



Dr. Christopher J. Delgado  
Superintendent

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Vice President  
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Trustee

**REGULAR MEETING  
OF THE BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile Rd.  
Farmington, MI 48336  
Tuesday, April 23, 2024  
6:00 PM**

**AGENDA**

- I. **CALL TO ORDER**
  - A. Roll Call
  - B. Pledge of Allegiance
- II. **RECOGNITIONS**
  - A. Student IB Presentation
- III. **ITEMS FROM THE PRESIDENT**
  - A. Approval of the Agenda
  - B. Announcements
- IV. **ITEMS FROM THE SECRETARY**
  - A. Correspondence
- V. **LEGISLATIVE UPDATE**
- VI. **DISTRICT UPDATES**
  - A. Superintendent's District Update
- VII. **DISCUSSION ITEMS**
  - A. Oakland Schools Board of Education Election - Designate/Resolution
- VIII. **PUBLIC COMMENTS**
- IX. **ACTION ITEMS**
  - A. Textbook Adoption
    - 1. AP Psychology
    - 2. US History
    - 3. World History
    - 4. Civics
  - B. 2024/2025 Board Meeting Schedule
- X. **ITEMS FROM THE TREASURER**
  - A. Expenditures
- XI. **CONSENT AGENDA**
  - A. Approval of Minutes

1. April 9, 2024 Regular Meeting
  - B. Head Start Director's Monthly Report
  - C. Personnel Items
- XII. **REPORTS FROM BOARD REPRESENTATIVES**
- XIII. **ADJOURNMENT**

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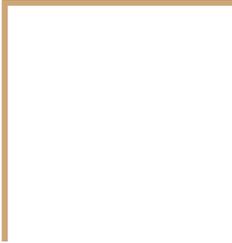
*\*PUBLIC COMMENTS are intended to provide individuals an opportunity to address the Board of Education. In the interest of fairness, the Board requests each speaker to limit his or her comments to three (3) minutes.*

*ANY PERSON with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at 248-489-3338 at least three (3) business days in advance of the meeting to request assistance.*

*ALL MEETINGS, with the exception of closed sessions, are open to the public. Regular Board of Education meetings and most pre-meetings of the Board of Education are [live-streamed on the District's YouTube Channel](#).*

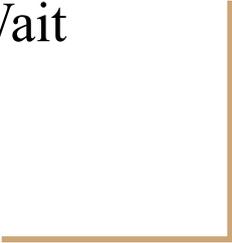
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The official minutes of the Board of Education are stored and available for inspection in the Lewis Schulman Administration Building of the Farmington Public School District.



# “Esperar”

To Hope or To Wait



# Personal Introduction



Isabel Torres

- 17 years old
- Educated by the Farmington Public School District
- International Baccalaureate
- Cross Country and Track and Field
- Puerto Rican and Polish
- Both parents are Spanish teachers

# Educational Background

## Personal:

Through my life I have come to find a deep adoration for my Hispanic Culture, and with a heavy amount of pride centered around my heritage, I pride myself in beginning a self-imposed initiative to not only educate myself, but educate others on Hispanics.

While my personal experiences with being Latina are intertwined into everything I do, I use this presentation to highlight and give back to the Hispanic community through advocacy and assertion for awareness.

## Community:

As my community is diverse to a large extent, oftentimes students not only forget, but actively neglect to portray differences in a positive light. With attempts to make the Farmington community more appreciative of diverse perspectives, backgrounds, and traditions, they were sadly hindered by the self and external deprecation for inclusion. Upon commonly observed mocha for culture appreciation days and even traditionally cultural outfits worn to school, I feel culture needs to be evaluated through the lens of not only adherence, but appreciation.

# Direct Media Tone

Mrs. Gutiérrez

Differentiations in Hispanics vary heavily based on regional influence, but the broadscale media neglects to adopt, let alone acknowledge, such a gap in perceptions. The media perpetually reinstates the common belief that Hispanics have higher crime rates and that such statistics are only going up.

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# Direct Media Tone Continued

Oftentimes viewed in articles, social media posts, and televised issues, direct persuasion against Hispanics can be pinpointed to strategically implemented negative tones.

Research by UCLA's branch of the National Hispanic Media Coalition conducted a Latino Decisions Report asked a series of prompted questions regarding Hispanic perceptions...their responses are as follows:

**21. Have too many children**

**23. Less-Educated**

**25. Culture of gangs and crime**

**27. Illegal immigrants**

**28. Don't keep their houses up**

**29. Take jobs from Americans**

**32. Refuse to learn English**

**33. Use welfare or public assistance**

# Crime Rates

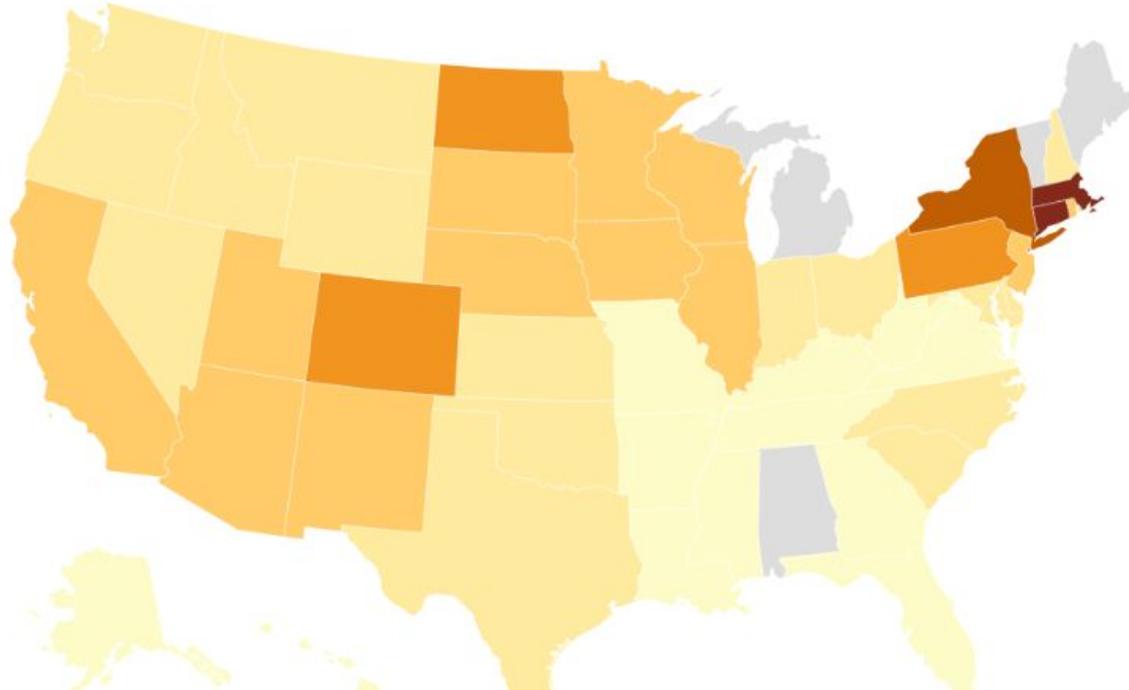
## Professor Purifoye

While crime rates in the media historically and in modern day contexts reflect a distinct trend in perpetuated negative perceptions of all minorities.

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# Crime Rate Bias

Latino/white American  
incarceration ratio



# Television and Movies

**Dr. Delgado**

As discussed in a meeting with Dr. Delgado over the summer, the increased influence of tv shows and movies can be entirely seen as a positive opportunity to naturally integrate cultures into everyday conversations.

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# Varied Appeal

Dependent on age demographic, varied programs appeal to individuals whether or not their intention is to become more educated on cultural values and traditions.

As compiled, here is a list of various produced and televised programs that support and foster a positive outlook on the Hispanic community:

1. Children
  - Dora
  - Diego
  - Nina's World
  - Stuck in the Middle
  
2. Adults
  - Cooking Channels
  - Travel Channels

# Aspects

1. Educational foundations
2. Exploration beyond grammatical significance
3. Cultures are more than cliches

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# Educational Foundations

## **Elementary:**

Shift from minimal inclusion to the main pinpointed acquisition of grammatical structures and formal understanding of the language.

## **Middle School:**

Rudimentary understanding regarding the multifaceted aspect of Hispanics. Evaluating the significance of cultures through various subjects (history, English)

## **High School:**

\*this should be an integrated practice regardless on intentional focus on cultures

Independent projects dedicated to individualized acquisition on Hispanic cultures dictated by what students want to pursue further.

- This can be then supported by community efforts and a goal for outreach coinciding with the general public

# Conclusion: cultures are more than cliches

The student body:

- Involvement
- Perceptions
- Engagement

Improvements can be met by an intention to foster contribution and immersion of culture. As a student, I am passionate about the inclusion of not only Hispanics, but a multitude of cultures as well from a truly inspirational aspect, not simply an obligatory requirement. Through this presentation, I hope to have expressed my complete adoration for being Latina and have promptly established my goal to reach change from fundamental opportunities.

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**April 23, 2024**

Regular Meeting of the Board of Education

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**IV. ITEMS FROM THE SECRETARY**

The Board has received communications regarding a Town Hall invitation, the International Baccalaureate Programme, tools for creating high-quality change in scope applications, a reading program, an introduction of Bernadette Curtis, the District's fund balance, Changing the Narrative - Recommendations for Farmington Public Schools, North Farmington presents Cinderella, DPS Literacy Plan, DPS Academic Achievement Gap, a motion to implement an Education Plan, and Board President responses to the Fund Balance concerns.

The Board acknowledges communications and responds when appropriate. A list of correspondents can be found in the Board packet, accessible on the Farmington Public Schools' website.

**April 23, 2024**

Regular Meeting of the Board of Education

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**IV. ITEMS FROM THE SECRETARY**

A. Correspondence.

Date	From	Topic
3/29/2024	K. Breen	Town Hall Invitation
4/1/2024	P. Bachrouche	International Baccalaureate Programme
4/2/2024	Office of Head Start	Tools for Creating High-quality Change in Scope Applications
4/3/2024	Natalie A.	Reading Program
4/3/2024	B. Curtis	Hello,I'm_Bernadette Curtis
4/5/2024	M. Blanco, R. Hunter, E. Davis, V. Lamb, S. Rowe, A. Delatorre	Fund Balance
4/10/2024	S. Black	Changing the Narrative - Recommendations for Farmington Public Schools
4/14/2024	J. Thomas	North Farmington Presents: Cinderella
4/17/2024	B. Lubaway	Detroit Public Schools \$94 million Literacy Plan
4/17/2024	B. Lubaway	Detroit Schools define the bottom of the academic achievement gap
4/17/2024	B. Lubaway	Motion to implement an Education Plan - Deep-six the Agenda

4/17/2024	C. Blau	RE: Fund Balance
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**April 23, 2024**

Regular Meeting of the Board of Education

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**VI. DISTRICT UPDATES**

**A. SUPERINTENDENT'S DISTRICT UPDATE.**

**Presenter:** Chris Delgado, Superintendent

**April 23, 2024**

Regular Meeting of the Board of Education

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**VII. DISCUSSION ITEMS**

**A. OAKLAND SCHOOLS BOARD OF EDUCATION ELECTION - DESIGNATE/  
RESOLUTION.**

**Presenter:** Claudia T. Heinrich, Board Vice President and OCSBA Representative

**April 23, 2024**

Regular Meeting of the Board of Education

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**IX. ACTION ITEMS**

**A. TEXTBOOK ADOPTION (CIVICS, US HISTORY, WORLD HISTORY, AP PSYCHOLOGY).**

**Presenters:** Kelly Coffin, Assistant Superintendent, Innovation and Strategic Initiatives; Christi Fifield, Social Studies Curriculum Coordinator

This item was presented in detail at the April 9, 2024 Board of Education regular meeting.

**MOTION:** I move that the Board of Education approve the recommended textbook adoption for Civics, US History, World History and AP Psychology, as presented.  
**ROLL CALL VOTE**

**B. 2024/2025 BOARD MEETING SCHEDULE.**

**Presenters:** Chris Delgado, Superintendent; Cheryl Blau, Board President

These dates have been reviewed by Board members, the Superintendent, and cabinet members. Approval at this time is requested in order to coordinate with the upcoming District calendar meeting.

**MOTION:** I move that the Board of Education approve the 2024/2025 Board meeting schedule, as presented. **ROLL CALL VOTE**

# New Textbook Adoption Spring 2024

Board of Education Presentation  
April 9, 2024

Instructional Services

Christi Fifield, 6-12 Literacy and Social Studies Coordinator

Katy Gustafson, FHS Instructional Leader for Social Studies

Scott DeVogelaere, NFHS World History Teacher





# New Resource Proposal

## Resource Recommendation for High School Social Studies Courses

1. Civics (Required)
2. United States History (Required)
3. World History (Required)
4. AP Psychology (Elective)



# New Resource Proposal

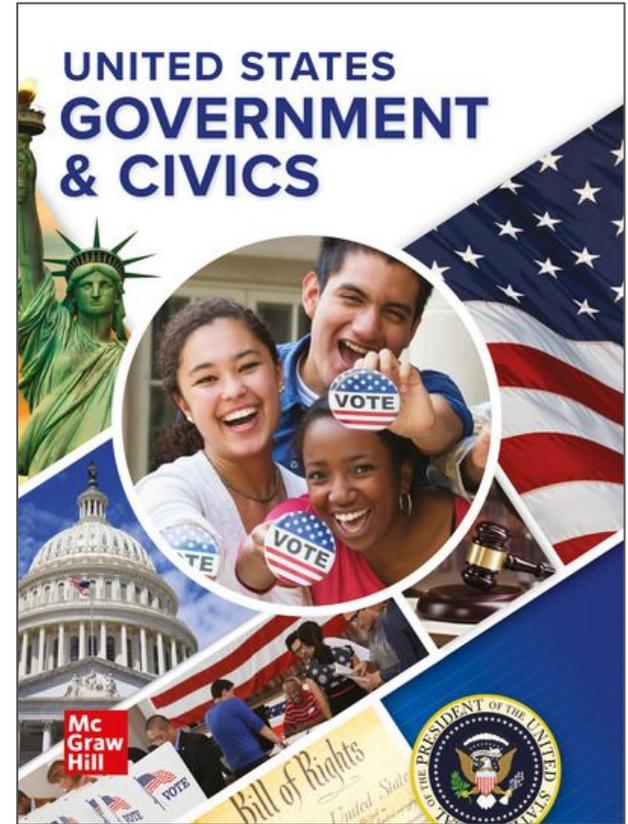
We are proposing a McGraw Hill text for

1. Civics
2. United States History
3. World History

# Course Snapshot

## Civics

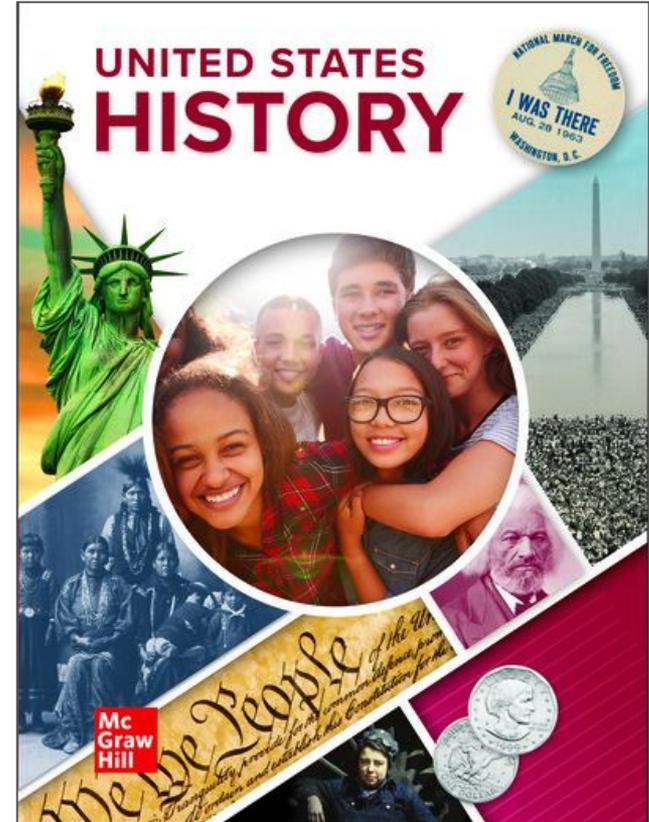
This required course for 11th/12th graders provides a thorough exploration of the essential knowledge and skills. This one-semester course deepens students' knowledge of government, with a particular focus on national, state, and local government in America. It will prepare students for their role in a democratic republic by teaching them how to effectively participate in deliberative and policy-making contexts. In addition to understanding how our system of government works, students develop skills for civic engagement by addressing public problems individually and collaboratively in an effort to maintain, strengthen, and improve the communities to which they belong.



# Course Snapshot

## United States History

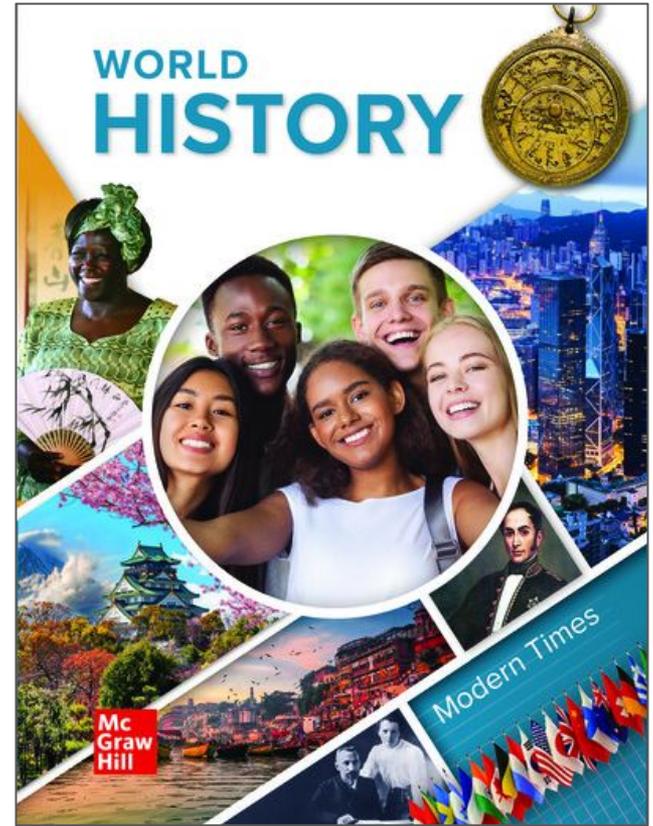
This required course comprises a broad study of 20th Century American History. Students will explore major events, trends and issues that have given shape and definition to our time and laid the groundwork for the 21st Century. They will explore in depth major events such as the World Wars, The Great Depression, and the Cold War, in addition to the fall of the Soviet Union, the Korean and Vietnam Wars, and the various Civil Rights Movements. Key concepts are explored through multiple viewpoints and lenses, including social, political and economic perspectives.



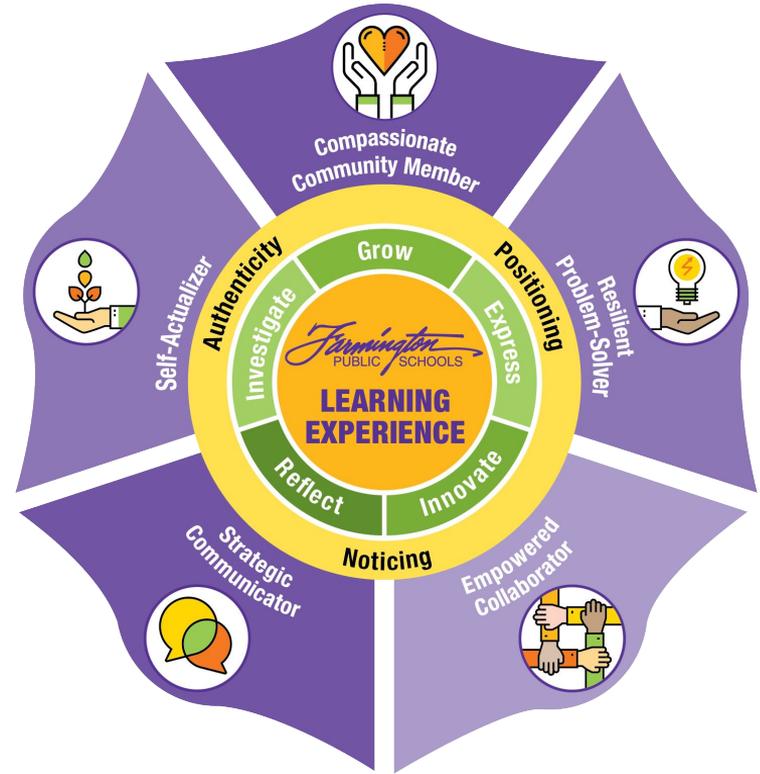
# Course Snapshot

## World History

Through a global and comparative approach, students examine worldwide events, processes, and interactions among the world's people, cultures, societies, and environment. Interregional and regional scales provide students with the opportunity for a deep investigation of examples of global trends.



“Now more than ever, students need the intellectual power to recognize societal problems; ask good questions and develop robust investigations into them; consider possible solutions and consequences; separate evidence-based claims from parochial opinions; and communicate and act upon what they learn. And most importantly, they must possess the capability and commitment to repeat that process as long as is necessary. Young people need strong tools for, and methods of, clear and disciplined thinking in order to traverse successfully the worlds of college, career, and civic life.”





## High School Social Studies Goals

### Goal #1 - Resources

The most current common resource we have is about 20 years old, so having new foundational resources feels incredibly important for teachers and students.

### Goal #2 - Inquiry

Through our work with our social studies visioning group, it was clear that learning about and implementing an inquiry approach was something that teachers felt was important for students.



# Farmington's Journey

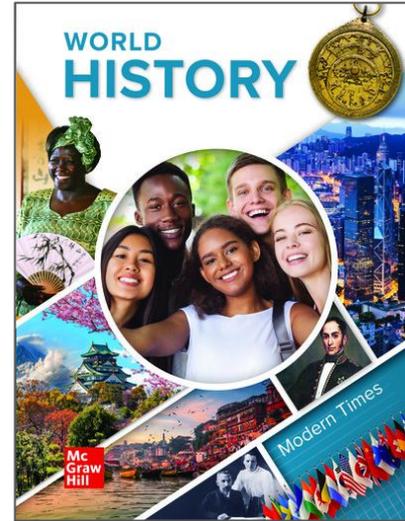
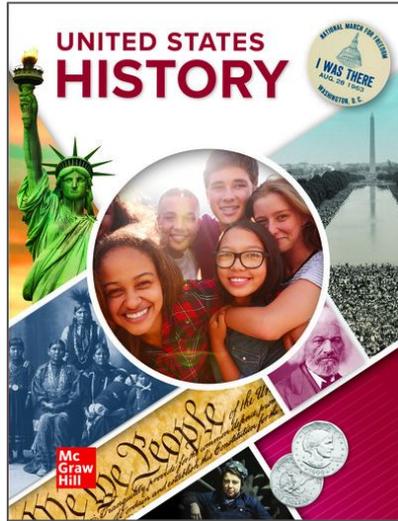
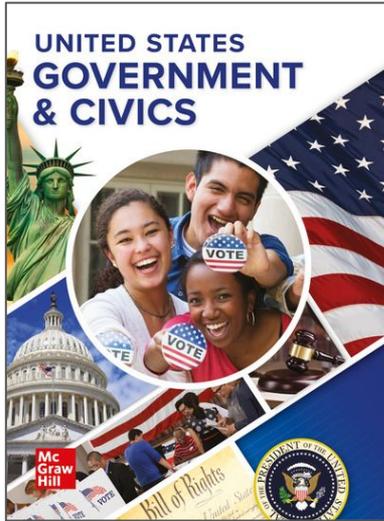
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# Resource Recommendation

The Social Studies Resource Adoption team recommends the [McGraw Hill](#) high school social studies series.



Recommendation supported by the use of the [InquireEd Rubric](#).

# Resource Recommendation

The McGraw Hill series provides a text resource that provides

- Historical content background aligned to our standards
- Broad compelling questions to support inquiry
- Multiple historical perspectives through curated primary and secondary text pieces.



**Inquiry starts with a compelling question...**

Questions are complex, connecting to students' prior knowledge and driving learning.



**Moves through a rigorous investigation...**

Inquiry isn't about filling in blanks on a worksheet. It requires research and critical thinking.



**And culminates in action.**

Students use their learning to take action and create solutions that affect the world.

# Lesson Structure Blueprint

## Introduction Lesson

Engage students by activating prior knowledge about place and time to establish a foundation for learning and inquiry with clear learning objectives for the topic.

## Learn the Events Lessons

Students dig in on key historical concepts, ideas, people, and events with an emphasis on cause-and-effect relationship, explanation, and continuity and change in history.

## Inquiry Activity Lessons

Using Compelling Questions and inquiry, students develop their own questions, analyze primary and secondary sources, draw conclusions and communicate about them, and have opportunity to translate what they've learned into informed action.

## Review and Apply Lesson

Students review and apply what they have learned about the topic through activities such as Making Connections to Today, Understanding Multiple Perspectives, and Writing and Reasoning Activities.

## McGraw Hill Highlights:

- Overview and Lesson Planner Pages in Teacher's Edition
- Wraparound Resources
- **Inquiry Journal**
- Differentiation and Scaffolding
- **Projects and Collaborative Activities**
- **Culturally Responsive Connections**
- Instructional Pathways
- **Interactive eBooks (Approaching and On-Level),**
- SmartBook (questions and reading progress tracker)
- Videos and Interactive Maps
- Digital Worksheets and Online Assessments





# New Resource Proposal

We are proposing *Myers' Psychology for the AP Course* for Advanced Placement Psychology.



# AP Psychology Textbook Proposal

## Course Description:

This course is designed to provide a comprehensive examination of the systematic and scientific study of behavior and mental processes. Students will explore the facts, principles, and phenomena associated with all the major subfields of psychology from various perspectives. Course activities, investigations, discussions, and readings will prepare students for the optional Advanced Placement exam.

### Students:

- study the major core concepts and theories of psychology
- learn the basic skills of psychological research
- apply psychological concepts to their own lives
- develop critical thinking skills
- build their reading, writing, and discussion skills
- learn about the ethical standards governing the work of psychologists



# AP Psychology Textbook Proposal

## Why a New Textbook?

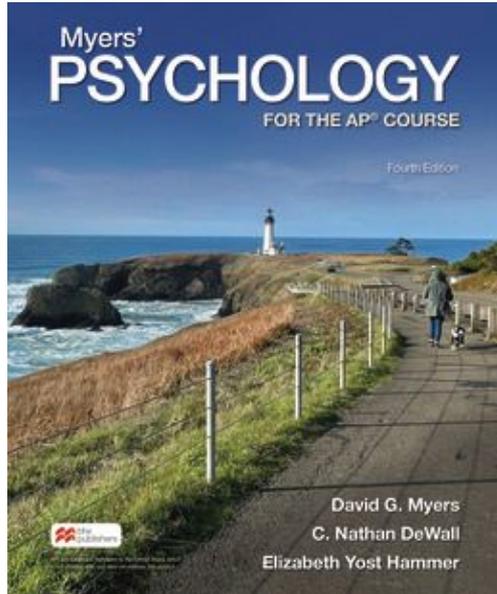
1. Prior textbook is out of date per College Board requirements.
2. A new textbook is needed to be aligned to the College Board standards for the AP Psychology course.
3. A new textbook is needed to be aligned to our Farmington curriculum.



## Myers' Psychology for the AP Course

Fourth Edition | ©2024

David G. Myers, C. Nathan DeWall,  
and Elizabeth Yost Hammer



# AP Psychology Textbook Proposal

## Text Highlights:

- Aligned with College Board Scope and Sequence
- Text is chunked into smaller modules that are more accessible for high school students
- Includes Check Your Understanding questions, end of chapter quizzes formatted like College Board assessments, and AP Exam tips.
- Includes practice Free Response Questions (FRQs) in each module
- Digital resource component

**AP Psychology:**

[Farmington High School](#)

[North Farmington High School](#)

**Civics and US:**

[Farmington High School](#)

[North Farmington High School](#)

[Farmington Central High School](#)

**World:**

[Farmington High School](#)

[North Farmington High School](#)

[Farmington Central High School](#)



High achievement by all students,  
where learning is our most important work

### 2024-2025 BOARD OF EDUCATION MEETING DATES

2024	
August 13	Regular Meeting
September 10	Regular Meeting
September 24	Regular Meeting
October 8	Regular Meeting
October 22	Regular Meeting
November 19	Regular Meeting
December 3	Regular Meeting
December 17	Regular Meeting

2025	
January 7	Regular Meeting
January 21	Regular Meeting
February 11	Regular Meeting
February 25	Regular Meeting
March 11	Regular Meeting
April 8	Regular Meeting
April 22	Regular Meeting
May 6	Regular Meeting
May 20	Regular Meeting
June 3	Regular Meeting
June 17	Regular Meeting Organizational
<b><u>2025/2026</u></b>	
August 12	Regular Meeting

All meetings are scheduled to begin at 6:00 pm at the  
Maxfield Education Center, 32789 W. Ten Mile Rd., Farmington, MI 48336

Approved by the Board of Education  
April ?, 2024

**April 23, 2024**

Regular Meeting of the Board of Education

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**X. ITEMS FROM THE TREASURER**

**A. EXPENDITURES.**

**MOTION:** I move that the Board of Education approve the expenditures as outlined in the expenditure printout dated April 23, 2024, as follows:

General Fund	\$ 13,911,069
General Fund - Athletics	197,658
Debt Fund	-
Capital Projects – Technology and Other Projects	-
Capital Projects – 2018 Bond Fund	-
Capital Projects – 2020 Bond Fund	356,959
Capital Projects – 2023 Bond Fund	541,424
Nutrition Services Fund	502,116
Benefit Stabilization Fund	1,507,250
<b>TOTAL</b>	<b>\$ 17,016,476</b>

**April 23, 2024**

Regular Meeting of the Board of Education

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**XI. CONSENT AGENDA.** I move that the Board of Education approve the April 23, 2024, Consent Agenda as follows:

**A. Approval of Minutes**

1. April 9, 2024, Regular Meeting

**B. Head Start Director's Monthly Report**

**C. Personnel Items**

**REGULAR MEETING  
OF THE FARMINGTON BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile  
Farmington, Michigan  
April 9, 2024**

Vice President Heinrich called the meeting to order at 6:00 p.m.

**ROLL CALL:**

**Present:** Claudia T. Heinrich, Vice President and Acting President  
Zach T. Rich, Secretary  
Terri A. Weems, Treasurer  
Mable S. Fox, Trustee  
Angie F. Smith, Trustee

**Absent:** Cheryl B. Blau, President  
Donald Walker, Jr., Trustee

**Also Present:** Chris Delgado, Superintendent; Kelly Coffin, Jennifer Kaminski and Brad Paddock, Assistant Superintendents; Diane Bauman, Jeff Danziger, and Allyson Robinson, Directors; staff and community members.

1. **PLEDGE OF ALLEGIANCE.** Vice President Heinrich led the pledge.

2. **RECOGNITIONS.**

**DISTRICT SUPPORT PERSON OF THE YEAR:** Director of Human Resources, Jeff Danziger, introduced the District Support Person of the Year - Sarah Kerns, Office Clerk at the Farmington Early Childhood Center (FECC).

**DISTRICT TEACHERS OF THE YEAR:** Assistant Superintendent of Talent Development, Brad Paddock, introduced the District Teachers of the Year.

1. Elementary - GERALYN SCHADE, Gill Elementary School
2. Middle - CHERYL DALTON, Warner Middle School
3. High - KIRSTEN GENTRY, Farmington High School

These staff members were recognized and congratulated by the Board, staff, and community members.

**WINTER SPORTS:** Allyson Robinson, Director of Athletics/Safety; Mike Cahill, Athletic Coordinator (FHS); Stacy Punzal, Athletic Coordinator (NFHS); Team Coaches

Student-athletes were recognized by the Board, the Superintendent, Mrs. Robinson, the Athletic Coordinators, and their coaches. The students were congratulated and presented with certificates of recognition. Sports recognized included: Boys Basketball, Girls Basketball, Boys Swim and Dive, Co-Ed Wrestling, Co-Ed Bowling, United Gymnastics, and United Hockey.

3. **RECESSED:** 7:08 p.m. | **RESUMED:** 7:20 p.m.

4. **APPROVAL OF THE AGENDA.** It was moved by Rich and supported by Weems to approve the agenda for the regular Board of Education meeting on Tuesday, April 9, 2024, as presented.

**VOICE VOTE:**

**Ayes:** Heinrich, Smith, Weems, Fox, Rich

**Nays:** None

**MOTION UNANIMOUSLY APPROVED.**

5. **ANNOUNCEMENTS.** Vice President Heinrich spoke on the following topics: general comments regarding public Board meetings and Dr. Blau's attendance at a national school board conference.

6. **CORRESPONDENCE.** Secretary Rich provided a report on correspondence received during this period. Correspondence is acknowledged and responded to when appropriate. A list of correspondents and topics is available in the Board packet on the Farmington Public Schools website.

7. **LEGISLATIVE UPDATE.** Secretary Rich spoke on the following topics: recent legislative recess. Future applicable legislation will be shared as it moves through the house and senate.

8. **SUPERINTENDENT'S DISTRICT UPDATE.**

**Presenter:** Chris Delgado, Superintendent

Dr. Delgado spoke on the following topics: Spring Break, Kenbrook Elementary - Profile of a Lifelong Learner Day, Ramadan Mubarak, FPS Outstanding Financial Reporting Award, Education Foundation Scholarships, Hackbots, FHS Spring Musical - Grease, Staff Onboarding Process (racially insensitive language, social media interactions).

9. **TEXTBOOK ADOPTION RECOMMENDATION.**

**Presenter:** Kelly Coffin, Assistant Superintendent, Innovation and Strategic Initiatives; Christi Fifield, Social Studies Curriculum Coordinator; Ms. Katy Gustafson and Mr. Scott DeVogelaere, teachers

Ms. Fifield introduced the resource recommendations for the following High School Social Studies courses: Civics (Required), United States History (Required), World History (Required), and AP Psychology (Elective).

The resource recommended for the high school social studies series is McGraw Hill. Ms. Fifield shared a brief snapshot of the course descriptions along with the framework (C3) utilized during the resource review. The goals for resource adoption included an updated and inquiry based resource. The Farmington journey for resource selection, beginning in the 2021/2022 school year, was detailed. The McGraw Hill lesson structure blueprint and resource composition was also provided. These resources were reviewed by Mr. Greg Smith to ensure adherence to the District's DEI values. Ms. Katy Gustafson and Mr. Scott DeVogelaere, teachers, provided their viewpoint on the resource selection.

Board questions/discussion/comments.

The proposed resource for AP Psychology is Myers' Psychology for the AP Course. The current textbook is out of date per College Board requirements. A new textbook is needed in order to be aligned to the College Board standards for the AP Psychology course and to be aligned to our Farmington curriculum. Ms. Fifield shared the resource highlights.

Board questions/discussion/comments.

**10. PUBLIC COMMENTS.** Public comments were shared. No action was taken.

**11. FUND BALANCE TARGET RANGE.**

**Presenter:** Terri Weems, Board Treasurer and Finance/Facilities Committee Chair

This item was presented in detail at the March 19, 2024 Board of Education regular meeting.

**MOTION:** It was moved by Weems and supported by Rich that the Board of Education approve the change in fund balance target range from from the current range of 10-15% to 12-16%, as presented.

Board discussion occurred.

**MOTION:** It was moved by Rich and supported by Smith to table this item to the next meeting, in order to obtain additional information.

**ROLL CALL VOTE:**

**Ayes:** Smith, Weems, Fox, Rich, Heinrich

**Nays:** None

**MOTION PASSED 5-0.**

12. **CONSENT AGENDA.** It was moved by Rich and supported by Weems that the Board of Education approve the April 9, 2024 Consent Agenda as follows:

**A. Approval of Minutes**

1. March 19, 2024 Special Meeting
2. March 19, 2024 Closed Session
3. March 19, 2024 Regular Meeting

**VOICE VOTE:**

**Ayes:** Smith, Weems, Fox, Rich, Heinrich

**Nays:** None

**MOTION UNANIMOUSLY PASSED.**

13. **REPORTS FROM BOARD REPRESENTATIVES.**

**FAAPN.** Trustee Fox reported on the FAAPN/AKA reading event.

**Oakland Schools.** Treasurer Weems reported that she is the designee for the Oakland Schools budget process. Per Michigan law, the General Fund budget must be presented to all 28 school districts in the county. Treasurer Weems will review the budget information along with any other Board members that wish to do so. Questions/concerns can be forwarded to Treasurer Weems. The Board must provide a resolution to Oakland Schools by June 1; therefore, this item will be on future agendas as a Discussion item and then Action item.

**SRT.** Vice President Heinrich stated that the April meeting was canceled due to student testing. The group is still working on the career fair scheduled for May 3, 2024.

14. **ADJOURNMENT.** The Board of Education April 9, 2024, regular meeting was adjourned at 8:52 p.m.

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Zach T. Rich  
Farmington Board of Education  
Board Secretary



**To:** Board of Education Members  
**Cc:** Dr. Christopher Delgado  
**From:** Kirsten Cicchella  
**Date:** March 2024  
**Re:** **Head Start Directors Monthly Report**

**Program update:**

- The Head Start enrollment is at 78 students with nine students having an IEP.
- Enrollment for the 24-25 school year is now open to new families.
- We are working with Oakland Livingston Human Service Agency to gather data for this year's Office of Head Start Program Information Report for school year 23-24. This provides the office with statistics on our program regarding students, eligibility, staffing, and family statistics.
- Second conferences were completed on all students.
- We held our spring food basket giveaway in partnership with Shepherd King Lutheran Church. All families that requested one received a turkey meal with sides and desserts to prepare at home over break.
- A total of 772 breakfasts and 777 lunches were served through National School Lunch, and 774 snacks were served through CACFP.

**Fiscal update:**

FEDERAL EXPENDITURES	APPROVED BUDGET	ACTUAL March 2024 EXP	ACTUAL PLAN YR TO DATE	REMAINING BALANCE
PERSONNEL	419,876.00	31,107.99	92,333.69	327,542.31
FRINGE BENEFITS	295,227.00	21,305.97	62,198.87	233,028.13
TRAVEL OUT OF AREA	0	0.00	0.00	0
EQUIPMENT	0.00	0.00	0.00	0
SUPPLIES	9,600.00	1,380.57	9,580.79	19.21
CONTRACTUAL	14,487.00	1,061.44	1,775.28	12,711.72
CONSTRUCTION,RENOVATION, REPAIR				
OTHER	7,300.00	-12.51	519.18	6,780.82
	<b>746,490.00</b>	<b>54,843.46</b>	<b>166,407.81</b>	<b>580,082.19</b>



**March 2024 Credit Card Expenses:**

<i>Per Head Start fiscal guidelines, credit card expenditures must be reported separately as well as in total expenditures.</i>	
Misc. expense	\$149.90

<b>MARCH/APRIL 2024 BOARD NOTES NEW HIRES</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>BUILDING</b>	<b>EFFECTIVE DATE</b>
DAVIS	JOSEPH	PLUMBER	FACILITIES MANAGEMENT	3/19/2024
WILLIAMS	PATRICIA	SPECIAL EDUCATION PARAPROFESSIONAL EI	FOREST	3/21/2024
COBB	BRANDYE	KITCHEN HELPER/CASHIER	KENBROOK	4/15/2024
GROSS	BRANDON	BUS DRIVER	TRANSPORTATION	4/18/2024
BARNES	JASMINE	TEACHER ECSE	FECC	4/22/2024
VITALE	TINA	TEACHER SE RR	KENBROOK/FOREST	4/22/2024
WHITE	DEJANI	SOCIAL WORKER	FOREST	4/24/2024
JACKSON	DENEL	SPECIAL NEEDS PARAPROFESSIONAL 504	BEECHVIEW	4/29/2024