

Agenda of Special Meeting Bond & Budget

The Board of Education Waverly Community Schools

A Special Meeting Bond & Budget of the Board of Education of Waverly Community Schools will be held June 21, 2022, beginning at 4:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Finance and Facilities
 - A. For Action - Report #21-69, Waverly Community Schools 2021-2022 General Fund Budget Amendment Resolution. 2

Recommendation: *To approve Report #21-69, 2021-22 General Fund Budget Amendment Resolution.*
 - B. For Action Report #21-70, 2022 Building and Site, Series I Construction Award Recommendations 7

Recommendation: To approve Report #21-70, approve award to the lowest responsible bidder(s) from Bid Package 1 - Athletic Complex and rebid Bid Package 2 - East Intermediate Sitework, as per the summary.
- III. Closed Session - For the purpose of Personnel Items
- IV. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
JUNE 22, 2022**

Report #21-69

FOR ACTION

Subject:

Waverly Community Schools 2021-2022 General Fund Budget Amendment Resolution

Recommendation:

The Superintendent recommends the Board of Education approve the following resolution:

The 2021-22 General Fund Resolution with revenues/transfers-in of \$38,881,990 and expenditures/transfers-out of \$40,442,442

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2022 is estimated at \$6,678,298, or 16.7% of current year operating expenditures.

Historical Perspective:

The budget is amended as needed throughout the year in accordance with the Uniform Budgeting and Accounting Act.

Discussion of Options:

The Board may adopt the resolutions collectively, reject the resolutions collectively, or take action on each individual resolution separately.

Rationale for Recommendation:

In accordance with the Uniform Budgeting and Accounting Act, when revenues are going to be less than estimated or expenditures are going to be greater than estimated, the Superintendent is to make a recommendation to reduce expenditures or increase the amount of fund balance available to appropriate for current year expenditures.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

GENERAL FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the revised general appropriations of Waverly Community Schools for the 2021-22 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2021-22 which includes 17.9946 operating mills to be levied on all property, except principal residence and other property exempted by law and 2.4140 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

Revenue:

Local	\$8,982,061
State	23,411,510
Federal	2,611,130
Other Financing Sources	3,877,289
Total Revenue	\$38,881,990
Total Fund Balance, July 1 Available to Appropriate	\$7,637,364
Total Available to Appropriate	\$46,519,354

BE IT FURTHER RESOLVED, that \$40,442,442 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Instruction	
Basic Programs	\$16,433,689
Added Needs	6,111,046
Support Services	
Pupil Support	4,611,612
Instructional Staff Support	2,329,376
General Administration	387,916
School Administration	2,523,480
Business Services	714,556
Operations and Maintenance	3,656,010
Transportation	1,170,149
Central Support	1,183,640
Other Support	802,441
Community Activities	-0-
Nonpublic Schools	3,484
Payments to Other Public Schools	-0-
Facilities Acquisitions and Debt Service	165,043
Other Financing Uses	350,000
Total Appropriated	\$40,442,442

BE IT FURTHER RESOLVED, that an amount not to exceed \$350,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Public Improvement Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Waverly Community Schools
Budget Amendment - General Fund
June 22, 2022

	Revised Budget	Final Budget	Difference (Final - Revised)
Revenue			
Local sources	8,947,061	8,982,061	35,000
State sources	23,465,727	23,411,510	(54,217)
Federal sources	2,611,130	2,611,130	-
Intergovernmental	3,534,406	3,534,406	-
Transfers In	342,883	342,883	-
Total revenue	38,901,207	38,881,990	(19,217)
Expenditures			
Current:			
Instruction:			
Basic program	15,813,513	16,053,914	240,401
Added needs	6,096,554	6,064,546	(32,007)
Total instruction	21,910,066	22,118,460	208,394
Support Services:			
Pupil	4,605,983	4,611,612	5,629
Instructional staff	2,309,065	2,278,242	(30,823)
General administration	387,916	387,916	-
School administration	2,516,135	2,516,135	-
Business	544,537	544,537	-
Operations and maintenance	3,799,053	3,656,010	(143,043)
Pupil transportation services	1,170,149	1,170,149	-
Central	626,995	626,995	-
Other	92,131	92,131	-
Total support services	16,051,964	15,883,727	(168,237)
Athletics	710,310	710,310	-
Community services	-	-	-
Non Publics	3,484	3,484	-
Facility Acquisition	-	-	-
Debt service:			
Principal	140,000	140,000	-
Interest	3,500	3,500	-
Capital outlay	27,318	27,318	-
Payments to other public schools	1,040,143	1,205,643	165,500
Total expenditures	39,886,785	40,092,442	205,656
Excess of Revenue (Under)Over Expenditures	(985,579)	(1,210,452)	(224,873)
Transfers Out	350,000	350,000	-
Net Change in Fund Balance	(1,335,579)	(1,560,452)	(224,873)
Favorable Expenditure Variance (1.5%)	598,302	601,387	3,085
Projected Change in Fund Balance	(737,277)	(959,066)	(221,789)
Fund Balance - Beginning of year	7,637,364	7,637,364	
Fund Balance - End of year	6,900,087	6,678,298	
	17.3%	16.7%	

Waverly Community Schools

Budget Detail - Expenditures
For the 2021-22 Fiscal Year

	Final <u>FY2021-22</u>	Revised <u>FY2021-22</u>	<u>Change</u>	YTD <u>FY2021-22</u>	Actual <u>FY2020-21</u>	Actual <u>FY2019-20</u>
Expenditures:						
Salaries						
Administration	2,026,008	2,026,008	-	2,049,557	1,963,951	1,986,038
Professional-Educational	12,995,027	13,032,292	(37,265)	10,986,036	11,953,356	12,262,197
Professional-Business	104,939	104,939	-	99,765	105,234	124,151
Professional-Other	598,482	598,482	-	518,732	564,794	455,789
Technical	165,675	165,675	-	148,398	155,734	155,155
Operation and Service	3,612,737	3,625,361	(12,624)	3,170,454	3,149,655	3,594,042
Special Salary Payments	-	-	-	-	-	-
Temporary Salaries	192,575	192,575	-	140,050	54,222	89,954
Overtime Salaries and Extension of Contract	343,912	343,912	-	309,866	164,100	272,561
Total Salaries	<u>20,039,355</u>	<u>20,089,244</u>	<u>(49,889)</u>	<u>17,422,858</u>	<u>18,111,046</u>	<u>18,939,889</u>
Benefits						
Employee Insurance	3,855,672	3,926,273	(70,602)	3,088,842	3,315,065	3,353,512
Mandatory Coverage (Retirement/FICA)	10,256,537	10,247,913	8,624	8,882,266	9,115,324	8,755,927
Other Employee Benefits (Cash in Lieu)	442,670	432,470	10,200	438,534	402,322	454,599
Total Benefits	<u>14,554,879</u>	<u>14,606,656</u>	<u>(51,778)</u>	<u>12,409,642</u>	<u>12,832,711</u>	<u>12,564,038</u>
Purchased Services						
Professional and Technical Services	633,692	633,692	-	520,291	373,075	484,529
Travel/Workshops-Staff	118,564	118,564	-	67,102	51,458	81,179
Client/Pupil Transportation	-	-	-	3,186	-	5,766
Communication	197,910	197,910	-	161,177	146,240	100,084
Advertisement	500	500	-	44	234	144
Printing and Binding	3,100	3,100	-	984	4,194	2,219
Tuition	95,019	95,019	-	92,042	175,890	220,125
Utility Services	121,500	121,500	-	98,019	74,379	96,690
Insurance and Bond Premiums	112,168	112,168	-	142,039	109,969	102,982
Repairs and Maintenance Services	389,914	389,914	-	361,795	320,069	376,410
Rentals	2,900	2,900	-	3,215	3,255	3,255
Other Purchased Services	186,642	186,642	-	166,096	133,109	186,997
Total Purchased Services	<u>1,861,909</u>	<u>1,861,909</u>	<u>-</u>	<u>1,615,991</u>	<u>1,391,870</u>	<u>1,660,379</u>
Supplies and Materials						
Teaching/Testing Supplies and Materials	371,249	413,678	(42,429)	249,900	198,411	459,766
Textbooks	458,559	179,807	278,752	180,603	23,593	75,730
Educational Media Books	30,150	30,150	-	11,614	6,531	13,481
Periodicals	-	-	-	6,057	4,222	42
Energy Supplies	867,250	961,750	(94,500)	818,094	674,735	838,252
Transportation Supplies	126,460	126,460	-	140,957	49,170	93,765
Other Supplies	249,412	249,412	-	242,791	360,177	242,060
Total Supplies and Materials	<u>2,103,080</u>	<u>1,961,257</u>	<u>141,823</u>	<u>1,650,016</u>	<u>1,316,837</u>	<u>1,723,096</u>
Capital Outlay						
Building and Additions	16,823	16,823	-	16,823	1,759	107,354
Improvements Other Than Buildings	-	-	-	-	-	50,098
Equipment and Furniture	10,495	10,495	-	22,963	120,031	74,943
Vehicles Other Than Buses	-	-	-	-	-	-
School Bus Purchases	-	-	-	-	-	-
Total Capital Outlay	<u>27,318</u>	<u>27,318</u>	<u>-</u>	<u>39,786</u>	<u>121,789</u>	<u>232,395</u>
Other Expenditures						
Redemption of Long-term Bonds, Loans and Capi	140,000	140,000	-	140,000	140,000	135,000
Interest on Debt	3,500	3,500	-	3,500	19,485	36,620
Other Financing and Debt Expenditures	4,000	4,000	-	-	-	-
Dues and Fees	98,474	98,474	-	96,009	91,275	89,975
Taxes	30,000	30,000	-	-	14,029	48,100
Miscellaneous Expenditures	24,284	24,284	-	19,438	27,641	20,362
Total Other Expenditures	<u>300,258</u>	<u>300,258</u>	<u>-</u>	<u>258,947</u>	<u>292,429</u>	<u>330,057</u>
Outgoing Transfers and Other Transactions						
Fund Modifications	350,000	350,000	-	-	350,000	145,749
Payments to Other Public School Districts	1,205,643	1,040,143	165,500	930,822	829,915	973,767
Total Transfers and Other Transactions	<u>1,555,643</u>	<u>1,390,143</u>	<u>165,500</u>	<u>930,822</u>	<u>1,179,915</u>	<u>1,119,516</u>
Indirect Cost Recovery	-	-	-	-	0	-
Total General Fund Expenditures	<u><u>40,442,442</u></u>	<u><u>40,236,785</u></u>	<u><u>205,656</u></u>	<u><u>34,328,062</u></u>	<u><u>35,246,598</u></u>	<u><u>36,569,369</u></u>

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
JUNE 21, 2022**

Report #21-70

FOR ACTION

Subject:

2022 Building and Site, Series I Construction Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from Bid Package 1 – Athletic Complex and rebid Bid Package 2 – East Intermediate Sitework, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of the Bid Packages 1&2 was to receive competitive pricing for new pressboxes and concession buildings at the baseball and softball fields. The project also includes a restroom facility adjacent to the softball field. In addition, the sitework for East Intermediate was rebid which includes repaving the front parking loop and playground renovations.

Background Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

On Friday, May 20, 2022 the 2022 Building and Site Bid Packages 1 & 2 were released with responses due on Thursday, June 16, 2022. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

Budget Impact:

The total cost of the recommendation for Bid Package 1 is Two Million Four Hundred Thirty Thousand Seven Hundred Thirty-Five and 00/100 Dollars (\$2,430,735.00), including contingency and general conditions. The contracts will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. The total cost of the recommendation for Bid Package 2 is Nine Hundred Seven Thousand Seven Hundred Fifteen and 00/100 Dollars (\$907,715), including contingency and general conditions. The contracts will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. Both recommendation are within the amounts budgeted for each project. The recommendations do not include an award for roofing which will be rebid and awarded at a later date.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept all bid recommendations, as presented
- 2) Accept or reject each bid individually with a separate motion for each bid category
- 3) Reject all the bids, and reissue a new Invitation to Bid
- 4) Table the recommendation for further discussion



June 21, 2022

Mr. Evan Nuffer
Director, Finance and Operations
Waverly Community Schools
515 Snow Rd.
Lansing, Michigan 48917

RE: BP1 High School Athletics Rebid & BP2 East Intermediate Sitework

Dear Mr. Nuffer,

Bid documents were issued for BP1 High School Athletics Rebid & BP2 East Intermediate Sitework. This work includes new press boxes and concession buildings at the HS baseball and softball fields. It also includes the site improvements related to the new buildings. This bid package also included sitework at East Intermediate with parking lot & playground work. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow's online planroom. Bids were received and publicly read June 16, 2022.

Alternates

Bid alternates were included and are being presented for award. A brief summary of the alternates are as follows:

Alternate 1: New flooring in football pressbox.

Alternate 2: New windows in the football pressbox.

Alternate 5: Playgorund Extension at East Intermediate.

Utility Alternates: New Electrical Service to Baseball & Softball Fields

Also included are Mechanical Controls Alternates 3 & 8 for East Intermediate. This is for new mechanical controls on new air handling equipment. These alternates were bid with the original BP2 bid on May 19, 2022. These alternates were not included with the first presentation letter for Bid Pack 2 and are included with this letter.

Bid Evaluation Summary and Recommendations

The attached bid tabulation indicates the bid pricing received. After a review of the bid proposals received, post bid interviews were conducted with the low bidders to verify the proposal was inclusive of the scope of work and schedule.

Based upon the evaluation of the project team we present the following companies for consideration by the administration and Board of Education. (see following page)

BP1 HS Athletics		
Bid Category	Company	Bid With Alternates
Concrete	Baker Concrete	\$295,700
Masonry	Schiffer Mason	\$367,327
Gen. Trades	Moore Trosper	\$611,448
Bleachers	Sturdisteel	\$47,855
Mechanical	Johnson and Wood	\$66,100
Electrical	Electrical	\$185,500
Sitework	DE Excavation	\$611,000
Total Bids with Alternates		\$2,184,930
	GC's at 2.25 %	\$49,161
	Contingency at 9%	\$196,644
Grand Award Total		\$2,430,735
BP2 East Intermediate		
Bid Category	Company	Bid With Alternates
Concrete	Baker Concrete	\$152,400
General Trades	Moore Trosper	\$19,700
Playgorund Equipmemt	Sinclair Rec.	\$173,875
Sitework	DE Excavating	\$369,300
Mechanical Controls	SC Technologies	\$100,649
Total Bids With Alternates		\$815,924
	GC's at 2.25 %	\$18,358
	Contingency at 9%	\$73,433
Grand Award Total		\$907,715

Upon approval by the Board of Education, Barton Malow will issue a contract to the approved bidder. If you have any questions, please call me at (586) 524-1396.

Sincerely,



Eric Sifferman
Project Manager
Barton Malow Builders

BP1 - High School Athletics Rebid & BP2 East Intermediate Sitework

Alternate - Alternate -
Baseball Softball
Utility Utility

Bid Category	Company	BASE BID	East	HS Athletics	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Utility	Utility
Concrete	Baker Concrete	\$425,700.00	\$130,000.00	\$295,700.00				\$22,200.00	\$22,400.00		
Concrete	Fessler & Bowman	\$453,700.00	\$117,800.00	\$335,900.00				\$31,870.00	\$17,400.00		
Concrete	Moore Trospier	\$468,500.00	\$146,700.00	\$321,800.00				\$1,025.00	\$38,800.00		
Concrete	CI Contracting	\$478,450.00	\$166,200.00	\$312,250.00				\$11,870.00	\$25,650.00		
Masonry	Schiffer Mason Contractors	\$367,327.00									
Masonry	BNE	\$464,518.00									
Masonry	Complete Enclosures	\$532,400.00									
Gen. Trades	Moore Trospier	\$544,300.00	\$19,700.00	\$524,600.00	\$2,436.00	\$84,412.00	\$(13,586.00)				
Gen. Trades	Clark Contracting	\$556,000.00	\$1,000.00	\$555,000.00	\$4,800.00	\$97,550.00	\$(14,900.00)				
Gen. Trades	Trumble Group	\$647,000.00	\$42,700.00	\$604,300.00	\$4,000.00	\$97,000.00	\$(13,000.00)				
Gen. Trades	Cross Construction	\$915,000.00	\$85,000.00	\$830,000.00	\$7,000.00	\$45,000.00	\$(15,000.00)				
Playground Equip.	Sinclair	\$107,900.00							\$65,975.00		
Bleachers	SturdSteel	\$47,855.00									
Mechanical	Johnson & Wood	\$66,100.00									
Mechanical	Gunthorpe	\$82,679.00									
Mechanical	Ecker Mechanical	\$88,500.00									
Electrical	Centennial Electric	\$142,300.00								\$39,600.00	\$12,600.00
Electrical	Superior Electric of Lansing	\$155,000.00								\$21,000.00	\$9,500.00
Electrical	Decima	\$180,000.00								\$62,000.00	\$17,000.00
Electrical	Amcomm Telecommunications	\$187,400.00								\$41,750.00	\$17,900.00
Sitework	DE Excavating	\$972,000.00	\$361,000.00	\$611,000.00				\$235,600.00	\$8,300.00		