



Dr. Kelly Coffin  
Superintendent

Terri A. Weems  
President

Donald Walker, Jr.

Vice President

David N. Turner

Secretary

Claudia T. Heinrich

Treasurer

Cheryl B. Blau

Trustee

Thomas J. Hull

Trustee

Angie F. Smith

Trustee

**REGULAR MEETING  
OF THE BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile Rd.  
Farmington, MI 48336  
Tuesday, February 25, 2025  
6:00 PM**

**AGENDA**

- I. **CALL TO ORDER**
  - A. Roll Call
  - B. Pledge of Allegiance
- II. **ITEMS FROM THE PRESIDENT**
  - A. Approval of the Agenda
  - B. Announcements
- III. **PUBLIC COMMENTS**
- IV. **ITEMS FROM THE SECRETARY**
  - A. Correspondence
- V. **LEGISLATIVE UPDATE**
- VI. **DISTRICT UPDATES**
  - A. Superintendent's District Update
    1. Administrative Introduction: Assistant Principal of Farmington High School
- VII. **REPORTS FROM BOARD COMMITTEES**
  - A. Policy/Board Governance Committee
- VIII. **DISCUSSION ITEMS**
  - A. Japanese Textbook Adoption
  - B. MASB Board of Directors Election - Region 8
  - C. RESOLUTION - Fully Funding IDEA
- IX. **PUBLIC COMMENTS**
- X. **ACTION ITEMS**
  - A. Tech Bond - Upgrade Cabling
  - B. MASB Board of Directors Ballot
- XI. **ITEMS FROM THE TREASURER**
  - A. Expenditures
- XII. **CONSENT AGENDA**
  - A. Approval of Minutes

1. February 11, 2025 Regular Meeting
  2. February 21, 2025 Policy/Board Governance Committee Meeting
- B. Head Start Director's Monthly Report
  - C. Personnel Items
  - D. Farmington HS Assistant Principal Hire Recommendation
- XIII. **REPORTS FROM BOARD REPRESENTATIVES**
- XIV. **ADJOURNMENT**

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*\*PUBLIC COMMENTS are intended to provide individuals an opportunity to address the Board of Education. In the interest of fairness, the Board requests each speaker to limit his or her comments to three (3) minutes.*

*ANY PERSON with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at 248-489-3338 at least three (3) business days in advance of the meeting to request assistance.*

*ALL MEETINGS, with the exception of closed sessions, are open to the public. Regular Board of Education meetings and most pre-meetings of the Board of Education are [live-streamed on the District's YouTube Channel](#).*

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The official minutes of the Board of Education are stored and available for inspection in the Lewis Schulman Administration Building of the Farmington Public School District.

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Regular Meeting of the Board of Education

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**IV. ITEMS FROM THE SECRETARY**

The Board has received communications regarding:

- Office of Head Start
- Request for Independent Investigation

The Board acknowledges communications and responds when appropriate. A list of correspondent(s) can be found in the Board packet, accessible on the Farmington Public Schools' website.

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**IV. ITEMS FROM THE SECRETARY**

**A. Correspondence**

2.10.25	Head Start	Delays with the Payment Management System
2.12.25	M. Pitt	Request for Independent Investigation

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**VI. DISTRICT UPDATES**

**A. Superintendent's District Update**

**Presenter:** Kelly Coffin, Superintendent

- 1. Administrative Introduction:** New Assistant Principal of Farmington High School

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**VIII. DISCUSSION ITEMS**

**A. Japanese Textbook Adoption**

**Presenters:** Courtney Colpan, Japanese Teacher, NFHS; Lauren Kendall, Japanese Teacher, FHS; Ninette Soares, K-12 Data and Assessment Coordinator

**B. MASB Board of Directors Election - Region 8**

**Presenter:** Terri Weems, President, FPS Board of Education

**C. RESOLUTION - Fully Funding IDEA**

**Presenter:** Terri Weems, President, FPS Board of Education

# *Japanese*

## *New Textbook Adoption*

Margaret Hendrickson  
*Director of Curriculum, Instruction and Assessment*

Courtney Colpan & Lauren Kendall  
*Japanese teachers*





# Japanese Textbook Proposal

## Course Description:

Japanese courses introduce students to the language and culture of the Japanese-speaking world. This course has a practical approach with a performance based curriculum, where students learn to communicate in real-life situations.

Middle School and High School; Japanese 1-3

### Students will

- ❑ Understand basic cultural aspects related to the Japanese-speaking community.
- ❑ Connect and compare the target language to the native language.
- ❑ Communicate via writing and speaking on basic conversational topics.
- ❑ Interpret language via reading and listening on basic topics.
- ❑ Interact with peers in the target language.
- ❑ Use authentic sources in context.



# Japanese Textbook Proposal

## Why a New Textbook?

There is a need for textbooks that support best practice in world language curriculum development and instruction with the intent to:

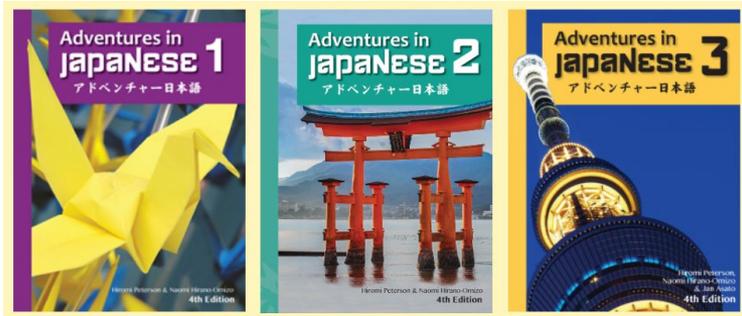
1. Move forward current strengths in our curriculum and instructional approach.
2. Grow in practice, based on the integration of newer approaches aligned with ACTFL (*American Council on the Teaching for Foreign Languages*), specifically:
  - a. intercultural connections
  - b. authenticity
  - c. highly-stimulating tasks
  - d. critical thinking and advanced literacy skills
  - e. problem based learning

## Adventures in Japanese

By Hiromi Peterson, Naomi Hirano-Omizo, and Jan Asato

4th Edition

Published by [Cheng & Tsui Co., Inc.](#)



# Japanese Textbook Proposal

*“The primary focus of Adventures in Japanese is the student. All lessons and activities are written with the needs of the Japanese language student in mind. Throughout, they are introduced to Japanese culture as a source of comparison and contrast to their native language and culture. In the process, we hope to cultivate students who will be responsible, global-minded participants of our society.”*

## Essential Features

- Can-Do statements and self-assessment checklists with each lesson
- Extensive hiragana, katakana, and kanji practice
- Authentic reading exercises are presented in real-life, relevant contexts



# Japanese Textbook Proposal

## Text Highlights

- Variety of communicative activities gauge students' comprehension and allow them to apply new skills immediately.
- Activities encourage interpersonal communication
- Authentic reading exercises are presented in real-life, relevant contexts
- The student resources hosted on the companion website include textbook and workbook audio, flashcards, vocabulary lists, and additional review lessons and project corners.
- Activities are aligned with the ACTFL World-Readiness Standards (5Cs), Common Core, and 21st Century Skills

## Materials include:

- Hardcover textbooks
- Student workbooks and companion website
- Integration with Canvas

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Regular Meeting of the Board of Education

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**X. ACTION ITEMS**

**A. Tech Bond - Structured Cabling Proposal.**

**Presenters:** Wesley Prescott, Technology Director, Oakland Schools; Amy Sasina, Manager, Plante Moran

This item was presented in detail at the Regular Board of Education meeting held on February 11, 2025.

**MOTION:** I move that the Board of Education approve the award for the Tech Bond - Structured Cabling bid in the amount of **\$439,246.00** to **Complete Interactive Technologies, Inc. (CIT)**. This project will be funded from the **Capital Projects (Building and Site - 2020) Fund**, as presented.

**ROLL CALL VOTE**

**B. MASB Board Of Directors' Nomination - Region 8.**

**Presenter:** Terri Weems, President, Board of Education, Farmington Public Schools

**MOTION:** I move that the Board of Education cast its ballot for (**Jason Babbage, Anisha Hannah, Paul Kolin, Roderick Means, Randel Meisner, Scott Wallace, Ursula (Wester) Rogers, or Lisa Valerio-Nowc**) for the MASB Board of Directors – Region 8 election and authorize the superintendent's office executive assistant to submit the ballot.

**ROLL CALL VOTE**



**Plante & Moran, PLLC**  
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Southfield, MI 48075  
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Fax: 248.352.0018  
plantemoran.com

February 3, 2025

Dr. Kelly Coffin, Superintendent  
Farmington Public Schools  
32500 Shiawassee St.  
Farmington, MI 48336

Dear Kelly,

This letter outlines the work completed on the Farmington Public Schools (“District”) Structured Cabling Request for Proposal (RFP) process as well as the resulting recommendation.

#### **SCOPE**

Farmington Public Schools undertook a process to procure a structured cabling solution to be implemented throughout certain portions of the district. The expected implementation will consist of replacing structured cabling throughout each building, replacing fiber between wiring closets, and consolidating a number of wiring closets across all District elementary schools, STEAM Academy, Farmington Central High School, Facilities and Transportation.

#### **BACKGROUND**

Plante Moran worked with members of the District and Oakland Schools IT to identify technical requirements, review key criteria, write the RFP and evaluate the solutions. This process included the following key activities:

- Met with Oakland Schools IT staff to discuss and review technical requirements
- Performed walkthroughs of each building to identify cabling requirements
- Developed a detailed request for proposal, including prints for each building
- Analyzed proposals and issued clarifications to vendors
- Reviewed each proposed solution to validate the product and service offerings
- Interviewed the finalist vendor

The RFP was advertised on the State SIGMA Vendor Self Service website. The District received five proposals, four of which were complete and included all required components.

#### **RECOMMENDATION**

Based on the analysis of the proposals, clarifications, and discussions with the District and Oakland Schools IT staff, the District recommends that the **Structured Cabling project** be awarded to **CIT** in the amount of **\$439,246.00**, pending successful contract negotiations. Based on our technical advisory role to the District, Plante Moran supports this recommendation. While CIT was not initially the lowest bidder, once normalizations were taken into account, they were the lowest cost vendor.

Plante Moran appreciates the opportunity to be of assistance to Farmington Public Schools. Please call Amy Sasina at 248.223.3681 if you have any questions.

Sincerely,  
PLANTE MORAN, PLLC

A handwritten signature in black ink, appearing to read 'Dennis Bagley', with a stylized flourish at the end.

Dennis Bagley

cc: Amy Sasina, Drew Youngstrom

Attachments: Farmington Public Schools – Structured Cabling Proposal Summary

**Farmington Public Schools  
Structured Cabling Proposal Summary**

	<b>SYSTEC101</b>	<b>DATACOM</b>	<b>CIT</b>	<b>AMCOMM</b>	<b>VECTOR</b>
<b>General Notes</b>					
Cabling solution	General - Panduit	General - Panduit	Commscope	General - Panduit	Hubbell
<b>Vendor Background</b>					
Location	New York & Colorado	Holt, MI	Clinton Township, MI	Brighton, MI	Freeland, MI
# of years in business:	14	27	37	30	30
Total workforce:	15	21	35	223	65
Annual gross revenue for last three (3) years:	2023: \$850 K	2023: \$2.2 M	2023: \$6 M	2023: \$31 M	2023: \$30 M
	2022: \$456 K	2022: \$2.35 M	2022: \$6 M	2022: \$26 M	2022: \$25 M
	2021: \$350 K	2021: \$2.2 M	2021: \$6 M	2021: \$23 M	2021: \$20 M
References:	1. Adams County School District 14 (CO) 2. Department of Social Services (NY) 3. Lamar Community College (CO)	1. Convergent Tech Partners 2. Mason Public Schools 3. Delta Network Services	1. Grosse Pointe Public School System 2. Birmingham Public Schools 3. Roseville Community Schools	1. Livonia Public Schools 2. Trenton Public Schools 3. Romeo Community Schools	1. Forest Hills Public Schools 2. Saginaw County ISD 3. Midland Public Schools
<b>Project Requirements</b>					
Comply with schedule?	Yes	No	Yes	Yes	Yes
# of staff onsite for project	5	6 - 9	12	12 - 24	10 - 15
Staff experience	4 years	Up to 5 years	10+ years	8 years	5 years
<b>Costs</b>					
<b>Base bid as presented</b>	<b>\$379,919.20</b>	<b>\$429,640.00</b>	<b>\$443,734.04</b>	<b>\$457,389.00</b>	<b>\$505,264.00</b>
Normalizations					
Remove taxes	NA	NA	(\$8,896.71)	NA	NA
75 missing drops	\$16,125.00	Included	Included	Included	Included
Network Cabinets - floor (26) [normalized cost]	\$76,604.67	Included	Included	Included	Included
Network Cabinets - wall (1) [normalized cost]	\$2,613.00	Included	Included	Included	Included
Math error correction	NA	NA	\$36.00	NA	NA
Performance bond	\$10,257.82	\$12,890.00	\$4,500.00	\$6,861.00	\$12,631.60
Performance bond adjustment	\$2,574.25	\$0.00	(\$127.33)	\$0.00	\$0.00
<b>Normalized Bid Total</b>	<b>\$488,093.94</b>	<b>\$442,530.00</b>	<b>\$439,246.00</b>	<b>\$464,250.00</b>	<b>\$517,895.60</b>

**February 25, 2025**

Regular Meeting of the Board of Education

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**XI. ITEMS FROM THE TREASURER**

**A. Expenditures.**

**MOTION:** I move that the Board of Education approve the expenditures as outlined in the expenditure printout dated February 25, 2025, as follows:

General Fund	\$14,607,337
General Fund - Athletics	\$129,377
Debt Fund	-
Capital Projects – Technology and Other Projects	-
Capital Projects – 2020 Bond Fund	\$868,091
Capital Projects – 2023 Bond Fund	-
Nutrition Services Fund	\$484,782
Benefit Stabilization Fund	\$1,503,648
<b>TOTAL</b>	<b>\$17,593,235</b>

## **February 25, 2025**

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### Regular Meeting of the Board of Education

**XII. CONSENT AGENDA.** I move that the Board of Education approve the February 25, 2025, Consent Agenda, as follows:

**A. Approval of Minutes**

1. February 11, 2025 Regular Meeting
2. February 21, 2025 Policy Meeting

**B. Head Start Directors Monthly Report**

**C. Personnel Items**

**D. Farmington HS Assistant Principal Hire Recommendation**

**REGULAR MEETING  
OF THE FARMINGTON BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile  
Farmington, Michigan  
February 11, 2025**

1. President Weems called the meeting to order at 6:01 p.m.

**ROLL CALL:**

**Present:** Terri A. Weems, President  
Claudia T. Heinrich, Treasurer  
Cheryl B. Blau, Trustee  
Thomas J. Hull, Trustee  
Angie F. Smith, Trustee

**Absent:** Donald Walker, Jr., Vice President  
David N. Turner, Secretary

**Also Present:** Kelly Coffin, Superintendent; Brad Paddock, Assistant Superintendent; Colleen Scripture, Executive Assistant; and community members.

2. **PLEDGE OF ALLEGIANCE.** President Weems led the pledge.

3. **APPROVAL OF THE AGENDA.**

It was moved by Heinrich and supported by Smith to amend the February 11, 2025 regular meeting agenda to add item XII. B. PERSONNEL ITEMS 1. Recommendation for Approval of Superintendent Contract under CONSENT AGENDA.

**VOICE VOTE:** **Ayes:** Heinrich, Smith, Weems, Blau, Hull  
**Nays:** None

**MOTION PASSED 5-0**

**APPROVAL OF THE AMENDED AGENDA.**

It was moved by Heinrich and supported by Smith to approve the agenda for the regular Board of Education meeting on Tuesday, February 11, 2025, as amended.

**VOICE VOTE:** **Ayes:** Heinrich, Smith, Weems, Blau, Hull  
**Nays:** None

**MOTION PASSED 5-0**

4. **ANNOUNCEMENTS.** President Weems spoke on the following topics: Prayers and condolences were extended to the Oloria family and school community in light of the recent

tragedy; several executive orders from the White House related to education; an update on the Joint Cities Meeting held on January 27, 2025; February National School Counseling Week and February National CTE Month; Farmington Community Library's Battle of the Books; and finally, Recognition of Black History Month.

Board Members shared uplifting stories of remarkable people and/or family members who inspired them.

President Weems discussed matters that will require a vote by the Board. The first is adding the approval of the Superintendent Agreement to the consent agenda. The Board of Education finalized the Contract Agreement today, February 11, 2025. Second, there will be a future vote on Oakland Schools' request to approve a resolution around fully funding IDEA. Finally, she discussed the upcoming 2025 MASB Board of Directors Election for Region 8. Deadline for Voting is March 5, 2025.

**5. REPORT FROM STUDENT ROUND TABLE.**

**Presenter:** Terri Weems, President, FPS Board of Education

President Weems shared an update regarding the Career Fair, scheduled for April 25, 2025, and the development of their upcoming Field Day and Mental Health Week, to be held in late May 2025.

**6. PUBLIC COMMENTS.** Public comments were shared. No action was taken.

**7. CORRESPONDENCE.** Trustee Smith provided a report on correspondence received during this period. Correspondence is acknowledged and responded to when appropriate. A list of correspondents and topics is available in the Board packet on the Farmington Public Schools website.

**8. LEGISLATIVE UPDATE.** Trustee Blau discussed Governor Whitmer's 2025-2026 Budget recommendations to the Legislature.

**9. SUPERINTENDENT'S DISTRICT UPDATE.**

**Presenter:** Kelly Coffin, Superintendent

Dr. Coffin spoke on the following topics: Condolences were extended to the Oloria family, and the entire school community is keeping the family in their thoughts during this difficult time; Black History Month; February is American Heart Month; and, Student Growth and Achievement.

**10. REPORTS FROM BOARD COMMITTEES.**

**Communications/Community Engagement Committee.** Chair Blau shared about the very successful and well attended community dialogue that was held on February 4, 2025. The

discussion topic was STEAM/STEM opportunities offered throughout the District. A Communications/Community Engagement Committee debrief meeting is scheduled for Monday, February 17, 2025.

**11. TECH BOND - STRUCTURED CABLING PROPOSAL.**

**Presenters:** Amy Sasina, Manager, Plante Moran; Wesley Prescott, Technology Director, Oakland Schools.

Ms. Sasina introduced the Structured Cabling Proposal, highlighting key areas.

Farmington Public Schools undertook a process to procure a structured cabling solution to be implemented throughout certain portions of the District. The expected implementation will consist of replacing structured cabling throughout each building, replacing fiber between wiring closets, and consolidating a number of wiring closets across all District elementary schools, STEAM Academy, Farmington Central High School, and Facilities and Transportation. Current cabling is over twenty years old.

The District received five proposals. Based on the analysis of the proposals, clarifications, and discussions with the District and Oakland Schools IT staff, the District recommends that the Structured Cabling project be awarded to CIT, pending successful contract negotiations.

Bid tabulation and an award summary were provided. This bid package will be funded from the Capital Projects (Building and Site - 2020) and total cost is \$439,246.00. The bulk of the work will be done over the summer of 2025 while there is no other programming in the buildings, with Facilities and Transportation updates happening in the Fall of 2025. Secondary Building updates will occur in the summer of 2026.

Board discussion occurred and questions were answered.

This item will be presented for action at the February 25, 2025, regular meeting.

**12. 2025 MASB BOARD OF DIRECTORS ELECTIONS.**

**Presenters:** Terri Weems, President, FPS Board of Education; Claudia Heinrich, Treasurer, FPS Board of Education

President Weems introduced the upcoming 2025 MASB Board of Directors Elections for Region 8. She shared that there are eight candidates who are running for a three year term. Treasurer Heinrich shared that Oakland County School Board Association (OCSBA) extended an invitation to the eight candidates for a recorded video interview. Four candidates have accepted and completed the interview. Treasurer Heinrich shared these videos with the entire board via email and requested all members review the videoed interviews and read the candidates' biographies prior to the Board of Education Regular Meeting scheduled for February 25, 2025. A discussion will be held regarding the candidates. The deadline to submit our vote for the Region 8 Candidate is March 5, 2025.

This item will be presented for action at the February 25, 2025, regular meeting.

**13. BID PACK #14 - ATHLETICS.**

**Presenters:** Jon Barth, Director, Facilities Management and Transportation; Scott Smith, Plante Moran Realpoint; Aaron Phillips, McCarthy & Smith, Inc.

This item was presented in detail at the Regular Board of Education meeting held on January 21, 2025.

**MOTION:** It was moved by Heinrich and supported by Smith that the Board of Education approve the bid award for the installation of scoreboards and stadium/field lighting at Farmington and North Farmington High Schools, scoreboards at East, Power, and Warner Middle Schools, and the two alternates as outlined in the January 21, 2025 letters from Plante Moran RealPoint and McCarthy & Smith, to MHM Construction, LLC in the amount of \$2,025,317.03 and construction contingency (10%) of \$202,532.00. This Project award recommendation equals \$2,227,849.03, with funds to come from the Capital Projects (Building and Site - 2020) Fund, as presented.

Board discussion occurred and questions were answered.

**ROLL CALL VOTE:**

**Ayes:** Heinrich, Blau, Hull, Smith, Weems

**Nays:** None

**MOTION PASSED 5-0.**

**14. REVIEW OF REVISED GENERAL APPROPRIATIONS RESOLUTION (2024/2025 First Budget Amendment).**

**Presenter:** Jennifer Kaminski, Assistant Superintendent, Business Services

This item was presented in detail at the Regular Board of Education meeting held on January 21, 2025.

**MOTION:** It was moved by Heinrich and supported by Smith that the Board of Education approve the Revised General Appropriations Resolution (2024/2025 First Budget Amendment) as presented at the January 21, 2025, regular meeting, and waive the reading of the resolution.

**ROLL CALL VOTE:**

**Ayes:** Heinrich, Blau, Hull, Smith, Weems

**Nays:** None

**MOTION PASSED 5-0.**

**15. MILLER JOHNSON POLICY UPDATES - NOV2024 MEMO - SECOND READING.**

**Presenter:** David Turner, Chair, Policy/Board Governance Committee

This item was presented for the first reading at the January 21, 2025 Board of Education regular meeting.

**MOTION:** It was moved by Heinrich and supported by Smith that the Board of Education Adopt the Policy/Board Governance Committee’s recommendations, as noted in the comments section of Miller Johnson’s Policy Manual Update memo, November 14, 2024, as presented, for the following policies:

18.01	Policy 3001 Curriculum Development	<i>In the interest of becoming ever-more compliant with Title I and other federal funding requirements, these revisions comply with the legislative requirement that the School district provide “written assurance of equivalence.”</i>
18.02	Policy 4003 Conditions of Employment	<i>The six-year litigation relative to the Earned Sick Time Act is finally over. In order to comply with the terms of the re-instated Earned Sick Time Act, the Policy relative to sick leave requires revision.</i>
18.03	Policy 4004 Evaluations, Discipline and Discharge, Resignations	<i>The requirement that school districts maintain a policy of performance-based compensation was removed from the Revised School Code effective July 1, 2024. Thus, we recommend the removal of this section because it is no longer required by law.</i>
18.04	Policy 5008 Meal Charge / Food Services	<i>As the State School Aid Act continues to provide for free school meals, and the requirements associated with the same are ever changing – albeit in subtle and nuanced ways – revisions to the relevant policy are needed as noted.</i>

**ROLL CALL VOTE:**

**Ayes:** Blau, Heinrich, Hull, Smith, Weems

**Nays:** None

**MOTION PASSED 5-0.**

**16. CONSENT AGENDA.** It was moved by Heinrich and supported by Smith that the Board of Education approve the February 11, 2025 Consent Agenda, as follows:

A. Approval of Minutes

1. January 21, 2025 Regular Meeting
2. February 4, 2025 Board/Community Dialogue

B. Personnel Items

1. Superintendent Contract

**VOICE VOTE:**

**Ayes:** Heinrich, Smith, Weems, Blau, Hull

**Nays:** None

**MOTION PASSED 5-0**

**17. REPORTS FROM BOARD REPRESENTATIVES.**

**PTA Council.** Treasurer Heinrich shared and updated the Board on the PTA Council Meeting held on Monday, February 10, 2025.

**OCSBA.** Treasurer Heinrich provided an update on the OCSBA Meeting held on January 29, 2025 ~ Keynote “The Key Work of School Boards with guest Speaker Greg Janicki, MASB Consultant.

**18. ADJOURNMENT.** The Board of Education February 11, 2025, regular meeting was adjourned at 7:20 p.m.

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Angie Smith  
Acting/Secretary/Board Trustee  
Farmington Board of Education



**To:** Board of Education Members  
**Cc:** Dr. Kelly Coffin, Superintendent  
**From:** Kirsten Cicchella, Early Childhood Supervisor  
**Date:** December 2024/January 2025  
**Re:** **Head Start Directors Monthly Report**

**Program update:**

- The Head Start program is currently full with 80 students, 22 of which have an IEP.
- All classrooms had observations completed by our Early Childhood Specialist and feedback sessions are scheduled to review professional goals.
- Enrollment staff attended a county meeting to discuss enrollment procedures for the 25-26 school year. The most significant change came with moving the enrollment start date for 25-26 back to January from April to allow parents to secure a spot.
- The FPS transportation department supported three of our families providing needed items/gifts for every member of the family during the holiday season. Shepherd King Lutheran Church provided a holiday filled stocking of gifts and snacks for each student.
- A total of 891 breakfasts and 907 lunches were served through National School Lunch, and 895 snacks were served through CACFP.

**Fiscal update:**

- The Head Start grant runs from January 1 through December 31. The final expenditure report below represents fiscal year 2024. A new fiscal year and budget began January 1, 2025.

<b>Federal Expenditure Report Fiscal year 2024</b>	<b>APPROVED</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>REMAINING</b>
	<b>BUDGET</b>	<b>DECEMBER 2024</b>	<b>PLAN YR</b>	<b>BALANCE</b>
	<b>PERIOD EXP</b>	<b>EXP</b>	<b>TO DATE</b>	
<b>PERSONNEL</b>	429,744.00	36,074.48	421,158.19	8,585.81
<b>FRINGE BENEFITS</b>	302,902.00	19,615.09	267,944.86	34,957.14
<b>TRAVEL OUT OF AREA</b>	0	0	0	0
<b>EQUIPMENT</b>	0	0	0	0
<b>SUPPLIES</b>	9,600.00	4,718.10	23,205.35	-13,605.35
<b>CONTRACTUAL</b>	14,487.00	3,637.23	19,217.33	-4,730.33
<b>CONSTRUCTION,RENOVATION,REPAIR</b>				
<b>OTHER</b>	7,300.00	29,851.28	32,507.27	-25,207.27
	<b>764,033.00</b>	<b>93,896.18</b>	<b>764,033.00</b>	<b>0</b>

<b>EXPENDITURES</b>	<b>APPROVED</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>REMAINING</b>
<b>FEDERAL</b>	<b>BUDGET</b>	<b>JANUARY 2025</b>	<b>PLAN YR</b>	<b>BALANCE</b>
	<b>PERIOD EXP</b>	<b>EXP</b>	<b>TO DATE</b>	
<b>PERSONNEL</b>	428,636.00	22,778.05	22,778.05	405,857.95
<b>FRINGE BENEFITS</b>	300,149.00	15,523.74	15,523.74	284,625.26
<b>TRAVEL OUT OF AREA</b>	0.00	0.00	0.00	0.00
<b>EQUIPMENT</b>	0.00	0.00	0	0.00
<b>SUPPLIES</b>	8,825.00	0	0	8,825.00
<b>CONTRACTUAL</b>	15,873.00	0.00	0	15,873.00
<b>CONSTRUCTION,RENOVATION,REPAIR</b>				
<b>OTHER</b>	10,550.00	30	30	10,520.00
	764,033.00	38,331.79	38,331.79	725,701.21

<i>Per Head Start fiscal guidelines, credit card expenditures must be reported separately as well as in total expenditures. December expenses</i>	
Supplies	\$13.99
Grounds/Maintenance	\$655.33