

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## **BOARD OF EDUCATION**

Regular Meeting - December 10, 2012 - 7:00 PM  
District Administration Building  
210 County Rd. 101, N, Plymouth, MN

### **AGENDA**

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# WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

## MISSION

### **Our Core Purpose:**

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

## VISION

### **What We Intend to Create and Experience:**

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

### **Exceptional Student Learning, Experiences and Relationships:**

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

### **Community Trust, Confidence and Partnership:**

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

### **Operational Excellence:**

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – December 10, 2012**

**AGENDA ITEM:** 1. CALL TO ORDER/ROLL CALL

**COMMENTS BY:** Board Chair Hesby

**Susan Gaither, Board Clerk, will call the roll:**

	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Ms. Linda A. Cohen	_____	_____
Ms. Sue H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Ms. Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Hesby

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
  - 1. Regular Meeting – November 13, 2012
- B. Finance and Business Recommendations
- C. BID AWARD: Oakwood Elementary School 2013 Addition and Renovation
- D. Human Resource Recommendations

**RECOMMENDED ACTION:** Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ VOTE Failed \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: A. Approval of Minutes**

**COMMENTS BY: Board Clerk Gaither**

**1. Regular Meeting - November 13, 2012**

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of November 13, 2012.

**RECOMMENDED ACTION:** Approve the minutes of the Regular Board Meeting of November 13, 2012 as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**Official Minutes of Regular Meeting**  
November 13, 2012

**The Board of Education**  
**Wayzata Public Schools**

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A Regular Board meeting of the Board of Education of Wayzata Public Schools was held November 13, 2012, beginning at 4:00 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Comcast).

**1. CALL TO ORDER/ROLL CALL**

Call to Order

The meeting was called to order by Mr. Jay Hesby, Board Chair and Ms. Droegemueller, Vice Chair, called the roll. The following School Board members were present: Ms. Linda Cohen, Ms. Susan H. Droegemueller, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, Ms. Cheryl Polzin and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: Ms. Susan Gaither.

**Others Present:** Colleen Erickson, Jim Westrum, Jill Johnson, John Sucansky, Dave Carlson, Jodi Olson, Joe Matson, Mark Waaraniemi, Lynae Schoen, Doug Johnson, Steven Narr, Linda Barler, Diane Krull, Lory Dornbusch, Lori Fildes, Jeri Johnson, Steve Root, Kathy Banks and Bonnie Johnson.

**2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approval of Agenda  
and Consent Agenda  
Items

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

*A motion was made by Mr. Moroz and seconded by Ms. Cohen to approve the Consent Agenda items as recommended. A roll call vote was taken and the following voted in favor thereof: Ms. Linda Cohen, Ms. Susan Droegemueller, Mr. John Moroz Ms. Carter Peterson, Ms. Cheryl Polzin, and Mr. Jay Hesby, and the following voted against the same: No one. Therefore, the motion passed on a 6-0 vote.*

**Consent agenda items were as follows:**

A. Approval of Minutes

Approval of  
Minutes

1. Regular Meeting – October 8, 2012

*Approved the minutes of the October 8, 2012 Regular Board Meeting.*

B. Finance and Business Services

Finance and  
Business Services

*Authorized the following disbursements:*

- General Checking Account for October 2012                      \$ 3,758,099.82
- Wire Transfer for September 2012                                      \$ 75,951,718.00

*The School Board accepted with appreciation the following gifts which are in Compliance with current District policy and guidelines:*

Gifts

Amount	Donated By	Purpose
\$ 36.00	Christopher Gudrais and Wells Fargo	Educational Matching Gift Program Plymouth Creek Elementary
48.55	Razoo Foundation	Online Fundraising for Plymouth Creek
100.00	General Mills Foundation	Gift Matching Program supporting Gleason Lake Elementary
100.00	Alerus Mortgage	Refer a Friend Donation towards Gleason Lake Elementary
100.00	Suranjan Roychowdhury and Alerus Mortgage	Refer a Friend Donation towards East Middle School
129.82	Mark and Susan Ryshavy, Karl Hoffman and Wells Fargo	Educational Matching Gift Program supporting Gleason Lake Elementary
150.00	Kru and Naamiah Cork	Plymouth Creek Donation
364.22	Kimberly Lane Elementary PTA	Books
384.60	Oakwood Elementary PTA	Fieldtrips and calculators
400.00	Plymouth Creek Elementary PTA	Office Supplies
500.00	Plymouth Creek Elementary PTA	Scholarships
598.40	Kimberly Lane Elementary PTA	Purchase of a new Comb Binding Machine
1,500.00	Plymouth Creek Elementary PTA	Accelerated Reading Program
2,000.00	Wayzata Music Education Boosters	Band Donation
5,000.00	Louis and James Millis	Young Scientist Roundtable
6,112.21	Target	Take Charge of Education – Support to Plymouth Creek Elementary
8,296.00	Target	Take Charge of Education – Support to Kimberly Lane Elementary
8,750.00	Plymouth Creek Elementary PTA	Field Trips
<b>\$39,569.80</b>		

**C. BID AWARD – Sunset Hill Elementary School 2013 Addition and Renovation**

The bid opening for Sunset Hill Elementary School 2013 Addition and Renovation was held at the Administration Building on October 25, 2012 at 2:00 p.m.

The scope of the project includes the construction of four classrooms, and expansion of the existing cafeteria, and modification to the existing storm water system in conjunction with the new construction.

KUE Contractors, Inc. submitted the lowest base bid in the amount of \$2,450,000 and \$23,186 for Alternate No. 1, \$24,507 for Alternate No. 2, and no change for Alternate No. 3.

The project is funded using budgeted amounts and Alternative Facilities Funds.

***Approved the BID AWARD – Sunset Hill Elementary School 2013 Addition and Renovation as recommended.***

Approval of Bid  
Award for the 2013  
Addition and  
Renovation for  
Sunset Hill  
Elementary

**D. BID AWARD – Greenwood Elementary School 2013 Addition and Renovation**

The bid opening for Greenwood Elementary School 2013 Addition and Renovation was held at the Administration Building on November 8, 2012 at 2:00 p.m.

The scope of the project includes the construction of four classrooms, a new gymnasium, modifications to the existing gymnasium including expansion of the cafeteria and some multipurpose rooms. The site work will include expansion of the bus auto drop off area to fully

Approval of Bid  
Award for the 2013  
Addition and  
Renovation for  
Greenwood  
Elementary

separate the parents dropping off the children from the busses.

CM Construction Company submitted the lowest base bid in the amount of \$3,803,000 and \$15,000 for Alternate No. 1.

The bid is within the budget established for the project.

***Approved BID AWARD – Greenwood Elementary School 2013 Addition and Renovation as recommended.***

E. Human Resource Recommendations

Human Resource  
Recommendations

***Approved the following Human Resource Actions as recommended:***

Employment

Employment

**Ann Beaulieu** – 6 Hour Paraprofessional – Greenwood – New Position  
**Jennifer Cleveland** – 7.5 Hour Home Base Instructor – Birchview – Resign – Lauren Carlson  
**Caitlin Hill** – 3.25 Home Base Assistant – Greenwood – New Position  
**John Mahowald** – 2.83 Hour Paraprofessional – Gleason Lake – Resignation – Amy Dahl  
**Susan McCollins** – 6 Hour Paraprofessional – West Middle – Resign – Tyler Aasness  
**Catherine Michaelson** – 3 Hour Paraprofessional – Sunset Hill – New Position  
**Theresa Miskowitz** – .5 Title I and Math Interventionist – Sunset Hill  
**Winter Olaofe** – 6 Hour Paraprofessional – Sunset Hill – New Position  
**Barbara Palmer** – 6 Hour Paraprofessional – Oakwood – New Position  
**Jayashree Ramanujan** – 7 Hour Paraprofessional – Sunset Hill – Transfer – Kathy Cartwright  
**Kelly Riebe** – 3 Hour Paraprofessional – West Middle – Transfer – Allison Murray  
**Lauren Richardson** – 4 Hour Culinary Express – Central Middle – Transfer – Demae DeRocher  
**Tiffany Silbaugh** – 6 Hour Paraprofessional – Greenwood – New Position  
**Robin Weber** – 1.0 Media Specialist – High School – Resignation – Jim Peterson

Leave of Absence

Leave of Absence

**Christy Eckenrode** – Sunset Hill Home Base Program Instructor requested an unpaid leave of absence to begin January 14, 2013 through April 24, 2013. She has also requested a disability leave to begin April 24, 2013 followed by a child care leave through June 6, 2013.  
**Shawna Fairchild** – Kimberly Lane 1<sup>st</sup> Grade Teacher requested a disability leave of absence to begin approximately April 10, 2013 followed by a child care leave of absence through the end of the 2012-2013 school year.  
**Alexia Fox** – High School Communications Teacher requested a disability leave of absence to begin approximately March 20, 2013 followed by a child care leave of absence to begin approximately December 7, 2012 followed by a six-week child care leave of absence through the end of the 2012-2013 school year.  
**Kimberly Harren** – Assistant Supervisor Culinary Express requested a disability leave of absence to begin approximately December 7, 2012 followed by a six-week child care leave of absence.  
**Kristi Johnson** – Central Middle School Math Teacher requested a leave of absence without pay from May 9-10, 2013.  
**Natalie Johnson** – Greenwood Physical Education Teacher requested a leave of absence from November 5-8, 2012.  
**Emily Lewis** – Gleason Lake 1<sup>st</sup> Grade Teacher requested a leave of absence November 5-8, 2012.  
**Kathryn Moe** – East Middle School Reading Teacher requested a disability leave of absence to begin approximately April 17, 2013 followed by a child care leave of absence through the end of the 2012-13 school year.  
**Sarah Pavsek** – Plymouth Creek 2<sup>nd</sup> Grade Teacher requested a disability leave of absence to begin approximately February 15, 2013 followed by a six-week child care leave of absence through May 10, 2013.

Resignation

Resignation

**Tyler Aasness** – Paraprofessional at West Middle submitted her resignation effective October 31, 2012.

**Lisa Deadmond** – Culinary Express at Birchview submitted her resignation effective September 12, 2012.

**Monica Fazendin** – Home Base Assistant at Sunset Hill submitted her resignation effective November 8, 2012.

**Susan Norgren** – Culinary Express at Central Middle submitted her resignation effective November 20, 2012.

**Alison Somers** – Special Education Teacher at West Middle School submitted her resignation effective on or about January 25, 2013.

Retirement

Retirement

**Karen Anthony** – Secretary at Birchview submitted her retirement effective January 8, 2013. Ms. Anthony has worked for the District since 1990.

**Donald Luxford** – Custodian at the High School submitted his retirement effective November 30, 2012. Mr. Luxford has worked for the District since 2003.

**Nancy Rosenboom** – Teacher currently on Extended Leave of Absence has submitted her retirement effective November 20, 2012. Ms. Rosenboom has worked for the District since 1980.

**3. STUDENT CURRICULUM PRESENTATION**

Student Presentation

There was no student presentation.

**4. RECOGNITIONS**

Recognition

**A. Employee of the Month – November 2012**

November Employee of the Month

Birchview Elementary is proud to recognize Kathy Banks as the Wayzata Public Schools Employee of the Month for November 2012 and has provided the following observations on why she deserves this recognition.

Kathy has served the District since 1999 when she was hired as the school’s Social Worker. Since that time, Kathy has made it her mission to make connections with not only the students, but the families of Birchview and has been instrumental in being a liaison between our school and the community.

Kathy exemplifies the values of the Birchview community by being committed to the success of each and every student. She recognizes that for some students, the road to success is sometimes rocky and helps them navigate through the rough stretches of time. She is there to provide an ear when students need someone who will listen and is there to lend a hand when families need someone who cares. Kathy has a keen sense of being able to match a student or family need to the resource that is most appropriate. In doing so, she builds relationships as people know that Kathy is someone whom they can trust.

From new student groups to mentor connections, from eye glasses to school supplies, Kathy is looking to support our students and to minimize the obstacles that they encounter along the way. She is willing to do whatever is necessary if it means helping our students.

The Birchview community is proud of its staff and the commitment that is made to its students on a daily basis. It is especially proud to recognize Kathy Banks for her contributions in making Birchview a great place for kids. Kathy commented that she was very surprised and honored to receive this award and thanked Principal, Steve Root and staff. She stated, “Birchview is a great place to work!”

Congratulations Kathy!

B. Wayzata Public Schools 2012-2013 Retirees

Wayzata Public Schools 2012-2013 Retirees

Dr. Anderson recognized the following employees who announced their retirement in 2012. He thanked them for their years of service to Wayzata Public Schools and wished them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Karen Anthony	Secretary, Birchview Elementary	22 years
Don Luxford	Custodian, High School	8 years

5. REPORTS FROM ORGANIZATIONS

Reports from Organizations

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

A. Student Council

Student Council

Mitch Condon, Vice-President of the Student Council, updated the board on recent and upcoming high school activities.

6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

Superintendent’s Reports and Recommendations

A. Superintendent

Superintendent

1. Resolution – American Education Week – November 11-17, 2012

Resolution – American Education Week – November 11-17, 2012

NEA’s 91<sup>st</sup> annual American Education Week (AEW) spotlights the importance of providing every child in America with a quality public education, and the need for everyone to do his or her part in making public school great.

Great Public Schools: A Basic Right and Our Responsibility reflects the Association’s calling upon America to provide students with quality public schools so that they can grow, prosper, and achieve in the 21<sup>st</sup> century.

Wayzata Public Schools will kick off American Education Week on Tuesday November 13 at the School Board meeting at 4:30 PM at Wayzata City Hall when the Board will adopt a Resolution recognizing American Education Week. Monday, November 12, 2012 the Board recognized a student for a perfect SAT score, and seven students for perfect ACT scores. They also recognized our 22 National Merit Scholarship Semifinalists from the class of 2013, who in turn honored their “Esteemed Teachers”.

*A motion was made by Ms. Peterson to approve the Resolution – American Education Week – November 11 – 17, 2012, and Ms. Cohen seconded the motion. A roll call vote was taken and the following voted in favor thereof: Ms. Susan Droegemueller, Mr. John Moroz, Ms. Carter Peterson, Ms. Cheryl Polzin, Ms. Linda Cohen, and Mr. Jay Hesby, and the following voted against the same: No one. Therefore, the motion passed on a 6-0 vote.*

Board Policies and Regulations

2. Board Policies and Regulations – Second Reading and Adoption

a. Board Policy 226 – Citizen Complaints

Board Policy 226 was reviewed by the Board Policy Committee on October 2, 2012 and by the full Board on October 22, 2012 at their work session. Policy 226 had minor changes. All policies are reviewed on a 5 year rotation.

*A motion was made by Mr. Moroz to waive the reading and approve Board Policy 226 – Citizen Complaints, and Ms. Peterson seconded the motion. The motion passed unanimously 6-0.*

b. Board Policy 310 – Administrative Personnel Professional Development Opportunities (FOR DELETION)

Board Policy 310 was reviewed by the Board Policy Committee on October 2, 2012 and by the full Board at their work session on October 22, 2012. It is the committee’s recommendations that Policy 310 be deleted. This policy is unnecessary. All policies are reviewed on a 5 year rotation.

***A motion was made by Ms. Cohen to approve Board Policy 310 – Administrative Personnel Professional Development Opportunities (for Deletion), and Ms. Peterson seconded the motion. The motion passed unanimously 6-0.***

B. Teaching and Learning

There are no items for this section.

Teaching and Learning

C. Finance and Business Services

Finance and Business Services

1. Monthly Financial Reports

Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of September 30, 2012.
- Monthly Financial Reports, which details fund and budget status data as of June 30, 2012 and will be reported once the June 30, 2012 audit is complete.

***No Board action was required.***

2. Fiber Optic Telecommunications Network Resolution of Memorandum of Understanding

The District desires to enhance its fiber optic telecommunicating interconnectivity between district facilities. The City of Plymouth and Hennepin County are working together to jointly install separate conduit for fiber optic telecommunications and the school district through the approval of the non-bidding RESOLUTION REGARDING MEMORANDUM OF UNDERSTANDING as presented. This will allow the district to enhance its fiber optic telecommunications interconnections.

Fiber Optic Telecommunications Network Resolution of Memorandum or Understanding

***A motion was made by Ms. Droegemueller to approve the Resolution Regarding Memorandum of Understanding for Fiber Optic Between the City of Plymouth and the School District, and Mr. Moroz seconded the motion. A roll call vote was taken and the following voted in favor thereof: Ms. Cater Peterson, Ms. Cheryl Polzin, Ms. Linda Cohen, Ms. Susan Droegemueller, Mr. John Moroz, and Mr. Jay Hesby, and the following voted against the same: No one. Therefore the motion passed on a 6-0 vote.***

D. Human Resource Services

There were no items for this section.

Human Resource

7. OTHER BOARD ACTION

There was no further Board action.

Other Board Action

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

No one came forward.

Audience Opportunity to Address Board

9. BOARD REPORTS

There were no items for this section.

Board Reports

**10. ADJOURN**

Adjourn

*There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Mr. Moroz to adjourn the meeting. The motion passed unanimously. Mr. Hesby, Board Chair, adjourned the meeting at 4:54 p.m.*

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284  
SUSAN GAITHER, SCHOOL BOARD CLERK

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Jay A. Hesby  
School Board Chair

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Susan Gaither  
School Board Clerk

**Attachments:**

Minutes – October 8, 2012

Resolution – American Education Week

Resolution – Regarding Memorandum of Understanding

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

**Finance and Business Recommendations**

These routine items are presented for Board of Education review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for November 2012	\$ 4,748,919.58
Wire Transfer for October 2012	\$ 40,771,001.00

**RECOMMENDED ACTION:** Authorize payment as recommended.

**Acknowledgement Of Contributions**

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

**THEREFORE;** the Executive Director of Finance and Business Services recommends the following Resolution:

**BE IT RESOLVED** by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

<b>Amount</b>	<b>Donated By</b>	<b>Purpose</b>
\$78.00	Christopher Gudrais and Wells Fargo	Educational Matching Gift Program supporting Plymouth Creek Elementary
80.78	Scott McCann and Wells Fargo	Educational Matching Gift Program supporting East Middle
107.71	Denise Dau and Wells Fargo	Gift Matching Program supporting Gleason Lake Elementary
151.20	Sunset Hill Elementary PTSA	Support TNN and Schoolkidz
500.00	Sunset Hill Elementary PTSA	Support the Publishing Center
500.00	Sunset Hill Elementary PTSA	Support TNN and Schoolkidz
783.00	Oakwood Elementary PTA	Support the 5 <sup>th</sup> Grade Kindness Retreat and 2 <sup>nd</sup> Grade fieldtrips
855.89	Margaret Heying, Cindy & Larry Mohr, Douglas Schmitt, John Randall, Charisse McPherson, Douglas Owens and Wells Fargo	Wells Fargo Community support/United Way and Annual Giving Campaign supporting the High School
2,000.00	Sunset Hill Elementary PTSA	Support Copier Expenses
2,000.00	Sunset Hill Elementary PTSA	Fieldtrip support
5,562.00	Plymouth Creek Elementary PTA	Fieldtrip support
<b><u>TOTAL</u></b>		
<b>\$12,618.58</b>		

**RECOMMENDED ACTION:** Approve the gifts listed above to be used as designated.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ VOTE Failed \_\_\_\_\_

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
NOVEMBER 2012				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
373858	FIRST STUDENT, INC	TRANSPORTATION	11/14/2012	648,528.14
374074	FIRST STUDENT, INC	TRANSPORTATION	11/27/2012	591,887.73
373846	BUILDING RESTORATION CORP	EMS & CMS-MASONRY RESTORATION 8/31/12	11/14/2012	295,161.20
373915	UPPER LAKE FOODS	GROCERIES	11/14/2012	214,654.97
373889	OMANN BROTHERS PAVING INC	KL-PAVEMENT REHAB	11/14/2012	185,572.00
373715	WEST METRO EDUCATION PROGRAM	FY13 TUITION REVENUE #1	11/1/2012	176,805.51
374084	INTERMEDIATE DIST 287	DEC 12 PROVIDED SERVICES	11/27/2012	137,689.00
373938	PUBLIC EMPLOYEES RETIREMENT ASSN	Payroll accrual	11/15/2012	134,771.86
374203	PUBLIC EMPLOYEES RETIREMENT ASSN	Payroll accrual	11/30/2012	128,668.77
373924	XCEL ENERGY	MONTHLY ENERGY	11/14/2012	121,809.63
373897	CITY OF PLYMOUTH - FINANCE DEPT	SCHOOL RESOURCE OFFICERS 1ST 1/2 YR 12-13	11/14/2012	97,534.52
373922	WOLD ARCHITECTS AND ENGINEERS	EMS-DEFERRED MAINT #112166	11/14/2012	82,521.16
373929	ING	Payroll accrual	11/15/2012	79,443.41
374201	NO CENTRAL TRUST/FBO WAYZATA SCHOOLS	Payroll accrual	11/30/2012	78,595.00
373714	WEST METRO EDUCATION PROGRAM	FY13 INTEGRATION REVENUE #1	11/1/2012	69,826.00
374111	MOODLEROOMS	ANNUAL SUBSCRIPTION	11/27/2012	66,000.00
374188	AMERICAN CENTURY	Payroll accrual	11/30/2012	59,407.94
373926	AMERICAN CENTURY	Payroll accrual	11/15/2012	55,222.56
373775	RIVERPORT INS CO	DEDUCTIBLE BILLING STMNT WORKERS' COMP	11/6/2012	55,135.64
373989	THELEN HEATING AND ROOFING INC	MDE#20944 CSF-PRV FAN	11/15/2012	50,000.00
373941	WAYZATA EDUCATION ASSN	Payroll accrual	11/15/2012	49,252.88
374206	WAYZATA EDUCATION ASSN	Payroll accrual	11/30/2012	49,238.30
374192	ING	Payroll accrual	11/30/2012	47,566.64
373838	ARENA SYSTEMS	SPORTS COMPLEX- #2012-09 9/30-10/18	11/14/2012	43,500.00
374000	CUSTOM DRYWALL, INC	HS-DRYWALL 6/1/12-6/30/12	11/20/2012	43,016.00
374003	FITOL-HINTZ CONSTRUCTION, INC.	GW ADD'N PLAYGRD	11/20/2012	38,735.00
374182	US ENERGY SERVICES, INC	ENERGY-OCT 2012	11/29/2012	34,109.37
373965	KARGES-FAULCONBRIDGE, INC	MDE#10873 HS-RECOMM #11-069.00	11/15/2012	31,699.24
373971	MIDWAY FORD	2012 FORD F-550	11/15/2012	31,569.38
373883	MINNEAPOLIS PUBLIC SCHOOLS	C & T TUITION 11-12	11/14/2012	27,804.82
373698	QUALITY BLENDING	HS-Propylene glycol	11/1/2012	24,727.59
373855	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	11/14/2012	23,137.92
373764	CITY OF PLYMOUTH - FINANCE DEPT	HS-SPEC ASSESS STREET RECONSTRUCTION	11/6/2012	22,804.11
374130	PERFORMANCE TOURS	TOUR GROUP	11/27/2012	22,747.25
373863	HASTINGS CO-OP CREAMERY CO	DAIRY PRODUCTS-9/12	11/14/2012	22,212.58
373932	MET LIFE C/O FASCORE, LLC	Payroll accrual	11/15/2012	20,947.60
374197	MET LIFE C/O FASCORE, LLC	Payroll accrual	11/30/2012	20,947.60
373750	MN PRINCIPAL ASSESSMENT SERVICES	PROF DEVELOP	11/6/2012	19,694.00
374002	FAVORITE SERVICES, INC	GW ADD'N-EXCAVATION-PLAYGRD	11/20/2012	19,450.00
373842	BIX PRODUCE CO	GROCERIES	11/14/2012	18,267.13
373991	TRUCK UTILITIES INC	NEW TRUCK-VAN BODY & LIFT GATE	11/15/2012	18,141.00
373817	REGION 6AA	TICKETS-FOOTBALL 10/26 & 11/2	11/8/2012	18,129.00
373900	CITY OF PLYMOUTH - FINANCE DEPT	BV-WATER	11/14/2012	17,990.84
373700	RAV TECHNOLOGIES	Services OW	11/1/2012	16,938.00
374195	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	11/30/2012	15,413.49
373978	PAMS LUNCHROOM LLC	SERVICE-OCT 2012	11/15/2012	15,371.85
373684	K12 TRANSPORTATION MANAGEMENT SVCS INC	REG,SP ED & DESEG TRANSPORTATION	11/1/2012	15,333.00
374088	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANSPORTATION	11/27/2012	15,333.00
373829	WAYZATA, CITY OF	OFFICER-1ST 1/2 SCHOOL YR 12-13	11/8/2012	14,685.44
373940	SCHOOL SERVICE EMPLOYEES	Payroll accrual	11/15/2012	14,497.10
374205	SCHOOL SERVICE EMPLOYEES	Payroll accrual	11/30/2012	14,415.16
373789	CLIFTONLARSONALLEN LLP	SERVICE THRU 10/31/12, AUDIT 6/30/12	11/8/2012	14,106.15
374186	XEROX CORPORATION	high volume xerox	11/29/2012	13,999.99
373975	NORTHWEST SHEET METAL	MDE#GEN-HS DUST COLLECTOR	11/15/2012	12,411.00
374005	FLAGSHIP RECREATION	GW ADDD'N PLAYGRD EQUIPMENT	11/20/2012	11,313.00
373854	DENNY'S 5TH AVENUE BAKERY	GROCERIES	11/14/2012	10,578.67
373851	CTB, INC	CMS-K RM CABINETS/RELOCATE ART RM	11/14/2012	10,559.00

374118	NATL URBAN ALLIANCE	PROF SERV 9/27, 11/8 & 9	11/27/2012	10,500.00
373805	LOFFLER COMPANIES INC	CE COPIER BLANKET	11/8/2012	9,637.66
373845	BROWN'S ICE CREAM CO	GROCERIES	11/14/2012	9,340.62
374108	MN VISITING NURSE AGENCY	FLU SHOT	11/27/2012	9,050.00
373949	COMMAND CENTER INC	SERVICE	11/15/2012	8,835.95
374038	TOWN & COUNTRY FENCE	GW ADD'N-FENCE	11/20/2012	8,800.00
373894	PHASOR ELECTRIC CO	BV-REPLACE LIGHTING	11/14/2012	8,260.00
374079	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	11/27/2012	8,002.92
700085	SCHOOL SPECIALTY	WMS-SCI TABLES	11/9/2012	7,991.20
374056	CARLSON WAGONLIT TRAVEL	GROUP #Z2J-R841	11/27/2012	7,950.00
700079	APPLE INC	MACBOOKS FOR IPAD MANAGEMENT	11/9/2012	7,693.00
373907	TEAMWORKS INTERNATIONAL, INC	FACILITATE DIST ATTENDANCE BOUNDARIES	11/14/2012	7,581.03
374004	FLAGSHIP RECREATION	MDE#10843 KL-PRE-S SWINGS	11/20/2012	7,569.00
374046	ALLIED WASTE SERVICES #894	DIST-SERVICE	11/27/2012	7,509.78
374086	IOCP	CED-ECFE RENT	11/27/2012	7,391.62
374164	ACT, INC	EXPLORE REPORT PKG-9TH GRADE	11/29/2012	6,766.00
374001	DAVE'S SPORT SHOP	ATH-B HOCKEY EQUIP	11/20/2012	6,645.00
373771	PSAT/NMSQT	HS-SUPP. TESTS	11/6/2012	6,240.00
373903	PUBLIC CONSULTING GROUP	CONT SERV 7/1/12-6/30/13	11/14/2012	6,000.00
373999	CENTRAL WOOD PRODUCTS	GW ADD'N PLAYGRD CHIPS	11/20/2012	5,900.00
374194	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	11/30/2012	5,644.10
373943	ALLEGRA PRINT & IMAGING	ATTENDANCE PACKETS	11/15/2012	5,641.13
373713	WAYZATA COMMUNITY CHURCH	LEASE-BLANKET PO	11/1/2012	5,405.55
373697	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-SEPT 2012	11/1/2012	5,236.27
374013	LIFETIME FITNESS, INC.	LOCKER RM RENTAL-DEC 12	11/20/2012	4,919.30
373780	TERRELL DANIELS INC	COMM-PROF SERVICE	11/6/2012	4,844.00
373942	ACME TOOLS - PLYMOUTH	MDE#GEN-HS SAW STOP	11/15/2012	4,673.50
373720	AIRPORT TAXI, INC	TRANSPORTATION	11/6/2012	4,530.00
374170	LOFFLER COMPANIES INC	WHS COPY CENTER COPIER BLANKET	11/29/2012	4,461.80
374042	WORKS COMPUTING	PROF SERV	11/20/2012	4,400.00
373850	COLLEGE TOWN PIZZA INC #1937	PIZZA	11/14/2012	4,345.00
373738	FIRST STUDENT, INC	ATH-TRANSPORT	11/6/2012	4,327.33
373979	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-OCT 2012	11/15/2012	4,305.33
373659	AIR PURIFICATION & ENERGY CONSERVATION	HS-FILTERS	11/1/2012	4,259.44
373831	WORKS COMPUTING	HP SERVERS-MAINT AGREE 11/1/12-10/31/13	11/8/2012	4,236.00
373783	TURNING TECHNOLOGIES LLC	STUDENT RESPONSE DEVICES	11/6/2012	4,200.00
373674	HALDEMAN-HOMME, INC	SH-wall pads	11/1/2012	4,159.00
374107	MN STATE HIGH SCHOOL LEAGUE	ATH-FB PRE-SALE TICKETS	11/27/2012	3,952.00
374160	YEADON FABRIC DOMES LLC	PROF SERV-PUT UP DOME 10/23/12	11/27/2012	3,950.00
373847	CDW	CONSULT-WIRELESS 8/12	11/14/2012	3,945.00
374037	TOP ECHELON CONTRACTING	SP ED SPL 11/2/12	11/20/2012	3,933.00
374098	MILLER 32ND AVE, LLC	RENT & TAXES	11/27/2012	3,918.58
373811	NAVEX GLOBAL	POL & PROC MGR	11/8/2012	3,765.00
374075	GOPHER SPORT	CMS-PE EQUIPMENT	11/27/2012	3,651.53
373835	YOUTH FRONTIERS, INC	EMS-BALANCE 7TH GR RETREAT 10/24/12	11/8/2012	3,380.00
374096	MEDINA GOLF & COUNTRY CLUB	SOCCER BANQUET	11/27/2012	3,344.28
373909	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	11/14/2012	3,318.11
700083	LOFFLER COMPANIES, INC.	PRINT MANAGEMENT-AUG 2012	11/9/2012	3,274.60
374190	CORPORATE HEALTH SYSTEMS INC	Payroll accrual	11/30/2012	3,086.10
373874	ISD #777-BENSON SCHOOLS	C & T TUITION 11-12	11/14/2012	3,038.34
700075	JOHNSON CONTROLS	HS & ARENA-CHILLER MAINT	11/9/2012	3,016.75
374148	TEENS ALONE	COUNSELING 7/1/12-6/30/13	11/27/2012	3,000.00
374064	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS-11/12	11/27/2012	2,937.66
373666	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS-10/12	11/1/2012	2,925.51
374144	SHERATON MPLS WEST	REGISTRATION	11/27/2012	2,879.66
373888	NORTHERN ROOFING INC	HS-WATER PROOF ROOFS	11/14/2012	2,870.00
374045	AIR PURIFICATION & ENERGY CONSERVATION	KL-FILTERS	11/27/2012	2,864.96
373781	TOP ECHELON CONTRACTING	SP ED SPL 10/19/12	11/6/2012	2,829.00
373779	TAMS-WITMARK MUSIC LIBRARY INC	MUSIC	11/6/2012	2,805.00
374033	SCHMITT MUSIC CO	WMS-BAND SUPPLIES	11/20/2012	2,640.94
373833	XEROX CORPORATION	AD BLDG COPIER BLANKET	11/8/2012	2,608.72
373904	SCHOOLWIRES INC	NETWORK MGMT SERVICES	11/14/2012	2,600.00
373988	TEAM PERSONNEL SERVICES INC	DOME-LABOR	11/15/2012	2,486.20
373673	GRAINGER INC., W. W.	GW-elbow	11/1/2012	2,477.35

373923	WYLDE HARE LLC	PROF SERV-CALENDAR	11/14/2012	2,450.00
373990	TRI-K SERVICES	HS-DIRT	11/15/2012	2,412.00
373890	OSP INC/OUT SOURCE PROJECTS	FACILITATE BRD MEETINGS	11/14/2012	2,341.88
374036	STAPLES	OW-SUPPLIES	11/20/2012	2,298.66
373743	LIFESPAN	C & T TUITION-9/12	11/6/2012	2,250.00
373729	BRIH DESIGN	CONT SERV SH 9/12	11/6/2012	2,232.50
374139	PROFESSIONAL INTERPRETING	CONT SERV	11/27/2012	2,224.60
374135	PLYMOUTH ICE CTR	ATH-OCT 12 G HOCKEY PRACTICE	11/27/2012	2,220.00
373740	GARVEY COMMUNICATIONS	PROF SERV 9/7-10/31	11/6/2012	2,100.00
700074	METRO ATHLETIC SUPPLY	WMS-PE SUPPLIES	11/9/2012	2,094.78
373708	SUPERIOR FORD	REPAIR DELIVERY TRUCK	11/1/2012	2,034.77
373840	BASSETT CREEK WATERSHED MGMT COMMISSION	SH ADDITION-APP FEE	11/14/2012	2,000.00
373933	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	11/15/2012	1,984.69
374198	MN CHILD SUPPORT - PAYMENT CTR	Payroll accrual	11/30/2012	1,984.69
373879	LANDS BEST FOODS, LLC	GROCERIES	11/14/2012	1,981.00
374145	STAPLES	AD-STAND-UP DESK	11/27/2012	1,963.50
374009	GRAINGER INC., W. W.	ARENA-FIRE HOSE	11/20/2012	1,930.05
374157	VEBEROD GEM GALLERY	HS-SUPPLIES	11/27/2012	1,926.63
374181	SCHMITT MUSIC CO	CMS-BAND BKS	11/29/2012	1,925.75
374024	MN STATE HIGH SCHOOL LEAGUE	ATH-FB PRE-SALE TICKETS	11/20/2012	1,905.00
374065	DAVE'S SPORT SHOP	SUPPLIES	11/27/2012	1,897.31
373766	PLYMOUTH CREEK CTR	ATH-G SOCCER DOME RENTAL 10/12	11/6/2012	1,884.00
373790	ENTERTAINMENT PUBLICATIONS LLC	TC COUPON BOOKS	11/8/2012	1,875.31
373872	HOME DEPOT/GEFC	ARENA-SUPPLIES	11/14/2012	1,838.30
373969	LOW VOLTAGE CONTRACTORS	MDE#10868 HS-REPAIR FIRE ALARM	11/15/2012	1,830.00
373856	DVM PIZZA, INC	PIZZA	11/14/2012	1,750.00
373908	TOP ECHELON CONTRACTING	SP ED SPL 10/26/12	11/14/2012	1,725.00
373917	WAYZATA, CITY OF	AD-WATER/SEWER	11/14/2012	1,721.22
700084	SCHOOL SPECIALTY	CMS ART ROOM DEMONSTRATION TABLE	11/9/2012	1,711.51
374041	WOLD ARCHITECTS AND ENGINEERS	BV-T & B/COMMISSION PROJ #112124	11/20/2012	1,688.43
121300679	ZYLLA, CASEY	REIMBURSE	11/28/2012	1,682.99
373966	LANDSCAPE STRUCTURES INC	MDE#10842 GL-PLAYGRD MAINT	11/15/2012	1,678.00
373947	BRAUN INTEREC CORP	MDE#19478 ARENA-PROF SERV 9/8-10/5	11/15/2012	1,665.25
373959	HEDDEN, CHERYL	HS-PROF SERV 11/7 & 11/8	11/15/2012	1,653.81
373770	PROFESSIONAL INTERPRETING	CONT SERV	11/6/2012	1,646.00
373826	VANDEPUTTE, GRETCHEN	CED-FALL BOOT CAMP 9/18-11/1	11/8/2012	1,636.80
373689	MARS CO, W. P. & R.S.	MDE#10839 DIST-PPE SUPPLIES	11/1/2012	1,594.00
373747	MCCARTNEY, SHARON	PF SPANISH CLASSES	11/6/2012	1,578.25
373830	WOLF RIDGE ENVIRONMENTAL	CMS-CALENDARS	11/8/2012	1,575.00
121300602	LANDY, JENNIFER	REIMBURSE	11/20/2012	1,570.77
373734	CEL PUBLIC RELATIONS, INC.	AD-#4 WEBSITE MODIF'N PROJECT FEE	11/6/2012	1,530.00
373864	HI-TECH REFRIGERATION	GW-RECHARGE FREEZER	11/14/2012	1,529.34
373725	ARUX SOFTWARE	CED-MONTHLY SOFTWARE FEE 9/12	11/6/2012	1,525.00
374115	MULTICULTURAL AMERICA INC	SUPPLIES	11/27/2012	1,490.00
374092	LIDS TEAM SPORTS	APPAREL	11/27/2012	1,488.04
700086	SCHOOL SPECIALTY	WMS-CLASSRM CHAIRS	11/9/2012	1,464.30
373876	ISD #281-ROBBINSDALE SCHOOLS	11-12 NON SP ED TUITION	11/14/2012	1,447.62
373767	PRAIRIE RIVER HOME CARE INC	NURSE	11/6/2012	1,430.00
374017	LOFFLER COMPANIES, INC	SCI CTR COPIER BLANKET	11/20/2012	1,409.95
373712	WATER SPECIALTY OF MN, INC	EMS-POOL SUPLIES	11/1/2012	1,371.38
373742	ISD #270-HOPKINS SCHOOLS	TRANSPORT RENT-11/12	11/6/2012	1,362.83
373662	AUTOMATED LOGIC CORP	HS BAS REPLACEMENT #3	11/1/2012	1,315.50
374039	UNITED RENTALS	DOME-RENT BOOM	11/20/2012	1,314.71
373759	NORTHERN LIGHTS	PROF SERVICE	11/6/2012	1,310.00
374010	HILDI INC	FEES FOR ACTUARIAL PROJECTIONS & DISCLOSURES	11/20/2012	1,285.00
373893	PHASOR ELECTRIC CO	HS-INSTALL OUTLETS	11/14/2012	1,257.85
373977	ON SITE SANITATION	ATH-SANIT UNITS	11/15/2012	1,245.00
373760	NORTHERN LIGHTS	SPRING DANCE	11/6/2012	1,210.00
373812	PARK TAVERN	PC-5TH GR BOWLING	11/8/2012	1,200.13
373757	NEW DOMINION SCHOOL #8492	C & T TUITION	11/6/2012	1,170.36
373961	HILL CO, ROBERT B.	GW-SALT	11/15/2012	1,123.20
373849	COCA-COLA REFRESHMENTS	POP DELIVERY	11/14/2012	1,116.00
373765	CITY OF PLYMOUTH - FINANCE DEPT	ATH-POLICE SERV 10/5 & 10/12	11/6/2012	1,114.88
374035	SPORT SYSTEMS UNLIMITED CORP	ARENA-SUPPLIES	11/20/2012	1,111.90

373862	GRANLUND, DIANA	REIMBURSE	11/14/2012	1,100.00
374014	LILLIE, KEVIN	CMS-PAINT	11/20/2012	1,100.00
373754	MN SCHOOL BOARDS ASSN - INS TRUST	DEDUCTIBLE BILLING STATEMENT	11/6/2012	1,092.13
373665	COMMAND CENTER INC	SERVICE	11/1/2012	1,084.80
373901	PRAIRIE RIVER HOME CARE INC	NURSE	11/14/2012	1,072.50
373984	STAR TRIBUNE	CED-AD	11/15/2012	1,050.00
373821	STATE OF MN-DEPT LABOR & INDUSTRY	30 UNLICENSED ELECTRICAL WORKERS	11/8/2012	1,020.00
374063	COMMAND CENTER INC	SERVICE	11/27/2012	1,004.80
374029	RAV TECHNOLOGIES	CMS-INSTALL WIRING	11/20/2012	990.00
373806	LUM, JASON	CED-PROF SERV 10/23/12	11/8/2012	981.00
373981	QUALITY BLENDING	HS-FILTERS	11/15/2012	958.00
374057	CEDAR RAPIDS WASHINGTON HIGH SCHOOL	HS-DEBATE 10/26-10/28/12	11/27/2012	940.00
373701	RETROFIT COMPANIES INC	MDE#10848 EMS-HAZ WASTE FEE	11/1/2012	931.56
374113	MPLS GLASS	CMS-SUPPLIES	11/27/2012	909.25
374044	YOUNG PERFORMERS	CLASS INSTRUCTION	11/20/2012	895.00
374136	PRAIRIE RIVER HOME CARE INC	NURSE 10/29-10/31	11/27/2012	893.75
373960	HIGHWAY 55 RENTAL & SALES INC	RENT MINI LOADER & ATTACHMENT	11/15/2012	892.00
373717	ZIEGLER INC	DOME-RENT TELEHANDLER	11/1/2012	890.00
373995	WRIGHT COUNTY HUMAN SERVICES AGENCY	GARNISH PAYROLL	11/15/2012	886.50
373993	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HOURS	11/15/2012	862.50
374183	WAYZATA, CITY OF	WMS-FOOD SERV & ALA CARTE LICENSE	11/29/2012	855.00
373918	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HOURS	11/14/2012	850.00
373702	ROOT-O-MATIC	service-BV	11/1/2012	845.50
373994	WESTSIDE WHOLESALE TIRE, INC	PLOW TRUCK TIRES	11/15/2012	840.12
373686	LARSON CO, J. H.	HS-LAMPS	11/1/2012	815.54
374158	WATER SPECIALTY OF MN, INC	EMS-POOL REPAIR	11/27/2012	808.34
121300655	KVITTUM, DOROTHY	REIMBURSE	11/28/2012	801.49
374104	MN EDUCATION JOB FAIR	HR-2 BOOTHS & 1 INTERVIEW SPACE 4/15/13	11/27/2012	800.00
121300573	RICHTER, ANN	REIMBURSE	11/14/2012	785.80
374199	MN DEPT OF REVENUE	Payroll accrual	11/30/2012	777.92
373774	RICHFIELD BUS CO	ATH-G SOCCER 10/24	11/6/2012	777.50
374018	MINVALCO	CSF-SUPPLIES	11/20/2012	768.72
374127	PARKS, TRACY	BEAD CREW	11/27/2012	765.00
374132	PETERSON, JOANNE	BEAD CREW	11/27/2012	755.10
374142	SCHMITT MUSIC	SUPPLIES	11/27/2012	754.74
373967	LEEANN CHIN SCHOOL LUNCH PROGRAM	MS-LUNCHES 10/12	11/15/2012	752.50
374082	HOCKEY DEVELOPMENT PROGRAM	ATH-JV & V B TOURN 12/12	11/27/2012	750.00
374161	YOUTH FRONTIERS, INC	OW-DEPOSIT 5TH GR KINDNESS RETREAT	11/27/2012	750.00
121300610	MITCHELL, KATHERINE	REIMBURSE	11/20/2012	747.60
121300652	JOHNS, LAUREL	REIMBURSE	11/28/2012	747.60
374159	XEROX CORPORATION	XEROX STAPLES	11/27/2012	745.00
373916	US ENERGY SERVICES, INC	MGT FEE-11/12	11/14/2012	743.00
373704	SERLEY MANUFACTURING CO INC	HS-balance & align pulleys	11/1/2012	720.00
374021	MN DEPT OF LABOR AND INDUSTRY	MDE#10840 EMS ELEV FEE	11/20/2012	720.00
121300626	ANDERSON, RACHEL	REIMBURSE	11/28/2012	701.41
373972	MINT ROOFING INC	EMS-ROOF REPAIR	11/15/2012	701.10
373887	MP NEXLEVEL LLC	LOCATES-10/12	11/14/2012	701.03
373823	TALENT CENTER, THE	CED-PROF SERV 10/22	11/8/2012	686.40
121300538	SLATER, CURTIS	REIMBURSE	11/7/2012	682.43
121300621	WILLIAMS, MARY KAY	REIMBURSE	11/20/2012	680.64
373895	PICK A TIME	CONF SCHEDULING-10/12	11/14/2012	680.00
121300667	SHEPARD, TYLER	REIMBURSE	11/28/2012	679.60
374072	ELECTRIC MOTOR REPAIR, INC	GL & KL-SUPPLIES	11/27/2012	671.26
374030	RICHFIELD BUS CO	ATH-B/G CC 11/3/12	11/20/2012	665.00
373950	COMPUTER EXPLORERS	CED-XBOX/PC PROGRAMMING	11/15/2012	660.00
374125	OVER E-Z DIVE CENTER	HS-DIVE CLASSES-LEASE LEVY	11/27/2012	660.00
373848	CERTAIN TEE INC, A	SUNSET HILL ELEMENTARY	11/14/2012	653.96
373778	SPORRE, LAURIE	ATH-SERVICE	11/6/2012	651.82
373974	NAPA AUTO PARTS OF CORCORAN	CSF-SUPPLIES	11/15/2012	650.59
373810	MP NEXLEVEL LLC	LOCATES-9/12	11/8/2012	621.63
373982	RETROFIT COMPANIES INC	MDE#10848 BV-HAZ WASTE FEE	11/15/2012	613.51
373834	YOGASTUDIO	CED-PROF SERV 9/18-10/18	11/8/2012	611.00
373816	PILATES MN	CED-PROF SERV 9/18-10/16	11/8/2012	607.50
374093	LIFESPAN	C & T TUITION 10/12	11/27/2012	607.50

374120	NON STOP MUSIC LIBRARY	TECH-ANNUAL RENEWAL-9/1/12-8/30/13	11/27/2012	600.00
121300546	ANDERSON, MARY	REIMBURSE	11/14/2012	596.77
374110	MOENCH, JEAN	FAN EXPENSES VARSITY FB	11/27/2012	596.36
373795	K4 APPLICATION INC DBA DUNN BROS COFFEE	HS-COFFEE	11/8/2012	591.00
374147	SUBTEXT MEDIA INC	EMS-8TH GR E-BOOKS	11/27/2012	583.27
374128	PAROLINI, JEANINE	CED-PROF SERV 10/29	11/27/2012	575.00
373934	MN DEPT OF REVENUE	Payroll accrual	11/15/2012	571.09
373744	MAIL FINANCE (FORMERLY NEOPOST)	AD-MAIL MACHINE LEASE	11/6/2012	567.96
121300548	ANDERSON, RACHEL	REIMBURSE	11/14/2012	559.60
121300560	JOHNSON, NICOLE	REIMBURSE	11/14/2012	559.60
374027	PHASOR ELECTRIC CO	OW-REPAIR PARKING LOT LIGHT	11/20/2012	559.00
374085	INTERMEDIATE DIST 287	CED-DEST IMAG 11/10/12	11/27/2012	555.00
373896	PLATT, MARY	CON SERV 9/24-10/29	11/14/2012	550.00
373944	ANTHOLOGIE, LLC	PROF SERV	11/15/2012	550.00
374087	JENSEN, SCOTT	ORCH INST REPAIR	11/27/2012	549.20
374006	GORRILL, CHARLES	CONT SERV 4/12-7/12	11/20/2012	548.80
121300518	MCCOY, NANCY	REIMBURSE	11/7/2012	544.60
373983	SILENT KNIGHT SECURITY GROUP	MDE#10868 KL-FIRE ALARM FEE	11/15/2012	540.00
373911	UNIVERSITY OF MN	Swim preliminaries & finals	11/14/2012	536.00
373710	TIME FOR KIDS	BV	11/1/2012	534.44
373809	MN SAFETY COUNCIL	CED-PROF SERV 10/8 & 10/15	11/8/2012	525.00
121300607	MCNEAL, JOSEPH	REIMBURSE	11/20/2012	521.08
373692	MINNESOTA QUIZ BOWL ALLIANCE	HS-REGISTER 6 TEAMS	11/1/2012	520.00
374155	VALLEY HIGH SCHOOL	HS-DEBATE 9/29-10/1 ADD'L FEE	11/27/2012	520.00
373902	PROFESSIONAL INTERPRETING	CONT SERV	11/14/2012	515.20
373776	SCIENCE EXPLORERS	CED-GW 10/3-11/7	11/6/2012	510.00
373822	SVINGEN, CAROL	SP ED-PROF DEV	11/8/2012	500.00
373763	PERRY, MARK	ATH-SOCCER OFFICIAL ASSIGNOR	11/6/2012	490.00
374090	KUDOS AWARDS, INC	PLAQUE	11/27/2012	490.00
374167	BACK 2 BASICS LEARNING LLC	CED-OW 11/13-12/4	11/29/2012	480.00
374077	GRAINGER INC., W. W.	WMS-SUPPLIES	11/27/2012	456.00
373828	WASIOJA EDUCATION TECH COOP	TECH-MOODLE WORK	11/8/2012	453.00
373681	IDC AUTOMATIC	KL-GARAGE DR MAINTENANCE	11/1/2012	452.81
374071	EGAN COMPANY	IOCP-INSTALL 3 OUTLETS	11/27/2012	450.00
374141	RUMBLE ON THE RED	ATH-V & JV W MEET 12/12	11/27/2012	450.00
373885	MN CLAY USA - MIDWEST	EMS-ART SUPPLIES	11/14/2012	446.23
373973	MN SAFETY COUNCIL	DUES-RS MDE#10852	11/15/2012	445.00
374026	NORTHEY, MICHELE	OFFICIAL (BAL OF SEASON)	11/20/2012	439.72
374166	APPLE INC	BLANKET PO FOR APPLE REPAIRS FOR 12/13	11/29/2012	439.55
373861	GOPHER STATE ONE-CALL	LOCATES-10/12	11/14/2012	437.55
121300642	GAMMACK, SARA	REIMBURSE	11/28/2012	432.36
373953	EMSL ANALYTICAL, INC	MDE#10864 SH ADD'N ASBESTOS TEST	11/15/2012	432.00
374025	NEFF COMPANY	ATH-SPORT PINS	11/20/2012	421.59
373792	GOPHER STATE ONE-CALL	LOCATES-9/12	11/8/2012	418.90
373970	MARS CO, W. P. & R.S.	MDE#10839 DIST-PPE SUPPLIES	11/15/2012	416.67
373748	MERZER M.A., L.P., SHEILA	PROF SERV 10/11-10/12	11/6/2012	415.00
373678	HIRSHFIELDS' PAINT MANUFACTURING	DIST-FIELD PAINT	11/1/2012	412.50
121300586	DOYLE, MICHAEL	REIMBURSE	11/20/2012	411.46
374171	MEYER & NJUS, PA ATTORNEYS	PAYROLL GARNISH 9/28/12-11/30/12 S	11/29/2012	411.42
121300674	TREWICK, MICHAEL	REIMBURSE	11/28/2012	403.48
373741	HOY, JUDITH	CONT SERV	11/6/2012	400.00
121300659	MATTIOLI, VALERIE	REIMBURSE	11/28/2012	400.00
373670	FOLLETT LIBRARY RESOURCES	KL-MEDIA CTR BKS	11/1/2012	399.00
121300590	FILDES, LORI	REIMBURSE	11/20/2012	398.18
373962	HIRSHFIELD'S PAINT	ARENA-LOCKER RM PAINT	11/15/2012	389.22
121300669	SHORT, ERIC	REIMBURSE	11/28/2012	387.76
373951	DAVEY TREE EXPERT CO, THE	PC-EAGLE SCOUT PROJECT	11/15/2012	372.80
373695	MN SAFETY COUNCIL	MDE#10857 DIST-AED	11/1/2012	367.20
374099	MN ASSN OF SECONDARY SCH PRINCIPALS	HS-SEMINAR 1/13	11/27/2012	360.00
373706	STEP SAVER INC	HS-SALT	11/1/2012	353.63
373753	MN FUTURE PROBLEM SOLVING PROGRAM	REGISTRATION FEE	11/6/2012	350.00
373799	LEE, ANDREA	CED-PROF SERV 10/15-10/25	11/8/2012	350.00
121300596	HALLEN, ADELINE	REIMBURSE	11/20/2012	346.11
121300636	FALKEN, VALARIE	REIMBURSE	11/28/2012	343.86

374123	NUTRITIONAL WEIGHT & WELLNESS	CED-PROF SERV 11/1	11/27/2012	342.00
121300550	BUSHNELL SR, MICHAEL	REIMBURSE	11/14/2012	338.55
374105	MN FUTURE PROBLEM SOLVING PROGRAM	EMS-GLOBAL ISSUES TEAMS	11/27/2012	330.00
374172	MINNESOTA QUIZ BOWL ALLIANCE	HS-5 TEAMS,2 LOCKOUT SYSTEM MD	11/29/2012	330.00
373782	TRANS-MISSISSIPPI BIOLOGICAL	HS-SCI SUPPLIES	11/6/2012	329.99
374151	TIERNEY BROTHERS, INC.	SUPPLIES	11/27/2012	326.75
373755	MN STATE COLLEGES & UNIVERSITIES	CONFERENCE - PERKINS DRAW	11/6/2012	325.00
373954	ENVIRONMENTAL PROPERTY AUDIT, INC (EPA)	MDE#20940 GW-ASBESTOS ABATE	11/15/2012	325.00
374109	MINNESOTA ZOOMOBILE	KL-4TH GR FIELD TRIP 1/22/13	11/27/2012	325.00
121300661	MYERS, LARRY	REIMBURSE	11/28/2012	321.63
374134	CITY OF PLYMOUTH - FINANCE DEPT	ATH-POLICE SERV 10/26	11/27/2012	321.61
373824	TIES	HS-CLASS 1/13 JL	11/8/2012	320.00
373964	IRON MOUNTAIN	DIST-RECORD STORAGE	11/15/2012	319.64
373696	PEPPER & SON INC., J. W.	CMS-ORCH MUSIC	11/1/2012	316.25
373676	HILL CO, ROBERT B.	WMS-SALT	11/1/2012	314.27
373690	MARSHALL CAVENDISH CORP	KL-MEDIA CTR BKS	11/1/2012	313.87
373693	MINVALCO	OW-SUPPLIES	11/1/2012	312.47
121300616	VOLLENDORF, AMY	REIMBURSE	11/20/2012	311.79
121300663	POWERS, TALON	REIMBURSE	11/28/2012	311.34
374070	EDUCATION TO GO	CED-PROF SERV	11/27/2012	311.25
373808	MN ASSN OF SCHOOL BUSINESS OFFICIALS	CSF-MEMBERSHIP 12-13	11/8/2012	311.00
373807	MCBEE SYSTEMS, INC	DEPOSIT BKS	11/8/2012	310.17
121300509	JOHNSON, SALLY	REIMBURSE	11/7/2012	304.70
373709	TESSMAN SEED CO	DIST-SUPPLIES	11/1/2012	303.05
121300490	CHRISTOPHERSON, ALLAN	REIMBURSE	11/7/2012	302.85
373819	ROTARY CLUB OF WAYZATA	DUES & MEALS	11/8/2012	300.00
374040	VOYAGEUR ENVIROMENTAL CENTER	CMS-ELC DEPOSIT 1/13 WB	11/20/2012	300.00
373751	MN COMMUNITY ED ASSN	CONF	11/6/2012	299.00
700076	JOHNSON CONTROLS	ARENA-CHILLER SERVICE	11/9/2012	297.50
121300511	KOPECKY, KATHLEEN	REIMBURSE	11/7/2012	294.31
374122	NOVINSKA, TOD	CED-PROF SERV 10/29/12	11/27/2012	290.00
121300601	KUENDIG, WILLIAM III	REIMBURSE	11/20/2012	288.38
373996	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70009265 10/31/12	11/20/2012	285.00
121300635	ERICKSON, BRADLEY	REIMBURSE	11/28/2012	281.63
373836	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70001383 9/30/12	11/14/2012	280.50
373794	I-94 WEST CHAMBER	AD-MEMBERSHIP	11/8/2012	280.00
373798	KIDZ ART	CED-CMS-10/22-11/12	11/8/2012	280.00
374059	CHASKA DANCE TEAM	REGISTRATION	11/27/2012	280.00
374112	MOY, MICHELE	NEW ORLEANS TRIP	11/27/2012	280.00
121300628	BENNETT, MEGAN	REIMBURSE	11/28/2012	279.81
373761	PAROLINI, JEANINE	CED-PROF SERV 9/7	11/6/2012	275.00
373963	HUBERT CO	POCKET CLING-IT	11/15/2012	274.11
373884	MIXMI BRANDS INC	MS-YOGURT	11/14/2012	273.00
374146	STEP SAVER INC	HS-SALT	11/27/2012	272.65
373746	MATH MASTERS OF MN	CMS-COMP 3 TEAMS 3/13	11/6/2012	270.00
374069	EASTVIEW LDT BOOSTER CLUB	REGISTRATION	11/27/2012	270.00
373968	LOFFLER COMPANIES, INC.	GW-FAX TONER	11/15/2012	269.00
121300645	GITCH, MARK	REIMBURSE	11/28/2012	267.51
121300594	GIBSON, JANE	REIMBURSE	11/20/2012	266.70
373986	STEP SAVER INC	HS-SALT	11/15/2012	263.43
373813	PEG'S COUNTRYSIDE CATERING	CED-LUNCH (AD BLDG)	11/8/2012	255.95
121300627	BARSNESS, KATHARINE	REIMBURSE	11/28/2012	253.51
373860	GOPHER SPORT	EMS-PE SUPPLIES	11/14/2012	251.67
373825	UNIVERSITY OF OREGON	EMS-SWIS SUBSCRIPTION 9/1/12-8/31/13	11/8/2012	250.00
374073	FAY, GRETA	5 SESSIONS AT \$50	11/27/2012	250.00
374081	HILL MURRAY HIGH SCHOOL	ATH-G BB 12/12	11/27/2012	250.00
374100	MN WRESTLING EVENTS	ATH-WRESTLING 12/12	11/27/2012	250.00
374103	MN ASSN OF SPECIAL EDUCATORS (MASE)	COHORT CONF 12-13 AV	11/27/2012	250.00
121300618	WARD, PHILLIP	REIMBURSE	11/20/2012	246.03
121300578	WINDSOR, CYNTHIA	REIMBURSE	11/14/2012	241.75
374060	CHISAGO LAKES HIGH SCHOOL	REGISTRATION	11/27/2012	240.00
374106	MN SAFETY COUNCIL	CED-PROF SERV 10/23	11/27/2012	240.00
374168	EASTVIEW HIGH SCHOOL	ATH-JV & V W MEET 1/19/13	11/29/2012	240.00
374034	SENSORY EDGE	BV-KINDERGARTEN RUG	11/20/2012	239.95

373786	ALLEGRA PRINT & IMAGING	AD-N CARDS & ENV AD	11/8/2012	239.57
374011	HOLDAHL CO	BV-SUPPLIES	11/20/2012	232.32
373667	ECOLAB PEST ELIMINATION DIV	OW-PEST CONTROL	11/1/2012	231.53
121300530	ROBINSON, JOSEPHINE	REIMBURSE	11/7/2012	228.69
373987	SUN NEWSPAPERS	OW ADD'N BID AD	11/15/2012	225.23
373719	ADVANCED FIRST AID INC	SUPPLIES	11/6/2012	224.95
374143	SCHOLASTIC MAGAZINES	CMS-JR SCHOLASTIC LC	11/27/2012	223.85
121300582	BUCHMAN, SANDRA	REIMBURSE	11/20/2012	222.00
373787	ASSN FOR SUPERVISION & CURR. DEV.	AD-MEMBERSHIP	11/8/2012	219.00
121300514	LARSON, SARA	REIMBURSE	11/7/2012	216.17
373952	ECOLAB PEST ELIMINATION DIV	CSF-PEST CONTROL	11/15/2012	215.57
373956	ESPRESSO SERVICES INC	HS-SERVICE	11/15/2012	203.66
121300562	JOINER, KIMBERLY	REIMBURSE	11/14/2012	201.21
373718	1000 PETALS, LLC	SP ED-SUPPLIES	11/6/2012	200.00
373728	BERGENE, BRYCE	TECH-PROF SERV	11/6/2012	200.00
373818	ROBERTS, MICHAEL	CED-PROF SERV 10/23	11/8/2012	200.00
374028	PLYMOUTH HISTORICAL SOCIETY	OW-2ND GR FIELD TRIP DONATION	11/20/2012	200.00
374114	MINNETONKA HIGH SCHOOL	DANCE TEAM INVITATIONAL	11/27/2012	200.00
374177	RICHFIELD HIGH SCHOOL	ATH-V W MEET 1/12/13	11/29/2012	200.00
374116	MURPHY, MAUREEN	PROVIDENCE HEALTH SUPPLIES	11/27/2012	197.23
121300541	TUMA, KRISTINE	REIMBURSE	11/7/2012	193.92
121300650	HOOVER, JUDITH	REIMBURSE	11/28/2012	193.25
374175	POSTMASTER	STANDARD MAIL-ANNUAL FEE	11/29/2012	190.00
121300598	JAHN, ERIC	REIMBURSE	11/20/2012	189.81
373875	ISD #2144-CHISAGO LAKES AREA SCHOOLS	C & T TUITION 11-12	11/14/2012	188.24
121300668	SHOGER, MARGARET	REIMBURSE	11/28/2012	186.46
374048	APOLLO HIGH SCHOOL	ATH-V GYM 12/8/12	11/27/2012	185.00
373682	INFRARED HEATING SALES & SERVICE INC	FILTERS	11/1/2012	184.30
121300633	DOERING, DAVID	REIMBURSE	11/28/2012	183.99
121300540	SYKORA, JANA	REIMBURSE	11/7/2012	182.80
373930	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	11/15/2012	182.00
374193	IRS CENTER - UNITED STATES TREASURY	Payroll accrual	11/30/2012	182.00
373660	AT&T MOBILITY	CSF-iPAD	11/1/2012	180.76
373739	FOREMAN, LEAH	REIMBURSE	11/6/2012	180.24
121300544	WEST, DEBORAH	REIMBURSE	11/7/2012	179.54
373843	BLICK ART MATERIALS	EMS-ART SUPPLIES	11/14/2012	177.30
121300510	KIMLINGER, DEBRA	REIMBURSE	11/7/2012	175.82
374165	AMERICAN ASSN OF SCH PERSONNEL ADM.	MEMBER-1 YR FROM DATE OF PAYMENT	11/29/2012	175.00
374179	ROSEVILLE AREA HIGH SCHOOL	ATH-V GYM 1/5/13	11/29/2012	175.00
374061	CITI-CARGO & STORAGE	DOME STORAGE	11/27/2012	174.00
121300649	HIRSCHUBER, MARGARET	REIMBURSE	11/28/2012	173.16
373732	CARTER, JILL	SUPPLIES	11/6/2012	172.73
373881	MATH MASTERS OF MN	ENTRY FEE	11/14/2012	170.00
373946	ASSE (AMER SOCIETY OF SAFETY ENGINEERS)	MDE#10852 ANNUAL DUES	11/15/2012	170.00
373957	FERGUSON ENTERPRISES, INC #1657	HVAC-#9 SUPPLIES	11/15/2012	165.34
373680	HOLTMAYER, KRISTINA	CED-PROF SERV-GL 10/15	11/1/2012	165.00
374043	XEROX CORPORATION	CMS TRANSPORTATON COPIER BLANKET	11/20/2012	162.69
373736	CONTEMPORARY IMAGES	POSTERS	11/6/2012	162.00
121300654	KIMLINGER, DEBRA	REIMBURSE	11/28/2012	162.00
121300552	CARLSON, ANDREA	REIMBURSE	11/14/2012	161.58
373773	R & H THEATRICALS	CUSTOMER # 255856	11/6/2012	160.20
374152	TIES	HS-CLASS J FISCHER 3/29/12	11/27/2012	160.00
373661	AUER STEEL & HEATING SUPPLY CO	SUPPLIES	11/1/2012	159.55
121300495	DOERING, DAVID	REIMBURSE	11/7/2012	159.27
373703	SCHARBER & SONS	CSF-SUPPLIES	11/1/2012	158.29
121300501	GARSTER, IRENE	REIMBURSE	11/7/2012	157.94
374154	TWIN CITY HARDWARE	OW-SUPPLIES	11/27/2012	157.50
373705	STAPLES	AD-SUPPLIES	11/1/2012	153.03
373685	KUEBELBECK, STACEY	CED-INSTRUMENT RENTAL	11/1/2012	150.00
373733	CASE, KATHERINE	PROF SERV	11/6/2012	150.00
373745	MATEJCEK, TERRIANN	REFUND	11/6/2012	150.00
373768	PRIOR LAKE ROBOTICS	REGISTRATION FEE	11/6/2012	150.00
373837	ANDERSEN INC., EARL F.	EMS-MASONRY RESTORATION	11/14/2012	150.00
374012	HOY, JUDITH	CONT SERV	11/20/2012	150.00

374102	MN 9TH GR. WRESTLING LEAGUE	HS-ENTRY FEE	11/27/2012	150.00
121300498	FIELDSETH, JOANNE	REIMBURSE	11/7/2012	149.18
374097	MEI - MINNESOTA ELEVATOR INC	HS-REPAIR	11/27/2012	147.96
374062	CLARK, MALIA	BEAD CREW	11/27/2012	147.60
121300644	GILDEMEISTER, BETH	REIMBURSE	11/28/2012	146.97
373730	CALCULATORS, INC	CALCULATORS	11/6/2012	145.59
373936	PHEAA	Payroll accrual	11/15/2012	144.57
121300529	RIES, CAROLE	REIMBURSE	11/7/2012	144.24
121300506	JOHNSON, KAARI	REIMBURSE	11/7/2012	143.37
121300591	FISCHER, PHYLLIS	REIMBURSE	11/20/2012	142.77
121300555	DIKEMAN, ELIZABETH	REIMBURSE	11/14/2012	142.43
374091	LEE, ANDREA	CED-PROF SERV 11/1 & 11/13	11/27/2012	140.00
373985	STATE SUPPLY CO, INC.	GL-SUPPLIES	11/15/2012	139.29
373948	CHENG, XU	REFUND	11/15/2012	139.00
373958	HANSON, BOB	REFUND	11/15/2012	139.00
373892	PARTNERS IN LEARNING PROGRAMS, INC	SUPPLIES	11/14/2012	137.70
374176	REALLY GOOD STUFF	SH-Grade 1	11/29/2012	135.51
121300664	RIDLEHOOVER, JEFFERY	REIMBURSE	11/28/2012	134.03
374095	MAKEMUSIC	CMS-EDUCATOR SUBSCRIPTION AP-O	11/27/2012	132.00
374068	EASTMAN, SUZY	DINNER	11/27/2012	130.70
373820	STAPLES	AD-SUPPLIES	11/8/2012	130.03
373891	PARALLEL TECHNOLOGIES INC	BV-REPLACE LIGHTING	11/14/2012	130.00
121300532	ROGERS, JUDY	REIMBURSE	11/7/2012	129.42
373724	ARMSTRONG HIGH SCHOOL	ATH-V B/G CC	11/6/2012	129.00
121300656	LEE, CANDACE	REIMBURSE	11/28/2012	128.31
373791	GEURTS, KEVIN	REFUND	11/8/2012	127.50
373721	ALLEGRA PRINT & IMAGING	POSTERS	11/6/2012	126.41
121300491	CORENS, KRISTIN	REIMBURSE	11/7/2012	126.24
121300599	JOHNSON, JERI	REIMBURSE	11/20/2012	126.01
373980	PREMIUM WATERS, INC	PC-WATER COOLER RENTAL	11/15/2012	125.10
373737	CPI - CRISIS PREVENTION INSTITUTE	CPI DUES	11/6/2012	125.00
121300583	CARTFORD, BARBARA	REIMBURSE	11/20/2012	125.00
373919	WAYZATA ORCHESTRA BOOSTERS	POINTSETTIAS	11/14/2012	124.50
373675	HIGHWAY 55 RENTAL & SALES INC	CMS-stump grinder	11/1/2012	124.00
121300547	ANDERSON, PATRICIA	REIMBURSE	11/14/2012	123.59
374202	PHEAA	Payroll accrual	11/30/2012	123.03
374067	DOYLE SECURITY PRODUCTS	GROUND SUPPLIES	11/27/2012	122.76
121300676	WIER, COLLEEN	REIMBURSE	11/28/2012	122.27
373873	HUMBOLDT DEBATE TEAM	HS-DEBATE 10/26-27	11/14/2012	120.00
373752	MN COUNCIL ON FAMILY RELATIONS	PF-FALL CONF	11/6/2012	119.00
121300528	RANDALL, LIZABETH	REIMBURSE	11/7/2012	117.88
373687	LONG LAKE TRUE VALUE	GL-SUPPLIES	11/1/2012	116.66
121300587	DUBBS, ANGIE	REIMBURSE	11/20/2012	116.27
121300488	BONSEN, STEPHANIE	REIMBURSE	11/7/2012	115.38
121300660	MCNAUGHTON, LISA	REIMBURSE	11/28/2012	115.00
121300608	MERZ, IRENE	REIMBURSE	11/20/2012	110.61
121300522	MOSSEFIN, DEBORAH	REIMBURSE	11/7/2012	110.25
373886	MN STATE HIGH SCHOOL LEAGUE	ATH-FB CERTIFICATES	11/14/2012	110.00
121300489	CHASE, MICHELLE	REIMBURSE	11/7/2012	108.12
121300549	BEHERNS, CINDY	REIMBURSE	11/14/2012	107.53
121300525	NIELSEN, DAN	REIMBURSE	11/7/2012	107.25
373762	PARTNERS IN LEARNING PROGRAMS, INC	RECOGNITION BOARD	11/6/2012	105.75
121300592	FUZZEY, JENNIFER	REIMBURSE	11/20/2012	105.33
121300629	BRADY-JOHNSON, JENNIFER	REIMBURSE	11/28/2012	105.22
121300569	PASHINA, KEN	REIMBURSE	11/14/2012	104.04
121300675	VANDUNK, AMY	REIMBURSE	11/28/2012	103.93
121300505	JOHNSON, JERI	REIMBURSE	11/7/2012	103.56
373935	NEW YORK LIFE	Payroll accrual	11/15/2012	102.25
374200	NEW YORK LIFE	Payroll accrual	11/30/2012	102.25
373669	FERGUSON ENTERPRISES, INC #1657	OW-SUPPLIES	11/1/2012	100.34
373749	METRO COMMUNITY ED DIRECTORS ASSN	ASSN DUES	11/6/2012	100.00
373906	ST MARY'S OF THE LAKE CATHOLIC CHURCH	USE OF GYM-COURAGE RETREAT	11/14/2012	100.00
374055	BURGESON, NANCY	CED-PROF SERV	11/27/2012	100.00
374058	CENTENNIAL HIGH SCHOOL	ATH-IV & V G HOCKEY 12/27/12	11/27/2012	100.00

374089	KELSEY, RODERICK	PROF SERVICE	11/27/2012	100.00
121300493	DIERKS, SUSAN	REIMBURSE	11/7/2012	99.90
121300507	JOHNSON, KRISTI	REIMBURSE	11/7/2012	97.42
373723	ALLINA HEALTH SYSTEM	TEST-PHYSICAL ABILITY	11/6/2012	95.00
374023	MN MUSIC EDUCATORS ASSN	CMS-MIDWINTER IN-SERVICE CLINIC 2/13	11/20/2012	95.00
121300651	HOWARD, KATHRYN	REIMBURSE	11/28/2012	94.21
373677	HIRSHFIELD'S PAINT	DOME-PAINT	11/1/2012	93.98
121300606	MCKERNAN, ALISON	REIMBURSE	11/20/2012	93.29
374078	HANG SAFE HOOKS	GW-SUPPLIES	11/27/2012	91.91
374119	NICKEL, HEIDI	REIMBURSE	11/27/2012	91.60
121300638	FEHRENBACH, ANN	REIMBURSE	11/28/2012	90.35
373955	ERNST FULL LINE INC	GL-EVERPURE CARTRIDGE	11/15/2012	90.01
374149	TELFORD, GABRIELLE	BEAD CREW	11/27/2012	89.10
121300623	ANDERSON, LISA	REIMBURSE	11/28/2012	89.10
373910	TSBL DISTRIBUTING/TAYLOR SALES	GROCERIES-CUST#300030	11/14/2012	87.86
121300570	PETERSON, DONNA	REIMBURSE	11/14/2012	87.57
373664	CITI-CARGO & STORAGE	DOME STORAGE	11/1/2012	87.00
121300556	ECKBERG, MARY	REIMBURSE	11/14/2012	86.13
121300646	HALSTEN, CHAD	REIMBURSE	11/28/2012	85.15
374150	THREE RIVERS PARK DISTRICT	FEE	11/27/2012	85.00
121300624	ANDERSON, MICHAEL	REIMBURSE	11/28/2012	83.90
121300545	YEAGER, JILL	REIMBURSE	11/7/2012	83.45
121300612	SKALLAND, AMANDA	REIMBURSE	11/20/2012	82.61
121300486	BEUGEN, MARA	REIMBURSE	11/7/2012	80.52
121300577	SONDERUP, MARK	REIMBURSE	11/14/2012	80.46
121300503	HARREN, KIMBERLY	REIMBURSE	11/7/2012	80.14
374133	PETERSON, LINDA	BEAD CREW	11/27/2012	80.10
373668	ENGA, RICHARD	BUS PERMITS	11/1/2012	80.00
374047	ANDERSON, PATTI	CED-PROF SERV	11/27/2012	80.00
121300568	OLSEN, ALEX	REIMBURSE	11/14/2012	79.74
373663	BERRY COFFEE CO	AD-COFFEE	11/1/2012	79.00
374052	BERRY COFFEE CO	AD-COFFEE	11/27/2012	79.00
121300500	GAPPA, AMY	REIMBURSE	11/7/2012	76.47
373722	ALLEGRA PRINT & IMAGING	BUSINESS CARDS	11/6/2012	76.45
121300614	TEWKSBURY, JAMIE	REIMBURSE	11/20/2012	76.34
121300605	MARGET, DONNA	REIMBURSE	11/20/2012	75.83
374153	TIMM, RONALD	CED-PROF SERV	11/27/2012	75.00
121300641	GALE, CHRISTA	REIMBURSE	11/28/2012	74.03
373772	PUBLISHERS GROUP	SP ED- SUPPLIES	11/6/2012	73.95
121300653	KESSLER, MARIANNA	REIMBURSE	11/28/2012	73.70
373683	JOHN DEERE LANDSCAPES	HS & WMS-SUPPLIES	11/1/2012	72.51
121300513	LAPENSKY, SHARON	REIMBURSE	11/7/2012	72.15
374173	MULLENIX, CHRISTOPHER	REIMBURSE 11/5/12-11/29/12	11/29/2012	71.40
374094	LOFFLER COMPANIES, INC.	AD-TONER HB	11/27/2012	70.99
121300662	PADJEN, AMANDA	REIMBURSE	11/28/2012	70.72
121300502	GIBBS, ASHLEY	REIMBURSE	11/7/2012	69.00
121300520	MILLER, JANET	REIMBURSE	11/7/2012	68.37
121300620	WATERFILL, BONNIE	REIMBURSE	11/20/2012	66.60
121300647	HANRAHAN, MARGARET	REIMBURSE	11/28/2012	66.00
374117	MUSIC IN MOTION	SH-SUPPLIES	11/27/2012	65.30
121300523	NAUMANN, ANNE	REIMBURSE	11/7/2012	65.00
121300536	SCOTT, CATHERINE	REIMBURSE	11/7/2012	65.00
374049	BECK, MARIE	BEAD CREW	11/27/2012	64.80
373793	HOLSCHER, EMILY	CAMP CRAFTS &TEAM BUILDING	11/8/2012	64.47
374066	DISCOUNT STEEL, INC	ARENA-SUPPLIES	11/27/2012	64.40
121300634	EICKHOFF, SARA	REIMBURSE	11/28/2012	64.21
121300494	DISCH, HILARY	REIMBURSE	11/7/2012	63.27
121300617	WAITE, WILLIAM	REIMBURSE	11/20/2012	63.27
373758	NICKEL, HEIDI	POSTAGE & INVITES	11/6/2012	62.45
374162	ZIMMERMANN, ANDREA	BEAD CREW	11/27/2012	62.32
121300554	CONNOY, RENAE	REIMBURSE	11/14/2012	61.81
121300625	ANDERSON, PATRICIA	REIMBURSE	11/28/2012	60.60
373841	BILYEU, MARLENE	MILEAGE H/L/H	11/14/2012	59.94
121300543	WEITZ, BRIAN	REIMBURSE	11/7/2012	59.44

121300515	LATTERELL, MARSHALL	REIMBURSE	11/7/2012	58.77
373797	KENDALL, ANNETTE	PINATAS, CANDY	11/8/2012	58.07
373727	BALLS-BARKER, BRYN	TEAM APPAREL	11/6/2012	57.95
373688	MALLEY, DAVID	OFFICIAL	11/1/2012	56.00
373691	MCKUSICK, JON	OFFICIAL	11/1/2012	56.00
373707	STEPHAN, THOMAS	OFFICIAL	11/1/2012	56.00
373716	WINCEK, JACQUELINE	OFFICIAL	11/1/2012	56.00
373998	BERRY COFFEE CO	AD-COFFEE	11/20/2012	55.75
121300670	SIMSON, KATHRYN	REIMBURSE	11/28/2012	55.70
121300485	BARR, JANELLE	REIMBURSE	11/7/2012	54.95
121300516	LEWIS, ADRIENNE	REIMBURSE	11/7/2012	54.00
121300640	FROEHLING, BENJAMIN	REIMBURSE	11/28/2012	53.93
374054	BUKKA, PRANAVI	CED-HOME BASE 11-12	11/27/2012	53.00
373796	KATZ, JENNIFER	REFUND	11/8/2012	51.50
121300542	WEDLUND-MOONEN, LISA	REIMBURSE	11/7/2012	51.25
121300579	ALLEN, STEPHANIE	REIMBURSE	11/20/2012	50.94
373756	MOENCH, JEAN	PHOTOS	11/6/2012	50.35
121300595	GRISMER, SYLVIA	REIMBURSE	11/20/2012	50.16
373731	CAMPBELL, KIMBERLI	PROF SERV	11/6/2012	50.00
374126	PARK GIRLS BASKETBALL BOOSTER CLUB	G BB SCRIMMAGE 11/17/12	11/27/2012	50.00
374174	NEOPOST INC.	ANNUAL ACH POSTAGE FEE	11/29/2012	50.00
121300597	HOVER, ANDREW	REIMBURSE	11/20/2012	50.00
121300665	RUCHTI, JULIE	REIMBURSE	11/28/2012	50.00
121300565	LELAND, TONI	REIMBURSE	11/14/2012	49.95
121300584	CHRISTENSON, ERIK	REIMBURSE	11/20/2012	49.95
121300557	FASCHING, WENDY	REIMBURSE	11/14/2012	49.50
121300613	STEVENSON, SANDRA	REIMBURSE	11/20/2012	49.00
373800	LEMKE, LINDA	CED-PROF SERV	11/8/2012	48.00
121300508	JOHNSON, NICOLE	REIMBURSE	11/7/2012	47.26
121300571	RANDALL, LIZABETH	REIMBURSE	11/14/2012	47.26
121300600	JOHNSON, KRISTI	REIMBURSE	11/20/2012	46.74
121300533	ROHWEDER, MATTHEW	REIMBURSE	11/7/2012	45.71
121300603	LINDQUIST, LAURIE	REIMBURSE	11/20/2012	45.51
373694	MN DEPT OF HEALTH	BIRTH FILES 7/12-9/12	11/1/2012	45.00
121300504	JACOBS, DONNA	REIMBURSE	11/7/2012	45.00
121300521	MOFFETT, LAURA	REIMBURSE	11/7/2012	45.00
121300526	PASHINA, KEN	REIMBURSE	11/7/2012	45.00
121300574	SADR-PANAH, SONIA	REIMBURSE	11/14/2012	45.00
121300671	SOMMERFELD, TIMOTHY	REIMBURSE	11/28/2012	45.00
121300551	CAMPBELL, OLGA	REIMBURSE	11/14/2012	44.39
373827	WARYAN, SANDY	REFUNG	11/8/2012	43.05
121300564	LEE, CANDACE	REIMBURSE	11/14/2012	42.48
373814	PEPPER & SON INC., J. W.	GW-MUSIC	11/8/2012	42.19
121300622	ZEMLIN, LYNN	REIMBURSE	11/20/2012	41.66
121300537	SHANNON-ANDERSON, KARI	REIMBURSE	11/7/2012	40.84
373905	SIGNS NOW	WMS-HALLWAY SIGN	11/14/2012	40.81
121300588	EATON, SAMUEL	REIMBURSE	11/20/2012	40.66
373785	YASIS, MICHAEL	MEMBERSHIP	11/6/2012	40.00
374022	MN COMMUNITY ED ASSN	WKSP-11/12 SW	11/20/2012	40.00
374129	PEG'S COUNTRYSIDE CATERING	CED-IOCP 11/14/12	11/27/2012	40.00
121300527	PRONDZINSKI, JEFF	REIMBURSE	11/7/2012	40.00
121300558	HANUS, GAIL	REIMBURSE	11/14/2012	39.95
373777	SHIMANSKI, BETH	ICE & FOOD	11/6/2012	38.65
121300632	DAVISON, LISA	REIMBURSE	11/28/2012	38.28
121300678	ZIESEL, THERESA	REIMBURSE	11/28/2012	38.09
121300639	FRAWLEY, KAREN	REIMBURSE	11/28/2012	37.77
121300559	HERRSCHER, ERIC	REIMBURSE	11/14/2012	37.53
121300677	ZEMLIN, LYNN	REIMBURSE	11/28/2012	37.12
121300539	SNUGGERUD, DAVE	REIMBURSE	11/7/2012	37.06
121300497	DOWNING, ROSS	REIMBURSE	11/7/2012	36.34
374053	BOUTWELL, KAMI	SUPPLIES	11/27/2012	35.00
121300572	RAWSKI, ANNETTE	REIMBURSE	11/14/2012	34.99
374131	PETCO ANIMAL SUPPLIES, INC	ALC-NON INST SUPPLIES	11/27/2012	34.34
373844	BROACH, ELIZABETH	REFUND	11/14/2012	33.80

121300585	COOLEY, EMILY	REIMBURSE	11/20/2012	33.02
121300631	CARLSON, NANCY	REIMBURSE	11/28/2012	33.00
373992	UNLIMITED SUPPLIES	DOME-SUPPLIES	11/15/2012	32.85
373735	CONGER, SCOTT	REFUND	11/6/2012	32.65
121300524	NICOLA, JOSEPH	REIMBURSE	11/7/2012	31.63
374163	3RD LAIR SKATE PARK	CED-HB 11/21/12	11/29/2012	31.50
373878	KOZIOL, KELLY	FALL FESTIVAL	11/14/2012	31.09
373853	CUB FOODS	GROCERIES-CUST#42	11/14/2012	30.28
373927	COLLECTION SERVICE CTR	Payroll accrual	11/15/2012	30.00
374101	MN WRESTLING COACHES ASSOCIATION	ATH-DUES	11/27/2012	30.00
374189	COLLECTION SERVICE CTR	Payroll accrual	11/30/2012	30.00
121300512	LABARGE, LACEY	REIMBURSE	11/7/2012	29.41
374124	OILAIR PRODUCTS LLC	SUPPLIES-PLOW TRUCK	11/27/2012	29.35
121300673	STANGLER, MICHELLE	REIMBURSE	11/28/2012	29.25
374169	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	11/29/2012	28.79
121300657	LINDQUIST, LAURIE	REIMBURSE	11/28/2012	27.96
121300630	CARLSON, AMANDA	REIMBURSE	11/28/2012	26.97
374184	XEROX CORPORATION	CMS TRANSPORTATON COPIER BLANKET	11/29/2012	26.41
121300576	SNUGGERUD, DAVE	REIMBURSE	11/14/2012	26.41
121300609	MISKA, KRISTINE	REIMBURSE	11/20/2012	25.97
373726	ASSN OF METRO SCHOOL DISTRICTS	AD-CONF	11/6/2012	25.00
373839	ASSN OF METRO SCHOOL DISTRICTS	CONF	11/14/2012	25.00
373880	MASSP-DIV OF STUDENT LEADERSHIP	REGISTRATION FEE	11/14/2012	25.00
373997	ASSN OF METRO SCHOOL DISTRICTS	AD-CONFERENCE	11/20/2012	25.00
121300563	KESSLER, MARIANNA	REIMBURSE	11/14/2012	25.00
121300519	MEESTER, ELIZABETH	REIMBURSE	11/7/2012	24.97
121300535	SCHEUER, JAMES	REIMBURSE	11/7/2012	24.97
374051	BERG, CARRIE	BEAD CREW	11/27/2012	24.30
121300487	BOLLING, KRISTEN	REIMBURSE	11/7/2012	23.17
121300517	MARTINSON, KAJA	REIMBURSE	11/7/2012	22.29
121300531	RODGERS, JUDITH	REIMBURSE	11/7/2012	22.00
121300499	GADIENT, MICHAEL	REIMBURSE	11/7/2012	21.06
121300561	JOHNSON, PAMELA	REIMBURSE	11/14/2012	21.00
374121	NORTHEY, MICHELE	license	11/27/2012	20.00
121300567	O'NEILL, STEVEN	REIMBURSE	11/14/2012	20.00
121300589	FALKOWSKI, RACHEL	REIMBURSE	11/20/2012	19.99
373788	CARLSON, DALE	REFUNE	11/8/2012	19.00
121300575	SEELAND, ELIZABETH	REIMBURSE	11/14/2012	18.48
373877	JOHNSON, ANNELISE	SUPPLIES	11/14/2012	18.01
374140	QUALITY BLENDING	EMS-BOILER SUPPLIES	11/27/2012	18.00
374050	BENGSTON, KORY	PARTY SUPPLIES	11/27/2012	17.97
373784	WENDELL'S	NAMEPLATE	11/6/2012	17.94
121300580	BARTELS, CHAD	REIMBURSE	11/20/2012	17.18
373815	PICK A TIME	PC-SCHEDULING CHGS	11/8/2012	16.40
121300484	BAKER, KATHRYN	REIMBURSE	11/7/2012	16.20
121300619	WARDEN, BARBARA	REIMBURSE	11/20/2012	16.09
121300566	MCQUISTON, JANICE	REIMBURSE	11/14/2012	16.08
121300534	RUCHTI, JULIE	REIMBURSE	11/7/2012	15.32
374080	HENN CNTY TREASURER-HUMAN SVCS&PUBLIC	CONF FEE	11/27/2012	15.00
121300581	BECK, JONI	REIMBURSE	11/20/2012	14.47
121300615	TILLOTSON, ADAM	REIMBURSE	11/20/2012	14.40
373711	UNLIMITED SUPPLIES	DOME-SUPPLIES	11/1/2012	14.25
121300658	MARTIN, JOEL	REIMBURSE	11/28/2012	13.89
374083	HOLDAHL CO	EMS-SUPPLIES	11/27/2012	13.54
373945	ARC (AMERICAN REPROGRAPHICS CO)	MDE#10842 GW-FIRE ALARM DRAWINGS	11/15/2012	12.74
121300611	SELINGER, JUDITH	REIMBURSE	11/20/2012	12.32
373679	HOLDAHL CO	WMS-SUPPLIES	11/1/2012	12.19
374178	ROBBINSDALE COOPER HIGH SCHOOL	HS-DEBATE 11/17/12	11/29/2012	12.00
121300593	GARRITY, JENNIFER	REIMBURSE	11/20/2012	11.98
121300496	DOHERTY, PENNY	REIMBURSE	11/7/2012	11.97
121300666	SCHMIDT, JENNIFER	REIMBURSE	11/28/2012	10.72
121300672	ST CLAIR, CAITLIN	REIMBURSE	11/28/2012	10.72
121300643	GIBBS, ASHLEY	REIMBURSE	11/28/2012	9.64
121300604	LUTZ, DAVID	REIMBURSE	11/20/2012	9.61



**WAYZATA PUBLIC SCHOOLS  
WIRE TRANSFER,EFT AND ACH ACTIVITY  
OCTOBER 2012**

<b>FROM</b>	<b>TO</b>	<b>DATE</b>	<b>AMOUNT</b>
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,359,825
Wells Fargo-Checking	Federal P/R Taxes	10/1/2012	\$679,423
	Federal P/R Taxes	10/16/2012	\$688,433
Wells Fargo-Checking	State P/R Taxes (MN)	10/1/2012	\$119,969
	State P/R Taxes (MN)	10/16/2012	\$121,411
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$93,913
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$936,211
Wells Fargo-Checking	Wells Fargo Commercial Card - Purchase Card Program	10/3/2012	\$323,729
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$110,705
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	10/11/2012	\$79,500
Wells Fargo-Checking	Payroll Vendors (TRA, Fidelity, etc.), Employees - Electronic Payments, Reimbursements	Multiple	\$790,001
Wells Fargo-Checking	MN State Retirement System - 457 Plan/HSA Contributions	Multiple	\$88,251
Wells Fargo-Checking	Commerce Bank/Control Pay - Electronic A/P	Multiple	\$124,432
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	10/23/2012	\$4,892
Commerce Bank	Wells Fargo-Checking - Revenue Share Payment (Control Pay)	10/18/2012	\$805
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	10/29/2012	\$40,415
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$11,000,000
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$9,972,244
Hennepin County	Wells Fargo-Checking - Property Tax Settlement	10/24/2012	\$11,236,842
<b>TOTAL ACTIVITY - OCTOBER 2012</b>			<b>\$40,771,001</b>

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – December 10, 2012**

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: C. BID AWARD: Oakwood Elementary School 2013 Addition and Renovation**

**COMMENTS BY: Mr. Jim Westrum**

The bid opening for Oakwood Elementary School 2013 Addition and Renovation was held at the Administration Building on November 20, 2012 at 2:00 PM.

The scope of the project includes construction of four classrooms, a new media center, new administration offices, modifications to the existing office areas, and remodeling the existing media center area into classrooms and expanding the cafeteria. The Site work will include relocation the bus drop off area to the west side of the building.

Ebert Construction submitted the lowest base bid in the amount of \$3,398,400 and no change for Alternate No. 1.

The project is funded using budgeted amounts and Alternative Facilities Funds.

Please see the attached bid tabulation and recommendation from Wold Architects and Engineers.

**RECOMMENDED ACTION:** Award the Oakwood Elementary School 2013 Addition and Renovation to Ebert Construction for the base bid in the amount of \$3,398,400 and no change for Alternate No. 1.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_



305 St. Peter Street  
St. Paul, MN 55102

tel 651.227.7773  
fax 651.223.5646  
mail@woldae.com

November 30, 2012

Joe Matson  
Director of Buildings and Grounds  
17305 19<sup>th</sup> Avenue North  
Plymouth, Minnesota 55447

Re: Independent School District #284  
Oakwood Elementary School 2013 Addition and Renovation  
Commission No.122071

Dear Joe:

We request that the following recommendation be presented to the School Board for the award of the Oakwood Elementary School 2013 Addition and Renovation project.

On November 20, 2012 eight (8) bids were received for the Oakwood Elementary School 2013 Addition and Renovation project. A copy of the bid tabulation is enclosed for your review. The bids received are of an acceptable range and reflect a fair value for the work involved. The apparent low bid has been reviewed and is within the budget established for the project.

The scope of the project includes the construction of four classrooms, a new media center, new administration offices, modifications to the existing office areas, and remodeling the existing media center area into classrooms and expanding the cafeteria. The site work will include relocation the bus drop of area to the west side of the building. Based on city review, the project may start around the district's winter break and be ready for the students in August 2013.

Based on our review of the bids submitted, the selection of alternates does affect the determination of the low bidder. Through consultation with yourself, the following is our itemized recommendation for the alternates for your consideration:

**Alternate No. 1 – Liquidated Damages:**

**No Change**

Alternate No. 1 Provides the costs associated with the addition of liquidated damages in the amount of \$1,000 per calendar day if the project is not completed as follows: Footings & Foundations – February 15, 2013, Addition - July 15, 2013, interior work and Renovation – August 15, 2013. In this case the contractor offered “No Change” to their base bid.

**Recommendation:                      Accept Alternate No. 1**

Based on our recommendations, we further recommend that the District award a contract for the Oakwood Elementary School 2013 Addition and Renovation project to Ebert Construction, 23350 County Road 10, Corcoran, MN 55357, as follows:

Oakwood Elementary School 2013 Addition and Renovation project

Base Bid:	\$3,398,400
<u>Alternate No. 1 – Liquidated Damages:</u>	<u>No Change</u>
<b>Total Contract Amount</b>	<b>\$3,398,400</b>

Upon your action, we will provide notice to the contractor and draft a contract reflecting this amount.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS



Greg Dehler // AIA, LEED AP  
Associate

Enclosure

cc: Chace Anderson, Superintendent  
Jim Westrum, Executive Director of Finances and Business Services  
Cindy Windsor, ISD #284  
Lynae Schoen, Wold  
Scott McQueen, Wold  
Valerie Bengtson, Wold

KL/ISD\_284/122071/nov12



**Project Name: Oakwood Elementary School 2013 Addition & Renovation**

**BID TABULATION**

Commission No.: 122071  
 Date: 20-Nov-12  
 Time: 2:00pm

Wold Architects and Engineers  
 305 St. Peter Street  
 Saint Paul, Minnesota 55102  
 651.227.7773 Fax: 651.223.5646

Bidder's Name	Addendum Numbers (3)	Bid Security	Base Bid	Alternate No. 1: LIQUIDATED DAMAGES	Temperature Control Break-out	Remarks
CM Construction Company, Inc. 12215 Nicollet Ave. S. Burnsville, MN 55372 PHONE: 952-895-8223 FAX: 952-895-8183	X	X	\$3,698,000	ADD 15,000	\$199,000	
Ebert Construction 23350 County Road 10 Corcoran, MN 55357 PHONE: 763-498-7844 FAX: 763-498-9951	X	X	\$3,398,400	NO CHANGE	\$186,750	
KUE Contractors 130 Central Ave SPO Box 408 Watkins, MN 55389 PHONE: 320-764-2525 FAX: 320-764-2524	X	X	\$3,632,742	NO CHANGE	\$196,000	
Merrimac Construction Company 18651 Buchanan Street NE East Bethel, MN 55011 PHONE: 763-434-6857 FAX: 763-434-6568	X	X	\$3,949,729	NO CHANGE	\$186,750	
Met-Con Companies 15760 Acorn Trail PO Box 427 Faribault, MN 55021 PHONE: 507-332-2266 FAX: 507-332-8742	X	X	\$3,524,750	NO CHANGE	\$196,000	
Rochon Corp. 3650 Annapolis, Ln No. Suite 101 Plymouth, MN 55447 PHONE: 763-559-9393 FAX: 763-559-8101	X	X	\$3,530,000	NO CHANGE	\$186,750	
Tarraf Construction 2635 4th Street SE Suite 120 Minneapolis, MN 55414 PHONE: 612-623-4800	X	X	\$3,835,000	ADD 7,000	\$195,000	
Terra General Contractors 21025 Commerce Blvd. Suite 1000 Rogers, MN 55374 PHONE: 763-463-0246 FAX: 763-463-0290	X	X	\$3,690,000	NO CHANGE	\$199,950	

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: D. Human Resource Recommendations**

**COMMENTS BY: Ms. Annie Doughty**

Employment

**Sarah Bocaner** 3 Hour Paraprofessional Sunset Hill  
Resign – Monica Fazendin

**Emily Bowers** 8 Hour Home Base Instructor Greenwood  
Transfer – Renae Connoy

**Myounghee Hanson** 5 Hour Home Base Assistant Kimberly Lane  
Retirement – Maria Hagberg

**Cathy Lynch** 12-Month Principal Secretary Birchview  
Retirement – Karen Anthony

**Terry Newman** 4.25 Culinary Express Birchview  
Resign – Lisa Deadmond

Contract Modification

**Jason Anderson** Achievement Interventionist, Sunset Hill From .5 to .6

Leave of Absence

**Jennifer Boon**, Oakwood Paraprofessional, has requested a disability leave of absence to begin approximately January 21, 2013 followed by a child care leave of absence through March 15, 2013.

**Andrea Cohen**, Oakwood 2<sup>nd</sup> Grade Teacher, has requested a disability leave of absence to begin approximately May 6, 2013 through the end of the 2012-2013 school year.

**Ann Marvin**, Kimberly Lane 2<sup>nd</sup> Grade Teacher, has requested a leave of absence from January 2-4, 2013 utilizing two personal days and one day without pay.

**Alison Nelson**, Plymouth Creek 2<sup>nd</sup> Grade Teacher, has requested a disability leave of absence to begin approximately April 30, 2013 followed by a child care leave of absence through the end of the 2012-2013 school year.

**Ben Olson**, West Middle School Social Studies Teacher, has requested a child care leave of absence from approximately February 25 – April 5, 2013.

**Aimee Paar-Olson**, Middle School Orchestra Teacher, has requested a disability leave of absence to begin approximately March 10, 2013 followed by a child care leave of absence through May 17, 2013.

**Sarah Young**, Birchview Home Base Instructor, has requested a disability leave of absence to begin approximately December 28, 2012 followed by a child care leave of absence through February 20, 2013.

Resignation

**Alison Kelso**, Paraprofessional at Oakwood, has submitted her resignation effective January 18, 2013.

**Josh Rutz**, Paraprofessional at the High School, has submitted his resignation effective December 21, 2012.

**Brenna Slabaugh**, Paraprofessional at East Middle, has submitted her resignation effective December 21, 2012.

Retirement

**Joyce Pokorny**, Culinary Express at the High School, has submitted her retirement effective December 31, 2012. Ms. Pokorny has worked with the District since 1989.

**RECOMMENDED ACTION:** Approve the Human Resource Actions as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – December 10, 2012**

**AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION**

**ITEM: \_\_\_\_\_**

**COMMENTS BY: Dr. Jill Johnson**

There is no student presentation.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION:** 4. RECOGNITIONS

**ITEM:** A. Wayzata Public Schools 2012-2013 Retirees

**COMMENTS BY:** Superintendent Anderson

Tonight we would like to recognize the following employees who announced their retirement in 2012. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Joyce Pokorny	Culinary Express, High School	23 years

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION:** 4. RECOGNITIONS

**ITEM:** B. WHS Girls Soccer State Championship

**COMMENTS BY:** Superintendent Anderson

The Wayzata High School Girls' Soccer team won the Minnesota Class AA State Championship November 1, 2012 at the Metrodome in Minneapolis.

The team is coached by Tony Peszneker with assistant coaches Becky Merkey and Stewart Jump and student managers Allison Dugan and Nicole Palsgrove.

Team members of the WHS Girls Soccer Team include the following:

- **Seniors** – Mara Dougherty, Isabelle Anderson, Summer Johnson, Katie Schulz, Casey Jedele, Margaret Rocca, Madeline Eklin, Olivia Musser, Kylie Schwarz, Elizabeth Moy, Erika Grinde, Marika Kelly, Britta Hageness and Kiana Nickel.
- **Juniors** – Megan Geppert, Sophie Leininger, Hannah Sturtz and Katie Yeager.
- **Sophomores** – Megan Schwarz, Julia Lettenberger and Erin Svenson
- **Freshman** – Ruby Stauber.

Congratulations to the team and coaches for an outstanding season!

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Hesby

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

**Mitch Condon**, Vice-President of the Student Council, will update the board on high school activities.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – December 10, 2012**

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**1. Board Policies and Regulations – Major Changes – First Reading**

- a. Board Policy and Regulations 631 and 631-R – “Electronic Technologies Acceptable Use” were reviewed by the Board Policy Committee on November 27, 2012. This policy and regulations have been completely rewritten due to significant updates. The policy and regulations will most likely require refinements/revisions in the future; however, an initial version must be in place prior to the January 3, 2013 iPad roll-out with students. All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

**RECOMMENDED ACTION:** Approve for first reading Board Policy and Regulations 631 and 631-R – “Electronic Technologies Acceptable Use” as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**ELECTRONIC TECHNOLOGIES**  
**ACCEPTABLE USE**

**POLICY: 631**

The Wayzata School District provides electronic technology resources to its students, staff, families and community for educational, administrative, and informational purposes. The use of district electronic technology equipment is a privilege, not a right. All uses of this equipment shall be in compliance with the School District's policies and regulations and all state and federal laws. The School District may revoke the privilege to use this equipment for anyone who violates these policies and regulations or state or federal law. In addition, the School District may take disciplinary or legal action against anyone who violates these policies and regulations or state and federal laws.

The School Board recognizes that making electronic technology resources such as the Internet and electronic technology devices available carries some risks that users of the systems may encounter material that is offensive or is otherwise not suitable for an educational environment. The School District does not have the resources necessary to screen or filter out all inappropriate material or to prevent users of the electronic technology resources from inappropriately disclosing information about themselves on the Internet, nor is it technologically possible to do so. However, the Board of Education believes the benefits of providing access to the electronic technology resources and the Internet outweighs the potential harm. In order to minimize these risks, the School District will endeavor to educate staff and students regarding how to use the School District's electronic technologies devices, systems and communication technology responsibly.

The Superintendent is directed to develop and implement regulations and procedures that will:

- A. Utilize appropriate software and hardware on the School District premises to allow students and staff to gain access to Internet resources that will protect the School District's data and equipment from unauthorized access or use;
- B. Provide guidelines and regulations that outline the use of the School District's electronic technology devices, systems and communication equipment to educational purposes, including classroom instruction, educational research, curriculum and professional development.

*Legal References:* Minn. Stat., Ch. 13 (Minnesota Government Data Practices Act).

ADOPTED: May 11, 1998  
AMENDED: July 12, 2004  
REVIEWED: March 13, 2006  
AMENDED: May 14, 2007  
REVIEWED: October 12, 2009  
FIRST READING: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**ELECTRONIC TECHNOLOGIES  
ACCEPTABLE USE**

**REGULATIONS: 631-R**

**I. PURPOSE**

The purpose of this policy is to set forth guidelines for access to acceptable and safe use of the District's electronic technologies. Electronic technologies include, but are not limited to, computers and peripherals, mobile devices, printers, telephones, and the applications they support and/or access.

**II. GENERAL STATEMENT OF REGULATIONS**

The Wayzata School District provides electronic technology resources to its students, staff, families and community for educational, administrative, and informational purposes. The goal in providing these resources is to promote educational excellence in Wayzata schools by facilitating resource sharing, innovation and communication, with the support and supervision of parents or guardians, teachers and support staff. The adopted School Board Strategic Roadmap provides guidance for the development of this policy in making decisions regarding student, staff, parent, and community access to the District's electronic technologies.

**III. EDUCATIONAL PURPOSE**

Access to electronic technologies in the Wayzata School District has been established for educational purposes. The use of the Wayzata School District's electronic technologies is a valued resource to our community. All electronic technologies must be used in support of the educational program of the District. This access may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies.

The District expects that staff will blend thoughtful use of the school district technology system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use. Students and staff will be provided with opportunities to practice safe and ethical computer, Internet and social networking at school to provide students with a relevant education in accordance with School Board Policy. The District may also use these tools and other communication technologies in fulfilling its responsibility for effectively communicating with the general public.

School computers and mobile devices, telecom, memory devices, networks, and related hardware and software are the property of the Wayzata School District. At no time does the District relinquish its exclusive control of electronic technologies. Inappropriate use of District electronic technologies may result in the limitation or revocation of access. Depending on the nature and degree of the violation and the

number of previous violations, unacceptable use of electronic technologies may result in one or more of the following consequences:

- A. Suspension or cancellation of use or access privileges;
- B. payments for damages and repairs;
- C. discipline under other appropriate District policies, including suspension, expulsion, exclusion or termination of employment;
- D. or civil or criminal liability under other applicable laws.

Use of Electronic Technologies during the employee duty day should be primarily used in support of the educational program of the District.

#### **IV. DEFINITIONS**

- A. The term “users” refers to any person using the District’s electronic technologies.
- B. The term “Internet” refers to an electronic communications network that connects computer networks and organizational computer facilities around the world.
- C. The term “Intranet” refers to the District’s network, which restricts access to authorized users, and may include students, staff and parents or guardians.
- D. The term “electronic technologies” refers to, but is not limited to, computers, mobile devices and peripherals, printers, telephones, and the applications they support and/or access.

#### **V. UNACCEPTABLE USES**

Users are responsible for anything set on the network with their name or and other individual identified, e.g., IP address. Users shall not engage in any activity that disrupts or hinders the performance of the District’s electronic technologies. Specifically, the following uses of the District’s electronic technologies are considered unacceptable:

- A. Users will not use the District’s electronic technologies to access, review, upload, download, store, print, post, receive, transmit or distribute:
  - 1. Pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;

2. Obscene, abusive, profane, lewd, vulgar, rude, inflammatory, libelous, threatening, disrespectful, or sexually explicit language;
  3. Materials that use language or images that are inappropriate in the educational setting or disruptive to the educational process;
  4. Information or materials that could cause damage or danger of disruption to the educational process
  5. Materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination, or any other material that would violate any law
  6. Orders made by shopping online during the employee duty day should be primarily used in support of the educational program of the District
  7. Inappropriate use of electronic technologies in unauthorized areas (i.e. restrooms, locker rooms)
- B. Users will not use the District's electronic technologies to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
- C. Users will not use the District's electronic technologies to engage in any illegal act or violate any local, state or federal statute or law.
- D. Users will not use the District's electronic technologies for political campaigning.
- E. Users will not physically or electronically vandalize District technologies nor use the District's electronic technologies to vandalize, damage or disable the property of another person or organization.
1. Users will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means.
  2. Users will not tamper with, modify or change the District's electronic technologies software, hardware or wiring or take any action to violate the District's security system.

3. Users will not use the District's electronic technologies in such a way as to disrupt the use of the system by other users.
  4. Users may not add or remove any software nor modify the equipment, software configuration, or environment that does not support the educational program of the District.
- F. Users will not use the District's electronic technologies to gain unauthorized access to information resources or to access another person's materials, information or files.
- G. Users will not use the District's electronic technologies to post information in public access areas regarding private information about another person. Private information includes personal contact information about themselves or other persons, or other personally identifiable information including, but not limited to, addresses, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
- H. Users will not attempt to gain unauthorized access to the District's electronic technologies or any other system through the District's electronic technologies. Users will not attempt to logon through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Access through any means other than an individual's user logon and password is not permitted.
- I. Messages, files and records on the District's electronic technologies may not be encrypted without the permission of appropriate administrative school authorities. Users must keep all account information and passwords private.
- J. Users will not use the District's electronic technologies in any way that may violate trademark copyright laws or usage licensing agreements:
1. Users will not use another person's property without the person's prior approval or proper citation.
  2. Users will not load, download or exchange pirated software or copy software to or from any school computer or mobile device.
  3. Users will not plagiarize works they find on the Internet or other information resources.

- K. Users will not use the District's electronic technologies for unauthorized commercial purposes or for financial gain unrelated to the Mission of the District. Users will not use the District's electronic technologies to offer or provide goods or services or for product advertisement, except as authorized by the District administration.
  
- L. Any person using the District's electronic technologies who engages in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from off school district premises, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of access to the school district computer system, equipment and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
  
- M. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials, if necessary, to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

## **VI. FILTER AND USE**

- A. With respect to any of its computers or mobile devices with Internet access, the District will monitor the online activities of minors and employ technology protection measures during any use of such computers or mobile devices by minors and adults while on school district premises. The District will provide information and guidance on how to protect student mobile device while they are not on school district premises. The technology protection measures used on the District premises will use best efforts and industry standard approaches to filter Internet access to any visual depictions that are obscene, violent, child pornography, or harmful to minors:

- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, violence, sex, or excretion; or
  2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure to enable access for bona fide research or other lawful purposes.
- D. The District will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.
- E. The District recognizes that student groups or members of the public may create social media representing students or groups within the District. When employees, including coaches/advisors, choose to join or engage with these social networking groups, they do so as an employee of the District. Employees have responsibility for maintaining appropriate employee-student relationships at all times and have responsibility for addressing inappropriate behavior or activity on these networks. This includes acting to protect the safety of minors online.
- F. Employees who participate in social media networks may decide to include information about their work with the District as part of their personal profile, as it would relate to a typical social conversation. This may include:
1. Work information included in a personal profile, to include District name, job title, and job duties.
  2. Status updates regarding an employee’s own job promotion.
  3. Personal participation in District-sponsored events, including volunteer activities.
- G. An employee who is responsible for a social media network posting that fails to comply with the rules and <sup>46</sup>guidelines set forth in this policy may be

subject to discipline, up to and including termination. Employees will be held responsible for the disclosure, whether purposeful or inadvertent, of confidential or private information, information that violates the privacy rights or other rights of a third party, or the content of anything posted on any social media network.

### **VII. LIMITED EXPECTATION OF PRIVACY**

By authorizing use of the School District electronic technologies, the Wayzata School District does not relinquish control over content or data transmitted or stored on the network or contained in files. Users should expect only limited privacy in the contents of files on the District's electronic technologies.

- A. Routine maintenance and monitoring of the District's electronic technologies may lead to a discovery that a user has violated this policy, another School District policy, or the law.
- B. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or School District policy.
- C. District staff and students are advised that the School District retains the right at any time to investigate or review the contents of their files and e-mail files based upon legal complaints or specific allegations regarded as misuse of technologies. In addition, District staff and students are advised that data and other materials in files maintained on or transmitted through the District's electronic technologies may be subject to review, disclosure or discovery under State Statute.
- D. The District will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with School District policies conducted through the District's electronic technologies.

### **VIII. ELECTRONIC TECHNOLOGIES ACCEPTABLE USE AGREEMENT**

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, families and staff of the District.
- B. The Electronic Technologies Acceptable Use Agreement for students must be read by the user and parents or guardians. Electronic Use Agreement for employees must be read by the employee.

- C. All users shall be responsible for the protection and security of their passwords. Staff shall have the ability to change passwords to maintain the confidentiality of logon codes.

#### **IX. LIMITATION ON SCHOOL DISTRICT LIABILITY**

Use of the District's educational technologies is at the user's own risk and is provided on an "as is, as available" basis. The District will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on the District's systems or for delays or changes in or interruptions of service or misdeliveries or non-deliveries of information or materials, regardless of the cause. The District will not be responsible for financial obligations arising through unauthorized use of the District's educational technologies or the Internet.

#### **X. CONSISTENCY WITH OTHER SCHOOL POLICIES**

Use of the District's electronic technologies must not violate other policies and regulations of the District.

#### **XI. USER NOTIFICATION**

All users shall be notified of the District policies relating to Electronic Technology Acceptable Use through best practice and standard District communication processes.

#### **XII. PARENT\GUARDIAN RESPONSIBILITY; NOTIFICATION**

Outside-of-school, parents or guardians bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents or guardians are responsible for monitoring their student's use of the District's educational technologies, including, but not limited to school-issued email accounts, learning management systems, mobile devices and the use of the Internet if the student is accessing the District's electronic technologies from home or through other remote location(s).

The District's Electronic Technologies Acceptable Use Policy is available for parental review.

#### **XIII. IMPLEMENTATION AND POLICY REVIEW**

- A. The Superintendent, or designee, is directed to develop the necessary guidelines for the implementation of this policy. The Superintendent, or designee, may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the School Board for approval.

- B. The Superintendent, or designee, shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The District's Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.

EFFECTIVE: May 11, 1998  
MODIFIED: May 28, 2002  
MODIFIED: July 12, 2004  
MODIFIED: March 13, 2006  
MODIFIED: May 14, 2007  
MODIFIED: August 22, 2007  
MODIFIED: October 12, 2009  
FIRST READING: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations – 5-Year Review – No Changes or Minor Changes – First Reading**

- a. Board Policy 211 – “Board Meeting Procedures” was reviewed by the Board Policy Committee on November 27, 2012. This policy had one minor grammar change. All policies are reviewed on a 5 year rotation.

**RECOMMENDED ACTION:** Approve for first reading the minor change to Board Policy 211 – “Board Meeting Procedures” as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**BOARD MEETING PROCEDURES**

**POLICY: 211**

Official School Board business may be conducted only if a "quorum" of Board members ~~are~~ is present. A "quorum" shall consist of four or more members. Official Board motions and resolutions shall be passed only by an affirmative "majority" vote. A "majority" vote is one where either ayes or nays outnumber their opposite. Abstentions, in effect, count as a vote for that majority. In the event of tie votes, abstentions have null effect and the motion or resolution shall have failed.

Each motion shall be carefully recorded. The names of members who make and second each motion shall also be recorded. The chair shall declare a motion adopted or defeated on the basis of voice vote or hand sign. Any member who challenges such declaration may request a show of hands on the same question and the chair shall honor this request. If the result is at variance with the chair's original declaration, the new result shall determine the motion's adoption or defeat.

Any formal meeting of the School Board may be adjourned to another time and place by an approved Board motion. In general, only topics on the agenda of the meeting adjourned should be addressed upon resumption of the meeting.

Except as inconsistent with public law or regulation or at variance with bylaws of the Board, meetings shall be conducted by Robert's Rules of Order.

The official minutes shall be available and kept in the Office of the Superintendent of Schools.

Publishing of minutes shall be made in the legal newspaper according to law. Such publishing shall include an extract of minutes, full or in part, as may be determined by the School Board or Clerk. Such extract of minutes shall be clearly identified as such. A statement shall appear stating that complete minutes are available for public examination at the District Administration Building and on the District website.

All records of the Board of Education shall be available to citizens for inspection at the District Administration Building.

Board meeting procedures are consistent with all requirements of Open Meeting and Data Practices laws.

ADOPTED: May 14, 1964  
AMENDED: May 15, 1973  
AMENDED: July 14, 1975  
AMENDED: October 11, 1976  
AMENDED: January 12, 1987  
AMENDED: November 8, 2004  
REVIEWED: January 14, 2008  
AMENDED: November 14, 2011  
FIRST READING: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations – 5-Year Review – No Changes or Minor Changes – First Reading**

- b. Board Policy 219 – “Board Member Development Opportunities” was reviewed by the Board Policy Committee on November 27, 2012. This policy had minor changes. All policies are reviewed on a 5 year rotation.

**RECOMMENDED ACTION:** Approve for first reading minor changes to Board Policy 219 – “Board Member Development Opportunities” as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD MEMBER DEVELOPMENT  
OPPORTUNITIES**

**POLICY: 219**

School Board members, including the Superintendent, are authorized to attend appropriate meetings at the national, regional, and local levels and be reimbursed for expenses to the extent that the budget established for this purpose permits. They are especially encouraged to seek out conferences in which topics or themes are particularly related to matters of current Board concern.

The School Boards Association must make available to each newly elected School Board members ~~are required to attend~~ training in school finance and management within 180 days of that member taking office.

ADOPTED: July 8, 1968  
AMENDED: May 15, 1973  
AMENDED: March 13, 1978  
AMENDED: September 17, 1984  
AMENDED: September 9, 1985  
AMENDED: February 9, 1987  
AMENDED: December 13, 2004  
REVIEWED: January 14, 2008  
FIRST READING: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations – 5-Year Review – No Changes or Minor Changes – First Reading**

c. Board Policy and Regulations 510 and 510-R – “Student Sex Nondiscrimination” was reviewed by the Board Policy Committee on November 27, 2012. This policy is a mandatory policy that requires annual review. Policy 510 was also compared to the MSBA Model Policy. Based on the review by the Board Policy Committee, there are no changes to the policy.

**RECOMMENDED ACTION:** Approve for first reading no changes to Board Policy 510 – “Student Sex Nondiscrimination” as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**STUDENT SEX NONDISCRIMINATION**

**POLICY: 510**

**I. Purpose**

Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

**II. GENERAL STATEMENT OF POLICY**

- A. The School District provides equal opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the School District on the basis of sex.
- B. It is the responsibility of every School District employee to comply with this policy.

ADOPTED: November 8, 2004  
REVIEWED: December 12, 2005  
REVIEWED: October 13, 2008  
FIRST READING: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**STUDENT SEX NONDISCRIMINATION**

**REGULATIONS: 510-R**

**1. TITLE IX COORDINATOR**

- A. The Executive Director of Human Resources is the Title IX coordinator. This employee coordinates the School District's efforts to comply with and carry out its responsibilities under Title IX.
- B. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the Superintendent or the School District human rights officer.

**2. REPORTING PROCEDURES**

- A. The Executive Director of Human Resources is the School District human rights officer to receive reports, complaints or reports of unlawful sex discrimination toward a student.
- B. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other School District personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate School District official designated by these regulations or may file a report. The School District encourages the reporting party or complainant to use the report form available from the principal of each building or available from the School District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a School District human rights officer or to the Superintendent.
- C. The building principal is the person responsible for receiving oral or written reports of unlawful sex discrimination toward a student at the building level. Any adult School District personnel who receives a report of unlawful sex discrimination toward a student shall inform the building principal immediately.

- D. Upon receipt of a report, the principal must notify the School District human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the School District human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- E. The School Board hereby designates the Executive Director of Human Resources as the School District human rights officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- F. The School District shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing addresses and telephone numbers.
- G. Submission of a good faith complaint, or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.
- H. Use of formal reporting forms is not mandatory.
- I. The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

### **3. INVESTIGATION**

- A. By authority of the School District, the human rights officer, upon receipt of a report, complaint or grievance alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by School District officials or by a third party designated by the School District.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

- C. In determining whether alleged conduct constitutes a violation of this policy, the School District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the School District may take immediate steps, at ~~the~~ its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.
- E. The investigation will be completed as soon as practicable. The School District human rights officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

#### **4. SCHOOL DISTRICT ACTION**

- A. Upon conclusion of the investigation and receipt of a report, the School District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and School District policies.
- B. The result of the School District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the School District in accordance with state and federal law regarding data or records privacy.

#### **5. REPRISAL**

The School District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

**6. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

**7. COMMUNICATION OF POLICY AND EVALUATION**

- A. This policy shall be made available, on website or up on request, to all students, parents/guardians of students, staff members, employee unions and organizations.
- B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.

EFFECTIVE: November 8, 2004  
REVIEWED: December 12, 2005  
REVIEWED: October 13, 2008  
REVIEWED: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations – 5-Year Review – No Changes or Minor Changes – First Reading**

d. Board Policy and Regulations 601 and 601-R – “Graduation Requirements” was reviewed by the Board Policy Committee on November 27, 2012. There are no changes to the policy, however; there are changes to 601-R that reflect the new requirements set by the Minnesota Department of Education. All policies are reviewed on a 5 year rotation; however, policies that need immediate updating are brought to the board for action at that time.

**RECOMMENDED ACTION:** Approve for first reading no changes to Board Policy 601 – “Graduation Requirements” as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**GRADUATION REQUIREMENTS**

**POLICY: 601**

It is the policy of the School Board to maintain secondary school promotion and graduation requirements which are in full compliance with the Minnesota Graduation Requirements, Minnesota statutes, and the rules and regulations of the Minnesota Department of Education. In addition, the Superintendent shall develop such local graduation requirements as are appropriate to the District 284 community.

ADOPTED: April 16, 1979  
AMENDED: July 14, 1986  
AMENDED: October 13, 1997  
AMENDED: March 15, 2004  
AMENDED: April 9, 2007

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**GRADUATION REQUIREMENTS**

**REGULATIONS: 601-R**

**A. DIPLOMA REQUIREMENTS**

Students must complete the following requirements in two (2) areas.

1. To receive a diploma from the WAYZATA PUBLIC SCHOOLS, a student must have accumulated sixty (60) credits in the area as follows:
- 2.

2012 & Beyond	
Course of Study	Credits
Communications	
2 Credits 9 <sup>th</sup> Communications	
2 Credits 10 <sup>th</sup> Communications	
4 Credits Communications Electives	
Total	8
Social Studies	
2 Credits 9 <sup>th</sup> Grade Civics	
2 Credits 10 <sup>th</sup> World Studies	
2 Credits 11 <sup>th</sup> American History	
2 Credits 12 <sup>th</sup> Modern Problems	
Total	8
Math	
8 Math Credits	
or	
7 Math Credits & 1 STEM Credit	
or	
6 Math Credits & 2 STEM Credits	
Total	8
Science	
<del>8 Science Credits -</del>	
2 Credits Physical Science	
2 credits Biology	
<u>3</u> 7 Science Credits and 1 STEM Credit	
or	
<u>2</u> 6 Science Credits and 2 STEM Credits	
Total	8
Physical Education- 9 <sup>th</sup> Grade	2
Health – 10 <sup>th</sup> Grade	1
Arts	2
Required	37
Electives	27
<b>Total</b>	<b>60</b>

3. ~~Basic Standards~~ Grad Assessments

Students must ~~have~~ successfully passed the ~~Minnesota Basic Standards Tests~~. After 2008, the ~~Basic Standards Test~~ will be replaced by the Graduation portion of the Minnesota Comprehensive Assessments (MCA II<sub>s</sub>). Students must successfully pass a writing test in reading in 9<sup>th</sup> grade, 10<sup>th</sup> grade reading test, in math in 11<sup>th</sup> grade, and the completion of science assessment.

Students who have not earned the required sixty (60) credits, including the twenty-seven (27) required or have not passed the ~~Basic Standards or MCA II~~ Graduation Tests will not be granted a diploma.

**B. EARLY GRADUATION REQUIREMENTS**

1. Forms must be filled out with a counselor by the end of a student's junior year.
2. A student may not earn more than sixteen (16) credits per school year.

**C. MAKE-UP**

A student who is short credits may not take more than twenty-four (24) credits in one academic year.

**D. STUDENT ELIGIBILITY FOR AWARDS AND HONORS**

Wayzata High School has established a selection process in determining which students may receive a variety of academic awards and honors. In order to be eligible for these awards a student must have earned a minimum of six credits at Wayzata High School by the end of the first semester in their senior year.

EFFECTIVE: July 14, 1986  
MODIFIED: October 13, 1997  
MODIFIED: March 25, 2002  
MODIFIED: January 13, 2003  
MODIFIED: September 8, 2003  
MODIFIED: July 22, 2004  
MODIFIED: April 11, 2011

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**GRADUATION REQUIREMENTS**

**REGULATIONS: 601-R**

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- 2.

20123 & Beyond	
Course of Study	Credits
Communications	
2 Credits 9 <sup>th</sup> Communications	
2 Credits 10 <sup>th</sup> Communications	
<del>Communications Electives</del>	
2 Credits "A" Course	
2 Credits "B" Course	
Total	8
Social Studies	
2 Credits 9 <sup>th</sup> Grade Civics	
2 Credits 10 <sup>th</sup> World Studies	
2 Credits 11 <sup>th</sup> American History	
2 Credits 12 <sup>th</sup> <del>Modern Problems-Senior Social Studies/Economics</del>	
Total	8
Math	
8 Math Credits	
or	
7 Math Credits & 1 STEM Credit	
or	
6 Math Credits & 2 STEM Credits	
Total	8
Science	
<del>8 Science Credits-</del>	
2 Credits Physical Science	
2 credits Biology	
3 7 Science Credits and 1 STEM Credit	
or	
2 6 Science Credits and 2 STEM Credits	
Total	8
Physical Education- 9 <sup>th</sup> Grade	2
Health – 10 <sup>th</sup> Grade	1
Arts	2
Required	37
Electives	27
Total	<b>60</b>

3. ~~Basic Standards~~ Grad Assessments

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MODIFIED: April 9, 2007  
REVIEWED: December 10, 2012

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: B. Teaching and Learning**

**COMMENTS BY: Dr. Jill Johnson**

There are no items for this section.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: C. Finance and Business Services**

**COMMENTS BY: Mr. Westrum**

**1. Monthly Financial Reports**

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of October 31, 2012.

The Monthly Financial Report details fund and budget status data as of June 30, 2012 will be reported once the June 30, 2012 audit is complete.

No School Board action is required.

Wayzata Public Schools											
Student Activity Fund Summary											
October 2012											
PROGRAM/LOCATION : MISCELLANEOUS											
Fund	Type	Org	Prg	Cr	Fin	Obj/Src	Account Name	Balance as Of 06/30/12	FY'2012/13 Revenue	FY'2012/13 Expend	Balance as Of 10/31/12
21	E/R	018	000	000	000	899/099	AD BUILDING	2,653.38	282.94	290.74	2,645.58
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	512.69	0.00	512.69
<b>TOTAL MISCELLANEOUS</b>								<b>2,653.38</b>	<b>795.63</b>	<b>290.74</b>	<b>3,158.27</b>
PROGRAM/LOCATION : WAZATA HIGH SCHOOL											
Fund	Type	Org	Prg	Cr	Fin	Obj/Src	Account Name	Balance as Of 06/30/12	FY'2012/13 Revenue	FY'2012/13 Expend	Balance as Of 10/31/12
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	-	11,338.20	10,671.32	666.88
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	-	93,598.36	75,448.25	18,150.11
21	E/R	251	280	005	000	899/099	CERAMICS	431.02	(10.17)	0.00	420.85
21	E/R	251	280	007	000	899/099	CHEERLEADERS	3,928.47	1,177.00	2,159.79	2,945.68
21	E/R	251	280	008	000	899/099	CHOIR	-	16,631.00	2,023.24	14,607.76
21	E/R	251	280	009	000	899/099	DANCE TEAM	10,998.73	3,908.68	4,652.50	10,254.91
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	51,275.88	19,812.87	20,040.35	51,048.40
21	E/R	251	280	017	000	899/099	DECA	8,223.41	4,589.79	0.00	12,813.20
21	E/R	251	280	019	000	899/099	FRENCH	-	0.00	0.00	-
21	E/R	251	280	020	000	899/099	GERMAN	4,802.59	1,000.00	0.00	5,802.59
21	E/R	251	280	021	000	899/099	LETTERMAN	38,338.97	32,130.66	26,351.58	44,118.05
21	E/R	251	280	022	000	899/099	FINE ARTS	1,212.84	0.00	0.00	1,212.84
21	E/R	251	280	024	000	899/099	BAND	1,269.33	18,772.01	9,215.71	10,825.63
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	6,253.17	0.00	332.09	5,921.08
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	346.41	1,000.00	717.00	629.41
21	E/R	251	280	028	000	899/099	ORCHESTRA	6,835.97	20,361.41	27,054.15	143.23
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	9,177.73	10,862.43	6,326.09	13,714.07
21	E/R	251	280	031	000	899/099	SPANISH (KEEP OPEN!)	1,175.37	0.00	119.43	1,055.94
21	E/R	251	280	037	000	899/099	RARE (KEEP OPEN!)	-	0.00	0.00	-
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	-	3,000.00	0.00	3,000.00
21	E/R	251	280	039	000	899/099	THEATRE ARTS	2,656.78	524.33	1,440.73	1,740.38
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	809.19	6,882.73	3,191.86	4,500.06
21	E/R	251	280	042	000	899/099	SKILLS USA	-	2,000.00	0.00	2,000.00
21	E/R	251	280	043	000	899/099	ART CLUB	462.74	0.00	0.00	462.74
21	E/R	251	280	044	000	899/099	LINK	4,249.98	0.00	2,990.61	1,259.37
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	-	1,500.00	0.00	1,500.00
21	E/R	251	280	048	000	899/099	Y.E.S.	-	2,760.00	30.00	2,730.00
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	536.27	1,666.30	0.00	2,202.57
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - S	22,488.46	8,733.60	11,080.03	20,142.03
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	1,999.33	1,000.00	280.00	2,719.33
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	-	5,509.59	0.00	5,509.59
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	2,240.37	9,546.00	9,752.60	2,033.77
21	E/R	251	280	055	000	899/099	CHINESE CLUB	640.97	255.00	59.80	836.17
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	1,764.25	943.75	1,564.00	1,144.00
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVAL	1,468.71	45.00	163.65	1,350.06
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	2,130.84	5,200.16	3,000.00	4,331.00
21	E/R	251	280	059	000	899/099	TRAP & SKEET (NEW)	-	0.00	0.00	-
<b>TOTAL WAZATA HIGH SCHOOL</b>								<b>185,717.78</b>	<b>284,738.70</b>	<b>218,664.78</b>	<b>251,791.70</b>

**Wayzata Public Schools**  
**Student Activity Fund Summary**  
**October 2012**

**PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b> <i>06/30/12</i>	<b>FY'2012/13</b> <b>Revenue</b>	<b>FY'2012/13</b> <b>Expend</b>	<b>Balance as Of</b> <b>10/31/12</b>
21	E/R	251	280	070	000	899/099	BASEBALL	2,659.69	2,206.00	0.00	4,865.69
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,795.38	1,019.00	361.00	2,453.38
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	6,490.93	1,400.00	195.02	7,695.91
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	2,111.58	1,411.00	5,098.80	(1,576.22)
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	3,939.16	5,748.00	5,093.59	4,593.57
21	E/R	251	280	075	000	899/099	FOOTBALL	20,978.74	1,689.00	8,653.78	14,013.96
21	E/R	251	280	076	000	899/099	GYMNASTICS	2,899.98	272.00	0.00	3,171.98
21	E/R	251	280	077	000	899/099	GOLF - BOYS	348.42	188.00	110.00	426.42
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,412.76	290.00	1,197.50	505.26
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	8,543.72	9,085.00	9,026.95	8,601.77
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	10,918.94	4,251.00	1,915.00	13,254.94
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	6,165.81	129.00	0.00	6,294.81
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	9,559.46	640.00	906.94	9,292.52
21	E/R	251	280	083	000	899/099	SOFTBALL	3,925.26	1,190.00	1,487.41	3,627.85
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	2,508.22	120.00	0.00	2,628.22
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	11,154.59	4,508.00	6,575.43	9,087.16
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	7,944.10	6,273.00	5,438.47	8,778.63
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	8,574.73	1,621.00	3,178.25	7,017.48
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	8,453.59	163.00	2,603.59	6,013.00
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	6,404.15	958.00	455.24	6,906.91
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	2,352.26	6,844.75	7,439.56	1,757.45
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	3,360.86	642.00	540.77	3,462.09
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	-	589.00	0.00	589.00
21	E/R	251	280	093	000	899/099	VOLLEYBALL	5,789.84	3,912.00	2,012.44	7,689.40
21	E/R	251	280	094	000	899/099	WRESTLING	2,353.33	482.00	0.00	2,835.33
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,409.97	94.00	60.88	3,443.09
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	14,183.87	1,917.00	47.00	16,053.87
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	1,651.50	559.00	0.00	2,210.50
<b>TOTAL HIGH SCHOOL ATHLETICS</b>								<b>159,890.84</b>	<b>58,200.75</b>	<b>62,397.62</b>	<b>155,693.97</b>

**PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b> <i>06/30/12</i>	<b>FY'2012/13</b> <b>Revenue</b>	<b>FY'2012/13</b> <b>Expend</b>	<b>Balance as Of</b> <b>10/31/12</b>
21	E/R	253	280	152	000	899/099	MUSICAL	4,874.45	0.00	0.00	4,874.45
21	E/R	253	280	155	000	899/099	VALLEYFAIR	998.37	2,386.25	6,387.59	(3,002.97)
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,059.84	452.00	500.00	1,011.84
21	E/R	253	280	157	000	899/099	BAND	328.53	195.00	0.00	523.53
21	E/R	253	280	161	000	899/099	YEARBOOKS	10,229.40	1,667.00	9,081.12	2,815.28
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	11,252.84	2,609.11	717.35	13,144.60
<b>TOTAL CENTRAL MIDDLE SCHOOL</b>								<b>28,743.43</b>	<b>7,309.36</b>	<b>16,686.06</b>	<b>19,366.73</b>

**Wayzata Public Schools**  
**Student Activity Fund Summary**  
**October 2012**

**PROGRAM/LOCATION : WEST MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b> <i>06/30/12</i>	<b>FY'2012/13</b> <i>Revenue</i>	<b>FY'2012/13</b> <i>Expend</i>	<b>Balance as Of</b> <i>10/31/12</i>
21	E/R	351	280	201	000	899/099	BAND - KEEP!	-	0.00	0.00	-
21	E/R	351	280	202	000	899/099	CHOIR - KEEP!	243.19	239.00	132.00	350.19
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	248.32	5,402.01	1,605.19	4,045.14
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	600.98	0.00	0.00	600.98
21	E/R	351	280	212	000	899/099	YEARBOOK	6,736.52	210.00	4,990.19	1,956.33
21	E/R	351	280	213	000	899/099	THEATER	4,730.13	6,184.00	2,007.89	8,906.24
21	E/R	351	280	215	000	899/099	DAY ONE	28.00	108.00	0.00	136.00
<b>TOTAL WEST MIDDLE SCHOOL</b>								<b>12,587.14</b>	<b>12,143.01</b>	<b>8,735.27</b>	<b>15,994.88</b>

**PROGRAM/LOCATION : EAST MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b> <i>06/30/12</i>	<b>FY'2012/13</b> <i>Revenue</i>	<b>FY'2012/13</b> <i>Expend</i>	<b>Balance as Of</b> <i>10/31/12</i>
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	12,537.24	1,340.00	116.80	13,760.44
21	E/R	352	280	104	000	899/099	BAND	1,859.86	0.00	61.60	1,798.26
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	5,992.54	(13.50)	1,484.93	4,494.11
21	E/R	352	280	107	000	899/099	VARIETY FUND	10,188.45	0.00	376.43	9,812.02
<b>TOTAL EAST MIDDLE SCHOOL</b>								<b>30,578.09</b>	<b>1,326.50</b>	<b>2,039.76</b>	<b>29,864.83</b>

**PROGRAM/LOCATION : BIRCHVIEW**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b> <i>06/30/12</i>	<b>FY'2012/13</b> <i>Revenue</i>	<b>FY'2012/13</b> <i>Expend</i>	<b>Balance as Of</b> <i>10/31/12</i>
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	681.13	0.00	0.00	681.13
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	106.10	463.25	530.40	38.95
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	495.15	0.00	958.60	(463.45)
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	155.62	0.00	528.13	(372.51)
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	2.48	50.00	1,117.36	(1,064.88)
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	339.47	1,052.40	1,388.65	3.22
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	1,502.95	100.00	0.00	1,602.95
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,885.71	0.00	0.00	1,885.71
21	E/R	404	280	261	000	899/099	MEDIA	1,435.92	0.00	0.00	1,435.92
<b>TOTAL BIRCHVIEW</b>								<b>6,604.53</b>	<b>1,665.65</b>	<b>4,523.14</b>	<b>3,747.04</b>

**Wayzata Public Schools**  
**Student Activity Fund Summary**  
**October 2012**

<b>PROGRAM/LOCATION : GREENWOOD</b>											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b>	<b>FY'2012/13</b>	<b>FY'2012/13</b>	<b>Balance as Of</b>
								<i>06/30/12</i>	<i>Revenue</i>	<i>Expend</i>	<i>10/31/12</i>
21	E/R	406	280	307	000	899/099	KINDERGARTEN	1,430.80	0.00	465.92	964.88
21	E/R	406	280	311	000	899/099	MEDIA	129.30	0.00	0.00	129.30
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	6,887.37	0.00	736.00	6,151.37
<b>TOTAL GREENWOOD</b>								<b>8,447.47</b>	<b>-</b>	<b>1,201.92</b>	<b>7,245.55</b>
<b>PROGRAM/LOCATION : OAKWOOD</b>											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b>	<b>FY'2012/13</b>	<b>FY'2012/13</b>	<b>Balance as Of</b>
								<i>06/30/12</i>	<i>Revenue</i>	<i>Expend</i>	<i>10/31/12</i>
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	481.87	0.00	210.35	271.52
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,466.98	0.00	0.00	7,466.98
21	E/R	407	280	476	000	899/099	CHESS CLUB	630.67	290.00	88.19	832.48
<b>Total Oakwood Elementary</b>								<b>8,579.52</b>	<b>290.00</b>	<b>298.54</b>	<b>8,570.98</b>
<b>PROGRAM/LOCATION : SUNSET HILL</b>											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b>	<b>FY'2012/13</b>	<b>FY'2012/13</b>	<b>Balance as Of</b>
								<i>06/30/12</i>	<i>Revenue</i>	<i>Expend</i>	<i>10/31/12</i>
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	6,102.11	7,936.95	6,079.58	7,959.48
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,426.82	0.00	354.00	1,072.82
<b>TOTAL SUNSET HILL</b>								<b>7,528.93</b>	<b>7,936.95</b>	<b>6,433.58</b>	<b>9,032.30</b>
<b>PROGRAM/LOCATION : PLYMOUTH CREEK</b>											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b>	<b>FY'2012/13</b>	<b>FY'2012/13</b>	<b>Balance as Of</b>
								<i>06/30/12</i>	<i>Revenue</i>	<i>Expend</i>	<i>10/31/12</i>
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	9,525.71	0.00	335.79	9,189.92
<b>TOTAL PLYMOUTH CREEK</b>								<b>9,525.71</b>	<b>-</b>	<b>335.79</b>	<b>9,189.92</b>

**Wayzata Public Schools**  
**Student Activity Fund Summary**  
**October 2012**

<b>PROGRAM/LOCATION : GLEASON LAKE</b>											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b>	<b>FY'2012/13</b>	<b>FY'2012/13</b>	<b>Balance as Of</b>
								<i>06/30/12</i>	<i>Revenue</i>	<i>Expend</i>	<i>10/31/12</i>
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	8,294.51	5,702.74	143.98	13,853.27
<b>TOTAL GLEASON LAKE</b>								<b>8,294.51</b>	<b>5,702.74</b>	<b>143.98</b>	<b>13,853.27</b>
<b>PROGRAM/LOCATION : KIMBERLY LANE</b>											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of</b>	<b>FY'2012/13</b>	<b>FY'2012/13</b>	<b>Balance as Of</b>
								<i>06/30/12</i>	<i>Revenue</i>	<i>Expend</i>	<i>10/31/12</i>
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	1,036.53	0.00	396.00	640.53
21	E/R	412	280	403	000	899/099	GJESTVANG	440.62	0.00	280.52	160.10
21	E/R	412	280	404	000	899/099	CARLSON	941.69	0.00	280.52	661.17
21	E/R	412	280	405	000	899/099	SPRAQUE	604.70	0.00	0.00	604.70
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5 KEEP!	-	0.00	0.00	-
21	E/R	412	280	430	000	899/099	MEDIA	582.44	0.00	0.00	582.44
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	18,061.00	0.00	0.00	18,061.00
<b>TOTAL KIMBERLY LANE</b>								<b>21,666.98</b>	<b>-</b>	<b>957.04</b>	<b>20,709.94</b>
<b>GRAND TOTAL</b>								<b>490,818.31</b>	<b>380,109.29</b>	<b>322,708.22</b>	<b>548,219.38</b>

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

**ITEM: C. Finance and Business Services**

**COMMENTS BY: Mr. Westrum**

**2. Truth in Taxation Presentation**

School districts are required to meet the Truth in Taxation requirements for levy year 2012, taxes payable 2013. While school districts are no longer required to hold a separate Truth in Taxation hearing, they are required to discuss the payable 2013 levy and the current year budget at a regularly scheduled board meeting.

Truth in Taxation requirements are as follows:

- On or before September 30, 2012, each school district must adopt a proposed 2012 payable 2013 property tax levy and certify and submit it to the county auditor.
- The county auditor mails parcel specific tax notices to each property owner in the district.
- The school district is required to discuss the payable 2013 levy and current year budget.
- The public is given time to speak.
- The school board must adopt a final levy by December 31, 2012.



# Truth-in-Taxation Presentation for Taxes Payable in 2013

Wayzata Public Schools

December 10, 2012

**Notice of  
Proposed Property Taxes  
Independent School District 284**

**The Wayzata Independent School District 284 will include in its regularly scheduled meeting a presentation on its current budget and on the amount of property taxes it is proposing to collect in 2013 to pay for a portion of the costs of the district for the 2013 - 2014 school year.**

**Attend the Regularly Scheduled School Board Meeting  
All residents of the school district are invited to attend the Board Meeting to express their opinions on the current budget and on the proposed amount of 2013 property taxes. The meeting and presentation will be held on:**

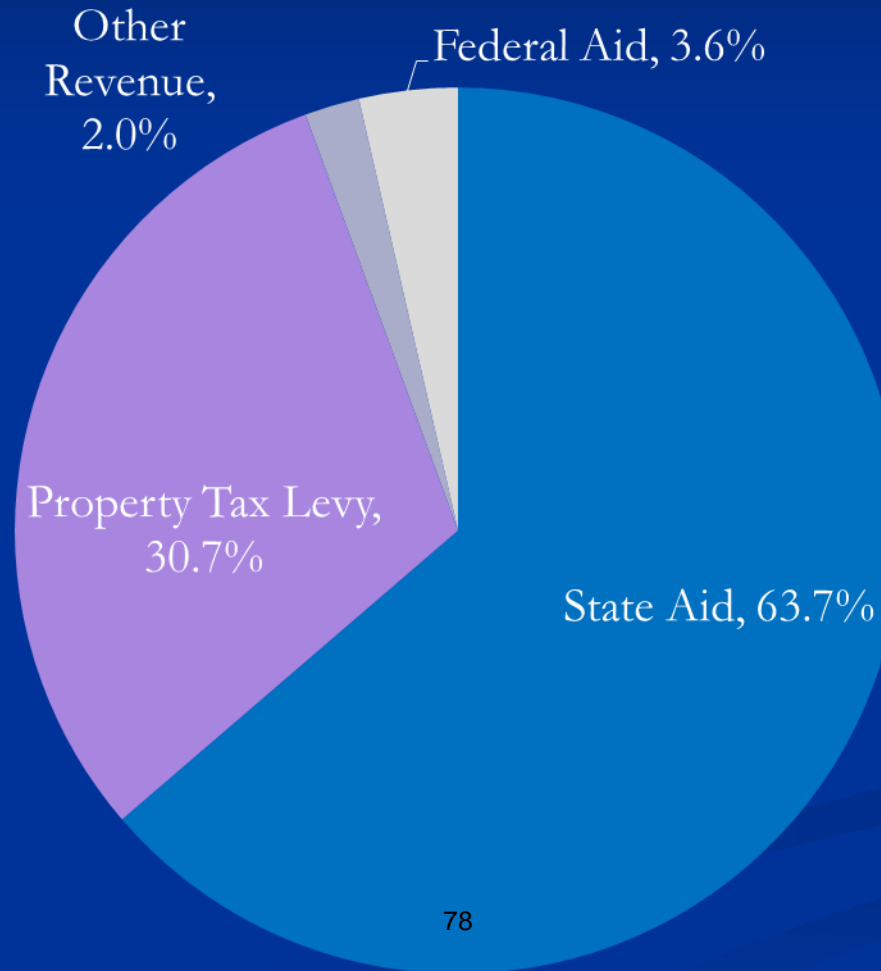
**Monday, December 10, 2012 at 7:00 p.m.  
Wayzata City Hall  
600 Rice Street  
Wayzata<sup>76</sup>**

# 2012-2013 Budget

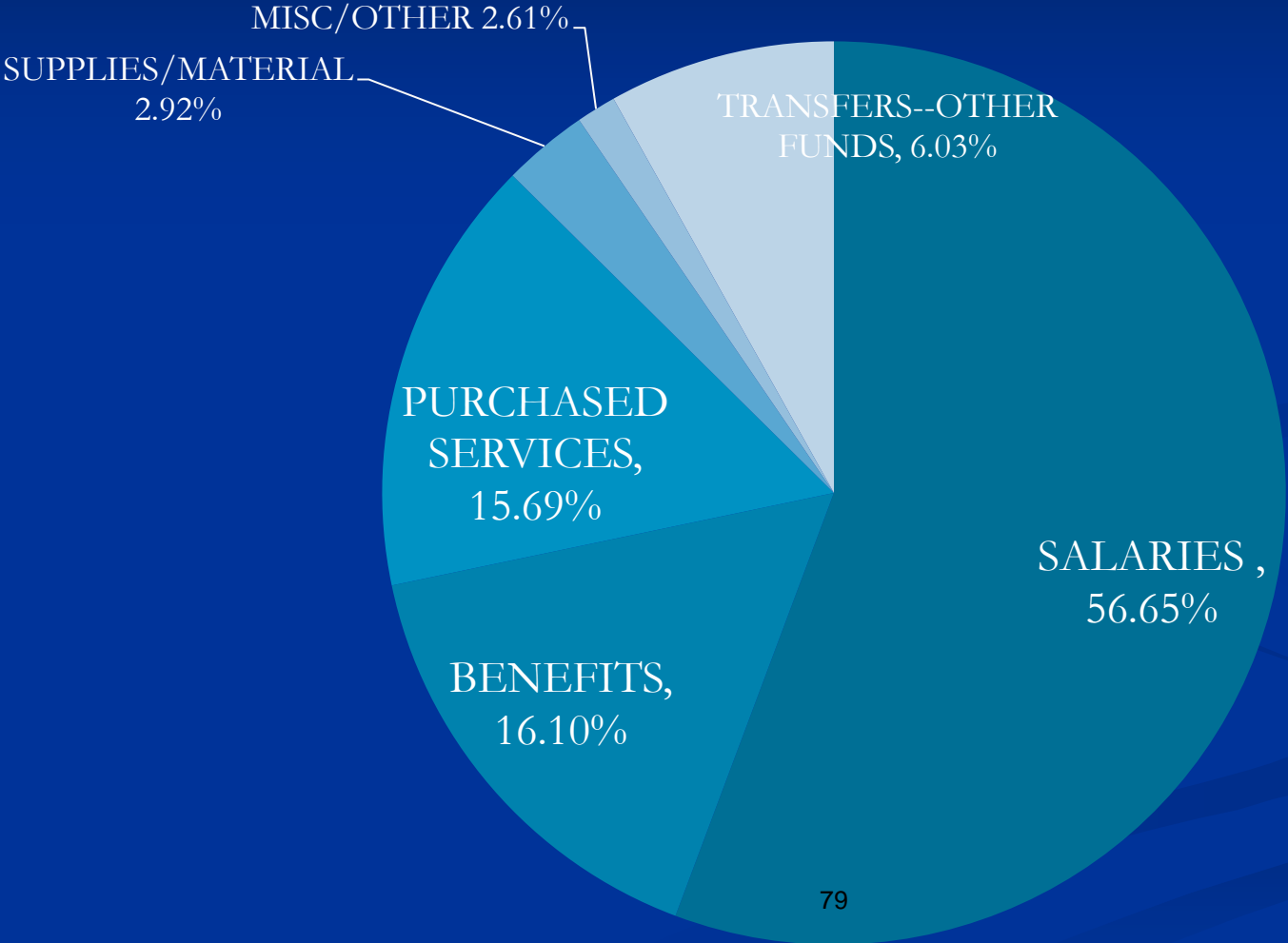
FUND	REVENUE	EXPENDITURES
General Fund	\$119,774,014	\$120,363,516
Food Service	5,174,123	5,279,185
Community Svc.	7,671,509	7,676,365
Construction	7,648,940	14,131,950
Debt Service	11,043,265	11,646,441
TOTAL	\$151,311,851	\$159,097,457

# Budget Basics – Revenue Sources

## Percentages

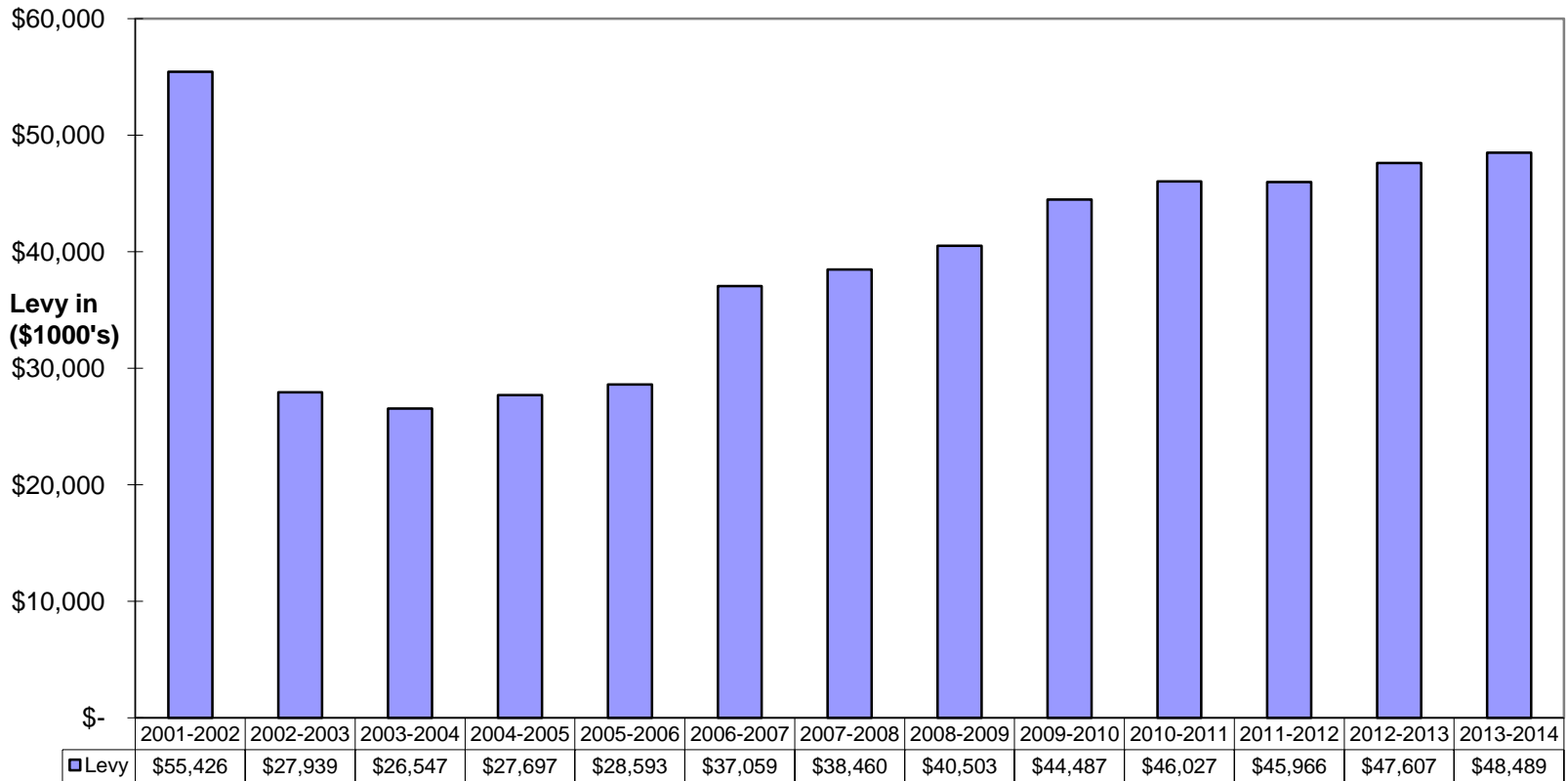


# Budget Basics – Expenditures



# Property Tax Levy History

**Property Tax levy Historical Trends  
All funds**



# Tax base compresses but is stabilized by continued growth

- The total market value of taxable property in the district declined 2.0%, to \$9.8 billion from \$10.0 billion.
- Included in this market value of taxable property is more than \$100 million of new construction, primarily in the northern parts of the district.
- The total tax capacity of taxable property in the district declined 1.1%, to \$109.9 million from 111.1 million.

# The Proposed Tax Levy

- 2013 Proposed Levy: \$48,588,931
- 2013 Certified Levy: \$48,488,931
- 2012 Certified Levy: \$47,606,842
- Change: \$882,089, or 1.82%

# Homestead Market Value Exclusion

The elimination of the Homestead Market Value Credit (HMVC) was included in the 2011 budget bills passed in the legislative special session in July of 2011. By eliminating the credit, the state was able to save roughly \$261 million each year. This was one cost-saving measure the state used to close the \$5-billion two-year state budget deficit.

# Homestead Market Value Exclusion

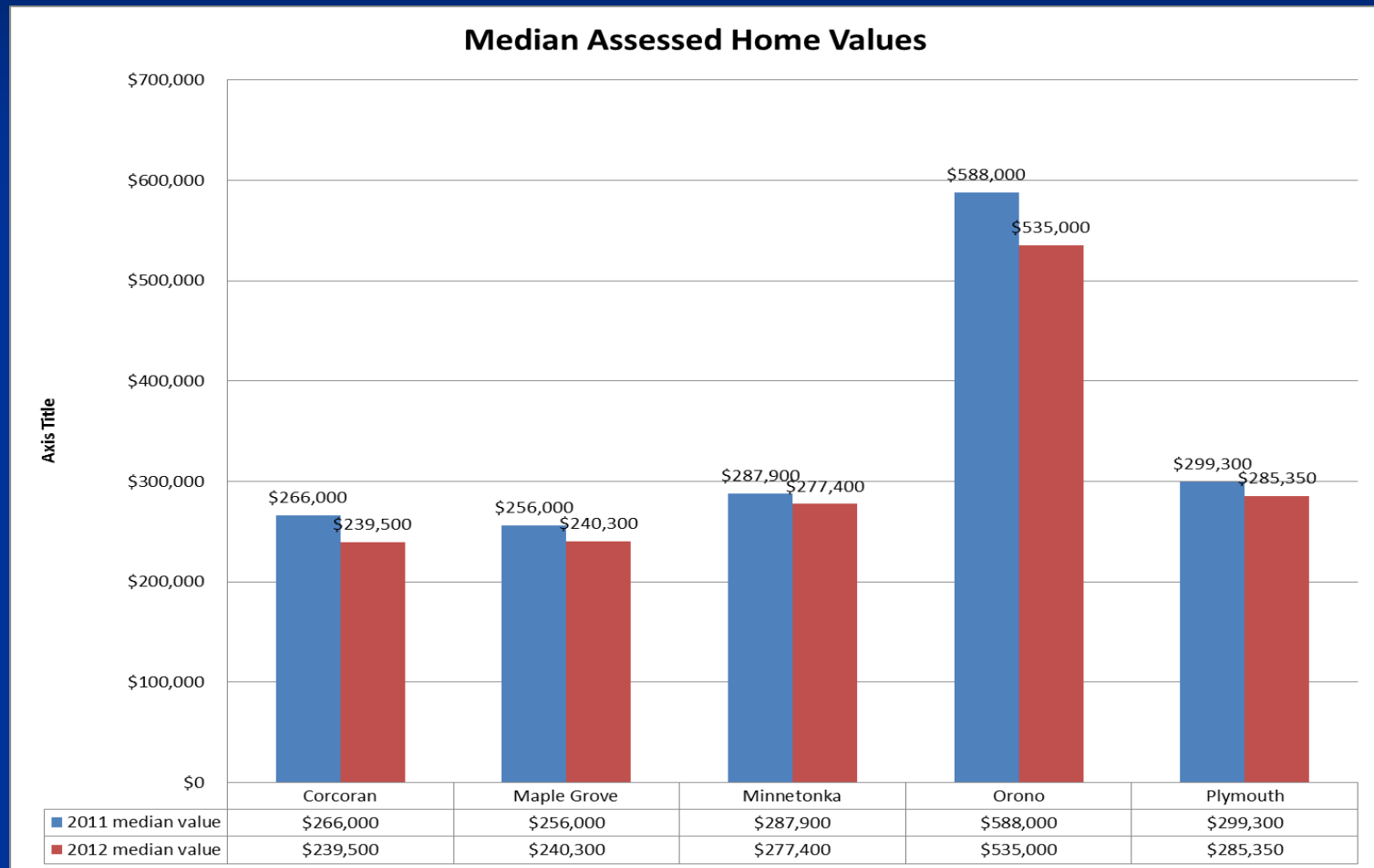
The impact of this state change will vary for each property, depending on a variety of factors. The state is no longer providing a homestead credit and instead the entire levy is being paid by local property taxpayers.

The district's property tax rate is calculated by dividing the property tax levy by the total tax base.

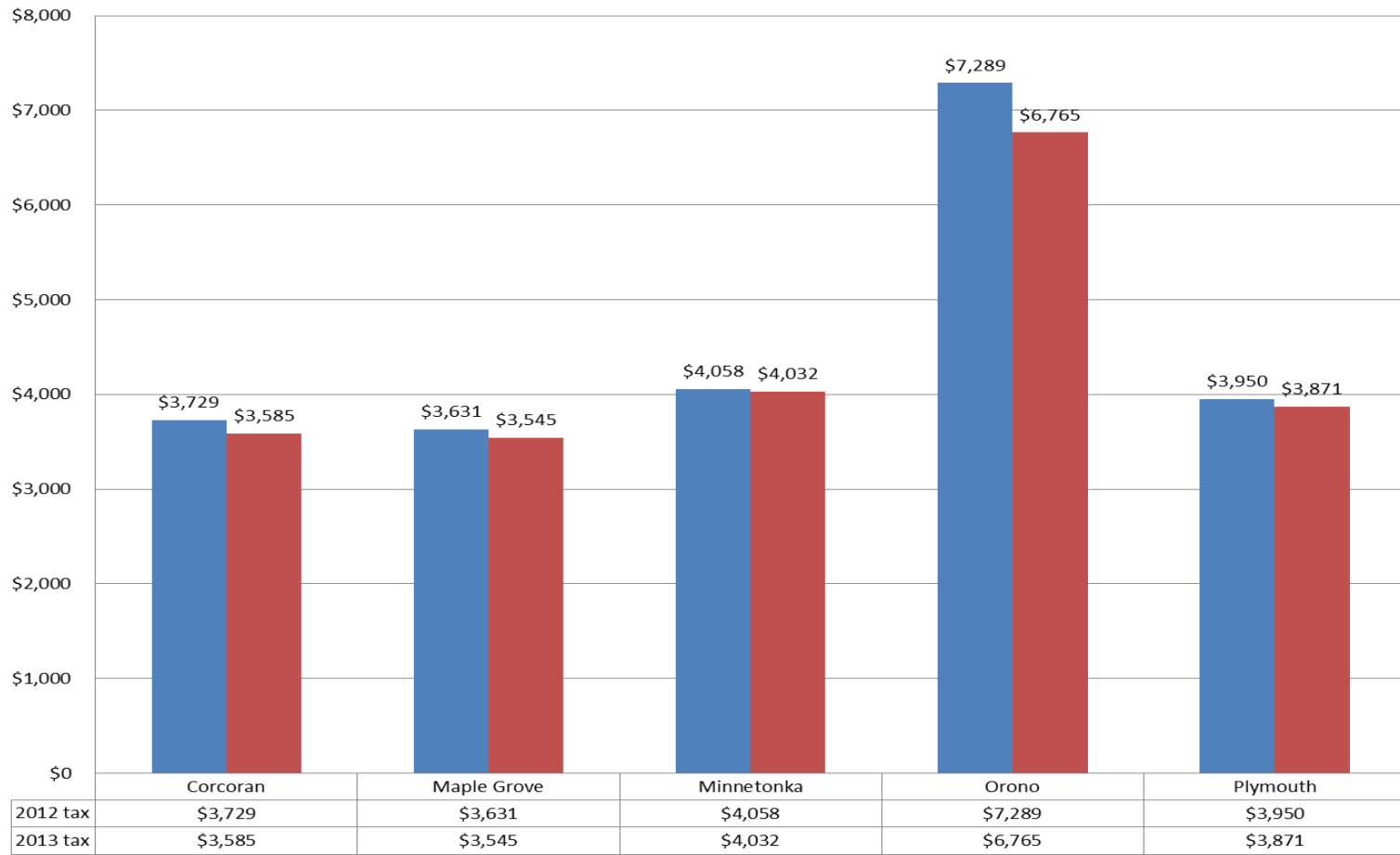
# Effect on Taxpayers

- Expect a only a slight change in school taxes
- Residential homestead property values are expected to decline for most existing homes. Homes are assessed at 100.3% of selling values.
- If value of a property increases or does not decrease near the district-wide average, the property's taxes may increase.
- Commercial and lakeshore property values may see similar trends to residential homestead properties discussed above.

# Median Assessed Home Values



# Property Values & Taxes



# Changes from Last Year

- Largest change in the General fund levy is voter approved referendum authority due to increasing resident student enrollment.
- Interest Earnings (offset) decreased for Debt Service Levy.

# Truth-in-Taxation Presentation for Taxes Payable in 2013

Discussion and Opportunity for the Public to  
comment.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Board Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: C. Finance and Business Services**

**COMMENTS BY: Mr. Westrum**

**3. Certification of 2012 Payable 2013 Tax Levy**

The Administration recommends certification of the 2012 Payable 2013 Property Tax Levy in the amount of \$48,488,931.14. This is a decrease of \$100,000 compared to the parcel specific notices mailed to taxpayers in November.

General Fund – Referendum Market Value – Voter Approved	\$20,090,982.93
General Fund – Referendum Market Value – Other	979,392.56
General Fund – Net Tax Capacity – Voter Approved	5,520,323.00
General Fund – Net Tax Capacity – Other	9,160,350.16
Community Service Fund	1,528,193.99
Debt Service Fund – Net Tax Capacity – Voter Approved	9,027,998.74
Debt Service Fund – Net Tax Capacity - Other	972,143.73
OPEB Pension	<u>1,209,546.03</u>
<b>Total Certified Levy</b>	<b>\$48,488,931.14</b>

Attached is the certification form which must be submitted to Hennepin County.

**RECOMMENDED ACTION:** Approved and authorize the Board Clerk to sign the attached final 2012 Payable 2013 Levy for Independent School District 284:

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

## District Levy Summary

### Subtotals By Levy Category

<b>Title</b>	<b>Limit</b>	<b>Proposed</b>	<b>Certified</b>
GENERAL - RMV VOTER - JOBZ EXEMPT	20,090,982.93	20,090,982.93	20,090,982.93
GENERAL - RMV OTHER - JOBZ EXEMPT	979,392.56	979,392.56	979,392.56
GENERAL - NTC VOTER - JOBZ EXEMPT	5,520,323.00	5,520,323.00	5,520,323.00
GENERAL - NTC OTHER - JOBZ EXEMPT	9,160,350.16	9,260,350.16	9,160,350.16
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	1,528,193.99	1,528,193.99	1,528,193.99
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	9,027,998.74	9,027,998.74	9,027,998.74
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	972,143.73	972,143.73	972,143.73
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	1,209,546.03	1,209,546.03	1,209,546.03

### Subtotals By Fund

<b>Title</b>	<b>Limit</b>	<b>Proposed</b>	<b>Certified</b>
GENERAL FUND	35,751,048.65	35,851,048.65	35,751,048.65
COMMUNITY SERVICES FUND	1,528,193.99	1,528,193.99	1,528,193.99
GENERAL DEBT SERVICE FUND	10,000,142.47	10,000,142.47	10,000,142.47
OPEB/PENSION DEBT SERVICE FUND	1,209,546.03	1,209,546.03	1,209,546.03

### Subtotals By Tax Base

<b>Title</b>	<b>Limit</b>	<b>Proposed</b>	<b>Certified</b>
REFERENDUM MARKET VALUE	21,070,375.49	21,070,375.49	21,070,375.49
NET TAX CAPACITY	27,418,555.65	27,518,555.65	27,418,555.65

### Subtotals By Truth In Taxation Category

<b>Title</b>	<b>Limit</b>	<b>Proposed</b>	<b>Certified</b>
VOTER APPROVED	34,639,304.67	34,639,304.67	34,639,304.67
OTHER	13,849,626.47	13,949,626.47	13,849,626.47

### Total Levy

<b>Title</b>	<b>Limit</b>	<b>Proposed</b>	<b>Certified</b>
TOTAL LEVY	48,488,931.14	48,588,931.14	48,488,931.14

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: D. Human Resources**

**COMMENTS BY: Annie Doughty**

There are no items for this section.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – December 10, 2012**

**AGENDA SECTION: OTHER BOARD ACTION**

**ITEM: Enrollment Balancing and Attendance Area Modifications**

**COMMENTS BY: Jim Westrum & Dennis Cheesebrow, TeamWorks, International**

The school district, with the consultation and guidance of Dennis Cheesebrow from TeamWorks, International, has been engaged in the consideration of elementary enrollment balancing and attendance area modifications to be implemented in the 2013-2014 School Year. Preliminary recommendations and considerations were presented at the Board Work Session on November 26. This process has included initial work of a district administrative leadership team that met on October 8 and 9. The School Board discussed this early work and process considerations at a Board Work Session on October 22. Community consultation was sought and provided through three community forums held on October 29, October 30 and November 5. Each evening had approximately 250 community members in attendance. Attendees at these forums were provided with an overview of the current reality, the challenge, and the task for the evening. They were then given the opportunity to engage in small groups and offer their inputs and insights about how to address the school district’s enrollment challenges. In addition, the public was given an opportunity to submit their feedback online and was also invited to address the School Board at its November 26 Work Session. The feedback and inputs of the community collected at the forums and from the November Work Session were considered to craft and create a recommended scenario for elementary attendance areas intended to balance enrollment to capacity at the district’s seven elementary schools.

Included with this agenda sheet are the current and recommended elementary attendance areas with supporting information.

**RECOMMENDED ACTION:** To accept and implement the elementary enrollment balancing and attendance area recommendations brought forth by the administration.

Motion by: \_\_\_\_\_

Passed \_\_\_\_\_

Second by: \_\_\_\_\_

Failed \_\_\_\_\_

# Wayzata Public Schools

## Elementary Enrollment Balancing & Attendance Areas

December 10, 2012 School Board Meeting

### Recommended Actions

#### Recommendations Effective with the 2013-2014 School Year

Recommendations for balancing elementary school enrollment and establishing attendance areas have been separated into the following categories:

1. Neighborhood Attendance Area Reassignments
2. Future and Currently Unknown Housing Development Attendance Area Reassignments
3. Administrative & Procedural Attendance Area Assignments

#### Category #1 Recommendations:

##### Neighborhood Attendance Area Reassignments

1. Neighborhood 7B from Greenwood to Oakwood (currently occupied areas)
2. Neighborhoods 10E and 13 from Greenwood to Gleason Lake
3. Neighborhood 30 from Plymouth Creek to Kimberly Lane
4. Neighborhood 33 from Plymouth Creek to Greenwood

#### Category #2 Recommendations:

##### Future and Currently Unknown Housing Development Attendance Area Reassignments

1. Currently Undeveloped/Unoccupied Areas 4AS, 5W, and 11A2 from Greenwood to Oakwood
2. Currently Undeveloped/Unoccupied Areas 6E and 7B from Greenwood to Oakwood
3. The school district will continuously monitor the opening of new home developments. As each new development is planned and scheduled to open, the district will consider the elementary and middle school attendance areas where the development is currently assigned. It will then make a final decision about placement in an elementary and middle school where capacity exists and can best accommodate the projected number of students for the new area.

#### Category #3 Recommendations:

##### Administrative & Procedural Attendance Area Assignments

1. Grandfathering Choices for 5<sup>th</sup> Grade Students
  - Allow 5<sup>th</sup> Grade students, including open enrolled students, with a “grandfather” choice (an opportunity to stay in their current school) for the 2013 - 14 School Year (with transportation provided for resident students and for non-resident students from an in-district bus stop).
2. Grandfather Choices for Younger Siblings
  - Younger siblings of Grade 5 resident and non-resident students will not have a “grandfather” choice for the 2013-2014 School Year.

3. Intra-District Transfer

- Intra-District Transfer students (resident students attending a school outside of their assigned attendance area) may or may not be allowed to remain at their current school of attendance depending on the individual school enrollment and capacity status. The district will continue to manage intra-district transfer requests under the current procedure which requires annual review and approval.

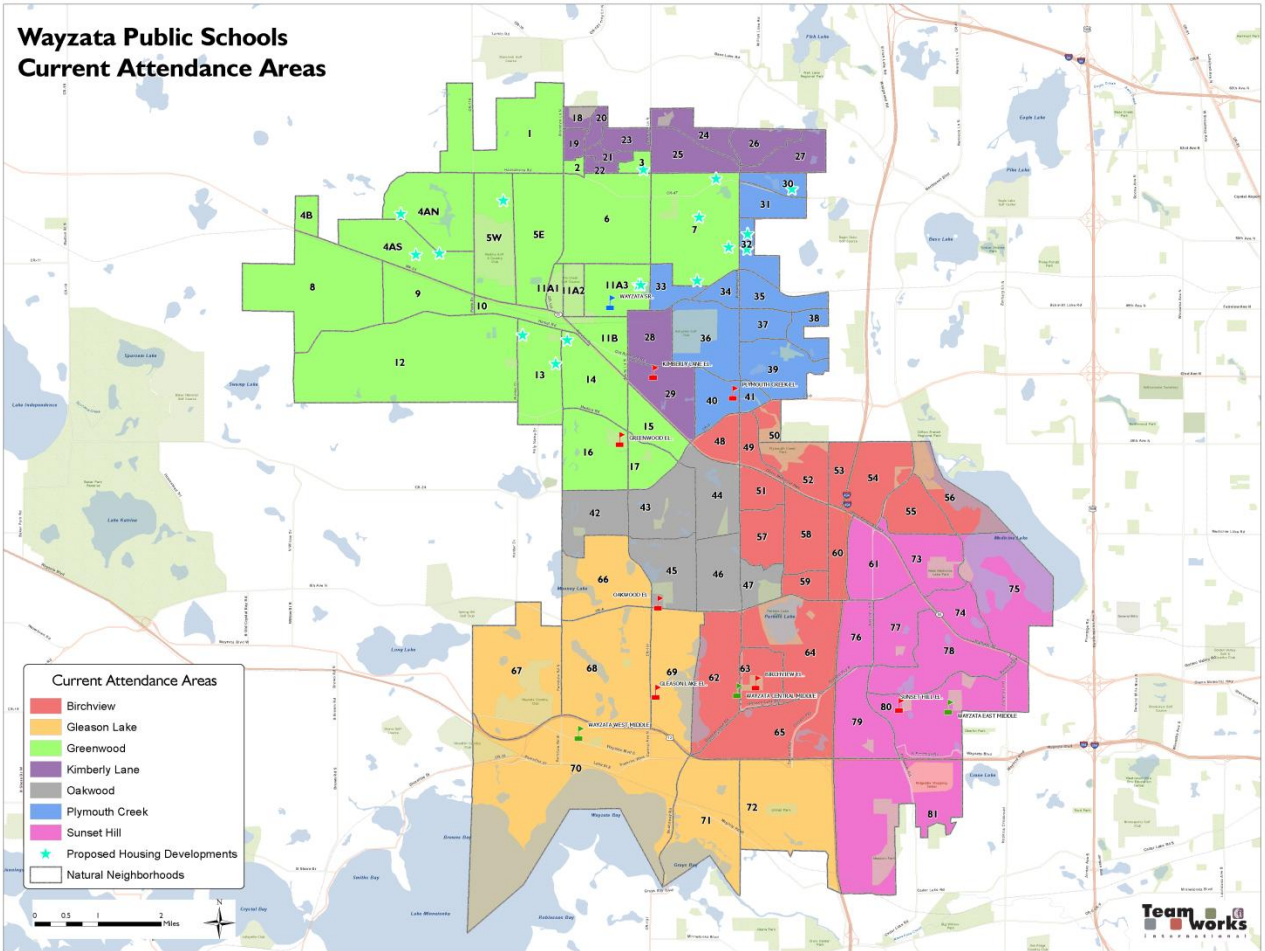
4. Open Enrollment

- Elementary open enrollment students will be allowed to continue at their current school of attendance.
- The district will maintain current status of “closed open enrollment” in grades 1-12 with the exception of ensuring that state laws are honored and taking into consideration the kindergarten enrollment procedures outlined below.
- For the purposes of determining kindergarten open enrollment admissions: If resident kindergarten enrollment reaches or exceeds 650 students, as determined on February 15, 2013, open enrollment admissions will be limited to a minimum of seven kindergarten students (statutory minimum of 1% of resident kindergarten enrollment). Priority will be given to those kindergarten applicants with an older sibling currently attending Wayzata Public Schools in grades K-4. The district will assign the student to one of the district’s elementary schools where adequate capacity exists; which may or may not be the school where the older sibling attends.

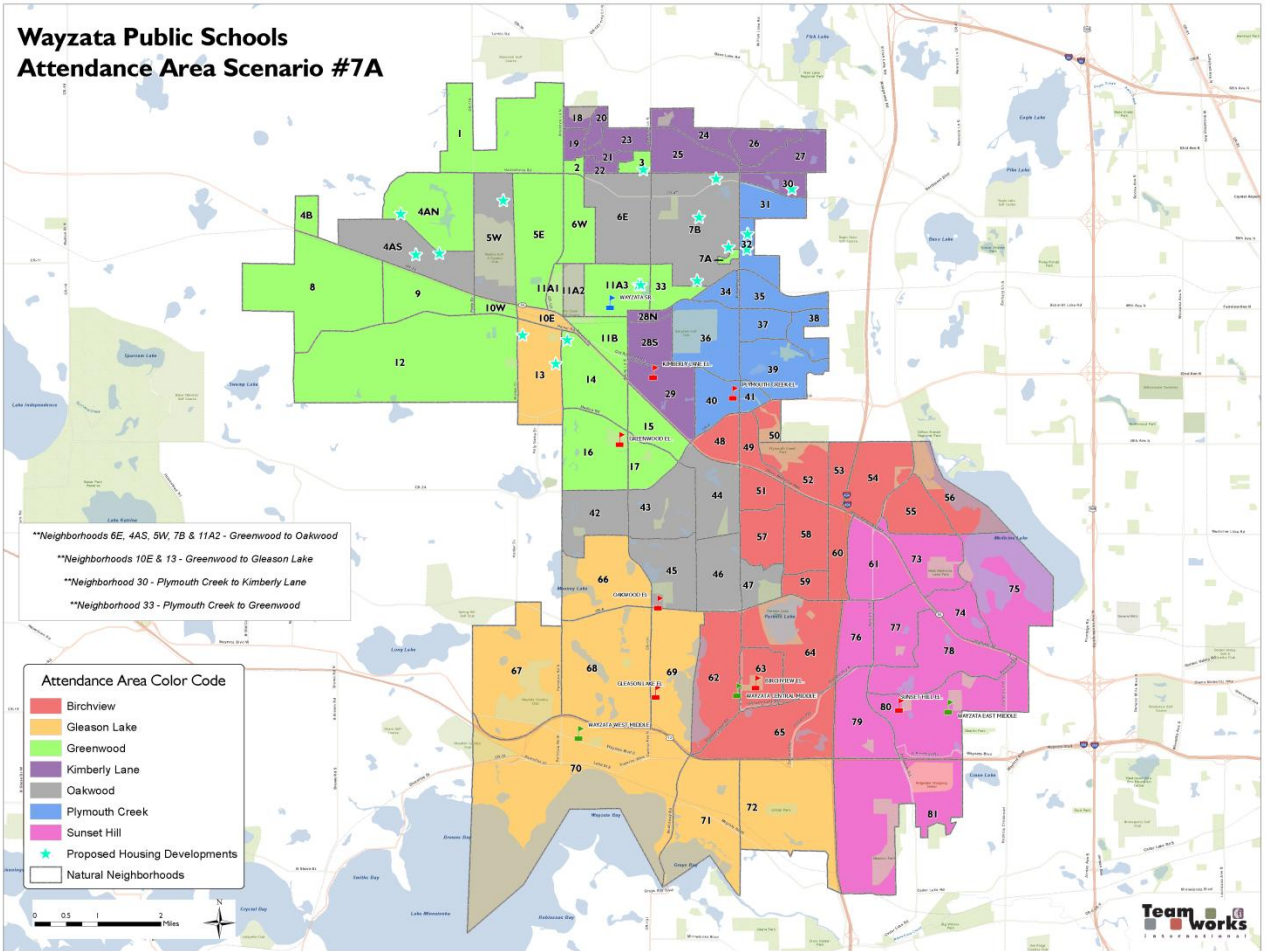
5. New Registrants

- New registrants, moving into attendance areas that are impacted by this recommendation, will be given the opportunity to attend their neighborhood’s new elementary school effective during the 2012-2013 school year and transportation will be provided.

# Wayzata Public Schools Current Attendance Areas



# Wayzata Public Schools Attendance Area Scenario #7A



# Wayzata Public Schools

## Background Information: Enrollment Balancing & Attendance Areas

December 10, 2012 School Board Meeting

### Attendance Area Review 2012

During the past several months, the school district has been engaged in a review of enrollment balance and current attendance areas and analyzing possibilities to better align facilities with student enrollment. The school district engaged the services of Dennis Cheesebrow, TeamWorks, International, to provide facilitation and planning services to assist the district. The activities that TeamWorks led include:

- A. Preliminary planning for the process and data analysis of the district's current reality;
- B. Facilitation of meetings with several members of the district's leadership team on October 8 and 9, 2012 to develop initial concepts for Board consideration at their October 22, 2012 work session;
- C. Presentation and engagement with the School Board at its October 22, 2012 work session;
- D. Facilitation of three community forums on October 29, 30 and November 5, 2012;
- E. Review of forum and on-line feedback submitted by parents and community members;
- F. Presentation of general information and preliminary recommendations/considerations to the School Board at its work session scheduled for November 26, 2012;
- G. Presentation at the School Board meeting scheduled for December 10, 2012 where it is anticipated that the Board will take final action on the new attendance area boundaries and related enrollment protocol;
- H. Continuation with the facilitation and/or additional guidance necessary to finalize elementary attendance area details and to help establish and finalize middle school attendance areas.

It should be noted that the level of community engagement throughout this enrollment balancing and attendance area review process is to be commended. At each of the three community forums, more than 200 interested residents attended to offer their opinions, ideas, and feedback in an effort to help craft a plan that represented their self-interests and serve the needs of the larger school district. In addition, many residents took advantage of the on-line opportunity to provide input and feedback. The summaries of this information were made available on the district's website for interested parties to review. Based on the feedback collected, it is clear that residents feel very positive about the school district and the individual schools they are associated with. Their involvement and ideas submitted were helpful in the continual refinement of the scenarios. The School Board and district's administration would like to thank all who gave of their time to offer productive and insightful input.

### **Previous Enrollment Balancing and Attendance Area Reviews**

Reviews of enrollment balancing and attendance areas have occurred in the past (2000 and 2006) and there have been a number of smaller-scale administrative adjustments made during the district's history. In each case, similar guidelines were considered as decisions were made. Examples of such guidelines/considerations include the following: transportation that is safe, efficient and cost effective; considers natural and man-made boundaries; considers distance from school; reserves program integrity; consistency, parity among buildings; considers efficient, effective and safe usage of facilities; considers natural neighborhoods; considers previous relocations; considers socioeconomic factors; considers permitting grades 5 and 8 to remain in current buildings; considers correction of current, observable boundary irregularities; considers future enrollment projections; avoids relocation of neighborhoods which have experienced multiple moves in the past; avoids large-scale relocations of students from schools that currently are not experiencing over-crowding; avoids creating noncontiguous boundaries within a school's attendance area; makes all properties within an attendance area contiguous with one another; and in so much as possible, minimizes the number of students relocated in the adjustment of school boundaries.

Many of these factors were also considered in the 2012 enrollment balancing and attendance area review. However, given the district's current circumstances and its desire to achieve near 100% enrollment capacity at the elementary schools, the following considerations may have had less priority although they were not ignored: distances from schools, correcting existing boundary irregularities, the avoidance of noncontiguous boundaries, i.e., having all properties within an attendance area contiguous with one another.

### **Goals of the 2012 Enrollment Balancing and Attendance Area Review**

The following were priority goals and outcomes of the enrollment balancing and attendance area process:

1. Review and make appropriate revisions to elementary school attendance areas to achieve 3-5 year sustainability in each of the district's seven elementary schools. Seek to achieve near 100% capacity utilization at each elementary school for at least three years.
2. Decrease enrollment at Plymouth Creek Elementary to a level whereby the school's enrollment is manageable and sustainable within the building for 3-5 years.
3. Address anticipated enrollment growth at Greenwood Elementary to achieve manageable and sustainable enrollment within the building for 3-5 years.
4. Review and make appropriate revisions to middle school attendance areas to achieve 3-5 year sustainability in each of the district's three middle schools.

### **General thoughts about the District's Student Enrollment**

The Wayzata Public Schools has been experiencing steady residential student growth for several years. This growth is from a combination of new home construction and the natural turnover of homes within the community. During this same time period, open enrollment/non-resident students have helped the district to maintain solid enrollment numbers. This has helped to ensure continuity of educational programming and the maintenance of class sizes that reflect district guidelines. Open enrollment participation has also helped to stabilize general operating budgets during some challenging economic times. The total number of non-resident students will be trending downward in the future due to some changes to open enrollment admission procedures. These changes have been made in response to the district's increasing resident student enrollment.

The school district has taken a number of actions to address enrollment and facilities challenges. Specifically, the district has:

1. Conducted a comprehensive enrollment and demographic study in 2011 by Dr. Hazel Reinhardt, consultant and former State Demographer;
2. Implemented an improved census data collection process for 0-5 year olds through enhanced technology systems and census cards mailed to each residential address within the community;
3. Conducted a comprehensive facilities study with the guidance and leadership of Wold Architects and Engineers, which was initiated in 2010 and continues through the time of the writing of this document;
4. Increased communication and engagement between the school district, city governments, and home builders;
5. Modified open enrollment procedures resulting in a downward trend in the total number of open enrolled students attending and entering the district;
6. Conducted an enrollment balancing and attendance area review in 2012 with the guidance and leadership of Dennis Cheesebrow, TeamWorks, International, and the management functions of the school district administration, district transportation officials and consultants; all complemented by many opportunities for parent/resident community consultation and engagement.

### **Reference Data**

Reference data is included below to provide some pertinent information considered or developed in the enrollment balancing and attendance area review.

### **Current Resident and Non-Resident Enrollment 2012-2013 (From: October 1, 2012)**

The chart below indicates the total number of students for 2012-2013 in the district by grade level and school building.

School	Grade							Totals
		K	1	2	3	4	5	
Birchview		92	110	121	123	107	100	653
Gleason Lake		108	99	95	133	111	109	655
Greenwood		108	112	133	115	137	121	726
Kimberly Lane		95	83	122	151	120	146	717
Oakwood		61	84	94	88	80	97	504
Plymouth Creek		148	133	166	162	129	128	866
Sunset Hill		92	94	96	91	101	89	563
<b>Elementary Totals</b>		<b>704</b>	<b>715</b>	<b>827</b>	<b>863</b>	<b>785</b>	<b>790</b>	<b>4684</b>
	6	7	8	9	10	11	12	
Central Middle	337	357	340					1034
East Middle	289	270	262					821
West Middle	235	252	257					744
<b>Middle School Totals</b>	<b>861</b>	<b>879</b>	<b>859</b>					<b>2599</b>
<b>High School Totals</b>				<b>815</b>	<b>822</b>	<b>806</b>	<b>822</b>	<b>3265</b>
<b>Secondary Totals</b>	<b>861</b>	<b>879</b>	<b>859</b>	<b>815</b>	<b>822</b>	<b>806</b>	<b>822</b>	<b>5864</b>
<b>District Total</b>								<b>10548</b>

### Census Data: 0-5 Year Olds

The information in the chart below contains a summary of the 0-5 year olds in the community as determined by the census conducted in October, 2012. The numbers do not reflect any changes to attendance areas. This information is used to help project the number of kindergarten students for future years at each elementary school and for the district. Students listed under the column header of “Grad Year 2026” are eligible for kindergarten in the 2013-2014 school year. Recent “capture rates” of 5 year olds is about 90%. “Capture Rate” is defined as the percentage of district five year olds that attend kindergarten. Given the historical district capture rate, it is anticipated that about 670 resident children will be entering kindergarten in the 2013-2014 school year. The district’s long-term enrollment projections have been based on an assumption of 650-700 resident kindergarten students. Therefore, this number of 672 is in good alignment with the projections.

	<b>Grad Yr 2026 Enter K 2013-14</b>	<b>Grad Yr 2027 Enter K 2014-15</b>	<b>Grad Yr 2028 Enter K 2015-16</b>	<b>Grad Yr 2029 Enter K 2016-17</b>	<b>Grad Yr 2030 Enter K 2017-18</b>	<b>Grad Yr 2031 Enter K 2018-19</b>	<b>Total 0-5 Year Olds</b>	<b>Projected K 2013-2014</b>
BV	119	88	112	102	107	6	534	93
GL	103	88	97	83	78	4	453	98
GW	95	93	86	71	72	1	418	115
KL	103	83	79	57	56	3	381	95
OW	85	54	68	56	54	2	319	90
PC	141	135	126	136	112	4	654	98
SH	98	78	81	90	73	5	425	81
<b>Total</b>	<b>744</b>	<b>619</b>	<b>649</b>	<b>595</b>	<b>552</b>	<b>25</b>	<b>3184</b>	<b>670</b>

### Elementary Open Enrollment Five-Year History and Five-Year Projections

The information in the chart below demonstrates the historical and projected number of elementary open enrollment students assuming no changes are made to the current enrollment procedures. This set of projections is based on current open enrollment admission protocol. As is always the case, the district will assess and adjust open enrollment procedures as it sees appropriate. The assumptions are based on the admission of 7 kindergarten age siblings each year starting in 2013-2014. (Note: School districts, by law, must accept a number of non-resident students equal to or greater than 1% of the total resident enrollment per grade level. For the Wayzata Public Schools, with average kindergarten enrollment of about 700 students, this equates to about 7 students per year.)

<b>School Year</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Totals</b>
2008-2009	100	77	68	85	82	90	<b>502</b>
2009-2010	70	116	76	68	83	86	<b>499</b>
2010-2011	80	68	112	70	69	81	<b>480</b>
2011-2012	69	75	63	103	65	62	<b>437</b>
2012-2013	18	66	67	60	94	56	<b>361</b>
Projected 2013-2014	7	18	66	67	60	94	<b>312</b>
Projected 2014-2015	7	7	18	66	67	60	<b>225</b>
Projected 2015-2016	7	7	7	18	66	67	<b>172</b>
Projected 2016-2017	7	7	7	7	18	66	<b>112</b>
Projected 2017-2018	7	7	7	7	7	18	<b>53</b>

### **Comprehensive Facilities Study (Conducted by Wold Architects and Engineers, 2011)**

A study of the district's facilities was commissioned with Wold Architects and Engineers in March, 2010 to provide a comprehensive facilities analysis and educational adequacy report of all currently owned school buildings and facilities within the district. The study is still in progress at the time this document was prepared.

One result of the on-going facilities study was the development of a three-phase action plan:

- Phase I :           Deferred Maintenance
- Phase II:           Elementary Capacity, Enrollment Balancing, and Attendance Areas
- Phase III:          Secondary Capacity and Educational Adequacy

Phase I, Deferred Maintenance, involves the general updating of existing facilities through refurbishing aging infrastructure, mechanical systems, parking lots, roofs, flooring, etc. This work will continue for a number of years.

Phase II, Elementary Capacity, Enrollment Balancing, and Attendance Areas, is in response to elementary enrollment capacity issues and the recognition that a review of enrollment balancing and attendance areas for the elementary and middle schools were necessary. After careful review and consideration, the decision was made to expand three of the district's elementary schools to provide additional capacity. These new facilities will be ready for the 2013-2014 school year. Here is a brief summary:

- Greenwood Elementary will add four new classrooms, an expanded cafeteria, a new gymnasium, and some smaller adjacent classroom spaces gained as a result of remodeling the current cafeteria and gymnasium within the building.
- Oakwood Elementary will add three new classrooms, a new media center, remodeled special education classrooms, cafeteria expansion, new office spaces, and will gain some additional instructional space as a result of remodeling within the building.
- Sunset Hill Elementary will be adding four classrooms and an expanded cafeteria.

Phase III, Secondary Capacity and Educational Adequacy, is still in the planning stages at the time this document was prepared. Those involved in Phase III planning are currently exploring secondary capacity (middle school and high school) and also are looking at the educational adequacy of the district's current facilities; mostly at the secondary level. Recommendations will be brought forth in the coming months regarding how to best accommodate anticipated middle school and high school student growth and consideration will be given to current facilities and how they might be expanded and/or updated. The results of Phase III work may lead to facility expansion at the high school. Additionally, improvements to enhance facilities and the educational experience for all K-12 students are being considered in Phase III.

### **Elementary School Capacity and Capacity Utilization**

Elementary school enrollment capacities were determined based on the facility study by Wold Architects and Engineers. They considered new construction and the additional classrooms and used the district's established staffing guidelines to determine the capacities. For the purposes of this study, a "capacity utilization ratio" (refers to student-teacher ratio/shaded column) multiplied by five sections of each grade level was used to determine elementary school capacities. Experiencing five sections at each grade level is

not likely to be what actually materializes. However, for the purposes of determining school capacities, this was one of the assumptions used.

	Lower Staffing Ratio	Capacity Utilization Ratio	Number of Sections	Total Number of Students
Kindergarten	19	20	5	100
1st grade	21	22	5	110
2nd Grade	22	23	5	115
3rd Grade	24	25	5	125
4th Grade	26	27	5	135
5th Grade	26	27	5	135
Grades 1-5 # of Sections/# of Students			25	620
Grades K-5 # of Sections/# of Students			30	720

This number of 720 has been defined as a “right sized” elementary school whereby staffing for specialists can be maximized and desirable class sizes can be achieved. Through the various scenarios that were considered, the “capacity utilization” was determined as a percentage by comparing the projected enrollment in each building with the building capacity. Five of the elementary schools were determined to have a capacity of 720 (Kimberly Lane, Plymouth Creek, Oakwood, Gleason Lake, and Sunset Hill), Greenwood-784 and Birchview-641.

An ideal situation would be to have each elementary school at 100% capacity utilization. However, this is not realistic. It was generally felt that if most of the elementary school buildings could have capacity utilization between 90% and 110% that would be reasonable and a range that building principals could work with. However, recognizing that a goal was to achieve near 100% capacity utilization in each elementary school, a range of between 95% and 105% were sought in the development of scenarios.

### **Scenarios Considered**

A number of scenarios were considered during the enrollment balancing and attendance area review. Scenarios 3-6 were all presented for review at the community forums. A large amount of feedback was collected about each scenario at the forums and through on-line opportunities. The feedback and on-going analysis of available information by the school district was intended to eventually lead to the development of a scenario that would achieve the overriding goal of near 100% utilization of the elementary school buildings. None of these specific scenarios solved the district’s challenges regarding enrollment balancing but contributed to successively improved models and engaged the community in discussion and conversation.

#### Scenario 3

- Neighborhoods 54, 55, 56 from Birchview to Sunset Hill
- Neighborhood 42 from Oakwood to Gleason Lake
- Neighborhoods 8, 9, 10, 11A, 12 & 13 from Greenwood to Oakwood
- Neighborhoods 2 & 3 from Greenwood to Kimberly Lane
- Neighborhood 30 from Plymouth Creek to Kimberly Lane
- Neighborhoods 33 & 34 from Plymouth Creek to Oakwood

#### Scenario 4

Neighborhoods 38 & 39 from Plymouth Creek to Sunset Hill  
Neighborhood 42 from Oakwood to Gleason Lake  
Neighborhoods 8, 9, 10, 11A, 12, 13 from Greenwood to Oakwood  
Neighborhoods 2 & 3 from Greenwood to Kimberly Lane  
Neighborhood 30 from Plymouth Creek to Kimberly Lane  
Neighborhoods 33 & 34 from Plymouth Creek to Oakwood

#### Scenario 5

Neighborhood 30 from Plymouth Creek to Kimberly Lane  
Neighborhood 54, 55, 56 from Birchview to Sunset Hill  
Neighborhood 42 from Oakwood to Gleason Lake  
Neighborhood 33 from Plymouth Creek to Greenwood  
Neighborhoods 8, 9, 10, 12, 13 from Greenwood to Oakwood  
Neighborhoods 4AS, 4B, 5W & 11A2 from Greenwood to Oakwood

#### Scenario 6

Neighborhood 30 from Plymouth Creek to Kimberly Lane  
Neighborhood 33 from Plymouth Creek to Greenwood  
Neighborhoods 8, 9, 10, 13 from Greenwood to Oakwood  
Neighborhoods 4AS, 4B, 5W & 11A2 from Greenwood to Oakwood

#### Scenario 7

Neighborhood 6 & 7 from Greenwood to Oakwood  
Neighborhoods 10E, 13, and 14N from Greenwood to Gleason Lake  
Neighborhood 30 from Plymouth Creek to Kimberly Lane  
Neighborhood 33 from Plymouth Creek to Greenwood  
Neighborhoods 4AS, 5W & 11A2 from Greenwood to Oakwood

#### Scenario 7A

Neighborhood 6E & 7B from Greenwood to Oakwood  
Neighborhoods 10E and 13 from Greenwood to Gleason Lake  
Neighborhood 30 from Plymouth Creek to Kimberly Lane  
Neighborhood 33 from Plymouth Creek to Greenwood  
Neighborhoods 4AS, 5W & 11A2 from Greenwood to Oakwood

**Current Demographic Information**

School	Economic Indicator	American Indian	Asian	Black	Hispanic	White	Other Unknown	
Birchview	19.23%	1.38%	16.15%	11.38%	4.15%	66.92%	0.00%	100%
Gleason Lake	18.02%	0.00%	8.85%	6.72%	4.43%	80.00%	0.00%	100%
Greenwood	6.06%	0.28%	18.18%	3.72%	3.31%	74.38%	0.14%	100%
Kimberly Lane	2.51%	0.00%	24.69%	2.09%	1.95%	70.99%	0.28%	100%
Oakwood	23.46%	0.40%	5.17%	20.48%	3.18%	70.78%	0.00%	100%
Plymouth Creek	11.95%	0.00%	30.39%	6.03%	3.48%	59.98%	0.12%	100%
Sunset Hill	21.49%	1.24%	13.32%	11.55%	6.22%	67.67%	0.00%	100%
District Totals	13.84%	0.43%	17.86%	8.13%	3.74%	69.76%	0.09%	100%

**Scenario 7A Demographic Information**

School	Economic Indicator	American Indian	Asian	Black	Hispanic	White	Other Unknown	
Birchview	19.23%	1.38%	16.15%	11.38%	4.15%	66.92%	0.00%	100%
Gleason Lake	17.91%	0.00%	8.80%	6.68%	4.40%	80.12%	0.00%	100%
Greenwood	7.13%	0.13%	21.38%	3.25%	3.63%	71.50%	0.13%	100%
Kimberly Lane	5.41%	0.00%	24.32%	3.73%	1.93%	69.76%	0.26%	100%
Oakwood	25.67%	0.57%	4.94%	22.24%	3.04%	69.20%	0.00%	100%
Plymouth Creek	7.12%	0.00%	30.06%	3.56%	3.42%	62.82%	0.14%	100%
Sunset Hill	21.35%	1.24%	13.32%	11.55%	6.22%	67.67%	0.00%	100%
District Totals	13.84%	0.43%	17.86%	8.13%	3.74%	69.76%	0.09%	100%

**Change in %**

School	Economic Indicator	American Indian	Asian	Black	Hispanic	White	Other Unknown	
Birchview	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
Gleason Lake	-0.11%	0.00%	-0.05%	-0.04%	-0.03%	0.12%	0.00%	0%
Greenwood	1.07%	-0.15%	3.20%	-0.47%	0.32%	-2.88%	-0.01%	0%
Kimberly Lane	2.90%	0.00%	-0.37%	1.64%	-0.02%	-1.23%	-0.02%	0%
Oakwood	2.21%	0.17%	-0.23%	1.76%	-0.14%	-1.58%	0.00%	0%
Plymouth Creek	-4.83%	0.00%	-0.33%	-2.47%	-0.06%	2.84%	0.02%	0%
Sunset Hill	-0.14%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%
District Totals	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0%

**Five Year Elementary School Historical Capacity Utilization**

School	2012-13					
	Base					
	Capacity	08-09	09-10	10-11	11-12	12-13
Birchview	641	97%	101%	105%	102%	102%
Gleason Lake	720	93%	91%	96%	92%	88%
Greenwood	688	92%	94%	88%	99%	106%
Kimberly Lane	720	97%	107%	112%	105%	102%
Oakwood	528	91%	94%	97%	102%	95%
Plymouth Creek	720	100%	103%	106%	107%	120%
Sunset Hill	624	92%	94%	93%	93%	90%
<b>District Total &amp; Averages</b>	<b>4641</b>	<b>95%</b>	<b>98%</b>	<b>100%</b>	<b>100%</b>	<b>101%</b>

**Old Capacities with Hypothetical Enrollments based on Historical Growth Data**

School	2012-13					
	Base					
	Capacity	13-14	14-15	15-16	16-17	17-18
Birchview	641	105%	105%	103%	103%	102%
Gleason Lake	720	89%	86%	81%	79%	78%
Greenwood	688	114%	121%	127%	124%	124%
Kimberly Lane	720	102%	103%	98%	92%	92%
Oakwood	528	91%	91%	88%	81%	77%
Plymouth Creek	720	126%	135%	142%	147%	157%
Sunset Hill	624	90%	88%	86%	89%	88%
<b>District Total &amp; Averages</b>	<b>4641</b>	<b>103%</b>	<b>105%</b>	<b>104%</b>	<b>103%</b>	<b>104%</b>

**Projected Capacity Utilization with Implementation of Scenario 7A**

School	Base					
	Capacity	2013-14	2014-15	2015-16	2016-17	2017-18
Birchview	641	102%	103%	100%	97%	96%
Gleason Lake	720	93%	98%	99%	103%	104%
Greenwood	784	102%	101%	100%	97%	97%
Kimberly Lane	720	104%	104%	97%	94%	96%
Oakwood	720	78%	88%	97%	102%	104%
Plymouth Creek	720	104%	104%	102%	100%	100%
Sunset Hill	720	79%	78%	78%	77%	78%
<b>District Total &amp; Averages</b>	<b>5025</b>	<b>95%</b>	<b>97%</b>	<b>96%</b>	<b>96%</b>	<b>96%</b>



# ATTENDANCE AREA PROCESS – 2013 BOARD MEETING – DECEMBER 10, 2012

In partnership with



# PRESENTATION

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- 1. History and Current Reality**
- 2. Decision Making Process**
- 3. Feedback and Consultation**
- 4. Review of Scenario 7A: Administration  
Recommendations**
- 5. Key Implementation Elements**
- 6. Other Thoughts and Considerations**
- 7. Conclusion**

# HISTORY AND CURRENT REALITY

- ❑ **Enrollment Balancing and Attendance Area Changes have always been part of the district's history. Most recently:**
  - **2000 Comprehensive Boundary Change**
  - **2006 Comprehensive Boundary Change**
  - **2012 Comprehensive Boundary Change**
- ❑ **Several administrative boundary adjustments have also been made during district's history**

# HISTORY AND CURRENT REALITY

- ❑ **2011 resident enrollment growth increasing but partially offset by limiting new open enrollment admissions**
- ❑ **Future changes to attendance areas will be necessary regardless of the changes made this time (this is common in metro school districts)**
- ❑ **2010 Facility Study – Investment/Reinvestment**
- ❑ **2012 “Right Sizing” Efficient Elementary Additions**

# 2012 “RIGHT-SIZING” (CAPACITY EXPANSION)

<b>Elementary School Capacity</b>			
<b>Before/After Construction</b>			
	<b>Before</b>	<b>After</b>	<b>%</b>
	<b>Construction</b>	<b>Construction</b>	<b>Construction</b>
<b>School</b>	<b>Base</b>	<b>Base</b>	<b>Increased</b>
	<b>Capacity</b>	<b>Capacity</b>	<b>Capacity</b>
<b>Birchview</b>	<b>641</b>	<b>641</b>	<b>0.0%</b>
<b>Gleason Lake</b>	<b>720</b>	<b>720</b>	<b>0.0%</b>
<b>Greenwood</b>	<b>688</b>	<b>784</b>	<b>14.0%</b>
<b>Kimberly Lane</b>	<b>720</b>	<b>720</b>	<b>0.0%</b>
<b>Oakwood</b>	<b>528</b>	<b>720</b>	<b>36.4%</b>
<b>Plymouth Creek</b>	<b>720</b>	<b>720</b>	<b>0.0%</b>
<b>Sunset Hill</b>	<b>624<sup>1</sup></b>	<b>720</b>	<b>15.4%</b>
<b>District Total &amp; Averages</b>	<b>4641</b>	<b>5025</b>	<b>8.3%</b>

# HISTORY AND CURRENT REALITY

## □ 2011 Enrollment Projections

- **Periodic Comprehensive Historical Review and Future Projection Process conducted by a Professional Demographer**
- **District staff conducts Annual and On-going Updating and Reviewing of Student Enrollment**
- **District Uses October 1<sup>st</sup> K-5 Enrollment Counts**
- **District Uses October 15<sup>th</sup> 0-5 Year Old Census Data**

# 0-5 YEAR OLD CENSUS DATA

	Grad Yr	Grad Yr	Grad Yr	Grad Yr	Grad Yr	Grad Yr		
	2026	2027	2028	2029	2030	2031	Total	
	Enter K	Enter K	Enter K	Enter K	Enter K	Enter K	0-5	Projected K
	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	Year Olds	2013-2014
<b>BV</b>	119	88	112	102	107	6	534	93
<b>GL</b>	103	88	97	83	78	4	453	98
<b>GW</b>	95	93	86	71	72	1	418	115
<b>KL</b>	103	83	79	57	56	3	381	95
<b>OW</b>	85	54	68	56	54	2	319	90
<b>PC</b>	141	135	126	136	112	4	654	98
<b>SH</b>	98	78	81	90	73	5	425	81
<b>Total</b>	744	619	649	595 <sup>113</sup>	552	25	3184	670

# HISTORY AND CURRENT REALITY

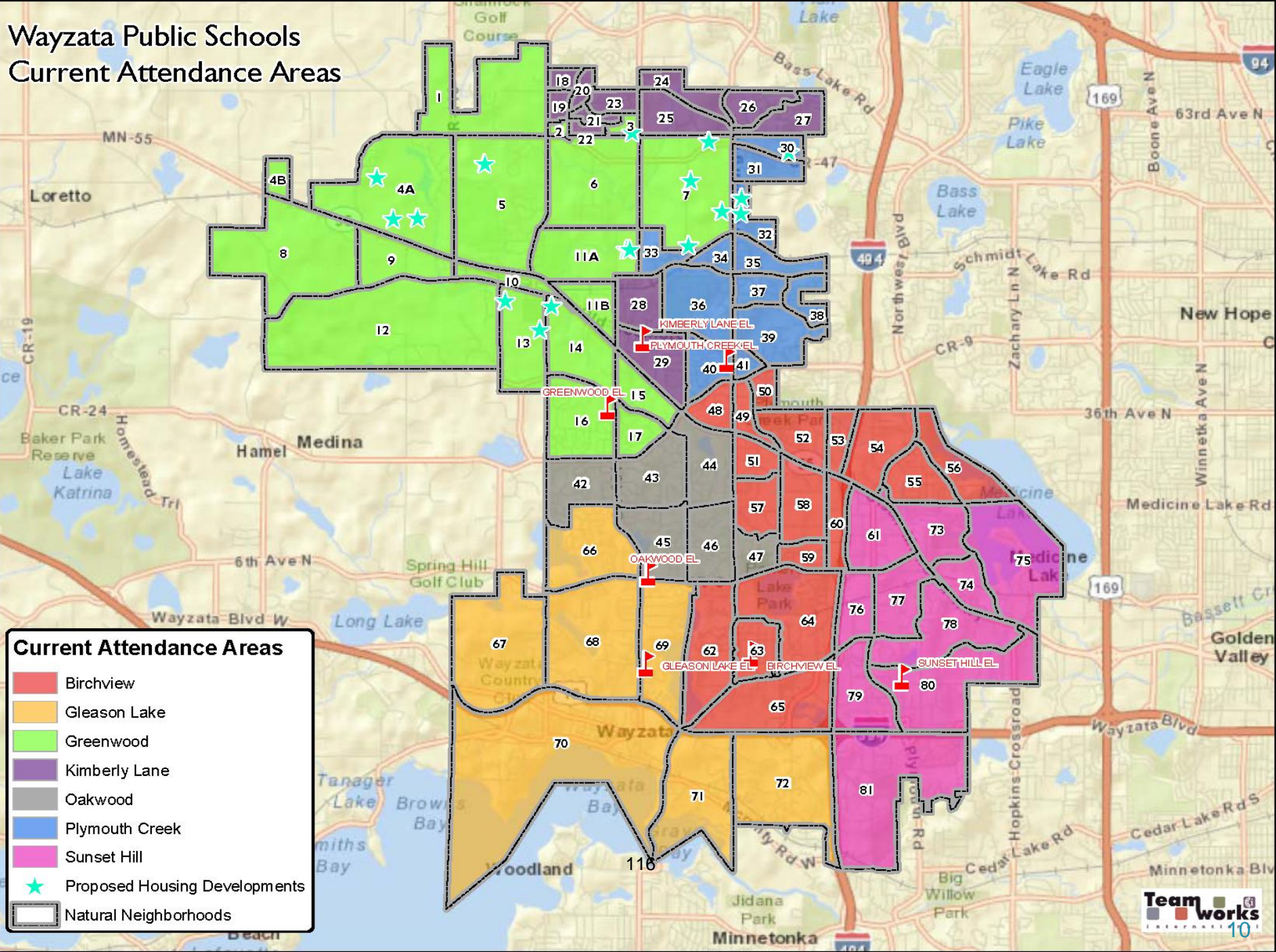
## □ **New Home Developments**

- **Communication with City of Plymouth and City of Medina Officials**
- **Communication with Residential Developers and Land Owners**
- **Inclusion of New Housing Starts in Enrollment Projections**

# LOOKING TOWARD THE FUTURE...

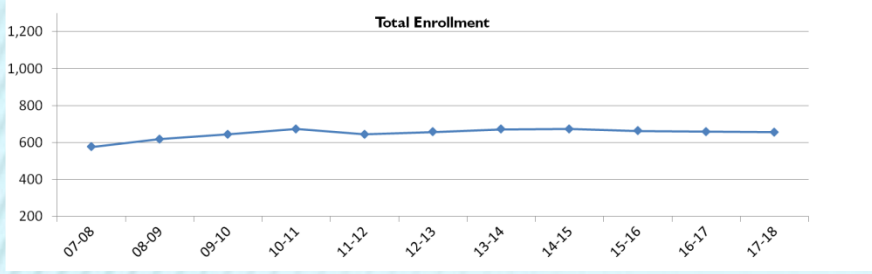
- ❑ **Unknown Factors that May Impact Future Enrollment & Planning**
  - **Rate at which new home developments are opened and the rate at which new homes are built and occupied**
  - **Mobility of families into and out of the school district**
  - **Timing of the repopulation of southern neighborhoods**
  - **Legislative action about and a growing resident demand for Extended<sup>116</sup> Day Kindergarten**
  - **Unpredictable fluctuations in the economy**

# Wayzata Public Schools Current Attendance Areas

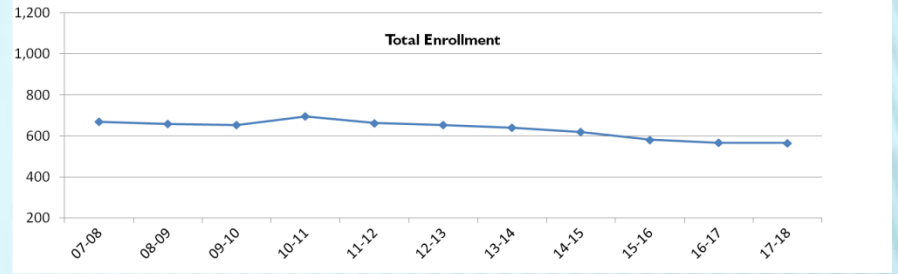


# Current Attendance Area Estimations

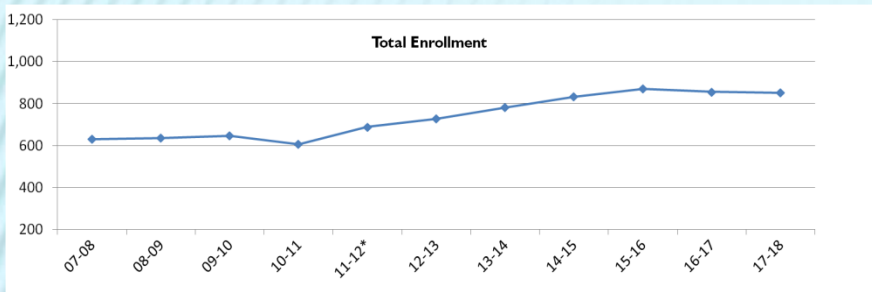
## Birchview



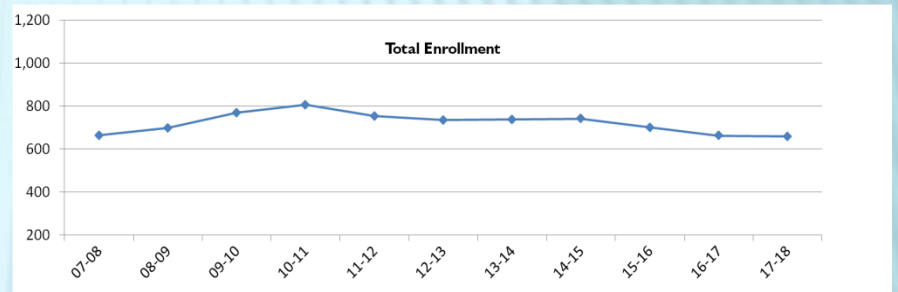
## Gleason Lake



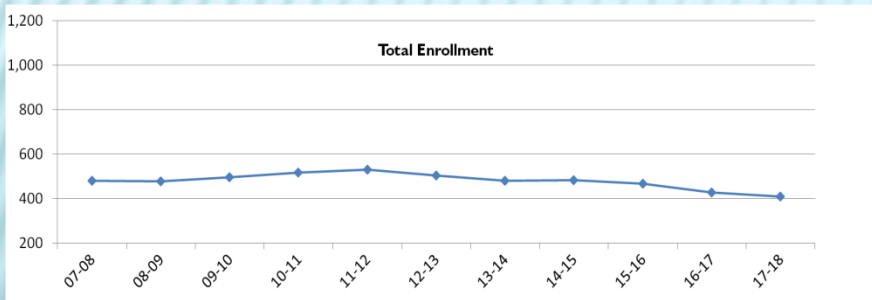
## Greenwood



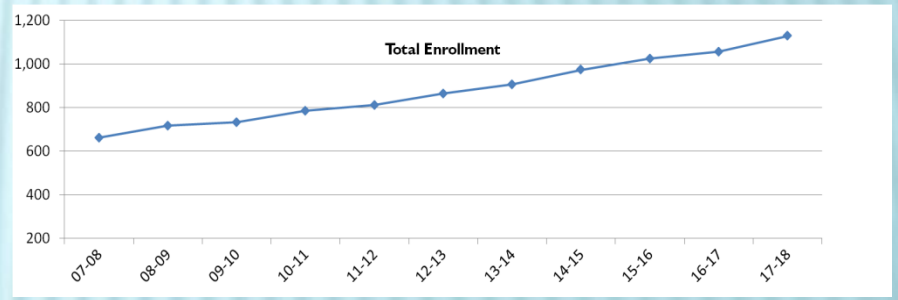
## Kimberly Lane



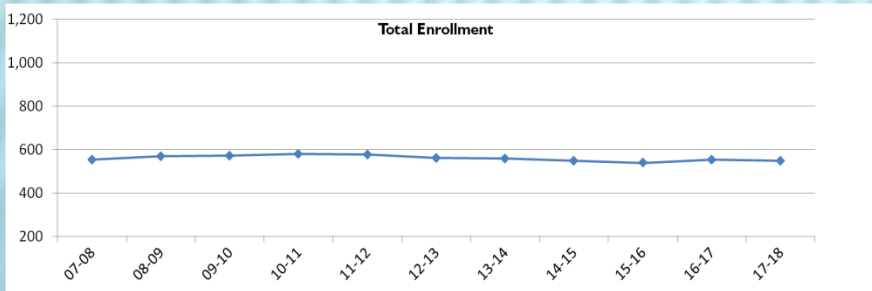
## Oakwood



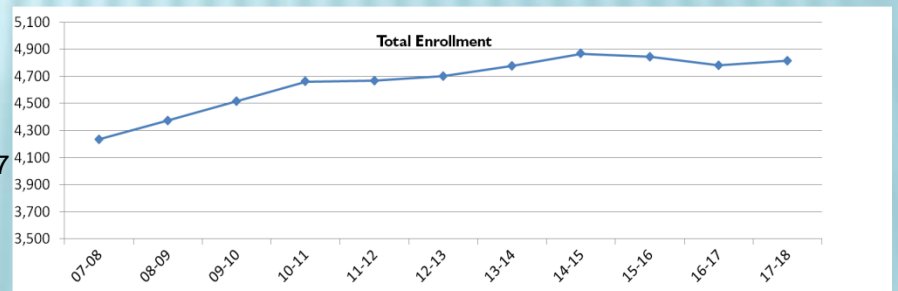
## Plymouth Creek



## Sunset Hill



## All Elementary Schools



# DECISION MAKING PROCESS

Who:

Parents , Staff,  
Students and Public

**When:** October 29  
& 30 and  
November 5  
7:00 – 9:00 PM  
CMS & November  
26 4:00 PM @ CMS

October 29– Nov 7  
District Web site

**Role:** Provide  
Consultation  
through  
Assessment,  
Feedback and Ideas  
for Refinement



**Who:**

Administration  
and Consultants

**When:** October 8  
& 9 and after  
November 7

**Role:** Develop  
viable Options  
and refine based  
on community  
feedback

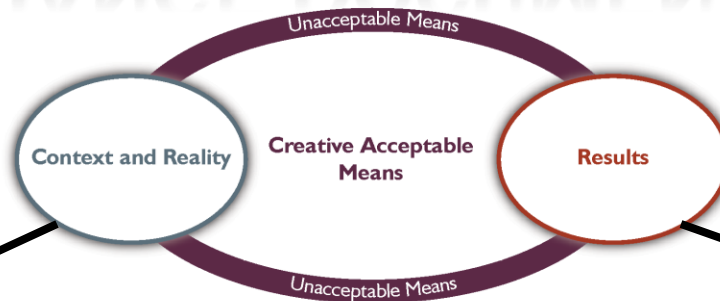
**Who:** School Board and  
Superintendent

**When:** October 22,  
November 26, December  
10

**Role:** Overview Process,  
Assess Options, Choose

118

# GUIDING CHANGE DOCUMENT



## Reality “The WHY”

## Unacceptable Means “The NOT HOW”

## Results “The WHAT”

- Current attendance boundaries result in mismatch of students to facilities capacities
- Planned investment in schools expands capacity
- Current attendance boundaries are a mismatch to planned school capacities
- Facilities planning and action is an ongoing need for district for next 10 years
- Open enrollment is declining by design
- Housing development is an asset and dynamic for many years to come

- Violate law, contract or binding agreements
- Create known imbalance or inequity of resources
- Disrupt the schools walking zones
- Treat open enrollment and district students differently
- Exceed established budget and funding parameters
- Create known, unsustainable operational expectations in the next 3 years

1. Maximize balancing of students to elementary school capacities
2. Design for at least a 3 year stability in attendance areas
3. Sensitivity to current elementary students moved recently
4. Lead to greater All-Day K stability
5. Alignment of Middle School Boundaries and greater balancing of those students to facility capacities
6. Link to possible long range options

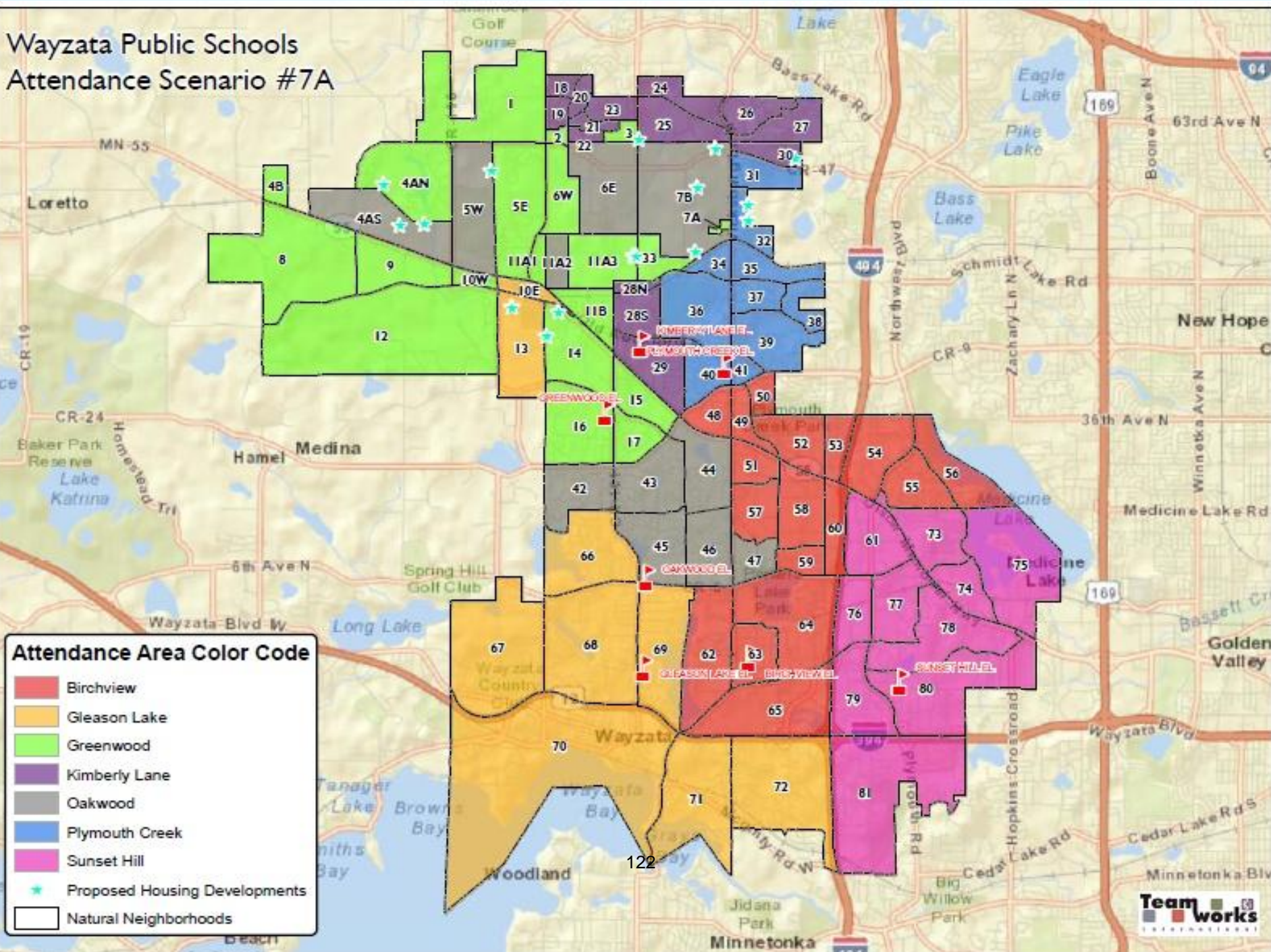
# CRITERIA CONSIDERED IN PROCESS

- ❑ **Align student enrollment with facilities**
- ❑ **Enrollment balance stability for at least 3 years**
- ❑ **Seek, and as much as possible, respond to community feedback**
  - **Solutions that minimized the number of students and families impacted**
  - **Community feedback included many inputs that were given consideration; some that could be honored and some that could not**

# FEEDBACK AND CONSULTATION

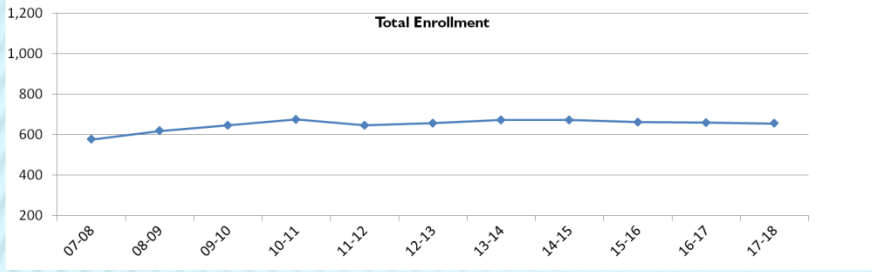
- ❑ **October 29 – November 5 District website feedback**
  - ❑ 874 web-based feedback forms
  - ❑ Numerous other-feedback forms such as e-mails, phone calls, appointments
  
- ❑ **October 29 Meeting Feedback**
  - ❑ 250 attendees estimated
  - ❑ Scenario 3 and 4 feedback
  
- ❑ **October 30 Meeting Feedback**
  - ❑ 250 attendees estimated
  - ❑ Scenario 3 and 4 feedback
  
- ❑ **November 5 Meeting Feedback**
  - ❑ 300 attendees estimated
  - ❑ Scenario 5 and 6 feedback
  
- ❑ **November 26 Board Work Session<sup>161</sup>**
  - ❑ 75 attendees estimated
  - ❑ Scenario 7 Feedback

# Wayzata Public Schools Attendance Scenario #7A

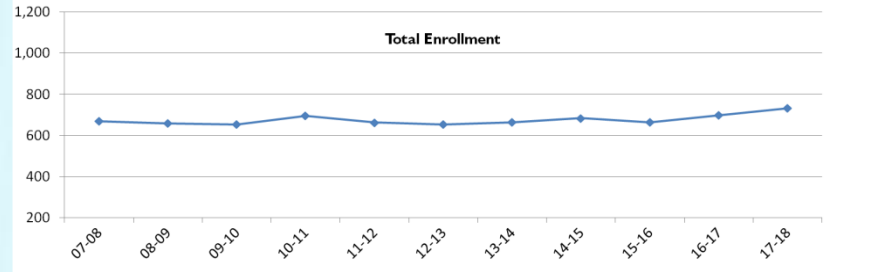


# Scenario 7A Attendance Area Estimations

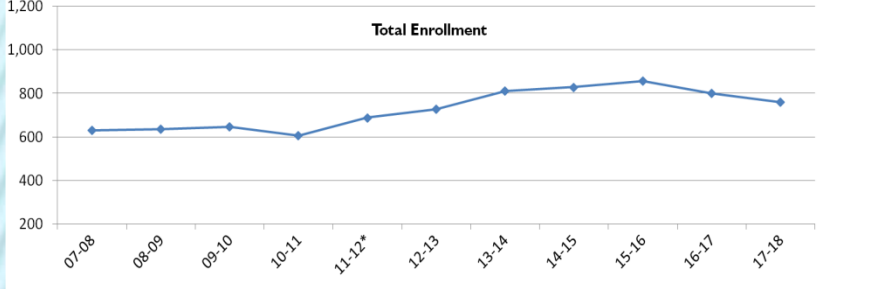
## Birchview



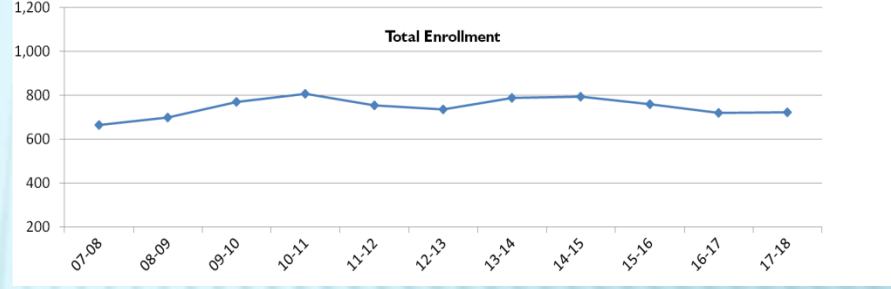
## Gleason Lake



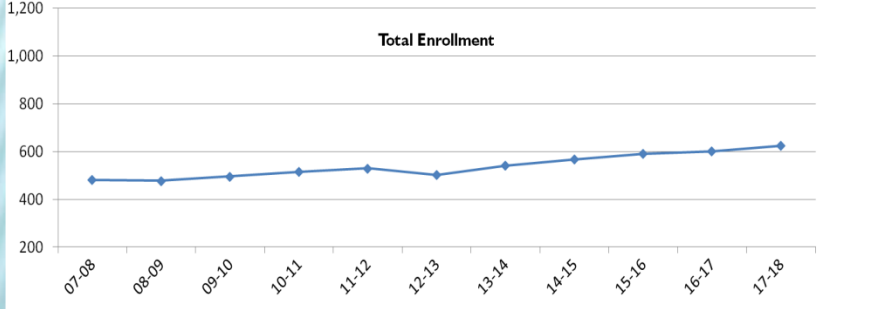
## Greenwood



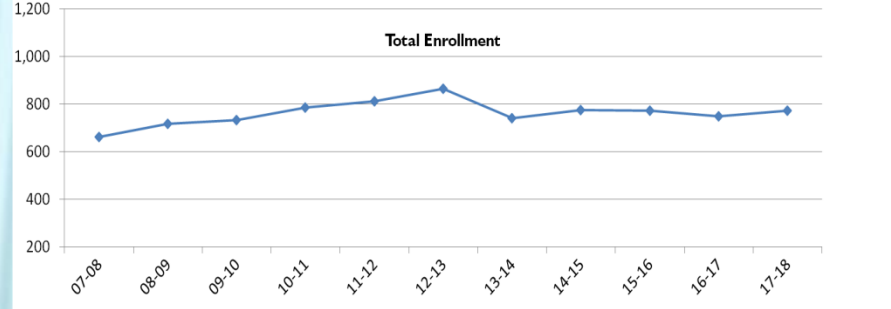
## Kimberly Lane



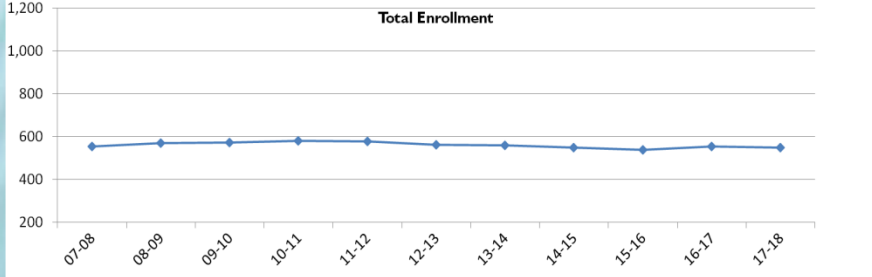
## Oakwood



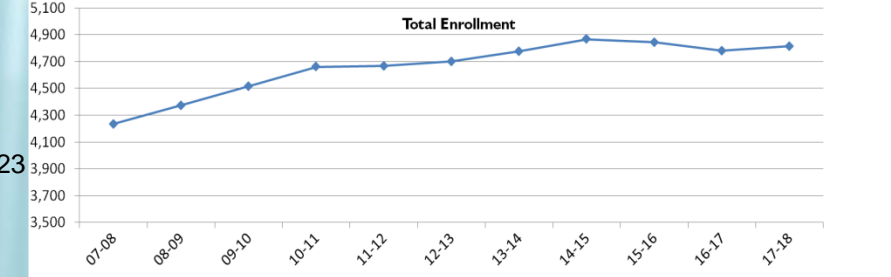
## Plymouth Creek



## Sunset Hill



## All Elementary Schools



# CURRENT CAPACITIES/HISTORICAL ENROLLMENT

School	2012-13					
	Base					
	Capacity	08-09	09-10	10-11	11-12	12-13
Birchview	641	97%	101%	105%	102%	102%
Gleason Lake	720	93%	91%	96%	92%	88%
Greenwood	688	92%	94%	88%	99%	106%
Kimberly Lane	720	97%	107%	112%	105%	102%
Oakwood	528	91%	94%	97%	102%	95%
Plymouth Creek	720	100%	103%	106%	107%	120%
Sunset Hill	624	92%	94%	93%	93%	90%
<b>District Total &amp; Averages</b>	<b>4641</b>	<b>95%</b> <sup>124</sup>	<b>98%</b>	<b>100%</b>	<b>100%</b>	<b>101%</b>

# CURRENT CAPACITIES/NO BOUNDARY CHANGES

School	2012-13					
	Base					
	Capacity	13-14	14-15	15-16	16-17	17-18
Birchview	641	105%	105%	103%	103%	102%
Gleason Lake	720	89%	86%	81%	79%	78%
Greenwood	688	114%	121%	127%	124%	124%
Kimberly Lane	720	102%	103%	98%	92%	92%
Oakwood	528	91%	91%	88%	81%	77%
Plymouth Creek	720	126%	135%	142%	147%	157%
Sunset Hill	624	90%	88%	86%	89%	88%
District Total & Averages	4641	103% <sub>q25</sub>	105%	104%	103%	104%

# EXPANDED CAPACITIES/SCENARIO 7A

School	Base Capacity	13-14	14-15	15-16	16-17	17-18
Birchview	641	102%	103%	100%	97%	96%
Gleason Lake	720	93%	98%	99%	103%	104%
Greenwood	784	102%	101%	100%	97%	97%
Kimberly Lane	720	104%	104%	97%	94%	96%
Oakwood	720	78%	88%	97%	102%	104%
Plymouth Creek	720	104%	104%	102%	100%	100%
Sunset Hill	720	79%	78%	78%	77%	78%
<b>District Total &amp; Averages</b>	<b>5025</b>	<b>95%</b> <sub>126</sub>	<b>97%</b>	<b>96%</b>	<b>96%</b>	<b>96%</b>

# ADMINISTRATIVE RECOMMENDATION

## Scenario 7A:

### □ Neighborhood Attendance Area Reassignments

Neighborhood 7B (current residents)

Neighborhoods 10E & 13

Neighborhood 30

Neighborhood 33

Greenwood to Oakwood

Greenwood to Gleason Lake

Plymouth Creek to Kimberly Lane

Plymouth Creek to Greenwood

### □ Future and Currently Unknown Housing Development Attendance Area Reassignments (Subject to reconsideration in the future)

Neighborhoods 4AS, 5W & 11A2

Neighborhoods 6E & 7B (future residents)

Currently Unknown Home Developments

Greenwood to Oakwood

Greenwood to Oakwood

TBD by District in the Future

# ADMINISTRATIVE RECOMMENDATION

## Scenario 7A:

- ❑ **Grandfathering for 5<sup>th</sup> Grade Students**
  - **5<sup>th</sup> Grade Resident and Non-Resident Students will be offered a Grandfathering option for 2013-14**
- ❑ **Grandfathering for Younger Siblings of 5<sup>th</sup> Grade Students**
  - **Younger siblings of 5<sup>th</sup> Grade Students will not be offered a Grandfathering option for 2013-2014**
- ❑ **Intra-District Transfer**
  - **Continue with current practice and consider case-by-case with annual review and approval or denial**
- ❑ **New Registrants**
  - **New registrants, will be given the opportunity to attend their neighborhood's new elementary school effective during the 2012-2013 school year and transportation will be provided**

# ADMINISTRATIVE RECOMMENDATION

## Scenario 7A:

### ■ Open Enrollment

- **Elementary Open Enrollment Students allowed to stay at current school building**
- **Open Enrollment remains closed at all buildings (Grades 1-12) for 2013-2014**
- **When resident kindergarten enrollment reaches or exceeds 650, as determined on February 15, kindergarten Open Enrollment will be limited to 1% of the number of resident kindergarten students (7 students) with preference given to siblings of older elementary age students**
- **Kindergarten sibling may or may not be allowed attendance in the same elementary school as older sibling; depending on the school's enrollment**
- **Older sibling and kindergarten child may attend the same school together in a school where capacity exists to accommodate both**

# KEY IMPLEMENTATION ELEMENTS

## Number of Students Relocated

<b>Estimated number of resident K – 5 students relocated</b>	<b>181</b>
<b>Estimated number relocated with Grandfathering of 5<sup>th</sup> Graders (27)</b>	<b>154</b>

# KEY IMPLEMENTATION ELEMENTS

## □ Elementary Open Enrollment: Current and Future

▪ 2012-2013 SY	=	361
▪ 2013-2014 SY	=	312
▪ 2014-2015 SY	=	225
▪ 2015-2016 SY	=	172
▪ 2016-2017 SY	=	112
▪ 2017-2018 SY	=	53

# KEY IMPLEMENTATION ELEMENTS

- ❑ **Transportation Times – Estimated**
  - **Neighborhoods 6E & 7B**  
**Oakwood vs. Greenwood (3-4 Additional Minutes)**
  - **Neighborhoods 10E & 13**  
**Gleason Lake vs. Greenwood (15 Additional Minutes)**  
**(Note: Current ride is very short)**
  - **Neighborhood 30**  
**Kimberly Lane vs. Plymouth Creek (4 Additional Minutes)**
  - **Neighborhood 33**  
**Greenwood vs. Plymouth Creek (2 Additional Minutes)**
  - **Neighborhoods 4AS, 5W & 11A2**  
**Oakwood vs. Greenwood (3-4 Additional Minutes)**
  
- ❑ **New Transportation Times/Distances within District Parameters**

# OTHER THOUGHTS AND CONSIDERATIONS

- ❑ **Families prefer to keep children in current school, yet most recognize the district needs**
- ❑ **Dynamic factors (e.g. growth of new residential developments, natural turnover of existing homes, EDK demand) will almost certainly necessitate future attendance area adjustments and may result in the need for a new elementary school**

# OTHER THOUGHTS AND CONSIDERATIONS

## Why the expansion of three elementary schools vs. building a new elementary school now?

- ❑ The most recent enrollment projections do not support building an 8<sup>th</sup> Elementary School
- ❑ Elementary capacity after the school additions accommodates projected growth through 2017-2018 School Year
- ❑ Additions are considered to be long-term investments to expand capacity, increase flexibility and meet accepted standards of “right-sizing”

# OTHER THOUGHTS AND CONSIDERATIONS

## **Why the expansion of three elementary schools vs. building a new elementary school now?**

- ❑ **The concept of building a new elementary school in the north side of the district is not new and has surfaced in previous years; including the past two attendance area adjustments**
- ❑ **Current and past district administrations and school boards have continually assessed and will continue to assess the need for a new elementary school**

# OTHER THOUGHTS AND CONSIDERATIONS

## Why the expansion of three elementary schools vs. building a new elementary school now?

- ❑ If a new elementary school is built in the future, attendance area adjustments will be necessary again
- ❑ The 2012 recommended action, with a relatively small number of students relocated, positions the school district well for the next attendance area change, which will possibly involve a much larger number of students (regardless of whether or not a new elementary school is built)

# CONCLUSION

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- ❑ **The Administration Recommendation balances school attendance areas to school capacities and creates 3-5 year stability for families**
  - **Deliberately minimizes the number of students impacted due to dynamic factors affecting future enrollment**
  - **Managing demographic change is and will be continuous priority work of the district and community**
  - **Dynamic landscape will almost certainly require future boundary adjustments and may require a new elementary school**

# CONCLUSION

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- ❑ **The Administration Recommendation is consistent with the guidance provided by the Guiding Change Document prepared by TeamWorks, International in regard to the “Reality,” the “Unacceptable Means,” and the “Results.”**

# PROCESS AND COMMUNITY ENGAGEMENT

- ❑ **The Wayzata Public Schools followed a defined process which:**
  - Supported and reinforced the varying roles and responsibilities of School Board (governance), Administration (management) and Parents, Staff, Students and Public (consultation)
  - Utilized third party research for options and facilitation of public meetings
  - Sought to provide for inclusion, public discussion within parameters of time, process and clear-desired outcomes
- ❑ **The district appreciates the high-level of engagement of and constructive feedback received from the community**

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Hesby

This section of the agenda provides an opportunity for members of the audience to address the School Board.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION: 9. BOARD REPORTS**

**ITEM: \_\_\_\_\_**

**COMMENTS BY: Board Chair Hesby**

This section of the agenda provides an opportunity for Board members and/or the Superintendent to report on committee activity, programs or events.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – December 10, 2012

**AGENDA SECTION:** 10. ADJOURN

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Hesby

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_