

Regular Meeting

MONDAY, MAY 13, 2013, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, May 13, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

- A. Strategic Plan Update
- B. 2012-2013 District Improvement Plan Monitoring Tool for April.
- C. Fund 199 Designated Projects and Long Range Facility Plan

5. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

6. MONITORING THE STRATEGIC PLAN

A. Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. DISCUSSION ITEM

Administrative Services Executive Director Report:

- 1. TRUCE Program Evaluation: The program evaluation for TRUCE Learning Center provides figures for the previous four years and five six-weeks of this year.
- 2. Maintenance and Custodial Evaluation: The report includes information on work order tracking, projects and equipment.
- 3. Transportation Evaluation: The report includes information on bus purchase, Trip Tracker software and staff trainings.

C. DISCUSSION ITEM

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through April 30, 2013.

D. 2013-2014 Preliminary Salary Recommendations: This item details plans to increase employee

compensation for the 2013-14 school year.

E. Review Resignations Received: Sixteen resignations has been received as of May 6, 2013.

7. CLOSED SESSION

8. DINNER

9. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

C. DISCUSSION ITEM

Recognition of Valedictorian and Salutatorian: Julie Davis, Ph.D., Principal of CHS will recognize the two top ranked seniors for the class of 2013.

10. COMMUNICATIONS FROM CITIZENS

11. ACTION ITEM

CONSENT AGENDA

A. Consider Approval of Board Minutes from the April 8, 2013 Regular Board Meeting and April 18, 2013 Special Board Meeting.

B. Consider Approval of Expenditure Report for the month of April 2013: The attached schedule lists all checks written for the month of April 2013.

C. Consider Approval of Renewal for One Additional 12 Month Period of District Property and Casualty Insurance From TASB for a Total Premium of \$104,248.00. This year's premium for Property Casualty, Liability, School Employee Professional and Auto Insurance is the same as last year's. CISD continues to have a good working relationship with TASB Insurance and is pleased with the insurance service they provide.

D. Consider Approval of Continuing For One Additional 12 Month Period the purchase of Library Books from Follett Library Resources as selected in RFP#12-001. The estimated annual expenditure for library books is approximately \$45,000.00.

E. Consider Approval of the Canine Team Contract: Consider approval of Canine Team Contract with Interquest Detection Canine for 2013-2014: The district will continue to use Interquest Detection Canines for contraband detection. The contract covers twelve half day visits to the district. The cost last year was \$250.00 per visit. The cost for the 2013-14 school year is \$250.00 per visit.

F. Consider Approval of Purchasing 285 Netbooks for 10th Grade Students: The Technology Department recommends purchasing 285 Netbooks with laser etching, and Targus bags from CDW-G for a total price of \$105,629.55. The netbooks will be purchased from the assigned fund balance for technology.

12. MONITORING THE STRATEGIC PLAN

A. Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are six contract recommendations for this meeting as of May 6, 2013. An addendum is anticipated.

C. ACTION ITEM

Consider Approval of the reclassification of two Administrators. There is two contract recommendations for this meeting as of May 13, 2013.

D. ACTION ITEM

Consider Approval of Board Policy Update 96: Administrative staff and the Board have reviewed TASB's Policy Update 96, which is recommended for approval.

E. ACTION ITEM

Consider Approval of Student Handbook and Code of Conduct: Detailed in this will be proposed changes

to the Student Handbook and Code of Conduct for 2013-2014. Approval of this portion will finalize the document with the possible exception of additions due to acts of the legislature.

F. ACTION ITEM

Consider Approval of Renewals, Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Trustees for renewals, nonrenewals, no actions of professional employee contracts.

G. ACTION ITEM

Consider the Approval of the State Waiver Application for Instructional Days missed and/or Low Attendance Days due to Weather, Health or Safety Issues.

13. FINANCIAL REVIEW

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. ACTION ITEM

Consider Approval of the Application and Agreement for Commodities: Consider approval of the 2013-2014 agreement with Region 10 Service Center for the processing of commodities for CISD.

C. ACTION ITEM

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Proposed Budget Amendment is to fund the ongoing capital improvement projects, technology improvements, and the purchase of band uniforms. General Operating Fund 199 Function 81 would be increased by \$3,545,000, Function 36 would be increased by \$16,000, and Function 11 would be increased by \$15,000. Committed Fund Balance would be decreased by \$3,560,000 and Assigned Fund Balance would be decreased by \$16,000.

14. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

Associate Director of Instructional Services Report:

1. Counselors: The report focuses on the successes in the CISD guidance programs at each campus.
2. Professional Development: The CISD Professional Development program is in its forth full year of implementation. CISD Curriculum and Technology offered over 300 professional development sessions in the 2012-2013 school year.

C. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

D. DISCUSSION ITEM

Assistant Superintendent of Technology Services Annual Report:

1. Technology Program Evaluation: Includes a comparison of the 2010, 2011, and 2012 Teacher and Campus STaR Chart Assessment results and the 2004-2012 District STaR Chart Assessment results.
2. Instructional Technology Evaluation: Includes highlights of elementary and secondary technology curriculum and staff development, information on student performance on technology benchmarks, and updates on the Castleberry "Connected Learning" Project.
3. Safety Annual Report: Includes information on safety, police department statistics, and progress of safety program in the district during the 2012-2013 school year.
4. Nursing Program Evaluation: Includes information on nursing activities during the 2012-2013 school year.
5. Department of Athletics Program Evaluation: Includes a report on Winter & Spring sports for the 2012-2013 school year.

15. BOARD INFORMATION

A. ACTION ITEM

Consider Approval of renaming a Castleberry facility. The Board of Trustees recommends renaming the Administration Building of the Castleberry School District the Gary S. Jones Administration Building: Castleberry School District.

B. DISCUSSION ITEM

The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 13-15, 2013. If you are planning on attending, please fill out the session selection sheet and turn it into Mrs. Branch by May 20, 2013. Registration fees are listed on the brochure.

C. DISCUSSION ITEM

CISD Key Dates for Board Members

D. DISCUSSION ITEM

School Board Operating Procedures: Discussion regarding graduation placement and Board of Trustees Summer Vacation Schedule. Please share your schedules to anticipate emergency communication.

E. School Board 2012-2013 Planner

F. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012

G. Eichelbaum Wardell, P.C. Update 4-15-13 and 5-1-13.

H. School Board Agenda Request by Board Members.

I. Review Student Travel Approvals.

J. 2013-2014 Budget Timeline

K. *Board Policy*

L. *Establish Next Meeting.*

16. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools