

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting - May 21, 2012 - 4:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

- | | | |
|----|---|----|
| 1. | CALL TO ORDER AND ROLL CALL - Board Chair Hesby | 3 |
| 2. | BID AWARD: Sunset Hill Elementary School Lighting Replacement | 4 |
| 3. | BID AWARD: Birchview Elementary School Lighting Replacement | 8 |
| 4. | ADJOURN | 12 |

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – May 21, 2012

AGENDA ITEM: 1. CALL TO ORDER/ROLL CALL

COMMENTS BY: Board Chair Hesby

Susan Gaither, Board Clerk, will call the roll:

| | <u>PRESENT</u> | <u>ABSENT</u> |
|-----------------------------------|-----------------------|----------------------|
| Ms. Linda A. Cohen | _____ | _____ |
| Ms. Susan Hayes Droegemueller | _____ | _____ |
| Ms. Susan Gaither | _____ | _____ |
| Mr. Jay A. Hesby | _____ | _____ |
| Mr. John A. Moroz | _____ | _____ |
| Ms. Carter G. Peterson | _____ | _____ |
| Ms. Cheryl Polzin | _____ | _____ |
| Dr. Chace B. Anderson, Ex Officio | _____ | _____ |

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – May 21, 2012

AGENDA ITEM: BID AWARD: SUNSET HILL ELEMENTARY SCHOOL LIGHTING REPLACEMENT

COMMENTS BY: Mr. Jim Westrum

Bid Award – Sunset Hill Elementary School Lighting Replacement

The bid opening for Sunset Hill Elementary School Lighting Replacement was held at the Administration Building on May 10, 2012 at 10:00 a.m.

It is recommended that D & G Electric Inc., the low bidder, be awarded the base bid in the amount of \$171,000 and Alternate No. 1A in the amount of \$3,900 and Alternate No. 1B in the amount of \$4,585 and Alternate No. 1C in the amount of \$700.

This project includes the replacement of the existing light fixtures throughout the building.

This bid will be funded with Alternative Facilities Funding.

Please see attached bid tabulation and recommendation from Wold Architects and Engineers.

RECOMMENDED ACTION: Award the Sunset Hill Elementary School Lighting Replacement to D & G Electric Inc., in the amount of \$180,185.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____
4



Project Name: SUNSET HILL ELEMENTARY SCHOOL LIGHTING REPLACEMENT

Comm No.: 112178
 Date: 5/10/2012
 Time: 10:00 AM

Wold Architects and Engineers
 305 St. Peter Street
 Saint Paul, Minnesota 55102
 651.227.7773 Fax: 651.223.5646

| Bidders Name | Addendum Acknowledged (2) | Bid Security Enclosed | Base Bid | Alternate No. 1A: Retrofit Down Lights | Alternate No. 1B: Replace Exterior Light Fixtures | Alternate No. 1C: Add Track Light to A/V Storage | Remarks |
|---|---------------------------|-----------------------|-----------|--|---|--|---------|
| Bloomington Electric 815 American Blvd East Bloomington, MN 55420 Phone: (952) 888-7905 Fax: (952)888-5108 | X | X | \$184,900 | Add \$5,000 | Add \$5,500 | Add \$1,000 | |
| D & G Electric Inc P.O. Box 37 Harris, MN 55032 Phone: (651) 674-6145 Fax:(320) 358-9966 | Addenda #1 only | X | \$171,000 | Add \$3,900 | Add \$4,585 | Add \$700 | |
| Phasor Electric Company 2160 108th Lane NE Blaine, MN 55449 Phone:(763) 780-3401 Fax:(763) 780-3405 | X | X | \$211,000 | Add \$4,350 | Add \$4,700 | Add \$900 | |
| Vinco, INC P.O. Box 907 Forest Lake, MN 55025 Phone: (651) 379-0726 Fax:(320) 379-0739 | X | X | \$225,900 | Add \$6,075 | Add \$5,225 | Add \$750 | |
| Witzel Electric, LLC 9230 236th Ave NE Stacy, MN 55079 Phone: (651) 408-3221 Fax:(651) 462-2672 | X | Cashiers Check | \$199,847 | Add \$4,889 | Add \$6,500 | Add \$1,000 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |



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engineers
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305 St. Peter Street
St. Paul, MN 55102

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fax 651.223.5646
mail@woldae.com

May 15, 2012

Joe Matson
Director of Buildings and Grounds
210 County Road 101 North
P.O. Box 660
Wayzata, Minnesota 55391

Re: Independent School District #284
Sunset Hill Lighting Replacement Project
Commission No.112178

Dear Joe:

We request that the following recommendation be presented to the School Board for the award of the Sunset Hill Lighting Replacement Project.

On May 10, 2012 five (5) bids were received for the Sunset Hill Lighting Replacement project. A copy of the bid tabulation is enclosed for your review. The bids received are of an acceptable range and reflect a fair value for the work involved. The apparent low bids received are within the budget of \$250,000 established for this project.

The scope of the project includes the replacement of the existing light fixture throughout the building.

Based on our review of the bids submitted, the selection of alternates does affect the determination of the low bidder. Through consultation with yourself, the following is our itemized recommendation for the alternates for your consideration:

Alternate No. 1A: Retrofit Down Lights **Add** **\$3,900**
Alternate No. 1A, provides the cost to retrofit the existing down lights (can type fixture) located in various areas of the building. The cost submitted provides a good value for the scope of the work.

Recommendation: Accept Alternate No. 1A

Alternate No. 1B: Replace the Exterior Light Fixtures **Add** **\$4,585**
Alternate No. 1B, provides the cost to replace the existing exterior light fixtures with new fixtures around the building. The cost submitted provides a good value for the scope of the work

Recommendation: Accept Alternate No. 1B

Alternate No. 1C: Add a Track Light to the A/ V Storage Room **Add** **\$700**
Alternate No. 1C, provides the costs for adding a track light fixture in the A/V Storage room. The cost submitted provides a good value for the scope of the work

Recommendation: Accept Alternate No. 1C

Minnesota
Illinois
Michigan
Colorado

Letter to Joe Matson
Page Two

Based on these individual recommendations, we recommend that the District award a contract for the Sunset Hill Lighting Replacement project to D & G Electric, Inc., P.O. Box 37, Harris, Minnesota 55032, as follows:

Sunset Hill Lighting Replacement project:

| | | |
|---|-----|------------------|
| Base Bid: | | \$171,000 |
| Alternate No. 1A – Retrofit Down Lights: | Add | \$3,900 |
| Alternate No. 1B – Replace Exterior Light Fixtures: | Add | \$4,585 |
| Alternate No. 1C – Add Track Light to A/V Storage Room: | Add | \$700 |
| Total Contract Amount | | \$180,185 |

Upon your action, we will provide notice to the contractor and draft a contract reflecting this amount.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS



Greg Dehler // AIA, LEED AP
Associate

Enclosure

cc: Chace Anderson, Superintendent
Jim Westrum, Executive Director of Finances and Business Services
Lynae Schoen, Wold
Scott Mc Queen, Wold

KL/ISD 284/112178/crsp/may12

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – May 21, 2012

AGENDA ITEM: BID AWARD: BIRCHVIEW ELEMENTARY LIGHTING REPLACEMENT

COMMENTS BY: Mr. Jim Westrum

Bid Award – Birchview Elementary School Lighting Replacement

The bid opening for Birchview Elementary School Lighting Replacement was held at the Administration Building on May 8, 2012, at 2:00 p.m.

It is recommended that Phasor Electric Company, the low bidder, be awarded the base bid in the amount of \$220,000 and Alternate No. 1A in the amount of \$7,250.

The project includes the replacement of the existing light fixtures throughout the building.

This bid will be funded with Alternative Facilities Funding.

Please see attached bid tabulation and recommendation from Wold Architects and Engineers.

RECOMMENDED ACTION: Award the Birchview Elementary School Lighting Replacement to Phasor Electric Company in the amount of \$227,250.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____



**architects
engineers**
www.woldae.com

305 Saint Peter Street
Saint Paul, MN 55102

tel 651 227 7773
fax 651 223 5646
mail@woldae.com

May 15, 2012

Joe Matson
Director of Buildings and Grounds
210 County Road 101 North
P.O. Box 660
Wayzata, Minnesota 55391

Re: Independent School District #284
Birchview Elementary School Lighting Replacement Project
Commission No.112171

Dear Joe:

We request that the following recommendation be presented to the School Board for the award of the Birchview Elementary School Lighting Replacement Project.

On May 8, 2012 five (5) bids were received for the Birchview Elementary School Lighting Replacement project. A copy of the bid tabulation is enclosed for your review. The bids received are of an acceptable range and reflect a fair value for the work involved. This project, in conjunction with the Sunset Hill Elementary School Lighting Replacement project are within the project budget established.

The scope of the project includes the replacement of the existing light fixture throughout the building.

Based on our review of the bids submitted, the selection of alternates does affect the determination of the low bidder. Through consultation with yourself, the following is our itemized recommendation for the alternates for your consideration:

| | | |
|---|------------------------|--------------------------------|
| Alternate No. 1A: Retrofit Down Lights | Add | \$7,250 |
| Alternate No. 1A, provides the cost to retrofit the existing down lights (can type fixture) located in various areas of the building. The cost submitted provides a good value for the scope of the work. | | |
| | Recommendation: | Accept Alternate No. 1A |
| | | |
| Alternate No. 1B: Replace the Exterior Light Fixtures | Add | \$6,500 |
| Alternate No. 1B, provides the cost to replace the existing exterior light fixtures with new fixtures around the building. The cost submitted provides a good value for the scope of the work | | |
| | Recommendation: | Reject Alternate No. 1B |

Based on these individual recommendations, we recommend that the District award a contract for the Birchview Elementary School Lighting Replacement project to Phasor Electric, Company, 2160 108th Lane Northeast, Blaine, Minnesota, 55449 as follows:

Birchview Elementary School Lighting Replacement project:

| | | |
|---|--------|------------------|
| Base Bid: | | \$220,000 |
| Alternate No. 1A – Retrofit Down Lights: | Add | \$7,250 |
| Alternate No. 1B – Replace Exterior Light Fixtures: | Reject | |
| Total Contract Amount | | \$227,250 |

Upon your action, we will provide notice to the contractor and draft a contract reflecting this amount.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS



Greg Dehler // AIA, LEED AP
Associate

Enclosure

cc: Chace Anderson, Superintendent
Jim Westrum, Executive Director of Finances and Business Services
Lynae Schoen, Wold
Scott Mc Queen, Wold

KC/ISD #284/112171/crsp/may12

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – May 21, 2012

AGENDA ITEM: 4. ADJOURN

COMMENTS BY: Board Chair Hesby

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____