

Board of Education Regular Meeting  
Monday, May 13, 2024 5:00 PM  
Jr/Sr High School Library  
611 West 7th Street  
Wayne, Nebraska 68787

- I. Call the Meeting to Order
  - I.a. Pledge of Allegiance
  - I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (5/7/2024), and online: [www.wayneschools.org](http://www.wayneschools.org)
  - I.c. Action on Absence and Roll Call
  - I.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.
  - I.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims
    - I.e.I. Approval of Minutes of Previous Meetings
    - I.e.II. Approval of Financial Reports and Claims
  - I.f. Personnel
    - I.f.I. Resignation - Discuss, Consider, and Take Necessary Action on Resignation
    - I.f.II. Elementary Teaching Position - Discuss, Consider, and Take Necessary Action on Elementary Teaching Position
    - I.f.III. Business Manager Position - Discuss, Consider, and Take Necessary Action on Business Manager Position
    - I.f.IV. Special Education Teacher - Discuss, Consider, and Take Necessary Action on Special Education Teacher
- II. Communications from the Public (Policy 8346) and Requested Presentations
  - II.a. Wayne Community Schools Athletic Boosters
- III. Action Items
  - III.a. Old Business

III.a.I. Second Reading of 2024-25 Kids Club Handbook - Discuss, Consider, and Take Necessary Action on Second Reading of 2024-25 Kids Club Handbook

III.b. New Business

III.b.I. Payment Application #8: Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment Application #8: Hausmann Construction

III.b.II. Amendment to 2024-25 Early Learning Center Handbook - Discuss, Consider, and Take Necessary Action on the Amendment to 2024-25 ELC Handbook

III.b.III. First Reading of Policy 5101: Student Discipline - Discuss, Consider, and Take Necessary Action on Policy 5101: Student Discipline

III.b.IV. First Reading of the Amended 2024-25 7-12 Student Handbook - Discuss, Consider, and Take Necessary Action on First Reading of the Amended 2024-25 7-12 Student Handbook

III.b.V. Admin Reg 5103-A : Adding an Activity and/or School Cooperative Agreement - Discuss, Consider, and Accept Admin Reg 5103-A

III.b.VI. First Reading of 2024-25 Non-Certificated Staff Handbook - Discuss, Consider, and Take Necessary Action on First Reading of 2024-25 Non-Certificated Staff Handbook

III.b.VII. Jr/Sr High School Gym Scoreboard - Discuss, Consider, and Take Necessary Action on Jr/Sr High School Gym Scoreboard

III.b.VIII. District 83 - Discuss, Consider, and Take Necessary Action on District 83

IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

IV.a.I. Superintendent

IV.a.I.1. Extra Duty Contracts

IV.a.I.2. Project Update

IV.a.I.3. School Resource Officer Hours

IV.a.I.4. Rule 10 Safety Update

IV.a.I.5. Annual TIF Report from the City of Wayne

IV.a.I.6. End of Year Schedule

IV.a.I.7. ELC Playground RFP - Draft

IV.a.II. High School Principal

IV.a.III. Special Education/Early Learning Center Director

IV.a.III.1. EL Program Review

IV.a.IV. Elementary Principal

IV.a.V. Junior High Principal/Activities Director

IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Misty Bear, Mark Lenihan, Rusty Parker

IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Bear

IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan, Russ Plager, Jordan Widner, Mary Jean Roberson

IV.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark Lenihan, Tucker Hight, Russ Plager, Dave Wragge

IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan

IV.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan

V. Boardmanship:

\*NASB Leadership Workshop: June 5-6, Lincoln, NE

V.a. May Honor Recognition

VI. Future Agenda Items:

\*June & July Board Meetings at the Early Learning Center

\*Second Reading of Amended 2024-25 7-12 Handbook

\*Second Reading of Amended 24-25 ELC Handbook

\*Second Reading of Policy 5101

\*Second Reading of Admin Reg 5130

\*Second Reading of Non-Certificated Staff Handbook

\*Policy Updates

\*WCS Foundation 501 Status

\*WCS Foundation Annual Report

\*Annual Summer Retreat

\*First Reading of 2024-25 Teacher Handbook

\*First Reading of 2024-25 K-6 Student Handbook

\*First Reading - Policy Updates

\*Review Safe to Learn Plan

- \*Interlocal Agreement on SRO Hours
- \*Set Hot Lunch & Milk Prices
- \*Wellness Policy (5417) Review

## VII. Adjournment

**Wayne Community Schools**  
**Board of Education Regular Meeting Minutes**  
**April 8, 2024**

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, April 8, 2024, at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald (4/2/2024), and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

Present Board Members:

Mr. Justin Davis  
Mr. Lynn Junck  
Mrs. Jaime Manz  
Dr. Jeryl Nelson  
Dr. Jodi Pulfer  
Mrs. Sylvia Ruhl

I. Call the Meeting to Order

Discussion: The meeting was called to order at 5:00 p.m. in the Jr/Sr High School Library.

I.a. Pledge of Allegiance

I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (4/2/2024), and online: [www.wayneschools.org](http://www.wayneschools.org)

I.c. Action on Absence and Roll Call

I.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.

Motion to approve agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Dr. Jeryl Nelson. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

I.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims

Motion to approve consent agenda, as presented, passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

I.f.I. Resignation - Discuss, Consider, and Take Necessary Action on Resignation

Motion to approve the resignation of Kayla Varley passed with a motion by Mrs. Sylvia Ruhl and a second by Dr. Jeryl Nelson. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the resignation of Mrs. Kayla Varley at the end of the 2023-24 school year.

I.f.II. Resignation - Discuss, Consider, and Take Necessary Action on Resignation

Motion to approve the resignation of Samantha Novak passed with a motion by Dr. Jeryl Nelson and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the resignation of Mrs. Samantha Novak at the end of the 2023-24 school year.

I.f.III. 6th Grade Teaching Position - Discuss, Consider, and Take Necessary Action on 6th Grade Teaching Position

Motion to approve the contract for Rylee Wagner for an elementary teaching position passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the hiring of Ms. Rylee Wagner for the sixth-grade teaching position for the 2024-25 school year.

I.f.IV. Elementary Special Education Position - Discuss, Consider, and Take Necessary Action on Elementary Special Education Position

Motion to approve the contract for Brooke Henderson for an Elementary Special Education position passed with a motion by Mrs. Jaime Manz and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Discussion: The Board approved the hiring of Mrs. Brooke Henderson for the Elementary Special Education position for the 2024-25 school year.

7-12 SPED Teacher - Discuss, Consider, and Take Necessary Action on the 7-12 SPED Teaching Position

Discussion: No action was taken on this item.

I.f.VI. Resignation - Discuss, Consider, and Take Necessary Action on Non-Certificated Staff Resignation

Motion to approve the resignation of Mary Jean Roberson, Business Manager, effective July 9, 2024, passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the resignation of Mrs. Mary Jean Roberson, effective July 9, 2024.

## II. Communications from the Public (Policy 8346) and Requested Presentations

### II.a. E-Sports Information

Discussion: Mr. Alex Wieland spoke to the Board about the E-Sports teams practices and competitions.

## III. Action Items

### III.a. Old Business

### III.b. New Business

#### III.b.I. Payment No. 7: Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment No. 7: Hausmann Construction

Motion to approve the Payment Application No. 7 to Hausmann Construction in the amount of \$1,454,235.30, passed with a motion by Mrs. Sylvia Ruhl and a second by Dr. Jeryl Nelson. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the Payment Application No. 7 from Hausmann Construction.

#### III.b.II. First Student Bus Company Contract - Discuss, Consider, and Take Necessary Action on First Student Bus Company Contract

Motion to approve the four-year contract for student transportation with First Student Inc., effective July 1, 2024 - June 30, 2028, passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract with First Student Bus Company. The contract will be in effect from July 1, 2024 - June 30, 2028.

### III.b.III. 2024-25 Classified Staff Salary Schedule - Discuss, Consider, and Take Necessary Action on 2024-25 Classified Staff Salary Schedule

Motion to approve the 2024-25 Classified Staff Salary Schedule effective April 10, 2024, passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the 2024-25 Classified Staff Salary Schedule. The pay increase will begin April 10, 2024.

### III.b.IV. 2024-25 Director Renewal Agreements - Discuss, Consider, and Take Necessary Action on 2024-25 Director Renewal Agreements

Motion to approve the 2024-25 Director Renewal Agreements passed with a motion by Mr. Lynn Junck and a second by Dr. Jeryl Nelson. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the 2024-25 Director Contracts with a 4.5% package increase.

III.b.V. First Reading of 2024-25 7-12 Student Handbook - Discuss, Consider, and Take Necessary Action on First Reading of 7-12 Student Handbook

Motion to approve the First Reading of 2024-25 7-12 Student Handbook passed with a motion by Dr. Jeryl Nelson and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the First Reading of the 2024-25 7-12 Handbook

III.b.VI. First Reading of 2024-25 Kids Club Handbook - Discuss, Consider, and Take Necessary Action on First Reading of Kids Club Handbook

Motion to approve the First Reading of 2024-25 Kids Club Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the First Reading of the 2024-25 Kids Club Handbook.

III.b.VII. Accept 2024 Graduation List - Discuss, Consider, and Accept 2024 Graduation List

Motion to accept the 2024 Graduation List passed with a motion by Mrs. Jaime Manz and a second by Mr. Lynn Junck. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board accepted the 2023-24 list of graduates. Graduates will receive their diplomas upon successful completion of graduation requirements.

### III.b.VIII. Final Day of 2023-24 School Year - Discuss, Consider, and Take Necessary Action on Final Day of 2023-24 School Year

Motion to approve Tuesday, May 21, 2024, as the final day of school for the 2023-24 school year passed with a motion by Mrs. Jaime Manz and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: Seniors' final day of school will be Monday, May 6, 2024. Graduation is Saturday, May 11, 2024, in the Jr/Sr High School Gym, beginning at 1:00 p.m. Early Learning Center graduation and final day of school will be Wednesday, May 8, 2024, at the Wayne Fire Hall. Final day for K-11 is Tuesday, May 21, 2024, with a noon dismissal. Teachers final day is Thursday, May 23, 2024.

### III.b.IX. Wayne Area Economic Development Annual Membership - Discuss, Consider, and Take Necessary Action on Wayne Area Economic Development Annual Membership

Motion to approve the Wayne Area Economic Development Annual Membership at the 1-Star Level of \$400 passed with a motion by Dr. Jeryl Nelson and a second by Mrs. Sylvia Ruhl. Motion carried with five yes votes.

Mr. Justin Davis: Abstain  
Mr. Lynn Junck: Yes  
Mrs. Jaime Manz: Yes  
Dr. Jeryl Nelson: Yes  
Dr. Jodi Pulfer: Yes  
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the membership to the Wayne Area Economic Development. Mr. Davis abstained in voting due to being a member of the WAED.

#### IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

##### IV.a.I. Superintendent

###### IV.a.I.1. End of Year Calendar Items

Discussion: Dr. Lenihan stated there are several things happening at the end of the year. He stated activities are listed on the school calendar, <https://www.midstatenebraska.org>.

###### IV.a.I.2. CAC Relocation Town Hall Meeting - Wednesday, April 10th at 5:30 and 7:00 at the CAC

Discussion: A Town Hall Meeting with the City of Wayne will be April 10, 2024, at 5:30 p.m. and 7:00 p.m.

###### IV.a.I.3. ELC Topping Off Ceremony - Friday, April 19th at 1:30 at the ELC Site

Discussion: Dr. Lenihan discussed the Early Learning Center Topping Off Ceremony, which will be held Friday, April 19, 2024, at the new ELC school site. Students will be able to sign the last beam before it is put into place. The Board is invited to attend.

###### IV.a.I.4. Activity Policy

Discussion: Dr. Lenihan discussed the draft of new Administration Regulation 5103 - Adding an Activity and/or School Cooperative Agreement. This will be brought to the Board at a later date.

###### IV.a.I.5. Student Resource Officer Review

Discussion: Dr. Lenihan stated the Student Resource Officer has been a great success. Officer Marshall is very visible in all the schools.

###### IV.a.I.6. Cognia Review Update

Discussion: Dr. Lenihan stated the Cognia Review results will be in at a later date. He will share them to the Board when they are available.

##### IV.a.II. High School Principal

Discussion: Mr. Tucker Hight stated the juniors took the ACT on March 27, 2024. Prom went well.

###### IV.a.II.1. Early Graduate Numbers

Discussion: Mr. Tucker Hight reported there were two early graduates this year.

#### IV.a.III. Special Education/Early Learning Center Director

Discussion: Dr. Lenihan reported for Mrs. Misty Bear in her absence. Spring Sprints will be held on Friday, May 3, 2024, at Kern Track.

#### IV.a.III.1. EL Program Review

Discussion: This will be reviewed at the May Board Meeting.

#### IV.a.IV. Elementary Principal

Discussion: Mr. Russ Plager reported on the Internet Safety presentation given by Amy Miller and Officer Marshall. Mrs. Osborn stated the K-6 graders attended the play at Wayne State College.

#### IV.a.V. Junior High Principal/Activities Director

Discussion: Mr. Dave Wragge stated it is banquet season with Fine Arts and Athletics award nights happening soon. Mid-State Art Show will be hosted by Wayne and will be held at the Municipal Auditorium April 23-26, 2024.

#### IV.b. Board Committees

##### IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Misty Bear, Mark Lenihan

Discussion: Mr. Rusty Parker spoke about the Alumni Basketball and Volleyball tournament. There were 163 participants and proceeds from the tournament will help purchase basketball shot clocks. There were four applicants for the IDEA grant and all applications were accepted.

##### IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Bear

Discussion: No report.

##### IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan, Russ Plager, Jordan Widner, Mary Jean Roberson

Discussion: Mr. Jordan Widner stated construction is going well. He is working on quotes for furniture for the project.

##### IV.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark Lenihan, Tucker Hight, Russ Plager, Dave Wragge

Discussion: Dr. Lenihan stated new policies and policy updates will be coming. He will keep the Policy Committee updated on these changes.

##### IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan

Discussion: No report.

##### IV.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan

Discussion: Dr. Lenihan will keep the Board updated on any Legislative issues.

## V. Boardsmanship

### V.a. April Honor Recognition

Discussion: Early Learning Center graduates, Regional Science Fair participants, 7th grade English Academics, FFA State Qualifiers, and Student of Honor students were recognized in April.

### VI. Future Agenda Items

\*Payment No. 8: Hausmann Construction

\*Second Reading of 7-12 Student Handbook

\*Second Reading of Kids Club Handbook

\*First Reading of 2024-25 Non-Certificated Staff Handbook

\*Graduation Chamber Coffee - April 26, 2024, Jr/Sr High School Lecture Hall

\*Early Learning Center Graduation - May 8, 2024, 6:30 p.m., Fire Hall

\*Graduation - Saturday, May 11, 2024, 1:00 p.m., Jr/Sr High School Gym

Discussion: Additional Future Agenda Items include: First Reading of Admin Reg 5130 - Adding an Activity and/or School Cooperative Agreement, SRO Discussion, EL Program Review

### VII. Adjournment

Motion to Adjourn Meeting passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz.

Discussion: The meeting was adjourned at 6:30 p.m. The next regular Board Meeting will be Monday, May 13, 2024, in the Jr/Sr High School Library.

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Deb Daum, Secretary

# Wayne Public Schools

## Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 04/09/2024; End Date: 04/11/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 4/11/2024 10:42:53 AM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04092024	State Nebraska Bank	540978	5637	U.S. Bank	\$682.94	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
U.S. Bank		3/2024	06-2-031000-350-000-000	2 scale reduction filter cartridges/maint. SN		\$682.94
<b>Sub Total</b>						<b>\$682.94</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04112024	State Nebraska Bank	540978	5638	Aramark	\$1,042.46	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Aramark		3/31/2024	06-2-031000-610-000-000	March linen services/supply, SN		\$1,042.46
<b>Sub Total</b>						<b>\$1,042.46</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04112024	State Nebraska Bank	540978	5639	Cash-Wa Distributing	\$10,585.83	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Cash-Wa Distributing		4/1/2024	06-2-031000-610-000-000	supply, SN		\$729.34
Cash-Wa Distributing		4/1/2024	06-2-031000-630-000-000	food, SN		\$9,856.49
<b>Sub Total</b>						<b>\$10,585.83</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04112024	State Nebraska Bank	540978	5640	DBA Kemps - LeMars	\$5,545.07	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
DBA Kemps - LeMars		3/31/24	06-2-031000-630-000-000	food, SN		\$5,545.07
<b>Sub Total</b>						<b>\$5,545.07</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04112024	State Nebraska Bank	540978	5641	Earthgrains Baking Companies, Inc.	\$1,321.20	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Earthgrains Baking Companies, Inc.		3/2024	06-2-031000-630-000-000	food, SN		\$1,321.20
<b>Sub Total</b>						<b>\$1,321.20</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04112024	State Nebraska Bank	540978	5642	Nebraska Food Distribution Program	\$446.50	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Nebraska Food Distribution Program		47155	06-2-031000-630-000-000	delivery fee on commodities/food, SN		\$446.50
<b>Sub Total</b>						<b>\$446.50</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-04112024	State Nebraska Bank	540978	5643	Pac 'n' Save	\$117.92	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Pac 'n' Save		4/1/2024	06-2-031000-610-000-000	supply, SN		\$43.81

Pac 'n' Save		4/1/2024	06-2-031000-630-000-000	food, SN		\$74.11
<b>Sub Total</b>						<b>\$117.92</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
LF-04112024	State Nebraska Bank	540978	5644	Sysco	\$19,151.27	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Sysco		4/1/2024	06-2-031000-610-000-000	supply, SN		\$1,122.40
Sysco		4/1/2024	06-2-031000-630-000-000	food, SN		\$18,028.87
<b>Sub Total</b>						<b>\$19,151.27</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
LF-04112024	State Nebraska Bank	540978	5645	Wayne County Farm Bureau	\$2,918.80	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Wayne County Farm Bureau		Beef 3/4/24	06-2-031000-630-000-000	beef/food, SN		\$2,918.80
<b>Sub Total</b>						<b>\$2,918.80</b>
<b>Grand Total</b>						<b>\$41,811.99</b>

# Wayne Public Schools

## Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 04/09/2024; End Date: 04/11/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 4/11/2024 10:42:54 AM

Check Date	Check Number	Payee	Type	Amount
04/09/2024	5637	U.S. Bank	Accounts Payable	\$682.94
04/11/2024	5638	Aramark	Accounts Payable	\$1,042.46
04/11/2024	5639	Cash-Wa Distributing	Accounts Payable	\$10,585.83
04/11/2024	5640	DBA Kemps - LeMars	Accounts Payable	\$5,545.07
04/11/2024	5641	Earthgrains Baking Companies, Inc.	Accounts Payable	\$1,321.20
04/11/2024	5642	Nebraska Food Distribution Program	Accounts Payable	\$446.50
04/11/2024	5643	Pac 'n' Save	Accounts Payable	\$117.92
04/11/2024	5644	Sysco	Accounts Payable	\$19,151.27
04/11/2024	5645	Wayne County Farm Bureau	Accounts Payable	\$2,918.80
<b>Sub Total</b>				<b>\$41,811.99</b>

# Wayne Public Schools

## Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 04/09/2024; End Date: 04/11/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 4/11/2024 10:42:54 AM

Check Date	Check Number	Payee	Description	Type	Amount
04/11/2024	5638	Aramark	March linen services	Accounts Payable	\$1,042.46
04/11/2024	5639	Cash-Wa Distributing	food, supply	Accounts Payable	\$10,585.83
04/11/2024	5640	DBA Kemps - LeMars	food	Accounts Payable	\$5,545.07
04/11/2024	5641	Earthgrains Baking Companies, Inc.	food	Accounts Payable	\$1,321.20
04/11/2024	5642	Nebraska Food Distribution Program	delivery fee on commodities	Accounts Payable	\$446.50
04/11/2024	5643	Pac 'n' Save	food, supply	Accounts Payable	\$117.92
04/11/2024	5644	Sysco	food, supply	Accounts Payable	\$19,151.27
04/09/2024	5637	U.S. Bank	filter cartridges	Accounts Payable	\$682.94
04/11/2024	5645	Wayne County Farm Bureau	beef	Accounts Payable	\$2,918.80
<b>Sub Total</b>					<b>\$41,811.99</b>

# Checks By Status

Sorted by Activity ID, Site ID.  
From 04/01/2024 to 04/30/2024.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Description	Amount
1005	ATHLETIC					
WAYNE	WAYNE COMMUNITY SCHOOLS					
16995	Void	04/11/2024	WEST POINT BEEMER HIGH SCHOOL		Golf Invite, 4/2	-100.00
16996	Cleared	04/01/2024	STATE NEBRASKA BANK		change/TR Invite, 4/2	1,250.00
16997	Cleared	04/01/2024	STANTON PUBLIC SCHOOLS		fee/JH TR Invite, 4/4	125.00
16998	Cleared	04/01/2024	ELKHORN PUBLIC SCHOOLS		fee/TR meet, 4/11	220.00
16999	Cleared	04/01/2024	AWARDS UNLIMITED, INC.		Awards-Speech/Golf/TR	3,830.27
17000	Cleared	04/01/2024	STADIUM SPORTS		apparel	1,080.00
17008	Cleared	04/02/2024	DOUG KUBIK		starter/TR meet, 4/2	325.00
17010	Cleared	04/05/2024	MIKE FLEER		umpire/BA-Pender, 4/5	100.00
17011	Cleared	04/05/2024	Andrew Scholl		umpire/BA-Pender, 4/5	100.00
17012	Cleared	04/08/2024	STATE NEBRASKA BANK		change/HS TR Invite, 4/9	1,250.00
17013	Cleared	04/08/2024	RUSS FLAMIG		starter/TR meet, 4/9	325.00
17014	Cleared	04/09/2024	STATE NEBRASKA BANK		change/BA-Pender, 4/9	700.00
17015	Cleared	04/09/2024	Steve Wilkey		umpire/BA-Pender, 4/9	200.00
17016	Cleared	04/09/2024	Chris Sintek		umpire/BA-Pender, 4/9	200.00
17017	Printed	04/09/2024	LAUREL-CONCORD-COLERIDGE HS		fee/Golf Invite, 4/11	75.00
17018	Cleared	04/09/2024	BOONE CENTRAL HIGH SCHOOL		fee/Golf Invite, 4/13	100.00
17019	Cleared	04/09/2024	BENNINGTON PUBLIC SCHOOLS		fee/Golf Invite, 4/16	125.00
17020	Cleared	04/09/2024	WEST POINT BEEMER HIGH SCHOOL		fee/JH TR Invite, 4/11	150.00
17021	Cleared	04/09/2024	JOSTENS		chenille letters	1,164.24
17022	Cleared	04/09/2024	WILDCAT LANES		Unif. Bowling/2 matches	1,230.00
17025	Cleared	04/09/2024	COPY WRITE		supplies	78.21
17033	Cleared	04/09/2024	U. S. BANK		credit card purchase(s)	696.00
17042	Cleared	04/12/2024	STATE NEBRASKA BANK		change/BA triangular, 4/13	700.00
17044	Cleared	04/12/2024	GARY EIKMEIER		umpire/BA tri, 4/13	240.00
17045	Cleared	04/12/2024	KEN MAXFIELD		umpire/BA tri, 4/13	240.00
17047	Cleared	04/15/2024	STATE NEBRASKA BANK		change/BA-Platteview, 4/15	700.00
17048	Cleared	04/15/2024	BEAU VIERGUTZ		umpire/BA-Platteview, 4/15	150.00
17049	Cleared	04/15/2024	CORY LENTON		umpire/BA-Platteview, 4/15	150.00
17050	Cleared	04/15/2024	SEWARD HIGH SCHOOL		fee/BA Invite, 4/20	100.00
17051	Printed	04/15/2024	PIERCE PUBLIC SCHOOLS		fee-9/10 TR Invite, 4/23	130.00
17052	Cleared	04/15/2024	SCHUYLER CENTRAL SCHOOL		fee/TR Invite, 4/18	200.00
17053	Printed	04/15/2024	WISNER-PILGER SCHOOLS		entry/TR meet, 4/13	325.00
17055	Printed	04/16/2024	LAUREL-CONCORD-COLERIDGE HS		entry/JH TR Invite, 4/17	190.00
17056	Printed	04/16/2024	NORFOLK CATHOLIC SCHOOL		entry/JH TR Invite, 4/22	150.00
17059	Cleared	04/18/2024	STATE NEBRASKA BANK		change/BA-Pender, Aurora, 4/19	700.00
17060	Cleared	04/19/2024	GRANT THOMPSON		umpire/BA, 4/19	175.00
17061	Cleared	04/19/2024	MIKE FLEER		umpire/BA, 4/19	175.00
17062	Printed	04/19/2024	WILDCAT LANES		practice/matches	3,675.00
17063	Cleared	04/19/2024	COLUMBUS LAKEVIEW SCHOOL		fee/Golf Invite, 4/25	120.00
17067	Cleared	04/22/2024	GRANT THOMPSON		umpire/BA-Norfolk, 4/22	150.00
17068	Cleared	04/22/2024	MIKE RAYNOR		umpire/BA-Norfolk, 4/22	150.00
17069	Cleared	04/22/2024	Schuyler Schweers		FB - assistant coach	2,328.00
17072	Printed	04/26/2024	TOTAL GRAPHICS		bowling trophies/medal stickers	66.31
17073	Printed	04/26/2024	BATTLE CREEK PUBLIC SCHOOL		fee/TR Invite, 5/2	160.00
17074	Printed	04/26/2024	BOONE CENTRAL HIGH SCHOOL		fee/B-4 Dist. TR, 5/7	100.00
17079	Void	04/30/2024	STATE NEBRASKA BANK		change/JH TR Invite, 4/30	0.00

# Checks By Status

Sorted by Activity ID, Site ID.  
From 04/01/2024 to 04/30/2024.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Description	Amount
1005	ATHLETIC					
<b>Total:</b>						\$ 24,298.03
1007	BASEBALL					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17001	Cleared	04/01/2024	Hauff Mid America Sports		windbreakers	768.94
17023	Cleared	04/09/2024	Robbie Gamble		reimb./BA Ipad	283.97
<b>Total:</b>						\$ 1,052.91
1015	FOOTBALL					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17033	Cleared	04/09/2024	U. S. BANK		credit card purchase(s)	265.00
<b>Total:</b>						\$ 265.00
1016	BOYS GOLF					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17037	Cleared	04/10/2024	AMAZON CAPITAL SERVICES		Amazon purchase(s)	710.89
<b>Total:</b>						\$ 710.89
1020	TRACK/CROSS COUNTRY					
WAYNE	WAYNE COMMUNITY SCHOOLS					
16996	Cleared	04/01/2024	STATE NEBRASKA BANK		change/TR Invite, 4/2	950.00
17000	Cleared	04/01/2024	STADIUM SPORTS		apparel	966.00
17002	Cleared	04/01/2024	Blue Devil Boosters		candy from Holiday Tourn.	488.00
17012	Cleared	04/08/2024	STATE NEBRASKA BANK		change/HS TR Invite, 4/9	950.00
17024	Cleared	04/09/2024	LINPEPCO - SIOUXLAND		beverages	541.90
17075	Printed	04/26/2024	Amanda Stabler		stipend-pole vault coach	1,200.00
17079	Void	04/30/2024	STATE NEBRASKA BANK		change/JH TR Invite, 4/30	0.00
<b>Total:</b>						\$ 5,095.90
1512	FFA					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17003	Cleared	04/01/2024	NE FFA Assoc.		dues and fees	1,247.00
17004	Cleared	04/01/2024	NATIONAL FFA ORGANIZATION		merchandise	405.00
17064	Cleared	04/19/2024	TONI RASMUSSEN		reimb./food-State FFA	281.90
<b>Total:</b>						\$ 1,933.90
1514	FBLA					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17030	Cleared	04/09/2024	NEBRASKA FBLA		reg./State FBLA	497.00
<b>Total:</b>						\$ 497.00

# Checks By Status

Sorted by Activity ID, Site ID.  
From 04/01/2024 to 04/30/2024.

Activity ID Site ID			Activity Name Site Name			Amount
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	
<b>1515</b>		<b>JH W.E.B. (WHERE EVERYONE BELONGS)</b>				
WAYNE		WAYNE COMMUNITY SCHOOLS				
17041	Cleared	04/12/2024	STATE NEBRASKA BANK		change/JH dance, 4/12	300.00
17046	Cleared	04/12/2024	Kaden Hopkins		DJ/JH dance, 4/12	250.00
<b>Total:</b>						<b>\$ 550.00</b>
<b>1535</b>		<b>SPEECH/DRAMA CLUB</b>				
WAYNE		WAYNE COMMUNITY SCHOOLS				
17032	Cleared	04/09/2024	PAC 'N' SAVE		supplies	11.52
17033	Cleared	04/09/2024	U. S. BANK		credit card purchase(s)	14.00
17078	Cleared	04/26/2024	STATE NEBRASKA BANK		change/JH Speech conc., 4/27	700.00
<b>Total:</b>						<b>\$ 725.52</b>
<b>2036</b>		<b>CLASS OF 2025</b>				
WAYNE		WAYNE COMMUNITY SCHOOLS				
17027	Cleared	04/09/2024	Jacob Anderson dba Beumont Entertainment		DJ services/prom, 3/23	800.00
17028	Cleared	04/09/2024	Bloom & Grace, LLC		prom flowers	175.00
17029	Cleared	04/09/2024	4 SEASONS FUND RAISING		strawberry sales	4,730.00
17032	Cleared	04/09/2024	PAC 'N' SAVE		supplies	92.76
17070	Cleared	04/22/2024	BEAUMONT EVENT & CONCERT HALL		prom venue/meals	3,020.15
<b>Total:</b>						<b>\$ 8,817.91</b>
<b>2505</b>		<b>BAND</b>				
WAYNE		WAYNE COMMUNITY SCHOOLS				
17031	Cleared	04/09/2024	MIDBELL MUSIC, INC.		supplies	78.97
<b>Total:</b>						<b>\$ 78.97</b>
<b>2515</b>		<b>CHOIR</b>				
WAYNE		WAYNE COMMUNITY SCHOOLS				
17038	Cleared	04/12/2024	WAYNE STATE COLLEGE		Honor Choir reg.	275.00
<b>Total:</b>						<b>\$ 275.00</b>
<b>3015</b>		<b>DISTRICT ENTRY FEES</b>				
WAYNE		WAYNE COMMUNITY SCHOOLS				
17057	Printed	04/16/2024	NORFOLK JUNIOR HIGH SCHOOL		entry/JH Speech Invite, 4/19	30.00
17058	Cleared	04/16/2024	South Sioux City High School		fees/Dist. Music	620.00
17076	Printed	04/26/2024	WAYNE STATE COLLEGE		fee/Math contest	180.00
<b>Total:</b>						<b>\$ 830.00</b>

# Checks By Status

Sorted by Activity ID, Site ID.  
From 04/01/2024 to 04/30/2024.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Description	Amount
<b>4510</b>	<b>POWER DRIVE PROGRAM</b>					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17005	Cleared	04/01/2024	BOMGAARS		supplies	318.91
17006	Cleared	04/01/2024	GROSSENBURG IMPLEMENT		supplies	257.79
17034	Cleared	04/09/2024	WAYNE AUTO PARTS		supplies	18.48
17035	Cleared	04/09/2024	ACE HARDWARE & HOME		supply	13.00
17040	Cleared	04/12/2024	QUALITY 1 GRAPHICS		decals	125.00
<b>Total:</b>						<b>\$ 733.18</b>
<b>5515</b>	<b>GRADES K-6</b>					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17032	Cleared	04/09/2024	PAC 'N' SAVE		supplies	46.74
17033	Cleared	04/09/2024	U. S. BANK		credit card purchase(s)	104.26
17037	Cleared	04/10/2024	AMAZON CAPITAL SERVICES		Amazon purchase(s)	124.99
17054	Printed	04/15/2024	WASHINGTON PAVILION MGMT. INC.		field trip	210.00
17066	Cleared	04/19/2024	OTC BRANDS, INC.		glow sticks	72.97
17071	Cleared	04/23/2024	STATE NEBRASKA BANK		change/ES book fair	200.00
17077	Printed	04/26/2024	KATHY OSTRAND		reimb./math activities	62.92
17081	Printed	04/30/2024	EMILY SIMS		reimb./supplies	33.98
17082	Printed	04/30/2024	Wayne Volunteer Fire Dept.		donation from coin war	1,484.42
<b>Total:</b>						<b>\$ 2,340.28</b>
<b>5530</b>	<b>MUSICAL</b>					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17005	Cleared	04/01/2024	BOMGAARS		supplies	86.65
17007	Cleared	04/01/2024	CARHART LUMBER COMPANY		supplies	4.58
17025	Cleared	04/09/2024	COPY WRITE		supplies	118.40
17026	Cleared	04/09/2024	BUILDER'S RESOURCE		foam	74.46
17037	Cleared	04/10/2024	AMAZON CAPITAL SERVICES		Amazon purchase(s)	1,820.16
17039	Cleared	04/12/2024	TRACY ANDERSON		reimb.-costumes/props/materials	543.24
<b>Total:</b>						<b>\$ 2,647.49</b>
<b>5537</b>	<b>SPED - TRANSITION (FORMERLY RESOURCE)</b>					
WAYNE	WAYNE COMMUNITY SCHOOLS					
17032	Cleared	04/09/2024	PAC 'N' SAVE		supplies	71.64
17036	Cleared	04/09/2024	VEL'S BAKERY		rolls, donuts	105.00
17043	Cleared	04/12/2024	STATE NEBRASKA BANK		change/field trip to circus, 4/19	100.00
17065	Cleared	04/19/2024	STATE NEBRASKA BANK		change/Life Skills trip-Norfolk, 4/26	75.00
<b>Total:</b>						<b>\$ 351.64</b>

# Checks By Status

Sorted by Activity ID, Site ID.  
From 04/01/2024 to 04/30/2024.

Activity ID Site ID			Activity Name Site Name					
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description		Amount	
<hr/>								
5544	STAFF SUPPORT SERVICES							
<hr/>								
WAYNE	WAYNE COMMUNITY SCHOOLS							
<hr/>								
17009	Cleared	04/02/2024	Wayne America Inc.		table for 2024 annual banquet		260.00	
17032	Cleared	04/09/2024	PAC 'N' SAVE		supplies		146.94	
17033	Cleared	04/09/2024	U. S. BANK		credit card purchase(s)		88.20	
17036	Cleared	04/09/2024	VEL'S BAKERY		rolls, donuts		53.00	
17080	Printed	04/30/2024	DEB DAUM		reimb./2 retirement watches		88.00	
							<b>Total:</b>	<b>\$ 636.14</b>
							<b>Report Total :</b>	<b>51,839.76</b>

# Wayne Public Schools

## Check Report May 13, 2024 Board Meeting

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
83	State Nebraska Bank	537047	24312	Ameritas Life Insurance Corp. (Vision)	\$1,092.60	Payroll Liability
Vendor	Deduction Name	Register Number	Account Code		Amount	
Ameritas Life Insurance Corp. (Vision)	VSP Vision	130	01-00941-000		\$401.64	
Ameritas Life Insurance Corp. (Vision)	VSP Vision 125	130	01-00941-000		\$690.96	
<b>Sub Total</b>					<b>\$1,092.60</b>	
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
83	State Nebraska Bank	537047	24313	Blue Cross Blue Shield of Nebraska	\$151,660.88	Payroll Liability
Vendor	Deduction Name	Register Number	Account Code		Amount	
Blue Cross Blue Shield of Nebraska	Dental 125 EE/Spouse	130	01-00941-000		\$454.44	
Blue Cross Blue Shield of Nebraska	Dental 125- EE/C/S	130	01-00941-000		\$1,236.25	
Blue Cross Blue Shield of Nebraska	Dental 125-EE/Children	130	01-00941-000		\$225.63	
Blue Cross Blue Shield of Nebraska	Dental ER	130	01-00941-000		\$3,131.24	
Blue Cross Blue Shield of Nebraska	Dental-EE/S	130	01-00941-000		\$64.92	
Blue Cross Blue Shield of Nebraska	Dental-EE/S/C	130	01-00941-000		\$161.25	
Blue Cross Blue Shield of Nebraska	Health Ins 125- E/C PPO	130	01-00941-000		\$315.98	
Blue Cross Blue Shield of Nebraska	Health Ins 125- E/S PPO	130	01-00941-000		\$1,076.04	
Blue Cross Blue Shield of Nebraska	Health Ins 125-Family PPO	130	01-00941-000		\$4,575.20	
Blue Cross Blue Shield of Nebraska	Health Ins EE	130	01-00941-000		\$179.34	
Blue Cross Blue Shield of Nebraska	Health Ins ER- E/C Trad. PPO	130	01-00941-000		\$2,843.82	
Blue Cross Blue Shield of Nebraska	Health Ins ER- E/S Trad PPO	130	01-00941-000		\$11,298.14	
Blue Cross Blue Shield of Nebraska	Health Ins ER- EE Trad. PPO	130	01-00941-000		\$11,101.74	
Blue Cross Blue Shield of Nebraska	Health Ins ER-Family Trad. PPO	130	01-00941-000		\$47,679.28	
Blue Cross Blue Shield of Nebraska	Health Ins. Family Trad. PPO	130	01-00941-000		\$722.40	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER - EE/Spouse	130	01-00941-000		\$17,980.71	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER- EE/Child	130	01-00941-000		\$1,440.03	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER- Employee	130	01-00941-000		\$6,226.96	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER- Family	130	01-00941-000		\$39,507.48	
Blue Cross Blue Shield of Nebraska	PARA 125 HSA Health EE/Child	130	01-00941-000		\$661.66	
Blue Cross Blue Shield of Nebraska	PARA HSA Health Ins ER- EE/Child	130	01-00941-000		\$778.37	
<b>Sub Total</b>					<b>\$151,660.88</b>	
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
83	State Nebraska Bank	537047	24314	Collection Services Center	\$524.40	Payroll Liability
Vendor	Deduction Name	Register Number	Account Code		Amount	
Collection Services Center	Garnishment 1- DHHS Iowa	130	01-00941-000		\$524.40	
<b>Sub Total</b>					<b>\$524.40</b>	
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
83	State Nebraska Bank	537047	24315	Credit Bureau Services	\$249.81	Payroll Liability
Vendor	Deduction Name	Register Number	Account Code		Amount	
Credit Bureau Services	Credit Bureau	130	01-00941-000		\$249.81	
<b>Sub Total</b>					<b>\$249.81</b>	
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
83	State Nebraska Bank	537047	24316	Division of Child Support	\$531.00	Payroll Liability
Vendor	Deduction Name	Register Number	Account Code		Amount	
Division of Child Support	Division of Child Support- SD	130	01-00941-000		\$531.00	
<b>Sub Total</b>					<b>\$531.00</b>	
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
83	State Nebraska Bank	537047	24317	Elkhorn Valley Bank	\$7,918.50	Payroll Liability
Vendor	Deduction Name	Register Number	Account Code		Amount	
Elkhorn Valley Bank	HSA 125	130	01-00941-000		\$7,498.50	
Elkhorn Valley Bank	HSA ER	130	01-00941-000		\$420.00	

<b>Sub Total</b>						\$7,918.50	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	537047	24318	First Concord Benefits Group	\$3,353.78	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
First Concord Benefits Group	Med Reimb 125	130	01-00941-000		\$937.48		
First Concord Benefits Group	Sect 125/child Care	130	01-00941-000		\$2,416.30		
<b>Sub Total</b>						\$3,353.78	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	537047	24319	Mutual of Omaha	\$2,917.89	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
Mutual of Omaha	Disability	130	01-00941-000		\$1,633.68		
Mutual of Omaha	Life Ins	130	01-00941-000		\$235.85		
Mutual of Omaha	Life-Ins 125	130	01-00941-000		\$26.55		
Mutual of Omaha	Life Ins ER	130	01-00941-000		\$1,021.81		
<b>Sub Total</b>						\$2,917.89	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	537047	24320	S.D. 17 Payroll Account	\$261,496.35	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
S.D. 17 Payroll Account	Federal Withholding	130	01-00941-000		\$39,594.79		
S.D. 17 Payroll Account	FICA	130	01-00941-000		\$73,605.72		
S.D. 17 Payroll Account	Medicare	130	01-00941-000		\$17,214.28		
S.D. 17 Payroll Account	NPERS	130	01-00941-000		\$97,512.30		
S.D. 17 Payroll Account	NPERS - Adl	130	01-00941-000		\$14,569.46		
S.D. 17 Payroll Account	State Withholding - NE	130	01-00941-000		\$18,999.80		
<b>Sub Total</b>						\$261,496.35	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	537047	24321	TSA Consulting Group, Inc	\$4,282.55	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
TSA Consulting Group, Inc	Ameriprise	130	01-00941-000		\$300.00		
TSA Consulting Group, Inc	Fiduciary Trust Co. of New Hampshire	130	01-00941-000		\$250.00		
TSA Consulting Group, Inc	Security Benefit Group-%	130	01-00941-000		\$344.55		
TSA Consulting Group, Inc	Security Benefit- Fixed	130	01-00941-000		\$3,388.00		
<b>Sub Total</b>						\$4,282.55	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	537047	24322	Wayne Public School Foundatio	\$480.00	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
Wayne Public School Foundation	WPS Foundation	130	01-00941-000		\$480.00		
<b>Sub Total</b>						\$480.00	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	540978	5646	Ameritas Life Insurance Corp. (Vision)	\$44.64	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
Ameritas Life Insurance Corp. (Vision)	VSP Vision	130	06-00941-000		\$44.64		
<b>Sub Total</b>						\$44.64	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
83	State Nebraska Bank	540978	5647	Blue Cross Blue Shield of Nebraska	\$2,089.27	Payroll Liability	
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>		
Blue Cross Blue Shield of Nebraska	Dental 125 EE/Spouse	130	06-00941-000		\$32.46		
Blue Cross Blue Shield of Nebraska	Dental 125- EE/C/S	130	06-00941-000		\$53.75		
Blue Cross Blue Shield of Nebraska	Dental ER	130	06-00941-000		\$177.24		
Blue Cross Blue Shield of Nebraska	Dental-EE/S	130	06-00941-000		\$32.46		
Blue Cross Blue Shield of Nebraska	Health Ins 125- E/S PPO	130	06-00941-000		\$179.34		
Blue Cross Blue Shield of Nebraska	Health Ins ER- E/S Trad PPO	130	06-00941-000		\$1,614.02		
<b>Sub Total</b>						\$2,089.27	

<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
83	State Nebraska Bank	540978	5648	First Concord Benefits Group	\$254.16	Payroll Liability
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>	
First Concord Benefits Group	Med Reimb 125	130	06-00941-000		\$254.16	
<b>Sub Total</b>					<b>\$254.16</b>	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
83	State Nebraska Bank	540978	5649	Mutual of Omaha	\$174.19	Payroll Liability
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>	
Mutual of Omaha	Disability	130	06-00941-000		\$55.94	
Mutual of Omaha	Life Ins	130	06-00941-000		\$11.00	
Mutual of Omaha	Life Ins ER	130	06-00941-000		\$107.25	
<b>Sub Total</b>					<b>\$174.19</b>	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
83	State Nebraska Bank	540978	5650	S.D. 17 Payroll Account	\$9,061.37	Payroll Liability
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>	
S.D. 17 Payroll Account	Federal Withholding	130	06-00941-000		\$873.30	
S.D. 17 Payroll Account	FICA	130	06-00941-000		\$2,894.96	
S.D. 17 Payroll Account	Medicare	130	06-00941-000		\$677.04	
S.D. 17 Payroll Account	NPERS	130	06-00941-000		\$3,562.31	
S.D. 17 Payroll Account	NPERS - Adl	130	06-00941-000		\$532.24	
S.D. 17 Payroll Account	State Withholding - NE	130	06-00941-000		\$521.52	
<b>Sub Total</b>					<b>\$9,061.37</b>	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
83	State Nebraska Bank	540978	5651	Wayne Public School Foundatio	\$50.00	Payroll Liability
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>	
Wayne Public School Foundation	WPS Foundation	130	06-00941-000		\$50.00	
<b>Sub Total</b>					<b>\$50.00</b>	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
83	State Nebraska Bank	537047	EFT	Direct Deposit	\$425,449.01	Payroll Liability
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>	
First National Omaha	Direct Deposit	130	01-00941-000		\$425,449.01	
<b>Sub Total</b>					<b>\$425,449.01</b>	
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
83	State Nebraska Bank	540978	EFT	Direct Deposit	\$18,011.49	Payroll Liability
<b>Vendor</b>	<b>Deduction Name</b>	<b>Register Number</b>	<b>Account Code</b>		<b>Amount</b>	
First National Omaha	Direct Deposit	130	06-00941-000		\$18,011.49	
<b>Sub Total</b>					<b>\$18,011.49</b>	
<b>Grand Total</b>					<b>\$889,641.89</b>	

# Wayne Public Schools

## Check Listing Report May 13, 2024 Board Meeting

Accounting Cycle: FY23-24; Begin Date: 04/10/2024; End Date: 05/14/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: (([FUND] In ("01","02","03","04","07","08","09"))); Created On: 5/10/2024 12:00:07 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2579	State Nebraska Bank	540935		Hausmann Construction, Inc.	\$1,790,998.20	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hausmann Construction, Inc.		APP 008	08-2-045000-450-000-024	Pay APP 008- Period to April 30, 2024 General Construction		\$1,790,998.20
<b>Sub Total</b>						<b>\$1,790,998.20</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2574	State Nebraska Bank	540951		Internal Revenue Service - EFT	\$134,860.09	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Internal Revenue Service - EFT		41924	03-2-090000-000-000-000	April '24 Federal Payroll Taxes		\$134,860.09
<b>Sub Total</b>						<b>\$134,860.09</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2574	State Nebraska Bank	540951		Nebraska Retirement System - EFT	\$116,176.31	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Nebraska Retirement System - EFT		41924	03-2-090000-000-000-000	April '24 Payroll Retirement Contributions-NPERS		\$116,176.31
<b>Sub Total</b>						<b>\$116,176.31</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2574	State Nebraska Bank	540951		State of Nebraska - EFT	\$19,521.32	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
State of Nebraska - EFT		41924	03-2-090000-000-000-000	April '24 State Payroll Tax		\$19,521.32
<b>Sub Total</b>						<b>\$19,521.32</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2578	State Nebraska Bank	578509	1053	BOK Financial	\$3,175.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		61524QCF	09-2-050000-832-000-000	Limited Tax Obligation Refunding Bonds Series 2020-Interest		\$2,975.00
BOK Financial		61524QCF	09-2-050000-833-000-000	Limited Tax Obligation Refunding Bonds Series 2020-Agent Fee		\$200.00
<b>Sub Total</b>						<b>\$3,175.00</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2577	State Nebraska Bank	540943	1219	BOK Financial	\$1,190.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
BOK Financial		61524	07-2-050000-832-000-000	Series 2020 General Obligation Refunding Bonds Interest		\$990.00
BOK Financial		61524	07-2-050000-833-000-000	Series 2020 General Obligation Refunding Bonds Paying Agent Fee		\$200.00
<b>Sub Total</b>						<b>\$1,190.00</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2576	State Nebraska Bank	540935	1750	K-Log, Inc.	\$4,690.38	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
K-Log, Inc.		24-327622-1	08-2-045000-733-000-024	4 Desks, 4 Chairs		\$4,690.38
<b>Sub Total</b>						<b>\$4,690.38</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2576	State Nebraska Bank	540935	1751	Mid-State Engineering & Testing	\$3,100.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Mid-State Engineering & Testing		1267-0	08-2-045000-340-000-024	3/1-3/31 Construction Testing Services		\$3,100.00
<b>Sub Total</b>						<b>\$3,100.00</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2576	State Nebraska Bank	540935	1752	Tint Revolution	\$3,717.10	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Tint Revolution		DEP-51024	08-2-026700-490-001-000	20% Deposit- Safety Project- Window Film		\$3,717.10
<b>Sub Total</b>						<b>\$3,717.10</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24323	ABC Mobile Storage, Inc	\$350.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ABC Mobile Storage, Inc		75766	01-2-026100-440-001-000	May '24 rental		\$350.00
<b>Sub Total</b>						<b>\$350.00</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24324	Ace Hardware & Home	\$160.13	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Ace Hardware & Home		18677	01-2-026200-431-000-010	lock set		\$15.99
Ace Hardware & Home		18933	01-2-026200-431-005-010	Angle brooms for ES		\$23.98
Ace Hardware & Home		18513	01-2-026200-431-005-010	J bend, hose, tube		\$20.17
Ace Hardware & Home		18682	01-2-027320-350-000-001	Transponder key -SPED vehicle van 17		\$99.99
<b>Sub Total</b>						<b>\$160.13</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24325	Allo Communications	\$813.64	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Allo Communications		42424	01-2-011000-382-000-000	Phone services 4/24-5/23		\$335.62
Allo Communications		42424	01-2-011000-382-005-000	Phone services 4/24-5/23		\$297.04
Allo Communications		42424	01-2-011900-382-300-000	Phone services 4/24-5/23		\$180.98
<b>Sub Total</b>						<b>\$813.64</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24326	Amazon Capital Services	\$1,516.65	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Amazon Capital Services		1NKV-JWDF-F116	01-2-025100-810-000-010	Annual Prime Membership Fee		\$129.00
Amazon Capital Services	8138-2024	19TN-WQN9-DDWW	01-2-021200-610-001-000	photo frames/HS guidance sup.	04/25/2024	\$34.96
Amazon Capital Services	8140-2024	14XP-49PJ-631W	01-2-011500-610-000-000	paperback books/ELL supply	04/25/2024	\$85.47
Amazon Capital Services	8183-2024	1MD9-WHNG-L64F	01-2-011500-610-000-000	Timekettle Mini Translator Device/ELL sup.	04/25/2024	\$148.99
Amazon Capital Services	8209-2024	1R34-LCKW-3MFJ	01-2-011000-610-001-120	25# hot melt glue sticks/HS ind. tech. sup.	04/25/2024	\$124.15
Amazon Capital Services	8142-2024	1RQ7-P947-N1KG	01-2-026200-431-005-010	2 wall-mounted changing stations/ES bldg. upkeep & repair maint.	04/25/2024	\$259.98
Amazon Capital Services	8141-2024	13VD-9LHW-HQLN	01-2-022300-650-001-010	projector screen & stand/HS tech. sup.	04/25/2024	\$79.99
Amazon Capital Services	8147-2024	1NWW-G7YC-93XD	01-2-026200-431-001-010	HVAC controller/HS bldg. upkeep & rep.	05/03/2024	\$176.44
Amazon Capital Services	8145-2024	1G4H-47Q1-NG6F	01-2-026300-431-000-020	2 grabber tools/grounds upkeep & rep., dist.	05/03/2024	\$37.99
Amazon Capital Services	8144-2024	19TC-1JRL-DRWC	01-2-013000-350-000-000	magnet signs for drivers ed cars/rep. & veh. maint.- veh. dr. ed.	05/03/2024	\$23.96
Amazon Capital Services	8245-2024	1R3R-NTYL-LK7W	01-2-021300-610-000-000	supplies, nurse-Kleenex, hand sanitizer, drawer organizer, phone and ipad charger, blood oxygen saturation monitor, elastic hair ties, stress putty, safety pins, supply organizers	05/03/2024	\$177.03
Amazon Capital Services	8149-2024	1NWW-G7YC-P1PW	01-2-027300-350-000-000	heater A/C knob for vehicle/rep. & maint. veh. (student)	05/03/2024	\$12.60
Amazon Capital Services	6226-2024	19TV-64XR-76LT	01-2-011000-610-001-010	packing tape dispenser/JH, HS t. sup.	05/03/2024	\$19.95
Amazon Capital Services	6226-2024	19TV-64XR-76LT	01-2-011000-610-006-010	packing tape dispenser/JH, HS t. sup.	05/03/2024	\$9.98
Amazon Capital Services	8146-2024	1QXM-W77H-C3YN	01-2-026200-431-005-010	vacuum parts/ES bldg. upkeep & rep.	05/03/2024	\$66.65

Amazon Capital Services	8150-2024	139G-VPGW-MH73	01-2-012910-610-300-001	2 knee immobilizers/early childhood SPED sup. (age 3-5)	05/07/2024	\$91.76
Amazon Capital Services	8241-2024	1C19-LWYD-VV6K	01-2-026200-431-001-010	hex dogging keys & shafts/HS bldg. upkeep & rep. maint.	05/07/2024	\$37.75
<b>Sub Total</b>						<b>\$1,516.65</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24327	Beiermann Electric, LLC	\$1,052.99	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Beiermann Electric, LLC		1437	01-2-026200-431-005-010	ES- new heat pump hooked up		\$190.26
Beiermann Electric, LLC		1453	01-2-026200-431-006-010	JH surge module		\$862.73
<b>Sub Total</b>						<b>\$1,052.99</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24328	Black Hills Energy	\$833.08	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Black Hills Energy		42424HS	01-2-026100-621-001-000	Natural Gas Delivery charges 3/22-4/23		\$296.99
Black Hills Energy		42424ES	01-2-026100-621-005-000	Natural Gas Delivery 3/22-4/23 ES		\$387.59
Black Hills Energy		42424HS	01-2-026100-621-006-000	Natural Gas Delivery charges 3/22-4/23		\$148.50
<b>Sub Total</b>						<b>\$833.08</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24329	Bloom & Grace LLC	\$188.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bloom & Grace LLC	8246-2024	153	01-2-011000-610-001-100	floral supplies for Ag. Ed./HS ag sup.	04/30/2024	\$188.00
<b>Sub Total</b>						<b>\$188.00</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24330	Bomgaars	\$487.78	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bomgaars		41624	01-2-026200-431-005-010	ES Maint.- connector, wire, toggle switch, ring terminals, coupling, tube, nuts, drill pump kit		\$62.32
Bomgaars		41624	01-2-026300-431-000-020	District grounds upkeep- grass seed, hose, cat food, oat seed, roundup		\$425.46
<b>Sub Total</b>						<b>\$487.78</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24331	Builder's Resource	\$79.93	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Builder's Resource	8184-2024	135288	01-2-011000-610-006-120	JH ind. tech. sup. pine 1x4, blade, 2x4 SPF	05/03/2024	\$79.93
<b>Sub Total</b>						<b>\$79.93</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24332	Bullseye Fire Sprinkler, Inc.	\$702.50	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bullseye Fire Sprinkler, Inc.		94855	01-2-026200-431-000-010	Semi-Annual Fire Sprinkler Inspection		\$702.50
<b>Sub Total</b>						<b>\$702.50</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24333	Carhart Lumber Company	\$67.08	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Carhart Lumber Company	8227-2024	31174	01-2-011000-610-001-120	lumber/HS ind. tech. sup.	05/03/2024	\$67.08
<b>Sub Total</b>						<b>\$67.08</b>

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24334	Chemsearch FE	\$1,158.08	Accounts Payable



Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24342	Craig Frerichs	\$525.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Craig Frerichs		41024	01-2-026200-431-000-010	Safety & Security Visit 4-10-24		\$525.00
<b>Sub Total</b>						<b>\$525.00</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24343	Eakes Office Solutions	\$76.50	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Eakes Office Solutions		INV550630	01-2-011000-610-001-080	color copy overage 11/1-12/20		\$76.50
<b>Sub Total</b>						<b>\$76.50</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24344	Egan Supply Co.	\$515.28	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Egan Supply Co.		384356	01-2-026200-610-000-000	2 Floor Marker- Maint. Supply		\$28.26
Egan Supply Co.		383806	01-2-026400-431-001-000	HS floor scrubber repair		\$487.02
<b>Sub Total</b>						<b>\$515.28</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24345	ESU #1	\$50,009.91	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ESU #1		012090	01-2-011000-330-005-000	Navigating Emotional Realities- T Helkes ES		\$25.00
ESU #1		SP 7480-3	01-2-012001-591-000-001	Program Supervision		\$1,172.98
ESU #1		SP 7480-3	01-2-012004-591-001-001	Transition		\$347.50
ESU #1		SP 7480-3	01-2-012005-591-000-021	Profound		\$22,875.00
ESU #1		SP 7480-3	01-2-012005-591-001-011	Behavior Disorder		\$2,325.00
ESU #1		SP 7480-3	01-2-021410-591-000-001	Psych		\$13,197.91
ESU #1		SP 7480-3	01-2-021510-591-000-001	Speech		\$448.96
ESU #1		SP 7480-3	01-2-021510-591-000-011	Deaf/Audio		\$496.88
ESU #1		SP 7480-3	01-2-021610-591-000-001	OT		\$170.93
ESU #1		012105	01-2-022300-340-000-000	LAN tech support		\$1,500.00
ESU #1		SP 7480-3	01-2-064080-591-000-001	Below Age 5		\$7,449.75
<b>Sub Total</b>						<b>\$50,009.91</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24346	First Concord Benefits Group	\$100.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
First Concord Benefits Group		5124	01-2-025100-810-000-010	May '24 125 Plan fees		\$100.00
<b>Sub Total</b>						<b>\$100.00</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24347	First Student, Inc.	\$46,880.26	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
First Student, Inc.		11967007	01-2-027100-519-000-000	March '24 Regular Routes		\$41,655.36
First Student, Inc.		11967007	01-2-027100-519-001-000	March '24 HS Athletics bussing		\$713.61
First Student, Inc.		11967007	01-2-027100-519-001-010	Bowling Alley, fine arts bussing		\$205.38
First Student, Inc.		11967007	01-2-027100-519-001-010	March '24 Choir/Band bussing		\$207.33
First Student, Inc.		11967007	01-2-027100-519-001-010	March '24 Speech bussing		\$301.62
First Student, Inc.		11967007	01-2-027100-519-005-000	March '24 ES fieldtrips		\$1,127.61
First Student, Inc.		11967007	01-2-027100-626-000-000	March '24 excess fuel		\$2,669.35
<b>Sub Total</b>						<b>\$46,880.26</b>

<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24348	Glass Edge, Inc.	\$412.82	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Glass Edge, Inc.		75264	01-2-026200-431-005-010	ES Door- deadbolt		\$412.82
<b>Sub Total</b>						<b>\$412.82</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24349	Golf Team Products, Inc.	\$580.00	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Golf Team Products, Inc.	7469-2024	IN0000018426	01-2-021900-610-001-000	golf balls/HS athletic sup.	04/18/2024	\$580.00
<b>Sub Total</b>						<b>\$580.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24350	Hampton Inn Hastings	\$1,881.00	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Hampton Inn Hastings		53424	01-2-021900-580-001-010	District Baseball lodging		\$1,881.00
<b>Sub Total</b>						<b>\$1,881.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24351	Harris School Solutions	\$1,142.61	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Harris School Solutions		DATMN0002353	01-2-025100-650-000-000	AAWEB Annual Fee ( Activities accounting)		\$1,142.61
<b>Sub Total</b>						<b>\$1,142.61</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24352	Hometown Leasing	\$2,279.87	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Hometown Leasing		5124	01-2-025100-443-000-000	Payment #5 copier & printer lease		\$2,279.87
<b>Sub Total</b>						<b>\$2,279.87</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24353	J.W. Pepper & Son Inc.	\$706.88	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
J.W. Pepper & Son Inc.	8013-2024	366388786	01-2-011000-610-001-050	HS band music	04/19/2024	\$20.89
J.W. Pepper & Son Inc.	7367-2024	366415575	01-2-011000-610-001-060	HS choir music for graduation	05/02/2024	\$58.00
J.W. Pepper & Son Inc.	8514-2024	366436924, 366437033, 366437528	01-2-011000-610-001-050	HS band music	05/07/2024	\$627.99
<b>Sub Total</b>						<b>\$706.88</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24354	KSB School Law	\$204.00	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
KSB School Law		16373	01-2-023300-317-000-000	April Legal Services		\$204.00
<b>Sub Total</b>						<b>\$204.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24355	Lookout Books	\$233.74	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Lookout Books	7481-2024	ARU0371070	01-2-022200-640-005-000	10 elem. library books	04/30/2024	\$233.74
<b>Sub Total</b>						<b>\$233.74</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24356	Lutt Oil	\$2,830.63	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Lutt Oil		5124	01-2-011000-580-001-000	April teacher in-service- MD		\$21.85







Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24374	Providence Medical Center	\$11,477.50	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Providence Medical Center		5006271	01-2-021610-591-000-001	March '24 OT		\$957.50
Providence Medical Center		5006271	01-2-021710-591-000-001	March '24 PT		\$520.00
Providence Medical Center		50124	01-2-021900-320-000-000	Installment #4 of Athletic Trainer Agreement 23-24		\$10,000.00
<b>Sub Total</b>						<b>\$11,477.50</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24375	Rasmussen, Toni	\$307.76	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Rasmussen, Toni		32524	01-2-011000-610-001-100	Bin storage rack, ribbon		\$243.83
Rasmussen, Toni		4524	01-2-021900-580-001-010	State FFA Convention- School van gas		\$63.93
<b>Sub Total</b>						<b>\$307.76</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24376	Roberson, Mary Jean	\$59.55	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Roberson, Mary Jean		41924	01-2-025100-531-000-000	Postage to mail 2021 1095s to IRS		\$59.55
<b>Sub Total</b>						<b>\$59.55</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24377	Rugged Protection Inc.	\$1,802.50	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Rugged Protection Inc.	8069-2024	6410	01-2-022300-650-005-010	75 chromebook cases/ES tech hardware supply	04/16/2024	\$1,802.50
<b>Sub Total</b>						<b>\$1,802.50</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24378	S.D. 17 Activity Fund	\$830.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Activity Fund		41924	01-2-021900-810-001-000	District Music Fees- Band & Choir		\$620.00
S.D. 17 Activity Fund		5324	01-2-021900-810-001-000	WSC Math Contest 5/3/24		\$180.00
S.D. 17 Activity Fund		41924JH	01-2-021900-810-006-000	JH Speech Invite		\$30.00
<b>Sub Total</b>						<b>\$830.00</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24379	S.D. 17 Lunch Fund	\$220.80	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Lunch Fund		5124	01-2-011900-610-300-010	April Staff Meals- ELC		\$220.80
<b>Sub Total</b>						<b>\$220.80</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24380	Security Shredding Services	\$40.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Security Shredding Services		21675	01-2-025100-310-000-020	April Shredding 4/24/24		\$40.00
<b>Sub Total</b>						<b>\$40.00</b>
Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2575	State Nebraska Bank	537047	24381	SFM	\$6,525.00	Accounts Payable
Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
SFM		3292487	01-2-011000-271-000-000	6-9-24 Workers Comp Installment		\$3,120.00
SFM		3292487	01-2-024100-271-000-000	6-9-24 Workers Comp Installment		\$350.00
SFM		3292487	01-2-025100-271-000-000	6-9-24 Workers Comp Installment		\$3,055.00

<b>Sub Total</b>							<b>\$6,525.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24382	Sunnyview Place, LLC	\$4,480.00	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	
Sunnyview Place, LLC		5124	01-2-026100-441-300-000	May Rent- ELC		\$4,480.00	
<b>Sub Total</b>							<b>\$4,480.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24383	Supreme School Supply Co.	\$70.97	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	
Supreme School Supply Co.	8222-2024	174231	01-2-025100-610-000-000	4 Activity Fund receipt books/supplies, office dist.	04/30/2024	\$70.97	
<b>Sub Total</b>							<b>\$70.97</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24384	U.S. Bank	\$9,345.73	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	
U.S. Bank		42524	01-2-011000-610-001-090	HS Art supply		\$639.75	
U.S. Bank		42524	01-2-011000-610-006-090	JH art supply		\$319.88	
U.S. Bank		42524	01-2-012003-330-000-001	KH Chatted PD membership		\$97.00	
U.S. Bank		42524	01-2-021300-810-000-000	School Health Conference Registration- AW		\$150.00	
U.S. Bank		42524	01-2-021900-350-000-000	FB Helmet reconditioning		\$7,307.65	
U.S. Bank		42524	01-2-021900-580-001-010	FCCLA State Leadership Conference		\$752.00	
U.S. Bank		42524	01-2-021900-580-001-010	Meals- State Science Fair		\$69.09	
U.S. Bank		42524	01-2-023200-610-000-000	Fremont Tribune- 3 month subscription		\$1.00	
U.S. Bank		42524	01-2-024100-610-006-000	ink pens		\$9.36	
<b>Sub Total</b>							<b>\$9,345.73</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24385	Unlimited Landscaping	\$1,630.00	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	
Unlimited Landscaping		04092024	01-2-026300-431-000-020	Spring grounds cleanup		\$750.00	
Unlimited Landscaping		04092024	01-2-026300-431-001-020	Spring grounds cleanup		\$173.40	
Unlimited Landscaping		04092024	01-2-026300-431-005-020	Spring grounds cleanup		\$620.00	
Unlimited Landscaping		04092024	01-2-026300-431-006-020	Spring grounds cleanup		\$86.60	
<b>Sub Total</b>							<b>\$1,630.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24386	US Cellular	\$76.51	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	
US Cellular		0648972690	01-2-025100-382-000-000	Maintenance Director monthly cell phone bill		\$76.51	
<b>Sub Total</b>							<b>\$76.51</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24387	Waste Connections of Nebraska Inc.	\$1,421.71	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	
Waste Connections of Nebraska Inc.		3504176T052	01-2-026200-410-000-010	Delivery, disposal, and haul off of temp roll offs		\$661.96	
Waste Connections of Nebraska Inc.		3504176T052	01-2-026200-410-000-010	May garbage and recycling		\$759.75	
<b>Sub Total</b>							<b>\$1,421.71</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>	
2575	State Nebraska Bank	537047	24388	Wayne America, Inc.	\$400.00	Accounts Payable	
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>	

Wayne America, Inc.		2024MBR	01-2-023100-810-000-000	2024 Membership		\$400.00
<b>Sub Total</b>						<b>\$400.00</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24389	Wayne Auto Parts Inc.	\$112.03	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Wayne Auto Parts Inc.	8111-2024	284287	01-2-026300-431-000-020	oil, filters for zero turn mower/grounds upkeep & rep. maint., dist.	05/06/2024	\$112.03
<b>Sub Total</b>						<b>\$112.03</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24390	Wayne Herald	\$2,029.39	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
Wayne Herald		43024	01-2-023100-540-000-000	Business Manager Ads		\$852.00
Wayne Herald		43024	01-2-023100-540-000-000	Drivers Ed Ads		\$372.00
Wayne Herald		43024	01-2-023100-540-000-000	Fine Arts tab		\$90.00
Wayne Herald		43024	01-2-023100-540-000-000	kitchen help ads		\$282.00
Wayne Herald		43024	01-2-023100-540-000-000	meeting notices		\$13.64
Wayne Herald		43024	01-2-023100-540-000-000	musical ad		\$66.00
Wayne Herald		43024	01-2-023100-540-000-000	Proceedings		\$253.75
Wayne Herald		43024	01-2-023100-540-000-000	website ad		\$100.00
<b>Sub Total</b>						<b>\$2,029.39</b>
<b>Voucher Number</b>	<b>Bank Name</b>	<b>Account Number</b>	<b>Check Number</b>	<b>Payee</b>	<b>Amount</b>	<b>Type</b>
2575	State Nebraska Bank	537047	24391	William V. MacGill & Co.	\$449.30	Accounts Payable
<b>Vendor</b>	<b>PO Number</b>	<b>Invoice #</b>	<b>Account Code</b>	<b>Description</b>	<b>Issue Date</b>	<b>Amount</b>
William V. MacGill & Co.	8249-2024	IN0868983	01-2-021300-610-000-000	Nurse- reference books, tongue depressors, gel packs, stethoscope, light, peppermints, steri-strips, wound closure strips, bandages, medicine cups, nose clip, safety pins, vials, lice shampoo, specula	04/30/2024	\$449.30
<b>Sub Total</b>						<b>\$449.30</b>
<b>Grand Total</b>						<b>\$2,387,437.38</b>



## MARKETING CONCEPTUALS

DEVELOPED FOR

# WAYNE HIGH SCHOOL WAYNE, NE



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DAKTRONICS  
SPORTS MARKETING

# WAYNE HIGH SCHOOL

## CONCEPTUAL DESIGN

### GYM MAIN DISPLAY

#### SCORING DISPLAY

One (1) BB-2121-W Scoring Display  
2.5'h x 10'w

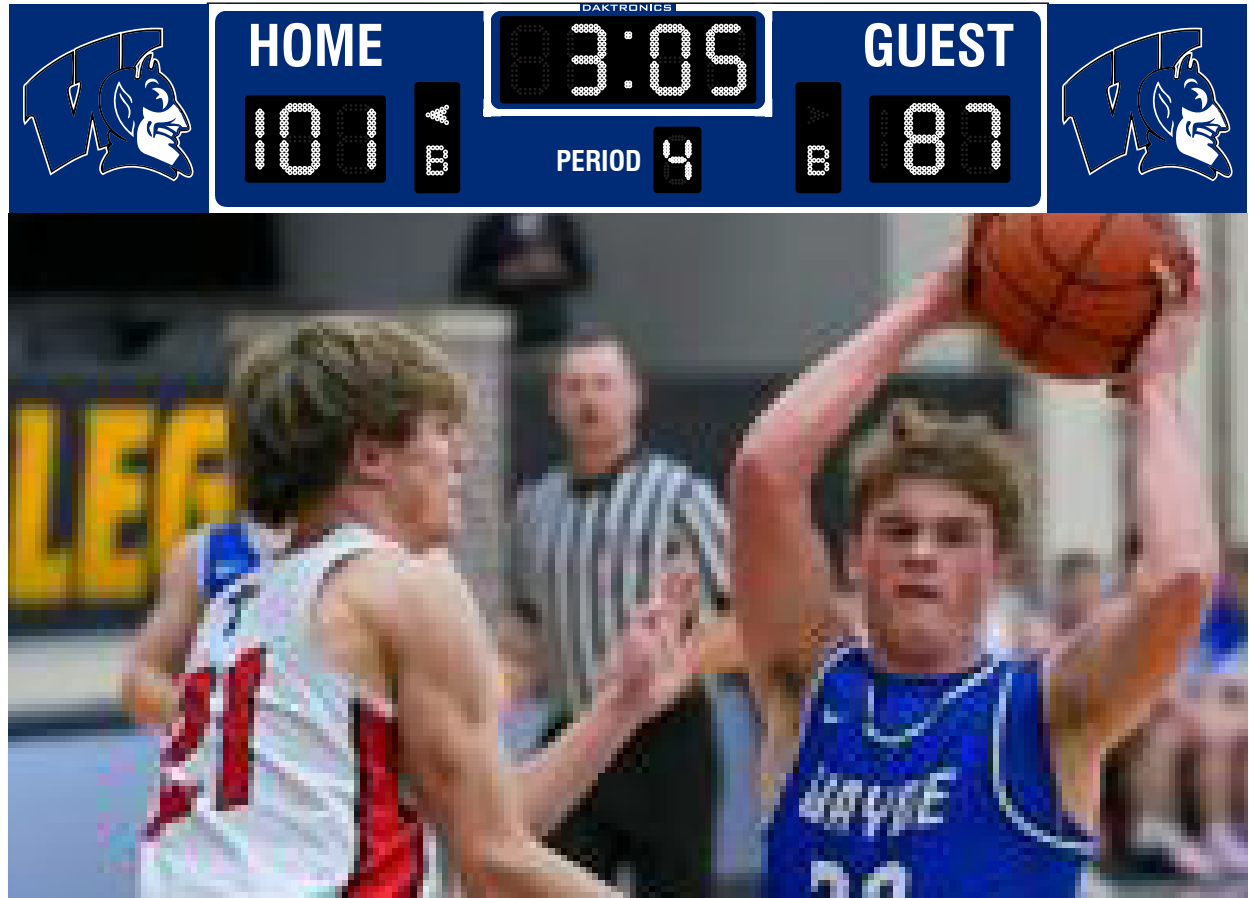
#### ID PANELS

Two (2) Non-Backlit ID Panels  
2.5'h x 2.37'w

#### VIDEO DISPLAY

One (1) DVN Video Display  
640 x 1152 - 3.9MN  
8.2'h x 14.76'w

Video Examples



PRODUCTION READY ARTWORK NEEDED FOR: SCHOOL LOGOS & SPONSOR LOCATIONS

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April 10, 2024 4:05 PM


DAKTRONICS  
SPORTS MARKETING

# WAYNE HIGH SCHOOL

## INSTALLATION PHOTO



HOME 101 GUEST 87  
3:05  
PERIOD 4  
B



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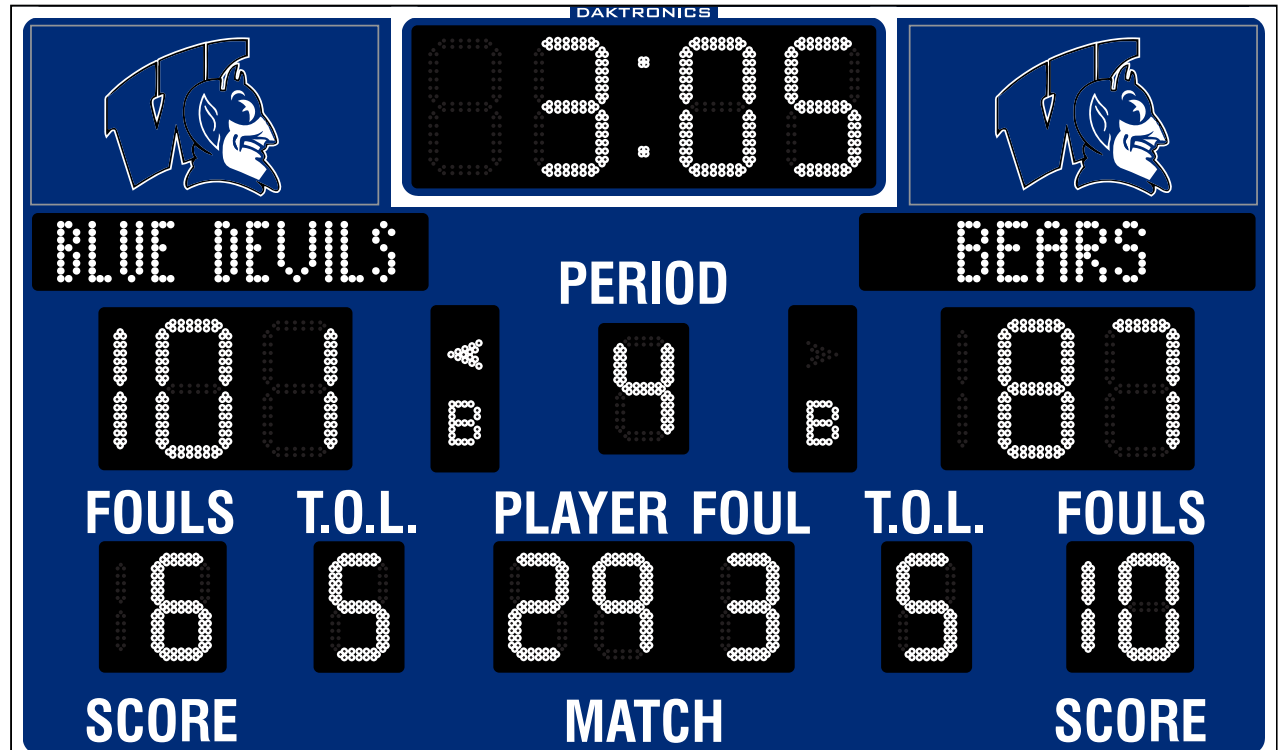
# WAYNE HIGH SCHOOL

## CONCEPTUAL DESIGN

### GYM AUXILIARY DISPLAY

#### SCORING DISPLAY

One (1) BB-2107 Scoring Display  
6'h x 10'w



# WAYNE HIGH SCHOOL

## INSTALLATION PHOTO



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**Crouch Recreation, Inc.**  
 1309 S 204th Street #330  
 Elkhorn, NE 68022  
 nicole@crouchrec.com  
 www.crouchrec.com

# Quote



ADDRESS
Wayne High School 611 W Seventh St Wayne, NE 68787 Brian Kesting (402) 369-4288

SHIP TO
Love Signs 1805 S. 13th St Norfolk, NE 68701

QUOTE #	DATE	EXPIRATION DATE
3802	05/04/2024	07/01/2024

## TERMS

50% Deposit W/Order

## SALES REP

Ryan Wilke

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> Please Reference 753261-2-3 DVN-2010-3.9MN-1500-BR-MA-64x64-AUTOBR-LT-SR-FOR-PCA-CRMP-None 1 Indoor Video Display(s) - 640x1152, 3.9mm - Un-Coated Modules - 8' 3" H X 14' 10" W X 0' 3.307" D (Approx. Dimensions) - with Comprehensive Spare Parts Package including 9 Modules Matrix: 64 lines by 64 columns Line Spacing: 3.9mm LED Color: RGB Includes: Live Video Mounting Kit  Daktronics System Installation Drawings  Daktronics System Electrical Drawings  DVN/LVN Control-1 video input (Primary Player & Display Interface Only) w/Laptop Standard Definition or High Definition (1080p); 1 video input  All Sport® Pro Kit Hardware and Software bundle to control Video/Scoring Information with tablet	1	98,845.00	98,845.00

ACTIVITY	QTY	RATE	AMOUNT
Basic Playback Button Interface without enclosure			
Indoor Scoreboard Radio Communication (Transmitter) - Frequency of 2.4 GHz			
Fiber Optic Cable; 50 µm Multimode; 6 Fiber with non-terminated ends			
System Startup Final Commissioning of Equipment			
Standard Video with SCS One-on-One Webinar Training			
<b>Daktronics</b> Custom RTD Frames -- Single Logo Background	1	1,175.00	1,175.00
<b>Daktronics</b> Personalized Package - Your School Colors, Mascot/Logo - 20 Pre-Selected Popular/Essential Animations Included	1	3,525.00	3,525.00
<b>Daktronics</b> Personalized Package - Pick 20 Animations from any Team Spirit Animations. Intended to further fulfill sponsor features and sponsor logos.	1	4,230.00	4,230.00
<b>Daktronics</b> Advanced Daktronics Event Production Curriculum Package Includes Chapters: Content Studio, Display Studio, Dak Video System Basics, Game Outline, Scoring/Timing, Final Project, Intro to Video Board Production, Display Content.	1	5,288.00	5,288.00
<b>Daktronics</b> BB-2107-W-PV Tuff Sport® PanaView® Basketball/Volleyball/Wrestling Scoreboard; Scoreboard Color: Blue (57406); Caption Color: White (7725-10) Cabinet Dimensions: 6' 0" H X 10' 0" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: WHITE Max Power: 220 watts/display Weight: 260 lbs Includes: AS-5010 Kit All Sport® 5010 Control Console Kit	1	8,690.00	8,690.00
Indoor Scoreboard Radio Communication (Transmitter) - Frequency of 2.4 GHz			
Radio Receiver - Frequency of 2.4 GHz			
Corner Panel, 10' Scoreboard - 17x33 - Decorated			
8x48-6 Indoor LED Team Name Message Center			
DAK Score App with All Sport® MX-1 Mobile Scoring Kit and Gen VI Radio Transmitter			

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> BB-2121-RA-PV Tuff Sport® PanaView® Basketball Scoreboard; Scoreboard Color: Blue (57406); Caption Color: White (7725-10) Cabinet Dimensions: 2' 6" H X 10' 0" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Max Power: 200 watts/display Weight: 95 lbs  Radio Receiver - Frequency of 2.4 GHz  Stripe; Indoor Indoor Scoreboard Border Stripe; Color: White (7725-10)  8x48-6 Indoor LED Team Name Message Center	1	5,755.00	5,755.00
<b>Daktronics</b> BB-2115-AR-PV Tuff Sport® PanaView® Game Clock / Shot Timer; 2 Displays; Scoreboard Color: Black (8800); Daktronics does not supply mounting brackets - contact backstop manufacturer. Digit Type: PANAVIEW Max Power: 300 watts/display Weight: 30 lbs  Radio Receiver - Frequency 2.4 GHz	1	4,134.00	4,134.00
<b>Daktronics</b> Filler Panel for BB-2121 (Set of 2) Indoor Non-Backlit 2' 6" x 2' 5"	1	1,209.00	1,209.00
Border Stripe for Perimeter of BB-2121 and Filler Panel Cabinets; Color: White (7725-10)	2	925.00	1,850.00
<b>Daktronics</b> Backboard Lighting Kit - 42 inch Universal Digit Color: RED Weight: 8lbs	1	1,050.00	1,050.00
<b>Freight</b>	1	9,900.00	9,900.00
<b>Love Signs</b> A.) One (1) Daktronics full color video board. DVN-2010-5.9MN-1500-BR-MA-42x42-AUTOBR-LT-SR-FOR-PCA-CRMP 8' 3" H X 14' 10" W X 0' 3.307" D (Approx. Dimensions)  B.) One (1) Daktronics fixed digit scoreboard. BB-2107-W-PV Tuff Sport® PanaView® Basketball/Volleyball/Wrestling Scoreboard Cabinet Dimensions: 6' 0" H X 10' 0" W X 0' 6" D Weight: 260 lbs.  C.) One (1) Daktronics fixed digit scoreboard. BB-2121-RA-PV Tuff Sport® PanaView® Basketball Scoreboard; Scoreboard Cabinet Dimensions: 2' 6" H X 10' 0" W X 0' 6" D Weight: 95 lbs.	1	9,900.00	9,900.00

ACTIVITY	QTY	RATE	AMOUNT
D.) Two (2) Daktronics shot clocks w/ game time displayed BB-2115-AR-PV Tuff Sport® PanaView® Game Clock / Shot Timer; 2 Displays Weight: 30 lbs.			
E.) Two (2) Daktronics EOP or Backboard lights LTS-BB 42" LED Light Strips (Set of 2)			
F.) Two (2) filler panels for scoreboard Filler Panel for BB-2121 (Set of 2) Indoor Non-Backlit 2' 6" x 2' 5" (DAK will be making these)			

Items needed to place the order:

SUBTOTAL	145,651.00
TAX	0.00
TOTAL	<b>\$145,651.00</b>

\*Tax Exempt Forms (If Applicable)

\*Signed Quote

\*If payment terms requires a deposit, we will need that in hand to place the order.

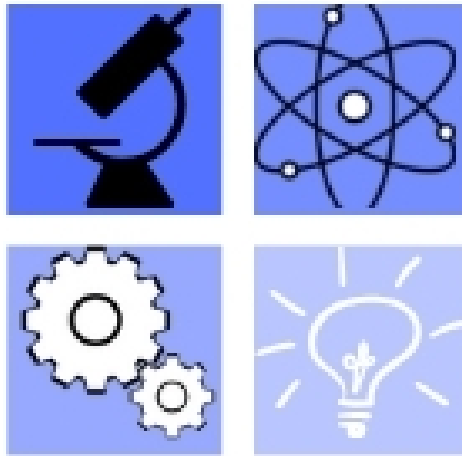
1.5% Late Fee will be added to any invoices past 14 days late of the due date. Please see payment terms above.

3% Fee will be added to any payments made by credit card.

Thank you for the opportunity!

Accepted By

Accepted Date



# Wayne Kids Club

2024-2025

**Sponsors:**

**Wayne Legacy Fund**

**Beyond School Bells**

**Wayne Community Chest**

**Wayne Elementary Boosters (WEB)**

**Wayne State College**



## Wayne Kids Club

Dear Parents,

Welcome to the Wayne Kids Club! We are an after-school program serving students in grades K-6. The Wayne Kids Club provides your child with extended learning opportunities, snacks and homework assistance by our staff who are both CPR and first-aid certified. However, in addition to this daily schedule, all students will also be exposed to STEAM based learning experiences on a weekly basis. That means that your child will regularly have the opportunity to take part in hands-on learning that is not only fun and engaging, but also promotes critical thinking and creative problem solving.

The attached forms have information regarding our after-school program for the **2024-2025** school year. Please read through the information carefully and fill out only the forms in which you are requesting care. If questions arise please feel free to send an email or call. We look forward to serving your family and child's needs.

Sincerely,

**Andi Diediker**

**Courtney Maas**

Program Director

(402) 375-3854

[andiedi1@waynebluedevils.org](mailto:andiedi1@waynebluedevils.org)

[comaas1@waynebluedevils.org](mailto:comaas1@waynebluedevils.org)

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Wayne Kids Club is asking each family to pay a fee for the cost of materials, snacks, and the programming offered. If at any time throughout the course of the year you are requiring assistance to help cover this cost, please contact the Program Directors, **Andi Diediker/Courtney Maas**, and the appropriate arrangements will be made.

If you should need to take your child out of the program before the school year is over, payment will be required for the week we are notified plus 1 additional week.

### **Daily Schedule (Monday, Tuesday, Thursday, Friday)**

3:20-3:45 Meet in gym - Physical Activity

3:45-5:30 Homework Zone/Snack: Once homework is completed, the students will transition to Extended Learning Opportunities

### **2:00 pm Dismissal Schedule**

2:00-3:00 Meet in gym - Physical Activity

3:00-3:30 Snack

3:30-5:20 Homework Zone: Once homework is completed, the students will transition to Extended Learning Opportunities

### **Snacks**

A snack will be served each day. If your child has specific dietary restrictions, please notify the Site Director, Carrie Wendte.

### **Dismissal**

When dismissing a child from Wayne Kids Club, staff will refer to each child's dismissal plan. A child will be allowed to leave Wayne Kids Club only in accordance with the dismissal plan. If someone other than the parent/guardian or authorized persons listed on your child's dismissal plan is picking up your child, you are required to notify the Site Director to make arrangements: Carrie Wendte, [waynekidsclub@waynebluedevils.org](mailto:waynekidsclub@waynebluedevils.org)

Students will be dismissed through the front doors of the building. The Site Director will wait with students outside on the east side of the building until 5:30. If your student is picked up after 5:35 it will be considered late. When repeated late pick up occurs the issue will be directed to our Program Director. **Mr. Diediker or Mrs. Maas** will call the family and make a plan to solve the problem. If this keeps occurring a fine of 5 dollars per kid per day may be enforced.

### **Personal Items**

All children are responsible for their personal items and should keep those items in their backpack. Wayne Kids Club will not assume responsibility for items brought from home; missing items will not be replaced. WKC employees cannot hold money for a child in the event that a child brings money to the site. Use of cell phones by the children during WKC hours is prohibited unless permission is given by staff.

### **Accidents and Medical Emergencies**

The health and safety of your children is our top priority and we work to prevent accidents from happening. If a minor accident occurs during the day, an accident report outlining the care and procedures administered to your child will be completed and placed in your child's file.

In the event of a medical emergency or accident requiring a doctor's treatment, we will attempt to contact the parent/guardian immediately at the telephone numbers you have supplied. If we are unable to reach a parent/guardian, our procedure is to contact the emergency people on your list or the ambulance as needed. A signed emergency medical authorization (included) is required from the parent/guardian to allow the WKC staff to take necessary emergency medical measures.

### **Sick or Absent Child Policy**

The Wayne Kids Club staff will take attendance each day after kids arrive. Staff will communicate with the school regarding any students who were absent that day from school or had to leave early. All fees are due whether your child is an attendance or absent.

If your child is not attending certain days during the week or is not attending WKC on their regularly scheduled day, please let the WKC staff know: Carrie Wendte, [waynekidsclub@waynebluedevils.org](mailto:waynekidsclub@waynebluedevils.org).

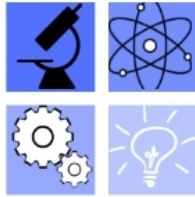
### **Discipline Policy**

Children are expected to abide by the same rules and guidelines as listed in the Wayne Elementary School Handbook as well as WKC guidelines. If an inappropriate behavior does occur, we will use a positive approach by encouraging good behavior and redirecting their activity. Teachers will follow the school's behavior continuum (see below). Parents will be contacted and consulted regarding any serious behaviors.

When a behavior is deemed to be hurtful to other children or disrespectful to staff, the child's parent will be notified and the child will be sent home for the day. The child may return the following day; however, if the same or similar behavior continues to occur, he/she will be dismissed from the program. In order for a child to be re-enrolled in WKC, a conference must be held between WKC staff, school administration and the parents to determine if the child will be allowed back into the program. In the event of removal from the program, the child will not be excluded from reapplying for the following school year.

### **Behavior Continuum**

If a student is not meeting behavior expectations, he/she will be redirected by the teacher. If the student needs to be redirected a second time within that activity, he/she will be asked to move to a safe seat and continue participating from there while making better choices. If the student needs to be redirected while in the safe seat (a third redirect within that activity), he/she will be referred to the Site Director until able to meet expectations appropriately in the activity.



# Wayne Kids Club

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**Wayne Kids Club is an after-school Expanded Learning Opportunity. The WKC program is designed to provide all kids with hands-on, engaging opportunities that enhance the school day, are driven by school-community partnerships, and encourage critical thinking and creative problem solving in our children.**

## **What is Homework Zone?**

The students will be assisted with completing homework from the school day during Homework Zone. If a student is not able to complete their homework while at Kids Club, they are expected to finish that homework at home for the next day. It is recommended that you still check the homework with your child to make sure that it is completed correctly.

## **What is an ELO and why is it important?**

ELO stands for Expanded Learning Opportunity and it is the time that students spend engaged and cared for during after school hours. ELO's don't replace the school day, but rather enhance learning, support students who need extra attention to thrive, and enrich the experience for students who crave more than an 8-3 day can give them.

## **Why is STEAM important and how is it used in Wayne ELO?**

With many future careers requiring science, technology, engineering, art, and math (STEAM) skills, it is vital that we work to improve STEAM education. Through STEAM education, students learn to develop critical thinking and creative problem solving skills, which are central to academic achievement and workforce development. In Wayne's ELO program we aim to provide hands-on, engaging STEAM activities and projects that require students to plan, question, test, design and redesign. Whether that be through a robotics program or a popsicle-stick bridge challenge, students are engaged and learning how to think critically and innovatively.

## **What goes on at WKC and what kinds of programs are offered?**

Every day at WKC students have time to play, allowing them a chance to unwind from the school day. Students also receive a daily snack, at which time we also begin our designated homework and reading time for all students. Our dedicated staff is always available to help guide students with their work. Following this homework period, our programming begins.

### **How can I get involved in the ELO program?**

First off, if you have children in kindergarten through 6th grades, consider enrolling them in the program on either a part-time or full-time basis. Secondly, if you have a unique talent or skill and would like to share that with kids in the program, we would love to work on a partnership opportunity with you. Finally, as a business or individual, our program would benefit greatly from donations. Whether that be financial contributions or donations of materials, we certainly value any form of partnership.

**To find out more about Wayne Kids Club or to enroll your child, please contact Program Directors, Andi Diediker/Courtney Maas, [andiedi1@waynebluedevels.org](mailto:andiedi1@waynebluedevels.org) or [comaas1@waynebluedevels.org](mailto:comaas1@waynebluedevels.org).**

## **PROGRAM DIRECTOR JOB DESCRIPTION**

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**Job Title:** Program Director

**Reports To:** Wayne Community Schools Superintendent

## **JOB SUMMARY**

To provide leadership to the Wayne Kids Club (WKC) and effectively implement ELO programming.

## **GENERAL JOB DESCRIPTION AND RESPONSIBILITIES**

- Update and distribute parent handbooks and registration information on an annual basis.
- Ensure all program employees meet and maintain required levels of certification.
- Develop programming that is aligned with AQuESTT, is STEM-driven and garners student interest and engagement.
- Keep record of student involvement in programming and ELO effectiveness through data collection.
- Assist site director in planning and serving nutritionally balanced snacks.
- Maintains regular communication with the site director to ensure program effectiveness.
- Attend and present at school board meetings when seeking approval for programming or for general updates.
- Create and maintain community partnerships to support local programming and program sustainability through financial means.
- Pursue local and statewide grant opportunities.
- Collect parent feedback through annual surveys.
- Maintain active WKC's involvement in social media and print advertising.

### Knowledge of:

- Management principles
- Developmentally appropriate activities for elementary-aged children.
- Curriculum development and state standards.
- ELO grant requirements.

### Ability to:

- Interact with children of various ages and abilities in a positive and appropriate manner.
- Lead safe and developmentally appropriate activities for registered students.
- Understand and follow protocol for various emergency procedures.
- Prepare and maintain departmental records, reports and correspondences pertaining to the functions of participating programs.
- Maintain the confidentiality of appropriate communications, documents and transactions.
- Plan and organize work, set priorities and meet deadlines.
- Guide, direct and support staff while cultivating a team environment.
- Establish and maintain effective working relationships with parents, district employees, and board members.
- Operate standard office equipment and software.
- Communicate effectively both verbally and in writing.
- Present to and cultivate relationships with community stakeholders.

### Skills in:

- Leadership.

- Active listening.
- Problem solving and decision making.

**Job Title:** Wayne Kids Club Site Director

**Reports To:** Wayne Kids Club Program Director

### **JOB SUMMARY**

To provide direction and oversight to the staff and children involved in the after school activities of the Wayne Kids Club program. Manages staff by directing their activities, and provides feedback and discipline as appropriate in a team environment. Ensures staff carries out activities in support of the program's goals and objectives. Establishes and maintains open communication with staff, parents and children.

### **EDUCATION AND EXPERIENCE**

1. High School diploma or GED equivalent. Must be at least 19 years of age.
2. Meet **ONE** of the following requirements:
  - Hold a bachelor's degree from an accredited college or university in early childhood education, education or child/youth development;
  - Hold a bachelor's degree from an accredited college or university and at least six credit hours in early childhood education, education or child/youth development;
  - Have an associate degree from an accredited college or university in early childhood education, education or child/youth development;
3. CPR certification or ability to obtain certification.

### **Job descriptions and responsibilities:**

- Works with Program Director to plan and implement safe and developmentally appropriate activities, routines, policies and procedures in support of short and long range goals of the Wayne Kids Club program.
- Maintains a safe, clean and healthy environment in accordance with all relevant laws and regulations.
- Determines and provides a variety of nutritious snacks within state and budget guidelines. Oversees or assists with setting up clean up of snack time.
- Monitors and maintains needed supplies and communicates supply needs to the Program Director.
- Understands and is able to execute various emergency procedures as trained including conducting fire and tornado drills to ensure compliance with State requirements.
- Completes weekly director reports, tracking staff and child attendance, discipline reports, accident reports, menus, sign in and sign out processes, time off request, etc.
- Ensures constant and appropriate level of supervision of children by overseeing, monitoring and directing the activities of staff and children.
- Establishes and maintains open communication with parents, staff and children in a respectful manner.
- Conducts roll call for afternoon care to ensure all children are accounted for and attendance is properly tracked including students being checked out upon pick up.
- Assists with incident and accident reports and communicates issues and events to children, parents and Program Director as appropriate.
- Provides appropriate care for children who become ill, are injured or are upset.
- Helps clean up children and soiled garments resulting from toileting issues or other bodily fluids.

**Position qualifications, skills, knowledge and abilities of the job.**

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

- Management principles
- Age and developmentally appropriate activities for elementary aged children.

Ability to:

- Interact with children of various ages and abilities in a positive and appropriate manner.
- Lead safe and developmentally appropriate activities for registered students.
- Understand and follow protocol for various emergency procedures.
- Maintain departmental records, reports and correspondences pertaining to the functions of Wayne Kids Club.
- Maintain the confidentiality of appropriate communications, documents and transactions.
- Perform job duties efficiently while managing frequent interruptions.
- Guide, direct and support staff while cultivating a team environment.
- Establish and maintain effective working relationships with parents, district employees, board members and Wayne Kids Club Staff.
- Operate standard office equipment.
- Communicate effectively both verbally and in writing.

Skills in:

- Leadership.
- Active listening.
- Problem solving and decision making.

**Wayne Kids Club Medical/Emergency Care Form**

Child's Name \_\_\_\_\_

**Child's Medical Information**

Allergies/Special Diet: Yes \_\_\_ No\_\_\_ (if yes, explain)

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**Emergency Medical Care**

I understand that every effort will be made to contact me in the event of an emergency requiring medical treatment. If I cannot be reached, I hereby authorize the program to transport my child to the nearest medical care facility and to secure necessary medical treatment for my child.

**First Aid Authorization**

I authorize Wayne Kids Club staff who are trained in the basics of first aid/CPR to give my child first aid/CPR when appropriate.

**Parent/Guardian Signature:** \_\_\_\_\_

**Wayne Kids Club Dismissal Plan**

Child/Children's Name \_\_\_\_\_

Your child's safety is of the utmost importance to us. In order to ensure that your child is safe after they leave the Wayne Kids Club premises, we will strictly follow this dismissal plan set up

by you. If this plan changes at any time throughout the year, please let the Program Director or Site Director know and we will have you complete a new Dismissal Plan.

\_\_\_ **My child will walk home from Wayne Kids Club.**

\_\_\_ **My child will be picked up from Wayne Kids Club. I give permission for the following people to pick up my child from Wayne Kids Club. Students will not be released to someone NOT on this list, unless prior arrangements have been made with the Site Director: Carrie Wendte, [waynekidsclub@waynebluedevils.org](mailto:waynekidsclub@waynebluedevils.org)**

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Phone: \_\_\_\_\_

If your student is picked up after 5:35 it will be considered late. When repeated late pick up occurs the issue will be directed to our Program Director. **Mr. Diediker/Mrs. Maas** will call the family and make a plan to solve the problem. If this keeps occurring a fine of 5 dollars per kid per day may be enforced.

I understand the late pick-up policy and agree with its requirements:

\_\_\_\_\_  
(parent/guardian signature)

### Wayne Kids Club Permission Consent Form

Child/Children's Name \_\_\_\_\_

#### Photo Permission

Throughout the year, we will be promoting the Wayne Kids Club program through articles in newspapers and through social media. Please indicate your preference for including your child's picture in the publications.

\_\_\_\_\_ I give permission for my child's photograph to be used publicly (web, newspaper, etc.) for the promotion of the Wayne Kids Club program.

\_\_\_\_\_ I do not wish for my child's photograph to be used for the promotion of the Wayne Kids Club program.

**Yes No** I give my child permission to be enrolled in Wayne Kids Club programs.

**Yes No** I have read and understood the Wayne Kids Club Family Packet and acknowledge the monthly fees associated with the programming.

**Parent/Guardian Signature:** \_\_\_\_\_

**Additional Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### **Sliding Fee Scale 2024-2025**

1. Who can qualify for free/reduced Wayne Kid Club costs?
  - a. All children in households who qualify according to the Sliding Fee Scale.
  - b. Foster children that are under the legal responsibility of a foster care agency or court.
  - c. Children who meet the definition of homeless, migrant, or ward of the state.
2. Do I need to provide a copy of my tax return information or pay stub?
  - a. Please provide a copy of your tax return and/or pay stub.
3. What if my income changes? Can I apply again?

- a. You can apply any time your income changes.
- 4. What if I disagree with the school's decision?
  - a. Please visit with the Program Directors, **Andi Diediker/Courtney Maas**, 402-375-3854
- 5. May I apply if someone in my household is not a US Citizen?
  - a. Yes. You, your children, or other household members do not have to be US Citizens to qualify for our sliding fee scale.
- 6. What if I need assistance in paying the portion of the Wayne Kids Club bill I am responsible for?
  - a. Please visit with Program Director, **Andi Diediker/Courtney Maas**, 402-375-3854 or [andiedi1@waynebluedevils.org](mailto:andiedi1@waynebluedevils.org) [comaas1@waynebluedevils.org](mailto:comaas1@waynebluedevils.org). Scholarship money may be available.

**Income:**

1. Include a copy of paystub(s) of each person in the home who has a recordable income.

a: How often is pay received? \_\_\_\_\_

or

2. Include a copy of the tax return for each person in the home who has a recordable income.

**Wayne Kids Club Sliding Fee Scale**

Household Size	Yearly - Free	Yearly- Reduced	Yearly - Full Pay
2	up to \$53,130	up to \$61,530	Over \$61,530
3	up to \$61,530	up to \$69,930	Over \$69,930
4	up to \$69,930	up to \$78,330	Over \$78,330
5	up to \$78,330	up to \$86,730	Over \$86,730
6	up to \$86,730	up to \$95,130	Over \$95,130
7	up to \$95,130	up to \$103,530	Over \$103,530
8	up to \$103,530	up to \$111,990	Over \$111,990

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Wayne Kids Club After-School Program Application**

Date of application \_\_\_\_\_

Due by **August** 1st, 2024

<b><u>CHILD INFORMATION:</u></b>	
First Name: _____	Last Name: _____
Preferred Name: _____	Home Language: _____
Date of Birth: _____	Sex: M F

Race:  White  Hispanic  Black  Asian  Other \_\_\_\_\_

Does your child have a verified disability? \_\_\_\_\_, if yes, describe \_\_\_\_\_

Does your child qualify for Medicaid?  Yes  No Medicaid# \_\_\_\_\_

If no, other insurance? \_\_\_\_\_

Please indicate if your child will be taking part in full-time or part-time care during the school year and indicate which payment plan you will be following.

\_\_\_ Full-time care

\_\_\_ Annual Rate: \$1,123 \_\_\_ Semesterly Rate: \$580 \_\_\_ Monthly Rate: \$118

\_\_\_ Reduced Annual Rate: \$561 \_\_\_ Semesterly Rate: \$290 \_\_\_ Monthly Rate: \$59

\_\_\_ Part-time care

\_\_\_ 4 days \_\_\_ Annual Rate: \$899 \_\_\_ Semesterly Rate: \$464 \_\_\_ Monthly Rate: \$95

\_\_\_ 4 days \_\_\_ Reduced Annual Rate: \$449 \_\_\_ Semesterly Rate: \$232 \_\_\_ Monthly Rate: \$47

\_\_\_ 3 days \_\_\_ Annual Rate: \$674 \_\_\_ Semesterly Rate: \$348 \_\_\_ Monthly Rate: \$71

\_\_\_ 3 days \_\_\_ Reduced Annual Rate: \$337 \_\_\_ Semesterly Rate: \$174 \_\_\_ Monthly Rate: \$35

\*Please indicate which three or four days per week your child will be attending. .

\_\_\_ Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday

- Care will be provided from the time school is dismissed at the end of the day until 5:30 p.m.
- Wayne Kids Club WILL provide care on early dismissal days leading into a holiday break. A WKC calendar will be provided at the beginning of the school year.
- Wayne Kids Club will NOT provide care on days when school is canceled due to inclement weather.
- We currently do not offer a drop-in option. You must be able to indicate the days each week that your child will be attending. This allows us to plan our programs and staff accordingly.
- Semesterly payment is due prior to the start of each semester. Monthly payment is due prior to the first of each month. Please make payments by cash or check in the main office of the elementary school.
- If you sign up for part-time please understand that there will be some activities that your child may miss due to a shortened week. We will do our best to ensure that your child gets the opportunity to finish their project when they are in attendance.
- Upon acceptance into the program, you will receive a notification letter and a deposit of \$50 per child will be required to hold your spot. Your deposit will be credited towards your first payment.

### **Head of Household - Primary and Secondary:**

#### Primary

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Level of Education Completed:  High School  2 year college  4 year college

Specialized Training Program

Advanced-Degree

Other \_\_\_\_\_

Secondary

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip-Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Level of Education Completed:  High School  2 year college  4 year college

Specialized Training Program

Advanced Degree

Other \_\_\_\_\_

Child lives with: \_\_\_\_\_

<b>Number in Family:</b>	<b>Number of Children:</b>	<b>Number in Household:</b>
--------------------------	----------------------------	-----------------------------

Please list all children living in household <b>First and Last Name</b>	Date of Birth	Sex	If attending school, what grade and where?	Relationship to child applying
		M F		
		M F		
		M F		
		M F		
		M F		

The following information helps the program staff better understand the needs of your family. All information is <b>confidential</b> and is not shared outside of Wayne Elementary After School Program.	Yes	No
Is your child currently receiving Special Education Services through WCS?		
Was your child born more than three weeks early? If yes, what did your child weigh at birth? ____lb____oz		
<p>Does your child have any of the following? (If so, please check)</p> <input type="checkbox"/> Asthma <input type="checkbox"/> Cancer <input type="checkbox"/> Diabetes <input type="checkbox"/> Epilepsy or Seizures <input type="checkbox"/> Heart Problems <input type="checkbox"/> Kidney Problems <input type="checkbox"/> Vision <input type="checkbox"/> Weight Problems <input type="checkbox"/> Other _____		
Does your child have an immediate family member with a mental or emotional disability?		
Have you been divorced or separated from your spouse or significant other within the last year?		
Has there been a recent death in the immediate family? If yes, how was the person related to the child?		
Does the child have an immediate family member with a life threatening disease or serious chronic illness (ex. Cancer, diabetes, tuberculosis)		
<p>Have you or a family member identified a need or been involved in counseling in any of the following areas: (if so, please check)</p> <input type="checkbox"/> Anger Control <input type="checkbox"/> Alcohol/Drug Issues <input type="checkbox"/> Child Abuse/Neglect <input type="checkbox"/> Sexual Abuse <input type="checkbox"/> Domestic Violence <input type="checkbox"/> Other _____		
Has your family had an open case with Child Protective Services within the last three years?		
Is there an immediate family member currently incarcerated or involved with the legal system?		
Are you currently a student? If so, attending ____WHS ____WSC ____NECC		
Does your child have a guardianship or ward status?		
Is either parent not fluent in English		
Are you an immigrant or refugee? If so, from where?		
Do you have dependable transportation for your daily needs?		
Does your family have enough food to meet your daily needs?		
<p>Do you receive any of the following types of assistance? <input type="checkbox"/> TANF <input type="checkbox"/> SNAP <input type="checkbox"/> SSI  <b>If yes, verification is required. Please attach a copy of statement. ⚡ Disability ⚡ Death</b></p>		
<p>Are you currently homeless or have you been homeless in the last year?  <b>(Homeless is defined for our program purposes as living in a shelter, on the street, or temporarily staying in a residence that is not your own)</b></p>		
Have you or an immediate family member moved to work at a meat-packing plant or agricultural related job in the last 3 years?		
Does your student receive academic intervention through Wayne Elementary? (Reading Intervention)		

**I certify that this information is true.** If any part is false, my participation in this agency's programs may be terminated and I may be subject to legal action. I also understand that the information in this application will be held in strict confidence with the school and will be accessible to me during business hours.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## Application and Certificate for Payment

<b>TO OWNER:</b> Wayne County School District 90-0017 a/k/a Wayne Community Schools 611 W. 7th Street Wayne, NE 68787	<b>PROJECT:</b> 22-022 WCS Early Childhood Center & HS	<b>APPLICATION NO:</b> 008 <b>PERIOD TO:</b> April 30, 2024	<b>Distribution to:</b> OWNER: <input type="checkbox"/>
<b>FROM</b> Hausmann Construction, Inc. <b>CONTRACTOR:</b> 8885 Executive Woods Drive Lincoln, NE 68512	<b>VIA ARCHITECT:</b> Carlson West Povondra Architects 5060 Dodge Street, Suite 2001 Omaha, NE 68132	<b>CONTRACT FOR:</b> General Construction <b>CONTRACT DATE:</b> <b>PROJECT NOS:</b> 22-022 / /	ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>

### CONTRACTOR'S APPLICATION FOR PAYMENT

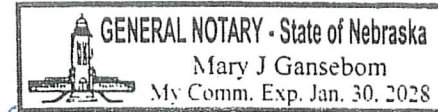
Application is made for payment, as shown below, in connection with the Contract. AIA Document G703<sup>®</sup>, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$25,072,766.00
2. NET CHANGE BY CHANGE ORDERS .....	\$611,086.00
3. CONTRACT SUM TO DATE (Line 1 + 2) .....	\$25,683,852.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$9,523,843.70
<b>5. RETAINAGE:</b>	
a. 10.00 % of Completed Work (Column D + E on G703) .....	\$952,384.37
b. 10.00 % of Stored Material (Column F on G703) .....	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703) .....	\$952,384.37
6. TOTAL EARNED LESS RETAINAGE .....	\$8,571,459.33
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$6,780,461.13
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE .....	\$1,790,998.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) .....	\$17,112,392.67

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** SC  
By: \_\_\_\_\_ Date: 4/26/24

State of: Nebraska  
County of: Madison  
Subscribed and sworn to before me this 26 day of April 2024



Notary Public: Mary J. Gansebom  
My Commission expires: 1/30/2028

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$1,790,998.20  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** \_\_\_\_\_  
By: \_\_\_\_\_ Date: 05.07.2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$421,068.00	\$0.00
Total approved this Month	\$190,018.00	\$0.00
<b>TOTALS</b>	<b>\$611,086.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>		<b>\$611,086.00</b>

**Continuation Sheet**

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	008
APPLICATION DATE:	April 30, 2024
PERIOD TO:	April 30, 2024
ARCHITECT'S PROJECT NO:	22-022

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G÷C)			
1	Site Access & Control	387,000.00	277,486.00	15,000.00	0.00	292,486.00	75.58%	94,514.00	0.00
2	Earthwork	227,000.00	205,280.00	0.00	0.00	205,280.00	90.43%	21,720.00	0.00
3	Utilities	452,195.00	40,158.00	7,500.00	0.00	47,658.00	10.54%	404,537.00	0.00
4	Surveying	20,280.00	18,000.00	0.00	0.00	18,000.00	88.76%	2,280.00	0.00
5	Irrigation Allowance	44,890.00	0.00	0.00	0.00	0.00	0.00%	44,890.00	0.00
6	Landscaping/Sod/Seeding	54,859.00	0.00	0.00	0.00	0.00	0.00%	54,859.00	0.00
7	Fencing & Control	18,165.00	5,300.00	4,500.00	0.00	9,800.00	53.95%	8,365.00	0.00
8	Striping	7,710.00	0.00	0.00	0.00	0.00	0.00%	7,710.00	0.00
9	Selective Demolition	270,030.00	54,400.00	35,000.00	0.00	89,400.00	33.11%	180,630.00	0.00
10	Temp Walls/Temp Flooring	328,300.00	136,743.00	24,780.00	0.00	161,523.00	49.20%	166,777.00	0.00
11	Auditorium Scaffolding Allowance	75,000.00	0.00	70,233.00	0.00	70,233.00	93.64%	4,767.00	0.00
12	Final Cleaning	41,359.00	0.00	0.00	0.00	0.00	0.00%	41,359.00	0.00
13	Concrete Foundations/Flatwork	1,217,100.00	586,290.00	45,000.00	0.00	631,290.00	51.87%	585,810.00	0.00
14	Precast Materials	1,383,870.00	1,317,360.00	66,510.00	0.00	1,383,870.00	100.00%	0.00	0.00
15	Grouting	58,540.00	35,600.00	17,500.00	0.00	53,100.00	90.71%	5,440.00	0.00
16	Masonry	522,000.00	0.00	0.00	0.00	0.00	0.00%	522,000.00	0.00
17	Structural Steel Supply	622,400.00	601,740.00	0.00	0.00	601,740.00	96.68%	20,660.00	0.00
18	Precast/Steel Erection & Hoisting	770,280.00	560,283.00	95,000.00	0.00	655,283.00	85.07%	114,997.00	0.00
19	Glu Laminated Materials	51,905.00	51,905.00	0.00	0.00	51,905.00	100.00%	0.00	0.00
20	Wood Framing/Rough Carpentry	479,870.00	47,185.00	42,500.00	0.00	89,685.00	18.69%	390,185.00	0.00

A	B	C	D		E	F	G		H	I
			WORK COMPLETED				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)					BALANCE TO FINISH (C - G)
21	Finish Carpentry	295,000.00	0.00	0.00	0.00	0.00	0.00%	295,000.00	0.00	
22	Millwork/Casework & Lab Casework	698,423.00	26,600.00	105,000.00	0.00	131,600.00	18.84%	566,823.00	0.00	
23	Roofing & Siding	899,951.00	590,713.00	40,000.00	0.00	630,713.00	70.08%	269,238.00	0.00	
24	Metal Panels	93,864.00	51,070.00	0.00	0.00	51,070.00	54.41%	42,794.00	0.00	
25	Waterproofing/Air Barriers	47,670.00	26,220.00	0.00	0.00	26,220.00	55.00%	21,450.00	0.00	
26	Joint Sealants/Expansion Control	136,815.00	0.00	32,000.00	0.00	32,000.00	23.39%	104,815.00	0.00	
27	Doors/Frames/Hardware Supply	281,329.00	22,400.00	5,500.00	0.00	27,900.00	9.92%	253,429.00	0.00	
28	Glazing	627,302.00	2,200.00	0.00	0.00	2,200.00	0.35%	625,102.00	0.00	
29	Overhead Doors	13,600.00	0.00	0.00	0.00	0.00	0.00%	13,600.00	0.00	
30	Framing & Drywall	1,155,360.00	242,650.00	95,000.00	0.00	337,650.00	29.22%	817,710.00	0.00	
31	Acoustic Ceilings & Wall Panels	502,985.00	45,000.00	0.00	0.00	45,000.00	8.95%	457,985.00	0.00	
32	Flooring & Tile	656,776.00	33,383.00	35,000.00	0.00	68,383.00	10.41%	588,393.00	0.00	
33	Painting & Wallcoverings	328,743.00	0.00	0.00	0.00	0.00	0.00%	328,743.00	0.00	
34	Division 10 Materials Supply	123,940.00	0.00	0.00	0.00	0.00	0.00%	123,940.00	0.00	
35	Lockers	118,300.00	0.00	0.00	0.00	0.00	0.00%	118,300.00	0.00	
36	Gym/Lab Equipment	93,984.00	0.00	0.00	0.00	0.00	0.00%	93,984.00	0.00	
37	Auditorium Equipment/Seating & Music Equipment	198,094.00	17,600.00	0.00	0.00	17,600.00	8.88%	180,494.00	0.00	
38	Window Treatments	18,500.00	0.00	0.00	0.00	0.00	0.00%	18,500.00	0.00	
39	Fire Suppression	324,760.00	25,500.00	45,000.00	0.00	70,500.00	21.71%	254,260.00	0.00	
40	Mechanical (Plumbing & HVAC)	5,154,422.00	1,542,872.00	550,000.00	0.00	2,092,872.00	40.60%	3,061,550.00	0.00	
41	HVAC Commissioning Allowance	30,500.00	0.00	0.00	0.00	0.00	0.00%	30,500.00	0.00	

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
42	Electrical	3,537,656.00	470,323.00	275,000.00	0.00	745,323.00	21.07%	2,792,333.00	0.00
43	Systems Operation Allowance	100,000.00	50,000.00	0.00	0.00	50,000.00	50.00%	50,000.00	0.00
44	Public Address System Allowance	37,930.00	0.00	0.00	0.00	0.00	0.00%	37,930.00	0.00
45	Theatre Sound System Allowance	125,000.00	0.00	0.00	0.00	0.00	0.00%	125,000.00	0.00
46	Performance Bond	184,390.00	184,390.00	0.00	0.00	184,390.00	100.00%	0.00	0.00
47	Weather Conditions Allowance	150,000.00	126,315.00	19,091.00	0.00	145,406.00	96.94%	4,594.00	0.00
48	General Conditions Efforts Schedule & Preconstruction	1,594,003.00	582,378.00	72,300.00	0.00	654,678.00	41.07%	939,325.00	0.00
49	Fee (1.95%)	447,730.00	134,410.70	38,000.00	0.00	172,410.70	38.51%	275,319.30	0.00
50	Construction Contingency (3%)	730,275.00	72,530.00	227,588.00	0.00	300,118.00	41.10%	430,157.00	0.00
51	Approved Value Engineering Items	-544,289.00	-544,289.00	0.00	0.00	-544,289.00	100.00%	0.00	0.00
52	Value Engineering Goal	-123,000.00	-123,000.00	0.00	0.00	-123,000.00	100.00%	0.00	0.00
PCCO 001	PCCO 001 (Post Bond Added Scope)	370,766.00	12,350.00	0.00	0.00	12,350.00	3.33%	358,416.00	0.00
PCCO 002	PCCO 002	50,302.00	4,500.00	20,996.00	0.00	25,496.00	50.69%	24,806.00	0.00
PCCO 003	PCCO 003	53,072.00	0.00	2,500.00	0.00	2,500.00	4.71%	50,572.00	0.00
PCCO 004	PCCO 004	136,946.00	0.00	3,500.00	0.00	3,500.00	2.56%	133,446.00	0.00
	<b>GRAND TOTAL</b>	<b>\$25,683,852.00</b>	<b>\$7,533,845.70</b>	<b>\$1,989,998.00</b>	<b>\$0.00</b>	<b>\$9,523,843.70</b>	<b>37.08%</b>	<b>\$16,160,008.30</b>	<b>\$0.00</b>

WAYNE COMMUNITY SCHOOLS



## EARLY LEARNING CENTER

*Learning for Life*

# Parent Handbook

## 2024-25

Sunnyview Place Business Park  
803 Providence Road  
Wayne, NE 68787  
402-833-1450

Director - Misty Bear  
[mibear1@waynebluedevils.org](mailto:mibear1@waynebluedevils.org)

Welcome

We would like to take this opportunity to welcome you to Wayne Community Schools Early Learning Center!

This handbook contains policies and procedures adopted by the Wayne Community School Board. The ELC follows these policies and procedures in order to create a positive school culture where all students feel welcome and can learn.

### **General Information**

Classroom teacher - Gwen Frideres, MA

School Nurse - Abby Wragge

ELC Director - Misty Beair, EdS

Administrative Assistant: Paula Gemelke

### **Building Hours: 7:45 AM - 4:00 PM**

4 Year Old Preschool 7:45-2:00 Mon/Wed and 7:45-11:45 on Fri

4 Year Old Preschool 7:45-3:00 Tues/Thurs

Staff will be at the center earlier preparing for daily activities. However, children are not allowed to be left at the ELC and doors are not unlocked until 7:45 AM. Please note that the doors are locked each day for the safety of your children.

### **Calendar**

The Early Learning Center will generally follow the K-12 school calendar. A copy of the ELC calendar will be provided to all families. Updated information will be shared in the preschool newsletter and through the Remind App.

### **Transportation**

We encourage families to work together to carpool whenever possible. The City of Wayne offers transportation at the cost of \$1.50 each way (402)375-1460. Applications must be completed at the Senior Center with Diane Bertrand by August 1st. The City of Wayne transportation has a limit of five passengers.

### **Pick up and drop off Procedure**

Parents are asked to fill out the sign in sheet daily so that we know who dropped off your child, and who will be picking them up. A staff member will greet you at the door. We do this one parent/child at a time to allow for privacy to visit with you about your child. The same procedure is followed at the end of the day with the classroom teacher. If there is a court order involving your child and who he/she can or can not be released to, we must have a copy on file in order to enforce it.

### **Contact Information**

It is imperative that contact information be kept current. Please visit with anyone on our staff if

your address, phone number, local emergency contact information, and/or permission to sign out child information changes. Phone numbers given must have mailboxes set up with the capability to leave a message. We can not sign students out to people who are not authorized to do so by the parents/guardians.

### **Parent Orientation/Conferences**

The preschool teacher will contact families beginning in August for an initial orientation visit. This visit is required by NDE for enrollment, the purpose of the visit is to have your child meet the teacher, to establish a relationship between the family and the teacher, to review preschool guidelines, and to complete all necessary paperwork. An additional visit or conference will be made in the fall, and again during the second semester if needed.

### **Curriculum**

The Wayne Community Schools Early Learning Center incorporates the Creative Curriculum for students. The Creative Curriculum is a research based system that combines curriculum, assessment, professional development and family connection resources. The curriculum is based on five fundamental principles:

- Positive interactions and relationships with adults provide a critical foundation for successful learning.
- Social-emotional competence is a significant factor in school success.
- Constructive, purposeful play supports essential learning.
- The physical environment affects the type and quality of learning interactions.
- Teacher-family partnerships promote development and learning.

The Creative Curriculum is researched based on 38 objectives for development and learning. The curriculum helps guide teachers to determine the developmental progress of each child and plan appropriate learning experiences. The 38 objectives fall under the following categories:

- Social Emotional
- Physical
- Language
- Cognitive
- Literacy
- Mathematics
- Science and Technology
- Social Studies
- The Arts

Students are assessed throughout the year using ASQ-3, informal observations, and TS Gold.

### **Breakfast, Lunch, and Snack**

Breakfast will be available from 8:00-8:30 each morning and lunch will be offered each day from 11:30-12:00, except Friday. Meals are considered to be a part of the instructional time because

children are engaging with each other, socializing, using vocabulary taught in the classrooms, interacting, and learning expected lunchtime behaviors and healthy food choices. Children are allowed to bring a sack breakfast and/or lunch, but we highly encourage them to take advantage of the school lunch program, which meets the USDA Child Nutrition Program guidelines.

We ask that families who have a child with food allergies students fill out a form as provided through our lunch program. Students are required to try something at each meal. If you are providing lunch for your child, we request that it is nutritious and contains at least 2 items from the 5 food groups, and does not include candy. We follow the wellness policy as provided on the district website.

A healthy snack will be provided every Friday, and anytime there is a 3 hour or longer break between meals.

### **Special Occasions**

The Early Learning Center will celebrate the four following holidays: Halloween, Thanksgiving, Christmas, and Valentine's Day. If you would prefer your child to not participate in the celebration, please visit with your classroom teacher. ***\*\*Please note, other holidays, customs, and traditions will be discussed throughout the school year to expose our children to a variety of cultures.***

We look forward to celebrating your child's birthday or half birthday at school. If you choose to provide treats for your child's birthday or a special occasion they need to be pre-packaged and/or non-edible due to Wellness Committee Guidelines. Parents will be notified when field trips are scheduled.

### **Enrollment Requirements**

A child entering preschool must furnish a certified birth certificate to validate his/her age and Immunization records, prior to starting school. Students must be 4 prior to July 31st of the year they are enrolling, or as determined by an IEP team. **Nebraska State law dictates immunization records must be presented prior to enrollment or the student cannot be enrolled.**

Student Age Group	Required Vaccines
Ages 4-5 years enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine 3 doses of Polio vaccine 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age. *Hib not required after child reaches 5 years of age 3 doses of pediatric Hepatitis B vaccine 1 dose of MMR or MMRV given on or after 12 months of age 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age, written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted 4 doses of pneumococcal or 1 dose of pneumococcal given after 15 months of age

**Birth Certificate Requirements**

State law requires that a certified copy of a student’s birth certificate be provided within 30 days of enrollment of a student in school for the first time. You may obtain a certified copy from the Bureau of Vital Statistics in the state in which your child was born. Assistance in obtaining birth certificates may be obtained from Health Records Management, P.O. Box 95065, Lincoln, NE 68509-5065. There is a fee per certificate

Please note: The document parents receive from the hospital looks like a birth certificate, but it is not a certified copy. A certified copy has the raised seal of the state of Nebraska on it and is signed by the director of vital statistics.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

**Medications**

Please try to give all medications at home. If your child’s condition requires a staff member to give the medications or treatment, you must bring the medication in the original container from the pharmacy or doctor’s office. You must also sign a medication form and fill out the top part of the daily information sheet with medication name, how much and time to be given. The container must be clearly marked with the child’s name, date, name of medication, doctor, and frequency and amount to be given. Parents/guardians must fill out a signed permission form before medication will be dispensed. **Medication must be prescribed for that child or the medication will not be given.**

### **Health Screenings**

The school nurse will make one visit to the preschool per year. During the visit your child will be weighed and measured, vision will be screened, immunization records will be checked and a visual exam of their teeth will be performed. Hearing screenings will also be completed by an audiologist. If there are any concerns in these areas, parents/guardians will receive a note from the nurse/audiologist.

### **Potty Training**

Preschool students enrolled in the 4 yr program must be completely potty trained.

Preschool students that have a developmental delay or a verified medical condition are exempt from this requirement and may attend in diapers/pull-ups per a doctor's orders or IEP team decision.

Early Learning Center staff are with the children during the bathroom routine and are available to help with clothing, with accidents, and will assist a child that may need help..

### **Sick Policy**

Children with the following conditions should not be sent to school:

- Vomiting (24 hours/1 entire day prior to the starting time of school)
- Diarrhea (24 hours/1 entire day prior to the starting time of school)
- Fever - Temp of 100 degrees or higher (must be fever free for 24 hours prior to the starting time of school).
- Rash with fever or behavior change - until a physician determines the illness not to be communicable
- Streptococcal Pharyngitis (strep throat) - 24 hours after treatment was begun and 24 hours fever free
- Chicken Pox - 6 days after onset of rash or when all lesions have dried and crusted
- Hand Foot Mouth Disease - 24 hours fever free and mouth sores/open blisters have healed
- Influenza - 24 hours all symptoms free
- Contagious Conditions such as rashes (examples: ringworm, staph infections, conjunctivitis (pink eye), impetigo, head lice, etc). - 24 hours after treatment has begun..
- COVID - Please call school nurse at (402)375-3854 for current protocols

*\*\*We want to keep illness to a minimum, and understand that it can throw off schedules when children are sick. Our policy is that a child must be fever free for 24 hours before returning to the ELC. Please do not administer a fever-suppressant prior to bringing your child to school. Signs of possible illness include unusual lethargy, irritability, persistent crying and difficulty breathing.*

*\*\*Please do not send your child to the ELC if he/she is unable to go outside with the group due to illness. All staff and volunteers must remain with the large group of children. There is not enough staff to stay inside with a sick child.*

### **Attendance and Absences**

In order for your child to have the most successful preschool experience, we expect regular attendance. If your child will not be in attendance because of an illness, injury, or unexpected event, please contact the school as soon as possible via phone (402) 833-1450 or email (pagemel1@wynebluedevils.org).

### **Termination of Enrollment**

Excessive, unexcused absenteeism may result in the termination of your child's enrollment. Termination of enrollment may also occur for non-payment, excessively late pick-ups, and/or failure to comply with health policies.

### **Emergencies and Safety Drills**

If an accident occurs while your child is in our care, and your child requires immediate attention, the proper authorities will be called, first aid and/or CPR will be started, and you will be notified. If the accident or injury is minor, first aid will be administered and you will be notified. An accident report will be filled out and sent home. Our schools safety plan including fire drills, tornado drills, and lock down drills will be performed in accordance with District and State policy.

### **Severe Weather Announcements**

In case of severe weather, Wayne Community Schools closing information and late starts will be announced through our automated telephone system. The same closing and late start information will also be announced on local radio and television. The administration attempts to monitor all severe weather situations. Please check our facebook page for the most accurate information on the Early Learning Center. **If you feel it is necessary to keep your child at home, during such time, please contact the office staff (402-833-1450).**

### **Drug-Free Schools**

School property is considered a drug free zone. This includes smoking/vaping on school property, this includes dropping off/picking up your child at the ELC.

The District implements regulations and practices which will ensure compliance with the Federal Drug-Free Schools and Communities Act. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects.

### **Mandatory Reporting**

The Wayne ELC staff takes protecting your child(ren) very seriously. We have been trained to recognize the signs of child abuse/neglect and must report any suspected abuse to authorities.

*The Family Help-Line (trained counselors available to help you and/or your family 24/7) - 1-888-866-8660. If you do not have a “24/7” person you can call for help, we encourage you to use this number.*

**Child Abuse and Neglect Hotline - 1-800-652-1999**

### **Behavior Guidelines/Discipline Policy**

Positive and supportive discipline is promoted at the ELC. Students are encouraged to learn self advocacy skills, how to work together, and independence. A quiet place is available for students who may need to stop and think about their actions, or for students who just need some quiet time away from the large group for the safety of themselves and others. Positive self-discipline is supported through discussion, character education, and modeling. If a concern arises, parents will be notified the same day.

Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal’s designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with the District Policies disciplinary procedures.

### **Photographs and Publicity**

Photographs of your child participating in our program may be taken from time to time for classroom use including TS Gold (assessment system). Some photographs may appear in newspapers, brochures, or other publicity materials, including our webpage and facebook page. There is no compensation given for use of these pictures. A permission slip will be shared prior to enrollment. Sign and return if you do NOT give permission for your child’s picture/work to be shared.

## **Supplies for School - Early Learning Center**

- Please send a large backpack to school with your child.
- 1 box of Kleenex
- 2 containers of Clorox wipes
- 6 packages of Baby wipes

- 2 packages of flushable wipes
- 2 cans of Lysol spray
- Baggies (any size box (snack size, quart, gallon, etc.)
- 3 rolls of paper towels
- Large backpack
- An extra set of clothes (socks, underwear, pants, shirt, sweatshirt or sweater) to school in case of an emergency.
- Tennis Shoes/sneakers should be worn to preschool because children will be active throughout the day. All clothing is kept in your child's cubby and will be sent home as the seasons change. Please send an extra hat and set of mittens that can be kept at school during the winter months.

**\*\*All other supplies will be provided by the school**

## **APPENDIX A - State and Federal Programs**

### **Notice of Nondiscrimination:**

Students, parents, employees, volunteers, school patrons, applicants for student admission or employment, sources of referral of applicants for admission and employment, professional organizations holding collective bargaining or professional agreements with Wayne Community Schools, and all others who interact with Wayne Community Schools are hereby notified that the Wayne Community Schools does not discriminate on the basis of race, color, national origin, gender, age, marital status, religion, or disability in the admission, access to its facilities or programs, treatment, or employment in its programs or activities.

### **Nondiscrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at:

[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

(2) Fax: (202) 690-7442; or

(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

**Designation of Coordinator(s):**

Any person having inquiries concerning this district’s compliance with anti-discrimination laws or policies or other programs should contact or notify the following person(s) who are designated as the coordinator for such laws, policies or programs. The contact address for the coordinator is: Wayne Community Schools, 611 West 7<sup>th</sup> Street, Wayne, NE 68787, (402) 375-3150.

Law, Policy or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race, color, or national origin; harassment	R. Plager, High School Principal

Title IX	Discrimination or harassment based on gender equity	M. Beair, Special Education Director
Section 504 of the Rehabilitation Act and the Americans with Disability Act (ADA)	Discrimination, harassment or reasonable accommodations of persons with disabilities	M. Beair, Special Education Director
Homeless student laws	Children who are homeless	M. Beair, Special Education Director
Safe and Drug Free Schools and Communities	Safe and drug free schools	R. Plager, High School Principal

### **Grievance Procedure**

Employees or students should initially report all instances of discrimination, harassment or retaliation to their immediate supervisor or teacher or to the compliance coordinator designated to handle complaints of discrimination. If the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student may report the alleged discrimination, harassment or retaliation (“discrimination”) to the Superintendent, or in the case of students, to the guidance counselor or principal. [See board policy 5401](#) for full policy.

### **Sexual Harassment and Discrimination**

The Wayne Community School District is committed to offering employment and educational opportunities to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination, harassment and retaliation of any kind by District employees, including, co-workers, non-employees (such as volunteers), third parties, and others is strictly prohibited and will not be tolerated. Harassment is a form of discrimination and includes verbal, non-verbal, written, graphic, or physical conduct relating to a person's race, color, national origin, religion, disability, age, sex, or other protected category, that is sufficiently serious to deny, interfere with, or limit a person's ability to participate in or benefit from an educational or work program or activity. [See Board Policy 5401](#) for full policy.

### **PUBLIC NOTICE Notification of Rights under FERPA for Elementary and Secondary Institutions**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

(1) The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask *Wayne School District* to amend a record that they believe is inaccurate or misleading. They should write to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(Optional) Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to make a reasonable attempt to notify the student of the records request unless it states in its annual notification that it intends to forward records on request.)

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, DC 20202-4605

### **HIPAA (Health Insurance Portability and Accountability Act, 1996)**

Parents must give written consent to the health care provider before information can be released to the school.

### **Public Notification for Eliminating Discrimination And Denial of Services in Vocational Education Programs**

“No person who falls under the jurisdiction of the Wayne School District shall on the basis of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity which is part of the Wayne School District program offerings.”

### **Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)**

PPRA affords parents and students who are 18 or emancipated minors (“eligible students”) certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protection areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.
  
- *Receive notice and an opportunity to opt a student out of –*
  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
  
- *Inspect*, upon request and before administration or use –
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.

*Parents/eligible students who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

## **Harassment and Bullying Program**

Purpose: All students have the right to attend Wayne Community Schools free from verbal and physical harassment and bullying. The purpose of the Harassment and Bullying Program is to protect students and staff from those who fail or refuse to comply with school guidelines regarding the treatment of others. Refer to the code of conduct for disciplinary action.

## **Appendix B - FORMS TO BE RETURNED**

### **Photographs and Publicity Form**

The preschool staff at the Early Learning Center and sometimes the Wayne Community Schools District staff or students, take pictures or video of the preschool students and/or their projects and work. During the current school year, your child's image/photograph or work may be included in a classroom or school project that could be used in one or more of the following ways:

- Used as a demonstration project/activity in education workshops/classes/conferences.
- Posted on the school's web pages, facebook pages, or twitter.
- Used in a printed publication such as a newspaper or magazine.

While your child's name may accompany the photo, no last name or address will be included with your child's picture when publishing on the web.

Other children's parents are asked not to take pictures of another child at preschool, without permission from their parent/guardian. On occasion, the preschool staff may videotape students in the classroom, to use to improve teaching and/or for parent teacher conferences. The videos will never be used or seen outside of the classroom, without written notice and permission.

Please initial in the space provided ONLY if you do not give permission for the following items (Not returning these forms gives permission for both listed items):

\_\_\_ I do not give permission for my child's picture and/or work to be posted to the school's web page, Facebook, and/or Twitter page.

\_\_\_ I do not give permission for my child's picture and/or work to be printed in publications such as newspapers and/or magazines.

Parent Guardian Signature \_\_\_\_\_

Childs Name \_\_\_\_\_

Date \_\_\_\_\_



### Sliding Fee Scale 2024-25

1. Who can qualify for free/reduced preschool costs?
  - a. All children in households who qualify for free/reduced lunch.
  - b. Foster children that are under the legal responsibility of a foster care agency or court.
  - c. Children who meet the definition of homeless, migrant, or ward of the state.
2. Do I need to fill out both the Free/Reduced Lunch application and provide a copy of my tax return information or pay stub?
  - a. If you qualify for free/reduced lunches you will qualify for free (lowest pay) preschool. If you do not qualify, we would suggest that you fill out the application as the preschool pay guidelines are higher than the free/reduced lunch guidelines.
3. What if my income changes? Can I apply again?
  - a. You can apply any time your income changes.
4. What if I disagree with the school's decision?

- a. Please visit with the ELC Director, Misty Bear, 402-833-1450. You can also call Dr. Mark Lenihan, Superintendent, at 402-375-3150.
5. May I apply if someone in my household is not a US Citizen?
- a. Yes. You, your children, or other household members do not have to be US Citizens to qualify for our sliding fee scale.
6. What if I need assistance in paying the portion of the preschool bill I am responsible for?
- a. Please visit with ELC Director, Misty Bear, 402-833-1450 or [mibear1@waynebluedevils.org](mailto:mibear1@waynebluedevils.org) Scholarship money may be available and we also allow in-kind payments through volunteer work at the preschool.

The Early Learning Center offers a sliding fee, income based scale for families.

4 Year-Old Program MWF

Full Pay: \$875 per semester  
 Reduced Pay: \$437.50 per semester  
 Lowest Pay: No cost

4 Year-Old Program T/Th

Full Pay: \$800 per semester  
 Reduced Pay: \$400 per semester  
 Lowest Pay: No cost

**Payment Schedule:** Please see attached sliding fee scale. To qualify for reduced or lowest pay, a copy of your current tax return form or pay stub(s) is required. Payment for preschool tuition is to be prepaid according to the schedule chosen, to be paid at the Early Learning Center. Tuition is calculated by the number of days in session and divided by the number of payments. You will receive a letter with due dates and amount due once you have chosen your payment schedule. Lack of payment may result in your student being removed from the program.

# of payments	Schedule	Full pay (MWF)	Reduced pay (MWF)	Full pay(T/TH)	Reduced pay (T/TH)
1	Annual (August 24/25)	\$1750	\$875	\$1600	\$800
2	Semester (August 24/25 and January 9/10)	\$875	\$437.50	\$800	\$400
4	Quarterly (August 24/25, October 24/25, January 9/10, and March 13/14)	\$437.50	\$218.75	\$400	\$200
8	Monthly	\$218.75	\$109.37	\$200	\$100

	(First school day of each month August-May)				
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Payment Schedule Options: \*\*A contract will be signed prior to the student's first day of preschool selecting payment schedule choice. You can amend your choice during the school year if circumstances change.

**Children in School**

List names of all children, including foster children. (First, Middle Initial, Last)	Check box if Foster child/Homeless or Migrant/State Ward	Date of Birth	Grade

Total Household Size: Include everyone in the household: \_\_\_\_\_

**Income:**

1. Include a copy of paystub(s) of each person in the home who has a recordable income.
  - a: How often is pay received? \_\_\_\_\_
- or
2. Include a copy of tax return for each person in the home who has a recordable income.

**Early Learning Center Sliding Fee Scale**

Household Size	Yearly - Free	Yearly- Reduced	Yearly - Full Pay
2	up to \$53,130	up to \$61,530	Over \$61,530
3	up to \$61,530	up to \$69,930	Over \$69,930
4	up to \$69,930	up to \$78,330	Over \$78,330

5	up to \$78,330	up to \$86,730	Over \$86,730
6	up to \$86,730	up to \$95,130	Over \$95,130
7	up to \$95,130	up to \$103,530	Over \$103,530
8	up to \$103,530	up to \$111,990	Over \$111,990

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send a copy of your most recent tax return or pay stub along with this form**

**Wayne Community School  
HEALTH HISTORY - REQUIRED FORM**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Sex: M/F \_\_\_\_\_

Birth Date: \_\_\_\_\_ Health Care Provider: \_\_\_\_\_ Dentist: \_\_\_\_\_

The following information is requested to assist the school staff in responding appropriately to your student's health needs. The information provided here may be shared with school personnel as needed to promote your child's safety and educational success at school.

**A. Current Health Status**

1. Does your child take medicine or supplements regularly?  No  Yes  
Please list: \_\_\_\_\_
2. Does your child have a health condition now under treatment?  No  Yes  
Please list: \_\_\_\_\_
3. Has your child been hospitalized in the last 3 years, treated in ER, or had surgery?  No  Yes  
Please list: \_\_\_\_\_
4. Does your child have allergies to food?  No  Yes  
Please list type and reaction: \_\_\_\_\_
5. Does your child have allergies to medications?  No  Yes  
Please list type and reaction: \_\_\_\_\_
6. Does your child have environmental, seasonal, or pet allergies?  No  Yes  
Please list type and reaction: \_\_\_\_\_
7. Date of last: Medical exam \_\_\_\_\_ Dental exam \_\_\_\_\_ Eye exam \_\_\_\_\_
8. In the past year has your child had any immunizations?  
Type \_\_\_\_\_ Date \_\_\_\_\_ Clinic \_\_\_\_\_

**B. Check conditions that pertain to your child and the date of onset.**

Asthma  No  Yes \_\_\_\_\_ Diabetes  No  Yes \_\_\_\_\_

Heart Condition  No  Yes \_\_\_\_\_

Epilepsy/Seizures  No  Yes \_\_\_\_\_

Bleeding Disorder  No  Yes \_\_\_\_\_

Chronic Respiratory Problems  No  Yes Chronic Ear Infections

No  Yes \_\_\_\_\_

Head Injuries/Concussions  No  Yes

Bowel/Bladder Problems  No  Yes \_\_\_\_\_

Digestive Disorders  No  Yes \_\_\_\_\_

Kidney Disease  No  Yes \_\_\_\_\_

Mental/Emotional Concerns  No  Yes Vision/Hearing/Mobility

Concern  No  Yes \_\_\_\_\_ Glasses: Y/N

Is there anything more about your child's health that you think is important for us to know?

\_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

**Digital Equity Survey**

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

<b>Question:</b>	<b>Internet in Residence</b>
Is there internet access in the residence?	Yes-Internet Access in Residence
	No-Not Available
	No-Not Affordable
	No-Other
<b>Question:</b>	<b>Internet Access</b>
What is the primary type of internet service used at the residence?	Residential Broadband (DSL, Cable)
	Cellular Network
	School Provided Hot Spot
	Satellite
	Dial-Up
	Other
	None
	Community Provided WiFi
Unknown	
<b>Question:</b>	<b>Internet Performance</b>
Can the student stream videos without interruption?	Yes-No Issues
	Yes-But Not Consistent
	No
<b>Question:</b>	<b>Device Access</b>
Is the primary learning device a personal device or school-provided?	Personal-Dedicated (one person per machine)
	Personal-Shared (sharing among others in the household)
	School Provided-Dedicated
	School Provided-Shared
	None
<b>Question:</b>	<b>Device Type</b>

What device does this student most often use to complete online learning at home?		Desktop
		Tablet
		Chromebook
		Smartphone
		Other
		None
		Laptop

**\*\*Required Form**

*I have received a received and reviewed a copy of the 2023-24 ELC handbook:*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Student Name(s) enrolled at ELC**



StudentsStudent Discipline

- A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.
1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:
    - a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
    - b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The Principal shall document their

- attempt to make a reasonable effort to hold a conference with the parent or guardian.
- e. A student who is on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
  3. Expulsion:
    - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
    - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension. During this period, the student will not be required to attend the alternative

programs for expelled students in order to complete classwork or homework.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
- d. Alternative Education: Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
- e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
- f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
- g. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any

Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

h. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with this Policy's disciplinary procedures.

i. Religious Freedom. The District will not substantially burden a student's right to religious exercise unless the student's religious exercise is disruptive to the school environment, not permitted by staff, may pose a safety risk, or would otherwise interfere with the school day.

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4. **Emergency Exclusion:** A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
  - b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but

are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
- C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
  2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
  3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
  4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
  5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
  6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
  7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the

above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

8. Public indecency or sexual conduct.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for riding school buses or vehicles.
17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first

semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
  - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

For purposes of this policy, the term "dangerous weapon" includes any personal safety or security device (such as tasers, mace and pepper spray). If a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student's locker, in the main office or in another secure location

designated by the building principal. A student shall not carry a personal safety or security device during the school day.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
  - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
  - b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
  - c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
  - d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
  - e. Head wear including hats, caps, bandannas, and scarves.
  - f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
  - g. Clothing or jewelry that is gang related.
  - h. Visible body piercing (other than ears).

A student who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any location where the student is authorized to be on such school grounds or at any school function, as long as the tribal regalia does not interfere with the educational process and does not endanger another person, as determined by the administration.

h.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should

contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal's office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:

(1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

(a) Tests (includes tests, quizzes and other examinations or academic performances):

(i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

(ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or

information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

- (iii) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
  - (iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
  - (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student’s real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another’s Paper: Copying another student’s paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
  - (ii) Re-use of One’s Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
  - (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student’s work. For example, a student engages in cheating if the student has a draft essay reviewed by the student’s parent or sibling, and the essay is substantially re-written by the student’s parent or

sibling. Assistance from home is encouraged, but the work must remain the student's.

(iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.

(v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

(c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

(2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:

(a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.

(b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.

(3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:

(1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate.

In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.

(2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.

(3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

### 3. Electronic Devices

a. — Philosophy and Purpose. The District strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

#### b. — Definitions.

(1) — “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.

(2) — “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:

(i) — Displays sexual content, including erotic nudity, any display of genitalia, unclad female breasts, or unclad buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or

(ii) — Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,

(iii) — Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

#### c. — Possession and Use of Electronic Devices.

(1) — Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.

(2) — Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student not commit any abusive use of the device (see paragraph (d)(1). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

(3) — Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).

(4) — Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student’s parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be

allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

~~\_\_\_\_\_~~ d. Violations

~~\_\_\_\_\_~~ (1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.

~~\_\_\_\_\_~~ (2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.

~~\_\_\_\_\_~~ (i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.

~~\_\_\_\_\_~~ (ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

~~\_\_\_\_\_~~ (iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

~~\_\_\_\_\_~~ (3) Penalties for Prohibited Use of Electronic Devices: Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this

policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:

(i) Students found in possession of a “sexting” message shall be subject to a one (1) day suspension from school.

(ii) Students who send or encourage another to send a “sexting” message shall be subject to a five (5) day suspension from school.

(4) ~~Reporting to Law Enforcement:~~ Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.

e. ~~Responsibility for Electronic Devices.~~ Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students’ electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

### Cell Phones/Personal Electronic Devices

Philosophy and Purpose. The District prohibits students from using their cell phones and other personal electronic devices during the school day. Cell phones and personal electronic devices are disruptive to the educational process. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of cell phone and personal electronic devices, the District hereby establishes the following rules and regulations governing student use of cell phones and personal electronic devices, and procedures to address student misuse of their cell phone and personal electronic devices.

Students are allowed to bring their cell phones and personal electronic devices to school, however all devices must be stored in a student’s academic school locker and must be turned off during school hours. The school is not responsible for any lost, stolen, or damaged cell phones and personal electronic devices. Students may not store their devices in their Athletic/Physical Education lockers. Students may not use their devices during the school day (8:00-3:35) unless they have permission from a school administrator. During the school day, the only electronic devices that may be used by a student are the school issued electronic devices. In case of an emergency, a student will be allowed to use their phone in the office.

Violations of the cell phone/personal electronic device policy will be dealt with in the following manner:

First violation - The device will be confiscated by the staff member, and given to the principal. The student will be able to pick-up their device after school, after a conference with the principal.

Second violation - The device will be confiscated by the staff member and given to the principal. On the second offense, a parent will be contacted and the parent will be required to pick-up the device from the principal.

Third violation - The device will be confiscated by the staff member and given to the principal. The student will serve a One-day In School Suspension (ISS), and the parent will be required to pick-up the device from the principal. The device will remain in the principal's office until the parent picks up the device from school (even if the parent cannot come to school that day).

Further violations of this policy, and/or an unwillingness to turn in the device when requested by a staff member will be considered insubordination, and will be dealt with accordingly per handbook policy that could lead up to a short or long term suspension or expulsion.

Coaches and sponsors may develop their own expectations in addition to these rules for team activities, such as bus trips, practices, camps, and so forth.

Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, e-mailing, etc.) may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct. Any student found to be in possession of obscene, pornographic, lewd, or otherwise illegal images or photographs will be promptly referred to law enforcement and/or other state or federal agencies, which may result in arrest, criminal prosecution and possible inclusion on sex offender registries.

Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

- E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:
1. 1st Offense: Student will be confronted and directed to cease.
  2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
  3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.
- If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.
- F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:

1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
2. Students in the hallway during class time must have a pass with them.
3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.
4. Students are expected to bring all books and necessary materials to class. This includes study halls.
5. Assignments for all classes are due as assigned by the teacher.
6. Students are not to operate the mini-blinds or the windows.
7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
8. Students are to be in their seats and ready for class on the tardy bell.
9. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
10. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student’s maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student’s parent of the fact that the referral to legal authorities has been or will be made.  
The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.
2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the

principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. Sections 79-254 to 79-296  
LB 43 (2024)

Date of Adoption: July 10, 2023

**WAYNE JR/SR HIGH SCHOOL**

**STUDENT-PARENT**

**HANDBOOK**

**2024-2025**



**Wayne Jr./Sr. High School**  
611 West 7<sup>th</sup> Street  
Wayne, Nebraska 68787-1715  
402-375-3150

**Wayne Community Schools**  
**Wayne, Nebraska**  
**August, 2024**

Dear Student and Parent or Guardian:

Nebraska State Law requires that each school district develop rules and regulations regarding Student Conduct, Students’ Rights and Responsibilities, Harassment Policy, Student Fees Policy, and Student’s Rights and Responsibilities in Extracurricular Activities, and distribute copies to students and parents. The attached rules and regulations are in effect for the 2023-2024 school year. The entire Jr./Sr. High handbook has been shared with students/parents online. This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Wayne Jr./Sr. High School. Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day or school year. This handbook does not create a “contract”. The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. We request that you return the Acknowledgment Sheet for our files. If you have any questions regarding the attached material or the shared online handbook, please feel free to contact a building administrator.

Mr. Russ Plager, High School Principal      Mr. David Wragge, Jr. High Principal

\* \* \* \* \*

The family of \_\_\_\_\_ (print student’s name) received and had an opportunity to read the Rules and Regulations for Student Conduct and Students’ Rights and Responsibilities, Harassment Policy, Student Fees Policy, Acceptable Use of Computers and Networks Policy (see appendix I-L), and Student’s Rights and Responsibilities in Extracurricular Activities for the students in Wayne Community Schools. We understand that each student is responsible for becoming familiar with the handbook and policies at Wayne Community Schools.

Parent/Guardian Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\* \* \* \* \*

**More than four (4) miles from school: Yes \_\_\_\_\_ No \_\_\_\_\_**

# Lunch Hour Driving

## Grades 7-9

Campus will be closed to all students in grades 7-9.

## Grades 10-12

With permission from parents, students in grades 10-12 will have an open campus over the noon hour. If you, as a parent or guardian, agree to the following stipulations, please sign and date below. I (parent name) \_\_\_\_\_ do agree to let my son/daughter leave the campus by driving or walking to go to a location of their choosing over the lunch period. I understand that only four students may ride together, and I am willing to let my son/daughter ride with or drive with another student. I realize that keeping this privilege is dependent on good student behavior, good leadership, safety, and appropriate use of the privilege. I also understand that this privilege may be revoked by administration at any time.

If you **DO NOT** want your son/daughter to have open campus, please **DO NOT** sign below. If left blank, campus will be closed for your son/daughter.

---

Parent/Guardian Signature

Date

License Plate #

---

Student Signature

Date

**\*\*No driving/walking passes or Chromebooks will be distributed until ALL handbook pages have been signed by the student and parent.\*\***

## EMERGENCY INFORMATION – 2024-2025

Student Name (print) \_\_\_\_\_

Circle One: Male

Student Cell Phone: \_\_\_\_\_

Female

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade Student will be in 2023-2024 \_\_\_\_\_

Primary Contact/Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_(H)

Phone: \_\_\_\_\_(W) Phone: \_\_\_\_\_(Cell)

E-Mail Address: \_\_\_\_\_

Emergency Contact 1: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_(H)

Phone: \_\_\_\_\_(W) Phone: \_\_\_\_\_(Cell)

Emergency Contact 2: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_(H) Phone: \_\_\_\_\_(W/Cell)

List any allergies or special conditions you may have: \_\_\_\_\_

Medications or other information an emergency responder, coach or sponsor should be aware of:

Date of Last Tetanus: \_\_\_\_\_ Blood Type: \_\_\_\_\_

Do you wear glasses or contacts? (Circle which one or \_\_\_\_ No)

Hospitals and doctors want to make sure appropriate treatment is given to athletes. It is recommended that they have information from the front and back of insurance cards to assist them in providing cost effective and appropriate care.

Student's Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Student's Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Insurance Company: \_\_\_\_\_ Policy

Number: \_\_\_\_\_ Name & ID# of Card Holder: \_\_\_\_\_

\_\_\_\_\_\*If you do not carry insurance, please request either an envelope to purchase sport insurance or an insurance waiver from the school.

Date: \_\_\_\_\_ X \_\_\_\_\_

(Signature of Parent/Guardian)

## Wayne Jr./Sr. High School “Student Pledge” for Chromebook Use

1. Before the Chromebook is issued to me, I will return ALL the required paperwork from the student planner and pay the non-refundable \$25.00 fee\*. I understand this fee covers normal wear-and-tear, so I may have to pay for additional repairs due to negligence or replace the device if it is lost or stolen.
2. I will be prepared by bringing a charged Chromebook to class daily.
3. I will use my Chromebook in ways that are responsible, safe, appropriate, and educational.
  - I will not loan it to other individuals.
  - I will protect my Chromebook by keeping food and liquids away and carrying it in the case provided.
  - I understand that inappropriate content found on the device is subject to disciplinary action.
4. I will not disassemble any part of my Chromebook or attempt any external repairs or internal modifications.
5. I will not deface the Wayne High School Chromebook or case. Stickers are not allowed unless directed by a teacher. I understand that I will be required to remove such decorations and possibly pay appropriate fees for damage done to the Chromebook by such decorations.
6. I understand that my Chromebook is subject to inspection at any time, without notice, and remains the property of the Wayne Public School District.
7. I understand I may need to file a police report in cases of theft or vandalism.
8. I agree to return the Chromebook, case, and power cord in good working condition or pay the appropriate fees.
9. If I borrow a Chromebook from the library, I agree to return it by the end of eighth period each day. I understand that if repairs are needed, the appropriate fee will be assessed.

**I understand that this is a school owned device intended for educational purposes. I agree to the expectations stated in this document:**

**Student Name (Please Print):** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Name (Please Print):** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\* \_\_\_\_\_ **Check here if you receive free or reduced lunch, so you don't need to pay the deposit.**

## Sharing Information with Other Programs – Optional

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other programs for which your children may qualify.

For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced price meals.

- Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with the Guidance Office for help with Drivers Education fee (based on available funding).
- Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application for the purpose of playing a school instrument in the Band Program (if there is one available) at Wayne Community Schools.
- Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with the Guidance Office for the purpose of applying for scholarships and/or waiving testing fees (if applicable).
- Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with the Technology Department for the purpose of waiving the user fee for a Chrome Book.

**If you checked “yes” to any or all of the boxes above, complete the following form to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the programs you checked.**

Child’s Name: \_\_\_\_\_ School: \_\_\_\_\_

Child’s Name: \_\_\_\_\_ School: \_\_\_\_\_

Child’s Name: \_\_\_\_\_ School: \_\_\_\_\_

Child’s Name: \_\_\_\_\_ School: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

For more information, you may call the school office at 402-375-3150.  
Please return this form to: Wayne Community Schools, 611 West Seventh Street, Wayne, NE 68787 by  
September 1

**Escuelas Comunitarias de Wayne  
Wayne, Nebraska  
Agosto, 2024**

Estimado Estudiante y Padre o Tutor:

La Ley Estatal de Nebraska requiere que cada distrito escolar desarrolle reglas y regulaciones con respecto a Conducta del Estudiante, Derechos y Responsabilidades del Estudiante, Política de Acoso, Política de Tarifas del Estudiante y Derechos y Responsabilidades del Estudiante en Actividades Extracurriculares, y distribuya copias a los estudiantes y padres. Las reglas y regulaciones adjuntas están vigentes para el año escolar 2022-2023. Todo el manual ha sido compartido con estudiantes y padres en línea Este manual está destinado a ser utilizado por los estudiantes, los padres' y el personal como una guía de las reglas, regulaciones e información general sobre Wayne Jr./Sr. Escuela secundaria. Aunque la información que se encuentra en este manual es detallada y específica sobre muchos temas, el manual no pretende abarcar todo para cubrir cada situación y circunstancia que pueda surgir durante cualquier día escolar o año escolar. Este manual no crea un "contrato". La administración se reserva el derecho de tomar decisiones y hacer revisiones a las reglas en cualquier momento para implementar el programa educativo y asegurar el bienestar de todos los estudiantes. Le solicitamos que devuelva la hoja de admitir de recibo, para nuestros archivos. Si tiene alguna pregunta sobre el material adjunto, no dude en ponerse en contacto con un administrador del edificio

Mr. Russ Plager, H.S. Principal

Mr. David Wragge, Jr. High Principal

\* \* \* \* \*

La familia de \_\_\_\_\_ (imprime el nombre del estudiante) recibió y tuvo la oportunidad de leer las Reglas y Regulaciones para la Conducta Estudiantil y los Derechos y Responsabilidades de los Estudiantes, Política de Acoso, Política de Tarifas Estudiantiles y Derechos y Responsabilidades del Estudiante en Actividades Extracurriculares para los estudiantes en las Escuelas Comunitarias de Wayne. Entendemos que cada estudiante es responsable de familiarizarse con el manual y conocer la información contenida en él. Firma del

Padre/Tutor: \_\_\_\_\_

Firma del Estudiante: \_\_\_\_\_

Fecha: \_\_\_\_\_

\* \* \* \* \*

**A mas de cuatro (4) millas de la escuela: Si \_\_\_\_\_ No \_\_\_\_\_**

## Manejar fuera en la hora de almuerzo

### Grados 7-9

El campus estará cerrado para todos los estudiantes en grados 7-9.

### Grados 10-11

Con el permiso de los padres, los estudiantes del grado 10-12 tendrán un campus abierto durante el mediodía. Si usted, como padre o tutor, acepta las siguientes estipulaciones, firme y coloque la fecha a continuación. yo (nombre de los padres)

\_\_\_\_\_ doy permiso para que mi hijo/hija salga del campus manejando o caminando para ir a un lugar de su elección durante el período de almuerzo. Entiendo que solo dos estudiantes pueden viajar juntos y estoy dispuesto a dejar que mi hijo/a viaje o maneje con otro alumno. Me doy cuenta de que mantener este privilegio depende del buen comportamiento de los estudiantes, del buen liderazgo, de la seguridad y del uso apropiado del privilegio. También entiendo que este privilegio puede ser revocado por la administración en cualquier momento.

\_\_\_\_\_  
Firma de Padre/Guardian

\_\_\_\_\_  
Fecha

\_\_\_\_\_  
Firma del Estudiante

\_\_\_\_\_  
Fecha

**No se distribuirán pases para conducir / caminar o Chrome Books hasta que TODAS las páginas del manual hayan sido firmadas por el alumno y el padre.**

## INFORMACIÓN DE EMERGENCIA – 2024-2025

Nombre del Estudiante \_\_\_\_\_ Curcule uno: Masculino  
Numero de Celular del Estudiante: \_\_\_\_\_ Femenina

Direccion: \_\_\_\_\_ Ciudad: \_\_\_\_\_Codigo: \_\_\_\_\_

Fecha de Nacimiento \_\_\_/\_\_\_/\_\_\_ Grado en 2023-2024 \_\_\_\_\_

Contacto Principal/Relacion: \_\_\_\_\_

Direccion de Casa: \_\_\_\_\_ Telefono: \_\_\_\_\_(Casa)

Telefono: \_\_\_\_\_(T) Telefono: \_\_\_\_\_(Cel)

Correo Electronico: \_\_\_\_\_

Contacto/Emergencia 1: \_\_\_\_\_ Relacion: \_\_\_\_\_

Direccion: \_\_\_\_\_ Tele: \_\_\_\_\_(C)

Dia: \_\_\_\_\_(T) Tele.: \_\_\_\_\_(Cel)

Contacto/Emergencia 2: \_\_\_\_\_ Relacion: \_\_\_\_\_

Tele.: \_\_\_\_\_(C) Tele.: \_\_\_\_\_(T/Cel)

Haga una lista de las alergias o condiciones especiales que pueda tener:

\_\_\_\_\_

Medicamentos u otra informacion que un respondedor de emergencia, entrenador o patrocinador debe tener en cuenta: \_\_\_\_\_

Fecha de la ultima vacuna de tetanos: \_\_\_\_\_ Tipo de sangre: \_\_\_\_\_

Usas lentes o lentes de contacto? (Circula cual o \_\_\_\_\_ No)

Los hospitales y los médicos quieren asegurarse de que se brinde el tratamiento adecuado a los atletas. Se recomienda que tengan información del anverso y reverso de las tarjetas de seguro para ayudarlas a proporcionar una atención efectiva y apropiada.

Medico del Estudiante: \_\_\_\_\_ Telefono: \_\_\_\_\_

Dentista del Estudiante: \_\_\_\_\_ Telefono: \_\_\_\_\_

Nombre de la compañía de seguro: \_\_\_\_\_

Numero de poliza: \_\_\_\_\_

Nombre y numero del titular de la targeta: \_\_\_\_\_

\*\*Si no tiene seguro, solicite un sobre para comprar un seguro deportivo o una exención de seguro de la escuela.

Fecha: \_\_\_\_\_ X \_\_\_\_\_

(Firma de Padre/Guardian)

## **Wayne Jr./Sr. High School**

### **“Compromiso de Alumno” Para el Uso del Chromebook**

1. Antes de que se me entregue el Chromebook, devolveré TODO la documentación requerida del planificador estudiantil y pagar la tarifa no reembolsable de \$25.00 \*. yo entiendo que esta tarifa cubre el desgaste normal, por lo que podría tener que pagar por reparaciones adicionales debido a negligencia o reemplazar el dispositivo si se pierde o es robado.
2. Estaré preparado al traer un Chromebook cargado a la clase todos los días.
3. Usaré mi Chromebook de manera responsable, segura, apropiada y educativo.
  - No lo prestaré a otras personas.
  - Protegeré mi Chromebook manteniendo los alimentos y líquidos alejados y llevándolo en el estuche provisto.
  - Entiendo que el contenido inapropiado que se encuentra en el dispositivo está sujeto a medidas disciplinarias.
4. No desarmare ninguna parte de mi Chromebook ni intentaré ninguna función externa reparaciones o modificaciones internas.
5. No desfiguraré el Chromebook o la funda de Wayne High School. Stickers no son permitidos a menos que lo indique un maestro. Entiendo que se me pedirá q e elimine dichas decoraciones y posiblemente pague las tarifas correspondientes por daños causados al Chromebook por dichas decoraciones.
6. Entiendo que mi Chromebook está sujeto a inspección en cualquier momento, sin previo aviso, y sigue siendo propiedad del Distrito de Escuelas Públicas de Wayne.
7. Entiendo que es posible que deba presentar un informe policial en casos de robo o vandalismo.
8. Acepto devolver el Chromebook, el estuche y el cable de carga en buena condicion de funcionamiento o pagar las tarifas apropiadas.
9. Si tomo prestado un Chromebook de la biblioteca, acepto devolverlo al final de octavo período cada día. Entiendo que si se necesitan reparaciones, se cobrará la tarifa correspondiente.

**Entiendo que este es un dispositivo de propiedad de la escuela destinado a fines propósitos educativos. Estoy de acuerdo con las expectativas establecidas en este documento:**

**Nombre del Estudiante:** \_\_\_\_\_ **Grado** \_\_\_\_\_

**Firma del Estudiante:** \_\_\_\_\_ **Fecha:** \_\_\_\_\_

**Nombre de Padres:** \_\_\_\_\_

**Firma de Padres:** \_\_\_\_\_ **Fecha:** \_\_\_\_\_

\* \_\_\_\_\_ **Marque aquí si recibe almuerzo gratis o reducido, para que no Necesite pagar el depósito.**

## Compartir información con otros programas – Opcional

Estimado Padre / Tutor:

Para ahorrarle tiempo y esfuerzo, la información que proporcionó en su Solicitud de Comidas Escolares Gratuitas o de Precio Reducido se puede compartir con otros programas para los cuales su hijo/a pueda calificar.

Para los siguientes programas, debemos tener su permiso para compartir su información. Enviar de esta forma no cambiará si sus hijos reciben comidas gratis oa precio reducido.

¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares para ayuda con la tarifa de Educacion de Conducir (segun los fondos disponibles).

¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares Gratis o Precio Reducido con el propósito de tocar un instrumento escolar en el Programa de Banda (si hay uno disponible) en las Escuelas Comunitarias de Wayne.

¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares Gratis o de Precio Reducido con la Oficina de Orientación con el propósito de solicitar becas y / o exonerar las tarifas de las pruebas (si corresponde).

¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares Gratis o de Precio Reducido con el Departamento de Tecnología con el propósito de eliminar la tarifa del usuario de un Libro Chrome.

Si marcó "sí" en alguno de los recuadros anteriores, complete el siguiente formulario para asegurarse de que su información se comparta con el / los niño / s que se detallan a continuación. Su información será compartida solo con los programas que marcó.

Nombre de estudiante: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre de estudiante: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre de estudiante: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre de estudiante: \_\_\_\_\_ Escuela: \_\_\_\_\_

Firma de Padre/Guardian: \_\_\_\_\_

Fecha: \_\_\_\_\_

Nombre impreso: \_\_\_\_\_

Dirección: \_\_\_\_\_

**Para mas informacion, puede llamar a la oficina de la escuela al 402-375-3150. Por favor devuelva este formulario a: Wayne Community Schools, 611 West Seventh Street, Wayne, NE 68787 by September 1**

# STUDENT - PARENT HANDBOOK OF WAYNE JR/SR HIGH SCHOOL 2024-2025

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## **Principals' Message**

Dear Parents and Students of Wayne Jr./Sr. High School,

Welcome to the 2024-2025 school year. We are excited and honored to serve as the principals of Wayne Jr./Sr. High School! All teachers and staff are excited to start a new year, and we are ready to continue the process of creating exceptional and effective learning opportunities while creating numerous memories. Together, with your support, input, and cooperation, we can offer the best possible programs and opportunities.

This handbook should serve as a source of information and will guide you throughout the year. All students and parents should become thoroughly acquainted with the contents of this handbook. It contains general information and explains the rules and regulations of our school. These rules and regulations are not intended as a means of restricting your rights or freedom, but to ensure that the best possible educational experience is available to all students through supporting you in your efforts to learn and exhibit those which are appropriate.

Success is dependent on us working together as a team. If we work together, nothing can prevent us from being a top-performing school that provides outstanding educational opportunities for every student, every day and being a source of pride for and an asset to our community. If we work together, nothing can prevent us from preparing all students to pursue their goals for the future. Have a great and safe year at Wayne Jr./Sr. High School!

School is most effective when built on collaboration between the parents, students, and staff.

Sincerely,

Mr. Russ Plager, Sr. High School Principal  
Mr. David Wragge, Jr. High School Principal

**Wayne Jr./Sr. School Student-Parent Handbook  
2024-2025 School Year**

**Foreword**

**Section 1 Intent of Handbook**

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Wayne Community Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

**Section 2 Members of the Board of Education**

Name	Contact Information
Jodi Pulfer, President	<a href="mailto:jopulfe1@waynebluedevils.org">jopulfe1@waynebluedevils.org</a>
Jaime Manz, Vice President	<a href="mailto:jamanz1@waynebluedevils.org">jamanz1@waynebluedevils.org</a>
Deb Daum, Secretary/Treasurer	<a href="mailto:dedaum1@waynebluedevils.org">dedaum1@waynebluedevils.org</a>
Jeryl Nelson	<a href="mailto:jenelso1@waynebluedevils.org">jenelso1@waynebluedevils.org</a>
Sylvia Ruhl	<a href="mailto:syruhl1@waynebluedevils.org">syruhl1@waynebluedevils.org</a>
Justin Davis	<a href="mailto:judavis1@waynebluedevils.org">judavis1@waynebluedevils.org</a>
Lynn Junck	<a href="mailto:lyjunck1@waynebluedevils.org">lyjunck1@waynebluedevils.org</a>

**Section 3 Administrative Staff**

Name	Position	School	Contact Information
Mark Lenihan	Superintendent		<a href="mailto:malenih1@waynebluedevils.org">malenih1@waynebluedevils.org</a> 402-375-3150
Russ Plager	Principal	Wayne High School	<a href="mailto:ruplage1@waynebluedevils.org">ruplage1@waynebluedevils.org</a> 402-375-3150

David Wragge	Principal/Activities Director	Wayne Junior High School	<a href="mailto:dawragg1@waynebluedevils.org">dawragg1@waynebluedevils.org</a> 402-375-3150
Misty Bearir	Special Education Director	Early Learning Center	<a href="mailto:mibeair1@waynebluedevils.org">mibeair1@waynebluedevils.org</a> 402-8331450

**Section 4 Teaching Staff - Wayne Jr./Sr. High School**

Name	Department
Tracy Anderson	Vocal Music
Terry Bearir	Physical Education
Jeanne Brink	Science
Anthony Cantrell	Industrial Technology
Molly D'Agosta	ELL
Diana Davis	Business Education
Jacob Daum	Special Education
Hayden DeLano	Social Sciences
Brendan Dorcey	Social Sciences
Christa Dutcher	Spanish
Michaela Fehringer	Math
Lauren Gilliland	Math
Suzy Hasenkamp	Science
Kara Heithold	Speech Therapist
Adam Hoffman	Math
Amy Jackson	Art
Josh Johnson	Social Sciences
Derek Jueden	Industrial Technology

Name	Department
Rachel Kerby	School Psychologist
Jewel Kneifl	School Counselor
Kiley Koch	Business/Spanish
Grace Longe	English
Kristine Muir	English
Makenna Nelson	English
Julie Osnes	Library/Media
Toni Rasmussen	Ag Education/FFA
Morgan Reynolds	Math
Vicki Smith	Science
Dwayne Spieker	English
Alina Surber	Family & Consumer Science
Rob Sweetland	Physical Education
Terran Sievers	Science
Jason Trautman	English
Alex Wieland	Instrumental Music
Abby Wragge	Nurse

**Section 5 Support Staff**

<b>Name</b>	<b>Position</b>
Deb Daum	Superintendent Assistant
Pam Anderson	High School Assistant
Lori Dickes	Junior High/Athletic Assistant
Jenny Hopkins	School Counselor Assistant
	Business Manager
Diane Peters	Assistant Bookkeeper
Judy Poehlman	Food Service Manager
Ben Promes	Technology Director
Jordan Widner	Director of Maintenance

**Section 6 School Calendar**

See 2024-2025 School year calendar attached hereto on Page 89.

**Section 7 District Expectations/Character Traits/K-12 Rights and Responsibilities**

**District Expectations**

**Character Traits**

<b>BE RESPONSIBLE/ BE PREPARED</b>	<ul style="list-style-type: none"> <li>• Be on time</li> <li>• Be ready to learn</li> <li>• Have assignments complete and ready to hand in</li> <li>• Have needed tools—pencils, colors, etc.</li> </ul>
<b>BE RESPECTFUL</b>	<ul style="list-style-type: none"> <li>• To self</li> <li>• To others</li> <li>• To property</li> </ul>
<b>BE SAFE/DO THE RIGHT THING</b>	<ul style="list-style-type: none"> <li>• Enter room quietly and get right to work</li> <li>• Follow instructions the first time</li> <li>• Complete work</li> <li>• Listen, participate, and cooperate</li> <li>• Keep hands, feet, and materials to self</li> <li>• Take responsibility for your own learning and actions</li> </ul>

<b>1: Respectful</b>
<b>2: Responsibility</b>
<b>3: Honesty/Trust</b>
<b>4: Caring/Fairness</b>
<b>5: Perseverance</b>
<b>6: Self-Discipline</b>
<b>7: Courage</b>
<b>8: Citizenship</b>

## **K-12 Rights and Responsibilities**

### **The Rights**

of the Students are to:

- learn in a safe and caring environment.
- be treated with respect and dignity.
- be actively involved in learning.
- express their opinions appropriately.

of the Staff Members are to:

- teach in a safe and caring environment.
- be treated with respect and dignity.
- teach and guide students.
- receive cooperation from students.

### **The Responsibilities**

of the Administration are to:

- implement and consistently follow school-wide student management plan.
- provide opportunities to train all staff, parents/guardians, and students in the implementation of the student management plan.
- inform teachers and/or parents/guardians of disciplinary actions taken when applicable.
- develop a partnership with parents and community.

of the Teaching Staff are to:

- teach, model, and review appropriate learning skills in a positive environment.
- establish and implement classroom rules and procedures consistent with the student management plan.
- be consistent in administering consequences according to the student management plan.
- maintain communication with parents/guardians regarding student progress.
- develop a partnership with parents/guardians and community.

of the Students are to:

- be prepared to learn.
- participate in class.
- complete assignments on time.
- follow rules and regulations and accept the consequences of their actions.
- respect the rights and property of others.

of the Parents /Guardians are to:

- know the rules and consequences of the student management plan.
- teach respect, the school guidelines, and appropriate behavior.
- support school policy.
- develop a partnership with the school.
- support students' activities in school and the community.

of the Community are to:

- provide an atmosphere of safety and support for students.
- act as a cooperative partner of the school in an educational/business role.

## Article 1 – Mission and Goals

### **Section 1 School Mission/Vision Statement/Value Statements**

The Mission of Wayne Community Schools – “Wayne Community Schools is committed to the success of all students and the development of independent lifelong learners.”

The Vision of Wayne Community Schools - “Learning for Life, Every Student, Every Day.”

Wayne Community Schools’ Value Statements - Wayne Community Schools values...

W – Working in Partnerships

C – Committing/Commitment to Excellences

S – Success in Life

### **Section 2 Goals and Objectives**

The goals and objectives of the Wayne Community Schools are to provide:

1. A curriculum that is based on state standards; comprehensive, coordinated, and sequential and is directed toward locally approved goals and standards for student learning. It draws upon research, best practice, and reputable theory and provides the foundation for standards based instruction. The instructional program focuses on achievement and provides for the diverse learning needs of all students including learners with disabilities and high ability learners. Curriculum and instruction help students develop content and skill mastery, analytical thinking, problem solving, work ethics, creativity, and respect for diversity.
2. An instructional program that focuses on achievement and provides for the needs of all students including learners with disabilities and high ability learners. It draws upon research, best practice, and reputable theory broad enough yet with sufficient depth to allow education for all of the students.
3. Assessment procedures and results that assist teachers in planning and providing appropriate instruction for all students. Assessment results also provide information for monitoring program success, and for reporting to parents, policy makers, and the community. The school periodically reviews procedures to improve assessment quality and increase student learning. The information assists schools in establishing and achieving improvement goals.
4. A library/media/technology program that provides a wide range of accessible print and electronic resources that expand opportunity for learning, contribute to information literacy, support the local curriculum, and enhance and enrich learning experiences for all students. The program provides materials through onsite and electronic access that complement, supplement, and enrich curriculum and instruction. It facilitates research, supports and encourages personal interest in reading and the study of current events, and develops technological and other skills for accessing, evaluating, and using resources.
5. Instructional staff who have appropriate training and preparation to work with the students assigned to them, who are knowledgeable of principles of child growth and development and of the curriculum content for which they are responsible, who use

## Article 1 - Philosophy, Goals, Objectives

- teaching strategies that engage students actively in learning, and who help students understand and apply content across subject areas. Staff development activities that support the school's efforts in curriculum development, instructional improvement, assessment, and general school improvement to achieve school improvement goals.
6. Administration that exercises leadership in the development and implementation of school goals and policies. Administrators who demonstrate leadership in management and operation of the school system and in the improvement of curriculum and instruction. Building administrators who provide leadership to curriculum, instruction, assessment, and school improvement. They guide staff and students in achieving goals and fulfill other functions supportive of quality learning.
  7. A systematic ongoing process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process focuses on improving student learning. The process includes a periodic review by visiting educators who provide consultation to the school/community in continued accomplishment of plans and goals.
  8. A school system that demonstrates accountability to the school community. School staff periodically assesses and reports student progress toward accomplishment of academic content standards. Results are used to plan and make needed changes to improve instruction for all students.
  9. School facilities and a general environment that supports quality learning. Facilities and grounds are safe, orderly, and well maintained, and facilities that have adequate space, lighting, and furnishings. The system has plans or provisions for climate-controlled buildings to the extent feasible. The environment is emotionally safe and supportive and promotes respect, trust, and integrity.
  10. A Board of Education that governs through orderly procedures which focus efforts of the school upon quality learning, result in equitable opportunities for learning for all students, and insure accountability to the local community.
  11. An activities program that is scheduled outside the regular school day, focuses on active participation of all students involved in the activity, and promotes a positive image of the school and community.
  12. A welcoming environment for parents and the community.

### **Section 3 Mutual Respect**

The Wayne Community Schools expects every staff member and student to be treated with respect and dignity. A show of disrespect toward a staff member or insubordination on the part of students will not be tolerated.

### **Section 4 Complaint Procedures**

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter, as illustrated in the complaint procedure set forth below. There are specific procedures to address certain complaints or concerns, such as discrimination or harassment, bullying, disciplinary actions. Those procedures should be used where applicable.

## Article 1 - Philosophy, Goals, Objectives

### 1. Complaint procedure

- Step 1. Schedule a conference with the staff person most immediately or directly involved in the matter.
- Step 2. Address the concern to the principal if the matter is not resolved at Step 1.
- Step 3. Address the concern to the superintendent if the matter is not resolved at Step 2.
- Step 4. Address the concern to the board of education if the matter is not resolved at Step 3.

### 2. Conditions Applicable to All Levels of Complaint Procedure

All information to be considered at each step should be placed in writing in order to be most effective. Action or decisions will be expedited as quickly as possible, typically within ten (10) calendar days, depending on the nature of the complaint and the need for prompt resolution.

## Article 2 – School Day

### **Section 1 Daily Schedule – Jr/Sr High School**

Regular school hours are 8:00 a.m. to 4:00 p.m. with students attending classes from 8:05 a.m. to 3:35 p.m.

**See Appendix B-D for specific bell schedules**

### **Section 2 Severe Weather and School Cancellations**

The superintendent may close public schools in case of severe weather. Representatives of the superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations.

Decision to Close Schools. In cases of storms or bad weather when it becomes necessary to close the school, students and parents are urged to tune radios to the local radio station, KTCH AM/FM, and listen for announcements. When it is known before school hours that school will be closed for that day, the radio announcement will generally be made several times between 6:30 and 8:00 A.M. When it becomes necessary to terminate school during the school day due to bad weather conditions, a radio announcement will be made about one hour prior to the dismissal of students and repeated several times after that. It is important to keep a current phone number on file as Blackboard connect phone messages will also be sent when necessary.

After School Starts. Every attempt will be made to avoid closing school once classes are in session. In some instances, closing school during the day is inevitable if children are to safely return home before the brunt of a major storm hits. In these cases, as much advance notice as possible will be given to parents. If school is closed during the day the notice will be broadcast by the media. **Parents should have a plan in place to accommodate these circumstances.**

## Article 2 – School Day

Parental Decisions. **Parents may decide to keep their children at home in inclement weather because of personal circumstances.** Students absent because of severe weather when school is in session will be marked absent. The absence will be treated like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.

What Not To Do. Parents should not attempt to come to school during a tornado warning. **School officials are not permitted to release students from the school building during a tornado warning.** Tornado safety procedures are practiced regularly by students and staff members. Also, parents are urged not to call radio and television stations and school buildings during severe weather.

Emergency Conditions. The school has a signal which, when activated, includes the necessity to either evacuate the building or to move to safer areas of the building. Regular drills are held as required by law through the school year. There are plans for Emergency Exit system, Tornado Warning System, and Critical Incident Response.

### **Section 3 Open-Closed Campus**

All students are required to remain on campus during the school day, with the exception of 10<sup>th</sup>-12<sup>th</sup> grade who are allowed to leave campus during lunch with written parent permission.

Grades 7-9: Campus will be closed to all students in grades 7-9.

Grades 10-12: In order to drive or walk off campus during the lunch period, a student must have parental/ guardian and administrative permission. The student may walk or drive to a location of their choosing over the lunch period. If permission is given, the student must get a permit from the office. There can only be up to four students in a vehicle. Any student abusing the privilege will lose it and/or be subject to disciplinary actions. Students that choose to walk must be within 5 blocks of the school.

### **Section 4– School Meals**

School meals may be purchased each day by Jr./Sr. High School students. Meal prices are set annually before the school year begins. Meal prices will be posted in the school newsletter, on the monthly menu, on the school website, and in The Wayne Herald newspaper. Students may deposit money in their meal accounts between the times of 7:30 and 8:05 a.m., and between first and second period. Families can also deposit money in their meal account utilizing the online Wordware program. Students who bring sack lunches are to eat in the Commons. Milk may be purchased separately to drink with a sack lunch. **Food or drinks from outside school during school lunch hours (11:00 a.m. - 1:00 p.m.) are not allowed in the building.** *Students with a negative balance are not allowed to buy ala carte items.*

The USDA Policy 94-77 state: “Under Federal law, there is no requirement that children paying the reduced or full price be given credit which permits them to charge the price of meals when they don’t have money with them to pay.” As a courtesy, Wayne Community Schools will continue serve

## Article 2 – School Day

meals until the family lunch balance reaches **negative** \$25.00. At that time, students will not be allowed to eat school meals. Once a positive account balance is established, students will be allowed to resume eating school meals. Families will be sent a statement by mail (every Wednesday) when their balance reaches **negative** \$10 or more. A call from the school office will be made when an account reaches **negative** \$25.00.

Families using the meal program may access their account information online. You can check your account balance at any time, and view two weeks' worth of meal purchases for your family members. To get your login and password, please contact your school. To access the site, please go to the Wayne Community Schools website <http://schools.waynene.org>, press the Technology button on the left side. Once there, press the Lunch Program button on the site.

### **Section 5 Supervision Responsibility Before/After School**

#### Arrival at School/Dismissal from School

Students are expected to arrive at school no more than 30 minutes prior to the first class or school program in which they are participating. **Prior to that time, the school is not responsible for supervision of the students.** Students will not be permitted to enter earlier unless the principal determines it to be necessary due to inclement weather or other factors. Students are to enter through their assigned entrance and proceed to designated areas. Early morning practices or club meetings may take place and will be under the supervision of the coach/sponsor.

Students will be dismissed at the end of the last period of the school day unless there are other circumstances (early dismissal, detention, etc.). Upon dismissal, students must leave the school grounds and proceed home or to a previously designated location unless participating in a school-sponsored activity. **The school is not responsible for supervision of students once the students are to have left school grounds.**

Certain days on the calendar are “shortened days,” meaning that the school day starts or ends other than on the normal schedule. Parents are strongly encouraged to be aware of those days so their children are not left in an unsupervised situation or without a means to get home upon dismissal.

#### Signing a Child In and Out of School

If a child is being signed out by a parent or guardian, the school secretary will call the appropriate classroom and indicate to the teacher that the child is leaving. Parents are not to go directly to the classrooms. The schools will only release children to adults designated by the parent on the emergency card.

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the parent must inform the principal and provide the principal with a copy of that order to maintain on file at the school.

#### Supervision at Dismissal

## Article 2 – School Day

Students are expected to leave school within 10 minutes of the end of the day, unless they are participating in an extracurricular activity, or under direct supervision of a teacher or administrator.

### Emergency Closing Procedures

Parents are requested to provide an emergency contact telephone number to have on file in the event of an emergency closing or any other general or individual situation that requires the immediate presence of a parent/guardian. In the event that parents do not have such a number or cannot be contacted, it will be assumed that the parent has instructed their children concerning the procedure they are to follow should school be dismissed early. Realizing that the school might be unable to reach all parents, it is suggested that all children be advised as to what they are to do should they ever be dismissed early. It is recommended that parents give their children an alternate destination and that the building principal be made aware of this information.

If conditions allow and supervision is available in the event of an early dismissal, the child will be held in school until the normal dismissal time. If the parent or guardian has not arrived to pick up the child by the normal dismissal time, law enforcement or child protective services may be contacted to ensure the safety of the child.

### **Section 6 Emergency Evacuation Lockout and Lockdown**

Tornado, earthquake, and fire drills are conducted according to the requirements of state law. Procedures are posted in each classroom. Tampering with fire safety equipment or deliberately setting off fire alarm equipment is a serious offense. Such an act is grounds for suspension or expulsion and may be accompanied by a complaint filed with the State Fire Marshal.

### **Section 7 Wayne Community Schools Emergency Response Plan Managing Student Release to Parents/Guardians**

General Emergency Information:

It is everyone's hope that there will never be a need to enact the following emergency procedures. Being prepared in the event of an emergency or disaster is a responsibility the Wayne Community Schools has to the students and families of our community, and is a responsibility that is taken very seriously. Thank you for taking the time to review this emergency information and these emergency procedures. All staff have been trained in the implementation of our Emergency Plan. Students have been trained through drills of various disasters.

Wayne Community Schools are well prepared to deal with emergency situations. A detailed Emergency Response Plan is in place for all staff to follow. Teams have been set up to handle the safety of the students and communication to the public.

If there is an emergency during the school day, the safety and well-being of the students will be the highest priority. Staff members are required by state law to serve as emergency workers, and staff will be on site to care for students, no matter how long it takes to reunite students with their families.

Certain situations may involve releasing students from school or relocating them at a time when parents expect their children to be at school. Such actions are authorized by the superintendent or principal only in times of extreme emergency.

Specific procedures, as described in this packet, are established to maintain a safe and secure environment during what will likely be a very stressful time. All parents/guardians will be asked to follow the direction of staff and volunteers. We ask that all individuals remain calm and patient. It is truly in the best interest of every child that all adults present in emergency situations are patient while cooperating with established emergency procedures.

### **In Case of Emergency:**

Please DO NOT call the school!

Listen to local radio and check social media for information:

KTCH

Facebook: [www.facebook.com/Wayne-Community-Schools](http://www.facebook.com/Wayne-Community-Schools)

Twitter: Wayne Blue Devils @WayneSchools

### **To Prepare for an Emergency**

- It is critical that parents/guardians keep the information for emergency contacts at the school office up-to-date.
- Parents/Guardians should confirm that the school has the current cell phone or other phone numbers to be used in case of an emergency.

### **Student Release:**

Certain situations may involve releasing students from school or relocating them to an alternate site. Such actions are authorized by the superintendent or principals only in times of extreme emergency.

### **Guidance for Parents:**

- Remain calm!
- Please DO NOT CALL THE SCHOOL!
- If telephone lines are operational, each school will notify parents/guardians, at the telephone number provided on the Emergency Form.
- DO NOT automatically rush to the school.

### **Guidance for Parents Involving Child Pick-up:**

- Parents/guardians will be notified when and where their child may be picked up.
- Please DO NOT park in the parking lots or directly around the schools. These areas are reserved for emergency vehicle parking.
- Students will be released to parents/guardians ONLY – Photo ID is required.
  - Students will be out of sight to parents/guardians. Staff will bring your child to you. Please be respectful of this rule.
- Plan on picking up your youngest student first.
- Plan on the check-out procedure taking time – PATIENCE!

Thank you for your cooperation in this!

## Article 3 – Use of Building and Grounds

### **Section 1      Visitors**

All visitors must report to the office, upon entering the main entrance, to sign in and receive a visitor's pass. Visits to classrooms during the first week of school and the last week of school may be limited to ensure a smooth transition. Visits by parents to classrooms are encouraged; provided that the visits do not disrupt the educational program, individual students, or create a safety concern.

### **Section 2      Smoke-Free Environment**

All of our school buildings and grounds are smoke and tobacco-free. We would appreciate your help in meeting the goal of a smoke and tobacco-free environment for our children. When you attend school events, including athletic events, please abide by our District's policy.

### **Section 3      Care of School Property**

1.      Students are responsible for the proper care of all books, equipment, supplies and furniture supplied by the school.
  
2.      Students who disfigure property, break windows or do other damage to school property or equipment will be required to pay for the damage done or replace the item.

School-issued items that are stolen or damaged from unlocked lockers are the responsibility of the student to whom they were issued. Students must pay all fines before they can receive school publications and final grades.

### **Section 4      Lockers/Book Bags**

Each student will be assigned a locker. Students must use their own lockers and are not to share lockers with other students except as assigned by school officials. We recommend that the locker be locked with the combination lock on the locker. Students are expected to keep all books, etc., in their assigned locker. Students are also responsible for the cleanliness inside their locker and the door of their locker. Students may be assessed a fine for damage to lockers.

Book bags are to be used to carry books and school supplies to and from school. Book bags will be permitted in classrooms only by teacher permission. Book bags should never be stored on the floor outside a classroom, in front of a locker or in the lunch room during lunch hours.

### **Section 5      Searches of Lockers and Other Types of Searches**

When it is determined based on searches that a person has violated a Board policy, administrative regulation, building rule, student conduct rule or personnel expectation, or the law, the person shall be subject to appropriate disciplinary action and a report to law enforcement may be made.

Student lockers, desks and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding items placed in or on school property because school property is subject to search at any time by school officials. Periodic, random searches of student lockers may be conducted in the discretion of the administration.

## Article 3 – Use of Building and Grounds

The following procedures will be used for conducting searches:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or rule violation. The search must be conducted in a reasonable manner under the circumstances.
2. Random searches of student lockers, desks, and other similar school property provided for use by students may be conducted in the discretion of the administration.
3. Drug or alcohol tests may be conducted on students based on reasonable suspicion.
4. Drug or alcohol tests may be conducted on a random basis for students participating in extracurricular activities, provided that: a) the student gave consent for testing in advance (attendance at or participation in the extracurricular activity may be withheld in the absence of consent), b) the testing actually be random, c) that the testing procedures limit any intrusion on student privacy, and provide for an appropriate level of confidentiality and accuracy, and d) that the response to positive tests take into consideration student safety and compliance with laws related to reporting and releasing students to law enforcement.
5. School officials may search offices and storage devices provided to or used by employees where permitted by law, such as where reasonable grounds exist for suspecting that a search will turn up evidence that the employee has committed work-related misconduct, or that a search is necessary for a non-investigatory work-related purpose, such as to retrieve a file.
6. Searches of the District’s computer system may be conducted in the discretion of the administration at any time.

The following procedures will be used for the removal of personal property:

1. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be seized by school officials. Any illegal drugs, firearm or dangerous weapon shall be confiscated and delivered to law enforcement as soon as practicable. A personal safety or security device (such as a taser, mace or pepper spray) not previously approved by the Administration constitutes a “dangerous weapon.”
2. Items which have been or are reasonably expected to be used to disrupt or interfere with the educational process may be removed from student possession.

The District is not responsible for the security or safety of personal property which employees, students, or other building users may bring to school.

### **Section 6      Video Surveillance**

The Board of Education has authorized the use of video cameras on School District property to ensure the health, welfare and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the superintendent.

## Article 3 – Use of Building and Grounds

Notice is hereby given that video surveillance may occur on District property. In the event a video surveillance recording captures a student or other building user violating school policies or rules or local, state or federal laws, the video surveillance recording may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

### **Section 7 Use of Telephone**

USE OF THE OFFICE PHONE WILL ONLY BE ALLOWED IN AN EMERGENCY OR WHEN A STUDENT IS ILL. There is a courtesy phone available for student use in the office. Use of the phone is not an excuse to be tardy to class.

### **Section 8 Recording of Others**

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted, (2) by authorized staff for purposes of child welfare (for example, to record images of injuries to students caused or believed to be caused by another person), or (3) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

### **Section 9 Bicycles**

Bicycles must be parked in the racks provided. All bicycles should be equipped with locks and licenses. The school is not responsible for damage or theft of parts while bicycles are on school property.

### **Section 10 Student Valuables**

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. If it is necessary to bring valuable items or more money than is needed to pay for lunch, leave the money or valuables with a staff member in the school office for temporary safe-keeping. Even then, the school is not in a position to guarantee that the student's property will not be subject to loss, theft, or damage.

### **Section 11 Lost and Found**

Students who find lost articles are asked to take them to the office, where the articles can be claimed by the owner. If articles are lost at school, report that loss to office personnel.

### **Section 12 Accidents**

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the principal.

## Article 3 – Use of Building and Grounds

### **Section 13 Laboratory Safety Glasses**

As required by law, approved safety glasses will be required of every student and teacher while participating in or observing vocational, technical, industrial technology, science, and art classes. All visitors to these areas must check out a pair of safety glasses when entering any of these areas.

### **Section 14 Insurance**

Under Nebraska law the District may not use school funds to provide general student accident or athletic insurance. The District requires that all student participants in athletic programs have injury and accident insurance and encourages all students who are in classes with risk of personal injury or accident to have insurance coverage. The District does not make recommendations nor handle the premiums or claims for any insurance company, agent or carrier.

### **Section 15 Bulletins and Announcements**

Bulletin boards and display cases are available for school-related and approved materials to be posted and displayed. Posters to be used in the halls or materials for distribution will need to be approved by the principal's office. Posters are not to be attached to any painted wall surfaces. Place posters on marble, glass, metal, brick and wood. The person or organization responsible for distributing the posters is responsible to see that all posters are removed within 48 hours after the event.

### **Section 16 Copyright and Fair Use Policy**

It is the school's policy to follow the federal copyright law. Students are reminded that, when using school equipment and when completing course work, they also must follow the federal copyright laws. The federal copyright law governs the reproduction of works of authorship. Copyrighted works are protected regardless of the medium in which they are created or reproduced; thus, copyright extends to digital works and works transformed into a digital format. Copyrighted works are not limited to those that bear a copyright notice.

The "fair use" doctrine allows limited reproduction of copyrighted works for educational and research purposes. The relevant portion of the copyright statute provides that the "fair use" of a copyrighted work, including reproduction "for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research" is not an infringement of copyright. The law lists the following factors as the ones to be evaluated in determining whether a

particular use of a copyrighted work is a permitted "fair use," rather than an infringement of the copyright:

- the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;
- the nature of the copyrighted work;
- the amount and substantiality of the portion used in relation to the copyrighted work as a whole, and
- the effect of the use upon the potential market for or value of the copyrighted work.

Although all of these factors will be considered, the last factor is the most important in determining

whether a particular use is “fair.” Students should seek assistance from a faculty member if there are any questions regarding what may be copied.

### **Section 17 Behavioral Points of Contact**

The District maintains a registry of local mental health and counseling resources, including those resource services that can be accessed by families and individuals outside of school. To gain more information about these resources, parents and/or students should contact their building principal. This information, as well as the District’s behavioral points of contact, are also listed on the District’s website.

## **Article 4 – Attendance**

### **Section 1 Attendance Policy**

Regular and punctual student attendance is required. The Board’s policies require such attendance. The administration is responsible for developing further attendance rules and regulations and staff is responsible for assisting in the enforcement of the rules and regulations. Students and parents are responsible for developing behaviors which will result in regular and punctual student attendance. **The district will maintain an accurate record of student attendance.**

### **Section 2 Attendance and Absences**

Excused and Unexcused Absences. An absence from school will be reported as: (a) an excused absence or (b) an unexcused absence.

1. Excused Absences. Absences should be cleared through the principal's office in advance whenever possible. An absence or tardy, even by parental approval, may not be excused. All absences, except for illness and/or death in the family, require advance approval. Each student must bring a signed note from a parent/guardian to be readmitted to class. An absence for any of the following reasons will be excused, provided the required procedures have been followed:
  - a. Attendance at a funeral for a member of the immediate family (parents, siblings, and grandparents).
  - b. Illness which causes a student to be absent from school. **(including physical or mental illness)**
  - c. Doctor or dental appointment which require student to be absent from school.
  - d. Court appearances that are required by a court order and the student is not responsible for needing to be in court.
  - e. School sponsored activities which require students to be absent from school.
  - f. Family trips in which student accompanies parent(s)/legal guardian(s).
  - g. Other absences which have received prior approval from the Principal.

The principal has the discretion to deny approval for the latter two (2) reasons, depending on circumstances such as the student’s absence record, the student’s academic status, the tests or other projects which may be missed, and in the case of a family trip, whether the trip could be taken during non-school time and the educational nature of the trip.

2. Unexcused Absences: An absence which is not excused is unexcused. If a student's absence is unexcused the student may receive zeros for any class work missed during the absence, and may be required to make-up work and the time missed.

Tardy to School. Students will be considered tardy to school if they are not ready and attentive in their assigned area when the bell for their first class rings.

Tardy to Class. Students have a sufficient time period between classes to make it to their next assigned class on time. Students will be considered tardy to class if they are not in their assigned classroom when the tardy bell rings, unless they have a pass from the teacher who detained them. Specific tardy guidelines once students are in the classroom doorway are at the discretion of the classroom teacher. Excessive tardiness to class will be reported to parents and the principal.

Consequence for Tardy.

1. 1<sup>st</sup> tardy – Warning
2. 2<sup>nd</sup> tardy – Seminar – fill out seminar sheet/parent email or phone call from teacher
3. 3<sup>rd</sup> tardy – Seminar – fill out seminar sheet/parent phone call from teacher
4. 4<sup>th</sup> tardy – Office Referral
5. Every three tardies counts as an absence.

Consequence for Skipping Seminar.

- a. Skipped seminar - warning and reschedule seminar (Fill out seminar sheet)
- b. Skipped rescheduled seminar – Office referral

**If a student is more than 15 minutes late to a class, it will be counted as an absence.**

**If a student goes home sick throughout the day, they should not attend any school activities the remainder of the day or evening.**

**Students in ISS/OSS may not attend, practice, or participate in any extracurricular activity on the day(s) of the suspension.**

Leaving School or Class. Students who leave school for any reason during the school day must check out at the office before leaving. Students leaving school must be cleared in advance by a note or phone call from the student's parent or legal guardian. Upon returning to school that same day, students are expected to sign in at the office.

Students who leave school without permission and without signing out in the proper manner, or who leave their assigned classroom without teacher permission, will be considered truant.

Appeal for Credit. Students must appeal for credit after having more than ten (10) non-school related absences per semester. The student appeals to the Appeal for Credit Committee. The committee is made up of department chairs. Students will have three to four minutes to explain why they missed school. This committee and each student's teachers will decide if credit is granted or denied. Failure to appeal for credit may result in automatic loss of credit.

## Article 4 – Attendance

College Visits. Juniors and Seniors are allowed to make two college visits per year. These should be planned in advance and pre-makeup slips should be completed before the student leaves. These two absences will be classified as school activities and shall not be counted against the ten-day maximum.

### **Section 3 Absence Procedures**

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, or a conditional admit slip, is issued by the principal's office. A conditional admit slip, good for two (2) days, may be issued to allow time to bring an excuse, in case no excuse has been provided upon returning to school. Work must be made up within the time allowed on the admit slip.

### **Section 4 Make-up Work**

Written make-up work may be assigned for each day missed regardless of the type of absence. If make-up work is not completed, students will receive no credit for the work required. The time each student is allowed will be determined by the teacher.

Any student absent from school for two days or more may call the principal's office (before 10:00 a.m. of the second day) and pick up assignments after 3:35. As a general rule each teacher determines the amount of time given to make up work following absence from school. It is recommended that work be made up in a 7-10 day period. Assignment sheets will be sent only for extended absences such as chicken pox, hospitalization, or other prolonged illnesses. If parents or students have concerns prior to the two (2) days, they are encouraged to contact individual teachers.

### **Section 5 Attendance is Required to Participate in Activities**

All extracurricular participants must be in attendance at school the immediate ½ day school is in session prior to the contest or practice (exceptions may be made for extenuating circumstances, such as doctor/dentist appointments, funerals, or family emergencies). Part-time eligible students must attend their classes on the day of the school activity in order to participate in the activity. A “school activity” includes athletic contests, practices and dances. Failure to attend will result in a student being withheld from participation in the activity. Before school practices require a student's attendance immediately following the before school practice. A student failing to report to classes following a before school practice will incur an unexcused absence. All participants must be in school during the a.m. following a weeknight activity to attend practice that day. Students who miss on Friday afternoon may be eligible for Saturday extracurricular activities.

### **Section 6 Truancy**

A student who engages in unexcused absences may be considered truant as per state law. Truancy is a violation of school rules. The consequence of trancies may include disciplinary action up to expulsion and referral to the county attorney for compulsory attendance violations.

Reporting and Responding to Truant Behavior. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child age six (6) to eighteen (18) to attend school regularly without lawful reason, shall within three days report such violation to the

## Article 4 – Attendance

superintendent. The superintendent shall immediately cause an investigation into any such report to be made. The superintendent shall also investigate any case when, based on the superintendent's personal knowledge or based on a report or complaint from any resident of the district, the superintendent believes that any child is unlawfully absent from school. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to remediate the child's truant behavior.

Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

1. One or more meetings shall be held between a school attendance officer, school social worker, or other person designated by the school administration and the parent/guardian and the student to report and attempt to solve the truancy problem. If the parent/guardian refuses to participate in such meeting, the principal shall place in the student's attendance records documentation of such refusal.
2. Educational counseling to determine whether curriculum changes, including but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child.
3. Educational evaluation, which may include a psychological evaluation, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
4. Investigation of the truancy problem by the school social worker, or if such school does not have a school social worker, another person designated by the administration to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the person performing the investigation shall meet with the parent/guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

Reporting Habitual Truancy. Students who accumulate twenty (20) excused/unexcused absences or the hourly equivalent per year shall be deemed to be habitually truant. If the student continues to be or becomes habitually truant, the principal shall serve a written notice to the person violating the Nebraska truancy laws (i.e., the person who has legal or active charge or control of the student) warning him or her to comply with the provisions of that law. If within one (1) week after the time the notice is given such person is still violating the school attendance laws or policies, the principal shall file a report with the county attorney of the county in which such person resides. **Illness (including physical or mental illness) that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney.**

## Article 5 – Scholastic Achievement

### **Section 1      Grading System**

Students will receive letter grades on report cards and transcripts. The following scale will be used to assign letter grades and a grade point average from a percent:

A	4.0	95-100		C	2.0	78-81
A-	3.7	93-94		C-	1.7	75-77
B+	3.3	90-92		D+	1.3	72-74
B	3.0	87-89		D	1.0	68-71
B-	2.7	85-86		D-	.7	65-67
C+	2.3	82-84		F	0	Below 65

Each teacher will define the grading procedures to be used in their classes.

### **Section 2      Graduation Requirements**

To participate in commencement exercises or receive a Wayne Community Schools’ diploma a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions.

To be eligible for graduation from Wayne High School, a student must have earned a minimum of 225 semester hours credit in grades 9 through 12 inclusive. A minimum of 40 earned semester hours credits must be earned during the school year in which the student intends to graduate. Credit hours will be computed in accordance with the Nebraska Department of Education.

Satisfactory completion of the following courses must be presented in the candidate’s record:

English	40 semester hours
Social Sciences	30 semester hours
Science	30 semester hours
Math	30 semester hours
P.E. and Health	10 semester hours
Fine Arts	10 semester hours
Computer Science & Technology	5 semester hours
Personal Finance	5 semester hours
Electives	65 Semester hours
Total	225 Semester hours

Each student shall also complete and submit a Free Application for Federal Student Aid prior to graduation, unless the required opt-out form is completed by either: (1) the student’s parent or legal guardian; (2) the Principal, if the Principal determines that good cause exists not to require the student to complete the FAFSA; or (3) an emancipated student or student of at least 19 years of age.

## Article 5 – Scholastic Achievement

Exceptions to these requirements may be made by the Board of Education upon the recommendation of the superintendent, who will support the recommendation with justifiable reasons. A complete record of the recommendation and of the action taken upon it by the Board shall be included in the minutes. The candidates for graduation shall be presented to the Board of Education for approval.

A student who has not met the requirements for graduation but who has attended school regularly may, with the recommendation of the superintendent, be granted a Certificate of Attendance. Students receiving a Certificate of Attendance shall not be eligible to participate in graduation exercises.

### **Section 3 Promotion and Retention**

Students will be placed at the grade level and in the courses best suited to them academically, socially and emotionally as determined by the professional staff. Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the professional staff to be appropriate for the educational interests of the student and the educational program.

If a parent or guardian would like their student to retake a grade level, the parent or guardian must meet with the Superintendent or designee to discuss the student repeating a grade. At that meeting, the parent or guardian must provide evidence of academic needs, illness, or excessive absenteeism that would warrant the student to repeat the grade. A student in kindergarten through fourth grade may be retained due to academic needs, illness, or excessive absenteeism. A student in grades fifth through twelfth grade may be retained due to excessive absenteeism. At such meeting, the Superintendent or designee shall identify any alternative educational opportunities, including remedial instruction, if applicable, and verify any special education supports available to such student. If the student's parent or guardian still intends for their student to repeat a grade, such parent or guardian shall then complete the required form and return such form to the District. Upon completion of the form and if all requirements pursuant to this policy and law are met, the District shall permit the student to repeat the student's grade for the next school year.

**Failing Class Protocol** – If students fail a class, it is our standard procedure for students to retake the failed class in person the following school year. Exceptions can be made for students on 504s, IEP, or at the principal's discretion to regain credits via online.

7<sup>th</sup> and 8<sup>th</sup> Grades – All student must pass all core classes during the school year to advance to the next grade level. If they do not pass a core class by the end of the school year, they will be required to take that class over the summer using an online course option.

### **Section 4 Schedule Changes/Course Withdrawals**

This is done first semester within the first week of classes. Second semester changes are made during the two weeks prior to the start of second semester.

Students needing schedule changes should notify the principal. Schedule changes must be initiated by the teachers involved, the principal or counselor, and the student's parent. Final approval of all schedule changes will be made by the principal only.

## Article 5 – Scholastic Achievement

Course Withdrawals - A student may withdraw from a class during the first or third school quarters if they are enrolled in a full schedule of classes (i.e. eight during an eight-period day) and have parental and school approval. No official grade or credits will be issued. Withdrawal from a course beyond the change of schedule time period (one week each semester) for students enrolled in less than a full schedule of classes (seven or fewer), will result in a failing semester grade being placed on the transcript and no credits issued. Any student withdrawing from a class during second quarter or fourth quarter will be issued a failing semester grade and no credits. In all cases, approval to withdraw from a course must be given by parents and school officials.

### **Section 5 Interim Reports**

Various supplemental reports may be made available to parents throughout the school year concerning student's performance. These reports may describe student work of an exceptional nature or work which needs improving. These reports will be sent as the teacher determines appropriate.

Included in the academic improvement report will be a request from the teacher for parents to contact the teacher by phone to discuss the student's academic progress. Teachers will arrange with the parents for days when the student can meet with the teacher outside the regular class period until the student returns to satisfactory academic standing.

### **Section 6 Report Cards**

Report cards are issued at the end of each quarter. Letter grades are used to designate a student's progress. A grade of "F" (failing) carries no credit. A grade of "I" (incomplete) received at the end of a grading period must be made up within two weeks or missing assignments will receive grades of "0" and those grades will be averaged into the final grade. No incompletes will be given at the end of the fourth quarter, as all course work must be completed by the end of the fourth quarter.

### **Section 7 Parent-Teacher Conferences**

Parent-teacher conferences will be held towards the end of the 1<sup>st</sup> quarter of school. Refer to the school calendar for the schedule. Conferences with teachers, at any other time, are possible by calling the school office and making arrangements with one or more teachers as needed.

### **Section 8 Honor Roll**

Students are eligible for selection to the honor roll by earning a grade point average (GPA) of 3.00 and above, with no grade of D+ or lower.

Grades will be totaled according to the scale and divided by the total courses scheduled to determine his/her status for Honor Roll. All courses a student takes are used to determine Honor Roll with the exception of Flags and Driver Education. All above requirements are invalid should a student not be scheduled for a minimum of four (4) class periods per quarter. Honor Roll will be tabulated on a quarterly (9 week) basis by the School Counselor and is released to the news media as early as possible. Semester grades are not used for Honor Roll purposes, but they are calculated to determine GPA. All grades, with the exception of Flags and Driver's Education, are calculated in the GPA.

## Article 5 – Scholastic Achievement

### **Section 9 Determining Valedictorian and Salutatorian**

Valedictorian will be the senior who has the highest cumulative class percentage. If two students are tied for Valedictorian, their highest ACT scores shall be used to break the tie. If there is a tie for Valedictorian, there will be no Salutatorian. If a tie exists for Salutatorian, the student's highest ACT scores will be used to break the tie.

### **Section 10 National Honor Society**

The National Honor Society chapter of Wayne Community School is a duly chartered and affiliated chapter of this prestigious national organization.

The Wayne High School chapter is a chartered member of the national organization sponsored by the National Association of Secondary School Principals. Standards for selection are established by the national office. The purpose is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of Wayne High School. By joining the Society, the member needs to understand he/she is subjecting him/herself to a higher standard of behavior. Admission is an honor given to students. It is not a right and is not something which can be earned. It is intended to be an award to recognize the combination of outstanding scholarship, character, leadership, and service. Neither student, faculty members, nor parents are permitted to take the initiative by lobbying for admission of a particular student. Those who qualify will be considered, and those elected will be "tapped" for membership. The formal process begins during the last semester of the junior year when students with a grade point average of 3.5 and above are invited to complete the Student Activity Form. An example can be found on the school website. This form serves as a record of the student's honors, leadership experiences, and participation in school activities and community service. A committee reviews the forms and selects students for membership.

Probationary candidates are introduced at the spring Honors Convocation and inducted at a formal ceremony in the fall. Once inducted, new members are expected to maintain the same (or higher) level of performance in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings and participation in the chapter service project(s). The faculty council follows the rules of due process for members whose conduct is questionable. The member may be sanctioned or removed for breaking civil laws, school policies, or training rules.

### **Section 11 Academic Integrity**

#### **A. Policy Statement**

Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

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### B. Definitions

The following definitions provide a guide to the standards of academic integrity:

1. "Cheating" means intentionally to misrepresent the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others.

Cheating includes, but is not limited to:

- (a) Tests (includes tests, quizzes and other examinations or academic performances):

- (1) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

- (2) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

- (3) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.

- (4) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.

- (5) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.

- (b) Papers (includes papers, essays, lab projects, and other similar academic work):

- (1) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.

- (2) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the

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requirements of the present course or program without notifying the instructor to whom the work is presented.

(3) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.

(4) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.

(5) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

(c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

2. "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works.

Plagiarism includes, but is not limited to:

(1) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.

(2) False Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.

3. "Contributing" to academic integrity violations means to participate or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

### C. Sanctions

The following sanctions will occur for academic integrity offenses:

1. Academic Sanction. The instructor will refuse to accept the student's work in which the cheating or plagiarism took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under

## Article 5 – Scholastic Achievement

such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work. Credit for the class may be withheld pending successful completion of the replacement test or project.

2. Report to Parents and Administration. The instructor will notify the principal of the offense and the instructor or principal will notify the student's parents or guardian.
3. Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in a serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

### **Section 12 College Classes (High School Only)**

A student who has completed 110 semester hours of high school work may apply for admission to certain Wayne State College classes. Admission should not interfere with the requirements for high school graduation, and the student must be enrolled for no less than 20 hours per semester. College classes may not be taken in lieu of any requirements for graduation from high school. High school credit cannot be awarded to a student for completion of college course work. Students enrolling in college classes should register for more than one class or register for a lab class to allow for daily attendance. All fees for college courses are at student expense. Federal financial aid is not available prior to high school graduation. Information regarding application for admission, which college classes are open to high school students, tuition fees, testing procedures, etc., are available in the guidance office.

## **Article 6 - Support Services**

### **Section 1 Special Education Services**

#### What Does Special Education Mean?

Special education means specially designed instruction and related services adapted as appropriate to the needs of an eligible student with a disability. Special education is provided at no cost to the parent to meet the unique needs of a child with a disability.

#### Students Who May Benefit

A student verified as having autism, emotional disturbance, deaf-blindness, developmental delay, hearing impairments, intellectual disability, multiple impairments, orthopedic impairments, other health impairments, specific learning disabilities, speech-language impairments, traumatic brain injury or visual impairments, who because of these impairments need special education and related services.

#### How are Students With Disabilities Identified?

Referrals are made by teachers or parents to a Student Assistance Team. If the student assistance team or comparable problem solving team feels that all viable alternatives have been explored, a

## Article 6 – Support Services

referral for multidisciplinary evaluation is completed. An evaluation is conducted to assist in the determination of whether a student has a disability and the nature and extent of the special education and related services the student needs. The evaluation is conducted only with written consent of a parent or guardian. A multidisciplinary evaluation team (MDT) will then meet to determine whether the student is eligible for special education.

### Child Find

The Board of Education, at Wayne Community Schools, District 17 wishes to reaffirm its position that all children ages 0-21 in the Wayne Community School District, regardless of their handicapping condition, are entitled to a Free Appropriate Public Education and an equal opportunity for education according to the individual's needs.

The Board assumes the responsibility to assure that handicapped children are identified, evaluated and verified, and are provided or contracted for program services for all resident handicapped children who benefit from such programs. If you have a child or know of a child which may require special education please contact Misty Bear, Special Education Director, at (402)833-1450.

### Special Education Placement

The student's placement in a special education program is dependent on the student's educational needs as outlined in the Individual Education Program (IEP). To the maximum extent appropriate, students with disabilities are educated with students who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. Determination of a student's educational placement will be made by the IEP team.

Written notice shall be given to parents a reasonable time before the school district: 1. Proposes to initiate or change the identification, evaluation, verification or educational placement of a child or the provision of a free appropriate public education; or 2. Refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child.

### More Information

Anyone interested in obtaining a copy of the District's special education policy, the Parental Rights in Special Education brochure, or a copy of the Nebraska Department of Education Rule 51 (special education regulations and complaint procedures) or Rule 55 (special education appeal procedures) may contact the Special Education Director. A notice of parental rights, Rules 51 and 55 and more information about special education are also available at the Nebraska Department of Education's website: <http://www.nde.state.ne.us/SPED/sped.html>.

## **Section 2        Students with Disabilities: Section 504**

Accommodations and related services are made available to students with disabilities under Section 504 of the Rehabilitation Act of 1973. "Section 504 is a federal anti-discrimination law that prohibits school districts from discriminating against students with disabilities. A student may be identified with a disability under Section 504 if the student has a physical or mental impairment that

## Article 6 – Support Services

substantially limits one or more major life activity, included but not limited to learning. the school district has specific responsibilities under Section 504, including the responsibility to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services. If you believe your child may qualify for services under Section 504 please contact your building principal."

### **Section 3 School Counseling Services**

Wayne Community Schools employs school counselor(s) for the purpose of assisting with the District's testing program, to assist with scheduling and for students to discuss problems and resolve conflicts. If you wish to see a counselor, stop by a counselor's office and make arrangements for an appointment.

### **Section 4 Health Services**

#### Student Illnesses

School health personnel will notify parents when a student needs to be sent home from school due to illness. Conditions requiring a student be sent home include: Temperature greater than 100°F., vomiting, diarrhea, unexplained rashes, pink eye, or on determination by the school nurse that the child's condition prevents meaningful participation in the educational program, presents a health risk to the child or others, or that medical consultation is warranted unless the condition resolves.

The student must be fever free without medication for 24 hours before returning to school. They must also stay out of school 24 hours from last episode of vomiting or diarrhea.

Please include emergency daytime phone numbers on your child's enrollment card so that you can be reached if your child becomes ill or injured while at school. Please also inform your school health office staff of health related information you feel is important for your student's success in the classroom and/or safety at school.

#### Guidelines for Administering Medication

Whenever possible your child should be provided medications by you outside of school hours. In the event it is necessary that your child take or have medication available at school, the parents/guardians must provide a signed written consent for the child to be given medication at school. A consent form is available at the school health office. If your child has asthma or diabetes and is capable of self-managing his or her health condition, contact the health office to develop a self-management plan. Any new medication must first be given at home to monitor for adverse side effects

Medications must be provided to the school by the parent/guardian in the pharmacy-labeled or manufacturer-labeled bottle. Repackaged medications will not be accepted. All medications also require a physician's authorization to be given at school or, for asthma and anaphylaxis, a health care professional who prescribed the medication for treatment of the student's condition. The school nurse may limit medications to those set forth in the Physician's Desk Reference (PDR). Please limit the amount of medication provided to the school to no more than a 30 day supply.

The administration of prescription and/or non-prescription (over-the-counter) medications by school personnel is subject to the following conditions:

## Article 6 – Support Services

1. For the safety of all children, students are not permitted to have medicine in their possession while at school. Students may carry some types of medications if pre-approved by their physician and school officials. Other medicines should be kept in the nurse's or building office.
2. Prescription medication must be brought to school in the original container appropriately labeled by the pharmacy or physician.
3. All medications must be properly labeled with the child's name, medication name, directions for administration and possible side effects.
4. A signed and dated note from the parent or guardian must accompany all requests for students to receive any occasionally used medication at school.
5. In the case of a medication that the student takes on a regular basis, further documentation is required by the state and can be obtained through the school nurse. This documentation must be renewed annually.

### School Health Screening

Children in Preschool and Kindergarten through fourth grade, as well as children in seventh and tenth grades are screened for vision, hearing, dental defects, height and weight. Students entering the Student Assistance Process at any grade level, and those about whom health concerns are identified to the school nurse, may also be screened. Parents who do not wish their child to participate in the school screening program must communicate this in writing to the school health office at the start of the school year. Because Nebraska statutes require school-age screening, parents who remove their child from the screening program must submit findings from an alternate medical provider to the school by December 1.

### Physical and Visual Examination

Evidence of a physical examination and a visual evaluation is required within six (6) months prior to entrance into kindergarten and, in the case of transfer from out of state, to any other grade. A physical examination is also required prior to entrance into the seventh grade. The physical examination is to be completed by a physician, a physician's assistant, or an advanced practice registered nurse; the visual evaluation is to be completed by any of the forgoing or an optometrist. A parent or guardian who objects to the physical examination and/or visual evaluation may submit a written statement of refusal for his or her child. Waiver forms are available in the school health office. Additional physical examination requirements exist for students participating in athletic participation.

### Immunizations

Students must show proof of immunization. A student who does not comply with the immunization requirements will not be permitted to continue in school. Students with medical conditions or sincerely held religious beliefs which do not allow immunizations must complete a waiver statement or affidavit. Forms are available in school health offices.

Unimmunized students may be excluded from school in the event of a disease outbreak.

Article 6 – Support Services

**Summary of the School Immunization Rules and Regulations  
For 2022-2023 School Year**

<b>Student Age Group</b>	<b>Required Vaccines</b>
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine 3 doses of Polio vaccine 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age 3 doses of pediatric Hepatitis B vaccine 1 dose of MMR or MMRV given on or after 12 months of age 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age
Students entering school (Kindergarten or 1st Grade depending on the school district's entering grade)	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4th birthday 3 doses of Polio vaccine 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month 2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.
Students entering 7 <sup>th</sup> grade	Must be current with the above vaccinations AND receive 1 dose of Tdap (contain Pertussis booster)
Students transferring from outside the state at any grade	Must be immunized appropriately according to the grade entered.

Source: Nebraska Immunization Program, Nebraska Department of Health and Human Services. For additional information, call 402-471-6423.

The School Rules & Regulations are available on the internet: [http://dhhs.ne.gov/Pages/reg\\_t173.aspx](http://dhhs.ne.gov/Pages/reg_t173.aspx) (Title 173: Control of Communicable Diseases - Chapter 3; revised and implemented 2011)

**Updated 01/26/2018**

**Birth Certificate Requirements**

State law requires that a certified copy of a student's birth certificate be provided within 30 days of enrollment of a student in school for the first time. You may obtain a certified copy from the Bureau of Vital Statistics in the state in which your child was born. Assistance in obtaining birth certificates may be obtained from Health Records Management, P.O. Box 95065, Lincoln, NE 68509-5065. There is a fee per certificate.

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Please note: The document parents receive from the hospital looks like a birth certificate, but it is not a certified copy. A certified copy has the raised seal of the state on it and is signed by the director of vital statistics.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

### Guidelines for Head Lice

The following guidelines are in place to: better control a nuisance condition; reduce absenteeism due to head lice; and involve parents as partners with the school in control efforts.

The Academy of Pediatrics no longer considers head lice as a health issue or a reason to exclude children from school.

1. If live head lice are discovered on a child the parent will be called and informed. The school then assumes that the parent will treat the child that day after.
2. Written treatment information and instructions will be made available to parents upon request. (including how to check for head lice\*.)
3. A child who has been identified with live lice will be able to return to school after treatment.
4. Families are encouraged to report head lice to the school health office.

\*Nit removal will be emphasized for effective management of the condition. For more information, call the nurse at your child's school.

## **Section 5      Transportation Services**

Transportation to and from school is provided to students in accordance with law and Board policy. Students may also be provided transportation on field trips and when participating in school activities. Students are expected to follow the behavioral expectations for riding school buses.

### **Behavior on School Buses**

- I. General Conduct Rules Apply:** While riding school buses you are expected to follow the same student conduct rules which apply when you are on school property or attending school activities, functions or events. There are also special conduct rules for riding school buses. These rules also apply to riding other school vehicles.
- II. Special Conduct Rules for Riding School Buses.**
  - A. Rules for Getting On and Off the Bus**
    1. Be on time to be picked up. As a general rule, get to your bus stop five (5) minutes before your scheduled pick up time. If you miss the bus, immediately return to your home and tell your parents so they can get you to school.
    2. While waiting for the bus, stay at least five (5) feet away from the street, road or highway. Wait until the bus comes to a complete stop before approaching the bus.

## Article 6 – Support Services

3. You may exit the bus only at your approved destination (your school or your approved bus stop). Exit the bus as directed by the driver. Do not run.
4. If you must cross the street after exiting the bus, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.

### B. Rules on the Bus

1. Be respectful of the bus driver. Immediately follow all directions of the driver and any paraeducator or adult on the bus.
2. Sit in your seat facing forward. Use seat belts in vehicles in which they are available.
3. Talk quietly and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Keep your arms, legs and belongings to yourself.
6. No fighting, harassment, bullying, intimidation or horseplay.
7. Do not throw any object.
8. No eating, drinking, use of tobacco, electronic nicotine delivery systems, alcohol, drugs or flammables.
9. Do not bring any weapon (real or imitation) or dangerous objects on the school bus.
10. Do not damage the school bus.

**III. Getting the Driver's Assistance:** If you need assistance from the driver, wait until the bus is at a full stop. If you are close enough, tell the driver what you need. If you are too far away for the driver to hear you, ask a student in front of you to get the driver's attention. If necessary, walk up to the driver, while the bus is at a full stop. If you need immediate assistance for an emergency, take all action needed to safely get the help of the driver.

**IV. Consequences for Rule Violations:** Consequences for school bus misconduct may include restriction or suspension of bus privileges and other disciplinary measures, up to and including expulsion from school.

## Article 7 – Drugs, Alcohol and Tobacco

## **Section 1 Drug-Free Schools**

The District implements regulations and practices which will ensure compliance with the federal Safe and Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects. The consistent message of the program is that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful.

## **Section 2 Education and Prevention**

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs. The curriculum includes the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades. The District provides in-service orientation and training for staff with regard to drug and alcohol education and prevention programs.

Drug and Alcohol Use and Prevention. Each student of the District is hereby provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities.

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations. All students are provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs. Information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs is available to all of the students upon request of the Counselor. In the event of disciplinary proceedings against a student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel will confer with the student and the student's parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel consider to be of benefit.

Safe and Drug-Free Schools—Parental Notice. Pursuant to the provisions of federal law, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

## **Section 3 Standards of Student Conduct Pertaining to Drugs, Alcohol and Tobacco**

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs or alcohol on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use, distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.

2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
6. Possession, use or distribution of any tobacco or electronic nicotine delivery systems that includes e-cigarettes and vaping products.

### **Disciplinary Sanctions**

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including expulsion and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and unlawful substances will be turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

### **Intervention**

The District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational environment, the school has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff.

### **Administration**

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

## **Article 8 – Student Conduct Rules**

### **Section 1 Purpose of Student Conduct Rules**

These student conduct rules are established to maintain a school atmosphere which is conducive to learning, to aid student development, to further school purposes, and to prevent interference with the educational process. Violations of the rules will result in disciplinary action.

### **Section 2 Forms of School Discipline**

A. Short-Term Suspension: Students may be excluded by the principal or the Principal's designee from school or any school function for a period of up to five (5) school days (short-term suspension) on the following grounds:

1. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or,
2. Other violations of rules and standards of behavior adopted by the Wayne Community Schools Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The principal or the principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, but not more than 48 hours, following the suspension, the principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
4. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
5. A student on a short-term suspension shall not be permitted to be on school grounds without the express permission of the principal.

B. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five (5) school days but less than twenty (20) school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the principal. Pursuant to the Nebraska Student Discipline Act, a notice will be given to the student and the parents/guardian when the principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension. The procedures will be those set forth in the Student Discipline Act.

C. Expulsion:

1. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the

remainder of the semester in which it took effect unless (a) the misconduct occurred within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) the misconduct occurred within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension. During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.
3. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
4. Alternative Education. Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the principal or another school representative assigned by the principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
5. Suspension of Enforcement of an Expulsion. Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one (1) full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
6. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than 19 years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to a court order,

who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the principal or the principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the principal or the principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.

7. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.
8. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with this Policy's disciplinary procedures.
9. Religious Freedom. The District will not substantially burden a student's right to religious exercise unless the student's religious exercise is disruptive to the school environment, not permitted by staff, may pose a safety risk, or would otherwise interfere with the school day.

D. Emergency Exclusion: A student may be excluded from school in the following circumstances:

1. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
2. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

E. Other Forms of Student Discipline. Administrative and teaching personnel may take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not be limited to, detentions, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

### **Section 3 Student Conduct Expectations**

Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.

#### **A. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment**

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority;
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another;

3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude;
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations;
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks;
7. Selling, using, possessing or dispensing of alcohol, tobacco, electronic nicotine delivery systems narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, electronic nicotine delivery systems, and chewing tobacco), vapor products (such as e-cigarettes, electronic nicotine delivery systems), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant;
8. Public indecency or sexual conduct;
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction;
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten; or
12. Repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes;
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities;

14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion;
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for those students riding Wayne Community Schools' buses.
17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
  - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
  - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm. For purposes of this policy, the term "dangerous weapon" includes any personal safety or security device (such as tasers, mace and pepper spray). In the event that a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student's locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.
18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one (1) calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such

weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device.” The superintendent may modify such one (1) year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

## **B. Additional Student Conduct Expectations and Grounds for Discipline**

The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

- (1) Student Appearance: Students at Wayne Community Schools are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
  - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
  - b. Shorts, skirts, or skorts that do not reach mid-thigh or longer (we will use Rule of Thumb as a measure device).
  - c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, electronic nicotine delivery systems or illegal drugs.

- d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
- e. Head wear including hats, caps, bandannas, and scarves;
- f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
- g. Clothing or jewelry that is gang related.

A student who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any location where the student is authorized to be on such school grounds or at any school function, as long as the tribal regalia does not interfere with the educational process and does not endanger another person, as determined by the administration.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

(2) Electronic Devices

a. Philosophy and Purpose. Wayne Community Schools strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

b. Definitions.

- (1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
- (2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
  - (i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
  - (ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
  - (iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

c. Possession and Use of Electronic Devices.

(1) **Philosophy and Purpose.** The District prohibits students from using their cell phones and other personal electronic devices during the school day. Cell phones and personal electronic devices are disruptive to the educational process. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of cell phone and personal electronic devices, the District hereby establishes the following rules and regulations governing student use of cell phones and personal electronic devices, and procedures to address student misuse of their cell phone and personal electronic devices.

Students are allowed to bring their cell phones and personal electronic devices to school, however all devices must be stored in a student’s academic school locker and must be turned off during school hours. The school is not responsible for any lost, stolen, or damaged cell phones and personal electronic devices. Students may not store their devices in their Athletic/Physical Education lockers. Students may not use their devices during the school day (8:00-3:35) unless they have permission from a school administrator. During the school day, the only electronic devices that may be used by a student are the school issued electronic devices. In case of an emergency, a student will be allowed to use their phone in the office.

Violations of the cell phone/personal electronic device policy will be dealt with in the following manner:

First violation - The device will be confiscated by the staff member, and given to the principal. The student will be able to pick-up their device after school, after a conference with the principal.

Second violation - The device will be confiscated by the staff member and given to the principal. On the second offense, a parent will be contacted and the parent will be required to pick-up the device from the principal.

Third violation - The device will be confiscated by the staff member and given to the principal. The student will serve a One-day In School Suspension (ISS), and the parent will be required to pick-up the device from the principal. The device will remain in the principal's office until the parent picks up the device from school (even if the parent cannot come to school that day).

Further violations of this policy, and/or an unwillingness to turn in the device when requested by a staff member will be considered insubordination, and will be dealt with accordingly per handbook policy that could lead up to a short or long term suspension or expulsion.

Coaches and sponsors may develop their own expectations in addition to these rules for team activities, such as bus trips, practices, camps, and so forth.

Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, e-mailing, etc.) may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct. Any student found to be in possession of obscene, pornographic, lewd, or otherwise illegal images or photographs will be promptly referred to law enforcement and/or other state or federal agencies, which may result in arrest, criminal prosecution and possible inclusion on sex offender registries.

Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

~~(i) High School—Students are not permitted to possess or use any electronic devices during class time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging. Teachers have the right to ask all students in the classroom to put their cellphone in a cell phone storage unit during the class period.~~

~~(ii) 7<sup>th</sup>/8<sup>th</sup>—Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during class period; including voice usage, digital imaging, or text messaging. Cell phones are to remain in the students' lockers.~~

~~(2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student not commit any abusive use of the device (see paragraph (4)(a)). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.~~

~~(3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).~~

~~(4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).~~

d. Violations

~~(1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and~~

~~consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) “sexting;” or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.~~

~~(2) — Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school’s main office to be identified, placed in a secure area, and returned to the student and/or the student’s parent/guardian in a consistent and orderly way.~~

~~(i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the teacher and a conference between the student and teacher. The electronic device shall remain in the possession of the teacher until such time as the student personally comes to the teacher and retrieves the electronic device.~~

~~(ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school’s main office and retrieves the electronic device.~~

~~(iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal. The electronic device shall remain in the possession of the school administration until such time as the student’s parent/guardian personally comes to the school’s main office and retrieves the electronic device.~~

~~(iv) Fourth Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student’s parent/guardian personally comes to the school’s main office and retrieves the electronic device.~~

e. Penalties for Prohibited Use of Electronic Devices:

Students who receive a “sexting” message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any “sexting” message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:

- (i) Students found in possession of a “sexting” message shall be subject to a one (1) day suspension from school.
- (ii) Students who send or encourage another to send a “sexting” message shall be subject to a five (5) day suspension from school.

f. Reporting to Law Enforcement.

Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.

g. Responsibility for Electronic Devices.

Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students’ electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

- (3) Harassment and Bullying Policy: One of the missions of Wayne Community Schools is to provide safe and secure environments for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding, and acceptance of others) are encouraged in the educational program and required of all students and staff. Inappropriate behaviors (bullying, intimidation and harassment are to be identified and corrected. Students and staff are to avoid such behaviors. Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors.

“Bullying” is behavior where one person or group engages in harmful action towards another person or group acting on a real or perceived imbalance of power or view of superiority. The behavior typically includes verbal (e.g. teasing or name-calling) and physical aggression (e.g., hitting, pushing), threatening, excluding or ignoring, spreading rumors, or taking, defacing or destroying the others’ property. “Harassment” includes the same actions, though not necessarily from a standpoint of

perceived power. Harassment is prohibited. Bullying and harassment is a violation of student conduct rules and appropriate disciplinary measures, up to expulsion, will be enforced. When bullying or harassment is done on the basis of gender, disability, race, or other protected status, it is considered a very serious offense for which expulsion may be a likely consequence depending on the severity of the conduct. Students who are the victim of bullying or harassment or who observe such occurring are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report.

(4) Initiations, Hazing, Secret Clubs and Outside Organizations

- (a) Initiations. Initiations by classes, clubs or athletic teams are prohibited except with the approval of the administration. Any student who engages in or encourages initiations that have not been approved by the administration is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

The administration may only give consent to initiation activities that are consistent with student conduct expectations and that do not present a risk of physical or mental injury or belittlement.

- (b) Hazing. Hazing by classes, clubs, athletic teams or other student organizations are prohibited. Hazing means any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any school organization. Such prohibited hazing activity includes whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, sexual conduct, nudity, or any brutal treatment or the performance of any act which endangers the physical or mental health or safety of any person or the coercing of any such activity. Hazing is prohibited even though the person who has been the subject of the hazing consents to the activity. Any student who engages in or encourages hazing is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.
- (c) Secret Organizations. It is unlawful for students to participate in or be members of any secret fraternity or secret organization that is in any degree a school organization. Any student who violates this restriction is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

- (d) Outside Organizations. It is unlawful for any person, whether a student of the District or not, to enter upon the school grounds or any school building for the purpose of rushing or soliciting, while there, any student to join any fraternity, society, or association organized outside of the schools. Any person who violates this restriction is subject to criminal prosecution and removal and exclusion from school grounds.
- (5) Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:
- a. 1st Offense: Student will be confronted and directed to cease.
  - b. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
  - c. 3rd Offense: Student will be suspended from school for a minimum of one (1) day, and parents and student will need to meet with Administrator(s) and/or counselor.
  - d. If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.
- (6) Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion.
- a. Students must have a pass when not in class during class time. Students are to use the pass only for the purpose requested. For example, if given a pass to use the restroom, the student must promptly proceed to and use the nearest restroom and promptly return to class.
  - b. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be consumed outside.
  - c. Students are expected to bring all books and necessary materials to class. This includes study halls.
  - d. Assignments for all classes are due as assigned by the teacher.
  - e. Students are not to operate the mini-blinds or the windows without permission of the teacher.
  - f. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
  - g. Students are to be in their seats and ready for class on the tardy bell.
  - h. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
  - i. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.

- j. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
- k. Snow handling is prohibited.

(7) Network, E-Mail, Internet and Other Computer Use Rules:

(a) General Rules:

- (i) The network is provided to staff and students to conduct research and communicate with others. Access to network services is given to staff and students who have agreed to act in a responsible manner. Parental permission is required for student use. Access for all staff and students is a privilege and not a right.
- (ii) Individual users of the district network are responsible for their behavior, actions, problems, and communications involving and over the network. Users will comply with district rules and will honor the agreements they have signed. Beyond clarification of such rules, the district is not responsible for restricting, monitoring, editing, or controlling the information, equipment or communications of individuals utilizing the network or the end product or result of such utilization.
- (iii) Network storage areas shall be treated like school lockers for students. Network administrators may review files, information, equipment, messages and communications of staff and students to maintain system integrity and insure that users are using the network system responsibly. Users should not expect that files or any information stored or otherwise used or retained on the network, district servers, or in computers, will be private. No reasonable expectation of privacy shall exist in relation to network use.
- (iv) Users should not expect, and the district does not warrant, any information or products obtained from the network, that files or information stored, obtained or used on the network will be private, and use of the network waives and relinquishes all such privacy rights, interests or claims to confidentiality the user may have under state or federal law.
- (v) The district will not be liable for, and does not warrant in any way, purchases made by any user over the network. Users shall not make purchases of goods and/or services via the district's network.

- (b) Policy and Rules for Acceptable Use of Computers and the Network: The following policy and rules for acceptable use of computers and the network, including Internet, shall apply to all district administrators, faculty, staff and students. The term "Users", as contained herein, shall apply to all such individuals. The superintendent, or the superintendent's designee, is hereby delegated all authority and is the ultimate person in charge of the district network and technology resources or equipment, and the same shall also be under the direct supervision of the site or building administrator where located, sometimes herein called "network administrators."

- (i) Users shall not erase, remake, or make unusable anyone else's computer, information, files, programs or disks. In addition to any other disciplinary action or legal action that may occur, any user violating this rule shall be liable for any and all damages to the computer, information, files, programs or disks.
  - (ii) Users shall not let other persons use their name, account, log-on password, or files for any reason (except for authorized staff members).
  - (iii) Users shall not use or try to discover another user's account or password.
  - (iv) Users shall not use the computers or network for non-instructional or non-administrative purposes (e.g., games or activities for personal profit).
  - (v) Users shall not use the computer for unlawful purposes, such as illegal copying or installation of unauthorized software.
  - (vi) Users shall not copy, change, or transfer any software or documentation provided by teachers, or other students without permission from the network administrators.
  - (vii) Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code, software or information designed to self-replicate, damage, or otherwise hinder the performance of the network or any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
  - (viii) Users shall not use the computer to annoy or harass others with language, images, or threats. Users shall not access, accept, create or send any obscene, vulgar, lewd, tasteless, or objectionable messages, information, language, or images.
  - (ix) Users shall not damage the network or equipment, damage information belonging to others, misuse network resources, or allow others to misuse network resources. In addition to any other disciplinary action or legal action that may occur, any user violating this or any other rule shall be liable for any and all damages to the computer, network, information, files, programs or disks.
  - (x) Users shall not tamper with computers, networks, printers, or other associated equipment except as directed by the teacher or network administrator.
  - (xi) Users shall not take technology equipment (hardware or software) from the school grounds or remove such from computer work areas without written permission of the network administrator.
- (c) Etiquette and Rules for Use of Computers and the Network: All users of computers and the network are expected to abide by the generally accepted rules of network etiquette. Informal rules of behavior have evolved for the use of and communication on the network, Internet and other on-line services. Breaches can result in harsh criticism by others. These rules of behavior include (but are not limited to) the following:
- (i) Be polite. Do not become abusive in your messages to others.
  - (ii) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language, message, information or images.

- (iii) Do not reveal your personal account, address or phone numbers, or that of other students or colleagues.
- (iv) Note that electronic mail (e-mail) is specifically not guaranteed to be private. People who operate the system do have access to mail. Messages relating to or in support of illegal activities may be reported to the authorities. Messages which violate the rules will result in disciplinary action.
- (v) All communications and information accessible via the network should be assumed to be private property of others.
- (vi) Do not place unlawful information on any network system.
- (vii) Keep paragraphs and messages short and to the point. Focus on one subject per message.
- (viii) Include your signature at the bottom of e-mail messages. Your signature footer should include your name, position, affiliation, and network or Internet address.
- (ix) Other rules may be established by the network administrators or teachers from time to time.

(d) Penalties for Violation of Rules: All of the policies, rules, and procedures for acceptable use of computers and the network are intended to make the computers and the network more reliable for users. They are also intended to minimize the burden of administrating the networks so that more time can be spent on education and enhancing services. Use of the computer and access to telecommunications resources is a privilege and not a right. Violation of the policies, rules, and procedures concerning the use of computers and the network may result in disciplinary action up to, and including, loss of access, suspension and/or expulsion of students from school and loss of access, suspension, termination, non-renewal or cancellation of the contract of administrators, teachers, or other school employees.

(e) Student and Parent Agreements: Students and parents may be required to sign a computer and network use agreement as a condition of the student being permitted to use such equipment.

(8) Risks of Social Networking:

The purpose of this message is to give our students information about the risks of using social networking sites.

These sites are public sources of information. The information may be seen by your school administrators, your parents, and law enforcement. It is also accessible to people who you don't even know now, but may later want to impress—such as university admissions and scholarship officials and prospective employers. In fact, many large companies now search the internet as a means of conducting background checks on job applicants. What you post on a social network may affect you years later.

What you post on social networks may also affect you right now. Pictures or writings

that show that you have violated student conduct rules may result in school discipline. A picture of a student drinking a beer may very well lead to a suspension from activities if the school learns about it. Criminal charges may be filed against you based on information posted on social network sites.

Here are some common sense guidelines that you should follow when using social networks and the Internet in general:

- Don't forget that your profile on social network forums are public spaces. Don't post anything you wouldn't want the world to know (e.g., your phone number, address, IM screens name, or specific whereabouts).
- Avoid posting anything that would make it easy for a stranger to find you, such as where you hang out every day after school.
- People aren't always who they say they are. Be careful about adding strangers to your friends list. Avoid meeting people in person whom you do not fully know. If you must meet someone, do it in a public place and bring a friend or trusted adult.
- Harassment, hate speech and inappropriate content should be reported. If you feel someone's behavior is inappropriate, react. Talk with a trusted adult, or report it to the authorities.
- Don't post anything that would embarrass you later. Think twice before posting a photo or info you wouldn't want your parents or boss to see!
- Don't mislead people into thinking that you're older or younger.

We urge all students to follow these common-sense guidelines.

#### **Section 4 Reporting Student Law Violations:**

- A. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

- B. When a Principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the Principal or other school official will take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken. An exception applies when a minor has been taken into custody as a victim of suspected child abuse; in that event the Principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

## **Article 9 – Extracurricular Activities - Rights, Conduct, Rules and Regulations**

### **Section 1 Extracurricular Activity Philosophy**

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

#### **Safety**

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

#### **Warning for Participants and Parents**

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

## **Section 2 Extracurricular Activity Code of Conduct**

**Purpose of the Code of Conduct.** Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

### **Scope of the Code of Conduct.**

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Pep Club, Pep Band, vocal, band, speech and drama, One-Act, FFA, FBLA, FCCLA, Spanish Club, Art Club, Student Council, Student Advisory Board, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the year, starting June 1 and ending May 31, whether or not the student is a participant in an activity at the time of such conduct. Violations of the code of conduct carry over from year to year in junior high and again in High school starting June 1<sup>st</sup> of the year they will be entering.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

**Grounds for Extracurricular Activity Discipline.** Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self-respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (including personal safety or security devices, such as tasers, mace and pepper spray) or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing of alcohol, tobacco, electronic nicotine delivery systems, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes, electronic nicotine delivery systems), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. (Note: Refer to "Drug and Alcohol Violations" for further information).
8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
11. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
12. Repeated violation of any of the school rules.

13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for those students riding Wayne Community School buses or vehicles used for activity purposes.
17. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
18. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
19. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
20. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
21. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

This Code of Conduct, and all school, coach, and sponsor level codes of conduct for extracurricular activities, are to be interpreted in accordance with free speech rights. Using social media sites, even while not on school grounds or at a school activity, to engage in conduct or speech that constitutes bullying, harassment, threats, advocates or depicts illegal activity (e.g., illegal drug use, alcohol use, or sexual activity), or causes a substantial disruption to school activities (or is reasonably forecast to create a substantial disruption) may result in discipline, including suspension or removal from the team or the activity, subject to free speech rights. These activities are to be reported to school administration. Consequences will be determined by coaches, sponsors and/or administration.

### **Drug and Alcohol Violations.**

### Meaning of Terms.

Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

- (1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and
- (2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

### **Consequences.**

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug, alcohol, tobacco, and criminal activity violations on the student participants, other students and the school, the following consequences are established for such violations:

### **Drugs, Alcohol, Tobacco, and Criminal Violations.**

An activity participant who violates the drug, alcohol, tobacco (including electronic nicotine delivery systems) and criminal violation rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

Athletic and Activity participation is defined as all extracurricular activities that are governed under the guidelines set by the Nebraska School Activities Association.

Non-NSAA Activities are defined as school related extracurricular activities not governed by the Nebraska School Activities Association. The administration will recommend exclusion from all activities using the following guidelines:

1. First Violation:
  - a. Non-self reported – 30 calendar days or 3 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 30 calendar days of school activities.
  - b. Self-reported (within 48 hours of incident) – 21 calendar days or 3 NSAA events. The more severe of the two options will be enforced. Non-seasonal activities shall miss the next 21 calendar days of school activities.
2. Second Offense:
  - a. Non-self reported – 60 calendar days or 6 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 60 calendar days of school activities.
  - b. Self-reported (within 48 hours of incident) – 42 calendar days or 6 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 42 calendar days of school activities.
    - i. Successful completion of a treatment program at the expense of the student’s family the consequence is 40 calendar days.
3. Third Offense
  - a. Non-self reported – One full calendar year to date.
  - b. Self-reported (within 48 hours of incident) – six calendar months to date and successful completion of a treatment program at the expense of the student’s family.
4. Fourth Offense
  - a. Remainder of high school career.

Reduction for Participation in Chemical Dependency Program: The program must be administered by a certified alcohol and drug abuse counselor and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to the Activities Director. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extracurricular activities for one calendar year. All costs associated with the program are to be borne by the student/parent or guardian.

More Serious Violations: In the event of more serious drug or alcohol violations, such as students engaging in use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not restricted by the foregoing, and may be established in the good discretion of the administration.

Steroid Offenses. A student who possesses, dispenses, delivers, or administers anabolic steroids shall

be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 45 consecutive days.
2. Second or Any Subsequent Offense: One calendar year.

**When Suspensions Begin.** All suspensions begin after the determination by school officials of the sanction to be imposed. Calendar days are considered between the first fall practice date established by NSAA and the final NSAA spring championship. Summer dates will only be included if a school event is scheduled and the student is a participant. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

**Letters and Post-Season Honors.** A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

**Self-Reporting.** A student who violates the Code of Conduct must self-report. A failure to self report will lead to a longer suspension or other discipline. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student's parent or guardian may initiate the self-reporting process. The self report must be made within 48 hours of the incident.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

**Determining a Violation Has Occurred.** A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a conviction, a plea of no contest and an adjudication of delinquency by a juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by school personnel of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination

that a violation has occurred.

**Procedures for Extracurricular Discipline.** The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
  - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
  - b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two (2) school days (two (2) business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
4. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the superintendent. The superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the superintendent's designee to conduct the hearing and make a decision.
  - a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office.
  - b. The request for a hearing must be received by the superintendent's office within five (5) days of receipt of the notice letter.
  - c. If a hearing is requested:
    - i. The hearing will be held within ten (10) calendar days of receipt of the request; subject to extension for good cause as determined by the superintendent or the superintendent's designee.
    - ii. The superintendent or the superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.

- iii. Upon conclusion of the hearing, a written decision will be rendered within five (5) school days (ten (10) calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
  - iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.
5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures.
  6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

### **Section 3 Attendance**

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have “excessive absences” as determined under the school’s attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four (4) or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.
3. On the day of a contest, performance or other activity, be in attendance at school the immediate one-half day school is in session prior to the contest or practice.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments, funeral or family emergencies. The exception must be approved by the Principal or Athletic Director. Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.

Eligibility criteria for part-time students is governed by Policy 5004, NSAA bylaws, and state law.

### **Section 4 Academic Standards/Eligibility**

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities must show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities, students must:

1. Be enrolled in at least 20 credit hours in the semester of participation at Wayne Jr./Sr. High School.
2. A student who is not performing at **70% in three or more classes** at weekly reporting times will be ineligible to participate in extracurricular activity contests or performances for one week after progress reporting time. The student will remain ineligible until they meet the criteria.
3. Academic requirements do not apply to: (A) Instructional field trips which are a part of the scheduled course learning experience; or (B) Activities or events which are a part of the student's grade requirements.
4. Exempt/home school students only: Wayne Jr./Sr. High will follow the NSAA bylaw 2.5.1: Exempt or home school students from authorized Rule 13 schools must be continuously enrolled in a minimum of ten credit hours of instruction per semester at the school the student represents in interscholastic competition.

Eligibility criteria for part-time students is governed by Policy 5004, NSAA bylaws, and state law.

All extracurricular participants must be in attendance at school the immediate ½ day school is in session prior to the contest or practice. Before school practices require a student's attendance immediately following the before school practice. A student failing to report to classes following a before school practice will incur an unexcused absence. All participants must be in school during the a.m. following a weeknight activity to attend practice that day. Students who miss on Friday afternoon may be eligible for Saturday extracurricular activities.

All persons participating in athletics, cheer or dance squad must be examined by a physician prior to practice or participation in any sport. A doctor's examination card and a parental permission slip must be filed with the coach before the opening day of practice. Students must be covered by athletic insurance or must sign an insurance waiver to free the school of liability due to injury, etc.

### **Section 5 Extracurricular Activities Athletics**

The athletic program is designed to build character, a sense of sportsmanship and fair play and athletic skills. Inter-school competition on the varsity level is held in football, girls and boys golf, girls and boys cross-country, girls and boys basketball, girls and boys track, volleyball, wrestling, baseball, softball and girls and boys bowling.

#### **Cheerleading**

Auditions are held at the end of each school year. The group performs at Wayne High athletic events to promote school spirit. Participants will be held accountable under the same NSAA and school regulations as apply to all extracurricular participants.

#### **Dramatics**

The Drama Club is open to qualified students who desire to participate in drama productions. Traditionally, one-act plays have been performed.

#### **Family, Career and Community Leaders of America (FCCLA)**

is a national career and technical student organization for young men and women in Family and

Consumer Sciences education. FCCLA members make a difference in their families, careers, and communities by addressing important personal, work, and societal issues through Family and Consumer Sciences education. Chapter projects focus on a variety of youth concerns, including teen pregnancy, parenting, family relationships, substance abuse, peer pressure, environment, nutrition and fitness, teen violence, and career exploration. Involvement in FCCLA offers members the opportunity to expand their leadership potential and develop skills for life -- planning, goal setting, problem solving, decision making, and interpersonal communication -- necessary in the home and workplace. By focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life through: character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation. FCCLA is open to all students in grades 7-12 who have taken at least one FCS course during their school experience. There is a separate junior high and senior high chapter. (FCCLA, 2019)

### **Future Business Leaders of America (FBLA)**

Future Business Leaders of America (FBLA) is a national association of more than 250,000 intermediate, high school and post-secondary students interested in becoming more successful in the business world. Membership in FBLA helps you learn about business and what will be expected of you in the workplace. You discover the secret of being able to talk confidently with prospective employers, and experience chances to test your business skills at state and national competitions. Through FBLA, you learn to lead and participate in group discussion, preside at meetings and conferences, work within committees, and engage in practical decision-making and problem solving. There is much satisfaction in belonging to a group that is not afraid to have fun as it prepares for the world after school. Open to students from grades 9 through 12. You do not have to be in a business class to join the organization.

### **Spanish Club**

Membership is open to any student enrolled in a Spanish class, or to any student who has previously taken Spanish. The purpose of this club is to develop further interest in the Spanish languages and culture.

### **Instrumental Music**

The instrumental music department offers the student an opportunity to develop in all phases of musicianship. Opportunities are offered in instrumental technique and music appreciation through performance ensemble and solo work. A varsity band, jazz band, and cadet band are offered to students who qualify.

### **National Honor Society**

The Wayne High School chapter is a chartered member of the national organization sponsored by the National Association of Secondary School Principals. Standards for selection are established by the national office. The purpose is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of Wayne High School. By joining the Society, the member needs to understand he/she is subjecting him/herself to a higher standard of behavior. Admission is an honor given to students. It is not a right and is not something which can be earned. It is intended to be an award to recognize the combination of outstanding scholarship, character, leadership, and service. Neither student, faculty members, nor

parents are permitted to take the initiative by lobbying for admission of a particular student. Those who qualify will be considered, and those elected will be “tapped” for membership. The formal process begins during the last semester of the junior year when students with a grade point average of 3.5 and above are invited to complete the Student Activity Form. An example can be found on the school website. This form serves as a record of the student’s honors, leadership experiences, and participation in school activities and community service. A committee reviews the forms and selects students for membership. Probationary candidates are introduced at the spring Honors Convocation and inducted at a formal ceremony in the fall. Once inducted, new members are expected to maintain the same (or higher) level of performance in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings and participation in the chapter service project(s). The faculty council follows the rules of due process for members whose conduct is questionable. The member may be sanctioned or removed for breaking civil laws, school policies, or training rules.

### **Speech Club**

Speech Club is open to those students who wish to improve skills of speaking, interpretation, oral reading, persuasion, and formal debate. Entries in invitationals and district speech contests are generally in the spring. NSAA rules of eligibility apply.

### **Student Council**

The Student Council provides an important communications link between the student body and the administration of the school. Membership on the Council is composed of students elected by their class or organization. Eligibility for membership includes doing satisfactory work in at least four (4) classes weekly. A president and vice-president serve as officers of the Council, and meet regularly with the sponsor and/or principal to discuss school problems, changes, improvements, or the likes and dislikes of students. Students who have questions or recommendations about the general welfare of the student body should address these concerns to their representatives on the Council, who will in turn proceed in a democratic manner to answer or resolve the issues presented.

### **Vocal Music**

Varsity Choir provides an opportunity for students who enjoy singing. Vocal ensembles are also formed each year. Jazz Choir is open to selected individuals and meets before school.

### **W Club**

The W Club is an organization for any student interested in athletics. The purpose of this club is to promote good sportsmanship, fair play, and leadership through competition.

### **Yearbook Staff**

Students, during a scheduled class period, under the supervision of the faculty advisor produce the high school yearbook. The purpose of the yearbook is fourfold: to be a memory book; to tell a complete history of one year of school life; to give some worthwhile training and experience to the student staff members; and to build good will for the school by providing a picture of the school's comprehensive program. The staff is organized into the areas of editorial, business, and photography, and does all of the organizing, writing, selling, typing, photographing, developing, and printing of pictures. Students interested in this activity can begin working on the staff as soon as they enroll in high school. Staff applications are taken each spring; enrollment is limited.

## **Social Activities**

All student parties, dances, or other social activities must be planned by a recognized student club or organization under the sponsorship of a certified employee of the school district. Such activities must be approved by the principal or superintendent and placed on the master calendar of school activities prior to the event (preferably at least 5 school days). Faculty sponsors must be in attendance at the event, and parent sponsorship is desirable. School facilities must be used, except when otherwise approved by the superintendent. The sponsoring club or organization assumes responsibility for proper care of school facilities and is liable for damages. Facilities used must be properly cleaned and returned to good order immediately following the event. Admittance to such affairs is limited to the membership of the sponsoring group, except that a sponsoring group may invite the membership of one or more other school clubs or organizations. Exception is made for the invitation of non-students to an all-school dance. A Wayne High student may invite a non-student date to an all-school dance provided they are in 9th grade or above, and under 21 years of age, and the date's name is registered in the sponsor's office by the end of the school day prior to the dance. The above social activities must be scheduled to terminate no later than 10:00 p.m. on school-week evenings or no later than 11:00 p.m. on Friday and 12:00 a.m. on Saturday evenings. Exceptions include the Homecoming Dance and Junior/Senior Prom. No social activities may be scheduled on Sundays or holidays.

## **Power Drive**

Power Drive provides students the opportunity to design and create a one-person electric vehicle. These vehicles will compete against other high schools' vehicles in endurance, braking, maneuverability, design, and documentation. Power Drive is open to all high school students. The National FFA Organization

## **The National FFA Organization**

is an intracurricular student organization for those interested in agriculture and leadership. It is one of the three components of agriculture education - FFA, classroom/lab instruction, and Supervised Agriculture Experience (SAE). The letters FFA stand for Future Farmers of America, but in 1988 it was changed to The National FFA Organization in order to reflect the diversity and new opportunities available in agriculture. FFA is not only for those in production agriculture, but welcomes members who aspire to become doctors, teachers, scientists, business owners, and more. FFA members compete, gain skills, learn more about opportunities in agriculture, communicate their ideas, and expand their professional network. FFA is open to students 9-12 and members must be enrolled in at least one semester of ag class in order to be an FFA member.

## **Section 6 "Team Selection" and "Playing Time"**

"Team selection" and "playing time" decisions are the responsibility of the individual coach or sponsor of the activity. Consistent, however, with the purposes of the activities program, the coaches and sponsors shall follow the following established guidelines for team selection and playing time decisions, along with such other guidelines as each individual coach and sponsor may develop which are not inconsistent with these established guidelines:

1. School Representative. Student participants must demonstrate that they can and will represent themselves and their school in a manner which reflects the development of

high ideals and appropriate values, which shall include good citizenship in the school and in the community.

2. Success. Student participants must demonstrate that they can make the activity program more successful, both from a standpoint of competitive success and success in promoting a positive school spirit. Characteristics for purposes of these criteria include the student's: (1) talent or skill, (2) desire to improve the student's own skills or talents as well as those of others in the activity, and (3) attitude of respect towards teammates, the coach, the school, and the community.

## **Section 7 School Dances**

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

**General Rules of Student Conduct at Dances.** In addition to all rules of student conduct in the Student Handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend: Only students of Wayne Community Schools and their guests may attend.
  - a. Students currently attending Wayne High School or another Nebraska high school who have not been restricted from attending extracurricular activities at Wayne High School or their own school are generally considered appropriate dates or invited guests.
  - b. Persons who are younger than 16 or older than 20 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
  - c. Some school dances may be restricted to students attending specified grade levels at Wayne Community Schools. For any dances at the middle school level, only students attending Wayne Community Schools in the grade(s) for which the dance is being held may attend.
  - d. Students who have been suspended from school or from extracurricular activities may not attend.
  - e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
  - f. Rules for dances may restrict students and their guests from leaving the dance until the dance ends without written parental permission on a form provided.
  - g. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.
2. Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco (including electronic nicotine delivery systems) are prohibited. Anyone using prohibited substances or showing the effects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.

Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.

3. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

**Eligibility for Selection as Royalty.** Nomination and selection as royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the "royalty" for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:

1. Achievement, Citizenship and Conduct Qualifications:
  - a. The student must have exhibited sportsmanship and leadership in activity endeavors and participation.
  - b. The student must have exhibited a cooperative and respectful attitude toward fellow students, teammates, opponents, sponsors, coaches, and officials.
  - c. The student must have a cumulative grade average of a B or its equivalent.
  - d. The student must not have had excessive violations of school policies and procedures during their high school career.
  - e. The student may not, within 24 months of the dance, have engaged in criminal violations involving: (i) alcohol, drugs or tobacco (including electronic nicotine delivery systems); (ii) driving law violation in which the penalty is a loss of four (4) points or more under the point system; (iii) a Class I, II, III, or IIIA or Class W misdemeanor; or (iv) a felony. Criminal violations will be deemed to have occurred where: (a) a student was cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist or (b) a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
2. Royalty Candidate Eligibility and Selection: The determination of whether a student meets the foregoing conduct and citizenship qualification standards shall be made by

a committee appointed by the Principal for each dance at which royalty is to be selected (“Royalty Candidate Eligibility and Selection Committee”). The committee will ordinarily include the Principal, Activity Director and the certificated staff sponsors.

3. Pre-Qualification of and Acceptance by Student: All students nominated for dance royalty shall meet with the Principal. At the meeting the Principal will review the eligibility requirements for the honor of dance royalty. The student will be required to confirm that the student meets all eligibility requirements. The student will be required to confirm his or her acceptance of the nomination for dance royalty and the responsibilities of such an all school honor. The Principal or designee may contact local, county and/or state law enforcement and judicial authorities to confirm a student’s eligibility for the honor of being nominated for or awarded dance royalty.
4. Specific Dance Eligibility and Selection Requirements:
  - a. Homecoming Queen & King:
    - Only a senior girl shall be eligible to be queen and only a senior boy shall be eligible to be King.
    - To be eligible, a candidate must agree to attend the entire Homecoming Dance and represent the school properly.
    - The queen and king will be chosen from the qualified nominees by secret vote of the 9-12 student body during Homecoming week. Crowning will be held at the fall sports event deemed to have the largest attendance.
  - b. Prom King and Queen:
    - Only a senior girl shall be eligible to be queen and a senior boy shall be eligible to be king. The candidates may not have been previously selected as royalty at another school sponsored dance.
    - To be eligible, a candidate must agree to attend the entire Prom Dance and represent the school properly.
    - The queen and king will be chosen from the qualified nominees by secret vote of the junior and senior class.

## **Section 8 Relationships Between Parents and Coaches/Sponsors**

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place.

### Parents’ Role in Interscholastic Athletics and Other Extracurricular Activities

### Communicating with your children

- Make sure that your children know that win or lose, scared or heroic, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear of failure. Be the person in their life they can look to for constant positive reinforcement.
- Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
- Be helpful but don't coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
- Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.
- Try not to relive your athletic life through your child in a way that creates pressure. If they are comfortable with you win or lose, then they are on their way to maximum enjoyment.
- Don't compete with the coach. If your child is receiving mixed messages from two (2) different authority figures, he or she will likely become disenchanted.
- Don't compare the skill, courage, or attitude of your child with other members of the team.
- Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics, and knowledge are such that you are happy to have your child under his or her leadership.
- Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.

### Communicating with the Coach

- Communication you should expect from your child's coach includes:
  - Philosophy of the coach
  - Expectations the coach has for your child
  - Locations and times of all practices and contests
  - Team requirements
  - Procedure should your child be injured
  - Discipline that results in the denial of your child's participation
- Communication coaches expect from parents
  - Concerns expressed directly to the coach
  - Notification of any schedule conflicts well in advance
  - Specific concerns in regard to a coach's philosophy and/or expectations
- Appropriate concerns to discuss with coaches:
  - The treatment of your child, mentally and physically
  - Ways to help your child improve
  - Concerns about your child's behavior
  - Injuries or health concerns. Report injuries to the coach immediately!! Tell the coach about any health concerns that may make it necessary to limit your child's

participation or require assistance of trainers. Students are sometimes unwilling to tell coaches when they are injured, so please make sure the coach is told.

- Issues not appropriate to discuss with coaches:
  - Playing time
  - Team strategy
  - Play calling
  - Other student-athletes (except for reporting activity code violations)
- Appropriate procedures for discussing concerns with the coaches:
  - Call to set up an appointment with the coach
  - Do not confront a coach before or after a contest or practice (these can be emotional times for all parties involved and do not promote resolution)
- What should a parent do if the meeting with the coach did not provide satisfactory resolution?
  - Call the athletic director to set up a meeting with the athletic director, coach, and parent present.
  - At this meeting, an appropriate next step can be determined, if necessary.

### **Section 9 Good Sportsmanship—Behavior Expectations of Spectators**

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents and other spectators. The school can be punished by NSAA for a lack of good sportsmanship at NSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

#### Responsibilities of Spectators Attending Interscholastic Athletics and Other Extracurricular Activities

1. Show interest in the contest by enthusiastically cheering and applauding the performance of both teams.
2. Show proper respect for opening ceremonies by standing at attention and remaining silent when the National Anthem is played.
3. Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control.
4. Do not “boo,” stomp feet or make disrespectful remarks toward players or officials.
5. Learn the rules of the game, so that you may understand and appreciate why certain situations take place.
6. Know that noisemakers of any kind are not proper for indoor events.
7. Obey and respect officials and faculty supervisors who are responsible for keeping order. Respect the integrity and judgment of game officials.
8. Stay off the playing area at all times.
9. Do not disturb others by throwing material onto the playing area.
10. Show respect for officials, coaches, cheerleaders and student-athletes.
11. Pay attention to the half-time program and do not disturb those who are watching.
12. Respect public property by not damaging the equipment or the facility.

13. Know that the school officials reserve the right to refuse attendance of individuals whose conduct is not proper.
14. Refrain from the use of alcohol and drugs on the site of the contest.

### **Section 10 Student Fees Policy**

The Board of Education of Wayne Community Schools has adopted this student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "1," which provides further specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other

similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Projects. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be subject to payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities–Specialized Equipment or Attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized

equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extracurricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities–Fees for participation. Any fees for participation in extracurricular activities for the current school year are further specified in Appendix “1.” Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase “postsecondary education costs” means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The superintendent or the superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one (1) copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students

purchase from the District or at school, whether from a “school store,” a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(9) Waiver Policy. The District’s policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(10) Distribution of Policy. The superintendent or the superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one (1) student resides, at no cost.

(11) Student Fee Fund. The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

**Article 10 – State and Federal Programs**

**Section 1 Notice of Nondiscrimination**

The Wayne Community Schools does not discriminate on the basis of sex, disability, race e (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status in the admission, access to its facilities or programs or activities, treatment, or employment.

**Section 2 Designation of Coordinators**

Any person having concerns or needing information about the District’s compliance with anti-discrimination laws or policies should contact the District’s designated Coordinator for the applicable anti-discrimination law.

Law, Policy or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race (including skin color, hair texture and protective hairstyles), color, or national origin; harassment	Tucker Hight, High School Principal

Title IX	Discrimination or harassment based on sex; gender equity	Misty Beair, Special Education Director
Section 504 of the Rehabilitation Act and the Americans with Disability Act (ADA)	Discrimination, harassment or reasonable accommodations of persons with disabilities	Misty Beair, Special Education Director
Homeless student laws	Children who are homeless	Misty Beair, Special Education Director
Safe and Drug Free Schools and Communities	Safe and drug free schools	Russ Plager, Elementary Principal

The Coordinator may be contacted at: 611 West 7th Street, Wayne, Nebraska 68787, telephone number (402) 375-3150.

### **Section 3 Anti-discrimination & Harassment Policy**

Elimination of Discrimination. The Wayne Community Schools hereby gives this statement of compliance and intent to comply with all state and federal laws prohibiting discrimination or harassment and requiring accommodations. This school district intends to take necessary measures to assure compliance with such laws against any prohibited form of discrimination or harassment or which require accommodations.

#### Preventing Harassment and Discrimination of Students.

Purpose: Wayne Community Schools is committed to offering employment and educational opportunities to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination or harassment of any kind by administrators, teachers, co-workers, students or other persons is prohibited. In addition, Wayne Community Schools will try to protect employees and students from reported discrimination or harassment by non-employees or others in the work place and educational environment.

For purposes of this policy, discrimination or harassment based on a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status, is prohibited. The following are general definitions of what might constitute prohibited harassment.

In general, ethnic or racial slurs or other verbal or physical conduct relating to a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status constitute harassment when they unreasonably interfere with the person's work performance or create an intimidating work, instructional or educational environment.

Age harassment (40 years of age and higher) has been defined by federal regulations as a form of age discrimination. It can consist of demeaning jokes, insults or intimidation based on a person's age.

Sexual harassment is defined by federal and state regulations as a form of sex discrimination. It can consist of unwelcome sexual advances, requests for sexual favors, or physical or verbal conduct of a sexual nature by supervisors or others in the work place, classroom or educational environment.

Sexual harassment may exist when:

Submission to such conduct is either an explicit or implicit term and condition of employment or of participation and enjoyment of the school's programs and activities;

Submission to or rejection of such conduct is used or threatened as a basis for employment related decisions, such as promotion, performance, evaluation, pay adjustment, discipline, work assignment, etc., or school program or activity decisions, such as admission, credits, grades, school assignments or playing time.

The conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working, class room or educational environment.

Sexual harassment may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", "practical jokes", jokes about gender-specific traits, foul or obscene language or gestures, displays of foul or obscene printed or visual material, and physical contact, such as patting, pinching or brushing against another's body.

#### Complaint and Grievance Procedures:

Employees or students should initially report all instances of discrimination or harassment to their immediate supervisor or classroom teacher. However, if the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student is encouraged to go to the next level of supervision. In the case of a student, the Principal would be the next or alternative person to contact.

If the employee or student's complaint is not resolved to his or her satisfaction within five (5) to ten (10) calendar days, or if the discrimination or harassment continues, or if as a student you feel you need immediate help for any reason, please report your complaint to the superintendent of Wayne Community Schools. If a satisfactory arrangement cannot be obtained through the superintendent, the complaint may be processed to the Board of Education.

The supervisor, teacher or the superintendent will promptly and thoroughly investigate all complaints. These situations will be treated with the utmost confidence, consistent with resolution of the problem. Based on the results of the investigation, appropriate corrective action, up to and including discharge of offending employees, and disciplinary action up to expulsion against a harassing student, may be taken. Under no circumstances will any threats or retaliation be permitted to be made against an employee or student for alleging in good faith a violation of this policy.

#### **Section 4     Multicultural Policy**

The philosophy of the district's multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination or harassment of others based on ethnicity, religion, gender, socioeconomic status, age, or disability.

### **Section 5      Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973**

The following is a description of the rights granted to qualifying students with disabilities under Section 504 of the Rehabilitation Act. The intent of the law is to keep you fully informed concerning the decisions about your child and to inform you of your rights if you disagree with any of these decisions. You have the right to:

1.      Have your child take part in, and receive benefits from, public education programs without discrimination because of his/her disability.
2.      Have the school district advise you of your rights under federal law.
3.      Receive notice with respect to identification, evaluation or placement of your child.
4.      Have your child receive a free appropriate public education.
5.      Have your child receive services and be educated in facilities which are comparable to those provided to every student.
6.      Have evaluation, educational and placement decisions made based on a variety of information sources and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
7.      Have transportation provided to and from an alternative placement setting (if the setting is a program not operated by the district) at no greater cost to you than would be incurred if the student were placed in a program operated by the district.
8.      Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
9.      Examine all relevant records relating to decisions regarding your child's identification, evaluation and placement.
10.     Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program or placement. (You and your child may take part in the hearing. Hearing requests are to be made to the superintendent.)
11.     File a local grievance.

### **Section 6      Notification of Rights Under FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1.      The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask the school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, D.C. 20202-4605

### **Notice Concerning Directory Information**

The district may disclose directory information. The types of personally identifiable information that the district has designated as directory information are as follows:

1. student's name,
2. student's current grade,
3. student's extracurricular participation,
4. student's achievement awards or honors,
5. student's weight and height if a member of an athletic team;

Notwithstanding the foregoing, the district does not designate as directory information personally identifiable information from students' education records where the district determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

A parent or eligible student has the right to refuse to let the district designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the district in writing that he or she does not want information about the student designated as directory information is as follows: two (2) weeks from the time this information is first received. Please contact the superintendent's office to indicate your refusal to have your child's information designated as directory information.

The district may disclose information about former students, meeting the conditions in this section. The district's policy is for education records to be kept confidential except as permitted by the FERPA law, and the district does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The district does not either approve or disapprove such teaching practices, and designates such student work as directory information and/or as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the district in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

### Notice Concerning Designation of Law Enforcement Unit:

The District designates the Wayne Police Department as the District's "law enforcement unit" for purposes of (1) enforcing any and all federal, state or local law, (2) maintaining the physical security and safety of the schools in the district, and (3) maintaining safe and drug free schools.

### **Section 7 Military Recruiters**

The district will provide military recruiters with access to routine directory information of each high school student, unless the student's parent or guardian requests in writing that their student's information not be shared with a military recruiter. Parents and guardians who do not want their

student's information to be shared with a military recruiter must notify the high school principal in writing. If a parent or guardian does not notify the high school principal in writing, the district will provide a military recruiter with the student's routine directory information.

**Section 8 Notice to Parents of Students in Programs Receiving Title I Funding**

Staff Qualifications. Parents may request, and the district will provide the parents of students attending any school receiving Title I funds on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

- (A) Whether the student's teacher—
  - (i) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - (ii) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - (iii) is teaching in the field of discipline of the certification of the teacher.
  
- (B) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Testing Opt-Out. Parents may request, and the district will provide the parents of students attending any school receiving Title I funds on request (and in a timely manner), information regarding any State or District policy regarding student participation in any state or district assessments, including the District's policy and procedure on the parental right to opt the child out of such assessment(s). The District shall also make widely available through public means (including by posting in a clear and easily accessible manner on the district's website) information on each State or district assessment, including:

- (A) the subject matter assessed;
- (B) the purpose for which the assessment is designed and used;
- (C) the source of the requirement for the assessment;
- (D) the amount of time students will spend taking the assessment, and the schedule for the assessment; and
- (E) the time and format for disseminating results.

Language Instruction Programs. If the district receives Title I funds, parents of English learners will be informed regarding how the parents can—

- (A) be involved in the education of their children; and
- (B) be active participants in assisting their children to—
  - (i) attain English proficiency;
  - (ii) achieve at high levels within a well-rounded education; and
  - (iii) meet the challenging State academic standards expected of all students.

The district will also inform parents of an English learner identified student of opportunities to participate in various school programs, as set forth in ESSA.

Please contact the administrative office to receive the foregoing information.

**Section 9 Student Privacy Protection Policy**

It is the policy of Wayne Community Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The district's policies in this regard include

the following:

Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties: Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the district) before the survey is administered or distributed by the school to the parent's child.

Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive: The district will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed "Definition of Surveys of Matters Deemed to be Sensitive"), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the district will also follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Right of Parents to Inspect Instructional Materials: Parents have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term "instructional materials" for purposes of this policy. The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five (5) school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable times and place as will not interfere with the educator's intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the superintendent.

Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings. The general policy and practice of the district is to not administer physical examinations or screenings of students which require advance notice or parental opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the district will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the district will follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Protection of Student Privacy in Regard to Personal Information Collected from Students: The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that

information. The district will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information. “Personal information” for purposes of this policy means individually identifiable information about a student including: a student or parent’s first and last name, home address, telephone number, and social security number. The term “personal information,” for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

Parental Access to Instruments used in the Collection of Personal Information: While the general practice of the district is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received. The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five (5) school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy: The district provides parents with reasonable notice of the adoption or continued use of this policy and other policies related to student privacy. Such notice shall be given to parents of students enrolled in the district at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events: The district will directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the district is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information).

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and,

Any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the district is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the district will usually fit into one of the following exceptions to the advance notice requirement and parental opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act ).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities.

In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive: Any survey containing one or more of the following matters shall be deemed to be “sensitive” for purposes of this policy:

1. Political affiliations or beliefs of the student or the student’s parent;
2. Mental or psychological problems of the student or the student’s parent;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the students or the student’s parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

## **Section 10 Parental Involvement**

### **A. General - Parental/Community Involvement in Schools:**

Wayne Community Schools welcomes parental involvement in the education of their children. We recognize that parental involvement increases student success. It is the district’s policy to foster and facilitate, to the extent appropriate and in their primary language, parental information

about, and involvement in, the education of their children. Policies and regulations are established to protect the emotional, physical and social well-being of all students.

1. Parental involvement is a part of the ongoing and timely planning, review and improvement of district and building programs.
2. Parents are encouraged to support the implementation of district policies and regulations.
3. Parents are encouraged to monitor their student's progress by reviewing quarterly report cards and attending parent-teacher conferences.
4. Textbooks, tests and other curriculum materials used in the district are available for review by parents upon request.
5. Parents are provided access to records of students according to law and school policy.
6. Parents are encouraged to attend courses, assemblies, counseling sessions and other instructional activities with prior approval of the proper teacher or counselor and administrator. Parents' continued attendance at such activities will be based on the students' well-being.
7. Testing occurs in this school district as determined to be appropriate by district staff to assure proper measurement of educational progress and achievement.
8. Parents submitting written requests to have their student excused from testing, classroom instruction and other school experiences will be granted that request when possible and educationally appropriate. Requests should be submitted to the proper teacher or administrator within a reasonable time prior to the testing, classroom instruction or other school experience and should be accompanied by a written explanation for the request. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parent request.
9. Participation in surveys of students occurs in this district when determined appropriate by district staff for educational purposes. Parents will be notified prior to the administration of surveys in accordance with district policy. Timely written parental requests to remove students from such surveys will be granted in accordance with district policy and law. In some cases, parental permission must be given before the survey is administered.
10. Parents are invited to express their concerns, share their ideas and advocate for their children's education with board members, administrators and staff.
11. School district staff and parents will participate in an annual evaluation and revision, if needed, of the content and effectiveness of the parental involvement policy.

### **Section 11 Homeless Students Policy**

Homeless children for purposes of this Policy generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable federal and state law.

No Stigmatization or Segregation of Homeless Students: It is the district's policy and practice to ensure that homeless children are not stigmatized or segregated by the district on the basis of their status as homeless.

Homeless Coordinator: The Homeless Coordinator shall serve as the school liaison for homeless children and youth and shall ensure that: (1) homeless children are identified by school personnel;

(2) homeless children enroll in, and have a full and equal opportunity to succeed in, school; (3) homeless children and their families receive educational service for which they are eligible and referrals to health, dental, and mental health services and other appropriate services; (4) the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and provided with meaningful opportunities to participate in the education of their children; (5) public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens; (6) enrollment disputes are mediated in accordance with law; and (7) the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law. The Homeless Coordinator shall coordinate with the Nebraska Commissioner of Education and community and school personnel responsible for the provisions of education and related services to homeless children. The Homeless Coordinator may designate duties hereunder as the Homeless Coordinator determines to be appropriate.

Enrollment of and Services to Homeless Children: A homeless child shall be enrolled in compliance with law and be provided services comparable to services offered to other students in the school in which the homeless child has been placed. Placement of a homeless child is determined based on the child's "school of origin" and the "best interests" of the child. The "school of origin" means the school that the child attended when permanently housed or the school in which the child was last enrolled. Placement decisions shall be made according to the district's determination of the child's best interests, and shall be at either: (1) the child's school of origin for the duration of the child's homelessness (or, if the child becomes permanently housed during the school year, for the remainder of that school year) or (2) the school of the attendance area where the child is actually living. To the extent feasible, the placement shall be in the school of origin, except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the district shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian as provided in Nebraska Rule 19.

If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal. The process to resolve disputes concerning the enrollment or placement of a homeless child or youth is as follows:

1. The district shall provide a written response and explanation of a decision regarding any complaint or dispute of a parent, guardian or other person having legal or actual charge or control of a homeless child or youth within thirty (30) calendar days of the time such complaint or dispute is brought;
2. The enrollment of the homeless child or youth in the school where enrollment is sought during the time such dispute is being considered;
3. And notice of the right to appeal as provided in Nebraska Rule 19.

Any parent, guardian or other person having legal or actual charge or control of a homeless child or youth that is dissatisfied with the decision of a school district after the dispute resolution process may file an appeal with the Commissioner of the Nebraska Department of Education within thirty (30) calendar days of receipt of the decision. Such appeals are informal and shall be submitted to the Commissioner in writing, as outlined in Nebraska Department of Education Rule 19, Section 005.03.

The district shall immediately contact the school last attended by the homeless child to obtain relevant academic and other records. If the homeless child needs to obtain immunizations or medical records, the district shall immediately refer the parent or guardian of the homeless child to the Homeless Coordinator, who shall assist in obtaining necessary immunizations or medical records. The district may nonetheless require the parent or guardian of the homeless child to submit contact information.

Transportation will be provided to homeless students, to the extent required by law and comparable to that provided to students who are not homeless, upon request of the parent or guardian of the homeless child, or by the Homeless Coordinator in the case of an unaccompanied youth, as follows: (1) if the homeless child's school of origin is in the district, and the homeless child continues to live in the district, transportation to and from the school of origin shall be provided by the district; and (2) if the homeless child lives in a school other than the district, but continues to attend the Wayne Community Schools based on it being the school of origin, the new school and Wayne Community Schools shall agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin and, if they are unable to agree, the responsibility and cost for transportation shall be shared equally.

## **Section 12 Pregnant and Parenting Students**

Wayne Community Schools recognizes that pregnant and parenting students have the right and responsibility to attend school. This attendance right and responsibility applies to students regardless of their marital or parental status. Further, the district will educate pregnant and parenting students and will provide reasonable accommodations to support and encourage all pregnant and parenting students to obtain their high school diploma. No student will be excluded from, denied the benefit of, or discriminated against under any educational program or activity because of pregnancy or parenting responsibilities.

### Attendance and Leave of Absences

Pregnant and parenting students will be permitted to attend to their own health care, their child's medical care, or other pregnancy- or parenting- related appointments with the benefit of having any such absences or tardiness excused. A student will be permitted to take a leave of absence for pregnancy, childbirth, and any other pre- and post-natal related medical needs, along with recovery therefrom for the duration that is deemed medically necessary by the student's licensed health care provider. At the conclusion of the leave of absence, a student will be immediately enrolled in the district at the same grade and status as when the leave began. Pregnant and parenting students shall be allowed to participate in all activities including extracurricular activities throughout the student's pregnancy and thereafter unless the district deems such participation poses a substantial risk of injury to the student or to others. A pregnant and parenting student may be asked to obtain certification from the student's licensed healthcare provider regarding the student's safe participation in an extracurricular activity when such certification is required of students for other conditions which require the attention of a licensed healthcare provider.

Any absences accumulated due to pregnancy or pregnancy-related conditions, or care for an ill child, should not count towards any district policies in effect under compulsory attendance requirements. Pregnant and parenting students with excused absences or tardiness shall be treated like all other

students with excused absences or tardiness for any other medical reasons.

Pregnant and parenting students will be provided with assignments, classwork and any additional support needed to ensure that the student can keep up with class requirements when absent for pregnancy or parenting-related absences.

#### Alternative Means to Complete Course Work

The district will provide at least one alternate method, in addition to traditional classroom instruction, to keep pregnant and parenting students in school. Such accommodation(s) may include accessing coursework online, home-based independent study, or at-home tutoring. Alternative methods of instruction or other alternative program for pregnant and parenting students are voluntary for the student who may elect whether to engage in an alternative method of instruction or the traditional methods of instruction available to their peers. Pregnant and parenting students shall be allowed to attend their regular classrooms and complete regular coursework.

#### Lactation

The district will provide reasonable time and space to accommodate lactating students to express breast milk or breastfeed during the school day. Such accommodations will be in a location, other than a bathroom or closet, that is private, clean, has an electrical outlet, a chair and is reasonably accessible. Students shall also be provided a food safe refrigerator to store breast milk safely.

#### Child Care

If in-school child care is not provided, a list of qualified licensed child care providers will be provided upon request to pregnant or parenting students. Such list will be updated annually and include providers that participate in the quality rating and improvement system and meet all of the quality rating criteria for at least a step-three rating pursuant to the Step Up to Quality Child Care Act. Nothing in this policy is intended to prohibit or limit any referral for a student or a student's child to an early head start program or any other available community resources.

#### Privacy and Confidentiality

Pregnant and parenting students have the right to have their health and personal information kept confidential in accordance with law. School staff will make every effort to keep personal information and health records confidential and in compliance with Nebraska and federal law.

Information about students' pregnancies and related conditions will not appear in their cumulative records and will not be used when they are being considered for educational or job opportunities, awards or scholarships.

#### Other Accommodations

Pregnant and parenting students may request additional reasonable accommodations to ensure continued participation and enrollment in school. Accommodation requests will be evaluated on a case-by-case basis. Such accommodations may include but are not limited to: additional frequency allowed for bathroom breaks, additional time allowed in between class periods, a larger desk or additional work space, and adjustments to requirements for physical education as needed. Students seeking additional reasonable accommodation should make such requests to the building principal.

### Bullying and Harassment

Pregnant and parenting students have the same rights as other students to be free from discrimination, bullying, and harassment. Such school policies are incorporated herein and apply to all students.

### Policy Dissemination

This policy will be available at the beginning of each school year on the district's website and will be incorporated into the student handbook.

## **Section 13 Business Operations**

### **Meal Charge Policy**

As a courtesy, Wayne Community Schools will continue to serve meals until the family lunch balance reaches **negative** \$25.00. At that time, students will not be allowed to eat school meals. Once a positive account balance is established, students will be allowed to resume eating school meals. Families will be sent a statement when their balance reaches **negative** \$10 or more. A call from the school office will be made when an account reaches **negative** \$25.00.

### **Student Eligibility**

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the superintendent or superintendent's designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

### **Meal Account Balances**

The district will ensure that families can check their meal account balances in a manner other than exclusively online. The district will ensure that at least one form of meal account payment is free of charge.

The district encourages families to pre-pay without an additional transaction fee for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. When a student leaves the district or graduates, the district shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the district shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The district shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

### **Student Confidentiality**

The district will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The district shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

# WAYNE COMMUNITY SCHOOLS | 2024-2025 CALENDAR



**Wednesday 2:00 dismissals are for teacher development.**

**Days off for weather and state tournaments may be made up if necessary.**

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**2:** Teacher Work Day  
**6:** School Resumes  
**8:** 2:00 Dismissal  
**15:** 2:00 Dismissal  
**22:** 2:00 Dismissal  
**29:** 2:00 Dismissal  
**31:** **NO SCHOOL** - PK-6 P/T Conferences 7-12 In Session

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**8:** All-Staff Training Day  
**12-13:** Teacher Inservice  
**12:** Open House 5:00-7:00  
**14:** First Day of School – Noon Dismissal  
**15:** First Full Day of School  
**19:** First Day of ELC-PK4  
**21:** 2:00 Dismissal  
**28:** 2:00 Dismissal

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**5:** 2:00 Dismissal  
**12:** 2:00 Dismissal  
**19:** 2:00 Dismissal  
**21:** **NO SCHOOL** – Winter Break  
**26:** 2:00 Dismissal

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**2:** **NO SCHOOL** - Labor Day  
**4:** 2:00 Dismissal  
**11:** 2:00 Dismissal  
**18:** 2:00 Dismissal  
**23:** P/T Conferences – 2:00 Dismissal  
**25:** P/T Conferences – 2:00 Dismissal  
**27:** **NO SCHOOL** – P/T Conferences

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**5:** 2:00 Dismissal  
**13:** 2:00 Dismissal – End of Q3  
**14:** **NO SCHOOL** – Spring Break  
**19:** 2:00 Dismissal  
**26:** 2:00 Dismissal

OCTOBER 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**2:** 2:00 Dismissal  
**9:** 2:00 Dismissal  
**16:** 2:00 Dismissal - End of Q1  
**17:** **NO SCHOOL** – Teacher Inservice  
**18:** **NO SCHOOL** – Fall Break  
**23:** 2:00 Dismissal  
**30:** 2:00 Dismissal

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**2:** 2:00 Dismissal  
**9:** 2:00 Dismissal  
**16:** 2:00 Dismissal  
**18:** **NO SCHOOL** – Easter Break  
**21:** **NO SCHOOL** – Easter Break  
**23:** 2:00 Dismissal  
**30:** 2:00 Dismissal

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**6:** 2:00 Dismissal  
**13:** 2:00 Dismissal  
**20:** 2:00 Dismissal  
**27-29:** Thanksgiving Break

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**7:** 2:00 Dismissal  
**14:** 2:00 Dismissal  
**17:** Graduation  
**20:** Tentative Last Day of School

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**4:** 2:00 Dismissal  
**11:** 2:00 Dismissal  
**20:** 2:00 Dismissal - End of Q2/S1  
**22-26:** 5-day NSAA Moratorium  
**23-1/3:** Christmas Break

**WCS Moratorium – July 22-30**  
**NO ACTIVITIES, CAMPS, or WEIGHTS**

Quarter 1 – 44 days  
 Quarter 2 – 42 days  
 Quarter 3 – 48 days  
 Quarter 4 – 45 days

**The final day of school will be determined at the April 2025 Board of Education meeting.**

179 – Student Days  
 186 – Teacher Days

# Regular Schedule

8:00 First Bell

1st Period	8:04 - 8:54
2nd Period	8:57 - 9:47
3rd Period	9:50 - 10:40
4th Period	10:43 - 11:33

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Senior High - 5th Period 11:36 - 12:56

*1st Lunch - 11:33 - 12:03*

5th Class - 12:06 - 12:56

*2nd Lunch - 12:26 - 12:56*

5th Class - 11:36 - 12:26

Junior High - 5th Period 11:36 - 12:56

5th Class - 11:36 - 11:53

*Lunch - 11:53 - 12:23*

5th Class - 12:26 - 12:56

---

6th Period 12:59 - 1:49

7th Period 1:52 - 2:42

8th Period 2:45 - 3:35

# 2:00 DISMISSAL +Advisory Period

8:00 First Bell

1st Period	8:05 - 8:40
2nd Period	8:43 - 9:18
3rd Period	9:21 - 9:56
4th Period	9:59-10:34
Advisory Period	10:37-10:55

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Senior High - 5th Period 10:58 - 11:33

6th Period 11:36 - 12:44

*1st Lunch 11:33 - 12:03*

Class - 12:06 - 12:44

*2nd Lunch 12:14 - 12:44*

Class - 11:36 - 12:14

Junior High - 5th Period 10:58 - 12:03

*Lunch - 10:55 - 11:25*

Class - 11:28 - 12:03

6th Period 12:06 - 12:44

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7th Period 12:47 - 1:22

8th Period 1:25 - 2:00

# Pep Rally Schedule

## 8:00 First Bell

1st Period	8:04 - 8:50
2nd Period	8:53 - 9:39
3rd Period	9:42 - 10:28
4th Period	10:31 - 11:17

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Senior High - 5th Period 11:20 - 12:40  
*1st Lunch - 11:17 - 11:47*  
5th Class - 11:50 - 12:40

*2nd Lunch - 12:10 - 12:40*  
5th Class - 11:20 - 12:10

Junior High - 5th Period 11:20 - 12:40  
5th Class - 11:20 - 11:37  
*Lunch - 11:37 - 12:07*  
5th Class - 12:10 - 12:40

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6th Period	12:43 - 1:29
7th Period	1:32 - 2:18
8th Period	2:21 - 3:07
Pep Rally	3:10 - 3:35

# 2:00 DISMISSAL

## 8:00 First Bell

1st Period	8:05 - 8:42
2nd Period	8:45 - 9:22
3rd Period	9:25 - 10:02
4th Period	10:05 - 10:42

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Senior High - 5th Period 10:45 - 11:22  
6th Period 11:25 - 12:41  
*1st Lunch 11:22 - 11:52*  
Class - 11:55 - 12:41

*2nd Lunch 12:11 - 12:41*  
Class - 11:25 - 12:11

Junior High - 5th Period 10:45 - 12:00  
Class - 10:45 - 10:55  
*Lunch - 10:55 - 11:25*  
Class - 11:28 - 12:00

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6th Period	12:03 - 12:41
7th Period	12:44 - 1:21
8th Period	1:24 - 2:00

## Schedule for 10:00 Start

10:00 First Bell

1<sup>st</sup> Period          10:04 – 10:37

2<sup>nd</sup> Period          10:40 – 11:13

3<sup>rd</sup> Period          11:16 – 11:49

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Senior High - 4<sup>th</sup> Period    11:52 – 1:09

*1<sup>st</sup> Lunch - 11:49 - 12:19*

Class 12:22 - 1:09

*2<sup>nd</sup> Lunch - 12:38-1:09*

Class 11:52 - 12:38

5<sup>th</sup> Period          1:12 – 1:46

Junior High – 5<sup>th</sup> Period 11:52-12:25

Class – 11:52-12:10

*Lunch – 12:10-12:40*

Class – 12:43-1:09

4<sup>th</sup> Period          1:12 - 1:46

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6<sup>th</sup> Period          1:49 – 2:23

7<sup>th</sup> Period          2:26 – 2:59

8<sup>th</sup> Period          3:02 – 3:35



## Wayne High School Senior Privilege - Open Periods Program Application

The senior privilege open periods will apply only to seniors who are on schedule to graduate within eight semesters (225 credit hours, including all required classes).

**No special courses will be scheduled or arranged to enable students to participate in the release program.**

**The following criteria and activity limitations govern those who participate in the senior privilege open periods:**

1. Participation in this opportunity is a privilege and any student may be removed based on disciplinary actions at the discretion of the administration.
2. The student must be in the position to graduate without complications as determined by the guidance counselor.
4. The senior release application must be signed by the student, approved by the parent/guardian and given final approval by the principal based on parental approval and credit verification.
5. Classes taken must be connected with transition to/from school (beginning of day, lunch, end of day)
6. When classes are over (or before they begin), students must not be on school grounds, unless they have permission from a teacher, counselor, or administrator.
7. To be eligible for a NSAA sport or a NSAA sponsored activity, the student must be enrolled and attend four new classes each semester.
8. If at any point in the semester a student is failing a class, they will be **required to attend** Wayne High School all day, until they raise their grade(s) to passing and have reviewed their educational plan with the administrator.
9. If at any point in the semester a student has 5 or more unexcused absences or 5 or more unexcused tardies, they will be **required to attend** Wayne High School all day.
10. The student is responsible for reading the student announcements, checking their school email, and checking the guidance website for information about what is going on with activities, seminars, and school, including scholarships.

**This sheet must be completed and returned to the counselor's office by April 30th . If not turned in on time, you will be enrolled for periods 1-8.**

\_\_\_\_\_  
Student Name (please print)

\_\_\_\_\_  
Date of application

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**\*\* I have read and understand the requirements for senior privileges status at Wayne\*\***

## **FOREIGN STUDY Wayne High School Guidelines and Requirements**

Wayne High School students who are considering study in a foreign country are required to meet the following:

A. Be enrolled in a certified foreign study program as recommended by the Council on Standards for International Education and Travel (C.S.I.E.T.)

B. Before beginning the enrollment process, the student should contact the building principal. Should the student plan on returning to Wayne High following their foreign study, the Nebraska School Activities Association must be contacted and forms filed by the activities director to determine eligibility status for further interscholastic competition. Student age along with intent and purpose of the foreign study are factors in determining eligibility.

C. Students will be required to enroll in all grade levels required courses while studying in a foreign country. Wayne High may accept required course credit from the foreign school provided the curriculum content is comparable. This must be documented by official transcript, course description, instructor narrative and any other specific means of determining course content.

D. Grades accumulated during the foreign study period will be calculated into the student's grade point average when and if they return to Wayne High School. This is provided the foreign grading system can be interpreted and properly converted to allow for inclusion into the calculation of grade point average. Pass/Fail grades will not be included in the calculations.

E. For purposes of completing graduation requirements, calculating G.P.A. and class rank, Wayne High School will accept the course work completed, while an exchange student in the same manner it would for any student that transfers to Wayne High School from another accredited school. Students who return from foreign study in the year of their graduation and who meet all requirements will be allowed to graduate with their class.

F. College course work is not acceptable as high school credit to meet graduation requirements. Wayne High School will accept credit earned through correspondence or extension study, provided the course has been approved by the principal in advance, and the credit earned is through an accredited institution.

## **Criteria for Early Entrance Into High School Academic Program(s)**

A. Annual maintenance of a 96th percentile rank or higher on a standardized achievement test. The comprehensive score or individual subtest scores for reading, science, language, social studies or math may be used. If a subtest score is used to determine eligibility, the subtest must relate to the special program to which the student is being assigned.

B. Recommendation of principal, teacher, receiving teacher, counselor, and parent.

C. Demonstrated excellence in previous class work through grades and/or grade point average.

D. Staff members who work in the program shall be chosen on the basis of their interest, ability, and special training in the area.

E. Students should be nominated for early entrance only if they display a sincere desire to participate.

F. Students may be removed from the early entrance program upon: (1) student/ parent request; (2) consistent inability to maintain standards of achievement of successful completion of class work; (3) inability to maintain annual 96th percentile ranking on a standardized achievement test; (4) recommendation of all parties concerned.

G. An attempt should be made to schedule the student in both 8th grade and 9 th grade classes concurrently since two completely different programs are offered (earth science and IPS).

H. Credit for completion of all high school course work will be noted on a student transcript and be computed to assist the student toward graduation. This credit will also be computed and become part of the student's high school grade point average.

# **ADMINISTRATIVE REGULATION**

## **Admittance – Home School Educated Students**

This regulation provides procedures for the admittance to Wayne Community Schools of students who have previously been in attendance at an exempt school or home school pursuant to Section 79-1701, Nebraska School Law.

These procedures apply only to students from exempt schools or home schools and are not applicable to students who have been in attendance at approved or accredited schools.

Thirty (30) Days

A. Prior to the projected date for admission of a student from an exempt or home school to Wayne Public Schools, the parent or guardian will submit:

1. A statement to school officials, of the receiving school (superintendent/principal), containing the name(s) and age(s) of all children requesting admittance and the name(s) of parents or guardian(s) containing assurances of access to enrollment, attendance, health and psychological records.
2. A copy of materials which were submitted to the Nebraska Commissioner of Education under Section 004, Rule 13, Nebraska Department of Education prior to the opening or beginning of operation of the exempt or home school. Items included are: (1) a calendar for the school year; (2) a list of names of all instructional monitors; (3) a chart or written summary showing scope and sequence of the program of instruction; (4) a list of all classes or courses and the names of monitors for these classes; (5) chart of grade levels included in the exempt/home school.
3. In order to verify information submitted in Section 004, Rule 13, Nebraska Department of Education, the receiving school (Wayne Public Schools), may deem it necessary to conduct achievement testing. School officials will contact the parent/guardian and a test(s), a time, and a procedure shall be mutually designated and established. Should the testing be requested from a source outside the receiving school, cost for such testing shall be borne by the parents/guardians of the exempt/home school student(s).
4. Teachers of basic skill courses in language arts, mathematics, science, social studies and health for which exempt/home school students will enroll shall assist in the review of materials submitted by parents/guardians under Section 004, Rule 13, Nebraska Department of Education. Credit for work experience may be awarded but will also be subject to review.
5. Credit may be awarded for completions of extension courses at accredited institutions such as UN-L. Supervision of this coursework shall have been by an accredited staff member of the extension division awarding credits. Transcripts and/or test scores must be submitted by the extension division of the accrediting institution, following completion of all coursework. All

information then should be made available to the receiving school. Not more than 10 credit hours or 1 Carnegie unit per subject area will be accepted or transferred. This shall be inclusive of extension and home/exempt school studies.

6. School officials of the receiving school may request an interview be conducted with parents and/or student(s) from the home/exempt school seeking admittance. The interview would serve as a supplemental tool in final placement of the student(s).
7. All above procedures must be completed prior to enrollment or exempt/home school student(s).

### **Eligibility for Athletic Participation**

B. The following shall apply in determining the eligibility for a student who has previously attended a home school, and becomes a student at a Nebraska School Activities Association (NSAA) high school.

1. The home school, which the student previously attended, must have received acknowledgment from the Nebraska State Department of Education that the school conformed to the required statutes.
2. The student must be accepted by the member and placed in a grade level that will classify the individual as a student.
3. If the student enters a member school as a 10th, 11th, or 12th grade student, he/she shall have received, or be granted, twenty semester hours of credit for the immediate preceding semester. The twenty semester hours of credit must be accepted and entered on the records of the students as partial fulfillment of the school's graduation requirements.
4. Students who were enrolled in grades 9, 10, 11 or 12 at a home school and who transfer to a member high school, shall be credited with the number of semesters of high school membership in which they were a member of the home school. These students shall not exceed eight semesters of school membership beginning with the initial enrollment in grade 9 or the equivalent of grade 9.
5. Students transferring from a home school to a member high school must meet the requirements of Article 1-R, Section 5, NSAA Bylaws, participation requirements. (See NSAA Yearbook)

# Internet Safety and Acceptable Use Policy

## Internet Safety and Acceptable Use Policy

### A. Internet Safety Policy

It is the policy of Wayne Community Schools to comply with the Children's Internet Protection Act (CIPA) and Children's Online Privacy Protection Act (COPPA). With respect to the district's computer network, the district shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; (e) obtain verifiable parental consent before allowing third parties to collect personal information online from students; and (f) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the district's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

4. Supervision and Monitoring. It shall be the responsibility of all members of the district staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the superintendent and the superintendent's designees.

5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response. The plan shall be for all students to be provided education on these subjects. The superintendent or the superintendent's designee shall be responsible for identifying educational materials, lessons, and/or programs suitable for the age and maturity level of the students and for ensuring the delivery of such materials, lessons, and/or programs to students.
6. Parental Consent. The district shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online.
7. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice.
8. The district shall comply with the Nebraska Student Online Personal Protection Act and will endeavor to take all reasonable and necessary steps to protect the online privacy of all students.

## B. Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.
2. Access and User Agreements. Use of the District technology resources is a privilege and not a right. The superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the superintendent or designee in writing if they do not want their child to have access. The superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy. The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.
3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.
4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. Personal Gain: Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. Personal Matters: Technology resources shall not be used, and no person shall authorize its use, for personal matters unless the User has entered into a lease agreement or other similar agreement with the School District that makes such use permissible under law.

c. Campaigning: Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.

d. Technology-Related Limitations: Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation,

1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
5. Users shall not copy, change, or transfer any software without permission from the network administrators.
6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
7. Users shall not engage in any form of vandalism of the technology resources.
8. Users shall follow the generally accepted rules of network etiquette. The superintendent or designees may further define such rules.

e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:

1. to access any material contrary to the Internet Safety Policy; or to create or generate any such material.
2. to engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
3. to engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
4. to engage in or promote violations of student conduct rules.
5. to engage in illegal activity, such as gambling.
6. in a manner contrary to copyright laws.
7. in a manner contrary to software licenses.

Disclaimer. The technology resources are supplied on an "as is, as available" basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.

Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate. Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the superintendent and the superintendent's designees.

Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

## **Attending School Events/ Medical Treatment/Publicity**

Your son or daughter may attend school sponsored activities at various locations during his/her attendance at Wayne Jr./Sr. High School. Your child is still under school supervision but neither the school district nor those in charge shall be held responsible in case of an accident.

In the event an accident or injury does occur, the attending physician will proceed with any medical or minor surgical treatment, x-ray examinations and immunizations for your child.

The administration, staff, team trainer or coach will apply first aid treatment until a doctor can be contacted. In the event of serious illness, the need for major surgery, or significant accidental injury, an attempt will be made by the attending physician to contact the parent in the most expeditious way possible. If said physician is not able to communicate with the parent, the treatment necessary for the best interest of the child will be given.

Parents are obligated to pay for professional medical and/or related services; the school shall not be liable for payment of such services.

Administration, staff, coaches, trainers, and physicians will use their own judgment in securing medical aid and ambulance service in case the parents cannot be reached.

Your student may have their pictures taken and those pictures may be included in newspapers, magazines and photographic slides, can be of great benefit in enlisting support to extend special services to students. Any pictures taken of this student will be under the supervision of the teacher or administrator of the school and the use of such pictures determined and designated by them.

If you disagree with any of the above items, please contact the office for a form to fill out to opt out of the above items.

## **Asistir a Eventos Escolares/ Tratamiento Médico / Publicidad**

Su hijo o hija puede asistir a actividades patrocinadas por la escuela en varios lugares durante su asistencia a Escuela secundaria de Wayne Jr./Sr High. Su hijo/a todavía está bajo supervisión escolar, pero ni el distrito escolar ni los encargados serán responsables en caso de accidente.

En caso de que ocurra un accidente o lesión, el médico tratante procederá con cualquier tratamiento médico o quirúrgico menor, exámenes de rayos X e inmunizaciones para su hijo/a.

La administración, el personal, el entrenador del equipo aplicarán el tratamiento de primeros auxilios hasta que se pueda contactar a un médico. En caso de enfermedad grave, la necesidad de una cirugía mayor o una lesión accidental significativa, el médico tratante intentará comunicarse con los padres de la manera más rápida posible. Si dicho médico no puede comunicarse con el padre, se le dará el tratamiento necesario para el mejor interés del estudiante.

Los padres están obligados a pagar por servicios médicos profesionales y / o relacionados; La escuela no será responsable del pago de dichos servicios.

La administración, el personal, los entrenadores y los médicos usarán su propio criterio para garantizar la asistencia médica y el servicio de ambulancia en caso de que no se pueda contactar a los padres.

Puede que a su estudiante se le tomen fotos y esas fotos pueden incluirse en periódicos, revistas y diapositivas fotográficas, pueden ser de gran beneficio para obtener apoyo para extender servicios especiales a los estudiantes. Cualquier fotografía que se tome de este estudiante estará bajo la supervisión del maestro o administrador de la escuela y el uso de dichas fotografías será determinado y designado por ellos.

Si no está de acuerdo con alguno de los artículos anteriores, comuníquese con la oficina para obtener un formulario que debe completar para optar por no recibirlos.

## **Administrative Regulation 5103-A - Adding a School Sponsored Activity and/or School Cooperative Agreement**

This administrative regulation is to be utilized to guide the school administration and school board when making determinations to add an activity, enter into a school cooperative agreement for an activity, or eliminate an activity.

The process for this administrative regulation is listed below.

- 1) The school administration will consider adding or eliminating activities and/or cooperative agreements as requested by administration, staff, or students by the following process.
  - a) Participation numbers - are numbers sufficient for the foreseeable future?
  - b) Financial support - Do we have the funds to commit for the foreseeable future?
  - c) Transportation - Will transportation be viable and available?
  - d) Facilities - Does the district have the appropriate facility for practices and competition?
  - e) Equipment - Does the district have access to the necessary equipment?
  - f) Impact on other activities in the same season - Will the new activity negatively impact other activities within the same season?
  - g) Do we have a sponsor/coach? If a co-op, do both schools have a sponsor/coach on staff?
  - h) For a cooperative agreement; (In addition to all findings in a-f above).  
Are we adding the activity? Or do we have the activity?  
Is the co-op beneficial for WCS students?  
Does the co-op move us into a higher NSAA classification?
- 2) If the school administration deems it would be beneficial and feasible to add an activity or cooperative agreement, the next steps should be followed.
  - a) There will be an initial report to the school board. This report should include a presentation from the sponsor and students.
  - b) The report should include all rationale for adding an activity.
  - c) An AIM document should be presented to the school board for two readings.
  - d) The AIM document should include all administrative findings in Section One of this administrative regulation.

- e) If the activity or cooperative agreement is approved, it will go through the next negotiations process with WEA.



## MARKETING CONCEPTUALS

DEVELOPED FOR

# WAYNE HIGH SCHOOL WAYNE, NE



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DAKTRONICS  
SPORTS MARKETING

# WAYNE HIGH SCHOOL

## CONCEPTUAL DESIGN

### GYM MAIN DISPLAY

#### SCORING DISPLAY

One (1) BB-2121-W Scoring Display  
2.5'h x 10'w

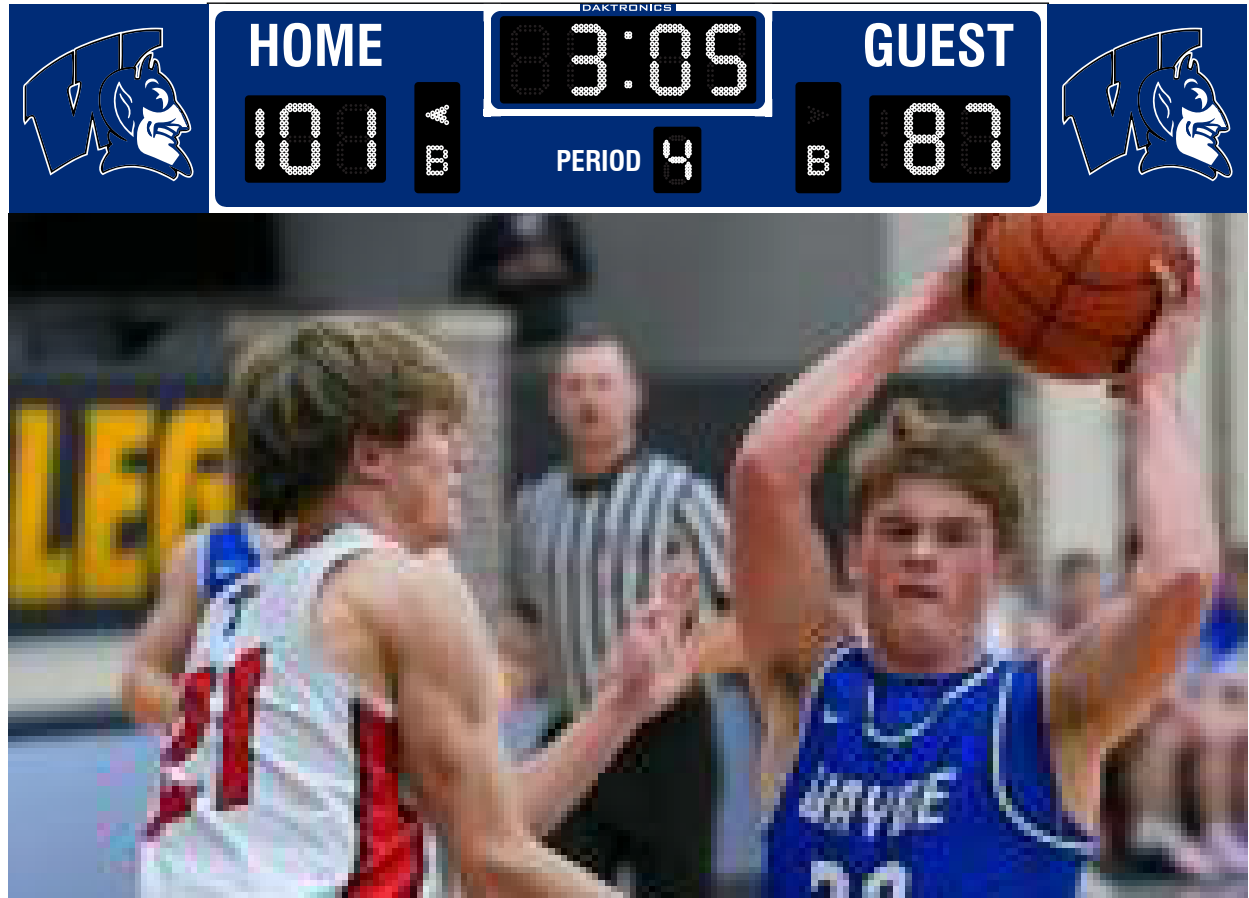
#### ID PANELS

Two (2) Non-Backlit ID Panels  
2.5'h x 2.37'w

#### VIDEO DISPLAY

One (1) DVN Video Display  
640 x 1152 - 3.9MN  
8.2'h x 14.76'w

Video Examples



PRODUCTION READY ARTWORK NEEDED FOR: SCHOOL LOGOS & SPONSOR LOCATIONS

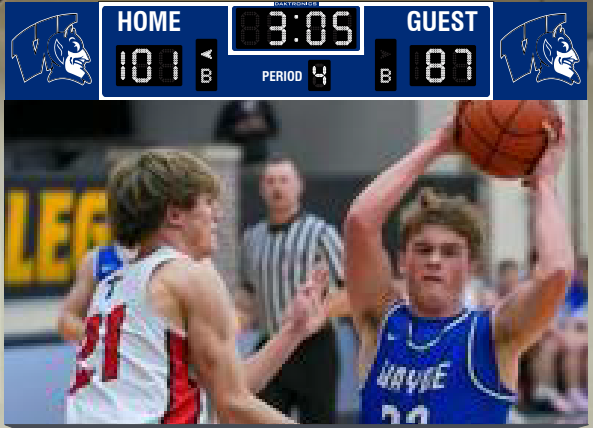
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April 10, 2024 4:05 PM

DAKTRONICS  
SPORTS MARKETING

# WAYNE HIGH SCHOOL

## INSTALLATION PHOTO



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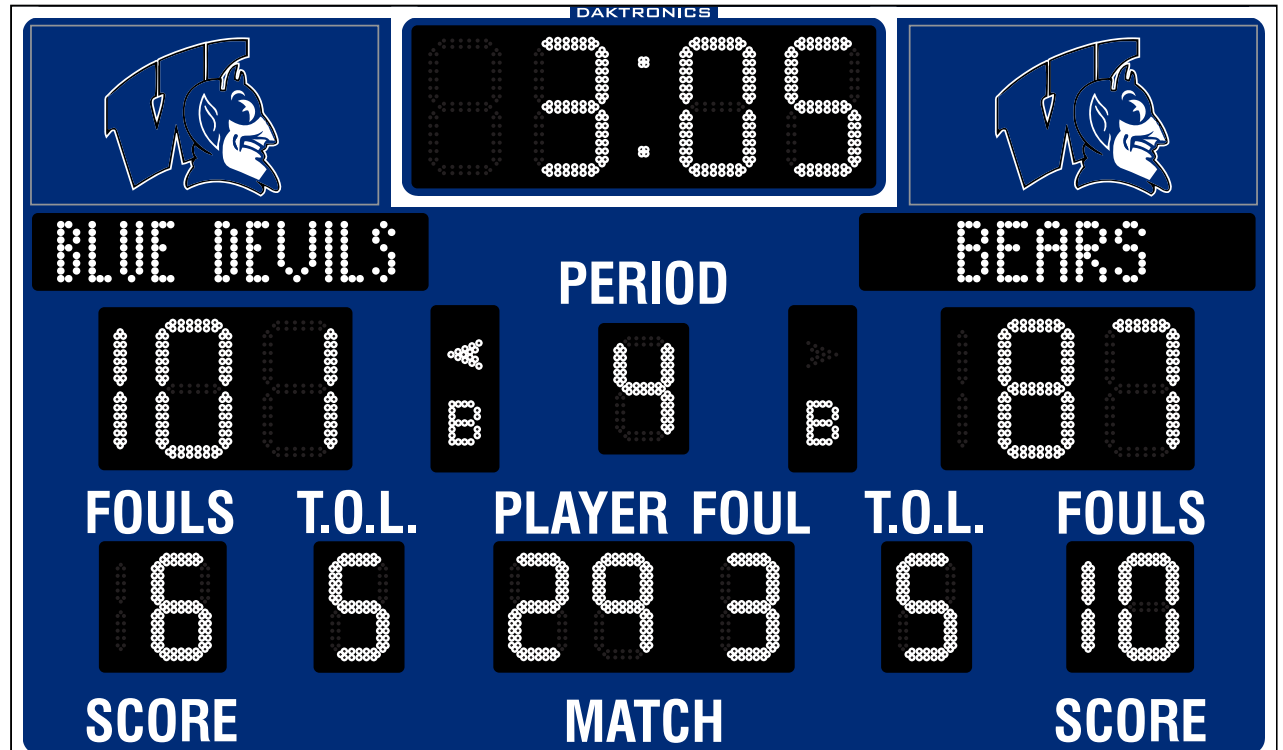
# WAYNE HIGH SCHOOL

## CONCEPTUAL DESIGN

### GYM AUXILIARY DISPLAY

#### SCORING DISPLAY

One (1) BB-2107 Scoring Display  
6'h x 10'w



# WAYNE HIGH SCHOOL

## INSTALLATION PHOTO



BLUE DEVILS		PERIOD		BEARS	
3:05		4		87	
FOULS	T.O.L.	PLAYER FOUL	T.O.L.	FOULS	
6	5	293	5	10	
SCORE		MATCH		SCORE	

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**Crouch Recreation, Inc.**  
 1309 S 204th Street #330  
 Elkhorn, NE 68022  
 nicole@crouchrec.com  
 www.crouchrec.com

# Quote



ADDRESS
Wayne High School 611 W Seventh St Wayne, NE 68787 Brian Kesting (402) 369-4288

SHIP TO
Love Signs 1805 S. 13th St Norfolk, NE 68701

QUOTE #	DATE	EXPIRATION DATE
3802	05/04/2024	07/01/2024

**TERMS**

50% Deposit W/Order

**SALES REP**

Ryan Wilke

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> Please Reference 753261-2-3 DVN-2010-3.9MN-1500-BR-MA-64x64-AUTOBR-LT-SR-FOR-PCA-CRMP-None 1 Indoor Video Display(s) - 640x1152, 3.9mm - Un-Coated Modules - 8' 3" H X 14' 10" W X 0' 3.307" D (Approx. Dimensions) - with Comprehensive Spare Parts Package including 9 Modules Matrix: 64 lines by 64 columns Line Spacing: 3.9mm LED Color: RGB Includes: Live Video Mounting Kit  Daktronics System Installation Drawings  Daktronics System Electrical Drawings  DVN/LVN Control-1 video input (Primary Player & Display Interface Only) w/Laptop Standard Definition or High Definition (1080p); 1 video input  All Sport® Pro Kit Hardware and Software bundle to control Video/Scoring Information with tablet	1	98,845.00	98,845.00

ACTIVITY	QTY	RATE	AMOUNT
Basic Playback Button Interface without enclosure			
Indoor Scoreboard Radio Communication (Transmitter) - Frequency of 2.4 GHz			
Fiber Optic Cable; 50 µm Multimode; 6 Fiber with non-terminated ends			
System Startup Final Commissioning of Equipment			
Standard Video with SCS One-on-One Webinar Training			
<b>Daktronics</b> Custom RTD Frames -- Single Logo Background	1	1,175.00	1,175.00
<b>Daktronics</b> Personalized Package - Your School Colors, Mascot/Logo - 20 Pre-Selected Popular/Essential Animations Included	1	3,525.00	3,525.00
<b>Daktronics</b> Personalized Package - Pick 20 Animations from any Team Spirit Animations. Intended to further fulfill sponsor features and sponsor logos.	1	4,230.00	4,230.00
<b>Daktronics</b> Advanced Daktronics Event Production Curriculum Package Includes Chapters: Content Studio, Display Studio, Dak Video System Basics, Game Outline, Scoring/Timing, Final Project, Intro to Video Board Production, Display Content.	1	5,288.00	5,288.00
<b>Daktronics</b> BB-2107-W-PV Tuff Sport® PanaView® Basketball/Volleyball/Wrestling Scoreboard; Scoreboard Color: Blue (57406); Caption Color: White (7725-10) Cabinet Dimensions: 6' 0" H X 10' 0" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: WHITE Max Power: 220 watts/display Weight: 260 lbs Includes: AS-5010 Kit All Sport® 5010 Control Console Kit	1	8,690.00	8,690.00
Indoor Scoreboard Radio Communication (Transmitter) - Frequency of 2.4 GHz			
Radio Receiver - Frequency of 2.4 GHz			
Corner Panel, 10' Scoreboard - 17x33 - Decorated			
8x48-6 Indoor LED Team Name Message Center			
DAK Score App with All Sport® MX-1 Mobile Scoring Kit and Gen VI Radio Transmitter			

ACTIVITY	QTY	RATE	AMOUNT
<b>Daktronics</b> BB-2121-RA-PV Tuff Sport® PanaView® Basketball Scoreboard; Scoreboard Color: Blue (57406); Caption Color: White (7725-10) Cabinet Dimensions: 2' 6" H X 10' 0" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Max Power: 200 watts/display Weight: 95 lbs  Radio Receiver - Frequency of 2.4 GHz  Stripe; Indoor Indoor Scoreboard Border Stripe; Color: White (7725-10)  8x48-6 Indoor LED Team Name Message Center	1	5,755.00	5,755.00
<b>Daktronics</b> BB-2115-AR-PV Tuff Sport® PanaView® Game Clock / Shot Timer; 2 Displays; Scoreboard Color: Black (8800); Daktronics does not supply mounting brackets - contact backstop manufacturer. Digit Type: PANAVIEW Max Power: 300 watts/display Weight: 30 lbs  Radio Receiver - Frequency 2.4 GHz	1	4,134.00	4,134.00
<b>Daktronics</b> Filler Panel for BB-2121 (Set of 2) Indoor Non-Backlit 2' 6" x 2' 5"	1	1,209.00	1,209.00
Border Stripe for Perimeter of BB-2121 and Filler Panel Cabinets; Color: White (7725-10)	2	925.00	1,850.00
<b>Daktronics</b> Backboard Lighting Kit - 42 inch Universal Digit Color: RED Weight: 8lbs	1	1,050.00	1,050.00
<b>Freight</b>	1	9,900.00	9,900.00
<b>Love Signs</b> A.) One (1) Daktronics full color video board. DVN-2010-5.9MN-1500-BR-MA-42x42-AUTOBR-LT-SR-FOR-PCA-CRMP 8' 3" H X 14' 10" W X 0' 3.307" D (Approx. Dimensions)  B.) One (1) Daktronics fixed digit scoreboard. BB-2107-W-PV Tuff Sport® PanaView® Basketball/Volleyball/Wrestling Scoreboard Cabinet Dimensions: 6' 0" H X 10' 0" W X 0' 6" D Weight: 260 lbs.  C.) One (1) Daktronics fixed digit scoreboard. BB-2121-RA-PV Tuff Sport® PanaView® Basketball Scoreboard; Scoreboard Cabinet Dimensions: 2' 6" H X 10' 0" W X 0' 6" D Weight: 95 lbs.	1	9,900.00	9,900.00

ACTIVITY	QTY	RATE	AMOUNT
D.) Two (2) Daktronics shot clocks w/ game time displayed BB-2115-AR-PV Tuff Sport® PanaView® Game Clock / Shot Timer; 2 Displays Weight: 30 lbs.			
E.) Two (2) Daktronics EOP or Backboard lights LTS-BB 42" LED Light Strips (Set of 2)			
F.) Two (2) filler panels for scoreboard Filler Panel for BB-2121 (Set of 2) Indoor Non-Backlit 2' 6" x 2' 5" (DAK will be making these)			

Items needed to place the order:

\*Tax Exempt Forms (If Applicable)

\*Signed Quote

\*If payment terms requires a deposit, we will need that in hand to place the order.

SUBTOTAL	145,651.00
TAX	0.00
TOTAL	<b>\$145,651.00</b>

1.5% Late Fee will be added to any invoices past 14 days late of the due date. Please see payment terms above.

3% Fee will be added to any payments made by credit card.

Thank you for the opportunity!

Accepted By

Accepted Date

# OWNER BI-WEEKLY REPORT



## Wayne Community Schools Owner's Report

Report No. 16  
May 8, 2024



2106 W. Taylor Ave #400  
Norfolk, NE 68701

## SECTION 01 – Project Fact Sheet & Summary

PROJECT QUICK FACTS	
Current Drawing Date	08/24/2023
Latest Drawing Revision	100% Construction Documents
Original Contract Value	\$25,072,766
Issued Change Order Value	\$611,086
Current Contract Value	\$25,683,852

### Accomplishments by Division over last month (\*\* Indicates project Milestone)

#### Division 2 – Existing Conditions

- Site Conditions are continuing to be affected by weather, as we work to get closed in.

#### Division 3 – Concrete

##### ELC

- No New Items at this time.

##### HS

- Wrestling Foundation is Complete.

#### Division 4 – Masonry

##### ELC

- Area A Precast Grout is On-going

##### HS

- No items at this time.

#### Division 5 - Metals

##### ELC

- Area A Structural Steel is On-going
- Roof Framing is On-going

##### HS

- Auditorium Framing is On-going.
- Ag Framing is Complete.

#### Division 6 – Wood, Plastics, and Composites

##### ELC

- Temp Windows are On-going
- Parapet Walls and Cap Blocking are On-going.
- Clerestory Window Bucking is On-going.

##### HS

- No new items at this time.

**Division 7 - Thermal and Moisture Protection****ELC**

- Roofing in Area B in On-Going.

**HS**

- Air Barrier is Nearly Complete – Will be finished prior to brick due to exposure limitations.

**Division 8 – Openings****ELC**

- No new items at this time.

**HS**

- No new items at this time.

**Division 9 - Finishes****ELC**

- No items at this time.

**HS**

- Paint is On-going in East Addition.
- Ceiling Grid is On-going in East Addition.

**Division 10 - Specialties****ELC**

- No items at this time

**HS**

- No Items at this time.

**Division 11- Equipment****ELC**

- No Items at this time.

**HS**

- No Items at this time.

**Division 12 – Furnishings****ELC**

- No Items at this time.

**HS**

- No Items at this time.

**Division 21 – Fire Suppression****ELC**

- No Items at this time.

**HS**

- Fire Suppression Piping is On-going in Auditorium and East Addition.

**Division 22 – Plumbing****ELC**

- Roof Drains are following steel decking.

**HS**

- Ag room rough-in complete.

**Division 23 – Heating Ventilating and Air Conditioning****ELC**

- Area A roof curbs are on-going.

**HS**

- No new items at this time.

**Division 26 - Electrical****ELC**

- No new items at this time.

**HS**

- Ag room Rough-in complete.

**Division 31 – Earthwork****ELC**

- No new items at this time.

**HS**

- No new items at this time.

**Division 33 – Site Utilities****ELC**

- No Items at this time.

**HS**

- No new items at this time.

## **SECTION 02 - Schedule Summary**

**CONTRACTUAL DATES**

- GMP Substantial Completion Date: 5/15/2025
- Start Date: 10/09/2023
- Added Construction days: 2 (Jan '24)  
4 (Mar '24)  
6 (Apr '24)
- Current Substantial Completion Date: 6/2/2025

**FORMAL CHANGES**

- PCCO #4 – Approved
- PCCO #5 – In draft

**CONSTRUCTION DELAYS**

- No new delays (other than weather)

**WEATHER IMPACTS**

- 7 Weather Days in March.
- 10 Weather Days in April.
- 2 Weather Days in May. (As of 5/8/2024)
- Weather Delay log attached.

**PENDING/POTENTIAL SCHEDULE ISSUES**

- Weather Delays in March and April have delayed Structural Erection in Area A. Efforts to regain lost time are on-going.
- Long lead time items are high priority. HCI/CWP working together to process submittals for these items quickly to allow for ordering.
- ELC Jointing Plan is a potential constraint on Slab Pour Sequence
- Utilities around the Wrestling Addition were an ongoing issue that delayed the start of the preliminary Earthwork. Steps to mitigate the issues and allow to safely continue are complete.

**STOP WORK ORDERS:**

- None at this time.

**CONSTRUCTION CHANGE DIRECTIVES:**

- None at this time.

**Owner Schedule Requests**

- Current schedules are available on Procore and upon request.

**Goals for May 2024**

- Get a majority of remaining Action Submittals processed. **In progress.**
- Complete ELC Structural Erection
- ELC Interior Slabs
- Complete ELC Roofing
- Complete Ceiling in Auditorium

**Current Critical Path: HCI is revisiting and will update following discussion with OAC team.**



ELC Gym Joists



Wrestling Foundation



2<sup>nd</sup> Story Paint and ACT



Auditorium Ceiling Framing

	Rate/hour	Rate/week	Rate/month	Rate/annual
2023-24 - 10 hours/week	\$35.00	\$350.00	\$1,400.00	\$14,000.00
2024-25 - 10 hours/week	\$44.00	\$440.00	\$1,760.00	\$17,600.00
2024-25 - 15 hours/week	\$44.00	\$660.00	\$2,640.00	\$26,400.00
2024-25 - 18 hours/week	\$44.00	\$792.00	\$3,168.00	\$31,680.00
2024-25 - 21 hours/week (max for PD	\$44.00	\$924.00	\$3,696.00	\$36,960.00

Inc. for 24-25

\$3,600.00

\$12,400.00

\$17,680.00

\$22,960.00

FUND	FUNCTION	Actuals (Selected Range)	Adopted Budget	Current Budget	Actuals (YTD)
01-2-023100-310-0	Census, Board	\$0.00	\$1,000.00	\$0.00	\$0.00
01-2-023100-340-0	Audit, Board	\$0.00	\$22,500.00	\$13,000.00	\$0.00
01-2-023100-520-0	Bond, Board Dist	\$0.00	\$1,050.00	\$500.00	\$0.00
01-2-023100-540-0	Advertising, Board	\$2,424.86	\$20,000.00	\$16,927.05	\$0.00
01-2-023100-540-0	Public Relations, Board	\$0.00	\$1,125.00	\$0.00	\$0.00
01-2-023100-580-0	Travel, Board	\$507.53	\$7,500.00	\$1,000.74	\$0.00
01-2-023100-610-0	Supplies, Board	\$710.00	\$4,000.00	\$1,524.71	\$0.00
01-2-023100-643-0	Web Software, Board	\$0.00	\$5,000.00	\$2,600.00	\$0.00
01-2-023100-810-0	Dues & Fees, Board	\$1,400.00	\$20,000.00	\$24,735.00	\$0.00
01-2-023100-890-0	Misc. Board	\$0.00	\$3,750.00	\$0.00	\$0.00
<b>Subtotal of Eleme</b>		<b>\$5,042.39</b>	<b>\$85,925.00</b>	<b>\$60,287.50</b>	<b>\$0.00</b>

<b>Available</b>	<b>% of Budget</b>
\$1,000.00	0.00
\$9,500.00	57.77
\$550.00	47.61
\$3,072.95	84.63
\$1,125.00	0.00
\$6,499.26	13.34
\$2,475.29	38.11
\$2,400.00	52.00
(\$4,735.00)	123.67
\$3,750.00	0.00
<b>\$25,637.50</b>	<b>70.16</b>

Annual Review  
Of  
Wayne Community Schools  
Safety and Security Plan

Walk Through Conducted on  
April 10, 2024

By  
Craig Frerichs  
April 10, 2024

## Overview

Craig Frerichs completed the annual review for Wayne Community Schools Safety and Security Plan on April 10, 2024. This review is required and conducted in accordance with rules and regulations established by the Nebraska Department of Education. This specific rule is NDE, Rule 10, 011.01D

The review was a process that included:

1. A checklist of considerations was discussed with your Safety Committee.
2. A walkthrough of the facility was made and observations discussed with Dr. Lenihan.
3. A review of your Safety and Security Plans with your Safety Committee.
4. An exit review of the findings was made with Mr. Lenihan.
5. A written report of all findings will be forwarded to Dr. Lenihan.

When entering your facility through a buzz-in system, I checked in at the office where I was greeted by Dr. Lenihan. Dr. Lenihan introduced me to the Safety Committee where Dave Wragge, Tucker Hight, Jordan Widner, Dr. Lenihan, Russ Plugger, Drew Marshall. Not often do I get the opportunity to meet with the entire safety and security team. Having them all together, we can all talk about ways to improve the safety and security in your schools. While visiting with them, I was pleased to hear all they have accomplished and procedures they have in place for your schools. Not many schools are as prepared as Wayne do to their hard work, attending safety trainings, and now having a resource officer. They should be commended for their hard work and continued commitment.

## **Suggestions and Achievements addressed during my visit:**

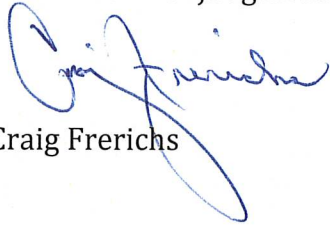
- Emergency Operational Plan has been submitted.
- Attending the School Safety Academy will give your school another level of safety.
- Attending the Bullying Conference in Lincoln was great.
- Being the first school in Nebraska to complete the PROJECT ADAM Cardiac Emergency Response Drill was great!
- Nice Job replacing your Elementary Fire Alarm System.
- Off campus Activities are attended by your resource officer knowing your protocols if there is a need.
- Having a Resource Officer is a HUGE plus for your school!
- New Addition and Remodel is hopefully having 3M Window film for your windows where you see fit for additional safety.
- With your new addition and remodel consider newer updated cameras with the newest technology.
- Continue to have a least two drills completed for each SRP poster item.
- With your new addition and remodel, I recommend numbers on the outside windows, inside classroom doors, outside classroom doors and all exit doors. Dr. Lenihan and the Safety Team have discussed how they will all need to be placed.
- Continue to have your Fire, Tornado, and Bus drills.
- Place signs in the hallways indicating where to find your shelters.
- Plan a reunification drill this year experimenting with the SRP getting parents, students, and staff better familiar with the process. This drill needs to be done this year if possible.
- Three posters by each door of your school, which include: fire exit map poster, tornado exit map poster, and your SRP posters were all in place with few exceptions..

- Have your staff check exterior doors throughout the day to make sure they do not have any objects in them that is keeping them from locking.
- Continue to use the Safe2Help and Resource Officer for social media issues. May want to have KSB address your students next year for additional education with social media issues.

Continue to schedule drills for your HOLD, SECURE, LOCKDOWN, EVACUATE, SHELTER, and Reunification. The more drills you can have the better students and staff will react if ever a need.

It will be great to see your school next year with all the new improvements! These improvements will improve the safety and security of your students and most of all improve learning at Wayne Community Schools.

My observations/concerns for each facility and each room reflect only one person's observations and opinions based on that particular day and time. They should not be considered final judgments that schools must enact immediately.

A handwritten signature in blue ink, appearing to read "Craig Frerichs", with a large, stylized flourish extending from the bottom of the signature.

Craig Frerichs

## Rule 10 School Safety Recommendations

School District: WAYNE Date: APRIL 10, 2024

- |     |  |            |           |
|-----|--|------------|-----------|
| 1.  | School district has a safety committee and Labor Committee.  | <u>Yes</u> | No        |
| a.  | Composition includes representatives from each work department.  | <u>Yes</u> | No        |
| b.  | Composition (includes local law enforcement, fire department, rescue and Psychology professional.<br><b>You continue to do great job getting people from these departments involved on your safety and security team.</b>  | <u>Yes</u> | No        |
| c.  | Meetings (Recommended to meet at least quarterly) Thurston Emergency management also meets with the team.  | <u>Yes</u> | No        |
| d.  | Safety committee conducts an annual review of the safety and security plan.  | <u>Yes</u> | No        |
| e.  | External visitation.   | <u>Yes</u> | No        |
| 2.  | School district has adopted the <b>Standard Response Protocol (SRP)</b> <a href="http://iloveyouguys.org">http://iloveyouguys.org</a>  | <u>Yes</u> | No        |
| 3.  | The school system has established Standard Response Protocol (SRP) procedures to monitor school Safety and security protocols for off-campus school sponsored events.  | <u>Yes</u> | No        |
| 4.  | The school system has policies and protocols regarding security and visitor management in alignment With Readiness and Emergency Management of Schools (REMS)  | <u>Yes</u> | No        |
| 5.  | The school system has developed and implements security and visitor policies and protocols for Specialized areas (pools, gyms, pre-kindergarten, playgrounds, fences, vehicles/buses, vehicle facilities, Bus barns, science labs, sporting venues, cafeterias, kitchens, and classrooms with exterior doors, portables) | <u>Yes</u> | No        |
| 6.  | The school system has planned protocols for required drills, including, but not limited to:  |            |           |
| a.  | Fire Drills  | <u>Yes</u> | No        |
| b.  | Tornado Drills   | <u>Yes</u> | No        |
| c.  | Bus Evacuation Drills  | <u>Yes</u> | No        |
|     | <i>(The school system shall provide training for the specified employees in the required drill areas In compliance with local, state, and federal regulations)</i>   |            |           |
|     | <b>Exit maps are found in every room indicating where to go for each drill. After new addition and new remodel, maps and SRP will need to be reposted in every room.</b>   | <u>Yes</u> | No        |
| 7.  | The school system has planned protocols for non-required drills, including but not limited to:   |            |           |
| a.  | HOLD Drills are planned for this year.   | <u>Yes</u> | No        |
| b.  | SECURE Drills are planned for this year.   | <u>Yes</u> | No        |
| c.  | LOCKDOWN Drills (multiple sites) Are planned for this year.  | <u>Yes</u> | No        |
| d.  | EVACUATE Drills are planned for this year.   | <u>Yes</u> | No        |
| e.  | SHELTER Drills are planned for this year.  | <u>Yes</u> | No        |
| f.  | <b>Reunification</b> drills have not been done on a full scale. – Plans to study it again is being considered.   | <u>Yes</u> | No        |
| 8.  | The school system has assessed positive relationships between employees and students   | <u>Yes</u> | No        |
| 9.  | The school system has assessed positive relationships between students and students  | <u>Yes</u> | No        |
| 10. | The school system has a process in place to assist and address identified individuals who exhibit signs Have risky, harmful, or violent behaviors and /or pose a threat of committing criminal activity Including: <b>THREAT ASSESSMENT, SCHOOL SAFETY ACADEMY, and SAFE2HELP.</b>                                       | <u>Yes</u> | NO        |
| 11. | All school employees wear picture ID's (Some do and some don't.)   | Yes        | <u>No</u> |
| 12. | School personnel monitor entrances at the beginning of the day   | <u>Yes</u> | No        |
| 13. | School personnel monitor entrances after open-campus lunch   | <u>Yes</u> | No        |
| 14. | School personnel monitor hallways between classes  | <u>Yes</u> | NO        |

15. School personnel monitor hallways and exits at the end of the day.	<u>Yes</u>	No
16. School personnel monitor parking lots	<u>Yes</u>	No
17. The school building has a clearly marked main entrance	<u>Yes</u>	No
18. The external doors are locked during the school day	<u>Yes</u>	No
19. The school building has a controlled entry (buzz-in system with camera identification)	<u>Yes</u>	No
20. The school building has surveillance cameras and recording equipment. Your newer cameras are great quality. As technology improves, better cameras to replace older ones may be needed. With new addition and remodel. New cameras will be needed.	<u>Yes</u>	No
21. All classroom doors and offices can be locked	<u>Yes</u>	No
22. The school has visible signage to identify interior/exterior spaces for emergency responders. All drills will Be pre-arranged with all students wearing facemasks.		
a. Tornado Shelter(s) Signage where to find these areas is needed in your hallways.	<u>Yes</u>	No
b. Chemical Supply Rooms	<u>Yes</u>	No
c. Boiler Room/Mechanical Rooms	<u>Yes</u>	No
23. Outside entry/exit doors are numbered (large numbers visible from the street)	<u>Yes</u>	No
24. Fire exit route and tornado shelter route are posted in each classroom and office	<u>Yes</u>	No
25. Exit lights are in proper working order	<u>Yes</u>	No
26. Emergency lights are in proper working order	<u>Yes</u>	No
27. All state fire codes are being followed	<u>Yes</u>	No
28. All safety and security plans include the needs of students, employees, and persons with and without Disabilities or any person(s) with limited English proficiency	<u>Yes</u>	No
29. Classrooms numbered inside and out for identification. This will need to be completed next year after New addition is completed and remodel is finished.	Yes	<u>No</u>
30. Have Maps of your school been distributed to Fire/ Law/Rescue	<u>Yes</u>	No
31. All drills include bus drivers, cooks, custodians, Substitutes, etc.	<u>Yes</u>	No
32. Is each drill recorded, discussed, for future reference?	<u>Yes</u>	No
33. Have you met with your staff and students on cyber bullying (speaker/workshop? Different speakers have addressed the students covering dating violence and cyber bullying in the Fall and Spring of every year.	<u>Yes</u>	No



Tint Revolution LLC  
1811 Cornhusker Hwy  
Lincoln, NE 68521  
111627 Virginia Plz, Ste 108  
La Vista, NE 68128



Unfortunately, for all of us, school safety has become a critical topic of concern in our daily lives. As a result, school systems are being stretched to quickly establish effective safety measures that can increase protection and improve the safety of school children and educational staff.

As many of you are already aware, the glass on windows and doors of a school building can be a very vulnerable entry point into a school. And most schools do not have laminated glass to prevent shattering, resulting in potentially easy access through the glassless frame. Currently, hundreds of school districts and education systems have contacted 3M and our window film installer network for assistance to help protect this potential entry point. We are proud to say that 3M™ Safety and Security Film has already been incorporated into thousands of U.S. schools year to date.

Schools continue to choose this safety film solution because of the following:

- More cost effective than replacing all of the windows and doors with laminated glass
- Quick implementation and easy application over the existing glazing
- Cost-effective solution for existing glass
- 24/7 passive, invisible protection
- Protects students and staff from flying glass
- Optional tints and view obscuring films limit visibility from the outside into classrooms and other buildings
- Delays entry by intruders and increases response time
- Independently tested to meet or exceed safety glazing and intrusion resistance standards in the U.S. and Europe
- Brings fire glass up to current safety glazing standard
- Availbe grants from FEMA for 501C entities. Visit:  
<https://www.fema.gov/grants/preparedness/nonprofit-security>

Recommended Solutions for Schools

- Ultra Series (S800) – for strong, tear-resistance protection
- Standard Safety Series – holds broken glass together so windows won't shatter
- Impact Protection Attachment Systems – bonds the filmed window to the frame, offering the highest level of protection when combined with safety film

Invisible protection.  
Students and  
property protected.

*“We have locks on the glass doors, but what value were the locks actually providing if the glass could be simply shot out during an active shooter event?”*

*— Mark Dowd, SAFE Cincinnati  
Director of Community Security*

## **3M™ Scotchshield™ Safety & Security Window Film Ultra Series and 3M™ Impact Protection Profile Attachment System**

**Jewish Federation of Cincinnati — Cincinnati, Ohio**

### **► Project Scope**

More than 100 years after its founding, the Jewish Federation of Cincinnati is the oldest continuously operating Jewish federation in North America. Started in 1896, the group is a resource for Cincinnati's Jewish population, encouraging networking, coordinating community giving and providing support for various organizations throughout the region. The Federation aims to identify and prioritize the needs of the Jewish Community, and today, with active shooter events on the rise, the safety of children in schools was identified as a top priority.



## ► Situation

Protection from active shooter events has become a high priority for schools across the country. Securing the building perimeter is a challenge when glass doors and windows are common in architectural design.

Additionally, one important lesson of history, is that Jewish organizations need to be vigilant regarding security threats. With anti-Semitism and other hate crimes again on the rise in much of the world, the Federation began a program in 2012 known as “SAFE Cincinnati,” designed to constantly monitor and improve security at area Jewish facilities.

Shortly thereafter, the Federation hired a retired FBI agent, Mark Dowd, as SAFE Cincinnati’s Director of Community Security. One of his focal points has been to improve the security strategy at the Jewish schools in Cincinnati, which are vulnerable to the same type of “active shooter” incidents that have touched schools throughout the nation.

## ► Solution

The search for better security measure eventually led Dowd to a 3M product—3M™ Scotchshield™ Safety & Security Window Film Ultra S800 and 3M™ Impact Protection Profile Attachment System—and he recently oversaw the installation of the film and attachment system at an area Jewish school.

“Glass is the weakest entry point on most building exteriors,” Dowd explained. “We have locks on the glass doors, but what value were the locks actually providing if the glass could be simply shot out during an active shooter event?”

3M’s Ultra S800 Window Film is a clear security film made of a highly specialized tear resistant micro-layered polyester. It includes a special, thicker adhesive that holds broken glass together, hindering anyone trying to break and enter through a window. It also reduces the threat of flying glass in the event of an explosion. The film has been identified and utilized by hundreds of schools, and numerous states, as one of the most cost effective solutions to secure the building exterior.

3M Ultra S800 Window Film is designed to hold the glass together, while 3M Impact Protection Profile bonds the contained glass to the frame of the window. It is critical to not only hold the glass together, but maintain the glass in the frame, in order to sustain the barrier between the active shooter and the interior of the building, providing precious extra response time during an active shooter event.

A Cincinnati-area 3M Authorized Prestige Window Film Dealer installed film and attachment systems on more than 2,000 square feet of the school’s windows and frames in just two days.

## ► Result

Dowd said the film is invisible, preventing potential attackers from knowing that additional security measures are in place.

Dowd and the SAFE Cincinnati organization continue to work with both law enforcement and intelligence agencies to be aware of possible threats, but they know their security posture has been improved with 3M Scotchshield’s Safety & Security Window Film on the front line.

“The cost of impact-resistant windows was prohibitively expensive, but the 3M Ultra S800 Window Film and attachment system gives us another layer of protection,”

— Mark Dowd

### Case Study Summary

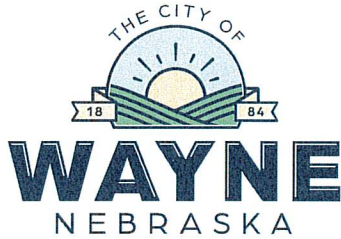
**Challenge:** Protection from active shooter events, bomb threats, and potential hate crime attacks.

**Product Selection:** 3M™ Scotchshield™ Safety & Security Window Film Ultra S800 and 3M™ Impact Protection Profile Attachment System.

**Area Covered:** 2000+ square feet of glass.

**Benefits:** Invisible security protection with window film that holds broken glass together to hinder anyone trying to break and enter through a glass door or window.





April 15, 2024

Wayne Board of Education  
611 W 7<sup>th</sup> Street  
Wayne, NE 68787

To whom it may concern,

Per State Statute 18-2117.02 each authority is required to send out an annual report to the governing body of each county, school district, community college area, educational service unit, and natural resources district whose property taxes are affected by redevelopment projects that are financed in whole or in part through the division of taxes.

Enclosed is the annual TIF report showing redevelopment projects within the City of Wayne.

Sincerely,

A handwritten signature in blue ink, appearing to be "BP".

Beth Porter, Finance Director  
City of Wayne

enclosure

**CITY OF WAYNE  
TIF PROJECT REPORT 2024**

PROJECT	PROJECT DESCRIPTION	YEAR	2023 BASE VALUE	2023 EXCESS VALUE	2023 TOTAL VALUE	BONDS EXPIRE	PAID IN FULL
1 Wisner West	Wayne East gas station	1998				12/31/2013	August 2012
2 Angel Acres							
Angel Acres Proj 30	Lots 17 & 24 Angel Acres Addition	2018	\$ 46,860.00	\$ 414,515.00	\$ 461,375.00	12/31/2028	
Angel Acres Proj 26	Lots 18 & 23 Angel Acres Addition	2015	\$ 46,860.00	\$ 439,420.00	\$ 486,280.00	12/31/2028	
Angel Acres Proj 28	Lot 6 Angel Acres Addition	2017	\$ 23,980.00	\$ 181,560.00	\$ 205,540.00	12/31/2028	
Angel Acres Proj 19	Lots 1, 2, & 3 Angel Acres Addition	2014	\$ 6,510.00	\$ 699,710.00	\$ 706,220.00	12/31/2028	
Angel Acres	Lots 8, 9, 10, 15, 19, and 20 Angel Acres Addition	2021	\$ 406,830.00	\$ 830,385.00	\$ 1,237,215.00	12/31/2028	
3 Benscotter							
Benscotter Develop Proj 12	Lots 12, 14, 15, 16, & 18 Benscotter Addition	2013	\$ 1,740.00	\$ 582,540.00	\$ 584,280.00	12/31/2027	
Benscotter Develop Proj 14	Lot 3 Benscotter Addition	2013	\$ 1,065.00	\$ 197,080.00	\$ 198,145.00	12/31/2027	
Benscotter Develop Proj 6	Lots 8, 9, 10, & 11 Benscotter Addition	2010	\$ 1,240.00	\$ 447,545.00	\$ 448,785.00	12/31/2024	
Benscotter Hang Proj 23	Lots 1 & 19 Benscotter Addition	2014	\$ 30,225.00	\$ 275,680.00	\$ 305,905.00	12/31/2027	
4 Bonnygans Proj 9	Lot 1 Western Ridge	2012				12/31/2027	October 2023
5 Granlund Estates	Lots 4, 15, 2, 3, & 16; Lot 1, 17, 18 Southview II Addition	2018	\$ 127,025.00	\$ 1,721,195.00	\$ 1,848,220.00	12/31/2033	
6 Mid Plains Gran 24	Lot 1 Giese Second Addition	2015	\$ 293,210.00	\$ 798,110.00	\$ 1,091,320.00	12/31/2029	
7 MZRB Proj 15	E 1/2 Lots 10, 11, 12 & 8th vacated alley, Blk 2 Original Town Wayne	2014	\$ 8,685.00	\$ 406,515.00	\$ 415,200.00	12/31/2028	
8 Progressive Prop Proj 16	Nebraska Street	2014	\$ 22,490.00	\$ 538,415.00	\$ 560,905.00	12/31/2028	
9 Northeast Nchr Inv Proj 10	Motel	2012	\$ 8,970.00	\$ 2,252,535.00	\$ 2,261,505.00	12/31/2027	
10 Progressive Prop Proj 13	Duplex 1st Street	2013	\$ 6,200.00	\$ 166,795.00	\$ 172,995.00	12/31/2027	
11 Progressive Prop Proj 17	10 plex 6th Street	2014	\$ 35,145.00	\$ 471,810.00	\$ 506,955.00	12/31/2028	
12 Sebade Apt Proj 18	E 1/2 Lot 7 and So 40ft of E 1/2 Lot 8, Blk 11 North Addition	2014	\$ 17,590.00	\$ 258,005.00	\$ 275,595.00	12/31/2028	
13 Sebade Housing Proj 29	Wheat Addition	2017	\$ 32,675.00	\$ 1,000,215.00	\$ 1,032,890.00	12/31/2032	
14 Sebade Housing Apartment Bldg	Lots 1 and 2 Block 7 John Lake's Addition	2021	\$ 28,350.00	\$ 563,710.00	\$ 592,060.00	12/31/2036	
15 The Jug Store Proj 25	Jorgensen Subdivision	2015	\$ 203,050.00	\$ 1,450,155.00	\$ 1,653,205.00	12/31/2029	
16 Wayne Kemahs Proj 21	College Hill Addition	2014	\$ 61,930.00	\$ 1,341,675.00	\$ 1,403,605.00	12/31/2028	
17 Western Ridge Dollar General Proj 20	Lot 5A Dollar General	2014				12/31/2028	December 2021
18 Western Ridge							
Western Ridge II Proj 11	Lots 2 & 8 Western Ridge II Addition	2012				12/31/2024	May 2019
Western Ridge II Proj 4	Lots 1, 12, 20, 21, 22, 24, 25, 51, 52, 53, 54 & 55 Western Ridge II Addition	2010				12/31/2024	May 2019
Western Ridge II Proj 5	Lots 3, 6, 7, 11 & 17 Western Ridge II Addition	2010				12/31/2024	May 2019
Western Ridge II Proj 7	Lot 15 Western Ridge II Addition	2011				12/31/2024	May 2019
Western Ridge II Proj 22	Lots 9, 10, 13 & 39 Western Ridge II Addition; Lots 3, 4, 5 & 6 Nelhardt; Lot 1 Bressler Court	2014				12/31/2024	May 2019
Western Ridge II Proj 27	Lot 16 WRB II Addition; Lot 2 Bressler; Lots 1 & 2 Nelhardt; Lots 27-33 Switzer; Lots 4A & 5A Brookdale	2016				12/31/2024	May 2019
19 Windom Ridge Proj 8	Lots 10 & 11 Block 2 John Lake's Addition	2011	\$ 10,860.00	\$ 615,270.00	\$ 626,130.00	12/31/2026	
20 Wayne Crown							
Benscotter Hang Proj 31	Lot 17 Benscotter Addition	2018	\$ 61,950.00	\$ 95,030.00	\$ 156,980.00	12/31/2033	
TIF Wayne Crown	Lot 12 Benscotter Addition Replat 3 and Lot 20 Benscotter Addition Replat 2	2021	\$ 29,625.00	\$ 309,205.00	\$ 338,830.00	12/31/2033	
TIF Wayne Crown	Lot 11 Benscotter Addition PUD Replat 3 and Lot 21 Benscotter Addition PUD Replat 2	2022	\$ 165,045.00	\$ 158,555.00	\$ 323,600.00	12/31/2033	
21 Sanctuary Apartments	Lots 1 and 2 Administrative Replat of Lots 7, 8, 9, and 10 Block 8 Crawford and Browns' Addition	2023	\$ 124,280.00	\$ 13,675.00	\$ 137,955.00	12/31/2039	
			<b>\$ 1,802,390.00</b>	<b>\$ 16,229,305.00</b>	<b>\$ 17,570,140.00</b>		

# ENGLISH LEARNERS PROGRAM

WCS 2023-24



# EL Program 2023-24



27

## High School

14 Direct services  
(9 newcomers)  
4 monitor

13

## Junior High

1 direct services  
(5 newcomers)  
7 monitor

52

## Elementary

35 direct services  
(1 newcomer)  
16 monitor

3

## ELC

3 newcomers  
All served in the  
classroom, full  
inclusion



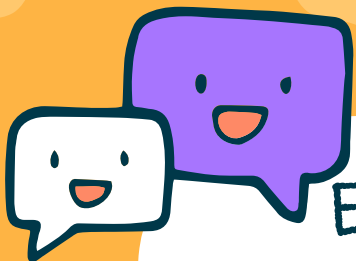


## Qualifying for services



1. Home language survey indicates a language other than English is spoken at home.
2. Assessment of English Language Proficiency (ELPA 21 Screener) indicates student is a Limited English Speaker or Non English Speaker





EL students requiring direct services will be instructed in research based, standards driven curriculum both in the general education classroom and in the EL classroom

—WCS Title III plan





# Work in the EL Classroom

Focused on language acquisition, vocabulary development,  
and accommodating classroom instruction

# Title III requirements

## Collaboration

Scheduled collaboration time between the EL teacher and classroom teachers.  
Collaboration between school and families.



## Evaluation

Data is collected through student work, monitoring, grades, the ELPA 21 Assessment and NSCAS



# EL Program Structure



1

To develop proficiency in basic English communication skills (speaking, listening, reading, and writing)

2

To help students develop the necessary skills to be successful in the general education classroom. .

3

To increase vocabulary and grammar skills in English while utilizing the first language of the student as a support factor in instruction



# EL Program Structure



4

To develop proficiency in the basic communication skills of speaking, listening, reading, and writing

5

To plan and encourage parents to feel comfortable and participate in their child's education.

6

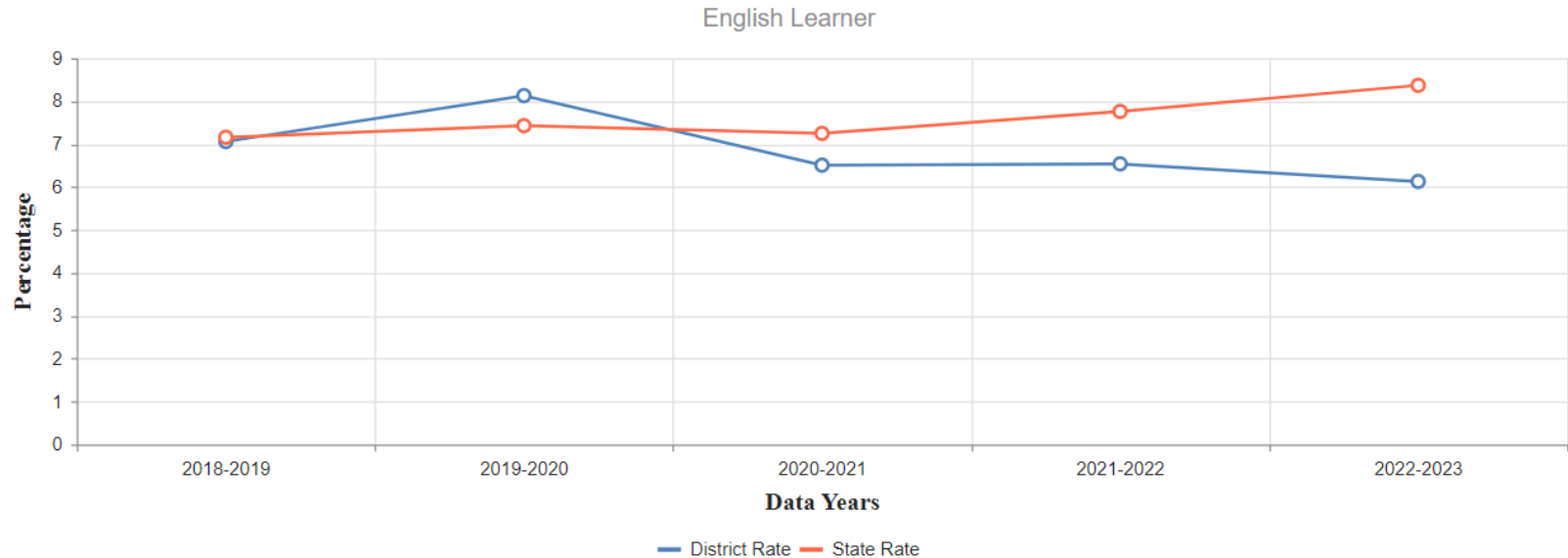
To encourage maintenance of the first language and create awareness of the positive impact of bilingualism.



# WCS EL Participate Data

## Wayne Community Schools

### English Learners



# 2024-25 Looking Ahead



## EL Tier 2 Program

Focus on academic English acquisition and classroom support, accommodations, and access to general education. Continued focus on developing relationships between home and school

## Newcomers/Tier 3 Program

Focus on basic/survival English. Learning cultural differences, while becoming familiar with school and community resources. A focus on developing on developing a positive relationship between school and the family.

# Wayne Public Schools

## Rollup Report- April 2024

FUND	FUNCTION	Actuals (Selected Range)	Adopted Budget	Current Budget	Actuals (YTD)	Available
01 - General Fund	011000 - Reg. Inst	\$488,024.28	\$6,251,550.06	\$6,251,550.06	\$3,874,056.04	\$2,377,494.02
01 - General Fund	011250 - Regular Instructional Programs School Age (Flex-Spending)	\$7,405.81	\$65,920.05	\$65,920.05	\$52,863.69	\$13,056.36
01 - General Fund	011500 - Limited English Proficiency Programs	\$7,830.07	\$121,880.04	\$121,880.04	\$70,891.38	\$50,988.66
01 - General Fund	011600 - Poverty Programs	\$9,902.33	\$122,000.01	\$122,000.01	\$82,116.43	\$39,883.58
01 - General Fund	011900 - Early Childhood Educational Programs	\$4,085.93	\$43,025.04	\$43,025.04	\$32,316.20	\$10,708.84
01 - General Fund	012001 - Sped - Administration	\$18,643.77	\$165,622.07	\$165,622.07	\$112,052.56	\$53,569.51
01 - General Fund	012003 - Sped - Teaching	\$100,832.40	\$1,147,003.21	\$1,147,003.21	\$757,367.70	\$389,635.51
01 - General Fund	012004 - Sped - Transition	\$347.50	\$6,000.00	\$6,000.00	\$1,737.50	\$4,262.50
01 - General Fund	012005 - Sped - Barrier removal	\$25,200.00	\$300,000.00	\$300,000.00	\$132,750.00	\$167,250.00
01 - General Fund	012910 - Special Education Instructional Programs - Ages 3-5	\$860.58	\$0.09	\$0.09	\$13,757.94	(\$13,757.85)
01 - General Fund	012950 - Special Education Instructional Programs - Unified Sports	\$302.15	\$4,550.01	\$4,550.01	\$2,417.20	\$2,132.81
01 - General Fund	013000 - Summer School -Driver Ed	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
01 - General Fund	013001 - Summer School - Jump Start	\$0.00	\$17,700.01	\$17,700.01	\$74.80	\$17,625.21
01 - General Fund	021200 - Guidance Services	\$16,408.29	\$194,325.05	\$194,325.05	\$132,977.18	\$61,347.87
01 - General Fund	021300 - Health Services	\$5,411.57	\$68,982.45	\$68,982.45	\$44,367.08	\$24,615.37
01 - General Fund	021400 - Psychological Services	\$2,000.00		\$0.00	\$10,000.00	(\$10,000.00)
01 - General Fund	021410 - Psychological Services - SPED - School Age	\$13,197.92	\$130,000.00	\$130,000.00	\$67,504.59	\$62,495.41
01 - General Fund	021510 - Speech Pathology and Audiology Services - SPED - School Age	\$11,102.69	\$133,950.02	\$133,950.02	\$89,274.47	\$44,675.55
01 - General Fund	021610 - Occupational Therapy-Related Services - SPED - School Age	\$1,437.19	\$20,000.00	\$20,000.00	\$7,196.62	\$12,803.38
01 - General Fund	021710 - Physical Therapy-Related Services - SPED - School Age	\$327.50	\$7,500.00	\$7,500.00	\$1,676.75	\$5,823.25
01 - General Fund	021810 - Visually Impaired or Vision Services - SPED - School Age	\$0.00	\$8,500.01	\$8,500.01	\$0.00	\$8,500.01
01 - General Fund	021900 - Support Services - Student - Other	\$6,143.70	\$158,701.01	\$158,701.01	\$74,494.27	\$84,206.74
01 - General Fund	022200 - Library or Media Services	\$13,682.23	\$179,040.03	\$179,040.03	\$107,293.23	\$71,746.80
01 - General Fund	022240 - Educational Television Services	\$3,909.65	\$15,000.00	\$15,000.00	\$10,721.21	\$4,278.79
01 - General Fund	022300 - Instruction-Related Technology	\$14,749.61	\$230,617.04	\$230,617.04	\$86,506.77	\$144,110.27
01 - General Fund	023100 - Board of Education	\$5,042.39	\$85,925.00	\$85,925.00	\$60,287.50	\$25,637.50
01 - General Fund	023200 - Executive Administration	\$23,804.08	\$302,125.01	\$302,125.01	\$194,385.88	\$107,739.13
01 - General Fund	023300 - District Legal Services	\$1,108.50	\$25,000.00	\$25,000.00	\$12,602.32	\$12,397.68
01 - General Fund	024100 - Office of the Principal	\$62,820.09	\$796,924.08	\$796,924.08	\$517,339.41	\$279,584.67

01 - General Fund	024900 - School Administration Other	\$5,873.64	\$70,600.01	\$70,600.01	\$46,989.12	\$23,610.89
01 - General Fund	025100 - Fiscal Services	\$18,313.28	\$381,640.03	\$381,640.03	\$156,074.14	\$225,565.89
01 - General Fund	026100 - Operation of Buildings	\$28,209.28	\$495,000.01	\$495,000.01	\$312,014.95	\$182,985.06
01 - General Fund	026200 - Maintenance of Buildings	\$69,862.64	\$810,550.02	\$810,550.02	\$484,711.62	\$325,838.40
01 - General Fund	026300 - Care and Upkeep of Grounds	\$934.65	\$50,000.00	\$50,000.00	\$18,322.75	\$31,677.25
01 - General Fund	026400 - Care and Upkeep of Equipment	\$466.47	\$30,000.00	\$30,000.00	\$924.08	\$29,075.92
01 - General Fund	026500 - Vehicle Operation and Maintenance (Other Than Student Transportation Vehicles)	\$175.36	\$21,000.00	\$21,000.00	\$10,227.73	\$10,772.27
01 - General Fund	027100 - Vehicle Operation and Purchasing - Regular Education	\$49,626.02	\$509,500.00	\$509,500.00	\$308,581.59	\$200,918.41
01 - General Fund	027120 - Vehicle Operation and Purchasing - School Age SPED	\$2,040.63	\$45,830.07	\$45,830.07	\$13,643.75	\$32,186.32
01 - General Fund	027220 - Monitoring Services - School Age SPED	\$0.00	\$11,770.05	\$11,770.05	\$0.00	\$11,770.05
01 - General Fund	027300 - Vehicle Servicing and Maintenance - Regular Education	\$700.50	\$16,000.00	\$16,000.00	\$4,060.33	\$11,939.67
01 - General Fund	027320 - Vehicle Servicing and Maintenance - School Age SPED	\$157.00	\$6,000.00	\$6,000.00	\$1,743.91	\$4,256.09
01 - General Fund	027920 - Other Student Transportation Services - School Age SPED	\$0.00	\$35,000.00	\$35,000.00	\$0.00	\$35,000.00
01 - General Fund	033000 - Community Services Operations	\$611.77	\$33,505.01	\$33,505.01	\$15,290.31	\$18,214.70
01 - General Fund	034000 - Categorical Grants from Corporations and Other Private Interests	\$0.00		\$0.00	\$2,000.00	(\$2,000.00)
01 - General Fund	035350 - High Ability Learners	\$1,016.43	\$7,000.00	\$7,000.00	\$5,478.60	\$1,521.40
01 - General Fund	035400 - State Early Childhood	\$8,756.33	\$43,150.00	\$43,150.00	\$70,050.64	(\$26,900.64)
01 - General Fund	035510 - Career Education	\$3,245.35		\$0.00	\$4,370.35	(\$4,370.35)
01 - General Fund	062000 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$9,837.77	\$130,200.00	\$130,200.00	\$79,094.92	\$51,105.08
01 - General Fund	063100 - Federal Services - Title II, Part A ESSA Supporting Effective Instruction	\$3,247.66	\$33,300.01	\$33,300.01	\$19,167.54	\$14,132.47
01 - General Fund	064040 - Federal Services - IDEA Part B (611) Base Allocation - Birth Through Age Four	\$3,785.74	\$129,265.07	\$129,265.07	\$28,393.79	\$100,871.28
01 - General Fund	064060 - Federal Services - IDEA Preschool (619) Base Allocation	\$0.00	\$0.01	\$0.01	\$0.00	\$0.01
01 - General Fund	064080 - IDEA Enroll/Pov & IDEA Base Allocation Birth-Age 4	\$7,449.75		\$0.00	\$38,345.25	(\$38,345.25)
01 - General Fund	064100 - Federal Services - IDEA Enrollment or Poverty (611)	\$0.00	\$26,800.01	\$26,800.01	\$0.00	\$26,800.01
01 - General Fund	064120 - Federal Services - IDEA Part B Proportionate Share	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
01 - General Fund	069250 - Federal Services - Title III ESSA - ELL	\$0.00	\$0.01	\$0.01	\$0.00	\$0.01
01 - General Fund	069690 - Federal Services - Title IV, Part A ESSA	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
01 - General Fund	069880 - ARP ESSER III Afterschool	\$1,366.16		\$0.00	\$8,196.96	(\$8,196.96)
01 - General Fund	069980 - CRRSA ESSER III - Elementary and Secondary Emergency Relief III	\$2,034.22		\$0.00	\$61,051.38	(\$61,051.38)

01 - General Fund	080000 - Transfers (Outgoing)	\$0.00	\$15,000.01	\$15,000.01	\$0.00	\$15,000.01
01 - General Fund	090000 - Non-Program Expenditure	\$0.00		\$0.00	\$2,388.95	(\$2,388.95)
<b>Subtotal of Element: [FUND] 01 - General Fund</b>		<b>\$1,062,290.88</b>	<b>\$13,528,950.61</b>	<b>\$13,528,950.61</b>	<b>\$8,240,151.38</b>	<b>\$5,288,799.23</b>
<b>Grand Total</b>		<b>\$1,062,290.88</b>	<b>\$13,528,950.61</b>	<b>\$13,528,950.61</b>	<b>\$8,240,151.38</b>	<b>\$5,288,799.23</b>

% of Budget
61.97
80.19
58.16
67.31
75.11
67.66
66.03
28.96
44.25
15,286,600.00
53.13
0.00
0.42
68.43
64.32
51.93
66.65
35.98
22.36
0.00
46.94
59.93
71.47
37.51
70.16
64.34
50.41
64.92

66.56
40.90
63.03
59.80
36.65
3.08
48.70
60.57
29.77
0.00
25.38
29.07
0.00
45.64
78.27
162.34
60.75
57.56
21.97
0.00
0.00
0.00
0.00

0.00

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 04/01/2024 to 04/30/2024.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
<b>WAYNE WAYNE COMMUNITY SCHOOLS</b>						
<b>A SPORTS</b>						
1005	ATHLETIC	1,959.51	10,537.00	24,298.03	0.00	-11,801.52
1006	ATHLETIC/STRENGTH & CONDITIONING	303.44	0.00	0.00	0.00	303.44
1007	BASEBALL	10,180.34	0.00	1,052.91	0.00	9,127.43
1009	BOWLING	4,051.21	0.00	0.00	0.00	4,051.21
1010	BOYS BASKETBALL	3,930.74	0.00	0.00	0.00	3,930.74
1011	GIRLS BASKETBALL	2,318.92	0.00	0.00	0.00	2,318.92
1014	JH FOOTBALL	2,422.64	0.00	0.00	0.00	2,422.64
1015	FOOTBALL	18,621.24	0.00	265.00	0.00	18,356.24
1016	BOYS GOLF	1,960.68	0.00	710.89	0.00	1,249.79
1017	GIRLS GOLF	214.47	130.00	0.00	0.00	344.47
1019	SOFTBALL	1,375.40	0.00	0.00	0.00	1,375.40
1020	TRACK/CROSS COUNTRY	7,366.18	4,023.00	5,095.90	-1,039.06	5,254.22
1023	UNIFIED BOWLING	3,070.57	0.00	0.00	0.00	3,070.57
1025	VOLLEYBALL	9,032.65	0.00	0.00	0.00	9,032.65
1030	WRESTLING	3,342.14	0.00	0.00	0.00	3,342.14
<b>A Totals:</b>		70,150.13	14,690.00	31,422.73	-1,039.06	52,378.34
<b>B CLUBS &amp; ORGANIZATIONS</b>						
1505	ANNUAL	9,586.82	540.00	0.00	0.00	10,126.82
1506	ART CLUB	208.18	0.00	0.00	0.00	208.18
1510	CLOSE-UP	764.58	0.00	0.00	0.00	764.58
1511	FCCLA	2,946.02	0.00	0.00	0.00	2,946.02
1512	FFA	18,065.16	1,090.00	1,933.90	0.00	17,221.26
1514	FBLA	7,292.72	0.00	497.00	0.00	6,795.72
1515	JH W.E.B. (WHERE EVERYONE BELONGS)	3,243.38	541.00	550.00	0.00	3,234.38
1521	MOCK TRIAL	2,289.77	0.00	0.00	0.00	2,289.77
1525	NATIONAL HONOR SOCIETY	2,699.74	0.00	0.00	0.00	2,699.74
1528	SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
1530	ONE WORLD CLUB (FORMERLY SPANISH CLUB)	4,286.04	0.00	0.00	0.00	4,286.04
1535	SPEECH/DRAMA CLUB	1,900.90	1,514.00	725.52	0.00	2,689.38
1540	STUDENT COUNCIL	4,947.69	819.65	0.00	0.00	5,767.34
1545	W CLUB	3,328.90	0.00	0.00	0.00	3,328.90
<b>B Totals:</b>		61,559.90	4,504.65	3,706.42	0.00	62,358.13

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 04/01/2024 to 04/30/2024.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>C</b>	<b>GRADUATING CLASSES</b>							
	2032		CLASS OF 2021	0.00	0.00	0.00	0.00	0.00
	2033		CLASS OF 2022	0.00	0.00	0.00	0.00	0.00
	2034		CLASS OF 2023	0.00	0.00	0.00	0.00	0.00
	2035		CLASS OF 2024	536.00	0.00	0.00	0.00	536.00
	2036		CLASS OF 2025	11,001.69	259.00	8,817.91	0.00	2,442.78
	2037		CLASS OF 2026	0.00	0.00	0.00	0.00	0.00
	2038		CLASS OF 2027	1,187.60	4.00	0.00	0.00	1,191.60
			<b>C Totals:</b>	<b>12,725.29</b>	<b>263.00</b>	<b>8,817.91</b>	<b>0.00</b>	<b>4,170.38</b>
<b>D</b>	<b>ACADEMIC CLUBS</b>							
	2505		BAND	2,276.86	0.00	78.97	0.00	2,197.89
	2515		CHOIR	1,095.72	0.00	275.00	0.00	820.72
			<b>D Totals:</b>	<b>3,372.58</b>	<b>0.00</b>	<b>353.97</b>	<b>0.00</b>	<b>3,018.61</b>
<b>E</b>	<b>DISTRICT MONIES</b>							
	3010		DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00
	3015		DISTRICT ENTRY FEES	-136.50	136.50	830.00	0.00	-830.00
			<b>E Totals:</b>	<b>-136.50</b>	<b>136.50</b>	<b>830.00</b>	<b>0.00</b>	<b>-830.00</b>
<b>F</b>	<b>ATHLETIC SUPPORT GROUPS</b>							
	3505		CHEERLEADERS	3,740.08	0.00	0.00	0.00	3,740.08
	3510		CONCESSIONS	23,519.52	195.30	0.00	1,039.06	24,753.88
	3515		POPPER FUND	1,245.20	0.00	0.00	0.00	1,245.20
			<b>F Totals:</b>	<b>28,504.80</b>	<b>195.30</b>	<b>0.00</b>	<b>1,039.06</b>	<b>29,739.16</b>
<b>H</b>	<b>VOCATIONAL ORGANIZATIONS</b>							
	4505		INDUSTRIAL ARTS	114.51	0.00	0.00	0.00	114.51
	4510		POWER DRIVE PROGRAM	7,563.39	3,270.00	733.18	0.00	10,100.21
			<b>H Totals:</b>	<b>7,677.90</b>	<b>3,270.00</b>	<b>733.18</b>	<b>0.00</b>	<b>10,214.72</b>
<b>I</b>	<b>INVESTMENT</b>							
	5005		SAVINGS ACCOUNT	-14,999.93	0.00	0.00	0.00	-14,999.93
	5010		INTEREST ON CHECKING ACCT.	2,707.05	0.00	0.00	0.00	2,707.05
			<b>I Totals:</b>	<b>-12,292.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-12,292.88</b>

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 04/01/2024 to 04/30/2024.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>J MISCELLANEOUS</b>								
5505			BLUE DEVIL "BUCKS	62.21	0.00	0.00	0.00	62.21
5508			DINNER THEATER	38.21	0.00	0.00	0.00	38.21
5512			EMPORIUM	3,335.52	0.00	0.00	0.00	3,335.52
5515			GRADES K-6	8,681.92	2,162.14	2,340.28	0.00	8,503.78
5517			HAL	134.76	0.00	0.00	0.00	134.76
5520			HS LIBRARY	3,820.29	0.00	0.00	0.00	3,820.29
5530			MUSICAL	24,603.66	7,238.00	2,647.49	0.00	29,194.17
5535			PADLOCK	81.10	0.00	0.00	0.00	81.10
5536			STUDENT ASSISTANCE	3,860.35	0.00	0.00	0.00	3,860.35
5537			SPED - TRANSITION (FORMERLY RESOURCE)	5,073.94	370.00	351.64	0.00	5,092.30
5538			SIB SHOP	226.53	0.00	0.00	0.00	226.53
5540			SPECIAL OLYMPICS	233.85	0.00	0.00	0.00	233.85
5544			STAFF SUPPORT SERVICES	18,206.45	985.00	636.14	0.00	18,555.31
5545			TAB	21.26	0.00	0.00	0.00	21.26
5600			STUDENT FEE FUND	512.50	0.00	0.00	0.00	512.50
5605			STUDENT FEES/CHROMEBOOKS	12,399.93	174.95	0.00	0.00	12,574.88
<b>J Totals:</b>				81,292.48	10,930.09	5,975.55	0.00	86,247.02
<b>K MIDDLE GRADES</b>								
6005			JUNIOR HIGH SCHOOL	517.00	0.00	0.00	0.00	517.00
6012			JH SCIENCE	1,434.08	0.00	0.00	0.00	1,434.08
<b>K Totals:</b>				1,951.08	0.00	0.00	0.00	1,951.08
<b>WAYNE Activity Totals:</b>				254,804.78	33,989.54	51,839.76	0.00	236,954.56

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
WAYNE Checking:			33,989.54	51,839.76		
WAYNE Investment:						
<b>WAYNE Bank Balances:</b>	254,804.78		33,989.54	51,839.76	0.00	236,954.56

<b>Report Activity Totals:</b>	254,804.78	33,989.54	51,839.76	0.00	236,954.56
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General Fund Bank Cash Balance							
(Includes Qualified Capital Balance through 8/31/09)							
Beginning 2009, Depreciation and Int Bearing are included)							
	2017	2018	2019	2020	2021-22	2022-23	2023-24
Beginning Balance Gen Fund	3,072,199.66	2,880,041.09	1,772,301.35	1,170,378.99	1,171,036.78	1,248,878.74	1,870,559.41
	279,510.11	208,659.61	-	-	-	-	8091.59
	3,351,709.77	3,088,700.70	1,772,301.35	1,170,378.99	1,171,036.78	1,248,878.74	1,878,651.00
September							
Cash Receipts	2,164,460.75	2,070,539.53	2,032,423.79	2,176,439.93	2,427,050.00	2,549,697.02	2,805,940.00
Cash Expenditures	861,764.76	868,981.32	936,028.95	931,542.53	900,672.00	922,554.35	936,210.00
Month End Cash Balance	4,374,895.65	4,081,599.30	2,868,696.19	2,415,276.39	2,697,414.78	2,876,021.41	3,748,381.00
-Qual Cap to 2010 Dep to 20	279,510.11	208,659.61					
	4,654,405.76	4,290,258.91	2,868,696.19	2,415,276.39	2,697,414.78	2,876,021.41	3,748,381.00
End Check Acct Balance							
October							
Cash Receipts	632,890.14	390,868.24	590,673.84	659,454.01	330,665.00	398,709.00	\$549,285.00
Cash Expenditures	826,275.75	853,726.95	893,526.18	897,048.58	851,004.00	997,580.00	\$994,961.00
Month End Cash Balance	4,181,510.04	3,618,740.59	2,565,843.85	2,177,681.82	2,177,075.78	2,277,150.41	3,302,705.00
-Qual Cap to 2010 Dep to 20	251,319.11	208,659.61					
End check Acct Balance	4,432,829.15	3,827,400.20	2,565,843.85	2,177,681.82	2,177,075.78	2,277,150.41	3,302,705.00
November							
Cash Receipts	301,034.31	144,747.59	148,672.91	189,339.89	132,383.06	231,063.00	\$318,968.00
Cash Expenditures	1,024,178.04	1,058,002.01	1,026,118.38	1,110,649.89	995,916.37	996,580.00	\$1,034,831.00
End Chk Acct Balance	3,458,366.31	2,705,486.17	1,688,398.38	1,256,371.82	1,313,542.47	1,511,633.41	2,586,842.00
-Qual Cap to 2010 Dep to 20	237,001.86	208,659.61					
End Chk Acct Balance	3,695,368.17	2,914,145.78	1,688,398.38	1,256,371.82	1,313,542.47	1,511,633.41	2,586,842.00
December							
Cash Receipts	167,658.14	352,086.99	185,317.66	170,821.39	235,029.00	260,136.00	\$434,964.00
Cash Expenditures	817,475.27	893,399.65	920,082.83	903,917.26	1,046,238.00	913,400.00	\$1,002,847.00
Month End Cash Balance	2,808,549.18	2,164,173.51	953,633.21	523,275.95	502,333.47	858,369.41	2,018,959.00
-Qual Cap to 2010 Dep to 20	233,965.92						
End Chk Acct Balance	3,042,515.10						
January							
Cash Receipts	1,600,378.84	1,405,040.11	1,444,210.92	1,506,032.72	2,340,159.00	2,240,099.00	\$2,191,881.00
Cash Expenditures	846,506.33	857,572.22	882,259.48	868,868.38	899,520.00	978,658.00	\$952,879.00
Month End Total	3,562,421.69	2,711,641.40	1,515,584.65	1,160,440.29	1,942,972.47	2,119,810.41	3,257,961.00
-Qual Cap to 2010 Dep to 20	233,965.92						

End Chk Acct Balance	3,796,387.61							
February								
Cash Receipts	796,399.95	564,395.79	742,250.21	644,793.61	678,784.67	1,258,663.00	\$1,252,612.00	
Cash Expenditures	1,002,823.90	976,953.80	897,779.93	868,434.42	955,524.40	991,766.00	\$1,165,714.00	
Month End Total	3,355,997.74	2,299,083.39	1,360,054.93	936,799.48	1,666,232.74	2,386,707.41	3,344,859.00	
-Qual Cap to 2010 Dep to 20	233,965.92							
End Chk Acct Balance	3,589,963.66							
March								
Cash Receipts	505,316.58	498,500.80	654,502.30	608,803.83	627,405.00	381,443.00	\$789,041.00	
Cash Expenditures	799,409.70	810,096.43	927,120.20	816,973.30	1,076,093.00	1,005,519.00	\$1,089,890.00	
Month End Total	3,061,904.62	1,987,487.76	1,087,437.03	728,630.01	1,217,544.74	1,762,631.41	3,044,010.00	
-Qual Cap to 2010 Dep to 20	233,965.92							
End Chk Acct Balance	3,295,870.54							
April								
Cash Receipts	576,145.18	460,516.61	509,610.36	635,634.67	733,184.00	808,641.00	\$699,408.00	
Cash Expenditures	770,451.88	828,378.82	826,888.68	943,996.02	992,472.00	977,372.00	\$1,062,291.00	
Month End Total	2,867,597.92	1,619,625.55	770,158.71	420,268.66	958,256.74	1,593,900.41	2,681,127.00	
-Qual Cap to 2010 Dep to 20	233,965.92							
End Chk Acct Balance	3,101,563.84							
May								
Cash Receipts	2,297,523.79	2,665,006.46	3,341,112.96	3,264,238.39	3,185,794.00	2,937,237.00		
Cash Expenditures	1,049,245.47	1,074,728.38	937,444.35	1,379,090.35	1,132,427.00	998,809.00		
Month End Total	4,115,876.24	3,209,903.63	3,173,827.32	2,305,416.70	3,011,623.74	3,532,328.41	2,681,127.00	
-Qual Cap to 2010 Dep to 20	233,965.92							
End Chk Acct Balance	4,349,842.16							
June								
Cash Receipts	1,088,957.55	934,839.52	343,740.41	823,668.43	928,773.00	1,238,129.00		
Cash Expenditure	822,606.96	829,381.31	843,548.45	807,538.76	955,061.00	1,083,562.00		
Month End Total	4,382,226.83	3,315,361.84	2,674,019.28	2,321,546.37	2,985,335.74	3,686,895.41	2,681,127.00	
-Qual Cap to 2010 Dep to 20	158,659.61							
End Chk Acct Balance	4,540,886.44							
July								
Cash Receipts	174,917.61	123,433.81	181,177.06	374,240.47	140,415.00	131,834.00		
Cash Expenditures	926,970.47	925,075.10	1,064,956.23	930,820.06	1,049,605.00	959,464.00		

Month End Total	3,630,173.97	2,513,720.55	1,790,240.11	1,764,966.78	2,076,145.74	2,859,265.41	2,681,127.00
-Qual Cap to 2010 Dep to 20	158,659.61						
End Chk Acct Balance	3,788,833.58						
August							
Cash Receipts	143,342.54	177,787.62	178,321.82	246,814.00	190,753.00	224,089.00	
Cash Expenditures	893,475.42	919,207.09	798,182.94	840,744.00	958,020.00	1,212,795.00	
Transfers					60,000.00		
Month End Total	2,880,041.09	1,772,301.08	1,170,378.99	1,171,036.78	1,248,878.74	1,870,559.41	2,681,127.00
-Qual Cap to 2010 Dep to 20	208,659.61						
End Chk Acct Balance	3,088,700.70				1,248,878.74	1,870,559.41	\$2,681,127.00
Total GF Cash Receipts for							
Year	10,449,025.38	9,787,763.07	10,352,014.24	11,300,281.34	11,950,394.73	12,659,740.02	
	(0.04)	(0.06)	0.06	0.09	0.06	0.06	

	2006	2007	2008	2009	2010	2011	2012
Beginning Balance Gen Fund	3,063.47	5,561.65	4,049.96	3,457.86	5,930.71	3,337.01	7,959.06
-Qual Cap to 2010 Dep to 2018			<u>4,025.15</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,775.42</u>	<u>3,590.42</u>
			3,075.11	3,457.86	3,000.00	3,112.43	4,549.48
					<u>5,930.71</u>		
September							
Cash Receipts	3,514.78	5,527.67	5,347.03	3,853.26	3,448.82	3,329.77	2,086.05
Cash Expenditures	3,793.60	1,282.22	3,526.93	4,761.19	3,710.53	<u>4,547.95</u>	<u>3,351.13</u>
Month End Cash Balance	3,784.65	3,807.10	3,870.06	3,549.93	5,669.00	7,118.83	3,693.98
-Qual Cap to 2010 Dep to 2018			<u>3,298.94</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,775.42</u>	<u>7,607.42</u>
				Int Bearin	<u>3,000.00</u>	3,894.25	<u>7,301.40</u>
End Check Acct Balance			3,169.00	3,549.93	5,669.00		
October							
Cash Receipts	5,405.38	3,193.10	3,720.90	3,324.65	3,919.17	5,262.38	7,077.86
Cash Expenditures	3,870.78	3,453.28	4,878.74	4,661.40	3,760.48	<u>3,329.22</u>	<u>2,072.55</u>
Month End Cash Balance	3,319.25	1,546.92	3,712.22	4,213.18	3,827.69	2,051.99	4,699.29
-Qual Cap to 2010 Dep to 2018			<u>2,831.34</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>3,775.42</u>	<u>7,607.42</u>
				Int Bearin	<u>3,000.00</u>	3,827.41	<u>3,734.15</u>
End check Acct Balance			3,543.56	4,213.18	3,827.69		1,040.86
November							
Cash Receipts	3,391.19	7,045.58	5,757.57	2,356.54	3,956.33	3,139.02	3,008.65
Cash Expenditures	3,864.67	3,554.40	5,728.65	3,053.62	3,934.76	<u>7,597.83</u>	<u>5,513.26</u>
End Chk Acct Balance	4,845.77	2,038.10	4,741.14	3,516.10	4,849.26	7,593.18	5,194.68
-Qual Cap to 2010 Dep to 2018			<u>3,925.30</u>	<u>3,000.00</u>	<u>5,632.00</u>	<u>3,775.42</u>	<u>7,732.42</u>
			3,666.44	Int Bearin	<u>3,000.00</u>	4,368.60	<u>3,734.15</u>
End Chk Acct Balance				3,516.10	3,481.26		1,661.25
December							
Cash Receipts	2,360.76	7,604.96	2,183.78	5,992.87	3,057.42	3,652.88	3,968.97
Cash Expenditures	7,664.23	7,354.98	3,715.15	3,904.55	3,432.35	3,068.52	<u>3,962.02</u>
Month End Cash Balance	3,542.30	2,288.08	3,209.77	7,604.42	4,474.33	3,177.54	5,201.63
-Qual Cap to 2010 Dep to 2018		629.42	<u>4,350.38</u>	<u>3,000.00</u>	<u>3,375.00</u>	<u>3,775.42</u>	<u>5,492.45</u>
		1,658.66	4,560.15	Int Bearin	-	4,952.96	<u>3,734.15</u>
End Chk Acct Balance				7,604.42	3,849.33		3,428.23
January							

Cash Receipts	4,012.15	3,697.69	7,791.27	7,834.43	5,477.49	3,456.66	3,637.77	
Cash Expenditures	3,209.88	3,027.09	7,404.64	3,625.64	4,285.18	3,246.81	<u>7,764.37</u>	
Month End Total	7,344.57	3,958.68	3,596.40	3,813.21	5,666.64	2,387.39	7,075.03	
-Qual Cap to 2010 Dep to 2018		3,594.83	3,623.83	Dep 3,000.00	3,375.00	3,775.42	Dep 3,972.45	
End Chk Acct Balance		3,363.85	3,220.23	Int Bearin -	3,813.21	5,041.64	3,162.81	4,047.48
February								
Cash Receipts	3,479.34	7,192.32	3,052.64	3,624.27	3,257.99	2,770.58	3,531.69	
Cash Expenditures	3,128.72	2,387.82	7,805.32	5,023.44	7,775.94	5,953.09	<u>1,698.35</u>	
Month End Total	3,695.19	4,763.18	3,843.72	3,414.04	3,148.69	3,204.88	3,908.37	
-Qual Cap to 2010 Dep to 2018		1,010.33	2,030.34	Dep 3,000.00	3,375.00	3,775.42	Dep 3,972.45	
End Chk Acct Balance		3,752.85	3,874.06	Int Bearin -	7,523.69	5,980.30	3,880.82	
				3,414.04				
March								
Cash Receipts	5,711.59	3,883.44	3,018.70	4,246.05	4,552.25	1,647.85	3,306.99	
Cash Expenditures	3,654.97	3,644.90	4,083.17	3,951.09	3,343.38	3,356.25	<u>4,721.36</u>	
Month End Total	2,751.81	3,991.39	2,779.25	1,709.00	2,357.56	1,496.48	3,494.00	
-Qual Cap to 2010 Dep to 2018		3,576.31	3,497.44	Dep 3,000.00	3,375.00	3,775.42	4,521.93	
End Chk Acct Balance		2,567.70	1,276.69	Int Bearin 3,000.00	1,732.56	3,271.90	4,015.93	
				1,709.00				
April								
Cash Receipts	7,515.65	3,128.76	3,815.26	1,513.39	1,820.21	5,543.98	1,058.74	
Cash Expenditures	4,717.82	5,884.62	3,707.09	2,897.05	4,880.10	2,300.75	<u>7,164.62</u>	
Month End Total	5,549.64	3,235.53	3,887.42	3,325.34	3,297.67	4,739.71	3,388.12	
-Qual Cap to 2010 Dep to 2018		5,548.20	2,971.08	Dep 3,000.00	3,375.00	4,775.42	2,653.65	
End Chk Acct Balance		3,783.73	3,858.50	Int Bearin 3,000.00	3,672.67	3,515.13	3,041.77	
				3,325.34				
May								
Cash Receipts	7,775.35	3,034.89	1,912.90	7,609.74	7,591.05	3,784.36	3,411.75	
Cash Expenditures	7,988.52	3,331.14	3,253.05	3,788.43	4,626.93	3,157.00	<u>3,417.72</u>	
Month End Total	5,336.47	2,939.28	4,547.27	7,146.65	2,261.79	3,367.07	3,382.15	
-Qual Cap to 2010 Dep to 2018		1,703.05	3,251.70	Dep 3,000.00	3,225.42	4,775.42	2,813.65	
End Chk Acct Balance		4,642.33	2,798.97	Int Bearin 3,000.00	3,487.21	3,142.49	3,195.80	

7,146.65

June							
Cash Receipts	3,395.78	3,828.76	3,114.73	2,912.93	1,277.92	3,447.36	5,483.33
Cash Expenditure	4,529.50	5,178.09	5,538.45	3,353.76	3,746.59	3,927.62	<u>7,637.44</u>
Month End Total	7,202.75	3,589.95	7,123.55	3,705.82	3,793.12	3,886.81	4,228.04
-Qual Cap to 2010 Dep to 2018		3,258.98	5,942.95	Dep 3,000.00	3,725.42	4,775.42	3,233.65
End Chk Acct Balance		5,848.93	3,066.50	Int Bearin 3,000.00	3,518.54	5,662.23	7,461.69

3,705.82

July							
Cash Receipts	4,975.75	3,635.11	7,263.56	2,731.63	3,976.57	3,017.15	1,930.04
Cash Expenditures	3,558.00	3,693.53	1,337.16	7,588.33	5,459.95	3,099.86	<u>3,102.00</u>
Month End Total	3,620.50	7,531.53	3,049.95	4,849.12	7,309.74	2,804.10	3,056.08
-Qual Cap to 2010 Dep to 2018		3,132.65	5,469.03	Dep 3,000.00	3,775.42	3,590.42	3,383.65
End Chk Acct Balance		7,664.18	3,518.98	Int Bearin 3,000.00	4,085.16	3,394.52	3,439.73

4,849.12

August							
Cash Receipts	3,388.71	2,546.65	3,617.54	3,258.32	5,970.24	3,769.19	3,221.44
Cash Expenditures	1,447.56	3,028.22	1,209.63	7,176.73	3,942.97	1,614.23	<u>3,813.76</u>
Month End Total	5,561.65	4,049.96	3,457.86	5,930.71	3,337.01	7,959.06	5,463.76
-Qual Cap to 2010 Dep to 2018		4,025.15	3,311.81	Dep 3,000.00	3,775.42	3,590.42	3,698.95
End Chk Acct Balance		3,075.11	3,769.67	Int Bearin 3,000.00	3,112.43	4,549.48	3,162.71

Total GF Cash Receipts for Year 3,595.88 3,258.08 5,305.46 3,821.18 3,723.28

0.25 0.04 (0.25) 0.15

2013	2014	2015	2016
5,463.76	3,428.79	1,335.73	2,628,307.90
<u>3,698.95</u>	<u>5,864.58</u>	<u>4,126.12</u>	<u>283,975.81</u>
3,162.71	5,293.37	5,461.85	2,912,283.71
4,742.03	1,841.43	3,281.88	2,389,138.56
<u>3,795.78</u>	<u>3,897.82</u>	<u>3,340.43</u>	<u>784,463.93</u>
3,410.01	1,372.40	3,277.18	4,232,982.53
<u>1,786.55</u>	<u>5,864.58</u>	<u>2,457.12</u>	<u>283,975.81</u>
2,196.56	7,236.98	2,734.30	4,516,958.34
2,326.61	5,820.41	2,338.19	539,961.39
<u>3,667.00</u>	<u>4,224.80</u>	<u>3,854.94</u>	<u>808,447.45</u>
2,069.62	2,968.01	3,760.43	3,964,496.47
1,786.55	5,864.58	2,457.12	283,975.81
3,856.17	3,832.59	3,217.55	4,248,472.28
3,136.20	3,261.27	3,900.56	152,010.85
<u>5,845.22</u>	<u>1,905.56</u>	<u>7,974.59</u>	<u>1,034,561.56</u>
2,360.60	4,323.72	2,686.40	3,081,945.76
1,786.55	5,864.58	2,457.12	283,975.81
4,147.15	3,188.30	5,143.52	3,365,921.57
1,901.30	3,816.73	3,565.85	248,227.51
<u>2,576.59</u>	<u>1,307.96</u>	<u>1,020.54</u>	<u>794,564.23</u>
1,685.31	1,832.49	5,231.71	2,535,609.04
1,786.55	5,864.58	2,457.12	283,975.81
3,471.86	7,697.07	7,688.83	2,819,584.85

4,923.24	5,042.00	4,482.24	1,758,387.98
<u>7,283.76</u>	<u>1,675.54</u>	<u>1,692.06</u>	<u>896,957.50</u>
3,324.79	5,198.95	3,021.89	3,397,039.52
1,786.55	5,864.58	2,457.12	283,975.81

1,111.34	1,063.53	3,479.01	3,681,015.33
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3,761.06	3,588.06	1,182.53	789,776.06
<u>2,725.07</u>	<u>3,230.29</u>	<u>3,961.02</u>	<u>899,588.08</u>
7,360.78	2,556.72	3,243.40	3,287,227.50
3,706.55	5,864.58	2,457.12	283,975.81
3,067.33	3,421.30	1,700.52	3,571,203.31

5,480.88	1,244.39	7,981.80	546,787.36
<u>7,883.01</u>	<u>4,360.93</u>	<u>4,769.35</u>	<u>793,112.90</u>
4,958.65	3,440.18	2,455.85	3,040,901.96
3,706.55	5,864.58	2,457.12	283,975.81
3,665.20	5,304.76	4,912.97	3,324,877.77

3,470.73	2,389.43	1,911.22	472,010.44
<u>3,417.96</u>	<u>3,547.93</u>	<u>3,917.19</u>	<u>900,153.47</u>
5,011.42	3,281.68	3,449.88	2,612,758.93
4,772.92	3,864.58	2,451.12	283,975.81
3,784.34	3,146.26	2,901.00	2,896,734.74

3,696.02	3,551.21	2,495.13	2,325,525.95
<u>3,135.45</u>	<u>2,221.16</u>	<u>7,324.38</u>	<u>840,947.23</u>
7,571.99	3,611.73	5,620.63	4,097,337.65
3,374.52	3,864.28	3,062.10	283,975.81
3,946.51	3,476.01	3,682.73	4,381,313.46

1,233.86	1,685.78	1,067.50	1,389,240.76
<u>4,811.45</u>	<u>7,943.27</u>	<u>5,837.02</u>	<u>841,703.12</u>
3,994.40	3,354.24	3,851.11	4,644,875.29
3,374.52	3,564.58	7,256.50	233,707.37
3,368.92	3,918.82	3,107.61	4,878,582.66

4,408.52	3,536.92	3,949.53	166,613.97
<u>1,387.78</u>	<u>5,292.30</u>	<u>2,920.20</u>	<u>1,005,178.81</u>
7,015.14	3,598.86	3,880.44	3,806,310.45
5,864.58	3,574.99	3,712.81	229,510.11
2,879.72	5,173.85	7,593.25	4,035,820.56

3,913.82	3,292.77	3,931.34	159,624.44
<u>1,500.17</u>	<u>3,555.90</u>	<u>4,503.88</u>	<u>893,735.23</u>
3,428.79	1,335.73	3,307.90	3,072,199.66
5,864.58	4,126.12	3,975.81	279,510.11
5,293.37	5,461.85	2,283.71	3,351,709.77

2,994.27	7,070.40	3,087.77	10,937,305.27
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0.03	0.12	(0.03)	0.06
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Gregory H. Perry  
Joseph F. Bachmann\*  
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\*\* Also admitted in Kansas  
\*\*\*Also admitted in Colorado

Ernest B. Perry (1876-1962)  
Arthur E. Perry (1910-1982)  
R.R. Perry (1917-1999)  
Edwin C. Perry (1931-2012)

## MEMORANDUM

To: Dr. Bill Heimann, ESU 1 Administrator  
From: Justin Knight, Perry Law Firm  
Date: May 4, 2024  
RE: 2024 School District Annual Policy Service Update

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### A. REQUIRED POLICY UPDATES

1. **Policy 5101 – Student Discipline.** LB 43’s “First Freedom Act” establishes the rights of students with respect to religious practices and tribal regalia. The Student Discipline Policy has been updated to reflect these new statutory rights.

2. **Policy 1050 – Access to Records.** LB 43 significantly altered Nebraska’s public records request laws. Nebraska residents are now entitled to the first eight (an increase from four) hours of staff time spent responding to the records request. From now on, non-residents are not entitled to any “free” time spent by staff responding to a records request. Policy 1050 has been updated to reflect these changes.

3. **Policy 8346 – Public Participation at Board Meetings.** LB 43 now requires public comment at every Board meeting, including special meetings, work sessions, and so forth. All other requirements for public comment remain in place, such as time limits for individual speakers. To comply with this new requirement, we have included two options for your board to consider: (1) Establish the same time limits for all meetings; or (2) Establish time limits for regular board meetings and different time limits for all other meetings. There is also an option (Option #3) to list public comment at the end of the agenda for non-regular board meetings (to ensure the Board completes its business before public comment).

4. **Policy 3130 – Purchasing Policies.** LB 287 imposes a new conflict of interest obligations on public employees. After a situation where a city employee apparently entered into a contract with a family member’s business, the Legislature imposed more stringent requirements on public employees. This change to policy makes clear that employees cannot contract on behalf of the District with themselves, family members, or their own businesses without prior Board approval. (The dollars amounts in this Policy are in the discretion of each Board and may be adjusted as each Board sees fit.)

**5. Policy 8342 – Designated Method of Giving Notice** – LB 287 eased the newspaper publication requirements for Board meetings. From now on, if a newspaper refuses, neglects, or is unable to timely publish notice of a board meeting, then the board may give notice by (1) posting the notice on the newspaper’s website (if available) and (2) posting the notice in conspicuous places within the district. (Note that this will change (again) on January 1, 2025 with new notice requirements, so this Policy will need to be revised against next winter.)

**6. Policy 5201 – Promotion and Retention.** LB 71 allows a parent or guardian to require their student re-take a grade level if the parent or guardian satisfies the requirements outlined in the new law. To comply with these new requirements, Policy 5201 has been updated.

**7. Policy 3140 – Contracting for Services.** LB 1300 imposes requirements on public bodies to ensure that no technology contracts are awarded to any “scrutinized company” (companies operated or owned by foreign adversaries). LB 1300 includes these new requirements that apply to any covered contracts. Each school will need to ensure that this certification will be incorporated into future technology agreements.

**8. Policy 8240 – Membership in School Board Associations** – LB 304 requires each School District to disclose on its website: (1) the dues paid to any association or organization of which the Board is a member; and (2) fees paid by the Board directly to a lobbyist or lobbying firm. This Policy reflects this new requirement.

**9. Policy 6700 – Firearms** – LB 1329 changed Nebraska’s laws regarding firearms on school grounds. Some of these changes involve changes to the statute’s wording. Other changes are more substantive (see below) and allow certain schools to allow more firearms at school. The changes in this Policy 6700 are limited to the technical changes to the new laws.

**10. Policy 5008 – Attendance** – LB 1029 makes clear that mental (as well as physical) illness is a basis for excused student absences. LB 1329 also makes changes to Nebraska’s attendance and truancy statutes, which are all incorporated into Policy 5008.

**11. Policy 5006 – Option Enrollment** – LB 1029 changed aspects of Nebraska’s Option Enrollment Program. We have updated Policy 5006 to incorporate these changes. Note that there are different options within this Policy that each Board will need to select. In addition, LB 1329 shifted the burden from the parent to the school district to establish capacity in an option appeal.

**12. Policy 4141 – Teacher Training - Training Requirements.** LB 1329 relaxed several training requirements for school employees. Some statutes required a defined length of training required (such as one hour). LB 1329 largely eliminates these definite training requirements and, instead, defers to each board to decide the reasonable training lengths. To comply with this new requirement, we recommend updating Policy 4141 to allow the Board to approve the administration’s planned training requirements each year.

**13. Policy 5205 – Graduation** – Last year, LB 705 added a graduation requirement that any graduating student complete the FAFSA or opt out of the FAFSA. Policy 5205 has been updated to reflect this new graduation requirement. (Note that each Board will need to ensure that the credit requirements listed in this Policy are consistent with their District’s graduation requirements.)

**14. Policy 6111 – Classroom Environment** – LB 1329 requires each school board to adopt a policy that the school will only use Gall-Peters projection maps (or other similar cylindrical equal-area projection maps) or AuthaGraph projection maps in schools.

**15. Policy 3571 – Meal Charge Policy** – LB 1329 prohibits any school from using debt collection agencies or collecting interest or fees for outstanding school lunch debt. Policy 3571 has been updated to reflect these changes.

## **B. POLICY RESCISSIONS**

**1. Policy 6310 – Textbook Loans** - Last year, LB 705 shifted the responsibility of the textbook loan program from school districts to the NDE, beginning July 1, 2024. With this change in mind, Policy 6310 can be rescinded.

## **C. OPTIONAL POLICY AND/OR HANDBOOK UPDATES**

**1. Policy 5013 – Preschool Enrollment** – LB 71 will allow kindergarten-eligible students to attend preschool. Previously (and within current NDE Rule 11), students generally could not attend preschool after they turned five. The new law allows kindergarten-aged students to continue in preschool, but does not require a school to serve a student beyond age five. If your district operates a preschool program, we recommend reviewing and possibly revising this optional Policy (especially the highlighted priorities) to determine your district’s order of priority for students seeking to enroll in your preschool.

**2. Policy 3241 - Emergency Response Mapping** – LB 1329 allows (but does not require) school boards to adopt a policy on emergency response mapping. There are funding opportunities available for schools that adopt such a policy. Since this is not required, each district will need to decide whether to move forward with this policy.

**3. Firearms** – LB 1329 allows Class I and II school districts to adopt a policy to authorize the carrying of firearms by identified individuals. The Policy must, at a minimum, include requirements for personal qualifications, training, appropriate firearms and ammunition, and appropriate use of force. The State Board of Education and Nebraska State Patrol are required to develop a model policy that meets these requirements, though the Legislative Bill did not include a deadline for when this model policy must be adopted. If your Board is interested in adopting this type of policy, please contact us directly for more information and details in your individual district.

## D. OTHER CONSIDERATIONS

1. **Title IX** – The Department of Education recently proposed changes to the existing Title IX regulations. The regulations are currently set to become effective on August 1, 2024. If implemented, these regulations will require policy updates. However, multiple states have already sued to block the implementation of these regulations, so it is possible that these regulations will be delayed (and possibly rescinded entirely). Rather than change the Title IX policy now (and perhaps need to change it again later), we recommend waiting to see if the regulations become effective later this summer.

2. **DOL FLSA Changes** – The Department of Labor recently announced that the salary basis threshold will increase from \$684 per week to \$844 per week, effective July 1, 2024. This amount will increase to \$1,128 per week, beginning January 1, 2025. There is no policy update needed to comply with these updates, but your district should ensure that any FLSA exempt employees comply with these new amounts if they continue to be treated as exempt employees in your district.

3. **Model Dress Code** – Last year, we mentioned that the Legislature passed a requirement that each school district to adopt a student dress code policy. Each school district has until July 1, 2025 to adopt the dress code policy. During next year’s policy updates, we will include a policy that meets this requirement.

4. **Artificial Intelligence** – We did not include any update to the Artificial Intelligence Policy this year, since we have received feedback that schools are more focused on implementing guidance, as opposed to annually tweaking their Policy. Feel free to contact us if you have any questions or concerns about your current Artificial Intelligence Policy.

5. **Open Meetings Act Posters** – The Open Meetings Act requires each school board to have “at least one current copy of the Open Meetings Act posted in the meeting room.” With changes to the Open Meetings Act, each board should make sure that their poster is current.

6. **Professional Practices Commission** – LB 1306 altered the process for ethical investigations into certificated staff members in Nebraska. Currently, after the Nebraska Department of Education investigates a complaint, the investigator brings the complaint before the Professional Practices Commission (a panel of administrators and teachers). The Commission hears the evidence, renders a recommendation to the State Board, then the State Board makes a final determination. LB 1306 will change this process by having a hearing officer (rather than the Commission) review the evidence and make a recommendation to the State Board of Education.

7. **Changes to Retirement Requirements** – LB 198 changed several provisions of the public retirement laws, particularly those affecting foreign-born workers. From now on, a public employer will be required to maintain on file one of the listed forms of identification (such as a driver’s license) to establish lawful presence in the United States. These forms of identification will also be used for NPERS to verify employment eligibility and/or eligibility to

participate in the retirement plan. In addition, LB 198 eases the restrictions on employees that separate from employment but do not request a distribution or submit a retirement application.

**8. Personal Privacy Protection Act** – LB 43 includes the “Personal Privacy Protection Act.” The Act prohibits, among other things, any political subdivision from “requiring any individual to provide personal information or otherwise compelling the release of personal information” or “publicizing or otherwise publicly disclosing personal information in the possession of such public agency without the express permission of every individual who is identifiable from the potential release of such personal information.” Since schools are governed by FERPA and other federal and state privacy laws, we assume this new Act will not impact schools (and does not need its own separate policy).

**9. Online Age Verification Liability Act** – LB 1092 requires certain website operators (including adult websites) to implement age verification requirements to prevent minors from accessing those sites. The bill does not impose any requirements on a public school district. To be sure: a school district can discipline a student for accessing an inappropriate website at school, but there is no liability for school districts if a student bypasses these verification requirements or accesses inappropriate websites at school.

**10. Election Maps** – LB 287 now requires that any political subdivision, upon the request of the Secretary of State or Election Commission, furnish to the Secretary of State and election commissioner or county clerk with any maps or additional information which the Secretary of State and election commissioner or county clerk “may require in the proper performance of their duties in the conduct of elections and certification of results.” This does not require a policy but is worth mentioning, especially in an election year.

**11. New Parental Involvement Policy** – LB 71 requires revisions and additions to your existing parental involvement policy. The new policy needs to be adopted by July 1, 2025. Since there are rumors that further changes to the parental involvement policy requirements will be proposed next year, we decided to wait until next spring to update the Parental Involvement Policy.

**12. Changes to Class System** – Currently, all school districts (other than Lincoln Public Schools and Omaha Public Schools) are Class III school districts and governed by the same statutes. LB 1329 deviated from this standard and will now delineate between Class I schools (districts with fewer than 1,500 inhabitants), Class II schools (districts with between 1,500 and 5,000 inhabitants), and Class III schools (all other districts, except for LPS and OPS). By January 1, 2025, the Commissioner of Education will reclassify and designate each school district.

**13. QCPUF Expanded** – LB 1329 expands the allowable expenditures of Qualified Capital Purpose Undertaking Funds (“QCPUF”). Under the new law, projects relating to “school safety infrastructure concerns” will be permitted uses of QCPUF funds. Neb. Rev. Stat. § 79-10,110.02. There is no policy required for this change.

As always, please let us know if you have any questions or concerns.

*Nebraska Council of School Administrators*

**NCSA Final Legislative Report**  
**108th Legislature, Second Session**

Convened, January 3, 2024  
 Adjournment sine die, April 18, 2024

*Prepared by*  
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*April 24, 2024*

<b><i>Bill</i></b>	<b><i>Sponsor</i></b>	<b><i>Committee</i></b>	<b><i>Status</i></b>	<b><i>Subject Matter</i></b>	<b><i>Pg.</i></b>
LB 43	Sanders	Government	Signed into law 3/27/24	Adopt the First Freedom Act and the Personal Privacy Protection Act, authorize tribal regalia to be worn by students, change provisions relating to withholding records from the public, provide requirements for interpretation of statutes, rules, and regulations, and prohibit state agencies from imposing certain requirements on charitable organizations	1
LB 71	Sanders	Education	Signed into law 4/15/24	Change provisions relating to parental involvement in and access to learning materials in schools and provide a process for repeating a grade upon request	5
LB 147	Kauth	Revenue	Signed into law 3/5/24	Change procedures for property tax refunds	8
LB 198	McDonnell	Retirement	Signed into law 3/18/24	Change provisions relating to participation in and implementation of public retirement provisions	8
LB 287	Brewer	Government	Signed into law 4/16/24	Eliminate obsolete provisions relating to the 2020 federal decennial census and provide, change, and eliminate provisions relating to petitions, conflicts of interest, voter registration and voting as prescribed in the Election Act, and notice and virtual conferencing requirements under the Open Meetings Act	10
LB 299	Linehan	Education	Signed into law 2/13/24	Require approval by the voters of a school district or educational service unit for the issuance of certain bonds under the Interlocal Cooperation Act	13
LB 303	Linehan	Revenue	Signed into law 3/5/24	Change provisions relating to an annual estimate for necessary funding under the TEEOSA	14
LB 304	Linehan	Government	Signed into law 3/18/24	Require political subdivisions to disclose membership dues and lobbying fees	14
LB 1027	Clements	Education	Signed into law 4/15/24	Change provisions relating to schools which elect not to meet accreditation and approval requirements	14

<i>Bill</i>	<i>Sponsor</i>	<i>Committee</i>	<i>Status</i>	<i>Subject Matter</i>	<i>Pg.</i>
LB 1029	Conrad	Education	Signed into law 4/15/24	Change provisions relating to compulsory school attendance regarding illness	15
LB 1284	Walz	Education	Signed into law 4/16/24	Provide for and change teacher incentive programs, provide for a pilot program to distribute menstrual products in schools, a Dyslexia Research Grant Program, a professional learning system relating to instruction in reading, and a statewide computer science education expansion program, create and change authorized use of certain funds, and change provisions relating to school psychologists and certain scholarship programs	16
LB 1300	Bostar	Government	Signed into law 4/16/24	Adopt the Pacific Conflict Stress Test Act, the Foreign Adversary Contracting Prohibition Act, the Nebraska Nonprofit Security Grant Program Act, and the Wildland Fire Response Act, create the Commission on Asian American Affairs, provide security requirements for chemical facilities, require approval of voters for certain salary increases, and change provisions relating to veterans aid programs	22
LB 1306	Education Com.	Education	Signed into law 4/16/24	Eliminate the Professional Practices Commission and provide, change, and eliminate provisions relating to standards for and conduct of teachers and administrators	26
LB 1329	Murman	Education	Signed into law 4/16/24	Change provisions relating to handguns and firearms in school environments, classification of school districts, excessive absenteeism, the enrollment option program, certain educational certificates, permits, and endorsements, certain tax levy and bonding authority of school districts, and the Nebraska Career Scholarship Act, provide for grants relating to school mapping data, and prohibit certain debt collection activities and the use of certain maps for schools	27
LB 1402	Linehan	Appropriations	Signed into law 4/24/24	Require the State Treasurer to establish education scholarships and repeal the Opportunity Scholarships Act	36

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<b>LB 43</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Sanders	Government	3/27/24 Passed 39-0 w/E clause	Adopt the First Freedom Act and the Personal Privacy Protection Act, authorize tribal regalia to be worn by students, change provisions relating to withholding records from the public, provide requirements for interpretation of statutes, rules, and regulations, and prohibit state agencies from imposing certain requirements on charitable organizations

<i>Sections of LB 43</i>	<i>Subject Matter</i>	<i>Operative</i>
1-5 .....	First Freedom Act (LB 277, Brewer) .....	July 19, 2024
6-7 .....	Tribal Regalia (LB 277, Brewer) .....	July 1, 2025
8-12* .....	Public Records Law (LB 366, Conrad) .....	July 19, 2024
11* .....	Cybersecurity Records (LB 650, McDonnell) .....	July 19, 2024
13-14 .....	Administrative Procedures Act (LB 43, Sanders) .....	July 19, 2024
15 .....	Administrative Procedures Act (LB 41, Hansen) .....	July 19, 2024
16** .....	[Citation for Administrative Procedure Act] (LB 297, Sanders) .....	July 19, 2024
17-20 .....	Personal Privacy Protection Act (LB 297, Sanders) .....	January 1, 2025
21 .....	Open Meetings Act (LB 637, Albrecht) .....	July 19, 2024

\* Both LB 366 and LB 650 amended Section 11 of LB 43.

\*\* Section 16 places the Personal Privacy Protection Act within the Administrative Procedure Act.

LB 43 was designated as a Government Committee priority measure. The measure was introduced by Senator Sanders to provide changes to the Administrative Procedures Act and later become a package bill for the committee.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>First Freedom Act</b> .....	1-5 .....	July 19, 2024

LB 43 includes the provisions of LB 277 (Brewer) to provide that a person or religious organization whose exercise of religion or religious service has been burdened or restricted, or is likely to be burdened or restricted, in violation of the First Freedom Act, may bring a civil action or assert such violation or impending violation as a defense in a judicial or administrative proceeding.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Tribal Regalia</b> .....	6-7 .....	July 1, 2025

LB 43 includes the provisions of LB 277 (Brewer) to provide that a person who is a member of an indigenous tribe of the U.S. or another country and is a student attending an approved or accredited public school may wear tribal regalia in any public or private location where the person is otherwise authorized to be on such school grounds or at any school function.

The provisions of the measure are not meant to limit the authority of administrative and teaching personnel to regulate student behavior or the authority of a school to regulate student behavior to further school purposes or to prevent interference with the educational process.

The measure permits but does not require a school to adopt a policy to accommodate this legislation. The policy may specify the characteristics of any garment, jewelry, other adornment, or object that such school finds will endanger the safety of a student or others or interfere with school purposes or the educational process if worn by a student during a specified activity.

The measure defines “tribal regalia” as traditional garments, jewelry, other adornments, or similar objects of cultural significance worn by members of an indigenous tribe of the U.S. or another country. *Tribal regalia does not include any firearm or other dangerous weapon.* Tribal regalia also does not include, except in compliance with an appropriate federal permit, any object that is otherwise prohibited by federal law.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Public Records Law</b> .....	8-12.....	July 19, 2024

LB 43 includes the provisions of LB 366 (Conrad) to amend the Public Records Law. The provisions apply to public records requests generally, and references to “citizens” are removed and replaced with “residents.”

The measure would also create a bifurcated fee structure for obtaining public records, with residents receiving more favorable treatment than nonresidents, though all news media requesters would be considered as “residents” for this purpose.

Under current law, the first four hours spent “searching, identifying, physically redacting, or copying” in response to a records request cannot be charged to the requester, but a service charge may be assessed for requests that exceed that amount of time. This measure would move that threshold to eight hours for residents of Nebraska. Nonresident requesters would be charged for the actual added cost of fulfilling the request.

No special service charge or fee may be charged for copies of blank forms or pages with all meaningful information redacted.

The measure would require a public custodian’s estimate for fulfilling a voluminous public records request requiring more than four days to be “attested to under oath” before being provided in writing to the requester.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Cybersecurity Records</b> .....	11 .....	July 19, 2024

LB 43 includes the provisions of LB 650 (McDonnell) to amend the Public Records Law.

The measure permits the withholding of records relating to the nature, location, or function of cybersecurity by the State of Nebraska or any of its political subdivisions, including, but not limited to, devices, programs, or systems designed to protect computer, information technology, or communications systems against terrorist or other attacks.

The Nebraska Information Technology Commission is required to adopt and promulgate rules and regulations to implement the provisions of the bill.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Administrative Procedures Act</b> .....	13-14.....	July 19, 2024

The original provisions of LB 43 (Sanders) direct hearing officers and judges in their interpretation of state statutes or regulations when hearing a contested case under the Administrative Procedures Act. The adjudicators would be instructed not to defer to a state agency’s interpretation and instead interpret such language de novo on the record. That means that the adjudicator could rely on the findings of fact from the agency but would not rely on the agency’s legal conclusions or interpretations when analyzing the dispute.

The measure would also provide that any doubt in interpreting statutes or regulations should be resolved in favor of an interpretation that “limits agency power and maximizes individual liberty.”

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Administrative Procedures Act</b> .....	15 .....	July 19, 2024

LB 43 includes the provisions of LB 41 (Hansen) to include legislative findings providing that burdens on charitable grantmaking should be free from “intrusive or politically motivated regulation.” The measure defines “agency” broadly to include nearly all state executive branch agencies, the courts, and the Legislature. Such agencies would be broadly prohibited from imposing additional filing or reporting requirements on charitable organizations beyond those required by state law. Agencies could impose such filing or reporting requirements if they can show a compelling state interest and a narrowly tailored means for serving that interest. The committee amendment revises the bill to provide that agency information requests are authorized when required due to a federal funding requirement.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Citation for Administrative Procedure Act</b> .....	16 .....	July 19, 2024

*Note:* The introduced version of LB 297 (Sanders) amended Section 84-920 to include the Personal Privacy Protection Act within the Administrative Procedure Act for purposes of citation. Section 16 of LB 43 addresses this provision.

Section 16 also references Sections 13-15 to be cited under the Administrative Procedure Act.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Personal Privacy Protection Act</b> .....	17-20.....	January 1, 2025

LB 43 includes the provisions of LB 297 (Sanders) to create the Personal Privacy Protection Act and applies to political subdivisions, including school districts and ESUs.

*Note:* Section 16 of LB 43 incorporates the Personal Privacy Protection Act within the Administrative Procedure Act for purposes of statutory citation.

The bill prohibits all public agencies from:

- (a) Requiring any individual to provide personal information or otherwise compelling the release of personal information;
- (b) Requiring any nonprofit organization holding a certificate of exemption under section 501(c) of the Internal Revenue Code to provide the public agency with personal information or otherwise compelling the release of personal information;
- (c) Releasing, publicizing, or otherwise publicly disclosing personal information in the possession of the public agency; or
- (d) Requesting or requiring a current or prospective contractor or grantee to provide such public agency with a list of nonprofit organizations holding certificates of exemption under section 501(c) of the Internal Revenue Code to which such contractor or grantee has provided financial or nonfinancial support.

“Personal information” is defined as any list, record, register, registry, roll, roster, or other compilation of data that directly or indirectly identifies a person as a member, supporter, or volunteer of, or donor of financial or nonfinancial support to, any nonprofit organization holding a certificate of exemption under section 501(c) of the Internal Revenue Code.

The legislation does not prohibit the following:

- (a) Any report or disclosure required by the Nebraska Political Accountability and Disclosure Act;
- (b) Any report or disclosure by a public agency regarding testimony received at a public hearing conducted by such public agency;
- (c) Any lawful warrant, subpoena, or order issued by a court of competent jurisdiction for the production of personal information;
- (d) Any lawful request for discovery of personal information in litigation if both of the following conditions are met: (i) The requestor demonstrates a compelling need for such personal information by clear and convincing evidence; and (ii) The requestor obtains an order barring disclosure of such personal information to any person not named in the litigation;
- (e) Admission of personal information as relevant evidence before a court of competent jurisdiction. However, no court may publicly reveal personal information absent a specific finding of good cause;
- (f) Any report or disclosure required by state or federal law or regulation for an employee of the University of Nebraska or any state college. Except as otherwise required by law, no such report or disclosure shall be subject to release under the state public records laws;
- (g) Any report or disclosure required by a conflict of interest, conflict of commitment, or outside income policies for an employee of the University of Nebraska or any state college. Except as otherwise required by law, no such report or disclosure shall be subject to release under the state public records laws;

- (h) Any document required or permitted to be filed with the Secretary of State disclosing the identity of any director, officer, incorporator, or registered agent of a nonprofit organization; or
- (i) Any examination undertaken by the Auditor of Public Accounts pursuant to state statute. Personal information obtained during the course of such examination may not be disclosed except to a county attorney or the Attorney General in connection with an investigation made or action taken in the course of the official duties of a county attorney or the Attorney General.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Open Meetings Act</b> .....	21 .....	July 19, 2024

LB 43 includes the provisions of LB 637 (Albrecht) to amend the Open Meetings Act by eliminating existing language in the Act stating that a body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

The measure adds new language stating that, except for closed sessions, a public body must allow members of the public an opportunity to speak at each meeting.

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<b>LB 71</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Sanders	Education	3/5/24 Passed 46-0	Change provisions relating to parental involvement in and access to learning materials in schools and provide a process for repeating a grade upon request

<i>Sections of LB 71</i>	<i>Subject Matter</i>	<i>Operative</i>
1-7 .....	Parental Involvement Act .....	July 19, 2024
8-10 .....	Age Requirement for Attending a Public Preschool .....	July 19, 2024
11 .....	Repeat a Grade Level .....	July 19, 2024

The original intent of LB 71 is to strengthen the level of parental involvement and participation by parents, guardians, and educational decisionmakers in the public school system. The measure was amended to include the provisions of LB 1193 (repeat of grade level) and LB 1201 (age requirement for attending a public preschool).

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Parental Involvement Act</b> .....	1-7.....	July 19, 2024

*Policy:* The measure maintains the existing requirement for a local school board policy to involve parents, guardians, or educational decisionmakers in the education of their children and the rights of each parent, guardian, or educational decisionmaker to:

- (a) Access testing information and curriculum; and
- (b) Request that a child be excused from specific instruction or activities.

“Educational decisionmaker” is defined as a person designated or ordered by a court to make educational decisions on behalf of a child.

The former district policy would remain in effect until a new policy is developed and adopted by July 1, 2025.

The new policy must include the following:

- (a) How the school district will provide access to parents, guardians, or educational decisionmakers concerning (i) textbooks; (ii) tests; (iii) activities information; (iv) digital materials; (v) websites or applications used for learning; (vi) training materials for teachers, administrators, and staff; (vii) procedures for the review and approval of training materials, learning materials, and activities; and (viii) other curriculum materials used in the school district;
- (b) How the school district will accommodate requests by parents, guardians, or educational decisionmakers to attend and monitor courses, assemblies, counseling sessions, and other instructional activities;
- (c) Under what circumstances parents, guardians, or educational decisionmakers may ask that their children be excused from testing, classroom instruction, learning materials, activities, guest speaker events, and other school experiences the parents, guardians, or educational decisionmakers may find objectionable;
- (d) How the school district will provide access to records of students;
- (e) What the school district's testing policy will be; and
- (f) How the school district participates in surveys of students and the right of parents, guardians, or educational decisionmakers to remove their children from such surveys.

The measure provides intent not to require disclosure of information in violation of the federal Family Educational Rights and Privacy Act (FERPA) or any federal regulations and applicable guidelines as existed on January 1, 2024.

*Public Hearing:* The policy must be developed with input from parents, guardians, and educational decisionmakers and must be the subject of a public hearing before the school board before adoption by the board. The policy must be reviewed annually and either altered and adopted as altered or reaffirmed by the board following a public hearing. The public hearing must include a reasonable opportunity for public comments.

*Access to Policy:* By August 1, 2025, each school district must make the policy accessible on the school district's public website. The policy must be accessible by a prominently displayed link on such website. If the policy is altered, the new version of the policy must be made accessible within a reasonable time.

*Learning Materials:* To the extent practicable, each public school district must make a reasonable effort to make any learning materials, including original materials, available for inspection by a parent, guardian, or educational decisionmaker upon request.

*Enforcement:* If the Commissioner of Education determines that any school district has intentionally refused, in a material manner, to comply with the Parental Involvement Act, the commissioner must notify the district of the noncompliance and allow a reasonable time to comply. If the commissioner determines, after the time has elapsed, that the school district is not in compliance and has not made a good-faith attempt to comply, the commissioner must take appropriate remedial action within the commissioner's authority, up to and including qualifying the noncompliance as a violation of the rules and regulations for the accreditation of schools.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Age Requirement to Attend Public Preschool</b>	8-10	July 19, 2024

LB 71 includes the contents of LB 1201 (Hardin) to change the age requirement for attending a public preschool. The measure would allow children to remain in a public pre-school until the mandatory kindergarten entrance age. As a result, eligible five- and six-year-olds could now access public pre-kindergarten. This could result in additional need and, therefore, additional costs. This particular provision would also add five-year-old students to the formula student count under the TEEOSA calculation of state aid.

<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Repeat of Grade Level</b>	11	July 19, 2024

LB 71 includes the contents of LB 1193 (Conrad) to provide that a parent or guardian would have the right to have the parent’s or guardian’s child repeat a grade in kindergarten through fourth grade due to (i) academic needs, (ii) illness, or (iii) excessive absenteeism.

In addition, a parent or guardian would have the right to have the parent’s or guardian’s child repeat a grade in fifth through twelfth grade due to excessive absenteeism.

The bill defines the following terms:

- (i) “Academic needs” means that a child is at least one year below grade level and behind the child’s typically developing peers in reading, English, and language arts such that the child does not possess the necessary academic skills required to succeed in reading, English, and language arts at grade level for the next grade the student would otherwise advance to;
- (ii) “Illness” means that the child experienced a severe mental or physical illness resulting in hospitalization of two or more weeks during the school year; and
- (iii) “Excessive absenteeism” means that the child was absent 50% or more of the school year and includes excused absences, unexcused absences, and absences due to suspension or expulsion. Absences due to approved school-related activities, such as field trips, competitions, athletic events, and testing, are not included.

A parent or guardian requesting that the child repeat a grade must have a meeting with the school district superintendent or the superintendent’s designee to discuss the parent’s or guardian’s decision to have the child repeat a grade. The parent or guardian must provide evidence of

academic needs, illness, or excessive absenteeism that would authorize the parent or guardian to have the child repeat a grade.

At the meeting, the superintendent or designee must identify any alternative educational opportunities, including remedial instruction if applicable, and verify any special education supports available to the child. If the child’s parent or guardian still intends to have the child repeat a grade, the parent or guardian must complete a form prescribed by NDE and return the form to the school district. Upon completion of the form and if all requirements are met, the school district must have the child repeat the child’s grade for the next school year.

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<b>LB 147</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Kauth	Revenue	3/5/24 Passed 41-0	Change procedures for property tax refunds

Current provisions of law relevant to property tax refunds (§ 77-1736.06) require that, within 30 days from the date the county assessor certifies the amount of the refund, the county treasurer must notify each political subdivision, including any school district receiving a distribution, of its respective share of the refund, except that, for any political subdivision whose share of the refund is \$200 or less, the county board may waive this notice requirement.

LB 147 provides that, for any political subdivision whose share of the refund is \$1,000 or less, the governing body of the political subdivision may waive the notice requirement by notifying the county treasurer in writing.

Notification would be by (i) first-class mail, postage prepaid, to the last-known address of record of the political subdivision or (ii) electronic means if requested in writing by the governing body of the political subdivision.

LB 147 would become operative on July 19, 2024.

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<b>LB 198</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	McDonnell	Retirement	3/18/24 Passed 47-0 w/E clause	Change provisions relating to participation in and implementation of public retirement provisions

LB 198 is a significant bill for both the School Employees and Class V (OPS) Plans and clarifies issues related to termination of employment, issues related to prospective employees lawfully present in the U.S., and personnel issues at NPERS. LB 198 contained the emergency clause and became operative on March 19, 2024.

### Termination of Employment

#### *Background*

In the 2022 Session, Nebraska school advocates united around LB 147, which allowed retired educators to substitute teach more often without jeopardizing their retirement benefits. In the current teacher shortage, schools sought more, not less, flexibility in finding help. LB 147

provided this needed leeway by specifying that a retired teacher can now substitute teach for up to eight days during their 180-day break in service without losing any retirement benefits.

At some point after LB 147 was signed into law, NPERS (State Retirement Agency) interpreted its “termination of employment” rules in a new way. For reference, the retirement statutes define “termination of employment” as an event when “the member experiences a bona fide separation from service of employment with the member’s employer... .” A “termination of employment” triggers various requirements, including the general rule that the employee cannot work for 180 days.

However, as early as August, NPERS began informing schools that a school employee typically cannot work for 180 days after the employee terminates employment for nearly any reason. This new interpretation (for example) would prevent a teacher who leaves at semester to stay home to care for her ill parents to avoid employment with a public school for 180 days after the semester break.

A workgroup comprised of NCSA, NSEA, and OPS representatives, school attorneys, NPERS officials, and legislative aides worked over a period of months in 2022 to formulate a solution to the problem. It’s taken a few years to get the legislation passed, but the measure will provide much-needed clarification.

*The Solution*

LB 198 was introduced with language painstakingly prepared by the workgroup. The bill amends both the School Plan and the OPS (Class V) Plan.

Under the bill, a member who experiences a separation from service with the member’s employer but has not submitted a retirement application or a request for distribution, or received a retirement benefit, disability retirement benefit, or distribution from the retirement system, may return to work as a (i) temporary employee, (ii) substitute employee, or (iii) volunteer for any employer participating in the retirement system.

Prospective Employees Lawfully Present in the U.S.

Prior to LB 198, there was no clear direction for school districts and ESUs to demonstrate through documentation that a prospective employee is lawfully present in this country and, therefore, upon employment, may be a member of the School Plan or the Class V (OPS) Plan. There are several types of documents that could be used, and rather than requiring just one form of documentation, NPERS was requiring a list of them.

LB 198 resolves this problem at long last. The measure clarifies that no employee of a state agency or political subdivision would be authorized to participate in any government-sponsored retirement system unless the employee is lawfully present in the United States.

The employing state agency or political subdivision and the employee must maintain at least one of the following documents to demonstrate lawful presence in the U.S. as of the employee’s date of hire and produce any such document so maintained upon request of the Public Employees Retirement Board (PERB) or the Nebraska Public Employees Retirement Systems (NPERS):

- (a) A state-issued driver's license;
- (b) A state-issued identification card;
- (c) A certified copy of a birth certificate or delayed birth certificate issued in any state, territory, or possession of the United States;
- (d) A Consular Report of Birth Abroad issued by the U.S. Department of State;
- (e) A United States passport;
- (f) A foreign passport with a United States visa;
- (g) A U.S. Certificate of Naturalization;
- (h) A U.S. Certificate of Citizenship;
- (i) A tribal certificate of Native American blood or similar document;
- (j) A U.S. Citizenship and Immigration Services Employment Authorization Document, Form I-766;
- (k) A U.S. Citizenship and Immigration Services Permanent Resident Card, Form I-551; or
- (l) Any other document issued by the U.S. Department of Homeland Security or the U.S. Citizenship and Immigration Services granting employment authorization in the United States and approved by the PERB.

The measure further provides that, for any applicant who is not a United States citizen but who has attested that the applicant is lawfully present in the United States, eligibility for public benefits must be verified through the Systematic Alien Verification for Entitlements Program operated by the U.S. Department of Homeland Security or an equivalent program designated by the United States Department of Homeland Security.

NPERS Technical/Substantive Cleanup Provisions

LB 198 was amended to include the contents of LB 1365 (McDonnell). LB 1365 is a technical/substantive bill related to the Omaha School Employees' Retirement System (OSERS) and the hiring of employees at the Nebraska Public Employees Retirement Systems (NPERS).

The bill would essentially accomplish three objectives:

- Allow OSERS one ex-officio non-voting seat on the Public Employees Retirement Board (PERB) until the permanent member is selected,
- eliminate the restriction that OSERS members must be age 50 to attend NPERS retirement seminars, and
- allow NPERS to hire multiple deputies and assistants.

LB 198 contained the emergency clause and became operative on March 19, 2024.

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<b>LB 287</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Brewer	Government	4/16/24 Passed 46-0 w/E clause	Eliminate obsolete provisions relating to the 2020 federal decennial census and provide, change, and eliminate provisions relating to petitions, conflicts of interest, voter registration and voting as prescribed in the Election Act, and notice and virtual conferencing requirements under the Open Meetings Act

<i>Relevant Sections of LB 287</i>	<i>Subject Matter</i>	<i>Operative</i>
5.....	Legal notices/proof of publication *	April 17, 2024
7-64.....	Election Act *	Various Dates
65.....	Nebraska Political Accountability and Disclosure Act *	July 19, 2024
72.....	Educational Service Units Act *	April 17, 2024
74.....	Open Meetings Act *	April 17, 2024

\* Provisions that have an impact on schools, ESUs, and/or educational personnel

LB 287 was designated as a Government Committee priority measure. LB 287 is an omnibus technical cleanup measure but also provides substantive changes to election laws, the Nebraska Political Accountability and Disclosure Act, and the Open Meetings Act.

<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Legal Notices / Proof of Publication</b> .....	<b>5</b> .....	April 17, 2024

Section 25-1274 is amended to harmonize with the changes proposed in the Open Meetings Act.

Section 25-1274, as amended, provides that “Publications required by law to be made in a newspaper or on a statewide website established and maintained as a repository of public notices by a majority of Nebraska newspapers, may be proved by affidavit of any person having knowledge of the fact, specifying the time when and the paper in which or the website whereon the publication was made, and, if made by publication in a newspaper, that such said newspaper is a legal newspaper under the statutes of the State of Nebraska, but such affidavit must, for the purposes now contemplated, be made within six months after the last day of publication, in the office where the original affidavit of publication is required to be filed.”

<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Election Law: Maps / Additional Information</b> .....	<b>18</b> .....	July 19, 2024

The measure amends Section 32-404 to require all political subdivisions, including school districts, ESUs, and the learning community coordinating council, to furnish to the Secretary of State and election commissioner or county clerk any maps and “additional information” that the state and local election officials may require in the proper performance of their duties in the conduct of elections and certification of results.

<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Nebraska Political Accountability and Disclosure Act</b> .....	<b>65</b> .....	July 19, 2024

The measure adds new language to an existing statute (§ 49-1499.03) to provide that any employee of a political subdivision whose annual salary and benefits exceed \$150,000 and who would be required to take any action or make any decision in the discharge of his/her official duties that may cause financial benefit or detriment (i) to him/her, (ii) a member of his/her immediate family, or

(iii) a business with which he/she is associated, which is “distinguishable from the effects of the action on the public generally or a broad segment of the public,” must take the following actions as soon as he/she is aware of the potential conflict or should reasonably be aware of the potential conflict, whichever is sooner:

- (a) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
- (b) Deliver a copy of the statement to the person in charge of keeping records for the government body, who must enter the statement onto the public records of the government body; and
- (c) Except as provided below, abstain from participating in the matter in which the employee has a conflict of interest.

An employee may apply to the Nebraska Political Accountability and Disclosure Commission for an opinion as to whether he/she has a conflict of interest.

The new provision is not meant to prevent an employee from making or participating in the making of a governmental decision to the extent that the employee's participation is legally required for the action or decision to be made.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Educational Service Units Act</b> .....	72 .....	April 17, 2024

Section 79-1218 is amended to harmonize statutory citations consistent with the changes proposed in the Open Meetings Act.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Open Meetings Act</b> .....	74 .....	April 17, 2024

The measure makes two important changes to the Open Meetings Act. First, it amends the section of the Act relating to notice requirements (§ 84-1411). Second, it sunsets much of this portion of the Act on January 1, 2025, and inserts new language on notice requirements.

New Provision - Effective April 17, 2024

A new provision is added to state that, in case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body must:

- (a) post such notice on its website, if available, and
- (b) post such notice in a conspicuous public place in such public body's jurisdiction.

The public body must keep a written record of the posting. The record of the posting would be evidence that the posting was done as required and must be sufficient to fulfill the requirement of publication.

New Language - Effective January 1, 2025

The measure replaces existing notice requirement provisions in favor of new language, beginning on January 1, 2025.

Each public body must give reasonable advance publicized notice of the time and place of each meeting. The notice must be transmitted to all members of the public body and the public.

In the case of a public body of a political subdivision or the body's advisory committees, including for school districts and ESUs, notice must be given by:

- (1) (a) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (b) posting on the newspaper's website, if available, AND (c) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. The notice must be placed in the newspaper and on the websites of the newspaper; OR
- (2) (a) Posting to the newspaper's website, if available, AND (b) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites of the newspaper.

In case of refusal or neglect of the newspaper to publish the notice, the public body must:

- (a) post such notice on its website, if available,
- (b) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and
- (c) post in a conspicuous public place in such public body's jurisdiction.

The public body must keep a written record of the posting. The record of the posting would be evidence that the posting was done as required and must be sufficient to fulfill the requirement of publication.

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<b>LB 299</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Linehan	Education	2/13/24 Passed 45-0 w/E clause	Require approval by the voters of a school district or educational service unit for the issuance of certain bonds under the Interlocal Cooperation Act

LB 299 provides that any future joint entity that includes a Nebraska school district or an educational service unit, such joint entity may not issue any bonds until the question of issuing the bonds has been submitted to the qualified electors of each Nebraska school district or educational service unit that is part of the joint entity at an election called for that purpose and, within each such school district or educational service unit, a majority of the qualified electors voting on the question voted in favor of issuing the bonds.

The joint entity must give notice of the election at least 50 days prior to the election. The question of issuing bonds may be submitted at the statewide primary or general election.

The question of bond issues, when defeated, may not be resubmitted in substance for a period of at least six months after the date of the election.

LB 299 passed with the emergency clause attached and became operative on February 14, 2024.

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<b>LB 303</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Linehan	Education	3/5/24 Passed 43-0	Change provisions relating to an annual estimate for necessary funding under TEEOSA

LB 303 amends one of the few original sections of LB 1059 (1990), which created the Tax Equity and Educational Opportunities Support Act. This section was last updated in 1999.

Section 79-1031 requires NDE, with assistance from the Property Tax Administrator, the Legislative Fiscal Analyst, and the budget division of the Department of Administrative Services, to annually, by November 15, provide an estimate of the necessary funding level for the next school fiscal year under TEEOSA to the Governor, the Appropriations Committee of the Legislature, and the Education Committee of the Legislature.

LB 303 requires that a legal counsel or research analyst from the Education Committee, and a legal counsel or research analyst from the Revenue Committee be included in the process of providing an estimate on funding level.

LB 303 becomes operative on July 19, 2024.

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<b>LB 304</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Linehan	Government	3/18/24 Passed 48-0	Require political subdivisions to disclose membership dues and lobbying fees

LB 304 requires all political subdivisions, including school districts and ESUs, to publicly disclose the following on its website:

- (a) Membership dues paid annually to any association or organization, identifying each association or organization and the dues amounts paid; and
- (b) Fees paid to any individual lobbyist or lobbying firm other than any fees paid for lobbying services that may be included in the membership dues.

For any political subdivision that does not have a website, the information may be made available upon request to any member of the public at the office of the political subdivision.

LB 304 becomes operative on July 19, 2024.

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<b>LB 1027</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Clements	Education	4/15/24 Passed 44-1	Change provisions relating to schools which elect not to meet accreditation and approval requirements

Under current law (§ 79-1601), a home school must provide evidence that the school offers a program of instruction leading to the acquisition of basic skills in the language arts, mathematics, science, social studies, and health.

LB 1027 merely requires an assurance rather than evidence. An assurance would be satisfied by a signed statement by the parent, legal guardian, or educational decisionmaker of a student that the education provided complies with Section 79-1601. Rules and regulations that govern procedures are limited to procedures for receiving information from a parent, legal guardian, or educational decisionmaker of a student or a parent representative when the individual files the election not to meet accreditation or approval requirements.

“Educational decisionmaker” is defined as a person designated or ordered by a court to make educational decisions on behalf of a child.

LB 1027 becomes operative on July 19, 2024.

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<b>LB 1029</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Conrad	Education	4/15/24 Passed 47-0	Change provisions relating to compulsory school attendance regarding illness

LB 1029 amends the compulsory attendance law (§ 79-201) such that attendance is required unless excused by school authorities or when mental or physical illness or severe weather conditions make attendance impossible or impracticable.

At the public hearing for LB 1029 on February 6, 2024, Senator Conrad explained the rationale for introducing the measure:

This bill was brought to me and to Senator Dungan by a seminar class at the University of Nebraska-Lincoln, who did a great job researching this issue and learning about state government. And they really wanted to highlight this as a potential solution to move forward, to raise awareness about mental health, to advance equity and reduce stigma around mental health, and to ensure that we are limiting our entanglements for kids and families who are struggling with mental illness or other reasons for missing school from being entangled in the justice system through the truancy laws.

Katie Nungesser, representing Voices for Children, testified in support of LB 1029.

LB 1029 would make a significant and overdue change by recognizing mental health absences as equivalent to physical illness absences within our school systems. The importance of mental health and the well-being and educational success of Nebraska's children cannot be overstated. Mental health directly influences a child's ability to learn, think, feel, and act, impacting crucial aspects such as stress management, peer relationships, and decision-making skills.

LB 1029 would become operative three months after the Legislature adjourns sine die.

<b>LB 1284</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Walz	Education	4/16/24 Passed 42-0 w/E clause	Provide for and change teacher incentive programs, provide for a pilot program to distribute menstrual products in schools, a Dyslexia Research Grant Program, a professional learning system relating to instruction in reading, and a statewide computer science education expansion program, create and change authorized use of certain funds, and change provisions relating to school psychologists and certain scholarship programs

<i>Sections of LB 1284</i>	<i>Subject Matter (original bill and sponsor)</i>	<i>Operative Date</i>
1.....	Menstrual Products Provided by Schools [LB 1050, Conrad].....	July 19, 2024
2.....	Dyslexia Research Grant Program [LB 1253, Linehan] .....	July 19, 2024
3.....	School Psychologists [LB 1014, Walz].....	July 19, 2024
4.....	Nebraska Teacher Recruitment/Retention Act [LB 985, Linehan].....	April 17, 2024
5-11 .....	Teach in Nebraska Today Act [LB 986, Linehan].....	April 17, 2024
12.....	Appropriations from Education Future Fund.....	July 19, 2024
13.....	Nebraska Reading Improvement Act [LB 1254, Linehan] .....	July 19, 2024
14-16.....	Computer Science/Technology Education Act [LB 1284, Walz] .....	July 19, 2024
17.....	Nebraska Career Scholarship (Program of Study in Special Education) [Dungan, LB 964] .....	July 19, 2024
18-20.....	Student-Teacher Loans [LB 1005, Walz] .....	July 1, 2024

LB 1284 was prioritized by Senator Walz and became a committee package bill. Much of the package consists of bills introduced by Senators Walz and Linehan, but Senators Dungan and Conrad also had measures included.

<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Menstrual Products Provided by Schools</b> .....	1 .....	July 19, 2024

LB 1284 includes LB 1050 (Conrad) relating to menstrual products and the creation of a pilot program.

Beginning in school year 2025-26 and subject to available appropriations, NDE is required to develop a pilot program to make menstrual products, including both pads and tampons, available to each school district. Priority must be given to each school district:

- (a) That classifies as a needs improvement school under the accountability system developed by the State Board of Education; or
- (b) In which 40% of the students are poverty students.

*Note:* Section 79-1003(30) defines “poverty students” as the unadjusted poverty students plus the difference of such unadjusted poverty students minus the average number of poverty students for such district, prior to such addition, for the three immediately preceding school fiscal years if such difference is greater than zero.

For school year 2025-26, a school district that receives free menstrual products must ensure that free menstrual products, including both pads and tampons, are available for use in school bathrooms.

NDE is required to submit a report electronically to the Legislature relating to the pilot program for free menstrual products by December 1, 2026.

The measure provides intent to appropriate an amount not to exceed \$250,000 for fiscal year 2024-25 to NDE to carry out the pilot program.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Dyslexia Research Grant Program</b> .....	2 .....	July 19, 2024

LB 1284 includes LB 1253 (Linehan) to create the Dyslexia Research Grant Program, to be administered by NDE.

The Dyslexia Research Grant Program provides that an eligible applicant may apply to NDE for a grant. The department must prescribe the application form that is to be completed when applying for a grant under the Program.

Eligible applicant means a privately owned business based in Nebraska that is in the process of researching artificial-intelligence based writing assistance that can be used to assist individuals with dyslexia.

NDE may award a grant to any eligible applicant, except that the total amount of all grants awarded under the Program may not be more than \$1 million.

All grant money received under the Program must be used only for the purpose of researching the use of artificial intelligence-based writing assistance by individuals with dyslexia. The research must be focused on using aggregate writing analytics to identify writing errors and patterns that can be used by teachers to develop a comprehensive literacy plan for students with dyslexia.

If any grant money received under the Program is used in violation of the intended purpose, NDE must notify the Attorney General of the violation.

The Attorney General must bring a civil action in any court of competent jurisdiction to recoup any money spent in violation of the intended purpose. Any money collected in such civil action would be remitted to the State Treasurer for credit to the General Fund.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>School Psychologists</b> .....	3 .....	July 19, 2024

LB 1284 includes LB 1014 (Walz) to amend Section 38-3113 and change the requirements relating to the Psychology Practice Act. LB 1014 would allow school districts to receive reimbursement for school psychologists employed through a service agency with special education programs and rates approved by the Nebraska Department of Education (NDE).

At the public hearing for LB 1014 on January 22, 2024, Senator Walz stated:

[T]here's a workforce shortage among mental health and special education providers in Nebraska. The key player in both of these worlds is a school psychologist. This is amplified with research that tells us that our students receive up to a majority of these services in a school setting. School psychologists are in short supply, and we must do everything we can to build this workforce. LB 1014 is one of the steps we can take to enable schools to be reimbursed if they need to contract with school psychologists to support the tremendous workload seen every day. The bill amends the Psychology Practice Act to include the ability for school districts to receive reimbursements if they contract with special education service agencies for help in delivering services to students. The rates for services are set by the Nebraska Department of Education and would not change whether it's an employed school psychologist or a contracted provider.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Nebraska Teacher Recruitment and Retention Act</b> .....	4 .....	April 17, 2024

LB 985 (Linehan) amends the Nebraska Teacher Recruitment and Retention Act (created in 2023 under LB 705). The act provided a series of grants for teachers who continue in the profession.

Currently, a high-need retention grant of \$5,000 may be awarded to a teacher who obtains an endorsement in special education, mathematics, science, technology, or dual credit AND signs a contract to complete a school year of full-time employment as a teacher at a Nebraska school in school year 2024-25, 2025-26, or 2026-27.

LB 985 creates a second option to be eligible for the \$5,000 grant. The bill provides that a high-need retention grant of \$5,000 may be awarded to a teacher who obtains an endorsement in special education, mathematics, science, technology, or dual credit AND signs a contract to complete a school year of full-time employment as a teacher to teach in such endorsement area at a Nebraska school in school year 2024-25, 2025-26, or 2026-27.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Teach in Nebraska Today Act</b> .....	5-11 .....	April 17, 2024

LB 1284 includes LB 986 (Linehan) to sunset some of the provisions of the Teach in Nebraska Today Program.

Beginning on the effective date of the measure, a revised program would provide a grant to an individual who applies and who:

- a. Is a resident of the State of Nebraska;
- b. Is teaching full-time or has a contract to teach full-time at the time of the application for the program;
- c. Has taught in Nebraska five years or less at the time of the application or renewal; and
- d. Has an individual income that is less than \$55,000 per year.

The amount of a grant awarded to an eligible applicant would be limited to \$5,000 per year. An eligible applicant may be awarded a grant for up to five years.

If the funds available for grants in any year are insufficient to provide grants to all eligible applicants, NDE must establish priorities to award grants with renewal applications given priority over initial applications. For initial applications, priority would be given to applicants who demonstrate financial need.

Applications for a grant must be submitted no later than July 10, 2024, and no later than July 10 thereafter. NDE must determine whether to approve or deny each application and must notify each applicant of such determination no later than October 10, 2024, and no later than October 10 thereafter. Grants awarded under the program must be paid directly to the applicant no later than December 10, 2024, and no later than December 10 thereafter.

The measure increases the appropriation for the program from the current \$5 million to \$10 million.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Appropriations from Education Future Fund</b> .....	12 .....	July 19, 2024

LB 1284 amends Section 79-1021 (Education Future Fund) to recognize potential funding for various programs created or modified under the measure. Transfers may be made:

- (1) To the Computer Science and Technology Education Fund with additional funding for matching funds at the direction of the Legislature;
- (2) To provide funding to develop and implement a professional learning system to help provide sustained professional learning and training regarding evidence-based reading instruction and for a grant program relating to dyslexia research; and
- (3) To provide funding for a pilot project administered by NDE to provide menstrual products to school districts.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Nebraska Reading Improvement Act</b> .....	13 .....	July 19, 2024

LB 1284 includes LB 1254 (Linehan) to amend an existing law (passed in 2018), providing that NDE may provide technical assistance as needed to assist school boards in carrying out the Nebraska Reading Improvement Act (§ 79-2607).

*Note:* LB 1081 (2018) was an Education Committee bill and created the Nebraska Reading Improvement Act. The passage of this bill in 2018 was largely championed by Senator Linehan.

NDE is required to develop and implement a professional learning system to help provide sustained professional learning and training regarding “evidence-based reading instruction” for teachers who teach children from four years of age through third grade at an approved or accredited

school and teachers employed by an early childhood education program approved by the State Board of Education.

*Notes:* “Evidence-based reading instruction” is defined as instruction in reading that is in alignment with scientifically based reading research and does not include the “three-cueing system model of reading instruction.”

“Three-cueing system model of reading instruction” is defined as an approach to foundational skills instruction that involves the use of three different types of instructional cues which include semantic, syntactic, and grapho-phonetic.

The professional learning system must include information and tips for teachers related to helping children and families work with local family literacy centers to strengthen home and family literacy programs and better instruct children in reading.

Approved or accredited elementary schools and early childhood education programs approved by the State Board of Education must ensure that teachers who teach children from four years of age through third grade are aware of the professional learning system and are adequately trained regarding evidence-based reading instruction to effectively instruct students in reading.

NDE must work with ESUs to provide regional coaches to approved or accredited elementary schools to provide assistance and job-embedded training relating to evidence-based reading instruction to teachers who teach students in kindergarten through third grade.

By September 30 of each year, the Commissioner of Education must file a report electronically with the Clerk of the Legislature relating to the status and use of the professional learning system implemented.

The measure provides intent to appropriate \$2 million from the Education Future Fund for each fiscal year beginning with fiscal year 2024-25 through 2026-27 to NDE to provide regional coaches and job-embedded training relating to evidence-based reading instruction.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Computer Science/Technology Education Act</b> .....	14-16.....	July 19, 2024

LB 1284 includes the original provisions of the measure, introduced by Senator Walz, relating to computer science education.

The measure requires NDE to establish a statewide computer science education expansion program to recruit, train, and support teachers in computer science and technology education. The program must include:

- (a) Training for teachers seeking supplemental computer science certification;
- (b) Training designed to support the integration of computer science and technology education into the instructional programs of elementary, middle, and high schools; and

- (c) Support for schools and teachers in the development of computer science instructional plans that are consistent with the academic content standards for computer science and technology education adopted by the State Board of Education.

NDE is required to employ or contract with computer science specialists to develop and deliver computer science educator training. The training must be provided in a manner that every teacher in this state has reasonable access to the training.

The department is also required to annually submit a report electronically to the Governor and the Legislature relating to the statewide computer science education expansion program. The report must include:

- (a) The number of training opportunities held and the format of such training;
- (b) The number of teachers who received training;
- (c) To the extent such information is available, the number of teachers that became certified or received an endorsement in computer science and technology education or began teaching a class in computer science and technology education within three calendar months following completion of training; and
- (d) The costs associated with the training for the fiscal year covered by the report.

The measure creates the Computer Science and Technology Education Fund. The fund would be administered by NDE and consist of money transferred by the Legislature, federal funds, gifts, grants, bequests, or other contributions or donations from public or private entities that have been accepted by the State Board of Education. The fund must be used to provide computer science and technology training and support.

The measure provides intent to transfer \$1 million for fiscal year 2024-25 and \$1 million for fiscal year 2025-26 from the Education Future Fund to the Computer Science and Technology Education Fund to provide computer science and technology education training, support, and incentive and stipend payments.

The measure also provides intent to transfer an additional \$500,000 for fiscal year 2024-25 and each year thereafter from the Education Future Fund to the Computer Science and Technology Education Fund contingent upon the receipt of matching private funds of the same amount.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Nebraska Career Scholarship (Program of Study in Special Education)</b>	17	July 19, 2024

At one point, LB 1284 included the provisions of LB 964 (Dungan) to create a Special Education Teacher Forgivable Loan Program Act to address the fact that Nebraska elementary and secondary schools have had difficulty filling open and necessary job positions, including special education teachers.

Prior to passage, due to the overall cost of LB 1284, the Special Education Teacher Forgivable Loan Program Act was removed from the legislation.

The only surviving portion of LB 964 relates to amendments to the Nebraska Career Scholarship Act.

The measure amends Section 85-3004 relating to the Board of Regents of the University of Nebraska and awarding a Nebraska Career Scholarship to eligible university students who are enrolled in an eligible program of study.

Currently, an eligible program of study is designated by the Department of Economic Development, in collaboration with the Board of Regents, based on periodic reviews of workforce needs in the state.

LB 1284 would add a second eligible program of study. Beginning with academic year 2024-25, a program of study in special education would be eligible for a scholarship.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Student Teacher Loans</b> .....	18-20.....	July 1, 2024

LB 1284 includes the provisions of LB 1005 (Walz), which was viewed as a clean-up bill following the passage of LB 705 (2023). The intent is to provide clarification language for grants and loans to students enrolled in a teacher education program for student teaching semesters found in Section 85-3112. LB 1005 was necessary to carry out this statute as intended.

The measure amends existing provisions of law that authorized the Nebraska Coordinating Commission for Postsecondary Education to award grants to teachers who meet the criteria. The grants would derive from the Excellence in Teaching Cash Fund.

It amends part of the existing law such that, beginning on July 1, 2024, the Commission must allocate on an annual basis up to \$500,000 of the funds exclusively for loans to any eligible student who is enrolling in a “student-teaching semester” during the award year pursuant to the Attracting Excellence to Teaching Program. The funds would be distributed to all eligible institutions according to the distribution formula as determined by rules and regulations. The eligible institutions must act as agents of the Commission in the distribution of the funds to any eligible student for a student-teaching semester.

Under the measure, an eligible student enrolling for a student-teaching semester may apply for an additional loan of up to \$3,000 for the student-teaching semester and receive up to a total of \$6,000 for the year.

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<b>LB 1300</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Bostar	Government	4/16/24 Passed 46-0 w/E clause	Adopt the Pacific Conflict Stress Test Act, the Foreign Adversary Contracting Prohibition Act, the Nebraska Nonprofit Security Grant Program Act, and the Wildland Fire Response Act, create the Commission on Asian American Affairs, provide security requirements for chemical facilities, require approval of voters for certain salary increases, and change veterans aid programs

<i>Relevant Sections of LB 1300</i>	<i>Subject Matter</i>	<i>Operative</i>
1-6 .....	Pacific Conflict Stress Test Act.....	April 17, 2024
7-13 .....	Foreign Adversary Contracting Prohibition Act .....	April 17, 2024

LB 1300 was originally meant to prepare the state’s supply chains and critical infrastructure for the risk of a Pacific conflict. The legislation directs the Department of Administrative Services and the State Treasurer to audit procurement supply chains and state-managed funds in order to assess the risk of disruption in the event of a Pacific conflict, and to create a contingency plan to mitigate the risk of supply chain disruption.

LB 1300 was introduced by Senator Bostar *at the request of the Governor* as a proactive effort toward preparedness in the event of a “Pacific conflict,” defined as:

A declared war or armed conflict between the United States or any of its allies and another nation that occurs in the land, sea, or air area of the Pacific Ocean and threatens or could reasonably escalate to threaten the supply chains, critical infrastructure, safety, or security of the State of Nebraska or the United States.

During the public hearing on February 8, 2024, Senator Bostar presented a lengthy explanation of the purposes of the measure. As Senator Bostar testified:

LB 1300 prepares the state's supply chains and critical infrastructure for the risk of a Pacific conflict that Beijing consistently signals might occur. The bipartisan House Select Committee on the Chinese Communist Party has reported that any invasion of Taiwan would likely include cyberattacks and other disruptions targeted at the U.S. homeland.

LB 1300 eventually became a package bill for the Government Committee and included a variety of pieces, including the (i) Pacific Conflict Stress Test Act and the (ii) Foreign Adversary Contracting Prohibition Act.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Pacific Conflict Stress Test Act</b> .....	1-6.....	April 17, 2024

The purpose of the Pacific Conflict Stress Test Act is to prepare and secure the State of Nebraska in order to minimize the disruptive impact of a potential conflict precipitated by foreign adversaries against allies, democratic countries, and the U.S. Armed Forces in the Pacific theater.

The Pacific Conflict Stress Test Act requires a number of state agencies to prepare reports to analyze risks and concerns in the event of a Pacific conflict, including the Nebraska Investment Council, which is required to conduct an audit of all state-managed funds. The report must:

- (a) Summarize the investments at risk of substantially losing value or being frozen, seized, or appropriated by foreign adversaries in the event of a Pacific conflict;
- (b) Summarize the investments in any arms industry of a foreign adversary;

- (c) Summarize the investments in state-owned enterprises of a foreign adversary;
- (d) Summarize the investments in companies domiciled within a foreign adversary or owned by a company domiciled within a foreign adversary; and
- (e) Recommend strategies for the immediate and complete divestment of the assets.

*Note:* Since the duties of the Nebraska Investment Council include investment of funds for the Nebraska Public Employees Retirement Systems (NPERS), the report is particularly significant for public employees under state and local requirement plans.

The measure also creates the Committee on Pacific Conflict. The committee would consist of the following seven voting members:

- (a) The Director of State Homeland Security, who would serve as chairperson;
- (b) The Director of Administrative Services;
- (c) The state investment officer;
- (d) The Adjutant General; and
- (e) Three individuals with applicable knowledge of the threats posed to this state in the event of a Pacific conflict, including at least one individual who represents an entity responsible for the operation and maintenance of critical infrastructure in this state. This individual would be appointed by the Governor.

The committee would also include four members of the Legislature, to be appointed by the Executive Board of the Legislative. The legislative members would be nonvoting members of the committee.

The measure requires the Governor to annually produce and publish a state threat assessment no later than the day prior to the annual address made to the Legislature by the Governor. The annual state threat assessment must provide an overview of the substantial threats to state or national security, state or national economic security, state or national public health, or any combination of such matters occurring within and threatening Nebraska.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Foreign Adversary Contracting Prohibition Act</b> .....	7-13.....	April 17, 2024

LB 1300 also creates the Foreign Adversary Contracting Prohibition Act, which would be applicable to many “public entities” and private entities, including the state or any department, agency, commission, or other body of state government, including publicly funded institutions of higher education, any political subdivision of the state, and any other public or private agency, person, partnership, corporation, or business entity acting on behalf of any such public entity.

The measure provides that a “scrutinized company” may not bid on, submit a proposal for, or enter into, directly or indirectly through a third party, any contract or contract renewal with any public entity for any technology-related product or service. Scrutinized company is defined as:

- (a) Any company organized under the laws of a foreign adversary or having its principal place of business within a foreign adversary and any subsidiary of any such company;
- (b) Any company owned in whole or in part or operated by the government of a foreign adversary, an entity controlled by the government of a foreign adversary, or any subsidiary or parent of any such company; or
- (c) Any company that sells to a public entity a final technology-related product or service that originates with a company without incorporating that product or service into another final product or service.

“Technology-related product or service” is defined as a product or service used for information systems, surveillance, light detection and ranging, or communications.

“Foreign adversary” is defined as a foreign adversary as determined under 15 C.F.R. 7.4, which states that:

The Secretary of Commerce has determined that the following foreign governments or foreign non-government persons have engaged in a long-term pattern or serious instances of conduct significantly adverse to the national security of the United States or security and safety of United States persons and, therefore, constitute foreign adversaries solely for the purposes of the Executive Order, this rule, and any subsequent rule:

- (1) The People's Republic of China, including the Hong Kong Special Administrative Region (China);
- (2) Republic of Cuba (Cuba);
- (3) Islamic Republic of Iran (Iran);
- (4) Democratic People's Republic of Korea (North Korea);
- (5) Russian Federation (Russia); and
- (6) Venezuelan politician Nicolás Maduro (Maduro Regime).

LB 1300 requires a public entity to require a company that submits a bid or proposal or enters into any contract or contract renewal with any public entity for any technology-related product or service to certify:

- (1) That the company is not a scrutinized company;
- (2) That the company will not subcontract with any scrutinized company for any aspect of performance of the contemplated contract; and
- (3) That any products or services to be provided do not originate with a scrutinized company.

No public entity may enter into any contract or contract renewal that would result in any state or local government funds being transferred:

- (a) To a scrutinized company in connection with any technology-related product or service; or
- (b) To any company in connection with any technology-related product or service that originates with a scrutinized company.

However, a public entity may enter into a contract for goods manufactured by a scrutinized company if:

- (a) There is no other reasonable option for procuring such good; the contract is preapproved by the Nebraska Department of Administrative Services; and not procuring such good would pose a greater threat to the state than the threat associated with the good itself; or
- (b) The purchasing entity is an electric supplier that is not out of compliance with the Critical Infrastructure Protection requirements issued by the North American Electric Reliability Corporation.

Any contract entered into in violation of the Foreign Adversary Contracting Prohibition Act would be null and void.

If a public entity believes that a company has violated the certification, the public entity must give such company notice of the alleged violation. The company would then have 60 days to respond to the notice. The public entity must make a final determination on whether a violation of the certification has occurred within 60 days after receipt of the response from the company. If the public entity determines a violation has occurred, the public entity may refer the matter to the Nebraska Attorney General.

Any individual may act as a whistleblower and report suspected violations or suspected violations of the certification to the Nebraska Attorney General. If the reported violation results in a civil penalty, the whistleblower would be entitled to a reward equal to 30% of the civil penalty assessed.



<b>LB 1306</b>	<i>Sponsor</i> Education Com.	<i>Committee</i> Education	<i>Signed</i> 4/16/24	<i>Subject</i> Eliminate the Professional Practices Commission And provide, change, and eliminate provisions relating to standards for and conduct of teachers and administrators
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*Note:* Both NCSA and NSEA had prior knowledge of this legislation. The bill was a result of a collaborative effort between NDE, the Education Committee, and stakeholder groups.

LB 1306 eliminates the Professional Practices Commission (PPC) in favor of a new process to address alleged violations by certificated school employees.

It’s important to note that the bill does not change the existing investigatory arm of the PPC. NDE counsel would continue to serve in this capacity.

Rather than a separate, appointed commission, the State Board of Education would employ hearing officers to hold hearings and make recommendations to the State Board concerning alleged violations of standards of professional ethics and practices by persons holding a teacher’s or administrator’s certificate.

LB 1306 becomes operative on July 19, 2024.

<b>LB 1329</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Signed</i>	<i>Subject</i>
	Murman	Education	4/16/24 Passed 40-0	Change provisions relating to handguns and firearms in school environments, classification of school districts, excessive absenteeism, the enrollment option program, certain educational certificates, permits, and endorsements, certain tax levy and bonding authority of school districts, and the Nebraska Career Scholarship Act, provide for grants relating to school mapping data, and prohibit certain debt collection activities and the use of certain maps for schools

<i>Sections of LB 1329</i>	<i>Subject Matter</i>	<i>Operative</i>
1-3	Firearms at School (LB 1339, Brewer)	July 19, 2024
4-7	Reclassification of K-12 Districts (LB 1328, Murman)	July 19, 2024
8	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
9-10	Reclassification of K-12 Districts (LB 1328, Murman)	July 19, 2024
11-16	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
	[Sec. 15] Excessive Absences (LB 231, Dungan)	July 19, 2024
17-20	Option Enrollment (LB 550, Ballard)	July 19, 2024
	[Sec. 18-20] NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
21-24	Mandated Times for Training (LB 1377, Walz)	July 19, 2024
25-67	Reclassification of K-12 districts (LB 1328, Murman)	July 19, 2024
68	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
69-70	Streamline Certification Process (LB 1385, Kauth)	July 19, 2024
71-72	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
73	Reclassification of K-12 Districts (LB 1328, Murman)	July 19, 2024
74	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
75-76	Reclassification of K-12 districts (LB 1328, Murman)	July 19, 2024
77	QCPUF, Safety Infrastructure Concerns (LB 1012, Walz)	July 19, 2024
78-80	Reclassification of K-12 Districts (LB 1328, Murman)	July 19, 2024
81-86	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
87	Mandated Times for Training (LB 1377, Walz)	July 19, 2024
88-89	Emergency Response Mapping Data (LB 673, Hansen)	July 19, 2024
90	Classroom Projection Maps (LB 962, Wayne)	July 19, 2024
91	Use of Debt Collection Agencies (LB 855, Conrad)	July 19, 2024
92	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
93-94	Mandated Times for Training (LB 1377, Walz)	July 19, 2024
	[Sec. 93] NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
95	NDE Technical Cleanup (LB 1331, Murman)	July 19, 2024
96-100	Nebraska Career Scholarship Act (LB 1329, Murman)	July 19, 2024

LB 1329 was originally introduced as a postsecondary education bill and was later designated as an Education Committee priority measure.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Firearms at School</b> .....	1-3.....	July 19, 2024

The amended provisions of LB 1339 (Brewer) are included in LB 1329. These provisions amend the Nebraska Criminal Code and would apply to newly designated Class I and Class II school districts (districts with 5,000 or fewer inhabitants). It would apply to private schools, private postsecondary career schools, community colleges, public or private colleges, junior colleges, or the university. It would not apply to Class III, IV, or V school districts or to home schools.

The legislation permits the carrying of firearms by qualified law enforcement officers or qualified retired law enforcement officers. It also permits the possession of a firearm by a person who is employed or contracted by a school to provide school security or school event control services according to a written policy adopted by the school.

Under LB 1329, a school board or other governing body of a school may authorize the carrying of firearms by authorized security personnel in a school, on school grounds, in a school-owned vehicle, or at a school-sponsored activity or athletic event by adopting a written policy governing such conduct. The written policy must, at a minimum, include requirements for:

- (i) personal qualifications,
- (ii) training,
- (iii) appropriate firearms and ammunition, and
- (iv) appropriate use of force.

The State Board of Education is required to, in consultation with the Nebraska State Patrol, develop a model policy relating to the authorization of the carrying of firearms by authorized security personnel. The policy must include, but need not be limited to, the appropriate number of training hours required of security personnel.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>School District Classification</b> .....	4-7, 9-10, 25-67, 73, 75-76, 78-80.....	July 19, 2024

LB 1329 includes the provisions of LB 1328 (Murman) to classify K-12 districts as follows:

- (1) Class I includes any school district embracing territory having a population of fewer than 1,500 inhabitants that maintains both elementary and high school grades under the direction of a single school board;
- (2) Class II includes any school district embracing territory having a population of 1,500 or more but fewer than 5,000 inhabitants;
- (3) Class III includes any school district embracing territory having a population of 5,000 or more but fewer than 200,000 inhabitants;
- (4) Class IV (LPS) includes any school district embracing territory having a population of 100,000 or more inhabitants with a city of the primary class within the territory of the district;

(5) Class V (OPS) includes any school district whose employees participate in a retirement system established pursuant to the Class V School Employees Retirement Act and which embraces territory having a city of the metropolitan class within the territory of the district.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Excessive Absenteeism</b> .....	15 .....	July 19, 2024

LB 1329 includes the provisions of LB 231 (Dungan) relating to excessive absenteeism.

Current law provides that school districts are directed to have a policy regarding excessive absenteeism and a process by which schools are to address excessive absences and requires districts to provide certain services and notice to parents or guardians when children experience absences.

The policy must state the circumstances and number of absences or the hourly equivalent upon which the school must render all services to address barriers to attendance. The services must be provided upon 20 days of absence and must include:

- (a) Written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
- (b) One or more meetings to address (not just attempt to address) the barriers to attendance between, at a minimum, a school attendance officer, a school social worker, or a school administrator or his/her designee, the person who has legal or actual charge or control of the child, the person who is responsible for making educational decisions on behalf of the child if that person is someone other than the person who has legal or actual charge or control of the child, and the child, when appropriate.

The result of the meeting or meetings must be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan must include, if agreed to by the person who is responsible for making educational decisions on behalf of the child, an educational evaluation to determine whether any intellectual, academic, physical, or social-emotional barriers are contributing factors to the lack of attendance.

The plan must also consider:

- (i) The physical, mental, or behavioral health of the child;
- (ii) Educational counseling;
- (iii) Referral to community agencies for economic services;
- (iv) Family or individual counseling;
- (v) Assisting the family in working with other community services; and
- (vi) Referral to restorative justice practices or services.

*Note:* Section 15 of LB 1329 also includes technical cleanup provisions from LB 1331.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Option Enrollment</b> .....	17-20.....	July 19, 2024

LB 1329 includes the provisions of LB 550 (Ballard) relating to option enrollment.

Under LB 1329, students can exercise option enrollment once during elementary, once during middle school or junior high, and once during high school, totaling three times before graduation.

Exceptions to the three-time limit include situations such as:

- (i) relocating to a different resident school district,
- (ii) the merging of the option school district with another,
- (iii) completing grades in the originally attended school,
- (iv) continuing current enrollment,
- (v) returning to a previously attended district, or
- (vi) being an open enrollment option student.

The program does not relieve parents or guardians from compulsory attendance requirements. However, it doesn't apply to students residing in a district that has entered into an annexation agreement unless the student transfers to another district accepting option students.

The program allows K-12 students to attend a public school in a district other than their residence, subject to certain conditions. Parents or guardians must submit an application between September 1 and March 15 for attendance in the following school years. Late applications require release approval from the resident or current option school district. The application process involves notifying relevant districts and determining acceptance or rejection by April 1 or within 60 days for late applications.

A student choosing a private or parochial school may return to the original or option district upon completion of the grade levels offered at the private or parochial school.

*Note:* Sections 18-20 of LB 1329 also include technical cleanup provisions from LB 1331.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Mandated Times for Training</b> .....	21-24, 87, 93-94.....	July 19, 2024

*Background:* The Governor asked a group of NCSA members, along with several private school administrators, to produce an analysis of existing mandates on schools. The “Mandates Group” met many times from May to December 2023. The group met with the Governor and his staff several times to discuss its findings. The Governor listened carefully and ultimately asked that we propose legislation for his review. LB 1377 represents one of the topics we brought to his attention—the issue of excessive training requirements for school employees.

LB 1377 weaves into various education-related statutes the phrase, “The length of such training shall be a reasonable amount as determined by each school board.” In many cases, the statutes prescribe one hour or other overly specific requirements. This new training provision would apply to:

- Training for school employees on behavioral intervention, behavioral management, classroom management, and removal of a student from a classroom in schools (§ 79-262.01);
- Dating violence training (§ 79-2,141);

- Mental health training with a focus on suicide awareness and prevention training (§ 79-2,146);
- Training for the members to conduct threat assessments, engage in crisis intervention, increase awareness of concerning behavior among school staff, students, and the public, and interrupt violence in the planning stage to thwart potential harm to persons and property (§ 79-3105);
- Beginning in school year 2026-27, training to ensure that each administrator, teacher, paraprofessional, school nurse, and counselor receives behavioral awareness training (§ 79-3602);
- Behavioral awareness point of contact training, including knowledge of community service providers and other resources available for the students and families in the school district (§ 79-3603);

The measure also amends Section 79-2,145 relating to the permitted authority of the State Board of Education, based on the recommendations of the state school security director appointed to adopt and promulgate rules and regulations establishing minimum school security standards. *LB 1329 specifies that any rules or regulations that create a training requirement must ensure that the training requirement be reasonable in length.*

*Note:* Sections 93 of LB 1329 also includes technical cleanup provisions from LB 1331.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Streamline Certification Process</b> .....	69-70.....	July 19, 2024

LB 1329 includes the provisions of LB 1385 (Kauth) to streamline the application process for teaching certificate approval and creates reciprocity between states for the issuance of teaching certificates.

NDE is required to make available on a portal on the agency’s website the option or ability for an individual with a certificate or permit to apply for an endorsement. The portal must also include a list of courses that an individual with a certificate or permit may take to add an endorsement to such certificate or permit. The commissioner must allow an individual with a certificate or permit the following alternative methods of obtaining an endorsement:

- (a) Taking a subject-specific content examination in designated endorsement areas and indicating such subject as an endorsement on such individual's certificate or permit based solely on the passage of the examination; or
- (b) Completing an approved program of equivalent professional education in a designated endorsement area that is provided by an accredited public school.

The State Board of Education must authorize the issuance of a certificate or permit to any applicant for the certificate or permit who:

- (i) Holds a valid certificate or permit to teach in force in another state at the time of application;

- (ii) Is in good standing in all states in which the applicant holds a certificate or permit to teach;
- (iii) Does not have any pending investigation or complaint against any such certificate or permit;
- (iv) Meets all residency and background check requirements otherwise required for a Nebraska certificate or permit; and
- (v) Pays any applicable fees.

*Verification:* The commissioner must verify that the applicant for a teaching certificate or permit is in good standing in all states where the applicant holds a certificate or permit to teach and does not have any pending investigation or complaint against any such certificate or permit.

The applicant may not be required to meet the human relations training requirement (§ 79-808) to obtain the certification or permit. The certificate or permit must include the same or similar endorsements to teach in all subject areas for which the applicant had been certified to teach in such other state if a similar endorsement is offered in Nebraska.

A conditional permit may be issued to an applicant upon submission of the application, payment of the applicable fees, and the successful completion of the criminal history record information check (§ 79-814.01). The conditional permit must remain in force until the commissioner completes the review and verification of all the requirements noted above and either issues a certificate or permit to teach or notifies the applicant of the reason the certificate or permit cannot be issued.

NDE must make available on a portal on the agency’s website the option or ability for individuals to apply for a certificate to teach.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>QCPUF, Safety Infrastructure Concerns</b> .....	77 .....	July 19, 2024

LB 1329 includes the provisions of LB 1012 (Walz) to allow the Qualified Capital Purpose Undertaking Fund (QCPUF) to be used for abatement projects to address school safety infrastructure concerns.

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<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Emergency Response Mapping Data</b> .....	88-89.....	July 19, 2024

LB 1329 includes the provisions of LB 673 (Hansen) to grant funding to schools that apply to update their maps with emergency response mapping data. First responders would be able to enter emergency situations with improved confidence.

LB 1329 permits a school board or a governing authority of a private school to vote to adopt a policy to provide mapping data to public safety agencies for use in response to emergencies.

- “Mapping data” is defined as maps relating to a school building or school property with data for an efficient emergency response to the school building or school property; and

- “Public safety agency” is defined as a local, county, or state agency consisting of members who serve a public or governmental agency or political subdivision in an official capacity, with or without compensation, as either peace officers, firefighters, or emergency care providers.

### Policy

A school board or a governing authority that adopts such a policy must provide mapping data in an electronic or digital format to assist public safety agencies in responding to an emergency at a school. The mapping data must, at a minimum, meet all of the following requirements:

1. Be compatible with and able to be integrated into software platforms used by public safety agencies that provide emergency services to the specific school for which the data is provided without requiring:
  - The purchase of additional software by such public safety agencies; or
  - The integration of third-party software to view the data;
2. Be a finished map product in a file format easily accessible using a standard or open-source file reader, depending on the needs of the school and the public safety agency;
3. Be provided in a printable format;
4. Be verified for accuracy, during production and annually, through a walk-through of the school campus;
5. Give an indication of what direction is true north;
6. Include accurate floor plans overlaid on accurate, verified aerial imagery of the school campus;
7. Contain site-specific labeling that matches the structure of school buildings, including room labels, hallway names, external door or stairwell numbers, locations of hazards, key utility locations, key boxes, automated external defibrillators, and trauma kits using standard labeling rules set by NDE;
8. Contain site-specific labeling that matches the school grounds, including parking areas, athletic fields, surrounding roads, and neighboring properties using standard labeling rules set by NDE; and
9. Be overlaid with a grid and coordinates.

Each school board or governing authority that adopts a policy must annually:

- (a) certify to the appropriate public safety agencies that the mapping data required to be provided is accurate OR
- (b) if the information has changed, provide the appropriate public safety agencies with updated mapping data.

### Grants

A school board of a school district that adopts a policy may apply to NDE (in a manner prescribed by the Commissioner) for a grant to cover the costs of providing payment to vendors on behalf of

the school district to facilitate the implementation of mapping data for the school district. The application must include a copy of the appropriate school policy, an estimate from a vendor on the cost of providing the mapping data, and any other information NDE may require.

A private school may apply to and contract with the appropriate ESU in the school's geographical area (in a manner prescribed by the ESU) for purposes of covering the costs of facilitating mapping data.

An ESU may apply to NDE (in a manner prescribed by the Commissioner) for a grant to cover the costs of providing payments to vendors on behalf of a private school that contracts with the ESU to facilitate the implementation of mapping data for the school. The ESU must include with the application the information provided to the ESU by the school, which must include a copy of the appropriate school policy, an estimate from a vendor on the cost of providing such mapping data, and any other information NDE may require.

Funding

LB 1329 includes intent to transfer \$525,000 from the General Fund to the newly created School Emergency Response Mapping Fund for fiscal year 2024-25 for providing grants.

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<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Classroom Projection Maps</b> .....	90 .....	July 19, 2024

LB 962 (Wayne) would require public schools to use only the Gall-Peters or AuthaGraph projection map for teaching purposes in the classroom.

Beginning in school year 2024-25, a public school may not allow the use of a Mercator projection map in school. A school may only use the Gall-Peters projection map or AuthaGraph projection map for display or use in the classroom.

*Exception:* A Mercator projection map may be used in a classroom in conjunction with other projection maps in a teaching exercise to demonstrate that all maps are flawed in some way and that different map projections serve different functions and may affect how an individual views the world.

The school board of each public school district must adopt a policy to implement the requirements of these provisions.

*Notes:*

- The Gall–Peters projection is a rectangular, equal-area map projection. Like all equal-area projections, it distorts most shapes. It is a cylindrical equal-area projection with latitudes 45° north and south as the regions on the map that have no distortion.
- The AuthaGraph World Map is made by dividing a spherical surface into 96 triangles and then transferring it to a tetrahedron while keeping the area's proportions.

<i>Subject Matter</i>	<i>Section</i>	<i>Operative</i>
<b>Use of Debt Collection Agencies</b> .....	91 .....	July 19, 2024

LB 1329 includes the provisions of LB 855 (Conrad) to prohibit a school board or board of education of a school district from using a debt collection agency to collect or attempt to collect, directly or indirectly, debts due or assessed to be owed for outstanding debts on a school lunch or breakfast account at the school district.

“Debt collection agency” is defined as any person or entity that collects or attempts to collect, directly or indirectly, debts due or asserted to be owed or due to another. Debt collection agency does not include the Department of Revenue or any programs administered by the department or a school, school district, or school board.

A school board of a school district may not:

- (a) Use a debt collection agency to collect or attempt to collect, directly or indirectly, debts due or assessed to be owed for outstanding debts on a school lunch or breakfast account of a student at such school district; or
- (b) Assess or collect any interest, fees, or other monetary penalties for outstanding debts on a school lunch or breakfast account of a student at such school district.

<i>Subject Matter</i>	<i>Sections</i>	<i>Operative</i>
<b>Nebraska Career Scholarship Act</b> .....	96-100 .....	July 19, 2024

The original provisions of LB 1329 are retained in the legislation. The measure amends the Nebraska Career Scholarship Act by transferring administration of the scholarship program from the Department of Economic Development to the Coordinating Commission for Postsecondary Education.

The Board of Trustees of the Nebraska State Colleges can grant a Nebraska Career Scholarship, not to exceed \$15,000 per year, to eligible state college students covering tuition, fees, tools, equipment, and room and board. The scholarship is renewable for up to four years.

The Board of Regents of the University of Nebraska can award Nebraska Career Scholarships ranging from \$10,000 to \$25,000 to eligible university students covering eligible expenses. The scholarship can be renewed for up to four years.

The Coordinating Commission for Postsecondary Education collaborating with community colleges and private colleges, can award up to \$15,000 and \$10,000 respectively per year covering tuition, fees, tools, equipment, and room and board. The scholarship is renewable.

The measure establishes reporting requirements for all institutions to the Coordinating Commission for Postsecondary Education. Scholarship eligibility is based upon a high school grade point average of 3.0 or higher on a 4-point scale.

<b>LB 1402</b>	<i>Sponsor</i>	<i>Committee</i>	<i>Status</i>	<i>Subject</i>
	Linehan	Appropriations	Passed 32-14	Require the State Treasurer to establish education scholarships and eliminate the Opportunity Scholarships Act

LB 1402 contained the emergency clause on Final Reading. The measure failed to pass with the required 33 affirmative votes on April 18, 2024. As per the Rules of the Legislature, the introducer was allowed to strike the emergency clause to allow the measure to pass without it. LB 1402 passed with the requisite majority vote.

Section 1 of the measure becomes operative on July 19, 2024. The sections to repeal the Opportunity Scholarships Act (LB 753, 2023), along with the tax credit pieces in Chapter 77, become operative on October 31, 2024, which is just five days before the 2024 General Election.

### Administration of the Program

LB 1402 requires the State Treasurer to establish a program to provide education scholarships to eligible students to pay the costs associated with attending a qualified school. Under the program, the State Treasurer must:

- (a) Establish a priority system for awarding education scholarships under the program. The priority system must:
  - (i) Give FIRST priority to:
    - (A) Eligible students who received an education scholarship under LB 1402 or under the Opportunity Scholarships Act (LB 753, 2023) during the previous school year; and
    - (B) The sibling of a student who is receiving an education scholarship, so long as the sibling resides in the same household as the student;
  - (ii) Give SECOND priority to:
    - (A) Eligible students whose household income levels do not exceed 185% of the federal poverty level;
    - (B) Eligible students whose application for the enrollment option program (§ 79-234) has been denied;
    - (C) Eligible students who have an IEP;
    - (D) Eligible students who are experiencing bullying, harassment, hazing, assault, battery, kidnapping, robbery, sexual offenses, threat or intimidation, or fighting at school;
    - (E) Eligible students who are in foster care; and
    - (F) Eligible students who are in a family with a parent or guardian in an active duty role in a branch of the armed forces of the United States or in the National Guard or whose parent or guardian was killed serving in the line of duty;

- (iii) Give THIRD priority to eligible students whose household income levels exceed 185% of the federal poverty level but do not exceed 213% of the federal poverty level; and
- (iv) Give FOURTH priority to eligible students whose household income levels exceed 213% of the federal poverty level but do not exceed 300% of the income indicated in the income eligibility guidelines for reduced-price meals under the National School Lunch Program in 7 C.F.R. part 210;
- (b) Limit the maximum scholarship amount awarded to any eligible student to the cost necessary to educate the eligible student at the qualified school such student attends; and
- (c) Limit scholarship amounts awarded to eligible students in a manner that assures that the average of the scholarship amounts awarded per student does not exceed 75% of the statewide average general fund operating expenditures per formula student for the most recently available complete data year.

### Funding

The annual limit on the total amount of education scholarships awarded under LB 1402 for fiscal year 2024-25 and each year thereafter would be \$10 million.

The bill provides to appropriate \$10 million from the General Fund for each year thereafter to the State Treasurer for the purpose of providing education scholarships.

### Report

By December 1, 2025, and by each December 1 thereafter, the State Treasurer must electronically submit a report to the Governor and the Legislature that includes the following:

- (a) A summary description of the State Treasurer's policies and procedures for awarding education scholarships;
- (b) The number of eligible students receiving education scholarships in the most recent fiscal year;
- (c) The total amount of education scholarships awarded in the most recent fiscal year;
- (d) The number of eligible students currently wait-listed or denied from receiving an education scholarship and the reason for the wait listing or denial; and
- (e) The demographic information of eligible students receiving education scholarships, including:
  - (i) Income level;
  - (ii) Grade level; and
  - (iii) Geographic location.

### Management

The State Treasurer may enter into contracts with up to three program managers for the purposes of carrying out the education scholarship program. Up to 7.5% of the funds appropriated may be

used by the State Treasurer, or by the program managers with which the State Treasurer contracts, for administrative expenses.

### Limitation on State Influence

The bill includes a provision to state that nothing shall be construed as granting any expanded or additional authority to the State of Nebraska to control or influence the governance or policies of any qualified school due to the fact that the qualified school admits and enrolls students who receive education scholarships or as requiring any such qualified school to admit or, once admitted, to continue the enrollment of any student receiving an education scholarship.

### Definitions

- (a) Education scholarship means a financial grant-in-aid to be used to pay all or part of the cost to educate an eligible student attending a qualified school;
- (b) Eligible student means a resident of Nebraska who:
  - (i) Is receiving an education scholarship for the first time and is (A) entering kindergarten or ninth grade in a qualified school or the first grade level offered by the qualified school, (B) transferring from a public school at which the student was enrolled for at least one semester immediately preceding the first semester for which the student receives an education scholarship to a qualified school and is entering any of grades kindergarten through twelve, or (C) a member of an active duty or reserve military family transferring into Nebraska from another state or another country and is entering any of grades K-12 in a qualified school;
  - (ii) Has previously received an education scholarship and is continuing education at a qualified school until such student graduates from high school or reaches 21 years of age, whichever comes first;
  - (iii) Has previously received an education scholarship under the Opportunity Scholarships Act (LB 753, 2023) and is continuing education at a qualified school until the student graduates from high school or reaches 21 years of age, whichever comes first;
  - (iv) Is the sibling of a student who is receiving an education scholarship and resides in the same household as the student; or
  - (v) Is currently enrolled in a qualified school and is a member of a family whose household income is no more than 213% of the federal poverty level; and
- (c) Qualified school means any nongovernmental, privately operated elementary or secondary school located in this state that (i) is operated not for profit, (ii) complies with the antidiscrimination provisions of 42 U.S.C. 1981, (iii) complies with all health and life safety laws or codes that apply to privately operated schools, and (iv) fulfills the applicable accreditation or approval requirements established by the State Board of Education under Section 79-318.

## Interim Study Legislative Resolutions, 2024

### **Banking Committee**

**LR 430** (Bostar) Interim study to examine the impact of artificial intelligence on Nebraska's private and public sectors, including the technology and insurance sectors.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the impact of artificial intelligence on Nebraska's private and public sectors, including the technology and insurance sectors. Artificial intelligence technologies have emerged as transformative tools with the potential to significantly impact workforce dynamics, operational efficiencies, and technological advancements. Nationally, state governments are recognizing the importance of understanding and adapting to the implications of artificial intelligence adoption to ensure effective governance and service delivery.

Given the potential impact of artificial intelligence on the public and private sectors, a comprehensive examination of the effects of artificial intelligence on Nebraska's workforce, operational efficiencies, and technological landscape is essential for informed decisionmaking and strategic planning. It is imperative to assess how artificial intelligence adoption can enhance productivity, improve service quality, and foster innovation, while also addressing potential challenges related to workforce displacement, skill gaps, and equitable access to technological resources.

This study shall include, but need not be limited to, an examination of the following:

- (1) The current and potential impact of artificial intelligence adoption on the state economy, including changes in job roles, skill requirements, and workforce development needs;
- (2) The extent to which artificial intelligence technologies can enhance operational efficiencies, streamline processes, and optimize resource allocation;
- (3) The role of artificial intelligence in driving technological advancements and innovation within Nebraska, including influence of artificial intelligence on digital transformation initiatives and emerging technologies;
- (4) Key challenges and opportunities associated with artificial intelligence integration, such as workforce reskilling, data security, ethical considerations, and stakeholder engagement; and
- (5) Potential recommendations for policies, regulations, and investment strategies to support responsible artificial intelligence adoption, to promote workforce resilience, and to harness the full potential of artificial intelligence technologies.

**LR 431** (Jacobson) Interim study to examine the roles of various entities in the pharmaceutical supply chain.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the roles of various entities in the pharmaceutical supply chain, including pharmaceutical manufacturers, wholesalers, distributors, pharmacies, pharmacy benefit managers, insurers, and private and public health plans.

Further, the interim study should also consider whether additional oversight or regulation is needed for some or all of these entities to safeguard consumer access to safe, effective, and timely pharmaceuticals, ensure fair business practices within the pharmaceutical supply chain, decrease the costs to consumers to access both pharmaceuticals and health insurance coverage, and reduce barriers to patient-friendly cost-saving measures within the pharmaceutical supply chain. The study shall include an examination of issues raised in Legislative Bills 778, 984, and 990, introduced in the One Hundred Eighth Legislature.

### **Business and Labor Committee**

**LR 354** (Conrad) Interim study to assess state-led programs pertaining to the Nebraska workforce.

**PURPOSE:** The purpose of this resolution is to assess state-led programs pertaining to the Nebraska workforce. It is challenging for employers to navigate and understand all available resources and qualifications to access such resources, such as worker training, job training, workforce development, customized job training, apprenticeships, and other programs and grants.

The study shall analyze state funding, policies, and initiatives addressing workforce needs and shortages and examine the accessibility of current programs offered by the Department of Labor, Department of Economic Development, Department of Health and Human Services, and State Department of Education and whether they are meeting the growing workforce needs in Nebraska.

The study shall further examine how to coordinate and increase opportunities for all Nebraskans to enter and advance in these programs, how to align and expand education and training, and how to strengthen the capacity, diversity, development, and retention of the Nebraska workforce.

The study shall also include, but not be limited to, an examination of the following:

- (1) Existing pathway programs and educational initiatives that train or upskill workers in Nebraska;
- (2) Current state funding sources and programs that invest in the workforce in Nebraska, including worker training, workforce development, worker retention and recruitment, and career and technical education;
- (3) How programs are marketed and applications are sought;
- (4) How funds are distributed and how applications are scored, including the application approval rates and whether those denied have opportunity to receive technical assistance and appeal;
- (5) Opportunities to align or improve systems that support Nebraska's workforce in underserved and high-need communities across the state;
- (6) Alternative paths for public-private partnerships to address future workforce needs and requirements; and

- (7) The following issues relating to the State Unemployment Insurance Trust Fund:
- (a) How the fund is used for workforce programs;
  - (b) Whether excess funds should be directed to additional workforce training and development purposes;
  - (c) What constitutes an adequate level of funding;
  - (d) Alternative legislative paths to establish a trust fund cap and redirect excess funds or dissolve the trust fund and identify alternative sources for the worker training; and
  - (e) Current legal parameters for the use of the fund.

**LR 444** (Wishart) Interim study to examine the oversight of staffing agencies, including health care staffing agencies, in Nebraska.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the oversight of staffing agencies, including health care staffing agencies, in Nebraska. Health care staffing agencies play a crucial part in Nebraska's health care system by directing people to jobs required for the system to operate. With widespread shortages throughout the state in every section of health care, the roles of staffing agencies are more pronounced than ever. However, the oversight provided to staffing agencies is limited. Requiring health care staffing agencies to register with the Department of Health and Human Services, confirm insurance-holder status, and verify that staff meet requirements would provide guardrails beneficial not only to the state but to the health of Nebraska residents. Further study is required of how such requirements would benefit the overall health care system of Nebraska.

This study shall include, but need not be limited to, an examination of the following:

- (1) The requirements health care staffing agencies should have regarding the agencies' insurance certificates or policies;
- (2) The requirements health care staffing agencies should have regarding verification of qualifications, certifications, and requirements of staff;
- (3) How a database of registered health care staffing agencies operated by the Department of Health and Human Services would benefit Nebraska's health care system as a whole;
- (4) The potential benefits of creating a system that the public could use to report complaints about health care staffing agencies; and
- (5) The requirements health care staffing agencies should have regarding annual registration with the Department of Health and Human Services and what information should be provided along with such registration.

### **Education Committee**

**LR 303** (Murman) Interim study to examine the viability of adopting the Classical Learning Test as an option for meeting admissions requirements at the University of Nebraska and the Nebraska state colleges.

PURPOSE: The purpose of this resolution is to propose an interim study to study the viability of adopting the Classical Learning Test as an option for meeting admissions requirements at the University of Nebraska and the Nebraska state colleges. The adoption of the Classical Learning Test as an admissions test option would not replace the ACT or any other standard college admission test used by the University of Nebraska or the Nebraska state colleges for admissions, but would allow applicants the option to submit the results of the Classical Learning Test instead of or in addition to other accepted tests. In order to carry out the purpose of this resolution, the input of interested individuals, public officials, and such entities as deemed necessary shall be considered and a copy of any findings and recommendations from the study shall be sent to the State Board of Education, the University of Nebraska, and the Nebraska state colleges.

**LR 319** (Conrad) Interim study to determine whether student-to-teacher ratio requirements should be considered or implemented in Nebraska by statute or regulation.

PURPOSE: The purpose of this resolution is to propose an interim study to determine whether student-to-teacher ratio requirements should be considered or implemented in Nebraska by statute or regulation. The study should also consider whether student-to-teacher ratios should be tailored for special education instruction.

At least twenty-eight states have statutes or regulations that provide student-to-teacher ratio requirements. An additional ten states provide maximum class size requirements. A number of other states have laws that link funding to lower student-to-teacher ratios. Nebraska is among the states that have no statutory or regulatory student-to-teacher ratio requirements for public schools. If implemented, Legislative Bill 1081, introduced in the One Hundred Eighth Legislature, Second Session, would provide for student-to-teacher ratio requirements for special education and general education students in Nebraska.

**LR 320** (Conrad) Interim study to examine changes to the enrollment option program to ensure students with disabilities have an increased ability to access enrollment opportunities.

PURPOSE: The purpose of this resolution is to propose an interim study to determine whether students with disabilities have experienced increased ability to access option enrollment opportunities in Nebraska and to examine potential changes to the enrollment option program to better ensure students with disabilities have an increased ability to access option enrollment opportunities.

Prior to 2023, school districts had wide latitude to reject students with disabilities and evidence showed that most districts had closed enrollment option programs to all students with disabilities. In an effort to expand option enrollment opportunities for students with disabilities, section 79-239 was amended by Laws 2023, LB705, and now requires the adoption of capacity standards for acceptance and rejection of applications under the enrollment option program, and requires capacity for special education services to be determined on a case-by-case basis.

Additionally, section 79-239 now requires school districts that reject such applicants to provide written notification to parents with the specific reasons for rejection including a description of the services and accommodations required for a student with a disability that the school district does not have capacity to provide.

This study should analyze applications under the enrollment option program, and acceptance or rejections thereof, in order to determine whether school districts are making individualized decisions as opposed to generalized decisions. The study should also examine and determine how the significant increases in special education funding granted in 2023 has been utilized by school districts to increase capacity in the enrollment option program for students with disabilities, and should consider what, if any, improvements need to be made to ensure that students with disabilities are regularly accepted to enrollment option programs across the State of Nebraska.

**LR 321** (Conrad) Interim study to determine the scope and use of student surveillance, monitoring, and tracking technology by school officials in Nebraska.

**PURPOSE:** The purpose of this resolution is to propose an interim study to determine the scope and use of student surveillance, monitoring, and tracking technology by school officials in Nebraska and the private companies involved that are contracting with schools for the use of such student surveillance, monitoring, and tracking technology.

The intersection of government and technology companies utilizing tools of mass surveillance raises red flags from a civil rights and civil liberties perspective. Numerous public schools in Nebraska have instituted various tracking systems of students or school-issued computers that can surveil and monitor student usage or student movement in classrooms and schools. The tracking systems include, but are not limited to, digital hall passes, anti-vaping devices, fingerprints swipes, and electronic surveys.

Tools of mass surveillance are being purchased and utilized with taxpayer funds through contracts with private companies. These tools may have legitimate use for educational purposes and new technologies can advance the goals of student success and school safety. However, it is unclear as to how decisions about the tools are being made, under what authority, whether or not students and families can opt in or out of these tools, how these tools interface with student privacy laws, whether these tools comply with constitutional rights and civil liberties, how much public funds are expended by schools in Nebraska for these tools, how these tools impact or are able to ensure proper accommodations for students with disabilities or individualized education programs, and how biometric or personally identifiable information is stored, shared, or sold with the private companies.

The study should also include, but not be limited to, a consideration of the following:

- (1) What statutory reforms are necessary to ensure that the constitutional and privacy rights of students, parents, and guardians are protected regarding governmental and commercial surveillance of students; and

- (2) What statutory reforms are necessary to provide remedies for students, parents, and guardians against schools and private surveillance or curriculum companies that misappropriate or improperly use collected data for commercial or other purposes beyond legitimate educational purposes.

**LR 333** (Conrad) Interim study to determine whether legislation similar to the model Hunger-Free Campus Bill is needed to address hunger and basic needs insecurity of Nebraska college students.

**PURPOSE:** The purpose of this resolution is to propose an interim study to determine whether legislation similar to the model Hunger-Free Campus Bill is needed to address hunger and basic needs insecurity of Nebraska college students. This study should also determine the size and scope of hunger and basic needs insecurity of Nebraska college students, assess available resources to address hunger and basic needs insecurity of Nebraska college students, and research best practices other states utilize to address hunger and basic needs insecurity of college students.

Nationally, one in three college students face food insecurity and three in five college students face at least one form of basic needs insecurity. Basic needs include access to food, housing, health care, technology, transportation, resources for personal hygiene, and child care and related needs. As students from diverse backgrounds are entering college with hopes of creating a better future, many are struggling to support themselves and finish their degrees. While additional forms of food assistance, such as local food pantries exist, many students do not know how to access these resources and the stigma of accessing such resources keeps students from using the resources. The high cost of housing, transportation, textbooks, health care, and other living expenses, coupled with the rising cost of tuition, have created significant financial burdens for college students. These costs particularly impact students from low-income families, those who have children, first-generation and nontraditional college students, and former foster youth.

Financial aid programs and scholarships designed for low-income students fail to cover the bulk of their needs and even if students work while in school the income from a job does not eliminate the threat of food and other basic needs insecurity.

Ten states have passed a version of the model Hunger-Free Campus Bill, which sends funding to public colleges to address student hunger. Any public college is eligible to access these funds if it meets certain criteria.

**LR 341** (McKinney) Interim study to determine the scope and use by school districts of a ban and bar action, banning and barring individuals from school property.

**PURPOSE:** The purpose of this resolution is to propose an interim study to determine the scope and use by school districts of a ban and bar action, banning and barring individuals from school property. This study should include an examination of whether the purported authority for such bans is appropriate and what statutory reforms are necessary to protect parents' rights to be involved in their child's education and to contest, appeal, or otherwise challenge a ban and bar action.

School districts for Nebraska public schools are utilizing a ban and bar process by which school districts prohibit students and family members from school property with the threat of police enforcement should an individual violate a ban. There are no regulations related to the appropriate use of a ban, the length of a ban, or to whom and when a ban may be applied. There have been instances of school districts instituting bans against students and family members who have disagreed with staff or administrators regarding the educational needs of the student, even though there was no evidence of a threat by the student or family member, and some school districts have even implemented four-year bans. There is no due process or appeal mechanism by which a student or family member can allege that a ban and bar is unreasonable or retaliatory.

The only authority for a school district to utilize a ban and bar arises from section 79-405, which states, in part, that every school district is a body corporate that possesses all the usual powers of a corporation for public purposes, may sue and be sued, and may purchase, hold, and sell such personal and real estate as the law allows. School districts have implemented ban and bar actions through the general right of corporations to prohibit trespass.

**LR 365** (Day) Interim study to examine school guidelines and policies relating to LGBTQ bullying prevention.

**PURPOSE:** The purpose of this resolution is to propose an interim study examining school guidelines and policies relating to LGBTQ bullying prevention. Currently, Nebraska's bullying statutes are governed by section 79-2,137, which directs school districts to develop and adopt policies concerning bullying prevention and education for all students. By reviewing school policies and practices and resources available to school districts, the Legislature can identify the challenges and areas for improvement to ensure that all students are protected from bullying in a school setting.

This interim study shall include, but need not be limited to:

- (1) A review of available data on the prevalence of school bullying in Nebraska;
- (2) A state-by-state review of bullying laws, and the progression of how best practices surrounding bullying has evolved;
- (3) A state-by-state review of school nondiscrimination laws, including whether the state has guidance on the treatment of LGBTQ students; and
- (4) Input from school districts, parents, and other stakeholders regarding recommendations and strategies to enhance and strengthen school policies.

**LR 368** (Day) Interim study to examine the process for school districts to change the boundaries of individual schools within their districts.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the process for school districts to change the boundaries of individual schools within their districts.

Given that many families move specifically to be near a certain school within a greater school district, the decision to change boundaries can upend planning for families and affect numerous relationships between students, teachers, and staff. Boundary changes involve a decision-making process that can be difficult; however, changes are often necessary to facilitate growth within a school district. Parents should have the opportunity to voice their concerns and have full transparency regarding the process for changing school boundaries within a school district that determines which school their children will attend.

Currently, the process for school district boundary changes is governed by section 79-413. This interim study is meant to evaluate whether some of the process for school district boundary changes, such as notification to parents, should be replicated in school boundary changes within a district.

The interim study shall include, but need not be limited to, an examination of:

- (1) The processes that school districts in Nebraska use for interdistrict school boundary changes;
- (2) Statutes in other states relating to school boundary changes within a single school district;
- (3) Ways to facilitate communication between parents and school districts when school boundary changes are being considered;
- (4) How much advanced communication should be given to parents;
- (5) Strategies to increase transparency for school boundary changes; and
- (6) Public meeting laws in Nebraska, and whether school boundary changes should require an opportunity for public comment.

**LR 378** (Murman) Interim study to examine the viability of selling land managed by the Board of Educational Lands and Funds.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the viability of selling land managed by the Board of Educational Lands and Funds. This study shall include, but need not be limited to, an examination of the following:

- (1) Whether the land managed by the Board of Educational Lands and Funds is presently providing the most effective rate of return to Nebraska schools;
- (2) Whether the funds gained from the sale of land managed by the Board of Educational Lands and Funds could lead to a greater return;
- (3) How such a sale could be handled in the most fiduciarily responsible manner possible;
- (4) The constitutionality of such a sale;
- (5) The potential for property tax relief from such a sale; and
- (6) The public support for such a sale.

In order to carry out the purpose of this resolution, the committee shall consider the input of interested individuals, public officials, and such entities as the committee deems necessary and beneficial.

**LR 383** (Hughes) Interim study to examine improvements to the Tax Equity and Educational Opportunities Support Act and potential alternative funding mechanisms for Nebraska public schools.

PURPOSE: The purpose of this resolution is to propose an interim study to examine improvements to the Tax Equity and Educational Opportunities Support Act and potential alternative funding mechanisms for Nebraska public schools. The study shall include, but need not be limited to, an examination of the following:

- (1) Potential changes to the Tax Equity and Educational Opportunities Support Act that would provide for more equitable property tax levies between public school districts;
- (2) Potential changes to the Tax Equity and Educational Opportunities Support Act that would simplify state aid calculations for public school districts; and
- (3) Proposals to leverage state resources, including the Board of Education Land and Funds, to provide additional funding to public school districts.

**LR 385** (Linehan) Interim study to examine state standardized testing required in elementary and secondary public schools and the (AQuESTT) system used to classify schools under the Quality Education Accountability Act.

PURPOSE: The purpose of this resolution is to propose an interim study to examine state standardized testing required in elementary and secondary public schools in Nebraska and the Accountability for a Quality Education System, Today and Tomorrow (AQuESTT) system used to classify schools under the Quality Education Accountability Act.

This study shall include, but need not be limited to:

- (1) The benefits and value of Nebraska's standardized assessment system developed by the State Board of Education compared to adopting norm-referenced, nationally accepted, standardized testing requirements;
- (2) The history of standardized testing in Nebraska and how Nebraska came to develop and adopt its own standardized assessments; and
- (3) How the AQuESTT system was developed for the statewide assessment and reporting system as required pursuant to section 79-760.01, and if classifying schools in the manner outlined in such system is beneficial to Nebraska schools.

**LR 419** (Hughes) Interim study to examine school meal programs in Nebraska.

PURPOSE: The purpose of this resolution is to propose an interim study to examine school meal programs in Nebraska, barriers to participation in school meal programs, and potential strategies to maximize the role of school meal programs in addressing child hunger. The committee shall consult with the State Department of Education for this study.

This study shall include, but need not be limited to, an examination of the following:

- (1) How the adoption of the community eligibility provision impacts the funding under the Tax Equity and Educational Opportunities Support Act of participating schools or school districts;
- (2) The adequacy and appropriateness of using free and reduced-price lunch data and data collected by the Internal Revenue Service to calculate the poverty allowance within the funding formula under the Tax Equity and Educational Opportunities Support Act;
- (3) The adequacy and appropriateness of the state's current community eligibility provision multiplier which is used to determine funding under the Tax Equity and Educational Opportunities Support Act for schools and school districts and which is based on a school's or school district's direct certification population;
- (4) How past, current, and projected future funding under the Tax Equity and Educational Opportunities Support Act impacts schools and school districts participating in or eligible for the community eligibility provision using the existing community eligibility provision multiplier and other options, with consideration for schools and school districts with large enrollments versus schools and school districts with smaller enrollments;
- (5) Recommendations for adjusting the community eligibility provision multiplier;
- (6) Recommendations for adjusting relevant state statutes to support continued and additional school and school district participation in the community eligibility provision; and
- (7) Any other related topics the committee deems appropriate.

**LR 425** (Murman) Interim study to examine the challenges faced by families with special needs students in enrolling such students as option students in other school districts under the enrollment option program.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the challenges faced by families with special needs students in enrolling such students as option students in other school districts under the enrollment option program and how the Legislature can better provide guidance and resources to facilitate the best outcomes for families. In order to carry out the purpose of this resolution, the committee shall consider the input of families, school officials, and other entities as the committee deems necessary and beneficial.

**LR 439** (McKinney) Interim study to explore whether the size of school districts has contributed to historical student underachievement within the Class V school district.

**PURPOSE:** The purpose of this resolution is to propose an interim study to explore whether the size of school districts has contributed to historical student underachievement within the Class V school district. This study should seek to understand whether the school district's size contributes to the success or lack thereof of students.

This study should include, but need not be limited to, answers to the following questions:

- (1) What are the prevailing trends in student performance and academic outcomes over the past decade in the Class V school district?
- (2) How do such trends compare to regional, state, and national benchmarks?
- (3) What is the total student population of the Class V school district?
- (4) What percentage of students in the Class V school district are classified as living below the poverty line?
- (5) What is the racial and ethnic composition of the student body in the Class V school district?
- (6) What is the socioeconomic status distribution among the student population in the Class V school district?
- (7) How many schools are within the Class V school district?
- (8) What is the geographical size of the Class V school district?
- (9) What is the student-to-teacher ratio in the Class V school district?
- (10) How many administrators are employed in the Class V school district?
- (11) How many administrators in the Class V school district have teaching certificates but do not teach?
- (12) What are the average test scores for students in the Class V school district?
- (13) What is the graduation rate of students in the Class V school district?
- (14) How do student outcomes in the Class V school district compare to state and national averages?
- (15) Are there significant achievement gaps among different demographic groups within the Class V school district?
- (16) What percentage of students are on track to graduate on time in the Class V school district?
- (17) What is the annual turnover rate for teachers within the Class V school district?
- (18) What factors are cited by teachers as causing them to leave their positions in the Class V school district?
- (19) How does teacher turnover in the Class V school district compare to neighboring districts and national averages?
- (20) Are there specific schools within the Class V school district experiencing higher turnover rates? If so, where are the schools located?
- (21) What resources are available to schools within the Class V school district?
- (22) How are resources allocated among schools in the Class V school district?
- (23) What professional development opportunities are provided to teachers within the Class V school district?

- (24) What support services are available to students from disadvantaged backgrounds in the Class V school district?
- (25) What support services are available to teachers in the Class V school district?
- (26) What policies and practices regarding curriculum, assessment, and instruction are in place that cause undue hardship to students in the Class V school district?
- (27) How are decisions made regarding budget allocation and resource distribution for the Class V school district?
- (28) Are there specific initiatives or programs implemented to address the needs of students from low-income backgrounds in the Class V school district?
- (29) How does the Class V school district support teacher retention and professional growth?
- (30) What level of involvement do parents and community members have in the Class V school district?
- (31) Are there partnerships with local organizations or businesses to support educational initiatives in the Class V school district?
- (32) How do the Class V school district communicate with parents and community stakeholders about school policies and initiatives?
- (33) Are there barriers to parental involvement in the Class V school district, particularly among families facing socioeconomic challenges?

**LR 440** (McKinney) Interim study to examine how to close the educational achievement gap in the Class V school district.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine how to close the educational achievement gap in the Class V school district. This study shall include, but need not be limited to, an examination of the following:

- (1) The demographic composition of the Class V school district, including racial and ethnic breakdowns, socioeconomic status, English language proficiency, and any other relevant factors that could influence educational outcomes;
- (2) The existing educational policies, curricula, teaching methods, and support systems to identify any biases or inequities that may be perpetuating the educational achievement gap;
- (3) The quality of teacher training and ongoing professional development opportunities in the Class V school district and whether teachers are equipped with culturally responsive teaching practices and strategies to effectively support diverse learners;
- (4) School, family, and community engagement and the communication, involvement, and support for families in need in the Class V school district;
- (5) What can be done to promote collaboration among educators, administrators, students, families, and stakeholders to foster continuous improvement through reflection, feedback, and evidence-based strategies;

- (6) The resource distribution across the Class V school district's schools to see if there is equity for marginalized students;
- (7) The Class V school district's partnerships with community organizations and businesses that provide additional support services or could;
- (8) The African American Achievement Council's status and engagement with the Class V school district board and administration;
- (9) Whether students have access to rigorous academic programs, advanced coursework, extracurricular activities, and support services, such as counseling and special education, in the Class V school district to see if there is equitable access for all students, regardless of background;
- (10) The availability and effectiveness of programs aimed at addressing the social and emotional needs of students in the Class V school district, including mental health services, counseling, and conflict resolution programs;
- (11) Data analytics that track student performance in the Class V school district to identify patterns of underachievement and student progress over time;
- (12) Possible accountability measures that would help ensure that interventions are implemented effectively and outcomes are improving in the Class V school district;
- (13) The curriculum of the Class V school district to see if the curriculum reflects the diversity of students' backgrounds and experiences;
- (14) What culturally relevant content and teaching materials would enhance engagement and academic success in the Class V school district;
- (15) The availability and effectiveness of early childhood education programs in the Class V school district, including pre-kindergarten and kindergarten readiness initiatives, that are supposed to ensure all students have a strong foundation for academic success;
- (16) The Class V school district board's role in promoting educational equity through policy, resource allocation, and oversight;
- (17) The Class V school district board's community engagement and advocacy efforts for underserved populations;
- (18) The monitoring of student progress in the Class V school district and Class V school district leadership accountability; and
- (19) The collaboration of Class V school district board members with district leadership on equity initiatives to close the achievement gap.

**LR 496** (Education Committee) Interim study to examine issues relating to the State Department of Education.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine issues relating to the State Department of Education.

## **Government Committee**

**LR 355** (Conrad) Interim study to examine and compare the process for adopting, promulgating, and eliminating rules and regulations in Nebraska and in other states, and updates to the Administrative Procedure Act.

PURPOSE: The purpose of this resolution is to propose an interim study to examine and compare the processes for adopting, promulgating, and eliminating rules and regulations in Nebraska and other states, to explore updates, improvements, and cleanup of the Administrative Procedure Act to make the act more transparent and accessible to the public and the Legislature, and to explore and compare different means of oversight employed nationwide by legislative bodies over administrative agencies.

**LR 426** (Conrad) Interim study relating to public records requests to determine whether reports of the resistance of government entities to public record requests are representative or isolated.

PURPOSE: The purpose of this resolution is to propose an interim study relating to public records requests to determine whether reports of the resistance of government entities to public record requests are representative or isolated. The study should determine whether any additional statutory reforms beyond Laws 2023, LB43, are justified in response to the Supreme Court's opinion in *Nebraska Journalism Trust v. Dept. of Env't. & Energy*, 316 Neb. 174 (2024), to ensure that the purposes of sections 84-712 to 84-712.09 are being met and that Nebraskans have prompt, unfettered, and robust access to open government.

Subdivision (1)(b) of section 84-712.03 allows for any person who is denied access to public records to petition the Attorney General for assistance in obtaining the requested records. This study should look to see how such requests are made by the public to the Attorney General and whether there is an online portal or some similar means to effectuate assistance. The study should also determine how many such requests have been accommodated or responded to by the Attorney General. The study should also determine what the Attorney General did in response to such requests, what the resolutions of the requests were, and how many such requests were made and served in the last several years. Additionally, body-worn camera footage is presumed to be a public record, but is regularly withheld or released solely at the whim of police agencies. Legislative Bill 366, introduced in the One Hundred Eighth Legislature, First Session, would provide a very narrow expansion mandating release of body-worn camera footage in custody deaths after the conclusion of the statutorily required grand jury process. This component of Legislative Bill 366 was strongly resisted by law enforcement and prosecutors despite the strong public interest in accessing such footage and law enforcement and prosecutors contradicted their position regarding body-worn camera footage more broadly as an accountability tool in news stories and legislative testimony during the hearing before the Judiciary Committee on Legislative Bill 1185, introduced in the One Hundred Eighth Legislature, Second Session. This study should also focus on what statutory reforms are necessary to provide for the public's right to access to police body-worn camera footage in instances in which the public interest is strong or when law enforcement releases such footage in part themselves.

In order to complete the purpose of this study, the committee shall obtain input from the public and impacted individuals regarding the subject matter of the study.

### **Health Committee**

**LR 415** (Cavanaugh, M.) Interim study to examine the historic unwind of the federal COVID-19 Medicaid continuous coverage requirements as implemented by the Department of Health and Human Services.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the historic unwind of the federal COVID-19 Medicaid continuous coverage requirements as implemented by the Department of Health and Human Services. In March 2020, Congress passed a law responding to the COVID-19 pandemic that generally required states to keep most people enrolled in Medicaid coverage regardless of changes, such as a change in income. Nearly three hundred ninety thousand Nebraskans had been relying on Medicaid coverage for their health needs during the pandemic. The federal protections ended in March 2023. The department began the unwinding process and restarted terminations, the first of which were effective April 1, 2023. The unwinding is an unprecedented health coverage disenrollment event. Between April 2023 and February 2024, more than ninety-four thousand Nebraskans were terminated from Medicaid coverage during the unwinding period. The department has been tracking data throughout the unwinding process, which is projected to continue through summer 2024.

This study will examine the practices utilized by the department during the Medicaid unwind and related health coverage outcomes for Nebraskans. This study shall include, but not be limited to, data collection and information gathering regarding:

- (1) Eligibility, enrollment, application, renewal, and redetermination policies and practices for the medical assistance program and the Children's Health Insurance Program during the unwinding period;
- (2) Lessons learned from continuous coverage and unwinding; and
- (3) Opportunities and plans to improve the systems utilized in eligibility, enrollment, application, renewal, and redetermination processes for the medical assistance program and the Children's Health Insurance Program.

**LR 422** (Fredrickson) Interim study to examine the needs, successes, and challenges relating to behavioral health in Nebraska.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the needs, successes, and challenges relating to behavioral health in Nebraska, including the regional behavioral health authorities. In 1974, the Legislature established the six behavioral health regions to address the diverse populations, resources, and needs of the state. State statutes set out the responsibility of each behavioral health region to plan, coordinate, develop, and evaluate the publicly funded behavioral health service system by addressing needs, gaps, and barriers and contracting with community-based service organizations to provide behavioral health treatment, rehabilitation, recovery, and prevention activities.

Behavioral health regions are local units of government that the Division of Behavioral Health of the Department of Health and Human Services contracts with to engage in planning and service implementation.

This study should include, but need not be limited to, an examination of the following:

- (1) Behavioral health needs and challenges throughout the state, particularly in rural Nebraska;
- (2) Services provided by the behavioral health regions and partner providers;
- (3) Challenges to funding utilization, including, but not limited to, the medical assistance program unwinding, COVID-19 pandemic policies, and staffing shortages;
- (4) The current and historical capacity of the Lincoln Regional Center;
- (5) The documented lack of flexibility and slow-walking of approval of new projects by the Division of Behavioral Health; and
- (6) Opioid settlement projects and funds disbursement.

### **Judiciary Committee**

**LR 347** (Dungan) Interim study to examine the frequency of claims brought under the Political Subdivisions Torts Claims Act and the State Tort Claims Act and the frequency of tort claims brought against other states.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine the frequency of claims brought under the Political Subdivisions Torts Claims Act and the State Tort Claims Act and the frequency of tort claims brought against other states.

The study shall include, but need not be limited to, an examination of the following:

- (1) The number of claims brought against the State of Nebraska or its political subdivisions for intentional torts committed by employees of the state or its political subdivisions or individuals in the custody or care of the state or its political subdivisions prior to September 1, 2020;
- (2) The costs associated with claims brought against the State of Nebraska or its political subdivisions for intentional torts committed by employees of the state or its political subdivisions or individuals in the custody or care of the state or its political subdivisions prior to September 1, 2020;
- (3) The number of claims brought against other states or political subdivisions of other states for intentional torts committed by employees of other states or political subdivisions of other states; and
- (4) The frequency or number of criminal charges filed for abuse or neglect against employees of the State of Nebraska or its political subdivisions or individuals in the care or custody of the state or its political subdivisions since September 1, 2020.

**LR 351** (Raybould) Interim study to examine the safe storage of firearms.

PURPOSE: The purpose of this resolution is to propose an interim study on the safe storage of firearms. The study should include an examination of best practices, policies, and laws regarding the safe storage of firearms in homes, schools, and workplaces. Additionally, the study should examine and compare laws from neighboring states regarding the safe storage of firearms.

### **Retirement Committee**

**LR 408** (McDonnell) Interim study to examine the Nebraska Public Employees Retirement Systems administered by the Public Employees Retirement Board.

PURPOSE: The purpose of this resolution is to propose an interim study to examine the Nebraska Public Employees Retirement Systems administered by the Public Employees Retirement Board, including the State Employees Retirement System of the State of Nebraska, the Retirement System for Nebraska Counties, the School Employees Retirement System of the State of Nebraska, the Nebraska State Patrol Retirement System, and the Nebraska Judges Retirement System. The study may also examine the retirement system administered under the Class V School Employees Retirement Act. The study shall examine issues as they relate to the funding needs, benefits, contributions, and the administration of each retirement system.

**LR 409** (McDonnell) Interim study to carry out the provisions of section 13-2402, which requires the Nebraska Retirement Systems Committee to monitor underfunded defined benefit plans administered by political subdivisions.

PURPOSE: The purpose of this resolution is to propose an interim study to carry out the provisions of section 13-2402, which requires the Nebraska Retirement Systems Committee to monitor underfunded defined benefit plans administered by political subdivisions. The study shall include a public hearing for the presentation of reports by political subdivisions with underfunded defined benefit plans.

### **Revenue Committee**

**LR 349** (Linehan) Interim study to examine the funding sources, including tax incentives and other methods, used for early childhood education programs in Nebraska.

PURPOSE: The purpose of this resolution is to propose an interim study to examine the funding sources, including tax incentives and other methods, used for early childhood education programs in Nebraska. This study should include, but not be limited to, an examination of the following:

- (1) What resources the State of Nebraska invests into early childhood education;
- (2) The history of early childhood education and its funding in Nebraska;

- (3) What local and community partners the State of Nebraska works with for early childhood education; and
- (4) Early child care needs in Nebraska.

Upon conclusion of the study, the committee should also send the report of its findings to the Appropriations Committee of the Legislature and the Education Committee of the Legislature.

**LR 367** (Day) Interim study to examine mechanisms to slow the rise of property tax valuations during periods of rapid property value increases.

**PURPOSE:** The purpose of this resolution is to propose an interim study to examine mechanisms to slow the rise of property tax valuations during periods of rapid property value increases. While the dramatic increase in home prices over the past ten years has shown the strength of our state's housing market, it has also created challenges for homeowners, as increasing property taxes have strained family budgets. This study should explore whether there are ways to flatten valuation increases so that homeowners could have more predictability in their year-to-year property tax bills.

The interim study shall include, but need not be limited to:

- (1) A review of available data on the increases in home valuations in Nebraska;
- (2) A state-by-state comparison of methods used to slow the growth of property tax valuations;
- (3) A review of county board of equalization methods of complying with the uniformity clause of the Constitution of Nebraska;
- (4) A comparison of assessment and equalization methods across counties in determining actual value, including the sales comparison approach, the income approach, and the cost approach; and
- (5) A consideration of potential changes the Legislature could adopt to address challenges that homeowners face from rising home valuations.

**LR 384** (Linehan) Interim study to examine nonprofit organizations, their nonprofit status, the way they use their nontaxable income, and the ways they use their nontaxable income for political purposes.

**PURPOSE:** The purpose of this resolution is to study nonprofit organizations, their nonprofit status, the ways in which such organizations use their nontaxable income, and the ways in which such organizations use their nontaxable income for political purposes.

**LR 414** (Meyer) Interim study to determine the feasibility of having the state run all property assessment in Nebraska, merging county assessors with another office, or having county assessors be an appointed position.

PURPOSE: The purpose of this resolution is to propose an interim study to determine the feasibility of having the state run all property assessment in Nebraska, merging county assessors with another office, or having county assessors be an appointed position.

**LR 418** (Dover) Interim study to examine the current property tax valuation process.

PURPOSE: The purpose of this resolution is to study the current property tax valuation process. The study shall examine the different classes of real property, including residential, commercial, and agricultural, to ascertain if there is a more equitable process to determine property valuation that will result in a property tax that more clearly reflects the taxpayer's ability to pay based on the revenue produced by that real property, when possible.

### **Transportation Committee**

**LR 380** (DeBoer) Interim study to examine issues regarding affordable broadband in Nebraska.

PURPOSE: The purpose of this resolution is to propose an interim study to examine issues regarding affordable broadband in Nebraska.

The Affordable Connectivity Program, a federal benefit program to provide affordable broadband to households, announced that in February of 2024 it would no longer be able to enroll new households, and that by April of 2024 funding for the program will likely lapse. In Nebraska, approximately ninety-six thousand households have enrolled in the federal program. Nebraska is investing unprecedented amounts of money into providing broadband to areas that are currently unserved or underserved. It is vitally important that households are able to afford the broadband provided in such areas.

This study should include, but need not be limited to, an examination of the following:

- (1) Prices currently offered by Internet service providers to customers in service territories, including, but not limited to, available discounts and the cost of any devices required by the Internet service provider for broadband service, the speed of broadband service provided at each price point, the type of broadband service available in such areas, and any data caps related to customer plans offered;
- (2) Anticipated prices by Internet service providers in areas that are currently unserved or underserved who have received or who have applied to receive state or federal funds to provide Internet services in such areas, including the type of broadband service expected to be provided;
- (3) Government-led efforts to provide or encourage affordable broadband services, including, but not limited to, ways to coordinate efforts between the Legislature, the Public Service Commission, the Nebraska Broadband Office, Internet service providers, and the federal government to encourage and support affordable broadband;

Transportation Committee - continued

- (4) Long-term issues relating to broadband deployment in high-cost, low- density areas, including, but not limited to, maintenance costs, legal obligations to continually provide service, consumer price variability, and new and emerging technologies; and
- (5) Any other issues relating to the affordability and reliability of broadband services in Nebraska.

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Arthur E. Perry (1910-1982)  
R.R. Perry (1917-1999)  
Edwin C. Perry (1931-2012)

## LEGISLATIVE RECAP MEMO

The Nebraska Legislature has been active the past two years, especially in the area school law. This Memorandum covers the general legal (and practical) requirements from this past legislative session. Note that this is not a comprehensive analysis of every facet of every school law-related bill. Instead, this Memorandum is intended to serve as a guide to help schools prepare to comply with these new requirements over the upcoming summer months.

### A. Option Enrollment

LB 1329 changes Nebraska's option enrollment laws. Under the new law (effective during the 2024-2025 school year), a student may option once during elementary school, once during middle school or junior high school, and once during high school for a total of three times, subject to certain exceptions. The law does not address retroactive option students (including those students who have already optioned and want to option again) or who will track a student's total number of options. Nonetheless, this law ends Nebraska's traditional rule of one option per student.

In addition, LB 1329 changes the procedures for students optioning into and from districts. Under the new law, if a student is an option student, the student needs a release only from the option district (instead of the student's resident district). This change removes the student's resident district from option decisions if the student is an option student.

### B. Training

LB 1329 softened the training requirements for the statute's mandated trainings. Instead of a defined amount of time (such as one hour), the identified trainings need only be as long as the School Board reasonably determines. This development will require each School Board to approve the trainings identified by the administration. As a result, we recommend the following be added to the July or August Board agenda each year to make sure the Board approves as reasonable the required staff trainings:

*Agenda Item:* Review, consider, and approve the required staff trainings, as presented, as reasonable in length of time.

*Motion Language:* I move to approve the required staff trainings, as presented, during the 2024-2025 school year as reasonable and appropriate for the District.

### **C.     Preschool**

LB 71 will allow kindergarten-eligible students to remain in preschool. This new law initially conflicts with current NDE Rule 11, though NDE has stated that it intends to revise Rule 11 in response to LB 71. To be sure: the new law allows schools to continue kindergarten-aged students in preschool. But the new law does not require a school to serve a student beyond age five. For Districts already at preschool capacity, it may be easier to adopt a policy that states that the preschool program is at capacity and will not allow kindergarten-aged students to remain in preschool. For Districts open to allowing kindergarten-aged students to continue in preschool, a different policy may be appropriate to identify the priorities for preschool enrollment.

### **D.     Truancy**

LB 1329 revises the truancy statutes to add a firm deadline for schools to provide services to address barriers for a student's attendance. Under the new law, once a student has missed twenty days of school, the school is required to write to the parents about the student's excessive absences and meet with the parents or guardians to address the excessive absences. In addition, from now on, any educational evaluations must be agreed to by the student's parent or guardian before the school initiates an educational evaluation.

### **E.     LB 304**

LB 304 requires each school district to post on its website each (1) organization to which the board belongs and those dues; and (2) fees paid to any lobbyists (other than those dues paid to organizations). To be clear, this requirement only applies to the organizations and associations that the school board (not individual employees) belong, even if the board pays an employee's membership dues directly.

LB 304 does not include dates or timeframes, so the law does not make clear how far back the board needs to list its organizations and lobbyist dues, or whether the website needs to be updated after each board meeting, and so forth.

In light of this uncertainty, the following is sample language that you could use to list the board's memberships on your website:

*The Board of Education is a member of the following organizations and associations and pays the corresponding amounts as dues to each organization or association: [List organizations]*

*The Board of Education has paid the following amount to an individual lobbyist or lobbying firm over the past 12 months: [Insert amount]*

**OR**

*The Board of Education does not pay any fees to any individual lobbyist or lobbying firm.*

*This information will be updated periodically. Any interested person is encouraged to review the Board Meeting agendas and minutes for any updates.*

#### **F. FAFSA**

Last year, LB 705 implemented the FAFSA requirement for graduation. NDE has circulated the opt-out form for those students who do not want to complete the FAFSA. One of the three bases for a student opt-out is if the principal determines that “good cause” exists to excuse the student from completing the FAFSA. The law does not define what constitutes “good cause.” In light of the ongoing FAFSA issues, it is possible that some schools may need to determine that “good cause” exists for delays in the FAFSA process itself. Although this concern may be premature, schools would be wise to use the summer months to determine how this FAFSA process will be tracked for all students—particularly in larger districts with hundreds of high school students.

#### **G. Retention**

LB 71 gives parents more authority to require their student to retake a grade level. For students in grades kindergarten through fourth grade, a parent may require their student retake a grade level if the student meets one of the following qualifications: (1) academic needs, (2) illness, or (3) excessive absenteeism. Students in grades 5 through 12 may only be retained by the parent due to excessive absenteeism. Since these qualifications for retention must occur during the school year, and the parents must follow the process outlined in the new law before retaining their student, students are likely only able to be retained by parents beginning in the 2025-2026 school year.

#### **H. Open Meetings Act**

LB 43 requires that public comment be allowed at every board meeting, beginning July 19, 2024. This new public comment requirement includes special meetings, retreats, workshops, hearings, interviews, and the like. All other reasonable rules for public comment (including time limits) remain in place, and those rules could be different for regular meetings and all other meetings. This will be a decision that each board will need to make to comply with the new law.

In addition, LB 287 eased the newspaper publication requirements. From now on, if a newspaper refuses, neglects, or is unable to timely publish notice of a board meeting, then the board may give notice by (1) posting the notice on the newspaper's website (if available) and (2) posting the notice in conspicuous places within the district. This is a helpful tool in case your newspaper does not or cannot publish a notice on time.

### **I. Records Requests**

Under current law, any person in the world could submit a public records request and be entitled to the first four hours of staff time spent responding to the request. If the school anticipated the records request requiring more than four hours of staff time, the school could require the requester to submit a deposit for the staff time in excess of four hours. LB 43 significantly changes this process. Beginning July 19, 2024, any Nebraska residents and news media (regardless of location) are entitled to the first eight hours of staff time for free. In addition, non-residents will no longer be entitled to any free time, so third party vendors (like SmartProcure and OpenTheBooks) will be required to pay for all records requests.

With that being said, the new law does not define how a school should determine a resident or non-resident requester. As part of the new records request process, schools should begin planning to request residency information in response to a records request where the domicile of the requester is not known.

### **J. Purchasing**

LB 1300 imposed new requirements to ensure that no public technology contracts (including contracts with public schools) are awarded to any "scrutinized company" (companies operated or owned by foreign adversaries). The following language could be used for technology contracts to meet the new law's requirements:

*Pursuant to federal and state law, the Company hereby certifies that: (1) the Company is not a "scrutinized company" (as defined by state and federal law); (2) the Company will not subcontract with any "scrutinized company" for any aspect of the performance of this Agreement; and (3) that any products or services to be provided under this Agreement do not originate with any "scrutinized company." The Company agrees to immediately notify the School District if anything in this certification is no longer accurate.*

### **K. Contracting with Self**

LB 287 adds a new conflict of interest provision for public employees. Under these new parameters, any public employee whose annual salary and benefits totals at least \$150,000 may not use their official duties to financially benefit themselves or their family. Evidently, a situation arose in a Nebraska city where a city council gave the city manager the authority to enter into contracts for up to a certain amount of money. That city manager then apparently contracted with an immediate family member that, in the end, financially benefitted the city manager. In response, the Legislature amended the conflict of interest statutes to prohibit this type of arrangement. As a standard rule for school administrators, any contract that would financially benefit the administrator or administrator's immediate family (like hiring a spouse's company to mow the school lawn in the summer) should be approved by the Board of Education (instead of the administrator unilaterally signing the contract).

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## *May Honor Recognition Recipients*

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### **Power Drive**

Braden Adams  
Allan Brenner  
Wyatt Hawkins

Abigail Allvin  
Joshua Doring  
Tyler Johnson

Mason Blickenstaff  
Nina Hammer  
Danielle Surber

### **Mid-States Conference Quiz Bowl**

Mason Ley  
Nyamalo Kantai  
Gavin Anderson  
Johen Piper

Jordyn Clinchard  
Alec Schaffer  
Aidan Bohnert  
Josie Ley

Olivia Hanson  
Parker Kesting  
Grace Junck

### **State Science Fair**

Daniel Kuchta

Grady Maas

Sidney Nelson

### **Mid States Conference Art Show**

Linnea Skoldenberg  
Claire Lutter  
Madilyn Korth  
Trinity Surber  
Andra Carillo  
Grady Maas  
Amy De La Isla Cardenas

Sophia Spieker  
Lanee Rethwisch  
Aleigha Hale  
Skylor Belt  
Kelsey Wilson  
Mia Kuester

Josie Ley  
Braden Adams  
Reese Rethwisch  
Faith Powicki  
Andrew Brink  
Brooklyn Jones