

Regular Meeting

MONDAY, JULY 18, 2022, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, July 18, 2022 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEM**

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. District Improvement Plan Update: An update will be given by Renee Smith-Faulkner on the 4th Quarter of the District Improvement Plan.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Tax Attorney Presentation: Perdue, Brandon, Fielder, Collins & Mott, L.L.P. currently represents the District in collecting delinquent property taxes. Elizabeth Calvo and Elena Fernandez will present information regarding the collection of delinquent property taxes.

6. **DISCUSSION ITEMS**

A. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. 2022-2023 Student Handbook and Code of Conduct: Discuss the recommended changes to the Student Handbook and Student Code of Conduct.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Discussion regarding cash defeasance options for Castleberry ISD's outstanding bonds.
2. Child Nutrition Meal Charge Policy: Per SB#1566; Sec.12, Sec.33.908 Child Nutrition is requesting to provide a five-day "grace period" to the CISD Charge Policy. In which the students are served a reimbursable meal, even if they do not have funds in their accounts to pay for the meal in hand. This policy change would begin with the 2022-2023 school year. Parents will be notified of outstanding balances.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Board Policy Update: Dr. Myrna Blanchard and Mrs. DeAnne Page will discuss recommended changes to CO (LOCAL) policy.

D. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Additional Architectural Services Proposal (WRA) - Design of CISD Camp Carter Baseball & Softball Complex in the amount of \$49,500.

7. CLOSED SESSION

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

A. Section 551.071 Consultation with Attorney

B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)

C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)

D. Section 551.0821 Personally Identifiable Information about Public School Student

8. DINNER

9. ROUTINE BUSINESS

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

10. CONSENT AGENDA

A. Consider Approval of Board Minutes from June 6, 2022, for a Regular Board Meeting and June 20, 2022, for a Special Board Meeting.

B. Consider Approval of Contracting with Perdue, Brandon, Fielder, Collins & Mott, LLP for representation in Property Value Study Appeals and Audits.

C. Consider Approval of the Agreement for Collection of Taxes for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account will be \$0.98. This is the lowest collection fee of any urban county in Texas.

D. Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amounts within "Function" code without prior approval of the Board. Fund 199 Function 81 would be increased by \$2,023,938 and Assigned Fund Balance would be decreased by \$2,023,938 to fund the anticipated expenses for Camp Carter, Baseball, Softball and Turf project for the 2022-2023 fiscal year. Revenue increased by \$51,000 for Sid Richardson grant. Function 11 increased by \$51,000 for Sid Richardson grant.

11. ACTION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of Board Policy CO (LOCAL): Dr. Myrna Blanchard and Mrs. DeAnne Page recommended changes to CO (LOCAL) policy(LOCAL) policy.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of the Tarrant Appraisal District (TAD) Proposed Budget 2023: The estimated allocations in the TAD proposed budget are based on the most recent June value estimates and the 2021 tax rates. The official allocations for 2023 will be based on the certified values from 2022 and the 2022 adopted tax rates for each taxing unit as those are finalized. The TAD Proposed Budget is attached for your review and information.

C. Consider All Matters related to Student Services/Capital Improvements Projects, including

but not limited to reports, finances, and/or proposals.

1. Consider Approval of Additional Architectural Services Proposal (WRA) - Design of CISD-Camp Carter Baseball & Softball Complex in the amount of \$49,500.

D. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. Consider Approval of the 2022-2023 Student Handbook and Student Code of Conduct.

12. INFORMATION ITEMS

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Castleberry ISD Special Programs office received a donation of one Full Body Swedish Massage in the form of a gift certificate, from Perfect Touch Day Spa. An appreciation letter from Special Programs is attached for your review.
2. Castleberry ISD Special Programs office received a donation of baking items from Kroger. The items received were used towards creating the basket for the Castleberry Education Foundation silent auction. An appreciation letter from Special Programs is attached for your review.
3. I: Castleberry ISD Special Programs office received a donation of four (4) gift certificates a box of cinnamon rolls from Ginger Browns. An appreciation letter from Special Programs is attached for your review.
4. Irma Marsh Middle School received a donation of various items, which included t-shirts, and gift coupons from In-N-Out Burger. An appreciation letter from Irma Marsh Middle School is attached for your review.
5. Irma Marsh Middle School received a donation of coffee for their staff from Starbucks. An appreciation letter from Irma Marsh Middle School is attached for your review.
6. Irma Marsh Middle School received a donation of 75 free drink coupons from QT Community. An appreciation letter from Irma Marsh Middle School is attached for your review.
7. Irma Marsh Middle School received one pair of earrings and a necklace from Kendra Scott. An appreciation letter from Irma Marsh Middle School is attached for your review.
8. Irma Marsh Middle School received a donation of 200 Dilly Bars from Dairy Queen. An appreciation letter from Irma Marsh Middle School is attached for your review.
9. Monthly Expenditure Report: The attached schedule lists all checks written for the month of June 2022.

B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Employee Resignation Update: Dr. Myrna Blanchard reports there are sixteen professional resignations as of July 12, 2022.
2. Administrator and Specialist Contract Approvals: Renee Smith-Faulkner, Superintendent of Schools reports five approved Professional Contracts for the Director of Fine Arts, Crisis Counselor, and Assistant Principals at AV Cato Elementary, Irma Marsh Middle School, and Castleberry High School for the 2022-2023 school year as of July 12, 2022.
3. Professional Contract Approvals: Renee Smith-Faulkner, Superintendent of Schools reports twenty-three approved Professional Contracts for Teachers, Librarians, and Nurses and two approved Professional Contracts for Specialists for the 2022-2023 school year as of July 12, 2022.

C. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2022-23): The Projects Report reflects work scheduled to be completed and funds expended through the 2022-23 school year.

D. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. Dr. June Ritchlin, Executive Director of Educational Leadership, has added needed amendments to the 2022-2023 Academic Planning Guides.

E. BBB Local, Board of Education three-year terms

- F. Eichelbaum Wardell, P.C. Update 7-1-22
- G. School Board 2022-2023 Activity Calendar
- H. 2022-2023 Budget Preparation Timeline
- I. Board Policy

13. **DISCUSSION ITEMS - BOARD OF EDUCATION**

- A. Board of Education Key Dates

- B. CHS Facilities Discussion

- C. CISD 2023 Graduation
- D. BOE Self Assessment Instrument
- E. TASB Board of Directors Nominations
- F. Pandemic Plan/Action

14. **ESTABLISH NEXT MEETING**

- A. Monday, August 15, 2022, for a Regular Board Meeting

15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Date Posted July 14, 2022