

REGULAR MEETING

MONDAY, FEBRUARY 10, 2020 BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING
BOARD ROOM
5228 OHIO GARDEN
FORT WORTH, TEXAS 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is to graduate all students as lifelong learners who will excel in our changing world and competitive workplace.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:35 PM on Monday, February 10, 2020 at the Castleberry Board Room 5228 Ohio Garden

Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **COMMUNICATIONS FROM CITIZENS**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **PRESENTATION ITEM**

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Secondary Campus Improvement Plans: Each campus has completed the Campus Improvement Plan (CIP) formative assessment update to document progress. For the mid-year update, principals have created a Piktochart to summarize their progress on goals and strategies shared with the Board of Education on November 4, 2019.

5. **DISCUSSION ITEMS**

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Instructional Materials Proclamation 2020: An update from the CISD Instructional Materials Oversight Committee regarding courses for which materials are being adopted and the timeline for consideration for the 2020-2021 school year.

B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Continuation review of Board Policy Audit Review of Local Policies: Presented for discussion are the revised DBAA(LOCAL), EIA(LOCAL), EIC(LOCAL), EMB(LOCAL), and EMI(LOCAL) policies. *Action Item on March 9, 2020.*
2. Policy Update 114: Presented for discussion is the TASB Board Policy Update 114 which includes twenty proposed local board updates. *Action Item on March 9, 2020*

C. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Purchasing (Replacement) of the Irma Marsh Middle School Gymnasium Floor: Replacement of

Irma Marsh Middle School gymnasium floor from Ponder Floor Company (BuyBoard Purchasing Cooperative: #560-18) in the amount of \$149,292.00.

2. Purchasing (Replacement) of the Irma Marsh Middle School Gymnasium Bleacher Systems: Replacement of Irma Marsh Middle School gymnasium bleacher systems from Lone Star Furniture (BuyBoard Purchasing Cooperative: #2019-016) in the amount of \$133,258.00.
3. Purchasing Technology Equipment in the amount of \$62,452.00 for Phase 3 of the Irma Marsh Renovation Project. The Technology Operations Department is recommending the purchase of technology equipment including, BenQ interactive flat panels, wireless access points, phones, and A/V extenders for an estimated price of \$62,452.00.
4. Additional furniture purchase from Lone Star Furnishings not to exceed \$107,987.75 for the Irma Marsh Middle School Renovation Project.

6. CLOSED SESSION

- A. 551.074 For the purpose of considering appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints against a public officer.
- B. 551.072 For the purpose of discussing purchase, exchange, lease, or value of real property.

7. DINNER

8. ROUTINE BUSINESS

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. A Virtual Learning Walk will be presented from Irma Marsh Middle School that will highlight student learning in the classroom.
- D. Recognition of Guests: Mareka Austin, Principal at Irma Marsh Middle School, is recognizing Jordyn H., 8th grader; Demetrius V., 7th grader; Evelyn G., 8th Grader; and staff members: Robert Geibler, Social Studies Teacher and Coach; Diego Varela, STAT Paraeducator; and Stephanie Vining, Parent Volunteer.
- E. Recognition of Guests: Abigail Crawford, Fine Arts Coordinator, is recognizing Jerin R., Senior; for being selected as a member of the Texas All-State Choir, and Brandon A., Junior, for each earning a chair in the 2020 ATSSB All-State Band.

9. CONSENT AGENDA

- A. Consider Approval of Board Minutes from January 13, 2020, for a Regular Meeting and January 20, 2020, for a Special Board Meeting.
- B. Consider Approval of Expenditure Report for the month of January 2020: The attached schedule lists all checks written for the month of January 2020.
- C. Consider Approval of TASB, TASBO, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive 10 hours of Investment Officer training every 2 years.
- D. Consider Approval of the Resolution of Annual Review of the Investment Policy of Castleberry Independent School District.
- E. Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

10. ACTION ITEMS

- A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.
 1. Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of February 3, 2020.
 2. Consider Approval of Renewals, Proposed Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Education for Cabinet renewals proposed nonrenewals, and no actions of professional employee contracts.

- B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.
 - 1. Consider Approval of Proposed 2020-2021 School Calendar: This calendar meets parameters set by the board, was developed and approved by the DEIC and received the majority vote by Castleberry I.S.D. employees.
- C. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.
 - 1. Consider Approval of Purchasing (Replacement) of the Irma Marsh Middle School Gymnasium Floor: Replacement of Irma Marsh Middle School gymnasium floor from Ponder Floor Company (BuyBoard Purchasing Cooperative: #560-18) in the amount of \$149,292.00.
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 - 4. Consider Approval of furniture purchase from Lone Star Furnishings not to exceed \$107,987.75 for the Irma Marsh Middle School Renovation Project.

11. INFORMATION ITEMS

- A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.
 - 1. Financial Services Executive Director Report:
 - a. Annual Investment Report: All investments are authorized under the terms of Board Policy and quarterly investment reports have been provided to the Board.
 - b. Investment Report for the quarter ending December 31, 2019: This report shows District investment by fund for the quarter ending December 31, 2019.
 - c. Board Budget Report as of December 31, 2019: This report shows Revenue and Expenditures by Fund and Function.
 - d. Tarrant County Tax Collection Reports for December 31, 2019 reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.
 - 2. The Castleberry ISD Special Education Department received donations of gift certificates and items totaling \$325.00 in December and \$110.00 in January from various community businesses. Appreciation letters from Lynn Jameson are attached.
 - 3. The Castleberry ISD Teaching Learning and Innovation (TLI) Department received donations of gift cards/coupons and items totaling \$13,610.33 in January from various community businesses or individuals. These donations were used at the Digital Learning Day 2020 Conference on January 6, 2020. Appreciation letters will be mailed to the various businesses and individuals expressing the department's appreciation. A list of donations is attached for your information.
- B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.
 - 1. Department of Athletics – Fall Program Evaluation: Includes a report on each of the Fall sports for the 2019-2020 school year.
 - 2. New Extracurricular Organizations: CISD campus principals report no new extracurricular organizations for the 2020-21 school year.
 - 3. Energy Performance Updates from Ideal Impact, Inc.: The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.
 - 4. Capital Improvements Projects Update (2019-20): The Projects Report reflects work scheduled to

be completed and funds expended through the 2019-20 school year.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Review Resignations Received: No resignations have been received as of February 3, 2020.

2. Human Resource Services' Report:

a. Spring Recruiting Schedule Update: Presented is the CISD Spring Recruiting Schedule for 2020.

b. Public Information Request Summary: Sixteen Public Information requests were received and processed by Castleberry ISD.

c. Job Description Review: A summary of the process for this spring's Job Description Review is presented.

D. Strategic Planning Update for 2016-2021

E. Curriculum Audit Report

F. BBB Local, Board of Education three-year terms

G. Eichelbaum Wardell, P.C. Update 1-15-20 and 2-1-20

H. School Board Operating Procedures

I. School Board 2019-2020 Activity Calendar

J. Castleberry ISD Glossary and Abbreviations

K. School Board Agenda Request by Board Members

L. 2020-2021 Budget Preparation Timeline

M. Review Student Travel Approvals

12. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates

B. Memorandum of Understanding with the City of River Oaks

C. Board of Education Reports

13. **ESTABLISH NEXT MEETING**

A. Monday, February 17, 2020 at 6:00 p.m. for Leadership Academy

Monday, March 9, 2020 at 5:30 p.m. - Regular Board Meeting

14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

John Ramos
Superintendent of Schools