

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held June 12, 2023, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara Warren
- II. Special Presentation
 - A. Athletic Update - Athletic Director Scott Castelee
- III. Correspondence
- IV. Public Comment - For Agenda Items Only
- V. Board Member Comment
- VI. Approval of Agenda and Acceptance of all Reports

Recommendation: *To request a motion to approve the June 12, 2023 agenda as presented and accept all reports into discussion.*

- VII. Approval of Consent Agenda Items

4

Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.

Regular Meeting Minutes - May 15, 2023
Special Meeting Minutes Student A - May 23, 2023
Special Meeting Closed Session Minutes Student A - May 23, 2023
Special Meeting Minutes Student B - May 23, 2023
Special Meeting Closed Session Minutes Student B - May 23, 2023
Special Meeting Minutes Student C - May 23, 2023
Special Meeting Closed Session Minutes Student C - May 23, 2023
Special Meeting Minutes Student D - May 23, 2023
Special Meeting Closed Session Minutes Student D - May 23, 2023
Special Meeting Minutes Student E - May 23, 2023
Special Meeting Closed Session Minutes Student E - May 23, 2023
Special Meeting Minutes Student F - May 23, 2023

Special Meeting Closed Session Minutes Student F - May 23, 2023
 Special Meeting Minutes Student G - May 23, 2023
 Special Meeting Closed Session Minutes Student G - May 23, 2023
 Report #22- 61, HR Personnel Recommendations

Recommendation: To request a motion to approve the consent agenda as presented.

VIII. Committee Meetings

A. Teaching & Learning Committee Report

IX. Presentation of Reports

A. Finance and Facilities

1. For Action - Report #22-62, 2022-2023 Budget Amendment Resolutions 24

Recommendation: To approve Report #22-62, the 2022-2023 General Fund Resolution as presented.

2. For Action - Report #22-63, 2023-24 Budget Resolutions 31

Recommendation: To approve Report #22-63, the 2023-24 General Fund Resolution, the 2023-24 Debt Retirement Fund Resolution, the 2023-24 Special Revenue Funds Resolution and the 2023-24 Sinking Fund Resolution as presented.

3. For Action - Report #22- 64, Certification of Summer Tax Levy 40

Recommendation: To adopt Report #22-64, the proposed summer tax levy for the City of Lansing, Delta Township, and Lansing Township as presented.

4. For Action - Report #22-65, 2022 Building and Site, Series I Technology Purchase 47

Recommendation: Approve the purchase of technology equipment from Presidio, as per attached summary, to replace technology equipment nearing the end of its useful life.

5. For Action - Report #22-66, Classroom Furniture Purchase 50

Recommendation: To approve the purchase of furniture, from Wiser Contract Furniture, as per attached summary, as part of the subcommittee recommendation for new classroom and office furniture.

B. Teaching & Learning

1. For Action - Report #22-67, High School Science Curriculum purchase 61

Recommendation: To approve the purchase of High School Science curriculum materials

2. 98B Benchmark Report

- X. For Action - Report #22-68, Michigan High School Athletic Association 2023-2024 Membership 86

Recommendation: *To approve the Michigan High School Athletic Association 2023-24 Membership Resolution.*

- XI. Superintendent's Report
XII. Public Comment - Open Comment for District Related Items
XIII. Other Board Business
XIV. Adjournment

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, May 15, 2023 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara Warren called the meeting to order at 6:0 PM. The pledge to the flag was led by Finance & Operations Director, Evan Nuffer.

Members Present: Alicia Guevara Warren
 Holly Nester – Entered at 6:15 pm
 Vince Perkins
 Amy Krause
 Cathy Pike
 Mary Ann Martin

Members Absent: Deborah Lopez
 Student Representative Emily Humphrey

Staff Present: Kelly Blake, Superintendent
 Evan Nuffer, Director of Finance & Facilities
 Shawn Lewis, Director of School Culture
 Chris Huff, Director of Teaching & Learning
 Tiffany Wright, Director of Student Services
 Susan Friend, Director of Human Resources
 Ann Marie Lindsay
 Tony Terranova
 Tim Lyman
 Allison Orwat
 Sue Ruegsegger
 Jeff Parks
 Deb Major
 Terri Collett-Such
 Becky Eyestone-Malbouef
 Susan Luther
 Carlos Salais

Correspondence:

None

Public Comment for Agenda Items:

None

Special Presentations:

East Intermediate Teacher, Deb Major, gave an EL presentation to the board. The presentation is on file in the Superintendent’s office for review during normal business hours.

Interim Human Resources Director, Susan Friend, introduced Micky Savage, new Human Resources Director effective July 1, 2023.

Board Member Comment:

Member Martin is very proud of Waverly Community Schools and continues to hear positive comments about our students and staff.

Member Nestor welcomed Micky Savage to our district.

Member Perkins wished all mothers a Happy Mother’s Day.

Member Pike enjoyed the High School play but still has concerns about the support the district has for the arts program and missed the live orchestra perform during the production. Member Pike was glad that the district is took a pro-active approach during the Middle school parent meeting, requesting parent participation.

Member Krause welcomed Micky Savage to our district and wished all mothers a Happy Mother’s Day.

Member Guevara Warren:

Enjoyed the high school play and agrees the arts need more support from the district.

Stated prom was a success and our students had a great time.

Reassured the staff and community that the Board is listening to their concerns and working with Administration to improve the culture and climate of our district. The BOE is here and engaged and committed to make any necessary improvements needed for our district to be a success.

Approval of Agenda and Acceptance of Reports

President Guevara Warren requested the addition of the Ingham ISD Board of Education Candidate Election Resolution to be added as the last action item.

A motion was presented by Member Martin and supported by Member Perkins and Member Krause to adopt the May 15, 2023 agenda with the ISD Election addition and accept all reports.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 Member Lopez

Approval Consent Agenda Items

A motion was presented by Member Perkins and supported by Member Martin to approve the consent agenda as presented.

- 1.Regular Meeting Minutes – April 17, 2023
- 2.Closed Session Meeting Minutes – April 17, 2023
- 3.Special Meeting Minutes – April 27, 2023
- 4.Report #22-56, Human Resources Personnel Report
- 5.Report #22-57, Finance Report

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 Member Lopez

COMMITTEE MEETINGS:

Finance & Facilities Advisory Committee

Member Cathy Pike reviewed the recent committee meeting, highlights included:

- The many proposed budgets the State have presented
- The district maintains a positive fund balance
- Year to date budget comparison

Finance & Operations Director, Evan Nuffer, reviewed other committee meeting topics:

- An addendum to the swimming pool agreement with Delta Township, proposing to extend the agreement for the next 10 years. The agreement does provide revenue to offset any utility costs plus additional revenue for the district.
- Discussed letters of agreement proposed to, but rejected by WEA, which would have impacted the budget. Proposed \$500 per day per WEA member to attend 2 additional PD days before the 2023-34 school year and offered a new sick leave incentive for those WEA members.
- Reviewed all bond construction projects in progress and upcoming projects

PRESENTATION OF REPORTS

For Action – **Report #22-58**, Ingham Intermediate School District (IISD) 2023-24 Proposed General Fund Budget

A motion was presented by Member Pike and supported by Member Martin and Member Krause to approve Report #22-58, support resolution for the Ingham ISD 2023-24 General Education Fund Budget.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 Member Lopez

For Action – **Report #22-59**, Approve Change Order for DE Excavating

A motion was presented by Member Krause and supported by Member Martin to approve Report #22-59, approve Report #22-29, 2022 Building and Site, Series I Change Order – DE Excavating – as presented.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 Member Lopez

For Action – **Report #22-60**, EL Education – 7th & 8th Grade English Language Arts Curriculum
Member Krause requested the option to review the new curriculum materials when they are available.

A motion was presented by Member Nester and supported by Member Martin to approve Report #22-60, adopt and purchase the proposed EL Education curriculum for 7th & 8th grade.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 Member Lopez

For Action – Ingham Intermediate School District (IISD) Board of Education Election

A motion was presented by Member Perkins and supported by Member Krause to appoint Member Cathy Pike as voting representative and Member Mary Ann Martin as alternate to cast votes for John Wolenberg and Lori Zajac to fill open seats on IISD Board of Education.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 Member Lopez

Superintendent’s Report:

Superintendent Blake:

- The District’s Continuity of Learning Plan has not changed and dates will be updated on our website.
- In accordance with a safety grant, CRG will perform a walk-through of our buildings and develop maps of our buildings.
- Reviewed upcoming school events, including May 17th Choir Concert, May 18th Orchestra Concert, May 19th Tony the Tiger from Kellogg’s will attend a Middle School assembly and present the district with a \$55,000 donation to be used for any sports related needs, such as new uniforms, scoreboards, football helmets, tennis wind blockers, new MS wrestling mat.
- We also received a \$20,000 grant from Sonic to be used with the Kellogg’s donation.
- May 22nd is the Senior Walk-Through.
- June 1st is Senior Honor’s Night.
- June 3rd is High School Graduation at the Breslin Center at 7 pm.
- Superintendent Evaluations need to be completed .
- Student Discipline Hearings are scheduled for Tuesday, May 23rd.
- Thanked staff for their hard work and dedication during the 2022-23 school year.

Public Comment – Open Comment for District Issues

Staff Member Terri Collett-Such asked Administration to please remember support staff during appreciation days as they are not often remembered or appreciated for their hard work and dedication to the students and district each year.

Sa’Rae Daggett, requested permission to donate a memorial to honor and remember her son, Giovanni and all other students who have been taken too early in life. She feels it is important for students to be remembered and honored by their classmates. She proposed donating a bench or planting a remembrance

tree to help grieving students. Ms. Daggett would like to possibly have a display created to honor all students tragically lost. She would also like to donate a banner for one of our athletic fields in honor of her son.

Waverly Administration will contact Ms. Daggett when construction nears completion and trauma team discusses appropriate memorials.

Other Board Business:

None

The meeting adjourned at 7:21 pm.

Respectfully submitted,

Vincent Perkins, Secretary
aml

Minutes of Special Meeting (Student Discipline)

The Board of Trustees Waverly Community Schools

A Special (Student Discipline) meeting of the Waverly Community Schools Board of Education was held Tuesday, May 23, 2023 at the Administration Building, located at 515 Snow Rd., Lansing, MI 48917.

Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez

Members Absent: Holly Nester
Alicia Guevara Warren

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student and Parents

The meeting was called to order at 7:56 am pm by Secretary Perkins. Secretary Perkins asked if the parents of Student A wanted a closed or opened session for the purpose of a student discipline hearing. Parent A requested a closed session.

A motion was presented by Member Pike and supported by Member Krause to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote: A. Krause – Yes
C. Pike – Yes
V. Perkins – Yes
M. Martin - Yes
D. Lopez - Yes

Motion PASSED

Vote: Ayes – 5; Nays – 0; Absent – 2 – Member Nester, Member Guevara Warren

The Board entered into closed session at 7:57 am.
The Board reconvened to open session at 8:54 am.

Minutes of Special Meeting (Student Discipline)

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Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez

Members Absent: Holly Nester
Alicia Guevara Warren

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student and Guardian (Grandmother)

The meeting was called to order at 9:07 am pm by Secretary Perkins. Secretary Perkins asked if the guardian of Student B wanted a closed or opened session for the purpose of a student discipline hearing. Guardian/Grandparent B requested a closed session.

A motion was presented by Member Pike and supported by Member Lopez to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote: A. Krause – Yes
C. Pike – Yes
V. Perkins – Yes
M. Martin - Yes
D. Lopez - Yes

Motion PASSED

Vote: Ayes – 5; Nays – 0; Absent – 2 – Member Nester, Member Guevara Warren

The Board entered into closed session at 9:08 am.
The Board reconvened to open session at 9:50 am.

Minutes of Special Meeting (Student Discipline)

The Board of Trustees Waverly Community Schools

A Special (Student Discipline) meeting of the Waverly Community Schools Board of Education was held Tuesday, May 23, 2023 at the Administration Building, located at 515 Snow Rd., Lansing, MI 48917.

Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez

Members Absent: Holly Nester
Alicia Guevara Warren

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student, Mother, Stepfather, Lansing State Journal Reporters

The meeting was called to order at 9:58 am pm by Secretary Perkins. Secretary Perkins asked if the parent/guardian of Student C wanted a closed or opened session for the purpose of a student discipline hearing. Parent C requested an open session.

Superintendent Blake reminded the Lansing State Journal reporters that it was not allowed to take pictures of the video evidence in compliance with FERPA laws.

Chris Huff reviewed the charges against Student C as well as the state guidelines in student discipline and proposed student discipline resolution.

Jeremiah Baynes reviewed the events of the day in question and presented all evidence.

The Board of Education members asked Student C questions regarding the day in question.

The parent and stepfather of Student C gave statements.

A motion was presented by Member Pike and supported by Member Lopez to meet in closed session under section 8(e) of the Open Meetings Act, for deliberation for the purpose of a student disciplinary hearing.

Roll Call Vote: A. Krause – Yes M. Martin - Yes
 C. Pike – Yes D. Lopez - Yes
 V. Perkins – Yes

Motion PASSED

Vote: Ayes – 5; Nays – 0; Absent – 2 – Member Nester, Member Guevara Warren

At 11:12 am the Board of Education entered into deliberation, with Student C, Mother, Stepfather, LSJ Reporters, Chris Huff, Jeremiah Baynes and Shawn Lewis exiting the meeting.

At 11:19 am, Student C, Mother, Stepfather, LSJ Reporters, Chris Huff, Jeremiah Baynes and Shawn Lewis returned to the meeting.

Superintendent Blake read the proposed Student Discipline Board Resolution for Student C.

A motion was presented by Member Pike and supported by Member Martin to approve the Board Resolution for Student Discipline for Student C.

Roll Call Vote: A. Krause – Yes M. Martin - Yes
 C. Pike – Yes D. Lopez - Yes
 V. Perkins – Yes

Motion PASSED

Vote: Ayes – 5; Nays – 0; Absent – 2 – Member Nester, Member Guevara Warren

Secretary Perkins adjourned the meeting at 11:23 am.

Respectfully submitted,

Vincent Perkins, Secretary
aml

Minutes of Special Meeting (Student Discipline)

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Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez

Members Absent: Holly Nester
Alicia Guevara Warren

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student, Mother, Father

The meeting was called to order at 11:25 am pm by Secretary Perkins. Secretary Perkins asked if the guardian of Student D wanted a closed or opened session for the purpose of a student discipline hearing. Parent D requested an open session.

Chris Huff reviewed the charges against Student D as well as the state guidelines in student discipline and proposed student discipline resolution.

Jeremiah Baynes reviewed the events of the day in question and presented all evidence.

The Board of Education members asked Student D questions regarding the day in question.

The Mother and Father of Student D gave statements.

A motion was presented by Member Pike and supported by Member Lopez to meet in closed session under section 8(e) of the Open Meetings Act, for deliberation for the purpose of a student disciplinary hearing.

Minutes of Special Meeting (Student Discipline)

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Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez
Alicia Guevara Warren

Members Absent: Holly Nester

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student E, Mother, Sister

The meeting was called to order at 12:50 pm by President Guevara Warren. President Guevara Warren asked if the guardian of Student E wanted a closed or opened session for the purpose of a student discipline hearing. Parent E requested a closed session.

A motion was presented by Member Perkins and supported by Member Pike to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote:	A. Krause – Yes	M. Martin - Yes
	C. Pike – Yes	D. Lopez - Yes
	V. Perkins – Yes	A. Guevara Warren

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 2 – Member Nester

President Guevara Warren excused herself from the hearing as she is acquainted with Student E and her Mother and her participation would be a conflict of interest.

Minutes of Special Meeting (Student Discipline)

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Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez
Alicia Guevara Warren

Members Absent: Holly Nester

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student, Mother

The meeting was called to order at 1:54 pm by President Guevara Warren. President Guevara Warren asked if the parent/guardian of Student F wanted a closed or opened session for the purpose of a student discipline hearing. Parent F requested a closed session.

A motion was presented by Member Perkins and supported by Member Lopez to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote:	A. Krause – Yes	M. Martin - Yes
	C. Pike – Yes	D. Lopez - Yes
	V. Perkins – Yes	A. Guevara Warren - Yes

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 – Member Nester

The Board entered into closed session at 1:54 pm.
The Board reconvened to open session at 2:57 pm.

Superintendent Blake read the proposed Student Discipline Board Resolution for Student F.

A motion was presented by Member Perkins and supported by Member Pike to approve the Board Resolution for Student Discipline for Student F.

Roll Call Vote:	A. Krause – Yes	M. Martin - Yes
	C. Pike – Yes	D. Lopez - Yes
	V. Perkins – Yes	A. Guevara Warren - Yes

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 – Member Nester

President Guevara Warren adjourned the meeting at 3:08 pm.

Respectfully submitted,

Vincent Perkins, Secretary
aml

Minutes of Special Meeting (Student Discipline)

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A Special (Student Discipline) meeting of the Waverly Community Schools Board of Education was held Tuesday, May 23, 2023 at the Administration Building, located at 515 Snow Rd., Lansing, MI 48917.

Members Present: Amy Krause
Cathy Pike
Vince Perkins
Mary Ann Martin
Debbie Lopez
Alicia Guevara Warren

Members Absent: Holly Nester

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Jeremiah Baynes, Middle School Assistant Principal
Ann Marie Lindsay

Others Present: Student, Mother, Father, Aunt

The meeting was called to order at 3:11 pm by President Guevara Warren. President Guevara Warren asked if the guardian of Student G wanted a closed or opened session for the purpose of a student discipline hearing. Parent G requested a closed session.

A motion was presented by Member Perkins and supported by Member Pike to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote:	A. Krause – Yes	M. Martin - Yes
	C. Pike – Yes	D. Lopez - Yes
	V. Perkins – Yes	A. Guevara Warren - Yes

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 – Member Nester

The Board entered into closed session at 3:12 pm.
The Board reconvened to open session at 4:51 pm.

Superintendent Blake read the proposed Student Discipline Board Resolution for Student G.

A motion was presented by Member Perkins and supported by Member Martin to approve the Board Resolution for Student Discipline for Student G.

Roll Call Vote:	A. Krause – Yes	M. Martin - Yes
	C. Pike – Yes	D. Lopez - Yes
	V. Perkins – Yes	A. Guevara Warren - Yes

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1 – Member Nester

President Guevara Warren adjourned the meeting at 5:02 pm.

Respectfully submitted,

Vincent Perkins, Secretary
aml

WAVERLY COMMUNITY SCHOOLS
 BOARD OF EDUCATION REGULAR MEETING
 June 12, 2023
 Report #22-61

Subject: Personnel Report

A. Employment – Administration

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Jon Harpst	Director of Tech & Media Services	District	\$114,225	7/1/2023
Kysha Crenshaw	Assistant Principal	Winans	\$93,751	August 2023
Doreatha Rusher	Assistant Principal	Elmwood	\$93,751	August 2023
Bernard Colton	Principal	Middle School	\$115,010	July 26, 2023

B. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Elizabeth Miller	5 th Grade Teacher	East Intermediate	BA Step 2/\$45,456	2023-2024
Ashley Parks	5 th Grade Teacher	East Intermediate	MA/BA36 Step 8/\$63,437	2023-2024
Aaron Bales	Co-Teacher Eng 9	High School	MA/BA36 Step 13/\$79,244	2023-2024
Greta Kearns-Boyd	2 nd Grade Teacher	Elmwood Ele	BA Step 5/\$51,948	2023-2024

C. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Kolton Epplert	Class C Custodian	Colt/HS/MS	\$14.60/hr	5/24/2023

D. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Travis Freeman	English Teacher	High School	6/9/2023
Evan Fedewa	5 th Grade Teacher	East Intermediate	8/11/2023
Laura Weber	Art Teacher	MS, HS, East	6/9/2023
Sara Beauchamp-Hicks	Technology Teacher	Winans Elementary	6/9/2023
Jennifer Freitas	Biology Teacher	High School	6/9/2023
Cecil Roberts	Social Worker	High School	6/9/2023
Shera Emmons	Instructional Coach	Colt ECEC	6/9/2023
Angela Biegaj	2 nd Grade Teacher	Elmwood Ele	6/9/2023

E. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Emma Baynes	Para Educator	Elmwood	6/9/2023
Rebecca Eagle	Preschool Teacher	Colt ECEC	6/9/2023

F. Resignation – Administration

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Emilie Weaver	Assistant Principal	High School	6/30/2023

G. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Dawn Tice	Food Service District Lead	High School	6/9/2023

H. Staff Transfer

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Brandy Buskirk	Head Custodian Class BB	Elmwood Elementary	5/15/2023

I. Termination

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
John Humes	Food Service Lunch Aide	Colt ECEC	5/17/2023

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 12, 2023**

Report #22-62

FOR ACTION

Subject:

Waverly Community Schools 2022-2023 Budget Amendment Resolutions

Recommendation:

The Superintendent recommends the Board of Education approve the following resolutions:

The 2022-23 General Fund Resolution with revenues/transfers-in of \$46,332,655 and expenditures/transfers-out of \$45,938,233

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2023 is estimated at \$8,597,018, or 19.3% of current year operating expenditures.

Historical Perspective:

The budget is amended as needed throughout the year in accordance with the Uniform Budgeting and Accounting Act.

Discussion of Options:

The Board may adopt the resolution or reject the resolution. If the board desires to table the recommendation, further action may be taken with a call for a special meeting prior to June 30, 2023.

Rationale for Recommendation:

In accordance with the Uniform Budgeting and Accounting Act, when revenues are going to be less than estimated or expenditures are going to be greater than estimated, the Superintendent is to make a recommendation to reduce expenditures or increase the amount of fund balance available to appropriate for current year expenditures.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

GENERAL FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the revised general appropriations of Waverly Community Schools for the 2022-23 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2022-23 which includes 17.9946 operating mills to be levied on all property, except principal residence and other property exempted by law and 1.9522 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

Revenue:

Local	\$9,386,578
State	30,009,531
Federal	2,741,472
Other Financing Sources	4,195,074
Total Revenue	\$46,332,655
Total Fund Balance, July 1 Available to Appropriate	\$7,533,773
Total Available to Appropriate	\$53,866,428

BE IT FURTHER RESOLVED, that \$45,938,233 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Instruction	
Basic Programs	\$18,652,460
Added Needs	6,946,408
Support Services	
Pupil Support	4,844,237
Instructional Staff Support	2,753,485
General Administration	411,658
School Administration	2,556,333
Business Services	749,515
Operations and Maintenance	4,084,283
Transportation	1,172,250
Central Support	1,280,893
Other Support	1,002,820
Community Activities	-0-
Nonpublic Schools	4,665
Payments to Other Public Schools	-0-
Facilities Acquisitions and Debt Service	129,225
Other Financing Uses	1,350,000
Total Appropriated	\$45,938,233

BE IT FURTHER RESOLVED, that an amount not to exceed \$1,350,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Public Improvement Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Waverly Community Schools
Budget Amendment - General Fund
June 12, 2023

	Revised Budget	Final Budget	Difference (Revised - Original)
Revenue			
Local sources	9,367,387	9,386,578	19,191
State sources	30,297,305	30,009,531	(287,773)
Federal sources	2,598,645	2,741,472	142,827
Intergovernmental	3,734,780	4,057,720	322,940
Transfers In	137,354	137,354	-
Total revenue	46,135,471	46,332,655	197,185
Expenditures			
Current:			
Instruction:			
Basic program	18,383,111	18,223,032	(160,079)
Added needs	6,923,077	6,917,908	(5,168)
Total instruction	25,306,188	25,140,941	(165,247)
Support Services:			
Pupil	4,934,359	4,835,277	(99,082)
Instructional staff	2,699,782	2,702,351	2,569
General administration	411,658	411,658	-
School administration	2,545,753	2,548,988	3,235
Business	569,395	559,395	(10,000)
Operations and maintenance	3,993,373	4,043,373	50,000
Pupil transportation services	1,206,625	1,172,250	(34,375)
Central	674,228	679,524	5,296
Other	268,413	268,413	-
Total support services	17,303,586	17,221,229	(82,357)
Athletics	722,053	722,053	-
Community services	-	-	-
Non Publics	4,665	4,665	-
Facility Acquisition	-	-	-
Debt service:			
Principal	70,000	70,000	-
Interest	700	700	-
Capital outlay	58,453	130,217	71,764
Payments to other public schools	1,298,428	1,298,428	-
Total expenditures	44,764,074	44,588,233	(175,840)
Excess of Revenue (Under)Over Expenditures	1,371,397	1,744,422	373,025
Transfers Out	850,000	1,350,000	500,000
Budgeted Change in Fund Balance	521,397	394,422	(126,975)
Favorable Expenditure Variance (1.5%)	671,461	668,823	(2,638)
Net Change in Fund Balance	1,192,858	1,063,245	(129,613)
Fund Balance - Beginning of year	7,533,773	7,533,773	
Fund Balance - End of year	8,726,631	8,597,018	
	19.5%	19.3%	

Waverly Community Schools

Budget Detail - Revenues
For the 2022-23 Fiscal Year

	Final <u>FY2022-23</u>	Revised <u>FY2022-23</u>	Original <u>FY2022-23</u>	<u>Change</u>
Major Assumptions:				
Property Taxable Values	918,796,457	920,341,522	916,828,481	-0.2%
Blended Enrollment (K-12 All)	2,846.27	2,868.65	2,803.17	(22.38)
Blended Enrollment (K-12 SE)	118.49	118.78	114.80	(0.29)
Foundation Allowance	9,534	9,534	9,519	-
Certified Staff FTE	209.9	210.7	208.1	(0.80)
Paraprofessionals	57.0	58.0	54.0	(1.00)
MPSERS Local Contribution Rate	28.23%	28.23%	28.23%	0.0%
Revenues:				
Local	9,386,578	9,367,387	9,139,585	19,191
State				
Prop A/Discretionary/Other	17,542,832	17,629,901	16,800,455	(87,068)
SE Headlee	3,530,352	3,530,352	3,292,810	-
At Risk/Bilingual	1,858,550	1,858,550	435,164	-
MPSERS	6,510,873	6,638,153	3,966,780	(127,280)
31o (SSW, Psych, Counselor, Nurses)	418,541	491,966	350,000	(73,425)
Early Literacy Coaching	105,063	105,063	105,063	-
Early Literacy Targeted Instruction	43,320	43,320	48,156	-
Prior Year Adjustments	-	-	-	-
Federal				
Consolidated App (Title I/Title II)	601,955	601,955	588,321	-
ESSER	1,799,612	1,799,612	1,799,612	-
GEER	-	-	-	-
COVID-19 Costs (CARES)	-	-	-	-
Coronavirus Relief Fund (CARES)	-	-	-	-
Other	339,905	197,078	81,902	142,827
Intergovernmental				
ISD SE Allocation/Medicaid FFS	4,057,720	3,734,780	3,634,780	322,940
Transfers In/Other	137,354	137,354	125,000	-
Total Revenues	<u><u>46,332,655</u></u>	<u><u>46,135,471</u></u>	<u><u>40,367,628</u></u>	<u><u>197,185</u></u>

Waverly Community Schools

Budget Detail - Expenditures
For the 2022-23 Fiscal Year

	Final <u>FY2022-23</u>	Revised <u>FY2022-23</u>	Original <u>FY2022-23</u>	<u>Change</u>	Actual <u>FY2021-22</u>	Actual <u>FY2020-21</u>
Expenditures:						
Salaries						
Administration	2,286,823	2,283,823	2,327,992	3,000	2,065,884	1,963,951
Professional-Educational	13,825,843	13,924,469	13,983,540	(98,626)	12,942,980	11,953,356
Professional-Business	108,488	108,488	108,488	-	105,765	105,234
Professional-Other	654,768	673,627	641,130	(18,859)	604,440	564,794
Technical	156,093	156,093	166,593	-	151,885	155,734
Operation and Service	3,741,302	3,747,073	3,860,685	(5,771)	3,484,517	3,149,655
Special Salary Payments	12,500	10,000	-	2,500	-	-
Temporary Salaries	154,700	154,700	132,050	-	145,462	54,222
Overtime Salaries and Extension of Contract	302,321	302,321	335,071	-	336,275	164,100
Total Salaries	<u>21,242,838</u>	<u>21,360,594</u>	<u>21,555,549</u>	<u>(117,756)</u>	<u>19,837,208</u>	<u>18,111,046</u>
Benefits						
Employee Insurance	3,941,093	3,959,295	3,883,367	(18,201)	3,695,990	3,315,065
Mandatory Coverage (Retirement/FICA)	13,215,167	13,355,377	11,076,090	(140,210)	10,211,808	9,115,324
Other Employee Benefits (Cash in Lieu)	475,490	478,140	492,490	(2,650)	437,947	402,322
Total Benefits	<u>17,631,750</u>	<u>17,792,812</u>	<u>15,451,947</u>	<u>(161,061)</u>	<u>14,345,746</u>	<u>12,832,711</u>
Purchased Services						
Professional and Technical Services	751,639	761,639	529,873	(10,000)	583,391	373,075
Travel/Workshops-Staff	136,333	132,245	119,064	4,088	69,895	51,458
Client/Pupil Transportation	-	-	-	-	3,384	-
Communication	193,610	193,610	197,910	-	161,522	146,240
Advertisement	500	500	500	-	44	234
Printing and Binding	3,100	3,100	3,100	-	973	4,194
Tuition	89,367	69,367	105,019	20,000	92,042	175,890
Utility Services	121,500	121,500	121,500	-	105,461	74,379
Insurance and Bond Premiums	158,411	158,411	136,000	-	142,039	109,969
Repairs and Maintenance Services	350,128	300,128	300,128	50,000	368,000	320,069
Rentals	8,300	8,300	2,900	-	3,215	3,255
Other Purchased Services	213,667	213,667	186,642	-	186,823	133,109
Total Purchased Services	<u>2,026,555</u>	<u>1,962,467</u>	<u>1,702,636</u>	<u>64,088</u>	<u>1,716,790</u>	<u>1,391,870</u>
Supplies and Materials						
Teaching/Testing Supplies and Materials	298,510	297,010	277,010	1,500	271,088	198,411
Textbooks	221,379	221,379	294,809	-	336,853	23,593
Educational Media Books	30,150	30,150	30,150	-	12,659	6,531
Periodicals	-	-	-	-	6,057	4,222
Energy Supplies	1,034,250	1,034,250	1,034,250	-	887,308	674,735
Transportation Supplies	166,585	200,960	126,460	(34,375)	151,707	49,170
Other Supplies	265,378	265,378	235,162	-	257,272	360,177
Total Supplies and Materials	<u>2,016,252</u>	<u>2,049,127</u>	<u>1,997,841</u>	<u>(32,875)</u>	<u>1,922,945</u>	<u>1,316,837</u>
Capital Outlay						
Building and Additions	-	-	-	-	16,823	1,759
Improvements Other Than Buildings	58,525	-	-	58,525	-	-
Equipment and Furniture	71,692	58,453	-	13,239	22,963	120,031
Vehicles Other Than Buses	-	-	-	-	-	-
School Bus Purchases	-	-	-	-	-	-
Total Capital Outlay	<u>130,217</u>	<u>58,453</u>	<u>-</u>	<u>71,764</u>	<u>39,786</u>	<u>121,789</u>
Other Expenditures						
Redemption of Long-term Bonds, Loans and Capi	70,000	70,000	70,000	-	140,000	140,000
Interest on Debt	700	700	700	-	3,500	19,485
Other Financing and Debt Expenditures	-	-	4,000	-	-	-
Dues and Fees	105,359	105,359	104,674	-	98,187	91,275
Taxes	30,000	30,000	30,000	-	-	14,029
Miscellaneous Expenditures	36,134	36,134	27,134	-	21,701	27,641
Total Other Expenditures	<u>242,193</u>	<u>242,193</u>	<u>236,508</u>	<u>-</u>	<u>263,387</u>	<u>292,429</u>
Outgoing Transfers and Other Transactions						
Fund Modifications	1,350,000	850,000	457,291	500,000	350,000	350,000
Payments to Other Public School Districts	1,298,428	1,298,428	1,222,468	-	1,185,605	829,915
Total Transfers and Other Transactions	<u>2,648,428</u>	<u>2,148,428</u>	<u>1,679,759</u>	<u>500,000</u>	<u>1,535,605</u>	<u>1,179,915</u>
Indirect Cost Recovery	-	-	-	-	-	0
Total General Fund Expenditures	<u><u>45,938,233</u></u>	<u><u>45,614,074</u></u>	<u><u>42,624,240</u></u>	<u><u>324,160</u></u>	<u><u>39,661,466</u></u>	<u><u>35,246,598</u></u>

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 12, 2023**

Report #22-63

FOR ACTION

Subject:

Waverly Community Schools 2023-24 Budget Resolutions

Recommendation:

The Superintendent recommends the Board of Education approve the following resolutions:

The 2023-24 General Fund Resolution with revenues of \$47,760,425 and expenditures of \$48,700,388

The 2023-24 Special Revenue Funds Resolution with revenues of \$2,592,856 and expenditures of \$2,582,487

The 2023-24 Debt Retirement Fund Resolution with revenues of \$6,384,645 and expenditures of \$5,810,400

The 2023-24 Sinking Fund Resolution with revenues of \$1,053,282 and expenditures of \$-0-

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2024 is estimated to be \$8,371,063, or 17.6% of current year operating expenditures.

The projected Community Services Fund balance as of June 30, 2024 is estimated to be \$307,106, or 63.8% of current year operating expenditures.

The projected Food Service Fund balance as of June 30, 2024 is estimated to be \$682,525, or 37.7% of current year operating expenditures.

The projected Student Activity Fund balance as of June 30, 2024 is estimated to be \$219,269.

The projected Debt Retirement Fund balance as of June 30, 2024 is estimated to be \$1,702,106, or 29.3% of current year debt retirement.

The projected Sinking Fund balance as of June 30, 2024 is estimated to be \$4,104,932

Historical Perspective:

School districts are required to adopt their 2023-24 budget(s) by June 30, 2023 for the fiscal year beginning July 1, 2023. The State of Michigan has not yet passed a budget for the School Aid Fund.

Discussion of Options:

The Board may adopt the resolutions collectively, reject the resolutions collectively, or take action on each individual resolution separately.

Rationale for Recommendation:

The Board of Education has the responsibility of reviewing the budget presented, holding a public hearing, modifying it as necessary, and approving it for implementation prior to the beginning of the fiscal year. (MCL 141.434)

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society.

GENERAL FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the General appropriations of Waverly Community Schools for the 2023-24 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2023-24 which includes 18.0000 operating mills to be levied on all property, except principal residence and other property exempted by law and 2.2222 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

Revenue:

Local	\$9,538,439
State	31,467,600
Federal	2,571,666
Other Financing Sources	4,182,720
Total Revenue	\$47,760,425
Total Fund Balance, July 1 Available to Appropriate	\$8,597,020
Total Available to Appropriate	\$56,357,445

BE IT FURTHER RESOLVED, that \$48,700,388 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Instruction	
Basic Programs	\$18,757,655
Added Needs	8,072,582
Support Services	
Pupil Support	5,268,230
Instructional Staff Support	3,029,316
General Administration	425,529
School Administration	3,004,326
Business Services	801,949
Operations and Maintenance	4,239,857
Transportation	1,319,128
Central Support	1,641,273
Other Support	1,028,377
Community Activities	-0-
Nonpublic Schools	4,665
Facilities Acquisitions and Debt Service	7,500
Other Financing Uses	1,100,000
Total Appropriated	\$48,700,388

BE IT FURTHER RESOLVED, that an amount not to exceed \$1,100,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Public Improvement Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

SPECIAL REVENUE FUNDS APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Special Revenue appropriations of Waverly Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Special Revenue Funds of the school district for fiscal year 2023-2024 is as follows:

Revenue:	
Local	\$692,845
State	57,000
Federal	1,843,011
Other Financing Sources	-0-
Total Revenue	\$2,592,856
Total Fund Balance, July 1 Available to Appropriate	\$733,949
Total Available to Appropriate	\$3,326,805

BE IT FURTHER RESOLVED, that \$2,582,487 of the total available to appropriate in the Special Revenue Funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Instructional Services	\$137,389
Business Services	32,288
Operations and Maintenance	500
Athletics	58,298
Student Activities	108,104
Food Services	1,777,114
Community Services	343,795
Fund Modifications (Transfers Out)	125,000
Total Appropriated	\$2,582,487

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

DEBT SERVICE FUNDS APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Debt Retirement appropriations of Waverly Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Debt Service Funds of the school district for fiscal year 2023-2024 which includes 6.40 debt service mills to be levied on all property not otherwise exempted by law is as follows:

Revenue:	
Local sources	\$6,306,995
State sources	77,650
 Total Revenue	 \$6,384,645
 Total Fund Balance, July 1 Available to Appropriate	 \$1,127,861
 Total Available to Appropriate	 \$7,512,506

BE IT FURTHER RESOLVED, that \$5,810,400 of the total available to appropriate in the Debt Service Funds is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Business Services	700
Principal	\$3,665,000
Interest	\$2,144,700
 Total Appropriated	 \$5,810,400

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

SINKING FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the Sinking Fund appropriations of Waverly Community Schools for the 2023-2024 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Sinking Fund of the school district for fiscal year 2023-2024 which includes 1.00 sinking fund mills to be levied on all property not otherwise exempted by law is as follows:

Revenue:	
Local sources	\$1,053,282
Total Revenue	\$1,053,282
Total Fund Balance, July 1 Available to Appropriate	\$3,051,650
Total Available to Appropriate	\$4,104,932

BE IT FURTHER RESOLVED, that \$0 of the total available to appropriate in the Sinking Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Facilities Acquisition, Construction & Improvement	\$-0-
Total Appropriated	\$-0-

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
JUNE 12, 2023**

Report #22-64

FOR ACTION***

Subject:

Certification of Summer Tax Levy – City of Lansing, Delta Township and Lansing Township

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed summer tax levy for the City of Lansing, Delta Township and Lansing Township. A certified copy is affixed to the official minutes of this meeting. A copy of the certification (L-4029) is included in the support materials.

Statement of Purpose:

To certify the tax levy, allowing local taxing units to collect summer taxes for the district.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect summer taxes for the school district, which could impact cash flow and necessitate short-term borrowing.

Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the summer tax levy is as follows:

<u>Operating</u>	<u>Rate</u>	<u>Expires</u>
All – Voted (Hold Harmless)	1.1111	December 31, 2022
Commercial Personal – Voted	4.1111	December 31, 2022
Non-Home – Voted	7.8889	December 31, 2022
 <u>2022 Building and Site Debt</u>		
All	3.2000	December 31, 2051
 <u>2016 Sinking Fund</u>		
All	0.5000	December 31, 2025

The summer levy for the City of Lansing, Lansing Township and Delta Township is based upon fifty percent (50%) of the total levy.

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Delta Township	2023 Taxable Value for ALL Properties in the Unit as of 5-22-2023. 711,770,126
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	08/2022	18.4946	18.4946	1.0000	18.4946	1.0000	18.4946	7.8889		12/2032
Hold Harmless Extra Voted	Operating ALL	08/2022	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	1.1111		12/2032
Extra Voted	2022 Debt DEBT-ALL	05/2021	6.4000	N/A	1.0000	N/A	1.0000	6.4000	3.2000		12/2051
Extra Voted	Sinking Fund ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Andrew Dravland	Telephone Number (517) 244-4515	Title of Preparer Director of Business Operations, Ingham ISD	Date 05/30/23
---------------------------------------	---	---	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	1.1111
For Commercial Personal	4.1111
For all Other	9.0000

***** FOR JULY 1 LEVY**

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2023 Taxable Value for ALL Properties in the Unit as of 5-22-2023. 147,979,618
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	08/2022	18.4946	18.4946	1.0000	18.4946	1.0000	18.4946	7.8889		12/2032
Hold Harmless Extra Voted	Operating ALL	08/2022	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	1.1111		12/2032
Extra Voted	2022 Debt DEBT-ALL	05/2021	6.4000	N/A	1.0000	N/A	1.0000	6.4000	3.2000		12/2051
Extra Voted	Sinking Fund ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Andrew Dravland	Telephone Number (517) 244-4515	Title of Preparer Director of Business Operations, Ingham ISD	Date 05/30/23
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** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	1.1111
For Commercial Personal	4.1111
For all Other	9.0000

***** FOR JULY 1 LEVY**

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2023 Taxable Value for ALL Properties in the Unit as of 5-22-2023. 2,696,652
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. "Not yet known"

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

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Extra Voted	2022 Debt DEBT-ALL	05/2021	6.4000	N/A	1.0000	N/A	1.0000	6.4000	3.2000		12/2051
Extra Voted	Sinking Fund ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000		12/2025

Prepared by Andrew Dravland	Telephone Number (517) 244-4515	Title of Preparer Director of Business Operations, Ingham ISD	Date 05/30/23
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<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
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* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

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Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	1.1111
For Commercial Personal	4.1111
For all Other	9.0000

*** FOR JULY 1 LEVY

**INGHAM INTERMEDIATE SCHOOL DISTRICT
TAXABLE VALUATIONS**

Please Note:

These figures are the ad valorem tax roll.
They include amounts that will be diverted
due to TIFA/DDA/LDFA.

DISTRICT: WAVERLY SCHOOLS

The Non-Homestead numbers below are for Headlee calculation **only!**
Different Non-Homestead numbers may be used for property tax bills.

<u>ASSESSMENT UNIT</u>	<u>2022 TAXABLE</u>	<u>2022 LOSSES</u>	<u>2023 ADDITIONS</u>	<u>TOTAL 2023 TAXABLE</u>
Lansing Township	133,719,819	1,323,529	7,041,989	147,979,618
Non-Homestead	64,598,618	307,303	5,482,200	73,533,022
Lansing City-Ingham	2,787,480	395,000	111,300	2,696,652
Non-Homestead	433,586	395,000	109,600	148,235
Watertown Township	76,157,548	493,400	1,781,525	80,841,128
Non-Homestead	51,134,461	0	657,050	54,551,001
Eaton County Total	707,841,695	8,308,686	17,415,801	747,742,090
Non-Homestead	312,981,272	254,044	4,251,393	328,746,432
Delta Township	672,661,794	7,800,568	16,708,350	711,770,126
Non-Homestead	288,422,507	235,144	4,189,993	304,100,296
Windsor Township	35,179,901	508,118	707,451	35,971,964
Non-Homestead	24,558,765	18,900	61,400	24,646,136
TOTAL All Property	920,506,542	10,520,615	26,350,615	979,259,488
Total Non-Homestead	429,147,937	956,347	10,500,243	456,978,690

	<u>All Property</u>		<u>Non-Homestead Property</u>	
Percentage of Overall Increase	6.3827%		6.4851%	
Increase on Existing	4.7169%		4.2707%	
2023 Base Tax Rate Fraction	0.9550	Truth in Taxation	0.9590	Truth in Taxation
2023 Millage Reduction Fraction	1.0304	Headlee	1.0348	Headlee
		(Cap = 1.0000)		(Cap = 1.0000)

2023 SUMMARY OF ESTIMATED SUMMER DEBT LEVY *

WAVERLY COMMUNITY SCHOOLS

	WAVERLY DEBT LEVY (One-half year rate)		
Assessing Unit	2023 Total Taxable Valuation	2022 Debt (B&S) (2021) 3.2000	Total Summer Debt 3.2000
Lansing Township	147,979,618	\$473,534.78	\$473,534.78
City of Lansing - Ingham	2,696,652	\$8,629.29	\$8,629.29
Delta Township	711,770,126	\$2,277,664.40	\$2,277,664.40
TOTAL SUMMER DEBT	862,446,396	\$2,759,828.47	\$2,759,828.47

* Note: This property tax levy information is for Debt ONLY. Refer to L-4029 for operating levy.

2023 SUMMARY OF SINKING FUND LEVY *

WAVERLY COMMUNITY SCHOOLS

		WAVERLY SINKING FUND LEVY (One-half year rate)
<u>Assessing Unit</u>	<u>2023 Total Taxable Valuation</u>	<u>March 2016 0.5000</u>
Lansing Township	147,979,618	\$73,989.81
City of Lansing - Ingham	2,696,652	\$1,348.33
Delta Township	711,770,126	\$355,885.06
TOTAL SUMMER SINKING FUND LEVY	<u><u>862,446,396</u></u>	<u><u>\$431,223.20</u></u>

* Note: This property tax levy information is for Sinking Fund ONLY. Refer to L-4029 for operating levy.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 12, 2023**

Report #22-65

FOR ACTION

Subject:

2022 Building and Site, Series I Technology Purchase Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of technology equipment from Presidio, as per the attached summary and in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of this recommendation is to replace technology equipment nearing the end of its useful life.

Background Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

REMC purchases save schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

Budget Impact:

The total cost of this recommendation is not to exceed Ninety-Three Thousand Two Hundred Thirty-Seven and 50/100 Dollars (\$93,237.50). This purchase will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. This recommendation is within the amount budgeted for this project.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject the bid recommendation, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion

Apple Inc. Education Price Quote

Customer: R. Jon Harpst Jr
WAVERLY COMMUNITY SCHOOLS
Phone: 517-319-3014
email: rharpst@inghamisd.org

Apple Inc: Greg Lemen
6900 W. Parmer Lane
Austin, TX 78729
email: glemen@apple.com

Apple Quote: 2212025277

Quote Date: Monday, May 15, 2023

Quote Valid Until: Wednesday, June 14, 2023

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Upload the remc PO to remcsave.org with:

- Total price with the quote number and product description written on the PO
- Purchase Order number
- Billing address identified as "bill to"
- Shipping address identified as "ship to"
- Signature (if there's a signature line on the PO)

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	BNDL IPAD 9G 64G SG 10P 3Y BNCE REMC-USA Part Number: BTNB2LL/A 10.2-inch iPad Wi-Fi 64GB - Space Gray (Packaged in a 10-pack) Part Number: MK2Y3LL/A Quantity: 250 APL MI REMC PROF LEARNING CREDIT-USA Part Number: D6686LL/A Quantity: 250 Brenthaven Edge Bounce for iPad 10.2 inch (7th, 8th, and 9th Generation) - Gray Part Number: HNZR2VC/A Quantity: 250 3-Year AppleCare+ for Schools - iPad (no service fees) Part Number: S7831LL/A Quantity: 250	25	\$3,729.50	\$93,237.50
Edu List Price Total				\$93,237.50
- Additional Tax				\$0.00
- Estimated Tax				\$0.00
Extended Total Price*				\$93,237.50

Tax

*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2212025277. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
 - APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Wednesday, June 14, 2023 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
 - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 1800008837350

<https://ecommerce.apple.com>

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Document rev 10.6.1

Date of last revision – June 20th, 2016

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 12, 2023**

Report #22-66

FOR ACTION

Subject:

Furniture Purchase Recommendation

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of furniture, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of this recommendation is to purchase new furniture as part of the subcommittee recommendation for new classroom and office furniture.

Budget Impact:

The total cost of this recommendation is Five Hundred Seventy-One Thousand Nine Hundred Twenty-Six and 88/100 Dollars (\$571,926.88). The contract will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. This recommendation is over the amount budgeted for furniture but within the total amount budgeted for this project.

Historical Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurnishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal, having received sufficient votes, was approved.

A sub-committee was formed for the purpose of selecting new classroom furniture standards for the District. The committee is working with TowerPinkster to design and install furniture based on the committee's recommendations.

Cooperative Purchasing saves schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

Rationale for Recommendation:

The rationale for this recommendation is to install new standardized classroom and office furniture beginning with this first project at East Intermediate. Future furniture recommendations will be developed in accordance with the standards established by the furniture subcommittee and installed during this phase of the project.

Wiser Contract Furniture, LLC

2506 Maplewood Dr. SE

Grand Rapids, MI 49506

Phone: 616-401-0904

www.wisercontractfurnishings.com

Quote No. 680

Date 5/17/2023

Revised 6/6/2023

Sales Rep. Christian Wiser

Customer: Waverly Community Schools
East Intermediate

Ship To:

Terms: 15 days, 1.5% per diem late fee after 15 days

Sourcewell OT8142AZ1

Line	Quantity	Product Code	Description	Unit Price	Install	Total
1	28	RTEAG30-74P	Ruckus, Fixed Height Activity Table 29", 6-Leg Sporcket, 1-1/4" Top, 74P Edge, 30x55x48" Edge: River Cherry Laminate: River Cherry 7937-38 Base: Starlight Silver Metallic Caster/Glides: TBD	\$450.94		\$12,626.32
2	32	RKT441842OPT/3T	Ruckus, Tote Storage, Tall, 3-Column Unit, Open, w/Laminate Top, 44"Wx18"Dx42"H, Includes (27)3" Totes Base: 4 Black Casters Laminate: River Cherry 7937-38 Edge: River Cherry Paint: Light Tone	\$1,090.43		\$34,893.76
3	48	RKC541842OP	Ruckus, Single Face, Cubby, 3x3 Open Unit, 54"Wx18"Dx42"H Base: 4 Black Casters Laminate: River Cherry 7937-38 Edge: River Cherry Paint: Light Tone	\$855.54		\$41,065.92
4	3	RKB361836	Ruckus, Single Faced, Bookcase w/Adjustable Shelves, 36"Wx18"Dx36"H Base: 4 Black Casters Laminate: River Cherry 7937-38 Edge: River Cherry Paint: Rubber Ducky	\$581.31		\$1,743.93
5	1	Install	Installation of Above Quoted Furniture	\$15,981.00		\$15,981.00
6	1	Trash	Trash Removal/Recycling	\$725.00		\$725.00
7	1	Rental	Telehandler Rental	\$891.00		\$891.00
				Pricing good for 30 days from date on quote.		

Sub Total \$107,926.93

Delivery	\$6,471.80
Total	<u>\$114,398.73</u>

Notes:

Terms & Conditions

Delivery & Installation:

1. The job site shall be clean, clear, and free of debris (including electronic and communication equipment) prior to installation.
2. Adequate facilities for off-loading, staging, moving, and handling of merchandise shall be provided without charge to the seller. Delivery up steps, down stairs, or into areas requiring disassembly of product will require additional delivery fees.
3. Delivery will be made during normal business hours. Additional delivery costs resulting from union labor or overtime work performed at the buyer's request will be paid by the buyer.
4. Safe and adequate storage space will be provided by the buyer. If the merchandise must be moved, the extra cost of such moving will be reimbursed by the buyer. Seller provided storage and the related product will be billed after 30 days of scheduled delivery and shall be paid by the buyer in accordance with invoice terms.
5. After transfer of property, and loss or damage shall be the responsibility of the buyer, and the buyer agrees to hold the seller harmless from loss. All damages and shortages must be reported on seller's shipping document at delivery.
6. Installation services will be performed at a time mutually agreed upon by buyer and seller.
7. Public Liability, Workmen's Compensation, Property Damage, Automotive and Occupational disease insurance are carried by the seller and certificates will be delivered upon request. Risk of loss passes to buyer upon delivery.
8. Delivery dates stated are our best estimates based on available information. We cannot guarantee exact dates. We will make every effort to deliver orders on time and complete but reserve the right to deliver merchandise in installments if necessitated by the size of the order or manufacturer scheduling.
9. You are responsible for any damage to merchandise or vehicles occurring when merchandise is picked up by you.
10. Buyer does not have the right to hire our employees unless permission is granted.

Claims:

The buyer accepts responsibility for filing transportation damage claims on any direct shipments.

Warranty:

Wiser Contract Furniture warrants that its goods are made in a workmanlike manner and in accordance with the specifications with the specifications supplied or agreed to by buyer and are made or packaged pursuant to Wiser Contract Furniture's customary manufacturing procedures. The manufacturers of goods sold by Wiser Contract Furniture provide various warranties concerning those goods. The warranty is directly between the manufacturer and the buyer. WISER CONTRACT FURNITURE MAKES NO ADDITIONAL WARRANTY CONCERNING GOODS MANUFACTURED BY OTHERS. ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED.

Payments:

Acceptance of delivery constitutes acceptance of the merchandise as delivered.

1. A deposit of 50% is required with all orders. The balance will be invoiced after delivery with approved credit.
2. The buyer agrees to pay each invoice within 15 days of invoice date.
3. No payment shall be withheld on any invoice because of partial delivery of the entire order.
4. The buyer agrees to pay a finance charge of 1 and 1/2% per month (18% annually) on all delinquent invoices. Additionally, if seller incurs attorney fees or other costs of collection as a result of the failure of the buyer to pay the balance owed on its account when due, the buyer will be responsible for all costs and actual attorney fees incurred by seller in the collecting the account.
5. Seller retains and the customer hereby grants to seller a security interest in the products to secure the payment of purchase price. The product shall remain personal property regardless of being affixed to any real property. If the customer defaults in the payment of the purchase price when due, the seller shall have all rights and remedies granted under the law.
6. Any tax imposed by federal, state, or other governmental authority on the sale of the merchandise and service referred to on

this order shall be paid by the buyer.

Signature: _____

Date: _____

Wiser Contract Furniture, LLC

2506 Maplewood Dr. SE

Grand Rapids, MI 49506

Phone: 616-401-0904

www.wisercontractfurnishings.com

Quote No. 681

Date 5/17/2023

Revised 6/6/2023

Sales Rep. Christian Wiser

Customer: Waverly Community Schools
East Intermediate

Ship To:

Terms: 15 days, 1.5% per diem late fee after 15 days

PEPPM #528897

Line	Quantity	Product Code	Description	Unit Price	Install	Total
1	16	LOB7099-FX	Rectangle 42x60x1.25 LOBO Table, AE Laminate Top Leg: Smooth Silver Top HPL: Walnut Grove Edge: Slate Grey Non-Marring Glide, 29.5" Overall Height, No Gussets, No Backpack Hook, No storage accessories, No Power/Multimedia Accessory	\$498.85		\$7,981.60
	16	Install	Installation of LOBO Tables	\$95.00		\$1,520.00
2	30	LOB7071-FX	Rectangle 24x60x1.25 LOBO Table, AE Laminate Top Leg: Smooth Silver Top HPL: Walnut Grove Edge: Slate Grey Non-Marring Glide, 29.5" Overall Height, No Gussets, No Backpack Hook, No storage accessories, No Power/Multimedia Accessory	\$358.50		\$10,755.00
	30	Install	Installation of LOBO Table	\$75.00		\$2,250.00
3	450	UNET7362-ADJG 4-D22-S05	Plymouth 20x27x1.25 UNE-T Desk Legs: Smooth Silver-Adj. Laminate: Walnut Grove Edge: Slate Grey Armor Glide: Non-Marring Height: 27.25" - 39.25" No Footrest, No Backpack Hook, No Power/ Multimedia Accessory, No Storage Accessories	\$188.70		\$84,915.00
	1	Install	Installation of Plymouth Desk	\$12,737.25		\$12,737.25
4	1	Trash	Trash Removal/Recycling	\$725.00		\$725.00
5	1	Rental	Telehandler Rental	\$891.00		\$891.00
Pricing good for 30 days from date on quote.						

						Sub Total	\$99,268.25
						Delivery	\$1,930.00
						Total	\$101,198.25

Notes:

Terms & Conditions

Delivery & Installation:

1. The job site shall be clean, clear, and free of debris (including electronic and communication equipment) prior to installation.
2. Adequate facilities for off-loading, staging, moving, and handling of merchandise shall be provided without charge to the seller. Delivery up steps, down stairs, or into areas requiring disassembly of product will require additional delivery fees.
3. Delivery will be made during normal business hours. Additional delivery costs resulting from union labor or overtime work performed at the buyer's request will be paid by the buyer.
4. Safe and adequate storage space will be provided by the buyer. If the merchandise must be moved, the extra cost of such moving will be reimbursed by the buyer. Seller provided storage and the related product will be billed after 30 days of scheduled delivery and shall be paid by the buyer in accordance with invoice terms.
5. After transfer of property, and loss or damage shall be the responsibility of the buyer, and the buyer agrees to hold the seller harmless from loss. All damages and shortages must be reported on seller's shipping document at delivery.
6. Installation services will be performed at a time mutually agreed upon by buyer and seller.
7. Public Liability, Workmen's Compensation, Property Damage, Automotive and Occupational disease insurance are carried by the seller and certificates will be delivered upon request. Risk of loss passes to buyer upon delivery.
8. Delivery dates stated are our best estimates based on available information. We cannot guarantee exact dates. We will make every effort to deliver orders on time and complete but reserve the right to deliver merchandise in installments if necessitated by the size of the order or manufacturer scheduling.
9. You are responsible for any damage to merchandise or vehicles occurring when merchandise is picked up by you.
10. Buyer does not have the right to hire our employees unless permission is granted.

Claims:

The buyer accepts responsibility for filing transportation damage claims on any direct shipments.

Warranty:

Wiser Contract Furniture warrants that its goods are made in a workmanlike manner and in accordance with the specifications with the specifications supplied or agreed to by buyer and are made or packaged pursuant to Wiser Contract Furniture's customary manufacturing procedures. The manufacturers of goods sold by Wiser Contract Furniture provide various warranties concerning those goods. The warranty is directly between the manufacturer and the buyer. WISER CONTRACT FURNITURE MAKES NO ADDITIONAL WARRANTY CONCERNING GOODS MANUFACTURED BY OTHERS. ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED.

Payments:

Acceptance of delivery constitutes acceptance of the merchandise as delivered.

1. A deposit of 50% is required with all orders. The balance will be invoiced after delivery with approved credit.
2. The buyer agrees to pay each invoice within 15 days of invoice date.
3. No payment shall be withheld on any invoice because of partial delivery of the entire order.
4. The buyer agrees to pay a finance charge of 1 and 1/2% per month (18% annually) on all delinquent invoices. Additionally, if seller incurs attorney fees or other costs of collection as a result of the failure of the buyer to pay the balance owed on its account when due, the buyer will be responsible for all costs and actual attorney fees incurred by seller in the collecting the account.
5. Seller retains and the customer hereby grants to seller a security interest in the products to secure the payment of purchase price. The product shall remain personal property regardless of being affixed to any real property. If the customer defaults in

the payment of the purchase price when due, the seller shall have all rights and remedies granted under the law.

6. Any tax imposed by federal, state, or other governmental authority on the sale of the merchandise and service referred to on this order shall be paid by the buyer.

Signature: _____

Date: _____

Great Lakes Furniture Supply, Inc.

590 East 32nd Street
 Holland, MI 49423
 616-796-3245
 616-296-1202 (fax)

Date: 6/7/2023
 Customer: Waverly Community Schools
 East Intermediate School
 Quote: VS America, and FomCore

<u>Quantity</u>	<u>Manufacturer</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
369	VS America	Jumper Air Active Chair Model Number - 33400 Seat Height - 18 1/8" Blue Dot Metal Color - 059 Arctic Seat Shell Color - 073 Black Grey Glides - Plastic	\$ 143.79	\$ 53,058.51
205	VS America	Jumper Air Active Chair Model Number - 33400 Seat Height - 18 1/8" Blue Dot Metal Color - 059 Arctic Seat Shell Color - 073 Black Grey Glides - 2 Component	\$ 143.79	\$ 29,476.95
		Total Product Cost		\$ 82,535.46
		Installation Cost - Included in per unit cost		\$ -
		Shipping Cost - Included in per unit cost		\$ -
		Total Project Cost		\$ 82,535.46

<u>Quantity</u>	<u>Manufacturer</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
172	FomCore	Round Ottoman Zippered Model Number - F005-18X18-Z Seat Upholstery - Momentum Tanner: Dawn Side Upholstery - Spradling Chambray Sun	\$ 273.24	\$ 46,997.28
3	FomCore	Rolling Hill Bench Model Number - F127-73.5 x 42.5 x 17-G1 Seat Upholstery - Designtex Beguiled by the Wild Goldfinch Side Upholstery - Spradling Silvertex Carbon	\$ 1,921.92	\$ 5,765.76
1	FomCore	Lily Cart on Castors with Pads Zippered Model Number - FK007-Cart2/FK007-18 x 3-Z Metal Color - Silver Upholstery - Culp Linette Ash	\$ 1,209.60	\$ 1,209.60
1	FomCore	Lily Cart on Castors with Pads Zippered Model Number - FK007-Cart2/FK007-18 x 3-Z Metal Color - Silver Upholstery - Culp Linette Mustard	\$ 1,209.60	\$ 1,209.60
1	FomCore	Lily Cart on Castors with Pads Zippered Model Number - FK007-Cart2/FK007-18 x 3-Z Metal Color - Silver Upholstery - Culp Linette Moss	\$ 1,209.60	\$ 1,209.60
4	FomCore	Rock'n Roller Zippered Model Number - FK027-22 x 31 x 35-Z 18"H Seat Upholstery - Culp Linette Moss Back Upholstery - Spradling Milano Stitch Bamboo	\$ 756.00	\$ 3,024.00
3	FomCore	Rock'n Roller Zippered Model Number - FK027-22 x 31 x 35-Z 18"H Seat Upholstery - Culp Linette Ash Back Upholstery - Spradling Milano Stitch Bamboo	\$ 756.00	\$ 2,268.00
2	FomCore	Anderson XL Zippered Model Number - FK005-42 x 20 x 30-Z 11"H Upholstery - Culp Linette Mustard	\$ 648.00	\$ 1,296.00

2	FomCore	Anderson XL Zippered Model Number - FK005-42 x 20 x 30-Z 11"H Upholstery - Culp Linette Moss	\$ 648.00	\$ 1,296.00
3	FomCore	Eagle's Nest with Eagle's Egg Zippered Model Number - F586-57x24-51-Z/F713-40x34.5x3-Z Nest Upholstery - Convo Doodle/Culp Linette Black Egg Upholstery - Culp Linette Black	\$ 2,947.14	\$ 8,841.42
1	FomCore	Hug Chair Zippered Model Number - F721-29 x 15 x 27.5-Z Center Upholstery - Momentum Tanner: Dawn Side Upholstery - Spradling Chambray Sun	\$ 590.64	\$ 590.64
6	FomCore	Two Step Model Number - F027-38 x 38 x 32-G1 Upholstery - Momentum Sensory Twilight Upholstery - Designtex Linnen Lake	\$ 1,344.72	\$ 8,068.32
4	FomCore	Three Step Model Number - F028-38 x 38 x 32-G1 Upholstery - Momentum Sensory Twilight Upholstery - Designtex Linnen Lake	\$ 1,425.84	\$ 5,703.36
4	FomCore	Two Step Outside Corner Model Number - F030-38 x 38 x 32-G1 Upholstery - Momentum Sensory Twilight Upholstery - Designtex Linnen Lake	\$ 1,531.92	\$ 6,127.68
		Total Product Cost		\$ 93,607.26
		Installation Cost - Included in per unit cost		
		Shipping Cost - Included in per unit cost		
		Total Project Cost		\$ 93,607.26



QUOTE SUMMARY
MiDEAL
HAWORTH

DATE	DBI DESIGNER	DBI PROJECT COORDINATOR	DBI SALESPERSON	CLIENT PROJECT NO.	DBI PROJECT NO.
05.23.23	Monica Wahrer	Marie Shaw	Kim Balsis	DA	22419
CONTACT INFO:	monica.wahrer@dbiyes.com	marie.shaw@dbiyes.com	kimberly.balsis@dbiyes.com		

PROJECT LOCATION:
 WAVERLY SCHOOLS
 3809 WEST ST JOSEPH
 LANSING

PROJECT NAME: WAVERLY SCHOOLS

,MI 48917

MODULAR CONTRACT PRICING - PO TO BE MADE OUT TO HAWORTH C/O DBI			CONTRACT# 22000000043: OPEN SPACE OFFICE FURNITURE	
PRODUCT	SIF#			TOTAL
NEW MODULAR	22419-NEW3.SIF	UNIT A		\$ 14,717.56
NEW MODULAR	2219-NEW4.SIF	UNIT B		\$ 59,803.81
NEW MODULAR	22419-NEW5.SIF	UNIT C & D		\$ 22,638.01
TOTAL MODULAR PRODUCT:				\$ 97,159.38
MODULAR LABOR SERVICES	DESCRIPTION		UNIT RATE	TOTAL
INSTALLATION	MODULAR FURNITURE INSTALLATION	UNIT A	\$ 48.00	\$ 2,880.00
TRAVEL/TRANSPORTATION	TRAVEL AND TRANSPORTATION CHARGES	UNIT A	\$ 40.00	\$ 320.00
INSTALLATION	MODULAR FURNITURE INSTALLATION	UNIT B	\$ 48.00	\$ 6,720.00
TRAVEL/TRANSPORTATION	TRAVEL AND TRANSPORTATION CHARGES	UNIT B	\$ 40.00	\$ 880.00
INSTALLATION	MODULAR FURNITURE INSTALLATION	UNIT C & D	\$ 48.00	\$ 3,840.00
TRAVEL/TRANSPORTATION	TRAVEL AND TRANSPORTATION CHARGES	UNIT C & D	\$ 40.00	\$ 640.00
ELECTRICAL	ELECTRICAL AND DATA TO BE PROVIDED AND COORDINATED BY CUSTOMER			\$ -
DESIGN	DESIGN SERVICES - BASED ON CONTRACT % OF NEW PRODUCT PRICING			4% \$ 3,886.38
TOTAL MODULAR CONTRACT CHARGES:				\$ 116,325.76

SEATING CONTRACT PRICING- PO TO BE MADE OUT TO HAWORTH C/O DBI			CONTRACT#: 071B7700074 ERGONOMIC SEATING	
PRODUCT	SIF#			TOTAL
SEATING	22419-CH2.SIF	ALL UNITS		\$ 60,577.42
SEATING LABOR SERVICES	DESCRIPTION		UNIT RATE	TOTAL
DELIVERY SERVICES	DELIVERY ONLY OPTION - NO END USER INSTRUCTION		\$ 17.00	\$ 3,128.00
INSTALLATION	INSTALLATION ATWELL FURNITURE INSTALLATION		\$ 39.00	\$ 156.00
TOTAL SEATING LABOR SERVICES:				\$ 3,284.00
TOTAL SEATING CONTRACT CHARGES:				\$ 63,861.42

TOTAL PROJECT PRICING	\$ 180,187.18
------------------------------	----------------------

*NOTES: Installation and Travel/Transportation charges are based on the turnover of the full building to DBI by 8/4/23, clear and ready space and clear access to installation spaces.
 To accommodate customer's requested 8/7/23 installation commencement date, DBI must receive Purchase Order(s) by 5/30/23; Please note that some products have longer leadtimes that will not meet an 8/7/23 installation:
 Desktop power units (45 business days), Emeco benches (60 business days) and Atwell furniture (80 business days)*

Proposed By: _____ *Kimberly Balsis*
 Kim Balsis
 Accepted By: _____
 Date: _____

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 12, 2023**

Report #22-67

FOR ACTION***

Subject:

Approve purchase of High School Science curriculum materials

Recommendation:

The Superintendent recommends that the Board of Education adopt and purchase the proposed HS Science curriculum from Savvas and HMH

Statement of Purpose:

In accordance with Policy 2510 – Adoption of Textbooks, the Board of Education shall approve all textbooks used as part of the education program of the District.

Budget Impact:

\$135,724.27

Historical Perspective:

The High School Science resources have not been updated since the Next Generation Science Standards were instituted in 2015. The District currently has a curriculum program for Science in the elementary, intermediate, and Middle School grade levels. This is a part of a long-term effort to provide WCS students with a viable and guaranteed curriculum for all core subject areas over the next 10 years.

Discussion of Options:

The Board may adopt the recommendation as presented or reject the recommendation.

Strategic Plan Reference:

Strategy 3: We will enhance the quality of classroom instruction.



WAVERLY

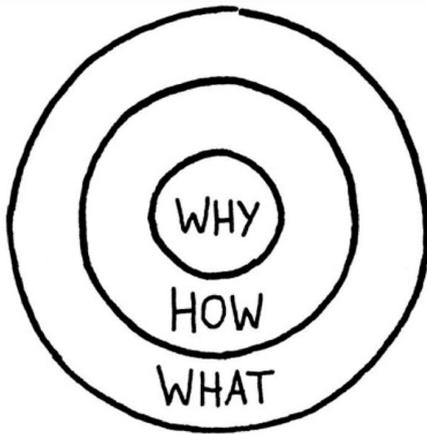
COMMUNITY SCHOOLS

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High School Science

June 12th, 2023



Why does WHS need a new Science Curriculum?

→ Michigan Merit Curriculum adopted the NGSX standards in **2015**

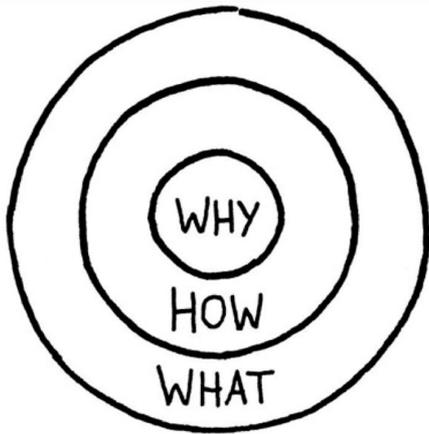
→ MSTEP re-formulated in **2019**. This year will be the first time we have seen results from the state since then...

- ◆ **2016: 16%** Advanced/Proficient
- ◆ **2017: 17%** Advanced/Proficient
- ◆ **2018: 17%** Advanced/Proficient

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→ WHS Course Sequence re-ordered and reconstructed in **2019** to ensure all content standards are taught in the first 3 years of High School

- ◆ *Michigan Merit Curriculum states students need Biology credit, Physics **or** Chemistry credit, and a 3rd Science experience but MSTEP tests on all those subjects, including Earth Science*



Why does WHS need a new Science Curriculum?

→ Advised **not** to purchase textbooks: NGSS will develop website to create authentic learning experiences!

◆ NextGenScience.org



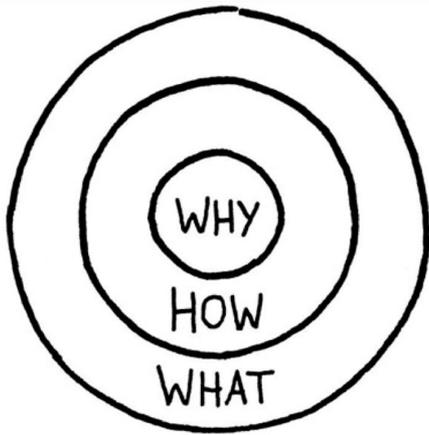
1-LS1 From Molecules to Organisms: Structures and Processes

1-LS1 From Molecules to Organisms: Structures and Processes
 Students who demonstrate understanding can:
1-LS1-1. Use materials to design a solution to a human problem by mimicking how plants and/or animals use their external parts to help them survive, grow, and meet their needs.* [Clarification Statement: Examples of human problems that can be solved by mimicking plant or animal solutions could include designing clothing or equipment to protect bicyclists by mimicking turtle shells, acorn shells, and animal scales; stabilizing structures by mimicking animal tails and roots on plants; keeping out intruders by mimicking thorns on branches and animal quills; and, detecting intruders by mimicking eyes and ears.]
1-LS1-2. Read texts and use media to determine patterns in behavior of parents and offspring that help offspring survive. [Clarification Statement: Examples of patterns of behaviors could include the signals that offspring make (such as crying, cheeping, and other vocalizations) and the responses of the parents (such as feeding, comforting, and protecting the offspring).]

The performance expectations above were developed using the following elements from the NRC document *A Framework for K-12 Science Education*.

Science and Engineering Practices	Disciplinary Core Ideas	Crosscutting Concepts
<p>Constructing Explanations and Designing Solutions Constructing explanations and designing solutions in K-2 builds on prior experiences and progresses to the use of evidence and ideas in constructing evidence-based accounts of natural phenomena and designing solutions.</p> <ul style="list-style-type: none"> Use materials to design a device that solves a specific problem or a solution to a specific problem. (1-LS1-1) <p>Obtaining, Evaluating, and Communicating Information Obtaining, evaluating, and communicating information in K-2 builds on prior experiences and uses observations and texts to communicate new information.</p> <ul style="list-style-type: none"> Read grade-appropriate texts and use media to obtain scientific information to determine patterns in the natural world. (1-LS1-2) <p>-----</p> <p style="text-align: center;"><i>Connections to Nature of Science</i></p> <p>Scientific Knowledge is Based on Empirical Evidence</p> <ul style="list-style-type: none"> Scientists look for patterns and order when making observations about the world. (1-LS1-2) 	<p>LS1.A: Structure and Function</p> <ul style="list-style-type: none"> All organisms have external parts. Different animals use their body parts in different ways to see, hear, grasp objects, protect themselves, move from place to place, and seek, find, and take in food, water and air. Plants also have different parts (roots, stems, leaves, flowers, fruits) that help them survive and grow. (1-LS1-1) <p>LS1.B: Growth and Development of Organisms</p> <ul style="list-style-type: none"> Adult plants and animals can have young. In many kinds of animals, parents and the offspring themselves engage in behaviors that help the offspring to survive. (1-LS1-2) <p>LS1.D: Information Processing</p> <ul style="list-style-type: none"> Animals have body parts that capture and convey different kinds of information needed for growth and survival. Animals respond to these inputs with behaviors that help them survive. Plants also respond to some external inputs. (1-LS1-1) 	<p>Patterns</p> <ul style="list-style-type: none"> Patterns in the natural world can be observed, used to describe phenomena, and used as evidence. (1-LS1-2) <p>Structure and Function</p> <ul style="list-style-type: none"> The shape and stability of structures of natural and designed objects are related to their function(s). (1-LS1-1) <p>-----</p> <p style="text-align: center;"><i>Connections to Engineering, Technology, and Applications of Science</i></p> <p>Influence of Engineering, Technology, and Science on Society and the Natural World</p> <ul style="list-style-type: none"> Every human-made product is designed by applying some knowledge of the natural world and is built using materials derived from the natural world. (1-LS1-1)

Connections to other DCIs in first grade: N/A
 Articulation of DCIs across grade-levels: **K.ETS1.A** (1-LS1-1); **3.LS2.D** (1-LS1-2); **4.LS1.A** (1-LS1-1); **4.LS1.D** (1-LS1-1); **4.ETS1.A** (1-LS1-1)



Why does WHS need a new Science Curriculum?

→ Teachers have been responsible for selecting phenomenon, creating experiences, and delivering instruction **without** a guaranteed and viable curriculum **“DIY Curricula”**

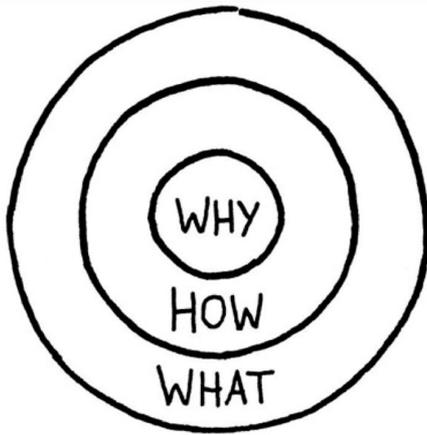


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Why does WHS need a new Science Curriculum?

→ Opportunity Cost: time and energy spent on gathering resources and materials or time and energy spent on instruction and assessment?

→ Meanwhile, A K-8 Science Curriculum was selected for implementation for Colt, Winans, Elmwood, East, and the Middle School over the past 2-3 years.

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	K	1	2	3	4	5	6	7	8	9	10	11	12
Science	Amp												

High School Science

- 6 year term
- Re-supply the Chemistry Lab
- Classroom set of textbooks
- Teacher's Edition
- Student account to digital resources
- Professional Development

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Cost: \$135,724.27

High School Science

- **Meet the team!**

Department co-chairs:
Brandy Miller & David Bird

Science Department:
Ashley Holmes
Ashley Colbry
Stephen Stauffer
Brittany Coder
Jen Freitas

Special Education
Paraeducator:
Angie Roe

Administrators:
Emilie Weaver
Chris Huff

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High School Science

Step 1: Needs Assessment

-Multiple rubrics used to determine the strength of current materials, needs unmet

- EQuIP Rubric
- Washington Model for evaluation of Bias
- Assessment Inventory (Standards-Based)
- Cross reference with other Districts
- EdReports

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High School Science

Top Needs

- NGSX aligned
- Authentic and Engaging Phenomenon
- Inclusive
- Assessment and Progress Monitoring
- Supported and Usable

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High School Science

Step 2: Exploration

-What's out there? Vet resources against identified needs



Amplify.



SAVVAS
LEARNING COMPANY

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 University of Colorado Boulder

inquiryHub: Research-based Curricula Supporting Next Generation Science

High School Science

Findings:

- No HS programs evaluated by EdReports
- Several Programs K-8 only (Amplify)
- Open Source (aka Free) resources either in development stages or had not been maintained

Three programs selected for deeper dive:

- Savvas
- HMH
- BioZone

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High School Science

Step 3: “First Impression Rose” Scoring

Require students to engage in higher order thinking (problem solving)

	Seeking...	‘First Impressions’	Notes
Standards	NGSX aligned and authentic examples/phenomena/investigations	Moderate ▾	Standards tabbed within texts Organized, but not enough
	Ability to mix and match across disciplines	Moderate ▾	Workbooks are a strength
	Sequencing: do lessons depend upon previous lessons? (Concern if mixing and matching)	Weak ▾	Offer integrated series A lot of gaps to fill
Inclusion	Diverse/inclusive images Culturally Responsive phenomena	Strong ▾	Seems to be a priority
	Differentiated instructional supports	Moderate ▾	Text and Translation- to - speech, but only in small segments. Not faithful (depends on Google Translate)
Assessment	Standards listed within assessments & activities	Weak ▾	Will be a couple years before ready Limited (i.e AP questions are not AP level of questions)
Usability	Printable & Editable Materials	Strong ▾	Links within resources either already used, expired, or easily accessible anyway Visually pleasing
	Menu of Lab options to choose from	Moderate ▾	
	Range of Lab experiences (alternatives to labs if that is not appropriate for the class)	Moderate ▾	Not a good explanation

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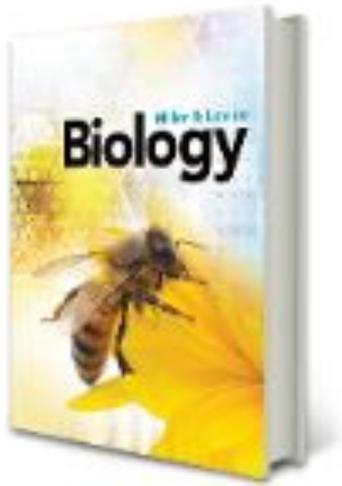
High School Science

Step 5: Recommendation

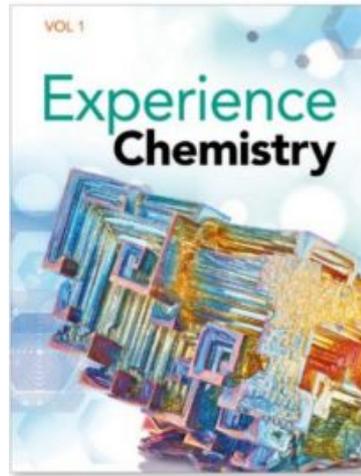
-**Savvas** clearly stronger in *Physical Science*, *Chemistry*, and *Biology*

-**HMH** clearly stronger in *Earth Science* and *Physics*

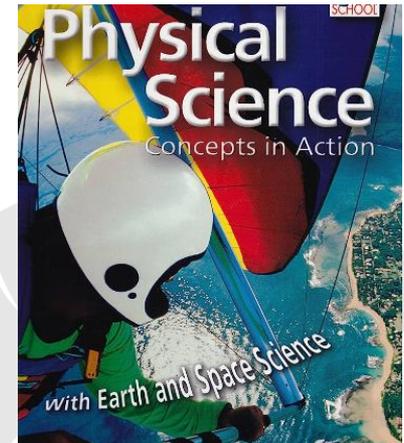
Savvas: Physical Science, Chemistry, & Biology



Miller & Levine Biology



Experience Chemistry



Physical Science
Concepts in Action

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Savvas: Physical Science, Chemistry, & Biology

Elevate Science Physical



Table of Contents

Show Distance Learning Resources On

Distance Learning Support

Topic 1: Introduction to Matter >

Topic 2: Solids, Liquids, and Gases >

Topic 3: Energy >

Topic 4: Thermal Energy >

Topic 5: Waves and Electromagnetic Radiation >

Topic 6: Electricity and Magnetism >

Topic 7: Information Technologies >

Topic 8: Atoms and the Periodic Table >

Topic 9: Chemical Reactions >

Topic 10: Forces and Motion >

Search resources

Search

Filters

Standards

Browse by Category



Activities



Assessment



Books / Readers



Practice



Program Resources



Teacher Support



Video / Audio

Featured Resources



Career



Engineering Workbench



Hands-On Labs



Interactivities



Quests



Virtual Labs

Savvas: Physical Science, Chemistry, & Biology

Features:

- Connect, Investigate, Synthesize, Demonstrate progression
- Problem-based Learning
- Labs at various complexity Levels
- Native Language functionality
- Integrated into Google Classroom
- Performance-based assessments aligned to standards
- Progress-Monitoring
- Access to Middle-School level courses
- Tailored support

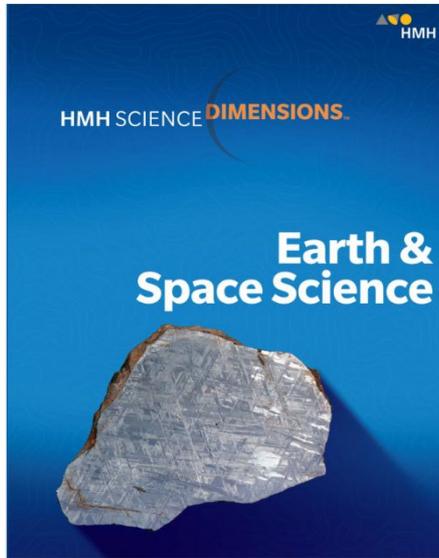
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Savvas: Physical Science, Chemistry, & Biology

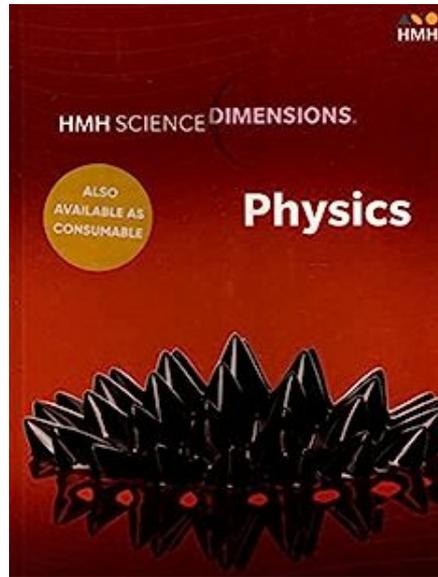
- Unfortunately, all these features were not available for their Earth Science and Physics offerings
- Rather than settle for sub-par materials and supports, the Committee recommends HMH materials for those content areas

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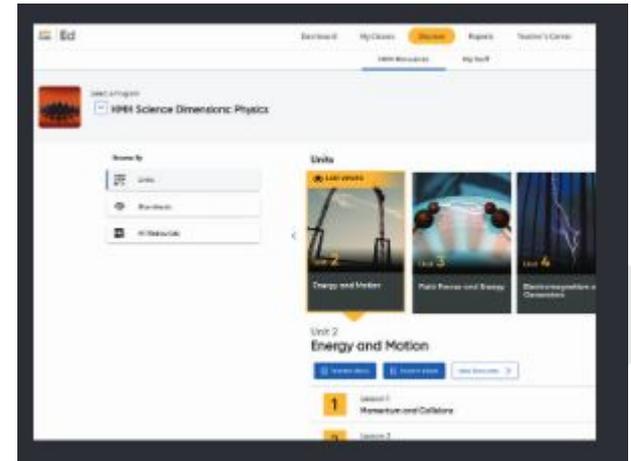
HMH: Earth Science and Physics



Dimensions Earth and Space Science



Dimensions Physics



HMH: Earth Science and Physics



Select a Program

HMH Science Dimensions: Earth & Space Science

Browse By



Units



Standards



All Resources



My Favorites

Units



Unit 1
Introduction to Earth and Space



Unit 2
Systems of Matter and Energy



Unit 3
Natural Resources



Unit 4
Earth in the Solar System

Unit 11
Human Activity and Earth

Teacher eBook

Student eBook

View Resources >

HMH: Earth Science and Chemistry

Featured Categories and Components



Assessments



You Solve It Simulations



HMH NGSS Trace Tool



Thing Explainer



Student eBook



Print Student Edition PDF



Teacher eBook



Print Teacher Edition PDF



Unit Projects



Unit Performance Tasks



Lab Resources and Materials List



Handbooks

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Home Letters



Science Tools



Glossary



On the Job STEM Career Videos



Teacher Resources



Family Resources



State-Specific Resources

HMH: Earth Science and Chemistry

Features:

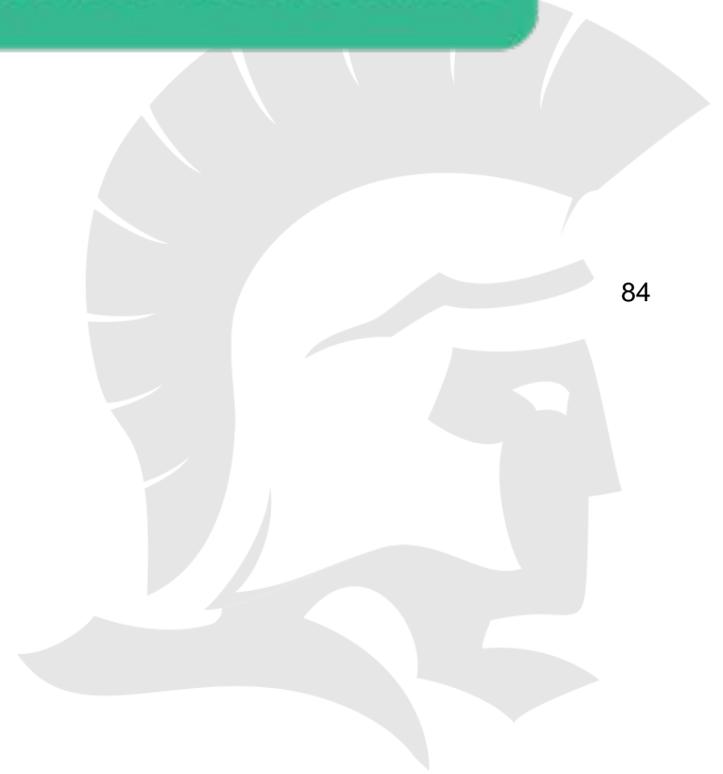
- Phenomena-based
- Virtual and live Labs
- Performance-based assessments aligned to standards
- Progress-Monitoring tools
- Link to STEM Careers



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The number one factor affecting student achievement is a guaranteed and viable curriculum.

~Robert Marzano



	K	1	2	3	4	5	6	7	8	9	10	11	12
ELA	EL												
Math	GM	GM	GM	GM	GM								
SS													
Science	Amp												
PE/Health								MM	MM	MM			
World Language													85
Performing Arts													

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING

June 12, 2023

Report #22-68

FOR ACTION ***

Subject: Membership Resolution – Michigan High School Athletic Association

Recommendation:

The Superintendent recommends the Waverly Community School District continues its membership and relationship with the Michigan High School Athletic Association and that the following membership resolution, provided by the Michigan High School Athletic Association, be adopted for the year August 1, 2023 through July 31, 2024.

The secondary schools in the Waverly Community School District, City of Lansing, County of Eaton, State of Michigan are hereby:

- A. Enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- B. Are further enrolled to participate in the approved inter-school athletic activities sponsored by said association.

The Board of Education hereby delegates to the Superintendent or his designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and Bylaws of said association and adopts as its own the rules, regulations, and interpretations (as minimum standards), as published in the current Handbook and qualifications as published in the Bulletin as the governing code under which the said schools shall conduct their program of interscholastic activities and agrees to primary enforcement of said rules, regulations, interpretations, and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2023 and shall remain effective until July 31, 2024, during which time the authorization may not be revoked.

Background Information:

Through Policy 2431 "the Board further adopts those eligibility standard set by the Constitution of the Michigan High School Athletic Association (MHSAA) and shall review such standards annually to ascertain that they continue to be in conformity with the objectives of this Board."

Rational for Recommendation:

Action is necessary to prevent a lapse in membership and enable the district to participate in league activities.



2023-24

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2023 — through July 31, 2024

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LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2023-24 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2023 and shall remain effective until July 31, 2024, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2023,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2023-24

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2023-24 7th and 8th-grade enrollment 88
 Provide anticipated 2023-24 6th-grade enrollment _____
 Grade levels for membership: 6 7 8
 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.



michigan high school athletic association

Mark Uyl, Executive Director

1661 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • MHSAA.com

TO: Superintendents of Schools
FROM: Mark Uyl, Executive Director
DATE: May, 2023
SUBJECT: 2023-24 Membership – **Take Action Now!**

Unlike classroom courses in our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules for the orderly administration of an interscholastic athletic program, which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education, which desires to do so, may voluntarily join the MHSAA by adopting the association's rules and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed is the MHSAA Membership Resolution from August 1, 2023, through July 31, 2024. Please complete and return the original to the MHSAA and retain a copy for your files. Two brochures may be downloaded from the Administrators page at MHSAA.com (A Summary of Handbook Regulations and MHSAA Eligibility Brochure). Both summarize essential eligibility requirements.

Each school district that wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule the adoption of the Membership Resolution on its board of education agenda. The Resolution should be signed in sufficient time to prevent a membership lapse (before August 1). A Membership lapse, even though for only a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts wishing their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (Sept. 29), your district's schools may not enter MHSAA post-season tournaments during 2023-24.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules specially designed for students of that age and educational programs of that level. To ensure compatible philosophies, equitable opportunities, and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to become MHSAA member schools if they are not already.

(over)

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments. It obligates your administration and the board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed is a copy of the MHSAA Representative Council meeting minutes held May 7 & 8, 2023. Regulation CHANGES, as indicated in the minutes, will be published in the 2023-24 *MHSAA Handbook*, which we anticipate receiving from the printer before June 15. Copies will be sent to each superintendent and each member school immediately after delivery to our office. Minutes, and a summary of Representative Council Action, can be found on the Administrators page at MHSAA.com.

Thank you for cooperating with these first procedures for the 2023-24 school year of inter-scholastic athletics, which we will work diligently to make the best experience possible.