



Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN 55337
March 26, 2026
6:30 PM

Strategic Directions:

- Creating space and opportunity for each and every voice to be heard
- Actively leading by developing and sustaining a diverse and equitable education system
- Supporting and leveraging innovation to improve student outcomes and district culture
- Engaging our community to ensure common understanding of our Strategic Roadmap and the district work to support it

5:45 PM Listening Session with Directors Sachse and Anderson

In the case of inclement weather, the Board of Education's regularly scheduled meetings will be rescheduled to the following Monday at the same time and place, unless that Monday is a holiday, in which case a special meeting may be called.

I. Call to Order

- A. Welcome
- B. Pledge of Allegiance

II. Approval of Agenda

III. Information

- A. School Report: Vista View Elementary School and One91 Virtual Academy
K-5

2

Speaker(s): Dr. Chris Bellmont, assistant superintendent, Angie Pohl, Principal, Cynthia Ruiz, Cultural Liaison, Kirenza Cooper and Corbin Orlenko, Teachers



**Agenda III.A.
March 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Dr. Chris Bellmont, assistant superintendent, Angie Pohl, principal, Cynthia Ruiz, cultural liaison, Kirenza Cooper and Corbin Orlenko, teachers

Date: March 26, 2026

Re: School Report: Vista View Elementary School and One91 Virtual Academy K-5

One91 Virtual Academy K-5 and Vista View Elementary

March 26, 2026

Angie Pohl, Principal of Vista View Elementary and K-5 Virtual Academy

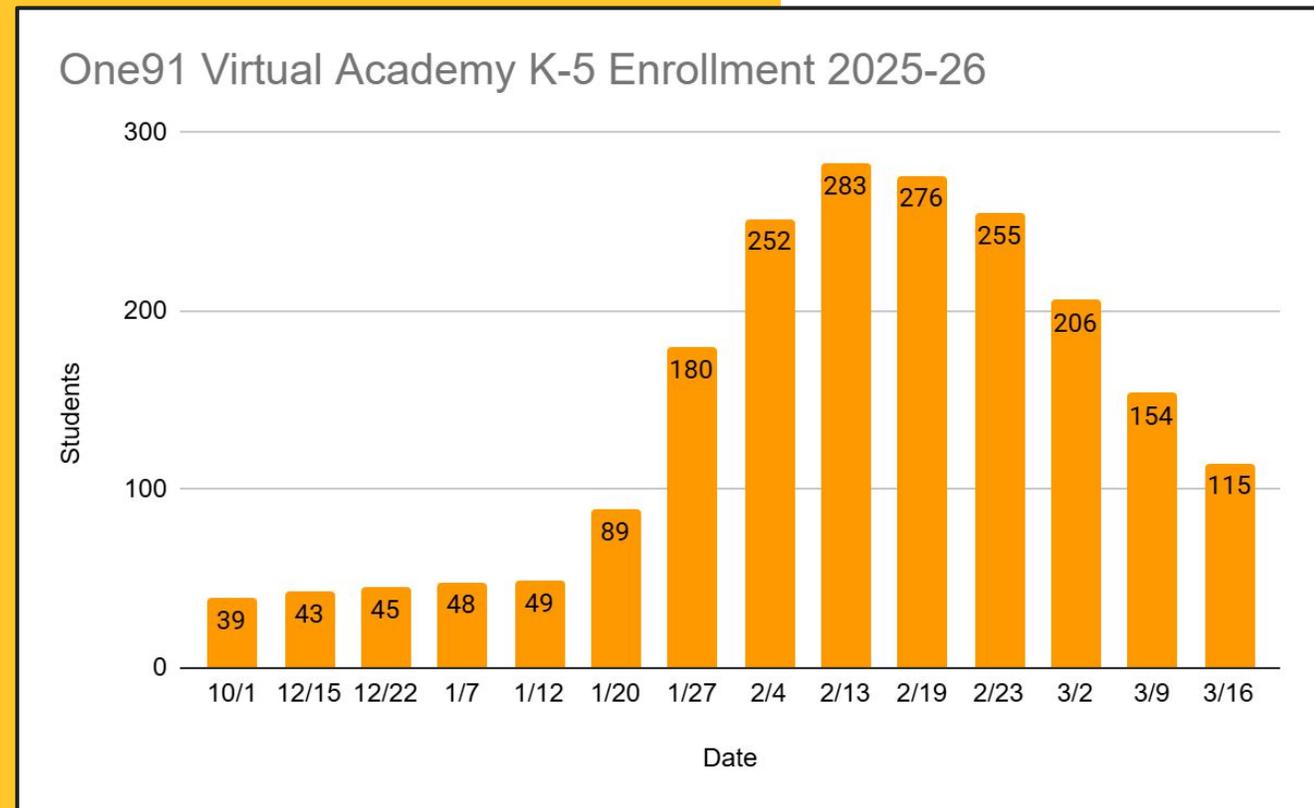
Cynthia Ruiz, Cultural Liaison at Vista View Elementary and K-5 Virtual Academy

Kirenza Cooper, 2/3 Teacher Virtual Academy

Corbin Orlenko, 5th grade Teacher Vista View Elementary

One91 Virtual Academy (VA) Grades K-5 Meeting the Moment

- Welcomed 244 students and 12 Staff to One91 Virtual Academy K-5
- Highlights: Academic programming and Family Engagement

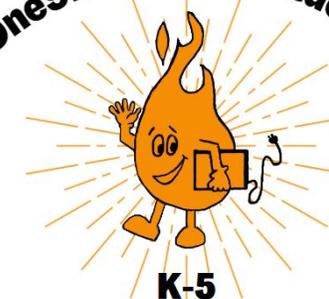


VA Academic Goal & Strategies

The percentage of all students in grades K-5 at **One91 VA K-5** who meet their growth projection on **FAST early reading** and **aReading** will increase from **48%** in spring 2025 to **51%** in spring of 2026.



One91 Virtual Academy



Sparking Curiosity. Fueling Growth.

STRATEGIES FOR SUCCESS



Enhance Foundational Literacy & Classroom Management PD & Coaching



Implement Foundational Literacy Curriculum with Fidelity



Provide Literacy & Social Emotional Support as Needed



Increase Family Access to Learning Materials & Activities

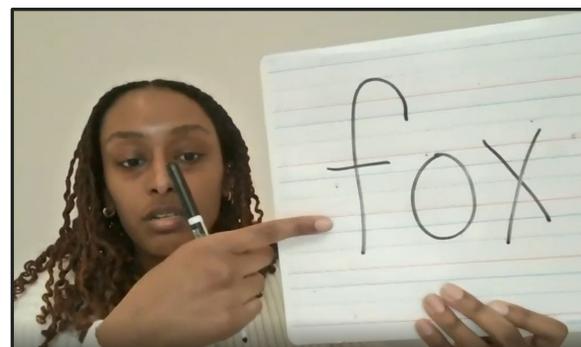
Academic Programming

 Implement Foundational Literacy Curriculum with Fidelity
 Provide Literacy & Social Emotional Support as Needed

- Curriculum Connections
- Data-based
- Flexibly meeting needs

Morning	Daily Schedule	Afternoon
Morning Meeting 9:00	Small Group Links	Small Group 12:40
Specials 3rd Grade Small group 9:30	9:30	1:00 Phonics ALL
Specials 3rd Grade Small group 10:00	9:45	Literacy/Writing 1:30
Literacy/Writing 10:45	12:40	Small Group/ Office hours support 2:00
Math 11:15		Recess- 2:30
12:00 Lunch and Home Recess		

=Not Today



Family Engagement



Increase Family Access to Learning Materials & Activities

- Provided learning materials
- Social workers and cultural liaisons delivered learning supplies
- Orientations and family meetings held in person and virtually
- Regular communication and support via Parentsquare, SeeSaw, and phone



Hello Mrs. Cooper, just wanted to let you know that tomorrow is R's last day of virtual school, he is going back to in person school on Friday. I want to thank you and thank all his teachers for the wonderful work you do, I really appreciate you. Thank you so much, have a wonderful day.

**Family
Experience**

**COMMUNITY
STAR AWARD**

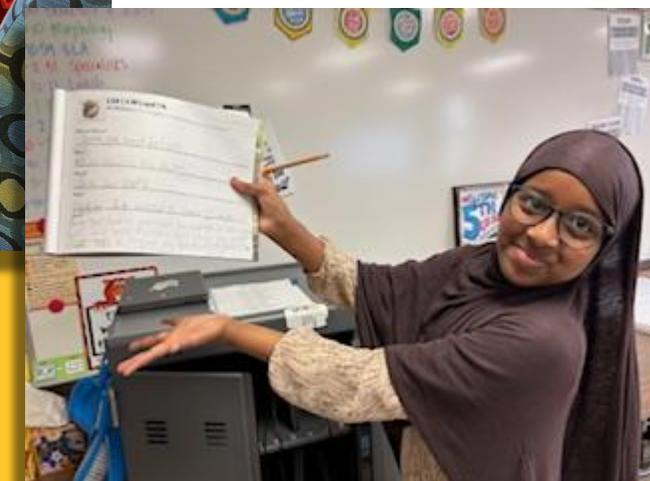
This certificate of appreciation is presented to dedicated
community member
my VA teachers!
for **Always taking care of us**

Muchas gracias por ayudarnos, fue un gran apoyo para mi y mi hijo ❤️❤️

Vista View (VV) Elementary

Meeting the Moment

- Highlights:
 - Academic programming including Grades 3-5 Literacy Curriculum Pilot
 - Family Engagement



VV Academic Goal & Strategies

- Increase K-5 students **staying in “Low Risk” or “Advanced”** on FAST Reading Assessments from **87%** in 2024-2025.
- Boost **“Typical” & “Aggressive Growth”** for students at **Some** or **High Risk** from **62%** in 2024-2025 to **65%** in 2025-2026.



STRATEGIES FOR SUCCESS



Enhance Literacy & Classroom Management Professional Development and Coaching for K-5 Teachers



Implement Foundational Literacy Curriculum with Fidelity (Grades 3-5 Pilot New Literacy Program)



Strengthen Collaborative Team (CT) Practices & Data-Based Decision Making



Provide Targeted Literacy, SEL & Family Engagement Support

Literacy Pilot - Grades 3-5



Implement Foundational Literacy Curriculum with Fidelity (Grades 3-5 Pilot New Literacy Program)

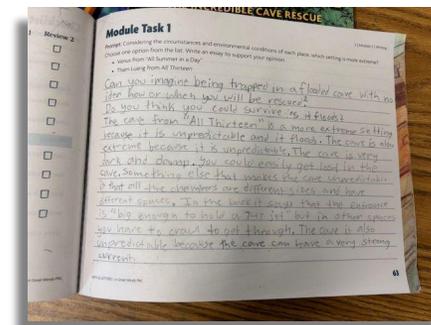
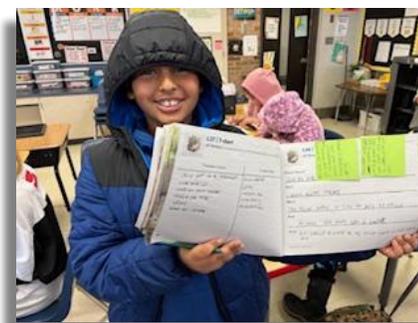
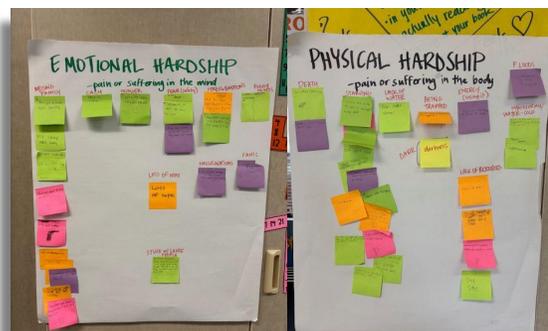
My favorite part of Arts & Letters has been writing essays on paper and chromebook and perfecting it

I liked the reading and I also liked that my writing became better

Even though it is not my favorite it has really helped.

Student Experience

I have become a better reader, writer, thinker, and overall student because of Arts & Letters

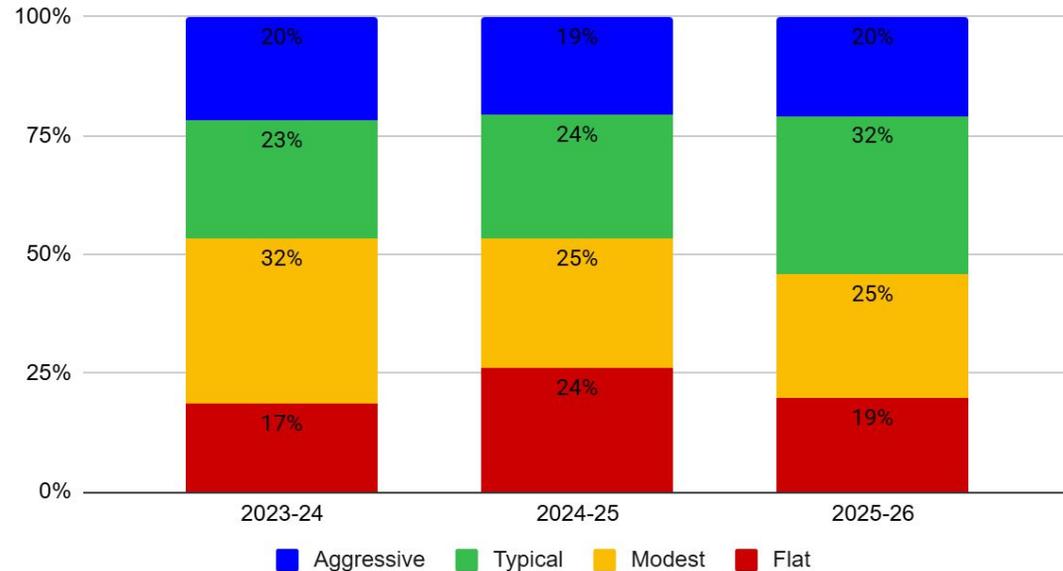


Literacy Pilot Impact



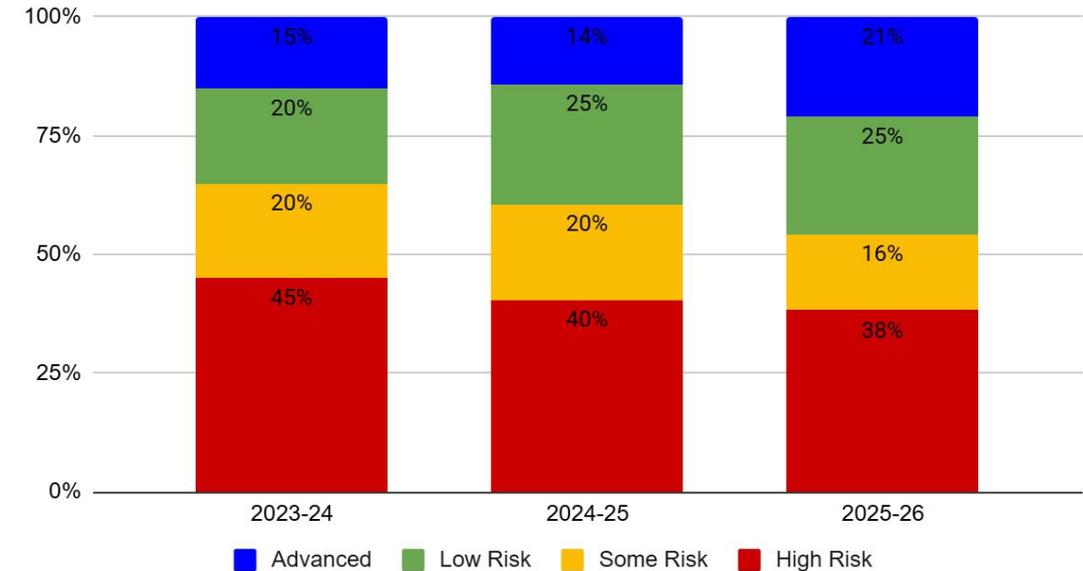
Implement Foundational Literacy Curriculum with Fidelity (Grades 3-5 Pilot New Literacy Program)

Fast aReading Growth Fall to Winter



- 52% of students grades 3-5 made typical or aggressive growth compared to 43% prior years

5th Grade Cohort Fast aReading Winter Proficiency Data



- 46% of 5th graders demonstrated proficiency compared to 40% in 4th grade and 35% in 3rd grade

Family Engagement



Provide Targeted Literacy, SEL & Family Engagement Support

- Support for families
 - Navigating safety concerns
 - Connecting to resources
 - Transportation barriers
- Home support for learning
- Basic necessities



**Ready
to Read**

Begins at Home ♥



Thank you

B. Student Performance and Achievement Committee Report on Addressing
Disparities

15

Speaker(s): Imina Oftedahl, Director of Curriculum, Instruction and Assessment,
Amy Piotrowski, Director of Student Support Services, and Isis Buchanan, Director
of Educational Equity



Agenda III.B
March 26, 2026

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Imina Oftedahl, director of curriculum, instruction and assessment, Amy Piotrowski, director of student support services, and Isis Buchanan, director of educational equity

Date: March 26, 2026

Re: Student Performance and Achievement Committee Report on Addressing Disparities

Student Performance and Achievement Committee Report on Addressing Disparities

March 26, 2026

Imina Oftedahl, director of curriculum, instruction and assessment

Amy Piotrowski, director of student support services

Isis Buchanan, director of educational equity

Addressing Disparities

- Academic
- Discipline
- Multilingual

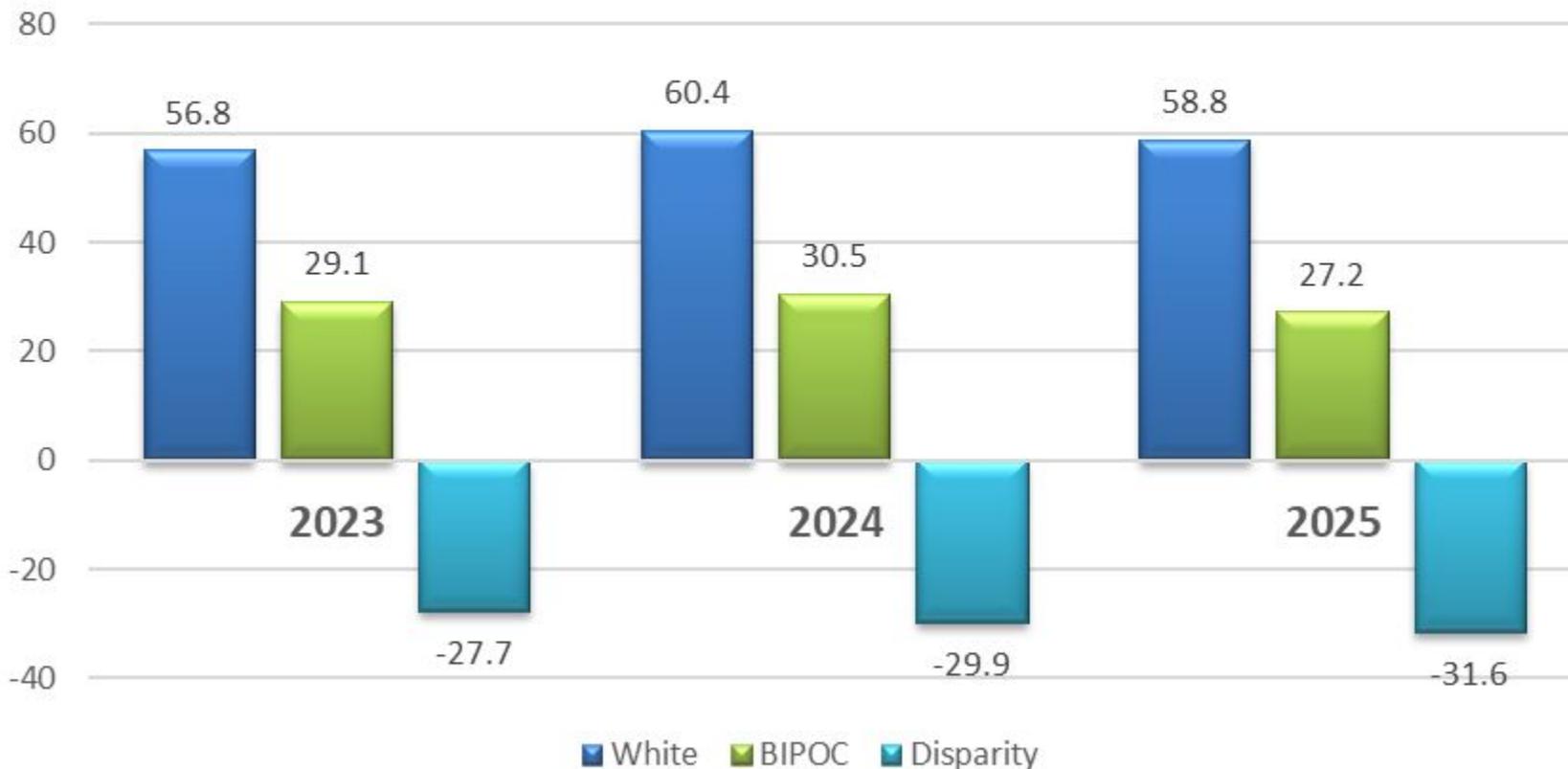
Strategic Dashboard

**Strategic Direction:
Actively leading by
developing and
sustaining a diverse and
equitable education
system**



MN Comprehensive Assessment

**MCA Reading Grades 3-10
Percent Meeting Benchmark Trend**



Comprehensive Achievement and Civic Readiness (CACR)

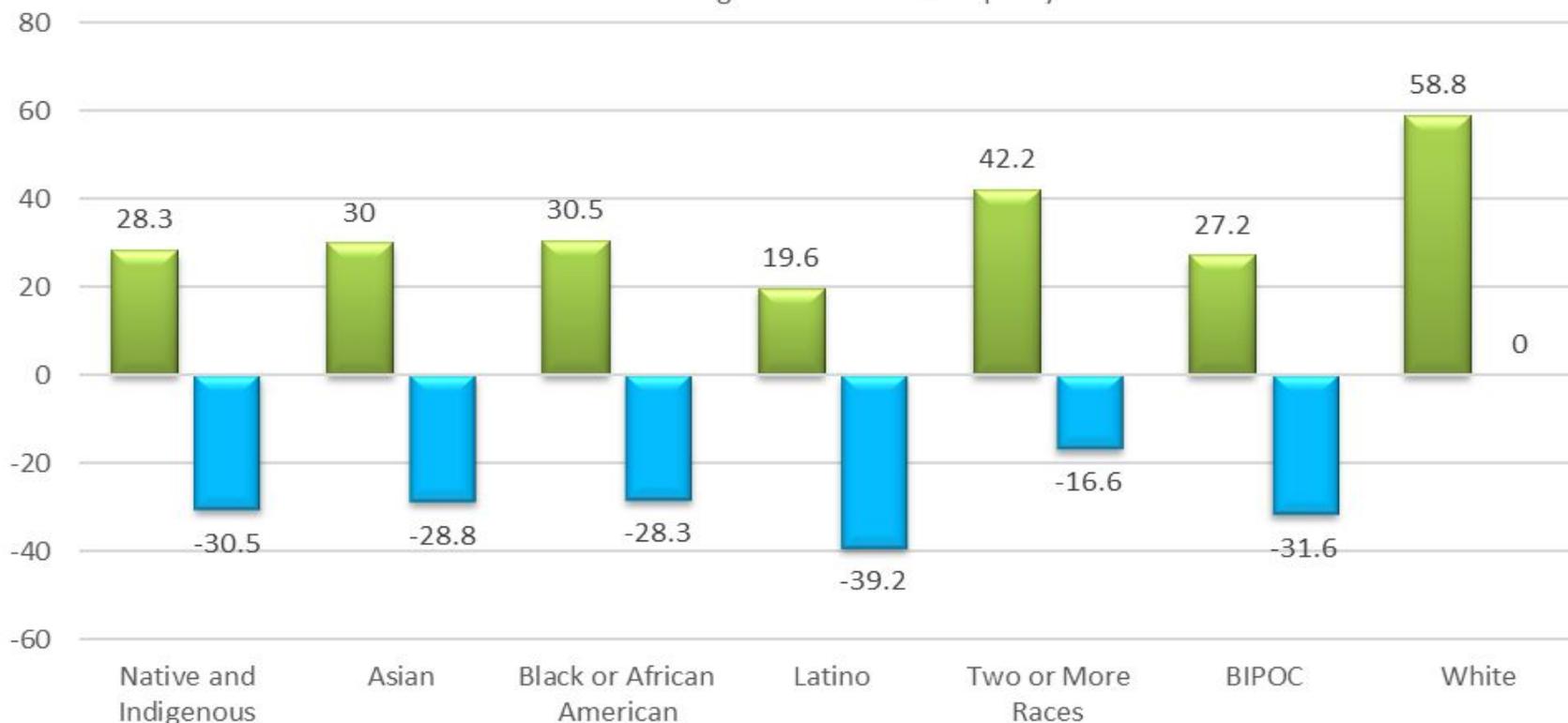
Reduce proficiency disparities in Spring 2025 Reading MCA

Goal: 24.4%

MN Comprehensive Assessment

**MCA Reading Grades 3-10
Percent Meeting Benchmark
Spring 2025**

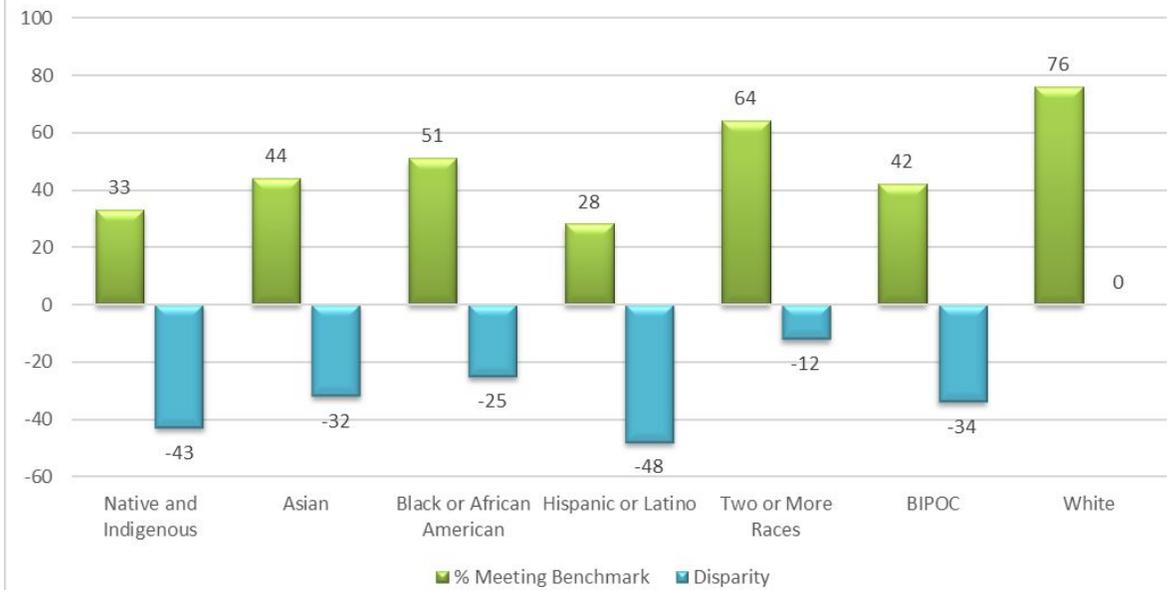
■ % Meeting Benchmark ■ Disparity



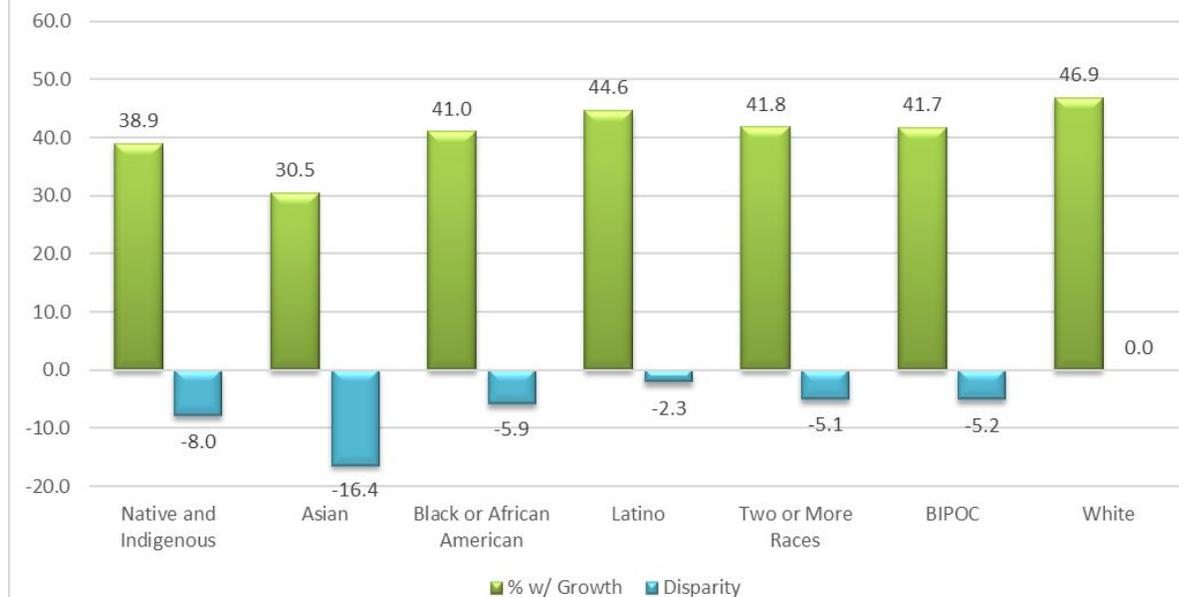
**Spring 2025
Disparities viewed
by race / ethnicity
demographic
groups**

aReading Grades 3-5

**aReading Grades 3-5
Percent Meeting Benchmark
Spring 2025**

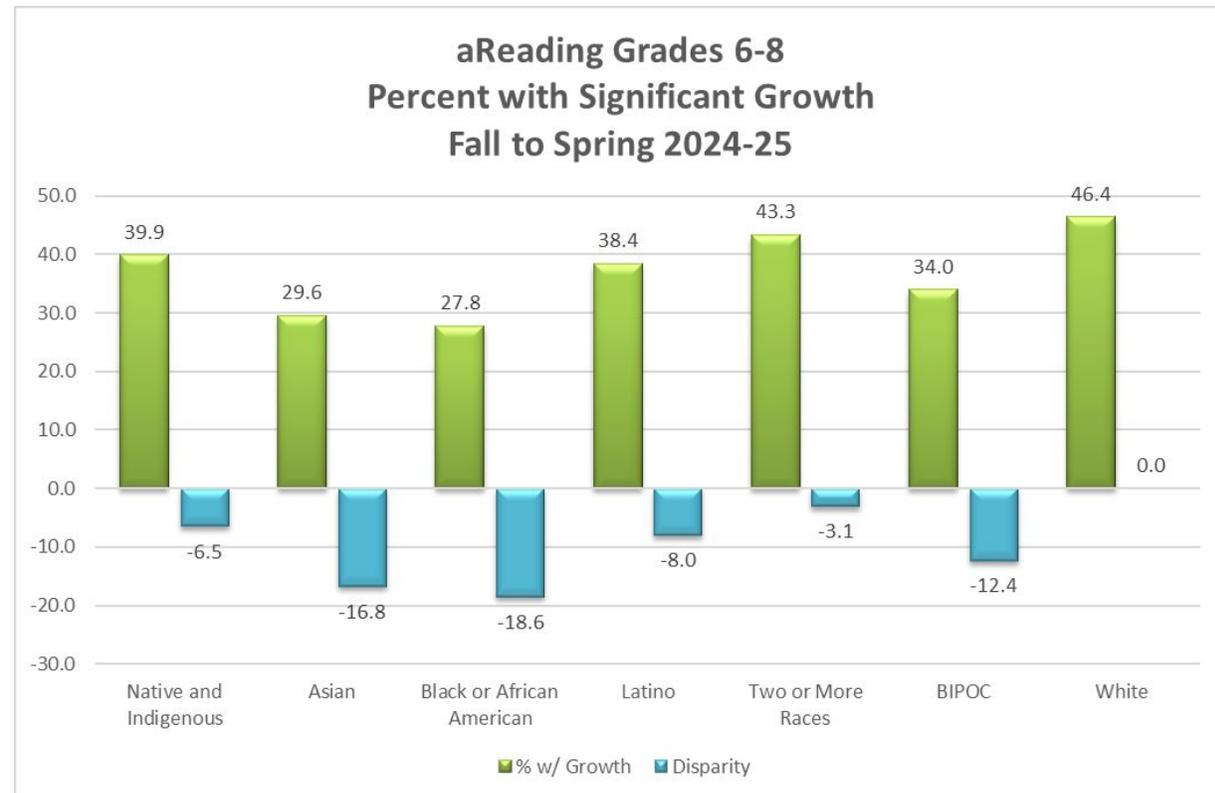
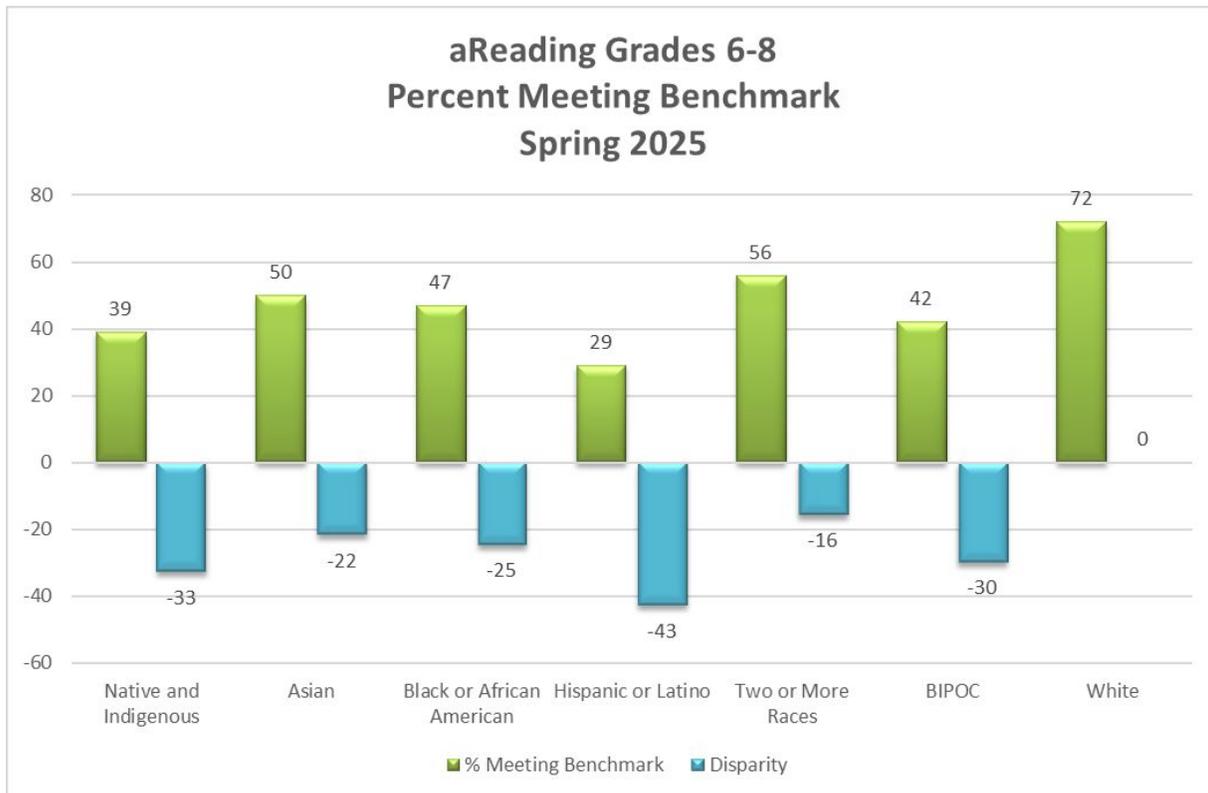


**aReading Grades 3-5
Percent with Significant Growth
Fall to Spring 2024-25**



**Disparities viewed by race / ethnicity
demographic groups**

aReading Grades 6-8



**Disparities viewed by race / ethnicity
demographic groups**

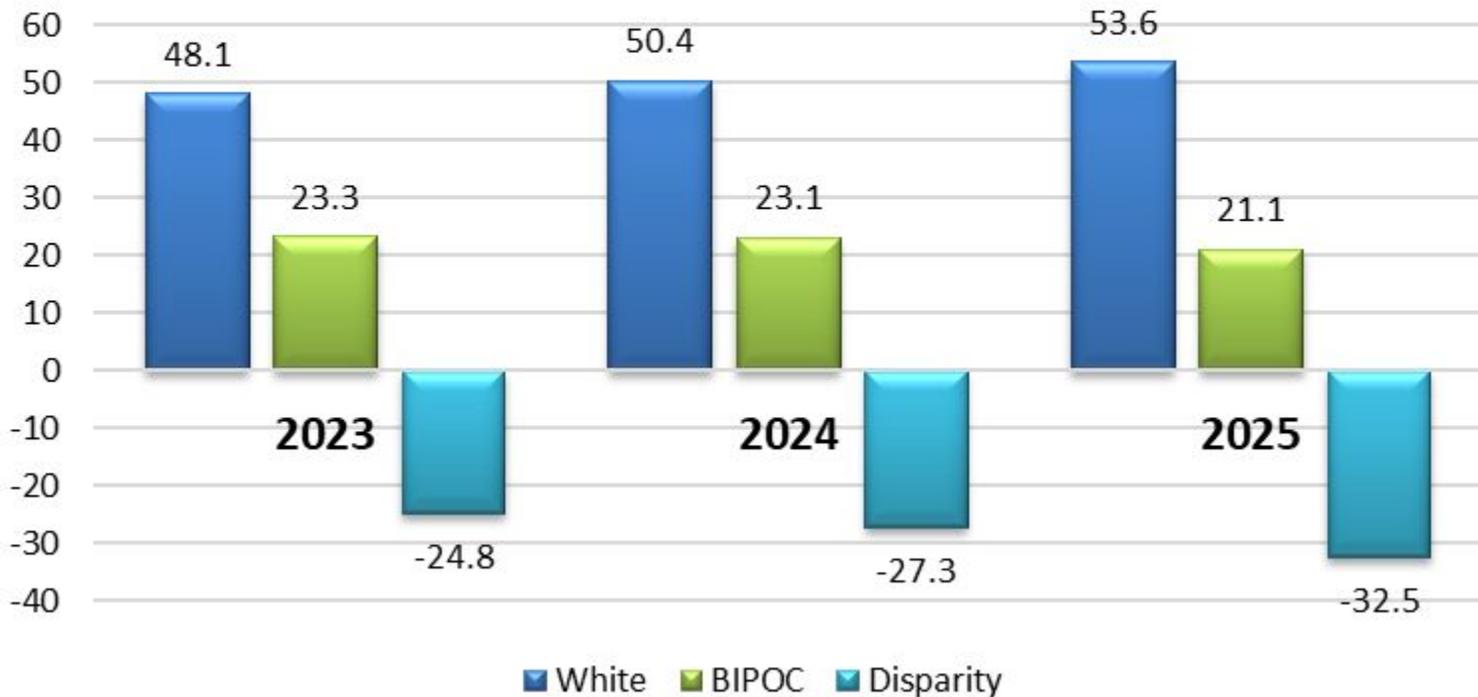
Strategic Response 2026-2027

- Phase 2 READ Act Training
 - grade 6 teachers
 - 7-12 language arts teachers
 - 6-12 multilingual teachers
 - 6-12 media specialists
 - 6-12 administrators
- Comprehensive Literacy Curriculum
 - Grades 3-5
- Instructional Coaches at Each Level
- Data Dashboard and Real Time Support
- Foundation of Strong Tier 1 Literacy Instruction



MN Comprehensive Assessment

**MCA Math Grades 3-11
Percent Meeting Benchmark Trend**



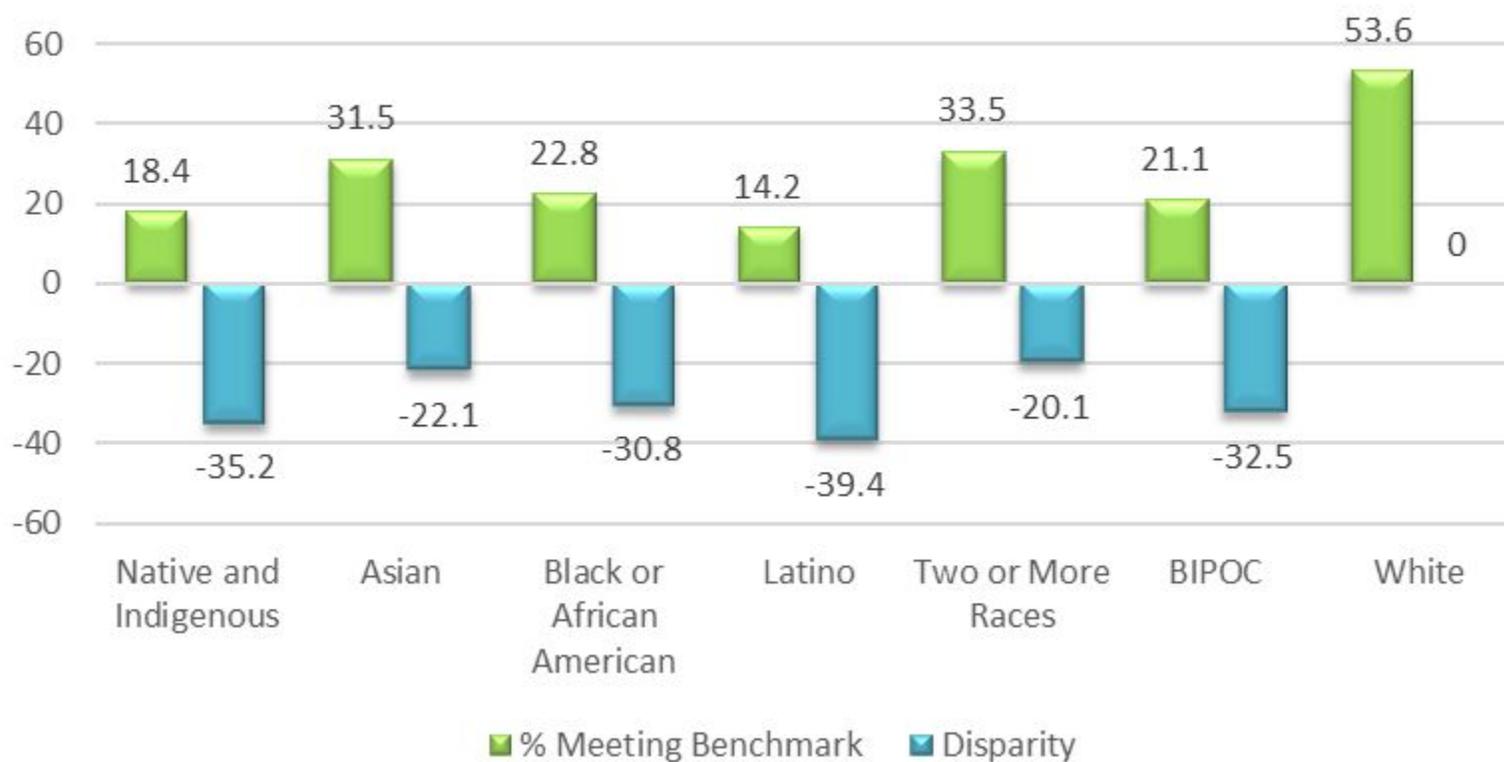
Comprehensive Achievement and Civic Readiness (CACR)

Reduce proficiency disparities in Spring 2025 Math MCA

Goal: 25.0%

MN Comprehensive Assessment

**MCA Math Grades 3-11
Percent Meeting Benchmark**

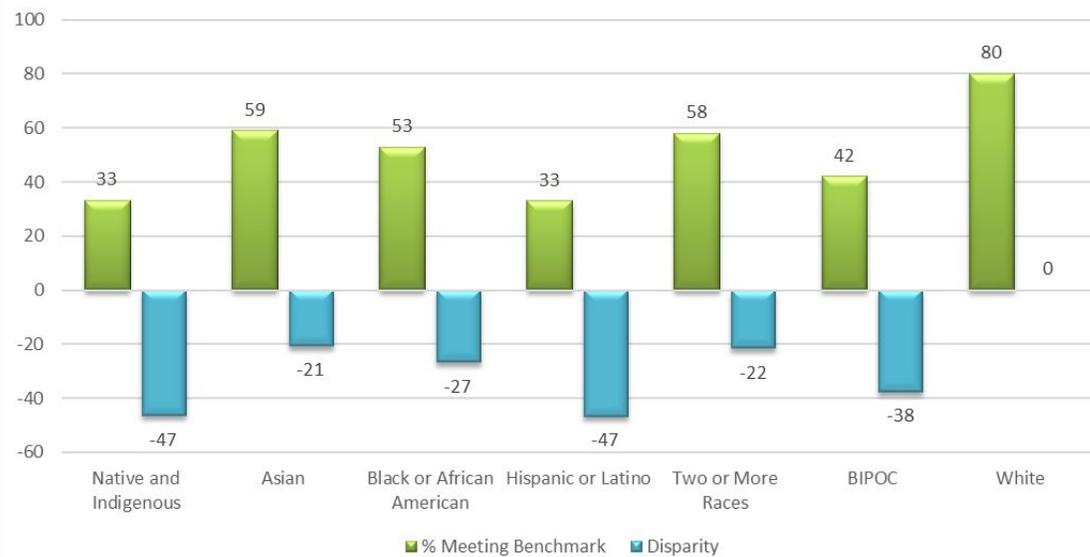


Spring 2025

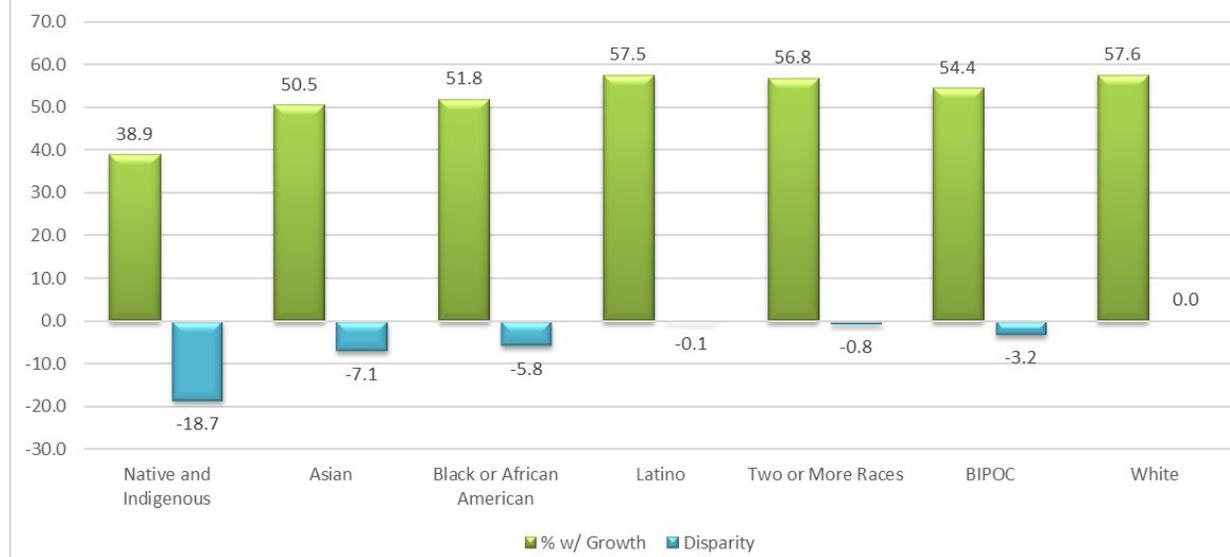
**Disparities viewed
by race / ethnicity
demographic
groups**

aMath Grades 3-5

**aMath Grades 3-5
Percent Meeting Benchmark
Spring 2025**



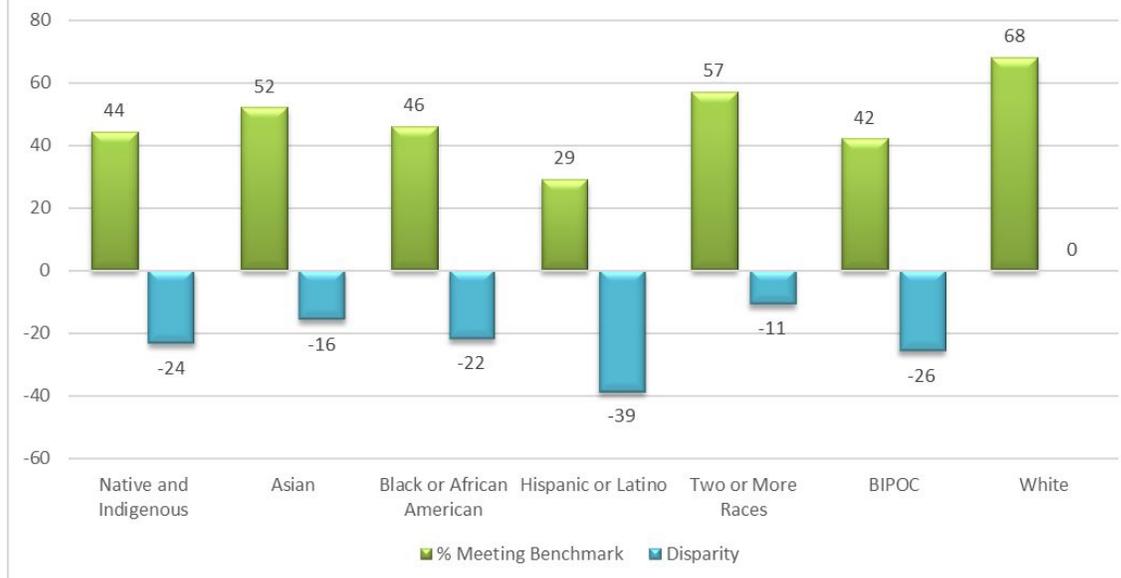
**aMath Grades 3-5
Percent with Significant Growth
Fall to Spring 2024-25**



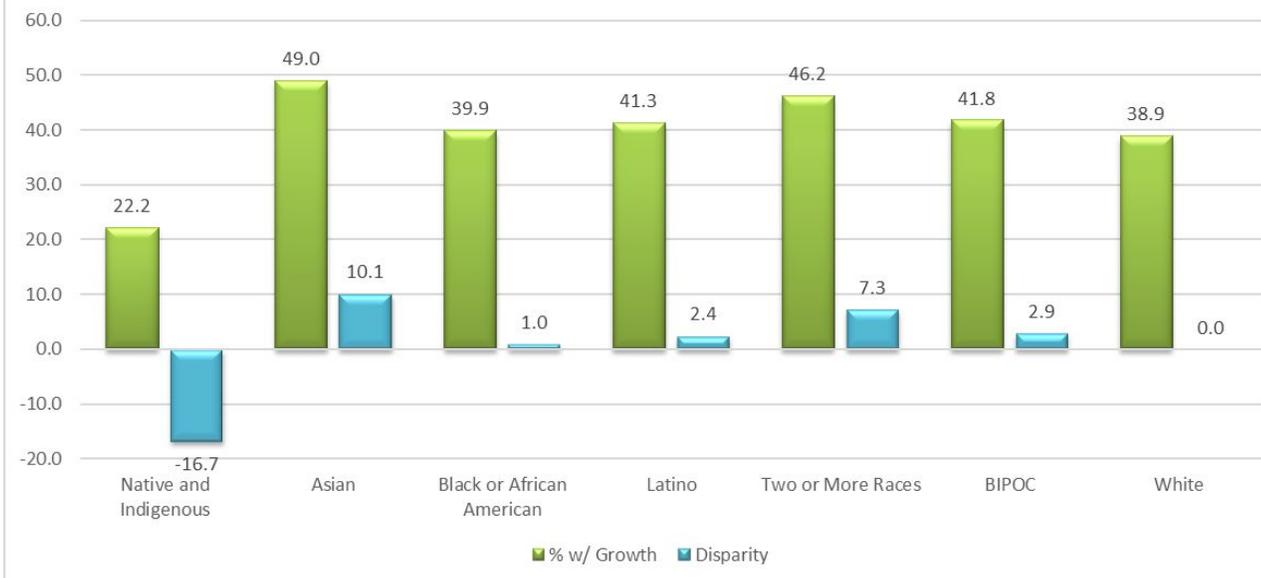
Disparities viewed by race / ethnicity demographic groups

aMath Grades 6-8

**aMath Grades 6-8
Percent Meeting Benchmark
Spring 2025**



**aMath Grades 6-8
Percent with Significant Growth
Fall to Spring 2024-25**



Disparities viewed by race / ethnicity demographic groups

Strategic Response

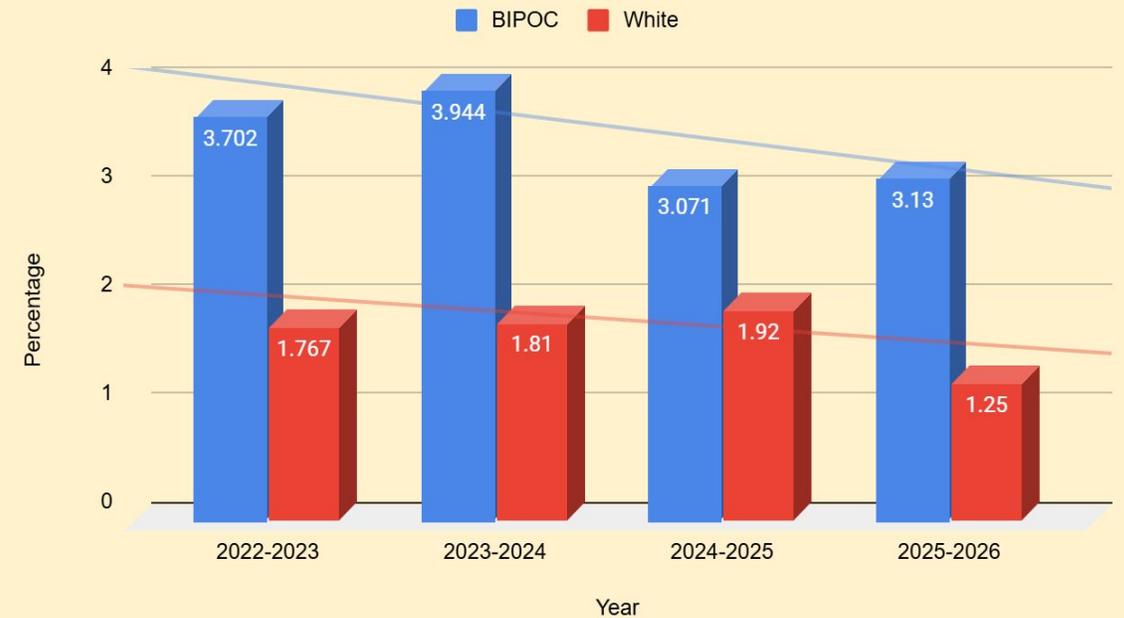


- High school math curriculum review - alignment to new state content standards with adjustments in course sequence and instructional materials
- Advanced math in grades 4 and 5
- MN MTSS (multi-tiered systems of support) - data analysis and Tier 1 academic recommendations for action
- Math intervention during middle school FLEX/WIN (What I Need) time

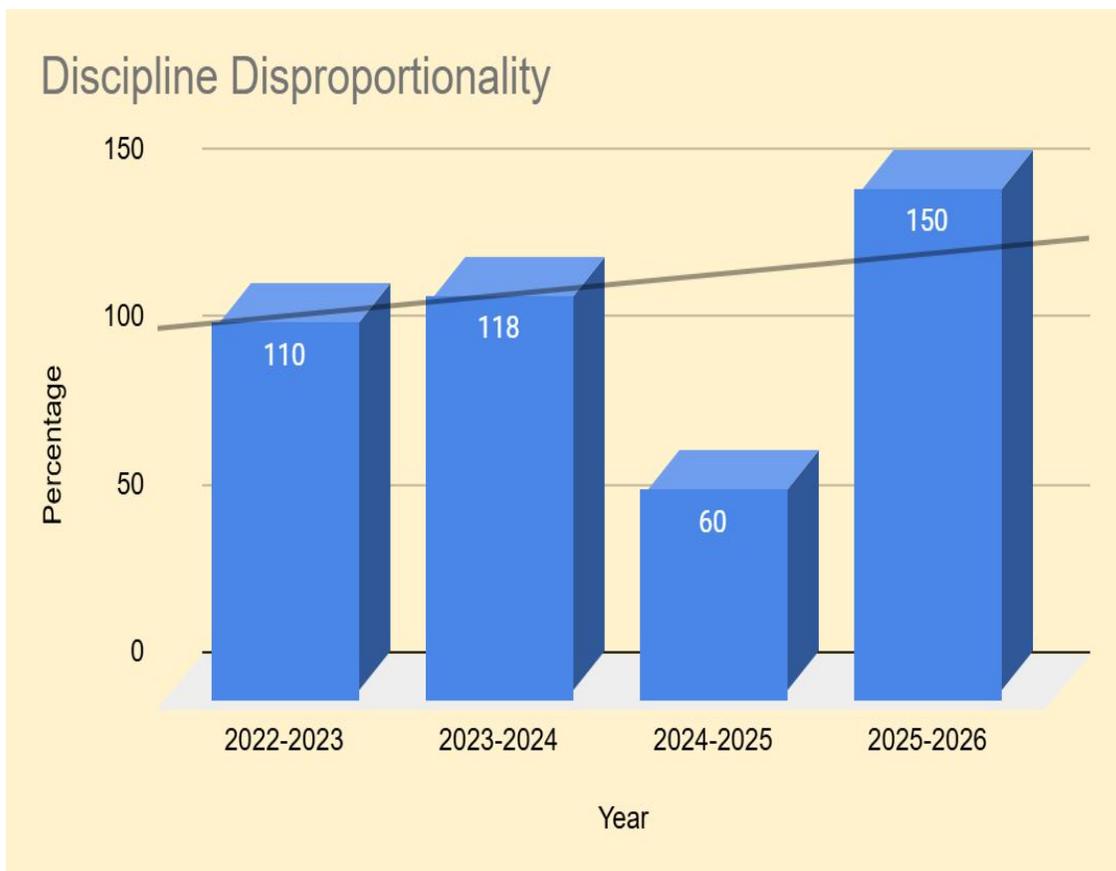
Suspensions

SY 2025-2026			Semester 1
Federal Race	All Students in Racial Group (N)	Students Suspended at Least Once (N)	Students Suspended at Least Once (%)
BIPOC	5803	182	3.136%
WHITE	1915	24	1.253%
Disproportionality of suspensions between student racial groups			150%

Percentage of BIPOC and White Students Suspended



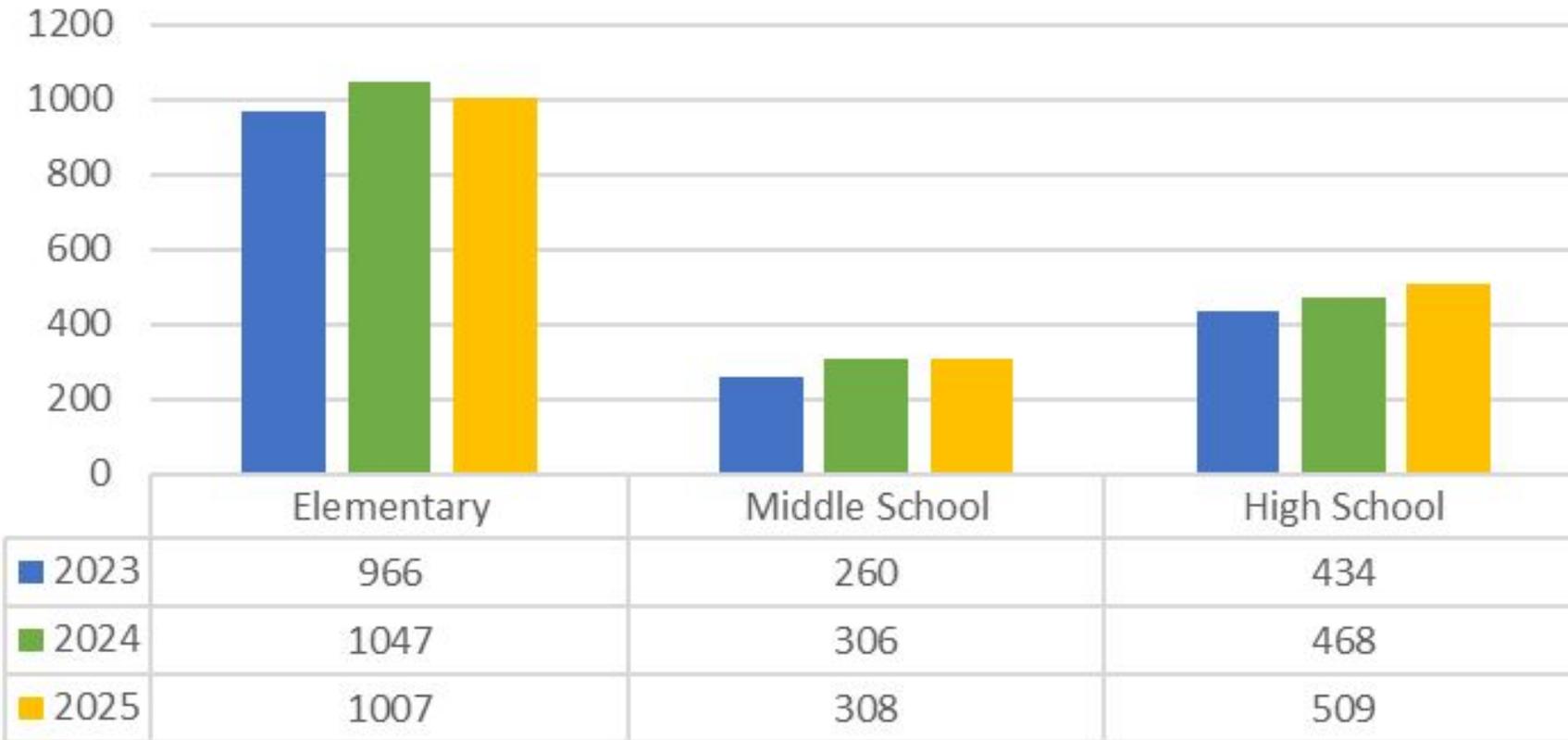
Strategic Response



- Multi-tiered Systems of Support (MnMTSS)
- Positive Behavior Interventions and Supports (PBIS)
- Student Support Teams & Problem-Solving Models
- Non-Exclusionary Discipline (NED) Initiatives
- Data-Informed Administrative Oversight

Multilingual Student Enrollment

District 191 Multilingual Student Enrollment



■ 2023 ■ 2024 ■ 2025

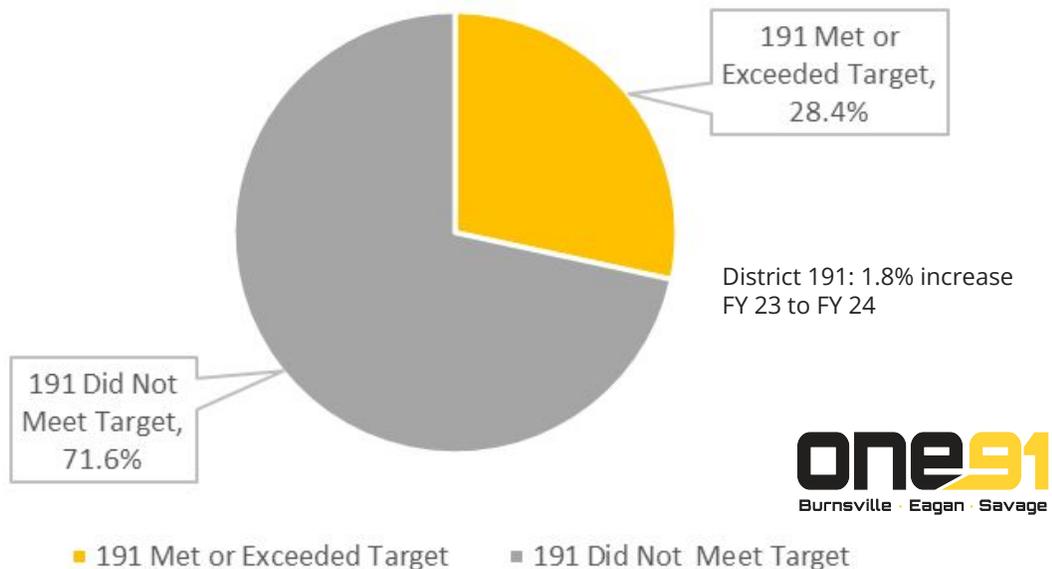
Multilingual (ML) Students in One91

ML Student Language Levels (2024-2026)

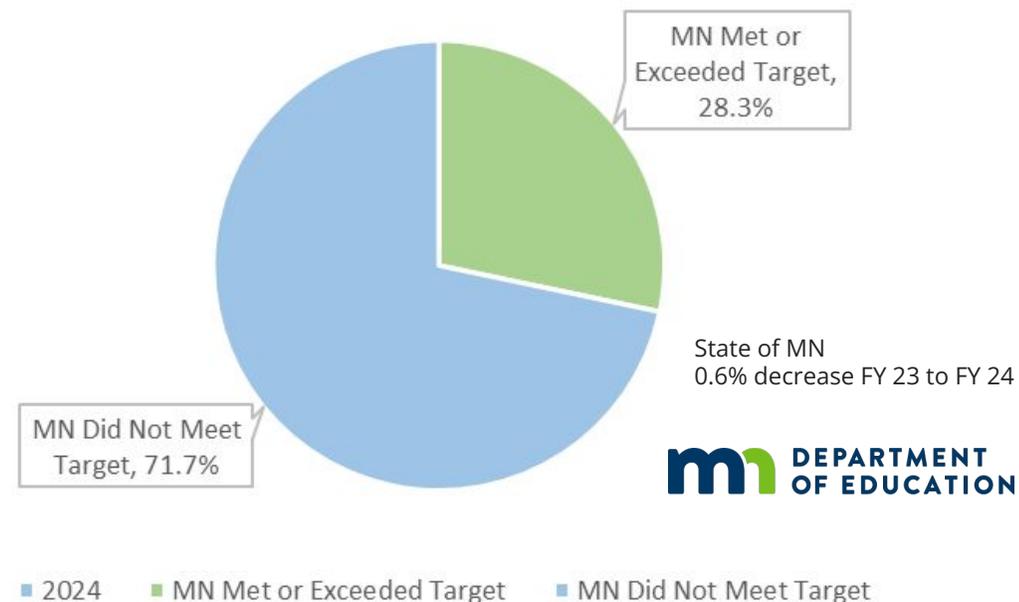


English Language Acquisition 2024 Growth Targets

2024 District 191 Percentage of Multilingual Learners Meeting Language Growth Target

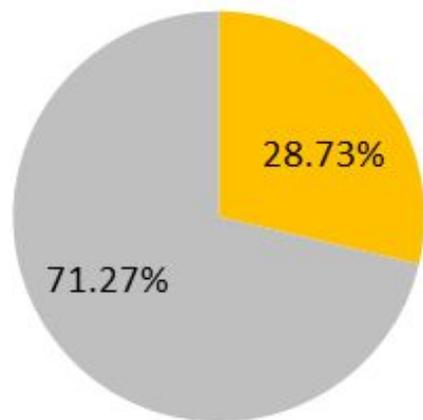


2024 Minnesota Percentage of Multilingual Learners Meeting Language Growth Target



English Language Acquisition 2025 Growth Targets

2025 District 191 Percentage of Multilingual Learners Meeting Language Growth Target

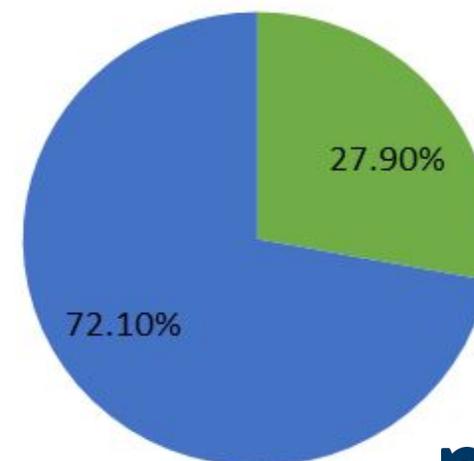


District 191: 0.33% increase
FY 24 to FY 25



■ 191 Met or Exceeded Target ■ 191 Did Not Meet Target

2025 Minnesota Percentage of Multilingual Learners Meeting Language Growth Target

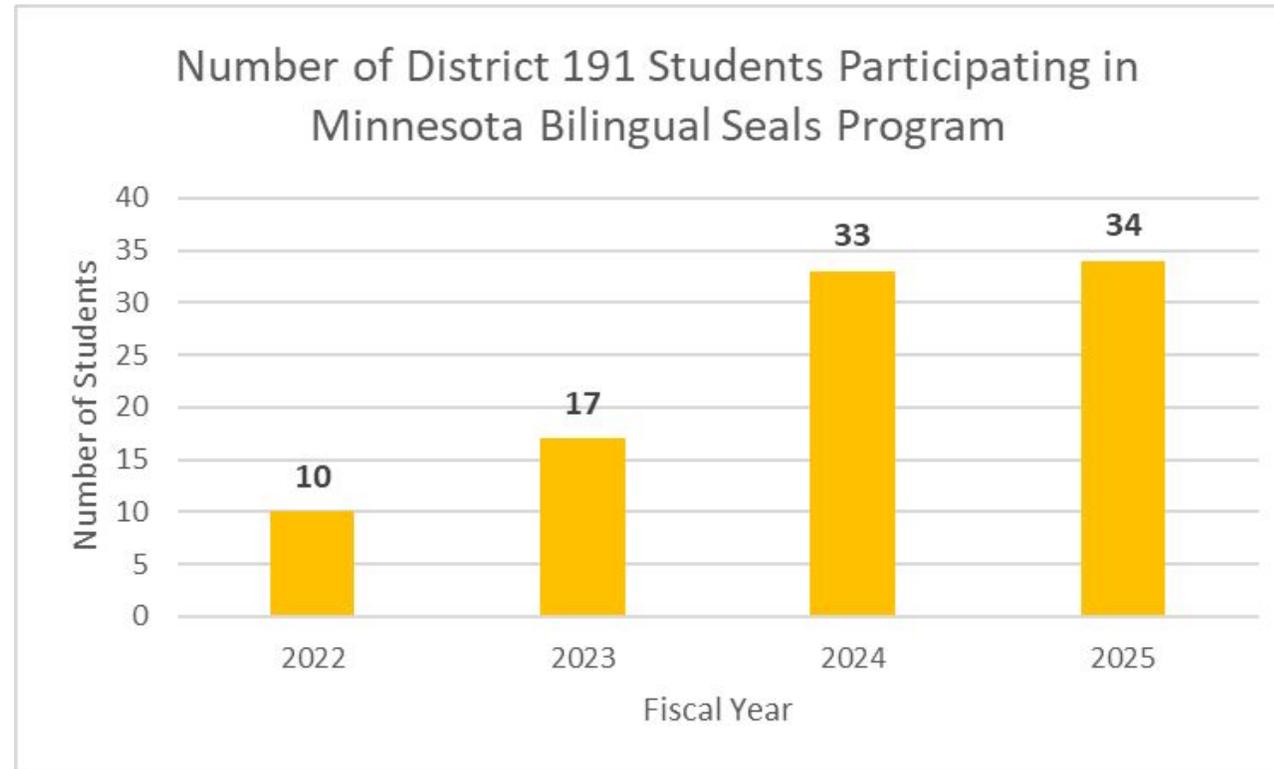


State of MN
0.4% decrease FY 25 to FY 26



■ MN Met or Exceeded Target ■ MN Did Not Meet Target

Bilingual Seals and World Language Proficiency

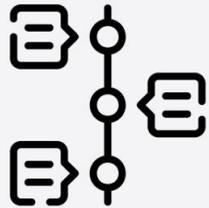


2024: French, Hindi, Japanese, Polish, Portuguese, Russian, Somali, Spanish, Swahili, Tagalog, Uzbek and Vietnamese

2025: Amharic, Chinese, French, Somali, Spanish

FY27 Multilingual Program Areas of Focus

- **Communication**
 - Create family & school partnership opportunities that impact academic outcomes for students
- **Professional Development**
 - Continue English Language Development (ELD) Standards Alignment
 - Refine student Goal Setting and Progress Monitoring
 - Continue to maximize the use of Ellevation Strategies in Tier 1 instruction
 - Develop co-teaching PD to support co-taught courses
- **Data Support and Monitoring**
 - Continue to use ELlevation and Educlimber to monitor student progress



Thank you

C. Committee, Board Appointment and School Assignment Reports

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda III.C.
March 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Rachael Mikkelsen, chair pro tem

Date: March 26, 2026

Re: Committee, Board Appointment and School Assignment Reports

Committee Assignments

Board Committee	Board Member(s) Assigned
Legislative	Lesley Chester (Chair), Annemarie Anderson, Anna Werb
Policy Review	Rachael Mikkelsen (Chair), Scott Hume, Annemarie Anderson
Negotiations	Tyler Sachse (Chair), Abigail Alit, Scott Hume – Alternate: Anna Werb

Other Board Assignments

Board Committee	Board Member(s) Assigned
Association of Metropolitan School Districts (AMSD)	Scott Hume
Burnsville Chamber of Commerce Policy Committee	Tyler Sachse
ISD 917	Lesley Chester
Foundation 191	Annemarie Anderson
MN School Board Association (MSBA)	Scott Hume Annemarie Anderson
Burnsville Festival & Fire Muster	Anna Werb
MN State High School League (MSHSL)	Rachael Mikkelsen
Burnsville High School Hall of Fame Committee	Tyler Sachse

School Assignments

School Name	Board Member Assigned
Harriet Bishop	Rachael Mikkelsen
Hidden Valley	Anna Werb
Vista View	Lesley Chester
Sky Oaks	Tyler Sachse
Eagle Ridge Middle School	Annemarie Anderson
Burnsville Alternative High School	Abigail Alt
Burnsville High School	Scott Hume

IV. Business Meeting

A. Consent Agenda

Description: Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.

1. Approve Minutes

42

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 March 12, 2026

The regular meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Anderson, Chester, Hume, Sachse, Werb and Chair Alt were present. Director Mikkelsen was absent. Superintendent Dr. Latanya Daniels, Alternate Student Representative Parvina Yusupova, administrators, staff and members of the public were also present.

Attendance

Chair Alt welcomed the audience and asked Director Anderson to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Chester, seconded by Hume, to approve the agenda. The motion carried unanimously (6,0)

Agenda

Received a school report for Harriet Bishop Elementary School from Dr. Chris Belmont, assistant superintendent, Ken Essay, principal, Siri Mehring, Clarissa Ruvalcaba, and Kaitlyn Shirley, teachers.

Reports

Received a report on the Achievement and Integration Plan for 2027-2029 from Isis Buchanan, director of educational equity.

Received a report about Regulation 524- Implementation of Personal Electronic Devices During the School Day from Dr. Chris Belmont, assistant superintendent and Jen Hall, dean of students at Eagle Ridge Middle School.

Received a FY27 Budget: Vision and Recommendation report from Dr. Latanya Daniels, superintendent and Stacey Sovine, executive director of administrative services.

Received a report from Parvina Yusupova, alternate student board representative.

Received a Superintendent's Report from Dr. Latanya Daniels, superintendent.

Board Member report from Director Chester about the MSBA/MASA Day at the Capitol.

Moved by Anderson, seconded by Werb, to approve the consent agenda:
 -Approve minutes for the regular board of education meeting on February 26, 2026, the School Board Retreat on March 3, 2026 and the Joint Meeting with the City of Burnsville on February 24, 2026.

Consent Agenda
 Minutes
 Personnel
 Recommendation

-Approve personnel recommendations for David Nelson, Victoria Peters Annika Meade, Kari Hill, Jennifer Kennedy, Jessica Northenscold, Amina Mohamed, Alesha Wening, Eamon Whiteaker-Smith, Sterlin Haji Edward Byrne, Kathleen Bunkers, Ann Marie Gambucci, Randall Geditz Sarah Parker, Robert Thompson, Jennifer Hall, Brandon Kubitz AnnMarie Engebretson, Emily Powers, Tony Pham, Neil Hardie Nathan Strand, Celina Cheng, Amal Mohamed, Satarus Horton, Ryan Dennis, Amy Lopez Medina, Luz Del Alba Veneroso Garcia Samantha Thao, Erin O'Hara, Erika Granda, Ann Bakken, AnaLiisa Olson Ben Woelfe, Alexandra Wilcox, and Ruth Brown.

-Approve Listening Session Report.

- Approve, on a second reading basis, changes to Policy 209: *Code of Ethics* and 299: *Student Representation to the School Board*.

-Approve Updated Joint Powers Agreement for Childhood Vaccinations between Dakota county and ISD 191.

The motion carried unanimously (6,0).

Moved by Sachse, seconded by Chester, for Preliminary Approval for Nicollet Middle School Chess Club Field Trip to Round Rock, Texas on May 14-19, 2026. The motion carried unanimously (6,0).

Moved by Hume, seconded by Anderson, to approve the 2027-2029 Achievement and Integration Plan and FY27 Budget. The motion carried unanimously (6,0).

Moved by Chester, seconded by Sachse to adopt a Resolution to Accept Donations. The motion carried unanimously (6,0)

Moved by Chester, seconded by Werb, to move to a recess at 8:35 p.m. before starting the board work session. The motion carried unanimously (6,0).

A work session to discuss the Savage city School Resource Officer Proposal started at 8:40 p.m. and concluded at 9:19 p.m.

Having no further agenda items, Chair Alt adjourned the meeting at 9:20 p.m.

Listening Session
Policies
JPA Childhood
Vaccinations with
Dakota County

Chess Club Field
Trip

A & I Plan and
Budget

Resolution to
Accept Donations

Recess

Work Session

Adjournment

/s/

Rachael Mikkelsen, Clerk

March 26, 2026

Date Approved

2. Approve Personnel Recommendations

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**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Latanya Daniels, Superintendent

FROM: Stacey Sovine, Executive Director of Administrative Services

DATE: March 26, 2026
RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE	HOURS / FTE
Certified	Appointment	Kari Hill		Rahn Elementary School	Long-Term Substitute Teacher	03/23/2026	1.0 FTE
Certified	Change of Assignment	Natalie Broich		Burnsville High School	Teacher	2026-2027 School Year	1.0 FTE
Certified	Change of Assignment	Jennifer Kennedy		ECSE Center	Teacher	2026-2027 School Year	.80 FTE
Certified	Change of Assignment	Abigail York		Eagle Ridge Middle School	Teacher	2026-2027 School Year	.92 FTE
Certified	Leave of Absence	Molly Moran		Eagle Ridge Middle School	Teacher	5/15/2026-6/5/2026	1.0 FTE
Certified	Leave of Absence	Jennifer Smith		WM. Byrne Elementary School	Teacher	5/13/2026-6/1/2026	1.0 FTE
Certified	Resignation	Megan Gonzalez		Nicollet Middle School	Teacher	06/05/2026	1.0 FTE
Certified	Resignation	Sterlin Haji		Nicollet Middle School	Teacher	03/03/2026	1.0 FTE
Certified	Resignation	Michaela Gallagher		Hidden Valley Elementary	Licensed School Nurse	06/05/2026	1.0 FTE
Certified	Retirement	Susan Buckley		Burnsville High School	Teacher	06/05/2026	1.0 FTE
Certified	Retirement	Randall Geditz		Nicollet Middle School	Teacher	06/05/2026	1.0 FTE
Certified	Retirement	Kimberly Steeg		Vista View Elementary School	Teacher	06/05/2026	1.0 FTE
Certified	Retirement	Marcia Sexton		Burnsville High School	College & Career Specialist	05/01/2026	5.5 hours/day
Classified	Appointment	Gabriel Hubbard		Burnsville High School	Musical Producer	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Erin O'Hara		Nicollet Middle School	Musical Director	Spring Stipend	.50 FTE Stipend
Classified	Appointment	Erin O'Hara		Nicollet Middle School	Musical Director- Assistant	Spring Stipend	.50 FTE Stipend
Classified	Appointment	AnnMarie Engebretson		Burnsville High School	Winter Dance Team - Head Coach	Winter Stipend	1.0 FTE Stipend
Classified	Appointment	Ann Bakken		Nicollet Middle School	Musical Director	Spring Stipend	.50 FTE Stipend
Classified	Appointment	Ann Bakken		Nicollet Middle School	Musical Director- Assistant	Spring Stipend	.50 FTE Stipend
Classified	Appointment	Emily Powers		Nicollet Middle School	Play Director- Assistant	Spring Stipend	.50 FTE Stipend
Classified	Appointment	Mikayla Hubbard		Burnsville High School	Musical Choreographer	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Nate Strand		Burnsville High School	Boys Cross Country- Head Coach	Fall Stipend	1.0 FTE Stipend
Classified	Appointment	Steven T McGee		Eagle Ridge Middle School	Boys Track and Field- Assistant Coach	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Mackenzie Donais		Burnsville High School	Spring Musical Vocal Director	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Paul Carney		Eagle Ridge Middle School	Girls Track- Assistant Coach	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Miguel Gamboa		Burnsville High School	Boys Volleyball- Assistant Coach	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Lillian Kuziej		Burnsville High School	Softball- Assistant Coach	Spring Stipend	.41667 FTE Stipend
Classified	Appointment	Jennifer Lopez Diaz		Harriet Bishop Elementary	Community Service Associate	03/09/2026	8 hours/day
Classified	Appointment	Kellie Allman		Burnsville High School	Boys Volleyball- Assistant Coach	Spring Stipend	.30 FTE Stipend
Classified	Appointment	Angila Schmidtke		Burnsville High School	Girls Badminton- Assistant Coach	Spring Stipend	.78 FTE Stipend
Classified	Appointment	Chris Berbee		Burnsville High School	Baseball- Assistant Coach	Spring Stipend	.395833 FTE Stipend
Classified	Resignation	Eustace Kesseh		Burnsville High School	Girls Basketball- Assistant Coach	03/09/2026	1.0 FTE Stipend
Classified	Resignation	Erin O'Hara		Nicollet Middle School	Musical Director- Assistant	03/06/2026	1.0 FTE Stipend
Classified	Resignation	Ann Bakken		Nicollet Middle School	Musical Director	03/06/2026	1.0 FTE Stipend
Classified	Resignation	Ben Woelfel		Burnsville High School	Baseball- Assistant Coach	02/20/2026	.14166 FTE Stipend
Classified	Resignation	DeMario Richardson		Burnsville High School	Girls Basketball- Assistant Coach	03/09/2026	1.0 FTE Stipend
Classified	Resignation	Joe Kinsella		Burnsville High School	Girls Basketball- Assistant Coach	03/09/2026	1.0 FTE Stipend

3. Approve Payroll, Receipts, Expenses and Investments

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.3
March 26, 2026**

**To: Board of Educators
Dr. Latanya Daniels, Superintendent**

From: Tyler Dehne, Director of Finance

Date: March 18, 2026

Re: January Payroll, Claims and Receipts

Recommendation: That the Board approves January payroll checks in the net amount of \$4,650,009.93. January claims to date, wire transfers and adjustments totaling \$21,682,731.45. Also, that the Board accepts January receipts of \$18,566,756.73 and investments for the General Fund and OPEB of \$91,063,890.46 as of January 31, 2026.

January payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

TD/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
January 2026**

Cash Receipts

Receipts	\$18,566,756.73	
Miscellaneous Adjustments		

TOTAL JAN CASH RECEIVED		<u><u>\$18,566,756.73</u></u>
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CASH DISBURSEMENTS

Jan Payroll		\$4,650,009.93
-------------	--	----------------

A/P Jan Claims	Checks 498100-498346	\$2,920,488.76	
	Virtual Card 6000002448-6000002479	\$56,992.00	
	ACH-Emp/Vend 9000008438-9000008569	\$348,456.99	

Jan A/P Wires+P-card		\$18,356,074.28
Jan Bank Fees		\$719.42

TOTAL JAN CASH DISBURSED		<u><u>\$26,332,741.38</u></u>
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TOTAL TO BE APPROVED		<u><u>\$26,332,741.38</u></u>
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	<u>Money Market</u>	<u>(Original Cost) Investments</u>	<u>1/31/2026</u>
GENERAL FUND	\$16,822,385.27	\$62,274,354.14	\$79,096,739.41
OPEB	\$178,874.35	\$0.00	\$178,874.35
OPEB EQUITY INV	\$130,530.25	\$11,657,746.45	\$11,788,276.70
	<u><u>\$17,131,789.87</u></u>	<u><u>\$73,932,100.59</u></u>	<u><u>\$91,063,890.46</u></u>

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

Report as of 1/31/2026

PTMA Financial Solutions
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

49

Burnsville ISD 191 (31134-0101 - General Fund)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Lower of Cost/Par	Rate
IS		01/31/2026			IS Balance	\$16,822,385.27	\$16,822,385.27	\$16,822,385.27	50
LTD		01/31/2026			LTD Balance		\$17,116,247.81	\$17,116,247.81	
SDA	SDA-1348596-1	01/31/2026			Savings Deposit Account - MNTrust Term Series-Flex (VNB)	\$12,623,682.53	\$12,623,682.53	\$12,623,682.53	
SEC	SEC-63786-1	03/20/2024	03/20/2026	57565	UBS BANK USA	\$248,684.57	\$248,000.00	\$248,000.00	4.655
SEC	SEC-63789-1	03/20/2024	03/20/2026	27572	COMMUNITY WEST BANK NA	\$248,685.17	\$248,000.00	\$248,000.00	4.605
SEC	SEC-63785-1	03/26/2024	03/26/2026	58311	COMMUNITY BANK DELAWARE	\$244,662.69	\$244,000.00	\$244,000.00	4.656
SEC	SEC-63787-1	03/27/2024	03/27/2026	34603	MVB BANK INC	\$248,684.57	\$248,000.00	\$248,000.00	4.655
CD	CD-1371332-1	12/03/2024	06/01/2026	33686	Bank Hapoalim B.M.	\$235,300.00	\$249,880.54	\$235,300.00	4.150
CD	CD-1366309-1	08/08/2024	07/27/2026	31840	Financial Federal Bank	\$230,200.00	\$249,898.18	\$230,200.00	4.350
CD	CD-1366310-1	08/08/2024	07/27/2026	57993	ServisFirst Bank	\$229,150.00	\$249,850.26	\$229,150.00	4.592
CD	CD-1366595-1	08/15/2024	07/27/2026	34966	First Capital Bank	\$231,900.00	\$249,925.70	\$231,900.00	3.990
TS	TS-298442-1	08/21/2024	07/27/2026		MN TRUST TERM SERIES	\$1,250,000.00	\$1,345,368.16	\$1,250,000.00	3.950
CD	CD-1385996-1	08/20/2025	08/20/2026	68588	Consumers Credit Union	\$240,100.00	\$249,897.27	\$240,100.00	4.080
CD	CD-1385997-1	08/20/2025	08/20/2026	58534	Solera National Bank	\$239,900.00	\$249,789.08	\$239,900.00	4.122
CD	CD-1385998-1	08/20/2025	08/20/2026	57703	T Bank, National Association	\$239,900.00	\$249,775.45	\$239,900.00	4.117
SEC	SEC-67357-1	12/04/2024	11/30/2026		US TREASURY N/B	\$1,998,730.47	\$2,110,000.00	\$1,998,730.47	4.036
SEC	SEC-69403-1	06/10/2025	12/10/2026	33380	ENTERPRISE BANK	\$244,513.86	\$244,000.00	\$244,000.00	3.954
SEC	SEC-69404-1	06/13/2025	12/14/2026	33539	PREFERRED BANK LA CALIF	\$249,657.00	\$249,000.00	\$249,000.00	3.969
SEC	SEC-69490-1	06/18/2025	12/18/2026	33503	UNITY BANK	\$244,513.43	\$244,000.00	\$244,000.00	4.004
SEC	SEC-69406-1	06/20/2025	12/21/2026	12322	CHIPPEWA VALLEY BANK	\$244,515.00	\$244,000.00	\$244,000.00	4.004
CD	CD-1394757-1	01/14/2026	01/14/2027	19899	KS StateBank	\$241,000.00	\$249,919.41	\$241,000.00	3.701
CD	CD-1394758-1	01/14/2026	01/14/2027	21805	First State Bank of DeQueen	\$241,100.00	\$249,926.36	\$241,100.00	3.661
SEC	SEC-68076-1	01/29/2025	01/15/2027		US TREASURY N/B	\$1,496,833.48	\$1,499,000.00	\$1,496,833.48	4.077
CD	CD-1378762-1	04/30/2025	01/25/2027	3719	American Commercial Bank & Trust, National Association	\$234,700.00	\$249,899.48	\$234,700.00	3.723
CD	CD-1378763-1	04/30/2025	01/25/2027	65722	Freedom Northwest Credit Union	\$234,000.00	\$249,685.61	\$234,000.00	3.853
CD	CD-1385995-1	08/20/2025	01/25/2027	30387	FirstBank Puerto Rico	\$236,500.00	\$249,716.14	\$236,500.00	3.900
TS	TS-1376535-1	03/21/2025	01/25/2027		MNTrust TERM SERIES	\$4,500,000.00	\$4,827,352.72	\$4,500,000.00	3.934
TS	TS-1378758-1	05/06/2025	01/25/2027		MNTrust TERM SERIES	\$4,500,000.00	\$4,785,453.99	\$4,500,000.00	3.681
TS	TS-1390490-1	10/30/2025	01/25/2027		MNTrust TERM SERIES	\$8,500,000.00	\$8,873,709.87	\$8,500,000.00	3.550
CD	CD-1390473-1	10/27/2025	04/26/2027	253	Luana Savings Bank	\$237,500.00	\$249,934.59	\$237,500.00	3.500
CD	CD-1394778-1	01/15/2026	07/14/2027	24542	San Francisco Federal Credit Union	\$2,500,000.00	\$2,631,945.30	\$2,500,000.00	3.535
CD	CD-1390469-1	10/27/2025	07/26/2027	33653	Bank of China	\$234,700.00	\$249,878.13	\$234,700.00	3.706
CD	CD-1390470-1	10/27/2025	07/26/2027	9450	First Bank of Ohio	\$235,700.00	\$249,860.55	\$235,700.00	3.442
CD	CD-1390472-1	10/27/2025	07/26/2027	22366	GBC International Bank	\$235,800.00	\$249,884.25	\$235,800.00	3.422
CD	CD-1390474-1	10/27/2025	07/26/2027	58741	Fieldpoint Private Bank & Trust	\$235,500.00	\$249,872.76	\$235,500.00	3.497
SEC	SEC-70757-1	10/31/2025	07/30/2027	8663	FIRSTBANK	\$245,781.87	\$245,000.00	\$245,000.00	3.510
					Sub Totals →	\$60,424,279.91	\$79,096,739.41	\$77,534,829.56	
					Totals →	\$60,424,279.91	\$79,096,739.41	\$77,534,829.56	

Time and Dollar Weighted Average Portfolio Yield: 3.72%

Weighted Average Portfolio Maturity: 259.39 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
SDA	15.97	\$12,623,682.53	SDA Account
SEC	7.33	\$5,793,449.90	Securities
CD	8.70	\$6,879,539.06	Certificate of Deposit
TS	25.08	\$19,831,884.74	Term Series
IS	21.28	\$16,822,385.27	IS Account
LTD	21.65	\$17,116,247.81	LTD Account

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par/Shares is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series



Total Portfolio Report CAR

Report as of 1/31/2026

PTMA Financial Solutions
 2135 CityGate Lane
 7th Floor
 Naperville, IL 60563
 Phone: 630-657-6400
 Fax: 630-718-8701

52

Burnsville ISD 191 (31134-0301 - 2009 Opeb Trust)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Lower of Cost/Par	Rate
MMA	MMA-1360995-1	01/05/2026			MMA Balance	\$178,874.35	\$178,874.35	\$178,874.35	
					Sub Totals →	\$178,874.35	\$178,874.35	\$178,874.35	
					Totals →	\$178,874.35	\$178,874.35	\$178,874.35	

Time and Dollar Weighted Average Portfolio Yield: 0.00%

Weighted Average Portfolio Maturity: 0.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
MMA	100.00	\$178,874.35	MMA Account

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par/Shares is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series



Burnsville ISD 191 OPEB Investment Review

January 1 - January 31, 2026



Portfolio Summary

January 1 - January 31, 2026

CLIENT
Burnsville ISD 191 OPEB

INCEPTION DATE
11/01/2014

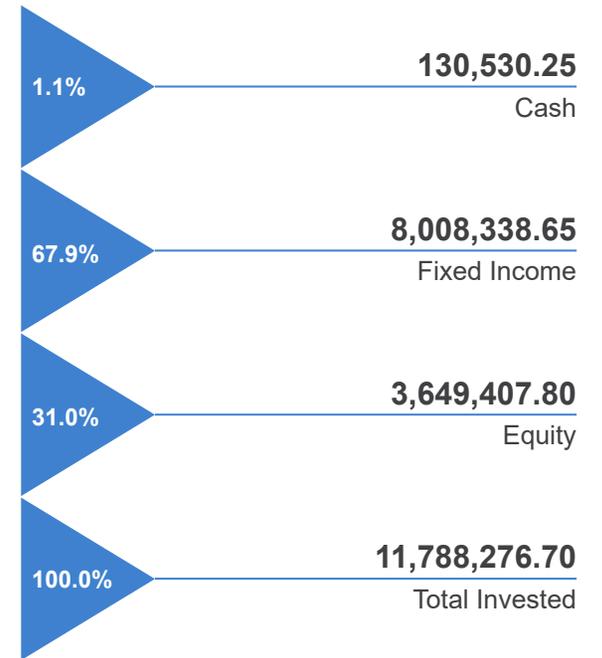
RELATIONSHIP TEAM
Kendra Shelland
Institutional Portfolio Manager
(612) 509-2579
kendra.shelland@ptma.com

Steve Pumper
VP, Investment Services
(612) 509-2565
steve.pumper@ptma.com

PORTFOLIO OVERVIEW

	Value
Beginning Market Value	11,708,531.77
Contributions	0.00
Withdrawals	0.00
Net Investment Income	(4,468.25)
Unrealized Gain/Loss	84,213.18
Realized Gain/Loss	0.00
Ending Market Value	11,788,276.70

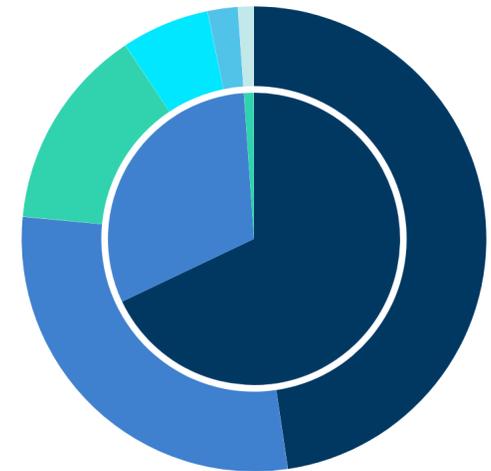
Compliance	Status
As of 01/31/2026	Compliant



INVESTMENT ALLOCATION

Sector	Amount	Allocation	Change	%
Cash				
TOTAL Cash	130,530.25	1.11%	(4,468.25)	(3.31%)
Fixed Income				
TOTAL Credit	5,619,770.17	47.67%	10,895.08	0.19%
Funds - Corporate	5,619,770.17	47.67%	10,895.08	0.19%
TOTAL Below Investment Grade	722,130.24	6.13%	4,361.98	0.61%
Funds - Below Investment Grade	722,130.24	6.13%	4,361.98	0.61%
TOTAL Mortgage Backed Security	1,666,438.24	14.14%	5,644.16	0.34%
Funds - MBS	1,666,438.24	14.14%	5,644.16	0.34%
TOTAL Fixed Income	8,008,338.65	67.93%	20,901.22	0.26%
Equity				
TOTAL Domestic Equity	3,401,824.52	28.86%	50,196.20	1.50%
Funds - Large Cap	3,154,108.40	26.76%	37,446.80	1.20%
Funds - Small Cap	247,716.12	2.10%	12,749.40	5.43%
TOTAL International Equity	247,583.28	2.10%	13,115.76	5.59%
Funds - International	247,583.28	2.10%	13,115.76	5.59%
TOTAL Equity	3,649,407.80	30.96%	63,311.96	1.77%
TOTAL Invested	11,788,276.70	100.00%	79,744.93	0.68%

CURRENT PERIOD ALLOCATION



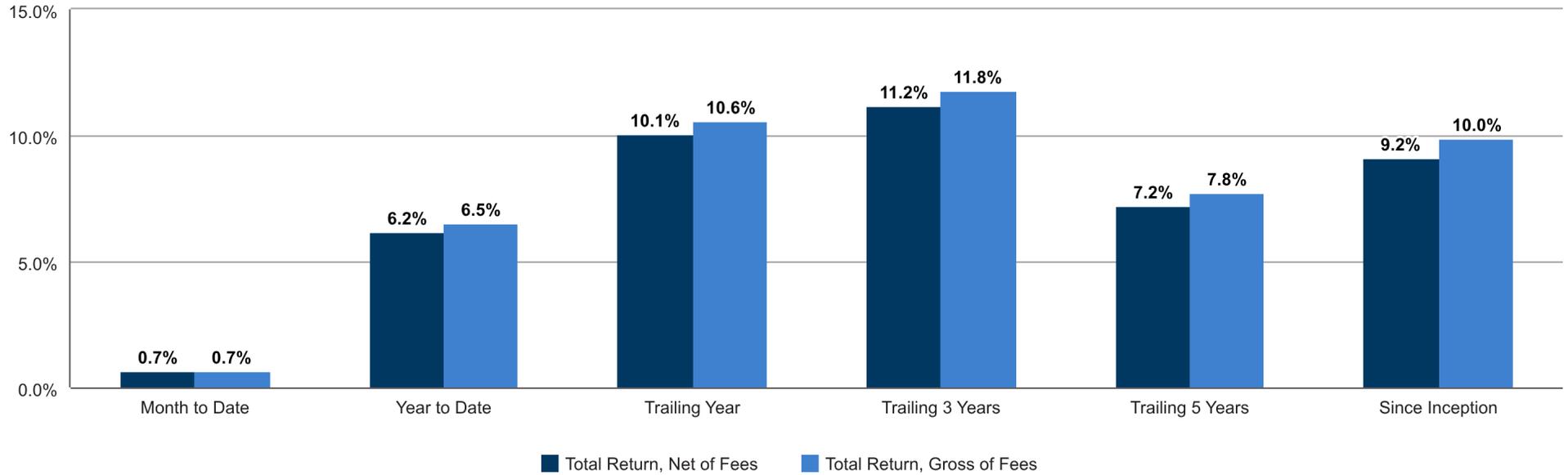
ASSET CLASS

- Fixed Income - 67.9%
- Equity - 31.0%
- Cash - 1.1%

SECTOR

- Credit - 47.7%
- Domestic Equity - 28.9%
- Mortgage Backed Security - 14.1%
- Below Investment Grade - 6.1%
- International Equity - 2.1%
- Cash - 1.1%

HISTORICAL PERFORMANCE



HISTORICAL PERFORMANCE

	Month to Date	Year to Date	Trailing Year	Trailing 3 Years	Trailing 5 Years	Since Inception
Total Return, Net of Fees	0.68%	6.20%	10.05%	11.23%	7.24%	9.17%
Total Return, Gross of Fees	0.72%	6.51%	10.60%	11.78%	7.78%	9.96%

Since Inception Date: November 01, 2014
 Periods greater than 1 year are annualized. Year to Date returns are presented fiscal year to date.



Performance Overview

January 1 - January 31, 2026

PERFORMANCE BY ASSET CLASS

Asset Class	Ending Market Value	Weight	Gross Total Return	Contribution
Cash	130,530.25	1.14%	0.31%	0.00%
Fixed Income	8,008,338.65	67.95%	0.26%	0.18%
Equity	3,649,407.80	30.91%	1.77%	0.54%
Portfolio Total	11,788,276.70	100.00%	0.72%	0.72%



Transaction and Interest Summary

January 1 - January 31, 2026

Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
Cash								
<i>Management Fee</i>								
01/23/2026	01/23/2026	(4,878.55)	US DOLLAR	USD	CCYUSD	—	(4,878.55)	0.00
—	—	(4,878.55)	Total Management Fee	—	—	—	(4,878.55)	0.00
<i>Money Market Fund Interest</i>								
01/31/2026	01/31/2026	0.00	GOLDMAN:FS GOVT INST	FGTXX	38141W273	—	410.30	—
—	—	0.00	Total Money Market Fund Interest	—	—	—	410.30	—



Portfolio Appraisal

January 1 - January 31, 2026

Ticker Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
Cash													
<i>Cash</i>													
FGTXX 38141W273	130,119.95	GOLDMAN:FS GOVT INST	AAA	3.58%	01/31/2026	01/31/2026	130,119.95	1.0000	130,119.95	3,533.15	—	3.58%	3.58%
USD CCYUSD	410.30	Receivable	AAA	0.00%	01/31/2026	01/31/2026	410.30	1.0000	410.30	0.00	—	0.00%	0.00%
— —	130,530.25	—	AAA	3.57%	—	—	130,530.25	—	130,530.25	3,533.15	—	3.57%	3.57%
Fixed Income													
<i>Mortgage Backed Security</i>													
<i>Funds – MBS</i>													
VMBS 92206C771	35,276.00	VANGUARD MTG-BK IDX ETF	—	—	—	—	1,594,050.41	47.2400	1,666,438.24	38,680.32	4.19%	—	—
— —	35,276.00	—	NA	—	—	—	1,594,050.41	—	1,666,438.24	38,680.32	4.19%	—	—
Credit													
<i>Funds - Corporate</i>													
BND 921937835	49,870.00	VANGUARD TOT BD ETF	—	—	—	—	3,919,463.98	74.2300	3,701,850.10	85,309.42	3.85%	—	—
BSV 921937827	24,299.00	VANGUARD SH-TM B ETF	—	—	—	—	1,890,702.81	78.9300	1,917,920.07	30,944.89	3.83%	—	—
— —	74,169.00	—	NA	—	—	—	5,810,166.78	—	5,619,770.17	116,254.31	3.84%	—	—
Below Investment Grade													
<i>Funds - Below Investment Grade</i>													



Portfolio Appraisal

January 1 - January 31, 2026

Ticker Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
HYG 464288513	8,902.00	ISHARES:IBOXX \$HY CORP	—	—	—	—	684,392.88	81.1200	722,130.24	27,423.64	5.68%	—	—
— —	8,902.00	—	NA	—	—	—	684,392.88	—	722,130.24	27,423.64	5.68%	—	—
Equity													
Domestic Equity													
Funds - Large Cap													
ESGU 46435G425	20,920.00	ISHARES:ESG A MSCI USA	—	—	—	—	2,457,219.26	150.7700	3,154,108.40	17,975.65	0.98%	—	—
— —	20,920.00	—	—	—	—	—	2,457,219.26	—	3,154,108.40	17,975.65	0.98%	—	—
Funds - Small Cap													
VTWO 92206C664	2,361.00	VANGUARD RUS 2000 ID ETF	—	—	—	—	193,324.59	104.9200	247,716.12	1,931.76	1.18%	—	—
— —	2,361.00	—	—	—	—	—	193,324.59	—	247,716.12	1,931.76	1.18%	—	—
International Equity													
Funds - International													
VXUS 921909768	3,108.00	VANGUARD TOT I S ETF	—	—	—	—	191,122.42	79.6600	247,583.28	5,534.31	3.01%	—	—
— —	3,108.00	—	—	—	—	—	191,122.42	—	247,583.28	5,534.31	3.01%	—	—
Total Invested	275,266.25	—	AAA	3.57%	—	—	11,060,806.60	—	11,788,276.70	211,333.14	3.16%	3.57%	3.57%

AP Check Register

AP Run: 20260109 AP — Post Date: 2026-01-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/09/2026	498100	Check	95 Percent Group LLC	931451	AP Merch	3,740.00
01/09/2026	498101	Check	A&J Outdoor Power, LLC	930748	AP Merch	222.49
01/09/2026	498102	Check	A.J. Moore Electric Inc	928491	AP Merch	2,989.52
01/09/2026	498103	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	27,324.80
01/09/2026	498104	Check	Anchor Solar Investments LLC	929704	AP Merch	2,254.36
01/09/2026	498105	Check	Artful Minds	931573	AP Merch	528.00
01/09/2026	498106	Check	Arvig	928649	AP Merch	2,853.95
01/09/2026	498107	Check	Bad Warrior, Jayme Alan, SR	931536	AP Merch	500.00
01/09/2026	498108	Check	Bimbo Bakeries USA	902333-1	AP Merch	2,013.10
01/09/2026	498109	Check	Bix Produce Company	900477	AP Merch	20,511.84
01/09/2026	498110	Check	Brown's Ice Cream Co	904655	AP Merch	1,063.44
01/09/2026	498111	Check	Capernaum Pediatric Therapy	930712	AP Merch	9,050.22
01/09/2026	498112	Check	Carlson, Ashleigh	922414	AP Merch	180.00
01/09/2026	498113	Check	Casey, Mike	923017	AP Merch	97.00
01/09/2026	498114	Check	Centerpoint Energy	902519	AP Merch	5,985.91
01/09/2026	498115	Check	City of Burnsville	900673	AP Merch	412.00
01/09/2026	498116	Check	City of Savage - Utilities	909588	AP Merch	4,775.35
01/09/2026	498117	Check	Comcast	926565-1	AP Merch	4,977.76
01/09/2026	498118	Check	Community Education Prior Lake-Savage Area Schools	921458-2	AP Merch	140.00

AP Check Register

AP Run: 20260109 AP — Post Date: 2026-01-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/09/2026	498119	Check	Conquer Ninja Athletics	929462-2	AP Merch	1,520.00
01/09/2026	498120	Check	Dakota Outdoors LLC	922059	AP Merch	59,850.00
01/09/2026	498121	Check	DASH Sports LLC	930957	AP Merch	660.00
01/09/2026	498122	Check	Dewald, Rina C	920524	AP Merch	60.00
01/09/2026	498123	Check	DVS Renewal	900930-1	AP Merch	488.75
01/09/2026	498124	Check	Earl F Andersen	901064-2	AP Merch	463.45
01/09/2026	498125	Check	Education Minnesota	928531	AP Merch	69.00
01/09/2026	498126	Check	Ehlers	920802-1	AP Merch	12,931.25
01/09/2026	498127	Check	Electro Watchman Inc	901078	AP Merch	976.80
01/09/2026	498128	Check	Faust, Tyler	931125	AP Merch	145.00
01/09/2026	498129	Check	Foundation 191	928202	AP Merch	136.99
01/09/2026	498130	Check	Great Minds PBC	931490	AP Merch	8,446.39
01/09/2026	498131	Check	Guled, Hawa	931394	AP Merch	60.00
01/09/2026	498132	Check	H&B Specialized Products Inc	901641	AP Merch	414.00
01/09/2026	498133	Check	Holiday Stationstores LLC	930483	AP Merch	5.50
01/09/2026	498134	Check	Horizon Equipment LLC	901324	AP Merch	3,212.87
01/09/2026	498135	Check	HOSA-Future Health Professionals	929975	AP Merch	150.00
01/09/2026	498136	Check	House of Print	920347	AP Merch	18,330.00
01/09/2026	498137	Check	HumeraTech Inc	927703	AP Merch	2,725.50
01/09/2026	498138	Check	Innovative Office Solutions LLC	924274	AP Merch	482.73

AP Check Register

AP Run: 20260109 AP — Post Date: 2026-01-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/09/2026	498139	Check	International Gymnastics of MN LLC	926911	AP Merch	3,752.80
01/09/2026	498140	Check	Jimenez, Karen G	021259	AP Merch	190.00
01/09/2026	498141	Check	Joroensen, Kathleen	931343	AP Merch	126.00
01/09/2026	498142	Check	Kaseya US LLC	931358	AP Merch	1,713.89
01/09/2026	498143	Check	Kellen, Jason	930822	AP Merch	5,808.80
01/09/2026	498144	Check	Kiecker, Dana	927044	AP Merch	68.00
01/09/2026	498145	Check	Laird, Craig	928344	AP Merch	97.00
01/09/2026	498146	Check	Lee, Wai Yee	926282	AP Merch	80.00
01/09/2026	498147	Check	Link Interpret	929933	AP Merch	793.60
01/09/2026	498148	Check	Lupient Chevrolet Inc	927181	AP Merch	132.59
01/09/2026	498149	Check	MEI Total Elevator Solutions	908999-1	AP Merch	77,317.70
01/09/2026	498150	Check	Merriam-Colareta, Camila Valeria	931495	AP Merch	180.00
01/09/2026	498151	Check	Midwest Educational Consultants Inc	927440	AP Merch	12,600.00
01/09/2026	498152	Check	Minnesota Energy Resources	903029	AP Merch	303.41
01/09/2026	498153	Check	Minnesota HOSA	929977	AP Merch	205.00
01/09/2026	498154	Check	Mission Filtration	931116	AP Merch	507.55
01/09/2026	498155	Check	MN Academy of Science	909029	AP Merch	300.00
01/09/2026	498156	Check	Naseema Omer LLC	930381	AP Merch	1,761.00
01/09/2026	498157	Check	NCPERS Group Life Ins	908769	AP Merch	32.00
01/09/2026	498158	Check	Nelson, Varinia	931189	AP Merch	210.00

AP Check Register

AP Run: 20260109 AP — Post Date: 2026-01-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/09/2026	498159	Check	Nice Guy Technology LLC	928905	AP Merch	385.70
01/09/2026	498160	Check	Office of MNIT Services	906477	AP Merch	2,660.55
01/09/2026	498161	Check	Painters Gear Inc	920591	AP Merch	206.90
01/09/2026	498162	Check	Patel, Jiten	931134	AP Merch	300.00
01/09/2026	498163	Check	Perez, Melissa M	924879	AP Merch	1,292.00
01/09/2026	498164	Check	PHAXIS Education Staffing LLC	931390	AP Merch	2,988.00
01/09/2026	498165	Check	Precision Signs & Imaging LLC	930404	AP Merch	987.50
01/09/2026	498166	Check	QBS LLC	930033	AP Merch	78.00
01/09/2026	498167	Check	QiVitality LLC	929413	AP Merch	414.60
01/09/2026	498168	Check	RAK Construction Inc	929749	AP Merch	14,973.52
01/09/2026	498169	Check	Raspberry, Jamel	931341	AP Merch	68.00
01/09/2026	498170	Check	Ryan Mechanical Inc	923241	AP Merch	92,141.84
01/09/2026	498171	Check	School Services Employees Local 284	907382	AP Merch	3,079.17
01/09/2026	498172	Check	Second Harvest Heartland	928183	AP Merch	1,998.92
01/09/2026	498173	Check	Shibley, Jeremy	928797	AP Merch	97.00
01/09/2026	498174	Check	Southwest Metro - Dean Lakes Education Center	928611	AP Merch	9,166.28
01/09/2026	498175	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	12,075.35
01/09/2026	498176	Check	Sunbelt Staffing LLC	930586	AP Merch	36,410.21
01/09/2026	498177	Check	The Food Group	928651	AP Merch	235.20
01/09/2026	498178	Check	The Language Banc	924523	AP Merch	1,035.00

AP Check Register

AP Run: 20260109 AP — Post Date: 2026-01-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/09/2026	498179	Check	The Stepping Stones Group LLC	931308	AP Merch	10,400.00
01/09/2026	498180	Check	Third Party Integrity Inc	930282	AP Merch	2,500.00
01/09/2026	498181	Check	Total Filtration Services Inc	922123-1	AP Merch	636.68
01/09/2026	498182	Check	Tri-State Bobcat	924444	AP Merch	2,149.00
01/09/2026	498183	Check	University Language Center Inc	931530	AP Merch	237.50
01/09/2026	498184	Check	Upper Lakes Foods Inc	929826	AP Merch	99,154.18
01/09/2026	498185	Check	Xcel Energy	902776	AP Merch	16,738.40
01/09/2026	498186	Check	Ziegler Inc	904566	AP Merch	9,777.67
Total:						\$629,114.48

20260109 AP Summary

Type	Count	Amount
Regular	87	629,114.48
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	87	\$629,114.48

AP Check Register

AP Run: 20260120 AP — Post Date: 2026-01-20 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/20/2026	498187	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	1,686.40
01/20/2026	498188	Check	Apple Ford Lincoln	931260	AP Merch	107.07
01/20/2026	498189	Check	Bix Produce Company	900477	AP Merch	11,889.96
01/20/2026	498190	Check	Bothof, Tim	928709	AP Merch	68.00
01/20/2026	498191	Check	Burfeind, Joel	931145	AP Merch	136.00
01/20/2026	498192	Check	CESO Communications LLC	930130	AP Merch	2,775.00
01/20/2026	498193	Check	CESO Transportation LLC	930220	AP Merch	16,177.08
01/20/2026	498194	Check	City of Burnsville	900673	AP Merch	175.00
01/20/2026	498195	Check	City of Burnsville - Utilities	904226	AP Merch	13,246.33
01/20/2026	498196	Check	City of Eagan - Utilities	901002	AP Merch	1,956.98
01/20/2026	498197	Check	Concordia University	902105	AP Merch	7,500.00
01/20/2026	498198	Check	Cub Foods	900645	AP Merch	396.94
01/20/2026	498199	Check	Dakota County Property Taxation & Records	901016-2	AP Merch	3,677.43
01/20/2026	498200	Check	Deere & Company	928864	AP Merch	299.32
01/20/2026	498201	Check	Dialog One LLC	927732	AP Merch	1,132.50
01/20/2026	498202	Check	Edition III Inc	927229	AP Merch	10,687.20
01/20/2026	498203	Check	Education Minnesota	928531	AP Merch	68.00
01/20/2026	498204	Check	Farmington High School	902495-1	AP Merch	120.00
01/20/2026	498205	Check	Fedex	901463	AP Merch	10.13
01/20/2026	498206	Check	Field Environmental Consulting Inc	926109	AP Merch	2,750.00

AP Check Register

AP Run: 20260120 AP — Post Date: 2026-01-20 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/20/2026	498207	Check	Foundation 191	928202	AP Merch	136.99
01/20/2026	498208	Check	Freese, Kathryn	931565	AP Merch	180.00
01/20/2026	498209	Check	Glatfelter Claims Management Inc	930256	AP Merch	18,181.00
01/20/2026	498210	Check	Goring, Zach	930838	AP Merch	136.00
01/20/2026	498211	Check	Griffiths, Dan	924168	AP Merch	97.00
01/20/2026	498212	Check	Gustafson, Zachary	927714	AP Merch	97.00
01/20/2026	498213	Check	Hagen, Taylor	931580	AP Merch	97.00
01/20/2026	498214	Check	Heartland Tire, Inc.	930160	AP Merch	401.17
01/20/2026	498215	Check	Heinemann Educational Books	901436-2	AP Merch	439.73
01/20/2026	498216	Check	Hennepin Theatre Trust	929577	AP Merch	125.00
01/20/2026	498217	Check	Hooks, Desmond	930379	AP Merch	97.00
01/20/2026	498218	Check	Horizon Equipment LLC	901324	AP Merch	17,550.00
01/20/2026	498219	Check	Hubstar Productions	931204	AP Merch	1,107.00
01/20/2026	498220	Check	Humphreys, Michael	931576	AP Merch	97.00
01/20/2026	498221	Check	Imperial Dade	904186-1	AP Merch	10,900.00
01/20/2026	498222	Check	Independent School District 885	931582	AP Merch	250.00
01/20/2026	498223	Check	Intermediate School Dist 917	909327	AP Merch	411,582.57
01/20/2026	498224	Check	J.R.'S Advanced Recyclers	923514	AP Merch	135.00
01/20/2026	498225	Check	Jensen, Randy	907850	AP Merch	136.00
01/20/2026	498226	Check	John's Sewer And Drain Cleaning Inc	928929	AP Merch	110.00

AP Check Register

AP Run: 20260120 AP — Post Date: 2026-01-20 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/20/2026	498227	Check	L & M Boiler Systems Inc	924803	AP Merch	238.00
01/20/2026	498228	Check	Lamprecht, John	928748	AP Merch	70.44
01/20/2026	498229	Check	Link Interpret	929933	AP Merch	2,032.54
01/20/2026	498230	Check	Math Masters of MN	909951	AP Merch	4,125.00
01/20/2026	498231	Check	Merry, Vanessa	929912	AP Merch	265.00
01/20/2026	498232	Check	Midwest Band Instrument Service	902491	AP Merch	12,004.50
01/20/2026	498233	Check	Minnesota Energy Resources	903029	AP Merch	8,695.66
01/20/2026	498234	Check	Minnesota School Boards Association - MSBA	902540	AP Merch	1,095.00
01/20/2026	498235	Check	Minnesota Valley Electric Cooperative	907448	AP Merch	18,382.94
01/20/2026	498236	Check	MN Assoc of Secondary School Principal (MASSP)	908338	AP Merch	1,620.00
01/20/2026	498237	Check	MN Dept of Health - Environmental Health Division	908543-9	AP Merch	1,090.00
01/20/2026	498238	Check	MN Dept of Labor and Industry	907914-2	AP Merch	145.00
01/20/2026	498239	Check	MN Elementary School Principals Assoc (MESPA)	902538	AP Merch	500.00
01/20/2026	498240	Check	MN School Psychologists Association (MSPA)	905981	AP Merch	1,500.00
01/20/2026	498241	Check	MRI Software LLC	929957	AP Merch	110.00
01/20/2026	498242	Check	Mros, Richard	903216	AP Merch	1,525.00
01/20/2026	498243	Check	Napa Auto Parts	903519	AP Merch	103.31
01/20/2026	498244	Check	National Catholic Educational Association	931578	AP Merch	1,220.00
01/20/2026	498245	Check	Nelco	929915	AP Merch	1,555.40

AP Check Register

AP Run: 20260120 AP — Post Date: 2026-01-20 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/20/2026	498246	Check	Pearson, Tanner	925966	AP Merch	97.00
01/20/2026	498247	Check	PHAXIS Education Staffing LLC	931390	AP Merch	14,369.85
01/20/2026	498248	Check	Pioneer SecureShred	930098	AP Merch	465.00
01/20/2026	498249	Check	Prodger, Karlea	930610	AP Merch	97.00
01/20/2026	498250	Check	Professional Beverage Systems	924473	AP Merch	218.75
01/20/2026	498251	Check	RAK Construction Inc	929749	AP Merch	2,715.24
01/20/2026	498252	Check	Raspberry, Jamel	931341	AP Merch	136.00
01/20/2026	498253	Check	Rekstad, Bradley	924947	AP Merch	97.00
01/20/2026	498254	Check	Ryan Mechanical Inc	923241	AP Merch	15,885.10
01/20/2026	498255	Check	Safeway Driving School	926796	AP Merch	9,880.00
01/20/2026	498256	Check	Sannes, Drew	931348	AP Merch	97.00
01/20/2026	498257	Check	Schmitt & Sons - Contract	909331-2	AP Merch	976,834.54
01/20/2026	498258	Check	Schmitt & Sons Inc	909331	AP Merch	22,855.84
01/20/2026	498259	Check	School Services Employees Local 284	907382	AP Merch	3,046.35
01/20/2026	498260	Check	SFM	923848	AP Merch	12,696.96
01/20/2026	498261	Check	SNA Depository	926552	AP Merch	45.00
01/20/2026	498262	Check	Southwest Metro - Dean Lakes Education Center	928611	AP Merch	277.97
01/20/2026	498263	Check	SpeedPro Imaging	930977	AP Merch	30.00
01/20/2026	498264	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	5,088.07
01/20/2026	498265	Check	The Hartford	924486	AP Merch	55,176.51

AP Check Register

AP Run: 20260120 AP — Post Date: 2026-01-20 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/20/2026	498266	Check	Thomsen Systems Inc	927274	AP Merch	30.00
01/20/2026	498267	Check	Thurrow, Bennett	931113	AP Merch	136.00
01/20/2026	498268	Check	T-Mobile	929345	AP Merch	5,895.49
01/20/2026	498269	Check	Upper Lakes Foods Inc	929826	AP Merch	71,328.94
01/20/2026	498270	Check	Vestis Services LLC	901365	AP Merch	1,083.87
01/20/2026	498271	Check	Viveros, Ann	930768	AP Merch	95.00
01/20/2026	498272	Check	Vortex Industries LLC	931574	AP Merch	697.75
01/20/2026	498273	Check	Welsh, Nickie	930298	AP Merch	60.00
01/20/2026	498274	Check	Wiese USA, Inc.	930549	AP Merch	502.07
Total:						\$1,792,930.89

20260120 AP Summary

Type	Count	Amount
Regular	88	1,792,930.89
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	88	\$1,792,930.89

AP Check Register

AP Run: 20260121 AP — Post Date: 2026-01-21 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/21/2026	498275	Check	Jeff Belzer Todd Chevrolet Inc	904995	AP Merch	39,895.90
Total:						\$39,895.90

20260121 AP Summary

Type	Count	Amount
Regular	1	39,895.90
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$39,895.90

AP Check Register

AP Run: 20260130 AP — Post Date: 2026-01-30 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/30/2026	498276	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	24,069.20
01/30/2026	498277	Check	Anchor Solar Investments LLC	929704	AP Merch	2,282.07
01/30/2026	498278	Check	Aviben LLC	926262-1	AP Merch	875.78
01/30/2026	498279	Check	Bix Produce Company	900477	AP Merch	2,199.15
01/30/2026	498280	Check	Brin Glass Service	928124	AP Merch	3,206.00
01/30/2026	498281	Check	Burnsville Chamber of Commerce	900706-1	AP Merch	448.00
01/30/2026	498282	Check	Capernaum Pediatric Therapy	930712	AP Merch	9,543.25
01/30/2026	498283	Check	Carlson, Ashleigh	922414	AP Merch	120.00
01/30/2026	498284	Check	Carney, Paul	931572	AP Merch	70.00
01/30/2026	498285	Check	Centerpoint Energy	902519	AP Merch	111,971.34
01/30/2026	498286	Check	CESO HR, LLC	930763	AP Merch	850.00
01/30/2026	498287	Check	City of Savage	909588-4	AP Merch	400.00
01/30/2026	498288	Check	College Board	900233-3	AP Merch	552.96
01/30/2026	498289	Check	Cub Foods	900645	AP Merch	283.43
01/30/2026	498290	Check	Dakota County Financial Services	907393-3	AP Merch	1,454.00
01/30/2026	498291	Check	Dakota Electric Association	900809	AP Merch	79,425.15
01/30/2026	498292	Check	Digital Insurance, LLC	929385	AP Merch	6,437.50
01/30/2026	498293	Check	Education Minnesota	928531	AP Merch	68.00
01/30/2026	498294	Check	Ekon-O-Pac LLC	928982	AP Merch	6,714.00
01/30/2026	498295	Check	Electro Watchman Inc	901078	AP Merch	2,428.81

AP Check Register

AP Run: 20260130 AP — Post Date: 2026-01-30 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/30/2026	498296	Check	Everway LLC	931441	AP Merch	2,910.91
01/30/2026	498297	Check	Faris, Duncan	930396	AP Merch	97.00
01/30/2026	498298	Check	Flaminio, Kathryn	924387	AP Merch	3,990.00
01/30/2026	498299	Check	Foundation 191	928202	AP Merch	136.99
01/30/2026	498300	Check	Goring, Zach	930838	AP Merch	136.00
01/30/2026	498301	Check	Graybar Electric Company Inc	901478-1	AP Merch	233.82
01/30/2026	498302	Check	GreatAmerica Financial Services	929729	AP Merch	621.00
01/30/2026	498303	Check	Hawkins, Claude	929058	AP Merch	97.00
01/30/2026	498304	Check	Hemphill, Trevor	930388	AP Merch	136.00
01/30/2026	498305	Check	Herrmann, Michael	928714	AP Merch	194.00
01/30/2026	498306	Check	Hoscheit, Seth	931585	AP Merch	97.00
01/30/2026	498307	Check	Imperial Dade	904186-1	AP Merch	7,870.13
01/30/2026	498308	Check	Innovational Water Solutions, Inc.	930169	AP Merch	7,021.58
01/30/2026	498309	Check	Interstate All Battery Center	928877	AP Merch	775.98
01/30/2026	498310	Check	J & D Trophy	904113	AP Merch	356.25
01/30/2026	498311	Check	Kennedy and Graven Chartered	908356	AP Merch	4,319.50
01/30/2026	498312	Check	Kleinfeldt, Barbara	501435	AP Merch	39.00
01/30/2026	498313	Check	Lakeville South All Sports Booster Club	902673-14	AP Merch	125.00
01/30/2026	498314	Check	Link Interpret	929933	AP Merch	880.00

AP Check Register

AP Run: 20260130 AP — Post Date: 2026-01-30 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/30/2026	498315	Check	Mansfield Oil Company	928793	AP Merch	13,997.38
01/30/2026	498316	Check	MAWSECO 938	906064	AP Merch	142.90
01/30/2026	498317	Check	MEI Total Elevator Solutions	908999-1	AP Merch	790.00
01/30/2026	498318	Check	Minneapolis Public Schools	908893	AP Merch	2,040.21
01/30/2026	498319	Check	Minnesota Energy Resources	903029	AP Merch	330.56
01/30/2026	498320	Check	MSCA Inc	931581	AP Merch	100.00
01/30/2026	498321	Check	National Enrollment Partners LLC	931351	AP Merch	1,175.00
01/30/2026	498322	Check	NCPERS Group Life Ins	908769	AP Merch	32.00
01/30/2026	498323	Check	Perez, Melissa M	924879	AP Merch	2,147.00
01/30/2026	498324	Check	Peterson Farms Fresh Inc	930338	AP Merch	8,939.52
01/30/2026	498325	Check	PHAXIS Education Staffing LLC	931390	AP Merch	26,547.50
01/30/2026	498326	Check	Precision Driving Center	926466	AP Merch	212.00
01/30/2026	498327	Check	Precision Signs & Imaging LLC	930404	AP Merch	280.00
01/30/2026	498328	Check	Propio LS, LLC	930817	AP Merch	929.90
01/30/2026	498329	Check	RAK Construction Inc	929749	AP Merch	785.82
01/30/2026	498330	Check	Reliable Medical Supply Inc	908790	AP Merch	6,030.00
01/30/2026	498331	Check	Ressler, Jackson	931586	AP Merch	136.00
01/30/2026	498332	Check	Rochester Century High School	901567-4	AP Merch	250.00
01/30/2026	498333	Check	School Services Employees Local 284	907382	AP Merch	2,976.98

AP Check Register

AP Run: 20260130 AP — Post Date: 2026-01-30 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/30/2026	498334	Check	Scott, Destiny	931140	AP Merch	97.00
01/30/2026	498335	Check	Second Harvest Heartland	928183	AP Merch	2,496.18
01/30/2026	498336	Check	Siemens Industry Inc	902217	AP Merch	19,978.00
01/30/2026	498337	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	5,844.38
01/30/2026	498338	Check	State of Minnesota Dept of Public Safety	906710-1	AP Merch	325.00
01/30/2026	498339	Check	Struzyk, Todd	931046	AP Merch	136.00
01/30/2026	498340	Check	Summit 360	930892	AP Merch	569.90
01/30/2026	498341	Check	Sunbelt Staffing LLC	930586	AP Merch	15,461.67
01/30/2026	498342	Check	True Mechanical LLC	931322	AP Merch	6,876.46
01/30/2026	498343	Check	Unparalleled Security	931419	AP Merch	1,746.00
01/30/2026	498344	Check	Wand Enterprises	931129	AP Merch	425.00
01/30/2026	498345	Check	Washburn Center for Children	931077	AP Merch	52,333.33
01/30/2026	498346	Check	Wiisinig LLC	931504	AP Merch	980.00
Total:						\$458,547.49

20260130 AP Summary

Type	Count	Amount
Regular	71	458,547.49
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	71	\$458,547.49

AP Check Register

Fund	Total
01 - General	1,585,943.70
02 - Food Service	269,909.85
03 - Transportation	993,011.62
04 - Community Service	57,016.75
16 - Facility Rental	83.39
22 - Internal Service - Health Insurance	1,175.00
50 - Student Activity Fund	13,348.45
	<hr/>
	\$2,920,488.76

AP Check Register

AP Run: 20260107 VACH — Post Date: 2026-01-07 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/07/2026	9000008438	ACH	Association Of Clerical Employees	904895	AP Merch	320.00
01/07/2026	9000008439	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	864.00
01/07/2026	9000008440	ACH	Burnsville Cultural Family Liaison Association	931510	AP Merch	458.70
01/07/2026	9000008441	ACH	Carlson, Gerri	929243	AP Merch	935.35
01/07/2026	9000008442	ACH	Johnson Controls Fire Protection LP	903587	AP Merch	544.29
01/07/2026	9000008443	ACH	Kelly Services Inc	927633	AP Merch	74,207.17
01/07/2026	9000008444	ACH	Khunisorn, Ploy	931304	AP Merch	50.00
01/07/2026	9000008445	ACH	Koy, Zenith	930721	AP Merch	420.00
01/07/2026	9000008446	ACH	Priester, Mandy	931538	AP Merch	300.00
01/07/2026	9000008447	ACH	Richert Speech Therapy LLC	931202	AP Merch	1,638.75
01/07/2026	9000008448	ACH	Sachs, Alice	925562	AP Merch	326.00
Total:						\$80,064.26

20260107 VACH Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	11	80,064.26
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	11	\$80,064.26

AP Check Register

AP Run: 20260108 EACH — Post Date: 2026-01-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/08/2026	9000008449	ACH	Albersheim-Carter, Marcina	018646	AP Merch	28.00
01/08/2026	9000008450	ACH	Anderson, Rachel L	021495	AP Merch	144.76
01/08/2026	9000008451	ACH	Baig, Samaa S	021321	AP Merch	12.04
01/08/2026	9000008452	ACH	Broge, Dawndra S	020951	AP Merch	14.70
01/08/2026	9000008453	ACH	Buchanan, Isis L	019608	AP Merch	38.15
01/08/2026	9000008454	ACH	Cantolla, Kaitlin M	019617	AP Merch	117.39
01/08/2026	9000008455	ACH	Christen, Lisa K.	009755	AP Merch	6.02
01/08/2026	9000008456	ACH	Cloutier, Dana	016633	AP Merch	35.28
01/08/2026	9000008457	ACH	Coleman, Colleen M	013413	AP Merch	60.20
01/08/2026	9000008458	ACH	Czapar, Kelly N	017322	AP Merch	37.87
01/08/2026	9000008459	ACH	Discher, Tracy L	016311	AP Merch	51.66
01/08/2026	9000008460	ACH	Elaraby, Amany	021556	AP Merch	118.02
01/08/2026	9000008461	ACH	Erbes, Sarah L	017283	AP Merch	52.50
01/08/2026	9000008462	ACH	Erickson, Kayla M	020006	AP Merch	137.76
01/08/2026	9000008463	ACH	Evans-Vorhies, Maryann C	020240	AP Merch	4,032.00
01/08/2026	9000008464	ACH	Flesche, Jennifer B	021549	AP Merch	129.36
01/08/2026	9000008465	ACH	Green, Kelli L	018905	AP Merch	200.06
01/08/2026	9000008466	ACH	Harper, Shonita L	021076	AP Merch	14.07
01/08/2026	9000008467	ACH	Harris, Whitney M	021124	AP Merch	110.25
01/08/2026	9000008468	ACH	Holden, Matt J	009267	AP Merch	128.45

AP Check Register

AP Run: 20260108 EACH — Post Date: 2026-01-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/08/2026	9000008469	ACH	Hubbard, Gabriel T	020507	AP Merch	332.50
01/08/2026	9000008470	ACH	Janey, Karen A	021241	AP Merch	10.29
01/08/2026	9000008471	ACH	Keeley, Brittany	021810	AP Merch	95.00
01/08/2026	9000008472	ACH	Kirchner, Amy	014600	AP Merch	8.40
01/08/2026	9000008473	ACH	Kleeberger, Alexis S	021235	AP Merch	5.74
01/08/2026	9000008474	ACH	Kolstad, Michele M	007847	AP Merch	12.60
01/08/2026	9000008475	ACH	Kronabetter, Julie R	016789	AP Merch	40.46
01/08/2026	9000008476	ACH	Lake, David	017436	AP Merch	221.20
01/08/2026	9000008477	ACH	Lorincz, Kristen L	018602	AP Merch	33.81
01/08/2026	9000008478	ACH	McDowell, Morgan	018635	AP Merch	13.72
01/08/2026	9000008479	ACH	Meyer, Tanya L	012306	AP Merch	55.65
01/08/2026	9000008480	ACH	Middendorf, Jennifer L	019196	AP Merch	54.25
01/08/2026	9000008481	ACH	Moalim, Shamso A	020639	AP Merch	33.18
01/08/2026	9000008482	ACH	Nelson, Katherine J	018844	AP Merch	81.83
01/08/2026	9000008483	ACH	Nelson, Katie L	015010	AP Merch	56.91
01/08/2026	9000008484	ACH	Niemiec, Alicia	013692	AP Merch	110.60
01/08/2026	9000008485	ACH	Niesen, Elizabeth A	015962	AP Merch	63.00
01/08/2026	9000008486	ACH	Niffenegger, Kamala N	018055	AP Merch	12.88
01/08/2026	9000008487	ACH	Nordeen, Denise M	020415	AP Merch	46.90
01/08/2026	9000008488	ACH	O'Laughlin, John M	020956	AP Merch	70.35

AP Check Register

AP Run: 20260108 EACH — Post Date: 2026-01-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/08/2026	9000008489	ACH	Olson, Ariel R	020377	AP Merch	34.02
01/08/2026	9000008490	ACH	Petersen, Holly M	018849	AP Merch	9.66
01/08/2026	9000008491	ACH	Queen, LeVar A	020237	AP Merch	186.20
01/08/2026	9000008492	ACH	Retzlaff, Billie Jean	020995	AP Merch	41.44
01/08/2026	9000008493	ACH	Rischer, Bryeny B	013693	AP Merch	38.92
01/08/2026	9000008494	ACH	Risteau, Joseph S	007763	AP Merch	40.53
01/08/2026	9000008495	ACH	Robran, Kimberly J	020836	AP Merch	64.68
01/08/2026	9000008496	ACH	Sampers, Karen M	015925	AP Merch	13.58
01/08/2026	9000008497	ACH	Schmitz, Emily A	021086	AP Merch	48.72
01/08/2026	9000008498	ACH	Schut, Jennie A	021071	AP Merch	84.56
01/08/2026	9000008499	ACH	Sellars, Jason A	019217	AP Merch	27.70
01/08/2026	9000008500	ACH	Simmons, Sean D	017795	AP Merch	59.36
01/08/2026	9000008501	ACH	Smith, Brittney M	019790	AP Merch	14.98
01/08/2026	9000008502	ACH	Stegbauer, Amethyst R	020228	AP Merch	60.34
01/08/2026	9000008503	ACH	Tarnofsky, John J	020438	AP Merch	33.18
01/08/2026	9000008504	ACH	Vo, Kelly Rae	018045	AP Merch	67.34
01/08/2026	9000008505	ACH	Voigt, Pamela M	017183	AP Merch	53.41
01/08/2026	9000008506	ACH	Warmka, Cheri R	007858	AP Merch	31.85
01/08/2026	9000008507	ACH	Wesley, Janet M	018000	AP Merch	12.25
01/08/2026	9000008508	ACH	Yasin, Muna I	020207	AP Merch	24.50

AP Check Register

AP Run: 20260108 EACH — Post Date: 2026-01-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/08/2026	9000008509	ACH	Yeliseyeva, Lucy P	021644	AP Merch	7.56
01/08/2026	9000008510	ACH	Zyskowski, Karly M	021041	AP Merch	85.19
Total:						\$7,867.78

20260108 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	62	7,867.78
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	62	\$7,867.78

AP Check Register

AP Run: 20260121 VACH — Post Date: 2026-01-21 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/21/2026	9000008511	ACH	Association Of Clerical Employees	904895	AP Merch	320.00
01/21/2026	9000008512	ACH	Bad Warrior, Jayme Alan, SR	931536	AP Merch	150.00
01/21/2026	9000008513	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	864.00
01/21/2026	9000008514	ACH	Burnsville Cultural Family Liaison Association	931510	AP Merch	458.70
01/21/2026	9000008515	ACH	CST MN	929862	AP Merch	86,798.66
01/21/2026	9000008516	ACH	Ecolab	908846-2	AP Merch	3,205.68
01/21/2026	9000008517	ACH	Frank, Anthony Lee	930433	AP Merch	150.00
01/21/2026	9000008518	ACH	Henry, Robert, Jr	931570	AP Merch	150.00
01/21/2026	9000008519	ACH	Julie Anderson Folk Art	931583	AP Merch	520.00
01/21/2026	9000008520	ACH	Kelly Services Inc	927633	AP Merch	142,154.95
01/21/2026	9000008521	ACH	Multilingual Word Inc	922324	AP Merch	2,250.00
01/21/2026	9000008522	ACH	Nelson, Jared	931190	AP Merch	1,950.00
01/21/2026	9000008523	ACH	Richert Speech Therapy LLC	931202	AP Merch	805.00
01/21/2026	9000008524	ACH	Stanley, Seneca	931575	AP Merch	150.00
Total:						\$239,926.99

AP Check Register

AP Run: 20260121 VACH — Post Date: 2026-01-21 — AP Run Type: R

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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20260121 VACH Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	0	0.00
ACH Checks:	14	239,926.99
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	14	\$239,926.99

AP Check Register

AP Run: 20260123 EACH — Post Date: 2026-01-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/23/2026	9000008525	ACH	Abrahamson, Jonathan	017819	AP Merch	15.33
01/23/2026	9000008526	ACH	Accola, Joanna	021622	AP Merch	3.92
01/23/2026	9000008527	ACH	Brown, Jennifer	021756	AP Merch	95.00
01/23/2026	9000008528	ACH	Burns, Pollyanna M	010851	AP Merch	6.37
01/23/2026	9000008529	ACH	Conner, Antoinette	020089	AP Merch	39.00
01/23/2026	9000008530	ACH	Daniels, Latanya R	021700	AP Merch	651.19
01/23/2026	9000008531	ACH	Edmonson, Susan L	017464	AP Merch	1,000.00
01/23/2026	9000008532	ACH	Hagen, Aimee E	016614	AP Merch	15.26
01/23/2026	9000008533	ACH	Harrold, Stacey L	011361	AP Merch	61.88
01/23/2026	9000008534	ACH	Henderson, Sean M	017644	AP Merch	42.77
01/23/2026	9000008535	ACH	Howe, Jaimie K	020412	AP Merch	14.21
01/23/2026	9000008536	ACH	Jensen, Jennifer	014596	AP Merch	2,658.00
01/23/2026	9000008537	ACH	Kleiner, Kevin T	020910	AP Merch	17.22
01/23/2026	9000008538	ACH	Mayer, Lucia Jane	016712	AP Merch	23.94
01/23/2026	9000008539	ACH	Meyer, Nancy L	009216	AP Merch	3,987.00
01/23/2026	9000008540	ACH	Olson, Ariel R	020377	AP Merch	37.70
01/23/2026	9000008541	ACH	Owens, Tia	021813	AP Merch	95.00
01/23/2026	9000008542	ACH	Pearson, Genevieve L	019994	AP Merch	88.27
01/23/2026	9000008543	ACH	Riggs, Jeanine L	015803	AP Merch	8.75
01/23/2026	9000008544	ACH	Sather, Derek D	018608	AP Merch	24.00

AP Check Register

AP Run: 20260123 EACH — Post Date: 2026-01-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/23/2026	9000008545	ACH	Teske, Jeffrey J	015910	AP Merch	20.00
Total:						\$8,904.81

20260123 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	21	8,904.81
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	21	\$8,904.81

AP Check Register

AP Run: 20260130 EACH — Post Date: 2026-01-30 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/30/2026	9000008546	ACH	Bellmont, Chris	014183	AP Merch	200.00
01/30/2026	9000008547	ACH	Daniels, Latanya R	021700	AP Merch	500.00
01/30/2026	9000008548	ACH	Dehne, Tyler	020322	AP Merch	200.00
01/30/2026	9000008549	ACH	Eiler, Elizabeth P	017799	AP Merch	19.20
01/30/2026	9000008550	ACH	Gorton, Rachel	016735	AP Merch	200.00
01/30/2026	9000008551	ACH	McBride, Kristen	017583	AP Merch	19.50
01/30/2026	9000008552	ACH	Quamme, David R	018005	AP Merch	103.88
01/30/2026	9000008553	ACH	Sellers, Jason A	019217	AP Merch	28.25
01/30/2026	9000008554	ACH	Slattery, Cara	014619	AP Merch	17.40
01/30/2026	9000008555	ACH	Sovine, Stacey	017487	AP Merch	200.00
01/30/2026	9000008556	ACH	Tinklenberg, Aaron D	017462	AP Merch	200.00
Total:						\$1,688.23

20260130 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	11	1,688.23
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	11	\$1,688.23

AP Check Register

AP Run: 20260130 VACH — Post Date: 2026-01-30 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/30/2026	9000008557	ACH	Association Of Clerical Employees	904895	AP Merch	320.00
01/30/2026	9000008558	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	882.00
01/30/2026	9000008559	ACH	Burnsville Cultural Family Liaison Association	931510	AP Merch	458.70
01/30/2026	9000008560	ACH	Carlson, Gerri	929243	AP Merch	828.10
01/30/2026	9000008561	ACH	Casperson, Julie	928973	AP Merch	402.50
01/30/2026	9000008562	ACH	FaxSIPit Services Inc.	930948	AP Merch	238.00
01/30/2026	9000008563	ACH	Garden Gro LLC	931498	AP Merch	200.00
01/30/2026	9000008564	ACH	Good Buffalo, Dominic	931584	AP Merch	200.00
01/30/2026	9000008565	ACH	Johnson Controls Fire Protection LP	903587	AP Merch	1,937.74
01/30/2026	9000008566	ACH	Jose, Wambli	931588	AP Merch	200.00
01/30/2026	9000008567	ACH	Richert Speech Therapy LLC	931202	AP Merch	1,552.50
01/30/2026	9000008568	ACH	Sachs, Alice	925562	AP Merch	218.00
01/30/2026	9000008569	ACH	Solutran, LLC	928660	AP Merch	2,567.38
Total:						\$10,004.92

20260130 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	13	10,004.92
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	13	\$10,004.92

AP Check Register

Fund	Total
01 - General	247,912.36
02 - Food Service	3,721.82
03 - Transportation	86,798.66
04 - Community Service	7,456.77
22 - Internal Service - Health Insurance	2,567.38
	\$348,456.99

AP Check Register

AP Run: 20260109 CB — Post Date: 2026-01-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/09/2026	6000002448		Advanced Imaging Solutions	928551	AP Merch	6,594.60
01/09/2026	6000002449		CDW Government Inc	920289-1	AP Merch	4,316.52
01/09/2026	6000002450		Continental Clay Company	903866	AP Merch	2,181.96
01/09/2026	6000002451		Dicks Sanitation Service Inc	900641	AP Merch	11,786.93
01/09/2026	6000002452		Grainger	904387-1	AP Merch	1,253.84
01/09/2026	6000002453		Kelleher Helmrich and Associates Inc	908955	AP Merch	523.25
01/09/2026	6000002454		Occupational Health of MN, PC	929919	AP Merch	406.00
01/09/2026	6000002455		Professional Wireless Communications	924681	AP Merch	560.35
01/09/2026	6000002456		Swank Motion Pictures Inc	926978	AP Merch	3,181.00
01/09/2026	6000002457		Trio Supply	903802	AP Merch	3,073.22
Total:						\$33,877.67

20260109 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	10	33,877.67
Total:	10	\$33,877.67

AP Check Register

AP Run: 20260121 DD CB — Post Date: 2026-01-21 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/21/2026	6000002458		DoorDash Inc	931577	AP Merch	929.37
Total:						\$929.37

20260121 DD CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	1	929.37
Total:	1	\$929.37

AP Check Register

AP Run: 20260122 CB — Post Date: 2026-01-22 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/22/2026	6000002459		Aramark Refreshment Services	900428	AP Merch	225.19
01/22/2026	6000002460		Barnes & Noble Inc	900386	AP Merch	2,706.85
01/22/2026	6000002461		Bio Corporation	921117	AP Merch	176.11
01/22/2026	6000002462		ECM Publishers Inc	909272	AP Merch	92.50
01/22/2026	6000002463		General Parts LLC	901541-1	AP Merch	1,252.65
01/22/2026	6000002464		Grainger	904387-1	AP Merch	508.14
01/22/2026	6000002465		Learning A-Z	927439	AP Merch	296.08
01/22/2026	6000002466		Occupational Health of MN, PC	929919	AP Merch	210.00
01/22/2026	6000002467		Performance Apparel LLC	926290	AP Merch	924.70
01/22/2026	6000002468		Schmitt Music	903532	AP Merch	1,934.01
01/22/2026	6000002469		School Health Supply Co Inc	903537	AP Merch	1,484.10
01/22/2026	6000002470		Sherwin-Williams	903745-2	AP Merch	165.45
01/22/2026	6000002471		Trio Supply	903802	AP Merch	8,547.55
Total:						\$18,523.33

20260122 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	13	18,523.33
Total:	13	\$18,523.33

AP Check Register

AP Run: 20260129 CB — Post Date: 2026-01-29 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/29/2026	6000002472		Barnes & Noble Inc	900386	AP Merch	625.05
01/29/2026	6000002473		General Parts LLC	901541-1	AP Merch	1,801.48
01/29/2026	6000002474		Groth Music Company	900575	AP Merch	44.00
01/29/2026	6000002475		Kully Supply Inc	901434	AP Merch	125.52
01/29/2026	6000002476		Occupational Health of MN, PC	929919	AP Merch	210.00
01/29/2026	6000002477		Per Mar Security Services	930354	AP Merch	280.00
01/29/2026	6000002478		Schmitt Music	903532	AP Merch	508.23
01/29/2026	6000002479		State Supply Co Inc	903689	AP Merch	67.35
Total:						\$3,661.63

20260129 CB Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	8	3,661.63
Total:	8	\$3,661.63

AP Check Register

Fund	Total
01 - General	37,776.30
02 - Food Service	14,679.40
04 - Community Service	4,512.18
50 - Student Activity Fund	24.12
	<hr/>
	\$56,992.00

Monthly Void/Wire Report

AP Run: 20260115 Wires PR — Post Date: 2026-01-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/15/2026	8000001473	Wire Transfer	Aviben-EBC	183,651.34
01/15/2026	8000001474	Wire Transfer	Commissioner Of Revenue	134,627.69
01/15/2026	8000001475	Wire Transfer	Internal Revenue Service	787,697.81
01/15/2026	8000001476	Wire Transfer	ISD 191 Flex Account	49,335.83
01/15/2026	8000001477	Wire Transfer	ISD 191 Self Insurance Account	1,121,154.16
01/15/2026	8000001478	Wire Transfer	MN Child Support	2,401.60
01/15/2026	8000001479	Wire Transfer	MN Dept of Revenue	2,300.51
01/15/2026	8000001480	Wire Transfer	Mn Teachers Retirement Assoc	483,221.17
01/15/2026	8000001481	Wire Transfer	PERA	118,778.58
01/15/2026	8000001482	Wire Transfer	Teachers Federal Credit Union	36,145.64
Total:				\$2,919,314.33

20260115 Wires PR Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,919,314.33
Epayables:	0	0.00
Total:	10	\$2,919,314.33

Monthly Void/Wire Report

AP Run: 20260130 Wires PR — Post Date: 2026-01-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/30/2026	8000001483	Wire Transfer	Aviben-EBC	186,116.10
01/30/2026	8000001484	Wire Transfer	Commissioner Of Revenue	136,430.68
01/30/2026	8000001485	Wire Transfer	Internal Revenue Service	812,877.15
01/30/2026	8000001486	Wire Transfer	ISD 191 Flex Account	49,201.71
01/30/2026	8000001487	Wire Transfer	ISD 191 Self Insurance Account	1,110,397.04
01/30/2026	8000001488	Wire Transfer	MN Child Support	2,269.10
01/30/2026	8000001489	Wire Transfer	MN Dept of Revenue	2,121.78
01/30/2026	8000001490	Wire Transfer	Mn Teachers Retirement Assoc	487,446.53
01/30/2026	8000001491	Wire Transfer	PERA	137,789.57
01/30/2026	8000001492	Wire Transfer	Teachers Federal Credit Union	36,267.15
Total:				\$2,960,916.81

20260130 Wires PR Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,960,916.81
Epayables:	0	0.00
Total:	10	\$2,960,916.81

Monthly Void/Wire Report

97

AP Run: 20260131 Wires 20 S.Ins — Post Date: 2026-01-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/31/2026	260	Wire Transfer	Blue Cross Blue Shield Of MN	2,074,373.69
01/31/2026	261	Wire Transfer	HealthEquity Inc	135,401.18
01/31/2026	262	Wire Transfer	UMR, Inc	15,073.84
Total:				\$2,224,848.71

20260131 Wires 20 S.Ins Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	3	2,224,848.71
Epayables:	0	0.00
Total:	3	\$2,224,848.71

Monthly Void/Wire Report

98

AP Run: 20260131 Wires 8 Flex — Post Date: 2026-01-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/31/2026	91	Wire Transfer	HealthEquity Inc	58,016.23
Total:				\$58,016.23

20260131 Wires 8 Flex Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	58,016.23
Epayables:	0	0.00
Total:	1	\$58,016.23

Monthly Void/Wire Report

99

AP Run: 20260131 Wires Main — Post Date: 2026-01-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/31/2026	8000001493	Wire Transfer	Delta Dental Plan Of Minnesota	61,754.78
01/31/2026	8000001494	Wire Transfer	FP Mailing Solutions	150.00
01/31/2026	8000001495	Wire Transfer	MN Dept of Revenue-Sales Tax	315.00
Total:				\$62,219.78

20260131 Wires Main Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	3	62,219.78
Epayables:	0	0.00
Total:	3	\$62,219.78

Monthly Void/Wire Report

100

AP Run: 20260131 Wires 4 MnTrust — Post Date: 2026-01-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/31/2026	15	Wire Transfer	Bond Trust Services Corporation	10,020,185.00
Total:				\$10,020,185.00

20260131 Wires 4 MnTrust Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	10,020,185.00
Epayables:	0	0.00
Total:	1	\$10,020,185.00

Monthly Void/Wire Report

101

AP Run: 20260131 Wires Main2 — Post Date: 2026-01-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
01/31/2026	8000001496	Wire Transfer	FP Mailing Solutions	150.00
Total:				\$150.00

20260131 Wires Main2 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	150.00
Epayables:	0	0.00
Total:	1	\$150.00

Monthly Void/Wire Report

102

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - General	5,593,220.16
02 - Food Service	110,159.88
04 - Community Service	227,513.58
07 - Debt Service Fund	8,691,218.75
16 - Facility Rental	7,968.75
20 - Internal Service - Dental	56,594.00
22 - Internal Service - Health Insurance	2,230,009.49
47 - OPEB Debt Service	1,328,966.25
	\$18,245,650.86

4. Accept the Budget Analysis

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.4
March 26, 2026**

To: Board of Education
Dr. Latanya Daniels, Superintendent

From: Tyler Dehne, Director of Finance

Date: March 18, 2026

Re: Budget Analysis for the Month Ending January 31, 2026

Recommendation: That the Board accepts the Budget Analysis for the month ending January 31, 2026.

The January Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Adopted Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Adopted Budget</u>
All Funds	\$ 98,900,700	44.45%	\$ 117,036,746	50.75%
General Fund	\$ 67,439,530	41.53%	\$ 80,394,750	47.45%

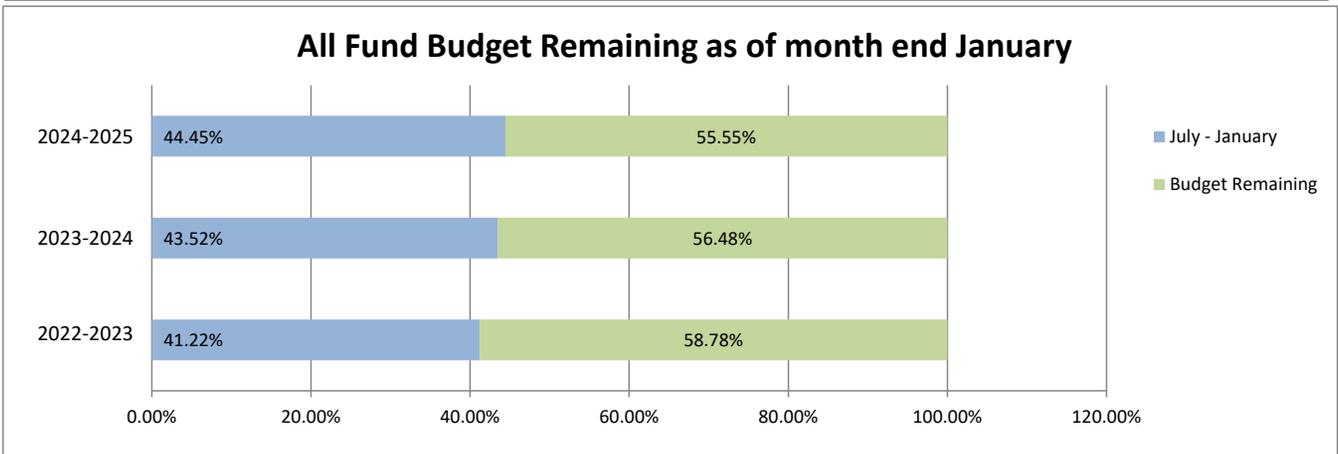
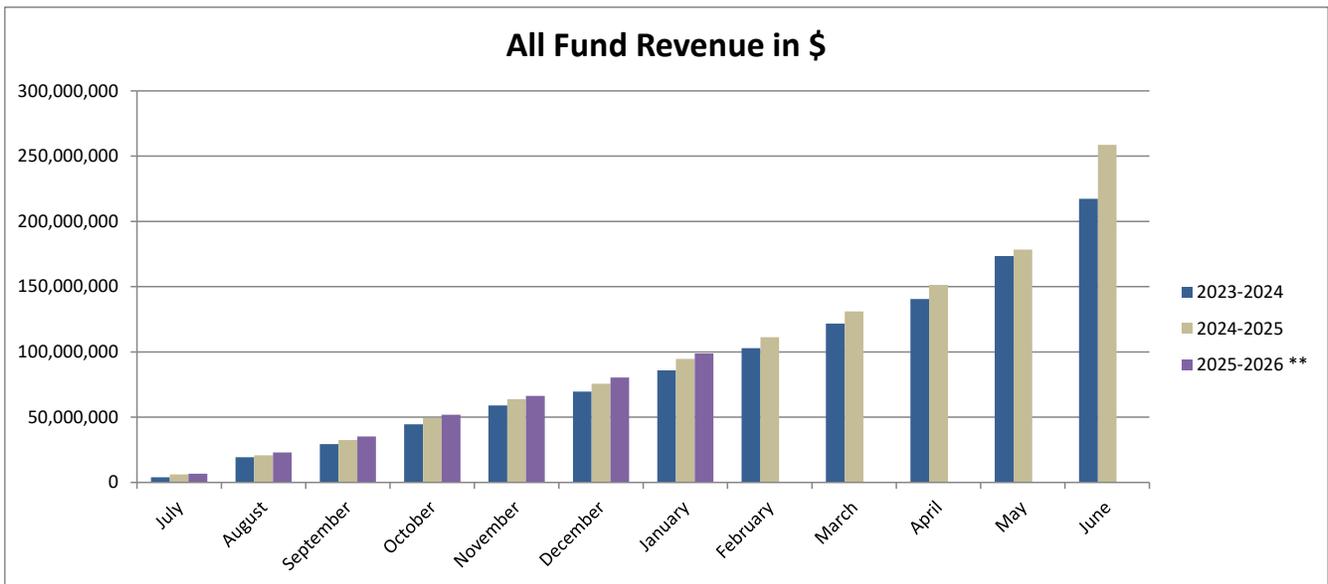
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to date. Additional detail is available upon request.

**REVENUE COMPARISON
ALL FUNDS**

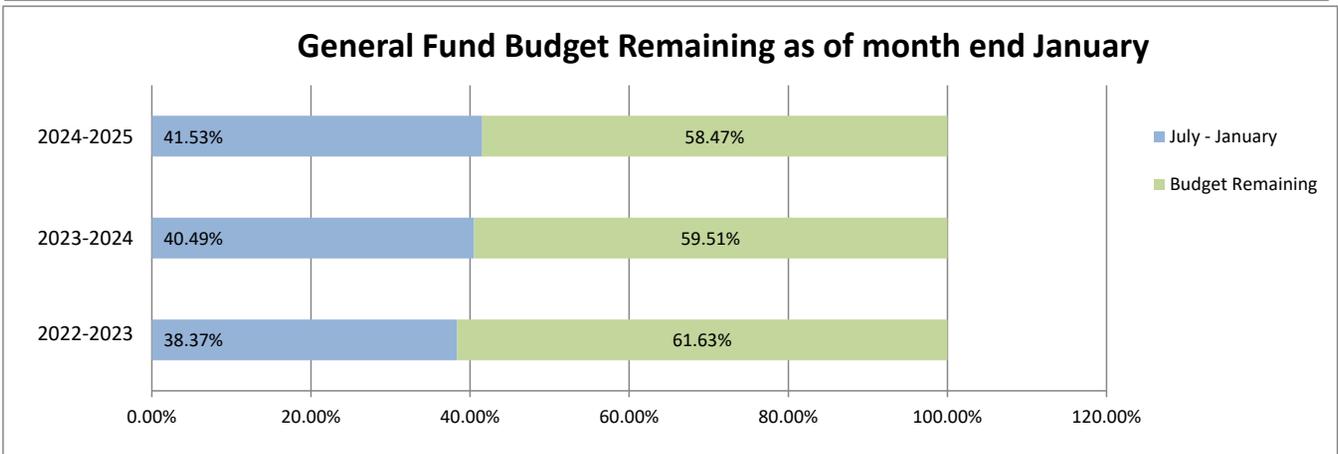
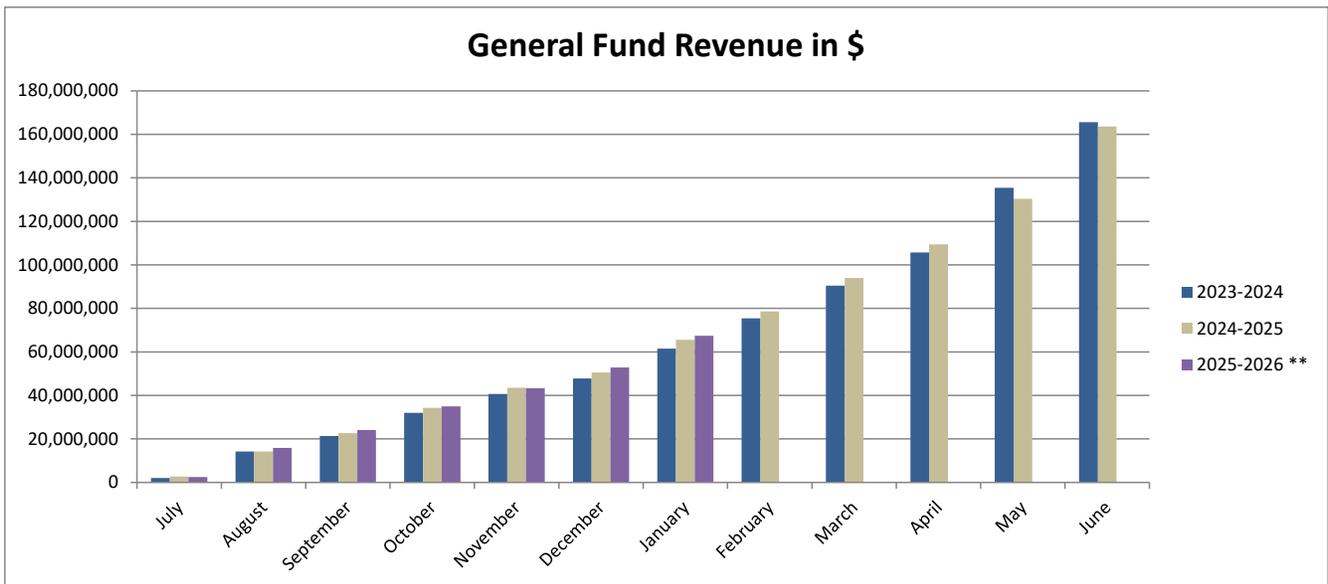
	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	3,923,767	1.88%	6,225,705	2.86%	6,743,537	3.03%
August	19,367,531	9.29%	20,740,144	9.53%	22,905,480	10.29%
September	29,426,322	14.11%	32,399,332	14.89%	35,148,271	15.80%
October	44,587,953	21.38%	49,364,366	22.69%	51,837,641	23.30%
November	58,912,738	28.25%	63,757,139	29.31%	66,364,177	29.83%
December	69,535,132	33.34%	75,701,192	34.80%	80,312,455	36.10%
January	85,949,535	41.22%	94,669,296	43.52%	98,900,700	44.45%
February	102,919,054	49.35%	111,229,079	51.14%	0	0.00%
March	121,657,811	58.34%	130,998,157	60.22%	0	0.00%
April	140,495,577	67.37%	151,325,262	69.57%	0	0.00%
May	173,364,073	83.13%	178,458,872	82.04%	0	0.00%
June	217,399,399	104.26%	258,623,477	118.90%	0	0.00%
BUDGET	208,539,165	100.00%	217,519,765	100.00%	222,491,505	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**REVENUE COMPARISON
GENERAL FUND**

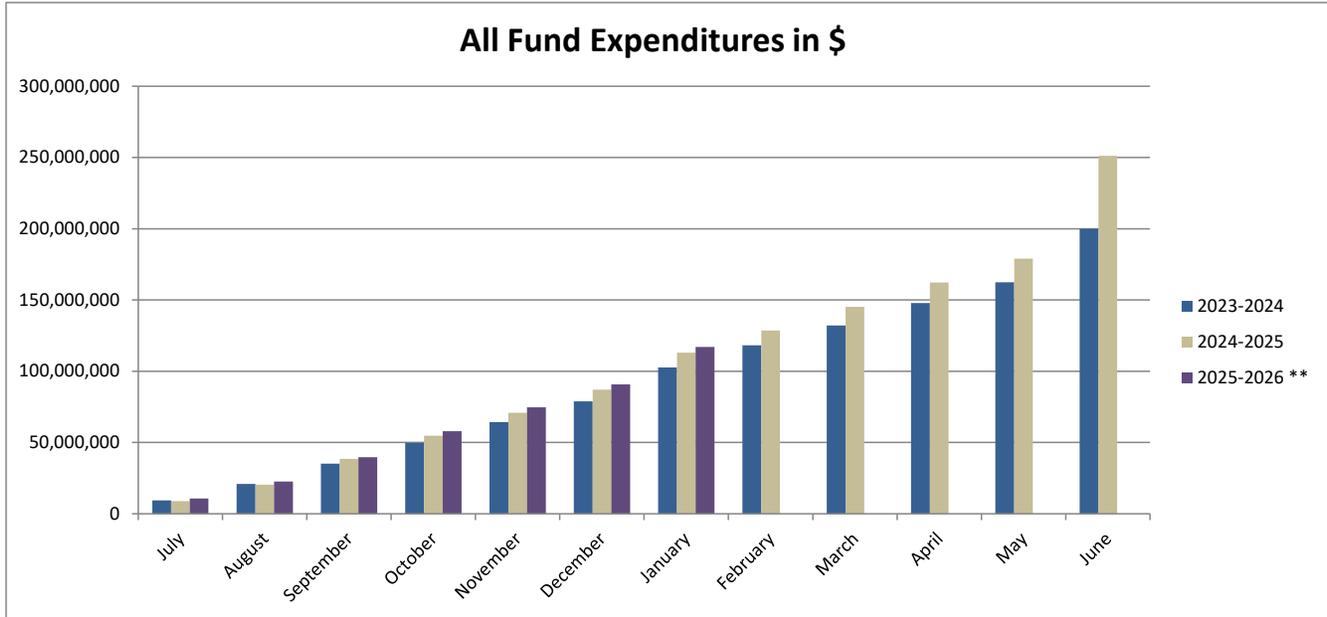
	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	2,054,035	1.28%	2,730,267	1.69%	2,517,803	1.55%
August	14,217,775	8.88%	14,246,069	8.79%	15,835,141	9.75%
September	21,337,010	13.32%	22,663,634	13.99%	24,076,087	14.83%
October	31,945,444	19.94%	34,311,930	21.18%	34,941,183	21.52%
November	40,706,009	25.41%	43,485,919	26.85%	43,316,426	26.68%
December	47,800,679	29.84%	50,561,608	31.21%	52,836,649	32.54%
January	61,461,736	38.37%	65,590,521	40.49%	67,439,530	41.53%
February	75,447,748	47.10%	78,601,059	48.52%	0	0.00%
March	90,432,887	56.45%	93,933,536	57.99%	0	0.00%
April	105,750,808	66.02%	109,446,939	67.57%	0	0.00%
May	135,431,731	84.55%	130,416,738	80.51%	0	0.00%
June	165,587,981	104.32%	163,655,781	101.03%	0	0.00%
BUDGET	160,186,251	100.00%	161,980,777	100.00%	162,370,288	100.00%



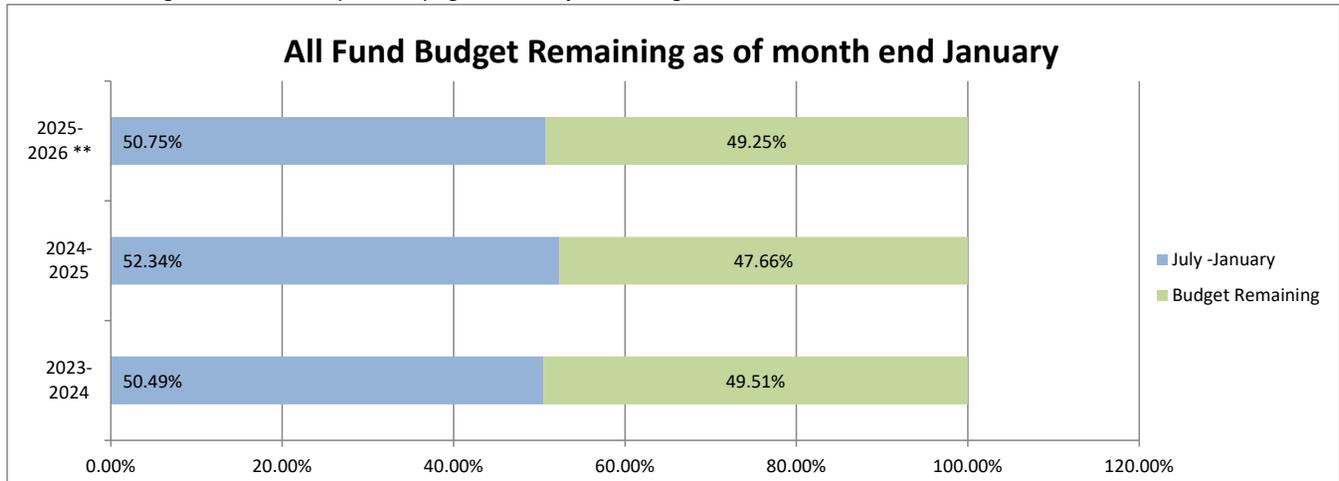
** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON
ALL FUNDS**

	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	9,311,625	4.58%	8,925,532	4.13%	10,715,479	4.65%
August	20,942,388	10.30%	20,436,074	9.47%	22,644,161	9.82%
September	35,122,008	17.27%	38,557,636	17.86%	39,717,598	17.22%
October	49,720,835	24.45%	54,696,951	25.34%	57,986,268	25.14%
November	64,276,579	31.61%	70,880,340	32.84%	74,646,558	32.37%
December	78,945,654	38.82%	87,062,371	40.33%	90,683,670	39.32%
January	102,672,354	50.49%	112,978,978	52.34%	117,036,746	50.75%
February	118,252,837	58.15%	128,683,130	59.61%	0	0.00%
March	132,146,998	64.98%	145,245,541	67.29%	0	0.00%
April	147,830,013	72.69%	162,196,959	75.14%	0	0.00%
May	162,388,218	79.85%	179,077,820	82.96%	0	0.00%
June	200,012,729	97.47%	251,222,680	116.38%	0	0.00%
BUDGET	203,361,619	100.00%	215,865,457	100.00%	230,634,309	100.00%

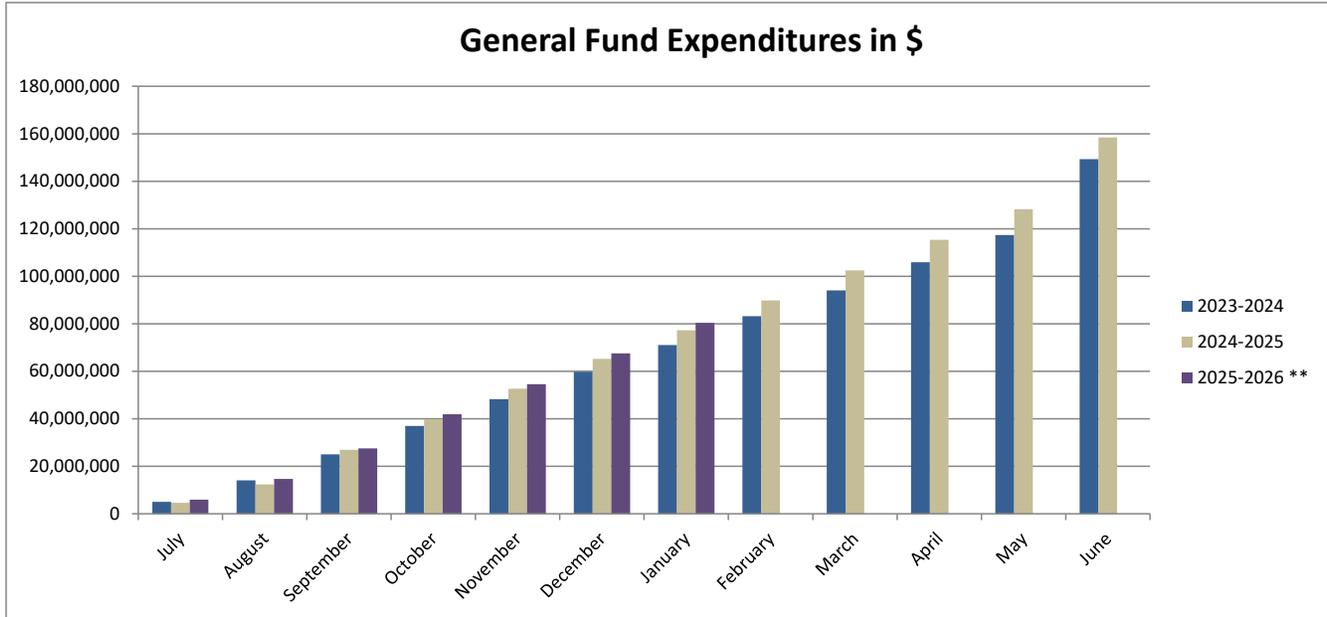


**based on timing of financial activity, monthly figures are subject to change

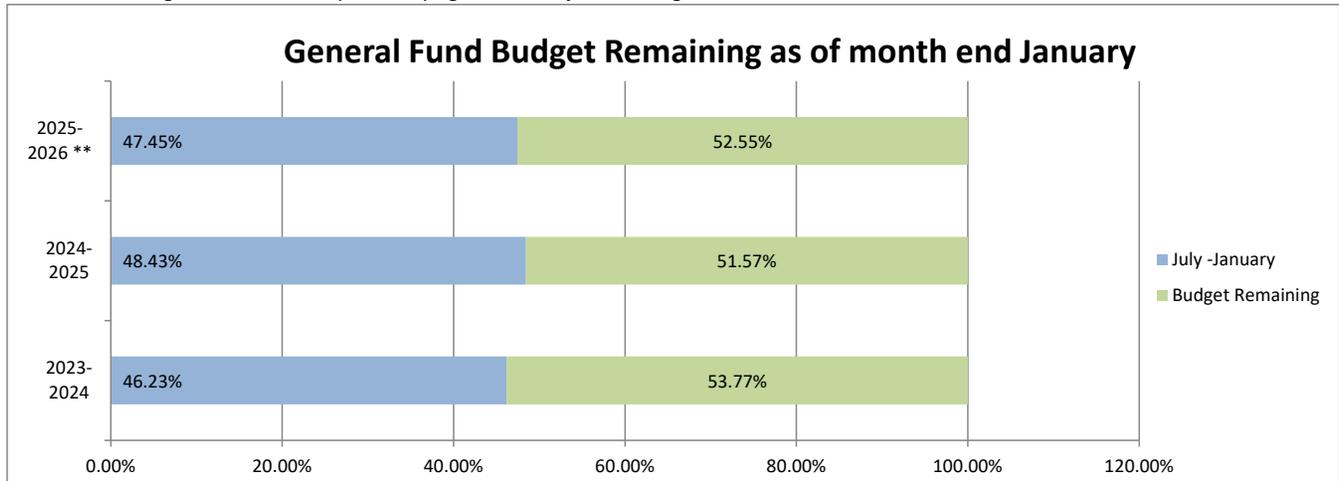


**EXPENDITURE COMPARISON
GENERAL FUND**

	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	5,034,065	3.28%	4,587,428	2.88%	5,897,305	3.48%
August	14,041,027	9.14%	12,396,981	7.77%	14,655,381	8.65%
September	24,985,208	16.27%	26,951,894	16.90%	27,560,384	16.27%
October	36,953,232	24.06%	39,837,090	24.98%	41,859,242	24.71%
November	48,220,445	31.40%	52,681,856	33.04%	54,565,723	32.21%
December	59,804,086	38.94%	65,257,054	40.92%	67,485,411	39.83%
January	70,996,511	46.23%	77,227,031	48.43%	80,394,750	47.45%
February	83,195,216	54.17%	89,828,083	56.33%	0	0.00%
March	94,048,702	61.24%	102,534,170	64.30%	0	0.00%
April	105,915,624	68.96%	115,390,145	72.36%	0	0.00%
May	117,328,149	76.39%	128,180,103	80.38%	0	0.00%
June	149,279,289	96.75%	158,403,398	99.34%	0	0.00%
BUDGET	153,581,253	100.00%	159,461,338	100.00%	169,425,220	100.00%



**based on timing of financial activity, monthly figures are subject to change



5. Receive a Report about the Listening Session

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.5.
March 26, 2026**

To: Board of Education
From: Dr. Latanya Daniels, superintendent
Date: March 12, 2026
Re: Report about the Listening Session

Recommendation: Receive a report about the listening session scheduled on March 12, 2026.

The following speakers spoke at the listening session on March 12, 2026.

<i>Name</i>	<i>Relationship to School District</i>	<i>Topic(s) Addressed</i>
Leah Janz	District 191 Parent	Budget proposal impacting the number of advanced learning specialists

6. Approve Scheduling Board Retreat on May 4, 2026 at 6:00 p.m.

112



**Agenda IV.A.6.
March 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Rachael Mikkelsen, chair pro tem

Date: March 26, 2026

Re: Approve Scheduling a School Board Retreat on May 4, 2026 at 6:00 p.m.

Recommendation: That the Board of Education approve scheduling a School Board Retreat on May 4, 2026 at 6:00 p.m.

B. New Business

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

(School Report)

Board Member Question	Staff Response
<p>For VA: what does the additional literacy and social emotional support look like in a virtual environment? Could you please provide a bit more explanation of "flexibly meeting needs"?</p> <p>For both VV and VA: who will be providing the coaching in the strategies for success? How will this be tracked?</p>	<ul style="list-style-type: none"> ● We'll share about how we use data to drive our formation of small groups to target students' academic and social emotional needs ● We'll also discuss how we meet SEL needs with SPARK experiences such as spirit and dress up days, interactive field trips virtually and in person, and the best part of the day recess time in break out rooms playing with dolls, making up dances, and sharing favorite toys. During our daily Morning meetings we connect with one another and share experiences of the SEL (second step) curriculum again adapted to meet our virtual learning needs. Our students also have recess rooms to connect with one another socially. ● Finally, we regularly connect with families. We host family virtual meetings and events and share resources. We also invite families in person to events. <ul style="list-style-type: none"> ● Coaching and support for our teachers come from a variety of sources. Examples include: <ul style="list-style-type: none"> ○ Continuous Improvement Coach, Kristen Lorincz, works with both schools ○ SISA (Katie Ness, Jaimie Howe) supports our teachers in a variety of ways providing Professional development and ongoing coaching and support ○ Our pilot teachers receive ongoing coaching and support from the curriculum company and have had the opportunity to meet with teachers in South Carolina who have also been implementing it. ○ Walkthroughs/classroom visits and feedback by Principal and principal with SISA ○ ML and sped TOSAs provide coaching and support for our ML and sped teachers ○ Our BCBA coaches on behavior plans and supports licensed and nonlicensed staff ○ Catalyst coaching and PD from Catalyst trainers ● Our BLTs oversee implementation of the strategies and regularly reflects on what is going well, what additional supports teachers need, and how we can get them the ongoing support and coaching they need.

Board Member Question	Staff Response
<p>High school math review: please expand on why the state level content adjustments are a strategic focus for addressing disparities (or see third question).</p> <p>Please elaborate on how advanced math in elementary school helps students who are struggling and testing below their peers (or see next question). Or are the strategic responses (for both reading and math) meant to address the total "meeting benchmark" scores as much as or more than addressing the disparities specifically?</p> <p>Regarding discipline: how much of the decrease in the suspension percentages is due to using Virtual Academy as an alternative? The disparity percentages are not trending in the desired direction. What is new or changing in the strategic responses that are listed compared to prior years?</p>	<p>The Minnesota K-12 Academic Standards are the statewide expectations for student learning in public schools. The standards supplemented by benchmarks identify the knowledge and skills that all students must achieve in a content area by the end of a grade level or grade band. Minnesota's academic standards are reviewed and revised on a 10-year cycle. The new 2022 Mathematics Standards will be fully implemented in the 2027–28 school year. The high school curriculum review ensures we have curriculum resources, course sequence, and instructional materials that align with the new state math content standards to be implemented in the 2027-2028 school year.</p> <p>Advanced math service and instruction in elementary schools includes a focus on identifying historically underserved students and providing one on-ramp to advanced study. Many of the district's "advanced" course offerings and programming are designed to create more accessible opportunities for students traditionally excluded to better address the systemic barriers displayed in the disparity data.</p> <p>To clarify the impact of the Virtual Academy (VA): we pull "unduplicated" Out of School Suspension (OSS) data, so using the VA as an alternative doesn't actually swing our suspension percentages much. Where it <i>does</i> make a real difference is in our expulsion rates, as it gives us a way to keep students learning in a different environment rather than removing them from the district entirely.</p> <p>You're absolutely right to point out that the disparity numbers aren't where we want them to be. When we look closer at the "why" behind those numbers, two things stand out:</p> <ul style="list-style-type: none">• While the district-wide percentage looks broad, the high disparity is really centered in just two of our secondary buildings. To give you some perspective on how quiet things are elsewhere: not a single elementary school had more than three out-of-school suspensions all first semester.• Because our total number of incidents is relatively low, the percentages are very sensitive. A difference of just 13 students would have kept our data right in line with last year. <p>We realize that a "one-size-fits-all" district approach isn't the answer.</p> <ol style="list-style-type: none">1. We are working directly with the leadership and deans at those two secondary buildings. The focus is on building better Non-Exclusionary Discipline (NED) habits and finding better

	<p>ways to support students who are clearly struggling with social or emotional hurdles.</p> <p>2. Instead of just looking at data after the fact, we need to review OSS numbers in real-time. This lets us step in and support a student the moment we see a pattern of struggle, rather than waiting until a more serious disciplinary action is needed.</p>
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(Topic)

Board Member Question	Staff Response

1. Collective Bargaining Agreement with the Burnsville Principal
Association

118

Speaker(s): Stacey Sovine, Executive Director of Administrative Services



Agenda IV.B.1
March 26, 2026

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Stacey Sovine, executive director of administrative services

Date: March 26, 2026

Re: Collective Bargaining Agreement with Burnsville Principal Association

Recommendation: That the Board of Education approve the proposed revisions and re-adopt the unchanged language in the 2025-2027 Master Agreement with the Burnsville Principal Association.

Notes:

The District reached a tentative agreement on a new two-year contract with the Burnsville Principals Association on February 25, 2026. There are 18 principals within the unit. Work on a new two-year agreement started late February and extended over one bargaining session. During the collective bargaining process, minimal language items were on the table for discussion.

The major language items agreed upon in the tentative agreement include:

- Removed dated language
- Clarified Holiday and Emergency Sick and Safe time language
- Added MOU on MN Paid Family Leave

Economic terms agreed to include:

- 2-year increased cost \$ 254,000
- MSBA 2-year package increase is 4.95%

MASTER AGREEMENT

JULY 1, ~~2023~~ 2025 - JUNE 30, ~~2025~~ 2027

**BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 191
BURNSVILLE, MINNESOTA**

AND

BURNSVILLE PRINCIPALS ASSOCIATION

Burnsville - Eagan - Savage Public Schools

TABLE OF CONTENTS

B	P
Bereavement 13	Parental Leave.....14-15
C	Personal Business Absence 12
Compensation.....3	Personnel Files15-16
Continuation of Benefits6-7	Professional Activity Leave 11
D	R
Definition.....1	Rights..... 2-3
Dental Insurance.....7	S
F	Salary Schedule Placement..... 3
Flexible Benefit Plan8	Seniority..... 8
G	Sick Leave 13
Grievance Procedure 16-17	Special Service Compensation..... 5
H	Step Advancement..... 3
Health and Accident Insurance.....5	Substitutes for Principals 8
Holidays4	T
J	Tax Sheltered Annuity/Deferred
Jury Duty..... 12	Compensation Plans 8
L	Tuition 3-4
Leaves and Absences 11-15	V
Life Insurance.....5	Vacation..... 4
Long Term Disability.....6	W
M	Work Year 4
Matching Contribution 10-11	Worker's Compensation..... 13
Maternity Absence..... 14	
Mileage8	

MASTER AGREEMENT
JULY 1, 2023 2025 - JUNE 30, 2025 2027

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 191
BURNSVILLE, MINNESOTA

and

BURNSVILLE PRINCIPALS ASSOCIATION

Preamble

THIS AGREEMENT, entered into between the School Board of Independent School District 191, Burnsville, Minnesota, and the Burnsville Principals Association, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971, as revised, is to provide the terms and conditions of employment for principals for the duration of the Agreement.

ARTICLE I
RECOGNITION

The Board hereby recognizes the Association as the sole and exclusive bargaining representative for all principals who work more than fourteen (14) hours per week and more than sixty-seven (67) days per year. A principal, associate principal, and principal or associate principal on special assignment or any other professional employee required to hold a principal's license from the state department shall be referred to as a "principal" within this master agreement.

ARTICLE II
COPIES OF RECORD

There shall be two (2) signed copies of the final contract for the purpose of record, one retained by the Board, one by the Association.

ARTICLE III
STATUTORY RESPONSIBILITIES AND OBLIGATIONS OF THE SCHOOL BOARD

Section 1. All principals covered by this Agreement shall perform the professional services prescribed by the School Board and shall be governed by the laws of the State of Minnesota, and by properly designated officials of the School District. The School Board and its properly designated representatives have the obligation and duty to promulgate rules, regulations, directives, and orders from time to time as deemed necessary by the School Board insofar as such rules, regulations, directives, and orders are not inconsistent with the terms of this Agreement.

Section 2. All principals covered by this Agreement, the School Board, and all provisions of this Agreement are subject to the laws of the State of Minnesota, Federal laws, Rules and Regulations of the State Board of Education, and valid rules, regulations, and orders of State and Federal governmental agencies. Any provisions of this Agreement herein found to be in violation of any such laws, rules, regulations or orders shall be null and void and without force and effect.

Section 3. The School Board agrees not to meet and negotiate with any organization other than the Burnsville Principals Association as long as that organization is the exclusive representative of the principals of Independent School District 191.

Section 4. It is further understood that the foregoing enumeration of the School Board's responsibilities and obligations is not exclusive and the School Board expressly reserves all its statutory authority not expressly delegated in the Agreement.

ARTICLE IV PRINCIPALS RIGHTS

Section 1. Nothing contained in this Agreement shall be construed to limit, impair or affect the right of any principal or his/her representative to the expression or communication of view, grievance, complaint or opinion on any matter related to the conditions of compensation of public employment or circumvent the rights of the Association, nor shall it be construed to require any principal to perform labor or services against his/her will.

Section 2. Principals shall have the right to form and join employee organizations, and shall have the right not to form and join such organizations. Principals in an appropriate unit shall have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment with the School Board.

Section 3. Recognizing that principals have the right to meet and confer with the Board regarding any and all policies and practices of the District, the Board or its designee agrees to meet and confer with the principals on matters not covered in this Agreement at least every four (4) months. It shall be the responsibility of the Principals' Association to request such meetings and provide a proposed agenda.

Section 4. Any principal who is a member of the Association, or who has applied for membership, may sign and deliver to the Human Resources Office an assignment authorizing deduction of membership dues in the Association. Pursuant to such authorization, the Board shall deduct dues from each regular salary check of the principal ending in June.

Section 5. With respect to all sums deducted by the Board, the Board agrees to remit to the Association said amount, accompanied by an alphabetical list for whom such deductions have been made.

Section 6. Duly authorized representatives of the Association shall be permitted to transact official association business on school property, provided that this shall not interfere with or interrupt normal school operations.

Section 7. The Association shall have the right to use school facilities and equipment, including computers, duplicating equipment, calculating machines copiers, and all types of audio-visual equipment at reasonable times, when such equipment is not otherwise in use. The Association shall pay for the cost of all materials and supplies incidental to such use. The user shall request equipment from the responsible individual and have time and use determined when checked out.

Section 8. The Association shall have the right to use the District mail service, mailboxes, e-mail and voicemail for communications; such communication to be unimpaired and uncensored.

Section 9. The Board agrees to furnish to the Association information concerning the financial resources of the District, annual financial reports and audits, after official adoption at a regular School Board meeting, register of certified personnel, agendas and minutes of all Board meetings, census and membership data, (names and addresses of all principals salaries paid thereto and substantiating data).

ARTICLE V COMPENSATION

Section 1. Basic Rates of Pay:

Subd. 1. Status of Salary Schedules:

The salary schedules contained in this article are adopted by the School Board for the term of this Agreement. The Schedules shall remain in effect until a successor agreement is negotiated. Step advancement is contingent upon and subject to the terms of the successor agreement.

Subd. 2. Salary Schedule - Placement

Initial placement is the responsibility of the **Executive** Director of Human Resources or **Superintendent** designate.

Subd. 3.

For the salary schedule for the ~~2023-2024~~ **2025-2026** and ~~2024-2025~~ **2026-2027** contract year, see Appendix A and Appendix B attached hereto.

Section 2. Step Advancement: Step advancement for principals whose initial placement is step (1) one of the salary schedule is granted after a principal successfully completes one (1) year as a principal in ISD #191. For purposes of Section 2 and Section 3 of this article, a principal must start by January 1st. Longevity (Steps 15 and 20) is granted for years of professional service in the district.

Section 3. Principal Career Steps: A principal is eligible for a career step after completing the appropriate years of service as a principal. Career step amounts will be pro-rated for principals that work less than full-time.

Effective July 1, ~~2015~~ **2026**, the following career steps apply:

- A. \$2,000 in the 5th year of employment as a principal
- B. \$3,500 in the 10th year of employment as a principal
- C. \$5,000 in the 15th year of employment as a principal**

Section 4. Tuition:

Sub 1. For individuals hired prior to January 1, 2013, the employer will reimburse employees for credits taken beyond the MA +60 or Specialist lane subject to the prior approval of the **Executive** Director of Human Resources **or Superintendent designate**. Reimbursement will not be paid to employees on leave. Reimbursement shall be at the rate of graduate school tuition for the University of Minnesota, adjusted annually for the year in which the course was taken.

Subd 2. Employees hired after January 1, 2013 are eligible for up to two thousand five hundred dollars (\$2,500) in tuition reimbursement per school year for post-graduate coursework that is germane to their assignment and benefits the District. Effect July 1, 2026, employees hired after January 1, 2013 are eligible for up to three thousand five hundred dollars (\$3,500) in tuition reimbursement per school year for post-graduate coursework that is germane to their assignment and benefits the District. All coursework must be preapproved by the Executive Director of Human Resources or Superintendent designate.

Subd 3. Effective July 1, 2013, employees who have earned a doctorate from an accredited college or university will receive an additional five thousand dollars (\$5,000) per year above the MA60 salary schedule, if the Board determines that the doctorate relates to the employee’s position with the District.

Section 5. Certificate, Retirement Fund Certificate, and Transcript of College Credits: Each principal must submit a copy of a valid Minnesota Certificate, a retirement fund certificate, and a transcript of all college credits. This material will be kept on file in the District office during the entire time that the principal is employed in the school system. Before a principal can be granted a step or lane advancement, all requirements above must have been fulfilled.

Section 6. Work Year: The work year for principals shall be twelve (12) months. In the event a principal works for less than twelve months, the employee’s compensation, sick leave, and vacation shall be calculated on a prorated basis. Health, life, and dental insurance shall be the same as for a full-time employee, provided an administrator works at least thirty (30) hours per week.

Section 7. Vacation

Subd. 1. Annual Vacation:

Each full-time principal shall have twenty-eight (28) vacation days. Principals hired after July 1, 1998, shall have vacation days:

1st	Year Principal	23
2nd	Year Principal	25
3rd	And Following Years	28

Subd. 2. Effective upon ratification of the contract, a member of the Unit who terminates employment during a fiscal year is entitled to vacation benefits earned during that previous fiscal year. The member may elect to vacation out until the end of the current month. A member will be paid for any remaining, earned, but unused vacation days at the time of termination for any reason other than cause. A member who uses unearned vacation must reimburse the District at the time of termination.

Subd. 3. Accumulation and Termination:

All vacation time must be taken within twenty-four (24) months of the start of the fiscal year in which it is received or be forfeited. Principals who sever employment for any reason other than cause, will be paid for accrued but unused vacation days at the rate at which they were earned.

Section 8. Holidays: Each full-time member of this Unit shall have eleven (11) holidays each year. They are: Independence Day, Labor Day, Thanksgiving Day and the day following, Christmas Eve Day, Christmas Day, New Years Eve Day, New Year’s Day, Juneteenth, ~~and~~ Memorial Day, ~~and one~~

floating holiday. Each principal subject to the approval of his/her immediate supervisor shall schedule the additional holiday.

Section 9. Emergency Days: In the event the superintendent closes facilities because of inclement weather or an emergency, the first emergency closing will be paid at the employee's daily rate of pay. If a second closing day occurs due to inclement weather or an emergency, principals may take a vacation day, a floating holiday, ~~or~~ a personal day, **or under qualifying circumstances a sick leave day.**

Section 10. Compensation for Special Services:

Subd. 1. When principals choose to teach courses through Community Education, they will be compensated at the rate normally used to compensate other professional instructors.

Subd. 2. When principals render special services that either the Association or the District deem well beyond the scope of their normal job description, Association leaders and District administration shall meet and confer on terms and conditions for the revised job description.

Subd. 3. Burnsville High School Associate Principals shall earn \$2,000 annually for additional responsibilities including supervision at student activities, athletics, and other curricular events. The stipend may also cover the responsibilities for leading groups, committees, and other after school events.

**ARTICLE VI
GROUP INSURANCE**

Section 1. Health and Accident Insurance

Subd 1. For all principals who have a full-time assignment, who are employed by the District, who qualify and are enrolled in the District plan, the District contribution for individual or dependent coverage shall be as follows:

a. For all principals who have a full-time assignment, who are employed by the School District, who qualify for and are enrolled in the plan, the School District will contribute the equivalent value of 95% of the single, (composite) premium. The composite premium will be based on a health care insurance plan with an HRA (Health Reimbursement Account) whereby \$1,000 shall be redirected by the district to the HRA. The remainder shall be borne by the employee. Full-time assignment, for insurance purposes as outlined in this Section, shall mean thirty (30) hours per week.

b. For all principals who have a full-time assignment, who are employed by the School District, who qualify for and are enrolled in the plan, the School District will contribute the equivalent value of 83% of the dependent, (composite) premium. The composite premium will be based on a health care insurance plan with an HRA (Health Reimbursement Account) whereby \$2,000 shall be redirected by the district to the HRA. The remainder shall be borne by the employee. Full-time assignment, for insurance purposes as outlined in this Section, shall mean thirty (30) hours per week.

Section 2. Life Insurance

Subd. 1. Each full-time member of this unit will be provided with \$250,000 term insurance with the District covering the cost of \$100,000 and employees covering the cost of \$150,000.

Subd. 2. Any member of the Unit, upon retirement, may elect to continue group term insurance under the provisions of Minnesota Statute § 61A.092 or may convert the term life insurance to an individual life insurance contract. Any extension or conversion is subject to the terms and conditions established by the insurance carrier. The premium costs for the employee shall be the responsibility of the employee by monthly prepayment to the District.

Section 3. Long Term Disability: The School District will contribute forty percent (40%) of the premium for a long term disability policy. Disability pay and eligibility will be governed by the policy in effect. If the principal requests it, the District will pay to those participants who have accumulated over thirty (30) days of sick leave the remaining fraction of regular income with one-third (1/3) days subtracted from the total number of remaining sick leave days until a maximum of seventy-five (75) days of unused sick leave has been used or the principal requests such payment to be discontinued.

Section 4. Liability Insurance: The School District will continue to provide liability insurance coverage for principals. Subject to the limitations on liability set forth in the Minnesota Statutes, the District shall defend and indemnify members of the Unit for damages, including punitive damages, claimed or levied against the member, provided that the member: 1) was acting in the performance of the duties of the position, and 2) was not guilty of malfeasance in office, willful neglect of duty or bad faith. Indemnification of members of the unit provided under this section shall be modified in accordance with any amendments to M.S. §466.07.

Section 5. Claims Against the School District: The parties agree that any description of insurance benefits contained in this Article is intended to describe coverage generally and benefits shall be

governed by the terms of the insurance policy purchased by the School District pursuant to this Article. It is further understood that the School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 6. Continuation of Benefits

Subd. 1. Retirement. Upon retiring from the District with at least ten (10) years of full-time service in the District, an employee who is at least fifty-five (55) years of age may continue to participate in the group health insurance plan and group dental insurance plan that the District makes available to active employees of the District during that period of time. For any employee hired after January 1, 2011, the District will not contribute toward the employee's health insurance premium after the employee retires. For employees hired before January 1, 2011, the amount and duration of the District's contribution toward the employee's health insurance premium after retirement will be as follows:

- A. If the employee's years of service in the District plus the employee's years of service as a principal in the District are greater than sixty (60), then for a period of nine (9) years, or until the employee is eligible for Medicare, whichever occurs first, the District will contribute the same dollar amount toward the monthly premium for dependent or single coverage that the District contributed on behalf of the employee for the month immediately before the employee retired.
- B. If the employee's years of service in the District plus the employee's years of service as a principal in the District are greater than forty (40), then for a period of eight (8) years, or until the employee is eligible for Medicare, whichever occurs first, the District will contribute the same dollar amount toward the monthly premium for dependent or single coverage that it contributed on behalf of the employee for the month immediately before the employee retired.
- C. If the employee's years of service in the District plus the employee's years of service as a principal in the District are greater than thirty (30), then for a period of seven (7) years, or until the employee is eligible for Medicare, whichever occurs first, the District will contribute toward the monthly premium for dependent or single coverage in a dollar amount that is equal to fifty percent of the dollar amount it contributed on behalf of the employee for the month immediately before the employee retired.
- D. If the employee's years of service in the District plus the employee's years of service as a principal in the District are thirty (30) or less, then the District will not contribute any amount toward the monthly premium for single or dependent coverage.
- E. In the event of the death of a retired principal with dependent coverage, the percentage of contribution for health and dental coverage will continue for eligible dependents until the date coverage would have ended for the retired principal.

For example an administrator who works as a principal in the District for ten years would have 10 years of district service and 10 years as a principal for a total of 20 years. A principal who works 5 years as a teacher and then 25 years as a principal would have 30 years of District service plus 25 years as a principal for a total of 55.

Subd. 2. Leaves of Absence: An employee on a School District approved unpaid leave of absence shall be permitted to participate in group insurance programs, to the extent permitted by the carrier, but shall pay all premiums during the term of the leave.

Subd. 3. Disabled Employee: An employee who becomes eligible for long term disability shall retain such benefits as are provided by the carrier and the School District shall make normal contractual contributions for H & A insurance, as provided by law, for the duration of the disability.

Section 7. Dental Insurance

Subd. 1. Single Coverage: The District shall provide dental insurance currently in effect in the School District, for individual coverage for each regular employee who qualifies for and is enrolled in the base group plan. The employee must indicate the desire to participate by written notification to the Office of the **Executive** Director of Human Resources **or Superintendent designate**.

Subd. 2. Family Coverage. The District shall provide dental insurance currently in effect in the School District for family coverage for each regular employee who qualifies for and is enrolled in the group plan. The employee must indicate the desire to participate by written notification to the Office of the **Executive** Director of Human Resources **or Superintendent designate**.

ARTICLE VII MISCELLANEOUS

Section 1. Mileage and Miscellaneous Expense Reimbursement. The District will reimburse principals for eligible mileage and business expenses incurred as the result of performing job-related responsibilities. Reimbursement shall be consistent with District policy.

Section 2. Tax Sheltered Annuity and Deferred Compensation Plans: Tax sheltered annuities and deferred compensation plans, either variable or fixed, shall be made available to principals. Regulations and procedures are available in the Human Resources Office and are contained in Board of Education policy DLBA. The Board policy and regulations are updated annually for compliance with State and Federal Laws.

Section 3. Flexible Benefit Plan: The School District will maintain a Flexible Benefit Plan under IRS Code 125. Regulations and procedures will be available in the Human Resources Office. Board policy and accompanying regulations are updated annually to comply with IRS Regulations.

Section 4. Substitutes for Principals: At the discretion of the **Executive** Director of Human Resources **or Superintendent designate** and dependent upon the availability of substitutes, the District will provide substitutes for principals where members of the Unit are absent from work for periods exceeding ten (10) consecutive working days.

Section 5. Extension of Employment: At the discretion of the Executive Director of Human Resources, an employee whose position has been discontinued may be asked to continue in his/her present assignment in order to permit the completion of responsibilities. The duration of this

extension shall be determined by the **Executive** Director of Human Resources or **Superintendent designate**. The decision to extend time is to be made prior to June 1.

Section 6. Seniority Procedure: The first date of continuous employment in any certified capacity shall be the date of service in this District for purposes of placement on the seniority list. In the event of a staff reduction affecting members of this unit whose first date of employment commenced on the same date, and thus have equal seniority, the principals with the lower license file number as required by the State Department of Education shall be deemed senior.

Subd. 1. Probation: Individuals, who have achieved continuing contract status as a licensed teacher in ISD #191 and are then selected for a principal position, must execute a waiver of continuing contract status and agree to serve an additional probationary period of one year in the promotional position. In the event the individual is not confirmed in the promotional position the individual shall return to the previous continuing contract position. Continuing contract status for others will be as per MN Statute 122A.40

Subd. 2. Seniority for members employed after July 1, 1995: For purposes of placement of individuals on unrequested leave of absence, seniority as a member of this bargaining unit shall be based on continuous service (including authorized leaves) as a member of this bargaining unit only.

Subd. 3. Seniority non-waiver: Nothing in this agreement shall be interpreted as a waiver by an individual principal of any claim to a position in the teacher bargaining unit.

Section 7. Unrequested Leave of Absence Procedure: The School Board may place on unrequested leave of absence, without pay or fringe benefits, as many principals as may be necessary because of discontinuance of position, lack of students, financial limitations, or merger of classes by consolidation. The unrequested leave shall be effective at the close of the school year.

Subd. 1. Definitions:

- A. For the purpose of this Article, a "principal" shall mean a continuing contract principal associate or assistant principal.
- B. For purposes of this Article, "seniority" shall mean employment under a continuing contract as principal with a seniority date as determined by Section 3 hereof involving continuous service with the School District. For purposes of seniority standing, it is understood that a principal on leave of absence pursuant to this Agreement shall continue to accrue seniority during such leave of absence.
- C. Notwithstanding any other provision of this Article, a continuing contract principal who has held seniority as a principal shall continue to retain the original seniority date and hold seniority if such principal becomes employed in a part-time position involving continuous service.

Subd. 2. Placement on Unrequested Leave of Absence. Principals shall be placed on unrequested leave in reverse order of their hiring on the seniority list. Principals may not assert a seniority right into a promotional position. Principals may assert a seniority right into a position that is not promotional.

Subd. 3. Reinstatement:

- A. Principals shall be recalled from an unrequested leave of absence to available positions in the School District in fields for which they are certified and for which they are qualified pursuant to the provisions of this Article. The principal with the highest amount of seniority so certified and qualified shall be reinstated first.
- B. The School Board shall maintain a recall list in accordance with this Article. This list shall be updated every April 15 and October 1, and a copy shall be forwarded to the Association of principals.
- C. No appointment of a new principal shall be made while there is available, on unrequested leave, a principal who is properly certified and qualified as provided in this Article to fill such vacancy.
- D. Notification shall be by certified mail to the last known address of the principal as recorded in the Human Resources office. In the event a principal declines a principal position or fails to notify the School Board in writing of the principal's intentions within ten (10) days of the date of notification, the principal shall be removed from the recall list.
- E. A principal placed on unrequested leave of absence may engage in teaching or any other occupation during the period of this leave. Nothing in this Article shall be construed to impair the rights of principals placed on unrequested leave of absence to receive unemployment compensation, if otherwise eligible.
- F. The unrequested leave of absence shall not impair the continuing contract rights of a principal or result in the loss of any benefits accrued under the Master contract while the principal was employed by the School Board.
- G. The unrequested leave of absence of a principal who is not reinstated shall continue for a period of three (3) years from the date the principal's unrequested leave of absence began or until the principal fails to respond within ten (10) days of the date of notification or until the principal submits in writing a request to be removed from the recall list, whichever occurs first.

Subd. 4 Termination of Recall Rights.

A principal's recall rights will terminate if any of the following occur:

- 1. Voluntary removal by a principal of his/her name from the recall list which must be a written request.
- 2. Resignation of position.
- 3. Retirement.
- 4. Discharge or termination of the principal.
- 5. The expiration of three (3) years from the commencement of the ULA without having been recalled.
- 6. The expiration or revocation of a valid license.

Subd. 5 Insurance Participation.

Any principal placed on unrequested leave of absence shall remain eligible for all principal insurance benefit plans if he/she is not employed in another job in which insurance benefits are available. The principal must pay the entire premium during the period of such leave. If a principal is on an ULA and a spouse is employed by the district, the District will only contribute the portion identified under family coverage. Dual employment language will not apply.

Subd. 6 Hearing Rights.

Any challenge by a principal who is proposed for placement on ULA or recall therefrom shall be subject to the hearing and review procedures as provided in Minn. Stat. 122A.40 and, therefore, shall not be subjected to the grievance procedure.

ARTICLE VIII RETIREMENT

Section 1. Matching Contribution Eligibility (Effective November 3, 1994). A District match to an approved Minnesota deferred compensation program is available to principals hired on or after July 1, 1988. Principals are eligible for the match in their first year of employment, provided they have started by December 1st at a .5 FTE contract or more. Contributions as permitted by M.S. §356.24 will be made as follows:

Subd. 1. ~~Effective July 1, 2021, the District will match up to \$3,750 per year to an approved program for each principal hired after July 1, 1988. In the event a principal works less than a full year or less than full time, the match will be pro-rated based on fiscal FTE.~~ Effective July 1, 2022, the District will match up to \$4,250 per year to an approved program for each principal hired after July 1, 1988. In the event a principal works less than a full year or less than full-time, the match will be pro-rated based on fiscal FTE. ~~Effective July 1, 2026, the District will match up to \$4,500 per year to an approved program for each principal hired after July 1, 1988. In the event a principal works less than a full year or less than full-time, the match will be pro-rated based on fiscal FTE.~~

Subd. 2. Employees who work less than full-time will receive a pro-rated match to a Minnesota deferred compensation program based on their F.T.E. equivalency as of July 1st. The contribution will remain in effect for the duration of the fiscal year.

ARTICLE IX PROFESSIONAL ACTIVITY LEAVE

Section 1. A professional activity leave may be granted for a period of up to one (1) year at the sole discretion of the School Board.

Section 2. Applications shall include a description of the benefit to the District educational program if the leave is granted. Applications must be submitted to the Office of the ~~Executive~~ Director of Human Resources ~~or Superintendent designate~~ by May 1 to be eligible for the subsequent year.

Section 3. A committee composed of one (1) Board member, the ~~Executive~~ Director of Human Resources ~~or Superintendent designate~~, and one (1) unit member appointed by the unit membership

shall hear all applicants within thirty (30) days of the deadline date and make recommendations to the Board of Education within thirty (30) days of the conclusion of the interview.

Section 4. Applications for a professional activity leave shall be compensated at seventy (70%) of current salary computed on the number of working days involved.

Section 5. To be eligible for a professional activity leave, a principal must have been employed in the District as a principal for at least five (5) years.

Section 6. Principals granted a professional activity leave shall pledge themselves to two (2) years, or prorated for leaves of less than one (1) year service in the District following termination of the leave, or pay back a prorated portion of monies paid while on leave if early release is requested.

ARTICLE X LEAVES AND ABSENCES

Section 1. General Leave: Leaves may be granted for a period of up to two (2) years without pay or fringe benefits upon recommendation of the Executive Director of Human Resources or Superintendent designate and approval of the Board of Education. Insurance may be continued, subject to the rules of the carrier and at cost to the employee. This article is not subject to the grievance procedure.

At the time a leave is granted, a date will be established for tentative return to the School District and the position will be determined insofar as possible. Upon return, the individual will have all benefits reinstated.

Section 2. Leave for Military Duty:

Subd. 1. Leave for Military Duty: Principals called to required military duty by appropriate orders shall be granted leave of absence without pay for said duty and shall be returned to an appropriate and comparable assignment upon return. Credit will be allowed on the salary schedule for each year of required military service. Principals in the employ of the District, who enlists in a branch of the military at a time when his/her being drafted is imminent, shall receive similar benefits as if he/she had been drafted. Principals on extended enlistment, or those who reenlist after completing their military obligation, do not qualify for any benefits referred to in this policy.

Subd. 2. Leave for Military Duty - Reserve Training: Any officer or employee of the School District, who shall be a member of a branch of the military service, shall be entitled to leave of absence from his/ her employment without loss of pay, seniority status, efficiency rating, vacation and sick leave, or other benefits for the time that he/she is engaged with such military leave, or other benefits for the time that he is engaged with such military organization in training, or active service ordered or authorized by proper authority pursuant to law, but not to exceed a total of fifteen (15) days in any calendar year. Copies of said orders must be submitted to the Executive Director of Human Resources in advance. For those persons whose contract year is not a complete calendar year, this leave is applicable only for the time of the specified days of the contract year.

Section 3. Extended Leave of Absence: Members of this unit may apply for such leave according to Minnesota Statute covering such leave. Conditions contained in that Statute shall be applicable if such leave is granted by the District.

Section 4. Jury Duty: Principals will receive any regular pay from the School District during the time of service on jury duty. Any sum given the principal for service on jury duty as a travel expense is to be retained by the principal. Any pay will be docked in the same amount as the sum retained for jury service.

Section 5. Personal Business Absence

Subd. 1. General: The general purpose of approved personal business absence leave is to provide added protection for the principal, that he/she not suffer loss for personal business affairs, the time and occurrence of which are not reasonable within his/her control and requires the personal attention of the principal and necessitates absence from work. This absence shall not be used for vacation, recreation or leisure time activities. Confirmation of the use of this absence may be required when used sequentially with school holidays or vacations.

Subd. 2. Procedure:

- a) Principals planning to use personal business absence shall notify the Executive Director of Human Resources, at least eighteen (18) hours in advance, except in a case of emergency approved as such retroactively by the Executive Director of Human Resources or Superintendent designate.
- b) A request made at least eighteen (18) hours in advance will automatically be granted.
- c) A retroactive request shall be ruled upon by the Executive Director of Human Resources or Superintendent designate. Such request should state the reason for absence. The decision of the Executive Director of Human Resources or Superintendent designate in such cases is final.

Subd. 3. Limitations: At the beginning of each school year, each principal shall be credited with two (2) days, cumulative to three (3) days. Leave will be pro-rated when principals work less than a full year.

Section 6. Sick Leave

Subd. 1. Each principal in this District will be granted eighteen (18) days annual sick time at the beginning of each contract year. Unused sick time days may accumulate to three hundred (300) days. In the event the illness or injury necessitates absence beyond thirty (30) consecutive days, income protection insurance will ensue in accordance with the existing policy. When a principal works less than a full year, personal illness absence will be pro-rated from the point in time a principal is eligible for LTD benefits. Excess days, if any, will be available upon return.

Subd. 2. Employees can use their earned sick time for the employee's mental or physical illness, treatment or preventive care; a family member's mental or physical illness, treatment or preventive care; absence due to domestic abuse, sexual assault or stalking of the employee or a family member; closure of the employee's workplace due to weather or public emergency or closure of a family member's school or care

facility due to weather or public emergency; and when determined by a health authority or health care professional that the employee or a family member is at risk of infecting others with a communicable disease.

Subd. 3. Family members are defined as their child, including foster child, adult child, legal ward, child for whom the employee is legal guardian or child to whom the employee stands or stood in loco parentis (in place of a parent); their spouse or registered domestic partner; their sibling, stepsibling or foster sibling; their biological, adoptive or foster parent, stepparent or a person who stood in loco parentis (in place of a parent) when the employee was a minor child; their grandchild, foster grandchild or step-grandchild; their grandparent or step-grandparent; a child of a sibling of the employee; a sibling of the parents of the employee; a child-in-law or sibling-in-law; any of the family members listed above of an employee's spouse or registered domestic partner; any other individual related by blood or whose close association with the employee is the equivalent of a family relationship; and up to one individual annually designated by the employee.

Subd. 4. The total number of sick time accrued and available for use, as well as the total number of earned sick hours used shall be available to employees via the current online payroll system, i.e. Skyward.

Section 7. Worker's Compensation: Any employee who is absent because of injury, who deserves compensation under Minnesota Worker's Compensation Act, shall receive from the Board the difference between the allowance under the Act and his/her regular salary for a period of time that funds from his/her accumulated sick absences will provide on a prorated basis, or until he/she is eligible for long term disability.

Section 8. Bereavement Absence: An employee may take up to five (5) days of paid bereavement leave per event for any death(s) that occurs in the employee's family. For purposes of this Agreement, family includes a spouse, children, parents, siblings, grandparents, grandchildren, aunts, uncles, nieces, nephews or the equivalent. The Superintendent may, in their sole discretion, grant up to ten (10) additional days of bereavement leave per school year for reasons such as multiple deaths in the immediate family, out-of-state funerals or other extenuating circumstances.

Section 9. Professional Absence: Principals may be allowed to attend professional meetings and other activities of a professional nature with full pay.

Wherein principals attend meetings on behalf of the school and upon the instruction of central administration, expenses shall be paid by the school. Such authorization should be obtained ahead of time.

Wherein principals attend meetings, or visitations, etc., of a professional nature at the expense of the School District, a written report suitable for publication, or distribution among the professional staff, is expected so that all may benefit by the professional experience.

Section 10. Maternity Absence

Subd. 1. The start of a physical disability absence for childbirth shall be determined by the principal's physician. The end of a physical disability absence for childbirth shall be determined by the principal's physician, estimated at the time of the child's birth.

Subd. 2. To access paid personal illness days and, if necessary, long-term disability insurance, the principal must provide the above information to Human Resources no later than the start of the certified disability (usually the birth of the child). Estimated start-end times are always open to modification by the physician.

Subd. 3. The principal is responsible for ensuring adequate preparation for substitute coverage in her absence (barring an emergency); i.e. enough time to find a long-term substitute, discuss transition, and provide communication to parents.

Subd. 4. A principal on maternity absence shall continue to receive all benefits while absent and shall receive sick pay to the limit accumulated by the principal, but not to exceed thirty (30) days. In the event a principal is medically disabled due to pregnancy, delivery or recovery for more than 30 days and is eligible to receive long term disability benefits, she may supplement LTD pay with accrued sick leave as per Article VI, Section 3, Long-Term Disability.

Section 11. Parental Leave

Subd. 1. Parental leave of absence shall be available to principals for the purpose of caring for a child for which the applicant has the legal responsibility for the care and/or support of said child. Such leave to be subsequent to birth of the principal's child, or in the case of adoption, when the child is physically turned over to the principal/parent. Only one (1) parent is eligible for parental leave for each pregnancy.

Subd. 2.

- a) At least two (2) calendar months prior to the estimated delivery date of the child, the employee shall be required to notify the employer in writing whether or not the employee intends to take parental leave. This election may be changed at any time before the end of maternity absence.
- b) Upon filing an application for adoption of a child, the employee shall be required to notify the employer, in writing, of the principal's intention to take a parental leave. Such notice is to include the estimated date when such leave shall become effective.

Subd. 3. In connection with election to take parental leave, the principal shall submit a request for such leave in writing. Such request shall include an estimated commencement date and a return date. The estimated commencement date shall be the day following the physician's estimated date of cessation of disability, or, in the case of an adoption, the estimated date when the child will be turned over to the parent. The return date must coincide with a quarter or semester break.

Subd. 4. The actual commencement date of parental leave shall be the return date from maternity absence, or in the case of an adoption, the date when the child is physically turned over to the principal/parent.

Subd. 5. If a principal complies with all the provisions of this Section, parental leave shall be granted by the employer. The employer shall notify the principal in writing of its action.

Subd. 6. By mutual agreement, the length of the parental leave may be altered.

Subd. 7. A principal returning from parental leave shall be reemployed in the principal's former position if available. If that position is not available, then to a position for which the principal is qualified.

Subd. 8. The principal must return on the return date stated in Subd. 3 unless the principal requests another return date within ninety (90) days of the commencement of the parental leave.

Subd. 9. A principal returning from parental leave will be placed on the next higher step on the salary schedule when the parental leave commences provided the principal has served three-fourths (3/4) year in that school year. A principal serving less than three-fourths (3/4) year will return at the same step that the principal was on when the leave commenced. A principal returning to employment after a parental leave will be credited with the amount of sick absence accumulated at the commencement of the leave.

Subd. 10. A principal on parental leave is eligible to participate in group insurance programs if permitted under the insurance policy provision, but shall pay the entire premium for such programs as the principal wishes to retain at the beginning of the parental leave. The right to continue participation in such group insurance programs, however, will terminate if the principal does not return to the District pursuant to this Section, except as provided by law.

Subd. 11. A parental leave of absence granted under this Section shall be a leave without pay.

Subd. 12. At the principal's request, a parental leave may commence at a date preceding childbirth. In such cases, principals shall not be eligible for sick absence benefits as established by the Section on Maternity Absence.

Subd. 13. Once parental leave commences, maternity absence is forfeited for that particular pregnancy.

Section 12. Sick Leave Credit. If an employee is enrolled in the district's group insurance plan and has at least five (5) sick days available from the previous fiscal year, at the beginning of each fiscal year, five (5) sick days will be converted to the equivalent of five (5) days of the employee's daily rate of pay and contributed into the employee's HRA account.

ARTICLE XI PERSONNEL FILES

Section 1.

Subd. 1. All evaluations and files relating to an individual shall be available during regular business hours to that employee.

Subd. 2. Employees shall be given an opportunity to read and sign all evaluations generated within the District before they are entered in the permanent file.

Subd. 3. Contents of files may be examined subject to the availability of a supervisor.

Subd. 4. An employee may attach a signed explanation, rebuttal or amplification to any materials and such documents shall become a part of the individual file.

Subd. 5. Any in-district generated material may be reproduced at the request of the individual. Cost of reproduction shall be borne by the individual.

Subd. 6. The administrator charged with the responsibility for evaluating members of the Principals' Unit is the only individual permitted to carry out such evaluation and to place documentation from such evaluation in the file of the Unit member. All other documents may not be placed in personnel files without the knowledge of the Unit member. With the exception of annual evaluations, all documents must be placed in the personnel file by June 30th of the year in which they were generated.

ARTICLE XII GRIEVANCE PROCEDURE

Section 1. A claim by an employee or the exclusive representative that there has been a violation, misinterpretation or misapplication of any provision of this Agreement may be processed as a grievance as hereinafter provided. Days within this article are defined as working days.

Section 2. Level I: In the event that an employee or the Association believes there is a basis for a grievance, the employee shall complete the District grievance form and submit a copy to the **Executive Director of Human Resources or Superintendent designate** within twenty (20) days of the alleged grievance. The grievor shall meet with the grievant within ten (10) days of the receipt of the completed proper form and render a written decision within five (5) days of the meeting. A copy of the decision will be placed in the file.

Section 3. Level II: In the event the grievant or the Association is not satisfied with the decision rendered at Level I, the grievant may appeal, in writing to the **Executive Director of Human Resources or Superintendent designate** within five (5) days after the decision in Level I has been rendered and disseminated. Within ten (10) days upon receipt of the appeal, the **Executive Director of Human Resources or Superintendent designate** shall meet with the grievant. The **Executive Director of Human Resources or Superintendent designate** shall respond, in writing, within fifteen (15) days after the meeting.

Section 4. Level III: If the employee or the Association is not satisfied with the disposition of the grievance by the **Executive Director of Human Resources or Superintendent designate**, the alleged grievance may be submitted to arbitration. Notification of dissatisfaction shall be made, in writing to the **Executive Director of Human Resources or Superintendent designate** within ten (10) days after his/her decision has been rendered. The dispute will be submitted to an arbitrator selected and agreed upon by both parties. If the parties cannot agree upon an arbitrator within five (5) days from the notification date that arbitration will be pursued, the P.E.R.B. Board, in accord with its rules, shall govern the arbitration proceeding. The arbitrator shall have no power to alter, add to or subtract from the express terms of this contract. Both parties agree to be bound by the award of the arbitrator. The fees and expenses of the arbitrator shall be shared equally by the parties.

Section 5. The employee may have an Association representative either join or represent him/her at any level at the employee's discretion.

Section 6. If a grievance is not responded to at Levels I and/or II within the time limits and the limits have not been mutually waived, the alleged grievance automatically moves to the next level.

Section 7. If a grievance is not presented or transmitted within the time limits set forth above, it shall be considered "waived." The time limit in each step may be extended by mutual written agreement.

Section 8. Notwithstanding the expiration of this Agreement, any claim or grievance arising thereunder may be processed through the grievance procedure until resolution.

Section 9. No reprisals of any kind will be taken by the Board of the School or Administration against any employee because of their participation in this grievance procedure.

Section 10. When mutually agreed, grievances may be heard during the school day. The Board agrees to pay the regular salary for up to three (3) employees per grievance who participate in a grievance during the school day. Additional employees up to seven (7) per grievance may be available for grievances held during the school day at no pay from the District.

Section 11. The **Executive** Director of Human Resources **or Superintendent designate** may appoint a designee to act at Level II.

ARTICLE XIII PUBLICATION OF CONTRACT

Copies of this Agreement shall be printed at the Board's expense and distributed to every Unit member now or hereafter employed during the life of the Agreement.

ARTICLE XIV DURATION

Section 1. This contract shall be effective as of July 1, **2023 2025**, and shall continue in effect through June 30, **2025 2027**, or thereafter until replaced by a subsequent agreement. Negotiations for a successor agreement may commence when the parties mutually agree, but in no event later than ninety (90) days prior to expiration of this Agreement.

Section 2. This Agreement constitutes the full and complete agreement between the School Board and the Burnsville Principals' Association. The provisions herein relating to terms and conditions of employment supersede and take precedence over any and all prior agreements, resolutions, practices, School District policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions.

Section 3. The provisions of this Agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions thereof under different circumstances.

Section 4. This contract shall constitute the full, complete commitments between both parties and may be altered, changed, added to, deleted from, the signed agreement to this contract.

IN WITNESS WHEREOF, the parties have signed this Agreement:

For: Burnsville Principals Association

For: ISD #191

President, BPA

Board Chair

Chief Negotiator, BPA

Board Clerk

Date

Executive Director of **Human Resources**
Administrative Services

APPENDIX A		
Salary Schedule		
2025-2026		
	Licensed	MA+60
Associate		
Step 1	\$ 141,800	\$ 146,300
Step 2	\$ 143,900	\$ 151,100
Elementary		
Step 1	\$ 147,600	\$ 152,300
Step 2	\$ 149,500	\$ 157,200
Middle School		
Step 1	\$ 153,400	\$ 158,500
Step 2	\$ 155,600	\$ 163,500
Senior High		
Step 1	\$ 163,800	\$ 169,000
Step 2	\$ 165,800	\$ 176,300
All Principals		
Longevity 15th	\$ 750	\$ 750
Longevity 20th	\$ 1,500	\$ 1,500

APPENDIX B		
Salary Schedule		
2026-2027		
	Licensed	MA+60
Associate		
Step 1	\$ 145,100	\$ 149,700
Step 2	\$ 147,300	\$ 154,600
Elementary		
Step 1	\$ 151,000	\$ 155,900
Step 2	\$ 153,000	\$ 160,900
Middle School		
Step 1	\$ 157,000	\$ 162,200
Step 2	\$ 159,200	\$ 167,300
Senior High		
Step 1	\$ 167,700	\$ 173,100
Step 2	\$ 169,800	\$ 180,500
All Principals		
Longevity 15th	\$ 750	\$ 750
Longevity 20th	\$ 1,500	\$ 1,500

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between Independent School District 191 (hereinafter referred to as the School District) and The Burnsville Principal Association (hereinafter referred to as the Union), representing the Principals of the School District as follows:

1. The parties have entered into a collective bargaining agreement covering the period July 1, 2023, 2025 through June 30, 2025 2027.

2. This MOU applies to the following employees as indicated:

Kelly Ronn
Renee Brandner

3. Notwithstanding the collective bargaining agreement Appendix A and Appendix B, identified employees shall be eligible for the following language:

- a. The identified employees will be eligible and placed on the schedule for the tier, lane, and step obtained in FY 2018 as long as they are employed in District 191. If future negotiated agreements change the structure of the salary schedule while these individuals are employed, it is understood that these employees shall be considered and placed on the schedule as holding the positions held in FY 2018.

This MEMORANDUM OF UNDERSTANDING shall be in full force and effect from the period of execution of this document through June 30, 2025 2027.

Burnsville Principal Association
Burnsville, MN 55337

Independent School Dist. 191
200 W. Burnsville Parkway
Burnsville, MN 55337

Union Representative

Employer Representative

Dated: _____

Dated: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between Independent School District 191 (hereinafter referred to as the School District) and The Burnsville Principal Association (hereinafter referred to as the Union), representing the Principals of the School District as follows:

1. The parties have entered into a collective bargaining agreement covering the period July 1, 2023 through June 30, 2025.
2. The Union and the School District agree the service provided by "Amplify" is an independent option for certain healthcare services separate from the District's medical insurance plan. This service provides no aggregate value to the medical insurance coverage provided to district employees. The "Amplify" service was added to provide employee choice for care as an independent option to the medical insurance coverage and is completely dependent on "Amplify" being able to provide their services to district employees. This service is unrelated to the District's medical insurance plan.
3. The School District may end its relationship with "Amplify" at any time and it is understood that the termination of that relationship does not impact the aggregate value of the District's medical plan or negotiated employee benefits.

This MEMORANDUM OF UNDERSTANDING shall be in full force and effect from the period of execution of this document through June 30, 2025.

Burnsville Principal Association	Independent School Dist. 191
Burnsville, MN 55337	200 W. Burnsville Parkway
	Burnsville, MN 55337

Union Representative	Employer Representative
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Dated: _____	Dated: _____
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MEMORANDUM OF UNDERSTANDING
Minnesota Paid Family Medical Leave (PFML)

This Memorandum of Understanding is entered into between Independent School District 191 (hereinafter referred to as the School District) and The Burnsville Principal Association (hereinafter referred to as the Union), representing the Principals of the School District as follows:

1. The parties have entered into a collective bargaining agreement covering the period July 1, 2025 through June 30, 2027.
2. The Minnesota Paid Leave Law (Minnesota Statutes Chapter 268B) creates a statewide Family and Medical Leave insurance program, scheduled to become effective on January 1, 2026. The Employees represented by the Union are covered under this new statute. Given that the Statute may undergo multiple revisions during its implementation, this agreement provides language that allows all parties to plan and rely on specific details. The core understanding of this document is that it shall not restrict any mandated employee benefit required by the statute. PFML benefits are defined as monetary payments associated with qualifying events such as bonding, family care, medical care related to pregnancy, serious health conditions, qualifying exigency, or safety leave.
3. **Premium Contribution**
 - a. The District and the Union agree that the Employer shall contribute 50% of the premiums to the State, and the employee shall pay the remaining 50% of the premium through wage deduction.
4. **Non-Supplementation of State Benefits**
 - a. The Union acknowledges that the District has determined it will not designate paid accrued leave (such as sick leave, personal time, or vacation pay) as a supplemental benefit payment.
 - b. A "Supplemental benefit payment" is defined in the statute as a payment made by an employer, such as salary continuation or paid time off, which is given in addition to any PFML benefits the employee receives under Chapter 268B.
 - c. An employee retains the ability to use accrued paid time off (like vacation pay or sick leave) in lieu of receiving the state PFML program benefits, provided the employee is concurrently eligible for the leave.
5. **Increments for Intermittent Leave**
 - a. The minimum increment of intermittent leave permitted by this agreement is one calendar day. A "calendar day" refers to a fixed 24-hour period.
6. **Relationship to Federal FMLA**
 - a. Leave required by the federal Family and Medical Leave Act (FMLA) will, as permitted by law, run concurrently with the new state benefit.

This MEMORANDUM OF UNDERSTANDING shall be in full force and effect from the period of execution of this document through June 30, 2027.

Burnsville Principal Association
Burnsville, MN 55337

Independent School Dist. 191
200 West Burnsville Parkway
Burnsville, MN 55337

Union Representative

Employer Representative

Dated: _____

Dated: _____

V. Adjourn

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.