

## Regular Meeting

**MONDAY, FEBRUARY 12, 2018, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, February 12, 2018 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **PRESENTATION ITEMS**

A. Swearing in CISD Police Officer Eliud Alfaro, Jr.: Officer Eliud Alfaro, Jr. reported to duty at Castleberry ISD on February 9, 2018 and began working with Officer Jones and Chief Provencio.

B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Campus Improvement Plans (Elementary and Secondary): Each campus has completed the Campus Improvement Plan (CIP) January formative assessment update to document progress. For the mid-year update, principals have created a piktochart to summarize their progress. Each piktochart will highlight a variety of strategies each campus is working on this academic year.

2. Proposed 2018-2019 School Calendar: This calendar meets parameters set by the board, was developed and approved by the DEIC and received the majority votes by Castleberry I.S.D. employees.

3. Maximum Class Size Exception Waiver: This item includes information for the Board's approval of a Maximum Class Size Exception submitted for Joy James Elementary.

5. **CLOSED SESSION**
6. **DINNER**
7. **ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. A Virtual Learning Walk will be presented from A.V. Cato Elementary that will highlight student learning in the classroom.

D. Recognition of Guests: Charlie Rodriguez, Principal at A.V. Cato Elementary, is recognizing Adrian G., 4th Grader, Joel L., 3rd Grader, Phoenix L., 5th grader, and staff members: Janie Smith, 2nd Grade Teacher; Kristal Abalos, Paraeducator for Special Services; and Melinda Young, Custodian.

E. Recognition of Guests: Anna Wills, Gifted and Talented Coordinator, is recognizing Brennan B., 2nd Grade Student at Joy James Elementary, for the CISD 2017-2018 Reading Bee Winner and Maddison B.,

2nd Grade Student at Castleberry Elementary, for the CISD 2017-2018 Reading Bee Runner-Up.

F. Recognition of Guests: Abigail Crawford, Fine Arts Coordinator, is recognizing Mario Morales, Director of Bands and Lauren Padilla, Director of Choirs who will be recognizing students: Natalie R., Senior; and Brian C., Senior; for earning Texas All-State musician status. Natalie will be performing with the Texas Music Educators' Association Small School Choir as an alto, and Brian will be performing with the Association of Texas Small School Bands as a bari sax member.

## 8. COMMUNICATIONS FROM CITIZENS

## 9. CONSENT AGENDA

A. Consider Approval of Board Minutes from January 15, 2018, for a Regular Meeting.

B. Consider Approval of Expenditure Report for the month of January 2018: Lists all checks written for the month of January 2018.

C. Consider Approval of TASB, TASBO, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive 10 hours of Investment Officer training every 2 years.

D. Consider Approval of the Resolution of Annual Review of the Investment Policy of Castleberry Independent School District.

E. Consider Approval of selecting Snow Garrett Williams to Provide Auditing Services to CISD for Fiscal Year 2018: Snow Garrett Williams was selected from CSP#14-006 for the 2014 fiscal year audit with four (4) possible successive one (1) year extensions, based on the long-range needs of the District and mutual consent of both parties not to exceed five (5) years total. This will be the 4th year for the extended service agreement. We have a good working relationship with Snow Garrett Williams and are pleased with the auditing service they provide the District.

F. Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

G. Consider Approval of Sale of Retired District Technology Items: The Technology Department is seeking approval to sell retired technology equipment including: 120 qty. SMART Boards to Lake Worth ISD, 130 qty. Dell OptiPlex 390 towers via online auction or direct sale, 50 qty. Extreme Networks switches via online auction or direct sale, and 300 qty. Extreme Networks 4610 Wireless Access Points via online auction or direct sale.

H. Consider Approval of an agreement with MSB Consulting Group to manage the SHARS/Medicaid reimbursements for CISD Special Education. MSB Consulting Group helps school districts access and maximize federal revenue available for Special Education. This is a correlation between services provided to Special Education students and reimbursement available to the District through the Medicaid to Schools program.

## 10. ACTION ITEMS

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Consider Approval of CISD Academic Planning Guide: Approval of changes to the Academic Planning Guide for the 2018-2019 academic year. *Information item on December 11, 2017 and Discussion Item on January 15, 2018.*

B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of February 5, 2018.

2. Consider Approval of Policy Update 109: This item includes information for the Board's approval of TASB Policy Update 109. This item has been reviewed by the cabinet and ALT.

3. Consider Approval of Proposed 2018-2019 School Calendar: This calendar meets parameters set by the board, was developed and approved by the DEIC and received the majority vote by Castleberry I.S.D. employees.

4. Consider Approval of Maximum Class Size Exception Waiver: This item includes information for the Board's approval of a Maximum Class Size Exception submitted for Joy James Elementary.

#### 11. PRESENTATION ITEM

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. A presentation on the second domain of the new A-F Accountability System will be presented by Renee Smith-Faulkner.

#### 12. INFORMATION ITEMS

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Financial Services Executive Director Report:

a. Investment Report for the quarter ending December 31, 2017: This report shows District investment by fund for the quarter ending December 31, 2017.

b. Board Budget Report as of December 31, 2017: This report shows Revenue and Expenditures by Fund and Function.

c. Tarrant County Tax Collection Reports for December 31, 2017: reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.

2. Annual Investment Report: All investments are authorized under the terms of Board Policy and quarterly investment reports have been provided to the Board.

3. Continuation Review of DEC Local: Attached is the recommendation from the review of Local Policies from the Board Policy Audit. Presented is the revised DEC Local Policy. *Discussion Item on 3/5/18.*

4. TX- CPA CO-OP Membership: CISD joined this co-op (formerly TCPN) in 1993. We have renewed the membership each year. The state contract through TX CPA Co-Op affords the district a large variety of supplies at competitive prices.

5. 2018-2019 Staff Benefits Budget Planning: The 2018-2019 staff benefits budget planning is underway. We continue to explore options for staffing, salary increases and employee benefits for the 2018-2019 fiscal year.

6. Castleberry Athletic Department was the recipient of \$1,612.50 from the Castleberry Athletic Booster Club. The donation is to be used to help with the Dr. Pepper Pride Cup Soccer Tournament.

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Department of Athletics – Fall Program Evaluation: Includes a report on each of the Fall sports for the 2017-2018 school year.

2. New Extracurricular Organizations: Recommendation of adding boys and girls golf for UIL competition (varsity & junior varsity). CISD campus principals report no new extracurricular organizations for the 2018-19 school year. *Discussion Item on 3/5/2018; Action Item on 4/2/18.*

3. Energy Performance Updates from Ideal Impact, Inc.: The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.

4. Capital Improvements Projects Update (2017-18): The Projects Report reflects work scheduled to be completed and funds expended through the 2017-18 school year.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Human Resource Services Report:

- a. Spring Recruiting Schedule Update: Presented is the CISD Spring Recruiting Schedule for 2018 including previous years' hiring patterns.
  - b. Public Information Request Summary: Nine Public Information requests were received and processed by Castleberry ISD.
  - c. Job Description Review: A summary of the process for this spring's Job Description Review is presented.
2. Review Resignations Received: One resignation has been received as of February 5, 2018.
  3. Review of Board Policy Audit Review of Local Policies: Presented is the revised BJCD (LOCAL), BQA (LOCAL), BQB (LOCAL), CS (LOCAL), and DN (LOCAL) policies. *Discussion Item on 3/5/2018; Action Item on 4/2/18.*
- D. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.
1. TASA Midwinter Conference Presentation: A link to the presentation, Perfecting Your Game by Everyone Working from the Same Playbook, presented by John Ramos, Renee Smith-Faulkner, and Dr. June Ritchlin has been provided for your information.
- E. School Board Operating Procedures
  - F. Strategic Planning Update for 2016-2021
  - G. Curriculum Audit Report
  - H. BBB Local, Board of Education three-year terms
  - I. School Board 2017-2018 Activity Calendar
  - J. Castleberry ISD Glossary and Abbreviations
  - K. School Board Agenda Request by Board Members
  - L. 2018-2019 Budget Preparation Timeline
  - M. Review Student Travel Approvals
  - N. Board Policy
13. **DISCUSSION ITEMS - BOARD OF EDUCATION**
- A. Board of Education Key Dates
  - B. CMRA Timeline Update *Action Item on 3/5/18*
  - C. Full Day Pre-Kindergarten in Castleberry I.S.D.: Presented are the possible benefits and outcomes of a full day pre-kindergarten program as well as the district commitments needed to implement such a program.
14. **ESTABLISH NEXT MEETING**
- A. Thursday, February 22, 2018, 6:00 p.m. - Joint Board Meeting with the City of Sansom Park
  - Monday, March 5, 2018, 5:30 p.m. - Regular Board Meeting
15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**

Friday, February 9, 2018 at 4:00 p.m.