

Agenda of Special Meeting

The Board of Education Waverly Community Schools

A Special Meeting of the Board of Education of Waverly Community Schools will be held October 7, 2024, beginning at 4:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag

- II. For Action - Report #24-22, 2022 Building and Site, Series II Construction Award Recommendation - Winans Elementary Renovation Bid Package Awards 2

Recommendation: To approve awards to the lowest responsible bidder(s) from the Winans Renovation Bid Package, as per the summary, in accordance with Board Policy 6320 (Purchasing).

- III. For Discussion - Middle School Field Trip - Out of State 8

To recommend for action at the October 28, 2024 regular Board of Education meeting.

- IV. Closed Session - Personnel Issue

- V. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
OCTOBER 7, 2024**

Report #24-22 Updated

FOR ACTION

Subject:

2022 Building and Site, Series II Construction Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from the Winans Renovation Bid Package, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of the Winans Renovation Bid Package was to receive competitive pricing for renovations including mechanical, electrical and finish upgrades throughout the building.

Background Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

An earlier bid package was released for sitework and the classroom addition at Winans Elementary with contracts being approved on June 27, 2024. The total cost of the early bid package was \$3,278,801, including general conditions and contingency.

The Winans Renovation Bid Package was released with responses due on Monday, September 30, 2024. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

Budget Impact:

The total cost of this recommendation is Fourteen Million Nine Hundred Sixty-Eight Thousand Eight Hundred Ninety-Two and 00/100 Dollars (\$14,968,892). The contract will be funded primarily with the proceeds from the 2022 Building and Site, Series II bonds and in part from the Public Improvement Fund, pursuant to Section 9(2) of Public Act 10 of 2023. The total cost of the Winans Renovation, including the early bid package, is \$18,247,693. The original amount budgeted for this project was \$17,139,637. The District will rebalance budgeted expenditures for Series II and Series III of the May 2021 authorization to pay for the budget overage and shift future project expenditures to the May 2024 bond authorization. This recommendation is within the final amount budgeted for this project.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject all the bids, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion

October 4, 2024

Mr. Evan Nuffer
Director, Finance and Operations
Waverly Community Schools
515 Snow Rd.
Lansing, Michigan 48917

RE: BP5.2 Winans Elementary Additions and Renovation

Dear Mr. Nuffer,

Bid documents were issued for BP 5.2 Winans Elementary School Additions and Renovation. This work includes a cafeteria & Kitchen addition and Interior Renovation. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow's online planroom. Bids were received and publicly read October 1, 2024

Bid Evaluation Summary and Recommendations

The attached bid tabulation indicates the bid pricing received. After a review of the bid proposals received, the project team conducted post bid interviews with the low bidders to verify the proposal was inclusive of the scope of work and schedule.

Based upon the evaluation of the project team we present the following companies for consideration by the administration and Board of Education. (see following page).

Upon approval by the Board of Education, Barton Malow will issue a contract to the approved bidder. If you have any questions, please call me at (586) 524-1396.

Sincerely,



Eric Sifferman
Project Manager
Barton Malow Builders

Bidders for Award

Category	Bidder	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5	Alt 6	Vol Alt	Total with Alternates
Demo	Blue Star	\$464,508	\$15,000	\$26,000	\$5,800	\$5,700	\$1,800	\$0	\$30,000	\$548,808
Concrete	Moore Trosper	\$428,000	\$0	\$0	\$0	\$0	\$0	\$0		\$428,000
Masonry	Davenport Masonry	\$583,350	\$0	\$0	\$0	\$0	\$0	\$28,305		\$611,655
Steel	Howard Steel	\$301,600	\$0	\$0	\$0	\$0	\$0	\$0		\$301,600
General Trades	Trumble	\$1,184,900	\$17,880	\$35,000	\$18,600	\$66,675	\$29,100	\$0		\$1,352,155
Roofing	Great lakes systems	\$1,110,000	\$0	\$0	\$0	\$0	\$0	\$0		\$1,110,000
Metal Panels	Liberty Sheet Metal	\$690,000	\$0	\$199,000	\$0	\$0	\$0	\$0		\$889,000
Storefront & Glazing	Daniels Glass	\$895,095	\$0	\$0	\$0	\$15,560	\$0	\$0		\$910,655
Painting	Niles Construction	\$179,905	\$0	\$0	\$0	\$0	\$0	\$0		\$179,905
Flooring	Lansing Tile	\$372,424	\$59,600	\$0	\$47,500	\$13,900	\$0	\$0		\$493,424
Ceilings & Drywall	Christman	\$643,200	\$25,900	\$0	\$0	\$7,200	\$0	\$0		\$676,300
Hard Tile	DF Floor	\$138,030	\$0	\$0	\$0	\$0	\$0	\$0	\$4,388	\$142,418
Kitchen Equipment	Stafford Smith	\$158,132	\$0	\$0	\$0	\$0	\$0	\$0		\$158,132
Playground	Sinclair	\$212,900	\$0	\$0	\$0	\$0	\$0	\$0		\$212,900
Mechanical	Advantage Mechanicl	\$2,963,200	\$0	\$0	\$0	\$0	\$1,600	\$0	\$149,600	\$3,114,400
Mech Controls	SC Tech	\$227,000	\$0	\$0	\$0	\$0	\$0	\$0		\$227,000
Electrical	Great Lakes Power & Light	\$1,847,000	\$40,000	\$0	\$20,000	\$57,000	\$0	\$0		\$1,964,000

TOTAL:	\$13,320,352
GC's at 2.25%	\$299,708
Contingency at 9%	\$1,198,832
Additional GC's for Labor	\$50,000
Additional GC's for Temp Heat	\$100,000

Grand Total: \$14,968,892

Waverly Community Schools Winans Elementary Additions & Renovations BID RESULTS

	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5	Alt 6	Vol Alt	Comments
DEMO									
Asbestos Abatement	\$970,600	\$31,400	\$54,460	\$11,000	\$10,500	\$8,500	\$0		
Comment	\$807,576	\$26,250	\$45,500	\$10,150	\$9,975	\$3,150	\$0		
Christman	\$749,300	\$37,750	\$52,500	\$15,500	\$42,500	\$12,500	\$0		
Blue Star	\$464,508	\$15,000	\$26,000	\$5,800	\$5,700	\$1,800	\$0	\$30,000	
Reese	\$349,500	\$28,500	\$12,000	\$12,300	\$10,500	\$16,000	\$0		<i>Incomplete Bid</i>
Concrete									
Moore Trosper	\$428,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Masonry									
BNE	\$705,000	\$0	\$0	\$0	\$0	\$0	\$0	\$39,000	
Lidel & Hart	\$664,000	\$0	\$0	\$0	\$0	\$0	\$0	\$37,563	
Masonry Soulutions	\$643,200	\$0	\$0	\$0	\$0	\$0	\$0	\$24,700	
Schiffer	\$589,000	\$0	\$0	\$0	\$0	\$0	\$0	\$27,700	
Davenport	\$583,350	\$0	\$0	\$0	\$0	\$0	\$0	\$28,305	
Steel									
Casedi	\$531,989	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Zack	\$357,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Lapeer	\$314,325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Howard	\$301,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Gen Trades									
Christman	\$1,266,700	\$0	\$29,700	\$16,000	\$47,700	\$51,900	\$0		
Moore Trosper	\$1,258,364	\$71,602	\$21,770	\$52,911	\$64,000	\$0	\$0		
Trumble	\$1,184,900	\$17,880	\$35,000	\$18,600	\$66,675	\$29,100	\$0		
Roofing									
Quality Roofing	\$1,268,828	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Advance	\$1,187,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Great lakes systems	\$1,110,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Roofing Innovations	\$690,865	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Metal Panels								
Wolverine	\$1,049,300	\$0	\$400,000	\$0	\$0	\$0	\$0	
CL Reikhoff	\$896,000	\$0	\$298,000	\$0	\$0	\$0	\$0	
JD Candler	\$889,200	\$0	\$151,000	\$0	\$0	\$0	\$0	
Liberty Sheet Metal	\$690,000	\$0	\$199,000	\$0	\$0	\$0	\$0	
Glazing								
Aaron Glass	\$990,000	\$0	\$0	\$0	\$17,500	\$0	\$0	
Lansing Glass	\$967,929	\$0	\$0	\$0	\$18,000	\$0	\$0	
Daniels Glass	\$895,095	\$0	\$0	\$0	\$15,560	\$0	\$0	
Painting								
Hallegan	\$327,400	\$23,430	\$0	\$29,200	\$13,130	\$0	\$0	
Classic Paintng	\$285,200	\$5,000	\$0	\$16,000	\$14,000	\$0	\$0	
Ritter	\$255,820	\$0	\$0	\$4,000	\$0	\$0	\$0	
Seven Brothers	\$250,000	\$0	\$0	\$10,500	\$0	\$0	\$0	
R&G Paintng	\$193,500	\$8,500	\$0	\$15,000	\$0	\$0	\$0	
Niles Construction	\$179,905	\$0	\$0	\$0	\$0	\$0	\$0	
Flooring								
Premeit Tile	\$684,650	\$0	\$0	\$99,500	\$0	\$0	\$0	
Omega	\$452,998	\$0	\$0	\$52,855	\$16,925	\$0	\$0	
Superior Floor	\$447,740	\$0	\$0	\$36,550	\$13,275	\$0	\$0	
Integrity Int	\$438,570	\$0	\$0	\$42,840	\$13,690	\$0	\$0	
Reichenback	\$416,165	\$59,625	\$0	\$110,000	\$16,000	\$0	\$0	
DF Flooring	\$381,324	\$0	\$0	\$38,911	\$15,549	\$0	\$0	
Lansing Tile	\$372,424	\$59,600	\$0	\$47,500	\$13,900	\$0	\$0	
Shock Brothers	\$367,550	\$66,750	\$0	\$42,200	\$0	\$0	\$0	<i>Incomplete Bid</i>
Ceilings & Drywall								
GRIP	\$839,700	\$39,300	\$0	\$0	\$8,600	\$0	\$0	
Reichenbach	\$835,000	\$42,000	\$0	\$0	\$41,000	\$0	\$0	
Clark	\$833,700	\$0	\$0	\$0	\$0	\$0	\$0	
Christman	\$643,200	\$25,900	\$0	\$0	\$7,200	\$0	\$0	
Hard Tile								
Omega	\$196,790	\$0	\$0	\$0	\$0	\$0	\$0	

Integrity	\$186,555	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Premeir Tile	\$157,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Lansing Tile	\$155,259	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Superior	\$152,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
DF Floor	\$138,030	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,388
R&G	\$97,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<i>Incomplete Bid</i>
Kitchen Equipment									
GLW	\$171,310	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Bolter Co	\$163,726	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Merchanidse	\$159,640	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Stafford Smith	\$158,132	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Playground									
Sinclair	\$212,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Kinetic	\$195,389	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<i>Incomplete Bid</i>
Mechanical									
Advantage	\$2,963,200	\$0	\$0	\$0	\$0	\$1,600	\$0	\$0	\$149,600
Mechanical Controls									
SC Tech	\$227,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
ELEC									
Centennial	\$1,999,990	\$28,500	\$0	\$24,500	\$49,700	\$0	\$0	\$0	
Great Lakes Power & Lic	\$1,847,000	\$40,000	\$0	\$20,000	\$57,000	\$0	\$0	\$0	
Prise Sign Co	\$37,506	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<i>Incomplete Bid</i>

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip 1 night 8th grade trip to Chicago
Proposed Departure Date May 22 or May 15 Return Date May 23 or May 16
Proposer Lauren Leffel-Jones Position 7/8 teacher
Date by which response is needed 9/27 Proposal Date 9/19

A. Purpose

1. What is the major place to be visited or event to be attended?
Chicago, IL (agenda attached)
Locations include Museum of Science and Industry, Adler Planetarium, Willis Tower, Water Tower, Lincoln Park Zoo, Navy Pier, Shedd Aquarium, and Field Museum 8
2. How is the trip related to the educational program of the District?
The trip has several scientific and historically significant locations. It will contribute to Waverly's mission of creating engaged, global citizens.
3. In what ways will the students benefit?
Students will explore a major, important U.S. city and the various cultural attractions on the itinerary.
4. In what ways will the District benefit?
Positive events, like this trip, can help draw families to Waverly. This trip will increase morale and excitement among students, parents, and staff.
5. How will the trip be evaluated to determine the extent to which these benefits were realized?
Participants will take a survey at the end of the trip to evaluate the benefits and provide feedback for planned future 8th grade trips (hopefully Washington D.C.).

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
8th grade students - open to all who sign up.

B. Students and Staff (cont'd)

2. How many students in total?
140-240 (estimated, possibly less depending on who signs up)

 3. How many students are currently experiencing academic problems?
72

 4. Which staff member will be in charge?
Lauren Leffel-Jones, other staff and administrators that volunteer
- 9
5. What previous experience has the staff member had in conducting overnight or extended field trips?
Several staff members have experience with conducting overnight trips, but most staff have not. One of the goals of this trip is to allow staff to gain such experience on a smaller trip before attempting a longer trip to Washington D.C. in the future.
 6. What other staff members will be going?
Several staff members have shown interest. The goal will be to take one staff member for every 10 students.
 7. How many chaperones, in addition to staff members, will be going?
For this trip we would like to only have staff members (teachers or paraprofessionals) chaperoning the trip.
 8. What are their names and affiliations with the students?
The plan is that all staff chaperones will be middle school teachers or paraprofessionals.

 9. How many school days will be missed?
2

10. How will teachers be advised in advance that the students will be out of school?
Teachers have already been made aware of the trip. Once dates are finalized they will be told. Since this is a grade-wide trip it will impact all 8th grade classes equally. A plan will be developed for students who do not attend the trip but are in school during the days of the trip that involves an adjusted schedule with the 8th grade teachers who do not chaperone.

C. School Work

1. How will missed work be made up?
Since the trip is grade-wide there won't be missed work exactly, only alternate assignments for the students that do not go on the trip.

10

2. What special assistance will be provided students with academic problems?
Ideally, students on the trip will not miss regular classwork and we will, instead, develop alternate assignments for the students who do not attend.

D. Itinerary

1. What is the destination?
Chicago, IL
2. What will be the mode of transportation? What liability insurance does the carrier have?
Charter bus booked through WorldStrides Educational Travel & Experiences.
The company is insured.
3. Where will the group be housed and fed?
All meals are included in the WorldStrides price as well as one night lodging in a hotel to be named later (the company has a list of several to choose from).

D. Itinerary (cont'd)

4. What enroute or supplementary activities are planned?

The activities begin once the bus arrives in Chicago.

5. What arrangements have been made for dealing with emergency situations?

The company has a safety and security command center, called WorldAssist, staffed 24/7 to assist with emergencies.

6. If tour guides are involved, what liability insurance do they carry?

WorldStrides has the largest liability insurance policy in the industry.

11

E. Finances

1. What is the estimated total cost and cost per student?

\$749

2. What is the source of funds?

Fundraising and family contributions

3. How will the funds be collected and safeguarded?

An administrator will be in charge of the fundraising and safeguarding of funds.

4. How will any shortfall be made up or excess funds used?

Shortfalls will need to be made up by the families of those attending. Fundraising will lower the cost per non-scholarship student, but may not cover the entire cost for everyone.

5. What provision has been made for students who are financially unable to pay any necessary costs?

A scholarship program will be in place for students who cannot afford the costs. These scholarships will be paid for with the fundraising dollars (all students will benefit from fundraising, but those with financial hardship will be fully paid for through the scholarship program).

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

As soon as the trip is approved we will get the word out to 8th grade families in a variety of ways, including email, paper flyers sent home, and announcements and advertising within the school.

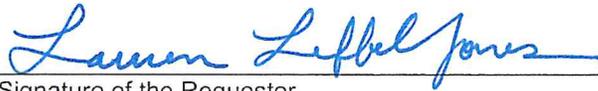
2. List telephone numbers at destination and where group will be housed.

TBD - once approved we will work with WorldStride to determine exactly which hotel we will stay at. WorldStride can be contacted at 800-999-4542

12

3. What information will be provided to the media and the community?

A press release will be sent out.



Signature of the Requestor

9/19/2024

Date

Approved:



Principal

9/20/2024

Date

Date

Board of Education

Date

9/26/11