

Regular School Board Meeting

Monday, February 27, 2023 7:00 PM

MS/HS Media Center, 1401 7th St SW, Pipestone, MN 56164

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Agenda**

4. **Public Forum**

5. **Presentation**

6. **Consent Agenda**

6.1. Approve Minutes of the Regular School Board Meeting of January 23, 2023

6.2. Approval of Contracts and/or Work Agreements

6.2.1. Lori Gunnink, Library Media Specialist

6.2.2. James Skyberg, Boys Junior High Tennis

6.2.3. Cody Heidebrink, Baseball Assistant

6.2.4. Troy Bouman, Head Softball Coach

6.2.5. Robert Petersen, Assistant Softball Coach

6.2.6. Allison Mead, Junior High Softball

6.2.7. Todd Texley, Assistant Track Coach

6.2.8. Cole Maly, Assistant Track Coach

6.2.9. Jake Evans, Junior High Track

6.2.10. Ashley Maly, Junior High Track

6.3. Approve Spring Volunteer Coaches - Jennings Wallace, Track; Kaysee Slaba and Morgyn Carson, Softball

7. **Financials**

7.1. Review of Budget Year-to-Date

7.2. Approve Treasurer's Report for January

7.3. Approve Regular Bills for February

7.4. Approve High School Activity Bills for February

7.5. Approve Treasurer's Report for Elementary Building Bond

8. Board Forum/Information

8.1. Board Reports and Updates

9. Administrator's Report

9.1. Superintendent's Board Report - Enrollment

9.2. Principal's Board Report

9.3. Director of CTL and Community Education Board
Report

10. Discussion Items

11. Board Action

11.1. Resolution Approving Gifts to the School

11.2. Resolution Approving Gifts to HS
Activities

11.3. Approve Policy 102 - Equal Educational
Opportunity

11.4. Approve Policy 401 - Equal Employment
Opportunity

11.5. Approve Policy 402 - Disability Non
Discrimination

11.6. Approve Policy 521 - Student Disability
Nondiscrimination

11.7. Approve FY24 Achievement & Integration
Budget

11.8. Letter of Resignation from Kevin Enerson,
Superintendent

11.9. Superintendent Search

12. Adjournment

Minutes of the Regular School Board Meeting

Pipestone Area Schools

A Regular School Board Meeting of the Board of Trustees of Pipestone Area Schools was held Monday, January 23, 2023 beginning at 7:00 p.m. in Meinders Community Library in the MS/HS.

Members Present: Katie Wiese, Amy Nelson, Randy Erdman, Chrissy DeBates, Daphne Likness, and Mark Hiniker, Absent: Brad Carson. Also present – Ex-Officio Kevin Enerson, Jacque Kennedy, Melany Wellnitz, Cory Strasser, Jennifer Moravetz, and Deb Peschon.

Visitors Present: Steve Pumper, Jen Zupp, Nancy Stiles, Sharon Wolff, Josh Stukel, and Kyle Kuphal.

Call to Order: Vice Chairman Erdman called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Approval of Agenda: Motion by Wiese, second by DeBates, approved the agenda as presented. Motion carried unanimously.

Public Forum: None

Presentation

Steve Pumper, PMA: Pumper updated the board on the \$2,315,000 in the bonds the school district could sell. He reviewed the timing of selling and term lengths, along with impacts of selling now versus waiting.

Consent Agenda

Approve Minutes of the Regular School Board Meeting of December 19, 2022:

Approve Minutes of the January 9, 2023 School Board Organizational Meeting:

Approval of Contracts and/or Work Agreements:

Riley Shane, Tech Para

Rachel Rudebusch, Student Para

Ryan Koopman, Head Baseball Coach

Mitchel Carson, B-Squad Baseball Coach

Approve 6th Assignment for Trisha Hess, ELA/Library (2nd Semester):

New Subs to the District: Elizabeth Garrett, para sub.

Letter of Resignation from Dakota English, Night Custodian:

DeBates asked for 6.3.3 Ryan Koopman, Head Baseball Coach to be pulled from the Consent Agenda to discuss in a closed session. Motion by Wiese, second by Nelson, approved all items in the Consent Agenda, with the exception of 6.3.3. Motion carried unanimously.

Financials

Review of Budget Year-to-Date: The budget year-to-date shows expenditures as of January 19, 2023 at \$7,630,306.83 or 49%. This is non-action.

Approve Treasurer's Report for December 2022: The treasurer's report for month ended December 31, 2022 has a cash balance of \$8,976,625.99. Motion by DeBates, second by Nelson, approved the treasurer's report. Motion carried unanimously.

Approve Treasurer's Report for Elementary Building Bond: The treasurer's report on the elementary building bond for month ended December 31, 2022 shows a cash balance of \$33.24. Motion by Erdman, second by DeBates, approved the treasurer's report. Motion carried unanimously.

Approve Regular Bills for January: Bills paid through January 18, 2023 totaled \$537,788.35. Motion by Wiese, second by Hiniker, approved payment of the regular monthly bills. Motion carried unanimously.

Approve High School Activity Bills for January: High School Activity bills paid through January 18, 2023 totaled \$39,749.95. Motion by Nelson, second by Hiniker, approved payment of the high school activity bills. Motion carried unanimously.

Board Forum/Information

Board Reports and Updates: Wiese and Erdman reported on the MSBA Conference.

Administrator's Report

Superintendent's Board Report - Enrollment, MSBA Conference: January enrollment is 1092. Enerson reported on the legislative updates. He plans to attend Day at the Capitol with other area superintendents to meet with the legislators.

Principal's Board Report: Moravetz reported there will be an end of 2nd quarter dance party in the elementary, along with February being "I Love to Read" month. She will be attending a principal's conference in the cities February 1-3.

Director of CTL and Community Education Board Report: Wellnitz presented the Community Ed winter schedule for 2023. She has shared the schedule on Facebook, the elementary app Seesaw, MS/HS app, email, and a newspaper article will be coming out this week. Registration and payment are online or in the district office. There have been twenty-eight people show up for pickleball on Wednesday nights. Wellnitz thanked Joe Schelhaas for calling to request it and the custodians for setting up each Wednesday. She is currently working on the spring schedule.

Discussion Items

Mid-Year Goals Review: Enerson provided an update on the goal's timeline from the Strategic Plan as to where we are at now. He asked the board if they would like to do another survey for the Positive School Climate goal as the last one was in December 2020. The board felt this was a good idea, especially with the addition of the new elementary school and bringing staff together.

Library: Enerson received a letter from Robert Meinders stating the Meinders Foundation agreed to release Pipestone Area Schools from its obligation to include the name "Meinders" in the name of the school library. Motion by Wiese, second by Nelson, to discontinue the Meinders Community Library and release the name back to them. Motion carried unanimously.

Board Action

Resolution Approving Gifts to the School - Woodstock American Reformed Church, Donation of \$1,418.00 for Student Lunches; Christ the King Lutheran Church, Donation of \$100.00 to the Wellness Room; Kathryn Drengson, Donation of a Used Flute Valued at \$150.00 to the Band Program; Jeanette Larson, Donation of a High-Quality Used Clarinet Valued at \$1,000.00 to the Band Program; Annette Boese, Donation of a Used Trombone Valued at \$150.00 to the Band Program:

Motion by Wiese, second by DeBates, approved the above gifts to the school. Motion carried unanimously. Vice Chairman Erdman thanked the businesses and individuals for the gifts to the school.

Resolution Approving Gifts to High School Activities - Julie Manzey, Donation of \$500.00 to the French Club; the Following Donations are for Robotics - Growmark, Inc. Lubricants, \$50.00, Andrew Krause, \$150.00; JS Logos, \$25.00; D & T's Meat Market, \$300.00; Pipestone Family Chiropractic, \$100.00; CW Welding & Fabrication LLC, \$100.00; Dr. Paul Henriksen, \$100.00; Ludolph Bus Service, \$200.00; Darveaux Foods of Pipestone, Inc., \$200.00; and Whip's Auto Sales, \$50.00:

Motion by Wiese, second by Nelson, approved the above gifts to high school activities. Motion carried unanimously. Vice Chairman Erdman thanked the businesses for the gifts to high school activities.

Paraprofessional Recognition Week January 24-January 30: The board recognized January 24-January 30 as Paraprofessional Recognition Week.

February 20, 2023 Snow Make-Up Day for December 22, 2022: The calendar has February 20 as the first snow make-up day and Enerson has assigned that day for December 22 snow day.

Approve Policy 213, School Board Committees: Motion by DeBates, second by Wiese, approved Policy 213, School Board Committees. Motion carried unanimously.

FY2023 General Fund Budget Amendment: Motion by Erdman, second by DeBates, approved the FY2023 General Fund Budget Amendment. Motion carried unanimously.

Erdman called a recess at 8:13PM. Erdman called the meeting out of recess at 8:21 and called it to order. Motion by DeBates, second by Likness, to go into closed session to discuss 6.3.3. head baseball coach. Motion by Nelson, second by Wiese, to end closed session. Motion carried unanimously. Erdman called the meeting to order at 8:33PM. Enerson reported the closed session discussion was the process by which the baseball coaches were selected. Motion by Wiese, second by Hiniker, to approve Ryan Koopman as head baseball coach. Motion carried unanimously.

Adjournment

Motion by Wiese, second by Nelson, to adjourn the meeting (8:34). Motion carried unanimously.

/s/ Brad Carson

Brad Carson, Chairman

/s/ Katie Wiese

Katie Wiese, Clerk

Approved and dated by the board February 27, 2023.

Submitted, Deb Peschon, Recording Secretary

ISD #2689 School Board

January 23, 2023

SUMMARY OF MINUTES OF THE REGULAR SCHOOL BOARD MEETING OF INDEPENDENT SCHOOL DISTRICT #2689, PIPESTONE COUNTY, PIPESTONE, MINNESOTA

A regular meeting of the School Board, ISD #2689, was held in Meinders Community Library in the MS/HS on January 23, 2023 at 7:00 p.m. The following members were present: Katie Wiese, Amy Nelson, Randy Erdman, Chrissy DeBates, Daphne Likness, and Mark Hiniker. Absent: Brad Carson. Also present – Ex-Officio Kevin Enerson, Jacque Kennedy, Melany Wellnitz, Jennifer Moravetz, Deb Peschon, Steve Pumper, Jen Zupp, Nancy Stiles, Sharon Wolff, Josh Stukel, and Kyle Kuphal.

Vice Chairman Erdman called the meeting to order. Motion by Wiese, second by DeBates, approved the agenda as presented. Motion carried unanimously. Public Forum – None. Presentation – Steve Pumper, PMA – Pumper updated the board on the \$2,315,000 in the bonds the school district could sell. He reviewed the timing of selling and term lengths, along with impacts of selling now versus waiting. Consent Agenda - DeBates asked for 6.3.3 Ryan Koopman, Head Baseball Coach to be pulled to discuss in closed session. Motion by Wiese, second by Nelson, approved all items in the Consent Agenda, with the exception of 6.3.3. Motion carried unanimously. Items approved were Minutes of the Regular School Board Meeting of December 19, 2022; Minutes of the January 9, 2023 School Board Organizational Meeting; contracts/work agreements for Riley Shane, tech para; Rachel Rudebusch, student para; and Mitchel Carson, B-squad baseball coach; 6th assignment for Trisha Hess, ELA/Library (2nd semester), Elizabeth Garrett, new sub to the district; and a letter of resignation from Dakota English, night custodian.

Financials - The budget year-to-date shows expenditures as of January 19, 2023 at \$7,630,306.83 or 49%. This is non-action. The treasurer's report for month ended December 31, 2022 has a cash balance of \$8,976,625.99. Motion by DeBates, second by Nelson, approved the treasurer's report. Motion carried unanimously. The treasurer's report on the elementary building bond for month ended December 31, 2022 shows a cash balance of \$33.24. Motion by Erdman, second by DeBates, approved the treasurer's report. Motion carried unanimously. Bills paid through January 18, 2023 totaled \$537,788.35. Motion by Wiese, second by Hiniker, approved payment of the regular monthly bills. Motion carried unanimously. High School Activity bills paid through January 18, 2023 totaled \$39,749.95. Motion by Nelson, second by Hiniker, approved payment of the high school activity bills. Motion carried unanimously.

Board and Administrative Reports were given. January enrollment is 1092.

Board Action - Resolution Approving Gifts to the School - Woodstock American Reformed Church, \$1,418.00 for Student Lunches; Christ the King Lutheran Church, \$100.00 to the Wellness Room; Kathryn Drengson, Used Flute Valued at \$150.00 to the Band Program; Jeanette Larson, High-Quality Used Clarinet Valued at \$1,000.00 to the Band Program; Annette Boese, Used Trombone Valued at \$150.00 to the Band Program. Motion by Wiese, second by DeBates, approved the gifts to the school. Motion carried unanimously. Resolution Approving Gifts to High School Activities - Julie Manzey, \$500.00 to the French Club; the following donations are for Robotics - Growmark, Inc. Lubricants; \$50.00, Andrew Krause, \$150.00; JS Logos, \$25.00; D & T's Meat Market, \$300.00; Pipestone Family Chiropractic, \$100.00; CW Welding & Fabrication LLC, \$100.00; Dr. Paul Henriksen, \$100.00; Ludolph Bus Service, \$200.00; Darveaux Foods of Pipestone, Inc., \$200.00; and Whip's Auto Sales, \$50.00. Motion by Wiese, second by Nelson, approved the gifts to high school activities. Motion carried unanimously. Vice Chairman Erdman thanked the businesses and individuals for the gifts to high school activities and to the school. The board recognized January 24-January 30 as Paraprofessional Recognition Week. The calendar has February 20 as the first snow make-up day and Enerson has assigned that day for December 22 snow day. Motion by DeBates, second by Wiese, approved Policy 213, School Board Committees. Motion carried unanimously. Motion by Erdman, second by DeBates, approved the FY2023 General Fund Budget Amendment. Motion carried unanimously. Erdman called a recess at 8:13PM. Erdman called the meeting out of recess at 8:21 and called it to order. Motion by DeBates, second by Likness, to go into closed session to discuss 6.3.3. head baseball coach. Motion by Nelson, second by Wiese, to end closed session. Motion carried unanimously. Erdman called the meeting to order at 8:33PM. Enerson reported the closed session discussion was the process by which the baseball coaches were selected. Motion by Wiese, second by Hiniker, to approve Ryan Koopman as head baseball coach. Motion carried unanimously.

Adjourn - Motion by Wiese, second by Nelson, to adjourn the meeting (8:34PM). Motion carried unanimously.

Dated: January 23, 2023. Approved and dated February 27, 2023.

Attest: Deb Peschon, Recording Secretary

A full text of the minutes is available for public inspection in the District Office of Pipestone Area Schools or by mail.

A full copy of the resolution approving gifts is available upon request.

Peschon, Deb

From: Zollner, Rick
Sent: Friday, February 17, 2023 2:07 PM
To: Peschon, Deb
Subject: spring coaches

I recommend the following coaches for the 2023 spring sports.

Boys Tennis:

Head – Colin Hoppe
Jr. High – James Skyberg

Girls and Boys Golf:

Girls Head – Steve Rops
Boys Head – Craig Boedekker
Jr. High – Grant Everson

Baseball:

Head – Ryan Koopman
Ass't – Cody Heidebrink
B squad – Mitchel Carson
Jr. High – Scott Sterud and Ryan Wielenberg

Softball:

Head – Troy Bouman
Ass't – Robert Petersen
B squad – Jennifer Evens
Jr. High – Shane Reinhard and ?

Girls and Boys Track:

Head – Todd Tinklenberg
Ass't – Todd Texley, Mark Moeller, Cole Maly
Jr. High – Jake Evans and Ashley Maly

Volunteer Coaches:

Track – Jennings Wallace

Softball – Kaysee Slaba

Peschon, Deb

From: Zollner, Rick
Sent: Monday, February 20, 2023 7:45 AM
To: Peschon, Deb
Subject: coaches approval

Deb I heard back from Troy Bouman.

Allison Mead – 7th grade girls coach

Morgyn Carson – Volunteer softball coach

Naturally, I recommend both of these candidates.

Rick

Budget Presentation to the Board				
Expenditures as of 2/20/2023		FY2023		
General Fund			2/20/2023	Year to
Classification	Code	FY2023REVISED	Year to Date	Date %
Administrative Salaries	110	\$544,435.00	\$359,171.82	66%
Teacher Salaries	140	\$4,778,302.00	\$2,333,486.48	49%
Non-Licensed Classroom Personnel	141	\$195,908.00	\$65,979.55	34%
Licensed Instructional Support Personnel	143	\$61,450.00	\$27,949.98	45%
Non-License Instructional Support Personnel	144	\$23,688.00	\$0.00	0%
Substitute Salaries	145	\$100,000.00	\$57,319.76	57%
Substitute Non-Licensed Classroom Salaries	146	\$40,000.00	\$14,899.09	37%
Language Pathologist	152	\$77,333.00	\$38,666.52	50%
School Nurse	154	\$98,150.00	\$48,528.76	49%
School Social Worker	156	\$48,556.00	\$24,277.62	50%
Certified Paraprofessional	161	\$528,963.00	\$236,859.55	45%
Certified One-to-One Paraprofessional	162	\$252,567.00	\$112,372.54	44%
School Counselor	165	\$119,046.00	\$59,180.14	50%
Non-Instructional Support	170	\$783,345.00	\$456,690.99	58%
DAPE Specialist	174	\$0.00	\$0.00	#DIV/0!
Other Salary Payment	185	\$530,607.00	\$209,409.88	39%
Severance	191	\$18,593.00	\$5,324.78	29%
Third Party Pay Expense Salaries	195	\$0.00	\$0.00	#DIV/0!
FICA	210	\$624,314.00	\$298,678.74	48%
PERA	214	\$141,295.00	\$67,764.86	48%
TRA	218	\$532,507.00	\$257,925.09	48%
Health Insurance	220	\$600,404.00	\$297,921.17	50%
Life Insurance	230	\$5,227.00	\$2,952.02	56%
Dental Insurance	235	\$1,127.00	\$685.58	61%
Long Term Disability	240	\$336.00	\$224.16	67%
TSA Match	250	\$101,294.00	\$47,752.14	47%
Employer Sponsored HSA's	251	\$162,669.00	\$108,252.34	67%
Workmens Comp	270	\$45,397.00	\$21,972.37	48%
Unemployment Compensation	280	\$30,000.00	\$22,411.11	75%
Other Post-Employment Benefits	291	\$39,695.00	\$39,695.00	100%
Third Party Pay Benefits	295	\$0.00	\$0.00	#DIV/0!
Total Salaries and Fringe		\$10,485,208.00	\$5,216,352.04	50%
Other Employee Benefits	299	\$0.00	\$0.00	#DIV/0!
Fed Sub Awards Under \$25,000	303	\$23,517.00	\$7,650.00	33%
Fed Sub Awards Over \$25,000	304	\$3,000.00	\$0.00	0%
Consulting and Servicing Fees	305	\$208,655.00	\$104,717.05	50%
School Resource Officer	310	\$47,200.00	\$11,748.00	25%
Services Purchased from Coop	316	\$155,005.00	\$69,951.98	45%
Computer and Technology Services	319	\$0.00	\$0.00	#DIV/0!
Communications/Phone	320	\$42,482.00	\$16,677.05	39%
Postage and Express	329	\$9,550.00	\$4,023.59	42%
Utility Services	330	\$283,172.00	\$162,466.82	57%
Short Term Rentals	335	\$18,710.00	\$7,200.00	38%
Property Insurance	340	\$132,559.00	\$132,559.41	100%
Repairs and Maintenance	350	\$118,670.00	\$101,015.44	85%
Transportation	360	\$1,141,069.00	\$636,434.96	56%
Travel	366	\$187,902.00	\$125,202.73	67%
Entry Fees/Student Travel	369	\$52,470.00	\$19,984.62	38%
Rentals and Leases	370	\$0.00	\$0.00	#DIV/0!
Mental Health Professional Services	379	\$18,000.00	\$2,575.00	14%
Short Term Lease	380	\$60,000.00	\$32,030.97	53%
Third Party Reimbursement Services	385	\$0.00	\$0.00	0%
To Other MN School Districts	390	\$61,224.00	\$31,447.00	51%
To Out of State Districts	392	\$48,476.00	\$6,795.35	14%
Special Ed Contracted Services	393	\$155,372.00	\$38,249.60	25%
To Non-Ed Agency	394	\$345,209.00	\$180,586.20	52%
Spec Ed Salary Purchased from Co-op	396	\$384,693.00	\$294,530.66	77%
Spec Ed Benefits Purchased from Co-op	397	\$10,875.00	\$10,152.19	93%
Charge Back	398	\$0.00	\$0.00	0%
General Supplies	401	\$162,494.00	\$136,112.16	84%
Non instructional Computer Software	405	\$57,415.00	\$54,666.93	95%
Instructional Software License	406	\$96,052.00	\$72,451.34	75%
Instructional Supplies	430	\$204,378.00	\$83,102.38	41%
Individualized Materials	433	\$39,163.00	\$21,443.68	55%
Fuel for Buildings	440	\$63,000.00	\$39,920.87	63%
Noninstructional Tech Supplies	455	\$18,405.00	\$15,196.25	83%
Instructional Tech Supplies	456	\$3,704.00	\$2,197.40	59%
Textbooks/Workbooks	460	\$160,074.00	\$142,167.41	89%
Standardized Tests	461	\$1,074.00	\$809.40	75%
Non-Instructional Tech Devices	465	\$55,838.00	\$54,964.52	98%
Instructional Technology Devices	466	\$236,284.00	\$234,805.13	99%
Library Books	470	\$17,800.00	\$12,480.20	70%
Audio Visual Aids	480	\$0.00	\$0.00	0%
Electronic Format	485	\$4,000.00	\$0.00	0%
Capital Non-Instruction Tech Software	505	\$8,500.00	\$8,500.00	100%
Site or Grounds Acquisition	510	\$50,000.00	\$49,942.00	100%
Building Acquisition and Construction	520	\$396,190.00	\$314,356.46	79%
Equipment Purchased	530	\$290,620.00	\$274,884.86	95%
Special Education Equipment	533	\$0.00	\$0.00	#DIV/0!
Eligible Pupil Transportation	548	\$90,000.00	\$0.00	0%
Vehicles Purchased	550	\$54,000.00	\$53,877.60	100%
Non-Instructional Technology Hardware	555	\$18,041.00	\$3,358.55	19%
Capitalized Instructional Technology Hardware	556	\$0.00	\$0.00	#DIV/0!
Principal on Capital Lease	580	\$77,000.00	\$77,000.00	100%
Interest on Capital Lease	581	\$14,632.00	\$14,631.75	100%
Dues and Memberships	820	\$18,434.00	\$18,103.25	98%
Taxes and Special Assessments	896	\$5,500.00	\$241.00	4%
Affordable Care Act Penalties	897	\$13,000.00	\$12,545.13	97%
Miscellaneous Other Expenses	899	\$2,000.00	\$511.00	26%
Contingency		\$93,440.00	\$0.00	0%
Total		\$16,244,056.00	\$8,910,619.93	55%
The prior year to date percentage was 56%				

INDEPENDENT SCHOOL DISTRICT NO. 2689								
PIPESTONE AREA SCHOOLS								
TREASURER'S REPORT TO SCHOOL BOARD								
FOR THE MONTH ENDED JANUARY 31, 2023								
		CASH BALANCE			CASH BALANCE		CASH BALANCE	CASH BALANCE
FUNDS	FUND NUMBER	BEGINNING	NET CASH ACTIVITY	END OF	ADJUSTMENTS	END OF	END OF	
		OF MONTH		MONTH		MONTH FY23	MONTH FY22	
GENERAL FUND	01,03,05	\$5,820,815.48	\$604,627.49	\$6,425,442.97		\$6,425,442.97	\$5,229,866.58	
FOOD SERVICE FUND	02	\$837,218.97	(\$41,122.33)	\$796,096.64		\$796,096.64	\$399,621.42	
COMMUNITY SERVICE FUND	04	\$496,145.03	(\$10,735.59)	\$485,409.44		\$485,409.44	\$461,324.30	
TOTAL OPERATING FUNDS		\$7,154,179.48	\$552,769.57	\$7,706,949.05		\$7,706,949.05	\$6,090,814.30	
BUILDING FUND	06	\$0.00	\$0.00	\$0.00		\$0.00	\$19,833.94	
DEBT SERVICE FUND	07	\$1,822,101.51	(\$1,364,034.30)	\$458,067.21		\$458,067.21	\$601,793.27	
AGENCY FUND	09	\$345.00	\$0.00	\$345.00		\$345.00	\$345.00	
CERTIFICATES OF DEPOSIT		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
TOTAL		\$8,976,625.99	(\$811,264.73)	\$8,165,361.26	\$0.00	\$8,165,361.26	\$6,712,786.51	
RECONCILEMENT OF TREASURE'S BALANCE WITH BANKS								
		CURRENT	BALANCE	OUTSTANDING	OUTSTANDING	OTHER	BALANCE PER	BALANCE PER
DESCRIPTION	ACCOUNT NUMBER	RATE OF INTEREST	PER BANK STATEMENT	CHECKS	DEPOSITS	RECONCILING ITEMS	TREASURER'S BOOKS	TREASURER'S BOOKS
FIRST NATIONAL BANK-PAYROLL	200563	0.05%	\$224,836.66	(\$153.85)	\$0.00	\$0.00	\$224,682.81	\$331,047.09
FIRST NATIONAL BANK-MM	808263	0.45%	\$687,559.01	\$0.00	\$0.00	\$0.00	\$687,559.01	\$979,389.72
FIRST F&M	4534150062	0.20%	\$1,095,724.41	(\$101,599.40)	\$0.00	(\$27.24)	\$994,097.77	\$774,585.38
MNTrust	6770	3.87%	\$5,500,262.31	\$0.00	\$0.00	\$0.00	\$5,500,262.31	\$4,128,915.63
TOTAL			\$7,508,382.39	(\$101,753.25)	\$0.00	(\$27.24)	\$7,406,601.90	\$6,213,937.82
CERTIFICATES OF DEPOSIT	CD #	Date Purchased	Maturity Date	Maturity Period	Interest Rate		Dollar Amount	Dollar Amount
MNTrust Full Flex		10/1/2022	10/31/2022		4.40%		\$509,510.67	
Goldman Sachs Bank	48283-1	5/5/2021	5/5/2023	24 Months	0.100%		\$249,248.69	
Total							\$758,759.36	\$498,848.69
Grand Total							\$8,165,361.26	\$6,712,786.51
						Signed	Jacque Kennedy	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66219	00425		SOJOS SPORTSWEAR		Check		
				E 01	300 296 201 000 401	General Supplies		\$260.00	
	PO#:	Voucher #:	93715	Invoice	Invoice No: 225935	1/17/2023	Paid Amt:	\$260.00	
							Check Amount:	\$260.00	
2689	FIN	66220	9998		SOUTHERN MINNESOTA INSPECTION COMPANY		Check		
				E 01	300 294 200 000 350	Repair&maint Service, GYM FLOOR COVERI		\$375.00	
				E 01	300 292 204 000 350	Repair&maint Service, GYM FLOOR COVERI		\$375.00	
				E 01	300 292 204 000 350	Repair&maint Service, GYM FLOOR COVERI		\$375.00	
				E 01	300 292 204 000 350	Repair&maint Service, GYM FLOOR COVERI		(\$375.00)	
				E 01	300 296 206 000 350	Repair&maint Service, GYM FLOOR COVERI		\$375.00	
	PO#:	Voucher #:	93716	Invoice	Invoice No: 20539	1/17/2023	Paid Amt:	\$1,125.00	
							Check Amount:	\$1,125.00	
2689	FIN	66221	8647		CHRISTOPHER BAUMBERGER		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 01/17/2023		\$125.00	
	PO#:	Voucher #:	93717	Invoice	Invoice No: 01/17/2023	1/17/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66222	9978		MICHAEL FIXSEN		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 01/17/2023		\$125.00	
	PO#:	Voucher #:	93718	Invoice	Invoice No: 01/17/2023	1/17/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66223	9970		SYDNEY ROBERTS		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 01/17/2023		\$125.00	
	PO#:	Voucher #:	93719	Invoice	Invoice No: 01/17/2023	1/17/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66224	8707		LARRY ANDERSON		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 01/20/2023		\$125.00	
	PO#:	Voucher #:	93720	Invoice	Invoice No: 01/17/2023	1/17/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66225	9748		MILT McPIKE		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 01/17/2023		\$125.00	
	PO#:	Voucher #:	93722	Invoice	Invoice No: 01/17/2023	1/17/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66226	9065		RANDY HEIN		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 01/17/2023		\$125.00	
	PO#:	Voucher #:	93721	Invoice	Invoice No: 01/17/2023	1/17/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66228	9518		INNOVATIVE OFFICE SOLUTIONS LLC		Check		
				E 01	300 258 172 000 430	UNV30403 Red .5" Cap Binder Non-View		\$48.60	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66228	9518		INNOVATIVE OFFICE SOLUTIONS LLC		Check		
				E 01	300 258 172 000 430	UNV30401 Black .5" Cap Binder Non-View		\$42.30	
				E 01	300 258 172 000 430	UNV30403 Blue .5" Cap Binder Non-View		\$48.60	
				E 01	300 258 172 000 430	UNV20952 White .5" Cap Binder View		\$27.96	
PO#:	18106	Voucher #:	93723	Invoice	Invoice No: 4021241	1/17/2023	Paid Amt:	\$167.46	
				E 01	207 260 172 000 430	Instructional Supply		\$509.28	
PO#:		Voucher #:	93724	Invoice	Invoice No: 3924431	1/17/2023	Paid Amt:	\$509.28	
				E 01	207 260 172 000 401	MAX190318 Headset, Headphone, Stereo		\$19.80	
				E 01	207 260 172 000 401	PENC505HB, Lead, Pencil, .5MM.HB.12/PK		\$2.50	
				E 01	207 260 172 000 401	MMM260024A Tape, Mask, 1"x60Yds		\$14.64	
				E 01	207 260 172 000 401	Freight		\$22.41	
PO#:	17997	Voucher #:	93725	Invoice	Invoice No: 3874570	1/17/2023	Paid Amt:	\$59.35	
				E 01	300 341 172 830 433	UNV55400 Pencil #2, Universal		\$0.72	
				E 01	300 341 172 830 433	UNV55520 Pencil #2, Blackstonian		\$1.06	
PO#:	18005	Voucher #:	93726	Invoice	Invoice No: 3874579	1/17/2023	Paid Amt:	\$1.78	
				E 01	300 270 172 000 401	UNV51301 3 Pkg 1"x60yrds		\$5.18	
PO#:	18041	Voucher #:	93727	Invoice	Invoice No: 3885141	1/17/2023	Paid Amt:	\$5.18	
				E 01	103 203 171 000 430	CART 3846538		\$328.70	
				E 01	103 203 171 000 430	SHIPPING - FREE		\$0.00	
PO#:	17917	Voucher #:	93728	Invoice	Invoice No: 3848585	1/17/2023	Paid Amt:	\$328.70	
							Check Amount:	\$1,071.75	
2689	FIN	66229	7441		NCS PEARSON, INC		Check		
				E 01	300 401 000 740 433	A103000185042 Preschool-3 Complete Kit (Pr		\$419.00	
				E 01	300 401 000 740 433	0158658965 PLS-5 Record Forms Qty 15 (Prir		\$148.50	
				E 01	300 401 000 740 433	0158016521 EOWPVT-4 Record Forms Qty 2f		\$84.00	
				E 01	300 401 000 740 433	0158036328 CELF-5 Record Forms Ages 5-8 (\$92.50	
				E 01	300 401 000 740 433	0158009576 CASL-2 Record Form Compreher		\$260.00	
				E 01	300 401 000 740 433	Shipping		\$56.50	
PO#:	17972	Voucher #:	92379	Invoice	Invoice No: 18397051	1/18/2023	Paid Amt:	\$1,060.50	
							Check Amount:	\$1,060.50	
2689	FIN	66230	00927		AUGUSTANA COLLEGE		Check		
				E 01	300 258 233 000 369	Entry Fees/Student Travel, JAZZ ENSEMBLE		\$275.00	
PO#:		Voucher #:	93753	Invoice	Invoice No: 01/19/2023	1/19/2023	Paid Amt:	\$275.00	
							Check Amount:	\$275.00	
2689	FIN	66231	8925		BLUEPEAK		Check		
				E 01	005 810 000 000 320	Communications/Phone, 1/10-2/9		\$1,603.19	
PO#:		Voucher #:	93733	Invoice	Invoice No: 000459101	1/19/2023	Paid Amt:	\$1,603.19	
							Check Amount:	\$1,603.19	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66232	01414		BUILDERS SUPPLY COMPANY		Check		
				E 01	005 810 000 000 401	General Supplies		\$242.65	
PO#:	Voucher #:	93741	Invoice	Invoice No:	183750	1/19/2023	Paid Amt:	\$242.65	
				E 01	005 810 000 000 401	General Supplies		\$71.45	
PO#:	Voucher #:	93743	Invoice	Invoice No:	183751	1/19/2023	Paid Amt:	\$71.45	
							Check Amount:	\$314.10	
2689	FIN	66233	7882		C & B OPERATIONS LLC		Check		
				E 01	005 810 000 000 401	General Supplies		\$967.10	
PO#:	Voucher #:	93732	Invoice	Invoice No:	11953986	1/19/2023	Paid Amt:	\$967.10	
				E 01	005 810 000 000 401	General Supplies		\$273.13	
PO#:	Voucher #:	93755	Invoice	Invoice No:	11907602	1/19/2023	Paid Amt:	\$273.13	
							Check Amount:	\$1,240.23	
2689	FIN	66234	10222		COLLENE F LANDGREN		Check		
				E 01	300 258 233 000 350	Repair&maint Service		\$308.64	
PO#:	Voucher #:	93740	Invoice	Invoice No:	01/18/2023	1/19/2023	Paid Amt:	\$308.64	
							Check Amount:	\$308.64	
2689	FIN	66235	10024		CYBERSCHOOL LLC		Check		
				E 01	300 211 012 160 406	Instructional Software License		\$1,000.00	
PO#:	Voucher #:	93736	Invoice	Invoice No:	90833	1/19/2023	Paid Amt:	\$1,000.00	
							Check Amount:	\$1,000.00	
2689	FIN	66236	8795		DEPARTMENT OF HUMAN SERVICES		Check		
				E 01	005 400 000 372 305	Consult & Serv.fees, (IEP)		\$177.00	
PO#:	Voucher #:	93737	Invoice	Invoice No:	0797	1/19/2023	Paid Amt:	\$177.00	
							Check Amount:	\$177.00	
2689	FIN	66238	00096		EDGERTON CHRISTIAN ELEM		Check		
				E 03	005 760 000 720 360	Transp Cntrt W/Public, Reg. DEC 2022		\$1,566.00	
PO#:	Voucher #:	93735	Invoice	Invoice No:	01/18/2023	1/19/2023	Paid Amt:	\$1,566.00	
							Check Amount:	\$1,566.00	
2689	FIN	66239	00256		HILLYARD INC/ SIOUX FALLS		Check		
				E 01	005 810 000 000 401	General Supplies		\$774.50	
				E 01	005 810 012 160 401	General Supplies ESSER III		\$1,204.02	
PO#:	Voucher #:	93738	Invoice	Invoice No:	604980552	1/19/2023	Paid Amt:	\$1,978.52	
				E 01	005 810 000 000 350	Repair&maint Service		\$989.49	
PO#:	Voucher #:	93745	Invoice	Invoice No:	700531406	1/19/2023	Paid Amt:	\$989.49	
							Check Amount:	\$2,968.01	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66240	9518		INNOVATIVE OFFICE SOLUTIONS LLC		Check
				E 01	207 260 172 000 430	Instructional Supply	\$6.14
	PO#:	Voucher #:	93752	Invoice	Invoice No: 3884068	1/19/2023	Paid Amt: \$6.14
							Check Amount: \$6.14
2689	FIN	66241	01140		JERS ELECTRIC INC		Check
				E 01	005 810 000 000 350	Repair&maint Service	\$355.93
	PO#:	Voucher #:	93734	Invoice	Invoice No: 4072	1/19/2023	Paid Amt: \$355.93
							Check Amount: \$355.93
2689	FIN	66242	6406		LAWSON PRODUCTS, INC.		Check
				E 01	005 810 000 000 401	General Supplies	\$369.51
	PO#:	Voucher #:	93754	Invoice	Invoice No: 9310238108	1/19/2023	Paid Amt: \$369.51
							Check Amount: \$369.51
2689	FIN	66243	10223		LISA SNELLER		Check
				E 01	300 240 173 000 430	Instructional Supply AHA HEARTSAVER	\$300.00
	PO#:	Voucher #:	93747	Invoice	Invoice No: 8	1/19/2023	Paid Amt: \$300.00
							Check Amount: \$300.00
2689	FIN	66244	6836		Midwest Alarm		Check
				E 02	005 770 000 701 401	General Supplies	\$85.73
	PO#:	Voucher #:	93756	Invoice	Invoice No: 331972	1/19/2023	Paid Amt: \$85.73
							Check Amount: \$85.73
2689	FIN	66245	7760		MUSCH CONSTRUCTION INC		Check
				E 01	005 810 000 000 350	Repair&maint Service	\$950.00
	PO#:	Voucher #:	93746	Invoice	Invoice No: 5147	1/19/2023	Paid Amt: \$950.00
							Check Amount: \$950.00
2689	FIN	66246	8018		OUTLAW CUSTOMS		Check
				E 01	005 810 000 000 350	Repair&maint Service, SNOW REMOVAL DEC	\$8,187.50
	PO#:	Voucher #:	93731	Invoice	Invoice No: 2510	1/19/2023	Paid Amt: \$8,187.50
							Check Amount: \$8,187.50
2689	FIN	66247	7104		PSAT/NMSQT		Check
				E 01	300 211 172 000 461	Standarized Tests, PSAT OCT. 2022	\$288.00
	PO#:	Voucher #:	93749	Invoice	Invoice No: 382327104A	1/19/2023	Paid Amt: \$288.00
							Check Amount: \$288.00
2689	FIN	66248	01795	RE	RENAISSANCE LEARNING INC		Check
				E 01	103 203 173 000 406	myON Student Subscription	\$1,500.00
	PO#: 18065	Voucher #:	93751	Invoice	Invoice No: 5268124	1/19/2023	Paid Amt: \$1,500.00
							Check Amount: \$1,500.00

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66249	9739		SCHUMACHER ELEVATOR COMPANY		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$917.52	
	PO#:	Voucher #:	93744	Invoice	Invoice No: 90571254	1/19/2023	Paid Amt:	\$917.52	
							Check Amount:	\$917.52	
2689	FIN	66250	5983		SIOUX VALLEY ENERGY		Check		
				E 01	300 810 184 000 330	Utilities - Electricity, DEC 2022		\$13,960.00	
	PO#:	Voucher #:	93729	Invoice	Invoice No: 7058684000	1/19/2023	Paid Amt:	\$13,960.00	
				E 01	300 810 184 000 330	Utilities - Electricity, FLASHING LIGHT, DEC. 21		\$97.00	
	PO#:	Voucher #:	93730	Invoice	Invoice No: 7058684200	1/19/2023	Paid Amt:	\$97.00	
							Check Amount:	\$14,057.00	
2689	FIN	66252	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	005 850 000 000 390	to Other MN District, LEASE ALLOCATION		\$4,246.00	
	PO#:	Voucher #:	93739	Invoice	Invoice No: 71231	1/19/2023	Paid Amt:	\$4,246.00	
							Check Amount:	\$4,246.00	
2689	FIN	66253	01444		TEACHER CREATED MATERIALS, INC		Check		
				E 01	103 203 171 000 430	180 Days of Reading 4th Grade		\$22.99	
				E 01	103 203 171 000 430	Shipping		\$4.50	
	PO#: 18105	Voucher #:	93750	Invoice	Invoice No: 12408	1/19/2023	Paid Amt:	\$27.49	
							Check Amount:	\$27.49	
2689	FIN	66254	00091		MN DEPT. OF PUBLIC SAFETY		Check		
				E 01	005 865 000 349 305	Consult & Serv.fees		\$25.00	
	PO#:	Voucher #:	93748	Invoice	Invoice No: 5907500302022M126995	1/19/2023	Paid Amt:	\$25.00	
							Check Amount:	\$25.00	
2689	FIN	66255	9074		A-OX WELDING SUPPLY INC		Check		
				E 01	300 211 966 000 394	PSEO, WELDING		\$151.39	
	PO#:	Voucher #:	93784	Invoice	Invoice No: 00278308	1/19/2023	Paid Amt:	\$151.39	
							Check Amount:	\$151.39	
2689	FIN	66256	00226		CENTER SPORTS INC		Check		
				E 01	300 294 201 000 401	General Supplies, BB		\$425.92	
				E 01	300 296 201 000 401	General Supplies, GB		\$425.92	
	PO#:	Voucher #:	93781	Invoice	Invoice No: AAD012933	1/19/2023	Paid Amt:	\$851.84	
							Check Amount:	\$851.84	
2689	FIN	66257	8242		DEARYS GYMNASTICS SUPPLY		Check		
				E 01	300 296 205 302 530	SEE ATTACHED		\$5,573.00	
	PO#: 17746	Voucher #:	93783	Invoice	Invoice No: 0536675	1/19/2023	Paid Amt:	\$5,573.00	
							Check Amount:	\$5,573.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66258	00256		HILLYARD INC/ SIOUX FALLS		Check		
				E 01	005 810 000 000 401	General Supplies		\$140.93	
	PO#:	Voucher #:	93779	Invoice	Invoice No: 700532104			1/19/2023	
							Paid Amt:	\$140.93	
							Check Amount:	\$140.93	
2689	FIN	66259	9373		J & S LOGOS		Check		
				E 04	005 505 903 321 401	General Supplies-PeeWee Wrestling		\$1,000.00	
	PO#:	Voucher #:	93742	Invoice	Invoice No: 01/18/2023			1/19/2023	
							Paid Amt:	\$1,000.00	
							Check Amount:	\$1,000.00	
2689	FIN	66260	9186		TAHER, INC.- BIN# 135092		Check		
				E 04	005 580 000 325 430	Instructional Supply		\$135.00	
	PO#:	Voucher #:	93780	Invoice	Invoice No: 1082			1/19/2023	
							Paid Amt:	\$135.00	
							Check Amount:	\$135.00	
2689	FIN	66261	10077		ACCOUNTS MANAGEMENT INC		Check		
				B 01	215 060	Garnishment		\$20.81	
	PO#:	Voucher #:	93760	Invoice	Invoice No: M2023070			1/20/2023	
							Paid Amt:	\$20.81	
							Check Amount:	\$20.81	
2689	FIN	66262	8402		LEGALSHIELD		Check		
				B 01	215 039	LGL-IDONLY		\$18.95	
	PO#:	Voucher #:	93757	Credit	Invoice No: M2023070			1/20/2023	
							Paid Amt:	(\$18.95)	
				B 01	215 037	LGL-ID		\$495.60	
	PO#:	Voucher #:	93771	Invoice	Invoice No: M2023070			1/20/2023	
							Paid Amt:	\$495.60	
							Check Amount:	\$476.65	
2689	FIN	66263	9983		MICHAEL HODGEN		Check		
				B 01	215 029	Child Support		\$547.52	
	PO#:	Voucher #:	93778	Invoice	Invoice No: M2023070			1/20/2023	
							Paid Amt:	\$547.52	
							Check Amount:	\$547.52	
2689	FIN	66264	6424		PAESP		Check		
				B 01	215 043	PAE Supp Prof Dues		\$1,276.94	
	PO#:	Voucher #:	93772	Invoice	Invoice No: M2023070			1/20/2023	
							Paid Amt:	\$1,276.94	
							Check Amount:	\$1,276.94	
2689	FIN	66265	01253		PJE		Check		
				B 01	215 040	Pipestone Ed. Assoc. Dues		\$6,417.45	
	PO#:	Voucher #:	93774	Invoice	Invoice No: M2023070			1/20/2023	
							Paid Amt:	\$6,417.45	
							Check Amount:	\$6,417.45	
2689	FIN	66266	8794		BIG SOUTH CONFERENCE		Check		
				B 01	206 516	In and Out, BIG SOUTH WRESTLING		\$3,070.00	
	PO#:	Voucher #:	93786	Invoice	Invoice No: 01/20/2023			1/20/2023	
							Paid Amt:	\$3,070.00	
							Check Amount:	\$3,070.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66267	10138		HEALTH PARTNERS		Check
				B 01	215 030	Health Insurance Febuary Coverage Inv # 11E	\$70,462.51
		PO#:	Voucher #:	93787	Invoice	Invoice No: M2023070	1/20/2023
							Paid Amt: \$70,462.51
							Check Amount: \$70,462.51
2689	FIN	66268	01252		NCPERS Group Life Ins		Check
				B 01	215 034	UNIT NUMBER: 203411	\$64.00
		PO#:	Voucher #:	93788	Invoice	Invoice No: M2023070	1/20/2023
							Paid Amt: \$64.00
							Check Amount: \$64.00
2689	FIN	66269	7348		Madison National Life		Check
				B 01	215 032	Employer Paid	\$430.52
				B 01	215 033	Supplemental Life	\$143.50
				B 01	215 031	LTD	\$660.96
		PO#:	Voucher #:	93789	Invoice	Invoice No: M2023070	1/20/2023
							Paid Amt: \$1,234.98
							Check Amount: \$1,234.98
2689	FIN	66270	10212		METROPOLITAN LIFE INSURANCE COMPANY		Check
				B 01	215 044	January Coverage	\$3,022.62
				B 01	215 044	Febuary Coverage	\$3,022.62
		PO#:	Voucher #:	93790	Invoice	Invoice No: M2023070	1/20/2023
							Paid Amt: \$6,045.24
							Check Amount: \$6,045.24
2689	FIN	66271	7068		AMERITAS LIFE INSURANCE CORP.		Check
				B 01	215 045	Ameritas Vision Insurance Jan Coverage	\$869.52
		PO#:	Voucher #:	93791	Invoice	Invoice No: M2023070	1/20/2023
							Paid Amt: \$869.52
							Check Amount: \$869.52
2689	FIN	66272	01300		PIPESTONE CO. MEDICAL CENTER		Check
				E 01	103 420 000 740 394	to Non-Ed Agency DEC. 2022 PT	\$2,263.55
		PO#:	Voucher #:	93794	Invoice	Invoice No: PI PIP JAS S	1/23/2023
							Paid Amt: \$2,263.55
							Check Amount: \$2,263.55
2689	FIN	66273	3697		SW/WC SERVICE COOPERATIVE		Check
				E 01	300 211 000 000 394	to Non-Ed Agency DEC. 2022 TUITION ALC	\$20,623.50
		PO#:	Voucher #:	93795	Invoice	Invoice No: 71261	1/23/2023
							Paid Amt: \$20,623.50
							Check Amount: \$20,623.50
2689	FIN	66274	10224		CRESCENT ELECTRIC SUPPLY COMPANY		Check
				E 01	005 605 150 000 350	Repair&maint Service	\$313.64
		PO#:	Voucher #:	93796	Invoice	Invoice No: S509239942.001	1/23/2023
							Paid Amt: \$313.64
							Check Amount: \$313.64
2689	FIN	66275	5249		VISA		Check
				E 01	005 605 150 000 455	NonInstructional Tech Supplies	\$7.99

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66275	5249		VISA		Check
				E 01	005 605 150 000 350	Repair&maint Service	\$165.49
PO#:	Voucher #:	93797	Invoice	Invoice No:	5512	1/23/2023	Paid Amt: \$173.48
							Check Amount: \$173.48
2689	FIN	66276	10029		FIRST BANK & TRUST		Check
				E 01	005 850 000 000 581	Interest on Capital Lease	\$6,709.50
PO#:	Voucher #:	93799	Invoice	Invoice No:	20170725	1/23/2023	Paid Amt: \$6,709.50
							Check Amount: \$6,709.50
2689	FIN	66281	10226		AARON THIESEN		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 1/27	\$70.00
				E 01	300 294 201 000 305	Consult & Serv.fees, BB	\$70.00
PO#:	Voucher #:	93806	Invoice	Invoice No:	01/23/2023	1/23/2023	Paid Amt: \$140.00
							Check Amount: \$140.00
2689	FIN	66282	5629		CRAIG NORLAND		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 1/27	\$70.00
				E 01	300 294 201 000 305	Consult & Serv.fees BB 01/27/2023	\$70.00
PO#:	Voucher #:	93804	Invoice	Invoice No:	01/23/2023	1/23/2023	Paid Amt: \$140.00
							Check Amount: \$140.00
2689	FIN	66283	6688		JEFF GLADIS		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/27/2023	\$70.00
				E 01	300 294 201 000 305	Consult & Serv.fees	\$70.00
PO#:	Voucher #:	93805	Invoice	Invoice No:	01/23/2023	1/23/2023	Paid Amt: \$140.00
							Check Amount: \$140.00
2689	FIN	66284	8869		MICHAEL JOSEPH LETENDRE		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/24/2023	\$125.00
PO#:	Voucher #:	93807	Invoice	Invoice No:	01/23/2023	1/23/2023	Paid Amt: \$125.00
							Check Amount: \$125.00
2689	FIN	66285	8871		STEVE ELZENGA		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/24/2023	\$125.00
PO#:	Voucher #:	93808	Invoice	Invoice No:	01/23/2023	1/23/2023	Paid Amt: \$125.00
							Check Amount: \$125.00
2689	FIN	66286	9061		THOMAS MESNER		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/24/2023	\$125.00
PO#:	Voucher #:	93809	Invoice	Invoice No:	01/23/2023	1/23/2023	Paid Amt: \$125.00
							Check Amount: \$125.00

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66287	9582		MATRACA HANSON		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/26/202		\$200.00	
	PO#:	Voucher #:	93810	Invoice	Invoice No: 01/24/2023	1/24/2023	Paid Amt:	\$200.00	
							Check Amount:	\$200.00	
2689	FIN	66290	10081		MERCEDES BRIA RINGNELL		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/26/202		\$185.00	
	PO#:	Voucher #:	93811	Invoice	Invoice No: 01/24/2023	1/24/2023	Paid Amt:	\$185.00	
							Check Amount:	\$185.00	
2689	FIN	66291	9959		REBECCA SINN		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/26/202		\$297.50	
	PO#:	Voucher #:	93812	Invoice	Invoice No: 01/24/2023	1/24/2023	Paid Amt:	\$297.50	
							Check Amount:	\$297.50	
2689	FIN	66292	5782		CENTERPOINT ENERGY		Check		
				E 01	300 810 000 000 440	Fuel For Buildings, DEC 2022		\$14,715.14	
	PO#:	Voucher #:	93822	Invoice	Invoice No: 8000015159-9	1/24/2023	Paid Amt:	\$14,715.14	
							Check Amount:	\$14,715.14	
2689	FIN	66293	5168		J. W. PEPPER & SON, INC.		Check		
				E 01	300 258 233 000 401	Music Filing Boxes Instrumental Size (Model 6		\$112.50	
				E 01	300 258 233 000 401	Shipping		\$17.99	
	PO#: 18113	Voucher #:	93817	Invoice	Invoice No: 364936411	1/24/2023	Paid Amt:	\$130.49	
							Check Amount:	\$130.49	
2689	FIN	66294	9156		LIBERTY MUTUAL INSURANCE		Check		
				E 01	005 940 000 000 340	Property Insurance		\$6,560.00	
	PO#:	Voucher #:	93815	Invoice	Invoice No: 190755	1/24/2023	Paid Amt:	\$6,560.00	
							Check Amount:	\$6,560.00	
2689	FIN	66295	10012		MEDCO SUPPLY COMPANY		Check		
				E 01	300 292 000 000 401	General Supplies		\$64.15	
	PO#:	Voucher #:	93820	Invoice	Invoice No: 96006591	1/24/2023	Paid Amt:	\$64.15	
							Check Amount:	\$64.15	
2689	FIN	66296	6836		Midwest Alarm		Check		
				E 01	005 605 150 000 555	Technology Equipment		\$3,358.55	
	PO#:	Voucher #:	93821	Invoice	Invoice No: 327922	1/24/2023	Paid Amt:	\$3,358.55	
							Check Amount:	\$3,358.55	
2689	FIN	66297	10078		NEW LONDON - SPICER HS		Check		
				E 01	300 294 210 000 369	Entry Fees/Student Travel, WR 1/20/2023		\$150.00	
	PO#:	Voucher #:	93813	Invoice	Invoice No: 01/24/2023	1/24/2023	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66298	6885		Pipestone Area School, HS Actv		Check		
				R 01	005 292 208 000 099	Misc Local Revenue, REFUND TRACK		\$1,915.40	
	PO#:	Voucher #:	93816	Invoice	Invoice No: 01/24/2023	1/24/2023	Paid Amt:	\$1,915.40	
							Check Amount:	\$1,915.40	
2689	FIN	66299	9366		SYNCB/AMAZON		Check		
				E 01	300 050 172 000 401	General Supplies		\$33.94	
				E 01	103 203 171 000 430	General Supplies		\$10.99	
				E 01	103 050 171 000 401	General Supplies		\$42.90	
				E 01	005 110 000 000 401	General Supplies		\$90.37	
				E 02	005 770 000 701 401	General Supplies		\$322.31	
				E 01	005 810 000 000 401	General Supplies		\$34.00	
				E 01	207 211 172 000 430	Instructional Supply		\$130.82	
				E 01	300 211 197 000 401	Special Ed Coffee Fund		\$223.11	
	PO#:	Voucher #:	93819	Invoice	Invoice No: 6045787810217568	1/24/2023	Paid Amt:	\$888.44	
							Check Amount:	\$888.44	
2689	FIN	66300	01448		TRACY HIGH SCHOOL ISD 2904		Check		
				E 01	300 294 210 000 369	Entry Fees/Student Travel, WR 1/16/2023		\$100.00	
	PO#:	Voucher #:	93814	Invoice	Invoice No: 01/24/2023	1/24/2023	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
2689	FIN	66301	7716		VERIZON WIRELESS		Check		
				E 01	005 810 000 000 320	Communications/Phone, 12/9-01/08		\$286.35	
	PO#:	Voucher #:	93818	Invoice	Invoice No: 982981850-00001	1/24/2023	Paid Amt:	\$286.35	
							Check Amount:	\$286.35	
2689	FIN	66302	10089		METEOR EDUCATION LLC		Check		
				E 01	103 850 000 302 530	Equipment Purchased		\$1,909.55	
	PO#:	Voucher #:	93825	Invoice	Invoice No: QQ80419	1/24/2023	Paid Amt:	\$1,909.55	
							Check Amount:	\$1,909.55	
2689	FIN	66303	10089		METEOR EDUCATION LLC		Check		
				E 01	103 850 000 302 520	Build Acq/Construct		\$17,542.08	
	PO#:	Voucher #:	93823	Invoice	Invoice No: 112640	1/24/2023	Paid Amt:	\$17,542.08	
							Check Amount:	\$17,542.08	
2689	FIN	66304	10089		METEOR EDUCATION LLC		Check		
				E 01	103 850 000 302 530	Equipment Purchased		\$662.71	
	PO#:	Voucher #:	93824	Invoice	Invoice No: 114628	1/24/2023	Paid Amt:	\$662.71	
							Check Amount:	\$662.71	
2689	FIN	66305	5249		VISA		Check		
				E 01	005 010 000 000 401	General Supplies		\$7.53	
				E 01	300 296 205 000 401	General Supplies		\$222.30	

Pipestone Area Schools ISD #2689

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66305	5249		VISA		Check
				E 01	207 256 173 000 406	Instructional Software License	\$11.50
				E 01	207 260 173 000 406	Instructional Software License	\$12.50
				E 01	207 203 173 000 406	Instructional Software License	\$6.65
				E 01	300 301 173 830 433	Individualized Mat.	\$290.92
				E 01	300 256 173 000 406	Instructional Software License	\$11.50
				E 01	300 640 172 316 366	MS/HS Staff Development	\$30.10
				E 01	300 640 172 316 366	MS/HS Staff Development	\$35.98
				E 01	300 640 172 316 366	MS/HS Staff Development	\$5.00
				E 01	300 640 172 316 366	MS/HS Staff Development	\$32.93
				E 01	300 640 172 316 366	MS/HS Staff Development	\$48.42
				E 01	300 640 172 316 366	MS/HS Staff Development	\$34.31
				E 01	300 640 172 316 366	MS/HS Staff Development	\$24.99
				E 01	300 640 172 316 366	MS/HS Staff Development	\$1,470.54
				E 01	300 294 201 000 401	General Supplies	\$116.95
				E 01	300 292 000 000 401	General Supplies	\$10.68
				E 01	300 292 000 000 401	General Supplies	\$16.15
				E 01	300 361 442 000 369	Travel Robotics Students	\$3,000.00
				E 01	005 810 000 000 401	General Supplies	\$528.71
				E 01	005 810 000 000 401	General Supplies	\$4.05
				E 01	005 810 000 000 401	General Supplies	\$57.64
				E 01	005 810 000 000 401	General Supplies	\$116.95
				E 01	005 810 000 000 820	Dues & Membership, BOILERS	\$20.00
				E 01	005 810 000 000 401	General Supplies	\$4.59
				E 01	005 810 000 000 401	General Supplies	\$11.99
				E 01	005 810 000 000 820	Dues & Membership, BOILERS	\$20.00
				E 01	300 050 172 000 405	Non Instructional Comp Softwar	\$160.21
				E 01	300 050 172 000 401	General Supplies	\$2.99
				E 01	300 331 172 830 433	Individualized Mat.	\$116.13
				E 01	300 050 172 000 401	General Supplies	\$80.95
				E 01	300 258 234 000 430	Instructional Supply	\$39.75
				E 01	300 331 172 830 433	Individualized Mat.	\$113.50
				E 01	300 331 172 830 433	Individualized Mat.	\$7.89
				E 01	300 640 172 316 366	MS/HS Staff Development	\$100.00
				E 01	300 331 172 830 433	Individualized Mat.	\$10.00
				E 01	300 258 233 000 430	Instructional Supply	\$2,169.88
				E 01	300 640 172 316 366	MS/HS Staff Development	\$85.00
				E 01	103 640 173 316 366	Travel	\$375.00

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66305	5249		VISA		Check
				E 01	103 203 174 499 430		Travel \$114.78
PO#:	Voucher #:	93826	Invoice	Invoice No:	9897	1/25/2023	Paid Amt: \$9,528.96
							Check Amount: \$9,528.96
2689	FIN	66306	5249		VISA		Check
				E 01	300 294 203 000 366		Travel \$25.00
				E 01	300 291 224 000 369		Entry Fees/Student Travel \$28.77
				E 01	300 292 000 000 366		Travel \$21.94
				E 01	300 361 442 000 369		Travel Robotics Students \$41.25
				E 01	005 605 150 000 366		Travel \$19.34
				E 01	300 301 501 830 369		Entry Fees/Student Travel \$58.36
				E 01	300 301 501 830 369		Entry Fees/Student Travel \$79.94
				E 01	300 301 501 830 369		Entry Fees/Student Travel \$27.26
				E 01	300 301 501 830 369		Entry Fees/Student Travel \$33.84
				E 01	300 301 501 830 369		Entry Fees/Student Travel \$48.86
				E 01	300 301 501 830 369		Entry Fees/Student Travel \$44.51
				E 01	005 640 173 316 366		Curriculum Staff Development \$17.78
				E 01	005 640 173 316 366		Curriculum Staff Development \$17.79
PO#:	Voucher #:	93827	Invoice	Invoice No:	9871	1/25/2023	Paid Amt: \$464.64
							Check Amount: \$464.64
2689	FIN	66307	5249		VISA		Check
				E 04	005 249 000 321 366		Travel, DR ED \$34.79
PO#:	Voucher #:	93828	Invoice	Invoice No:	1739	1/25/2023	Paid Amt: \$34.79
							Check Amount: \$34.79
2689	FIN	66308	00063		CITY OF PIPESTONE		Check
				E 01	005 810 183 000 330		Utilities, JAN 2023 \$1,001.71
				E 01	005 810 182 000 330		Garbage, JAN 2023 \$850.00
				E 01	005 810 183 000 330		Utilities, JAN 2023 \$74.81
				E 01	005 810 183 000 330		Utilities, JAN 2023 \$59.81
				E 01	005 810 183 000 330		Utilities, JAN 2023 \$722.21
PO#:	Voucher #:	93830	Invoice	Invoice No:	01/23/2023	1/26/2023	Paid Amt: \$2,708.54
							Check Amount: \$2,708.54
2689	FIN	66309	9518		INNOVATIVE OFFICE SOLUTIONS LLC		Check
				E 01	005 110 000 000 401		General Supplies \$181.95
PO#:	Voucher #:	93831	Invoice	Invoice No:	4068297	1/26/2023	Paid Amt: \$181.95
							Check Amount: \$181.95

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66310	10221		GREATAMERICAN FINANCIAL SERVICES CORPORATION		Check		
				E 01	005 110 000 000 380	Short Term Lease Comp Tech		\$1,340.82	
	PO#:	Voucher #:	93829	Invoice	Invoice No: 33254412	1/26/2023	Paid Amt:	\$1,340.82	
							Check Amount:	\$1,340.82	
2689	FIN	66311	6446		TRANE		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$186.00	
	PO#:	Voucher #:	93832	Invoice	Invoice No: 313295101	1/26/2023	Paid Amt:	\$186.00	
							Check Amount:	\$186.00	
2689	FIN	66312	00256		HILLYARD INC/ SIOUX FALLS		Check		
				E 01	005 810 000 000 350	General Supplies		\$188.70	
	PO#:	Voucher #:	93833	Invoice	Invoice No: 800532290	1/26/2023	Paid Amt:	\$188.70	
							Check Amount:	\$188.70	
2689	FIN	66313	5138		PIPESTONE BUILDING MATERIALS		Check		
				E 01	005 810 000 000 401	General Supplies		\$130.66	
	PO#:	Voucher #:	93834	Invoice	Invoice No: 215301	1/26/2023	Paid Amt:	\$130.66	
							Check Amount:	\$130.66	
2689	FIN	66314	10053		COORDINATED BUSINESS SERVICES LTD		Check		
				E 01	005 110 000 000 380	Short Term Lease Comp Tech. 12/31-1/30		\$2,810.39	
	PO#:	Voucher #:	93835	Invoice	Invoice No: 276612	1/27/2023	Paid Amt:	\$2,810.39	
							Check Amount:	\$2,810.39	
2689	FIN	66315	5949		CDW GOVERNMENT, INC.		Check		
				E 01	005 605 150 000 455	NonInstructional Tech Supplies		\$90.95	
	PO#:	Voucher #:	93840	Invoice	Invoice No: DX60099	1/30/2023	Paid Amt:	\$90.95	
				E 01	005 605 150 000 455	NonInstructional Tech Supplies		\$251.28	
	PO#:	Voucher #:	93841	Invoice	Invoice No: DG43030	1/30/2023	Paid Amt:	\$251.28	
							Check Amount:	\$342.23	
2689	FIN	66316	00256		HILLYARD INC/ SIOUX FALLS		Check		
				E 01	005 810 000 000 401	General Supplies		\$1,673.38	
	PO#:	Voucher #:	93836	Invoice	Invoice No: 605005181	1/30/2023	Paid Amt:	\$1,673.38	
				E 01	005 810 000 000 350	Repair&maint Service		\$63.50	
	PO#:	Voucher #:	93837	Invoice	Invoice No: 700532288	1/30/2023	Paid Amt:	\$63.50	
				E 01	005 810 000 000 350	Repair&maint Service		\$305.00	
	PO#:	Voucher #:	93838	Invoice	Invoice No: 7005532289	1/30/2023	Paid Amt:	\$305.00	
							Check Amount:	\$2,041.88	
2689	FIN	66317	00212		HOBART SALES & SERVICE		Check		
				E 02	005 770 000 701 350	Repair&maint Service		\$554.37	
	PO#:	Voucher #:	93839	Invoice	Invoice No: EC594437	1/30/2023	Paid Amt:	\$554.37	
							Check Amount:	\$554.37	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66318	7689		LINGEN SERVICE CENTER		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$125.00	
	PO#:	Voucher #:	93843	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66319	7787		OVERHEAD DOOR CO.		Check		
				E 01	300 810 000 000 350	Repair&maint Service		\$346.00	
	PO#:	Voucher #:	93842	Invoice	Invoice No: 0365143-IN	1/30/2023	Paid Amt:	\$346.00	
							Check Amount:	\$346.00	
2689	FIN	66323	00597		RED ROCK CENTRAL HIGH SCHOOL		Check		
				E 01	300 294 210 000 369	Entry Fees/Student Travel, WR 1/27/2023		\$180.00	
	PO#:	Voucher #:	93844	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$180.00	
							Check Amount:	\$180.00	
2689	FIN	66326	9978		MICHAEL FIXSEN		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/03/2023		\$75.00	
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/03/2023		\$75.00	
	PO#:	Voucher #:	93850	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
2689	FIN	66327	9065		RANDY HEIN		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/03/2023		\$75.00	
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/03/2023		\$75.00	
	PO#:	Voucher #:	93849	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
2689	FIN	66329	8647		CHRISTOPHER BAUMBERGER		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/30/2023		\$125.00	
	PO#:	Voucher #:	93855	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66330	9945		EDWARD WATTS		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/30/2023		\$125.00	
	PO#:	Voucher #:	93854	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66331	8707		LARRY ANDERSON		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 01/30/2023		\$125.00	
	PO#:	Voucher #:	93853	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66332	9773		RAPTOR TECHNOLOGIES LCC		Check		
				E 01	005 715 000 342 465	Non-Instructional Tech Devices		\$1,250.00	
	PO#:	Voucher #:	93856	Invoice	Invoice No: 44313	1/30/2023	Paid Amt:	\$1,250.00	
							Check Amount:	\$1,250.00	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66333	10225		KELLY JOHNSON		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/31/202		\$140.00	
	PO#:	Voucher #:	93846	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
2689	FIN	66334	8853		LINDSAY BURTZEL		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/31/202		\$140.00	
	PO#:	Voucher #:	93847	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
2689	FIN	66335	10081		MERCEDES BRIA RINGNELL		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/31/202		\$140.00	
	PO#:	Voucher #:	93848	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
2689	FIN	66336	5630		STEPHANIE GORDON		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 01/31/202		\$252.00	
	PO#:	Voucher #:	93845	Invoice	Invoice No: 01/30/2023	1/30/2023	Paid Amt:	\$252.00	
							Check Amount:	\$252.00	
2689	FIN	66337	7390		BLICK ART MATERIALS		Check		
				E 01	103 203 171 000 430	Black cray Pas		\$12.88	
				E 01	103 203 171 000 430	1 inch Kiln Stilts 12 pack		\$29.88	
				E 01	103 203 171 000 430	1.5 inch Kiln Stilts 12 pack		\$33.12	
				E 01	103 203 171 000 430	2 inch kiln stilts		\$39.60	
	PO#: 18115	Voucher #:	93861	Invoice	Invoice No: 9982265	1/31/2023	Paid Amt:	\$115.48	
							Check Amount:	\$115.48	
2689	FIN	66338	3512		CHILDRENS CARE HOSP & SCHOOL		Check		
				E 01	100 411 000 000 392	to Out-of-State Dist, DEC. 2021		\$1,072.95	
	PO#:	Voucher #:	93859	Invoice	Invoice No: 30000944	1/31/2023	Paid Amt:	\$1,072.95	
							Check Amount:	\$1,072.95	
2689	FIN	66339	9373		J & S LOGOS		Check		
				E 01	005 291 229 000 401	General Supplies		\$225.00	
	PO#:	Voucher #:	93858	Invoice	Invoice No: 01/31/2023	1/31/2023	Paid Amt:	\$225.00	
							Check Amount:	\$225.00	
2689	FIN	66340	6836		Midwest Alarm		Check		
				E 01	005 605 150 000 455	NonInstructional Tech Supplies, STAFF BADG		\$1,560.00	
	PO#:	Voucher #:	93860	Invoice	Invoice No: 333154	1/31/2023	Paid Amt:	\$1,560.00	
							Check Amount:	\$1,560.00	
2689	FIN	66341	7865		MUSIC STREET		Check		
				E 01	300 258 233 000 350	Repair&maint Service		\$50.00	
	PO#:	Voucher #:	93862	Invoice	Invoice No: 112494	1/31/2023	Paid Amt:	\$50.00	

Pipestone Area Schools ISD #2689

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66341	7865		MUSIC STREET		Check		
				E 01	300 258 233 000 401	General Supplies		\$158.00	
PO#:	Voucher #:	93863	Invoice		Invoice No: 112604	1/31/2023	Paid Amt:	\$158.00	
				E 01	300 258 233 000 350	Repair&maint Service		\$15.00	
PO#:	Voucher #:	93864	Invoice		Invoice No: 112626	1/31/2023	Paid Amt:	\$15.00	
				E 01	300 258 233 000 350	Repair&maint Service		\$30.00	
PO#:	Voucher #:	93865	Invoice		Invoice No: 112545	1/31/2023	Paid Amt:	\$30.00	
				E 01	300 258 233 000 350	Repair&maint Service		\$30.00	
PO#:	Voucher #:	93866	Invoice		Invoice No: 112440	1/31/2023	Paid Amt:	\$30.00	
				E 01	300 258 233 000 350	Repair&maint Service		\$12.00	
PO#:	Voucher #:	93867	Invoice		Invoice No: 112418	1/31/2023	Paid Amt:	\$12.00	
							Check Amount:	\$295.00	
2689	FIN	66342	00224		LUDOLPH BUS INCORPORATED		Check		
				E 03	005 760 000 720 360	Transp Cntrt W/Public Reg		\$76,836.00	
PO#:	Voucher #:	93871	Invoice		Invoice No: 1965	2/1/2023	Paid Amt:	\$76,836.00	
							Check Amount:	\$76,836.00	
2689	FIN	66343	00224		LUDOLPH BUS INCORPORATED		Check		
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel		\$63.64	
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel		\$79.69	
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel		\$165.12	
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel		\$56.25	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$111.80	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$84.38	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$172.00	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$89.06	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$94.60	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$65.63	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$101.48	
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB		\$107.81	
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS		\$172.00	
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS		\$145.31	
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS		\$223.60	
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS		\$112.50	
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS		\$101.48	
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS		\$93.75	
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling		\$170.28	
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling		\$117.19	
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling		\$228.76	
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling		\$145.31	

Pipestone Area Schools ISD #2689

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66343	00224		LUDOLPH BUS INCORPORATED		Check
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$268.32
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$93.75
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$168.56
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$131.25
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$215.00
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$56.25
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$168.56
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$60.94
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$104.92
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$60.94
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$70.52
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$70.31
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$120.40
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$65.63
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$101.48
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$56.25
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel	\$106.64
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel	\$65.63
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel	\$65.36
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel	\$65.63
				E 01	300 291 224 733 360	Transp Cntrt W/Public, KB	\$104.92
				E 01	300 291 224 733 360	Transp Cntrt W/Public, KB	\$70.31
				E 01	207 211 000 733 360	Transp Cntrt W/Public, MIDDLE SCHOOL	\$172.00
				E 01	207 211 000 733 360	Transp Cntrt W/Public, MIDDLE SCHOOL	\$112.50
				E 01	300 240 000 733 360	Transp Cntrt W/Public Phy Ed	\$52.50
				E 03	005 760 000 713 360	Transp Cntrt W/Public, OUT OF DISTRICT	\$225.72
				E 03	005 760 000 713 360	Transp Cntrt W/Public, OUT OF DISTRICT	\$287.28
				E 03	005 760 000 713 360	Transp Cntrt W/Public, OUT OF DISTRICT	\$533.52
				E 03	005 760 000 723 360	Transp Cntrt W/Public Handicap	\$8,350.62
				E 03	005 760 000 723 360	Transp Cntrt W/Public Handicap	\$4,701.20
				E 03	005 760 000 723 360	Transp Cntrt W/Public Handicap	\$10,004.64
				E 03	005 760 000 723 360	Transp Cntrt W/Public Handicap	\$6,242.64
				E 03	005 760 000 723 360	Transp Cntrt W/Public Handicap	\$5,567.76
				E 03	005 760 000 723 360	Transp Cntrt W/Public Handicap	\$146.88
				E 01	300 211 000 733 360	Transp Cntrt W/Public, WOODWORKING	\$665.00
				E 01	300 211 000 733 360	Transp Cntrt W/Public	\$0.00

PO#:	Voucher #:	93869	Invoice	Invoice No:	1964	2/1/2023	Paid Amt:	\$42,055.47	
								Check Amount:	\$42,055.47

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66344	00224		LUDOLPH BUS INCORPORATED		Check
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$1,234.26
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$675.00
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$675.00
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$1,017.92
				E 01	300 294 210 733 360	Transp Cntrt W/Public Wrestling	\$758.30
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$1,020.53
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$675.00
				E 01	300 294 201 733 360	Transp Cntrt W/Public BB	\$675.00
				E 01	300 296 201 733 360	Transp Cntrt W/Public GBB Travel	\$675.00
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS	\$838.58
				E 01	300 296 205 733 360	Transp Cntrt W/Public, GYMNASTICS	\$675.00
				E 01	300 291 229 733 360	Transp Cntrt W/Public-One Act Play	\$675.00
				E 01	300 291 229 733 360	Transp Cntrt W/Public-One Act Play	\$675.00
PO#:	Voucher #:	93870	Invoice	Invoice No:	4220	2/1/2023	Paid Amt: \$10,269.59
							Check Amount: \$10,269.59
2689	FIN	66345	10199		TROY RYAN HEIDEBRINK		Check
				E 01	005 810 000 000 350	Repair&maint Service	\$740.00
PO#:	Voucher #:	93868	Invoice	Invoice No:	4	2/1/2023	Paid Amt: \$740.00
							Check Amount: \$740.00
2689	FIN	66346	10228		JAMISON KLEINSASSER		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/03/2023	\$75.00
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/03/2023	\$75.00
PO#:	Voucher #:	93872	Invoice	Invoice No:	02/02/2023	2/2/2023	Paid Amt: \$150.00
							Check Amount: \$150.00
2689	FIN	66347	6446		TRANE		Check
				E 01	005 810 000 000 350	Repair&maint Service	\$883.61
PO#:	Voucher #:	93873	Invoice	Invoice No:	313189771	2/2/2023	Paid Amt: \$883.61
				E 01	005 810 000 000 350	Repair&maint Service	\$3,162.00
PO#:	Voucher #:	93874	Invoice	Invoice No:	312909772	2/2/2023	Paid Amt: \$3,162.00
				E 01	005 810 000 000 350	Repair&maint Service	\$3,039.25
PO#:	Voucher #:	93875	Invoice	Invoice No:	313086678	2/2/2023	Paid Amt: \$3,039.25
				E 01	005 810 000 000 350	Repair&maint Service	\$345.00
PO#:	Voucher #:	93876	Invoice	Invoice No:	312773899	2/2/2023	Paid Amt: \$345.00
				E 01	005 810 000 000 350	Repair&maint Service	\$1,587.00
PO#:	Voucher #:	93877	Invoice	Invoice No:	313250669	2/2/2023	Paid Amt: \$1,587.00
				E 01	005 810 000 000 350	Repair&maint Service	\$153.00
PO#:	Voucher #:	93878	Invoice	Invoice No:	312896994	2/2/2023	Paid Amt: \$153.00

Pipestone Area Schools ISD #2689

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66347	6446		TRANE		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$412.00	
	PO#:	Voucher #:	93879	Invoice	Invoice No: 313295101	2/2/2023	Paid Amt:	\$412.00	
							Check Amount:	\$9,581.86	
2689	FIN	66348	9944		CHRISTOPHER BRETT WOLF		Check		
				E 01	300 294 210 000 305	Consult & Serv.fees, WR 02/02/2023		\$237.50	
	PO#:	Voucher #:	93880	Invoice	Invoice No: 02/03/2023	2/2/2023	Paid Amt:	\$237.50	
							Check Amount:	\$237.50	
2689	FIN	66349	3537		WORTHINGTON HIGH SCHOOL		Check		
				E 01	300 291 220 000 369	Entry Fees/Student Travel, SPEECH		\$70.00	
	PO#:	Voucher #:	93881	Invoice	Invoice No: 02/02/2023	2/2/2023	Paid Amt:	\$70.00	
							Check Amount:	\$70.00	
2689	FIN	66350	8056		CELEBRATION OF MUSIC		Check		
				E 01	300 258 233 000 369	Entry Fees/Student Travel		\$180.00	
	PO#:	Voucher #:	93886	Invoice	Invoice No: 02/03/2023	2/3/2023	Paid Amt:	\$180.00	
							Check Amount:	\$180.00	
2689	FIN	66351	00256		HILLYARD INC/ SIOUX FALLS		Check		
				E 01	005 810 000 000 401	General Supplies		\$216.61	
	PO#:	Voucher #:	93885	Invoice	Invoice No: 605013844	2/3/2023	Paid Amt:	\$216.61	
							Check Amount:	\$216.61	
2689	FIN	66352	10017		SCHOOL SPECIALTY LLC		Check		
				E 01	300 220 172 000 401	9-409338 Pacon Scrapbook Paper Value Asso		\$18.00	
	PO#: 18008	Voucher #:	93884	Invoice	Invoice No: 208131750004	2/3/2023	Paid Amt:	\$18.00	
							Check Amount:	\$18.00	
2689	FIN	66353	00890	00890	STOUT & EVINK		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$235.88	
	PO#:	Voucher #:	93887	Invoice	Invoice No: 96491	2/3/2023	Paid Amt:	\$235.88	
							Check Amount:	\$235.88	
2689	FIN	66354	00300	00300	PIPESTONE PUBLISHING CO INC		Check		
				E 01	005 010 000 000 305	Consult & Serv.fees, JAN 2023		\$1,905.02	
	PO#:	Voucher #:	93888	Invoice	Invoice No: 02/03/2023	2/3/2023	Paid Amt:	\$1,905.02	
							Check Amount:	\$1,905.02	
2689	FIN	66355	00733		FESTIVAL OF BANDS		Check		
				E 01	300 258 233 000 369	Entry Fees/Student Travel, BAND		\$250.00	
	PO#:	Voucher #:	93894	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$250.00	
							Check Amount:	\$250.00	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66356	10225		KELLY JOHNSON		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 02/07/202		\$140.00	
	PO#:	Voucher #:	93897	Invoice	Invoice No: 02/06/2023	2/6/2023		Paid Amt:	\$140.00
								Check Amount:	\$140.00
2689	FIN	66357	9731		LEEANN STEEN		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 02/07/202		\$252.50	
	PO#:	Voucher #:	93898	Invoice	Invoice No: 02/06/2023	2/6/2023		Paid Amt:	\$252.50
								Check Amount:	\$252.50
2689	FIN	66358	8853		LINDSAY BURTZEL		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 02/07/202		\$140.00	
	PO#:	Voucher #:	93895	Invoice	Invoice No: 02/06/2023	2/6/2023		Paid Amt:	\$140.00
								Check Amount:	\$140.00
2689	FIN	66359	10081		MERCADES BRIA RINGNELL		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYMNASTICS 02/07/202		\$140.00	
	PO#:	Voucher #:	93896	Invoice	Invoice No: 02/06/2026	2/6/2023		Paid Amt:	\$140.00
								Check Amount:	\$140.00
2689	FIN	66360	9778		MORRIS AREA SCHOOL DISTRICT #2769		Check		
				E 01	300 294 210 000 369	Entry Fees/Student Travel. WR 02/11/2023		\$225.00	
	PO#:	Voucher #:	93890	Invoice	Invoice No: 02/06/2023	2/6/2023		Paid Amt:	\$225.00
								Check Amount:	\$225.00
2689	FIN	66361	10164		SCHOLASTIC INC.		Check		
				E 04	005 580 000 325 430	Instructional Supply		\$219.09	
	PO#:	Voucher #:	93889	Invoice	Invoice No: 72435413	2/6/2023		Paid Amt:	\$219.09
								Check Amount:	\$219.09
2689	FIN	66362	7457		KEVIN DEBOER		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/09/2023		\$75.00	
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/09/2023		\$75.00	
	PO#:	Voucher #:	93899	Invoice	Invoice No: 02/06/2023	2/6/2023		Paid Amt:	\$150.00
								Check Amount:	\$150.00
2689	FIN	66363	6738		SCOTT BEEKMAN		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees. GB 02/09/2023		\$75.00	
				E 01	300 296 201 000 305	Consult & Serv.fees. BB 02/09/2023		\$75.00	
	PO#:	Voucher #:	93900	Invoice	Invoice No: 02/06/2023	2/6/2023		Paid Amt:	\$150.00
								Check Amount:	\$150.00
2689	FIN	66364	7462		STEVE KINDEREN		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/09/2023		\$75.00	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66364	7462		STEVE KINDEREN		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/09/2023		\$75.00	
	PO#:	Voucher #:	93901	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
2689	FIN	66365	5629		CRAIG NORLAND		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/07/2023		\$125.00	
	PO#:	Voucher #:	93902	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66366	8856		DUANE M KOCKELMAN		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees, BB 02/07/2023		\$125.00	
	PO#:	Voucher #:	93904	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66367	6688		JEFF GLADIS		Check		
				E 01	300 294 201 000 305	Consult & Serv.feesConsult & Serv.fees, BB 02/06/2023		\$125.00	
	PO#:	Voucher #:	93903	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66368	5629		CRAIG NORLAND		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/06/2023		\$125.00	
	PO#:	Voucher #:	93905	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66369	6688		JEFF GLADIS		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/06/2023		\$125.00	
	PO#:	Voucher #:	93906	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66370	6898		JIM REED		Check		
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/06/2023		\$125.00	
	PO#:	Voucher #:	93907	Invoice	Invoice No: 02/06/2023	2/6/2023	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	
2689	FIN	66371	8073		INTERSTATE BATTERY CENTER		Check		
				E 01	005 605 150 000 455	NonInstructional Tech Supplies		\$54.00	
	PO#:	Voucher #:	93909	Invoice	Invoice No: 1912903027407	2/7/2023	Paid Amt:	\$54.00	
							Check Amount:	\$54.00	
2689	FIN	66372	8053		MN DEPT OF LABOR & INDUSTRY		Check		
				E 01	005 810 000 000 820	Dues & Membership, LICENSE # SP044983		\$20.00	
	PO#:	Voucher #:	93908	Invoice	Invoice No: CODE: 632448	2/7/2023	Paid Amt:	\$20.00	
							Check Amount:	\$20.00	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66373	6885		Pipestone Area School, HS Actv		Check		
				B 01	101 000	Cash, CHECK SHOULD HAVE BEEN HS NO1		\$27.00	
	PO#:	Voucher #:	93910	Invoice	Invoice No:	02/07/2023		2/7/2023	
							Paid Amt:	\$27.00	
							Check Amount:	\$27.00	
2689	FIN	66374	6885		Pipestone Area School, HS Actv		Check		
				B 01	101 000	Cash, Cash, CHECK SHOULD HAVE BEEN H		\$0.27	
	PO#:	Voucher #:	93911	Invoice	Invoice No:	02/07/2023		2/7/2023	
							Paid Amt:	\$0.27	
							Check Amount:	\$0.27	
2689	FIN	66375	00096		EDGERTON CHRISTIAN ELEM		Check		
				E 03	005 760 000 720 360	Transp Cntrt W/Public Reg. JAN 2023		\$2,520.00	
	PO#:	Voucher #:	93913	Invoice	Invoice No:	02/08/2023		2/8/2023	
							Paid Amt:	\$2,520.00	
							Check Amount:	\$2,520.00	
2689	FIN	66376	00276		XCEL ENERGY		Check		
				E 01	005 810 184 000 330	Electricity - Paulsen Field 12/2022		\$622.13	
	PO#:	Voucher #:	93914	Invoice	Invoice No:	51-6709448-8		2/8/2023	
							Paid Amt:	\$622.13	
							Check Amount:	\$622.13	
2689	FIN	66377	9074		A-OX WELDING SUPPLY INC		Check		
				E 01	300 301 501 830 433	Individualized Mat.		\$156.24	
	PO#:	Voucher #:	93923	Invoice	Invoice No:	0000279442		2/9/2023	
							Paid Amt:	\$156.24	
							Check Amount:	\$156.24	
2689	FIN	66378	3763		AUTOMATIC BUILDING CONTROLS		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$960.00	
	PO#:	Voucher #:	93927	Invoice	Invoice No:	179588		2/9/2023	
							Paid Amt:	\$960.00	
							Check Amount:	\$960.00	
2689	FIN	66379	01942		BOB'S PIANO SERVICE INC		Check		
				E 01	300 258 234 000 350	Repair&maint Service, TUNE PIANO		\$375.00	
	PO#:	Voucher #:	93929	Invoice	Invoice No:	73194		2/9/2023	
							Paid Amt:	\$375.00	
							Check Amount:	\$375.00	
2689	FIN	66380	00063		CITY OF PIPESTONE		Check		
				E 01	005 810 000 000 350	Repair&maint Service, SANDING LOTS JAN		\$100.00	
	PO#:	Voucher #:	93920	Invoice	Invoice No:	36305		2/9/2023	
							Paid Amt:	\$100.00	
				E 01	005 810 000 000 350	Repair&maint Service, SANDING LOTS JAN		\$2,625.00	
	PO#:	Voucher #:	93921	Invoice	Invoice No:	36294		2/9/2023	
							Paid Amt:	\$2,625.00	
							Check Amount:	\$2,725.00	
2689	FIN	66381	8233		COUGHLAN COMPANIES		Check		
				E 01	103 620 591 000 470	Mythology Matchups		\$77.96	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66381	8233		COUGHLAN COMPANIES		Check		
				E 01	103 620 591 000 470	Polor Bear Vs. Orca		\$19.49	
		PO#: 18116	Voucher #:	93918	Invoice	Invoice No: 311622	2/9/2023	Paid Amt:	\$97.45
								Check Amount:	\$97.45
2689	FIN	66382	9755		HANDER INC PLUMBING AND HEATING		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$688.78	
		PO#:	Voucher #:	93924	Invoice	Invoice No: 001046660000	2/9/2023	Paid Amt:	\$688.78
								Check Amount:	\$688.78
2689	FIN	66383	5505		MARK'S GENERAL MACHINE		Check		
				E 01	005 810 000 000 350	Repair&maint Service		\$210.00	
		PO#:	Voucher #:	93925	Invoice	Invoice No: 85707	2/9/2023	Paid Amt:	\$210.00
								Check Amount:	\$210.00
2689	FIN	66384	8018		OUTLAW CUSTOMS		Check		
				E 01	005 810 000 000 350	Repair&maint Service, JAN 2023		\$3,668.00	
		PO#:	Voucher #:	93926	Invoice	Invoice No: 2527	2/9/2023	Paid Amt:	\$3,668.00
								Check Amount:	\$3,668.00
2689	FIN	66385	01622		PEPSI-COLA BOTTLING CO.		Check		
				E 01	300 211 180 000 401	General Supplies		\$32.00	
		PO#:	Voucher #:	93922	Invoice	Invoice No: 1503889	2/9/2023	Paid Amt:	\$32.00
								Check Amount:	\$32.00
2689	FIN	66386	7050		SCHOOL NURSE SUPPLY, INC.		Check		
				E 01	103 720 000 000 401	AED Check Tags		\$9.95	
				E 01	103 720 000 000 401	Responder Pack		\$67.50	
				E 01	103 720 000 000 401	Triangle Signs		\$72.00	
				E 01	103 720 000 000 401	AED Cabinet with Alarm		\$226.00	
				E 01	103 720 000 000 401	Compressor Nebulizer		\$29.50	
		PO#: 18118	Voucher #:	93917	Invoice	Invoice No: 0932695	2/9/2023	Paid Amt:	\$404.95
								Check Amount:	\$404.95
2689	FIN	66387	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	005 605 000 000 316	Tech Services Purchased Coop, DEC. 2022		\$8,192.00	
				E 01	005 605 000 000 316	CYBER SECURITY, DEC 2022		\$1,250.51	
		PO#:	Voucher #:	93928	Invoice	Invoice No: 71412	2/9/2023	Paid Amt:	\$9,442.51
								Check Amount:	\$9,442.51
2689	FIN	66388	9186		TAHER, INC.- BIN# 135092		Check		
				E 02	005 770 000 701 305	Consult & Serv.fees, SEPT. 2022		\$2,000.00	
		PO#:	Voucher #:	93916	Invoice	Invoice No: 0063053-IN	2/9/2023	Paid Amt:	\$2,000.00
								Check Amount:	\$2,000.00

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66389	6880		ITC		Check		
				E 01	006 810 000 000 320	Communications/Phone, 2/1-2/28		\$39.51	
	PO#:	Voucher #:	93919	Invoice	Invoice No: 11585940	2/9/2023	Paid Amt:	\$39.51	
							Check Amount:	\$39.51	
2689	FIN	66390	10053		COORDINATED BUSINESS SERVICES LTD		Check		
				E 01	005 110 000 000 380	Short Term Lease Comp Tech, JAN 2023		\$33.99	
	PO#:	Voucher #:	93931	Invoice	Invoice No: 278742	2/9/2023	Paid Amt:	\$33.99	
							Check Amount:	\$33.99	
2689	FIN	66391	9720		KAJEET INC		Check		
				E 01	005 630 012 160 466	SERVICE FOR 20 STUDENTS HOTSPOTS 7/		\$4,485.30	
	PO#: 18056	Voucher #:	93930	Invoice	Invoice No: 14330	2/9/2023	Paid Amt:	\$4,485.30	
							Check Amount:	\$4,485.30	
2689	FIN	66392	10225		KELLY JOHNSON		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYM 02/10/2023		\$140.00	
	PO#:	Voucher #:	93934	Invoice	Invoice No: 002/09/2023	2/9/2023	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
2689	FIN	66393	8853		LINDSAY BURTZEL		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYM 02/10/2023		\$140.00	
	PO#:	Voucher #:	93936	Invoice	Invoice No: 02/09/2023	2/9/2023	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
2689	FIN	66394	7774		RICK ZOLLNER		Check		
				E 04	005 249 000 321 430	Instructional Supply		\$367.03	
	PO#:	Voucher #:	93932	Invoice	Invoice No: 02/09/2023	2/9/2023	Paid Amt:	\$367.03	
							Check Amount:	\$367.03	
2689	FIN	66395	9219		SHANNON ANDREA		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYM 02/10/2023		\$140.00	
	PO#:	Voucher #:	93935	Invoice	Invoice No: 02/09/2023	2/9/2023	Paid Amt:	\$140.00	
							Check Amount:	\$140.00	
2689	FIN	66396	5630		STEPHANIE GORDON		Check		
				E 01	300 296 205 000 305	Consult & Serv.fees, GYM 02/10/2023		\$252.50	
	PO#:	Voucher #:	93933	Invoice	Invoice No: 02/09/2023	2/9/2023	Paid Amt:	\$252.50	
							Check Amount:	\$252.50	
2689	FIN	66397	10232		AMAZON CAPITAL SERVICES		Check		
				E 01	103 203 171 000 401	General Supplies		\$105.98	
				E 01	103 203 171 000 430	Instructional Supply		\$318.21	
				E 01	103 412 000 740 433	Individualized Mat.		\$87.52	
				E 01	103 420 000 740 433	Individualized Mat.		\$10.99	
				E 01	207 361 849 000 430	Instructional Supply		\$518.53	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66397	10232		AMAZON CAPITAL SERVICES		Check
				E 01	300 050 172 000 401	General Supplies	\$7.99
				E 01	300 211 197 000 401	Special Ed Coffee Fund	\$120.46
				E 01	300 258 233 000 430	Instructional Supply	\$56.82
				E 01	300 258 234 000 430	Instructional Supply	\$147.42
				E 01	300 301 173 830 433	Individualized Mat.	\$104.71
				E 01	300 301 501 830 433	Individualized Mat.	\$194.49
				E 01	300 620 591 000 401	General Supplies Library	\$505.97
				E 01	300 620 591 302 470	Library Books	\$4,808.67
				E 01	300 640 172 316 401	General Supplies	\$532.95
				E 04	005 505 423 321 401	General Supplies	\$173.37
				E 04	005 505 423 321 401	General Supplies	\$0.00
PO#:	Voucher #:	93939	Invoice	Invoice No:	13K4-9PPW-7V1F	2/8/2023	Paid Amt: \$7,694.08
							Check Amount: \$7,694.08
2689	FIN	66398	10209		JASON BOE		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/14/2023	\$125.00
PO#:	Voucher #:	93945	Invoice	Invoice No:	02/13/2023	2/13/2023	Paid Amt: \$125.00
							Check Amount: \$125.00
2689	FIN	66399	10210		JEFF MINETT		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/14/2023	\$125.00
PO#:	Voucher #:	93944	Invoice	Invoice No:	02/13/2023	2/13/2023	Paid Amt: \$125.00
							Check Amount: \$125.00
2689	FIN	66400	10065		JOSHUA FREDRICKSON		Check
				E 01	300 296 201 000 305	Consult & Serv.fees, GB 02/14/2023	\$125.00
PO#:	Voucher #:	93943	Invoice	Invoice No:	02/13/2023	2/13/2023	Paid Amt: \$125.00
							Check Amount: \$125.00
2689	FIN	66401	10066		ADLER COUNSELING PLLC		Check
				E 01	005 730 012 160 379	Mental Health Professional Ser, JAN 2023	\$575.00
PO#:	Voucher #:	93949	Invoice	Invoice No:	23-01-01	2/13/2023	Paid Amt: \$575.00
							Check Amount: \$575.00
2689	FIN	66402	10053		COORDINATED BUSINESS SERVICES LTD		Check
				E 01	005 110 000 000 401	General Supplies, STAPLES	\$152.00
PO#:	Voucher #:	93951	Invoice	Invoice No:	274740	2/13/2023	Paid Amt: \$152.00
							Check Amount: \$152.00
2689	FIN	66403	7376		H & B SPECIALIZED PRODUCTS, INC		Check
				E 01	300 850 000 302 520	Build Acq/Construct, WALL PADS (WRESTLIN	\$3,647.00
PO#:	Voucher #:	93948	Invoice	Invoice No:	32780	2/13/2023	Paid Amt: \$3,647.00
							Check Amount: \$3,647.00

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66404	7376		H & B SPECIALIZED PRODUCTS, INC		Check		
				E 01	300 810 000 000 350	Repair&maint Service		\$310.00	
	PO#:	Voucher #:	93947	Invoice	Invoice No: 32779	2/13/2023	Paid Amt:	\$310.00	
							Check Amount:	\$310.00	
2689	FIN	66405	4570		PIPESTONE MEDICAL GROUP		Check		
				E 01	103 420 000 740 394	to Non-Ed Agency, JAN 2023 OT		\$2,983.36	
	PO#:	Voucher #:	93946	Invoice	Invoice No: PI PIP JAS	2/13/2023	Paid Amt:	\$2,983.36	
							Check Amount:	\$2,983.36	
2689	FIN	66406	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	300 211 000 000 394	to Non-Ed Agency, JAN. 2023		\$18,351.90	
	PO#:	Voucher #:	93954	Invoice	Invoice No: 71535	2/13/2023	Paid Amt:	\$18,351.90	
					TUITION JAN 23		Check Amount:	\$18,351.90	
2689	FIN	66407	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	005 408 000 740 396	Special Ed Purchased, From Dist,BEHAVIOR /		\$2,679.61	
				E 01	005 408 000 740 397	Special Ed Purchased From Dist,BEHAVIOR A		\$911.06	
				E 01	005 408 000 740 366	Travel		\$1,571.82	
				E 01	103 412 000 740 396	Special Ed Purchased From Dist, ECSE TEAC		\$16,229.25	
				E 01	103 412 000 740 396	Special Ed Purchased From Dist, ECSE TEAC		\$11,360.25	
				E 01	005 404 000 740 396	Special Ed Purchased From Dist, OT		\$15,716.50	
				E 01	005 420 000 740 396	Special Ed Purchased From Dist, SCHOOL PE		\$6,424.50	
				E 01	005 420 000 740 396	Special Ed Purchased From Dist, SOCIAL WO		\$5,305.75	
				E 01	005 420 000 740 397	Special Ed Purchased From Dist, SOCIAL WO		\$1,803.96	
				E 01	005 420 000 740 366	Special Ed Purchased From Dist, SOCIAL WO		\$1,185.30	
				E 01	005 740 000 000 390	Special Ed Purchased From Dist, SOCIAL WO		\$11,455.00	
				E 01	005 401 000 740 396	to Other MN District, SPEECH/LANGUAGE		\$17,166.25	
				E 01	005 401 000 740 396	to Other MN District, SPEECH/LANGUAGE		\$17,166.00	
				E 01	005 405 000 740 396	Special Ed Purchased From Dist, TEACHER C		\$4,161.00	
	PO#:	Voucher #:	93950	Invoice	Invoice No: 71501	2/13/2023	Paid Amt:	\$113,136.25	
							Check Amount:	\$113,136.25	
2689	FIN	66408	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	300 640 173 316 366	Travel, TYPE III TRAINING		\$24.00	
	PO#:	Voucher #:	93952	Invoice	Invoice No: 71367	2/13/2023	Paid Amt:	\$24.00	
							Check Amount:	\$24.00	
2689	FIN	66409	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	300 291 224 000 369	Entry Fees/Student Travel		\$75.00	
	PO#:	Voucher #:	93953	Invoice	Invoice No: 71346	2/13/2023	Paid Amt:	\$75.00	
							Check Amount:	\$75.00	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	FIN	66410	10053		COORDINATED BUSINESS SERVICES LTD		Check		
				E 01	005 110 000 000 401	General Supplies, STAPLES		\$62.00	
	PO#:	Voucher #:	93956	Invoice	Invoice No: 268297	2/13/2023	Paid Amt:	\$62.00	
							Check Amount:	\$62.00	
2689	FIN	66411	9280		DEREK CLAAR		Check		
				E 01	300 294 201 000 305	Consult & Serv.fees BB 02/09/2023		\$50.00	
	PO#:	Voucher #:	93955	Invoice	Invoice No: 02/13/2023	2/13/2023	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	
2689	FIN	66412	10053		COORDINATED BUSINESS SERVICES LTD		Check		
				E 01	005 110 000 000 401	General Supplies, STAPLES		\$17.23	
	PO#:	Voucher #:	93957	Invoice	Invoice No: 270504	2/13/2023	Paid Amt:	\$17.23	
							Check Amount:	\$17.23	
2689	FIN	66413	8925		BLUEPEAK		Check		
				E 01	005 810 000 000 320	Communications/Phone, FEB 2023		\$1,603.21	
	PO#:	Voucher #:	93959	Invoice	Invoice No: 00459101	2/16/2023	Paid Amt:	\$1,603.21	
							Check Amount:	\$1,603.21	
2689	FIN	66414	9709		CENTRAL MN ECATIONAL REASEARCH AND DEVEL COUNCIL		Check		
				E 01	005 640 173 316 366	LEARNING SOLUTIONS CONFERENCE		\$200.00	
	PO#: 18112	Voucher #:	93958	Invoice	Invoice No: 190933	2/16/2023	Paid Amt:	\$200.00	
							Check Amount:	\$200.00	
2689	FIN	66415	5983		SIOUX VALLEY ENERGY		Check		
				E 01	300 810 184 000 330	Utilities - Electicity, JAN 2023		\$13,997.00	
	PO#:	Voucher #:	93961	Invoice	Invoice No: 7058684000	2/16/2023	Paid Amt:	\$13,997.00	
							Check Amount:	\$13,997.00	
2689	FIN	66416	5983		SIOUX VALLEY ENERGY		Check		
				E 01	300 810 184 000 330	Utilities - Electicity FLASHING LIGHT DEC. 20		\$97.00	
	PO#:	Voucher #:	93960	Invoice	Invoice No: 7058684200	2/16/2023	Paid Amt:	\$97.00	
							Check Amount:	\$97.00	
2689	FIN	66417	3697		SW/WC SERVICE COOPERATIVE		Check		
				E 01	300 050 000 000 316	Credit Recovery Admin Fee, CREDIT RECOVE		\$1,923.99	
	PO#:	Voucher #:	93963	Invoice	Invoice No: 71307	2/16/2023	Paid Amt:	\$1,923.99	
							Check Amount:	\$1,923.99	
2689	FIN	66418	9186		TAHER, INC.- BIN# 135092		Check		
				E 02	005 770 000 701 305	Consult & Serv.fees, JAN 2023		\$60,486.85	
	PO#:	Voucher #:	93964	Invoice	Invoice No: 0064159	2/16/2023	Paid Amt:	\$60,486.85	
							Check Amount:	\$60,486.85	

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66419	3811		MN WEST-CANBY CAMPUS		Check
				E 01	300 211 966 000 394	PSEO, SPRING 2023	\$24,697.37
PO#:	Voucher #:	93965	Invoice		Invoice No: 00269570	2/16/2023	Paid Amt: \$24,697.37
							Check Amount: \$24,697.37
2689	FIN	66420	9927		QUADIENT LEASING USA, INC,		Check
				E 01	005 110 000 000 401	General Supplies, SEALING KIT	\$30.00
PO#:	Voucher #:	93962	Invoice		Invoice No: 40202655	2/16/2023	Paid Amt: \$30.00
							Check Amount: \$30.00
2689	FIN	66421	01836		LUVERNE HIGH SCHOOL		Check
				E 01	300 291 220 000 369	Entry Fees/Student Travel, SPEECH 2023	\$70.00
PO#:	Voucher #:	93970	Invoice		Invoice No: 02/16/2023	2/16/2023	Paid Amt: \$70.00
							Check Amount: \$70.00
2689	FIN	66422	5261		Redwood Valley High School		Check
				E 01	300 291 220 000 369	Entry Fees/Student Travel, SPEECH 2023	\$77.00
PO#:	Voucher #:	93969	Invoice		Invoice No: 02/16/2023	2/16/2023	Paid Amt: \$77.00
							Check Amount: \$77.00
2689	FIN	66423	8402		LEGALSHIELD		Check
				B 01	215 037	LGL-ID	\$495.60
				B 01	215 039	LGL-IDONLY	\$75.80
PO#:	Voucher #:	93983	Invoice		Invoice No: M2023080	2/17/2023	Paid Amt: \$571.40
							Check Amount: \$571.40
2689	FIN	66424	9983		MICHAEL HODGEN		Check
				B 01	215 029	Child Support	\$547.52
PO#:	Voucher #:	93990	Invoice		Invoice No: M2023080	2/17/2023	Paid Amt: \$547.52
							Check Amount: \$547.52
2689	FIN	66425	6424		PAESP		Check
				B 01	215 043	PAE Supp Prof Dues	\$1,276.94
PO#:	Voucher #:	93984	Invoice		Invoice No: M2023080	2/17/2023	Paid Amt: \$1,276.94
							Check Amount: \$1,276.94
2689	FIN	66426	01253		PJE		Check
				B 01	215 040	Pipestone Ed. Assoc. Dues	\$6,417.45
PO#:	Voucher #:	93986	Invoice		Invoice No: M2023080	2/17/2023	Paid Amt: \$6,417.45
							Check Amount: \$6,417.45

Pipestone Area Schools ISD #2689

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	FIN	66427	9564		GOPHERMODS		Check
				E 01	005 605 150 000 350	Repair&maint Service	\$167.00
	PO#:	Voucher #:	93993	Invoice	Invoice No: 4439	2/20/2023	Paid Amt: \$167.00
							Check Amount: \$167.00
							Report Total: \$684,527.14

Pipestone Area Schools ISD #2689 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
2689	HS	52215	7481		PHILIP BERG		Check		
				E 21	005 298 922 301 401	FFA, NATIONALS TRIP		\$1,058.36	
	PO#:	Voucher #:	93785	Invoice	Invoice No: 01/20/2023			1/20/2023	
							Paid Amt:	\$1,058.36	
							Check Amount:	\$1,058.36	
2689	HS	52216	5249		VISA		Check		
				E 21	005 298 922 301 401	FFA, LIVESTOCK JUDGING		\$200.00	
	PO#:	Voucher #:	93798	Invoice	Invoice No: 0671			1/23/2023	
							Paid Amt:	\$200.00	
							Check Amount:	\$200.00	
2689	HS	52217	9932		MAHS		Check		
				E 21	005 298 935 301 401	National Honor Society, CERTIFICATES & PIN		\$155.00	
	PO#:	Voucher #:	93857	Invoice	Invoice No: 01/30/2023			1/30/2023	
							Paid Amt:	\$155.00	
							Check Amount:	\$155.00	
2689	HS	52218	8082		BORCH'S SPORTING GOODS, INC.		Check		
				E 21	005 298 914 301 401	Boys Basketball		\$1,254.00	
	PO#:	Voucher #:	93883	Invoice	Invoice No: AAY003865			2/3/2023	
							Paid Amt:	\$1,254.00	
							Check Amount:	\$1,254.00	
2689	HS	52219	10215		GOLD MEDAL MINNEAPOLIS		Check		
				E 21	005 298 956 301 401	Winter Concessions		\$270.74	
	PO#:	Voucher #:	93882	Invoice	Invoice No: 37311			2/3/2023	
							Paid Amt:	\$270.74	
							Check Amount:	\$270.74	
2689	HS	52220	10229		AMANDA RADKE		Check		
				E 21	005 298 922 301 401	FFA, SPEAKER		\$250.00	
	PO#:	Voucher #:	93891	Invoice	Invoice No: 03			2/6/2023	
							Paid Amt:	\$250.00	
							Check Amount:	\$250.00	
2689	HS	52221	01622		PEPSI-COLA BOTTLING CO.		Check		
				E 21	005 298 956 301 401	Winter Concessions		\$2,752.00	
	PO#:	Voucher #:	93912	Invoice	Invoice No: 03135			2/8/2023	
							Paid Amt:	\$2,752.00	
							Check Amount:	\$2,752.00	
2689	HS	52222	10230		DAWN SUTHERLAND		Check		
				E 21	005 298 922 301 401	FFA		\$25.00	
	PO#:	Voucher #:	93915	Invoice	Invoice No: 02			2/8/2023	
							Paid Amt:	\$25.00	
							Check Amount:	\$25.00	
2689	HS	52223	6131		TRAVIS DETHLEFS		Check		
				E 21	005 298 944 301 401	Robotics, T-SHIRTS		\$115.59	
	PO#:	Voucher #:	93937	Invoice	Invoice No: 02/10/2023			2/8/2023	
							Paid Amt:	\$115.59	
							Check Amount:	\$115.59	
2689	HS	52224	10232		AMAZON CAPITAL SERVICES		Check		
				E 21	005 298 944 301 401	Robotics		\$189.99	

Pipestone Area Schools ISD #2689

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
2689	HS	52224	10232		AMAZON CAPITAL SERVICES		Check
				E 21	005 298 944 301 401 Robotics		\$189.99
				E 21	005 298 944 301 401 Robotics		\$27.99
				E 21	005 298 944 301 401 Robotics		\$18.00
				E 21	005 298 944 301 401 Robotics		\$6.47
				E 21	005 298 944 301 401 Robotics		\$25.99
				E 21	005 298 944 301 401 Robotics		\$113.05
PO#:	Voucher #:	93938	Invoice	Invoice No:	13K4-9PPW-7V1F	2/8/2023	Paid Amt: \$571.48
							Check Amount: \$571.48
2689	HS	52225	10215		GOLD MEDAL MINNEAPOLIS		Check
				E 21	005 298 956 301 401 Winter Concessions, 2023		\$52.83
PO#:	Voucher #:	93966	Invoice	Invoice No:	37515	2/16/2023	Paid Amt: \$52.83
							Check Amount: \$52.83
2689	HS	52226	9554		PIPESTONE FLORAL LLC		Check
				E 21	005 298 929 301 401 Gymnastics, PARENTS NIGHT & SECTIONS		\$185.00
PO#:	Voucher #:	93968	Invoice	Invoice No:	02/16/2023	2/16/2023	Paid Amt: \$185.00
							Check Amount: \$185.00
2689	HS	52227	8497		STACIE WALLCE		Check
				E 21	005 298 929 301 401 Gymnastics, FABRIC FOR BLANKETS		\$86.18
PO#:	Voucher #:	93967	Invoice	Invoice No:	02/16/2023	2/16/2023	Paid Amt: \$86.18
							Check Amount: \$86.18
Report Total:							\$6,976.18

INDEPENDENT SCHOOL DISTRICT NO. 2689							
PIPESTONE AREA SCHOOLS							
ELEMENTARY SCHOOL BUILDING BONDS							
FOR THE MONTH ENDED JANUARY 31, 2023							
		CASH BALANCE			CASH BALANCE		CASH BALANCE
	FUND	BEGINNING			END OF		END OF
FUNDS	NUMBER	OF MONTH	NET CASH ACTIVITY		MONTH	ADJUSTMENTS	MONTH FY23
ELEMENTARY SCHOOL BOND	06	\$33.24	(\$33.24)		\$0.00		\$0.00
TOTAL		\$33.24	(\$33.24)		\$0.00	\$0.00	\$0.00
RECONCILEMENT OF TREASURE'S BALANCE WITH BANKS							
		CURRENT	BALANCE			OTHER	BALANCE PER
DESCRIPTION	ACCOUNT	RATE OF	PER BANK	OUTSTANDING	OUTSTANDING	RECONCILING	TREASURER'S
	NUMBER	INTEREST	STATEMENT	CHECKS	DEPOSITS	ITEMS	BOOKS
MNTRUST		3.87%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MNTRUST FULL FLEX		2.15%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SECURITY(BONDS OR TREASURY NOTES)		Various	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CERTIFICATES OF DEPOSIT		Various	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Signed	Jacque Kennedy

Enrollment		ECSE	K	1	2	3	4	5	6	7	8	9	10	11	12	Colony	Total	School Readiness
August	2016-2017	20	97	78	89	82	82	99	82	93	80	81	105	57	83	19	1147	45
	2017-2018	26	101	91	75	86	82	86	103	84	87	91	73	104	56	17	1162	
	2018-2019	30	105	76	90	71	85	79	86	103	81	85	95	69	96	18	1169	90
	2019-2020	22	109	87	74	86	73	80	83	80	105	83	89	78	73	15	1137	73
	2020-2021	25	86	79	79	69	84	73	78	81	79	108	86	80	83	14	1104	67
	2021-2022	23	101	78	81	82	71	86	73	77	79	79	112	74	72	12	1100	68
	2022-2023	21	107	81	80	86	75	68	86	72	74	82	83	103	76	12	1106	80
September	2004-2005	18	80	78	81	85	80	85	100	106	92	93	108	95	95	27	1243	
	2005-2006	16	69	70	71	84	86	80	95	94	105	103	90	112	90	28	1211	33
	2006-2007	19	96	61	77	77	85	83	81	100	93	111	86	91	106	25	1191	32
	2007-2008	37	82	92	59	74	78	93	82	84	97	103	101	88	84	23	1177	32
	2008-2009	28	91	77	93	71	77	85	89	85	82	95	99	94	85	24	1175	34
	2009-2010	29	104	84	75	93	65	81	89	87	79	89	91	96	92	24	1178	35
	2010-2011	35	108	86	85	71	93	70	79	84	90	91	75	81	90	22	1160	33
	2011-2012	33	98	94	82	88	72	90	70	77	83	98	86	79	80	22	1152	34
	2012-2013	36	96	93	87	81	83	76	94	69	75	97	90	80	71	24	1152	34
	2013-2014	41	89	88	96	87	91	80	78	97	64	79	91	77	74	22	1154	34
	2014-2015	31	89	87	85	94	82	92	84	73	108	71	75	77	78	24	1150	46
	2015-2016	28	88	85	85	87	100	82	93	87	68	112	64	79	73	19	1150	37
	2016-2017	24	100	79	90	79	84	100	82	93	79	80	105	57	76	19	1147	42 (plus 16 in ECSE)
	2017-2018	28	96	92	73	85	80	86	103	84	88	91	72	101	56	17	1152	90
	2018-2019	35	102	74	86	72	82	79	82	98	79	88	86	73	97	18	1151	95
	2019-2020	25	105	88	73	83	68	83	80	78	107	87	86	79	67	15	1124	78
	2020-2021	25	83	77	78	69	84	75	78	80	76	108	81	77	83	14	1088	63
	2021-2022	24	105	78	80	82	71	89	73	76	80	78	108	72	75	12	1103	75
	2022-2023	20	110	79	79	86	75	70	87	75	77	80	87	103	74	12	1114	85
October																		
(MARSS)	2005-2006	17	69	70	73	84	86	80	95	93	103	103	91	113	90	28	1217	33
	2006-2007	21	95	63	77	77	87	81	82	100	94	111	86	90	104	25	1193	32
	2007-2008	30	85	91	59	74	79	94	84	85	96	102	100	88	85	23	1175	32

Enrollment		ECSE	K	1	2	3	4	5	6	7	8	9	10	11	12	Colony	Total	School Readiness
	2005-2006	27	68	72	76	84	87	82	98	92	103	98	86	110	90	28	1223	33
	2006-2007	31	92	65	76	76	88	82	80	97	93	109	84	89	102	25	1189	32
	2007-2008	31	88	93	60	75	79	92	85	84	95	100	99	87	83	26	1177	33
	2008-2009	38	92	74	95	70	78	84	89	86	79	94	100	95	81	24	1179	34
	2009-2010	35	106	86	74	93	64	76	85	87	76	88	86	94	91	24	1165	35
	2010-2011	33	107	86	86	70	90	69	78	83	89	86	75	78	89	22	1141	35
	2011-2012	35	97	92	83	88	71	91	69	77	82	98	85	78	79	22	1147	35
	2012-2013	45	96	96	87	86	83	72	94	69	75	98	87	78	70	24	1160	35
	2013-2014	36	90	87	92	86	87	82	78	99	65	87	84	77	73	22	1145	34
	2014-2015	30	89	88	85	92	79	90	86	71	104	69	73	79	77	25	1137	47
	2015-2016	28	90	86	86	86	100	82	92	86	67	111	61	80	73	19	1147	43
	2016-2017	31	96	80	88	80	83	99	82	93	78	78	103	57	73	19	1140	45
	2017-2018	30	95	92	73	84	79	86	103	86	84	88	71	101	54	17	1143	95
	2018-2019	36	103	74	86	73	79	81	82	101	80	88	85	71	99	18	1156	92
	2019-2020	28	107	91	73	84	69	83	81	81	102	87	86	79	65	15	1131	81
	2020-2021	30	82	80	79	71	82	77	75	80	77	110	81	75	82	14	1095	66
	2021-2022	24	107	79	84	78	70	91	72	76	82	81	104	72	72	12	1104	80
	2022-2023	20	105	81	79	83	78	70	85	73	75	82	83	100	68	12	1094	82
January																		
	2005-2006	28	69	73	76	85	87	83	98	91	103	100	86	106	89	28	1225	33
	2006-2007	32	91	65	75	77	89	82	81	97	95	108	84	88	103	25	1192	32
	2007-2008	35	86	94	60	76	79	90	87	85	95	101	99	87	83	26	1183	33
	2008-2009	38	92	74	96	70	76	84	91	87	79	95	98	93	81	24	1178	34
	2009-2010	35	105	86	72	93	63	77	84	87	77	89	84	94	91	24	1161	36
	2010-2011	40	106	86	85	70	90	70	77	84	88	88	75	79	90	22	1150	36
	2011-2012	38	98	91	83	88	72	93	69	76	83	99	85	78	79	22	1154	35
	2012-2013	44	95	95	86	85	82	74	94	69	73	97	87	77	69	24	1151	35
	2013-2014	37	90	86	93	84	90	81	78	98	63	86	85	80	75	22	1148	34
	2014-2015	32	88	87	85	93	79	89	85	72	104	68	73	80	78	24	1137	48
	2015-2016	30	89	88	86	86	99	83	95	86	68	109	62	80	73	19	1153	43
	2016-2017	31	96	79	86	79	83	99	82	93	77	78	106	57	72	19	1137	66
	2017-2018	33	94	92	73	83	79	84	104	86	82	88	71	99	52	17	1137	92
	2018-2019	36	102	74	86	74	79	82	82	103	81	88	85	71	97	18	1158	94
	2019-2020	28	109	90	71	83	70	82	81	82	103	87	85	79	65	15	1130	79
	2020-2021	31	84	80	78	70	83	77	76	80	76	110	78	75	79	14	1091	68

Enrollment		ECSE	K	1	2	3	4	5	6	7	8	9	10	11	12	Colony	Total	School Readiness
	2021-2022	25	107	81	84	78	70	91	72	76	81	84	104	75	72	12	1112	82
	2022-2023	20	103	79	79	82	77	71	85	74	75	83	84	100	68	12	1092	81
February																		
	2005-2006	29	67	74	74	85	86	83	99	91	103	101	84	105	88	28	1224	33
	2006-2007	38	91	63	76	78	88	81	79	96	95	108	84	89	106	25	1197	32
	2007-2008	36	86	94	60	76	80	89	87	87	95	101	98	88	79	26	1182	33
	2008-2009	42	93	73	95	67	75	83	88	86	80	97	96	95	81	26	1177	34
	2009-2010	38	100	86	71	92	63	77	84	88	76	92	81	96	91	24	1159	37
	2010-2011	40	105	83	85	70	91	71	75	84	88	88	75	79	90	22	1146	36
	2011-2012	41	98	89	81	89	72	93	71	76	83	100	86	78	76	22	1155	36
	2012-2013	45	95	95	86	86	82	75	95	69	73	96	87	76	67	24	1151	35
	2013-2014	37	89	87	91	83	88	80	77	98	63	85	86	73	78	22	1137	34
	2014-2015	32	88	88	85	93	79	89	84	71	103	68	75	77	78	24	1134	48
	2015-2016	30	91	89	86	86	100	83	96	86	68	110	63	80	75	19	1162	43
	2016-2017	32	96	79	85	80	82	97	81	91	79	77	109	53	70	19	1130	66
	2017-2018	33	95	91	73	85	80	86	103	87	82	90	72	97	53	17	1144	93
	2018-2019	37	102	74	86	74	79	81	82	103	80	92	82	68	98	18	1156	94
	2020-2021	30	108	88	71	84	70	82	81	81	103	85	84	79	65	15	1126	79
	2021-2022	30	105	81	82	77	70	88	70	76	79	81	104	76	72	12	1103	87
	2022-2023	22	104	80	79	83	77	71	85	75	75	86	85	99	67	12	1100	81
March																		
	2005-2006	29	69	74	74	85	87	83	101	92	105	101	85	104	88	28	1220	33
	2006-2007	41	92	63	77	78	87	81	79	96	94	109	84	86	106	25	1198	32
	2007-2008	36	84	94	60	77	81	90	88	87	95	100	96	89	79	26	1182	33
	2008-2009	44	92	74	95	66	76	83	88	85	80	98	95	96	80	26	1178	35
	2009-2010	43	99	86	70	92	62	77	84	86	76	89	81	97	92	24	1158	35
	2010-2011	41	106	83	85	69	91	71	75	83	88	90	75	79	90	22	1148	34
	2011-2012	42	100	88	83	89	73	93	71	77	84	99	86	79	76	22	1162	34
	2012-2013	45	95	96	85	86	82	75	95	69	72	96	86	76	66	24	1148	35
	2013-2014	37	91	87	91	83	88	80	76	98	64	85	86	75	78	22	1141	34
	2014-2015	33	88	86	86	94	79	90	84	71	103	67	75	78	77	24	1135	49
	2015-2016	28	90	89	84	86	101	83	95	84	68	108	60	80	75	18	1149	42
	2016-2017	34	96	79	86	82	82	97	81	91	79	77	111	53	72	19	1139	71
	2017-2018	33	95	91	72	85	79	86	102	84	82	90	72	97	52	17	1137	93
	2018-2019	38	102	74	86	74	79	81	82	103	79	92	80	68	98	18	1154	93

Enrollment		ECSE	K	1	2	3	4	5	6	7	8	9	10	11	12	Colony	Total	School Readiness
	2019-2020	31	102	88	71	84	70	82	81	81	103	85	85	79	67	15	1124	79
	2020-2021	34	87	78	79	71	84	73	77	81	79	108	76	74	77	14	1092	74
	2021-2022	29	104	81	82	77	70	88	69	75	79	80	104	73	73	12	1096	84
April																		
	2005-2006	30	69	73	74	84	88	83	101	93	105	101	85	104	88	28	1219	33
	2006-2007	38	92	63	78	79	89	83	80	96	93	108	84	86	107	25	1201	32
	2007-2008	35	85	94	60	78	81	90	87	86	95	101	96	87	79	26	1180	33
	2008-2009	46	92	75	93	65	75	83	87	82	80	99	94	96	80	24	1171	35
	2009-2010	47	99	86	70	92	61	77	82	86	75	88	81	96	92	24	1156	35
	2010-2011	41	105	83	85	69	91	71	76	84	87	91	75	80	90	24	1152	34
	2011-2012	43	100	90	83	90	74	91	70	77	84	98	85	77	76	22	1160	34
	2012-2013	50	95	96	85	85	81	74	95	69	72	96	86	76	65	24	1149	35
	2013-2014	41	91	86	90	83	88	81	75	99	64	85	86	73	75	22	1139	34
	2014-2015	34	87	84	87	95	79	89	84	73	101	67	76	78	77	24	1135	49
	2015-2016	30	89	88	83	85	99	81	94	84	68	108	60	79	75	18	1141	41
	2016-2017	36	96	77	87	80	82	98	81	90	79	76	112	53	72	19	1138	72
	2017-2018	36	95	90	74	86	79	86	102	82	81	92	71	98	53	17	1142	94
	2018-2019	40	103	75	87	75	78	82	80	105	77	91	80	67	96	18	1154	93
	2019-2020	31	102	86	70	84	70	82	81	81	103	85	84	79	67	15	1120	79
	2020-2021	35	86	78	79	71	84	73	78	81	79	109	74	74	77	14	1092	74
	2021-2022	29	106	81	82	76	71	87	69	75	79	80	103	72	73	12	1095	85
May																		
(MARSS)	2005-2006	33	70	73	73	83	87	82	99	92	105	99	85	104	89	28	1215	33
	2006-2007	39	92	63	78	79	90	83	80	97	94	108	83	86	107	25	1204	32
	2007-2008	36	86	94	60	78	81	90	86	85	95	101	96	87	79	26	1180	33
	2008-2009	47	93	74	94	65	76	83	87	81	80	99	94	94	80	24	1171	36
	2009-2010	49	99	84	70	92	61	75	82	86	75	88	82	96	92	24	1155	35
	2010-2011	41	106	83	85	68	92	71	76	84	86	91	75	81	89	23	1151	34
	2011-2012	44	100	90	83	90	73	91	70	77	84	98	84	76	76	22	1158	34
	2012-2013	54	95	96	85	85	80	74	94	69	72	96	85	76	65	24	1150	34
	2013-2014	41	91	86	90	83	87	82	76	98	63	86	86	75	75	22	1141	34
	2014-2015	33	88	85	87	96	79	89	85	73	100	67	77	78	77	24	1138	49
	2015-2016	33	89	88	84	85	99	82	94	85	69	109	61	79	74	18	1149	42
	2016-2017	41	97	77	87	80	82	98	81	89	79	76	111	51	72	19	1140	75

Resolution for Acceptance of Gifts

Member ____ introduced the following resolution and moved its adoption:

WHEREAS

- Arrow Booster Club, Donation of \$1,475.00 for wrestling gear bags
- Arrow Booster Club, Donation of \$1,311.90 for a laser balance beam, conditioning sliders, and ab rollers for gymnastics
- Arrow Booster Club, Donation of \$1,080.00 for boys' basketball practice jerseys
- Christ the King Lutheran Church, Donation of \$100.00 to the Wellness Room

have generously offered to donate the above items listed to Pipestone Area School District.

WHEREAS no conditions are placed on the gifts.

THEREFORE, BE IT RESOLVED by the Pipestone Area School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member ____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

The foregoing resolution was approved this 27th day of February 2023.

Resolution for Acceptance of Gifts

Member ____ introduced the following resolution and moved its adoption:

WHEREAS

- Tollefson Lawn Service, Donation of \$50.00 to Robotics
- Double D Gravel, Donation of \$200.00 to Robotics
- First Bank & Trust, Donation of \$250.00 to Robotics
- New Horizon Farms, LLP, Donation of \$100.00 to Robotics
- Fey Industries, Donation of \$200.00 to Robotics
- Stout & Evink Plumbing and Heating, Donation of \$50.00 to Robotics
- First Farmers & Merchants, Donation of \$50.00 to Robotics
- Medtronic, Pipestone-FRC 3298 Regrant of \$5,000.00 to Robotics
- Bole Mor Lanes, Taya DeRyke, Donation of \$500.00 to Robotics
- C & B Operations, Donation of \$500.00 to Robotics
- Eagle Trucking Inc, Jeff Baatz, Donation of \$1,500.00 to Robotics
- Uilk Seeds, LLC, Donation of \$1,000.00 to Robotics
- Stan's Electric, Donation of \$50.00 to Robotics
- Lone Rock Pigs, LLC, David Sutherland, Donation of \$200.00 to Robotics
- Sandra Rieck & Associates, Donation of \$100.00 to Robotics
- Gary and Jane Sutherland, Donation of \$200.00 to Robotics
- K & A Auto Body & Glass, Donation of \$200.00 to Robotics
- Outlaw Customs, Donation of \$100.00 to Robotics
- Christensen Broadcasting, LLC, Donation of \$100.00 to Robotics
- Pipestone Floral, LLC, Donation of \$100.00 to Robotics
- Sioux Valley Energy, Donation of \$150.00 to Robotics
- DeBoer Edgerton, Donation of \$100.00 to Robotics
- Houselog Precision Equipment, Jerry Houselog, Donation of \$500.00 to Robotics
- G & S Body Shop, Inc., Donation of \$100.00 to Robotics
- Steve Everett, Everett Tire & Auto, Donation of \$100.00 to Robotics
- Dar's Pizza, Donation of \$50.00 to Robotics
- Pipestone Building Materials, Donation of \$225.00 to Robotics
- Midland Tire, LLC, Donation of \$200.00 to Robotics
- Scotts Auto, Donation of \$100.00 to Robotics
- Pepsi Cola Bottling Co., Donation of \$100.00 to Robotics
- Hartquist Funeral Homes, Inc., Donation of \$25.00 to Robotics
- Utopian Paradise, LLC, Donation of \$200.00 to Robotics

have generously offered to donate the above items listed to Pipestone Area High School Activities

WHEREAS no conditions are placed on the gifts.

THEREFORE, BE IT RESOLVED by the Pipestone Area School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member ____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

The foregoing resolution was approved this 27th day of February 2023.

Adopted: 9/18/1995

PAS Policy 102

Revised: 9/6/2005, 4/24/2017, 2/26/2018, 8/27-2018

Orig. 1995

Revised: 2-28-2022; 8/22/2022, 2/27/2023

Rev. 2021

102 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identity and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- B. The school district prohibits harassment and discrimination of any individual based on any of the protected classifications listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).
- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).
- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).
- E. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- F. Every school district employee shall be responsible for complying with this policy.

- G. Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

III. GRIEVANCE PROCEDURE FOR COMPLAINTS OF DISCRIMINATION

The following grievance procedure applies to claims of sex, disability, and racial discrimination:

- A. Any person who believes he or she has been the victim of unlawful discrimination or any person with knowledge or belief of conduct that may constitute unlawful discrimination shall report the alleged acts immediately to an appropriate school district official designated by this policy. The complaint must be filed within 90 calendar days of the alleged violation.
- B. The Human Rights Officer is responsible for receiving oral or written complaints of unlawful discrimination toward an employee or student. However, nothing in this policy shall prevent any person from reporting unlawful discrimination toward an employee or student directly with the Human Rights Officer, the school board or other school district official.
- C. The school board hereby designates Kevin Enerson, 1401 7th St SW, Pipestone, MN 56164, 507-562-6068, kevin.enerson@pas.k12.mn.us, as the school district Human Rights Officer(s) to receive reports, complaints or grievance of unlawful discrimination. If the complaint involves a human rights officer, the complaint shall be filed directly with **Brad Carson**, School Board Chair, brad.carson@pas.k12.mn.us
- D. The Human Rights Officer may request but not insist upon a written complaint. Alternative means of filing a complaint, such as through a personal interview or by tape recording, shall be made available upon request for qualified persons with a disability. If the complaint is oral, it shall be reduced to writing within 24 hours and forwarded to the superintendent. Failure to do so may result in disciplinary action. The school district encourages the reporting party to complete the complaint form for written complaints. It is available from the principal of each building or the school district office.
- E. The school district shall respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses, consistent with the school district's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations.

INVESTIGATION

- A. The Human Rights Officer, upon receipt of a complaint alleging unlawful discrimination shall promptly undertake an investigation if deemed appropriate. The investigation may be conducted by the Title IX coordinator for complaints of

sex discrimination or the Section 504 Coordinator for complaints of disability discrimination, or a school district official or neutral third party designated by the Title IX coordinator, Section 504 coordinator or Human Rights Officer. The investigation shall be completed within 30 days of the complaint, unless impracticable.

- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods deemed pertinent by the investigator.
- C. In determining whether the alleged conduct constitutes a violation of this policy, the school district shall consider the facts and the surrounding circumstances such as the nature of the behavior, past incidents or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incident occurred.
- D. The school district may take immediate steps to protect the parties involved in the complaint process, pending completion of an investigation of alleged unlawful discrimination.
- E. Upon completion of the investigation, the school district investigator shall make a written report to the Human Rights Officer. If the complaint involves the Human Rights Officer, the report may be filed directly with the superintendent or school board. The report shall include the facts, a determination of whether the allegations have been substantiated, whether a violation of this policy has occurred as well as a description of any proposed resolution which may include alternative dispute resolution.
- F. The district shall comply with federal and state law pertaining to retention of records.

APPEAL

If the grievance has not been resolved to the satisfaction of the complainant, s/he may appeal to the Human Rights Officer within ten (10) school days of receipt of the findings of the school district investigation. The school district investigator shall conduct a review of the appeal and within ten (10) school days of receipt of the appeal, shall affirm, reverse, or modify the findings of the report. The decision of the school district investigator is final but does not preclude pursuit of alternative complaint procedures noted in the section entitled "Right to Alternative Compliant Procedures."

SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of the findings, the school district shall take appropriate action. If it is determined that a violation has occurred, such action may include, but is not limited to, warning, suspension, expulsion, transfer, remediation or termination.

School district action taken for violation of this policy shall be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district's investigation of each complaint filed under these procedures shall be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

RETALIATION

The school district shall take appropriate action against any student, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward an employee or student or any person who testifies, assists or participates in an investigation or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to, any form of intimidation or harassment.

CONFLICT OF INTEREST

If there is a conflict of interest with respect to any party affected by this policy, appropriate action shall be taken such as, but not limited to, appointing or contracting with a neutral third party investigator to conduct the investigation or recusal from the process by the person for whom a conflict or potential conflict of interest exists.

DISSEMINATION OF POLICY

The school district shall adopt and publish these procedures.

TITLE IX COORDINATOR

Rick Zollner
1401 7th St. SW
Pipestone, MN 56164
507-562-6084
rick.zollner@pas.k12.mn.us

SECTION 504 COORDINATOR

Kaysee Slaba
1401 7th St. SW
Pipestone, MN 56164
507-562-6111
kaysee.slaba@pas.k12.mn.us

RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse, which may include filing charges with the agencies listed below or initiating action in state or federal court.

Claims of discrimination may also be pursued through the following agencies where appropriate:

A student, parent, or employee can file a complaint with OCT at any time at:

Office for Civil Rights, Region V
U.S. Department of Education
Citigroup Center
500 W. Madison Street – Suite 1475
Chicago, IL 60661-4544
Tel: 312-730-1560

Facsimile: 312-730-1576
TDD: 800-877-8339

Students, parents, and employees may file a complaint of discrimination with:

MN Department of Human Rights
Freeman Building, 625 Robert Street North
St. Paul, MN 55155
800-657-3704
651-539-1100
TDD 651-296-1283

For complaints of employment discrimination:

Equal Employment Opportunity Commission
330 S. 2nd Avenue, Suite 720
Minneapolis, MN 55401
800-669-4000
TDD 800-669-6820

Legal References: Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Adopted: 9-18-1995
Revised: 8-27-2018
Revised: 8-26-2019
Revised: 1-25-2021, 10/25/21, 8/22/22, 2/27/2023

PAS Policy 401
Orig. 1995
Rev. 2022

401 EQUAL EMPLOYMENT OPPORTUNITY

I. PURPOSE

The purpose of this policy is to provide equal employment opportunity for all applicants for school district employment and for all school district employees.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal employment opportunity for all applicants and employees. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, including gender identity or expression, age, family care leave status, or veteran status. The school district also makes reasonable accommodations for disabled employees.

[Note: The Minnesota Human Rights Act defines “sexual orientation” to include “having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness.” Minnesota Statutes section 363A.03, subdivision 44.]

Title IX Coordinator:

Rick Zollner
1401 7th St SW
Pipestone, MN 56164
507-562-6099
rick.zollner@pas.k12.mn.us

Section 504 Coordinator:

Kaysee Slaba
1401 7th St SW
Pipestone, MN 56164
507-562-60111
kaysee.slaba@pas.k12.mn.us

- B. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute impermissible harassment and the school district’s internal procedures for addressing complaints of harassment, please refer to the school district’s policy on harassment and violence.
- C. This policy applies to all areas of employment including hiring, discharge, promotion, compensation, facilities, or privileges of employment.
- D. Every school district employee shall be responsible for following this policy.
- E. Any person having a question regarding this policy should discuss it with Human Resources, located at the District Office.

III. GRIEVANCE PROCEDURE FOR COMPLAINTS OF DISCRIMINATION

The following grievance procedure applies to claims of sex, disability, and racial discrimination:

- A. Any person who believes he or she has been the victim of unlawful discrimination or any person with knowledge or belief of conduct that may constitute unlawful discrimination shall report the alleged acts immediately to an appropriate school district official designated by this policy. The complaint must be filed within 90 calendar days of the alleged violation.
- B. The Human Rights Officer is responsible for receiving oral or written complaints of unlawful discrimination toward an employee or student. However, nothing in this policy shall prevent any person from reporting unlawful discrimination toward an employee or student directly with the Human Rights Officer, the school board or other school district official.
- C. The school board hereby designates Kevin Enerson, 1401 7th St SW, Pipestone, MN 56164, 507-562-6068, kevin.enerson@pas.k12.mn.us, as the school district Human Rights Officer(s) to receive reports, complaints or grievance of unlawful discrimination. If the complaint involves a human rights officer, the complaint shall be filed directly with **Brad Carson**, School Board Chair, Brad.Carson@pas.k12.mn.us
- D. The Human Rights Officer may request but not insist upon a written complaint. Alternative means of filing a complaint, such as through a personal interview or by tape recording, shall be made available upon request for qualified persons with a disability. If the complaint is oral, it shall be reduced to writing within 24 hours and forwarded to the superintendent. Failure to do so may result in disciplinary action. The school district encourages the reporting party to complete the complaint form for written complaints. It is available from the principal of each building or the school district office.
- E. The school district shall respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses, consistent with the school district's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations.

INVESTIGATION

- A. The Human Rights Officer, upon receipt of a complaint alleging unlawful discrimination shall promptly undertake an investigation if deemed appropriate. The investigation may be conducted by the Title IX coordinator for complaints of sex discrimination or the Section 504 Coordinator for complaints of disability discrimination, or a school district official or neutral third party designated by the Title IX coordinator, Section 504 coordinator or Human Rights Officer. The investigation shall be completed within 30 days of the complaint, unless impracticable.

- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods deemed pertinent by the investigator.
- C. In determining whether the alleged conduct constitutes a violation of this policy, the school district shall consider the facts and the surrounding circumstances such as the nature of the behavior, past incidents or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incident occurred.
- D. The school district may take immediate steps to protect the parties involved in the complaint process, pending completion of an investigation of alleged unlawful discrimination.
- E. Upon completion of the investigation, the school district investigator shall make a written report to the Human Rights Officer. If the complaint involves the Human Rights Officer, the report may be filed directly with the superintendent or school board. The report shall include the facts, a determination of whether the allegations have been substantiated, whether a violation of this policy has occurred as well as a description of any proposed resolution which may include alternative dispute resolution.
- F. The district shall comply with federal and state law pertaining to retention of records.

APPEAL

If the grievance has not been resolved to the satisfaction of the complainant, s/he may appeal to the Human Rights Officer within ten (10) school days of receipt of the findings of the school district investigation. The school district investigator shall conduct a review of the appeal and within ten (10) school days of receipt of the appeal, shall affirm, reverse, or modify the findings of the report. The decision of the school district investigator is final but does not preclude pursuit of alternative complaint procedures noted in the section entitled "Right to Alternative Compliant Procedures."

SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of the findings, the school district shall take appropriate action. If it is determined that a violation has occurred, such action may include, but is not limited to, warning, suspension, expulsion, transfer, remediation or termination.

School district action taken for violation of this policy shall be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district's investigation of each complaint filed under these procedures shall be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

RETALIATION

The school district shall take appropriate action against any student, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward an employee or student or any person who testifies, assists or participates in an investigation or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to, any form of intimidation or harassment.

CONFLICT OF INTEREST

If there is a conflict of interest with respect to any party affected by this policy, appropriate action shall be taken such as, but not limited to, appointing or contracting with a neutral third party investigator to conduct the investigation or recusal from the process by the person for whom a conflict or potential conflict of interest exists.

DISSEMINATION OF POLICY

The school district shall adopt and publish these procedures.

TITLE IX COORDINATOR

Rick Zollner
1401 7th St. SW
Pipestone, MN 56164
507-562-6099
rick.zollner@pas.k12.mn.us

SECTION 504 COORDINATOR

Kaysee Slaba
1401 7th St. SW
Pipestone, MN 56164
507-562-6111
kaysee.slaba@pas.k12.mn.us

RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse, which may include filing charges with the agencies listed below or initiating action in state or federal court.

Claims of discrimination may also be pursued through the following agencies where appropriate:

A student, parent, or employee can file a complaint with OCT at any time at:

Office for Civil Rights, Region V
U.S. Department of Education
Citigroup Center
500 W. Madison Street – Suite 1475
Chicago, IL 60661-4544
Tel: 312-730-1560
Facsimile: 312-730-1576
TDD: 800-877-8339

Students, parents, and employees may file a complaint of discrimination with:

MN Department of Human Rights
Freeman Building, 625 Robert Street North

St. Paul, MN 55155
800-657-3704
651-539-1100
TDD 651-296-1283

For complaints of employment discrimination:

Equal Employment Opportunity Commission
330 S. 2nd Avenue, Suite 720
Minneapolis, MN 55401
800-669-4000
TDD 800-669-6820

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)
29 U.S.C. § 2615 (Family and Medical Leave Act)
38 U.S.C. § 4211 *et seq.* (Employment and Training of Veterans)
38 U.S.C. § 4301 *et seq.* (Employment and Reemployment Rights of
Members of the Uniformed Services)
42 U.S.C. § 2000e *et seq.* (Equal Employment Opportunities; Title VII of
the Civil Rights Act)
42 U.S.C. § 12101 *et seq.* (Equal Opportunity for Individuals with
Disabilities)

Adopted: 1-16-1996
Revised: 10/05, 9/14, 7/17, 2/18
Revised: 8/26/2019
Revised: 1-25-2021, 10/25/2021, 8/22/22, 2/27/2023

PAS Policy 402
Orig. 1995
Rev. 2022

402 DISABILITY NONDISCRIMINATION POLICY

I. PURPOSE

The purpose of this policy is to provide a fair employment setting for all persons and to comply with state and federal law.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions, and privileges of employment.
- B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.
- C. The school district shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the school district.
- D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact Kaysee Slaba, Social Worker, 1401 7th St SW, Pipestone, MN 56164, 507-562-6111, kaysee.slaba@pas.k12.mn.us. This individual is the school district's appointed ADA/Section 504 coordinator.

III. GRIEVANCE PROCEDURE FOR COMPLAINTS AND DISCRIMINATION

The following grievance procedure applies to claims of sex, disability, and racial discrimination.

- A. Any person who believes he or she has been the victim of unlawful discrimination or any person with knowledge or belief of conduct that may constitute unlawful discrimination shall report the alleged acts immediately to an appropriate school district official designated by this policy. The complaint must be filed within 90 calendar days of the alleged violation.

- B. The Human Rights Officer is responsible for receiving oral or written complaints of unlawful discrimination toward an employee or student. However, nothing in this policy shall prevent any person from reporting unlawful discrimination toward an employee or student directly with the Human Rights Officer, the school board or other school district official.
- C. The school board hereby designates Kevin Enerson, 1401 7th St SW, Pipestone, MN 56164, 507-562-6068, kevin.enerson@pas.k12.mn.us, as the school district Human Rights Officer(s) to receive reports, complaints or grievance of unlawful discrimination. If the complaint involves a human rights officer, the complaint shall be filed directly with **Brad Carson**, School Board Chair, Brad.Carson@pas.k12.mn.us
- D. The Human Rights Officer may request but not insist upon a written complaint. Alternative means of filing a complaint, such as through a personal interview or by tape recording, shall be made available upon request for qualified persons with a disability. If the complaint is oral, it shall be reduced to writing within 24 hours and forwarded to the superintendent. Failure to do so may result in disciplinary action. The school district encourages the reporting party to complete the complaint form for written complaints. It is available from the principal of each building or the school district office.
- E. The school district shall respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses, consistent with the school district's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations.

INVESTIGATION

- A. The Human Rights Officer, upon receipt of a complaint alleging unlawful discrimination shall promptly undertake an investigation if deemed appropriate. The investigation may be conducted by the Title IX coordinator for complaints of sex discrimination or the Section 504 Coordinator for complaints of disability discrimination, or a school district official or neutral third party designated by the Title IX coordinator, Section 504 coordinator or Human Rights Officer. The investigation shall be completed within 30 days of the complaint, unless impracticable.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods deemed pertinent by the investigator.
- C. In determining whether the alleged conduct constitutes a violation of this policy, the school district shall consider the facts and the surrounding circumstances such as the nature of the behavior, past incidents or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incident occurred.

- D. The school district may take immediate steps to protect the parties involved in the complaint process, pending completion of an investigation of alleged unlawful discrimination.
- E. Upon completion of the investigation, the school district investigator shall make a written report to the Human Rights Officer. If the complaint involves the Human Rights Officer, the report may be filed directly with the superintendent or school board. The report shall include the facts, a determination of whether the allegations have been substantiated, whether a violation of this policy has occurred as well as a description of any proposed resolution which may include alternative dispute resolution.
- F. The district shall comply with federal and state law pertaining to retention of records.

APPEAL

If the grievance has not been resolved to the satisfaction of the complainant, s/he may appeal to the Human Rights Officer within ten (10) school days of receipt of the findings of the school district investigation. The school district investigator shall conduct a review of the appeal and within ten (10) school days of receipt of the appeal, shall affirm, reverse, or modify the findings of the report. The decision of the school district investigator is final but does not preclude pursuit of alternative complaint procedures noted in the section entitled "Right to Alternative Complaint Procedures."

SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of the findings, the school district shall take appropriate action. If it is determined that a violation has occurred, such action may include, but is not limited to, warning, suspension, expulsion, transfer, remediation or termination.

School district action taken for violation of this policy shall be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district's investigation of each complaint filed under these procedures shall be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

RETALIATION

The school district shall take appropriate action against any student, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward an employee or student or any person who testifies, assists or participates in an investigation or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to, any form of intimidation or harassment.

CONFLICT OF INTEREST

If there is a conflict of interest with respect to any party affected by this policy, appropriate action shall be taken such as, but not limited to, appointing or contracting with a neutral third-party

investigator to conduct the investigation or recusal from the process by the person for whom a conflict or potential conflict of interest exists.

DISSEMINATION OF POLICY

The school district shall adopt and publish these procedures.

TITLE IX COORDINATOR

Rick Zollner
1401 7th St. SW
Pipestone, MN 56164
507-562-6099
rick.zollner@pas.k12.mn.us

SECTION 504 COORDINATOR

Kaysee Slaba
1401 7th St. SW
Pipestone, MN 56164
507-562-6111
kaysee.slaba@pas.k12.mn.us

RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse, which may include filing charges with the agencies listed below or initiating action in state or federal court.

Claims of discrimination may also be pursued through the following agencies where appropriate:

A student, parent, or employee can file a complaint with OCT at any time at:

Office for Civil Rights, Region V
U.S. Department of Education
Citigroup Center
500 W. Madison Street – Suite 1475
Chicago, IL 60661-4544
Tel: 312-730-1560
Facsimile: 312-730-1576
TDD: 800-877-8339

Students, parents, and employees may file a complaint of discrimination with:

MN Department of Human Rights
Freeman Building, 625 Robert Street North
St. Paul, MN 55155
800-657-3704
651-539-1100
TDD 651-296-1283

For complaints of employment discrimination:

Equal Employment Opportunity Commission
330 S. 2nd Avenue, Suite 720
Minneapolis, MN 55401
800-669-4000
TDD 800-669-6820

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. § 794 *et seq.* (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101 (Americans with Disabilities Act)
29 C.F.R. Part 32 (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)
34 C.F.R. Part 104 (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)

Adopted: 10/15/1996
Revised: 12/05,10/15,2/18
Revised: 8/26/2019
Revised: 1-25-2021, 9/27/2021, 8/22/22, 2/27/2023

PAS Policy 521
Orig. 1995
Revised 2022

521 STUDENT DISABILITY NONDISCRIMINATION

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
 - 2. has a record of such an impairment; or
 - 3. is regarded as having such an impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions or comments should contact Kaysee Slaba, MS/HS Social Worker, 1401 7th ST SW, Pipestone, MN 56164, 507-562-6111. This person is the school district's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

IV. GRIEVANCE PROCEDURE FOR COMPLAINTS OF DISCRIMINATION

The following grievance procedure applies to claims of sex, disability, and racial discrimination:

- A. Any person who believes he or she has been the victim of unlawful discrimination or any person with knowledge or belief of conduct that may constitute unlawful discrimination shall report the alleged acts immediately to an appropriate school district official designated by this policy. The complaint must be filed within 90 calendar days of the alleged violation.
- B. The Human Rights Officer is responsible for receiving oral or written complaints of unlawful discrimination toward an employee or student. However, nothing in this policy shall prevent any person from reporting unlawful discrimination toward an employee or student directly with the Human Rights Officer, the school board or other school district official.
- C. The school board hereby designates Kevin Enerson, 1401 7th St SW, Pipestone, MN 56164, 507-562-6068, kevin.enerson@pas.k12.mn.us, as the school district Human Rights Officer(s) to receive reports, complaints or grievance of unlawful discrimination. If the complaint involves a human rights officer, the complaint shall be filed directly with **Brad Carson**, School Board Chair, Brad.Carson@pas.k12.mn.us
- D. The Human Rights Officer may request but not insist upon a written complaint. Alternative means of filing a complaint, such as through a personal interview or by tape recording, shall be made available upon request for qualified persons with a disability. If the complaint is oral, it shall be reduced to writing within 24 hours and forwarded to the superintendent. Failure to do so may result in disciplinary action. The school district encourages the reporting party to complete the complaint form for written complaints. It is available from the principal of each building or the school district office.
- E. The school district shall respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses, consistent with the school district's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations.

INVESTIGATION

- A. The Human Rights Officer, upon receipt of a complaint alleging unlawful discrimination shall promptly undertake an investigation if deemed appropriate. The investigation may be conducted by the Title IX coordinator for complaints of sex discrimination or the Section 504 Coordinator for complaints of disability discrimination, or a school district official or neutral third party designated by the Title IX coordinator, Section 504 coordinator or Human Rights Officer. The investigation shall be completed within 30 days of the complaint, unless impracticable.

- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods deemed pertinent by the investigator.
- C. In determining whether the alleged conduct constitutes a violation of this policy, the school district shall consider the facts and the surrounding circumstances such as the nature of the behavior, past incidents or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incident occurred.
- D. The school district may take immediate steps to protect the parties involved in the complaint process, pending completion of an investigation of alleged unlawful discrimination.
- E. Upon completion of the investigation, the school district investigator shall make a written report to the Human Rights Officer. If the complaint involves the Human Rights Officer, the report may be filed directly with the superintendent or school board. The report shall include the facts, a determination of whether the allegations have been substantiated, whether a violation of this policy has occurred as well as a description of any proposed resolution which may include alternative dispute resolution.
- F. The district shall comply with federal and state law pertaining to retention of records.

APPEAL

If the grievance has not been resolved to the satisfaction of the complainant, s/he may appeal to the Human Rights Officer within ten (10) school days of receipt of the findings of the school district investigation. The school district investigator shall conduct a review of the appeal and within ten (10) school days of receipt of the appeal, shall affirm, reverse, or modify the findings of the report. The decision of the school district investigator is final but does not preclude pursuit of alternative complaint procedures noted in the section entitled "Right to Alternative Compliant Procedures."

SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of the findings, the school district shall take appropriate action. If it is determined that a violation has occurred, such action may include, but is not limited to, warning, suspension, expulsion, transfer, remediation or termination.

School district action taken for violation of this policy shall be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

- B. The result of the school district’s investigation of each complaint filed under these procedures shall be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

RETALIATION

The school district shall take appropriate action against any student, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward an employee or student or any person who testifies, assists or participates in an investigation or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to, any form of intimidation or harassment.

CONFLICT OF INTEREST

If there is a conflict of interest with respect to any party affected by this policy, appropriate action shall be taken such as, but not limited to, appointing or contracting with a neutral third-party investigator to conduct the investigation or recusal from the process by the person for whom a conflict or potential conflict of interest exists.

DISSEMINATION OF POLICY

The school district shall adopt and publish these procedures.

TITLE IX COORDINATOR

Rick Zollner
1401 7th St. SW
Pipestone, MN 56164
507-562-6099
rick.zollner@pas.k12.mn.us

SECTION 504 COORDINATOR

Kaysee Slaba
1401 7th St. SW
Pipestone, MN 56164
507-562-6111
kaysee.slaba@pas.k12.mn.us

RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse, which may include filing charges with the agencies listed below or initiating action in state or federal court.

Claims of discrimination may also be pursued through the following agencies where appropriate:

A student, parent, or employee can file a complaint with OCT at any time at:

Office for Civil Rights, Region V
U.S. Department of Education
Citigroup Center
500 W. Madison Street – Suite 1475
Chicago, IL 60661-4544
Tel: 312-730-1560
Facsimile: 312-730-1576
TDD: 800-877-8339

Students, parents, and employees may file a complaint of discrimination with:

MN Department of Human Rights
Freeman Building, 625 Robert Street North
St. Paul, MN 55155
800-657-3704
651-539-1100
TDD 651-296-1283

For complaints of employment discrimination:

Equal Employment Opportunity Commission
330 S. 2nd Avenue, Suite 720
Minneapolis, MN 55401
800-669-4000
TDD 800-669-6820

Legal References: 42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Section 504 Implementing Regulations)



Achievement and Integration Revenue FY 2024 Budget Worksheet

Use this workbook to list proposed expenditures of FY 2024 Achievement Integration (A&I) revenue. All expenditures must support strategies in your district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item is intended to fund a strategy. **Please use the instructions in the prior tab of this workbook.** For details on budget requirements, see the A&I Budget Guide on the A&I webpage.

District Name: Pipestone Area Schools
District ISD Number: 2689
Superintendent: Kevin Enerson
Partnering Districts: Edgerton Public Schools

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for the budget to be approved.

Program Staff: Melany Wellnitz
Phone: 507-562-6015
E-mail: melany.wellnitz@pas.k12.mn.us

Fiscal Staff: Jacque Kennedy
Phone: 507-562-6072
Email: jacque.kennedy@pas.k12.mn.us

If you have been notified by MDE that your district has one or more *Racially Identifiable School s*, please list those schools here:

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2024 and enter it below. See lines 12 and 13 in your district's Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment projections and A&I funding formulas. These estimates will be adjusted to reflect actual FY24 enrollment. Directions for finding Integration Revenue reports online are posted to the A&I website.

Total Initial Revenue (FIN 313)	\$ 126,200.94
Total Incentive Revenue (FIN 318)	\$ 11,788.00
TOTAL A&I REVENUE	\$ 137,988.94

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2024 Achievement & Integration budget as approved by the school board.

Board Approval Date _____

School Board Chair _____ **Date** _____

Superintendent _____ **Date** _____

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: _____ **Approved Incentive Revenue:** _____

MDE Approval: _____ **Date:** _____



FY 2024 Achievement and Integration Budget Expenditure Summary

District Number: 2689

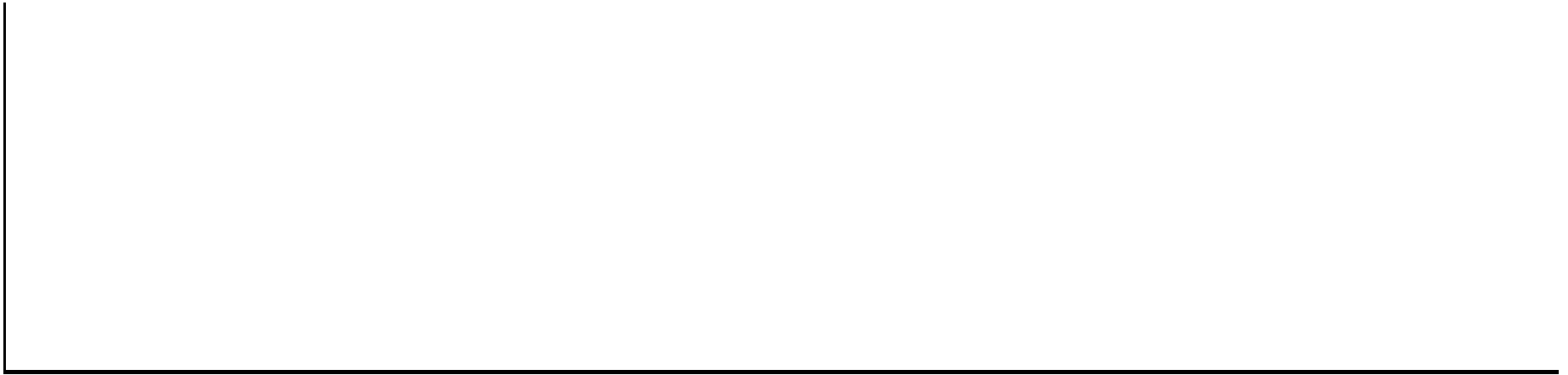
District Name: Pipestone Area Schools

Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$137,989.00	100.00%	DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	\$0.00	0.00%	Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$0.00	0.00%	Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Proposed Revenue:	\$137,989.00		Total Revenue Expended:	\$0.00	
Total Amount Proposed FIN 313	\$126,201.00		Improvement Planning Expenditures	0%	#DIV/0!
Total Amount Proposed FIN 318	\$11,788.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is above the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

Comments:





FY 2024 Achievement and Integration Budget
Direct Student Service Costs

District Number:

District Name:

80% Direct Services to Students

List proposed FIN 313 expenditures for Direct Student Services below. **At least 80% of a district's proposed expenditures must be used for strategies in a district's MDE-approved A&I plan that provide direct services to students.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY24 expenditures by 12/1/24.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. <i>Do not copy the strategy description from your plan.</i>		
Licensed Classroom Teacher W	103	203	313	140	\$46,802.00		Teacher FTE/Math Interventionist K-3	1	Strategy 2
Licensed Classroom Teacher F	300	211	313	140	\$69,418.00		Teacher FTE/Math Specialist K-12	1	Strategy 1
FICA W	300	203	313	210	\$3,927.00		Teacher FTE/Math Interventionist K-3	1	Strategy 2
Health Insurance W	103	203	313	220	\$6,054.00		Teacher FTE/Math Interventionist K-3	1	Strategy 2
			313						
			313						
			313						
			313						
			313						
			313						
			313						
			313						
			313						
			313						
FIN 313 TOTAL					\$126,201.00	\$0.00			

Insert lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:



FY 2024 Achievement and Integration Budget
 Direct Student Service Costs to Reduce Enrollment Disparities

District Number: 2689

District Name: Pipestone Area Schools

80% Direct Services to Students

List proposed **FIN 318** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies included in the district's MDE-approved A&I plan which provide direct services to students. **Incentive revenue may be used to fund strategies that decrease racial and economic enrollment disparities in classes, schools, some programs, or between districts.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?		
	ORG	PROG	FIN	OBJ				Goal #	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit form with actual FY24 expenditures by 12/1/24.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. <i>Do not copy the strategy description from your plan.</i>		
Licensed Classroom Teacher	103	203	318	140	\$11,788.00		Teacher FTE - Math Interventionist K-3	1	Strategy 2
			318						
			318						
			318						
			318						
			318						
FIN 318 TOTAL					\$11,788.00	\$0.00			

Insert lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:



**EXECUTIVE SEARCH SERVICES
FOR
PIPESTONE AREA SCHOOLS**

February 16, 2023





Where Minnesota School Boards Learn to Lead

February 16, 2023

Brad Carson
School Board Chair
Pipestone Area Schools
1401 7th St SW
Pipestone, MN 56164

Dear Chair Carson and Members of the Pipestone Area School Board:

On behalf of the Minnesota School Boards Association, thank you for the opportunity to present this proposal to assist Pipestone Area Schools in the search for its next superintendent. One of the School Board's most important responsibilities is to hire and oversee your district's superintendent, and MSBA looks forward to the opportunity to assist you in doing so.

As Pipestone Area Schools seeks its next leader, MSBA will assist the School Board with crafting the district's leadership profile, determining stakeholder involvement, interview processes and procedures, and guiding the Board through understanding the impact of Minnesota's Open Meeting Law, Government Data Practices Act, and data requests on search activities. MSBA's role as a guide to Minnesota school boards substantially deepened throughout the pandemic, and as districts ease back toward a sense of normalcy we believe our experience, qualifications, and steady hand will provide the assistance Pipestone Area Schools needs to successfully conduct the District's upcoming search.

Thank you for your consideration of MSBA's Executive Search services. We would be honored to assist the Board with your superintendent search, so please let me know if you have any questions regarding this proposal, or if you need further clarification on MSBA's search services, staff qualifications, fees, or references.

Sincerely,

Barb Dorn
MSBA Director of Leadership Development and Executive Search

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PRESENTED BY

**Minnesota School
Boards Association
Executive Search
Service**

1900 West Jefferson Ave.
St. Peter, MN 56082

Phone: 800-324-4459

Fax: 507-931-1515

[www.mnmsba.org/
ExecutiveSearchService](http://www.mnmsba.org/ExecutiveSearchService)

Prepared for

Brad Carson
School Board Chair

Prepared by

Barb Dorn
MSBA Executive Search
507-508-5501 (cell)
bdorn@mnmsba.org



INTRODUCTION

One of the most important decisions a school board will ever make is to choose a new superintendent. As the school district's chief executive officer, the superintendent is responsible for providing district-wide leadership, implementing the school board's policies, and ensuring the school board's priorities are met. Effective superintendents ensure that all students are learning at high levels. Ultimately, hiring the right superintendent — someone who possesses the skills and attributes needed to help achieve your school district's vision and strategic priorities — requires time, thoughtful planning, and sound recruitment and employment processes and procedures.

The Minnesota School Boards Association (MSBA) is pleased to present the School Board of Pipestone Area Schools with a proposal for executive search services. MSBA has been serving Minnesota school boards for over 100 years, and as a result brings a strong school board perspective to the search and has a vested interest in helping your School Board find and hire the best person for its superintendent.

MSBA-led searches are based on one clear premise: all searches are conducted through the lens of School Board leadership. Throughout the search the MSBA search team will professionally handle all details and guide the School Board through the process. The MSBA search team will customize the search to meet the needs of the school district and community, allowing the School Board to concentrate on the most important aspects of the search — interviewing the most qualified candidates and selecting the next superintendent.

TESTIMONIALS FOR MSBA EXECUTIVE SEARCH SERVICES

"MSBA far surpassed our expectations. They are the perfect guide to help school boards navigate the superintendent search process, and I would absolutely recommend MSBA because of their depth of expertise and ability to empower boards to make informed decisions. Also -- and this is no small thing -- the candidates they brought forward were exceptional. I cannot imagine how we could have navigated this experience without them."

- Dr. Jean Marvin, Board Chair, Rochester Public Schools

"In hiring our next superintendent we needed an extremely transparent process that heavily involved the community and staff, along with strong facilitation to keep us on task. MSBA gave us this and more. I highly endorse their executive search services and believe MSBA's leadership also helped move our school board into a more collaborative, respectful way of working together."

- Nancy Denzer, Board Chair, Winona Area Public Schools

"We had a great experience utilizing MSBA for our district's search. They helped us focus on what we wanted in a superintendent, and their process brought clarity and harmony to the board table. Throughout the process we relied heavily on MSBA's understanding of our board's needs and expectations, and as a result they helped us find the best possible fit. Our board would unanimously recommend using MSBA for your district's search."

- Dean Anderson, Board Chair, Alexandria Public Schools

"As our school board's advocacy group, MSBA has a vested interest in our success. They also shared all candidate applications with the board, not just a select few, and provided a process that was efficient and timely. We couldn't be happier with the result."

- Mike Reynolds, Board Chair, Willmar Public Schools



PLANNING THE SEARCH AND HIRING CRITERIA

Initial Planning Meeting

An MSBA search begins with an initial planning meeting between the School Board and the search team. At the planning meeting, a search team member will work with the School Board to establish the search timeline, discuss hiring criteria and leadership profile, determine methods of stakeholder involvement, identify the district's position in the marketplace, select advertising venues, and finalize all processes and procedures for conducting the search.

Some school boards also choose to begin their search by participating in MSBA's "Hiring the Right Superintendent" workshop. This workshop is often utilized as a kick-off to the planning meeting, providing board members with a solid foundation of what to expect during the entire search process. The accompanying booklet has also proven to be a valuable resource and useful tool, particularly for school boards unfamiliar with the search process. This workshop is included in all MSBA searches, but is optional depending upon the needs and circumstances of each individual district.

Determining Hiring Criteria and Leadership Profile

An important initial step in the search process is to identify the personal and professional skills and attributes the School Board most desires in a superintendent, which, in turn, will provide the basis for the position leadership profile and hiring criteria. Stakeholder input will also be heavily considered in developing and finalizing the leadership profile, as will the District's Strategic Plan and Mission.

Early in the process MSBA's search team will lead the School Board through crafting the leadership profile, and will also ensure stakeholder voices are included in its development. This profile will then be used throughout the duration of the search as a guideline for selecting finalists, crafting interview questions, and evaluating superintendent candidates to find the best fit for Pipestone Area Schools. In other words, the leadership profile serves as a beacon to help guide the School Board in its search from beginning to end.



STAKEHOLDER INPUT

Stakeholder Input

Several stakeholder involvement-related opportunities are included in the search package. These opportunities include:

- an online **survey**, open to all staff, parents, students, community members, and district stakeholders
 - ◇ This survey will include gathering quantitative information regarding stakeholder priorities for candidate background, skill set, experience, and personal characteristics.
 - ◇ It will also include gathering qualitative information through several open-ended questions regarding the opportunities and challenges facing Pipestone Area Schools, and what type of individual could most effectively lead the District.
 - ◇ This survey will be offered in multiple languages per the District's request, as well as hard copies to ensure access for those unable or uninterested in taking the survey electronically.
- an **informational Q&A session** for staff and community members regarding the superintendent search process. This session is hosted virtually by MSBA, and is recorded to ensure all district stakeholders have access to accurate information regarding search processes and expectations. The recording will then be made available on the District website throughout the duration of the search. Launched at the beginning of this search season, these **Q&A with MSBA** sessions have proven to be one of the most effective tools a district can utilize to increase both the credibility and transparency of their search. Through leveraging the power of sharing information, these unique and proprietary Q&A sessions have solidified MSBA's reputation as a provider of clear, accessible, and stakeholder-inclusive superintendent search services.
- finally, stakeholder **Input Forums** with finalists may be offered in conjunction with the second round of interviews. Several options regarding the structure of Input Forums will be provided to the Board for consideration, along with a review of the opportunities and pitfalls tied to involving stakeholders in the interview process. If selected as an option, MSBA will also train Input Forum participants to ensure adherence to all legal requirements involved in the superintendent search process.

A la carte Option

Another option for the School Board to consider in gathering stakeholder input is through conducting **Focus Groups** across stakeholder constituencies. Focus groups are a traditional methodology still utilized by some search firms as their primary source of stakeholder input. MSBA will conduct focus groups if requested, in addition to the services outlined above. However, an important lesson learned from the pandemic is the value of 24/7 stakeholder access to the survey as the initial (and sole) early feedback opportunity. The availability and anonymity of this survey contrasts significantly with the tendency of focus groups to amplify some voices over others, and the inequities which can result from stakeholder access (or lack thereof) to participate. The decision of why and how to conduct focus groups should be carefully considered by the School Board before initiating a search, and MSBA will guide this conversation at the planning meeting to ensure the best possible decision is made regarding stakeholder input for your District's superintendent search process.

NOTE: If requested, MSBA's a la carte fee to conduct focus groups is \$1,295 per day or \$300 per group.



ADVERTISING AND RECRUITING

A national search is often desired by districts interested in casting the widest net possible for potential candidates. At MSBA, all of our searches are “national” through the National Affiliation of Superintendent Searchers (NASS). The NASS is comprised of more than 100 superintendent search consultants representing thirty-nine (39) state school boards associations who assist their peers in other states by providing access to nationwide job postings through Revelus (a proprietary, nationwide application database), as well as vital reference and work-history verification concerning out-of-state applicants. Ultimately, when a school board hires MSBA to conduct its superintendent search, the school district taps into NASS — one of the most experienced, qualified networks of search consultants across the United States.

As part of MSBA’s recruiting efforts, we will also work with the School Board to develop a color brochure to advertise the position. This brochure is known as a vacancy announcement, and it will be made available to the district in electronic format to facilitate posting on the district’s website or affiliated sites. MSBA will also post this announcement on the following job opportunity sites:

- Minnesota School Boards Association (MSBA). NOTE: our superintendent job openings page receives more than 6,000 hits per month during search season, including many from out-of-state applicants
- Minnesota Association of School Administrators (MASA)
- Minnesota EdPost (hosted by St. Cloud State University)

In addition, the search team will directly contact Superintendents, Assistant Superintendents, Service Cooperative Directors, Charter School Directors, Principals, Assistant Principals, and Cabinet Members throughout Minnesota to inform them of the vacancy and application procedures. Emails are sent directly to these individuals at regular intervals throughout the search to sustain and heighten interest in your position.

Finally, at the direction of the School Board, other advertising sites such as those listed below may be utilized to promote the position and recruit applicants. In that case, any additional advertising costs must be approved by the School Board and borne by the school district. These additional sites may include:

- Top School Jobs (EdWeek)
- American Association of School Administrators (AASA)
- National Alliance of Black School Educators (NABSE)
- Association of Latino Administrators and Superintendents (ALAS)
- Other sites as requested by the School Board



In conclusion, facilitating the complexities of the advertising, recruitment, and application process is one of the MSBA search team’s greatest strengths. Not only will we develop all application procedures, handle applicants’ calls and correspondences concerning the vacancy, collect and review applicants’ files, and develop a recommended pool of applicants for School Board consideration, but through our extensive statewide and national contacts MSBA will aggressively market the opportunity to secure a diversified pool of high-quality individuals interested in the unique opportunity to lead Pipestone Area Schools as its next Superintendent.



INTERVIEW PREPARATION

Interview Training and Preparation

Prior to the application deadline, the search team will meet with the School Board to help it prepare for and conduct the first and second rounds of interviews, reference checks, and site visits (if needed). Interview training will include information to help School Board members conduct interviews in open sessions as required by state law, as well as abide by all requirements of the Data Practices Act.

The search team will also help the School Board develop interview questions that fit the leadership profile and hiring criteria, that do not violate the law either directly or indirectly, and that standardize the interview process to ensure a level playing field for all candidates. In addition, the search team will assist the School Board with planning second interviews, additional reference checks, and site visit questions (if needed).

Because hiring the superintendent is the School Board's role, MSBA recommends that only its members participate in the finalists' interviews with the Board. If the School Board decides to involve non-school board members in the interview process, however, the search team will help the School Board develop an **Input Forum** process that makes clear the advisory nature of the non-school board members' roles. As discussed earlier in this proposal, the search team will also provide guidelines and training for the non-school board members, and review all questions submitted by Input Forum members. By following these recommendations, the School Board is able to standardize the interview questions and format, provide more control over the selection process, and reduce the school district's risk of liability.

Without question, interview training and preparation is key to a successful superintendent search. MSBA's long-standing reputation for high-quality training programs carries over to our executive search services, and in addition to providing a firm foundation for search decision-making, many boards have found MSBA's training and guidance throughout the process to have strengthened their board relationships as well. This result has become an unexpected bonus for those districts striving to become a more high-functioning school board, as the consensus-building aspects of MSBA's search process helps them become a stronger and more unified team. And for those boards already working well together, MSBA's process has proven to strengthen and solidify the board team's existing working relationships.



SCREENING, MSBA VETTING, AND FINALISTS SELECTION

Screen Applications, Vet Candidates, and Select Finalists

After the application deadline has passed, MSBA’s search team will review applicant files in relationship to the position leadership profile established by the School Board in order to identify the applicants who best meet the School Board’s hiring criteria. The search team will then conduct preliminary verification of references and pre-interviews of the applicants who best meet the School Board’s identified profile. This vetting process involves MSBA staff as well as former superintendents serving as MSBA service providers during the executive search process.

IMPORTANT: All completed applications will be made available to School Board members to review prior to the candidate selection meeting. A foundational belief of MSBA’s executive search service is that it is crucial for Board members, as the District’s hiring authority, to have the opportunity to review all applications in order to make the most informed decision possible. This information is confidential and must be treated in accordance with Minnesota’s Data Practices Act, and MSBA’s training services during the search will outline all Board responsibilities regarding data privacy issues.

Once the screening, preliminary verification of references, pre-interviews, and vetting have been completed by MSBA, the search team will meet with the School Board to recommend the candidates MSBA feels best fit your District’s leadership profile and assist the School Board in selecting those to be interviewed. The next page in this proposal outlines MSBA’s vetting process in greater detail.

Following the School Board’s selection of finalists, the search team will prepare a communications piece to send to the media, school district staff, and community including the names of those to be interviewed, as well as the schedule of remaining search-related activities.



MSBA'S APPLICANT VETTING PROCESS

After the application deadline has passed, a team of MSBA service providers and staff review all completed applications. MSBA will look at their licensure, references and recommendations, and work and educational history. We then align each applicant's background, experience and application information with the district's hiring criteria, leadership profile, and feedback gathered from district stakeholders on the next superintendent's desirable skills, traits, and experience.

After reviewing all completed applications, each member of the vetting team rates all applicants on a 5-point scale and an aggregate rating is compiled.

Next the team meets to discuss the ratings and evaluate which applicants have risen to the top and why. Following a lengthy discussion, consensus is reached on which applicants to consider presenting to the Board due to their alignment with the hiring criteria and the district's needs.

This results in the team conducting additional vetting on 6-10 applicants. This vetting includes team members conducting a phone interview with each applicant, holding conversations with at least three of their listed references, and a closer look into each applicant's qualifications. The result is the final list of applicants MSBA recommends be presented to the Board for interview consideration.

At the candidate presentation meeting with the Board, MSBA will share our recommendations. After hearing short verbal presentations on each applicant, the Board will then discuss the applicant pool (by alphabet identifier only to abide by data privacy laws) and request clarification from MSBA as needed (recognizing our responses will also be somewhat limited due to privacy laws). The Board then has three options:

- Accept the recommendations made by MSBA for first round interviews as presented.
- Accept some applicants recommended by MSBA but replace others with candidates identified by the Board.
- Forfeit all candidates recommended by MSBA and select an entirely new slate of applicants identified by the Board.

A motion will then be made, seconded, and passed (again, using alphabet identifiers only). Once this motion has passed, the Board Chair or MSBA will read aloud the names of those selected for first round interviews. These names will be in no particular order and not tied to their alphabet identifiers.

MSBA will then call these applicants to congratulate them, confirm their interest in the position, and inform them they will receive an email from MSBA's application software (Revelus) to schedule their interview. Once all interviews are scheduled, MSBA will send each interviewee an email containing final information for their interview. Finally, applicants not selected for interviews will receive an email thanking them for their interest in the position, and notifying them that the Board has chosen to proceed with other candidates who more closely align with the district's hiring criteria.



CONTRACT AND FOLLOW-UP SERVICES

Decisions, Contract, and Announcement

The search team will guide the School Board through the process of contacting the lone finalist to offer the position. MSBA recommends the School Board use the MSBA/MASA Model Superintendent Contract as the basis for negotiating the superintendent's contract, and will provide comparative superintendent salary and benefit information to assist the district in negotiating an appropriate compensation package. MSBA's search team will not negotiate the contract for the School Board, however, as it is the Board's responsibility to set and negotiate all hiring parameters for the new superintendent. The search team will draft a communications piece for the media, school district staff, and community announcing the new superintendent, if requested.

The search team will also personally contact the non-selected finalists.

Transition Plan and Follow-up Services

Once the search is concluded and the parties have a signed contract, the search team will continue to provide support for the School Board and superintendent. Past clients have found MSBA's search services follow-through to be invaluable in setting expectations and ensuring success for the new Board-Superintendent team.

For example, to strengthen the School Board and superintendent's working relationship, and to provide support to the new superintendent, the search team will:

- assist in developing a transition plan for the new superintendent;
- facilitate a post-hiring workshop to develop goals and/or performance expectations for the School Board and superintendent after the new superintendent begins work in the school district;
- visit the new superintendent during their first year of school district employment; and
- be available to answer the new superintendent's and the School Board's questions during the transition and beyond via phone, email, workshop, etc.

NOTE: There is no additional charge for any of the above transition services.



SUMMARY OF SEARCH SERVICES

The proposed search for Pipestone Area Schools includes the services outlined below.

The MSBA Search Team will:

- Conduct an initial planning meeting with the School Board to establish the search timeline, discuss hiring criteria and stakeholder involvement, identify the district's position in the marketplace, determine advertising venues, and finalize all processes and procedures for conducting the search. *
- Collect stakeholder input through an online qualifications and quantitative data survey (in multiple languages, if requested). Results will be summarized for the School Board by MSBA.
- Host an online informational **Q&A with MSBA** session for staff and community members regarding the superintendent search process, and provide the recording for placement on the District's website. **
- Develop a two-sided color vacancy announcement and post on both statewide and national job sites.
- Directly contact Superintendents, Assistant Superintendents, Service Cooperative Directors, Charter School Directors, Principals, Assistant Principals, and Cabinet Members across the state to inform them of the vacancy and application procedures. Also post in Revelus through the national NASS network.
- Develop all application procedures, handle applicants' calls and correspondence, collect and review applicants' files, and receive applicants' credentials.
- Screen the applicant pool against the School Board's established hiring criteria and leadership profile.
- Conduct preliminary verification of references and pre-interviews and vetting of applicants who best meet the School Board's hiring criteria as determined by MSBA's screening team.
- Conduct a meeting with the School Board for purposes of interview training, developing interview questions, and clarifying interview schedules. **
- Conduct a meeting with the School Board for purposes of presenting candidate recommendations so the School Board can select finalists for interviews, and clarifying remaining steps of the search process. **
- Coordinate with finalists and be present during the first and second rounds of interviews. *
- Prepare a communications piece for the district to send to the media, school district staff, and community that includes the names of the finalists who will be interviewed.
- Facilitate Audience Input Forums in conjunction with the second round of interviews, if requested. *
- Prepare a communications piece for the district to send to the media, school district staff, and community introducing the new superintendent
- Assist in developing a transition plan for the new superintendent.
- Visit the new superintendent during their first year of employment. *
- Facilitate a post-hiring workshop to develop goals and/or expectations for the School Board and superintendent after the new superintendent begins work in the school district. **

* Designates in-district meetings, if possible.

** Designates virtual meetings. However, at the Board's request in-district meetings may be substituted for an additional \$300 per meeting.



ESTIMATED FEE FOR SERVICE

The estimated professional fee for this search proposal shall not exceed **\$9,900**, which includes the search team's time and all expenses. Additional fees the school district may incur above the professional fee include advertising beyond the venues noted on Page 3 (see below), school board member stipends, expenses associated with finalists' interviews, and School Board members' site visits (if needed). The level of services and fee included in this proposal are negotiable based on the School Board's needs.

NOTE: Hiring the Right Superintendent workshop

As outlined earlier in this proposal, if the School Board chooses to include MSBA's superintendent search workshop in the process, either before or as part of the planning meeting, there will be **no additional charge** (workshop value is \$1,395). Information regarding workshop content is included on the following page.

ADDITIONAL FEES: A LA CARTE OPTIONS

NATIONAL ADVERTISING SITES: As referenced on Page 3, additional advertising is available on the following sites at no additional mark-up:

- American Association of School Administrators (AASA) - 30 days @ \$559; 60 days \$799
- National Alliance of Black School Educators (NABSE) - 30 days @ \$250
- Association of Latino Administrators and Superintendents (ALAS) - 6 weeks @ \$250
- Top School Jobs (EdWeek) - 30 days @ \$495
- National Indian Education Association (NIED) - 8 weeks @ \$80
- Other sites as requested by the School Board

BACKGROUND CHECKS: Criminal background checks, as well as verification of employment, educational credentials, and professional licensure are also available for final candidates at a cost of \$395 per person.

Satisfaction Guarantee

MSBA will conduct the Pipestone Area Schools' superintendent search from a strong school board perspective, and with impartiality and professionalism while focusing on the School Board's identified hiring criteria. If, at any time during the first year of the new superintendent's contract the School Board releases the superintendent, MSBA will conduct a second superintendent search for no additional fee. However, the School Board would be responsible for new direct expenses, if any, incurred by MSBA for the second search.



HIRING THE RIGHT SUPERINTENDENT - WORKSHOP

One of the most important decisions a school board will ever make is to choose a new superintendent. As part of MSBA's commitment to board leadership, we offer a **Hiring the Right Superintendent** workshop to help school boards learn about the process for conducting a successful superintendent search. Workshop topics include:

- Whether to use a consultant
- How to work with a consultant
- Setting a timeline
- Developing qualifications and selection criteria
- Involving stakeholders and the media
- Dealing with internal candidates
- Legal pitfalls
- Interviewing Do's and Don'ts
- Deliberating in public
- Q & A re: superintendent search options and best practices

Each board member receives a booklet with sample vacancy announcement, application form, interview questions, reference check form, and other material board members can adapt for their district's specific needs.

The foundational knowledge this workshop provides helps school boards feel confident in the board's decision-making process regarding the superintendent search, as well as fully prepared to take their next steps. Cost is \$1,395 in-district (\$1,095 virtual) and includes all time and materials. This workshop is available only to MSBA members.

For more information please contact Barb Dorn, Director of Leadership Development and Executive Search, at 507-508-5501 (cell), or bdorn@mnmsba.org.



WHY MSBA?

MSBA believes the following distinguishing features truly differentiate our services from other firms in both the philosophy and implementation of executive search services.

1. LENS OF SCHOOL BOARD LEADERSHIP

MSBA's process is school-board driven, and every step is viewed through the lens of board leadership. We understand not only best practices of conducting an executive search, but also the myriad of challenges and opportunities facing school boards today. In addition we understand how to balance Minnesota's Open Meeting Law with our state's Data Practices Act, the increasing pressure on public education to provide an equitable education to each and every student, the impact of data requests on board work, and the vital leadership role a school board must fill in finding its next superintendent. MSBA is your association, and as a result we place the interests of school boards at the forefront of everything we do.

2. TRANSPARENCY AND COMMUNICATION

Every facet of a superintendent search depends upon clear and open communications amongst the school board, search firm, and the public. To help ensure success, MSBA sets expectations early in the process through our *Q&A with MSBA* session. We also believe in sharing all applications with the school board to assist you in making the most informed decisions possible. Because this is *your* search, as the hiring authority you are entitled to review every application for your district's superintendent position. MSBA understands the additional work this creates for the district's search firm, but in the interest of transparency we are committed to taking the steps necessary to ensure you have access to the entire applicant pool. In sum, our ability to conduct the labor-intensive search legwork, yet guide the process clearly and appropriately, empowers school boards to confidently take ownership of finding the best superintendent candidate to lead their district.

3. NO HIDDEN FEES

Search costs quickly escalate when firms charge for consultant travel, multi-language surveys, attendance at finalist interviews, transition services, workshops, etc. MSBA stands behind all fee options as outlined in this proposal so your board can rest assured that total search costs will not exceed your expectations.

4. POST-HIRING SUPPORT

A new superintendent's first year can feel overwhelming due to volume of workload coupled with a steep and intense learning curve. MSBA firmly believes that our transition and follow-up services provided to the new Board-Superintendent Team make a significant difference in ensuring a successful first year. We offer a post-hiring workshop to the Team to discuss expectations, clarify goals, and lay the groundwork for that year's superintendent performance evaluation process. We also provide a transition plan outline, visit the new superintendent during their first year, and remain fully available by phone, text, email, or workshop to continue building trust and collaboration among board members and their new superintendent. Together all of these MSBA commitments help a superintendent's first year both start and stay strong.



WHY MSBA? (FROM OUR CLIENTS)

A bonus to working with MSBA is the expertise provided in the search process AND the expertise they have in school board law and process.

- Board Chair, Rochester Public Schools

MSBA was both easy to work with and made a daunting process manageable and enjoyable. I believe it also helped draw our board closer.

- Board member, Byron Public Schools

The process was clear from the beginning and the information supporting the process was extremely organized. There were no extraneous steps or information that complicated the process, so the Board and the community could all be on the same page at all times.

- Board member, Rochester Public Schools

MSBA was invaluable in guiding our district's search process. Their training and guidance were exemplary as they helped the board navigate the decisions we needed to make – reminding us that this was our process.

- Board member, Bloomington Public Schools

MSBA's work allowed the board to focus on the candidates' applications, their strengths and weaknesses, and their letters of support. MSBA's experience provided much-needed guidance while remaining neutral, allowing the board to make all of the decisions.

- Board member, Cook County ISD 166

The training and support throughout the entire process was spot-on! MSBA was always available with expert, professional advice.

- Board member, Intermediate School District 917

MSBA assisted with every step in the process and provided guidance to ensure we held a fair and equitable search. As a board member, it was reassuring to know they were there to help us select the best candidate while also following all of the rules and ethical standards required of us. I would recommend MSBA to any school district having to hire for these critical positions.

- Board member, Houston Public Schools

The search process was very professional and straightforward, and I always felt we were ultimately in charge of the process.

- Board member, Austin Public Schools

The process was very organized and as chair of the board I always felt comfortable working with MSBA. I trusted their advice, appreciated their insights, and felt validated and respected. I can only say good things about the process.

- Board Chair, Bloomington Public Schools



TENTATIVE TIMELINE

Late February 2023 to Late March 2023

- School Board holds initial planning meeting with MSBA search team to establish the search timeline, review hiring criteria, identify district's position in the marketplace, determine advertising venues, discuss stakeholder involvement, and finalize all processes and procedures for conducting the search.
- School Board approves all advertising materials, including hiring criteria and vacancy brochure.
- MSBA search team finalizes application procedures and advertises the vacancy.
- MSBA hosts an informational Q&A session regarding superintendent search process.
- MSBA's search team collects stakeholder input through qualitative and quantitative data survey.
- MSBA prepares a summary of stakeholder input for Board to review and integrate into the search process.

Late March 2023 to Late April 2023

- MSBA search team continues to receive applications.
- MSBA search team conducts initial screening of applicants.
- MSBA search team conducts preliminary verification of references, pre-interviews, and vetting of applicants.

Late April 2023 to Early May 2023

- MSBA's search team meets with the School Board to conduct interview training, develop interview questions, clarify interview procedures, and facilitate applicant screening conducted by the School Board to select finalists for interviews.

Early May 2023 to Mid-May 2023

- School Board conducts first round of interviews.
- School Board conducts reference checks.
- School Board conducts second round of interviews, and invites stakeholder feedback through Input Forums, if desired.
- School Board selects lone finalist.

Mid-May 2023

- School Board negotiates terms and conditions of superintendent's contract.
- School Board meets to approve the superintendent's employment contract.

July 1, 2023

- Superintendent reports to work.

NOTE: This timeline provides a starting point for considering and adopting a superintendent search timeline. Specific dates and times will be determined at the initial planning meeting.



2021-2022 MSBA-LED SEARCHES

- ACGC Public Schools
- Albert Lea Area Schools
- Bemidji Area Schools
- Cass Lake-Bena Public Schools
- Clinton-Graceville-Beardsley Schools
- Dover-Eyota Public Schools
- Fosston Public Schools
- Greenway Public Schools (Limited)
- Kingsland Public Schools (Limited)
- La Crescent-Hokah Public Schools
- Long Prairie-Grey Eagle Public Schools
- Menahga School District
- Mid-State Education District (Limited)
- New London-Spicer School District
- Ortonville Public Schools
- Pequot Lakes Public Schools
- Plainview-Elgin-Millville Community Schools
- Proctor Public Schools
- Red Lake Schools
- ROCORI School District
- South St. Paul Public Schools
- Stillwater Area Public Schools
- Swanville School District (Limited)
- Thief River Falls Public Schools
- Tri-City United Public Schools
- Tri-County / Greenbush-Middle River Schools
- Ulen-Hitterdal Public Schools
- Underwood School District (Limited)
- Verndale Public School (Limited)
- Waconia Public Schools
- Waterville-Elysian-Morristown Public Schools
- West Central Area School District
- Windom Area Schools

MSBA 2021-2022 SEARCH SERVICE REFERENCES *

* MORE AVAILABLE UPON REQUEST

1. Neal Skaar, School Board Chair, **Albert Lea Area Schools**, neal.skaar@alschools.org
2. Carol Johnson, School Board Chair, **Bemidji Area Schools**, Carol_Johnson@isd31.net
3. Eric Morken, School Board Chair, **La Crescent-Hokah Schools**, eric.morken@isd300.k12.mn.us
4. Kim Bolz-Andolshek, School Board Chair, **Pequot Lakes Public Schools**, kbolz@isd186.org
5. Jennifer McDonald, School Board Chair, **Proctor Public Schools**, jennmcd777@gmail.com
6. Alison Sherman, School Board Chair, **Stillwater Area Schools**, shermana@stillwaterschools.org
7. Dana Geller, School Board Chair, **Waconia Public Schools**, dgeller@isd110.org
8. Gary Michael, School Board Chair, **W-E-M Public Schools**, sba.email@yahoo.com



2020-2021 MSBA-LED SEARCHES

- Austin Public Schools
- Bloomington Public Schools (Limited)
- Byron Public Schools
- Clinton-Graceville-Beardsley Schools
- Cook County ISD 166
- Dilworth-Glyndon-Felton Public Schools
- Greenway Public Schools
- Houston Public Schools
- Intermediate School District 917
- La Crescent-Hokah Public Schools
- Lac qui Parle Valley School District
- Lake Park Audubon School District
- Lynd Public School (Limited)
- Montevideo Public Schools
- Rochester Public Schools
- Royalton Public Schools
- Tri-County Schools
- Ulen-Hitterdal Public Schools

Member districts:

Bloomington, Burnsville-Eagan Savage, Farmington, Hastings, Inver Grove Heights, Lakeville, Randolph, South St. Paul, and West St. Paul-Mendota Heights-Eagan

MSBA EXECUTIVE SEARCH SERVICE REFERENCES 2020-2021 SEARCHES (MORE AVAILABLE UPON REQUEST)

1. Kathy Green, School Board Chair, **Austin Public Schools**, kathy.green@austin.k12.mn.us
2. Nelly Korman, School Board Chair, **Bloomington Public Schools**, nkorman@isd271.org
3. Harvey Bergh, School Board Chair, **Byron Public Schools**, harvey.bergh@byron.k12.mn.us
4. Lindsey Leach, School Board Chair, **DGF Public Schools**, lleach@dgf.k12.mn.us
5. Dr. DeeDee Currier, School Board Chair, **Intermediate School District 917**, dcurrier@isd191.org
6. Kelly Snell, School Board Member, **Montevideo Public Schools**, ksnell@montevideoschools.org
7. Dr. Jean Marvin, School Board Chair, **Rochester Public Schools**, jemarvin@rochesterschools.org



2019-2020 MSBA-LED SEARCHES

- Adrian Public Schools
- Alexandria Public Schools
- Browns Valley Public School (Interim)
- Carlton Public Schools (Interim)
- Detroit Lakes Public Schools
- Hastings Public Schools (Interim)
- Hastings Public Schools
- Hermantown Community Schools
- Kenyon-Wanamingo Public Schools
- LeRoy-Ostrander Public Schools
- Lewiston-Altura Public School District
- McGregor Public Schools
- Mora Public Schools
- Ortonville Public Schools
- Pine River-Backus Schools
- St. Clair Public School
- St. James Public Schools
- St. Peter Public Schools
- Thief River Falls Public Schools
- Tri-City United Public Schools
- Warren-Alvarado-Oslo School District

MSBA EXECUTIVE SEARCH SERVICE REFERENCES 2019-2020 SEARCHES (MORE AVAILABLE UPON REQUEST)

1. Kelsey Waits, School Board Chair, **Hastings Public Schools**, kwaits@hastings.k12.mn.us
2. Ben Leonard, School Board Chair, **St. Peter Public Schools**, ben.leonard@stpeterschools.org
3. Dean Anderson, School Board Chair, **Alexandria Public Schools**, dadds7@gmail.com
4. Dianne Mathews, School Board Chair, **Hermantown Community Schools**, dmathews@isd700.org
5. Marsha Franek, School Board Chair, **Tri-City United Public Schools**, MFranek@tcu2905.us
6. Jack May, School Board Chair, **St. Clair Public School**, jmay@stclaircyclones.org
7. Chris Cunningham, **Pine River-Backus Schools**, ccunningham@prbschools.org



2018-2019 MSBA-LED SEARCHES

- Badger Independent School District
- Bagley School District
- Barnesville Public Schools
- Buffalo Lake-Hector-Stewart Schools
- Cannon Falls Area Schools
- Central Public Schools
- Fosston School District
- Greenbush Middle River School District
- Jackson County Central School District
- Kaleidoscope Charter School
- Lake Park Audubon Schools
- Lester Prairie Schools
- Lynd Public Schools
- Morris Area Schools
- Red Rock Central Public School District
- Roseau Community Schools
- Warroad Public Schools
- West Central Area School District
- Winona Area Public Schools

OTHER MSBA-LED SEARCHES

- Annandale Independent School District
- Atwater-Cosmos-Grove City Public Schools
- Blackduck Independent School District
- Brooklyn Center Community Schools
- Butterfield-Odin Public School
- Canby Public Schools
- Clinton-Graceville-Beardsley Public Schools
- Cook County Schools
- Crookston Public Schools
- Forest Lake Area Schools
- Grand Rapids School District
- Hermantown Community Schools
- Hibbing Public Schools
- La Crescent-Hokah Public Schools
- Lac qui Parle Valley Area Schools
- Monticello School District
- Moose Lake Community Schools
- Moorhead Area Public Schools
- Nashwauk-Keewatin Schools
- Northland Community Schools
- Odyssey Academy Charter School
- Pelican Rapids School District
- Pillager School District
- Pine River-Backus Schools
- Red Lake School District
- Russell-Tyler-Ruthton (RTR) School District
- South Koochiching-Rainy River School District
- St. Louis County Public Schools
- Tri-County Public Schools
- Ulen-Hitterdal Public School District
- Underwood School District
- Willmar Public Schools
- Winona Area Public Schools
- Wright Technical Center
- Yellow Medicine East Schools



SEARCH TEAM — MSBA STAFF

MSBA's search team is comprised of experienced MSBA staff and service providers. Search team members understand that selecting a superintendent is one of the Board's most important duties and have a vested interest in the success of your search. Below are brief résumés of MSBA's search team.

▪ **BARB DORN**

Barb has more than 30 years of experience in nonprofit leadership, marketing and communications, consulting, and process facilitation. She has worked across public, private, and nonprofit sectors to build collaborative and viable partnerships, deliver high-impact workshops, and produce outcomes based on common goals and shared decision-making processes. Barb has also served on the Boards of Directors for Greater Mankato's City Center Partnership and the area chapter of Leave a Legacy. She joined MSBA in 2019 and is a member of the National Affiliation of Superintendent Searchers.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Director of Leadership Development and Executive Search
- YWCA Mankato: Executive Director
- March of Dimes: Division Director
- Minnesota State University Mankato: Adjunct Professor
- Pathways Marketing: Owner / Marketing Consultant
- DLR Group: Business Development / Referendum Consultant

RELEVANT WORK EXPERIENCE

- Individual school board in-services: Superintendent Search, Mutual Expectations, and Superintendent Evaluation
- Presenter — MSBA workshops, seminars, and conferences:
 - o Superintendent Evaluation
 - o Superintendent Search
 - o Various other topics
- Program and Brand Management, Marketing, and Public Relations
- Daily telephone/email responses to MSBA school board member questions
- Contributor to The MSBA *Leader* newsletter
- Presenter at other professional workshops and conferences:
 - o Leadership Development Series including:
 - Collaboration and Teamwork
 - Diversity, Equity, and Inclusion
 - Conflict Management
 - Resiliency
 - Communication and Team-Building
 - o Community Relations
 - o Strategy and Visioning



SEARCH TEAM — MSBA STAFF

▪ JOHN WARD, JD, Ph.D

John holds more than three decades of experience working in Minnesota public education, with his last 25 years spent working for the Mounds View Public School District. There he served in a variety of leadership roles including General Counsel, Director of Secondary Schools and Director of H.R. and Operations. He finished his career in Mounds View as District Assistant Superintendent. John has also served on the Board for the Minnesota Association of School Administrators. He holds a bachelor's degree in political science from St. John's University, his Juris Doctorate from William Mitchell College of Law, and a Ph.D in Organizational Leadership from the University of Minnesota. John recently joined MSBA to provide Executive Search services to MSBA members, and below is a summary of his work history and relevant work experience.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Associate Director of Strategic Governance
- Mounds View Public Schools
 - ◊ Assistant Superintendent
 - ◊ Director of H.R. and Operations
 - ◊ Director of Secondary Schools
 - ◊ General Counsel/Assistant to the Superintendent
 - ◊ Associate Principal/Activities Director Mounds View High School
- St. Louis Park Public Schools: Social Studies Instructor
- St. John the Baptist School Savage: Middle School Social Studies Instructor
- McGraw and Ward P.A., Hutchinson: Attorney
- Peterson, Engberg and Peterson, Minneapolis: Law Clerk

RELEVANT WORK EXPERIENCE

- Active leadership team participant in school district strategic planning, implementation and assessment initiatives
- Negotiation of over twenty labor contracts with teachers and other bargaining groups
- Leadership of multiple district/community task force groups in areas such as facilities, community education and athletics
- Cooperative working relationships with school district governance boards
- Led district safe school initiatives and response preparation
- Managed student behavior issues and advised and managed district policy and legal issues
- Engagement and assistance with the leadership of several successful referendum campaigns
- District liaison to local municipalities and law enforcement agencies
- Presenter — MSBA workshops, seminars, and conferences
- Daily telephone/email responses to MSBA school board member questions
- Contributor to The MSBA *Leader* newsletter



SEARCH TEAM — MSBA STAFF

■ AMY JORDAN

With 25 years of leadership experience primarily in the nonprofit sector, Amy is a collaborative leader committed to serving the public, with a focus on youth. She has experience in recruitment, training, creating partnerships, policy and compliance, and program management and evaluation. As an empathetic partner, Amy is skilled at finding commonalities and consensus amongst diverse groups. The development of her action plan led her team's work to receive national recognition for exceeding key performance indicators in diversity and inclusion while working for a national nonprofit. With strengths in execution and relationship building, she is a natural cultivator of the potential in others and strives for continuous improvement. Amy is goal-oriented, ethical, deliberative, and possesses basic language skills in both Spanish and ASL (American Sign Language).

WORK HISTORY

- Minnesota School Boards Association – Executive Search Specialist
- Miracle League of North Mankato – Executive Director
- YWCA Mankato – Director of Programs for Women and Girls
- Girls on the Run of Greater Mankato – Council Director
- The Artisan Gallery - Manager

RELEVANT WORK EXPERIENCE

- Leadership of and engagement with multiple community groups
- Collaborator with cooperative working relationships with multiple stakeholder groups
- Leadership of multiple community programs for women, girls, immigrant and refugee women and their families, and people with disabilities
- Policy development and compliance
- Evaluation management
- Plan development to put best practices into action
- Brand management and communications
- Facilitated the national training for hundreds of leaders on:
 - Inclusive language and conversations
 - Facilitation
 - Context
 - Conflict resolution
 - Relationship-building/Teambuilding
 - Mastery experiences for self-efficacy
- Presenter — MSBA workshops, seminars, and conferences
- Daily telephone/email responses to MSBA school board member questions
- Contributor to The MSBA *Leader* newsletter



SEARCH TEAM — MSBA STAFF

▪ GARY LEE

Gary has 30+ years of experience in private business — both in a large corporate setting and as an owner/president of small rural businesses. Gary is a former member of the Fertile-Beltrami School Board. Gary also served on the MSBA Board of Directors, the Northwest Service Cooperative Board of Directors, the Minnesota Service Cooperatives Board of Directors, the MSBA Insurance Trust Board of Directors, and the Big Three working group. Gary joined MSBA in 2009.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Deputy Executive Director
- Lee Nursery, Inc.: Owner and President
- Lee Nursery Supplies, Inc.: Owner and President
- Sondreli Business Services: Owner
- UNISYS (formerly Sperry) Defense Systems: IT Manager

RELEVANT WORK EXPERIENCE

- Individual school board in-services: Superintendent Search and School Board-Superintendent Relationships
- Presenter — MSBA workshops, seminars, and conferences
- Analyze superintendent employment contracts and negotiations

▪ AMY FULLENKAMP-TAYLOR, S.P.H.R., SHRM-SCP

Amy has 20+ years of experience in human resources including recruitment, employee relations, employment and labor law compliance, and employee training. She has worked for a variety of industries including Nonprofit, Gaming, Retail, Telecommunications, and Manufacturing. Amy has also achieved the designations of Senior Professional in Human Resources from the Human Resource Certification Institute and SHRM Senior Certified Professional from the Society for Human Resource Management. Amy joined MSBA in 2007.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Director of Management Services
- Jones Metal Products: Director of Human Resources
- Midwest Wireless: Human Resources Specialist
- Sears Roebuck & Company: Human Resources Specialist
- Argosy V Belle of Sioux City: Director of Human Resources

RELEVANT WORK EXPERIENCE

- School board in-services: Negotiations, Leadership Foundations—School Finance and Management
- Presenter — MSBA workshops, seminars, and conferences:
- Analyze superintendent employment contracts and licensed and non-licensed master agreements
- Presenter at other professional workshops and conferences



SEARCH TEAM — MSBA STAFF

▪ **SHELBY HERRERA**

Shelby has more than 20 years of experience in education — as a classroom teacher, a paraprofessional, and a teaching assistant at the university level. Shelby joined MSBA in 2019.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Administrative Assistant to Strategic Governance
- Mankato Public Schools: Science Teacher
- Mankato Public Schools: Paraprofessional
- Minnesota State University, Mankato: Teaching assistant

RELEVANT WORK EXPERIENCE

- Conduct research and compile data
- Handle information requests
- Interact with a wide range of staff, business partners, and members
- Prepare reports, memos, letters, and other documents, using word processing, spreadsheet, database, etc.
- Assist applicants and board members with Revelus, MSBA’s proprietary application platform

▪ **BRUCE LOMBARD**

Bruce has more than 10 years of experience providing a full range of administrative support services. Bruce joined MSBA in 2008.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Associate Director of Communications and Marketing
- Mankato Free Press: Copy Editor
- Washington Unified School District (West Sacramento, California): Substitute Teacher
- Sogon University Language Program (Seoul, South Korea): English Language Instructor

RELEVANT WORK EXPERIENCE

- Answer and direct phone calls to appropriate parties
- Handle information requests
- Interact with a wide range of staff, business partners, and members
- Prepare search proposal and advertising materials



SEARCH TEAM — MSBA STAFF

▪ MARIA SHINABARGER, JD

Juris Doctor and educator with over 10 years' experience as a community servant. Maria joined MSBA in 2018.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Associate Director of Management Services and Charter School Liaison
- Marshall Brennan Constitutional Literacy Project Fellow
- Law Clerk at Hennepin County Attorney's Office
- Cambridge Academy East (Mesa, Arizona): Fifth/Sixth Grade English Teacher
- Milan C-2 School District (Milan, Missouri) Fifth/Sixth Grade Reading Teacher

RELEVANT WORK EXPERIENCE

- Facilitate community, staff, and student input sessions
- Ensure compliance with data privacy statutes by redacting resumes
- Consolidate staff and community responses to surveys and interviews
- Help members interpret state and federal statutes regarding human resources, data practices and contracts

▪ JOEL STENCEL, CPA

Joel has more than 20 years of accounting and auditing experience providing a full range of support services. Joel joined MSBA in 2017.

WORK HISTORY

- Minnesota School Boards Association (MSBA): Director of Association Finance
- Eide Bailly LLP: Audit Manager

RELEVANT WORK EXPERIENCE

- School District Auditor
- Answer and direct phone calls to appropriate parties
- Interact with a wide range of staff, business partners, and members
- Gathers salary information for Districts selected.
- Assists with EMD analysis submitted by school board members.



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ LEE WARNE, Ed. S.

Lee has 48 years of experience in education, including serving as a high school principal, superintendent, service cooperative executive director, Minnesota Rural Education Association executive director, and Association of Educational Service Agencies executive director. Lee has served at all levels of leadership in local, state, and national organizations. Lee has also received numerous awards at the regional, state, and national levels.

WORK HISTORY

- Greenway Public Schools: Interim Superintendent
- RTR (Russell-Tyler-Ruthton) Schools: Interim Superintendent
- Association of Educational Service Agencies: Executive Director
- MN Rural Education Association: Executive Director
- Lake Benton School: Interim Superintendent
- SW/WC Service Cooperative: Executive Director
- West Central Area Schools: Superintendent
- Norman County West: High School Principal
- Halstad Public School: High School Principal

RELEVANT WORK EXPERIENCE

- Facilitated numerous superintendent searches and school district strategic planning sessions
- Provided assistance to school boards and superintendents in various aspects of leadership and training

▪ TERRY QUIST, Ph.D.

Terry has more than 40 years of experience in education including serving as superintendent (Alexandria Public Schools, 2006-2012), assistant superintendent (Alexandria Public Schools, 1999-2006), director of teaching and learning (Alexandria Public Schools, 1987-1999), and administrative assistant (Apple Valley H.S., 1983-1987).

WORK HISTORY

- Alexandria Public Schools: Superintendent
- Alexandria Public Schools: Assistant Superintendent
- Alexandria Public Schools: Director of Teaching and Learning
- Apple Valley High School: Administrative Assistant
- Hastings High School: Teacher/Coach
- Dodge Center Public Schools: Teacher/Coach

RELEVANT WORK EXPERIENCE

- Facilitated strategic planning processes in several Minnesota school districts
- Led and implemented district's long-range facility plan, including the construction of a new elementary school, a new high school, and several building renovations and air quality upgrades



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ JEFF OLSON, Ph.D.

Jeff has over 45 years of experience in education, including serving as a Curriculum Director, High School Principal, Superintendent of Schools, consultant to the Minnesota School Boards Association and as an educational consultant to Minnesota school districts. Jeff has received numerous regional and state leadership awards, including being named as the 2013 Minnesota Superintendent of the Year and receiving the 2020 MASA Polaris Leadership Award.

WORK HISTORY

- Minnesota Valley Education District: Interim Executive Director (2020-2021)
- Saint Peter Public Schools: Interim Superintendent (2019-2020)
- Saint Peter Public Schools: Superintendent of Schools (2003-2014)
- Saint Peter Public Schools: High School Principal (1993-2003)
- Saint Peter Public Schools: Curriculum Director (1988-2003)
- Saint Peter Public Schools: Teacher/Coach (1975-1988)

RELEVANT WORK EXPERIENCE

- Facilitated strategic planning sessions and superintendent search services in numerous Minnesota districts
- Led school district facilities planning and construction projects in several Minnesota school districts
- Served as a mentor to new superintendents at both a regional and state level

▪ DAVE THOMPSON, Ed.D.

Dave has more than 40 years of experience in education including serving as superintendent (Stewartville Public Schools, 2000-2017), director of secondary education and middle school principal (Farmington Public Schools, 1993-2000), high school principal (Stewartville Public Schools, 1986-1993), high school principal (Goodhue Public Schools, 1984-1986), athletic director, teacher, and coach (Elgin-Millville Public Schools, 1977-1984). Dave has served on several local and regional organization committees.

WORK HISTORY

- Stewartville Public Schools: Superintendent
- Farmington Public Schools: Director of Secondary Education & Middle School Principal
- Stewartville Public Schools: High School Principal
- Goodhue Public Schools: High School Principal
- Elgin-Millville Public Schools: Athletic Director/ Teacher / Coach

RELEVANT WORK EXPERIENCE

- Led four successful operating levy campaigns and two successful bond levy campaigns.
- Led and implemented district's long-range facility plan
- Coordinated and participated as a mentor in the SEMASA Superintendent's Mentor/Mentee program



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ CONNIE HAYES

Connie has 40 years of experience in education, including 23 years as a superintendent. She retired from Northeast Metro 916 after 15 years. During her educational career, Connie also served in coordinator positions and as a school psychologist. While working in the private sector she advised districts on public financing.

WORK HISTORY

- Northeast Metro 916 Intermediate School District: Superintendent
- Springsted: Vice-President
- La Crescent-Hokah Public Schools: Superintendent
- McGregor Independent School District #4: Superintendent
- Lynd Public School District and Marshall Public Schools: Superintendent and Curriculum Coordinator
- SW/WC ECSU: Coordinator and School Psychologist
- Crookston Regional Interdistrict Council: School Psychologist

RELEVANT WORK EXPERIENCE

- Provided leadership in district strategic planning and goal-setting processes
- Built consensus across participating school districts in a long-range facility planning, financing, and construction of three specialized facilities for unique learners
- Facilitated construction of a major addition to a secondary building
- Led improvements in district financial affairs

▪ PAUL CARLSON

Paul has 37 years of experience in education as a teacher, principal, and 20 years as a superintendent. He is committed to delivering effective guidance for educational excellence to ensure optimal education opportunities for all students.

WORK HISTORY

- ACGC Public Schools: Interim Superintendent
- Hancock Public Schools: Part-time Superintendent (3 Years)
- New London-Spicer Schools: Superintendent (17 years)
- New London-Spicer Schools: High School Principal
- Sleepy Eye Public Schools: High School Principal
- Sleepy Eye Public Schools: Business Education Teacher

RELEVANT WORK EXPERIENCE

- Implemented long-range planning and goal-setting processes gathering community input and student achievement data resulting in facilities maintenance and energy project.



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ CRAIG MORRIS

Craig is a culturally-aware and highly-strategic Diversity, Equity and Inclusion and Human Resources administrator. With over twenty years of direct support of national executive recruitment and retention efforts, Craig has dedicated his career to ensuring fair, innovative, equal access, and equity compliance programs. Knowledgeable in the principles and practices of policy creation, Craig has assisted metro and rural school boards to improve channels of communication in order to serve constituents and stakeholders exceedingly well. He is also known for building trust and credibility among diverse communities by utilizing his skills to work with people from different socio-economic, racial and ethnic backgrounds. Craig has served as an elected or appointed official in Minnesota for more than 22 years and on the Boards of Directors for a multitude of community organizations, commissions and councils.

WORK HISTORY

- Saint Paul College – VP Human Resources and Employee Equity
- Ray and Associates – Superintendent Search National Recruiter
- Metropolitan State University – Sr. Director, Equity, Inclusion and AA
- University of Wisconsin, Madison – Director of Academic and Global Programs
- University of Wisconsin, River Falls – Inclusion Officer
- Qwest Communications Int'l – Human Resources Director

RELEVANT WORK EXPERIENCE

- Restorative Justice Facilitator
- Cultural Diversity Trainer, NATL. Training Laboratories (Cape Cod Inst.)
- Conflict Resolution – providing services to metro and rural districts in Minnesota and Wisconsin

▪ RENAE TOSTENSON, Ed.S.

Renae has nearly 40 years of experience in education. She has served as superintendent (Lac qui Parle Valley Schools, 2011-2017), principal (Appleton Elementary School, 2007-2011), teacher coach (Lac qui Parle Valley Schools, 2005-2007), and as an elementary school teacher.

WORK HISTORY

- Lac qui Parle Valley Schools: Superintendent
- Lac qui Parle Valley Schools: Principal
- Lac qui Parle Valley Schools: Teacher coach

RELEVANT WORK EXPERIENCE

- Presenter at MASA and MSBA conferences and workshops
- Facilitated superintendent searches



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ GARY KUPHAL

Gary has 42 years of experience in education, all but four years in Minnesota. He has served as a high school principal in Henderson, assistant high school principal and middle school principal in La Crescent, and superintendent in Southland, LeRoy-Ostrander, Plainview-Elgin-Millville, and Mabel-Canton.

WORK HISTORY

- Southland School District: Superintendent
- LeRoy-Ostrander School District: Superintendent
- Plainview-Elgin-Millville Community Schools: Superintendent
- Mabel-Canton Schools: Superintendent
- La Crescent-Hokah Public Schools: Middle School Principal
- Henderson School District: High School Principal
- Henderson School District: Counselor
- Cleveland School District: Counselor
- Union-Whitten School District (Iowa): Teacher

RELEVANT WORK EXPERIENCE

- Facilitated superintendent searches, board development, and school district strategic planning sessions
- Facilitated community task force on facilities planning

▪ STEVE NIKLAUS

Steve Niklaus brings 43 years of experience in education including serving as superintendent (Annandale Public Schools, 1992-2017) and principal (Annandale High School, 1986-1992, and Atwater-Grove City High Schools, 1980-1986). Steve has served on several state and regional professional boards and committees. Steve has worked in both Minnesota and North Dakota school districts.

WORK HISTORY

- Annandale Public Schools: Superintendent
- Annandale Public Schools: Principal
- Atwater-Grove City High Schools: Principal
- Welcome High School: Principal
- Oakes High School, Oakes, North Dakota: High School Teacher

RELEVANT WORK EXPERIENCE

- Led six successful operating levy elections and four successful building bond elections
- Experience facilitating with superintendent searches



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ SANDI NOVAK, Ed. S.

Sandi has 40 years of experience as a teacher, principal, curriculum director, assistant superintendent, acting superintendent, education consultant, and author. Specifically, she served as the acting superintendent in Butterfield-Odin School District (February-June 2016), as assistant superintendent in the Burnsville-Eagan-Savage Schools (2004-2010), and has served on the Board of Minnesota ASCD.

WORK HISTORY

- Butterfield-Odin Schools: Acting Superintendent
- Burnsville-Eagan-Savage Schools: Assistant Superintendent
- Burnsville-Eagan-Savage Schools: Curriculum/Professional Development Director
- Burnsville-Eagan-Savage Schools: Principal
- Owatonna Schools: Interim Principal
- Burnsville-Eagan-Savage Schools: Teacher/Coach
- Mazeppa Elementary School: Teacher

RELEVANT WORK EXPERIENCE

- Presenter at NSBA, MSBA, ASCD and other national conferences
- Coached leadership teams across the country on effective literacy instructional practices

▪ BILL TOMHAVE, Ph.D.

Bill has more than 45 years of extensive experience in education starting as a high school mathematics teacher and including 40 years in higher education involved with teacher preparation. Bill was elected to the Moorhead Area Schools Board of Directors in 2001, serving through 2018.

WORK HISTORY

- Concordia College, Moorhead, Minnesota: Assistant/Associate/Professor, Mathematics
- University of Minnesota, Morris, Minnesota: Assistant Professor, Mathematics
- Iowa State University, Ames, Iowa: Instructor, Mathematics
- Oregon Consolidated Schools, Oregon: Teacher, High School Mathematics

RELEVANT WORK EXPERIENCE

- Director of Moorhead Area School Board 2002-2018, held positions of Chair, Vice-Chair, and Treasurer
- Board of Directors for Lakes Country Service Cooperative 2007-2018
- Experience assisting with community discussions and candidate screenings and interviews
- Ambassador, Minnesota School Boards Association (MSBA), 2006—2009
- Region 1 Joint Powers Board, 2010—2018; Vice Chair 2012—2018



SEARCH TEAM — MSBA SERVICE PROVIDERS

▪ BRUCE KLAEHN

Bruce has recently retired from 41 years as a Minnesota educator, serving as a teacher, coach, principal, and superintendent, as well as an adjunct college instructor in educational administration. He has extensive experience in financial budgeting, school construction projects, administrative mentoring, and contract negotiations.

WORK HISTORY

- Southeast Service Cooperative: Educational Consultant
- Winona State University: Adjunct Instructor
- Dover-Eyota Public School District: Superintendent
- Grand Meadow Public Schools: Superintendent
- Granada-Huntley-East Chain School District: Principal
- Madelia Public Schools: Teacher and Coach

RELEVANT WORK EXPERIENCE

- Experience facilitating superintendent searches
- Mentor of new superintendents in southeast Minnesota



NATIONAL AFFILIATE OF SUPERINTENDENT SEARCHERS



August 2022

Dear School Board Members:

You are preparing to start a process that will culminate in your board making one of the most significant decisions of your school board tenure – selecting a superintendent. No other staff member is likely to have more long-term impact in your district. Choosing, not only the most highly qualified individual, but one who also represents the ideal fit in your community will be critical. For this and many other reasons, we believe your state school board association’s superintendent search service is best qualified to facilitate your superintendent search.

The members of the National Affiliation of Superintendent Searchers (NASS) – which includes the search consultant(s) from your state school board association – stand ready, as the most experienced network of search professionals in the United States, to execute a national campaign to find your district’s next superintendent. NASS consultants are located in 39 states and include more than 100 professional superintendent search consultants who exclusively represent the best interests of school boards throughout the country. Supported by the National School Boards Association (NSBA), NASS harnesses the skills and experiences of many search professionals with proven track records of accomplishment, characterized by integrity, passion, and focus. Your state school board association’s search professional and NASS member *knows your state and local laws, knows your district, and understands* that each search is unique. They know your school board wants a customized search to meet your community’s specific needs. They also understand the importance of maintaining a successful, long-term relationship between your board and your state school board association.

NASS members serve school boards every day. As chairperson of NASS, I can promise you will receive individual, customized attention and a commitment from your NASS professionals to assist in a dedicated and confidential manner, as state laws permit. The successful executive search begins with a strong team of professional search consultants and ends with a solid, long-term relationship between the school district and its top administrative leaders. The NASS mission is *finding top executive leadership for school districts throughout the United States through our core values – ethics, integrity, leadership, and teamwork*. If retaining a successful, long-term leader is a priority for your district, relying on a member of your local NASS team is your first step toward realizing that goal!

Sincerely,

Michael Adamson

Michael T. Adamson, Ed.D. (IN)
NASS Chairperson





National Affiliation of Superintendent Searchers (NASS)

Alabama	Nebraska
Alaska	New Hampshire
Arizona	New Jersey
Colorado	New Mexico
Connecticut	North Carolina
Florida	North Dakota
Georgia	Ohio
Idaho	Oklahoma
Illinois	Oregon
Indiana	Pennsylvania
Kansas	South Carolina
Kentucky	Tennessee
Maine	Texas
Maryland	Utah
Massachusetts	Vermont
Michigan	Virginia
Minnesota	West Virginia
Mississippi	Wisconsin
Missouri	Wyoming
Montana	

