

# Garland Independent School District

## Board of Trustees

### Regular Meeting

Tuesday, January 24, 2023

#### Agenda

5:00 PM

- I. Call to Order and Determination of a Quorum
- II. Pledges of Allegiance
- III. Public Forum: Members of the public who wish to make comments may complete a Public Comment Participation Request in person at Gilbreath-Reed Career and Technical Education Center prior to the start of the meeting indicated in the posted notice. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels, in accordance with the Texas Open Meetings Act and Board policy. For more information about public comment procedures, please review the Board Policy for Public Comment accessible at the following link: <https://pol.tasb.org/Policy/Code/364?filter=BED>.
- IV. Information Items
  - A. Evidence of Excellence
    - 1. Recognize Austin Academy Jazz Ensemble - **Joseph Figarelli** 4
    - 2. Recognize Texas Music Educators Association Past Presidents Memorial Undergraduate Scholarship Recipient Bella Zitzelberger - **Joseph Figarelli** 5
    - 3. Recognize Finance, Purchasing and Budget Departments for Earning the Award of Merit for Purchasing Operations and the Award of Excellence in Financial Management - **Dr. Brent Ringo** 6
  - B. Going the Extra Mile (GEMs)
    - 1. Recognize Going the Extra Mile (GEM) Recipient John Wilborn - **Sherese Nix, Dr. Brent Ringo** 7
  - C. Introduction of District Administrator - **Dr. Gradyne E. Brown** 9
- V. Discussion Items
  - A. Discuss Local Policies from TASB Update 120 (First Read) - **Lisa Ray** 10
  - B. Discuss Legal Policies from TASB Update 120 - **Lisa Ray** 12
  - C. Discuss Revisions to Board Policy BE(LOCAL) First Read - **Dr. Ricardo Lopez, Lisa Ray** 29

D. Discuss Revisions to Board Policy CFC(LOCAL) First Read - <b>Dr. Ricardo Lopez, Lisa Ray</b>	33
E. Trustees' Report	38
1. Trustee attendance at recent district and community events	
2. Announcement of upcoming district and community events	
3. Recognition of outstanding performance by district staff and students	
4. Recognition of new programs and special activities	
5. Message from Board President	
F. Superintendent's Report	46
G. Future Agenda Items	48
VI. Consent Agenda - Consider approval of	
A. Human Resources Report - <b>Dr. Gradyne Brown</b>	50
VII. Action Item (Non Consent)	
A. Consider Approval of General Trustee Election Order - <b>Mechelle Hogan</b>	57
B. Consider Approval of District of Innovation Amendment – <b>Michael Bland (Academic and District Affairs Committee)</b>	62
C. Consider Approval of 2023-2024 New Course Requirements – <b>Dr. Kimberly Caddell (Academic and District Affairs Committee)</b>	91
D. Consider Approval of Budget Transfers and Amendments to the 2022-2023 General Fund – <b>Brandy Mayo (Finance, Facilities and Operations Committee)</b>	124
E. Consider Approval of \$36,000 Donation from New York Life Foundation's Grief Sensitive School Initiative Grant – <b>Dr. Tiffany Gilmore (Finance, Facilities and Operations Committee)</b>	127
F. Consider Approval of \$13,040 Donation from Luna Elementary School PTA – <b>Javier Fernandez, Deborah Wilkerson (Finance, Facilities and Operations Committee)</b>	130
G. Consider Approval to Replace Chillers – <b>Paul Gonzales (Finance, Facilities Operations Committee)</b>	146
H. New Bids ( <b>Finance, Facilities and Operations Committee</b> )	
1. Contract #68-22-01 - Consider Approval of Purchase of Charter Transportation Services – <b>Mark A. Booker</b>	152
I. Increase to Awarded Bids ( <b>Finance, Facilities and Operations Committee</b> )	
1. Contract #302-22-11 - Consider Approval of Increase in Awarded Amount for Special Education and Testing Materials – <b>Dr. Kim Caddell</b>	156
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VIII. Executive Session: Executive session will be held for purposes permitted by Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.	
A. Pursuant to Texas Government Code Section 551.071, private consultation with the Board's attorney, in person or by phone, when the Board seeks the advice of its attorney about: 1) pending or contemplated litigation; 2) a settlement offer; or 3) on a matter in which the duty of the attorney to the	

governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

B. Pursuant to Texas Government Code Section 551.074, deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

1. Consultation and deliberation regarding the Superintendent's evaluation.

2. Consultation and deliberation regarding the Superintendent's contract.

IX. Reconvene from Executive Session for action relative to items considered during Executive Session

A. Consideration and potential action regarding the Superintendent's contract.

X. Adjournment



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2022

**Agenda Item:** Evidence of Excellence Award

**Agenda Section:** Information Items

**Administrator Responsible:** Joseph Figarelli  
Director of Fine Arts

**Board Goal Objective:** Superintendent Goal #4 & #6

### **Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

### **Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

### **Summary/Background Information:**

Congratulations to the Austin Academy Jazz Ensemble being selected to perform in the Midwest Clinic International Band & Orchestra Conference, the world's largest instrumental music education conference. Their performance took place in December in Chicago. RTHis is a great honor for Austin Academy and our Fine Arts programs.

### **Administrative Recommendations:**

Provided for your information only.



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2022

**Agenda Item:** Evidence of Excellence Award

**Agenda Section:** Information Items

**Administrator Responsible:** Joseph Figarelli  
Director of Fine Arts

**Board Goal Objective:** Superintendent Goal #4 & #6

### **Superintendent Goal #4 – Educational Leadership**

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### **Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

### **Summary/Background Information:**

Garland ISD is proud to announce that The Texas Music Educators Association Executive Board has chosen Bella Zitzelberger, a Sachse High School student, as the recipient of the 2023-2024 Past Presidents Memorial Undergraduate Scholarship, valued up to \$12,500. Bella was selected from a competitive group of candidates and we are proud of her accomplishment.

### **Administrative Recommendations:**

Provided for your information only.



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2022

**Agenda Item:** Evidence of Excellence Award

**Agenda Section:** Information Items

**Administrator Responsible:** Dr. Brent Ringo  
Chief Financial Officer

**Board Goal Objective:** Superintendent Goal #4 & #6

### **Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

### **Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

### **Summary/Background Information:**

Garland ISD is proud to announce that Mark Booker, Allison Davenport, and Brandy Mayo and their teams have earned the Award of Merit for Purchasing Operations and the Award of Excellence in Financial Management. This is the first time this achievement has been earned in GISD and the district is one of the few to achieve this status in both categories.

### **Administrative Recommendations:**

Provided for your information only.



**Garland Independent School District  
Board of Trustees**

**Date of Meeting:** January 24, 2023

**Agenda Item:** Going the Extra Mile (GEM) Recognition

**Agenda Section:** Information Item

**Administrator Responsible:** Sherese Nix, Executive Director of Communications and Public Relations  
Dr. Brent Ringo, Chief Financial Officer

**Board Goal Objective:**

**OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

**OBJECTIVE B: EARLY LITERACY (Writing)**

Percent of students in grade 4 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Writing.

**OBJECTIVE C: ENGLISH LANGUAGE ACQUISITION**

Percent of ELL students demonstrating English language acquisition, as measured by yearly progress indicator on the Texas English Language Proficiency Assessment System (TELPAS).

**OBJECTIVE D: SCIENTIFIC UNDERSTANDING**

Percent of students in grade 8 demonstrating scientific understanding as measured by Meets Grade Level performance on STAAR Science.

**OBJECTIVE E: MATHEMATICAL PROFICIENCY**

Percent of students demonstrating mathematical proficiency as measured by Meets Grade Level performance by the end of grade 9 on STAAR Algebra I EOC.

**OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

**Superintendent's Goal:**

**Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

**Summary/Background Information:** The Going the Extra Mile (GEM) recognition is a district acknowledgment of those outstanding Garland ISD employees who display superior commitment, innovation, leadership, work ethic, accomplishments and/or initiative.

Garland ISD GEM (Going the Extra Mile) Recognition is open to any GISD employee, and anyone can nominate an employee as a GEM. Those selected are notified and recognized at a GISD Board of Trustees meeting once a month.

John Wilborn, Executive Director of the Curtis Culwell Center, and staff were nominated for a GEM for their leadership in managing and facilitating excellent operations at the CCC. As a result, the CCC ranked #92 for the top 200 arenas in the world for ticket sales.

**Administrative Recommendation:**

Provided for your consideration.



**Garland Independent School District  
Board of Trustees**

**Date of Meeting:** January 24, 2023

**Agenda Item:** Introduction of District Administrator

**Agenda Section:** Information Item

**Administrator Responsible:** Dr. Gradyne E. Brown  
Assistant Superintendent, Human Resources

**Summary/Background Information:**

The Human Resources Department will be introducing the following new Garland ISD administrator to the Board of Trustees and to the community.

Director of Maintenance – Francisco Bayardo

**Administrative Recommendations:**

Provided for your information.



## Garland Independent School District Board of Trustee

<b>Date of Meeting:</b>	January 24, 2023
<b>Agenda Item:</b>	Approve Local Policies from TASB Update 120
<b>Agenda Section:</b>	Discussion Item
<b>Administrator Responsible:</b>	Lisa Ray General Counsel

### Superintendent's Goal:

#### Superintendent Goal #1 – Student Results

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

#### Superintendent Goal #2 – Fiscal Responsibility

Ratings inputted for the Measured Analysis Goals are only a point of reference for trustee rating as each board member has the autonomy to change the rating. Measured Analysis Ratings will follow the state accountability factors for rounding.

#### Superintendent Goal #3 – Board Relations

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

#### Superintendent Goal #4 – Educational Leadership

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

### Summary/Background Information:

Update 120 includes policy recommendations to address the remainder of the legislative changes from the 87th Legislature, Regular Session; other revisions resulting from legislation enacted during the special sessions; and revisions based on updates to the Texas Administrative Code. Recommended changes to local policies address the following topics:

- Emergency plans (Reviewed and vetted by Dr. Shelley Garrett)
- Student discipline (Reviewed and vetted by Mary Garcia)
- Student and parent complaints/grievances (Reviewed and vetted by Mary Garcia)
- School day (Reviewed and vetted by Dr. Jason Adams)

CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS  
EC(LOCAL): SCHOOL DAY  
FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND  
PARENT COMPLAINTS/GRIEVANCES  
FO(LOCAL): STUDENT DISCIPLINE

**Administrative Recommendations:** For discussion



## Garland Independent School District Board of Trustee

**Date of Meeting:** January 24, 2023

**Agenda Item:** Discuss Legal Policies from TASB Update 120

**Agenda Section:** Discussion Item

**Administrator Responsible:** Lisa Ray  
General Counsel

### Superintendent's Goal:

#### Superintendent Goal #1 – Student Results

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

#### Superintendent Goal #2 – Fiscal Responsibility

Ratings inputted for the Measured Analysis Goals are only a point of reference for trustee rating as each board member has the autonomy to change the rating. Measured Analysis Ratings will follow the state accountability factors for rounding.

#### Superintendent Goal #3 – Board Relations

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

#### Superintendent Goal #4 – Educational Leadership

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

### Summary/Background Information:

Update 120 includes revisions to legal policies based on updates to the Texas Administrative Code.

- Board Member
- Records Management
- Special Education
- Curriculum and Instruction
- Community Relations

AIC(LEGAL)	ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS
AIE(LEGAL)	ACCOUNTABILITY: INVESTIGATIONS
BBD(LEGAL)	BOARD MEMBERS: TRAINING AND ORIENTATIONS

BE(LLEGAL)	BOARD MEETINGS
CCGA(LLEGAL)	AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS
CFA(LLEGAL)	ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS
CFC(LLEGAL)	ACCOUNTING: AUDITS
CKB (LLEGAL)	SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS
CMD (LLEGAL)	EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING
CQA(LLEGAL)	TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES
CRD(LLEGAL)	INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE
EC (LLEGAL)	SCHOOL DAY
EHAA(LLEGAL)	BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)
EHAB(LLEGAL)	BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ELEMENTARY)
EHAC(LLEGAL)	BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)
EHBAB(LLEGAL)	SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM
EHBAE(LLEGAL)	SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS
EHBC(LLEGAL)	SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES
EIE(LLEGAL)	ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION
EIF(LLEGAL)	ACADEMIC ACHIEVEMENT: GRADUATION
EKB(LLEGAL)	TESTING PROGRAMS: STATE ASSESSMENT
EKBA (LLEGAL)	STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS
FB (LLEGAL)	EQUAL EDUCATIONAL OPPORTUNITY
FFA(LLEGAL)	STUDENT WELFARE: WELLNESS AND HEALTH SERVICES
FFAE(LLEGAL)	WELLNESS AND HEALTH SERVICES: SCHOOL-BASED HEALTH CENTERS
FFG (LLEGAL)	STUDENT WELFARE: CHILD ABUSE AND NEGLECT
FFI(LLEGAL)	STUDENT WELFARE: FREEDOM FROM BULLYING
FNG(LLEGAL)	STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION
FOF(LLEGAL)	STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

**Administrative Recommendations:**

Provided for review



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

<b>Contact:</b>	<b>School Districts and Education Service Centers</b>	<b>Community Colleges</b>
	<a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a>	<a href="mailto:colleges@tasb.org">colleges@tasb.org</a>
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

**Emergency  
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; ~~and~~
3. Response to a nearby train derailment, as applicable; and
- ~~3-4.~~ 4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Firearms**

Purpose

The Board has adopted these provisions regarding firearms to address concerns about effective and timely response to emergency situations ~~on at a~~ District ~~property~~ ~~school~~, including: invasion of a school by an armed outsider; a hostage situation; actions of a student ~~or employee~~ who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances.

Authorization

Pursuant to its authority under state law, the Board may, ~~from time to time~~, authorize specific District employees ~~and Board member or officials~~ to possess certain firearms ~~in schools~~, at Board meetings, and at school-sponsored or school-related events on ~~Dis-trict~~ ~~school~~ property, to the extent allowed by law.

Each specifically authorized employee and Board member shall be approved by action of the Board. The Superintendent ~~Board or its designee~~ shall issue written authorization to ~~each~~ approved ~~employee~~ ~~employees~~ and Board member.

~~officials.~~ Participation in this safety program ~~shall be~~ is strictly voluntary and ~~shall~~ is not be a requirement of any ~~employee or Board member~~ position. ~~as an employee or elected official of the District.~~

Revocation

The Superintendent, as well as the Board, shall have the authority to revoke at any time a specific employee's ~~or its designee may revoke such~~ authorization ~~at any time. The authorization~~ to possess a firearm under this policy. The ~~certain firearms at~~ Board may revoke a Board member's authorization at any time.

However, authorization for a specific employee or Board member to possess a firearm under this policy ~~meetings and at school sponsored or school related events on school property~~ shall be automatically revoked if ~~the~~ ~~an~~ employee ~~or official~~ is placed on administrative leave ~~or separates from employment with the District,~~

	<p>regardless of the reason, or if the Board member, resigns, <del>is non-renewed, is terminated,</del> or otherwise no longer holds office as a Board member, regardless of the reason. <del>serves the District in an official capacity.</del></p>
Handgun Licensees	<p>Only a District employee or <del>Board member</del>official who maintains a current license to carry a handgun <del>issued by the State of Texas,</del> in accordance with state law, shall be eligible for authorization to possess a firearm on District property <del>under this policy and in accordance with the District's emergency operations plan. -</del></p> <p>A District employee <del>or official</del> who is a handgun license holder but who has not been specifically authorized by Board action under this policy shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).</p>
Training	<p>The District shall provide to each <del>Each</del> District employee or <del>Board member</del>official who is authorized to possess a firearm on District property <del>specialized shall be provided additional</del> training in crisis intervention, management of hostage situations, and other topics <del>as</del> the Board may determine necessary or appropriate.</p>
Permitted Weapons and Ammunition	<p>Only District-approved <del>firearms and</del> ammunition shall be <del>authorized for possession and use under this policy and the District's emergency operations procedures.</del></p>
Implementation	<p>The Superintendent shall ensure that procedures to implement this security program are detailed <del>permitted</del> in the District's emergency operations plan. <del>firearms authorized to be on District property.</del></p>

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~~**Note:**—This local policy has been revised in accordance with the District's innovation plan.<sup>4</sup>~~

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~~**Minutes of Instruction**~~

~~In accordance with the District's innovation plan, the District is exempt from state laws requiring an instructional day to consist of seven hours or 420 minutes.~~

~~The Board adopted school calendar shall provide 75,600 instructional minutes in accordance with state law.~~

**Loss of Class Time**

The District shall not remove a student from a regularly scheduled class for tutoring or test preparation for more than ten percent of the school days on which the class is offered without a parent's written consent.

**Interruptions**

The District shall limit nonacademic activities that interrupt and distract from the academic process and shall enforce the following restrictions:

1. Announcements, other than emergency announcements, shall be made over the public address system only once during the school day.
- ~~2.~~—Selling or solicitation shall not be permitted during class time. [For fundraising activities, see FJ].~~]~~

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<sup>4</sup> ~~Innovation Plan: <https://www.garlandisd.net/>~~

## Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

### Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints [within the scope of Section 504, including complaints](#) concerning identification, evaluation, or educational placement of a student with a disability, ~~within the scope of Section 504~~ shall be submitted in accordance with FB and the procedural safeguards handbook.
9. [Complaints within the scope of the Individuals with Disabilities Education Act, including complaints](#) ~~Complaints~~ concerning identification, evaluation, educational placement, or discipline of a student with a disability, ~~within the scope of the Individuals with Disabilities Education Act~~ shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with [the EF series](#).

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Notice to Students and Parents**

The District shall inform students and parents of this policy through appropriate District publications.

**Guiding Principles**

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

**Freedom from Retaliation**

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

**General Provisions**

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

Scheduling  
Conferences

The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.

The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

Consolidating  
Complaints

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.

**Level One**

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

### **Level Two**

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The

written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

### **Level Three**

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or par-

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

ent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#)~~innovation plan~~.<sup>1</sup>

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**Campus Behavior Coordinator**

In accordance with the District's innovation plan, the District is exempt from the state law requiring that a single person at each campus be designated to serve as the campus behavior coordinator (CBC). The District shall make an effort to maintain continuity in CBC assignments during a school year. Each CBC shall comply with the duties and responsibilities of a CBC defined in state law and District policy.

**Student Code of Conduct**

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

**Extracurricular Standards of Behavior**

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

**“Parent” Defined**

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

**General Discipline Guidelines**

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
  - a. The seriousness of the offense;
  - b. The student’s age;
  - c. The frequency of misconduct;
  - d. The student’s attitude;
  - e. The potential effect of the misconduct on the school environment;
  - f. Requirements of Chapter 37 of the Education Code; and
  - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

**Corporal Punishment**

The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.

**Physical Restraint**

**Note:** A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
- ~~3.4.~~ Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

~~4. Control an irrational student.~~

~~5.1. Protect property from serious damage.~~

~~A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]~~

**Video and Audio Monitoring**

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

Use of Recordings

The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.

Access to Recordings

Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]

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<sup>1</sup> Innovation Plan: <https://www.garlandisd.net/>

Instruction Sheet  
TASB Localized Policy Manual Update 120

Garland ISD

Code	Type	Action To Be Taken	Note
AIC	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
BBD	(LEGAL)	Replace policy	Revised policy
BE	(LEGAL)	Replace policy	Revised policy
CCGA	(LEGAL)	Replace policy	Revised policy
CFA	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CKB	(LEGAL)	Replace policy	Revised policy
CKC	(LOCAL)	Replace policy	Revised policy
CMD	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CRD	(LEGAL)	Replace policy	Revised policy
EC	(LEGAL)	Replace policy	Revised policy
EC	(LOCAL)	Replace policy	Revised policy
EHAA	(LEGAL)	Replace policy	Revised policy
EHAB	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAE	(LEGAL)	Replace policy	Revised policy
EHBC	(LEGAL)	Replace policy	Revised policy
EIE	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
FB	(LEGAL)	Replace policy	Revised policy
FFA	(LEGAL)	Replace policy	Revised policy
FFAE	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFI	(LOCAL)	No policy enclosed	See explanatory note
FNG	(LOCAL)	Replace policy	Revised policy
FO	(LOCAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** BE (Local)

**Agenda Section:** Discussion Item

**Administrator Responsible:** Dr. Ricardo Lopez  
Superintendent of Schools

Lisa Ray  
General Counsel

### **Superintendent's Goal:**

#### **Superintendent Goal #3 – Board Relations**

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

#### **Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

#### **Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

### **Summary/Background Information:**

Administration desires to amend the policy to allow for efficiency in the Board meetings. Upon approval, the reflected changes will be mirrored in the Board Operating Procedures.

**Administrative Recommendations:** For discussion.

BOARD MEETINGS

BE  
(LOCAL)

**Meeting**

A meeting is defined as any meeting that is required to be posted under the Texas Open Meetings Act. [See BE(LEGAL)]

**Scheduled Meetings**

Scheduled Board meetings shall normally be held at 5:00 p.m. on the fourth Tuesday of each month. Committee meetings shall be held in accordance with policy BDB(LOCAL). When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a scheduled meeting with proper notice.

The Board may post meetings as a whole or a Board workshop/briefing preceding a regularly scheduled Board meeting as needed.

**Special or  
Emergency Meetings**

The Board President shall call special meetings at the Board President's discretion or on request by three members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

**Agenda**

Deadline

The deadline for submitting items for inclusion on the agenda is the seventh calendar day before scheduled meetings and the third calendar day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings in a timely manner. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.

**Notice to Members**

Members of the Board shall be given notice of scheduled and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.

**Closed Meeting**

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

**Order of Business**

The order of business for scheduled Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

**Rules of Order**

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote or show of hands, as directed by the Board President or presiding officer. When a vote is not unanimous, the presiding officer shall poll the Board. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights.]

Consent Agenda

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**Minutes**

Board action shall ~~either be noted by minutes or by recording, be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.~~

The ~~official~~ minutes and recordings of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during scheduled office hours.

**Discussions and Limitation**

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President

shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** Discuss Revisions to Board Policy CFC (Local)

**Agenda Section:** Discussion Item

**Administrator Responsible:** Dr. Ricardo Lopez  
Superintendent of Schools

Lisa Ray  
General Counsel

### **Superintendent's Goal:**

#### **Superintendent Goal #2 – Fiscal Responsibility**

Ratings inputted for the Measured Analysis Goals are only a point of reference for trustee rating as each board member has the autonomy to change the rating. Measured Analysis Ratings will follow the state accountability factors for rounding.

#### **Superintendent Goal #3 – Board Relations**

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

#### **Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

#### **Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

### **Summary/Background Information:**

Administration desires to align this policy with the scope of work defined between the Board of Trustees and the Internal Audit Program Provider.

**Administrative Recommendations:** For discussion.

**Internal Audit  
Charter**

Purpose

The Board ~~has chosen to shall~~ maintain a comprehensive program of internal auditing through the use of a contracted firm, hereinafter referred to as the Internal Audit Program Provider. The Internal Audit Program Provider shall furnish the Board and administration with analyses, recommendations, counsel, and information concerning audited activities. The District shall support the internal audit program as an objective assurance of its operations and shall consider this evaluation in its objectives to improve the effectiveness of all processes.

Role

The Board establishes the Internal Audit program and defines its responsibilities. The role of Internal Audit shall be to provide an independent and objective evaluation and assurance activity that assists the Board and District management in accomplishing their objectives by bringing a systemic and disciplined approach to evaluate the organization's risk management, control, and governance processes.

Professional  
Standards

The Internal Audit Program Provider shall adhere to the Institute of Internal Auditors' (IIA) *Standards for the Professional Practice of Internal Auditing*.

Authority

~~The Texas Education Code Section 11.170 states that if a school district employs an internal auditor, in accordance with law, the internal auditor shall:~~

- ~~Be selected by the~~ The Board of Trustees shall select the internal auditor; and
- ~~The internal auditor shall r~~Report directly to the Board.

As an independent appraisal function, ~~i~~internal ~~U~~audit may examine and evaluate any activity of the District as directed by the Board. To conduct audits, the Internal Audit Program Provider shall be authorized access to District activities, information systems, records (paper or electronic), property, and personnel. The Provider shall only be authorized access to student records to the extent permissible under law, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA).

Organization

The Internal Audit Program Provider shall report to the Garland ISD Board of Trustees, and operationally to the Board's Internal Audit Advisory Group. The Internal Audit Advisory Group shall work directly with the Internal Audit Program Provider to manage the internal audit program.

The Internal Audit Advisory Group shall be comprised of three board members appointed by the Board President. Each member shall serve a one-year term but may be appointed for consecutive terms. The Internal Audit Advisory Group and Internal Audit

~~Program Provider will shall~~ meet at least quarterly, and at other times designated by the Internal Audit Advisory Group Chair.

The Internal Audit Advisory Group shall be responsible for accomplishing the following:

1. Meet periodically with the Internal Audit Program Provider and review all reports;
2. Review communications from the Internal Audit Program Provider;
3. ~~Recommend Approve~~ internal ~~A~~audit plans; ~~to the Board for approval~~;
4. ~~Establish Recommend~~ resource requirements for the internal audit program, including the audit budget, ~~to the Board for approval~~;
5. Receive communication from the Internal Audit Program Provider on Internal Audit's performance relative to its plans and other matters;
6. Communicate with Internal Audit Program Provider concerning ~~l~~internal ~~A~~audit activities; and
7. Receive updates on the implementation of internal audit recommendations from the Administration.

Individual Board members may contact the Internal Audit Program Provider with suggestions of investigation or audit focus areas but shall not have individual authority to direct such audits or investigations. ~~Individual Board members making such a suggestion shall contact the Internal Audit Advisory Group Chair, and the Internal Audit Advisory Group shall consider suggestions in developing the annual audit plan. Final a~~Audit selection shall be based on the recommendation of the Internal Audit Advisory Group, and approval by the Board.

The Superintendent may also suggest areas to be investigated or audited to the Internal Audit Advisory Group for consideration.

#### Independence

All internal audit activities shall remain free of influence by any element in the District, including matters of audit selection, scope, procedures, frequency, timing, or report content, other than direction by the Board.

The Internal Audit Program Provider may suggest an audit or investigation to the Internal Audit Advisory Group, but will only proceed with the audit or investigation upon approval by the Internal Audit Advisory Group and the Board.

Audit Scope

The scope of ~~i~~internal ~~A~~audit may encompass the examination and evaluation of the adequacy and effectiveness of the District's governance, risk management process, system of internal controls, and the quality of performance in carrying out assigned responsibilities to achieve the District's stated goals and objectives.

This includes:

1. Auditing or reviewing the reliability and integrity of financial and operating information and the means used to identify, measure, classify, and report such information;
2. Auditing or reviewing the systems established to ensure compliance with those policies, plans, procedures, laws, and regulations which could have a significant impact on operations and reports and whether the District is in compliance;
3. Auditing or reviewing the means of safeguarding assets and, as appropriate, verifying the existence of such assets;
4. Auditing or reviewing and appraising the economy and efficiency with which resources are employed;
5. Auditing or reviewing operations or programs to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned; and
6. Monitoring and evaluating the effectiveness of the District's risk management system.

Audit Planning

Internal audits shall be planned and conducted in accordance with the *Standards for the Professional Practice on Internal Auditing* promulgated by the Institute of Internal Auditors. Internal audit planning and execution shall include:

1. Establishing ~~long-term~~ risk-based plans ~~by periodically conducting a risk assessment~~ to determine the priorities of Internal Audit;
2. ~~Finalizing annual Communicating Internal Audit's plans and resource requirements to the Internal Advisory Group for review and approval; by incorporating risk assessment information and updates, follow-up audit results, and other priorities of the Board.~~
3. ~~The Internal Audit Service Provider submitting cost proposals to the Internal Audit Advisory Group for review and consideration;~~

~~4.2. The Internal Audit Advisory Group recommending annual internal audit plans and cost proposals to the Board for approval;~~

~~5.3. Responding to the Internal Audit Advisory Group's special requests for audit and consulting services;~~

~~6.4. Communicating results and recommendations to the Internal Audit Advisory Group;~~

~~7.5. Maintaining a system for the Internal Audit Advisory Group to monitor the implementation of recommendations by the administration; and~~

~~8.6. Reporting periodically to the Internal Audit Advisory Group on accomplishments relative to the audit plan and any special requests.~~

#### Reporting

A written report shall be prepared and issued by the Internal Audit Program Provider following the conclusion of each audit and shall be distributed based on procedures defined and approved by the Internal Audit Advisory Group. A copy of each finalized audit report and a summarization shall be forwarded to the Superintendent and Board.

All final audit reports shall include the administration's response and corrective action taken or to be taken regarding the recommendations. The Internal Audit Advisory Group shall develop and approve procedures to guide the format of the administration's response.

The Internal Audit Advisory Group may recommend follow-up audits to ensure progress on the implementation of recommendations. Follow-up audits shall be approved by the Board as part of the annual audit plan. Reports for follow-up audits shall follow the same procedural requirements for dissemination as initial audit reports.

The Internal Audit Program Provider shall issue monthly program status reports to the Internal Audit Advisory Group with a copy issued to the Superintendent.



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** Trustees' Report

**Agenda Section:** Discussion Item

**Administrator Responsible:** Dr. Ricardo López  
Superintendent

**Board Goal Objective:**

**OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

**OBJECTIVE B: EARLY LITERACY (Writing)**

Percent of students in grade 4 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Writing.

**OBJECTIVE C: ENGLISH LANGUAGE ACQUISITION**

Percent of ELL students demonstrating English language acquisition, as measured by yearly progress indicator on the Texas English Language Proficiency Assessment System (TELPAS).

**OBJECTIVE D: SCIENTIFIC UNDERSTANDING**

Percent of students in grade 8 demonstrating scientific understanding as measured by Meets Grade Level performance on STAAR Science.

**OBJECTIVE E: MATHEMATICAL PROFICIENCY**

Percent of students demonstrating mathematical proficiency as measured by Meets Grade Level performance by the end of grade 9 on STAAR Algebra I EOC.

**OBJECTIVE F: POSTSECONDARY READINESS (SAT Exams)**

Percent of students demonstrating postsecondary readiness exam success, as measured by meeting college ready benchmarks through 11TH grade SAT School Day.

**OBJECTIVE G: POSTSECONDARY READINESS (AP Exams)**

Percent of students demonstrating postsecondary readiness exam success, as measured by AP exams with qualifying criterion scores.

**OBJECTIVE H: STUDENT MANAGEMENT**

Percent of discretionary exclusionary consequences as measured by ISS, OSS, and DAEP.

**OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

**Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

**Superintendent Goal #2 – Fiscal Responsibility**

Ratings inputted for the Measured Analysis Goals are only a point of reference for trustee rating as each board member has the autonomy to change the rating. Measured Analysis Ratings will follow the state accountability factors for rounding.

**Superintendent Goal #3 – Board Relations**

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

**Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

**Summary/Background Information:**

Trustees report to other trustees, the administrative staff and the public of activities that impact the Board's governance of the District. Trustees may report on the following subjects:

1. Trustee attendance at recent district and community events.
2. Announcement of upcoming district and community events.
3. Recognition of outstanding performance by district staff and students.
4. Recognition of new programs and special activities.
5. Message from Board President.

**Administrative Recommendations:**

For discussion.

# January 23, 2023 - January 29, 2023

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**Monday, January 23**

**Tuesday, January 24**

10:00am - 5:00pm Working Meeting: Bond Workshop (GRCTC) -  
Mechelle Hogan

5:00pm - 8:00pm Board Meeting (Board Room) ↻

**Wednesday, January 25**

**Thursday, January 26**

**Friday, January 27**

**Saturday, January 28**

**Sunday, January 29**

# January 30, 2023 - February 5, 2023

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## Monday, January 30

- 12:00am Rowlett Chamber 2023 Legislative Days (Austin, Texas (Various Locations)) →
- 10:30am - 12:00pm Garland Chamber 91st Annual Meeting (The Atrium at Granville Arts Center)

## Tuesday, January 31

- 12:00am Rowlett Chamber 2023 Legislative Days (Austin, Texas (Various Locations))

## Wednesday, February 1

## Thursday, February 2

- Groundhog Day (United States)

## Friday, February 3

## Saturday, February 4

## Sunday, February 5

# February 6, 2023 - February 12, 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Monday, February 6**

**Tuesday, February 7**

**Wednesday, February 8**

**9:00am - 10:00am Council PTA Meeting** (Harris Hill Garland/Rowlett Room) - Mechelle Hogan

**11:30am - 1:00pm Rowlett Chamber of Commerce** (Rowlett Community Center ) - Ricardo Lopez

**Thursday, February 9**

**Friday, February 10**

**Saturday, February 11**

**Sunday, February 12**

# February 13, 2023 - February 19, 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023

Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Monday, February 13

## Tuesday, February 14

- Valentine's Day** (United States)
- 11:30am - 1:00pm Sachse Chamber Luncheon** (Chase Oaks Church, 2709 3rd St, Sachse, TX 75048) ↻
- 3:00pm - 5:00pm Finance, Facilities and Operations Committee Meeting** (Board Room ) - Mechelle Hogan ↻
- 5:30pm - 7:30pm Academic and District Affairs Committee Meeting** (Board Room ) - Mechelle Hogan ↻

## Wednesday, February 15

- 6:00pm - 8:00pm NTAASB Meeting** (Hurst Euleess Bedford ISD)

## Thursday, February 16

## Friday, February 17

## Saturday, February 18

## Sunday, February 19

# February 20, 2023 - February 26, 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
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March 2023

Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Monday, February 20

Presidents' Day (United States)

## Tuesday, February 21

2023 TASA/TASB Legislative Conference (Sheraton Austin at the Capital Austin, Texas )

## Wednesday, February 22

## Thursday, February 23

9:00am - 2:00pm Elementary and Secondary BB Skills Competition

## Friday, February 24

6:00pm - 9:00pm Sachse Chamber Awards Banquet (Heritage Park 4408 Hudson Drive Sachse, Texas ) - Mechelle Hogan

## Saturday, February 25

## Sunday, February 26

# February 27, 2023 - March 5, 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28				

March 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Monday, February 27

- 11:30am - 1:00pm Garland Chamber of Commerce SPARK Luncheon (Dallas College) - Ricardo Lopez
- 6:30pm - 7:30pm Garland MEC Meeting - Human Resources Report

## Tuesday, February 28

- 5:00pm - 8:00pm Board Meeting (Board Room) ↻

## Wednesday, March 1

- 12:00am TASB Governance Camp (Galveston Island Convention Center) →
- 9:00am - 10:00am Council PTA Meeting (Harris Hill Garland/Rowlett Room)

## Thursday, March 2

- ← TASB Governance Camp (Galveston Island Convention Center) →

## Friday, March 3

- ← TASB Governance Camp (Galveston Island Convention Center) →

## Saturday, March 4

- ← 12:00am TASB Governance Camp (Galveston Island Convention Center)

## Sunday, March 5



## Garland Independent School District Board of Trustees

<b>Date of Meeting:</b>	January 24, 2023
<b>Agenda Item:</b>	Superintendent's Report
<b>Agenda Section:</b>	Discussion Item
<b>Administrator Responsible:</b>	Dr. Ricardo López Superintendent
<b>Board Goal Objective:</b>	

### **OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

### **OBJECTIVE B: EARLY LITERACY (Writing)**

Percent of students in grade 4 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Writing.

### **OBJECTIVE C: ENGLISH LANGUAGE ACQUISITION**

Percent of ELL students demonstrating English language acquisition, as measured by yearly progress indicator on the Texas English Language Proficiency Assessment System (TELPAS).

### **OBJECTIVE D: SCIENTIFIC UNDERSTANDING**

Percent of students in grade 8 demonstrating scientific understanding as measured by Meets Grade Level performance on STAAR Science.

### **OBJECTIVE E: MATHEMATICAL PROFICIENCY**

Percent of students demonstrating mathematical proficiency as measured by Meets Grade Level performance by the end of grade 9 on STAAR Algebra I EOC.

### **OBJECTIVE F: POSTSECONDARY READINESS (SAT Exams)**

Percent of students demonstrating postsecondary readiness exam success, as measured by meeting college ready benchmarks through 11TH grade SAT School Day.

### **OBJECTIVE G: POSTSECONDARY READINESS (AP Exams)**

Percent of students demonstrating postsecondary readiness exam success, as measured by AP exams with qualifying criterion scores.

### **OBJECTIVE H: STUDENT MANAGEMENT**

Percent of discretionary exclusionary consequences as measured by ISS, OSS, and DAEP.

### **OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

### **Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

### **Superintendent Goal #2 – Fiscal Responsibility**

Ratings inputted for the Measured Analysis Goals are only a point of reference for trustee rating as each board member has the autonomy to change the rating. Measured Analysis Ratings will follow the state accountability factors for rounding.

### **Superintendent Goal #3 – Board Relations**

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

**Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

**Summary/Background Information:**

Dr. López will provide an update on District and community events.

**Administrative Recommendations:**

Provided for your information and discussion.



## Garland Independent School District Board of Trustees

<b>Date of Meeting:</b>	January 24, 2023
<b>Agenda Item:</b>	Future Agenda Items
<b>Agenda Section:</b>	Discussion Item
<b>Administrator Responsible:</b>	Dr. Ricardo López Superintendent
<b>Board Goal Objective:</b>	

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**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

**Summary/Background Information:**

Trustees may submit items to be placed on future Board Meeting agendas.

**Administrative Recommendations:**

For discussion.



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of Human Resources Report

**Agenda Section:** Consent Agenda

**Administrator Responsible:** Dr. Gradyne Brown  
Assistant Superintendent Human Resources

### **Board Goal Objective:**

#### **OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

### **Superintendent's Goal:**

#### **Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

### **Summary/Background Information:**

Please see attached recommendations for new personnel, terminations, leaves of absence, and resignations for the 2022-23 school year.

### **Administrative Recommendations:**

Administration recommends approval.

Professional New Hires  
January 2023

Name	Exp	College	Degree	Job Title	School/Dept.	Date
Adewole, Erim		University of Phoenix	MA	Teacher- ESL	Brandenvurg M.S.	1/4/2023
		University of Phoenix	BA			
Baker, Lourdes	29	UT- Browsville	MEd	Counselor	South Garland H.S.	1/3/2023
		UT- Pam America	BA			
Bravenec, Zachary	0	A&M - Commerce	BS	Teacher - Science	North Garland H.S.	1/3/2023
Campos, Alondra	0	TWU	BS	Teacher- Kindergarten	Weaver Elem.	12/14/2022
Cano, Brenda	0	Universidad Grenada (Spain)	MA	Teacher - Spanish	Jackson MST	1/3/2023
		Universidad Autonoma de Nuevo Leon (Mexico)	BBA			
Cleveland, Jennifer	8	Samford University	BM	Teacher- Music	Sewell Elem.	1/17/2023
Cox, Kayleigh	0	Stephen F Austin	BS	Teacher- 3rd Grade	Club Hill Elem.	1/3/2023
Demars, Katrina	0	Northwestern State Univ.	BS	Teacher -Math	O'Banion M.S.	1/30/2023
Glover, Lindsey	0	Brigham Young University	BS	Teacher-Social Studies	Lakeview Centennial	1/3/2023
Fox, Nicole	16	Prairie View A&M	MS	Counselor	South Garland H.S.	1/3/2023
		Southern University A&M	BS			
Harrison, Angela	7	Texas A&M University Commerce	BS	Teacher -SPED	O'Banion	1/17/2023
Harrold, Cameron	0	Florida A&M Univ.	BS	Teacher - Math	Brandenburg M.S.	1/3/2023
Hernandez, Lizbeth Espino	0	University of North Texas at Dallas	BS	Teacher- Bilingual 1st Grade	Shugart Elem.	1/17/2023
McVay, Melinda	0	University of Texas at Dallas	PHD	Teacher- Art	Hudson M.S.	1/17/2023
		University of Texas at Dallas	MA			
		University of Texas at Dallas	BA			

Professional New Hires  
January 2023

Moes, Rachel	0	University of North Texas	BA	Teacher-Choir	Jackson Tech	1/9/2023
Morgan, Lashana	7	Baylor Univ	PhD	Teacher - Social Studies	Rowlett H.S.	1/3/2023
		Baylor Univ	MS	Teacher-		
Muriel Lopez, Eddier	0	Univ. of Puerto Rico	BS	Teacher - Spanish	Naaman Forest H.S.	
Niehaus, Anthony	0	UT- Austin	BS	Teacher- Spanish	Rowlett H.S.	1/3/2023
Nwoke, Bright	0	Washington Univ	BS	Teacher - SPED Content	Sam Houston M.S.	1/3/2023
Patton, Marissa	0	Centenary College	BA	Teacher -Math	Coyle M.S.	1/30/2023
Ran, Rochelle	0	UNT	BA	Teacher - Pre Kindergarten	Parsons Pre- K	1/3/2023
Rice, Kennedy	0	A&M- Commerce	BA	Teacher- ELAR	Sellers M.S.	1/3/2023
Rosales, Britnee	0	Pepperdine Univ.	MA	Teacher- ESL	Brandenburg M.S.	1/4/2023
		TX Christian Univ.	BS			
Senocak, Cansu	0	Bogazici Univ (Turkey)	BS	Teacher - Math	Naaman Forest H.S.	1/11/2023
Taoufik, Zitouni	0	University of Gabes (Tunisia)	BS	Teacher- French	Rowlett H.S.	1/17/2023
Thompson, Kenya	0	TWU	BS	Teacher - 3rd Grade	Steadham Elem.	12/12/2022
Van Houton, Heather	12	North Texas	BS	SPED-Dyslexia	Harris Hill	1/27/2023
Walker, Cristala	3	LeTourneau University	BA	Teacher-4th Grade	Carver Elem	1/3/2023
Wheeler, Ronald	0	Stephen F Austin	BS	Teacher - Art	South Garland H.S.	1/3/2023
Wiebersch, Rebekah	8	UT-Dallas	BA	Teacher-Reading	OBanion MS	1/3/2023
Williams, DeMarsha	10	Cameron University	MA	Dean of Students	Southgate Elem.	1/9/2023
		Alabama A&M	BS			

Resignations/Retirements  
January 2023

<b>Name</b>	<b>Job Title</b>	<b>School/Dept.</b>	<b>Experience</b>	<b>Reasons</b>	<b>Effective Date</b>
Allen, Caroline	Librarian	Memorial Pathway Academy	28 years/23 years with GISD	Retirement/ TRS	1/31/2023
Beardsley, Madeline	Teacher/2nd Gr.	Beaver Technology Center for Math & Scien	1 year with GISD	Resignation/ Health Reasons	12/16/2022
Butaineh, Kayla	Teacher/SPED ALE	Centerville Elementary School	4 years with GISD	Resignation/ Health Reasons	1/3/2023
Carlisle, William	Teacher/SPED Behavior ADJ ED	Webb Middle School	3 years with GISD	Resignation/ Career Change	3/10/2023
Chapa, Gerald	Teacher/Art	Hudson Middle School	9 years/1 year with GISD	Resignation/ Career Change	1/3/2023
Chua, Jeffrey	Teacher/Science	South Garland High School	21 years/4 years with GISD	Resignation/ Relocation	12/31/2022
Cole, Kenna	Teacher/SPED Resource	South Garland High School	20 years with GISD	Resignation/ Other Texas School	1/20/2023
DeFeo, Troy	Teacher/Social Studies 6th Gr.	O'Banion Middle School	15 years with GISD	Resignation/ Career Change	12/31/2022
Desosa, Joan	Teacher/Math 7th & 8th Gr.	O'Banion Middle School	13 years with GISD	Resignation/ Personal	1/3/2023
Dickerson, Lindsay	Teacher/Reading 7th & 8th Gr.	Sellers Middle School	8 years/0 years with GISD	Resignation/ Career Change	1/2/2023
Fitzgerald, Julia	Teacher/Math 7th & 8th Gr.	O'Banion Middle School	6 years/3 years with GISD	Resignation/ Career Change	12/16/2022
Gaston, Bridgette	Teacher/Science 7th & 8th Gr.	Lyles Middle School	2 years/1 year with GISD	Resignation/ Career Change	5/30/2023
Gaston, Diane	Teacher/ELS	Harris Hill Building	14 years/5 years with GISD	Resignation/ Career Change	1/13/2023
Ger, Adria	Teacher/Bilingual 4th Gr.	Ethridge Elementary School	8 years/0 years with GISD	Resignation/ Health Reasons	1/4/2023
Glick, Tracy	Magnet Advisor Industry Liaison	Naaman Forest High School	14 years/8 years with GISD	Resignation/ Other Texas School	1/31/2023
Groark, Michael	Teacher/Art	Sellers Middle School	15 years with GISD	Resignation/ Personal	5/30/2023
Harper, Brent	Teacher/Art	Naaman Forest High School	16 years/10 years with GISD	Resignation/ Relocation	1/13/2023
Howard Cuadros, Esther	Teacher/ESL	Lakeview Centennial High School	4 years/0 years with GISD	Other/ Academic Development	12/16/2022
Jacinto, Valatisha	Teacher/PE Coach	Webb Middle School	4 years with GISD	Resignation/ Personal	1/3/2023
Jones, Lyanna	Teacher/4th Gr.	Carver Elementary School	1 year with GISD	Resignation/ Health Reasons	12/16/2022
Luckow, Tabitha	Diagnostician	South Garland High School	10 years/6 years with GISD	Resignation/ Career Change	12/30/2022
Main, Kelly	Teacher/Music	Sewell Elementary School	3 years/2 years with GISD	Resignation/ Personal	1/10/2023
Mercado, Ramiro	Director Payroll Benefits	Payroll	12 years/0 years with GISD	Resignation/	1/31/2023



Resignations/Retirements  
January 2023

				Other Texas School	
Bryan, Wade	Equipment Tech Apprentice	Student Nutrition Services	3 years with GISD	Resignation/ Personal	1/3/2023
Crawford, Donna	Aide SPED ALE	Rowlett High School	3 years with GISD	Resignation/ Career Change	12/16/2022
Howard, Meagan	Aide SPED ALE	Webb Middle School	0 years with GISD	Resignation/ Personal	1/2/2023
Huey, Jalen	Aide PE	Weaver Elementary School	1 year with GISD	Resignation/ Moving out of State	1/20/2023
Ivery, Tyrhe	Aide PE	Handley Elementary School	0 years with GISD	Resignation/ Professional Development	1/2/2023
Lamb, Nicholas	Campus Technology Specialist 1	Sachse High School	9 years with GISD	Resignation/ Career Change	1/20/2023
Louden, Kenedrah	Aide PE	Hillside Academy for Excellence	0 years with GISD	Resignation/ Career Change	1/1/2023
Martin, Sandra	Aide Enrollment Center Clinic	Valle Student Services Center	3 years with GISD	Resignation/ Career Change	1/27/2023
Minor, LaTrista	Aide SPED Behavioral Adjustment	Rowlett High School	12 years/3 years with GISD	Resignation/ Moving out of State	2/7/2023
Moreno, Mariana	Aide SPED ALE	Weaver Elementary School	1 year with GISD	Resignation/ Professional Development	1/13/2023
Navarrete Diaz, Marily	Aide Prekindergarten	Sewell Elementary School	0 years with GISD	Resignation/ Personal	1/12/2023
Noyola, Paola	Aide PreKindergarten ESL	Montclair Elementary School	0 years with GISD	Other/ Returning as full time student	12/16/2022
Parsons, Kelly	Aide Diagnostician	Herfurth High School	14 years/3 years with GISD	Resignation/ Not Working	5/26/2023
Rodriguez, Alexia	Aide Clinic Floater	Harris Hill Building	0 years with GISD	Resignation/ Career Change	1/13/2023
Rodriguez, Nelly	Emergent Bilingual Instructional Aide	Golden Meadows Elementary School	29 years/25 years with GISD	Retirement/ TRS	5/26/2023
Rodriguez, Virginia	Emergent Bilingual Instructional Aide	Handley Elementary School	23 years with GISD	Retirement/ TRS	5/26/2023
Roush, Chance	Parking Lot	Garland High School	3 years with GISD	Other/ Job Abandonment-no call no show	1/18/2023
Soto, Chabely	Aide SPED CBSE IDEA B	Heather Glen Elementary School	0 years with GISD	Resignation/ Health Reasons	1/6/2023
Torres, Loida	Secretary Principal	Daugherty Elementary School	5 years with GISD	Resignation/ Career Change	1/6/2023
Torres Soto, Diana	Emergent Bilingual Instructional Aide	Caldwell Elementary School	0 years with GISD	Resignation/ Other Texas School	2/2/2023
Torrez, Matthew	Aide SPED CBSE	Lister Elementary School	1 year with GISD	Resignation/ Unsatisfied with Job	12/16/2022
Valenzuela, Nancy	Aide ESL	South Garland High School	0 years with GISD	Resignation/ Personal	2/2/2023
Vance, Stephanie	Aide SPED ALE	Garland High School	0 years with GISD	Resignation/	12/24/2022

Resignations/Retirements  
January 2023

				Personal	
Vuong, Katherine	Data Clerk	Sachse High School	4 years with GISD	Resignation/ Relocation	5/30/2023
Wikel, Jacob	Aide PE	Pearson Elementary School	2 years with GISD	Resignation/ Career Change	1/20/2023
Wilburn, Michael	Testing Warehouse Distributer	Harris Hill Building	16 years with GISD	Resignation/ Not Working	3/1/2023
Yanez, Patricia	Secretary Warehouse	Harris Hill Building	1 year with GISD	Resignation/ Relocation	1/6/2023
<b>ParaProfessional Resignation/Retirements:</b>		<b>Approved to Date: 84</b>			
		<b>Current: 30</b>			
		<b>Total: 114</b>			



## Garland Independent School District Board of Trustees

<b>Date of Meeting:</b>	January 24, 2023
<b>Agenda Item:</b>	Consider Approval of General Trustee Election Order
<b>Agenda Section:</b>	Action Item
<b>Administrator Responsible:</b>	Mechelle Hogan Board Services Manager

### **Summary/Background Information:**

Saturday, May 6, 2023 is designated as the date for the 2023 Trustee Election. For the General Election: Place 4, currently held by Mrs. Daphne Stanley and Place 5, currently held by Mr. James "Jamie" Miller will be open for filing. The filing period for the General Election is from Wednesday, January 18, 2023 through 5:00 p.m., Friday, February 17, 2023.

Drawing for position on the General ballot will be held 9:00 a.m., Monday, February 20, 2023.

### **Administrative Recommendations:**

Administration Recommends Approval.

ELECTION ORDER

THE STATE OF TEXAS           §  
  §     GARLAND INDEPENDENT  
  §     SCHOOL DISTRICT  
COUNTY OF DALLAS           §

On this the 24th day of January, 2023, the Board of Trustees of the GARLAND INDEPENDENT SCHOOL DISTRICT convened in regular session with the following members present, to-wit:

- Wesley Johnson, President
- Linda L. Griffin, Vice President
- Robert Selders Jr, Secretary
- Johnny Beach, Member
- Larry Glick, Member
- James Miller, Member
- Daphne Stanley, Member

constituting a quorum, and among other proceedings had by said Board of Trustees were the following:

WHEREAS, the terms of the office of Daphne Stanley, Place 4 and James “Jamie” Miller, Place 5 members of the Board of Trustees of this School District will expire on May 6, 2023, or when their successors are duly elected and qualified; and

WHEREAS, on the 6th day of May 2023, a Trustee Election will be held in said School District; and

WHEREAS, it is necessary for this Board to pass an order establishing the procedure for filing for and conducting said Trustee Election;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE GARLAND INDEPENDENT SCHOOL DISTRICT:

1. That an election be held in said School District on May 6, 2023, for the purpose of electing three members to the Board of Trustees of said School District, one member in Place 4 and one member in Place 5.
2. That all requests by candidates to have their names placed upon the ballot for the above mentioned Trustee election for Places 4 and 5 shall be timely made in accordance with the law and shall be in writing, shall state the number of the position

(place) for which such person is filing as a candidate, shall be signed by the candidate and filed with the Board Service Manager, Harris Hill Administration Building, 501 S. Jupiter Road, Garland, Texas 75042, not earlier than January 18, 2023 (108th day before Election Day) and not later than 5:00 p.m. on February 17, 2023 (78th day before Election Day). The deadline for write-in candidates is 5:00 p.m. on Tuesday, February 21, 2023.

All candidates shall file with said application the loyalty affidavit required by Section 141.031(a)(4)(K) of the Election Code.

The Secretary of the Board of Trustees shall post on the District website <https://garlandisd.net/about/leadership/board-trustees/board-elections> and in the building where the Board of Trustees meets, the names of all candidates that have filed their applications in accordance with the terms and provisions of this Order.

3. That all annual applications ballot by mail (ABBM) for voters that are voting by mail due to being over the age of 65 due to disability will still be valid for the May 6, 2023.

4. That the voter registration deadline for the May 6, 2023 election is April 6, 2023, the deadline to submit an ABBM is April 25, 2023, and the dates for early voting are Monday, April 24, 2023 through Tuesday, May 2, 2023.

5. The Election Judges will be appointed by the Dallas County Elections Department and the vote centers may be combined for some precincts, pursuant to decisions by the Dallas County Elections Department.

6. The polls at the above designated polling places shall on Election Day be open from 7:00 a.m. to 7:00 p.m.

7. Michael Scarpello is hereby appointed Early Voting Clerk. The early voting for the above designated election shall be at Dallas College-Garland Center Conference Room A/B/C 675 W. Walnut St. Garland, Texas 75040; Rowlett City Hall Annex-Conference Room 4004 Main St. Rowlett, Texas 75088; Sachse Senior Center-Building A-Multi-Purpose Room 3815 Sachse Road Sachse, Texas 75048; South Garland Branch Library-Program Room 4845 Broadway Boulevard Garland, Texas 75043 and other early voting locations as designated by the Dallas County Elections Department. Said places of early voting shall remain open for at least eight hours on each day of early voting which is not a Saturday, a Sunday, or an official state holiday, (but including Saturday, April 29, 2023, from 8:00 a.m. to 5:00 p.m. and Sunday, April 30, 2023, from 12:00 p.m. to 6:00 p.m.), beginning on the 12th day (Monday, April 24, 2023) and continuing through the 4th day (Tuesday, May 2, 2023) preceding the date of the election. Said places of voting

shall remain open between the hours of 8:00 a.m. and 5:00 p.m. on each weekday for said early voting, except that on Monday, May 1, 2023, and Tuesday, May 2, 2023, the place of voting shall remain open from 7:00 a.m. to 7:00 p.m. The Early Voting Clerk's mailing address to which ballot applications shall be sent and where persons voting by mail shall deliver their voted ballots is Michael Scarpello, Early Voting Clerk, Dallas County Elections Department, 1520 Round Table Drive, Dallas, Texas 75247. Emailed applications for Ballots may also be sent to the Early Voting Clerk at [evapplications@dallascounty.org](mailto:evapplications@dallascounty.org). Applications must be scanned and contain the voter's original signature.

This election is being conducted as a joint election with the Dallas County Elections Department and other participating entities. The early voting locations are subject to change, based on participating entities.

8. Dr. Ricardo López, Superintendent, is authorized to contract with the County of Dallas and the Commissioners Court, or any other agency, on behalf of the School District for the carrying out of this election by the office of the Dallas County Elections Administrator in a joint election with other Dallas County government entities.

9. This Board of Trustees has determined that ES&S ExpressVote Universal Voting System (Ballot Marking Device), EVS 6.0.2.0, Firmware 2.4.0.0; the ES&S DS200 Digital Precinct Scanner, EVS 6.0.2.0, Firmware 2.17.0.0.; and ES&S' Model DS850 High-Speed Scanner and Tabulator, Version 1, EVS 6.0.2.0., to use in all Dallas County polling places, and to mark and tabulate in-person ballots, absentee ballots, and provisional ballots for Early Voting and on Election Day for all elections, including but not limited to any Special Called Election and any related subsequent runoff elections and hereby adopts this system for use in this election.

10. The manner of holding said election shall be governed, as nearly as may be, by the Election Code of this State, and the office of the Dallas County Elections Administrator shall furnish all necessary ballots and other election supplies requisite to said election.

11. The early voting ballots shall be processed by the Joint Election Early Voting Ballot Board appointed by Dallas County.

12. The Board of Trustees shall give notice of said election. The Board President, as the presiding officer of the Board of Trustees, is hereby authorized to execute the notice of election. The Secretary of the Board of Trustees is hereby authorized and instructed to post or cause to be posted said notice on the bulletin board

used for posting notices of the meetings of the Board of Trustees. Said posting shall be made at least 22 days (Friday, April 14, 2023) before the date of said election.

The Secretary shall also cause a copy of the election notice to be published one time in a newspaper of general circulation in the County where the School District is located. Said publication shall be not more than 30 days (Thursday, April 6, 2023), nor less than 10 days (Wednesday, April 26, 2023) before the date of said election.

It is further found and determined that written notice of the date, place and subject of this meeting was posted on the bulletin board located in the central administrative office in this School District, in a place convenient and readily accessible to the general public, and said notice, having been so posted, remained posted for the time required by law to precede the scheduled time of said meeting.

The above order being read, it was moved and seconded that the same does pass. Thereupon, the question being called for, the following members of the Board voted "AYE": Larry Glick, Johnny Beach, Linda L. Griffin, Daphne Stanley, James Miller, Robert Selders, Jr., and Wesley Johnson with no persons voting "NO."

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WESLEY JOHNSON, PRESIDENT  
BOARD OF TRUSTEES  
GARLAND INDEPENDENT SCHOOL DISTRICT

ATTEST:

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ROBERT SELDERS JR, SECRETARY  
BOARD OF TRUSTEES  
GARLAND INDEPENDENT SCHOOL DISTRICT



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** District of Innovation Amendment

**Agenda Section:** Action Item

**Administrator Responsible:** Michael Bland, Executive Director of Innovation

**Board Goal Objective:**

**OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

**OBJECTIVE B: EARLY LITERACY (Writing)**

Percent of students in grade 4 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Writing.

**OBJECTIVE D: SCIENTIFIC UNDERSTANDING**

Percent of students in grade 8 demonstrating scientific understanding as measured by Meets Grade Level performance on STAAR Science.

**OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

**Superintendent's Goal:**

**Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

**Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

**Summary/Background Information:**

During the regular meeting of the Garland ISD Board of Trustees to be held on January

24, 2023, Trustees will be presented with an action item related to the amendment of our District of Innovation (DOI) Plan. In preparation for that meeting, Trustees will be provided with an update on the amendment process during the District Affairs Committee meeting to be held on January 10, 2023.

**Administrative Recommendations:**

Vote to approve two amendments to our local innovation plan.



DISTRICT OF **INNOVATION** | **renewal**  
→ **PLAN** | **recommendation**  
3.22.22

REACHING THE FUTURE BY DRIVING EXCELLENCE, **ONE STUDENT AT A TIME.**



SHARED VISION

DIVERSE  
COMMUNITY

EXCEPTIONAL  
EDUCATION





Jamie Miller  
President Place 5  
Wes Johnson Vice



President Place 7  
Linda Griffin  
Secretary Place 3



Robert Selders, Jr.  
Assistant Secretary  
Place 6



Larry H. Glick Trustee  
Place 1  
Johnny Beach  
Trustee



Place 2

## District

## Leadership

Daphne Stanley Trustee  
Place 4



Dr. Ricardo Lopez  
Superintendent  
Dr. Susana Russell



Chief Academics &  
Leadership Officer  
Dr. Brent Ringo



Chief Financial Officer  
Lisa Ray



General Counsel

## Superintendent's Cabinet

Dr. Kimberly Caddell, Assistant Superintendent of Curriculum and Instruction

Dr. Gradyne Brown, Assistant Superintendent of Human Resources

Matthew Yeager, Assistant Superintendent of Technology

Brandy Mayo, Executive Director of Budget

Sherese Lightfoot, Executive Director of Communications & Public Relations

Paul Gonzales, Executive Director of Facilities & Maintenance

Allison Davenport, Executive Director of Finance

Michael Bland, Executive Director of Innovation

Mark Booker, Executive Director of Purchasing

Dr. Bentley Parker, Interim Executive Director of Special Education

Dr. Melissa Hill, Executive Director of Teaching & Learning Development

Dr. Babetta Hemphill, Executive Director of Student Services

Ray Merrill, Executive Director of Leadership – Secondary

Ida Perales, Executive Director of Leadership – Secondary

Dr. Jason Adams, Executive Director of Leadership – Elementary

Cheryl Alexander, Executive Director of Leadership – Elementary

Dr. Kristin Wolfkill, Executive Director of Leadership - Elementary

Veronica Joyner, Director of Research, Assessment & Accountability

## Local Innovation Committee Members: 2021-2022

April Alaniz, Teacher Representative, Classical Center at Brandenburg

Amy Angel, Teacher Representative, Centerville Elementary

Patricia Anthony, Community Representative

Nathan Askins, Teacher Representative, Sachse High School

Juan Barajas, Teacher Representative, Back Elementary

Tom Barnett, Teacher Representative, Jackson Technology Center

Jose Barreto, Teacher Representative, Ethridge Elementary

Ron Beck, Teacher Representative, Houston Middle School

Tracey Bergfield, Parent Representative

Araceli Borusqueta, Teacher Representative, Spring Creek Elementary

Da'on Boulanger-Chatman, Teacher Representative, Lakeview Centennial High School

Judy Campbell, District Representative

Justin Campbell - Chick-fil-A NG, Business Representative

Angela Carballo, Staff Representative, Jackson Technology Center

Taylor Carn, Teacher Representative, Coyle Middle School

Christina Carrion, Teacher Representative,

Kimberly Academy of Excellence

Yuri Castilleja, Teacher Representative, Parson PK Center

Cathy Clifford, District Representative

Julie Coleman, Staff Representative, Coyle Middle School

Kenneth Connelly, Teacher Representative, North Garland High School

Eleazar Cordero-Valdez, Teacher Representative, Nita Pearson School

Kristi Coronado, Teacher Representative, Bussey Middle School

David Cortez, Teacher Representative, Bradfield Elementary

Loralie Culley, Teacher Representative, Luna Elementary

Lynn Daniel, District Representative

Coebie Davis, Teacher Representative, Walnut Glen Academy of Excellence

Jennifer Dayman, Staff Representative, Beaver Technology Center

Larinda Derrick, Teacher Representative, Beaver Technology Center

Joshua Diamond, Teacher Representative, Golden Meadows Elementary

Austin Escobedo, Teacher Representative, Hickman Elementary

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Michael Floyd, Teacher Representative, Club Hill Elementary

Sarah Frawley, Teacher

Representative, Watson Technology Center

Shannon Galbraith, Teacher

Representative, South Garland High School

John Gambill, Teacher Representative,  
Garland AEC

Fernando Garcia, Teacher  
Representative, Watson Technology  
Center

Bethany Godinez, Staff  
Representative, Shugart Elementary

Maria Gonzalez, Teacher Representative,  
Cisneros PK Center

Kenia Green, Staff Representative, Ethridge  
Elementary

Brittney Hager, Teacher  
Representative, Herfurth Elementary

Mitra Hami, Teacher Representative,  
Stephens Elementary

Sarah Harmon, Teacher  
Representative, Naaman Forest High  
School

Kareem Hart, Teacher  
Representative, Garland High School

Shelley Hood, Community Representative

Mitzi Howard, Teacher Representative,  
Armstrong Elementary

James Iorio, District Representative

Kristina Ivory, Teacher Representative, Keeley  
Elementary

April IZard, Staff Representative, Roach  
Elementary

Blake James, Teacher Representative,  
Vernal Lister Elementary

Nicole Jeter, Teacher

Representative, Montclair  
Elementary

Laura Johnson, Staff Representative, Toler  
Elementary

Evan Jones, Teacher  
Representative, Shorehaven  
Elementary

Belinda Katz, Teacher Representative,  
Sewell Elementary

Narden Khalil, Teacher Representative, Roach  
Elementary

Elizabeth Kiertscher, District Representative

Patrece King, Teacher Representative, Lyles  
Middle School

Demas Lamas, Teacher Representative, Sellers  
Middle School

Sarah LeFan, Teacher Representative,  
Freeman Elementary

Sherese Lightfoot, District Representative

Edgar Macarty, Teacher  
Representative, Abbett Elementary

Lori Malone, Teacher Representative, Dorsey  
Elementary

Martha Mann, Teacher  
Representative, Handley Elementary

Pebbles Martin, Staff Representative, South  
Garland High School

Juana Martinez, Teacher Representative,  
Weaver Elementary

Carol Mays, Teacher Representative, Rowlett  
High School

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Lindsay McCrary, Staff Representative, Sellers  
Middle School

Liz McDorman, Teacher Representative,

Hudson Middle School

Heather Medlock, Teacher Representative,  
Daugherty Elementary

Lisa Miller, Teacher Representative, Giddens-Steadham Elementary

Maria Muriel, Teacher Representative, George Washington Carver Elementary

Jair Padilla Reyes, Teacher Representative, Schrade Middle School

April Parker, Teacher Representative, Parkcrest Elementary

Rebecca Parscale, Teacher Representative, Classical Center at Vial

Amy Patterson, Teacher Representative, Austin Academy of Excellence

Alberto Perez, Teacher Representative, Rowlett Elementary

Felicia Phillips, Teacher Representative, Heather Glen Elementary

Nicole Reeves, Teacher Representative, Liberty Grove Elementary

Jaylen Reid, Teacher Representative, Hillside Academy of Excellence

Jorge Rivera, Community Representative

Connie Rodriguez, District Representative

Lisbet Rodriguez, Parent Representative

Anita Roland, Staff Representative, Shorehaven Elementary

Nicole Scott, Parent Representative

Dawn Shaw, Teacher Representative,

Memorial Pathway Academy

Mary Shelton, District Representative

Jake Shirley, Staff Representative, Northlake Elementary

Dylan Simpson, Teacher Representative, Toler Elementary

April Smith, Teacher Representative, Gilbreath-Reed Career & Technical Center

David Smith, Community Representative

Jake Smith, Teacher Representative, Webb Middle School

Paige Smith, Teacher Representative, Glen Couch Elementary

Joey Snelson, Teacher Representative, Davis Elementary

Alison Staples, Staff Representative, Lakeview Centennial High School

Deana Starnes, Teacher Representative, O'Banion Middle School

Derek Storey, Teacher Representative, Caldwell Elementary

Becky Sweet, District Representative

Denay Taylor, District Representative

Sara Tinsley, Teacher Representative, Shugart Elementary

Dan Tran, Parent Representative

Sharonda Turner, Teacher Representative, Cooper Elementary

◆ GISD DISTRICT OF INNOVATION PLAN 2022 ◆ p. 6

Samantha Ward, Teacher Representative, Bullock Elementary

Xelina Welsh, District Representative

Allison Weis, Teacher Representative, Southgate Elementary

Travis Wright, Teacher Representative, Northlake Elementary

## I. Introduction

The 84th Texas Legislature passed House Bill 1842 in 2015, providing public school districts the opportunity to become Districts of Innovation, giving public schools some of the flexibility that charter and open-enrollment schools in the state currently have. To qualify, an eligible school district must adopt a five-year innovation plan according to the Texas Education Code.

Why would Garland ISD want to become a District of Innovation? The goal is to gain greater local control in decision-making to benefit our students and staff, to have increased autonomy from state mandates that govern educational programming, and to be empowered to innovate. Innovation does not necessarily mean ambitious new initiatives beyond the school district's current strategic plan. Instead, this plan allows Garland ISD the privilege and the flexibility to exercise more creative local control over existing quality programs without some of the statutory constraints in place now. Districts are not exempt from statutes that address curriculum, assessment, and graduation requirements nor are they exempt from academic and financial accountability.

This plan is specific to the exemptions as outlined. The district will follow the Texas Education Code in all other areas. For the past five years, Garland ISD has implemented six exemptions, two of which are no longer applicable and obsolete due to changes in law and or policies. The current local innovation plan expires on April 11, 2022. The term of the district's designation shall not exceed five calendar years; thus the district would be expected to return to compliance with all specified areas of the Texas Education Code §102.1315 (issued under the Texas Education Code, §§12A.001-12A.009) and nullify all current exemptions.

Garland ISD recognizes that an approved renewal term would last for an additional five years; however, it reserves the right to amend the local innovation plan as needed. If granted a renewal, the district would organize a dedicated Local Innovation Committee to explore the possibilities of implementing additional allowable exemptions and amending the existing intervention plan.

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## II. Innovation Plan Timeline

Board Consideration for Local Innovation	Committee <b>Jan. 11:</b> Discussion to use DEIC Committee for District of Innovation Renewal Process
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Board resolution to approve Local Innovation Committee and Intent to Renew District of Innovation plan	<b>Jan. 25:</b> Board of Trustees Meeting; action required to approve Local Innovation Committee and intent to pursue District of Innovation Plan renewal process
Local Innovation Committee (DEIC) Special Meeting  Plan posted online for 30 days	<b>Feb. 2:</b> public meeting to review the existing plan and discuss the obsolete exemptions and public comments; receive public comments on the existing plan and vote to renew the plan  <b>Feb. 11:</b> final plan posted on District website till <b>Mar. 12;</b> public notice posted in Dallas Morning News
Commissioner notified	<b>Feb. 11:</b> Notice of Intent to Renew sent to TEA
Board approval for adoption	<b>Mar. 22:</b> two-thirds or more vote to approve

Notice of Adoption sent to Commissioner

**Mar. 23:** notice of Adoption Renewal sent to TEA

Post Plan on District Website **Mar. 23:** post approved plan of District website; send TEA a copy of the link posting.

### III. Term of Plan

As outlined by the Texas Education Agency, the term of the Innovation Plan is five years. The plan will commence with the adoption at the March 22, 2022 Board of Trustees Regular Meeting and conclude on March 22, 2027, unless terminated or amended earlier by the Board of Trustees in accordance with the law. The District Educational Improvement Committee (DEIC), in conjunction with the district leadership, will monitor the effectiveness of the plan and recommend to the Board any suggested modifications, as needed.

### IV. A Comprehensive Educational Program

An exceptional education has long been the focus of our district. Our top responsibility is to provide a rigorous, innovative educational experience that prepares all students for college and careers, along with developing meaningful relationships between schools, families, and the community in a safe and secure environment.

#### ◆ GISD DISTRICT OF INNOVATION PLAN 2022 ◆ p. 9

##### ◆ Mission Statement

The Garland Independent School District exists as a **DIVERSE COMMUNITY** with a **SHARED VISION** that serves to provide an **EXCEPTIONAL EDUCATION** to ALL of its students.

### ◆ Vision Statement

Reaching the future by driving excellence, one student at a time.

### ◆ Values

- We believe every student can learn.
- We know every student deserves our best.
- We value and celebrate all cultures.
- We respect all students, families, staff and communities.
- We demonstrate ethical behavior.

Education Transforms Lives

Based on the District's mission, vision and values, the Garland ISD Board of Trustees and Superintendent Dr. López have created specific objectives to establish and define district academic targets.

### ◆ Goal and objectives through 2024-25

Goal statement: Garland ISD will ensure ALL students graduate prepared for college, careers, and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

Ten objectives have been identified to achieve this goal. Expand each objective below for details or [download the Print Version-Student Achievement Quick Reference Scorecard \(PDF\)](#).

- [Objective A: Early Literacy \(Reading\)](#)
- [Objective B: Early Literacy \(Writing\)](#)
- [Objective C: English Language Acquisition](#)
- [Objective D: Scientific Understanding](#)
- [Objective E: Mathematical Proficiency](#)
- [Objective F: Post-secondary Readiness \(SAT Exams\)](#)
- [Objective G: Post-secondary Readiness \(AP Exams\)](#)
- [Objective H: Student Management](#)
- [Objective I: Graduation Outcomes](#)

The work of the board and the district will continue as departments and campuses collaborate to develop action plans and data reporting steps. As these efforts advance and data points are collected, updates will be provided and shared so that progress on key performance indicators can be monitored.

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## V. GISD Ready Outcomes

The GISD Ready initiative transforms teaching and learning to ensure we meet the needs of 21st-century learners and that graduates are prepared for success in a globally competitive workforce. The 21st-century learner is a critical thinker with technology and literacy skills who communicates, collaborates, adapts, and perseveres. In order to realize the vision of success outlined in the district Strategic Plan, the following profiles illustrate the necessary traits, characteristics, and skills for each group:

- The learner
- The teacher
- The leader

# GISD READY LEARNER OUTCOMES



 <p><b>CRITICAL THINKING</b> Analyze, evaluate, synthesize information and arguments, interpret information, and draw conclusions.</p>	 <p><b>COMMUNICATION</b> Interact, collaborate and publish with peers, experts and others to produce original work and solve real world problems.</p>	 <p><b>ADAPTABILITY</b> Construct, investigate and embrace new ideas.</p>	 <p><b>TECHNOLOGY SKILLS</b> Utilize technology to assess, interpret and understand complex information.</p>
 <p><b>PERSEVERANCE</b> Show resilience in maintaining and meeting established goals.</p>	 <p><b>LITERACY SKILLS</b> Use language to stimulate the imagination, enhance thinking, to communicate, and to construct meaning.</p>	 <p><b>COLLABORATION</b> Interact productively in personal, work and community contexts.</p>	

# GISD READY TEACHER OUTCOMES



**COMMUNICATOR**  
Communicates clear, relevant class expectations, procedures and timely information regarding student growth.

**INSTRUCTIONAL DESIGNER**  
Engages students in relevant, meaningful and rigorous learning experiences that include their interests, abilities, attitudes and goals.

**OPTIMIZER**  
Leads and supports students' use of digital learning assets and ethics to research, create and disseminate learning beyond the classroom walls.

**COLLABORATOR**  
Establishes and maintains effective relationships with and between colleagues and students for the purpose of co-construction of products and sharing of ideas.

**LEARNER**  
Goes beyond the district requirements for professional learning, exhibiting an inherent desire to be a life-long learner.

**RELATER**  
Builds relationships with students to ensure a safe, supportive learning environment.

**CULTURE DEVELOPER**  
Creates an environment where students actively participate and are free to take risks in learning. Cultivates and celebrates a strong awareness of and a sensitivity to cultural differences.

# GISD READY LEADER OUTCOMES



 <p><b>VISIONARY</b> Establishes a collective vision that garners support and commitment from all stakeholders.</p>	 <p><b>CULTURE DEVELOPER</b> Creates and enhances a collaborative environment conducive to teaching and learning.</p>	 <p><b>CAPACITY BUILDER</b> Assesses the organization's abilities and plans activities aimed at increasing personnel potential.</p>	 <p><b>INSTRUCTIONAL LEADER</b> Assesses current instructional needs and provides professional development to support academic achievement.</p>
 <p><b>STUDENT ADVOCATE</b> Uses district and community resources to ensure student, social, emotional and academic needs are met.</p>	 <p><b>COMMUNICATOR</b> Communicates specific, timely feedback to all stakeholders through a variety of media.</p>	 <p><b>COMMUNITY LIAISON</b> Engages stakeholders in the decision-making process of the campus and actively participates in school/community events.</p>	

◆ GISD DISTRICT OF INNOVATION PLAN 2022 ◆ p. 14

In order to realize the full potential of our GISD Ready Outcomes, the Board's Vision, the District Mission, and the Strategic Plan Goals, alignment of local practices and operations require flexibility in local control.

## VI. Innovations

Certain requirements of the Texas Education Code inhibit the District's ability to fully meet our local needs. Therefore, GISD seeks exemption from the following permissible provisions of the Texas Education Code (TEC) as allowed in the statute:

- School Start Date
- Teacher Certification
- Teacher Appraisal System
- Campus Behavior Coordinator Provisions

### **School Start Date (TEC §25.0811a) (EB LEGAL)**

#### **Current Statute:**

The Texas Education Code states a school district may not begin student instruction before the fourth Monday of August. For many years this was the rule; however, districts had the option of applying for a waiver to begin earlier, even as early as the second Monday in August. The start-date waiver was eventually removed when the legislature determined school districts should begin the first semester no earlier than the fourth Monday of August, with no exceptions. The current process allows no flexibility in the design and balancing of instructional semesters to meet the needs of students or the wishes of the local Board of Trustees, who represent community interests.

#### **Proposed Local Innovation/Flexibility:**

Garland ISD will determine the local starting date of the first semester in its annual calendar creation process. The annual calendar will be submitted to the Board of Trustees – in accordance with district policy, procedure and practice.

### **Teacher Certification (TEC §21.003) (TEC §21.0031) (TEC §21.051) (TEC §21.053)(DBA and DK LEGAL)**

#### **Current Statute:**

In the event, a district cannot locate a certified teacher for a position or a teacher is teaching a subject outside of their certification, the district must submit a request to the Texas Education Agency. TEA then approves or denies this request. Parents must be notified in writing whenever a teacher does not have the required certification.

#### **Proposed Local Innovation/Flexibility:**

With a Career and Technical Center and innovative courses and programming, local decisions about teacher certification would provide a better opportunity to offer innovation in course selections for CTE courses, dual credit courses, and high demand/hard-to-fill teaching vacancies. Moreover, doing so ensures we will meet future vacancy needs. By obtaining an exemption from existing teacher certification requirements, the district will have the flexibility to hire

#### **◆ GISD DISTRICT OF INNOVATION PLAN 2022 ◆ p. 15**

community college instructors, university professors, industry experts with a minimum of three years experience, or internal applicants seeking assignments outside of their traditional certification area. This will enrich applicant pools in specific content areas and afford more students the opportunity to take courses that align with their career paths.

### **Teacher and Administrator Appraisals (TEC §21.352) (TEC§21.3541) (19 TAC 150.1001) (DNA LEGAL)**

#### **Current Statute:**

The Texas Teacher Evaluation and Support System (T-TESS) and the Texas Principal Evaluation and Support System (T-PESS), are implemented in Garland ISD. While these systems are designed to meet the needs of the entire state, these systems also require state standardized

test scores to be used as the primary evaluation measure for both teachers and administrators. This will prove challenging and possibly inequitable when determining what measure will be used for teachers who do not teach core content, state-tested subjects.

**Proposed Local Innovation/Flexibility:**

The district has invested time and training into using the T-TESS and T-P ESS appraisal system. We propose that we continue to utilize T-TESS and T-P ESS, without the value-added measure, as it is currently being used. This change would improve equity and team building, in addition to teacher retention.

**Campus Behavior Coordinator Provisions (TEC §37.0012) (FO LEGAL & LOCAL)**

**Current Statue:**

Senate Bill 107 requires the designation of a campus behavior coordinator on each campus. This designee is responsible for maintaining student discipline and the implementation of Chapter 37, Subchapter A.

**Proposed Local Innovation/Flexibility:**

Our approach to discipline is more collaborative, with multiple administrators providing emotional and social support to students. Exemption from this requirement increases the opportunity for campus collaboration in regards to student discipline, as outlined in the GISD Student Code of Conduct and campus discipline plans.

## Adoption of Plan

Garland ISD has met all of the process requirements outlined by the TEA and the Commissioner of Education to renew the designation as a District of Innovation. The local Innovation Plan was approved by the DEIC Committee by majority vote, with the opportunity for public comment provided during the February 2, 2022 meeting.

The Notice of Intent to Renew was sent to the TEA Commissioner on February 11, 2022. This included the intended adoption date and the location of the posted Local Innovation Plan.

A copy of the Local Innovation Plan has been posted on the District's website and will remain for the required 30 days prior to approval by the Board of Trustees.



**District of Innovation**

# **District Affairs Committee Meeting**

**Local Innovation Plan Proposed Amendments Presentation**

January 10, 2023

Garland Independent School District

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## Meeting Objective:

- **Discuss** the significance of being designated a District of Innovation.
- **Review** the current Local Innovation Plan exemptions.
- **Review** the DOI Amendment Requirements and Timeline by TEA
- **Review** the proposed flexibilities to be amended



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# What does it mean to be designated as a District of Innovation (D.O.I)?

- **TEC §12A.001** was written to give public schools flexibility that charter and open enrollment schools in the state currently have.
- This flexibility provides **greater local control, decision making, creativity,** and **flexibility** without some of the statutory constraints placed on non-innovation designated school districts.



# Board of Trustees Goals Addressed

- **OBJECTIVE A: EARLY LITERACY (Reading):** Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.
- **OBJECTIVE B: EARLY LITERACY (Writing):** Percent of students in grade 4 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Writing.
- **OBJECTIVE D: SCIENTIFIC UNDERSTANDING:** Percent of students in grade 8 demonstrating scientific understanding as measured by Meets Grade Level performance on STAAR Science.
- **OBJECTIVE E: MATHEMATICAL PROFICIENCY:** Percent of students demonstrating mathematical proficiency as measured by Meets Grade Level performance by the end of grade 9 on STAAR Algebra I EOC.
- **OBJECTIVE I: GRADUATION OUTCOMES:** Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

# Superintendent's Goals Addressed

- **Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

- **Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

- **Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.



# What District of Innovation (D.O.I) exemptions are currently in place?

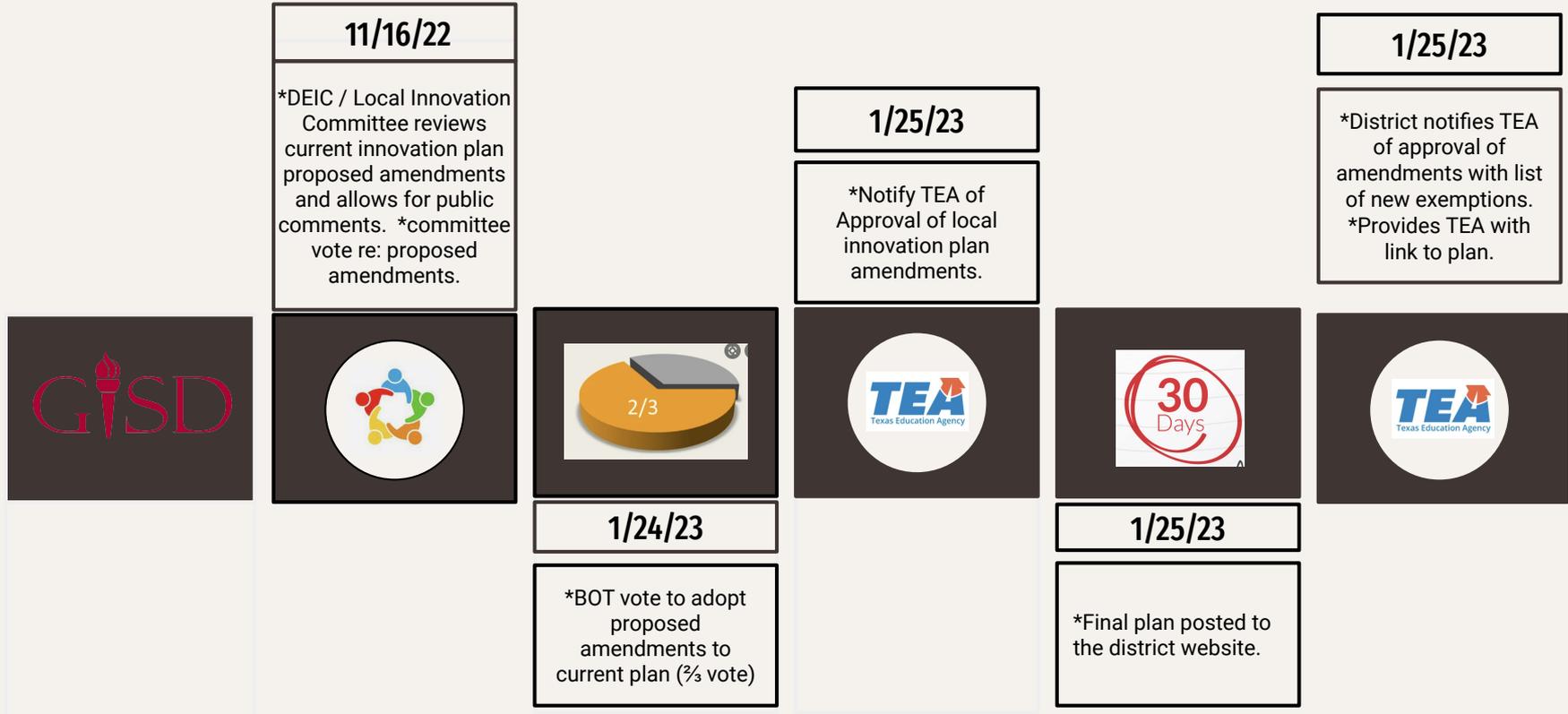
- **School start date** - The Texas Education Code states a school district may not begin student instruction before the fourth Monday of August.  
(see [TEC §25.0811](#), [EB LEGAL](#))
- **Teacher Certification flexibility** for CTE courses, high demand and dual credit courses (see [TEC §21.003](#), [TEC §21.0031](#), [TEC §21.051](#), [TEC §21.053](#), [DBA LEGAL](#), [DK LEGAL](#))
- Flexibility to **eliminate the value-added measure** for teacher and administrator appraisals (see [TEC §21.352](#), [TEC §21.3541](#), [19 TAC 150.1001](#), [DNA LEGAL](#))
- **Collaborative discipline** among campus administrators (see [TEC §37.0012](#), [FO LEGAL](#))



# DOI Amendment Requirements

PROCESS REQUIREMENT	AMENDMENT	RENEWAL
Board Resolution/Petition signed by majority of District Advisory Committee	NO	NO
Public Hearing by School Board on whether to develop a plan (TEC §12A.002)	NO	NO
Final version of the proposed plan has been available on the district's website for at least 30 days	NO	YES
The board of trustees has notified the commissioner of education of the board's intention to vote on adoption of the proposed plan (see applicable "Notification" section below)	NO	YES
The district-level committee established under the Texas Education Code (TEC), §11.251, has held a public* meeting to consider the final version of the proposed plan and has approved the plan by a majority vote of the committee member (*meeting must be public for renewal)	YES	YES
The board of trustees adopts a proposed local innovation plan by an affirmative vote of two-thirds of the membership of the board	YES	YES
The district notifies the commissioner of approval of the plan along with a list of approved TEC exemptions by completing the agency <a href="#">form</a> provided in the figure in this subsection (see applicable "Notification" section below)	YES	YES
The district shall ensure that a copy of the local innovation plan is posted on the district's website in accordance with the TEC, §12A.0071, for the term of the designation as an innovation district.	YES	YES
Not later than the 15th day after the date on which the board of trustees finalizes a local innovation plan either through adoption, amendment, or renewal, the district shall provide a copy of <a href="#">[link to]</a> the current local innovation plan to the Texas Education Agency for posting on the agency website	YES	YES

# DOI Renewal Requirement Timeline



# What are the District of Innovation (D.O.I) updated local flexibility wording?

**Teacher Certification flexibility** for CTE courses, high demand and dual credit courses (see [TEC §21.003](#), [TEC §21.0031](#), [TEC §21.051](#), [TEC §21.053](#), [DBA LEGAL](#), [DK LEGAL](#))

## **Proposed Local Teacher Certification Innovation/Flexibility:**

With a Career and Technical Center and innovative courses and programming, local decisions about teacher certification would provide a better opportunity to offer innovation in course selections for CTE courses, dual credit courses, and high demand/hard-to-fill teaching vacancies. Moreover, doing so ensures we will meet future vacancy needs. By obtaining an exemption from existing teacher certification requirements, the district will have the flexibility to hire teaching staff with demonstrated experience commensurate with expertise relative to teaching assignment, or internal applicants seeking assignments outside of their certification area. This will enrich applicant pools in specific content areas and afford more students the opportunity to take courses that align with their career paths.



# What are the District of Innovation (D.O.I) New Flexibility?

**Proposed Local Class Size PreK-4th Grade Innovation/Flexibility:** (see TEC §25.112, §25.113 Chapter 25 Admission, Transfer, and Attendance)

The district seeks to locally monitor and maintain appropriate class sizes without the necessity of waivers. This exemption allows Garland ISD to utilize a more flexible class size approach based on student needs and the time of year. Garland ISD staffing ratios for Prekindergarten - Fourth grade are based on a 22:1 student-to-teacher ratio. Additional teacher allocations for Prekindergarten through Fourth Grade will be considered once a grade level reaches a student-to-teacher ratio of 24:1. This exemption would allow minimal disruption to the learning environment and provide relief from the reporting currently required by state law. Additionally, the exemption affords the district the opportunity to consider other variables in the best interest of students such as the value of attending a neighborhood school, timing in the school year, available classroom space or the need for another teacher or teacher aide.



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# Questions

- Clarifying questions?

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## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** Recommended 2023-2024 New Course Offerings

**Agenda Section:** Action Item

**Administrator Responsible:** Dr. Kimberly Caddell, Assistant Superintendent, C&I  
Dr. Tiffany Gilmore, Director, Guidance & Counseling

### Board Goal Objective:

#### **OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

#### **OBJECTIVE B: ENGLISH LANGUAGE ACQUISITION**

Percent of ELL students demonstrating English language acquisition, as measured by yearly progress indicator on the Texas English Language Proficiency Assessment System (TELPAS).

#### **OBJECTIVE C: SCIENTIFIC UNDERSTANDING**

Percent of students in grade 8 demonstrating scientific understanding as measured by Meets Grade Level performance on STAAR Science.

#### **OBJECTIVE D: MATHEMATICAL PROFICIENCY**

Percent of students demonstrating mathematical proficiency as measured by Meets Grade Level performance by the end of grade 9 on STAAR Algebra I EOC.

#### **OBJECTIVE E: POSTSECONDARY READINESS (SAT Exams)**

Percent of students demonstrating postsecondary readiness exam success, as measured by meeting college ready benchmarks through 11TH grade SAT School Day.

#### **OBJECTIVE F: POSTSECONDARY READINESS (AP Exams)**

Percent of students demonstrating postsecondary readiness exam success, as measured by AP exams with qualifying criterion scores.

#### **OBJECTIVE H: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

### Superintendent's Goal:

#### Superintendent Goal #1 – Student Results

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

**Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Summary/Background Information:**

During this agenda item, school trustees will receive information regarding the new course offering process and recommended new course offerings for the 2023-2024 school year. As required by EH(LOCAL), all course of study to be added or deleted and any basic alteration of course content must be reviewed by the Superintendent or designee annually, and recommendations shall be submitted to the Board for approval. Course offerings for secondary students shall be listed each year in the middle and high school course guides and in supplementary course bulletins for magnet programs.

Current course guides are maintained on the District's website:

<https://www.garlandisd.net/content/course-guides>

**Administrative Recommendations:**

Administration recommends approval.

# *Memo*

To: GISD School Board Trustees

From: Dr. Kimberly Caddell, Assistant Superintendent of Curriculum & Instruction  
Tiffany Gilmore, Director of Guidance & Counseling

CC: Dr. Ricardo López, GISD Superintendent  
Dr. Susanna Russell, GISD Chief Leadership & Academic Officer

Date: January 24, 2023

Subject: Recommended 2023-2024 New Course Offerings

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During the upcoming meeting of the District Affairs Committee of the GISD School Board scheduled for Tuesday, December 13, 2022, academic departments will be sharing information requesting Trustee consideration of new secondary course requests for the 2023-2024 school year. As a reminder, the new course request process occurs annually and is presented to Trustees for review and approval as required by EH (LOCAL).

In advance of the presentation, we've prepared the following documents for your review:

- A draft of the presentation to be shared during the meeting;
- A graphical display of the course request process updated in September 2021;
- A choice of subject timeline that shows the process of translating course offerings into student course selections and class schedules for the upcoming school year; and
- Course request forms for each new course being requested.

The course request forms provide Trustees with preliminary insights into potential staffing and budget impacts of new course additions, as well as justifications for course additions and implications for replacing other outdated courses. We believe these forms provide Trustees with the information necessary to assist with making informed decisions about the adoption of new courses.

Once approved, new courses are added to the secondary course guides. Virtual copies of the course guides are maintained on our district website at <https://garlandisd.net/academics-ccmr/course-guides>

We are looking forward to the opportunity to share this information with you and answer any questions you may have.

# Recommended 2023-2024 New Course Offerings

Presentation to GISD School Board

December 13, 2022

Dr. Kimberly Caddell, Assistant Superintendent of C&I  
Dr. Tiffany Gilmore, Director of Guidance & Counseling



## Course Request Committee

**Dr. Kimberly Caddell**  
Assistant Superintendent, C&I

**Dr. Tiffany Gilmore**  
Director, Guidance & Counseling

**Dr. Melissa Hill**  
Director, Teaching & Learning Development

**Coleman Bruman**  
Director, Career & Technical Education

**Joseph Figarelli**  
Director, Fine Arts

**Christi Allen**  
Assistant Director, Office of Innovation

**Amy Montgomery**  
Director, Data & Administrative Systems

**Tamara Stovall**  
Facilitator, Data & Administrative Systems





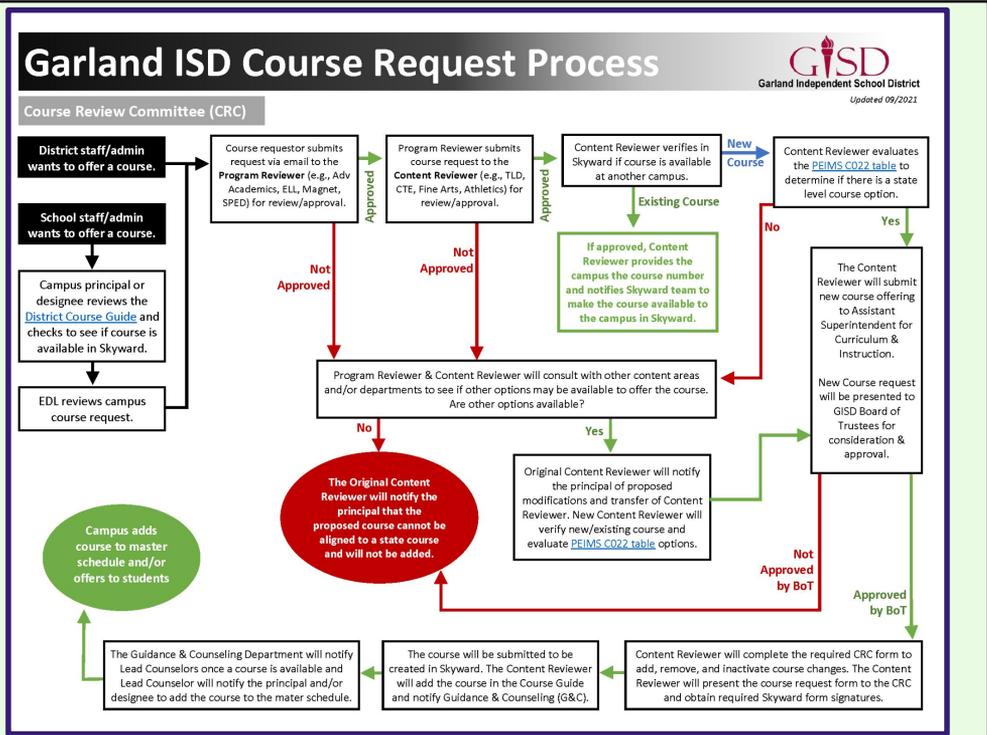
# Why new courses?

## Board Policy EH (LOCAL)

Curriculum Adoption: All courses of study to be added or deleted and any basic alteration of course content must be reviewed by the Superintendent or designee annually, and recommendations shall be submitted to the Board for approval. Course offerings for secondary students shall be listed each year in the middle and high school course guides and in supplementary course bulletins for magnet programs.



# Course Request Process





# Recommended 2023-2024 New Course Offerings



## Career & Technical Education Department

Implementation of any course listed is contingent upon course selection by the students, as well as availability of staff and budget to support course.

Course Title (PEIMS course code)	Grade Level	Credits	GPA Level	School	Staff Cost	Instructional Materials Cost
Computer Explorations (PEIMS #03580100)	7	n/a	n/a	All Middle Schools	\$0-use current staff	\$0-use existing resources
General Employability Skills (PEIMS #N1270153)	7-8	n/a	n/a	All Middle Schools	\$0-use current staff	\$0-use existing resources
Investigating Careers I (PEIMS #12700400)	7-8	n/a	n/a	All Middle Schools	\$0-use current staff	\$0-use existing resources
Investigating Careers II (PEIMS #12700410)	8	n/a	n/a	All Middle Schools	\$0-use current staff	\$0-use existing resources

## Career & Technical Education Department

Implementation of any course listed is contingent upon course selection by the students, as well as availability of staff and budget to support course.

Course Title (PEIMS course code)	Grade Level	Credits	GPA Level	School	Staff Cost	Instructional Materials Cost
Agricultural Mechanics & Metal Technologies (PEIMS #13002200)	10-12	1.0	R - Regular (Level 2)	RHS	\$0-use current staff	\$40,000 from Federal Perkins Grant
Agricultural Structures Design & Fabrication (PEIMS #13002300)	10-12	1.0	H - Honors (Level 3)	RHS	\$0-use current staff	
Agricultural Equipment Design & Fabrication (PEIMS #13002300)	11-12	1.0	H - Honors (Level 3)	RHS	\$0-use current staff	
Agricultural Power Systems (PEIMS #13002400)	11-12	1.0	H - Honors (Level 3)	RHS	\$0-use current staff	
Energy & Natural Resource Technology (PEIMS #13001100)	10-12	1.0	H - Honors (Level 3)	SHS	\$0-use current staff	\$0-use existing resources
Wildlife Fish Ecology Management (PEIMS #13001500)	10-12	1.0	R - Regular (Level 2)	SHS	\$0-use current staff	\$0-use existing resources

## Career & Technical Education Department

Implementation of any course listed is contingent upon course selection by the students, as well as availability of staff and budget to support course.

Course Title (PEIMS course code)	Grade Level	Credits	GPA Level	School	Staff Cost	Instructional Materials Cost
Introduction to Dental Science (PEIMS #N1302101)	11-12	1.0	R-Regular (Level 2)	GRCTC NGHS	\$0-use current staff (reallocation pending)	\$500
Dental Anatomy & Physiology (PEIMS #N1302122)	11-12	1.0	R-Regular (Level 2)	GRCTC NGHS	\$0-use current staff (reallocation pending)	\$500
Dental Equipment & Procedures (PEIMS #N1302130)	11-12	1.0	R-Regular (Level 2)	GRCTC NGHS	\$0-use current staff (reallocation pending)	\$500
Introduction to Pharmacy Services (PEIMS #N1302103)	11-12	1.0	R-Regular (Level 2)	GRCTC LCHS NGHS	\$0-use current staff (reallocation pending)	\$0-use existing resources
Pharmacy I (PEIMS #N1302127)	11-12	1.0	R-Regular (Level 2)	GRCTC LCHS NGHS	\$0-use current staff (reallocation pending)	\$0-use existing resources
Pharmacy II (PEIMS #13021030)	12	2.0	R-Regular (Level 2)	GRCTC LCHS NGHS	\$0-use current staff (reallocation pending)	\$0-use existing resources

## Teaching & Learning Development Department

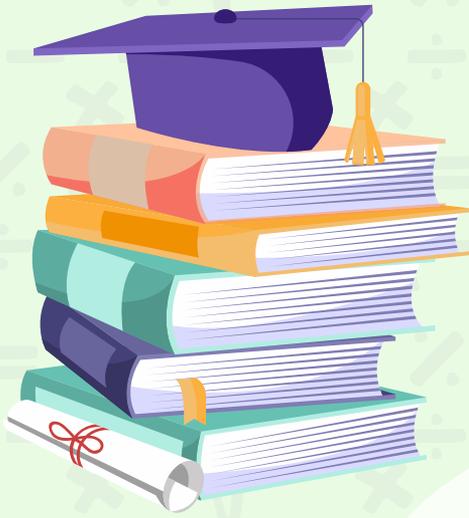
Implementation of any course listed is contingent upon course selection by the students, as well as availability of staff and budget to support course.

Course Title (PEIMS course code)	Grade Level	Credits	GPA Level	School	Staff Cost	Instructional Materials Cost
AP Precalculus (PEIMS # tbd)	10-12	1.0	AP - Advanced Placement (Level 4)	All High Schools	\$0-use current staff	\$0-use existing resources
Specialized Topics in Science I (PEIMS #03060300)	10-12	1.0	R - Regular (Level 2)	All High Schools	\$0-use current staff	\$0-use existing resources
Specialized Topics in Science II (PEIMS #03060310)	10-12	1.0	R - Regular (Level 2)	All High Schools	\$0-use current staff	\$0-use existing resources
Specialized Topics in Science III (PEIMS #03060320)	10-12	1.0	R - Regular (Level 2)	All High Schools	\$0-use current staff	\$0-use existing resources

## Fine Arts Department

Implementation of any course listed is contingent upon course selection by the students, as well as availability of staff and budget to support course.

Course Title (PEIMS course code)	Grade Level	Credits	GPA Level	School	Staff Cost	Instructional Materials Cost
Debate 2 Honors (03240700)	10-12	1.0	H – Honors (Level 3)	All High Schools	\$0-use current staff	\$0-use existing resources



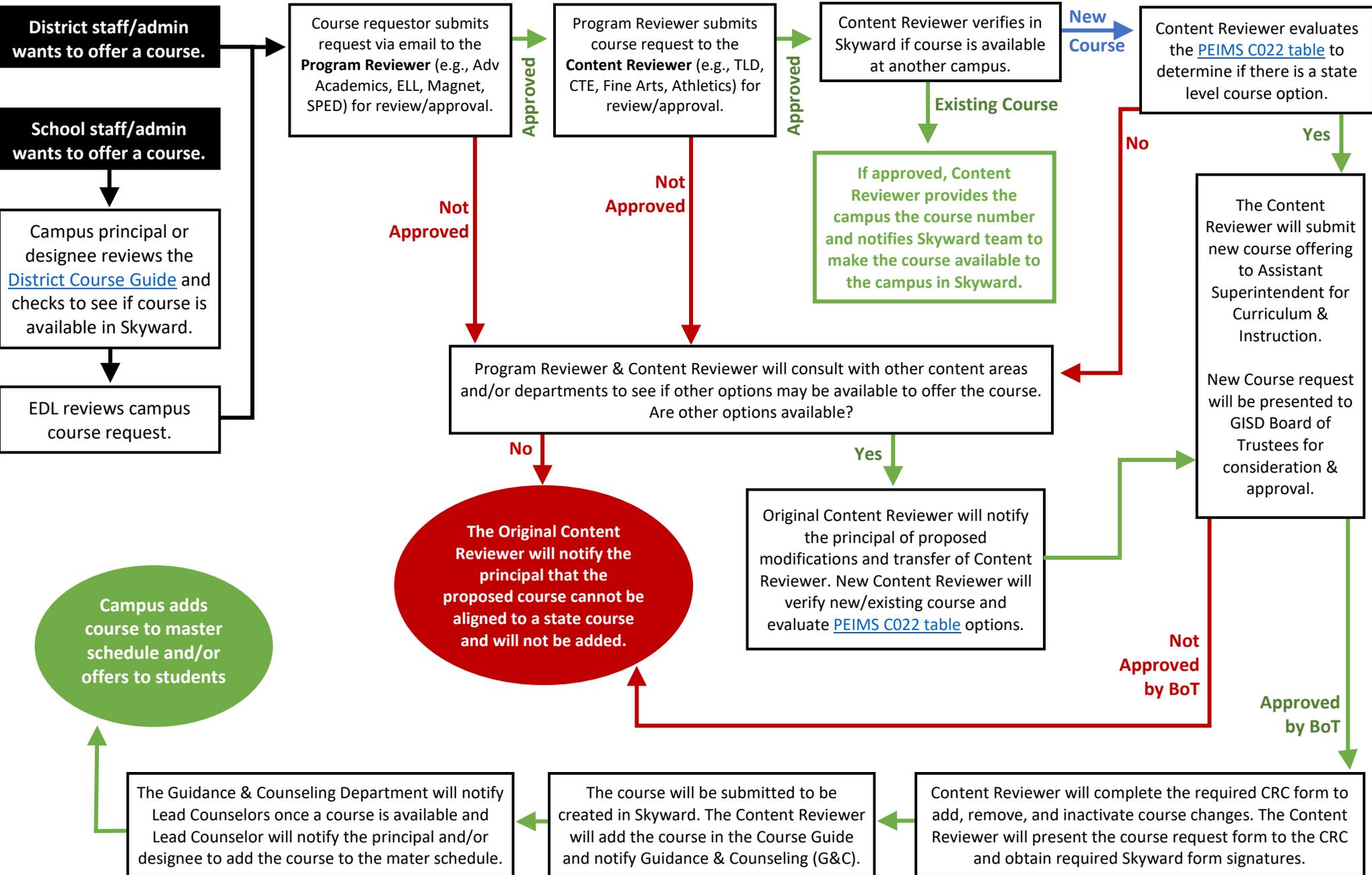
**GISD**

**Recommended  
2023-2024  
New Course  
Offerings ...  
Questions?**

For more information on  
GISD secondary courses, see  
<https://garlandisd.net/academics-cmr/course-guides>

# Garland ISD Course Request Process

## Course Review Committee (CRC)





## 2023-2024 Choice of Subject Timeline

Month	Activity	Due Date(s)	Completed
October	<b><u>2023-2024 Course Request Window</u></b> *Course requests will be reviewed by the Content Reviewers, Program Reviewers, and the Course Request Committee for approval. New to-district courses will also be reviewed and approved by the GISD Board of Trustees.	September 19, 2022 - October 28, 2022	<input type="checkbox"/>
	<b><u>8<sup>th</sup> Grade Class of 2027</u></b> Canvas Course released to parents via Skyward	October 24, 2022	<input type="checkbox"/>
	<b>Explore Garland ISD Event</b>	November 4, 2022	<input type="checkbox"/>
November	<b>8<sup>th</sup> Grade Career Assessment &amp; Presentation</b> *Career assessment results will be provided to Office of Innovation & CTE Department for magnet/program recruitment (MS Counseling Task)	November 8, 2022	<input type="checkbox"/>
	<b>8th Grade Explore Field Trip Garland ISD</b>	November 9-10, 2022	<input type="checkbox"/>
December	<b>Course Requests Presented to District Affairs Committee</b> *New Courses will be added to Course Guide, Skyward Curriculum Master and emailed to APs & Counselors following Board approval	December 13, 2023	<input type="checkbox"/>
January	<b>Clone Course Master in Skyward</b>	January 3, 2023	<input type="checkbox"/>
	<b>Grades 1-12 Choice of School &amp; Magnet Window Opens</b>	January 6, 2023	<input type="checkbox"/>
	<b>Curriculum Course Availability Review &amp; Department Course Update Videos will be Available for Viewing</b> on the <a href="#">G &amp; C Counseling Site</a> (Principal/Assistant Principal and Counselor Task). <b><i>Content staff will submit videos by January 4, 2022.</i></b> Master Schedule APs and Counselors will review videos prior to the course review meeting.	January 6, 2022	<input type="checkbox"/>
	<b>Annual Course Review Meeting @ Curtis Culwell Center (8 am-4 pm)</b>	January 11, 2022	<input type="checkbox"/>
	<b>Choice of Subject Window Opens for Current 6th -7th &amp; 9th -11th graders only</b> *Meet with students to complete career plans for choice of subject and host parent meetings regarding course offerings/endorsements (Counselor Task)	January 18, 2023	<input type="checkbox"/>
	<b>Grades 1-12 Magnet Window Closes</b>	January 18, 2023	<input type="checkbox"/>
	<b>5<sup>th</sup> Grade Career Assessment &amp; Presentation</b> *Career assessment results will be provided to the Office of Innovation for magnet recruitment. Assessment results will support creating CCMR events and Career Days. (G & C/ES Counseling Task)	January 20, 2023	<input type="checkbox"/>
February	<b>HS Career Plan (PGP) Review</b> *Conferences with students to review personal graduation plans/career plans (HS Counselor Task)	February 3, 2023	<input type="checkbox"/>
	<b>Elementary Teacher Recommendations</b> (Administrator/Teacher Task)	February 24, 2023	<input type="checkbox"/>
	<b>Choice of Subject Window Opens for Current 5th &amp; 8th graders</b>	February 27, 2023	<input type="checkbox"/>
	<b>8th Grade Endorsement Selection &amp; Declaration Window Opens</b>	February 27, 2023	<input type="checkbox"/>



## 2023-2024 Choice of Subject Timeline

Month	Activity	Due Date(s)	Completed
March	Skyward Next Year Enrollment Process Window	March 6-10, 2023	<input type="checkbox"/>
	Grades 1-12 Choice of School Window Closes	March 24, 2023	<input type="checkbox"/>
April	Choice of Subject Window Closes for All <u>8th Grade Endorsement Classroom Presentation &amp; Selection &amp; Declaration Due</u>	April 10, 2023	<input type="checkbox"/>
	8th Grade & HS Career Plans (PGP) are due <small>*Master Schedule Administrators will be able to see enrollment</small>	April 14, 2023	<input type="checkbox"/>

**Preliminary 9-12 grade course request counts can be provided to the Master Schedule Administrator upon request to the Skyward team throughout the entire choice of subject process.**

Preliminary 9-12 grade course request counts can be provided to the Master Schedule Administrator upon request to the Skyward team throughout the entire choice of subject process.



Course Requester Name: Dr. Jasna Aliefendic Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title:	Computer Explorations		Course PEIMS#:	3580100
Grade Level: (check all that apply)	<input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit:	<input checked="" type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level:	<input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input checked="" type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: (as noted by TEA)	Computer Explorations course covers six strands based on the National Educational Technology Standards for Students (NETSS). This strands include creativity and innovation; communication and collaboration; research and information fluency; critical thinking, problem solving and decision making; digital citizenship; and technology operations and concepts.			
Description of Required Materials & Resources:	GISD developed curriculum based on Tech Apps TEK for 7th Grade (126.15)			
Projected Material & Resource Cost:	\$0.00	Program Reviewer(s):	<input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input checked="" type="checkbox"/> Other: CTE	
Projected Staffing Cost:	\$0.00	Content Reviewer(s):	<input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:	
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?)	Constant exposure to technology requires our students to make informed decisions by understanding current and emerging technologies, including technology systems, appropriate digital tools, and personal learning networks. As competent researchers and responsible digital citizens, students should use creative and computational thinking to solve problems while developing career and college readiness skills.			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Dr. Jasna Aliefendic		09/21/2022
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Ida Perales</u>		<u>10/21/22</u>
EDL Printed Name	EDL Signature	Date
Program Review Printed Name, if appropriate	Program Reviewer Signature	Date
<u>Coleman Brunson</u>		<u>10/21/22</u>
Content Reviewer Name	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>		11/8/2022
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
*(proceed with form and submit with Skyward Secondary Course Update Form)*

Course Title: <b>General Employability Skills</b>		Course PEIMS#: <b>N1270153</b>
Grade Level: <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input checked="" type="checkbox"/> B (basic) <input type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: (as noted by TEA) <b>This course will provide instruction in general employability knowledge and skills. Included in the skills are attitudes that allow employees to get along with their co-workers, make important work-related decisions, and become strong team members.</b>		
Description of Required Materials & Resources: <b>Online free resources: Texas Gateway, CTETX, and Programs of Study, Eduthings</b>		
Projected Material & Resource Cost: \$ <b>None</b>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other:	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:
Projected Staffing Cost: \$ <b>Use of current CTE Staff</b>		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <b>Provide General Employability Skills to 7th and 8th grades. Business and Industry requesting students are prepared with soft skills, team skills, communication, timeliness, and problem solving. How to look for a job and how to apply and interview.</b>		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u><i>Kelly Hartmann</i></u> Course Requester(s) Printed Name	<u><i>Kelly Hartmann</i></u> Course Requester(s) Signature	<u>10/21/22</u> Date
<b>Edla Perales</b> EDL Printed Name	<u><i>Edla Perales</i></u> EDL Signature	<u>10/31/22</u> Date

<u><i>Coleman Brunan</i></u> Program Review Printed Name, if appropriate	<u><i>Coleman Brunan</i></u> Program Reviewer Signature	<u>10/21/22</u> Date
<u>Dr. Kimberly Caddell</u> C&I Assistant Superintendent	<u><i>Kimberly Caddell</i></u> Signature (if signed, will be presented to BoT)	<u>11/8/2022</u> Date



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Investigating Career</u>		Course PEIMS#: <u>12700400,12700410</u>	
Grade Level: <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level: <input type="checkbox"/> NGP (does not receive grade points)		<input type="checkbox"/> DC (dual credit)	
<input checked="" type="checkbox"/> B (basic)		<input type="checkbox"/> AP (advanced placement)	
<input type="checkbox"/> R (regular)		<input type="checkbox"/> IntH (international honors)	
<input type="checkbox"/> H (honors)		<input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: (as noted by TEA) <u>The goal of this course is to create a foundation for success in high school, future studies, and careers such as Science, Technology, Engineering, and Mathematics; Business and Industry; Public Service; Arts and Humanities; and Multidisciplinary Studies. The students research labor market information, learn job-seeking skills, and create documents required for employment.</u>			
Description of Required Materials & Resources: <u>Online free resources: Texas Gateway, CTETX, and Programs of Study, Eduthings</u>			
Projected Material & Resource Cost: <u>\$ None</u>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other:	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:	
Projected Staffing Cost: <u>\$ Use of current CTE Staff</u>			
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <u>Provide Career Investigation for 7th and 8th graders. High school, and post -secondary opportunities related to a future career. Use of interest inventories, and availability for education.</u>			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Course Requester(s) Printed Name <u>Ida Perales</u>	Course Requester(s) Signature 	Date <u>10/21/22</u>
EDL Printed Name	EDL Signature	Date

Program Review Printed Name, if appropriate <u>Glenon Brunen</u>	Program Reviewer Signature 	Date <u>10/21/22</u>
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Content Reviewer Name <u>Dr. Kimberly Caddell</u>	Program Reviewer Signature 	Date <u>11/8/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION

COURSE REQUEST FORM  
2023-2024

Course Requester Name: Brandy Schneider Campus/Department: CTE/RHS

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Agricultural Mechanics and Metal Technologies</u>		Course FBMS#: <u>13002200</u>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input checked="" type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: <small>Agricultural Mechanics and Metal Technologies is designed to develop an understanding of agricultural mechanics as it relates to safety and skills in tool operation, electrical wiring, plumbing, carpentry, fencing, concrete, and metal working techniques. To prepare for careers in agricultural power, structural, and technical systems, students must attain academic skills and knowledge; acquire technical knowledge and skills related to power, structural, and technical agricultural systems and the industry; and develop knowledge and skills regarding career opportunities, entry requirements, industry certifications, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer knowledge and skills and technologies in a variety of settings.</small>		
Description of Required Materials & Resources: <u>None</u>		
Projected Material & Resource Cost: <u>\$ 0</u>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input checked="" type="checkbox"/> Other: <u>CTE</u>	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:
Projected Staffing Cost: <u>\$ 0- existing staff</u>		
Justification & Additional Info: <u>Opening new pathway at RHS</u> (e.g., will other courses be eliminated to add this course?)		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Brandy Schneider</u> Course Requester(s) Printed Name	<u>B Schneider</u> Course Requester(s) Signature	<u>10/18/22</u> Date
<u>Ray Merrill</u> EDL Printed Name	<u>R Merrill</u> EDL Signature	<u>10/25/22</u> Date
<u>Coleman Bruman</u> Program Review Printed Name, if appropriate	<u>C Br</u> Program Reviewer Signature	<u>10/22/22</u> Date
<u>Dr. Kimberly Caddell</u> C&I Assistant Superintendent	<u>K Caddell</u> Signature (if signed, will be presented to BoT)	<u>11/8/2022</u> Date



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Brandy Schneider Campus/Department: CTE/RHS

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Agricultural Structures Design and Fabrication</b>		Course FEIMS#: <b>13002300</b>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input type="checkbox"/> R (regular) <input checked="" type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: In Agricultural Structures Design and Fabrication, students will explore career opportunities, entry requirements, and industry expectations. To prepare for careers in mechanized agriculture and technical systems, students must attain knowledge and skills related to agricultural structures design and fabrication. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer their academic knowledge and technical skills in a variety of settings.		
Description of Required Materials & Resources: <b>None</b>		
Projected Material & Resource Cost: \$ <b>0</b>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input checked="" type="checkbox"/> Other: <b>CTE</b>	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:
Projected Staffing Cost: \$ <b>0- existing staff</b>		
Justification & Additional Info: <b>Opening new pathway at RHS</b> (e.g., will other courses be eliminated to add this course?)		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Brandy Schneider</u> Course Requester(s) Printed Name	<u>B Schneider</u> Course Requester(s) Signature	<u>10/18/22</u> Date
<u>Ray Merrill</u> EDL Printed Name	<u>[Signature]</u> EDL Signature	<u>10/25/22</u> Date
<u>Coleman Bruman</u> Program Review Printed Name, if appropriate	<u>[Signature]</u> Program Reviewer Signature	<u>10/21/22</u> Date
<u>Dr. Kimberly Caddell</u> C&I Assistant Superintendent	<u>[Signature]</u> Signature (if signed, will be presented to BoT)	<u>11/8/2022</u> Date



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Brandy Schneider Campus/Department: CTE/RHS

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Agricultural Equipment Design and Fabrication</u>		Course PEIMS#: <u>13002350</u>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> DC (dual credit) <input type="checkbox"/> B (basic) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> R (regular) <input type="checkbox"/> IntH (international honors) <input checked="" type="checkbox"/> H (honors) <input type="checkbox"/> IB (International baccalaureate)		
Brief Course Description: In Agricultural Equipment Design and Fabrication, students will acquire knowledge and skills related to the design and fabrication of agricultural equipment. To prepare for careers in mechanized agriculture and technical systems, students must attain knowledge and skills related to agricultural equipment design and fabrication. To prepare for success, students reinforce, apply, and transfer their academic knowledge and technical skills in a variety of settings		
Description of Required Materials & Resources: <u>None</u>		
Projected Material & Resource Cost: \$ <u>0</u>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input checked="" type="checkbox"/> Other: <u>CTE</u>	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:
Projected Staffing Cost: \$ <u>0- existing staff</u>		
Justification & Additional Info: <u>Opening new pathway at RHS</u> (e.g., will other courses be eliminated to add this course?)		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Brandy Schneider</u>	<u><i>Brandy Schneider</i></u>	<u>10/18/22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Ray Merrill</u>	<u><i>Ray Merrill</i></u>	<u>10/25/22</u>
EDL Printed Name	EDL Signature	Date
<u>Coleman Bruman</u>	<u><i>Coleman Bruman</i></u>	<u>10/21/22</u>
Program Review Printed Name, If appropriate	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>	<u><i>Kimberly Caddell</i></u>	<u>11/8/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Brandy Schneider Campus/Department: CTE/RHS

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Agricultural Power Systems</b>		Course PEIMS#: <b>13002400</b>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input type="checkbox"/> R (regular) <input checked="" type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: <small>Agricultural Power Systems is designed to develop an understanding of power and control systems as related to energy sources, small and large power systems, and agricultural machinery. To prepare for careers in agricultural power, structural, and technical systems, students must attain academic skills and knowledge; acquire technical knowledge and skills related to power, structural, and technical agricultural systems and the workplace; and develop knowledge and skills regarding career opportunities, entry requirements, industry certifications, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer their knowledge and technical skills in a variety of settings.</small>		
Description of Required Materials & Resources: <b>None</b>		
Projected Material & Resource Cost: <b>\$ 0</b>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input checked="" type="checkbox"/> Other: CTE	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:
Projected Staffing Cost: <b>\$ 0- existing staff</b>		
Justification & Additional Info: <b>Opening new pathway at RHS</b> <small>(e.g., will other courses be eliminated to add this course?)</small>		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Brandy Schneider</u>		<u>10/18/22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Ray Merrill</u>		<u>10/25/22</u>
EDL Printed Name	EDL Signature	Date
<u>Coleman Bruman</u>		<u>10/21/22</u>
Program Reviewer Printed Name, if appropriate	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>		<u>11/8/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



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GARLAND INDEPENDENT SCHOOL DISTRICT CURRICULUM & INSTRUCTION

COURSE REQUEST FORM 2023-2024

Course Requester Name: Brandy Schneider Campus/Department: CTE/SHS

Did you review the current GISD Course Guide and Course Request Process? [X] Yes, continue [ ] No, stop and review

Is this course currently offered in GISD? [X] Yes, but not at this campus [ ] No (proceed with form and submit with Skyward Secondary Course Update Form)

Form with fields: Course Title: Energy and Natural Resource Technology, Course PEIMS#: 13001100, Grade Level: 10, 11, 12, Earned HS Course Credit: 1.0, GPA Level: H (honors), Brief Course Description, Description of Required Materials & Resources: None, Projected Material & Resource Cost: \$0, Projected Staffing Cost: \$0-existing staff, Justification & Additional Info.

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Brandy Schneider Course Requester(s) Printed Name [Signature] Course Requester(s) Signature [10/18/22] Date

Ray Merrill EDL Printed Name [Signature] EDL Signature [10/25/22] Date

Program Review Printed Name, If appropriate Coleman Bruman Program Reviewer Signature [Signature] Date [10/21/22]

Content Reviewer Name Dr. Kimberly Caddell Program Reviewer Signature [Signature] Date [11/8/2022]

C&I Assistant Superintendent [Signature] Signature (if signed, will be presented to Bot) Date



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Brandy Schneider Campus/Department: CTE/SHS

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Wildlife Fish Ecology Management</b>		Course PEIMS#: <b>13001500</b>	
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> DC (dual credit)		<input type="checkbox"/> AP (advanced placement)	
<input type="checkbox"/> B (basic)		<input type="checkbox"/> IntH (international honors)	
<input checked="" type="checkbox"/> R (regular)		<input type="checkbox"/> IB (international baccalaureate)	
<input type="checkbox"/> H (honors)			
Brief Course Description: <small>Wildlife, Fisheries, and Ecology Management examines the management of game and non-game wildlife species, fish, and aquacrops and their ecological needs as related to current agricultural practices. To prepare for careers in natural resource systems, students must attain academic skills and knowledge, acquire technical knowledge and skills related to natural resources, and develop knowledge and skills regarding career opportunities, entry requirements, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer their knowledge and skills in a variety of settings.</small>			
Description of Required Materials & Resources: <b>None</b>			
Projected Material & Resource Cost: <b>\$ 0</b>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input checked="" type="checkbox"/> Other: CTE	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:	
Projected Staffing Cost: <b>\$ 0- existing staff</b>			
Justification & Additional Info: <b>This was closed in 2022 but needs to be reopened.</b> (e.g., will other courses be eliminated to add this course?)			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Brandy Schneider</u>	<u><i>B. Schneider</i></u>	<u>10/18/22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Ray Merrill</u>	<u><i>R. Merrill</i></u>	<u>10/25/22</u>
EDL Printed Name	EDL Signature	Date
<u>Program Review Printed Name, if appropriate</u>	<u>Program Reviewer Signature</u>	<u>Date</u>
<u>Coleman Bruman</u>	<u><i>CB</i></u>	<u>10/21/22</u>
<u>Content Reviewer Name</u>	<u>Program Reviewer Signature</u>	<u>Date</u>
<u>Dr. Kimberly Caddell</u>	<u><i>K. Caddell</i></u>	<u>11/8/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Introduction to Dental Science</u>		Course PEIMS#: <u>N1302101</u>	
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level: <input type="checkbox"/> NGP (does not receive grade points)		<input type="checkbox"/> DC (dual credit)	
<input checked="" type="checkbox"/> B (basic)		<input type="checkbox"/> AP (advanced placement)	
<input type="checkbox"/> R (regular)		<input type="checkbox"/> IntH (international honors)	
<input type="checkbox"/> H (honors)		<input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: <u>introductory course designed to inllate students to the field of dentistry and related topics. Students will be able to discuss the history of dentistry; identify dental related career pathways; explain dental legal and ethical responsibilities; recognize professional healthcare behavior and demeanor; and perform basic routine dental office procedures. The purpose of this course is to establish a foundation for future coursework in dental science and prepare secondary students for a future career in dentistry.</u>			
Description of Required Materials & Resources: <u>Course textbook, basic dental equipment for North Garland High. GRCTC already has equipment and textbooks/curriculum</u>			
Projected Material & Resource Cost: <u>\$ 500</u>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____	
Projected Staffing Cost: <u>Use of current CTE Staff</u>			
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <u>Presently we embed the Dental Assisting course under the Health Science Practicum. Currently there is a hard prerequisite by TEA of Health Science Theory, or Clinical for the Practicum. Changing the course to Introduction and Dental Anatomy and Physiology, will allow more students to take the courses. Equipment &amp; Procedures will replace Health Science Practicum and still allow students to intern at Dental Offices their senior year. Students from North will take the pre courses (have a Dental Hygienist that can teach at North Garland High), then can take senior course at the GRCTC</u>			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Kay Merrill</u> Course Requester(s) Printed Name	<u>[Signature]</u> Course Requester(s) Signature	<u>10/22/22</u> Date
<u>Kay Merrill</u> EDL Printed Name	<u>[Signature]</u> EDL Signature	<u>10/22/22</u> Date

<u>Coleman Bowman</u> Program Review Printed Name, if appropriate	<u>[Signature]</u> Program Reviewer Signature	<u>10/21/22</u> Date
<u>Dr. Kimberly Caddell</u> Content Reviewer Name	<u>[Signature]</u> Program Reviewer Signature	<u>11/8/2022</u> Date
<u>Dr. Kimberly Caddell</u> C&I Assistant Superintendent	<u>[Signature]</u> Signature (if signed, will be presented to BoT)	<u>11/8/2022</u> Date



Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Dental Anatomy &amp; Physiology</u>		Course PEIMS#: <u>N1302122</u>
Grade Level: (check all that apply)	<input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)	
Earned HS Course Credit:	<input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0	
GPA Level:	<input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> DC (dual credit) <input checked="" type="checkbox"/> B (basic) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> R (regular) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> H (honors) <input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: (as noted by TEA)	<u>Dental Anatomy and Physiology is a health science course designed for exploration of the physiology of the head, neck, oral, and dental anatomy. Students will describe functions of anatomical structures, including bones, muscles, nerves and blood vessels of the head and neck. identify oral head and neck pathologies, conditions, diag tools, treatment and professions related to head and neck.</u>	
Description of Required Materials & Resources:	<u>Course textbook, basic dental equipment for North Garland High. GRCTC already has equipment and textbooks/curriculum</u>	
Projected Material & Resource Cost:	Program Reviewer(s):	Content Reviewer(s):
<u>\$ 500</u> Projected Staffing Cost: <u>Use of current CTE Staff</u>	<input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	<input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?)	<u>Presently we embed the Dental Assisting course under the Health Science Practicum. Currently there is a hard prerequisite by TEA of Health Science Theory, or Clinical for the Practicum. Changing the course to Introduction and Dental Anatomy and Physiology, will allow more students to take the courses. Equipment &amp; Procedures will replace Health Science Practicum and still allow students to intern at Dental Offices their senior year. Students from North will take the pre courses (have a Dental Hygienist that can teach at North Garland High), then can take senior course at the GRCTC</u>	

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Kelly Hartmann Course Requester(s) Printed Name  
Kelly Hartmann Course Requester(s) Signature  
10/21/22 Date  
Ray Merrill EDL Printed Name  
[Signature] EDL Signature  
10/22/22 Date

Coleman Brunson Program Review Printed Name, if appropriate  
[Signature] Program Reviewer Signature  
10/21/22 Date  
Dr. Kimberly Caddell Content Reviewer Name  
[Signature] Program Reviewer Signature  
11/8/2022 Date  
[Signature] C&I Assistant Superintendent  
 Signature (if signed, will be presented to BoT)



Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Dental Equipment and Procedures</u>		Course PEIMS#: <u>N1302130</u>	
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input checked="" type="checkbox"/> B (basic) <input type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (International baccalaureate)	
Brief Course Description: (as noted by TEA) This course provides the foundational content knowledge, skills, and hands-on practice of essential dental assisting skills and chair-side dental assisting functions. Topics include examination and assessment procedures, equipment and materials, instrumentation techniques, and treatment procedures and s e procedures. Hands on practice will prepare student for clinical experiences.			
Description of Required Materials & Resources: Course textbook, basic dental equipment for North Garland High. GRCTC already has equipment and textbooks/curriculum			
Projected Material & Resource Cost: \$ <u>500</u>	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____	
Projected Staffing Cost: \$ <u>Use of current CTE Staff</u>			
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) Presently we embed the Dental Assisting course under the Health Science Practicum. Currently there is a hard prerequisite by TEA of Health Science Theory, or Clinical for the Practicum. Changing the course to Introduction and Dental Anatomy and Physiology, will allow more students to take the courses. Equipment & Procedures will replace Health Science Practicum and still allow students to Intern at Dental Offices their senior year. Students from North will take the pre courses (have a Dental Hygienist that can teach at North Garland High), then can take senior course at the GRCTC			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Kelly Hartmann Course Requester(s) Printed Name  
Kay Merrill EDL Printed Name  
[Signature] Course Requester(s) Signature  
[Signature] EDL Signature  
Date 10/25/22

Cleaven Brunen Program Reviewer Printed Name, if appropriate  
[Signature] Program Reviewer Signature  
Date 10/21/22  
Dr. Kimberly Caddell Content Reviewer Name  
[Signature] Program Reviewer Signature  
Date 11/8/2022  
[Signature] C&I Assistant Superintendent  
Signature (if signed, will be presented to BoT)  
Date \_\_\_\_\_



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Introduction to Pharmacy Services</u>		Course PEIMS#: <u>N1302103</u>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> DC (dual credit) <input checked="" type="checkbox"/> B (basic) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> R (regular) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> H (honors) <input type="checkbox"/> IB (international baccalaureate)		
Brief Course Description: This course designed to provide and overview of the history of the pharmacy profession legal and ethical aspect of pharmacy, skills necessary to work in the field of pharmacy, communication and medical terminology, and rules and regulations. Medical math, anatomy & physiology/pathophysiology, pharmacology and wellness as they pertain to pharmacy sciences. First course in a pathway leading to certification as a pharmacy technician.		
Description of Required Materials & Resources: <u>GRCTC and North Garland High already has equipment and textbooks/curriculum</u>		
Projected Material & Resource Cost: \$ _____	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____
Projected Staffing Cost: \$ _____ <u>Use of current CTE Staff</u>		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <u>Presently we embed the Pharmacy Technician course under the Health Science Practicum. Currently there is a hard prerequisite by TEA of Health Science Theory, or Clinical for the Practicum. Changing the course to Introduction, Pharmacy I and II, will allow more students to take the courses. Currently we have Pharmacist teaching at North Garland High and Lakeview Centennial High.</u>		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Kelly Hartmann Course Requester(s) Printed Name  
[Signature] Course Requester(s) Signature  
10/21/22 Date

Russ McKrill EDL Printed Name  
[Signature] EDL Signature  
10/25/22 Date

Coleman Bruman Program Review Printed Name, if appropriate  
[Signature] Program Reviewer Signature  
10/21/22 Date

Dr. Kimberly Caddell Content Reviewer Name  
[Signature] Program Reviewer Signature  
11/8/2022 Date

\_\_\_\_\_ C&I Assistant Superintendent  
\_\_\_\_\_ Signature (if signed, will be presented to BoT)  
\_\_\_\_\_ Date



Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Pharmacy I</b>		Course PEIMS#: <b>N1302127</b>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input checked="" type="checkbox"/> B (basic) <input type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: This course is designed to build upon the knowledge and skills taught in the Introduction to Pharmacy Science course. students build their existing foundation of knowledge and skills needed to pursue a career in the pharmaceutical field as a pharmacy technician, or pharmacist. Instruction includes pharmacokinetics, pharmacy law, medication safety, the dispensing process, and inventory. Instruction align with standards to become a Pharmacy Technician.		
Description of Required Materials & Resources: <b>GRCTC and North Garland High already has equipment and textbooks/curriculum</b>		
Projected Material & Resource Cost: \$	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____
Projected Staffing Cost: \$ <b>Use of current CTE Staff</b>		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?)	Presently we embed the Pharmacy Technician course under the Health Science Practicum. Currently there is a hard prerequisite by TEA of Health Science Theory, or Clinical for the Practicum. Changing the course to Introduction, Pharmacy I and II, will allow more students to take the courses. Currently we have Pharmacist teaching at North Garland High and Lakeview Centennial High. GRCTC also has a Pharmacy Technician Course.	

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Kelly Hartmann</u> Course Requester(s) Printed Name	<u>[Signature]</u> Course Requester(s) Signature	<u>10/21/22</u> Date
<u>Roy McKill</u> EDL Printed Name	<u>[Signature]</u> EDL Signature	<u>                    </u> Date
<u>                    </u> Program Review Printed Name, if appropriate	<u>[Signature]</u> Program Reviewer Signature	<u>                    </u> Date
<u>                    </u> Content Reviewer Name	<u>[Signature]</u> Program Reviewer Signature	<u>10/21/22</u> Date
<u>Dr. Kimberly Caddell</u> C&I Assistant Superintendent	<u>[Signature]</u> Signature (if signed, will be presented to BoT)	<u>11/8/2022</u> Date



Course Requester Name: Kelly Hartmann Campus/Department: CTE

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>Pharmacy II</u>		Course PEIMS#: <u>13021030</u>	
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input checked="" type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level: <input type="checkbox"/> NGP (does not receive grade points)		<input type="checkbox"/> DC (dual credit)	
<input checked="" type="checkbox"/> B (basic)		<input type="checkbox"/> AP (advanced placement)	
<input type="checkbox"/> R (regular)		<input type="checkbox"/> IntH (international honors)	
<input type="checkbox"/> H (honors)		<input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: (as noted by TEA) <u>This course provides students with the advanced knowledge and skills to explore various career in the pharmacy field, including pharmacology, pharmacy law, medication errors, inventory pharmacy calculations, compounding, and workflow expectations in a pharmacy setting. Pharmacy II is designed to be the third course in a pathway leading to college and career readiness in the healthcare therapeutics professions. The course content aligns with the competencies of pharmacy</u>			
Description of Required Materials & Resources: <u>GRCTC and North Garland High already has equipment and textbooks/curriculum</u>			
Projected Material & Resource Cost: \$	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other:	Content Reviewer(s): <input type="checkbox"/> Athletics <input checked="" type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:	
Projected Staffing Cost: \$	Use of current CTE Staff		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <u>Presently we embed the Pharmacy Technician course under the Health Science Practicum. Currently there is a hard prerequisite by TEA of Health Science Theory, or Clinical for the Practicum. Changing the course to Introduction, Pharmacy I and II, will allow more students to take the courses. Currently we have Pharmacist teaching at North Garland High and Lakeview Centennial High. GRCTC also has a Pharmacy Technician Course.</u>			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

Course Requester(s) Printed Name: Ray Merrill Course Requester(s) Signature: [Signature] Date: 10/25/22  
EDL Printed Name: \_\_\_\_\_ EDL Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Review Printed Name, If appropriate: Coleen Brunen Program Reviewer Signature: [Signature] Date: 10/21/22

Content Reviewer Name: Dr. Kimberly Caddell Program Reviewer Signature: [Signature] Date: 11/8/2022  
C&I Assistant Superintendent Signature (if signed, will be presented to BoT) Date: \_\_\_\_\_



**GARLAND INDEPENDENT SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION**

**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Danene Twitty Campus/Department: TLD

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <u>AP Precalculus</u>		Course PEIMS#: <u>pending</u>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input checked="" type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: <u>In AP Precalculus, students explore everyday situations and phenomena using mathematical tools and senses. Through regular practice students build deep mastery of modeling and functions, and they examine scenarios through multiple representations.</u>		
Description of Required Materials & Resources: <u>ISBN 10: 1-269-61437-1</u> <u>ISBN 13: 978-1-269-61437-5</u>		
Projected Material & Resource Cost: \$	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other:	Content Reviewer(s): <input type="checkbox"/> Athletics <input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other:
Projected Staffing Cost: \$		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?)		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Danene Twitty</u> Course Requester(s) Printed Name	<u>[Signature]</u> Course Requester(s) Signature	<u>10/28/22</u> Date
<u>Melissa Hill</u> EDL Printed Name	<u>[Signature]</u> EDL Signature	<u>10/28/22</u> Date
<u>ASHLEE TRENDAWALL</u> Program Review Printed Name, if appropriate	<u>[Signature]</u> Program Reviewer Signature	<u>10/28/2022</u> Date
<u>Michael Arreola</u> Content Reviewer Name	<u>[Signature]</u> Program Reviewer Signature	<u>10/28/22</u> Date
<u>Dr. Kimberly Caddell</u> C&I Assistant Superintendent	<u>[Signature]</u> Signature (if signed, will be presented to BoT)	<u>11/8/2022</u> Date



Course Requester Name: Danielle Twitty Campus/Department: TLD

Did you review the current GISD [Course Guide](#) and [Course Request Process](#)?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with [Skyward Secondary Course Update Form](#))

Course Title: <b>AP Precalculus</b>		Course PEIMS#: <b>pending</b>	
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level:			
<input type="checkbox"/> NGP (does not receive grade points)		<input type="checkbox"/> DC (dual credit)	
<input type="checkbox"/> B (basic)		<input checked="" type="checkbox"/> AP (advanced placement)	
<input type="checkbox"/> R (regular)		<input type="checkbox"/> IntH (international honors)	
<input type="checkbox"/> H (honors)		<input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: (as noted by TEA) <b>In AP Precalculus, students explore everyday situations and phenomena using mathematical tools and lenses. Through regular practice, students build deep mastery of modeling and functions and they examine scenarios through multiple representations. AP Precalculus prepares students for other college-level mathematics and science courses.</b>			
Description of Required Materials & Resources: <b>Since we are replacing Honors Precalculus with AP Precalculus we will continue to utilize the books that we currently have and will use supplemental resources from AP Classroom</b>			
Projected Material & Resource Cost: \$ <b>0</b>		Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	
Projected Staffing Cost: \$ <b>0</b>		Content Reviewer(s): <input type="checkbox"/> Athletics <input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____	
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <b>AP Precalculus will take the place of Honors Precalculus, which are both considered advanced college courses. The AP course will provide the opportunity for students to earn their CCMR qualification and possible college credit. There are no new staffing costs, but professional development will be necessary, at a cost, for non - AP teachers and preparation for the expectations of the new course.</b>			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Danielle Twitty</u>		<u>10-27-22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Dr. Melissa Hill</u>		<u>10-27-22</u>
EDL Printed Name	EDL Signature	Date
Program Review Printed Name, if appropriate	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>		
Content Reviewer Name	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>		
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



Course Requester Name: Richard Steinberg Campus/Department: TDL

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Specialized Topics in Science 1</b>		Course PEIMS#:	
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)			
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0			
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input checked="" type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)	
Brief Course Description: <b>Specialized Topics in Science is intended to diversify programs of science study and give students the opportunity to study scientific topics in greater detail and with deeper understanding</b> (as noted by TEA)			
Description of Required Materials & Resources:			
Projected Material & Resource Cost: \$ 0	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____	
Projected Staffing Cost: \$ 0			
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) This course would allow for true remediation of the Biology TEKS for students needing EOC intervention. Unlike the DC use of this course for DC credit, the intervention version would award regular grade points, not DC grade points. Students taking this for remediation will not be taking the DC version later. Therefore there would not be a conflict in PEIMS coding			

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Richard Steinberg</u>	<u>Richard Steinberg</u>	<u>11/9/22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Melissa Fui</u>	<u>Melissa Fui</u>	<u>11/9/22</u>
EDL Printed Name	EDL Signature	Date
<u>Michael Andrade</u>	<u>Michael Andrade</u>	<u>11/9/22</u>
Program Review Printed Name, if appropriate	Program Reviewer Signature	Date
Content Reviewer Name	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>	<u>Kim Caddell</u>	<u>11/16/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



**COURSE REQUEST FORM  
2023-2024**

Course Requester Name: Richard Steinberg Campus/Department: TDL

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Specialized Topics in Science 2</b>		Course PEIMS#: 3060310
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> B (basic) <input checked="" type="checkbox"/> R (regular) <input type="checkbox"/> H (honors)		<input type="checkbox"/> DC (dual credit) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> IB (international baccalaureate)
Brief Course Description: (as noted by TEA) <b>Specialized Topics in Science is intended to diversify programs of science study and give students the opportunity to study scientific topics in greater detail and with deeper understanding</b>		
Description of Required Materials & Resources:		
Projected Material & Resource Cost: \$ 0	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____
Projected Staffing Cost: \$ 0		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <b>This course would allow for true remediation of the Biology TEKS for students needing EOC intervention. Unlike the DC use of this course for DC credit, the intervention version would award regular grade points, not DC grade points. Students taking this for remediation will not be taking the DC version later. Therefore there would not be a conflict in PEIMS coding</b>		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Richard Steinberg</u>	<u>Richard Steinberg</u>	<u>11/9/22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Melissa Hill</u>	<u>Melma Hill</u>	<u>11/9/22</u>
EDL Printed Name	EDL Signature	Date
<u>Michael Arzola</u>	<u>[Signature]</u>	<u>11/9/22</u>
Program Review Printed Name, if appropriate	Program Reviewer Signature	Date
Content Reviewer Name	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>	<u>[Signature]</u>	<u>11/16/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date

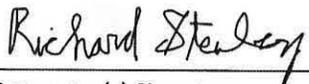
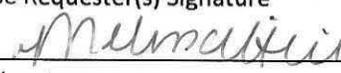
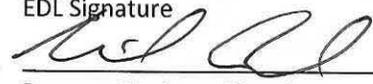
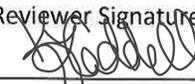
Course Requester Name: Richard Steinberg Campus/Department: TDL

Did you review the current GISD Course Guide and Course Request Process?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with Skyward Secondary Course Update Form)

Course Title: <b>Specialized Topics in Science 3</b>		Course PEIMS#: 3060320
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> DC (dual credit) <input type="checkbox"/> B (basic) <input type="checkbox"/> AP (advanced placement) <input checked="" type="checkbox"/> R (regular) <input type="checkbox"/> IntH (international honors) <input type="checkbox"/> H (honors) <input type="checkbox"/> IB (international baccalaureate)		
Brief Course Description: <b>Specialized Topics in Science is intended to diversify programs of science study and give students the opportunity to study scientific topics in greater detail and with deeper understanding</b> (as noted by TEA)		
Description of Required Materials & Resources:		
Projected Material & Resource Cost: \$ 0	Program Reviewer(s): <input type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____
Projected Staffing Cost: \$ 0		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <b>This course would allow for true remediation of the Biology TEKS for students needing EOC intervention. Unlike the DC use of this course for DC credit, the intervention version would award regular grade points, not DC grade points. Students taking this for remediation will not be taking the DC version later. Therefore there would not be a conflict in PEIMS coding</b>		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<u>Richard Steinberg</u>		<u>11/9/22</u>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
<u>Melissa Hill</u>		<u>11/9/22</u>
EDL Printed Name	EDL Signature	Date
<u>Michael Amodeo</u>		<u>11/9/22</u>
Program Review Printed Name, if appropriate	Program Reviewer Signature	Date
Content Reviewer Name	Program Reviewer Signature	Date
<u>Dr. Kimberly Caddell</u>		<u>11/16/2022</u>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



Course Requester Name: Dr. Michelle Cromer Campus/Department: Fine Arts

Did you review the current GISD [Course Guide](#) and [Course Request Process](#)?  Yes, continue  No, stop and review

Is this course currently offered in GISD?  Yes, but not at this campus  No  
(proceed with form and submit with [Skyward Secondary Course Update Form](#))

Course Title: <b>Debate 2 Honors</b>		Course PEIMS#: <b>03240700</b>
Grade Level: <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12 (check all that apply) <input type="checkbox"/> Other, please specify: _____ (if course is offered in a grade range, please indicate range)		
Earned HS Course Credit: <input type="checkbox"/> 0.0 <input type="checkbox"/> 0.5 <input checked="" type="checkbox"/> 1.0 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2.0 <input type="checkbox"/> 3.0		
GPA Level: <input type="checkbox"/> NGP (does not receive grade points) <input type="checkbox"/> DC (dual credit) <input type="checkbox"/> B (basic) <input type="checkbox"/> AP (advanced placement) <input type="checkbox"/> R (regular) <input type="checkbox"/> IntH (international honors) <input checked="" type="checkbox"/> H (honors) <input type="checkbox"/> IB (international baccalaureate)		
Brief Course Description: (as noted by TEA) <b>This course is designed to be an individualized advanced study of the techniques of public speaking, debate, and oral interpretation. Students are expected to have chosen an event or several events to participate at the competitive level.</b>		
Description of Required Materials & Resources: <b>Class chromebook, scripts, NSDA materials</b>		
Projected Material & Resource Cost: <b>\$ Same for Debate 2 &amp; 3</b>	Program Reviewer(s): <input checked="" type="checkbox"/> Advanced Academics <input type="checkbox"/> ELL <input type="checkbox"/> Magnet <input type="checkbox"/> SPED <input type="checkbox"/> Other: _____	Content Reviewer(s): <input type="checkbox"/> Athletics <input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Teaching & Learning <input checked="" type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____
Projected Staffing Cost: <b>0 - utilizes current Debate coach</b>		
Justification & Additional Info: (e.g., will other courses be eliminated to add this course?) <b>Honors 3 is currently offered, which makes offering Honors 2 a logical stepping stone. Honors 2 can easily be co-seated with Debate 2 or 3. It does not require additional staffing.</b>		

Signatures below indicate that the course request has followed the course request process and is being submitted for district-level approval. All signatures must be included, as appropriate, in order for the requested course to be submitted to the GISD Board of Trustees for consideration and approval.

<b>Dr. Michelle Cromer</b>		<b>10-4-22</b>
Course Requester(s) Printed Name	Course Requester(s) Signature	Date
EDL Printed Name	EDL Signature	Date
Program Review Printed Name, if appropriate	Program Reviewer Signature	Date
Content Reviewer Name	Program Reviewer Signature	Date
<b>Dr. Kimberly Caddell</b>		<b>11/16/2022</b>
C&I Assistant Superintendent	Signature (if signed, will be presented to BoT)	Date



**Garland Independent School District  
Board of Trustees**

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of Budget Transfers and Amendments to the 2022-2023 General Fund

**Agenda Section:** Action Item

**Administrator Responsible:** Mrs. Brandy Mayo  
Executive Director of Budget

**Board Goal Objective:**

Not Applicable.

**Superintendent's Goal**

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Summary/Background Information:**

Shown are the transfers and amendments proposed for approval and their respective impacts on the General Fund.

This agenda item was reviewed during the Finance, Facilities and Operations Committee Meeting on January 10, 2023.

**Administrative Recommendations:**

Provided for your consideration.



**BUDGET TRANSFERS AND AMENDMENTS  
FOR THE GENERAL FUND  
FISCAL YEAR 2022-2023  
January 24, 2023**

**REVENUES:**

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Current Transfers Requested</b>	<b>Current Amendments Requested</b>	<b>Proposed Amended Budget</b>
57 Local Revenue	\$ 230,757,209	\$ 233,545,845	\$ -	\$ 7,030,000	\$ 240,575,845
58 State Revenue	261,091,692	259,315,193			259,315,193
59 Federal Revenue	16,400,000	16,400,000		(5,400,000)	11,000,000
<b>Total Revenues</b>	<b>\$ 508,248,901</b>	<b>\$ 509,261,038</b>	<b>\$ -</b>	<b>\$ 1,630,000</b>	<b>\$ 510,891,038</b>

**EXPENDITURES:**

11 Instruction	\$ 328,921,556	\$ 329,214,395	\$ (1,380,195)		\$ 327,834,200
12 Instructional Resources and Media Services	8,164,013	8,210,285			8,210,285
13 Curriculum Development and Instructional Staff Development	15,044,413	15,488,281	(520)		15,487,761
21 Instructional Leadership	9,943,401	9,775,585	184,000		9,959,585
23 School Leadership	34,456,718	34,314,513	(24,000)		34,290,513
31 Guidance, Counseling and Evaluation	27,449,597	27,420,023	(13,000)		27,407,023
32 Social Work Services	659,967	664,967	(2,500)		662,467
33 Health Services	8,765,168	8,768,968	19,000		8,787,968
34 Student Transportation	19,584,114	19,617,126			19,617,126
35 Food Service	352,111	352,111			352,111
36 Extracurricular Activities	12,672,902	12,630,161	(785)		12,629,376
41 General Administration	20,877,560	21,116,323	32,901		21,149,224
51 Facilities Maintenance & Operations	49,375,146	50,312,907	1,097,099		51,410,006
52 Security and Monitoring Services	8,896,894	8,897,669			8,897,669
53 Data Processing Services	15,833,006	15,969,699			15,969,699
61 Community Services	1,736,811	1,738,111			1,738,111
71 Debt Service - Principal on Long-Term Debt	482,517	482,517			482,517
95 Juvenile Justice Program	36,000	36,000	88,000		124,000
99 Other Intergovernmental Charges	983,947	983,947			983,947
<b>Total Expenditures</b>	<b>\$ 564,235,841</b>	<b>\$ 565,993,588</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 565,993,588</b>
<b>Excess(Deficiency) Revenues Over(Under) Expenditures</b>	<b>\$ (55,986,940)</b>	<b>\$ (56,732,550)</b>	<b>\$ -</b>	<b>\$ 1,630,000</b>	<b>\$ (55,102,550)</b>
<b>Other Financing Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Uses</b>	<b>\$ -</b>	<b>\$ (6,289,210)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,289,210)</b>
<b>Net Change in Fund Balance</b>	<b>\$ (55,986,940)</b>	<b>\$ (63,021,760)</b>	<b>\$ -</b>	<b>\$ 1,630,000</b>	<b>\$ (61,391,760)</b>



**DETAIL OF BUDGET TRANSFERS AND AMENDMENTS  
FOR THE GENERAL FUND  
FISCAL YEAR 2022-2023  
January 24, 2023**

**Budget Transfers**

**Expenditures**

	Increase	Decrease	Net
11 Instruction	\$ 785	\$ 1,380,980	\$ (1,380,195)
13 Curriculum Development and Instructional Staff Development	1,980	2,500	(520)
21 Instructional Leadership	184,000		184,000
23 School Leadership	6,000	30,000	(24,000)
31 Guidance, Counseling and Evaluation		13,000	(13,000)
32 Social Work Services		2,500	(2,500)
33 Health Services	19,000		19,000
36 Extracurricular Activities		785	(785)
41 General Administration	32,901		32,901
51 Facilities Maintenance & Operations	1,100,000	2,901	1,097,099
95 Juvenile Justice Program	88,000		88,000
<b>Total Expenditures</b>	<b>\$ 1,432,666</b>	<b>\$ 1,432,666</b>	<b>\$ -</b>

**Notes: Budget neutral transfers to realign expenditures.**

**Budget Amendments**

	Increase	Decrease	Net
57 Local Revenue	\$ 7,030,000	\$ -	\$ 7,030,000
59 Federal Revenue		5,400,000	(5,400,000)
<b>Total Revenue</b>	<b>\$ 7,030,000</b>	<b>\$ 5,400,000</b>	<b>\$ 1,630,000</b>

**Notes: Reduction to SHARS Revenue and Increase in Local Revenue Interest Income**



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of \$36,000 Donation from New York Life Foundation's Grief Sensitive School Initiative Grant

**Agenda Section:** Action Item

**Administrator:** Dr. Tiffany Gilmore, Director, Guidance & Counseling Department

### **Board Goal Objective:**

#### **OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

### **Superintendent's Goal:**

#### **Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

### **Summary/Background Information:**

Per CDAP Section 3.6, Board Policy CDC (Local) governs donations to the District. All donations or gifts to the District, District schools, or District departments which are valued at \$5,000 or more, shall be subject to approval by the Board.

Garland ISD Guidance and Counseling department would like to request the acceptance of a monetary gift in the amount of \$36,000 from New York Life Foundation's Grief Sensitive School Initiative (GSSI) Grant.

This agenda item will be presented to the Finance, Facilities and Operations Committee on January 10, 2023.

### **Administrative Recommendations:**

Provided for your consideration.

# *Memo*

To: GISD School Board Trustees

From: Dr. Tiffany Gilmore, Director, Guidance & Counseling

CC:

Date: 12/8/2022

Subject: Consider Approval of \$36,000 Donation from New York Life Foundation's Grief Sensitive School Initiative

---

During the upcoming Finance, Facilities & Operations Committee Meeting scheduled for Tuesday, January 10, 2023, Trustees will be presented with an action item to consider approval of a \$36,000 donation from New York Life Foundation's Grief Sensitive School Initiative.

Garland ISD was gifted with a \$36,000 unsolicited donation from the New York Life Foundation Grief Sensitive School Initiative (GSSI) Grant. Over the years, the New York Life Foundation GSSI provides childhood bereavement support and collateral materials utilized by counselors and campus-designated grief ambassadors throughout the nation. In June of 2021, Garland ISD became the first large school district in the nation to become a Grief Sensitive Schools District due to every campus participating in an informational session and agreeing to utilize GSSI grief materials to help staff, students, and families. In November and December of 2022, Garland ISD Counselors and Librarians collaborated to raise awareness of children's grief by facilitating Read-Aloud events. In addition, grief-based resources and follow-up activities were provided to families as needed. In addition to the \$36,000 grant provided to the district, campuses will receive a set of three grief books for their library. The donated funds will be used to support engagement and learning opportunities for students, families, and staff regarding counseling-based education, training, resources, and responsive services initiatives. We are requesting your approval to accept these funds.



Garland Independent School District  
501 S. Jupiter Rd.  
Garland, TX 75042  
972-487-3100

## RECEIPT OF DONATION

The Garland Independent School District acknowledges and expresses appreciation for the following contribution:

Cash donation in the amount of: \$36,000

Donation of goods: 01/24/2023, pending Board approval

Donation received from: New York Life Foundation

Dates of donation: \_\_\_\_\_

Valued at: \$36,000

The Garland Independent School District is exempt under Section 115 of the Internal Revenue Code.

Instrumentalities of a political subdivision (including cities and independent school districts) are exempt under section 115 of the Internal Revenue Code and are not required to file Federal Income Tax Return Form 1120, nor Information Return Form 990. Contributions to such organizations are deductible by donors as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devices, transfers of gifts to or for their use are deductible for Federal, estate and gift tax purposes under the provisions of sections 2055, 2106, and 2522 of the Code. Accordingly, independent school districts are not covered by IRS Code Section 501(c)3.

Federal ID number: 75-6001650

Donation Received by:

Dr. Tiffany Gilmore

Date: 01/10/23

Signature of Authorized Representative, Garland Independent School District



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of \$13,040 Donation from Luna Elementary School PTA

**Agenda Section:** Action Item

**Administrator Responsible:** Mr. Javier Fernandez  
Director of Facilities Planning and Construction Services

Ms. Deborah Wilkerson  
Principal, Luna Elementary School

**Board Goal Objective:**

**OBJECTIVE I: GRADUATION OUTCOMES**

Percent of students successfully completing graduation and College, Career, Military Ready (CCM-R) requirements.

**Superintendent's Goal:**

**Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

**Superintendent Goal #3 – Board Relations**

The superintendent maintains a positive and productive working relationship with the board of trustees and the community.

**Superintendent Goal #4 – Educational Leadership**

The superintendent provides leadership and direction for an educational system that is based on desired student achievement.

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Superintendent Goal #6 – Community Relations & Relationship Building**

The superintendent maintains a positive and productive working relationship with District employees and the community.

**Summary/Background Information:**

Per CDAP Section 3.6, Board Policy CDC (Local) governs donations to the District. All donations or gifts to the District, District schools, or District departments which are valued at \$5,000 or more, shall be subject to approval by the Board.

Facilities Planning and Construction Services, and Luna Elementary School are requesting the acceptance of funds for construction of a new pavilion at Luna. This pavilion is to serve as an outdoor learning classroom for instruction.

This agenda item will be presented to the Finance, Facilities and Operations Committee on January 10, 2023.

**Administrative Recommendations:**

Provided for your consideration.



Garland Independent School District  
501 S. Jupiter Rd.  
Garland, TX 75042  
972-487-3100

## RECEIPT OF DONATION

The Garland Independent School District acknowledges and expresses appreciation for the following contribution:

Cash donation in the amount of: \$13,040

Donation of goods: New pavilion to serve as an outdoor learning classroom for instruction at

Luna Elementary School

Donation received from: Luna Elementary School PTA

Dates of donation: 01/24/2023, pending Board approval

Valued at: \$13,040

The Garland Independent School District is exempt under Section 115 of the Internal Revenue Code.

Instrumentalities of a political subdivision (including cities and independent school districts) are exempt under section 115 of the Internal Revenue Code and are not required to file Federal Income Tax Return Form 1120, nor Information Return Form 990. Contributions to such organizations are deductible by donors as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devices, transfers of gifts to or for their use are deductible for Federal, estate and gift tax purposes under the provisions of sections 2055, 2106, and 2522 of the Code. Accordingly, independent school districts are not covered by IRS Code Section 501(c)3.

Federal ID number: 75-6001650

Donation Received by:

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorized Representative, Garland Independent School District



**MEMORANDUM**

**DATE:** December 2, 2022  
**TO:** Garland ISD Leadership Round Table  
**FROM:** Javier Fernandez, Director, Facilities Planning and Construction Services  
**CC:** Deborah Wilkerson, Principal Luna Elementary  
**SUBJECT:** Luna Elementary Pavilion Project Request

---

Memo serves to provided additional information and cost for pavilion project request at Luna Elementary.

Through a partnership with PTA, campus administration request approval of a new pavilion to server as an outdoor learning classroom for instruction. FP&C has assisted in developing project location, cost and city ordinance requirements. The foundation is to be constructed by CI Pavement, District approved vendor and gazebo procured through Lowe’s home improvement. Gazebo to be constructed by District Maintenance department.

Project budget \$13,040 is being funded by PTA. All District policies and state statues for donations shall be adhered to.

**Recommendation:**

Donation and project approval

**Attachments:**

- 1) Luna Project Budget
- 2) Luna CI Pavement Estimate and Project Location
- 3) Lowe’s Gazebo Cost

139 Luna Elementary Outdoor Pavilion		2022
Description		Budget Estimate
<b>Construction</b>		
Concrete Foundation Slab		\$ 9,120
Gazebo		\$ 3,299
Permit	2.00%	\$ 248
<b>Total Construction</b>		\$ 12,667
Construction Contingency	3.00%	\$ 373
<b>Total Construction and Contingency</b>		<b>\$ 13,040</b>
<b>Design</b>		
Architect and Engineering Fee		\$ -
Reimbursable		\$ -
Additional Services		\$ -
<b>Total Design</b>		<b>\$ -</b>
<b>Miscellaneous</b>		
Geotechnical (If Necessary)	0.00%	\$ -
Construction Materials Testing (If Necessary)	0.00%	\$ -
Commissioning	0.90%	\$ -
Roof Consultant	0.50%	\$ -
Test & Balance	0.00%	\$ -
Moving	1.00%	\$ -
Proposal Advertising		\$ -
Legal Services	LS	\$ -
<b>Total Miscellaneous</b>		<b>\$ -</b>
<b>Abatement</b>		
Abatement Consultant	0.5%	\$ -
Abatement Contractor	1.5%	\$ -
<b>Total Abatement</b>		<b>\$ -</b>
<b>Furniture, Fixtures and Equipment</b>		
FF&E	LS	\$ -
<b>Total FF&amp;E</b>		<b>\$ -</b>
<b>Technology</b>		
Infrastructure	LS	\$ -
<b>Total Technology</b>		<b>\$ -</b>
<b>Safety and Security</b>		
Infrastructure	LS	\$ -
<b>Total Safety and Security</b>		<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 13,040</b>



**PROJECT REQUEST FORM**

To Be Started By Campus Principal

1.0 School: Luna #139

Principal: Deldrah Kikerson  
(Signature)

Project(s) Request: Quote for concrete work for outdoor learning area Date: 5-2-22

Purpose: PTA is planning to assist the school financially to

construct an outdoor classroom. We would like to purchase a pergola 12x20x8 and attach it to a concrete pad.  
Approximate Cost (Attach Quote): see attached Work Order: 121234

Funding Account String: \_\_\_\_\_

We would like to request a time to meet with the appropriate people/decision makers in maintenance facilities to discuss the feasibility of our plan.

2.0 Area Director Approval:  Yes  No C Alexander Date: 5-4-22  
Submit to Curriculum and Instruction Services Office (Signature)

This was not received for central office review until December 2, 2022

3.0 CFO Approval:  Yes  No Bor Aji Date: 12/16/2022  
Submit to Budget Office (Signature)

4.0 Round Table Approval:  Yes  No Bor Aji Date: 12/05/2022  
Submit to Budget Office (Signature)

5.0 Budget Approval:  Yes  No \_\_\_\_\_ Date: \_\_\_\_\_  
Submit to Facilities & Maintenance Office (Signature)

6.0 F & M Approval:  Yes  No \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

See attached memo and associated documents to support request.  
Javier F.

This would complement our raised beds, chicken and greenhouse giving teachers a place to do their learning.

NOW >

Campus has selected deferent structure, see attached

Search



Garland Lowe's Open until 10 PM >



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Made from 100% Cedar Wood

Pro-Tect™ certified performance structure; certified to withstand up to 100 mph winds

Exclusive removable PowerPort™ features 3 electrical outlets and 3 USB ports that is transferable to any post on the structure. PowerPort™ can be used for charging devices, lights and more. PowerPort™ needs power source to be function (not included)



Minimum Qty of 1  
Please Select in multiples of 1

Add to Cart

Free Store Pickup  
Pickup on Thu, May 12 (Est.) at Garland Lowe's

Backyard Discovery Beaumont  
12-ft W x 20-ft L x 7-ft 8-in Brown  
Wood Freestanding Pergola

\$2,399.00

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Overview

Specifications

Reviews

Q&A

Product Features



# Estimate

101 Josephine  
 Grand Prairie, TX 75050  
 (972) 721-9796 Phone • (972) 721-1755 Fax

Estimate: **13199**

Estimate Date: 23 Nov 2022  
 Estimate Expires: **22 Dec 2022**

Job Name: Luna ES - Pergola C...  
 Sales Rep: Scott Alford  
 Sales Rep Cell: (214) 869-1530

Prepared For
GARLAND ISD Javier Fernandez 3901 Miles Rd Sachse, TX 75048

SERVICE LOCATION
1050 Lochness Ln Garland, TX 75044

Qty	Description	Total
96	Concrete Install      Square footage: 698 Areas: 1  INSTALL 20'x 24' concrete pad, and approx 57' x 4' wide sidewalk, from existing walkway  Unit of Measure is 96 hours for the 698 square feet.  - Remove necessary dirt and related debris from job site. - Compact base with vibratory compactor as needed. - Install cushion sand pad as necessary. - Drill and dowel vertical surfaces on adjacent concrete. - Install 4" of 3000 PSI concrete with #3 rebar on 18" centers. - Vibrate concrete to settle components - Saw control joints to match existing or a maximum 15' on center and perimeter of each repair. - Hand trowel and broom to finish. ***Not responsible for irrigation or items buried in concrete.	

**Total**      9,120.00



101 Josephine  
Grand Prairie, TX 75050  
(972) 721-9796 Phone • (972) 721-1755 Fax

## Estimate

Estimate: **13199**

Estimate Date: 23 Nov 2022

Estimate Expires: **22 Dec 2022**

Job Name: Luna ES - Pergola C...

Sales Rep: Scott Alford

Sales Rep Cell: (214) 869-1530

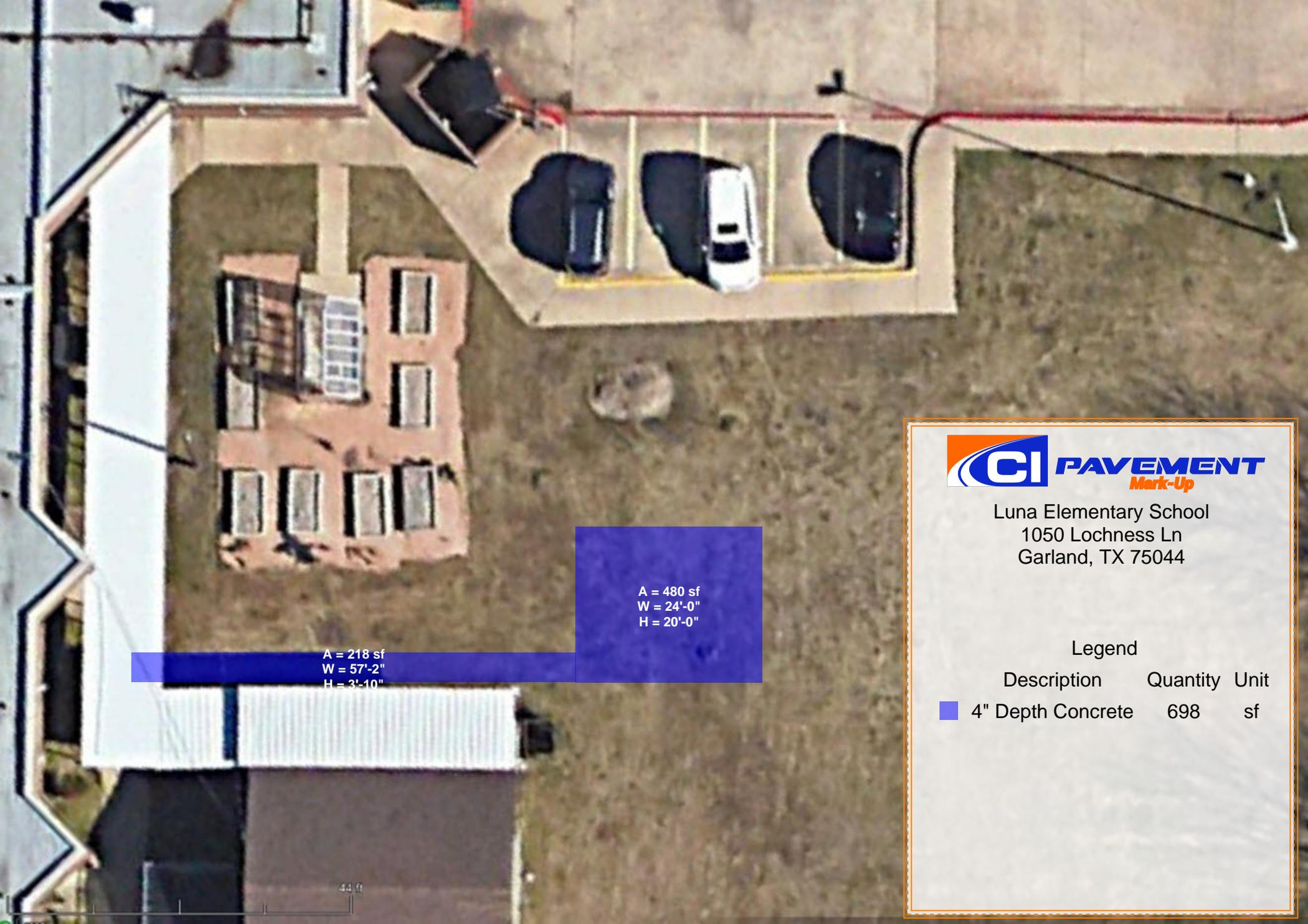
### EXCLUSIONS, UNLESS OTHERWISE NOTED:

Damage to underground utilities or graffiti on new pavement, bonds, testing, engineering, permits, utility adjustments, landscaping, irrigation, pre-existing drainage issues or subgrade deficiencies. Work performed on weekends may incur additional charges and any alteration from the above specifications involving additional costs will be executed only upon written order.

### ACCEPTANCE & PAYMENT:

The above prices, specifications and conditions are satisfactory and are hereby accepted; CI Pavement is authorized to complete the work as specified. Any invoice past due will be subject to a late fee compounded at 2% per month prorated. Major credit cards are accepted, subject to a 4% convenience fee. CI Pavement reserves the right to file a preliminary lien notices and retains all lien rights. Taxes can be waived only upon receipt of a tax exemption certificate. 3rd party charges or undisclosed invoicing/contract portal fees will be passed through and added to invoice. Different service offerings may be invoiced separately as substantial completion is attained.

Quote Accepted By: \_\_\_\_\_



A = 218 sf  
W = 57'-2"  
H = 3'-10"

A = 480 sf  
W = 24'-0"  
H = 20'-0"



Luna Elementary School  
1050 Lochness Ln  
Garland, TX 75044

Legend

Description	Quantity	Unit
4" Depth Concrete	698	sf

44 ft



Search



Garland Lowe's Open until 10 PM

Delivery to 75040



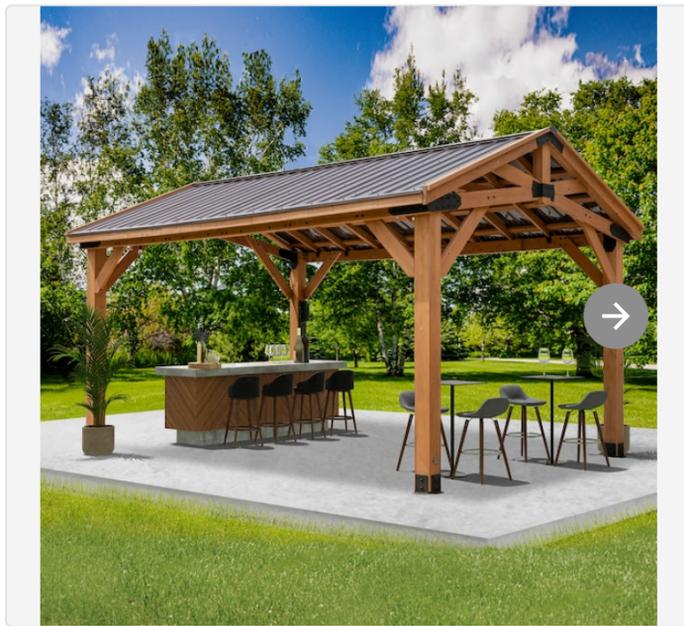
Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

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### Backyard Discovery 16-ft x 12-ft Norwood Brown Wood Rectangle Gazebo with Steel Roof

Item #5180733 Model #2206038COM

Shop Backyard Discovery ★★★★★ 114



**\$3,299.00** ~~\$3,739.00~~ Save \$440.00

**\$3134.05** when you choose 5% savings on eligible purchases every day. [Learn how](#) OR **\$52/mo** with 84 month financing. [Learn how](#)

- PRO-TECT™ CERTIFIED: Pro-Tect™ certified performance structure; certified to withstand up to 8,280 pounds or 30 inches of snow load, winds...
- Exclusive removable PowerPort™ features 3 electrical outlets and 3 USB ports that is transferable to any post on the structure. PowerPort™ can be...
- SECURE WARRANTY: 5 Year Limited Warranty

1

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Feedback

#### Here are some similar items ...



Backyard Discovery 12-ft x 12-ft Arlington Brown...

★★★★★ 195

\$2,500.00

+ Add to Cart



Backyard Discovery 14-ft x 12-ft Barrington Brown...

★★★★★ 381

\$2,799.00

~~\$3,179.00~~ SAVE 12%

+ Add to Cart



Backyard Discovery 12-ft x 10-ft Brookdale Brown...

★★★★★ 209

\$2,299.00

~~\$2,609.00~~ SAVE 11%

+ Add to Cart



Backyard Discovery 12-ft x 14-ft Norwood Brown...

★★★★★ 112

\$2,799.00

~~\$3,179.00~~ SAVE 12%

+ Add to Cart



Backyard Discovery 16-ft x 12-ft Barrington Brown...

★★★★★ 380

\$3,299.00

~~\$3,739.00~~ SAVE 11%

+ Add to Cart



Sunjoy 13-ft Black Wood

★★★★★

\$2,527.99

+ Add to C

BETTER TOGETHER



CURRENT ITEM



Selected



Selected



**Backyard Discovery** 16-ft x 12-ft Norwood Brown Wood Rectangle Gazebo with Steel Roof

**\$3,299.00**

~~\$3,739.00~~ Save \$440



**Walker Edison** Rectangle Outdoor Coffee Table 20-in W x 36-in L

**\$154.00**

~~\$170.37~~ Save \$16.37



**Quorum International** Virtue 52-in Studio White LED Indoor Ceiling Fan with Light (5-Blade)

**\$199.00**

Subtotal for (3) items

**\$3,652.00**

Add to cart 3 items

### COORDINATING PATIO FURNITURE



**\$404.00**

~~\$484.00~~ SAVE 16%



**Alaterre Furniture** Caspian Frame Stationary Chaise Lounge Chair(s) with Slat Seat

Add to Cart



**\$1,529.00**



**POLYWOOD** Farmhouse Rectangle Outdoor Dining Table 72.25-in W x 37.75-in L with Umbrella Hole

Add to Cart



**\$2,799.00**

~~\$3,179.00~~ SAVE 12%



**Backyard Discovery** 12-ft x 14-ft Norwood Brown Wood Rectangle Gazebo with Steel Roof

Add to Cart



**\$414.91**

~~\$461.01~~ SAVE 10%



**SINOFURN** Propane Firebowl For Outdoor

Add

Feedback

### COORDINATING ACCESSORIES



**\$77.48**



**\$81.58**

~~\$88.00~~ SAVE 7%



**\$27.48**



**\$89.44**



**Blazing Needles** Dacron 4-Piece Mocha Patio Chair Cushion

**Grayson Lane** Brown Wood Modern Decor Set

**Luxen Home** 6.3-in x 12.4-in White, Copper Metal Solar Outdoor Decorative Lantern

**allen + roth** 53-ft 50-Inch Indoor/Outdoor LED I

[Add to Cart](#)

[Add to Cart](#)

[Add to Cart](#)

[Add](#)

## OVERVIEW

The Norwood Gazebo by Backyard Discovery will beautify any space with assurance! The Norwood is a Pro-Tect™ certified performance structure; certified to withstand up to 8,280 pounds and up to 100 mph winds. In addition to performance certainty, the Norwood Gazebo features the exclusive PowerPort™ with 3 electrical outlets and 3 USB ports for convenience of charging devices, outdoor lights and much more. The prominent peak roof design of the Norwood Gazebo will transform any space into a stunning haven for entertaining or relaxing. The striking Norwood Gazebo will accommodate an array of areas. Providing comfort in any region, the Norwood's thermal insulated steel roof reduces heat transfer by up to 20 degrees. Gorgeous yet functional, Backyard Discovery's Norwood Gazebo is sure to impress!

- PRO-TECT™ CERTIFIED: Pro-Tect™ certified performance structure; certified to withstand up to 8,280 pounds or 30 inches of snow load, winds up to 100 mph and heat transfer reduction by 20 degrees
- Exclusive removable PowerPort™ features 3 electrical outlets and 3 USB ports that is transferable to any post on the structure. PowerPort™ can be used for charging devices, lights and more. PowerPort™ requires power source to be functional (not included)
- SECURE WARRANTY: 5 Year Limited Warranty
- WIND TESTED: Certified to withstand up to 100 mph winds
- HEAVY DUTY: 29 Gauge steel roof provides dent and corrosion resistance
- NATURALLY RESISTANT TO DECAY: 100% Cedar Wood
- COMFORT IN ANY REGION: Insulated steel roof reduces heat transfer by up to 20 degrees
- Roof Dimension offers 192 sq. ft. of shade; Overall Dimensions: 16 feet 5 inch x 12 feet 1 inch x 10 feet 2 inch
- EASY ASSEMBLY: Pre-cut, pre-drilled, pre-stained and supported by the step-by-step interactive BILT® app

[Prop65 Warning Label](#)  
PDF

[Warranty Guide](#)  
PDF

[Installation Manual](#)  
PDF

CA Residents: [⚠ Prop 65 Warning\(s\)](#)

## SPECIFICATIONS

Shape	Rectangle
Mold/Mildew Resistant	✓
Type	Permanent
Manufacturer Color/Finish	Brown
Interior Peak Height (Feet)	10
Wood Species	Cunninghamia
Foundation Width (Feet)	12
Maximum Weight Load (lbs.)	8280
CA Residents: Prop 65 Warning(s)	<a href="#">⚠ Prop 65 WARNING(S)</a>
UNSPSC	30201600
Screen Included	×
Water Resistant	×

Roof Material	Steel
Frame Material	Cedar
Exterior Width (Feet)	16
Metal Type	Steel
Warranty	5-year limited
Featured Collection	N/A
Exterior Height (Feet)	10.2
Weave Type	N/A
Benches Included	×
Plastic Type	N/A
Collection Name	Norwood
Floor Included	×

Feedback

Side Wall Included	×
Foundation Length (Feet)	16
Average Assembly Time (Hours)	16
Assembly Required	✓
Shingles Included	N/A

Patio Furniture Color/Finish	Brown
Paintable	✓
Primary Material	Wood
Exterior Depth (Feet)	12



### Easy & Free Returns

Return your new, unused item in-store or ship it back to us free of charge. [Read our Returns Policy for more information](#)

## COMPARE

Name	 		
	<p><b>Backyard Discovery</b> 16-ft x 12-ft Norwood Brown Wood Rectangle Gazebo with Steel Roof</p> <p><a href="#">Add to Cart</a></p>	<p><b>Canopia by Palram</b> 11.9-ft x 16.6-ft Tucson Gray Structure/Bronze Panels Plastic Rectangle Gazebo</p> <p><a href="#">Add to Cart</a></p>	<p><b>Backyard Discovery</b> 16-ft x 12-ft Barrington Brown Wood Rectangle Gazebo with Steel Roof</p> <p><a href="#">Add to Cart</a></p>
Price	<p><b>\$3,299.00</b> <del>\$3,739.00</del> <b>Save \$440.00</b></p>	<p><b>\$3,122.00</b></p>	<p><b>\$3,299.00</b> <del>\$3,739.00</del> <b>Save \$440.00</b></p>
Ratings	<p>★★★★★ 114</p>	<p>☆☆☆☆☆ 0</p>	<p>★★★★★ 380</p>
Type	Permanent	Permanent	Permanent
Frame Material	Cedar	Aluminum	Cedar
Shape	Rectangle	Rectangle	Rectangle
Roof Material	Steel	Polycarbonate	Steel
Patio Furniture Color/Fi...	Brown	Multiple colors/finishes	Brown

Feedback

## REVIEWS



[+ Show More](#)

## COMMUNITY Q & A

3 Questions

[Ask a Question](#)

Sort By  
Most Answered ▼

▼ Where can I see one constructed? Live in Marion, Ohio

1

Feedback

[+ Show More](#)

## REGULARLY BOUGHT TOGETHER



\$3,179.00

★★★★★ 4

**Backyard Discovery** Tuscan 9-ft 8-in W x 11-ft 2-in L x 7-ft 6-in Brown Wood Freestanding Pergola



\$3,179.00

★★★★★ 4

**Backyard Discovery** Tuscan 9-ft 8-in W x 11-ft 2-in L x 7-ft 6-in Brown Wood Freestanding Pergola



\$148.00

★★★★★ 7

**Style Selections** Brown Wood Frame Rocking Chair(s) with Slat Seat



\$211.20

~~\$264.00~~ **SAVE 20%**

★★★★★ 0

**Walker Edison** Rect: Table 24-in W x 48-in

Add to Cart

Add to Cart

Add to Cart

Add

### PREVIOUSLY VIEWED



**\$3,299.00**  
~~\$3,739.00~~ **SAVE 11%**

★★★★★ 114

**Backyard Discovery** 16-ft x 12-ft Norwood Brown Wood Rectangle Gazebo with Steel Roof

Add to Cart



**\$2,399.00**  
~~\$2,719.00~~ **SAVE 11%**

★★★★★ 149

**Backyard Discovery** Beaumont 12-ft W x 20-ft L x 7-ft 8-in Brown Wood Freestanding Pergola

Add to Cart

### RELATED SEARCHES

Backyard Discovery Gazebos

Rectangle Patio Tables

Permanent Gazebos

Rectangle Gazebos



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Feedback



## Garland Independent School District Board of Trustees

**Date of Meeting:** January 24, 2023  
**Agenda Item:** Consider Approval to Replace Chillers  
**Agenda Section:** Action Item  
**Administrator Responsible:** Mr. Paul Gonzales  
Executive Director of Facilities and Maintenance

**Board Goal Objective:**

Not Applicable.

**Superintendent's Goal:**

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Summary/Background Information:**

A presentation to replace chillers will be made by Paul Gonzales and Gary Bristow with EMA Engineering & Consulting, Inc.

Due to the age of the equipment and the phase-out and cost of the R-22 refrigerant, it is staff's recommendation to replace chillers at Armstrong Elementary School, Pearson Elementary School, Spring Creek Elementary School, Stephens Elementary School, O'Banion Middle School, Garland High School and South Garland High School.

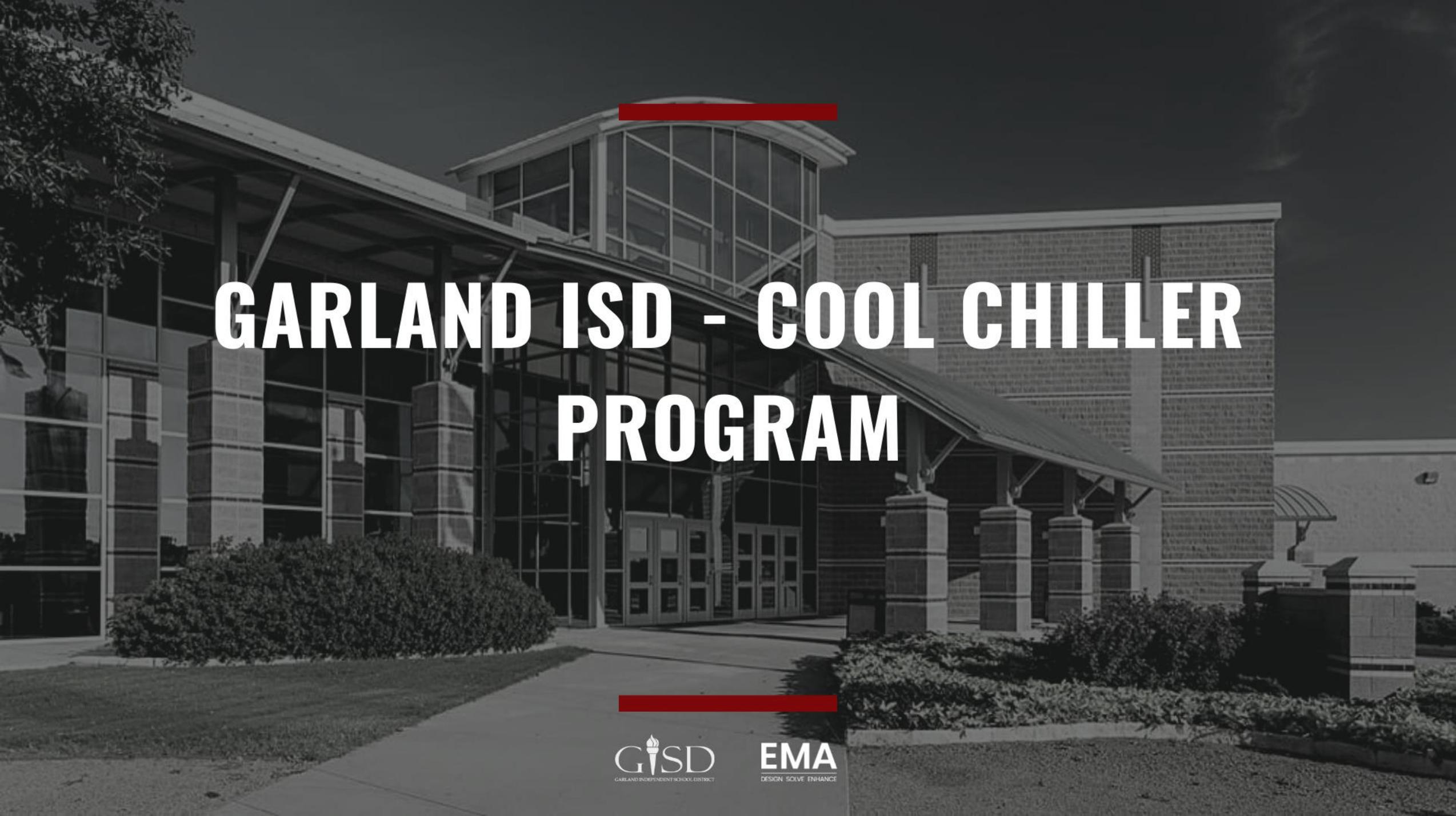
The total project amount is not to exceed \$6,000,000. Potential funding is indicated below.

**General Fund (199)**

This agenda item was presented to the Finance, Facilities and Operations Committee for review on January 10, 2023.

**Administrative Recommendations:**

Provided for your consideration.

A black and white photograph of a modern school building with large glass windows and a central entrance. The image is overlaid with a semi-transparent dark grey filter. Two horizontal red bars are positioned above and below the main title text.

# GARLAND ISD - COOL CHILLER PROGRAM



# COOL CHILLER PROGRAM

- Administered by State Energy Conservation Office
- \$3,000,000 loan at 0.25% interest for a 15 year term (District can do two loans)
- ARRA funded
- Like for like replacement of chillers over 12 years old
- Includes pumps, cooling towers, and limited controls
- Replacement chiller efficiency must exceed energy code requirements



# GARLAND ISD

**Garland currently has 17 chillers that meet the criteria for the program**

Garland ISD Chillers							
High Schools	QTY	Make		Serial	Year Installed	Type	Recommended Year of Replacement
Garland High School	1	TRANE	RTAA1004XT01A3LOKMBF	U08C08066	2008	Air Cooled	2033
South Garland High School	2	MCQUAY	PEH087-ABBB	58 B 81035-00 58 B 81040-00	1998	Water Cooled	2023
North Garland High School	1	TRANE	RTHDUC2F	U03G00931	2003	Water Cooled	2028
North Garland High School	1	TRANE	RTHDUD1	U03G009323	2003	Water Cooled	2028
Lakeview Centennial High School	2	TRANE	RTHDUB2F	U03G00933 U03G00934	2003	Water Cooled	2028
Naaman Forest High School	2	CARRIER	19X4V242352CH64	76054 76055	2008	Water Cooled	2033
<b>Middle Schools</b>							
O'Banion Middle School	1	CARRIER	30GT230A510KA	2096F07533	1996	Air Cooled	2021
<b>Elementary Schools</b>							
Stephens Elementary School	1	TRANE	RTAC1404UROH	U03F00637	2003	Air Cooled	2028
Armstrong Elementary School	1	CARRIER	30GTN190620AQ	0602F35620	2002	Air Cooled	2027
Pearson Elementary School	1	CARRIER	30GTN190E631FZ	0304F12066	2004	Air Cooled	2030
Spring Creek Elementary School	1	CARRIER	30GTN19070047	5200F53319	2000	Air Cooled	2025
<b>Other Facilities</b>							
Curtis Culwell Center	2	CARRIER	19XRV4546385CQH64	3504Q69820 3504Q698201	2004	Water Cooled	2030
Curtis Culwell Center	1	CARRIER	30HK-060-D-611	2406Q06453	2006	Water Cooled	2032

**The following list was identified as a priority in conversation with the Facilities & Maintenance Department.**

1. Age of Equipment
2. Refrigerant phase-out
3. Estimate of Probable cost for replacement (maximizing investment)

Loan Application #1		
Middle Schools		Estimate of Probable Cost
O'Banion		\$708,400.00
Elementary Schools		
Stephens Elementary School		\$423,500.00
Armstrong Elementary School		\$585,200.00
Pearson Elementary School		\$585,200.00
Spring Creek Elementary School		\$585,200.00
<b>Total Loan #1</b>		<b>\$2,887,500.00</b>
Loan Application #2		
		Estimate of Probable Cost
Garland High School		\$246,400.00
South Garland High School		\$2,464,000.00
<b>Total Loan #2</b>		<b>\$2,710,400.00</b>

# IMPLEMENTATION PLAN TIMELINE





**Garland Independent School District  
Board of Trustees**

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of Purchase of Charter Transportation Services  
One (1) Year with Two (2) Annual Renewal Options

**Agenda Section:** Action Item

**Administrator Responsible:** Mr. Mark A. Booker  
Executive Director of Purchasing

**Board Goal Objective:**

Not Applicable

**Superintendent's Goal:**

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Summary/Background Information:**

Shown is the recommendation of the bids for charter transportation services for the District, discussed in the January 10, 2023 Finance, Facilities and Operations Committee Meeting. It is staff's recommendation that the bid be awarded as indicated below.

See Attached List

The estimated total amount of the bid is not to exceed \$500,000. Potential funding is indicated below.

**General Fund (199)**

**Administrative Recommendations:**

Provided for your consideration.

**ADMINISTRATION RECOMMENDATION  
FOR BOARD OF TRUSTEES APPROVAL**

**RECOMMENDATION:**

It is the administration's recommendation that the offer(s) for **Charter Transportation Services** from the company or companies listed below that provides the best value to the Garland Independent School District.

See Attached List

**NOT TO EXCEED AMOUNT:**

**\$ 500,000**

<b>Procurement Method:</b>	Request for Proposal
<b>Contract Number:</b>	68-22-01
<b>Contract Term:</b>	One (1) year with two (2) annual renewal options.
<b>Potential Funding Source:</b>	(199 General Fund)

  
\_\_\_\_\_  
Mark A. Booker  
Executive Director of Purchasing

Attest:

I have examined the information provided by staff in recommending the award above.

  
\_\_\_\_\_  
Brent Ringo, Ed.D.  
Chief Financial Officer



**Garland Independent School District**

Date: November 28, 2022

To: Mark A. Booker, Executive Director of Purchasing

From: Maria Cobar, Buyer

RE: Recommendation to Award RFP 68-22-01 Charter Transportation Services

---

**Action Required**

New Award

**Material/Service**

Charter Transportation Services

**Purpose**

Charter Transportation will provide transportation services Districtwide and all EPCNT participants.

**Board Goal Objective**

Not Applicable

**Superintendent's Goal**

**Superintendent Goal #5 – District Management**

The superintendent demonstrates effective planning and management of the district administration, finances, operations, and personnel.

**Recommended Amount**

\$500,000 – 199 General Fund

## RFP 68-22-01 Charter Transportation Services

### Awarded Suppliers

A2Z Limos 4 U Inc.

Cowtown Bus Charters, Inc.

Durham School Services LP.

Game Time Transportation, LLC

Lone Star Coaches, Inc.

Wynne Transportation Inc.



**Garland Independent School District  
Board of Trustees**

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of Increase in Awarded Amount for Special Education and Testing Materials One (1) Year with Two (2) Annual Renewal Options

**Agenda Section:** Action Item

**Administrator Responsible:** Dr. Kim Caddell  
Assistant Superintendent of Curriculum and Instruction

**Board Goal Objective:**

**OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

**Superintendent’s Goal:**

**Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

**Summary/Background Information:**

Shown is the recommendation of the increase in awarded amount for special education and testing materials for the District, discussed in the January 10, 2023 Finance, Facilities and Operations Committee Meeting. It is staff’s recommendation that the bid be increased as indicated below.

	Houghton Mifflin Harcourt Pub Co	
Original Amount: (March 31, 2022)		\$ 74,999
Increase Amount:		\$ 250,000

The estimated total amount of the bid is not to exceed \$324,999. Potential funding is indicated below.

**Other State Funded Special Revenue Funds (429)**

**Administrative Recommendations:**

Provided for your consideration.

**ADMINISTRATION RECOMMENDATION  
FOR BOARD OF TRUSTEES APPROVAL**

**RECOMMENDATION:**

It is the administration's recommendation that the offer(s) for **Special Education and Testing Materials** from the company or companies listed below provides the best value to the Garland Independent School District.

Houghton Mifflin Harcourt Pub Co

**ORIGINAL AMOUNT:** **\$ 74,999**  
**(March 31, 2022)**

**INCREASE AMOUNT:** **\$ 250,000**

**NOT TO EXCEED AMOUNT:** **\$ 324,999**

<b>Procurement Method:</b>	Interlocal Contract Buyboard
<b>Contract Number:</b>	302-22-11
<b>Contract Term:</b>	One (1) year with two (2) annual renewal options.
<b>Potential Funding Source:</b>	(429 Other State Funded Special Revenue Funds)



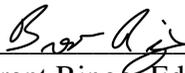
Mark A. Booker  
Executive Director of Purchasing



Kim Caddell, Ed.D.  
Assistant Superintendent of  
Curriculum and Instruction

Attest:

I have examined the information provided by staff in recommending the award above.



Brent Ringo, Ed.D.  
Chief Financial Officer



**Garland Independent School District**

Date: November 1, 2022

To: Maria Cobar, Buyer

From: Esther Bellah, SLAR Coordinator

RE: Recommendation to Increase Contract 302-22-11 Special Education and Testing Materials

---

**Action Required**

Increase

**Material/Service**

Amira is a reading and language learning program that is being purchased by Teaching & Learning through a Blended Learning Grant to support our K-5 Spanish-speaking students in their Spanish reading. What sets apart Amira from other language and literacy programs are two things: first, it comes in Spanish and is based on authentic Spanish learning; secondly, it provides a 1:1 tutor who listens to the students read and is able to provide personalized micro-interventions in the moment based on the students' needs. Additionally, Amira provides foundational skills instruction in Spanish for our developing readers.

**Purpose**

Currently, Spanish speaking students in dual language classrooms do not have a software program that addresses early literacy instruction. Amira provides this service in Spanish for all Spanish speaking students in grades K-5. Amira can support all students in the classroom at the same time while providing each student individualized, customized, strategic instruction designed to help each child with their specific reading need. In fact, Amira meets HB 4545 requirements. Our dual language (Bilingual-Spanish) students currently do not have an online reading program that provides them with early literacy support. Amira will meet this need.

## **Board Goal Objective**

### **OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

## **Superintendent's Goal**

### **Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

## **Recommended Amount**

\$250,000- 429 Other State Funded Special Revenue Funds



**Garland Independent School District  
Board of Trustees**

**Date of Meeting:** January 24, 2023

**Agenda Item:** Consider Approval of Increase in Awarded Amount for Instructional Material – Structured Literacy One (1) Year with Four (4) Annual Renewal Options

**Agenda Section:** Action Item

**Administrator Responsible:** Dr. Kim Caddell  
Assistant Superintendent of Curriculum and Instruction

**Board Goal Objective:**

**OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

**Superintendent’s Goal:**

**Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

**Summary/Background Information:**

Shown is the recommendation of the increase in awarded amount for instructional material – structured literacy for the District, discussed in the January 10, 2023 Finance, Facilities and Operations Committee Meeting. It is staff’s recommendation that the bid be increased as indicated below.

	Lexia Voyager Sopris, Inc.	
Original Amount: (August 23, 2022)		\$ 224,735
Increase Amount:		\$ 608,456

The estimated total amount of the bid is not to exceed \$833,191. Potential funding is indicated below.

**ESSER II of CRRSA (281)**

**Administrative Recommendations:**

Provided for your consideration.

**ADMINISTRATION RECOMMENDATION  
FOR BOARD OF TRUSTEES APPROVAL**

**RECOMMENDATION:**

It is the administration's recommendation that the offer(s) for **Instructional Material – Structured Literacy** from the company or companies listed below provides the best value to the Garland Independent School District.

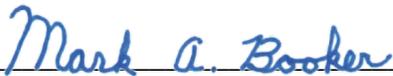
Lexia Voyager Sopris, Inc.

**ORIGINAL AMOUNT:** **\$ 224,735**  
(August 23, 2022)

**INCREASE AMOUNT:** **\$ 608,456**

**NOT TO EXCEED AMOUNT:** **\$ 833,191**

<b>Procurement Method:</b>	Interlocal Contract EPCNT
<b>Contract Number:</b>	302-22-16
<b>Contract Term:</b>	One (1) year with four (4) annual renewal options.
<b>Potential Funding Source:</b>	(281 ESSER II of CRRSA)



Mark A. Booker  
Executive Director of Purchasing



Kim Caddell, Ed.D.  
Assistant Superintendent of  
Curriculum and Instruction

Attest:

I have examined the information provided by staff in recommending the award above.



Brent Ringo, Ed.D.  
Chief Financial Officer



**Garland Independent School District**

Date: November 17, 2022

To: Maria Cobar, Buyer

From: Robin Balderson, Special Education Coordinator

Re: Recommendation to Increase Contract 302-22-16 Instructional Material –  
Structured Literacy

---

**Action Required**

Increase

**Material/Service**

The Read Well Program is a comprehensive research-based K–3 reading and language arts solution that helps students build the critical skills needed to be successful readers and learners. Through a flexible approach of whole-class instruction, differentiated small-group instruction, and individual student practice, GISD teachers can meet students at their skill levels and adapt instruction accordingly.

**Purpose**

The Read Well program focuses on explicit, systematic instruction in the “big five” of reading: phonemic awareness, phonics, fluency, vocabulary and comprehension. Research has shown, elementary students must receive explicit instruction in phonological and phonemic awareness, the alphabetic principle, and phonics to be able to read. A scaffolded, systematic approach to teaching fluency and vocabulary leads to students having good comprehension of what they read. Last, writing about what they read, writing to learn, and writing to communicate broaden students’ comprehension and give them an opportunity to achieve understanding. Supported by proper screening, ongoing progress monitoring and differentiation, Read Well provides teachers with a literacy program that meets the needs of all their students in his or her classroom.

Bringing this all-encompassing reading curriculum to Garland ISD Elementary CBSE teachers will have a great impact on our ability to provide specially designed instruction for students who have gaps in their learning due to disabilities so they can access grade-level TEKS more effectively. Currently, we do not have one program that addresses all the areas critical to reading acquisition, so our teachers have to be knowledgeable in multiple programs that do not coordinate with each other effectively.

## **Board Goal Objective**

### **OBJECTIVE A: EARLY LITERACY (Reading)**

Percent of students in grade 3 demonstrating early literacy as measured by Meets Grade Level performance on STAAR Reading.

## **Superintendent's Goal**

### **Superintendent Goal #1 – Student Results**

Garland ISD will ensure ALL students graduate prepared for college, careers and life by increasing student performance measures, postsecondary readiness, and graduation rates and decreasing student management incidences.

## **Recommended Amount**

\$608,456- 281 ESSER II of CRRSA