

# Finance Committee Meeting

Monday, May 13, 2024 7:30 AM

Faribault Public Schools District Office, 710 17th Street SW, Faribault, MN 55021

## I. Business Items

I.A. Finance Committee Minutes 4/15/2023

I.B. Food Service Fund Balance Update

## II. Contracts, Agreements, Bids and Grants for Review

II.A. Approval to Purchase Apple products for FY25 **Presenter:** Mike Berding

II.B. Approval of Fiscal Year 24-25 Nerstrand Nurse Contract

II.C. Approval of Fiscal Year 24-25 Nerstrand Maintenance Contract

II.D. Approval of Fiscal Year 24-25 Nerstrand I.T. Contract

II.E. Approval of Fiscal Year 24-25 Nerstrand Lease Contract

II.F. Approval of Fiscal Year 24-25 Nerstrand Food Service Contract

II.G. Approval of the SFM Worker's Compensation Policy

II.H. Approval of the 2024 LTFM 10 Year Plan

II.I. Approval of the Third Party Medical Assistance Billing Contract - Teresa Rome for FY25 **Presenter:** Rob Dehnert

II.J. Approval of two additional FTE EL Teachers in Fiscal Year 24-25 **Presenter:** Rob Dehnert

## III. Financial Performance

III.A. FY24 Monthly Student Counts

III.B. April 2024 Investment Report

III.C. April 2024 Comparative Financial Report

III.D. April 2024 Analytics

## IV. Financial Strategies

V. **Next Meeting: Monday, June 17, 2024 at 7:30 a.m.**

VI. **Adjourn - ACTION**

## FINANCE COMMITTEE MINUTES

This meeting was held remotely via Google Meet  
April 15, 2024 at 7:30 a.m.

Members in Attendance: John Bellingham, Jamie Bente, Dave Campbell, Stacy Fox, Scott Gerdes, Lynda Boudreau, Chad Wolff, Rob Dehnert, Meghan Knutson and Brett Martindale

Others in Attendance: Amy Bouma, Zach Pruitt, Katelynn Beaupre, Barbara Sorum

Members Absent: Roxanne Hill, Jason Engbrecht, Joel Olson

This meeting was called to order at 7:30 a.m.

- I. Business Items
  - a. Motion by Mr Wolff to approve the minutes from the March 11, 2024 Finance Committee Meeting, seconded by Mr Bente. Motion passed.
  
- II. Contracts, Agreements, Bids and Grants for Review
  - a. Approval of the Spanish Department international field trip to take place during the 2025-2026 school year. Katelynn Beaupre and Barbara Sorum presented their Spanish Department field trip to Costa Rica in which they will be using the same travel company as in the past. This is an 8 day trip over spring break in 2026. The main purpose of the trip is for students to practice speaking the language and for the students to take in the culture. The cost will be \$4k per student funded by parents and other fundraising opportunities. Motion to approve by Mr Campbell and seconded by Mr Bente. Motion passed.
  - b. Approval of the Adult Education College and Career Navigator position. Mr Pruitt presented a need for a new position at the FEC due to increased student enrollment in the Adult Basic Education program. This position will help students with their next steps and pathways. This will be funded by grants and community education dollars and not by the general fund. Note: Non-funding by the general fund was reiterated. Motion to approve by Mr Wolff and seconded by Ms Beaudrea. Motion passed.
  - c. Approval of the Grow Your Own Coordinator position. Mr Pruitt presented the need for a new position in order to help this program successfully navigate the grant funding and also to ensure that the participants are successful in the program itself. This position will be funded by a grant and will not come from the general fund. Ms Boudrea stated her support of this program because it provided equal support to all students. Mr Bellingham commented his full support in the Grow Your Own program as well and provided the motion to approve. It was seconded by Mr Campbell. Motion carried.
  - d. Approval of the Healthy Community Initiative contract. Mr Pruitt shared that Faribault Public Schools and HCI have had a contract in place for a number of

years and this would be a continuation of that for the next two years. The Realizing Individual Student Excellence (RISE) program helps students get back on-track to graduate. Motion to approve by Mr Bente and seconded by Mr Bellingham. Motion carried.

III. Financial Performance

- a. March Student Counts: Mr Gerdes presented that we're down by 15 students as compared to what we have budgeted for. Over the next month, we'll determine if we need to adjust the budget based on the number of students.
- b. March Comparative Report: Mr Gerdes presented that gas and snow removal are still down due to the unusually warm winter. Self-insurance is positive now as of March, showing \$51,000 revenue over expenses.
- c. March Investment Report: Our cash and investments have increased by just under 1 million dollars, up from February.
- d. March Analytics: This year we are working off of a lot more state revenue in FY24 and less federal funding mainly due to ESSER funds ending at the end of this year. Local revenue is up due the bond sales in March. Also, the economy is in better shape this year as we have seen increased revenue due to interest on our investments. Mr Gerdes noted his frustration with the rules and interpretations of rules regarding the food service fund (02) and that he had a meeting with the Department of Ed. Mr Gerdes had them tour the buildings and requested insight on how we can try to spend down those funds to be in compliance with MDE regulations on Food Service Funds.

IV. Financial Strategies

V. Next Meeting Monday April 15, 2024 at 7:30 am.

VI. Motion by Ms Boudreau to adjourn the meeting, second by Ms Fox. Meeting adjourned at 8:13 a.m.

*Respectfully submitted by Brett Martindale*



***WE ARE FARIBAULT***



# Device Refresh FY25

**Middle School iPads**  
**Secondary Staff Macbooks**  
**Apple TVs**



# Secondary Staff

## Current Setup

Elementaries - Macbook Air, Apple TVs

Secondary - HP Elitebook 360, Screenbeams

Some teachers are piloting aTV and Macbooks

## Need for Update

Screenbeams have volatile consistency

Increased mobility, same structure everyone in the district.



# Middle School iPads

## Current Setup

iPad, 8th Gen

Griffin Survivor Cases

Pay 3rd Party per repair

## Need for Update

8th Gen plagued with Battery Issues

3rd Party repairs over \$40,000 (and anticipating more)

Case is not rugged and warrants top cover removal



# Recommendation

## Secondary Staff

Macbook Air M2, 8GB ram / 256GB

Apple TV 4K

## Middle School iPads

iPad 9th Gen

Logitech Combo 3 Keyboard Case

4yr AppleCare+ (2 repair/year for 4 years, no charge)



# Cost

## Secondary Staff

200 Macbooks - \$175,800

160 Apple TVs - \$23,840

\$520,205

- \$59,000 (Purchased FY24)

- \$60,000\* (less iPad G8 sales)

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\$401,205 (budgeted for FY25)

## Middle School iPads

700 iPads, Cases, AppleCare

\$320,565

# **Questions?**



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

TO: Jamie Bente, Superintendent  
School Board

FROM: Scott Gerdes  
Director of Finance & Operations

DATE : May 13, 2024

RE: Nursing Contract for Nerstrand Charter School

Please consider approving the Purchase of Service Agreement between Faribault and Nerstrand Charter School for the purchase of School Nurse Supervisory services during the 2024-25 school year. Currently, the Nurse Coordinator is an employee of the Faribault Public Schools. Nerstrand Charter School would like to purchase approximately 15 hours of nursing services from Faribault Public Schools at her hourly rate and an eight percent administrative fee.

If you have any questions, please contact me. Thanks!



## Mission Statement

*"Faribault Public Schools provides a high-quality and equitable education that nurtures, inspires, challenges and empowers all students to engage and grow as learners and citizens"*

## Purchase of Service Agreement

This is a purchase of service agreement between the Faribault Public School, 710 17<sup>th</sup> Street SW, Faribault, MN 55021 ("Provider") and the Nerstrand Elementary Charter School, PO Box 156, 205 S 2<sup>nd</sup> Street, Nerstrand, MN 55053 ("Purchaser").

1. The Purchaser is in need of Licensed School Nurse consultation services during the 2023-24 school year to provide consultation for LPN and/or Health Paraprofessional Services to students enrolled in the Nerstrand Elementary Charter School
2. The Provider agrees to provide Licensed School Nurse consultation services to the Purchaser for Fifteen (15) hours during the 2024-2025 school year.
3. The Purchaser agrees to pay an hourly rate based on the actual salary and benefits plus an administrative fee of 8.0%.
4. Services will not be provided on dates when the Faribault Public Schools are not in session, unless agreed to by the Director of Special Services for the Provider.
5. The Purchaser is responsible for providing substitute LPN or Health Paraprofessional services.
6. Each party shall be responsible for its own acts and behaviors, and the results thereof.
7. Either party may terminate this agreement at any time, with or without cause, upon 30 days written notice to the other parties.
8. During the course of this Agreement, the Purchaser shall have and keep in force a comprehensive general liability policy, including professional errors and omission coverage. The limits of such policies will, at a minimum, be in the amounts set forth in Minnesota Statutes Section 446.04, as amended.
9. The parties agree that the Purchaser is solely responsible for the provision of Licensed School Nursing services including training and delegation of services for students attending the Nerstrand Elementary Charter School. The Provider's only obligation is to provide the services set forth in this Agreement. The Purchaser agrees to indemnify, save, and hold, the Provider, it's employees, officers, directors, subcontractors, and agent harmless against any and all claims, demands, suits, costs, judgements, or other forms of liability, actual or claimed, including attorney's fees, in connection with any special education or related services provided to students enrolled in the Nerstrand Elementary Charter School. The Purchaser's duty to indemnify as set out in this paragraph includes, but is not limited to, any injury or alleged injury resulting from any actual or alleged violation of the United States Constitution, Minnesota Constitution, Individuals with Disabilities Education Act ("IDEA"), Section 1983 of the Civil Rights Act ("Section 1983"), The Minnesota Human Rights Act ("MHRA"), Minnesota Statute, Chapter 125A, and any other Federal, State, and /or local laws and / or proceeding

within the purview of this Paragraph brought against the Provider, it's provision in this Agreement, the Purchaser shall not settle or compromise any claim against the Provider without the Provider's written approval. The Parties agree and acknowledge that the Purchaser's duty to defend and indemnify the Provider survives the termination and / or expiration of this Agreement.

10. Payment

- a. The Purchaser will pay the Provider for all services performed by the Provider under this contract as follows:
  - i. Services reimbursed on this agreement include assessments, travel time, consultation with staff, direct services.
  - ii. Hours of services that exceed the total hours to this agreement will be documented and billed to Nerstrand Elementary Charter School.
  - iii. Services will be provided at the school in which the student is enrolled unless otherwise agreed upon by the Director of Services.
  - iv. Invoices for the services will be sent to the Nerstrand Elementary Charter School.
  - v. All payments for services will be made to Faribault Public Schools, 710 17<sup>th</sup> Street SW, Faribault, MN 55021.

11. Miscellaneous

- a. This Agreement has been entered into by the parties in the State of Minnesota and shall be construed and enforced in accordance with the laws of the State of Minnesota.
- b. This Agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all prior agreement and understandings, whether written or oral, between the parties relating to such subject matter.
- c. This Agreement may be terminated by either party with 30 days written notice.
- d. This Agreement cannot be amended or changed except in writing executed by both parties.

**Purchaser: Nerstrand Elementary Charter School**

**Provider: Faribault Public Schools**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

TO: Jamie Bente, Superintendent  
School Board

FROM: Scott Gerdes  
Director of Finance and Operations

DATE : May 13, 2024

RE: Custodial Contract for Nerstrand Charter School

Please consider approving the Purchase of Service Agreement between Faribault Public Schools and Nerstrand Charter School for the purchase of custodial services during the 2024-25 school year. Currently, all custodial and health and safety services are provided by employees of the Faribault Public Schools. Faribault Public Schools bills a contract rate and an eight percent administrative fee.

If you have any questions, please contact me. Thanks!

SERVICE AGREEMENT  
BETWEEN NERSTRAND ELEMENTARY SCHOOL  
AND INDEPENDENT SCHOOL DISTRICT #656

SERVICE

IT IS HEREBY AGREED, for the 2024-2025 school year the following services will be provided by staff employed by the School District:

<u>Service:</u>	Salary & Benefits
Custodial Services	Responsibility of <u>Nerstrand Elementary School:</u> .925 FTE

RELATIONSHIP

The employee shall remain solely the employee of the School District. The hiring, evaluation, and termination of such employee shall be the responsibility of the School District. In the event that said employee is unable to fulfill said assignment to Nerstrand Elementary School, the School District reserves the right to alter the person(s) providing services under this agreement, after consultation with representatives of Nerstrand Elementary School. Thus, the cost of providing services may vary according to the applicable salary and benefits of those persons providing services. The School District will also cover all health and safety monitoring of any equipment or structures owned by the School District.

PAYMENT

The contracting school, Nerstrand Elementary School, shall pay to the School District as invoiced an amount equal to the percentage of salary and benefits for the employees noted above.

ADMINISTRATIVE FEE

Nerstrand Elementary School shall pay Faribault Public Schools a yearly administrative fee of 8%. The fee will be applied to the total cost of this contract and invoiced at the same time as the other costs of the contract are invoiced.

TERM

The agreement shall be in effect for one school year and is to be renegotiated annually. The school year shall be July 1, 2024, to June 30, 2025. Further, this agreement can only be amended in whole or in part during the time it is in effect by mutual agreement of both parties. If this contract is not to be renewed by either party, said party wishing to non-renew must notify the other party by April 1, 2025.

NOTICE

All notices required to be given under this agreement shall be in writing and be addressed to either the Chair of the School Board of the School District or the Chair of the Board of Directors of Nerstrand Elementary School. All notices required to be provided on a specific day or date shall be considered as timely if postmarked on or before the due date.

WAIVER

The waiver by the School District or Nerstrand Elementary School or any provision of this agreement in a particular instance does not constitute a waiver overall. Both parties, rather, continue to reserve all of its rights pursuant hereto at all times.

HEREBY, this agreement is approved by the following:

INDEPENDENT SCHOOL DISTRICT 656

NERSTRAND ELEMENTARY SCHOOL

\_\_\_\_\_  
CHAIR OF THE BOARD

\_\_\_\_\_  
CHAIR OF THE BOARD

\_\_\_\_\_  
CLERK OF THE BOARD

\_\_\_\_\_  
SECRETARY OF THE BOARD

\_\_\_\_\_  
DATE OF BOARD APPROVAL

\_\_\_\_\_  
DATE OF BOARD APPROVAL



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

TO: Jamie Bente, Superintendent  
School Board

FROM: Scott Gerdes  
Director of Finance and Operations

DATE : May 13, 2024

RE: Technology Contract for Nerstrand Charter School

Please consider approving the Purchase of Service Agreement between Faribault Public Schools and Nerstrand Charter School for the purchase of technology services during the 2024-25 school year. Currently, network and workstation support is provided by employees of the Faribault Public Schools. The number of hours that Nerstrand Charter School would like to purchase varies from year to year. Faribault Public Schools bills an hourly rate and an eight percent administrative fee.

If you have any questions, please contact me. Thanks!

SERVICE AGREEMENT  
BETWEEN NERSTRAND ELEMENTARY SCHOOL  
AND FARIBAULT PUBLIC SCHOOLS

SERVICE

IT IS HEREBY AGREED, for the 2024-2025 school year, technical support services will be provided as follows: 1) Data Technician services will be provided by staff employed by Faribault Public Schools. Nerstrand will be billed for the actual hours of work performed for Data Technician Services, either on or off site, at the employee's hourly rate. 2) Infrastructure services (internet, phones, internet filter, fire wall) at actual annual cost; and 3) Software services (Destiny Library Manager, AVG Virus Scan, Microsoft Office) at actual annual cost.

RELATIONSHIP

The Data Technicians shall remain solely the employees of the Faribault Public Schools. The hiring, evaluation, and termination of such employees shall be the responsibility of the School District. In the event that said employees are unable to fulfill said assignment to Nerstrand Elementary School, the School District reserves the right to alter the person(s) providing services under this agreement, after consultation with representatives of Nerstrand Elementary School. Thus, the cost of providing services may vary according to the applicable salary and benefits of those persons providing services.

PAYMENT

The contracting school, Nerstrand Elementary School, shall pay to the School District as invoiced an amount not to exceed the hourly rate times the actual hours of work performed for Nerstrand Elementary for data technician services. For infrastructure and software services, Nerstrand Elementary School shall pay to the School District as invoiced based on the actual cost of the services.

ADMINISTRATIVE FEE

Nerstrand Elementary School shall pay Faribault Public Schools a yearly administrative fee of 8%. The fee will be applied to the total cost of this contract and invoiced at the same time as the other costs of the contract are invoiced.

TERM

The agreement shall be in effect for one school year and is to be renegotiated annually. The school year shall be July 1, 2024 to June 30, 2025. Further, this agreement can only be amended in whole or in part during the time it is in effect by mutual agreement of both parties. If this contract is not to be renewed by either party, said party wishing to non-renew must notify the other party by April 1, 2025.

NOTICE

All notices required to be given under this agreement shall be in writing and be addressed to either the Chair of the School Board of the School District or the Chair of the Board of Directors of Nerstrand Elementary School. All notices required to be provided on a specific day or date shall be considered as timely if postmarked on or before the due date.

WAIVER

The waiver by the School District or Nerstrand Elementary School or any provision of this agreement in a particular instance does not constitute a waiver overall. Both parties, rather, continue to reserve all of its rights pursuant hereto at all times.

HEREBY, this agreement is approved by the following:

FARIBAULT PUBLIC SCHOOLS  
DISTRICT #656

NERSTRAND ELEMENTARY SCHOOL

\_\_\_\_\_  
CHAIR OF THE BOARD

\_\_\_\_\_  
CHAIR OF THE BOARD

\_\_\_\_\_  
CLERK OF THE BOARD

\_\_\_\_\_  
SECRETARY OF THE BOARD

\_\_\_\_\_  
DATE OF BOARD APPROVAL

\_\_\_\_\_  
DATE OF BOARD APPROVAL



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

TO: Jamie Bente, Superintendent  
Finance Committee  
School Board Members

FROM: Scott Gerdes  
Director of Finance and Operations

DATE: May 13, 2024

RE: 2023-24 Nerstrand Charter School Lease

Attached you will find a lease agreement for our building in Nerstrand. Nerstrand Charter School would like to continue to lease this building. The lease agreement is a one-year agreement. The amount is \$164,250, for FY25.

If you have any questions, please contact me. Thanks!

## **Building Lease**

THIS LEASE AGREEMENT, Made and entered into the 1<sup>st</sup> day of July, 2024 by and between Independent School District #656 hereinafter referred to as "School District" whose address is 710 17<sup>th</sup> St SW, Faribault, MN 55021 and Nerstrand Charter School whose address is 205 South Second Street, Nerstrand, MN 55053.

WITNESS THAT:

- 1) **PREMISES TO BE LEASED:** Nerstrand Elementary School including the building, storage area, and adjacent grounds.
- 2) **TERM:** The term of this lease shall begin on the 1<sup>st</sup> day of July 2024 and shall continue for a period of twelve months, ending on June 30, 2025 with ongoing renewals with mutual agreement between the School District and Nerstrand Charter School.
- 3) **RENT:** The basic rent for the leased property shall be \$164,250 payable in monthly installments of \$13,687.50 due the 1<sup>st</sup> day of each month beginning July 2024.
- 4) **USE:** During the term of this lease the property shall be used only for operating Nerstrand Charter School and for its activities. All other rental of this facility shall be coordinated with Nerstrand Charter Schools
- 5) **CARE AND MAINTENANCE OF PREMISES:** Landlord shall be solely responsible and liable for all major repairs necessary to maintain the structural integrity of the interior and exterior of the building; to maintain all heating, cooling, electrical and plumbing systems efficient working order; and to repair and replace as necessary. The landlord shall comply with all laws. Landlord will also be responsible for all health and safety testing and monitoring.
- 6) **UTILITIES:** The Tenant shall be liable for payment of heat and electric utilities and garbage/recycling costs as the same become due and payable month to month during the term of this lease.
- 7) **INDEMNIFICATION OF LANDLORD:** To the extent authorized by law, tenant will indemnify Landlord and save it harmless from and against any and all claims, actions, damages, liability and expenses in connection with loss of life and/or personal injury and/or property damage arising from or out of the occupancy or use by Tenant of the Premises or any part thereof or any other part of Landlord's property, occasioned wholly or in part by any willful or negligent act or omission of Tenant, its officers, agents contractors or employees.

- 8) INSURANCE: The tenant shall additionally keep the leased property insured throughout the term of this lease against the following:
- (a) Claims for personal injury or property damage under a policy of general public liability insurance with such limits as may be reasonably requested by the landlord.
  - (b) Nerstrand Charter School shall purchase insurance as required by law and provide the school district with documentation of said coverage. The types and amounts of insurance obtained by Nerstrand Charter School will cover the exposure limits of municipal corporations established by Minnesota Statute 466.04, subd. 1. Faribault Public Schools, ISD #656 shall be named as additional insured.
- 9) INSPECTION OF THE PREMISES BY LANDLORD: (a) The tenant shall permit the landlord and authorized representatives of the landlord to enter the lease property upon reasonable prior notice to the tenant during the usual business hours, whether or not the tenant or tenant's representatives are present (and at any time in the event of emergencies) for the purpose of (1) inspecting the same, and (2) performing any work therein which may be necessary by reason of the tenant's default under any terms of this lease. Nothing herein shall imply any duty upon the part of the landlord to do any such work which under any provision of this lease the tenant may be required to perform not to place upon the landlord any obligation or liability whatsoever, for the care, supervision or repair of the leased property. The landlord may during the progress of any work in the leased property keep and store therein all necessary materials, tools, and equipment. The landlord shall not in any event be responsible for inconvenience, loss of business or other damage to the tenant by reason of the performance of any such work in the leased property or on account of bringing materials, supplies and equipment into or through the leased property during the course thereof. (b) The landlord is hereby given the right during usual business hours to enter the leased property and to exhibit the same in a reasonable manner for the purpose of sale during the last three months of the initial term to exhibit the same to any prospective tenant.
- 10) SURRENDER IN GOOD REPAIR AND CONDITION: The tenant shall surrender the leased property in good repair and condition, rooms cleaned and free of tenant's property.
- 11) NON-ASSIGNABILITY: Tenant may not sublease, assign, transfer, mortgage, or encumber its interest in this lease.
- 12) PERFORMANCE OF LANDLORD'S OBLIGATION: If the landlord defaults in the observance or performance of any term or covenant required to be performed under this lease, and such default is not being legally contested,

the tenant after no less than 30 days' notice to the landlord may but shall not be obligated to remedy such default and in connection therewith may pay expenses and employ counsel, provided that the tenant shall have the right to remedy such default without notice in the event of emergency. All sums expended or obligations incurred by the tenant in connection therewith shall be paid by the landlord to the tenant upon demand: and if the landlord fails to reimburse the tenant, then tenant in addition to any other right or remedy that tenant may have may deduct such amount in subsequent installments of basic rent which from time to time thereafter may become due to the landlord.

- 13) TERMINATION OF LEASE AND DEFAULT OF TENANT: (a) Upon default in payment of rent herein or upon any other default by the tenant in accordance with the terms and provisions of this lease, the lease may at the option of the landlord be cancelled or forfeited, PROVIDED HOWEVER, that before any such cancellation or forfeiture except as provided in subparagraph (b) hereof, the Landlord shall give Tenant a written notice specifying the default or defaults and stating that this lease will be cancelled and forfeited 30 days after the giving of such notice unless default or defaults are remedied within such grace period. (b) Bankruptcy or insolvency of tenant: In the event the Tenant is adjudicated a bankrupt or in the event of a judicial sale or other transfer of tenant's leasehold interest by reason of any bankruptcy or insolvency proceedings or by the other operation of law, but not by death, and such bankruptcy, judicial sale or transfer has not been vacated or set aside within 30 days from the giving of notice thereof by the landlord to the tenant, then and in such event the landlord may at its option immediately terminate this lease, re-enter the premises upon giving 30 days' notice by landlord to tenant. (c) Termination of Charter School contract: Pursuant to Minn. Stat. § 124E.22, (a)(3)(ii), this Lease is subject to cancellation upon thirty (30) days prior written notice by Tenant to Landlord, if the Tenant's charter contract is terminated or not renewed. This provision shall not be constructed or construed to relieve the Tenant of its lease obligations in effect before the charter contract is terminated or not renewed.
- 14) MECHANIC'S LIENS: Neither the tenant nor anyone claiming by, through or under the tenant shall have the right to file or place upon said premises or upon any building or improvement thereon or upon the leasehold interest of the tenant therein any mechanic's lien or other lien of any kind or character whatsoever, and notice is hereby given that no contractor, sub-contractor or anyone else who may furnish any materials, services or labor for any building, improvement, alterations, repair or any part thereof, shall be or become entitled to any lien thereon and for the further security of the landlord the tenant covenants and agrees to give actual notice thereof in advance to any and all contractors and sub-contractors who may furnish or agree to furnish any such materials, service of labor.

- 15) CONSENT OF LANDLORD AND IMPROVEMENTS TO BECOME PROPERTY OF LANDLORD: No alteration, addition or improvement in excess of \$1,000 to the leased property shall be made by the tenant without the written consent of the landlord. Any alteration, addition or improvement made by the tenant after such consent shall have been given and any fixtures installed as part thereof shall at the landlord's option become the property of the landlord upon expiration or other sooner termination of this lease: provided, however, that the landlord shall have the right to require the tenant to remove such fixtures at the tenant's cost upon such termination of this lease.
- 16) NOTICE AND DEMANDS: Notices as provided for in this lease shall be given to the respective parties hereto at the respective addresses designated on Page 1 of this lease unless either party notified the other in writing of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such message shall be considered given under the terms of this lease when sent, addressed as above designated, postage prepaid by certified mail, return receipt requested, and so deposited in the United States Mail Box.
- 17) CHANGE TO BE IN WRITING: None of the covenants, provisions, terms or conditions of this lease to be kept or performed by the landlord or tenant shall be in any manner modified, waived or abandoned except by a written instrument duly signed by the parties and delivered to the landlord and tenant. This lease contains the whole agreement of the parties.
- 18) FIRE AND OTHER CASUALTY LOSS: In case of damage by fire or other casualty to the building in which the leased property is located, if the damage is so extensive as to amount practically to the substantial destruction of the leased property or of such building, the rent shall be apportioned to the time of the damage and the lease shall cease unless the tenant, at his option, requests that the premise be restored as nearly as possible of the business for which this lease is intended at the present location. Since under the terms hereof, it is the obligation of the landlord to insure said premises, said insurance should therefore be maintained at a level adequate to restore the premises to substantially the same degree as they now exist. In all other cases where the leased property is damaged by fire or other casualty, the landlord shall repair the damage with reasonable dispatch and if the damage has rendered the leased property untenable, in whole or in part, there shall be an apportionment of the rent until the damage has been repaired. In determining what constitutes reasonable dispatch, consideration shall be given to delays caused by strikes, adjustments of insurance and other causes beyond the landlord's control.

- 19) REMEDIES CUMULATIVE: All remedies conferred in this Lease shall be deemed cumulative and no one exclusive of the other, or of any other remedy conferred by law.
- 20) PARTIES BOUND: The covenants and conditions contained in this Lease shall apply to and bind the heirs, successors, executors, administrators, and assigns of all the parties to the Agreement.
- 21) TIME OF THE ESSENCE Time is of the essence of this Lease, and of each and every covenant, term, condition, and provision of this Lease.
- 22) SECTION CAPTIONS: The captions appearing after the section number designations of this Lease for are convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions of this Agreement.
- 23) CONSTRUCTION OF LEASE: It is agreed that this Lease shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota. It is further agreed that both parties have participated in the drafting of this Lease, by and through their respective legal counsel, and that the rule of construction that ambiguities in such agreements will be construed against the drafter will have no application on any interpretation or construction of this Lease or the party's rights and responsibilities hereunder.
- 24) MODIFICATION OF LEASE: Any modification of this Lease or additional obligation assumed by either party in connection with this Lease shall be binding only if evidenced in a writing signed by each party or an authorized representative of each party.
- 25) ADDITIONAL DOCUMENTS: The parties agree to execute whatever papers and documents may be necessary to effectuate the terms of this Lease, including without limitation, a memorandum of this Lease in recordable form.

Faribault Public Schools  
Independent School District #656

Nerstrand Charter School

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

TO: Finance Committee

FROM: Scott Gerdes  
Director of Finance & Operations

DATE : May 13, 2024

RE: Nerstrand Food Service Renewal

Please consider approving the food service renewal with Nerstrand Elementary School. As part of the regular food service contract, currently Sodexo operates the food service program and Faribault Public Schools administers the contract. This is the second renewal year of four per the proposed Joint Powers Agreement (JPA) to be approved on April 25, 2022.

**School Nutrition Programs  
Renewal of Joint Agreement  
School Year \_\_\_\_\_**

A school food authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

\_\_\_\_\_ (SFA)  
\_\_\_\_\_ Cyber-Linked Interactive Child Nutrition System (CLiCS) sponsor ID  
number and \_\_\_\_\_ (site)  
\_\_\_\_\_ CLiCS Site ID number agree to renew the original School Nutrition  
programs joint agreement, which ended \_\_\_\_\_, for the period of  
\_\_\_\_\_ through \_\_\_\_\_ (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is  
\_\_\_\_\_ (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

**SFA** \_\_\_\_\_  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative \_\_\_\_\_  
Telephone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**Site** \_\_\_\_\_  
\_\_\_\_\_  
Authorized Representative \_\_\_\_\_ Title of Authorized Representative \_\_\_\_\_  
Telephone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

## MEMORANDUM

To: Finance Committee

From: Scott Gerdes, Director of Finance and Operations

Date: May 13, 2024

RE: FY2025 Workman's Compensation Insurance

For the 2023-2024 school year, Faribault Public Schools switched to a work comp carrier called SFM. During this school year, we have had a great experience with this carrier. We have had great customer service, improved loss control assistance, and enhanced help working through claims. This year our renewal quote from SFM is 231,946 dollars with a base of 37,325M and an EMR of 1.07. Our EMR dropped 10 basis points from 1.17. Even though our wage base is up by 2.5M over last year, we show a savings of 15,768 over last year. This savings is largely due to the work of our Health and Safety Team (Kain, Carrie, and Craig) with help from our broker Heartman Insurance. Please consider approval of the contract with SFM for FY2025.

Quote number <b>1027986</b>	Renewal of Policy <b>165967.201</b>	Quote date <b>04/15/2024</b>	Quote period <b>07/01/2024-07/01/2025</b>
Applicant mailing address ISD 656 Faribault PO Box 618 Faribault, MN 55021		Agent address Heartman Insurance 1635 Greenview Dr SW Rochester, MN 55902-4215	

## DETAILS OF COVERAGE

**Workers' Compensation Insurance:** Applies to the Workers' Compensation Law of MN.

**Employers Liability Insurance:** The limits of our liability are:

Bodily Injury by Accident	\$1,000,000 each accident
Bodily Injury by Disease	\$1,000,000 policy limit
Bodily Injury by Disease	\$1,000,000 each employee

**Other States Insurance:** Insurance applies to the states, if any, listed here: AK, AL, AZ, CO, CT, FL, GA, IA, ID, IL, IN, KS, KY, LA, MD, MI, MO, MS, MT, NC, NE, NM, NV, OK, PA, SC, SD, TN, TX, UT, VA, VT, WI

Premium

The premium is determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change.

### MINNESOTA - SFM MUTUAL INSURANCE

Classification Description	Class Code	Premium Basis Total Estimated Annual Remuneration	Rate per \$100 of Remuneration	Estimated Annual Premium
Colleges Or Schools Profession	8868	35,941,000	0.51	183,299
Colleges Or Schools All Other	9101	1,384,000	4.86	67,262
Manual Premium				250,561
Coverage B	9812		1.011	2,756
Experience Mod	9898		1.07	17,732
Schedule Mod	9887		0.92	-21,684
Premium Discount	0063			-25,523
Expense Constant	0900			205
Terrorism Risk Insurance	9740			1,866
<b>Minnesota Estimated Premium Subtotal</b>				<b>\$225,913</b>
State of MN Special Compensation Fund Assessment - 0174				6,033
<b>Minnesota Estimated Total Cost</b>				<b>\$231,946</b>



# Make SFM your workers' comp insurer

**It's the right choice. We are the Work Comp Experts.**

Workers' compensation is a complex medical and legal environment that requires the expertise of a specialized partner like SFM. SFM provides the customized services you need to control your insurance premium and reduce injury-related business costs, so you can focus on running your business.

While price may be similar among insurers, results are not. You simply don't get SFM's level of expertise and resources from bundled coverage. Protect your most valuable assets, your employees, by breaking free from the average insurance company and choosing the best work comp partner.

**As a leading, specialized work comp insurer, SFM gives you:**

- Superior service and resources
- Extensive experience and knowledge
- Long-term value with decreased e-mods over time

## SFM is different, and the advantages are clear



### 24-hour Work Injury Hotline

- Report injuries to a registered nurse specially trained in workplace injuries
- First reports are automatically submitted to SFM



### Top-notch claims management

- Dedicated claims specialists ensure timely communication with you; no surprises
- Prompt action on new claims — action plans on high-risk, complex claims



### Dedicated injury prevention

- Specialists assess your workplace safety needs and develop customized service plans
- They provide onsite training, hazard identification, accident analysis and more



### Unmatched cost containment

- In-house attorneys, doctors, nurses and occupational therapists collaborate with you and your claims specialist for the best treatment results
- Reduced medical costs with in-house bill reviewers, and preferred providers and benefit networks
- Full-time prescription review nurse works with treating physicians and injured workers to help reduce opioid use




### State-of-the-art online services


- SFM's CompOnline® provides claims data analysis, loss runs and claim activity reports
- Access online tools: premium audit reporting, web-based training, video lending library, pay-as-you-go, and online payment processing
- Download or order educational, legal and safety resources at no charge

The choice is simple. Make SFM your partner in workers' compensation.



		Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	ED - 02478-09
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesc			
<b>District Info.</b>		<b>Enter Information</b>	
District Name:	Independent School District 0656 Faribault Public Schools		
District Number:	0656		
District Contact Name:			
Contact Phone #			
<b>Expenditure Categories</b>			<b>2034</b>
Health and Safety - this section excludes project costs in <b>Category 2</b> of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.			
<b>Finance Code</b>	<b>Category (1)</b>		
347	Physical Hazards		\$15,000
349	Other Hazardous Materials		\$3,500
352	Environmental Health and Safety Management		\$317,368
358	Asbestos Removal and Encapsulation		\$3,000
363	Fire Safety		\$42,100
366	Indoor Air Quality		\$5,000
	<b>Total Health and Safety Capital Projects</b>		<b>\$385,968</b>
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year			
<b>Finance Code</b>	<b>Category (2)</b>		
358	Asbestos Removal and Encapsulation		\$0
363	Fire Safety		\$0
366	Indoor Air Quality		\$0
	<b>Total Health and Safety Capital Projects \$100,000 or More</b>		<b>\$0</b>
Remodeling for <b>Approved</b> Voluntary Pre-K under Minnesota Statutes, section 124D.151			
<b>Finance Code</b>	<b>Category 3 (a)</b>		
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.		\$0
	<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>		<b>\$0</b>
Remodeling for Gender-Neutral Single-User Restrooms			
<b>Finance Code</b>	<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>		
<b>UFARS Coding Pending</b>	Remodeling for gender-neutral single user restroom per site.		\$0
	<b>Total Remodeling for Gender-Neutral Single User Projects</b>		<b>\$0</b>
Accessibility			
<b>Finance Code</b>	<b>Category (4)</b>		
367	Accessibility		\$0
	<b>Total Accessibility Projects</b>		<b>\$0</b>
Deferred Capital Expenditures and Maintenance Projects			
<b>Finance Code</b>	<b>Category (5)</b>		
368	Building Envelope		\$20,000
369	Building Hardware and Equipment		\$5,000
370	Electrical		\$0
379	Interior Surfaces		\$25,000
380	Mechanical Systems		\$50,000
381	Plumbing		\$20,000
382	Professional Services and Salary		\$380,992
383	Roof Systems		\$0
384	Site Projects		\$40,000
	<b>Total Deferred Capital Expense and Maintenance</b>		<b>\$540,992</b>
	<b>Total Annual 10-Year Plan Expenditures</b>		<b>\$926,960</b>
<b>Fund Balance Section</b>			
<b>Fund 01</b>			
	Beginning Fund Balance 01-467-XX		\$202,453
	LTFM Fiscal Year Revenue - Levy		\$939,091
	LTFM Fiscal Year Revenue - <b>AID if Applicable</b>		\$229,464
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT if applicable - Special Legislation		\$0
	LTFM Estimated Fiscal Year Expenditures		\$926,960
	<b>Ending Fiscal Year Fund Balance 01-467-XX</b>		<b>\$444,048</b>
<b>Fund 06</b>			
	Beginning Fund Balance 06-467-XX		\$0
	LTFM Fiscal Year Bonded Revenue		\$0
	LTFM Fiscal Year Revenue Other		\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0
	Other Transfers		\$0
	LTFM Estimated Fiscal Year Expenditures		\$0
	<b>Ending Fiscal Year Fund Balance 06-467-XX</b>		<b>\$0</b>



 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		ED - 02478-09
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesc		
<b>District Info.</b>		<b>Enter Information</b>
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352	Environmental Health and Safety Management	\$317,368
358	Asbestos Removal and Encapsulation	\$3,000
363	Fire Safety	\$42,100
366	Indoor Air Quality	\$5,000
<b>Total Health and Safety Capital Projects</b>		<b>\$385,968</b>
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year		
<b>Finance Code</b>	<b>Category (2)</b>	
358	Asbestos Removal and Encapsulation	\$0
363	Fire Safety	\$0
366	Indoor Air Quality	\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>		<b>\$0</b>
Remodeling for <b>Approved</b> Voluntary Pre-K under Minnesota Statutes, section 124D.151		
<b>Finance Code</b>	<b>Category 3 (a)</b>	
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>		<b>\$0</b>
Remodeling for Gender-Neutral Single-User Restrooms		
<b>Finance Code</b>	<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>	
UFARS Coding Pending	Remodeling for gender-neutral single user restroom per site.	\$0
<b>Total Remodeling for Gender-Neutral Single User Projects</b>		<b>\$0</b>
Accessibility		
<b>Finance Code</b>	<b>Category (4)</b>	
367	Accessibility	\$0
<b>Total Accessibility Projects</b>		<b>\$0</b>
Deferred Capital Expenditures and Maintenance Projects		
<b>Finance Code</b>	<b>Category (5)</b>	
368	Building Envelope	\$20,000
369	Building Hardware and Equipment	\$5,000
370	Electrical	\$0
379	Interior Surfaces	\$25,000
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382	Professional Services and Salary	\$380,992
383	Roof Systems	\$0
384	Site Projects	\$40,000
<b>Total Deferred Capital Expense and Maintenance</b>		<b>\$540,992</b>
<b>Total Annual 10-Year Plan Expenditures</b>		<b>\$926,960</b>
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<b>Fund 01</b>		
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<b>Fund 06</b>		
	Beginning Fund Balance 06-467-XX	\$0
	LTFM Fiscal Year Bonded Revenue	\$0
	LTFM Fiscal Year Revenue Other	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0
	Other Transfers	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0
<b>Ending Fiscal Year Fund Balance 06-467-XX</b>		<b>\$0</b>

## Long-Term Facilities Maintenance Expenditure Categories used in the Excel Spreadsheet Template

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**Category 1: Health and Safety Expenditures by Uniform Financial and Accounting Reporting Standards (UFARS) Finance Codes 347, 349, 352, 358, 363 and 366 (this section excludes project costs of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366).**

projects for Fiscal Year (FY) 2024 and FY 2025. The later years can be a rough estimate. Fiscal 2022 is an estimate of what the **final** UFARS expenditures will be. Once the FY 2023 audited financial data is complete and final UFARS data has been submitted, enter the actual FY 2023 Health and Safety (H&S) expenditures on the Health and Safety Data Submission System Category 1 excludes projects costing \$100,000 or more for asbestos removal or encapsulation fire safety, and indoor air quality as they are entered under Category 2 as listed below. Also enter FY 2023, FY 2024 and FY 2025 totals per finance code in the Health and Safety Data Submission on the Minnesota Department of Education (MDE) website (MDE homepage > Districts, Schools and Educators > Business and Finance > Data Submissions, then select the Health and Safety category) so hold harmless revenue calculates properly on the levy.

**Category 2: Health and Safety Expenditures by UFARS Finance Code for Asbestos Removal and Encapsulation, Fire Safety and Indoor Air Quality projects costing \$100,000 or more per Project, per Site, per Year.**

A district enters totals by finance code for individual projects that cost \$100,000 or more per site, per year for asbestos removal and encapsulation, fire safety, or indoor air quality as they generate additional revenue. Also, enter FY 2023, FY 2024 and FY 2025 H&S projects costing \$100,000 or more **on a separate line** in the Health and Safety Data Submission System on the MDE website (the project description should include the site name and whether it is financed by “pay-as-you-go” or bonded dollars).

**Category 3(a): Remodeling for Approved Voluntary Prekindergarten (VPK) Program**

If the district has an approved VPK program include planned expenditures for remodeling projects.

**Category 3(b): Remodeling for Gender Neutral Single-User Restroom per site.**

For districts who budget for a remodeling project for a gender-neutral single user restroom at each school site.

**Category 4: Americans with Disabilities Act (ADA) Accessibility Projects**

Enter approved project costs to increase accessibility to school facilities. The project shall conform to both the district’s ADA/Section 504 disabled access transition plan and the current ADA Accessibility Guidelines for Buildings and Facilities, as well as applicable state and local building and fire codes.

**Category 5: Deferred Maintenance Projects by UFARS Finance Code.**

Facility deferred maintenance projects are broken into nine finance codes. Each code represents a component grouping of a building designed to ease assignment of a project into the proper code. The code breakdown is also meaningful for comparison of costs among school districts and to the Minnesota legislature to assess school facility costs and the ongoing need for facility funding.

## Additional Documentation

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### **Category 2 Asbestos Removal and Encapsulation, Fire Safety and Indoor Air Projects \$100,000 or over per Project, per Site, per Year**

For districts with asbestos removal and encapsulation, fire safety and indoor air quality projects costing \$100,000 or more per project, per site, per year for FY 2024 or FY 2025 the ten-year plan includes a narrative describing the scope and cost of the project in greater detail. Individual project approval is required as these projects generate additional revenue.

- a. For **asbestos removal and encapsulation projects**, give a description of the type and amount of asbestos and the scope of the project including an engineer or contractor estimate of the cost -**narrative from contractor/professional engineer - on company letterhead and signed by a company contractor/engineer.**
- b. For **fire safety projects**, include a project description and an estimate of the cost **from the professional engineer.** If a building permit has been pulled for other school construction projects, the building inspector has jurisdiction over the review of the fire suppression rework, but the State Fire Marshal should be contacted for final review and approval; otherwise, the fire suppression rework requires an order from the state fire marshal, schools division. If replacing a fire alarm system which is inoperable, **submit State Fire Marshal orders to substantiate.** Voice activated systems cannot be installed in existing systems unless there are Fire Marshal orders authorizing replacement due to in operable system.
- c. For **indoor air quality projects**, describe which American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) Indoor Air Quality (IAQ) standards are not being met and indicate how the project will result in meeting ASHRAE standards and include an estimate of cost from the project engineer. Also, include a floor plan to reflect classrooms affected and a report listing cubic feet per minute (CFM) ratings (current and projected ratings at completion of project) - **narrative from professional engineer on company letterhead and signed by professional engineer.**

### **Category 3(a) Approved Voluntary Prekindergarten (VPK) Program - Remodeling Costs**

For districts with an approved voluntary prekindergarten program under section 124D.151, a narrative describing the project to remodel existing instructional space to accommodate kindergarten instruction. In the narrative, describe the square footage and use of the existing instructional space, changes to be made to the facility, and the final square footage and features of the prekindergarten instructional space, for example, bathroom space, play area, and small group instruction space. This narrative may be the same narrative submitted to MDE as part of the application to obtain approval for the voluntary prekindergarten program under section 124D.151.

### **Category 3(b) Gender Neutral Single-User Restrooms - Remodeling Costs**

For districts who budget for a remodeling or construction project for a gender-neutral single user restroom at each school site, include a narrative describing the project scope and cost to remodel existing instructional space to accommodate a single-user restroom. In the narrative, describe the square footage and changes to be made to the facility, and the final square footage and features of the bathroom space.

### **Category 5 Deferred Maintenance Projects costing \$2,000,000 per Project, per Site, per Year**

For districts with deferred maintenance projects for FY 2024 or FY 2025 costing \$2,000,000 or more per project, per site, per year, a narrative describing each project in greater detail is required. In the narrative, discuss the deferred capital and maintenance criteria that make the project eligible for Long-Term facilities maintenance revenue and the work necessary to prevent further erosion of facilities. Describe the scope of work in sufficient detail to indicate the change in condition of the facility and provide an indication of the improvement to useful life. Indicate the level of deferred maintenance work needed for the facility before and after the project will be completed. Include an architect or consultant cost estimate detailing categories of work and associated cost including an estimate of fees - **narrative from professional engineer/architect.**

## Updating the Health and Safety Database

The Minnesota Department of Education (MDE) will continue to use the existing Health and Safety (H&S) database (located on the MDE website under MDE > Districts, Schools and Educators > Business and Finance > Data Submissions, select Health and Safety) to drive levy processing for fall levies. Districts enter summary data by finance code, consistent with the summary data for Fiscal Year (FY) 2023, FY 2024 and FY 2025 included on the district's ten-year plan expenditure spreadsheet. Detailed information by project will still be required for asbestos removal and encapsulation, fire safety and indoor air quality projects costing \$100,000 or more per project, per site, per year since those generate additional revenue over and above the Long-Term Facilities Maintenance (LTFM) formula allowance. Do not enter information for deferred maintenance or accessibility finance codes. The Health and Safety amounts provide an accurate calculation of the hold harmless revenue estimate on the levy and aid entitlement reports, and either add to revenue or show complete information for persons who seek levy information.

When comfortable with data and assumptions, a district should **enter the total health and safety cost from the expenditure spreadsheet in the hold harmless section of the revenue spreadsheet and the Health and Safety Data Submission System**. Hold harmless revenue depends on the year's H&S costs plus deferred maintenance revenue for districts that did not qualify for alternative facilities revenue. Hold harmless for an alternative facilities school district is health and safety plus an amount to fund the other ten-year plan projects. For FY 2023 and later, MDE is asking school districts to enter **totals by finance code** from the expenditure spreadsheet in the **Health and Safety Data Submission System** (instructions on how to enter H&S data on the data submissions website may be found on the LTFM webpage under MDE > Districts, Schools and Educators > Business and Finance > School Finance > Facilities and Technology > Long-Term Facilities Maintenance, then select "Health and Safety Website Instructions" (these instructions may also be found on the Health and Safety Data Submission System). MDE uses the submission system to load the prior law calculation H&S amount into the Levy Limitation and Certification system and LTFM Aid Entitlement system. Without this step, the levy shows zero in the health and safety line under the old law revenue and the calculation is inaccurate. An alternative facilities school district should not include the amount in both the Health and Safety Data Submission System and in the revenue amount entered for deferred maintenance ten-year plan projects levy as the H&S levy will be doubled. In the Health and Safety Data Submission System, enter the H&S finance totals, six in all (if all are included in the ten-year planned projects) from the expenditure spreadsheet plus separately enter each individual project (asbestos removal and encapsulation, fire safety or indoor air quality) costing \$100,000 or

**Note:** School Districts should continue to update H&S expenditures in the Health and Safety Data Submission system on a regular basis to accurately cost estimate decreases or increases for applicable fiscal years.

Make sure to update the system for final, audited UFARS H&S financial data (reference the 22-23 UFARS Turnaround Report titled **Expenditure by Finance Code Report** on the Minnesota Funding Reports (MFR) webpage located at Data Center > Data Reports and Analytics, locate the School Finance Reports section, select Minnesota Funding Reports (MFR). Enter your school name, view all reports, select UFARS Turnaround Reports category, select 22-23 school year, under Report select "All" and then List Reports.

## Long-Term Facilities Maintenance (LTFM) Fund Transfers

Pay as You Go	
Project Expenditures Fund	Project Description
A - Fund 01	Project(s) <b>\$1 to \$1,999,999</b> per site/year for finance codes 358, 363 and 366 funded on a <b>pay as you go basis</b> . <b>The project is completed</b> with excess funds remaining.
B - Fund 06	Project(s) <b>\$2 million or more</b> per site/year for Finance Codes 358, 363 and 366, funded on a <b>pay as you go basis</b> . The project is completed with excess funds remaining.
E - Fund 06	Funding in Fund 01 has accumulated over time providing for a project <b>\$2 million or more</b> per site/year funded on a <b>pay as you go basis</b> . The project is completed with excess funds remaining.
Bonds	

Project Expenditures Fund	Project Description
D - Fund 06	Project(s) <b>\$2,000,000 or more</b> per site/year for Finance Codes 358, 363 and 366, funded with <b>debt issued</b> . <b>The project is completed</b> with excess funds remaining.
G - Fund 06	Project(s) <b>under \$2 million</b> per site funded with <b>debt issued</b> . The project is completed with excess funds remaining.
H - Fund 06	Project(s) <b>\$2 million or more</b> per site funded with <b>debt issued</b> , project is completed with excess funds remaining.
end of worksheet	

ou go Basis		
Conclusion	Minnesota Statutes	Funds
No fund transfer required. MDE will adjust revenues based on the lesser of actual expenditures or approved costs.	123B.595 (reserve)	
Funds must be transferred from Fund 01 to Fund 06 <b>in the amount of the payments for \$2 million or more project/site/year</b> . At the completion of the project any amount that was transferred in excess of expenditures must be returned to Fund 01. MDE will adjust revenues in the General Fund 01 - LTFM based on the lesser of final expenditures or approved costs.	123B.595 (reserve)	1 to 6 to 1
Funds must be transferred from Fund 01 to Fund 06 <b>in the amount of the payments for the projects (\$2 million or more per project/site/year)</b> . At the completion of the project any amount that was transferred in excess of final expenditures must be returned to Fund 01. MDE will adjust revenues in the General Fund 01 - LTFM based on the lesser of final expenditures or approved costs.	123B.595 (reserve)	1 to 6 to 1
ed Debt		

Conclusion	Minnesota Statutes	Funds
<p>At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07 (see other "Use of Proceeds" options under Minnesota Statutes 2022, section 475.65). Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.</p>	<p>123B.595 (reserve) or  <b>475.61 (transfer to Fund 7 - Debt Service),</b>  475.65</p>	<p>6 to 7</p>
<p>At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07 (see other "Use of Proceeds" options under Minnesota Statutes 2022, section 475.65), Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.</p>	<p>123B.595 (reserve) or  <b>475.61 (transfer to Fund 7 - Debt Service),</b>  475.65</p>	<p>6 to 7</p>
<p>At the conclusion of the project, if the district does not have further approved LTFM projects that can be funded under the language of the bond issue, the district should transfer the excess funds from Fund 06 to Fund 07 (see other "Use of Proceeds" options under Minnesota Statutes 2022, section 475.65), Districts with additional approved LTFM projects that can be funded under the language of the bond issue should retain the excess in the LTFM Restricted/Reserved Balance Sheet Account 467, Fund 06 and incorporate the excess funds into the calculation of the next LTFM bond issue. LTFM revenue is computed based on actual debt service payments.</p>	<p>123B.595 (reserve) or  <b>475.61 (transfer to Fund 7 - Debt Service),</b>  475.65</p>	<p>6 to 7</p>

**Restricted Grid Codes**

<b>Program Code(s)</b>	<b>Finance Codes</b>	<b>Object Code</b>	<b>Source Code</b>
866	358, 363 and 366		
866      868	358, 363 and 366	910	649
865      868	<b>Not including Finance Codes 358, 363 or 366</b>	910	649

**Restricted Grid Codes**

Program Code(s)	Finance Codes	Object Code	Source Code
867	358, 363 and 366	910	649
867	<b>Not including Finance Codes 358, 363 or 366</b>	910	649
867	<b>Not including Finance Codes 358, 363 or 366</b>	910	649

**Journal Entry**

**No Entry Required**

**Entry 1:**

Debit Expense    01-005-866-3XX-910-000  
Credit Revenue    06-005-868-000-649-000

**Correcting Entry to Return Funds:**

Debit Revenue    06-005-868-000-649-000  
Credit Expense    01-005-866-3XX-910-000

**Entry 1**

Debit Expense    01-005-865-3XX-910-000  
Credit Revenue    06-005-868-000-649-000

**Correcting Entry to Return Funds (Under \$2 Million)**

Debit Revenue    06-005-868-000-649-000  
Credit Expense    01-005-865-3XX-910-000

**Journal Entry**

**Debit Expense 06-005-867-3XX-910-000**  
**Credit Revenue 07-005-000-000-649-000**

**Debit Expense 06-005-867-3XX-910-000**  
**Credit Revenue 07-005-000-000-649-000**

**Debit Expense 06-005-867-3XX-910-000**  
**Credit Revenue 07-005-000-000-649-000**



710 17th St. SW, Faribault, MN 55021  
Office: 507-333-6000 | Fax: 507-333-6050

Robert Dehnert  
Director of Special Services  
Faribault Public Schools  
[RDehnert@Faribault.k12.mn.us](mailto:RDehnert@Faribault.k12.mn.us)  
507-333-6002

May 13, 2024

TO: Finance Committee

RE: Contract for Third Party / MA Billing Contractor

Please consider approving the consultation contract for a Third-Party Billing Consultant services for SFY 2024-2025. This contractor's contract rate will be \$22,000 a year. Faribault Public Schools will be contracting these services from Third-Party Integrity. The consultant will provide Third-Party Billing Services and consultation to the Faribault Special Education Staff for students eligible for Third-Party Billing reimbursement. This service is paid for through Third-Party Billing revenue.

If you have any questions, please contact me. Thanks!

Rob Dehnert

Director of Special Services

# **CONTRACT FOR THIRD PARTY BILLING SERVICES**

This agreement made and effective as of the 1st day of July 2024, by and between Independent School District #0656, **Faribault Public School**, hereinafter referred to as "Faribault Schools", and Teresa Rome, **Third Party Integrity, Inc.** hereinafter referred to as "Provider".

## **RECITALS**

### **The parties adhere to recite and declare as follows:**

1. School District has a need and desire to obtain third party billing support in conjunction with its programs and sites.
2. School District desires to contract with Provider, as an independent contractor, to perform the work and provide the services deemed to be required or necessary.
3. Provider desires to enter into a contract with School District to perform the work and/or provide the services deemed necessary or required.
4. Provider has the capability and interest to provide the needed services to School District.

**Now, therefore, the reasons set forth above and in consideration of the mutual covenants and promises of the parties hereto, the parties agree, as follows:**

### **I. Term and Duration**

This agreement shall begin 1st day of July 2024, until June 31, 2025. This agreement can be renewed, modified, or changed only in written form and by formal action and approval by the boards of School District and Provider.

During the term of this agreement, or any extension or renewal of same, the agreement can be terminated without cause by either party with 60 days' written notice to the other.

### **II. Services to Be Provided by Provider**

Provider shall provide service related to the billing in which are performed by staff of the School District. These services shall include but are not limited to the duties in Attachment A of this contract.

Any other services that would be necessary to carry out the aforementioned and as requested by School District.

### **III. Qualified Staff and Liability**

- A. Provider agrees and states that all services provided under this agreement shall be provided by qualified staff.
- B. Provider shall hold and maintain in place and effect professional liability and errors and omissions liability coverage in an amount which is in accordance with the Minnesota Tort Claims Act, Minn. Stat. §466.01, et seq.
- C. Provider agrees to hold harmless and to indemnify School District for any claims, causes of action, or damages, which may arise or flow from the negligent and/or wrongful acts or conduct of provider, including for breach of the standard of care, breaches of confidentiality, and/or the inappropriate and improper release of private, confidential, educational, or health data of any school districts' students or personnel with reference, but not limited to, the Minnesota Government Data Practices Act, the federal Family Educational Rights and Privacy Act, and HIPPA rules and regulations.

### **IV. Access to School District Space and Equipment**

School District agrees to provide Provider with adequate space within existing School District buildings so as to allow Provider to deliver on-site services, as necessary and appropriate. Provider shall also have access to certain school facilities and equipment in order to facilitate its programs and services being delivered under this agreement. Room, space, facilities, and equipment issues shall be worked out between Provider and School District administration. However, School District programs shall always have priority with regard to room, space, facilities, and equipment utilization.

### **V. Additional Duties of Parties**

Provider shall provide all necessary paperwork as required by the individual needs and programmatic requirements of the students receiving services.

### **VI. Payment and Reimbursement**

School District shall pay Provider monthly \$1808.33 for a total of \$22,000 for all services provided and delivered under this contract. The School District will also pay provider any driving expenses, or any other expenses occurred.

Provider shall provide an invoice in the amount \$1803.33, on a monthly basis. Provider is incorporated business, so a 1099 is not necessary, unless the School District wants to provide one at the completion of each tax year.

### **VII. Data and Information Obligations**

Provider agrees to be bound by the obligations, restrictions, and limitations set forth by federal and state law, rule, or regulation, including, but not limited to, the Minnesota Government Data Practices Act, the federal Family Educational Rights and Privacy Act, and HIPPA rules and regulations, in conjunction with any student data and information to which it has access or which it may receive. Both parties agree to abide by applicable federal and state laws, rules, and regulations regarding confidentiality and exchange of data and information. All records generated by Provider in delivering services to students, including, but not limited to, clinical notes, treatment records, and all other records applicable to a student and the services received by that student shall be considered to be

records of School District and/or any of its member districts to whom services may be provided.

**VIII. Dispute Resolution**

The parties agree that any dispute arising under this agreement shall be submitted to binding arbitration through the Bureau of Mediation Services and its mediation/arbitration programs and procedures. Any arbitration decision shall be limited to only those issues which directly relate to this agreement and to the services provided herein. The parties shall equally share the cost of arbitration, but shall be responsible for the cost of their own representatives and/or attorneys.

**IX. Assignability**

Neither parties' rights and obligations under this agreement may be transferred, conveyed, or assigned without the written prior consent of the other party.

**X. Interpretation – Titles of Paragraphs**

The parties state and represent that this contract was mutually negotiated and that any ambiguities or uncertainties in language, meaning, or interpretation of this contract shall not be necessarily construed against either party.

Further, the various titles to the paragraphs in this contract are used solely for convenience, and they shall not be used for the purpose of interpreting or construing any word, clause, paragraph, or subparagraph of this contract.

**School District:** *Faribault Public Schools #0656*

**Provider:** *Third Party Integrity, Inc, Teresa Rome*

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Teresa Rome- Third Party Integrity, Inc.

Date \_\_\_\_\_

Date \_\_\_\_\_

## Attachment A



*Third Party Integrity, Inc.*

***Teresa Rome***  
***Third Party Integrity, Inc.***  
***1927 Sheridan Court***  
***North Mankato, MN 56003***  
***Phone: (507) 327-0943***  
***Email: trome1@isd77.org***

### ***Third Party Billing Proposal for FY 2022-2023*** ***FARIBAULT PUBLIC SCHOOLS***

#### **OBJECTIVE**

To support the district third party billing coordinator with services for the school district to obtain Third Party revenue to enhance special education services within the school district.

#### **Support the district Third Party Billing Coordinator with the following:**

- Direct contact with Director of Special Education and staff, available upon request
- Verify student eligibility and batch implementation
- Pull caseloads for billable services
- Train providers on completing appropriate documentation
- Use Sped Forms to obtain all billable information from providers
- Train providers on MA forms in Sped Forms for all services
- Determine interim rates for services and monitor rates so there is no payback
- Submit/validate claims on the MHCP – MN-ITS system
- Reconcile DHS remittance advice with payment received. If payment is denied research for error and resubmit for payment
- Maintain and maximize revenue by implementing processes and procedures for staff to follow to ensure we are capturing all revenue sources
- Compare MDE's EDRS report with providers in the district to ensure proper percentages for each provider is calculated for accurate rates
- Submit annual reports to DHS and reconcile final rates when received
- Train and implement the ICD-10 program within your district to ensure staff have a good understanding
- Continue to make TPB effective by developing processes and procedures



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

# Request for Program/Budget Addition

Fiscal Year 2024-2025

Return to the Director of Finance & Operations

Please detail the vision of your proposal below:

Faribault High School is made up of two types of Multilingual English Learners (MLELs): Long-term English Learners (LTELs) and Recently Arrived English Learners (RAELs). Each receives different levels of EL support based on this status. LTELs are students who have been identified as MLEL for five or more years and have not yet reached exit proficiency level as indicated on the WIDA ACCESS test. RAELs are students who have been in an English speaking school for less than five years. Statute dictates that school districts must develop a Language Instruction Education Plan (LIEP) that lays out how much EL service a student receives depending on their English proficiency level. Our LIEP can be found [here](#). The LIEP follows the guidelines given by MDE on amounts of service and types of service for MLELs.

As we look at MLEL needs for next year, our current EL FTEs cannot cover these needs. Currently, we have 22 RAEL students who will need Year 1 RAEL programming (see pg. 13 of the LIEP). Most of these students have arrived either at the very end of semester 1 or at the beginning of semester 2 and will need more time at the Year 1 level to successfully advance to Year 2 programming. We have 26 students who will need Year 2 RAEL programming (10 of whom are coming from the Middle School). We have 16 students who need Year 3 RAEL programming. That is a total of 64 students who will need four to five hours of EL programming per day. This does not account for any additional enrollments that may occur this spring or over the summer. MDE does not give clear definitions of appropriate EL teacher to RAELs ratios but has stated that no more than 25 RAELs to 1 EL teacher is their recommended threshold.



Because of these numbers we will need to start the 24/25 school year with two Year 1 RAEL programming classes and two Year 2 RAEL programming classes. Year 1 and Year 2 programming require 1 FTE per class. It will take 4 FTE to cover our current RAEL needs. That is the staffing we currently have at the high school.

We are working with our Career and Technical Education Coordinator to provide our RAELs with elective opportunities they might not normally be able to access. Because of grant funding we are able to fund and support these efforts for next year. The Career and Technical Education Coordinator and the MLEL Coordinator are working with some of our CTE teachers on possibilities in order to cover elective needs creatively for our RAELs.

The district has been out of compliance with state statute in regards to providing EL service for our LTELs for at least the past three school years. The number of years they have been in an English Learning program does not factor in if they have not reached the exit proficiency level. They are still required to receive service minutes from an EL teacher daily. As stated in our LIEP, LTELs require one hour of co-taught instruction per day. Currently, we have 106 LTELs at the high school. Co-taught support needs to be offered in enough classes to ensure that there is an equal balance within the classroom of MLELs and non-MLELs. When the balance leans heavily on too many MLELs in one classroom, it begins to look like sheltered instruction and/or segregation and MDE will not support this:

“District programming should avoid segregating EL students during large portions of the school day; all students must participate as much as possible in classes with their peers (both ELs and non-ELs). Additionally, students should be placed upon their academic ability and age, not their language ability (Minnesota Department of Education, 2017).”

To cover the needs of our LTELs and to be in compliance with statute, the high school will need two additional EL FTE.

The district has seen an “exit” amongst our LTELs over the last few months. Most of the MLELs leaving are Somali LTELs who are going back to Africa for a short time. It has been shared that many will plan to return after Ramadan/Eid. The



district's Latino LTELs are either enrolling at the ALC or they are dropping out. This is a huge concern which the district will need to address at the system level. For the most part, the district's RAELs are enrolling and staying.

[This document](#) shows the students currently enrolled at the high school and their needs for next school year. This information has private student data and cannot be shared with the general public.

Rationale: How does this proposal align with our strategic plan?

Faribault Public School's number one goal is to graduate students in as close to four years as possible. This goal supports the high school's graduation goal. The EL team works very hard to provide enough support to our RAELs to make this happen. That being said, some of our RAELs do not have the educational background as others and require additional time and support to be successful.

**What will be needed to implement this proposal:**

Description of Need:	Estimated Budget	Funding Source
Staffing	\$170,000	
Curriculum	\$	
Textbooks	\$	
Technology	\$	
Supplies	\$	
Space	\$	
Other	\$	



Other	\$	
Total Estimated Budget	\$	_____

Submitted by \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Approval \_\_\_\_\_ Date \_\_\_\_\_

*Send this completed form and any attachments to the Director of Finance & Operations.*

Minnesota Department of Education, 2017. Minnesota standardized English learner procedures: English language development program entrance and continuing English learners eligibility.  
<https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/bwrl/mdcy/~edisp/mde072040.pdf>

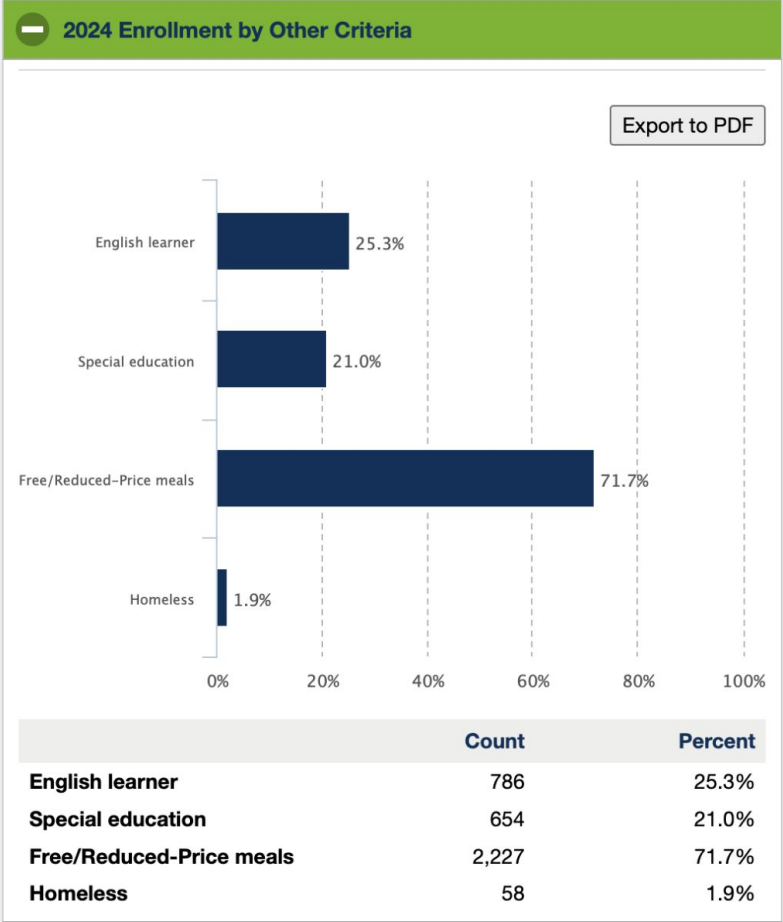
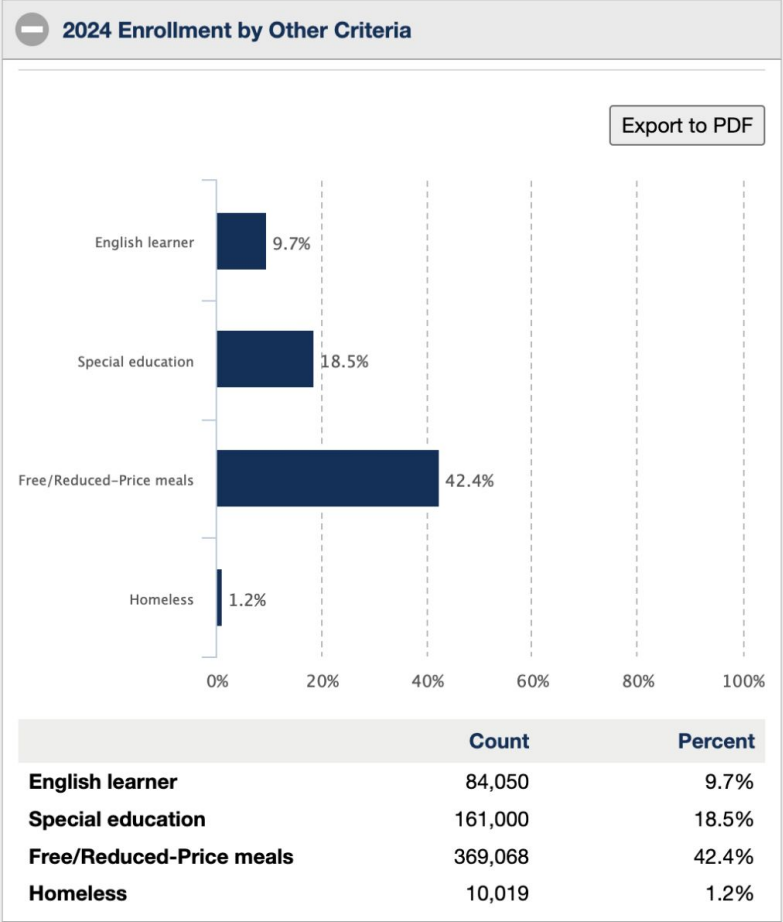


***WE ARE FARIBAULT***

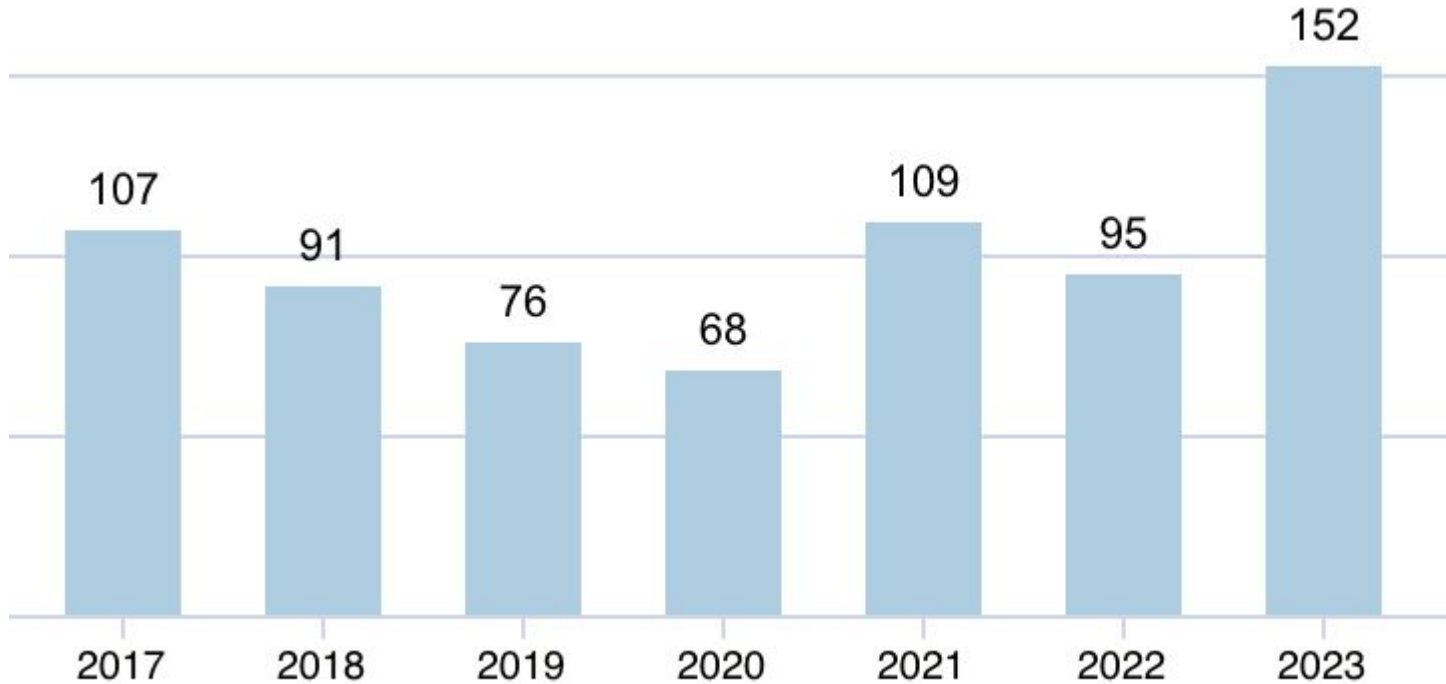


# Multilingual Learners Updates

# Faribault's EL Population



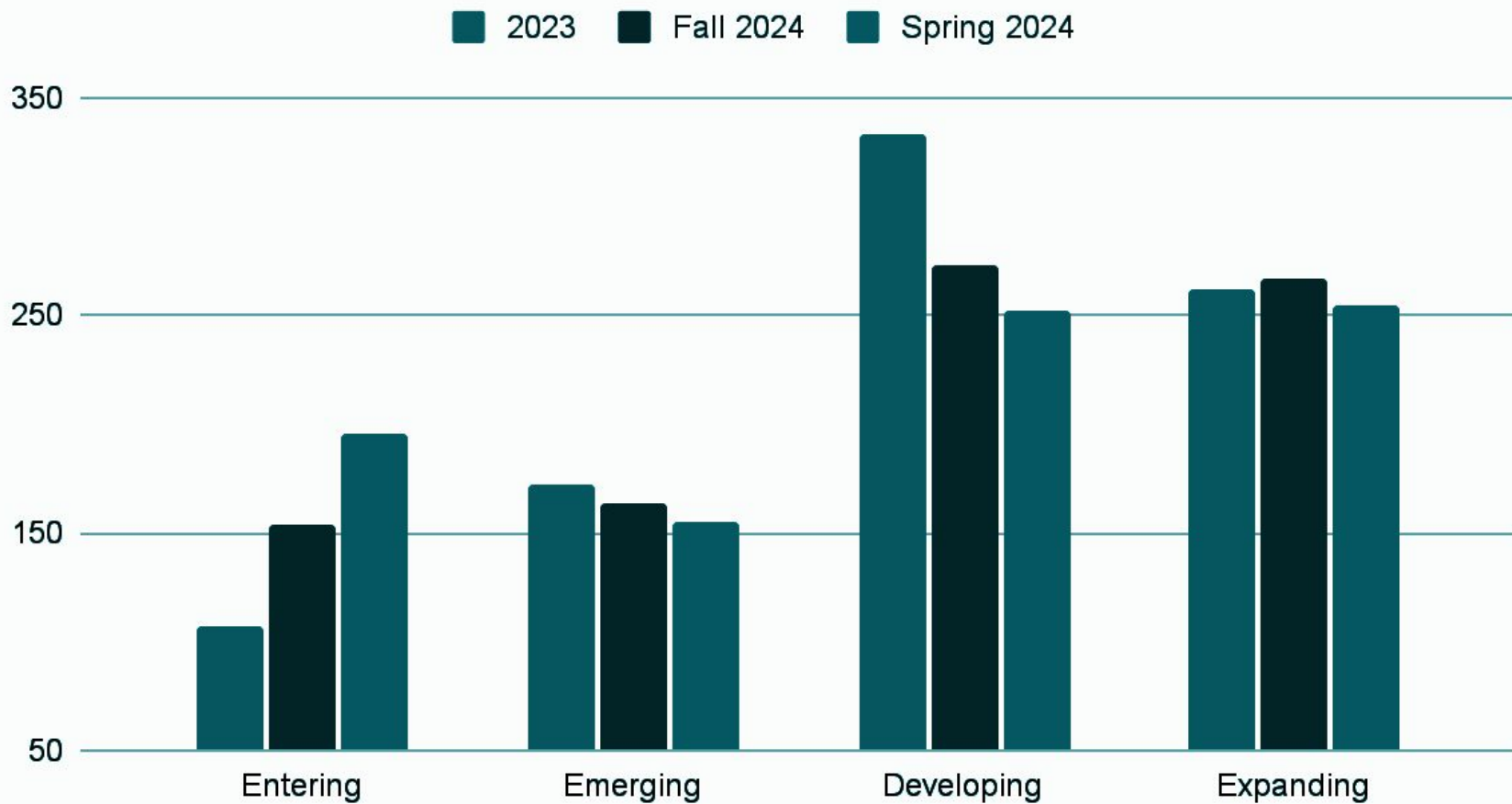
# Number of MLELs entering Faribault Public Schools



**Faribault High School is made up of two types of Multilingual English Learners (MLELs):**

- 1. Long-Term English Learners (LTELs)**
- 2. Recently Arrived English Learners (RAELs)**

# Language Levels



# How EL Programming is Funded

- Federal Title III Revenue
- Increase in EL Basic Allocation from \$708 to \$1,228 per EL ADM in SFY 24
- Increase in EL Concentration Revenue from \$250 to \$436 per EL ADM in SFY 24
- Beginning in 2027, MDE will reimburse 25% of the EL Cross-Subsidy
- EL students can only generate revenue for seven years

# Students Generating EL Revenue

School Year	2022	2023	2024
Students Served	927	876	898
Students Generating Revenue	824	742	744
Students Not Generating Revenue	103	134	154

# EL Balancing Act

80 Students Stopped  
Generating Revenue  
in 2024



88 New to Country  
Student Entered  
Faribault in 2024

# Faribault's EL Revenue

Year	EL Pupils Generating Revenue	EL Basic Revenue	EL Concentration Revenue	Title III Revenue	Total EL Revenue
<b>2021 - 2022</b>	824	\$513,920	\$182,500	\$129,684	<b>\$826,104</b>
<b>2022 - 2023</b>	742	\$473,468	\$168,312	\$140,442	<b>\$782,222</b>
<b>2023 - 2024</b>	744	\$1,099,060	\$390,220	\$119,239	<b>\$1,608,519</b>

# Faribault's EL Cross-Subsidy

Year	EL Pupils	EL Revenue	EL Expenses	EL Cross Subsidy
2021 - 2022	761	\$826,104	\$1,066,150	\$204,046
2022 - 2023	673	\$782,222	\$1,178,428	\$396,206
2023 - 2024	895	\$1,608,519	\$1,618,964	Fiscal Year Not Over Yet

MDE will use the SFY 25 EL Cross-Subsidy to calculate the Cross-subsidy to determine how much EL Cross-Subsidy support is needed..

FARIBAULT  
PUBLIC  
SCHOOLS

# LANGUAGE INSTRUCTION EDUCATION PLAN



Faribault Public Schools, 2022

# Program Placement for RAELs

## Year 1

- EL Reading 1
- EL Writing 1
- EL Speaking 1
- EL Topics / Math Connections
- 3 Electives or 2 Electives and a Study Hall

Currently 38 students in Year 1 at the high school + 11 eighth graders in year 1 = 49 students needing year 2 programming in 24/25

## Year 2

- EL Reading 2
- EL Writing 2
- Sheltered World History
- Sheltered Integrated Science
- Sheltered Algebra 1 or Intermediate Algebra (determined by placement test)
- 2 Electives or 1 Elective and a Study Hall

Currently 12 students in Year 2 + 5 eighth graders in year 2 = 17 students needing year 3 programming in 24/25

# Program Placement for RAELs

## Year 3

- Academic Language Building
- Co-Taught Biology
- Co-Taught US History
- Co-Taught English 9
- EL Speech
- Co-Taught Geometry
- 1 Elective

## Year 4

- Academic Language Building
- Chemistry
- Co-Taught American Government / Economics
- Algebra II
- English 10
- Electives as needed

**Our current FTE at the high school cover the needs of the increased number of RAELs only.**

**20 hours to cover RAELs needs = 4 FTEs**

Teacher #1	TT EL Chem	TT Prep	TT EL Biology	Academic Language	Study Hall	Sheltered EL IS	TT EL Integrated Science
Teacher #2	EL Writing 1	EL Reading 1	TT Sheltered EL IA	Prep	Study Hall	EL Topics	EL Algebra I
Teacher #3	TT Prep	EL Writing 2	TT EL English 9	TT EL English 10	TT EL English 10	Study Hall	TT EL Speech
Teacher #4	EL Reading 2	TT EL World History	TT Sheltered EL Wold History	TT Sheltered EL US History	Hallways	TT EL US History	TT Prep
Teacher #5	EL Reading 1	EL Writing 1	EL Algebra 1	EL Topics	TT Prep		TT EL Geometry 6195- B118
Teacher #6	EL Writing 2	EL Reading 2	Study Hall	EL Speaking	TT EL Amer Gov 6192 B211	EL Speaking	TT Prep

**20 hours to cover RAELs needs = 4 FTEs**  
**10 additional hours to cover LTELs needs = 2 FTEs**



## Long-term English Learners (LTELs)

- **Have been in an EL program for more than 5 years**
- **EL Service required** (currently out of compliance)
- **Have had to pull all service away from LTELs to cover increased number of RAELs.**
- **One co-taught content class** (Content licensed teacher AND EL teacher in the classroom)
- **Roughly 100 LTELs not receiving co-taught MLEL service**
- **Co-taught classes must be 50/50 ratio of MLEL to non-MLEL students**
- **RAELs and LTELs begin mixing into the same co-taught classes in Years 3 and increasing the numbers in the co-taught classes.**

**The Student Support Services Department is asking for 2.0 EL FTEs to cover the Multilingual Learner needs at the high school level as well as bring the district back into compliance with MDE.**

**This would be an additional cost of \$170,000 to the district's general fund.**

WE ARE FARIBAULT



#WeAreFaribault



April

	McKinley	Jefferson	Lincoln	Roosevelt	Middle School	High School	ALC	FOA - Elem	FOA - MS	FOA - HS	Total Served @ FPS	Plus: Projected Tuition	Projected Total ADM
Early Childhood	88										88		88
VPK	47										47		47
Kindergarten		61	71	67							199		199
1		66	78	66							210		210
2		57	62	73							192		192
3		47	64	40							151		151
4		56	65	61							182		182
5		70	75	44							189		189
6					205						205		205
7					204				8		212		212
8					223				9	2	234		234
9						268	8			10	285		285
10						223	21			28	272		272
11						210	44			33	287		287
12						185	43			45	273		273
<b>Total</b>	<b>135.00</b>	<b>356.14</b>	<b>414.91</b>	<b>351.93</b>	<b>632.55</b>	<b>884.65</b>	<b>115.75</b>	<b>-</b>	<b>16.75</b>	<b>118.00</b>	<b>3,026</b>	<b>-</b>	<b>3,026</b>
<b>Drop vs last mo.</b>	<b>-</b>	<b>(0.410)</b>	<b>1.290</b>	<b>0.490</b>	<b>1.080</b>	<b>(3.890)</b>	<b>1.210</b>	<b>-</b>	<b>1.890</b>	<b>(2.070)</b>	<b>(0.410)</b>	<b>-</b>	<b>-</b>

## Faribault Public Schools Enrollment Report by Month

### School Year 2023 - 2024

### Enrollment Used for FY24 Second Budget Revision

	September	October	November	December	January	February	March	April	May	YTD Average	Plus: Projected Tuition	Projected Total ADM	Served @ FPS	Plus: Projected Tuition	Total
Early Childhood	82	83	85	85	86	87	88	88	-	86	1.0	87	76	2	78
VPK	47	47	47	47	47	47	47	47	-	47		47	46		46
Kindergarten	204	203	202	202	205	202	201	199	-	202	2.0	204	204	1	205
1	219	219	220	218	218	214	214	210	-	217	2.0	219	220	1	221
2	189	187	189	190	191	188	189	192	-	189	-	189	188	1	189
3	149	152	153	153	153	150	150	151	-	151	5.8	157	150	4	154
4	186	185	185	187	187	185	185	182	-	185	3.0	188	185	3	188
5	185	186	185	185	185	182	182	189	-	185	3.0	188	185	6	191
6	205	207	207	205	209	205	206	205	-	206	4.9	211	206	2	208
7	211	211	208	207	204	211	210	212	-	209	4.4	214	211	2	213
8	230	231	236	230	229	232	232	234	-	232	4.0	236	231	2	233
9	289	284	284	284	284	285	285	285	-	285	3.9	289	288	8	296
10	278	267	271	267	267	271	273	272	-	271	7.9	279	278	5	283
11	295	288	288	286	291	292	288	287	-	289	7.8	297	291	10	301
12	307	305	304	307	283	275	275	273	-	291	19.5	311	303	25	328
<b>Total</b>	<b>3,076</b>	<b>3,055</b>	<b>3,063</b>	<b>3,053</b>	<b>3,038</b>	<b>3,027</b>	<b>3,026</b>	<b>3,026</b>	<b>-</b>	<b>3,045</b>	<b>69.2</b>	<b>3,115</b>	<b>3,062</b>	<b>72</b>	<b>3,134</b>
		(20)	8	(11)	(15)	(11)	(1)	(0)	(3,026)						
<b>EC-12 Average September - June</b>		<b>3,065</b>	<b>3,065</b>	<b>3,062</b>	<b>3,057</b>										
													<b>Over (Under) Budget</b>		<b>(19)</b>



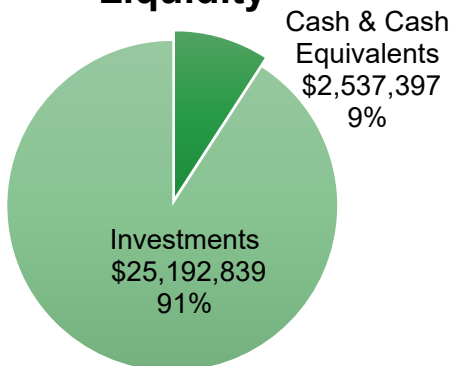
## FARIBAULT PUBLIC SCHOOLS

### Investment Balances

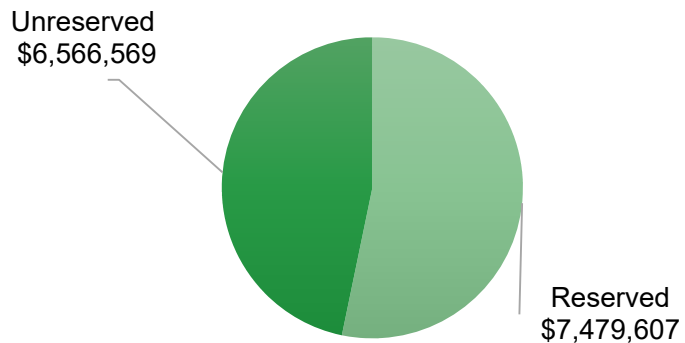
As of April 30, 2024

	Ending Balance 3/31/2024	Ending Balance 4/30/2024	Interest/Div Earned
CCF - MAIN CHECKING	995,721.73	1,146,964.40	\$ 4,954.42
CCF -SAVINGS	424,174.37	977,357.83	3,183.46
MSDLAF+LIQUID MONEY MARKET	116,917.64	257,758.28	898.16
MSDLAF+ MAX MONEY MARKET	152,252.57	152,910.22	657.65
MN TRUST OPERATIONS	7,073,857.31	7,873,078.43	-
MN TRUST INVESTMENTS	4,019,861.14	4,023,855.34	-
MN TRUST BONDS	10,777,408.72	10,142,255.08	-
US BANK - IRREVOCABLE TRUST	2,553,614.00	2,553,614.00	-
US BANK - ROOSEVELT DEBT	38,025.70	36.13	35.43
FIRST UNITED BANK CD	150,000.00	150,000.00	-
PREMIER BANK CD	150,000.00	150,000.00	-
RELIANCE BANK CD	150,000.00	150,000.00	-
STATE BANK OF FARIBAULT CD	150,000.00	150,000.00	6,105.41
PETTY CASH	2,406.00	2,406.00	\$ -
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$ 26,754,239.18</b>	<b>\$ 27,730,235.71</b>	<b>\$ 15,834.53</b>

### Liquidity



### Asset Reservations



**Faribault Public Schools**  
**Comparative Financial Report - Select General Fund Expenditure Accounts**  
**As of April 30, 2024**

	<b>FY23 April 2023</b>	<b>FY24 April 2024</b>	<b>FY23 YTD Through April 2023</b>	<b>FY24 YTD Through April 2024</b>	<b>FY23 FIN Budget</b>	<b>FY24 FIN Budget</b>	<b>FY23 % of Budget through April 2023</b>	<b>FY24 % of Budget through April 2024</b>
<b>EXPENDITURES:</b>								
HVAC	23,793	22,693	321,748	162,131	380,875	289,000	84.48%	56.10%
Water	6,714	7,017	63,617	64,721	59,900	60,700	106.21%	106.63%
Electric	(16,075)	51,817	551,611	530,056	696,000	642,000	79.25%	82.56%
Snow Removal	58	383	138,940	27,379	138,000	101,200	100.68%	27.05%
<b>Total Expenditures</b>	<b>14,490</b>	<b>81,910</b>	<b>1,075,916</b>	<b>784,287</b>	<b>1,274,775</b>	<b>1,092,900</b>	<b>84.40%</b>	<b>71.76%</b>

**Faribault Public Schools**  
**Comparative Financial Report - Self Insurance Fund**  
**As of April 30, 2024**

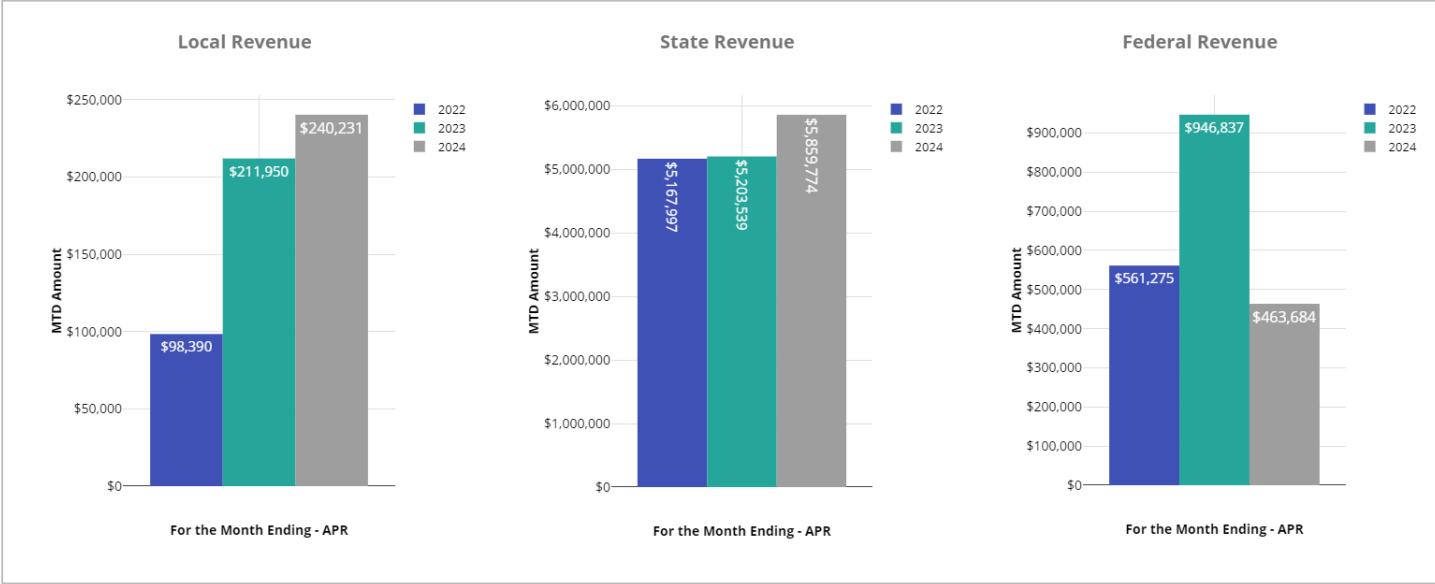
	<b>FY23 April 2023</b>	<b>FY24 April 2024</b>	<b>FY23 YTD Through April 2023</b>	<b>FY24 YTD Through April 2024</b>	<b>FY23 FIN Budget</b>	<b>FY24 FIN Budget</b>	<b>FY23 % of Budget through April 2023</b>	<b>FY24 % of Budget through April 2024</b>
<b>REVENUES:</b>								
District Contributions	212,260	232,653	1,956,266	2,023,156	2,243,467	2,459,074	87.20%	82.27%
Employee Contributions	20,960	22,707	221,023	215,718	326,689	266,918	67.66%	80.82%
Retirees Contributions	9,654	13,581	100,731	88,704	114,869	133,531	87.69%	66.43%
Cobra Contributions	882	909	9,704	9,086	19,743	10,955	49.15%	82.94%
<b>Total Revenue</b>	<b>243,755</b>	<b>\$269,849</b>	<b>\$2,287,724</b>	<b>\$2,336,663</b>	<b>\$2,704,768</b>	<b>\$2,870,478</b>	<b>84.58%</b>	<b>81.40%</b>

<b>EXPENDITURES:</b>								
Medical Claims	95,377	231,627	1,524,929	1,891,474	1,969,589	2,389,127	77.42%	79.17%
Administrative Fees	26,276	32,169	81,978	277,826	234,406	371,953	34.97%	74.69%
Additional Charges	8,717	4,433	89,211	81,653	69,782	53,872	127.84%	151.57%
<b>Total Expenditures</b>	<b>\$130,370</b>	<b>\$268,229</b>	<b>\$1,696,118</b>	<b>2,250,952</b>	<b>\$2,273,777</b>	<b>\$2,814,952</b>	<b>74.59%</b>	<b>79.96%</b>

\$85,711



<p>Local Revenue</p> <p><b>\$240,231</b></p> <p>2.19% of Budget</p>	<p>State Revenue</p> <p><b>\$5,859,774</b></p> <p>12.28% of Budget</p>	<p>Federal Revenue</p> <p><b>\$463,684</b></p> <p>6.78% of Budget</p>
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	Previous Year MTD Amount	Current Year MTD Amount	Annual Budget	% MTD Budget
<b>Local Revenue</b>				
Property Tax Levy	\$0	\$0	\$9,022,563	0.00%
Admission and Student Activity Revenue	\$7,034	\$6,607	\$76,550	8.63%
Other Local Revenues	\$204,916	\$233,623	\$1,861,271	12.55%
<b>Total Local Revenue</b>	\$211,950	\$240,231	\$10,960,384	2.19%
<b>State Revenue</b>				
General Education Aid	\$5,004,786	\$5,859,774	\$33,708,607	17.38%
State Aid for Special Education	\$198,753	\$0	\$10,742,191	0.00%
Other State Aid	\$0	\$0	\$3,249,392	0.00%
<b>Total State Revenue</b>	\$5,203,539	\$5,859,774	\$47,700,190	12.28%
<b>Total Federal Revenue</b>	\$946,837	\$463,684	\$6,838,216	6.78%
<b>Total Revenue</b>	\$6,362,326	\$6,563,689	\$65,498,790	10.02%
Other Revenue Sources	\$153	\$406	\$25,600	1.59%
<b>Total Revenue &amp; Other Revenue Sources</b>	\$6,362,479	\$6,564,095	\$65,524,390	10.02%

**Revenue Insight:**

General Fund revenues totaled \$6,564,096 in April 2024, which is \$201,617 or 3.2% more than the amount received last year for this month. The year over year difference is driven by an increase in 200-399 STATE REVENUES of \$656,235, a decrease in 400-499 FEDERAL REVENUES RECEIVED FROM STATE of -\$483,152, and an increase in 001-099 LOCAL REVENUES of \$28,281.



Salaries & Benefits

**\$3,926,878**

7.79% of Budget

Purchased Services

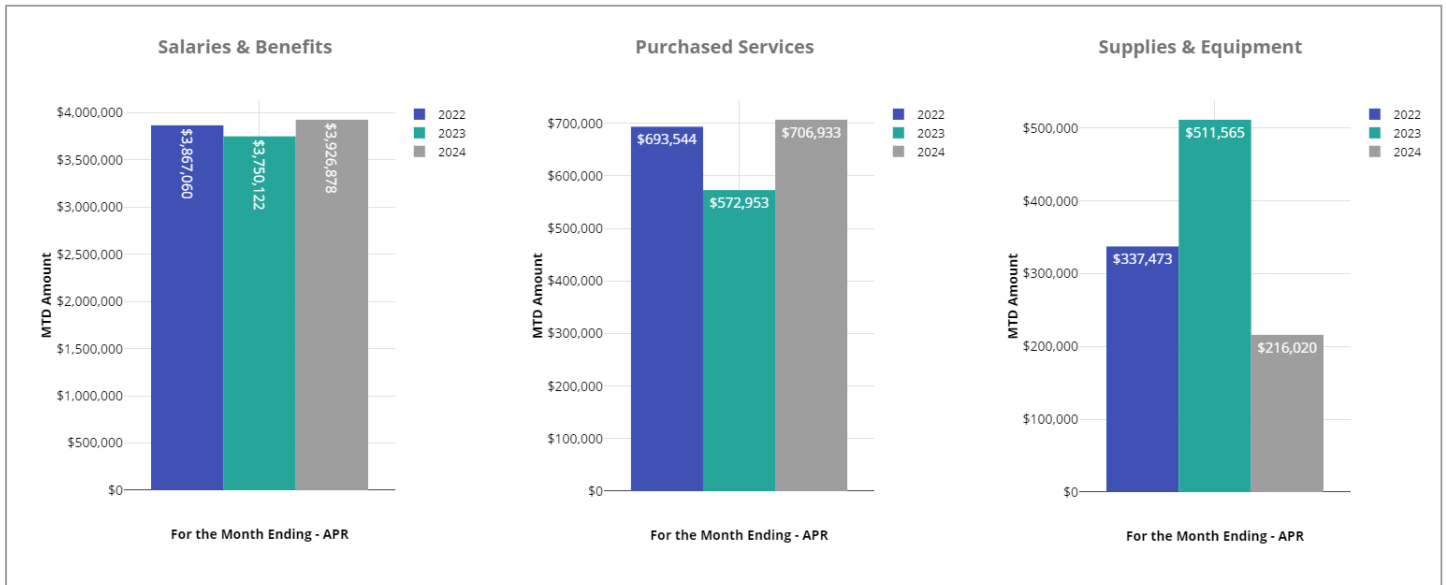
**\$706,933**

8.20% of Budget

Supplies & Equipment

**\$216,020**

4.25% of Budget



	Previous Year MTD Amount	Current Year MTD Amount	Annual Budget	% MTD Budget
<b>Salaries &amp; Benefits</b>				
Salaries and Wages	\$2,733,126	\$2,853,090	\$37,643,585	7.58%
Employee Benefits	\$1,016,996	\$1,073,788	\$12,770,372	8.41%
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$3,750,122</b>	<b>\$3,926,878</b>	<b>\$50,413,957</b>	<b>7.79%</b>
<b>All Other Expenses</b>				
Purchased Service	\$572,953	\$706,933	\$8,619,308	8.20%
Supplies and Materials	\$419,407	\$122,684	\$3,183,757	3.85%
Capital Expenditures	\$92,158	\$93,336	\$1,894,485	4.93%
Debt Service	\$0	\$0	\$0	0.00%
Other Expenditures	\$675	\$34,862	\$544,912	6.40%
Other Financing Uses	\$0	\$0	\$0	0.00%
<b>TOTAL ALL OTHER</b>	<b>\$1,085,193</b>	<b>\$957,815</b>	<b>\$14,242,462</b>	<b>6.73%</b>
<b>TOTAL EXPENSES</b>	<b>\$4,835,315</b>	<b>\$4,884,693</b>	<b>\$64,656,419</b>	<b>7.55%</b>

**Expense Insights:**

General Fund expenses totaled \$4,884,692 in April 2024, which is \$49,378 or 1.0% more than the amount spent last year for this month. The year over year difference is driven by a decrease in 400 SUPPLIES AND MATERIALS of -\$296,723, an increase in 300 PURCHASED SERVICES of \$133,980, and an increase in 100 SALARIES AND WAGES of \$119,964.

# Revenue - YTD

**FARIBAULT PUBLIC SCHOOL DISTRICT**  
 Year to Date General Fund Revenue Overview  
 April 2024



**Local Revenue**

**\$6,130,678**

55.93% of Budget

**State Revenue**

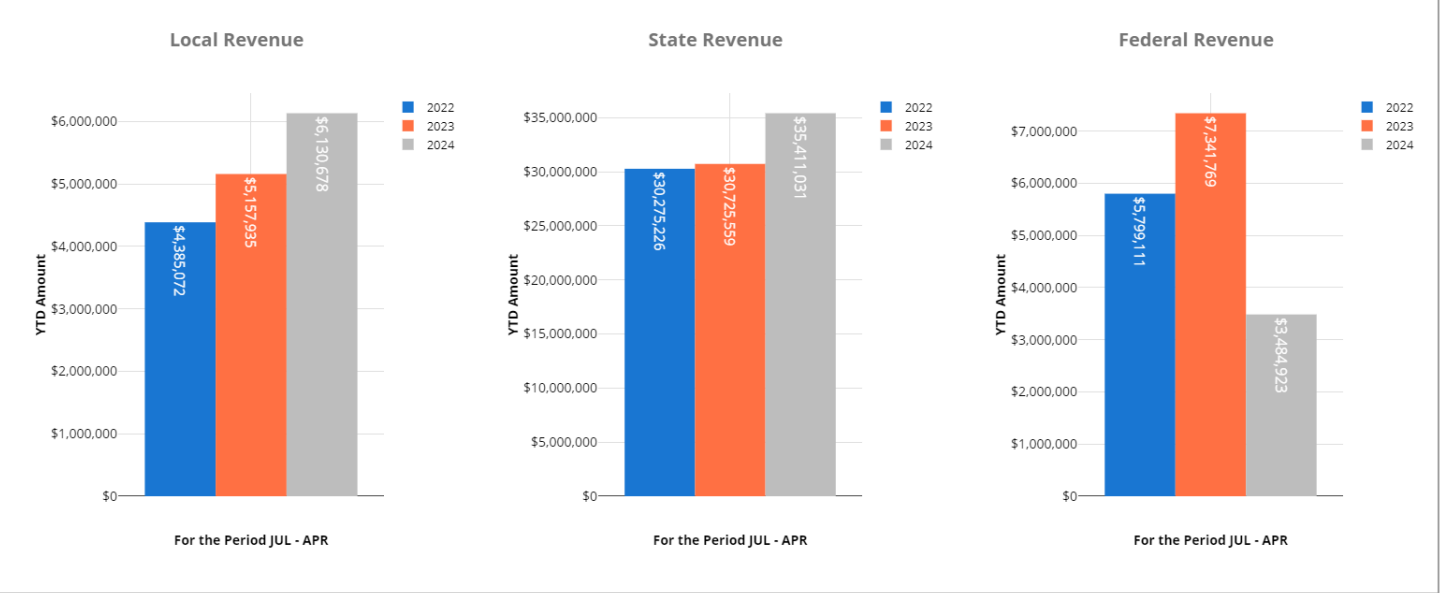
**\$35,411,031**

74.24% of Budget

**Federal Revenue**

**\$3,484,923**

50.96% of Budget



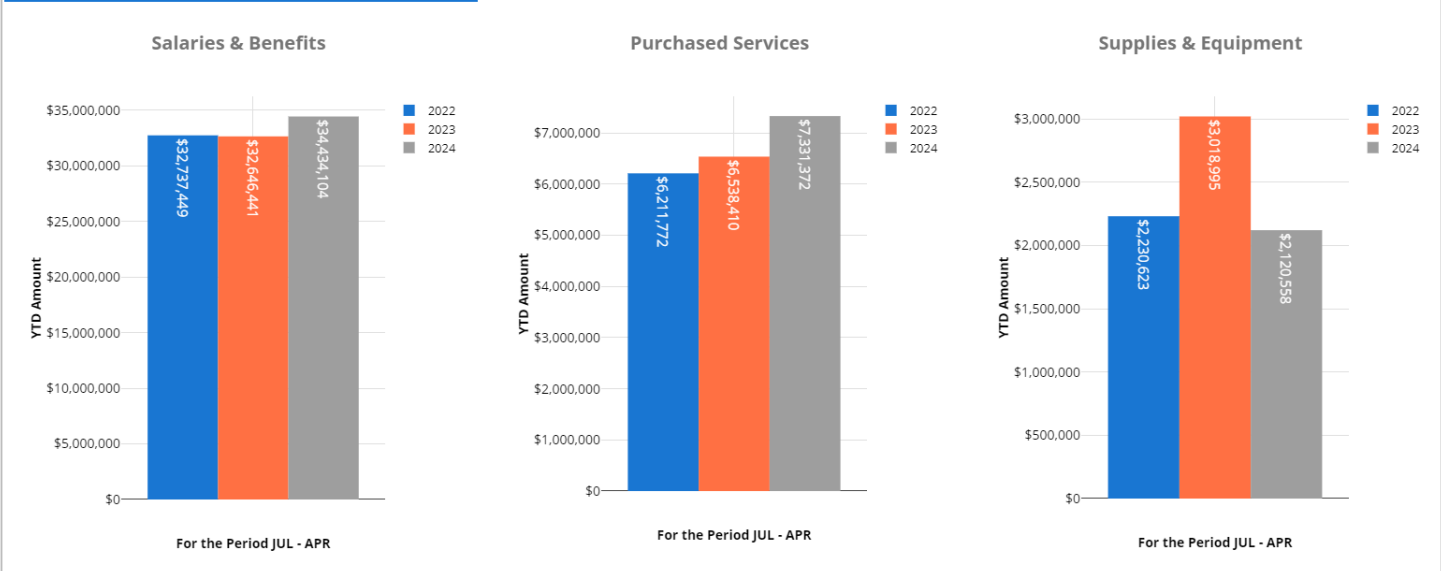
	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
<b>Local Revenue</b>				
Property Tax Levy	\$3,628,740	\$4,069,500	\$9,022,563	45.10%
Admission and Student Activity Revenue	\$80,947	\$82,716	\$76,550	108.06%
Other Local Revenues	\$1,448,249	\$1,978,461	\$1,861,271	106.30%
<b>Total Local Revenue</b>	<b>\$5,157,935</b>	<b>\$6,130,678</b>	<b>\$10,960,384</b>	<b>55.93%</b>
<b>State Revenue</b>				
General Education Aid	\$25,880,904	\$29,198,581	\$33,708,607	86.62%
State Aid for Special Education	\$4,429,873	\$5,789,984	\$10,742,191	53.90%
Other State Aid	\$414,782	\$422,465	\$3,249,392	13.00%
<b>Total State Revenue</b>	<b>\$30,725,559</b>	<b>\$35,411,031</b>	<b>\$47,700,190</b>	<b>74.24%</b>
<b>Total Federal Revenue</b>	<b>\$7,341,769</b>	<b>\$3,484,923</b>	<b>\$6,838,216</b>	<b>50.96%</b>
<b>Total Revenue</b>	<b>\$43,225,263</b>	<b>\$45,026,632</b>	<b>\$65,498,790</b>	<b>68.74%</b>
Other Revenue Sources	\$116,040	\$103,931	\$25,600	405.98%
<b>Total Revenue &amp; Other Revenue Sources</b>	<b>\$43,341,303</b>	<b>\$45,130,563</b>	<b>\$65,524,390</b>	<b>68.88%</b>

**Revenue Insight:**

General Fund YTD revenues totaled \$45,130,563 through April 2024, which is \$1,789,260 or 4.0% more than the amount received last year for this period. The YTD difference is driven by an increase in 200-399 STATE REVENUES of \$4,685,472, a decrease in 400-499 FEDERAL REVENUES RECEIVED FROM STATE of -\$3,856,846, and an increase in 001-099 LOCAL REVENUES of \$972,743.



<p>Salaries &amp; Benefits</p> <p><b>\$34,434,104</b></p> <p>68.30% of Budget</p>	<p>Purchased Services</p> <p><b>\$7,331,372</b></p> <p>85.06% of Budget</p>	<p>Supplies &amp; Equipment</p> <p><b>\$4,225,683</b></p> <p>83.21% of Budget</p>
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	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
<b>Salaries &amp; Benefits</b>				
Salaries and Wages	\$23,799,027	\$25,184,228	\$37,643,585	66.90%
Employee Benefits	\$8,847,413	\$9,249,876	\$12,770,372	72.43%
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$32,646,440</b>	<b>\$34,434,104</b>	<b>\$50,413,957</b>	<b>68.3%</b>
<b>All Other Expenses</b>				
Purchased Service	\$6,538,410	\$7,331,372	\$8,619,308	85.06%
Supplies and Materials	\$3,018,995	\$2,120,558	\$3,183,757	66.61%
Capital Expenditures	\$1,365,045	\$2,105,125	\$1,894,485	111.12%
Debt Service	\$0	\$0	\$0	0.00%
Other Expenditures	\$258,836	\$244,541	\$544,912	44.88%
Other Financing Uses	\$0	\$0	\$0	0.00%
<b>TOTAL ALL OTHER</b>	<b>\$11,181,286</b>	<b>\$11,801,596</b>	<b>\$14,242,462</b>	<b>82.86%</b>
<b>TOTAL EXPENSES</b>	<b>\$43,827,726</b>	<b>\$46,235,700</b>	<b>\$64,656,419</b>	<b>71.51%</b>

**Expense Insights:**

General Fund YTD expenses totaled \$46,235,700 through April 2024, which is \$2,407,973 or 5.2% more than the amount spent last year for this period. The YTD difference is driven by an increase in 100 SALARIES AND WAGES of \$1,385,200, a decrease in 400 SUPPLIES AND MATERIALS of -\$898,437, and an increase in 300 PURCHASED SERVICES of \$792,961.



YTD Local Sources

114.95% of Budget

Prior Year YTD: 58.51% of Actuals

YTD State Sources

73.53% of Budget

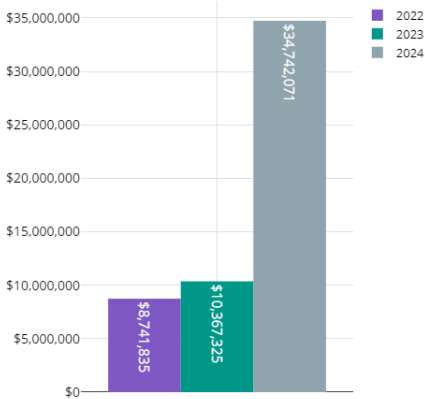
Prior Year YTD: 74.90% of Actuals

YTD Federal Sources

54.30% of Budget

Prior Year YTD: 67.63% of Actuals

Local Sources



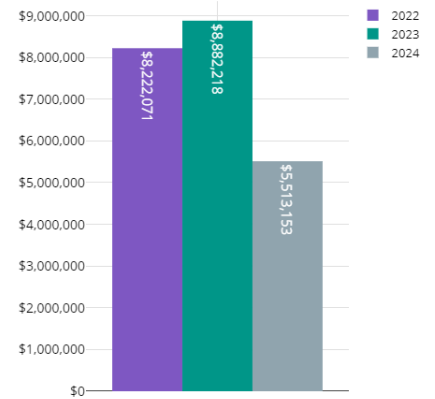
For the Period JUL - APR

State Sources



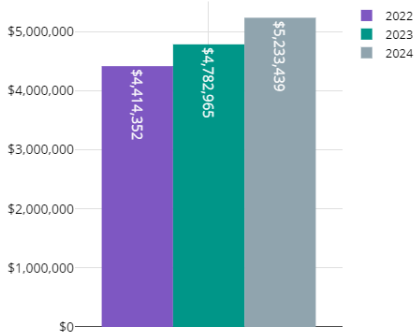
For the Period JUL - APR

Federal Sources



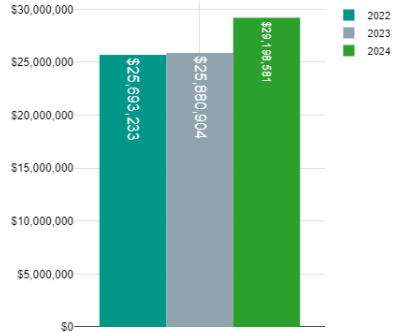
For the Period JUL - APR

Property Taxes



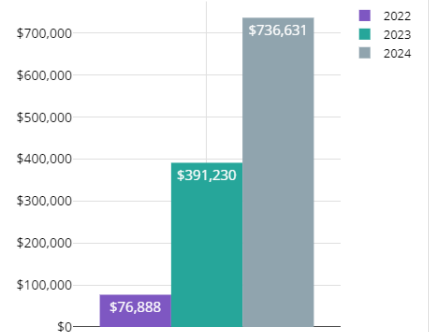
For the Period JUL - APR

Gen Education Aid



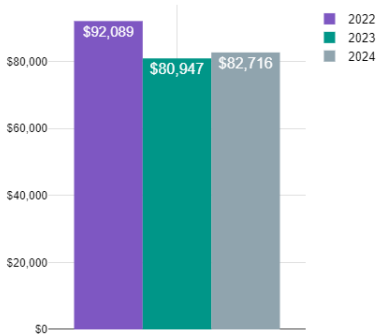
For the Period JUL - APR

Interest Earnings



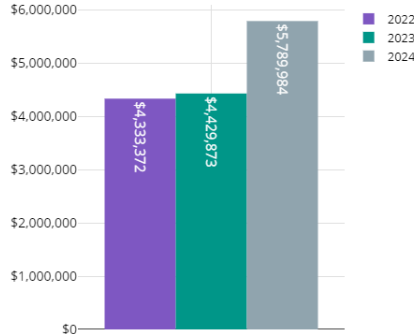
For the Period JUL - APR

Admissions



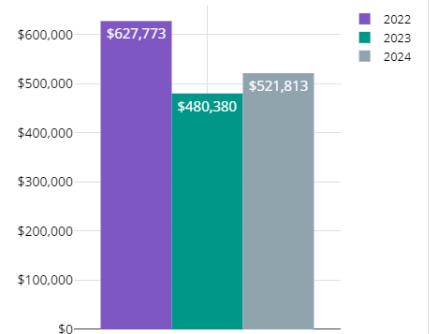
For the Period JUL - APR

Special Education Aid



For the Period JUL - APR

Federal Title I



For the Period JUL - APR



YTD Salary and Benefits

72.97% of Budget

Prior Year YTD: 72.10% of Actuals

YTD Purchased Services

79.11% of Budget

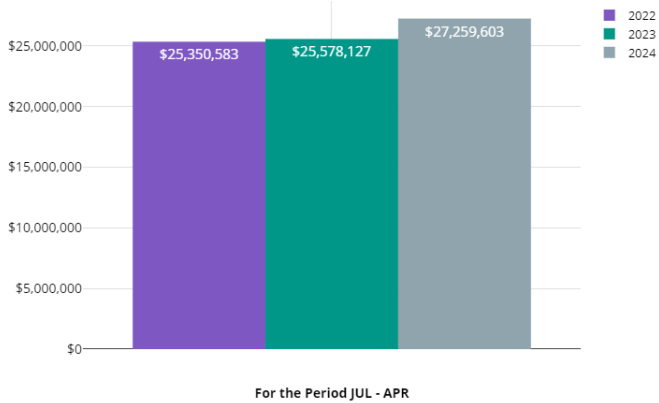
Prior Year YTD: 74.77% of Actuals

YTD Other Expenses

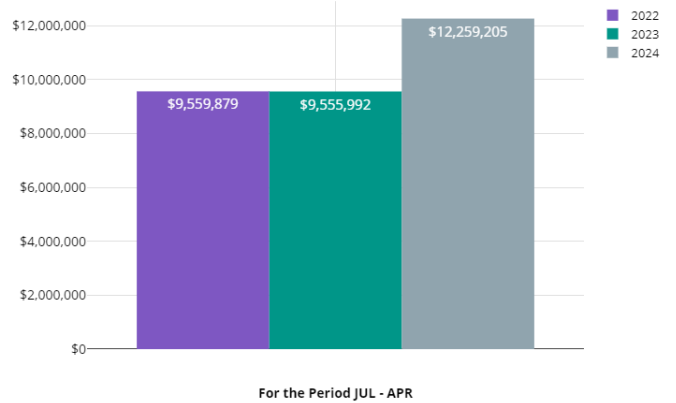
57.22% of Budget

Prior Year YTD: 97.85% of Actuals

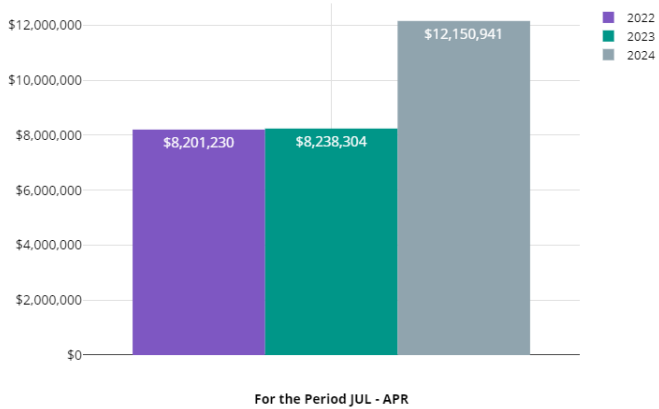
Salaries



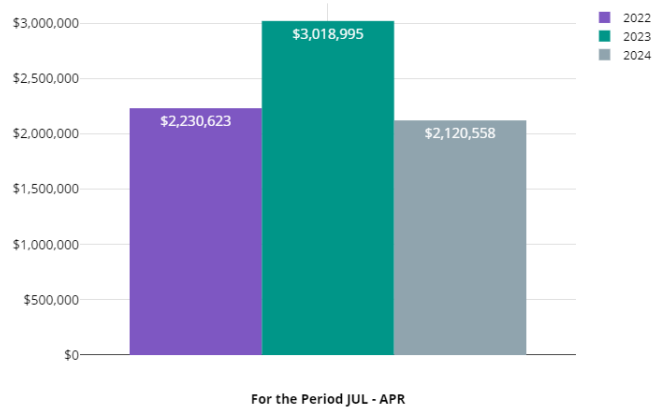
Benefits



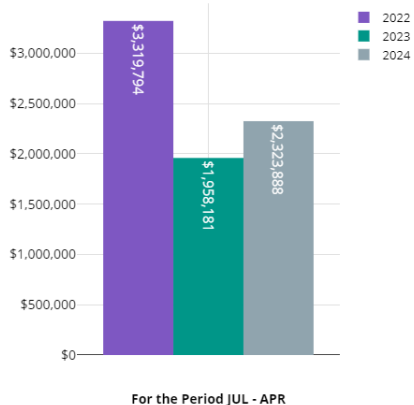
Purchased Services



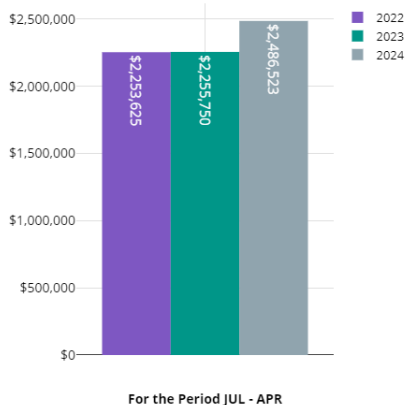
Supplies



Capital Expenditures



Debt Service

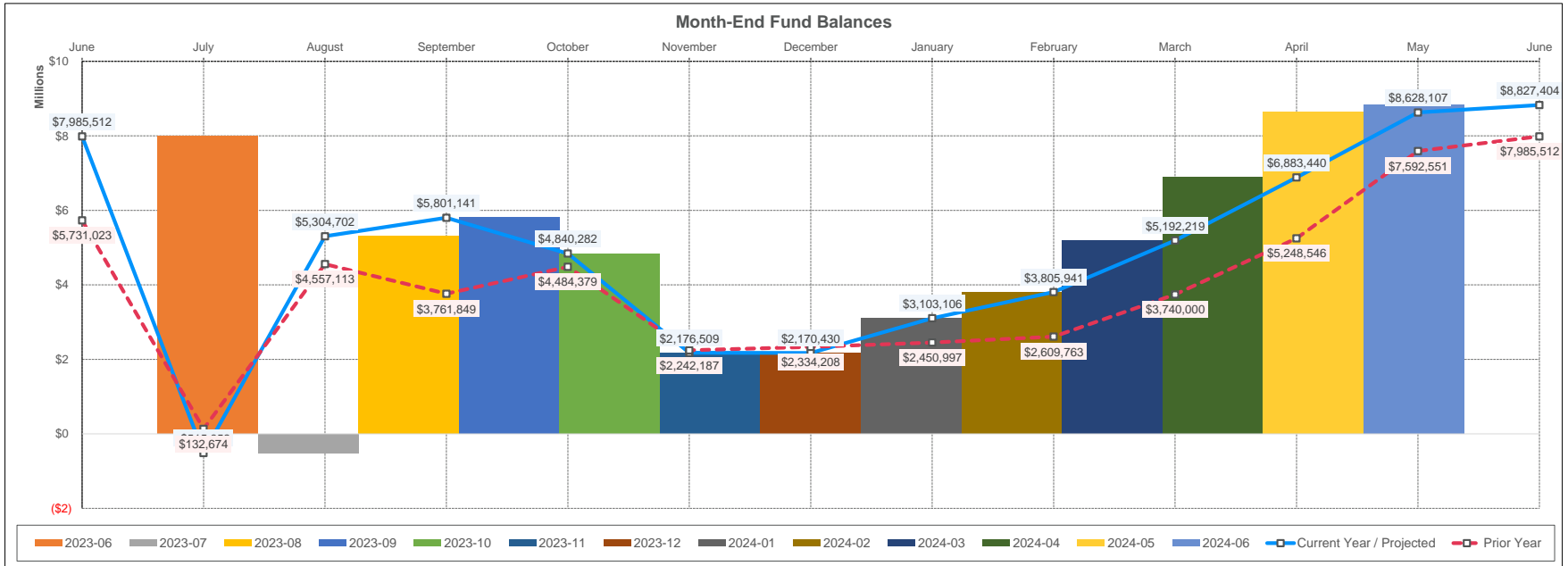


Other Expenditures



## General Fund

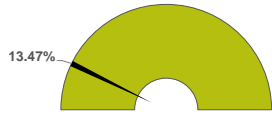
For the Period Ending April 30, 2024



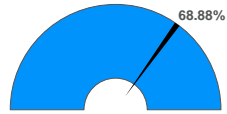
# General Fund | Revenue Dashboard Summary

For the Period Ending April 30, 2024

Projected Year-End Balances as % of Budgeted Revenue

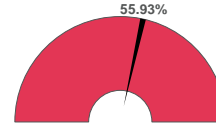


Actual YTD Revenues



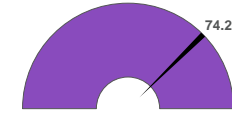
Projected YTD Revenues  
68.08%

Actual YTD by Local Sources



Projected YTD Local Sources  
50.21%

Actual YTD by State Sources

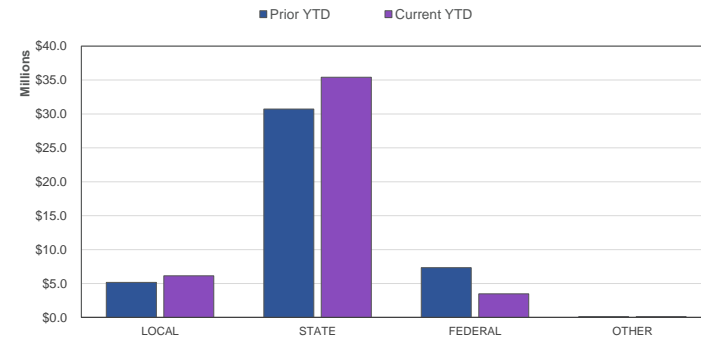


Projected YTD State Sources  
73.47%

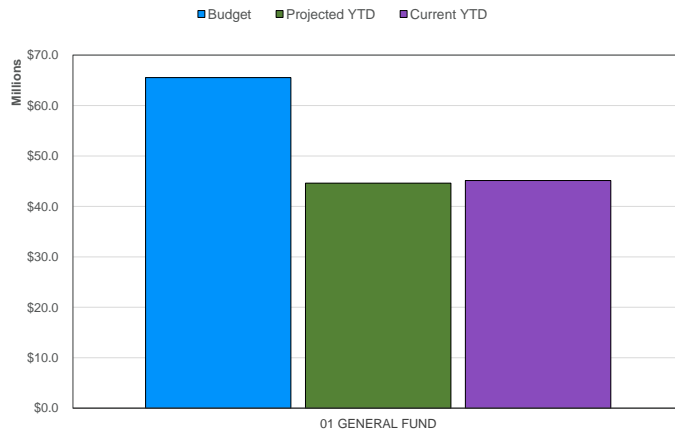
## Top 10 General Fund Sources of Revenue (Year-to-Date)

General Education Aid	\$29,198,581.10
State Aid For Special Education	\$5,789,983.98
Property Tax Levy-General	\$4,069,500.30
Federal Aid/Mde (Requires Fin)	\$3,481,667.17
Ma Rev/Dept Of Human Svcs	\$676,427.52
Interest Earnings	\$471,935.61
Misc Rev From Local Sources	\$392,377.84
Endowment Fund Apportionment	\$194,657.80
Fees From Patrons	\$126,926.00
Revenue From Lease Or Rentals	\$123,187.50
Percent of Total Revenues Year-to-Date	98.66%

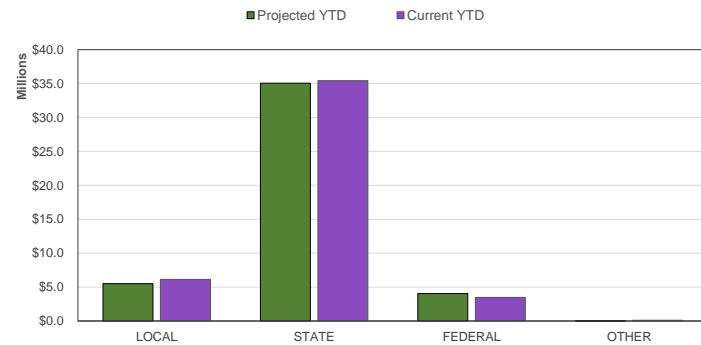
## Revenue by Source | Prior YTD vs. Current YTD



## Total Revenue | Budget / Projected YTD / Current YTD



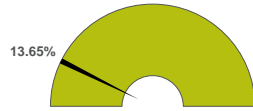
## Revenue by Source | Projected YTD vs. Current YTD



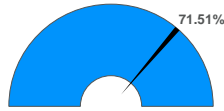
# General Fund | Expenditure Dashboard Summary

For the Period Ending April 30, 2024

Projected Year-End Balances as % of Budgeted Expenditures

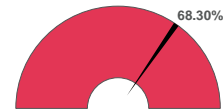


Actual YTD Expenditures



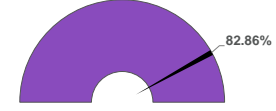
Projected YTD Expenditures  
72.61%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits  
71.84%

Actual YTD Other Objects

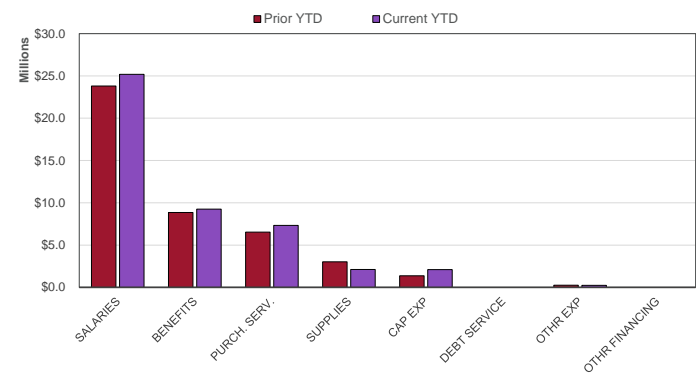


Projected YTD Other Objects  
75.32%

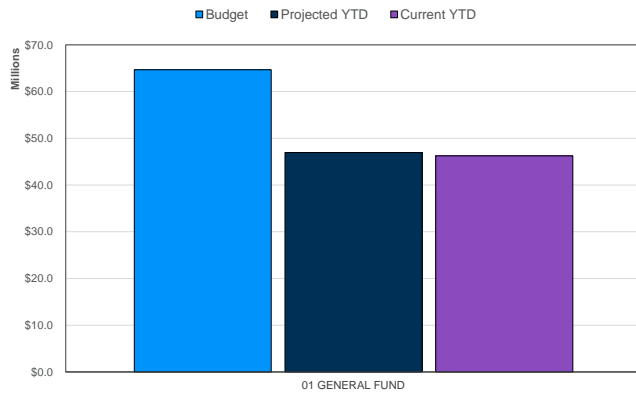
Top 10 General Fund Expenditures by Program (Year-to-Date)

Licensed Classroom Teacher	\$12,455,024.09
Health Insurance	\$3,567,058.30
Transport Contr <=>\$25,000	\$3,457,443.73
Non-Instructional Support	\$2,992,370.93
Administration/Supervision	\$2,766,962.23
Fica/Medicare	\$1,856,605.94
Certified Para/Pca	\$1,592,695.69
Tra	\$1,569,626.87
Other Licensed/Certified Salary	\$989,559.08
Tax Advantage Employer Hlth Argmt	\$963,484.08
<b>Percent of Total Expenditures Year-to-Date</b>	<b>69.67%</b>

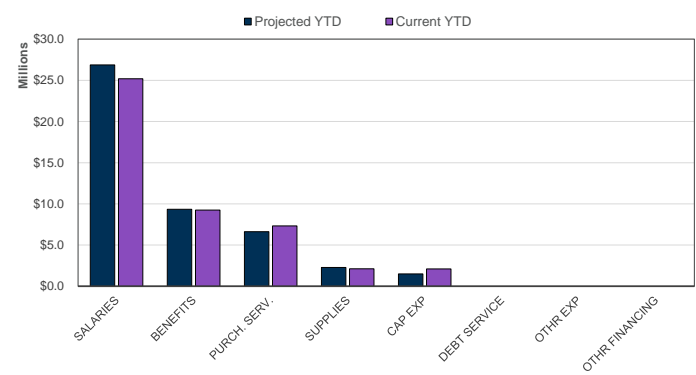
Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



Expenditures by Object | Projected YTD vs. Current YTD



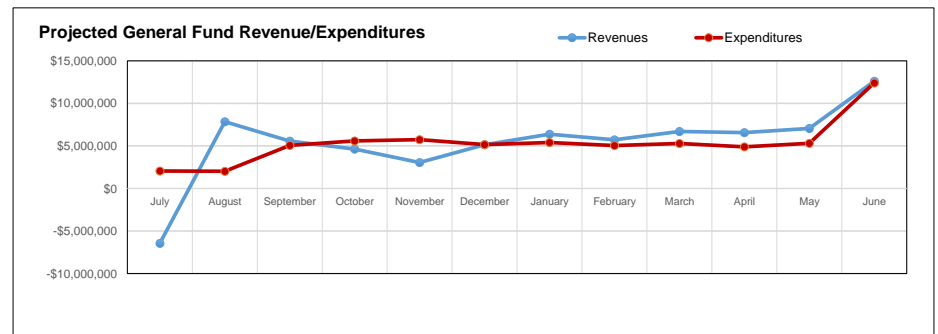
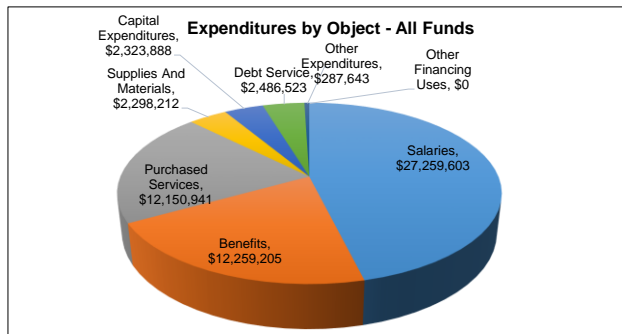
## Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

For the Period Ending April 30, 2024

All Funds Summary Breakdown

(With Comparative Totals For the Period Ended July, 2023 - April, 2024)

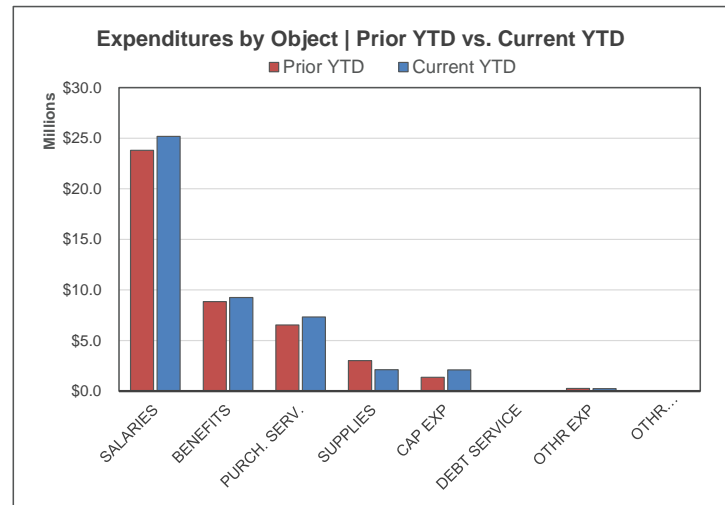
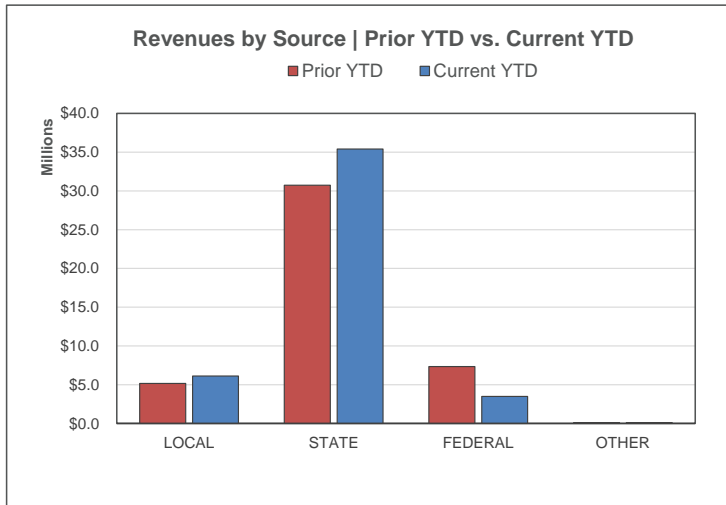
	All Funds FY2023			All Funds FY2024			% Incr/(Decr)					
	All Funds FY2023	All Funds FY2024	% Incr/(Decr)	General Fund	Food Service Fund	Community Service Fund	Building Construction Fund	Debt Service Fund	Trust Fund	Custodial Fund	Internal Service Fund	Postemployment Benefits Irrevocable Trust Fund
<b>REVENUES</b>												
Local	\$9,928,816	\$11,335,933	14.17%	6,130,678	119,874	1,550,056	74,119	933,966	0	0	2,336,663	190,577
State	\$31,545,255	\$36,584,979	15.98%	35,411,031	250,484	715,453	0	208,012	0	0	0	0
Federal	\$8,882,218	\$5,513,153	(37.93%)	3,484,923	1,600,726	427,504	0	0	0	0	0	0
Other	\$438,508	\$23,406,138	5237.67%	103,931	126,451	0	23,175,756	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>\$50,794,798</b>	<b>\$76,840,203</b>	<b>51.28%</b>	<b>45,130,563</b>	<b>2,097,536</b>	<b>2,693,012</b>	<b>23,249,874</b>	<b>1,141,978</b>	<b>0</b>	<b>0</b>	<b>2,336,663</b>	<b>190,577</b>
<b>EXPENDITURES</b>												
Salaries	\$25,578,127	\$27,259,603	6.57%	25,184,228	85,436	1,989,940	0	0	0	0	0	0
Benefits	\$9,555,992	\$12,259,205	28.29%	9,249,876	41,096	601,479	0	0	0	0	2,228,430	138,323
Purchased Services	\$8,238,304	\$12,150,941	47.49%	7,331,372	1,649,627	358,300	963,043	0	0	0	1,832,363	16,236
Supplies And Materials	\$3,151,494	\$2,298,212	(27.08%)	2,120,558	15,815	161,839	0	0	0	0	0	0
Capital Expenditures	\$1,958,181	\$2,323,888	18.68%	2,105,125	30,368	43,341	145,054	0	0	0	0	0
Debt Service	\$2,255,750	\$2,486,523	10.23%	0	0	0	230,310	2,256,213	0	0	0	0
Other Expenditures	\$1,956,733	\$287,643	(85.30%)	244,541	0	20,580	0	0	0	0	22,522	0
Other Financing Uses	\$0	\$0		0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$52,694,581</b>	<b>\$59,066,014</b>	<b>12.09%</b>	<b>46,235,700</b>	<b>1,822,342</b>	<b>3,175,478</b>	<b>1,338,407</b>	<b>2,256,213</b>	<b>0</b>	<b>0</b>	<b>4,083,315</b>	<b>154,560</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(1,899,783)</b>	<b>17,774,189</b>	<b>(1035.59%)</b>	<b>(1,105,137)</b>	<b>275,194</b>	<b>(482,466)</b>	<b>21,911,468</b>	<b>(1,114,235)</b>	<b>0</b>	<b>0</b>	<b>(1,746,651)</b>	<b>36,017</b>
<b>FUND BALANCE</b>												
Beginning of Period				7,985,512	1,863,361	972,131	0	564,067	0	0	907,477	2,341,714
End of Period				6,880,374	2,138,555	489,666	21,911,468	(550,167)	0	0	(839,174)	2,377,731



# General Fund | Financial Summary

For the Period Ending April 30, 2024

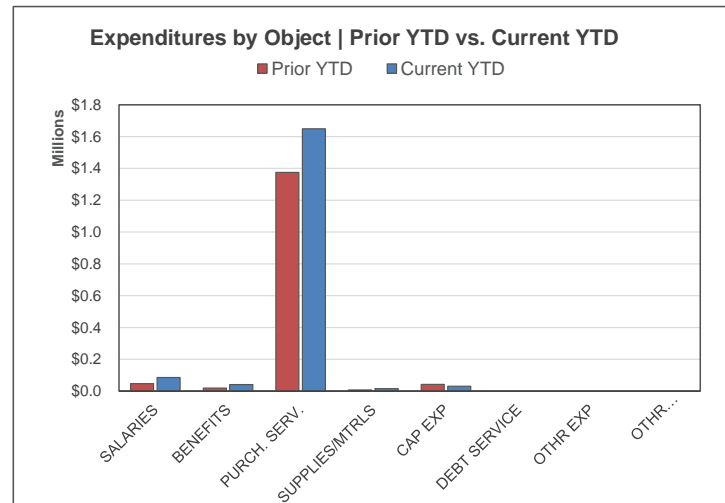
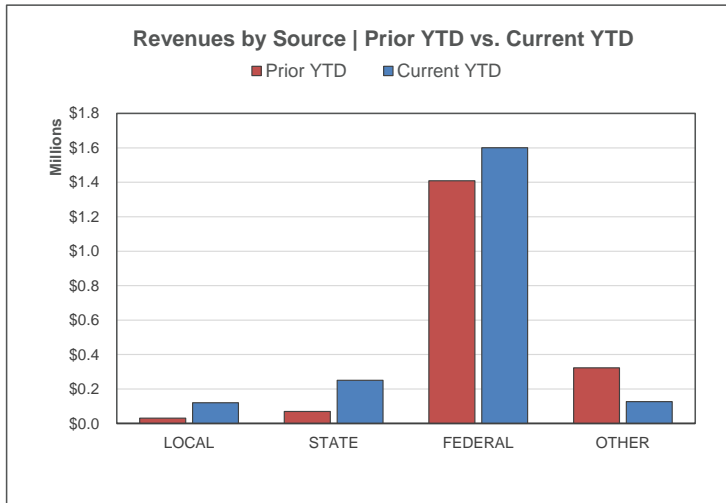
	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$5,157,935	\$10,227,241	50.43%	\$6,130,678	\$10,960,384	55.93%
State	\$30,725,559	\$40,634,904	75.61%	\$35,411,031	\$47,700,190	74.24%
Federal	\$7,341,769	\$10,837,220	67.75%	\$3,484,923	\$6,838,216	50.96%
Other	\$116,040	\$124,998	92.83%	\$103,931	\$25,600	405.98%
<b>TOTAL REVENUE</b>	<b>\$43,341,303</b>	<b>\$61,824,363</b>	<b>70.10%</b>	<b>\$45,130,563</b>	<b>\$65,524,390</b>	<b>68.88%</b>
<b>EXPENDITURES</b>						
Salaries	\$23,799,027	\$33,329,145	71.41%	\$25,184,228	\$37,643,585	66.90%
Benefits	\$8,847,413	\$12,053,835	73.40%	\$9,249,876	\$12,770,372	72.43%
Purchased Services	\$6,538,410	\$8,365,489	78.16%	\$7,331,372	\$8,619,308	85.06%
Supplies And Materials	\$3,018,995	\$3,785,834	79.74%	\$2,120,558	\$3,183,757	66.61%
Capital Expenditures	\$1,365,045	\$1,642,741	83.10%	\$2,105,125	\$1,894,485	111.12%
Debt Service	\$0	\$0		\$0	\$0	
Other Expenditures	\$258,836	\$411,826	62.85%	\$244,541	\$544,912	44.88%
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$43,827,727</b>	<b>\$59,588,871</b>	<b>73.55%</b>	<b>\$46,235,700</b>	<b>\$64,656,419</b>	<b>71.51%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$486,424)</b>	<b>\$2,235,492</b>		<b>(\$1,105,137)</b>	<b>\$867,971</b>	
<b>ENDING FUND BALANCE</b>	<b>\$5,248,546</b>			<b>\$6,883,440</b>		



# Food Service Fund | Financial Summary

For the Period Ending April 30, 2024

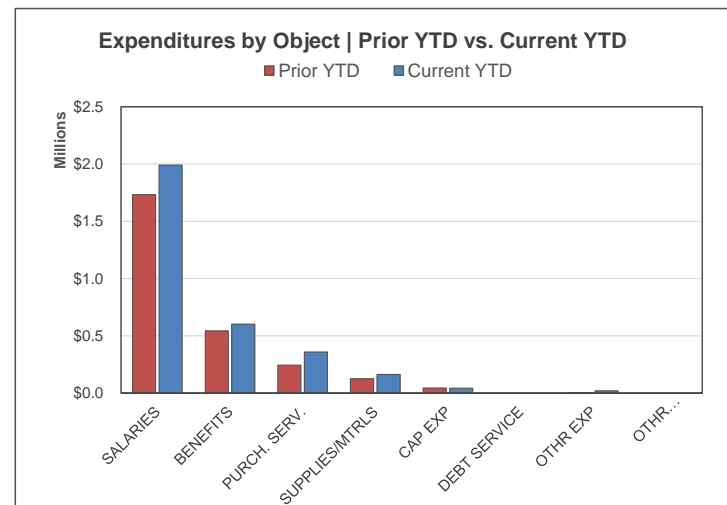
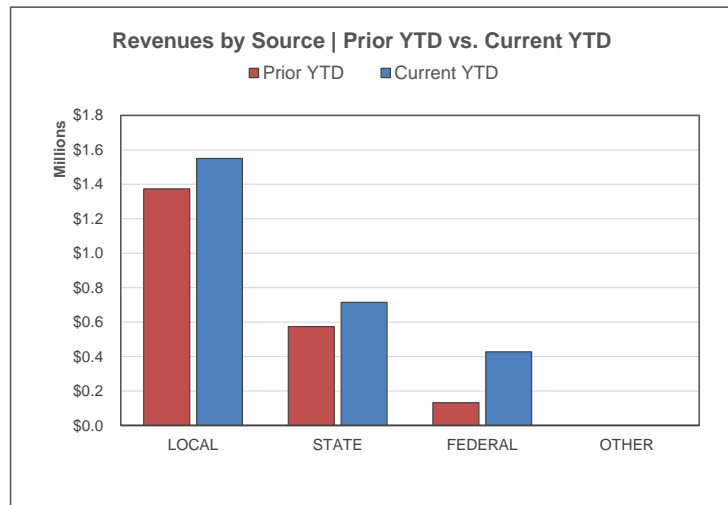
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$31,215	\$63,628	49.06%	\$119,874	\$159,100	75.35%
State	\$69,198	\$109,810	63.02%	\$250,484	\$333,500	75.11%
Federal	\$1,408,751	\$2,072,172	67.98%	\$1,600,726	\$2,526,905	63.35%
Other	\$322,469	\$322,050	100.13%	\$126,451	\$183,369	68.96%
<b>TOTAL REVENUE</b>	<b>\$1,831,633</b>	<b>\$2,567,660</b>	<b>71.33%</b>	<b>\$2,097,536</b>	<b>\$3,202,874</b>	<b>65.49%</b>
<b>EXPENDITURES</b>						
Salaries	\$46,909	\$58,525	80.15%	\$85,436	\$115,657	73.87%
Benefits	\$19,224	\$26,173	73.45%	\$41,096	\$48,058	85.51%
Purchased Services	\$1,374,430	\$2,099,581	65.46%	\$1,649,627	\$2,750,783	59.97%
Supplies And Materials	\$7,661	\$216,446	3.54%	\$15,815	\$262,149	6.03%
Capital Expenditures	\$42,472	\$111,732	38.01%	\$30,368	\$205,000	14.81%
Debt Service	\$0	\$0		\$0	\$0	
Other Expenditures	\$0	\$0		\$0	\$0	
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$1,490,697</b>	<b>\$2,512,457</b>	<b>59.33%</b>	<b>\$1,822,342</b>	<b>\$3,381,647</b>	<b>53.89%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$340,935</b>	<b>\$55,203</b>		<b>\$275,194</b>	<b>(\$178,773)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$3,170,853</b>			<b>\$316,213</b>		



# Community Service Fund | Financial Summary

For the Period Ending April 30, 2024

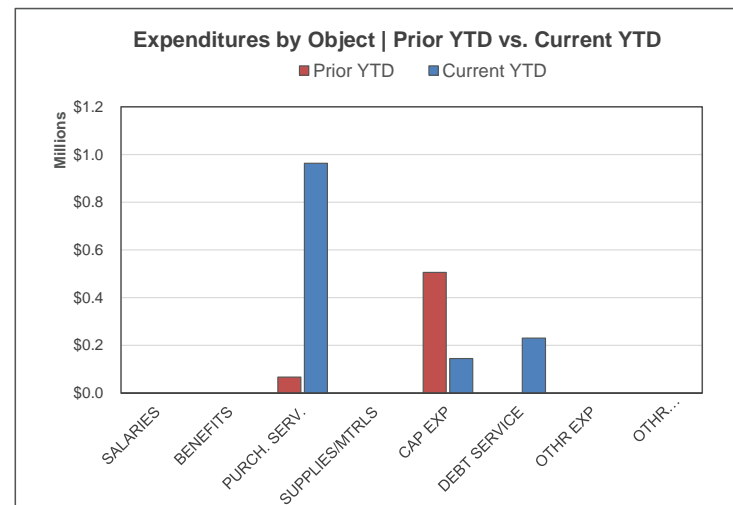
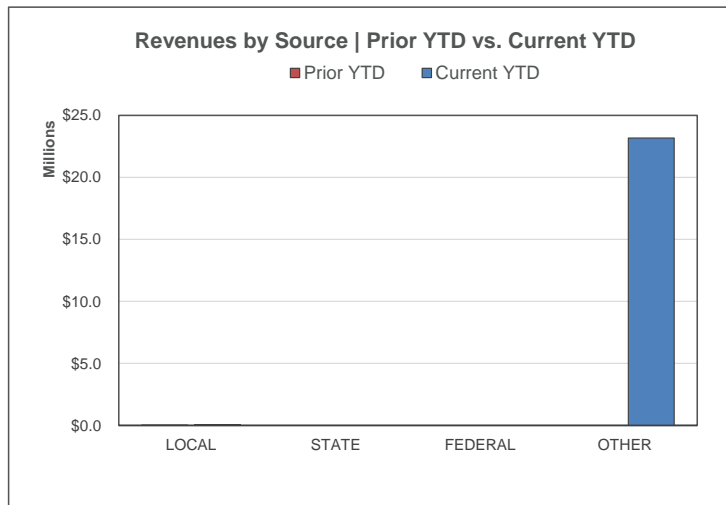
	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$1,373,918	\$1,874,216	73.31%	\$1,550,056	\$1,947,577	79.59%
State	\$574,369	\$1,159,656	49.53%	\$715,453	\$1,525,157	46.91%
Federal	\$131,698	\$225,055	58.52%	\$427,504	\$787,740	54.27%
Other	\$0	\$0		\$0	\$0	
<b>TOTAL REVENUE</b>	<b>\$2,079,985</b>	<b>\$3,258,927</b>	<b>63.82%</b>	<b>\$2,693,012</b>	<b>\$4,260,474</b>	<b>63.21%</b>
<b>EXPENDITURES</b>						
Salaries	\$1,732,190	\$2,310,593	74.97%	\$1,989,940	\$2,550,494	78.02%
Benefits	\$543,526	\$728,790	74.58%	\$601,479	\$834,142	72.11%
Purchased Services	\$244,300	\$354,424	68.93%	\$358,300	\$634,917	56.43%
Supplies And Materials	\$124,838	\$184,080	67.82%	\$161,839	\$312,163	51.84%
Capital Expenditures	\$44,963	\$47,863	93.94%	\$43,341	\$23,565	183.92%
Debt Service	\$0	\$0		\$0	\$0	
Other Expenditures	\$1,780	\$3,186	55.85%	\$20,580	\$47,639	43.20%
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$2,691,596</b>	<b>\$3,628,936</b>	<b>74.17%</b>	<b>\$3,175,478</b>	<b>\$4,402,920</b>	<b>72.12%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$611,611)</b>	<b>(\$370,009)</b>		<b>(\$482,466)</b>	<b>(\$142,446)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$843,749</b>			<b>\$147,940</b>		



## Building Construction Fund | Financial Summary

For the Period Ending April 30, 2024

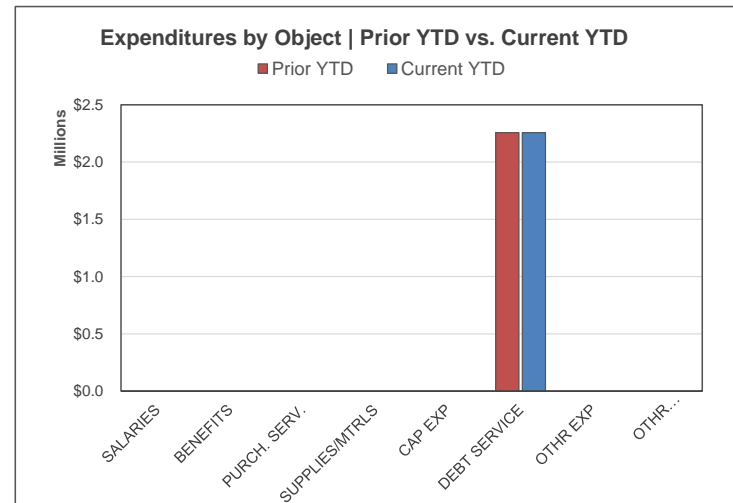
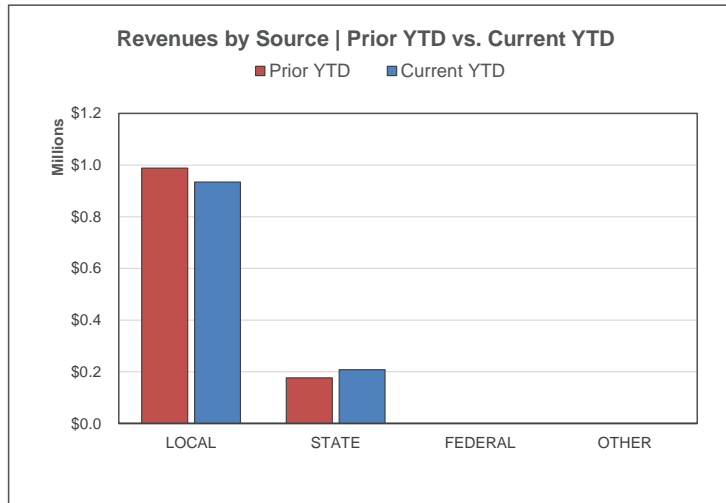
	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$17,056	\$19,823	86.04%	\$74,119	\$77,253	95.94%
State	\$0	\$0		\$0	\$0	
Federal	\$0	\$0		\$0	\$0	
Other	\$0	\$0		\$23,175,756	\$11,587,878	200.00%
<b>TOTAL REVENUE</b>	<b>\$17,056</b>	<b>\$19,823</b>	<b>86.04%</b>	<b>\$23,249,874</b>	<b>\$11,665,131</b>	<b>199.31%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Benefits	\$0	\$0		\$0	\$0	
Purchased Services	\$66,966	\$180,153	37.17%	\$963,043	\$520,135	185.15%
Supplies And Materials	\$0	\$0		\$0	\$0	
Capital Expenditures	\$505,701	\$721,403	70.10%	\$145,054	\$4,194,655	3.46%
Debt Service	\$0	\$0		\$230,310	\$0	
Other Expenditures	\$0	\$0		\$0	\$0	
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$572,667</b>	<b>\$901,556</b>	<b>63.52%</b>	<b>\$1,338,407</b>	<b>\$4,714,790</b>	<b>28.39%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$555,612)</b>	<b>(\$881,733)</b>		<b>\$21,911,468</b>	<b>\$6,950,341</b>	
<b>ENDING FUND BALANCE</b>	<b>\$386,297</b>			<b>\$21,681,158</b>		



## Debt Service Fund | Financial Summary

For the Period Ending April 30, 2024

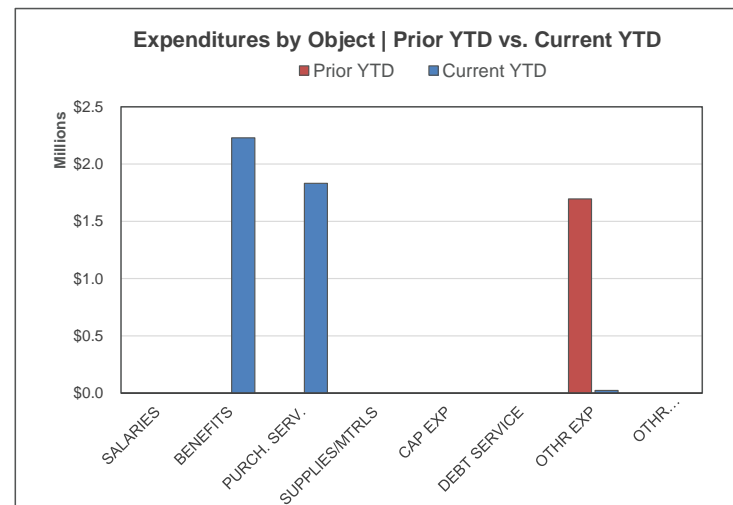
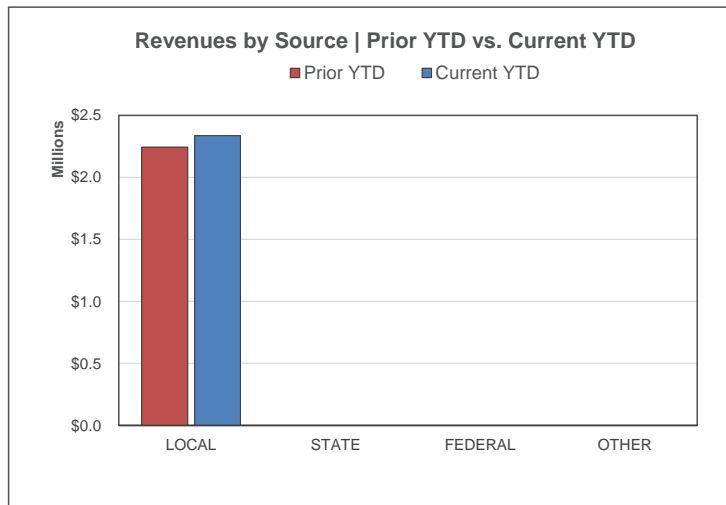
	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$987,979	\$2,184,238	45.23%	\$933,966	\$2,221,934	42.03%
State	\$176,129	\$212,789	82.77%	\$208,012	\$195,700	106.29%
Federal	\$0	\$0		\$0	\$0	
Other	\$0	\$0		\$0	\$0	
<b>TOTAL REVENUE</b>	<b>\$1,164,108</b>	<b>\$2,397,027</b>	<b>48.56%</b>	<b>\$1,141,978</b>	<b>\$2,417,634</b>	<b>47.24%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Benefits	\$0	\$0		\$0	\$0	
Purchased Services	\$0	\$0		\$0	\$0	
Supplies And Materials	\$0	\$0		\$0	\$0	
Capital Expenditures	\$0	\$0		\$0	\$0	
Debt Service	\$2,255,750	\$171,812	1312.92%	\$2,256,213	\$2,257,500	99.94%
Other Expenditures	\$0	\$0		\$0	\$0	
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$2,255,750</b>	<b>\$171,812</b>	<b>1312.92%</b>	<b>\$2,256,213</b>	<b>\$2,257,500</b>	<b>99.94%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$1,091,642)</b>	<b>\$2,225,215</b>		<b>(\$1,114,235)</b>	<b>\$160,134</b>	
<b>ENDING FUND BALANCE</b>	<b>(\$4,836,728)</b>			<b>(\$2,806,380)</b>		



# Internal Service Fund | Financial Summary

For the Period Ending April 30, 2024

	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$2,244,152	\$2,762,864	81.23%	\$2,336,663	\$2,870,478	81.40%
State	\$0	\$0		\$0	\$0	
Federal	\$0	\$0		\$0	\$0	
Other	\$0	\$0		\$0	\$0	
<b>TOTAL REVENUE</b>	<b>\$2,244,152</b>	<b>\$2,762,864</b>	<b>81.23%</b>	<b>\$2,336,663</b>	<b>\$2,870,478</b>	<b>81.40%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Benefits	\$0	\$0		\$2,228,430	\$0	
Purchased Services	\$0	\$0		\$1,832,363	\$2,814,952	65.09%
Supplies And Materials	\$0	\$0		\$0	\$0	
Capital Expenditures	\$0	\$0		\$0	\$0	
Debt Service	\$0	\$0		\$0	\$0	
Other Expenditures	\$1,696,118	\$2,230,022	76.06%	\$22,522	\$0	
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$1,696,118</b>	<b>\$2,230,022</b>	<b>76.06%</b>	<b>\$4,083,315</b>	<b>\$2,814,952</b>	<b>145.06%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$548,034</b>	<b>\$532,842</b>		<b>(\$1,746,651)</b>	<b>\$55,526</b>	
<b>ENDING FUND BALANCE</b>	<b>\$1,456,574</b>			<b>(\$4,922,489)</b>		



# Postemployment Benefits Irrevocable Trust Fund | Financial Summary

For the Period Ending April 30, 2024

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
	<b>REVENUES</b>					
Local	\$116,562	\$139,169	83.76%	\$190,577	\$190,523	100.03%
State	\$0	\$0		\$0	\$0	
Federal	\$0	\$0		\$0	\$0	
Other	\$0	\$0		\$0	\$0	
<b>TOTAL REVENUE</b>	<b>\$116,562</b>	<b>\$139,169</b>	<b>83.76%</b>	<b>\$190,577</b>	<b>\$190,523</b>	<b>100.03%</b>
<b>EXPENDITURES</b>						
Salaries	\$0	\$0		\$0	\$0	
Benefits	\$145,828	\$220,185	66.23%	\$138,323	\$198,000	69.86%
Purchased Services	\$14,197	\$18,428	77.04%	\$16,236	\$19,000	85.45%
Supplies And Materials	\$0	\$0		\$0	\$0	
Capital Expenditures	\$0	\$0		\$0	\$0	
Debt Service	\$0	\$0		\$0	\$0	
Other Expenditures	\$0	\$0		\$0	\$0	
Other Financing Uses	\$0	\$0		\$0	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$160,025</b>	<b>\$238,613</b>	<b>67.06%</b>	<b>\$154,560</b>	<b>\$217,000</b>	<b>71.23%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$43,463)</b>	<b>(\$99,444)</b>		<b>\$36,017</b>	<b>(\$26,477)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$2,476,282</b>			<b>\$2,223,172</b>		

