

## Regular Meeting

**MONDAY, MARCH 7, 2022, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, March 7, 2022 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **COMMUNICATIONS FROM CITIZENS**
4. **QUESTIONS REGARDING THE CONSENT AGENDA**
5. **PRESENTATION ITEMS**

**A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Elevate CISD: A presentation on a new summer training (Elevate CISD) will be presented by Michelle O'Donnell and Dr. Teresa Phelps.
2. Secondary Campus Improvement Plans: Each secondary campus has completed the Campus Improvement Plan (CIP) formative assessment update and will present a summary of progress on goals and strategies which were shared with the Board of Education on November 8, 2021.
3. PACE Summer School Program Offerings: Dr. Ritchlin will provide a short overview of the PACE Summer School Programs and enrichment opportunities that will be provided for CISD students in grades PK-12 in the summer of 2022.

#### 6. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney
- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

#### 7. **DINNER**

#### 8. **ROUTINE BUSINESS**

- A. Pledges of Allegiance to the American and Texas Flags
- B. Recognition of Guests: Michelle Stapp, Principal at Castleberry Elementary School, will introduce the CE Students and Staff who will be conducting the Castleberry Elementary School recognitions.

C. Recognition of Guests: Laura Guzman, ESL/Bilingual Coordinator and Dr. Tina Alvarado, Intermediate Humanities Coordinator, will recognize the 2021-2022 Spelling Bee Winners.

9. **DISCUSSION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Budget Workshop Session 1: Conducted for preliminary budget development. This is the first of four budget work sessions scheduled.
2. Review Budget Priorities: Initial budget planning for the 2022-2023 has begun. Preliminary revenue projections and budget allocations have been determined.

B. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Camp Carter Baseball and Softball Renovation Update: Information on Camp Carter Baseball and Softball Renovation will be presented by Lenny Lasher, Executive Director of Student Services and Derrick York, WRA Architects.

C. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Jacob Bowser, Director of Technology Operations, has provided a report that includes information on Forecast5. Renee Smith-Faulkner, Superintendent of Schools, will lead a discussion about the benefits of purchasing the program.

10. **CONSENT AGENDA**

A. Consider Approval of Board Minutes from February 14, 2022, for a Regular Meeting.

B. Consider Approval of the purchase of Student Devices: The Technology Operations Department recommends purchasing 650 student 1-to-1 devices, and protective cases for a total price of \$220,137.75. This amount reflects the pricing of the State of Texas Department of Information Resources Contract (DIR) for Dell, and The Interlocal Purchasing System (TIPS) contract for M&A Technology. DIR and TIPS pricing meet competitive bidding requirements for government and education technology solutions. Purchase recommendation is to be made from the Student Notebook Replacement Plan fund set aside during the budget process.

C. Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amounts within "Function" code without prior approval of the Board. Fund 199 is a balanced budget amendment. Fund 240 revenue is increased by \$800,000 and Fund 240 Function 35 is increased by \$750,000. Fund 240 Function 51 increased by \$50,000.

11. **ACTION ITEMS**

A. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Consider Approval of the Maximum Class Size Expectations Waiver: Dr. Blanchard, Director of Human Resources reports a Maximum Class Size Expectations Wavier was submitted on March 1, 2022, to TEA for one AVC Kindergarten class and one AVC 3rd grade class.
2. Consider Approval of Contract Renewals: Renee Smith-Faulkner, Superintendent of Schools, will present a recommendation to the Board of Education to approve contract renewals for district Directors and Coordinators.

B. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of Architectural Services and Design of the CISD Camp Carter Baseball and Softball Complex by WRA in the amount of \$89,500. Scope includes: preparation of design, construction documents, including architectural, civil engineering, MEP engineering and structural engineering of the CISD Camp Carter Baseball and Softball Complex.

C. Consider Approval of the cancellation of the School Board Election: Since CISD will not need to conduct an election on May 7th and have already called for one to be held, it is necessary for the district to cancel the same election.

## 12. **INFORMATION ITEMS**

### A. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Joy James Academy of Leadership: An update is provided on the Joy James Elementary transition to a Leadership Academy.
2. 2021 Fall PEIMS Report: The PEIMS Fall 2021 resubmission was completed in January 2022. Reports are provided showing a comparison of student and staff data including five previous years of PEIMS data.

### B. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Financial Services bid RFP #22-008 for Food Service Management Company (FSMC). CISD has contracted our Food Services out with a FSMC since November 2015. This has been beneficial for our district. Financial Services will bring the recommended vendor to the April 11, 2022, Board of Education Meeting for approval.
2. Monthly Expenditure Report: The attached schedule lists all checks written for the month of February 2022.
3. Review Mid-Year PEIMS Data Report: The Mid-Year PEIMS Data Report was submitted successfully.

### C. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Employee Agreements: Dr. Myrna Blanchard reports one professional employees hired under Employee Agreements as of February 28, 2022.
2. Employee Resignation Update: Dr. Myrna Blanchard reports there are three professional resignations as of February 28, 2022.

### D. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Capital Improvements Projects Update (2021-22): The Projects Report reflects work scheduled to be completed and funds expended through the 2021-22 school year.

E. BBB Local, Board of Education three-year terms

F. Eichelbaum Wardell, P.C. Update 2-15-22 and 3-1-22

G. School Board 2021-2022 Activity Calendar

H. 2022-2023 Budget Preparation Timeline

I. Board Policy

## 13. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates

B. Strategic Planning Process

C. Pandemic Plan/Action

## 14. **ESTABLISH NEXT MEETING**

A. Monday, April 11, 2022, for a Regular Board Meeting

## 15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**

**Superintendent of Schools**

Date Posted: March 4, 2022