

Regular Meeting

MONDAY, MAY 9, 2016, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, May 9, 2016 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Review the proposal for changing the fiscal year budgeting for Castleberry ISD. Administration currently sets the budget to operate on a September 1-August 31 fiscal year. The proposed change is to set the budget and operate on a July 1- June 30th fiscal year.
2. Budget Workshop Session 1: Conducted for preliminary budget development. This is the first of three budget work sessions scheduled to be held.

B. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. 2016-2017 Employee Compensation Plan: The 2016 – 2017 Compensation Plan includes increases for Teachers, Paraprofessionals, Administration/Professionals and Auxiliary. The plan allows the District to adjust pay grades as well as the Teacher Hiring Schedule. This allows the District to remain competitive with other districts in the area.

C. Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.

1. Executive Director of Student Services & Operations Annual Report: Includes the Auxiliary Services, Transportation, Safety Annual Report, Nursing Program Evaluation, and Department of Athletics Program Evaluation (Winter & Spring).
 - a. Auxiliary Services Report: Includes information on auxiliary services and activities during the 2015-2016 school year.
 - b. Transportation Report: Includes information on transportation services, statistics and activities during the 2015-2016 school year.
 - c. Safety Annual Report: Includes information on safety and police department statistics during the 2015-2016 school year.
 - d. Nursing Program Evaluation: Includes information on nursing activities during the 2015-2016

school year.

e. Department of Athletics Program Evaluation: Includes a report on Winter & Spring sports for the 2015-2016 school year.

f. *New Extracurricular Organizations: Irma Marsh is proposing the possibility of adding Cross Country (B&G) for the 2016-17 school year. This information is based on changing middle school leagues for the upcoming year.*

g. Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction.

D. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

1. Assistant Superintendent of Technology Services Annual Report: Includes the Instructional Technology Program Evaluation.

a. Technology Program Evaluation: Includes a comparison of Castleberry ISD, Region XI, and Texas school districts in the areas of technology use in the classroom, access to technology, teacher and student skills, and the learning environment based on the new BrightBytes evaluation program.

b. Instructional Technology Evaluation: Includes highlights, program improvements, and progress on program solutions for elementary and secondary instructional technology.

2. Student Notebook Carts: The technology department recommends purchasing 300 student notebooks and 12 carts for a total price of \$151,416.00 from Dell. This amount reflects the pricing of the State of Texas Department of Information Resources Contract (DIR) for Dell Computers. DIR pricing meets competitive bidding requirements for government and education technology solutions. This is a discussion item, administration will be asking for approval at the May 16, 2016 Board Meeting.

E. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

1. *STAAR 5th and 8th Grade accountability results will be presented at the board meeting Monday evening.*

2. Policy Update 104: This item includes information for the Board's review of TASB Policy Update 104.

3. Policy Update FFA (Local): This item includes local recommendations for policy update.

4. *Learning Walk: Dr. Laina McDonald will take the board on a Learning Walk that will highlight two standards based bulletin boards that will be presented by Joy James Elementary Librarian April Scott and Castleberry Elementary 1st grade bilingual teacher Dalia Cervantes.*

5. CLOSED SESSION

6. DINNER

7. ROUTINE BUSINESS

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Valedictorian and Salutatorian: Dr. Amy Ellis, Principal of CHS, will recognize Ethan Taliaferro, Valedictorian and Guadalupe Salas, Salutatorian at Castleberry High School.

D. Recognition of Guests: Amy Shields, Director of Curriculum - Math, is recognizing Antonio Ramirez, 3rd Grader at Castleberry Elementary; Joshua Martinez, 4th Grader at Castleberry Elementary; Uziel Gonzalez, 5th Grader at A.V. Cato Elementary for being the CISD District Multiplication Bee Champions.

E. Recognition of Guests: Lenny Lasher, Executive Director of Student Services and Operations, is recognizing athlete Edwardo Trevizo for being a Track State Qualifier.

8. COMMUNICATIONS FROM CITIZENS

9. CONSENT AGENDA

- A. Consider Approval of Board Minutes from the March 24, 2016 Special Board Meeting and April 4, 2016 Regular Board Meeting.
- B. Consider Approval of Expenditure Report for the month of April 2016: The attached schedule lists all checks written for the month of April 2016.
- C. Consider Approval of the Operational Procedures Agreement with ESC Region 11 Employee Benefits Cooperative and the Inter-Local Agreement Resolution and Agreement. Administration recommends contracting with the Region 11 Employee Benefits Cooperative for the 2016-2017 school year.
- D. Consider Approval of a 60-month Lease with Ricoh for the District's Copy Machines. The estimated lease cost per month will be \$8970.00. This is an estimated monthly savings of \$334.00 compared to the current copy machine leases with Ricoh and Xerox.
- E. Consider Approval of the purchase of staff notebooks: The technology department recommends purchasing 130 staff notebooks for a total price of \$54,340.00 from Dell. Purchase recommendation is to be made from the Staff Replacement Plan fund set aside during the budget process.
- F. Consider Approval of Take our Daughters and Sons to Work Day: It is recommended that CISD observe this event along with many of the districts in ESC XI on June 10, 2016.
- G. Consider Approval of Student Handbook and Code of Conduct: Detailed in this report, will be proposed changes to the Student Handbook and Code of Conduct for the 2016-2017 school year.

10. ACTION ITEMS

- A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*
 - 1. Consider Approval of New Hire Contract Recommendation: There are two contract recommendations for this meeting as of April 29, 2016.
 - 2. Consider Approval of an Executive Director of Secondary Education, Contract Recommendation.
 - 3. Consider Approval of an A.V. Cato Elementary School Principal Contract Recommendation.
 - 4. Consider Approval of Renewals, Proposed Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Education for renewals, proposed nonrenewals, and no actions of professional employee contracts.
- B. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*
 - 1. Consider Approval of Canine Team Contract with Interquest Detection Canine for 2016-2017: The district will continue to use Interquest Detection Canines for contraband detection. The contract covers twelve half day visits to the district. The cost last year was \$260.00 per visit. The cost for the 2016-17 school year is \$270.00 per visit.
 - 2. Consider Approval to advertise a request for proposal for total campus energy optimization services. The intent of the RFP is to solicit responses from Energy Service Companies that are qualified to provide a turnkey energy conservation program that meets the Texas Energy Performance Contracting Guidelines.
 - 3. Consider Approval of the 2016-2017 Employee Compensation Plan. The 2016 – 2017 Compensation Plan includes increases for Teachers, Paraprofessionals, Administration/Professionals and Auxiliary, adjusted pay grades, and human resources hiring procedures. The plan allows the District to adjust pay grades as well as the Teacher Hiring Schedule. This allows the District to remain competitive with other districts in the area.

11. INFORMATION ITEMS

- A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*
 - 1. Review Resignations Received:

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Financial Services Evaluation Program Follow Up: The report includes Financial Services information on bank reconciliations, internal audit schedules and federal grant budgets.

C. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

1. TRUCE Program Evaluation: The 2015-2016 Program evaluation includes a data comparison for the past three years.

D. The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 30-July

2. If you are interested in attending please fill out selection of classes and turn into Mrs. Branch by June 15, 2016. Registration fees are listed below with more details on the brochure.

E. Nominations for Region 11 position on the TASB Board of Directors are now being accepted.

F. BBB Local, Board of Education three-year terms.

G. Review April Vendor List.

H. Eichelbaum Wardell, P.C. Update 4-15-16 and Update 5-1-16.

I. School Board Agenda Request by Board Members.

J. Budget Preparation Timeline 2016-2017.

K. Review Student Travel Approvals.

L. Board Policy

12. DISCUSSION ITEMS - BOARD OF EDUCATION

A. Swearing in of the re-elected Board Members (*Dewey Taliaferro, Place 3; Mary Lou Martinez, Place 5; Cathy Gatica, Place 6; and David Holder, Place 7*)

B. School Board Operating Procedures.

1. *Reorganization of School Board Officers.*

a. Motion to elect President

b. Motion to elect Vice President

c. Motion to elect Secretary

C. Extension of school day, Elementary and Secondary

D. School Board 2015-2016 Activity Calendar.

E. Board of Education Key Dates.

F. *Board Members' report on the NSBA National Convention.*

13. ESTABLISH NEXT MEETING

A. Monday, May 16, 2016, 6:00 p.m. - Special Board Meeting and Monday, June 6, 2016 - Regular Board Meeting.

14. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

This notice was posted in compliance with the Texas Open Meetings Act on May 6, 2016, at 4:00 p.m.