

## Regular Meeting

**MONDAY, JULY 17, 2023, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 6:00 PM on Monday, July 17, 2023 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Tax Attorney Presentation: Perdue, Brandon, Fielder, Collins & Mott, L.L.P. currently represents the District in collecting delinquent property taxes. Elizabeth Calvo and/or Elena Fernandez will present information regarding the collection of delinquent property taxes.

B. **Consider All Matters related to Student Services, Facilities, and Operations, including but not limited to reports, finances, and/or proposals.**

1. Lenny Lasher, Assistant Superintendent of Student Services, Facilities & Operations will give a presentation on the findings of the safety & security audit performed by Empowered Actions.

C. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. District Improvement Plan Summative Review: Dr. Lacey Padgett, Executive Director of Teaching, Learning, and Innovation, will present the summative review of the 2022-2023 District Improvement Plan.

6. **DISCUSSION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Discussion regarding cash defeasance options for Castleberry ISD's outstanding bonds.

B. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Board Policy Update 121: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy has provided a link to Policy Update 121 with recommended LOCAL policy changes to: CKEA(LOCAL): Security Personnel Commissioned Peace Officers; CLB(LOCAL): Buildings, Grounds, and Equipment Management Maintenance ; CVA(LOCAL), CVB(LOCAL): Facilities

Construction Competitive Bidding; DEA(LOCAL): Compensation and Benefits-Pay Administration; FD(LOCAL): Admissions-Proof of Residency and Transfer of Credit; FFI(LOCAL) Student Welfare- Bullying Prohibited.

## 7. CLOSED SESSION

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney
- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

## 8. DISCUSSION ITEMS

### A. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

- 1. 2023-2024 Student Code of Conduct: Discuss the recommended changes to the Student Code of Conduct.
- 2. Wes Jackson, Director of Student Support Services, will discuss implementing the Yondr Cell Phone Program at Irma Marsh Middle School for the 2023-2024 school year.

### B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

- 1. Professional Development Plan: Discussion regarding the 2023-2024 professional development plan.

## 9. ROUTINE BUSINESS

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. 2023-2024 Superintendent Approved Professional New Hire Contract Recommendations: Renee Smith-Faulkner, Superintendent of Schools, reports three new professional contracts that are listed on the organizational chart for the 2023-2024 School Year for this meeting as of July 13, 2023.
- D. Wells Fargo Bank will be presenting a check to the Education Foundation for \$5,000 for the Castleberry ISD Back to School Bash.

## 10. CONSENT AGENDA

- A. Consider Approval of Board Minutes from June 5, 2023, for a Regular Meeting, and June 20, 2023, for a Special Board Meeting.
- B. Consider Approval of Claims Administrative Services as the provider of Workers Compensation Insurance for Castleberry ISD. With the selection of Option 2, the estimated contribution will be \$57,045.00 and the loss fund maximum will be \$175,649.00.
- C. Consider Board Approval of the Board (LOCAL) Policies from the Policy Review Session conducted on January 26, 2023, with drafts prepared by TASB Policy Service.

## 11. ACTION ITEMS

### A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

- 1. Consider Approval of The Meadows Center for Preventing Educational Risk as the Approved Vendor for the Math Framework Strong Foundations Grant in the amount of \$112,000 and Contract pending approval of NOGA.

### B. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

- 1. Consider Approval of the 2023-2024 CISD Student Code of Conduct.

**C. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of the Tarrant Appraisal District (TAD) Proposed Budget 2024: The estimated allocations in the TAD proposed budget are based on the September 2022 value estimates and the 2022 adopted tax rates. The official allocations for 2024 will be based on the certified values from 2023 and the 2023 adopted tax rates for each taxing unit as those are finalized. The TAD proposed budget is attached for your review and information.
2. Consider Approval of Budget Amendment: The Operating Budget for CISD is adopted by the Board of Education at the fund and function level. By law, the District may not exceed the budget amounts within "Function" code without prior approval of the Board. Fund 199 Function 81 would be increased by \$3,400,000 and Assigned Fund Balance would be decreased by \$3,400,000 to fund anticipated expense for WRA's Architectural Services Proposal.
3. Consider Approval of Resolution# 24-001 by the Board of Education of Castleberry ISD establishing the District's intention to reimburse itself for the prior lawful expenditure of funds from the proceeds of obligations to be issued by the District for authorized purposes, and other matters in connection therewith.
4. Consider Approval of Resolution# 24-002 to join the Central Texas Purchasing Alliance (CTPA) Cooperative: Joining the Central Texas Purchasing Alliance (CTPA) Cooperative will allow Castleberry ISD to purchase commodities and/or services from any and all CTPA vendors, under the same terms, conditions, and prices as stated in each awarded contract.

**D. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval WRA Architects Proposal for Bond Planning that includes the Schematic Design Development, Construction Documents, Bidding/ Negotiation and Construction Administration for the Castleberry High School Construction Project. Funding Source: Fund Balance.
2. Consider Approval of AIA-B101 Contract for Architectural and Engineering Services with WRA Architects for the Castleberry High School Construction Project.
3. Consider Approval of the purchase of one 53' Clubhouse Trailer from Clubhouse Trailer Company not to exceed the amount of \$150,000. Cooperative Contract: CTPA (Central Texas Purchasing Alliance) #2109-775-261. Funding Source: Replacement Plan.

**12. INFORMATION ITEMS**

**A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Effective the 2023-2024 school year, Castleberry Independent School District will operate the National School Lunch and Breakfast programs under the Community Eligibility Program (CEP). This program allows all of our schools to serve breakfast and lunch to all students at no charge.
2. TRS Active Care Rates for 2023-2024 are presented. A premium comparison table of 2022-2023 and 2023-2024 is included for your review.
3. Monthly Expenditure Report: The attached schedule lists all checks written for the month of June 2023.
4. Castleberry ISD schools receive a variety of donations each month. A list of donations for the month of June 2023 are attached.

**B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. 2023-2024 Superintendent Approved Professional Hires: Renee Smith-Faulkner, Superintendent of Schools, reports three New Hire Professional Contracts for the 2023-2024 School Year for this meeting as of July 13, 2023.
2. 2023-2024 Superintendent Approved Teacher, Nurse, and Librarian New Hires: Renee Smith-Faulkner, Superintendent of Schools, reports 24 New Hire Teacher, Nurse, and Librarian Contracts for the 2023-2024 School Year for this meeting as of July 13, 2023.

3. Employee Resignation Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reports 13 professional resignations for this meeting as of July 13, 2023.

**C. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.**

1. Dr. June Ritchlin, Executive Director of Educational Leadership, has submitted the Draft CISD Grading Guidelines for the 2023-2024 school year.

D. BBB Local, Board of Education three-year terms

E. Eichelbaum Wardell, P.C. Update 6-15-23 and 7-1-23

F. School Board 2023-2024 Agenda Calendar

G. 2023-2024 Budget Preparation Timeline

H. Board Policy

**13. DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates

B. Athletic Calendar Key Dates

C. CISD Strategic Plan

1. ALT Retreat

D. School Board Operating Procedures Review

E. 2023-2024 District Organizational Chart

F. Castleberry High School Water Line Break Status Update

G. TASB Board of Directors Nominations

**14. ESTABLISH NEXT MEETING**

A. Monday, August 14, 2023, for a Regular Board Meeting

**15. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**

Posted on July 13, 2023