options to watch and listen to the public meeting:

Live Stream at Village Website Home Page: Go to www.maywood-il.org and Click "Video On Demand".

AGENDA

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance to the Flag
5. Approval of minutes for Special Village Board Meeting of the Board of Trustees
Wednesday, November 4, 2020. 4
6. Oaths, Reports, Proclamations, Announcements and Appointments
7. Finance Management Report(s):
 - A. Approval of Village of Maywood Warrant List No. 200502 through November 10, 2020 in the amount of \$869,672.37. 9
8. Mayor's Report and Theme: "A SHIFT IS COMING, THINGS ARE CHANGING IN OUR FAVOR, WHEN THE PEOPLE GET A MIND TO WORK"
9. Public Comments:
10. Village Manager's Report:
 - A. Discussion and consideration concerning the Maywood Property Management, LLC for participation in the Facade Improvement Program located at 840 South 17th Avenue. 19
 - B. Discussion and consideration concerning the Facade Program Expansion improvements and additions to enhance/streamline the process by which businesses apply for the program. The Facade Program is offered to commercial owners and tenants within Village TIF districts. 24
11. Village Attorney Report:
 - A. Discuss Schedule for Adoption and Approval of Amendments to the Redevelopment Project and Plan for the Madison Street - Fifth TIF District. - No attachments
 - a. Announce availability of the draft Amended Redevelopment Plan.
 - b. Status Report on Joint Review Board Meeting held on Friday, November 13, 2020.
 - c. Announce Public Hearing to be conducted by Village Board on Tuesday, December 15, 2020 (as part of the Village Board Meeting - 7:00 P.M.)
 - d. Announce Ordinance approving the First Amendment to Redevelopment Project and Plan to be considered at Tuesday, December 29, 2020 Special Village Board Meeting (7:00 P.M.)

- B. Discuss Schedule for Adoption and Approval of Amendments to the Redevelopment Project and Plan for the Roosevelt Road TIF District. - No attachments
 - a. Announce availability of the draft Amended Redevelopment Plan.
 - b. Status Report on Joint Review Board Meeting held on Friday, November 13, 2020.
 - c. Announce Public Hearing to be conducted by Village Board on Tuesday, December 15, 2020 (as part of the Village Board Meeting - 7:00 P.M.)
 - d. Announce Ordinance approving the First Amendment to Redevelopment Project and Plan to be considered at Tuesday, December 29, 2020 Special Village Board Meeting (7:00 P.M.)

12. Omnibus Agenda Items:

- A. Approval of a payment to Accu-tron Computer Service for computer consulting services for the month of November 2020 in the amount of \$6,300.00. 29
- B. Approval of payment to Allied Waste Service for garbage service pickup for the Village of Maywood for the month of November 2020 in the amount of \$8,497.41. 31
- C. Approval of payment to Cargill, Inc. for Bulk Salt Purchase for the Village of Maywood Public Works Department in the amount of \$14,347.24 "with bid waiver". 34
- D. Approval of payment to Comcast Business for Phone Internet and Trunk Services for the Village of Maywood in the amount of \$33,149.57. 38
- E. Approval of payment to Falco CG, Inc. for services provided to the Maywood Masonic Temple Cornice Repair/Multipurpose Building (200 So. 5th Ave.) to install Eave Chimney Flashing, Sheet Metal Cornice and Metal Roof 85 and Aluminum Windows in the amount of \$94,600.00 "with bid waiver". 81
- F. Approval of payment to Fleet Services for Retail Fuel Purchases for the Village of Maywood in the amount of \$8,219.09. 92
- G. Approval of payment to H&H Electric for Streetlight Maintenance and Repair for the Village of Maywood Public Works Department in the amount of \$5,321.85. 95
- H. Approval of payment to Maywood Glass & Mirror Company for installation of three steel doors for the Village of Maywood Police Department in the amount of \$17,500.00 "with bid waiver". 105
- I. Approval of payment to Signco for new window coverings for the Village of Maywood Historical Preservation Commission in the amount of \$5,250.00. 107
- J. Approval of payment to Standard Equipment for parts, repair and labor for the Village of Maywood Public Works Department in the amount of \$18,151.83 "with bid waiver". 109
- K. Approval of payment to T.P.I. for plumbing/building inspection services for the Village of Maywood Code Enforcement Department in the amount of \$7,712.00. 121
- L. Approval of payment to Utility Service Compnay for the 500,000 Pedisphere St. Charles Road Tank-Quarterly in the amount of \$7,444.96. 125
- M. Approval of payment to Village of Melrose Park for water services provided to the Village of Maywood 9/21/20 - 10/19/20 from the Village of Melrose Park in the amount of \$48,178.77. 127
- N. Approval of payment to J. Nardulli Concrete for construction on the referenced 2020 Green Infrastructure Alley Improvements Project in the amount of \$351,967.96 130
- O. Approval of payment to Unique Plumbing for the 2020 Resurfacing Water Main Improvements Project in the amount of \$333,094.33. 137
- P. Statement for Legal Services for September 2020 Pertaining to General Matters in the amount of \$6,590.50. 146
- Q. Statement for Legal Services for September 2020 pertaining to Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, etc. in the total amount of \$30,283.91. 154

<p>R. A RESOLUTION APPROVING THE SALE OF REAL PROPERTY COMMONLY KNOWN AS 905 SOUTH 3RD AVENUE PURSUANT TO THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD (Purchaser: Lamont Curry, Owner of 907 South 3rd Avenue, Maywood, Illinois), with a cover memo dated November 11, 2020 from Klein, Thorpe & Jenkins, Ltd.</p> <p>13. New Business:</p> <p>A. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND AREA TOWING, INC. FOR VEHICLE TOWING SERVICES, with a cover memo dated November 11, 2020 from Klein Thorpe and Jenkins, Ltd.</p> <p>B. 2020 PROPERTY TAX LEVY:</p> <p>RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2020.</p> <p>C. Discussion and consideration to pay \$318.66 for the Tour De Proviso Bike Ride.</p> <p>14. Old Business:</p> <p>A. A RESOLUTION APPROVING A RENEWAL OF THE COOK COUNTY CLASS 8 PROPERTY TAX RATE DESIGNATION FOR THE REAL PROPERTY COMMONLY KNOWN AS 1401 ST. CHARLES ROAD, MAYWOOD, ILLINOIS, (Aetna Plywood, Inc.), with a cover memo dated November 11, 2020 from Klein, Thorpe & Jenkins, Ltd.</p> <p>15. Board of Trustees Comments/Information</p> <p>16. For Information Only</p> <p>17. Closed Meeting Session</p> <p>A. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).</p> <p>B. Probable or imminent litigation (5 ILCS 120/2(c)(11)).</p> <p>C. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member. (5 ILCS 120/2(c)(12)).</p> <p>18. Adjournment</p>	<p>245</p> <p>251</p> <p>269</p> <p>374</p> <p>377</p>
--	---

<p>cc: Mayor</p> <p>Trustees:</p> <p>Village Clerk</p> <p>Village Manager</p>	<p>Edwenna Perkins</p> <p>Nathaniel G. Booker</p> <p>Isiah Brandon</p> <p>Miguel Jones</p> <p>Melvin L. Lightford</p> <p>Antonio Sanchez</p> <p>Kimyada Wellington</p> <p>Viola Mims</p> <p>Willie Norfleet, Jr.</p>
--	---

The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and Illinois Governor Disaster Proclamation dated October 16, 2020 (Phase 4 Restore Illinois Plan), as amended, and Executive Order 2020-59 extending the Governor's prior Executive Orders relating to the COVID-19 pandemic and his implementation of Phase 4 of the "Restore Illinois" Plan (Community Revitalization Order - COVID-19 E.O. No. 55), as amended.

**VILLAGE OF MAYWOOD
BOARD OF TRUSTEES
SPECIAL BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 4, 2020**

Call to Order

The Special Board Meeting of Wednesday, November 4, 2020 was called to order by Mayor Edwenna Perkins at 7:07 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Viola Mims, Village Clerk, the following answered **Present:** Mayor Edwenna Perkins, Trustees I. Brandon, M. Jones (via telephone), A. Sanchez, K. Wellington (via telephone), and N. Booker. **Absent:** Trustee M. Lightford. There being a Quorum present, the meeting was convened.

Staff Attendance:

Willie Norfleet Jr., Village Manager
David Myers, Director of Community Development
Lanya Satchell, Finance Director
Angela Smith, Business Coordinator, Community Development
Edgar Lara, Planning/Zoning Officer
Valdimir Talley Jr., Police Chief (via telephone)
Michael Jurusik, Village Attorney

Invocation - Trustee Brandon

Pledge of Allegiance to the Flag - Everyone remained standing and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Special Board Meeting of the Board of Trustees on Tuesday, October 20, 2020.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.

Discussion: Trustee Wellington mentioned adding "to" to the last sentence on page 7 to read: items below at 8:58 p.m. due "to".... and Clerk Mims mentioned for Item V on page 8 to change the motion by Trustee Brandon to Trustee Booker. An amended motion follows:

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve with corrections

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Oaths, Reports, Proclamations, Announcements and Appointments - None

Finance Management Report(s):

A. Approval of Village of Maywood Warrant List No. 200501 through October 28, 2020 in the amount of \$476,475.51.

Motioned by Trustee Sanchez and Seconded by Trustee Booker to approve.

Discussion: Trustee Booker questioned Check No. 103544 (Magnus and Anderson). Ms. Satchell responded.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discussion pursuant to the Village of Maywood Open Invoices Report as of October 28, 2020 in the amount of \$961,298.95.

Information Only

Mayor’s Report and Theme: “A shift is coming; things are changing in our favor, when the people get a mind to work”.

- A. Status update from police department on the purchase of body cams. No attachments

Chief Talley reported the grant was not applicable for the purchase of body cams, but on-going meetings are occurring with potential vendors. Trustee Brandon requested status on street camera operations.

Information Only

- B. Status update from police department for purchase of additional tasers. No attachments

Chief Talley reported the use of a 2018 grant to purchase tasers and involves online training, but due to restrictions (COVID), in-person training will be forthcoming under the authority of Commander Yancy. Mayor Perkins inquired if all officers would have tasers. Chief Talley responded enough tasers were purchased for all patrol officers (26) after training has been completed.

Information Only

Public Comments: Comments from the Public – D. Williams and J. Thompson. **Response to Public Comments:** Mr. Norfleet, Clerk Mims, Mr. Myers and Trustee Brandon.

Village Manager’s Report:

- A. A discussion and consideration regarding purchase of Village Owned Property located at 905 South 3rd Avenue under the ANLAP Program.

Motioned by Trustee Brandon and Seconded by Trustee Sanchez to approve.

Discussion: Ms. Smith gave an overview of the proposal. Trustees Booker and Sanchez made comments.

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Discuss draft Resolution determining the estimated Village of Maywood Real Estate Tax Levy for Year 2020 (final action at Village Board Meeting date: Tuesday, November 17, 2020).

Trustees Booker, Brandon and Sanchez made comments. Attorney Jurusik mentioned the finance director and village manager will make a recommendation in the range of \$23 million to complete the draft documents page 44 (resolution) and page 47 (notice). This item is not to address the percentage to increase or not increase the tax levy.

Information Only

- C. Discuss draft Notice of Proposed Real Estate Tax Levy Public Hearing for the Village of Maywood for Year 2020 (Publish final version not more than 14 nor less than 7 days prior to the proposed Tuesday, December 1, 2020 Public Hearing; target publication date range: Chicago Sun Times or Chicago Tribune: one time during Wednesday, November 18, 2020 through Tuesday, November 24, 2020 and Village Free Press: either Wednesday, November 18, 2020 or Wednesday, November 25, 2020).

No Discussion

Village Attorney Report

- A. Discuss updated Tentative Schedule for Adoption and Approval of Amendments to the Redevelopment Project and Plan for the Madison Street - Fifth Avenue TIF District dated October 28, 2020.
- Announce availability of the draft Amended Redevelopment Plan.
 - Announce Joint Review Board Meeting to be held on Friday, November 13, 2020 (4:30 p.m. in the Village Board Room).
 - Announce Public Hearing to be conducted by Village Board on Tuesday, December 15, 2020 (as part of the Village Board Meeting - 7:00 p.m.)
- B. Discuss updated Tentative Schedule for Adoption and Approval of Amendments to the Redevelopment Project and Plan for the Roosevelt Road TIF District dated October 28, 2020.
- Announce availability of the draft Amended Redevelopment Plan.
 - Announce Joint Review Board Meeting to be held on Friday, November 13, 2020 (4:45 p.m. in the Village Board Room).
 - Announce Public Hearing to be conducted by Village Board on Tuesday, December 15, 2020 (as part of the Village Board Meeting - 7:00 p.m.)

Attorney Jurusik gave an overview of the process for the above items.

Omnibus Agenda Items:

Motioned by Trustee Sanchez and Seconded by Trustee Booker for the approval of the Omnibus Agenda Items A – G: with the exception of Item F.

A. Approval of a payment to Allied Service Group, Inc. for transportation of the deceased for the Village of Maywood Police Department in the amount of \$8,400.00. **B.** Approval of payment to City of Chicago for water services provided to the Village of Maywood from August 18, 2020 to September 17, 2020 in the amount of \$306,183.92. **C.** Approval of payment to Hancock Engineering for engineering services rendered for the Village of Maywood Public Works Department pursuant to the 2020 Alley and Roadway Improvement Project in the amount of \$60,614.81. **D.** Approval of payment to Triggs Construction for engineering services rendered to the Village of Maywood pursuant to the 2020 Alley and Roadway Improvements Project which includes roadway and drainage improvements along 6th Avenue, School Street, Warren Street, Legion Street and Wilcox. The project also includes improvements to Alleys 101, 106 and 344 in the amount of \$229,217.67. **E.** Approval of payment to Insurance Program Managers Group for the Third Installment of four (4) to be paid by end of Fiscal Year for the Village of Maywood in the amount of \$141,620.25. **G.** An Ordinance Approving and Authorizing the Execution of the proposal of Sammy Thompson Plumbing in the amount of \$9,870.00 for water tank purchase and installation services and approving the Expenditure of Madison Street / 5th Avenue TIF District Funds for such purchase and services (Project: 350 Gallon Hot Water Tank Replacement at Village Hall).

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Pulled Items

- F. A Resolution Approving a Renewal of the Cook County Class 8 Property Tax Rate Designation for the Real Property Commonly Known as 1401 St. Charles Road, Maywood, Illinois, (Aetna Plywood, Inc.).

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: Trustee Booker mentioned there should be a plan of improvement from Aetna for the third tax incentive request, in regard, to job training and job advancement programs. Ms. Smith and Attorney Jurusik made recommendations for Aetna to respond to requests from the Board.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to postpone to the next Board meeting pending a presentation by Aetna.

Discussion: None

Ayes: Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: Mayor Perkins

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

New Business:

- A. A Resolution Approving and Authorizing the Execution of a Plat of Re-subdivision for the 1616 South 5th Avenue Property (with Exhibit "A": Final Plat of Re-subdivision, being provided by Village Staff), with a cover memo dated October 28, 2020 from Klein, Thorpe and Jenkins, Ltd..

Ms. Smith gave an overview on the request. Trustees Booker, Sanchez and Attorney Jurusik made comments.

Motioned by Trustee Sanchez and Seconded by Trustee Brandon to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

- B. Resolution Approving and Authorizing the Execution of a Plat of Re-subdivision for the 1601 South 5th Avenue Property (with Exhibit "A": Final Plat of Re-Subdivision, being provided by Village Staff), with a cover memo dated October 28, 2020 from Klein, Thorpe and Jenkins, Ltd.

Ms. Smith gave an overview on the request.

Motioned by Trustee Booker and Seconded by Trustee Sanchez to approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford

Motion Carried

Old Business – Trustee Brandon requested an update from the Economic Development Commission in regard to the business improvement program.

Board of Trustee Comments/Information - None

For Information Only

- A. Information concerning the Village of Maywood 2020 Property Reassessment Year documentation presented by Mr. Willie Norfleet, Village Manager at Town Hall Meeting Thursday, October 22, 2020.

Closed Meeting Session - Canceled

Motioned by Trustee Brandon and Seconded by Trustee Booker to adjourn the Special Board Meeting at 8:57 p.m. with a consensus of the Board

Edwenna Perkins, Mayor

Viola Mims, Village Clerk

cc: Mayor Perkins
Board of Trustees
Village Clerk, Viola Mims
Willie Norfleet Jr, Village Manager

VILLAGE OF MAYWOOD

Warrant List #200502 through November 10, 2020

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below, and authorize the payment when funds are available.

President

Village Manager

Attest

Clerk

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
103527	DOOR AND WINDOW GUARD	WINDOWS/DOOR RENTAL 615 S 5TH	CODE ENFORCEMENT	4,260.00
103527	DOOR AND WINDOW GUARD	WINDOWS/DOOR INSTALL/RENTAL/REMOV	CODE ENFORCEMENT	1,927.00
103527	DOOR AND WINDOW GUARD	RENTAL 811 S. 10TH AVE.	CODE ENFORCEMENT	1,927.00
Total 103527:				8,114.00
103528	DOOR SYSTEMS, INC.	WINDOW RENTAL - 809 S. 10TH AVE.		72.00
Total 103528:				72.00
103622	CHRISTOPHER BROWN	P&F-MEETING 10/22/2020	POLICE & FIRE COMMISSION	150.00
Total 103622:				150.00
103623	CITY OF CHICAGO-	ACCT #432532-432532 4/16-5/18	WATER COLLECTIONS	286,000.60
103623	CITY OF CHICAGO-	ACCT#432532-432532 7/16-8/18	WATER COLLECTIONS	174,041.49
Total 103623:				460,042.09
103624	FIRST INSURANCE FUNDING	GENERAL LIAB INS PMT *SEPT 2020	HUMAN RESOURCES	14,913.45
Total 103624:				14,913.45
103625	G & G Group	CENSUS STIPENDS	2020 CENSUS GRANT	500.00
103625	G & G Group	CENSUS REIMBUSEMRNT	2020 CENSUS GRANT	38.82
Total 103625:				538.82
103626	GENE WASHINGTON	P&F-MEETING 10/22/2020	POLICE & FIRE COMMISSION	150.00
Total 103626:				150.00
103627	GLOBAL SURVEILLANCE.COM, INC.	VIDEO SURVEILLANCE CAMERAS	POLICE	2,800.00
Total 103627:				2,800.00
103628	JAMES T BREWER	P&F-MEETING 10/22/2020	POLICE & FIRE COMMISSION	150.00
Total 103628:				150.00
103629	JKS VENTURES, INC.	PW-LIMESTONE/GRADE 8 LIMESTONE	MOTOR FUEL TAX	1,887.00
Total 103629:				1,887.00
103630	JONETTE GREENHOW	REIMB.PURCH OF GIFT CARDS	SPECIAL EVENT REVENUE	100.00
Total 103630:				100.00
103631	LEWIS LAWN SERVICE INC.	GRASS/DEBRIS 10/19 - 438-442 S. 14TH		450.00
103631	LEWIS LAWN SERVICE INC.	GRASS/DEBRIS 10/19 - 1000 MADISON (ALL		1,450.00
Total 103631:				1,900.00
103632	MAGNUS AND ANDERSON	CUT/DEBRIS 10/18 - 1622 S. 16TH		200.00
103632	MAGNUS AND ANDERSON	CUT/DEBRIS 10/18 - 1425 S. 17TH		2,850.00
103632	MAGNUS AND ANDERSON	CUT/DEBRIS 10/18 - 1600 S. 13TH		2,900.00
103632	MAGNUS AND ANDERSON	CUT/DEBRIS 1/10 - 1602 MADISON		475.00
103632	MAGNUS AND ANDERSON	CUT/DEBRIS 10/18 - 2008 S. 7TH		3,500.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
103632	MAGNUS AND ANDERSON	CUT/DEBRIS 09/27 - 515 S. 7TH AVE.		2,500.00
Total 103632:				12,425.00
103633	MESIROW INSURANCE SERVICES	NOVEMBER QUARTERLY INSTALLMENT	HUMAN RESOURCES	23,594.00
103633	MESIROW INSURANCE SERVICES	NOVEMBER QUARTERLY INSTALLMENT	HUMAN RESOURCES	30,688.00
103633	MESIROW INSURANCE SERVICES	NOVEMBER QUARTERLY INSTALLMENT	HUMAN RESOURCES	17,187.00
103633	MESIROW INSURANCE SERVICES	NOVEMBER QUARTERLY INSTALLMENT	HUMAN RESOURCES	33,446.75
103633	MESIROW INSURANCE SERVICES	NOVEMBER QUARTERLY INSTALLMENT	HUMAN RESOURCES	18,665.00
103633	MESIROW INSURANCE SERVICES	NOVEMBER QUARTERLY INSTALLMENT	HUMAN RESOURCES	18,039.50
Total 103633:				141,620.25
103634	MICRO CENTER	OFFICE EQUIPMENT AND SUPPLIES	MANAGEMENT INFORMATION SYSTE	2,579.90
Total 103634:				2,579.90
103635	OFFICE DEPOT	C/D-OFFICE SUPPLIES	COMMUNITY DEVELOPMENT	599.90
103635	OFFICE DEPOT	C/D-OFFICE SUPPLIES	COMMUNITY DEVELOPMENT	105.19
103635	OFFICE DEPOT	C/D-OFFICE SUPPLIES	COMMUNITY DEVELOPMENT	601.39
103635	OFFICE DEPOT	C/D-OFFICE SUPPLIES	COMMUNITY DEVELOPMENT	109.18
103635	OFFICE DEPOT	C/D-OFFICE SUPPLIES	COMMUNITY DEVELOPMENT	119.98
Total 103635:				1,535.64
103636	PAYLESS AUTO BODY	POL UNIT 121 REPAIRS	POLICE	8,999.34
Total 103636:				8,999.34
103637	PROVISO TOWNSHIP HIGHSCHOOLS	FACILITY RENTAL *11/14	POLICE & FIRE COMMISSION	3,355.20
Total 103637:				3,355.20
103638	RHONDA SHERROD	MAYWOOD NEWSLETTER	VILLAGE MANAGER	250.00
103638	RHONDA SHERROD	OFFICE REPLACEMENT 10/23	PRESIDENT & TRUSTEES	100.00
Total 103638:				350.00
103639	RONEY RILEY	P&F-MEETING 10/22/2020	POLICE & FIRE COMMISSION	150.00
Total 103639:				150.00
103640	ROY STROM	PW-YARD WASTE DISPOSAL	PUBLIC WORKS	177.12
103640	ROY STROM	PW-YARD WASTE DISPOSAL	PUBLIC WORKS	44.28
103640	ROY STROM	PW-YARD WASTE DISPOSAL	PUBLIC WORKS	44.28
103640	ROY STROM	PW-YARD WASTE DISPOSAL	PUBLIC WORKS	317.80
Total 103640:				583.48
103641	SAMMY THOMPSON PLUMBING	DEPOSIT-REMOVE/INSTALL WATER TANK	TIF ADMINISTRATION	5,170.00
Total 103641:				5,170.00
103642	SANTA'S VILLAGE ENTERPRISES	DEPOSIT-(2)REINDEERS *TREE LIGHTING *	SPECIAL EVENT REVENUE	872.50
Total 103642:				872.50
103643	TAPPED IN INC	HANG RACKS/INSTALL OUTLETS	POLICE	2,950.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 103643:				2,950.00
103644	VICTOR E. PUSCAS, JR.	ADMIN HEARING SERVICES *10/16	COMMUNITY DEVELOPMENT	450.00
Total 103644:				450.00
103645	WAYNE WELCH	P&F-MEETING 10/22/2020	POLICE & FIRE COMMISSION	200.00
Total 103645:				200.00
103646	WINDOM PRODUCTIONS	VILLAGE BOARD MEETINGS/COMMUNITY	VILLAGE MANAGER	2,400.00
Total 103646:				2,400.00
103647	ADVANCED WEIGHING SYSTEMS INC	RECERTIFICATION OF WHEEL LOAD SCAL	POLICE	200.00
Total 103647:				200.00
103648	ARK ATTORNEY AT LAW	OVERPMT OF TRANSFER STAMP *1901 S 2	CORPORATE	9.00
Total 103648:				9.00
103649	EDWIN HANCOCK ENGINEERING CO	10TH AVE. AND ROOSEVELT RD EMERGEN	TIF ADMINISTRATION	3,875.00
103649	EDWIN HANCOCK ENGINEERING CO	2020 EMERGENCY SEWER AND WATER RE	WATER & SEWER MAINTENANCE	429.00
Total 103649:				4,304.00
103650	KANE, MCKENNA & ASSOC INC	MADISON/5TH & ROOSEVELT TIF AMENDM	TIF ADMINISTRATION	8,675.00
Total 103650:				8,675.00
103651	KLEIN, THORPE AND JENKINS LTD	ESCROW #6-ECONOMIC INCENTIVES	TIF ADMINISTRATION	1,012.00
103651	KLEIN, THORPE AND JENKINS LTD	TIF ROOSEVELT ROAD/TAX DEED 415 ROO	TIF ADMINISTRATION	1,324.70
103651	KLEIN, THORPE AND JENKINS LTD	ESCROW #6-ECONOMIC INCENTIVES	TIF ADMINISTRATION	3,468.42
103651	KLEIN, THORPE AND JENKINS LTD	ESCROW #6-ECONOMIC INCENTIVES	TIF ADMINISTRATION	2,651.60
103651	KLEIN, THORPE AND JENKINS LTD	ESCROW #6-ECONOMIC INCENTIVES	TIF ADMINISTRATION	663.40
Total 103651:				9,120.12
103652	KONICA MINOLTA BUSINESS	CASHIER MAINT AGRMENT-8/2-9/	WATER COLLECTIONS	8.91
103652	KONICA MINOLTA BUSINESS	CASHIER MAINT AGREEMENT 9/2-10/1	WATER COLLECTIONS	9.75
Total 103652:				18.66
103653	SPRINT	CELLULAR SVC *PW	WATER & SEWER MAINTENANCE	54.81
Total 103653:				54.81
103654	ALLIED WASTE SERVICES	WASTE CONTAINER	VILLAGE MANAGER	1,016.00
103654	ALLIED WASTE SERVICES	WASTE CONTAINER	POLICE	114.00
Total 103654:				1,130.00
103655	SHAKESPEARE LAWN SPRAY	CLEANED UP FLY DUMPING *600 BLK 12TH	PUBLIC WORKS	1,000.00
Total 103655:				1,000.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
103656	SUSAN NICOLAI	AMBULANCE BILLING REFUND	CORPORATE	437.50
Total 103656:				437.50
103657	WILLIE NORFLEET	REIMB.PURCHASE OF FUEL	VILLAGE MANAGER	87.00
Total 103657:				87.00
103658	ALEXZONDREA TAYLOR	P&F-CLERICAL WORK 10/19-10/30	POLICE & FIRE COMMISSION	800.00
Total 103658:				800.00
103659	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	208.30
103659	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	296.58
103659	American Welding & Gas Inc.	FIR-OXYGEN CYLINDERS HAZ-MAT DELIVE	FIRE	138.79
Total 103659:				643.67
103660	AT&T	708 R060166 4321 6/17-7/16	POLICE	818.61
Total 103660:				818.61
103661	AT&T	FIR- 708 Z53-0225 8771 1 8/17-9/16	FIRE	2,537.23
Total 103661:				2,537.23
103662	AT&T	FIR- 708Z53-0540 800 1 8/17-9/18	FIRE	2,251.18
Total 103662:				2,251.18
103663	AUTOZONE	FIR-DIESEL EXHAUST FLUID	FIRE	27.87
Total 103663:				27.87
103664	BETTYE J. BROWN	VMO-TEMP RCPTIONIST 10/19-10/30	HUMAN RESOURCES	1,200.00
Total 103664:				1,200.00
103665	CHICAGO TITLE INSURANCE CO	TITLE INSURANCE 1215-17 S. 17TH	COMMUNITY DEVELOPMENT	1,275.00
Total 103665:				1,275.00
103666	CINTAS CORPORATION #344	UNIFORM SERVICE	PUBLIC WORKS	324.99
103666	CINTAS CORPORATION #344	PW-UNIFORM SERVICE	PUBLIC WORKS	324.99
103666	CINTAS CORPORATION #344	UNIFORM SERVICE	PUBLIC WORKS	324.99
103666	CINTAS CORPORATION #344	UNIFORM SERVICE	PUBLIC WORKS	324.99
Total 103666:				1,299.96
103667	CLIFFE PRINTING COMPANY	FIN-ENVELOPES	FINANCE	150.00
103667	CLIFFE PRINTING COMPANY	ENVELOPES	CODE ENFORCEMENT	270.00
Total 103667:				420.00
103668	Concrete Consulting Engineers, LLC	ACI GRADE 1FIELD TECHNICIAN	PUBLIC WORKS	660.00
Total 103668:				660.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
103669	DEARBORN NATIONAL	LIFE INS PREM *NOV 2020	CENTRAL SERVICES	1,813.46
Total 103669:				1,813.46
103670	Desmond Rouse	FLOOD CONTROL PROGRAM	WATER & SEWER MAINTENANCE	1,750.00
Total 103670:				1,750.00
103671	DOOR AND WINDOW GUARD	WINDOWS/DOOR RENTAL - 811 S. 10TH AV		483.00
Total 103671:				483.00
103672	EDWIN HANCOCK ENGINEERING CO	2020 ALLEY AND ROADWAY IMPROVEMEN	TIF ADMINISTRATION	47,024.00
Total 103672:				47,024.00
103673	FIRST INSURANCE FUNDING	GENERAL LIAB INS PMT *NOV 2020	HUMAN RESOURCES	14,913.45
Total 103673:				14,913.45
103674	FOREST SECURITY, INC.	QRTL BURGLAR ALARM MONITORING *13	PUBLIC WORKS	299.85
103674	FOREST SECURITY, INC.	QRTL BURGLAR ALARM MONITORING*20	PUBLIC WORKS	1,122.00
Total 103674:				1,421.85
103675	FORT DEARBORN	BROAD SPECTRUM DISINFECTANT*REDLI	CENTRAL SERVICES	424.90
103675	FORT DEARBORN	BROAD SPECTRUM DISINFECTANT	CENTRAL SERVICES	145.00
Total 103675:				569.90
103676	GLOBAL SURVEILLANCE.COM, INC.	VIDEO SURVEILLANCE CAMERAS	POLICE	2,800.00
Total 103676:				2,800.00
103677	HINCKLEY SPRINGS	WATER EQUIPMENT RENTAL	CODE ENFORCEMENT	150.06
Total 103677:				150.06
103678	Johnny Larry	FLOOD CONTROL PROGRAM	WATER & SEWER MAINTENANCE	1,750.00
Total 103678:				1,750.00
103679	JONETTE GREENHOW	REIMB.HALLOWEEN EVENT	SPECIAL EVENT REVENUE	81.52
103679	JONETTE GREENHOW	REIMB.THERMOSTAT FOR BOARD ROOM	PRESIDENT & TRUSTEES	43.99
Total 103679:				125.51
103680	KLEIN, THORPE AND JENKINS LTD	LEGAL RETAINER SVCS *JUN 2020	LAW	2,487.50
103680	KLEIN, THORPE AND JENKINS LTD	LEGAL RETAINER SVCS *AUG 2020	LAW	4,148.00
103680	KLEIN, THORPE AND JENKINS LTD	LEGAL RETAINER SVCS *JUL 2020	LAW	4,130.00
103680	KLEIN, THORPE AND JENKINS LTD	ECONOMIC REDEVELOPMENT	LAW	2,447.70
103680	KLEIN, THORPE AND JENKINS LTD	ECONOMIC REDEVELOPMENT	LAW	7,762.80
103680	KLEIN, THORPE AND JENKINS LTD	EMPLOYMENT AND LABOR	LAW	6,819.84
103680	KLEIN, THORPE AND JENKINS LTD	ECONOMIC REDEVELOPMENT	LAW	496.00
Total 103680:				28,291.84
103681	KONICA MINOLTA BUSINESS	POLICE MAINT AGRMENT-8/2-9/	POLICE	45.54

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
103681	KONICA MINOLTA BUSINESS	POLICE MAINT AGREEMENT 9/2-10/1	POLICE	25.29
Total 103681:				70.83
103682	KOPY KAT	POL-HANDICAP PARKING PERMITS	POLICE	450.00
103682	KOPY KAT	POL PRINTING	POLICE	400.00
Total 103682:				850.00
103683	LEWIS LAWN SERVICE INC.	CUT GRASS/DEBRIS - 10/27 302 S. 1ST		40.00
103683	LEWIS LAWN SERVICE INC.	CUT GRASS/DEBRIS - 5TH & 9TH MAINE		1,900.00
Total 103683:				1,940.00
103684	MAGNUS AND ANDERSON	CUT/DEBRIS 10/25 - 1208 S. 1ST		1,500.00
Total 103684:				1,500.00
103685	MCCANN INDUSTRIES INC	PW-TRACK LOADER WINDOW REPAIR#2	WATER & SEWER MAINTENANCE	2,352.66
Total 103685:				2,352.66
103686	MP AUTO SALES & REPAIR, INC	POL-MERCURY-FIX WIPER	POLICE	65.00
103686	MP AUTO SALES & REPAIR, INC	POL UNIT 100-OIL CHANGE/FILTER	POLICE	88.00
103686	MP AUTO SALES & REPAIR, INC	POL-M204552 FLEX PIPE/OIL CHANGE	POLICE	1,743.00
103686	MP AUTO SALES & REPAIR, INC	POL UNIT YANCY CAR HEATER FLUSH	POLICE	85.00
103686	MP AUTO SALES & REPAIR, INC	POL-116-REPLACE STABILIZER/OIL CHANG	POLICE	910.00
103686	MP AUTO SALES & REPAIR, INC	POL UNIT 104 OIL CHANGE	POLICE	55.00
103686	MP AUTO SALES & REPAIR, INC	POL UNIT 116-CALIBER/BACKET	POLICE	274.00
103686	MP AUTO SALES & REPAIR, INC	POL-104-OIL & FILTER	POLICE	70.00
Total 103686:				3,290.00
103687	MUNICIPAL EMPLOYEE	LIFE INS COVERAGE *NOV 2020	CENTRAL SERVICES	1,342.61
103687	MUNICIPAL EMPLOYEE	LIFE INS COVERAGE *OCT 2020	CENTRAL SERVICES	1,342.61
Total 103687:				2,685.22
103688	NAFISCO INC	PW-(85) STREET SIGNS/POLES & BASES	PUBLIC WORKS	10,720.00
Total 103688:				10,720.00
103689	NICOR GAS	ACCT #36-31-27-3655 0	PUBLIC WORKS	147.55
103689	NICOR GAS	GAS/HEAT SVC 300 OAK ST	PUBLIC WORKS	120.93
Total 103689:				268.48
103690	NICOR GAS #6708165415 3	GAS SERVICE 700 ST CHARLES 7/17-8/16	PUBLIC WORKS	889.45
Total 103690:				889.45
103691	NICOR GAS #76-18-58-0000 0	ELECTRIC SVC *42 MADISON ST 7/16-8/14	PUBLIC WORKS	876.41
Total 103691:				876.41
103692	OCCUPATIONAL HEALTH CENTERS	HR-PRE-EMPLOYMENT SERVICES	HUMAN RESOURCES	438.50
103692	OCCUPATIONAL HEALTH CENTERS	HR-PRE-EMPLOYMENT SERVICES	HUMAN RESOURCES	95.50
103692	OCCUPATIONAL HEALTH CENTERS	HR-EMPLOYEE SERVICES	HUMAN RESOURCES	127.50

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 103692:				661.50
103693	OFFICE TEAM	COD-PERMIT TECH WK END 10/30 *J.ROBI	PUBLIC WORKS	951.60
Total 103693:				951.60
103694	PAYLESS AUTO BODY	FIR-BRAKES, ROTORS AND CALIPERS REP	FIRE	1,898.67
Total 103694:				1,898.67
103695	PETTY CASH	GAS *E.LARA	CODE ENFORCEMENT	10.03
Total 103695:				10.03
103696	RAINCOAT ROOF MAINTENANCE	FIR-ROOF INSPECTION AND PATCH FIRE S	FIRE	813.00
103696	RAINCOAT ROOF MAINTENANCE	FIR-INSPECTION REPAIRS	FIRE	1,306.00
Total 103696:				2,119.00
103697	RAMROD DISTRIBUTORS, INC	RAMCIDE PLUS DISINFECTANT	PUBLIC WORKS	159.00
103697	RAMROD DISTRIBUTORS, INC	DISINFECTING SUPPLIES *COVID19	CENTRAL SERVICES	398.00
103697	RAMROD DISTRIBUTORS, INC	PW-JANITORIAL SUPPLIES	LAND & BUILDINGS	1,920.08
Total 103697:				2,477.08
103698	RAY O'HERRON CO INC	POL ROBINSON UNIFORM	POLICE	186.94
Total 103698:				186.94
103699	RDJ SPECIALITES INC	FIR-CHIEF HELMETS	FIRE	196.99
Total 103699:				196.99
103700	RHONDA SHERROD	OFFICE REPLACEMENT 11/3 & 11/4	VILLAGE MANAGER	200.00
Total 103700:				200.00
103701	SHAKESPEARE LAWN SPRAY	VMO-REMOVE DEBRIS/CUT GRASS/WEED	PUBLIC WORKS	1,000.00
103701	SHAKESPEARE LAWN SPRAY	VMO-TRIMMING TREES/CUT GRASS *19-20	PUBLIC WORKS	3,000.00
103701	SHAKESPEARE LAWN SPRAY	VMO-CUT TREES/GRASS/WEEDS/DEBRIS *		3,000.00
103701	SHAKESPEARE LAWN SPRAY	VMO-GRASS/WEEDS *811 S 10TH		2,500.00
103701	SHAKESPEARE LAWN SPRAY	VMO-CUT TREES REMOVE DEBRIS *24 S 1	PUBLIC WORKS	3,000.00
Total 103701:				12,500.00
103702	SOUTHERN POLICE INSTITUTE	POL-CRIME PREVENTION *C.RIVERA	POLICE	595.00
Total 103702:				595.00
103703	STUDNICKA & ASSOCIATES	SURVEY - 1215-17 S. 17TH AVE.	CODE ENFORCEMENT	550.00
Total 103703:				550.00
103704	SUPERCO SPECIALTY PRODUCTS	SNIPER AERO	PUBLIC WORKS	971.82
Total 103704:				971.82

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
103705	THERESA WILSON DBA	FOOD *TOWN HALL MEETING 10/22 & 10/29	PRESIDENT & TRUSTEES	100.00
Total 103705:				100.00
103706	TOP TEN SCHOOL WARE INC.	POL-PODIUM BANNER/CASE	POLICE	1,250.00
Total 103706:				1,250.00
103707	TRANS UNION LLC	HR-EMPLOYEE SERVICES	HUMAN RESOURCES	85.00
Total 103707:				85.00
103708	VISION SERVICE PLAN (IV)	VISION CARE PREM *NOV 2020	CENTRAL SERVICES	2,467.88
Total 103708:				2,467.88
103709	VOYA INSTITUTIONAL TRUST CO.	5% CONTRIBUTION *W.NORFLEET	VILLAGE MANAGER	288.46
Total 103709:				288.46
103710	WIGIT'S TRUCK SERVICE	DWN PMT-BRAKE SYSTEM REPAIR 239	PUBLIC WORKS	3,150.00
Total 103710:				3,150.00
103711	WOODCRAFT 519	SUPPLIES FOR SHOOTING RANGE	POLICE	1,048.00
Total 103711:				1,048.00
Grand Totals:				869,672.37

VILLAGE OF MAYOOD

Warrant List #200502 through November 10, 2020

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below and authorize the payment when funds are available.

President

Village Manager

Attest

Clerk

Village of **MAYWOOD**



40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708) 450-4405
Community Development

TO: Willie Norfleet Jr., Village Manager

From: Angela Smith, Coordinator of Business Development

DATE: **November 17, 2020-BOT Agenda**

RE: Façade Improvement – Awning replacement 840 S. 17th

Background:

Please find attached an application from the Maywood Property Management, LLC for participation in the Façade Improvement Program, located at 840 S. 17th. The owner is requesting funds for replacing awnings for the commercial storefronts. By submission of application the Owner/Manager has been made aware of all zoning/permits requirements. Property owner and manager have also been informed that the façade program is a reimbursement program, that reimbursements are only paid once project is complete with proof of payment to all contractors submitted. At the time of application the property owners are not delinquent on property taxes or water obligations.

Fiscal Impact:

Reduction from Madison TIF Fund of \$1,500.00

Approval:

Authorization of funds from the Madison TIF in the amount of \$1,500.00 for Global Estates (Vena and Andre Nelson), LLC participation in the Façade Program and authorization for payment once project is complete.

Attachments: Application

MAYWOOD

Village of Eternal Light

VILLAGE OF MAYWOOD - MAYWOOD COMMUNITY DEVELOPMENT CORPORATION
 MATCHING GRANT FAÇADE PROGRAM
 APPLICATION

APPLICANT INFORMATION

Andre + Vena Nelson
Global Estates LLC
 Applicant Name 708-975-6059 Phone (w) Phone (h)
 840 S. 17th Ave Maywood IL 60153
 Mailing address (Street/City/State/Zip)

Vnelson@60BigAccounting.com
 Email address Phone (c)

BUILDING INFORMATION

Global Estates LLC 708-525-4544 andre43@sbglobal.net
 Building own Name Address Telephone Email

 owner 840 S. 17th Ave Maywood
 Applicant is Owner /Tenant Street Address(es) of building for which grant is sought

4 3
 Total number of storefronts Number of stories Building frontage (in feet)

ATTACHMENTS:

Photo Design/drawing 3 Bids/Estimates ✓ Lease Proof of Ownership Owners' Permission

 Tenant(s) Lease Expiration Date(s)

 Tenant(s) Lease Expiration Date(s)

STATEMENT OF AGREEMENT

The applicant (undersigned) agrees to comply with the guidelines and procedures of the Maywood Matching Grant Façade Program. The applicant understands that s/he must submit copies of the contract for work, design drawings, invoices/waivers of lien, copy of permits upon completion of the approved improvements.


 Signature of Applicant 20 11/5/2020
Date

MAYWOOD

Village of Eternal Light

PROJECT INFORMATION

Proposed use of funds (Check all that apply and briefly describe work)

Type of Work	Est. Cost
Brick Cleaning and tuck-pointing _____	\$ _____
Storefront rehab/replacement _____	\$ _____
Window/door repair/replacement _____	\$ _____
Painting of exterior surface _____	\$ _____
Exterior lighting _____	\$ _____
Awning <u>Replace old + missing awnings</u>	\$ <u>3,000.00</u>
Signage _____	\$ _____
Total Cost of Project _____	\$ _____
Total Grant Request _____	\$ <u>1,500.00</u>

Note: Applicant must provide copy of proof of ownership, all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractors' waivers of lien for evidence of payment.

ATTACH:

- _____ Building design
- _____ Bids and/or estimates
- _____ Color samples
- _____ Catalog cuts of lighting fixtures
- _____ Sign design
- _____ Logo for business signage

1CDC/FacadeGuidelines.doc

Office Use Only:

Date Received:

Committee Meeting Date:

Funds Deposit into Account #:

Grant Awarded:

21

Applicant Notified:



3645 W. Irving Park Rd
 Chicago, IL 60618
 Phone: 773.509.0590
 E-Mail: signstudio00@aol.com
 Web: www.signstudiochicago.com

invoice

Attention: Andre & Vena Nelson
Company: Global States LLC
Address: 852 S. 17th Ave. Maywood IL 60153
Phone: Cell: 708-975-6059 Fax:
Email: Vnelson@gobigaccounting.com

Invoice No.: 5590
Date: November 5, 2020

Item	Description	Dimensions	Quantity	Price	Total
	Regarding Estimate #6605				
	Awning Recover (Color: R-164 Charcoal Grey)	60LF		\$50 LF	\$3,000.00

- Customer Responsible for providing all Material for installation 2 weeks prior to install.
- Any sign / product installed are still property of sign studio until remainder of balance is paid in full.

Notes: **Please make your check payable to Sign Studio USA Limited**

Total: \$3,000.00

WE THANK YOU FOR YOUR BUSINESS!





TO: Willie Norfleet Jr., Village Manager

FROM: Angela Smith, Coordinator of Business Development

DATE: November 17, 2019 -BOT

RE: Façade Program Expansion

Staff was asked to look at façade program improvements and additions to enhance/streamline the process by which businesses apply for the program. The façade program is offered to commercial owners and tenants (*must have at least 3 year lease*) within Village TIF districts. Currently, grants may be awarded for up to 50% of an approved project up to \$25,000. If more applications are received than current funding levels allow, staff reserves the right to prioritize applications on the basis of extent of the work, level of private funding and the relative impact of the proposed improvements to the area. Currently, there is financial assistance available to address the following:

- **façade design/renovation, including masonry, carpentry, windows and doors;**
- **awnings and signage**
- **exterior lighting, cameras, and fencing**

There has been discussion around adding the following:

- **Roofing**
- **Parking Lot repairs**
- **Architectural Designs**
- **Electrical, Plumbing and HVAC**

Since its inception the façade program has been funded through the Madison, Roosevelt, and what was the St. Charles TIFs with the premise of increasing the assessed value of businesses in the main commercial districts. These improvements are encouraged in the respective TIF redevelopment plans. With the expiration of the St. Charles TIF in 2013 we are revisiting the façade program to spur investment and improvement within the Roosevelt Road and Madison Business districts. The following outcomes are meant to spur Board discussion and provide suggestions on improvements to the program.

1. **Increase business participation:** one suggestion for getting more businesses owners involved is to possibly provide assistance with the match e.g. a business owner operating in the Village for 20 years or more would receive 100% of the match where as a business owner who has only been operating in the Village for 5 or less might only receive 5% towards that match. Offering a higher level of assistance to a business that has operated a business for a longer period is a way to provide an incentive or reward for their long-time commitment to the Village.
2. **Expansion of Eligible improvements:** Business owners have frequently asked if roofs and parking lots could be included as eligible items. Their argument is that both items are visible, and both increase the assessed value of the property.
3. **Streamline process:** business owners have suggested that we provide them with Board preapproved design guidelines; this would give business owners a vision of how their improvement fits into the overall business district.
4. **Funding allocations:** In order to fully market the program across all of the business districts, and offer expanded areas where it could be used (i.e. roofing, parking lots and interior remodels) there would need to be a discussion around the level of funding allocated to the program. If the Board decides to increase the allocation to the program to \$200,000 annually the program could fund 4 projects if each applied for the Max amount of \$50,000.

I have attached for your review a copy of the Village's guidelines and application along with examples of Façade programs in other communities.

MAYWOOD

Village of Eternal Light

Madison/Roosevelt TIF Draft Business Improvement Program

VILLAGE OF MAYWOOD MAYWOOD MATCHING GRANT FAÇADE PROGRAM GUIDELINES & APPLICATION

Purpose:

To generate investment in the commercial structures Village wide and promote the revitalization throughout commercial corridors.

Approval:

In addition to meeting the eligibility criteria, approval will be based on the design and merit of the project upon review by the Design Committee whose membership includes: the Village Manager, Community Development Director, Village Engineer and a member of the Economic Development Commission and Maywood Community Development Corporation.

Grants may be awarded for up to 50% of an approved project up to \$50,000. If more applications are received than current funding levels allow, the committee reserves the right to prioritize applications based on extent of the work, level of private funding and the relative impact of the proposed improvements to the area. The Village is Committed to improving its investment in and attraction of new businesses therefore in 2021 grants totaling \$200,000 are available.

Eligibility Criteria and General Conditions of Participation:

Getting started – Eligibility criteria

Financial assistance is available for:

- façade renovation, including masonry, carpentry, windows, and doors.
- awnings; and/or,
- signage and exterior lighting.
- Roofing
- Parking Lot repairs
- Architectural Designs
- Electrical, Plumbing and HVAC

The program is available for both commercial property owners and commercial tenants Village-wide.

Tenants must have a lease with a minimum 3-year lease remaining and written permission from the property owner concerning the proposed improvements. (A letter of intent may be considered to meet the standard during the application process.)

The building owner and tenant must be in good standing with the Village of Maywood, including, but not limited to taxes, licenses, assessments and loans and/or grants, code requirements.

Home-based and not-for-profit businesses are not eligible.

The application and statement of agreement must be submitted and approved before the project is begun. The grant not retroactive; any costs, other than related architectural services, incurred prior to approval are ineligible.

MAYWOOD

Village of Eternal Light

Architectural/design fees previously incurred may be retroactive and can be submitted as part of the overall cost of improvements and will be included in the normal reimbursement calculations.

The applicant contribution will at least match any grant dollars awarded.

Getting approved

The applicant must submit a complete application with all necessary attachments.

All projects are subject to design review. Minimum design standards for site and building improvements are provided in this document. These guidelines are not intended to substitute for architectural drawings in needed. Emphasis would be on those façade designs which bring out and enhance the original character of a building. Improvements should complement the original architecture and be in keeping with the neighborhood buildings. Normal maintenance, as a major component of the scope of work, may not be eligible.

The Village of Maywood may provide architectural schematic drawings/ services/renderings to the applicant.

The improvements must follow the relevant building codes of the Village of Maywood.

Any changes in the approved scope of work must be submitted in writing for approval prior to implementation.

Getting to work

To ensure competitive pricing among contractors/tradespeople, at least two bids for each aspect of the project may be required. Sworn contractor's statements identifying all elements and costs of the proposed improvements shall be required.

Contractor selection, all necessary permits and inspections will be the responsibility of the applicant. Copies of permits are required documentation.

Contractors/Trades people must be licensed and bonded in the Village of Maywood.

Once the applicant provides the bids, a letter of commitment addressing the approved grant amount and any special circumstances will be issued.

Work must be completed within 6 months of approval or the grant will be forfeited.

If the applicant serves as the contractor on the project, the contractor's profit will not be considered as an eligible expenditure for the portion of the work the applicant performs as a contractor. Estimates from two other contractors will be required for the cost evaluation of the project.

Lastly

The Maywood Community Development Corporation, Village of Maywood, or their agent, reserves the right to request information as deemed necessary for program administration purposes. Failure to comply with any of the criteria or requests from the committee may forfeit the grant.

MAYWOOD

Village of Eternal Light

VILLAGE OF MAYWOOD - MAYWOOD COMMUNITY DEVELOPMENT CORPORATION
MATCHING GRANT FAÇADE PROGRAM
APPLICATION

APPLICANT INFORMATION

Applicant Name Phone (w) Phone (h)

Mailing address (Street/City/State/Zip)

Email address Phone (c)

BUILDING INFORMATION

Building own Name Address Telephone Email

Applicant is Owner /Tenant Street Address(es) of building for which grant is sought

Total number of storefronts Number of stories Building frontage (in feet)

ATTACHMENTS:

Photo Design/drawing Bids/Estimates Lease Proof of Ownership Owners' Permission

Tenant(s) Lease Expiration Date(s)

Tenant(s) Lease Expiration Date(s)

STATEMENT OF AGREEMENT

The applicant (undersigned) agrees to comply with the guidelines and procedures of the **Maywood Matching Grant Façade Program**. The applicant understands that s/he must submit copies of the contract for work, design drawings, invoices/waivers of lien, copy of permits upon completion of the approved improvements.

Signature of Applicant

27

Date

MAYWOOD

Village of Eternal Light

PROJECT INFORMATION

Proposed use of funds (Check all that apply and briefly describe work)

Type of Work	Est. Cost
Brick Cleaning and tuck-pointing _____	\$ _____
Storefront rehab/replacement _____	\$ _____
Window/door repair/replacement _____	\$ _____
Painting of exterior surface _____	\$ _____
Exterior lighting _____	\$ _____
Awning _____	\$ _____
Signage _____	\$ _____
Total Cost of Project _____	\$ _____
Total Grant Request _____	\$ _____

Note: Applicant must provide copy of proof of ownership, all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractors' waivers of lien for evidence of payment.

ATTACH:

- _____ Building design
- _____ Bids and/or estimates
- _____ Color samples
- _____ Catalog cuts of lighting fixtures
- _____ Sign design
- _____ Logo for business signage

acadeGuidelines.doc

Office Use Only:

Date Received:

Committee Meeting Date:

Funds Deposit into Account #:

Grant Awarded:

Applicant Notified:

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Accu-tron Computer Service

SPECIFIC ACTION REQUESTED: Payment approval of the invoice dated #INV2020133 for computer consulting services for the month of November 2020.

RECOMMENDATION: It is recommendation that the total payments of \$6,300.00 be approved for payment. The expense account to be charged: 01-18-51700.

AccuTron Systems, Inc.

125 N. Halsted Street
Suite 303A
IL 60661

Invoice

Date	Invoice #
11/9/2020	2020133

Bill To
Village of Maywood 40 Madison Street Maywood, IL 60153

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Computer Consulting Service for the month of November 2020 Computer Consulting Services for the week ending November 6, 2020 Computer Consulting Services for the week ending November 13, 2020 Computer Consulting Services for the week ending November 20, 2020 Computer Consulting Services for the week ending November 27, 2020	6,300.00	6,300.00
<p>Recommended To Be Paid Dept. Head: <u>William V. [Signature]</u> Expense Acct: <u>01-18-51700</u> Date: <u>11-10-20</u> PO # <u> </u></p>			
		Total	\$6,300.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Allied Waste Service

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for garbage service for the month of October 2020.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
0551-015009187	10/31/2020	\$8,497.41

RECOMMENDATION: It is recommendation that the total payments of \$8,497.41 be approved for payment. The expense account to be charged: 41-55-574.00.



5050 W. Lake Street
Melrose Park IL 60160-27666

Customer Service (708) 345-7050
RepublicServices.com/Support

Important Information

With My Republic Services, you can easily pay your bill, schedule a pickup and more. Sign up today at RepublicServices.com/MyAccount

Account Number 3-0551-3003652
Invoice Number 0551-015009187
Invoice Date October 31, 2020
Past Due on 10/31/20 \$76,362.48
Payments/Adjustments -\$55,544.80
Current Invoice Charges \$8,497.41

Total Amount Due	Payment Due Date
\$29,315.09	Past Due

PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 10/16	103446	-\$8,823.85
Payment - Thank You 10/16	103446	-\$12,204.24
Payment - Thank You 10/16	103446	-\$10,654.40
Payment - Thank You 10/19	103446	-\$23,862.31

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Vig Of Maywood Public Works 2nd Ave & Wilcox Rd CSA S158602				
Maywood, IL Contract: 10051 (C2)				
1 Waste Container 20 Cu Yd, On Call Service				
Pickup Service 10/01	Full	1.0000	\$508.00	\$508.00
Receipt Number 40182				
Pickup Service 10/01	Full	1.0000	\$508.00	\$508.00
Receipt Number 40183				
Extra Tonnage 10/06	1004810	.1300Ton	\$57.90	\$7.53
Receipt Number 39608				
Pickup Service 10/06	Full	1.0000	\$508.00	\$508.00
Receipt Number 40504				
Pickup Service 10/06	Full	1.0000	\$508.00	\$508.00
Receipt Number 39608				
Extra Tonnage 10/07	1308351	2.0500Tons	\$57.90	\$118.70
Receipt Number 39611				
Pickup Service 10/07	Full	1.0000	\$508.00	\$508.00
Receipt Number 39610				
Pickup Service 10/07	Full	1.0000	\$508.00	\$508.00
Receipt Number 39611				
Pickup Service 10/08	Full	1.0000	\$508.00	\$508.00
Receipt Number 32894				
Pickup Service 10/12	Full	1.0000	\$508.00	\$508.00
Receipt Number 41003				
Pickup Service 10/12	Full	1.0000	\$508.00	\$508.00
Receipt Number 41002				
Pickup Service 10/14	Full	1.0000	\$508.00	\$508.00
Receipt Number 39645				

Past Due	30 Days	60 Days	90+ Days
	\$20,617.66	\$0.00	\$0.00



5050 W. Lake Street
Melrose Park IL 60160-27666

Please Return This
Portion With Payment

Total Amount Due	\$29,315.09
Payment Due Date	Past Due
Account Number	3-0551-3003652
Invoice Number	0551-015009187

Total Enclosed

Return Service Requested



VILLAGE OF MAYWOOD (TEMP)
40 MADISON ST
MAYWOOD IL 60153-2323

Make Checks Payable To:



REPUBLIC SERVICES #551
PO BOX 9001154
LOUISVILLE KY 40290-1154



5050 W. Lake Street
Melrose Park IL 60160-27666

Account Number
Invoice Number
Invoice Date

3-0551-3003652
0551-015009187
October 31, 2020

CURRENT INVOICE CHARGES

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Pickup Service 10/15	Full	1.0000	\$508.00	\$508.00
Receipt Number 41017				
Extra Tonnage 10/20	1007148	1.5700Tons	\$57.90	\$90.90
Receipt Number 41875				
Extra Tonnage 10/20	1007165	1.5100Tons	\$57.90	\$87.43
Receipt Number 41871				
Pickup Service 10/20	Full	1.0000	\$508.00	\$508.00
Receipt Number 41875				
Pickup Service 10/20	Full	1.0000	\$508.00	\$508.00
Receipt Number 41876				
Pickup Service 10/20	Full	1.0000	\$508.00	\$508.00
Receipt Number 41877				
Pickup Service 10/20	Full	1.0000	\$508.00	\$508.00
Receipt Number 41878				
Extra Tonnage 10/29	1008881	1.1200Tons	\$57.90	\$64.85
Receipt Number 41540				
Pickup Service 10/29	Tish	1.0000	\$508.00	\$508.00
Receipt Number 41540				
CURRENT INVOICE CHARGES, Due by November 25, 2020				\$8,497.41

Recommended To Be Paid

Dept.Head: Willie Naylor

Expense Acct: _____

Date: 11-10-20 PO # _____



**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Cargill

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #2905710091 dated 10/06/2020 for bulk salt purchase for the Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$14,347.24 be approved for payment. The expense account to be charged: 12-10-89013.



INVOICE
2905710091

Cargill Salt Road Safety
A business of CARGILL, INCORPORATED
15407 MCGINTY ROAD WEST
WAYZATA MN 55391
USA

Remit To: Cargill, Incorporated
PO Box 843973
Dallas TX 75284-3973
USA



Bill-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON
40 MADISON ST
MAYWOOD IL 60153-2323
USA

Ship-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON
40 MADISON ST
MAYWOOD IL 60153-2323
USA

Sold-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON

Billing Date: 10/06/2020
Sales Order: 5291676
Reference Date: 10/06/2020
Your Purchase Order: VERBAL JOHN WEST
Payment Terms: NET 30 DAYS FROM DATE OF INVOICE

Inco Terms: DLD DESTINATION
Shipment Date: 10/06/2020
Gross Weight: 359,400.000 LB

Currency:	USD
Due Amt :	14,347.24
Due Date:	11/05/2020

(All date format in MM/DD/YYYY)

Product Code	Sales Contract	Product Description	Priced Quantity	UoM	Price	Extended Amount
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 50,580.000 LB Bill of Lading:2AKY00213682	25.290 25.290	ST ST	79.84 USD/ST	2,019.15
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 51,780.000 LB Bill of Lading:2AKY00213683	25.890 25.890	ST ST	79.84 USD/ST	2,067.06
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 51,080.000 LB Bill of Lading:2AKY00213684	25.540 25.540	ST ST	79.84 USD/ST	2,039.11
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 51,600.000 LB Bill of Lading:2AKY00213685	25.800 25.800	ST ST	79.84 USD/ST	2,059.87
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 50,720.000 LB Bill of Lading:2AKY00213686	25.360 25.360	ST ST	79.84 USD/ST	2,024.74

Billing Enquiries Telephone: 800-600-7258
Fax: 440-716-0610

35

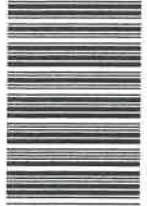
Email:
Internet: www.cargillsalt.com



INVOICE
2905710091

Cargill Salt Road Safety
A business of CARGILL, INCORPORATED
15407 MCGINTY ROAD WEST
WAYZATA MN 55391
USA

Remit To: Cargill, Incorporated
PO Box 843973
Dallas TX 75284-3973
USA



Bill-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON
40 MADISON ST
MAYWOOD IL 60153-2323
USA

Ship-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON
40 MADISON ST
MAYWOOD IL 60153-2323
USA

Sold-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON

Billing Date: 10/06/2020
Sales Order: 5291676
Reference Date: 10/06/2020
Your Purchase Order: VERBAL JOHN WEST
Payment Terms: NET 30 DAYS FROM DATE OF INVOICE

Inco Terms: DLD DESTINATION
Shipment Date: 10/06/2020
Gross Weight: 359,400.000 LB

Currency:	USD
Due Amt :	14,347.24
Due Date:	11/05/2020

(All date format in MM/DD/YYYY)

Product Code	Sales Contract	Product Description	Priced Quantity Shipped Quantity	UoM	Price	Extended Amount
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 50,580.000 LB Bill of Lading:2AKY00213682	25.290 25.290	ST ST	79.84 USD/ST	2,019.15
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 51,780.000 LB Bill of Lading:2AKY00213683	25.890 25.890	ST ST	79.84 USD/ST	2,067.06
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 51,080.000 LB Bill of Lading:2AKY00213684	25.540 25.540	ST ST	79.84 USD/ST	2,039.11
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 51,600.000 LB Bill of Lading:2AKY00213685	25.800 25.800	ST ST	79.84 USD/ST	2,059.87
100011135	400155280	DEICER SALT ICE CNTRL BLK DR Net Weight: 50,720.000 LB Bill of Lading:2AKY00213686	25.360 25.360	ST ST	79.84 USD/ST	2,024.74

Billing Enquiries Telephone: 800-600-7258
Fax: 440-716-0610

36

Email:
Internet: www.cargillsalt.com



INVOICE
2905710091



Sold-To : MAYWOOD VLG OF
VLG OF MAYWOOD MADISON

Currency:	USD
Due Amt :	14,347.24
Due Date:	11/05/2020

Product Code	Sales Contract	Product Description	Priced Quantity Shipped Quantity	UoM	Price	Extended Amount
100011135	400155280	DEICER SALT ICE CNTRL BLK DR	26.040 26.040	ST ST	79.84 USD/ST	2,079.03
		Net Weight: 52,080.000 LB				
		Bill of Lading:2AKY00213687				
100011135	400155280	DEICER SALT ICE CNTRL BLK DR	25.780 25.780	ST ST	79.84 USD/ST	2,058.28
		Net Weight: 51,560.000 LB				
		Bill of Lading:2AKY00213688				

Place of Loading	3020 E 104TH ST CHICAGO IL 60617 USA	Subtotal	14,347.24
		Sales Tax	0.00

INVOICE TOTAL	
USD	14,347.24

This sale may be subject to applicable discounts, allowances or rebates which are not reflected in the price shown.

All invoices must be paid within the terms quoted. We reserve the right to charge interest on overdue accounts.

For ACH(non CTX)and wire transfers, remittance advice should be emailed to remitdetail@cargill.com or faxed to 952-367-1672 in order to ensure accurate & timely allocation of funds.

14,347.24

Recommended To Be Paid

Dept.Head: *John Went*

Expense Acct: *12-10-89013*

Date: *11.4.20* PO # _____

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Comcast Business

SPECIFIC ACTION REQUESTED: Payment approval of the invoice of attached invoices for phone internet, trunk services for the Village of Maywood.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>	
106368038	08/15/2020	\$11,090.50	*this invoice has been paid
108122748	09/15/2020	\$11,097.89	*this invoice has been paid
109899534	10/15/2020	\$10,961.18	

RECOMMENDATION: It is recommendation that the total payments of \$33,149.57 be approved for payment. The expense account to be charged: 01-19-55400.

COMCAST BUSINESS

Account Number 939736936	Invoice Number 106368038	Bill Date Aug 15, 2020	Customer Service 1-800-741-4141
------------------------------------	------------------------------------	----------------------------------	---

Previous Balance 32,291.12	Payments 10,441.15	Adjustments 0.00	Past Due Amount 21,849.97	Current Amount 11,090.50	Total Amount Due \$ 32,940.47
--------------------------------------	------------------------------	----------------------------	-------------------------------------	------------------------------------	---

Village of Maywood
40 Madison Street
Maywood, IL 60153

Payment Due Date
Sep 15, 2020

Late Payment Charge
\$ 320.36

SUMMARY OF CHARGES AND CREDITS (Billing activity up to and including Aug 14, 2020)

Recurring Charges	8,354.00
Total Customer Charges	8,354.00
Total Taxes and Surcharges	2,416.14
Late Payment Charge	320.36
Current Amount	11,090.50
Past Due Amount	21,849.97
Total Amount Due	\$ 32,940.47

Pay your invoice online by visiting www.comcastpaymentcenter.com

Recommended To Be Paid

Dept. Head: Willie Peoples

Expense Acct: _____

Date: 11-10-20 PO # _____

COMCAST BUSINESS

If paying by mail, please return this section with your payment

Account Number 939736936	Invoice Number 106368038	Payment Due Date Sep 15, 2020	Total Amount Due \$ 32,940.47	Amount Enclosed
------------------------------------	------------------------------------	---	---	----------------------------

(For further information on how to pay please turn over)

Village of Maywood
40 Madison Street
Maywood, IL 60153

Comcast
PO Box 37601
Philadelphia, PA 19101-0601

How to Pay

Paying by Mail

Please detach the payment slip and return it together with your check or money order payable to Comcast in the envelope provided. Make sure to fill in the check details on the reverse side of the payment slip.

Paying by Credit Card

Credit Card payments are available by American Express, Visa or Master Card.

Change in Customer Details?

For any change in customer details, including address, billing arrangements, or reporting requirements, please let us know by calling 1-800-741-4141.

Please note that any billing dispute regarding this invoice must be submitted to Comcast within the time period specified in your customer agreement.

Business Voice and Trunk Services are provided by Comcast IP Phone, LLC.

Any issues with these services can be addressed by contacting us at (877) 543-3961

Unless noted otherwise in the Service Details section of this bill, all other services on this bill are provided by Comcast Business Communications, LLC.

The Universal Connectivity Charge is a fee assessed by Comcast to recover its contribution to the Federal Universal Service Fund (USF). On a quarterly basis, the FCC modifies the USF contribution rate, which may be accessed at <https://www.fcc.gov/general/contribution-factor-quarterly-filings-universal-service-fund-usf-management-support>.

Account Number 939736936

Invoice Number 106368038

Account Statement

At Comcast, we will continue to look to the future and the provision of new communications technology, new opportunities, and more choices, providing people with the communications products and services that connect them to what's important in their lives. If you have any questions about your voice, data or fiber-based services, please call us at the number seen on the top of page 1.

Will your business soon be moving to a new location? If so, please be sure to notify us at least 60 calendar days in advance of your relocation in order to avoid service interruptions. Call us and we'll assist you with any changes or updates to your account.

Payments

Date	Method of Payment	Invoice Number	Amount
Aug 7, 2020	Check	101210726	10,441.15
Total			10,441.15

Location Summary

Customer	Account No	Reference ID	Charges	Page #
Village of Maywood	939736936		9,725.80	5
Village of Maywood - Police Dept PRloF	912410640		522.17	9
Village of Maywood - PRloF	912407409		522.17	13
Total Charges			10,770.14	

Account Number 939736936

Invoice Number 106368038

Location:	Village of Maywood
	40 Madison Street
	Maywood, IL 60153
Total Charges:	7,566.00

Summary of Charges

Local Billing Reference Number:

Recurring Charges	7,566.00
Total Customer Charges	7,566.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

Statutory Gross Receipts Tax (State)	28.75
Total State Taxes and Surcharges	28.75

City Taxes and Surcharges

State and Local Excise Tax	747.30
Total City Taxes and Surcharges	747.30

Comcast Surcharges

Universal Connectivity Charge	1,156.75
Total Comcast Surcharges	1,156.75

Regulatory Recovery Fees

Federal Cost Recovery Fee	227.00
Total Regulatory Recovery Fees	227.00

Total Taxes and Surcharges	2,159.80
-----------------------------------	-----------------

Service Summary

Ethernet Dedicated Internet

Recurring Charges	3,201.00
Total Ethernet Dedicated Internet	3,201.00

Ethernet Network Service

Recurring Charges	4,365.00
Total Ethernet Network Service	4,365.00

Total Charges	7,566.00
----------------------	-----------------

Account Number 939736936

Invoice Number 106368038

Service Details for Village of Maywood

Ethernet Dedicated Internet : 22.VLXP.027921..CBCL..

Location A: 40 Madison Street, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	1,926.00
Total Service Charges	1,926.00
Total Charges	1,926.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033236..CBCL.. - 10/100	Aug 15, 20 to Sep 14, 20	
Bandwidth - 22.VLXP.027921..CBCL.. - 50 Mbps	Aug 15, 20 to Sep 14, 20	1,926.00
Total Recurring Charges		1,926.00

Service Details

Ethernet Dedicated Internet : 22.VLXP.071050..CBCL..

Location A: 125 S 5TH AVE, B, MAYWOOD, IL

Summary of Charges

Service Charges

Recurring Charges	1,275.00
Total Service Charges	1,275.00
Total Charges	1,275.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KRGS.018191..CBCL.. - 10/100 - FIBER	Aug 15, 20 to Sep 14, 20	
Bandwidth - 22.VLXP.071050..CBCL.. - 20 Mbps	Aug 15, 20 to Sep 14, 20	1,275.00
Total Recurring Charges		1,275.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Fire Station, 1220 S 17th Avenue, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033269..CBCL.. - 10/100	Aug 15, 20 to Sep 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Aug 15, 20 to Sep 14, 20	738.00

Account Number 939736936

Invoice Number 106368038

Service Details for Village of Maywood

Ethernet Network Service : 22.VLXM.002721..CBCL.. continued

Location A: Village of Maywood - Fire Station, 1220 S 17th Avenue, 1st Floor, Maywood, IL

Recurring Charges

Description	Date Range	Amount
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Fire Station 1, 700 Street Charles Road, 1st Floor, Maywood, IL

Summary of Charges

Service Charges		
Recurring Charges		873.00
Total Service Charges		873.00
Total Charges		873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033275..CBCL.. - 10/100	Aug 15, 20 to Sep 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Aug 15, 20 to Sep 14, 20	738.00
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Village Hall, 40 Madison Street, Maywood, IL

Summary of Charges

Service Charges		
Recurring Charges		873.00
Total Service Charges		873.00
Total Charges		873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033249..CBCL.. - 10/100	Aug 15, 20 to Sep 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Aug 15, 20 to Sep 14, 20	738.00
Total Recurring Charges		873.00

Account Number 939736936

Invoice Number 106368038

Service Details for Village of Maywood

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Police Dept, 125 S 5th Avenue, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033251..CBCL.. - 10/100	Aug 15, 20 to Sep 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Aug 15, 20 to Sep 14, 20	738.00
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Parks and Recreation, 200 S 5th Street, 1st Flor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033277..CBCL.. - 10/100	Aug 15, 20 to Sep 14, 20	135.00
Bandwidth - 22.VLXM.002721..CBCL.. - 50Mbps - Basic CoS	Aug 15, 20 to Sep 14, 20	738.00
Total Recurring Charges		873.00

Location:	Village of Maywood - Police Dept PRloF
	125 S 5TH Avenue
	PRloF
	MAYWOOD, IL 60153
Total Charges:	394.00

Summary of Charges

Local Billing Reference Number: 8771200010313795

Recurring Charges	394.00
Total Customer Charges	394.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

911 Line Tax (State)	34.50
Statutory Gross Receipts Tax (State)	2.12
Total State Taxes and Surcharges	36.62

City Taxes and Surcharges

State and Local Excise Tax	54.79
Total City Taxes and Surcharges	54.79

Comcast Surcharges

Universal Connectivity Charge	17.94
Total Comcast Surcharges	17.94

Regulatory Recovery Fees

Federal Cost Recovery Fee	9.49
IL Telecom Relay Service and Equipment	0.09
P.U.C. Surcharge (State)	0.48
Universal Service Fund Surcharge (State)	8.76
Total Regulatory Recovery Fees	18.82

Total Taxes and Surcharges	128.17
-----------------------------------	---------------

Service Summary

Business Trunk Voice

Recurring Charges	5.00
Total Business Trunk Voice	5.00

Comcast Bundled Services - PRI

Recurring Charges	100.00 CR
Total Comcast Bundled Services - PRI	100.00 CR

Full PRI Trunk

Recurring Charges	489.00
Total Full PRI Trunk	489.00

Total Charges	394.00
----------------------	---------------

Account Number 939736936

Invoice Number 106368038

Service Details for Village of Maywood - Police Dept PRIoF

Comcast Bundled Services - PRI : BND-00008637282

Multi product package Discount.

Summary of Charges

Service Charges

Recurring Charges	100.00 CR
Total Service Charges	100.00 CR
Total Charges	100.00 CR

Recurring Charges

Description	Date Range	Amount
Bundled Services Discount	Aug 15, 20 to Sep 14, 20	100.00 CR
Total Recurring Charges		100.00 CR

Service Details

Business Trunk Voice

Summary of Charges

Service Charges

Recurring Charges	5.00
Total Service Charges	5.00
Total Charges	5.00

Recurring Charges

Description	Date Range	Amount
Directory Listing Management Fee	Aug 15, 20 to Sep 14, 20	2.00
Voice Network Investment	Aug 15, 20 to Sep 14, 20	3.00
Monthly Call Detail Record	Aug 15, 20 to Sep 14, 20	No Charge
Standard Directory Listing	Aug 15, 20 to Sep 14, 20	No Charge
Total Recurring Charges		5.00

Service Details

Full PRI Trunk : 1,115,874,595

Summary of Charges

Service Charges

Recurring Charges	489.00
Total Service Charges	489.00
Total Charges	489.00

Recurring Charges

Description	Date Range	Amount
23 Channel Full PRI - Includes 200 LD Min/Channel	Aug 15, 20 to Sep 14, 20	489.00
Total Recurring Charges		489.00

Account Number 939736936

Invoice Number 106368038

Service Details for Village of Maywood - Police Dept PRIoF

PRI Trunk Group : TG-017084504470

Recurring Charges

Description	Date Range	Amount
2-Way 23 Channel PRI Trunk Group	Aug 15, 20 to Sep 14, 20	No Charge
Total Recurring Charges		0.00

Service Details

Trunk Group BTN : (708)450-4470

Recurring Charges

Description	Date Range	Amount
Trunk BTN	Aug 15, 20 to Sep 14, 20	No Charge
Total Recurring Charges		0.00

Account Number 939736936

Invoice Number 106368038

Location:	Village of Maywood - PRIoF
	40 MADISON Street
	1st Floor
	MAYWOOD, IL 60153
Total Charges:	394.00

Summary of Charges

Local Billing Reference Number: 8771200010314041

Recurring Charges	394.00
Total Customer Charges	394.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

911 Line Tax (State)	34.50	
Statutory Gross Receipts Tax (State)	2.12	
Total State Taxes and Surcharges		36.62

City Taxes and Surcharges

State and Local Excise Tax	54.79	
Total City Taxes and Surcharges		54.79

Comcast Surcharges

Universal Connectivity Charge	17.94	
Total Comcast Surcharges		17.94

Regulatory Recovery Fees

Federal Cost Recovery Fee	9.49	
IL Telecom Relay Service and Equipment	0.09	
P.U.C. Surcharge (State)	0.48	
Universal Service Fund Surcharge (State)	8.76	
Total Regulatory Recovery Fees		18.82

Total Taxes and Surcharges		128.17
-----------------------------------	--	---------------

Service Summary

Business Trunk Voice

Recurring Charges	5.00	
Total Business Trunk Voice		5.00

Full PRI Trunk

Recurring Charges	389.00	
Total Full PRI Trunk		389.00

Total Charges		394.00
----------------------	--	---------------

Account Number 939736936

Invoice Number 106368038

Service Details for Village of Maywood - PRIoF

Business Trunk Voice

Summary of Charges

Service Charges

Recurring Charges	5.00
Total Service Charges	5.00
Total Charges	5.00

Recurring Charges

Description	Date Range	Amount
Directory Listing Management Fee	Aug 15, 20 to Sep 14, 20	2.00
Voice Network Investment	Aug 15, 20 to Sep 14, 20	3.00
Monthly Call Detail Record	Aug 15, 20 to Sep 14, 20	No Charge
Standard Directory Listing	Aug 15, 20 to Sep 14, 20	No Charge
Total Recurring Charges		5.00

Service Details

Full PRI Trunk : 1,115,874,478

Summary of Charges

Service Charges

Recurring Charges	389.00
Total Service Charges	389.00
Total Charges	389.00

Recurring Charges

Description	Date Range	Amount
23 Channel Full PRI - Includes 200 LD Min/Channel	Aug 15, 20 to Sep 14, 20	489.00
PRI Service Discount	Aug 15, 20 to Sep 14, 20	100.00 CR
Total Recurring Charges		389.00

Service Details

PRI Trunk Group : TG-017084506300

Recurring Charges

Description	Date Range	Amount
2-Way 23 Channel PRI Trunk Group	Aug 15, 20 to Sep 14, 20	No Charge
Total Recurring Charges		0.00

Service Details

Trunk Group BTN : (708)450-6300

Recurring Charges

Description	Date Range	Amount
Trunk BTN	Aug 15, 20 to Sep 14, 20	No Charge
Total Recurring Charges		0.00

COMCAST BUSINESS

Account Number 939736936	Invoice Number 108122748	Bill Date Sep 15, 2020	Customer Service 1-800-741-4141
------------------------------------	------------------------------------	----------------------------------	---

Previous Balance 32,940.47	Payments 0.00	Adjustments 0.00	Past Due Amount 32,940.47	Current Amount 11,097.89	Total Amount Due \$ 44,038.36
--------------------------------------	-------------------------	----------------------------	-------------------------------------	------------------------------------	---

Village of Maywood
40 Madison Street
Maywood, IL 60153

Payment Due Date Oct 15, 2020
Late Payment Charge \$ 327.75

SUMMARY OF CHARGES AND CREDITS (Billing activity up to and including Sep 14, 2020)

Recurring Charges	8,354.00
Total Customer Charges	8,354.00
Total Taxes and Surcharges	2,416.14
Late Payment Charge	327.75
Current Amount	11,097.89
Past Due Amount	32,940.47
Total Amount Due	\$ 44,038.36

Pay your invoice online by visiting www.comcastpaymentcenter.com

Recommended To Be Paid
 Dept. Head: Willie Mayfield
 Expense Acct: _____
 Date: 11-10-20 PO # _____

COMCAST BUSINESS

If paying by mail, please return this section with your payment

Account Number 939736936	Invoice Number 108122748	Payment Due Date Oct 15, 2020	Total Amount Due \$ 44,038.36	Amount Enclosed
------------------------------------	------------------------------------	---	---	------------------------

(For further information on how to pay please turn over)

Village of Maywood
40 Madison Street
Maywood, IL 60153

Comcast
PO Box 37601
Philadelphia, PA 19101-0601

How to Pay

Paying by Mail

Please detach the payment slip and return it together with your check or money order payable to Comcast in the envelope provided. Make sure to fill in the check details on the reverse side of the payment slip.

Paying by Credit Card

Credit Card payments are available by American Express, Visa or Master Card.

Change in Customer Details?

For any change in customer details, including address, billing arrangements, or reporting requirements, please let us know by calling 1-800-741-4141.

Please note that any billing dispute regarding this invoice must be submitted to Comcast within the time period specified in your customer agreement.

Business Voice and Trunk Services are provided by Comcast IP Phone, LLC.

Any issues with these services can be addressed by contacting us at (877) 543-3961

Unless noted otherwise in the Service Details section of this bill, all other services on this bill are provided by Comcast Business Communications, LLC.

The Universal Connectivity Charge is a fee assessed by Comcast to recover its contribution to the Federal Universal Service Fund (USF). On a quarterly basis, the FCC modifies the USF contribution rate, which may be accessed at <https://www.fcc.gov/general/contribution-factor-quarterly-filings-universal-service-fund-usf-management-support>.

Account Statement

At Comcast, we will continue to look to the future and the provision of new communications technology, new opportunities, and more choices, providing people with the communications products and services that connect them to what's important in their lives. If you have any questions about your voice, data or fiber-based services, please call us at the number seen on the top of page 1.

Will your business soon be moving to a new location? If so, please be sure to notify us at least 60 calendar days in advance of your relocation in order to avoid service interruptions. Call us and we'll assist you with any changes or updates to your account.

Effective August 1, 2020, Comcast has modified the SD-WAN PSA to update (i) the Service Commencement Date, (ii) service description and technical specifications and (iii) Service Delivery and Management, which outlines setup of the services and outlines Comcast's management and Customer expectations for the services.

Effective August 1, 2020, Comcast has modified the Managed Services PSA to (i) removed ETFs for Advanced SD-WAN, and (ii) added updated service description and service level objections.

Location Summary

Customer	Account No	Reference ID	Charges	Page #
Village of Maywood	939736936		9,725.80	5
Village of Maywood - Police Dept PRloF	912410640		522.17	9
Village of Maywood - PRloF	912407409		522.17	13
Total Charges			10,770.14	

Account Number 939736936

Invoice Number 108122748

Location:	Village of Maywood
	40 Madison Street
	Maywood, IL 60153
Total Charges:	7,566.00

Summary of Charges

Local Billing Reference Number:	
Recurring Charges	7,566.00
Total Customer Charges	7,566.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges	
Statutory Gross Receipts Tax (State)	28.75
Total State Taxes and Surcharges	28.75
City Taxes and Surcharges	
State and Local Excise Tax	747.30
Total City Taxes and Surcharges	747.30
Comcast Surcharges	
Universal Connectivity Charge	1,156.75
Total Comcast Surcharges	1,156.75
Regulatory Recovery Fees	
Federal Cost Recovery Fee	227.00
Total Regulatory Recovery Fees	227.00
Total Taxes and Surcharges	2,159.80

Service Summary

Ethernet Dedicated Internet	
Recurring Charges	3,201.00
Total Ethernet Dedicated Internet	3,201.00
Ethernet Network Service	
Recurring Charges	4,365.00
Total Ethernet Network Service	4,365.00
Total Charges	7,566.00

Account Number 939736936

Invoice Number 108122748

Service Details for Village of Maywood

Ethernet Dedicated Internet : 22.VLXP.027921..CBCL..

Location A: 40 Madison Street, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	1,926.00
Total Service Charges	1,926.00
Total Charges	1,926.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033236..CBCL.. - 10/100	Sep 15, 20 to Oct 14, 20	
Bandwidth - 22.VLXP.027921..CBCL.. - 50 Mbps	Sep 15, 20 to Oct 14, 20	1,926.00
Total Recurring Charges		1,926.00

Service Details

Ethernet Dedicated Internet : 22.VLXP.071050..CBCL..

Location A: 125 S 5TH AVE, B, MAYWOOD, IL

Summary of Charges

Service Charges

Recurring Charges	1,275.00
Total Service Charges	1,275.00
Total Charges	1,275.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KRGS.018191..CBCL.. - 10/100 - FIBER	Sep 15, 20 to Oct 14, 20	
Bandwidth - 22.VLXP.071050..CBCL.. - 20 Mbps	Sep 15, 20 to Oct 14, 20	1,275.00
Total Recurring Charges		1,275.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Fire Station, 1220 S 17th Avenue, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033269..CBCL.. - 10/100	Sep 15, 20 to Oct 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Sep 15, 20 to Oct 14, 20	738.00

Account Number 939736936

Invoice Number 108122748

Service Details for Village of Maywood

Ethernet Network Service : 22.VLXM.002721..CBCL.. continued

Location A: Village of Maywood - Fire Station, 1220 S 17th Avenue, 1st Floor, Maywood, IL

Recurring Charges

Description	Date Range	Amount
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Fire Station 1, 700 Street Charles Road, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033275..CBCL.. - 10/100	Sep 15, 20 to Oct 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Sep 15, 20 to Oct 14, 20	738.00
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Village Hall, 40 Madison Street, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033249..CBCL.. - 10/100	Sep 15, 20 to Oct 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Sep 15, 20 to Oct 14, 20	738.00
Total Recurring Charges		873.00

Account Number 939736936

Invoice Number 108122748

Service Details for Village of Maywood

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Police Dept, 125 S 5th Avenue, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033251..CBCL.. - 10/100	Sep 15, 20 to Oct 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Sep 15, 20 to Oct 14, 20	738.00
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Parks and Recreation, 200 S 5th Street, 1st Flor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033277..CBCL.. - 10/100	Sep 15, 20 to Oct 14, 20	135.00
Bandwidth - 22.VLXM.002721..CBCL.. - 50Mbps - Basic CoS	Sep 15, 20 to Oct 14, 20	738.00
Total Recurring Charges		873.00

Location:	Village of Maywood - Police Dept PRIoF
	125 S 5TH Avenue
	PRIoF
	MAYWOOD, IL 60153
Total Charges:	394.00

Summary of Charges

Local Billing Reference Number: 8771200010313795

Recurring Charges	394.00
Total Customer Charges	394.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

911 Line Tax (State)	34.50
Statutory Gross Receipts Tax (State)	2.12
Total State Taxes and Surcharges	36.62

City Taxes and Surcharges

State and Local Excise Tax	54.79
Total City Taxes and Surcharges	54.79

Comcast Surcharges

Universal Connectivity Charge	17.94
Total Comcast Surcharges	17.94

Regulatory Recovery Fees

Federal Cost Recovery Fee	9.49
IL Telecom Relay Service and Equipment	0.09
P.U.C. Surcharge (State)	0.48
Universal Service Fund Surcharge (State)	8.76
Total Regulatory Recovery Fees	18.82

Total Taxes and Surcharges	128.17
-----------------------------------	---------------

Service Summary

Business Trunk Voice

Recurring Charges	5.00
Total Business Trunk Voice	5.00

Comcast Bundled Services - PRI

Recurring Charges	100.00 CR
Total Comcast Bundled Services - PRI	100.00 CR

Full PRI Trunk

Recurring Charges	489.00
Total Full PRI Trunk	489.00

Total Charges	394.00
----------------------	---------------

Account Number 939736936

Invoice Number 108122748

Service Details for Village of Maywood - Police Dept PRIoF

Comcast Bundled Services - PRI : BND-00008637282

Multi product package Discount.

Summary of Charges

Service Charges

Recurring Charges	100.00 CR
Total Service Charges	100.00 CR
Total Charges	100.00 CR

Recurring Charges

Description	Date Range	Amount
Bundled Services Discount	Sep 15, 20 to Oct 14, 20	100.00 CR
Total Recurring Charges		100.00 CR

Service Details

Business Trunk Voice

Summary of Charges

Service Charges

Recurring Charges	5.00
Total Service Charges	5.00
Total Charges	5.00

Recurring Charges

Description	Date Range	Amount
Directory Listing Management Fee	Sep 15, 20 to Oct 14, 20	2.00
Voice Network Investment	Sep 15, 20 to Oct 14, 20	3.00
Monthly Call Detail Record	Sep 15, 20 to Oct 14, 20	No Charge
Standard Directory Listing	Sep 15, 20 to Oct 14; 20	No Charge
Total Recurring Charges		5.00

Service Details

Full PRI Trunk : 1,115,874,595

Summary of Charges

Service Charges

Recurring Charges	489.00
Total Service Charges	489.00
Total Charges	489.00

Recurring Charges

Description	Date Range	Amount
23 Channel Full PRI - Includes 200 LD Min/Channel	Sep 15, 20 to Oct 14, 20	489.00
Total Recurring Charges		489.00

Account Number 939736936

Invoice Number 108122748

Service Details for Village of Maywood - Police Dept PRIoF

PRI Trunk Group : TG-017084504470

Recurring Charges

Description	Date Range	Amount
2-Way 23 Channel PRI Trunk Group	Sep 15, 20 to Oct 14, 20	No Charge
Total Recurring Charges		0.00

Service Details

Trunk Group BTN : (708)450-4470

Recurring Charges

Description	Date Range	Amount
Trunk BTN	Sep 15, 20 to Oct 14, 20	No Charge
Total Recurring Charges		0.00

Account Number 939736936

Invoice Number 108122748

Location:	Village of Maywood - PRIoF
	40 MADISON Street
	1st Floor
	MAYWOOD, IL 60153
Total Charges:	394.00

Summary of Charges

Local Billing Reference Number: 8771200010314041

Recurring Charges	394.00
Total Customer Charges	394.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

911 Line Tax (State)	34.50	
Statutory Gross Receipts Tax (State)	2.12	
Total State Taxes and Surcharges		36.62

City Taxes and Surcharges

State and Local Excise Tax	54.79	
Total City Taxes and Surcharges		54.79

Comcast Surcharges

Universal Connectivity Charge	17.94	
Total Comcast Surcharges		17.94

Regulatory Recovery Fees

Federal Cost Recovery Fee	9.49	
IL Telecom Relay Service and Equipment	0.09	
P.U.C. Surcharge (State)	0.48	
Universal Service Fund Surcharge (State)	8.76	
Total Regulatory Recovery Fees		18.82

Total Taxes and Surcharges		128.17
-----------------------------------	--	---------------

Service Summary

Business Trunk Voice		
Recurring Charges	5.00	
Total Business Trunk Voice		5.00
Full PRI Trunk		
Recurring Charges	389.00	
Total Full PRI Trunk		389.00
Total Charges		394.00

Account Number 939736936

Invoice Number 108122748

Service Details for Village of Maywood - PRIoF

Business Trunk Voice

Summary of Charges

Service Charges		
Recurring Charges		5.00
Total Service Charges		5.00
Total Charges		5.00

Recurring Charges

Description	Date Range	Amount
Directory Listing Management Fee	Sep 15, 20 to Oct 14, 20	2.00
Voice Network Investment	Sep 15, 20 to Oct 14, 20	3.00
Monthly Call Detail Record	Sep 15, 20 to Oct 14, 20	No Charge
Standard Directory Listing	Sep 15, 20 to Oct 14, 20	No Charge
Total Recurring Charges		5.00

Service Details

Full PRI Trunk : 1,115,874,478

Summary of Charges

Service Charges		
Recurring Charges		389.00
Total Service Charges		389.00
Total Charges		389.00

Recurring Charges

Description	Date Range	Amount
23 Channel Full PRI - Includes 200 LD Min/Channel	Sep 15, 20 to Oct 14, 20	489.00
PRI Service Discount	Sep 15, 20 to Oct 14, 20	100.00 CR
Total Recurring Charges		389.00

Service Details

PRI Trunk Group : TG-017084506300

Recurring Charges

Description	Date Range	Amount
2-Way 23 Channel PRI Trunk Group	Sep 15, 20 to Oct 14, 20	No Charge
Total Recurring Charges		0.00

Service Details

Trunk Group BTN : (708)450-6300

Recurring Charges

Description	Date Range	Amount
Trunk BTN	Sep 15, 20 to Oct 14, 20	No Charge
Total Recurring Charges		0.00

COMCAST BUSINESS

Account Number 939736936	Invoice Number 109899534	Bill Date Oct 15, 2020	Customer Service 1-800-741-4141
------------------------------------	------------------------------------	----------------------------------	---

Previous Balance 44,038.36	Payments 21,849.97	Adjustments 0.00	Past Due Amount 22,188.39	Current Amount 10,961.18	Total Amount Due \$ 33,149.57
--------------------------------------	------------------------------	----------------------------	-------------------------------------	------------------------------------	---

Village of Maywood
40 Madison Street
Maywood, IL 60153

Payment Due Date Nov 15, 2020
Late Payment Charge \$ 166.36

SUMMARY OF CHARGES AND CREDITS (Billing activity up to and including Oct 14, 2020)

Recurring Charges	8,354.00
Total Customer Charges	8,354.00
Total Taxes and Surcharges	2,440.82
Late Payment Charge	166.36
Current Amount	10,961.18
Past Due Amount	22,188.39
Total Amount Due	\$ 33,149.57

Pay your invoice online by visiting www.comcastpaymentcenter.com

Recommended To Be Paid

Dept. Head: Willie Hoyle

Expense Acct: _____

Date: 11-10-20 PO # _____

COMCAST BUSINESS

If paying by mail, please return this section with your payment

Account Number 939736936	Invoice Number 109899534	Payment Due Date Nov 15, 2020	Total Amount Due \$ 33,149.57	Amount Enclosed
------------------------------------	------------------------------------	---	---	------------------------

(For further information on how to pay please turn over)

Village of Maywood
40 Madison Street
Maywood, IL 60153

Comcast
PO Box 37601
Philadelphia, PA 19101-0601

How to Pay

Paying by Mail

Please detach the payment slip and return it together with your check or money order payable to Comcast in the envelope provided. Make sure to fill in the check details on the reverse side of the payment slip.

Paying by Credit Card

Credit Card payments are available by American Express, Visa or Master Card.

Change in Customer Details?

For any change in customer details, including address, billing arrangements, or reporting requirements, please let us know by calling 1-800-741-4141.

Please note that any billing dispute regarding this invoice must be submitted to Comcast within the time period specified in your customer agreement.

Business Voice and Trunk Services are provided by Comcast IP Phone, LLC.

Any issues with these services can be addressed by contacting us at (877) 543-3961

Unless noted otherwise in the Service Details section of this bill, all other services on this bill are provided by Comcast Business Communications, LLC.

The Universal Connectivity Charge is a fee assessed by Comcast to recover its contribution to the Federal Universal Service Fund (USF). On a quarterly basis, the FCC modifies the USF contribution rate, which may be accessed at <https://www.fcc.gov/general/contribution-factor-quarterly-filings-universal-service-fund-usf-management-support>.

Account Number 939736936

Invoice Number 109899534

Account Statement

At Comcast, we will continue to look to the future and the provision of new communications technology, new opportunities, and more choices, providing people with the communications products and services that connect them to what's important in their lives. If you have any questions about your voice, data or fiber-based services, please call us at the number seen on the top of page 1.

Will your business soon be moving to a new location? If so, please be sure to notify us at least 60 calendar days in advance of your relocation in order to avoid service interruptions. Call us and we'll assist you with any changes or updates to your account.

Payments

Date	Method of Payment	Invoice Number	Amount
Sep 22, 2020	Check	Multiple	21,849.97
		Total	21,849.97

Location Summary

Customer	Account No	Reference ID	Charges	Page #
Village of Maywood	939736936		9,755.10	5
Village of Maywood - Police Dept PRloF	912410640		519.86	9
Village of Maywood - PRloF	912407409		519.86	13
	Total Charges		10,794.82	

Account Number 939736936

Invoice Number 109899534

Location:	Village of Maywood
	40 Madison Street
	Maywood, IL 60153
Total Charges:	7,566.00

Summary of Charges

Local Billing Reference Number:

Recurring Charges	7,566.00
Total Customer Charges	7,566.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

Statutory Gross Receipts Tax (State)	28.85
Total State Taxes and Surcharges	28.85

City Taxes and Surcharges

State and Local Excise Tax	750.70
Total City Taxes and Surcharges	750.70

Comcast Surcharges

Universal Connectivity Charge	1,182.95
Total Comcast Surcharges	1,182.95

Regulatory Recovery Fees

Federal Cost Recovery Fee	226.60
Total Regulatory Recovery Fees	226.60

Total Taxes and Surcharges	2,189.10
-----------------------------------	-----------------

Service Summary

Ethernet Dedicated Internet

Recurring Charges	3,201.00
Total Ethernet Dedicated Internet	3,201.00

Ethernet Network Service

Recurring Charges	4,365.00
Total Ethernet Network Service	4,365.00

Total Charges	7,566.00
----------------------	-----------------

Account Number 939736936

Invoice Number 109899534

Service Details for Village of Maywood

Ethernet Dedicated Internet : 22.VLXP.027921..CBCL..

Location A: 40 Madison Street, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	1,926.00
Total Service Charges	1,926.00
Total Charges	1,926.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033236..CBCL.. - 10/100	Oct 15, 20 to Nov 14, 20	
Bandwidth - 22.VLXP.027921..CBCL.. - 50 Mbps	Oct 15, 20 to Nov 14, 20	1,926.00
Total Recurring Charges		1,926.00

Service Details

Ethernet Dedicated Internet : 22.VLXP.071050..CBCL..

Location A: 125 S 5TH AVE, B, MAYWOOD, IL

Summary of Charges

Service Charges

Recurring Charges	1,275.00
Total Service Charges	1,275.00
Total Charges	1,275.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KRGS.018191..CBCL.. - 10/100 - FIBER	Oct 15, 20 to Nov 14, 20	
Bandwidth - 22.VLXP.071050..CBCL.. - 20 Mbps	Oct 15, 20 to Nov 14, 20	1,275.00
Total Recurring Charges		1,275.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Fire Station, 1220 S 17th Avenue, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033269..CBCL.. - 10/100	Oct 15, 20 to Nov 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Oct 15, 20 to Nov 14, 20	738.00

Account Number 939736936

Invoice Number 109899534

Service Details for Village of Maywood

Ethernet Network Service : 22.VLXM.002721..CBCL.. continued

Location A: Village of Maywood - Fire Station, 1220 S 17th Avenue, 1st Floor, Maywood, IL

Recurring Charges

Description	Date Range	Amount
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Fire Station 1, 700 Street Charles Road, 1st Floor, Maywood, IL

Summary of Charges

Service Charges		
Recurring Charges		873.00
Total Service Charges		873.00
Total Charges		873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033275..CBCL.. - 10/100	Oct 15, 20 to Nov 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Oct 15, 20 to Nov 14, 20	738.00
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Village Hall, 40 Madison Street, Maywood, IL

Summary of Charges

Service Charges		
Recurring Charges		873.00
Total Service Charges		873.00
Total Charges		873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033249..CBCL.. - 10/100	Oct 15, 20 to Nov 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Oct 15, 20 to Nov 14, 20	738.00
Total Recurring Charges		873.00

Account Number 939736936

Invoice Number 109899534

Service Details for Village of Maywood

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Police Dept, 125 S 5th Avenue, 1st Floor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033251..CBCL.. - 10/100	Oct 15, 20 to Nov 14, 20	135.00
Metro Bandwidth - 22.VLXM.002721..CBCL.. - 50 Mbps - Basic CoS	Oct 15, 20 to Nov 14, 20	738.00
Total Recurring Charges		873.00

Service Details

Ethernet Network Service : 22.VLXM.002721..CBCL..

Location A: Village of Maywood - Parks and Recreation, 200 S 5th Street, 1st Flor, Maywood, IL

Summary of Charges

Service Charges

Recurring Charges	873.00
Total Service Charges	873.00
Total Charges	873.00

Recurring Charges

Description	Date Range	Amount
Port - 22.KFGS.033277..CBCL.. - 10/100	Oct 15, 20 to Nov 14, 20	135.00
Bandwidth - 22.VLXM.002721..CBCL.. - 50Mbps - Basic CoS	Oct 15, 20 to Nov 14, 20	738.00
Total Recurring Charges		873.00

Location:	Village of Maywood - Police Dept PRIoF
	125 S 5TH Avenue
	PRIoF
	MAYWOOD, IL 60153
Total Charges:	394.00

Summary of Charges

Local Billing Reference Number: 8771200010313795

Recurring Charges	394.00
Total Customer Charges	394.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

911 Line Tax (State)	34.50	
Statutory Gross Receipts Tax (State)	2.11	
Total State Taxes and Surcharges		36.61

City Taxes and Surcharges

State and Local Excise Tax	54.84	
Total City Taxes and Surcharges		54.84

Comcast Surcharges

Universal Connectivity Charge	18.34	
Total Comcast Surcharges		18.34

Regulatory Recovery Fees

Federal Cost Recovery Fee	9.48	
IL Telecom Relay Service and Equipment	0.09	
P.U.C. Surcharge (State)	0.48	
Universal Service Fund Surcharge (State)	6.02	
Total Regulatory Recovery Fees		16.07

Total Taxes and Surcharges		125.86
-----------------------------------	--	---------------

Service Summary

Business Trunk Voice

Recurring Charges	5.00	
Total Business Trunk Voice		5.00

Comcast Bundled Services - PRI

Recurring Charges	100.00 CR	
Total Comcast Bundled Services - PRI		100.00 CR

Full PRI Trunk

Recurring Charges	489.00	
Total Full PRI Trunk		489.00

Total Charges		394.00
----------------------	--	---------------

Account Number 939736936

Invoice Number 109899534

Service Details for Village of Maywood - Police Dept PRIoF

Comcast Bundled Services - PRI : BND-00008637282

Multi product package Discount.

Summary of Charges

Service Charges

Recurring Charges	100.00 CR
Total Service Charges	100.00 CR
Total Charges	100.00 CR

Recurring Charges

Description	Date Range	Amount
Bundled Services Discount	Oct 15, 20 to Nov 14, 20	100.00 CR
Total Recurring Charges		100.00 CR

Service Details

Business Trunk Voice

Summary of Charges

Service Charges

Recurring Charges	5.00
Total Service Charges	5.00
Total Charges	5.00

Recurring Charges

Description	Date Range	Amount
Directory Listing Management Fee	Oct 15, 20 to Nov 14, 20	2.00
Voice Network Investment	Oct 15, 20 to Nov 14, 20	3.00
Monthly Call Detail Record	Oct 15, 20 to Nov 14, 20	No Charge
Standard Directory Listing	Oct 15, 20 to Nov 14, 20	No Charge
Total Recurring Charges		5.00

Service Details

Full PRI Trunk : 1,115,874,595

Summary of Charges

Service Charges

Recurring Charges	489.00
Total Service Charges	489.00
Total Charges	489.00

Recurring Charges

Description	Date Range	Amount
23 Channel Full PRI - includes 200 LD Min/Channel	Oct 15, 20 to Nov 14, 20	489.00
Total Recurring Charges		489.00

Account Number 939736936

Invoice Number 109899534

Service Details for Village of Maywood - Police Dept PRIoF

PRI Trunk Group : TG-017084504470

Recurring Charges

Description	Date Range	Amount
2-Way 23 Channel PRI Trunk Group	Oct 15, 20 to Nov 14, 20	No Charge
Total Recurring Charges		0.00

Service Details

Trunk Group BTN : (708)450-4470

Recurring Charges

Description	Date Range	Amount
Trunk BTN	Oct 15, 20 to Nov 14, 20	No Charge
Total Recurring Charges		0.00

Account Number 939736936

Invoice Number 109899534

Location:	Village of Maywood - PRIoF
	40 MADISON Street
	1st Floor
	MAYWOOD, IL 60153
Total Charges:	394.00

Summary of Charges

Local Billing Reference Number: 8771200010314041

Recurring Charges	394.00
Total Customer Charges	394.00

Taxes, Surcharges, and Fees

Important Message

The Universal Connectivity Charge is not a government mandated tax. This is a fee that Comcast is permitted to charge to recover its contribution to the Federal Universal Service Fund.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to your service.

State Taxes and Surcharges

911 Line Tax (State)	34.50	
Statutory Gross Receipts Tax (State)	2.11	
Total State Taxes and Surcharges		36.61

City Taxes and Surcharges

State and Local Excise Tax	54.84	
Total City Taxes and Surcharges		54.84

Comcast Surcharges

Universal Connectivity Charge	18.34	
Total Comcast Surcharges		18.34

Regulatory Recovery Fees

Federal Cost Recovery Fee	9.48	
IL Telecom Relay Service and Equipment	0.09	
P.U.C. Surcharge (State)	0.48	
Universal Service Fund Surcharge (State)	6.02	
Total Regulatory Recovery Fees		16.07

Total Taxes and Surcharges		125.86
-----------------------------------	--	---------------

Service Summary

Business Trunk Voice

Recurring Charges	5.00	
Total Business Trunk Voice		5.00

Full PRI Trunk

Recurring Charges	389.00	
Total Full PRI Trunk		389.00

Total Charges		394.00
----------------------	--	---------------

Account Number 939736936

Invoice Number 109899534

Service Details for Village of Maywood - PRIoF

Business Trunk Voice

Summary of Charges

Service Charges

Recurring Charges	5.00
Total Service Charges	5.00
Total Charges	5.00

Recurring Charges

Description	Date Range	Amount
Directory Listing Management Fee	Oct 15, 20 to Nov 14, 20	2.00
Voice Network Investment	Oct 15, 20 to Nov 14, 20	3.00
Monthly Call Detail Record	Oct 15, 20 to Nov 14, 20	No Charge
Standard Directory Listing	Oct 15, 20 to Nov 14, 20	No Charge
Total Recurring Charges		5.00

Service Details

Full PRI Trunk : 1,115,874,478

Summary of Charges

Service Charges

Recurring Charges	389.00
Total Service Charges	389.00
Total Charges	389.00

Recurring Charges

Description	Date Range	Amount
23 Channel Full PRI - Includes 200 LD Min/Channel	Oct 15, 20 to Nov 14, 20	489.00
PRI Service Discount	Oct 15, 20 to Nov 14, 20	100.00 CR
Total Recurring Charges		389.00

Service Details

PRI Trunk Group : TG-017084506300

Recurring Charges

Description	Date Range	Amount
2-Way 23 Channel PRI Trunk Group	Oct 15, 20 to Nov 14, 20	No Charge
Total Recurring Charges		0.00

Service Details

Trunk Group BTN : (708)450-6300

Recurring Charges

Description	Date Range	Amount
Trunk BTN	Oct 15, 20 to Nov 14, 20	No Charge
Total Recurring Charges		0.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Falco CG, Inc

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #2019173 for services of install eave Chimney flashing, sheet metal cornice and metal roof 85 and aluminum windows.

RECOMMENDATION: It is recommendation that the total payments of \$94,600.00 be approved for payment. The expense account to be charged: 01-50-51100.

Falco CG Inc.
9401 Schiller
Franklin Park, IL 60131
1-773-355-9686
johntylka@gmail.com
http://www.falcoog.com



To:
Village of Maywood
40 Madison Street
Maywood, IL 60153

Invoice # 2019173
Purchase Order # 200 S 5th Ave,
Invoice Date October 17, 2020
Due Date November 7, 2020
Balance Due USD \$94,600.00

Description	Rate	Quantity	Tax	Line Total
Install eave Chimney flashing, sheet metal cornice and metal roof 85% work completed	\$90,850.00	1		\$90,850.00
Install new aluminum windows	\$3,000.00	1		\$3,000.00
Upgrade on sheet metal cost metallic finish	\$750.00	1		\$750.00
	Total Due			USD \$94,600.00

Terms:

Thank you; we really appreciate your business.

RECOMMENDED TO BE PAID
DATE: 11/2/20
DEPT HEAD: [Signature]
EXPENSE ACCT: 01-40-51100
PO#

Village of



MAYWOOD

40 MADISON STREET • MAYWOOD, ILLINOIS 60153 • (708)450-4405
COMMUNITY DEVELOPMENT

To: Willie Norfleet, Village Manager

From: David Myers, Community Development Director

Date: July 9, 2019 - Regular Board Meeting

Re: Maywood Masonic Temple Cornice Repair/Multipurpose Building (200 S. 5th Avenue)

The Village solicited bids for reinstalling cornice located at 200 S. 5th Avenue, Multipurpose Building. Proposals were required to be received in the Clerk's Office on Tuesday, May 28, 2019 @ 2:00PM. The Clerk's Office received the following bids

John Tylka – Franklin Park, IL - \$99,000.00 (Use existing metal)

John Tylka - Forest Park, IL - \$107,000.00 (Use new metal)

ATP Enterprise Group, Inc – Northfield, IL \$310,000.00 (Use existing metal)

Recommendation:

Staff is recommending selecting John Tylka Falco, Inc. to install the new cornice in the amount of \$107,000. The project will be funded from the façade program, out of escrow from the expired St. Charles TIF.

RESOLUTION NO. R-2019-04

**A RESOLUTION AUTHORIZING CERTAIN EXPENDITURES
FROM CHICAGO TITLE INSURANCE COMPANY ESCROW NUMBER 6
(ESCROW ACCOUNT NUMBER 201454334) ESTABLISHED FOR
THE ST. CHARLES ROAD TAX INCREMENT FINANCING REDEVELOPMENT
PROJECT AREA FUND TO PAY FOR THE VILLAGE OF MAYWOOD
MASONIC TEMPLE CORNICE REPAIRS PROJECT AND
AWARD OF CONTRACT TO SEAL GUARD, INC.
(Contract Price: \$68,260.00)**

WHEREAS, pursuant to Ordinance No. PRO-90-5, adopted on August 23, 1990, the President and Board of Trustees (the "Corporate Authorities") of the Village of Maywood, Cook County, Illinois (the "Village"), in an effort to revitalize the Village's local economy and provide for the comprehensive and coordinated development of an underutilized and blighted area within the Village, adopted a redevelopment plan and project, designated a redevelopment project area, and adopted the use of tax increment financing relative to a designated area tax increment financing district known as the "St. Charles Road TIF District" (the "TIF District") in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.*, as amended, (the "Act") for the St. Charles Road Tax Increment Financing Redevelopment Project Area (the "Project Area"). A copy of the Project Area Boundary Map is on file with the Village Clerk's Office and is incorporated by reference into this Ordinance; and

WHEREAS, pursuant to the Act, the Village established the St. Charles Road Special Tax Allocation Fund (the "TIF Fund") into which annual tax increment revenue from the Project Area have been deposited (the "TIF Funds") and from which expenditures have been and will continue to be made for eligible TIF redevelopment project costs, as authorized by the Act and in accordance with the Village-approved Redevelopment Plan and Budget for the Project Area (the "Plan"). The Corporate Authorities have determined that, in order to encourage private investment and restore and enhance the tax base of the Village and the affected taxing districts, certain blighting and adverse conditions within the Project Area must be removed, certain infrastructure improvements must be made, and the Project Area must be redeveloped. A copy of the Plan is on file with the Village Clerk's Office and is incorporated by reference into this Ordinance; and

WHEREAS, within Ordinance No. CO-2013-47, the Corporate Authorities identified and approved the completion of certain TIF improvement projects and TIF District related expenditures within the Project Area (collectively, the "TIF Improvement Projects") that were identified in a chart entitled "Updated St. Charles TIF Administration and Projects Sheet for 2013 and 2014 / Remaining TIF District Projects and Close Out Expenditures." The total estimated TIF Funds that were expected to be available to be contributed to the TIF Improvement Projects for calendar year 2014 was Six Million Eight Hundred Ten Thousand Three Hundred Twenty-Eight and No/100 Dollars (\$6,810,328.00); and

WHEREAS, under Ordinance No. CO-2014-47, the Corporate Authorities approved the establishment of construction escrows at Chicago Title Insurance Company for purposes of depositing TIF Funds to be used to pay for portions of the remaining TIF Improvement Projects, in whole or in part, that were deemed to be TIF-eligible expenses by the Corporate Authorities and other costs associated with the close-out of the St. Charles TIF District and any related obligations ("Remaining TIF District

Projects and Close Out Expenditures"). Based on the recommendation of Village staff and the Village Engineer, the Corporate Authorities approved the deposit of Seven Million One Hundred Sixty-Nine Thousand Nine Hundred Ninety and 12/100 Dollars (\$7,169,990.12), which constituted the Remaining TIF District Projects and Close Out Expenditures, into one or more construction escrows at Chicago Title Insurance Company. Of the six (6) escrows that were established and funded at Chicago Title Insurance Company, Escrow Number 6 was described and funded as follows:

Escrow Number 6 (Escrow Account Number 201454334): Economic Incentives and Projects (Village Matching Share of Grants for Approved TIF-related Projects; Return of Property Tax Payments to Cook County per Tax Appeals; New Businesses, Site Preparation Incentives and Environmental Remediation Costs Associated with Development of Village-Owned Parcels; Job Training; Maywood Library Drainage Improvements and Operation Uplift Building Improvements); and Façade Program Projects (Façade Improvement Program - generally; Mariella's; Try Our Pallets; 600 Lake Street; 1110 St. Charles and 1000 St. Charles) (Escrow Deposit: \$1,203,000.00); and

WHEREAS, in 2003, the Corporate Authorities established a "Commercial Property Improvement Program" (known as the "Façade Improvement Program") (the "Program") and the Program is funded, in part, on an annual basis with St. Charles Road TIF Funds in order to pay for eligible façade improvements as applied for by business owners and property owners of property located within the St. Charles Road TIF District; and

WHEREAS, it is necessary to consider and approve the use of TIF Funds during calendar year 2019 to complete certain infrastructure improvement projects in order to stimulate reinvestment in the Project Area. The Corporate Authorities have identified and approved the completion of the following infrastructure improvement project(s) within the Project Area (the "Project Improvements" or the "Infrastructure Improvement Projects"), using TIF Funds to pay for such Infrastructure Improvement Projects, in whole or in part:

Maywood Masonic Temple Cornice Repairs Project. This Project consists of the removal of one hundred sixty-seven (167) feet of cornice, wooden outriggers, and compromised brick on the exterior of the Village-owned building. The Project will also include the replacement of removed brick with new face brick and the sealing of all top floor windows at the North, South and East facades above the cornice. Completion of this Project is critical and warranted for building maintenance and structural integrity reasons and to protect pedestrian safety.

The Village staff solicited and received competitive quotes from two (2) companies to perform the construction services required for the Project. On February 5, 2019, pursuant to Section 36.08 (Contracts and Purchases) of the Village of Maywood Municipal Code ("Village Code"), competitive bidding for this written contract was waived by a vote of two-thirds (2/3) of the corporate authorities for this Contract because the Village staff recommended the rejection of the one timely-filed proposal (ECO Construction at \$240,000.00) and the award of the other proposal submitted by Seal Guard, Inc. in an amount not to exceed Sixty-Eight Thousand Two Hundred Sixty and No/100 Dollars (\$68,260.00); and

WHEREAS, pursuant to Section 36.08 (Contracts and Purchases) of the Village of Maywood Municipal Code ("MVC"), the Project is required to be competitively bid and awarded to the lowest qualified and responsible bidder, after due notice inviting bids, because the work is a public

improvement paid for with public funds and the estimated cost exceeds \$20,000.00, unless competitive bidding is waived by a vote of two-thirds (2/3) of the Corporate Authorities. Under Section 36.08(B) (Solicitation of Competitive Proposal) of the MVC, the Corporate Authorities may waive the competitive bidding process by a two-thirds (2/3) vote and direct the Village Manager to solicit competitive proposals for the award of any eligible public works or public improvement contract. The justification for waiving the competitive bidding process in lieu of the solicitation of competitive proposals may include any of the considerations set forth in 36.08(A)(6)(e) of the MVC as well as the following: (1) availability of only a single source vendor or a limited number of known vendors; and (2) financial savings realized by not utilizing the competitive bidding process; and

WHEREAS, by soliciting competitive proposals, Village staff was able to obtain competitive, responsive quotes for the Project and realize financial savings by not conducting a formal bidding process. The Corporate Authorities find that it is desirable and in the best interests of the residents of the Village to waive the competitive bidding process in lieu of the solicitation of competitive proposals and award a contract to Seal Guard, Inc. to perform the Project work, based on its lowest, responsive quote; and

WHEREAS, the Corporate Authorities find that it is desirable and in the best interests of the residents of the Village to approve the expenditure of TIF Funds to complete the Project Improvements within the Project Area, which expenditures will be paid on or after the date of passage of this Resolution (the "Expenditures").

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The statements set forth in the preambles of this Resolution are found to be true and correct and are adopted as part of this Resolution.

SECTION 2: Authority.

- (a) The Village is a duly constituted and organized home rule municipality, as described in Division 6 of Article VII of the Illinois Constitution of 1970, and, as such, may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and incur debt.
- (b) This Resolution is adopted in connection with implementing the Plan in accordance with the Act.
- (c) This Resolution is a declaration of official intent under Treasury Regulation Section 1.150-2.

SECTION 3: Estimate of Expenditures.

- (a) The Village intends to incur Expenditures in connection with the Maywood Masonic Temple Cornice Repair Project within the Plan and Project Area including, but not limited to, the following:
 - 1. Costs for the construction of the Project.

2. Costs for professional services related to the Project, including, but not limited to, legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.
- (b) A Preliminary Estimate of Expenditures to be incurred and reimbursed, in connection with the Maywood Masonic Temple Cornice Repair Project, as provided by the Village Engineer and/or the Village Manager, is as follows:

Maywood Masonic Temple Cornice Repair Project. Seal Guard, Inc. submitted the lowest, responsive quote to perform the Project work for an amount not to exceed Sixty-Eight Thousand Two Hundred Sixty and No/100 Dollars (\$68,260.00).

The Quote and Recommendation, as set forth in a Memorandum dated February 5, 2019, and prepared by David Myers, Community Development Director, for the Project, is attached hereto as Exhibit "A" and made a part hereof.

SECTION 4: Authorization of Expenditures; Award of Contract. The expenditure of funds from the TIF Fund is authorized up to the amounts set forth in Section 3 above, or such additional amounts necessary to complete any additional work related to the Project as subsequently approved or authorized by the Corporate Authorities. The President and Board of Trustees award the contract for the Project to Seal Guard, Inc. in an amount not to exceed Sixty-Eight Thousand Two Hundred Sixty and No/100 Dollars (\$68,260.00) with a waiver of the bid process. The President and Board of Trustees of the Village direct the Village Clerk's Office to forward a certified copy of this Resolution and a fully executed copy of the Contract to the Seal Guard, Inc. for record retention purposes.

SECTION 5: Public Inspection. This Resolution shall be immediately available for inspection by the public at the office of the Village Clerk.

SECTION 6: Repealer. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed.

SECTION 7: Severability. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision.

SECTION 8: Ratification. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 9: Effective Date. This Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

ADOPTED this 19th day of February, 2019, pursuant to a roll call vote as follows:

AYES: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, K. Wellington and M. Lightford

NAYS: None

ABSENT: Trustee(s) A. Sanchez and R. Rivers (Via Phone-Temporarily Unavailable)

APPROVED by me as Village President, and attested to by the Village Clerk, on the 20th day of February, 2019.



Edwenna Perkins, Village President

ATTEST:



Viola Mims, Village Clerk



Published by me in pamphlet form this 20th day of February, 2019.



Viola Mims, Village Clerk

Exhibit "A"

**Recommendation Memorandum for the Project dated February 5, 2019
and prepared by David Myers, Community Development Director**

(attached)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Viola Mims, Clerk of the Village of Maywood, Cook County, Illinois, certify that the attached document is a true and correct copy now on file in my office, entitled:

RESOLUTION NO. R-2019-04

**A RESOLUTION AUTHORIZING CERTAIN EXPENDITURES
FROM THE CHICAGO TITLE INSURANCE COMPANY ESCROW NUMBER 6
(ESCROW ACCOUNT NUMBER 201454334) ESTABLISHED FOR
THE ST. CHARLES ROAD TAX INCREMENT FINANCING REDEVELOPMENT
PROJECT AREA FUND TO PAY FOR THE VILLAGE OF MAYWOOD
MASONIC TEMPLE CORNICE REPAIRS PROJECT
AND AWARD OF CONTRACT TO SEAL GUARD, INC.
(Contract Price: \$68,260.00)**

which was passed by the Board of Trustees of the Village of Maywood at a Regular Meeting of the Board of Trustees held on the 19th day of February, 2019, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 19th day of February, 2019.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

**AYES: Mayor Perkins, Trustee(s) H. Yarbrough, I. Brandon, K. Wellington and M.
Lightford**

NAYS: None

ABSENT: Trustee(s) A. Sanchez and R. Rivers (Via Phone-Temporarily Unavailable)

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 20th day of February, 2019.

SEAL





Viola Mims, Village Clerk

the amount of \$17,390.14. **K.** Approval of payment to Village of Melrose Park for water services provided from the Village of Melrose Park to the Village of Maywood in the amount of \$113,671.48. **L.** Approval of payment to Allied Waste Service for garbage rollover services for the month of May 2019 in the amount of \$8,488.67. **N.** A Resolution Approving and Authorizing the Execution of Computer Software and Services Contract (Contract Agreement, Software Purchase Agreement, Caselle Software Distribution Agreement, Civic Support Agreement) by and between the Village of Maywood and Civic System, LLC. **O.** A Resolution Approving the Sale of Real Property Commonly Known as 1401 S 21st Avenue pursuant to the ANLAP Program of the Village of Maywood. **P.** A Resolution Approving the Sale and Redevelopment of Real Property commonly known as 1215-1217 S 7th Avenue pursuant to the Tax Reactivation Program of the Village of Maywood – Demetris Lewis D/B/A Lewis Lawn Service, Inc. **S.** A Resolution Adopting Written Design Standards for Small Wireless Facilities, with the Village of Maywood General Guidelines and Small Wireless Facility Design, Stealth and Concealment Standards attached as Exhibit "A" to the Resolution. **T.** A Resolution Approving and Authorizing the Execution of a Master License Agreement for the Collocation of Small Wireless Facilities located within the Municipal Rights-of-Way (New Cingular Wireless PCS, LLC, a Delaware limited liability company d/b/a AT&T MOBILITY), with the Master License Agreement for the Collocation of Small Wireless Facilities Located Within the Municipal Rights-Of-Way – Village Of Maywood/ New Cingular Wireless PCS, LLC, a Delaware limited liability company d/b/a AT&T Mobility attached as Exhibit "A" to the Resolution, with a cover memo dated July 2, 2019 from Klein, Thorpe and Jenkins, Ltd. **U.** A Resolution Approving and Authorizing the Execution of an Entertainment and Music Performer Agreement for 2019 Maywood Family Fest. (Multiple Entertainment and Music Performers), with copies of the Listing of Entertainment and Music Performers attached as Exhibit "A" and the template Entertainment and Music Performer Agreement attached as Exhibit "B". **V.** A Statement for Legal Services for April 2019 Pertaining to General Matters, in the amount of \$3,822.00. **W.** A Statement for Legal Services for April 2019 Pertaining to 911 Dispatch Consolidation, Cellular Facility Agreements, Water Fund Matters, Environmental Matters, Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, in the total amount of \$26,423.62. **X.** A Statement for Legal Services for May 2019 Pertaining to General Matters, in the amount of \$5,624.50. **Y.** A Statement for Legal Services for May 2019 Pertaining to 911 Dispatch Consolidation, 2015 G.O. Bond Covenant Matters, Employment and Labor Matters, Litigation Matters, and Economic Redevelopment Matters, in the total amount of \$24,105.10. **Z.** An Ordinance Authorizing Certain Expenditures from the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area Fund to pay for the Maywood 2019 Roadway Improvements Project and Award of contract to low bidder. - M&J Asphalt Paving Co., Inc. (Project: 2019 Roadway Improvements Project) (Low Bidder Contractor and Price: M&J Asphalt Paving Co., Inc.; \$938,554.00). **AA.** Approval to select John Tylka Falco Inc to reinstall the cornice at the 200 S. 5th Avenue, Multipurpose Building in the amount of \$107,000.00. The project is funded by the façade program out of the Expired St. Charles TIF.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford (*temporarily absent from the meeting*)

Motion Carries

Pulled Items

- B.** Approval of payment to City of Chicago - Department of Water for water services from April 16, 2019 through May 15, 2019 provided by the City of Chicago in the amount of \$325,111.47.

Motioned by Trustee Sanchez and Seconded by Trustee Booker for the approve.

Discussion: None

Ayes: Mayor Perkins, Trustees I. Brandon, M. Jones, A. Sanchez, K. Wellington and N. Booker

Nays: None

Abstain: None

Absent: Trustee M. Lightford (*temporarily absent from the meeting*)

Motion Carries

- M.** An Ordinance approving and Authorizing the Expenditure of funds from the Madison Street / Fifth Avenue Tax Increment Financing District to pay portion of TIF-Eligible Project Expenses Associated with Smart Route Program Costs and Approving and Authorizing Execution of a Cost Sharing Agreement between Village of Maywood, Proviso Township and Board of Trustees of School District 89 for Smart route Program (Project: Wayfinding Signage, Supplies, Job Training and Part-time Personnel cost for Walking route Supervisor and Workers and Insurance).

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Fleet Services

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #68382955 dated 10/31/2020 for retail fuel purchases for the Village of Maywood.

RECOMMENDATION: It is recommendation that the total payments of \$8,219.09 be approved for payment. The expense account to be charged: Various Departments.

FLEET SERVICES

INVOICE/STATEMENT

INVOICE NUMBER: 68382955
 ACCOUNT NAME: VILLAGE OF MAYWOOD (04)

PAGE 1 OF 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0453-00-650290-0	32,400.00	31	10-31-2020	11-20-2020	8,219.09

DATE	ACTIVITY DESCRIPTION	CHARGES/DEBITS	PAYMENTS/CREDITS
10-01-2020	PAYMENT RECEIVED - THANK YOU		12,885.31
10-28-2020	PAYMENT RECEIVED - THANK YOU		13,919.13
10-30-2020	RETAIL FUEL PURCHASES	8,194.09	
10-30-2020	OTHER ADJUSTMENTS THIS PERIOD	25.00	
REMINDER PLEASE BE SURE TO INCLUDE REMITTANCE STUB WITH PAYMENT. MAIL TO THE ADDRESS SHOWN IN THE RIGHT PORTION OF THE REMITTANCE STUB.			
<p>Recommended To Be Paid</p> <p>Dept. Head: <u>Willie Knight</u></p> <p>Expense Acct: _____</p> <p>Date: <u>11-10-20</u> PO # _____</p>			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
26,804.44	26,804.44	8,219.09	0.00	8,219.09

PAY ONLINE AT: www.wexonline.com
 CALL CUSTOMER SERVICE TO PAY BY PHONE
 FEDERAL TAX ID: 84-1425616

SEE REVERSE SIDE FOR MORE INFORMATION AND TERMS.

----- TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX FLEET UNIVERSAL

TANIKA skipper
 VILLAGE OF MAYWOOD (04)
 40 MADISON ST
 MAYWOOD, IL 60153-2323

Fax change of address request to 1-800-395-0809.

Make check payable to:

WEX BANK

Use enclosed envelope or send to:

ACCOUNT NAME	VILLAGE OF MAYWOOD (04)
ACCOUNT NUMBER	0453-00-650290-0
INVOICE NUMBER	68382955
BILL CLOSING DATE	10-31-2020
AMOUNT DUE	8,219.09
AMOUNT ENCLOSED	
PAYMENT DUE DATE	11-20-2020

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO LATE FEES.



WEX BANK
 PO BOX 6293
 CAROL STREAM IL 60197-6293



FLEET SERVICES

Financial Summary - Department Totals

ACCOUNT : VILLAGE OF MAYWOOD (04)
 CLOSING DATE: 10-31-2020
 ACCOUNT NO: 0453-00-660290-0
 DELIVER TO:
 TANIKA SKIPPER
 VILLAGE OF MAYWOOD (04)
 40 MADISON ST
 MAYWOOD IL 60153-2323

DEPARTMENT	TYPE OF TRANSACTION	CURRENT PERIOD						YEAR TO DATE					
		EXMPTD TAX	FUEL COST	NON-FUEL COST	ANCIL	TOTAL COST	EXMPTD TAX	FUEL COST	NON-FUEL COST	ANCIL	TOTAL COST		
CE	RETAIL TXN	0.00	386.39	0.00	0.00	386.39	-194.27	5,056.06	0.00	4.00	4,865.79		
FIRE DPT	RETAIL TXN	0.00	1,555.43	0.00	0.00	1,555.43	-1,181.47	24,862.63	0.00	24.00	23,705.16		
MAYOR	RETAIL TXN	0.00	0.00	0.00	0.00	0.00	-20.98	543.82	0.00	4.00	526.84		
P.WORKS	RETAIL TXN	0.00	3,639.76	0.00	0.00	3,639.76	-2,442.02	45,674.26	33.50	34.00	43,299.74		
POLICE	RETAIL TXN	0.00	2,612.51	0.00	0.00	2,612.51	-2,265.24	50,109.81	99.74	186.00	48,130.31		
ACCT ANCILLARY FEES													
ONLINE FEE					15.00	15.00				150.00	150.00		
OVERNIGHT FEE					0.00	0.00				21.50	21.50		
ACCOUNT TOTAL		0.00	8,194.09	0.00	15.00	8,209.09	-6,103.98	126,246.58	133.24	423.50	120,699.34		
CARD ACTIVITY		TOTAL	ACTIVE	% ACTIVE									
CURRENT PERIOD		53	42	79.2									
PREVIOUS PERIOD		54	50	92.6									



**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, H&H Electric

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for attached invoice for streetlight maintenance and repair for the Village of Public Works Department.

<u>Invoice</u>	<u>Date</u>	<u>Amount</u>
35137	08/31/2020	\$5,321.85

RECOMMENDATION: It is recommendation that the total payments of \$5,321.85 be approved for payment. The expense account to be charged: 01-50-51200.

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 35444
 Invoice Date: 08-31-2020
 Draw ID: 573
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	PROJECT TITLE: VILLAGE OF MAYWOOD - STREET LIGHT AND TRAFFIC SIGNAL MAINTENANCE.				
	LOCATION: VARIOUS - STREET LIGHTING & TRAFFIC SIGNALS.				
	H&H WORK ORDER #: 15007.				
	DATE: MONDAY, AUGUST 17, 2020 - COMPLETED THE FOLLOWING WORK:				
1	1500 BLOCK OF 10TH AVE. - STREET LIGHT CABLES AND CONDUIT HIT BY CONTRACTOR ON FRIDAY. REPAIRED CONDUIT AND CABLES EXPOSED BY CONTRACTOR. RESPLICED AND TESTED. STILL PULLING HIGH AMPERAGE. CONTINUED FAULT FINDING. HAND DUG 2ND LOCATION. FOUND CABLES SHORTED TO CONDUIT (FROM BEING PULLED BY MACHINE). REPAIRED, RESPLICED AND VERIFIED STREET LIGHTS WORKING AS THEY SHOULD.				
2	CONTRACTOR WHO HIT THE CONDUIT AND CABLE IS ADVANTAGE PIPING. UTILITY MARKS WERE PRESENT.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	19.00	HOUR	85.80	1,630.20
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	1.00	HOUR	128.70	128.70
	Subtotal				1,758.90
	2.00" RIGID GALVANIZED STEEL CONDUIT.	20.00	FOOT	5.7358	114.72
	2.50" RIGID GALVANIZED STEEL CONDUIT.	5.00	FOOT	10.7875	53.94

continued

Page: 1

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 35444
 Invoice Date: 08-31-2020
 Draw ID: 573
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	#6 AWG (BLUE) TWO WAY CONNECTOR - LONG BARREL TYPE.	8.00	EACH	3.30	26.40
	T&B#HS12-6L - HEAT SHRINK TUBE (#12AWG TO #6AWG) (8 INCH LENGTH).	8.00	EACH	1.78	14.24
	2-1/C#6AWG XLP/USE-2 CABLE.	50.00	FOOT	1.1723	58.62
	Subtotal				267.92
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	267.92	66.98
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	20.00	HOUR	46.00	920.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	2.00	HOUR	6.90	13.80
	Subtotal				1,268.70
	DATE: TUESDAY, AUGUST 18, 2020 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A2273021 - 2104 6TH AVE.				
2	X2270256 - WASHINGTON BLVD. & 20TH AVE.				
3	A2271723 - 607 3RD AVE.				
4	X2300353 - 1424 18TH AVE.				
5	X2300456 - 1ST AVE. & ROOSEVELT AVE.				
6	A2061998 - 6TH AVE. & MADISON ST.				
7	A2062002 - SCHOOL ST. & 6TH AVE.				
8	A2062008 - WARREN AVE. & 6TH AVE.				
9	A2062010 - WALNUT AVE. & 6TH AVE.				
10	A2301044 - 1201 GREENWOOD AVE.				
11	A2301957 - 2004 9TH AVE.				
12	A2110682 - 420 20TH AVE.				
13	X2301826 - 2013 5TH AVE.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	11.00	HOUR	85.80	943.80
	Subtotal				943.80

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 35444
 Invoice Date: 08-31-2020
 Draw ID: 573
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	UTILITY MARKING PAINT - RED (20 OZ CAN).	9.00	EACH	2.90	26.10
	RED MARKING FLAGS (H&H).	65.00	EACH	.1390	9.04
	Subtotal				35.14
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	35.14	8.79
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	8.50	HOUR	46.00	391.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	8.50	HOUR	6.90	58.65
	Subtotal				1,437.38
	DATE: WEDNESDAY, AUGUST 19, 2020 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	X2312225 - 1900 21ST AVE. (EMERGENCY LOCATE).				
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	1.00	HOUR	128.70	128.70
	Subtotal				128.70
	UTILITY MARKING PAINT - RED (20 OZ CAN).	.50	EACH	2.90	1.45
	Subtotal				1.45
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	1.45	.36
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	1.00	HOUR	46.00	46.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	.50	HOUR	6.90	3.45
	Subtotal				179.96
	DATE: THURSDAY, AUGUST 20, 2020 - LOCATED AND MARKED JULIE DIG TICKET #:				
1	A2312567 - 1845 9TH AVE.				
2	A2310928 - 1105 2ND AVE.				
3	A2312128 - 1910 5TH AVE.				

continued

Page: 3

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 35444
 Invoice Date: 08-31-2020
 Draw ID: 573
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
4	A2312142 - 1927 5TH AVE.				
5	A2312163 - 1010 8TH AVE.				
6	X2311779 - 805 17TH AVE.				
7	A2323123 - 645 14TH AVE. (EMERGENCY LOCATE).				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	1.50	HOUR	85.80	128.70
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	1.50	HOUR	128.70	193.05
	Subtotal				321.75
	UTILITY MARKING PAINT - RED (20 OZ CAN).	5.00	EACH	2.90	14.50
	RED MARKING FLAGS (H&H).	30.00	EACH	.1390	4.17
	Subtotal				18.67
	25% MATERIAL MARKUP PER CONTRACT.	.25	PERCENT	18.67	4.67
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	3.00	HOUR	46.00	138.00
	PORTABLE CONDUIT / CABLE / FAULT - LOCATING UNIT.	3.00	HOUR	6.90	20.70
	Subtotal				503.79
	DATE: FRIDAY, AUGUST 21, 2020 - COMPLETED THE FOLLOWING WORK:				
1	BETWEEN 8TH AVE. & 9TH AVE. ON WILCOX ST. - CHECKED EXPOSED HANDHOLE AND CABLES. THEY WERE OLD AND ABANDONED. NO FURTHER ACTION WAS NEEDED.				
	STANDARD TIME - LABOR RATE (7:00 A.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY - EXCLUDING HOLIDAYS).	1.00	HOUR	85.80	85.80

H&H ELECTRIC CO.
 2830 COMMERCE STREET
 FRANKLIN PARK, IL 60131-2927
 Phone: (708)453-2222
 Facsimile: (708)453-2851
 Website: www.hh-electric.com

Invoice ID: 35444
 Invoice Date: 08-31-2020
 Draw ID: 573
 Customer ID: MAYWOOD

H&H Electric Co. Job: M-0009

To:
 VILLAGE OF MAYWOOD
 FINANCE DEPARTMENT
 40 MADISON STREET
 MAYWOOD, IL 60153

Job Location:
 MAYWOOD (TS & SL)

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	OVER TIME - LABOR RATE (3:30 P.M. TO 7:00 A.M. MONDAY THROUGH FRIDAY AND 7:00 A.M. TO 3:30 P.M. ON SATURDAYS).	.50	HOUR	128.70	64.35
	AERIAL TRUCK - 30' - 70' WORKING HEIGHT EQUIPPED WITH ELECTRICAL MATERIALS.	.50	HOUR	46.00	23.00
	Subtotal				173.15
				Invoice Total:	5,321.88

\$5,321.88
 Recommended To Be Paid
 Dept. Head: John W. A.
 Expense Acct: 01-50-52100
 Date: 11.4.20 PO # _____



Contact Graybar to place your orders today Phone: 630-893-3600 Fax: 630-671-6600

XLP USE	
Service Wire	
Size	Per 1000
14	\$ 204.07
12	\$ 216.74
10	\$ 264.14
8	\$ 406.17
6	\$ 688.13
4	\$ 921.88
2	\$ 1,432.36
1/0	\$ 2,233.36
2/0	\$ 2,807.40
3/0	\$ 3,508.18

LOOP DETECTOR 14G	
ADC	
Size	Per 1000
51-5	\$ 103.22
SS Banding & Buckles	
Local	Stock!!

IMSA CABLE (14G)	
ADC	
Size	Per 1000
2C	\$ 204.53
3C	\$ 285.32
5C	\$ 437.31
7C	\$ 599.78
Loop Lead In	\$ 281.86
3C20	\$ 130.77

MISCELLANEOUS	
Draka	
Size	Per 1000
2C6-1C8 TRIPLEX	\$2,257.58
(1C EPR quoted per order)	
Calbrite Stainless Steel Conduit and Fittings stocked up to 2", please call for quotation!	

EMPTY DUCT WTAPE	
Arnco	
Size	Per Ft
1" SCH 40	\$ 48.75
1-1/4" SCH 40	\$ 41.68
call for larger sizes	

CRIMP SLEEVES	
Thomas & Betts	
Price	Per 100
BLUE	\$ 46.74
GRAY	\$ 50.49
BROWN	\$ 89.37
GREEN	\$ 83.00
PINK	\$ 124.66
BLACK	\$ 94.08
ORANGE	\$ 161.20
PURPLE	\$ 182.29
YELLOW	\$ 203.48

HEAT SHRINK TUBING	
Thomas & Betts	
Size	Per 100
HS16-12L	\$ 177.55
HS12-6L	\$ 178.00
HS6-1L	\$ 209.44

HEAT SHRINK CAPS	
Thomas & Betts	
Size	Per 100
HSC8-4	\$ 202.03
HSC2-20	\$ 243.66
HSC30-250	\$ 306.46
HSC300-600	\$ 418.53

SEALANT TAPE	
CANUSA	
	Per 25' roll
CTSG-1	\$18.55

MULE TAPE (1250 LB)	
NEPTCO	
	Per Reel
1/2" X 3000'	\$ 107.47

GROUND RODS	
Eritech	
Size	Price Each
5/8" X 8'	\$ 14.88
5/8" X 10'	\$ 19.19
3/4" X 8'	\$ 24.81
3/4" X 10'	\$ 27.96
3/4" X 12'	\$ 41.68
3/4" X 15'	\$ 52.62
5/8" CLAMP	\$ 1.99
3/4" CLAMP	\$ 2.57

QUAZITE BOXES	
11 X 18 X 12	\$ 103.40
11 X 18 CVR	\$ 61.83
12 x 12 x 12	\$ 85.35
12 x 12 CVR	\$ 55.69
13 X 24 X18	\$ 150.94
13 X 24 CVR	\$ 99.82
24 X 36 X 18	\$ 326.18
24 X 36 CVR	\$ 214.45

FUSEHOLDERS	
Bussmann	
Size	Price Each
HEB-AA	\$ 5.19
HEB-AB	\$ 6.65
HEX-AA	\$ 19.61
HEB-AW-RLC-A	\$ 11.13
HET-AA	\$ 11.04
HET-AW-RLC-A	\$ 23.29
HEX-AW-DRLCA	\$ 41.46
2A0660	\$ 1.45

LAMPS & BALLASTS	
GE	
	Per each
150W HPS	\$ 13.52
250W HPS	\$ 10.26
400W HPS	\$ 10.73
150W BAL KIT	\$ 50.15
250W BAL KIT	\$ 54.46
400W BAL KIT	\$ 59.00

FIBER	
CCT	
12MM/24ESM	944.87

Pricing applicable for material shipped from Glendale Heights location. Subject to change without prior notice.

JSN CONTRACTORS SUPPLY
11 S 007 WEST ST.
NAPERVILLE, IL 60565
630-857-6130

Invoice

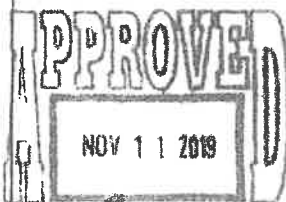
DATE	INVOICE #
10/31/2019	83128

BILL TO	SHIP TO
H & H ELECTRIC COMPANY 2830 COMMERCE ST. FRANKLIN PARK, IL 60131	JOB M-0009

NOV 07 2019

DUE DATE	P.O. NUMBER
11/30/2019	JOB M-0009

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENSION
KRYSO3911	KRYLON 20 oz. APWA RED MARKING PAINT	120	2.90	348.00T
UMFREDHH	4" x 5" RED UTILITY MARKING FLAG ON 30" WIRE STAFF-PRINTED "H & H ELECTRIC"-BUNDLE OF 100	20	13.90	278.00T



H&H Job: M-0050
 Cost Code: 100
 Category: MAT
 Account: 5010.00
 Amount: 626.00

By: [Signature]

SALES ORDER #909576 PAYMENT TERMS-NET 30 DAYS	Subtotal	626.00
	0% Tax	
	Total	626.00



Hot Sheet

For estimating purposes only, please contact Your Graybar Representative for current prices.

All Orders Subject to Graybar's Standard Terms and Conditions and to Local Stock on Hand. Price Subject to Change without Notice.

NOTES: PRICING ON PVC, Steel CONDUIT, and PVC Conduit on the rise continually. Manufacturers are pushing pricing up consistently.

1000FT RLS NM & UF ADD \$3.00

SEU-AL	PRICE
8-8-8	577.65
2-2-2	997.19
20-20-20	1,631.42
40-40-40	2,283.53

PRICE
199.67
297.28
502.48
801.94
1,132.60
277.90
407.85

SER-AL	PRICE
8-8-8	676.99
6-6-6	765.31
4-4-4	858.70
2-2-2	1,263.48
1-1-1	1,644.48
100-100-100-2	1,789.41
20-200-200-1	2,108.05
40-400-400-200	3,008.15
40-400-400-400-200	5,143.32

PRICE
219.99
337.18
533.36
885.26
1,244.27
312.03
473.40
745.16
1,306.73
1,936.51

ALUM	PRICE
N/A	
N/A	
N/A	
N/A	
156.08	
192.81	
N/A	
249.89	
354.11	
397.69	
470.00	
583.52	
648.80	
791.77	
1,094.01	
1,112.09	
1,300.09	
1,433.86	
1,817.09	
2,119.34	
3,154.78	

PRICE
3,892.52
4,627.80
5,406.98
6,165.69
7,690.30
9,711.12
15,826.15
call
390.49
3,040.58
988.37

THHN - Copper	PRICE
14 SOL	68.94
12 SOL	105.77
10 SOL	165.47
14 STR	76.87
12 STR	113.31
10 STR	173.28
8	285.78
6	439.70
4	672.87
3	848.67
2	1,062.29
1	1,307.51
10	1,600.83
20	1,971.92
30	2,488.65
40	3,106.49
250MCM	3,599.64
300MCM	4,316.87
350MCM	5,054.52
400MCM	5,749.91
500MCM	7,265.44
600MCM	9,053.42
750MCM	15,303.78

PRICE
172.05
177.11
281.91
414.71
487.05
523.33
1,224.95
1,603.89
1,697.99
3,180.15
4,148.45

GALV	PRICE
1/2	172.05
3/4	177.11
1	281.91
1 1/4	414.71
1 1/2	487.05
2	523.33
2 1/2	1,224.95
3	1,603.89
3 1/2	1,697.99
4	3,180.15
5	4,148.45
6	

EMT	PRICE
1/2	37.59
3/4	66.48
1	114.22
1 1/4	185.59
1 1/2	226.96
2	265.79
2 1/2	403.22
3	511.19
3 1/2	675.00
4	691.76

IMC	PRICE
1/2	103.99
3/4	122.76
1	188.33
1 1/4	264.13
1 1/2	328.93
2	412.16
2 1/2	815.80
3	1,067.05
3 1/2	1,254.51
4	1,409.35

1000FT RLS MC & HCF ADD \$10.00

MC ALUM	PRICE
12-2 SOL	425.93
12-3 SOL	752.19
12-4 SOL	1,080.56
10-2 SOL	972.40
10-3 SOL	1,362.98
10-4 SOL	2,139.85
12-2 STR	551.58
12-3 STR	854.41
HCF12-2sol	728.77
HCF12-3sol	1,074.19
HCF12-2str	879.96
HCF12-3str	1,258.19

UA	PRICE
3/8	69.93
1/2	93.87
3/4	127.73
1	226.07
1 1/4	296.87
1 1/2	320.47
2	419.67
2 1/2	596.87
3	794.73
3 1/2	1,254.53
4	1,356.47
FLEXSTEEL	PRICE
3/8"	37.27
1/2"	42.27
3/4"	57.13
1"	104.00
1 1/4"	137.20
1 1/2"	219.20
2"	278.60
2 1/2"	339.00
3"	596.93
3 1/2"	659.53
4	756.47
ALUM FLEX	PRICE
1/2	39.33
3/4	45.60
1	62.73
1 1/4	118.27
1 1/2	165.13
2"	235.67
2 1/2"	313.80
3"	402.00
3 1/2"	656.93
4"	680.07

Not responsible for errors or omissions.

H&H ELECTRIC CO.

2830 COMMERCE STREET
FRANKLIN PARK IL 60131-2927
PHN: (708)453-2222/FAX: (708)453-2851

PURCHASE ORDER

ATTENTION: Chris

(1) Page

To: KAMICK SUPPLY COMPANY
4901 PRIME PARKWAY
MCHENRY IL 60050
PHN: (888)407-6005/FAX: (224)757-0357

Deliver to: H&H ELECTRIC CO.
2830 COMMERCE STREET
FRANKLIN PARK, IL 60131

Purchase Order No. M0012-7312

Job No. M-0012

Order Date Thursday, February 20, 2020

Delivery Date Thursday, February 20, 2020

Purchaser GS

Cost Code	Description	Quantity	Units	Rate	Amount
100	H37KC-250-DX 250 WATT MERCURY MOGUL BASE LAMP	20.00	EACH	8.7500	175.00
100	NSI C-6 #6 BLUE BUTT SPLICE LONG BARREL	200.00	EACH	3.3000	660.00
	THIS IS AUTHORIZATION TO RELEASE ALL MATERIALS.				0.00
	PLEASE CONFIRM THE RECEIPT OF THIS ORDER WITH LEAD TIMES FOR MATERIALS - ALL IN WRITING.				0.00
	PLEASE INCLUDE THE FOLLOWING ON MATERIAL PACKING LISTS "H&H JOB M-0012 (NORRIDGE MAINTENANCE)."				0.00
	THIS MATERIAL IS TAX EXEMPT. THE CERTIFICATE FOLLOWS THIS ORDER.				0.00
	UMSC QUOTE # 2020-1193				0.00
Total Order Amount					\$835.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Maywood Glass & Mirror Co

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #48288 dated 10/14/2020 for installation of three steel doors for the Village of Maywood Police Department.

RECOMMENDATION: It is recommendation that the total payments of \$17,500.00 be approved for payment. The expense account to be charged: 01-40-51100.

Maywood Glass & Mirror Co., Inc.

1308 St. Charles Road • Maywood, Illinois 60153 • 708-344-1400 • Fax 708-344-1487

— INSURANCE ON ALL KINDS OF GLASS —

TERMS: NET 30 DAYS

All Claims of any Nature Must be Made Immediately on Receipt of This Bill Otherwise They Will Not be Allowed.

S
O
L
D
T
O

• Maywood Police Dept.
125. S. 5th AVE
Maywood IL 60153

S
H
I
P
T
O

Spoke

CUSTOMER ORDER NO.	DATE SHIPPED	OUR ORDER NO.	SHIPPED VIA	SALESMAN	INVOICE DATE	
Nellie.	10/10/20	—	Jimmy	Jimmy.	10/14/20	
QTY. ORD'D	QTY. SHP'D	DESCRIPTION			UNIT PRICE	AMOUNT
1	1	NEW STEEL DOOR WITH NEW HARDWARE MAIN ENT. DOOR.				
1	1	NEW STEEL DOOR WITH NEW HARDWARE STAIRWAY TO. MASON'S OFFICE				
1	1	NEW ALUMINUM DOOR WITH FRAME AND NEW HARDWARE. HANDCASP ENT.				
<p>RECOMMENDED TO BE PAID</p> <p>DATE: 11/3/2020</p> <p>DEPT HEAD: X W # 110</p> <p>EXPENSE ACCT: 01-40-51100</p> <p>PO#</p>					17,500.00	

We hereby certify that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Signco

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #69827 dated 10/27/2020 for new window coverings for the Village of Maywood Historical Preservation Commission.

RECOMMENDATION: It is recommendation that the total payments of \$5,250.00 be approved for payment. The expense account to be charged: 01-21-67906.



Invoice

1955 Cornell Ave. Melrose Park, IL 60160
 Phone 708-865-1717 Fax 708-865-1728
 Clorenzo@signcochicago.com - Lisa@signcochicago.com

DATE	INVOICE #
10/27/2020	69827

BILL TO

Village of Maywood
 40 E. Madison Street
 Maywood, IL 60153

SHIP TO

SIGNCOCHICAGO.COM

P.O. NUMBER	REP	TERMS
Tom/ Mike	House	Upon Rec.

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT
15	Historical Society Furnish (15) 4'x8' 4mm MaxMetal signs to look like window panes. Per customer approved artwork. Signco will cut each sheet with a radius top half per customer supplied sample.	350.00	5,250.00

APPROVED TO BE PAID
 DATE: 10/29/20
 DEPT HEAD: [Signature]
 EXPENSE ACCT. 01-21-67906
 PO#:

Payments/Credits	\$0.00
Total	\$5,250.00
Balance Due	\$5,250.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Standard Equipment

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #W05404 dated 10/05/20 for parts, repair, and labor for the Village of Maywood Public Works Department.

RECOMMENDATION: It is recommendation that the total payments of \$18,151.83 be approved for payment. The expense account to be charged: 01-50-52400.



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 01
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121 2002 VT 2112-J4 2112-J4	10780 25149	02-03V-8099		
SEGMENT# 1 C 174 SF	09/09/20	09/11/20	12/31/20	
Inspect autowind				.87 HRS
<u>COMPLAINT:</u> Hand adjusting knob won't move				
<u>CAUSE:</u> HANDLE/SHAFT BENT, ???				
<u>CORRECTION:</u> 9/11- INSPECT AUTO-WIND GUIDE. FOUND HANDLE /SHAFT BENT. NEED TO REMOVE AND REBUILD. PUT IN PARTS QUOTE FOR ESTIMATE. (174).				
<u>ADDITIONAL DESCRIPTION:</u> AUTO-WIND INOP. HANDLE FROZEN.				
12100001			LABOR	136.59
			SEGMENT TOTAL==>	136.59
SEGMENT# 2 C 174 NA	09/09/20	09/11/20	12/31/20	
Install extension pipe on front bumper for stowing				.28 HRS
<u>CAUSE:</u> MISSING				
<u>CORRECTION:</u> 9/11- PUT STOW AWAY EXT. PIPE ON ESTIMATE. (174).				
<u>ADDITIONAL DESCRIPTION:</u> BOOM TUBE STOW- AWAY EXT. PIPE MISSING.				
12100001			LABOR	43.96
			SEGMENT TOTAL==>	43.96
SEGMENT# 3 C 222 NA	09/09/20	09/11/20	12/31/20	
Inspect vacuum relief				.35 HRS
<u>COMPLAINT:</u>				

CONTINUED ON PAGE 02

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 02
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780	02-03V-8099	
	2112-J4	25149		
INSPECT VACUUM RELIEF.				
<u>CAUSE:</u>				
RELIEF BUTTERFLY OUT OF ADJUSTMENT.				
<u>CORRECTION:</u>				
9/11- INSPECT VACUUM RELIEF OPERATION. FOUND WELDMENT TUBE AND RELIEF TEAR DROP RUBBER HOSE SPLIT. NEEDS REPLACEMENT AND ADJUSTMENT. (174).				
12100001			LABOR	54.95
			SEGMENT TOTAL==>	54.95
<hr/>				
SEGMENT# 4 C 309 NA	09/09/20	09/11/20	12/31/20	
Check rear door decant				1.87 HRS
<u>COMPLAINT:</u>				
CHECK DECANT HOSE				
<u>CAUSE:</u>				
CLOGGED WITH DEBRIS				
<u>CORRECTION:</u>				
9/11-REMOVE DECANT HOSE AND HANDLE. ORDER NEW PARTS. CLEAN DECANT WELDMENT. REPLACE HANDLE, STRAIGHTEN PLATE, REPLACE DECANT HOSE AND CLAMPS. (174).				
<u>ADDITIONAL DESCRIPTION:</u>				
CHECK DECANT OPERATION				
29898C	HOSE, PVC, BLUE, L	1	98.20	98.20
44730B	HANDLE, BUTTERFL	1	40.63	40.63
87AT	BRAKE PARTS CLE	1	2.55	2.55
	PARTS			141.38
	LABOR			293.59
12100001			SEGMENT TOTAL==>	434.97

SEGMENT# 5 C 174 NA 09/09/20 09/14/20 12/31/20

CONTINUED ON PAGE 03

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60498-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 03
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
		Salesperson 999

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780	02-03V-8099		
	2112-J4	25149			

Check speedometer--Doesn't always work .53 HRS

CORRECTION:

9/14-COMPLETE GAUGE CLUSTER WORKS INTERMITTENTLY. NEED OK FROM CUSTOMER TO CHECK CLUSTER AND HARNESS.(174).

12100001			LABOR	83.21
			SEGMENT TOTAL==>	83.21

SEGMENT#					
6 C 222 NA	09/09/20	09/11/20	12/31/20		
Replace handle on accumulator				1.70	HRS

COMPLAINT:

ACCUMULATER HANDLE BROKE.

CAUSE:

??

CORRECTION:

9/11- HANDLE CRACKED OFF. CHECK VALVE OPERATION. VALVE NOT STUCK, WORKS FREELY. ORDER HANDLE.(174).

222 replaced whole ball valve

ADDITIONAL DESCRIPTION:

ACCUMULATER HANDLE BROKE

12100001			LABOR	266.90
			SEGMENT TOTAL==>	266.90

SEGMENT#					
7 C 174 NA	09/09/20	09/11/20	12/31/20		
Chassis engine no start				1.97	HRS

COMPLAINT:

VEHICLE NO START.

CAUSE:

BAD GROUND, LOW ON ENGINE OIL. POSSIBLE SPEEDO ISSUE.

CORRECTION:

9/11- NO START, "ENGINE WARNING " DASH LIGHT ON. CHECK

CONTINUED ON PAGE 04

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 04
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780 02-03V-8099		
	2112-J4	25149		
FUEL, FUEL FILTERS FULL. CHECK OIL LEVEL, LEVEL @6 QTS. LOW. ADD 6 QTS. OIL. FOUND GROUND CABLE DISCONNECTED?. REMOVE CABLE, CHECK, CLEAN, RE-INSTALL CABLE WITH NEW MOUNTING BOLT. VEHICLE STARTED, DASH LIGHT STILL ON, NEED MORE TIME TO DIAG. NEED TO INFORM CUSTOMER. FRONT GEAR COVER LEAKING. NEEDS P.M. W/ AIR FILTER(DATED 7/2016), LIGHTS, REFLECTORS, AND WIPER BLADES REPAIRED.(174). ADDITIONAL DESCRIPTION: WENT TO BRING VEHICLE IN FOR INSPECTION, NO CHASSIS ENGINE START.				
9001	15W40 MOT OIL Q	6	2.57	15.42
			PARTS	15.42
			LABOR	309.29
12100001			SEGMENT TOTAL==>	324.71

SEGMENT# 8 C 222 NA 09/18/20 09/18/20 12/31/20
Autowind 10.88 HRS

COMPLAINT:

THE AUTO WIND SHAFT IS BENT, WE WILL REBUILD TO FACTORY SPEC AND TEST.

CORRECTION:

REMOVED AUTOWIND AND REBUILT, REINSTALLED ON TRUCK AND INSTALLED NEW CHAIN GAURDS

16333T	CAPSCREW FLATHD	4	.50	2.00
19186A	BRONZE BEARING	2	3.02	6.04
19186B	BRONZE BEARING	1	2.96	2.96
2001	BOLT/SCREW	8	1.39	11.12
2002	FAST, NUT	8	.87	6.96
2007	FAST, WASHER	20	.68	13.60
38823B	HOSE GUIDE ROLL	1	47.55	47.55

CONTINUED ON PAGE 05

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 05
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
		Salesperson 999

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4 2112-J4	10780 25149	02-03V-8099		
40908	BRONZE BUSHING	2		2.83	5.66
43011	BUSHING, BRZ, 1.2	1		13.63	13.63
50354D	GROOVED PIN, STL	1		1.65	1.65
60506E	SIDE PLATE, AUTO	1		114.68	114.68
60508H	WIND GUIDE WELD	1		177.05	177.05
60511B	LOCK PLATE W/HA	1		18.80	18.80
81883G	SHAFT, SCROLL, 25	1 N		392.42	392.42
81884A	SHOE - HOSE REE	2		74.98	149.96
81971A	BRONZE BUSHING	2		22.61	45.22
82402	WEAR BLOCK	2		93.07	186.14
82411	DRIVE CYLINDER	1		109.48	109.48
82412	BRASS WASHER	1		7.57	7.57
82792A	B/VERT/CHN.GRD	1 N		41.16	41.16
82795A	T/CHAIN GUARD	1 N		136.23	136.23
				PARTS	1489.88
				LABOR	1708.16
12100001				SEGMENT TOTAL==>	3198.04

SEGMENT# 9 C 222 NA 09/18/20 09/18/20 12/31/20

Vacuum relief

12.57 HRS

COMPLAINT:

SEVERAL COMPONETS FOR THE VACUUM RELIEF ARE WORN, WE WILL REPLACE WORN PARTS AND TEST WHEN COMPLETE.

CORRECTION:

309/ I HAVE REPLACED THE TOGGLE SWITCH FOR THE VACUUM RELIEF I THEN BEGAN TO CUT OUT THE COMPRESSION RUBBER FOR THE VACUUM ELBOW AND I FOUND THE ELBOW AND VACUUM TUBE TO BE COMPLTELY RUSTED OUT I REMOVED THE HOSE CONNECTING THE VACUUM RELIEF TUBE TO THE ELBOW ON THE FAN AND FOUND THE ELBOW TO ALSO BE RUSTED OUT I HAVE ORDERED THE PARTS NEEDED

CONTINUED ON PAGE 06

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 06
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780 02-03V-8099		
	2112-J4	25149		
TO REPAIR/ 09-22-20				
222 CUT OUT RUSTED WELDMENT FOR COMPRESSION FITTING, WELDED IN NEW WELDMENT, PRIMED AND PAINTED. INSTALLED NEW VACUUM TUBE, COMPRESSION FITTING, NEW ELBOW THAT BOLTS TO FAN HOUSING COVER AND INSTALLED NEW HOSE THAT GOES IN BETWEEN.				
ATD8893	CUTTING WHEEL	1	1.22	1.22
MTB55998	METABO BLADE	2	3.26	6.52
40241A	SWITCH - TOGGLE	1	27.79	27.79
45716	COMPRESSION JOI	1 S	546.08	546.08
46516A	TOGGLE BOLT CLA	1	32.76	32.76
47394G	RUBBER HOSE 10	1	206.09	206.09
47802B	FLEXIBLE COUPLI	1	7.12	7.12
62198C	SEAL CONE,AIR P	1	247.84	247.84
62417	ELBOW WELDMENT	1 N	992.03	992.03
70406	TOGGLE CLAMP BO	3	22.81	68.43
82830C	VAC/RELIEF ASSY	1 N	3190.60	3190.60
			PARTS	5326.48
			LABOR	1973.49
12100001			SEGMENT TOTAL==>	7299.97

SEGMENT#10 C 309 NA 09/18/20 09/21/20 12/31/20

HOSE KEEPER .71 HRS

COMPLAINT:

WE WILL REPLACE THE HOSE KEEPER ON THE FRONT BUMPER SO WHEN TRAVELING THE HOSE STAYS IN A STOWED POSITION

CORRECTION:

309/ I HAVE REMOVED OLD HOSE KEEPER AND DRILLED OUT THE BUMPER FOR THE NEW KEEPER I THEN INSTALLED THE NEW HOSE KEEPER/ 09-21-20

ADDITIONAL DESCRIPTION:

CONTINUED ON PAGE 07

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 07
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780	02-03V-8099	
	2112-J4	25149		
INSTALL HOSE KEEPER				
12100001			LABOR	111.47
			SEGMENT TOTAL==>	111.47

SEGMENT#	C	CUST	NA	09/18/20	09/18/20	12/31/20		
11								
ACCUMULATOR								
<u>COMPLAINT:</u>								
THE HANDLE FOR THE BALL VALVE IS BROKEN, WE WILL INSTALL NEW HANDLE								
<u>ADDITIONAL DESCRIPTION:</u>								
REPLACE HANDLE ON VALVE								
40576				VALVE, BALL, 1"	1	128.16		128.16
						PARTS		128.16
12100001						SEGMENT TOTAL==>		128.16

SEGMENT#	C	174	NA	09/18/20	09/18/20	12/31/20		
12								
p.m. both engines								
<u>COMPLAINT:</u>								
WE WILL SERVICE THE CHASSIS ENGINE AND THE PONY ENGINE.								
<u>CORRECTION:</u>								
309/ I HAVE COMPLETED THE PM SERVICE ON THE CHASSIS ENGINE								
I HAVE CHANGED THE OIL FILTER AND 32 QTS OF OIL								
I HAVE CHANGED THE FUEL FILTER								
I HAVE CHANGED THE AIR FILTER								
I HAVE COMPLETED THE PM SERVICE ON THE AUX ENGINE								
I HAVE CHANGED THE OIL FILTER AND 15 QTS OF OIL								
I HAVE CHANGED THE FUEL FILTER								
I HAVE AIR FILTERS								
I HAVE CHANGED THE HYDRAULIC FILTER / 09-21-20								
10/1-REPLACE WORN WIPER BLADES. (174).								

CONTINUED ON PAGE 08

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X
Received By _____

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 08
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4 2112-J4	10780 02-03V-8099 25149		
16-1	WIPER BLADE	2 S	9.44	18.88
2002	FAST, NUT	2	.87	1.74
33403	FILTER FUEL	1	15.44	15.44
42431	FILTER ELEMENT	1	87.89	87.89
42491	AIR FILTER	1	84.54	84.54
47760	PIN HITCH	1 N	17.06	17.06
5002	MISC, TIE STRAP	5	1.12	5.60
51799	OIL FILTER	1	37.06	37.06
6000	O-RING, RUBBER	1	1.32	1.32
66430FJ	MOUNT WELD.	1 N	281.55	281.55
66430HV	PIPE WELD	1 N	142.76	142.76
7072941	PRIMARY ELEMENT	1	23.49	23.49
7072942	SAFETY ELEMENT	1	10.54	10.54
7179954	FUEL FILTER-JD	1	27.26	27.26
7179956	OIL FILTER-JD 4	1	17.56	17.56
9001	15W40 MOT OIL Q	65	2.57	167.05
9002	GREASE EP2	2	3.29	6.58
			PARTS	946.32
			LABOR	507.11
12100001			SEGMENT TOTAL==>	1453.43

SEGMENT#13 C 174 NA 09/18/20 10/01/20 12/31/20

UNIT HARD TO START

1.15 HRS

COMPLAINT:

(1) -WHEN WE WENT TO START UNIT IT WOULD NOT START, WE SAW CANS

OF STARTING FLUID IN THE CAB, THE ENGINE SHOULD NOT NEED EITHER TO START, UPON INSPECTION WE FOUND THE MAIN GROUND CABLE TO THE FRAME NOT CONNECTED WE MADE UP A NEW CABLE AND INSTALLED, ALSO CLEANED THE BATTERY CABLES. THE ENGINE STARTS

CONTINUED ON PAGE 09

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL. 60489-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 09
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780 02-03V-8099		
	2112-J4	25149		
AS IT SHOULD .				
(2)- AUX. ENGINE NO START. 9/30@2:00 P.M. (174).				
<u>CORRECTION:</u>				
9/30- FINAL QUALITY CHECK, AUX. ENGINE NO START, SLOW CRANK. NEED TO CONTINUE.(174). 10/1-CHECK BATTERIES AND CABLES TO AUX. ENGINE.(174).				
10/1-CHECK BATTERIES, BATTERIES WORN, PUT ON CHARGER,OK CLEAN ALL CABLES, OK. AUX. ENGINE STARTS,OK.				
07480		SURFACE COND/DI	1	1.86
				PARTS 1.86
				LABOR 180.55
12100001			SEGMENT TOTAL==>	182.41

SEGMENT#14 C 174 NA 09/18/20 09/25/20 12/31/20
LIGHTS 17.84 HRS

COMPLAINT:

THERE ARE SEVERAL MARKER LIGHTS THAT ARE NOT WORKING, WIRING AS WE

FOUND SOME WIRES DISCONNECTED,IF YOU WANT WE COULD START WITH THREE HOURS TO INSPECT AND GO FROM THERE.

CAUSE:

BROKEN WIRES TO REAR PLUG AND TO RIGHT REAR STROBE. BURNT OUT LIGHT BULBS. ASSEMBLIES BROKE.

CORRECTION:

9/25-START CHECKING HARNESS AND LIGHTS, NEED TO CONTINUE.(174).

9/28-CONTINUE CHECKING LIGHTS AND HARNESES. FOUND MULTIPLE LIGHTS OUT. HARNESES TO REAR AND RIGHT SIDE BROKE, NEED REPAIR. BACK-UP ALARM INOP.

NEED TO CALL CUSTOMER FOR APPROVAL FOR REPAIRS. (9/28@8:30

CONTINUED ON PAGE 10

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDEORD PARK, IL 60499-1235

X

Received By

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 10
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4	10780 02-03V-8099		
	2112-J4	25149		

A.M.). RECEIVED OK TO CONTINUE. PUT PARTS LIST TOGETHER.
INSPECT HARNESS ALONG LEFT FRAME RAIL TO REAR OF VEHICLE.
(MAIN HARNESS PARKING LIGHT WIRE, RUBBED THROUGH. REPAIR AS
NEEDED). POWER TO REAR LIGHTS NOW. NEED ORDER ALL LIGHTS
AND PARTS NEEDED.NEED TO CONTINUE.(174).

9/29-REPAIR HARNESS TO UPPER RIGHT ARROW BOARD AND REPLACE
BAD BULB ASSEMBLY. REPLACE BOTH HOOD MARKER/TURN LIGHTS,
ONE UPPER CAB LIGHT BULB,
REAR BUMPER STROBE LIGHTS, MARS STROBE LIGHT, LICENSE
PLATE LIGHT ASSEMBLY, AND ALL NEEDED REFLECTORS.(174).

9/30-REPLACE LEFT REAR TAILLIGHT AND PIGTAIL, RIGHT REAR
CORNER LIGHT, RIGHT AMBER REFLECTOR, WATERTANK STRAP, LIGHT
HOUSING AND LIGHT. REPLACE HOOD SIDE AMBER REFLECTORS.

RE-SECURE ALL HARNESSES. RE-CHECK LIGHT OPERATION,OK.(174).

ADDITIONAL DESCRIPTION:

REPAIR ALL LIGHTS AS NEEDED.

ATD8893	CUTTING WHEEL	1	1.22	1.22
FRT	FREIGHT	1	12.65	12.65
ST500A	STROBE LIGHT AM	1	91.29	91.29
1000	ELEC, WEATHR PK	12	1.89	22.68
1008	WIRE LOOM PER F	1	.96	.96
10250Y	AMBER LED MRKR.	2	10.42	20.84
10286R	RED MRKR LIGHT	2 N	26.41	52.82
1039672	BACK-UP ALARM	1	69.01	69.01
2001	BOLT/SCREW	4	1.39	5.56
2002	FAST, NUT	2	.87	1.74
2007	FAST, WASHER	6	.68	4.08
2593601C91	MARKER LIGHT	1 N	111.46	111.46
4002	SHRINK TUBING	2	1.19	2.38
40052	RED REFLECTOR	2	2.19	4.38

CONTINUED ON PAGE 11

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:

STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

Received By

X

Thank You For Your Business!



www.standardequipment.com
sales@standardequipment.com

625 S IL Route 83
Elmhurst, IL 60126-4200
Phone: (312) 829-1919

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 60153

Attention: . JOHN WEST

Branch Elmhurst		
Date 10/05/20	Time 16:07:09 (O)	Page 11
Account No MAYWO001	Phone No 7083441200	Inv No W05404
Ship Via	Purchase Order JOHN WEST	
Tax ID No E9998154804		
	Salesperson 999	

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
4121	2002 VT 2112-J4 2112-J4	10780 02-03V-8099 25149		
40053	AMBER REFLECTOR	2	2.19	4.38
44030R	STOP LIGHT	1 N	31.68	31.68
45745	LIGHT, LICENSE P	1 N	11.69	11.69
45821-SP	TANK STRAP A H2	1	78.81	78.81
46575R	LIGHT, OVAL STRO	2 N	97.51	195.02
46608XD	LED/AMB/LGHT/AS	1 N	157.58	157.58
4805AY116	PEDESTAL LIGHT	1 N	81.76	81.76
4805AY117	PEDESTAL LIGHT	1 N	80.53	80.53
5002	MISC, TIE STRAP	3	1.12	3.36
52A	2" AMBER REFLEC	2 N	2.19	4.38
66785E	SIDE LIGHT BRAC	1 N	140.25	140.25
66861	LIGHT CONNECTOR	2 N	7.81	15.62
87AT	BRAKE PARTS CLE	1	2.55	2.55
			PARTS	1208.68
			LABOR	2800.88
12100001			SEGMENT TOTAL==>	4009.56

\$18,151.83
Recommended To Be Paid
Dept. Head: *John West*
Expense Acct: 01-50-524
Date: 11.4.20 PO # _____

***** WORK ORDER TOTALS *****

PARTS	9258.18
LABOR	8470.15
SUPPLY/TOOL/EPA	423.50
CUSTOMER TOTAL	18151.83

TERMS: NET 30 DAYS OF INVOICE DATE, UNLESS OTHERWISE SPECIFIED

Accounts over 30 days are subject to a 1 1/2 % service charge (annual rate of 18%), and all costs of collection including reasonable attorneys' fees.

This invoice is deemed correct unless errors are reported in writing to Standard Equipment Company within 10 days of the date hereof.

PLEASE REMIT TO:
STANDARD EQUIPMENT COMPANY
P.O. BOX 1235
BEDFORD PARK, IL 60499-1235

X

Received By _____

Thank You For Your Business!

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, T.P.I.

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #202010 dated October 2020 for plumbing/building inspection services for the Village of Maywood Code Enforcement Department.

RECOMMENDATION: It is recommendation that the total payments of \$7,712.00 be approved for payment. The expense account to be charged: 01-23-52400.

T.P.I.

Invoice

JoAnne Tisinai, President
Steven J. Tisinai, Secretary, Treasurer
7N262 W. Whispering Trail, St. Charles, IL 60175

Summary of Services

October 2020

Village of Maywood

Invoice:

202010

<u>Plumbing Inspection Sub-total</u>	<u>\$2,000.00</u>
<u>Building Inspection Sub-total</u>	<u>\$5,712.00</u>
<u>Plan Review Sub-total</u>	<u>\$0.00</u>
<u>Total Amount Due:</u>	<u>\$7,712.00</u>

APPROVED TO BE PAID

DATE: 11/5/2020
DEPT HEAD: [Signature]
EXPENSE ACCT. 01-23-52400
PO#: _____

Plumbing Inspection Detail

Date	Inspector	Type	Rate	Hours	Amount
10/2/2020	John Davies	Plumbing	\$80.00	2.25	\$180.00
10/20/2020	John Davies	Plumbing	\$80.00	3.75	\$300.00
10/22/2020	John Davies	Plumbing	\$80.00	3.5	\$280.00
10/23/2020	Lou Ortiz	Plumbing	\$80.00	3	\$240.00
10/27/2020	John Davies	Plumbing	\$80.00	5	\$400.00
10/29/2020	John Davies	Plumbing	\$80.00	4.5	\$360.00
10/30/2020	John Davies	Plumbing	\$80.00	3	\$240.00

Building Inspection Detail

Date	Inspector	Type	Rate	Hours	Amount
10/1/2020	George Swietczak	Electric	\$84.00	7.25	\$609.00
10/6/2020	George Swietczak	Electric	\$84.00	7.25	\$609.00
10/8/2020	George Swietczak	Electric	\$84.00	6.5	\$546.00
10/13/2020	George Swietczak	Electric	\$84.00	6.5	\$546.00
10/15/2020	George Swietczak	Electric	\$84.00	5.75	\$483.00
10/20/2020	George Swietczak	Electric	\$84.00	7.75	\$651.00
10/22/2020	George Swietczak	Electric/Plumbing	\$84.00	7.5	\$630.00
10/27/2020	George Swietczak	Electric	\$84.00	8	\$672.00
10/28/2020	Lou Ortiz	Electric	\$84.00	4.75	\$399.00
10/29/2020	George Swietczak	Electric	\$84.00	6.75	\$567.00

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Utility Service Co.,

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #518946 dated 10/01/2020 for the 500,000 Pedisphere St Charles Road Tank-Quarterly.

RECOMMENDATION: It is recommendation that the total payments of \$7,444.96 be approved for payment. The expense account to be charged: 41-52-87000.



Correspondence Only:

UTILITY SERVICE CO., INC.
P. O. Box 1350
Perry, Georgia 31069
(478) 987-0303

BILL TO

VILLAGE OF MAYWOOD, IL
40 MADISON STREET
MAYWOOD, IL 60153

INVOICE

Mail Payments to:

UTILITY SERVICE CO., INC.
P. O. Box 207362
DALLAS, TX 75320-7362
(478) 987-0303

PLEASE INCLUDE THE INVOICE NUMBER ON PAYMENT

Customer Number: 37594

DUE UPON RECEIPT

<u>INV. #</u>	<u>INV DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TAX</u>	<u>TOTAL</u>
518946	01-OCT-20	500,000 PEDISPHERE ST CHARLES ROAD TANK- Quarterly	\$7,444.96	\$0.00	\$7,444.96

TOTAL DUE TO
UTILITY SERVICE CO., INC.

\$7,444.96

\$7,444.96

Recommended To Be Paid

Dept. Head: *Jul Ward*

Expense Acct: *41-52-87000*

Date: *11.4.20* PO # _____

Thank You For Your Business
126

A 1.5% PER MONTH FINANCE CHARGE MAY BE CHARGED FOR ALL PAST DUE INVOICES.

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Village of Melrose Park

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoices for water services provided 9/21/2020-9/20/2020 from the Village of Melrose Park.

Account	Date	Amount
422000-001	9/21/2020-10/19/2020	\$23,780.58
422001-001	9/21/2020-10/19/2020	\$24,398.19

RECOMMENDATION: It is recommendation that the total payments of \$48,178.77 be approved for payment. The expense account to be charged: 41-52-87000.



P.O. Box 1506 • Melrose Park, IL 60161-1506
708-343-4000, Ext. 4435 • FAX 708-343-8015

Ronald M. Serpico
Mayor



P.O. Box 1506 • Melrose Park, IL 60161-1506
708-343-4000, Ext. 4435 • FAX 708-343-8015

ACCOUNT MNUMBER	SERVICE DATES
422000-001	09/21/2020
USE OF MAIN E	10/19/2020

RETAIN THIS STUB FOR YOUR RECORDS

CURRENT READ	CONSUMPTION
190	45,820
Previous Balance	51,957.90
Penalties	0.00
Adjustments	0.00
Payments Received	0.00
Balance at Billing	51,957.90
WATER	23,780.58
Total Due	75,738.48

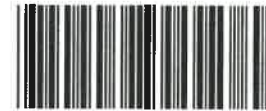
Pay water bills online at www.melrospark.org

PLEASE RETURN THIS STUB WITH PAYMENT

ACCOUNT #	AMOUNT DUE
422000-001	75,738.48
DUE DATE	AFTER DUE DATE
11/30/2020	75,976.29

11/30/2020

75,976.29



VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153

Recommended To Be Paid

Dept.Head: Willie Rogers

Expense Acct: _____

Date: 11-10-20 PO # _____



**Village of
Melrose Park**

P.O. Box 1506 • Melrose Park, IL 60161-1506
708-343-4000, Ext. 4435 • FAX 708-343-8015

Ronald M. Serpico
Mayor

ACCOUNT MNUMBER	SERVICE DATES
422001-001	09/21/2020
USE OF MAIN W	10/19/2020

RETAIN THIS STUB FOR YOUR RECORDS

CURRENT READ	CONSUMPTION
100,660	47,010
Previous Balance	165,998.88
Penalties	0.00
Adjustments	0.00
Payments Received	(58,507.91)
Balance at Billing	107,490.97
WATER	24,398.19
Total Due	131,889.16

Pay water bills online at www.melrosepark.org



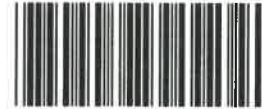
P.O. Box 1506 • Melrose Park, IL 60161-1506
708-343-4000, Ext. 4435 • FAX 708-343-8015

PLEASE RETURN THIS STUB WITH PAYMENT

ACCOUNT #	AMOUNT DUE
422001-001	131,889.16
DUE DATE	AFTER DUE DATE
11/30/2020	132,133.14

11/30/2020

132,133.14



VILLAGE OF MAYWOOD
40 MADISON ST
MAYWOOD, IL 60153

Recommended To Be Paid

Dept. Head: William Rappaport

Expense Acct: _____

Date: 11-10-20 PO # _____

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, J.Nardulli Concrete

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #20201110 dated 11/10/2020 for construction on the referenced project on November 6, 2020. The project includes improvements to the following Alleys:

Alley 304 – North-South Alley between 21st Ave, and 20th, Randolph St., and Oak St
Alley 305 – North-South Alley between 20th Ave, and 19th, Randolph St., and Oak St
Alley 312 – “T” Alley bounded by Washington Blvd., 21st Ave., and 20th Ave.

The scope of work includes the removal and replacement of curb and gutter, sidewalks, and driveway aprons; excavation of the existing pavement; installation of an aggregate base course; installation of concrete alley pavement; installation of permeable brick pavers and infiltration area along alley pavements; restoration of disturbed sections of the parkway and alley right of ways, and other related work.

The work represented on this pay estimate includes work constructed on Alley 305 and Alley 312 as of November 6, 2020 and includes the following: excavation of the existing alleyway of Alley 305 and Alley 312; installation of the aggregate for the infiltration area along the alleys; installation of the concrete alley pavement, and installation of drainage structures. We have inspected the work and found the work represented by the quantities on this estimate satisfactorily completed to date. We have also reviewed the current project quantities with representatives of J. Nardulli Concrete Inc., and have found them to be an accurate reflection of the quantities completed on the project.

RECOMMENDATION: It is recommendation that the total payments of \$351,967.96 be approved for payment. The expense account to be charged: To be determined.

November 10, 2020

Mr. Willie Norfleet, Jr.
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Recommended To Be Paid

Dept. Head: Willie Norfleet

Expense Acct: _____

Date: 11-12-20 PO # _____

Re: 2020 Green Infrastructure Alley Improvements Project
Pay Estimate No. 2

Dear Mr. Norfleet:

J.Nardulli Concrete, Inc. of Cicero, Illinois has substantially completed construction of the referenced project. The project includes improvements to the following alleys:

- Alley 304 – North-South Alley between 21st Ave. and 20th Ave., Randolph St., and Oak St.
- Alley 305 – North-South Alley between 20th Ave., and 19th Ave., Randolph St., and Oak St.
- Alley 312 – “T” Alley bounded by Washington Blvd., Randolph St., 21st Ave., and 20th Ave.

The scope of work includes the removal and replacement of curb and gutter, sidewalks, and driveway aprons; excavation of the existing pavement; installation of an aggregate base course; installation of concrete alley pavement; installation of permeable brick pavers and infiltration area along alley pavements; restoration of disturbed sections of the parkways and alley right of ways, and other related work.

The work represented on this pay estimate includes work constructed on Alley 304, Alley 305, and Alley 312 as of November 6, 2020. The work includes the following: excavation of the existing alley pavements, installation of the aggregate for the infiltration areas, installation of the concrete alley pavements, concrete driveways, sidewalks, and curb and gutter, and installation of Hot-Mix Asphalt surface. We have inspected the work and found the work represented by the quantities on this estimate satisfactorily completed to date. We have also reviewed the current project quantities with representatives of J.Nardulli Concrete, Inc., and have found them to be an accurate reflection of the quantities completed on the project.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 2020-1110 in the amount of \$351,967.96. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 2. The construction of the project is being primarily funded through an MWRD Green Infrastructure Grant, with additional support required from the General Fund. Please note that a drawdown for the portion of grant funds expended to date may be submitted after the check to the contractor has cleared.

November 10, 2020

Page 2 of 2

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

cc: Mr. John West, Director of Public Works
Ms. Lanya Satchell, Director of Finance
Mr. Santino Nardulli, J.Nardulli Concrete, Inc.

Enclosures

2020 Green Infrastructure Alley Improvements Project
 Owner: Village of Maywood
 Contractor: J Nardulli Concrete, Inc.
 Engineer: Hancock Engineering Co.
 Engineer's Pay Estimate No. 2
 Date: 11/6/20

No.	Item	Unit	AWARDED		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
1	Combination Curb and Gutter Removal	Foot	350	\$1,750.00	-	50	300	\$ 5.00	\$ 1,502.00
2	Sidewalk Removal	SqFt	1,500	\$1,500.00	-	444	1,056	1.00	1,055.60
3	Garage Apron Removal	SqYd	1,200	\$15,000.00	-	21	1,179	12.50	14,733.75
4	Pavement Removal	SqYd	275	\$4,125.00	-	100	175	15.00	2,626.50
5	Incidental HMA Surface Removal	SqYd	50	\$500.00	73	0	123	10.00	1,228.00
6	Earth Excavation for Alley Pavement	CuYd	3,750	\$137,812.50	-	92	3,658	36.75	134,448.04
7	Earth Excavation (Special)	CuYd	175	\$6,650.00	-	5	170	38.00	6,475.20
8	Trench Backfill	CuYd	100	\$3,500.00	14	0	114	35.00	3,979.50
9	Structures to be Reconstructed	Each	1	\$1,000.00	-	1	0	1,000.00	-
10	Restricted Depth Catch Basin, 4' Diameter, Type 1 Frame, Open Lid	Each	4	\$18,000.00	-	0	4	4,500.00	18,000.00
11	Type 1 Frame and Lid	Each	1	\$350.00	-	0	1	350.00	350.00
12	8" Diameter, PVC Storm Sewer	Foot	255	\$28,050.00	-	15	240	110.00	26,400.00
13	Connection to Existing Sewer	Each	3	\$3,000.00	-	2	1	1,000.00	1,000.00
14	Connection to Existing Manhole	Each	1	\$800.00	-	1	0	800.00	-
15	Inlet Filters	Each	4	\$200.00	-	4	0	50.00	-
16	Inline Check Valve, 8"	Each	1	\$3,500.00	-	0	1	3,500.00	3,500.00
17	Concrete Curb, Type B	Foot	300	\$7,500.00	-	15	285	25.00	7,130.00
18	Comb Concrete Curb and Gutter, Type B-6.12 (Modified)	Foot	350	\$7,700.00	-	50	300	22.00	6,593.40
19	PCC Sidewalk, 5"	SqFt	1,500	\$7,500.00	-	444	1,056	5.00	5,278.50
20	PCC Garage Apron, 7"	SqYd	1,200	\$62,400.00	-	21	1,179	52.00	61,328.80
21	Detectable Warnings	SqFt	100	\$2,500.00	20	0	120	25.00	3,000.00
22	PCC Alley Pavement, 8"	SqYd	2,250	\$129,375.00	76	0	2,326	57.50	133,727.75
23	PCC Base Course, 8"	SqYd	50	\$2,600.00	56	0	106	52.00	5,486.00
24	PCC Alley Return, 8"	SqYd	225	\$12,375.00	-	155	70	55.00	3,828.00
25	Deformed Tie Bars	Each	40	\$320.00	-	40	0	8.00	-
26	Edge Grade Adjustment	Foot	275	\$2,200.00	435	0	710	8.00	5,680.80
27	Clay Check Dam	Each	3	\$3,000.00	-	1	2	1,000.00	2,000.00
28	Permeable Brick Paver	SqFt	7,400	\$112,850.00	-	64	7,336	15.25	111,867.90
29	Incidental HMA Surface	SqYd	600	\$17,400.00	327	0	927	29.00	26,874.30
30	Waterproof Liner	Foot	80	\$400.00	-	30	50	5.00	250.00
31	Geogrid for Ground Stabilization	SqYd	3,500	\$7,875.00	-	451	3,049	2.25	6,860.70
32	Fabric Filter	SqYd	8,200	\$34,850.00	-	665	7,535	4.25	32,025.45
33	Aggregate Base Course, CA-7, 6"	SqYd	3,450	\$37,950.00	-	401	3,049	11.00	33,541.20
34	Aggregate Base Course, CA-1	CuYd	1,900	\$60,800.00	-	162	1,738	32.00	55,619.20
35	Aggregate Base Course, Type B, 9"	SqYd	600	\$6,600.00	-	89	511	11.00	5,624.30
36	White Wax Compound	SqYd	3,600	\$2,700.00	178	0	3,778	0.75	2,833.73
37	Topssoil Placement, 3"	SqYd	100	\$400.00	-	41	59	4.00	237.20
38	Sodding	SqYd	100	\$1,400.00	-	41	59	14.00	830.20
39	Supplemental Watering	Unit	6	\$90.00	-	0	6	15.00	90.00
40	Tree Removal	In-Dia	50	\$2,500.00	9	0	59	50.00	2,940.00
41	Observation Well	Each	3	\$3,000.00	1	0	4	1,000.00	4,000.00
42	Informational Signage	Each	3	\$810.00	-	0	3	270.00	810.00
43	Construction Video	Unit	6	\$690.00	-	0	6	115.00	690.00
44	Gas Main to be Removed	Foot	900	\$2,700.00	-	900	0	3.00	-
45	Traffic Control and Protection	L.S.	1	\$12,500.00	-	0	1	12,500.00	12,500.00
46	Exploratory Dig	Foot	40	\$3,600.00	-	0	40	90.00	3,600.00
47	12" PVC Combination Sewer	Foot	10	\$3,900.00	-	0	10	390.00	3,900.00
48	Coring T-Connection for 12" PVC	Each	6	\$6,600.00	-	0	6	1,100.00	6,600.00

Total	\$768,722.50	\$ 761,046.01
Retainer (10%)		\$ 76,104.60
Less Previous Pay Estimate		\$ 332,973.45

Total Amount Due, Estimate No. 2 \$ 351,967.96

J NARDULLI CONCRETE, INC.

PCC Pavement • Curb & Gutter • Sidewalks & Driveways
3517 South 60th Court Phone: (708) 652-3000
Cicero, Illinois 60804 Fax: (708) 652-3006

INVOICE

INVOICE DATE	CUSTOMER NO.	INVOICE NUMBER
10-Nov-20	2020	1110

TO:

Village of Maywood
40 Madison Street
Maywood, IL 60153

Re:

Village of Maywood
2020 GI Alley
Improvements Project
Pay Estimate No. 2

BID ITEM	ITEM DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL
1	Com. Curb & Gutter Removal	FT	300.40	5.00	1,502.00
2	Sidewalk Removal	SF	1,055.60	1.00	1,055.60
3	Garage Apron Removal	SY	1,178.70	12.50	14,733.75
4	Pavement Removal	SY	175.10	15.00	2,626.50
5	Incidental HMA Surface Removal	SY	122.80	10.00	1,228.00
6	Earth Excavation for Alley Pavement	CY	3,658.45	36.75	134,448.04
7	Earth Excavation (Special)	CY	170.40	38.00	6,475.20
8	Trench Backfill	CY	113.70	35.00	3,979.50
9	Structures to be Reconstructed	EA	-	1,000.00	-
10	Res. Depth CB 4' Dia, T1 F OL	EA	4.00	4,500.00	18,000.00
11	Type 1 Frame & Lid	EA	1.00	350.00	350.00
12	8" Dia., PVC Storm Sewer	FT	240.00	110.00	26,400.00
13	Connection to Existing Sewer	EA	1.00	1,000.00	1,000.00
14	Connection to Existing Manhole	EA	-	800.00	-
15	Inlet Filters	EA	-	50.00	-
16	Inline Check Valve, 8"	EA	1.00	3,500.00	3,500.00
17	Concrete Curb Type B	FT	285.20	25.00	7,130.00
18	Com. Con. C&G T B-6.12 (Modified)	FT	299.70	22.00	6,593.40
19	PCC Sidewalk, 5"	SF	1,055.70	5.00	5,278.50
20	PCC Garage Apron, 7"	SY	1,179.40	52.00	61,328.80
21	Detectable Warnings	SF	120.00	25.00	3,000.00
22	PCC Alley Pavement, 8"	SY	2,325.70	57.50	133,727.75
23	PCC Base Course, 8"	SY	105.50	52.00	5,486.00
24	PCC Alley Return, 8"	SY	69.60	55.00	3,828.00
25	Deformed Tie Bars	EA	-	8.00	-
26	Edge Grade Adjustment	FT	710.10	8.00	5,680.80
27	Clay Check Dam	EA	2.00	1,000.00	2,000.00
28	Permeable Brick Paver	SF	7,335.60	15.25	111,867.90
29	Incidental HMA Surface	SY	926.70	29.00	26,874.30
30	Waterproof Liner	FT	50.00	5.00	250.00

31	Geogrid for Ground Stabilization	SY	3,049.20	2.25	6,860.70
32	Filter Fabric	SY	7,535.40	4.25	32,025.45
33	Aggregate Base Course, CA-7, 6"	SY	3,049.20	11.00	33,541.20
34	Aggregate Base Course, CA-1	CY	1,738.10	32.00	55,619.20
35	Aggregate Base Course, Type B, 9"	SY	511.30	11.00	5,624.30
36	White Wax Compound	SY	3,778.30	0.75	2,833.73
37	Topsoil Placement, 3"	SY	59.30	4.00	237.20
38	Sodding	SY	59.30	14.00	830.20
39	Supplemental Watering	Unit	6.00	15.00	90.00
40	Tree Removal	In-Dia.	58.80	50.00	2,940.00
41	Observation Well	EA	4.00	1,000.00	4,000.00
42	Information Signage	EA	3.00	270.00	810.00
43	Construction Video	Unit	6.00	115.00	690.00
44	Gas Main Removed	FT	-	3.00	-
45	Traffic Control & Protection	LS	1.00	12,500.00	12,500.00
46	Exploratory Dig	FT	40.00	90.00	3,600.00
47	12" PVC Com. Sewer	FT	10.00	390.00	3,900.00
48	Coring T-Connection for 12" PVC	EA	6.00	1,100.00	6,600.00
TOTAL COST TO DATE:				\$	761,046.01
LESS 10% RETAINED:				\$	76,104.60
LESS PREVIOUS ESTIMATE(S):				\$	332,973.45
TOTAL AMOUNT DUE					
PAY ESTIMATE NO. 2:				\$	351,967.96

WAIVER OF LIEN TO DATE

STATE OF **ILLINOIS**
COUNTY OF **COOK** }

SS

Gyt # _____
Escrow # _____

Pay Estimate No. 2

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by VILLAGE OF MAYWOOD
to furnish LABORERS, MATERIALS, & EQUIPMENT
for the premises known as VILLAGE OF MAYWOOD - 2020 GI ALLEY IMPROVEMENTS PROJECT
of which VILLAGE OF MAYWOOD is the owner.

THE undersigned, for and in consideration of THREE HUNDRED FIFTY ONE THOUSAND NINE HUNDRED SIXTY SEVEN & 96/100
351,967.96 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens,
with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material,
fixtures, apparatus, or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

Additional, the undersigned hereby waives and release any and all of the undersigned's rights and claims under the Illinois Public Construction Bond Act to
the same extent the undersigned waives and releases any and all lien or claim of, or right to lien under the statutes of Illinois relating to mechanics' liens.

DATE November 10, 2020

COMPANY NAME J. NARDULLI CONCRETE, INC.
ADDRESS 3517 S. 60th CT., CICERO, IL 60804

SIGNATURE, TITLE AND SEAL

Jose A. Gaucin

PRESIDENT

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth. If the waiver is for a partnership, the partnership name should be used, partner should sign & designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF **ILLINOIS**
COUNTY OF **COOK** }

SS
SS

TO WHOM IT MAY CONCERN:

The undersigned, JOSE A. GAUCIN being duly sworn, deposes and
says that he or she is PRESIDENT of
J. NARDULLI CONCRETE, INC. who is the
contractor furnishing CONCRETE CONSTRUCTION work on
building located at VILLAGE OF MAYWOOD - VARIOUS LOCATIONS
owned by VILLAGE OF MAYWOOD

That the total amount of the contract including extras* is 768,722.50 on which he has received payment of
332,973.45 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have
furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or
for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all
labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE INCL. EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
J. NARDULLI CONCRETE, INC.	Concrete Constr.	\$ 429,028.50	\$ 207,742.86	\$ 215,307.30	\$ 5,978.34
PRAIRIE MATERIAL	Ready Mix	\$ 100,000.00	\$ 24,178.90	\$ 40,000.00	\$ 35,821.10
HANSON MATERIAL SERVICES	Stone/Dump	\$ 40,000.00	\$ 13,330.00	\$ 23,009.70	\$ 3,660.30
UNO CONSTRUCTION CO., INC.	Underground	\$ 63,904.00	\$ 46,200.60	\$ 5,305.95	\$ 12,397.45
C.R. SCHMIDT	Brick Paving	\$ 112,850.00	\$ 32,336.10	\$ 68,345.01	\$ 12,168.89
STEVE PIPER & SONS	Tree Service	\$ 2,940.00	\$ 2,940.00		\$ -
MOHR OIL COMPANY	Fuel	\$ 20,000.00	\$ 6,244.99		\$ 13,755.01
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE		\$ 768,722.50	\$ 332,973.45	\$ 351,967.96	\$ 83,781.09

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material,
labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE November 10, 2020

SIGNATURE

Jose A. Gaucin

SUBSCRIBED AND SWORN TO BEFORE ME THIS

10th

DAY OF



*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

NOTARY PUBLIC
136

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Unique Plumbing

SPECIFIC ACTION REQUESTED: Payment approval of the attached invoice #20201256 dated 11/9/2020 for construction on referenced project on September 22, 2020. The project includes roadway and drainage improvements along 2nd Avenue (Chicago Avenue to Rice Street) and 3rd Avenue (Lexington Avenue to Bataan Drive). The project also includes water main and roadway improvements to 8th Avenue (Oak Street to St. Charles Road).

The project to be constructed consists of the installation of approximately 700 feet of 8” ductile iron pipe water main, connection of water mains, installation of water services and fire hydrants; removal and replacement of certain sections of curb and gutter, sidewalks, and driveways aprons; replacement or repair of defective drainage structures, replacement of deteriorated storm sewer laterals and certain sections of combined sewer; milling and resurfacing of hot-mix asphalt pavements, restoration of disturbed sections of the parkways, and other related work.

The work represented on this pay estimate includes work performed between September 22, 2020 and November 4, 2020. Generally, the work performed within this period includes sewer/water main repairs, concrete removal and replacement, and hot-mix asphalt resurfacing. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Unique Plumbing, Inc and have found them to be accurate.

RECOMMENDATION: It is recommendation that the total payments of \$333,094.33 be approved for payment. The expense account to be charged: To be determined.

November 10, 2020

Mr. Willie Norfleet, Jr.
Village Manager
Village of Maywood
40 Madison Street
Maywood, Illinois 60153

Re: 2020 Resurfacing and Water Main Improvements Project
Pay Estimate No. 1

Dear Mr. Norfleet:

Unique Plumbing Co., Inc. of Brookfield began construction on the referenced project on September 22, 2020. The project includes roadway and drainage improvements along 2nd Avenue (Chicago Avenue to Rice Street) and 3rd Avenue (Lexington Avenue to Bataan Drive). The project also includes water main and roadway improvements to 8th Avenue (Oak Street to St. Charles Road).

The project to be constructed consists of the installation of approximately 700 feet of 8" ductile iron pipe water main, connection of water mains, installation of water services and fire hydrants; removal and replacement of certain sections of curb and gutter, sidewalks, and driveway aprons; replacement or repair of defective drainage structures, replacement of deteriorated storm sewer laterals and certain sections of combined sewer; milling and resurfacing of hot-mix asphalt pavements, restoration of disturbed sections of the parkways, and other related work.

The work represented on this pay estimate includes work performed between September 22, 2020 and November 4, 2020. Generally, the work performed within this period includes sewer/water main repairs, concrete removal and replacement, and hot-mix asphalt resurfacing. We have reviewed the work performed and have found the work represented by the quantities on this estimate satisfactorily completed to date. We have reviewed the current project quantities with representatives of Unique Plumbing Co., Inc., and have found them to be accurate.

We therefore recommend that the Village of Maywood approve the payment of the Contractor's Invoice No. 20201256 in the amount of \$333,094.33. We have attached the Contractor's Affidavit and Waivers of Lien for this Pay Estimate No. 1. The project is being funded through the General fund.

If you should have any questions, please call our office at your convenience.

Respectfully Submitted,

EDWIN HANCOCK ENGINEERING CO.



William Peterhansen, P.E., CFM

Recommended To Be Paid

Dept. Head: Willie Norfleet

Expense Acct: _____

Date: 11-12-20 PO # _____

cc: Mr. John West, Director of Public Works
Unique Plumbing Co., Inc., 9408 47th Street, Brookfield, IL 60513

Enclosures

2020 Resurfacing and Water Main Improvement
 Owner: Village of Maywood
 Contractor: Unique Plumbing Company, Inc.
 Engineer: Hancock Engineering Co.
 Engineer's Pay Estimate No. 1
 Date: November 4, 2020

No.	Item	Unit	AWARDED		QUANTITY			Unit Price	Amount
			Quantity	Value	Overage	Remaining	Completed		
1	8" Diameter, Ductile Iron Pipe, Class 52, Water Main	Foot	675	\$78,435.00	5	0	680	\$ 116.20	\$ 79,016.00
2	6" Diameter, Ductile Iron Pipe, Class 52, Water Main	Foot	35	4,355.75	-	19	16	124.45	1,991.20
3	8" Gate Valve	Each	2	3,260.00	-	0	2	1,630.00	3,260.00
4	Valve Vault, Type A, 4' Diameter, Type 1 Frame, Closed Lid	Each	2	5,200.00	-	0	2	2,600.00	5,200.00
5	Fire Hydrant with Auxiliary Valve and Box	Each	2	9,600.00	-	0	2	4,800.00	9,600.00
6	Special Ductile Iron Fitting	Pound	1,000	4,900.00	-	300	700	4.90	3,430.00
7	Restrained Joint, 8"	Each	20	460.00	-	1	19	23.00	437.00
8	Restrained Joint, 6"	Each	18	227.70	-	3	15	12.65	189.75
9	Viton Gasket, 8"	Each	55	5,692.50	-	4	51	103.50	5,278.50
10	Viton Gasket, 6"	Each	18	4,326.30	-	3	15	240.35	3,605.25
11	Fire Hydrant to be Removed	Each	2	1,000.00	-	0	2	500.00	1,000.00
12	Long Water Service Box, 1"	Each	4	7,520.00	-	0	4	1,880.00	7,520.00
13	Long Water Service Box, 2"	Each	1	4,050.00	-	0	1	4,050.00	4,050.00
14	Water Main Connection/Disconnection at St. Charles Road	Each	1	3,500.00	-	0	1	3,500.00	3,500.00
15	Water Main Connection/Disconnection at Oak Street	Each	1	3,500.00	-	0	1	3,500.00	3,500.00
16	Pressure Testing and Disinfection	L.S.	1	1,800.00	-	0	1	1,800.00	1,800.00
17	Water Main Surge Suppressor	Each	1	3,640.00	-	0	1	3,640.00	3,640.00
18	8" Diameter, PVC Sewer Pipe Replacement	Foot	63	3,969.00	-	46	17	63.00	1,071.00
19	10" Diameter, PVC Sewer Pipe	Foot	20	1,340.00	-	5	15	67.00	1,005.00
20	10" Diameter, Combined Sewer Pipe Point Repair	Foot	45	6,300.00	-	3	42	140.00	5,880.00
21	12" Diameter, Combined Sewer Pipe Point Repair	Foot	6	2,700.00	-	0	6	450.00	2,700.00
22	12" x 6" Sanitary Sewer Service Connection	Each	4	2,160.00	-	2	2	540.00	1,080.00
23	6" Diameter, PVC Sanitary Sewer Service Pipe	Foot	40	1,800.00	-	9	31	45.00	1,395.00
24	Trench Backfill	CuYd	450	18,000.00	-	50	400	40.00	16,000.00
25	Inlet, 2' Diameter, Type 1 Frame, Open Lid	Each	4	7,200.00	-	0	4	1,800.00	7,200.00
26	Restricted Depth Catch Basin, 4' Diameter, Type 1 Frame, Open Lid	Each	1	3,600.00	-	0	1	3,600.00	3,600.00
27	5' Diameter, Combined Sewer Manhole, Type 1 Frame, Closed Lid	Each	1	6,500.00	-	0	1	6,500.00	6,500.00
28	Connection to Existing Structure	Each	3	1,350.00	-	1	2	450.00	900.00
29	Frames and Lids to be Adjusted	Each	15	4,500.00	-	7	8	300.00	2,400.00
30	Structure to be Reconstructed	Each	1	1,700.00	2	0	3	1,700.00	5,100.00
31	Frames and Lids	Each	8	2,600.00	1	0	9	325.00	2,925.00
32	Valve Vault to be Abandoned	Each	1	200.00	-	0	1	200.00	200.00
33	Structure to be Cleaned	Each	4	1,600.00	-	4	-	400.00	-
34	Exploratory Excavation	Hour	12	3,600.00	-	12	-	300.00	-
35	Removal and Disposal of Regulated Substances	CuYd	800	24,000.00	-	800	-	30.00	-
36	Combination Curb and Gutter Removal	Foot	375	2,250.00	-	25	350	6.00	2,100.00
37	Sidewalk Removal	SqFt	1,900	2,850.00	-	47	1,853	1.50	2,779.50
38	Driveway Pavement Removal	SqYd	225	2,700.00	-	199	26	12.00	312.00
39	Pavement Removal	SqYd	950	14,250.00	-	202	748	15.00	11,220.00
40	HMA Surface Removal, Variable Depth	SqYd	2,200	17,600.00	-	381	1,819	8.00	14,552.00
41	Comb Concrete Curb and Gutter, Type B-6.12 (Modified)	Foot	375	13,031.25	-	25	350	34.75	12,162.50
42	Portland Cement Concrete Sidewalk, 5"	SqFt	1,900	17,195.00	-	47	1,853	9.05	16,769.65
43	Detectable Warnings	SqFt	120	5,520.00	-	0	120	46.00	5,520.00
44	PCC Driveway Pavement, 7"	SqYd	65	5,213.00	-	39	26	80.20	2,085.20
45	PCC Pavement, 8"	SqYd	150	13,065.00	24	0	174	87.10	15,155.40
46	PCC Pavement, 10"	SqYd	250	24,937.50	-	116	134	99.75	13,366.50
47	PCC Base Course, 8"	SqYd	550	26,400.00	-	109	441	48.00	21,168.00
48	HMA Leveling Binder (Machine Method)	Ton	150	16,387.50	10	0	160	109.25	17,480.00
49	HMA Surface Course, Mix D, N50	Ton	280	29,302.00	-	53	227	104.65	23,755.55
50	Incidental Hot-Mix Asphalt Surfacing	Ton	50	5,462.50	-	50	-	109.25	-
51	Bituminous Materials (Tack Coat) SS-1	Gallon	475	9.50	-	202	273	0.02	5.46
52	Longitudinal Joint Sealant	Foot	750	7,350.00	-	6	744	9.80	7,291.20
53	Topsoil Placement, 4:	SqYd	375	4,312.50	-	375	-	11.50	-
54	Sodding	SqYd	375	7,762.50	-	375	-	20.70	-
55	Supplemental Watering	Unit	10	529.00	-	10	-	52.90	-
56	Thermoplastic Pavement Markings - Line 6"	Foot	325	4,858.75	-	325	-	14.95	-
57	Thermoplastic Pavement Markings - Line 24"	Foot	115	1,587.00	-	115	-	13.80	-
58	Inlet Filters	Each	20	2,415.00	-	15	5	120.75	603.75
59	6" Line Stop	Each	1	6,010.00	-	1	-	6,010.00	-
60	Temporary Hot-Mix Asphalt Pavement	Ton	35	4,165.00	-	35	-	119.00	-
61	Traffic Control and Protection	L.S.	1	6,900.00	-	0	0.90	6,900.00	6,210.00
62	Deformed Tie Bars	L.S.	200	1,840.00	82	0	282	9.20	2,594.40

Total \$478,489.25 \$ 370,104.81
 Retainer (10%) \$ 37,010.48
 Total Amount Due, Estimate No. 1 \$ 333,094.33

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Invoice # 20201256

Customer ID 22100

Date 11/09/2020 Page # 1

Finance Department
Village Of Maywood
40 Madison Street
Maywood, IL 60153

Job ID 220448

Maywood - Resurfacing and WM
Improvement
8th Ave St. Charles Rd to Oak St; 2nd
Chi.-Rice;3rd Bataan-Lexington St

Phone (708)344-1200 Fax (708)344-8380
Pay Request #1

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9001	8" DIA DIP CL 52 Water Main	680.00 FT		\$116.20	\$79,016.00
9002	6" DIA DIP CL 52 Water Main	16.00 FTEA		\$124.45	\$1,991.20
9003	8" Gate Valve	2.00 EA		\$1,630.00	\$3,260.00
9004	Valve Vault TY A 4' Dia TY 1 F CL	2.00 EA		\$2,600.00	\$5,200.00
9005	Fire Hydrant w/ Aux Valve and Box	2.00 POUND		\$4,800.00	\$9,600.00
9006	Special DI Fittings	700.00 EA		\$4.90	\$3,430.00
9007	Restrained Joint 8"	19.00 EA		\$23.00	\$437.00
9008	Restrained Joint 6"	15.00 EA		\$12.65	\$189.75
9009	Viton Gasket 8"	51.00 EA		\$103.50	\$5,278.50
9010	Viton Gasket 6"	15.00 EA		\$240.35	\$3,605.25
9011	Fire Hydrant to be Removed	2.00 EA		\$500.00	\$1,000.00
9012	Long Water Service and Box 1"	4.00 EA		\$1,880.00	\$7,520.00
9013	Long Water Service and Box 2"	1.00 EA		\$4,050.00	\$4,050.00
9014	Water Main Con/Discon @ St. Charles	1.00 EA		\$3,500.00	\$3,500.00
9015	Water Main Con/Discon @ Oak Street	1.00 EA		\$3,500.00	\$3,500.00
9016	Pressure Testing and Disinfection	1.00 LS		\$1,800.00	\$1,800.00
9017	Water Main Surge Suppressor	1.00 EA		\$3,640.00	\$3,640.00
9018	8" DIA PVC Sewer Pipe Replacement	17.00 FT		\$63.00	\$1,071.00
9019	10" DIA PVC Sewer Pipe	15.00 FT		\$67.00	\$1,005.00
9020	10" DIA Combined Sewer Pipe Point Repair	42.00 FT		\$140.00	\$5,880.00
9021	12" DIA Combined Sewer Pipe Point Repair	6.00 FT		\$450.00	\$2,700.00

Continued

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Invoice # 20201256

Customer ID 22100

Date 11/09/2020 Page # 2

Finance Department
Village Of Maywood
40 Madison Street
Maywood, IL 60153

Job ID 220448

Maywood - Resurfacing and WM
Improvement
8th Ave St. Charles Rd to Oak St; 2nd
Chi.-Rice;3rd Bataan-Lexington St

Phone (708)344-1200 Fax (708)344-8380
Pay Request #1

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9022	12" x 6" Sanitary Sewer Service Connect	2.00 EA		\$540.00	\$1,080.00
9023	6" Dia PVC Sanitary Sewer Service Pipe	31.00 FT		\$45.00	\$1,395.00
9024	Trench Backfill	400.00 CY		\$40.00	\$16,000.00
9025	Inlet 2' DIA TY 1 F OL	4.00 EA		\$1,800.00	\$7,200.00
9026	Restricted Depth CB 4' DIA TY1 F OL	1.00 EA		\$3,600.00	\$3,600.00
9027	5' DIA Comb Sewer Manhole TY1 F CL	1.00 EA		\$6,500.00	\$6,500.00
9028	Connection to Existing Structure	2.00 EA		\$450.00	\$900.00
9029	Frames and Lids to be Adjusted	8.00 EA		\$300.00	\$2,400.00
9030	Structure to be Reconstructed	3.00 EA		\$1,700.00	\$5,100.00
9031	Frames and Lids	9.00 EA		\$325.00	\$2,925.00
9032	Valve Vaults to Be Abandoned	1.00 EA		\$200.00	\$200.00
9033	Structures to be Cleaned				
9034	Exploratory Excavation				
9035	Removal and Dis of Regulated Subst.				
9036	Combo Curb and Gutter Removal	350.00 FT		\$6.00	\$2,100.00
9037	Sidewalk Removal	1,853.00 SF		\$1.50	\$2,779.50
9038	Driveway Pavement Removal	26.00 SY		\$12.00	\$312.00
9039	Pavement Removal	748.00 SY		\$15.00	\$11,220.00
9040	HMA Surface Removal Variable Depth	1,819.00 SY		\$8.00	\$14,552.00
9041	Combo Concrete Curb & Gutter TYB6.12	350.00 FT		\$34.75	\$12,162.50

Continued

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Customer ID 22100

Finance Department
Village Of Maywood
40 Madison Street
Maywood, IL 60153

Phone (708)344-1200 Fax (708)344-8380
Pay Request #1

Invoice # 20201256

Date 11/09/2020 Page # 3

Job ID 220448

Maywood - Resurfacing and WM
Improvement
8th Ave St. Charles Rd to Oak St; 2nd
Chi.-Rice; 3rd Bataan-Lexington St

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9042	Portland Cement Concrete Side. 5"	1,853.00	SF	\$9.05	\$16,769.65
9043	Detectable Warnings	120.00	SF	\$46.00	\$5,520.00
9044	Portland Cement Concrete Drive Pave 7"	26.00	SY	\$80.20	\$2,085.20
9045	Portland Cement Concrete Pavement 8"	174.00	SY	\$87.10	\$15,155.40
9046	Portland Cement Concrete Pavement 10"	134.00	SY	\$99.75	\$13,366.50
9047	Portland Cement Concrete Base Course 8"	441.00	SY	\$48.00	\$21,168.00
9048	HMA Leveling Binder Machine Method	160.00	TON	\$109.25	\$17,480.00
9049	HMA Surface Course Mix D N50	227.00	TON	\$104.65	\$23,755.55
9050	Incidental Hot-Mix Asphalt Surfacing				
9051	Bit Materials Tack Coat SS-1	273.00	GAL	\$0.02	\$5.46
9052	Longitudinal Joint Sealant	744.00	FT	\$9.80	\$7,291.20
9053	Topsoil Placement 4"				
9054	Sodding				
9055	Supplemental Watering				
9056	Thermoplastic Pavement Marking Line 6"				
9057	Thermoplastic Pavement Marking Line 24"				
9058	Inlet Filters	5.00	EA	\$120.75	\$603.75

Continued

9408 West 47th Street • Brookfield, Illinois 60513 • (708) 485-8860 • FAX (708) 485-6062

UNIQUE PLUMBING CO.

ESTABLISHED 1961



Invoice # 20201256

Customer ID 22100

Date 11/09/2020 Page # 4

Finance Department
Village Of Maywood
40 Madison Street
Maywood, IL 60153

Job ID 220448

Maywood - Resurfacing and WM
Improvement
8th Ave St. Charles Rd to Oak St; 2nd
Chi.-Rice;3rd Bataan-Lexington St

Phone (708)344-1200 Fax (708)344-8380
Pay Request #1

Phase ID	Description	Job to Date Quantity	U/M	Price	Job to Date Total
9059	6" Line Stop				
9060	Temporary Hot Mix Asphalt Pavement				
9061	Traffic Control and Protection	0.90 LS		\$6,900.00	\$6,210.00
9062	Deformed Tie Bars	282.00 LS		\$9.20	\$2,594.40
Original Contract		478,489.25	Work Completed to Date		370,104.81
Approved Change Orders		0.00	Less Retentions		37,010.48
Current Contract		478,489.25	Net Completed to Date		333,094.33
			Less Net Previously Billed		0.00
Balance to Complete		145,394.92	Net Due This Invoice		333,094.33

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
COUNTY OF Cook

} SS

Gty # _____
Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village Of Maywood
to furnish Plumbing - Labor and Material
for the premises known as Maywood - Resurfacing and WM Improvement
of which Village of Maywood is the owner.

THE undersigned, for and in consideration of Three Hundred Thirty Three Thousand Ninety Four and 33/100 Dollars
(\$333,094.33) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and
release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS, relating to mechanics' liens, with respect
to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the
moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery,
furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE November 10, 2020

COMPANY NAME Unique Plumbing Company, Inc.

ADDRESS 9408 West 47th St., Brookfield, IL 60513

SIGNATURE AND TITLE: Mary B Kennedy
Mary B. Kennedy, Secretary

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF Cook

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Mary B. Kennedy BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) Secretary OF
(COMPANY NAME) Unique Plumbing Company, Inc. WHO IS THE
CONTRACTOR FURNISHING Plumbing - Labor and Material WORK ON THE BUILDING
LOCATED AT 8th Ave St. Charles Rd to Oak St; 2, Chi.-Rice;3rd Bataan-Lexington St, Maywood, IL 60153
OWNED BY Village of Maywood

That the total amount of the contract including extras* is \$478,489.25 on which he or she has received payment of \$0.00 prior to this
payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity
of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties
having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become
due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Unique Plumbing Company, Inc. 9408 West 47th. Street Brookfield, IL 60513	Plumbing - Labor and Material	253,195.27	0.00	159,098.69	94,096.58
DiNatale Construction Inc. 1441 Bernard Drive Addison, IL 60101	Concrete Construction	89,157.50	0.00	66,308.40	22,849.10
Hanson Material Service Corp. Lehigh Hanson 15620 Collections Center Drive Chicago, IL 60693	Material / Stone	10,000.00	0.00	0.00	10,000.00
Orange Crush, L.L.C. 321 Center Street Hillside, IL 60162	Asphalt Construction	64,497.25	0.00	48,096.79	16,400.46
Smith Maintenance Company 2221 W. Walnut Street Unit #2 Chicago, IL 60612	Traffic Control and Protection	4,800.00	0.00	3,888.00	912.00
Underground Pipe and Valve 211 Amendodge Drive Shorewood, IL 60404	Material	56,839.23	0.00	55,702.45	1,136.78

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF Cook

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Mary B. Kennedy BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) Secretary OF
(COMPANY NAME) Unique Plumbing Company, Inc. WHO IS THE
CONTRACTOR FURNISHING Plumbing - Labor and Material WORK ON THE BUILDING
LOCATED AT 8th Ave St. Charles Rd to Oak St; 2, Chi.-Rice;3rd Bataan-Lexington St, Maywood, IL 60153
OWNED BY Village of Maywood

That the total amount of the contract including extras* is \$478,489.25 on which he or she has received payment of \$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		478,489.25	0.00	333,094.33	145,394.92

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE November 10th, 2020

SIGNATURE: Mary B. Kennedy
Mary B. Kennedy, Secretary

SUBSCRIBED AND SWORN TO BEFORE ME THIS 10th DAY OF NOVEMBER, 2020

Susan M. Kennedy
NOTARY PUBLIC

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT



**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Klein Thorpe & Jenkins

SPECIFIC ACTION REQUESTED: Payment approval of the invoices dated November 11, 2020 for Legal Retainer Services Rendered during September 2020.

RECOMMENDATION: It is recommendation that the total payments of \$6,590.50 be approved for payment. The expense account to be charged: 01-15-52400.



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

mtjurusik@ktjlaw.com
DD 312-984-6432

www.ktjlaw.com

MEMORANDUM

To: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood
From: Michael T. Jurusik
Date: November 11, 2020
Re: Invoice for General Services for September 2020

I have enclosed an invoice for General Services for the month of September 2020.

The Village is being billed \$6,590.50, which is the amount of legal fees incurred during the month of September 2020.

If there are any questions regarding the enclosed invoice, please contact me.

Recommended To Be Paid

Dept. Head: Willie Norfleet

Mike

Expense Acct: _____

Date: 11-12-20 **PO #** _____

Enclosure

cc: Willie Norfleet, Jr., Village Manager (w/ encl.)
David Myers, Community Development Director (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)

November 11, 2020

Village of Maywood
Attn: Mayor Edwenna Perkins
40 East Madison Street
Maywood, Illinois 60153

IN ACCOUNT WITH
KLEIN, THORPE AND JENKINS, LTD.
20 NORTH WACKER DRIVE, SUITE 1660
CHICAGO, ILLINOIS 60606-2903
(312) 984-6400

TO: KLEIN, THORPE AND JENKINS, LTD., for
General Services rendered during the month of
September 2020 per the attached computer printout:

1849/1 – 213664 General..... \$ 6,590.50

TOTAL DUE: \$ 6,590.50

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-001

Statement # 213664
For Legal Services Rendered through September 30, 2020
General

Professional Fees	Hours	Amount
9/1/2020 MTJ Receipt and review of September 1 Village Board Meeting Agenda and packet and preparation for and attendance at September Village Board Meeting	4.80	912.00
9/1/2020 MTJ Communications with IPMG (Morefield) and Village staff (Talley, Willis, West and Banks) re status of responsive records for potential Personal Injury Claim of Ignacia Santana - Incident Date: February 6, 2020 at 40 Madison Street and update file re same	0.40	76.00
9/2/2020 MTJ Review meeting notes from September 1 Village Board Meeting and work on action items from meeting and agenda items for September 15 Village Board Meeting Agenda; communication with Village staff re Plat of Resubdivision for Village-approved RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A PLAT OF RESUBDIVISION FOR THE 126 SOUTH 13TH AVENUE PROPERTY; review state laws and administrative regulations re retail sale of baked goods at farmer's markets and by "home kitchen operations and home occupations re same and review communication with Oak Park attorney re same and receipt and review of Oak Park ordinance re same	1.50	285.00
9/2/2020 SFU Work on regulatory requirements and Ordinance approving home kitchen retail products/sales	0.30	57.00
9/4/2020 MTJ Receipt and partial review of draft Closed Minutes 8-18-20 and communication from Village Clerk's Office (Pavlik) re same; receipt and review of executed 2020 TPA Agreement with IPMG company and approving Resolution re same from Village Clerk's Office; preparation and sending of transmittal email with executed 2020 TPA Agreement with IPMG company and approving Resolution to and communication with IPMG (Castro) re same and update file re same; receipt and review of executed copies	1.00	190.00

of and update files re: Resolution No. R-2020-26 re Final Downtown Maywood Transit-Oriented Development (TOD) Plan Update, Resolution No. R-2020-17 re Approval of Contract re 2020 Asphalt Pavement Patching Program, Resolution No. R-2020-19 re Construction Contract to Complete the Roosevelt Road Water Service Transfer Improvements, Resolution No. R-2020-18 re Approval of a Contract for 2020 Sidewalk Program, Resolution No. R-2020-20 re Approval of Contract for 2020 Green Infrastructure Alley Improvements, Resolution No. R-2020-21 re Construction Contract for 2020 Resurfacing and Water Main Improvements, Resolution No. R-2020-22 re Tax Reactivation Sale of 302 South 7th Avenue (Andrew Homes); Resolution No. R-2020-25 re IGA with Broadview for Emergency Water Interconnection Replacement Project (10th and Roosevelt), Resolution No. R-2020-24 re Approval of PES Agreement for Emergency Water Interconnection Replacement Project - 10th and Roosevelt, Ordinance No. CO-2020-23 re Approval of New Official Zoning Map and Ordinance No. CO-2020-22 re Approving a Code Amendment re Cannabis Business Establishments Zoning Regulations

9/4/2020	MSG	Preparing and drafting a Memo to the Village Board re: Village Regulation of Home Kitchen Occupations and Retail Sale of Baked Goods Ordinance	1.50	232.50
9/9/2020	MTJ	Work on agenda items for September 15 Village Board Meeting; review and edit RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL NO. 73 FOR ALL TECHNICAL SUPPORT BARGAINING UNIT MEMBERS and transmittal memo to Village Board re same and review final terms of collective bargaining agreement / labor contract; review and edit Memo to Village Board re Home Occupations and Retail Sale of Baked Goods at farmer's markets and "home kitchen operations final preparation of transmittal letter to Norfleet re agenda items; communication with Village Clerk's Office (Pavlik) re re-issuance of Resolution re Cook County Class 6(B) Property Tax Rate Designation (105 South 9th Avenue - New Construction - A.V.W. Equipment Co., Inc.); communication with Village staff (Smith) re training session for new members, committee and commission members	2.00	380.00
9/9/2020	MTJ	Communications with Village staff re business licenses for Mariella's Banquet Hall #1 and Mariella's Banquet Hall #2 and proper business license fees to charge for the restaurant uses and review Village Code and preparation and sending of transmittal email with pertinent sections of Village Code re same	0.60	114.00
9/10/2020	MTJ	Communication with Lara re agenda item for September	0.30	57.00

15 Village Board Meeting (electronic billboard submittal)				
9/11/2020	MTJ	Receipt and review of draft September 15 Agenda and communication with Norfleet and Ireland re agenda items	0.30	57.00
9/15/2020	MTJ	Receipt and review of September Village Board Meeting Agenda and agenda items and preparation for and attendance at September 15 Village Board Meeting	7.00	1,330.00
9/16/2020	MTJ	Review September 15 meeting notes and work on action items from September 15 Village Board Meeting; work on agenda items for October 6 Village Board Meeting	0.50	95.00
9/21/2020	MAL	Communications from staff and receipt and review of Samuels FOIA request	0.20	38.00
9/22/2020	MTJ	Work on agenda items for October 6 Village Board Meeting	0.50	95.00
9/22/2020	MAL	Receipt and review of Fleisher FOIA request	0.20	38.00
9/23/2020	MTJ	Work on agenda items for October 6 Village Board Meeting Agenda; receipt and review of certified, executed copy of Resolution R-2020-31 re IGA and Subrecipient Agreement for Coronavirus Relief Funds and update file re same	0.50	95.00
9/23/2020	MSG	Preparing and drafting AN ORDINANCE AMENDING SECTIONS OF THE MAYWOOD VILLAGE CODE TO AUTHORIZE AND REGULATE HOME KITCHEN OPERATIONS and Cover Memo	1.50	232.50
9/24/2020	MTJ	Receipt and review of IDOR Confirmation Letter re Village filing of Cannabis Retailers Occupation Tax Ordinance and implementation of 3% Local Tax for all cannabis sales within Village and preparation of transmittal letter to Village staff (Norfleet and Satchell) re same and update file re same; review amendments to the Illinois Prevailing Wage Act (820 ILCS 130/) re change in contractor requirements for filing of certified payrolls (not with Village anymore and now with IDOR's on-line portal) and related record retention requirements and preparation and transmittal of letter to West re same; work on agenda items for October 6 Village Board Meeting	1.50	285.00
9/24/2020	MSG	Preparing and drafting 2020 Tax Levy and 2021 Annual Budget and Cover Memo	2.50	387.50
9/24/2020	MAL	Communications with staff re responding to Workers Compensation subpoena re McChristianson	0.40	76.00
9/24/2020	MAL	Communications with staff re responsive documents re Fleisher FOIA request	0.20	38.00
9/25/2020	MAL	Communications from C. Bronaugh re additional responsive documents re Fleisher FOIA request	0.20	38.00
9/29/2020	MTJ	Receipt and partial review of draft closed meeting minutes	0.30	57.00

		from Village Clerk's Office (September 1, 2020 and September 15, 2020 minutes)		
9/29/2020	MAL	Review and redact responsive records re Fleisher and Mason FOIA requests; prepare response letter re Fleisher FOIA; communications with staff re Fleisher and Mason FOIA requests	1.30	247.00
9/29/2020	MTJ	Work on Code Amendment Ordinance re authorization and regulation of Home Kitchen Operations	0.50	95.00
9/30/2020	MTJ	Work on agenda items for October 5 Village Board Meeting; review and edit transmittal memo to Village Board re 2020 Real Estate Tax Levy Approval Process and Adoption Schedule for 2020 Tax Levy, 2020/2021 Budget Amendment Process and 2021/2022 Annual Budget Process; review and edit NOTICE OF PROPOSED REAL ESTATE TAX LEVY PUBLIC HEARING FOR THE VILLAGE OF MAYWOOD FOR YEAR 2020, AGENDA FOR TRUTH IN TAXATION PUBLIC HEARING ON THE PROPOSED 2020 REAL ESTATE TAX LEVY, RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2020, TENTATIVE VILLAGE OF MAYWOOD FISCAL ADOPTION SCHEDULE FOR 2020 REAL ESTATE TAX LEVY AND 2021/2022 OPERATING BUDGET, ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE YEAR 2020 TAX LEVY, with Certification of Compliance with Truth in Taxation Law and ORDINANCE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2020/2021 (MAY 1, 2020 THROUGH APRIL 30, 2021) VILLAGE OF MAYWOOD BUDGET (Amendment No. 1); final preparation of transmittal letter to Norfleet re agenda items for October 5 Village Board Meeting; preparation of transmittal memo to Village Board re review and approval of Closed Meeting Minutes of the Board of Trustees (2020 Half Year Review) and preparation of RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2020 HALF YEAR REVIEW) and review and edit draft Closed Meeting Minutes from January 2020 through June 2020 (January 7, 2020 Closed Meeting Minutes, January 21, 2020 Closed Meeting Minutes, February 4, 2020 Closed Meeting Minutes, February 18, 2020 Closed Meeting Minutes, February 26, 2020 Closed Meeting Minutes, March 3, 2020 Closed Meeting Minutes, March 17, 2020 Closed Meeting Minutes); review and edit ORDINANCE AMENDING THE MAYWOOD VILLAGE CODE TO ADD SECTION 95.03 TO CHAPTER 95 (FOOD SERVICE ESTABLISHMENTS) OF TITLE IX (GENERAL	4.00	760.00

REGULATIONS), AND AMEND SECTION 111.10 (FOOD ESTABLISHMENT OPERATORS) TO CHAPTER 111 (GENERAL BUSINESS REGULATIONS) OF TITLE XI (BUSINESS REGULATIONS) TO AUTHORIZE AND REGULATE HOME KITCHEN OPERATIONS and transmittal memo to Village Board re same

9/30/2020	MAM	Research re home kitchen operation uses and necessity of amendments to Zoning Code re same; review and edit ordinance and cover memo regarding home kitchen operations	1.50	285.00
9/30/2020	MAL	Communications with staff re Fleisher & Mason FOIA requests	0.20	38.00
			Total Fees:	<u>6,590.50</u>

Rate Summary

Scott F. Uhler	0.30 hours at \$ 190.00/hr	57.00
Michael T. Jurusik	25.70 hours at \$ 190.00/hr	4,883.00
Michael A. Marris	1.50 hours at \$ 190.00/hr	285.00
Mallory A. Milluzzi	2.70 hours at \$ 190.00/hr	513.00
Matthew S. Guerrero	5.50 hours at \$ 155.00/hr	852.50
Total hours:	<u>35.70</u>	Total Fees: <u>6,590.50</u>

Total Current Billing: 6,590.50

Previous Trust Balance:	0.00	Previous Balance Before Payments:	32,084.50
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	32,084.50
		Total Current Billing:	<u>+ 6,590.50</u>
		Total Now Due:	<u>38,675.00</u>

Michael T. Jurusik

**Village of Maywood
Interdepartmental Memorandum**

TO: Village Mayor and Board of Trustees
FROM: Willie Norfleet, Village Manager
DATE: November 10, 2020
SUBJECT: Payment Approval, Klein Thorpe & Jenkins

SPECIFIC ACTION REQUESTED: Payment approval of the invoices dated November 11, 2020 for Legal Services Rendered during September 2020.

RECOMMENDATION: It is recommendation that the total payments of \$30,028.91 be approved for payment. The expense account to be charged: 01-15-52400/TIF.

KTJ

KLEIN, THORPE & JENKINS, LTD.
Attorneys at Law

20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

mtjurusik@ktjlw.com
DD 312-984-6432

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

www.ktjlw.com

MEMORANDUM

To: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood
From: Michael T. Jursik
Date: November 11, 2020
Re: Invoices for Legal Services for September 2020

I have enclosed invoices for the below-listed legal services for the month of September 2020.

The invoices are separated into the following categories:

- Employment and Labor Matters	\$ 8,387.40
- Litigation Matters	\$ 8,926.31
- Economic Redevelopment Matters and Miscellaneous Matters	\$ 12,970.20

If there are any questions about the enclosed invoices, please contact me.

Recommended To Be Paid

Dept. Head: Willie Norfleet

Mike

Expense Acct: _____

Date: 11-12-20 PO # _____

Enclosures

cc: Willie Norfleet, Jr., Village Manager (w/ encls.)
Lanya Satchell, Finance Director (w/ encls.)

November 11, 2020

Village of Maywood
Attn: Mayor Edwenna Perkins
40 Madison Street
Maywood, Illinois 60153

IN ACCOUNT WITH
KLEIN, THORPE AND JENKINS, LTD.
20 NORTH WACKER DRIVE, SUITE 1660
CHICAGO, ILLINOIS 60606-2903
(312) 984-6400

TO: KLEIN, THORPE AND JENKINS, LTD., for legal services rendered
and expenses advanced during the month of September 2020 regarding
Employment and Labor Matters per the attached computer printouts:

1849/13-213571	Employment and Labor.....	\$4,733.40
1849/314-213675	Police Department Matters.....	2,818.00
1849/315-213676	Fire Department Matters.....	228.00
1849/460-213680	Park District Matters.....	608.00

TOTAL DUE: \$ 8,387.40

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 28, 2020

Matter ID
1849-013

Statement # 213571
For Legal Services Rendered through September 30, 2020
Employment and Labor

Professional Fees	Hours	Amount
9/1/2020 JPB Attend negotiations with police union at Village Hall; meeting with police command to prepare for SEIU OT grievance arbitration.	5.50	1,210.00
9/1/2020 JAG Communications with Chief Talley regarding Lewy IDHR complaint and consideration of legal issues re: same	0.60	132.00
9/2/2020 MTJ Update RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A SECOND ADDENDUM TO THE 2018/2019 EMPLOYMENT AGREEMENT ENTERED INTO WITH WILLIE NORFLEET, JR., and Second Addendum and preparation and sending of transmittal email with Resolution and Second Addendum to and communication with Perkins, Mims and Norfleet for execution of same	1.00	220.00
9/4/2020 MTJ Receipt and review of final version of collective bargaining agreement / labor contract for approval by Village Board	0.20	44.00
9/8/2020 JPB Communication from Union Rep C. White, revise technical support unit new salary schedule, transmittal of same to C. White and to Village, L. Banks.	0.90	198.00
9/8/2020 JPB Receipt of demand to bargain FF LT. pay from L. Banks, response to same and file for same.	0.40	88.00
9/9/2020 JPB Preparation of memo to Board re technical support contract, resolution to approve new contract and final draft of new contract.	1.40	308.00
9/11/2020 MTJ Receipt and review of Termination Hearing Notification for Powell and Termination Hearing Notification for Johnson and update file re same	0.30	66.00
9/14/2020 MTJ Review status of SEIU OT grievance re Ms. Zachery, Ms. Robertson, and Ms. Jefferson, Ms. Meadows (police dept.) and settlement offer from SEIU re same	0.20	44.00

9/14/2020	JPB	Attend police negotiations at Village Hall.	4.00	880.00
9/15/2020	JPB	Communication with arbitrator Vonhof and union attorney re resolution of SEIU OT grievance arbitration.	0.40	88.00
9/15/2020	JPB	Communication from and to C. White union rep for technical support unit.	0.30	66.00
9/15/2020	JPB	Draft grievance arbitration settlement agreement and transmittal of same to Union attorney Locke.	0.80	176.00
9/16/2020	JPB	Communication from Chief Talley re employee matter.	0.30	66.00
9/16/2020	JPB	Communication from arbitrator Cerone re hearing on Sergeants overtime grievance, response to same with copies to Village.	0.40	88.00
9/18/2020	JPB	Receipt of email from SEIU attorney re OT grievance settlement and transmittal of final draft settlement to Village for signature; communication with K. Karlson re police Sgts grievance arbitration, review grievance responses and transmittal of grievance docs to Chief Talley.	2.30	506.00
9/21/2020	MTJ	Receipt and review of full executed SEIU No. 73 Labor Agreement for Technical Support Personnel (Term: December 1, 2019 to November 30, 2022) and update file re same	0.10	22.00
9/21/2020	JPB	Receipt and review of IDHR dismissal in Turner Charge 2018 CF 3358, file and transmit same to L. Banks.	0.40	88.00
9/21/2020	MTJ	Receipt and review of Notice of dismissal order issued by IDHR in Carmen Turner (Village Receptionist) v. Village of Maywood; Illinois Department of Human Rights (IDHR) Charge No. 2018-CF-3358 and Equal Employment Opportunity Commission (EEOC) Charge No. 440-2018-05801 (IPMG Claim No. 190110W016-0001) and communication with IPMG (Mangrum) re same; update litigation audit letter and update file re same	0.50	110.00
9/22/2020	MTJ	Receipt and review of Termination Hearing Determination letters for TCOs Charlotte Powell and Dewanda Johnson from Norfleet and update file re same	0.20	44.00
9/28/2020	JPB	Receipt and review of signed settlement with SEIU, OT grievance, transmittal of same to L. Banks, file same.	0.50	110.00
9/29/2020	JAG	Communications with opposing counsel regarding Yvette Daniels PEDA issues, review file and consideration of defenses to potential exposure for PEDA liability	0.70	154.00
			Total Fees:	4,708.00

Rate Summary

James P. Bartley	17.60 hours at \$ 220.00/hr	3,872.00
Michael T. Jurusik	2.50 hours at \$ 220.00/hr	550.00

Jason A. Guisinger	1.30 hours at \$ 220.00/hr	286.00
Total hours:	<u>21.40</u>	Total Fees: <u>4,708.00</u>

Detailed Disbursements

Photocopies	25.40
Total Disbursements:	<u>25.40</u>

Total Current Billing: 4,733.40

Previous Trust Balance:	0.00	Previous Balance Before Payments:	44,356.99
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 0.00
Trust Balance:	<u>0.00</u>	Previous Balance Due:	44,356.99
		Total Current Billing:	+ <u>4,733.40</u>
		Total Now Due:	<u>49,090.39</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-314

Statement # 213675
For Legal Services Rendered through September 30, 2020
Police Department Matters

Professional Fees			Hours	Amount
9/4/2020	CPF	Prepare legal notice of RFP for towing services; revise RFP application documents; communication with Chief Talley and Deputy Chief Willis regarding RFP issuance	1.00	190.00
9/4/2020	MAM	Consideration of publication, noticing and response issues re towing RFP	0.40	76.00
9/8/2020	CPF	Further drafting of RFP for towing services; communication with Chief Talley and Deputy Chief Willis regarding same	0.80	152.00
9/8/2020	MTJ	Communications with Chief Talley re termination of ATS contract before auto renewal provision activates and amendment to contract for one year term (2021) only	0.40	76.00
9/8/2020	MAM	Review documents related to ATS contract; provide guidance on termination/renewal timing; draft termination letter to ATS	2.00	380.00
9/9/2020	MAL	Receipt and review of Parts FOIA request	0.20	38.00
9/11/2020	MAM	Gather historical documents relative to ATS contract and amendments since 2008 in anticipation of BOT discussion re same	0.40	76.00
9/11/2020	MAL	Communications with police department staff re Parts FOIA request	0.80	152.00
9/14/2020	CPF	Communication with Deputy Chief Willis regarding distribution of RFP materials for towing services	0.30	57.00
9/14/2020	MAL	Communications with H. Robertson re Embry FOIA responsive records	0.40	76.00
9/15/2020	MAL	Review of responsive records re Parts FOIA; communications with staff re Parts FOIA	1.00	190.00
9/16/2020	MAL	Communications from requestor Parts re narrowing of FOIA request	0.20	38.00

9/18/2020	MAL	Communications to requestor Parts re extension of time to respond to FOIA	0.20	38.00
9/22/2020	MTJ	Communication from Talley re 90 Day Notice of Non-Renewal of Redlight Camera Agreement with ATS / Verra Mobility; update 90 day notice of termination letter to ATS / Verra Mobility for Non-Renewal of Redlight Camera Agreement and preparation and sending of transmittal email with 90 day termination notice letter to and communication with Norfleet and Talley re same	0.50	95.00
9/22/2020	MAL	Communications with requestor Parts re Parts FOIA	0.40	76.00
9/23/2020	MTJ	Communication from Talley re UPRR intersection blockage issues and receipt and review of 2007 Illinois Municipal League article re same and update file re same	0.30	57.00
9/23/2020	MAM	Review correspondence with ATS re one year extension; communication to Chief re same	0.30	57.00
9/23/2020	MAL	Communications from requestor Parts re Parts FOIA request	0.20	38.00
9/24/2020	MAL	Receipt and review of Sommervold/Griffin FOIA; communications with H. Robertson re Sommervold/Griffin FOIA responsive records, flood implications and response; prepare and transmit response letter re Sommervold/Griffin FOIA	0.80	152.00
9/24/2020	MTJ	Communication with UPRR re status of UPRR comprehensive response to the repeated train blockages of vehicle / railway crossings; communication from Bronaugh re reduction in frequency of train blockages of vehicle / railway crossings and communication from UPRR re corrective actions by UPRR to reduce repeated train blockages of vehicle / railway crossings	0.70	133.00
9/25/2020	MTJ	Communications with Talley re Renewal of Redlight Camera Agreement with ATS / Verra Mobility for year 2021 and terms and conditions for new agreement	0.50	95.00
9/28/2020	MTJ	Communications with UPRR and Village staff re reduction in frequency of train blockages of vehicle / railway crossings and corrective actions by UPRR to reduce repeated train blockages of vehicle / railway crossings and update file re same	0.30	57.00
9/29/2020	MAL	Review and redact responsive records re Parts FOIA; communications to requestor Parts re estimated time for response	1.70	323.00
			Total Fees:	2,622.00

Rate Summary

Michael T. Jurusik	2.70 hours at \$ 190.00/hr	513.00
Michael A. Marrs	3.10 hours at \$ 190.00/hr	589.00

Mallory A. Milluzzi	5.90 hours at \$ 190.00/hr	1,121.00
Carmen P. Forte, Jr.	2.10 hours at \$ 190.00/hr	399.00
Total hours:	<u>13.80</u>	Total Fees: <u>2,622.00</u>

Detailed Disbursements

9/22/2020	Publication	196.00 (1)
	Legal Notice - RFPs for Towing Services	
	Total Disbursements:	<u>196.00</u>

Total Current Billing: 2,818.00

Previous Trust Balance:	0.00
Change in Trust:	<u>0.00</u>
Trust Balance:	<u><u>0.00</u></u>

Previous Balance Before Payments:	18,633.75
Less Payment(s) Received:	<u>- 0.00</u>
Previous Balance Due:	18,633.75
Total Current Billing:	<u>+ 2,818.00</u>

Total Now Due: 21,451.75

Michael T. Jurusik

① pg.1

Village Free Press

Village Free Press
141 S. Oak Park Avenue
Oak Park, Illinois 60302
708-524-8300 Fax: 708-467-9066

Invoice
Date: 09/18/2020

Bill To:
Klein Thorpe and Jenkins, Ltd.
Mike Jurusik
20 N. Wacker Drive
Suite 1860
Chicago, IL 60606

Order Date: 09/18/2020
Order Number: 84302
Rep: Mary Ellen Neillgan
maryellen@oakpark.com

INVOICE DATE	DUE DATE	INVOICE #	PO #	TERM
09/18/2020	10/18/2020	47102-R		Net 30
Publication	Issue	Ad Size	Ad Notes	Charges
Village Free Press Legals	Wednesday September 16, 2020	Legal Notice	RFP Towing List	\$196.00

LEGAL NOTICE
REQUEST FOR PROPOSALS
VILLAGE OF MAYWOOD
TOWING LIST

----- Please detach & return the lower portion with your payment -----
Please remit to: Village Free Press 141 S. Oak Park Avenue Oak Park, Illinois 60302

Invoice # 47102-R
Due Date 10/18/2020
Company # 88691

Bill To:
Ordered By:
Balance Due:

Please detach and return with payment
Klein Thorpe and Jenkins, Ltd.
Klein Thorpe and Jenkins, Ltd.
\$196.00

Amount Enclosed

PLEASE DISREGARD IF PAYMENT HAS BEEN MADE

the village free press

Public Notice: Your Right to Know

PUBLIC NOTICES

EMERGENCY
REPLACEMENT OF MISSING
DEED OF REAL ESTATE
 NOTICE: The undersigned, as the holder of the power of attorney for the estate of the late Mrs. MARY ANN WILSON, deceased, do hereby certify that the following is a true and correct copy of the original deed of real estate, as recorded in the County of Cook, Illinois, on the 15th day of August, 1958, in Book 11, Page 102, and that the same is a true and correct copy of the original deed of real estate, as recorded in the County of Cook, Illinois, on the 15th day of August, 1958, in Book 11, Page 102, and that the same is a true and correct copy of the original deed of real estate, as recorded in the County of Cook, Illinois, on the 15th day of August, 1958, in Book 11, Page 102.

NOTICE OF PUBLIC HEARING
 The Board of Directors of the Village of Oak Park, Illinois, will hold a public hearing on the proposed Ordinance No. 18-2020, which is to amend the Village Code to provide for the creation of a new position of Village Clerk, on the 22nd day of September, 2020, at 7:00 p.m. in the Board Room, 141 S. Oak Park Avenue, Oak Park, Illinois. Any person desiring to be heard on this matter should appear at the hearing and state the grounds therefor.

REAL ESTATE FOR SALE

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COURT DEPARTMENT CHANCERY DIVISION
WELLS FARGO FINANCIAL LLC
 Plaintiff,
 vs.
CHU LI, EMERSON AKA JERRY STEPHENSON, TRING LU, KUNA WANG, WANG, WANG, CHINA MARIETTA AKA LORENA DOMINGUEZ AKA LORENA GOMEZ VENTURA, LINDSEY ROBERTSON, CARA, LINDSEY ROBERTSON, SHERIDAN AUTHORITY
 Defendants.
 Case No. 2019 CH 01043
 1121 NORTH CIND AVENUE
 STONE PARK, ILLINOIS 60150
 NOTICE: The undersigned, as the holder of the power of attorney for the estate of the late Mrs. MARY ANN WILSON, deceased, do hereby certify that the following is a true and correct copy of the original deed of real estate, as recorded in the County of Cook, Illinois, on the 15th day of August, 1958, in Book 11, Page 102, and that the same is a true and correct copy of the original deed of real estate, as recorded in the County of Cook, Illinois, on the 15th day of August, 1958, in Book 11, Page 102, and that the same is a true and correct copy of the original deed of real estate, as recorded in the County of Cook, Illinois, on the 15th day of August, 1958, in Book 11, Page 102.

REAL ESTATE FOR SALE

NOTICE OF PUBLIC HEARING
 The Board of Directors of the Village of Oak Park, Illinois, will hold a public hearing on the proposed Ordinance No. 18-2020, which is to amend the Village Code to provide for the creation of a new position of Village Clerk, on the 22nd day of September, 2020, at 7:00 p.m. in the Board Room, 141 S. Oak Park Avenue, Oak Park, Illinois. Any person desiring to be heard on this matter should appear at the hearing and state the grounds therefor.

REAL ESTATE FOR SALE

NOTICE OF PUBLIC HEARING
 The Board of Directors of the Village of Oak Park, Illinois, will hold a public hearing on the proposed Ordinance No. 18-2020, which is to amend the Village Code to provide for the creation of a new position of Village Clerk, on the 22nd day of September, 2020, at 7:00 p.m. in the Board Room, 141 S. Oak Park Avenue, Oak Park, Illinois. Any person desiring to be heard on this matter should appear at the hearing and state the grounds therefor.

REAL ESTATE FOR SALE

NOTICE OF PUBLIC HEARING
 The Board of Directors of the Village of Oak Park, Illinois, will hold a public hearing on the proposed Ordinance No. 18-2020, which is to amend the Village Code to provide for the creation of a new position of Village Clerk, on the 22nd day of September, 2020, at 7:00 p.m. in the Board Room, 141 S. Oak Park Avenue, Oak Park, Illinois. Any person desiring to be heard on this matter should appear at the hearing and state the grounds therefor.

REAL ESTATE FOR SALE

NOTICE OF PUBLIC HEARING
 The Board of Directors of the Village of Oak Park, Illinois, will hold a public hearing on the proposed Ordinance No. 18-2020, which is to amend the Village Code to provide for the creation of a new position of Village Clerk, on the 22nd day of September, 2020, at 7:00 p.m. in the Board Room, 141 S. Oak Park Avenue, Oak Park, Illinois. Any person desiring to be heard on this matter should appear at the hearing and state the grounds therefor.

REAL ESTATE FOR SALE

NOTICE OF PUBLIC HEARING
 The Board of Directors of the Village of Oak Park, Illinois, will hold a public hearing on the proposed Ordinance No. 18-2020, which is to amend the Village Code to provide for the creation of a new position of Village Clerk, on the 22nd day of September, 2020, at 7:00 p.m. in the Board Room, 141 S. Oak Park Avenue, Oak Park, Illinois. Any person desiring to be heard on this matter should appear at the hearing and state the grounds therefor.

Proud to partner with Michael Romain and the Village Free Press

the village free press

There's a company...

Francis West took all players into with no one high up the field

GROWING COMMUNITY MEDIA


141 S. Oak Park Ave., Oak Park, IL
 708.613.3900 | OakPark.com

Certificate of the Publisher

Village Free Press, Inc. certifies that it is the publisher of Village Free Press. Village Free Press is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City/Village of Maywood, County of Cook, Township of Proviso, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published one time(s) in the Village Free Press, namely one time per week for one successive week(s). The first publication of the notice was made in the newspaper, dated and published on September 16, 2020, and the last publication of the notice was made in the newspaper dated and published on September 16, 2020. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

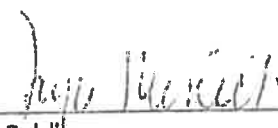
In witness, the Wednesday Journal, Inc. has signed this certificate by Michael Romain, its publisher, at Oak Park, Illinois, on September 16, 2020.

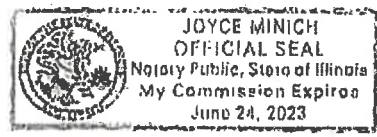
Village Free Press, Inc.
By: 

Michael Romain

Publisher

Subscribed and Sworn To before me this 16 day of September, 2020.


Notary Public



Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-315

Statement # 213676
For Legal Services Rendered through September 30, 2020
Fire Department Matters

Professional Fees			Hours	Amount
9/18/2020	MTJ	Communication from Bronaugh re FOIA Request / FOIA Response (Brown / Butler - fatal fire) and request for Fire and Emergency Medical Services reports re same	0.30	57.00
9/22/2020	MTJ	Receipt and review of FOIA Request Letter dated September 14, 2020 from FOIA Requestor Jonathan Fleisher (attorney) re request for MFD Report and Photos concerning January 5, 2020 fire at 115 South 9th Avenue and death of Cathey Butler and communication with Bronaugh re extension of time for Village response and possible need to redact exempt information (HIPPA data)	0.50	95.00
9/30/2020	MTJ	Communications with Bronaugh re document request by attorney representing the property owner of 115 South Ninth Avenue (Byron L. Mason) re MFD Report and Photos of fire at 115 South 9th Avenue that occurred on January 5, 2020 resulting in death of Cathey Butler	0.40	76.00
			Total Fees:	<u>228.00</u>

Rate Summary			
Michael T. Jurusik		1.20 hours at \$ 190.00/hr	228.00
	Total hours:	<u>1.20</u>	Total Fees: <u>228.00</u>

		Total Current Billing:	<u>228.00</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,368.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	1,368.00
		Total Current Billing:	<u>+ 228.00</u>
		Total Now Due:	<u>1,596.00</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-460

Statement # 213680
For Legal Services Rendered through September 30, 2020
Park District Matters

Professional Fees			Hours	Amount
9/1/2020	MAM	Draft memo to BOT re Park District IGA matters; consideration of legal issues re same	1.70	323.00
9/1/2020	MTJ	Review and edit Memo to Village Board re Intergovernmental Agreement with Park District for turnover of certain parks and consideration of legal issues re Park District's requests for modifications and recommendations for Village to consider when responding to same	0.40	76.00
9/2/2020	MAM	Draft Resolution approving Park District IGA	0.80	152.00
9/2/2020	MTJ	Preparation and sending of transmittal email with KTJ transmittal memo and draft Intergovernmental Agreement for Turnover of Parks to and communication to Village Board, Clerk and Manager re review same prior to September 15 Village Board Meeting	0.30	57.00
			Total Fees:	<u>608.00</u>

Rate Summary

Michael T. Jurusik	0.70 hours at \$ 190.00/hr	133.00
Michael A. Marrs	2.50 hours at \$ 190.00/hr	475.00
Total hours:	<u>3.20</u>	Total Fees: <u>608.00</u>

		Total Current Billing:	<u>608.00</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	1,675.60
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	1,675.60
		Total Current Billing:	<u>+ 608.00</u>
		Total Now Due:	<u>2,283.60</u>

Michael T. Jurusik

November 11, 2020

Village of Maywood
Attn: Mayor Edwenna Perkins
40 Madison Street
Maywood, Illinois 60153

IN ACCOUNT WITH
KLEIN, THORPE AND JENKINS, LTD.
20 NORTH WACKER DRIVE, SUITE 1660
CHICAGO, ILLINOIS 60606-2903
(312) 984-6400

TO: KLEIN, THORPE AND JENKINS, LTD., for legal services rendered
and expenses advanced during the month of September 2020
regarding Litigation Matters per the attached computer printouts:

1849/11-213665	Firefighters Pension Litigation	\$ 190.00
1849/26-213668	Traffic and Local Ordinance Prosecution	883.50
1849/60-213698	Administrative Adjudication Litigation.....	976.50
1849/62-213671	Disbursements	506.58
1849/170-213673	Property Maintenance Enforcement Actions	133.00
1849/211-213674	Demolition – 144 S. 9th Avenue.....	390.74
1849/421-213679	Village Liens.....	266.00
1849/501-213700	Teamsters Local Union No. 705 (Mark Gable) Arbitration Award Litigation	339.90
1849/504-213684	Demolition – 313 S. 3rd Avenue.....	331.02
1849/505-213685	Demolition – 401 N. 4th Avenue.....	695.60
1849/506-213686	Demolition – 801 N. 5th Avenue.....	302.20
1849/507-213687	Demolition – 1323 S. 5th Avenue.....	546.20
1849/508-213688	Demolition – 417 N. 7th Avenue.....	302.60
1849/509-213689	Demolition – 809 S. 10th Avenue.....	622.81
1849/510-213690	Demolition – 811 S. 10th Avenue.....	289.41
1849/511-213691	Demolition – 305 S. 11th Avenue.....	526.40
1849/512-213692	Demolition – 430 S. 16th Avenue.....	201.40
1849/513-213693	Demolition – 422 S. 16th Avenue.....	332.60
1849/514-213694	Demolition – 828 S. 18th Avenue.....	304.02
1849/515-213695	Demolition – 227 S. 19th Avenue.....	294.82
1849/516-213696	Demolition – 611 S. 20th Avenue.....	201.40
1849/517-213697	Demolition – 18 S. 21st Avenue.....	289.61

TOTAL DUE: \$ 8,926.31

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-011

Statement # 213865
For Legal Services Rendered through September 30, 2020
Firefighters Pension Litigation

Professional Fees			Hours	Amount
9/26/2020	JAG	Review law related to special risk as it relates to line of duty disability for police officer	1.00	190.00
			Total Fees:	<u>190.00</u>

Rate Summary		
Jason A. Guisinger	1.00 hours at \$ 190.00/hr	190.00
Total hours:	<u>1.00</u>	Total Fees: <u>190.00</u>

Payments

3/6/2018	Payment	668.00
		Total Payments: <u>668.00</u>

Total Current Billing: 190.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	668.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 668.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	0.00
		Total Current Billing:	<u>+ 190.00</u>
		Total Now Due:	<u>190.00</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-026

Statement # 213668
For Legal Services Rendered through September 30, 2020
Traffic and Local Ordinance Prosecution

Professional Fees			Hours	Amount
9/9/2020	MSG	Preparation for and prosecution of local traffic citations in Maybrook Courthouse	2.50	387.50
9/10/2020	MSG	Preparation for and appearance at a Zoom meeting with Chief Judge Ingram and local prosecutors concerning Maybrook prosecution	0.70	108.50
9/23/2020	MSG	Preparation for and attendance at Maybrook Courthouse for prosecution of local traffic citations 6305-083	2.50	387.50
			Total Fees:	<u>883.50</u>

		Rate Summary		
Matthew S. Guerrero		5.70 hours at \$ 155.00/hr	883.50	
	Total hours:	<u>5.70</u>	Total Fees:	<u>883.50</u>

Total Current Billing: 883.50

Previous Trust Balance:	0.00	Previous Balance Before Payments:	3,621.84
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	3,621.84
		Total Current Billing:	<u>+ 883.50</u>

Total Now Due: 4,505.34

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-060

Statement # 213698
For Legal Services Rendered through September 30, 2020
Administrative Adjudication Litigation

Professional Fees	Hours	Amount
9/4/2020 MSG Preparation for and attendance at Maywood Administrative Hearings	2.80	434.00
9/8/2020 MSG Communications with Village staff re: scheduling administrative hearings	0.40	62.00
9/18/2020 MSG Preparation for attendance at prosecutions of Code Enforcement citations at Maywood Administrative Hearings	3.10	480.50
	Total Fees:	<u>976.50</u>

Rate Summary	
Matthew S. Guerrero	6.30 hours at \$ 155.00/hr 976.50
Total hours:	<u>6.30</u> Total Fees: <u>976.50</u>

Total Current Billing: 976.50

		Previous Balance Before Payments:	7,438.00
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	7,438.00
Trust Balance:	<u>0.00</u>	Total Current Billing:	<u>+ 976.50</u>
		Total Now Due:	<u>8,414.50</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-062

Statement # 213671
For Legal Services Rendered through September 30, 2020
Disbursements

Detailed Disbursements

Photocopies	501.20
Westlaw Research	5.38 (1)
Total Disbursements:	<u>506.58</u>

Total Current Billing: 506.58

Previous Trust Balance: 0.00
Change in Trust: 0.00
Trust Balance: 0.00

Previous Balance Before Payments: 2,693.26
Less Payment(s) Received: - 0.00
Previous Balance Due: 2,693.26
Total Current Billing: + 506.58
Total Now Due: 3,199.84

Michael T. Jurusik

①

Westlaw Charges

Date Range: September 2020

Client: 1849-062 / Village of Maywood Disbursements

Total for 9/07/20	2.69
Total for 9/15/20	<u>\$2.69</u>
Total:	\$5.38

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-8400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-170

Statement # 213673
For Legal Services Rendered through September 30, 2020
Property Maintenance Enforcement Actions

Professional Fees	Hours	Amount
9/11/2020 LCM Follow-up on fast-track demolition notice issues under Covid orders.	0.50	95.00
9/25/2020 MAM Communication with Village staff on posting of fast track notices on various properties	0.20	38.00
	Total Fees:	<u>133.00</u>

Rate Summary

Lance C. Malina	0.50 hours at \$ 190.00/hr	95.00
Michael A. Marrs	0.20 hours at \$ 190.00/hr	38.00
	Total hours: <u>0.70</u>	Total Fees: <u>133.00</u>

Payments

9/9/2020	Payment	57.00
	Total Payments:	<u>57.00</u>

Total Current Billing: 133.00

		Previous Balance Before Payments:	1,838.70
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 57.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	1,781.70
Trust Balance:	<u>0.00</u>	Total Current Billing:	<u>+ 133.00</u>
		Total Now Due:	<u>1,914.70</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-211

Statement # 213674
For Legal Services Rendered through September 30, 2020
Demolition - 144 S. 9th Avenue

Professional Fees			Hours	Amount
9/11/2020	HCJ	Receipt of signed settlement agreement and communication with Village re settlement check	0.30	57.00
9/15/2020	HCJ	Communication with opposing counsel and Village re status of settlement check	0.30	57.00
9/21/2020	HCJ	Communication with Village and opposing counsel re settlement check; preparation of status report for appellate court; communication with opposing counsel re same	0.90	171.00
9/22/2020	CP	Pre-filing preparation of Notice of Filing and Joint Status Report per IL Supreme Court Rules; preparation of filing of same; preparation of eFileIL document description form for filing in 1st District Appellate Court of IL of same; preparation of transmittal letter to service list regarding service of same	0.70	63.00
9/23/2020	CP	Continue preparation of transmittal letter to service list regarding service of Notice of Filing and Joint Status Report	0.30	27.00
			Total Fees:	<u>375.00</u>

Rate Summary

Howard C. Jablecki	1.50 hours at \$ 190.00/hr	285.00
Carol Pinkston	1.00 hours at \$ 90.00/hr	90.00
Total hours:	<u>2.50</u>	Total Fees: <u>375.00</u>

Detailed Disbursements

9/30/2020	Federal Express	15.74	(1)
Total Disbursements:		<u>15.74</u>	

		Total Current Billing:	<u>390.74</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	2,724.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 0.00
Trust Balance:	<u>0.00</u>	Previous Balance Due:	2,724.00
		Total Current Billing:	+ <u>390.74</u>
		Total Now Due:	<u>3,114.74</u>

Michael T. Jurusik

①

ORIGIN ID: CHIA (312) 984-6400
HOWARD C. JABLONSKI
20 NORTH WACKER DRIVE
SUITE 1600
CHICAGO, IL 60606
UNITED STATES US

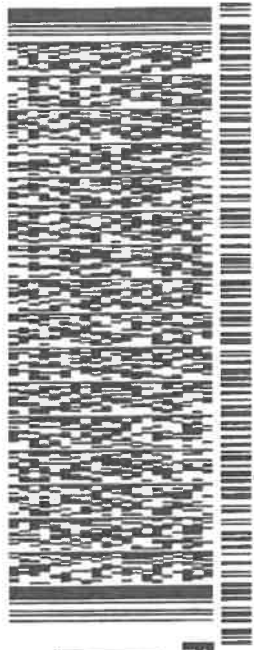
SHIP DATE: 30SEP20
ACTWGT: 0.50 LB
CAD: 110226930NNET4280
BILL SENDER

TO GIOVANNI A. RAIMONDI
RAI LAW, LLC
20 N. CLARK ST. - 30TH FL

CHICAGO IL 60602

(312) 346-4500 REF: 1849211 SETTLEMENT CHK
INV: DEPT:
PC:

56B.I2/A27E1B766



TRK# 7716 7625 9000
0201

THU - 01 OCT 10:30A
PRIORITY OVERNIGHT

79 CHIA

IL-US 60602
ORD



1524

OK

After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

Warning: Use only the printed original label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with the cancellation of your FedEx account number.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on fedex.com. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits, see current FedEx Service Guide.

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-421

Statement # 213679
For Legal Services Rendered through September 30, 2020
Village Liens

Professional Fees	Hours	Amount
<p>9/16/2020 MTJ Communications with lender (Lowe of Huntington) re request for lien balance confirmation filed against Tammer Gholston at 817 South 6th Avenue property and request for lien payoff letter and receipt and review of CCRD-filed lien and deed for property and review KTJ file re same and communication with Village staff re same</p>	0.60	114.00
<p>9/17/2020 MTJ Communications from Myers and Satchell re payoff letter and release of lien and status of lien payoff / use of collection agency to collect funds; receipt and review of 2014 judicial deed from lender (Huntington) and communications with lender (Lowe of Huntington) re status of lien payoff / use of collection agency to collect funds and lien payoff amount and impact of judicial deed (Tammer Gholston at 817 South 6th Avenue property)</p>	0.80	152.00
Total Fees:		266.00

Rate Summary		
Michael T. Jurusik	1.40 hours at \$ 190.00/hr	266.00
Total hours:	1.40	Total Fees: 266.00

		Total Current Billing:	<u>266.00</u>
<hr/>			
		Previous Balance Before Payments:	190.00
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	190.00
		Total Current Billing:	<u>+ 266.00</u>
Trust Balance:	<u>0.00</u>		
		Total Now Due:	<u>456.00</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-501

Statement # 213700
For Legal Services Rendered through September 30, 2020
Teamsters Local Union No. 705 (Mark Gable) Arbitration Award Litigation

Professional Fees			Hours	Amount
9/14/2020	MSG	Preparation of transmittal e-mail with executed Settlement Agreement and General Release and communication with opposing counsel regarding the same	0.50	77.50
9/14/2020	KK	Receipt of Notification of Service from Circuit Court of Cook County and review of Court file-stamped Stipulation of Motion to Dismiss	0.30	27.00
9/15/2020	MSG	Preparation of an e-mail communication to the Village regarding the Settlement Agreement and General Release and Stipulation to Dismiss	0.40	62.00
9/17/2020	JAG	Review of fully executed settlement agreement and communications with Ms. Banks regarding the same	0.70	133.00
9/21/2020	JAG	Communication with Ms. Banks regarding status of payment of settlement amount	0.20	38.00
			Total Fees:	337.50

Rate Summary

Jason A. Guisinger	0.90 hours at \$ 190.00/hr	171.00
Matthew S. Guerrero	0.90 hours at \$ 155.00/hr	139.50
Kathleen Kestler	0.30 hours at \$ 90.00/hr	27.00
Total hours:	2.10	Total Fees: 337.50

Detailed Disbursements

Photocopies	2.40
Total Disbursements:	2.40

		Total Current Billing:	<u>339.90</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	2,268.78
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 0.00
Trust Balance:	<u>0.00</u>	Previous Balance Due:	2,268.78
		Total Current Billing:	+ <u>339.90</u>
		Total Now Due:	<u>2,608.68</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-504

Statement # 213684
For Legal Services Rendered through September 30, 2020
Demolition - 313 S. 3rd Avenue

Professional Fees	Hours	Amount
9/3/2020 CPF Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020 MAM Research re service list; work on noticing issues	0.20	38.00
9/4/2020 CP Receipt of Minutes of Demolition for 313 S 3rd Avenue // PIN 15-11-314-004-0000 // 20024713NC	0.10	9.00
9/10/2020 CP Research Dan Perkins, Cook County Land Bank Authority, Illinois Department of Revenue for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 313 S 3rd Avenue // PIN 15-11-314-004-0000 // 20024713NC	0.70	63.00
9/11/2020 MAM Work on service list issues; communications with Village staff re land bank involvement	0.20	38.00
9/14/2020 CPF Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020 CP Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 313 S 3rd Avenue // PIN 15-11-314-004-0000 // 20024713NC	0.20	18.00
	Total Fees:	<u>318.00</u>

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	1.00 hours at \$ 90.00/hr	90.00
Total hours:	<u>2.20</u>	Total Fees: <u>318.00</u>

Detailed Disbursements

	Photocopies	2.20
9/10/2020	Persons Search - Dan Perkins	5.41 (1)
9/10/2020	Persons Search - Dan Perkins	5.41 (2)
	Total Disbursements:	<u>13.02</u>

Total Current Billing: 331.02

Previous Trust Balance:	0.00	Previous Balance Before Payments:	507.40
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u><u>0.00</u></u>	Previous Balance Due:	507.40
		Total Current Billing:	<u>+ 331.02</u>
		Total Now Due:	<u><u>838.42</u></u>

Michael T. Jurusik

Billing Peric 09/01/2020 - 09/30/2020

Login ID	Activity	Search Criteria	Reference Code	Date & Time(EDT)	Price
cpinkston1	Advanced Person Search (Rollup)	PINN FRAZIER	1849-509	Sep 10 2020 4:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	OKER L SMITH	1849-510	Sep 10 2020 4:42 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:03 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:06 PM	0
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS MAYWOOD IL	1849-514	Sep 10 2020 5:07 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	LILLIE M PETTIES	1849-515	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	RICHARD R PETTIES	1849-517	Sep 10 2020 5:27 PM	0
cpinkston1	Advanced Person Search (Rollup)	DMITRI FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRY FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 1956XX	1849.504	Sep 10 2020 3:17 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 306 S. 2ND AVENUE MAYWOOD IL 60153	1849.504	Sep 10 2020 3:15 PM	5.41

① and ②

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-505

Statement # 213685
For Legal Services Rendered through September 30, 2020
Demolition - 401 N. 4th Avenue

Professional Fees	Hours	Amount
9/2/2020 CPF Review of minutes of demolition for evidence of record owners and interested parties requiring notice; review current condition of property; initial drafting of notice to remediate	1.50	285.00
9/3/2020 CPF Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020 MAM Research re service list; work on noticing issues; review of title and documents from Village	0.50	95.00
9/4/2020 CP Receipt of Minutes of Demolition for 401 N. 4th Avenue // PIN 15-11-121-007-0000 // 20024714NC	0.10	9.00
9/14/2020 CPF Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/23/2020 CPF Communication with counsel for Cook County Land Bank regarding deed in abandonment for property; review of deed documentation; communication with Angela Smith regarding same	0.80	152.00
Total Fees:		693.00

Rate Summary

Michael A. Marrs	0.50 hours at \$ 190.00/hr	95.00
Carmen P. Forte, Jr.	3.10 hours at \$ 190.00/hr	589.00
Carol Pinkston	0.10 hours at \$ 90.00/hr	9.00
Total hours:	3.70	Total Fees: 693.00

Detailed Disbursements

	Photocopies	2.60
	Total Disbursements:	<u>2.60</u>
	Total Current Billing:	<u>695.60</u>
<hr/>		
Previous Trust Balance:	0.00	Previous Balance Before Payments: 142.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received: - 0.00
Trust Balance:	<u>0.00</u>	Previous Balance Due: 142.00
		Total Current Billing: + <u>695.60</u>
		Total Now Due: <u>837.60</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-506

Statement # 213686
For Legal Services Rendered through September 30, 2020
Demolition - 801 N. 5th Avenue

Professional Fees			Hours	Amount
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020	MAM	Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020	CP	Receipt of Minutes of Demolition for 801 N. 5th Avenue // PIN 15-02-326-013-0000 // 20024715NC	0.10	9.00
9/10/2020	CP	Research Holistic Communication Collation, and City of Chicago for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 801 N. 5th Avenue // PIN 15-02-326-013-0000 // 20024715NC	0.50	45.00
9/11/2020	MAM	Work on service list issues	0.20	38.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020	CP	Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 801 N. 5th Avenue // PIN 15-02-326-013-0000 // 20024715NC	0.20	18.00
			Total Fees:	<u>300.00</u>

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.80 hours at \$ 90.00/hr	72.00
Total hours:	<u>2.00</u>	Total Fees: <u>300.00</u>

Detailed Disbursements

Photocopies 2.20

Total Disbursements: 2.20

Total Current Billing: 302.20

Previous Trust Balance: 0.00

Change in Trust: 0.00

Trust Balance: 0.00

Previous Balance Before Payments: 469.80

Less Payment(s) Received: - 0.00

Previous Balance Due: 469.80

Total Current Billing: + 302.20

Total Now Due: 772.00

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-507

Statement # 213687
For Legal Services Rendered through September 30, 2020
Demolition - 1323 S. 5th Avenue

Professional Fees			Hours	Amount
9/1/2020	CPF	Review of minutes of demolition for evidence of record owners and interested parties requiring notice; review current condition of property; initial drafting of notice to remediate	1.50	285.00
9/3/2020	MAM	Review of revised minutes of demolition; research re service list parties and addresses; other work on noticing issues	0.40	76.00
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/4/2020	MAM	Communication from D. Myers re demo of building vs. acquisition by abandonment	0.10	19.00
9/4/2020	CP	Receipt of Minutes of Demolition for 1323 S. 5th Avenue // PIN 15-14-128-004-0000 // 20024716NC	0.10	9.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
			Total Fees:	541.00

Rate Summary

Michael A. Marrs	0.50 hours at \$ 190.00/hr	95.00
Carmen P. Forte, Jr.	2.30 hours at \$ 190.00/hr	437.00
Carol Pinkston	0.10 hours at \$ 90.00/hr	9.00
Total hours:	2.90	Total Fees: 541.00

Detailed Disbursements

Photocopies 5.20

Total Disbursements: 5.20

Total Current Billing: 546.20

Previous Trust Balance: 0.00
Change in Trust: 0.00

Trust Balance: 0.00

Previous Balance Before Payments: 182.60
Less Payment(s) Received: - 0.00
Previous Balance Due: 182.60
Total Current Billing: + 546.20

Total Now Due: 728.80

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-508

Statement # 213688
For Legal Services Rendered through September 30, 2020
Demolition - 417 N. 7th Avenue

Professional Fees	Hours	Amount
9/3/2020 CPF Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020 MAM Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020 CP Receipt of Minutes of Demolition for 417 N. 7th Avenue // PIN 15-11-118-001-0000 // 20024717NC	0.10	9.00
9/10/2020 CP Research Money Line Mortgage, LLC, Cook County Land Bank Authority, City of Chicago, and CTJ Investments, LLC for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 417 N. 7th Avenue // PIN 15-11-118-001-0000 // 20024717NC	0.50	45.00
9/11/2020 MAM Work on service list issues; communications with Village staff re land bank involvement	0.20	38.00
9/14/2020 CPF Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020 CP Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 417 N. 7th Avenue // PIN 15-11-118-001-0000 // 20024717NC	0.20	18.00
Total Fees:		<u>300.00</u>

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.80 hours at \$ 90.00/hr	72.00

Total hours: 2.00 Total Fees: 300.00

Detailed Disbursements

Photocopies 2.60

Total Disbursements: 2.60

Total Current Billing: 302.60

Previous Trust Balance: 0.00
Change in Trust: 0.00
Trust Balance: 0.00

Previous Balance Before Payments: 465.00
Less Payment(s) Received: - 0.00
Previous Balance Due: 465.00
Total Current Billing: + 302.60

Total Now Due: 767.60

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-509

Statement # 213689
For Legal Services Rendered through September 30, 2020
Demolition - 809 S. 10th Avenue

Professional Fees			Hours	Amount
9/2/2020	CPF	Review of minutes of demolition for evidence of record owners and interested parties requiring notice; review current condition of property; initial drafting of notice to remediate	1.50	285.00
9/3/2020	MAM	Review of minutes of demolition and materials from Village re property; work on service list; research re address for owning corporation other work on noticing issues	0.50	95.00
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/4/2020	CP	Receipt of Minutes of Demolition for 809 S. 10th Avenue // PIN 15-10-438-004-0000 // 20024718NC	0.10	9.00
9/10/2020	CP	Research Metro Tax Investments Company, Cook County Land Bank Authority, and Pinn Frazier for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 809 S. 10th Avenue // PIN 15-10-438-004-0000 // 20024718NC	0.20	18.00
9/11/2020	MAM	Work on service list issues; communications with Village staff re land bank involvement	0.20	38.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020	CP	Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 809 S. 10th Avenue // PIN 15-10-438-004-0000 // 20024718NC	0.20	18.00
			Total Fees:	615.00

Rate Summary

Michael A. Marrs	0.70 hours at \$ 190.00/hr	133.00
Carmen P. Forte, Jr.	2.30 hours at \$ 190.00/hr	437.00
Carol Pinkston	0.50 hours at \$ 90.00/hr	45.00
Total hours:	<u>3.50</u>	Total Fees: <u>615.00</u>

Detailed Disbursements

	Photocopies	2.40
9/10/2020	Persons Search - Pinn Frazier	5.41 1

Total Disbursements: 7.81

Total Current Billing: 622.81

Previous Trust Balance:	0.00	Previous Balance Before Payments:	142.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	142.00
		Total Current Billing:	<u>+ 622.81</u>

Total Now Due: 764.81

Michael T. Jurusik

Billing Perio: 09/01/2020 - 09/30/2020

Login ID	Activity	Search Criteria	Reference Code	Date & Time(EDT)	Price
cpinkston1	Advanced Person Search (Rollup)	PINN FRAZIER	1849-509	Sep 10 2020 4:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	OKER L SMITH	1849-510	Sep 10 2020 4:42 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:03 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:06 PM	0
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS MAYWOOD IL	1849-514	Sep 10 2020 5:07 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	LILLIE M PETTIES	1849-515	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	RICHARD R PETTIES	1849-515	Sep 10 2020 5:12 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRI FEOFANOV	1849-517	Sep 10 2020 5:27 PM	.0
cpinkston1	Advanced Person Search (Rollup)	DMITRY FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 1956XX		1849.504 Sep 10 2020 3:17 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 306 S. 2ND AVENUE MAYWOOD IL 60153		1849.504 Sep 10 2020 3:15 PM	5.41



Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-510

Statement # 213690
For Legal Services Rendered through September 30, 2020
Demolition - 811 S. 10th Avenue

Professional Fees	Hours	Amount
9/3/2020 CPF Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020 MAM Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020 CP Receipt of Minutes of Demolition for 811 S. 10th Avenue // PIN 15-10-438-005-0000 // 20024719NC	0.10	9.00
9/10/2020 CP Research Oker L. Smith, Cook County Land Bank Authority, and Maywood Proviso State Bank for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 811 S. 10th Avenue // PIN 15-10-438-005-0000 // 20024719NC	0.30	27.00
9/11/2020 MAM Work on service list issues; communications with Village staff re land bank involvement	0.20	38.00
9/14/2020 CPF Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020 CP Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 811 S. 10th Avenue // PIN 15-10-438-005-0000 // 20024719NC	0.20	18.00
	Total Fees:	282.00

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.60 hours at \$ 90.00/hr	54.00

Total hours: 1.80

Total Fees: 282.00

Detailed Disbursements

	Photocopies	2.00
9/10/2020	Persons Search - Oker Smith	5.41
	Total Disbursements:	<u>7.41</u>

①

Total Current Billing: 289.41

Previous Trust Balance: 0.00
 Change in Trust: 0.00
 Trust Balance: 0.00

Previous Balance Before Payments: 467.00
 Less Payment(s) Received: - 0.00
 Previous Balance Due: 467.00
 Total Current Billing: + 289.41

Total Now Due: 756.41

Michael T. Jurusik

Billing Per: 09/01/2020 - 09/30/2020

Login ID	Activity	Search Criteria	Reference Code	Date & Time(EDT)	Price
cpinkston1	Advanced Person Search (Rollup)	PINN FRAZIER	1849-509	Sep 10 2020 4:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	OKER L SMITH	1849-510	Sep 10 2020 4:42 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:03 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:06 PM	0
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS MAYWOOD IL	1849-514	Sep 10 2020 5:07 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	LILLIE M PETTIES	1849-515	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	RICHARD R PETTIES	1849-515	Sep 10 2020 5:12 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRI FEOFANOV	1849-517	Sep 10 2020 5:27 PM	0
cpinkston1	Advanced Person Search (Rollup)	DMITRY FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 1956XX	1849.504	Sep 10 2020 3:17 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 306 S. 2ND AVENUE MAYWOOD IL 60153	1849.504	Sep 10 2020 3:15 PM	5.41



Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-511

Statement # 213691
For Legal Services Rendered through September 30, 2020
Demolition - 305 S. 11th Avenue

Professional Fees			Hours	Amount
9/2/2020	CPF	Review of minutes of demolition for evidence of record owners and interested parties requiring notice; review current condition of property; initial drafting of notice to remediate	1.50	285.00
9/3/2020	MAM	Review of revised minutes of demolition; research re service list parties and addresses; other work on noticing issues	0.40	76.00
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/4/2020	CP	Receipt of Minutes of Demolition for 305 S. 11th Avenue // PIN 15-10-408-002-0000 // 20024720NC	0.10	9.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
			Total Fees:	<u>522.00</u>

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	2.30 hours at \$ 190.00/hr	437.00
Carol Pinkston	0.10 hours at \$ 90.00/hr	9.00
Total hours:	<u>2.80</u>	Total Fees: <u>522.00</u>

Detailed Disbursements

Photocopies	4.40
Total Disbursements:	<u>4.40</u>

		Total Current Billing:	<u>526.40</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	199.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
		Previous Balance Due:	199.00
Trust Balance:	<u>0.00</u>	Total Current Billing:	<u>+ 526.40</u>
		Total Now Due:	<u>725.40</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-512

Statement # 213692
For Legal Services Rendered through September 30, 2020
Demolition - 430 S. 16th Avenue

Professional Fees	Hours	Amount
9/3/2020 CPF Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020 MAM Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020 CP Receipt of Minutes of Demolition for 430 S. 16th Avenue // PIN 15-10-410-016-0000 // 20024721NC	0.10	9.00
9/14/2020 CPF Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
Total Fees:		199.00

Rate Summary

Michael A. Marrs	0.20 hours at \$ 190.00/hr	38.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.10 hours at \$ 90.00/hr	9.00
Total hours:	1.10	Total Fees: 199.00

Detailed Disbursements

Photocopies	2.40
Total Disbursements:	2.40

		Total Current Billing:	<u>201.40</u>
<hr/>			
Previous Trust Balance:	0.00	Previous Balance Before Payments:	410.40
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	410.40
		Total Current Billing:	<u>+ 201.40</u>
		Total Now Due:	<u>611.80</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-513

Statement # 213693
For Legal Services Rendered through September 30, 2020
Demolition - 422 S. 16th Avenue

Professional Fees			Hours	Amount
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020	MAM	Research re PIN/address match	0.10	19.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/18/2020	CPF	Receipt and review of updated title commitment for property; update notice to remediate	0.60	114.00
9/21/2020	CP	Receipt of Minutes of Demolition for 422 S. 16th Avenue // PIN 15-15-410-014-0000; various communications with Chicago Title regarding same	0.50	45.00
			Total Fees:	330.00

Rate Summary

Michael A. Marrs	0.10 hours at \$ 190.00 /hr	19.00
Carmen P. Forte, Jr.	1.40 hours at \$ 190.00 /hr	266.00
Carol Pinkston	0.50 hours at \$ 90.00 /hr	45.00
Total hours:	<u>2.00</u>	Total Fees: <u>330.00</u>

Detailed Disbursements

Photocopies	2.60
Total Disbursements:	<u>2.60</u>

		Total Current Billing:	<u>332.60</u>
<hr/>			
		Previous Balance Before Payments:	123.00
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	123.00
		Total Current Billing:	<u>+ 332.60</u>
Trust Balance:	<u>0.00</u>		
		Total Now Due:	<u>455.60</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-514

Statement # 213694
For Legal Services Rendered through September 30, 2020
Demolition - 828 S. 18th Avenue

Professional Fees			Hours	Amount
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020	MAM	Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020	CP	Receipt of Minutes of Demolition for 828 S. 18th Avenue // PIN 15-10-330-024-0000 // 20024723NC	0.10	9.00
9/10/2020	CP	Research Vernetta Williams, Municipal Point Capital, Imperial valley Properties, LLC, and Resmae Mortgage Corporation for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 828 S. 18th Avenue // PIN 15-10-330-024-0000 // 20024723NC	0.40	36.00
9/11/2020	MAM	Work on service list issues	0.20	38.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020	CP	Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 828 S. 18th Avenue // PIN 15-10-330-024-0000 // 20024723NC	0.20	18.00
			Total Fees:	291.00

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.70 hours at \$ 90.00/hr	63.00

Total hours: 1.90

Total Fees: 291.00

Detailed Disbursements

	Photocopies	2.20
9/10/2020	Persons Search - Vernetta Williams	5.41 (1)
9/10/2020	Persons Search - Vernetta Williams	5.41 (2)
	Total Disbursements:	<u>13.02</u>

Total Current Billing: 304.02

Previous Trust Balance:	0.00	Previous Balance Before Payments:	410.20
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	410.20
		Total Current Billing:	<u>+ 304.02</u>
		Total Now Due:	<u>714.22</u>

Michael T. Jurusik

Billing Perio 09/01/2020 - 09/30/2020

Login ID	Activity	Search Criteria	Reference Code	Date & Time(EDT)	Price
cpinkston1	Advanced Person Search (Rollup)	PINN FRAZIER	1849-509	Sep 10 2020 4:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	OKER L SMITH	1849-510	Sep 10 2020 4:42 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:03 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:06 PM	0
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS MAYWOOD IL	1849-514	Sep 10 2020 5:07 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	LILLIE M PETTIES	1849-515	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	RICHARD R PETTIES	1849-515	Sep 10 2020 5:12 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRI FEOFANOV	1849-517	Sep 10 2020 5:27 PM	0
cpinkston1	Advanced Person Search (Rollup)	DMITRY FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 1956XX	1849.504	Sep 10 2020 3:17 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 306 S. 2ND AVENUE MAYWOOD IL 60153	1849.504	Sep 10 2020 3:15 PM	5.41

① and ②

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-515

Statement # 213895
For Legal Services Rendered through September 30, 2020
Demolition - 227 S. 19th Avenue

Professional Fees			Hours	Amount
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020	MAM	Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020	CP	Receipt of Minutes of Demolition for 227 S. 19th Avenue // PIN 15-10-306-013-0000 // 20024724NC	0.10	9.00
9/10/2020	CP	Research Richard R. Petties, Lillie M. Petties, and Cook County Land Bank Authority for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 227 S. 19th Avenue // PIN 15-10-306-013-0000 // 20024724NC	0.20	18.00
9/11/2020	MAM	Work on service list issues; communications with Village staff re land bank involvement	0.20	38.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020	CP	Communication with Panola County Circuit Court Clerk regarding Probate Estates; revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 227 S. 19th Avenue // PIN 15-10-306-013-0000 // 20024724NC	0.30	27.00
Total Fees:			<hr/>	282.00

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.60 hours at \$ 90.00/hr	54.00

Total hours: 1.80

Total Fees: 282.00

Detailed Disbursements

	Photocopies	2.00
9/10/2020	Persons Search - Richard Petties	5.41 (1)
9/10/2020	Persons Search - Lillie Petties	5.41 (2)
	Total Disbursements:	<u>12.82</u>

Total Current Billing: 294.82

Previous Trust Balance: 0.00
Change in Trust: 0.00
Trust Balance: 0.00

Previous Balance Before Payments: 410.00
Less Payment(s) Received: - 0.00
Previous Balance Due: 410.00
Total Current Billing: + 294.82

Total Now Due: 704.82

Michael T. Jurusik

Billing Peri: 09/01/2020 - 09/30/2020

Login ID	Activity	Search Criteria	Reference Code	Date & Time(EDT)	Price
cpinkston1	Advanced Person Search (Rollup)	PINN FRAZIER	1849-509	Sep 10 2020 4:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	OKER L SMITH	1849-510	Sep 10 2020 4:42 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:03 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:06 PM	0
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS MAYWOOD IL	1849-514	Sep 10 2020 5:07 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	LILLIE M PETTIES	1849-515	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	RICHARD R PETTIES	1849-515	Sep 10 2020 5:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRI FEOFANOV	1849-517	Sep 10 2020 5:27 PM	0
cpinkston1	Advanced Person Search (Rollup)	DMITRY FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 1956XX		1849.504 Sep 10 2020 3:17 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 306 S. 2ND AVENUE MAYWOOD IL 60153		1849.504 Sep 10 2020 3:15 PM	5.41

① and ②

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-516

Statement # 213696
For Legal Services Rendered through September 30, 2020
Demolition - 611 S. 20th Avenue

Professional Fees			Hours	Amount
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020	MAM	Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020	CP	Receipt of Minutes of Demolition for 611 S. 20th Avenue // PIN 15-10-321-008-0000 // 20024725NC	0.10	9.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
			Total Fees:	<u>199.00</u>

Rate Summary

Michael A. Marr	0.20 hours at \$ 190.00/hr	38.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.10 hours at \$ 90.00/hr	9.00
Total hours:	<u>1.10</u>	Total Fees: <u>199.00</u>

Detailed Disbursements

Photocopies	2.40
Total Disbursements:	<u>2.40</u>

		Total Current Billing:	<u>201.40</u>
<hr/>			
		Previous Balance Before Payments:	391.40
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	391.40
		Total Current Billing:	<u>+ 201.40</u>
Trust Balance:	<u>0.00</u>		
		Total Now Due:	<u>592.80</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-517

Statement # 213697
For Legal Services Rendered through September 30, 2020
Demolition - 18 S. 21st Avenue

Professional Fees			Hours	Amount
9/3/2020	CPF	Review property ownership and interested parties; draft publication notice; review history of inspection at property and prior citations issued for Code violations; further drafting of notice to remediate	0.50	95.00
9/3/2020	MAM	Research re service list parties and addresses; other work on noticing issues	0.20	38.00
9/4/2020	CP	Receipt of Minutes of Demolition for 18 S. 21st Avenue // PIN 15-10-116-023-0000 // 20024726NC	0.10	9.00
9/10/2020	CP	Research Dimitri Feofanov, and Cook County Land Bank Authority for last known addresses; revise Property Enforcement Actions 2020 Service List; revise Notice to Remediate for 18 S. 21st Avenue // PIN 15-10-116-023-0000 // 20024726NC	0.30	27.00
9/11/2020	MAM	Work on service list issues; communications with Village staff re land bank involvement	0.20	38.00
9/14/2020	CPF	Communication with CCLBA counsel regarding status of tax deed petition on property; review title commitment for proper service information for CCLBA; revise notice to remediate on property	0.30	57.00
9/21/2020	CP	Revise Property Enforcement actions 2020 Service List Information; review Notice to Remediate Service List for 18 S. 21st Avenue // PIN 15-10-116-023-0000 // 20024726NC	0.20	18.00
			Total Fees:	<u>282.00</u>

Rate Summary

Michael A. Marrs	0.40 hours at \$ 190.00/hr	76.00
Carmen P. Forte, Jr.	0.80 hours at \$ 190.00/hr	152.00
Carol Pinkston	0.60 hours at \$ 90.00/hr	54.00
Total hours:	1.80	Total Fees: <u>282.00</u>

Detailed Disbursements

	Photocopies	2.20
9/10/2020	Persons Search - Dmitry Feofanov	5.41 (1)

Total Disbursements: 7.61

Total Current Billing: 289.61

Previous Trust Balance:	0.00	Previous Balance Before Payments:	391.20
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	- 0.00
Trust Balance:	<u><u>0.00</u></u>	Previous Balance Due:	391.20
		Total Current Billing:	+ <u>289.61</u>
		Total Now Due:	<u><u>680.81</u></u>

Michael T. Jurusik

Billing Peric 09/01/2020 - 09/30/2020

Login ID	Activity	Search Criteria	Reference Code	Date & Time(EDT)	Price
cpinkston1	Advanced Person Search (Rollup)	PIINN FRAZIER	1849-509	Sep 10 2020 4:32 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	OKER L SMITH	1849-510	Sep 10 2020 4:42 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:03 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS	1849-514	Sep 10 2020 5:06 PM	0
cpinkston1	Advanced Person Search (Rollup)	VERNETTA WILLIAMS MAYWOOD IL	1849-514	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	LILLIE M PETTIES	1849-515	Sep 10 2020 5:18 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	RICHARD R PETTIES	1849-515	Sep 10 2020 5:12 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRI FEOFANOV	1849-517	Sep 10 2020 5:27 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DMITRY FEOFANOV	1849-517	Sep 10 2020 5:28 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 1956XX	1849.504	Sep 10 2020 3:17 PM	5.41
cpinkston1	Advanced Person Search (Rollup)	DAN PERKINS 306 S. 2ND AVENUE MAYWOOD IL 60153	1849.504	Sep 10 2020 3:15 PM	5.41



November 11, 2020

Village of Maywood
Attn: Mayor Edwenna Perkins
40 Madison Street
Maywood, Illinois 60153

IN ACCOUNT WITH
KLEIN, THORPE AND JENKINS, LTD.
20 NORTH WACKER DRIVE, SUITE 1660
CHICAGO, ILLINOIS 60606-2903
(312) 984-6400

TO: KLEIN, THORPE AND JENKINS, LTD., for legal services rendered and expenses advanced during the month of September 2020 regarding Economic Redevelopment Matters and Miscellaneous Matters per the attached computer printouts:

1849/17-213666	TIF – Madison Street.....	\$ 1,408.90
1849/19-213667	TIF – Roosevelt Road.....	160.20
1849/47-213669	Real Estate Matters (ANLAP, Tax Reactivation)	949.00
1849/50-213670	Plan Commission / ZBA.....	171.00
1849/88-213672	Liquor Commission/Liquor License Matters.....	541.40
1849/359-213699	Tax Deed / 415 Roosevelt Rd. (Roosevelt Road TIF – Reimb.).....	5,842.30
1849/371-213677	TIF – St. Charles Road (Escrow #6 – Economic Incentives & Projects – Reimb.) ...	1,871.40
1849/404-213678	Outdoor Ad (Electronic Billboard at Harrison St. between 10th & 11th Avenues) (Reimb.).....	1,694.00
1849/470-213681	First Avenue Water Main & Easement Acquisition Project (Reimbursable from Madison St./Washington Blvd. TIF District).....	66.00
1849/495-213682	Grants and IGAs – State of Illinois.....	152.00
1849/497-213683	Zoning Matters.....	114.00

TOTAL DUE: \$ 12,970.20

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-017

Statement # 213666
For Legal Services Rendered through September 30, 2020
TIF - Madison Street

Professional Fees		Hours	Amount
9/4/2020	MTJ	0.30	66.00
			Receipt and review of certified, executed copies of following documents from Village Clerk's Office (Pavlik) and update files re same: CO-2020-24: ORDINANCE APPROVING CHANGE ORDER NUMBER 1 TO PAVEMENT STRIPING CONTRACT WITH MARK-IT STRIPING, INC. FOR MADISON STREET / 5TH AVENUE TIF DISTRICT PAVEMENT STRIPING PROJECT AND AUTHORIZING THE EXPENDITURE OF MADISON STREET / 5TH AVENUE TIF DISTRICT FUNDS TO PAY FOR SUCH CHANGE ORDER WORK; CO-2020-25: ORDINANCE AUTHORIZING CERTAIN EXPENDITURES FROM THE MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA FUND TO PAY FOR THE VILLAGE'S SHARE OF A FAÇADE IMPROVEMENT PROJECT (Façade Improvements by Neder Capital Services, LLC at 1416 South 5th Avenue Maywood, Illinois; Communication with Hancock (Peterhansen/Lucas) and Village Clerk's Office re preparation and execution of Mark-It Striping Ordinance Change Order
9/10/2020	MTJ	0.50	110.00
			Communication with Smith re status of application and Class 8 Resolution for Interfaith 5th Avenue Apartment Project at 800 - 820 5th Avenue and review project file and Redevelopment Agreement re same
9/10/2020	MTJ	0.40	88.00
			Receipt and review of AmeriCash Management's Façade Grant Reimbursement Application and supporting documents and communication from AmeriCash Loans General Counsel re same and update file re same
9/22/2020	MTJ	0.20	44.00
			Receipt and review of Housing Authority of Joliet proposal for cooperative programs, job training, job retention, development opportunities via TIF District funds and business district incentives and update file re same
9/28/2020	MTJ	1.50	330.00
			Receipt and review of updated schedule of events for

amending Madison / Washington TIF District to implement 12 year extended term, review TIF District Act provisions on extending TIF District term and deadlines re same and preparation of revisions to updated schedule and communication with Kane McKenna (Durham) re same; preparation of NOTICE OF PUBLIC MEETING PURSUANT TO 65 ILCS 5/11-74.4-6(e) IN REGARD TO APPROVAL OF A FIRST AMENDMENT TO REDEVELOPMENT PLAN AND PROJECT AS PART OF THE 12 YEAR TERM EXTENSION OF THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT

9/28/2020	MSG	Translating NOTICE OF PUBLIC MEETING PURSUANT TO 65 ILCS 5/11-74.4-6(e) IN REGARD TO APPROVAL OF A FIRST AMENDMENT TO REDEVELOPMENT PLAN AND PROJECT AS PART OF THE 12 YEAR TERM EXTENSION OF THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT into Spanish	1.50	277.50
9/28/2020	TPB	Review of issues relating to TIF District extension process	0.20	44.00
9/29/2020	MTJ	Communication with Kane McKenna (Durham) re certified mailing of copies of NOTICE OF PUBLIC MEETING PURSUANT TO 65 ILCS 5/11-74.4-6(e) IN REGARD TO APPROVAL OF A FIRST AMENDMENT TO REDEVELOPMENT PLAN AND PROJECT AS PART OF THE 12 YEAR TERM EXTENSION OF THE MADISON STREET/FIFTH AVENUE TAX INCREMENT FINANCING DISTRICT to JRB Members and Overlapping taxing districts; preparation of status Memo to Village Board re Updated Schedule for Approval of First Amendment to Redevelopment Plans and Budget for Madison Street / Fifth Avenue TIF District for 12 Year Term Extension and Updated Schedule for Approval of First Amendment to Redevelopment Plan and Budget for Roosevelt Road TIF District for 12 Year Term Extension and approvals by Village Board by end of year 2020	1.00	220.00
9/30/2020	MTJ	Preparation and sending of transmittal email with final version of Notice for Public Meeting and Boundary map for the two (2) TIF Districts, which is Exhibit "A" to the Notice to and communications with Village staff and Kane McKenna re mailing and conducting of October 20 public meeting; work on certified mailing to JRB Members and Overlapping Taxing Districts re October 20 Public Meeting; communication from Village staff (Smith) re status of Cook County Class 8 Real Estate tax Incentive Application for Interfaith 5th Avenue Apartment Project and update file re same	1.00	220.00

Total Fees: 1,399.50

Rate Summary

Thomas P. Bayer	0.20 hours at \$ 220.00/hr	44.00
Michael T. Jursik	4.90 hours at \$ 220.00/hr	1,078.00
Matthew S. Guerrero	1.50 hours at \$ 185.00/hr	277.50
Total hours:	<u>6.60</u>	Total Fees: <u>1,399.50</u>

Detailed Disbursements

Photocopies	9.40
Total Disbursements:	<u>9.40</u>

Total Current Billing: 1,408.90

Previous Trust Balance:	0.00
Change in Trust:	<u>0.00</u>
Trust Balance:	<u>0.00</u>

Previous Balance Before Payments:	5,851.62
Less Payment(s) Received:	<u>- 0.00</u>
Previous Balance Due:	5,851.62
Total Current Billing:	<u>+ 1,408.90</u>

Total Now Due: 7,260.52

Michael T. Jursik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-019

Statement # 213667
For Legal Services Rendered through September 30, 2020
TIF - Roosevelt Road

Professional Fees			Hours	Amount
9/28/2020	MTJ	Receipt and review of updated schedule of events for amending Roosevelt TIF District to implement 12 year extended term, review TIF District Act provisions on extending TIF District term and deadlines re same and preparation of revisions to updated schedule and communication with Kane McKenna (Durham) re same	0.50	110.00
9/28/2020	TPB	Review of issues relating to TIF District extension process	0.20	44.00
			Total Fees:	<u>154.00</u>

Rate Summary

Thomas P. Bayer	0.20 hours at \$ 220.00/hr	44.00
Michael T. Jurusik	0.50 hours at \$ 220.00/hr	110.00
Total hours:	<u>0.70</u>	Total Fees: <u>154.00</u>

Detailed Disbursements

Photocopies	6.20
Total Disbursements:	<u>6.20</u>

		Total Current Billing:	<u>160.20</u>
<hr/>			
		Previous Balance Before Payments:	14,927.00
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	14,927.00
		Total Current Billing:	<u>+ 160.20</u>
Trust Balance:	<u>0.00</u>		
		Total Now Due:	<u>15,087.20</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-047

Statement # 213669
For Legal Services Rendered through September 30, 2020
Real Estate Matters (ANLAP, Tax Reactivation)

Professional Fees	Hours	Amount
9/4/2020 MAM Draft RDA for Batelli Bundle #1; communication to A. Smith re open issues related to same	1.30	247.00
9/10/2020 MAM Conference with A. Smith re Batelli Bundle 1 and 2 closing issues	0.30	57.00
9/22/2020 MAM Review status of 1215-1217 S. 7th tax reactivation sale; work on updated documents for closing	0.30	57.00
9/22/2020 MAM Review status of tax reactivation sale of 1/2 of 1314 S. 4th to Lusardi; communication to A. Smith re same	0.20	38.00
9/22/2020 MAM Review status of ANLAP sale of 1/2 of 1314 S. 4th to Bay; communication with A. Smith re same	0.20	38.00
9/22/2020 MAM Review status of ANLAP sale of 1819 S. 12th to Murillo/Rodriguez; communication with A. Smith re same	0.20	38.00
9/22/2020 MAM Review status of tax reactivation sale of 302 S. 7th to Andrew Homes; arrange for title to be ordered; communication with A. Smith re same	0.40	76.00
9/22/2020 MAM Review status of Bundle #3 sale to Diaz; arrange for updated title commitment re same	0.30	57.00
9/22/2020 MTJ Review September 15 Village Board Meeting notes and partial preparation of memo to Village Board, approving Ordinance and short form Redevelopment Agreement as Village Board for sale of 1002 South 6th Avenue to Access Health and Housing, LLC a/k/a IFF (\$100,000 purchase price) for residential development project	0.50	95.00
9/23/2020 MTJ Receipt and review of property tax bill for 901 St. Charles Road property and communication with Village staff (Smith) re holding off on payment to research tax exempt status of property and preliminary review of KTJ files re 2018 resubdivision of 901 St. Charles Road property for Village-owned water tower parcel and conveyance of	0.50	95.00

parcel to Apa for truck depot project

9/24/2020	MAM	Review status of consolidation petition for 2007-2009 Harrison; communications with A. Smith re same; work on facilitating obtaining consolidation petition with original signatures from Chicago Title for filing	0.40	76.00
			Total Fees:	<u>874.00</u>

Rate Summary

Michael T. Jurusik	1.00 hours at \$ 190.00/hr	190.00
Michael A. Marrs	3.60 hours at \$ 190.00/hr	684.00
Total hours:	<u>4.60</u>	Total Fees: <u>874.00</u>

Detailed Disbursements

9/16/2020	Ownership Search Tract Search of 1113 Nichols Lane	75.00 (1)
		Total Disbursements: <u>75.00</u>

Total Current Billing: 949.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	8,818.30
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	8,818.30
		Total Current Billing:	<u>+ 949.00</u>
		Total Now Due:	<u>9,767.30</u>

Michael T. Jurusik

①

CHICAGO TITLE
COMPANY

20019199S

Remit Payment To:

Chicago Title Company, LLC
2441 Warrenville Rd, Suite 110
Lisle, IL 60532
Phone: (800)284-7545 Fax: (800)284-7534

INVOICE

Due upon receipt

119917000
Klein Thorpe & Jenkins, Ltd.
ATTN: Kathy Kestler
20 N Wacker Drive / Civic Opera Bldg, Suite 1660
Chicago, IL 60606-2903

Order Number: 20019199S
Customer Reference No.: 1113 Nichols Lane

Invoice Date: 9/16/2020
Invoice Number: 20019199S-1
Operation: 01080.225205

Buyer/Borrower(s):
Sales Rep: Matthew Cermak

Property Description (1):
1113 Nichols Lane, Maywood, IL 60153

Bill Code	Description	Amount
SEA	Tract Search	75.00
Invoice total amount due:		\$75.00

**Thank you for the opportunity to serve you.
Please return a copy of this invoice with your payment**

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-050

Statement # 213670
For Legal Services Rendered through September 30, 2020
Plan Commission/ZBA

Professional Fees			Hours	Amount
9/9/2020	MAM	Review and edit findings of fact re special use and variation requests at 210-212 N. 1st/101-115 Lake; create clean, executable version of same; communications with E. Lara and Plan Commission chair re same	0.90	171.00
			Total Fees:	<u>171.00</u>

Rate Summary			
Michael A. Marrs		0.90 hours at \$ 190.00/hr	171.00
	Total hours:	<u>0.90</u>	Total Fees: <u>171.00</u>

Total Current Billing: 171.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	7,380.70
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u><u>0.00</u></u>	Previous Balance Due:	7,380.70
		Total Current Billing:	<u>+ 171.00</u>
		Total Now Due:	<u><u>7,551.70</u></u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-088

Statement # 213672
For Legal Services Rendered through September 30, 2020
Liquor Commission/Liquor License Matters

Professional Fees			Hours	Amount
9/18/2020	MTJ	Communications with Village Clerk's Office re September 23 liquor commission meeting and update file re same	0.30	57.00
9/22/2020	MTJ	Receipt and review of September 23 Agenda for Local Liquor Control Commission meeting and communication with Village Clerk's Office (Mims and Pavlik) re updating Agenda to comply with notice of maximum occupancy restrictions per recent COVID-19 amendments to the OMA	0.30	57.00
9/23/2020	MTJ	Receipt and review of September 23 Agenda for Local Liquor Control Commission Meeting and agenda items and review Village Code Liquor License regulations and liquor license application re agenda items and preparation for and attendance at September 23 Local Liquor Control Commission Meeting	2.00	380.00
9/24/2020	MTJ	Review September 23 Local Liquor Control Commission meeting notes and update file re same	0.20	38.00
			Total Fees:	<u>532.00</u>

		Rate Summary	
Michael T. Jurusik		2.80 hours at \$ 190.00/hr	532.00
	Total hours:	<u>2.80</u>	Total Fees: <u>532.00</u>

Detailed Disbursements

Photocopies	9.40
	Total Disbursements: <u>9.40</u>

		Total Current Billing:	<u>541.40</u>
<hr/>			
		Previous Balance Before Payments:	1,824.40
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	1,824.40
		Total Current Billing:	<u>+ 541.40</u>
Trust Balance:	<u>0.00</u>		
		Total Now Due:	<u>2,365.80</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-359

Statement # 213699
For Legal Services Rendered through September 30, 2020
Tax Deed / 415 Roosevelt Rd. (Roosevelt Road TIF – Reimb.)

Professional Fees			Hours	Amount
9/1/2020	JAW	Review Village documents re document production request in 415 Roosevelt litigation	1.50	285.00
9/2/2020	JAW	Partial review of Board of Trustees approved minutes from January 2013 through December 2019 for response to document production requests in 415 Roosevelt Road litigation	1.00	190.00
9/4/2020	JAW	Further review Village Board approved minutes from January 2013 through December 2019 to identify documents responsive to production request in 415 Roosevelt Road litigation	1.30	247.00
9/10/2020	KK	Receipt of Notification of Service from Circuit Court of Cook County and review of Court file stamped Response to Village of Maywood's Emergency Motion for Leave to Take Steps to Secure Property; Receipt of Notification of Service from Circuit Court of Cook County and review of Court file stamped Notice of Filing	0.60	54.00
9/10/2020	JAW	Review LLC 107 CH 12487 response opposing Village motion to secure 415 Roosevelt Road property; correspondence with Village staff re Village motion to secure property	1.50	285.00
9/11/2020	JAW	Partial preparation of reply in further support of Village Motion to secure property at 415 Roosevelt Road	2.70	513.00
9/14/2020	JAW	Final preparation response in support of motion to secure property	5.00	950.00
9/15/2020	JAW	Correspondence with Village Clerk re Village Board resolution to respond to document production requests	0.20	38.00
9/16/2020	CP	Pre-filing preparation of Notice of Filing, Maywood's Reply in Support of its Emergency Motion, and Exhibits per IL Supreme Court Rules; preparation of same for filing; preparation of eFileIL document description form for filing	1.20	108.00

		in Cook County Circuit Court of same; preparation of transmittal letter to Service List regarding service of same		
9/16/2020	JAW	Prepare exhibits and correspondence with affidavits re Village Reply in Support of Motion to Secure Property; finalize reply for court filing	1.10	209.00
9/16/2020	JAW	Correspondence with Village staff re affidavits; revision of affidavits; revision of reply brief	1.50	285.00
9/17/2020	CP	Further preparation of transmittal letter to Service List regarding service of Notice of Filing, and Maywood's Reply in Support of its Emergency Motion, and courtesy copies for judge	0.30	27.00
9/17/2020	JAW	Review of documents to be produced as part of 415 Roosevelt Road litigation	1.00	190.00
9/18/2020	JAW	Review documents to be produced by LLC 07CH12487 in 415 Roosevelt Road litigation	0.40	76.00
9/21/2020	JAW	Drafting Village responses to LLC 07CH12487 document production requests	0.80	152.00
9/22/2020	JAW	Review documents and drafting Village responses to LLC 07CH12487 document production requests	0.80	152.00
9/23/2020	CRC	Receipt and review of correspondence from PAC re FOIA for records related to 415 Roosevelt; communications with Village staff re same; communications with requestor Hasler re same	0.80	124.00
9/23/2020	JAW	Drafting and editing answers to Petitioners written discovery; preparation of status updated BOT memo	1.90	361.00
9/24/2020	JAW	Editing and revising Village Written Discovery responses for filing with the court	0.50	95.00
9/24/2020	JAW	Participate in telephonic court hearing on Village Motion to Secure 415 Roosevelt Road property	0.30	57.00
9/25/2020	CRC	Further communications with Marvin Savage re email search related to FOIA for documents related to 415 Roosevelt, Hasler FOIA	0.20	31.00
9/25/2020	CRC	Communications with David Myers re FOIA Re Various Parcels - 415 Roosevelt and 315 Roosevelt Properties; review emails provided in response to Hasler FOIA	0.30	46.50
9/25/2020	CP	Pre-filing preparation of Notice of Filing, Maywood's Answers to the 1st Set of Interrogatories, and Maywood's Responses to the 1st Set of Production Requests per IL Supreme Court Rules; preparation of same for filing; preparation of eFileIL document description form for filing in Cook County Circuit Court of same; preparation of transmittal letter to Service List regarding service of same	0.70	63.00
9/25/2020	JAW	Further preparation of all discovery responses and	1.50	285.00

		documents for filing with Court; correspondence with opposing counsel re same		
9/28/2020	CRC	Communications with Angela Smith re Hasler FOIA Re Various Parcels - 415 Roosevelt and 315 Roosevelt Properties; review, compile and redact Village emails provided in response to FOIA Re Various Parcels - 415 Roosevelt and 315 Roosevelt Properties; draft second supplemental response to requester Hasler re same; communications with Village staff re same	3.20	496.00
9/28/2020	CP	Continue preparation of transmittal letter to Service List regarding service of same Notice of Filing, Maywood's Answers to the 1st Set of Interrogatories, and Maywood's Responses to the 1st Set of Production Requests	0.20	18.00
			Total Fees:	<u>5,337.50</u>

Rate Summary

John Allen Wall	23.00 hours at \$ 190.00/hr	4,370.00
Caitlyn R. Culbertson	4.50 hours at \$ 155.00/hr	697.50
Carol Pinkston	2.40 hours at \$ 90.00/hr	216.00
Kathleen Kestler	0.60 hours at \$ 90.00/hr	54.00
Total hours:	<u>30.50</u>	Total Fees: <u>5,337.50</u>

Detailed Disbursements

Photocopies	504.80
Total Disbursements:	<u>504.80</u>

Total Current Billing: 5,842.30

Previous Trust Balance:	0.00	Previous Balance Before Payments:	6,126.28
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	6,126.28
		Total Current Billing:	<u>+ 5,842.30</u>
		Total Now Due:	<u>11,968.58</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-371

Statement # 213677

For Legal Services Rendered through September 30, 2020

TIF - St. Charles Road (Escrow #6 -- Economic Incentives & Projects -- Reimb.)

Professional Fees			Hours	Amount
9/4/2020	MTJ	Communications with developer and developer's attorney and Village staff re preparation for closing and compliance with Redevelopment Agreement terms for NWC 1st and Lake development	0.30	66.00
9/4/2020	CP	Receipt of Commitment CCHI2004191LD; communication with Chicago Title regarding Alley for Northwest Corner and 1st Avenue	0.10	9.00
9/8/2020	MTJ	Communications with Village staff (Smith) and developer re outstanding Redevelopment Agreement deliverable to be prepared by developer and need for final Project Plans for Village Board approval and status on closing on NW Corner of 1st and Lake development and land conveyance	0.50	110.00
9/9/2020	MTJ	Receipt and review of FINDINGS OF FACT AND RECOMMENDATIONS OF THE PLAN COMMISSION/ZONING BOARD OF APPEALS OF THE VILLAGE OF MAYWOOD TO THE PRESIDENT AND BOARD OF TRUSTEES PC/ZBA Case #20-004 re Special Use Permit Application and zoning variances at 212 North 1st Avenue submitted by Maywood Equity Group, LLC); set-up conference call with Village staff and developer and developer's attorney re status of NW Corner of 1st and Lake development and land conveyance and Redevelopment Agreement compliance matters; preparation for and attendance at conference call with Village staff and developer and developer's attorney re same; review title commitment and Alley ROW Vacation Ordinance for NWC 1st Avenue and Lake Street Redevelopment Project and preparation and sending of transmittal email with same to and communication with developer's attorney re same; preparation of status memo to Village Board re NW Corner of 1st and Lake development and land conveyance and Redevelopment Agreement compliance matters	1.50	330.00

9/11/2020	MTJ	Communication from developer's attorney re Redevelopment Agreement for the Popeye's Kitchen development	0.40	88.00
9/14/2020	MTJ	Receipt and review of letter from developer re request for extension of closing date for Northwest Corner of 1st Avenue and Lake Street development and communications from Village staff (Myers) and developer re same	0.40	88.00
9/15/2020	MTJ	Communication with Village staff (Smith) and developer re status of Cook County Tax Incentive Application for NW Corner of 1st Avenue and Lake Street development; communication with developer attorney re developer compliance with pre-closing requirements (filing for and securing approval of other governmental agency permits) as required by Redevelopment Agreement for NW Corner of 1st Avenue and Lake Street development	0.50	110.00
9/17/2020	MTJ	Communications from Village staff (Smith) and developer re status of completion of pre-closing developer obligations per Redevelopment Agreement and status of application to Cook County Real Estate Tax Incentive and update file re same	0.30	66.00
9/22/2020	MTJ	Communication with Village staff (Smith) and developer (Maywood Equity Partners) re status of pending projects (SE Corner of 1st and Ohio development) and deliverable due under Redevelopment Agreement for NW Corner of 1st Avenue and Lake Street development and commercial lease status and real estate tax data; partial preparation of Ordinance re approval of zoning variations and SUP for drive-thru facility for NW Corner of 1st and Lake Development	0.60	132.00
9/23/2020	MAM	Research re plat of resubdivision and property tax issues for 901 St. Charles property sold to SMC; work on resolution of same	0.60	132.00
9/28/2020	MTJ	Receipt and review of Popeye's Kitchen Proposal documents: Matrix re Sales Tax Projections, Property Tax Revenues and Project Incentives, Development Plan, Estimated Cost to Construct Project, Preliminary Plat of Subdivision, Preliminary Site Plan and Utility Plan and Drainage Plan, IDOT Pre approval Letter for NW Corner of 1st Avenue and Lake Street Development and Status of Development from developer and update file re same	0.30	66.00
9/29/2020	MTJ	Communications with Village staff (Smith and Myers) re status of deliverables of requested documents by developer for extension of closing date and project schedule; work on Ordinance approving zoning relief (variations and SUP for drive-thru facility) for NW Corner of 1st Avenue and Lake Street Development	2.00	440.00

9/30/2020	MTJ	Communications with Village staff (Myers and Smith) and developer and developer's attorney re status of NW Corner of 1st Avenue and Lake Street Development and SE Corner of 1st Avenue and Ohio Street Development; preparation of transmittal memo to Village Board re Ordinance approving zoning relief (variations and SUP for drive-thru facility) for NW Corner of 1st Avenue and Lake Street Development	1.00	220.00
			Total Fees:	<u>1,857.00</u>

Rate Summary			
Michael T. Jurusik	7.80 hours at \$ 220.00/hr		1,716.00
Michael A. Marrs	0.60 hours at \$ 220.00/hr		132.00
Carol Pinkston	0.10 hours at \$ 90.00/hr		9.00
	<u>Total hours:</u> 8.50	<u>Total Fees:</u>	<u>1,857.00</u>

Detailed Disbursements

Photocopies	14.40
	<u>Total Disbursements:</u> 14.40

Total Current Billing: 1,871.40

Previous Trust Balance:	0.00	Previous Balance Before Payments:	9,006.42
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u><u>0.00</u></u>	Previous Balance Due:	9,006.42
		Total Current Billing:	<u>+ 1,871.40</u>
		Total Now Due:	<u><u>10,877.82</u></u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-404

Statement # 213678

For Legal Services Rendered through September 30, 2020

Outdoor Ad (Electronic Billboard at Harrison St. between 10th & 11th Avenues) (Reimb.)

Professional Fees	Hours	Amount
9/2/2020 MTJ Review and edit public hearing agenda for September 15 date	0.20	44.00
9/9/2020 MAM Conference with attorney for billboard applicant re upcoming public hearing procedure and issues	0.30	66.00
9/22/2020 MTJ Review September 15 Village Board Meeting notes and work on updates to Electronic Billboard Sign Agreement (FHE, LLC) and conditions for approval and partial preparation of Ordinance approving Electronic Billboard Sign Permit with conditions	0.60	132.00
9/25/2020 MAM Revise Sign Agreement with BOT conditions; consideration of legal issues re same; conference with attorney for billboard applicant re terms of same; draft resolution approving electronic billboard with conditions; review hearing notes and materials and BOT direction	3.00	660.00
9/29/2020 MAM Communication from attorney for FHE re sign agreement and other outstanding issues; work on conditions to billboard approval	0.60	132.00
9/29/2020 MTJ Review and edit terms and conditions of Billboard Sign Agreement and Ordinance approving Billboard Sign Agreement and transmittal memo to Village Board re same	0.50	110.00
9/30/2020 MAM Draft memo to BOT re electronic billboard approvals and materials; further revisions to Sign Agreement re same; create redlined and clean copies of Sign Agreement; further drafting of resolution approving electronic billboard; compile documents for transmittal to Village for agenda packet; transmit updated agreement to attorney for FHE	2.00	440.00
9/30/2020 MTJ Review and edit RESOLUTION APPROVING AN APPLICATION FOR AN ELECTRONIC BILLBOARD AT 1600 SOUTH 10TH AVENUE (NORTH SIDE OF HARRISON STREET AT APPROXIMATELY 12TH	0.50	110.00

AVENUE) AND APPROVAL AND EXECUTION OF AN ELECTRONIC BILLBOARD SIGN AGREEMENT BY AND BETWEEN THE VILLAGE OF MAYWOOD AND FHE, LLC; review and edit Electronic Billboard Sign Agreement by and Between the Village of Maywood and FHE, LLC; and review and edit transmittal memo to Village Board re same

Total Fees: 1,694.00

Rate Summary

Michael T. Jurusik	1.80 hours at \$ 220.00/hr	396.00
Michael A. Marrs	5.90 hours at \$ 220.00/hr	1,298.00
Total hours:	<u>7.70</u>	Total Fees: <u>1,694.00</u>

Total Current Billing: 1,694.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	4,116.20
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u><u>0.00</u></u>	Previous Balance Due:	4,116.20
		Total Current Billing:	<u>+ 1,694.00</u>

Total Now Due: 5,810.20

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-470

Statement # 213881

For Legal Services Rendered through September 30, 2020

First Avenue Water Main & Easement Acquisition Project (Reimbursable from Madison Street/Washington Blvd. TIF District)

Professional Fees	Hours	Amount
9/23/2020 MAM Review status re easement payment issues	0.30	66.00
	Total Fees:	<u>66.00</u>

Rate Summary		
Michael A. Marrs	0.30 hours at \$ 220.00/hr	66.00
	Total hours: <u>0.30</u>	Total Fees: <u>66.00</u>

Total Current Billing: 66.00

	Previous Balance Before Payments:	2,686.40
Previous Trust Balance:	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	Previous Balance Due:	2,686.40
	Total Current Billing:	<u>+ 66.00</u>
Trust Balance:		<u>0.00</u>
	Total Now Due:	<u>2,752.40</u>

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-495

Statement # 213682
For Legal Services Rendered through September 30, 2020
Grants and IGAs - State of Illinois

Professional Fees			Hours	Amount
9/1/2020	MAM	Communications with Village Staff Engineer and Village re title commitments for Washington/9th Avenue intersection improvements title commitments	0.30	57.00
9/8/2020	MAM	Communications with Village staff and Village Engineer re title commitments for certain properties - Washington Blvd. IDOT improvements project	0.30	57.00
9/29/2020	MAM	Communications with Chicago Title re informational title commitments for Washington Blvd./9th Avenue intersection improvements project	0.20	38.00
			Total Fees:	<u>152.00</u>

	Rate Summary	
Michael A. Marrs	0.80 hours at \$ 190.00/hr	152.00
	Total hours: <u>0.80</u>	Total Fees: <u>152.00</u>

Total Current Billing: 152.00

		Previous Balance Before Payments:	903.40
Previous Trust Balance:	0.00	Less Payment(s) Received:	<u>- 0.00</u>
Change in Trust:	<u>0.00</u>	Previous Balance Due:	903.40
		Total Current Billing:	<u>+ 152.00</u>
Trust Balance:	<u>0.00</u>		

Total Now Due: 1,055.40

Michael T. Jurusik

Klein, Thorpe and Jenkins, Ltd.

20 N. Wacker Drive
Suite 1660
Chicago, IL 60606
(312) 984-6400

Village of Maywood
Mayor Edwenna Perkins
40 Madison Street
Maywood, IL 60153

Statement Date: October 31, 2020

Matter ID
1849-497

Statement # 213683
For Legal Services Rendered through September 30, 2020
Zoning Matters

Professional Fees			Hours	Amount
9/30/2020	MAM	Review and edit ordinance re special use and variations at 221 N. 1st	0.60	114.00
			Total Fees:	<u>114.00</u>

Rate Summary		
Michael A. Marrs	0.60 hours at \$ 190.00/hr	114.00
Total hours:	<u>0.60</u>	Total Fees: <u>114.00</u>

Total Current Billing: 114.00

Previous Trust Balance:	0.00	Previous Balance Before Payments:	946.00
Change in Trust:	<u>0.00</u>	Less Payment(s) Received:	<u>- 0.00</u>
Trust Balance:	<u>0.00</u>	Previous Balance Due:	946.00
		Total Current Billing:	<u>+ 114.00</u>
		Total Now Due:	<u>1,060.00</u>

Michael T. Jurusik

MEMORANDUM

TO: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood

FROM: Michael T. Jurusik

DATE: November 11, 2020

RE: A RESOLUTION APPROVING THE SALE OF REAL PROPERTY COMMONLY KNOWN AS 905 SOUTH 3RD AVENUE PURSUANT TO THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD

Per the preliminary approval and direction of the Village Board at the November 4, 2020 Special Village Board Meeting, I have enclosed the following Resolution for your review, consideration and action at an upcoming Village Board Meeting:

A RESOLUTION APPROVING THE SALE OF REAL PROPERTY COMMONLY KNOWN AS 905 SOUTH 3RD AVENUE PURSUANT TO THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD

At the November 4, 2020 Special Village Board Meeting, the Village Board voted 6 to 0 to grant preliminary approval of the sale of the 905 South 3rd Avenue property to Lamont Curry, who is the adjacent owner of 907 South 3rd Avenue property, for a purchase price of \$2,000, pursuant to the Adjacent Neighbors Land Acquisition Program ("ANLAP"). This Resolution formalizes that approval. Village staff's memo and backup materials relative to this sale were previously included in the November 4, 2020 Special Village Board Meeting Agenda Packet.

If there are any questions, please contact me.

Mike

Enclosure

cc: Willie Norfleet, Jr., Village Manager (w/ encl.)
Viola Mims, Village Clerk (w/ encl.)
David Myers, Director of Community Development (w/ encl.)
Angela Smith, Business Coordinator, Community Development Department (w/ encl.)

RESOLUTION NO. _____

**RESOLUTION APPROVING THE SALE OF REAL PROPERTY
COMMONLY KNOWN AS 905 SOUTH 3RD AVENUE PURSUANT TO
THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD
(Purchaser: Lamont Curry, Owner of 907 South 3rd Avenue, Maywood, Illinois)**

WHEREAS, the Village of Maywood has the authority to acquire various parcels of real property pursuant to its responsibility to protect the public health, safety and welfare, and has acquired title to numerous parcels of vacant, surplus real property pursuant to such authority; and

WHEREAS, one such parcel acquired by the Village is real property commonly known as 905 South 3rd Avenue, Maywood, Illinois (PIN: 15-11-362-014-0000) (the "Subject Property"). The Subject Property is legally described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, the Subject Property is a substandard vacant lot located in a residential zoning district. The Subject Property qualifies to be sold by the Village under the Adjacent Neighbor Land Acquisition Program (the "ANLAP Program"), which has been enacted by ordinance by the Village President and Board of Trustees of the Village of Maywood as Chapter 155 of the Maywood Village Code; and

WHEREAS, Lamont Curry (the "Adjacent Neighbor"), owner of property commonly known as 907 South 3rd Avenue, Maywood, Illinois (PIN: 15-11-362-013-0000) (the "Adjacent Property") located adjacent to the Subject Property, has offered in writing to purchase the Subject Property for \$2,000.00 and to be subject to the conditions and covenants required by Chapter 155 of the Maywood Village Code relative to the sale of real property under the ANLAP Program; and

WHEREAS, Lamont Curry is the only residential adjacent property owner and no other residential adjacent property owners could submit a competitive bid and no other adjacent neighbor has submitted a bid or otherwise responded to notices regarding the availability of the Subject Property under the ANLAP program. 905 South 3rd Avenue will be sold to the Adjacent Neighbor, owner of the property of 907 South 3rd Avenue; and

WHEREAS, the Corporate Authorities of the Village have considered the offer of the Adjacent Neighbor to purchase the Subject Property for \$2,000.00; and

WHEREAS, the Corporate Authorities of the Village are authorized under the Village's home rule powers set forth at Article VII, Section 6 of the Illinois Constitution of 1970 and Chapter 155 of the Maywood Village Code to sell the Subject Property to the Adjacent Neighbor, and have determined that it is in the best interests of the Village to sell the Subject

Property to the Adjacent Neighbor for \$2,000.00, provided that the conditions and covenants required by Chapter 155 of the Maywood Village Code relative to the sale of real property under the ANLAP Program are satisfied.

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS.

SECTION 1: Each of the recitals above are incorporated by reference into this Section 1.

SECTION 2: Pursuant to the Village's home rule powers as provided by Article VII, Section 6 of the Illinois Constitution of 1970 and Chapter 155 of the Maywood Village Code, the Corporate Authorities find that it is in the best interests of the Village to convey the Subject Property to Adjacent Neighbor, Lamont Curry, for \$2,000.00, subject to and provided that the terms, conditions and covenants set forth below and/or required by Chapter 155 of the Maywood Village Code relative to the sale of real property under the ANLAP Program are satisfied. The Village Attorney is directed to prepare the quit claim deed and all other necessary documents to consummate this real estate transaction. The Village President, the Village Manager and/or the Village Clerk, or their designees, are authorized and directed to execute and deliver the quit claim deed and such other documents as may be necessary or convenient to allow the Village to consummate this transaction and to comply with all of the applicable requirements of the Maywood Village Code relative to the sale of the Subject Property under the ANLAP Program.

SECTION 3: The Subject Property shall be conveyed to Adjacent Neighbor, Lamont Curry, subject to the following conditions and covenants:

A. The Subject Property shall be conveyed by the Village in "AS-IS, WHERE-IS" Condition, including all existing environmental conditions existing in, on or beneath the Subject Property, and subject to all existing non-Village easement rights or other conditions of public record that are enforceable by other persons or private or public utilities. This covenant shall be included in the conveying deed;

B. The Subject Property, once conveyed, shall be maintained by the Adjacent Neighbor in accordance with the provisions of the Maywood Village Code. This covenant shall be included in the conveying deed;

C. As part of the conveyance of the Subject Property, the Adjacent Neighbor shall execute any documents necessary to consolidate the Subject Property purchased by it with the Adjacent Parcel owned by him at 907 South 3rd Avenue. Once conveyed and consolidated, the Subject Property may not be conveyed, assigned or otherwise transferred except in conjunction with the Adjacent Property with which it has been consolidated; and

D. The purchasing Adjacent Neighbor, in addition to the purchase price, shall be responsible for paying all delinquent property taxes and debts owed to the Village, as well as providing a deposit for the payment of fees and costs incurred by the Village under the ANLAP Program related to the conveyance of the Subject Property in the amount of \$1,500.00, including costs for preparation of this Resolution, quit claim deed and other closing documents, plat of consolidation, and costs related to mailing, filing and recording documents relative to the conveyance. Any costs incurred for survey, title commitment/policy or closing costs, if a formal closing is requested by the Adjacent Neighbor, and any additional costs incurred by the Village relative to the conveyance, beyond the amount of the deposit, shall be payable by the Adjacent Neighbor in addition to the \$1,500.00. The Adjacent Neighbor shall make the deposit of \$1,500.00 relative to the fees and costs to the Village within thirty (30) calendar days of the approval of this Resolution.

SECTION 4: This Resolution shall be effective from and after its passage and approval as provided by law.

ADOPTED this ____ day of November, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of November, 2020, by the Village President of the Village of Maywood, and attested by the Village Clerk, on the same day.

Edwenna Perkins, Village President

ATTEST:

Viola Mims, Village Clerk

Exhibit A

**LEGAL DESCRIPTION
OF THE SUBJECT PROPERTY**

INSERT LEGAL DESCRIPTION

Commonly known as: 905 South 3rd Avenue, Maywood, Illinois 60153

PIN: 15-11-362-014-0000

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Viola Mims, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

**RESOLUTION APPROVING THE SALE OF REAL PROPERTY
COMMONLY KNOWN AS 905 SOUTH 3RD AVENUE PURSUANT TO
THE ANLAP PROGRAM OF THE VILLAGE OF MAYWOOD
(Purchaser: Lamont Curry, Owner of 907 South 3rd Avenue, Maywood, Illinois)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the ___ day of November, 2020, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the ___ day of November, 2020.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of November, 2020.

Viola Mims, Village Clerk

[SEAL]

KTJKLEIN, THORPE & JENKINS, LTD.
Attorneys at Law20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444DD 312 984 6435
cpforte@ktjlaw.com15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

www.ktjlaw.com

MEMORANDUM

TO: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood
FROM: Carmen P. Forte, Jr. and Michael T. Jurusik
DATE: November 11, 2020
RE: Request For Proposals (RFP) For Municipal Towing Services
Agreement With Area Towing, Inc. For Municipal Towing Services

I have enclosed the following documents for your review, consideration and action at an upcoming Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND AREA TOWING, INC. FOR VEHICLE TOWING SERVICES.
2. An Agreement for Vehicle Towing Services for the Village, signed by Area Towing, Inc., which is Exhibit "A" to the enclosed Resolution.

In September 2020, the Village Board approved a request for proposals (RFP) for vehicle towing services for the Village, and authorized our office to distribute the RFP materials to interested vendors. We worked closely with Chief Talley and Deputy Chief Willis to distribute the RFP and make it available to vendors qualified to provide this service for the Village. Only one vendor, Area Towing, Inc., submitted its proposal to the Village in response to the RFP on or before the submittal deadline of October 12, 2020. Area Towing, Inc. has been providing towing services for the Village for many years.

The Police Department has reviewed the proposal and has performed the necessary background checks of all the associated employees of Area Towing, Inc. who will be performing vehicle towing services for the Village. The review showed no inconsistencies in the proposal, and all named employees met the qualifications required to perform these services. We also reviewed the proposal and find it satisfactory. The Agreement has been approved by the Police Department, and reflects the language of similar tow agreements in the surrounding communities. A fee schedule for the proposed towing services is included as Attachment A to the Agreement. Please note that another interested vendor emailed Police Chief Talley about a week and a half after the submittal deadline date, inquiring as to whether it could be considered as a towing vendor. The vendor was told that the RFP submittal deadline had passed.

If there are any questions, please contact us.

Carmen and Mike

Enclosures

cc: Viola Mims, Village Clerk (w/ encls.; via email)
Willie Norfleet, Jr., Village Manager (w/ encls.; via email)
Valdimir Talley, Chief of Police (w/ encls.; via email)
Elijah Willis, Deputy Chief of Police (w/ encls.; via email)
Michael T. Jurusik, (w/ encls.; via email)

**AGREEMENT FOR VEHICLE TOWING SERVICES
FOR THE VILLAGE OF MAYWOOD
(Area Towing, Inc.)**

This Agreement entered into this _____ day of _____, 2020 by and between the Village of Maywood, an Illinois Municipal Corporation in Cook County, Illinois (hereinafter "Village") and Area Towing, Inc. (herein after "Contractor").

I. GENERAL

These specifications shall comprise the agreement for official towing services within the corporate limits of the Village of Maywood. Official towing services shall refer to any of the circumstances listed in Section II below.

II. SCOPE OF SERVICES

Contractor shall be placed on the Village of Maywood's Towing List for the purpose of furnishing services, labor, equipment, facilities and materials for towing or towing related services at the specific request of the Maywood Police Department in each instance:

- A. Vehicles involved in traffic collisions.
- B. Abandoned vehicles on the roadway.
- C. Disabled vehicles in roadways, rights-of-way, etc.
- D. Abandoned or unclaimed vehicles on private property.
- E. Vehicles seized or impounded as evidence.
- F. Recovered stolen vehicles.
- G. Vehicles involved in crimes.
- H. Vehicles as may be requested to be relocated during a Village emergency or special event.
- I. Other tows or towing-related services as may be requested by the Maywood Police Department.
- J. Street sweeps at traffic collision scenes.

This Agreement is not exclusive. **By executing this agreement, the Contractor is indicating that it will be able to provide vehicle towing services on a continuous 24-hour a day basis each day of the year.** If Contractor is not available to provide such services at any given time, the Village reserves the right to contact another contractor that is currently on the Village-approved towing list to perform the required services, and if none is available, another reputable contractor that can provide these services.

Village-directed towing is performed solely as a public service and the Village of Maywood assumes no liability for the costs of removal, transportation, storage or damage caused by the removal, transportation or storage of any vehicle towed under this Agreement.

III. CALLS FOR SERVICE

Services per this Agreement are to be rendered only upon request of the Maywood Police Department or an authorized Village of Maywood employee in the absence of such an officer. Contractor, upon notification by the Maywood Police Department immediately shall send the requested number and type of tow truck(s) to the designated location. At the direction of the police officer or community service officer at the scene, or an authorized Village of Maywood employee in the absence of such officer, Contractor shall remove the wrecked/abandoned/disabled vehicle or

vehicles from the scene directly to the Contractor's lot, or if requested and when possible, to the Village of Maywood Police Department, when the vehicle is to be held for investigative purposes.

Contractor's towing vehicle operators shall obey all lawful orders of police officers and community service officers (CSOs), or an authorized Village of Maywood employee in the absence of such an officer, and shall render every assistance when it has been determined that illegally parked vehicles or other hazardous vehicles or nuisances must be removed from public or private property.

Police officers and CSOs when summoning Contractor for the removal of an abandoned vehicle on private property (when the vehicle is not a hazard and the owner of the private property is not present requesting a tow), shall make an attempt to have the vehicle towed during Contractor's normal business hours. Police officers and CSOs for this type of tow shall attempt to avoid having the vehicle towed during adverse weather conditions (i.e. rainstorms, snowstorms, etc.).

Contractor shall consider calls from the Maywood Police Department as having **first priority** over requests for towing services from other parties. Contractor shall furnish the Maywood Police Department a written list of the names of all other public agencies with which the towing Contractor has a towing contract or agreement with when this agreement becomes effective; and shall notify the Maywood Police Department when any other contracts or agreements are entered into by Contractor during the term of this Agreement.

Contractor shall maintain the equipment and labor force needed to supply the services on a full twenty-four (24) hour per day basis every day of the year.

IV. CONTRACTOR RESPONSIBILITY FOR PROPERTY

Contractor expressly assumes full responsibility and liability for all property entrusted to its care including all equipment and contents thereof, and indemnifies and holds harmless the Village of Maywood and its Mayor and Trustees, elected and appointed officials, employees, representatives, agents, insurers, attorneys, executors, administrators, heirs, successors and assigns against all claims for damages to vehicles and equipment entrusted to its care and control, and for damages to any and all personal and real property related to the executing of Contractor's towing activities.

V. HOURS OF SERVICE

Contractor at a minimum shall maintain office hours available to citizens to make inquires and obtain vehicles in accordance with the following schedule:

Monday — Friday	8:00 a.m. to 6:00 p.m.
Saturday	9:00 a.m. to 1:00 p.m.
Sunday	9:00 a.m. to 1:00 p.m.

Saturday and Sunday office hours shall be construed as either being open for business as usual or having a contact agent or employee available for immediate call-out. If the call-out method is used for Saturday or Sunday business hours, the additional fee stated in the price structure shall not be charged to the vehicle owner. Additionally, Contractor shall have an agent or employee available at all other times to allow police personnel access to all vehicles towed pursuant to this Agreement at no cost to the Village, **and** when emergency situations require the release of a vehicle (release fee shall apply during non-business hours). Contractor may charge the Outside of Business Hours Vehicle Release Fee provided by this contract/proposal for the retrieval of towed vehicles during non-business hours on all seven days of the week; provided, however, that neither the Police

Department nor the Village shall be charged a release fee for any retrieval of or access to a towed vehicle. All business hours shall apply to the storage facility, which shall be the central contact point for both police personnel and citizens. The time at which the customer first contacts Contractor shall be deemed to be the time at which the service is performed for purposes of assessing the additional fee.

VI. WRECKER AND TOWING EQUIPMENT

Contractor shall have in operation at all times at a minimum one (1) light wrecker with a 8,000 pound hand or power winch, crane and boom, and/or one (1) flatbed wrecker with a 8,000 pound power winch, crane and boom. Each wrecker is required to carry the full complement of service items and insurance as outlined in the Illinois Vehicle Code, Chapter 625 ILCS 5/12-606. In addition, the wrecker tow trucks shall be equipped with all safety devices and lights to meet all Illinois Commerce Commission regulations. All tow trucks must be personally inspected for identification and equipment by an officer from the Maywood Police Department before use. Additionally, such wrecker shall be equipped with either radio or telephone equipment, which allows immediate access by police dispatch personnel to a wrecker driver while he or she is in route to a scene in order to update, alter, or rescind any instructions previously given to the driver in relation to the towing assignment. All contact numbers will be supplied to the Village within 3 days of the execution of this contract and be updated from time to time. Contractor understands that the Village rotates its use of towing contractors, and acknowledges that failure of the Village to be able to contact Contractor within a reasonable period of time or get a reasonable response time, shall allow Village to request a different towing contractor.

VII. REMOVAL AND CLEAN UP OF DEBRIS

After any traffic collision for which Contractor has been requested to respond, in compliance with the Illinois Vehicle Code, Chapter 625 ILCS 5.11-1413(c), Contractor shall clean and remove all accident and vehicle debris including, without limitation, any glass or other debris except any hazardous substance as defined in Section 3.215 of the Environmental Protection Act, hazardous waste as defined in Section 3.220 of the Environmental Protection Act and potentially infectious medical waste as defined in Section 3.360 of the Environmental Protection Act dropped upon the highway, and shall cover or remove any oil, antifreeze, grease deposits, etc. as necessary.

VIII. POLICE VEHICLE TOWS/STORAGE

Contractor will provide towing/winchng services for any Village of Maywood owned vehicle at no charge to the Village within the geographical limits of Maywood and the greater Chicagoland area and suburbs. Further, there will be no Contractor charges for Maywood Police Department authorized tows of vehicles towed for evidentiary purposes or vehicles seized and impounded. In addition, Contractor **shall not charge** the Village of Maywood for vehicles stored as a result of any of the above types of towing situations.

When a tow is requested by the Maywood Police Department for evidentiary purposes or pursuant to a police investigation and must be taken to a location other than the storage site for investigation by the police before towing to the storage site, the vehicle owner if appropriate shall be required to pay the full amount for only the initial tow. In instances such as the recovery of a stolen auto requiring evidence work, or where there is other doubt as to whether a vehicle owner should be billed, Contractor shall check with the Deputy Police Chief-Administration to ascertain if a bill should be sent to the vehicle owner.

Vehicles impounded as evidence or requiring special handling such as fingerprinting, photographing, searching, etc., shall not be removed or inspected by any person unless authorized to do so by the Chief of Police or designee. These vehicles shall be kept in a secure enclosure until released to their owners or other legal disposition is made. Contractor shall not allow anyone to photograph, examine or remove articles from such an impounded vehicle without the express written permission of the Chief of Police or designee. Vehicles impounded by the Maywood Police Department shall be held by Contractor a maximum of thirty (30) days. Thereafter, the Department shall arrange for any vehicle remaining on a "hold" status to be moved to a different location provided Contractor has notified the Deputy Police Chief of Administration that the end of a thirty (30) day period is approaching.

Any vehicle which is on "hold" status as indicated on the Police Department's Tow Sheet for a vehicle seizure, evidence or any traffic or criminal offense, shall not have storage fees charged to its owner until 24 hours after its formal release from hold status. The Police Department will notify the vehicle owner and the Contractor when a vehicle is released from hold status.

No service or repair of any kind shall be performed on any vehicle impounded at the direction of the Maywood Police Department. Further, no contract or order for service or repairs shall be entered into with the owner or his agent until such vehicle has been released in writing by the Chief of Police or designee.

Property which is not a component part of a vehicle such as a briefcase, stereo faceplate, etc. carried on or within a vehicle ordered towed or stored by the Maywood Police Department shall not be seized or held as security for services performed. Such property shall be released to the owner upon proof of identity and ownership. Property which is a component part of the vehicle such as a license plate, tire, etc. does not have to be returned to the vehicle owner until Contractor has been compensated for its services or the owner signs over the title to Contractor. No personal property shall be released to the owner or designate of a vehicle which has been impounded as evidence while the vehicle remains on an active "hold" status, unless specifically approved by the Police Department.

In case of an error by the Maywood Police Department in towing a vehicle or when other extenuating circumstances exist, Contractor shall cancel all charges to the vehicle owner at the request of the Maywood Police Department.

Disposition of unclaimed vehicles shall be made pursuant to Illinois Vehicle Code Chapter 625 ILCS 5/4-201 through 4-214 and Contractor shall maintain all appropriate records as specified by these statutes. Contractor shall provide the Maywood Police Department (Deputy Chief) with a written inventory and status report of all police-related towed vehicles still in the custody of Contractor at the end of each month on or before the tenth day of the following month.

Within the first ten (10) days of every month, Contractor shall provide to the Deputy Chief a written listing of vehicles which are on active "hold" status by the Maywood Police Department. When a vehicle is released from "hold" status, Contractor shall notify the owner of the vehicle that the hold on the vehicle has been released. Provided a vehicle has been stored longer than a 24-hour period, daily storage charges may begin once a vehicle has been released from its hold status.

IX. REQUIREMENTS

A. Fingerprinting

Each owner of the Contractor and each person operating a vehicle on behalf of the Contractor shall submit his or her fingerprints to the Department of State Police in the form and manner prescribed by the Department of State Police. These fingerprints should be transmitted through a live scan fingerprint vendor licensed by the Department of Financial and Professional Regulation. These fingerprints shall be checked against the fingerprint records now and hereafter filed in the Department of State Police and Federal Bureau of Investigation criminal history records databases. The Department of State Police shall charge a fee for conducting the criminal history record check, which shall be deposited in the State Police Services Fund and shall not exceed the actual cost of the State and national criminal history record check. The Department of State Police shall furnish, pursuant to positive identification, all Illinois conviction information and national criminal history record information to the law enforcement agency maintaining the tow rotation list. A person may not own a towing service or operate a vehicle on behalf of the Contractor included on a tow rotation list if that person has been convicted during the 4 years preceding the application of a criminal offense involving one or more of the following:

1. A felony offense under Chapter 4 of the Illinois Vehicle Code (625 ILCS 5/4-100 et seq.);
2. Bodily injury or attempt to inflict bodily injury to another person;
3. Theft of property or attempted theft of property; or
4. Sexual Assault or Attempted Sexual Assault of any kind;

B. Proper DL Classification

Each person operating a vehicle on behalf of the Contractor must be classified for the type of towing operation he or she shall be performing and vehicle he or she shall be operating and must submit proof of classification to the Village.

C. Traffic Incident Management Training

Every person operating a towing or recovery vehicle on behalf of the Contractor must have completed a Traffic Incident Management Training Program approved by the Department of Transportation.

D. ICC Authority

The Contractor must hold a valid authority issued to it by the Illinois Commerce Commission.

X. OTHER CONTRACT PROVISIONS

A. No Other Charges Billed

Exempt for the charges noted by Contractor in its proposal and agreed to by the Village, **NO** other charges shall be billed to any party to whom Contractor provides its services.

B. Employees Not Exempt From State, County or Municipal Laws

The existence of an Agreement between the Village of Maywood and Contractor does not exempt any Contractor's employee from any state, county or municipal law or ordinances.

- C. Arrival Time
Monday through Friday during normal business hours, Contractor shall arrive at the scene of a requested tow with the proper equipment within fifteen (15) minutes after notification to Contractor has been made. On weekends and after normal working hours, Contractor shall arrive at the scene of a tow within twenty (20) minutes after notification to Contractor has been made. Contractor shall provide his personnel with all necessary communications equipment to maintain the required response time.
- D. Valid Vehicle Registrations
Contractor must have valid vehicle registrations and utilize only vehicles that possess a valid vehicle registration, display a valid Illinois license plate as established by Chapter 625 ILCS 5/5-202 of the Illinois Vehicle Code and comply with the weight requirements of this Code.
- E. Secure Storage Lot
Contractor shall provide a secure storage lot, completely enclosed by a fence with a minimum height of six (6) feet. The storage lot shall be located within the Village of Maywood, or not more than three (3) miles from any corporate boundary of the Village of Maywood. A storage lot within the corporate limits of the Village of Maywood is preferred. It is desired (but not mandated) that security lighting sufficient to illuminate the storage lot be in operation during all hours of darkness. Security lighting may be required for future years of the contract 24 hours/day or with a motion sensor after dusk. The storage lot shall be kept locked at all times other than when access can be and is adequately controlled by on-site employees of either Contractor or employees of the property owner where the storage facility is located. A photo(s) of the storage lot should be included in the proposal.
- F. Inside Storage
Contractor shall provide space for at least one (1) vehicle inside a building protected from the elements and secured against unauthorized access for the Village of Maywood tows.
- G. References
Contractor shall have present experience as a towing agency with this or any other police department. Contractor shall immediately provide the Maywood Police Department with the names of any police agencies they are providing towing services for and the names of a contact person at those agencies. Contractor shall specify the time period(s) they have provided services for these police agencies.
- H. Employee Information
Contractor shall provide the Maywood Police Department with the following information for each currently-employed operator within three (3) days of the effective date of this Agreement and for any thereafter-employed operators within three (3) days of their hiring:
1. Name (Including middle initial);
 2. Home Address;
 3. Sex;
 4. Date of Birth; and
 5. Driver's license number, state and classification.

No tow truck operator shall be allowed to perform Maywood Police Department directed services until he/she has been approved by the Department. This includes any tow truck operators and tow companies used by the primary towing Contractor to perform backup services.

I. Fee Structure and Acceptable Methods of Payment

For the Initial Term (as defined below) and any Extended Term (as defined below) of this Agreement, unless amended by mutual written agreement of the parties, the Contractor shall provide Towing and Storage Services in accordance with the "FEES FOR SERVICES RENDERED" chart attached to this Agreement as Attachment "A" and made a part hereof. Contractor shall equip its tow truck operators with written notices containing the fee structure and all acceptable methods of payment, which at the time of the tow or service, shall be provided to the owner or driver of the vehicle. This written notice must be in both English and Spanish. Acceptable methods of payment are defined as cash, major credit card (Visa and Master Card shall be accepted at a minimum), or personal check with the approval of the company owner or office manager. A sign disclosing the fee structure for services requested by the Maywood Police Department and all acceptable methods of payment shall be posted prominently in the main office of Contractor. Copies of the written notice provided to the tow truck operators and of the sign within the office of Contractor, shall be provided by Contractor to the Deputy Police Chief within three (3) days after the Agreement is signed by both the Village and Contractor. Contractor will ensure its drivers have the availability of completing a credit card transaction at the scene of a service request, and have either authority to accept personal checks or means to immediately contact a person in the company with authority to approve personal checks.

J. Tow Log

Contractor shall maintain a separate tow log or other acceptable record keeping system for the Maywood Police Department that shall include the following information:

1. Time, date, location of tow (from and to), hold information if applicable, name and badge number of officer authorizing the tow and police report or incident number.
2. Make, model, vehicle registration and vehicle identification number of the towed vehicle.
3. Itemized billing of initial service charges, special charges, storage charges and vehicle repair charges, if any.
4. Signed release form completed by the person claiming a vehicle.
5. Mechanism (customer complaint form) approved by the Chief of Police or designee for a vehicle owner to report complaints about charges, additional vehicle charges, additional vehicle damage, lost or stolen items or other related problems. Completed forms shall be forwarded to the Deputy Police Chief of the Village of Maywood as soon as possible after a complaint has been filed with Contractor.

Items 1 and 2 above shall be maintained in a separate logbook. **All** police-related records shall be open at any time for inspection by the Chief of Police or designee. Within the first ten (10) days of every month, Contractor shall provide to the Deputy Police Chief of the Village copies of every invoice PAID by any party from previous month as a result of providing services at the request of the Maywood Police Department.

- K. Notifying the Owner/Insurance Agent
Contractor is responsible for notifying the owner and/or insurance agent, in writing, for removal of a vehicle which has been towed to the storage lot of Contractor because of a police-directed tow within 48 hours of the tow, using the name and address shown on the Secretary of State's records. If after thirty 30 days Contractor has been unable to notify the owner and/or insurance agent, Contractor, if the storage lot is located within the Village of Maywood, it will notify the Maywood Police Department to begin proceedings to process the vehicle as an unclaimed/abandoned auto. The Police Department will review the documentation and ensure proper protocol was followed.
- L. Reporting Acts of Theft/Vandalism
Contractor shall **immediately** report to the Maywood Police Department any acts of theft, vandalism or attempts of same to any vehicle towed as authorized by the Maywood Police Department. If the offense occurs within the Village, the requirement shall be met by filing an incident report with the Police Department. If the offense occurs outside the Village, such report shall be in writing and contain the date and time of the offense, a complete description of items stolen or damage incurred, a complete description of the car including make, model, year, license plate number, VIN and owner's information. Additionally, the Maywood Police Department's original report and incident numbers under which the tow was authorized and the name of the police agency with which the report is being filed shall be provided.
- M. Notification of Operational Changes
Contractor shall **immediately** notify the Maywood Police Department of any operational changes, e.g., new equipment, changes in location of storage lots, new tow truck operators, etc. Failure to notify the Maywood Police Department may result in suspension of the use of the Contractors' services until inspections ensuring compliance with these specifications are conducted.
- N. Heavy Wrecker Towing Vehicles
Contractor shall ensure that if an agreement exists (as evidenced by inclusion in this Agreement), with another Police Department or governmental entity to provide towing related services, **all** towing equipment belonging to the Contractor bears the name, telephone number and town of the primary Contractor and not the other Police Department or governmental entity. This may be done by the use of magnetic signs, which shall be displayed while services to the Maywood Police Department are being provided. Failure of the Contractor to display such signs may result in the Maywood Police Department prohibiting the continued use of the other agency's services.
- O. Incident Report Numbers
Contractor shall ensure that its employees obtain either a traffic collision number, incident report number or CAD incident number from any officer at any scene and include it on its invoice. Contractor further shall ensure that its employees routinely pick up Contractor's copies of tow slips at the Department.
- P. Junking Requests

Contractor, before forwarding to the Department a request for the junking or auctioning of a vehicle, shall ensure that the Department tow slip is attached or the correct report number is included in the packet.

Q. Registering with Municipality

Contractor shall annually register as a business with the Village of Maywood, as required under Chapter 110 of the Maywood Village Code.

XI. CONTRACTORS LIABILITY INSURANCE

Contractor shall maintain for the duration of this agreement, statutory Workmen’s Compensation and/or Employer’s Liability Insurance with limits as specified in Section 99.13 of the Maywood Village Code and which meets the requirements established by Chapter 625 ILCS 5/12-606 of the Illinois Vehicle Code. Such policies shall protect Contractor from claims for bodily injury including death to his employees and all others; and from claims of property damage, and/or all of which may arise out of or result from Contractor’s operations under this Agreement. A copy of the indemnity bond, certificate of insurance, or insurance policy shall be filed with the Village before commencing work. This insurance must clearly indicate all storage facilities utilized from police directed tows are covered. Contractor shall maintain all additional insurance policies as required by Section 99.13 of the Maywood Village Code.

The comprehensive general liability, public liability and umbrella or excess liability coverage shall specifically name “the Village of Maywood and its past, current and future appointed and elected officials, presidents and boards of trustees, employees, agents, attorneys and representatives” as an additional named insured. All insurance noted above shall be primary and in no event will be considered contributory to any insurance purchased by the Village. All insurance noted above shall not be canceled, reduced, or materially changed without providing the Village 30 days advance notice, via certified mail.

Contractor shall have the affirmative duty of providing continued proof(s) of insurance to the Village if any of the policies expire during the term of this Agreement. Failure to provide continued proof(s) of insurance, upon Village’s written notice delivered to Contractor at the address indicated herein, shall result in the suspension of the use of Contractor’s services until verification of insurance is provided.

XII. LENGTH OF AGREEMENT

The term of this Agreement shall be from December 1, 2020 through December 31, 2021 unless otherwise modified in writing by the parties (the “Initial Term”). After the Initial Term, this Agreement shall automatically renew on an annual basis, commencing on January 1st, for successive one (1) calendar year terms (each referred to as “Extended Term”) in the event that neither party sends written notice to the other party by October 31st of the then-current Extended Term that the Agreement shall not be renewed for the subsequent Extended Term. The parties may amend the provisions of this Agreement only by mutual approval of an addendum. The Village reserves the right to cancel this Agreement for any reason at any time upon sixty (60) days advance notice to Contractor and Contractor shall have the same right. Such notice of termination shall be in writing. Failure of Contractor to perform any aspect of this agreement properly, and/or failure to provide good treatment to the general public, and/or failure to promptly respond to calls for service without good reason, shall be cause for immediate termination of the Agreement without a sixty (60) day advance notification. The Village’s reasonable determination in this regard shall be binding upon the

parties. The bestowing of the Agreement shall be looked upon by the Village as a trust; Contractor shall be required to give high quality service and treatment to the public and to the Village.

XIII. ETHICAL CONSIDERATIONS

Customer satisfaction in dealing with the towing company shall be of primary importance, along with other factors, such as but not limited to: response times, condition of equipment, cooperation with the Village and the ability to adhere to the Agreement with the Village. Any company performing Village-directed towing and impound services shall conduct its business in an orderly, professional, legal and ethical manner and use every means to gain and justify the confidence of the motoring public. Any breach of this confidence, to be determined at the sole discretion of the Village, can be sufficient cause for immediate termination of this Agreement.

Contractor assumes full responsibility for his employees and agents for all acts performed pursuant to this Agreement. Only competent, trustworthy, courteous and sober/drug-free employees with high integrity shall be employed to perform any services required by this Agreement. No employee of the Contractor towing agency who has been convicted of any felony charges within the past four (4) years shall be allowed to perform any towing services for the Village of Maywood.

Contractor swears and affirms that it, and its employees and agents are not restricted or prevented in any way to contract with the Village under state and federal law. Contractor further swears and affirms that it has not applied for placement on the Village of Maywood's towing list for more than one (1) towing service or more than one (1) towing service business address, and that its owner or owners, partners or stockholders who are also owners, partners or shareholders of a separate approved towing service have applied for placement on the towing list, or are currently on said list with the Village of Maywood.

XIV. SIGNATURE

In witness thereof, the said parties have executed and signed this Agreement.

**VILLAGE OF MAYWOOD,
An Illinois Municipal Corporation**

By: _____

Date: _____

ATTEST: _____

**AREA TOWING, INC.,
an Illinois corporation**

By: _____

Date: _____

ATTEST: _____

FEES FOR SERVICES RENDERED**Towing and Storage Services**

A. All Types of Vehicle Tows — Charges to Vehicle Owner

Tow, auto, light truck (8,000 lbs. max)	\$170.00 per tow, plus a Village Service Fee of \$25.00
Tow, tractor-trailer, heavy truck (over 8,000 lbs.)	\$850.00 per tow, plus a Village Service Fee of \$25.00
Trailer tow	\$500.00 per tow, plus a Village Service Fee of \$25.00
Motor bikes, ATV, Snowmobile tow	\$300.00 per tow, plus a Village Service Fee of \$25.00
Boat tow	\$300.00 per tow, plus a Village Service Fee of \$25.00
Flatbed tow (auto, light truck – 8,000 lbs. max)	\$210.00 per tow, plus a Village Service Fee of \$25.00
Winching with tow (amount additional to towing costs)	\$75.00 per winch
Winch only	\$75.00 per winch
Float or dolly use (add tires to tow)	\$100 per float
Labor (additional man & truck assist)	\$50.00 per truck
Stand-by time	\$50.00 after first ½ hour
Storage charge for passenger vehicle (outside)***	\$40.00 per day
Storage charge for passenger vehicle (inside)***	\$100.00 per day
Storage charge for truck over 8,000 lbs.***	\$70 per day
Storage of trailers	\$70 per day
Cost per mile for towing vehicles outside the Village	\$3.00 per mile

A tow shall consist of, but not be limited to, any or all labor involved in hooking up, hoisting, and towing away any damaged or normally parked vehicle. This shall include gaining entry to vehicle, straightening the front wheel, releasing the brake, disconnecting the transmission, removing axles and any other labor as necessary to facilitate the tow. At the scene of vehicle accidents the tow driver shall remove all broken glass, metal and other debris from the street. This shall be an integral part of any tow and no additional labor charge shall be assessed for this cleanup, or for sand placed over spills. A complete clean-up is mandatory.

It is specifically understood that in addition, a \$2.00 Village of Maywood Service Fee shall be added for each tow originating within the Village. Such Fee shall be paid to the Village by the Contractor on a monthly basis on or before the tenth day of the month following the month in which the vehicle was released. Such fees shall be remitted to the Village of Maywood, Finance Department, 40 Madison

Street, Maywood, Illinois 60153. In the event that a towed vehicle is released by the Contractor without the Service Fee having been collected, the Contractor shall remain liable to the Village of Maywood for the payment of such fee.

*** Storage fees are per day or portion thereof after the first twenty-four (24) hours; there is no charge for the first twenty-four (24) hour period. No storage charges shall be charged to the Village of Maywood for vehicles. Should the owner of the vehicle not pay the storage charges and state law allows for the sale of the vehicle, the storage charges shall be deducted from the monies derived from the sale of the vehicle. If the amount paid for abandoned vehicles does not equal the cost of the storage fees, Contractor agrees such costs shall be absorbed by Contractor and shall not be charged to the Village of Maywood.

Dated November 11, 2020.

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT
BETWEEN THE VILLAGE OF MAYWOOD AND AREA TOWING, INC.
FOR VEHICLE TOWING SERVICES**

WHEREAS, the Village of Maywood (Village”) is a home rule unit of government under Section 6(a); Article VII of the 1970 Constitution of the State of Illinois, and may exercise powers pertaining to its local governmental affairs; and

WHEREAS, in September 2020, the President and Board of Trustees of the Village of Maywood, Cook County, Illinois (the “Village Board”) authorized and directed Village staff to issue a public request for proposals (“RFP”) to towing companies to provide emergency vehicle towing services for the Village. On September 11, 2020, the RFP was issued and made available to the public by Village staff and the Village published a legal notice in the Chicago Sun-Times Newspaper on September 10, 2020 advising the public of the availability of the RFP and the milestones and deadlines for participating in the RFP process; and

WHEREAS, Area Towing, Inc. (“Area Towing”), who currently provides towing services to the Village, was the only towing company to submit a response to the RFP. The Village has been satisfied with Area Towing’s past performance of towing services; and

WHEREAS, in accordance with the RFP process, the Village and Area Towing have negotiated an agreement entitled “AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND AREA TOWING, INC. FOR VEHICLE TOWING SERVICES” (the “Agreement”) for Area Towing to continue to provide towing services to the Village, subject to the terms and conditions contained in the Agreement. A copy of the Agreement is attached hereto to as Exhibit “A” and made a part hereof; and

WHEREAS, in accordance with the applicable statutory authority, home rule authority and intergovernmental cooperation powers set forth at Article VII, Sections 6 and 10 of the 1970 Illinois Constitution and the applicable provisions of the Illinois Municipal Code (65 ILCS 5), the President and Board of Trustees of the Village find that it is in the Village’s best interests to authorize the approval and execution of the Agreement.

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The statements set forth in the preambles of this Resolution are found to be true and correct and are adopted as part of this Resolution.

SECTION 2: The President and Board of Trustees of the Village of Maywood authorize the approval and execution of the attached Agreement for Towing Services (Exhibit “A”), in order for Area Towing to continue to provide towing services for the Village, subject to the terms and conditions contained in the Agreement. The President and Board of Trustees of the Village of Maywood further authorize and direct the Village President and the Village Clerk, or their designees, or the Village Manager, or his/her designee, to execute and deliver the final version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 3: The President and Board of Trustees of the Village of Maywood authorize and direct the Village President, the Village Manager, the Village Finance Director, the Village Treasurer, the Village Clerk and/or the Village Attorney, or their designees, to execute such instruments and other documents and pay all costs that are necessary to fulfill the Village's obligations under the Agreement. The President and Board of Trustees of the Village of Maywood further authorize and direct the Village Clerk, the Village Manager and/or the Village Attorney, or their designees, to transmit executed originals or certified copies of this Resolution and the Agreement to all parties that are entitled to receive such documents.

SECTION 4: This Resolution shall be in full force and effect from and after its adoption and approval, or as otherwise provided by law.

ADOPTED this 17th day of November, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 17th day of November, 2020.

Edwenna Perkins, Village President

ATTEST:

Viola Mims, Village Clerk

Exhibit "A"

**AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND AREA TOWING, INC.
FOR VEHICLE TOWING SERVICES**

(attached)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Viola Mims, the duly elected, qualified and acting Village Clerk of the Village of Maywood, Cook County, Illinois, certify that attached hereto is a true and correct copy of the Resolution now on file in my office, entitled:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT
BETWEEN THE VILLAGE OF MAYWOOD AND AREA TOWING, INC.
FOR VEHICLE TOWING SERVICES**

which was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Meeting of the Board of Trustees held on the 17th day of November, 2020, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 17th day of November, 2020.

I further certify that the vote on the question of the passage of the said Resolution by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ____ day of November, 2020.

SEAL

By: _____
Viola Mims, Village Clerk



VILLAGE OF MAYWOOD

FINANCE DEPARTMENT

40 MADISON STREET, MAYWOOD, ILLINOIS 60153
708-450-6320 (WATER BILLING)
708-450-6310 (FINANCE DEPT.)

TO: Willie Norfleet, Village Manager
FROM: Lanya Satchell, Director of Finance
DATE: November 10, 2020
RE: 2020 Property Tax Levy

In preparation of the 2020 Tax Levy recommendation, consideration was given to what is necessary to adequately fund the Fiscal Year 2022 (May 1, 2021 – April 30, 2022) Operating Budget appropriated by the Corporate Fund. Based on the various concerns throughout the Village it is recommended that the Corporate Fund portion of the tax levy be increased by 5% (\$672,733).

Items that impacted my recommendation for an increase to the 2020 Tax Levy are as follows:

- **Collective bargaining agreements**, automatic wage increases payable to over 90% of Village employees account for one third of the total recommended (\$224K).
- **Staff replacement through attrition**, over the past few years each Department has faced and continue to face attrition due to retirement, promotion, and unfunded positions due to budgetary constraints. Approximately \$450K is required to bring staffing replacements up to 2018 staffing levels.
- **Machinery, Vehicle and Equipment costs**, Public Works has identified approximately \$500K in both machinery and vehicles to efficiently operate the department. Additionally, the Police Department has requested approximately \$600K for equipment, office furniture and painting of the facility that was not funded in the current Fiscal Year. An additional \$125K is requested by the Police Chief to upgrade and install 69 security cameras throughout the Village. Lastly, the Fire Department needs roof repairs at the station located at 700 St. Charles Rd. The quote received for the necessary repairs total \$109,440.00
- **Infrastructure – Local Share**, the Village continues to apply for grants to assist with infrastructure improvements throughout the Village. Once awarded, the Village must be prepared to pay a portion of the grant (local share). In FY2021-2022 the Village Engineers have estimated projects requiring funding from the Corporate Fund to be approximately \$1.2M.
- **Fred Hampton Aquatic Center**, the Village received a grant in the amount of \$335K to make many of the necessary repairs to the pool with a local share of approximately \$35K.

- **Fund Deficit Reductions**, over the past several years all Funds have been operating with a deficit fund balance. This deficit is the result of having accrued more expenses during the fiscal year than revenues received.
- **Cash Flow**, to pay bills timelier we need additional revenue to match the expenses.

The items referenced above total approximately \$3.2M and only represent a few of the issues and concerns throughout the Village; to address these concerns an increase of 5% is needed for the 2020 Tax Levy. While the 5% increase does not fully fund the items listed, discussion will be had during the budget cycle to determine what adjustments will be made to prioritize and fund the projects previously mentioned.

Other Funds that impact the tax levy are the Recreation Fund, Fire Pension Fund, and Police Pension Fund. It's my recommendation that the Recreation Fund remain flat at \$150,000. This recommendation is based on the utility of the Fund which is primarily for the maintenance and operation of the pool.

Recommended levies for the Police and Fire Pension Funds are impacted by actuarial studies in accordance with the Illinois Pension Code. As such, current actuarial studies for both Police and Fire Pensions are included for your review. The Village's Tax Levy Requirements for the Fire Pension has increased from \$3,135,792 to \$3,513,543(12.05%) and the Tax Levy Requirement for Police Pension has increased from \$4,125,310 to \$4,683,510 (13.53%). These increases are based on the unfunded liability, which represents monies that should've been in the fund and demographic factors that have changed to include the hiring of new employees, employees retiring or becoming disabled and salary increases.

The table below provides detail on the recommended Tax Levy for 2020:

Fund Name	Tax Levy – 2019	Tax Levy – 2020
Corporate Fund	\$ 13,454,661.00	\$ 14,127,394.00
Recreation Fund	\$ 150,000.00	\$ 150,000.00
Police Pension Fund	\$ 4,125,310.00	\$ 4,683,510.00
Fire Pension Fund	<u>\$ 3,135,792.00</u>	<u>\$ 3,513,543.00</u>
TOTAL	\$ 20,865,763.00	\$ 22,474,447.00

In a separate levy, the estimated property taxes for debt service and public building commission leases for 2019 are \$2,751,000 down \$5,000 from the previous year.

TAX LEVY 2020

	0%	1%	2%	3%	4%	5%
TAX LEVY 2019						
Corporate	\$ 13,454,661	\$ 134,547	\$ 269,093	\$ 403,640	\$ 538,186	\$ 672,733
Recreation	\$ 150,000	\$ 13,589,208	\$ 13,723,754	\$ 13,858,301	\$ 13,992,847	\$ 14,127,394
Police Pension	\$ 4,125,310	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Fire Pension	\$ 3,135,792	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510
	\$ 20,865,763	\$ 21,936,261	\$ 22,070,807	\$ 22,205,354	\$ 22,339,900	\$ 22,474,447
Debt Service	2,751,000	2,751,000	2,751,000	2,751,000	2,751,000	2,751,000
TOTAL LEVY	\$24,552,714	\$ 24,687,261	\$ 24,821,807	\$ 24,956,354	\$ 25,090,900	\$ 25,225,447

	6%	7%	8%	9%	10%	11%
TAX LEVY 2019						
Corporate	\$ 807,280	\$ 941,826	\$ 1,076,373	\$ 1,210,919	\$ 1,345,466	\$ 1,480,013
Recreation	\$ 14,261,941	\$ 14,396,487	\$ 1,076,373	\$ 14,665,580	\$ 14,800,127	\$ 14,934,674
Police Pension	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Fire Pension	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510	\$ 4,683,510
	\$ 22,608,994	\$ 22,743,540	\$ 9,423,426	\$ 23,012,633	\$ 23,147,180	\$ 23,281,727
Debt Service	2,751,000	2,751,000	2,751,000	2,751,000	2,751,000	2,751,000
TOTAL LEVY	\$25,359,994	\$ 25,494,540	\$ 12,174,426	\$ 25,763,633	\$ 25,898,180	\$ 26,032,727

FIRE PENSION INCREASE - 12.05%	\$ 377,751
POLICE PENSION INCREASE - 13.53%	\$ 558,200
DEBT SERVICE DECREASE	\$ (5,000)

Actuarial Funding Report



MAYWOOD FIREFIGHTERS'
PENSION FUND

Actuarial Valuation
as of May 1, 2020

For the Contribution Year May 1, 2020 to April 30, 2021

LAUTERBACH & AMEN, LLP

Actuarial Valuation – Funding Recommendation



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

MAYWOOD FIREFIGHTERS' PENSION FUND

Contribution Year Ending: April 30, 2021

Actuarial Valuation Date: May 1, 2020

Utilizing Data as of April 30, 2020

Submitted by:

Lauterbach & Amen, LLP
668 N. River Road
Naperville, IL 60563
Phone: 630.393.1483
www.lauterbachamen.com

Contact:

Todd A. Schroeder
Director
September 16, 2020

LAUTERBACH & AMEN, LLP



TABLE OF CONTENTS

ACTUARIAL CERTIFICATION	1
MANAGEMENT SUMMARY	3
Recommended Contribution	4
Funded Status	4
Management Summary – Comments and Analysis	5
Actuarial Recommended Contribution – Reconciliation	11
VALUATION OF FUND ASSETS.....	12
Market Value of Assets	13
Market Value of Assets (Gain)/Loss.....	14
Development of the Actuarial Value of Assets.....	15
Actuarial Value of Assets (Gain)/Loss	15
Historical Asset Performance	16
RECOMMENDED CONTRIBUTION DETAIL.....	18
Actuarial Accrued Liability	19
Funded Status	19
Development of the Employer Normal Cost.....	20
Normal Cost as a Percentage of Expected Payroll.....	20
Recommended Contribution	20
Schedule of Amortization – Unfunded Actuarial Accrued Liability	21
Actuarial Methods – Recommended Contribution	22
ILLINOIS STATUTORY MINIMUM CONTRIBUTION.....	23
Statutory Minimum Contribution	24
Funded Status – Statutory Minimum	24
Actuarial Methods – Illinois Statutory Minimum Contribution.....	26
ACTUARIAL VALUATION DATA.....	27
Active Members.....	28
Inactive Members	28
Summary Of Monthly Benefit Payments.....	28
ACTUARIAL FUNDING POLICIES	29
Actuarial Cost Method.....	30
Financing Unfunded Actuarial Accrued Liability.....	30
Actuarial Value of Assets	32
ACTUARIAL ASSUMPTIONS.....	33
Nature of Actuarial Calculations	34
Actuarial Assumptions in the Valuation Process.....	34
Assessment of Risk Exposures	35
Limitations of Risk Analysis	35
Actuarial Assumptions Utilized.....	36



TABLE OF CONTENTS

SUMMARY OF PRINCIPAL PLAN PROVISIONS 39

- Establishment of the Fund 40
- Administration 40
- Member Contributions 40
- Regular Retirement Pension Benefit..... 40
- Regular Retirement Pension Benefit - Continued 41
- Early Retirement Pension Benefit..... 41
- Surviving Spouse Benefit 42
- Termination Benefit – Vested..... 43
- Disability Benefit..... 44

GLOSSARY OF TERMS 45

- Glossary of Terms..... 46

DRAFT



ACTUARIAL CERTIFICATION

This report documents the results of the Actuarial Valuation for the Maywood Firefighters' Pension Fund. The information was prepared for use by the Maywood Firefighters' Pension Fund and the Village of Maywood, Illinois for determining the Recommended Contributions, under the selected Funding Policy and Statutory Minimum guidelines, for the Contribution Year May 1, 2020 to April 30, 2021. It is not intended or suitable for other purposes. Determinations for purposes other than the Employer's Actuarial Recommended Contribution may be significantly different from the results herein.

The results in this report are based on the census data and financial information submitted by the Maywood Firefighters' Pension Fund, and may include results from the prior Actuary. We did not prepare the Actuarial Valuations for the years prior to May 1, 2013. Those valuations were prepared by the prior Actuary whose reports have been furnished to us, and our disclosures are based on those reports. An audit of the prior Actuary's results was not performed, but high-level reviews were completed for general reasonableness, as appropriate, based on the purpose of this valuation. The accuracy of the results is dependent on the precision and completeness of the underlying information.

In addition, the results of the Actuarial Valuation involve certain risks and uncertainty as they are based on future assumptions, market conditions, and events that may never materialize as assumed. For this reason, certain assumptions and future results may be materially different than those presented in this report. See the *Management Summary* section of this report for a more detailed discussion of the Defined Benefit Plan Risks, as well as the limitations of this Actuarial Valuation on assessing those risks. We are not aware of any known events subsequent to the Actuarial Valuation Date, which are not reflected in this report but should be valued, that may materially impact the results.

The valuation results summarized in this report involve actuarial calculations that require assumptions about future events. The Maywood Firefighters' Pension Fund selected certain assumptions, while others were the result of guidance and/or judgment from the Plan's Actuary or Advisors. We believe that the assumptions used in this valuation are reasonable and appropriate for the purposes for which they have been used. The selected assumptions represent our best estimate of the anticipated long-term experience of the Plan, and meet the guidelines set forth in the Actuarial Standards of Practice.





To the best of our knowledge, all calculations are in accordance with the applicable funding requirements, and the procedures followed and presentation of results conform to generally accepted actuarial principles and practices as prescribed by the Actuarial Standards Board. The undersigned consultants of Lauterbach & Amen, LLP, with actuarial credentials, meet the Qualification Standards of the American Academy of Actuaries to render this Actuarial Certification. There is no relationship between the Maywood Firefighters' Pension Fund and Lauterbach & Amen, LLP that impairs our objectivity.

Respectfully Submitted,
LAUTERBACH & AMEN, LLP

Todd A. Schroeder, ASA, FCA, EA, MAAA

Robert L. Rietz, Jr., FCA, EA, MAAA

DRAFT





MANAGEMENT SUMMARY

Recommended Contribution

Funded Status

Management Summary – Comments and Analysis

Actuarial Recommended Contribution – Reconciliation

MANAGEMENT SUMMARY

RECOMMENDED CONTRIBUTION

	Prior Valuation	Current Valuation
Recommended Contribution	\$3,135,792	\$3,513,543
Expected Payroll	\$3,475,583	\$3,500,128
Recommended Contribution as a Percent of Expected Payroll	90.22%	100.38%

*The Recommended
Contribution has
Increased by
\$377,751 from the
Prior Valuation.*

FUNDED STATUS

	Prior Valuation	Current Valuation
Normal Cost	\$834,881	\$896,165
Market Value of Assets	\$22,666,402	\$23,645,954
Actuarial Value of Assets	\$22,707,830	\$24,316,426
Actuarial Accrued Liability	\$54,787,603	\$58,688,169
Unfunded Actuarial Accrued Liability	\$32,079,773	\$34,371,743
Percent Funded		
Actuarial Value of Assets	41.45%	41.43%
Market Value of Assets	41.37%	40.29%

*The Percent
Funded has
Decreased by
0.02% on an
Actuarial Value of
Assets Basis.*



MANAGEMENT SUMMARY

MANAGEMENT SUMMARY – COMMENTS AND ANALYSIS

Contribution Results

The Recommended Contribution is based on the selected Funding Policy and methods that are outlined in the *Actuarial Funding Policies* section of this report.

The Illinois State Statutes for Pension Funds contain parameters that are used to determine the Statutory Minimum Contribution to a public Pension Fund. Those parameters and the resulting Statutory Minimum Contribution are found in the *Illinois Statutory Minimum Contribution* section of this report.

“Contribution Risk” is defined by the Actuarial Standards of Practice as the potential for actual future contributions to deviate from expected future contributions. For example, when actual contributions are not made in accordance to the Plan’s Funding Policy, or when future experience deviates materially from assumed. While it is essential for the Actuary and Plan Sponsor to collaborate on implementing a sound and financially feasible Funding Policy, it is important to note that the Actuary is not required, and is not in the position to, evaluate the ability or willingness of the Plan Sponsor to make the Recommended Contribution under the selected Funding Policy.

As a result, while Contribution Risk may be a significant source of risk for the Plan, this Actuarial Valuation makes no attempt to assess the impact of future contributions falling short of those recommended under the selected Funding Policy. Notwithstanding the above, see the *Actuarial Recommended Contribution – Reconciliation* section of this report for the impact on the current Recommended Contribution of any contribution shortfalls or excesses from the prior year.

Defined Benefit Plan Risks

Asset Growth:

Pension funding involves preparing Fund assets to pay for benefits when Members retire. During their working careers, assets grow with contributions and investment earnings; and then, the Pension Fund distributes assets in retirement. Based on the Plan’s current mix of Members and Funded Status, the Plan should experience positive asset growth, on average, if the Recommended Contributions are made and expected investment earnings come in. In the current year, the Fund asset growth was positive by approximately \$980,000.

Asset growth is important in the long-term. Long-term cash flow out of the Pension Fund is primarily benefit payments, and expenses are a smaller portion. The Plan should monitor the impact of expected benefit payments on future asset growth. In the next 5 years, benefit payments are anticipated to increase 25-30%, or approximately \$770,000. In the next 10 years, the expected increase in benefit payments is 55-60%, or approximately \$1,500,000. The estimated increases in benefit payments are based on the benefits paid to inactive Members during the current year, and does not include any refunds of Member Contributions.



MANAGEMENT SUMMARY

Furthermore, Plans' with a large number of inactive Members have an increased "Longevity Risk". Longevity Risk is the possibility that inactive Members may live longer than projected by the Plan's mortality assumption. As shown in the previous paragraph, benefit payments are expected to increase over the next 5-year and 10-year horizons. The projected increases assume that current inactive Members pass away according to the Plan's mortality assumption. To the extent that current inactive Members live longer than expected, the future 5-year and 10-year benefit projections may be larger than the amounts disclosed in the previous paragraph. Higher levels of benefit payments, payable for a longer period of time, may cause a significant strain to the Plan's cash flow, future Recommended Contributions, and may lead to Plan insolvency.

Unfunded Liability:

Unfunded Liability represents the financial shortfall of the Actuarial Value of Assets compared to the Actuarial Accrued Liability. To the extent that Unfunded Liability exists, the Plan is losing potential investment earnings due to the financial shortfall. Contributions towards Unfunded Liability pay for the lost investment earnings, as well as the outstanding unfunded amount. If payments towards Unfunded Liability are not made, the Unfunded Liability will grow.

In the early 1990s, many Pension Funds in Illinois adopted an increasing payment towards Unfunded Liability due to a change in legislation. The initial payment decreased, and future payments are anticipated to increase annually after that. In many situations, payments early on were less than the interest on Unfunded Liability, which means that Unfunded Liability increased even though contributions were made at the recommended level.

The current Recommended Contribution includes a payment towards Unfunded Liability that is approximately \$590,000 greater than the interest on Unfunded Liability. All else being equal, and contributions being made, Unfunded Liability is expected to decrease. The Employer and Fund should anticipate that improvement in the current Percent Funded will be mitigated in the short-term. The Employer and Fund should understand this impact as we progress forward to manage expectations.

Actuarial Value of Assets:

The Pension Fund smooths asset returns that vary from expectations over a 5-year period. The intention is that asset returns for purposes of funding recommendations are a combination of several years. The impact is intended to smooth out the volatility of Recommended Contributions over time, but not necessarily increase or decrease the level of contributions over the long-term.

When asset returns are smoothed, there are always gains or losses on the Market Value of Assets that are going to be deferred for current funding purposes, and recognized in future years. Currently, the Pension Fund is deferring approximately \$670,000 in losses on the Market Value of Assets. These are asset losses that will be recognized in upcoming periods, independent of the future performance of the Market Value of Assets.



MANAGEMENT SUMMARY

Cash Flow Risk:

Assets, liabilities, and Funded Status are good metrics to monitor over time to assess the progress of the Funding Policy. However, these metrics may provide limited forward-looking insights. Specifically, the maturity of a Pension Fund can pose certain risks that often cannot be assessed with a point-in-time metric such as Percent Funded.

For example, two different Pension Funds could have the same Percent Funded, but have completely different risk profiles. One Fund might mostly cover active Members with little to no Members in pay status, whereas a second Fund might mostly cover inactive Members with a significant level of annual benefit payments. The latter Fund has a greater “Cash Flow Risk”, i.e. a more significant chance that negative cash flows could lead to a deteriorating, rather than improving, Percent Funded over time.

It is important to note that, in general, positive net cash flows are good, but also need to be sufficient to cover the growth in the liabilities (i.e. the Normal Cost as well as interest on the Actuarial Accrued Liability). Typically, when cash flows are assumed to be insufficient to cover the growth in liabilities, the Percent Funded will decline, while future Recommended Contributions will increase.

For this Plan, the Market Value of Assets is less than the Actuarial Accrued Liability for inactive Members. The Fund assets and anticipated investment earnings are not sufficient to cover the benefits payable to the current inactive Members. In addition, there is currently no money set aside for active Member liability. There are two consequences. First, we are limiting the impact of investment earnings on accruing money for the active Members due to utilizing those dollars to pay for the current inactive Members. Second, there is Cash Flow Risk that exists in that a higher portion of the assets is needed to keep up with cash flow out for benefit payments, and a higher relative investment return is required to keep cash flow positive in any given year.

Benefit Payment Risk:

Ideally, Plans' in a sound financial position will have the ratio of annual benefits payments to the Market Value of Assets to be less than the Expected Rate of Return on Investments assumption (i.e. 6.75%). Theoretically, in this case it can be considered that investment returns will fully cover the annual benefit payments, and therefore, all Employer and Member Contributions made to the Fund will be used to pay for future benefit accruals and pay down the existing Unfunded Liability. To the extent that the ratio of the annual benefit payments to the Market Value of Assets increases to above the Expected Rate of Return on Investments assumption, the Plan may experience some additional risks, such as the need to keep assets in more liquid investments, inability to pay down Unfunded Liability, and may lead to Plan insolvency.



MANAGEMENT SUMMARY

As of the Valuation Date, the Maywood Firefighters' Pension Fund has a ratio of benefit payments to the Market Value of Assets of 11.38%. In this case, a portion of the Employer Contributions are being used to pay the annual benefit payments creating Benefit Payment Risk and Cash Flow Risk. The Percent Funded of the Plan may not grow as quickly as expected under the current Funding Policy, since the amortization payment towards the Unfunded Liability is not being fully realized. As shown in the *Asset Growth* section of this report, the 5-year and 10-year horizons of future benefit payments are expected to increase. The Plan Sponsor should monitor the percentage of annual benefit payments to the Market Value of Assets and consider changing the Funding Policy if this ratio continues to increase.

Fund Assets

The results in this report are based on the assets held in the Pension Fund. Assets consist of funds held for investment and for benefit payments as of the Actuarial Valuation Date. In addition, assets may be adjusted for other events representing dollars that are reasonably expected to be paid out from the Pension Fund or deposited into the Pension Fund after the Actuarial Valuation Date as well.

The current Fund assets are unaudited. As of the date of this report, the audit of the Fund assets is not complete, not available, or has not been provided.

The current Fund assets are based on the year-end financials as prepared by the Pension Fund Accountant. The year-end financials represent a full accrual version of the fiduciary fund as of the end of the Fiscal Year, prepared in preparation for the audit. The changes to the fund cash balance as of the Fiscal Year End are non-cash items that can include accrued interest, due/unpaid expenses, prepaids, and other adjustments.

*The Fund
Assets Used in
this Report
are
Unaudited.*

The Actuarial Value of Assets under the Funding Policy is equal to the Market Value of Assets, with unexpected gains and losses smoothed over 5 years. More detail on the Actuarial Value of Assets can be found in the *Actuarial Funding Policies* section of this report.



MANAGEMENT SUMMARY

Demographic Data

Demographic factors can change from year to year within the Pension Fund. Changes in this category include hiring new Members, Members retiring or becoming disabled, inactive Members passing away, and other changes. Demographic changes can cause an actuarial gain (contribution that is less than expected compared to the prior year) or an actuarial loss (contribution that is greater than expected compared to the prior year).

Demographic gains and losses occur when the assumptions over the one-year period for Member changes do not meet our long-term expectation. For example, if no Members become disabled during the year, we would expect a liability gain. If more Members become disabled than anticipated during the year, we would expect a liability loss. Generally, we expect short-term fluctuations in demographic experience to create gains or losses of 1%-3% of the Actuarial Accrued Liability in any given year, but to balance out in the long-term.

“Demographic Risk” occurs when Plan demographic experience differs significantly from expected. Similar to Longevity Risk discussed previously, additional risk is created when demographic experience differs from the assumed rates of disability, retirement, or termination. Under the chosen assumptions, actuarial gains and/or losses will always occur, as the assumptions will never be exactly realized. However, the magnitude of the gain and/or loss and its influence on the Recommended Contribution largely depends on the size of the Plan.

Based on the number of active Members in the Plan, the Recommended Contribution has a moderate risk of having a significant increase due to demographic experience. For example, 1 new disabled Member would typically generate a substantial increase to the Actuarial Accrued Liability, which in turn, may increase the Recommended Contribution.

In the current report, the key demographic changes were as follows:

New Hires: There was 1 Member of the Fund who was hired during the year. When a Member is admitted to the Pension Fund, the Employer Contribution will increase to reflect the new Member. The increase in the Recommended Contribution in the current year due to the new Member experience is approximately \$13,000.

Retirement: There were 2 Members of the Fund who retired during the year. When a Member retires, the Normal Cost will decrease. Any change in the Actuarial Accrued Liability will be considered when determining the amount to pay towards Unfunded Liability each year. The decrease in the Recommended Contribution in the current year due to the retirement experience is approximately \$8,000.

Mortality: There were 2 disabled Members who passed away during the year, both of whom had an eligible surviving spouse. Also, there was 1 surviving spouse who passed away during the year. When a retiree passes away, the Fund liability will decrease as the Pension Fund no longer will make future payments to the retiree. If there is an eligible surviving spouse, the Fund liability will increase to represent the value of the expected payments that will be made to the spouse.



MANAGEMENT SUMMARY

As inactive Members age and continue to collect benefits, the Fund liability will also increase. In the current year, there were 46 inactive Members who maintained their benefit collection status throughout the year. The net increase in the Recommended Contribution in the current year due to the mortality experience is approximately \$8,500.

Salary Increases: Salary increases were less than anticipated in the current year. Most active Members received an increase of 2.00% or less. This caused a decrease in the Recommended Contribution in the current year of approximately \$20,000.

Assumption Changes

We performed a comprehensive study of Firefighters and Firefighter Pension Funds in Illinois. We reviewed the results of the study as well as the demographic experience of the Fund. The actuarial assumptions were changed in the current valuation to the rates shown in the *Actuarial Assumptions* section of this report. The assumptions impacted include:

- Inflation Rate (CPI-U)
- Individual Pay Increases
- Retirement Rates
- Termination Rates
- Disability Rates
- Mortality Rates
- Mortality Improvement Rates

In the current valuation, we have updated the marital assumption for retiree and disabled Members to the actual spousal data.

The above stated assumption changes were made to better reflect the future anticipated experience of the Fund. See the table on the following page for the impact of these changes on the current valuation.

Funding Policy Changes

The Funding Policy was not changed from the prior valuation.

Plan Changes

In the current valuation, we have updated the Plan benefit changes under PA-101-0610 (SB 1300), which went into effect on January 1, 2020. These legislative changes reflect modifications to the Tier II Plan Provisions. A summary of the changes is available upon request. The *Summary of Principal Plan Provisions* section of this report has the updated Plan Provisions.



MANAGEMENT SUMMARY

ACTUARIAL RECOMMENDED CONTRIBUTION – RECONCILIATION

Actuarial Accrued Liability is expected to increase each year for both interest for the year and as active Members earn additional service years towards retirement. Similarly, Actuarial Accrued Liability is expected to decrease when the Fund pays benefits to inactive Members.

Contributions are expected to increase as expected pay increases under the Funding Policy for the Fund.

	Actuarial Liability	Recommended Contribution
Prior Valuation	\$ 54,787,603	\$ 3,135,792
Expected Changes	1,838,853	101,913
Initial Expected Current Valuation	<u>\$ 56,626,456</u>	<u>\$ 3,237,705</u>

Other increases or decreases in Actuarial Accrued Liability (key changes noted below) will increase or decrease the amount of Unfunded Liability in the Plan. To the extent that Unfunded Liability increases or decreases unexpectedly, the contribution towards Unfunded Liability will also change unexpectedly.

	Actuarial Liability	Recommended Contribution
Salary Increases Less than Expected	\$ (193,554)	\$ (20,204)
Demographic Changes	350,421	10,389
Assumption Changes	1,622,605	145,194
Plan Changes	282,241	87,022
Asset Return Less than Expected*	-	23,965
Contributions Less than Expected	-	29,473
Total Actuarial Experience	<u>\$ 2,061,713</u>	<u>\$ 275,838</u>
Current Valuation	<u>\$ 58,688,169</u>	<u>\$ 3,513,543</u>

*The impact on the Recommended Contribution due to asset return is on an Actuarial Value of Assets basis.

Key demographic changes were discussed in the *Demographic Data* section of this report.





VALUATION OF FUND ASSETS

Market Value of Assets
Market Value of Assets (Gain)/Loss
Development of the Actuarial Value of Assets
Actuarial Value of Assets (Gain)/Loss
Historical Asset Performance

VALUATION OF FUND ASSETS

MARKET VALUE OF ASSETS

Statement of Assets

	Prior Valuation	Current Valuation
Cash and Cash Equivalents	\$ 71,868	\$ 63,431
Money Market	1,322,085	1,143,288
Fixed Income	6,613,902	7,772,911
Insurance Contracts	1,888,551	1,972,413
Mutual Funds	12,730,322	12,662,786
Receivables (Net of Payables)	39,674	31,125
Total Market Value of Assets	<u>\$ 22,666,402</u>	<u>\$ 23,645,954</u>

The Total Market Value of Assets has Increased by Approximately \$980,000 from the Prior Valuation.

Statement of Changes in Assets

Total Market Value of Assets - Prior Valuation	\$ 22,666,402
Plus - Employer Contributions	2,775,049
Plus - Member Contributions	341,260
Plus - Return on Investments	614,794
Less - Benefit Payments and Refunds	(2,689,827)
Less - Other Expenses	<u>(61,724)</u>
Total Market Value of Assets - Current Valuation	<u>\$ 23,645,954</u>

The Rate of Return on Investments on a Market Value of Assets Basis for the Fund was Approximately 2.42% Net of Administrative Expense.

The Rate of Return on Investments shown above has been determined as the Return on Investments from the Statement of Changes in Assets, as a percent of the average of the prior and current Market Value of Assets. The Rate of Return on Investments is net of Other Expenses, and has been excluded from the Total Market Value of Assets at the end of the Fiscal Year for this calculation.



VALUATION OF FUND ASSETS

MARKET VALUE OF ASSETS (GAIN)/LOSS

Current Year (Gain)/Loss on Market Value of Assets

Total Market Value of Assets - Prior Valuation	\$ 22,666,402
Employer and Member Contributions	3,116,309
Benefit Payments and Refunds	(2,689,827)
Expected Return on Investments	<u>1,544,376</u>
Expected Total Market Value of Assets - Current Valuation	\$ 24,637,260
Actual Total Market Value of Assets - Current Valuation	<u>23,645,954</u>
Current Market Value of Assets (Gain)/Loss	<u>\$ 991,306</u>
Expected Return on Investments	\$ 1,544,376
Actual Return on Investments (Net of Expenses)	<u>553,070</u>
Current Market Value of Assets (Gain)/Loss	<u>\$ 991,306</u>

*The Actual
Return on
Investments on a
Market Value of
Assets Basis was
Less than
Expected for the
Current Year.*

The (Gain)/Loss on the current Market Value of Assets has been determined based on the Expected Rate of Return on Investments as shown in the *Actuarial Assumptions* section of this report.

VALUATION OF FUND ASSETS

DEVELOPMENT OF THE ACTUARIAL VALUE OF ASSETS

Total Market Value of Assets - Current Valuation		\$ 23,645,954	
Adjustment for Prior (Gains)/Losses			
	<u>Full Amount</u>		
FYE 2020	\$ 991,306	793,045	
FYE 2019	(157,451)	(94,471)	
FYE 2018	89,207	35,683	
FYE 2017	(318,924)	<u>(63,785)</u>	
Total Deferred (Gain)/Loss		<u>670,472</u>	
Initial Actuarial Value of Assets - Current Valuation		\$ 24,316,426	
Less Contributions for the Current Year and Interest		-	
Less Adjustment for the Corridor		<u>-</u>	
Total Actuarial Value of Assets - Current Valuation		<u>\$ 24,316,426</u>	

The Actuarial Value of Assets is Equal to the Market Value of Assets with Unanticipated (Gains)/Losses Recognized Over 5 Years. The Actuarial Value of Assets is 102.84% of the Market Value of Assets.

ACTUARIAL VALUE OF ASSETS (GAIN)/LOSS

Total Actuarial Value of Assets - Prior Valuation	\$	22,707,830	
Plus - Employer Contributions		2,775,049	
Plus - Member Contributions		341,260	
Plus - Return on Investments		1,243,838	
Less - Benefit Payments and Refund		(2,689,827)	
Less - Other Expenses		<u>(61,724)</u>	
Total Actuarial Value of Assets - Current Valuation	\$	<u>24,316,426</u>	

The Rate of Return on Investments on an Actuarial Value of Assets Basis for the Fund was Approximately 5.16% Net of Administrative Expense.

The Actuarial Value of Assets incorporates portions of gains and losses over multiple years.



VALUATION OF FUND ASSETS

HISTORICAL ASSET PERFORMANCE

The chart below shows the historical Rates of Return on Investments for both Market Value of Assets and Actuarial Value of Assets.

	<u>Market Value of Assets</u>	<u>Actuarial Value of Assets</u>
FYE 2020	2.42%	5.16%
FYE 2019	7.50%	5.95%
FYE 2018	6.54%	6.26%
FYE 2017	8.84%	6.38%
FYE 2016	(0.08%)	6.40%
FYE 2015	7.50%	7.90%

The historical Rates of Return on Investments shown above were calculated based on the annual Return on Investments, as a percentage of the average value of the assets for the year.

For purposes of determining the average value of assets for the year, the ending Market Value of Assets has been adjusted to net out to the portion related to the Return on Investments themselves. All other cash flows are included.

For purposes of determining the annual Return on Investments we have adjusted the figures shown on the preceding pages. The figures shown on the preceding pages are net of Investment Expenses. We have made an additional adjustment to net out Administrative Expenses. Netting out Administrative Expenses allows us to capture returns for the year that can be used to make benefit payments as part of the ongoing actuarial process.

The adjustments we made are for actuarial reporting purposes only. By netting out Administrative Expenses and capturing Return on Investments that are available to pay benefits, it provides us a comparison to the Expected Rate of Return on Investments, but does not provide a figure that would be consistent with the rates of return that are determined by other parties. Therefore, this calculated Return on Investments should not be used to analyze investment performance of the Fund or the performance of the investment professionals.



VALUATION OF FUND ASSETS

Expected Rate of Return on Investments Assumption

The Expected Rate of Return on Investments for this valuation is 6.75%. Lauterbach & Amen, LLP does not provide investment advice. We look at a variety of factors when reviewing the Expected Rate of Return on Investments assumption selected by the Board. These factors include: historical Rates of Return on Investments, capital market projections performed by the Fund's investment advisors, the Fund's investment policy, capital market forward-looking benchmark expected returns by independent investment companies, rates used by comparable pension systems, and other factors identified in the Actuarial Standards of Practice.

Generally speaking, the ideal assumption for Expected Rate of Return on Investments is one that has a 50% chance of being met over the long-term. If actual returns going forward come in less than expected, the pension system risks deferring contributions to the future that should be made today, and creating additional contribution volatility.

"Investment Risk" is the potential that actual Return on Investments will be different from what is expected. The selected Expected Rate of Return on Investments assumption is chosen to be a long-term assumption, producing a return that, on average, would produce a stable rate of return over a long-term horizon. Actual asset returns in the short-term may deviate from this long-term assumption due to current market conditions. Furthermore, establishing the Expected Rate of Return on Investments assumption may be dependent on the Illinois State Statutes pertaining to the limitations on types of investments Plan Sponsors may use. If the actual annual rates of return are less than the Expected Rate of Return on Investments, actuarial losses will be produced, thus increasing the Plan's Unfunded Liability and, subsequently, future Recommended Contributions.

"Asset/Liability Mismatch" risk is a similar concept as Investment Risk, as it relates to setting the Expected Rate of Return on Investments assumption compared to the actual Return on Investments achieved. The Interest Rate used to discount future Plan liabilities is set equal to the Expected Rate of Return on Investments. It is expected that the selected Interest Rate be a rate that is reasonably expected to be achieved over the long-term. To the extent that the selected Interest Rate to value Plan liabilities is unreasonable, or significantly different than the actual Return on Investments earned over an extended period of time, additional Interest Rate risk is created. For example, determining Plan liabilities at an Interest Rate higher than what is expected to be achieved through investment returns results in Unfunded Liability that is not a true representation of the Plan's condition and Percent Funded. As a result, the Actuarial Accrued Liability determined is an amount smaller than the liability that would be produced with an Interest Rate more indicative of future Expected Rate of Return on Investments. Therefore, the Recommended Contributions under the established Funding Policy may not be sufficient to appropriately meet the true pension obligations.





RECOMMENDED CONTRIBUTION DETAIL

Actuarial Accrued Liability
Funded Status
Development of the Employer Normal Cost
Normal Cost as a Percentage of Expected Payroll
Recommended Contribution
Schedule of Amortization – Unfunded Actuarial Accrued Liability
Actuarial Methods – Recommended Contribution

RECOMMENDED CONTRIBUTION DETAIL

ACTUARIAL ACCRUED LIABILITY

	Prior Valuation	Current Valuation
Active Members	\$ 17,964,852	\$ 17,823,740
Inactive Members		
Terminated Members - Vested	19,931	21,638
Retired Members	19,045,261	22,216,098
Disabled Members	16,431,014	15,593,898
Other Beneficiaries	1,326,545	3,032,795
Total Inactive Members	36,822,751	40,864,429
Total Actuarial Accrued Liability	\$ 54,787,603	\$ 58,688,169

The Total Actuarial Accrued Liability has Increased by Approximately \$3,901,000 from the Prior Valuation.

FUNDED STATUS

	Prior Valuation	Current Valuation
Total Actuarial Accrued Liability	\$ 54,787,603	\$ 58,688,169
Total Actuarial Value of Assets	22,707,830	24,316,426
Unfunded Actuarial Accrued Liability	\$ 32,079,773	\$ 34,371,743
Total Market Value of Assets	\$ 22,666,402	\$ 23,645,954
Percent Funded		
Actuarial Value of Assets	<u>41.45%</u>	<u>41.43%</u>
Market Value of Assets	<u>41.37%</u>	<u>40.29%</u>

The Percent Funded as of the Actuarial Valuation Date is Subject to Volatility on Assets and Liability in the Short-Term.



RECOMMENDED CONTRIBUTION DETAIL

DEVELOPMENT OF THE EMPLOYER NORMAL COST

	Prior Valuation	Current Valuation
Total Normal Cost	\$ 834,881	\$ 896,165
Estimated Member Contributions	(328,616)	(330,937)
Employer Normal Cost	<u>\$ 506,265</u>	<u>\$ 565,228</u>

*At a 100%
Funding Level,
the Normal Cost
Contribution is
Still Required.*

NORMAL COST AS A PERCENTAGE OF EXPECTED PAYROLL

	Prior Valuation	Current Valuation
Expected Payroll	\$ 3,475,583	\$ 3,500,128
Member Normal Cost Rate	<u>9.455%</u>	<u>9.455%</u>
Employer Normal Cost Rate	<u>14.57%</u>	<u>16.15%</u>
Total Normal Cost Rate	<u>24.02%</u>	<u>25.60%</u>

*Ideally, the
Employer
Normal Cost
Rate will Remain
Stable.*

RECOMMENDED CONTRIBUTION

	Prior Valuation	Current Valuation
Employer Normal Cost*	\$ 540,438	\$ 603,381
Amortization of Unfunded Accrued Liability/(Surplus)	<u>2,595,354</u>	<u>2,910,163</u>
Recommended Contribution	<u>\$ 3,135,792</u>	<u>\$ 3,513,543</u>

*The
Recommended
Contribution has
Increased by
12.05% from the
Prior Valuation.*

*Employer Normal Cost Contribution includes interest through the end of the Fiscal Year.



RECOMMENDED CONTRIBUTION DETAIL

SCHEDULE OF AMORTIZATION – UNFUNDED ACTUARIAL ACCRUED LIABILITY

Below is the schedule of remaining amortization balances for the Unfunded Liability.

Unfunded Liability Base	Initial Balance	Date Established	Current Balance	Years Remaining	Payment
Investment (Gain)/Loss	\$ 283,046	4/30/2020	\$ 283,046	16	\$ 23,965
Actuarial (Gain)/Loss	368,542	4/30/2020	368,542	16	31,203
Contribution Experience	165,504	4/30/2020	165,504	16	14,013
Assumption Changes	1,622,605	4/30/2020	1,622,605	16	137,382
Plan Changes	282,241	4/30/2020	282,241	16	23,897
Investment (Gain)/Loss	96,306	4/30/2019	95,016	16	8,045
Actuarial (Gain)/Loss	1,153,089	4/30/2019	1,137,633	16	96,320
Contribution Experience	149,736	4/30/2019	147,729	16	12,508
Investment (Gain)/Loss	155	4/30/2018	152	16	13
Actuarial (Gain)/Loss	1,721,029	4/30/2018	1,680,868	16	142,315
Contribution Experience	42,808	4/30/2018	41,809	16	3,540
Assumption Changes	1,638,464	4/30/2018	1,600,229	16	135,487
Initial Unfunded Liability	<u>\$ 27,590,205</u>	4/30/2018	<u>\$ 26,946,369</u>	16	<u>\$ 2,281,476</u>
 Total	 <u>\$ 35,113,731</u>		 <u>\$ 34,371,743</u>		 <u>\$ 2,910,163</u>

The Actuarial (Gain)/Loss can be attributable to several factors including demographic changes, Employer Contribution timing, Member Contribution experience, benefit payment experience, and salary increase experience compared to expectation.



RECOMMENDED CONTRIBUTION DETAIL

ACTUARIAL METHODS – RECOMMENDED CONTRIBUTION

Actuarial Valuation Date	May 1, 2020
Data Collection Date	April 30, 2020
Actuarial Cost Method	Entry Age Normal (Level % Pay)
Amortization Method	Level % Pay (Closed)
Amortization Target	100% Funded Over 16 Years
Asset Valuation Method	5-Year Smoothed Market Value

The contributions and benefit values of the Pension Fund are calculated by applying actuarial assumptions to the benefit provisions and census data furnished, using the Actuarial Cost Method described. The Actuarial Cost and Amortization Methods allocate the projected obligations of the Plan over the working lifetimes of the Plan Members.

The Recommended Contribution amount shown in this report is based on the methods summarized above. The *Actuarial Funding Policies* section of this report includes a more detailed description of the Actuarial Funding Methods being used.

The Actuarial Funding Methods are meant to provide a systematic process for determining contributions on an annual basis. The methods do not impact the expectation of future benefit payments. The methods only impact the way contributions are made towards future benefit payments.

Different Actuarial Funding Methods may achieve funding goals with differing levels of success. Certain methods are more efficient and more stable on an annual basis.





ILLINOIS STATUTORY MINIMUM CONTRIBUTION

Statutory Minimum Contribution
Funded Status – Statutory Minimum
Actuarial Methods – Illinois Statutory Minimum Contribution

ILLINOIS STATUTORY MINIMUM CONTRIBUTION

STATUTORY MINIMUM CONTRIBUTION

	<u>Current Valuation</u>
Statutory Minimum Contribution	\$2,618,848
Expected Payroll	\$3,500,128
Statutory Minimum Contribution as a Percent of Expected Payroll	74.82%

FUNDED STATUS – STATUTORY MINIMUM

	<u>Current Valuation</u>
Normal Cost	\$992,744
Market Value of Assets	\$23,645,954
Actuarial Value of Assets	\$24,316,426
Actuarial Accrued Liability	\$56,560,743
Unfunded Actuarial Accrued Liability	\$32,244,317
Percent Funded Actuarial Value of Assets	42.99%
Market Value of Assets	41.81%



ILLINOIS STATUTORY MINIMUM CONTRIBUTION

The Statutory Minimum Contribution is based on Actuarial Funding Methods and funding parameters in the Illinois State Statutes for pension funding. The resulting contribution is lower than the Recommended Contribution for the current year. The lower contribution amount is not recommended because it represents a deferral of contributions when compared to the Recommended Contribution method.

Actuarial Funding Methods for pensions are best applied to provide a balance between the long-term goals of a variety of stakeholders:

1. Members – the Members are interested in benefit security and having the funds available to pay benefits when retired
2. Employers – cost control and cost stability over the long-term
3. Taxpayers – paying for the services they are receiving from active Members

The Statutory Minimum Contribution methods are not intended to provide a better system in any of the above categories long-term. The parameters are not recommended for a long-term funding strategy.

The Statutory Minimum methods put into place in 2011 were intended to provide short-term budget relief for Employer Contributions. An Employer using the Statutory Minimum parameters for current funding should view the contributions as short-term relief. Our recommendation in this situation is for a Pension Fund and an Employer to work towards a long-term funding strategy that better achieves the long-term funding goals, over a period that does not exceed 3-5 years.

The Securities and Exchange Commission in 2013 used the phrase “Statutory Underfunding” to describe situations where contributions appear to be more manageable in the short-term, but set up future Recommended Contributions that are less likely to be manageable.



ILLINOIS STATUTORY MINIMUM CONTRIBUTION

ACTUARIAL METHODS – ILLINOIS STATUTORY MINIMUM CONTRIBUTION

Actuarial Valuation Date	May 1, 2020
Data Collection Date	April 30, 2020
Actuarial Cost Method	Projected Unit Credit
Amortization Method	Level % Pay (Closed)
Amortization Target	90% Funded Over 20 Years
Asset Valuation Method	5-Year Smoothed Market Value

The contribution and benefit values of the Pension Fund are calculated by applying actuarial assumptions to the benefit provisions and census data furnished, using the Actuarial Cost Method described. The Actuarial Cost and Amortization methods allocate the projected obligations of the Plan over the working lifetimes of the Plan Members.

The Actuarial Funding Methods are meant to provide a systematic process for determining contributions on an annual basis. The methods do not impact the expectation of future benefit payments. The methods only impact the way contributions are made towards future benefit payments.

Different Actuarial Funding Methods may achieve funding goals with differing levels of success. Certain methods are more efficient and more stable on an annual basis.





ACTUARIAL VALUATION DATA

Active Members
Inactive Members
Summary of Monthly Benefit Payments

ACTUARIAL VALUATION DATA

ACTIVE MEMBERS

	Prior Valuation	Current Valuation
Vested	24	25
Nonvested	16	14
Total Active Members	40	39
Total Payroll	\$ 3,420,008	\$ 3,444,160

INACTIVE MEMBERS

	Prior Valuation	Current Valuation
Terminated Members - Vested	1	1
Retired Members	23	25
Disabled Members	21	19
Other Beneficiaries	6	6
Total Inactive Members	51	51

SUMMARY OF MONTHLY BENEFIT PAYMENTS

	Prior Valuation	Current Valuation
Terminated Members - Vested	\$ 497	\$ 497
Retired Members	108,363	123,538
Disabled Members	93,264	83,824
Other Beneficiaries	14,154	24,329
Total Inactive Members	\$ 216,277	\$ 232,187

Monthly benefit payments shown for Terminated Members – Vested are not currently in pay status.





ACTUARIAL FUNDING POLICIES

Actuarial Cost Method
Financing Unfunded Actuarial Accrued Liability
Actuarial Value of Assets

ACTUARIAL FUNDING POLICIES

ACTUARIAL COST METHOD

The Actuarial Cost Method allocates the projected obligations of the Plan over the working lifetimes of the Plan Members.

In accordance with the Pension Fund's Funding Policy the Actuarial Cost Method for the Recommended Contribution basis is Entry Age Normal (Level Percent of Pay). The Entry Age Normal Cost Method is a method under which the Actuarial Present Value of the projected benefits of each individual included in an Actuarial Valuation is allocated on a level basis over the earnings or service of the individual between entry age and assumed exit age. The portion of this Actuarial Present Value allocated to a valuation year is called Normal Cost. The portion of the Actuarial Present Value not provided at an Actuarial Valuation Date by the Actuarial Present Value of future Normal Costs is called the Actuarial Accrued Liability.

The Entry Age Normal method attempts to create a level cost pattern. In contrast to other Actuarial Cost Methods which inherently lead to uneven or less predictable cost patterns, the Entry Age Normal method is generally understood to be less risky in terms of contribution stability from year to year.

The Conference of Consulting Actuaries Public Plans Community produced a "white paper" detailing Funding Policy model practices for public sector pension plans. Under the Level Cost Actuarial Methodology ("LCAM"), one of the principal elements to a Funding Policy is the Actuarial Cost Method. When deciding which Actuarial Cost Method to use, several objectives may be considered, such as the following:

- Each Member's benefit should be funded under a reasonable allocation method by the expected retirement date
- Pay-related benefit costs should reflect anticipated pay at retirement
- The expected cost of each year of service (i.e. Normal Cost) for each active Member should be reasonably related to the expected cost of that Member's benefit
- The Member's Normal Cost should emerge as a level percent of Member compensation
- No gains or losses should occur if all assumptions are met.

Following these criteria, the use of the Entry Age Normal Cost Method (Level Percent of Pay) is a model practice.

FINANCING UNFUNDED ACTUARIAL ACCRUED LIABILITY

The Unfunded Actuarial Accrued Liability may be amortized over a period either in level dollar amounts or as a level percentage of projected payroll.

When amortizing the Unfunded Actuarial Accrued Liability as a level percentage of payroll, additional risk is incurred since the amortization payments in the early years of the payment period may not be large enough to cover the interest accrued on the existing Unfunded Liability. As a result, the Unfunded



ACTUARIAL FUNDING POLICIES

Liability may increase initially, before the amortization payments grow large enough to cover all interest accruals. Generally speaking, the Plan Sponsor will be required to contribute a larger total contribution amount over the course of the funding period under a level percentage of payroll basis as compared to a level dollar payroll schedule.

The Government Finance Office Association notes that best practices in public pension finance include utilizing amortization periods that do not exceed 20 years. Longer amortization periods elevate the risk of failing to reduce any Unfunded Liability. For example, when the amortization payment in full only covers interest on the Unfunded Liability, but does not reduce the existing Unfunded Liability, the required contribution will increase in future years.

A second principal element under the Level Cost Actuarial Methodology described above is to establish an Amortization Policy that determines the length of time and the structure of the increase or decrease in contributions required to systematically fund the Unfunded Actuarial Accrued Liability. When deciding on the Amortization Policy, several objectives may be considered, such as the following:

- Variations in the source of liability changes (i.e. gains or losses, Plan changes, assumption changes) should be funded over periods consistent with an appropriate balance between the policy objectives of demographic matching and volatility management
- The cost changes in Unfunded Actuarial Accrued Liability should emerge as a level percentage of Member compensation

The LCAM model practices for the Amortization Policy include the following:

- Layered fixed period amortization by source
- Level percent of pay amortization
- An amortization period ranging from 15-20 years for experience gains or losses
- An amortization period of 15-25 years for assumption changes

In accordance with the Pension Fund's Funding Policy for the Recommended Contribution, the Unfunded Actuarial Accrued Liability is amortized by level percent of payroll contributions to a 100% funding target over the remaining 16 years. See the *Actuarial Methods – Recommended Contribution* section of this report for more detail.

We believe that the amortization period is appropriate for the purposes of this valuation.



ACTUARIAL FUNDING POLICIES

ACTUARIAL VALUE OF ASSETS

The Pension Fund is an ongoing plan. The Employer wishes to smooth the effect of volatility in the Market Value of Assets on the annual contribution. Therefore, the Actuarial Value of Assets is equal to the Market Value of Assets with unanticipated gains/losses recognized over a five-year period.

The Asset Valuation Method is intended to create an Actuarial Value of Assets that remains reasonable in relation to the Market Value of Assets over time. The method produces results that can fall either above or below the Market Value of Assets. The period of recognition is short.

It is intended that the period of recognition is short enough to keep the Actuarial Value of Assets within a decent range of the Market Value of Assets. In the event that the Actuarial Value of Assets exceeds or falls below a 10% corridor of the Market Value of Assets, the additional gain or loss will be recognized immediately.

DRAFT





ACTUARIAL ASSUMPTIONS

Nature of Actuarial Calculations
Actuarial Assumptions in the Valuation Process
Assessment of Risk Exposures
Limitations of Risk Analysis
Actuarial Assumptions Utilized

ACTUARIAL ASSUMPTIONS

NATURE OF ACTUARIAL CALCULATIONS

The results documented in this report are estimates based on data that may be imperfect and on assumptions about future events. Certain Plan Provisions may be approximated or deemed immaterial, and, therefore, are not valued. Assumptions may be made about census data or other factors. Reasonable efforts were made in this valuation to ensure that significant items in the context of the Actuarial Accrued Liability or costs are treated appropriately, and not excluded or included inappropriately.

Actual future experience will differ from the assumptions used in the calculations. As these differences arise, the expense for accounting purposes will be adjusted in future valuations to reflect such actual experience.

A range of results different from those presented in this report could be considered reasonable. The numbers are not rounded, but this is for convenience only and should not imply precision which is not inherent in actuarial calculations.

ACTUARIAL ASSUMPTIONS IN THE VALUATION PROCESS

The contributions and benefit values of the Pension Fund are calculated by applying actuarial assumptions to the benefit provisions and census data furnished, using the Actuarial Cost Method described in the *Actuarial Funding Policies* section of this report.

The principal areas of financial risk which require assumptions about future experience are:

- Expected Rate of Return on Investments
- Patterns of Pay Increases for Members
- Rates of Mortality Among Active and Inactive Members
- Rates of Termination Among Active Members
- Rates of Disability Among Active Members
- Age Patterns of Actual Retirements

Actual experience of the Pension Fund will not coincide exactly with assumed experience. Each valuation provides a complete recalculation of assumed future experience and takes into account all past differences between assumed and actual experience. The result is a continual series of adjustments to the computed Recommended Contribution.

Details behind the selection of the actuarial assumptions can be found in the Actuarial Assumption Summary document provided to the client upon request. The client has reviewed and approved the assumptions as a reasonable expectation of the future anticipated experience under the Plan.



ACTUARIAL ASSUMPTIONS

ASSESSMENT OF RISK EXPOSURES

From time to time it becomes appropriate to modify one or more of the assumptions, to reflect experience trends (but not random year-to-year fluctuations). In addition, Actuarial Standards of Practice require that the Actuary minimally perform a qualitative assessment of key financial and demographic risks as part of the risk assessment process with each annual Actuarial Valuation. The risk assessments we perform include, but are not limited to, the following:

- Periodic demographic experience studies every 3 to 5 years to confirm the ongoing appropriateness of actuarial assumptions
- Highlight the impact of demographic experience over the past year, as well as other sources of change and volatility in the *Actuarial Recommended Contribution – Reconciliation* section of this report
- Detail year-over-year changes in contribution levels, assets, liabilities, and Funded Status in the *Recommended Contribution* and *Funded Status* sections in the *Management Summary* section of this report
- Review any material changes in the census as summarized in the *Actuarial Valuation Data* section of this report
- Provide and discuss the Actuarial Assumption Summary document highlighting the rationale for each key assumption chosen by the Board
- Identify potential Cash Flow Risk by highlighting expected benefit payments over the next 5-year and 10-year periods in the *Asset Growth* section in the *Management Summary* section of this report
- Describe the impact of any assumption, method, or policy change in the *Management Summary* section of this report
- Utilize supplemental information, such as the GASB Discount Rate sensitivity disclosures to understand, for example, what impact an alternative Expected Rate of Return on Investments assumption might have on the estimation of Actuarial Accrued Liability and Funded Status
- Utilize supplemental information, such as the GASB solvency test, to better understand the Cash Flow Risk and long-term sustainability of the Plan.

LIMITATIONS OF RISK ANALYSIS

Since future experience may never be precisely as assumed, the process of selecting funding methods and actuarial assumptions may inherently create risk and volatility of results. A more detailed evaluation of the above risk exposures is beyond the scope and nature of the annual Actuarial Valuation process. For example, scenario tests, sensitivity tests, stress tests, and/or stochastic modeling for multi-year projections to assess the impact of alternative assumptions and methods, or modeling future experience different from the assumptions in these results, are not included in this Actuarial Valuation.

The Maywood Firefighters' Pension Fund and/or the Village of Maywood, Illinois should contact the Actuary if they desire a more detailed assessment of any of these forward-looking risk exposures.



ACTUARIAL ASSUMPTIONS

ACTUARIAL ASSUMPTIONS UTILIZED

Expected Rate of Return on Investments	6.75% Net of Administrative Expense
CPI-U	2.25%
Total Payroll Increases	3.25%
Individual Pay Increases*	3.50% - 50.32%

Individual pay increases include a long-term average increase for inflation, average annual increases for promotions, and any additional increases for a step program. Sample rates are as follows:

Service	Rate	Service	Rate
0	50.32%	8	3.50%
1	6.87%	9	3.50%
2	9.80%	10	3.50%
3	15.56%	15	3.50%
4	3.50%	20	3.50%
5	3.50%	25	3.50%
6	3.50%	30	3.50%
7	3.50%	35	3.50%

*Individual pay increases for active Members hired at age 40 or older are assumed annual increases at the ultimate rate reduced by 50 basis points, without adjustments in early service years.

Retirement Rates

100% of the L&A Assumption Study for Firefighters 2020 Cap Age 65. Sample rates are as follows:

Age	Rate	Age	Rate
50	7.00%	53	7.00%
51	7.00%	54	7.00%
52	7.00%	55	17.15%



ACTUARIAL ASSUMPTIONS

Termination Rates

100% of the L&A Assumption Study for Firefighters 2020. Sample rates are as follows:

Age	Rate	Age	Rate
25	7.02%	40	1.25%
30	4.07%	45	0.41%
35	2.41%	50	0.00%

Disability Rates

100% of the L&A Assumption Study for Firefighters 2020. Sample rates are as follows:

Age	Rate	Age	Rate
25	0.07%	40	0.54%
30	0.09%	45	0.75%
35	0.27%	50	0.97%

75% of active Members who become disabled are assumed to be in the Line of Duty.

Mortality Rates

Active Mortality follows the Sex Distinct Raw Rates as developed in the PubS-2010(A) Study. Mortality improvement uses MP-2019 Improvement Rates applied on a fully generational basis.

50% of active Member deaths are assumed to be in the Line of Duty.

Retiree Mortality follows the L&A Assumption Study for Firefighters 2020. These rates are experience weighted with the Sex Distinct Raw Rates as developed in the PubS-2010(A) Study improved to 2017 using MP-2019 Improvement Rates. These rates are then improved fully generationally using MP-2019 Improvement Rates.

Disabled Mortality follows the L&A Assumption Study for Firefighters 2020. These rates are experience weighted with the Sex Distinct Raw Rates as developed in the PubS-2010 Study for disabled participants improved to 2017 using MP-2019 Improvement Rates. These rates are then improved fully generationally using MP-2019 Improvement Rates.



ACTUARIAL ASSUMPTIONS

Mortality Rates (Continued)

Spouse Mortality follows the Sex Distinct Raw Rates as developed in the PubS-2010(A) Study for contingent survivors. For all rates not provided there (ages 45 and younger) the PubG-2010 Study for general employees was used. Mortality improvement uses MP-2019 Improvement Rates applied on a fully generational basis.

Marital Assumptions

Active Members: 80% of active Members are assumed to be married. Female spouses are assumed to be 3 years younger than male spouses.

Retiree and Disabled Members: Actual spousal data was utilized for retiree and disabled Members.

DRAFT





SUMMARY OF PRINCIPAL PLAN PROVISIONS

Establishment of the Fund
Administration
Member Contributions
Regular Retirement Pension Benefit
Early Retirement Pension Benefit
Surviving Spouse Benefit
Termination Benefit – Vested
Disability Benefit

SUMMARY OF PRINCIPAL PLAN PROVISIONS

ESTABLISHMENT OF THE FUND

The Firefighters' Pension Fund is established and administered as prescribed by "Article 4 – Firefighters' Pension Fund – Municipalities 500,000 and Under" of the Illinois Pension Code.

ADMINISTRATION

The Firefighters' Pension Fund is administered by a Board of Trustees whose duties are to manage the Pension Fund, determine applications for pensions, authorize payment of pensions, establish rules, pay expenses, invest assets, and keep records.

MEMBER CONTRIBUTIONS

Members contribute 9.455% of pensionable salary.

REGULAR RETIREMENT PENSION BENEFIT

Hired Prior to January 1, 2011

Eligibility: Age 50 with at least 20 years of creditable service.

Benefit: 50% of final salary for the first 20 years of service, plus an additional 2.5% of final salary for each year of service beyond 20 years of service, pro-rated monthly, and not to exceed 75% of final salary. "Final salary" is based on the firefighter's pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: A firefighter is entitled to receive an initial increase equal to 1/12 of 3% of the original monthly benefit for each full month that has passed since the pension began. The initial increase date will be the latter of the first day of the month after the pensioner turns age 55 or the first day of the month after the benefit date anniversary. Subsequent increases of 3% of the current monthly benefit will be granted every January 1st thereafter.



SUMMARY OF PRINCIPAL PLAN PROVISIONS

REGULAR RETIREMENT PENSION BENEFIT - CONTINUED

Hired on or After January 1, 2011

Eligibility: Age 55 with at least 10 years of creditable service.

Benefit: 2.5% of final average salary for each year of service, and not to exceed 75% of final average salary. "Final average salary" is determined by dividing the total pensionable salary during 48 consecutive months of service within the last 60 months of service in which total pensionable salary was the highest, by the number of months of service in that period (or by dividing the total pensionable salary during 96 consecutive months of service within the last 120 months of service in which total pensionable salary was the highest, by the number of months of service in that period, if greater). Annual salary for this purpose will not exceed the salary cap, indexed by the lesser of 3% or the CPI-U for the 12 months ending with the September preceding each November 1st. The salary cap will not decrease.

Annual Increase in Benefit: The initial increase date will be the latter of the January 1st after the pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases will be granted every January 1st thereafter. The initial increase and subsequent increases will be the lesser of 3% of the original benefit or ½ of the CPI-U for the 12 months ending with the September preceding each November 1st.

EARLY RETIREMENT PENSION BENEFIT

Hired Prior to January 1, 2011

None.

Hired on or After January 1, 2011

Eligibility: Age 50 with at least 10 years of creditable service.

Benefit: The regular retirement pension benefit reduced by ½ of 1% for each month that the firefighters' age is between 50 and 55.

Annual Increase in Benefit: The initial increase date will be the latter of the January 1st after the pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases will be granted every January 1st thereafter. The initial increase and subsequent increases will be the lesser of 3% of the original benefit or ½ of the CPI-U for the 12 months ending with the September preceding each November 1st.



SUMMARY OF PRINCIPAL PLAN PROVISIONS

SURVIVING SPOUSE BENEFIT

Hired Prior to January 1, 2011

Eligibility: Married to an active firefighter, a disabled pensioner at the time of death, or a retired pensioner (at least 12 months prior to the time of death if married post-retirement).

Active Line of Duty Death Benefit: An eligible surviving spouse is entitled to receive 100% of the firefighter's final pensionable salary attached to rank held on the last day of service.

Non-Duty Death Benefit:

Disabled or Retired Pensioner: An eligible surviving spouse is entitled to receive the greater of the pensioner's benefit at the time of death or 54% of the pensioner's final pensionable salary attached to rank held on the last day of service.

Active Member: An eligible surviving spouse is entitled to receive the greater of the firefighter's eligible benefit at the time of death or 54% of the firefighter's final pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: None.

Hired on or After January 1, 2011

Eligibility: Married to an active firefighter, a disabled pensioner at the time of death, or a retired pensioner (at least 12 months prior to the time of death if married post-retirement).

Active Line of Duty Death Benefit: An eligible surviving spouse is entitled to receive 100% of the firefighter's final pensionable salary attached to rank held on the last day of service.

Non-Duty Death Benefit:

Disabled or Retired Pensioner and Active Member: An eligible surviving spouse is entitled to receive the greater of 66 $\frac{2}{3}$ % of the firefighter's earned pension benefit at the time of death or 54% of the firefighter's monthly salary at the time of death.

Annual Increase in Benefit: The initial increase date will be the January 1st after the surviving spouse turns age 60. Subsequent increases will be granted every January 1st thereafter. The initial increase and subsequent increases will be the lesser of 3% of the original benefit or $\frac{1}{2}$ of the CPI-U for the 12 months ending with the September preceding each November 1st.



SUMMARY OF PRINCIPAL PLAN PROVISIONS

TERMINATION BENEFIT – VESTED

Hired Prior to January 1, 2011

Eligibility: Age 60 with at least 10 but less than 20 years of creditable service.

Benefit: An accrual factor times final salary for each year of service. “Accrual factor” is a factor of 1.5% at 10 years of service, increasing ratably up to 2.4% at 19 years of service. “Final salary” is based on the firefighter’s pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: A firefighter is entitled to receive an initial increase equal to 1/12 of 3% of the original monthly benefit for each full month that has passed since the pension began. The initial increase date will be the first day of the month after the benefit date anniversary. Subsequent increases of 3% of the current monthly benefit will be granted every January 1st thereafter.

Hired on or After January 1, 2011

None.

DRAFT



SUMMARY OF PRINCIPAL PLAN PROVISIONS

DISABILITY BENEFIT

Hired Prior to January 1, 2011

Eligibility: Duty Disability, Non-Duty Disability with at least 7 years of creditable service, or Occupational Disease Disability with at least 5 years of creditable service.

Benefit: For a duty disability or an occupational disease disability with at least 5 years of creditable service, a firefighter is entitled to receive the greater of 65% of final salary or the regular retirement pension benefit at the time of disability. For a non-duty disability with at least 7 years of creditable service, a firefighter is entitled to receive 50% of final salary. “Final salary” is based on the firefighter’s pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: A firefighter is entitled to receive an initial increase equal to 3% of the original monthly benefit for each full year that has passed since the pension began. The initial increase date will be the latter of the January 1st after following pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases of 3% of the original monthly benefit will be granted every January 1st thereafter.

Hired on or after January 1, 2011

Eligibility: Duty Disability, Non-Duty Disability with at least 7 years of creditable service, or Occupational Disease Disability with at least 5 years of creditable service.

Benefit: For a duty disability or an occupational disease disability with at least 5 years of creditable service, a firefighter is entitled to receive the greater of 65% of final salary or the regular retirement pension benefit at the time of disability. For a non-duty disability, a firefighter is entitled to receive 50% of final salary. “Final salary” is based on the firefighter’s pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: A firefighter is entitled to receive an initial increase equal to 3% of the original monthly benefit for each full year that has passed since the pension began. The initial increase date will be the latter of the January 1st after following pensioner turns age 60 or the first day of the month after the benefit date anniversary. Subsequent increases of 3% of the original monthly benefit will be granted every January 1st thereafter.





GLOSSARY OF TERMS

Glossary of Terms

DRAFT

GLOSSARY OF TERMS

GLOSSARY OF TERMS

Actuarial Accrued Liability – The Actuarial Present Value of future benefits based on Members’ service rendered to the Measurement Date using the selected Actuarial Cost Method. It is that portion of the Actuarial Present Value of Plan benefits and expenses allocated to prior years of employment. It is not provided for by future Normal Costs.

Actuarial Cost Method – The method used to allocate the projected obligations of the Plan over the working lifetimes of the Plan Members.

Actuarial Value of Assets – The value of the assets used in the determination of the Unfunded Actuarial Accrued Liability. The Actuarial Value of Assets is related to Market Value of Assets, with adjustments made to spread unanticipated gains and losses for a given year over a period of several years. Actuarial Value of Assets is generally equally likely to fall above or below the Market Value of Assets, and generally does not experience as much volatility over time as the Market Value of Assets.

Asset Valuation Method – A valuation method designed to smooth random fluctuations in asset values. The objective underlying the use of an Asset Valuation Method is to provide for the long-term stability of Employer Contributions.

Funding Policy – A set of procedures for a Pension Fund that outlines the “best practices” for funding the pension benefits based on the goals of the Plan Sponsor. A Funding Policy discusses items such as assumptions, Actuarial Cost Method, assets, and other parameters that will best help the Plan Sponsor meet their goal of working in the best interest of the Plan Members.

Market Value of Assets – The value of the cash, bonds, securities, and other assets held in the pension trust as of the Measurement Date.

Normal Cost – The present value of future benefits earned by Members during the current Fiscal Year. It is that portion of the Actuarial Present Value of benefits and expenses which is allocated to a valuation year by the Actuarial Cost Method.

Unfunded Actuarial Accrued Liability – The excess of the Actuarial Accrued Liability over the Actuarial Value of Assets. The Unfunded Actuarial Accrued Liability is amortized over a period either in level dollar amounts or as a level percentage of projected payroll.





Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Actuarial Funding Report



MAYWOOD POLICE
PENSION FUND

Actuarial Valuation
as of May 1, 2020

For the Contribution Year May 1, 2020 to April 30, 2021

LAUTERBACH & AMEN, LLP

Actuarial Valuation – Funding Recommendation



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

MAYWOOD POLICE PENSION FUND

Contribution Year Ending: April 30, 2021

Actuarial Valuation Date: May 1, 2020

Utilizing Data as of April 30, 2020

Submitted by:

Lauterbach & Amen, LLP
668 N. River Road
Naperville, IL 60563
Phone: 630.393.1483
www.lauterbachamen.com

Contact:

Todd A. Schroeder
Director
August 10, 2020

LAUTERBACH & AMEN, LLP



TABLE OF CONTENTS

ACTUARIAL CERTIFICATION	1
MANAGEMENT SUMMARY	3
Recommended Contribution	4
Funded Status	4
Management Summary – Comments and Analysis	5
Actuarial Recommended Contribution – Reconciliation	11
VALUATION OF FUND ASSETS.....	12
Market Value of Assets	13
Market Value of Assets (Gain)/Loss.....	14
Development of the Actuarial Value of Assets.....	15
Actuarial Value of Assets (Gain)/Loss	15
Historical Asset Performance	16
RECOMMENDED CONTRIBUTION DETAIL.....	18
Actuarial Accrued Liability	19
Funded Status	19
Development of the Employer Normal Cost.....	20
Normal Cost as a Percentage of Expected Payroll.....	20
Recommended Contribution	20
Schedule of Amortization – Unfunded Actuarial Accrued Liability	21
Actuarial Methods – Recommended Contribution	22
ILLINOIS STATUTORY MINIMUM CONTRIBUTION.....	23
Statutory Minimum Contribution	24
Funded Status – Statutory Minimum	24
Actuarial Methods – Illinois Statutory Minimum Contribution.....	26
ACTUARIAL VALUATION DATA.....	27
Active Members.....	28
Inactive Members	28
Summary Of Monthly Benefit Payments.....	28
ACTUARIAL FUNDING POLICIES	29
Actuarial Cost Method.....	30
Financing Unfunded Actuarial Accrued Liability.....	30
Actuarial Value of Assets	32
ACTUARIAL ASSUMPTIONS.....	33
Nature of Actuarial Calculations	34
Actuarial Assumptions in the Valuation Process.....	34
Assessment of Risk Exposures	35
Limitations of Risk Analysis	35
Actuarial Assumptions Utilized.....	36



TABLE OF CONTENTS

SUMMARY OF PRINCIPAL PLAN PROVISIONS 39

- Establishment of the Fund 40
- Administration 40
- Member Contributions..... 40
- Regular Retirement Pension Benefit..... 40
- Regular Retirement Pension Benefit - Continued..... 41
- Early Retirement Pension Benefit..... 41
- Surviving Spouse Benefit 42
- Termination Benefit – Vested..... 43
- Disability Benefit..... 44

GLOSSARY OF TERMS 45

- Glossary of Terms..... 46

DRAFT



ACTUARIAL CERTIFICATION

This report documents the results of the Actuarial Valuation for the Maywood Police Pension Fund. The information was prepared for use by the Maywood Police Pension Fund and the Village of Maywood, Illinois for determining the Recommended Contributions, under the selected Funding Policy and Statutory Minimum guidelines, for the Contribution Year May 1, 2020 to April 30, 2021. It is not intended or suitable for other purposes. Determinations for purposes other than the Employer's Actuarial Recommended Contribution may be significantly different from the results herein.

The results in this report are based on the census data and financial information submitted by the Village of Maywood, Illinois, and may include results from the prior Actuary. We did not prepare the Actuarial Valuations for the years prior to May 1, 2015. Those valuations were prepared by the prior Actuary whose reports have been furnished to us, and our disclosures are based on those reports. An audit of the prior Actuary's results was not performed, but high-level reviews were completed for general reasonableness, as appropriate, based on the purpose of this valuation. The accuracy of the results is dependent on the precision and completeness of the underlying information.

In addition, the results of the Actuarial Valuation involve certain risks and uncertainty as they are based on future assumptions, market conditions, and events that may never materialize as assumed. For this reason, certain assumptions and future results may be materially different than those presented in this report. See the *Management Summary* section of this report for a more detailed discussion of the Defined Benefit Plan Risks, as well as the limitations of this Actuarial Valuation on assessing those risks. We are not aware of any known events subsequent to the Actuarial Valuation Date, which are not reflected in this report but should be valued, that may materially impact the results.

The valuation results summarized in this report involve actuarial calculations that require assumptions about future events. The Village of Maywood, Illinois selected certain assumptions, while others were the result of guidance and/or judgment from the Plan's Actuary or Advisors. We believe that the assumptions used in this valuation are reasonable and appropriate for the purposes for which they have been used. The selected assumptions represent our best estimate of the anticipated long-term experience of the Plan, and meet the guidelines set forth in the Actuarial Standards of Practice.





To the best of our knowledge, all calculations are in accordance with the applicable funding requirements, and the procedures followed and presentation of results conform to generally accepted actuarial principles and practices as prescribed by the Actuarial Standards Board. The undersigned consultants of Lauterbach & Amen, LLP, with actuarial credentials, meet the Qualification Standards of the American Academy of Actuaries to render this Actuarial Certification. There is no relationship between the Village of Maywood, Illinois and Lauterbach & Amen, LLP that impairs our objectivity.

Respectfully Submitted,
LAUTERBACH & AMEN, LLP

Todd A. Schroeder, ASA, FCA, EA, MAAA

Robert L. Rietz, Jr., FCA, EA, MAAA

DRAFT





MANAGEMENT SUMMARY

Recommended Contribution
Funded Status

Management Summary – Comments and Analysis
Actuarial Recommended Contribution – Reconciliation

MANAGEMENT SUMMARY

RECOMMENDED CONTRIBUTION

	Prior Valuation	Current Valuation
Recommended Contribution	\$4,125,310	\$4,683,510
Expected Payroll	\$4,346,442	\$4,196,234
Recommended Contribution as a Percent of Expected Payroll	94.91%	111.61%

*The Recommended
Contribution has
Increased by
\$558,200 from the
Prior Valuation.*

FUNDED STATUS

	Prior Valuation	Current Valuation
Normal Cost	\$925,431	\$984,410
Market Value of Assets	\$24,857,058	\$25,091,778
Actuarial Value of Assets	\$25,172,482	\$26,635,683
Actuarial Accrued Liability	\$65,607,098	\$70,277,264
Unfunded Actuarial Accrued Liability	\$40,434,616	\$43,641,581
Percent Funded		
Actuarial Value of Assets	38.37%	37.90%
Market Value of Assets	37.89%	35.70%

*The Percent
Funded has
Decreased by
0.47% on an
Actuarial Value of
Assets Basis.*



MANAGEMENT SUMMARY

MANAGEMENT SUMMARY – COMMENTS AND ANALYSIS

Contribution Results

The Recommended Contribution is based on the selected Funding Policy and methods that are outlined in the *Actuarial Funding Policies* section of this report.

The Illinois State Statutes for Pension Funds contain parameters that are used to determine the Statutory Minimum Contribution to a public Pension Fund. Those parameters and the resulting Statutory Minimum Contribution are found in the *Illinois Statutory Minimum Contribution* section of this report.

“Contribution Risk” is defined by the Actuarial Standards of Practice as the potential for actual future contributions to deviate from expected future contributions. For example, when actual contributions are not made in accordance to the Plan’s Funding Policy, or when future experience deviates materially from assumed. While it is essential for the Actuary and Plan Sponsor to collaborate on implementing a sound and financially feasible Funding Policy, it is important to note that the Actuary is not required, and is not in the position to, evaluate the ability or willingness of the Plan Sponsor to make the Recommended Contribution under the selected Funding Policy.

As a result, while Contribution Risk may be a significant source of risk for the Plan, this Actuarial Valuation makes no attempt to assess the impact of future contributions falling short of those recommended under the selected Funding Policy. Notwithstanding the above, see the *Actuarial Recommended Contribution – Reconciliation* section of this report for the impact on the current Recommended Contribution of any contribution shortfalls or excesses from the prior year.

Defined Benefit Plan Risks

Asset Growth:

Pension funding involves preparing Fund assets to pay for benefits when Members retire. During their working careers, assets grow with contributions and investment earnings; and then, the Pension Fund distributes assets in retirement. Based on the Plan’s current mix of Members and Funded Status, the Plan should experience positive asset growth, on average, if the Recommended Contributions are made and expected investment earnings come in. In the current year, the Fund asset growth was positive by approximately \$230,000.

Asset growth is important in the long-term. Long-term cash flow out of the Pension Fund is primarily benefit payments, and expenses are a smaller portion. The Plan should monitor the impact of expected benefit payments on future asset growth. In the next 5 years, benefit payments are anticipated to increase 15-20%, or approximately \$680,000. In the next 10 years, the expected increase in benefit payments is 40-45%, or approximately \$1,600,000. The estimated increases in benefit payments are based on the benefits paid to inactive Members during the current year, and does not include any refunds of Member Contributions.



MANAGEMENT SUMMARY

Furthermore, Plans' with a large number of inactive Members have an increased "Longevity Risk". Longevity Risk is the possibility that inactive Members may live longer than projected by the Plan's mortality assumption. As shown in the previous paragraph, benefit payments are expected to increase over the next 5-year and 10-year horizons. The projected increases assume that current inactive Members pass away according to the Plan's mortality assumption. To the extent that current inactive Members live longer than expected, the future 5-year and 10-year benefit projections may be larger than the amounts disclosed in the previous paragraph. Higher levels of benefit payments, payable for a longer period of time, may cause a significant strain to the Plan's cash flow, future Recommended Contributions, and may lead to Plan insolvency.

Unfunded Liability:

Unfunded Liability represents the financial shortfall of the Actuarial Value of Assets compared to the Actuarial Accrued Liability. To the extent that Unfunded Liability exists, the Plan is losing potential investment earnings due to the financial shortfall. Contributions towards Unfunded Liability pay for the lost investment earnings, as well as the outstanding unfunded amount. If payments towards Unfunded Liability are not made, the Unfunded Liability will grow.

In the early 1990s, many Pension Funds in Illinois adopted an increasing payment towards Unfunded Liability due to a change in legislation. The initial payment decreased, and future payments are anticipated to increase annually after that. In many situations, payments early on were less than the interest on Unfunded Liability, which means that Unfunded Liability increased even though contributions were made at the recommended level.

The current Recommended Contribution includes a payment towards Unfunded Liability that is approximately \$1,100,000 greater than the interest on Unfunded Liability. All else being equal, and contributions being made, Unfunded Liability is expected to decrease. The Employer and Fund should anticipate that improvement in the current Percent Funded will be mitigated in the short-term. The Employer and Fund should understand this impact as we progress forward to manage expectations.

Actuarial Value of Assets:

The Pension Fund smooths asset returns that vary from expectations over a 5-year period. The intention over time is that asset returns for purposes of funding recommendations are a combination of several years. The impact is intended to smooth out the volatility of Recommended Contributions over time, but not necessarily increase or decrease the level of contributions over the long-term.

When asset returns are smoothed, there are always gains or losses on the Market Value of Assets that are going to be deferred for current funding purposes, and recognized in future years. Currently, the Pension Fund is deferring approximately \$1,500,000 in losses on the Market Value of Assets. These are asset losses that will be recognized in upcoming periods, independent of the future performance of the Market Value of Assets.



MANAGEMENT SUMMARY

Cash Flow Risk:

Assets, liabilities, and Funded Status are good metrics to monitor over time to assess the progress of the Funding Policy. However, these metrics may provide limited forward-looking insights. Specifically, the maturity of a Pension Fund can pose certain risks that often cannot be assessed with a point-in-time metric such as Percent Funded.

For example, two different Pension Funds could have the same Percent Funded, but have completely different risk profiles. One Fund might mostly cover active Members with little to no Members in pay status, whereas a second Fund might mostly cover inactive Members with a significant level of annual benefit payments. The latter Fund has a greater “Cash Flow Risk”, i.e. a more significant chance that negative cash flows could lead to a deteriorating, rather than improving, Percent Funded over time.

It is important to note that, in general, positive net cash flows are good, but also need to be sufficient to cover the growth in the liabilities (i.e. the Normal Cost as well as interest on the Actuarial Accrued Liability). Typically, when cash flows are assumed to be insufficient to cover the growth in liabilities, the Percent Funded will decline, while future Recommended Contributions will increase.

For this Plan, the Market Value of Assets is less than the Actuarial Accrued Liability for inactive Members. The Fund assets and anticipated investment earnings are not sufficient to cover the benefits payable to the current inactive Members. In addition, there is currently no money set aside for active Member liability. There are two consequences. First, we are limiting the impact of investment earnings on accruing money for the active Members due to utilizing those dollars to pay for the current inactive Members. Second, there is Cash Flow Risk that exists in that a higher portion of the assets is needed to keep up with cash flow out for benefit payments, and a higher relative investment return is required to keep cash flow positive in any given year.

Benefit Payment Risk:

Ideally, Plans' in a sound financial position will have the ratio of annual benefits payments to the Market Value of Assets to be less than the Expected Rate of Return on Investments assumption (i.e. 6.75%). Theoretically, in this case it can be considered that investment returns will fully cover the annual benefit payments, and therefore, all Employer and Member Contributions made to the Fund will be used to pay for future benefit accruals and pay down the existing Unfunded Liability. To the extent that the ratio of the annual benefit payments to the Market Value of Assets increases to above the Expected Rate of Return on Investments assumption, the Plan may experience some additional risks, such as the need to keep assets in more liquid investments, inability to pay down Unfunded Liability, and may lead to Plan insolvency.

As of the Valuation Date, the Maywood Police Pension Fund has a ratio of benefit payments to the Market Value of Assets of 14.08%. In this case, there is considerable concern about the long-term sustainability of the Plan. Significant changes to the Funding Policy should be considered in order for the Plan Sponsor to have the ability to pay all future benefit obligations.



MANAGEMENT SUMMARY

Fund Assets

The results in this report are based on the assets held in the Pension Fund. Assets consist of funds held for investment and for benefit payments as of the Actuarial Valuation Date. In addition, assets may be adjusted for other events representing dollars that are reasonably expected to be paid out from the Pension Fund or deposited into the Pension Fund after the Actuarial Valuation Date as well.

The current Fund assets are unaudited. As of the date of this report, the audit of the Fund assets is not complete, not available, or has not been provided.

The current Fund assets are based on the year-end financials as prepared by the Pension Fund Accountant. The year-end financials represent a full accrual version of the fiduciary fund as of the end of the Fiscal Year, prepared in preparation for the audit. The changes to the fund cash balance as of the Fiscal Year End are non-cash items that can include accrued interest, due/unpaid expenses, prepaids, and other adjustments.

*The Fund
Assets Used in
this Report
are
Unaudited.*

The Actuarial Value of Assets under the Funding Policy is equal to the Market Value of Assets, with unexpected gains and losses smoothed over 5 years. More detail on the Actuarial Value of Assets can be found in the *Actuarial Funding Policies* section of this report.



MANAGEMENT SUMMARY

Demographic Data

Demographic factors can change from year to year within the Pension Fund. Changes in this category include hiring new Members, Members retiring or becoming disabled, inactive Members passing away, and other changes. Demographic changes can cause an actuarial gain (contribution that is less than expected compared to the prior year) or an actuarial loss (contribution that is greater than expected compared to the prior year).

Demographic gains and losses occur when the assumptions over the one-year period for Member changes do not meet our long-term expectation. For example, if no Members become disabled during the year, we would expect a liability gain. If more Members become disabled than anticipated during the year, we would expect a liability loss. Generally, we expect short-term fluctuations in demographic experience to create gains or losses of 1%-3% of the Actuarial Accrued Liability in any given year, but to balance out in the long-term.

“Demographic Risk” occurs when Plan demographic experience differs significantly from expected. Similar to Longevity Risk discussed previously, additional risk is created when demographic experience differs from the assumed rates of disability, retirement, or termination. Under the chosen assumptions, actuarial gains and/or losses will always occur, as the assumptions will never be exactly realized. However, the magnitude of the gain and/or loss and its influence on the Recommended Contribution largely depends on the size of the Plan.

Based on the number of active Members in the Plan, the Recommended Contribution has a moderate risk of having a significant increase due to demographic experience. For example, 1 new disabled Member would typically generate a substantial increase to the Actuarial Accrued Liability, which in turn, may increase the Recommended Contribution.

In the current report, the key demographic changes were as follows:

Retirement: There were 2 Members of the Fund who retired during the year. When a Member retires, the Normal Cost will decrease. Any change in the Actuarial Accrued Liability will be considered when determining the amount to pay towards Unfunded Liability each year. The decrease in the Recommended Contribution in the current year due to the retirement experience is approximately \$19,900.

As inactive Members age and continue to collect benefits, the Fund liability will increase. In the current year, there were 66 inactive Members who maintained their benefit collection status throughout the year. The net increase in the Recommended Contribution in the current year due to the mortality experience is approximately \$91,000.

Salary Increases: As the current contract is in negotiations, a 4.75% COLA increase was applied to all active Member salaries in anticipation of retroactive pay increases upon contract settlement. Salary increases were greater than anticipated in the current year. This caused a decrease in the Recommended Contribution in the current year of approximately \$84,900.



MANAGEMENT SUMMARY

Assumption Changes

We performed a comprehensive study of Police Officers and Police Pension Funds in Illinois. We reviewed the results of the study as well as the demographic experience of the Fund. The actuarial assumptions were changed in the current valuation to the rates shown in the *Actuarial Assumptions* section of this report. The assumptions impacted include:

- Inflation Rate (CPI-U)
- Individual Pay Increases
- Retirement Rates
- Termination Rates
- Disability Rates
- Mortality Rates
- Mortality Improvement Rates
- Marital Assumptions

The above stated assumption changes were made to better reflect the future anticipated experience of the Fund. See the table on the following page for the impact of these changes on the current valuation.

Funding Policy Changes

The Funding Policy was not changed from the prior valuation.

Plan Changes

In the current valuation, we have updated the Plan benefit changes under PA-101-0610 (SB 1300), which went into effect on January 1, 2020. These legislative changes reflect modifications to the Tier II Plan Provisions. A summary of the changes is available upon request. The *Summary of Principal Plan Provisions* section of this report has the updated Plan Provisions.



MANAGEMENT SUMMARY

ACTUARIAL RECOMMENDED CONTRIBUTION – RECONCILIATION

Actuarial Accrued Liability is expected to increase each year for both interest for the year and as active Members earn additional service years towards retirement. Similarly, Actuarial Accrued Liability is expected to decrease when the Fund pays benefits to inactive Members.

Contributions are expected to increase as expected pay increases under the Funding Policy for the Fund.

	Actuarial Liability	Recommended Contribution
Prior Valuation	\$ 65,607,098	\$ 4,125,310
Expected Changes	1,874,095	134,073
Initial Expected Current Valuation	<u>\$ 67,481,193</u>	<u>\$ 4,259,382</u>

Other increases or decreases in Actuarial Accrued Liability (key changes noted below) will increase or decrease the amount of Unfunded Liability in the Plan. To the extent that Unfunded Liability increases or decreases unexpectedly, the contribution towards Unfunded Liability will also change unexpectedly.

	Actuarial Liability	Recommended Contribution
Salary Increases Less than Expected	\$ (811,424)	\$ (84,934)
Demographic Changes	1,080,409	73,318
Assumption Changes	2,000,075	182,908
Plan Changes	527,011	148,652
Asset Return Less than Expected*	-	50,636
Contributions Less than Expected	-	53,547
Total Actuarial Experience	<u>\$ 2,796,071</u>	<u>\$ 424,128</u>
Current Valuation	<u>\$ 70,277,264</u>	<u>\$ 4,683,510</u>

*The impact on the Recommended Contribution due to asset return is on an Actuarial Value of Assets basis.

Key demographic changes were discussed in the *Demographic Data* section of this report.





VALUATION OF FUND ASSETS

Market Value of Assets
Market Value of Assets (Gain)/Loss
Development of the Actuarial Value of Assets
Actuarial Value of Assets (Gain)/Loss
Historical Asset Performance

VALUATION OF FUND ASSETS

MARKET VALUE OF ASSETS

Statement of Assets

	Prior Valuation	Current Valuation
Cash and Cash Equivalents	\$ 303,147	\$ 194,840
Money Market	2,815,144	1,538,850
Fixed Income	7,056,867	8,929,051
Stock Equities	6,882,283	4,155,320
Mutual Funds	7,638,312	10,107,304
Receivables (Net of Payables)	161,305	166,413
Total Market Value of Assets	\$ 24,857,058	\$ 25,091,778

The Total Market Value of Assets has Increased by Approximately \$235,000 from the Prior Valuation.

Statement of Changes in Assets

Total Market Value of Assets - Prior Valuation	\$ 24,857,058
Plus - Employer Contributions	3,560,162
Plus - Member Contributions	393,862
Plus - Return on Investments	(124,190)
Less - Benefit Payments and Refunds	(3,534,101)
Less - Other Expenses	(61,013)
Total Market Value of Assets - Current Valuation	\$ 25,091,778

The Rate of Return on Investments on a Market Value of Assets Basis for the Fund was Approximately (0.74%) Net of Administrative Expense.

The Rate of Return on Investments shown above has been determined as the Return on Investments from the Statement of Changes in Assets, as a percent of the average of the prior and current Market Value of Assets. The Rate of Return on Investments is net of Other Expenses, and has been excluded from the Total Market Value of Assets at the end of the Fiscal Year for this calculation.



VALUATION OF FUND ASSETS

MARKET VALUE OF ASSETS (GAIN)/LOSS

Current Year (Gain)/Loss on Market Value of Assets

Total Market Value of Assets - Prior Valuation	\$ 24,857,058
Employer and Member Contributions	3,954,024
Benefit Payments and Refunds	(3,534,101)
Expected Return on Investments	<u>1,692,024</u>
Expected Total Market Value of Assets - Current Valuation	26,969,005
Actual Total Market Value of Assets - Current Valuation	<u>25,091,778</u>
Current Market Value of Assets (Gain)/Loss	<u>\$ 1,877,227</u>
Expected Return on Investments	\$ 1,692,024
Actual Return on Investments (Net of Expenses)	<u>(185,203)</u>
Current Market Value of Assets (Gain)/Loss	<u>\$ 1,877,227</u>

*The Actual
Return on
Investments on a
Market Value of
Assets Basis was
Less than
Expected for the
Current Year.*

The (Gain)/Loss on the current Market Value of Assets has been determined based on the Expected Rate of Return on Investments as shown in the *Actuarial Assumptions* section of this report.

VALUATION OF FUND ASSETS

DEVELOPMENT OF THE ACTUARIAL VALUE OF ASSETS

Total Market Value of Assets - Current Valuation		\$	<u>25,091,778</u>
Adjustment for Prior (Gains)/Losses			
	<u>Full Amount</u>		
FYE 2020	\$ 1,877,227		1,501,781
FYE 2019	528,387		317,032
FYE 2018	(452,549)		(181,020)
FYE 2017	(469,441)		<u>(93,888)</u>
Total Deferred (Gain)/Loss			<u>1,543,905</u>
Initial Actuarial Value of Assets - Current Valuation		\$	26,635,683
Less Contributions for the Current Year and Interest			-
Less Adjustment for the Corridor			<u>-</u>
Total Actuarial Value of Assets - Current Valuation		\$	<u>26,635,683</u>

The Actuarial Value of Assets is Equal to the Market Value of Assets with Unanticipated (Gains)/Losses Recognized Over 5 Years. The Actuarial Value of Assets is 106.15% of the Market Value of Assets.

ACTUARIAL VALUE OF ASSETS (GAIN)/LOSS

Total Actuarial Value of Assets - Prior Valuation		\$	25,172,482
Plus - Employer Contributions			3,560,162
Plus - Member Contributions			393,862
Plus - Return on Investments			1,104,291
Less - Benefit Payments and Refund			(3,534,101)
Less - Other Expenses			<u>(61,013)</u>
Total Actuarial Value of Assets - Current Valuation		\$	<u>26,635,683</u>

The Rate of Return on Investments on an Actuarial Value of Assets Basis for the Fund was Approximately 4.11% Net of Administrative Expense.

The Actuarial Value of Assets incorporates portions of gains and losses over multiple years.



VALUATION OF FUND ASSETS

HISTORICAL ASSET PERFORMANCE

The chart below shows the historical Rates of Return on Investments for both Market Value of Assets and Actuarial Value of Assets.

	<u>Market Value of Assets</u>	<u>Actuarial Value of Assets</u>
FYE 2020	(0.74%)	4.11%
FYE 2019	4.48%	5.73%
FYE 2018	9.01%	6.30%
FYE 2017	9.47%	5.80%
FYE 2016	(3.16%)	5.27%
FYE 2015	7.90%	7.30%

The historical Rates of Return on Investments shown above were calculated based on the annual Return on Investments, as a percentage of the average value of the assets for the year.

For purposes of determining the average value of assets for the year, the ending Market Value of Assets has been adjusted to net out to the portion related to the Return on Investments themselves. All other cash flows are included.

For purposes of determining the annual Return on Investments we have adjusted the figures shown on the preceding pages. The figures shown on the preceding pages are net of Investment Expenses. We have made an additional adjustment to net out Administrative Expenses. Netting out Administrative Expenses allows us to capture returns for the year that can be used to make benefit payments as part of the ongoing actuarial process.

The adjustments we made are for actuarial reporting purposes only. By netting out Administrative Expenses and capturing Return on Investments that are available to pay benefits, it provides us a comparison to the Expected Rate of Return on Investments, but does not provide a figure that would be consistent with the rates of return that are determined by other parties. Therefore, this calculated Return on Investments should not be used to analyze investment performance of the Fund or the performance of the investment professionals.



VALUATION OF FUND ASSETS

Expected Rate of Return on Investments Assumption

The Expected Rate of Return on Investments for this valuation is 6.75%. Lauterbach & Amen, LLP does not provide investment advice. We look at a variety of factors when reviewing the Expected Rate of Return on Investments assumption selected by the Board. These factors include: historical Rates of Return on Investments, capital market projections performed by the Fund's investment advisors, the Fund's investment policy, capital market forward-looking benchmark expected returns by independent investment companies, rates used by comparable pension systems, and other factors identified in the Actuarial Standards of Practice.

Generally speaking, the ideal assumption for Expected Rate of Return on Investments is one that has a 50% chance of being met over the long-term. If actual returns going forward come in less than expected, the pension system risks deferring contributions to the future that should be made today, and creating additional contribution volatility.

“Investment Risk” is the potential that actual Return on Investments will be different from what is expected. The selected Expected Rate of Return on Investments assumption is chosen to be a long-term assumption, producing a return that, on average, would produce a stable rate of return over a long-term horizon. Actual asset returns in the short-term may deviate from this long-term assumption due to current market conditions. Furthermore, establishing the Expected Rate of Return on Investments assumption may be dependent on the Illinois State Statutes pertaining to the limitations on types of investments Plan Sponsors may use. If the actual annual rates of return are less than the Expected Rate of Return on Investments, actuarial losses will be produced, thus increasing the Plan's Unfunded Liability and, subsequently, future Recommended Contributions.

“Asset/Liability Mismatch” risk is a similar concept as Investment Risk, as it relates to setting the Expected Rate of Return on Investments assumption compared to the actual Return on Investments achieved. The Interest Rate used to discount future Plan liabilities is set equal to the Expected Rate of Return on Investments. It is expected that the selected Interest Rate be a rate that is reasonably expected to be achieved over the long-term. To the extent that the selected Interest Rate to value Plan liabilities is unreasonable, or significantly different than the actual Return on Investments earned over an extended period of time, additional Interest Rate risk is created. For example, determining Plan liabilities at an Interest Rate higher than what is expected to be achieved through investment returns results in Unfunded Liability that is not a true representation of the Plan's condition and Percent Funded. As a result, the Actuarial Accrued Liability determined is an amount smaller than the liability that would be produced with an Interest Rate more indicative of future Expected Rate of Return on Investments. Therefore, the Recommended Contributions under the established Funding Policy may not be sufficient to appropriately meet the true pension obligations.





RECOMMENDED CONTRIBUTION DETAIL

Actuarial Accrued Liability
Funded Status
Development of the Employer Normal Cost
Normal Cost as a Percentage of Expected Payroll
Recommended Contribution
Schedule of Amortization – Unfunded Actuarial Accrued Liability
Actuarial Methods – Recommended Contribution

RECOMMENDED CONTRIBUTION DETAIL

ACTUARIAL ACCRUED LIABILITY

	Prior Valuation	Current Valuation
Active Members	\$ 18,589,686	\$ 18,026,731
Inactive Members		
Terminated Members - Vested	283,917	311,976
Retired Members	33,117,168	37,235,984
Disabled Members	8,744,652	9,946,512
Other Beneficiaries	4,871,675	4,756,061
Total Inactive Members	<u>47,017,412</u>	<u>52,250,533</u>
Total Actuarial Accrued Liability	<u>\$ 65,607,098</u>	<u>\$ 70,277,264</u>

The Total Actuarial Accrued Liability has Increased by Approximately \$4,670,000 from the Prior Valuation.

FUNDED STATUS

	Prior Valuation	Current Valuation
Total Actuarial Accrued Liability	\$ 65,607,098	\$ 70,277,264
Total Actuarial Value of Assets	25,172,482	26,635,683
Unfunded Actuarial Accrued Liability	<u>\$ 40,434,616</u>	<u>\$ 43,641,581</u>
Total Market Value of Assets	<u>\$ 24,857,058</u>	<u>\$ 25,091,778</u>
Percent Funded		
Actuarial Value of Assets	<u>38.37%</u>	<u>37.90%</u>
Market Value of Assets	<u>37.89%</u>	<u>35.70%</u>

The Percent Funded as of the Actuarial Valuation Date is Subject to Volatility on Assets and Liability in the Short-Term.



RECOMMENDED CONTRIBUTION DETAIL

DEVELOPMENT OF THE EMPLOYER NORMAL COST

	Prior Valuation	Current Valuation
Total Normal Cost	\$ 925,431	\$ 984,410
Estimated Member Contributions	(430,732)	(415,847)
Employer Normal Cost	<u>\$ 494,699</u>	<u>\$ 568,563</u>

*At a 100%
Funding Level,
the Normal Cost
Contribution is
Still Required.*

NORMAL COST AS A PERCENTAGE OF EXPECTED PAYROLL

	Prior Valuation	Current Valuation
Expected Payroll	\$ 4,346,442	\$ 4,196,234
Member Normal Cost Rate	<u>9.910%</u>	<u>9.910%</u>
Employer Normal Cost Rate	<u>11.38%</u>	<u>13.55%</u>
Total Normal Cost Rate	<u>21.29%</u>	<u>23.46%</u>

*Ideally, the
Employer
Normal Cost
Rate will Remain
Stable.*

RECOMMENDED CONTRIBUTION

	Prior Valuation	Current Valuation
Employer Normal Cost*	\$ 528,091	\$ 606,941
Amortization of Unfunded Accrued Liability/(Surplus)	<u>3,597,218</u>	<u>4,076,569</u>
Recommended Contribution	<u>\$ 4,125,310</u>	<u>\$ 4,683,510</u>

*The
Recommended
Contribution has
Increased by
13.53% from the
Prior Valuation.*

*Employer Normal Cost Contribution includes interest through the end of the Fiscal Year.



RECOMMENDED CONTRIBUTION DETAIL

SCHEDULE OF AMORTIZATION – UNFUNDED ACTUARIAL ACCRUED LIABILITY

Below is the schedule of remaining amortization balances for the Unfunded Liability.

Unfunded Liability Base	Initial Balance	Date Established	Current Balance	Years Remaining	Payment
Investment (Gain)/Loss	\$ 569,290	4/30/2020	\$ 569,290	15	\$ 50,636
Actuarial (Gain)/Loss	550,385	4/30/2020	550,385	15	48,955
Contribution Experience	428,086	4/30/2020	428,086	15	38,077
Assumption Changes	2,000,075	4/30/2020	2,000,075	15	177,899
Plan Changes	527,011	4/30/2020	527,011	15	46,875
Investment (Gain)/Loss	124,809	4/30/2019	122,133	14	11,462
Actuarial (Gain)/Loss	2,362,268	4/30/2019	2,311,607	14	216,943
Contribution Experience	226,036	4/30/2019	221,188	14	20,758
Assumption Changes	(2,177,246)	4/30/2019	(2,130,553)	14	(199,951)
Investment (Gain)/Loss	93,238	4/30/2018	88,835	13	8,841
Actuarial (Gain)/Loss	548,008	4/30/2018	522,125	13	51,963
Contribution Experience	(490,488)	4/30/2018	(467,322)	13	(46,509)
Initial Unfunded Liability	<u>\$ 40,445,557</u>	4/30/2018	<u>\$ 38,898,721</u>	14	<u>\$ 3,650,621</u>
 Total	 <u>\$ 45,207,030</u>		 <u>\$ 43,641,581</u>		 <u>\$ 4,076,569</u>

The Actuarial (Gain)/Loss can be attributable to several factors including demographic changes, Employer Contribution timing, Member Contribution experience, benefit payment experience, and salary increase experience compared to expectation.

The equivalent single amortization period based on the layered amortization of Unfunded Liability is 14.08 years for the current valuation.



RECOMMENDED CONTRIBUTION DETAIL

ACTUARIAL METHODS – RECOMMENDED CONTRIBUTION

Actuarial Valuation Date	May 1, 2020
Data Collection Date	April 30, 2020
Actuarial Cost Method	Entry Age Normal (Level % Pay)
Amortization Method	Level % Pay (Closed)
Amortization Target	Layered - See Previous Page
Asset Valuation Method	5-Year Smoothed Market Value

The contributions and benefit values of the Pension Fund are calculated by applying actuarial assumptions to the benefit provisions and census data furnished, using the Actuarial Cost Method described. The Actuarial Cost and Amortization Methods allocate the projected obligations of the Plan over the working lifetimes of the Plan Members.

The Recommended Contribution amount shown in this report is based on the methods summarized above. The *Actuarial Funding Policies* section of this report includes a more detailed description of the Actuarial Funding Methods being used.

The Actuarial Funding Methods are meant to provide a systematic process for determining contributions on an annual basis. The methods do not impact the expectation of future benefit payments. The methods only impact the way contributions are made towards future benefit payments.

Different Actuarial Funding Methods may achieve funding goals with differing levels of success. Certain methods are more efficient and more stable on an annual basis.





ILLINOIS STATUTORY MINIMUM CONTRIBUTION

Statutory Minimum Contribution
Funded Status – Statutory Minimum
Actuarial Methods – Illinois Statutory Minimum Contribution

ILLINOIS STATUTORY MINIMUM CONTRIBUTION

STATUTORY MINIMUM CONTRIBUTION

	<u>Current Valuation</u>
Statutory Minimum Contribution	\$3,183,042
Expected Payroll	\$4,196,234
Statutory Minimum Contribution as a Percent of Expected Payroll	75.85%

FUNDED STATUS – STATUTORY MINIMUM

	<u>Current Valuation</u>
Normal Cost	\$1,064,946
Market Value of Assets	\$25,091,778
Actuarial Value of Assets	\$26,635,683
Actuarial Accrued Liability	\$68,063,019
Unfunded Actuarial Accrued Liability	\$41,427,336
Percent Funded	
Actuarial Value of Assets	39.13%
Market Value of Assets	36.87%



ILLINOIS STATUTORY MINIMUM CONTRIBUTION

The Statutory Minimum Contribution is based on Actuarial Funding Methods and funding parameters in the Illinois State Statutes for pension funding. The resulting contribution is lower than the Recommended Contribution for the current year. The lower contribution amount is not recommended because it represents only a deferral of contributions when compared to the Recommended Contribution method.

Actuarial Funding Methods for pensions are best applied to provide a balance between the long-term goals of a variety of stakeholders:

1. Members – the Members are interested in benefit security and having the funds available to pay benefits when retired
2. Employers – cost control and cost stability over the long-term
3. Taxpayers – paying for the services they are receiving from active Members

The Statutory Minimum Contribution methods are not intended to provide a better system in any of the above categories long-term. The parameters are not recommended for a long-term funding strategy.

The Statutory Minimum methods put into place in 2011 were intended to provide short-term budget relief for Employer Contributions. An Employer using the Statutory Minimum parameters for current funding should view the contributions as short-term relief. Our recommendation in this situation is for a Pension Fund and an Employer to work towards a long-term funding strategy that better achieves the long-term funding goals, over a period that does not exceed 3-5 years.

The Securities and Exchange Commission in 2013 used the phrase “Statutory Underfunding” to describe situations where contributions appear to be more manageable in the short-term, but set up future Recommended Contributions that are less likely to be manageable.



ILLINOIS STATUTORY MINIMUM CONTRIBUTION

ACTUARIAL METHODS – ILLINOIS STATUTORY MINIMUM CONTRIBUTION

Actuarial Valuation Date	May 1, 2020
Data Collection Date	April 30, 2020
Actuarial Cost Method	Projected Unit Credit
Amortization Method	Level % Pay (Closed)
Amortization Target	90% Funded Over 20 Years
Asset Valuation Method	5-Year Smoothed Market Value

The contribution and benefit values of the Pension Fund are calculated by applying actuarial assumptions to the benefit provisions and census data furnished, using the Actuarial Cost Method described. The Actuarial Cost and Amortization methods allocate the projected obligations of the Plan over the working lifetimes of the Plan Members.

The Actuarial Funding Methods are meant to provide a systematic process for determining contributions on an annual basis. The methods do not impact the expectation of future benefit payments. The methods only impact the way contributions are made towards future benefit payments.

Different Actuarial Funding Methods may achieve funding goals with differing levels of success. Certain methods are more efficient and more stable on an annual basis.





ACTUARIAL VALUATION DATA

Active Members
Inactive Members
Summary of Monthly Benefit Payments

ACTUARIAL VALUATION DATA

ACTIVE MEMBERS

	Prior Valuation	Current Valuation
Vested	25	23
Nonvested	21	21
Total Active Members	46	44
Total Payroll*	\$ 4,276,942	\$ 4,129,136

*Total Payroll for the current valuation includes assumed 4.75% COLA increases for all active Members, in anticipation of retroactive pay increases upon contract settlement.

INACTIVE MEMBERS

	Prior Valuation	Current Valuation
Terminated Members - Vested	2	2
Retired Members	36	38
Disabled Members	13	13
Other Beneficiaries	17	17
Total Inactive Members	68	70

SUMMARY OF MONTHLY BENEFIT PAYMENTS

	Prior Valuation	Current Valuation
Terminated Members - Vested	\$ 4,266	\$ 4,266
Retired Members	188,247	206,247
Disabled Members	47,790	47,917
Other Beneficiaries	44,084	44,084
Total Inactive Members	\$ 284,387	\$ 302,514

Monthly benefit payments shown for Terminated Members – Vested are not currently in pay status.





ACTUARIAL FUNDING POLICIES

Actuarial Cost Method
Financing Unfunded Actuarial Accrued Liability
Transition Plan
Actuarial Value of Assets

ACTUARIAL FUNDING POLICIES

ACTUARIAL COST METHOD

The Actuarial Cost Method allocates the projected obligations of the Plan over the working lifetimes of the Plan Members.

In accordance with the Pension Fund's Funding Policy the Actuarial Cost Method for the Recommended Contribution basis is Entry Age Normal (Level Percent of Pay). The Entry Age Normal Cost Method is a method under which the Actuarial Present Value of the projected benefits of each individual included in an Actuarial Valuation is allocated on a level basis over the earnings or service of the individual between entry age and assumed exit age. The portion of this Actuarial Present Value allocated to a valuation year is called Normal Cost. The portion of the Actuarial Present Value not provided at an Actuarial Valuation Date by the Actuarial Present Value of future Normal Costs is called the Actuarial Accrued Liability.

The Entry Age Normal method attempts to create a level cost pattern. In contrast to other Actuarial Cost Methods which inherently lead to uneven or less predictable cost patterns, the Entry Age Normal method is generally understood to be less risky in terms of contribution stability from year to year.

The Conference of Consulting Actuaries Public Plans Community produced a "white paper" detailing Funding Policy model practices for public sector pension plans. Under the Level Cost Actuarial Methodology ("LCAM"), one of the principal elements to a Funding Policy is the Actuarial Cost Method. When deciding which Actuarial Cost Method to use, several objectives may be considered, such as the following:

- Each Member's benefit should be funded under a reasonable allocation method by the expected retirement date
- Pay-related benefit costs should reflect anticipated pay at retirement
- The expected cost of each year of service (i.e. Normal Cost) for each active Member should be reasonably related to the expected cost of that Member's benefit
- The Member's Normal Cost should emerge as a level percent of Member compensation
- No gains or losses should occur if all assumptions are met.

Following these criteria, the use of the Entry Age Normal Cost Method (Level Percent of Pay) is a model practice.

FINANCING UNFUNDED ACTUARIAL ACCRUED LIABILITY

The Unfunded Actuarial Accrued Liability may be amortized over a period either in level dollar amounts or as a level percentage of payroll.

When amortizing the Unfunded Actuarial Accrued Liability as a level percentage of payroll, additional risk is incurred since the amortization payments in the early years of the payment period may not be large enough to cover the interest accrued on the existing Unfunded Liability. As a result, the Unfunded



ACTUARIAL FUNDING POLICIES

Liability may increase initially, before the amortization payments grow large enough to cover all interest accruals. Generally speaking, the Plan Sponsor will be required to contribute a larger total contribution amount over the course of the funding period under a level percentage of payroll basis as compared to a level dollar payroll schedule.

The Government Finance Office Association notes that best practices in public pension finance include utilizing amortization periods that do not exceed 20 years. Longer amortization periods elevate the risk of failing to reduce any Unfunded Liability. For example, when the amortization payment in full only covers interest on the Unfunded Liability, but does not reduce the existing Unfunded Liability, the required contribution will increase in future years.

A second principal element under the Level Cost Actuarial Methodology described above is to establish an Amortization Policy that determines the length of time and the structure of the increase or decrease in contributions required to systematically fund the Unfunded Actuarial Accrued Liability. When deciding on the Amortization Policy, several objectives may be considered, such as the following:

- Variations in the source of liability changes (i.e. gains or losses, Plan changes, assumption changes) should be funded over periods consistent with an appropriate balance between the policy objectives of demographic matching and volatility management
- The cost changes in Unfunded Actuarial Accrued Liability should emerge as a level percentage of Member compensation

The LCAM model practices for the Amortization Policy include the following:

- Layered fixed period amortization by source
- Level percent of pay amortization
- An amortization period ranging from 15-20 years for experience gains or losses
- An amortization period of 15-25 years for assumption changes

In accordance with the Pension Fund's Funding Policy for the Recommended Contribution, the Unfunded Actuarial Accrued Liability is amortized by level percent of payroll contributions to a 100% funding target over a layered amortization period of 13 years. See the *Actuarial Methods – Recommended Contribution* section of this report for more detail.

The equivalent single amortization period based on the layered amortization of Unfunded Liability is 14.08 years for the current valuation.

We believe that the amortization period is appropriate for the purposes of this valuation.



ACTUARIAL FUNDING POLICIES

ACTUARIAL VALUE OF ASSETS

The Pension Fund is an ongoing plan. The Employer wishes to smooth the effect of volatility in the Market Value of Assets on the annual contribution. Therefore, the Actuarial Value of Assets is equal to the Market Value of Assets with unanticipated gains/losses recognized over a five-year period.

The Asset Valuation Method is intended to create an Actuarial Value of Assets that remains reasonable in relation to the Market Value of Assets over time. The method produces results that can fall either above or below the Market Value of Assets. The period of recognition is short.

It is intended that the period of recognition is short enough to keep the Actuarial Value of Assets within a decent range of the Market Value of Assets. In the event that the Actuarial Value of Assets exceeds or falls below a 10% corridor of the Market Value of Assets, the additional gain or loss will be recognized immediately.

DRAFT





ACTUARIAL ASSUMPTIONS

Nature of Actuarial Calculations
Actuarial Assumptions in the Valuation Process
Assessment of Risk Exposures
Limitations of Risk Analysis
Actuarial Assumptions Utilized

ACTUARIAL ASSUMPTIONS

NATURE OF ACTUARIAL CALCULATIONS

The results documented in this report are estimates based on data that may be imperfect and on assumptions about future events. Certain Plan Provisions may be approximated or deemed immaterial, and, therefore, are not valued. Assumptions may be made about census data or other factors. Reasonable efforts were made in this valuation to ensure that significant items in the context of the Actuarial Accrued Liability or costs are treated appropriately, and not excluded or included inappropriately.

Actual future experience will differ from the assumptions used in the calculations. As these differences arise, the expense for accounting purposes will be adjusted in future valuations to reflect such actual experience.

A range of results different from those presented in this report could be considered reasonable. The numbers are not rounded, but this is for convenience only and should not imply precision which is not inherent in actuarial calculations.

ACTUARIAL ASSUMPTIONS IN THE VALUATION PROCESS

The contributions and benefit values of the Pension Fund are calculated by applying actuarial assumptions to the benefit provisions and census data furnished, using the Actuarial Cost Method described in the *Actuarial Funding Policies* section of this report.

The principal areas of financial risk which require assumptions about future experience are:

- Expected Rate of Return on Investments
- Patterns of Pay Increases for Members
- Rates of Mortality Among Active and Inactive Members
- Rates of Termination Among Active Members
- Rates of Disability Among Active Members
- Age Patterns of Actual Retirements

Actual experience of the Pension Fund will not coincide exactly with assumed experience. Each valuation provides a complete recalculation of assumed future experience and takes into account all past differences between assumed and actual experience. The result is a continual series of adjustments to the computed Recommended Contribution.

Details behind the selection of the actuarial assumptions can be found in the Actuarial Assumption Summary document provided to the client upon request. The client has reviewed and approved the assumptions as a reasonable expectation of the future anticipated experience under the Plan.



ACTUARIAL ASSUMPTIONS

ASSESSMENT OF RISK EXPOSURES

From time to time it becomes appropriate to modify one or more of the assumptions, to reflect experience trends (but not random year-to-year fluctuations). In addition, Actuarial Standards of Practice require that the Actuary minimally perform a qualitative assessment of key financial and demographic risks as part of the risk assessment process with each annual Actuarial Valuation. The risk assessments we perform include, but are not limited to, the following:

- Periodic demographic experience studies every 3 to 5 years to confirm the ongoing appropriateness of actuarial assumptions
- Highlight the impact of demographic experience over the past year, as well as other sources of change and volatility in the *Actuarial Recommended Contribution – Reconciliation* section of this report
- Detail year-over-year changes in contribution levels, assets, liabilities, and Funded Status in the *Recommended Contribution* and *Funded Status* sections in the *Management Summary* section of this report
- Review any material changes in the census as summarized in the *Actuarial Valuation Data* section of this report
- Provide and discuss the Actuarial Assumption Summary document highlighting the rationale for each key assumption chosen by the Board
- Identify potential Cash Flow Risk by highlighting expected benefit payments over the next 5-year and 10-year periods in the *Asset Growth* section in the *Management Summary* section of this report
- Describe the impact of any assumption, method, or policy change in the *Management Summary* section of this report
- Utilize supplemental information, such as the GASB Discount Rate sensitivity disclosures to understand, for example, what impact an alternative Expected Rate of Return on Investments assumption might have on the estimation of Actuarial Accrued Liability and Funded Status
- Utilize supplemental information, such as the GASB solvency test, to better understand the Cash Flow Risk and long-term sustainability of the Plan.

LIMITATIONS OF RISK ANALYSIS

Since future experience may never be precisely as assumed, the process of selecting funding methods and actuarial assumptions may inherently create risk and volatility of results. A more detailed evaluation of the above risk exposures is beyond the scope and nature of the annual Actuarial Valuation process. For example, scenario tests, sensitivity tests, stress tests, and/or stochastic modeling for multi-year projections to assess the impact of alternative assumptions and methods, or modeling future experience different from the assumptions in these results, are not included in this Actuarial Valuation.

The Maywood Police Pension Fund and/or the Village of Maywood, Illinois should contact the Actuary if they desire a more detailed assessment of any of these forward-looking risk exposures.



ACTUARIAL ASSUMPTIONS

ACTUARIAL ASSUMPTIONS UTILIZED

Expected Rate of Return on Investments	6.75% Net of Administrative Expense
CPI-U	2.25%
Total Payroll Increases	3.25%
Individual Pay Increases*	3.50% - 40.58%

Individual pay increases include a long-term average increase for inflation, average annual increases for promotions, and any additional increases for a step program. Sample rates are as follows:

Service	Rate	Service	Rate
0	40.58%	8	3.50%
1	7.20%	9	3.50%
2	17.06%	10	3.50%
3	15.54%	15	3.50%
4	3.50%	20	3.50%
5	3.50%	25	3.50%
6	3.50%	30	3.50%
7	3.50%	35	3.50%

*Individual pay increases for active Members hired at age 40 or older are assumed annual increases at the ultimate rate reduced by 50 basis points, without adjustments in early service years.

Retirement Rates

100% of the L&A Assumption Study for Police 2020 Cap Age 65. Sample rates are as follows:

Age	Rate	Age	Rate
50	11.00%	53	12.73%
51	11.55%	54	13.37%
52	12.13%	55	14.04%



ACTUARIAL ASSUMPTIONS

Termination Rates

100% of the L&A Assumption Study for Police 2020. Sample rates are as follows:

Age	Rate	Age	Rate
25	8.00%	40	2.17%
30	3.40%	45	1.56%
35	2.79%	50	0.46%

Disability Rates

100% of the L&A Assumption Study for Police 2020. Sample rates are as follows:

Age	Rate	Age	Rate
25	0.00%	40	0.38%
30	0.06%	45	0.53%
35	0.18%	50	0.48%

65% of active Members who become disabled are assumed to be in the Line of Duty.

Mortality Rates

Active Mortality follows the Sex Distinct Raw Rates as developed in the PubS-2010(A) Study. Mortality improvement uses MP-2019 Improvement Rates applied on a fully generational basis.

50% of active Member deaths are assumed to be in the Line of Duty.

Retiree Mortality follows the L&A Assumption Study for Police 2020. These rates are experience weighted with the Sex Distinct Raw Rates as developed in the PubS-2010(A) Study improved to 2017 using MP-2019 Improvement Rates. These rates are then improved fully generationally using MP-2019 Improvement Rates.

Disabled Mortality follows the Sex Distinct Raw Rates as developed in the PubS-2010 Study for disabled participants. Mortality improvement uses MP-2019 Improvement Rates applied on a fully generational basis.

Spouse Mortality follows the Sex Distinct Raw Rates as developed in the PubS-2010(A) Study for contingent survivors. For all rates not provided there (ages 45 and younger) the PubG-2010 Study for general employees was used. Mortality improvement uses MP-2019 Improvement Rates applied on a fully generational basis.



ACTUARIAL ASSUMPTIONS

Marital Assumptions

Active Members: 80% of active Members are assumed to be married. Female spouses are assumed to be 3 years younger than male spouses.

Retiree and Disabled Members: 80% of retiree and disabled Members are assumed to be married. Female spouses are assumed to be 3 years younger than male spouses.

Retiree and Disabled Members: Actual spousal data was utilized for retiree and disabled Members.

DRAFT





SUMMARY OF PRINCIPAL PLAN PROVISIONS

Establishment of the Fund
Administration
Member Contributions
Regular Retirement Pension Benefit
Early Retirement Pension Benefit
Surviving Spouse Benefit
Termination Benefit – Vested
Disability Benefit

SUMMARY OF PRINCIPAL PLAN PROVISIONS

ESTABLISHMENT OF THE FUND

The Police Pension Fund is established and administered as prescribed by “Article 3 – Police Pension Fund – Municipalities 500,000 and Under” of the Illinois Pension Code.

ADMINISTRATION

The Police Pension Fund is administered by a Board of Trustees whose duties are to manage the Pension Fund, determine applications for pensions, authorize payment of pensions, establish rules, pay expenses, invest assets, and keep records.

MEMBER CONTRIBUTIONS

Members contribute 9.910% of pensionable salary.

REGULAR RETIREMENT PENSION BENEFIT

Hired Prior to January 1, 2011

Eligibility: Age 50 with at least 20 years of creditable service.

Benefit: 50% of final salary for the first 20 years of service, plus an additional 2.5% of final salary for each year of service beyond 20 years of service, and not to exceed 75% of final salary. “Final salary” is based on the police officer’s pensionable salary attached to rank held on the last day of service, unless the pensionable salary was greater at some point within the year prior to the last day of service. If so, the pensionable salary is averaged over the last 12 months.

Annual Increase in Benefit: A police officer is entitled to receive an initial increase equal to 1/12 of 3% of the original monthly benefit for each full month that has passed since the pension began. The initial increase date will be the latter of the first day of the month after the pensioner turns age 55 or the first day of the month after the benefit date anniversary. Subsequent increases of 3% of the current monthly benefit will be granted every January 1st thereafter.



SUMMARY OF PRINCIPAL PLAN PROVISIONS

REGULAR RETIREMENT PENSION BENEFIT - CONTINUED

Hired on or After January 1, 2011

Eligibility: Age 55 with at least 10 years of creditable service.

Benefit: 2.5% of final average salary for each year of service, and not to exceed 75% of final average salary. "Final average salary" is determined by dividing the total pensionable salary during 48 consecutive months of service within the last 60 months of service in which total pensionable salary was the highest, by the number of months of service in that period (or by dividing the total pensionable salary during 96 consecutive months of service within the last 120 months of service in which total pensionable salary was the highest, by the number of months of service in that period, if greater). Annual salary for this purpose will not exceed the salary cap, indexed by the lesser of 3% or the CPI-U for the 12 months ending with the September preceding each November 1st. The salary cap will not decrease.

Annual Increase in Benefit: The initial increase date will be the latter of the January 1st after the pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases will be granted every January 1st thereafter. The initial increase and subsequent increases will be the lesser of 3% of the original benefit or ½ of the CPI-U for the 12 months ending with the September preceding each November 1st.

EARLY RETIREMENT PENSION BENEFIT

Hired Prior to January 1, 2011

None.

Hired on or After January 1, 2011

Eligibility: Age 50 with at least 10 years of creditable service.

Benefit: The regular retirement pension benefit reduced by ½ of 1% for each month that the police officer's age is between 50 and 55.

Annual Increase in Benefit: The initial increase date will be the latter of the January 1st after the pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases will be granted every January 1st thereafter. The initial increase and subsequent increases will be the lesser of 3% of the original benefit or ½ of the CPI-U for the 12 months ending with the September preceding each November 1st.



SUMMARY OF PRINCIPAL PLAN PROVISIONS

SURVIVING SPOUSE BENEFIT

Hired Prior to January 1, 2011

Eligibility: Married to an active police officer with at least 8 years of creditable service, a disabled pensioner at the time of death, or a retired pensioner on the last day of service.

Active Line of Duty Death Benefit: An eligible surviving spouse is entitled to receive 100% of the police officer's final pensionable salary attached to rank held on the last day of service.

Non-Duty Death Benefit:

Disabled or Retired Pensioner: An eligible surviving spouse is entitled to receive the pensioner's benefit at the time of death.

Active Member with 20+ Years of Service: An eligible surviving spouse is entitled to the police officer's eligible benefit at the time of death.

Active Member with 10-20 Years of Service: An eligible surviving spouse is entitled to receive 50% of the police officer's pensionable salary attached to rank held on the last day of service, unless the pensionable salary was greater at some point within the year prior to the last day of service. If so, the pensionable salary is averaged over the last 12 months.

Annual Increase in Benefit: None.

Hired on or After January 1, 2011

Eligibility: Married to an active police officer with at least 8 years of creditable service, a disabled pensioner at the time of death, or a retired pensioner on the last day of service.

Active Line of Duty Death Benefit: An eligible surviving spouse is entitled to receive 100% of the police officer's final pensionable salary attached to rank held on the last day of service.

Non-Duty Death Benefit:

Disabled or Retired Pensioner, Active Member with 20+ Years of Service, and Active Member with 10-20 Years of service: An eligible surviving spouse is entitled to receive the greater of 66⅔% of the police officer's earned pension benefit at the time of death or 54% of the police officer's monthly salary at the time of death.

Annual Increase in Benefit: The initial increase date will be the January 1st after the surviving spouse turns age 60. Subsequent increases will be granted every January 1st thereafter. The initial increase and subsequent increases will be the lesser of 3% of the original benefit or ½ of the CPI-U for the 12 months ending with the September preceding each November 1st.



SUMMARY OF PRINCIPAL PLAN PROVISIONS

TERMINATION BENEFIT – VESTED

Hired Prior to January 1, 2011

Eligibility: Age 60 with at least 8 but less than 20 years of creditable service.

Benefit: 2.5% of final salary for each year of service. “Final salary” is based on the police officer’s pensionable salary attached to rank held on the last day of service, unless the pensionable salary was greater at some point within the year prior to the last day of service. If so, the pensionable salary is averaged over the last 12 months.

Annual Increase in Benefit: A police officer is entitled to receive an initial increase equal to 1/12 of 3% of the original monthly benefit for each full month that has passed since the pension began. The initial increase date will be the first day of the month after the benefit date anniversary. Subsequent increases of 3% of the current monthly benefit will be granted every January 1st thereafter.

Hired on or After January 1, 2011

None.

DRAFT



SUMMARY OF PRINCIPAL PLAN PROVISIONS

DISABILITY BENEFIT

Hired Prior to January 1, 2011

Eligibility: Duty or Non-Duty Disability or Occupational Disease Disability with at least 5 years of creditable service.

Benefit: For a duty disability or an occupational disease disability with at least 5 years of creditable service, a police officer is entitled to receive the greater of 65% of final salary or the regular retirement pension benefit at the time of disability. For a non-duty disability, a police officer is entitled to receive 50% of final salary. "Final salary" is based on the police officer's pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: A police officer is entitled to receive an initial increase equal to 3% of the original monthly benefit for each full year that has passed since the pension began. The initial increase date will be the latter of the January 1st after following pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases of 3% of the original monthly benefit will be granted every January 1st thereafter.

Hired on or after January 1, 2011

Eligibility: Duty or Non-Duty Disability or Occupational Disease Disability with at least 5 years of creditable service.

Benefit: For a duty disability or an occupational disease disability with at least 5 years of creditable service, a police officer is entitled to receive the greater of 65% of final salary or the regular retirement pension benefit at the time of disability. For a non-duty disability, a police officer is entitled to receive 50% of final salary. "Final salary" is based on the police officer's pensionable salary attached to rank held on the last day of service.

Annual Increase in Benefit: A police officer is entitled to receive an initial increase equal to 3% of the original monthly benefit for each full year that has passed since the pension began. The initial increase date will be the latter of the January 1st after following pensioner turns age 60 or the January 1st after the benefit date anniversary. Subsequent increases of 3% of the original monthly benefit will be granted every January 1st thereafter.





GLOSSARY OF TERMS

Glossary of Terms

DRAFT

GLOSSARY OF TERMS

GLOSSARY OF TERMS

Actuarial Accrued Liability – The Actuarial Present Value of future benefits based on Members’ service rendered to the Measurement Date using the selected Actuarial Cost Method. It is that portion of the Actuarial Present Value of Plan benefits and expenses allocated to prior years of employment. It is not provided for by future Normal Costs.

Actuarial Cost Method – The method used to allocate the projected obligations of the Plan over the working lifetimes of the Plan Members.

Actuarial Value of Assets – The value of the assets used in the determination of the Unfunded Actuarial Accrued Liability. The Actuarial Value of Assets is related to Market Value of Assets, with adjustments made to spread unanticipated gains and losses for a given year over a period of several years. Actuarial Value of Assets is generally equally likely to fall above or below the Market Value of Assets, and generally does not experience as much volatility over time as the Market Value of Assets.

Asset Valuation Method – A valuation method designed to smooth random fluctuations in asset values. The objective underlying the use of an Asset Valuation Method is to provide for the long-term stability of Employer Contributions.

Funding Policy – A set of procedures for a Pension Fund that outlines the “best practices” for funding the pension benefits based on the goals of the Plan Sponsor. A Funding Policy discusses items such as assumptions, Actuarial Cost Method, assets, and other parameters that will best help the Plan Sponsor meet their goal of working in the best interest of the Plan Members.

Market Value of Assets – The value of the cash, bonds, securities, and other assets held in the pension trust as of the Measurement Date.

Normal Cost – The present value of future benefits earned by Members during the current Fiscal Year. It is that portion of the Actuarial Present Value of benefits and expenses which is allocated to a valuation year by the Actuarial Cost Method.

Unfunded Actuarial Accrued Liability – The excess of the Actuarial Accrued Liability over the Actuarial Value of Assets. The Unfunded Actuarial Accrued Liability is amortized over a period either in level dollar amounts or as a level percentage of projected payroll.





Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS



MEMORANDUM

TO: Village Mayor and Board of Trustees

FROM: Willie Norfleet, Jr.
Village Manager

SUBJECT: Discussion and Consideration to Pay \$318.66 for the Tour De Proviso
Bike Ride

DATE: November 17, 2020

The Village of Maywood took part in bike ride with the Village of Broadview and the Village of Bellwood on October 2020. There was a cost overrun in which the villages plan to share.

Village of Maywood share for the Tour De Proviso Bike Ride for T-shirts, medals, and jerseys was \$318.66.

I am seeking the Board of Trustees approval to pay the Village of Maywood's share of \$318.66 for the Tour De Proviso Bike Ride.

Thank you.

⏪ Reply all ▾ 🗑 Delete 🚫 Junk Block ⋮

Re: Tour De Proviso invoice

WN

Willie Norfleet

Fri 11/6/2020 5:07 PM

To: Miguel Jones; Arlene Ireland

Cc: Lanya Satchell



Good afternoon Trustee Jones:

I will find an account to pay for this activity next week. Thank you.

Willie Norfleet

From: Miguel Jones <mjones@maywood-il.org>
Sent: Friday, November 6, 2020 11:19 AM
To: Arlene Ireland <aireland@maywood-il.org>
Cc: Willie Norfleet <wnorfleet@maywood-il.org>
Subject: Tour De Proviso invoice

Mr. Norfleet –

Happy Friday! I received an invoice (see attached) from the Village of Broadview a couple weeks back related to the Tour de Proviso bike ride back in October. The event was primarily funded by sponsors in Proviso Community Bank however there was a balance remaining that both Broadview (Mayor Thompson), Bellwood (Mayor Harvey) & Maywood (Trustee Jones) agreed to split 3 ways.

Is there an applicable fund we can charge this fee to? If not, no worries. I'll look for other options to satisfy this balance.

Let me know your thoughts.



Village of Broadview

2350 South 25th Avenue
Broadview, IL 60155
708-681-3600
www.broadview-il.gov

INVOICE

#2350-2
DATE October 6, 2020

FOR Tour de Proviso

TO
Village of Maywood
Trustee Miguel Jones
40 Madison Street
Maywood, IL 60153

Description	Amount
T-Shirts/Medals/Jerseys	318.66
Total	318.66

Make all checks payable to Village of Broadview.
If you have any questions concerning this invoice, contact Katrina R. Thompson, Mayor at
708-681-3600 ext. 259 or email ssierra@broadview-il.gov.

THANK YOU FOR YOUR BUSINESS!

MEMORANDUM

TO: Mayor Edwenna Perkins and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: November 11, 2020
RE: Renewal of Cook County Class 8 Real Estate Tax Incentive Designation for the Benefit of Aetna Plywood, Inc., Located at 1401 St. Charles Road, Maywood, Illinois

Per the direction of the Village Board given at the November 4, 2020 Special Village Board Meeting, I have enclosed the following **updated document** for your review, consideration and action at an upcoming Village Board Meeting:

A RESOLUTION APPROVING A RENEWAL OF THE COOK COUNTY CLASS 8 PROPERTY TAX RATE DESIGNATION FOR THE REAL PROPERTY COMMONLY KNOWN AS 1401 ST. CHARLES ROAD, MAYWOOD, ILLINOIS (Aetna Plywood, Inc.)

Amendment to the Resolution

I have updated Section 4 of the Resolution that contains the conditions of approval of the renewal of the Cook County Class 8 Tax Incentive to address the November 4, 2020 discussion and direction of the Village Board by adding a new subsection 4.J, which is shown in red-lined text.

Background

This Ordinance approves a second renewal application for a Cook County Class 8 Tax Incentive filed by Aetna Plywood, Inc. ("Aetna"), the landowner of 1401 St. Charles Road, Maywood, Illinois (the "Subject Property"). Section 4 of the Ordinance contains conditions of approval that Aetna will have to meet and/or maintain to continue to be eligible to receive the tax benefits of the Class 8 Tax Incentive. In 2000, Aetna applied for and received a Cook County Class 8 Tax Incentive relative to the Subject Property (the "2000 Class 8 Tax Incentive") with the passage of Resolution No. R-00-07 by the Village Board. In 2010, Aetna applied for and received a renewal of the Cook County Class 8 Tax Incentive relative to the Subject Property (the "2010 Renewal Class 8 Tax Incentive") with the passage of Resolution No. R-2010-25 by the Village Board.

The incentive terms of a Class 8 Tax Incentive are as follows:

- Initial Property Tax Incentive: Subject Property is assessed at 10% of market value as opposed to 25% of market value for a ten (10) year period, plus 15% of market value in the 11th year and 20% of market value in the 12th year.
- Renewal Property Tax Incentive: Same tax incentive terms and duration. Renewal must be applied for within one of the final 3 years of the 12 year incentive period.

In order for the Class 8 Tax Incentive to be granted, the Village must approve a Resolution expressing its support and consent for the approval, and its determination that the use of the property is necessary and beneficial to the local economy.

If there are any questions, please contact me.

Enclosure

Mike

cc: Viola Mims, Village Clerk (w/ encl.)
Willie Norfleet, Jr., Village Manager (w/ encl.)
Lanya Satchell, Finance Director (w/ encl.)
David Myers, Director of Community Development (w/encl.)
Angela Smith, Business Development Coordinator (w/ encl.)

**A RESOLUTION APPROVING A RENEWAL OF
THE COOK COUNTY CLASS 8 PROPERTY TAX RATE DESIGNATION FOR THE
REAL PROPERTY COMMONLY KNOWN AS 1401 ST. CHARLES ROAD, MAYWOOD, ILLINOIS,
(Aetna Plywood, Inc.)**

WHEREAS, the Cook County Board of Commissioners has amended the Cook County Real Property Classification Ordinance to provide real estate tax incentives to property owners who build, rehabilitate, enhance and occupy property which is located within Cook County and which is used for commercial, manufacturing and/or industrial purposes; and

WHEREAS, the President and Board of Trustees of the Village (“Village Board”), consistent with the Cook County Real Property Classification Ordinance, as amended, desire to induce industry to continue to locate and expand in the Village by offering financial incentives in the form of property tax relief; and

WHEREAS, Aetna Plywood, Inc., an Illinois corporation (“Aetna”), is currently operating a facility at 1401 St. Charles Road in the Village of Maywood, Cook County, Illinois (the “Subject Property”); and

WHEREAS, the Subject Property is legally described as follows:

Lot 1 in Maywood Business Center, being a Subdivision of that Part of the
Northeast Quarter (1/4) of Section 10, Township 39 North, Range 12, East of the
Third Principal Meridian, in Cook County, Illinois.

A copy of a Plat of Survey of the Subject Property dated February 15, 2008 and the Legal Description of the Subject Property are attached hereto as **Exhibit “A”** and made a part hereof; and

WHEREAS, in 2000, Aetna applied for and received a Cook County Class 8 Tax Incentive (the “2000 Class 8 Tax Incentive”) relative to the Subject Property with the passage of Resolution No. R-00-07 by the Village Board. In 2010, Aetna applied for and received a renewal of the Cook County Class 8 Tax Incentive relative to the Subject Property (the “2010 Class 8 Tax Incentive”) with the passage of Resolution No. R-2010-25 by the Village Board; and

WHEREAS, the 2010 Class 8 Tax Incentive is about to expire, and an application for a renewal of the Class 8 Tax Incentive (“2020 Class 8 Tax Incentive”) relative to the Subject Property, to commence in 2023, may be filed with the Office of the Cook County Assessor by Aetna within the final three (3) years of the current life of the 2010 Class 8 Tax Incentive. Aetna has or will file the renewal application for the Class 8 Tax Incentive for the Subject Property with the Office of the Cook County Assessor. A copy of the application is on file with the Village Clerk’s Office and is incorporated herein by reference; and

WHEREAS, if the 2020 Class 8 Tax Incentive is approved, the real estate tax rate will be reduced to 10% of market value for an additional ten (10) year period, followed by 15% and 20% levels for two subsequent phase-out years; and

WHEREAS, Aetna has requested that the Village indicate its consent to and support for the 2020 Class 8 Tax Incentive in order to assist with and encourage the continued redevelopment and use of the Subject Property; and

WHEREAS, pursuant to the Cook County Real Property Classification Ordinance, as part of such application, the Village must approve a Resolution expressing its support and consent for the renewal of the Class 8 Tax Incentive and its determination that the use of the property is necessary and beneficial to the local economy; and

WHEREAS, the Subject Property will, upon approval of the renewal application for the Cook County Class 8 Tax Incentive, continue to be occupied and utilized by Aetna for commercial, manufacturing and/or industrial purposes, and will provide employment within the Village; and

WHEREAS, as a condition of approval of the renewal of the Cook County Class 8 Tax Incentive and continuation of the real estate property tax benefits of the Cook County Class 8 Tax Designation, Aetna agrees to comply with the conditions set forth below in Section 4. Aetna has signed the attached Acknowledgement, which confirms its agreement to comply with the conditions of approval set forth in Section 4 below in exchange for the Village Board's approval of the renewal of the Cook County Class 8 Tax Incentive. A copy of the Acknowledgement is attached hereto as **Exhibit "B"** and made a part hereof; and

WHEREAS, at an October 20, 2020 public meeting, the President and Board of Trustees of the Village of Maywood granted preliminary approval of the renewal of the Cook County Class 8 Tax Incentive and continuation of the real estate property tax benefits of the Cook County Class 8 Tax Designation after consideration of comments made by Aetna, Village staff and the public, provided that Aetna complied with the conditions of approval set forth in Section 4 below; and

WHEREAS, at a November 4, 2020 public meeting, the President and Board of Trustees of the Village of Maywood granted final approval of the renewal of the Cook County Class 8 Tax Incentive and continuation of the real estate property tax benefits of the Cook County Class 8 Tax Designation, subject to the conditions of approval set forth below in Section 4 of this Resolution, after consideration of the request of the Owner and input by Village staff and the public. The Village President and Board of Trustees of the Village of Maywood expressly state their support for and consent to the approval of the renewal application for the Cook County Class 8 Tax Incentive relative to the Subject Property so that it continues to receive a Cook County Class 8 Eligibility Designation, and find and determine that the continued use of the Subject Property by Aetna is necessary and beneficial to the local economy, and find such support and consent to be in the best interests of the Village and its residents and other property owners.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COUNTY OF COOK, STATE OF ILLINOIS, AS FOLLOWS:

SECTION 1: Subject to Aetna's compliance with the conditions of approval set forth below in Section 4, the President and Board of Trustees of the Village of Maywood find that the Subject Property is appropriate for a Cook County Class 8 Tax Incentive benefit pursuant to the Cook County Real Property Classification Ordinance, as amended.

SECTION 2: Subject to Aetna’s compliance with the conditions of approval set forth below in Section 4, the President and Board of Trustees further find that the approval of the renewal application for the Cook County Class 8 Tax Incentive for the Subject Property commonly known as 1401 St. Charles Road, Maywood, Cook County, Illinois is necessary for continued occupancy and use of the Subject Property, and that the continued occupancy and use of the Subject Property by Aetna Plywood, Inc. for commercial, manufacturing and/or industrial purposes is necessary and beneficial to the local economy.

SECTION 3: Pursuant to the Cook County Real Property Classification Ordinance, as amended, the President and Board of Trustees approve, support and consent to the renewal application for the Cook County Class 8 Tax Incentive by Aetna Plywood, Inc. for the Subject Property commonly known as 1401 St. Charles Road, Maywood, Cook County, Illinois, so that it continues to receive a Cook County Class 8 Eligibility Designation, subject to Aetna’s compliance with the conditions of approval set forth below in Section 4.

SECTION 4: As a condition of approval of the renewal of the Cook County Class 8 Tax Incentive and continuation of the real estate property tax benefits of the Cook County Class 8 Tax Designation, Aetna agrees to comply with the following conditions:

- A. Continue to occupy and utilize the Subject Property for commercial, manufacturing and/or industrial purposes, including but not limited to continuation of its current business activities.
- B. Continue to provide employment opportunities to Village residents.
- C. Provide and/or participate in job training and job advancement programs that allow for the hiring, promotion and retention of Village residents.
- D. Hire qualified Village residents whenever possible.
- E. Continue to participate in and support Maywood community initiatives and events and Village partnerships that promote the health, welfare and safety of the Village and its residents.
- F. Participate in an infrastructure partnership that directly impacts the promotion of better infrastructure for residents in Maywood neighborhoods outside of the TIF.
- G. Provide and/or participate in programs and initiatives that promote business development, economic development and workforce development opportunities within the Village.
- H. If Aetna determines that a building addition can be supported by its projected business operations, Aetna agrees to construct the previously planned, approximately 35,000 square foot on-site building addition, or such other on-site building addition sized to its projected business needs.
- I. If the building addition is constructed, acquire, expand, locate and operate new equipment and hire additional personnel to work within the building addition once the occupancy permit is issued by the Village.
- J. Provide written semi-annual status reports to the Village Board, or additional status reports as requested by the Village Board, that detail Aetna’s on-going, commercially reasonable efforts and progress in meeting the goals and objectives set forth above in Condition A through Condition I. The reports shall contain illustrative information and data pertaining to the status of Aetna’s on-going, commercially reasonable efforts and progress in meeting the goals and objectives set forth above in Condition A through Condition I; however, Aetna’s proprietary and/or confidential information and data shall not be included in the reports. Aetna’s management team shall appear before and deliver each status report to the Village Board at a public Village Board meeting.
- J.K. Complete, sign and file the Renewal Application for the Cook County Class 8 Tax Incentive, including the Affidavit regarding compliance with the Cook County Living Wage Ordinance, along

with a certified, executed copy of this Resolution and such other documents required by Cook County.

K.L. Sign the attached Acknowledgement, which confirms Aetna’s agreement to comply with the Section 4 conditions in exchange for the Village Board approval of the renewal of the Cook County Class 8 Tax Incentive. A copy of the Acknowledgement is attached hereto as **Exhibit “B”** and made a part hereof.

SECTION 5: Upon approval and execution of this Resolution, the Clerk of the Village of Maywood is authorized to and shall immediately send a certified copy of this Resolution to the Office of the Cook County Assessor, Room 312, County Building, Chicago, Illinois 60602, or to such other appropriate Cook County office for filing purposes.

SECTION 6: This Resolution shall be effective immediately upon its passage and approval, or as otherwise provided by law.

ADOPTED this 4th day of November, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 4th day of November, 2020, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

Edwenna Perkins, Village President

ATTEST:

Viola Mims, Village Clerk

Exhibit "A"

**Legal Description of the Subject Property
and
Plat of Survey dated February 15, 2008**

Lot 1 in Maywood Business Center being a Subdivision of that Part of the Northeast Quarter (1/4) of Section 10, Township 39 North, Range 12, East of the Third Principal Meridian, in Cook County, Illinois.

PIN: 15-10-226-004-0000.

Address: 1401 St. Charles Road, Maywood, Cook County, Illinois 60153.

Exhibit "B"

**Acknowledgement of Conditions of Approval of
Cook County Class 8 Tax Incentive Renewal signed by Owner**

(attached)

**ACKNOWLEDGEMENT OF CONDITIONS OF APPROVAL OF
COOK COUNTY CLASS 8 TAX INCENTIVE RENEWAL SIGNED BY OWNER**

I, the undersigned Applicant and Owner of Aetna Plywood, Inc., agree to comply with and fulfill each and every term, condition and obligation set forth in the above Resolution, in exchange for the Maywood Village Board's approval of the renewal of the Cook County Class 8 Tax Incentive Designation for the Subject Property, including each of the conditions set forth in Section 4 of the above Resolution.

Applicant / Owner of Aetna Plywood, Inc.

By: _____
Name: Jon Minnaert

Title: President of Aetna Plywood, Inc.

Date: _____, 2020

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Viola Mims, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. ____

**A RESOLUTION APPROVING A RENEWAL OF
THE COOK COUNTY CLASS 8 PROPERTY TAX RATE DESIGNATION FOR THE
REAL PROPERTY COMMONLY KNOWN AS 1401 ST. CHARLES ROAD, MAYWOOD, ILLINOIS,
(Aetna Plywood, Inc.)**

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 4th day of November, 2020, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 4th day of November, 2020.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 4th day of November, 2020.

Viola Mims, Village Clerk

[SEAL]