

Regular Meeting

MONDAY, JUNE 6, 2016, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, June 6, 2016 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Budget Workshop Session 2: Conducted for preliminary budget development. This is the second of four Budget Work Sessions to be held this summer.
2. Tax Attorney Report: The report includes information on the delinquent property tax collections. This report has been prepared by CISD's tax attorney's Perdue Brandon Fielder Collins & Mott.

B. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

1. End of Year Review of the District Improvement Plan: The end of the year review of the District Improvement Plan is presented in this report. Cabinet is available to answer questions.
2. End of Year Review of Campus Improvement Plans: Each campus principal has documented the end of the year review of their Campus Improvement Plan. Principals will be available to answer questions.
3. Instructional Services Assistant Superintendent Report: The report includes the following annual updates:
 - a. Professional Development: The report provides data on professional development sessions provided in district for the 2015-2016 school year.
 - b. Mathematics: The report highlights math program highlights and improvements for the 2015-2016 school year.
 - c. English Language Arts: The report highlights balanced literacy initiative and writing focus for the 2015-2016 school year.
 - d. Special Education: The report gives data and highlights for the Special Education programs in CISD.
 - e. Bilingual/ ESL – The report gives data on the progress of the bilingual/ESL program.
 - f. Volunteer: The report provide statistics about the volunteer program at each campus.

- g. Career and Technology: The report provides highlights and improvements in each of the six career pathways offered at CHS.
- h. School Health Advisory Council (SHAC): The annual report gives information on committee processes for the 15-16 school year.
- i. Counselors: The report highlights the campus program supports provided to students, parents and our community.
- j. Academic UIL: The report highlights UIL participation numbers and accolades from CISD campuses.
- k. Fine Arts: The Fine Arts Report details this year's activities and accomplishments.

C. Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.

- 1. Designated Projects Update: The Projects Report reflects work scheduled to be completed and funds expended through the 2015-16 school year.
- 2. Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction.

D. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

- 1. Child Nutrition Report: Includes information for ongoing programs including the number of meals served, staff development, and program improvements.

5. CLOSED SESSION

6. DINNER

7. ROUTINE BUSINESS

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. Recognition of Guests: Dr. Laina McDonald, Assistant Superintendent of Instructional Services, will recognize two outstanding employees, Linda Aguillon, Instructional Coach and Kelly James, Instructional Coach; and Volunteer Andy Hockenbrock, Executive Director YMCA Camp Carter.

8. COMMUNICATIONS FROM CITIZENS

9. CONSENT AGENDA

- A. Consider Approval of Board Minutes from the May 9, 2016 Regular Board Meeting and the May 16, 2016 Special Board Meeting.
- B. Consider Approval of Expenditure Report for the month of May 2016: The attached schedule lists all checks written for the month of May 2016.
- C. Consider Approval of Castleberry ISD Resolution 15-008 for a credit card line of credit with First Bankcard who is in Partnership with the Bank of Texas. The credit cards will be issued to Financial Services and the Superintendent's Office to use for credit purchases for Castleberry ISD.
- D. Consider Approval of Bank Texas Unincorporated Association Resolution to update Designated Signatures on Castleberry ISD Bank of Texas Accounts for AV Cato Elementary.
- E. Consider Approval of Bank Texas Unincorporated Association Resolution to update Designated Signatures on Castleberry ISD Bank of Texas Accounts for Irma Marsh Middle School.
- F. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account will be \$.95. This cost has decreased \$.15 cents from last year. This is the lowest collection fee of any urban county in Texas.
- G. Consider Approval of Skyward Annual License Fee for 2016-2017 in the amount of \$51,861.00: The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance and Human Resources.

H. Consider Approval of the Purchase of Office/Teacher Supplies: Financial Services advertised RFP# 16-002 and received 11 responses. Administration recommends Staples as the primary vendor of office supplies, and Matthews Office Supply and Martin's Office Supply as secondary vendors. School supplies that are specialized for the classroom will be purchased through BuyBoard vendors.

I. Consider Approval of the Master Inter-Local Agreement with Region 11 Educational Service Center: The Master Inter-Local Agreement allows districts to participate in purchasing services through ESC Region 11 bidding processes, such as Bus Driver Drug Testing, Web Hosting, Technology Services and beginning this year the Benefits Cooperative.

J. Consider Approval of ESC XI Support Services Contracts for 2016-2017. These contracts include Administrative Services, Comprehensive Services, Instructional Services, Library Services, Internet Access, PEIMS and Technology Services.

K. Consider Approval of Texas Association of School Boards Risk Management Fund (TASB RMF) as the 2016/2017 District's Property and Casualty Insurance Carrier for a Total Premium of \$110,962.00.

L. Consider Approval of adding a Coding and Graphics Design course and extending the Technology Applications course to yearlong and adding Music Theory as an elective at Irma Marsh Middle School.

M. Consider Approval to purchase JJE Classroom Interactive Displays: The technology department recommends purchasing 20 BenQ interactive flat panels for a total price of \$53,280.00 from M&A Technology. Purchase recommendation is to be made from the District Replacement Plan fund set aside during the budget process.

N. Consider Approval to purchase the E-rate eligible products and services for AV Cato Elementary, Castleberry Elementary, and Joy James Elementary in the amount of \$47,604.71, which is the total CISD obligation after E-Rate discounts. Funding will be from the district replacement plan set aside during the budget process.

O. Consider Approval of Board Policy Update 104: Approval of TASB Policy Update 104.

P. Consider Approval of Board Policy Update FFA (Local): Approval of FFA (Local) policy.

10. ACTION ITEMS

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

1. Consider Approval of New Hire Contract Recommendation:

B. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

1. Consider Approval of the Extension of school day for CISD Elementary and Secondary Campuses.

2. Consider Approval of executing multi-year contract with Achieve 3000: It is the recommendation of the Superintendent that Castleberry ISD engage in a partnership with Achieve 3000 for a period of three years (August 2016-June 2019) in order to gain access to multi-grade level literacy solutions which provides differentiated instruction for students.

C. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

1. Consider Approval of changing the fiscal year budgeting to July 1st for Castleberry ISD.

Administration currently sets the budget to operate on a September 1-August 31 fiscal year.

The proposed change is to set the budget and operate on a July 1- June 30th fiscal year.

11. INFORMATION ITEMS

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

1. Review Resignations Received: There are five resignations that have been received as of May 31, 2016.

B. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or*

proposals.

1. HB5 Community Engagement Survey – The board will take the online 2015-2106 CISD District Community Engagement Survey.
 - C. The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 30-July 2.
 - D. BBB Local, Board of Education three-year terms.
 - E. School Board 2015-2016 Activity Calendar
 - F. School Board Operating Procedures.
 - G. Review May Vendor List.
 - H. Eichelbaum Wardell, P.C. Update 5-15-16 and Update 6-1-16.
 - I. School Board Agenda Request by Board Members.
 - J. Budget Preparation Timeline 2016-2017.
 - K. Review Student Travel Approvals.
 - L. Board Policy
12. **DISCUSSION ITEMS - BOARD OF EDUCATION**
- A. 2016-2017 Master Meeting Calendar (DRAFT)
 - B. Nominations for Region 11 position on the TASB Board of Directors are now being accepted.
 - C. TASA/TASB Convention, September 23-25, 2016:
 - D. On June 18, 2015 the Board of Education approved policy DC (LOCAL) delegating the Superintendent final hiring authority for Chapter 21 employees from the months of June 16 to August 31 annually. This policy will be practiced by administration through the summer hiring months.
 - E. Board of Education Key Dates.
 - F. Strategic Plan 2016-2021 DRAFT
13. **ESTABLISH NEXT MEETING**
- A. Monday, July 18, 2016, 5:30 p.m. - Regular Board Meeting
14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

This notice was posted in compliance with the Texas Open Meetings Act on June 3, 2016, at 2:30 p.m.