

# Notice of Regular Meeting

## The Board of Trustees Comal ISD

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A Regular Meeting of the Board of Trustees of Comal ISD will be held September 10, 2020, beginning at 6:00 PM in the Comal ISD.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call Meeting to Order
2. Public Comment/Audience Participation
3. Board President's Comments  
David Drastata
4. Superintendent Reports and Board Information
  - A. Prepare Classrooms and Facilities for Learning
    1. TASB Board Policy Update 115 - 1st reading  
Armando Maese
    2. Board Policy EIC (Local) - 1st Reading  
Armando Maese
    3. Bond 2021  
Steve Stanford
    4. Covid 19 Back to School: 2020 - 2021  
Andrew Kim
5. Consider and Possible Approval of Consent Agenda
  - A. Board Meeting Minutes
  - B. Financial Statement and Expenditures
  - C. Monthly Tax Office Report
  - D. Budget Amendments
  - E. T-TESS Appraisal Calendar and Appraisers and T-PESS Appraisers
  - F. Extension Services of Comal and Guadalupe Counties
  - G. Annual Investment Report
  - H. Chapter 41 Agreement
  - I. Asynchronous Learning Plan
6. Action Item
  - A. Consider and Possible Approval of TASB Delegate Nomination  
David Drastata
7. Closed Session Pursuant to Sections 551.071 thru 551.082 of the Texas Government Code
  - A. Pursuant to Texas Government Code 551.071 and 551.074, consider and discuss personnel employments, appointments, assignment, or promotion of personnel; and resignations and retirements;
  - B. Pursuant to Texas Government Code 551.072, discuss the possible purchase, exchange, sale, lease or value of real property; including potential sale of land located on I-35, west of Hubertus Road, in lieu of condemnation to the Texas Department of Transportation

- C. Pursuant to Texas Government Code Sections 551.071, 551.074, and 551.082, hear and consider the Level III grievance of Debra Cook and consult with attorney on legal issues related to the grievance
- D. Pursuant to Texas Government Code 551.076, deliberation regarding implementation of Security Personnel, Security Devices and Security Audits

8. Action Items

- A. Consider sale of land located along I-35, west of Hubertus Road, in lieu of condemnation to the Texas Department of Transportation
- B. Consider and Possible Approval on Contractual Personnel as Recommended by the Superintendent: Employment, Appointment, Assignment, or Promotion of Personnel; and Resignations and Retirements
- C. Consider and Possible Action on the Level III Grievance of Debra Cook

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Friday, September 4, 2020, on or before 5:00pm.

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For the Board of Trustees

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Audience Participation

**Date:** September 10, 2020

**Administrator Responsible/Position:** David Drastata, Board President

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

**Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
  - Employee complaints: DGBA
  - Student or parent complaints: FNG
  - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **President's Comments**

**Date:** September 10, 2020

**Administrator Responsible/Position:** **David Drastata, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

During this portion of the meeting, Board President David Drastata will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: TASB Update 115 - First Reading**

**Date: September 10, 2020**

**Administrator Responsible/Position: Armando Maese, Director for Policy Services**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review but need not be adopted. (See also A18 LEGAL and BP LOCAL).

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other BF (LOCAL)

**D. Summary:**

Previous board action relating to this item: N/A.

Future action anticipated: TASB Update 115 will be presented for a second reading at duly called Board meeting.

Background information: TASB Update 115 presents recommended changes to local policies which were affected by revised administrative rules from the Texas Education Agency and the State Board of Education and by new federal Title IX regulations. **There are no district-initiated changes to the TASB Update 115 local policies:**

BF (LOCAL): BOARD POLICIES

DED (LOCAL): COMPENSATION AND BENEFITS - VACATIONS AND HOLIDAYS

DIA (LOCAL): EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DMD (LOCAL): PROFESSIONAL DEVELOPMENT - PROFESSIONAL MEETINGS AND VISITATIONS

EI (LOCAL): ACADEMIC ACHIEVEMENT

FB (LOCAL): EQUAL EDUCATIONAL OPPORTUNITY

FD (LOCAL): ADMISSIONS

FEB (LOCAL): ATTENDANCE - ATTENDANCE ACCOUNTING

FFG (LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT

FFH (LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FMF (LOCAL): STUDENT ACTIVITIES - CONTESTS AND COMPETITION

FNG (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES

GF (LOCAL): PUBLIC COMPLAINTS

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** TASB Policy Update 115 is presented as a first reading for the Board's consideration, review and feedback.

**G. Fiscal Impact and Cost:**

**Amount:** TBD

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:** N/A

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Board Policy EIC (LOCAL) – Proposed Revisions**      **Date: September 10, 2020**  
**First Reading**

**Administrator Responsible/Position: Armando Maese, Director for Policy Services**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review but need not be adopted. (See also A18 LEGAL and BP LOCAL).

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus  
Improvement Plan                       Other  
BF (LOCAL)

**D. Summary:**

Previous board action relating to this item: Board Policy EIC (LOCAL) was last adopted by the Board of Trustees on May 14, 2020.

Future action anticipated: Proposed revisions to Board Policy EIC (LOCAL) will be presented as a second reading at a duly called Board meeting.

Background information: Board Policy EIC (LOCAL) is presented with district-initiated changes for policy alignment with the current district practice. The proposed changes to EIC (LOCAL), under the section titled Exclusions, provides the needed clarification of class ranking and calculation for distance learning courses that are taken outside of Comal ISD.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** Board Policy EIC (LOCAL) proposed revision is presented as a first reading for the Board's consideration, review and feedback.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** TBD  
 Grant/Special Funds                       Other

**H. Action: N/A**

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Bond 2021 Timeline**

**Date:** September 10, 2020

**Administrator Responsible/Position:** Steve Stanford, Executive Director of Communications

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated: Possible called bond election in January 2020

Background information:

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** The administration will be presenting to the board this evening a timeline for a possible future bond package to be presented to voters as early as May 2021.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:** N/A

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** COVID-19 Back to School: 2020 – 2021

**Date:** September 10, 2020

**Administrator Responsible/Position:** Andrew Kim, Superintendent

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: In response to COVID-19 and in following TEA guidance for reopening schools for the 2020-2021 school year, Comal ISD is implementing public health considerations, on campus instruction, and virtual instruction. Comal ISD's Back to School information includes practices that minimize the likelihood of viral spread include providing notice, prevention, responding, and mitigating the spread of COVID-19. Learning opportunities will be provided both on campus and virtually while following TEA guidance for student attendance.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** N/A

**G. Fiscal Impact and Cost:**

**Amount:** N/A

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:** No action is requested this evening.