



Dr. Kelly Coffin
Superintendent

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Board Vacancy
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Trustee

**REGULAR MEETING
OF THE BOARD OF EDUCATION
Maxfield Education Center
32789 W. Ten Mile Rd.
Farmington, MI 48336
Tuesday, December 3, 2024
6:00 PM**

AGENDA

- I. **CALL TO ORDER**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. **RECOGNITION**
 - A. New FEA Staff 2024-2025
- III. **ITEMS FROM THE PRESIDENT**
 - A. Approval of the Agenda
 - B. Announcements
 - C. Board Protocols
- IV. **PUBLIC COMMENTS**
- V. **ITEMS FROM THE SECRETARY**
 - A. Correspondence
- VI. **LEGISLATIVE UPDATE**
- VII. **DISTRICT UPDATES**
 - A. Superintendent's District Update
- VIII. **REPORTS FROM BOARD COMMITTEES**
 - A. Policy/Board Governance Committee Meeting
- IX. **DISCUSSION ITEMS**
 - A. Bus Purchase
 - B. Technology Purchase - Staff Devices
- X. **PUBLIC COMMENTS**
- XI. **ACTION ITEMS**
 - A. Bid Pack #15 - Transportation
 - B. AP Physics New Textbook Adoption
 - C. Economics New Textbook Adoption
 - D. November 19, 2024 Closed Session Minutes
- XII. **CONSENT AGENDA**

- A. Approval of Minutes
 - 1. November 19, 2024 - Special Meeting/Closed Session
 - 2. November 19, 2024 - Regular Meeting
 - 3. November 21, 2024 - Policy/Board Governance Committee Meeting
- XIII. **REPORTS FROM BOARD REPRESENTATIVES**
- XIV. **ADJOURNMENT**

**PUBLIC COMMENTS are intended to provide individuals an opportunity to address the Board of Education. In the interest of fairness, the Board requests each speaker to limit his or her comments to three (3) minutes.*

***ANY PERSON** with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at 248-489-3338 at least three (3) business days in advance of the meeting to request assistance.*

***ALL MEETINGS**, with the exception of closed sessions, are open to the public. Regular Board of Education meetings and most pre-meetings of the Board of Education are [live-streamed on the District's YouTube Channel](#).*

The official minutes of the Board of Education are stored and available for inspection in the Lewis Schulman Administration Building of the Farmington Public School District.

December 3, 2024

Regular Meeting of the Board of Education

II. RECOGNITIONS

A. RECOGNITION: NEW FEA STAFF - 2024/2025

Presenters: Chelsey Chambers, Katy Gustafson, Ninette Soares



FPS New Staff 2024-25
(from August)



December 3, 2024

Regular Meeting of the Board of Education

III. ITEMS FROM THE PRESIDENT

A. Approval of Agenda

MOTION: I move that the Board of Education approve the December 3, 2024, Regular Meeting Agenda, as presented.

B. Announcements

C. Board Protocols

Indicates already part of board policy

Indicates additional language and action required

1002 Meetings of the Board of Education

Michigan Open Meetings Act The Michigan Open Meetings Act (OMA), MCL 15.261 et seq., governs many aspects of Board of Education meetings. These Bylaws supplement the requirements of the OMA.

Annual Organizational Meeting An organizational meeting will be held annually in the month of June or July. The business of the meeting will include:

- The election of Board officers; the establishment of a schedule of regular Board meetings for the year; and,
- Such other business as the Board may choose to address.

Regular Meetings Regular meetings of the Board will be held in accordance with the schedule established by the Board at the organizational meeting. The agenda for each regular meeting will be developed by the President of the Board in consultation with the Superintendent.

Any time four or more Board members are gathered together to discuss school business that may come up for vote or to deliberate it is considered a meeting (quorum).

Special Meetings Special meetings of the Board may be called by the President or any three (3) Board members by providing not less than 24 hours notice to all Board members. The notice to Board members and the public shall be consistent in manner and form with the requirements of the OMA.

Closed Sessions Consistent with the Open Meetings Act, any agenda item contemplating a closed session of the Board shall state the legally permitted reason(s) for such session. Board members are to refer any inquiries about closed sessions to the Superintendent or the Board President. Any information from a closed session is confidential and shall not be discussed outside of the closed session. Unless otherwise agreed to by the Board, closed session participants are limited to the person requesting the closed session, their counsel, a union representative, students' parent(s) or guardian(s), where applicable, and representatives of the administration that have pertinent information approved by the board.

Meeting Procedures

Broadcasts: All regular meetings will be broadcast unless there are extenuating circumstances (eg. technology failure). Interviews to fill vacant board seats will be broadcast. Any other meetings that may be of broad interest to the public may also be televised at the discretion of the President or the recommendation of 3 or more board members. Committee meetings, organizational meetings, special meetings, and retreats will not generally be broadcast.

Agendas. Agendas are created by the Superintendent and Board President, reviewed by board officers and presented to the Board generally three business days prior to the meeting. Board members must request in writing or verbally to the Superintendent or Board President any item they desire to have placed on the agenda. Board Trustees must request in writing to the Superintendent or Board President at least seven (7) days prior to the Board Meeting any item they desire to have placed on the agenda. An item will be placed on the agenda at the discretion of the Superintendent and Board President. A request to add an item to the agenda should include a brief statement regarding the matter and should

include any background or supporting information related to the requested topic. The Board President or Superintendent shall notify the requesting Trustee whether their item will be placed on the agenda along with a rationale for the decision prior to the regular Board meeting, absent special circumstances. Furthermore, the response to the requesting Trustee will be shared with the entire Board. An item that has been requested by 3 or more board members must be added to the agenda. No item can be placed on the agenda less than 72 hours in advance of the meeting, absent special circumstances.

Use of Consent Agenda: A. When the agenda is prepared, the Superintendent and the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote. Consent items typically include but are not limited to: 1. All routine items 2. 3. 4. Insurance contracts 5. Association memberships 6. Routine expenditures 7. 8. Routine personnel items 9. Routine bid considerations 10. Items recommended by the Superintendent.

Board member preparation for meetings: Board members will come to Board Meetings prepared to discuss and take action on all agenda items. To the extent possible, provide questions and comments in advance. Board Trustees are expected to be and remain informed about issues that may come before the Board for decision. In furtherance of that commitment:

- Study the material in the Board Packet sent to them prior to the meeting. All meeting participants must be prepared to address items on the agenda. Trustees will read agenda packet materials before the meeting.
- Requests for additional information will be addressed through the superintendent prior to each Board meeting.
- The Administration will ensure that supporting information required for informed decision-making is supplied to each Trustee before a Board Meeting.
- Trustees are not precluded from asking relevant questions about agenda items during meetings. However, the right to question should not serve as an excuse for lack of preparation
- All trustees are encouraged to provide questions in advance by Monday at noon preceding a Tuesday evening board meeting. Board members should consider bccing other members regarding questions related to matters coming up for a vote to avoid “reply all” and potential violations of open meetings act.

Board member participation / conduct before and during meetings: In addition to the following procedures, at all times Board members shall adhere to the Board Code of Ethics:

1. Board members will not share board facing only materials with members of the public. Board members will not share public facing information prior to a board meeting,
2. Board members will maintain professional and courteous behavior throughout the meeting.
3. The President has the responsibility to keep discussion on the motion/item under consideration and shall halt any discussion that does not apply to the business at hand. The President shall not permit any discussion deemed inappropriately derogatory or in ridicule of another person.
4. The President will call a recess where deemed appropriate during a board meeting

5. Board Trustees will maintain professional courteous behavior throughout the meeting, even during emotionally charged discussions over complex issues.
6. Board Trustees will demonstrate respect to fellow Board Trustees and public participants.
7. Listen and treat each other respectfully.
8. Be cordial when disagreeing
9. Say what needs to be said as briefly and clearly as possible.
10. Direct comments solely to the business under deliberation.
11. Address each other, staff, and public by title and last name.
12. Only speak after acknowledgement from the Board president.
13. Support hearing the voice of all Board members on each agenda item that is being discussed and refrain from dominating the conversation.
14. Refrain from condescending or critical comments to members of the staff, public, or Board.
15. Focus on issues, not people or personalities.
16. Courteously accept other viewpoints and Board votes, which were not supported by self.
17. Seek solutions and reasonable compromises or consensus when there are differences of opinions.
18. Make decisions in the context of what is best for all students in the district.
19. Avoid immediate decisions and votes and possible shorter-term solutions when the issue calls for more discussion, understanding, and a more indepth approach or solution to the issue (except in emergency situations).
20. Be willing to publicly apologize to staff, patrons, or Board members if behavior is inappropriate or disruptive to the progress of the meeting.
21. Attempt always to have dialogue (multiple perspectives) rather than simple discussions (yes or no decisions).
22. As a courtesy to others, electronic devices will be set in a non-audible mode during Board meetings. Emergency situations warrant exceptions.

Board member participation in discussion, debate and voting: The board will follow Roberts Rules of order. All Board members shall vote on all action items unless a conflict of interest applies. A Trustee shall recuse him/herself from voting in the case of a legal conflict of interest publicly identified by the Trustee. All Board members may make motions, second motions and enter into debate on all agenda items. In case of tie, the action item fails. The President may bring the item back to the Board on a subsequent agenda. In case of a less than unanimous vote, the Board will support the majority decision and go forward in harmony. A majority of the entire board is needed to pass an action item. All Trustees may make motions, second motions, and enter into debate on all agenda items.

Discussion of Motions: All discussions shall be directed solely to the business currently under deliberation. The Board President or designated chair has the responsibility to keep the discussion to the motion at hand and shall halt discussions that do not apply to the business currently before the Board. A Board member prior to giving their comments, shall ask for and receive recognition by the presiding officer. The Board President shall recognize a Trustee prior to giving their comments.

Discussion of Employee/Student Issues: The Board will not encourage or actively participate with negative comments on individual employees or students in public session or publicly. The Board will not permit comments on individual employees or students in public session that are inappropriately derogatory or in ridicule of a person, subject to applicable law.

Hearings, Grievances, Student / Employee Discipline: During hearings, Board members will seek legal counsel as deemed necessary. The Board shall not use a student's name in any discussion. Student / disciplinary hearings will be held in a closed special meeting if requested.

Guidelines for Public Participation at Board Meetings: Each speaker is limited to 3-5 minutes. Time may be further reduced in cases where there are a large number of participants and public comment is expected to last more than 1 hour at the discretion of the President. The Board President or acting chairperson shall have the authority to terminate the remarks of any individual whose comments are harassing in nature or disruptive to the meeting.

The Board will establish guidelines concerning public participation at Board meetings. The guidelines will include, but not be limited to:

- Limiting the time any individual may address the Board.
- Requesting individuals who wish to address the Board to identify themselves, their address, and any organization they may represent.
- Advising the public that, generally, the Board and individual Board members will not directly respond to comments or questions that arise during the public participation portion of the meeting.
- Requiring individuals who wish to address the Board to direct their comments to the entire Board and not to individual Board members, the Superintendent, other School District employees or members of the audience.
- Prohibiting behavior that is intemperate, abusive, defamatory or discourteous or that otherwise interferes with the orderly conduct and timely completion of the Board meeting.
- Excluding from the meeting an individual who engages in conduct that constitutes a breach of the peace.

Board response to persons addressing the Board: It is the role of the Board to listen to comments made by members of the public. Board members can hear comments. The Board president may direct administration to investigate item(s) and report back to the Board and/or the individual citizen. Board president may exercise discretion in allowing patron comments to exceed minutes. Board Trustees shall not immediately respond or enter into discussion with members of the public during a Board meeting. In rare instances, the board president may respond or request the superintendent respond to matters that are not factually correct.

If the President calls for a recess during the meeting, Board members who decide to engage with the community should listen and not offer solutions during recess.

Board Conferences

Annually, the Board will determine its goals related to board development and develop a budget to provide for at least 1 MASB annual leadership conference for each board member and 1-2 additional classes to cover special interests (eg. President training, etc.), a small allowance for books, MASB representation at retreats, required trainings (superintendent evaluation trainings) and in a year of election, the additional cost for members to go through the entire 100 series in order to get certified.

Based on the above, each board member receives allowance for the year. Any costs over the allowance are at the board members expense. If a board member does not intend to use the entire allowance, at president discretion, funds can be redistributed to other board members.

Role and Authority of Officers

A. No Board member or officer has authority outside the Board meeting. No Board member can direct employees in regard to performance of their duties. All requests directing administration to act should be funneled through the Board President and/or Committee chairs where appropriate.

COMMITTEES AND COMMITTEE MEETINGS

The Board may create various committees to gather information for the Board. Committee members will be appointed by the Board President. A committee will not consist of more than 3 Board members.

Committee Structure: Committees allow boards to operate more efficiently, since detailed work can be done within committees composed of a smaller subset of members. Also, since committees are typically staffed with members who have specific, content-rich expertise, more in-depth discussions and analyses can take place, resulting in well-informed recommendations to the full board. Those recommendations are presented to the full board for review and approval at regular board meetings.

Selection and operation of board committees Standing committees are appointed by the Board President. Ad hoc committees are appointed by the board president with notice given to the board. The Superintendent may request an ad hoc committee and will work with the president to identify members. All committees shall comply with the Open Meetings Act, where required. Generally, Board committees are not required to adhere to these OMA requirements. However, should a committee act in such a way so as to deliberate on behalf of the Board – which is expressly prohibited by Board Policy and these Operating Procedures – committee meetings would need to be structured in a manner to comply with the OMA.

The President is authorized to appoint, as soon after the organizational meeting as practicable, Trustees of the Board to the committees where they shall serve a term of one (1) year. Committees will have no more than three (3) Board Trustees. The purpose of each committee is to gather information for the whole Board, review and discuss specific topics that fall within the committee's area of study and share the information and summary of the discussion with the full Board. A committee chair shall preside at each committee meeting. The chairperson shall initially be assigned by the Board President. The chairperson shall be responsible to meet with the Administration to establish the agenda for each committee meeting. The chairperson shall appoint someone to take notes of the meeting if the district/board assistant is not available. The chairperson shall also provide a summary of the meeting to the Board prior to the next board meeting where practical (this may be completed by district assistant). Notes of the committee meeting shall be forwarded to all Board Trustees electronically after the close of the meeting. If a Trustee assigned to a committee cannot attend a committee meeting, either the Board President or his/her designee may substitute for the Trustee, but it is not required. No decisions on any policy matter will be made in the committee. Information reviewed by a committee shall be made available to all Board Trustees. Ad hoc committees may be created and changed at any time by the President or the Superintendent with the approval of the Board.

The board will annually have a Finance/Facilities Committee and a Policy/Board Governance Committee. Other committees may be identified at the discretion of the board president. See below for roles and responsibilities of the various committees.

FINANCE/FACILITIES COMMITTEE (The treasurer is usually the Chair of this committee.)

Specific responsibilities of the Finance/Facilities Committee may include:

- Preliminary review of quarterly financial statements, prior to board review
- Presentation of quarterly financial statements to Board for discussion
- Review of annual student enrollment projections
- Review budget development timeline and parameters and assumptions annually, allocate resources to support the District's strategic direction, and drive improved student achievement
- Review and recommend approval of the annual budget to the full Board
- Recommend the selection of an auditor, ensuring the District changes audit partner every five or so years
- Meet with auditor prior to full Board audit review and approval
- Provide recommendations to ensure appropriate financial policies and procedures are in place
- Identify strategic and long-term financial issues to address before they become urgent issues
- Establish the District's capital improvement budget
- Review the implementation of all expenditures related to facilities and equipment
- Review building standards for each type of educational facility
- Review and make recommendations regarding the District's Technology Plan
- Review the financial plans to implement the District's physical facilities
- Review and make recommendations on all proposed Board policies related to planning facilities and equipment
- Review and make recommendations on accommodations required for strategic planning

POLICY/BOARD GOVERNANCE COMMITTEE (the president is usually a member of this committee)

Specific responsibilities of the Policy/Board Governance Committee may include:

- Review Board Policies prior to first readings
- Review, update, and make recommendations on policy issues
- Establish Board Operating Procedures
- Make recommendations to the full Board regarding Board Development

- Make recommendations for Board Events/Functions
- Review District Safety Plans for compliance

HUMAN RESOURCES COMMITTEE

Specific responsibilities of the Human Resources Committee may include:

- Make recommendations for revisions to Personnel Policies
- Review revised or newly created job descriptions
- Review revised or newly developed salary structures
- Review negotiated items for Collective Bargaining

ACADEMIC EXCELLENCE COMMITTEE

Specific responsibilities of the Academic Excellence Committee may include:

- Assume responsibility for ensuring that students are achieving at the highest levels
- Understand how student achievement is measured at the school and build Board-wide understanding of the most critical measures
- Review survey, test, and evaluation results of the District in partnership with school leaders
- Review the factors affecting performance data and share updates with the full Board ● Review matters related to existing or new curriculum and programs, which may include materials, book selections, etc.
- Review curriculum adoption and implementation schedule
- Review staff development plan and implementation schedule
- Identify strategic and long-term challenges to the academic program before they become urgent issues
- Monitor progress on District Strategic Plan
- Review and make recommendations on modifications regarding strategic planning
- Review Communications Plan

SUPERINTENDENT EVALUATION AND SUCCESSION PLANNING COMMITTEE

The Succession Planning Committee will prepare for and manage a planned or unplanned change of leadership of the Superintendent. The Succession Planning Committee will include the Superintendent, Board President, Board Vice President and immediate past Board President. If the immediate past Board President is no longer a member of the Board, the Board Secretary will sit on the Committee.

Annually, the Succession Planning Committee will:

- Review the District's mission, vision and goals which will become the basis for determining the key leadership competencies and qualifications necessary to further the District's progress and review and update the Succession Plan. Changes to the plan require Board approval.
- Consult with the incumbent Superintendent regarding her/his career plans to provide for an informed Succession Plan.
- Review the District's emergency/short-term transition plan which shall include:
 - The Superintendent's recommendation for an Acting Superintendent who would replace him/her in the case of a temporary absence and a timeline for appointment;
 - By the end of September, the Board will authorize the Acting Superintendent to function as Superintendent in the event of the Superintendent's absence through the end of the current school year. If an absence occurs and overlaps two fiscal years, the Board shall reaffirm their approval before the end of the current fiscal year.

Succession Plan Process: Emergency/Short-Term Change in Leadership

- The absence status will be communicated to all stakeholders.
- The Superintendent will review her/his roles and duties with Acting Superintendent.
- The Acting Superintendent shall consult with the Superintendent, if available, on major decisions and continue to implement the annual goals of the Superintendent and District; and
- If the short-term absence is determined to be long-term or permanent, then the Board will decide the process for appointing an Interim Superintendent.

Succession Plan Process, Permanent Leadership Change Upon announcement of the resignation or vacancy of the Superintendent, the Board will put the Succession Plan into effect. The Succession Planning Committee will make recommendations to the Board regarding the specific procedures to be used and the process for filling the vacancy.

Minimally, this plan will include:

- Communication Plan outlining the selection process:
 1. Announcement of the Superintendent's resignation or vacancy will be shared with both staff and
 2. Community. Following Board approval, a statement of the Succession Plan and process for filling the vacancy will be announced. (See Attachment A)
 3. Information will be communicated through the following channels: email communications, newspapers, website, parent newsletters, and public meetings.
 4. The official spokesperson representing the District in all media contacts and external inquiries will be the Director of School and Community Relations working in conjunction with the Board President and Succession Planning Committee.
- The process for identifying executive search consulting services. If the Board determines it is necessary, it may choose to retain an executive search firm and issue a request for proposal;
- A timeline and schedule of recruitment selection activities including opportunities for input from key stakeholders;
- A transition time period between the outgoing Superintendent and the incoming Superintendent;
- Negotiation of the Superintendent's contract; and

- Appointment of the new Superintendent and assistance in the transition during his/her first year of employment.

Attachment A Succession Plan

Process: Timeline for Permanent Change in Leadership.

- Announce resignation or vacancy to staff and community
- Announce transition plan, which may include appointment of an Acting Superintendent
- Board decision on search process
- Process begins with announcements of search process
- If deemed necessary, the Acting Superintendent shall take over the responsibilities of the superintendency until such time it becomes necessary to appoint an Interim Superintendent.
- Board President and Director of School and Community Relations manage communications
- Superintendent search begins
 - o Preparation
 - Timeline
 - Staff and community input
 - o Recruitment
 - Solicitation of applications
 - o Board leadership and support
 - Screening of applicants
 - Visitations
- Communication
 - o Press release(s) on search process
 - o Communication(s) to staff
- Culminate Superintendent search process
- Negotiate contract
- Appoint new Superintendent
- Outgoing or Acting Superintendent consults with newly appointed Superintendent to assist in the transition

The Board president, vice president, and immediate past president shall serve as a Transition Committee to support the new Superintendent during the first year of his/her superintendency to provide feedback, guidance and support.

BOARD LIAISONS (each representative to provide a few sentences on the requirements of the liaison.

- Board Liaisons are appointed annually by the Board president
- Diversity and Inclusion
- FAAPN
- Head Start
- Legislative (State and County)
- Oakland County School Board Association
- Farmington Area PTA council

- Student Round Table
- Farmington/Farmington Hills Education Foundation

Code of Ethics

As members of the Farmington Board of Education, we realize that to be the most effective advocates for children, we, as a Board, must function as a team and at all times treat each other and the people we serve with the utmost courtesy, dignity, respect and professionalism. Should we, for whatever reason, fail to follow these guidelines, we ask that our fellow Board members call it to our attention. Should that occur, we pledge to accept the feedback without anger or retribution, and to renew our efforts to follow this Code of Conduct and Board Operating Procedures. We shall promote the best interests of the school district as a whole, and, to that end, all decisions will place the needs of children first by adhering to the following educational and ethical standards. Each Board member will be asked to acknowledge and sign the following code of Ethics: As a member of the Board, I will promote the best interest of the School District as a whole and will adhere to the following ethical standards and principles:

1. I will refrain from using my Board position for personal or partisan gain. I will represent all School District constituents honestly and equally and refuse to surrender my responsibilities to any partisan principal, group or interest. I will avoid any conflict of interest prohibited by law or appearance of such that could result from my position, and will not use my membership on the Board for personal gain, where contrary to the interests of the School District.
2. I will recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public meeting of the Board.
3. I will take no private action that might compromise the Board or administration and will respect the confidentiality of privileged information.
4. I will abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
5. I will encourage and respect the free expression of opinion by my fellow Board members and will participate in Board discussions in an open, honest and respectful manner, honoring differences of opinion or perspective.
6. I will prepare for, attend and actively participate in School Board meetings.

7. I will become sufficiently informed about and prepared to act on the specific issues before the Board.

8. I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire school community.

9. I will strive for a positive working relationship with the Superintendent, respecting the Superintendent's authority to advise the Board, implement Board policy, and administer the School District.

10. I will model continuous learning and work to ensure good governance by taking advantage of Board member development opportunities, including those sponsored by state and national school board associations, and encourage my fellow Board members to do the same.

11. I will focus Board action on policy making, goal setting, planning and evaluation as outlined in state law I will strive to keep the Board focused on its primary work of clarifying the School District purpose, direction and goals, and monitoring District performance.

12. I will bring about desired changes through legal and ethical procedures, upholding and enforcing all laws, administrative rules and regulations, court orders pertaining to schools and district policies and procedures.

13. I will make decisions in terms of the educational welfare of all children in the District, regardless of ability, race, creed, sex, sexual orientation, national origin, disability or social standing.

14. I will recognize that the Board must make decisions as a whole in public, as a body corporate, and make no personal promise or take private action that may compromise the role and integrity of the Board.

15. I recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day to day operations of the district. I will not step outside my role to govern and oversee the management of the district by seeking to participate in the administration of the day to day operations of the District.

16. I will hold confidential all matters that if disclosed, may have a negative impact on the District. I will respect the confidentiality of information that is privileged under applicable law, including closed session discussions.

17. To the extent possible, I will attend all regularly scheduled and specially set Board meetings, arrive on time, and I will be informed of the issues to be considered at the meetings.

18. I will assist in making policy decisions only after full discussion at publicly held Board meetings, and I will render all decisions based on available facts, and I refuse to surrender judgment to individuals or special groups.

As Board President,

19. I will make sure that persons addressing the Board follow established Board policy guidelines as outlined in Board policy BC.

20. I will make sure that persons addressing the Board do so in a professional manner and not allow inappropriate communication to be directed to the Board or the Superintendent during Board meetings.

21. I will limit my comments/commentary during board meetings and recognize my role to facilitate conversation and ensure that all Board members are given an opportunity to reflect their views. I will work toward building consensus among all Board members.

ADD BOARD ORIENTATION Documents

Following Election/Appointment:

- Superintendent congratulation letter - includes instructions on completing the “Acceptance of Office” form after receiving certification of election and the Board Member Information sheet.
- New Board Member General Information Memo (email and BoardBook) includes:
 - Give new Board member access to BoardBook to view orientation information
 - Current Board meeting schedule
 - Current Board Committee and Representative/Liaison Appointments
 - Current Board report schedule
 - Focal Point appointment for head shot
 - Board member name badge
 - Family athletic pass
- Contact Judge Parker RE: swearing in ceremony at first Board meeting
- Schedule orientation meeting with BOE president and superintendent

After receiving Certificate of Election:

- Schedule time for new board member(s) to come to the central office to sign “Acceptance of Office” form. (A copy of the signed forms are kept in BOE files and originals are sent to Oakland County election office via email to elections@oakgov.com)
- Obtain Board Member Information sheet.
- Request Board member bio information.
- Register new board member(s) for MASB and CBA classes.
- Notify OCSBA and county

At orientation meeting (w/superintendent and BOE president):

- Review New Board Member General Information Memo.
- Sign Code of Ethics form.
- Complete CO building FOB (Security Building Access Request)
- Complete business card order form (online)
- Review Board Committee and Representative/Liaison Appointments.
- Review upcoming Board meeting agenda.
- Receive FPS athletic pass, CO telephone directory, BOE note cards, MASB “Need to Know” reference sheet, graduation cap and gown information sheet, FPS pin.
- Advise familiarization with websites (MASB and District).

As of effective date of office and before first Board meeting:

- IT email access
- 12th Edition MASB Open Meetings Act Guide
- Chromebook
- BoardBook password and training
- Revise BoardBook template
- Meetings with central office administrators, as requested

- Business cards
- Name badge
- Nameplate
- TV10 television tips

December 3, 2024

Regular Meeting of the Board of Education

VI. ITEMS FROM THE SECRETARY

The Board has received communications regarding:

- Superintendent search
- Asynchronous Day concerns/questions/thoughts
- Student IEP - meeting and FOIA request
- Abortion in sex education
- Proof of School Attendance
- FPS IB News and Views November/December 2024
- Office of Head Start - various notifications

The Board acknowledges communications and responds when appropriate. A list of correspondent(s) can be found in the Board packet, accessible on the Farmington Public Schools' website.

December 3, 2024

Regular Meeting of the Board of Education

VI. ITEMS FROM THE SECRETARY

A. Correspondence

11.15.24	E. Greenstien	Superintendent Search Comments
11.16.24	T. Weems	Response: Superintendent Search Comments
11.17.24	J. Poisson	Keep Virtual Days for out of control events -- just like the presented E15 plan.
11.18.24	T. Weems	RESPONSE: Keep Virtual Days for out of control events -- just like the presented E15 plan.
11.19.24	A. Wood	Nycere Curtis IEP-URGENT MTG REQUEST and 2nd FOIA Request
11.19.24	Head Start	Health Insurance Marketplace Open Enrollment
11.20.24	B. Nofzinger	Asynchronous Day Concerns/Questions
11.21.24	B. Lubaway	Is the Superintendent Search Overengineered?
11.21.24	B. Lubaway	Michigan House Dems push abortion in sex ed overhaul
11.25.24	R. Fox	Proof of School attendance
11.25.24	K. Buckley	RESPONSE: Proof of School attendance
11.26.24	Head Start	FY25 Monitoring Focus Area 1 Overview Informational Session
11.27.24	Head Start	FY25 Monitoring Focus Area 2 Overview: ERSEA and Family and Child Engagement
11.29.24	T. Russell	FPS IB News and Views November/December 2024
11.29.24	Head Start	FY25 Monitoring Focus Area 2 Overview: Program Design, Management, and Improvements and Fiscal Infrastructure

December 3, 2024

Regular Meeting of the Board of Education

VII. DISTRICT UPDATES

A. Superintendent's District Update

Presenter: Kelly Coffin, Superintendent

December 3, 2024

Regular Meeting of the Board of Education

IX. DISCUSSION ITEMS

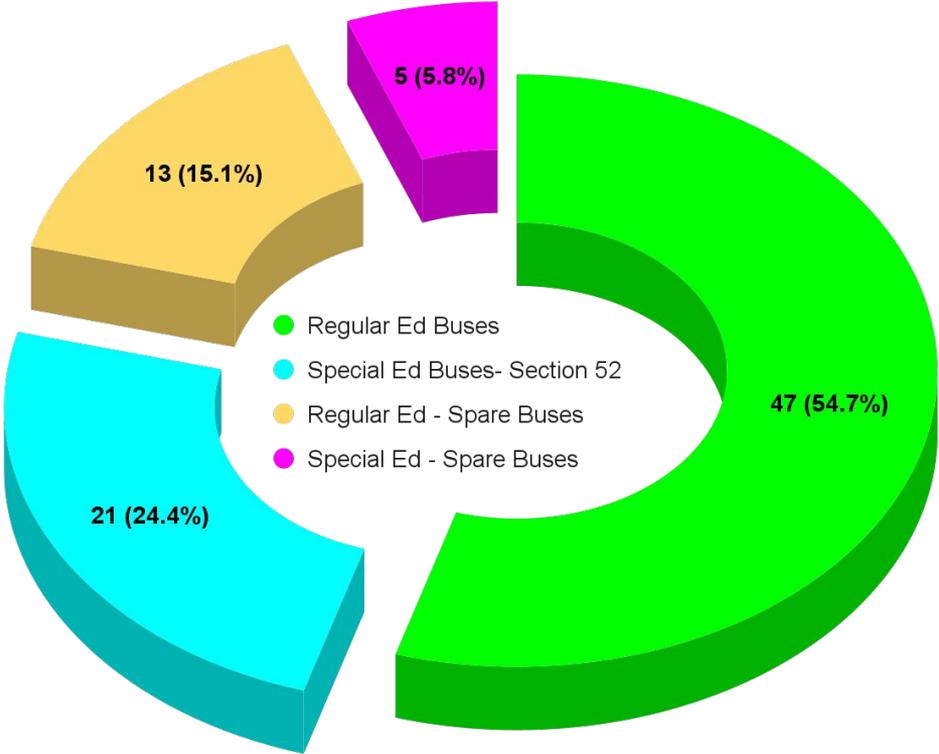
A. Bus Purchase

Presenters: Jon Barth, Director of Facilities Management and Transportation; Erin Hill, Supervisor, Transportation

B. Technology Purchase - Staff Devices

Presenters: Kelly Coffin, Superintendent; Wesley Prescott, Director, Technology

There are 86 buses in Farmington's fleet...



68 of which are used on a daily basis (shown in green and blue)

Bus to be replaced



New 72 passenger bus



● 2008: 9 buses 

● 2009: 1 bus 

● 2010: 3 buses 

● 2011: 7 buses 

● 2012: 7 buses 

● 2013: 7 buses 

● 2015: 1 bus 

● 2016: 8 buses 

● 2017: 7 buses 

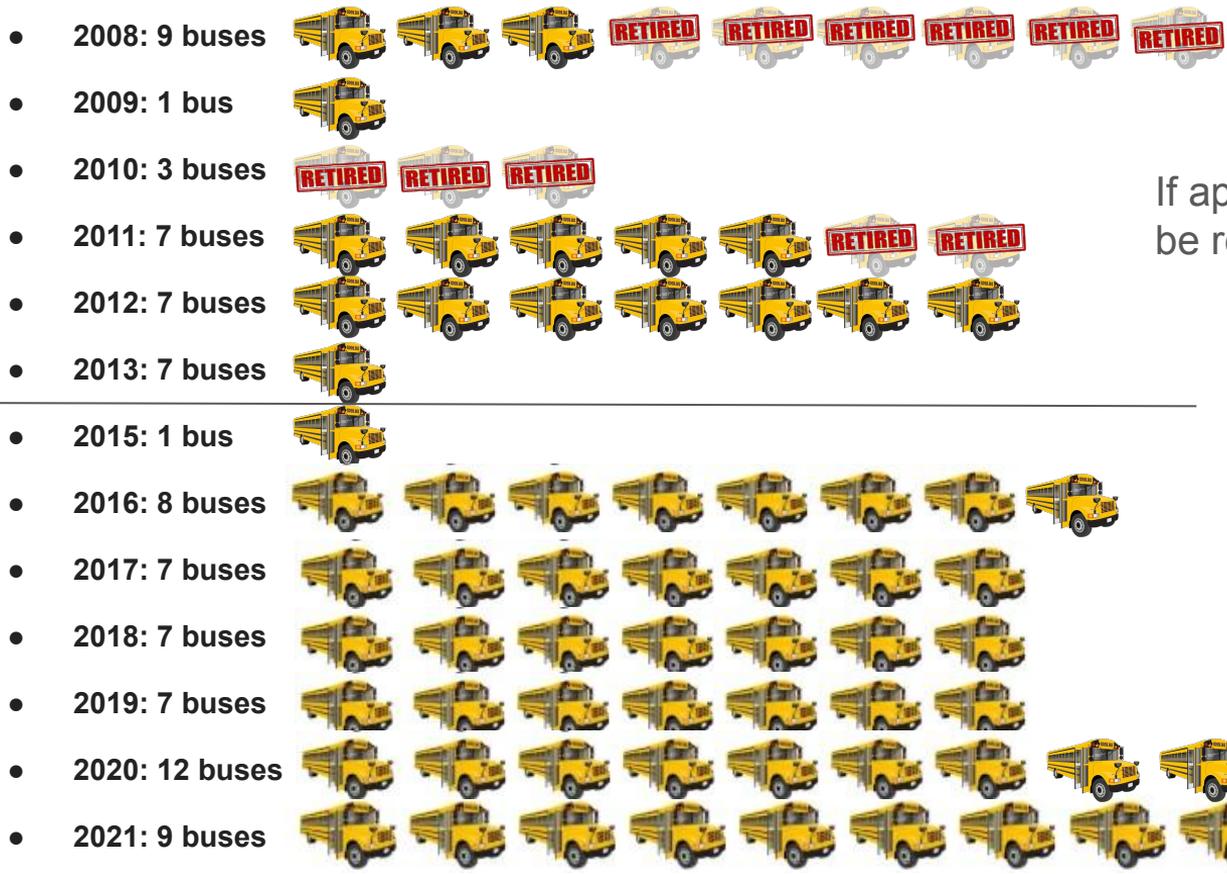
● 2018: 7 buses 

● 2019: 7 buses 

● 2020: 12 buses 

● 2021: 9 buses 

34 of our buses are over 10 years old (or roughly 40% of our fleet)



If approved, 10 buses will be retired/replaced

Those older buses remaining have been deemed acceptable to keep as spares or for parts.

The current request is for the purchase of eight (8) regular ed (71 passenger buses), as well as two (2) special education buses that seat 21 students and have a wheelchair lift and air conditioning.

With this purchase, we can accommodate more students per bus, more special needs students, and meet the need of having an adequate number of reliable spare buses.

As previously mentioned, the buses that are retired will be utilized for spare parts and sold for scrap in accordance with District policy.

As in the past, the purchase is being made using MSBO's bus purchase program. A total requested amount of \$1,423,700 to come from the 2020 Capital Projects Building and Site Fund, payable to Hoekstra.

Questions?



FARMINGTON PUBLIC SCHOOLS

MEMORANDUM

TO: Dr. Kelly Coffin, Superintendent
CC: Jennifer Kaminski, Assistant Superintendent, Business Services
Jon Barth, Director of Facilities Management and Transportation

FROM: Mr. Erin Hill, Supervisor of Transportation
DATE: November 4, 2024
SUBJECT: Bond Bus Purchases

With the passage of the bond on March 10, 2020, administration is proposing a bond bus purchase through the MSBO Bus Purchase Program. To date, the District has purchased 72 new buses with 2015 and 2020 bond funds to modernize the student transportation fleet.

After analyzing the condition of the entire fleet and taking into consideration recent price increases, shortage of materials, age, mileage, and maintenance needs, the administration is recommending the purchase of ten (10) new buses. The Transportation Department is recommending that this purchase include the following: two special education buses (21 passenger / 1 wheelchair capacity with a wheelchair lift and AC) and eight regular education buses (71 passenger). This would bring total bus replacement to 82 new buses, which is approximately 95% of the existing fleet.

To purchase the ten replacement buses, administration would be utilizing the 2024 Michigan School Business Officials' (MSBO) bus purchase program. Using the program gives the District pricing leverage because of the number of buses that are purchased through this program annually. Since its inception, over 5,500 buses have been ordered by various districts using the MSBO bus purchase program. Additionally, it saves our school district time because MSBO has already completed the bidding process with specific parameters. The following three vendors participated in the bidding process: Midwest Transit (who represents International buses), Hoekstra Transportation, Inc. (who represents Thomas buses), and Holland Bus Co. (who represents Blue Bird buses). MSBO evaluates the program and pricing twice a year to ensure competitive pricing.

2 – Special Education Mini tour Buses:

Hoekstra	\$103,286 each; total of \$206,572
Midwest Trans	\$116,458 each; total of \$232,916
Holland	\$107,035 each; total of \$214,070

8 - 71 Passenger Buses:

Hoekstra	\$152,141 each; total of \$1,217,128
Midwest Trans	\$165,422 each; total of \$1,323,376
Holland	\$155,190 each; total of \$1,241,520

Bid Totals for Ten(10) Buses

Hoekstra	\$1,423,700
Midwest Transit	\$1,556,292
Holland	\$1,455,590

Hoekstra Transportation Inc. represents Thomas brand buses, which is consistent with the buses that our District currently owns and operates in its existing fleet of 86 buses. It is critical that we continue to have a common manufacturer to minimize the amount of repair parts that will need to be purchased and inventoried. Also, our mechanics know the “ins and outs” of this manufacturer, so no learning curve is needed when repairs are necessary. To have a common manufacturer fleet is best practice in the industry.

The following ten existing buses will be replaced:

Bus	First Service Year
13	2011
26	2010
28	2010
34	2011
35	2010
96	2008
66	2008
64	2008
73	2008
87	2008

When the existing buses are retired, they will be stripped of all reusable parts then placed on the Public Surplus bid site for sale.

It is the administration's recommendation that Hoekstra Transportation Inc. be awarded the bus purchase contract in the amount of \$1,423,700 with funds to come from the **Capital Projects (Building & Site - 2020) Fund**. If possible, it is our hope that this purchase be approved prior to the end of the 2024 calendar year, as a price increase is projected.

This request has been discussed with and approved by Mr. Barth.

Farmington Board of Education

December 3rd, 2024

REPORT NAME: Technology Purchase - Staff Devices
REPORT OF: Technology
FOR: Discussion/Approval

FISCAL FUND IMPACT: 2020 Bond
IMPACT AMOUNT: \$1,400,000 (not to exceed) - REMC Contract Pricing
MEETING TYPE: Regular

EXECUTIVE SUMMARY/BACKGROUND:

In implementing the plan for device replacement, we are continuing the cycle of refreshing staff devices. We refreshed support staff devices in the Spring of 2024. This purchase will refresh the devices for the remaining teaching staff across the District and is the final purchase in this refresh cycle. We plan on upgrading these devices in the Spring of 2025 and will continue with the implementation of new monitors and docking stations in all classrooms over the summer of 2025. This follows our budgetary planning for the use of bond funds. With the previous purchase coupled with this purchase, we will have all staff devices refreshed following the 5-6 year lifecycle for devices.

RECOMMENDATION:

Administration recommends that the Board of Education authorize the purchase of these computers and accessories in the amount not to exceed \$1,400,000 from Sehi Computer Products utilizing the REMC contract pricing.

IMPACT IF NOT APPROVED:

The staff will continue to use devices that are at the end of life.

NEXT STEPS IF APPROVED:

Farmington Public Schools will purchase and deploy these machines in the late spring and summer of 2025

December 3, 2024

Regular Meeting of the Board of Education

XI. ACTION ITEMS

A. Bid Pack #15 - Transportation

Presenters: Jon Barth, Director of Facilities Management and Transportation; Aaron Phillips, McCarthy & Smith, Inc.; Scott Smith, Plante Moran Realpoint

This item was discussed in detail at the November 19, 2024 Board of Education regular meeting.

MOTION: I move that the Board of Education approve the Bid Pack #15 Contract Award Recommendation for Construction Bids for Transportation Renovations, Addition & Site Improvements with a bid alternate, as presented in Plante Moran Realpoint's and McCarthy & Smith's Award Recommendation Letters for Bid dated November 19, 2024, including hard construction of \$1,213,573.00 and construction contingency (15%) of \$182,036.00, this Project award recommendation equals \$1,395,609.00, with funds to come from the Capital Projects (Building and Site - 2020) Fund, as presented.

ROLL CALL VOTE

B. AP Physics New Textbook Adoption

Presenters: Margaret Hendrickson, Director, Curriculum, Instruction and Assessment; Colleen Stamm, K-12 District Math/Science Coordinator

This item was discussed in detail at the November 19, 2024 Board of Education regular meeting.

MOTION: I move that the Board of Education approve the recommended textbook adoption for AP Physics, as presented.

VOICE VOTE

C. Economics New Textbook Adoption

Presenters: Margaret Hendrickson, Director, Curriculum, Instruction and Assessment; Christi Fifield, 6-12 Literacy and Social Studies Coordinator

This item was discussed in detail at the November 19, 2024 Board of

Education regular meeting.

MOTION: I move that the Board of Education approve the recommended textbook adoption for Economics, as presented.

VOICE VOTE

D. November 19, 2024 Closed Session Minutes

Presenter: Terri Weems, Board President

MOTION: I move that the Board of Education approve the November 19, 2024 Closed Session Minutes, as presented.

VOICE VOTE



November 19, 2024

Mr. Jon Barth, Director of Facilities Management & Transportation
Farmington Public Schools
32500 Shiawassee St.
Farmington, MI 48336

RE: 2020 Bond - Contract Award Recommendation for Construction Bids
Bid Pack #15 – Transportation Renovations, Addition & Site Improvements

Dear Mr. Barth:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Farmington Public Schools (FPS) in its selection of Prime Contractors for the 2020 Bond Project listed above. This update represents the mutual efforts of PMR, Wakely Associates, Peter Basso & Associates, McCarthy & Smith and FPS administration and staff (Project Team) to present a framework in order to identify, evaluate and recommend Prime Contractors for this Project.

The Project Team has diligently worked to continuously validate the project scope sheets for the Project listed above, reviewed proposed drawings and performance specifications, met with district personnel, and aligned the release and bid due dates to ensure good bid coverage for the District.

On October 10, 2024, an advertisement for bids was posted to the required State of Michigan website. In addition, the advertisement was posted to the District’s website as well as a local newspaper. Construction Documents and Specifications were formally issued and made available to interested bidders via web-based portals.

Relative to Bid Pack #15 – Transportation Renovations, Addition & Site Improvements, sixty (60) bid proposals were received and publicly opened on November 5, 2024. During the next week, the bid proposals were reviewed to determine the scope, schedule, budget, and other financial implications. Interviews were held with the recommended bidders and were attended by various members of the Project Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team is recommending the firms listed in McCarthy & Smith’s Award Recommendation Letter for Bid Pack #15 – Transportation Renovations, Addition & Site Improvements for contract award.

The recommendation includes the acceptance of the following bid alternate:

<u>Alternate #1: Asphalt Replacement at Select Areas</u>	<u>\$ 31,500.00</u>
	TOTAL \$ 31,500.00

Including Hard Construction of \$1,213,573.00 and Construction Contingency (15%) of \$182,036.00, this Project award recommendation equals \$1,395,609.00.

For the Prime Contractors, the cost for the Work will be detailed in AIA Contract A132 – 2019 Standard Form of Agreement between Owner and Contractor, as modified pending final review and approval of terms by district legal counsel.

The recommendation for this Project is within the overall 2020 bond budget and significantly below the current budget for this project. The recommendation for this bid package will be funded from the 2020 Bond.

The work is planned to start in May 2025 and be complete prior to the start of the 2025-2026 school year. The paving work will be completed during Summer 2025.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation of the Project Team.

Sincerely,

PLANTE MORAN REALPOINT



Scott Smith, LEED AP
Senior Vice President



Paul R. Wills, AIA, LEED AP
Partner

Copy: Jennifer Kaminski – Farmington Public Schools
File

Enclosures:

- McCarthy & Smith, Inc. - Bid Pack #15 – Transportation Renovations, Addition & Site Improvements dated November 19, 2024



BID PACK #15: TRANSPORTATION RENOVATIONS, ADDITION & SITE IMPROVEMENTS - COST SUMMARY

	Hard Construction		
Building	Budget	Actual	Variance
Transportation	\$ 1,659,439	\$ 1,213,573	\$ 445,866
Totals	\$ 1,659,439	\$ 1,213,573	\$ 445,866

	Construction Contingency (15%)		
Building	Budget	Actual	Variance
Transportation	\$ 165,944	\$ 182,036	\$ (16,092)
Totals	\$ 165,944	\$ 182,036	\$ (16,092)

	Total Project Costs		
Building	Budget	Actual	Variance
Transportation	\$ 1,825,383	\$ 1,395,609	\$ 429,774
Totals	\$ 1,825,383	\$ 1,395,609	\$ 429,774



November 19, 2024

Mr. Jon Barth
Director of Facilities Management and Transportation
Farmington Public Schools
32500 Shiawassee Street
Farmington, Michigan 48336

RE: 2020 Bond Issue
Bid Package #15 Transportation Building Renovation & Addition

SUBJ: Contract Award Recommendation

Mr. Barth,

On Tuesday, November 5, 2024, at 10:00 AM, sealed bids were received and publicly opened for the work pertaining to the above referenced project. In attendance at the bid opening were representatives from Farmington Public Schools, Plante Moran Realpoint, Wakely Associates, McCarthy & Smith, Inc., and interested Bidders. Bids were opened, recorded, and tabulated.

The project team has conducted post bid interviews with the following low, qualified Bidders, for each bid division of work. During the post bid interview, the project team reviewed the Contractor's qualifications, scope of work, project schedule, manpower requirements, and specified materials. Based upon the project team's review of the proposals and bidders, we propose the following companies to Farmington Public Schools for contract award:

Bid Division 102: Asphalt Paving / Site Concrete

Nagle Paving Company

Rob Nagle
39525 West 13 Mile Road
Novi, MI 48377

Base Bid	\$	382,490.00
PLM Bond (Western Surety)	\$	1,900.00
Alt. #1: Remove/Replace Additional HMA	\$	31,500.00
Total	\$	415,890.00

Bid Division 103: Selective Demolition

DKI International, Inc.

Fred Yacoub
6775 Daly Road #101
West Bloomfield, MI 48322

Base Bid	\$	23,000.00
PLM Bond (N/A)	\$	0.00
Total	\$	23,000.00



Bid Division 104: Concrete Footings, Foundations, & Building Flatwork

Contek, Inc.

Dan Lester
3753 Oakridge Court
Ann Arbor, MI 48105

Base Bid	\$	58,650.00
PLM Bond (VTC Insurance Group)	\$	880.00
Total	\$	59,530.00

Bid Division 106: Masonry

Masonry Solutions Midwest II, LLC

Don Glesen
24441 N. River Road
Mt. Clemens, MI 48043

Base Bid	\$	71,765.00
PLM Bond (Granite, RE)	\$	1,435.00
Total	\$	73,200.00

Bid Division 107: Structural & Miscellaneous Steel

Judd Industrial Contracting, Inc.

Mark Mocerri
17900 Ryan Road
Detroit, MI 48212

Base Bid	\$	42,250.00
PLM Bond (N/A)	\$	0.00
Total	\$	42,250.00

Bid Division 109: Roofing & Sheet Metal

Quality Roofing, Inc.

Chris Connelly
10800 Plaza Drive
Township of Hamburg, MI 48189

Base Bid	\$	192,900.00
PLM Bond (The Hudson Insurance Group)	\$	4,050.00
Total	\$	196,950.00

Bid Division 114: Aluminum Entrances, Glass, & Glazing

TrenKo Commercial Glass LLC

Kevin Trenkamp
5570 East 10 Mile Road
Warren, MI 48091

Base Bid	\$	65,700.00
PLM Bond (Selective Insurance Company of America)	\$	1,400.00
Total	\$	67,100.00



Bid Division 120: Painting

Laci Painting, LLC

Gertjol Keqi

31190 Portside Drive, Suite 4204

Novi, MI 48377

Base Bid \$ 43,500.00

PLM Bond (Great American Insurance Company) \$ 1,500.00

Total \$ 45,000.00

Bid Division 142: Plumbing & HVAC

Long Mechanical, Inc.

Ron Tini

190 East Main Street

Northville, MI 48167

Base Bid \$ 178,530.00

PLM Bond (Hartford Fire Insurance Company) \$ 3,670.00

Total \$ 182,200.00

Bid Division 143: Electrical

DeHondt Electric, Inc.

Jerry DeHondt

15450 33 Mile Road

Armada, MI 48005

Base Bid \$ 91,825.00

PLM Bond (VTC Insurance) \$ 2,000.00

Total \$ 93,825.00

Bid Division 149: Fencing & Gates

Industrial Fence & Landscaping, Inc.

Richard Novak

12030 Pleasant Drive

Detroit, MI 48127

Base Bid \$ 14,228.00

PLM Bond (Harco National Insurance) \$ 400.00

Total \$ 14,628.00

TOTAL AWARD RECOMMENDATION AMOUNT: \$1,213,573.00

The Bid Summary and Bid Tabulation are included in this package.

I trust the above recommendations meet the approval of the Administration and the Board of Education. McCarthy & Smith, Inc. representatives will attend the November 19, 2024 and December 3, 2024, Board of Education meetings to address any concerns.

Please contact me with any questions.



Sincerely,

Aaron A. Phillips

Aaron A. Phillips
Project Director
McCarthy & Smith, Inc.

CC: Paul Wills, Plante Moran Realpoint
Scott Smith, Plante Moran Realpoint
Brian Smilnak, Wakely Associates
Bill McCarthy, McCarthy & Smith, Inc.

Bid Award Summary

Bid Division / Description		Apparent Low Bidder	BASE BID			ALTERNATES	SUMMARY ITEMS			
			BASE BID	PLM Bond	Total Base Bid	ALT. #1 R&R Additional HMA	Total Award Recommendation	Number of Bidders	Low	High
102	Asphalt Paving/Site Concrete	Nagle Paving Company	\$ 382,490.00	\$ 1,900.00	\$ 384,390.00	\$ 31,500.00	\$ 415,890.00	3	\$ 382,490.00	\$ 440,000.00
103	Selective Demolition	DKI International, Inc.	\$ 23,000.00		\$ 23,000.00	\$ -	\$ 23,000.00	4	\$ 23,000.00	\$ 49,950.00
104	Concrete Footings, Foundations, & Building Flatwork	Contek, Inc.	\$ 58,650.00	\$ 880.00	\$ 59,530.00	\$ -	\$ 59,530.00	4	\$ 58,650.00	\$ 73,460.00
106	Masonry	Masonry Solutions Midwest II, LLC	\$ 71,765.00	\$ 1,435.00	\$ 73,200.00	\$ -	\$ 73,200.00	9	\$ 71,765.00	\$ 175,200.00
107	Structural & Miscellaneous Steel	Judd Industrial Contracting, Inc.	\$ 42,250.00		\$ 42,250.00	\$ -	\$ 42,250.00	8	\$ 42,250.00	\$ 71,060.00
109	Roofing & Sheet Metal	Quality Roofing, Inc.	\$ 192,900.00	\$ 4,050.00	\$ 196,950.00	\$ -	\$ 196,950.00	8	\$ 192,900.00	\$ 322,000.00
114	Aluminum Windows, Entrances, Glass, & Glazing	TrenKo Commercial Glass LLC	\$ 65,700.00	\$ 1,400.00	\$ 67,100.00	\$ -	\$ 67,100.00	3	\$ 65,700.00	\$ 83,000.00
120	Painting	Laci Painting, LLC	\$ 43,500.00	\$ 1,500.00	\$ 45,000.00	\$ -	\$ 45,000.00	8	\$ 43,500.00	\$ 152,600.00
142	Plumbing & HVAC	Long Mechanical, Inc.	\$ 178,530.00	\$ 3,670.00	\$ 182,200.00	\$ -	\$ 182,200.00	5	\$ 178,530.00	\$ 272,000.00
143	Electrical	DeHondt Electric, Inc.	\$ 91,825.00	\$ 2,000.00	\$ 93,825.00	\$ -	\$ 93,825.00	4	\$ 91,825.00	\$ 150,000.00
149	Fencing & Gates	Industrial Fence & Landscaping, Inc.	\$ 14,228.00	\$ 400.00	\$ 14,628.00	\$ -	\$ 14,628.00	4	\$ 14,228.00	\$ 71,127.00
TOTALS			\$ 1,164,838.00	\$ 17,235.00	\$ 1,182,073.00	\$ 31,500.00	\$ 1,213,573.00	60	\$ 1,164,838.00	\$ 1,860,397.00

Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 102: Asphalt Paving & Site Concrete

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Asphalt Paving / Site Concrete

Cost for Performance and labor & Material Payment Bond to be added to the Base Bid

ALTERNATES

Alternate #1 (including PLM Bond) - Remove & Replace Pavement

INCLUSIONS

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check).

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Nagle Paving Company
Submitted by Chris Oliver

\$384,390

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$384,390

		\$382,490
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		\$1,900
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		\$31,500
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YES

	\$	384,390.00
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T&M Asphalt Paving, Inc.
Submitted by Scott Ford

\$418,700

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$418,700

		\$414,700
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		\$4,000
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		\$27,785
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YES

	\$	418,700.00
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S & J Asphalt Paving Co.
Submitted by Marc Olds

\$444,000

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$444,000

		\$440,000
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		\$4,000
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		\$78,000
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YES

	\$	444,000.00
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Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 103: Demolition

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Selective Demolition

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form

Bidder has signed and uploaded the Iran Linked Business Affidavit Form

Bidder has signed and uploaded the Criminal Background Check Affidavit Form

Base Bid Total

DKI, International Inc. Submitted by Fred Yacoub		
\$23,500		
Original Proposal, November 5, 2024		
Unit	Unit Cost	Total Cost
		\$23,500
		\$23,000
		\$500
		\$ 23,500.00

Great Lakes Construction Services Submitted by Dan Husek		
\$24,900		
Revision #1, November 4, 2024		
Unit	Unit Cost	Total Cost
		\$24,900
		\$24,600
		\$300
		\$ 24,900.00

Reese Contracting, Inc. Submitted by Jorge L. Avitia		
\$43,300		
Original Proposal, November 5, 2024		
Unit	Unit Cost	Total Cost
		\$43,300
		\$42,500
		\$800
		\$ 43,300.00

Blue Star, Inc. Submitted by Luchrisha Stong		
\$50,550		
Original Proposal, November 5, 2024		
Unit	Unit Cost	Total Cost
		\$50,550
		\$49,950
		\$600
		\$ 50,550.00

Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 114: Aluminum Windows, Entrances, Glass & Glazing

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Aluminum Entrances / Storefront / Glass & Glazing

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form

Bidder has signed and uploaded the Iran Linked Business Affidavit Form

Bidder has signed and uploaded the Criminal Background Check Affidavit Form

Base Bid Total

Trenko Glass
Submitted by Kevin Trenkamp

\$67,100

Revision #2, November 5, 2024

Unit	Unit Cost	Total Cost
		\$67,100

		\$65,700
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		\$1,400
--	--	---------

YES

\$ 67,100.00

Daniels Glass Inc.
Submitted by Chris Mandelka

\$74,158

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$74,158

		\$72,708
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		\$1,450
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YES

\$ 74,158.00

Rochester Hills Contract Glazing
Submitted by Eric Hicks

\$84,000

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$84,000

		\$83,000
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		\$1,000
--	--	---------

YES

\$ 84,000.00

Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 120: Painting

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Painting

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid

ALTERNATES

COMBINE BID DEDUCT (THE CORRESPONDING AMOUNT WILL BE DEDUCTED FROM THE TOTAL OF BASE BIDS FOR SUCH COMBINATION OF BID DIVISIONS)

Combined Bid (Enter in Bid Division and Bid Deduct)

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form

Bidder has signed and uploaded the Iran Linked Business Affidavit Form

Bidder has signed and uploaded the Criminal Background Check Affidavit Form

Base Bid Total

Laci Painting LLC

Submitted by Gertjol Keqi

\$45,000

Original Proposal, November 3, 2024

Unit	Unit Cost	Total Cost
		\$45,000

		\$43,500
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		\$1,500
--	--	---------

		0
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		\$ 45,000.00
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Diamond Custom painting

Submitted by Eduart Pecai

\$46,638

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$46,638

		\$45,500
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		\$1,138
--	--	---------

		\$ 46,638.00
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		\$ 46,638.00
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R&G Painting Home Improvement LLC

Submitted by Aldo Foto

\$54,000

Revision #2, November 5, 2024

Unit	Unit Cost	Total Cost
		\$54,000

		\$53,000
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		\$1,000
--	--	---------

		0
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		\$ 54,000.00
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Twin Brothers Painting

Submitted by Eris Vushaj

\$61,000

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$61,000

		\$59,000
--	--	----------

		\$2,000
--	--	---------

		0
--	--	---

		\$ 61,000.00
--	--	---------------------

Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 142: Plumbing & HVAC

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Plumbing & HVAC

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid

ALTERNATES

Alternate - Provide price for Temperature Controls (for accounting purposes only)

Alternate - Provide price for Undercarriage Wall (installed - and for accounting purposes only)

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form

Bidder has signed and uploaded the Iran Linked Business Affidavit Form

Bidder has signed and uploaded the Criminal Background Check Affidavit Form

Base Bid Total

Long Mechanical, Inc.

Submitted by Jim Ballantine

\$182,200

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$182,200

		\$178,530
--	--	-----------

		\$3,670
--	--	---------

\$0

		\$44,780
--	--	----------

		\$43,575.00
--	--	-------------

\$ 182,200

Tempco Mechanical Contractors, inc.

Submitted by Jim Jagodzinski

\$189,425

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$189,425

		\$185,625
--	--	-----------

		\$3,800
--	--	---------

\$0

		\$42,500
--	--	----------

		\$52,000.00
--	--	-------------

\$ 189,425

Complete Mechanical Contracting, Inc.

Submitted by Bob Smith

\$234,942

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$234,942

		\$232,846
--	--	-----------

		\$2,096
--	--	---------

\$0

		\$41,162
--	--	----------

		\$27,685.00
--	--	-------------

\$ 234,942

Danboise Mechanical Inc.

Submitted by Subhash Pappaqari

\$243,320

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$243,320

		\$240,016
--	--	-----------

		\$3,304
--	--	---------

\$0

		\$41,162
--	--	----------

		\$27,685.00
--	--	-------------

\$ 243,320

Contrast Mechanical, Inc.

Submitted by Paul Bowers

\$274,000

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$274,000

		\$272,000
--	--	-----------

		\$2,000
--	--	---------

\$0

		\$41,162
--	--	----------

		\$41,000.00
--	--	-------------

\$ 274,000

Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 143: Electrical

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Electrical

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form

Bidder has signed and uploaded the Iran Linked Business Affidavit Form

Bidder has signed and uploaded the Criminal Background Check Affidavit Form

Base Bid Total

DeHondt Electric Inc

Submitted by Brent Brown

\$93,825

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$93,825
		\$91,825
		\$2,000

YES		
		\$ 93,825.00

Advance Contracting And Electrical Service

Submitted by Kevin Potter

\$129,400

Revision #1, November 5, 2024

Unit	Unit Cost	Total Cost
		\$129,400
		\$127,800
		\$1,600

YES		
		\$ 129,400.00

Shoreview Electric Co.

Submitted by Cindy Jones

\$137,000

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$137,000
		\$135,000
		\$2,000

YES		
		\$ 137,000.00

Max Electric

Submitted by Joseph Viviano

\$152,250

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$152,250
		\$150,000
		\$2,250

YES		
		\$ 152,250.00

Job #1286-24: Farmington Public Schools BP#15 - Transportation Building renovation & Addition

Prepared by McCarthy & Smith, Inc. - 24317 Indoplex Circle, Farmington Hills, MI 48335, United States of America

Bid Package Lead: Mary Beth Dorsch (mdorsch@mccarthysmith.com)

Project Location: Farmington, MI, United States of America

BD 149: Fences And Gates

Generated November 7, 2024

Base Bid

LINE ITEMS

Lump Sum Bid for Fencing & Gates		\$14,228
Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid		\$400

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)	YES
Bidder has signed and uploaded the Familial Disclosure Affidavit Form	YES
Bidder has signed and uploaded the Iran Linked Business Affidavit Form	YES
Bidder has signed and uploaded the Criminal Background Check Affidavit Form	YES

Base Bid Total

\$ 14,628.00

Industrial Fence & Landscaping, Inc.
Submitted by Richard Novak

\$14,628

Original Proposal, November 5, 2024

Unit	Unit Cost	Total Cost
		\$14,628
		\$14,228
		\$400

Zak Welding & Custom Work,LLC
Submitted by PAUL BHAVSAR

\$15,250

Revision #1, November 4, 2024

Unit	Unit Cost	Total Cost
		\$15,250
		\$15,100
		\$150

\$ 15,250.00

Nationwide Construction Group
Submitted by Scott Wasik

\$57,676

Revision #2, November 5, 2024

Unit	Unit Cost	Total Cost
		\$57,676
		\$57,389
		\$287

\$ 57,675.95

American Fence & Supply Co., Inc
Submitted by Salim Setork

\$72,372

Revision #1, November 5, 2024

Unit	Unit Cost	Total Cost
		\$72,372
		\$71,127
		\$1,245

\$ 72,372.00



Advanced Placement Physics C Textbook Adoption

Board of Education Meeting
November 19, 2024

Instructional Services

Colleen Stamm

K-12 Math and Science Coordinator





AP Physics C Textbook Proposal

Course Description:

Advanced Placement Physics is designed to prepare the student to take the Physics Advanced Placement Test. There is a strong emphasis on mathematics, using Calculus where appropriate. The focus of the course is aimed at enabling the student to use physical reasoning to solve problems. The AP Physics course covers mechanics in the first term, and electricity and magnetism in the second.

Students:

- explore concepts such as motion, gravitation, momentum, and rotation using conceptual explanations and calculus-based mathematics.
- create representations that depict physical phenomena
- conduct analyses to derive, calculate, estimate, or predict
- describe experimental procedures, analyzing data, supporting claims



AP Physics C Textbook Proposal

Why a New Textbook?

While it is still on the approved list, the textbook used currently is from the early 2000s and does not have a digital/online learning component to enhance the text.

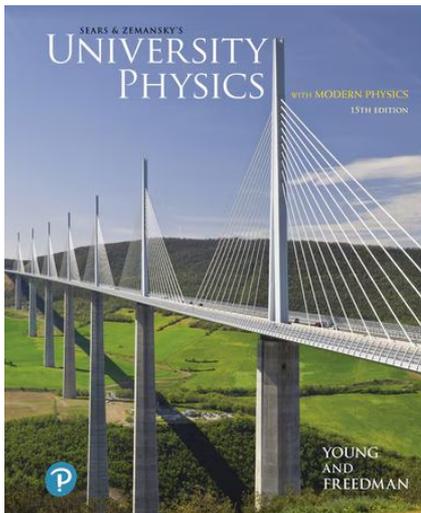


AP Physics C Textbook Proposal

University Physics with Modern Physics

Fifteenth Edition | ©2020

Hugh D. Young & Roger A. Freedman



Text Highlights:

- Aligned with College Board Scope and Sequence.
- Textbook is approved by the College Board.
- Comes with Mastering Physics which is an online platform which contains study tools, tailored feedback, interactive course-specific content, and real time analytics and insights.
- Includes a study guide and solutions manual.



Pearson

QUOTE / PROFORMA

Customer Bill-to:

FARMINGTON PUBLIC SCHOOLS
33000 FREEDOM RD.
FARMINGTON MI, 48336-4029

Customer Ship-to:

FARMINGTON PUBLIC SCHOOLS
32000 Shiawassee Rd
Farmington MI, 48336-3251

Pearson Education, Inc.

221 River St.
Hoboken, NJ 07030
Tel: 1-800-232-6556
Tax ID No:
22-1603684

Quote/Proforma Number : 303354
Date : 05-NOV-2024
Customer Account# : 5556709
Sales Order Number : 303354
Customer PO# : PRICEQUOTE
Currency : USD
Shipment Terms : Paid
Customer Tax Number :
Number of Pages : Page 1 of 2

Attention:

Attention:

Prices will be honored for 90 days from price quote date.

This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items) :	33	REMITTANCE INFORMATION	
Other Charges :	USD	Make Checks Payable to:	Bank Wire to:
	\$295.60	PO Box 409479	Bank of America N A
Net Amount :	USD	Atlanta	111000012
	\$7,389.67	30384-9479	A/C No: 3752176276
Tax Total :	USD	Pearson Education, Inc.	ABA : 111000012
	\$443.38		
Quote/Proforma Total :	USD		
	\$8,128.65		
Amount Due :	USD		
	\$8,128.65		

Quote/Proforma Number: 303354						Page 2 of 2
Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
9780135159552	University Physics with Modern Physics	30	239.99	*	431.98	\$7,631.68
9780135216958	Student Study Guide and Solutions Manual for University Physics Volume 1 (Chs 1-20)	1	59.99	*	3.60	\$63.59
9780135216941	Student Study Guide and Solutions Manual for University Physics Volume 2 (Chs 21-37)	1	69.99	*	4.20	\$74.19
9780135592021	Student Study Guide and Solutions Manual for University Physics with Modern Physics Volume 3 (Chs 37-44)	1	59.99	*	3.60	\$63.59
FREIGHT	Freight					\$295.60

*** IMPORTANT CUSTOMER MESSAGES ***

QUOTE/PROFORMA TOTALS	Subtotal	Total Other Charges	Total Tax	Total Due
	USD	USD	USD	USD
	\$7,389.67	\$295.60	\$443.38	\$8,128.65

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:

<https://www.pearson.com/en-us/legal-information/business-purchasers-terms.html>

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Pearson

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FARMINGTON PUBLIC SCHOOLS
33000 FREEDOM RD.
FARMINGTON MI, 48336-4029

Customer Ship-to:

NORTH FARMINGTON SR HIGH SCH
32900 W 13 MILE RD
FARMINGTON HILLS MI, 48334-1904

Pearson Education, Inc.

221 River St.
Hoboken, NJ 07030
Tel: 1-800-232-6556
Tax ID No:
22-1603684

Quote/Proforma Number : 303360
Date : 05-NOV-2024
Customer Account# : 3770079
Sales Order Number : 303360
Customer PO# : PRICEQUOTE
Currency : USD
Shipment Terms : Paid
Customer Tax Number :
Number of Pages : Page 1 of 2

Attention:

Attention:

Prices will be honored for 90 days from price quote date.

This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items) : 33	REMITTANCE INFORMATION	
Other Charges : USD \$295.60	Make Checks Payable to:	Bank Wire to:
Net Amount : USD \$7,389.67	PO Box 409479	Bank of America N A
Tax Total : USD \$443.38	Atlanta	111000012
Quote/Proforma Total : USD \$8,128.65	30384-9479	A/C No: 3752176276
Amount Due : USD \$8,128.65	Pearson Education, Inc.	ABA : 111000012

Quote/Proforma Number: 303360						Page 2 of 2
Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
9780135159552	University Physics with Modern Physics	30	239.99	*	431.98	\$7,631.68
9780135216958	Student Study Guide and Solutions Manual for University Physics Volume 1 (Chs 1-20)	1	59.99	*	3.60	\$63.59
9780135216941	Student Study Guide and Solutions Manual for University Physics Volume 2 (Chs 21-37)	1	69.99	*	4.20	\$74.19
9780135592021	Student Study Guide and Solutions Manual for University Physics with Modern Physics Volume 3 (Chs 37-44)	1	59.99	*	3.60	\$63.59
FREIGHT	Freight					\$295.60

*** IMPORTANT CUSTOMER MESSAGES ***

QUOTE/PROFORMA TOTALS	Subtotal	Total Other Charges	Total Tax	Total Due
	USD	USD	USD	USD
	\$7,389.67	\$295.60	\$443.38	\$8,128.65

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Economics Textbook Adoption Fall 2024

Board of Education Presentation

Instructional Services

Christi Fifield, 6-12 Literacy and Social Studies Coordinator

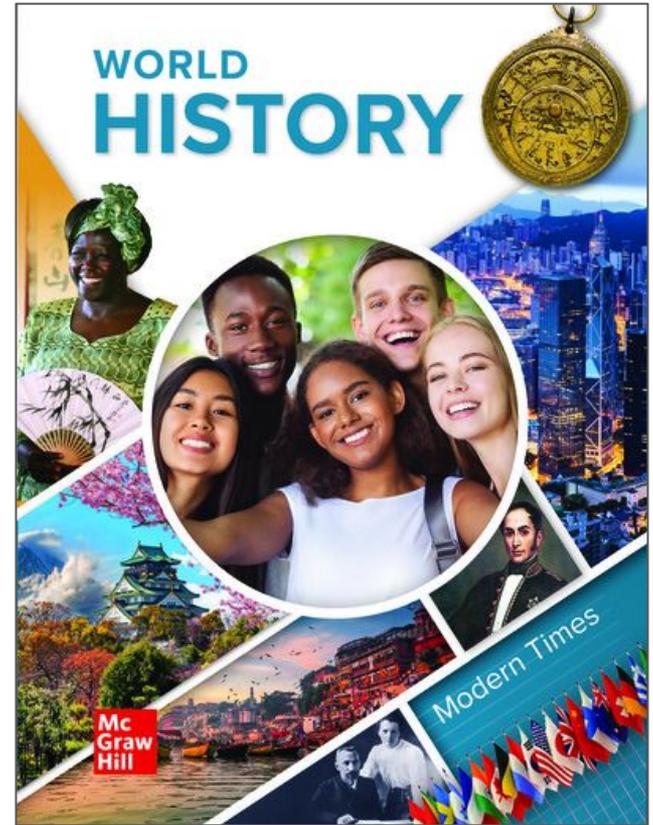
Katy Gustafson, FHS Instructional Leader for Social Studies



Course Snapshot

Economics (required for graduation)

This one semester required course for 11th/12th graders builds economic literacy in students. The overarching problem of scarcity, unlimited human wants pursuing limited resources, is a focal point of the course. Students deepen their prior knowledge of basic economic concepts and apply them to national and international economic systems and problems as a whole. In addition to their study of macroeconomics, students study how interactions of buyers and sellers impact prices and supplies, as well as the role of trade-offs and incentives in consumer and business decisions. Using a variety of media, they compile, analyze, and present statistical data pertinent to economic problems. Students use their economic knowledge to make informed decisions as consumers and to participate as citizens in deciding matters of economic policy. This course is designed to develop students' global perspective in an economically interdependent world.





High School Social Studies Goals

Goal #1 - Resources

The most current common resource we have for Economics is from 2003, so having a new foundational resources feels incredibly important for teachers and students.

Goal #2 - Inquiry

Through our work with our social studies visioning group, it was clear that learning about and implementing an inquiry approach was something that teachers felt was important for students.



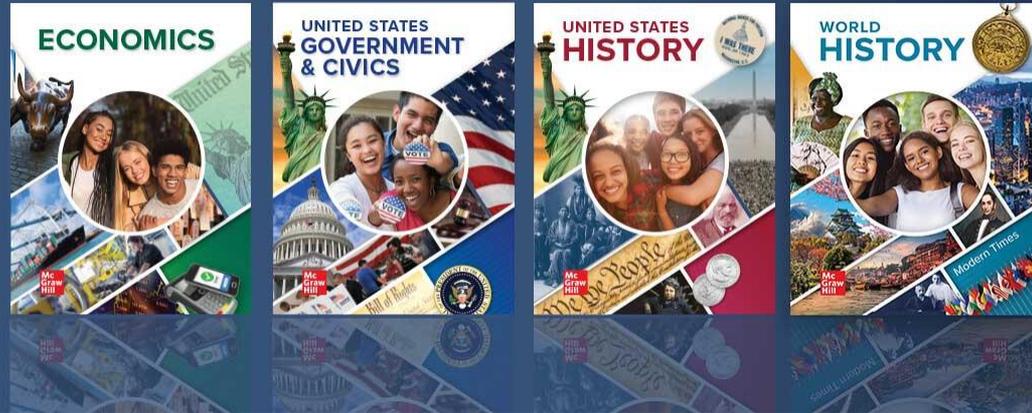


Resource Recommendation

The Social Studies Resource Adoption team adopted the [McGraw Hill](#) high school social studies series for the other three core classes last year. We would like to add Economics to complete the progression.

SOCIAL STUDIES

High School





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QUOTE PREPARED FOR:

Farmington High School
32000 SHIAWASSEE RD
FARMINGTON, MI 48336-3251
ACCOUNT NUMBER: 292999

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Kevin Clark
kevin.clark@mheducation.com
(313) 655-6319

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Economics	\$22,161.06	(\$1,706.76)	\$20,454.30
PRODUCT TOTAL*	\$22,161.06	(\$1,706.76)	\$20,454.30
ESTIMATED S&H**			\$545.70
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$21,000.00

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

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QUOTE DATE: 11/13/2024

ACCOUNT NAME: Farmington High School

EXPIRATION DATE: 03/13/2025

QUOTE NUMBER: KCLARK-11132024120552-001

ACCOUNT #: 292999

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Economics					
ECONOMICS STUDENT BUNDLE 6 YEAR SUBSCRIPTION	978-1-26-577814-9	80	\$138.87	\$0.00	\$11,109.60
ECONOMICS STUDENT DIGITAL LICENSE 6 YEAR SUBSCRIPTION	978-1-26-510805-2	90	\$103.83	\$0.00	\$9,344.70
ECONOMICS TEACHER EDITION	978-0-07-902296-7	3	\$165.33	\$495.99	*Free Materials
ECONOMICS INQUIRY JOURNAL TEACHER GUIDE	978-1-26-559009-3	3	\$36.39	\$109.17	*Free Materials
ECONOMICS TEACHER DIGITAL LICENSE 6 YEAR SUBSCRIPTION	978-1-26-510958-5	3	\$337.44	\$1,012.32	*Free Materials
ECONOMICS CHAPTER TESTS AND LESSON QUIZZES	978-1-26-559047-5	3	\$29.76	\$89.28	*Free Materials
Economics Subtotal:				\$1,706.76	\$20,454.30

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ACCOUNT NAME: Farmington High School

EXPIRATION DATE: 03/13/2025

QUOTE NUMBER: KCLARK-11132024120552-001

ACCOUNT #: 292999

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CONTACT:

VALUE OF ALL MATERIALS	\$22,161.06
FREE MATERIALS	(\$1,706.76)
PRODUCT TOTAL*	\$20,454.30
ESTIMATED SHIPPING & HANDLING**	\$545.70
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$21,000.00

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

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School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

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QUOTE DATE: 11/13/2024

ACCOUNT NAME: Farmington High School

EXPIRATION DATE: 03/13/2025

QUOTE NUMBER: KCLARK-11132024120552-001

ACCOUNT #: 292999

PAGE #: 3



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QUOTE PREPARED FOR:

Farmington Public Schools
ACCOUNTING DEPT
FARMINGTON, MI 48336-2302
ACCOUNT NUMBER: 315506

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Kevin Clark
kevin.clark@mheducation.com
(313) 655-6319

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Economics	\$5,454.00	(\$1,044.00)	\$4,410.00
PRODUCT TOTAL*	\$5,454.00	(\$1,044.00)	\$4,410.00
ESTIMATED S&H**			\$202.30
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$4,612.30

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

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QUOTE DATE: 09/17/2024

ACCOUNT NAME: Farmington Public Schools

EXPIRATION DATE: 12/16/2024

QUOTE NUMBER: KCLARK-09172024011027-001

ACCOUNT #: 315506

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Economics					
ECONOMICS STUDENT BUNDLE 6 YEAR SUBSCRIPTION	978-1-26-577814-9	35	\$126.00	\$0.00	\$4,410.00
ECONOMICS STUDENT BUNDLE 6 YEAR SUBSCRIPTION	978-1-26-577814-9	0	\$126.00	\$0.00	\$0.00
ECONOMICS TEACHER EDITION	978-0-07-902296-7	2	\$150.00	\$300.00	*Free Materials
ECONOMICS INQUIRY JOURNAL TEACHER GUIDE	978-1-26-559009-3	2	\$33.00	\$66.00	*Free Materials
ECONOMICS TEACHER DIGITAL LICENSE 6 YEAR SUBSCRIPTION	978-1-26-510958-5	2	\$312.00	\$624.00	*Free Materials
ECONOMICS CHAPTER TESTS AND LESSON QUIZZES	978-1-26-559047-5	2	\$27.00	\$54.00	*Free Materials
Economics Subtotal:				\$1,044.00	\$4,410.00

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SEND ORDER TO:

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Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/17/2024

ACCOUNT NAME: Farmington Public Schools

EXPIRATION DATE: 12/16/2024

QUOTE NUMBER: KCLARK-09172024011027-001

ACCOUNT #: 315506

PAGE #: 2



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QUOTE PREPARED FOR:

Farmington Public Schools
ACCOUNTING DEPT
FARMINGTON, MI 48336-2302
ACCOUNT NUMBER: 315506

CONTACT:

VALUE OF ALL MATERIALS	\$5,454.00
FREE MATERIALS	(\$1,044.00)
PRODUCT TOTAL*	\$4,410.00
ESTIMATED SHIPPING & HANDLING**	\$202.30
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$4,612.30

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

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School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

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Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/17/2024

ACCOUNT NAME: Farmington Public Schools

EXPIRATION DATE: 12/16/2024

QUOTE NUMBER: KCLARK-09172024011027-001

ACCOUNT #: 315506

PAGE #: 3



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QUOTE PREPARED FOR:

North Farmington High School
32900 W 13 MILE RD
FARMINGTON, MI 48334-1904
ACCOUNT NUMBER: 293425

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Kevin Clark
kevin.clark@mheducation.com
(313) 655-6319

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Economics	\$24,131.58	(\$2,275.68)	\$21,855.90
PRODUCT TOTAL*	\$24,131.58	(\$2,275.68)	\$21,855.90
ESTIMATED S&H**			\$594.10
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$22,450.00

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 11/13/2024

ACCOUNT NAME: North Farmington High School

EXPIRATION DATE: 03/13/2025

QUOTE NUMBER: KCLARK-11132024120950-001

ACCOUNT #: 293425

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Economics					
ECONOMICS STUDENT BUNDLE 6 YEAR SUBSCRIPTION	978-1-26-577814-9	120	\$138.87	\$0.00	\$16,664.40
ECONOMICS STUDENT DIGITAL LICENSE 6 YEAR SUBSCRIPTION	978-1-26-510805-2	50	\$103.83	\$0.00	\$5,191.50
ECONOMICS TEACHER EDITION	978-0-07-902296-7	4	\$165.33	\$661.32	*Free Materials
ECONOMICS INQUIRY JOURNAL TEACHER GUIDE	978-1-26-559009-3	4	\$36.39	\$145.56	*Free Materials
ECONOMICS TEACHER DIGITAL LICENSE 6 YEAR SUBSCRIPTION	978-1-26-510958-5	4	\$337.44	\$1,349.76	*Free Materials
ECONOMICS CHAPTER TESTS AND LESSON QUIZZES	978-1-26-559047-5	4	\$29.76	\$119.04	*Free Materials
Economics Subtotal:				\$2,275.68	\$21,855.90

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

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ACCOUNT #: 293425

PAGE #: 2



Because learning changes everything.®

QUOTE PREPARED FOR:

North Farmington High School
32900 W 13 MILE RD
FARMINGTON, MI 48334-1904
ACCOUNT NUMBER: 293425

CONTACT:

VALUE OF ALL MATERIALS	\$24,131.58
FREE MATERIALS	(\$2,275.68)
PRODUCT TOTAL*	\$21,855.90
ESTIMATED SHIPPING & HANDLING**	\$594.10
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$22,450.00

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

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ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 11/13/2024

ACCOUNT NAME: North Farmington High School

EXPIRATION DATE: 03/13/2025

QUOTE NUMBER: KCLARK-11132024120950-001

ACCOUNT #: 293425

PAGE #: 3

December 3, 2024

Regular Meeting of the Board of Education

XII. CONSENT AGENDA. I move that the Board of Education approve the December 3, 2024, Consent Agenda, as follows:

A. Approval of Minutes

1. November 19, 2024 - Special Meeting/Closed Session
2. November 19, 2024 - Regular Meeting
3. November 21, 2024 - Policy/Board Governance Committee

**SPECIAL MEETING/CLOSED SESSION
OF THE FARMINGTON BOARD OF EDUCATION
Maxfield Education Center
32789 W. Ten Mile
Farmington, Michigan
November 19, 2024**

President Weems called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: Terri A. Weems, President
Claudia T. Heinrich, Treasurer
Mable S. Fox, Secretary
Cheryl B. Blau, Trustee
Angie F. Smith, Trustee
David N. Turner, Trustee

Absent: Donald Walker, Jr., Vice President

Also Present: Kelly Coffin, Superintendent

1. **PLEDGE OF ALLEGIANCE.** The Board led the pledge.
2. **APPROVAL OF THE AGENDA.** It was moved by Heinrich and supported by Turner to approve the agenda for the special meeting/closed session Board of Education meeting on Tuesday, November 19, 2024, as presented.

VOICE VOTE:

Ayes: Heinrich, Smith, Weems, Blau, Fox, Turner
Nays: None

MOTION UNANIMOUSLY APPROVED.

3. **PUBLIC COMMENTS.** No public comments were shared.
4. **REQUEST FOR CLOSED SESSION.** It was moved by Heinrich and supported by Turner that the Board of Education convene to closed session pursuant to MCL 15.268(e) attorney client privilege in connection with specific pending litigation and MCL 15.268(a) to hear a complaint against a staff member who has requested a closed hearing, both are sections of the Open Meetings Act, Public Act 267 of 1976.

ROLL CALL VOTE:

Ayes: Heinrich, Smith, Weems, Blau, Fox, Turner
Nays: None

MOTION APPROVED 6-0.

The Board moved to closed session at 5:04 p.m.

5. **RETURN TO THE SPECIAL MEETING.** The Board returned to the special meeting at 5:41 p.m.
6. **ADJOURNMENT.** The Board of Education November 19, 2024, special meeting was adjourned at 5:41 p.m.

Mable S. Fox
Farmington Board of Education
Board Secretary

DRAFT

**REGULAR MEETING
OF THE FARMINGTON BOARD OF EDUCATION
Maxfield Education Center
32789 W. Ten Mile
Farmington, Michigan
November 19, 2024**

President Weems called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Terri A. Weems, President
Claudia T. Heinrich, Treasurer
Mable S. Fox, Secretary
Cheryl B. Blau, Trustee
Angie F. Smith, Trustee
David N. Turner, Trustee

Absent: Donald Walker, Jr., Vice President

Also Present: Kelly Coffin, Interim Superintendent; Jennifer Kaminski and Brad Paddock, Assistant Superintendents; Jon Barth, Diane Bauman, Margaret Hendrickson, and Allyson Robinson, Directors; Aaron Phillips, McCarthy & Smith, Inc.; Amy Sasina, Plante Moran; Scott Smith, Plante Moran Realpoint; staff and community members.

1. **PLEDGE OF ALLEGIANCE.** President Weems led the pledge.
2. **RECOGNITIONS. FALL 2024 HIGH SCHOOL ATHLETICS**
Presenters: Kelly Coffin, Superintendent; Allyson Robinson, Director, School Safety and Athletics; School Athletic Coordinators; Team Coaches

Student-athletes were recognized by the Board, the Interim Superintendent, Mrs. Robinson, the Athletic Coordinators, and their coaches. The students were congratulated and presented with certificates of recognition. Sports recognized included: Boys' and Girls' Cross Country, Football, Boys' Soccer, Girls' Swim and Dive, Boys' Tennis, and Girls' Volleyball.
3. **RECESSED:** 6:43 p.m. | **RESUMED:** 6:50 p.m.
4. **APPROVAL OF THE AGENDA.** It was moved by Heinrich and supported by Turner to approve the agenda for the regular Board of Education meeting on Tuesday, November 19, 2024, as presented.

VOICE VOTE:

Ayes: Heinrich, Smith, Weems, Blau, Fox, Turner

Nays: None

MOTION UNANIMOUSLY APPROVED.

5. **ANNOUNCEMENTS.** President Weems spoke on the following topics: passing of NFHS student; Toast to Education; Varsity Tutoring; participation in MASB School Board President call (onboarding of new Board trustees); Board retreat (Board goals, Board self-assessment, Board protocols); and World Kindness Day Proclamation.

The World Kindness Day Proclamation was read by President Weems.

MOTION: It was moved by Smith to make World Kindness Day, November 12, put in place by Farmington Public Schools. No second to this motion was made.

Board discussion occurred.

6. **PUBLIC COMMENTS.** Public comments were shared. No action was taken.
7. **CORRESPONDENCE.** Secretary Fox, assisted by President Weems, provided a report on correspondence received during this period. Correspondence is acknowledged and responded to when appropriate. A list of correspondents and topics is available in the Board packet on the Farmington Public Schools website.
8. **LEGISLATIVE UPDATE.** Trustee Blau spoke on the following topics: the US Government Accountability Office (GAO) released a study on School Districts Reported Spending of Initial COVID Relief Funds on Meeting Students' Needs and Continuing School Operations; and the House Passes Safe Firearm Storage School Mandates - House Bills 5450 and 5451.
9. **SUPERINTENDENT'S DISTRICT UPDATE.**
Presenter: Kelly Coffin, Interim Superintendent

Dr. Coffin spoke on the following topics: Quarterly Board Retreat; Origin of system-wide focus areas based on conversations with leadership in 2021, which include: (1) Learner Engagement, (2) Organizational Practices, and (3) Mindset for System Improvement.

10. **2020 BOND TECHNOLOGY UPDATE.**
Presenter: Amy Sasina, Plante Moran

Ms. Sasina detailed completed projects, projects in process, and planned projects in three areas: Instructional Technology, Safety and Instructional Support, and Infrastructure.

Board questions were answered.

11. REPORTS FROM BOARD COMMITTEES.

Superintendent Evaluation and Succession Planning Committee. Committee Chair Weems reported that committee members (Board President - Weems, Previous Board President - Blau, and Board Vice President - Walker) met on November 10 to review survey results and discuss feedback related to qualifications for a superintendent along with options for next steps, timing, and communication. Chair Weems provided background on the resignation of Dr. Delgado, former superintendent, and appointment of Dr. Coffin as Interim Superintendent.

The Cobalt Community Research firm conducted a survey and held focus groups. The survey had in excess of 700 responses with approximately 250 respondents who left detailed comments. The written feedback was consistent with the survey with most people expressing a desire for stability, for consistency, for staying the course, for supporting an internal candidate, and for the current interim to be considered for the position.

Chair Weems read a summary and discussed the information provided by the Cobalt Community Research firm.

- The majority of respondents prefer a candidate who is an assistant superintendent, superintendent from another district, or a teacher.
- Most important areas of expertise are curriculum development and evaluation, and budget development/management.
- Almost half would like to see a collaborative leadership style, with secondary styles of transformational leadership and situational leadership.
- Most important skills are the ability to develop and direct an effective management team and being exceedingly responsive.
- Most important characteristics are being honest and ethical, being a problem solver, and a strong communicator.
- Respondents would like a candidate who will continue the good work of the current administration, but who can make some necessary changes.

The three top themes were also presented: Dr. Coffin, Leadership, and Diversity.

The topic Superintendent Search - Next Steps appears later in the agenda under Discussion Items and Action Items.

Finance and Facilities Committee. Committee Chair Heinrich reported that committee members met on November 14 and discussed Bid Pack #15 (Transportation Facilities), Modular Classroom Purchase at Hillside Elementary, and New Central Office Expenditure Update. Future agenda items include Budget to Actual and information regarding facility capacity/usage.

12. BID PACK #15 - TRANSPORTATION.

Presenters: Jon Barth, Director, Facilities Management and Transportation; Aaron Phillips, McCarthy & Smith, Inc.; Scott Smith, Plante Moran Realpoint

Mr. Barth introduced the Bid Pack and a short history of the school bus.

Mr. Smith and Mr. Phillips detailed Bid Pack #15, which covers four main areas at the Transportation facility: 1) mechanicals, lighting, and roofing for the existing bays, 2) enlargement of four bus bays to accommodate longer buses, 3) outside painting, and 4) parking lot refresh.

Bid tabulation and an award summary were provided in the Board packet. The recommendation for this Project is within the overall 2020 bond budget and significantly below the current budget for this project.

Board questions were answered.

This item will be presented for action at the December 3, 2024, regular meeting.

13. AP PHYSICS NEW TEXTBOOK ADOPTION.

Presenters: Margaret Hendrickson, Director, Curriculum, Instruction and Assessment; Colleen Stamm, K-12 District Math/Science Coordinator

Ms. Hendrickson commented on recent textbook and supplemental resource adoptions and necessary teacher supports that have occurred within the last three years. She then introduced Ms. Stamm, the K-12 District Math/Science Coordinator.

Ms. Stamm stated that both FHS and NFHS now offer AP Physics. She provided details regarding the course description, the reason adoption is necessary, and text highlights.

Board members made comments and questions were answered.

This item will be presented for action at the December 3, 2024, regular meeting.

14. ECONOMICS NEW TEXTBOOK ADOPTION.

Presenters: Margaret Hendrickson, Director, Curriculum, Instruction and Assessment; Christi Fifield, 6-12 Literacy and Social Studies Coordinator

Ms. Hendrickson introduced Ms. Fifield, 6-12 Literacy and Social Studies Coordinator.

Ms. Fifield stated that this proposed textbook adoption is for the fourth required course in the social studies series. Last year, the District adopted texts from this same company/series for

World History, U.S. History, and Civics. She provided details regarding the course description, the reason adoption is necessary, and resource highlights. This new text also will provide students with learning related to Personal Finance, that fulfills another high school requirement. All resources are available to the public for review at the Central Office.

Board members made comments and questions were answered.

This item will be presented for action at the December 3, 2024, regular meeting.

15. SUPERINTENDENT SEARCH - NEXT STEPS.

Presenter: Terri Weems, Board President and SESC Committee Chair

President Weems restated the options available to the Board: appoint an internal candidate or proceed with a search. Per her discussions with MASB, there are currently 100 superintendent searches occurring in the state of Michigan. She detailed the items/areas to be considered related to an appointment.

Board discussion occurred.

16. PUBLIC COMMENTS. Public comments were shared. No action was taken.

17. APPROVAL OF ANNUAL AUDIT REPORT.

Presenters: Jennifer Kaminski, Assistant Superintendent, Business Services

This item was presented in detail at the October 22, 2024, Board of Education regular meeting.

MOTION: It was moved by Heinrich and supported by Turner that the Board of Education approve the 2023-2024 Annual Audit Report, as presented.

VOICE VOTE:

Ayes: Heinrich, Smith, Weems, Blau, Fox, Turner

Nays: None

MOTION UNANIMOUSLY APPROVED.

18. OCTOBER 22, 2024 CLOSED SESSION MINUTES

Presenter: Terri Weems, Board President

MOTION: It was moved by Heinrich and supported by Smith that the Board of Education approve the October 22, 2024 Closed Session Minutes, as presented.

VOICE VOTE:

Ayes: Heinrich, Smith, Weems, Blau, Fox, Turner

Nays: None

MOTION UNANIMOUSLY APPROVED.

19. SUPERINTENDENT SEARCH - NEXT STEPS

Presenter: Terri Weems, Board President and SESC Committee Chair

MOTION: It was moved by Heinrich and supported by Smith that the Board of Education appoint Dr. Kelly M. Coffin as the next superintendent of Farmington Public Schools and authorize the Superintendent Evaluation and Succession Planning committee to begin contract negotiations.

ROLL CALL VOTE: **Ayes:** Heinrich, Smith, Weems, Blau, Fox, Turner
Nays: None

MOTION PASSED 6-0.

Board members and Dr. Coffin made comments.

20. EXPENDITURES. It was moved by Heinrich and supported by Turner that the Board of Education approve the expenditures as outlined in the expenditure printout dated November 19, 2024, as follows:

General Fund	\$11,091,950
General Fund - Athletics	\$252,922
Debt Fund	-
Capital Projects – Technology and Other Projects	-
Capital Projects – 2020 Bond Fund	\$1,237,046
Capital Projects – 2023 Bond Fund	-
Nutrition Services Fund	\$551,179
Benefit Stabilization Fund	\$1,606,419
TOTAL	\$ 14,739,516

VOICE VOTE: **Ayes:** Heinrich, Smith, Weems, Blau, Fox, Turner
Nays: None

MOTION UNANIMOUSLY PASSED.

21. CONSENT AGENDA. It was moved by Turner and supported by Smith that the Board of Education approve the November 19, 2024 Consent Agenda, as follows:

- A. Approval of Minutes
 - 1. October 22, 2024 - Special Meeting/Closed Session
 - 2. October 22, 2024 - Regular Meeting
 - 3. November 10, 2024 - Superintendent Evaluation/Succession Planning Committee

- 4. November 14, 2024 - Finance/Facilities Committee
 - 5. November 16, 2024 - Board Retreat
- B. Personnel Items

VOICE VOTE:

Ayes: Heinrich, Smith, Weems, Blau, Fox, Turner

Nays: None

MOTION UNANIMOUSLY PASSED.

- 22. **REPORTS FROM BOARD REPRESENTATIVES.** None.
- 23. **ADJOURNMENT.** The Board of Education November 19, 2024, regular meeting was adjourned at 8:55 pm.

Mable S. Fox
Farmington Board of Education
Board Secretary