

Agenda of Regular

The Board of Education Waverly Community Schools

A Regular of the Board of Education of Waverly Community Schools will be held November 9, 2009, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
 - A. Pledge - Windemere View Elementary School Students
- II. Special Presentation
 - A. Report from Vickie Tisdale - Windemere View Elementary School
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #09-24, Financial Recommendation 11
 - 2. ***Recommendation to approve Report #09-25, Summer Tax Collection Resolution 12
 - 3. For Information - Budget Update 13
 - 4. Recommendation to approve Report #09-26, Personnel Recommendations 14
 - 5. For Discussion - Authorization of Notification of Layoff 16
 - B. Other
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- X. Superintendent's Report
- XI. Public Comments
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 12, 2009**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:31 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Mike Knaggs, Trustee

Members Absent:

Mrs. Fonda Brewer-Williams, Treasurer
Mr. Calvin Jones, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Pam Hawkins
Gretchen Mikula
Valerie Hendrickson-Carr
Rebecca Pease

Other:

Megan Mahoney, Student Representative
Emily West
Doug and Sharon West
Marissa Ghannam
David & Carlene Ghannam
Angela Ghannam
Mary Jo White

Pledge

Students Emily West and Marissa Ghannam led the pledge of allegiance to the flag. Emily, a fourth grader at Elmwood, is described as an enthusiastic, friendly, and fun-loving student. Marissa, also an Elmwood fourth grade student, is hard working, conscientious and kind.

Special Presentation

The first special presentation featured Valerie Hendrickson-Carr, principal of Elmwood Elementary, along with Emily West and Marissa Ghannam, regarding the school's student newspaper, the Elmwood Eagle. The concept of having a school newspaper was student-initiated. Teacher Kristin Kochheiser stepped up to serve as the advisor. Emily stated she gets to learn more about people by interviewing them. She also likes to read the stories in the paper and see other people's work. Marissa said being on the newspaper staff gives her a good way to practice writing. She said it also helps to build responsibility, because if you don't get your work done it won't get published.

Dr. Pillar presented the district's 2008-2009 annual report in compliance with state law. Each Board member received a printed copy of the report. The annual report will appear on the district's website. A hard copy will be provided upon request.

Correspondence

None

Public Comment

None

Student Representative Report

Student Representative Megan Mahoney reported Homecoming is this weekend, with the parade at 5:00 p.m. and the football game against Flushing at 7:00 p.m. The dance is on Saturday at 8:30 p.m. in the high school cafeteria. Megan reported yearbooks for the 2009-2010 school year are on sale for \$65 each. The marching band participated in the Grand Ledge Invitational last week and will be participating in festival this weekend. Volleyball teams are hosting Dig Pink on October 22nd to raise money for breast cancer research.

Board Member Comment

Member Slocum reported he attended the Grand Ledge Marching Band festival and Waverly “rocked”. He noted Grand Ledge is fortunate to put on this event as there are big gate receipts. Member Slocum stated as a small business person, his employees are 94% Waverly students and graduates. He announced his staff has collected \$2045.58 for St. Vincent’s home in the past year. The money will be donated to St. Vincent’s in the next week or two. Member Slocum reported the marching band is competing in a juried festival in St. Johns this evening. They usually compete at Jackson Northwest, but had to change this year due to a conflict with Homecoming.

Member Martin thanked Valerie Hendrickson-Carr for her presentation. Referring to the annual report, she thanked administrators and staff for making Waverly a place we can be proud of. Member Martin reminded Board members the MASB Fall Conference is being held at the Lansing Center October 22nd through October 25th, noting if they need classes, this is an ideal time to do that. Member Martin reported she attended ISOA last week. Peter Spadafore gave a run-down on legislative information and Dr. Dean Sienko, Ingham County Health Officer and Medical Director, reported on H1N1 immunizations. The next meeting is November 4th.

Member Smith thanked Valerie Hendrickson-Carr for her presentation and congratulated her on the Wal-Mart gift cards donated to some of her teachers. She reported she attended conferences at the high school for the first time as a parent and stated the staff did a good job. Member Smith reported she is a fan of Waverly Community Schools on Facebook and said she gets periodic updates. She thanked Megan Mahoney for keeping the Board informed of events at the high school.

Member Knaggs thanked Emily West and Marissa Ghannam for leading the pledge; Valerie Hendrickson-Carr for her presentation on the school newspaper; Dr. Pillar for his presentation on the annual report; Megan Mahoney for her student representative report; and Mary Ann Martin for her update from the ISOA.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Brewer-Williams and Jones absent).

Approval of Minutes

The minutes of the regular meeting of September 28, 2009 were approved as presented.

Policy – Second Reading – Report #09-19 – For Action

A motion was presented by Member Knaggs and supported by Member Martin. MOTION: The Board of Education approve the policies listed below at second reading:

| | | |
|-----------------|---|-------------|
| 2623 | Student Assessment | Revised |
| 3430.01/4430.01 | FMLA | Revised |
| 5460 | Graduation Requirements | Replacement |
| 7217 | Weapons | Revised |
| 7530.01 | Wireless Communication | Replacement |
| 7540.05 | Electronic Mail | New |
| 8310 | Public Records | Revised |
| 8330 | Student Records | Revised |
| 8470 | Students-Sex Offender Registry; Criminal Convictions | New |

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Brewer-Williams and Jones absent).

******Financial Recommendation – Report #09-20 – For Action***

The treasurer’s report was approved as presented.

Acceptance of 2008-2009 Audit Report – Report #09-21 – For Action

A motion was presented by Member Smith and supported by Member Slocum. MOTION: The Board of Education approve and accept the annual audit report from Plante & Moran, PLLC for the 2008-2009 fiscal year in order to comply with State and Federal regulations.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Member Brewer-Williams and Jones absent).

Purchase of Copy Machines – Report #09-22 – For Action

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the purchase of copy machines from The Polack Corporation.

Motion carried. VOTE: AYES- 5; NAYS – 0 (Members Brewer-Williams and Jones absent).

Personnel Recommendations – Report #09-23 – For Action

A motion was presented by Member Martin and supported by Member Smith). MOTION: The Board of Education approve the employment of Benjamin Dontje (H.S. Math Teacher); the resignation of Aaron Shinn (H.S. math teacher); the transfer of Rebecca McQuillan from Elementary Physical Education teacher to East Intermediate Dean of Students; David Pike from M.S. Math teacher to Technology Interventionist; Cassandra Hailey from M.S. Math teacher to Instructional Interventionist; Renee Sarafin from H.S. Social Studies teacher to Instructional Interventionist; and Cheryl Frank from .64 PE at East to .8 PE at Elmwood and Winans; and the recall from layoff of Cecilia Stajos (East .65 PE teacher).

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Brewer-Williams and Jones absent).

Other items included in the report for information included Extra-Curricular Schedule B stipends and Extra-Curricular 8.8 stipends.

Superintendent's Report

Dr. Pillar reported the \$165 cut per student will mean approximately \$500,000 will be removed from this year's budget. We are currently ¼ of the way through the budget, so changes will be compacted in ¾ of the budget. Eventually this will be brought to the Board as a budget amendment.

Dr. Pillar announced the Facility Review Committee has its second visit scheduled this week at Windemere View. The visit includes a tour of the building, with a debriefing afterward with Citizen Leader Will Mahoney.

Dr. Pillar announced he and another superintendent were interviewed by the Gongwer News Service on Friday, October 9th regarding No Child Left Behind. He said it was a good interview, and if he gets a copy of the interview he will forward it to Board members.

Dr. Pillar reported this is National School Lunch week. The Cabinet will be in the buildings this week for lunch with students. He will be at the middle school on Thursday at noon for lunch with Mr. Perkins and some middle school students.

Dr. Pillar reported he will be leading two CBA classes at the Lansing Center next week for MASB at its fall conference. One class will be on effective Board meetings and the other on managing a construction project. The MASB conference begins on October 22nd.

Dr. Pillar reminded Board members of the Delta Township Community Awards Reception to be held at the Lexington Lansing Hotel on October 27th, from 5:30-8:00 p.m. Jacklin Blodgett has tickets if anyone is interested in attending.

Dr. Pillar reported there is still no word from the Ingham County Health Department on whether Waverly will be a host site for H1N1 injections. We are trying to get a definitive commitment from the Health Department.

Dr. Pillar reported once again he will be a server at the 3rd annual Rotary Bookie Event scheduled for Tuesday, October 27th at Carabba's Restaurant. He will be serving tables from 10:30 to 12:30 and has tickets available. The money raised will help support the Delta Township Library.

Dr. Pillar reported Parent-Teacher Conferences were this past week and have been reported to have gone well. They are earlier in the marking period to help parents help students to make improvement before it is too far into the marking period.

Dr. Pillar reported the next Board meeting is a work-study session scheduled for Monday, October 26th from 9:00 a.m. to 3:00 p.m. in the East Conference/Community Center.

Dr. Pillar announced this is Homecoming week, with many activities scheduled throughout the week. The parade is at 5:00 p.m. on Friday, followed by the football game at 7:00 p.m. The Homecoming dance is scheduled for Saturday, October 17th in the high school cafeteria.

Dr. Pillar announced MEAP testing begins on Tuesday, October 13th. He stated teachers do a great job getting children ready for these tests.

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 8:16 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
October 22, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:02 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee (left at 7:52 a.m.)

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mr. Rob Spagnuolo, Business Manager

Pledge

Member Knaggs led the pledge of allegiance.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Purpose

The purpose of the meeting was discussion of the Section 20j veto.

Board Member Comment

None

Public Comment

None

Other Board Business

None

Adjournment

The meeting adjourned at 8:35 a.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
October 26, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 9:05 a.m. in the East Conference/Community Center, 3131 W. Michigan Avenue, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer (left at 3:05 p.m.)
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations and Student Services
Mr. Rob Spagnuolo, Business Manager
Dr. Peggy Baldwin, Principal, Colt Elementary
Mrs. Valerie Hendrickson-Carr, Principal, Elmwood Elementary
Mrs. Shawn Talifarro, Principal, Winans Elementary
Mrs. Vickie Tisdale, Principal, Windemere View Elementary
Mr. Vince Perkins, Principal, Waverly Middle School
Mrs. Christine Holman, Principal, Waverly High School
Mr. Tracy Thomas, Deputy Principal, Waverly High School
Mr. Steve Beckholt, Athletic Director

Others Present:

Mr. Michael K. Thorp
Mrs. Janice Veddar
Mr. Peter Spadafore

Purpose

The purpose of the meeting was a Board work-study session. Topics of discussion included Boardmanship; Teaching, Learning, Remediation; changing the Board election; Athletics: funding and structure; and legislative update.

Adjournment

The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
October 28, 2009**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by Vice President Britt Slocum at 7:34 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Members Absent:

Mr. John Broughton, President
Mrs. Kim Smith, Vice Secretary-Treasurer

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mr. Rob Spagnuolo, Business Manager
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations and Student Services
Dr. Peggy Baldwin, Principal, Colt Elementary
Mrs. Shawn Talifarro, Principal, Winans Elementary
Mrs. Vickie Tisdale, Principal, Windemere View Elementary
Mr. Vince Perkins, Principal, Waverly Middle School
Ms. Becky Pease

Others Present:

Representative Rick Jones
Representative Joan Bauer
Senator Patricia Birkholz

Purpose

The purpose of the meeting was a legislative coffee. Topics discussed included Michigan State Police bus inspections; Section 31a funding for Waverly; Section 20j funding; and where Michigan is headed for the short term and long term.

Adjournment

The meeting adjourned at 8:30 a.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 9, 2009**

Report #09-24

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated October 31, 2009 has been reviewed and it is recommended that the Report be approved. The cash balance as of September 30, 2009 was \$2,308,948.78. Receipts during October 2009 consist of current taxes and other revenues in the amount of \$4,485,497.74 less disbursements during October of \$2,687,581.86 left the district with a General Fund cash balance as of October 31, 2009 of \$4,106,864.66.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 9, 2009**

Report #09-25

FOR ACTION ***

Subject: Summer Tax Collection Resolution

Recommendation:

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2010 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

Statement of Purpose:

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

Budget Impact:

If the resolution is not adopted, the district will be unable to collect summer taxes. This would create cash flow problems and require borrowing to meet the district's financial obligations as well as added expense in interest and legal fees.

Historical Perspective:

By December 31st of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy...".

Discussion of Options:

The Board may adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

Rationale for Proposal:

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 9, 2009**

FOR INFORMATION

Subject: Budget Update

The District has received word from the State there will be mid-year funding cuts for the 2009-2010 school year. The cuts consist of \$292 per pupil which all school districts in the State will receive and \$275 per student, or all of Waverly's 20j funding. The cut totals approximately \$1.68 million. This is in addition to the \$1.2 million deficit the Board of Education has already approved for the 09-10 school year.

A powerpoint presentation providing data on the impact the cuts may have to Waverly will be shown.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 9, 2009**

Report #09-26

Subject: Personnel Summary

FOR ACTION

I. INSTRUCTION AND SUPPORT

A. Resignation – Certified

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|--------------|--------------------|---------------|------------------|
| Julie Kaylor | East Social Worker | Personal | 11/6/09 |

FOR INFORMATION

A. Resignation – Non-Certified

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|--------------|------------------------------|---------------|------------------|
| Lisa Lueders | MS Special Education Parapro | Personal | 11/6/09 |

B. Extra-Curricular Schedule B Stipends

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> | <u>Effective</u> |
|----------------|---|-------------------|------------------|
| Lynn Moule | Elmwood School Improvement Co-Chair | 1/2 of 3 \$771.50 | 2009-10 Sch. Yr. |
| Donna Wells | Elmwood School Improvement Co-Chair | 1/2 of 3 \$771.50 | 2009-10 Sch. Yr. |
| Rhonda Berns | Elmwood Student Council Co-Chairperson | 1/2 of 3 \$861.50 | 2009-10 Sch. Yr. |
| Steve Wood | Elmwood Student Council Co-Chairperson | 1/2 of 2 \$761.50 | 2009-10 Sch. Yr. |
| Lynn Moule | Elmwood Resource for Social Studies Chair | 3 \$771 | 2009-10 Sch. Yr. |
| Cathy Mosher | Elmwood Resource for Math Chairperson | 3 \$771 | 2009-10 Sch. Yr. |
| Lucinda Sartor | Elmwood Resource for Science Chairperson | 3 \$771 | 2009-10 Sch. Yr. |
| Arden LaMere | Elmwood Resource for Language Arts Chair | 3 \$771 | 2009-10 Sch. Yr. |
| Steve Wood | Elmwood Future Problem Solving chair | 2 \$488.20 | 2009-10 Sch. Yr. |

C. Extra-Curricular 8.8 Stipends

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> | <u>Effective</u> |
|----------------------|--------------------------------|----------------|------------------|
| Kathie McDaniel | MS Art Chair | \$200 | 2009-10 Sch. Yr. |
| Ruth Lamb | MS Counseling Chair | \$300 | 2009-10 Sch. Yr. |
| Elizabeth Gardner | MS Language Arts Co-Chair | \$500 | 2009-10 Sch. Yr. |
| Heather Lewis | MS Language Arts Co-Chair | \$500 | 2009-10 Sch. Yr. |
| Gary Wilson | MS Library/Media Chair | \$80 | 2009-10 Sch. Yr. |
| Yolanda Harris | MS Life Management Chair | \$240 | 2009-10 Sch. Yr. |
| Cassandra Hailey | MS Mathematics Co-Chair | \$500 | 2009-10 Sch. Yr. |
| Nick Niederquell | MS Mathematics Co-Chair | \$500 | 2009-10 Sch. Yr. |
| David Gorbe | MS Music Chair | \$240 | 2009-10 Sch. Yr. |
| Michelle DeBrabander | MS PE/Health Co-Chair | \$160 | 2009-10 Sch. Yr. |
| Gary Wilson | MS PE/Health Co-Chair | \$160 | 2009-10 Sch. Yr. |
| Debbie Quinn | MS Science Co-Chair | \$400 | 2009-10 Sch. Yr. |
| LuAnn Stuible | MS Science Co-Chair | \$400 | 2009-10 Sch. Yr. |
| Debbie Nixon | MS Social Studies Co-Chair | \$435 | 2009-10 Sch. Yr. |
| Sam Sicilia | MS Social Studies Co-Chair | \$435 | 2009-10 Sch. Yr. |
| Kathy Jenkins | MS Special Education Co-Chair | \$440 | 2009-10 Sch. Yr. |
| Anne Mazner | MS Special Education Co-Chair | \$440 | 2009-10 Sch. Yr. |
| Kathy Jenkins | MS Parapro Advisor Chair | \$180 | 2009-10 Sch. Yr. |
| Ruth Lamb | MS School Improvement Co-Chair | \$50 | 2009-10 Sch. Yr. |
| Kerry Biladeau | MS School Improvement Co-Chair | \$50 | 2009-10 Sch. Yr. |

| | | | |
|----------------------|---|----------|------------------|
| Michelle DeBrabander | MS School Improvement Co-Chair | \$50 | 2009-10 Sch. Yr. |
| Laurel Trombly | MS School Improvement Co-Chair | \$50 | 2009-10 Sch. Yr. |
| Cheryl Frank | Elmwood Field Day Chair | \$250 | 2009-10 Sch. Yr. |
| Michelle Huffer | Elmwood Book Room Co-Manager | \$100 | 2009-10 Sch. Yr. |
| Arden LaMere | Elmwood Book Room Co-Manager | \$100 | 2009-10 Sch. Yr. |
| Lynn Moule | Elmwood Habitat Co-Chair | \$150 | 2009-10 Sch. Yr. |
| Cathy Mosher | Elmwood Habitat Co-Chair | \$150 | 2009-10 Sch. Yr. |
| Ashley Beech | Elmwood Collage Concert Co-Chair | \$100 | 2009-10 Sch. Yr. |
| Lisa Lam-Wilson | Elmwood Collage Concert Co-Chair | \$100 | 2009-10 Sch. Yr. |
| Ramona Mendez | Elmwood Collage Concert Co-Chair | \$100 | 2009-10 Sch. Yr. |
| Cheryl Frank | Elmwood Collage Concert Co-Chair | \$100 | 2009-10 Sch. Yr. |
| Kristin Kochheiser | Elmwood Newspaper Editor | \$350 | 2009-10 Sch. Yr. |
| Rhonda Berns | Elmwood MEAP Prep Chair | \$200 | 2009-10 Sch. Yr. |
| Michelle Huffer | Elmwood School Imp. Language Arts Chair | \$150 | 2009-10 Sch. Yr. |
| Rhonda Berns | Elmwood School Improvement Math Chair | \$150 | 2009-10 Sch. Yr. |
| Steve Wood | Elmwood School Improvement Assets Chair | \$150 | 2009-10 Sch. Yr. |
| Amanda Batten | Elmwood Sign Language Club Chair | \$107.50 | 2009-10 Sch. Yr. |

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 9, 2009**

FOR DISCUSSION

Subject: **Authorization of Notification of Layoff**

Recommendation:

The Superintendent recommends the Waverly Community Schools Board of Education authorize the notification of layoff.

Statement of Purpose/Issue:

The District faces a \$1,680,000 deficit for the 2009-2010 school year as a result of mid-year cuts by the State of Michigan. In order to significantly reduce the anticipated deficit for the 09-10 school year, employee costs must be reduced through the staff reduction process.

Budget Impact:

The staff adjustment proposal reduces employee costs by approximately \$850,000, while other adjustments will account for approximately \$830,000. The authorization of notification of layoff is necessary to initiate a staff reduction process, if necessary, per collective bargaining agreements.

Background Information/Historical Perspective:

- As a result of Proposal A, the District is unable to seek additional millage for operational purposes.
- There is no new state aid anticipated for 09-10.

Discussion of Options/Alternatives:

Other options to address the entire anticipated debt include:

- Withdraw needed resources from the District's fund balance to offset the anticipated deficit.
- Reduce opportunities for students (i.e., athletics, and activities) rather than reduce staff.

Rationale for Recommendation:

- Employee costs are the highest percentage of the District's budget.
- To significantly impact the anticipated deficit, employee costs must be reduced.
- The proposed layoff of employees will reduce the deficit by \$850,000.

Strategic Plan:

The following strategies appear to address this issue:

Strategy #1: Curriculum, Instruction & Assessment: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed the state standards on all areas tested and demonstrate Waverly Essential Skills.

Strategy #2: Communications: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 9, 2009**

FOR DISCUSSION

Subject: **Change the Annual School Board Election**

Recommendation:

The Superintendent recommends the Board of Education move its annual school board election from May to November.

Statement of Purpose:

Moving the annual election to November will significantly reduce the cost to the District.

Budget Impact:

Waverly could share the election costs with Lansing Community College in the odd-numbered years. There would be no cost to the District during the even-numbered years.

Historical Perspective:

Several years ago, the legislature restructured the school board election process, offering different options to school districts. The Waverly Board of Education considered these options over the years, but remained with the annual May election. Because of increasing costs involved with holding school board elections and decreasing revenue from the state, the Board of Education approved, in concept, in June of 2009 moving the Board's election to a time when it would incur either no cost or share in the cost with another agency. At the Board's work study session on October 26, 2009, the Board further discussed the election issue and suggested moving the election to November annually. By choosing this option, the Board's structure will remain relatively the same, with one or two seats up for reelection annually.

Discussion of Options:

The Board may reject the above recommendation, remain with the annual May election, or choose either the even year November election or the odd year November election.

Rationale for Proposal:

This option allows the Board to be fiscally responsible, while still maintaining a similar Board structure.

Strategic Plan Reference

Nothing will take funding precedence over K-12 programs and services necessary to meet the mission and objectives.