

Regular Meeting

MONDAY, JUNE 10, 2013, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, June 10, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

A. Fund 199 Designated Projects and Long Range Facility Plan

5. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Program Projects Update: The report includes information on the 2010 Program Projects which includes updates on programming, renovations, and construction.

6. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

B. DISCUSSION ITEM

End of Year Review of the District Improvement Plan: The end of the year review of the District Improvement Plan is presented in this report. Cabinet is available to answer questions.

C. DISCUSSION ITEM

End of Year Review of Campus Improvement Plans: Each campus principal has documented the end of the year review of their Campus Improvement Plan. Principals will be available to answer questions.

D. DISCUSSION ITEM

Assistant Superintendent of Instructional Services: The report includes Fine Arts, Special Education, Bilingual/ELL, Career and Technology Education, Volunteer, Mathematics, English Language Arts, Academic UIL, and School Health Advisory Committee activities for the school year.

1. Fine Arts: The fine arts department report highlights another outstanding year in all programs.
2. Special Education: The report highlights the effective interventions programs and the addition of the Medicaid SHARS reimbursement program.
3. Bilingual/ESL: The report highlights ELL student success in reading and writing as well as teacher

training.

4. Career and Technology: The CTE report highlights student programs, student organizations, and an increase in student work certifications.

5. Volunteer: The report discusses the addition of new software that streamlined accessing volunteers more quickly and an increase in volunteer hours over last school year.

6. Mathematics: The report highlights academic growth in mathematics, professional development, and intervention program success.

7. English Language Arts: The report indicates the CISD writing focus as well as the increase in Reading scores.

8. Academic UIL: Five CISD campuses participated in UIL activities. CISD students showed great success in many areas.

9. School Health Advisory Committee: This report will highlight Castleberry Cares and the development of the CISD Coordinated School Health Plan.

E. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

7. CLOSED SESSION

8. DINNER

9. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

C. DISCUSSION ITEM

Gene Lamb, Executive Director of Administrative Services, is recognizing students Sabrina Ocejo, 8th grade student; Libby Perez, 8th grade student; and Ismael Valdez, 7th grade student; and staff members Pamela Spangler, IMMS Art Teacher and Margaret Lemmerman, Fine Arts Secretary at CHS.

10. COMMUNICATIONS FROM CITIZENS

11. ACTION ITEM

CONSENT AGENDA

A. Consider Approval of Board Minutes from the May 20, 2013 Special Board Meeting.

B. Consider Approval of Expenditure Reports for the month of May 2013: The attached schedule lists all checks written for the month of May 2013.

C. Consider Approval of School Meal Prices: The attached memo details the proposed increase for lunch prices for the 2013-2014 school year. This increase is required to comply with the Healthy, Hunger-Free Kids Act of 2010.

D. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account of \$1.10 is an increase of \$.20 from last year. Currently Castleberry ISD has an estimated 10, 924 accounts.

E. Consider Approval of the Master Interlocal Agreement with Region XI Educational Service Center: The Master Interlocal Agreement allows districts to participate in purchasing services through ESC Region XI bidding processes, such as Bus Driver Drug Testing and MrLIBS (Follett for CISD libraries).

F. Consider Approval of Skyward Annual License Fee for 2013-2014 in the amount of \$52,169.00: The Skyward license fee covers the software used by the District for Student Records, Child Nutrition, Finance and Human Resources.

G. Consider Approval of the Purchase of Office/Teacher Supplies: For one additional 12 month period with Matthews Office City as the primary vendor, Office Max and Martins Office Supply as secondary vendors for office supplies. School supplies that are specialized for the classroom will be purchased

through BuyBoard vendors.

H. Consider Approval of Resolution 13-004 to sell the Property at 811 Churchill Road for \$2,500.00: 811 Churchill Road was struck off to CISD. The current TAD appraisal is \$21,000.00. Taxes owed CISD are \$3,946.69. The tax amount apportioned to Castleberry ISD with the sale will be \$591.11. The tax revenue due CISD extinguished is \$3,355.58. Taxes will be paid for 2010-2012 in the amount of \$1,157.00.

I. Consider Approval of Resolution 13-005 to sell the Property at 5100 Yeary Street for \$20,000.00: 5100 Yeary Street was struck off to CISD. Taxes owed CISD are \$80,688.07. The tax amount apportioned to Castleberry ISD with the sale will be \$9,334.03. The tax revenue due Castleberry ISD extinguished is \$71,354.04. Post judgment taxes of \$8,112.89 would be written off.

J. Consider Approval of 2013-2014 CISD Grading Guidelines.

K. Consider Approval of the 2013 CISD Coordinated School Health Plan which was created by the CISD SHAC committee.

12. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

B. **ACTION ITEM**

Consider Approval of New Hire Contract Recommendation: There are six contract recommendations for this meeting as of May 31, 2013. An addendum is anticipated.

C. **ACTION ITEM**

Consider Approval of the Strategic Plan Update: This item updates the 2010-2014 Strategic Plan.

D. **DISCUSSION ITEM**

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through May 31, 2013.

E. Review Resignations Received: Nine resignations have been received as of May 31, 2013.

13. FINANCIAL REVIEW

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

B. **ACTION ITEM**

Consider Approval of the Purchase of Abatement Services From Empire Environmental for a Total Cost of \$63,777.50 for Phase II and \$125,860.00 for Phase III: CISD advertised CSP#13-002 and received 5 responses.

C. **DISCUSSION ITEM**

Budget Workshop Session 1: Conducted for preliminary budget development. This is the first of three budget work sessions to be held this summer.

D. **DISCUSSION ITEM**

Financial Services Executive Director Report: Includes the Financial Services

Evaluation and Child Nutrition Evaluation:

1. Financial Services Evaluation: The report includes information on longevity pay checks, PEIMS submission, workers compensation, and the district budget.

2. Child Nutrition Evaluation: The report includes information on meals served, summer food service program, nutritional education and program reviews.

E. Tarrant County Tax Collection Reports for April 2013: reflects the amount of taxes, penalty, interests & delinquent taxes collected for the month and year to date and the percent of the total levy collected.

F. Investment Report for the month of May 2013: This report shows District investment by fund for the month ending May 2013.

G. Board Budget Report as of May 31, 2013: This report shows Revenue and Expenditures by Fund and Function.

H. Tax Attorney Report: The report includes information on the delinquent property tax collection

activities from the District tax attorney office.

I. Castleberry ISD has received the TASB Risk Management Fund Loss Prevention Grant for \$3,000.00: This is the 6th year CISD has received this award. The money will be used to purchase ID badges for Technology, traffic cones, safety vests, and crowd control dividers for the elementary schools and first aid kits for various departments.

14. BOARD INFORMATION

A. DISCUSSION ITEM

Superintendent's Formative Evaluation District Progress Report:

B. DISCUSSION ITEM

2013-2014 Master Meeting Calendar

C. DISCUSSION ITEM

Review School Board Operating Procedures.

D. DISCUSSION ITEM

School Board website review

E. DISCUSSION ITEM

TASB Director Expiring Terms for Region 11, Position A and Position D

F. School Board 2012-2013 Planner

G. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012

H. Eichelbaum Wardell, P.C. Update 5-15-13 and 6-1-13.

I. School Board Agenda Request by Board Members.

J. Review Student Travel Approvals.

K. 2013-2014 Budget Timeline

L. *Board Policy*

M. *Establish Next Meeting.*

15. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools