

Business Meeting

Tuesday, September 16, 2025 7:30 PM

Fridley Community Center, 6085 7th Street NE, Fridley, MN 55432

A. Call to Order, Pledge of Allegiance	Presenter: Board Chair
B. Approval of Agenda with Suggested Motions and Resolutions	Presenter: Board Chair
B.1. Suggested Motions and Resolutions	
C. Superintendent Report	
D. Business Action Items	
D.1. Preliminary Levy Certification	Presenter: Rochelle Cox
D.2. Second Reading and Adoption of Policy	Presenter: Rochelle Cox
D.2.a. Policy 516.5 Overdose Medication	Presenter: Rochelle Cox
E. Consent Agenda	Presenter: Board Chair
E.1. Minutes of the School Board Business Meeting and Work Session Held on August 19, 2025	
E.2. New Contracts, Amendments, Leaves of Absence, Terminations, Resignations, and Retirements	
F. Important Future School Board Dates	Presenter: Board Chair
F.1. Hayes Team Tower Works Night September 18, 2025 5-6:30 PM Hayes Elementary School	
F.2. Senior Center Fall Kickoff September 24, 2025 1-3 PM Fridley Community Center	
F.3. Lip Sync Battle Fundraiser for FHS Music Dept September 25, 2025 4 PM District Auditorium	
F.4. The Works Family Night September 25, 2025 5-7 PM Stevenson Elementary School	
F.5. No School - Staff Development September 26, 2025	
F.6. Fridley Tiger Tackle Cancer Night September 26, 2025 Get your shirts now for only \$10. Proceeds benefit the Randy Shaver Cancer Fund.	
F.7. RLS PTO Meeting October 1, 2025 4:30 PM Stevenson Elementary School	
F.8. Hayes Better Together Family Meeting October 6, 2025 5:00 PM Hayes Elementary School	
F.9. School Board Board Retreat October 7, 2025 5:30 PM Fridley Community Center	

- F.10. Fall Conferences Stevenson Elementary
October 9, 2025 4-7 PM
Stevenson Elementary
- F.11. Fall Conferences Fridley Middle School
October 9, 2025 4-8 PM
Fridley Middle School
- F.12. Fall Conferences Preschool
October 14, 2025 3:45-7:45 PM
Fridley Community Center
- F.13. Fall Conferences Hayes & Stevenson
Elementary
October 14, 202 4-7 PM
Hayes & Stevenson Elementary School
- F.14. Fall Conferences Fridley High School
October 14, 2025 4-7:30 PM
Fridley High School
- F.15. Fall Conferences Fridley Middle School
October 14, 2025 4-8 PM
Fridley Middle School
- F.16. No School - Conferences
October 15, 2025
- F.17. Fall Conferences Fridley Middle and High
Schools
October 15, 2025 7:15-11:15 AM
Fridley Middle School & Fridley High School
- F.18. Fall Conferences Preschool and Stevenson
October 15, 2025 8AM-12PM
Fridley Community Center and Stevenson Elementary
- F.19. Fall Conferences Hayes
October 15, 2025 8AM-4PM
Hayes Elementary School
- F.20. No School - EdMN Break
October 16-17, 2025
- F.21. Fridley Public Schools Board Meeting
October 21, 2025
Work Session, 5:30 PM
Open Forum, 7:00 PM
Business Meeting, 7:30 PM
Fridley Community Center

G. **Adjournment**

Presenter: Board
Chair

Tuesday, September 16, 2025
School Board Business Meeting
Motions

A. Call to Order, Pledge of Allegiance

B. Approval of Agenda with Suggested Motions and Resolutions

a. Suggested Motions and Resolutions

Suggested Motion: Motion by _____, seconded by _____ to approve the agenda for September 16, 2025.

C. Superintendent Report

D. Business Action Items

a. Motion: Preliminary Levy Certification

Suggested Motion: Motion by _____, seconded by _____ to approve the Preliminary Levy Certification.

b. Motion: Second Reading & Adoption of policy 516.5 Overdose Medication

Suggested Motion: Motion by _____, seconded by _____ to adopt Policy 516.5 Overdose Medication.

E. Consent Agenda

Suggested Motion: Motion by _____, seconded by _____ to approve the consent agenda including minutes of the business meeting held on August 19 2025; New Contracts, Amendments, Leaves of Absence, Resignations, Retirements and Terminations

F. Important Future School Board Dates

- a. Hayes Team Tower Works Night
September 18, 2025 5-6:30 PM
Hayes Elementary School
- b. Senior Center Fall Kickoff
September 24, 2025 1-3 PM
Fridley Community Center
- c. Lip Sync Battle Fundraiser for FHS Music Dept
September 25, 2025 4 PM
District Auditorium
- d. The Works Family Night
September 25, 2025 5-7 PM
Stevenson Elementary School

- e. No School - Staff Development
September 26, 2025
- f. Fridley Tiger Tackle Cancer Night
September 26, 2025
Get your shirts now for only \$10.
Proceeds benefit the Randy Shaver Cancer Fund.
- g. RLS PTO Meeting
October 1, 2025 4:30 PM
Stevenson Elementary School
- h. Hayes Better Together Family Meeting
October 6, 2025 5:00 PM
Hayes Elementary School
- i. School Board Board Retreat
October 7, 2025 5:30 PM
Fridley Community Center
- j. Fall Conferences Stevenson Elementary
October 9, 2025 4-7 PM
Stevenson Elementary
- k. Fall Conferences Fridley Middle School
October 9, 2025 4-8 PM
Fridley Middle School
- l. Fall Conferences Preschool
October 14, 2025 3:45-7:45 PM
Fridley Community Center
- m. Fall Conferences Hayes & Stevenson Elementary
October 14, 202 4-7 PM
Hayes & Stevenson Elementary School
- n. Fall Conferences Fridley High School
October 14, 2025 4-7:30 PM
Fridley High School
- o. Fall Conferences Fridley Middle School
October 14, 2025 4-8 PM
Fridley Middle School
- p. No School - Conferences
October 15, 2025

- q. Fall Conferences Fridley Middle and High Schools
October 15, 2025 7:15-11:15 AM
Fridley Middle School & Fridley High School
- r. Fall Conferences Preschool and Stevenson
October 15, 2025 8AM-12PM
Fridley Community Center and Stevenson Elementary
- s. Fall Conferences Hayes
October 15, 2025 8AM-4PM
Hayes Elementary School
- t. No School - EdMN Break
October 16-17, 2025
- u. Fridley Public Schools School Board Meeting
October 21, 2025
Fridley Community Center
5:30 PM Work Session
7:00 PM Public Comment
7:30 PM Business Meeting

G. Adjournment

Suggested Motion: Motion by _____, seconded by _____ to adjourn the meeting at _____.

516.5 Overdose Medication

I. PURPOSE

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)¹, and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the school day or at school district activities.

II. GENERAL STATEMENT OF POLICY

The school board authorizes school district administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by trained school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: (1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; (2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and (3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

III. DEFINITIONS

- A. **“Drug-related overdose”** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.
- B. **“Naloxone Coordinator”** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district’s Naloxone Coordinator is the Director of Special Services,

¹ Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the intranasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intramuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an “IM kit.”

Danielle Thompson.

- C. **“Opiate”** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.
- D. **“Opiate Antagonist”** means naloxone hydrochloride (“Naloxone”) or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.
- E. **“Standing Order”** means directions from the school district’s medical provider that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:
 - 1. Administration type
 - 2. Dosage
 - 3. Date of issuance
 - 4. Signature of the authorized provider

IV. **GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES**

- A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have two doses of nasal naloxone available on-site.
- B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.
- C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.
- D. District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team (“District Planning Team”) who will oversee the general development and

operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.
2. The District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities and activities and will update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator.
3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:
 - a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;
 - b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;
 - c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and

- d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator, after taking necessary immediate emergency steps.
 4. The District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.
- E. Site Planning Teams
1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.
 2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure for the storage and use of Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

F. School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

V. **NALOXONE STORAGE**

- A. The Site Planning Team will select numerous Naloxone storage locations within the school site and outside the school site when activities are conducted off school grounds (i.e., transportation services, field trips, etc.).
- B. The selected storage locations of Naloxone will be classified as non-public "security information" as the school board has determined that the disclosure of this data to the general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.



Fridley Public Schools is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.

A World-Class Community of Learners

- C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

VI. **PRIVACY PROTECTIONS**

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

Legal References:

Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 121A.21 (School Health Services)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.224 (Opiate Antagonists)
Minn. Stat. § 144.344 (Emergency Treatment)
Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)
Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 152.02 (Schedules of Controlled Substances)
Minn. Stat. § 604A.01 (Good Samaritan Law)
Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)
Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)
Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)
Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

Cross References:

MSBA/MASA Model Policy 516 (Student Medication)

Resources

Minnesota Department of Health, School Toolkit on Naloxone Administration in School Settings

School Board Action:

Adoption of Policy 516.5 on September 16, 2025

Minutes
School Board Business Meeting
Fridley Independent School District 14
August 19, 2025

Call to Order, Pledge of Allegiance

Board Chair Karnopp called the Business Meeting of the Fridley School Board to order at 7:30 PM on Tuesday, August 19, 2025, at the Fridley Community Center. The following Board members were present in the room: Sara Jones, Jake Karnopp, Ross Meisner, Sara Schreiner, and Avonna Starck.

Absent: Nikki Auna and Student representatives Aiyanna Shobe and Malik Bah

Approval of the Agenda with Suggested Motions and Resolutions

Motion by Meisner, seconded by Jones, to approve the agenda for August 19, 2025. Upon vote being taken, all voted in favor, none against, none abstained. Motion carried 5-0.

Superintendent and Staff Reports

A. Superintendent Report

Superintendent Lewis welcomed Roberta Peterson from the paraeducator bargaining unit to help present on the 2025-27 Paraeducator Master Agreement that was unanimously approved by the group; Stephanie Champeau from the nutritional services helped present on the 2025-27 Nutritional Services Master Agreement that was also unanimously approved; Greg Beeck, Abby Jensen and Jessica Stratford presented on the data from the Summer Rise programs at Elementary and Middle School this past summer; Aloda Sims promoted the upcoming Back to School Resource Fair; Matt Engelhardt spoke on the VISTA programs this year; Director of Activities Justin Reese shared about the No Activities Fees for students this year; Assistant Superintendent Rochelle Cox gave an update on construction throughout the district; Superintendent Lewis discussed the Direct Certification program; She also discussed the Leaders of Color Summit that Senior officer Harold Scott, Assistant Superintendent Cox and herself attended in Maryland and met up with local Superintendent David Law as he is AASA President this year; Fridley Public Schools was invited to be a part of the league of Innovative Schools; The Why Choose Fridley video was shown; Board Updates were given by Board Member Jones on NE Metro 916.

Business Action Items

A. **Motion: Approval of the 2025-2027 Paraeducator Master Agreement**

Motion by Starck, seconded by Jones to approve the 2025-2027 Paraeducator Master Agreement. Upon vote being taken all voted in favor, none against, none abstained. Motion carried 5-0.

B. **Motion: Approval of the 2025-2027 Nutritional Services Master Agreement**

Motion by Meisner, seconded by Jones to approve the 2025-2027 Nutritional Services Master Agreement. Upon vote being taken all voted in favor, none against, none abstained. Motion carried 5-0.

C. RESOLUTION: Gifts

Motion by Meisner, seconded by Schriener to accept the gifts and thank the donors for their contributions. Upon Roll Call Vote, all voted in favor, none against, none abstained. Motion carried 5-0.

D. Consent Agenda

Motion by Jones, seconded by Schreiner to approve the consent agenda including minutes of the business meeting held on July 15, 2025; New Contracts, Amendments, Leaves of Absence, Resignations, Retirements and Terminations; and Superintendent Contract Addendum for 2025-26 and Superintendent Contract for 2026-2029. Upon vote being taken all voted in favor, none against, none abstained. Motion carried 5-0.

E. Written Information

- a. First Reading - NEW: Policy 516.5 Overdose Medication

F. Important Future School Board Dates

- a. Back to School Resource Fair
August 23, 2025 10AM - Noon
Fridley High School Parking Lot
- b. VISTA Orientation
August 27, 2025 4-5 PM
VISTA Education Center
- c. Preschool Orientation Sessions
August 27, 2025 4-6 PM
Fridley Community Center
- d. Fridley High School & Fridley Middle School Open House/Orientation
August 28, 2025 1:30-5:30 PM
FHS and FMS
- e. RLS and Hayes Orientation Sessions
August 28, 2025 4-6 PM
RLS and Hayes
- f. Tiger Club Open House
August 28, 2025 4-6 PM

Fridley Community Center

- g.** District Holiday
September 1, 2025

- h.** Preschool, Hayes, RLS Family Orientation Sessions
September 2, 2025
FCC, Hayes, RLS

- i.** All VISTA Students First Day
September 2, 2025
VISTA Education Center

- j.** 5th Grade and New Student Orientation
September 2, 2025
Fridley Middle School

- k.** 9th and 12th Grade First Day
September 2, 2025
Fridley High School

- l.** First Day ALL Students
September 3, 2025

- m.** District Spirit Day - Wear Black & Gold!
September 5, 2025

- n.** Homecoming Week
September 8-12, 2025
With Homecoming Game on Friday, Sept 12

- o.** Fridley Public Schools School Board Meeting
September 16, 2025
Fridley Community Center
5:30 PM Work Session
7:00 PM Public Comment
7:30 PM Business Meeting

Adjournment

Motion by Schreiner, seconded by Meisner to adjourn the meeting at 8:55 PM. Upon vote being taken all voted in favor, none against, none abstained. Motion carried 5-0.

Jake Karnopp, Board Chair

Avonna Starck, Board Clerk

Personnel Changes 2025-2026

New Contracts and Amendments per Master Agreements

- Julianna Akonkoh, Paraeducator, Hayes, Step 2, effective 9/2/25
- Tabitha Barton, Nutrition Assistant, Fridley Middle , Step 4, effective 9/8/25
- William Bennett, Paraeducator, Fridley Middle , Step 5, effective 9/2/25
- Khari Broadway, Paraeducator, Fridley Middle , Step 2, effective 9/2/25
- Priyanka Chaudhari, Paraeducator, Fridley Middle , Step 2, effective 9/15/25
- Monica Espinoza, Nutrition Assistant, Fridley High , Step 4, effective 8/27/25
- Makalah Foster, Paraeducator, VISTA, Step 1, effective 9/2/25
- Maryama Gure, Classroom Assistant, Fridley Community Center, Step 5, effective 9/24/25
- Melissa Kidd, Assistant Principal, Fridley Middle , Assistant Principal/Level 2, effective 10/1/25
- Elena Kurinski, Spanish, Hayes, PhD/Step 17, effective 8/28/25
- Tamala Livingston, Media Clerk, Fridley Middle , Step 5, effective 9/15/25
- Amani Middleton, Paraeducator, Hayes, Step 5, effective 9/2/25
- Megan Schembera, Paraeducator, Stevenson, Step 5, effective 9/2/25
- Senada Secic, Nutrition Assistant, Fridley High , Step 1, effective 9/15/25
- Antwan Smith, Paraeducator, VISTA, Step 1, effective 9/2/25
- Sophia Torgrimson, Health Assistant, Fridley Middle , Step 1, effective 9/2/25
- Nayeli Williams, Paraeducator, Fridley Middle , Step 1, effective 9/2/25
- Alesha Wilson, Paraeducator, Stevenson, Step 4, effective 9/2/25

Individual Contracts

- Dontrell Bradley, Equity & Inclusion Specialist. District office, effective 9/15/25
- Jason Harvey, Security and Emergency Specialist, District office, effective 9/15/25
- Mark Mickelson, Safety and Security Director, District office, effective 9/25/25
- Caitlin Payton, Technology Manager: Instructional & User Experience, District Office, effective 9/2/25

Leaves of Absence

- Emily Latzka, Teacher, Fridley High , effective 9/5/25

Status Changes

- Mark Jacobs, Dean, Fridley Middle to Assistant Principal, Fridley High, Assistant Principal/Level 1, effective 8/26/25

Resignations (2024-2025)

- Jeanne Ertl, Paraeducator, Stevenson, effective 6/5/25

09-16-25 School Board Meeting

- Rachel Pobuda, ECFE, FCC, effective 6/6/25
- Donna Pulig Hoyhtya, ECSE, FCC, effective 6/6/25
- Michael Schmidt, Reading and Math Intervention Teacher, Hayes, effective 6/6/25
- Michelle Swanson, Spanish, Hayes, effective 6/6/25

Resignations

- Ali Ahmed, Nutrition Assistant, Fridley High , effective 9/16/25