

Regular Meeting

MONDAY, AUGUST 7, 2017, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, August 7, 2017 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Staff Attendance Incentive Plan for 2017-2018. The plan will be used to recruit and retain quality teachers and para-educators. The plan will offer teachers and para-educators (who require a substitute for their absence) \$100 per six weeks for perfect attendance.

2. 2017 District Appraisal Roll: 2017 Certified Appraisal Roll Valuation Summary is attached and the values have been certified by the Chief Appraiser. A complete list of all property is available for review in the Finance Office.

B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Policy Update 108: This item includes information for the Board's review of TASB Policy Update 108.

C. Castleberry ISD Facilities

5. **CLOSED SESSION**
6. **DINNER**
7. **ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Guests: Renee Smith-Faulkner, Associate Superintendent, is introducing staff members new to the Department of Teaching, Learning, and Innovation.

8. **COMMUNICATIONS FROM CITIZENS**
9. **CONSENT AGENDA**

A. Consider Approval of Board Minutes from June 5, 2017 for a Regular Meeting and July 27, 2017 for a Special Board Meeting.

- B. Consider Approval of Expenditure Report for the month of July 2017: The attached schedule lists all checks written for the month of July 2017.
- C. Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. The proposed budget amendment funds are to be used for the completion of the cafeteria renovation at Irma Marsh Middle School. General Operating Fund 199 Function 81 would be increased by \$412,000.00 and Assigned Fund Balance would be decreased by \$412,000.00.
- D. Consider Approval of the Staff Attendance Incentive Plan for 2017-2018. The plan will be used to recruit and retain quality teachers and para-educators. The plan will offer teachers and para-educators (who require a substitute for their absence) \$100 per six weeks for perfect attendance.
- E. Consider Approval of Claims Administrative Services (CAS) as the provider of Workers Compensation Insurance for Castleberry ISD for 2017-2018. The 2017-2018 estimated contribution is \$75,762.00 less than TASB's 2017-2018 renewal proposal. The estimated contribution for CAS will be \$43,819.00 and the aggregate deductible will be \$124,661.00 for an estimated cost of \$168,480.00.
- F. Consider Approval of Resolution 18-004 to sell the Property at 1117 Oxford Street for \$17,500. The property was struck off to Castleberry ISD. The current TAD appraisal is \$15,000. The tax amount apportioned to Castleberry ISD with the sale will be \$7,864.62. Taxes extinguished by CISD would be \$3,493.96. A Financial Impact of Bid Acceptance Document is attached for review.
- G. Consider Approval of T-TESS: This item includes all administrators who have completed the Teacher Evaluation and Support System training.
- H. Consider Approval of Teacher Appraisal Calendar: This item details dates for teacher appraisals. Limitations on dates for appraisals are affected by such things as school holidays and state assessment days.

10. ACTION ITEMS

- A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.
 - 1. Consider Approval of Board Policy Curriculum Audit Review of Local Policies: Presented for approval are the revised BF (LOCAL) BJA (LOCAL) BQ (LOCAL) BP (LOCAL) CS (LOCAL) DN (LOCAL) DMA (LOCAL) EG (LOCAL) policies.
 - 2. Consider Approval of a Castleberry High School Principal Contract Recommendation: The Superintendent of Schools will present recommendation to the Board of Education for approval of Dr. Anna Curtis, Castleberry High School Principal.
- B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.
 - 1. Consider Adoption of the 2017 Tax Rate: Attached is the "Resolution Adopting Ordinance 27 of Castleberry ISD" for adopting the tax rate of \$1.17 for M&O and \$0.2222 for Debt Service for a total Tax Rate of \$1.3922 This Ordinance accepts and approves the tax rolls and levies the Ad Valorem Taxes for Castleberry ISD.
 - 2. Consider Approval and Implementation of Memorandum of Understanding between Castleberry Educational Foundation and Castleberry ISD Board of Education. MOU developed to define relationships forming a mutually beneficial partnership between Castleberry Education Foundation and CISD Board of Education.
- C. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.
 - 1. Consider Approval of Grading Guidelines: Review CISD Grading Guidelines for the 2017-2018 school year. Guidelines were adjusted based on input from teacher teams and campus principals.
 - 2. Consider Approval of Secondary Math Resources: Approval of additional Algebra I, Mathematical

Models and Application (MMA) and Advanced Quantitative Reasoning (AQR) curriculum resources for students and teachers.

11. INFORMATION ITEMS

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. TRS Active Care Rates for 2017-2018 are presented. Active Care Rates for 2017-2018 increased for all plans. The Employee Only Rates for Active Care 1-HD increased \$10.00, Active Care 2 had a \$69.00 increase and the Active Care Select Plan increased \$30.00. A Premium Comparison Table of 2016-2017 and 2017-2018 is included for review.

2. Financial Services Executive Director Report:

a. Investment Report for the month of June 2017: This report shows District investment by fund for the month ending June 30, 2017.

b. Board Budget Report as of June 30, 2017: This report shows Revenue and Expenditures by Fund and Function.

c. Tarrant County Tax Collection Reports for the month of June 2017 reflects the amount of taxes, penalty, interest & delinquent taxes collected for the month and year to date and the percent of the total levy collected.

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2016-17): The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction projects through the 2016-17 school year.

2. Capital Improvements Projects Update (2017-18): The Projects Report reflects work scheduled to be completed and funds expended through the 2017-18 school year.

3. Energy Performance Updates from Ideal Impact, Inc. The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Superintendent Approved New Professional Hires

2. Review Resignations Received

D. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

1. Summer PEIMS Submission Report: The Summer PEIMS 2016-2017 submission is complete. Significant information is included along with a comparison of past five years.

E. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.

1. Science Annual Report: The annual report will highlight the science instructional program and initiatives for the upcoming school year.

2. Social Studies Annual Report: The annual report highlights social studies curriculum, professional development and program initiatives for the coming school year.

F. School Board Operating Procedures.

G. Strategic Planning Update for 2016-2021.

H. Curriculum Audit Report

I. BBB Local, Board of Education three-year terms.

J. Eichelbaum Wardell, P.C. Update 7-15-17 and 8-1-17.

K. School Board Agenda Request by Board Members.

- L. 2017-2018 Budget Preparation Timeline
- M. Review Student Travel Approvals.
- N. Board Policy
- 12. **DISCUSSION ITEMS - BOARD OF EDUCATION**
 - A. Board of Education Key Dates
 - B. School Board 2017-2018 Activity Calendar
 - C. Castleberry High School Graduation 2017-2018
 - D. TASA/TASB Convention, October 6-8, 2017
- 13. **ESTABLISH NEXT MEETING**
 - A. Monday, September 11, 2017, 5:30 p.m. - Regular Board Meeting
- 14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Friday, August 4, 2017, at 3:00 p.m.