

## Regular Meeting

**MONDAY, MAY 6, 2019, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, May 6, 2019 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

#### **1. CALL TO ORDER AND ESTABLISH A QUORUM**

#### **2. QUESTIONS REGARDING THE CONSENT AGENDA**

#### **3. PRESENTATION ITEM**

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Curriculum Audit Report Update: A presentation will be given by Renee Smith-Faulkner on the updated Five-Year Curriculum Plan.

#### **4. ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Guests: Whitney Harper, Elementary Math Coordinator, is recognizing the 2018-2019 CISD Multiplication Bee Champion in 3rd Grade, 4th Grade and 5th Grade.

D. Recognition of Valedictorian and Salutation: Dr. Elizabeth Priddy, Principal at Castleberry High School, will recognize Khang Tieu, Valedictorian; Jeannette Santos, Co-Salutatorian; and Moneer Ba-Ahmad, Co-Salutatorian at Castleberry High School.

E. Recognition of Guests: Eric Eades, Math Teacher at CHS, is recognizing Devontae L., 11th Grade Student at Castleberry High School; for going to the State UIL Academics Meet for Number Sense.

F. Recognition of Guests: Lenny Lasher, Executive Director of Student Services and Operations, is recognizing the Girls and Boys CHS Powerlifting Teams.

G. Recognition of Guests: Lenny Lasher, Executive Director of Student Services and Operations, is recognizing the Girls and Boys CHS Varsity Soccer Teams.

H. Recognition of Guests: Wendy Ivey, Culinary Arts Teacher, is recognizing students from the CISD Culinary Arts Program.

#### **5. DINNER**

#### **6. CLOSED SESSION**

#### **7. INVOCATION**

#### **8. CONSENT AGENDA**

A. Consider Approval of Board Minutes from April 8, 2019 for a Regular Board Meeting.

B. Consider Approval of Expenditure Report for the month of April 2019: The attached schedule lists all

checks written for the month of April 2019.

C. Consider Approval of a Three-Year Agreement for the Collection of Taxes for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. Tarrant County is offering a three-year contract instead of an annual renewal. The commission rate for Tax Years 2019-2021 will remain at \$.98 per account for the entire contract term. This rate continues to be the lowest collection fee rate of any urban county in Texas.

D. Consider Approval of Skyward Annual License Fee for 2019-2020 in the amount of \$60,030. The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance and Human Resources and other programs.

E. Consider Approval of the Master Inter-Local Agreement with Region 11 Educational Service Center: The Master Inter-Local Agreement allows districts to participate in purchasing services through ESC Region 11 bidding processes.

F. Consider Approval of ESC XI Support Services Contracts for 2019-2020. These contracts include Comprehensive Services, Instructional Services, Library Services, PEIMS and Technology Services.

G. Consider Approval of ESC XI Fiber 11 2019-2023 Annual Service Agreement. The Fiber Infrastructure of Broadband Enhancement in Region 11 (FIBER11) agreement is an enhanced K-12 region-wide broadband infrastructure created to promote educational excellence in instruction, services and resources through a collaborative partnership of School Districts.

H. Consider Approval of Canine Team Contract with Interquest Detection Canines for 2019-2020: The district will continue to use Interquest Detection Canines for contraband detection. The contract covers nineteen half day visits to the district. The cost last year was \$270.00 per visit. The cost for the 2019-20 school year is \$270.00 per visit.

## 9. COMMUNICATIONS FROM CITIZENS

### 10. PRESENTATION ITEMS

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. STAAR 5th and 8th Assessment: STAAR 5th and 8th grade math and reading information will be presented from the state assessment taken by students April 9th, and April 10th, 2019.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Budget Workshop Session 3: Conducted for preliminary budget development. This is the third of four budget work sessions scheduled.

### 11. DISCUSSION ITEMS

A. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2019-20): The report reflects work scheduled to be completed and funds expended through the 2019-20 school year. This includes programming, renovations, and construction projects. *Action Item on 6/3/19.*

2. Replacement Plan (2019-20): Includes items that will be purchased through the Replacement Plan for the 2019-2020 school year. *Action Item on 6/3/19.*

3. Swearing in of the re-elected Board Members (Mary Lou Martinez, Place 5; Cathy Gatica, Place 6; and David Holder, Place 7)

### 12. ACTION ITEMS

A. Consider Approval of Reorganization of School Board Officers.

1. Motion to elect President
2. Motion to elect Vice President
3. Motion to elect Secretary

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or

proposals.

1. Consider Approval of the Budget Amendment: This amendment displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. The proposed budget amendments in Fund 199 and 240 are balanced amendments. The budget amendment for Fund 199 is needed to balance functions within the funds for the end of the fiscal year. The budget amendment for Fund 599 is to move the \$755,000 dollars from the I & S tax collection out of the \$4,102,134 fund balance that was collected during the 18/19 fiscal year.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of New Hire Contract Recommendations: There are seven contract recommendations for this meeting as of May 3, 2019.

2. Consider Approval of Professional Contract Renewal: The Superintendent of Schools will present a recommendation to the Board of Education for renewal of a professional employee contract.

3. Consider Approval of Renewals, Proposed Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Education for Teacher proposed nonrenewals, and no actions of professional employee contracts.

D. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Consider Approval for the Purchase of IMMS Construction Project Technology Equipment: The Technology Operations Department recommends the following equipment to be purchased to outfit the classrooms, offices, library, and common areas in the second phase (Summer 2019) of the Irma Marsh Middle School Construction Project for an estimated price of \$191,148.00.

E. Consider Approval of RFP# 18-012 for the Irma Marsh Middle School (IMMS) Asbestos Abatement: Financial Services advertised RFP# 18-012 for asbestos abatement services and received 5 responses. Administration would like to recommend Abadon Environment to conduct the asbestos abatement at IMMS.

F. Consideration and possible action concerning construction of the Irma Marsh Middle School project.

### 13. **INFORMATION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Financial Services Executive Director Report:

a. Investment Report for the quarter ending March 31, 2019: This report shows District investment by fund for the quarter ending March 31, 2019.

b. Board Budget Report as of March 31, 2019: This report shows Revenue and Expenditures by Fund and Function.

c. Tarrant County Tax Collection Reports for March 31, 2019: reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.

2. The Special Education Department received gift card/coupon and merchandise donations from eight local businesses or individuals in February and March. These donations will be used for various trainings and support for the teachers throughout the year. Appreciation letters were mailed to various businesses and individuals expressing the department's appreciation. A list of donations is attached for your information.

B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. TRUCE Program Evaluation: The 2018-2019 Program Evaluation Report includes program highlights, improvements, and solutions which have taken place over the 2018-2019 academic year.

2. Associate Superintendent Annual Report: Includes the BrightBytes Survey Update and Instructional Technology Program Evaluation.

- a. BrightBytes Survey Update: Includes a comparison of Castleberry ISD, Region XI, and Texas school districts in the areas of technology use in the classroom, access to technology, teacher and student skills, and the learning environment based on the BrightBytes evaluation program.
- b. Instructional Technology Program Evaluation: Includes highlights, program improvements, and progress on program solutions for elementary and secondary instructional technology.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Review Resignations Received
2. Review of Board Policy FNCE(LOCAL): Presented for review is the FNCE(LOCAL) policy. *Discussion Item on 6/3/2019.*
3. Continuation of Local Board Policy Review of EHBE(LOCAL); FL(LOCAL); EHDC(LOCAL); EHDD(LOCAL); EHDE(LOCAL): Presented for review are the EHBE(LOCAL); FL(LOCAL); EHDC(LOCAL); EHDD(LOCAL); EHDE(LOCAL) policy. *Discussion Item on 6/3/2019.*
4. Student Handbook and Code of Conduct: Detailed in this report, will be proposed changes from DEIC to the Student Handbook and Code of Conduct for the 2019-2020 school year.

D. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2018-19): The Projects Report reflects work scheduled to be completed and funds expended through the 2018-19 school year.
2. Executive Director of Student Services & Operations Annual Report: Includes the Auxiliary Services Report, Transportation Program Report, Safety & Security Report, Nursing Program Annual Report, and Department of Athletics Program Evaluation (Winter and Spring).
  - a. Auxiliary Services Report: Includes information on auxiliary services and activities during the 2018-19 school year.
  - b. Transportation Program Report: Includes information on transportation services, statistics and activities during the 2018-19 school year.
  - c. Safety & Security Annual Report: Includes information on safety and police department statistics during the 2018-19 school year.
  - d. Nursing Program Annual Report: Includes information on nursing activities during the 2018-19 school year.
  - e. Department of Athletics Program Evaluation: Includes a report on Winter and Spring sports for the 2018-19 school year.

E. Strategic Planning Update for 2016-2021

F. Curriculum Audit Report

G. BBB Local, Board of Education three-year terms

H. Eichelbaum Wardell, P.C. Update 4-15-19 and 5-1-19

I. Castleberry ISD Glossary and Abbreviations

J. School Board Agenda Request by Board Members

K. 2019-2020 Budget Preparation Timeline

L. Review Student Travel Approvals

M. Board Policy

14. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Mental Health Advisory Committee

B. Board of Education Key Dates

C. School Board 2018-2019 Activity Calendar

D. Legislative Update

E. School Board Operating Procedures

F. The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 20-22. If you are interested in attending, please fill out selection of classes and turn into Mrs. Branch by Monday. Online registration closes on Friday, May 24, 2019.

G. Board Members' report on the NSBA National Convention.

15. **ESTABLISH NEXT MEETING**

A. Monday, June 3, 2019, 5:30 p.m. - Regular Board Meeting

16. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**

Friday, May 3, 2019 at 4:00 p.m.