

Regular Meeting

MONDAY, MARCH 4, 2013, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, March 4, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

- A. Strategic Plan Update
- B. 2012-2013 District Improvement Plan Monitoring Tool for February
- C. Fund 199 Designated Projects and Long Range Facility Plan

5. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

6. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

STAAR Update: TEA released the state STAAR 3-8th grade assessment standards in February. A presentation will show how CISD students performed on the 2012 STAAR assessments.

C. DISCUSSION ITEM

CSCOPE Update: An oral report will be presented on Monday evening on how CISD implements the CSCOPE curriculum components.

D. Summer School Program Offerings: Summer school programs will be offered to CISD students K-12. PK-8 program will be held at AVC, 9-12th grade program will be held at the ALC. The programs will be funded using Local and Federal funding. Summer Enrichment programs will be provided with funding from the 21st Century Grant.

E. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

F. DISCUSSION ITEM

Assistant Superintendent of Technology Services Report: Includes the Network Infrastructure Program Evaluation, the Library Media Program Evaluation, the Community Electronic Information Program Evaluation, and the Fall PEIMS Submission.

- 1. Network/Infrastructure Program Evaluation: Includes information on the past year’s accomplishments including completed projects, network maintenance and upgrades, improvements, and technology projects related to new construction.
- 2. Library Media Program Evaluation: Includes highlights of the district-wide Library Media Program and the progress on the Library Media Improvement Plan.
- 3. Community Electronic Information Program Evaluation: Includes information on how CISD has continued to successfully communicate with parents, employees, and community.
- 4. Fall 2012 PEIMS Information: The Fall PEIMS 2012 resubmission was completed in January 2013. Reports are attached showing Student and Staff Data for Fall PEIMS 2012 which includes a comparison of the past five years.

G. DISCUSSION ITEM

Board of Trustees Technology Training: Technology staff will be available to answer questions you have regarding our iPad.

7. CLOSED SESSION, If needed

8. DINNER

9. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

C. DISCUSSION ITEM

Recognition of Guests: Wanda Mitchell, Principal of the Alternative Learning Center, is recognizing 12th grader, Jordan Wilson; 11th grader Mario Mancera; and 10th grader Maria Galvan; and staff members, Math Teacher, Claudia Hosfelt; and Paraeducator, Sandra Cervantez.

D. DISCUSSION ITEM

Recognition of Guests: Julie Davis, Principal at Castleberry High School is recognizing 12th grader, Lorena Ortega; 12th grader, Barbara Vargas; and 12th grader, Bryce Larson; and staff members, French Teacher, Nadine Mihalicz; and Principal Secretary, Angie Cordova. Castleberry High School completed the Bulletin Board.

E. DISCUSSION ITEM

Recognition of Guests: Laina McDonald, Associate Director of Instructional Services, is recognizing the Dual Language Reading Bee Winners. Winners being recognized are 1st place winner Ximena Gallardo, 2nd place winner Katy Rosas, 3rd place winner Kevin Guevara.

10. COMMUNICATIONS FROM CITIZENS

11. ACTION ITEM

CONSENT AGENDA

- A. Consider Approval of the Expenditure Report for the month of February 2013: The report lists all checks written for the month through February 22, 2013.
- B. Consider Approval of the award of the products and services as per the attachment for Technology Projects eligible for E-Rate discounts at Irma Marsh Middle School and Castleberry High School not to exceed \$156,681.63 after E-Rate discounts/reimbursements.
- C. Consider Approval of Resolution 13-002 to Sell the Property at 4837 Sherwood Dr. for \$4,000.00: 4837 Sherwood was stuck off to CISD on July 3, 2012. The current TAD appraisal is \$16,500.00. Taxes owed CISD are \$9,004.47. The tax amount apportioned to Castleberry ISD with the sale will be \$1,624.52. The

tax revenue due CISD extinguished is \$7, 379.95.

D. Consider Approval of Resolution 13-003 to Sell the Property at 5523 Dartmouth Ave. for \$4,000.00: 5523 Dartmouth was stuck off to CISD on July 3, 2012. The current TAD appraisal is \$17,050.00. Taxes owed CISD are \$1,855.20. The tax amount apportioned to Castleberry ISD with the sale will be \$1,456.64. The tax revenue due CISD extinguished is \$398.56.

E. Consider Approval of Snow Garrett Williams to provide auditing services to CISD for Fiscal Year 2013: Snow Garrett Williams was selected for the 2009 fiscal year audit with four (4) successive one (1) year extensions, based on the long-range needs of the District and mutual consent of both parties not to exceed five (5) years total. We have a good working relationship with Snow Garrett Williams and are pleased with the auditing service they provide the District.

12. FINANCIAL REVIEW

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

B. Quarterly Investment Report for the quarter ending February 2013: This report shows District investment by fund for the quarter ending February 2013.

C. Board Budget Report as of February 2013: This report shows Revenue and Expenditures by Fund and Function.

D. Tarrant County Tax Collection Reports for January 2013: reflects the amount of taxes, penalty, interests & delinquent taxes collected for the month and year to date and the percent of the total levy collected.

E. The CHS Softball program received a \$3,000 donation from The Castleberry Athletic Booster Club to purchase travel suits and a pitching net.

F. The Castleberry Cares Health and Safety Fair received a \$100 donation from the River Oaks Lions Club to help cover expenses for the fair.

G. Joy James Elementary received a \$60.00 donation from Applebee's Restaurant for the Teacher of the Month award.

13. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of February 28, 2013.

MOTION

C. DISCUSSION ITEM

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through February 22, 2013.

D. DISCUSSION ITEM

Administrative Services Executive Director Report:

1. Job Description Review: A summary of the process for this spring's Job Description Review is presented.
2. Spring Recruiting Schedule Update: Presented is the CISD Spring Recruiting Schedule for 2013 including previous years' hiring and an expense breakdown.
3. Public Information Request Summary: Eight Public Information requests were received and processed by Castleberry ISD.
4. New extracurricular organization: No new extracurricular organizations for 2013-2014 have been recommended.
5. Staff Benefits for Budget Planning: In addition to the report, this item includes a listing of benefits available to CISD employees.

6. Department of Athletics Fall Program Evaluation: Includes a report of the Fall sports for the 2012-2013 school year.

E. Review Resignations Received: Two resignations have been received as of February 28, 2013.

14. BOARD INFORMATION

A. *DISCUSSION ITEM*

CISD Key Dates for Board Members

B. ESC Region XI Board of Directors Election

C. School Board 2012-2013 Planner

D. School Board Operating Procedures

E. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012

F. Eichelbaum Wardell, P.C. Update 2-15-13

G. School Board Agenda Request by Board Members.

H. Review Student Travel Approvals.

I. 2013-2014 Budget Timeline

J. *Board Policy*

K. *Establish Next Meeting.*

15. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools