Board of Education Regular Meeting
Monday, April 8, 2024 5:00 PM
Jr/Sr High School Library
611 West 7th Street
Wayne, Nebraska 68787

I. Call the Meeting to Order

I.a. Pledge of Allegiance

I.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (4/2/2024), and online: www.wayneschools.org

I.c. Action on Absence and Roll Call

I.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.

I.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims

I.e.I. Approval of Minutes of Previous Meetings

I.e.II. Approval of Financial Reports and Claims

I.f. Personnel

I.f.I. Resignation - Discuss, Consider, and Take Necessary Action on Resignation

I.f.II. Resignation - Discuss, Consider, and Take Necessary Action on Resignation

I.f.III. 6th Grade Teaching Position - Discuss, Consider, and Take Necessary Action on 6th Grade Teaching Position

I.f.IV. Elementary Special Education Position - Discuss, Consider, and Take Necessary Action on Elementary Special Education Position

I.f.V. 7-12 SPED Teacher - Discuss, Consider, and Take Neccessary Action on the 7-12 SPED Teaching Position

I.f.VI. Resignation - Discuss, Consider, and Take Necessary Action on Non-Certificated Staff Resignation

II. Communications from the Public (Policy 8346) and Requested Presentations

II.a. E-Sports Information

III. Action Items

III.a. Old Business

III.b. New Business

III.b.I. Payment No. 7: Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment No. 7: Hausmann Construction

III.b.II. First Student Bus Company Contract - Discuss, Consider, and Take Necessary Action on First Student Bus Company Contract

III.b.III. 2024-25 Classified Staff Salary Schedule - Discuss, Consider, and Take Necessary Action on 2024-25 Classified Staff Salary Schedule

III.b.IV. 2024-25 Director Renewal Agreements - Discuss, Consider, and Take Necessary Action on 2024-25 Director Renewal Agreements

III.b.V. First Reading of 2024-25 7-12 Student Handbook - Discuss, Consider, and Take Necessary Action on First Reading of 7-12 Student Handbook

III.b.VI. First Reading of 2024-25 Kids Club Handbook - Discuss, Consider, and Take Necessary Action on First Reading of Kids Club Handbook

III.b.VII. Accept 2024 Graduation List - Discuss, Consider, and Accept 2024 Graduation List

III.b.VIII. Final Day of 2023-24 School Year - Discuss, Consider, and Take Necessary Action on Final Day of 2023-24 School Year

III.b.IX. Wayne Area Economic Development Annual Membership - Dicuss, Consider, and Take Necessary Action on Wayne Area Economic Development Annual Membership

IV. Administration and Board Committee Reports:

IV.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

IV.a.I. Superintendent

IV.a.I.1. End of Year Calendar Items

IV.a.I.2. CAC Relocation Town Hall Meeting - Wednesday, April 10th at 5:30 and 7:00 at the CAC

IV.a.I.3. ELC Topping Off Ceremony - Friday, April 19th at 1:30 at the ELC Site

IV.a.I.4. Activity Policy

IV.a.I.5. Student Resource Officer Review

IV.a.I.6. Cognia Review Update

IV.a.II. High School Principal

IV.a.II.1. Early Graduate Numbers

IV.a.III. Special Education/Early Learning Center Director

IV.a.III.1. EL Program Review

IV.a.IV. Elementary Principal

IV.a.V. Junior High Principal/Activities Director

IV.b. Board Committees

IV.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Misty Beair, Mark Lenihan

IV.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Beair

IV.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan, Russ Plager, Jordan Widner, Mary Jean Roberson

IV.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark lenihan, Tucker Hight, Russ Plager, Dave Wragge

IV.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan

IV.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan

V. Boardsmanship

V.a. April Honor Recognition

VI. Future Agenda Items
*Payment No. 8: Hausmann Construction
*Second Reading of 7-12 Student Handbook
*Second Reading of Kids Club Handbook
*First Reading of 2024-25 Non-Certificated Staff Handbook
*Graduation Chamber Coffee - April 26, 2024, Jr/Sr High School Lecture Hall

*Early Learning Center Graduation - May 8, 2024, 6:30 p.m., Fire Hall
*Graduation - Saturday, May 11, 2024, 1:00 p.m., Jr/Sr High School Gym

VII. Adjournment

Wayne Community Schools
Board of Education Regular Meeting Minutes
March 11, 2024

The regular meeting of the Wayne Board of Education was held at 611 West 7th Street, Wayne, NE, 68787, on Monday, March 11, 2024, at 5:00 PM. Notice of the meeting and place of agenda was posted at Wayne Community Schools, posted in The Wayne Herald (3/5/2024), and online: wayneschools.org. A copy of the Nebraska Open Meetings Act was displayed for the public to read.

Present Board Members:
Mr. Justin Davis
Mr. Lynn Junck
Mrs. Jaime Manz
Dr. Jeryl Nelson
Dr. Jodi Pulfer
Mrs. Sylvia Ruhl

I. Tour of New Jr/Sr High School Construction - 4:45 p.m.

II. Call the Meeting to Order
Discussion: The meeting was called to order at 5:00 p.m. following the tour of the Jr/Sr High School construction.

II.a. Pledge of Allegiance

II.b. Announce Open Meetings Act Posting and Location - Posted at Wayne Community Schools, Published in the Wayne Herald (3/5/2024), and online: www.wayneschools.org

II.c. Action on Absence and Roll Call

II.d. Approval of Agenda - The Board may enter Closed Session to discuss any matter for which Closed Session is lawful and appropriate.

Motion to approve agenda, with moving agenda item, District 83 Property, to after Committee Reports, due to going into Closed Session, passed with a motion by Mr. Lynn Junck and a second by Dr. Jeryl Nelson. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

II.e. Consent Agenda - Discuss, Consider, and Take Necessary Action on Minutes of Previous Meetings and Financial Claims

Motion to approve consent agenda, as presented, passed with a motion by Mr. Justin Davis and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

II.e.I. Approval of Minutes of Previous Meetings

II.e.II. Approval of Financial Reports and Claims

II.f. Personnel

II.f.I. K-2 Elementary Principal Position - Discuss, Consider, and Take Necessary Action on the K-2 Elementary Principal Position

Motion to approve the contract for Courtney Maas for K-2 Principal for the 2024-25 school year passed with a motion by Dr. Jeryl Nelson and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract for Mrs. Courtney Maas for K-2 Elementary Principal for the 2024-25 school year.

II.f.II. 3rd-6th Grade Elementary Principal Position - Discuss, Consider, and Take Necessary Action on the 3rd-6th Grade Elementary Principal Position

Motion to approve Andi Diediker for the 3rd-6th Grade Elementary Principal Position passed with a motion by Mrs. Jaime Manz and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract for Mr. Andi Diediker for 3-6 Grade Elementary Principal for the 2024-25 school year.

II.f.III. Third Grade Teaching Position - Discuss, Consider, and Take Necessary Action on Third Grade Teaching Position

Motion to approve the contract for Micaela Hight as third grade teacher for the 2024-25 school year, passed with a motion by Mrs. Jaime Manz and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract for Mrs. Micaela Hight for the Third Grade Teaching position for the 2024-25 school year.

II.f.IV. Elementary Teaching Position - Discuss, Consider, and Take Necessary Action on Elementary Teaching Position

Motion to approve the contract for Savannah Leseberg for Elementary School Teacher for the 2024-25 school year passed with a motion by Mrs. Jaime Manz and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract for Ms. Savannah Leseberg for Elementary Teacher for the 2024-25 school year.

II.f.V. Skilled and Technical Sciences Position - Discuss, Consider, and Take Necessary Action on Skilled and Technical Sciences Position

Motion to approve the contract for Derek Jueden as Skilled and Technical Science teacher for the 2024-25 school year passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract for Mr. Derek Jueden for the Skilled and Technical Sciences position for the 2024-25 school year.

II.f.VI. High School Science Teacher - Discuss, Consider, and Take Necessary Action on High School Science Teacher

Motion to approve the contract for Suzy Hasenkamp for high school science for the 2024-25 school year passed with a motion by Dr. Jeryl Nelson and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the contract for Mrs. Suzanne Hasenkamp for High School Science Teacher for the 2024-25 school year.

II.f.VII. Resignation - Discuss, Consider, and Take Necessary Action on Teacher Resignation
Discussion: No action was taken due to no resignations at the March meeting.

III. Communications from the Public (Policy 8346) and Requested Presentations

III.a. First Student Bus Company
Discussion: Bryan Flansburg, Bret Glover, and Amanda Glassmeyer from First Student Bus Company spoke to the Board on details of a First Student contract.

IV. Action Items

IV.a. Old Business

IV.a.I. Second Reading of 2024-25 Early Learning Center Handbook - Discuss, Consider, and Take Necessary Action on Second Reading of 2024-25 Early Learning Center Handbook

Motion to approve the Second Reading of 2024-25 Early Learning Center Handbook passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jeryl Nelson:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board approved the Second Reading of the 2024-25 Early Learning Center handbook.

IV.a.II. Hausmann Change Order: Bleachers and Hoops at ELC - Discuss, Consider, and Take Necessary Action on Hausmann Change Order

Motion to approve PCO #018 for gym bleachers and side basketball hoops at the Early Learning Center for $93,736 passed with a motion by Mr. Lynn Junck and a second by Dr. Jeryl Nelson. Motion carried with six yes votes.

Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jeryl Nelson:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

Discussion: The Board approved the Change Order from Hausmann Construction for bleachers and basketball hoops at the Early Learning Center.

IV.a.III. 2024-25 ESU 1 Contract - Discuss, Consider, and Take Necessary Action on 2024-25 ESU 1 Contract

Motion to approve the ESU 1 contract for the 2024-25 school year passed with a motion by Mrs. Sylvia Ruhl and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the 2024-25 Services Contract with ESU 1.

IV.b. New Business

IV.b.I. Payment No. 6: Hausmann Construction - Discuss, Consider, and Take Necessary Action on Payment No. 6: Hausmann Construction

Motion to approve Payment No. 6: Hausmann Construction for $1,390,916.70 passed with a motion by Mr. Lynn Junck and a second by Mr. Justin Davis. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the Payment Application No. 6 from Hausmann Construction.

IV.b.II. Student Transportation Proposal - Discuss, Consider, and Take Necessary Action on Student Transportation Proposal

Motion to approve First Student for Student Transportation Services effective August 1, 2025-July 31, 2028, and provide the superintendent authority to negotiate a four-year student transportation contract, passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the First Student Transportation Services proposal effective August 1, 2025 - July 31, 2028, and provide the Superintendent authority to negotiate a four-year student transportation contract.

IV. b.III. K-6 Wonders Curriculum Quote - Discuss, Consider, and Take Necessary Action on K-6 Wonders Curriculum Quote

Motion to approve the quote for Wonders Reading Curriculum Materials and on-line resources from McGraw Hill, LLC for $91,612.33 passed with a motion by Mrs. Sylvia Ruhl and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the quote for Wonders Reading Curriculum materials and online resources from McGraw Hill, LLC. This is a roll-over of the current curriculum, which is a six-year contract.

IV.b.IV. Swimming Co-Operative Agreement with Norfolk Public Schools - Discuss, Consider, and Take Necessary Action on Swimming Co-Operative Agreement with Norfolk Public Schools

Motion to approve entering into an NSAA Cooperative Agreement with Norfolk Public Schools for Boys Swimming passed with a motion by Mr. Justin Davis and a second by Mrs. Sylvia Ruhl. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board approved the Swimming Co-Operative Agreement with Norfolk Public Schools for the 2024-25 school year. This is for a boys' team only at this time.

V. Administration and Board Committee Reports:

V.a. Administration - Written reports were provided by Administration. Copies of their reports are available at the District Office upon request.

V.a.I. Superintendent

V.a.I.1. Community Activity Center Discussion
Discussion: The Board had a discussion pertaining to the Community Activity Center and the City of Wayne.

V.a.I.2. Considerations for New Activity Co-operative Policy
Discussion: Dr. Lenihan discussed working on an activity co-op policy. When finished, it will be brought to the Board for approval.

V.a.I.3. HR Position
Discussion: Dr. Lenihan discussed the Human Resources position. He stated that Mrs. Deb Daum will be taking some of the roles of this position.

V.a.I.4. NDE Safety and Security Grant
Discussion: Dr. Lenihan stated he is adding security cameras and safety film for windows to the NDE Safety and Security Grant. He will keep the Board up to date on the status of the grant.

V.a.II. High School Principal
Discussion: Mr. Hight stated the Junior class will be taking the ACT test on March 27.

V.a.III. Special Education/Early Learning Center Director
Discussion: Mrs. Beair said enrollment for the Early Learning Center has opened up. The four-year old class is at capacity for the 24-25 school year.

V.a.IV. Elementary Principal
Discussion: Mr. Plager stated Kindergarten Round-Up went well with 57 students attending. He said there is a potential of 64 students being enrolled before school starts in August.

V.a.V. Junior High Principal/Activities Director
Discussion: Mr. Wragge told the Board that Midstates Athletic Conference added Ponca to our conference. Jr. High Science Fair was held March 7.

V.b. Board Committees

V.b.I. Foundation and Community Relations - Justin Davis, Jaime Manz, Sylvia Ruhl, Misty Beair, Mark Lenihan
Discussion: Mr. Rusty Parker gave the Board the End of Year Financials from the Foundation.

V.b.II. Curriculum and Committee on American Civics - Jaime Manz, Jeryl Nelson, Sylvia Ruhl, Mark Lenihan, Misty Beair
Discussion: No report.

V.b.III. Facility/Safety/Finance - Justin Davis, Lynn Junck, Jeryl Nelson, Mark Lenihan, Russ Plager, Jordan Widner, Mary Jean Roberson
Discussion: Mr. Jordan Widner stated that construction is going well. Having the nice weather has helped this along.

V.b.IV. Policy/Title IX - Jaime Manz, Jeryl Nelson, Jodi Pulfer, Mark Lenihan, Tucker Hight, Russ Plager, Dave Wragge
Discussion: Dr. Lenihan will be working on a policy for co-op activities.

V.b.V. Negotiations - Justin Davis, Lynn Junck, Jodi Pulfer, Mark Lenihan
Discussion: No report.

V.b.VI. Legislative - Lynn Junck, Jodi Pulfer, Sylvia Ruhl, Mark Lenihan
Discussion: Dr. Lenihan will keep the Board updated if any legislative issues come up.

VI. District 83 Property - Discuss, Consider, and Take Necessary Action on District 83 Property

Motion to enter Closed Session passed with a motion by Mrs. Jaime Manz and a second by Mr. Lynn Junck. Motion carried with six yes votes.

Mr. Justin Davis: Yes
Mr. Lynn Junck: Yes
Mrs. Jaime Manz: Yes
Dr. Jeryl Nelson: Yes
Dr. Jodi Pulfer: Yes
Mrs. Sylvia Ruhl: Yes

Discussion: The Board entered into Closed Session at 6:34 p.m. and exited Closed Session at 6:43 p.m. The Board entered into Closed Session to discuss District 83 Property.

VII. Boardsmanship

VII.a. March Honor Recipients
Discussion: Students from the State Qualifying Junior Livestock Judging Team, FCCLA STAR Project, Jr. High and Sr. High Quiz Bowl, Boys and Girls District and State Bowling were recognized in March.

VIII. Future Agenda Items
*SRO Review
*First Reading of 7-12 Student Handbook
*First Reading of Kids Club Handbook
*Early Graduation Numbers
*Review EL Program

*Accept Graduation List
*Set Last Day of School
*Directors Agreements
*E-Sports Information

Discussion: Additional Future Agenda Items include: Classified Staff and Activity Policy

VIIII. Adjournment

Motion to Adjourn Meeting passed with a motion by Mr. Lynn Junck and a second by Mrs. Jaime Manz. Motion carried with six yes votes.

Mr. Justin Davis:	Yes
Mr. Lynn Junck:	Yes
Mrs. Jaime Manz:	Yes
Dr. Jeryl Nelson:	Yes
Dr. Jodi Pulfer:	Yes
Mrs. Sylvia Ruhl:	Yes

The meeting was adjourned at 6:49 p.m. The next regular Board Meeting will be Monday, April 8, 2024, in the Jr/Sr High School Library.

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Deb Daum, Secretary

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 03/04/2024; End Date: 03/04/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 3/4/2024 9:53:15 AM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03042024	State Nebraska Bank	540978	5620	UNL-Attn. Child Nutrition Training	$360.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
UNL-Attn. Child Nutrition Training		reg./Teresa Tiedtke	06-2-031000-580-000-000	reg. Child Nutrition Training Academy (Teresa Tiedtke)/ fee and lodging, SN		$255.00
UNL-Attn. Child Nutrition Training		reg./Teresa Tiedtke	06-2-031000-810-000-000	reg. Child Nutrition Training Academy (Teresa Tiedtke)/ fee and lodging, SN		$105.00
Sub Total						**$360.00**
Grand Total						**$360.00**

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 03/04/2024; End Date: 03/04/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 3/4/2024 9:53:16 AM

Check Date	Check Number	Payee	Type	Amount
03/04/2024	5620	UNL-Attn. Child Nutrition Training	Accounts Payable	$360.00
Sub Total				**$360.00**

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 03/04/2024; End Date: 03/04/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ;
Created On: 3/4/2024 9:53:16 AM

Check Date	Check Number	Payee	Description	Type	Amount
03/04/2024	5620	UNL-Attn. Child Nutrition Training	Child Nutrition Training Academy	Accounts Payable	$360.00
Sub Total					**$360.00**

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 03/13/2024; End Date: 03/13/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 3/13/2024 1:37:07 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5621	Aramark	$803.16	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Aramark		2/29/2024	06-2-031000-610-000-000	Feb. linen service/supply, SN		$803.16
Sub Total						**$803.16**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5622	Cash-Wa Distributing	$14,043.63	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Cash-Wa Distributing		3/1/2024	06-2-031000-610-000-000	supply, SN		$874.28
Cash-Wa Distributing		3/1/2024	06-2-031000-630-000-000	food, SN		$13,169.35
Sub Total						**$14,043.63**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5623	DBA Kemps - LeMars	$7,004.12	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
DBA Kemps - LeMars		3/3/24	06-2-031000-630-000-000	food, SN		$7,004.12
Sub Total						**$7,004.12**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5624	Earthgrains Baking Companies, Inc.	$1,076.40	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Earthgrains Baking Companies, Inc.		2/2024	06-2-031000-630-000-000	food, SN		$1,076.40
Sub Total						**$1,076.40**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5625	EduTrak, LLC	$3,878.94	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
EduTrak, LLC		6044	06-2-031000-643-000-000	Web software renewal for SY2024-2025/Web software, SN		$3,878.94
Sub Total						**$3,878.94**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5626	Nebraska Food Distribution Program	$822.50	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Nebraska Food Distribution Program		46800	06-2-031000-630-000-000	delivery fee on commodities/food, SN		$822.50
Sub Total						**$822.50**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
LF-03132024	State Nebraska Bank	540978	5627	Pac 'n' Save	$84.91	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Pac 'n' Save		3/1/24	06-2-031000-610-000-000	supply, SN		$68.93

Pac 'n' Save		3/1/24	06-2-031000-630-000-000	food, SN		$15.98
Sub Total						**$84.91**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
LF-03132024	State Nebraska Bank	540978	5628	Sysco	$13,277.47	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Sysco		3-1-2024	06-2-031000-610-000-000	supply, SN		$999.92
Sysco		3-1-2024	06-2-031000-630-000-000	food, SN		$12,277.55
Sub Total						**$13,277.47**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
LF-03132024	State Nebraska Bank	540978	5629	Wayne County Farm Bureau	$2,807.20	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Wayne County Farm Bureau		1/30/24 Beef	06-2-031000-630-000-000	food, SN		$2,807.20
Sub Total						**$2,807.20**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
LF-03132024	State Nebraska Bank	540978	5630	Wayne Music Boosters	$36.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Wayne Music Boosters		36.00	06-2-031000-630-000-000	hot dogs (purchased after fundraiser) food, SN		$36.00
Sub Total						**$36.00**
Grand Total						**$43,834.33**

Wayne Public Schools

Check Listing Report

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Check Date	Check Number	Payee	Type	Amount
03/13/2024	5621	Aramark	Accounts Payable	$803.16
03/13/2024	5622	Cash-Wa Distributing	Accounts Payable	$14,043.63
03/13/2024	5623	DBA Kemps - LeMars	Accounts Payable	$7,004.12
03/13/2024	5624	Earthgrains Baking Companies, Inc.	Accounts Payable	$1,076.40
03/13/2024	5625	EduTrak, LLC	Accounts Payable	$3,878.94
03/13/2024	5626	Nebraska Food Distribution Program	Accounts Payable	$822.50
03/13/2024	5627	Pac 'n' Save	Accounts Payable	$84.91
03/13/2024	5628	Sysco	Accounts Payable	$13,277.47
03/13/2024	5629	Wayne County Farm Bureau	Accounts Payable	$2,807.20
03/13/2024	5630	Wayne Music Boosters	Accounts Payable	$36.00
Sub Total				**$43,834.33**

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 03/13/2024; End Date: 03/13/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] = "06") ; Created On: 3/13/2024 1:37:08 PM

Check Date	Check Number	Payee	Description	Type	Amount
03/13/2024	5621	Aramark	Feb. linen service	Accounts Payable	$803.16
03/13/2024	5622	Cash-Wa Distributing	food, supply	Accounts Payable	$14,043.63
03/13/2024	5623	DBA Kemps - LeMars	food	Accounts Payable	$7,004.12
03/13/2024	5624	Earthgrains Baking Companies, Inc.	food	Accounts Payable	$1,076.40
03/13/2024	5625	EduTrak, LLC	Web software renewal for SY2024-2025	Accounts Payable	$3,878.94
03/13/2024	5626	Nebraska Food Distribution Program	delivery fee on commodities	Accounts Payable	$822.50
03/13/2024	5627	Pac 'n' Save	food, supply	Accounts Payable	$84.91
03/13/2024	5628	Sysco	food, supply	Accounts Payable	$13,277.47
03/13/2024	5629	Wayne County Farm Bureau	beef	Accounts Payable	$2,807.20
03/13/2024	5630	Wayne Music Boosters	hot dogs (purchased after fundraiser)	Accounts Payable	$36.00
Sub Total					**$43,834.33**

Checks By Status

Sorted by Activity ID, Site ID.
From 03/01/2024 to 03/31/2024.

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
Activity ID 1005		**Activity Name ATHLETIC**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16950	Cleared	03/01/2024	TODD KRAMER		Subdist. BB, 2/22	99.33
16952	Cleared	03/11/2024	BSN SPORTS		golf polos/baseball sup.	615.45
16953	Printed	03/11/2024	COLUMBUS LAKEVIEW SCHOOL		Dist. Unif. Bowling, 11/28	50.00
16954	Cleared	03/11/2024	WAYNE STATE COLLEGE TRACK/FIELD		TR Invite, 3/16	250.00
16955	Cleared	03/11/2024	U. S. BANK		credit card purchase(s)	3,090.29
16970	Cleared	03/15/2024	STATE NEBRASKA BANK		change/BA-Adams Cent., 3/15	700.00
16972	Cleared	03/15/2024	Matt Schilling		umpire/BA-Adams Cent., 3/15	150.00
16973	Cleared	03/15/2024	MIKE RAYNOR		umpire/BA-Adams Cent., 3/15	150.00
16974	Printed	03/15/2024	WEST POINT BEEMER HIGH SCHOOL		Golf Invite, 3/25	100.00
16975	Cleared	03/15/2024	BLACK SQUIRREL TIMING		timing/TR Invites 4/2, 4/9	2,825.00
16977	Cleared	03/19/2024	STATE NEBRASKA BANK		BA DH-Ft. Calhoun/Arlington, 3/19	700.00
16978	Cleared	03/19/2024	KEN MAXFIELD		umpire-BA Ft. Cal/Arl., 3/19	150.00
16979	Cleared	03/19/2024	Stan Schauff		umpire-BA Ft. Cal/Arl., 3/19	150.00
16980	Cleared	03/19/2024	ROB SWEETLAND		reimb./lodging-NCA coach awards	161.00
16981	Printed	03/19/2024	rSCHOOLTODAY/DISTRIBUTED WEBSITE CORP.		Activity Scheduler renewal 6/24-5/25	536.25
16987	Cleared	03/28/2024	STATE NEBRASKA BANK		V BA Triangular, 3/28	700.00
16988	Printed	03/28/2024	BEAU VIERGUTZ		umpire-BA triangular, 3/28	240.00
16989	Printed	03/28/2024	Corey Lenton		umpire-BA triangular, 3/28	240.00
16990	Printed	03/28/2024	KEN MAXFIELD		umpire/bal. of pay, 3/19	25.00
16991	Printed	03/28/2024	Stan Schauff		umpire/bal. of pay, 3/19	25.00
16992	Printed	03/28/2024	David City HS		Quad TR meet, 3/28	100.00
16995	Printed	03/28/2024	WEST POINT BEEMER HIGH SCHOOL		Golf Invite, 4/2	100.00
					Total:	$ 11,157.32
Activity ID 1007		**Activity Name BASEBALL**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16952	Cleared	03/11/2024	BSN SPORTS		golf polos/baseball sup.	1,058.31
16993	Printed	03/28/2024	LINE DRIVE INC.		fundraiser	3,965.00
					Total:	$ 5,023.31
Activity ID 1009		**Activity Name BOWLING**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16961	Cleared	03/11/2024	NSAA		State medals order	22.00
					Total:	$ 22.00
Activity ID 1010		**Activity Name BOYS BASKETBALL**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16980	Cleared	03/19/2024	ROB SWEETLAND		reimb./lodging-NCA coach awards	161.00
					Total:	$ 161.00

Checks By Status

Sorted by Activity ID, Site ID.
From 03/01/2024 to 03/31/2024.

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
Activity ID 1505		**Activity Name ANNUAL**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16940	Cleared	03/01/2024	WALSWORTH		first deposit/2024 yearbook	2,202.54
					Total:	$ 2,202.54
Activity ID 1510		**Activity Name CLOSE-UP**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16959	Cleared	03/11/2024	CLOSE UP FOUNDATION		trip payment (Carli)	2,897.00
					Total:	$ 2,897.00
Activity ID 1511		**Activity Name FCCLA**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16956	Cleared	03/11/2024	NEBRASKA FCCLA		reg./State Leadership Conf.	892.00
16963	Cleared	03/11/2024	PAC 'N' SAVE		supplies	162.71
					Total:	$ 1,054.71
Activity ID 1512		**Activity Name FFA**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16942	Printed	03/01/2024	Soden Family		FFA benefit breakfast, 2/25	4,216.08
16943	Cleared	03/01/2024	STANTON MUSIC BOOSTERS		reg./Honor Festival	630.00
16957	Cleared	03/11/2024	York FFA		livestock judging, 3/19	200.00
16958	Cleared	03/11/2024	S.D. 17 LUNCH FUND		supplies/FFA breakfast	140.00
16982	Cleared	03/19/2024	Bloom & Grace, LLC		floral supplies	165.00
					Total:	$ 5,351.08
Activity ID 1525		**Activity Name NATIONAL HONOR SOCIETY**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16955	Cleared	03/11/2024	U. S. BANK		credit card purchase(s)	357.49
					Total:	$ 357.49
Activity ID 1535		**Activity Name SPEECH/DRAMA CLUB**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16955	Cleared	03/11/2024	U. S. BANK		credit card purchase(s)	129.40
16976	Cleared	03/15/2024	WSC Pi Kappa Delta		meals/Dist. Speech, 3/11	193.20
16984	Cleared	03/19/2024	KRISTINE MUIR		reimb./donuts-JH speech	45.00
					Total:	$ 367.60
Activity ID 1540		**Activity Name STUDENT COUNCIL**				
WAYNE		WAYNE COMMUNITY SCHOOLS				
16967	Cleared	03/11/2024	LINPEPCO - SIOUXLAND		vending machine	382.45
					Total:	$ 382.45

Checks By Status

Sorted by Activity ID, Site ID.
From 03/01/2024 to 03/31/2024.

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
Activity ID 2036		**Activity Name CLASS OF 2025**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16941	Cleared	03/01/2024	OTC BRANDS, INC.		prom decorations	369.99
16969	Cleared	03/11/2024	AMAZON CAPITAL SERVICES		supplies	282.32
16994	Printed	03/28/2024	Avenue Bridal		back drop & fabric	110.00
					Total:	$ 762.31
Activity ID 2038		**Activity Name CLASS OF 2027**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16985	Cleared	03/19/2024	Nothing Bundt Cakes		fundraiser	4,248.40
					Total:	$ 4,248.40
Activity ID 2505		**Activity Name BAND**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16951	Cleared	03/01/2024	CHARTWELLS		Conf. band meals, 3/4	202.40
					Total:	$ 202.40
Activity ID 3015		**Activity Name DISTRICT ENTRY FEES**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16948	Cleared	03/01/2024	PIERCE PUBLIC SCHOOLS		fee/Speech Tourn. 3/2	327.00
16949	Cleared	03/01/2024	WAYNE STATE COLLEGE		fee/MS Music Festival, 3/6	374.00
16986	Cleared	03/21/2024	WSC - NJAS		reg./lunch-Reg. Science Fair, 3/22	136.50
					Total:	$ 837.50
Activity ID 3510		**Activity Name CONCESSIONS**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16939	Cleared	03/01/2024	WHOLESALE SUPPLY CO.		candy supplies	1,999.75
16962	Cleared	03/11/2024	GODFATHER'S PIZZA		pizza	450.00
16963	Cleared	03/11/2024	PAC 'N' SAVE		supplies	230.69
16966	Cleared	03/11/2024	LINPEPCO - SIOUXLAND		beverages	2,193.30
					Total:	$ 4,873.74
Activity ID 4510		**Activity Name POWER DRIVE PROGRAM**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16964	Cleared	03/11/2024	WAYNE AUTO PARTS		hose	27.45
16965	Cleared	03/11/2024	ACE HARDWARE & HOME		supplies	57.93
					Total:	$ 85.38
Activity ID 5512		**Activity Name EMPORIUM**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16955	Cleared	03/11/2024	U. S. BANK		credit card purchase(s)	214.41
					Total:	$ 214.41

Checks By Status

Sorted by Activity ID, Site ID.
From 03/01/2024 to 03/31/2024.

Check Number	Status	Check / Void Date	Vendor Name	PO Number	Description	Amount
Activity ID 5515		**Activity Name GRADES K-6**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16946	Cleared	03/01/2024	Katie Talbott		refund/Brody's library fine	9.81
16947	Cleared	03/01/2024	MAHASKA - SNACK		coffee	110.25
16960	Cleared	03/11/2024	Samantha Novak		reimb./student incentives	67.17
16963	Cleared	03/11/2024	PAC 'N' SAVE		supplies	27.20
16968	Cleared	03/11/2024	LINPEPCO - SIOUXLAND		vending machine	101.40
16983	Cleared	03/19/2024	J. W. Pepper		music	52.00
					Total:	$ 367.83
Activity ID 5520		**Activity Name HS LIBRARY**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16955	Cleared	03/11/2024	U. S. BANK		credit card purchase(s)	115.00
					Total:	$ 115.00
Activity ID 5530		**Activity Name MUSICAL**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16965	Cleared	03/11/2024	ACE HARDWARE & HOME		supplies	67.98
16971	Cleared	03/15/2024	STATE NEBRASKA BANK		change/musical ticket sales	60.00
					Total:	$ 127.98
Activity ID 5537		**Activity Name SPED - TRANSITION (FORMERLY RESOURCE)**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16963	Cleared	03/11/2024	PAC 'N' SAVE		supplies	56.71
					Total:	$ 56.71
Activity ID 5605		**Activity Name STUDENT FEES/CHROMEBOOKS**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16944	Cleared	03/01/2024	AGPARTS WORLDWIDE, INC.		Chromebook repair parts	1,996.25
16969	Cleared	03/11/2024	AMAZON CAPITAL SERVICES		supplies	123.96
					Total:	$ 2,120.21
Activity ID 6012		**Activity Name JH SCIENCE**				
Site ID WAYNE		**Site Name WAYNE COMMUNITY SCHOOLS**				
16945	Cleared	03/01/2024	SUPERIOR - SHOWBOARD CO.		science fair display boards	134.25
16986	Cleared	03/21/2024	WSC - NJAS		reg./lunch-Reg. Science Fair, 3/22	220.80
					Total:	$ 355.05
					Report Total :	43,343.42

Wayne Public Schools

Cash Summary Report March 31, 2024

Fund	Description	Beginning Balance	Revenue	Expenditure	Ending Balance
01	General Fund	$3,354,859.57	$789,041.04	($1,089,889.59)	$3,054,011.02
02	Depreciation Fund	$148,082.12	$553.58	$0.00	$148,635.70
03	Employee Benefit Fund	$9,607.56	$267,793.06	($267,335.14)	$10,065.48
05	Activity Fund	$258,022.29	$40,125.91	($43,343.42)	$254,804.78
06	School Nutrition Fund	$303,864.36	$96,311.99	($73,986.86)	$326,189.49
07	Bond Fund	$663,511.95	$19,094.79	$0.00	$682,606.74
08	Special Building Fund	$5,363,040.18	$19,012,894.29	($1,584,275.39)	$22,791,659.08
09	Qualified Capital Fund	$296,178.54	$6,758.99	$0.00	$302,937.53
		$10,397,166.57	**$20,232,573.65**	**($3,058,830.40)**	**$27,570,909.82**

Building Fund Cash:	$ 1,041,248.32
2023 Bond Cash:	$ 2,940,217.73
2024 Bond Cash:	$ 18,810,193.03
	$ 22,791,659.08

Wayne Public Schools

Check Listing Report April 8, 2024 Board Meeting

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2564	State Nebraska Bank	540935		Hausmann Construction, Inc.	$1,390,916.70	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Hausmann Construction, Inc.		PAY APP 006	08-2-045000-450-000-004	Pay APP 006- Period to Feb. 29th General Construction		$1,390,916.70
Sub Total						**$1,390,916.70**
			here for newspaper listing in April	APPROVED 3-11-24 by Board		
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2566	State Nebraska Bank	540951		Internal Revenue Service - EFT	$132,900.91	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Internal Revenue Service - EFT		032024	03-2-090000-000-000-000	March '24 federal payroll taxes		$132,900.91
Sub Total						**$132,900.91**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2566	State Nebraska Bank	540951		Nebraska Retirement System - EFT	$115,148.74	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Nebraska Retirement System - EFT		032024	03-2-090000-000-000-000	March '24 payroll retirement		$115,148.74
Sub Total						**$115,148.74**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2566	State Nebraska Bank	540951		State of Nebraska - EFT	$19,285.49	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
State of Nebraska - EFT		032024	03-2-090000-000-000-000	March '24 state payroll taxes		$19,285.49
Sub Total						**$19,285.49**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2567	State Nebraska Bank	541176	1350	D2UP, LLC	$1,940.86	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
D2UP, LLC		321	01-2-090000-000-000-000	hotel, rental car, gasoline		$190.86
D2UP, LLC		321	01-2-090000-000-000-000	Student Motivational Speaker- 3-19-24 Grades 6-12		$1,750.00
Sub Total						**$1,940.86**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2569	State Nebraska Bank	540935	1745	BOK Financial	$750.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
BOK Financial		32724	08-2-050000-833-000-024	Series 2024 General Obligation Bonds Fees		$750.00
Sub Total						**$750.00**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2569	State Nebraska Bank	540935	1746	Carlson West Povondra Architects	$6,424.41	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Carlson West Povondra Architects		23124-9	08-2-045000-340-000-024	Construction Administration and travel		$6,424.41
Sub Total						**$6,424.41**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2569	State Nebraska Bank	540935	1747	Kutak Rock LLP	$36,370.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Kutak Rock LLP		3361232	08-2-050000-833-000-024	Bond Counsel fees 2024 Series bond issue		$36,370.00
Sub Total						**$36,370.00**
Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**

2569	State Nebraska Bank	540935	1748	Mid-State Engineering & Testing	$3,625.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Mid-State Engineering & Testing		1187-0	08-2-045000-340-000-024	Construction testing services 2/1/24-2/29/24		$3,625.00
Sub Total						**$3,625.00**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24243	ABC Mobile Storage, Inc	$350.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
ABC Mobile Storage, Inc		75660	01-2-026100-440-001-000	April '24 rental- 2 units		$350.00
Sub Total						**$350.00**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24244	Ace Hardware & Home	$388.04	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Ace Hardware & Home		33124	01-2-011000-610-001-100	storage box, corrugated board, embroidery floss, steel brads		$71.01
Ace Hardware & Home		33124	01-2-011000-610-001-120	stain, paint, rags, adhesive		$71.31
Ace Hardware & Home		33124	01-2-026200-431-000-010	track maintenance- fasteners, eye bolts, sprglu micro, batteries		$80.38
Ace Hardware & Home		33124	01-2-026200-431-005-010	2 mop sink stems, hasp		$35.97
Ace Hardware & Home		33124	01-2-026200-610-000-000	drill bit		$16.99
Ace Hardware & Home		33124	01-2-026300-431-000-020	Track striping paint		$103.39
Ace Hardware & Home		33124	01-2-026500-350-000-000	battery for Fusion key fob		$8.99
Sub Total						**$388.04**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24245	Allo Communications	$816.28	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Allo Communications		32424	01-2-011000-382-000-000	phone services HS		$330.62
Allo Communications		32424	01-2-011000-382-005-000	Phone services -ES		$304.55
Allo Communications		32424	01-2-011900-382-300-000	ELC phone & internet		$181.11
Sub Total						**$816.28**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24246	Amazon Capital Services	$2,964.97	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Amazon Capital Services	7998-2024	11TJ-MYYV-9QV6	01-2-026200-610-000-000	(3) Rubbermaid folding frames for scrubbing/maint. sup. dist.	03/14/2024	$137.94
Amazon Capital Services	8051-2024	1WKK-CJCP-1WP9	01-2-026200-431-000-010	(3) flush valves/bldg. upkeep & rep., dist.	03/20/2024	$57.00
Amazon Capital Services	8054-2024	1YTQ-VTGW-GPXD	01-2-011900-610-300-000	(8) document holder easels/SPED t. sup, ELC sup.	03/20/2024	$22.58
Amazon Capital Services	8054-2024	1YTQ-VTGW-GPXD	01-2-012003-610-001-011	(8) document holder easels/SPED t. sup, ELC sup.	03/20/2024	$11.29
Amazon Capital Services	8054-2024	1YTQ-VTGW-GPXD	01-2-012003-610-005-011	(8) document holder easels/SPED t. sup, ELC sup.	03/20/2024	$33.87
Amazon Capital Services	8054-2024	1YTQ-VTGW-GPXD	01-2-012003-610-006-011	(8) document holder easels/SPED t. sup, ELC sup.	03/20/2024	$22.58
Amazon Capital Services	8056-2024	1X1J-9J1G-VVG4	01-2-026300-431-000-020	choke cable for mower/grounds upkeep & rep. maint. dist.	03/20/2024	$20.88
Amazon Capital Services	8164-2024	16GQ-MRVK-XQ4K	01-2-026300-431-000-020	2 sets of mower blades/grounds upkeep, dist.	03/26/2024	$91.98
Amazon Capital Services	8076/8179-2024	1G1Y-R3VW-V997, 13H9-CYWH-ND1P	01-2-011000-610-001-100	ag classroom sup.	03/26/2024	$172.13
Amazon Capital Services	8076/8179-2024	1G1Y-R3VW-V997, 13H9-CYWH-ND1P	01-2-011000-640-001-000	ag textbooks	03/26/2024	$356.20
Amazon Capital Services	8160-2024	1J3K-KN1L-LFM4	01-2-022300-650-001-020	2 projector bulbs/HS tech sup.	03/26/2024	$80.52
Amazon Capital Services	8050-2024	13TM-D9HR-3DVD	01-2-026200-431-000-010	(2) vacuum breaker repair kits/bldg. upkeep & rep. dist.	03/26/2024	$55.96
Amazon Capital Services	8049-2024	19G3-MHGK-NR14	01-2-026200-431-005-010	3 cases fluorescent bulbs/ES bldg. upkeep & rep.	03/26/2024	$280.41
Amazon Capital Services	7999-2024	119P-1WWW-4YJF	01-2-026200-431-001-010	stainless steel wall mounted urinal/HS bldg. upkeep rep. & maint.	03/26/2024	$720.20

Amazon Capital Services	8064-2024	1QL3-Q4PM-94RM	01-2-035510-610-000-000	C02 project/mousetrap vehicle unit/CTE Grant supplies	04/02/2024	$392.25
Amazon Capital Services	8135-2024	1GYL-9F6F-6GMY	01-2-026200-610-000-000	battery tester/maint. sup. dist.	04/03/2024	$386.72
Amazon Capital Services	8136-2024	1VCD-613N-6HG1	01-2-026300-431-000-020	portable jump starter/grounds upkeep & rep.	04/03/2024	$122.46
Sub Total						**$2,964.97**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24247	Beiermann Electric, LLC	$1,761.73	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Beiermann Electric, LLC		1435	01-2-026200-431-001-010	Restroom exhaust fan- HS		$132.73
Beiermann Electric, LLC		1430	01-2-026200-431-005-010	ES outside lighting		$1,629.00
Sub Total						**$1,761.73**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24248	Black Hills Energy	$941.68	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Black Hills Energy		32524	01-2-026100-621-001-000	Natural Gas supply charges 2/22-3/22		$323.29
Black Hills Energy		32524E	01-2-026100-621-005-000	ES Natural gas supply charges 2/22-3/22		$456.74
Black Hills Energy		32524	01-2-026100-621-006-000	Natural Gas supply charges 2/22-3/22		$161.65
Sub Total						**$941.68**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24249	Bloom & Grace LLC	$40.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bloom & Grace LLC	8158-2024	136	01-2-011000-610-001-100	20 carnations for Ag Ed. 2/29/24/ag classroom sup.	03/26/2024	$40.00
Sub Total						**$40.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24250	Bomgaars	$331.80	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Bomgaars		31624	01-2-011000-610-001-120	HS Ind Tech-cable ties, blow guns, dowels, hose end		$99.90
Bomgaars		31624	01-2-021900-610-001-000	straps -track		$69.98
Bomgaars		31624	01-2-026200-610-000-000	blade set, end stops		$55.95
Bomgaars		31624	01-2-026200-890-000-000	pedestal fan - ES		$54.99
Bomgaars		31624	01-2-026300-431-000-020	hose, hose hanger		$50.98
Sub Total						**$331.80**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24251	Builder's Resource	$111.75	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Builder's Resource	8060/8061/8168-2024	135052, 135071, 135184	01-2-011000-610-001-120	HS ind tech. sup.	04/03/2024	$39.46
Builder's Resource	8060/8061/8168-2024	135052, 135071, 135184	01-2-011000-610-001-120	HS ind. tech. sup.	04/03/2024	$46.80
Builder's Resource	8060/8061/8168-2024	135052, 135071, 135184	01-2-011000-610-006-120	JH ind. tech sup.	04/03/2024	$25.49
Sub Total						**$111.75**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24252	Chemsearch FE	$1,060.88	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Chemsearch FE		8629326	01-2-026200-431-005-010	ES Water Treatment		$1,060.88
Sub Total						**$1,060.88**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24253	City of Wayne	$15,926.11	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

City of Wayne		31524	01-2-026100-410-001-000	Service from 2/15-3/15 '24 HS water		$1,055.68
City of Wayne		31524	01-2-026100-410-005-000	Service from 2/15-3/15 '24 ES water		$1,196.12
City of Wayne		31524	01-2-026100-410-006-000	Service from 2/15-3/15 '24 JH water		$519.97
City of Wayne		31524	01-2-026100-621-001-010	Service from 2/15-3/15 '24 HS electricity		$4,547.05
City of Wayne		31524	01-2-026100-621-005-010	Service from 2/15-3/15 '24 ES electricity		$5,767.00
City of Wayne		31524	01-2-026100-621-006-010	Service from 2/15-3/15 '24 JH electricity		$2,239.59
City of Wayne		31524	01-2-026100-621-300-010	Service from 2/15-3/15 '24 ELC electricity		$600.70
Sub Total						**$15,926.11**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24254	City of Wayne- Interlocal	$1,400.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
City of Wayne- Interlocal		4124	01-2-023100-810-000-000	April '24 SRO contract		$1,400.00
Sub Total						**$1,400.00**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24255	Cobblestone Hotel Wayne	$107.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Cobblestone Hotel Wayne	7990-2024	2367358	01-2-023100-580-000-000	lodging 3/11/24 for L. Hanna, School Improvement visit on 3/12/24/bd. travel	03/18/2024	$107.00
Sub Total						**$107.00**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24256	Cognia Inc.	$181.53	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Cognia Inc.		0016938	01-2-023100-580-000-000	Accreditation review meal and travel expense- L Hanna		$181.53
Sub Total						**$181.53**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24257	Constellation NewEnergy Gas Div., LLC	$5,911.49	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Constellation NewEnergy Gas Div., LLC		4000338	01-2-026100-621-001-000	Natural gas 1/23-2/22 HS		$2,372.69
Constellation NewEnergy Gas Div., LLC		4000338	01-2-026100-621-005-000	Natural gas 1/23-2/22 ES		$2,370.16
Constellation NewEnergy Gas Div., LLC		4000338	01-2-026100-621-006-000	Natural gas 1/23-2/22 JH		$1,168.64
Sub Total						**$5,911.49**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24258	CPI	$3,698.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
CPI	7996-2024	NAIN-062117	01-2-011000-330-000-000	Nonviolent Crisis Intervention training renewal (J. Daum, N. Daum)/training, dist.	03/14/2024	$3,698.00
Sub Total						**$3,698.00**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24259	Eakes Office Solutions	$195.98	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Eakes Office Solutions	8068-2024	8899229-0, 8899224-0	01-2-011000-610-000-080	staple cartridges for ES & JH/HS work room copiers/copier sup.	03/14/2024	$195.98
Sub Total						**$195.98**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24260	Electronic Contracting Company Inc.	$600.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Electronic Contracting Company Inc.		55268	01-2-026100-350-000-000	3/16/24-3/16/25 ELC alarm monitoring		$600.00
Sub Total						**$600.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24261	ESU #1	$48,509.91	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
ESU #1		012004	01-2-011000-330-001-000	ACT Writing Scoring- J Trautman		$25.00
ESU #1		SP 7480-2	01-2-012001-591-000-001	Program Supervision		$1,172.97
ESU #1		SP 7480-2	01-2-012004-591-001-001	Transition Svcs.		$347.50
ESU #1		SP 7480-2	01-2-012005-591-000-011	Behavior Disorder		$2,325.00
ESU #1		SP 7480-2	01-2-012005-591-000-021	Profound		$22,875.00
ESU #1		SP 7480-2	01-2-021410-591-000-001	Psych		$13,197.92
ESU #1		SP 7480-2	01-2-021510-591-000-001	Speech		$448.96
ESU #1		SP 7480-2	01-2-021510-591-000-011	Deaf/Audio		$496.87
ESU #1		SP 7480-2	01-2-021610-591-000-001	OT		$170.94
ESU #1		SP 7480-2	01-2-064080-591-000-001	Below Age 5		$7,449.75
Sub Total						**$48,509.91**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24262	Filter Shop, Inc.	$1,420.29	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Filter Shop, Inc.	8094-2024	220559	01-2-026200-431-001-010	HVAC filters for ELC/ES/JH/HS bldgs./bldg. upkeep	04/04/2024	$366.21
Filter Shop, Inc.	8094-2024	220559	01-2-026200-431-005-010	HVAC filters for ELC/ES/JH/HS bldgs./bldg. upkeep	04/04/2024	$534.85
Filter Shop, Inc.	8094-2024	220559	01-2-026200-431-006-010	HVAC filters for ELC/ES/JH/HS bldgs./bldg. upkeep	04/04/2024	$183.10
Filter Shop, Inc.	8094-2024	220559	01-2-026200-431-300-010	HVAC filters for ELC/ES/JH/HS bldgs./bldg. upkeep	04/04/2024	$336.13
Sub Total						**$1,420.29**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24263	First Concord Benefits Group	$100.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
First Concord Benefits Group		1926	01-2-025100-810-000-010	April '24 125 Plan fee		$100.00
Sub Total						**$100.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24264	First Student, Inc.	$51,875.12	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
First Student, Inc.		11959735	01-2-021900-580-001-010	Feb '24 State and District Bussing		$1,624.32
First Student, Inc.		11959735	01-2-027100-519-000-000	Feb '24 Regular routes		$41,655.36
First Student, Inc.		11959735	01-2-027100-519-001-000	Feb '24 HS Athletics bussing		$1,871.01
First Student, Inc.		11959735	01-2-027100-519-001-010	Feb '24 Choir/Band bussing		$328.29
First Student, Inc.		11959735	01-2-027100-519-001-010	Feb '24 FFA/AG bussing		$660.93
First Student, Inc.		11959735	01-2-027100-519-001-010	Feb '24 Speech bussing		$1,148.73
First Student, Inc.		11959735	01-2-027100-519-005-000	Feb '24 4th grade fieldtrip bussing		$528.99
First Student, Inc.		11959735	01-2-027100-519-006-000	Feb '24 JH Athletics bussing		$303.09
First Student, Inc.		11959735	01-2-027100-626-000-000	Feb. '24 excess fuel		$3,129.62
First Student, Inc.		11959735	01-2-035350-580-000-002	2/15 HAL fieldtrip bussing		$624.78
Sub Total						**$51,875.12**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24265	Francotyp-Postalia, Inc.	$141.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Francotyp-Postalia, Inc.		RI106135427	01-2-025100-531-000-000	Qtrly. postage meter rental		$141.00
Sub Total						**$141.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24266	Grossenburg Implement, Inc.	$544.96	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Grossenburg Implement, Inc.		1764493	01-2-026300-431-000-020	3 mower blades		$68.16
Grossenburg Implement, Inc.		1757393	01-2-026300-431-000-020	skid loader parts		$211.10
Grossenburg Implement, Inc.		1760029	01-2-026300-431-000-020	skid loader parts		$140.02
Grossenburg Implement, Inc.		1761612	01-2-026300-431-000-020	skid loader parts		$125.68
Sub Total						**$544.96**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24267	Hampton Inn - Kearney, NE EARTS	$657.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hampton Inn - Kearney, NE EARTS		1711116570	01-2-012001-580-000-001	NRCSA Conf. 3/13-3/15 M Beair		$438.00
Hampton Inn - Kearney, NE EARTS	7987-2024	1710426976	01-2-023100-580-000-000	lodging (J. Pulfer) NRCSA Conf. @ Kearney/bd. travel	03/20/2024	$219.00
Sub Total						**$657.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24268	Harrold, Corra J	$9.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Harrold, Corra J		32024	01-2-033000-610-005-000	crayons for afterschool program		$9.00
Sub Total						**$9.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24269	Heartland Counseling Services, Inc.	$2,000.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Heartland Counseling Services, Inc.		13-371	01-2-021400-340-001-000	March '24 Counseling services		$670.00
Heartland Counseling Services, Inc.		13-371	01-2-021400-340-005-000	March '24 Counseling services		$1,000.00
Heartland Counseling Services, Inc.		13-371	01-2-021400-340-006-000	March '24 Counseling services		$330.00
Sub Total						**$2,000.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24270	Hobby Lobby Stores, Inc.	$79.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hobby Lobby Stores, Inc.		33124	01-2-011000-610-001-090	Painting class supplies		$79.00
Sub Total						**$79.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24271	Holiday Inn Express - Kearney	$2,070.40	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Holiday Inn Express - Kearney		32224	01-2-021900-580-001-010	State Speech March 19-20		$2,070.40
Sub Total						**$2,070.40**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24272	Hometown Leasing	$2,279.87	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Hometown Leasing		4124	01-2-025100-443-000-000	Payment #4 of 60 Month Lease- copiers, printers		$2,279.87
Sub Total						**$2,279.87**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24273	J.W. Pepper & Son Inc.	$166.01	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
J.W. Pepper & Son Inc.	8006-2024	366347132, 366343167	01-2-011000-610-006-050	JH band music	04/03/2024	$166.01
Sub Total						**$166.01**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24274	Johnson Hardware Company	$103.37	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Johnson Hardware Company		1001521-IN	01-2-026200-610-001-000	keys		$103.37
Sub Total						**$103.37**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24275	KSB School Law	$410.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
KSB School Law		16174	01-2-023300-317-000-000	March legal services		$410.00
Sub Total						**$410.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24276	Lutt Oil	$1,327.99	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Lutt Oil		4124	01-2-011000-580-005-000	March vehicle gasoline- teacher SF		$55.42
Lutt Oil		4124	01-2-011000-610-001-120	March gasoline- small engines class		$17.00
Lutt Oil		4124	01-2-021900-580-001-000	March vehicle gasoline Athletics		$263.02
Lutt Oil		4124	01-2-021900-580-001-000	March vehicle gasoline- HS field trips		$33.84
Lutt Oil		4124	01-2-021900-580-001-020	March vehicle gasoline Speech		$129.22
Lutt Oil		4124	01-2-021900-580-001-100	March vehicle gasoline- Ag/FFA		$60.22
Lutt Oil		4124	01-2-023200-580-000-000	March vehicle gasoline- Superintendent travel		$95.45
Lutt Oil		4124	01-2-024100-580-006-000	March vehicle gasoline- Principal DW		$51.19
Lutt Oil		4124	01-2-026500-626-000-000	March vehicle gasoline custodial/grounds		$110.10
Lutt Oil		4124	01-2-026500-626-000-000	March vehicle gasoline- Lunch		$56.27
Lutt Oil		4124	01-2-027120-626-000-001	March vehicle gasoline-SPED transportation		$456.26
Sub Total						**$1,327.99**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24277	Mackin Educational Resources	$208.39	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Mackin Educational Resources	7463-2024	858250	01-2-022200-640-005-000	13 ES libr. books	03/26/2024	$208.39
Sub Total						**$208.39**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24278	Main Street Garage, LLC	$857.50	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Main Street Garage, LLC		016347	01-2-027300-350-000-000	Oil change, inspection '16 Ford Expedition		$127.50
Main Street Garage, LLC		016331	01-2-027300-350-000-000	Oil change, inspection, tire rotation '11 Ford E-350		$148.50
Main Street Garage, LLC		016332	01-2-027300-350-000-000	Oil change, inspection, tire rotation '11 Ford E-350		$148.50
Main Street Garage, LLC		015838	01-2-027300-350-000-000	Oil change, inspection '13 Ford Fusion		$127.50
Main Street Garage, LLC		016335	01-2-027300-350-000-000	Oil change, inspection, tire rotation '11 Ford E-350		$148.50
Main Street Garage, LLC		015349	01-2-027320-350-000-001	Oil change, inspection, cabin filter '14 Ford Flex		$157.00
Sub Total						**$857.50**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24279	Major Refrigeration Co., Inc.	$466.47	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Major Refrigeration Co., Inc.		D2754	01-2-026400-431-001-000	Repair on Ice Machine 3/4/24		$310.98
Major Refrigeration Co., Inc.		D2754	01-2-026400-431-006-000	Repair on Ice Machine 3/4/24		$155.49
Sub Total						**$466.47**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24280	Midbell Music, Inc.	$289.11	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Midbell Music, Inc.		10802173	01-2-011000-350-001-000	instrument repair		$190.00
Midbell Music, Inc.		10804140	01-2-011000-350-001-000	instrument repair		$139.11
Midbell Music, Inc.		10788327	01-2-011000-610-001-110	credit memo- 4 used instruments		($40.00)
Sub Total						**$289.11**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24281	Midwest Alarm Services	$2,106.84	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Midwest Alarm Services		447159	01-2-026200-431-001-010	Fire Alarm Inspection- HS Weight Room		$238.14
Midwest Alarm Services		447156	01-2-026200-431-001-010	Fire Alarm Inspection-High School		$797.10
Midwest Alarm Services		445018	01-2-026200-431-005-010	Fire Alarm Inspection- Elementary School		$1,071.60
Sub Total						**$2,106.84**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24282	Nebraska Career Development Events	$346.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Nebraska Career Development Events	8161-2024	CDEMay24	01-2-011000-610-001-100	reg./Career Development Events @ UNL/ag classroom	03/26/2024	$346.00
Sub Total						**$346.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24283	Nebraska Council Of School Administrators	$255.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Nebraska Council Of School Administrators		e16596-724009	01-2-023200-810-000-000	Grit Conference- ML		$75.00
Nebraska Council Of School Administrators	8177-2024	e16600-724627	01-2-023200-810-000-000	reg. (M. Lenihan) NASBO State Conv./supt. dues & fees	04/02/2024	$180.00
Sub Total						**$255.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24284	Norfolk Daily News	$710.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Norfolk Daily News	8133-2024	33124	01-2-023100-610-000-000	bus. mgr. ads//advertisting, board	04/05/2024	$710.00
Sub Total						**$710.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24285	One Office Solution	$169.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
One Office Solution	8070-2024	553571-00	01-2-025100-531-000-000	ink cartridge for postage meter/postage, office dist.	03/19/2024	$169.00
Sub Total						**$169.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24286	One Source	$169.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
One Source		2022151245	01-2-023300-317-000-000	March Background Checks		$169.00
Sub Total						**$169.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24287	Pac 'n' Save	$947.35	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Pac 'n' Save		4124	01-2-011000-610-000-080	water		$11.25
Pac 'n' Save		4124	01-2-011000-610-001-030	HS FACS- dairy, ground beef, produce, chicken breasts, groceries, seasoning, salsa		$58.53

Pac 'n' Save		4124	01-2-011000-610-001-040	HS Culinary Skills- dairy, tortillas, cupcake liners, baking supplies, spices, produce, dish soap, eggs, chicken, bacon, dish scrubbers		$278.79
Pac 'n' Save		4124	01-2-011000-610-001-100	AG Classroom-water, soft drinks, Powerade, lemonade mix, food colors, candy, bananas, cotton balls, foam cups		$57.64
Pac 'n' Save		4124	01-2-011000-610-006-030	JH FACS- dairy, frozen produce, baking supplies, pastas, crackers, beans, rice, chicken breast, Italian sausage, produce, ice cream, cookies, bread, ground beef, turkey bacon, pork sausage		$380.63
Pac 'n' Save		4124	01-2-026200-610-000-000	Distilled Water		$9.54
Pac 'n' Save		4124	01-2-033000-610-005-000	Kids Club- baking pans, baking soda, vinegar, whipping cream, syrup, paper plates, forks, pancake mix, crackers, chocolate chips, storage bags, marshmallows, pudding cups, candy, cookies, ice cream, straws, party cups, spoons		$150.97
Sub Total						**$947.35**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24288	Peetz Koerwitz & Lafleur	$120.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Peetz Koerwitz & Lafleur		3824	01-2-023300-317-000-000	Feb. '23 Legal Services		$120.00
Sub Total						**$120.00**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24289	Perry, Guthery, Haase &	$409.50	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Perry, Guthery, Haase &		3222024	01-2-023300-317-000-000	2/22-3/14 legal services		$409.50
Sub Total						**$409.50**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24290	Plunkett's/Varment Guard	$261.20	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Plunkett's/Varment Guard		8489276	01-2-026200-431-000-010	3/27/24 Pest control		$261.20
Sub Total						**$261.20**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24291	PowerSchool Group, LLC	$7,002.99	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
PowerSchool Group, LLC		INV390724	01-2-022300-650-001-020	5/9/24-5/8/25 Annual Maintenance & Support		$7,002.99
Sub Total						**$7,002.99**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24292	Providence Community Pharmacy	$40.81	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Providence Community Pharmacy		3624	01-2-012003-610-001-011	3/6/24 Under pads		$15.58
Providence Community Pharmacy		42872	01-2-012003-610-001-011	Under pads 2/5/24 SPED		$7.74
Providence Community Pharmacy		43349	01-2-021300-610-000-000	2/13/24 Acetaminophen		$17.49
Sub Total						**$40.81**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24293	Providence Medical Center	$1,593.75	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Providence Medical Center		5006192	01-2-021610-591-000-001	PMC Feb. '24 OT		$1,266.25
Providence Medical Center		5006192	01-2-021710-591-000-001	PMC Feb.'24 PT		$327.50
Sub Total						**$1,593.75**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24294	Rasmussen Mechanical Services	$11,769.11	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Rasmussen Mechanical Services		SRV110615	01-2-026200-431-001-010	1/16/24 HS Hot Water Pump 1		$5,415.00
Rasmussen Mechanical Services		SRV110637	01-2-026200-431-005-010	1/29/24 ES Unit 110 Heat Exchanger		$838.28
Rasmussen Mechanical Services		SRV109948	01-2-026200-431-005-010	2/14/24 ES HVAC- replace 2 boiler relief valves		$1,400.34
Rasmussen Mechanical Services		SRV110577	01-2-026200-431-006-010	1/22/24 JH heat coil		$708.96
Rasmussen Mechanical Services		SRV110042	01-2-026200-431-006-010	2/14/24 JH Room 403 removed bad valve and actuator		$1,039.53
Rasmussen Mechanical Services		SRV109763	01-2-026200-431-006-010	2/7/24 JH HVAC Hot Water coil replacement		$2,367.00
Sub Total						**$11,769.11**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24295	Realityworks	$2,104.95	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Realityworks	8062-2024	54689	01-2-035510-610-000-000	CDA Scenario Kit/CTE Grant supplies	04/03/2024	$2,104.95
Sub Total						**$2,104.95**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24296	Roll-A-Ramp	$1,734.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Roll-A-Ramp	8137-2024	S059862	01-2-012003-610-001-121	ramp to assist student onto stage for graduation/HS SPED furn. & fixt. sup.	04/03/2024	$1,734.00
Sub Total						**$1,734.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24297	S.D. 17 Activity Fund	$136.50	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Activity Fund	8159-2024	32224	01-2-021900-810-006-000	reg.(21 students) JH Reg. Science Fair @ WSC, 3/22/24/JH fees	03/22/2024	$136.50
Sub Total						**$136.50**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24298	S.D. 17 Lunch Fund	$193.20	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Lunch Fund		33124	01-2-011900-610-300-010	March Staff meals- ELC		$193.20
Sub Total						**$193.20**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24299	S.D. 17 Petty Cash Account	$1,940.86	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
S.D. 17 Petty Cash Account		31824	01-2-011000-320-000-000	Reimburse for ck# 1350- district motivational speaker 3-14-24 M Potter		$1,940.86
Sub Total						**$1,940.86**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24300	St. Mary's School	$207.15	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
St. Mary's School		31524	01-2-063100-580-000-002	NETA Conference lodging reimbursement- Title II		$207.15
Sub Total						**$207.15**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24301	Sunnyview Place, LLC	$4,480.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount

Sunnyview Place, LLC		04124	01-2-026100-441-300-000	ELC April rent		$4,480.00
Sub Total						**$4,480.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24302	Technology Group Solutions LLC	$3,909.65	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Technology Group Solutions LLC	7954-2024	55719	01-2-022240-382-000-000	3 yr. outdoor Wi-Fi license & mount/dist. ed.	04/04/2024	$3,909.65
Sub Total						**$3,909.65**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24303	The Omaha World-Herald	$615.00	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
The Omaha World-Herald		I0000403447-0322	01-2-023100-540-000-000	SPED teacher vacancy		$615.00
Sub Total						**$615.00**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24304	TK Elevator Corporation	$640.70	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
TK Elevator Corporation		3007829385	01-2-012003-350-000-001	Qtrly. Elevator Maintenance SPED		$640.70
Sub Total						**$640.70**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24305	Typing Agent, LLC	$1,360.26	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Typing Agent, LLC	7471-2024	5249650	01-2-011000-643-005-000	Typing Agent subscription renewal 7/1/24-7/31/25/t. sup., web based, ES	03/26/2024	$1,360.26
Sub Total						**$1,360.26**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24306	U.S. Bank	$5,218.49	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
U.S. Bank		32524	01-2-011000-640-006-000	25 Saxon grammar 8th grade textbooks, 15 Saxon grammar 7th grade textbooks		$2,450.40
U.S. Bank		32524	01-2-011900-330-300-000	Early childhood conference -GF, EF		$60.00
U.S. Bank		32524CM	01-2-011900-610-300-000	Credit memo- Highlights for Children Magazine		($6.77)
U.S. Bank		32524	01-2-011900-610-300-000	picture frames ELC graduation		$67.88
U.S. Bank		32524	01-2-012001-580-000-001	NRCSA Meals- MB		$41.76
U.S. Bank		32524	01-2-012003-610-005-011	Classroom incentives- ES SPED teaching supplies		$96.00
U.S. Bank		32524	01-2-012003-610-005-011	crawl tunnel, textured foam roller- SPED teaching		$121.06
U.S. Bank		32524	01-2-012003-610-005-011	Teeter Popper Board SPED teaching		$53.94
U.S. Bank		32524	01-2-021200-610-006-000	NAESP President's Education Award Pins		$81.89
U.S. Bank		32524	01-2-021900-580-001-010	Gasoline State Speech		$93.69
U.S. Bank		32524	01-2-021900-580-001-010	Meals- State Speech		$1,162.60
U.S. Bank		32524	01-2-021900-580-001-010	State Speech online admissions- supervision ML		$14.60
U.S. Bank		32524	01-2-021900-580-001-010	State Speech supervision- ML		$135.30
U.S. Bank		32524	01-2-022300-890-000-000	Network Solutions website renewal fee		$71.97
U.S. Bank		32524	01-2-024100-580-006-000	parking in-service Lincoln- DW		$7.50
U.S. Bank		32524	01-2-025100-610-000-000	1 staff ID card		$18.52
U.S. Bank		32524	01-2-035510-610-000-000	Co2 Dragster unit supplies- CTE grant		$748.15
Sub Total						**$5,218.49**

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2568	State Nebraska Bank	537047	24307	US Cellular	$76.55	Accounts Payable
Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**

US Cellular		0642880245	01-2-025100-382-000-000	Maint. Director Monthly Cell Phone bill		$76.55
Sub Total						**$76.55**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24308	Waste Connections of Nebraska Inc.	$809.75	Accounts Payable

Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Waste Connections of Nebraska Inc.		3457770T052	01-2-026200-410-000-010	April garbage and recycling		$759.75
Waste Connections of Nebraska Inc.		3457770T052	01-2-026200-410-000-010	trailer loads to transfer station		$50.00
Sub Total						**$809.75**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24309	Wayne Auto Parts Inc.	$50.49	Accounts Payable

Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Wayne Auto Parts Inc.	8090-2024	282962	01-2-026200-431-001-010	filter/HS bldg. upkeep & rep.	04/04/2024	$50.49
Sub Total						**$50.49**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24310	Wayne Herald	$1,809.86	Accounts Payable

Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
Wayne Herald		33124	01-2-023100-540-000-000	Business Manager Ads		$222.00
Wayne Herald		33124	01-2-023100-540-000-000	Driver's Ed ads		$372.00
Wayne Herald		33124	01-2-023100-540-000-000	family tab ad		$100.00
Wayne Herald		33124	01-2-023100-540-000-000	insert newsletter		$258.15
Wayne Herald		33124	01-2-023100-540-000-000	meeting notice		$15.15
Wayne Herald		33124	01-2-023100-540-000-000	Print newsletter		$204.34
Wayne Herald		33124	01-2-023100-540-000-000	proceedings		$276.22
Wayne Herald		33124	01-2-023100-540-000-000	Spring Sports Tab		$130.00
Wayne Herald		33124	01-2-023100-540-000-000	state dance		$66.00
Wayne Herald		33124	01-2-023100-540-000-000	State Speech Ad		$66.00
Wayne Herald		33124	01-2-023100-540-000-000	website ad		$100.00
Sub Total						**$1,809.86**

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
2568	State Nebraska Bank	537047	24311	WSC Pi Kappa Delta	$350.01	Accounts Payable

Vendor	**PO Number**	**Invoice #**	**Account Code**	**Description**	**Issue Date**	**Amount**
WSC Pi Kappa Delta		31524	01-2-021900-810-001-000	Dist. B-3 Speech Meet Fee		$350.01
Sub Total						**$350.01**
Grand Total						**$1,909,202.71**

Wayne Public Schools

Check Report April 8, 2024 Board Meeting

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	24234	Ameritas Life Insurance Corp. (Vision)	$1,104.50	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
Ameritas Life Insurance Corp. (Vision)	VSP Vision	129	01-00941-000		$413.54	
Ameritas Life Insurance Corp. (Vision)	VSP Vision 125	129	01-00941-000		$690.96	
Sub Total					**$1,104.50**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	24235	Blue Cross Blue Shield of Nebraska	$153,361.23	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
Blue Cross Blue Shield of Nebraska	Dental 125 EE/Spouse	129	01-00941-000		$486.90	
Blue Cross Blue Shield of Nebraska	Dental 125- EE/C/S	129	01-00941-000		$1,236.25	
Blue Cross Blue Shield of Nebraska	Dental 125-EE/Children	129	01-00941-000		$225.63	
Blue Cross Blue Shield of Nebraska	Dental ER	129	01-00941-000		$3,190.32	
Blue Cross Blue Shield of Nebraska	Dental-EE/S	129	01-00941-000		$64.92	
Blue Cross Blue Shield of Nebraska	Dental-EE/S/C	129	01-00941-000		$161.25	
Blue Cross Blue Shield of Nebraska	Health Ins 125- E/C PPO	129	01-00941-000		$315.98	
Blue Cross Blue Shield of Nebraska	Health Ins 125- E/S PPO	129	01-00941-000		$1,076.04	
Blue Cross Blue Shield of Nebraska	Health Ins 125-Family PPO	129	01-00941-000		$4,575.20	
Blue Cross Blue Shield of Nebraska	Health Ins EE	129	01-00941-000		$179.34	
Blue Cross Blue Shield of Nebraska	Health Ins ER- E/C Trad. PPO	129	01-00941-000		$2,843.82	
Blue Cross Blue Shield of Nebraska	Health Ins ER- E/S Trad PPO	129	01-00941-000		$11,298.14	
Blue Cross Blue Shield of Nebraska	Health Ins ER- EE Trad. PPO	129	01-00941-000		$11,955.72	
Blue Cross Blue Shield of Nebraska	Health Ins ER-Family Trad. PPO	129	01-00941-000		$47,679.28	
Blue Cross Blue Shield of Nebraska	Health Ins. Family Trad. PPO	129	01-00941-000		$722.40	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER - EE/Spouse	129	01-00941-000		$17,980.71	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER- Employee	129	01-00941-000		$6,226.96	
Blue Cross Blue Shield of Nebraska	HSA Health Ins ER- Family	129	01-00941-000		$41,702.34	
Blue Cross Blue Shield of Nebraska	PARA 125 HSA Health EE/Child	129	01-00941-000		$661.66	
Blue Cross Blue Shield of Nebraska	PARA HSA Health Ins ER- EE/Child	129	01-00941-000		$778.37	
Sub Total					**$153,361.23**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	24236	Credit Bureau Services	$249.81	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
Credit Bureau Services	Credit Bureau	129	01-00941-000		$249.81	
Sub Total					**$249.81**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	24237	Elkhorn Valley Bank	$8,148.50	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
Elkhorn Valley Bank	HSA 125	129	01-00941-000		$7,648.50	
Elkhorn Valley Bank	HSA ER	129	01-00941-000		$500.00	
Sub Total					**$8,148.50**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	24238	First Concord Benefits Group	$3,353.78	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
First Concord Benefits Group	Med Reimb 125	129	01-00941-000		$937.48	
First Concord Benefits Group	Sect 125/child Care	129	01-00941-000		$2,416.30	
Sub Total					**$3,353.78**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	24239	Mutual of Omaha	$2,969.37	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
Mutual of Omaha	Disability	129	01-00941-000		$1,647.96	
Mutual of Omaha	Life Ins	129	01-00941-000		$253.55	

Mutual of Omaha	Life Ins 125	129	01-00941-000	$26.55	
Mutual of Omaha	Life Ins ER	129	01-00941-000	$1,041.31	
Sub Total				**$2,969.37**	

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	537047	24240	S.D. 17 Payroll Account	$258,598.90	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
S.D. 17 Payroll Account	Federal Withholding	129	01-00941-000	$39,170.55		
S.D. 17 Payroll Account	FICA	129	01-00941-000	$72,564.14		
S.D. 17 Payroll Account	Medicare	129	01-00941-000	$16,970.68		
S.D. 17 Payroll Account	NPERS	129	01-00941-000	$96,657.73		
S.D. 17 Payroll Account	NPERS - Adl	129	01-00941-000	$14,441.80		
S.D. 17 Payroll Account	State Withholding - NE	129	01-00941-000	$18,794.00		
Sub Total				**$258,598.90**		

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	537047	24241	TSA Consulting Group, Inc	$894.55	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
TSA Consulting Group, Inc	Ameriprise	129	01-00941-000	$300.00		
TSA Consulting Group, Inc	Fiduciary Trust Co. of New Hampshire	129	01-00941-000	$250.00		
TSA Consulting Group, Inc	Security Benefit Group	129	01-00941-000	$344.55		
Sub Total				**$894.55**		

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	537047	24242	Wayne Public School Foundatio	$480.00	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
Wayne Public School Foundation	WPS Foundation	129	01-00941-000	$480.00		
Sub Total				**$480.00**		

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	540978	5631	Ameritas Life Insurance Corp. (Vision)	$44.64	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
Ameritas Life Insurance Corp. (Vision)	VSP Vision	129	06-00941-000	$44.64		
Sub Total				**$44.64**		

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	540978	5632	Blue Cross Blue Shield of Nebraska	$2,943.25	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
Blue Cross Blue Shield of Nebraska	Dental 125 EE/Spouse	129	06-00941-000	$32.46		
Blue Cross Blue Shield of Nebraska	Dental 125- EE/C/S	129	06-00941-000	$53.75		
Blue Cross Blue Shield of Nebraska	Dental ER	129	06-00941-000	$177.24		
Blue Cross Blue Shield of Nebraska	Dental-EE/S	129	06-00941-000	$32.46		
Blue Cross Blue Shield of Nebraska	Health Ins 125- E/S PPO	129	06-00941-000	$179.34		
Blue Cross Blue Shield of Nebraska	Health Ins ER- E/S Trad PPO	129	06-00941-000	$1,614.02		
Blue Cross Blue Shield of Nebraska	Health Ins ER- EE Trad. PPO	129	06-00941-000	$853.98		
Sub Total				**$2,943.25**		

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	540978	5633	First Concord Benefits Group	$254.16	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
First Concord Benefits Group	Med Reimb 125	129	06-00941-000	$254.16		
Sub Total				**$254.16**		

Voucher Number	**Bank Name**	**Account Number**	**Check Number**	**Payee**	**Amount**	**Type**
82	State Nebraska Bank	540978	5634	Mutual of Omaha	$131.59	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**	**Amount**		
Mutual of Omaha	Disability	129	06-00941-000	$55.39		
Mutual of Omaha	Life Ins	129	06-00941-000	$17.70		
Mutual of Omaha	Life Ins ER	129	06-00941-000	$58.50		
Sub Total				**$131.59**		

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	540978	5635	S.D. 17 Payroll Account	$8,736.24	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
S.D. 17 Payroll Account	Federal Withholding	129	06-00941-000		$719.52	
S.D. 17 Payroll Account	FICA	129	06-00941-000		$2,817.18	
S.D. 17 Payroll Account	Medicare	129	06-00941-000		$658.84	
S.D. 17 Payroll Account	NPERS	129	06-00941-000		$3,522.86	
S.D. 17 Payroll Account	NPERS - Adl	129	06-00941-000		$526.35	
S.D. 17 Payroll Account	State Withholding - NE	129	06-00941-000		$491.49	
Sub Total					**$8,736.24**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	540978	5636	Wayne Public School Foundatio	$50.00	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
Wayne Public School Foundation	WPS Foundation	129	06-00941-000		$50.00	
Sub Total					**$50.00**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	537047	EFT	Direct Deposit	$423,115.23	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
First National Omaha	Direct Deposit	129	01-00941-000		$423,115.23	
Sub Total					**$423,115.23**	

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
82	State Nebraska Bank	540978	EFT	Direct Deposit	$17,632.65	Payroll Liability
Vendor	**Deduction Name**	**Register Number**	**Account Code**		**Amount**	
First National Omaha	Direct Deposit	129	06-00941-000		$17,632.65	
Sub Total					**$17,632.65**	
Grand Total					**$882,068.40**	

Wayne Public Schools

Check Listing Report

Accounting Cycle: FY23-24; Begin Date: 04/08/2024; End Date: 04/08/2024; Bank: State Nebraska Bank; Sort By Element: FUND; Account Expression: ([FUND] In ("01","02","03","07","08","09")) ; Created On: 4/8/2024 3:31:32 PM

Voucher Number	Bank Name	Account Number	Check Number	Payee	Amount	Type
2570	State Nebraska Bank	540935	1749	Moody's Investors Service, Inc.	$27,000.00	Accounts Payable

Vendor	PO Number	Invoice #	Account Code	Description	Issue Date	Amount
Moody's Investors Service, Inc.		P0460789	08-2-050000-833-000-024	2024 Bond Ratings Fee		$27,000.00
Sub Total						**$27,000.00**
Grand Total						**$27,000.00**

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER:	Wayne County School District 90-0017 a/k/a Wayne Community Schools 611 W. 7th Street Wayne, NE 68787	**PROJECT:**	22-022 WCS Early Childhood Center & HS	**APPLICATION NO:** 007 **PERIOD TO:** March 31, 2024	**Distribution to:** OWNER: ☐
				CONTRACT FOR: General Construction	ARCHITECT: ☐
FROM CONTRACTOR:	Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, NE 68512	**VIA ARCHITECT:**	Carlson West Povondra Architects 5060 Dodge Street, Suite 2001 Omaha, NE 68132	**CONTRACT DATE:** **PROJECT NOS:** 22-022 / /	CONTRACTOR: ☐ FIELD: ☐ OTHER : ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM		$25,072,766.00
2. NET CHANGE BY CHANGE ORDERS		$421,068.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$25,493,834.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$7,533,845.70
5. RETAINAGE:		
a. 10.00 % of Completed Work (Column D + E on G703)	$741,234.37	
b. 10.00 % of Stored Material (Column F on G703)	$12,150.20	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$753,384.57
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$6,780,461.13
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$5,326,225.83
8. CURRENT PAYMENT DUE		$1,454,235.30
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$18,713,372.87	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$421,068.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$421,068.00	$0.00
NET CHANGES by Change Order		$421,068.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 4/1/24

State of: Nebraska

County of: Madison

Subscribed and sworn to before me this 1 day of April 2024

GENERAL NOTARY - State of Nebraska
Mary J Gansebom
My Comm. Exp. Jan. 30, 2028

Notary Public: Mary J. Gansebom

My Commission expires: 1/30/2028

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $1,454,235.30

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: 04.04.2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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User Notes:
(3B9ADA47)

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	007
APPLICATION DATE:	March 31, 2024
PERIOD TO:	March 31, 2024
ARCHITECT'S PROJECT NO:	22-022

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Site Access & Control	387,000.00	255,834.00	21,652.00	0.00	277,486.00	71.70%	109,514.00	0.00
2	Earthwork	227,000.00	190,960.00	14,320.00	0.00	205,280.00	90.43%	21,720.00	0.00
3	Utilities	452,195.00	40,158.00	0.00	0.00	40,158.00	8.88%	412,037.00	0.00
4	Surveying	20,280.00	15,200.00	2,800.00	0.00	18,000.00	88.76%	2,280.00	0.00
5	Irrigation Allowance	44,890.00	0.00	0.00	0.00	0.00	0.00%	44,890.00	0.00
6	Landscaping/Sod/Seedi ng	54,859.00	0.00	0.00	0.00	0.00	0.00%	54,859.00	0.00
7	Fencing & Control	18,165.00	5,300.00	0.00	0.00	5,300.00	29.18%	12,865.00	0.00
8	Striping	7,710.00	0.00	0.00	0.00	0.00	0.00%	7,710.00	0.00
9	Selective Demolition	270,030.00	41,700.00	12,700.00	0.00	54,400.00	20.15%	215,630.00	0.00
10	Temp Walls/Temp Flooring	328,300.00	111,043.00	25,700.00	0.00	136,743.00	41.65%	191,557.00	0.00
11	Auditorium Scaffolding Allowance	75,000.00	0.00	0.00	0.00	0.00	0.00%	75,000.00	0.00
12	Final Cleaning	41,359.00	0.00	0.00	0.00	0.00	0.00%	41,359.00	0.00
13	Concrete Foundations/Flatwork	1,217,100.00	535,030.00	51,260.00	0.00	586,290.00	48.17%	630,810.00	0.00
14	Precast Materials	1,383,870.00	1,317,360.00	0.00	0.00	1,317,360.00	95.19%	66,510.00	0.00
15	Grouting	58,540.00	0.00	35,600.00	0.00	35,600.00	60.81%	22,940.00	0.00
16	Masonry	522,000.00	0.00	0.00	0.00	0.00	0.00%	522,000.00	0.00
17	Structural Steel Supply	622,400.00	581,590.00	20,150.00	0.00	601,740.00	96.68%	20,660.00	0.00
18	Precast/Steel Erection & Hoisting	770,280.00	380,283.00	180,000.00	0.00	560,283.00	72.74%	209,997.00	0.00
19	Glu Laminated Materials	51,905.00	0.00	51,905.00	0.00	51,905.00	100.00%	0.00	0.00
20	Wood Framing/Rough Carpentry	479,870.00	24,685.00	22,500.00	0.00	47,185.00	9.83%	432,685.00	0.00

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A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
21	Finish Carpentry	295,000.00	0.00	0.00	0.00	0.00	0.00%	295,000.00	0.00
22	Millwork/Casework & Lab Casework	698,423.00	26,600.00	0.00	0.00	26,600.00	3.81%	671,823.00	0.00
23	Roofing & Siding	899,951.00	110,513.00	480,200.00	0.00	590,713.00	65.64%	309,238.00	0.00
24	Metal Panels	93,864.00	51,070.00	0.00	0.00	51,070.00	54.41%	42,794.00	0.00
25	Waterproofing/Air Barriers	47,670.00	17,620.00	8,600.00	0.00	26,220.00	55.00%	21,450.00	0.00
26	Joint Sealants/Expansion Control	136,815.00	0.00	0.00	0.00	0.00	0.00%	136,815.00	0.00
27	Doors/Frames/Hardware Supply	281,329.00	22,400.00	0.00	0.00	22,400.00	7.96%	258,929.00	0.00
28	Glazing	627,302.00	2,200.00	0.00	0.00	2,200.00	0.35%	625,102.00	0.00
29	Overhead Doors	13,600.00	0.00	0.00	0.00	0.00	0.00%	13,600.00	0.00
30	Framing & Drywall	1,155,360.00	210,250.00	32,400.00	0.00	242,650.00	21.00%	912,710.00	0.00
31	Acoustic Ceilings & Wall Panels	502,985.00	45,000.00	0.00	0.00	45,000.00	8.95%	457,985.00	0.00
32	Flooring & Tile	656,776.00	33,383.00	0.00	0.00	33,383.00	5.08%	623,393.00	0.00
33	Painting & Wallcoverings	328,743.00	0.00	0.00	0.00	0.00	0.00%	328,743.00	0.00
34	Division 10 Materials Supply	123,940.00	0.00	0.00	0.00	0.00	0.00%	123,940.00	0.00
35	Lockers	118,300.00	0.00	0.00	0.00	0.00	0.00%	118,300.00	0.00
36	Gym/Lab Equipment	93,984.00	0.00	0.00	0.00	0.00	0.00%	93,984.00	0.00
37	Auditorium Equipment/Seating & Music Equipment	198,094.00	17,600.00	0.00	0.00	17,600.00	8.88%	180,494.00	0.00
38	Window Treatments	18,500.00	0.00	0.00	0.00	0.00	0.00%	18,500.00	0.00
39	Fire Suppression	324,760.00	0.00	25,500.00	0.00	25,500.00	7.85%	299,260.00	0.00
40	Mechanical (Plumbing & HVAC)	5,154,422.00	1,221,770.00	199,600.00	121,502.00	1,542,872.00	29.93%	3,611,550.00	0.00
41	HVAC Commissioning Allowance	30,500.00	0.00	0.00	0.00	0.00	0.00%	30,500.00	0.00

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A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
42	Electrical	3,537,656.00	384,693.00	85,630.00	0.00	470,323.00	13.29%	3,067,333.00	0.00
43	Systems Operation Allowance	100,000.00	50,000.00	0.00	0.00	50,000.00	50.00%	50,000.00	0.00
44	Public Address System Allowance	37,930.00	0.00	0.00	0.00	0.00	0.00%	37,930.00	0.00
45	Theatre Sound System Allowance	125,000.00	0.00	0.00	0.00	0.00	0.00%	125,000.00	0.00
46	Performance Bond	184,390.00	184,390.00	0.00	0.00	184,390.00	100.00%	0.00	0.00
47	Weather Conditions Allowance	150,000.00	51,577.00	74,738.00	0.00	126,315.00	84.21%	23,685.00	0.00
48	General Conditions Efforts Schedule & Preconstruction	1,594,003.00	510,118.00	72,260.00	0.00	582,378.00	36.54%	1,011,625.00	0.00
49	Fee (1.95%)	447,730.00	104,460.70	29,950.00	0.00	134,410.70	30.02%	313,319.30	0.00
50	Construction Contingency (3%)	730,275.00	42,530.00	30,000.00	0.00	72,530.00	9.93%	657,745.00	0.00
51	Approved Value Engineering Items	-544,289.00	-544,289.00	0.00	0.00	-544,289.00	100.00%	0.00	0.00
52	Value Engineering Goal	-123,000.00	-123,000.00	0.00	0.00	-123,000.00	100.00%	0.00	0.00
PCCO 001	PCCO 001 (Post Bond Added Scope)	370,766.00	0.00	12,350.00	0.00	12,350.00	3.33%	358,416.00	0.00
PCCO 002	PCCO 002	50,302.00	0.00	4,500.00	0.00	4,500.00	8.95%	45,802.00	0.00
	GRAND TOTAL	**$25,493,834.00**	**$5,918,028.70**	**$1,494,315.00**	**$121,502.00**	**$7,533,845.70**	**29.55%**	**$17,959,988.30**	**$0.00**

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User Notes:
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Wayne ELC/HS Additions Monthly Pay App Breakout - Mar. '24			
Scope	HS	ELC	Total
Millwork/Casework	$0	$0	$0
Roofing & Siding	$57,800	$422,400	$480,200
Framing & Drywall	$32,400	$0	$32,400
Flooring & Tile	$0	$0	$0
Mechanical (Plumbing/HVAC)	$189,600	$131,502	$321,102
Electrical	$60,400	$25,230	$85,630

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Dawn Draube	
Mills-Shellhammer-Puetz & Associates 117 Pierce Street Suite 200 Sioux City IA 51101	PHONE (A/C, No, Ext): (712) 258-2580	FAX (A/C, No): (712) 258-2184
	E-MAIL ADDRESS: ddraube@mspinsurance.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
C.W. Suter & Son Inc. DBA CW Suter Services C. W. Suter & Son Inc. DBA Hanson's Plumbing & Heating 1800 11th St Sioux City IA 51101	INSURER A : Cincinnati Insurance Co	10677
	INSURER B : SFM Mutual Insurance Co	11347
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL2361806691 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	EPP 0657999	07/01/2023	07/01/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	EPP 0657999	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 0	Y	Y	EPP 0657999	07/01/2023	07/01/2024	EACH OCCURRENCE AGGREGATE 	$ 5,000,000 $ 5,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	151212.102	07/01/2023	07/01/2024	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Installation Floater			EPP 0657999	07/01/2023	07/01/2024	Any One Jobsite Temporary Storage Deductible	$3,000,000 $3,000,000 $1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: 22-022 WCS - Early Childhood Center & HS

Coverage is in place for stored equipment valued at $749,276 being stored at 1704 11th St. Sioux City, IA 51101 and 720 W. 21st St., South Sioux City, NE 68776.

Hausmann Construction, Inc, and Wayne Community School District are an Additional Insured on a primary non contributory basis in regards to the General Liability (including Completed operations and ongoing operations as well as Auto Liability when a written contract is in place. Waiver of Subrogation is

CERTIFICATE HOLDER

Hausmann Construction, Inc.
8885 Executive Woods Dr
Lincoln NE 68512

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: 00007651

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Mills-Shellhammer-Puetz & Associates	C.W. Suter & Son INC.
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

included on the General Liability, Auto Liability and Workers Compensation policies in favor of the additional insureds when a written contract is in place. 30 day notice of cancellation applied. Umbrella follows form.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS' COMMERCIAL GENERAL LIABILITY BROADENED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Endorsement - Table of Contents:

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(d) State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises	
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B. Limits Of Insurance:

The Commercial General Liability Limits of Insurance apply to the insurance provided by this endorsement, except as provided below:

1. Employee Benefit Liability Coverage

Each Employee Limit: $1,000,000
Aggregate Limit: $3,000,000
Deductible Amount: $ 1,000

3. Damage To Premises Rented To You

The lesser of:
a. The Each Occurrence Limit shown in the Declarations; or
b. $500,000 unless otherwise stated $ _____

4. Supplementary Payments

a. Bail Bonds: $2,500
b. Loss Of Earnings: $ 500

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5. Medical Payments

Medical Expense Limit: $10,000

9. Property Damage To Borrowed Equipment

Each Occurrence Limit: $10,000
Deductible Amount: $ 250

16. Voluntary Property Damage Coverage (Coverage D) and Care, Custody Or Control Liability Coverage

Limits Of Insurance
Voluntary Property Damage Coverage:
$1,000 Each Occurrence
$5,000 Aggregate
Care, Custody Or Control Liability Coverage:
$5,000 Each Occurrence unless otherwise stated $ _____

Deductible Amount (Each Occurrence)
Voluntary Property Damage Coverage: $250
Care, Custody Or Control Liability Coverage: $250 unless otherwise stated $ _____

COVERAGE	PREMIUM BASIS **(a)** Area **(b)** Payroll **(c)** Gross Sales **(d)** Units **(e)** Other	RATE (For Limits in Excess of $5,000)	ADVANCE PREMIUM (For Limits in Excess of $5,000)
Care, Custody Or Control Liability			**$**
		TOTAL ANNUAL PREMIUM	**$**

C. Coverages

1. Employee Benefit Liability Coverage

a. The following is added to **Section I - Coverages**:

EMPLOYEE BENEFIT LIABILITY COVERAGE

(1) Insuring Agreement

(a) We will pay those sums that the insured becomes legally obligated to pay as damages caused by any act, error or omission of the insured, or of any other person for whose acts the insured is legally liable, to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend against any "suit" seeking damages to which this insurance does not apply. We may, at our discretion, investigate any report of an act, error or omission and settle any claim or "suit" that may result. But:

1) The amount we will pay for damages is limited as described in **C.** Coverages, **1.** Employee Benefit Liability Coverage, **c.** Limits Of Insurance of this endorsement; and

2) Our right and duty to defend ends when we have used up the applicable limit of insurance in the payment of judgments or settlements.

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Supplementary Payments.

(b) This insurance applies to damages only if the act, error or omission is negligently committed in the "administration" of your "employee benefit program"; and

1) Occurs during the policy period; or

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2) Occurred prior to the "first effective date" of this endorsement provided:

a) You did not have knowledge of a claim or "suit" on or before the "first effective date" of this endorsement.

You will be deemed to have knowledge of a claim or "suit" when any insured listed under **C.** Coverages, **1.** Employee Benefit Liability Coverage, **b.** Who Is An Insured, **(1)** of this endorsement or any "employee" authorized by you to give or receive notice of a claim or "suit":

i) Reports all, or any part, of the act, error or omission to us or any other insurer;

ii) Receives a written or verbal demand or claim for damages because of the act, error or omission; and

b) There is no other applicable insurance.

(2) Exclusions

This insurance does not apply to:

(a) Bodily Injury, Property Damage Or Personal And Advertising Injury

"Bodily injury", "property damage" or "personal and advertising injury".

(b) Dishonest, Fraudulent, Criminal Or Malicious Act

Damages arising out of any intentional, dishonest, fraudulent, criminal or malicious act, error or omission, committed by any insured, including the willful or reckless violation of any statute.

(c) Failure To Perform A Contract

Damages arising out of failure of performance of contract by any insurer.

(d) Insufficiency Of Funds

Damages arising out of an insufficiency of funds to meet any obligations under any plan included in the "employee benefit program".

(e) Inadequacy Of Performance Of Investment/Advice Given With Respect To Participation

Any claim based upon:

1) Failure of any investment to perform;

2) Errors in providing information on past performance of investment vehicles; or

3) Advice given to any person with respect to that person's decision to participate or not to participate in any plan included in the "employee benefit program".

(f) Workers' Compensation And Similar Laws

Any claim arising out of your failure to comply with the mandatory provisions of any workers' compensation, unemployment compensation insurance, social security or disability benefits law or any similar law.

(g) ERISA

Damages for which any insured is liable because of liability imposed on a fiduciary by the Employee Retirement Income Security Act of 1974, as now or hereafter amended, or by any similar federal, state or local laws.

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(h) Available Benefits

Any claim for benefits to the extent that such benefits are available, with reasonable effort and cooperation of the insured, from the applicable funds accrued or other collectible insurance.

(i) Taxes, Fines Or Penalties

Taxes, fines or penalties, including those imposed under the Internal Revenue Code or any similar state or local law.

(j) Employment-Related Practices

Any liability arising out of any:

1) Refusal to employ;

2) Termination of employment;

3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment-related practices, acts or omissions; or

4) Consequential liability as a result of **1)**, **2)** or **3)** above.

This exclusion applies whether the insured may be held liable as an employer or in any other capacity and to any obligation to share damages with or repay someone else who must pay damages because of the injury.

(3) Supplementary Payments

Section **I** - Supplementary Payments - Coverages **A** and **B** also apply to this Coverage, however **1.b.** and **2.** of the Supplementary Payments provision do not apply.

b. Who Is An Insured

As respects Employee Benefit Liability Coverage, **Section II - Who Is An Insured** is replaced by the following:

(1) If you are designated in the Declarations as:

(a) An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.

(b) A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds but only with respect to the conduct of your business.

(c) A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

(d) An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

(e) A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

(2) Each of the following is also an insured:

(a) Each of your "employees" who is or was authorized to administer your "employee benefit program";

(b) Any persons, organizations or "employees" having proper temporary authorization to administer your "employee benefit program" if you die, but only until your legal representative is appointed; or

(c) Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.

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(3) Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if no other similar insurance applies to that organization. However, coverage under this provision:

(a) Is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

(b) Does not apply to any act, error or omission that was committed before you acquired or formed the organization.

c. Limits Of Insurance

As respects Employee Benefit Liability Coverage, **Section III - Limits Of Insurance** is replaced by the following:

(1) The Limits of Insurance shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement and the rules below fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought;

(c) Persons or organizations making claims or bringing "suits";

(d) Acts, errors or omissions; or

(e) Benefits included in your "employee benefit program".

(2) The Aggregate Limit shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement is the most we will pay for all damages because of acts, errors or omissions negligently committed in the "administration" of your "employee benefit program".

(3) Subject to the limit described in **(2)** above, the Each Employee Limit shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement is the most we will pay for all damages sustained by any one "employee", including damages sustained by such "employee's" dependents and beneficiaries, as a result of:

(a) An act, error or omission; or

(b) A series of related acts, errors or omissions, regardless of the amount of time that lapses between such acts, errors or omissions;

negligently committed in the "administration" of your "employee benefit program".

However, the amount paid under this endorsement shall not exceed, and will be subject to the limits and restrictions that apply to the payment of benefits in any plan included in the "employee benefit program."

(4) Deductible Amount

(a) Our obligation to pay damages on behalf of the insured applies only to the amount of damages in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement as applicable to Each Employee. The limits of insurance shall not be reduced by the amount of this deductible.

(b) The Deductible Amount shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement applies to all damages sustained by any one "employee", including such "employee's" dependents and beneficiaries, because of all acts, errors or omissions to which this insurance applies.

(c) The terms of this insurance, including those with respect to:

1) Our right and duty to defend the insured against any "suits" seeking those damages; and

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2) Your duties, and the duties of any other involved insured, in the event of an act, error or omission, or claim;

apply irrespective of the application of the Deductible Amount.

(d) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as we have paid.

d. Additional Conditions

As respects Employee Benefit Liability Coverage, **Section IV - Commercial General Liability Conditions** is amended as follows:

(1) Item **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit is replaced by the following:

2. Duties In The Event Of An Act, Error, Omission, Claim Or Suit

a. You must see to it that we are notified as soon as practicable of an act, error or omission which may result in a claim. To the extent possible, notice should include:

(1) What the act, error or omission was and when it occurred; and

(2) The names and addresses of anyone who may suffer damages as a result of the act, error or omission.

b. If a claim is made or "suit" is brought against any insured, you must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to the insured because of an act, error or omission to which this insurance may also apply.

d. No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense without our consent.

(2) Item **4.** Other Insurance is replaced by the following:

4. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under this Employee Benefit Liability Coverage, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when **c.** below applies. If this insurance

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is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph **b.** below.

b. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

c. No Coverage

This insurance shall not cover any loss for which the insured is entitled to recovery under any other insurance in force previous to the effective date of this Employee Benefit Liability Coverage.

e. Additional Definitions

As respects Employee Benefit Liability Coverage, **Section V - Definitions** is amended as follows:

(1) The following definitions are added:

1. "Administration" means:

a. Providing information to "employees", including their dependents and beneficiaries, with respect to eligibility for or scope of "employee benefit programs";

b. Interpreting the "employee benefit programs";

c. Handling records in connection with the "employee benefit programs"; or

d. Effecting, continuing or terminating any "employee's" participation in any benefit included in the "employee benefit program".

However, "administration" does not include:

a. Handling payroll deductions; or

b. The failure to effect or maintain any insurance or adequate limits of coverage of insurance, including but not limited to unemployment insurance, social security benefits, workers' compensation and disability benefits.

2. "Cafeteria plans" means plans authorized by applicable law to allow "employees" to elect to pay for certain benefits with pre-tax dollars.

3. "Employee benefit programs" means a program providing some or all of the following benefits to "employees", whether provided through a "cafeteria plan" or otherwise:

a. Group life insurance; group accident or health insurance; dental, vision and hearing plans; and flexible spending accounts; provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to those "employees" who satisfy the plan's eligibility requirements;

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b. Profit sharing plans, employee savings plans, employee stock ownership plans, pension plans and stock subscription plans, provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to all "employees" who are eligible under the plan for such benefits;

c. Unemployment insurance, social security benefits, workers' compensation and disability benefits; and

d. Vacation plans, including buy and sell programs; leave of absence programs, including military, maternity, family, and civil leave; tuition assistance plans; transportation and health club subsidies.

4. "First effective date" means the date upon which coverage was first effected in a series of uninterrupted renewals of insurance coverage.

(2) The following definitions are deleted in their entirety and replaced by the following:

5. "Employee" means a person actively employed, formerly employed, on leave of absence or disabled, or retired. "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".

18. "Suit" means a civil proceeding in which money damages because of an act, error or omission to which this insurance applies are alleged. "Suit" includes:

a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent;

b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent; or

c. An appeal of a civil proceeding.

2. Unintentional Failure To Disclose Hazards

Section IV - Commercial General Liability Conditions, 6. Representations is amended by the addition of the following:

Based on our dependence upon your representations as to existing hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not reject coverage under this Coverage Part based solely on such failure.

3. Damage To Premises Rented To You

a. The last paragraph of **2. Exclusions** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by fire, explosion, lightning, smoke or soot to premises while rented to you or temporarily occupied by you with permission of the owner, for which the amount we will pay is limited to the Damage To Premises Rented To You Limit as described in Section **III** - Limits Of Insurance.

b. The insurance provided under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability applies to "property damage" arising out of water damage to premises that are both rented to and occupied by you.

As respects Water Damage Legal Liability, as provided in Paragraph **3.b.** above:

The exclusions under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, other than **i.** War and the Nuclear Energy Liability Exclusion (Broad Form), are deleted and the following are added:

This insurance does not apply to:

(a) "Property damage":

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(i) Assumed in any contract or agreement; or

(ii) Caused by or resulting from any of the following:

1) Wear and tear;

2) Rust or other corrosion, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;

3) Smog;

4) Mechanical breakdown, including rupture or bursting caused by centrifugal force;

5) Settling, cracking, shrinking or expansion;

6) Nesting or infestation, or discharge or release of waste products or secretions, by insects, birds, rodents or other animals; or

7) Presence, growth, proliferation, spread or any activity of fungus, including mold or mildew, and any mycotoxins, spores, scents or byproducts produced or released by fungi.

(b) "Property damage" caused directly or indirectly by any of the following:

(i) Earthquake, volcanic eruption, landslide or any other earth movement;

(ii) Water that backs up or overflows or is otherwise discharged from a sewer, drain, sump, sump pump or related equipment;

(iii) Water under the ground surface pressing on, or flowing or seeping through:

1) Foundations, walls, floors or paved surfaces;

2) Basements, whether paved or not; or

3) Doors, windows or other openings.

(c) "Property damage" caused by or resulting from water that leaks or flows from plumbing, heating, air conditioning, fire protection systems, or other equipment, caused by or resulting from freezing, unless:

(i) You did your best to maintain heat in the building or structure; or

(ii) You drained the equipment and shut off the water supply if the heat was not maintained.

(d) "Property damage" to:

(i) Plumbing, heating, air conditioning, fire protection systems, or other equipment or appliances; or

(ii) The interior of any building or structure, or to personal property in the building or structure, caused by or resulting from rain, snow, sleet or ice, whether driven by wind or not.

c. Limit Of Insurance

With respect to the insurance afforded in Paragraphs **3.a.** and **3.b.** above, the Damage To Premises Rented To You Limit as shown in the Declarations is amended as follows:

(1) Paragraph **6.** of Section **III** - Limits Of Insurance is replaced by the following:

6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** - Bodily Injury And Property Damage Liability for damages because of "property damage" to any one premises:

a. While rented to you, or temporarily occupied by you with permission of the owner;

b. In the case of damage by fire, explosion, lightning, smoke or soot, while rented to you; or

c. In the case of damage by water, while rented to and occupied by you.

(2) The most we will pay is limited as described in Section **B.** Limits Of

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Insurance, **3.** Damage To Premises Rented To You of this endorsement.

4. Supplementary Payments

Under **Section I - Supplementary Payments - Coverages A and B**:

a. Paragraph **1.b.** is replaced by the following:

Up to the limit shown in Section **B.** Limits Of Insurance, **4.a.** Bail Bonds of this endorsement for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

b. Paragraph **1.d.** is replaced by the following:

All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to the limit shown in Section **B.** Limits Of Insurance, **4.b.** Loss Of Earnings of this endorsement per day because of time off from work.

5. Medical Payments

The Medical Expense Limit of Any One Person as shown in the Declarations is amended to the limit shown in Section **B.** Limits Of Insurance, **5.** Medical Payments of this endorsement.

6. 180 Day Coverage For Newly Formed Or Acquired Organizations

Section II - Who Is An Insured is amended as follows:

Subparagraph **a.** of Paragraph **3.** is replaced by the following:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

7. Waiver Of Subrogation

Section IV - Commercial General Liability Conditions, 8. Transfer Of Rights Of Recovery Against Others To Us is amended by the addition of the following:

We waive any right of recovery against any additional insured under this endorsement, because of any payment we make under this endorsement, to whom the insured has waived its right of recovery in a written contract, written agreement, written permit or written authorization. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such additional insured prior to loss.

8. Automatic Additional Insured - Specified Relationships

a. The following is added to **Section II - Who Is An Insured**:

(1) Any person(s) or organization(s) described in Paragraph **8.a.(2)** of this endorsement (hereinafter referred to as additional insured) whom you are required to add as an additional insured under this Coverage Part by reason of a written contract, written agreement, written permit or written authorization.

(2) Only the following persons or organizations are additional insureds under this endorsement, and insurance coverage provided to such additional insureds is limited as provided herein:

(a) Managers Or Lessors Of Premises

The manager or lessor of a premises leased to you you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by you or those acting on your behalf in connection with the ownership, maintenance or use of that part of the premises leased to you, subject to the following additional exclusions:

This insurance does not apply to:

(i) Any "occurrence" which takes place after you cease to be a tenant in that premises;

(ii) Structural alterations, new construction or demolition operations performed by or on be-

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half of such additional insured.

(b) Lessor Of Leased Equipment

Any person(s) or organization(s) from whom you lease equipment you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance. Such person(s) or organization(s) are insureds only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s). A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends. However, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

(c) Vendors

Any person or organization (referred to below as vendor) you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

(i) The insurance afforded the vendor does not apply to:

1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

2) Any express warranty unauthorized by you;

3) Any physical or chemical change in the product made intentionally by the vendor;

4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

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8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

a) The exceptions contained in Paragraphs **(c)(i)4)** or **6)** of this endorsement; or

b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(ii) This insurance does not apply to any insured person or organization:

1) From whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products; or

2) When liability included within the "products-completed operations hazard" has been excluded under this Coverage Part with respect to such products.

(d) State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises

Any state or governmental agency or subdivision or political subdivision you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

(i) The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;

(ii) The construction, erection or removal of elevators; or

(iii) The ownership, maintenance or use of any elevators covered by this insurance.

(e) Mortgagee, Assignee Or Receiver

Any person or organization you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to their liability as mortgagee, assignee or receiver and arising out of the ownership, maintenance or use of the premises by you. However, this insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

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(3) The insurance afforded to additional insureds described in Paragraph **8.a.(1)** of this endorsement:

(a) Only applies to the extent permitted by law;

(b) Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and

(c) Does not apply to any person, organization, vendor, state, governmental agency or subdivision or political subdivision, specifically named as an additional insured under any other provision of, or endorsement added to, this Coverage Part, provided such other provision or endorsement covers the injury or damage for which this insurance applies.

b. With respect to the insurance afforded to the additional insureds described in Paragraph **8.a.(1)** of this endorsement, the following is added to **Section III - Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

(1) Required by the written contract, written agreement, written permit or written authorization described in Paragraph **8.a.(1)** of this endorsement. For the purpose of determining the required amount of insurance only, we will include the minimum amount of any Umbrella liability or Excess Liability coverage required for that additional insured in that written contract, written agreement, written permit or written authorization; or

(2) Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

c. Section IV - Commercial General Liability Conditions is amended to include the following:

Automatic Additional Insured Provision

This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

(1) During the policy period; and

(2) Subsequent to your execution of the written contract or written agreement, or the issuance of a written permit or written authorization, described in Paragraph **8.a.(1)**.

d. Section IV - Commercial General Liability Conditions is amended as follows:

Condition **4.** Other Insurance is amended to include:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured per Paragraph **8.a.(1)** of this endorsement provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract, agreement, permit or authorization described in **8.a.(2)** of this endorsement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

9. Property Damage To Borrowed Equipment

a. The following is added to Exclusion **2.j.** Damage To Property under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability:

Paragraphs **(3)** and **(4)** of this exclusion do not apply to tools or equipment loaned to you, provided they are not being used to perform operations at the time of loss.

b. With respect to the insurance provided by this section of the endorsement, the following additional provisions apply:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits shown in Section **B.**

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Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement with respect to coverage provided by this endorsement. These limits are inclusive of and not in addition to the limits being replaced. The Limits of Insurance shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement fix the most we will pay in any one "occurrence" regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) Deductible Clause

(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement. The limits of insurance will not be reduced by the application of such deductible amount.

(b) Section **IV** - Commercial General Liability Conditions, **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

(c) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

10. Employees As Insureds - Specified Health Care Services And Good Samaritan Services

Paragraph **2.a.(1)(d)** under Section **II** - Who Is An Insured does not apply to:

1) Your "employees" who provide professional health care services on your behalf as a duly licensed nurse, emergency medical technician or paramedic in the jurisdiction where an "occurrence" or offense to which this insurance applies takes place; or

2) Your "employees" or "volunteer workers", other than an employed or volunteer doctor, providing first aid or good samaritan services during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

11. Broadened Notice Of Occurrence

Paragraph **a.** of Condition **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** under **Section IV - Commercial General Liability Conditions** is replaced by the following:

a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

This requirement applies only when the "occurrence" or offense is known to any insured listed under Paragraph **1.** of Section **II** - Who Is An Insured or any "employee" authorized by you to give or receive notice of an "occurrence" or offense.

12. Nonowned Aircraft

The following is added to Exclusion **2.g. Aircraft, Auto Or Watercraft** under **Section I - Coverage A - Bodily Injury And Property Damage Liability**:

This exclusion does not apply to an aircraft you do not own, provided that:

a. The pilot in command holds a current effective certificate, issued by a duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

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b. The aircraft is rented with a trained, paid crew; and

c. The aircraft does not transport persons or cargo for a charge.

13. Bodily Injury Redefined

Section V - Definitions, 3. "Bodily injury" is replaced by the following:

3. "Bodily injury" means bodily harm or injury, sickness, disease, disability, humiliation, shock, fright, mental anguish or mental injury, including care, loss of services or death resulting from any of these at any time.

14. Expected Or Intended Injury Redefined

The last sentence of Exclusion **2.a. Expected Or Intended Injury** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

15. Former Employees As Insureds

The following is added to Paragraph **2.** under **Section II - Who Is An Insured:**

2. Each of the following is also an insured:

Any of your former "employees", directors, managers, members, partners or "executive officers", including but not limited to retired, disabled or those on leave of absence, but only for acts within the scope of their employment by you or for duties related to the conduct of your business.

16. Voluntary Property Damage Coverage

a. **Section I - Coverages** is amended to include the following:

COVERAGE D - VOLUNTARY PROPERTY DAMAGE COVERAGE

(1) Insuring Agreement

(a) We will pay the cost to repair or replace "property damage" to property of others arising out of operations incidental to your business when:

1) Damage is caused by you; or

2) Damage occurs while in your possession.

At your written request, we will make this payment regardless of whether you are at fault for the "property damage".

If you, at our request, replace, or make any repairs to, damaged property of others, the amount we will pay under Voluntary Property Damage Coverage will be determined by your actual cost to replace or repair the damaged property, excluding any profit or overhead.

Any payment we make under Voluntary Property Damage Coverage shall not be interpreted as an admission of liability by you or by us.

It shall be your duty, not our duty, to defend any claim or "suit" to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered.

(b) This insurance applies to "property damage" only if:

1) The "property damage" takes place in the "coverage territory"; and

2) The "property damage" occurs during the policy period.

(2) Exclusions

This insurance does not apply to "property damage" that would be excluded by Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, except for **j.** Damage To Property, Paragraphs **(3)**, **(4)**, **(5)** and **(6)**, **k.** Damage To Your Product, and **l.** Damage To Your Work.

(3) Definitions

For purposes of Voluntary Property Damage Coverage only, the following definitions under **Section V - Definitions** are replaced by the following:

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13. "Occurrence" means an incident, including continuous or repeated exposure to substantially the same general harmful conditions that result in "property damage".

17. "Property damage" means physical injury to tangible property. Electronic data is not tangible property, and "property damage" does not include disappearance, abstraction or theft.

As used in this definition, electronic data means information, facts or programs, stored as or on, created or used on, transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

b. Care, Custody Or Control Liability Coverage

For purposes of the coverage provided by Care, Custody Or Control Liability Coverage in this endorsement only:

(1) Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, **j.** Damage To Property, Paragraphs **(3)**, **(4)** and **(5)** do not apply to "property damage" to the property of others described therein.

(2) It shall be your duty, not our duty, to defend any claim or "suit" to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered.

This Paragraph **(2)** supersedes any provision in the Coverage Part to the contrary.

(3) "Property damage" for which Care, Custody Or Control Liability Coverage provides coverage shall be deemed to be caused by an "occurrence" but shall not serve to limit or restrict the applicability of any exclusion for "property damage" under this Coverage Part.

c. Limits Of Insurance And Deductibles

For purposes of the coverage provided by Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage, **Section III - Limits Of Insurance** is amended to include the following:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits shown in Section **B.** Limits Of Insurance, **16.** Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage in this endorsement. These limits are inclusive of, and not in addition to, the limits being replaced. The Limits of Insurance shown in the Schedule fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) **(a)** Subject to **(3)** below, the Voluntary Property Damage Coverage Each Occurrence Limit Of Insurance is the most we will pay for the sum of damages under Voluntary Property Damage Coverage;

(b) The Care, Custody Or Control Liability Coverage Each Occurrence Limit Of Insurance is the most we will pay for the sum of damages under Care, Custody Or Control Liability Coverage;

because of all "property damage" arising out of any one "occurrence".

(3) The Voluntary Property Damage Coverage, Aggregate Limit Of Insurance is the most we will pay for the sum of all damages under Voluntary Property Damage Coverage. This limit applies separately to each "coverage term".

(4) Deductible Clause

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(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **16.** Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage. The limits of insurance will not be reduced by the application of such Deductible Amount.

(b) Section **IV** - Commercial General Liability Conditions, **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

(c) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as has been paid by us.

17. Broadened Contractual Liability - Work Within 50' Of Railroad Property

Section V - Definitions, 9. "Insured contract" is amended as follows:

a. Paragraph **c.** is replaced by the following:

c. Any easement or license agreement;

b. Paragraph **f.(1)** is deleted in its entirety.

18. Alienated Premises

Exclusion **2.j.** Damage To Property, Paragraph **(2)** under Section **I -** Coverage **A -** Bodily Injury And Property Damage Liability does not apply if the premises are "your work".

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS ADDITIONAL INSURED - AUTOMATIC STATUS AND AUTOMATIC WAIVER OF SUBROGATION WHEN REQUIRED IN WRITTEN CONTRACT, AGREEMENT, PERMIT OR AUTHORIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Additional Insured - Owners, Lessees Or Contractors - Automatic Status For Other Parties When Required In Written Contract Or Agreement With You

1. **Section II - Who Is An Insured** is amended to include as an additional insured any person or organization you have agreed in writing in a contract or agreement to add as an additional insured on this Coverage Part. Such person(s) or organization(s) is an additional insured only with respect to liability for:

   a. "Bodily injury", "property damage" or "personal and advertising injury" *caused, in whole or in part, by* the performance of your ongoing operations by you or on your behalf, under that written contract or written agreement. Ongoing operations does not apply to "bodily injury" or "property damage" occurring after:

      (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

      (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project; and

   b. "Bodily injury" or "property damage" *caused, in whole or in part, by* "your work" performed under that written contract or written agreement and included in the "products-completed operations hazard", but only if:

      (1) The Coverage Part to which this endorsement is attached provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard"; and

      (2) The written contract or written agreement requires you to provide additional insured coverage included within the "products-completed operations hazard" for that person or organization.

      If the written contract or written agreement requires you to provide additional insured coverage included within the "products-completed operations hazard" for a specified length of time for that person or organization, the "bodily injury" or "property damage" must occur prior to the expiration of that period of time in order for this insurance to apply.

      If the written contract or written agreement requires you to provide additional insured coverage for a person or organization per only ISO additional insured endorsement form number **CG 20 10**, without specifying an edition date, and without specifically requiring additional insured coverage included within the “products-completed operations hazard”, this Paragraph **b.** does not apply to that person or organization.

2. If the written contract or written agreement described in Paragraph **1.** above specifically requires you to provide additional insured coverage to that person or organization:

   a. *Arising out of* your ongoing operations or *arising out of* "your work"; or

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b. By way of an edition of an ISO additional insured endorsement that includes *arising out of* your ongoing operations or *arising out of* "your work";

then the phrase *caused, in whole or in part, b*y in Paragraph **A.1.a.** and/or Paragraph **A.1.b.** above, whichever applies, is replaced by the phrase *arising out of*.

3. With respect to the insurance afforded to the additional insureds described in Paragraph **A.1.**, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

a. The preparing, approving or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

4. This Paragraph **A.** does not apply to additional insureds described in Paragraph **B.**

B. Additional Insured - State Or Governmental Agency Or Subdivision Or Political Subdivision - Automatic Status When Required In Written Permits Or Authorizations

1. Section II - Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision you have agreed in writing in a permit or authorization to add as an additional insured on this Coverage Part. Such state or governmental agency or subdivision or political subdivision is an additional insured only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued, in writing, a permit or authorization.

2. With respect to the insurance afforded to the additional insureds described in Paragraph **B.1.**, the following additional exclusions apply:

This insurance does not apply to:

a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or

b. "Bodily injury" or "property damage" included within the "products-completed operations hazard."

C. The insurance afforded to additional insureds described in Paragraphs **A.** and **B.**:

1. Only applies to the extent permitted by law; and

2. Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and

3. Does not apply to any person, organization, state, governmental agency or subdivision or political subdivision specifically named as an additional insured for the same project in the schedule of an endorsement added to this Coverage Part.

D. With respect to the insurance afforded to the additional insureds described in Paragraphs **A.** and **B.**, the following is added to **Section III - Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the written contract, written agreement, written permit or written authorization described in Paragraphs **A.** and **B.** For the purpose of determining the required amount of insurance only, we will include the minimum amount of any Umbrella Liability or Excess Liability coverage required for that additional insured in that written contract, written agreement, written permit or written authorization; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

E. Section IV - Commercial General Liability Conditions is amended to add the following:

Automatic Additional Insured Provision

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This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

1. During the policy period; and
2. Subsequent to your execution of the written contract or written agreement, or the issuance of a written permit or written authorization, described in Paragraphs **A.** and **B.**

F. Except when **G.** below applies, the following is added to **Section IV - Commercial General Liability Conditions, Other Insurance,** and supersedes any provision to the contrary:

When Other Additional Insured Coverage Applies On An Excess Basis

This insurance is primary to other insurance available to the additional insured described in Paragraphs **A.** and **B.** except:

1. As otherwise provided in **Section IV - Commercial General Liability Conditions**, **Other Insurance**, **b. Excess Insurance**; or
2. For any other valid and collectible insurance available to the additional insured as an additional insured on another insurance policy that is written on an excess basis. In such case, this insurance is also excess.

G. The following is added to **Section IV - Commercial General Liability Conditions, Other Insurance,** and supersedes any provision to the contrary:

Primary Insurance When Required By Written Contract, Agreement, Permit Or Authorization

Except when wrap-up insurance applies to the claim or "suit" on behalf of the additional insured, this insurance is primary to any other insurance available to the additional insured described in Paragraphs **A.** and **B.** provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract, agreement, permit or authorization described in Paragraph **A.** or **B.** that this insurance would be primary to any other insurance available to the additional insured.

As used in this endorsement, wrap-up insurance means a centralized insurance program under which one party has secured either insurance or self-insurance covering some or all of the contractors or subcontractors performing work on one or more specific project(s).

Primary And Noncontributory Insurance When Required By Written Contract, Agreement, Permit Or Authorization

Except when wrap-up insurance applies to the claim or "suit" on behalf of the additional insured, this insurance is primary to and will not seek contribution from any other insurance available to the additional insured described in Paragraphs **A.** and **B.** provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract, agreement, permit or authorization described in Paragraph **A.** or **B.** that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

As used in this endorsement, wrap-up insurance means a centralized insurance program under which one party has secured either insurance or self-insurance covering some or all of the contractors or subcontractors performing work on one or more specific project(s).

H. **Section IV - Commercial General Liability Conditions, Transfer Of Rights Of Recovery Against Others To Us** is amended by the addition of the following:

Waiver of Subrogation

We waive any right of recovery against any additional insured under this endorsement, because of any payment we make under this endorsement, to whom the insured has waived its right of recovery in a written contract, written agreement, written permit or written authorization. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such additional insured prior to loss.

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STRAP HERE ONLY
ANGK 114485
AAON
CAUTION
USE 72" FORKS ONLY
ANGK 114483
ANGK 114484
ANGK 114482
1161633
1880
1910
FILTERS

STRAP HERE ONLY
ANGK 114485
1161633 1910
AAON
CAUTION
USE 72" FORKS ONLY
ANGK 114483
1161633 1820
ANGK 114484
1161633 1820
ANGK 114482
1161633 1820
FILTERS

AAON, Inc.

Tulsa, Oklahoma Made in USA

UL 1995 5th Edition / CSA C22.2 No. 236-15 Fifth Edition | Class 1 Appliance

ANSI z83.8-2006 / CSA 2.6-2006 / z21.47b-2008 CSA 2.3b-2008 Central Forced Air Furnace

Intertek
51034
Unit Heater
NPLATE1 OF 1

Model No: RN-013-8-0-HB09-3GB

Part No: 246768 Serial No: 202402-ANGK114485

Descr: RN-013-8-0-HB09-3GB
K00000ANCD00A0JKALB700FLE1000VB

Nominal Volts: 208 HZ: 60 Max. Overcurrent Prot.: 80 AMP

Min/Max VAC: PHASE: 3 Min. Circuit Ampacity: 68 AMP

For Commercial / Industrial Use

Compressorized (w/ DX Cooling): X

Short Circuit Current: 10kA rms symmetrical V max

	QTY	HP	VOLTS	PH	RPM	FLAea	RLAea	LRAea
COMPRESSOR1	1		208	3	3500		20.4	156
COMPRESSOR2	1		208	3	3500		20.3	167
COMPRESSOR3								
COMPRESSOR4								
CONDENSER MTR1	2	1	208	1	1100	7.4		
CONDENSER MTR2								
SUPPLY AIR MTR	1	2	208	3	1760	7.5		
POWER RETURN								
POWER EXHAUST								
HEATWHEEL MTR								
VESTIBULE HEATER								
COMBUSTION MTR	1	0.09	208	1	3200	0.7		
CONTROL CIRCUIT								
ADD'L MOTOR1								
ADD'L MOTOR2								

DESIGN MAX AIR OUTLET Min. Ambient Temp Which Gas Heat Unit May Operate: -40

(For Make-Up Air or For Use with Duct Systems)

TEMPERATURE RISE: 85 MIN. INLET Press: 6 "wc MAX. EXT. STATIC Press: "wc

TEMP RISE RANGE: 70-100 MAX. INLET Press: 10.5 "wc MANIFOLD Press: 3.5 "wc

MAX. LIMIT SETTING: 230

EQUIPPED FOR GAS: NAT

GAS CAPACITY RATING

Altitude	Input MBH	Output MBH	Min. Input	Min. Output
0-2000 F	292.5	234		

ELECTRIC PREHEAT: Max Output-KW: Max Line AMPS:

Not Suitable for Use with Conventional Venting System

CATEGORY III

FOR OUTDOOR USE ONLY CLEARANCES (inches) TOP: NO OBSTRUCTION

FRONT: 48 LEFT SIDE: 6 RIGHT SIDE: 48 BACK: 48

FLOOR: UNIT MUST BE INSTALLED ON MINIMUM 12" HIGH CURB WHICH MAY BE ON COMBUSTIBLE FLOOR

REFRIG: R-410A DESIGN PRESS. Low Side: 255 High Side: 475

Charge Per System (Ounces): 1) 328 2) 184 3) 4)
5) 6) 7) 8)

WARNING

UNIT MUST BE INSTALLED IN ACCORDANCE WITH MANUFACTURERS INSTRUCTIONS AND LOCAL CODES. IN THE ABSENCE OF LOCAL CODES FOLLOW NATIONAL FUEL GAS CODE. ANSI Z223.1/NFPA54 or CAN/CSA-B149. 1. NAT. GAS & PROPANE INSTALLATION CODES. IMPROPER INSTALLATION, ADJUSTMENT, ALTERATION, SERVICE OR MAINTENANCE CAN CAUSE SERIOUS INJURY OR DEATH. REFER TO THE USER INFORMATION & OPERATIONAL MANUAL PROVIDED WITH FURNACE. INSTALLATION & SERVICE MUST BE PERFORMED BY A QUALIFIED INSTALLER, SERVICE AGENCY OR THE GAS SUPPLIER. FIRE, EXPLOSION & ASPHYXIATION HAZARD! FOR YOUR SAFETY, DO NOT STORE OR USE GASOLINE OR OTHER FLAMMABLE VAPORS & LIQUIDS IN THE VICINITY OF THIS OR ANY OTHER APPLIANCE.

DOAU-2,3 Alternate 1-2

THIS PRODUCT IS COVERED BY ONE OR MORE OF THE FOLLOWING U.S. PATENTS:
5,738,167: 5,826,641: 5,839,505
ENERGYFAN™ BLOWER FAN HOUSING ASSEMBLY AND ***DIMPLED HX™*** GAS FIRED HEAT EXCHANGER ARE TRADEMARKS OF AAON, INC.
AAONAIRE® HEAT WHEEL ASSEMBLY IS A REGISTERED TRADEMARK OF AAON, INC.

P87420

★ Manufactured
★ Engineered
★ Headquartered
★ Owned (NASDAQ: AAON)

IN THE USA

AAON

AAON, Inc.

Tulsa, Oklahoma Made in USA

UL 1995 5th Edition / CSA C22.2 No. 236-15 Fifth Edition | Class 1 Appliance

ANSI z83.8-2006 / CSA 2.6-2006 / z21.47b-2008 CSA 2.3b-2008 Central Forced Air Furnace

Intertek 51034

Unit Heater

NPLATE1 OF 1

Model No: RN-009-8-0-GB05-3FB

Part No: 246767 Serial No: 202402-ANGQ114482

Descr: RN-009-8-0-GB05-3FB

BETEQOADCE00A0HKAMB2O0FLE0000VB

Nominal Volts: 208 HZ: 60 Max. Overcurrent Prot.: 70 AMP

Min/Max VAC: PHASE: 3 Min. Circuit Ampacity: 58 AMP

For Commercial / Industrial Use

Compressorized (w/ DX Cooling): X

Short Circuit Current: 5kA rms symmetrical V max

	QTY	HP	VOLTS	PH	RPM	FLAea	RLAea	LRAea
COMPRESSOR1	2		208	3	3500		14	83
COMPRESSOR2								
COMPRESSOR3								
COMPRESSOR4								
CONDENSER MTR1	2	0.33	208	1	1100	2.8		
CONDENSER MTR2								
SUPPLY AIR MTR	1	3	208	3	1760	10.6		
POWER RETURN								
POWER EXHAUST	1	3	208	3	1760	10.6		
HEATWHEEL MTR								
VESTIBULE HEATER								
COMBUSTION MTR	1	0.09	208	1	3200	0.7		
CONTROL CIRCUIT								
ADD'L MOTOR1								
ADD'L MOTOR2								

DESIGN MAX AIR OUTLET Min. Ambient Temp Which Gas Heat Unit May Operate: -40

(For Make-Up Air or For Use with Duct Systems)

TEMPERATURE RISE: 45 MIN. INLET Press: 6 "wc MAX. EXT. STATIC Press: "wc

TEMP RISE RANGE: 30-60 MAX. INLET Press: 10.5 "wc MANIFOLD Press: 3.5 "wc

MAX. LIMIT SETTING: 295

EQUIPPED FOR GAS: NAT

GAS CAPACITY RATING

Altitude	Input MBH	Output MBH	Min. Input	Min. Output
0-2000 F	195	156		

ELECTRIC PREHEAT: Max Output-KW: Max Line AMPS:

Not Suitable for Use with Conventional Venting System CATEGORY III

FOR OUTDOOR USE ONLY CLEARANCES (inches) TOP: NO OBSTRUCTION

FRONT: 48 LEFT SIDE: 6 RIGHT SIDE: 48 BACK: 48

FLOOR: UNIT MUST BE INSTALLED ON MINIMUM 12" HIGH CURB WHICH MAY BE ON COMBUSTIBLE FLOOR

REFRIG: R-410A DESIGN PRESS. Low Side: 255 High Side: 475

Charge Per System (Ounces): 1) 352 2) 208 3) 4)

5) 6) 7) 8)

WARNING

UNIT MUST BE INSTALLED IN ACCORDANCE WITH MANUFACTURERS INSTRUCTIONS AND LOCAL CODES. IN THE ABSENCE OF LOCAL CODES FOLLOW NATIONAL FUEL GAS CODE. ANSI Z223.1/NFPA54 or CAN/CSA-B149. 1. NAT. GAS & PROPANE INSTALLATION CODES. IMPROPER INSTALLATION, ADJUSTMENT, ALTERATION, SERVICE OR MAINTENANCE CAN CAUSE SERIOUS INJURY OR DEATH. REFER TO THE USER INFORMATION & OPERATIONAL MANUAL PROVIDED WITH FURNACE. INSTALLATION & SERVICE MUST BE PERFORMED BY A QUALIFIED INSTALLER, SERVICE AGENCY OR THE GAS SUPPLIER. FIRE, EXPLOSION & ASPHYXIATION HAZARD: FOR YOUR SAFETY, DO NOT STORE OR USE GASOLINE OR OTHER FLAMMABLE VAPORS & LIQUIDS IN THE VICINITY OF THIS OR ANY OTHER APPLIANCE.

AHRI CER www.ahr

Unitary Large HP
AHRI Standard 340/360

Certification applies only when the complete sy is listed with AHRI.

THIS PRODUCT IS COVERED BY ONE OR MORE OF THE FOLLOWING U.S. PATENTS:
5,738,167: 5,826,641: 5,839,505
ENERGYFAN™ BLOWER FAN HOUSING ASSEMBLY AND ***DIMPLED HX™*** GAS FIRED HEAT EXCHANGER ARE TRADEMARKS OF AAON, INC.
AAONAIRE® HEAT WHEEL ASSEMBLY IS A REGISTERED TRADEMARK OF AAON, INC.
P87420

★ Manufactured
★ Engineered
★ Headquartered
★ Owned (NASDAQ: AAON)

IN THE USA

AAON

AAON, Inc.

Tulsa, Oklahoma — Made in USA

UL 1995 5th Edition / CSA C22.2 No. 236-15 Fifth Edition | Class 1 Appliance

ANSI z83.8-2006 / CSA 2.6-2006 / z21.47b-2008 CSA 2.3b-2008 Central Forced Air Furnace

C ETL LISTED US

Intertek
51034

Unit Heater
NPLATE1 OF 1

Model No: RN-013-8-0-HB09-3GB

Part No: 246768 Serial No: 202402-ANGK114484

Descr: RN-013-8-0-HB09-3GB

K00000ANCD00A0JKALB700FLE1000VB

Nominal Volts: 208 HZ: 60 Max. Overcurrent Prot.: 80 AMP

Min/Max VAC: PHASE: 3 Min. Circuit Ampacity: 68 AMP

For Commercial / Industrial Use

Compressorized (w/ DX Cooling): X

Short Circuit Current: 10kA rms symmetrical V max

	QTY	HP	VOLTS	PH	RPM	FLAea	RLAea	LRAea
COMPRESSOR1	1		208	3	3500		20.4	156
COMPRESSOR2	1		208	3	3500		20.3	167
COMPRESSOR3								
COMPRESSOR4								
CONDENSER MTR1	2	1	208	1	1100	7.4		
CONDENSER MTR2								
SUPPLY AIR MTR	1	2	208	3	1760	7.5		
POWER RETURN								
POWER EXHAUST								
HEATWHEEL MTR								
VESTIBULE HEATER								
COMBUSTION MTR	1	0.09	208	1	3200	0.7		
CONTROL CIRCUIT								
ADD'L MOTOR1								
ADD'L MOTOR2								

DESIGN MAX AIR OUTLET Min. Ambient Temp Which Gas Heat Unit May Operate: -40

(For Make-Up Air or For Use with Duct Systems)

TEMPERATURE RISE: 85 MIN. INLET Press: 6 "wc MAX. EXT. STATIC Press: "wc

TEMP RISE RANGE: 70-100 MAX. INLET Press: 10.5 "wc MANIFOLD Press: 3.5 "wc

MAX. LIMIT SETTING: 230

EQUIPPED FOR GAS: NAT

GAS CAPACITY RATING

Altitude	Input MBH	Output MBH	Min. Input	Min. Output
0-2000 F	292.5	234		

ELECTRIC PREHEAT: Max Output-KW: Max Line AMPS:

Not Suitable for Use with Conventional Venting System

FOR OUTDOOR USE ONLY CLEARANCES (inches) CATEGORY III

FRONT: 48 LEFT SIDE: 6 RIGHT SIDE: 48 TOP: NO OBSTRUCTION

FLOOR: UNIT MUST BE INSTALLED ON MINIMUM 12" HIGH CURB WHICH MAY BE ON COMBUSTIBLE FLOOR BACK: 48

REFRIG. R-410A DESIGN PRESS. Low Side: 255 High Side: 475

Charge Per System (Ounces): 1) 328 2) 184 3) 4)

5) 6) 7) 8)

WARNING

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DOAU-2,3 Alternate 1-1

AAON, Inc.

Tulsa, Oklahoma Made in USA

UL 1995 5th Edition / CSA C22.2 No. 236-15 Fifth Edition | Class 1 Appliance

ANSI z83.8-2006 / CSA 2.6-2006 / z21.47b-2008 CSA 2.3b-2008 Central Forced Air Furnace

C ETL US LISTED

Intertek

51034

Model No: RN-013-8-0-HB09-3GB

Part No: 246768 Serial No: 202402-ANGK114483 Unit Heater

Descr: RN-013-8-0-HB09-3GB NPLATE1 OF 1

K0000OANCD00A0JKALB700FLE1000VB

Nominal Volts: 208 HZ: 60 Max. Overcurrent Prot.: 80 AMP

Min/Max VAC: PHASE: 3 Min. Circuit Ampacity: 68 AMP

For Commercial / Industrial Use

Compressorized (w/ DX Cooling): X

Short Circuit Current: 10kA rms symmetrical V max

	QTY	HP	VOLTS	PH	RPM	FLAea	RLAea	LRAea
COMPRESSOR1	1		208	3	3500		20.4	156
COMPRESSOR2	1		208	3	3500		20.3	167
COMPRESSOR3								
COMPRESSOR4								
CONDENSER MTR1	2	1	208	1	1100	7.4		
CONDENSER MTR2								
SUPPLY AIR MTR	1	2	208	3	1760	7.5		
POWER RETURN								
POWER EXHAUST								
HEATWHEEL MTR								
VESTIBULE HEATER								
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MAX. LIMIT SETTING: 230

EQUIPPED FOR GAS: NAT

GAS CAPACITY RATING

Altitude	Input MBH	Output MBH	Min. Input	Min. Output
0-2000 F	292.5	234		

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Not Suitable for Use with Conventional Venting System CATEGORY III

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REFRIG: R-410A DESIGN PRESS. Low Side: 255 High Side: 475

Charge Per System (Ounces): 1) 328 2) 184 3) 4)

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WARNING

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AAONAIRE® HEAT WHEEL ASSEMBLY IS A REGISTERED TRADEMARK OF AAON, INC.
P87420

BARNHART
Minds Over Matter
3529
LIEBHERR
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AAON
STRAP
HERE
ONLY
DANGER

SideDump
AAON
9 TON
AAON
13 TON
CAUTION
USE 72" FORKS ONLY
26
62
DANGER

AAON
1161633
1880
HERE ONLY
AAON
9 TON
CAUTION
USE FORKS ONLY

TRANSPORTATION SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into as of the _____ day of April 2024, by and between Wayne Community School District with principal offices at 611 W 7th St. Wayne, Nebraska 68787, (hereinafter called "District"), and First Student, Inc., with its principal place of business at 191 Rosa Parks Street, 8th Floor, Cincinnati, Ohio 45202 and local business offices for purposes of this Agreement at 216 W. 1st Street, Wayne, NE 68787 (hereinafter called "Contractor") (each a "Party" and collectively, the "Parties").

W I T N E S S E T H

WHEREAS District issued Wayne Community School District 90-0017 (the "RFP") and Contractor submitted a proposal in response thereto ("Contractor's Proposal"); and

WHEREAS District selected Contractor to provide the student transportation services in accordance with the RFP and Contractor's Proposal; and

WHEREAS Contractor desires to provide such transportation services.

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the Parties agree as follows:

SECTION 1: TERM

1.1 The term of this Agreement shall commence on July 1, 2024 and shall continue through June 30, 2028 ("Term"). Except as otherwise provided herein, District agrees to compensate the Contractor at the rates specified in Exhibit A, which assume a total of 178 student transportation days.

1.2 This Agreement may be extended by mutual written agreement for four (4) additional years, the negotiation process for each extension including the negotiation of new economic terms, to occur on or before February 1st of the preceding Contract Year.

SECTION 2: SCOPE OF SERVICES REQUIRED

2.1 Contractor shall, during the Term, provide transportation service as described in the District's RFP and Contractor's Alternate Proposal pricing, included in the Contractor's Proposal. In the event of a conflict between these documents and the provisions of this Agreement, this Agreement will control. Otherwise, the terms of the RFP and Contractor's Proposal shall govern the Parties' relationship, in the following order of precedence: (1) Contractor's Proposal and (2) the RFP.

2.2 District and Contractor will consult on a regular basis concerning the transportation requirements of District. In the event of increases or decreases in the number of students requiring transportation, or in routes or schedules, the number of vehicles and the number of spare buses will be adjusted accordingly. With notice to Contractor, District may increase or decrease service levels to be provided by Contractor under this Agreement. However, where such increases or

decreases impact by greater than 5% of the service levels or equipment levels required of Contractor under the assumed routes, schedules, days of service, hours or miles, or vehicle requirements contained in Exhibit A, Contractor shall be permitted to adjust rates proportionately to cover increases or decreases in cost structure associated with such changes by District.

2.3 Contractor shall have thirty (30) days following notice of such changes to make operational adjustments to meet District requirements.

2.4 District will use Contractor as District's sole and exclusive provider for all of District's home-to-school and Charter Transportation at rates set forth in Exhibit A. "Charter Transportation" shall mean the outsourced transportation of any and all persons to be transported for field trips, excursions, extracurricular, athletic, creative or academic activities, or any similar purpose.

2.5 District must notify Contractor in writing within forty-eight (48) hours of an incident of District's intent to assess liquidated damages. Contractor shall have thirty (30) days following such notice to cure the incident prior to the assessment of liquidated damages. District must bill Contractor for such liquidated damage within sixty (60) days of the incident if the violation has not been remedied. Under no circumstances may District withhold, deduct or offset compensation due to Contractor for purposes of collecting liquidated damages. Failure to either timely notify or bill Contractor shall relieve Contractor of its obligation to compensate liquidated damages for the particular incident.

2.6 Liquidated Damages/Missed Trip Charges: The Contractor shall report to the District, as soon as reasonably practicable, all missed or late trips. In the event that the Contractor is late performing a non-route trip, adjustments to the charge will be made.

- 10-19 minutes late 25% of the total trip charge
- 20-44 minutes late 50% of the total trip charge
- 45 minutes or more 100% of the total trip charge
- Traffic safety violations will not be tolerated, and the District shall be reimbursed for the full amount of the trip, and a formal response shall be submitted to the superintendent of schools. This includes documented reports of unsafe driving.

SECTION 3: COMPENSATION AND BILLING

3.1 In consideration for all services rendered hereunder, District shall pay to Contractor all sums due and owing for transportation services in accordance with the rates set forth in Exhibit A.

3.2 The Contractor will invoice the School District no later than the first Monday of each month, to be payable within five (5) business days after each monthly school board meeting. The invoices should reflect daily, with a detailed breakdown of regular routes and activity routes run per day.

If any portion of the billed service in the statement is disputed by District or the District seeks a revised invoice, District shall deliver written notice specifying the disputed amount or requested revisions to the Contractor within five (5) business days of receipt of the statement by District. In the absence of District timely providing said written notice, District waives any right to dispute said statement or reject the invoice in the future. All disputes shall be resolved pursuant to the Dispute Resolution clause of this Agreement.

In the event that District fails to make a payment on any sums due hereunder, and such sums remain unpaid for 30 days, Contractor shall be entitled to charge interest on unpaid amounts at the rate of the lesser of 1.5% per month or the maximum amount allowed by state law. In the event of repeated delinquency by District, Contractor shall have the right to request a deposit or payment bond from District before resuming service. Without limitation, Contractor shall be entitled to court costs, litigation expenses and attorneys' fees incurred in any attempt to collect unpaid amounts due under this Agreement.

SECTION 4: ESCALATION

4.1 District and Contractor recognize that certain of Contractor's costs are subject to change during the term of this Agreement. As such, District and Contractor have negotiated escalation amounts set forth in Exhibit A.

4.2 In the event of unusual circumstances, such as changes in local, state, or federal taxes, laws or regulations, District directives or specifications, increased insurance or surety premiums, increased employee benefits or wages, or any other condition which causes any of Contractor's operating costs hereunder to increase at a rate in excess of any negotiated escalation, then the Parties shall determine a reasonable and proportionate amount to cover such increase, and rates of Contractor compensation set forth in Exhibit A shall be adjusted to reflect such increase. If the Parties do not agree to a rate increase, Contractor shall have the right to terminate this Agreement upon not less than thirty (30) days' notice.

4.3 In the event of a driver shortage in the local market, the Parties will negotiate in good faith to cover the cost of any incremental wage and benefit increase necessary to recruit and retain drivers.

SECTION 5: FACILITIES AND FUEL

5.1 Contractor shall purchase at its own cost including taxes all fuel required for the operation of buses hereunder. Fuel prices are assumed at $3.00 per gallon. Should Contractor's cost of fuel exceed $3.00 per gallon, District will reimburse Contractor the excess cost. Upon the written request of District, Contractor will provide documentation substantiating its fuel costs.

5.2 Contractor shall provide an operations center for the storage and maintenance of the Contractor's buses and equipment which shall be located within the geographical boundaries of the District.

SECTION 6: ROUTES AND SCHEDULES

6.1 Contractor shall be primarily responsible for planning all routes, stops and schedules. Contractor shall furnish District a complete route map on or before the first day of enrollment of each school year.

6.2 District shall furnish Contractor service dates with a list of student names and addresses at least forty-five (45) days prior to the start of each school year, from which Contractor will construct a complete route map.

6.3 Performance of the routing and other services under this Agreement may entail the disclosure of personally identifiable information from student education records protected by the Family

Educational Rights and Privacy Act (FERPA) ("Student Information"). For the purposes of this Agreement, Contractor will be designated as a “school official” with “legitimate educational interests” in Student Information, as those terms have been defined under FERPA and its implementing regulations and will abide by the limitations and requirements imposed by 34 CFR 99.33(a) on District. To that end, any personally identifiable information, as that term is defined by FERPA, may be used by Contractor only for the purposes for which disclosure was made.

6.4 Notwithstanding the foregoing, District reserves the right to establish the routes and schedules to be followed and to make changes therein from time to time. District shall notify Contractor whenever changes are necessary in routes or time schedules, and Contractor shall make a reasonable effort to adjust its operations to incorporate such changes within five (5) business days after notice is received from District. In the event District changes routes or schedules once service has begun or been published, District will assist in republication of changes or other notification to those students whose service has been changed. Contractor shall consult with District regarding stops or portions of routes that Contractor considers to be a safety concern due to traffic patterns or configurations. If any stop or portion of a route remains unchanged by District after such discussions, and Contractor believes such stop or route presents an unacceptable safety risk to Contractor’s property or students, Contractor may reject the stop or route portion and provide District with alternative designations by written notice. In those instances where District establishes the routes and schedules and/or makes any changes thereto, District will be responsible for and will defend, indemnify, and hold harmless Contractor for any and all loss, liability or costs alleged to have been caused or related to routing or scheduling.

SECTION 7: RECORDS AND REPORTS

7.1 Contractor shall provide within thirty (30) business days of any request, those reports and records which may be reasonably requested by District pertaining to students, routes, stops, mileage audits and other information having to do with daily operations. In reviewing Contractor’s records, District shall protect the confidentiality of Contractor’s proprietary or confidential information included in the data provided by using the same degree of care used to protect its own confidential information.

7.2 Contractor shall maintain such records and submit such reports, as are deemed necessary by District and as negotiated between Contractor and District from time to time, including load counts, vehicle listings, mileage reports and other documentation required for the District to complete reporting required by State and Federal entities. All reports required by District shall be submitted on forms mutually agreed upon by both Parties. Contractor will not be responsible for filing on behalf of District any state or regulatory reports concerning ridership or reimbursement.

7.3 Contractor shall immediately notify the Superintendent of Schools, by telephone, of the occurrence of any incident involving student riders, or an accident reportable by law that involves a vehicle with passengers that is being used to provide transportation services pursuant to this Agreement. Written notification shall contain a full and complete statement of all relative facts including police case number when available. Contractor shall forward, within twenty-four (24) hours of each accident involving an injury, a written report describing all

details of such an accident. All other accident reports shall be submitted within forty-eight (48) hours.

7.4 If Contractor provides District with audio or video recordings or any other records that include private or personally identifiable information, District shall handle such records in accordance with applicable local, state, and federal law and shall hold harmless, indemnify, and defend Contractor for any failure to comply with applicable law.

SECTION 8: INDEMNIFICATION

8.1 Contractor agrees to indemnify, hold harmless, and defend District, its governing board, officers, employees and agents from and against every claim or demand which may be made by any person, firm, or corporation, or any other entity arising from or caused by the negligence or willful misconduct of Contractor, its agents, or employees in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of District, its agents or employees; student upon student violence; routing or scheduling; or Contractor's good faith adherence to District's policies, procedures, or directives.

8.2 District agrees to indemnify, hold harmless, and defend Contractor, its directors, officers, employees and agents from and against every claim or demand which may be made by any person, firm, or corporation, or any other entity arising from or caused the negligence or willful misconduct of District, its agents, or employees in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of Contractor, its agents or employees.

8.3 Notwithstanding the foregoing, (a) each Party shall advise the other Party in writing of any claims, notices, or additional information received by it or of which it becomes aware for which such Party will seek indemnification hereunder, in such time and manner as not to impair or prejudice the ability of the indemnifying Party to defend such claims or investigate such notice, (b) each Party shall provide the indemnifying Party with the cooperation and assistance necessary to defend such claim requested by the indemnifying Party, and (c) neither Party shall settle or compromise any claim admitting the fault, liability, or negligence of the other Party without the other Party's prior written consent, which shall not be unreasonably withheld, conditioned or delayed. The obligations set forth in this paragraph shall survive the termination of this Agreement. As it applies to both Parties, nothing in this Agreement shall be construed to prevent or reduce the immunities from civil liability granted by applicable law.

SECTION 9: INSURANCE

9.1 Contractor shall, at its expense, procure and keep in force during the entire term of this Agreement for claims arising under this Agreement, General Liability and Automobile Liability Insurance to protect Contractor, its drivers and other personnel. Contractor shall provide General Liability- including Bodily Injury, Property Damage, Personal Injury, and Advertising Injury with limits of $10,000,000.00 each Occurrence/$10,000,000.00 General Aggregate; Automobile Liability limits of $10,000,000.00 combined single limit for bodily injury and damage to property for all owned, hired, and non-owned autos. Upon request, Contractor agrees to provide to District a certificate of insurance evidencing such coverage and designating District as an additional insured. but only with respect to liability for bodily injury, property damage, or

personal injury arising directly out of Contractor's negligent or willful acts or omissions. Insurers shall maintain a minimum A.M. Best's & Company rating of A. Upon request, Contractor shall provide District with a certificate of insurance as evidence of having statutory workers' compensation coverage at levels and in forms required by the laws under which Contractor shall operate for this Agreement.

9.2 District will, at its own expense, procure and keep in force general liability insurance as is customary in the business including Bodily Injury, Property Damage, Advertising Injury and Personal Injury and at limits of not less than $2,000,000.00. District will list Contractor as an additional insured and provide a certificate of insurance evidencing such coverage.

SECTION 10: FORCE MAJEURE

10.1 In the event Contractor is unable to provide the transportation services as specified in this Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, cyber-attack, power or communications outage, picketing, strike, pandemic, epidemic, labor dispute, labor shortages, supply chain disruption, fuel shortage, governmental action or any other condition or cause beyond Contractor's control (each a "Force Majeure Event"), District shall excuse Contractor from performance under this Agreement for the duration of such Force Majeure Event.

SECTION 11: SCHOOL CLOSINGS OR CHANGES IN SCHEDULE

11.1 Whenever school is closed and student transportation is suspended for the day, for any reason, including, but not limited to, inclement weather, impassability of roads, facilities issues, or illness, District shall notify Contractor on each day of such closure in time for Contractor to suspend operations and provide sufficient notice to its workforce not to report to work. District shall compensate Contractor the full scheduled daily rate for days when District fails to provide such notice to Contractor; provided, however, this Section 11.1 only applies to closures that do not decrease the total number of student transportation days as set forth in Section 1.1. If a closure will decrease the total number of student transportation days set forth in Section 1.1, Contractor shall be compensated in accordance with Section 11.3.

11.2 If the regular school day schedule is changed resulting in late start, early dismissal or the cancellation of scheduled Charter Transportation, District shall notify Contractor in time for Contractor to adjust operations and adequately notify its workforce of the change. District shall compensate Contractor for all costs incurred due to failure to provide adequate notice. Notwithstanding the foregoing, in the event of circumstances which necessitate a schedule change, Contractor and District shall cooperate to facilitate orderly transportation of students in the most efficient manner possible under the circumstances presented.

11.3 If District suspends service for any reason, including, but not limited to, a Force Majeure Event as defined in this Agreement, and such suspension alters the total number of student transportation days set forth in Section 1.1, District shall compensate Contractor for all fixed costs associated with Contractor's performance of this Agreement from the first suspended/cancelled day through the end of the cancellation/suspension period. For purposes of this Agreement, fixed costs include but are not limited to costs associated with maintaining average employee wages and benefits, overall management and administration costs, facilities cost, fleet investment, maintenance, technology, insurance, and other ongoing operations costs.

SECTION 12: SAFETY PROGRAM

12.1 Contractor shall be responsible for implementing, maintaining, and reviewing annually a comprehensive student transportation safety program.

12.2 Contractor's employees shall not be required to perform any medical functions for passengers, including but not limited to administering an Epi Pen.

12.3 Emergency Exit Drills: Contractor shall coordinate with the District to provide semiannual exit drills as required by law.

12.4 Safe Pupil Transportation Plan: Contractor shall comply with the District's Safe Pupil Transportation Plan, Policy 5506, and shall keep a copy of such plan on each bus operated by the Contractor under the Agreement. The District reserves the right to amend the Safe Pupil Transportation Plan as needed.

SECTION 13: MANAGEMENT PERSONNEL

13.1 Contractor shall employ management personnel who shall be responsible for the efficient operation of the transportation services furnished hereunder and act as Contractor's liaison to District. Contractor will designate a crisis management contact person for emergency contact with District. Prior to the start of the school year, Contractor shall inform District of the name(s), contact telephone number(s) and address(es) of such management personnel.

13.2 District shall designate management personnel who shall be responsible for coordination of the student transportation requirements of District and act as District's liaison to Contractor. District will designate a crisis management contact person for emergency contact with Contractor. Prior to the start of the school year, District shall inform Contractor of the name(s), contact telephone number(s) and address(es) of such management personnel.

SECTION 14: OPERATIONS PERSONNEL/DRIVERS

14.1 Contractor shall employ a sufficient number of qualified drivers and support personnel to assure District of continuous, reliable, safe, and on time service.

14.2 Contractor shall take reasonable steps to ensure that its employees act professionally and appropriately around all students and District staff. Contractor shall not knowingly permit its drivers to smoke on the bus, or to violate any federal or state law related to the operation of a vehicle while intoxicated or under the influence of any prohibited substance.

14.3 Contractor shall be responsible for hiring and discharging personnel employed by Contractor to perform its obligations hereunder. However, District shall have the right to request that Contractor remove from service to District any driver, aide or monitor who, in District's sole discretion, is deemed unsuitable for the performance of transportation services for District; provided that District shall make such request in writing, state the reasons therefore, and include any supporting documentation, and provided further that such request does not violate applicable local, state or federal laws, rules or regulations. Unless prohibited by law, District shall indemnify, defend, and hold harmless Contractor from and against all claims, expenses,

or liabilities by or to a removed Contractor employee arising from the removal of that employee based on District's request.

14.4 Contractor shall provide drivers that are fully qualified, trained and licensed as required by the U.S. Department of Transportation (USDOT) and any applicable state law or regulation. Contractor agrees that each driver shall:

14.4.1 Possess a valid Commercial Drivers' License as required by the USDOT for school bus drivers or such other drivers' license or permit required for any smaller passenger vehicle.

14.4.2 Be certified by a USDOT medical examiner as medically qualified as required by the USDOT under federal law. The physical examination shall be conducted prior to employment and periodically thereafter.

14.4.3 Possess a satisfactory driving record and criminal history record, after review of such records prior to employment and periodically thereafter to the extent required by applicable law.

14.4.4 Prior to employment and periodically thereafter, to the extent required by law and/or by the USDOT under its mandatory drug and alcohol testing requirements for school bus drivers, undergo such drug and alcohol testing to verify that the driver is not engaged in any prohibited or unsafe vehicle operations. Any driver that fails a drug or alcohol test or refuses to take such test will be subject to immediate disqualification.

14.5 Employee Rosters: Contractor shall provide to the District, prior to the start of the Contract and monthly thereafter, a report that contains, but is not limited to: Driver names, dates of license issuance and expiration, the regular route to which the driver is assigned, and the dates and types of training or certifications the driver has completed or has been scheduled for. Rosters shall also contain the same information for non-route drivers, excluding route assignments. Contractor shall also report the names of monitors, the route(s) to which the monitors are assigned and the types of training or certifications the monitor has completed or has been scheduled for.

SECTION 15: TRAINING REQUIREMENTS

15.1 Contractor shall provide thorough instruction to drivers in compliance with state and federal safety and operations guidelines and regulations. Upon request, District shall have the right to review course content.

15.2 Prior to the start of the school year, Contractor will provide time at one of its driver orientation sessions so that District administrators may address drivers assigned to work under this Agreement on matters relating to the expectations for student conduct and to familiarize drivers with members of the school administration. Such orientation will be at a time and place mutually agreed upon by Contractor and District. District may not distribute materials to drivers or communicate with drivers without Contractor notice and approval.

SECTION 16: VEHICLES AND EQUIPMENT

16.1 All vehicles supplied by Contractor in performance of this Agreement shall meet or exceed the standards established by applicable law and regulation. Contractor shall maintain the vehicles supplied by Contractor and used to provide transportation services under this Agreement in accordance with law and accepted industry maintenance standards. All buses will be equipped with functional heating systems to ensure a comfortable environment during the winter months and A/C during warm temperatures, if available.

16.2 No school bus supplied by Contractor will exceed twelve (12) model years of age, with an average fleet age of eight (8) years during the term of this Agreement. Contractor will have three (3) trip/standby buses in service of this Agreement. There shall be no extra charge for stand-by buses when used to replace regular route buses in regular route transportation. No spare bus shall exceed twelve (12) model years of age at the beginning of any school year during the Term. Contractor will purchase one (1) brand new bus in each of the third and fourth year of this Agreement.

16.3 The prices included with this Agreement do not include seat belts on school buses. If District or any government agency shall during the term of this Agreement mandate that Contractor provide seat belts for use in school buses, the Parties shall negotiate in good faith alternative pricing and availability of vehicles to service District under this Agreement. If District or any governmental agency imposes additional equipment requirements on any of Contractor's vehicles during the term of this Agreement (including, but not limited to, new technology or equipment relating to safety or emissions standards), which are specific requirements for continued operation of the vehicles, Contractor and District shall negotiate price increases applicable to such equipment installation and any associated increase in vehicle maintenance costs.

16.4 Contractor agrees that all Contractor school buses shall be equipped with sufficient communications technology acceptable to the District to maintain communications while on route. Contractor agrees to perform an inspection of such equipment prior to the start of the school year and periodically thereafter to ensure proper performance. When an inspection reveals equipment malfunction, Contractor shall promptly repair or replace such equipment.

16.5 District shall reimburse the Contractor for all expenses related to public health mandates arising during the term that require operational or equipment changes to vehicles in the provision of transportation services.

16.6 District shall excuse Contractor from performance for service disruptions caused by vehicle or equipment supply chain delays. When available, Contractor shall utilize substitute equipment and vehicles conforming to applicable state standards without penalty to cover service for the duration of the disruption caused by supply chain delays.

16.7 District may direct Contractor to perform additional tasks not specifically described in the Scope of Services. Contractor may perform such assignments in accordance with an agreed upon schedule and level of effort. Costs associated with such assignments shall be invoiced to District at rates set forth in Exhibit A.

16.8 The Parties acknowledge that Contractor may be eligible to apply for certain funding opportunities to acquire vehicles and equipment used under this Agreement, including, but not limited to, federal or state grants to purchase electric vehicles and associated equipment.

District hereby consents to Contractor's pursuit of such funding and agrees that Contractor shall be entitled to apply such funding as Contractor deems appropriate in its sole discretion.

SECTION 17: PUPIL DISCIPLINE/VANDALISM

17.1 The ultimate responsibility and authority to suspend or expel any student from transportation services hereunder shall rest with District. Contractor's drivers are responsible only for such discipline as is required to operate Contractor's buses properly and safely. Each driver shall handle all disciplinary matters in strict accordance with District policy. In no case will a driver eject a student from a vehicle for misbehavior except in the event of an extreme emergency endangering the safety of other students or drivers and then only after radio notice to Contractor's terminal and to the student's building or school principal. In all cases of disciplinary ejection, the vehicle shall remain at the approximate area of student discharge until authorities arrive on site and authorize it to proceed on route. All discipline problems shall be reported in writing by the next school day following completion of the route. District and Contractor will, in the event Contractor determines that a student poses a danger to himself/herself or other passengers, cooperate to provide a safe transportation environment prior to Contractor being required to transport such student. Further procedures and regulations for the administration of discipline shall be established cooperatively between District and Contractor.

17.2 Vandalism, damage to Contractor's equipment or facilities shall be the responsibility of Contractor. District shall give Contractor reasonable assistance in obtaining restitution for damaged equipment or facilities where damage is determined to be caused by District students or personnel. Contractor may, with the written concurrence by District, refuse to provide a student with transportation services until vandalism damages caused by such student are paid.

SECTION 18: ASSIGNMENT

18.1 This Agreement shall not be assigned by the Parties hereto, without the written consent of District, which consent shall not be unreasonably withheld, conditioned or delayed; provided, however, that Contractor may, without approval, assign the Agreement to a parent company, subsidiary, related or affiliated company. Furthermore, a Contractor shall have the right to assign or otherwise transfer this Agreement in connection with a merger, acquisition, corporate reorganization, public stock offering, or sale of all or substantially all its assets.

SECTION 19: TERMINATION

19.1 If either Party violates any of the covenants or duties imposed upon it by this Agreement, such violation shall entitle the other Party to terminate this Agreement in accordance with the following procedure: The non-defaulting Party shall give the offending Party thirty (30) days' written notice of default and the opportunity to remedy the violation or take steps to remedy the violation. If at the end of such 30-day default notice period, the Party notified has not remedied the purported violation or taken steps to do so, the non-defaulting Party may terminate this Agreement as follows: within ten (10) business days following the last day of the 30-day default notice period, the non-defaulting Party shall give the defaulting Party not less than thirty (30) business days' notice of termination. If the non-defaulting Party does not provide the

notice of termination within ten (10) business days, the default notice shall be deemed rescinded.

19.2 District has the ability to cancel this Agreement effective at the end of any Contract Year on the failure of the state legislature or other applicable governmental entity to provide adequate funding to allow District to provide transportation services to students within District. In the event District shall elect to terminate this Agreement due to governmental funding deficiencies, District shall give written notice to Contractor on or before February 1 prior to the end of any Contract Year for services to be rendered in the following Contract Year. As the Contractor will make reasonable efforts to offset costs in the event of a termination, District shall reimburse the Contractor in full for costs incurred by Contractor as the result of such early termination, including, but not limited to, retrofit and redeployment of vehicles, contract close-out costs, facility/property related expenses associated with closure of property and sale as appropriate, and fueling infrastructure (including infrastructure for electric vehicles) and related costs, and all other associated termination costs. In the event that governmental funding is restored following a termination of this Agreement under this Section, the Contractor shall be entitled to a right of first refusal to provide continuing service to District under this Agreement.

19.3 Either Party may terminate this Agreement for convenience upon not less than ninety (90) days' prior written notice to the other Party.

SECTION 20: DATA RIGHTS

20.1 District hereby grants to Contractor the right and license to (a) use, store, create derivative works from, sublicense, translate, format, distribute, and otherwise process Service Data as required in the performance of Contractor's obligations under this Agreement; (b) use Service Data to improve, enhance, and support the nature, quality and features of Contractor and Contractor affiliate products, software, and services; and (c) create and develop adaptations, analyses, derivatives, modifications, reports, and summaries of Service Data, provided that Contractor complies with applicable privacy law and the resulting materials do not contain personally identifiable information. All adaptations, analyses, derivatives, modifications, reports, and summaries of Service Data described in the foregoing subsection (c) shall be deemed to be Contractor data. "Service Data" means data collected by, provided to, or processed by Contractor, or input by or on behalf of District, through or in connection with District's use of the Services, including location and routing data generated by, collected by and/or transmitted through products installed in vehicles.

SECTION 21: SURVIVAL

21.1 The mutual obligations described in Compensation and Billing, Data Rights, and Indemnification hereof shall survive the termination or expiration of this Agreement.

SECTION 22: STATUS OF CONTRACTOR

22.1 Contractor shall be an independent contractor employed by District to provide transportation services only. Neither Contractor nor any of its employees shall be held or deemed in any way to be an agent, employee or official of District. Contractor shall be responsible for and hold

District harmless from any liability for unemployment taxes or contributions, payroll taxes or other federal or state employment taxes.

SECTION 23: SEVERABILITY

23.1 In the event any provision specified herein is held or determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of this Agreement shall remain in full force and effect.

SECTION 24: MODIFICATION

24.1 Contractor and District may modify the terms of this Agreement in whole or in part as circumstances may justify by mutual written agreement executed by the duly authorized representatives of the Parties.

SECTION 25: NOTICE TO PARTIES

25.1 All notices to be given by the Parties to this Agreement shall be in writing and served by depositing the same in the United States mail, postage prepaid, registered, or certified mail.

Notices to District shall be addressed to:

Dr. Mark Lenihan,
Superintendent
Wayne Community Schools
611 W. 7th, Wayne, Nebraska, 68787

Notices to Contractor shall be addressed to:

John Billigmeier
Senior Vice President
10551 Barkley St. Suite 620
Overland Park, KS 66212

With a copy to:

First Student, Inc.
191 Rosa Parks Street, 8th Floor
Cincinnati, OH 45202
Attention: General Counsel

25.2 District or Contractor may change its address of record for receipt of official notice by giving the other written notice of such change and any necessary mailing instructions.

SECTION 26: ENTIRE AGREEMENT

26.1 This Agreement sets forth the entire agreement between District and Contractor concerning the subject matter hereof. There are no representations, either oral or written, between District and Contractor other than those contained in this Agreement.

SECTION 27: COMPLIANCE WITH THE LAW

27.1 Notwithstanding any contrary provision in this Agreement, the Contractor shall comply with federal, state, and local laws, rules and regulations in providing transportation services described herein.

SECTION 28: DISPUTE RESOLUTION

28.1 The Parties shall negotiate in good faith to resolve any dispute that may arise under this Agreement. Disputes that cannot be resolved by negotiation within sixty (60) days of dispute shall be submitted to mediation using a mutually agreed upon mediator. In the absence of an agreement on a mediator, each Party shall select a temporary mediator and those mediators shall jointly select the permanent mediator. If mediation is not successful, the Parties may pursue their remedies as they choose. Nothing in this Agreement shall be deemed to prevent the Parties from agreeing in the future to submit a dispute to arbitration.

SECTION 29: PLACE OF CONTRACT/CONTROLLING LAW

29.1 This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Ohio, without regard to conflict of law principles. The Parties agree that any action at law or equity instituted against either Party to this Agreement must be commenced only in the Hamilton County, Ohio Common Pleas Court or the United States District Court for the Southern District of Ohio. District irrevocably consents to the personal jurisdiction of the state and federal courts of Ohio as set forth above.

SECTION 30: AUTHORITY

30.1 Both Parties warrant that they are properly authorized to enter into this Agreement.

SECTION 31: PUBLIC OBLIGATION

31.1 District acknowledges that this Agreement serves a public purpose and that any payments associated with this Agreement for the provision of any aspect of student transportation services promotes a public purpose and is for the public welfare.

IN WITNESS WHEREOF, the Parties hereto have executed the Agreement the day and year first hereinabove written.

_____	_____
First Student, Inc.	Wayne Community Schools
By: _____	By: _____
Title:	Title:

EXHIBIT A
SCOPE OF TRANSPORTATION SERVICES
RATES AND CONDITIONS

Wayne Community Schools
Exhibit A - Contract Rates
July 1, 2024 to June 30, 2028

Service Description	Units	Rate 24-25	Rate 25-26	Rate 26-27	Rate 27-28	Billing Description
Regular routes	per bus/ per day	$403.89	$422.07	$441.06	$460.91	Billed per bus, per day
***annual charge		$431,355	$450,771	$471,052	$492,252	
Activities-mileage	per mile	$2.49	$2.68	$2.88	$3.09	
Activities-sit time	per hour	$20.57	$22.11	$23.77	$25.55	
Minimum trip charge	per trip	$35.66	$38.33	$41.21	$44.30	Minimum amount charged for an Activity Trip
Activities-cancellation	per trip	$63.56	$68.33	$73.45	$78.96	Charge for cancellation without a 24-hour notice.
In-town shuttle-trip	per round trip	$40.95	$44.02	$47.33	$50.88	max 1 hr
In-town shuttle-sit time	per hour	$20.57	$22.11	$23.77	$25.55	
Deadhead-mileage	per mile	$2.07	$2.23	$2.39	$2.57	Deadhead mileage fee for additional buses brought into district for activities

Rates are based on guaranteed 178 days of attendance, maximum of 6 routes.

7-12 Handbook Changes - 2023-24

1. Updated all the dates/years
2. Page 3 - Updated Teaching Staff
3. Page 22 - Failing Class protocol
    a. **Failing Class Protocol** – If students fail a class, it is our standard procedure for students to retake the failed class in person the falling school year. Exceptions can be made for students on 504s, IEP, or at the principal's discretion to regain credits via online.
4. Cell phone Policy - Still discussing with staff/students
5. Page 89 - Added the 24/25 School Calendar

WAYNE JR/SR HIGH SCHOOL

STUDENT-PARENT HANDBOOK 2024-2025

Wayne Jr./Sr. High School
611 West 7th Street
Wayne, Nebraska 68787-1715
402-375-3150

Wayne Community Schools
Wayne, Nebraska
August, 2024

Dear Student and Parent or Guardian:

Nebraska State Law requires that each school district develop rules and regulations regarding Student Conduct, Students' Rights and Responsibilities, Harassment Policy, Student Fees Policy, and Student's Rights and Responsibilities in Extracurricular Activities, and distribute copies to students and parents. The attached rules and regulations are in effect for the 2023-2024 school year. The entire Jr./Sr. High handbook has been shared with students/parents online. This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Wayne Jr./Sr. High School. Although the information found in this handbook is detailed and specific on many topics, the handbook in not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day or school year. This handbook does not create a "contract". The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. We request that you return the Acknowledgment Sheet for our files. If you have any questions regarding the attached material or the shared online handbook, please feel free to contact a building administrator.

Mr. Russ Plager, High School Principal Mr. David Wragge, Jr. High Principal

* * * * * * * * * * * * * * * * * *

The family of _____ (print student's name) received and had an opportunity to read the Rules and Regulations for Student Conduct and Students' Rights and Responsibilities, Harassment Policy, Student Fees Policy, Acceptable Use of Computers and Networks Policy (see appendix I-L), and Student's Rights and Responsibilities in Extracurricular Activities for the students in Wayne Community Schools. We understand that each student is responsible for becoming familiar with the handbook and policies at Wayne Community Schools.

Parent/Guardian Signature: _____

Student Signature: _____

Date: _____

* * * * * * * * * * * * * * * * * * *

More than four (4) miles from school: Yes _____ No _____

Lunch Hour Driving

Grades 7-9

Campus will be closed to all students in grades 7-9.

Grades 10-12

With permission from parents, students in grades 10-12 will have an open campus over the noon hour. If you, as a parent or guardian, agree to the following stipulations, please sign and date below. I (parent name) _____ do agree to let my son/daughter leave the campus by driving or walking to go to a location of their choosing over the lunch period. I understand that only four students may ride together, and I am willing to let my son/daughter ride with or drive with another student. I realize that keeping this privilege is dependent on good student behavior, good leadership, safety, and appropriate use of the privilege. I also understand that this privilege may be revoked by administration at any time.

If you **DO NOT** want your son/daughter to have open campus, please **DO NOT** sign below. If left blank, campus will be closed for your son/daughter.

_____

Parent/Guardian Signature Date License Plate #

_____ _____

Student Signature Date

****No driving/walking passes or Chromebooks will be distributed until ALL handbook pages have been signed by the student and parent.****

EMERGENCY INFORMATION – 2024-2025

Student Name (print) _____ Circle One: Male
Student Cell Phone: _____ Female

Address: _____ City: _____ Zip: _____

Date of Birth ____/____/____ Grade Student will be in 2023-2024 _____

Primary Contact/Relationship: _____
Home Address: _____ Phone: _____(H)

Phone: _____(W) Phone: _____(Cell)
E-Mail Address: _____

Emergency Contact 1: _____ Relationship: _____

Home Address: _____ Phone: _____(H)
Phone: _____(W) Phone: _____(Cell)

Emergency Contact 2: _____ Relationship: _____
Phone: _____(H) Phone: _____(W/Cell)
List any allergies or special conditions you may have: _____
_____

Medications or other information an emergency responder, coach or sponsor should be aware of:
_____

Date of Last Tetanus: _____ Blood Type: _____

Do you wear glasses or contacts? (Circle which one or _____ No)
Hospitals and doctors want to make sure appropriate treatment is given to athletes. It is recommended that they have information from the front and back of insurance cards to assist them in providing cost effective and appropriate care.

Student's Physician: _____ Phone: _____
Student's Dentist: _____ Phone: _____
Name of Insurance Company: _____ Policy Number: _____ Name & ID# of Card Holder: _____ **If you do not carry insurance, please request either an envelope to purchase sport insurance or an insurance waiver from the school.

Date: _____ X_____
(Signature of Parent/Guardian)

Wayne Jr./Sr. High School "Student Pledge" for Chromebook Use

1. Before the Chromebook is issued to me, I will return ALL the required paperwork from the student planner and pay the non-refundable $25.00 fee*. I understand this fee covers normal wear-and-tear, so I may have to pay for additional repairs due to negligence or replace the device if it is lost or stolen.
2. I will be prepared by bringing a charged Chromebook to class daily.
3. I will use my Chromebook in ways that are responsible, safe, appropriate, and educational.
    - I will not loan it to other individuals.
    - I will protect my Chromebook by keeping food and liquids away and carrying it in the case provided.
    - I understand that inappropriate content found on the device is subject to disciplinary action.
4. I will not disassemble any part of my Chromebook or attempt any external repairs or internal modifications.
5. I will not deface the Wayne High School Chromebook or case. Stickers are not allowed unless directed by a teacher. I understand that I will be required to remove such decorations and possibly pay appropriate fees for damage done to the Chromebook by such decorations.
6. I understand that my Chromebook is subject to inspection at any time, without notice, and remains the property of the Wayne Public School District.
7. I understand I may need to file a police report in cases of theft or vandalism.
8. I agree to return the Chromebook, case, and power cord in good working condition or pay the appropriate fees.
9. If I borrow a Chromebook from the library, I agree to return it by the end of eighth period each day. I understand that if repairs are needed, the appropriate fee will be assessed.

I understand that this is a school owned device intended for educational purposes. I agree to the expectations stated in this document:

Student Name (Please Print): _____ Grade _____

Student Signature: _____ Date: _____

Parent Name (Please Print): _____

Parent Signature: _____ Date: _____

*** _____ Check here if you receive free or reduced lunch, so you don't need to pay the deposit.**

Sharing Information with Other Programs – Optional

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other programs for which your children may qualify.

For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced price meals.

☐ Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with the Guidance Office for help with Drivers Education fee (based on available funding).

☐ Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application for the purpose of playing a school instrument in the Band Program (if there is one available) at Wayne Community Schools.

☐ Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with the Guidance Office for the purpose of applying for scholarships and/or waiving testing fees (if applicable).

☐ Yes! I DO want school officials to share information from my Free and Reduced Price School Meals Application with the Technology Department for the purpose of waiving the user fee for a Chrome Book.

If you checked "yes" to any or all of the boxes above, complete the following form to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the programs you checked.

Child's Name: _____ School: _____

Child's Name: _____ School: _____

Child's Name: _____ School: _____

Child's Name: _____ School: _____

Signature of Parent/Guardian: _____
Date: _____
Printed Name: _____
Address: _____

For more information, you may call the school office at 402-375-3150.
Please return this form to: Wayne Community Schools, 611 West Seventh Street, Wayne, NE 68787 by September 1

Escuelas Comunitarias de Wayne
Wayne, Nebraska
Agosto, 2024

Estimado Estudiante y Padre o Tutor:

La Ley Estatal de Nebraska requiere que cada distrito escolar desarrolle reglas y regulaciones con respecto a Conducta del Estudiante, Derechos y Responsabilidades del Estudiante, Política de Acoso, Política de Tarifas del Estudiante y Derechos y Responsabilidades del Estudiante en Actividades Extracurriculares, y distribuya copias a los estudiantes y padres. Las reglas y regulaciones adjuntas están vigentes para el año escolar 2022-2023. Todo el manual ha sido compartido con estudiantes y padres en línea Este manual está destinado a ser utilizado por los estudiantes, los padres' y el personal como una guía de las reglas, regulaciones e información general sobre Wayne Jr./Sr. Escuela secundaria. Aunque la información que se encuentra en este manual es detallada y específica sobre muchos temas, el manual no pretende abarcar todo para cubrir cada situación y circunstancia que pueda surgir durante cualquier día escolar o año escolar. Este manual no crea un "contrato". La administración se reserva el derecho de tomar decisiones y hacer revisiones a las reglas en cualquier momento para implementar el programa educativo y asegurar el bienestar de todos los estudiantes. Le solicitamos que devuelva la hoja de admitir de recibo, para nuestros archivos. Si tiene alguna pregunta sobre el material adjunto, no dude en ponerse en contacto con un administrador del edificio

Mr. Russ Plager, H.S. Principal Mr. David Wragge, Jr. High Principal

* * * * * * * * * * * * * * * * * *

La familia de_____ (imprime el nombre del estudiante) recibió y tuvo la oportunidad de leer las Reglas y Regulaciones para la Conducta Estudiantil y los Derechos y Responsabilidades de los Estudiantes, Política de Acoso, Política de Tarifas Estudiantiles y Derechos y Responsabilidades del Estudiante en Actividades Extracurriculares para los estudiantes en las Escuelas Comunitarias de Wayne. Entendemos que cada estudiante es responsable de familiarizarse con el manual y conocer la información contenida en él.Firma del

Padre/Tutor: _____

Firma del Estudiante: _____

Fecha: _____

* * * * * * * * * * * * * * * * * *

A mas de cuatro (4) millas de la escuela: Si _____ No _____

Manejar fuera en la hora de almuerzo

Grados 7-9

El campus estará cerrado para todos los estudiantes en grados 7-9.

Grados 10-11

Con el permiso de los padres, los estudiantes del grado 10-12 tendrán un campus abierto durante el mediodía. Si usted, como padre o tutor, acepta las siguientes estipulaciones, firme y coloque la fecha a continuación. yo (nombre de los padres) _____doy permiso para que mi hijo/hija salga del campus manejando o caminando para ir a un lugar de su elección durante el período de almuerzo. Entiendo que solo dos estudiantes pueden viajar juntos y estoy dispuesto a dejar que mi hijo/a viaje o maneje con otro alumno. Me doy cuenta de que mantener este privilegio depende del buen comportamiento de los estudiantes, del buen liderazgo, de la seguridad y del uso apropiado del privilegio. También entiendo que este privilegio puede ser revocado por la administración en cualquier momento.

_____ _____
Firma de Padre/Guardian Fecha

_____ _____
Firma del Estudiante Fecha

No se distribuirán pases para conducir / caminar o Chrome Books hasta que TODAS las páginas del manual hayan sido firmadas por el alumno y el padre.

INFORMACIÓN DE EMERGENCIA – 2024-2025

Nombre del Estudiante _____ Curcule uno: Masculino
Numero de Celular del Estudiante: _____ Femenina

Direccion: _____Cuidad: _____Codigo: _____

Fecha de Nacimiento____/____/____ Grado en 2023-2024 _____

Contacto Principal/Relacion: _____

Direccion de Casa: _____Telefono: _____(Casa)
Telefono: _____(T) Telefono: _____(Cel)
Correo Electronico: _____
Contacto/Emergencia 1: _____ Relacion: _____

Direccion: _____ Tele: _____(C)
Dia: _____(T) Tele.: _____(Cel)
Contacto/Emergencia 2: _____ Relacion: _____
Tele.: _____(C) Tele.: _____(T/Cel)

Haga una lista de las alergias o condiciones especiales que pueda tener:
_____

Medicamentos u otra informacion que un respondedor de emergencia, entrenador o patrocinador debe tener en cuenta: _____

Fecha de la ultima vacuna de tetanos: _____ Tipo de sangre: _____
Usas lentes o lentes de contacto? (Circula cual o _____ No)

Los hospitales y los médicos quieren asegurarse de que se brinde el tratamiento adecuado a los atletas. Se recomienda que tengan información del anverso y reverso de las tarjetas de seguro para ayudarlas a proporcionar una atención effectiva y apropiada.
Medico del Estudiante: _____ Telefono: _____
Dentista del Estudiante: _____ Telefono: _____
Nombre de la compañía de seguro: _____
Numero de poliza: _____
Nombre y numero del titular de la targeta: _____

**Si no tiene seguro, solicite un sobre para comprar un seguro deportivo o una exención de seguro de la escuela.

Fecha: _____ X_____
(Firma de Padre/Guardian)

Wayne Jr./Sr. High School
"Compromiso de Alumno" Para el Uso del Chromebook

1. Antes de que se me entregue el Chromebook, devolveré TODO la documentación requerida del planificador estudiantil y pagar la tarifa no reembolsable de $25.00 *. yo entiendo que esta tarifa cubre el desgaste normal, por lo que podría tener que pagar por reparaciones adicionales debido a negligencia o reemplazar el dispositivo si se pierde o es robado.
2. Estaré preparado al traer un Chromebook cargado a la clase todos los días.
3. Usaré mi Chromebook de manera responsable, segura, apropiada y educativo.
    - No lo prestaré a otras personas.
    - Protegeré mi Chromebook manteniendo los alimentos y líquidos alejados y llevándolo en el estuche provisto.
    - Entiendo que el contenido inapropiado que se encuentra en el dispositivo está sujeto a medidas disciplinarias.
4. No desarmare ninguna parte de mi Chromebook ni intentaré ninguna función externa reparaciones o modificaciones internas.
5. No desfiguraré el Chromebook o la funda de Wayne High School. Stickers no son permitidos a menos que lo indique un maestro. Entiendo que se me pedirá q e elimine dichas decoraciones y posiblemente pague las tarifas correspondientes por daños causados al Chromebook por dichas decoraciones.
6. Entiendo que mi Chromebook está sujeto a inspección en cualquier momento, sin previo aviso, y sigue siendo propiedad del Distrito de Escuelas Públicas de Wayne.
7. Entiendo que es posible que deba presentar un informe policial en casos de robo o vandalismo.
8. Acepto devolver el Chromebook, el estuche y el cable de carga en buena condicion de funcionamiento o pagar las tarifas apropiadas.
9. Si tomo prestado un Chromebook de la biblioteca, acepto devolverlo al final de octavo período cada día. Entiendo que si se necesitan reparaciones, se cobrará la tarifa correspondiente.

Entiendo que este es un dispositivo de propiedad de la escuela destinado a fines propósitos educativos. Estoy de acuerdo con las expectativas establecidas en este documento:
Nombre del Estudiante: _____ Grado_____

Firma del Estudiante: _____ Fecha: _____

Nombre de Padres: _____

Firma de Padres: _____ Fecha: _____

*** _____ Marque aquí si recibe almuerzo gratis o reducido, para que no Necesite pagar el depósito.**

Compartir información con otros programas – Opcional

Estimado Padre / Tutor:

Para ahorrarle tiempo y esfuerzo, la información que proporcionó en su Solicitud de Comidas Escolares Gratuitas o de Precio Reducido se puede compartir con otros programas para los cuales su hijoa pueda calificar.

Para los siguientes programas, debemos tener su permiso para compartir su información. Enviar de esta forma no cambiará si sus hijos reciben comidas gratis oa precio reducido.

☐ ¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares para ayuda con la tarifa de Educacion de Conducir (segun los fondos disponibles).

☐ ¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares Gratis o Precio Reducido con el propósito de tocar un instrumento escolar en el Programa de Banda (si hay uno disponible) en las Escuelas Comunitarias de Wayne.

☐ ¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares Gratis o de Precio Reducido con la Oficina de Orientación con el propósito de solicitar becas y / o exonerar las tarifas de las pruebas (si corresponde).

☐ ¡Sí! QUIERO que los oficiales de la escuela compartan información de mi Solicitud de Comidas Escolares Gratis o de Precio Reducido con el Departamento de Tecnología con el propósito de eliminar la tarifa del usuario de un Libro Chrome.

Si marcó "sí" en alguno de los recuadros anteriores, complete el siguiente formulario para asegurarse de que su información se comparta con el / los niño / s que se detallan a continuación. Su información será compartida solo con los programas que marcó.

Nombre de estudiante: _____ Escuela: _____
Nombre de estudiante: _____ Escuela: _____
Nombre de estudiante: _____ Escuela: _____
Nombre de estudiante: _____ Escuela: _____

Firma de Padre/Guardian: _____
Fecha: _____

Nombre impreso:_____

Direccion: _____

Para mas informacion, puede llamar a la oficina de la escuela al 402-375-3150. Por favor devuelva este formulario a: Wayne Community Schools, 611 West Seventh Street, Wayne, NE 68787 by September 1

STUDENT - PARENT HANDBOOK OF WAYNE JR/SR HIGH SCHOOL 2024-2025

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Principals' Message

Dear Parents and Students of Wayne Jr./Sr. High School,

Welcome to the 2024-2025 school year. We are excited and honored to serve as the principals of Wayne Jr./Sr. High School! All teachers and staff are excited to start a new year, and we are ready to continue the process of creating exceptional and effective learning opportunities while creating numerous memories. Together, with your support, input, and cooperation, we can offer the best possible programs and opportunities.

This handbook should serve as a source of information and will guide you throughout the year. All students and parents should become thoroughly acquainted with the contents of this handbook. It contains general information and explains the rules and regulations of our school. These rules and regulations are not intended as a means of restricting your rights or freedom, but to ensure that the best possible educational experience is available to all students through supporting you in your efforts to learn and exhibit those which are appropriate.

Success is dependent on us working together as a team. If we work together, nothing can prevent us from being a top-performing school that provides outstanding educational opportunities for every student, every day and being a source of pride for and an asset to our community. If we work together, nothing can prevent us from preparing all students to pursue their goals for the future. Have a great and safe year at Wayne Jr./Sr. High School!

School is most effective when built on collaboration between the parents, students, and staff.

Sincerely,

Mr. Russ Plager, Sr. High School Principal
Mr. David Wragge, Jr. High School Principal

Wayne Jr./Sr. School Student-Parent Handbook
2024-2025 School Year

Foreword

Section 1 Intent of Handbook

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Wayne Community Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Section 2 Members of the Board of Education

Name	Contact Information
Jodi Pulfer, President	jopulfe1@waynebluedevils.org
Jaime Manz, Vice President	jamanz1@waynebluedevils.org
Deb Daum, Secretary/Treasurer	dedaum1@waynebluedevils.org
Jeryl Nelson	jenelso1@waynebluedevils.org
Sylvia Ruhl	syruhl1@waynebluedevils.org
Justin Davis	judavis1@waynebluedevils.org
Lynn Junck	lyjunck1@waynebluedevils.org

Section 3 Administrative Staff

Name	Position	School	Contact Information
Mark Lenihan	Superintendent		malenih1@waynebluedevils.org 402-375-3150
Russ Plager	Principal	Wayne High School	ruplage1@waynebluedevils.org 402-375-3150

David Wragge	Principal/Activities Director	Wayne Junior High School	dawragg1@waynebluedevils.rog 402-375-3150
Misty Beair	Special Education Director	Early Learning Center	mibeair1@waynebluedevils.org 402-8331450

Section 4 Teaching Staff - Wayne Jr./Sr. High School

Name	Department
Tracy Anderson	Vocal Music
Terry Beair	Physical Education
Jeanne Brink	Science
Anthony Cantrell	Industrial Technology
Molly D'Agosta	ELL
Diana Davis	Business Education
Jacob Daum	Special Education
Hayden DeLano	Social Sciences
Brendan Dorcey	Social Sciences
Christa Dutcher	Spanish
Michaela Fehringer	Math
Lauren Gilliland	Math
Suzy Hasenkamp	Science
Kara Heithold	Speech Therapist
Adam Hoffman	Math
Amy Jackson	Art
Josh Johnson	Social Sciences
Derek Jueden	Industrial Technology

Name	Department
Rachel Kerby	School Psychologist
Jewel Kneifl	School Counselor
Kiley Koch	Business/Spanish
Grace Longe	English
Kristine Muir	English
Makenna Nelson	English
Julie Osnes	Library/Media
Toni Rasmussen	Ag Education/FFA
Morgan Reynolds	Math
Vicki Smith	Science
Dwaine Spieker	English
Alina Surber	Family & Consumer Science
Rob Sweetland	Physical Education
Terran Sievers	Science
Jason Trautman	English
Alex Wieland	Instrumental Music
Abby Wragge	Nurse

Section 5 Support Staff

Name	Position
Deb Daum	Superintendent Assistant
Pam Anderson	High School Assistant
Lori Dickes	Junior High/Athletic Assistant
Jenny Hopkins	School Counselor Assistant
	Business Manager
Diane Peters	Assistant Bookkeeper
Judy Poehlman	Food Service Manager
Ben Promes	Technology Director
Jordan Widner	Director of Maintenance

Section 6 School Calendar

See 2024-2025 School year calendar attached hereto on Page 89.

Section 7 District Expectations/Character Traits/K-12 Rights and Responsibilities

District Expectations

BE RESPONSIBLE/ BE PREPARED	• Be on time • Be ready to learn • Have assignments complete and ready to hand in • Have needed tools—pencils, colors, etc.
BE RESPECTFUL	• To self • To others • To property
BE SAFE/DO THE RIGHT THING	• Enter room quietly and get right to work • Follow instructions the first time • Complete work • Listen, participate, and cooperate • Keep hands, feet, and materials to self • Take responsibility for your own learning and actions

Character Traits

1: Respectful
2: Responsibility
3: Honesty/Trust
4: Caring/Fairness
5: Perseverance
6: Self-Discipline
7: Courage
8: Citizenship

K-12 Rights and Responsibilities

The Rights

of the Students are to:

- learn in a safe and caring environment.
- be treated with respect and dignity.
- be actively involved in learning.
- express their opinions appropriately.

of the Staff Members are to:

- teach in a safe and caring environment.
- be treated with respect and dignity.
- teach and guide students.
- receive cooperation from students.

The Responsibilities

of the Administration are to:

- implement and consistently follow school-wide student management plan.
- provide opportunities to train all staff, parents/guardians, and students in the implementation of the student management plan.
- inform teachers and/or parents/guardians of disciplinary actions taken when applicable.
- develop a partnership with parents and community.

of the Teaching Staff are to:

- teach, model, and review appropriate learning skills in a positive environment.
- establish and implement classroom rules and procedures consistent with the student management plan.
- be consistent in administering consequences according to the student management plan.
- maintain communication with parents/guardians regarding student progress.
- develop a partnership with parents/guardians and community.

of the Students are to:

- be prepared to learn.
- participate in class.
- complete assignments on time.
- follow rules and regulations and accept the consequences of their actions.
- respect the rights and property of others.

of the Parents /Guardians are to:

- know the rules and consequences of the student management plan.
- teach respect, the school guidelines, and appropriate behavior.
- support school policy.
- develop a partnership with the school.
- support students' activities in school and the community.

of the Community are to:

- provide an atmosphere of safety and support for students.
- act as a cooperative partner of the school in an educational/business role.

Article 1 – Mission and Goals

Section 1 School Mission/Vision Statement/Value Statements

The Mission of Wayne Community Schools – "Wayne Community Schools is committed to the success of all students and the development of independent lifelong learners."

The Vision of Wayne Community Schools - "Learning for Life, Every Student, Every Day."

Wayne Community Schools' Value Statements - Wayne Community Schools values…

W – Working in Partnerships
C – Committing/Commitment to Excellences
S – Success in Life

Section 2 Goals and Objectives

The goals and objectives of the Wayne Community Schools are to provide:

1. A curriculum that is based on state standards; comprehensive, coordinated, and sequential and is directed toward locally approved goals and standards for student learning. It draws upon research, best practice, and reputable theory and provides the foundation for standards based instruction. The instructional program focuses on achievement and provides for the diverse learning needs of all students including learners with disabilities and high ability learners. Curriculum and instruction help students develop content and skill mastery, analytical thinking, problem solving, work ethics, creativity, and respect for diversity.
2. An instructional program that focuses on achievement and provides for the needs of all students including learners with disabilities and high ability learners. It draws upon research, best practice, and reputable theory broad enough yet with sufficient depth to allow education for all of the students.
3. Assessment procedures and results that assist teachers in planning and providing appropriate instruction for all students. Assessment results also provide information for monitoring program success, and for reporting to parents, policy makers, and the community. The school periodically reviews procedures to improve assessment quality and increase student learning. The information assists schools in establishing and achieving improvement goals.
4. A library/media/technology program that provides a wide range of accessible print and electronic resources that expand opportunity for learning, contribute to information literacy, support the local curriculum, and enhance and enrich learning experiences for all students. The program provides materials through onsite and electronic access that complement, supplement, and enrich curriculum and instruction. It facilitates research, supports and encourages personal interest in reading and the study of current events, and develops technological and other skills for accessing, evaluating, and using resources.
5. Instructional staff who have appropriate training and preparation to work with the students assigned to them, who are knowledgeable of principles of child growth and development and of the curriculum content for which they are responsible, who use

teaching strategies that engage students actively in learning, and who help students understand and apply content across subject areas. Staff development activities that support the school's efforts in curriculum development, instructional improvement, assessment, and general school improvement to achieve school improvement goals.

6. Administration that exercises leadership in the development and implementation of school goals and policies. Administrators who demonstrate leadership in management and operation of the school system and in the improvement of curriculum and instruction. Building administrators who provide leadership to curriculum, instruction, assessment, and school improvement. They guide staff and students in achieving goals and fulfill other functions supportive of quality learning.
7. A systematic ongoing process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process focuses on improving student learning. The process includes a periodic review by visiting educators who provide consultation to the school/community in continued accomplishment of plans and goals.
8. A school system that demonstrates accountability to the school community. School staff periodically assesses and reports student progress toward accomplishment of academic content standards. Results are used to plan and make needed changes to improve instruction for all students.
9. School facilities and a general environment that supports quality learning. Facilities and grounds are safe, orderly, and well maintained, and facilities that have adequate space, lighting, and furnishings. The system has plans or provisions for climate-controlled buildings to the extent feasible. The environment is emotionally safe and supportive and promotes respect, trust, and integrity.
10. A Board of Education that governs through orderly procedures which focus efforts of the school upon quality learning, result in equitable opportunities for learning for all students, and insure accountability to the local community.
11. An activities program that is scheduled outside the regular school day, focuses on active participation of all students involved in the activity, and promotes a positive image of the school and community.
12. A welcoming environment for parents and the community.

Section 3 Mutual Respect

The Wayne Community Schools expects every staff member and student to be treated with respect and dignity. A show of disrespect toward a staff member or insubordination on the part of students will not be tolerated.

Section 4 Complaint Procedures

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter, as illustrated in the complaint procedure set forth below. There are specific procedures to address certain complaints or concerns, such as discrimination or harassment, bullying, disciplinary actions. Those procedures should be used where applicable.

1. Complaint procedure

Step 1. Schedule a conference with the staff person most immediately or directly involved in the matter.

Step 2. Address the concern to the principal if the matter is not resolved at Step 1.

Step 3. Address the concern to the superintendent if the matter is not resolved at Step 2.

Step 4. Address the concern to the board of education if the matter is not resolved at Step 3.

2. Conditions Applicable to All Levels of Complaint Procedure

All information to be considered at each step should be placed in writing in order to be most effective. Action or decisions will be expedited as quickly as possible, typically within ten (10) calendar days, depending on the nature of the complaint and the need for prompt resolution.

Article 2 – School Day

Section 1 Daily Schedule – Jr/Sr High School

Regular school hours are 8:00 a.m. to 4:00 p.m. with students attending classes from 8:05 a.m. to 3:35 p.m.

See Appendix B-D for specific bell schedules

Section 2 Severe Weather and School Cancellations

The superintendent may close public schools in case of severe weather. Representatives of the superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations.

Decision to Close Schools. In cases of storms or bad weather when it becomes necessary to close the school, students and parents are urged to tune radios to the local radio station, KTCH AM/FM, and listen for announcements. When it is known before school hours that school will be closed for that day, the radio announcement will generally be made several times between 6:30 and 8:00 A.M. When it becomes necessary to terminate school during the school day due to bad weather conditions, a radio announcement will be made about one hour prior to the dismissal of students and repeated several times after that. It is important to keep a current phone number on file as Blackboard connect phone messages will also be sent when necessary.

After School Starts. Every attempt will be made to avoid closing school once classes are in session. In some instances, closing school during the day is inevitable if children are to safely return home before the brunt of a major storm hits. In these cases, as much advance notice as possible will be given to parents. If school is closed during the day the notice will be broadcast by the media. **Parents should have a plan in place to accommodate these circumstances.**

Parental Decisions. **Parents may decide to keep their children at home in inclement weather because of personal circumstances.** Students absent because of severe weather when school is in session will be marked absent. The absence will be treated like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.

What Not To Do. Parents should not attempt to come to school during a tornado warning. **School officials are not permitted to release students from the school building during a tornado warning.** Tornado safety procedures are practiced regularly by students and staff members. Also, parents are urged not to call radio and television stations and school buildings during severe weather.

Emergency Conditions. The school has a signal which, when activated, includes the necessity to either evacuate the building or to move to safer areas of the building. Regular drills are held as required by law through the school year. There are plans for Emergency Exit system, Tornado Warning System, and Critical Incident Response.

Section 3 Open-Closed Campus

All students are required to remain on campus during the school day, with the exception of 10th-12th grade who are allowed to leave campus during lunch with written parent permission.

Grades 7-9: Campus will be closed to all students in grades 7-9.

Grades 10-12: In order to drive or walk off campus during the lunch period, a student must have parental/ guardian and administrative permission. The student may walk or drive to a location of their choosing over the lunch period. If permission is given, the student must get a permit from the office. There can only be up to four students in a vehicle. Any student abusing the privilege will lose it and/or be subject to disciplinary actions. Students that choose to walk must be within 5 blocks of the school.

Section 4– School Meals

School meals may be purchased each day by Jr./Sr. High School students. Meal prices are set annually before the school year begins. Meal prices will be posted in the school newsletter, on the monthly menu, on the school website, and in The Wayne Herald newspaper. Students may deposit money in their meal accounts between the times of 7:30 and 8:05 a.m., and between first and second period. Families can also deposit money in their meal account utilizing the online Wordware program. Students who bring sack lunches are to eat in the Commons. Milk may be purchased separately to drink with a sack lunch. **Food or drinks from outside school during school lunch hours (11:00 a.m. - 1:00 p.m.) are not allowed in the building.** ***Students with a negative balance are not allowed to buy ala carte items.***

The USDA Policy 94-77 state: "Under Federal law, there is no requirement that children paying the reduced or full price be given credit which permits them to charge the price of meals when they don't have money with them to pay." As a courtesy, Wayne Community Schools will continue serve

meals until the family lunch balance reaches **negative** $25.00. At that time, students will not be allowed to eat school meals. Once a positive account balance is established, students will be allowed to resume eating school meals. Families will be sent a statement by mail (every Wednesday) when their balance reaches **negative** $10 or more. A call from the school office will be made when an account reaches **negative** $25.00.

Families using the meal program may access their account information online. You can check your account balance at any time, and view two weeks' worth of meal purchases for your family members. To get your login and password, please contact your school. To access the site, please go to the Wayne Community Schools website http://schools.waynene.org, press the Technology button on the left side. Once there, press the Lunch Program button on the site.

Section 5 Supervision Responsibility Before/After School

Arrival at School/Dismissal from School

Students are expected to arrive at school no more than 30 minutes prior to the first class or school program in which they are participating. **Prior to that time, the school is not responsible for supervision of the students.** Students will not be permitted to enter earlier unless the principal determines it to be necessary due to inclement weather or other factors. Students are to enter through their assigned entrance and proceed to designated areas. Early morning practices or club meetings may take place and will be under the supervision of the coach/sponsor.

Students will be dismissed at the end of the last period of the school day unless there are other circumstances (early dismissal, detention, etc.). Upon dismissal, students must leave the school grounds and proceed home or to a previously designated location unless participating in a school-sponsored activity. **The school is not responsible for supervision of students once the students are to have left school grounds.**

Certain days on the calendar are "shortened days," meaning that the school day starts or ends other than on the normal schedule. Parents are strongly encouraged to be aware of those days so their children are not left in an unsupervised situation or without a means to get home upon dismissal.

Signing a Child In and Out of School

If a child is being signed out by a parent or guardian, the school secretary will call the appropriate classroom and indicate to the teacher that the child is leaving. Parents are not to go directly to the classrooms. The schools will only release children to adults designated by the parent on the emergency card.

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the parent must inform the principal and provide the principal with a copy of that order to maintain on file at the school.

Supervision at Dismissal

Article 2 – School Day

Students are expected to leave school within 10 minutes of the end of the day, unless they are participating in an extracurricular activity, or under direct supervision of a teacher or administrator.

Emergency Closing Procedures

Parents are requested to provide an emergency contact telephone number to have on file in the event of an emergency closing or any other general or individual situation that requires the immediate presence of a parent/guardian. In the event that parents do not have such a number or cannot be contacted, it will be assumed that the parent has instructed their children concerning the procedure they are to follow should school be dismissed early. Realizing that the school might be unable to reach all parents, it is suggested that all children be advised as to what they are to do should they ever be dismissed early. It is recommended that parents give their children an alternate destination and that the building principal be made aware of this information.

If conditions allow and supervision is available in the event of an early dismissal, the child will be held in school until the normal dismissal time. If the parent or guardian has not arrived to pick up the child by the normal dismissal time, law enforcement or child protective services may be contacted to ensure the safety of the child.

Section 6 Emergency Evacuation Lockout and Lockdown

Tornado, earthquake, and fire drills are conducted according to the requirements of state law. Procedures are posted in each classroom. Tampering with fire safety equipment or deliberately setting off fire alarm equipment is a serious offense. Such an act is grounds for suspension or expulsion and may be accompanied by a complaint filed with the State Fire Marshal.

Section 7 Wayne Community Schools Emergency Response Plan Managing Student Release to Parents/Guardians

General Emergency Information:

It is everyone's hope that there will never be a need to enact the following emergency procedures. Being prepared in the event of an emergency or disaster is a responsibility the Wayne Community Schools has to the students and families of our community, and is a responsibility that is taken very seriously. Thank you for taking the time to review this emergency information and these emergency procedures. All staff have been trained in the implementation of our Emergency Plan. Students have been trained through drills of various disasters.

Wayne Community Schools are well prepared to deal with emergency situations. A detailed Emergency Response Plan is in place for all staff to follow. Teams have been set up to handle the safety of the students and communication to the public.

If there is an emergency during the school day, the safety and well-being of the students will be the highest priority. Staff members are required by state law to serve as emergency workers, and staff will be on site to care for students, no matter how long it takes to reunite students with their families.

Certain situations may involve releasing students from school or relocating them at a time when parents expect their children to be at school. Such actions are authorized by the superintendent or principal only in times of extreme emergency.

Specific procedures, as described in this packet, are established to maintain a safe and secure environment during what will likely be a very stressful time. All parents/guardians will be asked to follow the direction of staff and volunteers. We ask that all individuals remain calm and patient. It is truly in the best interest of every child that all adults present in emergency situations are patient while cooperating with established emergency procedures.

In Case of Emergency:
Please DO NOT call the school!
Listen to local radio and check social media for information:
KTCH
Facebook: www.facebook.com/Wayne-Community-Schools
Twitter: Wayne Blue Devils @WayneSchools

To Prepare for an Emergency

- It is critical that parents/guardians keep the information for emergency contacts at the school office up-to-date.
- Parents/Guardians should confirm that the school has the current cell phone or other phone numbers to be used in case of an emergency.

Student Release:
Certain situations may involve releasing students from school or relocating them to an alternate site. Such actions are authorized by the superintendent or principals only in times of extreme emergency.

Guidance for Parents:

- Remain calm!
- Please DO NOT CALL THE SCHOOL!
- If telephone lines are operational, each school will notify parents/guardians, at the telephone number provided on the Emergency Form.
- DO NOT automatically rush to the school.

Guidance for Parents Involving Child Pick-up:

- Parents/guardians will be notified when and where their child may be picked up.
- Please DO NOT park in the parking lots or directly around the schools. These areas are reserved for emergency vehicle parking.
- Students will be released to parents/guardians ONLY – Photo ID is required.
    - Students will be out of sight to parents/guardians. Staff will bring your child to you. Please be respectful of this rule.
- Plan on picking up your youngest student first.
- Plan on the check-out procedure taking time – PATIENCE!

Thank you for your cooperation in this!

Article 3 – Use of Building and Grounds

Section 1 Visitors

All visitors must report to the office, upon entering the main entrance, to sign in and receive a visitor's pass. Visits to classrooms during the first week of school and the last week of school may be limited to ensure a smooth transition. Visits by parents to classrooms are encouraged; provided that the visits do not disrupt the educational program, individual students, or create a safety concern.

Section 2 Smoke-Free Environment

All of our school buildings and grounds are smoke and tobacco-free. We would appreciate your help in meeting the goal of a smoke and tobacco-free environment for our children. When you attend school events, including athletic events, please abide by our District's policy.

Section 3 Care of School Property

1. Students are responsible for the proper care of all books, equipment, supplies and furniture supplied by the school.

2. Students who disfigure property, break windows or do other damage to school property or equipment will be required to pay for the damage done or replace the item.

School-issued items that are stolen or damaged from unlocked lockers are the responsibility of the student to whom they were issued. Students must pay all fines before they can receive school publications and final grades.

Section 4 Lockers/Book Bags

Each student will be assigned a locker. Students must use their own lockers and are not to share lockers with other students except as assigned by school officials. We recommend that the locker be locked with the combination lock on the locker. Students are expected to keep all books, etc., in their assigned locker. Students are also responsible for the cleanliness inside their locker and the door of their locker. Students may be assessed a fine for damage to lockers.

Book bags are to be used to carry books and school supplies to and from school. Book bags will be permitted in classrooms only by teacher permission. Book bags should never be stored on the floor outside a classroom, in front of a locker or in the lunch room during lunch hours.

Section 5 Searches of Lockers and Other Types of Searches

When it is determined based on searches that a person has violated a Board policy, administrative regulation, building rule, student conduct rule or personnel expectation, or the law, the person shall be subject to appropriate disciplinary action and a report to law enforcement may be made.

Student lockers, desks and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding items placed in or on school property because school property is subject to search at any time by school officials. Periodic, random searches of student lockers may be conducted in the discretion of the administration.

The following procedures will be used for conducting searches:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or rule violation. The search must be conducted in a reasonable manner under the circumstances.
2. Random searches of student lockers, desks, and other similar school property provided for use by students may be conducted in the discretion of the administration.
3. Drug or alcohol tests may be conducted on students based on reasonable suspicion.
4. Drug or alcohol tests may be conducted on a random basis for students participating in extracurricular activities, provided that: a) the student gave consent for testing in advance (attendance at or participation in the extracurricular activity may be withheld in the absence of consent), b) the testing actually be random, c) that the testing procedures limit any intrusion on student privacy, and provide for an appropriate level of confidentiality and accuracy, and d) that the response to positive tests take into consideration student safety and compliance with laws related to reporting and releasing students to law enforcement.
5. School officials may search offices and storage devices provided to or used by employees where permitted by law, such as where reasonable grounds exist for suspecting that a search will turn up evidence that the employee has committed work-related misconduct, or that a search is necessary for a non-investigatory work-related purpose, such as to retrieve a file.
6. Searches of the District's computer system may be conducted in the discretion of the administration at any time.

The following procedures will be used for the removal of personal property:

1. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be seized by school officials. Any illegal drugs, firearm or dangerous weapon shall be confiscated and delivered to law enforcement as soon as practicable. A personal safety or security device (such as a taser, mace or pepper spray) not previously approved by the Administration constitutes a "dangerous weapon."
2. Items which have been or are reasonably expected to be used to disrupt or interfere with the educational process may be removed from student possession.

The District is not responsible for the security or safety of personal property which employees, students, or other building users may bring to school.

Section 6 Video Surveillance

The Board of Education has authorized the use of video cameras on School District property to ensure the health, welfare and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the superintendent.

Notice is hereby given that video surveillance may occur on District property. In the event a video surveillance recording captures a student or other building user violating school policies or rules or local, state or federal laws, the video surveillance recording may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Section 7 Use of Telephone

USE OF THE OFFICE PHONE WILL ONLY BE ALLOWED IN AN EMERGENCY OR WHEN A STUDENT IS ILL. There is a courtesy phone available for student use in the office. Use of the phone is not an excuse to be tardy to class.

Section 8 Recording of Others

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted, (2) by authorized staff for purposes of child welfare (for example, to record images of injuries to students caused or believed to be caused by another person), or (3) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

Section 9 Bicycles

Bicycles must be parked in the racks provided. All bicycles should be equipped with locks and licenses. The school is not responsible for damage or theft of parts while bicycles are on school property.

Section 10 Student Valuables

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. If it is necessary to bring valuable items or more money than is needed to pay for lunch, leave the money or valuables with a staff member in the school office for temporary safe-keeping. Even then, the school is not in a position to guarantee that the student's property will not be subject to loss, theft, or damage.

Section 11 Lost and Found

Students who find lost articles are asked to take them to the office, where the articles can be claimed by the owner. If articles are lost at school, report that loss to office personnel.

Section 12 Accidents

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the principal.

Section 13 Laboratory Safety Glasses

As required by law, approved safety glasses will be required of every student and teacher while participating in or observing vocational, technical, industrial technology, science, and art classes. All visitors to these areas must check out a pair of safety glasses when entering any of these areas.

Section 14 Insurance

Under Nebraska law the District may not use school funds to provide general student accident or athletic insurance. The District requires that all student participants in athletic programs have injury and accident insurance and encourages all students who are in classes with risk of personal injury or accident to have insurance coverage. The District does not make recommendations nor handle the premiums or claims for any insurance company, agent or carrier.

Section 15 Bulletins and Announcements

Bulletin boards and display cases are available for school-related and approved materials to be posted and displayed. Posters to be used in the halls or materials for distribution will need to be approved by the principal's office. Posters are not to be attached to any painted wall surfaces. Place posters on marble, glass, metal, brick and wood. The person or organization responsible for distributing the posters is responsible to see that all posters are removed within 48 hours after the event.

Section 16 Copyright and Fair Use Policy

It is the school's policy to follow the federal copyright law. Students are reminded that, when using school equipment and when completing course work, they also must follow the federal copyright laws. The federal copyright law governs the reproduction of works of authorship. Copyrighted works are protected regardless of the medium in which they are created or reproduced; thus, copyright extends to digital works and works transformed into a digital format. Copyrighted works are not limited to those that bear a copyright notice.

The "fair use" doctrine allows limited reproduction of copyrighted works for educational and research purposes. The relevant portion of the copyright statute provides that the "fair use" of a copyrighted work, including reproduction "for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research" is not an infringement of copyright. The law lists the following factors as the ones to be evaluated in determining whether a

particular use of a copyrighted work is a permitted "fair use," rather than an infringement of the copyright:

- the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;
- the nature of the copyrighted work;
- the amount and substantiality of the portion used in relation to the copyrighted work as a whole, and
- the effect of the use upon the potential market for or value of the copyrighted work.

Although all of these factors will be considered, the last factor is the most important in determining

whether a particular use is "fair." Students should seek assistance from a faculty member if there are any questions regarding what may be copied.

Section 17 Behavioral Points of Contact

The District maintains a registry of local mental health and counseling resources, including those resource services that can be accessed by families and individuals outside of school. To gain more information about these resources, parents and/or students should contact their building principal. This information, as well as the District's behavioral points of contact, are also listed on the District's website.

Article 4 – Attendance

Section 1 Attendance Policy

Regular and punctual student attendance is required. The Board's policies require such attendance. The administration is responsible for developing further attendance rules and regulations and staff is responsible for assisting in the enforcement of the rules and regulations. Students and parents are responsible for developing behaviors which will result in regular and punctual student attendance.

Section 2 Attendance and Absences

Excused and Unexcused Absences. An absence from school will be reported as: (a) an excused absence or (b) an unexcused absence.

1. Excused Absences. Absences should be cleared through the principal's office in advance whenever possible. An absence or tardy, even by parental approval, may not be excused. All absences, except for illness and/or death in the family, require advance approval. Each student must bring a signed note from a parent/guardian to be readmitted to class. An absence for any of the following reasons will be excused, provided the required procedures have been followed:
    a. Attendance at a funeral for a member of the immediate family (parents, siblings, and grandparents).
    b. Illness which causes a student to be absent from school.
    c. Doctor or dental appointment which require student to be absent from school.
    d. Court appearances that are required by a court order and the student is not responsible for needing to be in court.
    e. School sponsored activities which require students to be absent from school.
    f. Family trips in which student accompanies parent(s)/legal guardian(s).
    g. Other absences which have received prior approval from the Principal.

The principal has the discretion to deny approval for the latter two (2) reasons, depending on circumstances such as the student's absence record, the student's academic status, the tests or other projects which may be missed, and in the case of a family trip, whether the trip could be taken during non-school time and the educational nature of the trip.

2. Unexcused Absences: An absence which is not excused is unexcused. If a student's absence is unexcused the student may receive zeros for any class work missed during the absence, and may be required to make-up work and the time missed.

Tardy to School. Students will be considered tardy to school if they are not ready and attentive in their assigned area when the bell for their first class rings.

Tardy to Class. Students have a sufficient time period between classes to make it to their next assigned class on time. Students will be considered tardy to class if they are not in their assigned classroom when the tardy bell rings, unless they have a pass from the teacher who detained them. Specific tardy guidelines once students are in the classroom doorway are at the discretion of the classroom teacher. Excessive tardiness to class will be reported to parents and the principal.

Consequence for Tardy.

1. 1st tardy – Warning
2. 2nd tardy – Seminar – fill out seminar sheet/parent email or phone call from teacher
3. 3rd tardy – Seminar – fill out seminar sheet/parent phone call from teacher
4. 4th tardy – Office Referral
5. Every three tardies counts as an absence.

Consequence for Skipping Seminar.

a. Skipped seminar - warning and reschedule seminar (Fill out seminar sheet)
b. Skipped rescheduled seminar – Office referral

If a student is more than 15 minutes late to a class, it will be counted as an absence.

If a student goes home sick throughout the day, they should not attend any school activities the remainder of the day or evening.

Students in ISS/OSS may not attend, practice, or participate in any extracurricular activity on the day(s) of the suspension.

Leaving School or Class. Students who leave school for any reason during the school day must check out at the office before leaving. Students leaving school must be cleared in advance by a note or phone call from the student's parent or legal guardian. Upon returning to school that same day, students are expected to sign in at the office.
Students who leave school without permission and without signing out in the proper manner, or who leave their assigned classroom without teacher permission, will be considered truant.

Appeal for Credit. Students must appeal for credit after having more than ten (10) non-school related absences per semester. The student appeals to the Appeal for Credit Committee. The committee is made up of department chairs. Students will have three to four minutes to explain why they missed school. This committee and each student's teachers will decide if credit is granted or denied. Failure to appeal for credit may result in automatic loss of credit.

College Visits. Juniors and Seniors are allowed to make two college visits per year. These should be planned in advance and pre-makeup slips should be completed before the student leaves. These two absences will be classified as school activities and shall not be counted against the ten-day maximum.

Section 3 Absence Procedures

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, or a conditional admit slip, is issued by the principal's office. A conditional admit slip, good for two (2) days, may be issued to allow time to bring an excuse, in case no excuse has been provided upon returning to school. Work must be made up within the time allowed on the admit slip.

Section 4 Make-up Work

Written make-up work may be assigned for each day missed regardless of the type of absence. If make-up work is not completed, students will receive no credit for the work required. The time each student is allowed will be determined by the teacher.

Any student absent from school for two days or more may call the principal's office (before 10:00 a.m. of the second day) and pick up assignments after 3:35. As a general rule each teacher determines the amount of time given to make up work following absence from school. It is recommended that work be made up in a 7-10 day period. Assignment sheets will be sent only for extended absences such as chicken pox, hospitalization, or other prolonged illnesses. If parents or students have concerns prior to the two (2) days, they are encouraged to contact individual teachers.

Section 5 Attendance is Required to Participate in Activities

All extracurricular participants must be in attendance at school the immediate ½ day school is in session prior to the contest or practice (exceptions may be made for extenuating circumstances, such as doctor/dentist appointments, funerals, or family emergencies). Part-time eligible students must attend their classes on the day of the school activity in order to participate in the activity. A "school activity" includes athletic contests, practices and dances. Failure to attend will result in a student being withheld from participation in the activity. Before school practices require a student's attendance immediately following the before school practice. A student failing to report to classes following a before school practice will incur an unexcused absence. All participants must be in school during the a.m. following a weeknight activity to attend practice that day. Students who miss on Friday afternoon may be eligible for Saturday extracurricular activities.

Section 6 Truancy

A student who engages in unexcused absences may be considered truant as per state law. Truancy is a violation of school rules. The consequence of truancies may include disciplinary action up to expulsion and referral to the county attorney for compulsory attendance violations.

Reporting and Responding to Truant Behavior. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child age six (6) to eighteen (18) to attend school regularly without lawful reason, shall within three days report such violation to the

superintendent. The superintendent shall immediately cause an investigation into any such report to be made. The superintendent shall also investigate any case when, based on the superintendent's personal knowledge or based on a report or complaint from any resident of the district, the superintendent believes that any child is unlawfully absent from school. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to remediate the child's truant behavior.

Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

1. One or more meetings shall be held between a school attendance officer, school social worker, or other person designated by the school administration and the parent/guardian and the student to report and attempt to solve the truancy problem. If the parent/guardian refuses to participate in such meeting, the principal shall place in the student's attendance records documentation of such refusal.
2. Educational counseling to determine whether curriculum changes, including but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child.
3. Educational evaluation, which may include a psychological evaluation, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
4. Investigation of the truancy problem by the school social worker, or if such school does not have a school social worker, another person designated by the administration to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the person performing the investigation shall meet with the parent/guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

Reporting Habitual Truancy. Students who accumulate twenty (20) excused/unexcused absences or the hourly equivalent per year shall be deemed to be habitually truant. If the student continues to be or becomes habitually truant, the principal shall serve a written notice to the person violating the Nebraska truancy laws (i.e., the person who has legal or active charge or control of the student) warning him or her to comply with the provisions of that law. If within one (1) week after the time the notice is given such person is still violating the school attendance laws or policies, the principal shall file a report with the county attorney of the county in which such person resides.

Article 5 – Scholastic Achievement

Section 1 Grading System

Students will receive letter grades on report cards and transcripts. The following scale will be used to assign letter grades and a grade point average from a percent:

A	4.0	95-100		C	2.0	78-81
A-	3.7	93-94		C-	1.7	75-77
B+	3.3	90-92		D+	1.3	72-74
B	3.0	87-89		D	1.0	68-71
B-	2.7	85-86		D-	.7	65-67
C+	2.3	82-84		F	0	Below 65

Each teacher will define the grading procedures to be used in their classes.

Section 2 Graduation Requirements

To participate in commencement exercises or receive a Wayne Community Schools' diploma a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions.

To be eligible for graduation from Wayne High School, a student must have earned a minimum of 225 semester hours credit in grades 9 through 12 inclusive. A minimum of 40 earned semester hours credits must be earned during the school year in which the student intends to graduate. Credit hours will be computed in accordance with the Nebraska Department of Education.

Satisfactory completion of the following courses must be presented in the candidate's record:

English	40 semester hours
Social Sciences	30 semester hours
Science	30 semester hours
Math	30 semester hours
P.E. and Health	10 semester hours
Fine Arts	10 semester hours
Computer Science & Technology	5 semester hours
Personal Finance	5 semester hours
Electives	65 Semester hours
Total	225 Semester hours

Exceptions to these requirements may be made by the Board of Education upon the recommendation of the superintendent, who will support the recommendation with justifiable reasons. A complete record of the recommendation and of the action taken upon it by the Board shall be included in the minutes. The candidates for graduation shall be presented to the Board of Education for approval.

A student who has not met the requirements for graduation but who has attended school regularly

may, with the recommendation of the superintendent, be granted a Certificate of Attendance. Students receiving a Certificate of Attendance shall not be eligible to participate in graduation exercises.

Section 3 Promotion and Retention

Students will be placed at the grade level and in the courses best suited to them academically, socially and emotionally as determined by the professional staff. Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the professional staff to be appropriate for the educational interests of the student and the educational program.

Failing Class Protocol – If students fail a class, it is our standard procedure for students to retake the failed class in person the falling school year. Exceptions can be made for students on 504s, IEP, or at the principal's discretion to regain credits via online.

7th and 8th Grades – All student must pass all core classes during the school year to advance to the next grade level. If they do not pass a core class by the end of the school year, they will be required to take that class over the summer using an online course option.

Section 4 Schedule Changes/Course Withdrawals

This is done first semester within the first week of classes. Second semester changes are made during the two weeks prior to the start of second semester.
Students needing schedule changes should notify the principal. Schedule changes must be initiated by the teachers involved, the principal or counselor, and the student's parent. Final approval of all schedule changes will be made by the principal only.

Course Withdrawals - A student may withdraw from a class during the first or third school quarters if they are enrolled in a full schedule of classes (i.e. eight during an eight-period day) and have parental and school approval. No official grade or credits will be issued. Withdrawal from a course beyond the change of schedule time period (one week each semester) for students enrolled in less than a full schedule of classes (seven or fewer), will result in a failing semester grade being placed on the transcript and no credits issued. Any student withdrawing from a class during second quarter or fourth quarter will be issued a failing semester grade and no credits. In all cases, approval to withdraw from a course must be given by parents and school officials.

Section 5 Interim Reports

Various supplemental reports may be made available to parents throughout the school year concerning student's performance. These reports may describe student work of an exceptional nature or work which needs improving. These reports will be sent as the teacher determines appropriate.

Included in the academic improvement report will be a request from the teacher for parents to contact the teacher by phone to discuss the student's academic progress. Teachers will arrange with the parents for days when the student can meet with the teacher outside the regular class period until the student returns to satisfactory academic standing.

Section 6 Report Cards

Report cards are issued at the end of each quarter. Letter grades are used to designate a student's progress. A grade of "F" (failing) carries no credit. A grade of "I" (incomplete) received at the end of a grading period must be made up within two weeks or missing assignments will receive grades of "0" and those grades will be averaged into the final grade. No incompletes will be given at the end of the fourth quarter, as all course work must be completed by the end of the fourth quarter.

Section 7 Parent-Teacher Conferences

Parent-teacher conferences will be held towards the end of the 1st quarter of school. Refer to the school calendar for the schedule. Conferences with teachers, at any other time, are possible by calling the school office and making arrangements with one or more teachers as needed.

Section 8 Honor Roll

Students are eligible for selection to the honor roll by earning a grade point average (GPA) of 3.00 and above, with no grade of D+ or lower.

Grades will be totaled according to the scale and divided by the total courses scheduled to determine his/her status for Honor Roll. All courses a student takes are used to determine Honor Roll with the exception of Flags and Driver Education. All above requirements are invalid should a student not be scheduled for a minimum of four (4) class periods per quarter. Honor Roll will be tabulated on a quarterly (9 week) basis by the School Counselor and is released to the news media as early as possible. Semester grades are not used for Honor Roll purposes, but they are calculated to determine GPA. All grades, with the exception of Flags and Driver's Education, are calculated in the GPA.

Section 9 Determining Valedictorian and Salutatorian

Valedictorian will be the senior who has the highest cumulative class percentage. If two students are tied for Valedictorian, their highest ACT scores shall be used to break the tie. If there is a tie for Valedictorian, there will be no Salutatorian. If a tie exists for Salutatorian, the student's highest ACT scores will be used to break the tie.

Section 10 National Honor Society

The National Honor Society chapter of Wayne Community School is a duly chartered and affiliated chapter of this prestigious national organization.

The Wayne High School chapter is a chartered member of the national organization sponsored by the National Association of Secondary School Principals. Standards for selection are established by the national office. The purpose is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of Wayne High School. By joining the Society, the member needs to understand he/she is subjecting him/herself to a higher standard of behavior. Admission is an honor given to students. It is not a right and is not something which can be earned. It is intended to be an award to recognize the combination of outstanding scholarship, character, leadership, and service. Neither student, faculty members, nor parents are permitted

to take the initiative by lobbying for admission of a particular student. Those who qualify will be considered, and those elected will be "tapped" for membership. The formal process begins during the last semester of the junior year when students with a grade point average of 3.5 and above are invited to complete the Student Activity Form. An example can be found on the school website. This form serves as a record of the student's honors, leadership experiences, and participation in school activities and community service. A committee reviews the forms and selects students for membership.

Probationary candidates are introduced at the spring Honors Convocation and inducted at a formal ceremony in the fall. Once inducted, new members are expected to maintain the same (or higher) level of performance in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings and participation in the chapter service project(s). The faculty council follows the rules of due process for members whose conduct is questionable. The member may be sanctioned or removed for breaking civil laws, school policies, or training rules.

Section 11 Academic Integrity

A. Policy Statement

Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

B. Definitions

The following definitions provide a guide to the standards of academic integrity:

1. "Cheating" means intentionally to misrepresent the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others.

   Cheating includes, but is not limited to:

   (a) Tests (includes tests, quizzes and other examinations or academic performances):
   (1) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
   (2) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or

information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

(3) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.

(4) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.

(5) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.

(b) Papers (includes papers, essays, lab projects, and other similar academic work):

(1) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.

(2) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.

(3) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.

(4) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.

(5) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

(c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

2. "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works.

   Plagiarism includes, but is not limited to:

   (1) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
   (2) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.

3. "Contributing" to academic integrity violations means to participate or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

C. Sanctions

The following sanctions will occur for academic integrity offenses:

1. Academic Sanction. The instructor will refuse to accept the student's work in which the cheating or plagiarism took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work. Credit for the class may be withheld pending successful completion of the replacement test or project.
2. Report to Parents and Administration. The instructor will notify the principal of the offense and the instructor or principal will notify the student's parents or guardian.
3. Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in a serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

Section 12 College Classes (High School Only)

A student who has completed 110 semester hours of high school work may apply for admission to certain Wayne State College classes. Admission should not interfere with the requirements for high school graduation, and the student must be enrolled for no less than 20 hours per semester. College

classes may not be taken in lieu of any requirements for graduation from high school. High school credit cannot be awarded to a student for completion of college course work. Students enrolling in college classes should register for more than one class or register for a lab class to allow for daily attendance. All fees for college courses are at student expense. Federal financial aid is not available prior to high school graduation. Information regarding application for admission, which college classes are open to high school students, tuition fees, testing procedures, etc., are available in the guidance office.

Article 6 - Support Services

Section 1 Special Education Services

What Does Special Education Mean?

Special education means specially designed instruction and related services adapted as appropriate to the needs of an eligible student with a disability. Special education is provided at no cost to the parent to meet the unique needs of a child with a disability.

Students Who May Benefit

A student verified as having autism, emotional disturbance, deaf-blindness, developmental delay, hearing impairments, intellectual disability, multiple impairments, orthopedic impairments, other health impairments, specific learning disabilities, speech-language impairments, traumatic brain injury or visual impairments, who because of these impairments need special education and related services.

How are Students With Disabilities Identified?

Referrals are made by teachers or parents to a Student Assistance Team. If the student assistance team or comparable problem solving team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation is completed. An evaluation is conducted to assist in the determination of whether a student has a disability and the nature and extent of the special education and related services the student needs. The evaluation is conducted only with written consent of a parent or guardian. A multidisciplinary evaluation team (MDT) will then meet to determine whether the student is eligible for special education.

Child Find

The Board of Education, at Wayne Community Schools, District 17 wishes to reaffirm its position that all children ages 0-21 in the Wayne Community School District, regardless of their handicapping condition, are entitled to a Free Appropriate Public Education and an equal opportunity for education according to the individual's needs.

The Board assumes the responsibility to assure that handicapped children are identified, evaluated and verified, and are provided or contracted for program services for all resident handicapped children who benefit from such programs. If you have a child or know of a child which may require special education please contact Misty Beair, Special Education Director, at (402)833-1450.

Special Education Placement

The student's placement in a special education program is dependent on the student's educational needs as outlined in the Individual Education Program (IEP). To the maximum extent appropriate, students with disabilities are educated with students who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. Determination of a student's educational placement will be made by the IEP team.

Written notice shall be given to parents a reasonable time before the school district: 1. Proposes to initiate or change the identification, evaluation, verification or educational placement of a child or the provision of a free appropriate public education; or 2. Refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child.

More Information

Anyone interested in obtaining a copy of the District's special education policy, the Parental Rights in Special Education brochure, or a copy of the Nebraska Department of Education Rule 51 (special education regulations and complaint procedures) or Rule 55 (special education appeal procedures) may contact the Special Education Director. A notice of parental rights, Rules 51 and 55 and more information about special education are also available at the Nebraska Department of Education's website: http://www.nde.state.ne.us/SPED/sped.html.

Section 2 Students with Disabilities: Section 504

Accommodations and related services are made available to students with disabilities under Section 504 of the Rehabilitation Act of 1973. "Section 504 is a federal anti-discrimination law that prohibits school districts from discriminating against students with disabilities. A student may be identified with a disability under Section 504 if the student has a physical or mental impairment that substantially limits one or more major life activity, included but not limited to learning. the school district has specific responsibilities under Section 504, including the responsibility to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services. If you believe your child may qualify for services under Section 504 please contact your building principal."

Section 3 School Counseling Services

Wayne Community Schools employs school counselor(s) for the purpose of assisting with the District's testing program, to assist with scheduling and for students to discuss problems and resolve conflicts. If you wish to see a counselor, stop by a counselor's office and make arrangements for an appointment.

Section 4 Health Services

Student Illnesses

School health personnel will notify parents when a student needs to be sent home from school due to illness. Conditions requiring a student be sent home include: Temperature greater than 100°F., vomiting, diarrhea, unexplained rashes, pink eye, or on determination by the school nurse that the child's condition prevents meaningful participation in the educational program, presents a health risk

to the child or others, or that medical consultation is warranted unless the condition resolves.

The student must be fever free without medication for 24 hours before returning to school. They must also stay out of school 24 hours from last episode of vomiting or diarrhea.

Please include emergency daytime phone numbers on your child's enrollment card so that you can be reached if your child becomes ill or injured while at school. Please also inform your school health office staff of health related information you feel is important for your student's success in the classroom and/or safety at school.

Guidelines for Administering Medication

Whenever possible your child should be provided medications by you outside of school hours. In the event it is necessary that your child take or have medication available at school, the parents/guardians must provide a signed written consent for the child to be given medication at school. A consent form is available at the school health office. If your child has asthma or diabetes and is capable of self-managing his or her health condition, contact the health office to develop a self-management plan. Any new medication must first be given at home to monitor for adverse side effects

Medications must be provided to the school by the parent/guardian in the pharmacy-labeled or manufacturer-labeled bottle. Repackaged medications will not be accepted. All medications also require a physician's authorization to be given at school or, for asthma and anaphylaxis, a health care professional who prescribed the medication for treatment of the student's condition. The school nurse may limit medications to those set forth in the Physician's Desk Reference (PDR). Please limit the amount of medication provided to the school to no more than a 30 day supply.

The administration of prescription and/or non-prescription (over-the-counter) medications by school personnel is subject to the following conditions:

1. For the safety of all children, students are not permitted to have medicine in their possession while at school. Students may carry some types of medications if pre-approved by their physician and school officials. Other medicines should be kept in the nurse's or building office.
2. Prescription medication must be brought to school in the original container appropriately labeled by the pharmacy or physician.
3. All medications must be properly labeled with the child's name, medication name, directions for administration and possible side effects.
4. A signed and dated note from the parent or guardian must accompany all requests for students to receive any occasionally used medication at school.
5. In the case of a medication that the student takes on a regular basis, further documentation is required by the state and can be obtained through the school nurse. This documentation must be renewed annually.

School Health Screening

Children in Preschool and Kindergarten through fourth grade, as well as children in seventh and tenth grades are screened for vision, hearing, dental defects, height and weight. Students entering the Student Assistance Process at any grade level, and those about whom health concerns are identified

to the school nurse, may also be screened. Parents who do not wish their child to participate in the school screening program must communicate this in writing to the school health office at the start of the school year. Because Nebraska statutes require school-age screening, parents who remove their child from the screening program must submit findings from an alternate medical provider to the school by December 1.

Physical and Visual Examination

Evidence of a physical examination and a visual evaluation is required within six (6) months prior to entrance into kindergarten and, in the case of transfer from out of state, to any other grade. A physical examination is also required prior to entrance into the seventh grade. The physical examination is to be completed by a physician, a physician's assistant, or an advanced practice registered nurse; the visual evaluation is to be completed by any of the forgoing or an optometrist. A parent or guardian who objects to the physical examination and/or visual evaluation may submit a written statement of refusal for his or her child. Waiver forms are available in the school health office. Additional physical examination requirements exist for students participating in athletic participation.

Immunizations

Students must show proof of immunization. A student who does not comply with the immunization requirements will not be permitted to continue in school. Students with medical conditions or sincerely held religious beliefs which do not allow immunizations must complete a waiver statement or affidavit. Forms are available in school health offices.

Unimmunized students may be excluded from school in the event of a disease outbreak.

Summary of the School Immunization Rules and Regulations
For 2022-2023 School Year

Student Age Group	**Required Vaccines**
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine 3 doses of Polio vaccine 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age 3 doses of pediatric Hepatitis B vaccine 1 dose of MMR or MMRV given on or after 12 months of age 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age

Students entering school (Kindergarten or 1st Grade depending on the school district's entering grade)	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4th birthday 3 doses of Polio vaccine 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month 2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.
Students entering 7th grade	Must be current with the above vaccinations AND receive 1 dose of Tdap (contain Pertussis booster)
Students transferring from outside the state at any grade	Must be immunized appropriately according to the grade entered.

Source: Nebraska Immunization Program, Nebraska Department of Health and Human Services. For additional information, call 402-471-6423.

The School Rules & Regulations are available on the internet: http://dhhs.ne.gov/Pages/reg_t173.aspx (Title 173: Control of Communicable Diseases - Chapter 3; revised and implemented 2011)
Updated 01/26/2018

Birth Certificate Requirements

State law requires that a certified copy of a student's birth certificate be provided within 30 days of enrollment of a student in school for the first time. You may obtain a certified copy from the Bureau of Vital Statistics in the state in which your child was born. Assistance in obtaining birth certificates may be obtained from Health Records Management, P.O. Box 95065, Lincoln, NE 68509-5065. There is a fee per certificate.

Please note: The document parents receive from the hospital looks like a birth certificate, but it is not a certified copy. A certified copy has the raised seal of the state on it and is signed by the director of vital statistics.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

Guidelines for Head Lice

The following guidelines are in place to: better control a nuisance condition; reduce absenteeism due to head lice; and involve parents as partners with the school in control efforts.
The Academy of Pediatrics no longer considers head lice as a health issue or a reason to exclude

children from school.

1. If live head lice are discovered on a child the parent will be called and informed. The school then assumes that the parent will treat the child that day after.
2. Written treatment information and instructions will be made available to parents upon request. (including how to check for head lice*.)
3. A child who has been identified with live lice will be able to return to school after treatment.
4. Families are encouraged to report head lice to the school health office.

*Nit removal will be emphasized for effective management of the condition. For more information, call the nurse at your child's school.

Section 5 Transportation Services

Transportation to and from school is provided to students in accordance with law and Board policy. Students may also be provided transportation on field trips and when participating in school activities. Students are expected to follow the behavioral expectations for riding school buses.

Behavior on School Buses

I. General Conduct Rules Apply: While riding school buses you are expected to follow the same student conduct rules which apply when you are on school property or attending school activities, functions or events. There are also special conduct rules for riding school buses. These rules also apply to riding other school vehicles.

II. Special Conduct Rules for Riding School Buses.

A. Rules for Getting On and Off the Bus

1. Be on time to be picked up. As a general rule, get to your bus stop five (5) minutes before your scheduled pick up time. If you miss the bus, immediately return to your home and tell your parents so they can get you to school.
2. While waiting for the bus, stay at least five (5) feet away from the street, road or highway. Wait until the bus comes to a complete stop before approaching the bus.
3. You may exit the bus only at your approved destination (your school or your approved bus stop). Exit the bus as directed by the driver. Do not run.
4. If you must cross the street after exiting the bus, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.

B. Rules on the Bus

1. Be respectful of the bus driver. Immediately follow all directions of the driver and any paraeducator or adult on the bus.
2. Sit in your seat facing forward. Use seat belts in vehicles in which they are available.
3. Talk quietly and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Keep your arms, legs and belongings to yourself.
6. No fighting, harassment, bullying, intimidation or horseplay.

7. Do not throw any object.
8. No eating, drinking, use of tobacco, electronic nicotine delivery systems, alcohol, drugs or flammables.
9. Do not bring any weapon (real or imitation) or dangerous objects on the school bus.
10. Do not damage the school bus.

III. Getting the Driver's Assistance: If you need assistance from the driver, wait until the bus is at a full stop. If you are close enough, tell the driver what you need. If you are too far away for the driver to hear you, ask a student in front of you to get the driver's attention. If necessary, walk up to the driver, while the bus is at a full stop. If you need immediate assistance for an emergency, take all action needed to safely get the help of the driver.

IV. Consequences for Rule Violations: Consequences for school bus misconduct may include restriction or suspension of bus privileges and other disciplinary measures, up to and including expulsion from school.

Article 7 – Drugs, Alcohol and Tobacco

Section 1 Drug-Free Schools

The District implements regulations and practices which will ensure compliance with the federal Safe and Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects. The consistent message of the program is that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful.

Section 2 Education and Prevention

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs. The curriculum includes the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades. The District provides in-service orientation and training for staff with regard to drug and alcohol education and prevention programs.

Drug and Alcohol Use and Prevention. Each student of the District is hereby provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities.

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations. All students are provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs. Information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs is available to all of the students upon request of the Counselor. In the event of disciplinary proceedings against a student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel will confer with the student and the student's parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel consider to be of benefit.

Safe and Drug-Free Schools—Parental Notice. Pursuant to the provisions of federal law, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

Section 3 Standards of Student Conduct Pertaining to Drugs, Alcohol and Tobacco

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs or alcohol on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use, distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.

2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
6. Possession, use or distribution of any tobacco or electronic nicotine delivery systems that includes e-cigarettes and vaping products.

Disciplinary Sanctions

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including expulsion and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and unlawful substances will be turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Intervention

The District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational environment, the school has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff.

Administration

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

Article 8 – Student Conduct Rules

Section 1 Purpose of Student Conduct Rules

These student conduct rules are established to maintain a school atmosphere which is conducive to learning, to aid student development, to further school purposes, and to prevent interference with the educational process. Violations of the rules will result in disciplinary action.

Section 2 Forms of School Discipline

A. Short-Term Suspension: Students may be excluded by the principal or the Principal's designee from school or any school function for a period of up to five (5) school days (short-term suspension) on the following grounds:

1. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or,
2. Other violations of rules and standards of behavior adopted by the Wayne Community Schools Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The principal or the principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, but not more than 48 hours, following the suspension, the principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
4. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference. The principal shall document their attempt to make a reasonable effort to hold a conference with the parent or guardian.
5. A student on a short-term suspension shall not be permitted to be on school grounds without the express permission of the principal.

B. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five (5) school days but less then twenty (20) school days. A student who is on a long-term suspension shall not be permitted to be on school grounds without the express permission of the principal. Pursuant to the Nebraska Student Discipline Act, a notice will be given to the student and the parents/guardian when the principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension. The procedures will be those set forth in the Student Discipline Act.

C. Expulsion:

1. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the

remainder of the semester in which it took effect unless (a) the misconduct occurred within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) the misconduct occurred within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers. If the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension. During this period, the student will not be required to attend the alternative programs for expelled students in order to complete classwork or homework.

3. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.

4. Alternative Education. Students who are expelled may be offered an alternative education program that will enable the student to continue academic work for credit toward graduation. A student will not be required to attend the alternative education program in order to complete classwork and homework. In the event an alternative education program is not provided, a conference will be held with the parent, student, the principal or another school representative assigned by the principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.

5. Suspension of Enforcement of an Expulsion. Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one (1) full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.

6. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than 19 years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to a court order,

who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the principal or the principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the principal or the principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.

7. Returning from Expulsion. At the conclusion of an expulsion, the District will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.
8. Exception for Pre-Kindergarten through Second Grade Students. Notwithstanding the foregoing, no pre-kindergarten through second grade student may be suspended from school, unless the student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity. Instead, the Principal or Principal's designee may implement alternative disciplinary measures on a case-by-case basis if a pre-kindergarten through second grade student engages in misconduct that would otherwise result in a short-term suspension. If a pre-kindergarten through second grade student brings a deadly weapon on school grounds, in a school vehicle, or to a school activity, then the student may be suspended or expelled in accordance with this Policy's disciplinary procedures.

D. Emergency Exclusion: A student may be excluded from school in the following circumstances:

1. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
2. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination

made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

E. Other Forms of Student Discipline. Administrative and teaching personnel may take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not be limited to, detentions, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

Section 3 Student Conduct Expectations

Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.

A. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority;
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another;
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude;
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-

defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;

5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations;
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks;
7. Selling, using, possessing or dispensing of alcohol, tobacco, electronic nicotine delivery systems narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, electronic nicotine delivery systems, and chewing tobacco), vapor products (such as e-cigarettes, electronic nicotine delivery systems), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant;
8. Public indecency or sexual conduct;
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction;
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten; or
12. Repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes;
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities;
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion;

15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for those students riding Wayne Community Schools' buses.
17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
    a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
    b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm. For purposes of this policy, the term "dangerous weapon" includes any personal safety or security device (such as tasers, mace and pepper spray). In the event that a student desires to carry or possess a personal safety or security device, the student must obtain prior approval from the building principal before bringing such device on school grounds. If a student obtains prior approval from the building principal, the student must store the device during the school day in the student's locker, in the main office or in another secure location designated by the building principal. A student shall not carry a personal safety or security device during the school day.

18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one (1) calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The superintendent may modify such one (1) year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

B. Additional Student Conduct Expectations and Grounds for Discipline

The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

(1) Student Appearance: Students at Wayne Community Schools are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:

a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
b. Shorts, skirts, or skorts that do not reach mid-thigh or longer (we will use Rule of Thumb as a measure device).
c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, electronic nicotine delivery systems or illegal drugs.
d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage "horse-play" or that would damage property (e.g. cleats).
e. Head wear including hats, caps, bandannas, and scarves;

f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
g. Clothing or jewelry that is gang related.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal's office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.
On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

(2) Electronic Devices

a. Philosophy and Purpose. Wayne Community Schools strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

b. Definitions.

(1) "Electronic devices" include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
(2) "Sexting" means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
(i) Displays sexual content, including erotic nudity, any display

of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or

(ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,

(iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

c. Possession and Use of Electronic Devices.

(1)

(i) High School - Students are not permitted to possess or use any electronic devices during class time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging. Teachers have the right to ask all students in the classroom to put their cellphone in a cell phone storage unit during the class period.

(ii) $7^{th}/8^{th}$ - Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during class period; including voice usage, digital imaging, or text messaging. Cell phones are to remain in the students' lockers.

(2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student not commit any abusive use of the device (see paragraph (4)(a)). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

(3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).

(4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a

compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

(1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.

(2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.

(i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the teacher and a conference between the student and teacher. The electronic device shall remain in the possession of the teacher until such time as the student personally comes to the teacher and retrieves the electronic device.

(ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.

(iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the

school administration and a conference between the student and his/her parent/guardian and the school principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

(iv) Fourth Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

e. Penalties for Prohibited Use of Electronic Devices:

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Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:

(i) Students found in possession of a "sexting" message shall be subject to a one (1) day suspension from school.

(ii) Students who send or encourage another to send a "sexting" message shall be subject to a five (5) day suspension from school.

f. Reporting to Law Enforcement.

Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.

g. Responsibility for Electronic Devices.

Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

(3) Harassment and Bullying Policy: One of the missions of Wayne Community Schools is to provide safe and secure environments for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding, and acceptance of others) are encouraged in the educational program and required of all students and staff. Inappropriate behaviors (bullying, intimidation and harassment are to be identified and corrected. Students and staff are to avoid such behaviors. Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors.

"Bullying" is behavior where one person or group engages in harmful action towards another person or group acting on a real or perceived imbalance of power or view of superiority. The behavior typically includes verbal (e.g. teasing or name-calling) and physical aggression (e.g., hitting, pushing), threatening, excluding or ignoring, spreading rumors, or taking, defacing or destroying the others' property. "Harassment" includes the same actions, though not necessarily from a standpoint of perceived power. Harassment is prohibited. Bullying and harassment is a violation of student conduct rules and appropriate disciplinary measures, up to expulsion, will be enforced. When bullying or harassment is done on the basis of gender, disability, race, or other protected status, it is considered a very serious offense for which expulsion may be a likely consequence depending on the severity of the conduct. Students who are the victim of bullying or harassment or who observe such occurring are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report.

(4) Initiations, Hazing, Secret Clubs and Outside Organizations

(a) Initiations. Initiations by classes, clubs or athletic teams are prohibited except with the approval of the administration. Any student who engages in or encourages initiations that have not been approved by the administration is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

The administration may only give consent to initiation activities that are consistent with student conduct expectations and that do not present a risk of physical or mental injury or belittlement.

(b) Hazing. Hazing by classes, clubs, athletic teams or other student organizations are prohibited. Hazing means any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any school organization. Such prohibited hazing activity includes whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the

elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, sexual conduct, nudity, or any brutal treatment or the performance of any act which endangers the physical or mental health or safety of any person or the coercing of any such activity. Hazing is prohibited even though the person who has been the subject of the hazing consents to the activity. Any student who engages in or encourages hazing is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

(c) Secret Organizations. It is unlawful for students to participate in or be members of any secret fraternity or secret organization that is in any degree a school organization. Any student who violates this restriction is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

(d) Outside Organizations. It is unlawful for any person, whether a student of the District or not, to enter upon the school grounds or any school building for the purpose of rushing or soliciting, while there, any student to join any fraternity, society, or association organized outside of the schools. Any person who violates this restriction is subject to criminal prosecution and removal and exclusion from school grounds.

(5) Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

a. 1st Offense: Student will be confronted and directed to cease.
b. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
c. 3rd Offense: Student will be suspended from school for a minimum of one (1) day, and parents and student will need to meet with Administrator(s) and/or counselor.
d. If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.

(6) Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion.

a. Students must have a pass when not in class during class time. Students are to use the pass only for the purpose requested. For example, if given a pass to use the restroom, the student must promptly proceed to and use the nearest restroom and promptly return to class.
b. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be consumed outside.

c. Students are expected to bring all books and necessary materials to class. This includes study halls.
d. Assignments for all classes are due as assigned by the teacher.
e. Students are not to operate the mini-blinds or the windows without permission of the teacher.
f. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
g. Students are to be in their seats and ready for class on the tardy bell.
h. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
i. Students are not to bring "nuisance items" to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
j. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
k. Snow handling is prohibited.

(7) Network, E-Mail, Internet and Other Computer Use Rules:

(a) General Rules:

(i) The network is provided to staff and students to conduct research and communicate with others. Access to network services is given to staff and students who have agreed to act in a responsible manner. Parental permission is required for student use. Access for all staff and students is a privilege and not a right.

(ii) Individual users of the district network are responsible for their behavior, actions, problems, and communications involving and over the network. Users will comply with district rules and will honor the agreements they have signed. Beyond clarification of such rules, the district is not responsible for restricting, monitoring, editing, or controlling the information, equipment or communications of individuals utilizing the network or the end product or result of such utilization.

(iii) Network storage areas shall be treated like school lockers for students. Network administrators may review files, information, equipment, messages and communications of staff and students to maintain system integrity and insure that users are using the network system responsibly. Users should not expect that files or any information stored or otherwise used or retained on the network, district servers, or in computers, will be private. No reasonable expectation of privacy shall exist in relation to network use.

(iv) Users should not expect, and the district does not warrant, any information or products obtained from the network, that files or information stored, obtained or used on the network will be private, and use of the network waives and relinquishes all such privacy rights, interests or claims to confidentiality the user may have under state or federal law.

(v) The district will not be liable for, and does not warrant in any way, purchases made by any user over the network. Users shall not make purchases of goods and/or services via the district's network.

(b) Policy and Rules for Acceptable Use of Computers and the Network: The following policy and rules for acceptable use of computers and the network, including Internet, shall apply to all district administrators, faculty, staff and students. The term "Users", as contained herein, shall apply to all such individuals. The superintendent, or the superintendent's designee, is hereby delegated all authority and is the ultimate person in charge of the district network and technology resources or equipment, and the same shall also be under the direct supervision of the site or building administrator where located, sometimes herein called "network administrators."

(i) Users shall not erase, remake, or make unusable anyone else's computer, information, files, programs or disks. In addition to any other disciplinary action or legal action that may occur, any user violating this rule shall be liable for any and all damages to the computer, information, files, programs or disks.
(ii) Users shall not let other persons use their name, account, log-on password, or files for any reason (except for authorized staff members).
(iii) Users shall not use or try to discover another user's account or password.
(iv) Users shall not use the computers or network for non-instructional or non-administrative purposes (e.g., games or activities for personal profit).
(v) Users shall not use the computer for unlawful purposes, such as illegal copying or installation of unauthorized software.
(vi) Users shall not copy, change, or transfer any software or documentation provided by teachers, or other students without permission from the network administrators.
(vii) Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code, software or information designed to self-replicate, damage, or otherwise hinder the performance of the network or any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
(viii) Users shall not use the computer to annoy or harass others with language, images, or threats. Users shall not access, accept, create or send any obscene, vulgar, lewd, tasteless, or objectionable messages, information, language, or images.
(ix) Users shall not damage the network or equipment, damage information belonging to others, misuse network resources, or allow others to misuse network resources. In addition to any other disciplinary action or legal action that may occur, any user violating this or any other rule shall be liable for any and all damages to the computer, network, information, files, programs or disks.
(x) Users shall not tamper with computers, networks, printers, or other associated equipment except as directed by the teacher or network administrator.

(xi) Users shall not take technology equipment (hardware or software) from the school grounds or remove such from computer work areas without written permission of the network administrator.

(c) Etiquette and Rules for Use of Computers and the Network: All users of computers and the network are expected to abide by the generally accepted rules of network etiquette. Informal rules of behavior have evolved for the use of and communication on the network, Internet and other on-line services. Breaches can result in harsh criticism by others. These rules of behavior include (but are not limited to) the following:

(i) Be polite. Do not become abusive in your messages to others.
(ii) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language, message, information or images.
(iii) Do not reveal your personal account, address or phone numbers, or that of other students or colleagues.
(iv) Note that electronic mail (e-mail) is specifically not guaranteed to be private. People who operate the system do have access to mail. Messages relating to or in support of illegal activities may be reported to the authorities. Messages which violate the rules will result in disciplinary action.
(v) All communications and information accessible via the network should be assumed to be private property of others.
(vi) Do not place unlawful information on any network system.
(vii) Keep paragraphs and messages short and to the point. Focus on one subject per message.
(viii) Include your signature at the bottom of e-mail messages. Your signature footer should include your name, position, affiliation, and network or Internet address.
(ix) Other rules may be established by the network administrators or teachers from time to time.

(d) Penalties for Violation of Rules: All of the policies, rules, and procedures for acceptable use of computers and the network are intended to make the computers and the network more reliable for users. They are also intended to minimize the burden of administrating the networks so that more time can be spent on education and enhancing services. Use of the computer and access to telecommunications resources is a privilege and not a right. Violation of the policies, rules, and procedures concerning the use of computers and the network may result in disciplinary action up to, and including, loss of access, suspension and/or expulsion of students from school and loss of access, suspension, termination, non-renewal or cancellation of the contract of administrators, teachers, or other school employees.

(e) Student and Parent Agreements: Students and parents may be required to sign a computer and network use agreement as a condition of the student being permitted to use such equipment.

(8) Risks of Social Networking:

The purpose of this message is to give our students information about the risks of using social networking sites.

These sites are public sources of information. The information may be seen by your school administrators, your parents, and law enforcement. It is also accessible to people who you don't even know now, but may later want to impress—such as university admissions and scholarship officials and prospective employers. In fact, many large companies now search the internet as a means of conducting background checks on job applicants. What you post on a social network may affect you years later.

What you post on social networks may also affect you right now. Pictures or writings that show that you have violated student conduct rules may result in school discipline. A picture of a student drinking a beer may very well lead to a suspension from activities if the school learns about it. Criminal charges may be filed against you based on information posted on social network sites.

Here are some common sense guidelines that you should follow when using social networks and the Internet in general:

- Don't forget that your profile on social network forums are public spaces. Don't post anything you wouldn't want the world to know (e.g., your phone number, address, IM screens name, or specific whereabouts).
- Avoid posting anything that would make it easy for a stranger to find you, such as where you hang out every day after school.
- People aren't always who they say they are. Be careful about adding strangers to your friends list. Avoid meeting people in person whom you do not fully know. If you must meet someone, do it in a public place and bring a friend or trusted adult.
- Harassment, hate speech and inappropriate content should be reported. If you feel someone's behavior is inappropriate, react. Talk with a trusted adult, or report it to the authorities.
- Don't post anything that would embarrass you later. Think twice before posting a photo or info you wouldn't want your parents or boss to see!
- Don't mislead people into thinking that you're older or younger.

We urge all students to follow these common-sense guidelines.

Section 4 Reporting Student Law Violations:

A. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that

the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

B. When a Principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the Principal or other school official will take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken. An exception applies when a minor has been taken into custody as a victim of suspected child abuse; in that event the Principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Article 9 – Extracurricular Activities - Rights, Conduct, Rules and Regulations

Section 1 Extracurricular Activity Philosophy

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with

the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

Section 2 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Pep Club, Pep Band, vocal, band, speech and drama, One-Act, FFA, FBLA, FCCLA, Spanish Club, Art Club, Student Council, Student Advisory Board, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the year, starting June 1 and ending May 31, whether or not the student is a participant in an activity at the time of such conduct. Violations of the code of conduct carry over from year to year in junior high and again in High school starting June 1st of the year they will be entering.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school

vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

Grounds for Extracurricular Activity Discipline. Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self-respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (including personal safety or security devices, such as tasers, mace and pepper spray) or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing of alcohol, tobacco, electronic nicotine delivery systems, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes, electronic nicotine delivery systems), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the

manner prescribed for the student by the student's physician is not a violation. (Note: Refer to "Drug and Alcohol Violations" for further information).

8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
11. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
12. Repeated violation of any of the school rules.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for those students riding Wayne Community School buses or vehicles used for activity purposes.
17. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
18. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
19. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
20. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
21. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

This Code of Conduct, and all school, coach, and sponsor level codes of conduct for extracurricular activities, are to be interpreted in accordance with free speech rights. Using social media sites, even while not on school grounds or at a school activity, to engage in conduct or speech that constitutes bullying, harassment, threats, advocates or depicts illegal activity (e.g., illegal drug use, alcohol use, or sexual activity), or causes a substantial disruption to school activities (or is reasonably forecast to create a substantial disruption) may result in discipline, including suspension or removal from the team or the activity, subject to free speech rights. These activities are to be reported to school administration. Consequences will be determined by coaches, sponsors and/or administration.

Drug and Alcohol Violations.

Meaning of Terms.
Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

(1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and

(2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

Consequences.
Students may be suspended from practices or participation in interscholastic competition or

participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug, alcohol, tobacco, and criminal activity violations on the student participants, other students and the school, the following consequences are established for such violations:

Drugs, Alcohol, Tobacco, and Criminal Violations.
An activity participant who violates the drug, alcohol, tobacco (including electronic nicotine delivery systems) and criminal violation rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:
Athletic and Activity participation is defined as all extracurricular activities that are governed under the guidelines set by the Nebraska School Activities Association.
Non-NSAA Activities are defined as school related extracurricular activities not governed by the Nebraska School Activities Association. The administration will recommend exclusion from all activities using the following guidelines:

1. First Violation:.
    a. Non-self reported – 30 calendar days or 3 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 30 calendar days of school activities.
    b. Self-reported (within 48 hours of incident) – 21 calendar days or 3 NSAA events. The more severe of the two options will be enforced. Non-seasonal activities shall miss the next 21 calendar days of school activities.
2. Second Offense:
    a. Non-self reported – 60 calendar days or 6 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 60 calendar days of school activities.
    b. Self-reported (within 48 hours of incident) – 42 calendar days or 6 NSAA events. The more severe of the two options will be enforced. Non-NSAA activities shall miss the next 42 calendar days of school activities.
        i. Successful completion of a treatment program at the expense of the student's family the consequence is 40 calendar days.
3. Third Offense
    a. Non-self reported – One full calendar year to date.
    b. Self-reported (within 48 hours of incident) – six calendar months to date and successful completion of a treatment program at the expense of the student's family.
4. Fourth Offense
    a. Remainder of high school career.

Reduction for Participation in Chemical Dependency Program: The program must be administered

by a certified alcohol and drug abuse counselor and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to the Activities Director. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extracurricular activities for one calendar year. All costs associated with the program are to be borne by the student/parent or guardian.

More Serious Violations: In the event of more serious drug or alcohol violations, such as students engaging in use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not restricted by the foregoing, and may be established in the good discretion of the administration.

Steroid Offenses. A student who possesses, dispenses, delivers, or administers anabolic steroids shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 45 consecutive days.
2. Second or Any Subsequent Offense: One calendar year.

When Suspensions Begin. All suspensions begin after the determination by school officials of the sanction to be imposed. Calendar days are considered between the first fall practice date established by NSAA and the final NSAA spring championship. Summer dates will only be included if a school event is scheduled and the student is a participant. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Self-Reporting. A student who violates the Code of Conduct must self-report. A failure to self report will lead to a longer suspension or other discipline. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student's parent or guardian may initiate the self-reporting process. The self report must be made within 48 hours of the incident.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a conviction, a plea of no contest and an adjudication of delinquency by a juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by school personnel of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
    a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
    b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two (2) school days (two (2) business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
4. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the superintendent. The superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the superintendent's designee to conduct the hearing and make a decision.

a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office.
b. The request for a hearing must be received by the superintendent's office within five (5) days of receipt of the notice letter.
c. If a hearing is requested:
    i. The hearing will be held within ten (10) calendar days of receipt of the request; subject to extension for good cause as determined by the superintendent or the superintendent's designee.
    ii. The superintendent or the superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
    iii. Upon conclusion of the hearing, a written decision will be rendered within five (5) school days (ten (10) calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
    iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.

5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures.
6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Section 3 Attendance

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have "excessive absences" as determined under the school's attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four (4) or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.

2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.

3. On the day of a contest, performance or other activity, be in attendance at school the immediate one-half day school is in session prior to the contest or practice.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments, funeral or family emergencies. The exception must be approved by the Principal or Athletic Director. Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating

circumstance, nor will going home ill and then returning to play in the contest later that day.

Eligibility criteria for part-time students is governed by Policy 5004, NSAA bylaws, and state law.

Section 4 Academic Standards/Eligibility

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities must show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities, students must:

1. Be enrolled in at least 20 credit hours in the semester of participation at Wayne Jr./Sr. High School.
2. A student who is not performing at **70% in three or more classes** at weekly reporting times will be ineligible to participate in extracurricular activity contests or performances for one week after progress reporting time. The student will remain ineligible until they meet the criteria.
3. Academic requirements do not apply to: (A) Instructional field trips which are a part of the scheduled course learning experience; or (B) Activities or events which are a part of the student's grade requirements.
4. Exempt/home school students only: Wayne Jr./Sr. High will follow the NSAA bylaw 2.5.1: Exempt or home school students from authorized Rule 13 schools must be continuously enrolled in a minimum of ten credit hours of instruction per semester at the school the student represents in interscholastic competition.

Eligibility criteria for part-time students is governed by Policy 5004, NSAA bylaws, and state law.

All extracurricular participants must be in attendance at school the immediate ½ day school is in session prior to the contest or practice. Before school practices require a student's attendance immediately following the before school practice. A student failing to report to classes following a before school practice will incur an unexcused absence. All participants must be in school during the a.m. following a weeknight activity to attend practice that day. Students who miss on Friday afternoon may be eligible for Saturday extracurricular activities.

All persons participating in athletics, cheer or dance squad must be examined by a physician prior to practice or participation in any sport. A doctor's examination card and a parental permission slip must be filed with the coach before the opening day of practice. Students must be covered by athletic insurance or must sign an insurance waiver to free the school of liability due to injury, etc.

Section 5 Extracurricular Activities Athletics

The athletic program is designed to build character, a sense of sportsmanship and fair play and athletic skills. Inter-school competition on the varsity level is held in football, girls and boys golf, girls and boys cross-country, girls and boys basketball, girls and boys track, volleyball, wrestling, baseball, softball and girls and boys bowling.

Cheerleading
Auditions are held at the end of each school year. The group performs at Wayne High athletic events to promote school spirit. Participants will be held accountable under the same NSAA and school regulations as apply to all extracurricular participants.

Dramatics
The Drama Club is open to qualified students who desire to participate in drama productions. Traditionally, one-act plays have been performed.

Family, Career and Community Leaders of America (FCCLA)
is a national career and technical student organization for young men and women in Family and Consumer Sciences education. FCCLA members make a difference in their families, careers, and communities by addressing important personal, work, and societal issues through Family and Consumer Sciences education. Chapter projects focus on a variety of youth concerns, including teen pregnancy, parenting, family relationships, substance abuse, peer pressure, environment, nutrition and fitness, teen violence, and career exploration. Involvement in FCCLA offers members the opportunity to expand their leadership potential and develop skills for life -- planning, goal setting, problem solving, decision making, and interpersonal communication -- necessary in the home and workplace. By focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life through: character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation. FCCLA is open to all students in grades 7-12 who have taken at least one FCS course during their school experience. There is a separate junior high and senior high chapter. (FCCLA, 2019)

Future Business Leaders of America (FBLA)
Future Business Leaders of America (FBLA) is a national association of more than 250,000 intermediate, high school and post-secondary students interested in becoming more successful in the business world. Membership in FBLA helps you learn about business and what will be expected of you in the workplace. You discover the secret of being able to talk confidently with prospective employers, and experience chances to test your business skills at state and national competitions. Through FBLA, you learn to lead and participate in group discussion, preside at meetings and conferences, work within committees, and engage in practical decision-making and problem solving. There is much satisfaction in belonging to a group that is not afraid to have fun as it prepares for the world after school. Open to students from grades 9 through 12. You do not have to be in a business class to join the organization.

Spanish Club
Membership is open to any student enrolled in a Spanish class, or to any student who has previously taken Spanish. The purpose of this club is to develop further interest in the Spanish languages and culture.

Instrumental Music
The instrumental music department offers the student an opportunity to develop in all phases of musicianship. Opportunities are offered in instrumental technique and music appreciation through

performance ensemble and solo work. A varsity band, jazz band, and cadet band are offered to students who qualify.

National Honor Society
The Wayne High School chapter is a chartered member of the national organization sponsored by the National Association of Secondary School Principals. Standards for selection are established by the national office. The purpose is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of Wayne High School. By joining the Society, the member needs to understand he/she is subjecting him/herself to a higher standard of behavior. Admission is an honor given to students. It is not a right and is not something which can be earned. It is intended to be an award to recognize the combination of outstanding scholarship, character, leadership, and service. Neither student, faculty members, nor parents are permitted to take the initiative by lobbying for admission of a particular student. Those who qualify will be considered, and those elected will be "tapped" for membership. The formal process begins during the last semester of the junior year when students with a grade point average of 3.5 and above are invited to complete the Student Activity Form. An example can be found on the school website. This form serves as a record of the student's honors, leadership experiences, and participation in school activities and community service. A committee reviews the forms and selects students for membership. Probationary candidates are introduced at the spring Honors Convocation and inducted at a formal ceremony in the fall. Once inducted, new members are expected to maintain the same (or higher) level of performance in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings and participation in the chapter service project(s). The faculty council follows the rules of due process for members whose conduct is questionable. The member may be sanctioned or removed for breaking civil laws, school policies, or training rules.

Speech Club
Speech Club is open to those students who wish to improve skills of speaking, interpretation, oral reading, persuasion, and formal debate. Entries in invitationals and district speech contests are generally in the spring. NSAA rules of eligibility apply.

Student Council
The Student Council provides an important communications link between the student body and the administration of the school. Membership on the Council is composed of students elected by their class or organization. Eligibility for membership includes doing satisfactory work in at least four (4) classes weekly. A president and vice-president serve as officers of the Council, and meet regularly with the sponsor and/or principal to discuss school problems, changes, improvements, or the likes and dislikes of students. Students who have questions or recommendations about the general welfare of the student body should address these concerns to their representatives on the Council, who will in turn proceed in a democratic manner to answer or resolve the issues presented.

Vocal Music
Varsity Choir provides an opportunity for students who enjoy singing. Vocal ensembles are also formed each year. Jazz Choir is open to selected individuals and meets before school.

W Club

The W Club is an organization for any student interested in athletics. The purpose of this club is to promote good sportsmanship, fair play, and leadership through competition.

Yearbook Staff
Students, during a scheduled class period, under the supervision of the faculty advisor produce the high school yearbook. The purpose of the yearbook is fourfold: to be a memory book; to tell a complete history of one year of school life; to give some worthwhile training and experience to the student staff members; and to build good will for the school by providing a picture of the school's comprehensive program. The staff is organized into the areas of editorial, business, and photography, and does all of the organizing, writing, selling, typing, photographing, developing, and printing of pictures. Students interested in this activity can begin working on the staff as soon as they enroll in high school. Staff applications are taken each spring; enrollment is limited.

Social Activities
All student parties, dances, or other social activities must be planned by a recognized student club or organization under the sponsorship of a certified employee of the school district. Such activities must be approved by the principal or superintendent and placed on the master calendar of school activities prior to the event (preferably at least 5 school days). Faculty sponsors must be in attendance at the event, and parent sponsorship is desirable. School facilities must be used, except when otherwise approved by the superintendent. The sponsoring club or organization assumes responsibility for proper care of school facilities and is liable for damages. Facilities used must be properly cleaned and returned to good order immediately following the event. Admittance to such affairs is limited to the membership of the sponsoring group, except that a sponsoring group may invite the membership of one or more other school clubs or organizations. Exception is made for the invitation of non-students to an all-school dance. A Wayne High student may invite a non-student date to an all-school dance provided they are in 9th grade or above, and under 21 years of age, and the date's name is registered in the sponsor's office by the end of the school day prior to the dance. The above social activities must be scheduled to terminate no later than 10:00 p.m. on school-week evenings or no later than 11:00 p.m. on Friday and 12:00 a.m. on Saturday evenings. Exceptions include the Homecoming Dance and Junior/Senior Prom. No social activities may be scheduled on Sundays or holidays.

Power Drive
Power Drive provides students the opportunity to design and create a one-person electric vehicle. These vehicles will compete against other high schools' vehicles in endurance, braking, maneuverability, design, and documentation. Power Drive is open to all high school students. The National FFA Organization

The National FFA Organization
is an intracurricular student organization for those interested in agriculture and leadership. It is one of the three components of agriculture education - FFA, classroom/lab instruction, and Supervised Agriculture Experience (SAE). The letters FFA stand for Future Farmers of America, but in 1988 it was changed to The National FFA Organization in order to reflect the diversity and new opportunities available in agriculture. FFA is not only for those in production agriculture, but welcomes members who aspire to become doctors, teachers, scientists, business owners, and more. FFA members compete, gain skills, learn more about opportunities in agriculture, communicate their

ideas, and expand their professional network. FFA is open to students 9-12 and members must be enrolled in at least one semester of ag class in order to be an FFA member.

Section 6 "Team Selection" and "Playing Time"

"Team selection" and "playing time" decisions are the responsibility of the individual coach or sponsor of the activity. Consistent, however, with the purposes of the activities program, the coaches and sponsors shall follow the following established guidelines for team selection and playing time decisions, along with such other guidelines as each individual coach and sponsor may develop which are not inconsistent with these established guidelines:

1. School Representative. Student participants must demonstrate that they can and will represent themselves and their school in a manner which reflects the development of high ideals and appropriate values, which shall include good citizenship in the school and in the community.

2. Success. Student participants must demonstrate that they can make the activity program more successful, both from a standpoint of competitive success and success in promoting a positive school spirit. Characteristics for purposes of these criteria include the student's: (1) talent or skill, (2) desire to improve the student's own skills or talents as well as those of others in the activity, and (3) attitude of respect towards teammates, the coach, the school, and the community.

Section 7 School Dances

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

General Rules of Student Conduct at Dances. In addition to all rules of student conduct in the Student Handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend: Only students of Wayne Community Schools and their guests may attend.
    a. Students currently attending Wayne High School or another Nebraska high school who have not been restricted from attending extracurricular activities at Wayne High School or their own school are generally considered appropriate dates or invited guests.
    b. Persons who are younger than 16 or older than 20 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
    c. Some school dances may be restricted to students attending specified grade levels at Wayne Community Schools. For any dances at the middle school level, only students attending Wayne Community Schools in the grade(s) for which the dance is being held may attend.
    d. Students who have been suspended from school or from extracurricular activities may not attend.
    e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our

school are expected to follow the same rules of conduct which apply to our students.

f. Rules for dances may restrict students and their guests from leaving the dance until the dance ends without written parental permission on a form provided.
g. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.

2. Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco (including electronic nicotine delivery systems) are prohibited. Anyone using prohibited substances or showing the effects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.

   Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.

3. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

Eligibility for Selection as Royalty. Nomination and selection as royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the "royalty" for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:

1. Achievement, Citizenship and Conduct Qualifications:
   a. The student must have exhibited sportsmanship and leadership in activity endeavors and participation.
   b. The student must have exhibited a cooperative and respectful attitude toward fellow students, teammates, opponents, sponsors, coaches, and officials.
   c. The student must have a cumulative grade average of a B or its equivalent.
   d. The student must not have had excessive violations of school policies and procedures during their high school career.

e. The student may not, within 24 months of the dance, have engaged in criminal violations involving: (i) alcohol, drugs or tobacco (including electronic nicotine delivery systems); (ii) driving law violation in which the penalty is a loss of four (4) points or more under the point system; (iii) a Class I, II, III, or IIIA or Class W misdemeanor; or (iv) a felony. Criminal violations will be deemed to have occurred where: (a) a student was cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist or (b) a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.

2. Royalty Candidate Eligibility and Selection: The determination of whether a student meets the foregoing conduct and citizenship qualification standards shall be made by a committee appointed by the Principal for each dance at which royalty is to be selected ("Royalty Candidate Eligibility and Selection Committee"). The committee will ordinarily include the Principal, Activity Director and the certificated staff sponsors.

3. Pre-Qualification of and Acceptance by Student: All students nominated for dance royalty shall meet with the Principal. At the meeting the Principal will review the eligibility requirements for the honor of dance royalty. The student will be required to confirm that the student meets all eligibility requirements. The student will be required to confirm his or her acceptance of the nomination for dance royalty and the responsibilities of such an all school honor. The Principal or designee may contact local, county and/or state law enforcement and judicial authorities to confirm a student's eligibility for the honor of being nominated for or awarded dance royalty.

4. Specific Dance Eligibility and Selection Requirements:

a. Homecoming Queen & King:
   - Only a senior girl shall be eligible to be queen and only a senior boy shall be eligible to be King.
   - To be eligible, a candidate must agree to attend the entire Homecoming Dance and represent the school properly.
   - The queen and king will be chosen from the qualified nominees by secret vote of the 9-12 student body during Homecoming week. Crowning will be held at the fall sports event deemed to have the largest attendance.

b. Prom King and Queen:
   - Only a senior girl shall be eligible to be queen and a senior boy shall be eligible to be king. The candidates may not have been previously selected as royalty at another school sponsored dance.
   - To be eligible, a candidate must agree to attend the entire Prom Dance and represent the school properly.
   - The queen and king will be chosen from the qualified nominees by secret vote of the junior and senior class.

Section 8 Relationships Between Parents and Coaches/Sponsors

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place.

Parents' Role in Interscholastic Athletics and Other Extracurricular Activities

Communicating with your children

- Make sure that your children know that win or lose, scared or heroic, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear of failure. Be the person in their life they can look to for constant positive reinforcement.
- Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
- Be helpful but don't coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
- Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.
- Try not to relive your athletic life through your child in a way that creates pressure. If they are comfortable with you win or lose, then they are on their way to maximum enjoyment.
- Don't compete with the coach. If your child is receiving mixed messages from two (2) different authority figures, he or she will likely become disenchanted.
- Don't compare the skill, courage, or attitude of your child with other members of the team.
- Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics, and knowledge are such that you are happy to have your child under his or her leadership.
- Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.

Communicating with the Coach

- Communication you should expect from your child's coach includes:
    - Philosophy of the coach
    - Expectations the coach has for your child
    - Locations and times of all practices and contests
    - Team requirements
    - Procedure should your child be injured
    - Discipline that results in the denial of your child's participation

- Communication coaches expect from parents
    - Concerns expressed directly to the coach
    - Notification of any schedule conflicts well in advance
    - Specific concerns in regard to a coach's philosophy and/or expectations

- Appropriate concerns to discuss with coaches:
    - The treatment of your child, mentally and physically
    - Ways to help your child improve
    - Concerns about your child's behavior

    - Injuries or health concerns. Report injuries to the coach immediately!! Tell the coach about any health concerns that may make it necessary to limit your child's participation or require assistance of trainers. Students are sometimes unwilling to tell coaches when they are injured, so please make sure the coach is told.

- Issues not appropriate to discuss with coaches:
    - Playing time
    - Team strategy
    - Play calling
    - Other student-athletes (except for reporting activity code violations)

- Appropriate procedures for discussing concerns with the coaches:
    - Call to set up an appointment with the coach
    - Do not confront a coach before or after a contest or practice (these can be emotional times for all parties involved and do not promote resolution)

- What should a parent do if the meeting with the coach did not provide satisfactory resolution?
    - Call the athletic director to set up a meeting with the athletic director, coach, and parent present.
    - At this meeting, an appropriate next step can be determined, if necessary.

Section 9 Good Sportsmanship—Behavior Expectations of Spectators

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents and other spectators. The school can be punished by NSAA for a lack of good sportsmanship at NSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

Responsibilities of Spectators Attending
Interscholastic Athletics and Other Extracurricular Activities

1. Show interest in the contest by enthusiastically cheering and applauding the performance of both teams.
2. Show proper respect for opening ceremonies by standing at attention and remaining silent when the National Anthem is played.

3. Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control.
4. Do not "boo," stamp feet or make disrespectful remarks toward players or officials.
5. Learn the rules of the game, so that you may understand and appreciate why certain situations take place.
6. Know that noisemakers of any kind are not proper for indoor events.
7. Obey and respect officials and faculty supervisors who are responsible for keeping order. Respect the integrity and judgment of game officials.
8. Stay off the playing area at all times.
9. Do not disturb others by throwing material onto the playing area.
10. Show respect for officials, coaches, cheerleaders and student-athletes.
11. Pay attention to the half-time program and do not disturb those who are watching.
12. Respect public property by not damaging the equipment or the facility.
13. Know that the school officials reserve the right to refuse attendance of individuals whose conduct is not proper.
14. Refrain from the use of alcohol and drugs on the site of the contest.

Section 10 Student Fees Policy

The Board of Education of Wayne Community Schools has adopted this student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "1," which provides further specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building

or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Projects. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be subject to payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities–Specialized Equipment or Attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extracurricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities–Fees for participation. Any fees for participation in extracurricular activities for the current school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The superintendent or the superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a

student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one (1) copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(9) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(10) Distribution of Policy. The superintendent or the superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one (1) student resides, at no cost.

(11) Student Fee Fund. The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

Article 10 – State and Federal Programs

Section 1 Notice of Nondiscrimination

The Wayne Community Schools does not discriminate on the basis of sex, disability, race e (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other

protected status in the admission, access to its facilities or programs or activities, treatment, or employment.

Section 2 Designation of Coordinators

Any person having concerns or needing information about the District's compliance with anti-discrimination laws or policies should contact the District's designated Coordinator for the applicable anti-discrimination law.

Law, Policy or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race (including skin color, hair texture and protective hairstyles), color, or national origin; harassment	Tucker Hight, High School Principal
Title IX	Discrimination or harassment based on sex; gender equity	Misty Beair, Special Education Director
Section 504 of the Rehabilitation Act and the Americans with Disability Act (ADA)	Discrimination, harassment or reasonable accommodations of persons with disabilities	Misty Beair, Special Education Director
Homeless student laws	Children who are homeless	Misty Beair, Special Education Director
Safe and Drug Free Schools and Communities	Safe and drug free schools	Russ Plager, Elementary Principal

The Coordinator may be contacted at: 611 West 7th Street, Wayne, Nebraska 68787, telephone number (402) 375-3150.

Section 3 Anti-discrimination & Harassment Policy

Elimination of Discrimination. The Wayne Community Schools hereby gives this statement of compliance and intent to comply with all state and federal laws prohibiting discrimination or harassment and requiring accommodations. This school district intends to take necessary measures to assure compliance with such laws against any prohibited form of discrimination or harassment or which require accommodations.

Preventing Harassment and Discrimination of Students.

Purpose: Wayne Community Schools is committed to offering employment and educational opportunities to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination or harassment of any kind by administrators, teachers, co-workers, students or other persons is prohibited. In addition, Wayne Community Schools will try to protect employees and students from reported discrimination or harassment by non-employees or others in the work place and educational environment.

For purposes of this policy, discrimination or harassment based on a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other

protected status, is prohibited. The following are general definitions of what might constitute prohibited harassment.

In general, ethnic or racial slurs or other verbal or physical conduct relating to a person's sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status constitute harassment when they unreasonably interfere with the person's work performance or create an intimidating work, instructional or educational environment.

Age harassment (40 years of age and higher) has been defined by federal regulations as a form of age discrimination. It can consist of demeaning jokes, insults or intimidation based on a person's age.

Sexual harassment is defined by federal and state regulations as a form of sex discrimination. It can consist of unwelcome sexual advances, requests for sexual favors, or physical or verbal conduct of a sexual nature by supervisors or others in the work place, classroom or educational environment.

Sexual harassment may exist when:
Submission to such conduct is either an explicit or implicit term and condition of employment or of participation and enjoyment of the school's programs and activities;

Submission to or rejection of such conduct is used or threatened as a basis for employment related decisions, such as promotion, performance, evaluation, pay adjustment, discipline, work assignment, etc., or school program or activity decisions, such as admission, credits, grades, school assignments or playing time.

The conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working, class room or educational environment.

Sexual harassment may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", "practical jokes", jokes about gender-specific traits, foul or obscene language or gestures, displays of foul or obscene printed or visual material, and physical contact, such as patting, pinching or brushing against another's body.

Complaint and Grievance Procedures:
Employees or students should initially report all instances of discrimination or harassment to their immediate supervisor or classroom teacher. However, if the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student is encouraged to go to the next level of supervision. In the case of a student, the Principal would be the next or alternative person to contact.

If the employee or student's complaint is not resolved to his or her satisfaction within five (5) to ten

(10) calendar days, or if the discrimination or harassment continues, or if as a student you feel you need immediate help for any reason, please report your complaint to the superintendent of Wayne Community Schools. If a satisfactory arrangement cannot be obtained through the superintendent, the complaint may be processed to the Board of Education.

The supervisor, teacher or the superintendent will promptly and thoroughly investigate all complaints. These situations will be treated with the utmost confidence, consistent with resolution of the problem. Based on the results of the investigation, appropriate corrective action, up to and including discharge of offending employees, and disciplinary action up to expulsion against a harassing student, may be taken. Under no circumstances will any threats or retaliation be permitted to be made against an employee or student for alleging in good faith a violation of this policy.

Section 4 Multicultural Policy

The philosophy of the district's multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination or harassment of others based on ethnicity, religion, gender, socioeconomic status, age, or disability.

Section 5 Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973

The following is a description of the rights granted to qualifying students with disabilities under Section 504 of the Rehabilitation Act. The intent of the law is to keep you fully informed concerning the decisions about your child and to inform you of your rights if you disagree with any of these decisions. You have the right to:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of his/her disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation or placement of your child.
4. Have your child receive a free appropriate public education.
5. Have your child receive services and be educated in facilities which are comparable to those provided to every student.
6. Have evaluation, educational and placement decisions made based on a variety of information sources and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
7. Have transportation provided to and from an alternative placement setting (if the setting is a program not operated by the district) at no greater cost to you than would be incurred if the student were placed in a program operated by the district.
8. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.

9. Examine all relevant records relating to decisions regarding your child's identification, evaluation and placement.
10. Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program or placement. (You and your child may take part in the hearing. Hearing requests are to be made to the superintendent.)
11. File a local grievance.

Section 6 Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

   Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

   Parents or eligible students may ask the school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

   One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-4605

Notice Concerning Directory Information

The district may disclose directory information. The types of personally identifiable information that the district has designated as directory information are as follows:

1. student's name,
2. student's current grade,
3. student's extracurricular participation,
4. student's achievement awards or honors,
5. student's weight and height if a member of an athletic team;

Notwithstanding the foregoing, the district does not designate as directory information personally identifiable information from students' education records where the district determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

A parent or eligible student has the right to refuse to let the district designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the district in writing that he or she does not want information about the student designated as directory information is as follows: two (2) weeks from the time this information is first received. Please contact the superintendent's office to indicate your refusal to have your child's information designated as directory information.

The district may disclose information about former students, meeting the conditions in this section. The district's policy is for education records to be kept confidential except as permitted by the FERPA law, and the district does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The district does not either approve or disapprove such teaching practices, and designates such student work as directory information and/or as non-education records. Each parent and eligible

student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the district in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

Notice Concerning Designation of Law Enforcement Unit:
The District designates the Wayne Police Department as the District's "law enforcement unit" for purposes of (1) enforcing any and all federal, state or local law, (2) maintaining the physical security and safety of the schools in the district, and (3) maintaining safe and drug free schools.

Section 7 Military Recruiters

The district will provide military recruiters with access to routine directory information of each high school student, unless the student's parent or guardian requests in writing that their student's information not be shared with a military recruiter. Parents and guardians who do not want their student's information to be shared with a military recruiter must notify the high school principal in writing. If a parent or guardian does not notify the high school principal in writing, the district will provide a military recruiter with the student's routine directory information.

Section 8 Notice to Parents of Students in Programs Receiving Title I Funding

Staff Qualifications. Parents may request, and the district will provide the parents of students attending any school receiving Title I funds on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

(A) Whether the student's teacher—
  (i) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  (ii) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  (iii) is teaching in the field of discipline of the certification of the teacher.

(B) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Testing Opt-Out. Parents may request, and the district will provide the parents of students attending any school receiving Title I funds on request (and in a timely manner), information regarding any State or District policy regarding student participation in any state or district assessments, including the District's policy and procedure on the parental right to opt the child out of such assessment(s). The District shall also make widely available through public means (including by posting in a clear and easily accessible manner on the district's website) information on each State or district assessment, including:

(A) the subject matter assessed;
(B) the purpose for which the assessment is designed and used;
(C) the source of the requirement for the assessment;
(D) the amount of time students will spend taking the assessment, and the schedule for the assessment; and
(E) the time and format for disseminating results.

Language Instruction Programs. If the district receives Title I funds, parents of English learners will be informed regarding how the parents can—

(A) be involved in the education of their children; and

(B) be active participants in assisting their children to—

(i) attain English proficiency;

(ii) achieve at high levels within a well-rounded education; and

(iii) meet the challenging State academic standards expected of all students.

The district will also inform parents of an English learner identified student of opportunities to participate in various school programs, as set forth in ESSA.

Please contact the administrative office to receive the foregoing information.

Section 9 Student Privacy Protection Policy

It is the policy of Wayne Community Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The district's policies in this regard include the following:

Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties: Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the district) before the survey is administered or distributed by the school to the parent's child.

Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive: The district will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed "Definition of Surveys of Matters Deemed to be Sensitive"), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the district will also follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Right of Parents to Inspect Instructional Materials: Parents have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term "instructional materials" for purposes of this policy. The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five (5) school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable times and place as will not interfere with the educator's intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the superintendent.

Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings. The general policy and practice of the district is to not administer physical examinations or screenings of students which require advance notice or parental opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the district will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the district will follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Protection of Student Privacy in Regard to Personal Information Collected from Students: The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The district will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information. "Personal information" for purposes of this policy means individually identifiable information about a student including: a student or parent's first and last name, home address, telephone number, and social security number. The term "personal information," for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate date from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

Parental Access to Instruments used in the Collection of Personal Information: While the general practice of the district is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received. The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five (5) school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the superintendent for

determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy: The district provides parents with reasonable notice of the adoption or continued use of this policy and other policies related to student privacy. Such notice shall be given to parents of students enrolled in the district at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events: The district will directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the district is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information).

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and,

Any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the district is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the district will usually fit into one of the following exceptions to the advance notice requirement and parental opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities.

In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive: Any survey containing one or more of the following matters shall be deemed to be "sensitive" for purposes of this policy:

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's parent;
3. Sex behavior or attitudes;

4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the students or the student's parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section 10 Parental Involvement

A. General - Parental/Community Involvement in Schools:

Wayne Community Schools welcomes parental involvement in the education of their children. We recognize that parental involvement increases student success. It is the district's policy to foster and facilitate, to the extent appropriate and in their primary language, parental information about, and involvement in, the education of their children. Policies and regulations are established to protect the emotional, physical and social well-being of all students.

1. Parental involvement is a part of the ongoing and timely planning, review and improvement of district and building programs.
2. Parents are encouraged to support the implementation of district policies and regulations.
3. Parents are encouraged to monitor their student's progress by reviewing quarterly report cards and attending parent-teacher conferences.
4. Textbooks, tests and other curriculum materials used in the district are available for review by parents upon request.
5. Parents are provided access to records of students according to law and school policy.
6. Parents are encouraged to attend courses, assemblies, counseling sessions and other instructional activities with prior approval of the proper teacher or counselor and administrator. Parents' continued attendance at such activities will be based on the students' well-being.
7. Testing occurs in this school district as determined to be appropriate by district staff to assure proper measurement of educational progress and achievement.
8. Parents submitting written requests to have their student excused from testing, classroom instruction and other school experiences will be granted that request when possible and educationally appropriate. Requests should be submitted to the proper teacher or administrator within a reasonable time prior to the testing, classroom instruction or other school experience and should be accompanied by a written explanation for the request. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parent request.
9. Participation in surveys of students occurs in this district when determined appropriate by district staff for educational purposes. Parents will be notified prior to the administration of surveys in accordance with district policy. Timely written parental requests to remove students from such surveys will be granted in accordance with district policy and law. In some cases, parental permission must be given before the survey is administered.
10. Parents are invited to express their concerns, share their ideas and advocate for their

children's education with board members, administrators and staff.

11. School district staff and parents will participate in an annual evaluation and revision, if needed, of the content and effectiveness of the parental involvement policy.

Section 11 Homeless Students Policy

Homeless children for purposes of this Policy generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable federal and state law.

No Stigmatization or Segregation of Homeless Students: It is the district's policy and practice to ensure that homeless children are not stigmatized or segregated by the district on the basis of their status as homeless.

Homeless Coordinator: The Homeless Coordinator shall serve as the school liaison for homeless children and youth and shall ensure that: (1) homeless children are identified by school personnel; (2) homeless children enroll in, and have a full and equal opportunity to succeed in, school; (3) homeless children and their families receive educational service for which they are eligible and referrals to health, dental, and mental health services and other appropriate services; (4) the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and provided with meaningful opportunities to participate in the education of their children; (5) public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens; (6) enrollment disputes are mediated in accordance with law; and (7) the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law. The Homeless Coordinator shall coordinate with the Nebraska Commissioner of Education and community and school personnel responsible for the provisions of education and related services to homeless children. The Homeless Coordinator may designate duties hereunder as the Homeless Coordinator determines to be appropriate.

Enrollment of and Services to Homeless Children: A homeless child shall be enrolled in compliance with law and be provided services comparable to services offered to other students in the school in which the homeless child has been placed. Placement of a homeless child is determined based on the child's "school of origin" and the "best interests" of the child. The "school of origin" means the school that the child attended when permanently housed or the school in which the child was last enrolled. Placement decisions shall be made according to the district's determination of the child's best interests, and shall be at either: (1) the child's school of origin for the duration of the child's homelessness (or, if the child becomes permanently housed during the school year, for the remainder of that school year) or (2) the school of the attendance area where the child is actually living. To the extent feasible, the placement shall be in the school of origin, except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the district shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian as provided in Nebraska Rule 19.

If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal. The process to resolve disputes concerning the enrollment or

placement of a homeless child or youth is as follows:

1. The district shall provide a written response and explanation of a decision regarding any complaint or dispute of a parent, guardian or other person having legal or actual charge or control of a homeless child or youth within thirty (30) calendar days of the time such complaint or dispute is brought;
2. The enrollment of the homeless child or youth in the school where enrollment is sought during the time such dispute is being considered;
3. And notice of the right to appeal as provided in Nebraska Rule 19.

Any parent, guardian or other person having legal or actual charge or control of a homeless child or youth that is dissatisfied with the decision of a school district after the dispute resolution process may file an appeal with the Commissioner of the Nebraska Department of Education within thirty (30) calendar days of receipt of the decision. Such appeals are informal and shall be submitted to the Commissioner in writing, as outlined in Nebraska Department of Education Rule 19, Section 005.03. The district shall immediately contact the school last attended by the homeless child to obtain relevant academic and other records. If the homeless child needs to obtain immunizations or medical records, the district shall immediately refer the parent or guardian of the homeless child to the Homeless Coordinator, who shall assist in obtaining necessary immunizations or medical records. The district may nonetheless require the parent or guardian of the homeless child to submit contact information.

Transportation will be provided to homeless students, to the extent required by law and comparable to that provided to students who are not homeless, upon request of the parent or guardian of the homeless child, or by the Homeless Coordinator in the case of an unaccompanied youth, as follows: (1) if the homeless child's school of origin is in the district, and the homeless child continues to live in the district, transportation to and from the school of origin shall be provided by the district; and (2) if the homeless child lives in a school other than the district, but continues to attend the Wayne Community Schools based on it being the school of origin, the new school and Wayne Community Schools shall agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin and, if they are unable to agree, the responsibility and cost for transportation shall be shared equally.

Section 12 Pregnant and Parenting Students

Wayne Community Schools recognizes that pregnant and parenting students have the right and responsibility to attend school. This attendance right and responsibility applies to students regardless of their marital or parental status. Further, the district will educate pregnant and parenting students and will provide reasonable accommodations to support and encourage all pregnant and parenting students to obtain their high school diploma. No student will be excluded from, denied the benefit of, or discriminated against under any educational program or activity because of pregnancy or parenting responsibilities.

Attendance and Leave of Absences

Pregnant and parenting students will be permitted to attend to their own health care, their child's medical care, or other pregnancy- or parenting- related appointments with the benefit of having any such absences or tardiness excused. A student will be permitted to take a leave of absence for pregnancy, childbirth, and any other pre- and post-natal related medical needs, along with recovery

therefrom for the duration that is deemed medically necessary by the student's licensed health care provider. At the conclusion of the leave of absence, a student will be immediately enrolled in the district at the same grade and status as when the leave began. Pregnant and parenting students shall be allowed to participate in all activities including extracurricular activities throughout the student's pregnancy and thereafter unless the district deems such participation poses a substantial risk of injury to the student or to others. A pregnant and parenting student may be asked to obtain certification from the student's licensed healthcare provider regarding the student's safe participation in an extracurricular activity when such certification is required of students for other conditions which require the attention of a licensed healthcare provider.

Any absences accumulated due to pregnancy or pregnancy-related conditions, or care for an ill child, should not count towards any district policies in effect under compulsory attendance requirements. Pregnant and parenting students with excused absences or tardiness shall be treated like all other students with excused absences or tardiness for any other medical reasons.

Pregnant and parenting students will be provided with assignments, classwork and any additional support needed to ensure that the student can keep up with class requirements when absent for pregnancy or parenting-related absences.

Alternative Means to Complete Course Work

The district will provide at least one alternate method, in addition to traditional classroom instruction, to keep pregnant and parenting students in school. Such accommodation(s) may include accessing coursework online, home-based independent study, or at-home tutoring. Alternative methods of instruction or other alternative program for pregnant and parenting students are voluntary for the student who may elect whether to engage in an alternative method of instruction or the traditional methods of instruction available to their peers. Pregnant and parenting students shall be allowed to attend their regular classrooms and complete regular coursework.

Lactation

The district will provide reasonable time and space to accommodate lactating students to express breast milk or breastfeed during the school day. Such accommodations will be in a location, other than a bathroom or closet, that is private, clean, has an electrical outlet, a chair and is reasonably accessible. Students shall also be provided a food safe refrigerator to store breast milk safely.

Child Care

If in-school child care is not provided, a list of qualified licensed child care providers will be provided upon request to pregnant or parenting students. Such list will be updated annually and include providers that participate in the quality rating and improvement system and meet all of the quality rating criteria for at least a step-three rating pursuant to the Step Up to Quality Child Care Act. Nothing in this policy is intended to prohibit or limit any referral for a student or a student's child to an early head start program or any other available community resources.

Privacy and Confidentiality

Pregnant and parenting students have the right to have their health and personal information kept confidential in accordance with law. School staff will make every effort to keep personal information

and health records confidential and in compliance with Nebraska and federal law.

Information about students' pregnancies and related conditions will not appear in their cumulative records and will not be used when they are being considered for educational or job opportunities, awards or scholarships.

Other Accommodations

Pregnant and parenting students may request additional reasonable accommodations to ensure continued participation and enrollment in school. Accommodation requests will be evaluated on a case-by-case basis. Such accommodations may include but are not limited to: additional frequency allowed for bathroom breaks, additional time allowed in between class periods, a larger desk or additional work space, and adjustments to requirements for physical education as needed. Students seeking additional reasonable accommodation should make such requests to the building principal.

Bullying and Harassment

Pregnant and parenting students have the same rights as other students to be free from discrimination, bullying, and harassment. Such school policies are incorporated herein and apply to all students.

Policy Dissemination

This policy will be available at the beginning of each school year on the district's website and will be incorporated into the student handbook.

Section 13 Business Operations

Meal Charge Policy

As a courtesy, Wayne Community Schools will continue to serve meals until the family lunch balance reaches **negative** $25.00. At that time, students will not be allowed to eat school meals. Once a positive account balance is established, students will be allowed to resume eating school meals. Families will be sent a statement when their balance reaches **negative** $10 or more. A call from the school office will be made when an account reaches **negative** $25.00.

Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available through the superintendent or superintendent's designee. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

Meal Account Balances

The district will ensure that families can check their meal account balances in a manner other than exclusively online. The district will ensure that at least one form of meal account payment is free of charge.

The district encourages families to pre-pay without an additional transaction fee for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add

funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. When a student leaves the district or graduates, the district shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the district shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The district shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

Student Confidentiality

The district will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The district shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

WAYNE COMMUNITY SCHOOLS | 2024-2025 CALENDAR

Wednesday 2:00 dismissals are for teacher development.

Days off for weather and state tournaments may be made up if necessary.

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

8: All-Staff Training Day
12-13: Teacher Inservice
12: Open House 5:00-7:00
14: First Day of School – Noon Dismissal
15: First Full Day of School
19: First Day of ELC-PK4
21: 2:00 Dismissal
28: 2:00 Dismissal

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2: NO SCHOOL - Labor Day
4: 2:00 Dismissal
11: 2:00 Dismissal
18: 2:00 Dismissal
23: P/T Conferences – 2:00 Dismissal
25: P/T Conferences – 2:00 Dismissal
27: NO SCHOOL – P/T Conferences

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2: 2:00 Dismissal
9: 2:00 Dismissal
16: 2:00 Dismissal - End of Q1
17: NO SCHOOL – Teacher Inservice
18: NO SCHOOL – Fall Break
23: 2:00 Dismissal
30: 2:00 Dismissal

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

6: 2:00 Dismissal
13: 2:00 Dismissal
20: 2:00 Dismissal
27-29: Thanksgiving Break

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

4: 2:00 Dismissal
11: 2:00 Dismissal
20: 2:00 Dismissal - End of Q2/S1
22-26: 5-day NSAA Moratorium
23-1/3: Christmas Break

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2: Teacher Work Day
6: School Resumes
8: 2:00 Dismissal
15: 2:00 Dismissal
22: 2:00 Dismissal
29: 2:00 Dismissal
31: NO SCHOOL - PK-6 P/T Conferences 7-12 In Session

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

5: 2:00 Dismissal
12: 2:00 Dismissal
19: 2:00 Dismissal
21: NO SCHOOL – Winter Break
26: 2:00 Dismissal

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5: 2:00 Dismissal
13: 2:00 Dismissal – End of Q3
14: NO SCHOOL – Spring Break
19: 2:00 Dismissal
26: 2:00 Dismissal

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2: 2:00 Dismissal
9: 2:00 Dismissal
16: 2:00 Dismissal
18: NO SCHOOL – Easter Break
21: NO SCHOOL – Easter Break
23: 2:00 Dismissal
30: 2:00 Dismissal

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

7: 2:00 Dismissal
14: 2:00 Dismissal
17: Graduation
20: Tentative Last Day of School

WCS Moratorium – July 22-30
NO ACTIVITIES, CAMPS, or WEIGHTS

179 – Student Days
186 – Teacher Days

Quarter 1 – 44 days
Quarter 2 – 42 days
Quarter 3 – 48 days
Quarter 4 – 45 days

The final day of school will be determined at the April 2025 Board of Education meeting.

School Calendar Template © calendarlabs.com

Regular Schedule

8:00 First Bell

1st Period	8:04 - 8:54
2nd Period	8:57 - 9:47
3rd Period	9:50 - 10:40
4th Period	10:43 - 11:33

Senior High - 5th Period 11:36 - 12:56

1st Lunch - 11:33 - 12:03

5th Class - 12:06 - 12:56

2nd Lunch - 12:26 - 12:56

5th Class - 11:36 - 12:26

Junior High - 5th Period 11:36 - 12:56

5th Class - 11:36 - 11:53

Lunch - 11:53 - 12:23

5th Class - 12:26 - 12:56

6th Period	12:59 - 1:49
7th Period	1:52 - 2:42
8th Period	2:45 - 3:35

2:00 DISMISSAL +Advisory Period

8:00 First Bell

1st Period	8:05 - 8:40
2nd Period	8:43 - 9:18
3rd Period	9:21 - 9:56
4th Period	9:59-10:34
Advisory Period	10:37-10:55

Senior High - 5th Period 10:58 - 11:33

6th Period 11:36 - 12:44

1st Lunch 11:33 - 12:03

Class - 12:06 - 12:44

2nd Lunch 12:14 - 12:44

Class - 11:36 - 12:14

Junior High - 5th Period 10:58 - 12:03

Lunch - 10:55 - 11:25

Class - 11:28 - 12:03

6th Period 12:06 - 12:44

7th Period	12:47 - 1:22
8th Period	1:25 - 2:00

Pep Rally Schedule

8:00 First Bell

1st Period	8:04 - 8:50
2nd Period	8:53 - 9:39
3rd Period	9:42 - 10:28
4th Period	10:31 - 11:17

Senior High - 5th Period 11:20 - 12:40

1st Lunch - 11:17 - 11:47

5th Class - 11:50 - 12:40

2nd Lunch - 12:10 - 12:40

5th Class - 11:20 - 12:10

Junior High - 5th Period 11:20 - 12:40

5th Class - 11:20 - 11:37

Lunch - 11:37 - 12:07

5th Class - 12:10 - 12:40

6th Period	12:43 - 1:29
7th Period	1:32 - 2:18
8th Period	2:21 - 3:07
Pep Rally	3:10 - 3:35

2:00 DISMISSAL

8:00 First Bell

1st Period	8:05 - 8:42
2nd Period	8:45 - 9:22
3rd Period	9:25 - 10:02
4th Period	10:05 - 10:42

Senior High - 5th Period 10:45 - 11:22

6th Period 11:25 - 12:41

1st Lunch 11:22 - 11:52

Class - 11:55 - 12:41

2nd Lunch 12:11 - 12:41

Class - 11:25 - 12:11

Junior High - 5th Period 10:45 - 12:00

Class - 10:45 - 10:55

Lunch - 10:55 - 11:25

Class - 11:28 - 12:00

6th Period 12:03 - 12:41

7th Period	12:44 - 1:21
8th Period	1:24 - 2:00

Schedule for 10:00 Start

10:00 First Bell

1st Period	10:04 – 10:37
2nd Period	10:40 – 11:13
3rd Period	11:16 – 11:49

Senior High - 4th Period 11:52 – 1:09

1st Lunch - 11:49 - 12:19

Class 12:22 - 1:09

2nd Lunch - 12:38-1:09

Class 11:52 - 12:38

5th Period 1:12 – 1:46

Junior High – 5th Period 11:52-12:25

Class – 11:52-12:10

Lunch – 12:10-12:40

Class – 12:43-1:09

4th Period 1:12 - 1:46

6th Period	1:49 – 2:23
7th Period	2:26 – 2:59
8th Period	3:02 – 3:35

Wayne High School
Senior Privilege - Open Periods
Program Application

The senior privilege open periods will apply only to seniors who are on schedule to graduate within eight semesters (225 credit hours, including all required classes).

No special courses will be scheduled or arranged to enable students to participate in the release program.

The following criteria and activity limitations govern those who participate in the senior privilege open periods:

1. Participation in this opportunity is a privilege and any student may be removed based on disciplinary actions at the discretion of the administration.
2. The student must be in the position to graduate without complications as determined by the guidance counselor.
4. The senior release application must be signed by the student, approved by the parent/guardian and given final approval by the principal based on parental approval and credit verification.
5. Classes taken must be connected with transition to/from school (beginning of day, lunch, end of day)
6. When classes are over (or before they begin), students must not be on school grounds, unless they have permission from a teacher, counselor, or administrator.
7. To be eligible for a NSAA sport or a NSAA sponsored activity, the student must be enrolled and attend four new classes each semester.
8. If at any point in the semester a student is failing a class, they will be **required to attend** Wayne High School all day, until they raise their grade(s) to passing and have reviewed their educational plan with the administrator.
9. If at any point in the semester a student has 5 or more unexcused absences or 5 or more unexcused tardies, they will be **required to attend** Wayne High School all day.
10. The student is responsible for reading the student announcements, checking their school email, and checking the guidance website for information about what is going on with activities, seminars, and school, including scholarships.

This sheet must be completed and returned to the counselor's office by April 30th . If not turned in on time, you will be enrolled for periods 1-8.

_____ _____
Student Name (please print) Date of application

_____ _____
Student Signature Primary Phone

_____ _____
Parent Signature Date

**** I have read and understand the requirements for senior privileges status at Wayne****

FOREIGN STUDY Wayne High School Guidelines and Requirements

Wayne High School students who are considering study in a foreign country are required to meet the following:

A. Be enrolled in a certified foreign study program as recommended by the Council on Standards for International Education and Travel (C.S.I.E.T.)

B. Before beginning the enrollment process, the student should contact the building principal. Should the student plan on returning to Wayne High following their foreign study, the Nebraska School Activities Association must be contacted and forms filed by the activities director to determine eligibility status for further interscholastic competition. Student age along with intent and purpose of the foreign study are factors in determining eligibility.

C. Students will be required to enroll in all grade levels required courses while studying in a foreign country. Wayne High may accept required course credit from the foreign school provided the curriculum content is comparable. This must be documented by official transcript, course description, instructor narrative and any other specific means of determining course content.

D. Grades accumulated during the foreign study period will be calculated into the student's grade point average when and if they return to Wayne High School. This is provided the foreign grading system can be interpreted and properly converted to allow for inclusion into the calculation of grade point average. Pass/Fail grades will not be included in the calculations.

E. For purposes of completing graduation requirements, calculating G.P.A. and class rank, Wayne High School will accept the course work completed, while an exchange student in the same manner it would for any student that transfers to Wayne High School from another accredited school. Students who return from foreign study in the year of their graduation and who meet all requirements will be allowed to graduate with their class.

F. College course work is not acceptable as high school credit to meet graduation requirements. Wayne High School will accept credit earned through correspondence or extension study, provided the course has been approved by the principal in advance, and the credit earned is through an accredited institution.

Criteria for Early Entrance
Into High School
Academic Program(s)

A. Annual maintenance of a 96th percentile rank or higher on a standardized achievement test. The comprehensive score or individual subtest scores for reading, science, language, social studies or math may be used. If a subtest score is used to determine eligibility, the subtest must relate to the special program to which the student is being assigned.

B. Recommendation of principal, teacher, receiving teacher, counselor, and parent.

C. Demonstrated excellence in previous class work through grades and/or grade point average.

D. Staff members who work in the program shall be chosen on the basis of their interest, ability, and special training in the area.

E. Students should be nominated for early entrance only if they display a sincere desire to participate.

F. Students may be removed from the early entrance program upon: (1) student/ parent request; (2) consistent inability to maintain standards of achievement of successful completion of class work; (3) inability to maintain annual 96th percentile ranking on a standardized achievement test; (4) recommendation of all parties concerned.

G. An attempt should be made to schedule the student in both 8th grade and 9 th grade classes concurrently since two completely different programs are offered (earth science and IPS).

H. Credit for completion of all high school course work will be noted on a student transcript and be computed to assist the student toward graduation. This credit will also be computed and become part of the student's high school grade point average.

ADMINISTRATIVE REGULATION

Admittance – Home School Educated Students

This regulation provides procedures for the admittance to Wayne Community Schools of students who have previously been in attendance at an exempt school or home school pursuant to Section 79-1701, Nebraska School Law.

These procedures apply only to students from exempt schools or home schools and are not applicable to students who have been in attendance at approved or accredited schools.

Thirty (30) Days

A. Prior to the projected date for admission of a student from an exempt or home school to Wayne Public Schools, the parent or guardian will submit:

1. A statement to school officials, of the receiving school (superintendent/principal), containing the name(s) and age(s) of all children requesting admittance and the name(s) of parents or guardian(s) containing assurances of access to enrollment, attendance, health and psychological records.

2. A copy of materials which were submitted to the Nebraska Commissioner of Education under Section 004, Rule 13, Nebraska Department of Education prior to the opening or beginning of operation of the exempt or home school. Items included are: (1) a calendar for the school year; (2) a list of names of all instructional monitors; (3) a chart or written summary showing scope and sequence of the program of instruction; (4) a list of all classes or courses and the names of monitors for these classes; (5) chart of grade levels included in the exempt/home school.

3. In order to verify information submitted in Section 004, Rule 13, Nebraska Department of Education, the receiving school (Wayne Public Schools), may deem it necessary to conduct achievement testing. School officials will contact the parent/guardian and a test(s), a time, and a procedure shall be mutually designated and established. Should the testing be requested from a source outside the receiving school, cost for such testing shall be borne by the parents/guardians of the exempt/home school student(s).

4. Teachers of basic skill courses in language arts, mathematics, science, social studies and health for which exempt/home school students will enroll shall assist in the review of materials submitted by parents/guardians under Section 004, Rule 13, Nebraska Department of Education. Credit for work experience may be awarded but will also be subject to review.

5. Credit may be awarded for completions of extension courses at accredited institutions such as UN-L. Supervision of this coursework shall have been by an accredited staff member of the extension division awarding credits. Transcripts and/or test scores must be submitted by the extension division of the accrediting institution, following completion of all coursework. All

information then should be made available to the receiving school. Not more than 10 credit hours or 1 Carnegie unit per subject area will be accepted or transferred. This shall be inclusive of extension and home/exempt school studies.

6. School officials of the receiving school may request an interview be conducted with parents and/or student(s) from the home/exempt school seeking admittance. The interview would serve as a supplemental tool in final placement of the student(s).

7. All above procedures must be completed prior to enrollment or exempt/home school student(s).

Eligibility for Athletic Participation

B. The following shall apply in determining the eligibility for a student who has previously attended a home school, and becomes a student at a Nebraska School Activities Association (NSAA) high school.

1. The home school, which the student previously attended, must have received acknowledgment from the Nebraska State Department of Education that the school conformed to the required statutes.
2. The student must be accepted by the member and placed in a grade level that will classify the individual as a student.
3. If the student enters a member school as a 10th, 11th, or 12th grade student, he/she shall have received, or be granted, twenty semester hours of credit for the immediate preceding semester. The twenty semester hours of credit must be accepted and entered on the records of the students as partial fulfillment of the school's graduation requirements.
4. Students who were enrolled in grades 9, 10, 11 or 12 at a home school and who transfer to a member high school, shall be credited with the number of semesters of high school membership in which they were a member of the home school. These students shall not exceed eight semesters of school membership beginning with the initial enrollment in grade 9 or the equivalent of grade 9.
5. Students transferring from a home school to a member high school must meet the requirements of Article 1-R, Section 5, NSAA Bylaws, participation requirements. (See NSAA Yearbook)

Internet Safety and Acceptable Use Policy

Internet Safety and Acceptable Use Policy

A. Internet Safety Policy

It is the policy of Wayne Community Schools to comply with the Children's Internet Protection Act (CIPA) and Children's Online Privacy Protection Act (COPPA). With respect to the district's computer network, the district shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; (e) obtain verifiable parental consent before allowing third parties to collect personal information online from students; and (f) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the district's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.
4. Supervision and Monitoring. It shall be the responsibility of all members of the district staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the superintendent and the superintendent's designees.

5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response. The plan shall be for all students to be provided education on these subjects. The superintendent or the superintendent's designee shall be responsible for identifying educational materials, lessons, and/or programs suitable for the age and maturity level of the students and for ensuring the delivery of such materials, lessons, and/or programs to students.
6. Parental Consent. The district shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online.
7. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice.
8. The district shall comply with the Nebraska Student Online Personal Protection Act and will endeavor to take all reasonable and necessary steps to protect the online privacy of all students.

B. Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.
2. Access and User Agreements. Use of the District technology resources is a privilege and not a right. The superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the superintendent or designee in writing if they do not want their child to have access. The superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy. The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.
3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.
4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:
a. Personal Gain: Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
b. Personal Matters: Technology resources shall not be used, and no person shall authorize its use, for personal matters unless the User has entered into a lease agreement or other similar agreement with the School District that makes such use permissible under law.

c. Campaigning: Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
d. Technology-Related Limitations: Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation,

1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
5. Users shall not copy, change, or transfer any software without permission from the network administrators.
6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
7. Users shall not engage in any form of vandalism of the technology resources.
8. Users shall follow the generally accepted rules of network etiquette. The superintendent or designees may further define such rules.
e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. to access any material contrary to the Internet Safety Policy; or to create or generate any such material.
2. to engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
3. to engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
4. to engage in or promote violations of student conduct rules.
5. to engage in illegal activity, such as gambling.
6. in a manner contrary to copyright laws.
7. in a manner contrary to software licenses.

Disclaimer. The technology resources are supplied on an "as is, as available" basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.

Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate. Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the superintendent and the superintendent's designees.

Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Attending School Events/
Medical Treatment/Publicity

Your son or daughter may attend school sponsored activities at various locations during his/her attendance at Wayne Jr./Sr. High School. Your child is still under school supervision but neither the school district nor those in charge shall be held responsible in case of an accident.

In the event an accident or injury does occur, the attending physician will proceed with any medical or minor surgical treatment, x-ray examinations and immunizations for your child.

The administration, staff, team trainer or coach will apply first aid treatment until a doctor can be contacted. In the event of serious illness, the need for major surgery, or significant accidental injury, an attempt will be made by the attending physician to contact the parent in the most expeditious way possible. If said physician is not able to communicate with the parent, the treatment necessary for the best interest of the child will be given.

Parents are obligated to pay for professional medical and/or related services; the school shall not be liable for payment of such services.

Administration, staff, coaches, trainers, and physicians will use their own judgment in securing medical aid and ambulance service in case the parents cannot be reached.

Your student may have their pictures taken and those pictures may be included in newspapers, magazines and photographic slides, can be of great benefit in enlisting support to extend special services to students. Any pictures taken of this student will be under the supervision of the teacher or administrator of the school and the use of such pictures determined and designated by them.

If you disagree with any of the above items, please contact the office for a form to fill out to opt out of the above items.

Asistir a Eventos Escolares/ Tratamiento Médico / Publicidad

Su hijo o hija puede asistir a actividades patrocinadas por la escuela en varios lugares durante su asistencia a Escuela secundaria de Wayne Jr./Sr High. Su hijo/a todavía está bajo supervisión escolar, pero ni el distrito escolar ni los encargados serán responsables en caso de accidente.

En caso de que ocurra un accidente o lesión, el médico tratante procederá con cualquier tratamiento médico o quirúrgico menor, exámenes de rayos X e inmunizaciones para su hijo/a.

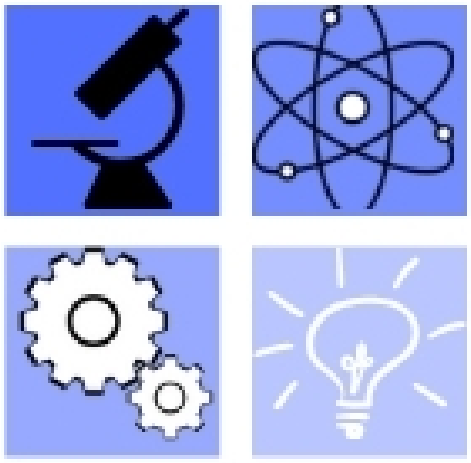
La administración, el personal, el entrenador del equipo aplicarán el tratamiento de primeros auxilios hasta que se pueda contactar a un médico. En caso de enfermedad grave, la necesidad de una cirugía mayor o una lesión accidental significativa, el médico tratante intentará comunicarse con los padres de la manera más rápida posible. Si dicho médico no puede comunicarse con el padre, se le dará el tratamiento necesario para el mejor interés del estudiante.

Los padres están obligados a pagar por servicios médicos profesionales y / o relacionados; La escuela no será responsable del pago de dichos servicios.

La administración, el personal, los entrenadores y los médicos usarán su propio criterio para garantizar la asistencia médica y el servicio de ambulancia en caso de que no se pueda contactar a los padres.

Puede que a su estudiante se le tomen fotos y esas fotos pueden incluirse en periódicos, revistas y diapositivas fotográficas, pueden ser de gran beneficio para obtener apoyo para extender servicios especiales a los estudiantes. Cualquier fotografía que se tome de este estudiante estará bajo la supervisión del maestro o administrador de la escuela y el uso de dichas fotografías será determinado y designado por ellos.

Si no está de acuerdo con alguno de los artículos anteriores, comuníquese con la oficina para obtener un formulario que debe completar para optar por no recibirlos.



Wayne Kids Club

2024-2025

Sponsors:
Wayne Legacy Fund
Beyond School Bells
Wayne Community Chest
Wayne Elementary Boosters (WEB)
Wayne State College

Wayne
Kids Club

Dear Parents,

Welcome to the Wayne Kids Club! We are an after-school program serving students in grades K-6. The Wayne Kids Club provides your child with extended learning opportunities, snacks and homework assistance by our staff who are both CPR and first-aid certified. However, in addition to this daily schedule, all students will also be exposed to STEAM based learning experiences on a weekly basis. That means that your child will regularly have the opportunity to take part in hands-on learning that is not only fun and engaging, but also promotes critical thinking and creative problem solving.

The attached forms have information regarding our after-school program for the **2024-2025** school year. Please read through the information carefully and fill out only the forms in which you are requesting care. If questions arise please feel free to send an email or call. We look forward to serving your family and child's needs.

Sincerely,

Andi Diediker
Courtney Maas
Program Director
(402) 375-3854
andiedi1@waynebluedevils.org
comaas1@waynebluedevils.org

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Financial Assistance

Wayne Kids Club is asking each family to pay a fee for the cost of materials, snacks, and the programming offered. If at any time throughout the course of the year you are requiring assistance to help cover this cost, please contact the Program Directors, **Andi Diediker/Courtney Maas**, and the appropriate arrangements will be made.

If you should need to take your child out of the program before the school year is over, payment will be required for the week we are notified plus 1 additional week.

Daily Schedule (Monday, Tuesday, Thursday, Friday)
3:20-3:45 Meet in gym - Physical Activity
3:45-5:30 Homework Zone/Snack: Once homework is completed, the students will transition to Extended Learning Opportunities

2:00 pm Dismissal Schedule
2:00-3:00 Meet in gym - Physical Activity
3:00-3:30 Snack
3:30-5:20 Homework Zone: Once homework is completed, the students will transition to Extended Learning Opportunities

Snacks
A snack will be served each day. If your child has specific dietary restrictions, please notify the Site Director, Carrie Wendte.

Dismissal
When dismissing a child from Wayne Kids Club, staff will refer to each child's dismissal plan. A child will be allowed to leave Wayne Kids Club only in accordance with the dismissal plan. If someone other than the parent/guardian or authorized persons listed on your child's dismissal plan is picking up your child, you are required to notify the Site Director to make arrangements: Carrie Wendte, waynekidsclub@waynebluedevils.org

Students will be dismissed through the front doors of the building. The Site Director will wait with students outside on the east side of the building until 5:30. If your student is picked up after 5:35 it will be considered late. When repeated late pick up occurs the issue will be directed to our Program Director. **Mr. Diediker or Mrs. Maas** will call the family and make a plan to solve the problem. If this keeps occuring a fine of 5 dollars per kid per day may be enforced.

Personal Items
All children are responsible for their personal items and should keep those items in their backpack. Wayne Kids Club will not assume responsibility for items brought from home; missing items will not be replaced. WKC employees cannot hold money for a child in the event that a child brings money to the site. Use of cell phones by the children during WKC hours is prohibited unless permission is given by staff.

Accidents and Medical Emergencies

The health and safety of your children is our top priority and we work to prevent accidents from happening. If a minor accident occurs during the day, an accident report outlining the care and procedures administered to your child will be completed and placed in your child's file.

In the event of a medical emergency or accident requiring a doctor's treatment, we will attempt to contact the parent/guardian immediately at the telephone numbers you have supplied. If we are unable to reach a parent/guardian, our procedure is to contact the emergency people on your list or the ambulance as needed. A signed emergency medical authorization (included) is required from the parent/guardian to allow the WKC staff to take necessary emergency medical measures.

Sick or Absent Child Policy

The Wayne Kids Club staff will take attendance each day after kids arrive. Staff will communicate with the school regarding any students who were absent that day from school or had to leave early. All fees are due whether your child is an attendance or absent.
If your child is not attending certain days during the week or is not attending WKC on their regularly scheduled day, please let the WKC staff know: Carrie Wendte, waynekidsclub@waynebluedevils.org.

Discipline Policy

Children are expected to abide by the same rules and guidelines as listed in the Wayne Elementary School Handbook as well as WKC guidelines. If an inappropriate behavior does occur, we will use a positive approach by encouraging good behavior and redirecting their activity. Teachers will follow the school's behavior continuum (see below). Parents will be contacted and consulted regarding any serious behaviors.

When a behavior is deemed to be hurtful to other children or disrespectful to staff, the child's parent will be notified and the child will be sent home for the day. The child may return the following day; however, if the same or similar behavior continues to occur, he/she will be dismissed from the program. In order for a child to be re-enrolled in WKC, a conference must be held between WKC staff, school administration and the parents to determine if the child will be allowed back into the program. In the event of removal from the program, the child will not be excluded from reapplying for the following school year.

Behavior Continuum

If a student is not meeting behavior expectations, he/she will be redirected by the teacher. If the student needs to be redirected a second time within that activity, he/she will be asked to move to a safe seat and continue participating from there while making better choices. If the student needs to be redirected while in the safe seat (a third redirect within that activity), he/she will be referred to the Site Director until able to meet expectations appropriately in the activity.

Wayne
Kids Club

Wayne Kids Club is an after-school Expanded Learning Opportunity. The WKC program is designed to provide all kids with hands-on, engaging opportunities that enhance the school day, are driven by school-community partnerships, and encourage critical thinking and creative problem solving in our children.

What is Homework Zone?

The students will be assisted with completing homework from the school day during Homework Zone. If a student is not able to complete their homework while at Kids Club, they are expected to finish that homework at home for the next day. It is recommended that you still check the homework with your child to make sure that it is completed correctly.

What is an ELO and why is it important?

ELO stands for Expanded Learning Opportunity and it is the time that students spend engaged and cared for during after school hours. ELO's don't replace the school day, but rather enhance learning, support students who need extra attention to thrive, and enrich the experience for students who crave more than an 8-3 day can give them.

Why is STEAM important and how is it used in Wayne ELO?

With many future careers requiring science, technology, engineering, art, and math (STEAM) skills, it is vital that we work to improve STEAM education. Through STEAM education, students learn to develop critical thinking and creative problem solving skills, which are central to academic achievement and workforce development. In Wayne's ELO program we aim to provide hands-on, engaging STEAM activities and projects that require students to plan, question, test, design and redesign. Whether that be through a robotics program or a popsicle-stick bridge challenge, students are engaged and learning how to think critically and innovatively.

What goes on at WKC and what kinds of programs are offered?

Every day at WKC students have time to play, allowing them a chance to unwind from the school day. Students also receive a daily snack, at which time we also begin our designated homework and reading time for all students. Our dedicated staff is always available to help guide students with their work. Following this homework period, our programming begins.

How can I get involved in the ELO program?

First off, if you have children in kindergarten through 6th grades, consider enrolling them in the program on either a part-time or full-time basis. Secondly, if you have a unique talent or skill and would like to share that with kids in the program, we would love to work on a partnership opportunity with you. Finally, as a business or individual, our program would benefit greatly from donations. Whether that be financial contributions or donations of materials, we certainly value any form of partnership.

To find out more about Wayne Kids Club or to enroll your child, please contact Program Directors, Andi Diediker/Courtney Maas, andiedi1@waynebluedevils.org or comaas1@waynebluedevils.org.

PROGRAM DIRECTOR JOB DESCRIPTION

Job Title: Program Director
Reports To: Wayne Community Schools Superintendent

JOB SUMMARY

To provide leadership to the Wayne Kids Club (WKC) and effectively implement ELO programming.

GENERAL JOB DESCRIPTION AND RESPONSIBILITIES

- Update and distribute parent handbooks and registration information on an annual basis.
- Ensure all program employees meet and maintain required levels of certification.
- Develop programming that is aligned with AQuESTT, is STEM-driven and garners student interest and engagement.
- Keep record of student involvement in programming and ELO effectiveness through data collection.
- Assist site director in planning and serving nutritionally balanced snacks.
- Maintains regular communication with the site director to ensure program effectiveness.
- Attend and present at school board meetings when seeking approval for programming or for general updates.
- Create and maintain community partnerships to support local programming and program sustainability through financial means.
- Pursue local and statewide grant opportunities.
- Collect parent feedback through annual surveys.
- Maintain active WKC's involvement in social media and print advertising.

Knowledge of:

- Management principles
- Developmentally appropriate activities for elementary-aged children.
- Curriculum development and state standards.
- ELO grant requirements.

Ability to:

- Interact with children of various ages and abilities in a positive and appropriate manner.
- Lead safe and developmentally appropriate activities for registered students.
- Understand and follow protocol for various emergency procedures.
- Prepare and maintain departmental records, reports and correspondences pertaining to the functions of participating programs.
- Maintain the confidentiality of appropriate communications, documents and transactions.
- Plan and organize work, set priorities and meet deadlines.
- Guide, direct and support staff while cultivating a team environment.
- Establish and maintain effective working relationships with parents, district employees, and board members.
- Operate standard office equipment and software.
- Communicate effectively both verbally and in writing.
- Present to and cultivate relationships with community stakeholders.

Skills in:

- Leadership.

- Active listening.
- Problem solving and decision making.

Job Title: Wayne Kids Club Site Director
Reports To: Wayne Kids Club Program Director

JOB SUMMARY

To provide direction and oversight to the staff and children involved in the after school activities of the Wayne Kids Club program. Manages staff by directing their activities, and provides feedback and discipline as appropriate in a team environment. Ensures staff carries out activities in support of the program's goals and objectives. Establishes and maintains open communication with staff, parents and children.

EDUCATION AND EXPERIENCE

1. High School diploma or GED equivalent. Must be at least 19 years of age.
2. Meet **ONE** of the following requirements:
    - Hold a bachelor's degree from an accredited college or university in early childhood education, education or child/youth development;
    - Hold a bachelor's degree from an accredited college or university and at least six credit hours in early childhood education, education or child/youth development;
    - Have an associate degree from an accredited college or university in early childhood education, education or child/youth development;
3. CPR certification or ability to obtain certification.

Job descriptions and responsibilities:

- Works with Program Director to plan and implement safe and developmentally appropriate activities, routines, policies and procedures in support of short and long range goals of the Wayne Kids Club program.
- Maintains a safe, clean and healthy environment in accordance with all relevant laws and regulations.
- Determines and provides a variety of nutritious snacks within state and budget guidelines. Oversees or assists with setting up clean up of snack time.
- Monitors and maintains needed supplies and communicates supply needs to the Program Director.
- Understands and is able to execute various emergency procedures as trained including conducting fire and tornado drills to ensure compliance with State requirements.
- Completes weekly director reports, tracking staff and child attendance, discipline reports, accident reports, menus, sign in and sign out processes, time off request, etc.
- Ensures constant and appropriate level of supervision of children by overseeing, monitoring and directing the activities of staff and children.
- Establishes and maintains open communication with parents, staff and children in a respectful manner.
- Conducts roll call for afternoon care to ensure all children are accounted for and attendance is properly tracked including students being checked out upon pick up.
- Assists with incident and accident reports and communicates issues and events to children, parents and Program Director as appropriate.
- Provides appropriate care for children who become ill, are injured or are upset.
- Helps clean up children and soiled garments resulting from toileting issues or other bodily fluids.

Position qualifications, skills, knowledge and abilities of the job.

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

- Management principles
- Age and developmentally appropriate activities for elementary aged children.

Ability to:

- Interact with children of various ages and abilities in a positive and appropriate manner.
- Lead safe and developmentally appropriate activities for registered students.
- Understand and follow protocol for various emergency procedures.
- Maintain departmental records, reports and correspondences pertaining to the functions of Wayne Kids Club.
- Maintain the confidentiality of appropriate communications, documents and transactions.
- Perform job duties efficiently while managing frequent interruptions.
- Guide, direct and support staff while cultivating a team environment.
- Establish and maintain effective working relationships with parents, district employees, board members and Wayne Kids Club Staff.
- Operate standard office equipment.
- Communicate effectively both verbally and in writing.

Skills in:

- Leadership.
- Active listening.
- Problem solving and decision making.

Wayne Kids Club Medical/Emergency Care Form

Child's Name_____

Child's Medical Information

Allergies/Special Diet: Yes ___ No___ (if yes, explain)

_____

Emergency Medical Care

I understand that every effort will be made to contact me in the event of an emergency requiring medical treatment. If I cannot be reached, I hereby authorize the program to transport my child to the nearest medical care facility and to secure necessary medical treatment for my child.

First Aid Authorization

I authorize Wayne Kids Club staff who are trained in the basics of first aid/CPR to give my child first aid/CPR when appropriate.

Parent/Guardian Signature:_____

Wayne Kids Club Dismissal Plan

Child/Children's Name_____

Your child's safety is of the utmost importance to us. In order to ensure that your child is safe after they leave the Wayne Kids Club premises, we will strictly follow this dismissal plan set up

by you. If this plan changes at any time throughout the year, please let the Program Director or Site Director know and we will have you complete a new Dismissal Plan.

___ **My child will walk home from Wayne Kids Club.**

___ My child will be picked up from Wayne Kids Club. I give permission for the following people to pick up my child from Wayne Kids Club. Students will not be released to someone NOT on this list, unless prior arrangements have been made with the Site Director: Carrie Wendte, waynekidsclub@waynebluedevils.org

Name:_____ Relation:_____

Phone:_____

Name:_____ Relation:_____

Phone:_____

Name:_____ Relation:_____

Phone:_____

If your student is picked up after 5:35 it will be considered late. When repeated late pick up occurs the issue will be directed to our Program Director. **Mr. Diediker/Mrs. Maas** will call the family and make a plan to solve the problem. If this keeps occuring a fine of 5 dollars per kid per day may be enforced.

I understand the late pick-up policy and agree with its requirements:

_____
(parent/guardian signature)

Wayne Kids Club Permission Consent Form

Child/Children's Name_____

Photo Permission

Throughout the year, we will be promoting the Wayne Kids Club program through articles in newspapers and through social media. Please indicate your preference for including your child's picture in the publications.

_____ I give permission for my child's photograph to be used publicly (web, newspaper, etc.) for the promotion of the Wayne Kids Club program.
_____ I do not wish for my child's photograph to be used for the promotion of the Wayne Kids Club program.

Yes **No** I give my child permission to be enrolled in Wayne Kids Club programs.

Yes **No** I have read and understood the Wayne Kids Club Family Packet and acknowledge the monthly fees associated with the programming.

Parent/Guardian Signature:_____

Additional Comments:_____

_____

_____

Sliding Fee Scale 2024-2025

1. Who can qualify for free/reduced Wayne Kid Club costs?
    a. All children in households who qualify according to the Sliding Fee Scale.
    b. Foster children that are under the legal responsibility of a foster care agency or court.
    c. Children who meet the definition of homeless, migrant, or ward of the state.
2. Do I need to provide a copy of my tax return information or pay stub?
    a. Please provide a copy of your tax return and/or pay stub.
3. What if my income changes? Can I apply again?

a. You can apply any time your income changes.

4. What if I disagree with the school's decision?
    a. Please visit with the Program Directors, **Andi Diediker/Courtney Maas**, 402-375-3854
5. May I apply if someone in my household is not a US Citizen?
    a. Yes. You, your children, or other household members do not have to be US Citizens to qualify for our sliding fee scale.
6. What if I need assistance in paying the portion of the Wayne Kids Club bill I am responsible for?
    a. Please visit with Program Director, **Andi Diediker/Courtney Maas**, 402-375-3854 or **andiedi1@waynebluedevils.org** **comaas1@waynebluedevils.org**. Scholarship money may be available.

Income:

1. Include a copy of paystub(s) of each person in the home who has a recordable income.
    a: How often is pay received?_____

or

2. Include a copy of the tax return for each person in the home who has a recordable income.

Wayne Kids Club Sliding Fee Scale

Household Size	Yearly - Free	Yearly- Reduced	Yearly - Full Pay
2	up to $53,130	up to $61,530	Over $61,530
3	up to $61,530	up to $69,930	Over $69,930
4	up to $69,930	up to $78,330	Over $78,330
5	up to $78,330	up to $86,730	Over $86,730
6	up to $86,730	up to $95,130	Over $95,130
7	up to $95,130	up to $103,530	Over $103,530
8	up to $103,530	up to $111,990	Over $111,990

Signature: _____Print Name:_____

Address:_____Phone Number:_____

Email Address:_____Date:_____

Wayne Kids Club After-School Program Application

Date of application_____ Due by August 1st, 2024

CHILD INFORMATION:

First Name: _____Last Name:_____

Preferred Name: _____ Home Language: _____

Date of Birth:_____ Sex: M F

Race: ☐ White ☐ Hispanic ☐ Black ☐ Asian ☐ Other_____

Does your child have a verified disability?_____, if yes, describe_____

Does your child qualify for Medicaid? ☐ Yes ☐ No Medicaid#_____

If no, other insurance?_____

Please indicate if your child will be taking part in full-time or part-time care during the school year and indicate which payment plan you will be following.

___ Full-time care

__Annual Rate: $1,123 __Semesterly Rate: $580 __Monthly Rate: $118
__ Reduced Annual Rate: $561 __Semesterly Rate: $290 __Monthly Rate: $59

___ Part-time care

___ 4 days __Annual Rate: $899 __Semesterly Rate: $464 __Monthly Rate: $95
__ 4 days __ Reduced Annual Rate: $449 __Semesterly Rate: $232 __Monthly Rate: $47
___ 3 days __Annual Rate: $674 __Semesterly Rate: $348 __Monthly Rate: $71
__ 3 days __ Reduced Annual Rate: $337 __Semesterly Rate: $174 __Monthly Rate: $35

*Please indicate which three or four days per week your child will be attending. .

___Monday ___ Tuesday ___Wednesday ___ Thursday ___Friday

- Care will be provided from the time school is dismissed at the end of the day until 5:30 p.m.
- Wayne Kids Club WILL provide care on early dismissal days leading into a holiday break. A WKC calendar will be provided at the beginning of the school year.
- Wayne Kids Club will NOT provide care on days when school is canceled due to inclement weather.
- We currently do not offer a drop-in option.You must be able to indicate the days each week that your child will be attending. This allows us to plan our programs and staff accordingly.
- Semesterly payment is due prior to the start of each semester. Monthly payment is due prior to the first of each month. Please make payments by cash or check in the main office of the elementary school.
- If you sign up for part-time please understand that there will be some activities that your child may miss due to a shortened week. We will do our best to ensure that your child gets the opportunity to finish their project when they are in attendance.
- Upon acceptance into the program, you will receive a notification letter and a deposit of $50 per child will be required to hold your spot. Your deposit will be credited towards your first payment.

Head of Household - Primary and Secondary:

Primary

Name:_____

Address: _____Zip Code:_____

Home Phone:_____Cell Phone:_____

Date of Birth_____

Level of Education Completed: ☐ High School ☐ 2 year college ☐ 4 year college
☐ Specialized Training Program
☐ Advanced-Degree
☐ Other _____

Secondary

Name:_____

Address: _____Zip-Code:_____

Home Phone:_____ Cell Phone:_____

Date of Birth_____

Level of Education Completed: ☐ High School ☐ 2 year college ☐ 4 year college

☐ Specialized Training Program

☐ Advanced Degree

☐ Other _____

Child lives with: _____

Number in Family:	**Number of Children:**	**Number in Household:**

Please list all children living in household **First and Last Name**	Date of Birth	Sex	If attending school, what grade and where?	Relationship to child applying
		M F		
		M F		
		M F		
		M F		
		M F		

The following information helps the program staff better understand the needs of your family. All information is **confidential** and is not shared outside of Wayne Elementary After School Program.	Yes	No
Is your child currently receiving Special Education Services through WCS?		
Was your child born more than three weeks early? If yes, what did your child weigh at birth? _____lb____oz		
Does your child have any of the following? (If so, please check) ☐ Asthma ☐ Cancer ☐ Diabetes ☐ Epilepsy or Seizures ☐ Heart Problems ☐ Kidney Problems ☐ Vision ☐ Weight Problems ☐ Other_____		
Does your child have an immediate family member with a mental or emotional disability?		
Have you been divorced or separated from your spouse or significant other within the last year?		
Has there been a recent death in the immediate family? If yes, how was the person related to the child?		
Does the child have an immediate family member with a life threatening disease or serious chronic illness (ex. Cancer, diabetes, tuberculosis)		
Have you or a family member identified a need or been involved in counseling in any of the following areas: (if so, please check) ☐ Anger Control ☐ Alcohol/Drug Issues ☐ Child Abuse/Neglect ☐ Sexual Abuse ☐ Domestic Violence ☐ Other_____		
Has your family had an open case with Child Protective Services within the last three years?		
Is there an immediate family member currently incarcerated or involved with the legal system?		
Are you currently a student? If so, attending _____WHS _____WSC _____NECC		
Does your child have a guardianship or ward status?		
Is either parent not fluent in English		
Are you an immigrant or refugee? If so, from where?		
Do you have dependable transportation for your daily needs?		
Does your family have enough food to meet your daily needs?		
Do you receive any of the following types of assistance? ☐ TANF ☐ SNAP ☐ SSI **If yes, verification is required. Please attach a copy of statement. ⇧ Disability ⇧ Death**		
Are you currently homeless or have you been homeless in the last year? **(Homeless is defined for our program purposes as living in a shelter, on the street, or temporarily staying in a residence that is not your own)**		
Have you or an immediate family member moved to work at a meat-packing plant or agricultural related job in the last 3 years?		
Does your student receive academic intervention through Wayne Elementary? (Reading Intervention)		

I certify that this information is true. If any part is false, my participation in this agency's programs may be terminated and I may be subject to legal action. I also understand that the information in this application will be held in strict confidence with the school and will be accessible to me during business hours.

Parent Signature_____Date_____

Wayne Community Schools "Learning for Life"

Wayne Jr/Sr High School
611 West Seventh Street
Wayne, NE 68787
Phone: 402-375-3150
Fax: 402-375-5251
www.wayneschools.org

Wayne Elementary School
312 Douglas Street
Wayne, NE 68787
Phone: 402-375-3854
Fax: 402-375-1702
www.wayneschools.org

Early Learning Center
Sunnyview Place Bus. Park
803 Providence Road
Wayne, NE 68787
Phone: 402-833-1450
www.wayneschools.org

DATE: April 6, 2024

TO: Board of Education, Superintendent of Schools
Wayne Public Schools

FROM: Mr. Tucker Hight, Principal
Wayne High School

RE: Recommended Graduates, Wayne High School - 2024

Please note the names of students recommended for graduation from Wayne High School on May 11, 2024, 1:00 p.m.

Also, please be advised that this list was/may need to be amended pending final grades to be computed on May 6, the last day of attendance for Seniors. This list includes 32 boys and 32 girls, plus two Foreign Exchange students receiving honorary diplomas.

Recommended Graduates

Braden James Adams
Ana Jessica Carolina Ajqui Benito
Eli James Alexander
Devin Jay Anderson
Caiden Chase Backer
Frantzdie Jenna Sue Barner
Skylor Len Francis Belt
Jefferson Alejandro Brizuela Leiva
Brayden Jennings Burris
Axel Tadeo Chavez Medina
Aidan Kay Cliff
Jessica Anne Clinchard
Harrison James O'Brien Collier
Drue Cyle Davis
Jase Allen Dean
Ava Marie Elliott
Magdeline Grace Fields
Leah Nikole Fisher
Alexander John Frank
Madalyn Eileen Franta
Mia Isabel French
Kierah Kayann Haase
Nina Yú Tíng Hammer
Laythn Jacob Hanish
Kate Elaina Longe Hill
Jersi Jo Jensen
Gabriella Carolyn Judd
Samuel Ernest Junck
Ryan James Karsky
Anna Margaret Kaup
Parker Lynn Thomas Kesting
Adrian James Klinetobe
Delaney Lynn Kruse
Elise L'Helgoualc'h
Mason Choi Ley
Alexa Rae Lindner
Noah Abraham Longe
Raegan Yvonne Maas
Nathan Michael McKenna
Kaleb Patrick Moormeier
Caitlyn Claire Mostek
Brayden Lee Navarro-Bell
Andrea Olivares-Casillas
Grant Christopher Onderstal
Leah Rose Perry
Elliott Ephraim Ping
Faith Alivia Powicki
Bracken Karl Ramsdell
Kortney Ann Rees
Keegan Matthew Rubendall
Garrett Curtis Darrell Schultz
Linnea Cecilia Maria Skoldenberg
Maya Jo Spahr
Reagan Kaylee Strong
Trinity Rose Surber
Liberty Isau Titiml
Jazmin Torres Sanchez
Rogelio Tum Raymundo
Bernabe Urgell-Reyes
Katelyn Marie Vanhorn
Elizabeth Vargas-Reyna
Alondra Sarahi Vega
Jayla Marie Walton
Andy Neil Wibben
Caden Mitchell Wiese
Joseph Michael Woerdemann

TH:pa

WAYNE AMERICA

2024 MEMBERSHIP

PROVIDING PROGRESSIVE AND UNIFIED RESOURCES TO ENHANCE WAYNE AMERICA

108 W 3rd Street, Wayne, NE 68787 402.375.2240 info@WayneAmerica.org www.WayneAmerica.org @WayneAmerica

WAYNE AMERICA

OUR MISSION

To provide progressive and unified resources to enhance Wayne America.

OUR VISION

To foster economic development, support chamber membership, improve housing, and attract tourism throughout Wayne County.

OUR TEAM

LUKE VIRGIL
Director of Economic Development

RACHEL MILLER
Assistant Director of Membership & Chamber Services

JEN CAHNAM
Assistant Director of Housing Development

BRAYDEN SHARP
Marketing & Tourism Coordinator

2024 MEMBERSHIP

Who do we serve? What should our name be? What should our logo represent? What should we put on our website?

The WAED Board, the Marketing Committee, and the WAED Team spent the better part of 2023 asking these exact questions. Our answers were simply, but resoundingly, Wayne America.

For over 30 years, Wayne America has been synonymous with our community. To reflect the new partnership with the City of Wayne, Wayne County, and Wayne Community Housing, WAED has adopted a new corporate identity, Wayne America, Inc. Additionally, we have embraced an updated brand that includes a new logo, a unified social media handle (@WayneAmerica), and a new website (www.WayneAmerica.org) that provides powerful tools to our Members, our Team, and the public.

The partnership marks a significant milestone in fostering economic development, supporting chamber members, improving housing, and attracting visitors throughout the City of Wayne and Wayne County. While many of our foundational goals and practices remain the same, our Team has undergone incredible change in 2023. First, we hired Brayden Sharp to focus on Marketing. Next, Irene Fletcher-Mock, an 18-year veteran, chose to retire. Then, we hired Rachel Miller to focus on Membership, and Jen Canham to focus on Housing.

Although the Wayne America Team has new faces and a new set of tools to keep the community thriving, we still need your input and investment. By leveraging your support with our expertise, and by following a shared vision of success, our organization will be able to provide progressive and unified resources to enhance Wayne America.

We are infinitely grateful for the growing list of businesses, organizations, partners, volunteers, and patrons that make our activities possible. We are proud to serve the entire county and look forward to working with you in 2024!

- The Wayne America Team

WHO WE SERVE:

WAYNE COUNTY
Wayne | Carroll | Winside

150+ MEMBERS
Agriculture | Education | Finance
Government | Healthcare | Hospitality
Manufacturing | Non-Profits | Retail | Services

VISITORS
Attractions | Events
Marketing | Tourism

ALL 9,871 RESIDENTS

108 W 3rd Street, Wayne, NE 68787
info@WayneAmerica.org
402.375.2240
www.WayneAmerica.org
@WayneAmerica

ALL MEMBERS RECEIVE

- Technical consultations and advice
- Wayne America Membership window cling
- Ability to add job listings to WayneAmerica.org
- Direct business referrals and strategic introductions
- Ability to host Wayne America events and programs
- Access to bulk mailing permit and unlimited color copies
- Open invitation to all Wayne America networking events
- Enhanced, customizable Directory Listing on WayneAmerica.org
- Eligibility in Wayne America publications and marketing campaigns
- Opportunity to serve on Wayne America committees and task forces
- Ability to accept Chamber Bucks for the payment of goods and services

WAYNE AMERICA

2024 MEMEBERSHIP LEVELS

	NONPROFIT	INDIVIDUAL	1 STAR	2 STAR	3 STAR	4 STAR	5 STAR
ANNUAL INVESTMENT	$100	$200	$400	$500	$1000	$1500	$2000+
BOARD ELECTION VOTING PRIVILEGES	1 vote			2 votes	3 votes	4 votes	5 votes
BANNER ADS IN WEEKLY EMAILS				4 per year	6 per year	8 per year	10 per year
DISPLAY ADS IN WEEKLY EMAILS				2 per year	3 per year	4 per year	5 per year
DEDICATED EMAIL BLAST				1 per year	2 per year	3 per year	4 per year
WEBSITE DIRECTORY BANNER AD						✓	✓
WEBSITE HOMEPAGE SPONSOR							✓

Scan the QR code to complete your Membership Application online or complete the form below and return it to the Wayne America Office.

BUSINESS NAME

BUSINESS CONTACT

ADDITIONAL CONTACTS

ADDRESS

CITY/STATE/ZIP

PHONE

EMAIL

WEBSITE

MEMBERSHIP LEVELS:

NONPROFIT	INDIVIDUAL	1 STAR	2 STAR	3 STAR	4 STAR	5 STAR
$100	$200	$400	$500	$1000	$1500	$2000+

ACTIVE SOCIAL MEDIA

CHECK ENCLOSED $

INVOICE ME IN FULL QUARTERLY MONTHLY

THANK YOU FOR YOUR INVESTMENT IN WAYNE AMERICA INC!

WAYNE AMERICA

2023 YEAR IN REVIEW

COMMUNITY EVENTS

- WAED Annual Banquet
- Wayne America Fly-In
- Cruise Main in Wayne
- 43rd Annual Wayne Chicken Show
- 36th Annual Vendor Golf Invitational
- BresslerFest
- Taste of Victory Tailgate
- The Fall Thing
- Christmas in Wayne/Parade of Lights
- Shop Small Saturday
- Ag Outlook Seminar & Appreciation Lunch

BUSINESSES TRANSITIONS

- Agri-City Insurance (formerly Elkhorn Agency) - New Owners
- Big Scoot's Lawn Care - New Business
- Blazer, LLC (formerly IPI) - New Owners
- Bloom & Grace - New Business & Ribbon Cutting
- Craftology/The 619 - New Business
- Dreamers Place/5 Spurs Ranch - New Business & Ribbon Cutting
- Family 1st Dental – New Location & Ribbon Cutting
- Farmer's Coop (formerly MidPlains Grain) - New Owners
- Geno's Steakhouse & Lounge - New Owners
- Good 'Nuff Bar - New Business
- I Wet My Plants - New Business & Ribbon Cutting
- J & Jr. Construction - New Business
- Jimmy Johns - New Business & Ribbon Cutting
- Just Bookkeeping, LLC - New Business
- Providence Medical Center - New Entryway & Outpatient Center
- Refind & Refresh - New Business
- Rose Cottage - New Business & Ribbon Cutting
- Woodmen Life - New Business

MAJOR COMMUNITY ACTIVITIES

- Prairie Park - Groundbreaking for City of Wayne park project including: a 4-acre lake, camper pads, walking trails, new baseball/soccer fields, new parking, and a new amphitheater.
- Prairie Park Apartments - Construction continues on a $25M project by R. Perry Construction for a 144-unit apartment with a clubhouse, pool, and garages.
- Wayne Community Schools - Passed a $28M ballot initiative for building expansion and broke ground in fall 2023. Expansion will include H.S. Science Addition and a new Early Learning Center building (Pre-K to 2nd).
- Wayne State College - Started construction of their $30M Athletics & Recreation Center (ARC) Project.
- Wayne State College - Started construction of a $20M Residence Hall Project that will include suite-style apartments.
- Wayne State College - Completion of the Petersen Fine Arts renovation project and ribbon cutting.
- Majestic Theatre - Hired a new Director and launched capital campaign.

Anniversaries

- Kiwanis – 100 years
- Otte Construction – 95 years
- Tacos N More – 25 years
- Allo – 20 years

Wayne America Team Activities

- Nebraska Economic Developers Association Board of Directors - Luke
- Leadership Nebraska, Alumni Advisory Council - Luke
- Nebraska Main Street Network, Board of Directors - Luke
- Nebraska LEAD 41 - Luke (Presenter)
- Nebraska Economic Developers Association, Annual Conference - Luke, Brayden
- Nebraska Tourism Association, Annual Conference - Brayden

WAYNE AMERICA, INC. - 2024 GOALS

1. Activate Wayne America, Inc.

- Inform stakeholders about new corporate identity, (branding, logo, partners) and expanded scope of services
  - Encourage stakeholders to utilize new website (www.WayneAmerica.org), new social media handle (@WayneAmerica), and direct them to social media platforms used (Facebook; Instagram; LinkedIn; YouTube)
  - Create and publish content for new website and social media channels
  - Conduct local and regional marketing campaigns specific to Wayne America, Inc.

2. Foster Economic Development

- Business Recruitment & Expansion Activities
  - Hotel Expansion
  - Childcare Stabilization & Expansion
- Maintain Existing & Explore New Partnerships
- Connect Leadership Wayne Alumni to internal and external opportunities
- Government Relations & Advocacy

3. Support Chamber Membership

- Face-to-face business visits
- Address Member needs
- Promote Member assets

4. Improve Housing

- Enhance Wayne Community Housing programs
- Solicit housing development
- Secure funding for housing projects

5. Attract Tourism

- Educate residents and visitors about area events
- Improve annual events and develop more events
- Showcase tourism assets (businesses, attractions, etc.)

LUKE VIRGIL
lvirgil@WayneAmerica.org
402.480.0269

RACHEL MILLER
rmiller@WayneAmerica.org
402.518.0872

JEN CANHAM
jcanham@WayneAmerica.org
402.841.2841

BRAYDEN SHARP
bsharp@WayneAmerica.org
402.841.2418

PROVIDING PROGRESSIVE AND UNIFIED RESOURCES TO ENHANCE WAYNE AMERICA

Wayne Public Schools

Rollup Report March 2024

FUND	FUNCTION	Actuals Mar. '24	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
01 - General Fund	011000 - Reg. Inst	$474,664.00	$6,251,550.06	$6,251,550.06	$3,386,031.76	$2,865,518.30	54.16
01 - General Fund	011250 - Regular Instructional Programs School Age (Flex-Spending)	$6,592.98	$65,920.05	$65,920.05	$45,457.88	$20,462.17	68.96
01 - General Fund	011500 - Limited English Proficiency Programs	$9,274.56	$121,880.04	$121,880.04	$63,061.31	$58,818.73	51.74
01 - General Fund	011600 - Poverty Programs	$9,759.85	$122,000.01	$122,000.01	$72,214.10	$49,785.91	59.19
01 - General Fund	011900 - Early Childhood Educational Programs	$4,341.84	$43,025.04	$43,025.04	$28,230.27	$14,794.77	65.61
01 - General Fund	012001 - Sped - Administration	$18,314.12	$165,622.07	$165,622.07	$93,408.79	$72,213.28	56.40
01 - General Fund	012003 - Sped - Teaching	$97,665.38	$1,147,003.21	$1,147,003.21	$656,535.30	$490,467.91	57.24
01 - General Fund	012004 - Sped - Transition	$347.50	$6,000.00	$6,000.00	$1,390.00	$4,610.00	23.17
01 - General Fund	012005 - Sped - Barrier removal	$25,200.00	$300,000.00	$300,000.00	$107,550.00	$192,450.00	35.85
01 - General Fund	012910 - Special Education Instructional Programs - Ages 3-5	$656.30	$0.09	$0.09	$12,897.36	($12,897.27)	14,330,400.00
01 - General Fund	012950 - Special Education Instructional Programs - Unified Sports	$302.15	$4,550.01	$4,550.01	$2,115.05	$2,434.96	46.48
01 - General Fund	013000 - Summer School -Driver Ed	$0.00	$20,000.00	$20,000.00	$0.00	$20,000.00	0.00
01 - General Fund	013001 - Summer School - Jump Start	$0.00	$17,700.01	$17,700.01	$74.80	$17,625.21	0.42
01 - General Fund	021200 - Guidance Services	$16,141.00	$194,325.05	$194,325.05	$116,568.89	$77,756.16	59.99
01 - General Fund	021300 - Health Services	$5,519.08	$68,982.45	$68,982.45	$38,955.51	$30,026.94	56.47
01 - General Fund	021400 - Psychological Services	$2,000.00		$0.00	$8,000.00	($8,000.00)	
01 - General Fund	021410 - Psychological Services - SPED - School	$13,197.92	$130,000.00	$130,000.00	$54,306.67	$75,693.33	41.77
01 - General Fund	021510 - Speech Pathology and Audiology Services - SPED - School Age	$11,102.69	$133,950.02	$133,950.02	$78,171.78	$55,778.24	58.36
01 - General Fund	021610 - Occupational Therapy-Related Services - SPED - School Age	$1,423.44	$20,000.00	$20,000.00	$5,759.43	$14,240.57	28.80
01 - General Fund	021710 - Physical Therapy-Related Services - SPED - School Age	$246.25	$7,500.00	$7,500.00	$1,349.25	$6,150.75	17.99
01 - General Fund	021810 - Visually Impaired or Vision Services - SPED - School Age	$0.00	$8,500.01	$8,500.01	$0.00	$8,500.01	0.00
01 - General Fund	021900 - Support Services - Student - Other	$9,432.77	$158,701.01	$158,701.01	$68,744.12	$89,956.89	43.32
01 - General Fund	022200 - Library or Media Services	$13,711.51	$179,040.03	$179,040.03	$93,611.00	$85,429.03	52.28
01 - General Fund	022240 - Educational Television Services	$0.00	$15,000.00	$15,000.00	$6,811.56	$8,188.44	45.41
01 - General Fund	022300 - Instruction-Related Technology	$11,207.68	$230,617.04	$230,617.04	$71,757.16	$158,859.88	31.12
01 - General Fund	023100 - Board of Education	$8,805.95	$85,925.00	$85,925.00	$55,245.11	$30,679.89	64.29
01 - General Fund	023200 - Executive Administration	$23,886.40	$302,125.01	$302,125.01	$170,581.80	$131,543.21	56.46
01 - General Fund	023300 - District Legal Services	$719.00	$25,000.00	$25,000.00	$11,493.82	$13,506.18	45.98
01 - General Fund	024100 - Office of the Principal	$62,119.08	$796,924.08	$796,924.08	$454,519.32	$342,404.76	57.03
01 - General Fund	024900 - School Administration Other	$5,873.64	$70,600.01	$70,600.01	$41,115.48	$29,484.53	58.24
01 - General Fund	025100 - Fiscal Services	$20,904.28	$381,640.03	$381,640.03	$137,760.86	$243,879.17	36.10
01 - General Fund	026100 - Operation of Buildings	$77,085.28	$495,000.01	$495,000.01	$283,805.67	$211,194.34	57.33
01 - General Fund	026200 - Maintenance of Buildings	$54,211.78	$810,550.02	$810,550.02	$414,848.98	$395,701.04	51.18
01 - General Fund	026300 - Care and Upkeep of Grounds	$553.42	$50,000.00	$50,000.00	$17,388.10	$32,611.90	34.78

01 - General Fund	026400 - Care and Upkeep of Equipment	$0.00	$30,000.00	$30,000.00	$457.61	$29,542.39	1.53
01 - General Fund	026500 - Vehicle Operation and Maintenance (Other Than Student Transportation Vehicles)	$2,635.53	$21,000.00	$21,000.00	$10,052.37	$10,947.63	47.87
01 - General Fund	027100 - Vehicle Operation and Purchasing - Regular Education	$49,853.04	$509,500.00	$509,500.00	$258,955.57	$250,544.43	50.83
01 - General Fund	027120 - Vehicle Operation and Purchasing - School Age SPED	$1,787.49	$45,830.07	$45,830.07	$11,603.12	$34,226.95	25.32
01 - General Fund	027220 - Monitoring Services - School Age SPED	$0.00	$11,770.05	$11,770.05	$0.00	$11,770.05	0.00
01 - General Fund	027300 - Vehicle Servicing and Maintenance - Regular Education	$1,022.88	$16,000.00	$16,000.00	$3,359.83	$12,640.17	21.00
01 - General Fund	027320 - Vehicle Servicing and Maintenance - School Age SPED	$538.42	$6,000.00	$6,000.00	$1,586.91	$4,413.09	26.45
01 - General Fund	027920 - Other Student Transportation Services - School Age SPED	$0.00	$35,000.00	$35,000.00	$0.00	$35,000.00	0.00
01 - General Fund	033000 - Community Services Operations	$1,730.17	$33,505.01	$33,505.01	$14,678.54	$18,826.47	43.81
01 - General Fund	034000 - Categorical Grants from Corporations and Other Private Interests	$0.00		$0.00	$2,000.00	($2,000.00)	
01 - General Fund	035350 - High Ability Learners	$716.65	$7,000.00	$7,000.00	$4,462.17	$2,537.83	63.75
01 - General Fund	035400 - State Early Childhood	$8,756.33	$43,150.00	$43,150.00	$61,294.31	($18,144.31)	142.05
01 - General Fund	035510 - Career Education	$1,125.00		$0.00	$1,125.00	($1,125.00)	
01 - General Fund	062000 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	$9,797.40	$130,200.00	$130,200.00	$69,257.15	$60,942.85	53.19
01 - General Fund	063100 - Federal Services - Title II, Part A ESSA Supporting Effective Instruction	$3,040.51	$33,300.01	$33,300.01	$15,919.88	$17,380.13	47.81
01 - General Fund	064040 - Federal Services - IDEA Part B (611) Base Allocation - Birth Through Age Four	$3,677.85	$129,265.07	$129,265.07	$24,608.05	$104,657.02	19.04
01 - General Fund	064060 - Federal Services - IDEA Preschool (619) Base Allocation	$0.00	$0.01	$0.01	$0.00	$0.01	0.00
01 - General Fund	064080 - IDEA Enroll/Pov & IDEA Base Allocation Birth-Age 4	$7,449.75		$0.00	$30,895.50	($30,895.50)	
01 - General Fund	064100 - Federal Services - IDEA Enrollment or Poverty (611)	$0.00	$26,800.01	$26,800.01	$0.00	$26,800.01	0.00
01 - General Fund	064120 - Federal Services - IDEA Part B Proportionate Share	$0.00	$5,000.00	$5,000.00	$0.00	$5,000.00	0.00
01 - General Fund	069250 - Federal Services - Title III ESSA - ELL	$0.00	$0.01	$0.01	$0.00	$0.01	0.00
01 - General Fund	069690 - Federal Services - Title IV, Part A ESSA	$0.00	$1,000.00	$1,000.00	$0.00	$1,000.00	0.00
01 - General Fund	069880 - ARP ESSER III Afterschool	$1,366.16		$0.00	$6,830.80	($6,830.80)	
01 - General Fund	069980 - CRRSA ESSER III - Elementary and Secondary Emergency Relief III	$9,849.91		$0.00	$59,017.16	($59,017.16)	
01 - General Fund	080000 - Transfers (Outgoing)	$0.00	$15,000.01	$15,000.01	$0.00	$15,000.01	0.00
01 - General Fund	090000 - Non-Program Expenditure	$0.00		$0.00	$448.09	($448.09)	
Subtotal of Element: [FUND] 01 - General Fund		**$1,088,606.94**	**$13,528,950.61**	**$13,528,950.61**	**$7,176,313.19**	**$6,352,637.42**	
Grand Total		**$1,088,606.94**	**$13,528,950.61**	**$13,528,950.61**	**$7,176,313.19**	**$6,352,637.42**	

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 03/01/2024 to 03/31/2024.

Site ID / Group ID	Site Name / Group Name / Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
WAYNE	WAYNE COMMUNITY SCHOOLS						
A	SPORTS						
	1005	ATHLETIC	2,417.43	10,699.40	11,157.32	0.00	1,959.51
	1006	ATHLETIC/STRENGTH & CONDITIONING	303.44	0.00	0.00	0.00	303.44
	1007	BASEBALL	6,658.65	8,545.00	5,023.31	0.00	10,180.34
	1009	BOWLING	3,350.35	722.86	22.00	0.00	4,051.21
	1010	BOYS BASKETBALL	4,091.74	0.00	161.00	0.00	3,930.74
	1011	GIRLS BASKETBALL	2,318.92	0.00	0.00	0.00	2,318.92
	1014	JH FOOTBALL	2,422.64	0.00	0.00	0.00	2,422.64
	1015	FOOTBALL	18,621.24	0.00	0.00	0.00	18,621.24
	1016	BOYS GOLF	1,066.68	894.00	0.00	0.00	1,960.68
	1017	GIRLS GOLF	214.47	0.00	0.00	0.00	214.47
	1019	SOFTBALL	1,375.40	0.00	0.00	0.00	1,375.40
	1020	TRACK/CROSS COUNTRY	6,433.18	933.00	0.00	0.00	7,366.18
	1023	UNIFIED BOWLING	2,320.57	750.00	0.00	0.00	3,070.57
	1025	VOLLEYBALL	9,032.65	0.00	0.00	0.00	9,032.65
	1030	WRESTLING	3,092.14	250.00	0.00	0.00	3,342.14
		A Totals:	63,719.50	22,794.26	16,363.63	0.00	70,150.13
B	CLUBS & ORGANIZATIONS						
	1505	ANNUAL	11,539.36	250.00	2,202.54	0.00	9,586.82
	1506	ART CLUB	208.18	0.00	0.00	0.00	208.18
	1510	CLOSE-UP	764.58	2,897.00	2,897.00	0.00	764.58
	1511	FCCLA	4,000.73	0.00	1,054.71	0.00	2,946.02
	1512	FFA	22,280.24	1,136.00	5,351.08	0.00	18,065.16
	1514	FBLA	7,292.72	0.00	0.00	0.00	7,292.72
	1515	JH W.E.B. (WHERE EVERYONE BELONGS)	3,243.38	0.00	0.00	0.00	3,243.38
	1521	MOCK TRIAL	2,289.77	0.00	0.00	0.00	2,289.77
	1525	NATIONAL HONOR SOCIETY	3,057.23	0.00	357.49	0.00	2,699.74
	1528	SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
	1530	ONE WORLD CLUB (FORMERLY SPANISH CLUB)	4,286.04	0.00	0.00	0.00	4,286.04
	1535	SPEECH/DRAMA CLUB	2,178.50	90.00	367.60	0.00	1,900.90
	1540	STUDENT COUNCIL	5,330.14	0.00	382.45	0.00	4,947.69
	1545	W CLUB	3,328.90	0.00	0.00	0.00	3,328.90
		B Totals:	69,799.77	4,373.00	12,612.87	0.00	61,559.90

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 03/01/2024 to 03/31/2024.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	GRADUATING CLASSES							
		2032	CLASS OF 2021	0.00	0.00	0.00	0.00	0.00
		2033	CLASS OF 2022	0.00	0.00	0.00	0.00	0.00
		2034	CLASS OF 2023	0.00	0.00	0.00	0.00	0.00
		2035	CLASS OF 2024	536.00	0.00	0.00	0.00	536.00
		2036	CLASS OF 2025	8,937.00	2,827.00	762.31	0.00	11,001.69
		2037	CLASS OF 2026	0.00	0.00	0.00	0.00	0.00
		2038	CLASS OF 2027	0.00	5,436.00	4,248.40	0.00	1,187.60
			C Totals:	9,473.00	8,263.00	5,010.71	0.00	12,725.29
D	ACADEMIC CLUBS							
		2505	BAND	2,479.26	0.00	202.40	0.00	2,276.86
		2515	CHOIR	1,095.72	0.00	0.00	0.00	1,095.72
			D Totals:	3,574.98	0.00	202.40	0.00	3,372.58
E	DISTRICT MONIES							
		3010	DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00
		3015	DISTRICT ENTRY FEES	-1,297.00	1,998.00	837.50	0.00	-136.50
			E Totals:	-1,297.00	1,998.00	837.50	0.00	-136.50
F	ATHLETIC SUPPORT GROUPS							
		3505	CHEERLEADERS	3,740.08	0.00	0.00	0.00	3,740.08
		3510	CONCESSIONS	27,714.46	678.80	4,873.74	0.00	23,519.52
		3515	POPPER FUND	1,245.20	0.00	0.00	0.00	1,245.20
			F Totals:	32,699.74	678.80	4,873.74	0.00	28,504.80
H	VOCATIONAL ORGANIZATIONS							
		4505	INDUSTRIAL ARTS	114.51	0.00	0.00	0.00	114.51
		4510	POWER DRIVE PROGRAM	7,338.77	310.00	85.38	0.00	7,563.39
			H Totals:	7,453.28	310.00	85.38	0.00	7,677.90
I	INVESTMENT							
		5005	SAVINGS ACCOUNT	-14,999.93	0.00	0.00	0.00	-14,999.93
		5010	INTEREST ON CHECKING ACCT.	2,707.05	0.00	0.00	0.00	2,707.05
			I Totals:	-12,292.88	0.00	0.00	0.00	-12,292.88

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 03/01/2024 to 03/31/2024.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
J	MISCELLANEOUS							
		5505	BLUE DEVIL "BUCKS	62.21	0.00	0.00	0.00	62.21
		5508	DINNER THEATER	-274.19	312.40	0.00	0.00	38.21
		5512	EMPORIUM	3,549.93	0.00	214.41	0.00	3,335.52
		5515	GRADES K-6	8,810.50	239.25	367.83	0.00	8,681.92
		5517	HAL	134.76	0.00	0.00	0.00	134.76
		5520	HS LIBRARY	3,935.29	0.00	115.00	0.00	3,820.29
		5530	MUSICAL	24,731.64	0.00	127.98	0.00	24,603.66
		5535	PADLOCK	81.10	0.00	0.00	0.00	81.10
		5536	STUDENT ASSISTANCE	3,860.35	0.00	0.00	0.00	3,860.35
		5537	SPED - TRANSITION (FORMERLY RESOURCE)	4,986.65	144.00	56.71	0.00	5,073.94
		5538	SIB SHOP	226.53	0.00	0.00	0.00	226.53
		5540	SPECIAL OLYMPICS	233.85	0.00	0.00	0.00	233.85
		5544	STAFF SUPPORT SERVICES	17,218.25	988.20	0.00	0.00	18,206.45
		5545	TAB	21.26	0.00	0.00	0.00	21.26
		5600	STUDENT FEE FUND	512.50	0.00	0.00	0.00	512.50
		5605	STUDENT FEES/CHROMEBOOKS	14,495.14	25.00	2,120.21	0.00	12,399.93
			J Totals:	82,585.77	1,708.85	3,002.14	0.00	81,292.48
K	MIDDLE GRADES							
		6005	JUNIOR HIGH SCHOOL	517.00	0.00	0.00	0.00	517.00
		6012	JH SCIENCE	1,789.13	0.00	355.05	0.00	1,434.08
			K Totals:	2,306.13	0.00	355.05	0.00	1,951.08
			WAYNE Activity Totals:	258,022.29	40,125.91	43,343.42	0.00	254,804.78

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
WAYNE Checking:			40,125.91	43,343.42		
WAYNE Investment:						
WAYNE Bank Balances:	258,022.29		40,125.91	43,343.42	0.00	254,804.78

Report Activity Totals:	258,022.29	40,125.91	43,343.42	0.00	254,804.78

General Fund Bank Cash Balance									
(Includes Qualified Capital Balance thrugh 8/31/09)									
Beginning 2009, Depreciation and Int Bearing are included)									
	2017		2018	2019		2020	2021-22	2022-23	**2023-24**
Beginning Balance Gen Fund	3,072,199.66		2,880,041.09	1,772,301.35		1,170,378.99	1,171,036.78	1,248,878.74	1,870,559.41
	279,510.11		208,659.61	-		-	-		8091.59
	3,351,709.77		3,088,700.70	1,772,301.35		1,170,378.99	1,171,036.78	1,248,878.74	1,878,651.00
September									
Cash Receipts	2,164,460.75		2,070,539.53	2,032,423.79		2,176,439.93	2,427,050.00	2,549,697.02	2,805,940.00
Cash Expenditures	861,764.76		868,981.32	936,028.95		931,542.53	900,672.00	922,554.35	936,210.00
Month End Cash Balance	4,374,895.65		4,081,599.30	2,868,696.19		2,415,276.39	2,697,414.78	2,876,021.41	3,748,381.00
-Qual Cap to 2010 Dep to 20	279,510.11		208,659.61						
	4,654,405.76		4,290,258.91	2,868,696.19		2,415,276.39	2,697,414.78	2,876,021.41	3,748,381.00
End Check Acct Balance									
October									
Cash Receipts	632,890.14		390,868.24	590,673.84		659,454.01	330,665.00	398,709.00	$549,285.00
Cash Expenditures	826,275.75		853,726.95	893,526.18		897,048.58	851,004.00	997,580.00	$994,961.00
Month End Cash Balance	4,181,510.04		3,618,740.59	2,565,843.85		2,177,681.82	2,177,075.78	2,277,150.41	3,302,705.00
-Qual Cap to 2010 Dep to 20	251,319.11		208,659.61						
End check Acct Balance	4,432,829.15		3,827,400.20	2,565,843.85		2,177,681.82	2,177,075.78	2,277,150.41	3,302,705.00
November									
Cash Receipts	301,034.31		144,747.59	148,672.91		189,339.89	132,383.06	231,063.00	$318,968.00
Cash Expenditures	1,024,178.04		1,058,002.01	1,026,118.38		1,110,649.89	995,916.37	996,580.00	$1,034,831.00
End Chk Acct Balance	3,458,366.31		2,705,486.17	1,688,398.38		1,256,371.82	1,313,542.47	1,511,633.41	2,586,842.00
-Qual Cap to 2010 Dep to 20	237,001.86		208,659.61						
End Chk Acct Balance	3,695,368.17		2,914,145.78	1,688,398.38		1,256,371.82	1,313,542.47	1,511,633.41	2,586,842.00
December									
Cash Receipts	167,658.14		352,086.99	185,317.66		170,821.39	235,029.00	260,136.00	$434,964.00
Cash Expenditures	817,475.27		893,399.65	920,082.83		903,917.26	1,046,238.00	913,400.00	$1,002,847.00
Month End Cash Balance	2,808,549.18		2,164,173.51	953,633.21		523,275.95	502,333.47	858,369.41	2,018,959.00
-Qual Cap to 2010 Dep to 20	233,965.92								
End Chk Acct Balance	3,042,515.10								
January									
Cash Receipts	1,600,378.84		1,405,040.11	1,444,210.92		1,506,032.72	2,340,159.00	2,240,099.00	$2,191,881.00
Cash Expenditures	846,506.33		857,572.22	882,259.48		868,868.38	899,520.00	978,658.00	$952,879.00
Month End Total	3,562,421.69		2,711,641.40	1,515,584.65		1,160,440.29	1,942,972.47	2,119,810.41	3,257,961.00
-Qual Cap to 2010 Dep to 20	233,965.92								

End Chk Acct Balance	3,796,387.61									
February										
Cash Receipts	796,399.95		564,395.79		742,250.21		644,793.61	678,784.67	1,258,663.00	$1,252,612.00
Cash Expenditures	1,002,823.90		976,953.80		897,779.93		868,434.42	955,524.40	991,766.00	$1,165,714.00
Month End Total	3,355,997.74		2,299,083.39		1,360,054.93		936,799.48	1,666,232.74	2,386,707.41	3,344,859.00
-Qual Cap to 2010 Dep to 20	233,965.92									
End Chk Acct Balance	3,589,963.66									
March										
Cash Receipts	505,316.58		498,500.80		654,502.30		608,803.83	627,405.00	381,443.00	$789,041.00
Cash Expenditures	799,409.70		810,096.43		927,120.20		816,973.30	1,076,093.00	1,005,519.00	$1,089,890.00
Month End Total	3,061,904.62		1,987,487.76		1,087,437.03		728,630.01	1,217,544.74	1,762,631.41	3,044,010.00
-Qual Cap to 2010 Dep to 20	233,965.92									
End Chk Acct Balance	3,295,870.54									
April										
Cash Receipts	576,145.18		460,516.61		509,610.36		635,634.67	733,184.00	808,641.00	
Cash Expenditures	770,451.88		828,378.82		826,888.68		943,996.02	992,472.00	977,372.00	
Month End Total	2,867,597.92		1,619,625.55		770,158.71		420,268.66	958,256.74	1,593,900.41	3,044,010.00
-Qual Cap to 2010 Dep to 20	233,965.92									
End Chk Acct Balance	3,101,563.84									
May										
Cash Receipts	2,297,523.79		2,665,006.46		3,341,112.96		3,264,238.39	3,185,794.00	2,937,237.00	
Cash Expenditures	1,049,245.47		1,074,728.38		937,444.35		1,379,090.35	1,132,427.00	998,809.00	
Month End Total	4,115,876.24		3,209,903.63		3,173,827.32		2,305,416.70	3,011,623.74	3,532,328.41	3,044,010.00
-Qual Cap to 2010 Dep to 20	233,965.92									
End Chk Acct Balance	4,349,842.16									
June										
Cash Receipts	1,088,957.55		934,839.52		343,740.41		823,668.43	928,773.00	1,238,129.00	
Cash Expenditure	822,606.96		829,381.31		843,548.45		807,538.76	955,061.00	1,083,562.00	
Month End Total	4,382,226.83		3,315,361.84		2,674,019.28		2,321,546.37	2,985,335.74	3,686,895.41	3,044,010.00
-Qual Cap to 2010 Dep to 20	158,659.61									
End Chk Acct Balance	4,540,886.44									
July										
Cash Receipts	174,917.61		123,433.81		181,177.06		374,240.47	140,415.00	131,834.00	
Cash Expenditures	926,970.47		925,075.10		1,064,956.23		930,820.06	1,049,605.00	959,464.00	

Month End Total	3,630,173.97		2,513,720.55		1,790,240.11		1,764,966.78	2,076,145.74	2,859,265.41	3,044,010.00
-Qual Cap to 2010 Dep to 20	158,659.61									
End Chk Acct Balance	3,788,833.58									
August										
Cash Receipts	143,342.54		177,787.62		178,321.82		246,814.00	190,753.00	224,089.00	
Cash Expenditures	893,475.42		919,207.09		798,182.94		840,744.00	958,020.00	1,212,795.00	
Transfers								60,000.00		
Month End Total	2,880,041.09		1,772,301.08		1,170,378.99		1,171,036.78	1,248,878.74	1,870,559.41	3,044,010.00
-Qual Cap to 2010 Dep to 20	208,659.61									
	3,088,700.70									
End Chk Acct Balance								1,248,878.74	1,870,559.41	$3,044,010.00
Total GF Cash Receipts for	10,449,025.38		9,787,763.07		10,352,014.24		11,300,281.34	11,950,394.73	12,659,740.02	
Year										
	(0.04)		(0.06)		0.06		0.09	0.06	0.06	

	2006	2007	2008		2009		2010		2011		2012
Beginning Balance Gen Fund	3,063.47	5,561.65	4,049.96		0,457.86		5,930.71		3,337.01		7,959.06
-Qual Cap to 2010 Dep to 2018			4,025.15	Depreciat	0,000.00	Dep	0,000.00	Dep	3,775.42		3,590.42
			3,075.11		0,457.86	Int Bear	0,000.00		0,112.43		4,549.48
							5,930.71				
September											
Cash Receipts	3,514.78	5,527.67	5,347.03		3,853.26		3,448.82		3,329.77		2,086.05
Cash Expenditures	3,793.60	1,282.22	9,526.93		4,761.19		3,710.53		4,547.95		0,351.13
Month End Cash Balance	3,784.65	9,807.10	9,870.06		9,549.93		5,669.00		7,118.83		9,693.98
-Qual Cap to 2010 Dep to 2018			3,298.94	Dep	0,000.00		0,000.00		3,775.42		7,607.42
				Int Bearin	0,000.00		0,000.00		3,894.25		7,301.40
End Check Acct Balance			3,169.00		9,549.93		5,669.00				
October											
Cash Receipts	5,405.38	0,193.10	3,720.90		9,324.65		8,919.17		5,262.38		7,077.86
Cash Expenditures	9,870.78	3,453.28	4,878.74		4,661.40		3,760.48		0,329.22		2,072.55
Month End Cash Balance	9,319.25	1,546.92	3,712.22		4,213.18		0,827.69		2,051.99		4,699.29
-Qual Cap to 2010 Dep to 2018			2,831.34	Dep	0,000.00		0,000.00		3,775.42	Dep	7,607.42
				Int Bearin	0,000.00		0,000.00		3,827.41	Coop	3,734.15
End check Acct Balance			3,543.56		4,213.18		0,827.69				1,040.86
November											
Cash Receipts	9,391.19	7,045.58	3,757.57		2,356.54		0,956.33		3,139.02		3,008.65
Cash Expenditures	3,864.67	3,554.40	5,728.65		3,053.62		3,934.76		7,597.83		5,513.26
End Chk Acct Balance	4,845.77	2,038.10	4,741.14		0,516.10		4,849.26		7,593.18		5,194.68
-Qual Cap to 2010 Dep to 2018			3,925.30	Dep	0,000.00		5,632.00		3,775.42	Dep	7,732.42
			3,666.44	Int Bearin	0,000.00		0,000.00		4,368.60	Coop	3,734.15
End Chk Acct Balance					0,516.10		0,481.26				1,661.25
December											
Cash Receipts	2,360.76	7,604.96	2,183.78		5,992.87		3,057.42		9,652.88		3,968.97
Cash Expenditures	7,664.23	7,354.98	3,715.15		3,904.55		3,432.35		9,068.52		3,962.02
Month End Cash Balance	9,542.30	2,288.08	0,209.77		7,604.42		4,474.33		3,177.54		5,201.63
-Qual Cap to 2010 Dep to 2018		629.42	4,350.38	Dep	0,000.00		9,375.00		3,775.42	Dep	5,492.45
		1,658.66	4,560.15	Int Bearin	-		-		4,952.96	Coop	3,734.15
End Chk Acct Balance					7,604.42		3,849.33				9,428.23
January											

Cash Receipts	4,012.15	0,697.69	7,791.27		7,834.43	5,477.49	3,456.66	9,637.77
Cash Expenditures	3,209.88	3,027.09	7,404.64		3,625.64	4,285.18	9,246.81	7,764.37
Month End Total	7,344.57	9,958.68	0,596.40		3,813.21	5,666.64	2,387.39	7,075.03
-Qual Cap to 2010 Dep to 2018		9,594.83	3,623.83	Dep	0,000.00	9,375.00	3,775.42	Dep 3,972.45
		0,363.85	9,220.23	Int Bearin	-			
End Chk Acct Balance					3,813.21	5,041.64	9,162.81	4,047.48
February								
Cash Receipts	9,479.34	7,192.32	3,052.64		3,624.27	0,257.99	2,770.58	3,531.69
Cash Expenditures	3,128.72	2,387.82	7,805.32		5,023.44	7,775.94	5,953.09	1,698.35
Month End Total	0,695.19	4,763.18	3,843.72		3,414.04	3,148.69	9,204.88	3,908.37
-Qual Cap to 2010 Dep to 2018		1,010.33	2,030.34	Dep	0,000.00	9,375.00	3,775.42	Dep 3,972.45
End Chk Acct Balance		3,752.85	0,874.06	Int Bearin	-	7,523.69	5,980.30	0,880.82
					3,414.04			
March								
Cash Receipts	5,711.59	3,883.44	3,018.70		4,246.05	4,552.25	1,647.85	0,306.99
Cash Expenditures	3,654.97	3,644.90	4,083.17		0,951.09	0,343.38	9,356.25	4,721.36
Month End Total	2,751.81	3,991.39	2,779.25		1,709.00	2,357.56	1,496.48	9,494.00
-Qual Cap to 2010 Dep to 2018		3,576.31	3,497.44	Dep	0,000.00	9,375.00	3,775.42	4,521.93
End Chk Acct Balance		2,567.70	1,276.69	Int Bearin	0,000.00	1,732.56	3,271.90	4,015.93
					1,709.00			
April								
Cash Receipts	7,515.65	0,128.76	3,815.26		1,513.39	1,820.21	5,543.98	1,058.74
Cash Expenditures	4,717.82	5,884.62	0,707.09		2,897.05	4,880.10	2,300.75	7,164.62
Month End Total	5,549.64	3,235.53	0,887.42		0,325.34	9,297.67	4,739.71	3,388.12
-Qual Cap to 2010 Dep to 2018		5,548.20	2,971.08	Dep	0,000.00	9,375.00	4,775.42	2,653.65
End Chk Acct Balance		3,783.73	3,858.50	Int Bearin	0,000.00	8,672.67	9,515.13	6,041.77
					0,325.34			
May								
Cash Receipts	7,775.35	3,034.89	1,912.90		7,609.74	7,591.05	3,784.36	9,411.75
Cash Expenditures	7,988.52	3,331.14	3,253.05		0,788.43	4,626.93	0,157.00	3,417.72
Month End Total	5,336.47	2,939.28	4,547.27		7,146.65	2,261.79	3,367.07	3,382.15
-Qual Cap to 2010 Dep to 2018		1,703.05	3,251.70	Dep	0,000.00	3,225.42	4,775.42	2,813.65
End Chk Acct Balance		4,642.33	2,798.97	Int Bearin	0,000.00	8,487.21	3,142.49	9,195.80

				7,146.65			
June							
Cash Receipts	3,395.78	3,828.76	3,114.73	2,912.93	1,277.92	3,447.36	5,483.33
Cash Expenditure	4,529.50	5,178.09	5,538.45	0,353.76	9,746.59	0,927.62	7,637.44
Month End Total	7,202.75	3,589.95	7,123.55	9,705.82	3,793.12	0,886.81	4,228.04
-Qual Cap to 2010 Dep to 2018		9,258.98	5,942.95	Dep 0,000.00	6,725.42	4,775.42	3,233.65
End Chk Acct Balance		5,848.93	3,066.50	Int Bearin 0,000.00	0,518.54	5,662.23	7,461.69
				9,705.82			
July							
Cash Receipts	4,975.75	0,635.11	7,263.56	2,731.63	8,976.57	0,017.15	1,930.04
Cash Expenditures	3,558.00	9,693.53	1,337.16	7,588.33	5,459.95	3,099.86	0,102.00
Month End Total	3,620.50	7,531.53	3,049.95	4,849.12	7,309.74	2,804.10	3,056.08
-Qual Cap to 2010 Dep to 2018		0,132.65	5,469.03	Dep 0,000.00	6,775.42	3,590.42	3,383.65
End Chk Acct Balance		7,664.18	3,518.98	Int Bearin 0,000.00	4,085.16	9,394.52	9,439.73
				4,849.12			
August							
Cash Receipts	3,388.71	2,546.65	3,617.54	3,258.32	5,970.24	3,769.19	9,221.44
Cash Expenditures	1,447.56	3,028.22	1,209.63	7,176.73	9,942.97	1,614.23	9,813.76
Month End Total	5,561.65	4,049.96	0,457.86	5,930.71	3,337.01	7,959.06	5,463.76
-Qual Cap to 2010 Dep to 2018		4,025.15	3,311.81	Dep 0,000.00	6,775.42	3,590.42	3,698.95
			0,000.00	Int Bearin 0,000.00	0,112.43	4,549.48	9,162.71
End Chk Acct Balance		3,075.11	3,769.67	5,930.71	0,112.43		
Total GF Cash Receipts for Year			9,595.88	3,258.08	5,305.46	3,821.18	9,723.28
				0.25	0.04	(0.25)	0.15

2013	2014	2015	2016
5,463.76	9,428.79	1,335.73	2,628,307.90
3,698.95	5,864.58	4,126.12	283,975.81
9,162.71	5,293.37	5,461.85	2,912,283.71
4,742.03	1,841.43	9,281.88	2,389,138.56
9,795.78	9,897.82	0,340.43	784,463.93
0,410.01	1,372.40	0,277.18	4,232,982.53
1,786.55	5,864.58	2,457.12	283,975.81
2,196.56	7,236.98	2,734.30	4,516,958.34
2,326.61	5,820.41	2,338.19	539,961.39
0,667.00	4,224.80	3,854.94	808,447.45
2,069.62	2,968.01	3,760.43	3,964,496.47
1,786.55	5,864.58	2,457.12	283,975.81
3,856.17	3,832.59	3,217.55	4,248,472.28
3,136.20	3,261.27	3,900.56	152,010.85
5,845.22	1,905.56	7,974.59	1,034,561.56
2,360.60	4,323.72	2,686.40	3,081,945.76
1,786.55	5,864.58	2,457.12	283,975.81
4,147.15	0,188.30	5,143.52	3,365,921.57
1,901.30	3,816.73	3,565.85	248,227.51
2,576.59	1,307.96	1,020.54	794,564.23
1,685.31	1,832.49	5,231.71	2,535,609.04
1,786.55	5,864.58	2,457.12	283,975.81
3,471.86	7,697.07	7,688.83	2,819,584.85

4,923.24	5,042.00	4,482.24	1,758,387.98
7,283.76	1,675.54	1,692.06	896,957.50
9,324.79	5,198.95	3,021.89	3,397,039.52
1,786.55	5,864.58	2,457.12	283,975.81
1,111.34	1,063.53	0,479.01	3,681,015.33
0,761.06	3,588.06	1,182.53	789,776.06
2,725.07	9,230.29	9,961.02	899,588.08
7,360.78	2,556.72	9,243.40	3,287,227.50
3,706.55	5,864.58	2,457.12	283,975.81
3,067.33	3,421.30	1,700.52	3,571,203.31
5,480.88	1,244.39	7,981.80	546,787.36
7,883.01	4,360.93	4,769.35	793,112.90
4,958.65	9,440.18	2,455.85	3,040,901.96
3,706.55	5,864.58	2,457.12	283,975.81
3,665.20	5,304.76	4,912.97	3,324,877.77
3,470.73	2,389.43	1,911.22	472,010.44
3,417.96	3,547.93	3,917.19	900,153.47
5,011.42	3,281.68	0,449.88	2,612,758.93
4,772.92	3,864.58	2,451.12	283,975.81
9,784.34	0,146.26	2,901.00	2,896,734.74
3,696.02	3,551.21	2,495.13	2,325,525.95
3,135.45	2,221.16	7,324.38	840,947.23
7,571.99	9,611.73	5,620.63	4,097,337.65
3,374.52	3,864.28	3,062.10	283,975.81
3,946.51	3,476.01	3,682.73	4,381,313.46

1,233.86	1,685.78	1,067.50	1,389,240.76
4,811.45	7,943.27	5,837.02	841,703.12
3,994.40	3,354.24	0,851.11	4,644,875.29
3,374.52	3,564.58	7,256.50	233,707.37
0,368.92	9,918.82	3,107.61	4,878,582.66
4,408.52	3,536.92	0,949.53	166,613.97
1,387.78	5,292.30	2,920.20	1,005,178.81
7,015.14	3,598.86	3,880.44	3,806,310.45
5,864.58	3,574.99	3,712.81	229,510.11
2,879.72	5,173.85	7,593.25	4,035,820.56
3,913.82	3,292.77	3,931.34	159,624.44
1,500.17	3,555.90	4,503.88	893,735.23
9,428.79	1,335.73	3,307.90	3,072,199.66
5,864.58	4,126.12	3,975.81	279,510.11
5,293.37	5,461.85	2,283.71	3,351,709.77
2,994.27	7,070.40	3,087.77	10,937,305.27
0.03	0.12	(0.03)	0.06

April Honor Recognition Recipients

Early Learning Center Graduates

Brixton Berger	William Bodlak	Brayton Burbach
Benjamin Claussen	Crew Dorcey	Abigail Franco
Jace Frideres	Evan Hansen	Fayth Hansen
Braylee Lingren	Brayten Lingren	Avery Marshall
Langston Masters	Kimber Roeber	Ariya Ruimveld
Isabella Schlines	Hayden Simeon	Nicklin Stange
Wesson Surber		

Regional Science Fair Participants

Kamden Dobbins	Alivia Kesting	Grady Maas
Madilyn Korth	Hunter Nolte	Lainey Meyer
Isaac Fowle	Zoe Bolles	Brayden Stegemann
Isaiah Hansen	Landon Woehler	Myles Tiedtke
Elizabeth Hix	Dreu Jensen	Gracyn Johnson
Daniel Kuchta	Liam Rockhill	Kynlee Schmale
Callen Gamble	Kyler Parker	Sidney Nelson

7th Grade English Academics

Lauren Ekberg	Cecilia Judd	Damaris Reyes Esperza
Araya Tentinger	Bryn Tiedtke	Remyngton Fregoso
Jacob Fehringer	Leigha Jeppesen	

FFA State Qualifiers

Will Leseberg	Tyler Johnson	Landen Roeber
Ty Zach	Parker Kesting	Clara Ankeny
Ceilus Ibarra	Abby Miller	Leah Perry
Lanee Rethwisch	Reese Rethwisch	Charli Sievers
Olivia Hanson	Ben Haschke	MaKenna Mattison
Graycen Trautman	Addison Frank	Noah Magnuson

Sam Leseberg	Audrey Lutter	Rylin Hall
Jamison Meyer	Brayden Woehler	Taven Ocampo
Claire Lutter	Kate Hill	Jacen Hasemann
Calvin Ankeny	Raegan Maas	Megan Magnuson
Madi Janke	Elijah Stecki	Yessenia Alba
Joslyn Johnson	Caitlyn Mostek	Brody Soden
Alivia Kesting	Kinnley McGuire	Hunter Nolte

Student of Honor

James Heil