

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - December 9, 2013 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA ITEM: 1. CALL TO ORDER/ROLL CALL

COMMENTS BY: Board Chair Droegemueller

John Moroz, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Sue H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Ms. Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Droegemueller

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting – November 12, 2013
- B. Finance and Business Recommendations
- C. Human Resource Recommendations
- D. (AMENDED) RESOLUTION ESTABLISHING COMBINED POLLING PLACES AND DESIGNATING HOURS

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
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BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Moroz

1. Regular Meeting – November 12, 2013

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of November 12, 2013.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of November 12, 2013 as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
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BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for November 2013	\$ 2,708,230.68
Wire Transfer for October 2013	\$ 41,796,017.00

RECOMMENDED ACTION: Authorize payment as recommended.

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE; the Executive Director of Finance and Business Services recommends the following Resolution:

BE IT RESOLVED by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$98.75	Oakwood Elementary PTA	Teacher Stipend
100.00	Kottemann Orthodontics	Partners in Education- New Patient Program Support East Middle School
104.30	Suchithra Narasimihan, Amy Unzicker and Wells Fargo	Annual Giving Campaign supporting Greenwood Elementary
107.71	Denise Dau and Wells Fargo	Annual Giving Campaign supporting Gleason Lake Elementary
107.71	Denise Dau and Wells Fargo	Annual Giving Campaign supporting Gleason Lake Elementary
121.69	Suchithra Narasimihan, Amy Unzicker and Wells Fargo	Annual Giving Campaign supporting Greenwood Elementary
174.00	Target	Partners in Education supporting Kimberly Lane Elementary
236.91	Bryan Hins, Scott McCann, Joel Gjevre and Wells Fargo	Annual Giving Campaign supporting East Middle School
300.00	Sarah Henriksen and Wells Fargo	Annual Giving Campaign supporting Greenwood Elementary
385.00	Oakwood Elementary PTA	First Grade Field trips
550.00	Oakwood Elementary PTA	All School Assemble Program
920.00	Oakwood Elementary PTA	Fourth Grade Field trips
4,735.00	Wayzata Youth Hockey Association	Goal Nets, Frames and Locker Room White Boards
5,366.48	Target	Supporting Oakwood Elementary School
6,500.00	Sunset Hill Elementary PTSA	Field Trips for all Grades
<u>TOTAL</u>		
\$19,807.55		

RECOMMENDED ACTION: Approve the gifts listed above to be used as designated.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
NOVEMBER 2013				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
380912	FIRST STUDENT, INC	TRANSPORTATION ,FUEL & SEAT REPAIRS	11/12/2013	709,102.44
381248	UPPER LAKE FOODS	GROCERIES	11/21/2013	168,986.76
381214	INTERMEDIATE DIST 287	DEC 13 PROVIDED SERVICES	11/21/2013	151,721.00
381078	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	11/15/2013	135,708.14
381072	XCEL ENERGY	MONTHLY ENERGY	11/14/2013	125,007.50
380888	WORKS COMPUTING	HP SERVER SUPPORT	11/07/2013	60,672.75
381082	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	11/15/2013	54,660.20
380987	VCI ENVIRONMENTAL, INC.	MDE#28640 GW, OW, SH-ASBESTOS ABATE	11/12/2013	47,274.00
381175	RIVERPORT INS CO	DEDUCTIBLE BILLING - WORKERS' COMP	11/19/2013	45,043.11
380887	WOLD ARCHITECTS AND ENGINEERS	FF & E 2013 ELEM ADD'N #122235	11/07/2013	42,766.65
381211	HILLYARD INC MINNEAPOLIS	GW-SUPPLIES	11/21/2013	42,242.30
380862	INTERMEDIATE DIST 287	12-13 C & T TUITION (FINAL)	11/07/2013	38,404.99
380838	WORTH AVE GROUP	HS & WMS-IPAD INS	11/05/2013	34,770.00
381326	US ENERGY SERVICES, INC	ENERGY-OCT 13	11/26/2013	30,205.44
380904	DERING PIERSON GROUP LLC	PC-SECURE ENTRY PROJ#130616005 THRU 9/30/13	11/12/2013	28,511.88
381071	WOLD ARCHITECTS AND ENGINEERS	OW-MECH UPGRADES #132193	11/14/2013	28,309.79
380837	WEST METRO LEARNING CONNECTIONS, INC	SPEC PUPIL 5/13-6/13 & 9/13	11/05/2013	27,890.00
381131	HASTINGS CO-OP CREAMERY CO	DAIRY PRODUCTS	11/19/2013	25,500.54
381100	CLIFTONLARSONALLEN LLP	SERVICE STHRU 10/29/13, AUDIT 6/30/13	11/19/2013	25,120.43
380804	FIRST STUDENT, INC	ATH-TRANSPORT	11/05/2013	23,862.91
380872	MN PRINCIPAL ASSESSMENT SERVICES	PRINCIPAL MENTORS	11/07/2013	18,798.00
381041	CITY OF PLYMOUTH - FINANCE DEPT	OW-WATER	11/14/2013	18,036.73
381163	PAMS LUNCHROOM LLC	SERVICE-10/13	11/19/2013	17,146.35
380923	FIRST STUDENT, INC	HS-TRANSPORT	11/12/2013	16,919.71
380853	DMJ ASPHALT INC	GW-PARKING LOT	11/07/2013	16,278.34
381223	LIFE INSURANCE CO OF NORTH AMERICA	PAYROLL ACCRUAL	11/21/2013	15,974.26
381159	MN ROADWAYS COMPANY	PAVEMENT REHAB 11/4/13	11/19/2013	15,491.43
381144	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANSPORTATION	11/19/2013	15,333.00
381068	WAYZATA, CITY OF	OFFICER-1ST 1/2 SCHOOL YR 13-14	11/14/2013	15,083.20
380978	SEON SYSTEM SALES INC	BUS CAMERAS	11/12/2013	15,073.00
380806	INTERMEDIATE DIST 287	12-13 ALC PERIOD 4 CREDIT MEMO	11/05/2013	14,855.05
381080	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	11/15/2013	14,534.74
380870	MINNETONKA PLUMBING INC	SH-REPLACE BOILER 10/25/13 PROJ#122213	11/07/2013	13,900.00
380998	BULLIS INSURANCE AGENCY LLC	BOILER & MACHINERY-RENEW #BEP2666244	11/14/2013	13,236.00
380825	REGION 6AA	FOOTBALL TICKETS	11/05/2013	13,066.00
380941	ISD #281-ROBBINSDALE SCHOOLS	12-13 C & T TUITION	11/12/2013	11,462.46
700605	ANCHOR PAPER COMPANY	PAPER-INVENTORY-COLORED	11/22/2013	11,270.41
381271	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	11/26/2013	11,103.18
381065	US ENERGY SERVICES, INC	ENERGY-SEPT 13	11/14/2013	11,039.14
380841	ARENA SYSTEMS	SPORTS COMPLEX- #2012-09 10/2/13 FINAL	11/07/2013	11,028.43
381316	SEATING & ATHLETIC FACILITY ENTERPRISES	MDE#30004 RENOVATE HS BLEACHERS	11/26/2013	10,843.00
381232	OH THOSE GUYS	EMS-CONCERT SHIRTS	11/21/2013	10,764.00
700612	HOUGHTON MIFFLIN CO LLC	COGAT SCORING SERVICES	11/22/2013	10,642.39
381182	THERMO-DYNE, INC	BV-REPLACE COMPRESSOR & VALVES #6	11/19/2013	10,290.95
700603	ANCHOR PAPER COMPANY	PAPER-INV-WHITE	11/22/2013	10,276.20
381284	FIRST STUDENT, INC	ATH-TRANSPORT	11/26/2013	9,981.04
380868	LOFFLER COMPANIES INC	WPS CANON IR3235i COPIER BLANKET	11/07/2013	9,445.65
381110	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	11/19/2013	9,373.33

381192	ACT, INC	EXPLORE REPORT CUST#46125	11/21/2013	8,788.50
381255	ALLIED WASTE SERVICES #894	SERVICES	11/26/2013	8,547.66
381119	FIRST STUDENT, INC	TRANSPORTATION	11/19/2013	8,536.40
381129	HANUS ENTERPRISES,LLP	BUS GARAGE LEASE	11/19/2013	8,154.98
380991	WURDELL, GREG	CMS & WMS-GYM FLOORS	11/12/2013	7,033.00
381034	OSTVIG TREE INC	BV-TREE REMOVAL	11/14/2013	7,025.00
380793	EGAN COMPANY	FIBER MAPPING	11/05/2013	6,750.00
381322	TIES	TIES CONF 12/7/13	11/26/2013	6,663.00
381237	R & H THEATRICALS	ROYALTY (DREAMCOAT)	11/21/2013	6,363.50
700580	LOFFLER COMPANIES, INC.	OCTOBER USAGE	11/08/2013	6,129.19
381166	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-OCT 2013	11/19/2013	5,794.13
380953	MC GRAW HILL COMPANIES	AP ECON TEXTBKS	11/12/2013	5,643.41
380968	OSP INC/OUT SOURCE PROJECTS	FACILITATE MEETING -HNPN W-PERKINS CONS	11/12/2013	5,500.00
700610	COMMAND CENTER INC	CUSTODIAL SUBS DOME UP HELP	11/22/2013	5,382.71
381270	DENNY'S 5TH AVENUE BAKERY	GROCERIES	11/26/2013	5,303.36
380859	FIRST STUDENT, INC	TRANSPORTATION	11/07/2013	5,266.70
381251	WOLD ARCHITECTS AND ENGINEERS	WMS-SUMMER 13 RENOVATION #122190	11/21/2013	5,262.93
381109	DENNY'S 5TH AVENUE BAKERY	GROCERIES	11/19/2013	5,137.67
380873	MOTG (MN OFFICE TECHNOLOGY GRP)	WPS PRODUCTION MAINTENANCE BLANKET	11/07/2013	5,034.43
380856	ENTERTAINMENT	HAPPENINGS BKS-HS	11/07/2013	5,005.00
380839	XEROX FINANCIAL SERVICES	WPS PRODUCTION COPIER BLANKET	11/05/2013	4,954.51
381048	RELATE COUNSELING CTR	CMS-MH & MH LCTS 9/13	11/14/2013	4,921.00
381150	LIFETIME FITNESS, INC.	LOCKERROOM RENTAL	11/19/2013	4,919.30
381173	REGION 5AA	G SWIM & DIVE TICKETS	11/19/2013	4,890.00
380871	MN ASSN HEALTH PHY-ED REC & DANCE	CONFERENCE	11/07/2013	4,795.00
381263	BROWN'S ICE CREAM CO	GROCERIES	11/26/2013	4,686.20
381062	UNIVERSAL ATHLETIC SERVICES INC	ATH-G BB UNIFORMS	11/14/2013	4,616.29
380817	NICOL, BARBARA	PROF SERV 10/13	11/05/2013	4,600.00
381015	INSIGHTS NORTH AMERICA INC	ON LINE UNITS	11/14/2013	4,500.00
381059	TODD HOFFMAN DESIGN INC	EMS-UPDATE ADA SIGNS	11/14/2013	4,402.00
381103	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS-11/13, COBRA & TESTING	11/19/2013	4,157.03
380889	AIR PURIFICATION & ENERGY CONSERVATION	GW-POLY PADS	11/12/2013	4,121.16
381157	MILLER 32ND AVE, LLC	RENT & TAXES	11/19/2013	4,070.51
381090	BIX PRODUCE CO	GROCERIES	11/19/2013	4,003.57
381141	INTERSOURCE INC	GW-WINDOW TREATMENTS	11/19/2013	4,002.50
380901	CENTER FOR ACADEMIC EXCELLENCE	CED-PROF SERV 9/17-10/22	11/12/2013	4,000.00
380875	RAV TECHNOLOGIES, INC	OW-DEINSTALL/REINSTALL SMARTBRDS	11/07/2013	3,980.00
381127	GRAINGER INC., W. W.	HVAC 9-SUPPLIES	11/19/2013	3,975.94
381199	DKI OF HENNEPIN COUNTY INC	CED-DRAMA KIDS	11/21/2013	3,920.00
381328	YEADON FABRIC DOMES LLC	PROF SERV-SET UP DOME	11/26/2013	3,900.00
380819	OSP INC/OUT SOURCE PROJECTS	FACILITATE MEETING -HNPN W-PERKINS CONS	11/05/2013	3,850.00
381092	BRAUN INTEREC CORP	OW ADD'N-INSPECT & TEST THRU 9/6/13	11/19/2013	3,834.00
700611	COMMAND CENTER INC	DOME SET UP / SUB CUSTODIANS	11/22/2013	3,816.00
381058	TEAM PERSONNEL SERVICES INC	DOME-LABOR	11/14/2013	3,488.31
381069	WAYZATA COMMUNITY CHURCH	ECSE-LEASE	11/14/2013	3,405.44
381253	ADVANCE PIERRE FOODS	GROCERIES-CUST#602590	11/26/2013	3,330.00
380790	CHILEDIA INSTITUTE INC	OUT-OF-STATE TUITION 9/13	11/05/2013	3,095.40
380956	MEDICAL SOLUTIONS INC	BV-ELEC HI/LOW TABLE	11/12/2013	3,024.85
700579	DISCOVERY EDUCATION	LDAP INTEGRATION	11/08/2013	3,000.00
381093	BROWN'S ICE CREAM CO	GROCERIES	11/19/2013	2,981.11
380835	TRUSTED EMPLOYEES	PROF SERV	11/05/2013	2,925.00
381262	BIX PRODUCE CO	GROCERIES	11/26/2013	2,771.95
381120	GATEWAY MUSIC FESTIVALS & TOURS INC	SCHOLARSHIP DOLLARS-TEXAS TRIP	11/19/2013	2,673.00
381042	PLYMOUTH ICE CTR	G CAPT'N PRACTICE 10/13	11/14/2013	2,590.00
700616	INSPEC, INC.	CSF ADDITION CIVIL ENGINEERING SERVICES	11/22/2013	2,587.50

381273	ECM PUBLISHERS, INC	PRINT COMMUNICATOR	11/26/2013	2,535.24
381268	DAVE'S SPORT SHOP	ATH-G H SUPPLIES	11/26/2013	2,496.18
381330	YOUTH FRONTIERS, INC	GW-STAFF RETREAT 11/7	11/26/2013	2,490.00
381101	COLLEGE TOWN PIZZA INC #1966	PIZZA	11/19/2013	2,436.00
381139	INTERMEDIATE DIST 287	CED-TRAINING 11/9/13	11/19/2013	2,277.60
380975	R & R SPECIALTIES, INC.	ARENA-REPAIR EDGER	11/12/2013	2,244.00
380988	VIRCO INC	EMS ZUMA ROCKERS	11/12/2013	2,202.30
381149	LANDS BEST FOODS, LLC	GROCERIES	11/19/2013	2,197.60
380847	CEL PUBLIC RELATIONS, INC.	PROF SERV	11/07/2013	2,186.25
380894	ASPEN EQUIPMENT CO	CSF-POST DRIVER	11/12/2013	2,150.00
380893	ANOKA-HENNEPIN SCHOOL DIST #11	12-13 C & T TUITION	11/12/2013	2,146.74
381060	TRUSTED EMPLOYEES	CED-PROF SERV 10/13	11/14/2013	2,119.00
381045	PURE BLUE SWIM SHOP	APPAREL	11/14/2013	2,096.10
700613	INSPEC, INC.	WPS 2013 PAVEMENT REHAB	11/22/2013	2,066.25
700604	ANCHOR PAPER COMPANY	PAPER-INV-WHITE	11/22/2013	2,055.24
380961	MINT ROOFING INC	EMS-REPAIR ROOF	11/12/2013	2,039.72
381314	RAV TECHNOLOGIES, INC	CMS-DEINSTALL/REINSTALL SMARTBRDS	11/26/2013	1,990.00
381061	UNITED RENTALS	DOME-ARTICULATING ELEC	11/14/2013	1,971.51
381035	PEG'S COUNTRYSIDE CATERING	G SOCCER-BANQUET	11/14/2013	1,945.55
700589	COMMAND CENTER INC	CUSTODIAL SUBS	11/14/2013	1,942.48
380951	MCCARTNEY, SHARON	PF SPANISH CLASSES	11/12/2013	1,891.00
380792	DOUGHTY, JEFFREY	WARM-UP JACKETS & PANTS	11/05/2013	1,890.00
380902	CENTURY FENCE CO	HS-REPAIR FENCE	11/12/2013	1,880.00
381288	HI-TECH REFRIGERATION	CMS-REPAIR COOLER	11/26/2013	1,843.62
381001	CLARITY CENTRAL	PROF SERV-PC	11/14/2013	1,800.00
381046	RAV TECHNOLOGIES, INC	CMS-INSTALL SMARTBRDS	11/14/2013	1,755.00
380898	BLB CONSULTING LLC	FIRE ROUTES-REVIT DRAWINGS 10/13	11/12/2013	1,750.00
380826	ROME, TERESA	PROF SERV 10/13	11/05/2013	1,666.66
380784	ADVISORS MARKETING GROUP	COMM-SUPPLIES	11/05/2013	1,646.05
381239	SNO PAC FOODS, INC	GROCERIES	11/21/2013	1,571.00
380977	RELATE COUNSELING CTR	MENTAL HEALTH SERV 9/13	11/12/2013	1,556.25
380937	HOME DEPOT/GEFC	CMS-SUPPLIES	11/12/2013	1,523.94
380930	HILL CO, ROBERT B.	EMS-SALT	11/12/2013	1,514.64
381013	HIGHWAY 55 RENTAL & SALES INC	DOME-RENT MINI LOADER	11/14/2013	1,486.67
380823	PROFESSIONAL INTERPRETING	EL INTERPRETING	11/05/2013	1,451.10
381067	WAYZATA, CITY OF	AD-WATER/SEWER	11/14/2013	1,407.45
381181	TARGET COMMERCIAL INTERIORS	GL-FLOORING	11/19/2013	1,400.80
381051	REX MILLS LLC	YEARBOOKS	11/14/2013	1,400.00
380940	ISD #270-HOPKINS SCHOOLS	TRANSPORT-RENT 11/13	11/12/2013	1,390.09
380844	BOLTON & MENK INC	CMS-PROF SERV-LIFT STATION	11/07/2013	1,369.25
380834	TRUST POINT/FBO WAYZATA SCHOOLS	ADMIN FEES	11/05/2013	1,323.15
131400511	WESTRUM, JAMES	REIMBURSE	11/06/2013	1,317.30
381170	PUBLIC STORAGE	STORAGE 12/13	11/19/2013	1,299.00
700588	COMMAND CENTER INC	CUSTODIAL SUBS	11/14/2013	1,286.48
381161	MTI DISTRIBUTING INC	SERVICE-MOWER #37	11/19/2013	1,271.76
380881	TARGET COMMERCIAL INTERIORS	SH-FLOORING	11/07/2013	1,235.00
700590	JOHNSON CONTROLS	ARENA AIR COMPRESSOR	11/14/2013	1,227.00
381319	SPORRE, LAURIE	ATH-SERVICE	11/26/2013	1,225.03
381152	LOFFLER COMPANIES, INC	WHS GUIDANCE COPIER BLANKET	11/19/2013	1,220.36
700599	TEAM SPORTING GOODS, INC	WRESTLING UNIFORM	11/14/2013	1,217.55
700617	MEI - MINNESOTA ELEVATOR INC	NOV SERVICE	11/22/2013	1,204.50
381224	LISEC, THOMAS	CED-PROF SERV	11/21/2013	1,200.00
380938	INTEREUM	OW ADDITIONAL MEDIA CENTER SHELVES	11/12/2013	1,197.90
380861	GREGOR FARM & GREENHOUSE, INC	WREATH FUND RAISER-HS	11/07/2013	1,158.70
381008	ENVIROMENTAL PROPERTY AUDIT, INC (EPA)	MDE#19505 ELM CK-ASBESTOS SURVEY	11/14/2013	1,157.50

380990	WINN, LORI	CED-PROF SERV	11/12/2013	1,140.00
380972	PRAIRIE RIVER HOME CARE INC	NURSE	11/12/2013	1,127.50
381277	FAVORITE SERVICES, INC	MDE#19491 OW-WOODCHIPS	11/26/2013	1,100.00
381266	COLLEGE TOWN PIZZA INC #1966	PIZZA	11/26/2013	1,096.25
381184	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	11/19/2013	1,067.04
380812	MAXIM STAFFING SOLUTIONS	MA NURSE	11/05/2013	1,062.50
381121	GATEWAY MUSIC FESTIVALS & TOURS INC	GREENERY FUND RAISER-TEXAS TOUR	11/19/2013	1,051.50
381024	MN HIGH SCHOOL QUIZ BOWL	HS-LEAGUE REGISTER 6 TEAMS	11/14/2013	1,050.00
381164	PHASOR ELECTRIC CO	CMS-REPAIR LOT LIGHTS	11/19/2013	1,038.10
380970	PETERSON, JOANNE	CREW-CRAFT FAIR	11/12/2013	1,034.70
381200	ENGESSER, MICHELE	CED-PROF SERV 9/25-11/13	11/21/2013	1,000.50
381260	ARUX SOFTWARE	CED-MONTHLY SOFTWARE FEE 10/13	11/26/2013	1,000.00
700615	INSPEC, INC.	OW ADDN & SITE WORK	11/22/2013	1,000.00
380884	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HOURS	11/07/2013	975.00
381307	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERVICE THRU 10/31/13 CUST # 400D00026	11/26/2013	971.30
381291	INTERSTATE SECURITY SERVICES	ATH-SECURITY 10/4 & 10/25	11/26/2013	967.50
381140	INTEREUM	GW BOOT TRAYS	11/19/2013	957.53
381287	GROTH MUSIC CO	GW- 5TH CHOIR PROGRAM	11/26/2013	951.30
700593	QUALITY BLENDING	NOV SERVICE	11/14/2013	940.00
381111	DVM PIZZA, INC	PIZZA	11/19/2013	928.00
381272	DVM PIZZA, INC	PIZZA	11/26/2013	928.00
700596	STATE SUPPLY CO, INC.	BV FAUCETS	11/14/2013	927.62
381324	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	11/26/2013	920.68
380981	STEP SAVER INC	HS-SALT	11/12/2013	880.48
381196	CHILDRENS THEATRE CO	OW-1ST GR FIELD TRIP 12/19/13 ACCT#119138	11/21/2013	862.00
381036	PHASOR ELECTRIC CO	GL-GEN REPAIR	11/14/2013	857.90
380883	WAYZATA, CITY OF	WMS-FOOD SERV & ALA CARTE LICENSE	11/07/2013	855.00
380877	RUPP, ANDERSON, SQUIRED & WALDSPURGER PA	PROF SERV 8/13	11/07/2013	854.01
381308	OVER E-Z DIVE CENTER	HS-DIVE CLASSES-LEASE LEVY	11/26/2013	850.00
381222	LEEANN CHIN SCHOOL LUNCH PROGRAM	LUNCHES 10/7-10/21	11/21/2013	848.75
380925	HAMEL BUILDING CTR	DIS-SUPPLIES	11/12/2013	840.20
380818	OFFISOURCE INC	OW CONFERENCE ROOM BLINDS	11/05/2013	840.00
381249	VANDEPUTTE, GRETCHEN	CED-BOOT CAMPS 9/17-10/31	11/21/2013	825.00
380820	PARALLEL TECHNOLOGIES INC	EMS-WIRING	11/05/2013	821.63
381258	AMERICAN LEGACY PUBLISHING INC	GW- 3RD GR SOC STUDIES WEEKLY	11/26/2013	782.10
381146	KARLSBURGER FOODS, INC	GROCERIES-CUST#14008	11/19/2013	775.35
380973	PROFESSIONAL INTERPRETING	EL INTERPRETING	11/12/2013	770.00
380969	PAINTERS GEAR INC	REPAIR-PARKING LOT STRIPER	11/12/2013	752.34
381329	YOUTH FRONTIERS, INC	SH-DEPOSIT 5TH GR KINDNESS RETREAT 12/6/13	11/26/2013	750.00
380787	BADGER FIX LLC	iPAD REPAIRS	11/05/2013	746.00
380986	US ENERGY SERVICES, INC	MGMT FEE 11/13	11/12/2013	743.00
381300	MINT ROOFING INC	EMS-REPAIR ROOF	11/26/2013	735.00
700606	COLLEGE TOWN PIZZA INC #1937	PIZZA	11/22/2013	725.00
381007	EDINA HISTORICAL SOCIETY	SH - 2nd grade field trip	11/14/2013	720.00
381169	PRO-TEC DESIGN	ELM CK-SECURITY SYSTEM	11/19/2013	717.50
381244	TIES	GW-CONF 12/13 BG	11/21/2013	710.00
380791	CLARITY CENTRAL	PROF SERV-WKSP 10/16/13	11/05/2013	700.00
700608	COLLEGE TOWN PIZZA INC #1937	PIZZA	11/22/2013	696.00
381012	HERC-U-LIFT, INC	DOME-VARIABLE REACH	11/14/2013	685.00
381050	RETROFIT COMPANIES INC	MDE#19494 CMS-HAS WASTE FEE	11/14/2013	679.53
700592	QUALITY BLENDING	EMS	11/14/2013	678.11
381027	MN STATE HIGH SCHOOL LEAGUE	STATE SWIM/DIVE	11/14/2013	656.00
700609	COLLEGE TOWN PIZZA INC #1937	PIZZA	11/22/2013	652.50
381056	STAPLES	BV-SUPPLIES	11/14/2013	645.36
381220	KOMAREK, JOSEPH	OFFICIAL/ANNOUNCER	11/21/2013	641.62

131400473	ELMHIRST, DAVID	REIMBURSE	11/06/2013	633.60
381038	CITY OF PLYMOUTH - FINANCE DEPT	ATH-POLICE SERV 10/4 & 10/5	11/14/2013	622.77
700625	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	11/22/2013	617.60
380903	CONTINENTAL CLAY CO	EMS-ART SUPPLIES	11/12/2013	616.72
381297	LORENZ BUS CO	ATH-CC STATE MEET 11/2	11/26/2013	615.25
380850	COMMERCIAL DOOR SYSTEMS, INC	EMS-LOCKSET	11/07/2013	600.00
381002	COMMERCIAL DOOR SYSTEMS, INC	CSF-LOCKS (STOCK)	11/14/2013	600.00
381047	REGENTS OF THE UNIV OF MN	SH-PHYSICS FORCE SHOW 10/11/13	11/14/2013	600.00
131400595	ROBERTSON, ELIZABETH	REIMBURSE	11/20/2013	585.98
381315	RETROFIT COMPANIES INC	MDE#19494 CSF-HAZ WASTE FEE	11/26/2013	579.13
380959	MIDWEST SUBURBAN SUPERINTENDENTS ASN	CONF & DUES	11/12/2013	575.00
381323	TIME FOR KIDS	BV-3RD GR SUBSCRIPTIONS RB	11/26/2013	574.60
381185	US FOODS CULINARY E & S	DIST-KITCHEN SUPPLIES #H001568	11/19/2013	562.73
380950	MARS CO, W. P. & R.S.	MDE#19488 DIST-PPE SUPPLIES	11/12/2013	561.45
380984	TRUST POINT	VEBA TAX RETURN 2012	11/12/2013	550.00
381085	ANTHOLOGIE, LLC	PROF SERV	11/19/2013	550.00
380943	ISD #742-ST CLOUD AREA SCHOOLS	12-13 C & T TUITION 7/9/12-7/25/12	11/12/2013	545.24
380971	PLATT, MARY	PROF SERV 10/13	11/12/2013	540.00
700627	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	11/22/2013	537.35
381052	ROBBINS, NATHANIEL JR	DAMAGED PRESC GLASSES	11/14/2013	535.50
381014	INNOVATIVE GRAPHICS	G SWIM APPAREL	11/14/2013	520.00
700600	TEAM SPORTING GOODS, INC	SCREEN GUARD	11/14/2013	517.90
381202	GRAINGER INC., W. W.	OW-CAFE SUPPLIES	11/21/2013	517.50
380855	EHLERS	PROF SERV-LEVY	11/07/2013	500.00
381285	GOPHER STATE OFFICIALS	OFFICIALS-G BB	11/26/2013	500.00
381292	ISD #277-WESTONKA SCHOOLS	KEYPADS	11/26/2013	500.00
381299	MIDWEST MICROSCOPE SERVICE	WMS-REPAIR & CLEANING	11/26/2013	492.00
131400494	REYNOLDS, M	REIMBURSE	11/06/2013	486.00
131400514	BOLLING, KRISTEN	REIMBURSE	11/13/2013	481.56
380827	SCHOLASTIC MAGAZINES	EMS-SUBSCRIPTION KM	11/05/2013	480.43
380907	ECOLAB PEST ELIMINATION DIV	HS-PEST CONTROL	11/12/2013	474.00
380832	STAPLES ADVANTAGE	COMM-SUPPLIES	11/05/2013	472.74
381026	MN SAFETY COUNCIL	MDE#19500 DUES-RS	11/14/2013	465.00
381070	WIGEN COMPANIES INC	CMS-SERV WATER SOFTENER	11/14/2013	464.20
381195	BOOKCASE, THE	EMS-BOOKS	11/21/2013	457.02
381274	ECOLAB FOOD SAFETY SPECIALITES	SUPPLIES	11/26/2013	451.56
380828	SHAR PRODUCTS COMPANY	ORCH SUPPLIES	11/05/2013	451.25
380995	ASBO INTERNATIONAL	CONFERENCE	11/14/2013	450.00
381259	AMERICAN C.P.R. & FIRST AID, INC	CED-HB TRAINING 11/11/13	11/26/2013	450.00
380942	ISD #625-ST PAUL SCHOOLS	12-13 C & T TUITION	11/12/2013	449.28
381241	STAPLES ADVANTAGE	SH-SUPPLIES	11/21/2013	444.77
700628	TEAM SPORTING GOODS, INC	MAT & CHALK	11/22/2013	442.20
380882	US FOODS, INC	GROCERIES ACCT#53816013	11/07/2013	441.04
381235	PLYMOUTH ROTARY	MEALS 7/12-9/12 BW	11/21/2013	440.00
380957	MEEKER & WRIGHT SPEC ED COOPERATIVE #938	12-13 C & T TUITION 9/25/12-12/11/12	11/12/2013	434.52
380900	BRIN NORTHWESTERN GLASS	PC-GLASS DR 18	11/12/2013	432.00
380992	XEROX FINANCIAL SERVICES	HS MEDIA/ATHLETICS COPIER LEASE BLANKET	11/12/2013	430.47
381293	JHF - JOHN HENRY FOSTER	CMS-QUINCY KIT	11/26/2013	426.56
131400606	SKERBITZ, WILLIAM	REIMBURSE	11/20/2013	426.00
381286	GROECHEL, LAURIE	PRINTING & FLOWERS-VB PARENT NIGHT	11/26/2013	423.14
131400628	ICOPINI, NANCY	REIMBURSE	11/26/2013	421.82
381033	ON SITE SANITATION	ATH-SPEC UNITS FB	11/14/2013	420.00
381212	HISTORIC UNION DEPOT	BV-5TH GR FIELD TRIP	11/21/2013	420.00
380842	BEDARD, SHANNON	FOOTBALL POSTERS	11/07/2013	416.01
381172	RAV TECHNOLOGIES, INC	EMS-MOVE SMARTBRDS	11/19/2013	415.00

380947	LANGUAGE LINE SERVICES	INTERPRETER	11/12/2013	411.14
381201	EXCEL IMAGES	CHOIR T-SHIRTS	11/21/2013	407.28
381006	EBC (EDUCATORS BENEFIT CONSULTANTS)	ADMIN AND COMPLIANCE SVC	11/14/2013	400.00
381023	MN ELECTRICAL ASSOCIATION	MEMBERSHIP DC	11/14/2013	400.00
381228	MIND QUIRKS UNLIMITED	OW- MIND QUIRKS IN-HOUSE FIELD TRIP 2/6/14	11/21/2013	400.00
131400488	MATTIOLI, VALERIE	REIMBURSE	11/06/2013	400.00
131400632	MATTIOLI, VALERIE	REIMBURSE	11/26/2013	400.00
380863	J & R SCHOOL SUPPLIES	STORE SUPPLIES-KL	11/07/2013	396.50
380786	ALLINA HEALTH	DRIVER PHYSICALS	11/05/2013	394.00
381017	J & J GLASS & GLAZING INC	GW-WIRE GLASS	11/14/2013	385.46
381265	COACHES CHOICE, INC	T SHIRTS-B HOCKEY	11/26/2013	383.38
131400492	PETERSEN, NATALIE	REIMBURSE	11/06/2013	380.54
380948	LARSON CO, J. H.	CMS-LAMPS	11/12/2013	378.00
381230	MN SAFETY COUNCIL	CED-PROF SERV 11/12/13	11/21/2013	374.00
700591	QUALITY BLENDING	HS FILTERS	11/14/2013	362.21
380954	MC GRAW HILL COMPANIES	KL-STUDENT WKBKS	11/12/2013	360.92
381081	US DEPT OF EDUCATION	PAYROLL ACCRUAL	11/15/2013	358.56
700578	ALLEGRA PRINT & IMAGING	WMS SCHOOL PASSES	11/08/2013	356.38
131400612	VOLLENDORF, AMY	REIMBURSE	11/20/2013	355.28
700607	COLLEGE TOWN PIZZA INC #1937	PIZZA	11/22/2013	355.25
380980	STAPLES ADVANTAGE	STAPLES BLANKET PO	11/12/2013	349.87
381321	STAPLES ADVANTAGE	CUL EXP-SUPPLIES	11/26/2013	348.91
131400635	O'LEARY, PATRICK	REIMBURSE	11/26/2013	346.88
131400477	GENDREAU, KRISTEN	REIMBURSE	11/06/2013	346.05
381325	US FOODS CULINARY E & S	DIST-KITCHEN SUPPLIES #H001568	11/26/2013	340.06
381191	ZIEGLER INC	DOME-REPAIR FORK LIFT	11/19/2013	339.95
131400506	TREWICK, MICHAEL	REIMBURSE	11/06/2013	336.74
131400620	BUSHNELL SR, MICHAEL	REIMBURSE	11/26/2013	331.66
380945	JOHNSTONE SUPPLY	BV-REFRIGERANT	11/12/2013	329.00
381267	CROWN LIFT TRUCKS	CSF-REPAIR FORKLIFT	11/26/2013	328.63
700614	INSPEC, INC.	WHS-STADIUM TURF REPLACEMENT	11/22/2013	327.50
131400496	RODEN, KATHY	REIMBURSE	11/06/2013	326.16
381197	CHISAGO LAKES HIGH SCHOOL	ENGINE ORDER	11/21/2013	325.00
381309	PEPPER & SON INC., J. W.	ORCH-MUSIC	11/26/2013	323.48
380854	EASTVIEW LDT BOOSTER CLUB	DANCE TOURNAMENT	11/07/2013	320.00
381142	IRON MOUNTAIN	DIST-RECORD STORAGE 11/13	11/19/2013	319.64
381000	CIVARELLA, JESSICA	FOOTBALL POSTER FRAMES	11/14/2013	318.28
381238	SCHRADER, THOMAS	OFFICIAL/SUPERVISOR	11/21/2013	316.29
131400485	KIMLINGER, DEBRA	REIMBURSE	11/06/2013	311.05
131400483	JOHNSON, SALLY	REIMBURSE	11/06/2013	308.49
380966	NAPA AUTO PARTS OF CORCORAN	CSF-SUPPLIES	11/12/2013	308.24
381225	LUM, JASON	CED-PROF SERV 11/15	11/21/2013	307.50
381257	ALLINA HEALTH	DRIVER PHYSICALS	11/26/2013	304.00
381147	KIPP STAND ACADEMY	YOUNG SCIENTIST ROUND TABLE	11/19/2013	302.82
131400489	MILES, WILLIAM JR	REIMBURSE	11/06/2013	300.55
380810	LITTLE BIG THINGS LLC	HS-ADMIN CONSULT	11/05/2013	300.00
381229	MN ACADEMY OF SCIENCE	CMS-SCIENCE BOWL	11/21/2013	300.00
131400548	TIBESAR, NICHOLAS	REIMBURSE	11/13/2013	300.00
381018	KUDOS AWARDS, INC	G SOCCER PLAQUES	11/14/2013	297.30
381030	NHA HEATING & AIR CONDITIONING INC	HS-REPAIR VFD	11/14/2013	292.50
380848	CHASKA DANCE TEAM	TOURNAMENT	11/07/2013	290.00
381160	MN COMMUNITY ED ASSN	CONFERENCE	11/19/2013	290.00
381269	DAVIDSON, PATRICIA	G HOCKEY- 2 HELMETS	11/26/2013	289.62
381171	PUBLIC STORAGE 08316	STORAGE 12/13	11/19/2013	289.00
381054	SELINGER, JUDITH	DAMAGED PRESC GLASSES	11/14/2013	287.72

131400577	IVERSON, SUE	REIMBURSE	11/20/2013	285.36
131400561	CAMPBELL, CLAIRE	REIMBURSE	11/20/2013	282.49
381158	MIXMI BRANDS INC	HS & MS-YOGURT	11/19/2013	280.00
131400542	SCHAEFBAUER, RODGER	REIMBURSE	11/13/2013	279.68
380939	INTERQUEST DETECTION CANINES OF MN	HS-SEARCH 1/2 DAY 10/9/13	11/12/2013	278.00
380958	MERZER M.A., L.P., SHEILA	PROF SERV 10/21	11/12/2013	275.00
381301	MIXMI BRANDS INC	HS & MS-YOGURT	11/26/2013	273.60
381276	EMI AUDIO	MICROPHONES -6TH GR PARTY	11/26/2013	270.00
380908	EDUCATION TO GO	CED-PROF SERV	11/12/2013	269.00
381032	OLYMPIC POOLS	CPO CLASS-TR	11/14/2013	269.00
381320	STAPLES	GW-SUPPLIES	11/26/2013	264.41
381303	MN STRING & ORCHESTRA TEACHERS ASSN	HS-9TH GR ORCHESTRA FESTIVAL 2/14	11/26/2013	260.00
381305	NEW ENGLAND SECURITY LOCK CO	CMS - LOCKS	11/26/2013	259.90
380983	TIGER MEDICAL INC	SP ED-SUPPLIES	11/12/2013	259.66
700626	SCHMITT MUSIC CO	WORLD MUSIC ENSEMBLE SUPPLIES	11/22/2013	257.60
381183	TIMM, RONALD	CED-PROF SERV	11/19/2013	256.50
380985	UNIVERSITY OF OREGON	EMS-SWIS SUBSCRIPTION	11/12/2013	250.00
381025	MN PERCUSSION ASSN	ATH-2014 MEMBERSHIP CONCERT ENSEMBLE	11/14/2013	250.00
381296	LANDS BEST FOODS, LLC	GROCERIES	11/26/2013	248.90
381306	NHA HEATING & AIR CONDITIONING INC	EMS-REPAIR VFD	11/26/2013	247.50
700574	ALLEGRA PRINT & IMAGING	#10 ENVELOPES	11/08/2013	244.52
381112	ECM PUBLISHERS, INC	CUSTODIAN AD 10/24/13	11/19/2013	240.40
381137	HOUSE OF NOTE	MS-ORCH SUPPLIES	11/19/2013	240.00
700575	ALLEGRA PRINT & IMAGING	NOTE CARDS & ENVELOPES	11/08/2013	239.64
381003	CROWNING TOUCH CATERING INC	FOOD-BUS CLUB MTG	11/14/2013	238.90
380849	COBORNS DELIVERS, LLC	STUDENT SERV PROJ-CMS	11/07/2013	237.82
131400571	GITCH, MARK	REIMBURSE	11/20/2013	236.36
381094	BUREAU OF EDUCATION & RESEARCH	BV-SEMINAR	11/19/2013	235.00
381076	PHEAA	PAYROLL ACCRUAL	11/15/2013	234.32
381298	LOW VOLTAGE CONTRACTORS	MDE#19509 OW-FIRE ALARM INSPECT	11/26/2013	230.00
381105	CULLIGAN - METRO	EMS-SERVICE	11/19/2013	229.00
380997	BOYCEVILLE HS SCIENCE OLYMPIAD	HS-SCI OLYM INV 12/13	11/14/2013	225.00
381063	UNIVERSITY OF WI-RIVERFALLS	HS-3 TEAMS 1/14 CH	11/14/2013	225.00
700595	STATE SUPPLY CO, INC.	BV FAUCETS	11/14/2013	221.94
380964	MN SAFETY COUNCIL	CED-PROF SERV 10/23/13	11/12/2013	221.00
380815	MN FUTURE PROBLEM SOLVING PROG	CMS-TEAMS	11/05/2013	220.00
131400527	JOINER, KIMBERLY	REIMBURSE	11/13/2013	217.83
380905	DESIGNER SIGN SYSTEMS	MDE#19509 EVAC FRAMES	11/12/2013	216.00
381106	DAHLSTROM, CRAIG	CED-PROF SERV 9/13-11/13	11/19/2013	216.00
131400589	MYRIN, LESLIE	REIMBURSE	11/20/2013	215.94
381327	WATSON CO INC., THE	HS-ALA CARTE DRINKS	11/26/2013	215.15
381179	STAPLES ADVANTAGE	STAPLES BLANKET PO	11/19/2013	214.54
700585	STATE SUPPLY CO, INC.	KL PLUMBING REPAIRS	11/08/2013	214.43
381240	STAPLES	GW-SUPPLIES	11/21/2013	213.10
381075	PERFORMANT RECOVERY INC	PAYROLL ACCRUAL	11/15/2013	211.67
131400504	TOLLISON, KRISTIN	REIMBURSE	11/06/2013	210.97
381318	SORENSEN, ANDREA	G HOCKEY-FOOD	11/26/2013	208.14
381290	IMMACULATE HEART OF MARY SCH.	NON-PUBLIC TRANSPORT	11/26/2013	207.00
381162	NIELSEN, DONALD	ELECTION JUDGE	11/19/2013	206.63
380989	WILLIAMS, ALEASHA	CREW-CRAFT FAIR	11/12/2013	202.50
381130	HART, CHRISTOPHER	ELECTION JUDGE	11/19/2013	202.03
131400634	NELSON, SHELLY	REIMBURSE	11/26/2013	201.02
700586	STATE SUPPLY CO, INC.	SHOWER HEADS	11/08/2013	200.36
380874	MINNETONKA HIGH SCHOOL	DANCE TEAM INVITATIONAL 1/14	11/07/2013	200.00
381168	PRICE, DEBRA	ELECTION JUDGE	11/19/2013	198.15

381215	INTERFAITH OUTREACH	EMPTY BOWLS-HS	11/21/2013	193.00
131400532	LIEN, AMY	REIMBURSE	11/13/2013	192.68
381177	ROUSU, DEBORAH	ELECTION JUDGE	11/19/2013	191.52
381084	ANDERSON, VIRGINIA	ELECTION JUDGE	11/19/2013	190.95
381010	GROTH MUSIC CO	CMS-ORCH SUPPLIES	11/14/2013	190.80
381083	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 11/7/13	11/19/2013	190.00
381193	APOLLO HIGH SCHOOL	HS-MOCK TRIAL INV 1/14	11/21/2013	190.00
380906	EASTON, CHRISTINE	CREW-CRAFT FAIR	11/12/2013	189.00
380843	BENSON, JAMES	HS-REPAIR KEYBOARD	11/07/2013	188.00
131400594	RIES, CAROLE	REIMBURSE	11/20/2013	187.58
380993	ANDERSEN INC., EARL F.	KL-SIGNS	11/14/2013	186.67
380869	MATH MASTERS OF MN	WMS-COMPETITION	11/07/2013	186.00
700594	STATE SUPPLY CO, INC.	BV FAUCETS	11/14/2013	185.42
381113	ERIC ARMIN INC	INTERVENTION - MATH MANIPULATIVES	11/19/2013	184.71
380891	ALLINA HEALTH	MDE#19498 BBP VACC	11/12/2013	184.00
700597	STATE SUPPLY CO, INC.	BV FAUCETS	11/14/2013	182.91
381138	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	11/19/2013	182.43
131400611	TIEGEN, MARY	REIMBURSE	11/20/2013	182.17
381073	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	11/15/2013	182.00
700581	QUALITY BLENDING	KL FILTERS	11/08/2013	181.79
131400617	ZAFFARANO, ERICA	REIMBURSE	11/20/2013	181.22
380895	AT&T MOBILITY	CSF-IPADS	11/12/2013	180.58
380996	BEDARD, SHANNON	FOOTBALL POSTER FRAMES	11/14/2013	180.16
131400493	RANDALL, LIZABETH	REIMBURSE	11/06/2013	180.07
380830	SOCIETY FOR HUMAN RESOURCE MGMT	RENEW MEMBERSHIP	11/05/2013	180.00
380852	DAJ ENTERPRISES LLC	TURF TREATMENT	11/07/2013	180.00
700572	ALLEGRA PRINT & IMAGING	KL SPORTS CARDS	11/08/2013	180.00
131400586	MERZ, IRENE	REIMBURSE	11/20/2013	179.73
380979	SKYWARD USERS CONFERENCE OF MN	CONFERENCE	11/12/2013	175.00
381264	CITI-CARGO & STORAGE	DOMESTIC STORAGE	11/26/2013	174.00
131400639	THOUR, TERESA KAY	REIMBURSE	11/26/2013	170.00
381016	INTEREUM	GW MOBILE LOCKER HOOKS	11/14/2013	168.04
700618	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	11/22/2013	167.32
131400582	LARSON, SARA	REIMBURSE	11/20/2013	167.24
131400631	KOPECKY, KATHLEEN	REIMBURSE	11/26/2013	164.87
381088	BALLARD, D'JUANA	ELECTION JUDGE	11/19/2013	163.88
381107	DAY, FRANCES	ELECTION JUDGE	11/19/2013	163.88
381132	HATCHER, PENNY	ELECTION JUDGE	11/19/2013	163.88
381097	CARYOTAKIS, PAULA	ELECTION JUDGE	11/19/2013	161.50
381136	HOOF, CONSTANCE	OFFICIAL	11/19/2013	161.50
381153	MARKHAM, ALICE	ELECTION JUDGE	11/19/2013	161.50
381155	MCDONALD, DEBRA	ELECTION JUDGE	11/19/2013	161.50
381176	ROOT, KENNETH	ELECTION JUDGE	11/19/2013	161.50
131400641	ZAFFARANO, ERICA	REIMBURSE	11/26/2013	161.01
381022	MINVALCO	SH-ACTUATOR	11/14/2013	160.00
381091	BOROFKA, ALVIN	ELECTION JUDGE	11/19/2013	159.13
381108	DEENEY, PHILIP	ELECTION JUDGE	11/19/2013	159.13
381133	HEYING, MARGARET	ELECTION JUDGE	11/19/2013	159.13
381188	WOOLSEY, DARLENE	ELECTION JUDGE	11/19/2013	159.13
381009	GENERAL PARTS LLC	TIMER SWITCH - WORLD DRYER	11/14/2013	158.92
131400529	KRUBSACK, DONALD	REIMBURSE	11/13/2013	158.80
380928	HERC-U-LIFT, INC	MDE#19488 EMS-STEP STOOL	11/12/2013	158.00
381087	BAKER, DARLENE	ELECTION JUDGE	11/19/2013	156.75
381128	HALBUR, MARVIN	ELECTION JUDGE	11/19/2013	156.75
381148	KOEP, KRAIG	ELECTION JUDGE	11/19/2013	156.75

381143	JOHNSON, JILL	ELECTION JUDGE	11/19/2013	155.14
380851	CUB FOODS	GROCERIES-CUST#42	11/07/2013	155.00
131400510	WEGNER, MARC	REIMBURSE	11/06/2013	154.25
131400598	ROGERS, JUDY	REIMBURSE	11/20/2013	153.74
380805	HOY, JUDITH	SW CASE CONSULT	11/05/2013	150.00
381135	HOFFER, MARY	CMS-ACCOMPANIST 10/29,11/6 & 11/9	11/19/2013	150.00
131400610	TEWALT, DANIEL	REIMBURSE	11/20/2013	148.74
700573	ALLEGRA PRINT & IMAGING	VISITING FORMS	11/08/2013	146.92
700602	ALLEGRA PRINT & IMAGING	PF CLASS PHOTOS	11/22/2013	145.02
380967	NOVINSKA, TOD	CED-PROF SERV 11/4/13	11/12/2013	145.00
380866	LOFFLER COMPANIES, INC.	AD-STAPLES	11/07/2013	144.00
700577	ALLEGRA PRINT & IMAGING	PRINTING	11/08/2013	140.90
381189	WRIGHT, GREGORY	ELECTION JUDGE	11/19/2013	140.13
380878	SCHOLASTIC MAGAZINES	BRIGHT START-SUPPLIES	11/07/2013	138.91
381055	SHIFFLER EQUIPMENT SALES, INC	DOMED-DOOR	11/14/2013	137.86
131400474	FIELDSETH, JOANNE	REIMBURSE	11/06/2013	136.96
131400555	ANDERSON, CHACE	REIMBURSE	11/20/2013	136.28
131400585	MCNAUGHTON, LISA	REIMBURSE	11/20/2013	135.73
381102	COMMERCIAL DOOR SYSTEMS, INC	EMS-SUPPLIES	11/19/2013	134.74
700621	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	11/22/2013	130.32
131400572	GJESTVANG, RONDA	REIMBURSE	11/20/2013	129.75
131400501	SHEPARD, TYLER	REIMBURSE	11/06/2013	127.18
380924	GOLDEN VALLEY SUPPLY CO	GW-CEILING TILE	11/12/2013	126.84
381037	PLANET SPIRIT, INC	CHEER-TUMBLING CLASSES	11/14/2013	125.00
381095	BURGESSON, NANCY	CED-PROF SERV	11/19/2013	125.00
381275	ECOLAB PEST ELIMINATION DIV	HS-PEST CONTROL	11/26/2013	125.00
381294	K4 APPLICATION INC DBA DUNN BROS COFFEE	HS-COFFEE	11/26/2013	124.50
380909	ESS BROS. & SONS, INC	B & G-SUPPLIES	11/12/2013	124.00
381167	PREMIUM WATERS, INC	CSF-WATER	11/19/2013	123.58
131400567	GALE, CHRISTA	REIMBURSE	11/20/2013	122.94
381096	CAMPBELL, JANET	ELECTION JUDGE	11/19/2013	121.13
381064	UNLIMITED SUPPLIES	DOMED-SUPPLIES	11/14/2013	120.86
381134	HIGH TECH KIDS	EMS-LEGO LEAGUE	11/19/2013	120.00
381198	CHISAGO LAKES HIGH SCHOOL	MTEEA SUPER MILEAGE 5/14	11/21/2013	120.00
131400528	KEFFELER, KAREN	REIMBURSE	11/13/2013	117.30
131400484	KESSLER, MARIANNA	REIMBURSE	11/06/2013	115.00
131400562	DESCHNEAU, JEANNE	REIMBURSE	11/20/2013	115.00
131400573	HAMMARSTEDT, JANET	REIMBURSE	11/20/2013	115.00
131400495	ROBERTSON, ELIZABETH	REIMBURSE	11/06/2013	114.19
380860	GERBER, STEVEN	OFFICIAL	11/07/2013	114.00
380880	STEPHAN, THOMAS	OFFICIAL	11/07/2013	114.00
381145	K4 APPLICATION INC DBA DUNN BROS COFFEE	HS-COFFEE	11/19/2013	114.00
380824	QUIZCO INC	HS-QUIZ BOWL BUZZER	11/05/2013	113.93
380879	STAPLES ADVANTAGE	WMS-OFFICE SUPPLIES	11/07/2013	113.18
131400559	BONSEN, STEPHANIE	REIMBURSE	11/20/2013	113.11
381289	HIGHWAY 55 RENTAL & SALES INC	RENT-STUMP GRINDER	11/26/2013	113.00
131400563	DUBBS, ANGIE	REIMBURSE	11/20/2013	113.00
131400486	KOPECKY, KATHLEEN	REIMBURSE	11/06/2013	110.96
380816	MN FUTURE PROBLEM SOLVING PROG	WMS-1 TEAM AR	11/05/2013	110.00
381216	JESSEN, CHRISTOPHER	OFFICIAL	11/21/2013	109.00
381218	KNOLL, MICHAEL	OFFICIAL	11/21/2013	109.00
381219	KNUTSON, LISA	OFFICIAL	11/21/2013	109.00
381243	TABOR, PAUL	OFFICIAL	11/21/2013	109.00
381178	SMITH-SHARPE FIRE BRICK SUPPLY	EMS-BOILER SUPPLIES	11/19/2013	108.90
381217	KIRSHBAUM, SHELBY	OFFICIAL	11/21/2013	108.00

381236	POPPERHAGEN, LEONARD	OFFICIAL	11/21/2013	108.00
381114	ESPRESSO SERVICES INC	HS-SERVICE	11/19/2013	107.50
131400525	JAHN, ERIC	REIMBURSE	11/13/2013	106.74
380911	FERGUSON ENTERPRISES, INC #1657	SH-SUPPLIES	11/12/2013	106.54
381250	WALBRAN, SHARON	CED-PROF SERV 10/24	11/21/2013	105.00
131400536	NELSON, PETER	REIMBURSE	11/13/2013	103.06
381074	NEW YORK LIFE	PAYROLL ACCRUAL	11/15/2013	102.25
131400466	ANDERSON, MARY	REIMBURSE	11/06/2013	102.20
380965	MN ZOO	HS-FIELD TRIP	11/12/2013	101.00
380899	BLICK ART MATERIALS	EMS-ART SUPPLIES	11/12/2013	100.94
381252	ADULT OPTIONS	GED TEST (1)	11/26/2013	100.00
131400616	WIER, COLLEEN	REIMBURSE	11/20/2013	99.95
131400497	RODGERS, JUDITH	REIMBURSE	11/06/2013	99.00
381254	AIM ELECTRONICS, INC	ATH-FLAGPOLE	11/26/2013	98.58
381304	MPLS/ST PAUL BUSINESS JOURNAL	CED-1 YR SUBSCRIPTION BW	11/26/2013	97.00
381165	PILATES MN	CED-PROF SERV 9/17-10/29	11/19/2013	96.76
381031	NICHOLS, SHERRI	G TENNIS-FOOD & SUPPLIES	11/14/2013	96.50
380785	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREEN 10/28/13	11/05/2013	95.00
380890	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 11/4/13	11/12/2013	95.00
381256	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 11/18/13	11/26/2013	95.00
381302	MN CHILDRENS MUSEUM	SH-2ND GR FIELD TRIP 5/2/14	11/26/2013	95.00
380910	EULL'S MANUFACTURING CO INC	ARENA-SUPPLIES	11/12/2013	92.64
380994	ARMSTRONG HIGH SCHOOL	ATH-V B/G CC 10/21/13 (EXTRA RUNNERS)	11/14/2013	91.50
131400579	JOHNSON, JERI	REIMBURSE	11/20/2013	91.13
131400624	ERICKSON, BRIDGET	REIMBURSE	11/26/2013	89.00
381043	PREMIUM WATERS, INC	PC-WATER COOLER RENTAL 11/13	11/14/2013	88.40
381180	STECK, LINDA	ELECTION JUDGE	11/19/2013	87.88
381021	MCCARTHY, SUSAN	FOOD-GYMNASTICS SET-UP	11/14/2013	87.84
381313	RAPIT-PRINTING	PLAYBOOK	11/26/2013	87.50
380999	CITI-CARGO & STORAGE	DOMESTIC STORAGE	11/14/2013	87.00
131400469	CALVERT, STACY	REIMBURSE	11/06/2013	87.00
131400637	SCHEUER, JAMES	REIMBURSE	11/26/2013	87.00
131400592	POWERS, TALON	REIMBURSE	11/20/2013	86.47
131400626	HAAS, DEBORAH	REIMBURSE	11/26/2013	85.99
131400633	MCKERNAN, ALISON	REIMBURSE	11/26/2013	85.82
131400627	ICE, KRISTA	REIMBURSE	11/26/2013	84.30
131400479	HARREN, KIMBERLY	REIMBURSE	11/06/2013	84.02
381028	MN SWIM COACHES ASSN	MEDALS	11/14/2013	84.00
131400520	DOUGHTY, ROSANNE	REIMBURSE	11/13/2013	83.32
381099	CHEN, HELEN	ELECTION JUDGE	11/19/2013	83.13
131400557	BEUGEN, MARA	REIMBURSE	11/20/2013	82.94
381156	MC GRAW HILL COMPANIES	BV-MATH BKS	11/19/2013	82.70
131400604	SIDDIQUI, BADAR	REIMBURSE	11/20/2013	82.50
131400524	JACKSON, CARLY	REIMBURSE	11/13/2013	82.39
131400587	MILLER, JANET	REIMBURSE	11/20/2013	80.85
131400603	SHELDON, TINA	REIMBURSE	11/20/2013	80.19
380962	MN ASSN OF SCHOOL BUSINESS OFFICIALS	AD-CONF 11/13	11/12/2013	80.00
380963	MN HISTORICAL SOCIETY	EMS-CONF 11/14/13	11/12/2013	80.00
381213	HUTTON, AMBER	OFFICIAL	11/21/2013	80.00
381226	MCGIVERN, FRANK	OFFICIAL	11/21/2013	80.00
700576	ALLEGRA PRINT & IMAGING	PRINTING	11/08/2013	79.08
381261	BERRY COFFEE CO	AD-COFFEE	11/26/2013	79.00
131400630	JOHNSON, JERI	REIMBURSE	11/26/2013	78.76
380955	MCMASTER, NICOLE	CREW-CRAFT FAIR	11/12/2013	77.40
131400584	MATZKE, BRITTANI	REIMBURSE	11/20/2013	77.38

131400629	IVERSON, SUE	REIMBURSE	11/26/2013	77.11
131400614	WATKINS, CARY	REIMBURSE	11/20/2013	76.99
700584	SCHOOL SPECIALTY	CONTACT PAPER	11/08/2013	76.47
131400522	FOLTZ-RINGSTROM, SHARON	REIMBURSE	11/13/2013	76.28
131400538	PESZNEKER, TONY	REIMBURSE	11/13/2013	75.00
131400503	TIBESAR, NICHOLAS	REIMBURSE	11/06/2013	74.95
131400470	CONNOY, RENAE	REIMBURSE	11/06/2013	74.65
131400498	RUCHTI, JULIE	REIMBURSE	11/06/2013	74.33
131400642	ZEMLIN, LYNN	REIMBURSE	11/26/2013	72.32
380833	TRANS-MISSISSIPPI BIOLOGICAL	HS-SUPPLIES	11/05/2013	71.57
381019	LEE, ANDREA	CED-PROF SERV 11/6/13	11/14/2013	70.00
381204	HEWITT, DANIEL	OFFICIAL	11/21/2013	70.00
381227	MESSERLI, CHRIS	OFFICIAL	11/21/2013	70.00
381242	STORCK, RICHARD	OFFICIAL	11/21/2013	70.00
131400471	DEVITT, EMMA	REIMBURSE	11/06/2013	69.65
380949	LONG LAKE TRUE VALUE	AD-SUPPLIES	11/12/2013	69.33
381190	XEROX FINANCIAL SERVICES	SPED DOWNSTAIRS COPIER BLANKET	11/19/2013	68.98
131400505	TORDEUR, SCOTT	REIMBURSE	11/06/2013	68.93
381310	PILON, JOE	OFFICIAL	11/26/2013	68.00
381311	POGATCHNIK, DEAN	OFFICIAL	11/26/2013	68.00
131400570	GILDEMEISTER, BETH	REIMBURSE	11/20/2013	67.80
380892	ANDERSON, PATTI	CED-PROF SERV	11/12/2013	67.50
131400609	SULLWOLD, MARK	REIMBURSE	11/20/2013	66.74
380876	REALLY GOOD STUFF	SH - LITERACY/READING PROJECT	11/07/2013	66.67
131400576	HOCH, STEPHANIE	REIMBURSE	11/20/2013	66.13
380811	LOKOWICH, MARY	OFFICIAL	11/05/2013	66.00
131400619	BROFFORD, ROBERT	REIMBURSE	11/26/2013	65.97
131400521	ELIAS, MARK	REIMBURSE	11/13/2013	65.00
131400509	WAITE, WILLIAM	REIMBURSE	11/06/2013	64.98
131400581	KRAUS, MANDY	REIMBURSE	11/20/2013	64.44
131400537	PASHINA, KEN	REIMBURSE	11/13/2013	63.40
131400540	RIETSCHER, ANGIE	REIMBURSE	11/13/2013	63.06
380788	CANAKES, STEVE	OFFICIAL	11/05/2013	63.00
380789	CARDONA, IVAN	OFFICIAL	11/05/2013	63.00
380809	KOVACH, JAMES	OFFICIAL	11/05/2013	63.00
131400530	KRUEGER, CHERLYNNE	REIMBURSE	11/13/2013	62.52
131400531	LARSEN, THOMAS	REIMBURSE	11/13/2013	61.38
381086	AUER STEEL & HEATING SUPPLY CO	OW-SUPPLIES	11/19/2013	61.00
381233	PIERANTOZZI, SANDRA	HS-ART TOOL	11/21/2013	61.00
700623	SCHMITT MUSIC CO	INSTRUM REPAIR	11/22/2013	60.95
131400535	MERTESDORF, CHRIS	REIMBURSE	11/13/2013	60.00
700620	SCHMITT MUSIC CO	INSRUMENT REPAIR	11/22/2013	59.80
380865	LEPPLA, ELAINE	FOOTBALL-PRINTING	11/07/2013	59.00
131400472	DOBBINS, EMILY	REIMBURSE	11/06/2013	58.52
380946	K & K EXPRESS LLC DBA K2 LOGISTICS	SHIPPING PO#7050130009	11/12/2013	58.16
131400569	GEBHARDT, JENNIFER	REIMBURSE	11/20/2013	58.10
131400599	RYSTED, REBECCA	REIMBURSE	11/20/2013	57.95
700598	TEAM SPORTING GOODS, INC	VB EQUIPMENT	11/14/2013	57.74
380840	ANDERSON, PETER	OFFICIAL	11/07/2013	57.00
380846	BROCKWAY, THOMAS	OFFICIAL	11/07/2013	57.00
380864	KLEIN, JOSHUA	OFFICIAL	11/07/2013	57.00
380885	WINCEK, JACQUELINE	OFFICIAL	11/07/2013	57.00
700601	ALLEGRA PRINT & IMAGING	K SURVEY POSTCARDS	11/22/2013	57.00
131400491	PETERSON, DONNA	REIMBURSE	11/06/2013	56.44
131400478	GILDEMEISTER, BRIAN	REIMBURSE	11/06/2013	55.16

131400593	RANDALL, LIZABETH	REIMBURSE	11/20/2013	54.99
131400550	WEDLUND-MOONEN, LISA	REIMBURSE	11/13/2013	54.75
131400601	SCHULTZ, SHEILA	REIMBURSE	11/20/2013	54.57
131400513	ZEMLIN, LYNN	REIMBURSE	11/06/2013	54.18
381020	LESSER, LEORA	HS-REPAIR ROBE & CANTON DRESS	11/14/2013	53.00
381221	KOVACH, JAMES	OFFICIAL	11/21/2013	53.00
381005	DOYLE SECURITY PRODUCTS	KL-SUPPLIES	11/14/2013	51.05
131400636	RICHARDSON, EMILY	REIMBURSE	11/26/2013	50.87
131400519	DISCH, HILARY	REIMBURSE	11/13/2013	50.85
380814	MN ASSN OF STUDENT COUNCILS	WORKSHOP	11/05/2013	50.00
381029	NEOPOST USA INC	ANNUAL ACH POSTAGE FEE	11/14/2013	50.00
131400533	LIGHT, JULIE	REIMBURSE	11/13/2013	49.46
131400560	BREYER, CATHERINE	REIMBURSE	11/20/2013	49.35
131400605	SKALLAND, AMANDA	REIMBURSE	11/20/2013	48.75
131400596	RODGERS, JUDITH	REIMBURSE	11/20/2013	47.78
381295	LAMOTTE COMPANY	EMS-8TH SCI SUPPLIES	11/26/2013	47.71
131400490	MOFFETT, LAURA	REIMBURSE	11/06/2013	45.00
131400578	JABIR, SEEMEEN	REIMBURSE	11/20/2013	45.00
131400600	SADR-PANAH, SONIA	REIMBURSE	11/20/2013	45.00
131400613	WARMBOE, ABBEE	REIMBURSE	11/20/2013	44.12
700622	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	11/22/2013	44.00
131400512	WONG, MARGARET	REIMBURSE	11/06/2013	43.90
700582	SCHMITT MUSIC CO	INSTRUMENT REPAIR	11/08/2013	43.70
131400541	ROHWEDER, MATTHEW	REIMBURSE	11/13/2013	42.64
131400539	PRONDZINSKI, JEFF	REIMBURSE	11/13/2013	42.50
131400621	CHRISTENSEN, ABBY	REIMBURSE	11/26/2013	42.50
131400507	VLACH, MONICA	REIMBURSE	11/06/2013	41.84
131400574	HARRIDAY, SOLVEIG	REIMBURSE	11/20/2013	41.46
131400480	HILL, KATHRYN	REIMBURSE	11/06/2013	41.23
131400468	BUDKE, MEGAN	REIMBURSE	11/06/2013	39.95
131400623	DIKEMAN, ELIZABETH	REIMBURSE	11/26/2013	39.31
381011	HALLER, JACKIE	REFUND	11/14/2013	39.25
131400590	OLSON, AMY	REIMBURSE	11/20/2013	39.18
131400588	MUELLER, LINDSEY	REIMBURSE	11/20/2013	39.15
381154	MARX, JENNIFER	REFUND	11/19/2013	39.00
380807	JOHNSTONE SUPPLY	EMS-CHILLER SUPPLIES	11/05/2013	38.66
131400556	ARTH, MARY	REIMBURSE	11/20/2013	37.97
131400526	JOHNSON, NICOLE	REIMBURSE	11/13/2013	37.87
131400475	FRAWLEY, KAREN	REIMBURSE	11/06/2013	37.77
131400543	SCHEUER, JAMES	REIMBURSE	11/13/2013	36.44
131400549	TRAYNOR, JASON	REIMBURSE	11/13/2013	36.19
381187	WAYZATA CHAMBER OF COMMERCE	OVERPAY FIRST STUDENT FOR JJ HILL PARADE 9/8/13	11/19/2013	36.10
380829	SHRED-N-GO	SHREDDING SERVICES - BLANKET PO	11/05/2013	36.00
131400575	HINTSALA, JULIE	REIMBURSE	11/20/2013	35.77
131400499	SADR-PANAH, SONIA	REIMBURSE	11/06/2013	35.00
131400476	FUZZEY, JENNIFER	REIMBURSE	11/06/2013	34.80
131400591	PETERS, KAREN	REIMBURSE	11/20/2013	34.48
380897	BERRY COFFEE CO	AD-COFFEE	11/12/2013	34.00
131400615	WHITLOCK, REBECCA	REIMBURSE	11/20/2013	32.43
131400552	WILLIAMS, CARRI	REIMBURSE	11/13/2013	32.21
131400516	BURDICK, CHERYL	REIMBURSE	11/13/2013	32.13
700583	SCHMITT MUSIC CO	CLASS SUPPLIES	11/08/2013	31.92
380982	TELFORD, GABRIELLE	CREW-CRAFT FAIR	11/12/2013	31.50
131400558	BOBEK, DANIEL	REIMBURSE	11/20/2013	30.94
131400547	THOUR, TERESA KAY	REIMBURSE	11/13/2013	30.84

131400583	MASHADI, ERAM	REIMBURSE	11/20/2013	30.06
131400622	DEROCHER, DEMA E	REIMBURSE	11/26/2013	29.95
380974	PUBLIC EMPLOYEES RETIREMENT ASSN	LATE FEE	11/12/2013	29.29
131400597	ROEHL, THOMAS	REIMBURSE	11/20/2013	29.00
380836	WENDELL'S	CED-SIGNATURE STAMP	11/05/2013	28.30
131400544	SHANNON-ANDERSON, KARI	REIMBURSE	11/13/2013	28.25
131400467	BLUMER, WARD	REIMBURSE	11/06/2013	28.02
131400518	DEVITT, EMMA	REIMBURSE	11/13/2013	28.00
131400554	ALLEN, STEPHANIE	REIMBURSE	11/20/2013	27.97
131400564	FASCHING, WENDY	REIMBURSE	11/20/2013	27.97
381104	CUB FOODS	GROCERIES-CUST#27	11/19/2013	27.89
131400523	GADIENT, MICHAEL	REIMBURSE	11/13/2013	26.50
380808	KIKI MAGAZINE	CMS-SUBSCRIPTION	11/05/2013	26.00
131400566	GADIENT, MICHAEL	REIMBURSE	11/20/2013	25.23
380927	HAWKINS INC	EMS-POOL SUPPLIES	11/12/2013	24.89
131400482	JOHNSON, ANNE	REIMBURSE	11/06/2013	24.86
131400481	INGWALDSON, LAUREN	REIMBURSE	11/06/2013	24.70
381057	STATE SUPPLY CO, INC.	GL-SUPPLIES	11/14/2013	24.25
381317	SHRED-N-GO	DAB SHREDDING SERVICE BLANKET	11/26/2013	24.00
131400487	KOSTIK, ANGELA	REIMBURSE	11/06/2013	23.96
131400607	SKLADER, JILLIAN	REIMBURSE	11/20/2013	23.96
381066	VIKING ELECTRIC SUPPLY, INC	SUPPLIES	11/14/2013	23.40
380896	ATLAS PEN & PENCIL	GW-SUPPLIES	11/12/2013	23.04
131400625	GOHMAN, SARAH	REIMBURSE	11/26/2013	22.14
131400580	KAMP, KATHRYN	REIMBURSE	11/20/2013	21.30
381194	BLAINE DEBATE	HS-TOURN 10/13	11/21/2013	21.00
380845	BOWAR, MATT	REFUND	11/07/2013	20.35
380960	MINNEHAHA CREEK WATERSHED DISTRICT	CSF-REQUIRED SIGNAGE	11/12/2013	20.00
131400551	WELK, JENNIFER	REIMBURSE	11/13/2013	19.70
381089	BARNES, MICHAEL	ELECTION JUDGE	11/19/2013	19.00
131400638	SEELAND, ELIZABETH	REIMBURSE	11/26/2013	18.81
131400517	DEROCHER, DEMA E	REIMBURSE	11/13/2013	18.34
381044	PUBLIC EMPLOYEES RETIREMENT ASSN	LATE FEE	11/14/2013	17.83
381098	CENTERPOINT ENERGY	ELM CK-OCT ENERGY	11/19/2013	17.08
131400508	VOLLENDORF, AMY	REIMBURSE	11/06/2013	17.00
131400553	ZYLLA, CASEY	REIMBURSE	11/13/2013	15.08
700619	SCHMITT MUSIC CO	BAND MUSIC SUPPLIES	11/22/2013	14.32
131400618	BANKS, KATHERINE	REIMBURSE	11/26/2013	13.56
700587	STATE SUPPLY CO, INC.	INV#446634 SHOWERHEADS	11/08/2013	12.06
131400515	BRATTAIN, DAVID	REIMBURSE	11/13/2013	11.81
131400602	SELINGER, JUDITH	REIMBURSE	11/20/2013	11.53
131400640	WESTRUM, JAMES	REIMBURSE	11/26/2013	10.73
700624	SCHMITT MUSIC CO	CHOIR SUPPLIES	11/22/2013	10.39
131400565	FRASER-OLAUSEN, CATHY	REIMBURSE	11/20/2013	10.17
380813	MEDINA ENTERTAINMENT CTR	HS-SP ED OUTING	11/05/2013	10.00
380926	HAMLIN UNIVERSITY	SP ED-WORKSHOP	11/12/2013	10.00
381231	MUSIC THEATRE INTL	MUSICAL SUPPLIES	11/21/2013	10.00
131400534	MCLEAN, PAMELA	REIMBURSE	11/13/2013	9.56
131400568	GARRITY, JENNIFER	REIMBURSE	11/20/2013	9.49
131400500	SCHEUER, JAMES	REIMBURSE	11/06/2013	8.76
381234	PIONEER VALLEY BOOKS	SH - READING RECOVERY	11/21/2013	8.75
381203	HAYES, SUSAN	REFUND	11/21/2013	8.55
131400502	STEVENS, PATRICIA	REIMBURSE	11/06/2013	6.84
381053	ROCKLER	AD-SUPPLIES	11/14/2013	6.36
380821	PREMIUM WATERS, INC	WATER DELIVERY	11/05/2013	6.10

381312	PREMIUM WATERS, INC	WATER DELIVERY	11/26/2013	6.10
131400608	STRAND, DOUGLAS	REIMBURSE	11/20/2013	5.42
131400545	STARKEN, JESSIE	REIMBURSE	11/13/2013	4.99
131400546	STRAND, DOUGLAS	REIMBURSE	11/13/2013	4.75
381186	VIKING ELECTRIC SUPPLY, INC	WMS-SUPPLIES	11/19/2013	2.72
380944	JOHNSON CONTROLS	VOID	11/12/2013	0.00
380976	REGION 6AA	VOID	11/19/2013	0.00
381004	DISCOUNT STEEL, INC	VOID	11/21/2013	0.00
700563	SCHMITT MUSIC	VOID	11/08/2013	(31.92)
379908	JOHNSTONE SUPPLY	VOID	11/05/2013	(38.66)
377916	MIDWEST MICROSCOPE SERVICE	VOID	11/25/2013	(492.00)
				2,708,230.68
		APPROVED BY: JILL SCHWINT		
		CONTROLLER - ISD 284		
		DECEMBER 9, 2013		
		SUSAN GAITHER, TREASURER		
		BOARD OF EDUCATION - ISD 284		
		DECEMBER 9, 2013		

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
OCTOBER 2013**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,417,559
Wells Fargo-Checking	Federal P/R Taxes	10/1/2013	\$765,455
	Federal P/R Taxes	10/16/2013	\$812,082
Wells Fargo-Checking	State P/R Taxes (MN)	10/1/2013	\$124,507
	State P/R Taxes (MN)	10/16/2013	\$129,416
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$99,180
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$644,484
Wells Fargo-Checking	Wells Fargo Commercial Card - Purchase Card Program	10/3/2013	\$306,200
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$111,222
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	10/10/2013	\$84,215
Wells Fargo-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.) - Electronic Payments	Multiple	\$1,137,756
Wells Fargo-Checking	District Employees - Expense Reimbursement	Multiple	\$20,344
Wells Fargo-Checking	Commerce Bank/Control Pay - Electronic A/P	Multiple	\$113,173
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	10/21/2013	\$4,093
Wells Fargo-Checking	MN Unemployment Fund - Unemployment Claims	10/25/2013	\$8,948
Commerce Bank	Wells Fargo-Checking - Revenue Share Payment (Control Pay)	10/21/2013	\$1,696
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	10/25/2013	\$32,827
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$12,750,000
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$7,035,975
U.S Bank Trust	Wells Fargo-Checking - Reimbursement of C.O.P. Expenditures	10/21/2013	\$1,728,541
Hennepin County	PMA/MN Trust - Property Tax Settlement	10/24/2013	\$11,468,344
TOTAL ACTIVITY - OCTOBER 2013			\$41,796,017

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Marnie Bender 3.75 Hour Culinary Express Gleason Lake
Transfer – Kelly Basten

Renee Bennett 4.25 Hour Culinary Express Oakwood
Transfer – Marianna Kessler

Emily Bongart 2.5 Hours Home Base Assistant Gleason Lake
New Position

Aimee Eaton 1.0 Counselor Central Middle
Resignation – Kendra Wenzel

Kent King 1.0 Science Teacher High School
Retirement – Doug Thompson

Greg Krocak 8 Hour Custodian DAB/Floater
Resignation – Dan Liska/New Position

Rebecca McGrath 3.75 Hour Culinary Express Central Middle
Resignation – Aziza Danami

Asha Mishra 3.5 Hour Home Base Assistant Greenwood
New Position

Kyle Paquette 6 Hour Home Base Instructor Oakwood
Transfer – Kathleen Mohn

Alison Wobschall Partners in Prevention (PIP) Drug Free District
New Position (Grant) Communities Project Coordinator

Contract Modification

Michelle Jacklitch	Business Teacher, High School	from .5 to 1.0 13-14 only
Lauren Pettersen	Art Teacher, High School/Central Middle	from .5 to .583 13-14 only
Tyler Trimberger	Special Education, High School	from .333 LTR to 1.0

Christine Walth	Paraprofessional, Gleason Lake	Contract Ended November 15, 2013
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Leave of Absence

Matthew Eicheldinger, Central Middle 6th Grade Teacher, has requested a ten day leave of absence beginning approximately March 4, 2014.

Barb Halsey, Greenwood Kindergarten Teacher, has requested a leave of absence without pay on April 14, 2014.

Lee Pflugi, Greenwood 1st Grade Teacher, has requested a four day leave of absence without pay from January 16-22, 2014.

Lisa Scheurman, Greenwood 4th Grade Teacher, has requested a leave of absence from approximately April 21, 2014 through the end of the 2013-2014 school year.

Bonnie Tolle, High School Communications Teacher, has requested a leave of absence without pay from January 23-24, 2014.

Resignation

Jennifer Brady-Johnson, District Occupational Therapist, has submitted her resignation effective December 20, 2013.

Kathy Cartwright, Secretary at Sunset Hill, has submitted her resignation effective February 14, 2014.

Jeanne Deschneau, Culinary Express at Central Middle, has submitted her resignation effective December 5, 2013.

Colleen Erickson, Executive Assistant to the Superintendent, has submitted her resignation effective December 31, 2013.

Retirement

Priscilla Jean Broms, Paraprofessional at Kimberly Lane, has submitted her retirement effective December 20, 2013. Ms. Broms has been employed with the District since 1991.

Steve Narr, Custodian at Birchview, has submitted his retirement effective January 31, 2014. Mr. Narr has been employed with the District since 1984.

Jane Fredberg, Paraprofessional at the High School, has submitted her retirement effective November 25, 2013. Ms. Fredberg has been employed with the District since 1990.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: D. (AMENDED) RESOLUTION ESTABLISHING COMBINED POLLING PLACES AND DESIGNATING HOURS

COMMENTS BY: Board Chair Droegemueller

For the special election scheduled for February 25, 2014, the School Board has established six combined polling places for multiple precincts. When a school district holds a general and/or special election that is not held on the same day as a statewide election, the school district is allowed to combine precincts instead of having each precinct be a polling place.

For the special school district election scheduled for February 25, 2014. The City of Minnetonka precincts have been temporarily combined into one polling place **only** for this school district election. This temporary change is detailed in the attached and amended RESOLUTION ESTABLISHING COMBINED POLLING PLACES AND DESIGNATING HOURS. The other five combined polling places are the same as in previous school district elections. The Board reaffirms that the polling places for the special election will remain open for voting between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

RECOMMENDED ACTION: Adopt the amended RESOLUTION ESTABLISHING COMBINED POLLING PLACES AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN for voting on February 25, 2014.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – November 12, 2013

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: _____

COMMENTS BY: Dr. Jill Johnson

Student Presentation – Kimberly Lane Elementary

Ms. Kari Wehrmann, Principal at Kimberly Lane Elementary, will be presenting the site priorities for the year. She will also give a brief overview of the types of writing that Ann Marvin's 2nd Grade class is learning.

The following students will share their narrative writing:

Samantha Singh, Grade 1
Skylar Mele, Grade 3
Alek Prom, Grade 5

The presentation will conclude with a time for members of the Board to ask questions.

Kimberly Lane Elementary

December 9, 2013

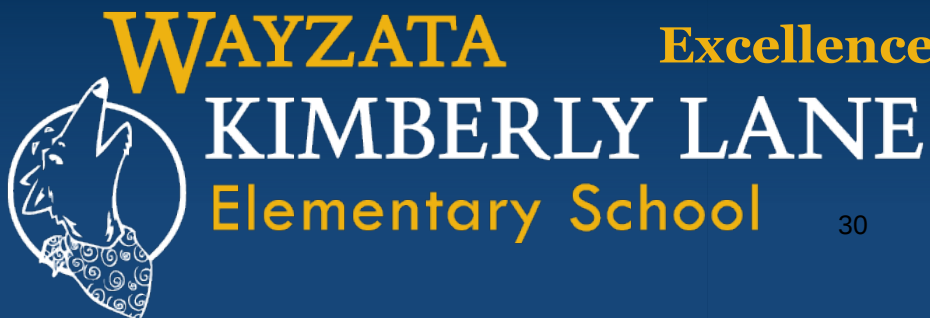
School Board Regular Meeting



Excellence. For each and every student.

Presenters

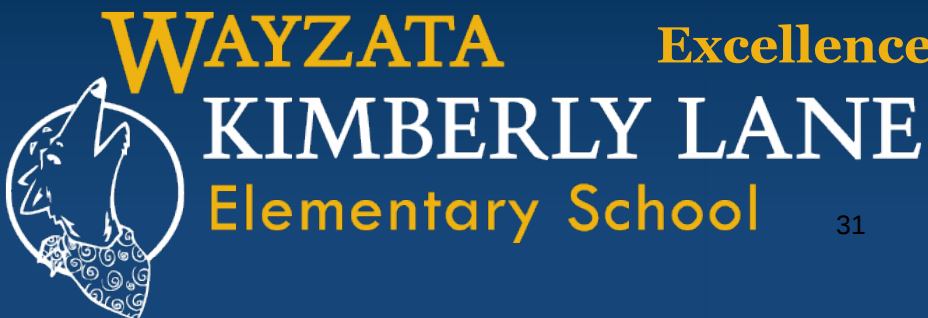
- Dr. Kari Wehrmann, Principal
- Ms. Ann Marvin, Teacher, Writing Cadre Member
- Samantha Singh, First Grade Student
- Skylar Mele, Third Grade Student
- Alek Prom, Fifth Grade Student



Excellence. For each and every student.

Kimberly Lane Elementary Site Priorities for 2013-14

- Qcomp Goal: The percentage of all students in grades 2-5 at Kimberly Lane Elementary who meet or exceed their fall to spring individual RIT Growth Projection on the NWEA MAP in reading will increase from 66.8% (our four-year average fall to spring growth from 2007-2011) to 68.8% in spring 2014
- Continuing our staff's impact on student literacy by increasing the staff's familiarity with the new writing curriculum, specifically working on inter-rater reliability.
- Increasing the staff's familiarity with the iPad to help harness its capacity as a learning tool for students.

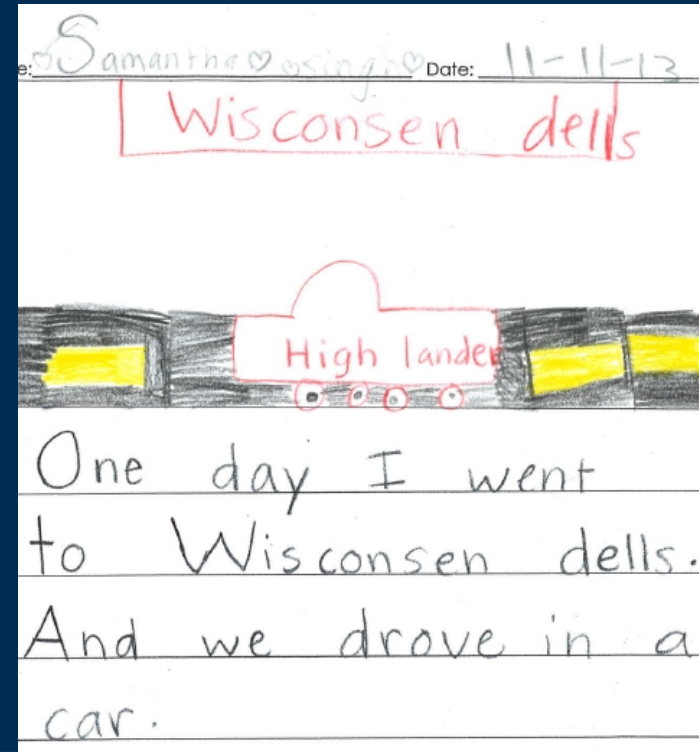


Excellence. For each and every student.

Writing Curriculum: Lucy Calkins

Grade Level	Units of Study			
Kindergarten	Narrative	Informational	Opinion	Narrative
1 st Grade	Narrative	Opinion	Informational	Narrative
2 nd Grade	Narrative	Opinion	Informational	Poetry
3 rd Grade	Narrative	Informational	Persuasive	Fairy Tale
4 th Grade	Narrative	Opinion	Informational	Opinion
5 th Grade	Narrative	Informational	Argument	Memoir

Samantha Singh, Grade 1



Skylar Mele, Grade 3



We were squeeling with excitement.
Woosh! The wave covered us head to
toe. We tightened our grip. I kept bobbing
my head up.

Alek Prom, Grade 5



As we entered the room, a softball grew in my throat. I looked around the room and found a beautiful white furred cat. He was an older cat, so he was more unlikely to be bought. He looked playful, and he meowed to me, so I took him into the visiting room.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month – Birchview Elementary – Marianne Brinda

COMMENTS BY: Superintendent Anderson

Birchview Elementary School is proud to announce second grade teacher, Marianne Brinda, as the December 2013 Wayzata Public Schools Employee of the Month. Ms. Brinda is the epitome of a world-class elementary educator. She exemplifies the Birchview core values of Commitment, Community, Compassion and Curiosity while providing excellence for each and every child.

Commitment: Ms. Brinda shows commitment to learning at all levels. She holds her students and her self to a high standard. She pushes her students to learn beyond where they think they can go and does it with care and with their dignity in mind. She also is a leader in staff development and donates her time as a guest speaker in the University of St. Thomas graduate program.

Community: The Birchview community is a driving force in Ms. Brinda's work. She is a member of the Building Leadership Team. She also helps organize a year-end food drive to stock shelves for Birchview families. Ms. Brinda can also be counted on to remember and acknowledge the happy and sad events that happen to us along the way.

Compassion: Ms. Brinda knows her students and deeply cares for them. Because of the strong relationships she builds, many of her former students come back to visit her and keep in touch with her over the years. This compassion is also evident in the many relationships she has built with parents and staff members.

Curiosity: The staff of Birchview fully acknowledges and appreciates the curiosity and devotion Ms. Brinda brings to the table. This has allowed her to amass an amazing repertoire of innovative ideas that she readily shares with her peers. Her curiosity also enables her to look at issues in a different light than others. In turn, this brings about unique solutions to seemingly complex problems.

Through a combination of these core values, Ms. Brinda has become a natural leader. She has been a trusted negotiator of WEA, union representative and mentor. She is also the first person to pause a conversation to ask for clarity and to share concerns about how it may impact the many aspects of our community. We, the community members of Birchview, are honored to serve alongside her.

Congratulations, Marianne, educator extraordinaire!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: B. Wayzata Public Schools 2013-2014 Retirees

COMMENTS BY: Superintendent Anderson

Tonight we would like to recognize the following employees who announced their retirement in 2013. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Priscilla Jean Broms	Paraprofessional, Kimberly Lane	22 years
Jane Fredberg	Paraprofessional, High School	22 years
Steve Narr	Custodian, Birchview	29 years

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: C. WHS Girls' Cross Country State Champions

COMMENTS BY: Superintendent Anderson

The Wayzata High School Girls' Cross Country Team won the state championship on November 2, 2013. This is the second state championship for the girls' team with the previous win in 2012. The team is coached by Dave Emmans, who is here tonight to introduce top placing students in the state championship.

The Girls' Cross Country Team finished with 37 total points and placing for the Trojans were:

**Freshman Annika Lerdall in fifth place
Senior Annika Halverson in sixth place
Junior Anna French in seventh place
Senior Alayna Sonnesyn in ninth place
Senior Mary Franke in 10th place
Sophomore Michaela Keller-Miller in 11th place
Senior McKenna Evans in 12th place**

Congratulations to this team and their coach!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: D. WHS Boys' Cross Country State Champions

COMMENTS BY: Superintendent Anderson

The Wayzata High School Boys' Cross Country Team won the state championship on November 2, 2013. This is the seventh state championship for the boys' team with previous championships in 1992, 1993, 2000, 2007, 2008 and 2010. The team is coached by Bill Miles, who is here tonight to introduce top placing students in the state championship.

The Boys' Cross Country Team finished with 53 total points. Placing for the Trojans were:

Junior Connor Olson in first place
Junior Ian Eklin in 10th place
Sophomore Jare Carpenter in 11th place
Senior Aaron Breyer in 15th place
Sophomore Nicholas Shaleen in 16th place
Junior Andrew Quirk in 20th place
Junior Jack Prazich in 38th place

Congratulations to this team and their coach!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: E. WHS Girls' Swim and Dive Team State Champions

COMMENTS BY: Superintendent Anderson

The Wayzata High School Girls' Swim and Dive Team won the 2013 State AA Championship. The Trojans finished with 275 points. This is the first state championship for coach Elizabeth Hansen and the Swim and Dive Team. Overall the Trojans had 20 events in the finals portion of the meet and set seven school records.

The team and individuals earned the following:

- Sophomore **Madison Preiss** State Champion in 200-Yard Individual Medley
- 200-Yard Medley Relay Team of freshmen **Carly Quast** and **Alexis Schaaf** and sophomores **Anna Petty** and **Madison Preiss** placed third and set a new school record.
- 200-Yard Freestyle Relay Team of sophomores **Colleen Donlin**, **Sarah Lingen** and **Preiss** and junior **Megan Larson** placed second and set a new school record.
- 400-Yard Freestyle Relay Team of **Donlin**, **Lingen**, **Quast** and **Petty** placed second.
- Junior **Haley Ruegemer** placed 12th in the 200-Yard Freestyle and 10th in the 500-Yard Freestyle.
- **Carly Quast** placed 10th in the 200-Yard Freestyle and sixth in the 100-Yard Backstroke.
- **Colleen Donlin** placed second in the 50-Yard Freestyle and third in the 100-Yard Freestyle, setting two new school records.
- **Anna Petty** placed sixth in the 50-Yard Freestyle and seventh in the 100-Yard Freestyle.
- **Lingen** placed 15th in the 50-Yard Freestyle and 14th in the 100-Yard Freestyle.
- Junior **Nicole Fontaine** placed fourth in diving.
- Junior **Val Wollman** placed fifth in diving.
- **Alexis Schaaf** placed 10th in the 100-Yard Butterfly and set a new school record.
- Freshman **Tiffany Nguyen** placed 15th in the 100-Yard Butterfly.
- Freshman **Alyssa Marquette** placed 12th in the 100-Yard Breaststroke.
- **Preiss** placed second in the 100-Yard Breaststroke setting a new school record.

Congratulations to this team and their coach!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: F. Wayzata Youth Hockey Association

COMMENTS BY: Superintendent Anderson

Wayzata Youth Hockey approached District staff with a desire to purchase 2 new goals, along with adding 5 new anti-graffiti acrylic white boards for each of the locker rooms in the ice arena. Greg Gibson, President of the Wayzata Youth Hockey Association, is here to present a donation in the amount of \$4,735.00 for the costs associated with this equipment. In addition, Building and Grounds staff provided the personnel to assemble the goals and install the white boards.

Wayzata Youth Hockey, WPS Buildings and Grounds, and WPS Community Education all work together to schedule, manage, staff, and maintain this asset to the community!

We'd like to extend our gratitude to Wayzata Youth Hockey for their generous donation to improve this facility.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 4. RECOGNITIONS

ITEM: G. Board Service Recognition – Susan Droegemueller, Susan
Gaither and John Moroz

COMMENTS BY: Board Vice Chair Hesby

Board members, Ms. Susan Droegemueller, Ms. Susan Gaither and Mr. John Moroz are being recognized tonight for their years of service as members of the Board of Education for Wayzata Public Schools.

Ms. Droegemueller was first elected in November of 2005 and then reelected in 2009. Ms. Gaither was elected in 2009, and Mr. Moroz was appointed in 2004 for one year, elected in 2005 and reelected in 2009. All three have served on numerous committees within the school district and with the communities we serve, and all three have held officer positions on the board, with Mr. Moroz serving as Chair in 2008 and 2009 and Ms. Droegemueller holding the Chair position this past year.

On behalf of the Board of Education, parents, students, and employees of this school district, I would like to take this opportunity to express our sincere appreciation for your hard work and dedication.

WAYZATA PUBLIC SCHOOLS

**Independent School District 284
WAYZATA, MINNESOTA**

BOARD SERVICE RECOGNITION

JOHN A. MOROZ – 2004 - 2013

Appointed to the School Board:	2004 for one-year term
Re-elected to the School Board:	2005 for four-year term
Re-elected to the School Board:	2009 for four-year term

Served as School Board Treasurer	2007, 2010
Served as School Board Chair:	2008, 2009
Served as Board Clerk	2013

Served with the following eleven (11) School Board Members: Connie Doepke, Greg Baufield, Gregory Rye, Patricia Gleason, Linda Cohen, Carter Peterson, Gary Landis, Jay Hesby, Susan Droegemueller, Susan Gaither, and Cheryl Polzin

- Served on many of the School Board Committees and Appointments
- Major District Events During Board Tenure – JOHN A. MOROZ
 - ✓ Passed levies greatly enhancing instructional technology – **2005**
 - ✓ Passed operating levies resulting in significant class size reductions – **2005**
 - ✓ Approved boundary changes
 - ✓ Implemented Alternative Compensation Program
 - ✓ District Equity Team established
 - ✓ Adoption of District Vision Statement
 - ✓ Legislative Action Committee Common Ground Initiative
 - ✓ Wayzata Public Schools Digital Initiative
 - ✓ Student test scores among the highest in the state
 - ✓ Graduation Standards and Requirements enhanced
 - ✓ Increased use of data to drive instructional decisions
 - ✓ Adopted the District Strategic Road Map
 - ✓ Hired:

Superintendent

Finance and Business Services Executive Director

Teaching and Learning Executive Director

Director of Curriculum and Instruction

Director of Communications and Community Engagement

Director of Research and Development

Director of Technology

Director of Community Education

Numerous Elementary, Middle and High School Principals

SUSAN HAYES DROEGEMUELLER – 2005 - 2013

Elected to the School Board: 2005 for four-year term
Re-elected to the School Board: 2009 for four-year term

Served as School Board Chair: 2013
Served as School Board Vice Chair: 2012
Served as Board Clerk: 2007, 2008, 2009, 2010

Served with the following ten (10) School Board Members: Greg Baufield, Gregory Rye, Patricia Gleason, Linda Cohen, Carter Peterson, Gary Landis, Jay Hesby, John Moroz, Susan Gaither, and Cheryl Polzin

- Served on many of the School Board Committees and Appointments
- Major District Events During Board Tenure – SUSAN HAYES DROEGEMUELLER
 - ✓ Passed levies greatly enhancing instructional technology – 2009
 - ✓ Approved boundary changes
 - ✓ Implemented Alternative Compensation Program
 - ✓ District Equity Team established
 - ✓ Adoption of District Vision Statement
 - ✓ Legislative Action Committee Common Ground Initiative
 - ✓ Wayzata Public Schools Digital Initiative
 - ✓ Student test scores among the highest in the state
 - ✓ Graduation Standards and Requirements enhanced
 - ✓ Increased use of data to drive instructional decisions
 - ✓ Adopted the District Strategic Road Map
 - ✓ Hired:
 - Superintendent
 - Finance and Business Services Executive Director
 - Teaching and Learning Executive Director
 - Director of Curriculum and Instruction
 - Director of Communications and Community Engagement
 - Director of Research and Development
 - Director of Technology
 - Director of Community Education
 - Numerous Elementary, Middle and High School Principals

SUSAN GAITHER – 2009 - 2013

Elected to the School Board: 2009 for four-year term

Served as School Board Treasurer 2013

Served as Board Clerk 2012

Served with the following seven (7) School Board Members: Patricia Gleason, Linda Cohen, Carter Peterson, Jay Hesby, John Moroz, Susan Hayes Droegemueller, and Cheryl Polzin

- Served on many of the School Board Committees and Appointments
- Major District Events During Board Tenure – SUSAN GAITHER
 - ✓ Approved boundary changes
 - ✓ Student test scores among the highest in the state
 - ✓ Graduation Standards and Requirements enhanced
 - ✓ Increased use of data to drive instructional decisions
 - ✓ Adopted the District Strategic Road Map
 - ✓ Hired:
 - Teaching and Learning Executive Director
 - Director of Curriculum and Instruction
 - Director of Communications and Community Engagement
 - Director of Research and Development
 - Numerous Elementary, Middle and High School Principals

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Droegemueller

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

A. Student Council – Student Council Vice Present – Alayna Sonnesyn

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

a. Board Policy 603 – “Instructional Goals” – First Reading

The purpose of the policy is to identify the instructional goals of the school district.
The policy was compared to the Minnesota School Board Association’s model policy,
when available.

The policy, with the recommended changes, if any, was reviewed by the Teaching
and Learning Committee of the Board.

All policies are reviewed on a 5 year rotation; however, policies that need immediate
updating are brought to the board for action at that time.

There are no accompanying regulations.

RECOMMENDED ACTION: Approve the proposed **Board Policy 603 – “Instructional Goals”** as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____
49

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

INSTRUCTIONAL GOALS

POLICY: 603

The School Board believes that the basic responsibility of our schools is to prepare its students for the future by providing an ~~environment~~ educational program which promotes the achievement of excellence.

For schools to provide an excellent education it is recognized they must:

- Challenge students to reach their highest intellectual and creative ~~level~~ potential;
- Assure the development of basic ~~learning~~ skills;
- Encourage the development of higher level thinking skills;
- Strengthen student ~~self-esteem~~-resiliency;
- Promote the appreciation of the uniqueness of others;
- Promote civic responsibility;
- Develop the ability and skills to live in a global, inter-cultural ~~multicultural~~ community.
- Develop a deep understanding of and respect for our democratic institutions
- Prepare students to live in a ~~21st century~~ technologically oriented world

ADOPTED: June 11, 1973
AMENDED: November 10, 1986
AMENDED: June 14, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

b. “Policy 604 - Development of Parental Involvement Policy for Title I Programs”

The purpose of the policy is to describe parental involvement for Title I programs. This policy was compared to the Minnesota School Board Association’s model policy when available. This policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

No changes to the accompanying regulations.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve for first reading **“Policy 604 - Development of Parental Involvement Policy for Title I Programs”** as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**DEVELOPMENT OF PARENTAL
INVOLVEMENT POLICY FOR TITLE I
PROGRAMS**

POLICY: 604

This policy's purpose is to meaningfully encourage and facilitate involvement by parents of students participating in Title I ~~Local Education Agency (LEA)~~ educational programs. ~~and experiences of students.~~

The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental involvement in relation to decisions about the Title I services within the School District. This is facilitated through the Title I Parent Involvement Plan.

The involvement of parents by the School District shall be directed toward both public ~~or~~ and private school children whose parents are School District residents and/or whose children attend a school that receives Title I funding, within the boundaries of the School District.

~~It is the policy of the School District to plan and implement, with meaningful consultation with parents or of participating children, programs, activities and procedures for the involvement of those parents in its Title I programs.~~

~~It is the policy of the School District to fully comply with federal regulations which requires the School District to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parental involvement policies.~~

Parent involvement practices are governed by Federal law. It is the policy of the School District to fully comply with the law which includes parent involvement practices that are written and distributed to families of students who receive Title I services. All Title I parent involvement documents are also posted on the District website.

ADOPTED: August 16, 2004
REVIEWED: March 12, 2007

POLICY / REGULATION TITLE
REGULATIONS

CODE: EnterN
PAGE 2

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**DEVELOPMENT OF PARENTAL
INVOLVEMENT POLICY FOR
TITLE I PROGRAMS**

REGULATIONS: 604-R

The administration will develop and maintain jointly with, agree upon with, and distribute to, parents of participating children a written parental involvement policy that will be incorporated into the School District's Title I plan. The policy will establish the expectations for parental involvement and describe how the School District will:

1. Involve parents in the joint development of the School District's Title I plan and the process of school review and improvement;
2. Provide the coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parental involvement;
3. Build the schools' and parents' capacity for strong parental involvement;
4. Coordinate and integrate parental involvement strategies with similar strategies under other programs, such as Head Start, Even Start, the Parents as Teachers Programs, the Home Instruction Program for Preschool Youngsters, and state-administered preschool programs;
5. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy and identify barriers to greater participation, particularly with parents who are economically disadvantaged, disabled, have limited literacy or English proficiency, or who are of a racial or ethnic minority;
6. Use the findings of the evaluations to design strategies for improving and revising, if necessary, the District-level and School-level parental involvement policies; and
7. If the School District's Title I plan is not satisfactory to the parents of participating children, the School District will submit any parent's comments with the plan when the plan is submitted to the state.

The administration of each school will develop and maintain (or amend an existing parental involvement policy) jointly with, and distribute to, parents of participating children a written parental involvement policy, agreed upon by such parents, that shall describe the means of carrying out the federal requirements of parental involvement.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to explain to parents of participating children the program, its requirements, and their right to be involved;
 - 2. Offer a flexible number of meetings, transportation, child care or home visits, to facilitate parental involvement;
 - 3. Involve parents in planning, review, and improvement of the parental involvement programs, including the school parental involvement policy and the joint development of the school-wide program plan, unless the school already has a program for involving parents in the planning and design of its programs that would adequately involve parents of participating children;
 - 4. Provide parents of participating children with: timely information about Title I programs; school performance profiles as required by law and their child's individual student assessment results along with an interpretation of the results; a description and explanation of the curriculum in use, the forms of assessment used and the proficiency levels students are expected to meet; the opportunity to make suggestions, share experiences with other parents and participate in decisions relating to their child's education; timely responses to parents' suggestions; and
 - 5. Submit any parent's comments to the school-wide program plan when it is submitted to the School District.
- B. As a component of this policy, each school shall develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student achievement and attainment of state standards. The compact will:
 - 1. Describe the school's responsibility to provide high-quality curriculum and instruction in an environment that will enable participating students to meet student performance standards;
 - 2. Describe the ways each parent will be responsible for supporting their children's learning by monitoring school attendance and homework completion, monitoring television watching, volunteering in the classroom, and participating in discussions about their children's education and use of extracurricular time.
 - 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;

- b. Frequent progress reports to the parent' and
 - c. Reasonable access to staff, opportunities to volunteer, participate, and observe in the child's classroom.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents and community to improve student achievement, the policy will describe how each school and the School District will:
 - 1. Provide assistance to participating parents in such areas as understanding federal and state education goals, state content and student performance standards, assessments, monitoring their child's progress, working with educators to improve their child's performance, and participating in decisions regarding their child's education;
 - 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, including coordinating necessary literacy training from other sources;
 - 3. Educate school staff, with the assistance of parents, in the value and contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school;
 - 4. Coordinate and integrate parental involvement programs and activities with Head Start, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program and public preschool programs and other programs, as is feasible and appropriate;
 - 5. Develop appropriate roles for community-based organizations and businesses in parental involvement activities and providing information about and encouraging the formation of partnerships between public schools, businesses and parents;
 - 6. Conducting activities such as parent resource centers and opportunities for parents to learn about child development and child rearing, as appropriate and feasible;
 - 7. Ensure, to the extent possible, that information about school and parent meetings, programs, and activities is sent home in the language used in the homes of participating children; and
 - 8. Provide other reasonable supports for parental involvement as requested by parents.

- D. The policy will also describe the process to be taken if the School District and school choose to:
 - 1. Involve parents in the development of training for school staff to improve the effectiveness of the instruction and services to participating children;
 - 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 - 3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs to enable parents to participate in meetings and training sessions;
 - 4. Train and support parents to enhance the involvement of other parents;
 - 5. Arrange meetings at a variety of time in order to maximize parental opportunities for participation in school-related activities;
 - 6. Arrange for staff who work directly with participating children to conduct in-home conferences with parents who are unable to attend conferences at school; and
 - 7. Adopt and implement model approaches to improving parental involvement, such as Even Start.
- E. To carry out the requirements of parental involvement, the School District and schools will provide full opportunities for the participation of parents with limited English proficiency or with disabilities, including providing information and school profiles in a language and form that is understandable by the parents.
- F. The School District and each school will assist parents and parent organizations in learning of and about parental information and resource centers.

EFFECTIVE: August 16, 2004
REVIEWED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

d. Policy 607 – “School Calendar”

The purpose of this policy is to provide direction for the development of the school calendar. The policy was compared to the Minnesota School Board Association’s model policy when available.

The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no accompanying Regulations

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: : Approve the proposed **Board Policy 607 – “School Calendar”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTIONAL ARRANGEMENTS -
CLASS SIZE**

POLICY: 606

Within the limits of available resources the School Board is committed to maintaining professional staffing levels which provide for reasonable class sizes throughout the District. The Board expects that the Administration will undertake staffing decisions with sufficient flexibility to permit a range of staff assignments dependent upon circumstances. The goal includes both sound education and cost effective instruction.

ADOPTED: December 11, 1972
AMENDED: November 11, 1985
AMENDED: July 12, 2004

WAYZATA PUBLIC SCHOOLS

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BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

d. Policy 607 – “School Calendar”

The purpose of this policy is to provide direction for the development of the school calendar. The policy was compared to the Minnesota School Board Association’s model policy when available.

The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There were no accompanying Regulations

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 607 – “School Calendar”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL CALENDAR

POLICY: 607

The School Board will establish, upon the recommendation of the Superintendent, an official school calendar for the next school year not later than the regular April meeting. The adopted calendar will be consistent with existing statutes, Minnesota Department of Education directives, and with the preferences and traditions of the community.

ADOPTED: December 14, 1981
AMENDED: April 9, 1984
AMENDED: December 9, 1985
AMENDED: July 12, 2004
REVIEWED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

e. Policy 608 – “Programs for Gifted Students”

The purpose of this policy is to provide guidance for the Program for Gifted Students. This policy was compared to the Minnesota School Board Association’s model policy when available.

The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no accompanying Regulations.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 608 – “Programs for Gifted Students”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

PROGRAMS FOR GIFTED STUDENTS

POLICY: 608

The School Board is committed to the development and support of programs that address the unique needs of gifted and talented students in the District. The schools should provide appropriately stimulating and effective learning opportunities for students who demonstrate superior achievement in academics or whose intellectual aptitude, creativity, or leadership potential place them significantly above average. Programs should recognize emotional as well as intellectual needs.

ADOPTED: July 13, 1987
AMENDED: July 12, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

f. Policy 610 – “Family Life Education”

The purpose of this policy is to provide guidance for Family Life Education.

The policy was compared to the Minnesota School Board Association’s model policy when available. This policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no accompanying Regulations

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 610 – “Family Life Education”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

FAMILY LIFE EDUCATION

POLICY: 610

~~Students shall have the opportunity to acquire appropriate knowledge and a related sense of social responsibility through a District program of family life education. The School Board believes that such instruction is important to good citizenship and that there can be no assurance the instruction will otherwise be systematically provided. To leave related learning to chance is to fail both the student and community in a highly significant way.~~

The School Board believes that family life education shall be developmentally appropriate in content and instructional strategies. The curriculum will be in accordance with the standards as established by the Minnesota Department of Education.

Parents have the right to withdraw their ~~students~~ child from any family life instructional unit or course of study which they deem inappropriate. ~~for their students.~~ When such right is exercised, it shall always be without any academic or other penalty to the student. Alternate instructional arrangements ~~will~~ may be offered. The school shall accomplish these arrangements in a manner which does not call the attention of other students to that private decision.

ADOPTED: August 8, 1977
AMENDED: June 9, 1986
AMENDED: July 12, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
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BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

g. Policy 611 – “Home Base (Child Care) Program”

The purpose of this policy is to provide guidance for the Home Base (Child Care) Program. The policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no accompanying Regulations

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed “**Board Policy 611 – Home Based (Child Care) Program**” for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HOME BASE (CHILD CARE) PROGRAM

POLICY: 611

The School Board is strongly supportive of the Home Base Program (school age child care) in the District's elementary schools. It intends that the program be accommodated within these schools before, ~~during~~, and after normal school hours, providing these arrangements do not interfere with regular instructional offerings of the District. When enrollment pressures inhibit or preclude building accommodation of Home Base, the Administration is directed to seek alternative sites which will assure pupil safety and well being, operational economy, and convenience of parent use.

ADOPTED: December 10, 1990
AMENDED: July 12, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

h. Policy 616 – “Summer School”

The purpose of this policy is to provide guidance for the Summer School program. The policy was compared to the Minnesota School Board Association’s model policy when available. This policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no accompanying Regulations.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 616 – “Summer School”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SUMMER SCHOOL

POLICY: 616

The School Board may provide summer school opportunities for both elementary and secondary pupils within available resources. In doing so, priority will be given to assurance of passage of graduation requirements, including tests and course requirements, and remedial programs.

In accordance with the Minnesota statutes the Board may require children between the ages of 7 and ~~16~~ 17 to receive instruction in summer school.

ADOPTED: October 13, 1986
AMENDED: February 8, 1999
AMENDED: August 16, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

i. Policy and Regulations 617 – “School Volunteers”

The purpose of this policy is to provide guidance for the use of school volunteers.
The policy was compared to the Minnesota School Board Association’s model policy, when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

No changes to the accompanying regulations.

RECOMMENDED ACTION: Approve the proposed **Board Policy 617 – “School Volunteers”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL VOLUNTEERS

POLICY: 617

The School Board recognizes volunteers as a valuable resource and encourages their participation within the schools. It acknowledges that volunteers are individuals who are not paid for their services, but provide a supporting role in the education process. Volunteers may come from all backgrounds and age groups, do not assume primary responsibility for instruction, but reinforce skills taught by the professional staff. Volunteers should be selected with careful consideration of how their presence relates to the educational objective of a class or classes. Responsible District personnel will identify appropriate tasks for the volunteers, provide in-service training, and plan effective ongoing recognition for volunteer activities. Annual background checks are required for volunteers.

ADOPTED: March 11, 1974
AMENDED: May 12, 1986
AMENDED: August 16, 2004
AMENDED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

SCHOOL VOLUNTEERS

REGULATIONS: 617-R

The following guidelines will be issued to all volunteers annually.

GUIDELINES

1. We depend on our volunteers to maintain confidentiality of our students, staff, and volunteers. Any concerns, observations, or information about a child should be shared only with the person in charge (example: teacher, administrator, or building volunteer facilitator). If there is a breach of confidentiality a volunteer's privileges may be revoked.
2. Notify a teacher, principal, or individual in charge if a child gives you information that causes alarm (e.g., they are unable to eat, do not have a place to sleep, inappropriate touch). Volunteers must report suspected child abuse to the building social worker, counselor, or principal. (State law requires you to report such suspicions.)
3. Avoid being totally isolated with a child (e.g., in a room with a closed door).
4. Some children may be uncomfortable with patting them on the head, or hugs, or other physical touch. Asking a child before touching them may be appropriate. Follow the clues children give as to their comfort level.
5. Be aware of any sensitive issue to a child (e.g., in discussing fire safety, a child may be uncomfortable as a fire destroyed their home). Follow the clues children give.
6. Background checks for volunteers need to be completed two weeks prior to departure of the trip.
7. Volunteers should use physical intervention only when you believe that a child will hurt themselves or others. If at all possible, volunteers should call another adult for assistance. If you must intervene physically, immediately inform a teacher, principal, or individual in charge of event that you did so.
 - If you must intervene, limit verbalization with a child (i.e., do not argue the issue, do not discuss)
 - Remain calm, do not overreact, isolate the situation
 - If a situation escalates verbally or physically, call a staff person
8. In each situation, do not participate in the activity if you feel uncomfortable or are unsure of what is going on.

9. Name tags or buttons should be worn by volunteers to identify them to students, staff, and other volunteers.
10. Sign in each time you participate in a volunteer activity. Sign in books/computers are kept in the school office for your convenience.
11. Notify a staff person or person in charge of the activity if you will be late or if you will not be able to participate in your volunteer activity.
12. Wayzata Public Schools will provide students, employees, and volunteers with an environment for learning and working that is free from sexual harassment or sexual violence, and prohibits any form of sexual harassment or sexual violence. A complete copy of the District's guidelines on sexual harassment/sexual violence is available from the Executive Director of Human Resources or Executive Director of Curriculum and Instruction.
13. Discipline is the teacher or staff person's responsibility. Volunteers are not expected to discipline a student or classroom. Contact a staff person to help with a discipline issue. A copy of the school discipline policy is available in the school office.
14. For the safety of one-to-one volunteers and the student(s) with whom they work, all interaction between student(s) and volunteer are to take place only at scheduled time in the schools.

EFFECTIVE: October 1, 1992
MODIFIED: December 22, 1994
MODIFIED: August 16, 2004
MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

j. Policy 619 – Educational Surveys and Research/Effective School Research

The purpose of this policy is to provide guidance for conducting educational research in our schools. This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

Changes to the accompanying regulations are informational only.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed “**Board Policy and Regs 619 – “Educational Surveys and Research/Effective Schools Research Policy”**” for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**EDUCATIONAL SURVEYS AND RESEARCH/
EFFECTIVE SCHOOLS RESEARCH**

POLICY: 619

The School Board recognizes the valuable contribution of scholarly research to the improvement of educational programs and services. At the same time, it is important to ensure that research is conducted within the guidelines of state statutes and federal law regarding data practices. It is equally important to guard against excessive intrusion into the learning day.

All information from student records that may be collected or requested for approved research studies will adhere to District policies on data practices for student educational records, (Policy 511).

ADOPTED: March 10, 2003
AMENDED: August 16, 2004
AMENDED: March 12, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**EDUCATIONAL SURVEYS AND RESEARCH/
EFFECTIVE SCHOOLS RESEARCH**

REGULATIONS: 619-R

The following regulations will be implemented for procedures for research:

A. Broad-based Implementation

All research requests must adhere to Board Policy 511, Student Records, which detail rules and regulations regarding the collection and maintenance of school records.

B. Procedures for Requesting Permission to Conduct Research

1. Request—All persons, including Wayzata School District employees as well as personnel from outside the District, who wish to conduct research in the Wayzata Public Schools shall submit written request to the ~~Curriculum and Instruction~~ Teaching and Learning Department using “Research Request Form” available from the Executive Director of ~~Curriculum and Instruction~~ Teaching and Learning.
2. The Executive Director of ~~Curriculum and Instruction~~ Teaching and Learning will review the requests collaboratively with the Director of Research and Evaluation, and other affected personnel (e.g. Directors, Program Supervisors and Building Principals). The persons making requests and the schools possibly affected will be notified in a timely manner by the ~~Curriculum and Instruction~~ Teaching and Learning Office regarding the status of requests.

C. Rules for Conducting Research

1. All persons planning to conduct research in the Wayzata Public Schools shall complete and return the Research Request Form to the Executive Director of ~~Curriculum and Instruction~~ Teaching and Learning. ~~Local District~~ staff members must have approval of the Executive Director of Teaching and Learning and other affected personnel (e.g. Directors, Principals or Program Supervisors) for proposed research requests.
2. All persons conducting research in the Wayzata Public Schools must guarantee anonymity of individual children, schools, and school personnel in reporting the results.
3. Publications resulting from studies in the schools must acknowledge the contribution of the Wayzata Public Schools. The researcher may be asked to submit periodic updates. A copy of the final report or summary is required and should be submitted to the Executive Director of ~~Curriculum and Instruction~~ Teaching and Learning.

4. Research activities, including tests and questionnaires, other than those described in the approved research proposal, are not to be used without express permission from the Executive Director of Curriculum and Instruction Teaching and Learning.

D. Criteria for Acceptance/Rejection

1. Level 1 (Initial Screening) Executive Director of Curriculum and Instruction Teaching and Learning and Director of Research and Evaluation.
 - a. meets specified rules
 - b. relevant to Wayzata programs and/or district goals
2. Level 2 Review with affected personnel (e.g. Principals, Directors or ~~other affected personnel~~ Program Supervisors) based on nature and parameters of request
3. Level 3 (Decision)

Acceptance/rejection decision is made by the administration. The following may be considered.

 - a. What is the value of participation for Wayzata schools?
 - b. What are the time constraints and commitments?
 - c. Are parents informed and approve children's participation in the project?
 - d. Are all costs borne by the researcher?
 - e. Quantity of projects approved during the year?
 - f. Is there risk of harm to students?
 - g. Does researcher provide evidence of liability insurance?
 - h. Priority will be given to research requests from current staff members.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

k. Policy 620 – “Student Activities/Athletic Fees”

The purpose of this policy is to provide guidance for the charging of student activities/athletic fees. This policy was compared to the Minnesota School Board Association’s model policy, when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

Changes to the accompanying regulations are informational only.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed “**Board Policy and Regs 620 – “Student Activities/Athletic Fees”**” for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT ACTIVITIES FEES

POLICY: 620

The Board is concerned about providing educational opportunities at minimal personal expense to students and their families. It is recognized, however, that fees or charges are sometimes necessary to sustain optional activities such as field trips, athletics and instrumental music. Further, charges may be required for certain elective projects in class.

Consistent with state law and regulation, the Superintendent is directed to develop and maintain a schedule of related fees or rental charges. ~~which will cover basic District costs. These cost determinations should include depreciation, repair, and insurance charges for special instrumental or equipment use.~~

ADOPTED: November 16, 1981
AMENDED: October 14, 1985
AMENDED: August 16, 2004
AMENDED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT ACTIVITIES/ATHLETIC FEES

REGULATIONS: 620-R

The following schedule of Student Activities/Athletic Fees has been established in accordance with Board Policy 620 and will remain in effect until changed through administrative recommendations and School Board approval.

INSTRUMENT RENTAL

- | | | |
|--|------|--------------|
| • Band | \$75 | |
| • Orchestra | 75 | <u>\$100</u> |
| • Percussion at Middle Schools Grade 6 | 15 | |
| • Percussion at Middle Schools Grade 7 & 8 | 30 | |
| • Percussion at Wayzata High School | 60 | <u>\$75</u> |

HIGH SCHOOL ATHLETICS

- | | | |
|-----------------------------------|-----------------|--------------|
| • Adapted Soccer | \$65 | <u>\$85</u> |
| • Adapted Floor Hockey | 75 | <u>\$100</u> |
| • Adapted Softball | 70 | <u>\$95</u> |
| • Adapted Bowling | 75 | <u>\$100</u> |
| • Baseball | 110 | <u>\$140</u> |
| • Basketball – Boys | 150 | <u>\$190</u> |
| • Basketball – Girls | 150 | <u>\$190</u> |
| • Cheerleading | 105 | <u>\$135</u> |
| • Cross Country – Boys | 100 | <u>\$130</u> |
| • Cross Country – Girls | 100 | <u>\$130</u> |
| • Dance Team (Winter/Competitive) | 130 | <u>\$180</u> |
| • Football | 125 | <u>\$160</u> |
| • Gymnastics | 125 | <u>\$160</u> |

STUDENT ACTIVITIES/ATHLETIC FEES**REGULATIONS: 620-R**
PAGE: 2

• Golf – Boys	110	\$140
• Golf – Girls	110	\$140
• Hockey – Boys	140	\$180
• Hockey – Girls	140	\$180
• Lacrosse – Boys	110	\$130
• Lacrosse – Girls	110	\$130
• Skiing – Alpine	300	\$420
• Skiing – Nordic	115	<u>\$145</u>
• Softball	110	<u>\$140</u>
• Swimming & Diving – Boys	115	<u>\$145</u>
• Swimming & Diving – Girls	115	<u>\$145</u>
• Soccer – Boys	100	<u>\$130</u>
• Soccer – Girls	100	<u>\$130</u>
• Synchronized Swimming – Girls	115	<u>\$145</u>
• Tennis – Boys	90	<u>\$115</u>
• Tennis – Girls	90	<u>\$115</u>
• Track & Field – Boys	110	<u>\$140</u>
• Track & Field – Girls	110	<u>\$140</u>
• Volleyball	110	<u>\$140</u>
• Wrestling	125	<u>\$160</u>

HIGH SCHOOL INTRAMURALS

• Badminton	\$20
• Basketball	30
• Bowling (plus bowling alley fees)	10
• Golf (plus <u>\$50</u> golf course green fees)	15
• Ultimate Frisbee <u>Table Tennis</u>	20

HIGH SCHOOL ARTS AND ACTIVITIES

Activities

• Amnesty International	\$30	<u>\$45</u>
• Art Club	30	<u>\$45</u>
• Business Professionals of America	30	<u>\$45</u>
• Creative Writing	30	<u>\$45</u>
• Dance Team Fall Club	75	<u>\$80</u>
• Debate	80	<u>\$135</u>
• DECA	30	<u>\$45</u>
• Drama Club	30	<u>\$45</u>
• Fashion Club	30	
• Future Problem Solving	30	<u>\$45</u>
• Math Team	75	<u>\$45</u>
• Mock Trial	30	<u>\$45</u>
• Quiz Bowl	30	<u>\$45</u>
• Science Olympiad	30	<u>\$45</u>
• Skills USA	30	<u>\$45</u>
• Speech	70	<u>\$90</u>
• Super Mileage Club	30	<u>\$45</u>
• <u>French Club</u>		<u>\$45</u>
• <u>Chinese Club</u>		<u>\$45</u>
• <u>German Club</u>		<u>\$45</u>
• <u>Spanish Club</u>		<u>\$45</u>
• <u>First Robotics Club</u>		<u>\$45</u>
• <u>Game Club</u>		<u>\$45</u>
• <u>Trap Club</u>		<u>\$45</u>
• <u>Junior Statesman of America Club</u>		<u>\$45</u>
• <u>Photography Club</u>		<u>\$45</u>

- Science Bowl

Band and Choir

- Chamber Singers \$30
- Jazz Ensemble 30
- Madrigals 30
- Vive Voce 30
- Percussion Ensemble \$45

Theatre

- Black Box Musical Play (2nd Semester) ~~\$60~~ \$80
- Fall Musical ~~90~~ \$115
- ~~Play (Spring)~~ Spring Musical ~~70~~ \$90
- One Act Play - Competition ~~60~~ \$80
- ~~One Act Play~~ Senior Spotlight – Student Directed ~~30~~ \$45

MIDDLE SCHOOL ACTIVITIES AND ATHLETICS

- Athletics \$75 \$90
- Jazz Ensemble – CMS 25
- Jazz Ensemble 30
- ~~Steele Drum Band – CMS~~ ~~25~~

TICKET/ADMISSION PRICES**Athletics***

Adults	\$6	<u>\$7</u>
Students	-4	<u>5</u>
Senior Citizens	-4	<u>5</u>

* does not include section/region or state tournament events

Theatre

Adult	\$12	<u>\$15</u>
Students	10	
Senior Citizen	10	<u>12</u>

Coffee House/One Act Plays & Competition

Adults	\$7	<u>\$10</u>
	<u>\$18 at door</u>	
Students	5	
Senior Citizens	5	<u>\$8</u>

Music

Adults	\$5
Students	3
Senior Citizens	3

Magic Theatre & Moment in Time

Adults	\$6
Students	4
Senior Citizens	4

EFFECTIVE: July 12, 1999
 MODIFIED: May 12, 2003
 MODIFIED: August 16, 2004
 MODIFIED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

I. Policy and Regulations 621 – “Interscholastic Athletics”

The purpose of this policy is to provide guidance for the interscholastic athletics program. This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

Changes to the accompanying regulations are informational only.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 621 – “ Interscholastic Athletics”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

INTERSCHOLASTIC ATHLETICS

POLICY: 621

The School Board intends that the interscholastic athletics program in the Wayzata School District shall be an important and integral part of the total school educational program and shall be designed primarily for the benefit of students in Grades 9-12. Its purpose is to provide educational experiences not otherwise provided in the curriculum to as many students as logistically possible.

The interscholastic athletics program shall provide a well-rounded, professionally directed, and supervised program of athletic activities at all skill levels. The program shall operate primarily for the benefit of the students who participate directly or vicariously in these activities, although the importance of public fan and spectator support is also recognized and appreciated. Participation in athletics is a privilege for those students who meet standards of eligibility adopted by local, conference, and state associations.

The interscholastic athletics program should stimulate the development of the whole person. It should enable the athlete to experience personal accomplishments and skill growth, and foster a positive self-image through a competitive athletic experience. Winning is an important measure of accomplishment in competitive athletics, often enhancing the overall development of the whole person, and serves as a program goal so long as there is compliance with policy requirements.

The School Board directs that interscholastic athletic programs be designed to meet the needs and interests of students regardless of gender. ~~Resources shall be allocated in an equitable manner.~~

ADOPTED: August 8, 1973
AMENDED: October 10, 1977
AMENDED: July 14, 1986
AMENDED: May 8, 1995
AMENDED: September 14, 1998
AMENDED: September 13, 2004
AMENDED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

INTERSCHOLASTIC ATHLETICS

REGULATIONS: 621-R

1. The interscholastic athletics program in the Wayzata School District shall provide a well-rounded, well-directed, and supervised program of athletic activities on a competitive basis at all levels.
2. The District shall conduct its various interscholastic athletic activities in full compliance with the rules of the Minnesota State High School League (MSHSL), the ~~Classic~~ Lake Conference, and the District 284 Extracurricular and Cocurricular Student Behavior-Policy Regulations (524) which shall be provided annually to all student-athletes.
3. The District will strive for excellence in pursuit of producing winning interscholastic athletes and teams.
4. The District is committed to providing qualified coaches within the school staff whenever possible and to provide the necessary program funding within the resources available.
5. The District is committed to providing safe and modern equipment and facilities, and maintaining them at a high level.
6. While participation in high school students in interscholastic athletics is strongly encouraged, varsity and junior varsity teams will be comprised of the most highly skilled athletes in Grades 9-12.
7. For programs with more than two (2) levels of competition, students in Grades 9 and 10 who are identified as highly-skilled athletes may be moved to the varsity or junior varsity teams under the following conditions:
 - A. A pre-tryout meeting between the District's Athletic/Activities Director or designee and varsity head coach will be conducted to identify:
 - (1) Total number of participants in program;
 - (2) Number of teams;
 - (3) A skill position that needs to be filled on a particular team; and
 - (4) Circumstance surrounding the tryout of ninth and tenth grade athletes on the varsity and junior varsity teams.
 - B. Ninth and tenth grade students must have a tryout period of a minimum of five (5) days to be considered for membership on the varsity or junior varsity teams.

- C. After the conclusion of the tryout process, if the varsity coach desires to include ninth or tenth grade students on either team, a post-tryout conference will be held between the varsity head coach and the District's Athletic/Activities Director or designee. After the conference the District's Athletic/Activities Director or designee will then decide whether to approve membership on those teams. No announcement of any team selections may be made to anyone until after the decision of the District's Athletic/Activities Director or designee.
8. Participation in the interscholastic athletic program of Wayzata High School is primarily for the benefit of students in Grades 9-12. A seventh or eighth grade student-athlete may be considered as a possible participant at the varsity level in a given sport after meeting the following conditions:
- A. The student is identified by a middle school coach and or varsity coach as a possible participant;
 - B. All members of the eligibility committee, composed of the District's Athletic/Activities Director or designee, the student's middle school principal, high school principal or designee and the varsity coach, agree that the move will be beneficial to the student;
 - C. A committee representative contacts the student's parents/guardians to advise them of the potential pros and cons of permitting the student to participate at the varsity level;
 - D. The parent/guardians and the student agree that the participation at the varsity level would be beneficial to the student-athlete; and
 - E. The "REQUEST FOR AN INDIVIDUAL MIDDLE SCHOOL ATHLETE TO PARTICIPATE AT HIGH SCHOOL VARSITY LEVEL" form must be completed and approved four (4) weeks prior to each season.
 - F. All middle school athletes who receive approval from the District Athletic/Activities Director for varsity participation shall undergo a tryout period in which the varsity coach evaluates the athlete's physical, psychological, social, and emotional readiness for competition at the varsity level. This tryout period shall be a minimum of five (5) days and shall not exceed two (2) weeks. At the conclusion of the tryout, the varsity coach will meet with the student-athlete and discuss the anticipated role of the young the student-athlete for the season.
9. Students in Grades 7 and 8 may be considered for participation in a high school program, designated for Grades 9-12, at the non-varsity level if there is full compliance with Paragraph 8; there are positions available on the non-varsity team; and there is adequate coaching staff to accommodate an increased number of participants. This determination will be made by the District's Athletic/Activities Director or designee.

10. Transportation in special situations is the responsibility of parents. Seventh and eighth grade students must realize that their school obligations and responsibilities cannot be neglected because of membership on high school teams. No dismissal from the school schedule will be allowed for regular participation in a high school sport. Early dismissals will be allowed, but limited to game days when travel time is needed.
11. Seventh and eighth grade students will compete in their respective schools. If the activity is not offered at their school, they may compete at another middle school provided there is space and adequate coaching personnel.

EFFECTIVE: April 27, 1990
MODIFIED: July 1, 1992
MODIFIED: May 8, 1995
MODIFIED: September 14, 1998
MODIFIED: August 31, 1999
MODIFIED: September 13, 2004
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

m. Policy 622 – “Student Organizations”

The purpose of this policy is to provide guidance for the student organizations. The policy was compared to the Minnesota School Board Association’s model policy when available. This policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There were no accompanying regulations.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 622 – “Student Activities”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT ORGANIZATIONS

POLICY: 622

It is the school's responsibility to authorize and supervise student activities appropriate for school sponsorship. The degree and nature of such supervision ought to vary with the grade level and maturity of youth involved. The building principal and designated staff advisor should determine together what is reasonable and appropriate by way of activities or projects for such organizations. Within the framework of limitations developed through such advisor-principal determination, students may be encouraged to assume a large measure of responsibility for their organizational programs.

ADOPTED: March 9, 1970
AMENDED: September 10, 1973
AMENDED: January 12, 1987
AMENDED: August 16, 2004
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

n. Policy and Regulations 624 – “Student Progress Reports to Parents”

The purpose of this policy is to provide guidance for reporting student progress to parents. This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no changes to the accompanying Regulations.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: RECOMMENDED ACTION: Approve the proposed Board Policy”624 – “Student Progress Reports to Parents” for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT PROGRESS REPORTS TO
PARENTS**

POLICY: 624

The School Board recognizes the school's obligation to provide parents and students with timely periodic reports of a student's progress. These reports are a vital form of communication between the schools and the parents. The Superintendent is directed to establish and maintain a reporting system of student progress for the District.

ADOPTED: August 11, 1986
AMENDED: September 13, 2004
AMENDED: May 14, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**STUDENT PROGRESS REPORTS TO
PARENTS**

REGULATIONS: 624-R

1. It is recognized that reporting may take place through the use of grades or other symbols to indicate class achievement. Narrative statements may either supplement or replace symbol grading where appropriate. Decisions in such matters should be made in light of student maturity and the nature of instruction.
2. In addition to periodic reports, parents will be notified when a student's performance requires special notification.
3. Written reports and conferences on student progress will be made available to non-custodial parents on request unless forbidden by a court order on file in the principal's office. It will be the responsibility of the non-custodial parent to request such reports from the principal.
4. Parent-teacher conferences are encouraged and generally represent an excellent basis for exchanging information about a student.

EFFECTIVE: August 11, 1986
MODIFIED: September 13, 2004
MODIFIED: May 14, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

o. Policy 626 – “Nonpublic Student Participation”

The purpose of this policy is to provide guidance for nonpublic student participation. This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

There are no accompanying Regulations.

RECOMMENDED ACTION: Approve the proposed Board Policy 626 – Nonpublic Student Participation for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

NONPUBLIC STUDENT PARTICIPATION **POLICY: 620**
In accordance with the statutory discretionary authority provided to school boards regarding District resident students who are not enrolled in the public schools, the School Board of Wayzata Public Schools establishes the following as policy of District 284:

1. Participation in curricular programs may or may not be allowed based on class size, staffing, facility availability and other factors as determined by the Superintendent or the Superintendent's designee.
2. Shared time students will not be included in the school district population for mandated state testing.
3. Nonpublic school students may participate on the same basis as public school students in activities and athletics sponsored by Community Education, but except as noted below, may not participate in extracurricular or co-curricular activities at either the elementary, middle school, or high school levels.
4. ~~Resident students receiving instruction in a home school shall be eligible to fully participate in extracurricular activities on the same basis as public school students as defined in Minnesota statute. Extracurricular activities are defined as activities beyond the regular school day that are not an extension of a curricular program (e.g. athletic teams). Home school students are not eligible to participate in co-curricular activities, defined as after school activities having a curricular component (e.g. pep band) unless they are enrolled in the curricular component on a shared time basis.~~

By Minnesota statute resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students.

5. State and district-wide tests administered through District 284 will be made available, upon request, to nonpublic students at a time and place to be determined by the Superintendent or designee.
6. Wayzata High School diplomas may be issued to enrolled students who have met all School Board approved requirements for a Wayzata High School diploma.

ADOPTED: July 13, 1998
AMENDED: September 13, 1999

AMENDED: August 16, 2004
AMENDED: January 10, 2005
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

p. Policy and Regulations 627 – “Instruction Concerning Controversial Topics.”

The purpose of this policy is to provide guidance concerning instruction for controversial topics. This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

Changes to the accompanying regulations are informational only.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 627 – “Instruction Concerning Controversial Topics”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions⁹⁹ _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTION CONCERNING
CONTROVERSIAL TOPICS**

POLICY: 627

The Wayzata School Board recognizes the importance of providing information about controversial topics in a democratic society.

The study of controversial issues shall contribute toward helping students develop techniques for examining controversy, be appropriate to maturity and developmental level of students, be of significance related to course content,

All sides of an issue must be discussed in a balanced presentation. The District's, teachers and staff's position must be neutral.

ADOPTED: May 9, 2005
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**INSTRUCTION CONCERNING
CONTROVERSIAL TOPICS**

REGULATIONS: 627-R

The guidelines for teaching about controversial topics are as follows:

1. The topics, materials, and classroom activities must be appropriate and necessary for the concept and/or unit being taught in the subject area.
2. The topic must be one in which the teacher is knowledgeable.
3. All sides of an issue must be discussed in a balanced presentation. The District's position must be neutral.
4. Approval for speakers must be secured from the building principal prior to the presentation.
5. Upon the request of a student or parent/guardian, the student will be excused from class during a controversial topic. Alternative instruction may be provided as outlined in Policy 629, Alternative Instruction.

EFFECTIVE: April 9, 2007

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

q. Policy and Regulations 628 – “Copyright Laws”

The purpose of this policy is to provide guidance for copyright laws. This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

Changes to the accompanying regulations are informational only.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 628 – “Copyright Laws”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COPYRIGHT LAWS

POLICY: 628

The Wayzata School Board intends that the School District shall operate in full compliance with the provisions of current copyright law. The Superintendent or Superintendent's designee shall direct employees to observe the limitations of copyright laws whenever performing employment-related duties or using district equipment.

ADOPTED: May 12, 1986
AMENDED: April 11, 2005
AMENDED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

COPYRIGHT LAWS

REGULATIONS: 628-R

Employees and students of the Wayzata School District are responsible for conducting themselves in a manner consistent with the spirit and intent of the District Copyright Policy.

1. No employee shall copy materials unless specifically allowed by the copyright law, fair use guidelines, licensing agreements, or proprietor's permission.
2. Liability for willful infringement of the policy rests upon the person making or requesting the copy.

EFFECTIVE: September 18, 1987
MODIFIED: April 11, 2005
REVIEWED: April 9, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations – First Reading

r. Policy and Regulations 629 – “Alternative Instruction”

The purpose of this policy is to provide guidance for alternative instruction.

This policy was compared to the Minnesota School Board Association’s model policy when available. The policy, with the recommended changes, if any, was reviewed by the Teaching and Learning Committee of the Board.

Changes to the accompanying regulations are informational only.

All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

RECOMMENDED ACTION: Approve the proposed **Board Policy 629 – “Alternative Instruction”** for first reading as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ALTERNATIVE INSTRUCTION

POLICY: 629

The purpose of this policy is to give direction when alternative instruction for a unit or lesson is requested. Parents/guardians may review the content of instructional materials to be provided to their minor child. Content of instructional materials includes all materials used in coursework. ~~District approved adopted core and supplementary textbooks and films, filmstrips, records, audio and video tapes recording, slides, and other electronic media.~~

ADOPTED: May 14, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

ALTERNATIVE INSTRUCTION

REGULATION: 629-R

Procedures

A. Review

1. Parents/guardians wishing to review instructional materials to be provided to their child will present the request to the Principal or designee, being as specific as possible as to which materials they wish to review. The building Principal or designee will arrange an opportunity for review of the requested material.
2. If the parents/guardians object to the content for the child, they are to notify the Principal or designee of the specific objection and complete the form "Alternative Instruction Request Form."

B Alternative Instructional Plan

1. Principal or designee will propose alternative content and/or instruction that is reasonable within available resources. The form "School Alternative Instruction Plan" will be completed and reviewed with the parent(s).
2. Alternative instruction may be provided by the parents/guardians if the alternative instruction offered by Principal or designee does not meet the concerns of the parents/guardians. The District is not required to pay for the costs of alternative instruction provided by parents/guardians. The parent should complete the form "Parent-Provided Alternative Instruction."
3. The parents/guardians will submit, in writing, their plan to provide the alternative instruction.
4. School personnel will evaluate and assess the quality of the student's work produced as part of alternative instruction.
5. School personnel will not impose an academic or other penalty on a student merely for arranging alternative instruction under this policy.
6. Neither objection to the content of instructional materials nor provision of alternative instruction for any one student is to interfere with the rights of others to receive the regular instructional content.

7. Credits earned under alternative instruction will be documented as a “pass.”
These credits will not impact class rank or grade point average.

EFFECTIVE: May 14, 2007

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for November 2013	\$ 2,708,230.68
Wire Transfer for October 2013	\$ 41,796,017.00

RECOMMENDED ACTION: Authorize payment as recommended.

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE; the Executive Director of Finance and Business Services recommends the following Resolution:

BE IT RESOLVED by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$98.75	Oakwood Elementary PTA	Teacher Stipend
100.00	Kottemann Orthodontics	Partners in Education- New Patient Program Support East Middle School
104.30	Suchithra Narasimihan, Amy Unzicker and Wells Fargo	Annual Giving Campaign supporting Greenwood Elementary
107.71	Denise Dau and Wells Fargo	Annual Giving Campaign supporting Gleason Lake Elementary
107.71	Denise Dau and Wells Fargo	Annual Giving Campaign supporting Gleason Lake Elementary
121.69	Suchithra Narasimihan, Amy Unzicker and Wells Fargo	Annual Giving Campaign supporting Greenwood Elementary
174.00	Target	Partners in Education supporting Kimberly Lane Elementary
236.91	Bryan Hins, Scott McCann, Joel Gjevre and Wells Fargo	Annual Giving Campaign supporting East Middle School
300.00	Sarah Henriksen and Wells Fargo	Annual Giving Campaign supporting Greenwood Elementary
385.00	Oakwood Elementary PTA	First Grade Field trips
550.00	Oakwood Elementary PTA	All School Assemble Program
920.00	Oakwood Elementary PTA	Fourth Grade Field trips
4,735.00	Wayzata Youth Hockey Association	Goal Nets, Frames and Locker Room White Boards
5,366.48	Target	Supporting Oakwood Elementary School
6,500.00	Sunset Hill Elementary PTSA	Field Trips for all Grades
<u>TOTAL</u>		
\$19,807.55		

RECOMMENDED ACTION: Approve the gifts listed above to be used as designated.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. Monthly Financial Reports

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of October 31, 2013.

No School Board action is required.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

2. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2013

The annual audit has been completed by the auditing firm of CliftonLarsonAllen, LLP. We are pleased to have with us this evening Rachel Flanders, Principal with CliftonLarsonAllen, LLP. Ms. Flanders will highlight the following reports and answer questions:

- 1) Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2013. Executive Audit Summary, June 30, 2013.
- 2) Schedule of Expenditures of Federal Awards and Reports of Independent Certified Public Accountants and Other Required Reports, June 30, 2013.

A portion of the fund balance is normally assigned for specific purposes. The auditors have asked that this assignment be ratified, as follows, for the assigned fund balance as of June 30, 2013:

▪ Assigned for Reemployment Insurance -	178,491
▪ Assigned for One Time Capital Transfer -	588,935
▪ Assigned for Q-Compensation-	272,097
▪ Assigned for Site Carryover -	819,590
▪ Assigned for Workers Compensation -	814,046

RECOMMENDED ACTION: Accept the Comprehensive Annual Report for the Fiscal Year Ending June 30, 2013, the Executive Audit Summary prepared by CliftonLarsonAllen, LLP and the Schedule of Expenditures of Federal Awards and Reports of Independent Certified Public Accountants and Other Required Reports for the Year Ending, June 30, 2013. Further, ratify the assignment in the amount of \$2,673,159 in the unassigned fund balance as of June 30, 2013 to be used for specific purposes noted above.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

3. Truth in Taxation Presentation

School districts are required to meet the Truth in Taxation requirements for levy year 2013, taxes payable 2014. While school districts are no longer required to hold a separate Truth in Taxation hearing, they are required to discuss the payable 2013 levy and the current year budget at a regularly scheduled board meeting.

Truth in Taxation requirements are as follows:

- On or before September 30, 2013, each school district must adopt a proposed 2013 payable 2014 property tax levy and certify and submit it to the county auditor.
- The county auditor mails parcel specific tax notices to each property owner in the district.
- The school district is required to discuss the payable 2014 levy and current year budget.
- The public is given time to speak.
- The school board must adopt a final levy by December 31, 2013.

Truth-in-Taxation Presentation for Taxes Payable in 2014

December 9, 2013

School Board Regular Meeting



Excellence. For each and every student.

Notice of
Proposed Property Taxes
Independent School District 284

The Wayzata Independent School District 284 will include in its regularly scheduled meeting a presentation on its current budget and on the amount of property taxes it is proposing to collect in 2014 to pay for a portion of the costs of the district for the 2014 - 2015 school year.

Attend the Regularly Scheduled School Board Meeting
All residents of the school district are invited to attend the Board Meeting
to express their opinions on the current budget and on the proposed amount of 2014 property taxes. The meeting and presentation will be held on:

Monday, December 9, 2013 at 7:00 p.m.

Wayzata City Hall

600 Rice Street

Wayzata



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2013-2014 Budget

FUND	REVENUE	EXPENDITURES
General Fund	\$122,802,421	\$123,740,926
Food Service	5,288,266	5,551,447
Community Svc.	8,534,970	8,786,835
Construction	7,244,991	16,131,372
Debt Service	11,240,078	10,972,051
TOTAL	\$155,110,726	\$165,182,631



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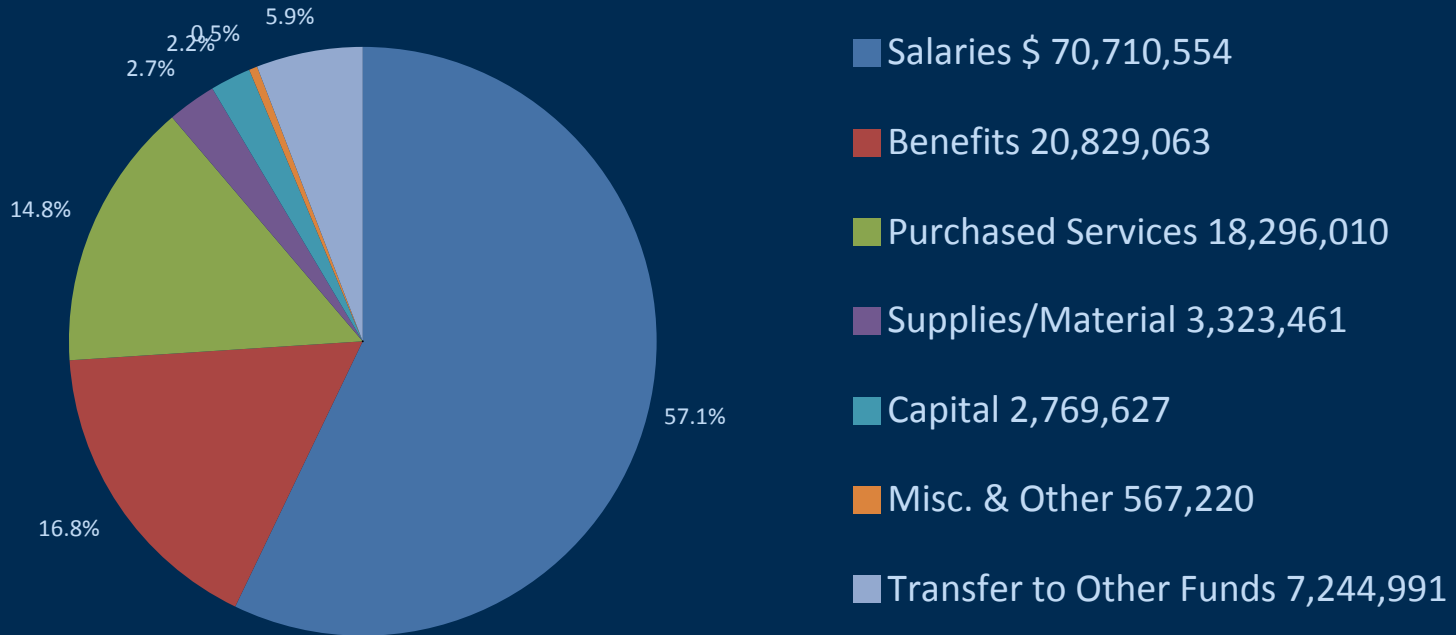
Budget Basics – Revenue Sources



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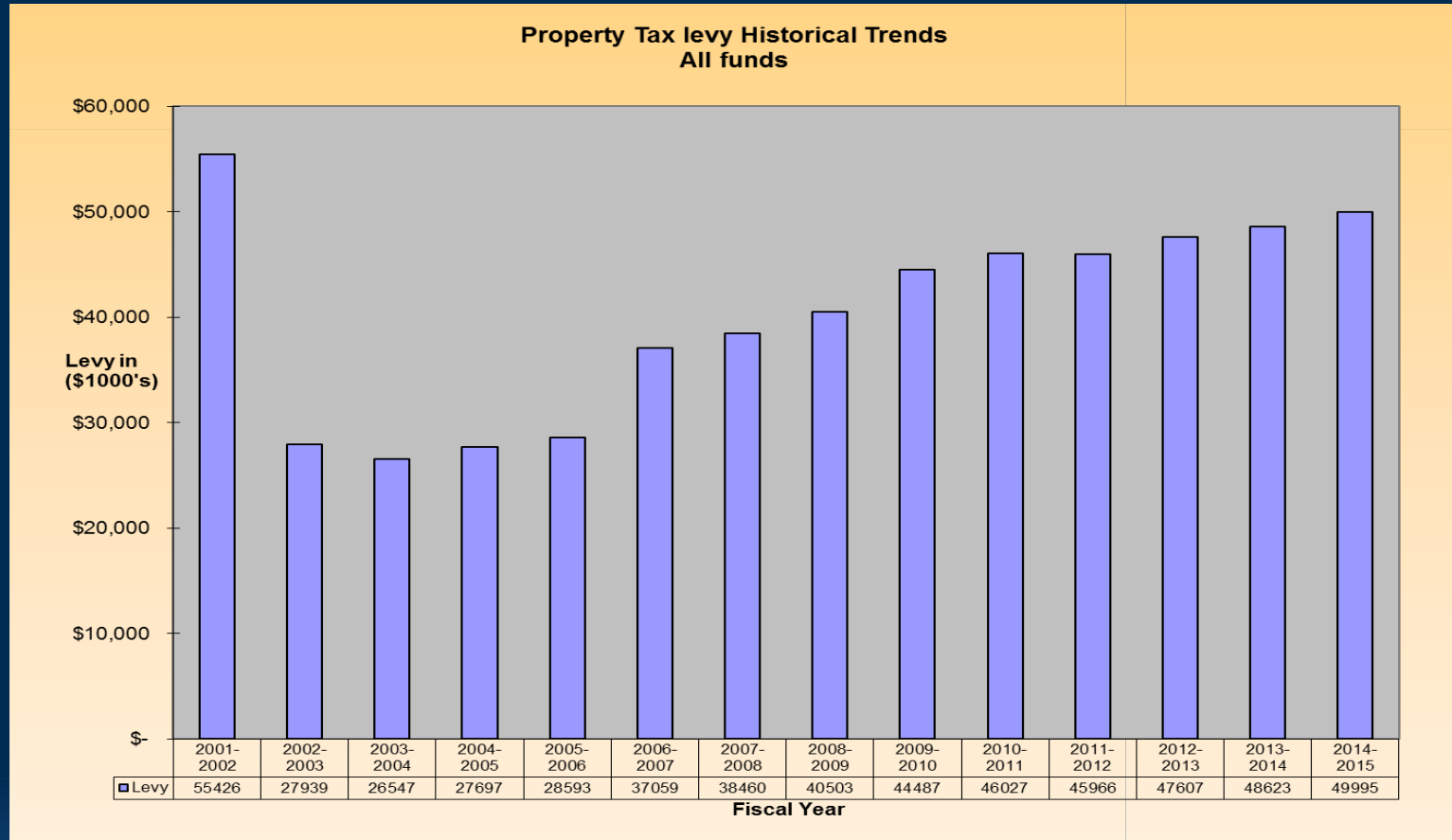
Budget Basics – Expenditures Categories

2013-2014 Object Amount



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Property Tax Levy History



Excellence. For each and every student.

The Proposed Tax Levy

- 2014 Proposed Levy: \$49,995,137
- 2013 Certified Levy: \$48,622,654
- Change: \$1,372,483, or 2.82%



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Total Levy All Funds - Proposed

<u>FUND</u>	<u>PRELIMINARY 2014 LEVY</u>	<u>PAYABLE 2013 LEVY</u>	<u>CHANGE</u>	<u>PERCENT CHANGE</u>
General	\$ 36,896,656	\$ 35,851,057	\$ 1,045,599	2.92%
Community Service	\$ 1,546,101	\$ 1,532,119	\$ 13,982	0.91%
Debt Service	\$ 11,552,379	\$ 11,239,478	\$ 312,902	2.78%
TOTAL	49,995,137	\$ 48,622,654	\$ 1,372,483	2.82%



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Effect on Taxpayers

- The School Board approved a 2.82% increase in its property tax levy in September
- The school levy increase is primarily due to increased resident student enrollment tied directly to voter approved referendum authority
- Several levy components require local school boards to levy the entire state-calculated amount or the state will withhold a portion of the state aid the District is entitled to
- This levy does not include amounts related to the February 25, 2014 referendum



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Effect on Taxpayers

- The District's tax levy is spread to property owners based upon taxable market value
- There is not a direct correlation between the District's total levy change of 2.82% and what individual property owners will pay



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Effect on Taxpayers

The District's tax levy is spread to property owners based upon taxable market value

- If a property owner has NO increase in taxable market value, the change in the school portion of the taxes will be minimal if any, and less than the 2.82% change in the District's total property tax levy
- If the property owner has a decrease in taxable market value, the school portion of the taxes will decrease
- If the property owner has an increase in taxable market value and the home was valued at less than \$413,800, the school portion of the taxes will increase slightly more than the percentage increase in the taxable market value
- If the property owner has an increase in taxable market value and the home was already valued over \$413,800, the school portion of the taxes will increase slightly more than the percentage increase in the taxable market value



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Changes from Last Year

- Largest change in the General fund levy is voter approved referendum authority due to increasing resident student enrollment



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Truth-in-Taxation Presentation for Taxes Payable in 2014

Discussion and Opportunity
for the Public to comment.



Excellence. For each and every student.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Board Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

4. Certification of 2013 Payable 2014 Tax Levy

The Administration recommends certification of the 2013 Payable 2014 Property Tax Levy in the amount of \$49,995,136.20. This amount is unchanged from the amount included in the parcel specific notices mailed to taxpayers in November.

General Fund – Referendum Market Value – Voter Approved	\$16,574,037.29
General Fund – Referendum Market Value – Other	6,120,899.81
General Fund – Net Tax Capacity – Voter Approved	5,490,968.00
General Fund – Net Tax Capacity – Other	8,710,751.29
Community Service Fund	1,546,100.59
Debt Service Fund – Net Tax Capacity – Voter Approved	9,021,232.45
Debt Service Fund – Net Tax Capacity - Other	1,004,943.00
OPEB Pension	<u>1,526,203.77</u>
Total Certified Levy	\$49,995,136.20

Attached is the certification form which must be submitted to Hennepin County.

RECOMMENDED ACTION: Approved and authorize the Board Clerk to sign the attached final 2013 Payable 2014 Levy for Independent School District 284:

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Board Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

5. Resolution Providing for Open Enrollment Non-Resident Agreement for 2014-2015

According to Minnesota Statute 124D.03, Subdivision 2, A Board may, by resolution, limit the enrollment for nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- 1) One percent of the total enrollment at each grade level in the district; or
- 2) The number of district's residents at that grade level enrolled in a non-resident district according to this section.

Open Enrollment Guidelines for 2014-2015:

- Close open enrollment at grades 1-12
- Offer and accept enrollment to kindergarten students with a currently enrolled sibling. The 2014-2015 kindergarten students will be placed at an elementary school that has anticipated capacity.

RECOMMENDED ACTION: Approve the recommendation to close open enrollment for 2014-2015 in grades 1-12 and limit open enrollment in kindergarten to siblings.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

RESOLUTION PROVIDING FOR OPEN-ENROLLMENT NON-RESIDENT AGREEMENT FOR 2014-2015

WHEREAS, in accordance to Minnesota Statute 124D.03, Subdivision 2, A Board may, by resolution, limit the enrollment for nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- One percent of the total enrollment at each grade level in the district;
- The number of district residents at that grade level enrolled in a non-resident district according to this section;

RECITAL, the administration recommends the following open enrollment guidelines for school year 2014-2015:

- Close open enrollment at grades 1-12
- Accept and offer enrollment to kindergarten students with a currently enrolled sibling. The 2014-2015 kindergarten students will be placed at an elementary school that has anticipated capacity.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 284, City of Wayzata, State of Minnesota, as follows:

1. Approve the recommendation to close open enrollment for 2014-2015 in grades 1-12 and limit open enrollment in kindergarten to siblings.

WITNESS MY HAND officially as such recording officer this ____ day of December, 2013.

School District Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Human Resources

COMMENTS BY: Annie Doughty

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Teaching and Learning

COMMENTS BY: Dr. Jill Johnson

1. 2014 – 2015 Calendar

Attached is the Calendar for the 2014-2015 school year. The Calendar options were developed by the district calendar committee. The two options that were developed by the committee were presented to building staff and a consensus was reached on which option to choose. That is the option that is being presented to you this evening.

RECOMMENDED ACTION: To adopt the recommended 2014-2015 school year calendar as presented to you this evening.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

July

	1	2	3	4 Holiday
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August

4 Teacher Days				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
New Teacher Workshop				
25	26	27	28	29
Teacher Workshop				

September

Labor Day 1	School Starts 2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	21 Student/Teacher Days		

October

21 Student/Teacher Days				1
6	7	8	9	10
13	14	15	16	17
MN ED Convention				
20	21	22	23	24
27	28	29	30	31
End of Qtr. 1				

November

15 Student Days				18
Teacher Days				
Comp Day 3	Gr. Day 4	Gr. Day 5	Gr. Day 6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
Comp Day				
Holiday				

December

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
Winter Break		Holiday		Winter Break
29	30	31	15 Student/Teacher Days	
-----Winter Break-----				

January

18 Student Days				19
Teacher Days				
5	6	7	8	9
School Starts				
12	13	14	15	16
19	20	21	22	23
MLK - Holiday				
26	27	28	29	30
First Day Qtr 3				

February

19 Student/Teacher Days				
2	3	4	5	6
9	10	11	12	13
17	18	19	20	21
President's Day				
23	24	25	26	27

March

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
End of Qtr 3				
30	31	19 Student Days		
Comp Day				
Spring Break				
21 Teacher Days				

April

19 Student/Teacher Days				1
Teacher Days				
6	7	8	9	10
First Day Qtr 4				
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May

20 Student/Teacher Days				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
Memorial Day				

June

1	2	3	4	5
Gr. Day PD Day				Last Student Day
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	5 Student Days		
Comp Day				
7 Teacher Days				

District Offices Closed: July 4, September 1, November 27 & 28, December 25 & 26, January 1, January 19
February 16, May 25

Key:

	Holiday (Not in Session)		School not in session K-12
	Professional Dev, Grading, Teacher Work Day		

Qtr 1: 42 Student Days; 44 Teacher Days

Qtr. 2 43 Student Days; 45 Teacher Days

Qtr. 3 43 Student Days; 46 Teacher Days

Qtr. 4 44 Student Days; 45 Teacher Days

Workshop Week 4 Teacher Days

Sem Students Teachers

1 85 89

2 87 91

Workshop Week 4

173 184

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: A. Appointment of District 284 Representative to Intermediate

District 287 Board

COMMENTS BY: Board Chair Droegemueller

The appointment of Carter Peterson to the 287 Board of Directors will expire on December 31, 2013. As stipulated in the Intermediate District 287 Memorandum of Agreement, each member School District shall have one representative on the 287 Board who shall be appointed by the member District's School Board. The Board makes annual appointments at its January Board Meeting with the exception of the appointments made to inter-district school boards, 287 and WMEP. These appointments must be approved in December so they are official when the District 287 and WMEP boards meet in January. This ensures continuous board representation from Wayzata, because the January board meetings for 287 and WMEP occur prior to the January Wayzata Organizational Board meeting.

Ms. Peterson has indicated her interest and willingness to continue to serve as a Wayzata School District representative. Ms. Peterson has done a fine job in representing the Wayzata School Board, and we extend to her our thanks and appreciation for her work and commitment with District 287.

RECOMMENDED ACTION: Approve the appointment of Carter Peterson to the Intermediate District 287 Board of Directors for a two-year term of January 1, 2014 through December 31, 2015.

Motion by: _____ Yes _____ Passed _____

Seconded by: _____ No _____ Failed _____

Abstentions _____
134

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: B. Appointment of WMEP District Representative – January 1,
2014 through December 31, 2014

COMMENTS BY: Board Chair Droegemueller

The appointment of Susan Droegemueller to the WMEP Board of Directors will expire on December 31, 2013. The Board makes annual appointments at its January Board Meeting with the exception of the appointments made to inter-district school boards, 287 and WMEP. These appointments must be approved in December so they are official when the District 287 and WMEP boards meet in January. This ensures continuous board representation from Wayzata, because the January board meetings for 287 and WMEP occur prior to the January Wayzata Organizational Board meeting.

We'd like to thank board member Jay Hesby for his willingness to serve on this public school board in addition to his service on the Wayzata School Board for 2014. This appointment will involve an additional significant commitment by Mr. Hesby.

Jay Hesby: We would also like to extend to Ms. Droegemueller our thanks and appreciation for the fine job she has done representing Wayzata on the WMEP Board for the past two years.

RECOMMENDED ACTION: Approve the appointment of Jay Hesby to the WMEP Board of Directors for a one-year term of January 1, 2014 through December 31, 2014.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Board Meeting – December 9, 2013

AGENDA SECTION: 7. OTHER BOARD ACTION

**ITEM: C. JOINT POWERS AGREEMENT BETWEEN THE CITY OF
PLYMOUTH AND INDEPENDENT SCHOOL DISTRICT #284 FOR
ELECTION SERVICES**

COMMENTS BY: Board Chair Droegemueller

It is the recommendation of the Administration to enter into a Joint Powers Agreement between the City of Plymouth and Independent School District #284 pursuant to Minn. Stat. § 471.59 for the provision of election services by the City of Plymouth on behalf of the School District to be held on February 25, 2014.

The City of Plymouth will perform statutory duties of School District Clerk, as related to the conduct of elections and the School District will perform all other election-related responsibilities not being performed by the City of Plymouth pursuant in the attached agreement.

Independent School District #284 shall pay the City of Plymouth Four Thousand Dollars (\$4,000.00) for the services performed by the City of Plymouth under this agreement. The Joint Powers Agreement may be renewed by written consent of the City of Plymouth and Independent School District #284.

RECOMMENDED ACTION: Approved and authorize the Board Clerk to sign the attached JOINT POWERS AGREEMENT BETWEEN THE CITY OF PLYMOUTH AND INDEPENDENT SCHOOL DISTRICT #284 FOR ELECTIONS SERVICES.

Motion by: _____ Yes _____ Passed _____
Second by: _____ No _____ Failed _____

Abstentions _____

**JOINT POWERS AGREEMENT BETWEEN
THE CITY OF PLYMOUTH AND
INDEPENDENT SCHOOL DISTRICT #284
FOR ELECTION SERVICES**

This is a Joint Powers Agreement between the **City of Plymouth** (“City”) and **Independent School District #284** (“School District”) entered into pursuant to Minn. Stat. § 471.59 for the provision of election services by the City on behalf of the School District.

I. DURATION OF AGREEMENT

This Agreement applies to the School District election to be held on February 25, 2014.

II. AGREEMENT RENEWAL AND TERMINATION

This Agreement may be renewed by written consent of the City and School District.

III. CITY RESPONSIBILITIES

The City will perform the following statutory duties of School District Clerk, as related to the conduct of elections:

- A. Recruit, train and supervise staff to carry out the duties specified in this Agreement;
- B. Provide election-related information on the city website;
- C. Plan, organize and administer the activities of all voting equipment system components and associated devices used in City precincts;
- D. Procure and administer agreements for programming, layout and printing of ballots for School District; ensure invoices are directed to the School District;
- E. Provide election forms, supplies and other related materials for each polling place;
- F. Test ballot counters and ballot marking devices; conduct preliminary tests and public accuracy tests of voting systems utilized in the elections;
- G. Coordinate delivery of equipment and supplies to and from each polling place and in-person absentee voting location;
- H. Mail to each household with a registered voter a notice as required by Minn. Stat. § 204B.16, Subd. 1a (polling places); invoice the School District for printing and mailing costs;
- I. Set pay rate for election judges;

- J. Recruit, hire, train and assign election judges;
- K. Administer all provisions of Minn. Stat. Chapter 204B related to absentee voting for the School District election;
- L. Provide voting stations for absentee voting at City Hall;
- M. Answer inquiries on Election Day and provide support as requested to the election judges and polling locations;
- N. Compile and report election results and election statistics for dissemination to the appropriate canvassing boards and the public;
- O. If required, conduct recount for the School District election and invoice the School District for City employee staff time and expenses;
- P. Invoice the School District for maintenance costs per Hennepin County Agreement with the City for ballot counters and marking devices.

IV. SCHOOL DISTRICT RESPONSIBILITIES

The School District will perform all other election-related responsibilities not being performed by the City pursuant to Paragraph III of this Agreement including:

- A. Designate a person who will be the principal contact for the City;
- B. Prepare maps of School District election districts and precinct boundaries and provide to the City in electronic format and printed copies as requested;
- C. Identify and arrange for the use of polling places for the School District election; verify suitability and substantial compliance with federal and state accessibility requirements;
- D. Provide proof of general liability and workers' compensation insurance (Hold Harmless Agreement) to polling place administrators as requested;
- E. Pay all election judges and associated costs such as meals;
- F. Approve roster of election judges and provide for appointment by the School District;
- G. Provide notice to Hennepin County on all elections;
- H. Provide the information to be printed on the ballot required in Minn. Stat. § 126C.17, Subd. 9(a) to Hennepin County;

- I. Provide the title and text of School District questions to be placed on the ballot to Hennepin County;
- J. Provide vehicles and personnel for delivery of equipment and supplies to each polling place as necessary or required;
- K. Prepare and mail the notice to each taxpayer in the School District required by Minn. Stat. § 126C.17, Subd. 9(b);
- L. Conduct official canvass of election results following the School District election;
- M. Provide for retention of election records as required by statute;
- N. Pay the rental costs of polling locations;
- O. Administer campaign financial reporting activities;
- P. Perform duties of candidate filing officer, including acceptance of affidavits of candidacy and petitions;
- Q. Prepare canvass of election results by School Board;
- R. Prepare and administer oaths of office at a meeting of the School District Board;
- S. Prepare and distribute all official notices and publication including notice of election, notice of filing and the like;
- T. Pay all ballot related costs.

V. INDEMNIFICATION

Each party agrees that it will be responsible for its own acts, including its agents and the results thereof, to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof.

VI. LEGAL REPRESENTATION

The City Attorneys' office will advise and represent the City in all election-related matters, except that the School District Attorney and/or designee will advise and represent the School District.

VII. ELECTION COSTS AND PAYMENTS

The District shall pay the City Four Thousand Dollars (\$4,000.00) for the services performed by the City under this Agreement. In Addition, the School District shall reimburse the City in accordance with Paragraph III subparagraphs H, O, and P. The City will invoice the School District following the election and the District shall pay the invoice within thirty five days of receipt of the invoice.

VIII. INDEPENDENT CONTRACTOR

It is agreed that nothing in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint ventures or associates between the parties hereto or as constituting the City as the employee of the School District for any purpose or in any manner whatsoever. The City is an independent contractor and neither it, its employees, agents nor its representatives are employees of the School District. From any amounts due the City, there shall be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments and state income taxes are the responsibility of the City.

IX. DATA PRACTICES

All data created, collected, received, maintained or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act, any other applicable statute, or any rules adopted to implement the Act or statute, as well as federal statutes and regulations on data privacy.

X. ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between the parties and shall supersede all prior oral and written negotiations.

CITY OF PLYMOUTH

BY: _____
Its Mayor

BY: _____
Its City Manager

Dated: _____

INDEPENDENT SCHOOL DISTRICT #284

BY: _____
Its _____

Dated: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: D. Superintendent's Contract – July 2014 – June 2017

COMMENTS BY: Board Chair Moroz

The Board Committee on Superintendent Evaluation/Compensation recommends approval of the attached Superintendent's Contract for Services for July 1, 2014 through June 30, 2017. The proposed contract was reviewed by legal counsel for the Board of Education.

RECOMMENDED ACTION: Approve the Contract for Services for Superintendent of Schools – 2014-2017 Contract Years, and authorize the School Board Chair and Clerk to sign the document on behalf of the Board of Education.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

**CONTRACT FOR SERVICES
SUPERINTENDENT OF SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 284
WAYZATA, MINNESOTA**

The School Board of Independent School District No. 284, Wayzata, Minnesota ("School District") enters into this agreement (the "Contract") with Chace Anderson ("Superintendent"), a legally qualified and licensed superintendent, who agrees to perform the duties of superintendent of schools of the School District. The implementation of this agreement is contingent upon the Superintendent completing the terms of the existing contract as required by Minn. Stat. 123B.143 Subd. 1.

The School District and the Superintendent agree as follows:

I. Applicable Statute

This Contract is entered into between the School District and the Superintendent in conformance with Minn. Stat. § 123B.143, Subd. 1.

II. Licensure

The Superintendent shall furnish, throughout the life of this Contract, a valid and appropriate license to act as Superintendent in the State of Minnesota as provided by applicable state laws, rules and regulations.

III. Duration, Expiration, Termination and Mutual Consent

1. Duration.

This Contract is for a term of three years commencing July 1, 2014, and ending June 30, 2017. It shall remain in full force and effect unless modified by mutual consent of the School Board and the Superintendent, or unless terminated as provided herein.

2. Subsequent Contract.

The School Board shall notify the Superintendent no later than September 1, 2016 (or ten (10) months prior to the expiration of this Contract) whether the School Board wishes to enter into negotiations with the Superintendent for a subsequent contract. If the Board fails to give notice of its intent concerning renewal by September 1, 2016, the parties shall assume that no such renewal is intended by the School Board and the Contract shall expire at the end of the contract term. If the Superintendent intends not to seek another contract with the District, the Superintendent will give the School Board written notice of such intent no later than September 1, 2016 (or ten (10) months prior to the expiration of this contract).

3. Expiration.

This contract shall expire on June 30, 2017. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Superintendent shall cease, unless a subsequent Contract is entered into in accordance with M.S. § 123B.143, Subd. 1.

4. Termination During the Term.

The Superintendent's employment may be terminated during the term of this Contract only for cause as defined in M.S. 122A.40, Subds. 9 or 13, as amended. Except for purposes of describing grounds for discharge, the provisions of M.S. 122A.40 shall not be applicable. If the School Board proposes to terminate the Superintendent during the Contract term for cause as described in M.S. 122A.40, Subds. 9 or 13, it shall notify the Superintendent in writing of the proposed grounds for termination. The Superintendent shall be entitled to a hearing before an arbitrator, provided the Superintendent makes such a request in writing within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding upon the parties, subject to normal judicial review of arbitration decisions as provided by law. The Superintendent may be suspended with pay pending final determination by the arbitrator. If the Superintendent has been charged with a felony and the underlying conduct that is the subject of the felony charge is a ground for a proposed immediate discharge, the suspension pending the conclusion of the hearing and determination of the issues may be without pay. If a hearing is held, the board must then reimburse the Superintendent for any salary or compensation withheld if the final decision of the board or the arbitrator does not result in a penalty to or suspension, termination or discharge of the Superintendent. If the Superintendent fails to request a hearing as provided herein within the fifteen (15) calendar day period, it shall be deemed acquiescence by the Superintendent to the School Board's proposed action and the proposed action shall become final on such date as determined by the School Board, and the Superintendent shall have no further claim or recourse.

5. Mutual Consent

The parties may terminate this Contract at any time by mutual consent.

IV. Duties

The Superintendent shall have charge of the administration of the schools under the direction of the School Board. The Superintendent shall be the chief executive officer of the School Board; shall direct and assign teachers and other School District employees under the Superintendent's supervision; shall organize, reorganize and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the School District subject to the approval of the School Board; shall select all personnel subject to the approval of the School Board; shall, from time to time, suggest policies, regulations, rules and procedures deemed necessary for the School District, and in general perform all duties incident to the office of the Superintendent and such other duties as may be prescribed by the School Board from time to time. The Superintendent shall abide by the policies, regulations, rules and procedures established by the School Board and the State of Minnesota. The Superintendent shall have the right to attend all School Board meetings and all School Board and citizen committee meetings, serve as an ex-officio member of the School Board and all School Board committees, and provide administrative recommendations on each item of business considered by each of these groups.

V. Duty Year and Leaves

1. Basic Work Year.

The Superintendent's duty year shall be for the entire 12-month Contract year as provided herein and the Superintendent shall perform services on those legal holidays on which the School District is authorized to conduct school if the School Board so determines. The Superintendent shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy. The number of Contract year duty days, for the purposes of determining payment for unused vacation days, unused sick leave, unused personal days, severance pay, etc., shall be 260.

2. Vacation.

The Superintendent shall receive twenty eight (28) working days of paid vacation each Contract year. At the end of the contract year, any unused vacation days accrued that contract year shall be handled in the following manner:

- The first three (3) unused days shall be paid, for the Superintendent's benefit and at the Superintendent's daily rate of base annual salary for that given contract year, to the Health Care Savings Plan (HCSP) established by the Minnesota State Retirement Systems.
- The next five (5) unused days will be paid to the Superintendent at his daily rate of base annual salary for that given contract year. The payment shall be made at the end of the current contract year.
- Any remaining days shall be credited toward vacation time for the next contract year, and must be used within six months of the start of the next contract year.

The total number of days paid to the HCSP and Superintendent shall not exceed eight (8) in any given contract year. Any tax effects or effects upon retirement accounts related to these payments shall be solely the responsibility of the Superintendent.

The total number of vacation days earned by the Superintendent for the current contract year shall be credited to him on July 1 of the current contract year. However, should the Superintendent leave his employment for any reason prior to June 30 of that contract year, the vacation days earned shall be prorated accordingly.

3. Holidays.

The Superintendent shall be entitled to ten (10) paid holidays each Contract year as designated by the School Board.

4. Sick Leave.

The Superintendent shall earn paid sick leave at the rate of fifteen (15) days for each contract year, which may accrue without limit. Once each contract year, the School District will pay the Superintendent for up to ten (10) unused sick leave days accumulated beyond one hundred thirty (130) days during that contract year. Payment will be made during the last pay period of the contract year. The payment will be based on the Superintendent's daily rate of base annual salary for the given fiscal year. Upon termination of employment with the School District, unused accrued sick leave days shall be paid at the Superintendent's then daily rate of pay up to an accumulated maximum of one hundred thirty (130) days. The total number of sick leave days earned by the Superintendent for the current contract year shall be credited to him on July 1 of the current contract year. However, should the Superintendent leave his employment for any reason prior to June 30 of that contract year, the sick leave days earned shall be prorated accordingly.

5. Family Emergency Leave.

The Superintendent may annually apply up to ten (10) days of accumulated sick leave days to absence during the contract days due to critical illness in the Superintendent's immediate or close family. The Superintendent's "immediate or close family" is as defined and determined by the Superintendent. This definition also includes a relative or close friend normally living in the Superintendent's household.

6. Personal Leave.

The Superintendent shall receive two (2) days of paid personal leave for each Contract year. Any unused personal days shall be paid at the Superintendent's then daily rate of pay during the last pay period of the contract year.

7. Bereavement Leave.

The Superintendent shall be granted bereavement leave for a death within the Superintendent's immediate or close family. The time utilized shall be in a reasonable amount and shall be determined after conferring with the School Board chair. Days utilized shall not be deducted from sick leave.

8. Disability.

If the Superintendent is unable to perform regular duties because of personal illness or disability and has exhausted all accumulated sick leave, the School District shall provide additional paid sick leave at a salary equal to 100 percent of the Superintendent's regular salary until the expiration of the waiting period for long-term disability insurance.

9. Medical Leave.

- a. The Superintendent and School District agree to incorporate by reference and be bound by the provisions of M.S. 122A.40, Subd. 12 relating to suspension and leave of absence for health reasons.
- b. If the Superintendent is unable to perform regular duties because of personal illness or disability and has exhausted all sick leave credit available or has become eligible for long-term disability compensation and has not been suspended or placed on leave of absence pursuant to M.S. 122A.40, Subd. 12, the Superintendent shall, upon request, be granted a medical leave of absence, without pay, up to one year in duration. The School Board may, in its discretion, extend such a leave upon written request. A request for medical leave of absence or extension of such leave pursuant to this section shall be accompanied by a written statement from a physician outlining the condition of health and estimated time at which the Superintendent is expected to be able to resume normal responsibilities. The Superintendent, when on medical leave of absence, is eligible to continue to participate in group insurance programs as permitted under the insurance policy provisions, but the Superintendent shall pay the entire premium for such programs as the Superintendent wishes to retain commencing with the beginning of the leave. If medical leave of at least one full year is granted pursuant to this section, the Superintendent voluntarily waives any right to a leave of absence to which the Superintendent might otherwise be entitled pursuant to M.S. 122A.40, Subd. 12.

10. Worker's Compensation.

Pursuant to Minnesota Statute 176, the Superintendent injured on the job in the service of the School District will be eligible to receive worker's compensation benefits. The School District will continue to provide fringe benefits during the period of worker's compensation as were provided prior to the worker's compensation benefit.

VI. Insurance

1. Health and Hospitalization and Dental.

The School District shall provide the Superintendent and Superintendent's spouse/dependents with health and hospitalization and dental insurance coverage, under the School District's group plan, at the expense of the School District.

2. Life Insurance.

The School District shall provide a group term life insurance plan providing \$750,000.00 of coverage for the Superintendent, payable to the Superintendent's named beneficiary(ies), at the expense of the School District. The Superintendent may purchase supplemental and dependent life insurance coverage in amounts allowed for administrators under the School District's group term life insurance policy.

3. Long-Term Disability Insurance.

The School District shall provide long-term disability coverage for the Superintendent in the School District's group plan.

4. Liability Insurance.

The School District shall provide, at School District expense, liability insurance naming the Superintendent as an insured, along with the School District, in an amount not less than that which is required by law for the School District.

5. Claims Against the School District.

The eligibility of the Superintendent, or the Superintendent's spouse/dependents or beneficiary(ies), for insurance benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this section. It is understood that the School District's only obligation is to purchase the insurance policies described herein, and no claim shall be made against the School District as a result of denial by an insurer of insurance benefits if the School District has purchased the policies and paid the premiums described herein.

6. Continuation of Insurance Coverage.

If the Superintendent retires, at age 55 or older and after nine years of service, he shall continue to receive the School District dollar contribution for and coverage under the School District's group health, dental and life insurance at the rate of dollar contribution in effect at the time of retirement, until the end of the month in which the Superintendent becomes eligible for Medicare/Medicaid benefits.

VII. Other Benefits

1. Tax Sheltered Annuities.

The Superintendent will be eligible to participate in a tax sheltered annuity plan, with an agent and agency of his choice from the district-sponsored vendors, through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code of 1986. Minnesota Statutes, Section 123.35, Subd. 12, and School District policy. The School District will match contributions of the Superintendent to such tax sheltered annuity up to an amount of \$5000.00 or the maximum allowed by law, whichever is less. Upon termination of employment, any eligible remaining accumulated vacation, sick leave, personal leave or severance pay may, in lieu of payment in cash, be contributed to any combination of tax sheltered plans to the maximum extent permitted by the applicable plans, laws and regulations.

2. Automobile.

The School District shall provide the Superintendent with a monthly allowance of \$700 for business use of the Superintendent's private automobile, pursuant to M.S. § 471.665, Subd. 3.

3. Conferences and Meetings.

The School District shall pay all legally valid expenses and fees for the Superintendent's attendance at professional conferences and meetings with other educational agencies when such attendance is required, directed, or permitted by the School Board. The Superintendent shall periodically report to the School Board relative to all meetings and conferences attended. The Superintendent shall file itemized expense statements to be processed and approved as provided by law.

4. Professional Supplement.

The School District shall pay the Superintendent for his purchase of professional books, publications, and/or other professional development tools or materials related to educational practices/policies, organizational excellence, leadership, management, and/or other topics considered to be relevant to the continuous improvement of the school district. The total of such reimbursements are not to exceed One Thousand (\$1,000) Dollars per year.

VIII. Salary

The Superintendent shall be paid an annual salary of \$196,250 for the 2014-2015 school year, \$200,000 for the 2015-2016 school year and \$203,750 for the 2016-2017 school year. The salary shall be paid in twenty-four (24) equal installments during the contract year.

IX. Evaluation

The School Board shall evaluate the Superintendent at least once a year during the term of this Contract. The evaluation shall be reasonably related to the Superintendent's job description and accomplishment of goals mutually agreed to by the Superintendent and School Board. The School Board shall endeavor to complete the annual appraisal of the Superintendent's performance by September 1.

X. Other Provisions

1. Outside Activities.

While the Superintendent shall devote full time and due diligence to the affairs and the activities of the School District, the Superintendent may serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if such activities do not impede the Superintendent's ability to perform the duties of the Superintendency. The Superintendent shall not engage in other employment, consultant service or other activity for which a salary, fee, or honorarium is paid without the prior approval of the School Board.

2. Indemnification and Provision of Counsel.

In the event that an action is brought or a claim is made against the Superintendent arising out of or in connection with the Superintendent's employment in the District, and the Superintendent is acting within the scope of employment or official duties, the School District shall defend and indemnify to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District herein shall be subject to the limitations as provided in Minnesota Statutes, Chapter 466.

3. Dues.

The Superintendent is encouraged to belong to and participate in appropriate professional, educational and civic organizations where such membership will serve the best interests of the School District. Accordingly, the School District will pay such membership dues for such organizations as are required, directed, or permitted, by the School Board. The Superintendent shall present appropriate statements for approval as provided by law.

4. Health Savings Account.

If the district establishes a plan for participation by administrators in a health care savings plan, including but not limited to MSRS HCSP, the Superintendent shall be permitted to participate on the same terms as those employees. If a plan is established for administrators to convert their accumulated vacation and/or sick leave at the time of retirement to a health care savings plan, the Superintendent shall also be permitted to participate on the same terms as those employees.

5. Payment Upon Termination of Employment.

- a. If the Superintendent's employment with the School District terminates because the term of the Contract expires and no subsequent contract is entered into, the School District shall make the following payments:

- 1) Payment to the Superintendent in an amount equal to fifteen (15) days for each Contract year completed up to a maximum of one-half the Superintendent's salary rate in effect at the time of termination; and

- 2) Payment of the full premiums for the Superintendent and the Superintendent's spouse/dependents for health and hospitalization, and dental insurance coverage under the School District's group health plans from the termination date for the 18 months following termination, or until the date the Superintendent and his spouse/dependents become eligible for health and hospitalization coverage from a subsequent employer, whichever is earlier.
- b. If the Superintendent's employment with the School District terminates before June 30, 2017, by reason of the Superintendent's disability or death, the School District shall make the following payments:
- 1) Payment to the Superintendent in an amount equal to fifteen (15) days for each Contract year completed up to a maximum of one-half the Superintendent's salary rate in effect at the time of termination; and
 - 2) Payment of the full premiums for the Superintendent and the Superintendent's spouse/dependents for health and hospitalization, and dental insurance coverage under the School District's group health plans from the termination date for the 18 months following termination, or until the date the Superintendent and his spouse/dependents become eligible for health and hospitalization coverage from a subsequent employer, whichever is earlier. If the Superintendent dies, his spouse/dependents shall be eligible to participate beyond the 18 month period defined above, at her expense, in the School District's group health and dental insurance plans until the end of the month in which she becomes eligible for Medicare/Medicaid benefits or until she becomes eligible for health insurance from another source.
- c. If the Superintendent's employment with the School District terminates before June 30, 2017, by mutual consent of the Superintendent and the School Board, accompanied by a mutual release of claims, the School District shall make the following payments:
- 1) Payment to the Superintendent in an amount equal to fifteen (15) days for each Contract year completed up to a maximum of one-half the Superintendent's salary rate in effect at the time of termination; and
 - 2) Payment of the full premiums for the Superintendent and the Superintendent's spouse/dependents for health and hospitalization, and dental insurance coverage under the School District's group health plans from the termination date for the 18 months following termination, or until the date the Superintendent and his spouse/dependents become eligible for health and hospitalization coverage from a subsequent employer, whichever is earlier.

- d. If the Superintendent dies before any or all of the payments have been made under paragraphs a, b, or c, the remaining amounts shall be paid to the Superintendent's beneficiary(ies) or, if there is none, to the Superintendent's estate.

X. Severability

If any provision of this contract is held to be invalid by operation of law the remainder of the contract shall not be affected thereby and shall remain in full force and effect.

This contract shall be effective only upon signatures of the Superintendent and of the officers of the School Board after authorization for such signatures by the officers is given by the School Board in appropriate action in its minutes.

IN WITNESS WHEREOF, I have subscribed my signature this _____ day of _____, 2013.

Chace B. Anderson, Superintendent

IN WITNESS WHEREOF, I have subscribed my signature this _____ day of _____, 2013.

Susan Droegemueller
School Board Chair

John Moroz
School Board Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Droegemueller

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 9. BOARD REPORTS

COMMENTS BY: Board Chair Droegemueller

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – December 9, 2013

AGENDA SECTION: 10. ADJOURN

ITEM: _____

COMMENTS BY: Board Chair Droegemueller

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____