



Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN 55337
February 26, 2026
6:30 PM

Strategic Directions:

- Creating space and opportunity for each and every voice to be heard
- Actively leading by developing and sustaining a diverse and equitable education system
- Supporting and leveraging innovation to improve student outcomes and district culture
- Engaging our community to ensure common understanding of our Strategic Roadmap and the district work to support it

In the case of inclement weather, the Board of Education's regularly scheduled meetings will be rescheduled to the following Monday at the same time and place, unless that Monday is a holiday, in which case a special meeting may be called.

I. Call to Order

A. Welcome

B. Pledge of Allegiance

II. Approval of Agenda

III. Information

A. 2026 American Indian Education Program & Vote of Concurrence

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Speaker(s): Madison McKinney, American Indian Educational Specialist and Marlene Bad Warrior, Indigenous Cultural Liaison, Kelly Sundquist and Brian Burthay, American Indian Parent Advisory Committee Co-chairs



Agenda III.A
February 26, 2026

To: Board of Education
Dr. Latanya Daniels, Superintendent

From: Madison McKinney, American Indian Educational Specialist and Marlene Bad
Warrior, Indigenous Cultural Liaison, Kelly Sundquist and Brian Burthay, American
Indian Parent Advisory Committee Co-chairs

Date: February 26, 2026

Re: 2026 American Indian Education Program & Vote of Concurrence

February 26, 2026

One91 American Indian Education Program



Tanyan Waciyanke Mitakuyepi

Madison McKinney
American Indian Educational
Specialist
3rd Year with ISD 191
Dakota & Choctaw



Marlene Bad Warrior
Indigenous Cultural Liaison
1st Year with ISD 191
Diné (Navajo)



American Indian Student Enrollment

5

School Year 2025

High School: **55**

Middle School: **47**

PreK-5 : **84**

Early Childhood: **6**

Total: **192 Students**



School Year 2026

High School: **69**

Middle School: **76**

PreK-5: **103**

Early Childhood: **8**

Total: **256 Students**

Rooting ourselves in culture

A photograph of two Native American dancers in traditional regalia performing on stage. The dancer on the left is seen from the back, wearing a blue and black outfit with a large feathered headdress. The dancer on the right is in profile, wearing a yellow and blue outfit with a large feathered headdress and holding a fan. The background is a dark red curtain.

Cultural Awareness

Providing Cultural Awareness and Opportunities for district families and employees

Rooting ourselves in culture

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Cultural Awareness

Providing Cultural Awareness and Opportunities for district families and employees

When we offer our students time, we teach them belonging.

8



Post-Secondary Discovery

Assisting students with post-secondary opportunities and exploring life beyond school

When we offer our students time, we teach them belonging.



Virtues in Action

Listening to student struggles and tailoring a day rooted in community and cultural lesson

When we offer our students time, we teach them belonging.

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Virtues in Action

Listening to student struggles and tailoring a day rooted in community and cultural lesson

When we offer our students time, we teach them belonging.

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Virtues In Action

Building Self-Confidence, Leadership values, & Individual Determination

When we trust our families, we strengthen our community.

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Indigenous Families Actively Model Engagement



**Positive
Self-image**

**Verna Volker –
community elder and
founder of Native
Women Run (NWR).**

Parents, staff, and students within our district have been directly impacted by NWR. Through Virtue in Action, we gave our students the experience of moving in community.

“There was always keen competition among us” - Ohiyesa

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**INDIAN
BOYHOOD**

BY
OHIYESA
(CHARLES A. EASTMAN)

ILLUSTRATED BY
E. L. BLUMENSCHN



1927



Traditional teaching methods in modern context

Meeting the Unique Needs

WARRIOR UP GROUP FITNESS CLASS



EVERY THURSDAY 8:30PM

CO-ED

ALL LEVELS OF EXPERIENCE WELCOMED
HIIT / SCENARIO-BASED TRAINING

We gather to train our bodies and sharpen our minds - not for sport, but for purpose.
These co-ed, community-led workouts are built around the needs of our people: protection, endurance, mutual aid, collective readiness. Whether it's organizing security, responding to crisis, or simply showing up stronger for our communities, this space is about building warriors - physically, mentally, and spiritually.

YOUTH UNDER THE AGE OF 16 MUST BE ACCOMPANIED BY A RESPONSIBLE ADULT

Minneapolis American Indian Center

1530 E. Franklin Ave.
Minneapolis, MN 55404

There is zero tolerance for anyone under the influence of drugs and alcohol.

Questions contact Joe at jregguinti@maicnet.org



When we understand the data better, we master the support.

Building curiosity, confidence, and curriculum to support staff.



Curriculum Relevance

When we act on vision, we embody generosity.

15

Blaze Your Bright Path.

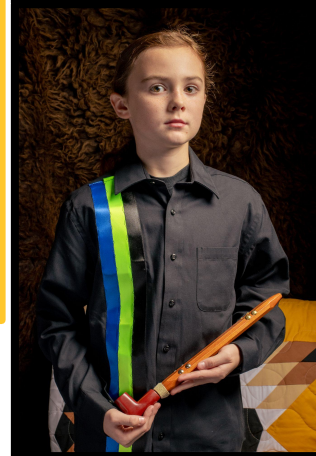
All hearts on deck.

Each Student. Future Ready. Community Strong.



AIPAC - Vote Presentation

Kelly Sundquist
Member since 2019
6th Grader - Nicollet MS
8th Grader - Burnsville HS
White Earth Nation



FY 25 AIPAC Recommendations & Progress

[Progress Report](#)

Created for Feb. 12, 2026 Board Meeting

This document provides an overview of the actions taken by District 191 staff in regards to the American Indian Parent Advisory Committee (AIPAC) recommendations received during fiscal year (FY) 2025.

Recommendation	Responses
AIPAC Recommendation 1 Review disciplinary actions and review data of middle school American Indian students <ul style="list-style-type: none">In-depth American Indian cultural proficiency training for teaching staff across the district	<ul style="list-style-type: none">Independent School District 191 maintains a dedicated data wall within the Educlimber platform to monitor the attendance, academic performance, and disciplinary trends of Indigenous studentsAmerican Indian Education Program (AIEP) staff utilize real-time notifications for K-12 Indigenous students, facilitating immediate awareness of needs and enhancing the district's capacity for timely, targeted student support

[Progress Slide Presentation](#)



Believe, Belong, Build and Become.

Progress Report on the 2025 American Indian Parent Advisory Committee (AIPAC) Recommendations

February 12, 2026

Isis Buchanan, director of educational equity





***The Minnesota Department of Education
Annual Compliance (Vote of Concurrence
or Nonconcurrence) is included in the
Board of Education agenda and meeting
materials posted online.***

B. School Report: Eagle Ridge Middle School

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Speaker(s): Dr. Chris Bellmont, Assistant Superintendent, Dave Helke, Principal, Madi Carter, Teacher, Cole Rogers, Reading Interventionist and Dawn Schmidt-Boyles, Math Interventionist



**Agenda III.B.
February 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Dr. Chris Bellmont, assistant superintendent, Dave Helke, principal, Madi Carter, teacher, Cole Rogers, reading interventionist and Dawn Schmidt-Boyles, math interventionist

Date: February 26, 2026

Re: School Report from Eagle Ridge Middle School

Believe, Belong, Build and Become.

Eagle Ridge Middle School Supporting Success for All

February 26, 2026

Dave Helke, Principal

Madi Carter, Science Teacher

Cole Rogers, Reading Interventionist

Dawn Schmidt-Boyles, Math Interventionist

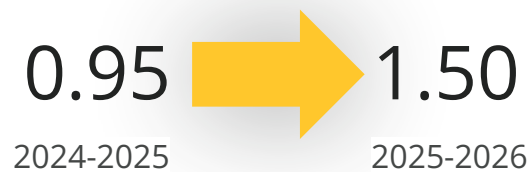
Supporting Success for All

Eagle Ridge Middle School (ERMS) 2025-2026 School Improvement Goals

Achievement
FAST Fall-Spring
Growth
Reading



System
School Rating index
Use of Data



Family Engagement
EduClimber
Consistent Attendance



Supporting Success for All

- **Linked Teams** (Data & Collaboration)
- **Tier 1** (Guaranteed Viable Curriculum & Rigorous Instruction)
- **Tier 2** (Interventions)



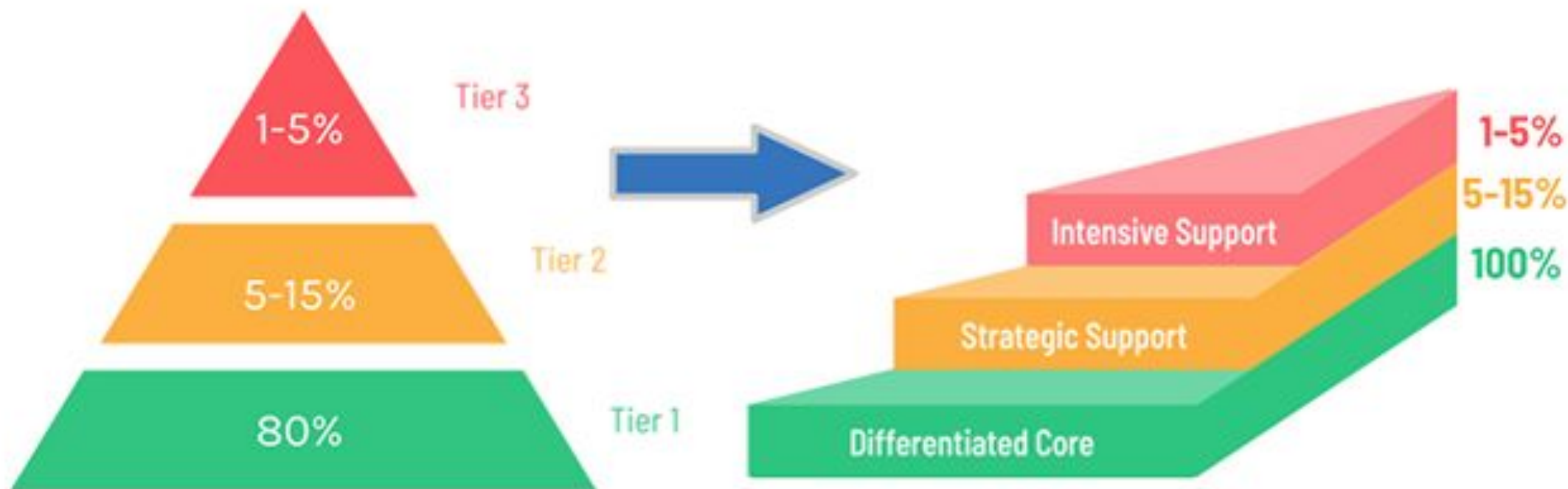
Supporting Success for All - Linked Teams

Our school has different teams to support collaboration, both for ensuring consistency and fidelity with implementing Tier 1 practices and using data to identify students who need additional Tier 2 services to be successful.

Teams at Eagle Ridge include content collaborative teams (CTs), grade level student support teams, a school wide student support team, a building leadership team, and leadership teams for AVID, Multilingual, Multi-tiered Systems of Support, and Positive Behavioral Interventions and Supports .

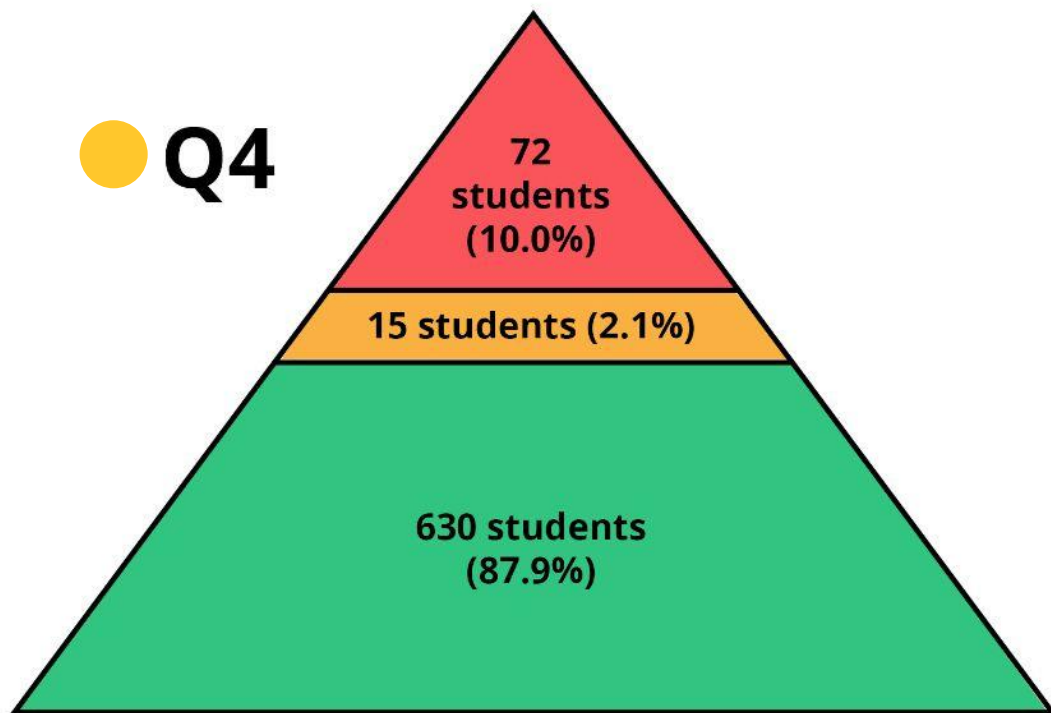
Supporting Success for All - Our Story

- Collaboration
- Data
- Professional Development
- Partnerships
- Commitment to Cultural Proficiency



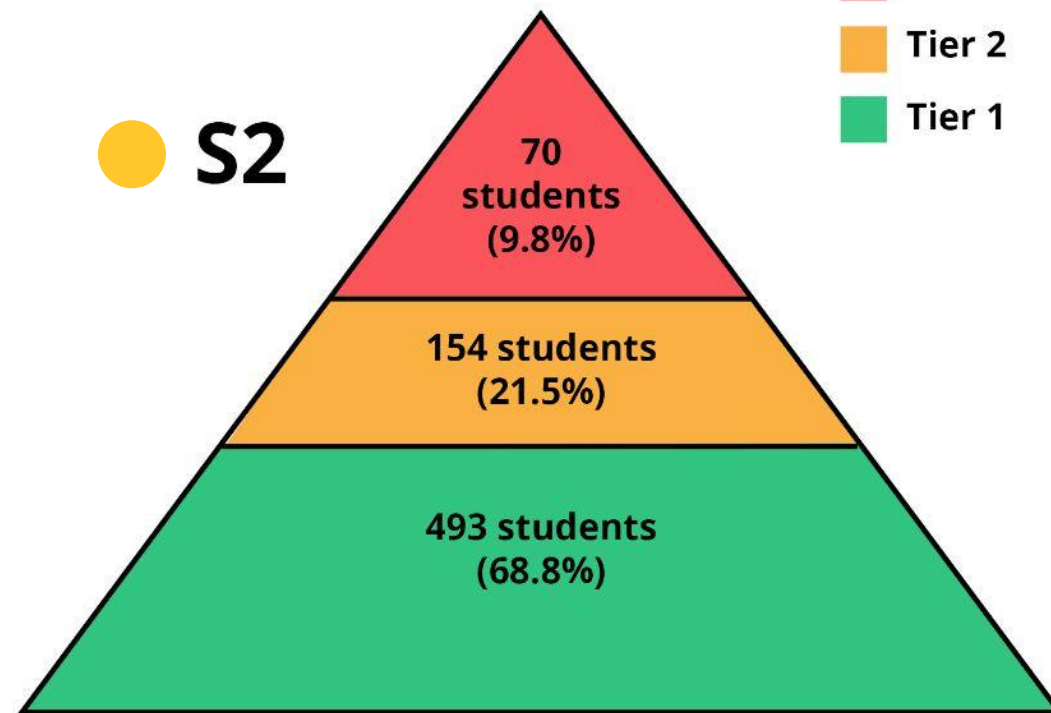
Supporting Success for All - Linked Teams

● Q4



Example of School Data Identification Tool for Behavior

● S2



Example of School Data Identification Tool for Attendance

- Tier 3
- Tier 2
- Tier 1

Supporting Success for All - Tier 1

Tier 1 refers to the practices implemented with ***consistency and fidelity*** across the school, in all classrooms, known to have a significant, positive impact on ***student success***.

Tier 1 includes the guaranteed, viable curriculum aligned with state standards and ***delivered with rigorous instructional strategies***.

Amplify.



**Claim - Evidence - Reasoning
(CER)**

Key Vocabulary

Sentence Starters

Supporting Success for All - Tier 2

What I Need (WIN)

- Targeted small groups
- Collaboration across classroom, special education, multilingual teachers, interventionists
- Interventions, services, and enrichments
- Data-based
- 54 minute core and 30 minute WIN
- Builds student confidence

Supporting Success for All - Tier 2

2024-25



+ 6%



2025-26



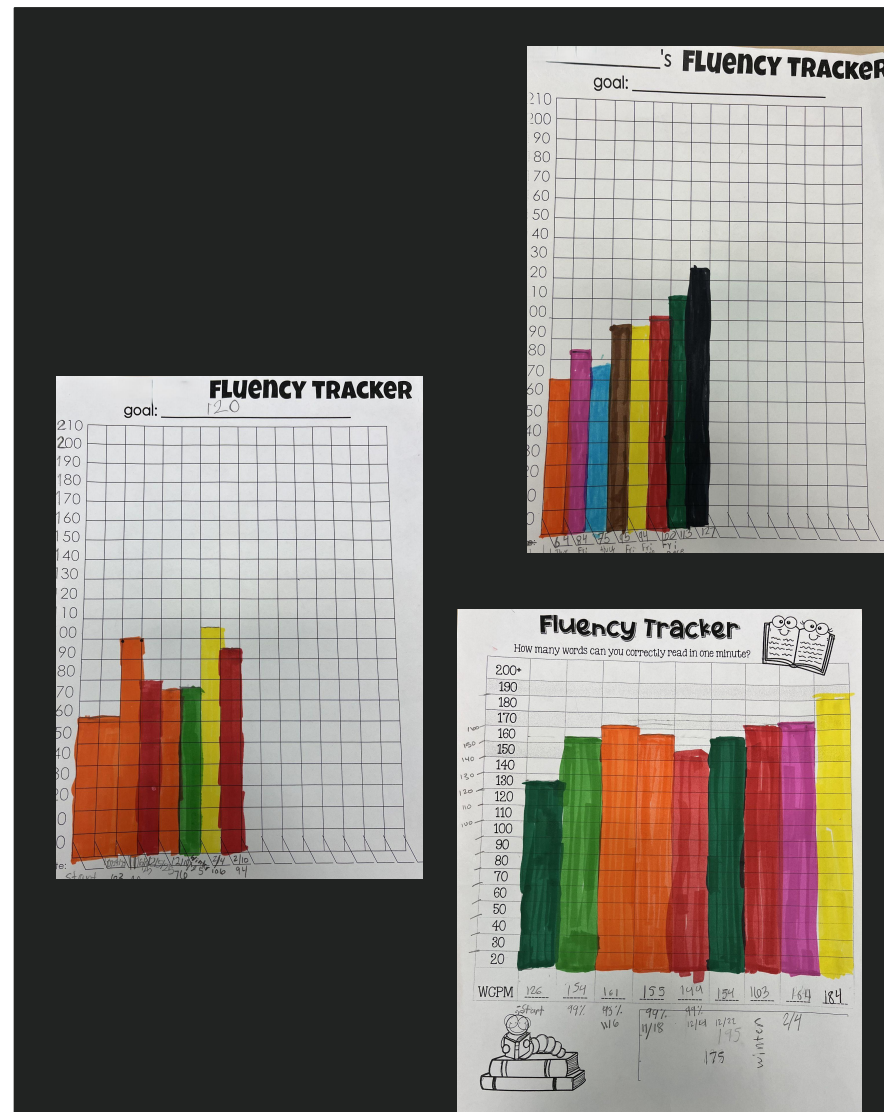
FASTBridge Reading Typical & Aggressive Growth

Supporting Success for All - Reading Intervention

Phonics, Fluency, Comprehension

- 72% typical/aggressive growth (Autoreading Screener)*
- 67% typical/aggressive growth (Fluency Screener)*

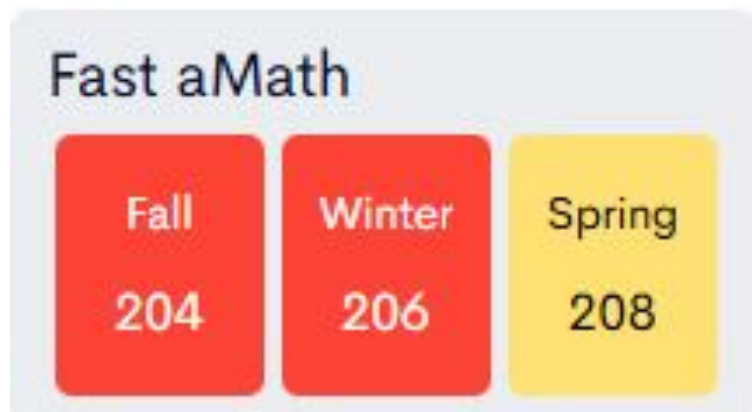
*data for 18 students receiving the same intervention.



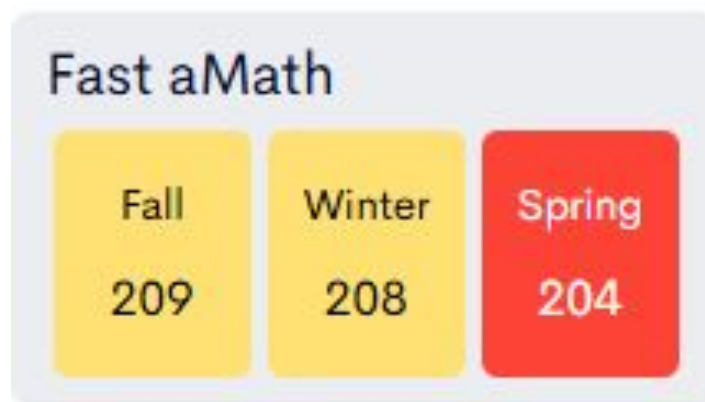
Supporting Success for All - Math Intervention

- Whole Number Operations
- Fractions & Algebra

A Student Story Through Data



5th grade 2023-2024



6th grade 2024-2025



7th grade 2025-2026

WHATEVER IT TAKES!



For All Students to Succeed
in School and Life

Dr. Bryan Pearlman

Embrace Your Humanity

Embrace Their Humanity

***Find Joy in the Journey
Together***

Thank You

C. Committee, Board Appointment and School Assignment Reports

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda III.C.
February 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Abigail Alt, board chair

Date: February 26, 2026

Re: Committee, Board Appointment and School Assignment Reports

Committee Assignments

Board Committee	Board Member(s) Assigned
Legislative	Lesley Chester (Chair), Annemarie Anderson, Anna Werb
Policy Review	Rachael Mikkelsen (Chair), Scott Hume, Annemarie Anderson
Negotiations	Tyler Sachse (Chair), Abigail Alit, Scott Hume – Alternate: Anna Werb

Other Board Assignments

Board Committee	Board Member(s) Assigned
Association of Metropolitan School Districts (AMSD)	Scott Hume
Burnsville Chamber of Commerce Policy Committee	Tyler Sachse
ISD 917	Lesley Chester
Foundation 191	Annemarie Anderson
MN School Board Association (MSBA)	Scott Hume Annemarie Anderson
Burnsville Festival & Fire Muster	Anna Werb
MN State High School League (MSHSL)	Rachael Mikkelsen
Burnsville High School Hall of Fame Committee	Tyler Sachse

School Assignments

School Name	Board Member Assigned
Harriet Bishop	Rachael Mikkelsen
Hidden Valley	Anna Werb
Vista View	Lesley Chester
Sky Oaks	Tyler Sachse
Eagle Ridge Middle School	Annemarie Anderson
Burnsville Alternative High School	Abigail Alt
Burnsville High School	Scott Hume

IV. Business Meeting

A. Consent Agenda

Description: Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.

1. Approve Minutes

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School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 February 12, 2026

The regular meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Anderson, Chester, Hume, Mikkelsen, Sachse, Werb and Chair Alt were present. Assistant Superintendent Dr. Bellmont, Alternate Student Representative Jennifer Saidu, administrators, staff and members of the public were also present.

Attendance

Chair Alt welcomed the audience and asked Director Hume to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Werb, seconded by Chester, to approve the agenda. The motion carried unanimously (7,0)

Agenda

Received a Progress Report on the 2025 American Indian Parent Advisory Committee Recommendations from Isis Buchanan, director of educational equity.

Reports

Received a school report for Sky Oaks Elementary from Dr. Chris Bellmont, assistant superintendent, Dr. Renee Brandner, principal and teachers Anne Sands and Nikki Harves.

Received a Student Performance and Achievement Committee: Literacy Update report from Imina Oftedahl, director of curriculum, instruction and assessment, Katie Ness, elementary curriculum coordinator and Jaimie Howe, MTSS/Title 1 Coordinator.

Received a report about the Mid-Year Review for Superintendent Dr. Latanya Daniels from Vice Chair Hume.

Received a report from Jennifer Saidu, alternate student board representative.

Received a Superintendent's Report from Dr. Chris Bellmont, assistant superintendent.

Director Hume gave an update from the February 6, 2026 Association of Metropolitan School Districts meeting.

Moved by Anderson, seconded by Hume, to approve the consent agenda:
 -Approve minutes of the regular board meeting on January 22, 2026 and the School Board Retreat on January 12, 2026.
 -Approve personnel recommendations for Imina Oftedahl, Haley Voves,

Consent Agenda
 Minutes
 Personnel
 Recommendation

<p>Samuel Conlin, Kari Wayman, Luzia Tavares, Mary Chouanard, Michelle Pokodner, Elizabeth Eppel, Alexis Rollie, Michelle Neuer, Joanne Himrich Catherine Rossini, Ryan King, Molly Conners, Brian Pickett, Jamilyn Johnson, Emily Powers. Kathryn Herrera, Emma Gabbert, Laquita Davis Clairissa Newton, Jorge Quiros Barquero, Shukri Abdillahi, Justin DeWall Marilyn Solorzano Garcia, Elizabeth Anderson, Beth Proctor, Luis Molina Donna Impola, Nicole Haspert, Samantha Thao, Zulma Diaz, Tatiana Schlichting, Shelley Hermes, Rebecca Akerson, Molly Conners, Kelly Kusniryk, KateMarie Andrews, Erin O'Hara, Erika Sasseville Emily Najjar-Field, Brian Pickett, Tim Chamberlain, Alexia Johnson</p> <ul style="list-style-type: none"> -Receive a Report about the Listening Session -Approve, on a First and Final Reading, Non-substantive Changes to Policies 612.1: <i>Development of Parent and Family Engagement Policies for Title I Programs</i>, and 621: <i>Literacy and the Read Act</i> - Approve, on a First and Final Reading, No Changes to Policy 616: <i>School District System Accountability</i> - Approve, on a First and Final Reading, No Changes to Policies 103: <i>Complaints - Students, Employees, Parents and Other Persons</i>, 201: <i>Legal Status of the School Board</i>, 202: <i>School Board Officers</i>, 203: <i>Operation of the School Board - Governing Rules</i>, 203.1: <i>School Board Procedures - Rules of Order</i> and 203.6 <i>Consent Agendas</i> -Approve, on a First and Final Reading, No Changes to Regulation 103R <i>Complaints - Students, Employees, Parents and Other Persons</i> -Approve Scheduling Joint Meeting with the City of Burnsville on February 24, 2026 at 6:00 p.m. -Approve Scheduling a Board Retreat for March 2, 2026 at 6:00 p.m. The motion carried unanimously (7,0). 	<p>Listening Session Policies</p> <p>Approve Scheduling Special Meetings</p>
<p>Moved by Sachse, seconded by Anderson, to approve the District 191 Legislative Committee Platform for 2026. The motion carried unanimously (7,0).</p>	<p>2026 Legislative Platform</p>
<p>Moved by Hume, seconded by Werb, to approve, on a first reading basis, changes to Policy 507.5: <i>School Resource Officer</i>. The motion carried unanimously (7,0).</p>	<p>Policy 507.5</p>
<p>Moved by Sachse, seconded by Chester, to approve the Burnsville High School Course by Contract Income Contract with Dakota County Technical College. The motion carried unanimously (7,0)</p>	<p>DCTC Income Contract</p>
<p>Moved by Hume, seconded by Chester, to move to a recess at 8:03 p.m. before starting the board work session. The motion carried unanimously (7,0).</p>	<p>Recess</p>
<p>A work session to Review FY27 Budget: Initial Information and Parameters started at 8:11 p.m. and concluded at 8:44 p.m.</p>	<p>Work Session</p>

Having no further agenda items, Chair Alt adjourned the meeting at 8:45 p.m.

Adjournment

/s/
Rachael Mikkelsen, Clerk

February 26, 2026
Date Approved

DRAFT

2. Approve Personnel Recommendations

41

42

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Latanya Daniels, Superintendent

FROM: Stacey Sovine, Executive Director of Administrative Services

DATE: February 26, 2026

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE	HOURS / FTE
Certified	Appointment	Jennifer McCarthy		WM. Byrne Elementary School	Long-Term Substitute Teacher	03/23/2026	1.0 FTE
Certified	Appointment	Sterlin Haji		Nicollet Middle School	Teacher	02/23/2026	1.0 FTE
Certified	Resignation	Michelle Pokodner		Nicollet Middle School	Teacher	2/27/2026 *correction	1.0 FTE
Certified	Resignation	Courtney Landgrebe		Virtual Academy	Teacher	02/13/2026	1.0 FTE
Certified	Retirement	Michael Huemoeller		Burnsville High School	Teacher	06/05/2026	1.0 FTE
Classified	Appointment	Jordyn Queen		Eagle Ridge Middle School	Girls Track and Field- Head Coach	04/06/2026	1.0 FTE Stipend
Classified	Appointment	Rachel Boerner		Burnsville High School	Track and Field- Assistant Coach	03/09/2026	.80 FTE Stipend
Classified	Appointment	Paul Carney		Eagle Ridge Middle School	Boys Basketball- Assistant Coach	02/19/2026	.50 FTE Stipend
Classified	Appointment	Maria Rosas Zubia		Gideon Pond Elementary	Food Service Associate	02/19/2026	3.75 hours/day
Classified	Appointment	Allison Drutowski		Eagle Ridge Middle School	Girls Track and Field- Assistant Coach	04/06/2026	1.0 FTE Stipend
Classified	Appointment	Saira Sanchez Alvarez		District-wide	Custodian	02/23/2026	8 hours/day
Classified	Resignation	Summer Mao		Burnsville High School	Girls Badminton- Assistant Coach	02/23/2026	1.0 FTE Stipend
Classified	Resignation	Robert Thompson		Nicollet Middle School	Girls Track and Field- Head Coach	02/20/2026	1.0 FTE Stipend
Classified	Resignation	Michael Huemoeller		Burnsville High School	Quiz Bowl Advisor	06/05/2026	1.0 FTE Stipend
Classified	Resignation	Michael Huemoeller		Burnsville High School	Science Fair Advisor	06/05/2026	1.0 FTE Stipend
Classified	Resignation	AnnMarie Engebretson		Burnsville High School	Winter Dance- Assistant Coach	03/13/2026	1.0 FTE Stipend
Classified	Resignation	Alyssa Sinclair		Burnsville High School	Winter Dance- Assistant Coach	03/13/2026	.375 FTE Stipend
Classified	Resignation	Alexis Gruber		Burnsville High School	Winter Dance- Assistant Coach	03/13/2026	1.0 FTE Stipend
Classified	Resignation	Mercy Edmondson		Burnsville High School	Winter Dance- Assistant Coach	03/13/2026	83333 FTE Stipend
Classified	Resignation	Nate Strand		Nicollet Middle School	Girls Track Coach- Assistant Coach	02/20/2026	1.0 FTE Stipend
Classified	Resignation	Justin DeWall		District-wide	Custodian	02/20/2026	8 hours/day
Classified	Resignation	Megan Thomas		Burnsville High School	Winter Dance- Head Coach	03/13/2026	1.0 FTE Stipend
Classified	Retirement	Darryl Wick		Burnsville High School	Custodian	04/03/2026	8 hours/day

3. Approve Payroll, Receipts, Expenses and Investments

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.3
February 26, 2026**

**To: Board of Educators
Dr. Latanya Daniels, Superintendent**

From: Tyler Dehne, Director of Finance

Date: February 16, 2026

Re: December Payroll, Claims and Receipts

Recommendation: That the Board approves December payroll checks in the net amount of \$4,549,551.83. December claims to date, wire transfers and adjustments totaling \$12,219,198.37. Also, that the Board accepts December receipts of \$13,923,992.66 and investments for the General Fund and OPEB of \$98,111,952.86 as of December 31, 2025.

December payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

TD/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
December 2025**

Cash Receipts

Receipts	\$13,923,992.66
Miscellaneous Adjustments	

TOTAL DEC CASH RECEIVED

\$13,923,992.66

CASH DISBURSEMENTS

Dec Payroll	\$4,549,551.83
-------------	----------------

A/P Dec Claims	Checks 497786-498099	\$2,793,326.52
	Virtual Card 6000002409-6000002447	\$220,070.03
	ACH-Emp/Vend 9000008305-9000008437	\$502,760.55

Dec A/P Wires+P-card	\$8,701,887.61
Dec Bank Fees	\$1,153.66

TOTAL DEC CASH DISBURSED

\$16,768,750.20

TOTAL TO BE APPROVED

\$16,768,750.20

	<u>Money Market</u>	<u>(Original Cost) Investments</u>	<u>12/31/2025</u>
GENERAL FUND	\$20,421,814.48	\$65,803,216.47	\$86,225,030.95
OPEB	\$178,390.14	\$0.00	\$178,390.14
OPEB EQUITY INV	\$134,998.50	\$11,573,533.27	\$11,708,531.77
	\$20,735,203.12	\$11,573,533.27	\$98,111,952.86

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.

Burnsville ISD 191 (31134-0101 - General Fund)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Lower of Cost/Par	Rate
IS		12/31/2025			IS Balance	\$20,421,814.48	\$20,421,814.48	\$20,421,814.48	46
LTD		12/31/2025			LTD Balance		\$17,067,344.24	\$17,067,344.24	
SDA	SDA-1348596-1	12/31/2025			Savings Deposit Account - MNTrust Term Series-Flex (VNB)	\$12,585,202.85	\$12,585,202.85	\$12,585,202.85	
CD	CD-1357803-1	01/10/2024	01/12/2026	34607	First Internet Bank of Indiana	\$228,800.00	\$249,859.51	\$228,800.00	4.509
CD	CD-1366311-1	08/08/2024	01/26/2026	24888	WEST VIRGINIA CENTRAL FEDERAL CREDIT UNION	\$234,600.00	\$249,852.38	\$234,600.00	4.427
CD	CD-1373354-1	01/28/2025	01/26/2026	58626	GBank	\$239,800.00	\$249,760.08	\$239,800.00	4.176
CD	CD-1373355-1	01/28/2025	01/26/2026	29209	NexBank	\$240,000.00	\$249,887.52	\$240,000.00	4.143
CD	CD-1373356-1	01/28/2025	01/26/2026	29510	Affinity Bank, National Association	\$239,900.00	\$249,758.64	\$239,900.00	4.132
TS	TS-1370875-1	11/15/2024	01/26/2026		MNTrust TERM SERIES	\$3,500,000.00	\$3,677,954.82	\$3,500,000.00	4.247
TS	TS-1373353-1	01/30/2025	01/26/2026		MNTrust TERM SERIES	\$1,750,000.00	\$1,820,963.70	\$1,750,000.00	4.100
SEC	SEC-63786-1	03/20/2024	03/20/2026	57565	UBS BANK USA	\$248,684.57	\$248,000.00	\$248,000.00	4.655
SEC	SEC-63789-1	03/20/2024	03/20/2026	27572	COMMUNITY WEST BANK NA	\$248,685.17	\$248,000.00	\$248,000.00	4.605
SEC	SEC-63785-1	03/26/2024	03/26/2026	58311	COMMUNITY BANK DELAWARE	\$244,662.69	\$244,000.00	\$244,000.00	4.656
SEC	SEC-63787-1	03/27/2024	03/27/2026	34603	MVB BANK INC	\$248,684.57	\$248,000.00	\$248,000.00	4.655
CD	CD-1371332-1	12/03/2024	06/01/2026	33686	Bank Hapoalim B.M.	\$235,300.00	\$249,880.54	\$235,300.00	4.150
CD	CD-1366309-1	08/08/2024	07/27/2026	31840	Financial Federal Bank	\$230,200.00	\$249,898.18	\$230,200.00	4.350
CD	CD-1366310-1	08/08/2024	07/27/2026	57993	ServisFirst Bank	\$229,150.00	\$249,850.26	\$229,150.00	4.592
CD	CD-1366595-1	08/15/2024	07/27/2026	34966	First Capital Bank	\$231,900.00	\$249,925.70	\$231,900.00	3.990
TS	TS-298442-1	08/21/2024	07/27/2026		MN TRUST TERM SERIES	\$1,250,000.00	\$1,345,368.16	\$1,250,000.00	3.950
CD	CD-1385996-1	08/20/2025	08/20/2026	68588	Consumers Credit Union	\$240,100.00	\$249,897.27	\$240,100.00	4.080
CD	CD-1385997-1	08/20/2025	08/20/2026	58534	Solera National Bank	\$239,900.00	\$249,789.08	\$239,900.00	4.122
CD	CD-1385998-1	08/20/2025	08/20/2026	57703	T Bank, National Association	\$239,900.00	\$249,775.45	\$239,900.00	4.117
SEC	SEC-67357-1	12/04/2024	11/30/2026		US TREASURY N/B	\$1,998,730.47	\$2,110,000.00	\$1,998,730.47	4.036
SEC	SEC-69403-1	06/10/2025	12/10/2026	33380	ENTERPRISE BANK	\$244,513.86	\$244,000.00	\$244,000.00	3.954
SEC	SEC-69404-1	06/13/2025	12/14/2026	33539	PREFERRED BANK LA CALIF	\$249,657.00	\$249,000.00	\$249,000.00	3.969
SEC	SEC-69490-1	06/18/2025	12/18/2026	33503	UNITY BANK	\$244,513.43	\$244,000.00	\$244,000.00	4.004
SEC	SEC-69406-1	06/20/2025	12/21/2026	12322	CHIPPEWA VALLEY BANK	\$244,515.00	\$244,000.00	\$244,000.00	4.004
SEC	SEC-68076-1	01/29/2025	01/15/2027		US TREASURY N/B	\$1,496,833.48	\$1,499,000.00	\$1,496,833.48	4.077
CD	CD-1378762-1	04/30/2025	01/25/2027	3719	American Commercial Bank & Trust, National Association	\$234,700.00	\$249,899.48	\$234,700.00	3.723
CD	CD-1378763-1	04/30/2025	01/25/2027	65722	Freedom Northwest Credit Union	\$234,000.00	\$249,685.61	\$234,000.00	3.853
CD	CD-1385995-1	08/20/2025	01/25/2027	30387	FirstBank Puerto Rico	\$236,500.00	\$249,716.14	\$236,500.00	3.900
TS	TS-1376535-1	03/21/2025	01/25/2027		MNTrust TERM SERIES	\$4,500,000.00	\$4,827,352.72	\$4,500,000.00	3.934
TS	TS-1378758-1	05/06/2025	01/25/2027		MNTrust TERM SERIES	\$4,500,000.00	\$4,785,453.99	\$4,500,000.00	3.681
TS	TS-1390490-1	10/30/2025	01/25/2027		MNTrust TERM SERIES	\$8,500,000.00	\$8,873,709.87	\$8,500,000.00	3.550
CD	CD-1390473-1	10/27/2025	04/26/2027	253	Luana Savings Bank	\$237,500.00	\$249,934.59	\$237,500.00	3.500
CD	CD-1390469-1	10/27/2025	07/26/2027	33653	Bank of China	\$234,700.00	\$249,878.13	\$234,700.00	3.706
CD	CD-1390470-1	10/27/2025	07/26/2027	9450	First Bank of Ohio	\$235,700.00	\$249,860.55	\$235,700.00	3.442
CD	CD-1390472-1	10/27/2025	07/26/2027	22366	GBC International Bank	\$235,800.00	\$249,884.25	\$235,800.00	3.422
CD	CD-1390474-1	10/27/2025	07/26/2027	58741	Fieldpoint Private Bank & Trust	\$235,500.00	\$249,872.76	\$235,500.00	3.497
SEC	SEC-70757-1	10/31/2025	07/30/2027	8663	FIRSTBANK	\$245,781.87	\$245,000.00	\$245,000.00	3.510

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Lower of Cost/Par	Rate
						Sub Totals →	\$67,436,229.44	\$86,225,030.95	\$84,497,875.52
						Totals →	\$67,436,229.44	\$86,225,030.95	\$84,497,875.52

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Time and Dollar Weighted Average Portfolio Yield: 3.77%

Weighted Average Portfolio Maturity: 230.38 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
SDA	14.60	\$12,585,202.85	SDA Account
CD	5.80	\$4,996,866.12	Certificate of Deposit
TS	29.39	\$25,330,803.26	Term Series
SEC	6.72	\$5,794,380.24	Securities
IS	23.69	\$20,421,814.48	IS Account
LTD	19.80	\$17,067,344.24	LTD Account

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Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series



Total Portfolio Report CAR

Report as of 12/31/2025

PTMA Financial Solutions
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

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Burnsville ISD 191 (31134-0301 - 2009 Opeb Trust)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Lower of Cost/Par	Rate
MMA	MMA-1360995-1	12/24/2025			MMA Balance	\$178,390.14	\$178,390.14	\$178,390.14	
					Sub Totals →	\$178,390.14	\$178,390.14	\$178,390.14	
					Totals →	\$178,390.14	\$178,390.14	\$178,390.14	

Time and Dollar Weighted Average Portfolio Yield: 0.00%

Weighted Average Portfolio Maturity: 0.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
MMA	100.00	\$178,390.14	MMA Account

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series



Portfolio Summary

December 1 - December 31, 2025

CLIENT
Burnsville ISD 191 OPEB

INCEPTION DATE
11/01/2014

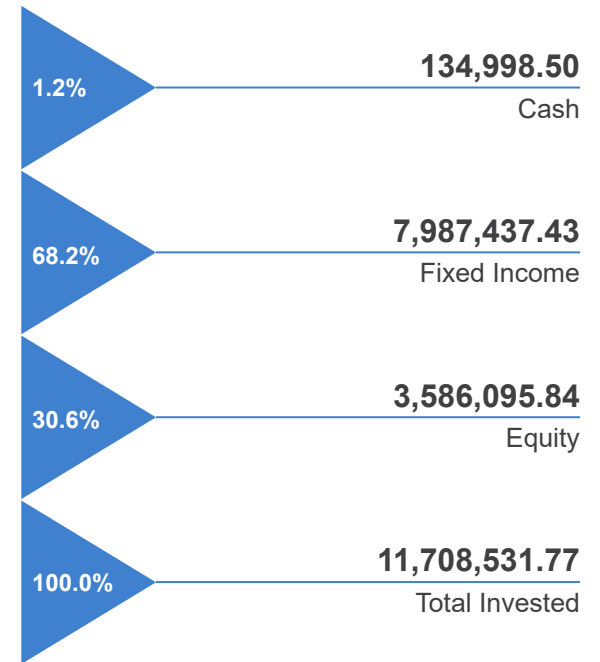
RELATIONSHIP TEAM
Kendra Shelland
Institutional Portfolio Manager
(612) 509-2579
kendra.shelland@ptma.com

Steve Pumper
VP, Investment Services
(612) 509-2565
steve.pumper@ptma.com

PORTFOLIO OVERVIEW

	Value
Beginning Market Value	11,706,979.72
Contributions	0.00
Withdrawals	0.00
Net Investment Income	63,717.70
Unrealized Gain/Loss	(164,905.14)
Realized Gain/Loss	102,739.49
Ending Market Value	11,708,531.77

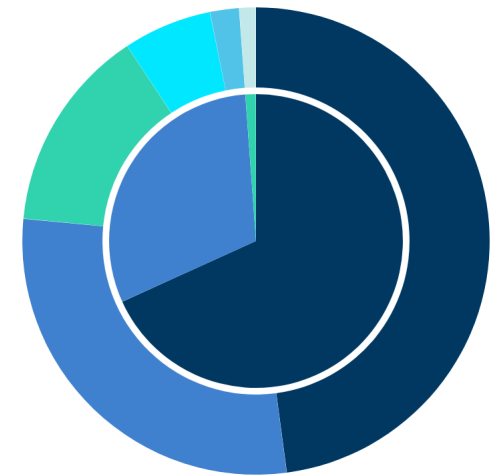
Compliance	Status
As of 12/31/2025	Compliant



INVESTMENT ALLOCATION

Sector	Amount	Allocation	Change	%
Cash				
TOTAL Cash	134,998.50	1.15%	18,079.48	15.46%
Fixed Income				
TOTAL Credit	5,608,875.09	47.90%	464,311.63	9.03%
Funds - Corporate	5,608,875.09	47.90%	464,311.63	9.03%
TOTAL Below Investment Grade	717,768.26	6.13%	(116,590.72)	(13.97%)
Funds - Below Investment Grade	717,768.26	6.13%	(116,590.72)	(13.97%)
TOTAL Mortgage Backed Security	1,660,794.08	14.18%	62,851.52	3.93%
Funds - MBS	1,660,794.08	14.18%	62,851.52	3.93%
TOTAL Fixed Income	7,987,437.43	68.22%	410,572.43	5.42%
Equity				
TOTAL Domestic Equity	3,351,628.32	28.63%	(391,183.86)	(10.45%)
Funds - Large Cap	3,116,661.60	26.62%	(338,391.20)	(9.79%)
Funds - Small Cap	234,966.72	2.01%	(52,792.66)	(18.35%)
TOTAL International Equity	234,467.52	2.00%	(35,916.00)	(13.28%)
Funds - International	234,467.52	2.00%	(35,916.00)	(13.28%)
TOTAL Equity	3,586,095.84	30.63%	(427,099.86)	(10.64%)
TOTAL Invested	11,708,531.77	100.00%	1,552.05	0.01%

CURRENT PERIOD ALLOCATION



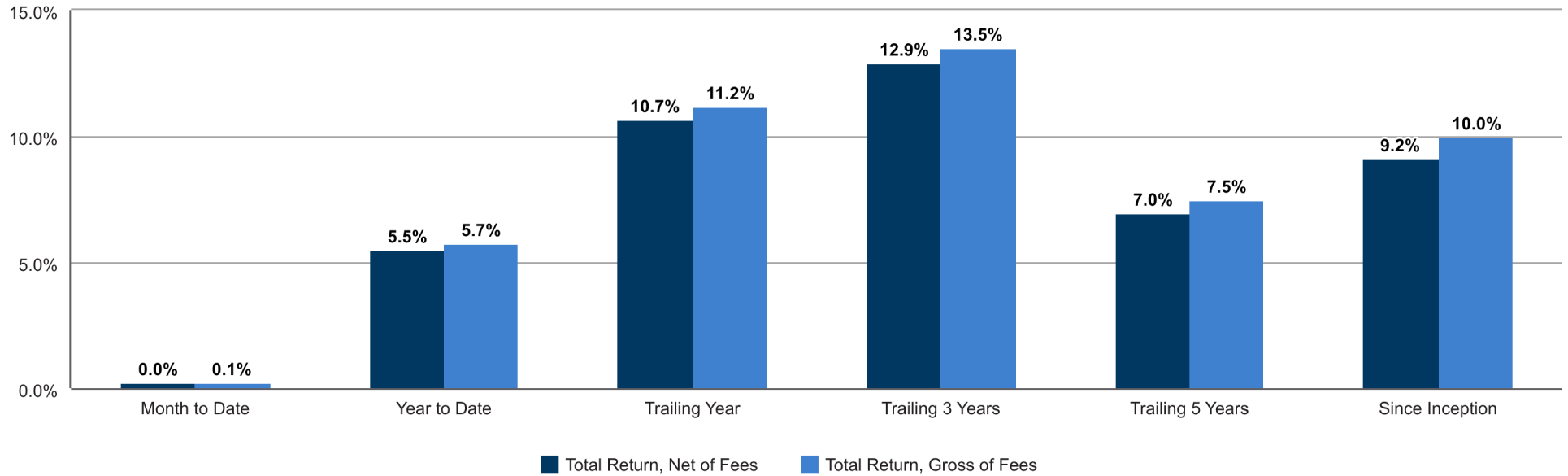
ASSET CLASS

- Fixed Income - 68.2%
- Equity - 30.6%
- Cash - 1.2%

SECTOR

- Credit - 47.9%
- Domestic Equity - 28.6%
- Mortgage Backed Security - 14.2%
- Below Investment Grade - 6.1%
- International Equity - 2.0%
- Cash - 1.2%

HISTORICAL PERFORMANCE



HISTORICAL PERFORMANCE

	Month to Date	Year to Date	Trailing Year	Trailing 3 Years	Trailing 5 Years	Since Inception
Total Return, Net of Fees	0.01%	5.48%	10.68%	12.94%	6.99%	9.18%
Total Return, Gross of Fees	0.06%	5.75%	11.24%	13.51%	7.53%	9.96%

Since Inception Date: November 01, 2014
 Periods greater than 1 year are annualized. Year to Date returns are presented fiscal year to date.



Performance Overview

December 1 - December 31, 2025

PERFORMANCE BY ASSET CLASS

Asset Class	Ending Market Value	Weight	Gross Total Return	Contribution
Cash	134,998.50	1.14%	0.30%	0.00%
Fixed Income	7,987,437.43	67.07%	(0.02%)	0.01%
Equity	3,586,095.84	31.79%	0.14%	0.05%
Portfolio Total	11,708,531.77	100.00%	0.06%	0.06%



Transaction and Interest Summary

December 1 - December 31, 2025

Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
Cash								
<i>Management Fee</i>								
12/18/2025	12/18/2025	(4,877.91)	US DOLLAR	USD	CCYUSD	—	(4,877.91)	0.00
—	—	(4,877.91)	Total Management Fee	—	—	—	(4,877.91)	0.00
<i>Money Market Fund Interest</i>								
12/24/2025	12/24/2025	0.00	GOLDMAN:FS GOVT INST	FGTXX	38141W273	—	0.08	—
12/31/2025	12/31/2025	0.00	GOLDMAN:FS GOVT INST	FGTXX	38141W273	—	385.89	—
—	—	0.00	Total Money Market Fund Interest	—	—	—	385.97	—
Funds - Corporate								
<i>Buy</i>								
12/10/2025	12/11/2025	8,400.00	VANGUARD SH-TM B ETF	BSV	921937827	78.7122	(661,224.48)	—
—	—	8,400.00	Total Purchases	—	—	—	(661,224.48)	—
<i>Equity Dividend</i>								
12/01/2025	12/03/2025	0.00	VANGUARD SH-TM B ETF	BSV	921937827	—	3,974.37	—
12/01/2025	12/03/2025	0.00	VANGUARD TOT BD ETF	BND	921937835	—	12,398.59	—
12/18/2025	12/22/2025	0.00	VANGUARD SH-TM B ETF	BSV	921937827	—	6,478.70	—
12/18/2025	12/22/2025	0.00	VANGUARD TOT BD ETF	BND	921937835	—	12,299.84	—
—	—	0.00	Total Equity Dividend	—	—	—	35,151.50	—
<i>Sell</i>								
12/10/2025	12/11/2025	(2,100.00)	VANGUARD TOT BD ETF	BND	921937835	74.1260	155,654.10	5,367.39
—	—	(2,100.00)	Total Sales	—	—	—	155,654.10	5,367.39
Funds - Below Investment Grade								
<i>Equity Dividend</i>								
12/01/2025	12/04/2025	0.00	ISHARES:IBOXX \$HY CORP	HYG	464288513	—	3,860.85	—
12/19/2025	12/24/2025	0.00	ISHARES:IBOXX \$HY CORP	HYG	464288513	—	3,388.31	—
—	—	0.00	Total Equity Dividend	—	—	—	7,249.16	—
<i>Sell</i>								
12/10/2025	12/11/2025	(1,400.00)	ISHARES:IBOXX \$HY CORP	HYG	464288513	80.5050	112,700.00	5,066.88



Transaction and Interest Summary

December 1 - December 31, 2025

Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
— —		(1,400.00)	Total Sales	—	—	—	112,700.00	5,066.88
Funds – MBS								
<i>Buy</i>								
12/10/2025	12/11/2025	1,500.00	VANGUARD MTG-BK IDX ETF	VMBS	92206C771	46.9500	(70,432.50)	—
— —		1,500.00	Total Purchases	—	—	—	(70,432.50)	—
<i>Equity Dividend</i>								
12/01/2025	12/03/2025	0.00	VANGUARD MTG-BK IDX ETF	VMBS	92206C771	—	5,454.82	—
12/18/2025	12/22/2025	0.00	VANGUARD MTG-BK IDX ETF	VMBS	92206C771	—	5,640.63	—
— —		0.00	Total Equity Dividend	—	—	—	11,095.45	—
Funds - Large Cap								
<i>Equity Dividend</i>								
12/16/2025	12/19/2025	0.00	ISHARES:ESG A MSCI USA	ESGU	46435G425	—	9,526.01	—
— —		0.00	Total Equity Dividend	—	—	—	9,526.01	—
<i>Sell</i>								
12/10/2025	12/11/2025	(2,200.00)	ISHARES:ESG A MSCI USA	ESGU	46435G425	149.5503	328,999.66	72,377.32
— —		(2,200.00)	Total Sales	—	—	—	328,999.66	72,377.32
Funds - Small Cap								
<i>Equity Dividend</i>								
12/22/2025	12/24/2025	0.00	VANGUARD RUS 2000 ID ETF	VTWO	92206C664	—	951.01	—
— —		0.00	Total Equity Dividend	—	—	—	951.01	—
<i>Sell</i>								
12/10/2025	12/11/2025	(500.00)	VANGUARD RUS 2000 ID ETF	VTWO	92206C664	101.9700	50,982.50	12,992.25
— —		(500.00)	Total Sales	—	—	—	50,982.50	12,992.25
Funds - International								
<i>Equity Dividend</i>								
12/19/2025	12/23/2025	0.00	VANGUARD TOT I S ETF	VXUS	921909768	—	4,236.51	—
— —		0.00	Total Equity Dividend	—	—	—	4,236.51	—
<i>Sell</i>								



Transaction and Interest Summary

December 1 - December 31, 2025

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Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
12/10/2025	12/11/2025	(500.00)	VANGUARD TOT I S ETF	VXUS	921909768	75.3700	37,682.50	6,935.65
—	—	(500.00)	Total Sales	—	—	—	37,682.50	6,935.65



Portfolio Appraisal

December 1 - December 31, 2025

Ticker Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
Cash													
<i>Cash</i>													
FGTXX 38141W273	134,612.61	GOLDMAN:FS GOVT INST	AAA	3.60%	12/31/2026	12/31/2026	134,612.61	1.0000	134,612.61	3,122.85	—	3.69%	3.69%
USD CCYUSD	385.89	Receivable	AAA	0.00%	12/31/2026	12/31/2026	385.89	1.0000	385.89	0.00	—	0.00%	0.00%
— —	134,998.50	—	AAA	3.59%	—	—	134,998.50	—	134,998.50	3,122.85	—	3.68%	3.68%
Fixed Income													
<i>Mortgage Backed Security</i>													
<i>Funds – MBS</i>													
VMBS 92206C771	35,276.00	VANGUARD MTG-BK IDX ETF	—	—	—	—	1,594,050.41	47.0800	1,660,794.08	38,680.32	4.20%	—	—
— —	35,276.00	—	NA	—	—	—	1,594,050.41	—	1,660,794.08	38,680.32	4.20%	—	—
Credit													
<i>Funds - Corporate</i>													
BND 921937835	49,870.00	VANGUARD TOT BD ETF	—	—	—	—	3,919,463.98	74.0700	3,693,870.90	85,309.42	3.86%	—	—
BSV 921937827	24,299.00	VANGUARD SH-TM B ETF	—	—	—	—	1,890,702.81	78.8100	1,915,004.19	30,944.89	3.83%	—	—
— —	74,169.00	—	NA	—	—	—	5,810,166.78	—	5,608,875.09	116,254.31	3.85%	—	—
Below Investment Grade													
<i>Funds - Below Investment Grade</i>													



Portfolio Appraisal

December 1 - December 31, 2025

Ticker Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
HYG 464288513	8,902.00	ISHARES:IBOXX \$HY CORP	—	—	—	—	684,392.88	80.6300	717,768.26	27,423.64	5.71%	—	—
— —	8,902.00	—	NA	—	—	—	684,392.88	—	717,768.26	27,423.64	5.71%	—	—
Equity													
Domestic Equity													
Funds - Large Cap													
ESGU 46435G425	20,920.00	ISHARES:ESG A MSCI USA	—	—	—	—	2,457,219.26	148.9800	3,116,661.60	17,975.65	0.99%	—	—
— —	20,920.00	—	—	—	—	—	2,457,219.26	—	3,116,661.60	17,975.65	0.99%	—	—
Funds - Small Cap													
VTWO 92206C664	2,361.00	VANGUARD RUS 2000 ID ETF	—	—	—	—	193,324.59	99.5200	234,966.72	1,931.76	1.25%	—	—
— —	2,361.00	—	—	—	—	—	193,324.59	—	234,966.72	1,931.76	1.25%	—	—
International Equity													
Funds - International													
VXUS 921909768	3,108.00	VANGUARD TOT I S ETF	—	—	—	—	191,122.42	75.4400	234,467.52	5,534.31	3.18%	—	—
— —	3,108.00	—	—	—	—	—	191,122.42	—	234,467.52	5,534.31	3.18%	—	—
Total Invested	279,734.50	—	AAA	3.59%	—	—	11,065,274.85	—	11,708,531.77	210,922.84	3.18%	3.68%	3.68%

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2025	497786	Check	A.J. Moore Electric Inc	928491	AP Merch	2,339.71
12/09/2025	497787	Check	Acer Service Corporation - Attn: Finance Dept.	929434	AP Merch	5,077.50
12/09/2025	497788	Check	Advanced Commercial Kitchens	930100	AP Merch	1,949.39
12/09/2025	497789	Check	All In One Translation Agency LLC	923652	AP Merch	233.75
12/09/2025	497790	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	45,623.60
12/09/2025	497791	Check	Bad Warrior, Jayme Alan, SR	931536	AP Merch	200.00
12/09/2025	497792	Check	Big Bear, Joseph	931559	AP Merch	150.00
12/09/2025	497793	Check	Bix Produce Company	900477	AP Merch	27,880.34
12/09/2025	497794	Check	Blaine Dance Boosters Inc	931561	AP Merch	125.00
12/09/2025	497795	Check	Block, Dan	920522	AP Merch	97.00
12/09/2025	497796	Check	Blom, Joel	931560	AP Merch	97.00
12/09/2025	497797	Check	Brown's Ice Cream Co	904655	AP Merch	752.76
12/09/2025	497798	Check	Burthay, Stacy	931557	AP Merch	300.00
12/09/2025	497799	Check	Captivate Media + Consulting	929000	AP Merch	2,908.00
12/09/2025	497800	Check	Carlson, Ashleigh	922414	AP Merch	60.00
12/09/2025	497801	Check	Centerpoint Energy	902519	AP Merch	3,474.02
12/09/2025	497802	Check	Charmtech Labs LLC	931553	AP Merch	5,900.00
12/09/2025	497803	Check	City of Burnsville	900673	AP Merch	525.00
12/09/2025	497804	Check	City of Burnsville - Utilities	904226	AP Merch	14,468.96

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2025	497805	Check	City of Eagan - Utilities	901002	AP Merch	5,724.22
12/09/2025	497806	Check	City of Savage - Utilities	909588	AP Merch	5,263.42
12/09/2025	497807	Check	Comcast	926565-1	AP Merch	4,977.97
12/09/2025	497808	Check	Dakota Printing Inc	926840	AP Merch	474.00
12/09/2025	497809	Check	Daniels Sharpsmart Inc	928496-1	AP Merch	2,033.31
12/09/2025	497810	Check	Dant, Elena	930824	AP Merch	175.00
12/09/2025	497811	Check	DASH Sports LLC	930957	AP Merch	495.00
12/09/2025	497812	Check	Dewald, Rina C	920524	AP Merch	60.00
12/09/2025	497813	Check	Dialog One LLC	927732	AP Merch	1,021.50
12/09/2025	497814	Check	Eden Prairie High School	908344-2	AP Merch	177.50
12/09/2025	497815	Check	Edina High School	920467	AP Merch	85.00
12/09/2025	497816	Check	Education Minnesota	928531	AP Merch	69.00
12/09/2025	497817	Check	Fedex	901463	AP Merch	54.38
12/09/2025	497818	Check	Ferguson Enterprises # 1657	908698-1	AP Merch	52.26
12/09/2025	497819	Check	Field Environmental Consulting Inc	926109	AP Merch	456.90
12/09/2025	497820	Check	Ford & Harrison LLP	931097	AP Merch	71.26
12/09/2025	497821	Check	Foundation 191	928202	AP Merch	136.99
12/09/2025	497822	Check	FS.COM INC	931248	AP Merch	1,042.00
12/09/2025	497823	Check	Garrett, Scott	929054	AP Merch	80.00
12/09/2025	497824	Check	Gerber, Joshua	926844	AP Merch	80.00

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2025	497825	Check	Graybar Electric Company Inc	901478-1	AP Merch	249.24
12/09/2025	497826	Check	GreatAmerica Financial Services	929729	AP Merch	621.00
12/09/2025	497827	Check	Guled, Hawa	931394	AP Merch	120.00
12/09/2025	497828	Check	Gustafson, Zachary	927714	AP Merch	80.00
12/09/2025	497829	Check	H&B Specialized Products Inc	901641	AP Merch	790.00
12/09/2025	497830	Check	Hanuschak, Oksana	930258	AP Merch	240.00
12/09/2025	497831	Check	Health Counseling Services LLC	924154-1	AP Merch	80.00
12/09/2025	497832	Check	Heartland Tire, Inc.	930160	AP Merch	268.32
12/09/2025	497833	Check	Hodin, Edward	931562	AP Merch	70.00
12/09/2025	497834	Check	Holicky, Lucas	931556	AP Merch	80.00
12/09/2025	497835	Check	Holiday Stationstores LLC	930483	AP Merch	38.50
12/09/2025	497836	Check	Horizon Equipment LLC	901324	AP Merch	1,268.12
12/09/2025	497837	Check	Hughes, Scott	931132	AP Merch	160.00
12/09/2025	497838	Check	HumeraTech Inc	927703	AP Merch	2,674.50
12/09/2025	497839	Check	Hutsal, Oleksandra	929182	AP Merch	80.00
12/09/2025	497840	Check	Ideal Services Inc	927693	AP Merch	4,940.00
12/09/2025	497841	Check	Imagine Design & Creative Consulting Inc	928876	AP Merch	17,300.00
12/09/2025	497842	Check	Imperial Dade	904186-1	AP Merch	14,942.12
12/09/2025	497843	Check	Infinite Health Collaborative, PA	930472	AP Merch	337.50

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2025	497844	Check	J & D Trophy	904113	AP Merch	88.00
12/09/2025	497845	Check	Jensen, Randy	907850	AP Merch	244.00
12/09/2025	497846	Check	John A Dalsin & Son Inc	905816	AP Merch	2,130.54
12/09/2025	497847	Check	JTM Provisions Co Inc	928622	AP Merch	16,954.00
12/09/2025	497848	Check	Kafka, Kim	931092	AP Merch	216.00
12/09/2025	497849	Check	Kiecker, Dana	927044	AP Merch	136.00
12/09/2025	497850	Check	Knepper, Moira	930853	AP Merch	70.00
12/09/2025	497851	Check	L & M Boiler Systems Inc	924803	AP Merch	734.40
12/09/2025	497852	Check	Laird, Craig	928344	AP Merch	97.00
12/09/2025	497853	Check	Lee, Jennifer Song	931527	AP Merch	140.00
12/09/2025	497854	Check	Link Interpret	929933	AP Merch	1,482.60
12/09/2025	497855	Check	Metro Dining Club	922948	AP Merch	3,290.00
12/09/2025	497856	Check	Midwest Playscapes Inc	922012	AP Merch	4,684.00
12/09/2025	497857	Check	Minneapolis Community & Technical College	920470	AP Merch	3,000.00
12/09/2025	497858	Check	Minnesota Community Education Assoc (MCEA)	903814	AP Merch	2,620.00
12/09/2025	497859	Check	Minnesota Debate Teachers Association	930250	AP Merch	95.00
12/09/2025	497860	Check	Minnesota Energy Resources	903029	AP Merch	4,506.78
12/09/2025	497861	Check	Minnesota Valley Electric Cooperative	907448	AP Merch	20,503.24
12/09/2025	497862	Check	Mission Filtration	931116	AP Merch	54.63
12/09/2025	497863	Check	Mn Percussion Association	909621	AP Merch	1,700.00

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2025	497864	Check	MRI Software LLC	929957	AP Merch	104.00
12/09/2025	497865	Check	MTI Distributing Inc	902544	AP Merch	27.98
12/09/2025	497866	Check	Murtha, William	930927	AP Merch	80.00
12/09/2025	497867	Check	NCPERS Group Life Ins	908769	AP Merch	32.00
12/09/2025	497868	Check	Northern Air Corporation	920320	AP Merch	48,767.00
12/09/2025	497869	Check	Office of MNIT Services	906477	AP Merch	4,046.70
12/09/2025	497870	Check	Patel, Naiya	931520	AP Merch	210.00
12/09/2025	497871	Check	Perez, Melissa M	924879	AP Merch	608.00
12/09/2025	497872	Check	Play Quiz Bowl LLC	925680	AP Merch	100.00
12/09/2025	497873	Check	Precision Signs & Imaging LLC	930404	AP Merch	106.50
12/09/2025	497874	Check	Priester, Mandy	931538	AP Merch	300.00
12/09/2025	497875	Check	Prodger, Karlea	930610	AP Merch	97.00
12/09/2025	497876	Check	Propio LS, LLC	930817	AP Merch	6.45
12/09/2025	497877	Check	RAK Construction Inc	929749	AP Merch	177,812.90
12/09/2025	497878	Check	Red Bear, Zacheriah	930894	AP Merch	300.00
12/09/2025	497879	Check	Rent N Save Portable Services	925729	AP Merch	1,442.40
12/09/2025	497880	Check	Robbinsdale Area Schools	901812	AP Merch	82.50
12/09/2025	497881	Check	Rock Hard Landscape Supply	928528	AP Merch	60.00
12/09/2025	497882	Check	Ryan Mechanical Inc	923241	AP Merch	59,611.83
12/09/2025	497883	Check	Sanders, Iris	931552	AP Merch	140.00

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2025	497884	Check	Schaefer, John	931022	AP Merch	97.00
12/09/2025	497885	Check	Schmit, Jeff	904844	AP Merch	97.00
12/09/2025	497886	Check	School Services Employees Local 284	907382	AP Merch	3,156.56
12/09/2025	497887	Check	Scott County Treasurer	904683	AP Merch	1,638.92
12/09/2025	497888	Check	SFM	923848	AP Merch	52,736.00
12/09/2025	497889	Check	SNA Depository	926552	AP Merch	195.50
12/09/2025	497890	Check	Soto, Nestor David	926857	AP Merch	435.00
12/09/2025	497891	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	12,191.40
12/09/2025	497892	Check	Sunbelt Staffing LLC	930586	AP Merch	22,795.24
12/09/2025	497893	Check	The Hartford	924486	AP Merch	55,367.97
12/09/2025	497894	Check	The Stepping Stones Group LLC	931308	AP Merch	7,725.00
12/09/2025	497895	Check	Thurrow, Bennett	931113	AP Merch	80.00
12/09/2025	497896	Check	Toebe, Catrina	931555	AP Merch	70.00
12/09/2025	497897	Check	Tri-State Bobcat	924444	AP Merch	2,019.83
12/09/2025	497898	Check	Twin City Outdoor Services Inc	929177	AP Merch	8,420.00
12/09/2025	497899	Check	Upper Lakes Foods Inc	929826	AP Merch	112,079.11
12/09/2025	497900	Check	Xcel Energy	902776	AP Merch	14,217.61
12/09/2025	497901	Check	Zepole Restaurant Supply Company	931243	AP Merch	544.66
12/09/2025	497902	Check	Ziegler Inc	904566	AP Merch	8,451.62

Total: \$838,030.91

AP Check Register

AP Run: 20251209 AP — Post Date: 2025-12-09 — AP Run Type: R

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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20251209 AP Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	117	838,030.91
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	117	\$838,030.91

AP Check Register

AP Run: 20251211 APCTP — Post Date: 2025-12-11 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/11/2025	497903	Check	Centerpoint Energy	902519	AP Merch	15,986.03
Total:						\$15,986.03

20251211 APCTP Summary

Type	Count	Amount
Regular	1	15,986.03
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$15,986.03

AP Check Register

AP Run: 20251215 AP — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	497904	Check	Adams, Connor	931564	AP Merch	136.00
12/15/2025	497905	Check	Advanced Commercial Kitchens	930100	AP Merch	1,406.93
12/15/2025	497906	Check	Advanced Imaging Solutions	928551-1	AP Merch	8,276.00
12/15/2025	497907	Check	Alemeny-Jones, Aurea	923909	AP Merch	60.00
12/15/2025	497908	Check	Alpha Video and Audio Inc	900216	AP Merch	346.16
12/15/2025	497909	Check	American Registry for Internet Numbers, Ltd.	931115	AP Merch	275.00
12/15/2025	497910	Check	Anthologie LLC	927800	AP Merch	1,760.00
12/15/2025	497911	Check	Arvig	928649	AP Merch	2,896.76
12/15/2025	497912	Check	Aviben LLC	926262-1	AP Merch	850.27
12/15/2025	497913	Check	Berg, Lucas	930797	AP Merch	97.00
12/15/2025	497914	Check	Bimbo Bakeries USA	902333-1	AP Merch	3,005.31
12/15/2025	497915	Check	Bix Produce Company	900477	AP Merch	12,884.01
12/15/2025	497916	Check	Blaskowski, Peter	922244	AP Merch	55.00
12/15/2025	497917	Check	Buck Hill Inc	909972-2	AP Merch	11,350.40
12/15/2025	497918	Check	Captivate Media + Consulting	929000	AP Merch	2,908.00
12/15/2025	497919	Check	Carrier Corporation	900707-1	AP Merch	3,410.00
12/15/2025	497920	Check	Century College	920528	AP Merch	705.33
12/15/2025	497921	Check	CESO Communications LLC	930130	AP Merch	2,775.00
12/15/2025	497922	Check	CESO HR, LLC	930763	AP Merch	3,850.00
12/15/2025	497923	Check	CESO Transportation LLC	930220	AP Merch	16,177.08

AP Check Register

AP Run: 20251215 AP — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	497924	Check	College Board	900233-3	AP Merch	552.96
12/15/2025	497925	Check	Cub Foods	900645	AP Merch	90.12
12/15/2025	497926	Check	Dakota Outdoors LLC	922059	AP Merch	25,032.50
12/15/2025	497927	Check	Digital Insurance, LLC	929385	AP Merch	6,437.50
12/15/2025	497928	Check	Eagan Forensics Boosters	930048	AP Merch	140.00
12/15/2025	497929	Check	Earl F Andersen	901064-2	AP Merch	287.35
12/15/2025	497930	Check	East Central MN Ed Cable Coop ISD 911	930718	AP Merch	100.00
12/15/2025	497931	Check	Fedex	901463	AP Merch	20.47
12/15/2025	497932	Check	Gateway Music Festivals & Tours Inc	927831	AP Merch	447.59
12/15/2025	497933	Check	Glatfelter Claims Management Inc	930256	AP Merch	18,181.00
12/15/2025	497934	Check	Hammer Sports LLC	930735	AP Merch	85.00
12/15/2025	497935	Check	Herrera, Blanca	501432	AP Merch	129.00
12/15/2025	497936	Check	Horwath, Karl	930387	AP Merch	136.00
12/15/2025	497937	Check	HumeraTech Inc	927703	AP Merch	3,783.38
12/15/2025	497938	Check	Imperial Dade	904186-1	AP Merch	6,314.66
12/15/2025	497939	Check	Ind School Dist 252	922753	AP Merch	310.00
12/15/2025	497940	Check	Innovational Water Solutions, Inc.	930169	AP Merch	3,815.78
12/15/2025	497941	Check	Interstate All Battery Center	928877	AP Merch	18.90
12/15/2025	497942	Check	Jensen, Randy	907850	AP Merch	136.00
12/15/2025	497943	Check	Kaseya US LLC	931358	AP Merch	1,595.32

AP Check Register

AP Run: 20251215 AP — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	497944	Check	Kiecker, Dana	927044	AP Merch	136.00
12/15/2025	497945	Check	Knapp, Lynn	501434	AP Merch	29.00
12/15/2025	497946	Check	Landy, Scott	908976	AP Merch	97.00
12/15/2025	497947	Check	Link Interpret	929933	AP Merch	1,064.80
12/15/2025	497948	Check	Mackin Educational Resources	902196	AP Merch	755.46
12/15/2025	497949	Check	Matheson Tri-gas Inc	927932	AP Merch	299.37
12/15/2025	497950	Check	Mayer Arts Inc	925512	AP Merch	3,948.00
12/15/2025	497951	Check	MEI Total Elevator Solutions	908999-1	AP Merch	796.80
12/15/2025	497952	Check	Midwest Machinery Co	930825	AP Merch	1,167.32
12/15/2025	497953	Check	MN Assoc of Secondary School Principal (MASSP)	908338	AP Merch	810.00
12/15/2025	497954	Check	MN DECA District 2	927788-3	AP Merch	4,230.00
12/15/2025	497955	Check	Mosyle Corporation	931254	AP Merch	2,205.00
12/15/2025	497956	Check	MP Nexlevel LLC	931368	AP Merch	2,975.00
12/15/2025	497957	Check	Napa Auto Parts	903519	AP Merch	30.11
12/15/2025	497958	Check	National Enrollment Partners LLC	931351	AP Merch	1,175.00
12/15/2025	497959	Check	Nena's Design LLC	931373	AP Merch	320.00
12/15/2025	497960	Check	New Richmond High School	930466	AP Merch	25.00
12/15/2025	497961	Check	Newfield, Arielle	931519	AP Merch	70.00
12/15/2025	497962	Check	Novak, Janice S	902467	AP Merch	54.00
12/15/2025	497963	Check	Olive, Matt	931114	AP Merch	97.00

AP Check Register

AP Run: 20251215 AP — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	497964	Check	Open Up Resources	931481	AP Merch	1,200.00
12/15/2025	497965	Check	Overhead Door Company Of The Northland	903695	AP Merch	357.40
12/15/2025	497966	Check	Owatonna Wrestling Association	909636	AP Merch	150.00
12/15/2025	497967	Check	Perez, Melissa M	924879	AP Merch	1,216.00
12/15/2025	497968	Check	Peterson, Scott	930638	AP Merch	97.00
12/15/2025	497969	Check	Pioneer SecureShred	930098	AP Merch	465.00
12/15/2025	497970	Check	Profitable Solutions Fundraising	931179	AP Merch	4,301.00
12/15/2025	497971	Check	QBS LLC	930033	AP Merch	114.00
12/15/2025	497972	Check	RAK Construction Inc	929749	AP Merch	63,264.13
12/15/2025	497973	Check	Romero Zamora, Karla	931279	AP Merch	385.00
12/15/2025	497974	Check	Schiller, Thomas	922306	AP Merch	97.00
12/15/2025	497975	Check	Schmitt & Sons - Contract	909331-2	AP Merch	978,246.96
12/15/2025	497976	Check	Schmitt & Sons Inc	909331	AP Merch	14,934.45
12/15/2025	497977	Check	Second Harvest Heartland	928183	AP Merch	2,554.13
12/15/2025	497978	Check	Siemens Industry Inc	902217	AP Merch	19,978.00
12/15/2025	497979	Check	SNA Depository	926552	AP Merch	124.00
12/15/2025	497980	Check	Sonnenburg, Gary	927027	AP Merch	97.00
12/15/2025	497981	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	4,404.05
12/15/2025	497982	Check	Summit 360	930892	AP Merch	185.55
12/15/2025	497983	Check	Sunbelt Staffing LLC	930586	AP Merch	17,926.24

AP Check Register

AP Run: 20251215 AP — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	497984	Check	The Food Group	928651	AP Merch	2,342.14
12/15/2025	497985	Check	The Stepping Stones Group LLC	931308	AP Merch	8,000.00
12/15/2025	497986	Check	Third Party Integrity Inc	930282	AP Merch	2,500.00
12/15/2025	497987	Check	T-Mobile	929345	AP Merch	4,808.00
12/15/2025	497988	Check	Toay, Gretchen	925679	AP Merch	110.00
12/15/2025	497989	Check	Total Filtration Services Inc	922123-1	AP Merch	182.19
12/15/2025	497990	Check	Transportation Plus, Inc.	906215	AP Merch	1,182.00
12/15/2025	497991	Check	True Mechanical LLC	931322	AP Merch	1,184.00
12/15/2025	497992	Check	Unparalleled Security	931419	AP Merch	1,746.00
12/15/2025	497993	Check	Upper Lakes Foods Inc	929826	AP Merch	49,071.08
12/15/2025	497994	Check	Vestis Services LLC	901365	AP Merch	1,083.87
12/15/2025	497995	Check	Viking Electric Supply Inc	904243	AP Merch	69.36
12/15/2025	497996	Check	Warsame, Muna	501433	AP Merch	129.00
12/15/2025	497997	Check	Washburn Center for Children	931077	AP Merch	52,333.33
12/15/2025	497998	Check	Xcel Energy	902776	AP Merch	39.59
12/15/2025	497999	Check	Xtreme Tree Team Inc	926801	AP Merch	47,900.00
12/15/2025	498000	Check	Youth Frontiers Inc	907737	AP Merch	3,595.00
12/15/2025	498001	Check	Zeyen, Don	922288	AP Merch	136.00
Total:						\$1,447,631.11

AP Check Register

AP Run: 20251215 AP — Post Date: 2025-12-15 — AP Run Type: R

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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20251215 AP Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	98	1,447,631.11
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	98	\$1,447,631.11

AP Check Register

AP Run: 20251215 AP2 — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	498002	Check	SFM	923848	AP Merch	13,923.74
Total:						\$13,923.74

20251215 AP2 Summary

Type	Count	Amount
Regular	1	13,923.74
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$13,923.74

AP Check Register

AP Run: 20251215 AP3 — Post Date: 2025-12-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2025	498003	Check	Education Minnesota	928531	AP Merch	69.00
12/15/2025	498004	Check	Foundation 191	928202	AP Merch	136.99
12/15/2025	498005	Check	School Services Employees Local 284	907382	AP Merch	3,147.52
Total:						\$3,353.51

20251215 AP3 Summary

Type	Count	Amount
Regular	3	3,353.51
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	\$3,353.51

AP Check Register

AP Run: 20251219 AP — Post Date: 2025-12-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/19/2025	498006	Check	US Postmaster USPS	904153-1	AP Merch	1,712.59
Total:						\$1,712.59

20251219 AP Summary

Type	Count	Amount
Regular	1	1,712.59
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$1,712.59

AP Check Register

AP Run: 20251223 AP — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	498007	Check	A.J. Moore Electric Inc	928491	AP Merch	959.56
12/23/2025	498008	Check	Acer Service Corporation - Attn: Finance Dept.	929434	AP Merch	4,368.00
12/23/2025	498009	Check	Advanced Imaging Solutions	928551-1	AP Merch	8,276.00
12/23/2025	498010	Check	Ahmed, Hesham	930002	AP Merch	120.00
12/23/2025	498011	Check	Alemenyo-Jones, Aurea	923909	AP Merch	120.00
12/23/2025	498012	Check	All Strings Attached, Inc	930543	AP Merch	331.88
12/23/2025	498013	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	61,380.00
12/23/2025	498014	Check	Arvig	928649	AP Merch	2,500.00
12/23/2025	498015	Check	Bad Warrior, Kyler Jaymes	931537	AP Merch	250.00
12/23/2025	498016	Check	Bear, Wakinyala	931569	AP Merch	250.00
12/23/2025	498017	Check	BerganKDV Ltd	930820	AP Merch	6,000.00
12/23/2025	498018	Check	Big Ideas, Inc.	930955	AP Merch	1,324.00
12/23/2025	498019	Check	Bix Produce Company	900477	AP Merch	13,245.43
12/23/2025	498020	Check	Burnsville Ice Center	900435	AP Merch	3,604.00
12/23/2025	498021	Check	Carney, Paul	931572	AP Merch	105.00
12/23/2025	498022	Check	Centerpoint Energy	902519	AP Merch	33,342.99
12/23/2025	498023	Check	City of Burnsville	900673	AP Merch	875.00
12/23/2025	498024	Check	Dakota Electric Association	900809	AP Merch	78,031.16
12/23/2025	498025	Check	Dant, Elena	930824	AP Merch	1,000.00
12/23/2025	498026	Check	Deere & Company	928864	AP Merch	9,734.83

AP Check Register

AP Run: 20251223 AP — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	498027	Check	Dewald, Rina C	920524	AP Merch	660.00
12/23/2025	498028	Check	Dialog One LLC	927732	AP Merch	5,895.00
12/23/2025	498029	Check	Ehlers	920802-1	AP Merch	4,431.25
12/23/2025	498030	Check	Electro Watchman Inc	901078	AP Merch	358.57
12/23/2025	498031	Check	FS.COM INC	931248	AP Merch	88.20
12/23/2025	498032	Check	Garrido Santander, Hugo	931497	AP Merch	70.00
12/23/2025	498033	Check	Gateway Music Festivals & Tours Inc	927831	AP Merch	400.00
12/23/2025	498034	Check	Graybar Electric Company Inc	901478-1	AP Merch	77.94
12/23/2025	498035	Check	GreatAmerica Financial Services	929729	AP Merch	621.00
12/23/2025	498036	Check	Hanson, Michael	930828	AP Merch	170.00
12/23/2025	498037	Check	Heinemann Educational Books	901436-2	AP Merch	856.80
12/23/2025	498038	Check	Henry, Robert, Jr	931570	AP Merch	200.00
12/23/2025	498039	Check	House of Print	920347	AP Merch	2,178.68
12/23/2025	498040	Check	Hyvee	929410	AP Merch	591.12
12/23/2025	498041	Check	Ideal Services Inc	927693	AP Merch	4,403.25
12/23/2025	498042	Check	Imperial Dade	904186-1	AP Merch	21,720.59
12/23/2025	498043	Check	Ind School Dist 318	901820-1	AP Merch	150.00
12/23/2025	498044	Check	J & D Trophy	904113	AP Merch	100.00
12/23/2025	498045	Check	Jacobson, Trenton	931568	AP Merch	250.00
12/23/2025	498046	Check	Jasso, Severa E	922010	AP Merch	60.00

AP Check Register

AP Run: 20251223 AP — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	498047	Check	Jensen, Randy	907850	AP Merch	134.00
12/23/2025	498048	Check	Johnson, Kelby	931357	AP Merch	170.00
12/23/2025	498049	Check	Kafka, Kim	931092	AP Merch	98.40
12/23/2025	498050	Check	Kennedy and Graven Chartered	908356	AP Merch	2,040.50
12/23/2025	498051	Check	Kiecker, Dana	927044	AP Merch	121.00
12/23/2025	498052	Check	L & M Boiler Systems Inc	924803	AP Merch	4,080.49
12/23/2025	498053	Check	Leuer, John	931533	AP Merch	70.00
12/23/2025	498054	Check	Link Interpret	929933	AP Merch	1,442.00
12/23/2025	498055	Check	Markee, Tim	927414	AP Merch	70.00
12/23/2025	498056	Check	Marshall, James	908647	AP Merch	288.00
12/23/2025	498057	Check	Mcgraw Hill LLC	906563-1	AP Merch	2,325.06
12/23/2025	498058	Check	Merry, Vanessa	929912	AP Merch	795.00
12/23/2025	498059	Check	Midwest Playground Contractors Inc	925369	AP Merch	1,200.00
12/23/2025	498060	Check	Minneapolis American Indian Center	931513	AP Merch	500.00
12/23/2025	498061	Check	Mission Filtration	931116	AP Merch	815.74
12/23/2025	498062	Check	MN Dept of Labor and Industry	907914-2	AP Merch	1,550.00
12/23/2025	498063	Check	MN Elementary School Principals Assoc (MESPA)	902538	AP Merch	500.00
12/23/2025	498064	Check	MN High School Quiz Bowl Inc (MNHSQB)	904483-2	AP Merch	540.00
12/23/2025	498065	Check	Muska Electric Co	931233	AP Merch	4,971.85

AP Check Register

AP Run: 20251223 AP — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	498066	Check	Napa Auto Parts	903519	AP Merch	412.79
12/23/2025	498067	Check	Office of The Secretary of State	926894	AP Merch	120.00
12/23/2025	498068	Check	O'Neill, Sean	931120	AP Merch	105.00
12/23/2025	498069	Check	Perez, Melissa M	924879	AP Merch	1,900.00
12/23/2025	498070	Check	Precision Driving Center	926466	AP Merch	277.00
12/23/2025	498071	Check	RAK Construction Inc	929749	AP Merch	36,844.09
12/23/2025	498072	Check	Raspberry, Jamel	931341	AP Merch	162.00
12/23/2025	498073	Check	Red Wing Business Advantage Account	921851-1	AP Merch	650.13
12/23/2025	498074	Check	Regents of The University of Minnesota	908798-12	AP Merch	150.00
12/23/2025	498075	Check	Rotary Club of Burnsville	903691	AP Merch	250.00
12/23/2025	498076	Check	Safeway Driving School	926796	AP Merch	10,560.00
12/23/2025	498077	Check	Second Harvest Heartland	928183	AP Merch	1,726.17
12/23/2025	498078	Check	Simpsonian LLC	929446	AP Merch	1,000.00
12/23/2025	498079	Check	Skyward Inc	929759	AP Merch	750.00
12/23/2025	498080	Check	SMSC	931502	AP Merch	740.00
12/23/2025	498081	Check	Snap in the Box	931340	AP Merch	950.00
12/23/2025	498082	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	8,187.12
12/23/2025	498083	Check	Steincross, Susan	931550	AP Merch	250.00
12/23/2025	498084	Check	Stiers, Erin	930743	AP Merch	84.00
12/23/2025	498085	Check	Struzyk, Todd	931046	AP Merch	67.00

AP Check Register

AP Run: 20251223 AP — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	498086	Check	Sunbelt Staffing LLC	930586	AP Merch	15,494.25
12/23/2025	498087	Check	Sysco Western Minnesota, Inc	931067	AP Merch	3,133.14
12/23/2025	498088	Check	The Formidable Genealogist, LLC	930975	AP Merch	20.00
12/23/2025	498089	Check	True Mechanical LLC	931322	AP Merch	2,094.41
12/23/2025	498090	Check	Tschida, Brian	930309	AP Merch	84.00
12/23/2025	498091	Check	Tyler Technologies Inc	926380	AP Merch	8,417.28
12/23/2025	498092	Check	Uline	902901	AP Merch	95.80
12/23/2025	498093	Check	University of Minnesota-Tuition Third Party Billing	908595	AP Merch	2,914.50
12/23/2025	498094	Check	Unparalleled Security	931419	AP Merch	873.00
12/23/2025	498095	Check	Upper Lakes Foods Inc	929826	AP Merch	79,508.41
12/23/2025	498096	Check	Waukau, Paula	931567	AP Merch	300.00
12/23/2025	498097	Check	Wenzel Plumbing-Heating-Cooling	904563	AP Merch	1,545.00
12/23/2025	498098	Check	Whelens, Betty	931566	AP Merch	350.00
12/23/2025	498099	Check	WL Hall Co	929359	AP Merch	1,861.25
Total:						\$472,688.63

AP Check Register

AP Run: 20251223 AP — Post Date: 2025-12-23 — AP Run Type: R

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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20251223 AP Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	93	472,688.63
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	93	\$472,688.63

AP Check Register

AP Run: 20251231 Voids — Post Date: 2025-12-31 — AP Run Type: V

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/31/2025	497874	Check	Priester, Mandy	931538	AP Merch	-300.00
Total:						-\$300.00

20251231 Voids Summary

Type	Count	Amount
Regular	1	-300.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	-\$300.00

AP Check Register

AP Run: 20260131 Voids — Post Date: 2026-01-31 — AP Run Type: V

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
01/31/2026	497924	Check	College Board	900233-3	AP Merch	-552.96
01/31/2026	497999	Check	Xtreme Tree Team Inc	926801	AP Merch	-47,900.00
Total:						-\$48,452.96

20260131 Voids Summary

Type	Count	Amount
Regular	2	-48,452.96
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	-\$48,452.96

AP Check Register

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Fund	Total
01 - General	1,328,887.15
02 - Food Service	349,551.61
03 - Transportation	1,002,841.32
04 - Community Service	55,936.50
16 - Facility Rental	83.39
22 - Internal Service - Health Insurance	1,175.00
50 - Student Activity Fund	6,098.59
	\$2,744,573.56

AP Check Register

AP Run: 20251203 VACH — Post Date: 2025-12-03 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/03/2025	9000008305	ACH	Association Of Clerical Employees	904895	AP Merch	296.00
12/03/2025	9000008306	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	873.00
12/03/2025	9000008307	ACH	Burnsville Cultural Family Liaison Association	931510	AP Merch	458.70
12/03/2025	9000008308	ACH	Carlson, Gerri	929243	AP Merch	896.35
12/03/2025	9000008309	ACH	CST MN	929862	AP Merch	25,000.00
12/03/2025	9000008310	ACH	Ecolab	908846-2	AP Merch	3,657.68
12/03/2025	9000008311	ACH	FaxSIPit Services Inc.	930948	AP Merch	238.00
12/03/2025	9000008312	ACH	Ingram, Nicoya	931525	AP Merch	2,000.00
12/03/2025	9000008313	ACH	Johnson Controls Fire Protection LP	903587	AP Merch	4,210.11
12/03/2025	9000008314	ACH	Richert Speech Therapy LLC	931202	AP Merch	1,236.25
Total:						\$38,866.09

20251203 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	10	38,866.09
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	10	\$38,866.09

AP Check Register

AP Run: 20251204 EACH — Post Date: 2025-12-04 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2025	9000008315	ACH	Accola, Joanna	021622	AP Merch	1.26
12/04/2025	9000008316	ACH	Anderson, Bjorn Rs	015982	AP Merch	18.06
12/04/2025	9000008317	ACH	Bad Warrior, Marlene	021705	AP Merch	108.22
12/04/2025	9000008318	ACH	Broge, Dawndra S	020951	AP Merch	59.67
12/04/2025	9000008319	ACH	Coleman, Colleen M	013413	AP Merch	20.86
12/04/2025	9000008320	ACH	Dale, Maricela	018971	AP Merch	32.48
12/04/2025	9000008321	ACH	DeJong, Lindsay L	021394	AP Merch	10.57
12/04/2025	9000008322	ACH	Delgado, Yanira M	021115	AP Merch	8.40
12/04/2025	9000008323	ACH	DuPont, Jorae E	021790	AP Merch	95.00
12/04/2025	9000008324	ACH	Evans-Vorhies, Maryann C	020240	AP Merch	2,052.00
12/04/2025	9000008325	ACH	Harrold, Stacey L	011361	AP Merch	1,664.00
12/04/2025	9000008326	ACH	Henderson, Sean M	017644	AP Merch	65.38
12/04/2025	9000008327	ACH	Kerber, Stephanie J	020104	AP Merch	5.46
12/04/2025	9000008328	ACH	Lake, David	017436	AP Merch	194.60
12/04/2025	9000008329	ACH	McDowell, Morgan	018635	AP Merch	7.98
12/04/2025	9000008330	ACH	O'Laughlin, John M	020956	AP Merch	57.19
12/04/2025	9000008331	ACH	Olson, Ariel R	020377	AP Merch	6.72
12/04/2025	9000008332	ACH	Olson, Kristine	021808	AP Merch	95.00
12/04/2025	9000008333	ACH	Pearson, Genevieve L	019994	AP Merch	130.27
12/04/2025	9000008334	ACH	Potter-Merriman, Carolyn	019092	AP Merch	39.14

AP Check Register

AP Run: 20251204 EACH — Post Date: 2025-12-04 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2025	9000008335	ACH	Quamme, David R	018005	AP Merch	66.78
12/04/2025	9000008336	ACH	Riggs, Jeanine L	015803	AP Merch	37.94
12/04/2025	9000008337	ACH	Robran, Kimberly J	020836	AP Merch	1,000.00
12/04/2025	9000008338	ACH	Salmela, Kathryn	018090	AP Merch	167.02
12/04/2025	9000008339	ACH	Schmitz, Emily A	021086	AP Merch	63.28
12/04/2025	9000008340	ACH	Tarnofsky, John J	020438	AP Merch	32.41
12/04/2025	9000008341	ACH	Thomas, John S	020221	AP Merch	85.01
12/04/2025	9000008342	ACH	Voigt, Pamela M	017183	AP Merch	94.08
12/04/2025	9000008343	ACH	Wolke, Drew D	020232	AP Merch	39.20
12/04/2025	9000008344	ACH	Zavala, Melissa I	021134	AP Merch	11.55
Total:						\$6,269.53

20251204 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	30	6,269.53
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	30	\$6,269.53

AP Check Register

AP Run: 20251205 VACH — Post Date: 2025-12-05 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/05/2025	9000008345	ACH	Goswami, Alpa	929031	AP Merch	298.00
12/05/2025	9000008346	ACH	Johnson Controls Fire Protection LP	903587	AP Merch	1,671.40
12/05/2025	9000008347	ACH	Normandale Community College	902136	AP Merch	21,257.14
Total:						\$23,226.54

20251205 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	3	23,226.54
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	\$23,226.54

AP Check Register

AP Run: 20251205 VACH 2 — Post Date: 2025-12-05 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/05/2025	9000008348	ACH	Kelly Services Inc	927633	AP Merch	137,938.22
Total:						\$137,938.22

20251205 VACH 2 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	1	137,938.22
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$137,938.22

AP Check Register

AP Run: 20251211 VACH — Post Date: 2025-12-11 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/11/2025	9000008349	ACH	CST MN	929862	AP Merch	52,290.59
12/11/2025	9000008350	ACH	IXL Learning Inc	923420	AP Merch	28,156.25
12/11/2025	9000008351	ACH	Kelly Services Inc	927633	AP Merch	63,047.28
12/11/2025	9000008352	ACH	Latin Folkcraft	931182	AP Merch	612.50
12/11/2025	9000008353	ACH	Richert Speech Therapy LLC	931202	AP Merch	920.00
12/11/2025	9000008354	ACH	Solutran, LLC	928660	AP Merch	2,567.38
12/11/2025	9000008355	ACH	Teamworks International Inc	924234	AP Merch	875.00
Total:						\$148,469.00

20251211 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	7	148,469.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	7	\$148,469.00

AP Check Register

AP Run: 20251211 EACH — Post Date: 2025-12-11 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/11/2025	9000008356	ACH	Albersheim-Carter, Marcina	018646	AP Merch	31.08
12/11/2025	9000008357	ACH	Anderson, Jennifer E	021736	AP Merch	108.29
12/11/2025	9000008358	ACH	Anderson, Rachel L	021495	AP Merch	215.04
12/11/2025	9000008359	ACH	Burns, Pollyanna M	010851	AP Merch	12.32
12/11/2025	9000008360	ACH	Cloutier, Dana	016633	AP Merch	68.67
12/11/2025	9000008361	ACH	Contreras, Kodi C	018537	AP Merch	55.37
12/11/2025	9000008362	ACH	Discher, Tracy L	016311	AP Merch	48.23
12/11/2025	9000008363	ACH	Engel, Julia H	021567	AP Merch	17.08
12/11/2025	9000008364	ACH	Erbes, Sarah L	017283	AP Merch	114.66
12/11/2025	9000008365	ACH	Flesche, Jennifer B	021549	AP Merch	152.88
12/11/2025	9000008366	ACH	Hagen, Aimee E	016614	AP Merch	22.68
12/11/2025	9000008367	ACH	Harper, Shonita L	021076	AP Merch	26.74
12/11/2025	9000008368	ACH	Harris, Whitney M	021124	AP Merch	278.95
12/11/2025	9000008369	ACH	Harrold, Stacey L	011361	AP Merch	61.88
12/11/2025	9000008370	ACH	Harsted, Tiffany K	021413	AP Merch	179.27
12/11/2025	9000008371	ACH	Henderson, Sean M	017644	AP Merch	47.39
12/11/2025	9000008372	ACH	Howe, Jaimie K	020412	AP Merch	16.38
12/11/2025	9000008373	ACH	Janey, Karen A	021241	AP Merch	17.99
12/11/2025	9000008374	ACH	Kennedy, Jennifer K	013375	AP Merch	28.28
12/11/2025	9000008375	ACH	Kirchner, Amy	014600	AP Merch	28.07

AP Check Register

AP Run: 20251211 EACH — Post Date: 2025-12-11 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/11/2025	9000008376	ACH	Kleiner, Kevin T	020910	AP Merch	88.34
12/11/2025	9000008377	ACH	Kolstad, Michele M	007847	AP Merch	8.82
12/11/2025	9000008378	ACH	Lorincz, Kristen L	018602	AP Merch	39.27
12/11/2025	9000008379	ACH	Meyer, Tanya L	012306	AP Merch	38.22
12/11/2025	9000008380	ACH	Moryn, Jessica	021578	AP Merch	451.13
12/11/2025	9000008381	ACH	Nelson, Katherine J	018844	AP Merch	81.34
12/11/2025	9000008382	ACH	Ness, Katie L	018356	AP Merch	92.82
12/11/2025	9000008383	ACH	Niesen, Elizabeth A	015962	AP Merch	42.00
12/11/2025	9000008384	ACH	Nordeen, Denise M	020415	AP Merch	72.10
12/11/2025	9000008385	ACH	O'Brien, Daniel N	020522	AP Merch	30.10
12/11/2025	9000008386	ACH	Petersen, Holly M	018849	AP Merch	30.24
12/11/2025	9000008387	ACH	Rischer, Bryeny B	013693	AP Merch	48.86
12/11/2025	9000008388	ACH	Robran, Kimberly J	020836	AP Merch	85.05
12/11/2025	9000008389	ACH	Roehl, Peter A	018624	AP Merch	67.06
12/11/2025	9000008390	ACH	Roeske, Melissa L	014609	AP Merch	53.62
12/11/2025	9000008391	ACH	Schmitz, Emily A	021086	AP Merch	34.22
12/11/2025	9000008392	ACH	Smith, Brittney M	019790	AP Merch	30.87
12/11/2025	9000008393	ACH	Wakal, Kimberly B	020416	AP Merch	36.96
12/11/2025	9000008394	ACH	Warmka, Cheri R	007858	AP Merch	34.09
12/11/2025	9000008395	ACH	Wesley, Janet M	018000	AP Merch	10.50

AP Check Register

AP Run: 20251211 EACH — Post Date: 2025-12-11 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/11/2025	9000008396	ACH	Yeliseyeva, Lucy P	021644	AP Merch	12.39
12/11/2025	9000008397	ACH	Zondag-Hamer, Kimberly	014127	AP Merch	81.76
12/11/2025	9000008398	ACH	Zyskowski, Karly M	021041	AP Merch	121.80
Total:						\$3,122.81

20251211 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	43	3,122.81
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	43	\$3,122.81

AP Check Register

AP Run: 20251223 VACH — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	9000008399	ACH	Anderson, Jennifer E	021736	AP Merch	237.72
12/23/2025	9000008400	ACH	Baig, Samaa S	021321	AP Merch	19.67
12/23/2025	9000008401	ACH	Bellmont, Chris	014183	AP Merch	200.00
12/23/2025	9000008402	ACH	Buck, Rebecca L	017742	AP Merch	13.37
12/23/2025	9000008403	ACH	Carlson, Lisa M	019192	AP Merch	20.00
12/23/2025	9000008404	ACH	Coddington, Bronwyn M	021393	AP Merch	58.24
12/23/2025	9000008405	ACH	Daniels, Latanya R	021700	AP Merch	500.00
12/23/2025	9000008406	ACH	Dehne, Tyler	020322	AP Merch	200.00
12/23/2025	9000008407	ACH	DeMain, Julia A	021640	AP Merch	10.78
12/23/2025	9000008408	ACH	Funston, Kathy L	017175	AP Merch	96.04
12/23/2025	9000008409	ACH	Gorton, Rachel	016735	AP Merch	200.00
12/23/2025	9000008410	ACH	Kleeberger, Alexis S	021235	AP Merch	30.45
12/23/2025	9000008411	ACH	Kleiner, Kevin T	020910	AP Merch	539.15
12/23/2025	9000008412	ACH	Middendorf, Jennifer L	019196	AP Merch	187.39
12/23/2025	9000008413	ACH	Molina, Luis A	019905	AP Merch	14.70
12/23/2025	9000008414	ACH	Nelson, Katie L	015010	AP Merch	80.92
12/23/2025	9000008415	ACH	Niemiec, Alicia	013692	AP Merch	123.20
12/23/2025	9000008416	ACH	Retzlaff, Billie Jean	020995	AP Merch	52.92
12/23/2025	9000008417	ACH	Schut, Jennie A	021071	AP Merch	95.97
12/23/2025	9000008418	ACH	Sellars, Jason A	019217	AP Merch	52.95

AP Check Register

AP Run: 20251223 VACH — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	9000008419	ACH	Simmons, Sean D	017795	AP Merch	63.07
12/23/2025	9000008420	ACH	Sovine, Stacey	017487	AP Merch	200.00
12/23/2025	9000008421	ACH	Stegbauer, Amethyst R	020228	AP Merch	177.66
12/23/2025	9000008422	ACH	Sweeney, Michael J	016376	AP Merch	100.38
12/23/2025	9000008423	ACH	Tinklenberg, Aaron D	017462	AP Merch	200.00
12/23/2025	9000008424	ACH	Troldahl, Monica L	020519	AP Merch	5.88
12/23/2025	9000008425	ACH	Vodnick, Sarah A	016023	AP Merch	15.96
Total:						\$3,496.42

20251223 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	27	3,496.42
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	27	\$3,496.42

AP Check Register

AP Run: 20251223 VACH2 — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	9000008426	ACH	Association Of Clerical Employees	904895	AP Merch	320.00
12/23/2025	9000008427	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	873.00
12/23/2025	9000008428	ACH	Burnsville Cultural Family Liaison Association	931510	AP Merch	458.70
12/23/2025	9000008429	ACH	Casperson, Julie	928973	AP Merch	437.50
12/23/2025	9000008430	ACH	ClearGov Inc	931401	AP Merch	11,700.00
12/23/2025	9000008431	ACH	Concord Theatricals Corp	931571	AP Merch	5,469.20
12/23/2025	9000008432	ACH	FaxSIPit Services Inc.	930948	AP Merch	238.00
12/23/2025	9000008433	ACH	Johnson Controls Fire Protection LP	903587	AP Merch	586.25
12/23/2025	9000008434	ACH	Kelly Services Inc	927633	AP Merch	111,866.80
12/23/2025	9000008435	ACH	Multilingual Word Inc	922324	AP Merch	3,482.50
12/23/2025	9000008436	ACH	OMTech	931509	AP Merch	4,559.99
12/23/2025	9000008437	ACH	Richert Speech Therapy LLC	931202	AP Merch	1,380.00
Total:						\$141,371.94

20251223 VACH2 Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	12	141,371.94
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	12	\$141,371.94

AP Check Register

Fund	Total
01 - General	413,604.69
02 - Food Service	4,257.19
03 - Transportation	77,290.59
04 - Community Service	5,040.70
22 - Internal Service - Health Insurance	2,567.38
	<hr/>
	\$502,760.55

AP Check Register

AP Run: 20251204 CB — Post Date: 2025-12-04 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2025	6000002409		Advanced Imaging Solutions	928551	AP Merch	8,868.55
12/04/2025	6000002410		Center For The Collaborative Classroom	924466-1	AP Merch	432.00
12/04/2025	6000002411		Cornerstone Copy Center	900502	AP Merch	13,312.92
12/04/2025	6000002412		Dicks Sanitation Service Inc	900641	AP Merch	13,411.52
12/04/2025	6000002413		ECM Publishers Inc	909272	AP Merch	415.80
12/04/2025	6000002414		Grainger	904387-1	AP Merch	2,799.20
12/04/2025	6000002415		Meca Sportswear	924921	AP Merch	2,202.00
12/04/2025	6000002416		Professional Wireless Communications	924681	AP Merch	578.87
12/04/2025	6000002417		Schmitt Music	903532	AP Merch	638.05
12/04/2025	6000002418		Scholastic Inc	903196-6	AP Merch	3,474.76
12/04/2025	6000002419		Swank Motion Pictures Inc	926978	AP Merch	578.00
12/04/2025	6000002420		Trio Supply	903802	AP Merch	8,907.57
Total:						\$55,619.24

20251204 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	12	55,619.24
Total:	12	\$55,619.24

AP Check Register

100

AP Run: 20251212 CB — Post Date: 2025-12-12 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/12/2025	6000002421		Barnes & Noble Inc	900386	AP Merch	1,292.20
12/12/2025	6000002422		Bester Bros Transfer & Storage Co	904400	AP Merch	4,350.00
12/12/2025	6000002423		BSN Sports Inc	903299-1	AP Merch	4,898.88
12/12/2025	6000002424		CDW Government Inc	920289-1	AP Merch	25,384.72
12/12/2025	6000002425		Grainger	904387-1	AP Merch	1,825.38
12/12/2025	6000002426		Horizon Commercial Pool Supply	904818	AP Merch	986.95
12/12/2025	6000002427		Kelleher Helmrich and Associates Inc	908955	AP Merch	523.25
12/12/2025	6000002428		Kully Supply Inc	901434	AP Merch	703.88
12/12/2025	6000002429		Per Mar Security Services	930354	AP Merch	160.00
12/12/2025	6000002430		Trio Supply	903802	AP Merch	4,304.54
Total:						\$44,429.80

20251212 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	10	44,429.80
Total:	10	\$44,429.80

AP Check Register

AP Run: 20251223 CB — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	6000002431		Aramark Refreshment Services	900428	AP Merch	129.34
12/23/2025	6000002432		Bio Corporation	921117	AP Merch	1,015.67
12/23/2025	6000002433		BSN Sports Inc	903299-1	AP Merch	631.48
12/23/2025	6000002434		CDW Government Inc	920289-1	AP Merch	94,110.34
12/23/2025	6000002435		Deca Inc.	927788	AP Merch	13.00
12/23/2025	6000002436		ECM Publishers Inc	909272	AP Merch	178.20
12/23/2025	6000002437		General Parts LLC	901541-1	AP Merch	820.24
12/23/2025	6000002438		Grainger	904387-1	AP Merch	6,835.61
12/23/2025	6000002439		Groth Music Company	900575	AP Merch	76.40
12/23/2025	6000002440		Horizon Commercial Pool Supply	904818	AP Merch	1,816.89
12/23/2025	6000002441		Meca Sportswear	924921	AP Merch	160.50
12/23/2025	6000002442		Per Mar Security Services	930354	AP Merch	360.00
12/23/2025	6000002443		Schmitt Music	903532	AP Merch	706.24
12/23/2025	6000002444		School Health Supply Co Inc	903537	AP Merch	3,550.20
12/23/2025	6000002445		Sherwin-Williams	903745-2	AP Merch	29.89
12/23/2025	6000002446		Trane US Inc	904045	AP Merch	1,121.00

AP Check Register

AP Run: 20251223 CB — Post Date: 2025-12-23 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/23/2025	6000002447		Trio Supply	903802	AP Merch	8,465.99
Total:						\$120,020.99

20251223 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	17	120,020.99
Total:	17	\$120,020.99

AP Check Register

103

Fund	Total
01 - General	179,541.98
02 - Food Service	21,925.06
04 - Community Service	17,725.07
16 - Facility Rental	877.92
	\$220,070.03

Monthly Void/Wire Report

104

AP Run: 20251215 Wires PR — Post Date: 2025-12-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/15/2025	8000001445	Wire Transfer	Aviben-EBC	178,310.06
12/15/2025	8000001446	Wire Transfer	Commissioner Of Revenue	134,578.28
12/15/2025	8000001447	Wire Transfer	Internal Revenue Service	795,072.77
12/15/2025	8000001448	Wire Transfer	ISD 191 Flex Account	48,209.58
12/15/2025	8000001449	Wire Transfer	ISD 191 Self Insurance Account	1,134,235.83
12/15/2025	8000001450	Wire Transfer	MN Child Support	1,764.79
12/15/2025	8000001451	Wire Transfer	MN Dept of Revenue	553.51
12/15/2025	8000001452	Wire Transfer	Mn Teachers Retirement Assoc	485,831.66
12/15/2025	8000001453	Wire Transfer	PERA	118,938.36
12/15/2025	8000001454	Wire Transfer	Teachers Federal Credit Union	36,372.76
Total:				\$2,933,867.60

20251215 Wires PR Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,933,867.60
Epayables:	0	0.00
Total:	10	\$2,933,867.60

Monthly Void/Wire Report

105

AP Run: 20251230 Wires PR — Post Date: 2025-12-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/30/2025	8000001458	Wire Transfer	Aviben-EBC	177,367.83
12/30/2025	8000001459	Wire Transfer	Commissioner Of Revenue	134,883.87
12/30/2025	8000001460	Wire Transfer	Internal Revenue Service	795,844.85
12/30/2025	8000001461	Wire Transfer	ISD 191 Flex Account	47,756.57
12/30/2025	8000001462	Wire Transfer	ISD 191 Self Insurance Account	1,139,089.82
12/30/2025	8000001463	Wire Transfer	MN Child Support	2,435.10
12/30/2025	8000001464	Wire Transfer	MN Dept of Revenue	2,207.35
12/30/2025	8000001465	Wire Transfer	Mn Teachers Retirement Assoc	488,404.92
12/30/2025	8000001466	Wire Transfer	PERA	118,394.10
12/30/2025	8000001467	Wire Transfer	Teachers Federal Credit Union	36,372.76
Total:				\$2,942,757.17

20251230 Wires PR Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,942,757.17
Epayables:	0	0.00
Total:	10	\$2,942,757.17

Monthly Void/Wire Report

106

AP Run: 20251231 Wires 20 S.Ins — Post Date: 2025-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2025	257	Wire Transfer	Blue Cross Blue Shield Of MN	1,690,912.46
12/31/2025	258	Wire Transfer	HealthEquity Inc	133,610.33
12/31/2025	259	Wire Transfer	UMR, Inc	29,684.14
Total:				\$1,854,206.93

20251231 Wires 20 S.Ins Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	3	1,854,206.93
Epayables:	0	0.00
Total:	3	\$1,854,206.93

Monthly Void/Wire Report

107

AP Run: 20251231 Wires 8 Flex — Post Date: 2025-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2025	90	Wire Transfer	HealthEquity Inc	65,557.26
Total:				\$65,557.26

20251231 Wires 8 Flex Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	65,557.26
Epayables:	0	0.00
Total:	1	\$65,557.26

Monthly Void/Wire Report

108

AP Run: 20251231 Wires Main — Post Date: 2025-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2025	8000001468	Wire Transfer	Delta Dental Plan Of Minnesota	81,427.10
12/31/2025	8000001469	Wire Transfer	FP Mailing Solutions	100.00
12/31/2025	8000001470	Wire Transfer	GreatAmerica Postage	5,000.00
12/31/2025	8000001471	Wire Transfer	MN Dept of Revenue-Sales Tax	228.00
Total:				\$86,755.10

20251231 Wires Main Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	4	86,755.10
Epayables:	0	0.00
Total:	4	\$86,755.10

Monthly Void/Wire Report

109

AP Run: 20251231 Wires 25 OPEB — Post Date: 2025-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2025	1	Wire Transfer	ISD 191 MnTrust 2009 OPEB Trust 301	729,611.00
Total:				\$729,611.00

20251231 Wires 25 OPEB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	729,611.00
Epayables:	0	0.00
Total:	1	\$729,611.00

Monthly Void/Wire Report

110

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - General	5,608,808.67
02 - Food Service	112,611.12
04 - Community Service	217,747.79
16 - Facility Rental	8,342.45
20 - Internal Service - Dental	81,427.10
22 - Internal Service - Health Insurance	1,854,206.93
25 - OPEB Revocable Trust	729,611.00
	\$8,612,755.06

4. Accept the Budget Analysis

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.4
February 26, 2026**

To: Board of Education
Dr. Latanya Daniels, Superintendent

From: Tyler Dehne, Director of Finance

Date: February 16, 2026

Re: Budget Analysis for the Month Ending December 31, 2025

Recommendation: That the Board accepts the Budget Analysis for the month ending December 31, 2025.

The December Budget Reports are presented for Board information and review. The reports indicate the following:

	Year-to-Date Revenue	% of Adopted Budget	Year-to-Date Expenditures	% of Adopted Budget
All Funds	\$ 80,312,455	36.10%	\$ 90,683,670	39.32%
General Fund	\$ 52,836,649	32.54%	\$ 67,485,411	39.83%

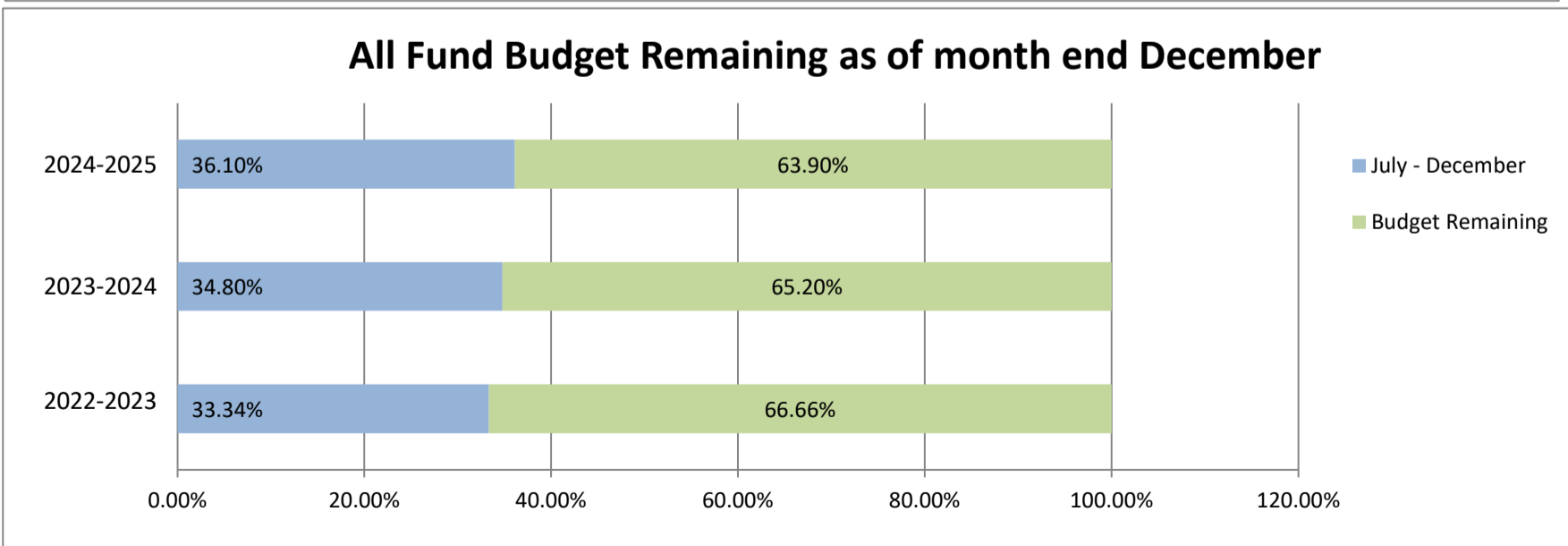
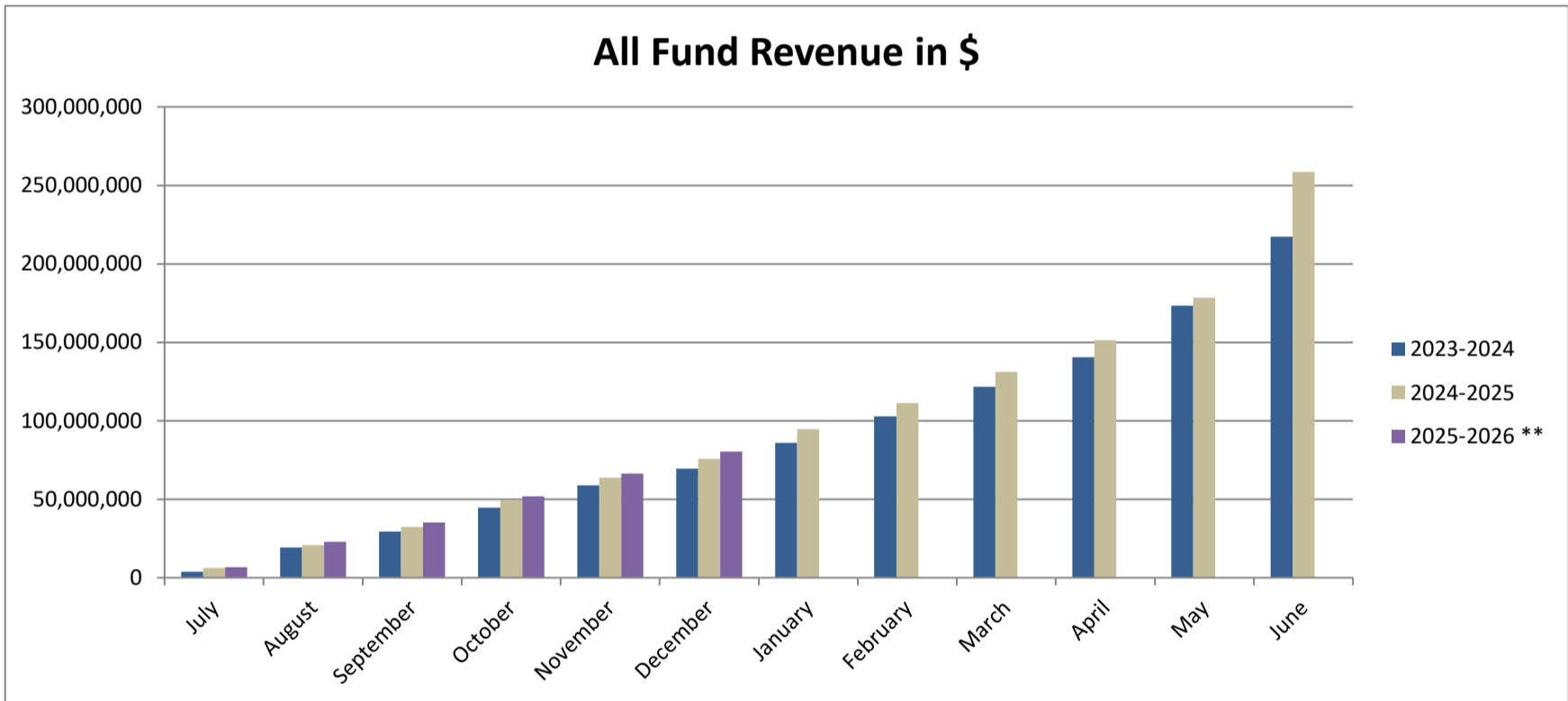
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to date. Additional detail is available upon request.

**REVENUE COMPARISON
ALL FUNDS**

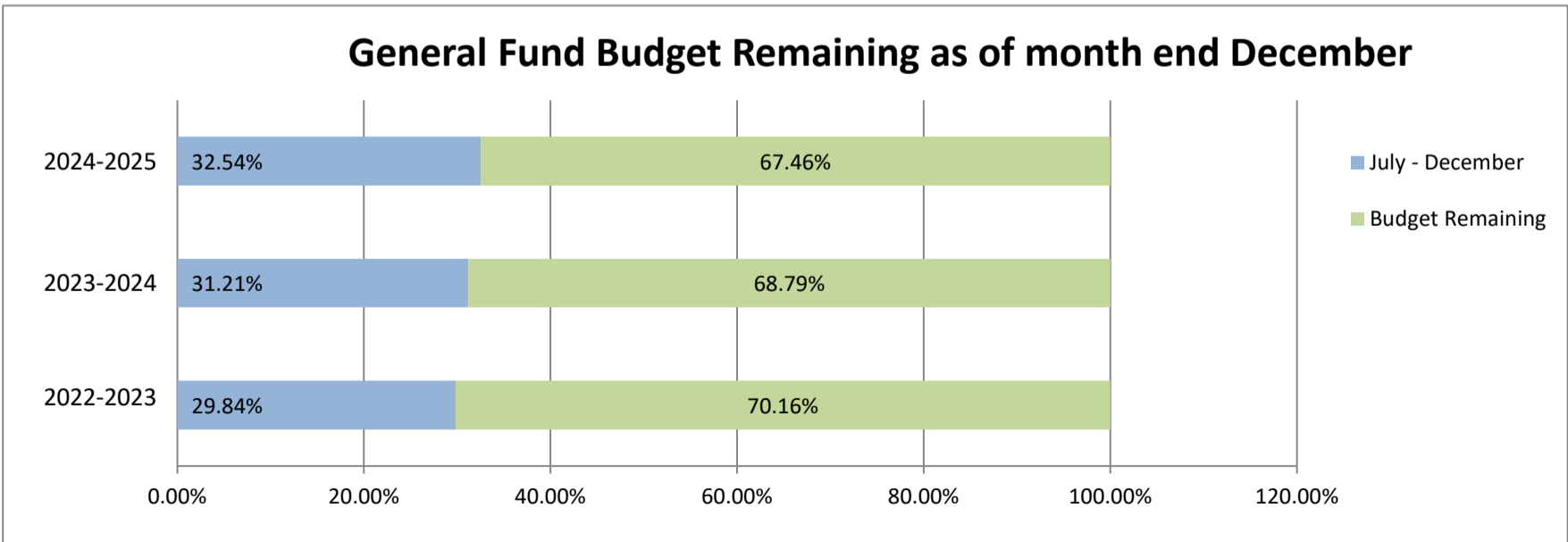
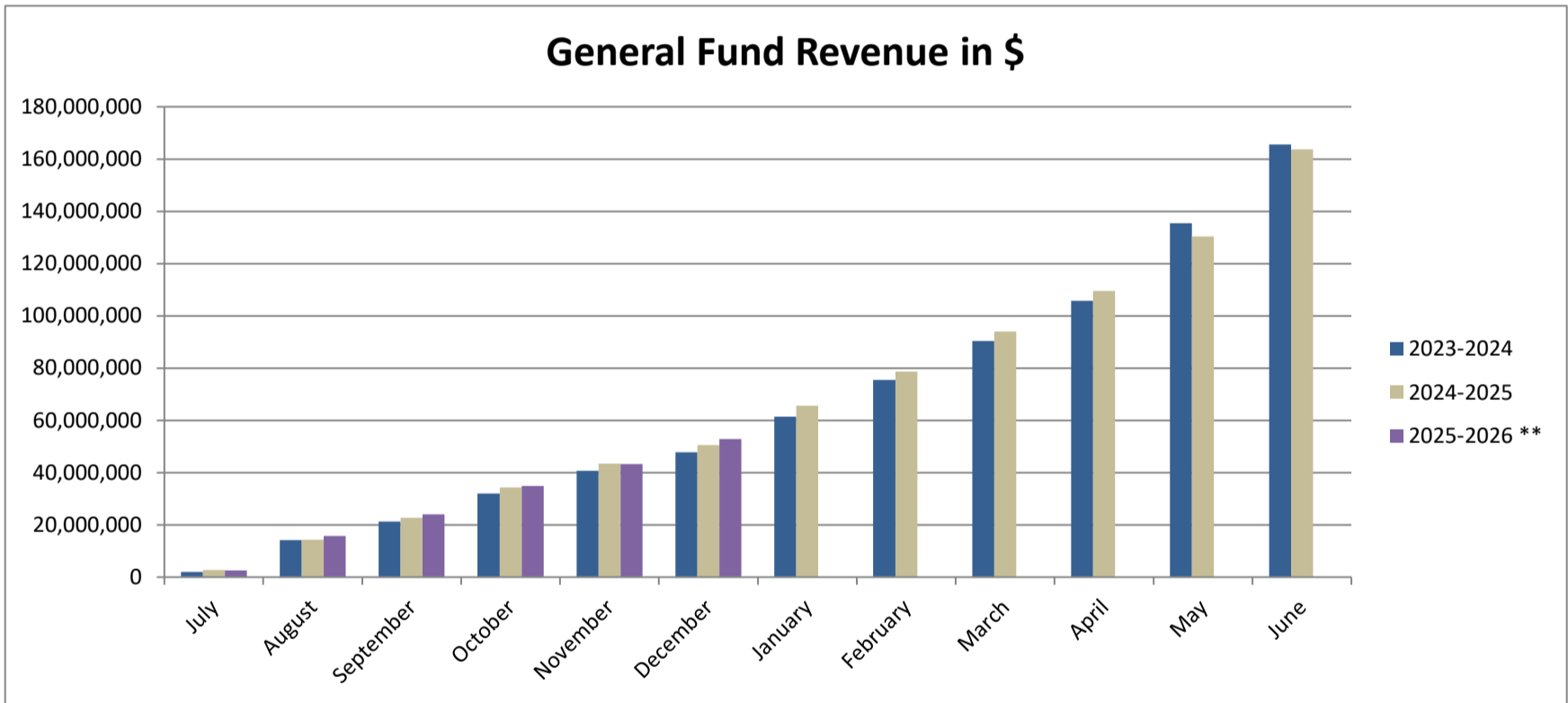
	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	3,923,767	1.88%	6,225,705	2.86%	6,743,537	3.03%
August	19,367,531	9.29%	20,740,144	9.53%	22,905,480	10.29%
September	29,426,322	14.11%	32,399,332	14.89%	35,148,271	15.80%
October	44,587,953	21.38%	49,364,366	22.69%	51,837,641	23.30%
November	58,912,738	28.25%	63,757,139	29.31%	66,364,177	29.83%
December	69,535,132	33.34%	75,701,192	34.80%	80,312,455	36.10%
January	85,949,535	41.22%	94,669,296	43.52%	0	0.00%
February	102,919,054	49.35%	111,229,079	51.14%	0	0.00%
March	121,657,811	58.34%	130,998,157	60.22%	0	0.00%
April	140,495,577	67.37%	151,325,262	69.57%	0	0.00%
May	173,364,073	83.13%	178,458,872	82.04%	0	0.00%
June	217,399,399	104.26%	258,623,477	118.90%	0	0.00%
BUDGET	208,539,165	100.00%	217,519,765	100.00%	222,491,505	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**REVENUE COMPARISON
GENERAL FUND**

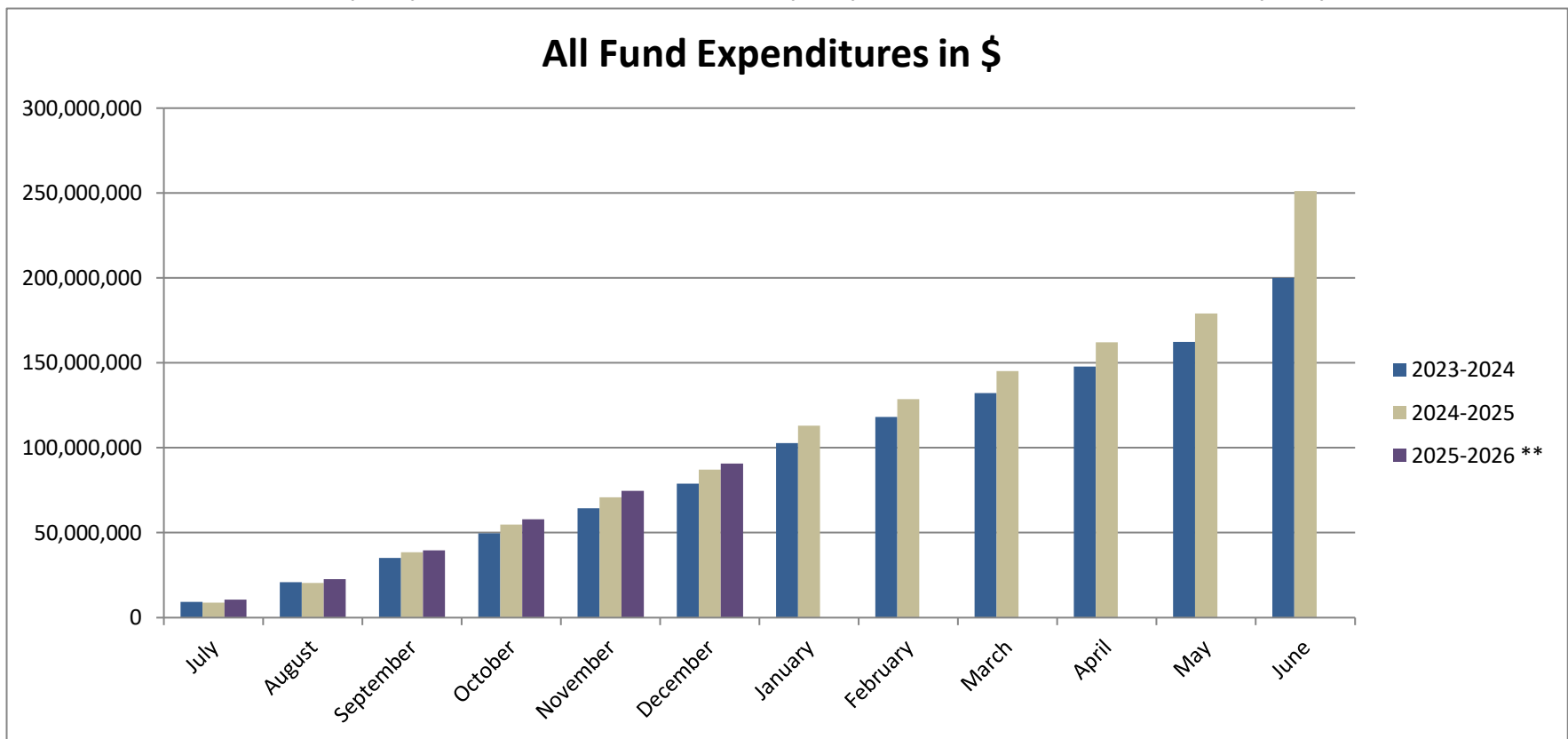
	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	2,054,035	1.28%	2,730,267	1.69%	2,517,803	1.55%
August	14,217,775	8.88%	14,246,069	8.79%	15,835,141	9.75%
September	21,337,010	13.32%	22,663,634	13.99%	24,076,087	14.83%
October	31,945,444	19.94%	34,311,930	21.18%	34,941,183	21.52%
November	40,706,009	25.41%	43,485,919	26.85%	43,316,426	26.68%
December	47,800,679	29.84%	50,561,608	31.21%	52,836,649	32.54%
January	61,461,736	38.37%	65,590,521	40.49%	0	0.00%
February	75,447,748	47.10%	78,601,059	48.52%	0	0.00%
March	90,432,887	56.45%	93,933,536	57.99%	0	0.00%
April	105,750,808	66.02%	109,446,939	67.57%	0	0.00%
May	135,431,731	84.55%	130,416,738	80.51%	0	0.00%
June	165,587,981	104.32%	163,655,781	101.03%	0	0.00%
BUDGET	160,186,251	100.00%	161,980,777	100.00%	162,370,288	100.00%



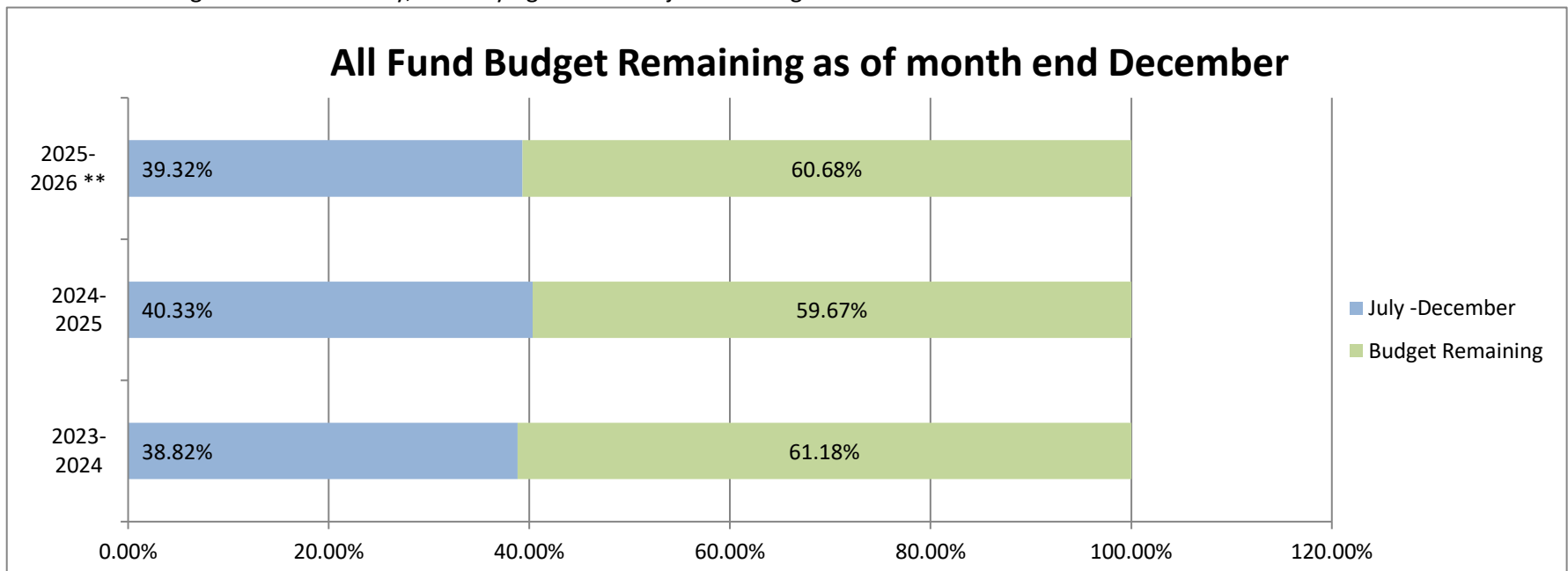
** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON
ALL FUNDS**

	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	9,311,625	4.58%	8,925,532	4.13%	10,715,479	4.65%
August	20,942,388	10.30%	20,436,074	9.47%	22,644,161	9.82%
September	35,122,008	17.27%	38,557,636	17.86%	39,717,598	17.22%
October	49,720,835	24.45%	54,696,951	25.34%	57,986,268	25.14%
November	64,276,579	31.61%	70,880,340	32.84%	74,646,558	32.37%
December	78,945,654	38.82%	87,062,371	40.33%	90,683,670	39.32%
January	102,672,354	50.49%	112,978,978	52.34%	0	0.00%
February	118,252,837	58.15%	128,683,130	59.61%	0	0.00%
March	132,146,998	64.98%	145,245,541	67.29%	0	0.00%
April	147,830,013	72.69%	162,196,959	75.14%	0	0.00%
May	162,388,218	79.85%	179,077,820	82.96%	0	0.00%
June	200,012,729	97.47%	251,222,680	116.38%	0	0.00%
BUDGET	203,361,619	100.00%	215,865,457	100.00%	230,634,309	100.00%

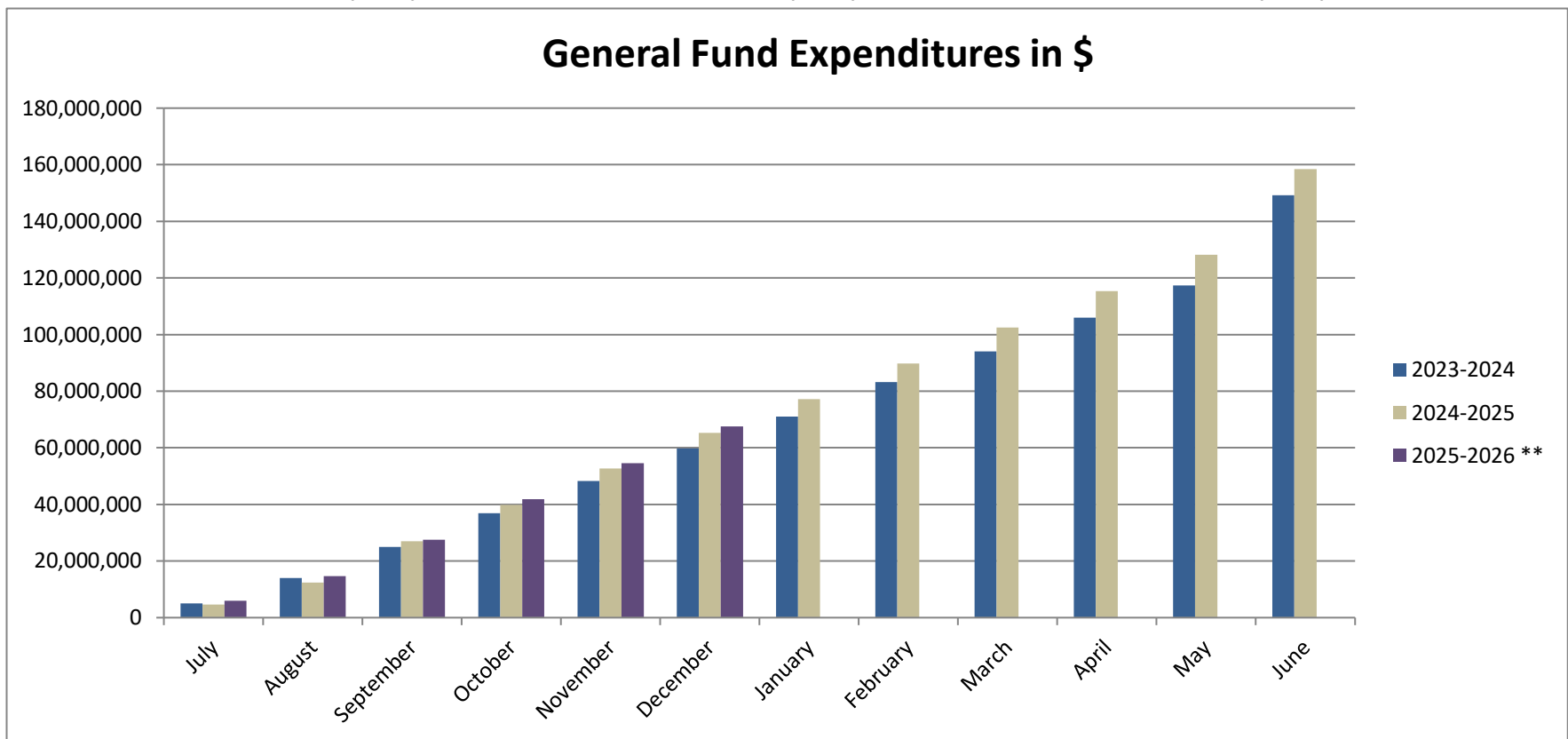


**based on timing of financial activity, monthly figures are subject to change

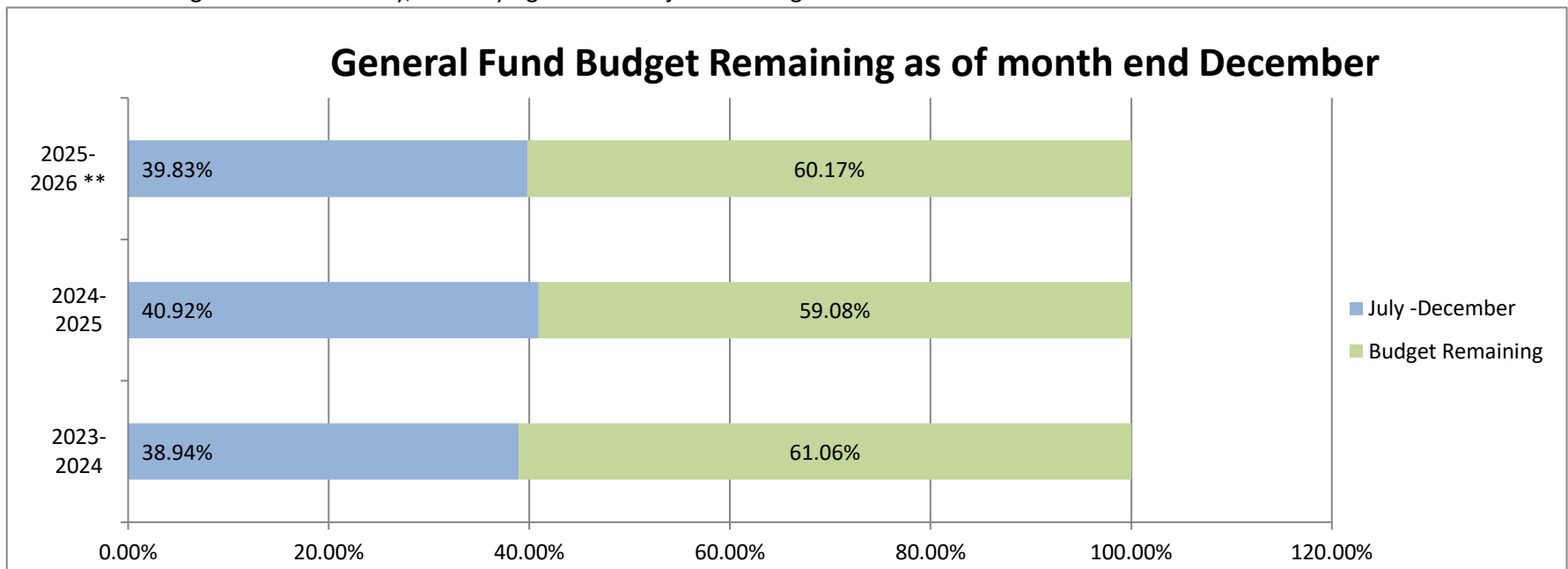


**EXPENDITURE COMPARISON
GENERAL FUND**

	2023-2024		2024-2025		2025-2026 **	
	\$	%	\$	%	\$	%
July	5,034,065	3.28%	4,587,428	2.88%	5,897,305	3.48%
August	14,041,027	9.14%	12,396,981	7.77%	14,655,381	8.65%
September	24,985,208	16.27%	26,951,894	16.90%	27,560,384	16.27%
October	36,953,232	24.06%	39,837,090	24.98%	41,859,242	24.71%
November	48,220,445	31.40%	52,681,856	33.04%	54,565,723	32.21%
December	59,804,086	38.94%	65,257,054	40.92%	67,485,411	39.83%
January	70,996,511	46.23%	77,227,031	48.43%	0	0.00%
February	83,195,216	54.17%	89,828,083	56.33%	0	0.00%
March	94,048,702	61.24%	102,534,170	64.30%	0	0.00%
April	105,915,624	68.96%	115,390,145	72.36%	0	0.00%
May	117,328,149	76.39%	128,180,103	80.38%	0	0.00%
June	149,279,289	96.75%	158,403,398	99.34%	0	0.00%
BUDGET	153,581,253	100.00%	159,461,338	100.00%	169,425,220	100.00%



**based on timing of financial activity, monthly figures are subject to change



5. Receive a Report about the Listening Session

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.5.
February 26, 2026**

To: Board of Education

From: Dr. Latanya Daniels, superintendent

Date: February 12, 2026

Re: Report about the Listening Session

Recommendation: Receive a report about the listening session scheduled on February 12, 2026.

There were no speakers who signed up to speak at the listening session on February 12, 2026.

6. Approve, on First and Final Reading, No Changes to Policies 212:
School Board Member Development, 213: *School Board Committees*,
and 214: *Out of State Travel by School Board Members*

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District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.6
February 26, 2026**

To: Board of Education

From: Dr. Latanya Daniels, superintendent

Date: February 17, 2026

Re: Approve, on a First and Final Reading, No Changes to Policies 212: *School Board Member Development*, 213: *School Board Committees* and 214: *Out of State Travel by School Board Members*

Recommendation: That the Board of Education approve, on a first and final reading, no changes to policies 212: *School Board Member Development*, 213: *School Board Committees* and 214: *Out of State Travel by School Board Members*.

Notes:

The following policies were reviewed during the February 17, 2026 Policy Review Committee as part of a regular review process and no changes were recommended at this time.

Adopted: 7/1985

Burnsville-Eagan-Savage School District Policy 212

Reviewed: PRC 02/17/26 5/11/2023

Revised: 5/25/2023

Rescinds: BH

212 SCHOOL BOARD MEMBER DEVELOPMENT

I. PURPOSE

In recognition of the need for continuing in-service training and development for its members, the purpose of this policy is to encourage the members of the school board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. New school board members will be provided the opportunity and encouragement to attend the orientation and training sessions sponsored by the Minnesota School Boards Association (MSBA). School board members shall receive training in school finance and management developed in consultation with MSBA. School board members are expected to complete all four phases of training (MSBA Phases I-IV), ideally within their first two years on the school board.
- B. All school board members are encouraged to participate in school board and related workshops and activities sponsored by local, state, and national school boards associations, as well as in the activities of other educational groups.
- C. School board members are expected to report back to the school board with materials of interest gathered at the various meetings and workshops.
- D. The school board will reimburse the necessary expenses of all school board members who attend meetings and conventions pertaining to school activities and the objectives of the school board, within the approved policy and budget allocations of the school district relating to the reimbursement of expenses involving the attendance at workshops and conventions.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (Boards of Independent School Districts)

Cross References: Burnsville-Eagan-Savage School District Policy 214 (Out-of-State Travel by School Board Members)
 Burnsville-Eagan-Savage School District Policy 412 (Expense Reimbursement)

Adopted: 10/1999

Burnsville-Eagan-Savage School District Policy 213

Reviewed: ~~PRC 02/17/26 5/11/2023~~

Revised: 5/28/2015

Rescinds: BCE

213 SCHOOL BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school board is to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

III. APPOINTMENT OF COMMITTEES

- A. For each standing or ad hoc committee, the school board will establish the number

of members and the term and the charge or mission of each such committee by resolution.

- B. The school board chair, in consultation with the vice chair, shall appoint the members of each standing or ad hoc committee and designate the chair thereof after receiving input from individual school board members on their preferences. Assignments should be rotated when appropriate. School board members shall be responsible for finding another school board member to attend any meeting they are unable to attend whenever possible.
- C. The school board may, as it deems necessary for carrying out its duties create committees. These committees may include the following:
 - 1. Committee of the Whole—A committee comprised of the entire school board to provide a school board forum to discuss matters of policy and work on specific tasks.
 - 2. Ad Hoc Committees—Two or three school board members research an issue facing the school board and make recommendations for consideration by the entire school board. These committees shall be of limited duration to cover the charge of the committee.
 - 3. Board Advisory Committees—Broad representation of the communities of the school district study and make a report to the school board on a specific issue. The school board will provide the committee with a detailed charge and timeline. The duration of such a committee will be determined by the committee or by applicable statute. School board members may serve as non-voting members on any committee formed to advise the school board.
 - 4. Standing Committees—Two or three school board members will serve on standing committees for terms of up to two years, when the school board decides this is necessary for the efficient management of school board affairs. Standing committees will be reviewed by the board annually for the duration of the committee.
- D. School board members will be assigned to represent the school district on boards or committees of organizations of which the school board or school district is a member.
- E. For school board members to represent the school board on other boards or committees, the appointment must be approved by the school board.
- F. Exceptions to the policy may be made by the school board.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in

compliance with the Open Meeting Law, and notice shall be given as prescribed by law.

- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.
- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

Cross References: Burnsville-Eagan-Savage School District Policy 201 (Legal Status of the School Board)
 Burnsville-Eagan-Savage School District Policy 203 (Operation of the School Board – Governing Rules)
 MSBA Service Manual, Chapter 13, School Law Bulletin “C”
 (Minnesota’s Open Meeting Law)

Adopted: 10/1999

Burnsville-Eagan-Savage School District Policy 214

Reviewed: PRC 02/17/26 8/10/2023

Revised: 8/24/2023

Rescinds: DLCA

214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to control out-of-state travel by school board members as required by law.

II. GENERAL STATEMENT OF POLICY

School board members have an obligation to become informed on the proper duties and functions of a school board member, to become familiar with issues that may affect the school district, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state, and local laws, rules, regulations, and school district policies that relate to their functions as school board members. Occasionally, it may be appropriate for school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

Travel outside the state is appropriate when the school board finds it proper for school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as school board members. Travel to out-of-state meetings, such as regional or national meetings of the National School Boards Association, for which the member intends to seek reimbursement from the school district must be preapproved by the school board at a regularly scheduled meeting of the board.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district-related expenses.

V. REIMBURSEMENT

A. Requests for reimbursement must adhere to the district's expense reimbursement regulations, be itemized on the appropriate school district form, and are to be submitted to the superintendent. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

- B. Automobile travel shall be reimbursed at the mileage rate set by the Internal Revenue Service. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.
- C. Amounts to be reimbursed for school board member out-of-state travel, including registration fees, shall be within the school board's approved budget allocations.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

VII. RESPONSIBILITIES

Board Chair – Ensure out-of-state travel for board members is preapproved at a regularly scheduled meeting of the board.

Superintendent or designee– Assist board members in securing registrations, housing, and travel accommodations for board approved out-of-state travel. Receive and review requests for reimbursement in accordance with district regulations.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)
 Minn. Stat. § 471.661 (Out-of-State Travel)
 Minn. Stat. § 471.665 (Mileage Allowances)
 Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
 Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)

Cross References: Burnsville-Eagan-Savage School District Policy 212 (School Board Member Development)
 Burnsville-Eagan-Savage School District Policy 412 (Expense Reimbursement)
 Burnsville-Eagan-Savage School District 412R (Regulation 412 Expense Reimbursement for Travel)

7. Approve, on a First and Final Reading Basis, No Changes to Policies
404: *Employment Background Checks*, 421: *Gifts to Employees and
School Board Members* and 424: *License Status*

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda IV.A.7
February 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Stacey Sovine, executive director of administrative services

Date: February 17, 2026

Re: Approve, on a First and Final Reading, No Changes to Policies 404: *Employment Background Checks*, 421: *Gifts to Employees and School Board Members* and 424: *License Status*

Recommendation: That the Board of Education approve, on a first and final reading, no changes to policies 404: *Employment Background Checks*, 421: *Gifts to Employees and School Board Members* and 424: *License Status*.

Notes:

The following policies were reviewed during the February 17, 2026 Policy Review Committee as part of a regular review process and no changes were recommended at this time.

Adopted: 3/2007
 Reviewed: 2/9/2023 PRC 2.17.26
 Revised: 2/27/2023
 Rescinds: GCDC

Burnsville-Eagan-Savage School District Policy 404

404 EMPLOYMENT BACKGROUND CHECKS

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment in the school district in order to promote the physical, social, and psychological well-being of its students. To that end, Independent School District 191 will seek a criminal history background check for applicants who receive an offer of employment with the school district and on all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other academic coaching services to the school district, regardless of whether any compensation is paid, or such other background checks as provided by this policy. The school district will also conduct criminal history background checks on all adults who provide after and during school academic assistance to students or who volunteer as chaperones for students on school-sponsored, overnight field trips. The school district may also elect to do background checks of other volunteers, independent contractors, and student employees in the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall require that applicants for school district positions who receive an offer of employment and all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other academic coaching services to the school district, regardless of whether any compensation is paid, submit to a criminal history background check. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district.
- B. The school district specifically reserves any and all rights it may have to conduct background checks regarding current employees, applicants, or service providers without the consent of such individuals.
- C. Adherence to this policy by the school district shall in no way limit the school district's right to require additional information, or to use procedures currently in place or other procedures to gain additional background information concerning employees, applicants, volunteers, service providers, independent contractors, and student employees.

III. PROCEDURES

- A. Normally an individual will not commence employment or provide services until the school district receives the results of the criminal history background check. The school district may conditionally hire an applicant or allow an individual to provide services pending completion of the background check, but shall notify the individual that the individual's employment or opportunity to provide services may be terminated based on the result of the background check. Background checks will be performed and must include a Minnesota Bureau of Criminal Apprehension (BCA) component. The agency shall conduct the background check by retrieving criminal history data as defined in Minnesota Statutes section 13.87. The school district reserves the right to also have criminal history background checks conducted by other organizations or agencies.
- B. For an individual to be eligible for employment, to provide athletic coaching services or other academic coaching services, volunteer academic assistance, or chaperone services to the school district, except for an enrolled student volunteer, the individual must sign a criminal history consent form, which provides permission for the school district to conduct a criminal history background check, and provide a money order or check payable to either the BCA or to the school district, at the election of the school district, in an amount equal to the actual cost to the BCA and the school district of conducting the criminal history background check. The cost of the criminal history background check is the responsibility of the individual, unless the school district decides to pay the costs for a volunteer, an independent contractor, or a student employee. If the individual fails to complete the background check at the time the individual receives a job offer, or permission to provide services, the individual will be considered to have voluntarily withdrawn the application for employment or request to provide services.
- C. The school district, in its discretion, may elect not to request a criminal history background check on an individual who holds an initial entrance license issued by the Minnesota Professional Educator Licensing and Standards Board or the Minnesota Commissioner of Education within the 12 months preceding an offer of employment or permission to provide services.
- D. The school district may use the results of a criminal background check conducted at the request of another school hiring authority if:
1. the results of the criminal background check are on file with the other school hiring authority or otherwise accessible;
 2. the other school hiring authority conducted a criminal background check within the previous 12 months;
 3. the individual executes a written consent form giving the school district access to the results of the check; and
 4. there is no reason to believe that the individual has committed an act

subsequent to the check that would disqualify the individual for employment or provision of services.

- E. For all nonstate residents who are offered employment with or the opportunity to provide athletic coaching services or other academic coaching services to the school district, the school district shall request a criminal history background check on such individuals from the superintendent of the BCA and from the government agency performing the same function in the resident state or, if no government entity performs the same function in the resident state, from the Federal Bureau of Investigation. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district. Such individuals must provide an executed criminal history consent form.
- F. When required, individuals must provide fingerprints to assist in a criminal history background check. If the fingerprints provided by the individual are unusable, the individual will be required to submit another set of prints.
- G. Copies of this policy shall be available in the school district's employment office and will be distributed to applicants for employment and individuals who are offered the opportunity to provide athletic coaching services or other academic coaching services upon request. The need to submit to a criminal history background check may be included with the basic criteria for employment or provision of services in the position posting and position advertisements.
- H. The individual will be informed of the results of the criminal background check(s) to the extent required by law.
- I. If the criminal history background check precludes employment with, or provision of services to, the school district, the individual will be so advised.
- J. The school district may apply these procedures to other volunteers, independent contractors, student employees, student teachers, and administrative interns.
- K. At the beginning of each school year or when a student enrolls, the school district will notify parents and guardians about this policy and identify those positions subject to a background check and the extent of the school district's discretion in requiring a background check. The school district may include this notice in its student handbook, a school policy guide, or other similar communication. A form notice for this purpose is included with this policy.

IV. CRIMINAL HISTORY CONSENT FORM

A form to obtain consent for a criminal history background check can be obtained from the Human Resource Department.

Legal References: Minn. Stat. § 13.04, Subd. 4 (Rights of Subjects of Data)
Minn. Stat. § 13.87, Subd. 1 (Criminal Justice Data)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. §§ 299C.60-299C.64 (Minnesota Child, Elder, and Individuals
with Disabilities Protection Background Check Act)
Minn. Stat. § 364.09(b) (Exception for School Districts)

Cross References: None

Adopted: 07/01
 Reviewed: 8/10/2023 PRC 2.17.26
 Revised: 8/24/2023
 Rescinds: GBI-R

Burnsville-Eagan-Savage School District Policy 421

421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent or designee has discretion to determine what value is “insignificant.”
- D. Teachers may accept free samples of textbooks and related teaching materials from vendors.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

III. DEFINITIONS

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.
- C. “Financial interest” means any ownership or control in an asset which has the potential to produce a monetary return.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
 Minn. Stat. § 10A.071 (Prohibition of Gifts)
 Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)
 Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: Burnsville-Eagan-Savage School District Policy 209 (Code of Ethics)
 Burnsville-Eagan-Savage School District Policy 210 (Conflict of Interest – School Board Members)
 Burnsville-Eagan-Savage School District Policy 306 (Administrator Code of Ethics)

Adopted: 9/10/2015
 Reviewed: 9/14/2023 PRC 2/17/26
 Revised: 9/28/2023
 Rescinds:

Burnsville-Eagan-Savage School District Policy 424

424 LICENSE STATUS

I. PURPOSE

The purpose of this policy is to ensure that qualified teachers are employed by the school district and to fulfill its duty to ascertain the licensure status of its teachers. A school district that employs a teacher who does not hold a valid teaching license or permit places itself at risk for a reduction in state aid. This policy does not negate a teacher's duty and responsibility to maintain a current and valid teaching license.

II. GENERAL STATEMENT OF POLICY

- A. A qualified teacher is one holding a valid license to perform the particular service for which the teacher is employed by the school district.
- B. No person shall be a qualified teacher until the school district verifies through the Minnesota education licensing system available on the Minnesota Professional Educator Licensing and Standards Board website that the person is a qualified teacher consistent with state law.
- C. The school district has a duty to ascertain the licensure status of its teachers and ensure that the school district's teacher license files are up to date. The school district shall establish a procedure for annually reviewing its teacher license files to verify that every teacher's license is current and appropriate to the particular service for which the teacher is employed by the school district.
- D. The school district must annually report to the Professional Educator Licensing and Standards Board: (1) all new teacher hires and terminations, including layoffs, by race and ethnicity; and (2) the reasons for all teacher resignations and requested leaves of absence. The report must not include data that would personally identify individuals.

III. PROCEDURE

- A. The superintendent or the superintendent's designee shall establish a schedule for the annual review of teacher licenses.
- B. Where it is discovered that a teacher's license will expire within one year from the date of the annual review, the superintendent or the superintendent's designee will advise the teacher in writing of the approaching expiration and that the teacher must complete the renewal process and file the license with the superintendent prior to

the expiration of the current license. However, failure to provide this notice does not relieve a teacher from their duty and responsibility of ensuring that their teaching license is valid, current and appropriate to their teaching assignment.

- C. If it is discovered that a teacher's license has expired, the superintendent or designee will immediately investigate the circumstances surrounding the lack of license and will take appropriate action. The teacher shall be advised that the teacher's failure to have the license reinstated will constitute gross insubordination, inefficiency and willful neglect of duty which are grounds for immediate discharge from employment.
- D. The duty and responsibility of maintaining a current and valid teaching license appropriate to the teaching assignment as required by this policy shall remain with the teacher, notwithstanding the superintendent's failure to discover a lapsed license or license that does not support the teaching assignment. A teacher's failure to comply with this policy may be grounds for the teacher's immediate discharge from employment.

Legal References: Minn. Stat. § 122A.16 (Qualified Teacher Defined)
 Minn. Stat. § 122A.22 (District Verification of Teacher Licenses)
 Minn. Stat. § 122A.40, (Employment; Contracts; Termination – Immediate Discharge)
 Minn. Stat. § 127A.42 (Reduction of Aid for Violation of Law)
Vettleson v. Special Sch. Dist. No. 1, 361 N.W.2d 425 (Minn. App. 1985)
Lucio v. School Bd. of Independent Sch. Dist. No. 625, 574 N.W.2d 737 (Minn. App. 1998)
In the Matter of the Proposed Discharge of John R. Statz (Christine D. VerPloeg), June 8, 1992, *affirmed*, 1993 WL 129639 (Minn. App. 1993)

Cross References:

8. Final Approval of Extended Robotics Team Field Trip to Lee Summit,
MO on April 8-11, 2026



**Agenda IV.A.8.
February 26, 2026**

To: Board of Education

From: Dr. Chris Bellmont, assistant superintendent

Date: February 26, 2026

Re: Final Approval of an Extended Robotics Team Field Trip to Lee Summit, MO on April 8-11, 2026

Recommendation: That the Board of Education approve the final application of an extended Robotics Team Field Trip to Lee Summit, MO on April 8-11, 2026.

Date: April 8-11, 2026

Destination: Lee Summit, MO

Name of sponsoring staff: David Peters, coach

Name of sponsoring Activity/Program: Robotics Team Booster Club

Preliminary School Board Approval: Received January 22, 2026

Description of Proposed Program and Educational Objectives:

- FRC Robotics is a STEM program that teaches students about teamwork, engineering and the business of robotics.
- Our objective is to have students compete with the idea of working with other teams in order to complete tasks needed to compete.

Rules of Conduct for Students and Chaperones: All students and chaperones have completed permission waivers and have been informed of our District Rules of Conduct.

Transportation Information: The team will be renting commercial passenger vans for team transportation.

Lodging: The team will be staying in a nationally recognized, mid-priced hotel chain.

Final Number of Students: The team has 14 students rostered to attend the trip.

Number of Chaperones: There are three chaperones planning to attend the trip.

Emergency Planning: The team has provided their full itinerary, as well as waivers and emergency contact information for all students and chaperones.

Chaperone Expenses: All chaperone expenses are covered by the BHS Robotics Team Booster Club.

Will a travel agency be used: No

Actual Share of Group Expense (please list any expenses that will be incorporated into the cost of students): \$200 per student for transportation, lodging, food, incidentals and spending money.

Administrative Approval: Principal Sandoval and Dr. Bellmont have approved this trip.

B. New Business

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

February 26, 2026 Board Meeting

Board Members' Questions and Staff Responses regarding BoardBook materials

141

(District-wide Administrator Collective Bargaining)

Board Member Question	Staff Response
<p>I believe we need to do a find/replace for this agreement, and for all agreements moving forward.</p> <p>On p. 10 we have 'Director of Human Resources' as well as 'Executive Director of Human Resources,' neither of which is current.</p> <p>P. 10 - Please also confirm that Grievance Procedures align to current practice and regulations.</p>	<p>Good point. Since I serve in the capacity as HR Director under my current title, I tend to read it as its own position. We have two agreements left to negotiate this round and we will add language to the effect: <i>the Director of Human Resources or Superintendent Designee</i>. That way we won't have to keep changing the language depending on the position title. Next round of negotiations we can look to add that as well. to the other units.</p> <p>Each negotiated agreement has its own language or process as determined by the two parties during collective bargaining.</p>

(Eagle Ridge Presentation)

Board Member Question	Staff Response
<p>Slide 5: I'm not sure what these pyramids are showing. First, I assume these are 4th quarter and second semester of last year? Why are the data points not the same (i.e. both be 2nd semester or both 4th quarter?) - especially if the point is connecting behavior with attendance - since they are on the same slide and titled "linked teams"?</p> <p>What do the layers represent - are they the tiers on slide 11? If so, should slide 11 move up in the presentation? I'm sure this will be explained during the presentation but would be helpful to have more information on the slide.</p>	<p>That's a great question, and I'm happy to clarify. The two pyramids on this slide are actually independent examples of how our linked teams use data to identify building-wide needs; they are not meant to show a direct correlation between behavior and attendance. Because they are independent examples, the timeframes (4th quarter vs. 2nd semester) differ. Identifying these needs helps all of our building teams align their work.</p> <p>For example, looking at the behavior pyramid, teams notice Tier 1 practices for all students are effective (>80%), but too many students are in Tier 3, meaning more interventions need to be put in place.</p> <p>On the other hand, looking at the attendance pyramid, teams notice Tier 1 practices are not effective (<80%), meaning more schoolwide practices for all students need to be put in place.</p> <p><i>Please note:</i></p> <ul style="list-style-type: none"> ● Updates have been made to this slide to more clearly reflect the data description and its ties to our Multi-tiered Systems of Support. ● Slide 11 was moved up in the presentation to slide 4

<p>What do the colors mean for different period blocks - at these also connected to slide 11? I assume red is scoring below a desired level? How do these results impact the intervention with this student - because none of these scores look like they are at benchmark? Again, maybe this will be outlined during the presentation but it might be helpful to have a bit more info on the slide.</p>	<p>For this slide, red designates a student score considered "high risk," and yellow designates a student score considered "some risk." This particular student was identified as needing intervention based on their score being "high risk". The movement in their score this current school year from fall to winter, indicates the intervention is having a positive impact.</p>
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(AIPAC)

Board Member Question	Staff Response
<p>I notice our American Indian Student Enrollment increased by 33% over last year, from 192 to 256 students. Maybe this will come out in the presentation, but I am curious if we know why there was such a large YOY increase?</p>	<p>The jump from 192 to 256 students is not necessarily a sudden influx of new students, but rather the result of improved data accuracy, better administrative outreach and process and increased family engagement.</p> <ul style="list-style-type: none"> ● We have worked to ensure that our registration records are accurate and have corrected errors. There are several sub categories for parents to select during enrollment. If students select any sub category, they should also be included in the 1-American Indian student count. ● We also have had families reconnect when they learn about our program, so some families who may not have shared that their child was Indigenous have updated their child's record. ● We have also implemented additional ways to ask families to complete the 506 Form as part of the enrollment process in the fall, at the start of the new year, and after winter break. With immigration enforcement - many tribal nations have been helping families with gaining access to Tribal Nation Identification cards. We have also been helping families by sharing contact information to Tribal Nations if they need help connecting with their tribal Nation to complete the documentation. ● We also reviewed data to ensure siblings who were from the same family of origin had the same selection. <p>Indigenous student enrollment ECSE, Pre-K-12th grade number by grade level. As of Feb. 23, 2026</p> <p>FY 2026 Grade Level: Number of Students ECSE: 11 VPK: 3 K: 5 1st : 13 2nd: 14 3rd: 17</p>

4th: 22
5th: 16
6th: 30
7th: 17
8th: 30
9th: 20
10th: 11
11th: 22
12th: 14

1. Accept American Indian Parent Advisory Committee Vote of
Concurrence

145

Speaker(s): Isis Buchanan, Director of Educational Equity



Agenda IV.B.1
February 26, 2026

To: Board of Education

From: Isis Buchanan, Director of Educational Equity

Date: February 26, 2026

Re: Accept American Indian Parent Advisory Committee Vote of Concurrence

Recommendation: Pursuant Minnesota Statute, section 124D.78 Subdivision 2, it is recommended that the school board accept the American Indian Parent Advisory Committee (AIPAC) vote of concurrence attesting that the school district is compliant with Minnesota Statutes and working to meet the needs of American Indian children.

Information:

State law and School Board Policy require the establishment of an American Indian Parent Advisory Committee (AIPAC). Parent Committees receive data from the district on whether or not the district has met the needs of American Indian students using the goals from the program plan submitted and approved by the Minnesota Department of Education. The AIPAC votes on how the district is achieving and staying accountable to the goals.

Members of AIPAC met on February 18, 2026 and voted for the resolution of concurrence.

Annual Compliance (Vote of Concurrence or Nonconcurrence)

District, Charter School, Cooperative, or Tribally Controlled School Name

School Year

American Indian Parent Advisory Committee (AIPAC) Vote

The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote

Date the AIPAC Presented to the School Board

The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of American Indian Education (OAIE).

Date of Nonconcurrent Vote

Date the AIPAC Presented to the School Board

Date the Written Response from the School Board is Due

The District, Charter School, Cooperative, or Tribally Controlled School Does Not Have an AIPAC

The district or school does not yet have an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes 2024, section 124D.78. By signing below, district, charter school, cooperative, or Tribally controlled school leadership commits to working with the Office of American Indian Education on committee formation.

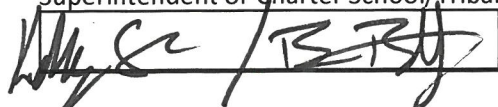
Required Signatures

School Board Chairperson

Date

Superintendent or Charter School/Tribally Controlled School Director

Date



AIPAC Chairperson

Date

2. Approval of Joint Powers Agreement for Childhood Vaccinations
between Dakota County and ISD 191

148

Speaker(s): Amy Piotrowski, Director of Student Support Services

Agenda IV.B.2.
February 26, 2026

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Amy Piotrowski, director of student support services

Date: February 26, 2026

Re: Approval of Joint Powers Agreement for Childhood Vaccinations between Dakota County and ISD 191

Recommendation: that the Board of Education approve the Joint Powers Agreement between Dakota County and ISD 191 to provide childhood vaccinations and authorize the Superintendent of ISD 191 to execute the agreement.

Notes:

The purpose of this Agreement is for Dakota County, through its contract with Homeland Health Specialist, Inc., to provide childhood vaccinations at School District locations. This initiative aims to break down barriers that prevent some families from accessing necessary vaccinations, thereby ensuring all students can access their education without hindrance. By organizing vaccination clinics at school sites, the district strives to support families in getting their children immunized, promoting a healthier and more prepared student body.

**JOINT POWERS AGREEMENT FOR CHILDHOOD VACCINATIONS
BETWEEN THE COUNTY OF DAKOTA AND
INDEPENDENT SCHOOL DISTRICT 191**

This Joint Powers Agreement (“Agreement”) is entered into by and between the County of Dakota, a political subdivision of the State of Minnesota, by and through its Department of Public Health (“County”), and Independent School District 191, 200 Burnsville Parkway Burnsville, MN 55337, “School District”, by and through their respective governing bodies (collectively referred to as “Parties” herein.)

RECITALS

WHEREAS, the County and the School District are governmental units as that term is defined in Minn. Stat. §471.59;

WHEREAS, under Minn. Stat. §471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units;

WHEREAS, the County is permitted to provide such childhood vaccinations pursuant to statutes and grant(s) it has received from the Minnesota Department of Health;

WHEREAS, School District is interested in providing convenient access to childhood vaccination services to families in the School District;

WHEREAS, the County intends to enter into a subcontract with Homeland Health Specialist, Inc. to provide childhood vaccinations at School District, as outlined in Exhibit 2, Service Grid;

WHEREAS it is convenient to both the School District and the County for such vaccination services to be provided to children in the School District on School District property;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the County and School District hereby agree as follows:

1. Term and Effective Date. This Agreement shall be effective on the date of the signature of the last party to sign this Agreement and expires on March 31, 2027, unless amended in writing or earlier terminated by law or according to the provisions of this Agreement. Notwithstanding anything to the contrary in this Agreement, this agreement is dependent on the approval and execution of a contract between the County and Homeland Health Specialist, Inc. to provide childhood vaccinations at the School District. County will provide a copy of its contract with Homeland Health Specialist, Inc. to School District upon request.
2. Purpose. The purpose of this Agreement is to for Dakota County, through its contract with Homeland Health Specialist, Inc., to provide childhood vaccinations at School District locations. All services provided by the County and Homeland Health Specialist, Inc., are described in Exhibit 2, Service Grid.

3. School District Obligations. School District agrees to do as follows: (1) to designate an area within a School District building where vaccinations may be provided to applicable students in the School District; (2) to work with the County and Homeland Health Specialist, Inc. to determine mutually agreeable dates and times for such vaccinations; (3) to advertise and/or promote the vaccination clinics to families residing in the School District; (4) to work with the County to prepare a mutually acceptable vaccination consent form to be signed by each vaccination recipient's parent or legal guardian; and (5) to have a School District representative present during the vaccination clinics to provide consent forms to be signed by each child's parent or legal guardian. A signed consent form must be received by County or Homeland Health Specialist, Inc. prior to each child's vaccination(s).

The grant funds utilized to pay Homeland Health Specialist, Inc, for services it will provide School District hereunder are subject to the terms and conditions contained in both the Federal COVID-19 Vaccination Implementation Grant Agreement between Dakota County and the State of Minnesota dated May 10, 2021, as may be periodically amended, including amendments dated November 30, 2021 and December 13, 2023. ("State Contracts"). School District agrees to comply with all terms and conditions contained in the State Contracts that are applicable to the County to the extent that they are applicable to the activities described in the Service Grid. County will provide copies of these contracts to School District upon request.

4. County Obligations.
The County, through its contractual relationship with Homeland Health Specialist, INC, agrees to provide childhood vaccinations to children in the School District as described in Exhibit 2 from the Effective Date through March 31, 2026, on the dates and times agreed upon by School District, Homeland Health Specialist, Inc., and the County.
5. Authorized Representatives. The following named persons are designated as the Authorized Representatives of the parties for purposes of this Agreement. These persons have authority to bind the party they represent and to consent to modifications, except that the Authorized Representatives shall have only authority specifically granted by their respective governing boards. Notice required to be provided pursuant this Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Agreement, or in a modification to this Agreement.

The County's Authorized Representative is:
Marti Fischbach, Community Services Director
Telephone: 651-554-5742
Email: Marti.Fischbach@co.dakota.mn.us

The School District's Authorized Representative is:
Latanya Daniels/Superintendent
Telephone: 952-707-2005
Email: superintendent191@isd191.org

The parties shall provide written notification to each other of any change to the Authorized Representative. Such written notification shall be effective to change the designated liaison under this Agreement, without necessitating an amendment of this Agreement.

6. Assignment. The School District may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the County and a fully executed assignment agreement, executed by the County and the School District.
7. Indemnification. The parties agree to indemnify, defend and hold harmless the other, its officers, agents and employees against any and all liability, loss, costs, damages, claims or actions its officers, agents or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officers, agents, or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this Agreement. Nothing herein shall be construed as a waiver by School District or County of any of the immunities or limitations of liability to which they may be entitled pursuant to Minn. Stat. Ch. 466 or any other statute or law.
8. Insurance Terms. Each Party shall maintain policies of insurance or self-insurance that cover the services provided under this Agreement in an amount not less than the statutory maximum set forth in Minn. Stat. § 466.04 or other applicable statutes.
9. Audit. The School District shall maintain books, records, documents and other evidence pertaining to the costs or expenses associated with the work performed pursuant to this Agreement. Upon request the School District shall allow the County, Legislative Auditor or the State Auditor to inspect, audit, copy or abstract all of the books, records, papers or other documents relevant to this Agreement. The School District shall use generally accepted accounting principles in the maintenance of such books and records, and shall retain all of such books, records, documents and other evidence for a period of six (6) years from the date of the completion of the activities funded by this Agreement.
10. Data Practices. The School District agrees with respect to any data that it possesses regarding the Agreement to comply with all of the provisions of the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as the same may be amended from time to time. Minn. Stat. § 144.3351 allows for the sharing of certain immunization data between School District and County. Pursuant to this statute, School District agrees that the County must collect and maintain the following information about each child receiving a vaccination:
 - (1) patient's name, address, date of birth, gender, parent or guardian's name; and
 - (2) date vaccine was received, vaccine type, lot number, and manufacturer of all immunizations received by the patient, and whether there is a contraindication or an adverse reaction indication.
11. Relationship of the Parties. Nothing contained in this Agreement is intended or should be construed as creating or establishing the relationship of co-partners or joint ventures between the County and the School District, nor shall the County be considered or deemed to be an agent, representative or employee of the School District in the performance of this Agreement. Personnel of the School District or other persons while engaging in the performance of this Agreement shall not be considered employees of the County and shall not be entitled to any compensation, rights or benefits of any kind whatsoever.
12. Governing Law, Jurisdiction and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this

Agreement, or its breach, must be with the appropriate state court with competent jurisdiction in Dakota County.

13. Compliance with Law. The School District agrees to conduct its work under this Agreement in compliance with all applicable provisions of federal, state, and local laws, ordinances, or regulations, and further agrees to comply with the Standard Assurances attached as Exhibit 1. The School District is responsible for obtaining and complying with all federal, state, or local permits, licenses, and authorizations necessary for performing the work.
14. Default and Remedies.
 - (a) Events of Default. The following shall, unless waived in writing by the County, constitute an event of default under this Agreement: If the School District fails to fully comply with any material provision, term, or condition contained in this Agreement.
 - (b) Notice of Event of Default and Opportunity to Cure. Upon the County's giving the School District written notice of an event of default, the School District shall have thirty (30) calendar days in which to cure such event of default, or such longer period of time as may be reasonably necessary so long as the School District is using its best efforts to cure and is making reasonable progress in curing such events of default (the "Cure Period"). In no event shall the Cure Period for any event of default exceed two (2) months. Within ten (10) calendar days after receipt of notice of an event of default, the School District shall propose in writing the actions that the School District proposes to take and the schedule required to cure the event of default.
 - (c) Remedies. Upon the School District's failure to cure an event of default within the Cure Period, the County may terminate this Agreement and its obligation to provide childhood vaccinations under this Agreement for cause by providing thirty (30) days' written notice to the School District. Such notice to terminate for cause shall specify the circumstances warranting termination of the Agreement. Notice of Termination shall be made by certified mail or personal delivery to the Authorized Representative of the other Party. For purposes of termination and default, all days are calendar days.
15. Non-Appropriation. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated immediately by the County in the event sufficient funds from the County, State, or Federal sources are not appropriated, obtained and continued at least the level relied on for the funding of this Agreement, and the non-appropriation of funds did not result from any act or bad faith on the part of the County.
16. Exhibits. The following exhibits are attached to and incorporated within this Subgrant Agreement:
 - Exhibit 1: Standard Assurances;
 - Exhibit 2: Service Grid;
17. Waiver. If the County fails to enforce any provision of this Agreement, that failure shall not result in a waiver of the right to enforce the same or another provision of this Agreement.
18. Complete Agreement. This Agreement and Exhibits contain all negotiations and agreements between the County and the School District. Any amendment to this Agreement must be in

writing and executed by the County and the School District. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party. In the event of a conflict between the terms of any Exhibit and the body of this Agreement, this Agreement shall control.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

COUNTY OF DAKOTA

By: _____

Title: _____

Date: _____

Dakota County Contract: CLA20952
Dakota County BR

INDEPENDENT SCHOOL DISTRICT 191

School District Board
Resolution number/date: _____

By: _____

Title: _____

Date: _____

**EXHIBIT 1
STANDARD ASSURANCES**

1. **NON-DISCRIMINATION.** During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or applicant for employment because the person is a member of a protected class under, and as defined by, federal law or Minnesota state law including, but not limited to, race, color, creed, religion, sex, gender, gender identity, pregnancy, national origin, disability, sexual orientation, age, familial status, marital status, veteran's status, or public assistance status. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without unlawful discrimination.. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices which set forth the provisions of this nondiscrimination clause.

The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, national origin, disability, sexual orientation, age, marital status, veteran's status, or public assistance status.

No funds received under this Contract shall be used to provide religious or sectarian training or services.

The Contractor shall comply with any applicable federal or state law regarding non-discrimination. The following list includes, but is not meant to limit, laws which may be applicable:

A. The Equal Employment Opportunity Act of 1972, as amended, 42 U.S.C. § 2000e *et seq.* which prohibits discrimination in employment because of race, color, religion, sex, or national origin.

B. Equal Employment Opportunity-Executive Order No.11246, 30 FR 12319, signed September 24, 1965, as amended, which is incorporated herein by reference, and prohibits discrimination by U.S. Government contractors and subcontractors because of race, color, religion, sex, or national origin.

C. The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 701 *et seq.* and 45 C.F.R. 84.3 (J) and (K) implementing Sec. 504 of the Act which prohibits discrimination against qualified handicapped persons in the access to or participation in federally-funded services or employment.

D. The Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 *et seq.* as amended, and Minn. Stat. § 181.81, which generally prohibit discrimination because of age.

E. The Equal Pay Act of 1963, as amended, 29 U.S.C. § 206(d), which provides that an employer may not discriminate on the basis of sex by paying employees of different sexes differently for the same work.

F. Minn. Stat. Ch. 363A, as amended, which generally prohibits discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.

G. Minn. Stat. § 181.59 which prohibits discrimination against any person by reason of race, creed, or color in any state or political subdivision contract for materials, supplies, or construction. Violation of this section is a misdemeanor and any second or subsequent violation of these terms may be cause for forfeiture of all sums due under the Contract.

H. Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 through 12213, 47 U.S.C. §§ 225, 611, with regulations at 29 C.F.R. § 1630, which prohibits discrimination against qualified individuals on the basis of a disability in term, condition, or privilege of employment.

I. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, *et seq.* and including 45 CFR Part 80, prohibits recipients, including their contractors and subcontractors, of federal financial assistance from discriminating on the basis of race, color or national origin which includes not discriminating against those persons with limited English proficiency.

J. The Pregnancy Discrimination Act of 1978, which amended Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e *et seq.* which prohibits discrimination on the basis of pregnancy, childbirth, or related medical conditions.

K. Equal Protection of the Laws for Faith-based and Community Organizations-Executive Order No. 13279, signed December 12, 2002 and as amended May 3, 2018. Prohibits discrimination against grant seeking organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants and loans.

L. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212, with regulations at 41 C.F.R. Part 60-250, which prohibits discrimination in employment against protected veterans.

2. **DATA PRIVACY**. For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract are subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, ("MGDPA") and the Minnesota Rules implementing the MGDPA. Contractor must comply with the MGDPA as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. Contractor does not have a duty to provide access to public data to a data requestor if the public data are available from the County, except as required by the terms of this Contract. If Contractor is a subrecipient of federal grant funds under this Contract, it will comply with the federal requirements for the safeguarding of protected personally identifiable information ("Protected PII") as required in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, and the County Protected PII procedures, which are available upon request. Additionally, Contractor must comply with any other applicable laws on data privacy. All subcontracts shall contain the same or similar data practices compliance requirements.

3. **RECORDS DISCLOSURE/RETENTION**. Contractor's bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription, and audit by the County and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. The Contractor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

4. **WORKER HEALTH, SAFETY AND TRAINING**. Contractor shall be solely responsible for the health and safety of its employees in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subcontractors and other persons who may perform work in connection with this Contract. Contractor shall ensure all personnel of Contractor and subcontractors are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks engaged in under this Contract. Each Contractor shall comply with federal, state, and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act which are applicable to the work to be performed by Contractor.

5. **PROHIBITED TELLECOMMUNICATIONS EQUIPMENT/SERVICES**. If Contractor is a subrecipient of federal grant funds under this Contract, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018) (the "Act"), and 2 CFR § 200.216, Contractor will not use funding covered by this Contract to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any agreement related to this Contract.

6. **CONTRACTOR GOOD STANDING**. If Contractor is not an individual, Contractor must be registered to do business in Minnesota with the Office of the Minnesota Secretary of State and shall maintain an active/in good standing status with the Office of the Minnesota Secretary of State, and shall notify County of any changes in status within five calendar days of such change. Business entities formed under the laws of a jurisdiction other than Minnesota must maintain a certificate of authority (foreign corporations, limited liability companies, limited partnerships, and limited liability limited partnerships), or a statement of foreign qualification (foreign limited liability partnerships), or a statement of partnership authority (general partnerships). See Minn. Stat. §§ 303.03 (corporations); 322C.0802 (limited liability companies); 321.0902 and 321.0907 (foreign limited partnership); 321.0102(7) (foreign limited liability limited partnerships); 323A.1102(a) (foreign limited liability partnership); 321.0902 and 321.0907 (foreign general partnerships).

7. **CONTRACTOR DEBARMENT, SUSPENSION, AND RESPONSIBILITY CERTIFICATION**. Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minn. Stat. § 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to

contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this Contract, the Contractor certifies that it and its principals* and employees:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency; and
- B. Have not within a three (3) year period preceding this Contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
- C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
- D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this Contract are in violation of any of the certifications set forth above; and
- E. Shall immediately give written notice to the Authorized Representative should Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing a public (federal, state, or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

*"Principals" for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

8. **HEALTH DATA PRIVACY.** When applicable to the Contractor's duties under this Contract, the Contractor agrees to comply with the requirements of the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH), Minnesota Health Records Act, and any other applicable health data laws, rules, standards, and requirements in effect during the term of this Contract.

9. **APPEALS.** The Contractor shall assist the County in complying with the provisions of Minn. Stat. § 256.045, Administrative and Judicial Review of Human Services Matters, if applicable.

10. **REPORTING.** Contractor shall comply with the provisions of the "Child Abuse Reporting Act", Minn. Stat. § 626.556, as amended, and the "Vulnerable Adult Reporting Act", Minn. Stat. § 626.557, as amended, and any rules promulgated by the Minnesota Department of Human Services, implementing such Acts.

11. **PSYCHOTHERAPISTS.** Contractor has and shall continue to comply with the provisions of Minn. Stat. Ch. 604, as amended, with regard to any currently or formerly employed psychotherapists and/or applicants for psychotherapist positions.

12. **EXCLUDED MEDICAL ASSISTANCE PROVIDERS.** By signing this contract, Provider certifies that it is not excluded. 42 U.S.C. § 1397 *et seq.* (subch. XX) of the Social Security Act.

13. **MDHS THIRD-PARTY BENEFICIARY.** The following applies to contracts related to adult mental health services; see Minn. Stat. § 245.466, subd. 2. Contractor acknowledges and agrees that the Minnesota Department of Human Services is a third-party beneficiary and as a third-party beneficiary, is an affected party under this Contract. Contractor specifically acknowledges and agrees that the Minnesota Department of Human Services has standing to and may take any appropriate administrative action or sue Contractor for any appropriate relief in law or equity, including, but not limited to, rescission, damages, or specific performance of all or any part of the Contract between the County Board and Contractor. Contractor specifically acknowledges that the County Board and the

Minnesota Department of Human Services are entitled to and may recover from Contractor reasonable attorneys' fees and costs and disbursements associated with any action taken under this paragraph that is successfully maintained. This provision shall not be construed to limit the rights of any party to the Contract or any other third

14. party beneficiary, nor shall it be construed as a waiver of immunity under the Eleventh Amendment to the United States Constitution or any other waiver of immunity. (Minn. Stat. § 245.466, subd. 3; Minn. R. 9525.1870, subp. 2).

Directions for Online Access to Excluded Providers

To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at https://oig.hhs.gov/exclusions/exclusions_list.asp

Attycv/Exh SA (Rev. 1-23)

EXHIBIT 2 – Service Grid**Goal**

Dakota County Public Health (DCPH) Department as being the Provider of Record for the Childhood Vaccinations will support the vaccination efforts of school district to improve vaccination rates and expediate compliance to the Minnesota requirements for school attendance.

School District’s responsibilities

- Meet with Homeland Health Specialist, Inc. and County in advance of clinic to discuss logistics and ensure the space for the clinic will meet the needs of this Agreement
- Provide limited staff during the clinic to be an usher or greeter
- Obtain and provide to Homeland Health Specialist, Inc. signed vaccination consent forms from parents prior to each child’s participation in the event
- Facilitate logistics of on-site vaccination events
- Conduct communication campaigns to staff and families of the school district.

Homeland Health Specialist, Inc. responsibilities under its Agreement with the County

- Meet with DCPH or identified school districts in advance of the clinic to make sure identified space meets the needs for the clinic and to determine logistics for the clinic.
- Provide nursing staff and administration as the Provider of Record up to a mutually agreed upon number of vaccinations, not to exceed a mutually agreed upon total number of vaccinations.
- Provide clinic supplies needed to vaccinate
- Work with DCPH or identified school partners to contact prioritized cohorts based on MDH and Center for Disease Control’s (CDC) criteria to notify them of vaccine availability.
- Be the Provider of Record, meeting all of MDH requirements including but not limited to:
 - Pre-registration of clients
 - Scheduling of client appointments
 - Obtaining and tracking signed written consent forms for minor clients from parents or legal guardians
 - Gating of clients to ensure that clients meet vaccination criteria as provided by the County
 - Logistics for vaccination clinic
 - Documentation of doses and sending data to MIIC, within 7 days of administration of each vaccine as required by MDH
 - Review of client health information to determine whether contraindications or precautions exist that would medically exclude a potential vaccine recipient
 - Logistics for vaccination clinic including nurse staffing, supplies and removal of medical waste
 - Documentation of doses and sending data to MIIC within 7 days of administration of each vaccine as required by MDH
 - Bill client’s insurance as applicable
 - Provide onsite or virtual interpreters as needed
- Provide clinic summary email to DCPH with a report after each clinic is completed, including:
 - Number of clients registered
 - Number of clients receiving one or more vaccinations
 - Number of clients denied vaccination due to not meeting vaccination criteria
 - Summary including immunizations given by date, by district, and by immunization type
 - Client satisfaction data
- Provide individual-level data to DCPH for its records, following all data practices and HIPAA requirements, either through encrypted email or other secure process
- Submit monthly invoices to PHInvoices@co.dakota.mn.us

County responsibilities

- Execute contract, provide payment for services and monitor outcomes with Homeland Health Specialist, Inc.
- Meet with Homeland Health Specialist, Inc. and school district in advance of clinic to discuss logistics and ensure the space for the clinic will meet the needs of the Homeland Health Specialist, Inc.
- Provide limited staff during the clinic to be an usher or greeter.
- Provide on-site District vaccination clinic services in the event Homeland Health Specialist, Inc. is unable to provide services and County agrees to perform, based on its capacity and resources, to perform such services.

Interpreters

County will pay for the actual costs of providing interpreter services to non-English speaking participants who are an open County case. Homeland Health Specialist, Inc. must receive prior written authorization of interpreter services costs from County staff prior to using those services. Unless there is specific prior authorization by the County, Homeland Health Specialist, Inc. must access interpreters from those agencies under contract with the County to provide interpreter services.

Inclusion, Diversity & Equity

The County embraces and supports person-centered practices and expects contractors to do the same. Person-centered practices are structured in a way to support a client's comfort and ability to express choice, control, and direction in all aspects of service delivery and support. While the nature of some services and service deliveries is such that it must account for factors beyond the client's choice, control and direction, including, but not limited to, the terms of this Contract, court orders, the safety of the client and others, and governing law, the County values consideration of the client's perspective, knowing that services are more efficient and effective when aligned with client choice. [For more information, refer to *Person-Centered, Informed Choice and Transition Protocol*, Minnesota Department of Human Services, issued 3/27/17 and updates.]

The County further recognizes that pervasive racism, discrimination and other institutional and community biases, as well as harm from historical trauma, are experienced by cultural communities and that this may contribute to overrepresentation of cultural communities in some County services. Appropriate service delivery often requires open discussion considering the real-life experiences of the people served, paying attention to the impact of pervasive racism and bias. At the referral level, it means inquiring with families about how to integrate their family or individual culture into service delivery. At the service level, it includes attention to outcomes for families receiving services in order to assess whether effectiveness differs in cultural communities and responding to any differences.

It is expected that while performing services for the County, the School District shall abstain from unacceptable behaviors including, but not limited to:

- Racial, ethnic or discriminatory jokes or slurs;
- Hostile, condemning, or demeaning communications, both verbal and written;
- Behavior demonstrating disrespect, dishonesty, intimidation, or disruption to the work relationship; and
- Retaliation against any person who reports or addresses unacceptable behavior.

It is the responsibility of the School District to ensure staff delivering services for the County are aware of these expectations and trained as needed to ensure respectful, cooperative and professional conduct in interactions with County staff and clients. If the County experiences or receives a report of an unacceptable behavior, it will share the report with School District. The School District must inform the County of steps taken to remedy the unacceptable behavior within ten (10) working days. If the unacceptable behavior persists, the County may terminate the Contract pursuant to the termination provision in the Contract.

3. Collective Bargaining Agreement with the Burnsville District-wide
Administrators

161

Speaker(s): Stacey Sovine, Executive Director of Administrative Services



**Agenda IV.B.2
February 26, 2026**

To: Board of Education
Dr. Latanya Daniels, superintendent

From: Stacey Sovine, executive director of administrative services

Date: February 26, 2026

Re: Collective Bargaining Agreement with the Burnsville District-wide Administrators

Recommendation: That the Board of Education approve the proposed revisions and re-adopt the unchanged language in the 2025-2027 Master Agreement with the Burnsville District-wide Administrators.

Notes:

The District reached a tentative agreement on a new, two-year contract with the District-wide Administrators on February 9, 2026. There are 15 individuals within the unit. During the collective bargaining process, 5 language items were on the table for discussion.

The major language items agreed upon in the tentative agreement include:

- Dates
- Adjusting Life Insurance contribution
- Compensation for PHD and leadership certifications
- Longevity 15-year increment
- Steps both years

Economic terms agreed to include:

- Increase matching program to a maximum of \$4,500
- 2-year increased cost \$190,000 for salary and benefits compared to \$395,000 increase in previous agreement.
- MSBA 4.54%.

Attachment: *Tentative Agreement*

MASTER AGREEMENT

July 1, ~~2023~~ 2025 – June 30, ~~2025~~ 2027

**BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 191
BURNSVILLE, MINNESOTA**

and

**DISTRICTWIDE ADMINISTRATORS
ASSOCIATION**

ARTICLE I - GENERAL INFORMATION

Section 1. RECOGNITION

This agreement between Independent School District 191 and ISD 191 Districtwide Administrators Association covers the year July 1, 2023-2025 – June 30, 2025-2027. In the event that a new agreement has not been mutually adopted by July 1, 2025-2027, this agreement will remain in effect; individual salaries for 2025-2026-2027-2028 will remain at the 2024-2025 2026-2027 amounts until a new agreement is reached, and the new agreement will determine salaries for 2025-2026 2027-2028.

The ISD 191 Districtwide Administrators Association is recognized as the exclusive representative of this unit. Duly authorized representatives of the Association are permitted to conduct Association business on school property during regular business hours with notification of supervisor so long as it does not interfere with normal District operations.

Section 2. INITIAL PLACEMENT

In the event of a change in personnel, initial salary schedule placement determination is the responsibility of the Superintendent of Schools or designate. Prior to making the determination, the Superintendent or designate shall consult with the supervisor of the position to determine the initial salary step. Experience, training, past performance and other factors may be considered in initial placement.

Section 3. PROBATIONARY PERIOD

All Districtwide Administrators selected to work in a position for which an educational license is not required shall serve a one-year probationary period. A Districtwide Administrator selected to work in a position for which an educational license is required will serve a probationary period consistent with MN. Statute 122A.40. A Districtwide Administrator can be released or removed during probation, provided their performance has been reviewed three times. Districtwide Administrators will move on step on July 1 provided they have started in the position by January 1st of the current year.

Section 4. SALARY INCREASES

A salary increase under this contract shall be conditional, based upon a year of satisfactory service to the District.

An Administrator shall be deemed to have had a year of satisfactory service unless the Administrator has been notified to the contrary in writing by January 15th of that year, and prior to March 15 the Administrator has had the opportunity to have consulted and worked with the Administrator's immediate supervisor in raising the level of job performance.

After the procedures set forth in the preceding paragraph have been followed, and assuming dismissal proceedings have not been instituted, an Administrator who has had a year of unsatisfactory service will not be granted a salary increase.

Section 5. PERSONNEL FILES

An Administrator shall have access to their own personnel file. The Administrator may copy material in the file at the Administrator's own expense. Administrators shall have the opportunity to read and sign all formal personal performance evaluations before they are entered in the personnel file. An Administrator may attach a signed explanation, rebuttal or amplification to any material entered in the Administrator's personnel file.

Section 6. POSITION ELIMINATION

For employees hired into the unit prior to October 1, 2012, if an Administrator leaves the District because of a discontinued position, they shall receive seven (7) days pay at the current rate for each year of service in the District to a maximum of 130 days pay.

ARTICLE II - CALENDAR

Section 1. BASIC WORK YEAR

The normal work year for Administrators is 12 months. When the work year is less than 12 months or less than eight hours per day, leave benefits will be prorated.

When applicable, prorated salaries shall be computed by dividing the annual salary by the number of days in the work year; i.e., 261 days for full time 12 month employees.

If an Administrator is dismissed from work or told not to report by order of the Superintendent because of an emergency situation, a full day's wages shall be paid.

Section 2. VACATION

A. Each full-time administrator shall have twenty-eight vacation days.

B. All vacation time must be taken within 24 months of the start of the fiscal year in which it is received or be forfeited.

C. Effective July 1, 2018, up to five (5) days of vacation carried over from the previous fiscal year will be deposited into the Minnesota State Retirement System's Post-Retirement Healthcare Savings Plan. The value of each day shall be 1/261 of the annual salary of the previous fiscal year if the employee is a 12-month employee.

D. An Administrator who terminates employment during a fiscal year is entitled to vacation benefits earned during that fiscal year. The Administrator may elect to take the earned vacation days before the date of termination or to accept a lump sum payment at the current rate for unused days. An Administrator who uses unearned vacation must reimburse the District at the time of termination.

Section 3. HOLIDAYS

Administrators will have eleven holidays each year: Independence Day, Labor Day, Thanksgiving Day and the day following, New Years Eve Day, New Years Day, Memorial Day, Juneteenth, and three (3) floating holidays. Each administrator subject to the approval of their immediate supervisor shall schedule the additional floating holidays.

ARTICLE III - ABSENCES

Section 1. SICK LEAVE

Administrators will be granted twelve (12) days annual personal illness absence at the beginning of each contract year. Unused days may accumulate to 180 days. The Superintendent may allow an employee to use up to five days of annual sick leave in advance of the monthly accrual, but the advance of sick leave will be deducted from subsequent accrual in that year. Any absences due to illness that are in excess of the employee's accumulated sick leave and annual accrual will be without pay. Sick leave may not be used to conduct personal business.

If an Administrator is absent for more than 30 consecutive working days, income protection insurance will take effect according to the terms of the existing LTD insurance policy. Any excess days will be available upon return.

Doctor and dental appointments may be considered as personal illness absence.

Employees can use their earned sick time for the employee's mental or physical illness, treatment or preventive care; a family member's mental or physical illness, treatment or preventive care; absence due to domestic abuse, sexual assault or stalking of the employee or a family member; closure of the employee's workplace due to weather or public emergency or closure of a family member's school or care facility due to weather or public emergency; and when determined by a health authority or health care professional that the employee or a family member is at risk of infecting others with a communicable disease.

Family members are defined as their child, including foster child, adult child, legal ward, child for whom the employee is legal guardian or child to whom the employee stands or stood in loco parentis (in place of a parent); their spouse or registered domestic partner; their sibling, stepsibling or foster sibling; their biological, adoptive or foster parent, stepparent or a person who stood in loco parentis (in place of a parent) when the employee was a minor child; their grandchild, foster grandchild or step-grandchild; their grandparent or step-grandparent; a child of a sibling of the employee; a sibling of the parents of the employee; a child-in-law or sibling-in-law; any of the family members listed above of an employee's spouse or registered domestic partner; any other individual related by blood or whose close association with the employee is the equivalent of a family relationship; and up to one individual annually designated by the employee.

The total number of sick time accrued and available for use, as well as the total number of earned sick hours used shall be available to employees via the current online payroll system, i.e. Skyward.

If the employee reports being absent due to illness or serious health condition, the District may require the employee to provide a certification from a qualified physician stating that the absence was due to an illness or a serious health condition. The District will make the final determination as to whether the employee is entitled to receive sick leave for a given absence.

Upon separating from employment with the District for any reason, an employee will have no right to receive any compensation for any unused days of accumulated sick leave.

Section 2. BEREAVEMENT ABSENCE

An employee may take up to five (5) days of paid bereavement leave per event for any death(s) that occurs in the employee's family. For purposes of this Agreement, family includes a spouse, children, parents, siblings, grandparents, grandchildren, aunts, uncles, nieces, nephews or the equivalent. The Superintendent may, in their sole discretion, grant up to ten (10) additional days of bereavement leave per school year for reasons such as multiple deaths in the immediate family, out-of-state funerals or other extenuating circumstances.

Section 3. PERSONAL BUSINESS ABSENCE

Administrators will receive two (2) days each contract year for personal business activities that cannot be handled outside the normal work day. These days may not accumulate beyond the year in which they are received.

Section 4. PROFESSIONAL ABSENCE

Administrators may be allowed to attend professional meetings and other activities of a professional nature with full pay. Advance authorization must be obtained.

Section 5. RELIGIOUS ABSENCE

Administrators may use two (2) days of sick absence or personal absence per year as religious absence for religious observance of a sacred holiday when such observance cannot take place outside the normal work day. The employee must obtain permission from their supervising administrator to take Religious leave on a given day.

Section 6. JURY DUTY

Administrators will receive their regular pay from the District while on Jury Duty. Any money paid to the Administrator for Jury Duty service will be turned over to the District. Any money paid to the Administrator for travel expense will be retained by the Administrator.

Section 7. EMERGENCY CLOSINGS

In the event the Superintendent closes facilities because of inclement weather or an emergency, the first emergency closing will be paid at the employee's daily rate of pay. If a second closing day occurs due to inclement weather or an emergency, employees may take a vacation day, a floating holiday, a personal day, or work remotely.

Section 8. Sick Leave Credit. If an employee has at least five (5) sick days available from the previous fiscal year, at the beginning of each fiscal year, five (5) sick days will be deposited into the Minnesota State Retirement System's Post-Retirement Healthcare Savings Plan. The value of each day shall be 1/261 of the annual salary of the previous fiscal year if the employee is a 12-month employee.

ARTICLE IV - LEAVES

Section 1. PROFESSIONAL ACTIVITY LEAVE

A professional activity leave to pursue a prescribed course of study may be granted for a period of up to one year at the sole discretion of the School Board. Applications shall include a description of the benefit to the District.

A committee of one Board member, the Superintendent of Schools and one Administrator named by the Association shall interview applicants within 30 days of the deadline date and make a recommendation to the Board of Education within 30 days of the conclusion of the interview.

Applicants awarded such leave shall be compensated at 70 percent of the current salary computed on the number of working days involved.

To be eligible for such leave, an Administrator must have been an Administrator in the District's employ for at least five (5) years. Administrators granted such leave shall pledge themselves to two (2) years, or prorated for leaves of less than one (1) year, service in the District following termination of the leave or pay back a prorated portion of the monies paid while on leave if early release is requested. This item is not subject to the grievance procedure.

Section 2. GENERAL LEAVE

A leave may be granted for up to two (2) years without pay or fringe benefits upon recommendation of the Superintendent and approval of the Board. Insurance may be continued subject to the rules of COBRA and at the expense of the employee.

At the time a leave is granted, a date will be established for tentative return to the position in the District insofar as is possible. Upon return, the employee shall have all benefits applicable to this agreement reinstated subject to completion of enrollment forms.

This item is not subject to the grievance procedure.

Section 3. MATERNITY / PATERNITY LEAVE

Maternity / Paternity disability absence shall be treated as any other temporary disability.

Section 4. PARENTAL LEAVE

An unpaid parental leave of up to a maximum of one (1) year shall be available to Administrators for the purpose of caring for a child for which the Administrator has legal responsibility. The request for parental leave shall include an estimated commencement date and return date. The estimated commencement date shall be following the physician's estimated date of cessation of disability. For an adoption, the commencement date shall be immediately following when the child is turned over to the parent. Insurance benefits may be continued at the employee's expense per COBRA.

ARTICLE V - MATCHING CONTRIBUTION & SEVERANCE PAY

Section 1. MATCHING CONTRIBUTION

Effective July 1, 2022, the District will match up to \$3,250 per year to an approved Minnesota deferred compensation program as permitted by M.S. 356.24. After a District-wide Administrator has completed one year of service, the District will match up to \$4,000 per year to an approved Minnesota deferred compensation program. This matching contribution is available to all District-wide Administrators. Employees who work less than full-time shall receive a pro-rated contribution to a Minnesota deferred compensation program based on their F.T.E. equivalency as of July 1st. The contribution will remain in effect for the duration of the fiscal year.

Effective July 1, 2024, the District will match up to \$3,500 per year to an approved Minnesota deferred compensation program as permitted by M.S. 356.24. After a District-wide Administrator has completed one year of service, the District will match up to \$4,250 per year to an approved Minnesota deferred compensation program. This matching contribution is available to all District-wide Administrators. Employees who work less than full-time shall receive a pro-rated contribution to a Minnesota deferred compensation program based on their F.T.E. equivalency as of July 1st. The contribution will remain in effect for the duration of the fiscal year.

Effective July 1, 2026, the District will match up to \$3,750 per year to an approved Minnesota deferred compensation program as permitted by M.S. 356.24. After a District-wide Administrator has completed one year of service, the District will match up to \$4,500 per year to an approved Minnesota deferred compensation program. This matching contribution is available to all District-wide Administrators. Employees who work less than full-time shall receive a pro-rated contribution to a Minnesota deferred compensation program based on their F.T.E. equivalency as of July 1st. The contribution will remain in effect for the duration of the fiscal year.

ARTICLE VI - CONTINUATION OF BENEFITS

Section 1. TERMINATION

Upon termination of employment, all District contributions shall cease. An employee may continue to participate in health and accident group plans pursuant to law and/or carrier conversion provisions, if any.

Section 2. LEAVES OF ABSENCE

An employee on a District approved unpaid leave of absence shall be permitted to participate in group insurance programs, to the extent permitted by the carrier, but shall pay all premiums during the term of the leave.

Section 3. DISABLED EMPLOYEE

An employee who becomes eligible for long term disability shall retain such benefits as are provided by the carrier, and the District shall make normal contractual contributions for health and accident insurance for the period of three years from the time they qualify for LTD benefits. When a districtwide administrator becomes eligible for long-term disability benefits (31st day of disability), vacation, personal days, sick leave, bereavement, and family illness leave shall be pro-rated based upon time worked.

Section 4. DEATH OF AN EMPLOYEE

The family of a deceased employee may continue to participate in the group health and hospitalization insurance plan for up to 36 months following the death of the employee by paying the total cost of the premium.

Section 5. EARLY RETIREMENT

An Administrator who has reached age 55 and who has at least ten (10) years of continuous service in the District shall be eligible to continue participation in the District group medical/hospitalization insurance plan. Group determination will be as per MN Statute 471.61. The administrator will pay the premium.

ARTICLE VII - INSURANCE BENEFITS

Section 1. HEALTH AND ACCIDENT COVERAGE

For all Districtwide Administrators who have a full-time assignment, who are employed by the District, who qualify and are enrolled in the District base plan, the District contribution for individual or dependent coverage shall be as follows:

- A. Single Health and Hospitalization Insurance. The District will contribute an amount equal to 95% of the composite premium for an employee who works 30 hours or more and who enrolls the single plan. The composite premium will be based on a health care insurance plan with an HRA (Health Reimbursement Account) whereby \$1,000 shall be redirected by the district to the HRA. The remainder of the cost of the plan will be borne by the employee via payroll deduction.
- B. Dependent Health and Hospitalization Insurance. The District will contribute an amount equal to 83% of the composite premium for an employee who works 30 hours or more and who enrolls in the dependent health insurance plan. The composite premium will be based on a health care insurance plan with an HRA (Health Reimbursement Account) whereby \$2,000 shall be redirected by the district to the HRA. The remainder of the cost of the plan will be borne by the employee via payroll deduction.
- C. Both Spouses Employed. If an employee and their spouse are both employed by the district full-time and are enrolled in dependent coverage, either the husband or the wife will contribute an amount equal to 5% of the single composite premium towards family coverage.
- D. With respect to health coverage subject to Health Care Reform, the District reserves the right to provide coverage "in addition to" the coverage described herein, for one or more individuals covered by this agreement, in order to manage the potential penalties to which the District may be subject. Such coverage in addition to the coverage described herein will be considered bargained but specifically will not be considered part of the aggregate value of the benefits and specifically will not be subject to any applicable aggregate reduction in value limitations.

Section 2. LIFE INSURANCE

Effective July 1, 2026, The District shall pay for \$50,000 \$100,000 term life insurance for all Administrators who enroll in the term life program. Effective January 1, 2009, Pursuant to the terms of the policy purchased by the District, all Districtwide Administrators shall pay for an additional \$200,000 of life insurance via pay roll deduction.

Section 3. LONG TERM DISABILITY INSURANCE

Administrators shall be covered by the District policy in effect for Long Term Disability insurance. The conditions of the carrier shall be controlling.

At the Administrator's request, and upon qualifying for Long Term Disability payments, the District will pay to Administrators who have accumulated over 30 days of personal illness leave the remaining fraction of regular income with 1/3 day subtracted from the total number of remaining personal illness leave days. This supplement will continue until remaining personal illness leave is exhausted or until the employee has been disabled for six (6) months.

For purposes of qualifying for retirement benefits after a disability absence of six (6) months, the eligible Administrator will be returned to personal illness until such leave is exhausted. Accumulated personal illness leave must be exhausted before the employee may reapply for LTD benefits.

Section 4. DENTAL INSURANCE

For each Administrator, the District shall contribute the total cost of the premium for individual and dependent coverage as set forth under the policy in effect in the District.

Section 5. LIABILITY INSURANCE

The District will provide liability insurance coverage for each Administrator.

ARTICLE VIII - MISCELLANEOUS BENEFITS

Section 1. MILEAGE AND EXPENSE

EXPENSES: The District will reimburse Administrators for mileage and expenses of job-related activities pursuant to School Board Policy upon submission of proper forms.

Section 2. TAX SHELTERED ANNUITY AND DEFERRED COMPENSATION PLANS

Tax sheltered annuities and deferred compensation plans, either variable or fixed, shall be made available to Administrators. Regulations and procedures are available in the Human Resources Office. The District's 403(b) Committee, comprised of members from every bargaining unit will review board policy and regulations annually for compliance with State and Federal laws.

The Districtwide Administrators shall appoint a member to represent the unit on the District's 403(b) Committee. The committee recommended the following 403(b) vendors; Fidelity, Fidelity via Educators Financial Services (E.S.I.), AXA (Equitable) and Lincoln Financial Services. All bargaining units approved the plans in November, 2008 for implementation January 1, 2009.

All deposits including employee elections and employer matches will be deposited into one of the above plans. Any employee hired after January 1, 2009 who elects to defer compensation in to a 403(b) account will be automatically enrolled in Fidelity unless they affirmatively opt out and select one of the other approved vendors.

The District will institute a standing 403(b) Committee comprised of representatives from each bargaining unit with representation determined by the size of each group.

Section 3. FLEXIBLE BENEFIT PLAN

The School District has established a Flexible Benefit Plan under IRS Code 125. Regulations and procedures are available in the Human Resources Office. A Board policy and accompanying regulations have been developed and will be updated annually to comply with IRS Regulations.

Section 4. PROFESSIONAL MEMBERSHIPS

The District will fund memberships in not more than two state organizations and not more than one national organization for each Administrator. All such memberships must be consistent with the Administrator's assignment and subject to advance approval of the immediate supervisor. Exceptions may be granted by the Superintendent.

Section 5. TUITION REIMBURSEMENT

Sub 1. For individuals hired prior to July 1, 2010, the District will reimburse tuition costs to Administrators for approved course-work that is of benefit to the District. Advance approval and verification of satisfactory completion are required. Reimbursement will not be paid to Administrators on leave.

Subd 2. Employees hired after July 1, 2010 are eligible for up to one thousand dollars (\$1,000) in tuition reimbursement per school year for post-graduate coursework that is germane to their assignment and benefits the District. All coursework must be preapproved by the Executive Director of Human Resources.

Subd 3. Effective July 1, 2012, employees who have earned a doctorate from an accredited college or university will receive an additional two thousand dollars (\$2,000) per year above the salary schedule, if the Board determines that the doctorate relates to the employee's position with the District.

Effective July 1, 2026, employees who have earned a doctorate from an accredited college or university will receive an additional five thousand dollars (\$5,000) per year above the salary schedule, if the Board determines that the doctorate relates to the employee's position with the District.

Subd 4. Effective July 1, 2026 employees not covered under Subd. 3, who have completed the MN Association of Business Officers (MASBO) Institute will receive an additional two thousand dollars (\$2,000) per year above the salary schedule. Demonstration of completion must be submitted to Human Resources.

Section 6. PROFESSIONAL DEVELOPMENT

The District supports continuous improvement and development of all personnel. Administrators are encouraged to attend professional meetings and other activities of a professional nature. The District will pay expenses associated with authorized professional meetings and activities. The event must be germane to the administrator's assignment. The administrator's immediate supervisor must approve the activity.

Section 7. EXCEPTIONAL SERVICE PAY

Subd. 1. When Districtwide Administrators teach courses through the District Staff Development Department or Community Education, they will be compensated at the rate normally used to compensate other professional instructors.

Subd. 2. When Districtwide Administrators render special services that both the Association and the District deem well beyond the scope of their normal job description, Association leaders and District administration shall meet and confer on terms and conditions for the special service performed.

Section 8. INDEMNIFICATION

Subject to the limitations on liability set forth in the Minnesota Statutes, the District shall defend and indemnify Administrators for damages, including punitive damages, claimed or levied against the Administrator, provided that the Administrator: (1) was acting in the performance of the duties of the position, and (2) was not guilty of malfeasance in office, willful neglect of duty, or bad faith. Indemnification of Administrators provided under this section shall be modified in accordance with any amendments to Section 466.07 of the Minnesota Statutes.

Section 9. JOB EVALUATIONS

A Districtwide Administrator shall have the right to request a position re-evaluation if he or she feels that their duties and responsibilities have changed significantly over time. The Director of Human Resources shall share the results with the Administrator via a summary conference.

ARTICLE IX - GRIEVANCE PROCEDURE

Section 1.

A claim by an Administrator that there has been a violation, misinterpretation or misapplication of any provision of this agreement may be processed as a grievance as hereinafter provided.

Section 2. LEVEL I

In the event that an Administrator or the Association believes there is a basis for a grievance, the Administrator shall complete the District grievance form and submit a copy to the Executive Director of Human Resources within twenty (20) days of the alleged grievance. A District representative shall meet with the grievant within ten (10) working days of the receipt of the grievance and render a written decision within five (5) working days of the meeting. A copy of the decision will be placed in the grievant's personnel file.

Section 3. LEVEL II

In the event the grievant or the Association is not satisfied with the decision rendered at Level I, the grievant may appeal, in writing, to the Superintendent of Schools within five (5) working days after the decision at Level I has been rendered and disseminated. Within ten (10) working days upon receipt of the appeal, the Superintendent of Schools shall meet with the grievant. The Superintendent of Schools shall respond, in writing, within fifteen (15) working days of the meeting.

Section 4. LEVEL III

If the grievant or the Association is not satisfied with the disposition of the grievance by the Superintendent of Schools, the alleged grievance may be submitted to arbitration. Notification of dissatisfaction shall be made, in writing, to the Superintendent of Schools within ten (10) working days after the decision has been rendered.

The dispute will be submitted to an arbitrator selected and agreed upon by both parties. The arbitrator shall have no power to alter, add or subtract from the expressed terms of the contract. Both parties agree to be bound by the award of the arbitrator. The fees and expenses of the arbitrator shall be shared equally by the parties.

Section 5.

The grievant may have an Association representative either join or represent the grievant at any level and at the grievant's discretion.

Section 6.

If a grievance is not responded to at Levels I and /or II within the time limits and the limits have not been mutually waived, the alleged grievance is viewed to have been denied and the grievant has the right to move to the next level.

Section 7.

If the grievance is not presented or transmitted by the grievant within the time limits set forth above, it shall be considered dropped. The time limit in each step may be extended by mutual written agreement of the parties.

Section 8.

Notwithstanding the expiration of this agreement, any claim or grievance arising thereunder may be processed through the grievance procedure until resolution.

Section 9.

No reprisals of any kind will be taken by the Board or the School Administration against any Administrator because of participation in this grievance procedure.

Section 10.

The Superintendent of Schools may appoint a designee to act in the Superintendent's behalf at Level II.

LONGEVITY

Effective July 1, 2014, after 5 years of District service, District-wide Administrators are eligible for a \$250 stipend; after ten years of District service, District-wide Administrators are eligible for a \$500 stipend; after fifteen (15) years of District service, District-wide Administrators are eligible for a \$1,000 stipend; after twenty years, a \$2,000 stipend.

Effective July 1, 2022, after 5 years of service as a District-wide Administrator, employees are eligible for a \$1,000 stipend; after ten years of service as a District-wide Administrator, employees are eligible for a \$2,500 stipend. Effective July 1, 2025, after 5 years of service as a District-wide Administrator, employees are eligible for a \$1,250 stipend; after ten years of service as a District-wide Administrator, employees are eligible for a \$2,500 stipend. After fifteen years of service as a District-wide Administrator, employees are eligible for a \$5,000 stipend. To be eligible for longevity, the continuous service must have been rendered within the unit. A break in seniority within the unit will zero out the years of service credit.

**ARTICLE X
DURATION**

Section 1. Terms and Reopening Negotiations: This contract shall be effective as of July 1, 2023 2025, and shall continue in effect through June 30, 2025 2027, or thereafter until replaced by a subsequent agreement. Negotiations for a successor agreement may commence when the parties mutually agree, but in no event later than ninety (90) days prior to expiration of this Agreement.

Section 2. Effect: This Agreement constitutes the full and complete agreement between the School Board and the District-wide Administrators Association. The provisions herein relating to terms and conditions of employment supersede and take precedence over any and all prior agreements, resolutions, practices, School District policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions.

Section 3. Severability: The provisions of this Agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions thereof under different circumstances.

Section 4. Amendment: This Agreement shall constitute the full and complete commitments between both parties and may be altered, changed, added to, deleted from, or modified only through the voluntary mutual consent of the parties in written, signed agreement to this Agreement.

Salary Schedule
July 1, 2023 2025 – June 30, 2025 2027

Level	Position	2025-2026	2026-2027
	Director of School Improvement and Student Achievement (CIA)		
	Director of Individualized Student Services (SPED)		
	Director of Community Services		
	Director of Operations, Properties, and Transportation		
	Director of Nutritional Services		
	Director of Equity and Multilingual Services		
	Director of Strategic Partnerships and Pathways		
Step 1		\$ 159,350	\$ 163,000
Step 2		\$ 163,500	\$ 167,250
	Director of Activities and Athletics		
	Supervisor (SPED, CE)		
Step 1		\$ 137,300	\$ 140,750
Step 2		\$ 140,900	\$ 144,400
	Coordinator (CE, ABE, SPED)		
Step 1		\$ 103,300	\$ 106,650
Step 2		\$ 107,950	\$ 111,450

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between Independent School District 191 (hereinafter referred to as the School District) and The Districtwide Administrators Association (hereinafter referred to as the Union), representing the Principals of the School District as follows:

1. The parties have entered into a collective bargaining agreement covering the period July 1, 2023 through June 30, 2025.
2. The Union and the School District agree the service provided by "Amplify" is an independent option for certain healthcare services separate from the District's medical insurance plan. This service provides no aggregate value to the medical insurance coverage provided to district employees. The "Amplify" service was added to provide employee choice for care as an independent option to the medical insurance coverage and is completely dependent on "Amplify" being able to provide their services to district employees. This service is unrelated to the District's medical insurance plan.
3. The School District may end its relationship with "Amplify" at any time and it is understood that the termination of that relationship does not impact the aggregate value of the District's medical plan or negotiated employee benefits.

This MEMORANDUM OF UNDERSTANDING shall be in full force and effect from the period of execution of this document through June 30, 2025.

Districtwide Administrators' Association	Independent School Dist. 191
Burnsville, MN 55337	200 W. Burnsville Parkway
	Burnsville, MN 55337

_____	_____
Union Representative	Employer Representative

Dated: _____	Dated: _____
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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between Independent School District 191 (hereinafter referred to as the School District) and The Districtwide Administrators Association (hereinafter referred to as the Union), representing the Principals of the School District as follows:

- 1. The parties have entered into a collective bargaining agreement covering the period July 1, 2023 through June 30, 2025.
- 2. The Union and the School District agree that retro pay for the 2023-2024 fiscal year shall only be paid to individuals employed with the School District on of July 1, 2024 and within the union at that time. Any individual that resigned or was terminated during the 2023-2024 fiscal year is not eligible for retro pay.

This MEMORANDUM OF UNDERSTANDING shall be in full force and effect from the period of execution of this document through June 30, 2025.

Districtwide Administrators' Association	Independent School Dist. 191
Burnsville, MN 55337	200 W. Burnsville Parkway
	Burnsville, MN 55337

_____	_____
Union Representative	Employer Representative

Dated: _____	Dated: _____
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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between Independent School District 191 (hereinafter referred to as the School District) and The Districtwide Administrators Association (hereinafter referred to as the Union), representing the District Administrators of the School District as follows:

- 1. The parties have entered into a collective bargaining agreement covering the period July 1, 2025 through June 30, 2027.
- 2. The Minnesota Paid Leave Law (Minnesota Statutes Chapter 268B) creates a statewide Family and Medical Leave insurance program, scheduled to become effective on January 1, 2026. The Employees represented by the Union are covered under this new statute. Given that the Statute may undergo multiple revisions during its implementation, this agreement provides language that allows all parties to plan and rely on specific details. The core understanding of this document is that it shall not restrict any mandated employee benefit required by the statute. PFML benefits are defined as monetary payments associated with qualifying events such as bonding, family care, medical care related to pregnancy, serious health conditions, qualifying exigency, or safety leave.

3. Premium Contribution

- a. The District and the Union agree that the Employer shall contribute 50% of the premiums to the State, and the employee shall pay the remaining 50% of the premium through wage deduction.

4. Non-Supplementation of State Benefits

- a. The Union acknowledges that the District has determined it will not designate paid accrued leave (such as sick leave, personal time, or vacation pay) as a supplemental benefit payment.
- b. A "Supplemental benefit payment" is defined in the statute as a payment made by an employer, such as salary continuation or paid time off, which is given in addition to any PFML benefits the employee receives under Chapter 268B.
- c. An employee retains the ability to use accrued paid time off (like vacation pay or sick leave) in lieu of receiving the state PFML program benefits, provided the employee is concurrently eligible for the leave.

5. Increments for Intermittent Leave

- a. The minimum increment of intermittent leave permitted by this agreement is one calendar day. A "calendar day" refers to a fixed 24-hour period.

6. Relationship to Federal FMLA

- a. Leave required by the federal Family and Medical Leave Act (FMLA) will, as permitted by law, run concurrently with the new state benefit.

This MEMORANDUM OF UNDERSTANDING shall be in full force and effect from the period of execution of this document through June 30, 2027.

Districtwide Administrators' Association
Burnsville, MN 55337

Independent School Dist. 191
200 W. Burnsville Parkway
Burnsville, MN 55337

Union Representative

Employer Representative

Dated: _____

Dated: _____

4. Approve, on a First Reading Basis, Changes to Policies 209: *Code of Ethics* and 299: *Student Representative to the School Board*

180

Speaker(s): Dr. Latanya Daniels, Superintendent



**Agenda IV.B.4
February 26, 2026**

To: Board of Education

From: Dr. Latanya Daniels, superintendent

Date: February 17, 2026

Re: Approve, on a First Reading Basis, Changes to Policies: 209: *Code of Ethics and 299: Student Representative to the School Board*

Recommendation: That the Board of Education approve, on a first reading basis, changes to Policies: 209: *Code of Ethics and 299: Student Representative to the School Board*.

Notes:

The following policies were reviewed during the February 17, 2026 Policy Review Committee as part of a regular review process and the following changes were recommended at this time:

- 209: Minor formatting update for inclusive language
- 299: Update to alternate description, process and meeting schedules

Adopted: 10/1999

Burnsville-Eagan-Savage School District Policy 209

Reviewed: ~~PRC 2/17/26 12/8/2022~~

Revised: 1/12/2023

Rescinds: BBF

209 CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to assist the individual school board member in understanding ~~their his or her~~ role as part of a school board and in recognizing the contribution that each member must make to develop an effective and responsible school board.

II. GENERAL STATEMENT OF POLICY

Each school board member shall follow the code of ethics stated in this policy.

A. AS A MEMBER OF THE SCHOOL BOARD, I WILL:

1. Attend school board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to the opinions and views of others (including, but not limited to, other school board members, administration, staff, students, and community members).
4. Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.
5. Support the decision of the school board, even if my position concerning the issue was different.
6. Recognize the integrity of my predecessors and associates and appreciate their work.
7. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
8. Inform myself about the proper duties and functions of a school board member.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER, I WILL:

1. Focus on education policy as much as possible.

2. Remember my responsibility is to set policy – not to implement policy.
3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
4. Recognize that my responsibility, exercised through the actions of the school board as a whole, is to see that the schools are properly run – not to run them myself.
5. Work through the superintendent – not over or around the superintendent.
6. Delegate the implementation of school board decisions to the superintendent.

C. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD, I WILL:

1. Respect the rights of others to have and express opinions.
2. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
3. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
4. Keep an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
5. Make decisions by voting in school board meetings after all sides of debatable questions have been presented.
6. Insist that committees be appointed to serve only in an advisory capacity to the school board.

D. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY, I WILL:

1. Attempt to appraise and plan for both the present and future educational needs of the school district and community.
2. Attempt to obtain adequate financial support for the school district's programs.
3. Insist that business transactions of the school district be ethical and open.
4. Strive to uphold my responsibilities and accountability to the taxpayers in my school district.

E. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF, I WILL:

1. Hold the superintendent responsible for the administration of the school district.
2. Give the superintendent authority commensurate with their ~~his or her~~ responsibilities.
3. Assure that the school district will be administered by the best professional personnel available.
4. Consider the recommendation of the superintendent in hiring all employees.
5. Participate in school board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
6. Insist the superintendent keep the school board adequately informed at all times.
7. Offer the superintendent counsel and advice.
8. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the school board.
9. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board for proper referral according to the chain of command.
10. Present any personal criticisms of employees to the superintendent.
11. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.

F. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER, I WILL:

1. Comply with all federal, state, and local laws relating to my work as a school board member.
2. Comply with all school district policies as adopted by the school board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.

4. Recognize that school district business may be legally transacted only in an open meeting of the school board.
5. Avoid conflicts of interest and refrain from using my school board position for personal gain.
6. Take no private action that will compromise the school board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (General Powers of Independent School Districts))
Minn. Stat. § 123B.09 (Boards of Independent School Districts))
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

Cross References: None

Adopted: 7/1985

Burnsville-Eagan-Savage School District Policy 299

Reviewed: ~~PRC 2/17/26~~10/12/2023

Revised: 10/26/2023

Rescinds: ABC/ABC-R/JFB

299 STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

I. PURPOSE

The purpose of this policy is to provide for student input on the school board through the establishment of a student representative who shall be an ex officio member of the school board.

II. GENERAL STATEMENT OF POLICY

A. Selection

A student representative shall be selected from the student body of the Burnsville High School to serve on the school board. This student representative will provide student views and suggestions in regard to the development of educational policies and programs and will serve as an advisor to the school board.

B. Eligibility

The person selected from the student body shall be a member of the junior class during the selection period and will adhere to the student code of conduct.

C. Term

The student representative shall serve for one student school year.

D. Election

The high school administration and Student Leadership Councils shall establish the date and method for selection within the guidelines of this regulation and submit the name of the appointee from the student body at large to the school board.

E. Duties

1. The student representative shall attend all school board meetings and provide perspective, from the student point of view, to school board deliberations.

2. If the selected student representative is unable to attend a meeting, one of the Burnsville High School student alternates identified in the runner-up in the identification process shall serve as a temporary substitute.
3. The student representative will prepare for school board meetings by becoming familiar with agenda items and attached materials received prior to each school board meeting.
4. The student representative shall participate in the regular school board orientation and any other in-servicing activities deemed appropriate by the Superintendent.
5. The student representative shall abide by the school board's policies, rules of parliamentary procedure, and processes.
6. The Student Representative and alternates will meet with the Superintendent once a month during the school year to plan and prepare for meetings and share information related to their work as student board representatives.

F. Limitations

1. The student representative shall not vote on issues before the school board.
2. The student representative shall not be furnished or exposed to material and will not participate in discussions pertaining to the following:
 - a. personnel matters or private personnel data;
 - b. negotiation materials;
 - c. land acquisition or sale information;
 - d. items covered by the attorney-client privilege;
 - e. private student data, including student discipline information.

Legal References:

Cross References:

V. Adjourn

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.