

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular Meeting of the Board of Education of Waverly Community Schools will be held October 18, 2021, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Special Presentation
  - A. Principal Appreciation Month
  - B. 2020-21 Audit Presentation - Plante Moran
- III. Correspondence
- IV. Public Comment for Agenda Items
- V. Board Member Comment
- VI. Approval of Agenda and Acceptance of all Reports

**Recommendation:** *To request a motion to approve the October 18, 2021 agenda as presented and accept all reports into discussion.*

- VII. Approval of Consent Agenda Items
  - A. Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.
    1. Regular Meeting Minutes - September 20, 2021 3
    - Closed Meeting Minutes - September 20, 2021
    - Report #21-24, HR Personnel Recommendations
    - Report #21-25, Finance Report

**Recommendation:** *To request a motion to approve the consent agenda as presented.*

- VIII. Presentation of Reports
  - A. Finance & Facilities
    1. Finance Committee Meeting Update

2. Report # 21-26, Summer Tax Collection Resolution	17
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**Recommendation:** *To request a motion to adopt the Annual Summer Tax Resolution as presented.*

B. Personnel & Policy

1. Policy - First Reading - Volume 36, No. 1	20
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IX. Superintendent's Report

X. Public Comment - Open Comment for District related items

XI. Other Board Business

XII. Adjournment

# Minutes of Regular Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was held Monday, September 20, 2021 at the Administration Building, located at 515 Snow Rd., Lansing, MI 48917. Board President Mary Ann Martin called the meeting to order at 6:30 PM and the pledge to the flag was led by Board Member Alicia Guevara Warren.

Members Present: Mary Ann Martin  
Rhonda Sosnowski  
Christopher Beasley  
Alicia Guevara Warren

Members Absent: Amy Krause  
Holly Nester  
Tamia McClain

Staff Present: Kelly Blake, Superintendent  
Evan Nuffer, Director of Finance  
Chris Huff, Interim Director of Teaching & Learning  
Matt Corliss, Director of Human Resources  
Tiffany Wright, Director of Student Services  
Ann Marie Lindsay  
Shawn Lewis  
Tony Terranova

### Correspondence:

None

### Public Comment:

Community Member Jayme Miller read a statement to the Waverly Board of Education regarding the 2021-22 Waverly football program.

Community Member Samantha Durette voiced concern regarding the status of booster & PTO programs.

Community Member Veronica read a statement on behalf of Brandy Welch (son Darius) to the Waverly Board of Education regarding the 2021-22 Waverly football program.

**Superintendent's Report:**

Thank you to all staff members for making Waverly a safe place for students to attend. Administrators and Principals are working long hours, outside their normal working day.

The District has hired a medical assistant to help assist with contact tracing and Test to Stay antigen tests (serial testing program).

The District will follow all guidelines provided by the CDC and local area health departments. Those guidelines were review by Superintendent Blake.

For those students who have to quarantine, school devices will be provided.

**Board Member Comment:**

Member Beasley stated Senior Night at the football game was very nice and he's glad the district was able to celebrate the seniors.

Member Sosnowski thanked all staff for their hard work with contact tracing and appreciates all the hard work.

Member Guevara Warren also thanked staff for their hard work and keeping our students safe. She appreciates all the hard work.

Member Martin also thanked all the staff and appreciates everyone working outside their normal day.

**Adoption of Agenda, and Acceptance of Reports**

A motion was presented by Member Guevara Warren and supported by Member Sosnowski to adopt the September 20, 2021 agenda as presented and accept all reports.

**Motion PASSED**

**Vote: Ayes – 4; Nays – 0; Absent – 3 - Member Krause, Member Nester and Member McClain**

**Approval Consent Agenda**

A motion was presented by Member Sosnowski and supported by Member Guevara Warren to approve the consent agenda as presented.

1. Regular Meeting Minutes – August 16, 2021
2. Report #21-19, Human Resources Personnel Report

3. Report #21-20, Finance Report – August 2021
4. Report #21-21, Official Building Name Change – Meryl S. Colt Elementary School to Meryl S. Colt Early Childhood Education Center

**Motion PASSED**

**Vote: Ayes – 4; Nays – 0; Absent – 3 - Member Krause, Member Nester and Member McClain**

**For Action – Report #21-22, Certification of Winter Tax Levy**

Finance & Operations Director, Evan Nuffer, explained, that with state legislation changes, the need to bring this item to action again.

A motion was presented by Member Guevara Warren and supported by Member Sosnowski to approve Report #21-22, the Certification of the Winter Tax Levy.

**Motion PASSED**

**Vote: Ayes – 3; Nays – 1 – Member Beasley; Absent – 3 - Member Krause, Member Nester and Member McClain**

**Public Comment – Open Comment for District Issues**

None

**Other Board Business:**

None

A motion was presented by Member Beasley and supported by Member Guevara enter into closed session for the purpose of discussing the Emergency Operations (EOP)

Roll Call Vote:

Member Beasley	Yes
Member Sosnowski	Yes
Member Guevara Warren	Yes
Member Martin	Yes

**Motion PASSED**

**Vote: Ayes – 4; Nays – 0; Absent – 3 - Member Krause, Member Nester and Member McClain**

The Board adjourned to closed session at 7:20 pm

The Board reconvened to open session at 7:56 pm

**For Action – Report #21-23, Approval of the District Emergency Operations Plan**

A motion was presented by Member Beasley and supported by Member Guevara Warren to approve Report #21-23, the District Emergency Operations Plan

**Motion PASSED**

**Vote: Ayes – 4; Nays – 0; Absent – 3 - Member Krause, Member Nester and Member McClain**

Superintendent Blake stated a Finance Committee update will be given at the October 18, 2021 board meeting.

Adjournment at: 7:59 PM

Respectfully submitted,

Christopher Beasley, Treasurer  
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WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
October 18, 2021

**Report #21-24**

**Subject: Personnel Report**

**A. Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Bryan Moody	Math Teacher	Middle School	MA+30 Step 11/\$79,539	10/4/2021
Rochelle Kueppers	Art Teacher	East & Elmwood	BA Step 5/\$48,493	10/4/2021
Wallace Woodman	Special Ed Teacher	High School	MA+45 Step 9.5/\$75,199	10/4/2021
Mikenna White	Spec Ed Reacher	Colt ECEC	BA Step 6/\$51,079	10/25/2021

**B. Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Kimberlee Simon	Temporary Office Asst	District	\$17.27/hr	10/4/2021
Samantha Barnum	Spec Ed Para Educator	Winans	\$15.88/hr	10/4/2021
Rebecca Hartley	FS Lunch Aide	Colt	\$12.51/hr	9/29/2021
Mike Misner	Bus Driver	Service Building	\$16.00/hr	9/27/2021
Kimberly Walker	Food Service Floater	All School Buildings	\$12.51/hr	9/27/2021
Tabatha Elkins	FS Lunch Aide	Colt	\$12.51/hr	9/29/2021
Eradio Quintanilla	FS Lunch Aide	East	\$12.51/hr	10/14/2021

**C. Retirement – Non-Certified**

<u>Name</u>	<u>From Position</u>	<u>Years of Service</u>	<u>Effective</u>
Mark Wesley	Custodian	3 years with Waverly	10/8/2021
Karen Holmes	Winans Para Educator	21 years with Waverly	10/15/2021

**D. Transfer – Non-Certified**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Annetta Tucker	FS Substitute	FS Lunch Aide Elmwood	8/30/2021

**E. Termination – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kayla Wilson	Para Educator	High School	9/30/2021
Linda Webster	Food Service Lunch Aide	Colt	10/1/2021

**F. Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Reason</u>	<u>Effective</u>
Beth Shulte	Grade 1-6 Art Teacher	East, Winans, Elm	Personal	9/16/2021
Melissa Holm	Spec Ed Teacher	Colt ECEC	Personal	9/24/2021

**G. Resignation – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Reason</u>	<u>Effective</u>
Julie Day	FS Lunch Aide	Winans	Personal	9/2/2021

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
OCTOBER 18, 2021**

**Report #21-25**

**FOR ACTION**

**Subject:**

Finance Report

**Recommendation:**

The Superintendent recommends the Board of Education review and approve the following report:

**Financial Report:**

The cash balance as of August 31, 2021 was \$6,583,037.05. Receipts during September, consisting of property taxes and other revenues in the amount of \$3,395,551.78 minus disbursements during September of \$4,734,032.10, left the district with a General Fund cash balance, as of September 30, 2021, of \$5,244,556.73.

2021-22 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$1,909,438. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2021-22 Student Activity Fund revenues exceed expenditures by \$17,957. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2021-22 Sinking Fund revenues exceed expenditures by \$367,744. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2021-22 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$292,850. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2019 Building and Site, Series III Bonds remaining to be allocated, including \$60,566 of accrued interest and proceeds from the sale of surplus equipment, is \$2,993. A summary of life to date activity is included in the supporting documentation

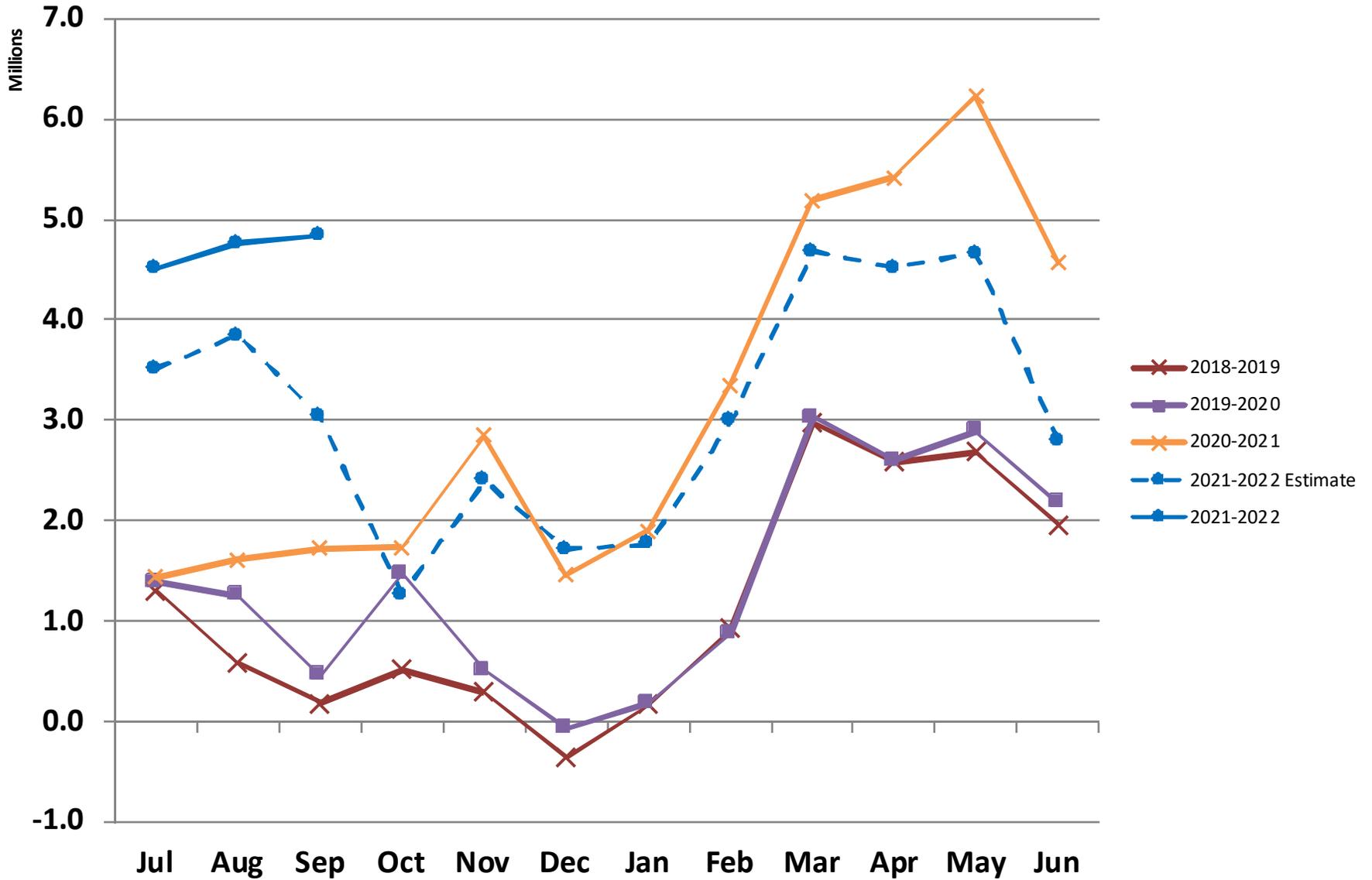
The balance of the 2021 Building and Site, Series IV Bonds remaining to be allocated, including \$213 of accrued interest, is \$873,034. A summary of life to date activity is included in the supporting documentation

# Waverly Community Schools

Finance Committee - Cash Position Report  
For the Month Ended September 30, 2021

Balance on Hand August 31, 2021	6,583,037.05
Revenues	
State Aid	-
Taxes	3,213,682.79
Other Revenue	181,868.99
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>3,395,551.78</u>
Disbursements	
Payroll and Related Liabilities	(2,092,105.62)
Other Expenditures	(1,141,926.48)
State Aid Repayment	(1,500,000.00)
	<u>(4,734,032.10)</u>
Prior Month Adjustments During September 2021	-
Balance on Hand September 30, 2021	<u><u>5,244,556.73</u></u>
PNC Bank - General	5,108,371.12
MILAF	7,837.98
PNC Bank - Payroll	128,347.63
Comerica - Checking	-
	<u><u>5,244,556.73</u></u>
Difference	-

## Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools**  
**General Fund - Budgetary Comparison Schedule**  
**For the Month Ended September 30, 2021**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	10,037,007	3,966,934	(6,070,073)	60.5%
State sources	22,644,265	(8,116)	(22,652,381)	100.0%
Federal sources	2,330,239	8,116	(2,322,123)	99.7%
Intergovernmental	3,512,224	5,743	(3,506,481)	99.8%
Transfers In	90,000	-	(90,000)	100.0%
<b>Total revenue</b>	<b>38,613,735</b>	<b>3,972,677</b>	<b>(34,641,059)</b>	<b>89.0%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	16,021,254	1,888,057	(14,133,196)	88.2%
Added needs	6,470,790	727,578	(5,743,212)	88.8%
<b>Total instruction</b>	<b>22,492,044</b>	<b>2,615,636</b>	<b>(19,876,408)</b>	<b>88.4%</b>
Support Services:				
Pupil	4,189,394	561,843	(3,627,550)	86.6%
Instructional staff	2,206,836	399,384	(1,807,452)	81.9%
General administration	379,147	146,665	(232,482)	61.3%
School administration	2,530,852	614,974	(1,915,877)	75.7%
Business	551,640	134,955	(416,685)	75.5%
Operations and maintenance	3,806,430	740,784	(3,065,645)	80.5%
Pupil transportation services	1,214,289	141,200	(1,073,089)	88.4%
Central	595,995	185,117	(410,878)	68.9%
Other	70,216	38,116	(32,100)	45.7%
<b>Total support services</b>	<b>15,544,798</b>	<b>2,963,039</b>	<b>(12,581,759)</b>	<b>80.9%</b>
Athletics	669,863	135,429	(534,434)	79.8%
Community services	-	-	-	0.0%
Non Publics	10,304	261	(10,043)	97.5%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	140,000	-	(140,000)	100.0%
Interest	3,500	-	(3,500)	100.0%
Capital outlay	4,720	23,142	18,422	-390.3%
Payments to other public schools	1,097,643	144,607	(953,035)	86.8%
<b>Total expenditures</b>	<b>39,962,871</b>	<b>5,882,114</b>	<b>(34,080,757)</b>	<b>85.3%</b>
Excess of Revenue (Under)Over Expenditures	(1,349,136)	(1,909,438)	(560,302)	
Transfers Out	350,000	-	(350,000)	100.0%
Change in Fund Balance	(1,699,136)	(1,909,438)	(210,302)	
Favorable Expenditure Variance (1.5%)	599,443			
Projected Change in Fund Balance	(1,099,693)			
Fund Balance - Beginning of year	7,637,365			
Fund Balance - End of year	6,537,672			
	16.4%			

**Waverly Community Schools**  
**Student Activity Fund - Budgetary Comparison Schedule**  
**For the Month Ended September 30, 2021**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	203,280	37,264	(166,016)	81.7%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>203,280</b>	<b>37,264</b>	<b>(166,016)</b>	<b>81.7%</b>
<b>Expenditures</b>				
Student Activities	138,854	8,961	(129,893)	93.5%
Athletics	80,953	10,347	(70,606)	87.2%
<b>Total expenditures</b>	<b>219,806</b>	<b>19,307</b>	<b>(200,499)</b>	<b>91.2%</b>
Excess of Revenue (Under)Over Expenditures	(16,526)	17,957	34,483	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	(16,526)	17,957	34,483	
Fund Balance - Beginning of year	208,965			
Fund Balance - End of year	192,439			

**Waverly Community Schools**  
**Sinking Fund - Budgetary Comparison Schedule**  
**For the Month Ended September 30, 2021**

	Original Budget	Actual	Over (Under) Budget	%
				Available
<b>Revenue</b>				
Local sources	856,196	368,005	(488,191)	57.0%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>856,196</b>	<b>368,005</b>	<b>(488,191)</b>	<b>57.0%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	261	261	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>261</b>	<b>261</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	856,196	367,744	(488,452)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	856,196	367,744	(488,452)	
<b>Fund Balance - Beginning of year</b>	1,257,398			
<b>Fund Balance - End of year</b>	2,113,594			

**Waverly Community Schools**  
**Public Improvement Fund - Budgetary Comparison Schedule**  
**For the Month Ended September 30, 2021**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	200	16	(184)	91.8%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	350,000	-	(350,000)	100.0%
<b>Total revenue</b>	<b>350,200</b>	<b>16</b>	<b>(350,184)</b>	<b>100.0%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	292,866	292,866	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>292,866</b>	<b>292,866</b>	<b>-</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	57,334	(292,850)	(350,184)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	57,334	(292,850)	(350,184)	
<b>Fund Balance - Beginning of year</b>	649,156	649,156		
<b>Fund Balance - End of year</b>	706,490	356,306		

**Waverly Community Schools**  
**2019 Building and Site Bonds, Series III**  
**Budget Summary**  
**As of September 30, 2021**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	-	-	-	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
<b>Construction Base Budget Subtotal</b>	-	-	-	-
<b>Technology Equipment - Contract</b>				
Interactive Classroom	-	-	-	-
Network Equipment	-	22,277	-	(22,277)
Wireless Network	-	77,590	663	(78,253)
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	-	99,867	663	(100,530)
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	901,471	505,187	(0)	396,284
Servers/Backend Systems	-	-	-	-
Printers	81,929	83,179	-	(1,250)
AV Equipment	-	10,201	1,218	(11,419)
Non-Instructional Equipment (from FFE)	-	35,930	-	(35,930)
<b>Tech Equipment Owner PO Subtotal</b>	983,400	634,498	1,218	347,684
<b>District</b>				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	13,600	22,400	-	(8,800)
Field General Conditions	-	-	-	-
Architect	-	295,927	-	(295,927)
Tech Design/Construction Mgr	-	-	-	-
<b>District Subtotal</b>	13,600	318,327	-	(304,727)
<b>Totals</b>	997,000	1,052,692	1,881	(57,573)
Bank Interest/Proceeds				60,566
Total Available				2,993

**Waverly Community Schools**  
**2021 Building and Site Bonds, Series IV**  
**Budget Summary**  
**As of September 30, 2021**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	1,813,893	32,290	1,823,123	(41,520)
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
<b>Construction Base Budget Subtotal</b>	<b>1,813,893</b>	<b>32,290</b>	<b>1,823,123</b>	<b>(41,520)</b>
<b>Technology Equipment - Contract</b>				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	750	-	(750)
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	<b>-</b>	<b>750</b>	<b>-</b>	<b>(750)</b>
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	507,752	511,185	4,346	(7,778)
Servers/Backend Systems	-	-	-	-
Printers	-	-	-	-
AV Equipment	-	-	2,699	(2,699)
Non-Instructional Equipment (from FFE)	-	-	-	-
<b>Tech Equipment Owner PO Subtotal</b>	<b>507,752</b>	<b>511,185</b>	<b>7,045</b>	<b>(10,477)</b>
<b>District</b>				
Loose Equipment (Furniture & Transportation)	-	-	3,983	(3,983)
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	966,761	36,211	-	930,550
Field General Conditions	-	-	-	-
Architect	-	999	-	(999)
Tech Design/Construction Mgr	146,594	-	146,594	-
<b>District Subtotal</b>	<b>1,113,355</b>	<b>37,210</b>	<b>150,577</b>	<b>925,568</b>
<b>Totals</b>	<b>3,435,000</b>	<b>581,435</b>	<b>1,980,745</b>	<b>872,821</b>
Bank Interest/Proceeds				213
Total Available				873,034

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
OCTOBER 18, 2021  
Report #21-26**

**FOR ACTION \*\*\***

**Subject:**

Summer Tax Collection Resolution

**Recommendation:**

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2022 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

**Statement of Purpose:**

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

**Budget Impact:**

If the resolution is not adopted, the district may not be able to collect summer taxes. This would create cash flow problems as well as added expense in interest and legal fees.

**Historical Perspective:**

By January 1<sup>st</sup> of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy...".

**Discussion of Options:**

The Board may entertain a motion to adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

**Rationale for Proposal:**

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

**Strategic Plan Reference:**

Strategy #2 – Communication: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

**WAVERLY COMMUNITY SCHOOLS**  
**ANNUAL SUMMER TAX RESOLUTION**

**Ingham, Eaton, and Clinton Counties, Michigan**

A regular meeting of the Board of Education of said District was held at the Administrative Center, 515 Snow Road, Lansing, Michigan, in said District, on the 18th day of October 2021, at 6:30 o'clock p.m.

The meeting was called to order by \_\_\_\_\_.

**PRESENT:**

**ABSENT:**

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS**, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2022 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2022.
3. The Superintendent or designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

**Ayes:**

**Nays:**

**Absent:**

**RESOLUTION DECLARED ADOPTED.**

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**Amy Krause, Secretary  
Waverly Community Schools  
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on October 18, 2021, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

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**Amy Krause, Secretary  
Waverly Community Schools  
Board of Education**

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
October 18, 2021**

**SUBJECT:** POLICY – First Reading

**RECOMMENDATION:**

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

**Volume 36, No. 1**

Revised – 0100	Revised Definitions
Revised Policy – 0167.3	Public Participation at Board Meetings
Revised Policy – 3120	Employment of Professional Staff
Revised Policy – 6114	Cost Principles – Spending Federal Funds
Revised Policy – 6152	Student Fees, Fines and Supplies
Revised Policy – 8310	Public Records
Revised Policy – 8320	Personnel Files
Revised Policy – 8330	Student Records