

**Regular Meeting**

**MONDAY, APRIL 9, 2012, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, April 9, 2012 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. INVOCATION**

**3. QUESTIONS REGARDING THE CONSENT AGENDA**

**4. MONITORING THE STRATEGIC PLAN**

A. Strategic Plan Update

B. District Improvement Plan Update: The District Improvement Plan is reviewed monthly by the Superintendent and Superintendent's Cabinet.

C. Fund 199 Designated Projects and Long Range Facility Plan

**5. MONITORING THE STRATEGIC PLAN**

**A. DISCUSSION ITEM**

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

**B. ACTION ITEM**

Consider Approval of the Evaluation Instrument for competitive sealed proposals selection. The attached rating compilation sheet will be utilized for all CISD projects.

**C. ACTION ITEM**

*Consider Approval of competitive sealed proposal method for facility construction: The Board of Trustees of a school district that is considering a construction contract using a method specified by Section 44.031(a) must determine which method provides the best value for the district. Construction manager-at-risk has been the preferred method in CISD. However, we would recommend using Competitive Sealed Proposal method for Castleberry Elementary. Upon approval the district will be utilizing three of the eight methods per Board Policy CV (Legal).*

**6. FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

**B. DISCUSSION ITEM**

Review Budget Priorities: Initial budget planning for 2012-213 has begun. Preliminary revenue projections and budget allocation priorities are being formulated at this time. Mrs. Hamrick will be giving a presentation on this information.

**7. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

**B. DISCUSSION ITEM**

Preliminary Review of the Student Handbook and Code of Conduct: DEIC and the Administrative Leadership Team have reviewed the Student Handbook and Code of Conduct, suggesting only minor changes for 2012-2013. Information is also included from the TASB Model.

**C. DISCUSSION ITEM**

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through March 30, 2012.

**8. CLOSED SESSION**

**9. DINNER**

**10. ROUTINE BUSINESS**

**A. DISCUSSION ITEM**

Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

**C. DISCUSSION ITEM**

Recognition of Guests: Alice Hamrick, Executive Director of Financial Services, is recognizing Dona Jepson, Principal's Secretary at Castleberry High School and Maggie Bazan, Payroll Specialist.

**11. COMMUNICATIONS FROM CITIZENS**

**12. ACTION ITEM**

**CONSENT AGENDA**

A. Consider Approval of Board Minutes from the March 12, 2012 Board Meeting.

B. Consider Approval of Expenditure Report for the month of March 2012: The attached schedule lists all checks written for the month of March 2012.

C. Consider Approval of Continuing For One Additional 12 Month Period Fuel Purchases From Fuelman. Pricing from the original award will remain in effect for the renewal contract period. Expenses for last year were approximately \$55,000.00.

D. Consider Approval of the financial close out for Capital Improvements Bond project CI-2.

E. Consider Approval of Take our Daughters and Sons to Work Day: If is recommended that CISD observe this event along with many of the districts in ESC XI on June 8, 2012.

F. Consider Approval of the Cancellation of the School Board Election: Since we will not need to conduct an election on May 12th and have already called for one to be held, it is necessary for us to cancel the same election. The Castleberry Independent School District Board of Trustees hereby cancels the election scheduled to be held on May 12, 2011 in accordance with Section 2.053(a) of the Texas Election Code. Tracy Gallman, School Board Place 3; and Doug Lee, School Board Place 4; have been certified as unopposed and are hereby elected.

**13. FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

**B. ACTION ITEM**

Consider Approval of Resolution 11-003 to update Designated Signatures on District Bank Accounts: The resolution is required by the District's depository bank. **MOTION**

**C. ACTION ITEM**

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be

made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Estimated revenue and Fund 199 function 81 would be increased by \$200,000.00 for e-rate award.

D. Financial Statements as of February 29, 2012: Statements include the Board Budget Report, Tax Collection Report and the Quarterly Investment Report (Dec. 2011-Feb. 2012)

E. Application and Agreement for Commodities: The 2012-2013 agreement with Region 10 Service Center for the processing of commodities for CISD.

F. Castleberry High School Senior Class of 2012 has received a \$500 donation from the River Oaks Lions Club. The funds will be used to benefit the senior class pursuits.

G. The Castleberry Athletic Department received a \$500 donation from the Castleberry Athletic Booster Club: The money was used to help sponsor the CHS Baseball Team trip to Poteau, Oklahoma.

H. The Castleberry Athletic Department received a \$1,000 donation from Steve's Hot Shot Service. The money was used to help sponsor the CHS Baseball Team trip to Poteau, Oklahoma.

#### 14. **MONITORING THE STRATEGIC PLAN**

A. Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

##### B. **ACTION ITEM**

Consider Approval of New Hire Contract Recommendation: There is one contract recommendation for this meeting as of April 2, 2012. An addendum is anticipated. **MOTION**

##### C. **ACTION ITEM**

Consider Approval of Renewals, Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Trustees for renewals, nonrenewals, no actions and terminations of all professional employee contracts.

##### D. **DISCUSSION ITEM**

Board Policy Update 93: This item includes information and a timeline for the Board's consideration of TASB Policy Update 93.

E. *Review Resignations Received: Twenty-one resignations have been received as of April 2, 2012.*

#### 15. **MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

B. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

#### 16. **BOARD INFORMATION**

A. NoteWorthy News: North Texas Area Association of School Boards (NTAASB) Newsletter Meeting Notes, April 18, 2012.

B. AV Cato and Castleberry Elementary Campus Assignment for the 2012-2013 School Year: Attached you will find a copy of a letter and CISD redistricting school map.

C. School Board 2011-2012 Planner

D. School Board Operating Procedures

E. Eichelbaum Wardell, P.C. Update 3-15-12 and 4-1-12.

F. School Board Agenda Request by Board Members.

G. *Review Student Travel Approvals.*

H. Superintendent Evaluation Compilation 2011 and Superintendent Appraisal 2011

I. Budget Preparation Timeline 2012-2013

J. *Board Policy*

K. *Establish Next Meeting.*

#### 17. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**