

# Regular School Board Meeting

Monday, April 14, 2025 5:30 PM

High School Media Center, 420 Ypsilanti St., Dundee, MI 48131

I. **Board President's Statement to the Public:**  
"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"

II. **Pledge of Allegiance**

III. **Attendance**

IV. **Administration Reports**

V. **Informational Items**

V.A. Financials

V.B. Credit Card Purchases

V.C. Correspondence - Card from Tecumseh Schools  
Superintendent's Office

VI. **Agenda**

VII. **Consent Agenda**

VIII. **Public Comment:**

*The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively and members of the Board will not be responding at this time. The presiding officer will refer questions to the Superintendent for research and response, if necessary. If you would like a response from the Superintendent or designee, you must provide contact information on the Public Comment Sign-In Sheet. We thank you in advance for sharing your thoughts and ideas.*

*» All members of the public that speak during "Public Comment" will need to state their name.*

*» We have designated up to 5 minutes per person.*

*No member of the public shall distribute materials at the meeting without prior approval. Please contact the Superintendent's office if you have any additional questions.*

IX. **New Business**

IX.A. **Elementary Field Trips**

IX.A.1. Toledo Mud Hens

IX.A.2. Young 5s Toledo Zoo Field Trip

IX.B. Custodial Services Bid

IX.C. Pool Deck Drain Replacement Bid

IX.D. Personnel

IX.D.1. Resignation

IX.D.2. Hiring

**X. Superintendent**

**XI. Board Comments**

**XII. Adjournment**

**Dundee Community Schools  
Financial Report  
March 2025**

<u>Check/Voucher Register</u>	Food Service				2022 Debt				Capital	Athletic	CP LTGO	Bond 2022 Capital	Total
	General Fund	School Service	Student Activity	Technology	2015 Debt Fund	2018 Debt Fund	Retirement Fund	Projects-41	Complex	BOND-44	Projects-45		
03/01/2025-03/31/2025	\$ 1,268,027.06	\$ 89,423.66	\$ 43,023.40	\$ 9,493.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 379,460.00	\$ 1,789,427.26	
Credit Card Transactions	\$ 2,908.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,908.93	
Gross payroll													
3/10/2025	\$ 673,080.94	\$ 4,688.70		\$ 9,833.08								\$ 687,602.72	
3/25/2025	\$ 686,192.84	\$ 3,710.32		\$ 9,833.08								\$ 699,736.24	
												\$ -	
<u>Year to date receipts</u>													
Receipts through 03/31/2025	\$ 13,916,369.06	\$ 763,404.02	\$ 321,907.34	\$ 775,133.42	\$ 1,116,033.01	\$ 692,549.91	\$ 724,922.49	\$ 7,364.01	\$ -	\$ -	\$ 213,266.47	\$ 18,530,949.73	
Percent of budget	61.33%	78.94%	91.97%	94.49%	11.18%	109.24%	112.94%	3.62%	0.00%	0.00%	106.63%		
<u>Year to date disbursements</u>													
Disbursements 03/31/2025	\$ 13,093,171.87	\$ 917,793.90	\$ 252,489.57	\$ 460,714.52	\$ 185,718.89	\$ 75,428.29	\$ 506,073.05	\$ -	\$ -	\$ -	\$ 6,738,866.92	\$ 22,230,257.01	
Percent of budget	55.62%	88.31%	72.14%	81.15%	11.65%	8.57%	50.12%	0.00%	0.00%	0.00%	50.89%		

<u>Bank</u>	<u>Type of investment/account</u>
Old National	General Fund Checking
Old National	Debt Fund Checking
Old National	Student Activities
Old National	Food Service

Regular School Board Meeting  
Monday, March 10, 2025 5:30 PM Eastern

High School Media Center  
420 Ypsilanti St.  
Dundee, MI 48131

Christian Freshour: Present  
Tara McKenzie: Present  
Patricia Motylinski: Present  
Keith Pilbeam: Present  
Carol Reaume: Present  
Crystal Root: Absent  
Kimberly Wilkins: Present  
Present: 6, Absent: 1.

I. Board President's Statement to the Public: **"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"**

Board President, Christian Freshour, called the meeting to order at 5:30 p.m.

II. Pledge of Allegiance

III. Attendance

IV. The Carner Agency Presentation - Backpack Brigade and AED for the Elementary  
Jacey Carner presented the district with an AED Machine and a \$1,000 check for the Backpack Brigade.

V. Puerto Rico Trip Presentation

Mrs. Roggelin presented the itinerary for the Puerto Rico Trip to be held in the Spring of 2026.

VI. Elementary ELA Curriculum Presentation

Mrs. Love and a few of her staff presented the Fishtank Curriculum.

VII. AI Presentation - Tom Litchford

Tom Litchford, Technology Director, presented on AI.

VIII. Administration Reports

Each Administrator presented reports to the board.

IX. Informational Items

IX.A. Financials

No Questions. Ms. Worden noted that the Custodial RFP will be coming to the April Board Meeting for action.

IX.B. Credit Card Purchases

No Questions.

IX.C. Monroe County Truancy Protocols Discussion

This will be discussed at the next meeting.

## X. Agenda

To approve the March 10, 2025 Regular Board Meeting Agenda as presented. This motion, made by Kimberly Wilkins and seconded by Patricia Motylinski, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

No Discussion.

## XI. Consent Agenda

Approval of the February 10, 2025 Meeting Minutes; Approval of the February 18, 2025 Board Training Minutes; Approval of General Fund Operational and Internal Accounts Invoices. This motion, made by Patricia Motylinski and seconded by Kimberly Wilkins, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

No Discussion.

## XII. Public Comment:

No Public Comment.

## XIII. New Business

### XIII.A. Puerto Rico

To approve the High School Spanish Puerto Rico trip as presented. This motion, made by Tara McKenzie and seconded by Carol Reaume, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

No Discussion.

### XIII.B. Elementary ELA Curriculum

To approve the Fishtank ELA Curriculum at a cost not to exceed \$74,097 through 35j Grant Funds. This motion, made by Patricia Motylinski and seconded by Tara McKenzie, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

No Discussion.

### XIII.C. Personnel

#### XIII.C.1. Retirement/Resignation

To accept the retirement of Regina Lein and Lisa Marion, Elementary Teachers, effective June 30, 2025. To accept the resignation of Samantha Wallace, Middle School Lunch/Recess Paraprofessional, effective February 21, 2025; To accept the resignation of Shelbi Horvath, Elementary Paraprofessional, effective May 9, 2025. This motion, made by Patricia Motylinski and seconded by Kimberly Wilkins, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

Appreciation was voiced for the retiring teachers.

### XIII.C.2. Hiring

#### XIII.C.2.a. Varsity Football Coach/High School Math Teacher

To approve the hiring of Jason Carpenter as a High School Math Teacher (Step BA10) and the Varsity Head Football coach at the salary and benefits as outlined in the DEA Current Contract. This motion, made by Patricia Motylinski and seconded by Kimberly Wilkins, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

No Discussion.

#### XIII.C.2.b. Restorative Practice/At-Risk Coordinator

To approve the hiring of Ryan Irwin as the Middle School Restorative Practice/At-Risk Coordinator at the salary of \$74,000.00 non-union, Single benefits (The benefits will begin with the 2025-2026 school year contract), effective March 11, 2025 at the daily per diem for the remainder of the 2024-2025 school year. This motion, made by Patricia Motylinski and seconded by Kimberly Wilkins, Passed.

Crystal Root: Absent, Carol Reaume: Nay, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Kimberly Wilkins: Yea

Yea: 5, Nay: 1, Absent: 1

Carol Reaume: Nay

Mr. Leach explained that the salary will be through At-Risk Funding. There was a discussion regarding informing parents if their child is being pulled out to talk to the At-Risk Coordinator. Discussion regarding the 31a grant funding. This position will support academics and behavior at the Middle School Level.

### XIII.D. Goals

To approve the District Goals as presented. This motion, made by Tara McKenzie and seconded by Patricia Motylinski, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

Mr. Leach reviewed the building goals that come from the district goals.

### XIII.E. Refunding Bonds Ratification Resolution

To approve the Refunding Bonds Ratification Resolution as presented (Roll Call). This motion, made by Kimberly Wilkins and seconded by Keith Pilbeam, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

This is the wrap-up of the bond process - the refinancing of the 2010 bonds is saving the community \$250,000.

#### XIV. Superintendent

- Thank you to Ms. Love for creating opportunities for parents
- The Governor is looking at banning cell phones from schools.
- The House approved a 2026 budget with concerns. This budget that the House approved is not the end all budget.

#### XV. Board Comments

- It was noted that the Community would like to prepare for the meeting before the day of the meeting. Releasing the board agenda early would be helpful.
- Thank you to Ms. Lien and Ms. Marion and the board wishes them the best.
- The At-Risk position is needed at the M.S. and the employee is aware that their salary comes from grant funds. It was noted that if the grants go away, the district needs to find the funds to continue through the use of the fund balance. There was discussion regarding increasing P.E. time for middle school students.

#### XVI. Adjournment

To adjourn the March 10, 2025 Regular School Board Meeting. This motion, made by Kimberly Wilkins and seconded by Patricia Motylinski, Passed.

Crystal Root: Absent, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 6, Nay: 0, Absent: 1

No Discussion 7:56 p.m.