



**REGULAR MEETING
OF THE BOARD OF EDUCATION
North Farmington High School
Auditorium
32900 W. Thirteen Mile Road
Farmington Hills, MI 48334
Tuesday, April 20, 2021
6:00 PM**

AGENDA

I. CALL TO ORDER	
A. Roll Call	
B. Pledge of Allegiance	
II. ITEMS FROM THE PRESIDENT	
A. Approval of the Agenda	
B. Announcements	
III. ITEMS FROM THE SECRETARY	3
A. Correspondence	4
IV. LEGISLATIVE UPDATE	
V. DISTRICT UPDATES	5
A. Superintendent's District Update	
B. DEI Update	
VI. REPORTS FROM BOARD COMMITTEES	
A. Finance/Facilities Committee	
B. Academic Excellence/Strategic Planning/Communications Committee	
C. Community Engagement Committee	
VII. DISCUSSION ITEMS	6
A. NGSS High School Biology Resource	
VIII. PUBLIC COMMENTS	
IX. ACTION ITEMS	7
A. Reconfirmation of Instructional Delivery Plan (Extended COVID 19 Learning Plan)	
X. ITEMS FROM THE TREASURER	8
A. Expenditures	
XI. CONSENT AGENDA	9
A. Approval of Minutes	
1. April 6, 2021 Regular Meeting	10
2. April 10, 2021 Board Workshop	14

- XII. **REPORTS FROM BOARD REPRESENTATIVES**
 - XIII. **RECOMMENDATIONS FOR FUTURE AGENDA ITEMS**
 - XIV. **GOOD AND WELFARE**
 - XV. **ADJOURNMENT**
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**PUBLIC COMMENTS is intended to provide individuals an opportunity to address the Board of Education. Those who wish to do so are asked to complete a Public Comment Card, available at the back of the room. In the interest of fairness, the Board requests each speaker to limit his or her comments up to three (3) minutes.*

ANY PERSON with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at 248-489-3338 at least three (3) business days in advance of the meeting to request assistance.

ALL MEETINGS, with the exception of closed sessions, are open to the public. Regular Board of Education meetings and most premeetings of the Board of Education are cablecast live on TV10.

The official minutes of the Board of Education are stored and available for inspection in the Lewis Schulman Administration Building of the Farmington Public School District.

April 20, 2021

Regular Meeting of the Board of Education

III. ITEMS FROM THE SECRETARY.

The Board has received communications regarding the 2021/2022 school year, the Governor's press conference, spring sports, a FHS lacrosse fundraiser, a staff YouTube video, and COVID cases and quarantines. Communications are acknowledged and, when appropriate, a response is provided. A list of correspondents can be found in the Board packet, which is available on the FPS website.

April 20, 2021

Regular Meeting of the Board of Education

III. ITEMS FROM THE SECRETARY.

A. Correspondence.

1. Nofzinger: Scheduling 2021/2022
2. Mattison: Governor's News Conference 4/9/21
3. Butler: Spring Sports
4. Stevens: Governor's Press Conference
5. Klein: Spring Sports
6. Giannini: FHS Lacrosse Fundraiser
7. Eged: Questionable Video
8. Nofzinger: Positive Cases and Quarantined Students

April 20, 2021

Regular Meeting of the Board of Education

V. DISTRICT UPDATES

A. SUPERINTENDENT'S DISTRICT UPDATE.

Presenter: Bobbie Goodrum, interim superintendent and assistant superintendent-diversity, equity and inclusion

B. DEI UPDATE.

Presenter: Bobbie Goodrum, interim superintendent and assistant superintendent-diversity, equity and inclusion

April 20, 2021

Regular Meeting of the Board of Education

VII. DISCUSSION ITEMS

A. NGSS HIGH SCHOOL BIOLOGY RESOURCE.

Presenter: Kelly Coffin, assistant superintendent-innovation and strategic initiatives; Margaret Hendrickson, director-curriculum, instruction, and assessment; Colleen Stamm, K-12 math/science coordinator

April 20, 2021

Regular Meeting of the Board of Education

IX. ACTION ITEMS

A. RECONFIRMATION OF INSTRUCTIONAL DELIVERY PLAN (EXTENDED COVID 19 LEARNING PLAN).

Presenters: Bobbie Goodrum, interim superintendent and assistant superintendent-diversity, equity and inclusion; Kelly Coffin, assistant superintendent-innovation and strategic initiatives; Margaret Hendrickson, director-curriculum, instruction and assessment

MOTION: I move that the Board of Education reconfirm the Instructional Delivery Plan (FPS Extended COVID19 Learning Plan), as presented.

X. ITEMS FROM THE TREASURER

A. Expenditures.

MOTION: I move that the Board of Education approve the expenditures as outlined in the expenditure printout dated April 20, 2021, as follows:

General Fund	\$9,237,414
General Fund - Athletics	\$117,622
Debt Fund	\$0
Capital Projects – 2018 Bond Fund	\$930,035
Capital Projects – 2020 Bond Fund	\$295,369
Nutrition Services Fund	\$182,174
Benefit Stabilization Fund	\$1,035,104
TOTAL	\$11,797,718

April 20, 2021

Regular Meeting of the Board of Education

XI. CONSENT AGENDA. I move that the Board of Education approve the April 20, 2021 Consent Agenda, as follows:

- A. Approval of Minutes
 - 1. April 6, 2021 Regular Meeting
 - 2. April 10, 2021 Board Workshop
- B. Head Start Director’s Monthly Report
- C. Personnel Items

NEW HIRES

Moore, Amanda

Teacher
Warner Middle
Effective: 4/5/2021

Orlich, Joy

Paraprofessional
Lanigan Elementary
Effective: 3/22/2021

RESIGNATIONS

Lasky, Scott

Journeyman Carpenter
Facilities Management
Effective: 4/9/2021

Padgett, Derrick

Social Worker
Power Middle & FCHS
Effective: 4/9/2021

Steiner, Susan

ESL Adult Evening Teacher
Farmington Central High
Effective: 5/24/2021

Thomas, Robin

Paraprofessional
Hillside Elementary
Effective: 4/5/2021

RETIREMENTS

Bogusky, Michelle

Paraprofessional
Kenbrook Elementary
Effective: 7/1/2021

Carlisle, Cheryl

Occupational Therapy Asst.
Farmington Early Childhood
Effective: 7/1/2021

Fenbert, Carolyn

Cooking Manager
East Middle
Effective: 7/1/2021

George, Mary

Teacher
East Middle
Effective: 7/1/2021

Gestro, Lisa

Teacher/ PREP Facilitator
Oakland Community College
Effective: 7/1/2021

Giampa-Coyle, Claudia

Secretary/Bookkeeper
Central Office
Effective: 7/1/2021

Hountalas, Olga

Teacher
Beechview Elementary
Effective: 7/1/2021

Manville, Jaime

Teacher
Hillside Elementary
Effective: 7/1/2021

Stalter, Donald

Teacher
Forest Elementary
Effective: 7/1/2021

Wellman, Patricia

Teacher
FCHS and FHS
Effective: 7/1/2021

7. STRATEGIC PLAN UPDATE.

Presenter: Kelly Coffin, assistant superintendent-innovation and strategic initiatives

Dr. Coffin updated the Board on the current status of strategic planning in the District. The Board was reminded of the eight goal areas. Highlights were provided regarding the soft roll out for each goal area, obtaining feedback from community, developing leadership in co-leaders and co-chairs, providing opportunities for voice from students, staff and community, and allowing participants to learn about FPS. The eight goal area committees met in March and have future meetings scheduled in April and May. Next steps include the development of a project plan and timeline for the Life Long Learner Profile and an update from each goal area committee at the June Board of Education regular meeting.

8. REPORTS FROM BOARD COMMITTEES.

Policy/Board Governance: Chair Rich reported that the committee met March 24 to receive updates and discuss: the possible inclusion of the five equity statements (found on the Diversity, Equity and Inclusion website page) into the District’s Board Policies, an overview of the services provided by Miller Johnson related to policies and administrative regulations, and the Board’s role in the creation and review of policies.

The Board discussed creation/establishment of Board Protocols (Operating Procedures). The Board came to consensus that those protocols that are Board specific will be reviewed by the Policy/Board Governance committee and brought to the full Board for approval in the near future. Other protocols will be reviewed by a committee of the whole with timing to occur after hiring of the new superintendent.

9. INSTRUCTIONAL DELIVERY PLAN (SUMMER SCHOOL PROGRAMMING).

Presenters: Kelly Coffin, assistant superintendent-innovation and strategic initiatives; Margaret Hendrickson, director-curriculum, instruction and assessment

Dr. Coffin and Mrs. Hendrickson detailed the District’s plans for summer school offerings at the elementary and secondary levels. Elementary offerings are available for all students with additional opportunities for targeted students. They are designed to support intervention and enrichment, will utilize adaptive technology programs, are offered remote and in-person; structured and self-paced, and are tuition-free to low cost. Secondary programming is being expanded to include more varied academic options (booster classes, credit recovery, credit advancement), remote options with in-person support labs, innovative stem experiences, and tuition-free to low cost offerings. Community partnerships are also being developed. Staffing, marketing and budget were also discussed.

Board discussion occurred and questions were answered.

10. COMMUNITY ENGAGEMENT COMMITTEE.

Presenter: Cheryl Blau, Board Trustee

Trustee Blau expressed a desire to form a BOE Community Engagement Committee to foster a positive relationship between the seven Board members and the community. Board discussion occurred. Consensus was reached to form a committee. Members are Cheryl Blau, Angie Smith and Donald Walker. The committee will determine format, future opportunities, and ensure compliance with the OMA.

11. RETURN TO INSTRUCTIONAL DELIVERY PLAN (FALL SCHEDULING).

Presenters: Kelly Coffin, assistant superintendent-innovation and strategic initiatives; Margaret Hendrickson, director-curriculum, instruction and assessment

Dr. Coffin and Mrs. Hendrickson provided the Board with the current status of fall scheduling. The District is planning for five full days in-person. Elementary families received a communication on March 26, 2021 regarding the options for the 2021-22 school year. Farmington Public Schools will be offering two options at the elementary level: in-person instruction and remote learning path. If families are considering the remote learning path, they are asked to make that selection in MiSTAR by April 12, 2021.

Students who will be in grades 6-12 for the 2021-22 school year will have three options for instructional delivery. These options include: in-person instruction, remote learning path, and virtual learning path (self-paced). Since the scheduling process is more complicated at the secondary level, the District is asking families to make a selection for the entire 2021-22 school year. The District continues to stay on track with the secondary scheduling process and timeline. Scheduling teams recently received additional training on using the scheduling tools through Oakland Schools, and counselors continue to work with students to complete course requests. The plan is to have all scheduling completed by the time staff and students leave for the summer.

Board discussion occurred and questions were answered regarding teacher PD, parent information sessions, student devices, District pivot ability, and COVID reports.

12. PUBLIC COMMENTS. None.

13. APPROVAL OF AUDITOR APPOINTMENT.

Presenter: Jennifer Kaminski, assistant superintendent-business services

This item was presented in detail at the March 23, 2021 regular meeting.

MOTION: It was moved by Heinrich and supported by Smith that the Board of Education appoint Plante Moran PLLC to perform the 2020-2021 financial audit of District funds, as outlined in the March 16, 2021 memo from Kim Pincheck.

Board discussion occurred regarding auditor rotation and conflict of interest.

ROLL CALL VOTE: **Ayes:** Rich, Weems, Heinrich, Blau, Smith, Fox, Walker
 Nays: None

MOTION PASSED 7-0.

14. APPROVAL OF MARCH 23, 2021 CLOSED SESSION MINUTES.

Presenter: Donald Walker, Board Secretary

MOTION: It was moved by Heinrich and supported by Walker that the Board of Education approve the March 23, 2021 closed session minutes, as presented.

Vice President Rich noted that the April 6, 2021 Closed Session was cancelled.

MOTION UNANIMOUSLY PASSED.

14. **CONSENT AGENDA.** It was moved by Rich and supported by Smith that the Board of Education approve the Consent Agenda dated April 6, 2021.
- A. Approval of Minutes
1. March 23, 2021 Special Meeting
 2. March 23, 2021 Regular Meeting
 3. March 27, 2021 Board Workshop

MOTION UNANIMOUSLY PASSED.

15. **REPORTS FROM BOARD REPRESENTATIVES.** None.
16. **RECOMMENDATIONS FOR FUTURE ADGENDA ITEMS.** None.
17. **GOOD AND WELFARE.** Board members spoke on topics of personal interest.
18. **ADJOURNMENT.** The Board of Education April 6, 2021 regular meeting was adjourned at 8:05 pm.

Donald Walker, Jr.
Farmington Board of Education
Board Secretary

Mrs. Kaminski and other cabinet members described the Board's role:

1. set vision, priorities and goals for District – high level
2. understand how the budget aligns with the above

and administration's role:

1. ensure resources are allocated in the budget to support the vision, priorities and goals of the Board for the District
2. review programming and spending to ensure allocation of resources is aligned with the above

in the development of budget priorities.

Board discussion began related to priorities. The Board came to consensus that an additional meeting is required to develop the Board's vision, priorities and goals. This will be discussed at the next Finance/Facilities committee meeting on April 13.

5. **ADJOURNMENT.** The Board of Education April 10, 2021 workshop was adjourned at 11:45 am.

Donald Walker, Jr.
Farmington Board of Education
Secretary



To: Board of Education Members
Cc: Dr. Bobbie Goodrum, Interim Superintendent
From: Kirsten Cicchella
Date: March 2021
Re: **Head Start Director's Monthly Report**

Program updates:

- Forty-one of forty-five available slots for students were filled for the month of March. Our grantee has continued to request that in-person class sizes be maintained at no more than ten students. There are four students currently enrolled with an Individualized Education Plan.
- We have received information from the Administration for Children and Families regarding a 1.22% cost-of-living adjustment (COLA) increase for Head Start to increase staff wages, fringe benefits, and offset higher operating costs. Our allocation of \$7,795 is based on our 2021 program budget of \$638,909. We will use the funds to increase wages for teachers and paraprofessionals by 1.22% at \$3,535 and the corresponding FICA and retirement costs at \$1,770. The remaining \$2,500 will be used to increase contractual hours for the early childhood specialist to increase classroom support.
- Families were eligible to receive a full meal over spring break courtesy of The Lutheran Church of the Shepherd King. The meal contained a turkey, vegetables, potatoes, bread, and dessert for a family of four. Those with a family larger than four received two meals.
- The program served 653 breakfasts and 626 lunches through National School Lunch and 575 snacks through CACFP.

Fiscal update:

EXPENDITURES	APPROVED	ACTUAL	REMAINING
FEDERAL	BUDGET PERIOD		
	EXP	March 2021 EXP	BALANCE
PERSONNEL	351,594.00	34,510.10	264,057.96
FRINGE BENEFITS	214,761.00	21,379.53	158,709.42
TRAVEL OUT OF AREA	0.00	0.00	0.00
EQUIPMENT	0.00	0;00	0.00
SUPPLIES	13,950.00	2,565.40	7,242.21
CONTRACTUAL	38,340.00	2,551.50	27,063
CONSTRUCTION,RENOVATION, REPAIR	0.00	0.00	0.00
OTHER	20,264.00	841.90	19,316.18
	638,909.00	61,848.40	476,388.77



*CREDIT CARD EXPENDITURES CATEGORY	
March 2021	
Conference Dues and Fees	61.00
Supplies	319.28
Food	2.59
Ground Maintenance	402.54

**Per Head Start fiscal guidelines, credit card expenditures must be reported separately as well as in total expenditures*