

**Regular Meeting**

**MONDAY, FEBRUARY 13, 2012, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, February 13, 2012 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. INVOCATION**

**3. QUESTIONS REGARDING THE CONSENT AGENDA**

**4. MONITORING THE STRATEGIC PLAN**

A. Strategic Plan Update

**B. DISCUSSION ITEM**

*Education Service Center Region 11: A representative from Region XI will present a short informational video about Region XI.*

C. District Improvement Plan Update: The District Improvement Plan is reviewed monthly by the Executive Directors and Superintendent.

D. Fund 199 Designated Projects and Long Range Facility Plan

**5. MONITORING THE STRATEGIC PLAN**

**A. DISCUSSION ITEM**

Capital Improvements Bond Projects Update: The report includes information on the 2010-2011 Bond Projects which includes updates on programming, renovations, and construction.

**B. ACTION ITEM**

*Consider Approval of competitive sealed proposal method for contracts for facility construction: The Board of Trustees of a school district that is considering a construction contract using a method specified by Section 44.031(a) must determine which method provides the best value for the district. Construction manager-at-risk has been the preferred method in CISD. Additionally we are using Construction Manager-Agent for camera and fire systems. We would recommend using Competitive Sealed Proposal method for W.O. Barnes. Upon approval the district will be utilizing three of the eight methods per Board Policy CV (Legal).*

**6. MONITORING THE STRATEGIC PLAN**

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

**B. DISCUSSION ITEM**

Mid-Year Campus Improvement Plan Reports and Summary: Castleberry ISD principals will answer questions about their Mid-Year Campus Improvement Plan Summaries. Deonna Courtney, Principal of JJE; Hollie Lancarte, Principal of CE; Leigh Ann Turner, Principal of AV Cato Elementary; Stephanie Romeo, Principal of Irma Marsh Middle School; Wanda Mitchell, Principal of REACH High School; and Andy Smith, Principal of Castleberry High School.

*C. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

**7. CLOSED SESSION**

**8. DINNER**

**9. ROUTINE BUSINESS**

**A. DISCUSSION ITEM**

Pledges of Allegiance

B. School Officials Present

**C. DISCUSSION ITEM**

Recognition of Guests: Stephanie Romeo, Principal of Irma Marsh Middle School, is recognizing Truett Cribbs a 6th grader, Marin Crews a 7th grader, Eddy Escobedo Morales a 8th grader, Teacher and Coach, Kayli McDaniel, and Assistant Principal Secretary, Corina Moreno.

**D. DISCUSSION ITEM**

Recognition of Guests: Laina McDonald, Executive Director of Instructional Services, is recognizing the Spanish Reading Bee Winners. The 2nd Annual CISD Spanish Language Reading Bee was held in October of 2011. Winners being recognized are 1st place winner Leslie Ruiz, 2nd place winner Carlos Avila-Galvan, 3rd place winner Mayra Quezada.

**10. COMMUNICATIONS FROM CITIZENS**

**11. CONSENT AGENDA**

A. Consider Approval of Board Minutes from the November 7, 2011 Special Meeting Board Meeting, December 5, 2011 Special Board Meeting, December 12, 2011 Meeting #1 and Meeting #2 and the January 9, 2012 Regular Board Meeting.

B. Consider Approval of Expenditure Report for the month of December 2011: Lists all checks written for the month of December 2011.

C. Consider Approval of Expenditure Report for the month of January 2012: Lists all checks written for the month of January 2012.

D. Consider Approval of TX- CPA CO-OP Membership: CISD joined this CO-OP (formerly TCPN) in 1993. We have renewed the membership each year. The state contract through TX CPA Co-Op affords the district a large variety of supplies at competitive prices. In the past we have used this CO-OP to purchase motor vehicles.

E. Consider Approval of TASB, TASA, UNT & Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for independent sources of instruction relating to Investment Responsibilities: Investment Officers are required to receive 10 hours of Investment Officer training every 2 years.

F. TAKS/STAAR Incentive Program approval for Castleberry High School: Requests include early release and late arrival dates for seniors who qualify.

G. Consider Approval of the Purchase of Musical Instruments from CSP#12-001 from various vendors not to exceed \$40,000.00.

H. Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Trustees must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

I. Consider Approval of the financial close out for Capital Improvements Bond projects CI-1 and CI-3.

Documents were reviewed at the recent Board Workshop.

**12. FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. Annual Investment Report: All investments are authorized under the terms of Board Policy and quarterly investment reports have been provided to the Board detailing transaction and interest income.

C. Review Mid-Year PEIMS Data Report: The Mid-Year PEIMS Report was submitted successfully with no fatal errors on January 25, 2012.

D. Financial Statements as of December 31, 2011: Statements include the Quarterly Investment Report, Board Budget Report and the Tax Collection Report.

E. Purchasing Cooperatives Memberships and Related Costs: The attached schedule lists the purchasing cooperatives that Castleberry ISD is a member of and the related costs charged to Castleberry ISD in 2010-2011.

**F. ACTION ITEM**

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Fund 199 Function 11 would be increased by \$40,000.00 and Assigned Fund Balance would be decreased by \$40,000.00 to fund the purchase of musical instruments. The funds have been previously encumbered in Assigned Fund Balance for the purchase of musical instruments.

**G. ACTION ITEM**

Consider Approval of the Resolution of Annual Review of the Investment Policy of Castleberry Independent School District. **MOTION**

**13. MONITORING THE STRATEGIC PLAN**

A. Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

**B. ACTION ITEM**

Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of February 3, 2012. **MOTION**

**C. ACTION ITEM**

Consider Approval of the reclassification of an Administrator. There is one contract recommendation for this meeting as of February 3, 2012.

**D. ACTION ITEM**

District Calendar Recommendation: This calendar follows parameters set by the Board, is recommended by DEIC, and was the choice in the staff survey.

**E. DISCUSSION ITEM**

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through January 31, 2012.

**F. DISCUSSION ITEM**

Board Policy EIA & EIAB Local: This item is a timeline for Board's consideration of TASB Policy EIA & EIAB Local, which concern STARR testing.

G. Review Resignations Received: One resignation has been received as of February 3, 2012.

H. First Impressions Compilation: A check list campus evaluation was conducted by Terry Johnson, Laura Little, Jesse Rodriguez, Elizabeth Llumbert-Flores and Kimberly Spock. The final compilation was review and given to each campus Principal.

**14. BOARD INFORMATION**

**A. ACTION ITEM**

Consider Approval of All Matters Incident and/or Related to Ordering a General Election for place 3 and 4

*for a three year term to be held on May 12, 2012. The Castleberry Independent School District Board of Trustees is ordering a General Election that will be held jointly with Tarrant County, City of River Oaks, and City of Sansom Park.*

B. Joy James Elementary "Renovation Celebration" 6:30 pm Cafeteria

C. School Board 2011-2012 Planner

D. School Board Operating Procedures

E. Schwartz & Eichelbaum, P.C. Board Minutes 1-15-12 and Board Minutes 2-1-12.

F. School Board Agenda Request by Board Members.

G. Review Student Travel Approvals.

H. Superintendent Evaluation Compilation 2011 and Superintendent Appraisal 2011

I. Budget Preparation Timeline 2012-2013

J. *Board Policy*

K. *Establish Next Meeting.*

## 15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**