

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## BOARD OF EDUCATION

Regular Meeting - November 14, 2011 - 6:00 PM  
District Administration Building  
210 County Rd. 101, N, Plymouth, MN

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# WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

## MISSION

### **Our Core Purpose:**

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

## VISION

### **What We Intend to Create and Experience:**

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

### **Exceptional Student Learning, Experiences and Relationships:**

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

### **Community Trust, Confidence and Partnership:**

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

### **Operational Excellence:**

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION:** 1. CALL TO ORDER/ROLL CALL

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Gleason

Linda Cohen, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 14, 2011**

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Board Chair Gleason

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
  - 1. Regular Meeting – May 9, 2011 (corrected)
  - 2. Regular Meeting – September 12, 2011 (corrected)
  - 3. Special Meeting – September 26, 2011
  - 4. Regular Meeting – October 10, 2011
- B. Finance and Business Recommendations
- C. Human Resource Recommendations

**RECOMMENDED ACTION:** Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ 4 VOTE Failed \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: A. Approval of Minutes**

**COMMENTS BY: Board Clerk Cohen**

**1. Regular Meeting – May 9, 2011- (corrected)**

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of May 9, 2011. These minutes were approved in June 2012, however, a mathematical error (clerical) was found and the minutes need to be reapproved.

**RECOMMENDED ACTION:** Approve the corrected minutes of the Regular Board Meeting of May 9, 2011.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**Official Minutes of Regular Meeting**  
**May 9, 2011**

**The Board of Education**  
**Wayzata Public Schools**

A Regular meeting of the Board of Education of Wayzata Public Schools was held May 9, 2011, beginning at 6:15 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Comcast).

1. **CALL TO ORDER/ROLL CALL**

Call to Order  
Roll Call

The meeting was called to order by Board Chair, Patricia Gleason, and Linda Cohen, Board Clerk, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Ms. Carter G. Peterson, and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

**Others Present:** Bob Noyed, Jodi Olson, John Sucansky, Dave Carlson, Connie Leuer, Colleen Erickson, Jill Johnson, Jim Westrum, Annie Doughty, Susan Sommerfeld, Dennis Grasmick, Steve Root, Mike Trewick, Curt Slater, Tom Koch, Karla Thompson, Brad Gustafson, Gary Kipling, Mary McKasy, Karen Kefler, Kristin Tollison, Sue Iverson, Kathy Cartwright, Megan Speers, Joe Matson, Sue Bradsher, Paul Paetzel, David Bodine, Kathy Simson, Julie Light, students and families.

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Agenda and  
Consent  
Agenda

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

*Superintendent Anderson requested the agenda be amended by moving Item 8-B in front of Item 3. A motion was made by Ms. Carter Peterson and seconded by Mr. Jay Hesby to approve the agenda as amended and the Consent Agenda items as recommended. The motion passed unanimously.*

**Consent Agenda Items were as follows:**

A. Approval of Minutes

Minutes

*Approved the official minutes of:*

1. Regular Meeting – April 11, 2011
2. Special Meeting – April 25, 2011

B. Finance and Business Recommendations  
*Authorized the following disbursements:*

Finance and  
 Business  
 Recommendations

- General Checking Account – April 2011                   \$ 3,361,821.08
- Wire Transfer – March 2011                                 \$ 27,471,260.00

*Accepted donations from the following:*

Gifts

Amount	Donated By	Purpose
\$ 25.00	Morgan Stanley C/O CyberGrants, Inc.	Annual Appeal Campaign supporting Central Middle
100.00	Alerus Financial/RMG	Residential Mortgage Group “Refer a Friend. Build your community” program supports Oakwood Elementary
100.00	Alerus Financial/RMG	Residential Mortgage Group “Refer a Friend. Build your community” program supports the District
100.00	Alerus Financial/RMG	Residential Mortgage Group “Refer a Friend. Build your community” program supports East Middle School
160.00	Boosters	Festival
2,000.00	Kimberly Lane Elementary PTA	Offset Field Trip Transportation Costs
<b>2,485.00</b>		

C. Approval of IOCP Lease Agreement  
*Approved the Lease Agreement with IOCP and authorized the Board Clerk to sign the agreement.*

Approval of IOCP  
 Lease Agreement

The lease agreement is with Interfaith Outreach and Community Partners (IOCP), at the new facility located near the corner of Highway 101 and County Rd. 6.

This lease agreement is for 4,244 square feet of space which will allow the District to be a partner with IOCP and Hennepin County in creating a one-stop, multi-service and learning center designed to meet a variety of unmet needs of learners and families in the Wayzata School District’s community.

Learning programs being planned for this location include; Early Childhood Programs, Adult Basic Education and Adult English as a Second Language, Parent Engagement and Education Programs, Adult and Senior Enrichment Services, K-12 Academic Support and High School Service Learning programs.

Operations and program costs will be funded through Community Education program funds. The lease will be funded through lease levy.

D. Approval of Contract Bid to Turning Point Technologies, LLC.  
*Approved the purchase for student support software from Turning Point Technologies, LLC.*

Approval of  
 Contract Bid to  
 Turning Point  
 Technologies,  
 LLC.

The District performed a request for proposal in early 2010 and selected Turning Point Technologies, LLC, for student support software. In addition to this

software, it was determined necessary through the District Technology Plan to utilize student response devices. The total cost of these response cards is \$157,585.00. This purchase is within budget. This recommendation is to award the purchase of student response devices to Turning Point Technologies, LLC, as a sole source vendor according to Minnesota State Statute 471.36, as a “non-competitive type of equipment and supplies”. In addition, the following orders were placed and are submitted for approval:

8/19/10	\$149,000.00 (Board approved \$142,800.00 in December 2010)
10/19/10	\$1,490.00
10/25/10	\$1,490.00
11/10/10	\$19,435.00
11/19/10	\$1,490.00
12/9/10	\$1,490.00
12/27/10	\$19,370.00
1/21/11	\$1,490.00
2/11/11	\$2,980.00
4/27/11	\$157,585.00 (Mentioned above)

E. Bid Award – Wayzata East Middle School Athletic Locker Room Remodel  
*Awarded the Wayzata East Middle School Athletic Locker Room Remodel to Weber, Inc. for the base bid amount of \$1,063,000.00 and Alternate 1 in the amount of \$29,000.00 for a combined bid award of \$1,092,000.00.*

Bid Award –  
 Wayzata East  
 Middle School  
 Athletic Locker  
 Room Remodel

The bid opening for Wayzata East Middle School Athletic Locker Room Remodel was held at the Administration Building on Thursday, April 28, 2011, at 2:00 P.M. A total of eleven (11) bids were submitted, as follows:

<u>Name of Bidder:</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Total</u>
Weber, Inc.	\$1,063,000.00	\$29,000.00	\$1,092,000.00
Construction Results Corp.	\$1,121,797.00	\$30,000.00	\$1,151,797.00
Ebert Construction	\$1,128,000.00	\$26,600.00	\$1,154,600.00
McFarland Construction Co.	\$1,132,200.00	\$26,700.00	\$1,158,900.00
Lund Martin Const., Inc.	\$1,127,000.00	\$39,800.00	\$1,166,800.00
CM Construction Co., Inc.	\$1,144,000.00	\$24,500.00	\$1,168,500.00
A&L Construction, Inc.	\$1,157,000.00	\$25,000.00	\$1,182,000.00
Hallbar Construction, Inc.	\$1,178,000.00	\$27,000.00	\$1,205,000.00
Morcon Const., Co., Inc.	\$1,188,000.00	\$28,000.00	\$1,216,000.00
George F Cook Construction	\$1,198,000.00	\$37,000.00	\$1,216,000.00
Merrimac Const., Inc. Co	\$1,217,171.00	\$28,004.00	\$1,245,175.00

It was recommended that Weber, Inc., the low bidder, be awarded the base bid in the amount of \$1,063,000.00 and Alternate 1 in the amount of \$29,000.00 for a combined bid award of \$1,092,000.00. Two additional alternate bids were recorded and it is recommended that they be rejected.

The project includes the total demolition of the existing boys and girls locker rooms. The construction will result in five new locker rooms, including boys and girls physical education locker rooms, boys and girls pool locker rooms and a family pool locker room. The project includes new wall configuration, flooring, plumbing fixtures and new office space for staff.

- F. Bid Award – 2011 Flooring Replacement  
*Awarded the 2011 Flooring Replacement to Target Commercial Interiors, for the base bid amount of \$72,760.00.*

Bid Award – 2011  
 Flooring  
 Replacement

The bid opening for 2011 Flooring Replacement was held at the Administration Building on Tuesday, April 26, 2011, at 10:00 A.M. A total of three (3) bids were submitted, as follows:

<u>Name of Bidder</u>	<u>Base Bid</u>
Target Commercial Interiors	\$72,760.00
Hillers Flooring America	\$73,165.00
Commercial Flooring Services	\$91,760.00

It was recommended that Target Commercial Interiors, the low bidder, be awarded the base bid in the amount of \$72,760.00. Alternate bids 1-11 were recorded and it was recommended that they be rejected.

The bid includes replacement of existing flooring in classrooms at Birchview Elementary, Gleason Lake Elementary, Plymouth Creek Elementary, Greenwood Elementary, Kimberly Lake Elementary, Sunset Hill Elementary, Oakwood Elementary, Central Middle School and Wayzata High School. Work will be started and completed during the summer of 2011.

The bids came in on budget and will be funded with deferred maintenance funds.

- G. Human Resource Recommendations  
*Approved the following Human Resource Actions as recommended:*

Human Resource  
 Recommendations

Employment

Employment

**Kristen Bennett** – 4.5 Hour SpEd Paraprofessional (2010-11 One Year Only) – Plymouth Creek – New Position

**Gerald Faue** – 8 Hour Custodian – Central Services – New Position

**Craig Fuhrmann** – 6 Hour SpEd Paraprofessional (2010-11 One Year Only) – Plymouth Creek – Transfer – Aaron Davis

**Alison Nisbet** – Associate Principal – High School – Retirement – Steve Mumma

**Jason Wenschlag** – Principal – Birchview Elementary – Retirement – Dr. Tom Koch

Contract Modification

Contract  
 Modification

**Bridget Erickson** – Literacy Specialist, Oakwood rescind resignation – From 1.0 to .5

Disability/Child Care Leave of Absence

Disability/Child  
 Care Leave of  
 Absence

**Kristina Barten** – Greenwood special education teacher requested a childcare leave of absence for the birth of her baby which is due September 9, 2011. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2011-2012 school year.

**Kari Beutz** – High School communications teacher requested a childcare leave of absence for the birth of her baby which is due September 27, 2011. She is requesting a disability leave followed by a childcare leave of absence through January 26, 2012.

**Elisa Carson** – 4<sup>th</sup> Grade teacher at Gleason Lake Elementary requested a childcare leave of absence for the birth of her baby which is due October 12, 2011. She is requesting a disability leave followed by a childcare leave of absence through December 12, 2011.

**Rachel Falkowski** – 1<sup>st</sup> Grade teacher at Kimberly Lane Elementary requested a childcare leave of absence for the birth of her baby which is due September 9, 2011. She is requesting a disability leave followed by a childcare leave of absence through November 11, 2011.

**William Kuendig** – High School FOCUS teacher has requested a childcare leave of absence for the birth of his baby on approximately May 29, 2011. He is requesting a childcare leave of absence through the end of the 2010-2011 school year.

**Kristin Peterson** – Kindergarten teacher at Plymouth Creek Elementary has requested a childcare leave of absence for the birth of her baby which is due July 22, 2011. She is requesting a disability leave of absence through August 26, 2011.

**Mike Rice** – Middle School achievement specialist requested a childcare leave of absence for the birth of his baby on approximately July 19, 2011. He is requesting a six-week childcare leave of absence.

**Shawn Stibbins** – Elementary School achievement specialist requested a childcare leave of absence for the birth of his baby on approximately July 1, 2011. He is requesting a childcare leave of absence through August 26, 2011.

**Leave of Absence Without Pay**

**Judith Rodgers** – Central Middle School media specialist requested a leave of absence from March 25-27, 2011. She will use one personal day and two days without pay.

Leave of Absence  
Without Pay

**Resignation**

**Dana Keane-Dawes** – District technology support specialist resigned her position effective May 5, 2011.

**Cheryl Vochko** – Non-public paraprofessional resigned her position effective June 8, 2011.

Resignation

- H. Human Resource Services – Supplemental Salaries for 2011-2012  
*Approved the 2011-2012 Supplemental Salaries as recommended.*

**Reserve Teachers:** No change for the 2011-2012 school year (attachment).

**Technology Department – Casual Employees:** No change for the 2011-2012 school year (attachment).

**Classified Staff – Substitute Pay Guidelines:** No substantive change for the 2011-2012 school year (attachment).

**Activity Fund – Casual Employees:** No substantive change for the 2011-2012 school year (attachment).

3. **REPORTS FROM ORGANIZATIONS**

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

Reports from  
Organizations

- A. Student Council – Lauren Stufft  
Lauren was not present, there was no report.

Student Council

Superintendent's  
Reports and  
Recommendations

Superintendent

4. **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

- A. Superintendent  
*A motion was made a by Ms. Droegemueller and seconded by Mr. Moroz to approve Board Policy 706 – "Fund Balance" for First Reading. The motion passed unanimously.*

- 1. **Board Policy and Regulations 706 and 706-R – "Fund Balance" – First Reading**

In February 2009, Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, which is effective for the Wayzata School District's Fiscal year-ended June 30, 2011. This accounting standard creates new classifications for fund balance based on a new focus on the constraints placed on the use of current fund balance and also redefines governmental fund type definitions. Implementation of GASB 54 by the District is required for the first fiscal year ending June 30, 2011.

The attached Policy 706 reflects the changes to the original fund balance policy to make it in compliance with GASB 54 and the Minnesota Office of the State Auditor's pronouncement. Regulations 706-R has been reviewed and no changes have been made.

- B. Teaching and Learning  
*A motion was made by Ms. Cohen and seconded by Mr. Moroz to approve the Proposed School District Calendar for 2012-2013 as recommended by the calendar committee. The motion passed unanimously.*

Teaching and  
Learning

- 1. **Approval of Proposed School District Calendar – 2012-2013**

The Calendar Committee, which includes representatives from Teaching and Learning, each school site, early childhood, and a parent/community member, recommends approval of the attached calendar for school year 2012-2013.

When constructing a school calendar, many issues have to be considered. It is important to balance, as closely as possible, the number of days among the quarters and between semesters. We have to consider testing and conferencing schedules, and quarter breaks in a manner that reflects sound educational practice.

The committee has to manipulate the length of winter break, the timing of spring break, and the last day of classes for students and staff so that we have 172 student contact days and 184 teacher workdays. The committee met several times in November and December to develop the calendar. The teaching staff voted in December indicating their support for the proposed calendar.

The commitment to have our two years of calendars available to our staff and community has been maintained.

A. Finance and Business Services  
1. Monthly Financial Reports

Finance and  
Business  
Services

**The School Board received the following monthly financial reports for review and information:**

- Student Activity Fund Report of March 31, 2011.
- Monthly Financial Report details fund and budget status data as of March 31, 2011.

No Board action was required.

2. Approval of First Student Transportation Contract July 1, 2011 – June 30, 2014

*A motion was made by Mr. Hesby and seconded by Ms. Cohen to approve the contract for regular and special education transportation for 2011-2014 with First Student, Inc. as presented, and authorize the Board Chair and the Superintendent to execute the contract. The motion passed unanimously.*

Approval of First  
Student  
Transportation  
Contract July 1,  
2011 – June 30,  
2014

The District negotiated rates with First Student, Inc., busing contractor, for the second three year period of the current Regular and Special Education Transportation Contract. Specifically, for the school years 2011-2012, 2012-2013 and 2013-2014.

3. Approval of Culinary Express Price Increase

The Administrative Recommendation: The recommended School Board action was to set lunch prices as follows for the 2011-2012 school year.

Approval of  
Culinary Express  
Price Increase

- Elementary Lunch Prices - \$2.50 – An increase of 20 cents, of which 5 cents is attributed to milk or beverage
- Secondary Lunch Prices - \$2.50 – An increase of 25 cents, of which 5 cents attributed to milk or beverage
- Adult Lunch Prices - \$3.65 – An increase of 35 cents, of which 5 cents is attributed to milk or beverage
- Milk Prices - \$0.50 – An increase of 5 cents due to market conditions
- Eliminations of the 95 cent processing fee charged to families who chose to pay electronically

*A motion was made by Ms. Cohen and seconded by Ms. Peterson to approve the increase of prices for Culinary Express Food Services as presented for the 2011-2012 school year. The motion passed unanimously.*

4. Approval of Revised Budget for 2010-11  
*A motion was made by Mr. Hesby and seconded by Mr. Moroz to approve the revised budget for 2010-2011 as presented. The motion passed unanimously.*

Approval of Revised Budget for 2011-12

The following adjustments were primarily due to grants received, deferred revenue and carryover from 2009-10. Also included is \$1 million in payments made to retire the Oakwood Lease.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$116,191,265	\$120,400,096
Food Service	\$ 4,939,218	\$5,024,058
Community Service	\$ 7,737,901	\$7,520,478
Building Construction	\$ 8,505,715	\$7,502,515
Debt Service	\$ 10,472,007	\$10,336,474
<b>Total</b>	<b>\$147,846,106</b>	<b>\$150,783,621</b>

B. Human Resource Services

Human Resource Services

1. Resolution Regarding Termination and Non-Renewal of Teaching Contracts  
*A motion was made by Ms. Peterson to waive the reading and adopt the resolution relating to the termination and non-renewal of the teaching contract of the named probationary teachers as presented. The motion was seconded by Ms. Cohen.*

*A roll call vote was taken and the following voted in favor thereof: Carter G. Peterson, Linda A. Cohen, Susan Hayes Droegemueller, Susan Gaither, Jay A. Hesby, John A. Moroz and Patricia L. Gleason.*

*And the following voted against the same: No one, whereupon the motion passed unanimously.*

The Administration recommended the adoption of the resolution as presented for the non-renewal of the teaching contracts of the following probationary teachers:

Alison Brown	High School
Annette Crider	Central Middle
Amanda Day	Central Middle
Belinda Estrem	Greenwood
Mark Fabian	High School
Michael Gharrity	High School
Brooke Gibbs	Oakwood
Mary-Rose Granlund	Central Middle
Jeanette Gunderson	Central Middle
Jacqueline Gutierrez	High School
Jessie Halverson	High School
Tim Hartung	High School
Shlynn Hayes	High School
Kathryn Hill	East Middle
Erin Hosker	High School
Anita Hruby	Greenwood

Suzanne Hughes	High School
Jennifer Hunkins	Kimberly Lane
Michelle Johnson	High School
Heather Jurek	Birchview
Amelia Kasten	Central Middle
Jana Lewis	West Middle
Kristen Longanecker	Central & East Middle
Brittani Matzke	Central Middle
Camry Monson	Kimberly Lane
Yuhang Morgan	High School
Marc Prepeluh	Birchview & Gleason Lake
Angela Quinn	High School
Kyle Rasmussen	Gleason Lake
Seth Salenger	Central Middle
Allison Scally	West Middle
Lauren Sobota-Paxton	Central Middle
Chris Zobrack	Sunset Hill

5. **OTHER BOARD ACTION** Other Board Action  
*A motion was made by Mr. Moroz and seconded by Mr. Hesby to adjourn the Business section of the meeting and reconvene at 7:00 p.m. for the Recognition section of the meeting. The motion passed unanimously. Board Chair Gleason adjourned at 6:37 p.m. and reconvened at 7:00 p.m.*
  
6. **BOARD REPORTS** Board Reports  
 There was no Board Reports.
  
7. **NEW BUSINESS** New Business  
 There was no new business.
  
8. **RECOGNITIONS** Recognition
  - A. May Employee of the Month – Sunset Hill Elementary – Kathy Cartwright May Employee of the Month  

Ms. Kathy Cartwright, paraprofessional at Sunset Hill Elementary, was recognized as the May Employee of the Month. Coworkers described Kathy as having a helpful nature in the office. “She is often the person who will give the first impression to visitors and callers. She greets everyone with a smile and a cheerful “hello.” She embodies the soul of our school with her humor, caring ways and persistent optimism. She will assist anyone, anytime, anywhere. In addition to her office duties, she spends time with students during lunch and recess. It is evident she enjoys this part of her day and builds meaningful relationships with students that last throughout their time at Sunset Hill. Kathy is truly and asset to Sunset Hill.” Kathy stated, “It’s a pleasure to work with the staff and children of Sunset Hill. I would like to thank Karen Keffeler, principal at Sunset Hill, and the rest of the staff for their friendship and support over the years.”

Congratulations Kathy!

B. 2011 Teacher of the Year Finalist – Megan Speers

2011 Teacher of  
the Year Finalist

Ms. Megan Speers, 8<sup>th</sup> grade social studies teacher from West Middle School, was recognized for being one of 10 finalists for Minnesota Teacher of the Year. A selection panel of 23 community leaders had the difficult task of choosing 30 semifinalists from an initial field of 108 candidates. The Board also congratulated Mr. Joe Hannon, 6<sup>th</sup> grade teacher at East Middle School, for being one of the 108 candidates chosen for nomination.

Ms. Speers thanked John Moroz for the nomination and briefly explained the process of becoming one of the 10 finalists and how much it meant to her. Megan stated “Thanks for all the support from Wayzata Public Schools, Susan Sommerfeld, principal at WMS, the Board for their support of the continued professional development offered to staff, and to everyone for this recognition, it’s been a great ride!”

C. Elementary Student Recognition – 7:10 P.M.

Elementary  
Student  
Recognition

Elementary students were recognized for their accomplishments in the following competitions:

1. Knowledge Master Open
2. Destination Imagination
3. Continental Math League
4. Math Masters

D. Intermission

Intermission

There was a brief intermission.

E. Middle School Student Recognition – 7:35 P.M.

Middle School  
Student  
Recognition

Middle School students were recognized for their accomplishments in the following competitions:

1. Destination Imagination
2. Continental Math League
3. Minnesota Junior High Math League
4. Spelling Bee
5. State Honors Choir
6. MBDA Honor Band
7. Word Masters
8. Math Counts
9. American Mathematics Contest (AMC8)

10. Northwestern University's Midwest Academic Talent Search

11. Knowledge Master Open

F. Intermission

There was a brief intermission.

Intermission

G. High School Student Recognition – 8:15 P.M.

High School students were recognized for their accomplishments in the following competitions:

High School  
Student  
Recognition

1. U.S. Presidential Scholar Semi-Finalists

2. Athena Award

3. National Merit Scholars

4. Prudential Spirit of Community Award

5. 2010-2011 National Siemens Award

6. SkillsUSA

7. Business Professionals of America

8. DECA

9. Knowledge Master Open

10. High School Math Team

11. Continental Math League

12. Future Problem Solvers

13. Chemistry Olympiad

14. Science Olympiad

15. Science Bowl

16. Twin Cities Regional Science Fair/National SciMent Competition

17. Quiz Bowl

18. Creative Writing

19. International Linguistics

20. National Spanish Contest

- 21. National German Exam
- 22. National Latin Exam
- 23. State/National French Contest
- 24. Hennepin Theater Trust Spotlight Award
- 25. Debate

9. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

Audience  
Opportunity to  
Address School  
Board

No one came forward to address the Board.

10. **ADJOURN**

*There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Ms. Gaither to adjourn the meeting. The motion passed unanimously. Ms. Gleason, Board Chair, adjourned the meeting at 9:10 p.m.*

Adjourn

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284  
LINDA A. COHEN, SCHOOL BOARD CLERK

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Patricia L. Gleason  
School Board Chair

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Linda A. Cohen  
School Board Clerk

**Attachments:**

- Minutes
- Lease Agreement

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: A. Approval of Minutes**

**COMMENTS BY: Board Clerk Cohen**

**\*CORRECTED MINUTES: Finance and Business Monthly Bills**

**1. Regular Meeting – September 12, 2011**

Enclosed for Board review and approval are the corrected minutes of the Regular Board Meeting of September 12, 2011. These minutes were approved at the October 10, 2011 Regular Board meeting, however, a mathematical error (clerical) was found and the minutes need to be re-approved.

**RECOMMENDED ACTION:** Approve the corrected minutes of the Regular Board Meeting of September 12, 2011.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**Official Minutes of Regular Meeting**  
**September 12, 2011**

**The Board of Education**  
**Wayzata Public Schools**

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A Regular Board meeting of the Board of Education of Wayzata Public Schools was held September 12, 2011, beginning at 7:00 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Comcast).

**1. CALL TO ORDER/ROLL CALL**

Call to Order

The meeting was called to order by Pat Gleason, Board Chair and Ms. Linda Cohen, Board Clerk, called the roll. The following School Board members were present: Ms. Linda Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Ms. Carter G. Peterson, and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

**Others Present:** Bob Noyed, Jodi Olson, John Sucansky, Dave Carlson, Colleen Erickson, Jill Johnson, Jim Westrum, Annie Doughty, Brenda Arrington, Shelly Nelson, Denise Falls, Michelle Reinke, Jennifer Berg, Steve Root, Joan Curtis, Nick Roehl, Mary Arth, Sammi Eerilor, Bob Wittman, Marcia Treno, Debbie Slombaouski, Karen Keffeler, Lori Fildes, Bill Buendig, Jennifer Fuzzey, Jill Sklader and Gabriel Lofton.

**2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approval of  
Consent Agenda  
Items

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

*A motion was made by Ms. Peterson and seconded by Mr. Moroz to approve the agenda as presented and the Consent Agenda items as recommended. A roll call vote was taken and the following members voted in favor thereof: Ms. Linda Cohen, Ms. Susan Droegemueller, Ms. Susan Gaither, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0. Consent agenda items were as follows:*

A. Approval of Minutes

Approval of  
Minutes

1. Regular Meeting – August 8, 2011

B. Approve Election Judge Salaries for the November 8, 2011 General Election

Approve Election  
Judge Salaries for the  
November 8, 2011  
General Election

For election judges serving in a School District election, which is not held in conjunction with a state election, the School Board may determine the rate to be paid to election judges. The School District shall pay at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and in attending required training sessions. Further, a judge who travels to pick up election supplies or delivers returns to the clerk or county auditor shall receive not less than the prevailing Minnesota minimum wage plus mileage. The School Board shall determine the mileage and amount to be paid.

After a comparison of wages being paid to election judges in surrounding cities and School

Districts, it is the recommendation of the School District Election Administrator that Wayzata School District reimburse the election judges appointed for the November 8, 2011 election at the following rates:

- Head Election Judge – \$10.00 per hour
- Election Judge – \$8.50 per hour
- Election Judge Training – \$ \$15.00 flat fee

C. Finance and Business Recommendations

Finance and Business Recommendations

*Authorized the following disbursements:*

- General Checking Account for August 2011 \$ 3,286,772.32
- Wire Transfer for July 2011 \$23,354,962.00

*The School Board accepted with appreciation the following gifts which are in compliance with current District policy and guidelines:*

Amount	Donated By	Purpose
\$ 80.00	Food Perspectives	Student Scholarships for East Middle School
103.83	Denise Dau and Wells Fargo	Wells Fargo Annual Giving Campaign – Gleason Lake Elementary
<b>183.83</b>		

Acknowledgement of Contributions According to Minn. Stat. 465.03  
GIFTS TO MUNICIPALITIES

D. Human Resource Recommendations

Human Resource Recommendations

*Approved the following Human Resource Actions as recommended:*

Employment

Employment

**Beth Anderson** – 2 Hour Paraprofessional (2011-2012 school year only) – Gleason Lake – PLC Pilot Program

**Karen Arkensteyn** – 2 Hour Paraprofessional (2011-2012 school year only) – Gleason Lake – PLC Pilot Program

**Raymond Bailer** – 1.0 Social Studies Teacher – High School – Resignation – P. Jay Guerin

**Kellie Blazei** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Oakwood – PLC Pilot Program

**Tonya Brandt** – 2 Hour Paraprofessional (2011-2012 school year only) – Kimberly Lane – PLC Pilot Program

**Kristin Cargill** - .8 Art, Music, Physical Education, Technology Teacher – Plymouth Creek – Increased Enrollment

**Amanda Carlson** – 6 Hour Paraprofessional – High School – Retirement – Livio Lovisolo

**Janna Daavettila** – 5 Hour Home Base Assistant – Gleason Lake – New Position

**Amy Dahl** – 2 Hour Paraprofessional (2011-2012 school year) – Gleason Lake – New Position

**Linda Deleski** – 6 Hour Paraprofessional – Kimberly Lane – New Position

**Karen Droen** – 2 Hour Paraprofessional (2011-2012 school year only) – Gleason Lake – PLC Pilot Program

**Sean Egan** – 1.0 Mathematics Teacher – High School – Leave of Absence – Mahshid Hanafi-Alamdari

**Ann Fehrenbach** – 1.0 Literacy Academic Intervention Birchview – Resignation – Allison Storti

**Craig Fuhrmann** – 6 Hour Paraprofessional – High School – Resignation – Nick Miller

**Courtney Gehl** – 6 Hour Paraprofessional – Oakwood – Resignation – Andrea Roepke

**Anne Grendahl** – 2 Hour Paraprofessional (2011-2012 school year only) – Sunset Hill – PLC Pilot Program

**Mary Heitkamp** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program

**Judith King** – 2.5 Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program

**Maureen Madden** – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

**Molly McCullough** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program

**Alex McGreavey** – 7.5 Hour Home Base Instructor – Gleason Lake – Transfer – Christy Eckenrode

**Michele Mondoux** – 1.0 3<sup>rd</sup> grade Teacher (LTR) – Birchview – Leave of Absence – Roberta Granberg

**Margaret (Peggy) Murphy** – 7.5 Hour Paraprofessional – High School – Transfer – Denise Tauer

**Stephanie Neiffer** - .333 Family Consumer Science Teacher – East Middle School – Transfer – Phyllis Fischer

**Leslie New** – 1.0 Special Education Teacher (LTR) – Kimberly Lane – Leave of Absence – Steffani Weekly

**Peter Olson** – 7.5 Hour Home Base Instructor – Kimberly Lane – Resignation – Jeff Kosel

**Jodi Otten** – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

**Angela Quinn** – 1.0 ALC Social Studies Teacher – High School – Transfer – William Kuendig

**Joyce Rasstetter** – 2 Hour Paraprofessional (2011-2012 school year) – Plymouth Creek – PLC Pilot Program

**Steven Ruce** – 2 Hour Paraprofessional (2011-2012 school year) – Sunset Hill – PLC Pilot Program

**Alicia Rue** – 1.0 Mathematics Teacher – High School – Resignation – Matt Lombardi

**Jeannette Sanders** – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

**Steven Ruce** – 2 Hour Paraprofessional (2011-2012 school year only) – Sunset Hill – PLC Pilot Program

**Alicia Rue** – 1.0 Mathematics Teacher – High School – Resignation – Matt Lombardi

**Jeannette Sanders** – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

**Lindsey Schmidt** – 5 Hour Paraprofessional – Birchview – New Position

**Jamie Solberg** – 1.0 Special Education Teacher – Sunset Hill – Transfer – Susan Wright

**Alison Somers** – 1.0 Special Education Teacher – West Middle – Resign – Ellen Warzecha

**Michael Svendsen** – .25 Physical Education Teacher – Greenwood – Non-renew

**Kristina Terhaar** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Oakwood – PLC Pilot Program

**Alissa Thomes** – 1.0 Special Education Teacher – Greenwood/Oakwood – New Position

**Kathy Waaraniemi** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program

**Abdul Wright** – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

**Joseph Yaeger** – 6 Hour Paraprofessional – High School – New Position

**Nashley Zollicoffer** - 6 Hour Special Education Para – High School – Resignation – Carrie Starkson

**Contract Modification**

Contract Modification

**Tim Hartung** – Physical Education – High School – From .667 to .834

**Monica Healy** – Vocal Music, Physical Education – Kimberly Lane/Plymouth Creek – From .4 to .35

**William Kuendig III** – Achievement Specialist – From teacher to Unaffiliated Level 4

**Ebony Mhiripiri** – Family Consumer Science – East Middle School – Rescind Contract

**Sarah Parry** – Resource Teacher & Data Integration Specialist – From .5 to .8 (2011-2012 only)

**Allison Scally** – Vocal Music – Central Middle School – From .417 to .5

**Leah Wieseler** – Spanish – Central Middle School – Rescind Contract

### Disability/Child Care Leave of Absence

Disability/Child Care  
Leave of Absence

**Devon Kirschner** – Evaluation Specialist at East & West Middle Schools has requested a childcare leave of absence for the birth of her baby which is due December 27, 2011. She is requesting a disability leave followed by a childcare leave of absence through April 6, 2012.

**David Lutz** – Central Middle School Social Studies Teacher has requested a childcare leave of absence for the birth of his baby on July 4, 2011. He is requesting a leave of absence from August 29 through October 4, 2011.

**Lisa Parra Staves** – High School Spanish Teacher has requested a childcare leave of absence for the birth of her baby which is due March 5, 2012. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2011-2012 school year.

**Stephanie Wilkinson** – Kindergarten Teacher at Oakwood Elementary School has requested a childcare leave of absence for the birth of her baby which is due on January 3, 2012. She is requesting a disability leave followed by a childcare leave of absence through April 6, 2012.

### Leave of Absence Without Pay

Leave of Absence  
Without Pay

**Ericka Downie** – District Resource Teacher and East Middle School Learning Team Coach has been placed on leave of absence without pay.

**Jill Gottlieb** – 2<sup>nd</sup> Grade Teacher at Sunset Hill has requested a leave of absence without pay on January 20, 2012.

**Sandra Hricko** – Social Worker at Central Middle School has requested a leave of absence without pay on November 10, 2011.

**Lillian Perry** – Paraprofessional at Kimberly Lane has requested a leave of absence without pay for the 2011-2012 school year.

**Judi Selinger** – Birchview and ECSE Speech Language Pathologist has requested a leave of absence without pay from September 12-16, 2011. She will utilize three personal days and two days without pay.

### Resignations

Resignations

**Sheryl Butler** – Paraprofessional at Plymouth Creek submitted her resignation effective September 9, 2011.

**Laura Cohen** – Home Base Instructor at Sunset Hill and Plymouth Creek submitted her resignation effective September 9, 2011.

**Dan Deitering** – Paraprofessional at West Middle School submitted his resignation effective August 19, 2011.

**Linda Desaulniers** – Culinary Express at Central Middle School submitted her resignation effective August 17, 2011.

**Mary Deschamps** – Home Base Instructor at Oakwood submitted her resignation effective September 5, 2011.

**Michelle Glasgow** – Paraprofessional at Central Middle School submitted her resignation effective August 15, 2011.

**Patrick Guerin** – High School Social Studies Teacher submitted his resignation effective August 31, 2011.

**Nick Miller** – Paraprofessional at Wayzata High School submitted his resignation effective August 22, 2011.

**Catherine Nordin** – Paraprofessional at Oakwood submitted her resignation effective August 18, 2011.

**David Patrick Peralez** – Home Base Assistant at Kimberly Lane submitted his resignation effective August 19, 2011.

**Robin Redman** – Paraprofessional on layoff status submitted her resignation effective August 5, 2011.

**Erica Ribnick** – Paraprofessional at Plymouth Creek submitted her resignation effective August 22, 2011.

**Quillan Roe** – Home Base Instructor at Birchview submitted his resignation effective August 18, 2011.

**Andrea Roepke** – Paraprofessional at West Middle School submitted her resignation effective

August 16, 2011.

**Carrie Starkson** – Paraprofessional at Wayzata High School submitted her resignation effective August 10, 2011.

**Wendi Stern** – Paraprofessional on layoff status submitted her resignation effective August 11, 2011.

**Shavon Swain** – Paraprofessional at Oakwood submitted her resignation effective September 4, 2011.

**Krismar Waage** – Paraprofessional on layoff status submitted her resignation effective August 9, 2011.

### **3. STUDENT CURRICULUM PRESENTATION**

Student Curriculum  
Presentation

A. There was no presentation.

### **4. RECOGNITIONS**

Recognitions

#### **A. September Employee of the Month**

Employee of the  
Month

Wayzata Central Middle School recognized Michelle Reinke as the Wayzata School District “Employee of the Month” for September 2011. Michelle has been at Central since 1998, she has taught Family Consumer Science, Eighth grade Earth Science, and is helping to advance the work of the school’s Professional Learning Communities as its PLC Coach. In addition, she is also currently serving the District as its Resource Teacher for Science.

As one committed to her own professional growth and development, Michelle has embraced the opportunity to support the work of our teachers as they grow through the PLC experience. Michelle is described as a classroom teacher turned PLC Coach, she has a great understanding of the day-to-day activities in the classroom and seeks to offer practical, best practice solutions as our PLC teams develop assessments and daily assignments that meet learning objectives. Michelle is passionate about student achievement, evidenced by the time spent collaboratively devising ways for teachers to implement ideas in a realistic but immediate fashion. Michelle is a focused problem solver who seeks advice and input while not shying away from courageous conversations that lead to evaluative reflection. Her initiative and tireless work with PLC teams is a continual reminder that “the strongest educators never tire of learning and improving.”

Michelle stated “It is an honor to be here. Teaching is not something you just do, it’s something you are. Thank you to my family, administration leadership team, School Board, students and staff. I look forward to continuing to be part of this School District and growing and learning along with it.” Congratulations Michelle!

#### **B. Wayzata High School Boys’ Golf Team Championship**

WHS Boys Golf  
Team Championship

The School Board recognized the members of the 2011 Wayzata High School state champion boys’ golf team and coaches.

The Wayzata High School boys’ golf team defended its state championship title by shooting a two-day total of 592 and earning the 2011 Class AAA State Boys Golf Championship in a tie with Rogers High School at Bunker Hills in Coon Rapids on June 15.

The golf team is coached by head coach Allan Christopherson and assistant coaches Joe Hannon and Chris Zobrack. Team members are: senior Tyler Lowenstein, juniors Andrew Brandt, Miles Death, Jack Higginson and Zack Lowenstein, and freshman Jack Holmgren.

Coach Allan Christopherson spoke of the team’s commitment and their three (3) years in a row of academic excellence as a team. He stated “Thanks to the teachers and parents for their support. Thanks to the School Board for allowing the culture in the District to be as excellent as it is.”

Congratulations to the boys' golf team and their coaches!

## 5. REPORTS FROM ORGANIZATIONS

Reports from  
Organizations

This section of the agenda provides the opportunity for parent, teacher, and/or student associations and/or organizations to provide the School Board with reports/updates.

### A. Student Council

Student Council

Sammi Ezrilov, Student Council Vice-President reported on the happenings around the Wayzata High School.

## 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

Superintendent's  
Reports and  
Recommendations

### A. Superintendent

Superintendent

Superintendent Chace B. Anderson and the executive directors of Teaching and Learning, Human Resources and Finance and Business, gave a brief oral report on the start of the 2011-2012 School Year.

### B. Teaching and Learning

Teaching and  
Learning

The 2011 Summer Learning Leadership Team (SLLT) presented a report and PowerPoint that summarized the summer learning opportunities that were available to the students and other individuals by Wayzata Public Schools. The SLLT administrative members include; Gabriel Lofton, Bob Wittman, Lori Fildes, Karen Keffeler, Jennifer Fuzey, Jill Sklader, and William Kuendig.

### C. Finance and Business Services

Finance and  
Business

#### 1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of July 31, 2011
- Monthly Financial Reports details fund and budget status data as of June 30, 2011 will be reported once the June 30, 2011 audit is complete.

No Board action was required.

### Human Resource Services

Human Resource  
Services

D. The School Board's Bargaining Team and the Wayzata Education Association representatives reached a tentative contract agreement on July 26, 2011. Subsequently, the WEA teachers voted on Tuesday, September 6, 2011 and ratified the contract with a 97% majority vote.

Salary schedule improvement was 2.65% over the two year period and is within the budget parameters.

The negotiation team members were:

Chip Brofford, Kevin Johnson, Cory Knudtson, Katie Moe, and Adam Tillotson, Wayzata Education Association; Pat Gleason and John Moroz, School Board; Jim Westrum, Executive Director of Finance & Business Services; Gloria Olsen, Legal Counsel; and Annie Doughty, Executive Director of Human Resource Services.

Pat Gleason stated "Relationships and trust mean a lot, teachers have to know we are telling them

the truth. I have enjoyed this and it has been an extraordinary experience.”

John Moroz stated “We’ve established a strong relationship with our teachers and I’m very proud of that. Thank you Pat Gleason for all of the years you have served on this committee.”

*A motion was made by Mr. Moroz and seconded by Mr. Hesby to approve the contract with the Wayzata Education Association for the period of July 1, 2011 through June 30, 2013; as tentatively agreed upon by the bargaining teams and ratified by the Wayzata Education Association. The motion passed unanimously.*

**7. OTHER BOARD ACTION**

Other Board Action

A. Resolution Relating to the Appointment of Election Judges for the General Election on November 8, 2011

Resolution Relating to the Appointment of the Election Judges for the General Election on November 8, 2011

The School Board is required to official appoint individuals to serve as election judges for School District elections.

Election Judges for the General Election on November 8, 2011:

COMBINED POLLING PLACE

ELECTION JUDGES

Wayzata City Hall

Head Election Judge Charlie Peasha  
Robert Fidgen  
Lynn Colyer  
Fran Day  
Joel Papa

Plymouth Fire Station No. 3

Head Election Judge Deborah Rousu  
Carol Connelly  
Joan Schultz  
Caroline Weishair  
Jim Phillips  
Dick Newman

Christ Memorial Lutheran Church

Head Election Judge Mike Barnes  
Frances Essig  
Margaret Heying  
Larry Schmitt  
Laura Ehramjian

Wayzata High School

Head Election Judge Chuck Tryon  
David Burke  
Connie Lewis  
Carol McCormick-Buchmeier  
Warren Johnson

Plymouth Creek Center

Head Election Judge Marvin Halber  
Russ Stenzel  
Jerry Buchmeier  
Marcia Hinitz

Alternates: Bud Greeley, Glen Hohenstein, Fred Moore, Mary Peterson, Paul Schulz, and Karen Tomilson

*A motion was made by Mr. Moroz and seconded by Ms. Cohen to waive the reading and*

*approve the Resolution Relating to the Appointment of Election Judges for the General Election to be held on November 8, 2011. A roll call vote was taken and the following members voted in favor thereof: Ms. Susan Gaither, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, Ms. Linda Cohen, Ms. Susan Droegemueller, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0.*

B. Resolution Appointing Absentee Ballot Board Election Judges For the November 8, 2011 General Election

Resolution  
Establishing  
Combined Polling  
Places and  
Designating Hours

The School Board is required to officially appoint qualified individuals to serve as absentee ballot board election judges for School District elections.

Absentee Ballot Board Appointments for the November 8, 2011 General Election:

Colleen O. Erickson  
Connie Leuer  
Jill Schwint

*A motion was made by Ms. Cohen and seconded by Ms. Peterson to approve the Resolution Appointing Absentee Ballot Board Election Judges for the November 8, 2011 General Election. A roll call vote was taken and the following members voted in favor thereof: Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, Ms. Linda Cohen, Ms. Susan Droegemueller, Ms. Susan Gaither, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0.*

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

Audience Opportunity  
to Address the School  
Board

This section of the agenda provides an opportunity for members of the audience to address the School Board.

No one came forward to address the Board.

9. BOARD REPORTS

Board Reports

A. Superintendent Evaluation/Compensation Committee

The School Board completed the evaluation of Superintendent Anderson at a Special Board Meeting on August 30.

John Moroz, Chair of the Superintendent's Compensation and Evaluation Committee reported that first and foremost Dr. Anderson's overall score was very high; he was rated at 3.47 on a scale of 0-4. He stated, "We are very delighted with Dr. Anderson and where he has taken the District." A couple of suggestions were given to Dr. Anderson that Board members would like to see. Mr. Moroz also stated, "Dr. Anderson has been in the District for three (3) years and has done a very good job. The plan for the coming year is using the Strategic Plan as a basis of his evaluation going forward. He has been very involved in this process and will be completed before the end of the year." Dr. Anderson thanked his leadership team, "they are dedicated, committed leaders and bring so much to this community." He also thanked the School Board for their hard work and for being the Board that they are.

10. NEW BUSINESS

New Business

There was no new business.

11. ADJOURN

Adjourn

*There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Ms. Cohen to adjourn the meeting. The motion passed unanimously. Ms. Gleason, Board Chair, adjourned the meeting at 2:47 p.m.*

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, and on the District website.

INDEPENDENT SCHOOL DISTRICT 284  
LINDA A. COHEN, SCHOOL BOARD CLERK

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Patricia L. Gleason  
School Board Chair

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Linda A. Cohen  
School Board Clerk

**Attachments:**

Minutes  
Resolution  
Resolution

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: A. Approval of Minutes**

**COMMENTS BY: Board Clerk Cohen**

**3. Special Meeting – September 26, 2011**

Enclosed for Board review and approval are the minutes of the Special Board Meeting of September 26, 2011.

**RECOMMENDED ACTION:** Approve the minutes of the Special Board Meeting of September 26, 2011.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**Official Minutes of Special Meeting**

**September 26, 2011**

**The Board of Education**  
**Wayzata Public Schools**

A Special Meeting of the Board of Education of Wayzata Public Schools was held September 26, 2011, beginning at 6:50 PM at the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447.

1. **CALL TO ORDER** - Board Chair Gleason

Call to Order

A Special Meeting of the Board of Education of Independent School District 284 was convened on Monday, September 26, 2011 at 6:50 p.m., in the Board Room of the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota, pursuant to due notice.

The meeting was called to order by Board Chair, Pat Gleason, and Linda Cohen, Board Clerk, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Ms. Pat Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Ms. Carter G. Peterson and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

Others Present: Connie Leuer, John Sucansky, Jodi Olson, Jill Johnson, Annie Doughty, Jim Westrum, Cheryl Polzin, Joan Curtiss, and Nick Roehl.

2. **APPROVAL OF THE PRELIMINARY PAY 2012 LEVY**

Approval of the  
Preliminary Pay  
2012 Levy

Jim Westrum, Executive Director of Finance and Business, stated that Minnesota Law requires school districts to certify their proposed property tax levy payable in 2012 to the county auditor on or before September 30, 2011. Wayzata School District has recently received the levy data from the Minnesota Department of Education and are analyzing the details. A summary spreadsheet and a written analysis of the proposed levy will be provided at the Board Meeting once we receive accurate information from the Minnesota Department of Education. The Minnesota Department of Education is still in the process of making computer program changes and will be providing school districts with updated reports through October 7<sup>th</sup>, 2011.

*A motion was made by Mr. Jay Hesby and seconded by Ms. Linda Cohen to approve the preliminary Levy Limitation and Certification of 2011 Payable 2012 at the maximum allowed by state Statute. The motion passed unanimously.*

**3. APPROVAL OF CURRICULUM AND INSTRUCTION ANNUAL REPORT**

Approval of Curriculum and Instruction Annual Report

Jill Johnson, Executive Director of Teaching and Learning presented the 2011-2012 Curriculum and Instruction Annual Report to the Board for approval. Per State Statute, the School Board must approve the before October 1<sup>st</sup> each year

*A motion was made by Ms. Linda Cohen and seconded by Mr. John Moroz to approve the 2011-2012 Curriculum and Instruction Annual Report as presented. The motion passed unanimously.*

**4. HR RECOMMENDATIONS**

Human Resources Recommendations

*Approved the following Human Resource Actions as recommended:*

**Resignation**

**Maureen Doshier** – Elementary Math Intervention Specialist submitted her resignation effective September 20, 2011.

**5. ADJOURN**

Adjourn

*There being no additional business before the School Board, a motion was made by Ms. Carter Peterson and seconded by Ms. Linda Cohen to adjourn the meeting. The motion passed unanimously. Ms. Patricia Gleason, Board Chair, adjourned the meeting at 7:10p.m.*

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284  
LINDA A. COHEN, SCHOOL BOARD CLERK

\_\_\_\_\_  
Patricia L. Gleason  
School Board Chair

\_\_\_\_\_  
Linda A. Cohen  
School Board Clerk

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: A. Approval of Minutes**

**COMMENTS BY: Board Clerk Cohen**

**4. Regular Meeting – October 10, 2011**

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of October 10, 2011.

**RECOMMENDED ACTION:** Approve the minutes of the Regular Board Meeting of October 10, 2011.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

## Official Minutes of Regular Meeting

October 10, 2011

### The Board of Education Wayzata Public Schools

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A Regular Board meeting of the Board of Education of Wayzata Public Schools was held October 10, 2011, beginning at 7:00 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Comcast).

#### 1. CALL TO ORDER/ROLL CALL

Call to Order

The meeting was called to order by Pat Gleason, Board Chair and Ms. Linda Cohen, Board Clerk, called the roll. The following School Board members were present: Ms. Linda Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Ms. Patricia L. Gleason, Mr. John A. Moroz, Ms. Carter G. Peterson, and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

**Others Present:** Bob Noyed, Jodi Olson, John Sucansky, Dave Carlson, Colleen Erickson, Jill Johnson, Jim Westrum, Annie Doughty, Deana Coggi, Carmen Block, Mark Doepke, Rebecca Doepke, Ramona Braun, Rachel Palmater, Mary McKasy, Jason Wenschlag, Karen Anthony, Dan Anthony, Jeff Soukup, Sarah Parry, Kristy Bolling, Sammi Ezrilar, Connie Doepke, Kirk Schneidaurhd, Bruce Lombard, Larry Mohr, Joyce Curt, Heather Zenzen, Tina Christopherson, Doug Johnson, Shelly Nelson, Wade Phillips, Erik Christenson, David Zukor, Belinda Stutzman, Kris Jones, Cheryl Polzin, Polly Davidson, Terri Burns, Nick Roehl and Linda Barler.

#### 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Approval of  
Consent Agenda  
Items

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

*A motion was made by Mr. Hesby and seconded by Ms. Peterson to approve the agenda as presented and the Consent Agenda items as recommended. A roll call vote was taken and the following members voted in favor thereof: Ms. Linda Cohen, Ms. Susan Droegemueller, Ms. Susan Gaither, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0. Consent agenda items were as follows:*

##### A. Approval of Minutes

Approval of  
Minutes

1. Special Meeting – August 30, 2011
2. Regular Meeting – September 12, 2011

*Approved the minutes of the August 30 Special meeting and the September 12 Regular meeting as presented.*

##### B. Approval of the Board Meeting Schedule for July 2012 through December 2013

Approval of the  
Board Meeting  
Schedule for July  
2012 – December  
2013

It has been the practice of the Wayzata School Board to designate the second Monday of the month as the Regular School Board meeting day, with meetings convening at 7:00 p.m. at Wayzata City Hall, 600 Rice Street, Wayzata, MN. It was recommended that the Board again schedule the fourth Monday of the month for work sessions, to begin at 4:00 p.m. in the Board Room at the District Administration Building, 210 County Road 101 N, Plymouth, MN.

All Regular Board meetings will be broadcast over cable television – City of Plymouth Channel 22 (Comcast), City of Wayzata Channel 19 (Mediacom), and delayed broadcast on City of Minnetonka Channel 17 (Comcast); all work sessions are recorded.

***Approved the Board Meeting Schedule for July 2012 through December 2013 as presented.***

C. Finance and Business Services

Finance and  
Business  
Recommendations

***Authorized the following disbursements:***

- General Checking Account for September 2011 \$ 6,143,275.77
- Wire Transfer for August 2011 \$28,927,627.00

***School Board accepted with appreciation the following gifts which are in compliance with current District policy and guidelines:***

Acknowledgement  
of Contributions  
According to  
Minn. Stat. 465.03  
GIFTS TO  
MUNICIPALITIES

Amount	Donated By	Purpose
\$ 500.00	Gail Munsell	Peppermint Fence Playrooms
1,004.22	Oakwood Elementary PTA	Granted to grade 5 classroom supplies and ribbons for Phy Ed class
1,250.00	Oakwood Elementary PTA	Coffee and copy paper for the year
2,000.00	Kimberly Lane Elementary PTA	Field trip bussing assistance
2,000.00	Target	Family Learning Center, Story Time Matters Program
3,036.50	Oakwood Elementary PTA	Literacy Program and bussing field trip costs
3,086.85	Target	East Middle School – Take Charge of Education Program
11,407.34	Oakwood Elementary PTA	Sign for Entrance of Oakwood, Bookshelves for Media Center, and mobile computer cart and computers
	Jeri Johnson	Donation of environmental kit scissors, and a “seat to go” for Special Services, valued by Lori Fildes at \$880.00
<b>\$24,284.91</b>		

D. Human Resource Recommendations

Human Resource  
Recommendations

***Approved the following Human Resource Actions as recommended:***

**Employment**

Employment

**Richard Baker** – 1.0 Special Education Teacher (LTR) – Greenwood – Leave of Absence – Kristina Barten

**Sheryl Butler** – 6 Hour Special Ed Para – Plymouth Creek – Rescinded Resignation

**Lauren Carlson** – 7.5 Hour Home Base Instructor – Birchview – Resignation – Quillan Roe

**Amanda Devins** – 1.0 2<sup>nd</sup> Grade Teacher LTR – Gleason Lake – Leave of Absence – Deanna Hasselfeldt

**Angie Dubbs** - .8 School Nurse – District – Resignation – Meg Reese

**Margaret Herbert** – Communities in Collaboration Coordinator – Community Education – Resignation – Carol Bergenstal

**Amanda Isaacson** – 6 Hour Paraprofessional – Oakwood – New Position

**Kim Larson** - .5 1<sup>st</sup> Grade Reading/Math Teacher – Greenwood – Increased Enrollment

**Nadine Lozier** – 2 Hour Paraprofessional (2011-12 school year only) – Plymouth Creek – PLC Pilot Program

**Marna McMurry** – 5.75 Hour Paraprofessional – Central Middle – Resignation – Michelle Glasgow

**Allison Murray** – 3 Hours Special Education Para – Greenwood – Transfer – Kathleen Nafstad

**Melissa Nazal** – 6 Hour Special Education Para (9/23 – 12/21/11 only) – Greenwood – Leave – Todd Brandell

**Nancy Riebel** – 4 Hour Home Base Assistant – Birchview – New Position  
**Katherine Sundeen** – 5 Hour Home Base Assistant – Gleason Lake – New Position  
**Teresa Thompson** - .5 2<sup>nd</sup> Grade Reading/Math Teacher – Greenwood – Increased Enrollment  
**Tavares Villagomez** – 3.75 Homebase Assistant – Kimberly Lane – New Position

**Contract Modification**

Contract  
Modification

**Annette Crider** – Counselor – Central Middle – From .5 to .8  
**Abdul Wright** – Paraprofessional at Plymouth Creek – Rescind Contract

**Disability/Child Care Leave of Absence**

Disability/Child  
Care Leave of  
Absence

**Rachel Falkowski** – 1<sup>st</sup> Grade Teacher at Kimberly Lane requested to return from her childcare leave of absence on October 31, 2011.

**Tara Fink** – West Middle School Special Education Teacher requested a six-week disability leave of absence to begin approximately February 5, 2012 followed by a childcare leave of absence through the end of 2011-2012 school year.

**Deanna Hasselfeldt** – 2<sup>nd</sup> Grade Teacher at Gleason Lake requested to extend her childcare leave of absence through the end of the 2011-2012 school year.

**Anna Magnuson** – 2<sup>nd</sup> Grade Teacher at Oakwood requested a six-week disability leave of absence to begin approximately March 21, 2012 followed by a childcare leave of absence through the end of the 2011-2012 school year.

**Joe McNeal** – District Audio Video Specialist requested a 15 day childcare leave of absence to begin approximately October 13, 2011.

**Brandi Qualley** – Home Base Instructor at Kimberly Lane requested a six-week disability leave of absence to begin approximately October 9, 2011 followed by a six-week childcare leave of absence.

**Kerry Schmidt** – Sunset Hill Speech Pathologist requested a six-week disability leave of absence to begin approximately March 26, 2012.

**Leave of Absence Without Pay**

Leave of Absence  
Without Pay

**Barbara Cartford** – Spanish Teacher at Greenwood and Kimberly Lane requested a leave of absence from February 6-10, 2012 using 2 personal days and 2 days without pay.

**Andrea Wachholz** – Special Education Teacher at Birchview and Plymouth Creek requested a leave of absence from February 6-10, 2012 using 2 personal days and 3 days without pay.

**Resignations**

Resignations

**Kiberly Gessner** – Paraprofessional at Oakwood submitted her resignation effective October 7, 2011.

**Robert Noyed** – Director of Communications submitted his resignation effective October 18, 2011.

E. **Assurance of Compliance with State and Federal Laws Prohibiting Discrimination**

Assurance of  
Compliance with  
State and Federal  
Laws Prohibiting  
Discrimination

Ms. Doughty, Executive Director of Human Resources, stated that the School District is required to file an annual Assurance of Compliance with State and Federal Laws Prohibiting Discrimination. At the current time, School District programs and practices are in concert with these laws as specified in the document. The Statement of Assurance forms are available in the Human Resource Department for review and consideration.

*Approved the Assurance of Compliance with State and Federal Laws Prohibiting Discrimination and authorize the Board chair and Board Clerk to sign the document.*

**3. STUDENT CURRICULUM PRESENTATION**

Student  
Presentation

A. There was no presentation.

#### 4. RECOGNITIONS

Recognitions

##### A. October Employee of the Month

Employee of the Month

Superintendent Anderson read the remarks made by Karen Anthony's co-workers when nominating her for the October Employee of the Month.

"Birchview Elementary is pleased to recognize Karen Anthony as the October Employee of the Month. Birchview has gone through numerous changes this year, including many new staff, new communication tools, a reorganization in transportation, and many other systematic change that impact the work of all staff. Many of these also impact our work with parents, and throughout all of the changes, Karen has been a rock and resource for our school community. Karen is patient, kind, organized, detail-oriented, and does all of the things necessary to provide outstanding customer service to the Birchview community. Finally, Karen has a new boss. The most important person to any principal is his or her secretary, and Karen has been an incredible resource to Mr. Wenschlag with all of her knowledge and experience in our District. Karen may be uncomfortable receiving this honor and recognition, but that is one of the things the Birchview community appreciates most about her. She does her job extremely well, independently, and is always focused on the needs of others."

Karen thanked the Birchview staff and principal for all of their support. She also thanked Pat Gleason for all she has done for the district.

Congratulations Karen!

##### B. MABA Legislator Recognition

MSBA Legislator Recognition

Senator Gen Olson and Representative Connie Doepke were invited to the meeting to be recognized by the Minnesota School Board's Association for their dedicated legislative service in 2011. They have been selected by the MSBA as one of the Minnesota House of Representatives. "Outstanding Legislators for 2011" award. Superintendent Chace Anderson introduced Bruce Lombard, MSBA and Grace Keliher, Director of Governmental Affairs with MSBA, who presented them with their awards.

Ms. Keliher first introduced Senator Gen Olson, and commented that she started serving in the senate in 1982 and that her accomplishments are many, including a doctorate in education. Senator Olson thanked MSBA for the award and spoke of the Milken Award that a Wayzata teacher received that afternoon. She stated, "That award shows the success of the District, School Board and Administrative Leadership, as well as the individual honor for him to work in and serve Wayzata School District and its' School Board that works hard to deliver solid education at Wayzata.

Ms. Keliher then introduced Representative Connie Doepke and spoke of her accomplishments and the positions she has held in the Legislature and with the Wayzata School Board. Representative Doepke thanked MSBA for the award and said she fell in love with public service. "This is what I do and this is what I love, it's a wonderful school district, I feel at home here. Education is my passion and Wayzata is at the top of the heap. Two things prepared me for what I do, my partnership with MSBA and serving on this school board."

##### C. Perfect ACT Score – Wayzata High School Seniors

Perfect ACT Score – Wayzata High School Seniors

Rachel Mohr, Ivan Poteryakhin, and Jeff Zhang, seniors at Wayzata High School earned a perfect score of 36 on the ACT exam.

Rachel took the ACT class to prepare for the exam and also took a couple practice tests. She said her course work in school also prepared her for the exam. During her time at WHS, Rachel has performed viola in orchestra and pit orchestra for the fall musical, run on the cross country and track teams and participated in Knowledge360 Masters Open and Creative Writing Club. She is

interested in attending a liberal arts college and is looking at Gustavus Adolphus, Carleton and Grinnel in her top three. She is interested in pursuing a chemistry or English linguistics degree.

Ivan said he studied the grammar and usage portion of the test by using a study book on the ACT exam. He said his normal course work course prepared him for the exam, which he took twice. The first time he earned a 35, which led him to believe he could earn a perfect score if he tried the exam again. During this time at WHS, Ivan has been involved with Science Olympiad, math team, Science Bowl and National Honor Society. He is currently enrolled in the District's Post-Secondary Education Option Education Option (PSEO) at the University of Minnesota where he will be studying organic chemistry, economics, math and computer science. He is interested in pursuing a degree in computer science or chemistry and his top three choices for college include Massachusetts Institute of Technology, Stanford University and California Institute of Technology.

Jeff used a practice test to prepare for the exam and relied on his knowledge from his coursework at WHS. He said the best preparation for the exam was his daily class schedule. "The Wayzata Advanced Placement and Honors curriculum does a good job preparing students for the exam" he said. During his time at WHS, Jeff has been involved with Science Olympiad, math team and National Honors Society. He also performs classical music on the piano and volunteers at several retirement homes. Jeff is also enrolled in PSEO at the University of Minnesota where he will study piano performance, micro economics, multi-variable calculus and music. He has plans to pursue a major in neuroscience or neuro-economics and his top three choices for college include Harvard University, Stanford University and Massachusetts Institute of Technology.

Congratulations to these students on their achievement!

## **5. REPORTS FROM ORGANIZATIONS**

Reports from  
Organizations

This section of the agenda provides the opportunity for parent, teacher, and/or student associations and/or organizations to provide the School Board with reports/updates.

### **A. Student Council**

Student Council

Sammi Ezrilov, Student Council Vice-President reported on activities at Wayzata High School.

## **6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

Superintendent's  
Reports and  
Recommendations

### **A. Superintendent**

Superintendent

*A motion was made by Ms. Droegemueller and seconded by Mr. Hesby to approve all of the policies for first reading and send them to the October 24 work session for discussion. The motion passed unanimously. The following policies will go to the work session:*

### **1. Board Policies and Regulations**

Board Policies and  
Regulations

#### **a. Board Policy 208 – Board Committees – First Reading**

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.

#### **b. Board Policy 209 – Open School Board Meetings – First Reading**

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.

- c. Board Policy 210 – Closed School Board Meetings – First Reading  
This policy was updated by adding a paragraph recognizing that there are some exceptions to the Open Meeting Law, as defined by statute.
- d. Board Policy 211 – Board Meeting Procedures – First Reading  
This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.
- e. Board Policy 212 – Policy Adoption and Amendment – First Reading  
This policy has been updated by making some of the wording more clear, using the correct verbiage in some areas, making minor grammar corrections and the process that was added for an abbreviated procedure to amend policies that is at the discretion of the School Board.
- f. Board Policy and Regulations 217 and 217-R – Policy Review and Evaluation Opportunities – First Reading  
The proposed changes to this Policy and Regulations have been updated by updating the routine review cycle for Policies and Regulations from a 3-year cycle to a 5-year cycle.
- g. Policy and Regulation 403 and 403-R – Harassment and Violence – First Reading  
State law requires that school districts adopt and review annually a harassment and violence policy that conforms with the Minnesota Human Rights Act, Minn. Stat. C. 363A. While this Act only requires that we adopt a policy covering, “sexual, religious and racial harassment”, the Minnesota School Boards Association is recommending that school districts incorporate all classifications protected by state and/or federal law. The Minnesota Department of Education maintains the MSBA Model Policy (which includes all protected classes on their website as a model policy in accordance with Minn Stat. 121A.03.

Legal References include:

Minn. Stat. § 120B.232 (Character Development Education)  
Minn. Stat. § 121A.03, Subd.2 (Sexual, Religious, and Racial Harassment and Violence Policy)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
Minn. Stat. § 609.341 (Definitions)  
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)  
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)  
29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)  
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)  
42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)  
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)  
42 U.S.C. § 2000e *et seq.* (Americans with Disabilities Act)  
*Puller v. Indep. Sch. Dist. No. 701*, 528 N.W.2d 273 (Minn. Ct. App.)

- h. Policy and Regulations 415 and 415-R – Mandated Reporting of Child Neglect or Physical or Sexual Abuse – First Reading  
This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature. Each year changes are made to the mandates by legislature. MSBA incorporates the changes to their model policy. The recommended changes align with MSBA’s sample policy. This policy must be reviewed annually.

*Legal References:*

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 121A.58 (Corporal Punishment)  
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)  
Minn. Stat. § 121A.67 (Aversive and Deprivation Procedures)  
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)  
Minn. Stat. § 260C.007, Subd.4, Clause (5) Child in Need of Protection)  
Minn. Stat. § 609.02, Subd.6 (Definitions – Dangerous Weapon)  
Minn. Stat. § 609.341, Subd.10 (Definitions – Position of Authority)  
Minn. Stat. § 609.341, Subd.15 (Definitions – Significant Relationship)  
Minn. Stat. § 609.379 (Reasonable Force)  
Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)  
Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

- i. Policy 419 Policies Incorporated by Reference – First Reading  
The only recommended change in this policy is regarding a referenced policy number.
- j. Policy and Regulations 502 and 502-R – Student Discipline – First Reading  
Policy 502 and Regulations 502-R – Student Discipline are mandated by Minnesota State Statute and require annual review and adoption by the School Board. The policy, with recommended changes, was reviewed by the School Board Policy Subcommittee on October 3, 2011. The policy and regulation changes were recommended so that we are aligned with State Statute and School District Practice.
- k. Policy and Regulations 510 and 510-R – Student Sex Nondiscrimination – First Reading  
This Policy and the regulations are mandated by Minnesota State Statute and require annual review and adoption by the School Board.

The policy review process includes a comparison of our policy to the model policy provided by MSBA (Minnesota School Board Association). The policy, with no changes recommended, was also reviewed by the School Board Policy Subcommittee on October 3, 2011. The changes to the regulations are recommended so that we are aligned with State Statute and School District Practice.

B. Teaching and Learning

Teaching and Learning

1. Tools for Learning

Members of the Curriculum and Instruction team presented the roadmap being used to collect, manage and analyze data. Wayzata classroom teachers provided examples of how they are using this process with their PLC's. Attendees had the opportunity to participate in the presentation by using Turning Technologies response devices.

C. Finance and Business Services

Finance and Business

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of August 30, 2011
- Monthly Financial Reports details fund and budget status data as of June 30, 2011 will be reported once the June 30, 2011 audit is complete.

No Board action is required.

2. Resolution Providing for Issuance of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A

Mr. Westrum explained that last spring in preparation for a pending state government shutdown, the School Board approved a Line of Credit with Associated Bank in the amount of \$9,000,000. This line of credit agreement is for a period of five (5) years and it is important to note that the district has not drawn on the line of credit. Any draws on the line of credit would be at an interest rate of 2.95%.

The District completed a cash flow analysis and determined that it would need to do short-term borrowing of \$29,345,000. As this amount significantly exceeds the district's statutory authority for using a line of credit, the administration recommends the issuance of Aid Anticipation Certificate. It is important to emphasize that the need for cash flow borrowing is no reflection on the fiscal health of the district. The need is due to recent legislative actions. Laws 2010 increased the aid payment shift to \$17.2 million and Laws 2011 decreased the amount of cash school districts received from the state during the fiscal year. In the past, school districts received 90% of their state aid within the fiscal year with a true up within 60 days of year end. Laws 2011 changed that to 60% within the fiscal year and 40% in the subsequent year. As the district receives approximately \$75 million in state aid, this change requires the district to do short term borrowing.

Under Federal regulations, the district is allowed to borrow an amount equal to any projected shortfall in a given month plus 5% of the prior year operating expenses. Operating expenses include the General Fund, Food Service Fund, and Community Education Fund. Under these rules the district will borrow \$29,345,000 for the period of November 2012. In the current interest rate environment, annual interest rates are anticipated to be near one-half of a percent, or approximately \$150,000. The interest expense will be paid for out of the general fund operating account.

The combination of Aid Anticipation Certificates and the line of credit gives the District just over \$39 million in emergency cash access and is deemed to be adequate.

*A motion was made by Mr. Hesby and seconded by Mr. Moroz to waive the reading and approve the Resolution Providing for Issuance of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A. A roll call vote was taken and the following members voted in favor thereof: Ms. Susan Droegemueller, Ms. Susan Gaither, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, Ms. Linda Cohen, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0.*

3. Open Enrollment Non-Resident Agreement

According to Minnesota Statue 124D.03, Subdivision 2, "A Board may, by resolution, limit the enrollment for nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- 1) One percent of the total enrollment at each grade level in the district; or

- 2) The number of district's residents at that grade level enrolled in a non-resident district according to this section.

Open Enrollment Guidelines for 2012-2012:

For school year 2012-2013, the following guidelines are recommended:

- Close open enrollment at grades 1-2

At the **high school**, close any grade whose population exceeds 800 or close all grade levels if the total enrollment of the building exceeds 3200.

At the **middle school**, close any grade that exceeds 800.

At the **elementary school**, Grades 1-5, close any grade where the district-wide enrollment exceeds 750, open enrollment may still be closed in an individual building if the total enrollment in that building is at or exceeds its capacity or has total enrollment of 750 or greater.

- Limit Kindergarten open enrollment to a district-wide total not to exceed 650 students, as determined on February 15, 2012.
- Accept Kindergarten siblings into an elementary building where an older sibling in grades K-4 is currently attending.
- Accept new Kindergarten students applying under the Choice is Yours program into the district ahead of other new Kindergarten students.
- At Kindergarten, close open enrollment if the total district-wide enrollment exceeds 650. If Kindergarten enrollment is below a district-wide enrollment of 650, open enrollment may still be closed in an individual building if the total enrollment in that building is at or exceeds its capacity or has a total enrollment of 750 or greater.
- If applications for open enrollment exceeds available spaces, selection will be made by lottery.

Recommended Guidelines for 2012-2013 Resident Students who Move Out of the District:

- Students whose parent or guardian move to another district will be subject to enrollment options using the following guidelines:
  - Move out over the summer; student will attend their new resident school for summer school and/or fall semester.
  - Move out during the first semester; student will have the option to complete the semester at Wayzata, and will then attend their new resident school second semester.
  - Move out during the second semester; student will have the option to complete the semester at Wayzata, and will then attend their new resident school for summer school and/or fall semester.

*A motion was made by Mr. Moroz and seconded by Ms. Peterson to approve the Open Enrollment Non-Resident Agreement. The motion passed unanimously.*

D. Human Resource Services  
There were no items for this section.

Human Resource  
Services

7. **OTHER BOARD ACTION**  
There were not items for this section.

Other Board  
Action

**AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**  
8. This section of the agenda provides an opportunity for members of the audience to address the School Board.

Audience  
Opportunity to  
Address the  
School Board

No one came forward.

**BOARD REPORTS**  
9. There were no Board Reports.

Board Reports

10. **ADJOURN**  
*There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Ms. Hesby to adjourn the meeting. The motion passed unanimously. Ms. Gleason, Board Chair, adjourned the meeting at 9:04 p.m.*

Adjourn

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284  
LINDA A. COHEN, SCHOOL BOARD CLERK

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Patricia L. Gleason  
School Board Chair

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Linda A. Cohen  
School Board Clerk

**Attachments:**

Minutes  
Resolution  
Resolution

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

**Finance and Business Recommendations**

These routine items are presented for Board of Education review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for October 2011	\$ 3,650,342.29
Wire Transfer for September 2011	\$ 33,848,545.00

**RECOMMENDED ACTION:** Authorize payment as recommended.

**Acknowledgement Of Contributions**

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

**THEREFORE;** the Executive Director of Finance and Business Services recommends the following Resolution:

**BE IT RESOLVED** by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

<b>Amount</b>	<b>Donated By</b>	<b>Purpose</b>
\$ 49.99	Wells Fargo	Community Support Campaign for East Middle School
96.96	Wells Fargo, Amy Unzicker, and Bradley Hlavecek	Community Support Campaign for Greenwood Elementary
96.96	Wells Fargo, Amy Unzicker, and Bradley Hlavecek	Community Support Campaign for Greenwood Elementary
100.00	Plymouth Creek PTA	Office Supplies for Plymouth Creek Elementary
100.00	Wells Fargo and Denise Dau	Educational Foundation Educational Matching Gift Program for Gleason Lake Elementary
100.00	Home Depot and Christopher Waits	Political Action Committee for Greenwood Elementary
120.00	Home Depot and Christopher Waits	Political Action Committee for Greenwood Elementary
121.14	Wells Fargo and Denise Dau	Annual United Way/Community Support Campaign Program for Gleason Lake Elementary
124.06	Wells Fargo	Community Support Campaign Program for Gleason Lake Elementary
124.06	Wells Fargo	Community Support Campaign Program for Gleason Lake Elementary
144.74	Wells Fargo, Karl Hoffman and Mark Ryshavy	Community Support Campaign Program for Gleason Lake Elementary
153.15	Central Middle School PTA	Materials for students to make shopping bags for Interfaith Outreach in FCS class
568.49	East Middle School PTA	Grant for calculators in the Media Center
1,200.00	Kimberly Lane Elementary PTA	Accelerated Readers
1,247.61	Kimberly Lane Elementary PTA	Books reimbursed by Diane Vogen
3,000.00	Louise and Jim Mills	Support of the Young Scientist Roundtable Program
3,367.49	Target	Take Charge of Education Program for Supplies and scholarships for students at Central Middle School
5,000.00	Birchview Elementary School PTA	Assisting in student field trip costs
5,544.95	Target	Take Charge of Education Program supporting 4 Gleason Lake Elementary

7,800.00 Plymouth Creek Elementary Assisting in student field trip costs  
PTO

**TOTAL**

**\$29,059.60**

**RECOMMENDED ACTION:** Approve the gifts listed above to be used as designated.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ VOTE Failed \_\_\_\_\_

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
OCTOBER 2011				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
366470	INTERMEDIATE DIST 287	AUG 11 PROVIDED SERVICES	10/14/2011	293,811.00
366500	THELEN HEATING AND ROOFING INC	WMS-IAQ UPGRADE 9/30/11 MDE#00447	10/14/2011	234,840.00
366629	INTERMEDIATE DIST 287	OCT 11 PROVIDED SERVICES	10/20/2011	195,874.00
366737	INTERMEDIATE DIST 287	PRAIRIE CARE 10-11	10/26/2011	181,204.85
366683	FIRST STUDENT, INC	TRANSPORTATION	10/25/2011	173,056.78
366798	UPPER LAKE FOODS	GROCERIES	10/27/2011	152,558.44
366431	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	10/14/2011	134,538.97
366815	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	10/31/2011	126,650.68
366408	THELEN HEATING AND ROOFING INC	BV-ROOF #5 9/30/11	10/11/2011	111,340.00
366511	XCEL ENERGY	MONTHLY ENERGY	10/14/2011	106,340.82
366706	CITY OF PLYMOUTH - FINANCE DEPT	SCHOOL RESOURCE OFFICERS 1ST 1/2 YR 11-12	10/25/2011	98,075.66
366608	WORKS COMPUTING	INFRASTRUCTURE HARDWARE	10/18/2011	83,081.00
366317	UPPER LAKE FOODS	GROCERIES	10/5/2011	79,229.04
366658	WOLF RIDGE ENVIRONMENTAL	CMS-WOLF RIDGE STUDENT FEES	10/20/2011	71,716.10
366813	NORTH CENTRAL TRUST/FBO WAYZATA SCHOOLS	PAYROLL ACCRUAL	10/31/2011	70,125.00
366485	PERFORMANCE MATTERS	CMS-HOSTING SERVER 10/15/11-10/14/12	10/14/2011	59,380.00
366674	DMJ ASPHALT INC	EMS-PARKING LOT 9/15/11	10/25/2011	59,189.75
366465	HALLBERG ENGINEERING	WMS-IAQ UPGRADES 8/31/11 MDE#00446	10/14/2011	52,785.00
366818	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	10/31/2011	50,318.07
366341	EAGLE BLUFF ENVIROMENTAL LEARN CTR	WMS-6TH GRADE TRIP	10/11/2011	49,939.00
366807	ING	PAYROLL ACCRUAL	10/31/2011	46,945.04
366424	ING	PAYROLL ACCRUAL	10/14/2011	46,627.38
366656	WEBER INC	EMS-LOCKER RM	10/20/2011	43,598.43
366738	TIERNEY BROTHERS, INC.	WMS-SMART RETRO FIT	10/26/2011	28,831.77
366498	TARGET COMMERCIAL INTERIORS	WMS-IAQ FLOORING MDE#00447	10/14/2011	26,669.90
366531	ECSI SYSTEM INTEGRATORS	WMS-FIRE ALARM CONTRACTOR MDE#09994	10/18/2011	26,652.00
366685	HASTINGS CO-OP CREAMERY CO	DAIRY PRODUCTS 9/11	10/25/2011	26,409.81
366313	STAPLES (FORMERLY CORP EXPRESS)	PC-DRAWERS	10/5/2011	23,097.00
366831	WEST METRO LEARNING CONNECTIONS, INC	SPEC PUPIL	10/31/2011	20,841.50
366673	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	10/25/2011	20,824.13
366426	MET LIFE	PAYROLL ACCRUAL	10/14/2011	18,508.85
366809	MET LIFE	PAYROLL ACCRUAL	10/31/2011	18,323.34
366625	HALLBERG ENGINEERING	WMS-IAQ UPGRADES 9/30/11 MDE#00446	10/20/2011	17,595.00
366829	FIRST STUDENT, INC	ATH-TRANSPORT	10/31/2011	17,311.88
366434	AIRPORT TAXI, INC (WAS	TRANSPORTATION	10/13/2011	17,295.75
366653	US ENERGY SERVICES, INC	ENERGY-SEPT 2011	10/20/2011	17,286.61
366659	WORKS COMPUTING	NETWORK HARDWARE	10/20/2011	17,269.17
366730	TRIO SUPPLY CO	SERVING SUPPLIES	10/25/2011	16,514.37
366576	PHASOR ELECTRIC CO	PC-LIGHTING RETROFIT #6 RETENTION 7/31/11	10/18/2011	16,094.00
366733	VOIGT'S BUS CO	CMS-WOLF RIDGE TRANSPORT 9/30/11	10/25/2011	15,364.08
366693	K12 TRANSPORTATION MGMT SVCS INC	TRANSPORTATION	10/25/2011	15,333.00
366418	WAYZATA, CITY OF	OFFICER-1/2 SCHOOL YR 11-12	10/11/2011	14,850.88
366672	DENNY'S 5TH AVENUE BAKERY	GROCERIES	10/25/2011	14,186.57
366615	COMMERCIAL FURNITURE SERVICES	IOCP-FURNITURE	10/20/2011	14,166.58
366433	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	10/14/2011	13,920.97
366513	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	10/18/2011	13,870.05
366422	AMERICAN CENTURY	PAYROLL ACCRUAL	10/14/2011	13,837.64
366817	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	10/31/2011	13,822.26
366694	LADYWITHAFAN DESIGN LLC	CUL EXP-PROF SERV	10/25/2011	13,811.09
366354	HANUS ENTERPRISES,LLP	2ND HALF 2011 TAXES ID# 21-118-22-23-0004	10/11/2011	13,732.36
366804	AMERICAN CENTURY	PAYROLL ACCRUAL	10/31/2011	13,712.64
366579	CITY OF PLYMOUTH - FINANCE DEPT	CITY WATER	10/18/2011	13,471.81
366525	COMMERCIAL DOOR SYSTEMS, INC	CMS-REPLACE LOCK	10/18/2011	13,048.68
366455	CENTRAL WOOD PRODUCTS	PC-WOOD CHIPS MDE#00484	10/14/2011	12,800.00
366520	APPLE INC	IMACS FOR INVENTORY	10/18/2011	12,575.16
366412	TREE TRUST	KL-WETLANDS DOCK-BALANCE	10/11/2011	11,437.43
366606	WAYZATA COMMUNITY CHURCH	LEASE	10/18/2011	10,704.00
366705	PAMS LUNCHROOM LLC	SERVICE-9/11 46	10/25/2011	10,666.50
366761	INSPEC, INC.	EMS-BUS CORRAL 9/30/11	10/27/2011	10,164.68

366533	ENERGY MANAGEMENT COLLABORATIVE LLC	GL-LIGHTING RETROFIT #6 10/5/11	10/18/2011	10,000.00
366563	LYON WORKSPACE PRODUCTS	EMS-LOCKER RMS 9/30/11	10/18/2011	9,510.00
366710	PSAT/NMSQT	HS-SUPP. TESTS	10/25/2011	9,002.00
366641	QSP INC	CMS-FUNDRAISER	10/20/2011	8,928.00
366626	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	10/20/2011	8,767.88
366723	SPUNKMEYER INC., OTIS	GROCERIES	10/25/2011	8,753.99
366414	UNIVERSITY OF MN PHYSICIANS	CONT SERV	10/11/2011	8,450.00
366490	RIVERPORT INS CO	DEDUCTIBLE BILLING STATEMENT WORKERS' COMP	10/14/2011	8,093.13
366391	PMI CONSTRUCTION CO	OW-REPLACE CEILING (FINAL) 9/30/11	10/11/2011	7,434.50
366454	CARRIER CORP	CMS-SERVICE-HSIO BOARD	10/14/2011	7,266.55
366289	IOCP	CED-ECFE RENT	10/5/2011	7,232.47
366830	IOCP	CED-ECFE RENT	10/31/2011	7,232.47
366387	NORTHFIELD LINES, INC.	WMS-EAGLE BLUFF BUSES 9/11	10/11/2011	7,165.80
366562	LOW VOLTAGE CONTRACTORS	HS-FIRE ALARM REPAIR MDE#00450	10/18/2011	6,625.00
366697	LOFFLER COMPANIES, INC.	PRINT MANAGEMENT-SEPT 2011	10/25/2011	6,572.06
366766	LIFESPAN	C & T TUITION-7/11	10/27/2011	6,300.00
366610	ALLIED WASTE SERVICES #894	SERVICE	10/20/2011	6,211.70
366662	BIX PRODUCE CO	GROCERIES	10/25/2011	6,159.05
366712	REGION 6AA	TICKETS-3 SOCCER GAMES	10/25/2011	6,139.00
366371	LORENZ BUS CO	ATH-TRANSPORT FB 9/23/11	10/11/2011	5,985.00
366665	BROWN'S ICE CREAM CO	GROCERIES	10/25/2011	5,958.94
366596	SWANSON EXCAVATING, DENNIS	OW-WOOD CHIPS MDE#00486	10/18/2011	5,709.30
366321	AIRPORT TAXI, INC (WAS	TRANSPORTATION	10/11/2011	5,661.00
366707	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-SEPT 11	10/25/2011	5,323.22
366632	KARGES-FAULCONBRIDGE, INC	WMS-PROF SERV 9/30/11 MDE#00446	10/20/2011	5,307.67
366360	INTERMEDIATE DIST 287	LEGAL SERVICE-7/11	10/11/2011	5,235.20
366512	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	10/18/2011	5,218.07
366801	WESTONKA ELECTRIC	CSF-IAQ MISC MDE#10613	10/27/2011	5,210.00
366803	YELLOWSTONE TRACK SYSTEMS INC	ATH-GINZUGROOMER	10/27/2011	5,105.00
366503	TIERNEY BROTHERS, INC.	IOCP-TECH	10/14/2011	4,980.00
366481	OLSEN FIRE PROTECTION, INC	ANNUAL SPRINKLER INSPECTIONS MDE#00453	10/14/2011	4,910.00
366438	ISD #281-ROBBINSDALE SCHOOLS	10-11 SP ED TUITION	10/13/2011	4,771.56
366611	ANCHOR PAPER COMAPNY	PAPER-INVENTORY	10/20/2011	4,752.00
366698	LOFFLER COMPANIES INC	COPIER BLANKET	10/25/2011	4,286.68
366527	CULINEX (FORMERLY DAKOTA FOOD	BV-KITCHEN CODE COMPLIANCE	10/18/2011	4,266.22
366575	OSP INC/OUT SOURCE PROJECTS	ARTICULATION MEETINGS	10/18/2011	4,170.00
366398	REALLY GOOD STUFF	PC-5 SHELF BOOKCASE	10/11/2011	3,887.83
366636	MILLER 32ND AVE, LLC	RENT & TAXES	10/20/2011	3,809.42
366337	COMMAND CENTER INC	SERVICE	10/11/2011	3,747.20
366582	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	10/18/2011	3,602.46
366680	EPIC SECURITY PROFESSIONALS INC	EMS-LOCKER RM FIRE ALARM MDE#00450	10/25/2011	3,517.00
366667	COLLEGE TOWN PIZZA INC #1937	PIZZA	10/25/2011	3,510.50
366492	RUNNER-HART, SANDRA	CONT SERV	10/14/2011	3,465.00
366728	TEAMWORKS INTERNATIONAL, INC	PROF SERV-SEPT 11	10/25/2011	3,427.60
366791	THREE RIVERS PARK DISTRICT	CMS-8TH GR FIELD TRIP 10/5/11	10/27/2011	3,360.00
366600	TWIN CITY MECHANICAL INC	CMS-FAUCETS & SINKS	10/18/2011	3,301.00
366701	LOFFLER COMPANIES, INC	COPIER BLANKET	10/25/2011	3,290.07
366605	WAYZATA, CITY OF	WATER/SEWER	10/18/2011	3,172.24
366731	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	10/25/2011	3,106.00
366279	DAVID AND DAVID PRODUCTIONS	CUL EXP-GREENHS VIDEO PROJECT	10/5/2011	3,000.00
366781	PLYMOUTH DIAL-A-RIDE	DIAL-A-RIDE TICKETS	10/27/2011	3,000.00
366393	POSTMASTER	REPLENISH BULK MAIL ACCT	10/11/2011	2,980.68
366690	INTERMEDIATE DIST 287	CATERING-RBT TRAINING 10/11	10/25/2011	2,940.95
366670	COMMERCIAL KITCHEN SERVICES	KL-STEAMER REPAIR	10/25/2011	2,874.72
366276	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS 9/11	10/5/2011	2,874.10
366557	JOHNSON CONTROLS	HS & ARENA-CHILLER MAINT	10/18/2011	2,873.22
366542	GRAINGER INC., W. W.	CMS-SUPPLIES	10/18/2011	2,779.13
366477	METRO ECSU-REGION 11 IDS #920	H & S-MGMT ASSIST FEE 11-12 MDE#00466	10/14/2011	2,750.00
366805	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	10/31/2011	2,721.60
366509	WESTONKA ELECTRIC	SH-FIRE ALARM MDE#00450	10/14/2011	2,700.00
366275	COLLEGE BOARD	HS-WKSP 13 TEACHERS	10/5/2011	2,665.00
366553	HOME DEPOT/GECF	SUPPLIES	10/18/2011	2,653.85
366410	TOP ECHELON CONTRACTING	SP ED-SPL 9/2/11	10/11/2011	2,587.50
366523	COMMAND CENTER INC	SERVICE	10/18/2011	2,548.32
366566	MEI - MINNESOTA ELEVATOR INC	MONTHLY INSPECTIONS	10/18/2011	2,409.00

366497	SWANSON EXCAVATING, DENNIS	PC-WOOD CHIPS MDE#00484	10/14/2011	2,400.00
366590	STAPLES (FORMERLY CORP EXPRESS)	GL-PRINCIPAL OFFICE FURNITURE	10/18/2011	2,359.45
366311	SPIRITWEAR USA	EMS-T SHIRTS	10/5/2011	2,339.75
366655	WAYZATA COMMUNITY CHURCH	11-12 SCHOOL READINESS PRESCHOOL TUITION	10/20/2011	2,320.00
366770	MERZER M.A., L.P., SHEILA	CONT SERV-9/27-9/30	10/27/2011	2,277.50
366793	TOWN & COUNTRY FENCE	EMS-PARKING LOT PROJECT	10/27/2011	2,250.00
366686	HI-TECH REFRIGERATION	HS-MILK COOLER REPAIR	10/25/2011	2,245.48
366461	FIRE CONTROL INC	WMS-FIRE EXT INSPECT MDE#00452	10/14/2011	2,202.75
366458	DEEP ROCK WATER CO	HS-COPPER IN WATER PROJECT MDE#00470	10/14/2011	2,198.00
366677	DVM PIZZA, INC	PIZZA	10/25/2011	2,135.00
366518	ANTHOLOGIE, LLC	PROF SERV	10/18/2011	2,100.00
366443	RESEARCH FOR BETTER TEACHING, INC	TRAVEL EXPENSE	10/13/2011	2,080.36
366348	GARY'S DIESEL SERVICE	TRUCK REPAIR	10/11/2011	2,068.95
366666	COCA-COLA REFRESHMENTS	POP DELIVERY	10/25/2011	2,064.00
366607	WOLD ARCHITECTS AND ENGINEERS	BV-ROOF PROJECT #112041	10/18/2011	2,030.41
366747	COMMERCIAL DOOR SYSTEMS, INC	WMS-WGT RM LOCKSET	10/27/2011	2,029.00
366695	LANDS BEST FOODS, LLC	GROCERIES	10/25/2011	2,011.95
366536	FIRST STUDENT, INC	TRANSPORTATION	10/18/2011	1,995.49
366296	LIFE INSURANCE CO OF NORTH AMERICA	CIGNA CARVE OUT 11-12	10/5/2011	1,956.78
366794	TSBL DISTRIBUTING/TAYLOR SALES	HS-REPAIR SYRUP FITTING	10/27/2011	1,893.49
366396	QUALITY BLENDING	BV-REPLACE ROOF PROJECT	10/11/2011	1,772.94
366507	VEBEROD GEM GALLERY	HS-SUPPLIES	10/14/2011	1,750.68
366570	MN ELEM SCH PRINCIPAL'S ASSN	GL-MEMBERSHIP	10/18/2011	1,742.00
366420	YMCA CAMP IHDUHAPI	WMS-8TH GR 9/22/11	10/11/2011	1,689.00
366427	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	10/14/2011	1,649.54
366810	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	10/31/2011	1,649.54
366789	SWANSON EXCAVATING, DENNIS	BV-WOOD CHIPS MDE#00488	10/27/2011	1,600.00
366657	WOLD ARCHITECTS AND ENGINEERS	EMS-LOCKER RM REMODEL PROJ#112021	10/20/2011	1,554.70
366742	BACK 2 BASICS LEARNING LLC DBA	CED-ART CAMP 10/20 & 10/21	10/27/2011	1,534.00
366773	MN ASSN FOR CAREER & TECHNICAL ADMIN	10 MEMBERSHIPS 11-12	10/27/2011	1,500.00
366324	ALL STRINGS ATTACHED	CMS-ORCH SUPPLIES	10/11/2011	1,461.27
366309	SCHOOL SPECIALTY	INVENTORY-CHAIRS FOR WAREHOUSE	10/5/2011	1,442.96
366777	ON SITE SANITATION	ATH-SANITATION UNITS	10/27/2011	1,435.00
366298	METRO ATHLETIC SUPPLY	ATH-SOCCER EQUIPMENT	10/5/2011	1,430.95
366716	SCHOLASTIC EQUIPMENT CO	GW-1ST GR STORAGE SUPPLIES	10/25/2011	1,420.49
366264	A CHANCE TO GROW, INC.	SUMMER WORKSHOPS	10/5/2011	1,420.00
366514	AABACA, INC.	HS-INST SUPPLIES	10/18/2011	1,420.00
366771	METRO ATHLETIC SUPPLY	WMS-PE SUPPLIES	10/27/2011	1,418.65
366618	CURTIS 1000, INC	#9 WINDOW ENVELOPES	10/20/2011	1,414.48
366703	MODERN PRESS	CUL EXP-BROCHURES	10/25/2011	1,404.74
366482	ORANGE TREE EMPLOYMENT SCREENING	PROF SERV	10/14/2011	1,386.25
111200333	MUNSTERTEIGER, JILL	REIMBURSE	10/12/2011	1,373.09
366668	COMMAND CENTER INC	SERVICE	10/25/2011	1,360.00
366598	TOTAL FIRE PROTECTION INC	WMS-IAQ CONTRACTOR MDE#00447	10/18/2011	1,327.04
366645	SCHOOL SPECIALTY	GW-CHAIRS FOR 1ST&2ND GRADE	10/20/2011	1,320.00
366783	RESEARCH FOR BETTER TEACHING, INC	TRAVEL EXPENSE	10/27/2011	1,297.81
366691	INTERSOURCE INC	GW-WINDOW TREATMENTS	10/25/2011	1,288.90
366620	EGAN COMPANY	BV-REPAIR PA SYSTEM	10/20/2011	1,250.00
366479	MP NEXLEVEL LLC	LOCATES-8/11	10/14/2011	1,216.90
366565	MARS CO, W. P. & R.S.	CSF-PPE SUPPLIES MDE#00477	10/18/2011	1,211.56
366331	CHILDREN'S INSTITUTE	PRIM PROJECT	10/11/2011	1,210.00
366386	NEW WAY HYPNOSIS CLINIC, INC	CED-PROF SERV	10/11/2011	1,188.00
366285	GURSTEL, STALOCH & CHARGO, PA	GARNISH PAYROLL 7/1/11-9/30/11 EW	10/5/2011	1,170.04
366290	IXL LEARNING	PC-SUPPLIES	10/5/2011	1,150.00
366304	REALLY GOOD STUFF	PC-5 SHELF BOOKCASE	10/5/2011	1,145.82
366786	STATE SUPPLY CO, INC.	HS-FAUCETS	10/27/2011	1,136.98
366748	CTB, INC	KL MEDIA CTR-TABLE	10/27/2011	1,094.00
366392	POSTMASTER	YEARLY BOX FEE	10/11/2011	1,090.00
366299	METRO ECSU-REGION 11 IDS #920	HS-WKSP 11/11 SE & TB	10/5/2011	1,080.00
366377	MERZER M.A., L.P., SHEILA	CONT SERV	10/11/2011	1,065.00
366741	ARNAGE SECURITY SERVICES LLC	ATH-FB SECURITY 9/30/11	10/27/2011	1,020.00
366385	MN ZOO	BV-4TH GR FIELD TRIP DEPOSIT	10/11/2011	1,000.00
366591	STATE SUPPLY CO, INC.	BV-KITCHEN SINK MDE#10612	10/18/2011	999.00
366595	SUNDE LAND SURVEYING, LLC	GW-LOT SURVEY-FENCE	10/18/2011	986.60
366580	QUALITY BLENDING	HS-MONTHLY SERV AGREE-COOLING TOWERS 10/11	10/18/2011	978.00

366646	SCOPE SHOPPE INC., THE	CMS-MICROSCOPE SERVICE	10/20/2011	970.35
3666459	EGAN COMPANY	WMS-IAQ UPGRADE MDE#00447	10/14/2011	960.00
3666476	MEI - MINNESOTA ELEVATOR INC	DIST-ELEVATOR INSPECT MDE#00490	10/14/2011	957.00
366735	WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	VOLUNTEER HOURS	10/25/2011	950.00
366776	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERV THRU 9/30/11	10/27/2011	949.20
3666603	WASTE MANAGEMENT-BLAINE	HS-SERVICE	10/18/2011	928.71
366338	COMMUNICATION MAILING SERVICES	TRANSPORTATION MAILING	10/11/2011	918.19
366489	RICHFIELD BUS CO	ATH TRANSPORTATION	10/14/2011	906.53
366535	FERGUSON ENTERPRISES, INC #1657	SUPPLIES	10/18/2011	903.63
366407	TARGET COMMERCIAL INTERIORS	PC-KITCHEN FLOOR REPAIR	10/11/2011	885.00
366439	LIFE INSURANCE CO OF NORTH AMERICA	COBRA CASH PAYMENTS-SUPP LIFE	10/13/2011	876.70
366453	BRAUN INTEREC CORP	WMS-IAQ-ENGINEER FEE MDE#00446	10/14/2011	876.25
366467	HENN CNTY TREASURER -	FOOD CLASS 11/3/11	10/14/2011	875.00
366471	INTERSTATE POWER SYSTEMS	WMS-GENERATOR INSPECTION MDE#00451	10/14/2011	870.00
366488	RETROFIT RECYCLING, INC	WMS-HAZ WASTE FEE MDE#00472	10/14/2011	864.26
366544	HILL CO, ROBERT B.	WMS-SALT	10/18/2011	859.62
366724	STAPLES (FORMERLY CORP EXPRESS)	AD-SUPPLIES	10/25/2011	841.39
366609	ABDO-SPOTLIGHT-MAGIC WAGON	CMS-MEDIA CTR BKS	10/20/2011	838.05
366755	GRAINGER INC., W. W.	HS-SUPPLIES	10/27/2011	828.33
366449	APEX ADVENTURE ALLIANCE, LLC	HS-ROCK CLIMB CLASS-LEASE LEVY	10/14/2011	825.00
366633	LAKESHORE LEARNING MATERIALS	TEACHER ESSELS	10/20/2011	802.70
366293	JOHNSON, SHARON	CUL EXP-PROF SERVICE	10/5/2011	800.00
366306	RISE DISPLAY	CUL EXP-EMS SERVICE 10/1/11-9/30/12	10/5/2011	800.00
366750	CUTLER-LANDSMAN CONSULTING	CONT SERV 10/14/11	10/27/2011	800.00
366314	TIME FOR KIDS	OW-SUBSCRIPTION GR 5-6	10/5/2011	795.60
111200416	SCHAEFBAUER, RODGER	REIMBURSE	10/26/2011	793.49
111200319	KUBALAK, PATRICIA	REIMBURSE	10/12/2011	780.33
366779	CITY OF PLYMOUTH - FINANCE DEPT	ATH-POLICE SERVICE 9/30/11	10/27/2011	750.47
366415	US ENERGY SERVICES, INC	ENERGY-OCT 11	10/11/2011	743.00
366571	MOORHEAD MACHINERY & BOILER CO.	ARENA-CS ANGLES	10/18/2011	738.00
366329	BLICK ART MATERIALS	EMS-ART SUPPLIES	10/11/2011	736.06
366702	MEDINA ENTERTAINMENT CTR	HS-BOWLING CLASSES-LEASE LEVY	10/25/2011	704.00
366769	MARS CO, W. P. & R.S.	HS-PPE SUPPLIES MDE#00481	10/27/2011	686.08
366688	HILDI INC	PROF SERV	10/25/2011	685.00
366395	PROFESSIONAL INTERPRETING	CONT SERV	10/11/2011	680.40
366719	SHAMROCK GROUP	HS-SLUSHY SUPPLIES	10/25/2011	674.00
366344	ELECTRIC MOTOR REPAIR, INC	PC-BLOWER MOTORS	10/11/2011	668.15
366381	MIDWEST MECHANICAL SOLUTIONS, INC	HS-HUMIDIFIER PARTS	10/11/2011	661.00
366440	MERZ, LAURIE	HS-WMEB SUPPLIES	10/13/2011	654.54
366368	LARSON CO, J. H.	HS-LIGHTS	10/11/2011	653.31
366560	LARSON CO, J. H.	LIGHTS	10/18/2011	653.31
366402	SPORT SYSTEMS UNLIMITED CORP	ARENA-SUPPLIES	10/11/2011	639.90
366405	SUCCESS BY DESIGN, INC	GL-PLANNERS	10/11/2011	638.12
366501	THREE RIVERS PARK DISTRICT	PC-5TH GR FIELD TRIP	10/14/2011	630.00
366419	WESTONKA ELECTRIC	EMS-INSTALL EXIT LIGHT MDE#00451	10/11/2011	625.00
366300	MN STATE BAR ASSN	HS-MOCK TRIAL	10/5/2011	600.00
366743	BECKER ARENA PRODUCTS, INC	ARENA-SUPPLIES	10/27/2011	600.00
366790	TEAM SPORTING GOODS, INC	ATH-WRESTLING SUPPLIES	10/27/2011	594.00
111200255	GOHMAN, SARAH	REIMBURSE	10/4/2011	581.20
366379	METRO ECSU-REGION 11 IDS #920	SP ED-COLLABORATION WORKSHOP	10/11/2011	580.00
366282	EXCEL IMAGES	SH-STAFF T-SHIRTS	10/5/2011	574.88
366297	MAIL FINANCE (FORMERLY NEOPOST)	LEASE-10/30/11-11/29/11	10/5/2011	567.96
366635	MC DONALD'S	BV-5TH GRADE FIELD TRIP LUNCH	10/20/2011	561.82
366499	TAYLOR, LYNN	REIMBURSE	10/14/2011	559.44
366589	SPRINT COMMUNICATIONS	SP ED-GPS DATA PLAN	10/18/2011	552.60
366437	INTERMEDIATE DIST 287	ESY PURCHASE OF SERV-2011(FINAL)	10/13/2011	548.48
366319	WESTONKA ELECTRIC	CUL EXP-HS COFFEE MAKER	10/5/2011	545.00
366725	STAR TRIBUNE	CUL EXP-CLASSIFIED AD	10/25/2011	545.00
366650	STATE TOURNAMENT BANQUET	BANQUET-G SOCCER	10/20/2011	540.00
366760	HOWARD COMPUTER TRAINING LLC	CED-PROF SERVICE	10/27/2011	540.00
366508	VILLAGE MEATS	CMS-STAFF DINNER-CONFERENCES	10/14/2011	535.55
366652	SUN NEWSPAPERS	BRD OF ED PUBLISHED MINUTES	10/20/2011	532.68
366729	TIME FOR KIDS	GW-1ST GR MAGAZINES	10/25/2011	530.40
366349	GIBBS FARM MUSEUM	OW-1ST GR FIELD TRIP	10/11/2011	528.00
366301	MY LEARNING PLAN INC	CMS-ACADEMY-11/11 BA & DF	10/5/2011	525.00

366573	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING	GW-SUBSCRIPTIONS	10/18/2011	521.40
366522	CEDAR RAPIDS WASHINGTON HIGH SCHOOL	HS-DEBATE	10/18/2011	515.00
366554	INTERSTATE POWER SYSTEMS	DOME-GENERATOR SERVICE	10/18/2011	510.00
366382	MINVALCO	EMS-SUPPLIES	10/11/2011	502.95
366762	INTERSTATE POWER SYSTEMS	CMS-GENERATOR SERVICE	10/27/2011	495.00
366684	FOLLETT EDUCATIONAL SERVICES	FRENCH TXTBKS	10/25/2011	484.95
366604	WATER SPECIALTY OF MN, INC	EMS-PUMP SEAL KIT	10/18/2011	479.01
366644	SCHMITT MUSIC CO	CMS-INST REPAIR	10/20/2011	470.80
366572	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING	SH-SUBSCRIPTION	10/18/2011	468.60
366772	MINVALCO	CSF-IAQ UPGRADE MDE#10613	10/27/2011	461.08
366383	MN CLAY USA - MIDWEST	EMS-ART SUPPLIES	10/11/2011	448.35
366265	ALLEGRA PRINT & IMAGING	AD-REGISTRATION ENV	10/5/2011	440.00
366774	MN SAFETY COUNCIL	CED-PROF SERV 10/5	10/27/2011	426.00
111200288	BERG, JENNIFER	REIMBURSE	10/12/2011	425.80
366739	AIR PURIFICATION & ENERGY CONSERVATION	WMS-FILTERS	10/27/2011	424.13
366617	CONTINENTAL CLAY CO	CMS-ART SUPPLIES	10/20/2011	422.38
366463	GOPHER STATE ONE-CALL	LOCATES-9/11	10/14/2011	420.70
366274	COLLEGE BOARD	CBS EARLY ORDER CD BUNDLE 2011	10/5/2011	420.00
366622	GENERAL BINDING CORP	CMS-SERV AGREE	10/20/2011	420.00
111200331	MEESTER, ELIZABETH	REIMBURSE	10/12/2011	417.37
366505	TWIN CITY MECHANICAL INC	EMS-RPZ REPAIR MDE#00469	10/14/2011	412.50
366587	SMITH-SHARPE FIRE BRICK SUPPLY	EMS-INSULATION	10/18/2011	411.60
366436	GOPHER STATE ONE-CALL	LOCATES-4/11	10/13/2011	410.55
366335	COLLEGE BOARD - MRO	WORKSHOP	10/11/2011	410.00
366336	COLLEGE BOARD - MRO	WORKSHOP	10/11/2011	410.00
111200383	MERZ, IRENE	REIMBURSE	10/19/2011	404.37
111200257	HANILY-DOLAN, NANCY	REIMBURSE	10/4/2011	400.58
366328	BEHAVIORAL INST FOR CHILD & ADOLESCENTS	PROF SERV 8/25/11	10/11/2011	400.00
366457	CUTLER-LANDSMAN CONSULTING	CONT SERV	10/14/2011	400.00
366599	TRANE U.S. INC.	EMS-SERV AGREE 10/11-12/11	10/18/2011	393.75
366664	BOOKCASE, THE	SH-STAFF DEV BKS	10/25/2011	392.07
111200410	MARGET, DONNA	REIMBURSE	10/26/2011	390.79
366751	DUBKE, JOYCE	TUTORING-6/11	10/27/2011	390.00
111200334	MURPHY, COLLEEN	REIMBURSE	10/12/2011	386.00
366640	O'HARA, BOB	OFFICIAL	10/20/2011	368.00
366785	STAPLES (FORMERLY CORP EXPRESS)	TRANSPORT-SUPPLIES	10/27/2011	367.38
111200413	ROOT, STEPHEN	REIMBURSE	10/26/2011	367.35
366517	ANDERSEN INC., EARL F.	SIGNS	10/18/2011	364.85
366447	VIKING ELECTRIC SUPPLY, INC	HS-REPLACE OUTLET	10/13/2011	360.20
366758	HEDBERG AGGREGATES INC	DIST-BMP-RUN OFF MITIGATION	10/27/2011	359.26
366567	MINVALCO	SUPPLIES	10/18/2011	355.70
111200292	BUSHNELL SR, MICHAEL	REIMBURSE	10/12/2011	353.54
366307	SANDINO, JEFF	CED-CLASS INSTRUCTION	10/5/2011	350.00
366504	TOTAL ENTERTAINMENT/KIDSDANCE	BVHB-PROF SERV	10/14/2011	350.00
366749	CULINEX (FORMERLY DAKOTA FOOD	BV-HEALTH CODE COMPLIANCE MDE#10612	10/27/2011	346.96
366441	MORTENSON, SALLY K	CED-PROF SERV	10/13/2011	342.00
366787	STEP SAVER INC	HS-SALT	10/27/2011	341.33
366478	MINVALCO	CSF-IAQ PROJECT MDE#10613	10/14/2011	340.42
366294	KUBICEK, WAYNE	WMS-PROF SERVICE	10/5/2011	340.00
366586	SILENT KNIGHT SECURITY GROUP	GL-FIRE PANEL BATTEREIS MDE#00450	10/18/2011	340.00
366428	MN DEPT OF REVENUE	PAYROLL ACCRUAL	10/14/2011	334.29
366559	LAKEVILL NORTH HIGH SCHOOL DEBATE	HS-DEBATE 10/15/11	10/18/2011	330.00
366734	WATSON CO INC., THE	HS-ALA CARTE DRINKS	10/25/2011	328.88
366583	ROTARY CLUB OF WAYZATA	DUES & MEALS-CA	10/18/2011	325.00
111200258	HARRER, SUZANNE	REIMBURSE	10/4/2011	324.00
111200368	ARTH, MARY	REIMBURSE	10/19/2011	319.80
366811	MN DEPT OF REVENUE	PAYROLL ACCRUAL	10/31/2011	314.35
366323	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL	10/11/2011	310.50
111200267	OGMAN, ELLEN	REIMBURSE	10/4/2011	300.81
366491	ROTARY CLUB OF WAYZATA	DUES & MEALS-MT	10/14/2011	300.00
111200380	JOHNSTON, KEVIN	REIMBURSE	10/19/2011	300.00
111200335	ORTMAN, KAREN	REIMBURSE	10/12/2011	299.82
366800	VALSPAR PAINT	HS-SUPPLIES	10/27/2011	299.64
366308	SCHMITT MUSIC CO	WMS-BAND REPAIR	10/5/2011	299.20
366417	WATER SPECIALTY OF MN, INC	EMS-POOL GAUGES	10/11/2011	297.34

111200360	VOLLENDORF, AMY	REIMBURSE	10/12/2011	290.48
366628	IMPACT	RESIDENT LIST-RENTAL	10/20/2011	288.20
366357	HOME DEPOT/GEFC	HS-SUPPLIES	10/11/2011	282.20
366303	CITY OF PLYMOUTH - FINANCE DEPT	ATH-POLICE SERVICE 9/16/11	10/5/2011	281.12
111200276	TORDEUR, SCOTT	REIMBURSE	10/4/2011	279.93
111200266	NOYED, ROBERT	REIMBURSE	10/4/2011	278.38
366529	DUNN, MATTHEW	PROF SERV-GLHB	10/18/2011	275.00
111200253	DOWNING, ROSS	REIMBURSE	10/4/2011	275.00
111200343	SCOTT, LATOYA	REIMBURSE	10/12/2011	275.00
111200357	TREWICK, MICHAEL	REIMBURSE	10/12/2011	272.95
366359	HOY, JUDITH	PROF SERVICE	10/11/2011	270.00
366403	STATE SUPPLY CO, INC.	CMS-SUPPLIES	10/11/2011	265.04
366320	A-1 ACRYLICS	KL-SUPPLIES	10/11/2011	264.44
366473	KIDCREATE STUDIO	CED-BV-ZHU ZHU ART CLASS	10/14/2011	264.00
366727	SUN NEWSPAPERS	CUL EXP-AD	10/25/2011	258.45
366592	STEP SAVER INC	HS-SALT	10/18/2011	256.25
111200345	SLATER, CURTIS	REIMBURSE	10/12/2011	252.71
366526	CROWN LIFT TRUCK	SERVICE	10/18/2011	250.47
366495	STATE NEGOTIATORS	HR-ANNUAL DUES	10/14/2011	250.00
366720	SIGN PRODUCERS, THE	WMS-ALA CARTE SIGNS	10/25/2011	250.00
366778	PLATT, MARY	CONT SERV 10/11	10/27/2011	250.00
111200420	WACHS, JANETTE	REIMBURSE	10/26/2011	247.73
366474	MARK'S WORLD OF TECHNOLOGY	SERVICE-VIDEO SYSTEM	10/14/2011	247.60
111200260	JOHNSON, SALLY	REIMBURSE	10/4/2011	246.42
366802	WIGEN COMPANIES INC	HS-SERVICE WATER SOFTENER	10/27/2011	245.00
111200336	PETERSON, SHARON	REIMBURSE	10/12/2011	243.30
366480	NEW TRIER TWP HIGH SCHOOL	HS-DEBATE TOURNEY	10/14/2011	240.00
111200278	WILKINSON, STEFANIE	REIMBURSE	10/4/2011	239.16
366515	ACE SUPPLY CO, INC	RAIN CAP	10/18/2011	236.32
366763	JOHNSTONE SUPPLY	KL-SUPPLIES	10/27/2011	236.27
111200291	BRAUN, CATHY	REIMBURSE	10/12/2011	235.48
111200323	LEUER, CONSTANCE	REIMBURSE	10/12/2011	233.91
366556	J & J GLASS & GLAZING INC	EMS-GLASS-WOOD DR	10/18/2011	233.00
111200329	MCCOY, NANCY	REIMBURSE	10/12/2011	231.40
111200371	EYDEL, ELLA	REIMBURSE	10/19/2011	229.00
111200404	GIBSON, JANE	REIMBURSE	10/26/2011	225.33
366271	BUG ZONE	GLHB-PRESENTATION	10/5/2011	224.00
366752	ELECTRIC MOTOR REPAIR, INC	EMS-MOTOR REPAIR	10/27/2011	223.03
366568	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	HS-CONFERENCE	10/18/2011	219.00
366704	NEXT DAY GOURMET/SUPERIOR PRODUCTS	DIST-KITCHEN SUPPLIES #H0011568	10/25/2011	214.09
366475	MCCRORY, MARCUS	OFFICIAL	10/14/2011	212.00
111200399	BUCHMAN, SANDRA	REIMBURSE	10/26/2011	210.95
366287	HOUSE OF NOTE	CMS-INST REPAIR	10/5/2011	210.00
366376	MEI - MINNESOTA ELEVATOR INC	EMS-ELEVATOR REPAIR	10/11/2011	208.00
366616	CONSOLIDATED PLASTICS CO	AD-ANTI FATIGUE MATS	10/20/2011	207.20
111200308	GERBER, SALLY	REIMBURSE	10/12/2011	203.96
366718	SCIENCE EXPLORERS	CED PROF SERVICE	10/25/2011	201.00
366389	PLYMOUTH COVENANT CHURCH	SP ED-RM RENTAL DEPOSIT	10/11/2011	200.00
366484	OSWALD, SHERRI	HS-DCD INCENTIVE PAY-TERM 1	10/14/2011	200.00
366530	ECOLAB PEST ELIMINATION DIV	KL-SERVICE	10/18/2011	200.00
111200247	BRYANT, ANDREW	REIMBURSE	10/4/2011	195.32
366409	THINKING MOVES	SP ED-SOFTWARE	10/11/2011	193.80
366708	POSTMASTER	PERMIT FEE RENEWAL #118000	10/25/2011	190.00
366745	BRIH DESIGN	CONT SERV-9/11	10/27/2011	190.00
366681	FASTPITCH GRAPHICS	PROF SERV-CUL EXP SIGNS	10/25/2011	189.00
111200341	SADR-PANAH, SONIA	REIMBURSE	10/12/2011	189.00
366775	MOE, PETER	CED-PROF SERV	10/27/2011	187.50
111200320	LANKFORD, LYNDA	REIMBURSE	10/12/2011	185.28
366435	BAN-KOE SYSTEMS, INC	AD-REPAIR CAMERA PRINTER	10/13/2011	185.00
366581	RAINBOW PARTY ARTS	OWHB-FACE PAINTING	10/18/2011	185.00
366345	ELLEFSON, MARK	OFFICIAL	10/11/2011	181.00
366372	LORINSER, TONY	OFFICIAL	10/11/2011	181.00
366746	CITI-CARGO & STORAGE	CMS-DOME STORAGE	10/27/2011	174.00
366450	ASSE (AMER SOCIETY OF SAFETY ENGINEERS)	ANNUAL DUES MDE#00466	10/14/2011	170.00
111200262	KLEINART, SHERYL	REIMBURSE	10/4/2011	170.00

111200302	EICHENLAUB, LINDSEY	REIMBURSE	10/12/2011	170.00
111200411	MILLER, DAVID	REIMBURSE	10/26/2011	168.16
111200390	SORENSEN, AMY	REIMBURSE	10/19/2011	166.99
111200263	KUENDIG, WILLIAM III	REIMBURSE	10/4/2011	165.61
111200363	WEST, DEBORAH	REIMBURSE	10/12/2011	165.43
366521	AUER STEEL & HEATING SUPPLY CO	OW-SUPPLIES	10/18/2011	163.36
366416	US GAMES	CMS-AFTER SCHOOL PROG SUPPLIES	10/11/2011	163.16
111200386	RODGERS, JUDITH	REIMBURSE	10/19/2011	162.06
111200365	WITTMAN, ROBERT	REIMBURSE	10/12/2011	160.50
366445	THORNTON, DIANE	CMS-ACCOMPANIST	10/13/2011	160.00
366268	BETHKE, FREDERIK	HS-REPAIR CELLOS	10/5/2011	159.69
366356	HOFSTEDT, RONALD	OFFICIAL	10/11/2011	159.00
366375	MCCRORY, MARCUS	OFFICIAL	10/11/2011	159.00
366401	SLADEK, DAVID	OFFICIAL	10/11/2011	159.00
111200394	WHEELER, SALLY	REIMBURSE	10/19/2011	154.40
366267	BERRY COFFEE CO	AD-COFFEE	10/5/2011	152.95
111200283	ANDERSON, MARY	REIMBURSE	10/12/2011	152.75
111200294	DEITERING, KATIE	REIMBURSE	10/12/2011	152.75
111200298	DOTEN, CLARK	REIMBURSE	10/12/2011	152.75
111200339	ROBERTS, LAURIE	REIMBURSE	10/12/2011	152.75
111200316	KEFFELER, KAREN	REIMBURSE	10/12/2011	152.52
366365	KIM, AARON	GLHB-PRESENTATION	10/11/2011	150.00
366370	LILLIE, KEVIN	AD-PAINT	10/11/2011	150.00
366468	HOLTMAYER, KRISTINA	CED-PROF SERV 10/4/11	10/14/2011	150.00
366784	ROSEVILLE VISITORS ASSOCIATION	WMS-JAZZ BLAST 1/14/12	10/27/2011	150.00
366637	MN PRINT MANAGEMENT	JOURNAL ENTRY FORMS	10/20/2011	149.75
111200340	ROGERS, JUDY	REIMBURSE	10/12/2011	147.02
111200396	BECKER, THERESA	REIMBURSE	10/26/2011	146.52
111200407	KIMLINGER, DEBRA	REIMBURSE	10/26/2011	146.06
366358	HOUSE OF NOTE	INSTRUMENT REPAIR	10/11/2011	145.00
366353	HALL, JOHN	OFFICIAL	10/11/2011	143.00
111200325	LOVISOLO, ELIZABETH	REIMBURSE	10/12/2011	140.43
366678	ECOLAB FOOD SAFETY SPECIALITES	SUPPLIES	10/25/2011	140.10
366339	DEVELOPMENT RESOURCES, INC.	WORKSHOP	10/11/2011	139.00
111200299	DOYLE, MICHAEL	REIMBURSE	10/12/2011	135.00
366528	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	10/18/2011	132.34
111200326	MAAS, RENE	REIMBURSE	10/12/2011	130.58
366384	MN STRING & ORCHESTRA TEACHERS ASSN	HS-9TH GR ORCHESTRA FESTIVAL 2/12	10/11/2011	130.00
366614	BLICK ART MATERIALS	CMS-ART SUPPLIES	10/20/2011	129.78
111200284	ANDERSON, MARY	REIMBURSE	10/12/2011	126.65
366638	MN SWIM COACHES ASSN	ATH-G SWIM 10/11	10/20/2011	125.00
111200346	SOLHEIM, MARY	REIMBURSE	10/12/2011	125.00
111200330	MCKERNAN, ALISON	REIMBURSE	10/12/2011	123.76
111200312	HARREN, KIMBERLY	REIMBURSE	10/12/2011	123.10
366510	WITHERS, JERRY	OFFICIAL	10/14/2011	122.00
111200377	HAGEN, ANDREW	REIMBURSE	10/19/2011	120.59
111200381	LANDY, JENNIFER	REIMBURSE	10/19/2011	120.08
366753	FERGUSON ENTERPRISES, INC #1657	BV-SUPPLIES	10/27/2011	119.51
111200337	RANDALL, LIZABETH	REIMBURSE	10/12/2011	118.32
366483	ORUC, DZEVDO	OFFICIAL	10/14/2011	118.00
366364	KD & COMPANY RECYCLING INC	LANDSCAPING ROCK	10/11/2011	117.60
111200389	SKOGHEIM, DEBRA	REIMBURSE	10/19/2011	117.27
111200401	ELANDER, MARY	REIMBURSE	10/26/2011	117.00
111200324	LOFTON, GABRIEL	REIMBURSE	10/12/2011	115.99
366675	DUNN BROS COFFEE	HS-COFFEE	10/25/2011	114.00
111200352	SUCANSKY, JOHN	REIMBURSE	10/12/2011	113.49
366425	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	10/14/2011	112.50
366808	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	10/31/2011	112.50
111200303	ERICKSON, COLLEEN	REIMBURSE	10/12/2011	111.09
366601	UNLIMITED SUPPLIES	ARENA-SUPPLIES	10/18/2011	110.13
111200376	GILDEMEISTER, BRIAN	REIMBURSE	10/19/2011	108.55
111200318	KOVACS, KRISTIN	REIMBURSE	10/12/2011	107.62
111200332	MILLER, JANET	REIMBURSE	10/12/2011	106.28
111200271	RANDALL, LIZABETH	REIMBURSE	10/4/2011	105.64
366756	GRANBECK, LESLIE	CED-PROF SERV 10/12/11	10/27/2011	105.00

111200321	LARSON, SARA	REIMBURSE	10/12/2011	104.90
366448	ADAMS, BRI	OFFICIAL	10/14/2011	104.44
111200279	WITTMAN, ROBERT	REIMBURSE	10/4/2011	102.68
366429	NEW YORK LIFE	PAYROLL ACCRUAL	10/14/2011	102.25
366812	NEW YORK LIFE	PAYROLL ACCRUAL	10/31/2011	102.25
366266	BENNIS, DANIEL	REFUND	10/5/2011	100.00
366361	ISD #284	GENERAL FUND TO ACTIVITY ACCT	10/11/2011	100.00
366378	METRO COMMUNITY ED DIRECTORS ASSN	DIRECTOR ASSN DUES	10/11/2011	100.00
366593	STEWART, LINDA	SH-PUMPKINS	10/18/2011	100.00
366594	ST MARY'S OF THE LAKE CATHOLIC CHURCH	USAGE FEE-COURAGE RETREAT	10/18/2011	100.00
366647	SIGEL, WENDY	OFFICIAL	10/20/2011	100.00
366654	VYHANEK, PAUL	OFFICIAL	10/20/2011	100.00
366721	SNELL, ABBIE	OFFICIAL	10/25/2011	100.00
111200393	WEGNER, MARC	REIMBURSE	10/19/2011	100.00
111200387	SAWINA, CAROLYN	REIMBURSE	10/19/2011	99.99
366366	KOEHLER, BRIAN	OFFICIAL	10/11/2011	98.00
366388	PERRY, MARK	OFFICIAL	10/11/2011	98.00
111200314	JOHNSON, JERI	REIMBURSE	10/12/2011	97.68
111200392	TUMA, KRISTINE	REIMBURSE	10/19/2011	97.68
366671	CUB FOODS	GROCERIES	10/25/2011	97.58
111200289	BJORKE, KRISTINA	REIMBURSE	10/12/2011	97.25
366564	MAKEMUSIC	CMS-BAND SUBSCRIPTION	10/18/2011	97.00
366612	APPLE INC	APPLE REPAIRS BLANKET	10/20/2011	96.05
366347	EYLER, JENNIFER	REFUND	10/11/2011	95.00
111200251	DELLARIA, REBECCA	REIMBURSE	10/4/2011	94.77
366767	LIGHTING PLASTICS OF MN INC.	CMS-SUPPLIES	10/27/2011	94.30
366765	LEE, ANDREA	CED-PROF SERV	10/27/2011	93.60
111200305	FISCHER, PHYLLIS	REIMBURSE	10/12/2011	93.57
111200256	HAAS, DEBORAH	REIMBURSE	10/4/2011	92.25
366780	PLYMOUTH DIAL-A-RIDE	HS-3 TICKET BKS	10/27/2011	90.00
366584	SCHMITT MUSIC CO	WMS-BAND REPAIR	10/18/2011	89.90
111200349	STEVENSON, SANDRA	REIMBURSE	10/12/2011	88.30
111200246	BREYER, CATHERINE	REIMBURSE	10/4/2011	87.83
111200282	ANDERSON, BRAD	REIMBURSE	10/12/2011	87.02
366333	CITI-CARGO & STORAGE	CMS-DOME STORAGE	10/11/2011	87.00
111200311	HANUS, GAIL	REIMBURSE	10/12/2011	86.44
111200310	GRISMER, SYLVIA	REIMBURSE	10/12/2011	84.19
366270	BLOOMQUIST, BRIAN	OFFICIAL	10/5/2011	82.00
366286	HEIMER, STEVEN	OFFICIAL	10/5/2011	82.00
366302	OASTER, WILL	OFFICIAL	10/5/2011	82.00
366305	RENDALL, GREG	OFFICIAL	10/5/2011	82.00
366310	SCHRANK, JAMES	OFFICIAL	10/5/2011	82.00
366660	ALLEN, JAMES	OFFICIAL	10/25/2011	82.00
366679	ELDRIDGE, RICHARD	OFFICIAL	10/25/2011	82.00
366682	FIRKUS, DAVID	OFFICIAL	10/25/2011	82.00
366711	REEM, BRETT	OFFICIAL	10/25/2011	82.00
366269	BIRNBAUM, ROGER	OFFICIAL	10/5/2011	81.00
366278	DANGSON, JESSICA	OFFICIAL	10/5/2011	81.00
366487	PODRATZ, JERRY	OFFICIAL	10/14/2011	81.00
366493	SCHWICHTENBERG, HEIDI	OFFICIAL	10/14/2011	81.00
366663	BLOOM, MARY	OFFICIAL	10/25/2011	81.00
366687	HIGHWAY 55 RENTAL & SALES INC	CUL EXP-RENT EASEL	10/25/2011	81.00
366714	RENDINA, PHILIP	OFFICIAL	10/25/2011	81.00
366334	COCA-COLA REFRESHMENTS	CSF-POP DELIVERY	10/11/2011	80.00
366532	EDINA GIRLS SWIMMING AND DIVING	ATH ENTRY FEE	10/18/2011	80.00
366561	LINDEN, VICKI	HB HORSE PROGRAM	10/18/2011	80.00
366651	STATE TOURNAMENT BANQUET	BANQUET-G TENNIS	10/20/2011	80.00
366325	AMERICAN MESSAGING	PAGER SERVICE	10/11/2011	78.00
111200300	DUBBS, ANGIE	REIMBURSE	10/12/2011	76.31
366630	ISD #284	GENERAL FUND (Media) TO ACTIVITY ACCT	10/20/2011	76.00
111200414	ROSS, ALISON	REIMBURSE	10/26/2011	74.82
111200277	TOTMAN, GISELE	REIMBURSE	10/4/2011	74.70
366322	ALLEGRA PRINT & IMAGING	ATH-G SWIM POSTERS	10/11/2011	72.32
111200309	GRASMICK, DENNIS	REIMBURSE	10/12/2011	72.31
366792	TIERNEY BROTHERS, INC.	EXT PROGRAM	10/27/2011	72.00

111200350	STINGER, ROBERTA	REIMBURSE	10/12/2011	69.94
111200286	BARGHINI, CHARLENE	REIMBURSE	10/12/2011	69.72
111200347	SOMMERFELD, SUSAN	REIMBURSE	10/12/2011	69.48
111200252	DOUGHTY, ROSANNE	REIMBURSE	10/4/2011	69.43
111200421	WIEGERT, DAVID	REIMBURSE	10/26/2011	69.43
111200417	SEELAND, ELIZABETH	REIMBURSE	10/26/2011	67.97
111200307	GALE, CHRISTA	REIMBURSE	10/12/2011	67.88
366288	INGRAM LIBRARY SERVICES	CMS-BK CLUB BKS	10/5/2011	67.04
111200367	ZARAGOZA, CHRISTINE	REIMBURSE	10/12/2011	67.00
111200244	BENDICKSON, VICKY	REIMBURSE	10/4/2011	66.99
111200405	HEMMAH, KATY	REIMBURSE	10/26/2011	66.54
111200351	STUTZMAN, BELINDA	REIMBURSE	10/12/2011	65.38
111200264	LEWIS, EMILY	REIMBURSE	10/4/2011	65.00
111200382	LITTEKEN, ROSA	REIMBURSE	10/19/2011	63.92
366444	SCHMITT MUSIC CO	EMS-GUITAR REPAIRS	10/13/2011	63.80
111200391	STIBBINS, SHAWN	REIMBURSE	10/19/2011	63.04
366399	SAAVEDRA, LEONARDO	OFFICIAL	10/11/2011	63.00
111200384	PASHINA, KEN	REIMBURSE	10/19/2011	62.05
366342	EAGLE MOULDINGS	KL-SUPPLIES	10/11/2011	62.03
111200285	ARTH, MARY	REIMBURSE	10/12/2011	61.60
366326	BECCARD, SETH	OFFICIAL	10/11/2011	61.00
366350	GILSON, RYAN	OFFICIAL	10/11/2011	61.00
366397	RAYMOND, JOHN	OFFICIAL	10/11/2011	61.00
366464	HAASE, JASON	OFFICIAL	10/14/2011	61.00
366466	HASSE, TYLER	OFFICIAL	10/14/2011	61.00
366486	PERKINS, SAM	OFFICIAL	10/14/2011	61.00
366502	THUROW, JOSHUA	OFFICIAL	10/14/2011	61.00
366537	GILSON, RYAN	OFFICIAL	10/18/2011	61.00
366558	JOHNSON, MICHAEL	OFFICIAL	10/18/2011	61.00
366585	SCHRANK, JAMES	OFFICIAL	10/18/2011	61.00
366613	BELLARD, SETH	OFFICIAL	10/20/2011	61.00
366627	HEALY, MICHAEL	OFFICIAL	10/20/2011	61.00
366631	JONES, ADAM	OFFICIAL	10/20/2011	61.00
366642	RAYMOND, JOHN	OFFICIAL	10/20/2011	61.00
366648	SODERBERG, GREG	OFFICIAL	10/20/2011	61.00
366649	SORENSEN, MATT	OFFICIAL	10/20/2011	61.00
366713	RENDALL, GREG	OFFICIAL	10/25/2011	61.00
366717	SCHRANK, JAMES	OFFICIAL	10/25/2011	61.00
366722	SODERBERG, GREG	OFFICIAL	10/25/2011	61.00
366757	HAASE, JASON	OFFICIAL	10/27/2011	61.00
366764	KOVACH, JIM	OFFICIAL	10/27/2011	61.00
366788	STRACK, GEOFFREY	OFFICIAL	10/27/2011	61.00
366472	ISD #284	GENERAL FUND (FUND A NEED) TO ACTIVITY ACCT	10/14/2011	60.00
366740	ANDERSON, PATTI	CED-PRESENTATION	10/27/2011	60.00
111200243	ANDERSON, JODI	REIMBURSE	10/4/2011	60.00
111200250	DEITERING, KATIE	REIMBURSE	10/4/2011	60.00
111200254	EBERHARDT, JAMES	REIMBURSE	10/4/2011	60.00
111200403	FUZZEY, JENNIFER	REIMBURSE	10/26/2011	56.16
366273	CHECK, KATHRYN	REFUND	10/5/2011	56.00
366340	DISCOUNT STEEL, INC	ARENA-SUPPLIES	10/11/2011	55.84
111200355	TOOSON, RODERICK	REIMBURSE	10/12/2011	55.27
366574	NORTHERN TOOL & EQUIPMENT CO.	PRESSURE WASHER	10/18/2011	55.19
366327	BECKMAN, CHRIS	OFFICIAL	10/11/2011	55.00
366373	MALLEY, DAVID	OFFICIAL	10/11/2011	55.00
366452	BENNETT, RANDALL	OFFICIAL	10/14/2011	55.00
366496	STEPHAN, THOMAS	OFFICIAL	10/14/2011	55.00
366709	PRANGHOFER, PAUL	OFFICIAL	10/25/2011	55.00
366726	STEPHAN, THOMAS	OFFICIAL	10/25/2011	55.00
366759	HERDER, JAMES	OFFICIAL	10/27/2011	55.00
366768	MALLEY, DAVID	OFFICIAL	10/27/2011	55.00
111200398	BRADFORD, KORENA	REIMBURSE	10/26/2011	54.90
111200313	HERZOG, JORDAN	REIMBURSE	10/12/2011	54.57
111200338	REINKE, MICHELLE	REIMBURSE	10/12/2011	53.66
366374	MANDILE, RICHARD	OFFICIAL	10/11/2011	53.00
366624	HALL, JOHN	OFFICIAL	10/20/2011	53.00

111200354	TOLLE, BONNIE	REIMBURSE	10/12/2011	52.26
111200328	MATTIOLI, VALERIE	REIMBURSE	10/12/2011	51.85
111200269	PETERSON, DONNA	REIMBURSE	10/4/2011	50.56
111200275	SKALLAND, AMANDA	REIMBURSE	10/4/2011	50.19
366283	FOUNDATION FOR COMMUNITY EDUCATION	CED-FLINT EVENT RW	10/5/2011	50.00
366343	EDINA HIGH SCHOOL	ENTRY FEE	10/11/2011	50.00
366380	METRO ECSU-REGION 11 IDS #920	SP ED-COLLABORATION WORKSHOP	10/11/2011	50.00
366390	PLYMOUTH COVENANT CHURCH	SP ED-RM RENTAL	10/11/2011	50.00
366456	COON RAPIDS DEBATE	HS-DEBATE TOURN 10/1/11	10/14/2011	50.00
366494	SNELL, ABBIE	OFFICIAL	10/14/2011	50.00
366569	MINNESOTA ORFF CHAPTER	WORKSHOP	10/18/2011	50.00
366362	JOHNSTONE SUPPLY	SUPPLIES	10/11/2011	48.90
111200249	CARSON, ELISA	REIMBURSE	10/4/2011	48.78
111200280	ZEMLIN, LYNN	REIMBURSE	10/4/2011	47.49
366352	H & B SPECIALIZED PRODUCTS	KL-SUPPLIES	10/11/2011	47.00
111200379	JOHNSON, JERI	REIMBURSE	10/19/2011	46.63
111200342	SCHUSTER, SHARON	REIMBURSE	10/12/2011	45.99
366346	ERICKSON, CHRISTOPHER	OFFICIAL	10/11/2011	45.00
366351	GULLAND, MICHAEL	OFFICIAL	10/11/2011	45.00
366442	PEPPER & SON INC., J. W.	CMS-ORCH MUSIC	10/13/2011	45.00
366462	GOODWIN, PAUL	OFFICIAL	10/14/2011	45.00
366621	ELLEFSON, MARK	OFFICIAL	10/20/2011	45.00
366623	GULLAND, MICHAEL	OFFICIAL	10/20/2011	45.00
366634	MANDILE, RICHARD	OFFICIAL	10/20/2011	45.00
366639	NASH, DONOVAN	OFFICIAL	10/20/2011	45.00
366715	ROSEMOUNT HIGH SCHOOL DEBATE	HS-DEBATE 10/7-8/11	10/25/2011	45.00
111200296	DEWITT, ROBERT	REIMBURSE	10/12/2011	44.99
111200315	JONES, BRENNAN	REIMBURSE	10/12/2011	44.82
111200268	PERRON, NANCY	REIMBURSE	10/4/2011	43.25
111200412	RAWSKI, ANNETTE	REIMBURSE	10/26/2011	43.25
111200361	WACHHOLZ, ANDREA	REIMBURSE	10/12/2011	43.17
366446	TIERNEY BROTHERS, INC.	SAMSUNG CLIP	10/13/2011	42.50
111200375	GARDNER, VIRGINIA	REIMBURSE	10/19/2011	41.11
111200397	BERG, JULIA	REIMBURSE	10/26/2011	40.12
366330	BLOOM, PATRICIA	INST SUPPLIES	10/11/2011	40.00
111200385	RAVNHOLDT, TANYA	REIMBURSE	10/19/2011	39.96
111200362	WEBER, THERESA	REIMBURSE	10/12/2011	39.29
111200366	WONG, MARGARET	REIMBURSE	10/12/2011	39.02
111200272	ROHWEDER, MATTHEW	REIMBURSE	10/4/2011	38.97
111200395	BARTELS, CHAD	REIMBURSE	10/26/2011	38.92
366602	VIKING INDUSTRIAL CENTER	CMS-SUPPLIES	10/18/2011	38.72
111200245	BRADFORD, KORENA	REIMBURSE	10/4/2011	37.59
111200378	HERRSCHER, ERIC	REIMBURSE	10/19/2011	37.55
111200259	HORN, DAVID	REIMBURSE	10/4/2011	37.41
366404	STEPS TO LITERACY	GL-BKS	10/11/2011	37.00
366744	BIODOT OF INDIANA, INC	EMS-HEALTH CLASSRM SUPPLIES	10/27/2011	37.00
111200408	LARSON, STACY	REIMBURSE	10/26/2011	36.44
366597	TOLL GAS & WELDING SUPPLY	SUPPLIES	10/18/2011	36.04
111200400	DECAMP, KIRK	REIMBURSE	10/26/2011	35.80
366588	SPORT SYSTEMS UNLIMITED CORP	ARENA-SUPPLIES	10/18/2011	35.00
111200281	ZENZEN, HEATHER	REIMBURSE	10/4/2011	34.35
366291	JENSEN, BRIAN	REFUND	10/5/2011	34.00
111200293	CAMPBELL, OLGA	REIMBURSE	10/12/2011	33.31
111200322	LATTERELL, MARSHALL	REIMBURSE	10/12/2011	31.14
366782	QUALITY BLENDING	HS-SUPPLIES	10/27/2011	31.00
111200358	VANKOEVERDEN, ERIK	REIMBURSE	10/12/2011	30.68
111200327	MARCELLUS, LISA	REIMBURSE	10/12/2011	30.21
366413	UNIVERSITY OF ST. THOMAS	ATH-G SWIM 10/22/11	10/11/2011	30.00
366506	U OF MN MONARCH FUND	SH-LARVAE	10/14/2011	30.00
366619	DOYLE, LEIGH	SUPPLIES	10/20/2011	30.00
111200297	DORNBUSCH, RITA	REIMBURSE	10/12/2011	29.84
111200348	STANGLER, MICHELLE	REIMBURSE	10/12/2011	29.25
366281	EGGERT, POLLY	REFUND	10/5/2011	29.05
111200415	RUNYON, NANCY	REIMBURSE	10/26/2011	27.80
111200418	TANKE, KATIE	REIMBURSE	10/26/2011	27.35



**WAYZATA PUBLIC SCHOOLS  
WIRE TRANSFER,EFT AND ACH ACTIVITY  
SEPTEMBER 2011**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$3,914,760
Wells Fargo-Checking	Federal P/R Taxes	9/1/2011	\$181,865
	Federal P/R Taxes	9/16/2011	\$677,059
Wells Fargo-Checking	State P/R Taxes (MN)	9/1/2011	\$31,178
	State P/R Taxes (MN)	9/16/2011	\$122,928
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$73,263
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$610,482
Wells Fargo-Checking	Wells Fargo Commercial Card - Purchase Card Program	9/6/2011	\$636,160
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$87,762
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	9/15/2011	\$74,062
Wells Fargo-Checking	Vendors, Employees - Electronic AP Payments, Reimbursements	Multiple	\$429,348
Wells Fargo-Checking	MN State Retirement System - 457 Plan/HSA Contributions	9/19/2011	\$2,274
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	9/21/2011	\$12,449
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$11,900,000
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$15,058,503
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	9/29/2011	\$36,442
<b>TOTAL ACTIVITY - SEPTEMBER 2011</b>			<b><u>\$33,848,535</u></b>

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

<b>Laura Anderson</b> Transfer – Kelleen Blazei	2.5 Hour Paraprofessional (2011-12 Only)	Oakwood
<b>Kristen Bennett</b> Transfer – Rebecca O’Toole	2 Hour Paraprofessional (2011-12 Only)	Plymouth Creek
<b>Michelle Braeger</b> Resign – Catherine Nordin; Transfer – Mary Mraz	3.75 Hour Special Ed Para	Oakwood
<b>Jonathon DeArmond</b> Resignation – Tim Lange	1.0 Mathematics Teacher	High School
<b>Lori Finn</b> Resignation – Maureen Doshier	.4 Math Intervention Teacher	Greenwood & Kimberly Lane
<b>Kelly Heitz</b> Nonrenew	.666 Arabic & Spanish Teacher	High School & Central Middle
<b>Donna Jacobs</b> Resignation – Linda Desaulniers	5.5 Hour Culinary Express	Central Middle
<b>Amy Parnell</b> Resignation – Bob Noyed	Director of Communications & Community Engagement	Administration
<b>Tommie Powell</b> New Position	6 Hour Special Ed Paraprofessional	Sunset Hill
<b>Deb Zache</b> New Position	.5 Title I Teacher (2011-12 Only)	Oakwood

Contract Modification

<b>Kellie Heidelberger</b>	Writing & Math Specialist, Birchview	From .8 to 1.0
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Leave of Absence

**Brent Allen**, High School Physical Education Teacher, has requested a ten-day childcare leave of absence beginning approximately March 13, 2012.

**Lynnea Allen**, Physical Education Teacher at Sunset Hill, has requested a disability leave of absence to begin approximately March 13, 2012 followed by a child care leave of absence through the end of the 2011-2012 school year.

**Aaron Benesh**, 2<sup>nd</sup> Grade Teacher at Birchview, has requested a ten-day childcare leave of absence beginning approximately March 1, 2012.

**Katie Deitering**, 6th Grade Teacher at West Middle, has requested a disability leave of absence to begin approximately February 21, 2012 followed by a childcare leave of absence through May 4, 2012.

**Jacqueline Gutierrez**, High School World Language Teacher, has requested a disability leave of absence to begin approximately March 3, 2012 followed by a child care leave of absence through the end of the 2011-2012 school year.

**Fernando Hurtado**, Custodian at Sunset Hill, has requested a four-week childcare leave of absence beginning approximately November 7, 2011.

**Angie Kostik**, 5<sup>th</sup> Grade Teacher at Plymouth Creek, has requested a disability leave of absence to begin approximately May 7, 2012 through the end of the 2011-2012 school year.

**Lacey LaBarge**, ECSE Speech Pathologist, has requested to extend her child care leave of absence through November 16, 2011.

**Amanda Leddy**, 6th Grade Teacher at Central Middle, has requested a disability leave of absence to begin approximately April 24, 2012 through the end of the 2011-2012 school year.

**Rachel Marcouiller**, Communications Teacher at East Middle, has requested a disability leave of absence to begin approximately February 25, 2012 followed by a two-week childcare leave of absence.

**Kristine Miska**, Physical Education Long Term Reserve Teacher at Gleason Lake, has requested a six-week disability leave of absence to begin approximately January 26, 2012.

**Jamie Tewskbury**, 3rd Grade Teacher at Greenwood, has requested a disability leave of absence to begin approximately May 13, 2012 through the end of the 2011-2012 school year.

**Scott Tordeur**, High School Engineering, Technology & Design Teacher, has requested a two-week childcare leave of absence beginning approximately January 25, 2012.

Resignations

**Rosemary Ladisa**, Early Childhood Special Education Teacher at Central Middle School, has submitted her resignation effective November 23, 2011.

**Tim Lange**, High School Math Teacher, has submitted his resignation effective November 11, 2011.

**Melissa Nazal**, Paraprofessional at Greenwood, has submitted her resignation effective November 4, 2011.

**Katherine Sundeen**, Home Base Program Assistant at Gleason Lake, has submitted her resignation effective October 13, 2011.

Retirements

**Mary Perbix**, Paraprofessional for Community Ed, has announced her retirement effective December 15, 2011. Ms. Perbix has been employed with the District since 1999.

**RECOMMENDED ACTION:** Approve the Human Resource Actions as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

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**BOARD OF EDUCATION**

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AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: A. Plymouth Creek Elementary Student Presentations

COMMENTS BY: Dr. Jill Johnson

**Projects of the “Green Team”** – Marc Wegner, third grade teacher, and students will share projects of the “Green Team”. They also have a video clip to share.

**Portfolio Night** – Anne Martin, second grade teacher, along with a parent and student will share their experience with Portfolio Night.

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**BOARD OF EDUCATION**

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**AGENDA SECTION: 4. RECOGNITIONS**

**ITEM: A. Employee of the Month – November 2011**

**COMMENTS BY: Superintendent Anderson**

The Oakwood Elementary School staff is pleased to recommend **Jan Jones**, School Nurse, as the November Employee of the Month and has provided the following comments regarding Jan's work:

Nurse Jan has been serving the health needs of our Oakwood community for seven years. Her influence and dedication in making Oakwood a great place to live and learn has been felt and observed many times over those seven years.

Nurse Jan is committed to making the most of her time by checking on student related health issues and concerns. She keeps a direct line of communication with the principal and office staff.

Jan has a very positive relationship with the students and parents. They enjoy her great attitude and calming influence. Staff, parents, and students describe Nurse Jan as cheerful, helpful, caring, and always providing plenty of TLC when needed.

We especially appreciate her presence at those times when a student becomes ill or has an accident at school. Her calming demeanor and composure always puts everyone at ease. She consistently puts the health and safety of the student first before anything else.

Oakwood is a healthier and happier school community because of Jan's dedication and hard work. Our students, parents, and staff are truly the winning recipients of a diligent and conscientious nurse like Jan.

Congratulations, Nurse Jan! You are truly deserving of this recognition.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
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**BOARD OF EDUCATION**

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AGENDA SECTION: 4. RECOGNITIONS

ITEM: B. Wayzata Public Schools Retirees - 2011-2012

COMMENTS BY: Superintendent Anderson

Tonight we would like to recognize the following employee who announced their retirements in 2011. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Mary Perbix	Paraprofessional, Community Ed	12 Years

**WAYZATA PUBLIC SCHOOLS**

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**BOARD OF EDUCATION**

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AGENDA SECTION: 4. RECOGNITIONS

ITEM: C. 2011 Milken Award – Seth Brown

COMMENTS BY: Superintendent Anderson

**Seth Brown**, an eighth grade math teacher at West Middle School, was named a 2011 Milken Family Foundation Recipient on October 10.

Seth is one of a select few teachers honored nationally with the award, which includes a \$25,000 prize. The award was presented by Milken Family Foundation Senior Vice President Dr. Jane Foley, who traveled from Santa Monica, California to present the award on October 10. Often called the Oscars of teaching, the Milken Awards was developed in 1987 to recognize outstanding teachers and encourage young people to enter the teaching profession.

Congratulations Seth!

**WAYZATA PUBLIC SCHOOLS**

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**BOARD OF EDUCATION**

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**AGENDA SECTION:** 4.. RECOGNITIONS

**ITEM:** D. Wayzata Boys' Basketball Association

**COMMENTS BY:** Superintendent Anderson

We have with us tonight Brian Mallaro, President of the Wayzata Boys Basketball Association. Mr. Mallaro, and other members of the association, are here this evening to present to the district a check for \$22,480 to be used for a new gym floor at Central Middle School. Central Middle School is one of the facilities regularly used by WBBA. Practice and games run seven days a week at the peak of the season. The association's willingness to pay for a complete sanding, painting and refinishing of the CMS gym floor has many benefits for the school and the district. The new floor has logos for both CMS and the district, and players have a great surface to practice and play on.

We would like to extend our appreciation to the association for this generous donation and thank them also for the opportunities they offer the children in our school district. WBBA works hand in hand with the school district parents, community members, and coaches to create a positive experience for families and players.

**WAYZATA PUBLIC SCHOOLS**  
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**BOARD OF EDUCATION**

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AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Gleason

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

**Student Council** – Student Council Vice President – Sammi Ezrilov

**WAYZATA PUBLIC SCHOOLS**

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**BOARD OF EDUCATION**

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AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. **Resolution – American Education Week – November 13-19, 2011** (Read after NMS Recognition)

NEA's 90th annual American Education Week (AEW) spotlights the importance of providing every child in America with a quality public education, and the need for everyone to do his or her part in making public schools great.

***Great Public Schools: A Basic Right and Our Responsibility*** reflects the Association's calling upon America to provide students with quality public schools so that they can grow, prosper, and achieve in the 21st century.

Wayzata Public Schools will kick off American Education Week on Monday, November 14 at the School Board meeting at 6 PM at Wayzata City Hall. The Board will adopt a Resolution recognizing American Education Week and has invited our 26 National Merit Scholarship Semifinalists from the class of 2012 to honor their “Esteemed Teachers”.

**RECOMMENDED ACTION:** Adopt the RESOLUTION – AMERICAN EDUCATION WEEK – NOVEMBER 13-19, 2011.

Motion by: \_\_\_\_\_

ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_

VOTE Failed \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**RESOLUTION  
AMERICAN EDUCATION WEEK  
NOVEMBER 13-19, 2011**

**WHEREAS,** Public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

**WHEREAS,** By equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

**WHEREAS,** Education employees – be they teachers or custodians, bus drivers or librarians, secretaries or paraprofessionals, food service or administrators – work tirelessly to serve our children and communities with care and professionalism; and

**WHEREAS,** Schools are the center of our community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

**NOW, THEREFORE,** We, the School Board of the Wayzata Public Schools, Independent School District 284, do hereby recognize November 13-19, 2011, as the 90<sup>th</sup> annual observance of

**AMERICAN EDUCATION WEEK.**

Adopted this 14<sup>th</sup> day of November 2011.

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Patricia L. Gleason  
School Board Chair

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Chace B. Anderson  
Superintendent of Schools

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

a. Board Policy 208 – Board Committees – Second Reading

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy 208 – “Board Committees”.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**BOARD COMMITTEES**

**POLICY: 208**

The Board may organize standing and special committees to carry out a variety of tasks or assignments in the operation of the school system. Board Committees operate in an open manner and follow all requirements of the Open Meeting Law.

Board Committees are those specifically appointed or authorized by Board action. Such committees report directly to the Board. They may be made up exclusively of Board members, of Board members and non-members, or of non-members only. When such committees include District teachers the Board agrees to discuss the appointment with the "exclusive representative" of the teacher's bargaining unit, as defined in the Public Employee Labor Relation's Act, (PELRA), concerning the nature and purposes of the committee and the basis for determining teacher representation.

"Standing" committees of the Board are those which have a continuing purpose and may be designated at the organizational meeting each January. "Special" "Ad Hoc" committees of the Board are those organized for a specific purpose, given an explicit charge and dissolved after completion of their work.

Committees of the Board are appointed by the Board Chair, subject to approval by a majority of the Board.

ADOPTED: February 12, 1973  
AMENDED: May 15, 1973  
AMENDED: September 9, 1985  
AMENDED: August 9, 1993  
AMENDED: November 8, 2004  
AMENDED: January 14, 2008  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

b. Board Policy 209 – Open School Board Meetings – Second Reading

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy 209 – “Open School Board Meetings”.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**OPEN SCHOOL BOARD MEETINGS**

**POLICY: 209**

The school board conducts its business in an open manner in the belief that openness produces quality programming, better decision-making, more efficient administration, and an organization which is responsive to the public interest and engaged with its community. At the same time, the school board acknowledges and respects the privacy rights of individuals as provided by law and will ensure that board operations protect those rights.

All meetings of the School Board shall be open to the public, unless expressly exempted by law. A "meeting" is any gathering, excluding a social or chance meeting:

- At which board members discuss, decide, or receive information as a group on issues related to the official business of the board, and
- Where a quorum or more of voting board members is present or a quorum or more of voting board members of a committee is present.

A "quorum" for a full board meeting is a majority of voting members of the full board, that is 4 of 7 board members. A "quorum" for a committee of the board is a majority of voting members which sit on the committee, that is 2 of 3 board members. Board committee meetings which are attended by more than three board members are considered a meeting of the full board and must be noticed as a board meeting, not as a committee meeting.

Regular School Board meetings shall be held the second Monday of each month. ~~A majority of the voting members of the School Board shall constitute a quorum.~~ No contract shall be made or authorized, except at a Regular meeting of the Board or at a Special meeting at which all members are present or of which all members have had notice.

Special School Board meetings may be called by the Chair or Clerk or any three members upon notice ~~mailed~~ provided to each member at least three days prior thereto. For a special meeting, the school board shall post written notice of the date, time, place and purpose of the meeting on the principal bulletin board located in the district office. The notice shall be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings. The School Board's actions at a special meeting are limited to those topics included in the notice.

Emergency meetings are special meetings called because of circumstances that, in the judgement of the School Board, require immediate consideration. Posted or published notice of an emergency meeting shall not be required. However, the School Board shall make good faith efforts to provide notice of an emergency meetings to each news medium that has filed a written request for notice. Emergency meeting notices shall include the subject of the meeting.

At all open meetings at least one printed copy of meeting materials, that have been distributed or available to the board members prior to or at the meeting and which regards the agenda, will be available on site for members of the public. This excludes any information which is classified as non-public data.

~~All Regular, Special, and Emergency meetings and work sessions are open to the public.~~

ADOPTION: August 13, 1968  
AMENDED: September 9, 1974  
AMENDED: August 11, 1975  
AMENDED: September 9, 1985  
AMENDED: November 8, 2004  
AMENDED: February 11, 2008  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

c. Board Policy 210 – Closed School Board Meetings – Second Reading

This policy was updated by adding a paragraph recognizing that there are some exceptions to the Open Meeting Law, as defined by statute.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy 210 – “Closed School Board Meetings”.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**CLOSED SCHOOL BOARD MEETINGS**

**POLICY: 210**

The school board recognizes that there are certain exceptions to the Minnesota Open Meeting Law, as defined by law, where it has been determined that in limited circumstances the public interest is best served by closing a meeting of the school board.

School board meetings for the following specified purposes may or must be closed to the public as defined in statute:

**~~SCHOOL BOARD MEETINGS FOR THE FOLLOWING SPECIFIED PURPOSES MAY OR MUST BE CLOSED TO THE PUBLIC AS DEFINED BY MINNESOTA STATUTE~~**

**1. Strategy for Labor Negotiations**

Minnesota law specifies that the School Board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations with organized bargaining units, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes. The time of commencement and place of the closed meeting shall be announced at the public meeting. A written roll of members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings of a closed meeting to discuss negotiation strategies shall be tape recorded at the expense of the governing body and shall be preserved by it for two years after the contract is signed and shall be made available to the public after all labor contracts are signed by the governing body for the current budget period.

**2. Sessions Closed by Bureau of Mediation Services**

All negotiations, mediation sessions, and hearings between the School Board and its employees or their representatives are public meetings except when otherwise provided by the Commissioner of the Bureau of Mediation Services.

**3. Preliminary Consideration of Charges**

The School Board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the School Board members conclude that discipline of any nature

may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting.

#### **4. Performance Evaluations**

The School Board may close a meeting to evaluate the performance of an individual who is subject to its authority. The School Board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the School Board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

#### **5. Attorney-Client Meeting**

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the School Board needs advice above the level of general legal advice, i.e., regarding specific acts and their legal consequences.

#### **6. Dismissal Hearing**

A hearing on the dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.

A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.

#### **7. Coaches; Opportunity to Respond**

If the School Board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within 14 days of the decision. If the coach requests the reasons for nonrenewal, the School Board must give the coach the reasons in writing within 10 days of receiving the request. On the request of the coach, the School Board must provide the coach with a reasonable opportunity to respond to the reasons at a School Board meeting. The meeting may be open or closed at the election of the coach, unless the meeting is closed as required by Minnesota Statute to discuss educational or certain other nonpublic data.

**8. Meetings to Discuss Certain "Not Public Data"**

Any portion of a meeting must be closed if the following types of data are discussed:

Data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;

Active investigative data collected or created by a law enforcement agency; or

Educational data, health data, medical data, welfare data, or mental health data that are not public data.

**9. Purchase and Sale of Property**

The School Board may close a meeting to determine the asking price for real or personal property to be sold to the School District; to review confidential or nonpublic appraisal data; and to develop offers or counteroffers for the purchase or sale of real or personal property.

Before closing the meeting, the School Board must identify on the record the particular real or personal property that is the subject of the closed meeting. The closed meeting must be tape recorded at the expense of the School District. The tape must be preserved for eight (8) years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the School Board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified in the tape. A list of School Board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.

An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the School Board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

**10. Security Matters**

The School Board may close a meeting to receive security briefings and reports to discuss issues related to security systems, to discuss emergency response procedures and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.

Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.

Before closing a meeting, the School Board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting. The closed meeting must be tape recorded at the expense of the School district and the recording must be preserved for at least four (4) years.

**11. Other Meetings**

Other meetings shall be closed as provided by law.

**~~Procedures for Closing a Meeting~~**

The School Board shall provide notice of a closed meeting just as for an open meeting. A School Board meeting may be closed only after a majority vote at a public Board meeting. Before closing a meeting, the School Board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

ADOPTED: May 12, 1986  
AMENDED: December 13, 2004  
AMENDED: February 11, 2008  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

d. Board Policy 211 – Board Meeting Procedures – Second Reading

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law. Minor grammar changes.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy 211 – “Board Meeting Procedures”.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**BOARD MEETING PROCEDURES**

**POLICY: 211**

Official School Board business may be conducted only if a "quorum" of Board members ~~are~~ is present. A "quorum" shall consist of four or more members. Official Board motions and resolutions shall be passed only by an affirmative "majority" vote. A "majority" vote is one where either ayes or nays outnumber their opposite. Abstentions, in effect, count as a vote for that majority. In the event of tie votes, abstentions have null effect and the motion or resolution shall have failed.

Each motion shall be carefully recorded. The names of members who make and second each motion shall also be recorded. The chair shall declare a motion adopted or defeated on the basis of voice vote or hand sign. Any member who challenges such declaration may request a show of hands on the same question and the chair shall honor this request. If the result is at variance with the chair's original declaration, the new result shall determine the motion's adoption or defeat.

Any formal meeting of the School Board may be adjourned to another time and place by an approved Board motion. In general, only topics on the agenda of the meeting adjourned should be addressed upon resumption of the meeting.

Except as inconsistent with public law or regulation or at variance with bylaws of the Board, meetings shall be conducted by Robert's Rules of Order.

The official minutes shall be ~~bound~~ available and kept in the Office of the Superintendent of Schools.

Publishing of minutes shall be made in the legal newspaper according to law. Such publishing shall include an extract of minutes, full or in part, as may be determined by the School Board or Clerk. Such extract of minutes shall be clearly identified as such. A statement shall appear stating that complete minutes are available for public examination at the District Administration Building, Offices or from Board members, and on the District website.

~~Copies of the minutes shall be available in all school libraries as well as the public library.~~

All records of the Board of Education shall be available to citizens for inspection at the ~~Board of Education office.~~ District Administration Building.

Board meeting procedures are consistent with all requirements of Open Meeting and Data Practices laws.

ADOPTED: May 14, 1964  
AMENDED: May 15, 1973  
AMENDED: July 14, 1975  
AMENDED: October 11, 1976  
AMENDED: January 12, 1987  
AMENDED: November 8, 2004  
REVIEWED: January 14, 2008  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

e. Board Policy 213 – Policy Adoption and Amendment – Second Reading

This policy has been updated by making some of the wording more clear, using the correct verbiage in some areas, making minor grammar corrections, and the process that was added for an abbreviated procedure to amend policies that is at the discretion of the School Board.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy 213 – “Policy Adoption and Amendment”.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**POLICY ADOPTION AND AMENDMENT**

**POLICY: 213**

Adoption of new policies or the amendment or repeal of existing policies is solely the responsibility of the Board of Education.

The Board will adhere to the following procedure in amending or adopting policies to ensure that they are well examined before final action:

1. First Regular Board meeting--the policy shall is be presented for a first reading.
2. Board Work Session--the policy shall ~~is~~ be discussed and ~~modified~~ amended as may be appropriate.
3. Second Regular Board meeting--the policy shall is be presented for a second reading, discussed and voted upon.

During discussion of a policy ~~proposal~~ amendment, the views of the public and staff will be considered. Amendments may be proposed by Board members. An amendment will not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions; however, the above procedure is required before the policy will be considered permanent.

If a policy is ~~modified~~ recommended for amendment because of a legal change over which the School Board has no control, or because of a minor change which does not substantively affect the intent or content of the policy, the Board may use an abbreviated approval procedure. Under the abbreviated procedure, the proposed amendment is approved in a single step at the first Regular Board meeting by waiving the second reading and taking a vote at that time. Using this procedure is at the discretion of the School Board.

ADOPTED: August 12, 1968  
AMENDED: September 9, 1985  
AMENDED: November 8, 2004  
AMENDED: January 14, 2008  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**POLICY REVIEW AND  
EVALUATION OPPORTUNITIES**

**POLICY: 217**

In an effort to keep its written policies current so that they may be used consistently as a basis for Board action and ~~administration~~ administrative decision, the Board will conduct a general review of its policies on a ~~three~~ five year cycle. The Board may also review specific policies more frequently on an as-needed basis.

The Superintendent shall call to the Board's attention all policies that need revision and/or approval for any reason and at any time.

The Board directs the Superintendent to ~~recall all~~ notify the appropriate administrators of any policy and regulation manuals as needed for the purpose of updating their content. review, revision or deletion; to administer an effective system of documentation and communication; and to inform staff and the public that the official Board Policy Manual is located on Wayzata Public Schools website.

ADOPTED: September 9, 1985  
AMENDED: December 13, 2004  
REVIEWED: January 14, 2008  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations**

**f. Board Policy and Regulations 217 and 217-R – Policy Review and Evaluation Opportunities – Second Reading**

The proposed changes to this Policy and Regulations are updating the routine review cycle for Policies and Regulations from a 3-year cycle to a 5-year cycle.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy and Regulations 217 and 217-R – “Policy Review and Evaluation Opportunities”.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**POLICY REVIEW AND  
EVALUATION OPPORTUNITIES**

**REGULATIONS: 217-R**

The School Board shall review its policies at least once every ~~three~~ five years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one-third of the policies annually, according to the schedule below:

AREA	YEAR	RESPONSIBLE ADMINISTRATOR
Chapter 100 – School District	<del>2009-10</del> <u>11-12</u>	Superintendent
Chapter 200 – Board of Directors	<del>2007-08</del> <u>12-13</u>	Superintendent
Chapter 300 – Administration	<del>2008-09</del> <u>11-12</u>	Superintendent
Chapter 400 - Personnel	<del>2009-10</del> <u>11-12</u>	Exec. Dir. of Human Resources
Chapter 500 – Students	<del>2008-09</del> <u>13-14</u>	Exec. Dir. of Curriculum and Instruction
Chapter 600 – Educational Programs	<del>2009-10</del> <u>12-13</u>	Exec. Dir. of Curriculum and Instruction
Chapter 700 – Non-Instructional Operation and Business Services	<del>2007-08</del> <u>12-13</u>	Exec. Dir. Of Finance and Business
Chapter 800 – Building and Sites	<del>2008-09</del> <u>11-12</u>	Exec. Dir. Of Finance and Business
Chapter 900 – School/Community Relations	<del>2007-08</del> <u>12-13</u>	Communication Coordinator

**POLICY / REGULATION TITLE  
REGULATIONS**

**CODE: EnterN  
PAGE 2**

EFFECTIVE: December 13, 2004  
MODIFIED: January 14, 2008  
MODIFIED: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284

Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

g. Policy and Regulations 403 and 403-R – Harassment and Violence – Second Reading

State law requires that school districts adopt and review annually a harassment and violence policy that conforms with the Minnesota Human Rights Act, Minn. Stat. C. 363A. While this Act only requires that we adopt a policy covering, “sexual, religious and racial harassment”, the Minnesota School Boards Association is recommending that school districts incorporate all classifications protected by state and/or federal law. The Minnesota Department of Education maintains the MSBA Model Policy (which includes all protected classes) on their website as a model policy in accordance with Minn Stat. 121A.03.

The attached policy and regulation recommendations align with the recommendations of MSBA’s attorneys and the MSBA sample/model policy.

Legal References include:

Minn. Stat. § 120B.232 (Character Development Education)

Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

Minn. Stat. § 609.341 (Definitions)

Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)

20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)

29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)

29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)

42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)

42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)

42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)

42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

*Puller v. Indep. Sch. Dist. No. 701*, 528 N.W.2d 273 (Minn. Ct. App.)

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy and Regulations 403 and 403-R – “Harassment and Violence” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**HARASSMENT AND VIOLENCE**

**POLICY: 403**

~~The District recognizes each employee's right to individual respect and dignity and is committed to establishing and maintaining a professional, respectful working environment for all employees.~~

It is the policy of the District to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability. ~~religious, racial or sexual harassment and violence.~~ The District prohibits any form of religious, racial or sexual harassment or violence on the basis of the fore-mentioned.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to harass a pupil, teacher, administrator or other school personnel or groups of pupils, teachers, administrators or other school personnel through conduct or communication or inflict, threaten to inflict, or attempt to inflict violence based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability. ~~of a sexual nature or regarding religion and race as defined by regulations.~~ (For purposes of this policy, school personnel include school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the District.)

~~It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel.~~

The District will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence based on a person's (or group's) race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regards to public assistance, sexual orientation or disability and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

ADOPTED: March 10, 1986  
AMENDED: September 16, 1991  
AMENDED: September 13, 1993  
AMENDED: July 11, 1994  
AMENDED: December 11, 1995  
AMENDED: May 14, 2001  
AMENDED: July 12, 2004  
REVIEWED: October 9, 2006  
AMENDED: September 10, 2007  
REVIEWED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: November 8, 2010  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**HARASSMENT AND VIOLENCE**

**REGULATIONS: 403-R**

To implement the School Board policy prohibiting harassment & violence, the District will utilize the following definitions, reporting procedures, District action and training regulations:

**~~I. RELIGIOUS, RACIAL AND SEXUAL HARASSMENT AND VIOLENCE~~**

**~~—DEFINED~~**

**I. DEFINITIONS:**

A. "Assault" is:

1. an act done with intent to cause fear in another of immediate bodily harm or death;
2. the intentional infliction of or attempt to bodily harm upon another; or
3. the threat to do bodily harm to another with present ability to carry out the threat.

B. "Harassment" prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual's or group of individuals' race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability when the conduct;

1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

C. "Immediately" means as soon as possible but in no event longer than 24 hours.

D. Protected Classifications; Definitions

1. "Age" means the person is over the age of 25 years.
2. "Disability" means any condition or characteristic that renders a

\_\_\_\_\_ a person a disabled person. A disabled person is any person  
\_\_\_\_\_ who:

- \_\_\_\_\_ a. has a physical, sensory, or mental impairment which materially limits one or more major life activities:
- \_\_\_\_\_ b. has a record of such an impairment;
- \_\_\_\_\_ c. is regarded as having such an impairment.

\_\_\_\_\_ 3. “Familial status” means the condition of one or more minors being domiciled with:

- \_\_\_\_\_ a. their parent or parents or the minor’s legal guardian; or
- \_\_\_\_\_ b. the designee of the parent or parents or guardian with the written permission of the parent or parents or guardian. The protections afforded against harassment on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.

\_\_\_\_\_ 4. “Marital status” means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.

\_\_\_\_\_ 5. “National origin” means the place of birth of an individual or of any of the individual’s lineal ancestors.

\_\_\_\_\_ 6. “Sex” includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.

\_\_\_\_\_ 7. “Sexual orientation’ means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation “ does not include a physical or sexual attachment to children by an adult.

\_\_\_\_\_ 8. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including

\_\_\_\_\_ medical assistance, or of being a tenant receiving federal, state,  
 \_\_\_\_\_ or local subsidies, including rental assistance or rent  
 \_\_\_\_\_ supplements.

**E. Sexual Harassment; Definition**

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
  - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining ~~or retaining~~ employment, or ~~of obtaining~~ an education; or
  - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
  - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
2. Sexual harassment may include but is not limited to:
  - a. unwelcome verbal harassment or abuse;
  - b. unwelcome pressure for sexual activity;
  - c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
  - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
  - e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or

- f. unwelcome behavior or words directed at an individual because of gender.

~~F. Racial Harassment;~~

~~Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:~~

- ~~1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;~~
- ~~2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or~~
- ~~3. otherwise adversely affects an individual's employment or academic opportunities.~~

~~G. Religious Harassment;~~

~~Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:~~

- ~~1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;~~
- ~~2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or~~
- ~~3. otherwise adversely affects an individual's employment or academic opportunities.~~

F. Sexual Violence; Definition

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.
- 2. Sexual violence may include, but is not limited to:
  - a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
  - b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
  - c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
  - d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

~~I. Racial Violence; Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.~~

~~J. Religious Violence; Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.~~

~~G. Assault; Assault is:~~

~~1. an act done with intent to cause fear in another of immediate bodily harm or death;~~

~~2. the intentional infliction of or attempt to inflict bodily harm upon another; or~~

~~3. the threat to do bodily harm to another with present ability to carry out the threat.~~

G. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to, race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability.

**II. REPORTING PROCEDURES**

A. Any person who believes he or she has been the victim of ~~religious, racial or sexual harassment or violence~~ on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability by a pupil, teacher, administrator or other school personnel of the District, or any person with knowledge or belief of conduct which may constitute ~~religious, racial or sexual harassment or violence~~ prohibited by this policy toward a pupil, teacher, administrator or other school personnel or group of pupils, teachers, administrators, or other school personnel should report the alleged acts immediately to an appropriate District official designated by this policy. The District encourages the reporting party or complainant(s) to use the report form available from the principal of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a District Human Rights Officer or to the Superintendent.

B. In Each School Building The building principal or the principal's designee or the building supervisor (hereinafter building report taker) is the person responsible for receiving oral or written reports of ~~religious,~~

~~racial or sexual~~ harassment or violence prohibited by this policy at the building level. Any adult District personnel who receives a report of ~~religious, racial or sexual~~ harassment or violence prohibited by this policy shall inform the building ~~principal~~ report taker immediately. The ~~principal~~ building report taker will take appropriate action to investigate student-to-student complaints and resolve the matter in a timely fashion.

- C. If the complaint involves an adult, the ~~principal~~ building report taker must notify the District Human Rights Officer immediately, without screening or investigating the report. The ~~principal~~ building report taker may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practical by the ~~principal~~ building report taker to the Human Rights Officer. If the report was given verbally, the ~~principal~~ building report taker shall personally reduce it to written form within 24 hours and forward it to the Human Rights Officer. Failure to forward any harassment or violence report or complaint as provided herein ~~will~~ may result in disciplinary action against the ~~principal~~ building report taker. If the complaint involves the ~~building principal~~ building report taker, the complaint shall be made or filed directly with the Executive Director of Human Resource Services by the reporting party or complainant.
- D. The School Board hereby designates the Executive Director of Human Resource Services as the District Human Rights Officer to receive reports or complaints of ~~religious, racial or sexual~~ harassment or violence prohibited by this policy. If the complaint involves the Human Rights Officer or if the complainant would be more comfortable, the complaint shall be filed directly with the Superintendent.
- E. The District shall conspicuously post the name of the Human Rights Officer, including mailing address and telephone number.
- F. Submission of a good faith complaint or report of ~~religious, racial or sexual~~ harassment or violence prohibited by this policy will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The District will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's legal obligations to investigate, to take appropriate action, and to ~~conform~~ comply with any ~~discovery~~ or disclosure obligations.

**III. INVESTIGATION**

- A. By authority of the District, the Human Rights Officer, upon receipt of a report or complaint alleging ~~religious, racial or sexual~~ harassment or violence prohibited by this policy, shall immediately undertake or authorize an investigation. The investigation may be conducted by District officials or by a third party designated by the District.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged ~~religious, racial or sexual~~ harassment or violence prohibited by this policy.
- E. The investigation will be completed as soon as practical. The District Human Rights Officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

**IV. SCHOOL DISTRICT ACTION**

- A. Upon ~~receipt of a report~~ completion of the investigation, the District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and District policies.
- B. The result of the District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the District in accordance with state and federal law regarding data or records privacy.

**V. REPRISAL**

The District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who makes a good faith report of alleged ~~religious, racial or sexual~~ harassment or violence prohibited by this policy or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal ~~or~~ harassment, or intentional disparate treatment.

**VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

**VII. HARASSMENT OR VIOLENCE AS ABUSE**

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minnesota Statutes may be applicable.
- B. Nothing in this policy will prohibit the District from taking immediate action to protect victims of alleged harassment, violence or abuse.

**VIII. DISSEMINATION OF POLICY AND TRAINING**

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to pupils and staff members.
- B. This policy shall be given to each District employee and independent contractor at the time of entering into the person's employment contract.
- C. This policy shall appear in the student handbook.
- D. The District will develop a method of discussing this policy with students and employees.
- E. This policy shall be reviewed at least annually for compliance with state and federal law.

EFFECTIVE: March 10, 1986  
MODIFIED: September 16, 1991  
MODIFIED: March 13, 1992  
MODIFIED: July 22, 1992  
MODIFIED: November 23, 1992  
MODIFIED: September 13, 1993  
MODIFIED: April 30, 2001  
MODIFIED: July 12, 2004  
REVIEWED: October 10, 2005  
MODIFIED: October 9, 2006  
MODIFIED: September 10, 2007  
REVIEWED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: October 11, 2010  
MODIFIED: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

h. Policy and Regulations 415 and 415-R – Mandated Reporting of Child Neglect or Physical or Sexual Abuse – Second Reading

This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature. Each year changes are made to the mandates by the legislature. MSBA incorporates the changes to their model policy. The recommended changes align with MSBA's sample policy. This policy must be reviewed annually.

*Legal References:*

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. § 121A.58 (Corporal Punishment)

Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)

Minn. Stat. § 121A.67 (Aversive and Deprivation Procedures)

Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)

Minn. Stat. § 260C.007, Subd.4, Clause (5) (Child in Need of Protection)

Minn. Stat. § 609.02, Subd.6 (Definitions – Dangerous Weapon)

Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)

Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)

Minn. Stat. § 609.379 (Reasonable Force)

Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)

Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)

20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended changes to Board Policy and Regulations 415 and 415-R – “Mandated Reporting of Child Neglect or Physical or Sexual Abuse” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**MANDATED REPORTING OF CHILD  
NEGLECT OR PHYSICAL OR SEXUAL  
ABUSE**

**POLICY: 415**

The District will comply with Minnesota Statutes requiring school personnel to report suspected child neglect or physical or sexual abuse.

It shall be a violation of this policy for any school personnel to fail to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused.

ADOPTED: November 20, 2003  
AMENDED: July 12, 2004  
REVIEWED: October 10, 2005  
AMENDED: November 13, 2006  
AMENDED: September 10, 2007  
REVIEWED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: November 8, 2010  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**MANDATED REPORTING OF CHILD  
NEGLECT OR PHYSICAL OR SEXUAL  
ABUSE**

**REGULATIONS: 415-R**

These regulations will be adhered to in accordance of Policy #415, Mandated Reporting of Child Neglect or Physical or Sexual Abuse.

**I. DEFINITIONS**

- A. “Accidental” means a sudden, not reasonable foreseeable, and unexpected occurrence or event which:
1. is not likely to occur and could not have been prevented by exercise of due care; and
  2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services is in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch. 260C (Child Protection), includes an individual under age 21 who is in foster care.
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Mandated Reporter” means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused.
- E. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child’s physical or mental health when reasonably able to do so and including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
  2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so;
  3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for

- his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;
  5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance;
  6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, clause (5);
  7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or
  8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

F. "Nonmaltreatment mistake" means (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident, occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.

- G. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. "School Personnel" means professional employee or professional's delegate of the District who provides health, educational, social, psychological, law enforcement or child care services.

- I. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse.

- J. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.
- K. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- L. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

## **II. REPORTING PROCEDURES**

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened to the local welfare agency, police department, county sheriff, or agency responsible for assisting or investigating maltreatment.
- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- D. With the exception of a health care professional or a social professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a

woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.

- E. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- F. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- G. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

**III. INVESTIGATION**

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours

after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.

- D. Where the alleged perpetrator is believed to be a school official or employee, the District shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the District shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The District shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

**IV. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE**

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

**V. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE**

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

**VI. DISSEMINATION OF POLICY**

- A. The District will develop a method of disseminating this regulation with school personnel.

EFFECTIVE: September 28, 1987  
MODIFIED: May 14, 1990  
MODIFIED: September 28, 1992  
MODIFIED: November 13, 2001  
MODIFIED: July 12, 2004  
REVIEWED: October 10, 2005  
MODIFIED: November 13, 2006  
MODIFIED:: September 10, 2007  
REVIEWED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: October 11, 2010  
MODIFIED November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

2. Board Policies and Regulations

i. Policy 419 Policies Incorporated by Reference – Second Reading

The only recommended change in this policy is regarding a referenced policy number.

**RECOMMENDED ACTION:** Accept for second reading and adoption the recommended change to Board Policy 419 – “Policies Incorporated by Reference” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**POLICIES INCORPORATED BY  
REFERENCE**

**POLICY: 419**

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. In order to avoid undue duplication, the School District provides notice by this section of the application and incorporation by reference of the following policies, which also apply, to employees:

Policy ~~403~~ 631 and ~~403-R~~ 631-R Technology Use

Policy 225 and 225-R Criminal or Civil Action Against School District, School Board Member, Employee or Student

Policy 501 and 501-R Equal Educational Opportunities

Policy 502 and 502-R Student Discipline

Policy 512 and 512-R Staff Notification of Students with Violent Behaviors

Policy 522 and 522-R DNR – DNI Orders

Policy 612 and 612-R Student Travel

Policy 719 and 719 -R Use of District Telephones

Policy 912 and 912-R Public Complaints

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

ADOPTED: August 16, 2004  
AMENDED: November 13, 2006  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – October 10, 2011

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations**

**j. Policy and Regulations 502 and 502-R – Student Discipline – Second Reading,**

Policy 502 and Regulations 502-R – Student Discipline are mandated by Minnesota State Statute and require annual review and adoption by the School Board. The policy review process includes a comparison of our policy to the model policy provided by MSBA (Minnesota School Board Association). The policy, with recommended changes, was also reviewed by the School Board Policy Subcommittee on October 3, 2011. The policy and regulation changes are recommended so that we are aligned with State Statute and School District Practice.

**RECOMMENDED ACTION:** Accept for second reading and adoption any recommended changes to Board Policy and Regulations 502 and 502-R – “Student Discipline” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**STUDENT DISCIPLINE**

**POLICY: 502**

The mission statement of the Wayzata School District includes a commitment to personal wellness and fostering respect for self and others.

In support of this mission, we believe in the following:

- Recognition of the rights and responsibilities of all individuals.
- Respect for governing laws.
- Respect for private and public property.
- Consequences for failure to follow student conduct rules.

The School Board believes that learning occurs best in an orderly environment which promotes responsible behavior in our students. This policy and these regulations apply to all students on school property at all times, at any school-sponsored activities, at ~~school bus stops, or~~ **and on school buses**.

It is the intent of the School Board that all students be treated fairly, both in and out of class. The School Board has a responsibility to make reasonable policies for governing student behavior and conduct consistent with Minnesota statutes including Minnesota Pupil Fair Dismissal Act and rules and regulations approved by the Minnesota Department of Education. The School Board recognizes the uniqueness of each building and classroom and intends that there will be individual building and classroom procedures to implement District policy and administrative regulations.

ADOPTED: March 8, 1970  
AMENDED July 16, 1984  
AMENDED: December 8, 1986  
AMENDED: October 12, 1992  
AMENDED: July 9, 2001  
AMENDED: May 10, 2004  
REVIEWED: December 12, 2005  
AMENDED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: March 14, 2011  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**STUDENT DISCIPLINE**

**REGULATIONS: 502-R**

**I. REGULATIONS FOR STUDENT BEHAVIOR**

**Rule 1: ATTENDANCE**

Students should arrive at school and classes on time. Late arrival constitutes tardiness. Unexcused ~~tardies~~ tardiness may lead to consequences. Truancy is an absence without the knowledge and approval of the school, parent/guardian, or teachers. (See Compulsory Attendance Policies 503.)

**Rule 2: ACTIVITIES/ EVENT BEHAVIOR**

Students must comply with all school and Minnesota State High School League and conference rules when attending school activities and events.

**Rule 3: RESPECT FOR PROPERTY**

Students shall respect property belonging to the School District, school employees, and other students. Vandalism, accidental damage to property, theft or use of property without permission of the owner, extortion, or trespassing shall constitute a violation of this rule.

**Rule 4: RESPECT FOR PEOPLE**

Students will show respect for other students, and all School District employees and volunteers. Disrespectful behavior including abusive language is a violation of this rule. This policy incorporates by reference the District's Racial, Religious, Offensive Behavior, Sexual Harassment and Violence Policy. (See Policy Racial, Religious, Offensive Behavior/Sexual Harassment and Violence – 403) Although not inclusive, the following list describes behaviors that are not permitted.

- A. Insubordination:** A student is insubordinate when he/she refuses to comply with any reasonable request or directive of teachers, principals, District employees or volunteers.
- B. Personal Identification:** Students shall identify themselves upon request by any school employee. Failure to identify oneself to school authorities is a violation of this rule. Falsifying signatures is also a violation of this rule.
- C. Assault:** Assault includes actual physical harm to another or an act with intent to cause fear or bodily harm to a person.
- D. Fighting:** Fighting is mutual combat in which both parties have contributed to the situation.

**E. Racial, Religious, Offensive Behavior/Sexual Harassment and Violence:**

It is the policy of Independent School District 284 that no student or employee of the District shall be subjected to offensive behavior. Such conduct includes, but is not limited to, inappropriate remarks or conduct related to a person's race, color, creed, religion, national origin, sex, sexual orientation, marital status, disability, age, or status with regard to public assistance. Offensive behavior also includes violent or threatening behavior and sexual harassment. (See Board Policy 403-R)

**F. Threats:** No student will threaten any individual person or property.

**G. Hazing:** See Board Policy 513 on Hazing.

**H. Bullying:**

Bullying is an overt act by a student or a group of students directed against another student/s with the intent to ridicule, humiliate or intimidate the other student.

**Rule 5: WEAPONS, REPLICA WEAPONS, POTENTIALLY DANGEROUS OBJECTS**

District 284 prohibits the possession of the following in school or at school events:

**A. Weapons:** A weapon includes but is not limited to firearms (whether loaded or not loaded), pellet guns, stun guns, num-chucks, metal knuckles, or knives. Any violation may be reported to the local police authority for possible criminal prosecution. A recommendation for ~~at least a 12 month expulsion,~~ **an expulsion not to exceed 12 months,** shall be made to the School Board if a student possesses a weapon on school property or at a school activity. The Superintendent may modify such expulsion/exclusion requirements on a case-by-case basis.

**B. Replica Weapons:** Possession of a replica weapon by a student may result in disciplinary action by the school, including expulsion. "Replica" weapon means a device or object that is not defined as a dangerous weapon and that is a facsimile or toy version of, and appears to be, a pistol, revolver, shotgun, rifle, or any other weapon. Any violation may be reported to the local police authority for possible criminal prosecution.

**C. Potentially Dangerous Objects:** No student will transport on a bus or bring on to school grounds, into the school building, or to school activities, fireworks, explosives, smoke bombs, ammunition, clubs, slingshots, laser pointers, and similar objects or components which are potentially dangerous to people, or property, or are disruptive to the learning environment. Squirt guns or similar items may be considered potentially

dangerous objects. Potentially dangerous objects include any item used to threaten, or commit assault, or bodily harm, or any objects used in a manner which may create the fear of bodily harm. The building administrator will determine whether an item is a potentially dangerous object. Any violation may be reported to the local police authority for possible criminal prosecution. Expulsion may be recommended.

**Rule 6: SMOKING AND USE OF TOBACCO**

Tobacco use and/or possession by students shall be prohibited in school buildings, on school property, on school buses, and at all school-sponsored activities.

**Rule 7: ALCOHOL AND ILLEGAL DRUGS**

Students will not possess, purchase, or sell alcohol, illegal drugs, drug paraphernalia, consume any amount of alcohol, or illegal drugs while on school property, including buses, or while attending school-sponsored functions.

**Rule 8: DISRUPTIVE BEHAVIOR**

Students shall behave in a manner which neither disrupts the learning environment nor is hazardous to the health and safety of persons in any area.

- A. Disrespectful Language:** The use of disrespectful language which may include the use of profanity and/or obscenity, is a violation of this rule.
- B. Unauthorized Distribution of Literature:** Unauthorized distribution of literature on school property either electronically or in hard copy of an inflammatory, libelous, or slanderous nature is also a violation of this rule.
- C. Disturbances and Disruptions:** Disturbances, disruptions, or threats to normal school operations or school activities, such as the reporting of dangerous or hazardous situations that do not exist, are violations of this rule (i.e. terroristic threats). The possession or use of articles that are illegal or declared by a school official to be nuisances is also a violation of this rule.
- D. Nuisance Items:** A nuisance item is anything that is used to disrupt the safety, order or control of the school, such as, but not limited to, pagers, radios, headsets, cell phones, universal remote controls, laser pointers, or other personal digital assistants (PDAs) electronic devices. If safety or learning is disrupted, consequences will occur.

**Rule 9: CLOTHING AND WEARING APPAREL**

Students shall dress in such a manner that their wearing apparel is not disruptive to the learning environment and does not constitute a health or safety hazard. (See Board Policy 506 – Student Dress Code.)

**Rule 10: PARKING/ PARKING LOT/DRIVING VIOLATIONS**

Students are expected to honor and obey all parking and driving rules as described in the Wayzata High School student handbook.

**Rule 11: CHEATING/PLAGIARISM/FALSIFICATION OF RECORDS**

Cheating, plagiarism and/or falsification of records are violations. Cheating or plagiarism is misleading an instructor in some way so as to receive a grade for work that the student did not originate.

**Rule 12: BUS VIOLATIONS**

All school rules, policies, and regulations apply to behavior ~~at bus stops~~, on buses to and from school or while on any school-related activity. In addition, state law specifically prohibits the following behaviors on a school bus:

- A. Standing or walking in a bus while it is in motion.
- B. Transporting any potentially dangerous objects including weapons or explosives.
- C. Obstructing the aisle.
- D. Damaging the bus in any manner. (See District 284 School Bus Discipline Policy and Special Education Transportation Regulations.)

**Rule 13: TECHNOLOGY**

Students shall use technology in a manner consistent with Board Policy (631 & 631R).

**II. PREVENTIVE AND CORRECTIVE MEASURES**

Student violations of one or more rules of student conduct shall be cause for intervention. Such intervention may be preventive, corrective, educational, or disciplinary in nature and must depend upon:

- The seriousness of the violation.
- The frequency with which the student has violated the rules.
- The willingness of the student to correct the behavior and to act in a more positive manner.
- The age of the student.

**A. Preventive Measures**

Preventive measures may include the involvement of the parent/guardian and appropriate professional staff in an attempt to plan corrective strategy jointly. In cases of students with an active Individualized Education Program (IEP), preventive or corrective action plans will generally involve the student's case manager.

**B. Types of Corrective Measures**

- Student conference.
- Parent contact.
- Parent conference.
- Removal from class.
- Contract.
- Restitution.
- In-school support.
- Detention.
- Suspension or removal from extracurricular activities.
- In-school monitoring.
- Community service.
- Referral to outside agency therapeutic program.
- Suspension.
- Assign alternative program.
- Police referral.
- Petition County Court.
- Transfer to another school.
- Superintendent-level intervention.
- Expulsion/Exclusion.

These actions are not listed in any particular order and other actions may be appropriate as well.

**C. Building Level Measures**

The classroom teacher will generally attempt other means to correct undesirable behavior before removal from class is used.

1. **Removal from Class:** Violation of any rule or policy established by the School Board, administration, or teacher may be grounds for removing a student from a specific class or activity for an amount of time not to exceed five (5) class or activity periods. Students removed from a class or activity shall report to the area that is designated.
  - a. **Secondary Schools:** A class or activity means the daily instructional time for a given course of study.
  - b. **Elementary Schools:** A class or activity means a period of time not to exceed one (1) hour, regardless of subject of instruction.

2. **Suspension:** Suspension is a directive from a school administrator prohibiting a student from attending school.
  - a. **Notice:** All provisions of the Pupil Fair Dismissal Act will be followed.
  - b. **Re-entry:** Conference with parent or guardian is required as condition of reinstatement. (Per Pupil Fair Dismissal Act). The requirement for a Re-entry Conference cannot delay the delivery of special education services if a student has an IEP.
  - c. **Violation of Suspension:** If a student returns to school or a school- sponsored activity without permission during a suspension, the action may be considered a violation of the suspension and may be cause for further action.

#### D. Superintendent Level Disciplinary Process

The principal may refer a student to the Superintendent/designee for further action. The referral will be in writing and will be accompanied by a complete and up-to-date record of the facts of the incident(s) and all corrective measures attempted.

1. **Informal Hearing:** The Superintendent/designee will conduct an informal hearing. The student and parent/guardian will be notified of the hearing and will receive a copy of the referral letter. At the hearing the student may choose to be accompanied by any person. The principal and other school personnel may be present.
2. **Actions:** The Superintendent/designee will take one or more of the following actions:
  - a. Defer action pending further investigation
  - b. Place the student on Superintendent's probation.
  - c. Transfer the student to a different school.
  - d. Place the student on home instruction.
  - e. Place the student in a modified or alternative program.
  - f. Attempt to seek placement in a school outside the District with parental/guardian agreement.
  - g. Recommend expulsion or exclusion. The Superintendent may modify such expulsion/exclusion requests on a case by case basis.

**E. Expulsion/Exclusion**

**1. Expulsion**

Expulsion is a School Board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The procedures for notice and hearing under the Pupil Fair Dismissal Act regulations will be followed.

**2. Exclusion**

Exclusion means a Board action to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The procedures of the Pupil Fair Dismissal Act will be followed.

**F. Alternative Placement**

Alternative placement to another in or out-of-District school site may be made at the recommendation of the administration.

**III. NOTIFICATION OF BOARD POLICY/REGULATIONS AND BUILDING PROCEDURES**

- A.** High school and middle school students will be given a copy of the Student Discipline Regulations and any building-level procedures. Receipt of the written policy and procedures will be construed as having knowledge of the contents. Elementary students will receive an oral explanation.
- B.** Copies of the Board Policy on Student Discipline and Regulations will be available to students and parents/guardians in the office of each school building.

**IV. IMPLEMENTATION**

The building level procedures for implementing this policy will be determined by each site. The building principal and licensed employees shall confer annually to review the discipline policy and to assess whether the policy has been enforced.

A District committee will review the policy and regulations annually.

EFFECTIVE: December 8, 1986  
MODIFIED: July 24, 1989  
MODIFIED: October 12, 1992  
MODIFIED: March 30, 1993  
MODIFIED: July 15, 1993  
MODIFIED: August 3, 1994  
MODIFIED: December 14, 1994  
MODIFIED: July 9, 2001  
MODIFIED: May 10, 2004  
REVIEWED: December 12, 2005  
MODIFIED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: March 14, 2011  
MODIFIED: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: A. Superintendent**

**COMMENTS BY: Superintendent Anderson**

**2. Board Policies and Regulations**

**k. Policy and Regulations 510 and 510-R – Student Sex Nondiscrimination – Second Reading,**

This Policy and the regulations are mandated by Minnesota State Statute and require annual review and adoption by the School Board.

The policy review process includes a comparison of our policy to the model policy provided by MSBA (Minnesota School Board Association). The policy, with no changes recommended, was also reviewed by the School Board Policy Subcommittee on October 3, 2011. The changes to the regulations are recommended so that we are aligned with State Statute and School District Practice.

**RECOMMENDED ACTION:** Accept for second reading and adoption any recommended changes to Board Policy and Regulations 510 and 510-R – “Student Sex Nondiscrimination” as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**STUDENT SEX NONDISCRIMINATION**

**POLICY: 510**

**I. Purpose**

Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

**II. GENERAL STATEMENT OF POLICY**

- A. The School District provides equal opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the School District on the basis of sex.
- B. It is the responsibility of every School District employee to comply with this policy.

ADOPTED: November 8, 2004  
REVIEWED: December 12, 2005  
REVIEWED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: January 10, 2011  
SECOND READING: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**STUDENT SEX NONDISCRIMINATION**

**REGULATIONS: 510-R**

**I. TITLE IX COORDINATOR**

- A. The Executive Director of Human Resources is the Title IX coordinator. This employee coordinates the School District's efforts to comply with and carry out its responsibilities under Title IX.
- B. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the Superintendent or the School District human rights officer.

**II. REPORTING PROCEDURES**

- A. The Executive Director of Human Resources is the School District human rights officer to receive reports, complaints or reports of unlawful sex discrimination toward a student.
- B. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other School District personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate School District official designated by these regulations or may file a report. The School District encourages the reporting party or complainant to use the report form available from the principal of each building or available from the School District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a School District human rights officer or to the Superintendent.
- C. The building principal is the person responsible for receiving oral or written reports of unlawful sex discrimination toward a student at the building level. Any adult School District personnel who receives a report of unlawful sex discrimination toward a student shall inform the building principal immediately.

- D. Upon receipt of a report, the principal must notify the School District human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the School District human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- E. The School Board hereby designates Executive Director of Human Resources as the School District human rights officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- F. The School District shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing addresses and telephone numbers.
- G. Submission of a good faith complaint, or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.
- H. Use of formal reporting forms is not mandatory.
- I. The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

### **III. INVESTIGATION**

- A. By authority of the School District, the human rights officer, upon receipt of a report, complaint alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by School District officials or by a third party designated by the School District.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

- C. In determining whether alleged conduct constitutes a violation of this policy, the School District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the School District may take immediate steps, at the discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.
- E. The investigation will be completed as soon as practicable. The School District human rights officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

#### **IV. SCHOOL DISTRICT ACTION**

- A. Upon conclusion of the investigation and receipt of a report, the School District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and School District policies.
- B. The result of the School District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the School District in accordance with state and federal law regarding data or records privacy.

#### **VI. REPRISAL**

The School District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

**VII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

**VIII. COMMUNICATION OF POLICY AND EVALUATION**

- A. This policy shall be made available, on website or up on request, to all students, parents/guardians of students, staff members, employee unions and organizations.**
  
- B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.**

EFFECTIVE: November 8, 2004  
REVIEWED: December 12, 2005  
REVIEWED: October 13, 2008  
REVIEWED: October 12, 2009  
REVIEWED: January 10, 2011  
MODIFIED: November 14, 2011

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

**Regular Meeting – November 14, 2011**

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: B. Teaching and Learning**

**COMMENTS BY: Dr. Jill Johnson**

**1. Plymouth Creek Elementary School Site Plan**

It is a pleasure to have Karla Thompson, principal at Plymouth Creek Elementary School, with us this evening to present the Plymouth Creek Site Council proposed 2011-2012 Site Plan.

The proposed plan has been reviewed by the Superintendent, Executive Directors of Teaching and Learning, Finance & Business, Human Resources, and by the Wayzata Education Association leadership to ensure compliance with statutes, contracts, policies, and administrative regulations.

The plan has been found to be in compliance. We congratulate the Plymouth Creek Elementary Site Plan team for their fine work on this collaborative process.

Karla Thompson, principal, will discuss highpoints of the Site Plan.



## Principal Report

District and Site Improvement Initiatives  
2011 - 2012

Name: Plymouth Creek Elementary

Date: 11-14-2011

### District Initiatives

[Site Plan for Implementation of District Initiatives]

**PLCS:** Grade level PLC's meet weekly during common prep time. Meeting notes and agendas help guide the team's work. I meet with teams at least monthly to discuss PLC priorities:

- Common Learning Targets (what do we want students to know)
- Common Formative Assessments (how will we know if students are proficient)
- Common Interventions (what will we do for students who need additional time and practice)
- Common Enrichment (what will we do for students who are already proficient)
- Individual Learning Plans for monitoring progress of students who are not proficient or partially proficient in reading and math are continuously reviewed and updated

**Collaborative Inquiry; Student Response Devices:** All teams are using the collaborative inquiry process when developing Learning Targets, Formative Assessments, Interventions and Enrichment. Professional Development has also focused on these 4 areas including identifying the "critical attributes" of our Learning Targets and Assessments.

New SRD's are being used in all 3<sup>rd</sup> – 5<sup>th</sup> classrooms. 1<sup>st</sup> graders are using the old sets. The greatest use to this point has been for immediate feedback with formative assessments. When teachers see that 1 student chose answer a, 2 chose answer b etc. they then immediately reteach clarifying why answer c was correct and why answer a and b would be incorrect. This has been very valuable in clarifying student's questions and monitoring levels of understanding. Teachers also use individual white boards, thumbs up/down, red card/green card and other methods to check for understanding and immediate feedback.

**Rounds/Walk-Throughs:** Time in the classroom is always valuable and provides insights to successes as well as areas for improvement. I see examples of school and district initiatives and can follow up with individual teachers, teams, or all staff. By being in classrooms, teachers also have an opportunity to interact more frequently with me, ask questions, and receive feedback. Students know that I will be asking them to tell me what they are learning, how they get extra help or what they do if they already have finished or mastered a concept. I get to know students by name and build closer relationships.

**Domain 4 – Professional Conversations:** The opportunity to reflect and share insights with teachers has been rewarding and inspiring. The simple act of verbalizing our reflections often leads to new insights to probable successes of different approaches to student learning. Professional conversations also provide time to acknowledge successes, cultivate a collaborative culture of multiple Learning Teams, and plan for continuous professional growth.

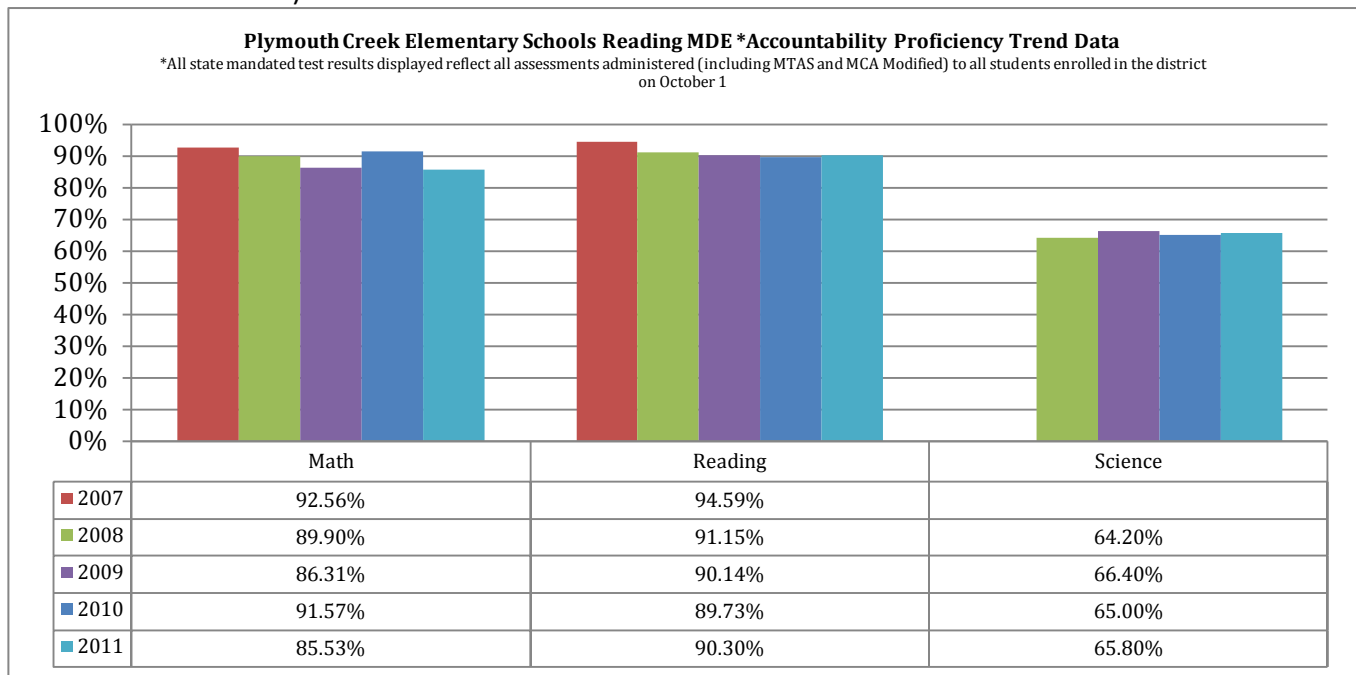
# Site Specific Initiatives

[Plan for Implementation of Site Initiatives]

## Data Summary

Plymouth Creek students continue to perform well above the state average in all grades tested on state assessments in reading (90.3% proficient) and math (85.53% proficient). The change in the testing standards for the state math assessment had a much smaller impact on students at Plymouth Creek than the rest of the state which implies that teachers at Plymouth Creek were already prepared and teaching with the increased rigor of the college readiness math standards.

Plymouth Creek students continue to perform well above the national average on the NWEA MAP assessments in reading (74<sup>th</sup> percentile average for all students tested) and math (81<sup>st</sup> percentile average for all students tested) assessments.



Plymouth Creek student growth in academic achievement is also well above the national average as measured by the NWEA MAP assessments from the Fall of 2010 to the Spring of 2011 in reading (72.4% of all students met growth target) and math (78.5% of all students met growth target):

	<b>% of student meeting expected growth in reading</b>	<b>Equivalent national percentile rank of schools meeting growth in reading</b>	<b>% of student meeting expected growth in math</b>	<b>Equivalent national percentile rank of schools meeting growth in math</b>
3 <sup>rd</sup> grade	66.4%	70 <sup>th</sup>	73.9%	80 <sup>th</sup>
4 <sup>th</sup> grade	84.6%	99 <sup>th</sup>	87.4%	95 <sup>th</sup>
5 <sup>th</sup> grade	63.9%	70 <sup>th</sup>	72.3%	75 <sup>th</sup>

For example, this means that the growth rate of 66.4% in reading for 3<sup>rd</sup> grade students at Plymouth Creek places their school in the 70<sup>th</sup> percentile of all schools in the nation, based on the percent of 3<sup>rd</sup> grade students who were tested in the Fall and in the Spring and met or exceeded expected growth targets.

## Reading Quadrant

		Growth Index	
		Below	Above
Projected Proficiency	Above	23.6% (90)	69.0% (263)
	Below	3.9% (15)	3.4% (13)

### Quadrant Legend:

Below Growth: Student's growth index is less than zero

Above Growth: Student's growth index is greater than or equal to zero

Above Proficiency: Student's performance is projected to be above the state standard

Below Proficiency: Student's performance is projected to be below the state standard

Grade	Student Count for Growth	% Growth	Student Count for Season	% Proficient	% Median
2	-	-	112	-	80.4%
3	119	66.4%	121	94.2%	84.3%
4	143	84.6%	147	91.2%	87.1%
5	119	63.9%	120	92.5%	82.5%

## Mathematics Quadrant

		Growth Index	
		Below	Above
Projected Proficiency	Above	18.4% (70)	74.8% (285)
	Below	3.1% (12)	3.7% (14)

### Quadrant Legend:

Below Growth: Student's growth index is less than zero

Above Growth: Student's growth index is greater than or equal to zero

Above Proficiency: Student's performance is projected to be above the state standard

Below Proficiency: Student's performance is projected to be below the state standard

Grade	Student Count for Growth	% Growth	Student Count for Season	% Proficient	% Median
3	119	73.9%	122	95.9%	82.8%
4	143	87.4%	146	93.8%	90.4%
5	119	72.3%	120	90.0%	90.0%

**Initiative #1 Q Comp Goal: The percentage of all students in grades 3-5 at Plymouth Creek Elementary who earn achievement levels of 'Meets the Standards or Exceeds the Standards' on the Mathematics MCA-II will increase from 85.5% to 87.5% in 2012.**

- Communicate and interact with daily Learning Targets
- Develop common assessments, interventions and enrichment
- Score 80% on the end of Unit District Math tests
- Use a common vocabulary based on Everyday Math definitions in grades K-5
- Use common problem solving strategies to solve math problems
- Invite non proficient students to participate in homework club and targeted services
- Develop Individualized Learning Plan for all students below proficiency
- Use Student Response Devices for formative assessments(grades 3-5)
- Non proficient students will meet in small Learning Lab math groups for daily reinforcement
- Students and staff will use NUA strategies to engage all learners
- K-5 students will utilize IXL as a reinforcement and enrichment tool

**Initiative #2 Increase the African American students' proficiency levels in Reading and Math by 10%.**

- Develop Individualized Learning Plan for all students below proficiency
- Instructional strategies specific to math including NUA strategies, IXL, CGI, and formative assessments and learning targets.
- Professional Development with Shawn Stibbins and our Equity Team
  - o Sept. 21 – Classroom Environment
  - o Oct. 12 – Culturally Responsive Conferencing
  - o Nov. 30 – Lesson Planning
  - o Jan. 11 – Instruction
  - o Feb. 22 – Assessment
- Participate in NUA/WMEP classes with follow up discussion of implication and implementation lead by our NUA coaches.
- Utilize Literacy Volunteers
- Expand targeted services program from 6 weeks to 18 weeks ... fall, winter, and spring terms.
- PLCs will use an equity lens in their weekly meetings to develop formative assessments and analyze data using the data driven dialogue to process which students need re-teaching and what pre-requisite skills are needed and which students need enrichment.
- Explore ways to enrich our African American students' learning in meaningful ways
- Continue with collaborative parent nights adding an academic component to the communication focus of 2010-11.

**Initiative #3 Using PBIS, Positive Behavioral Interventions and Supports, PC will increase by 10% the number of students having fewer than 3 behavior reports.**

- Students will learn self-monitoring and de-escalation strategies (5 point scale, Problem Solving, Anger Mountain etc.)
- Assembly: Stand Together ... Anti bullying and student and parent training regarding cyber-bullying
- Classroom activities, and resource materials will be used in classrooms to teach and process social skills around bullying, respect, responsibility and strengthen a common language using the book, "Have You Filled a Bucket Today."
- Individualized student behavior plans for students with more than 3 behavior reports
- A communication log of parent contact and collaboration will be kept by each classroom teacher and special services teacher as needed
- Revisit behavior expectations using passport and classroom meetings to clarify what behaviors are expected, what it looks like, sounds like, feels like and the how and why the expectations will make our school more welcoming and safe for all learners

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. **Monthly Financial Reports**

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of September 30, 2011.

The Monthly Financial Report details fund and budget status data as of June 30, 2011 will be reported once the June 30, 2011 audit is complete.

No School Board action is required.

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : MISCELLANEOUS											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	018	000	000	000	899/099	AD BUILDING	2,348.43	85.95	151.55	2,282.83
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	978.81	0.00	978.81
<b>TOTAL MISCELLANEOUS</b>								<b>2,348.43</b>	<b>1,064.76</b>	<b>151.55</b>	<b>3,261.64</b>
PROGRAM/LOCATION : WAZATA HIGH SCHOOL											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	251	280	001	000	899/099	DRAMA/WAYZATA PLAYERS	(14,679.36)	3,164.78	14,803.17	(26,317.75)
21	E/R	251	280	003	000	899/099	WAYAKO	(7,567.51)	34,111.17	59,071.65	(32,527.99)
21	E/R	251	280	005	000	899/099	CERAMICS	153.11	(10.13)	0.00	142.98
21	E/R	251	280	007	000	899/099	CHEERLEADERS	4,549.05	1,359.00	1,890.07	4,017.98
21	E/R	251	280	008	000	899/099	CHOIR	(1,565.14)	17,995.50	1,824.86	14,605.50
21	E/R	251	280	009	000	899/099	DANCELINE	15,630.42	4,153.31	7,621.28	12,162.45
21	E/R	251	280	012	000	899/099	HS-CLASS OF 2010	-	0.00	0.00	-
21	E/R	251	280	015	000	899/099	CLASS OF 2011	-	0.00	0.00	-
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	60,769.85	26,352.79	621.02	86,501.62
21	E/R	251	280	017	000	899/099	DECA	15,299.50	0.00	387.62	14,911.88
21	E/R	251	280	018	000	899/099	HS-FENCING	-	0.00	0.00	-
21	E/R	251	280	019	000	899/099	FRENCH	536.17	0.00	0.00	536.17
21	E/R	251	280	020	000	899/099	GERMAN	5,679.95	17.95	236.00	5,461.90
21	E/R	251	280	021	000	899/099	LETTERMAN	42,519.49	1,654.00	6,847.74	37,325.75
21	E/R	251	280	022	000	899/099	FINE ARTS	(1,229.74)	0.00	0.00	(1,229.74)
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	1,235.11	0.00	0.00	1,235.11
21	E/R	251	280	024	000	899/099	BAND	(17,925.88)	28,461.33	26,730.31	(16,194.86)
21	E/R	251	280	025	000	899/099	SMOKING FINES	694.07	42.00	0.00	736.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	12,571.16	0.00	716.33	11,854.83
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	4,419.34	0.00	39.30	4,380.04
21	E/R	251	280	028	000	899/099	ORCHESTRA	10,283.38	0.00	550.77	9,732.61
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	11,054.07	(434.21)	11,460.62	(840.76)
21	E/R	251	280	031	000	899/099	SPANISH	1,279.43	0.00	0.00	1,279.43
21	E/R	251	280	035	000	899/099	MUSICAL-BAL OF 4269.75 ROLLED INTO 001 WAYZA	-	0.00	0.00	-
21	E/R	251	280	037	000	899/099	RARE	2,019.26	0.00	0.00	2,019.26
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	(1,866.28)	0.00	0.00	(1,866.28)
21	E/R	251	280	039	000	899/099	THEATRE ARTS	129.24	(6.88)	936.93	(814.57)
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	8,404.40	2,257.00	4,025.28	6,636.12
21	E/R	251	280	042	000	899/099	SKILLS USA	(745.34)	150.00	0.00	(595.34)
21	E/R	251	280	043	000	899/099	ART CLUB	503.14	0.00	0.00	503.14
21	E/R	251	280	044	000	899/099	LINK 4	2,568.82	6,450.00	6,723.54	2,295.28
21	E/R	251	280	045	000	899/099	BPA/DECA	-	0.00	0.00	-
21	E/R	251	280	047	000	899/099	HIGH MILEAGE TEAM	1,472.30	0.00	0.00	1,472.30
21	E/R	251	280	048	000	899/099	Y.E.S.	2,386.54	3,555.00	2,757.68	3,183.86
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	(301.62)	116.21	0.00	(185.41)
21	E/R	251	280	050	000	899/099	DECA - SPIRITWARE	23,127.71	3,067.00	4,452.00	21,742.71
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	6,888.29	0.00	0.00	6,888.29
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	(1,027.19)	0.00	1,177.30	(2,204.49)
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	1,262.22	7,403.00	2,623.75	6,041.47
21	E/R	251	280	054	000	899/099	FASHION CLUB	-	0.00	0.00	-
21	E/R	251	280	055	000	899/099	CHINESE CLUB	339.66	0.00	0.00	339.66
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	1,426.75	0.00	400.00	1,026.75
21	E/R	251	280	057	000	899/099	FESTIVAL OF NATIONS	2,909.38	0.00	363.40	2,545.98
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT(NEW)	686.22	0.00	0.00	686.22
21	E/R	251	280	248	000	899/099	DCD SERVICE LEARNING	147.61	0.00	0.00	147.61
<b>TOTAL WAZATA HIGH SCHOOL</b>								<b>194,037.58</b>	<b>139,858.82</b>	<b>156,260.62</b>	<b>177,635.78</b>

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	251	280	070	000	899/099	BASEBALL	(3,735.61)	6,555.00	79.75	2,739.64
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,369.42	2,762.00	0.00	4,131.42
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,593.71	4,630.00	0.00	7,223.71
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	612.23	2,195.00	1,987.60	819.63
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	4,122.14	1,512.00	1,922.40	3,711.74
21	E/R	251	280	075	000	899/099	FOOTBALL	24,887.88	5,790.00	9,101.70	21,576.18
21	E/R	251	280	076	000	899/099	GYMNASTICS	2,571.54	844.00	125.00	3,290.54
21	E/R	251	280	077	000	899/099	GOLF - BOYS	89.27	876.00	0.00	965.27
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,944.43	474.00	1,218.50	1,199.93
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	3,401.78	18,415.00	2,100.00	19,716.78
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	2,608.35	7,288.00	0.00	9,896.35
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	6,181.88	736.00	0.00	6,917.88
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	6,380.45	2,180.00	0.00	8,560.45
21	E/R	251	280	083	000	899/099	SOFTBALL	836.42	3,186.96	328.08	3,695.30
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	1,653.54	416.00	104.56	1,964.98
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	12,320.00	4,952.20	2,977.28	14,294.92
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	3,956.71	6,302.00	1,075.54	9,183.17
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,881.72	1,176.00	0.00	6,057.72
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	4,453.28	870.00	0.00	5,323.28
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	1,012.64	3,966.00	35.00	4,943.64
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	(2,057.68)	12,459.30	6,076.42	4,325.20
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	2,087.99	838.00	179.34	2,746.65
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	(257.78)	996.00	0.00	738.22
21	E/R	251	280	093	000	899/099	VOLLEYBALL	2,493.40	1,913.00	2,434.80	1,971.60
21	E/R	251	280	094	000	899/099	WRESTLING	2,980.16	2,305.00	0.00	5,285.16
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	2,722.65	189.00	0.00	2,911.65
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	(1,014.80)	10,641.00	603.19	9,023.01
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	(274.95)	2,022.00	0.00	1,747.05
<b>TOTAL HIGH SCHOOL ATHLETICS</b>								<b>88,820.77</b>	<b>106,489.46</b>	<b>30,349.16</b>	<b>164,961.07</b>
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	253	280	152	000	899/099	MUSICAL	14,450.90	0.00	8,700.91	5,749.99
21	E/R	253	280	155	000	899/099	VALLEYFAIR	2,994.49	0.50	4,445.62	(1,450.63)
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	2,589.44	0.00	0.00	2,589.44
21	E/R	253	280	157	000	899/099	BAND	791.33	0.00	0.00	791.33
21	E/R	253	280	158	000	899/099	CHOIR		0.00	0.00	-
21	E/R	253	280	161	000	899/099	YEARBOOKS	8,301.89	0.00	28.64	8,273.25
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	12,037.50	1,310.00	3,570.00	9,777.50
21	E/R	253	280	167	000	899/099	MINI COURSES(ROLLED INTO S	-	0.00	0.00	-
<b>TOTAL CENTRAL MIDDLE SCHOOL</b>								<b>41,165.55</b>	<b>1,310.50</b>	<b>16,745.17</b>	<b>25,730.88</b>

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	351	280	201	000	899/099	BAND	249.71	0.00	0.00	249.71
21	E/R	351	280	202	000	899/099	CHOIR	255.41	0.00	0.00	255.41
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	1,974.05	275.00	905.30	1,343.75
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	658.93	0.00	0.00	658.93
21	E/R	351	280	212	000	899/099	YEARBOOK	1,321.52	0.00	0.00	1,321.52
21	E/R	351	280	213	000	899/099	THEATER	20,628.37	0.00	2,179.35	18,449.02
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	649.32	0.00	0.00	649.32
21	E/R	351	280	215	000	899/099	DAY ONE	208.00	0.00	180.00	28.00
21	E/R	351	280	216	000	899/099	WEST WING		0.00	0.00	-
<b>TOTAL WEST MIDDLE SCHOOL</b>								<b>25,945.31</b>	<b>275.00</b>	<b>3,264.65</b>	<b>22,955.66</b>
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	15,694.37	462.00	2,943.49	13,212.88
21	E/R	352	280	102	000	899/099	LOCKERS	-	0.00	0.00	-
21	E/R	352	280	104	000	899/099	BAND	2,757.95	40.00	1,393.75	1,404.20
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	7,218.14	5,170.03	1,790.36	10,597.81
21	E/R	352	280	107	000	899/099	VARIETY FUND	7,487.65	0.00	257.25	7,230.40
<b>TOTAL EAST MIDDLE SCHOOL</b>								<b>33,158.11</b>	<b>5,672.03</b>	<b>6,384.85</b>	<b>32,445.29</b>
PROGRAM/LOCATION : BIRCHVIEW											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	674.13	14.00	604.80	83.33
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	149.65	80.00	0.00	229.65
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	75.53	120.00	819.52	(623.99)
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	191.72	8.00	980.10	(780.38)
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	452.15	0.00	1,462.72	(1,010.57)
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	799.48	482.00	1,482.68	(201.20)
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	1,549.45	0.00	0.00	1,549.45
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,766.72	200.00	294.87	1,671.85
21	E/R	404	280	261	000	899/099	MEDIA	1,208.03	0.00	0.00	1,208.03
<b>TOTAL BIRCHVIEW</b>								<b>6,866.86</b>	<b>904.00</b>	<b>5,644.69</b>	<b>2,126.17</b>

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : GREENWOOD											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	406	280	307	000	899/099	KINDERGARTEN	659.80	0.00	86.79	573.01
21	E/R	406	280	311	000	899/099	MEDIA	591.21	0.00	0.00	591.21
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	2,918.86	0.00	0.00	2,918.86
<b>TOTAL GREENWOOD</b>								<b>4,169.87</b>	<b>-</b>	<b>86.79</b>	<b>4,083.08</b>
PROGRAM/LOCATION : OAKWOOD											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	924.30	0.00	152.29	772.01
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,732.42	0.00	414.85	7,317.57
21	E/R	407	280	476	000	899/099	CHESS CLUB	784.07	0.00	0.00	784.07
<b>Total Oakwood Elementary</b>								<b>9,440.79</b>	<b>-</b>	<b>567.14</b>	<b>8,873.65</b>
PROGRAM/LOCATION : SUNSET HILL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,327.29	0.00	7,602.39	724.90
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL		0.00	0.00	-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,560.60	0.00	474.00	1,086.60
<b>TOTAL SUNSET HILL</b>								<b>9,887.89</b>	<b>-</b>	<b>8,076.39</b>	<b>1,811.50</b>

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : PLYMOUTH CREEK											
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Cr</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	22,196.79	0.00	12,057.30	10,139.49
<b>TOTAL PLYMOUTH CREEK</b>								<b>22,196.79</b>	<b>-</b>	<b>12,057.30</b>	<b>10,139.49</b>
PROGRAM/LOCATION : GLEASON LAKE											
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Cr</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	2,632.13	0.00	90.00	2,542.13
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	879.58	0.00	0.00	879.58
21	E/R	411	280	358	000	899/099	MEDIA			0.00	-
<b>TOTAL GLEASON LAKE</b>								<b>3,511.71</b>	<b>-</b>	<b>90.00</b>	<b>3,421.71</b>
PROGRAM/LOCATION : KIMBERLY LANE											
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Cr</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	Balance as Of 06/30/11	FY'2011/12 Revenue	FY'2011/12 Expend	Balance as Of 09/30/11
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	1,659.76	263.53	0.00	1,923.29
21	E/R	412	280	403	000	899/099	GJESTVANG	492.02	0.00	322.75	169.27
21	E/R	412	280	404	000	899/099	CARLSON	685.08	0.00	0.00	685.08
21	E/R	412	280	405	000	899/099	SPRAQUE	822.23	0.00	184.63	637.60
21	E/R	412	280	410	000	899/099	STUDENT SERV - GR 1		0.00	0.00	-
21	E/R	412	280	414	000	899/099	STUDENT SERV - GR 2		0.00	0.00	-
21	E/R	412	280	417	000	899/099	MARVIN/FRICKE	485.95	0.00	0.00	485.95
21	E/R	412	280	419	000	899/099	STUDENT SERV - GR 4		0.00	0.00	-
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5	400.87	0.00	0.00	400.87
21	E/R	412	280	430	000	899/099	MEDIA	824.99	0.00	0.00	824.99
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	21,891.41	0.00	1,508.38	20,383.03
<b>TOTAL KIMBERLY LANE</b>								<b>27,262.31</b>	<b>263.53</b>	<b>2,015.76</b>	<b>25,510.08</b>
<b>GRAND TOTAL</b>								<b>468,811.97</b>	<b>255,838.10</b>	<b>241,694.07</b>	<b>482,956.00</b>

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: C. Finance and Business Services**

**COMMENTS BY: Mr. Westrum**

**2. Resolution - Award Sale of Aid Anticipation Certificates**

General Obligation Aid Anticipation Certificates – Northland Securities, Inc.

During the day on November 14, 2011, Northland Securities will complete competitive negotiations on the proposed sale of aid anticipation certificates sale to fund a portion of the District's cash flow needs. They will analyze the results, determine who is the low bidder, and bring the results to the Board meeting that night.

Attached is the draft resolution authorizing and awarding the aid anticipation certificate sale. Copies of the completed resolution will be available the night of the Board meeting, with details completed regarding the winning bid.

**RECOMMENDED ACTION:** Approve the attached resolution authorizing the clerk to sign and awarding sale of general obligation aid anticipation certificates, fixing the form and specifications thereof, providing for their execution and providing for re-payment.

Motion by: \_\_\_\_\_

Roll Call \_\_\_\_\_

Passed \_\_\_\_\_

Second by: \_\_\_\_\_

Vote  
140 \_\_\_\_\_

Failed \_\_\_\_\_

CERTIFICATION OF MINUTES RELATING  
TO  
GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATES OF INDEBTEDNESS, SERIES 2011A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA)  
WAYZATA, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on November 14, 2011, at 6:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO GENERAL OBLIGATION  
AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2011A;  
AUTHORIZING THE ISSUANCE, AWARDED THE SALE  
AND ESTABLISHING THE TERMS THEREOF**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this \_\_\_\_ day of November, 2011.

\_\_\_\_\_  
School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA)  
STATE OF MINNESOTA

HELD: NOVEMBER 14, 2011

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284, State of Minnesota, was duly held on November 14, 2011, at 6:00 o'clock p.m.

It was reported that \_\_\_\_\_ proposals for the purchase of the General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A of the District had been received prior to 11:30 o'clock a.m., Central Time, pursuant to the Terms of Proposal contained in the Official Statement; that the proposals had been opened, read and tabulated; and that the best proposal of each proposal maker was determined to be as follows:

SEE ATTACHED

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATES OF INDEBTEDNESS, SERIES 2011A  
AUTHORIZING THE ISSUANCE, AWARDED THE SALE  
AND ESTABLISHING THE TERMS THEREOF**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

**Section 1. Authorization and Sale.**

**1.01 Authorization.** This Board hereby determines it to be necessary and desirable for Independent School District No. 284 (the "District") to issue its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A, in the total aggregate principal amount of \$29,345,000 (the "Certificates") for the purpose of providing funds to meet current expenditures of the District. In accordance with Minnesota Statutes, the District is authorized, in anticipation of the receipt of state aids for schools and federal aids to be distributed by or through the Minnesota Department of Education, to issue certificates of indebtedness in an aggregate principal amount of not to exceed seventy-five percent (75%) of the aids receivable by the District in the school year in which borrowed (2011-2012), as estimated and certified by the Commissioner of Education of the State of Minnesota; provided that such Certificates may not be issued in a total principal amount in excess of the District's available amount computed in accordance with Section 148 of the Internal Revenue Code of 1986, as amended (the "Code").

**1.02 Issuance Authority.** This Board does hereby find, determine and declare that the total amount of general aids receivable by this District for the school year commencing July 1, 2011 and ending June 30, 2012 is not less than \$\_\_\_\_\_ and 75% of said sum is \$\_\_\_\_\_. This Board also finds, determines and declares that the amount of the issue will not exceed the excess of its working capital expenditures over its available amounts, computed in accordance with the Code. Thus, the District is authorized to issue its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A in the amount of \$29,345,000 within the limitations contained in Minnesota Statutes, Sections 126C.50 to 126C.56 inclusive, 475.56, and Section 148 of the Code.

**1.03 Sale.** In accordance with Minnesota Statutes, Section 126C.56, subdivision 2, the District is authorized to issue the Certificates herein authorized without advertisement for bids and by receipt of proposals solicited privately or by direct negotiation. The Board has received and considered all proposals presented in conformity with the Notice of Sale contained in the Official Statement, the terms of which are ratified and confirmed in all respects. The most favorable of such proposals is ascertained to be that of \_\_\_\_\_ (the "Purchaser"), to purchase the Certificates at a price of \$\_\_\_\_\_, plus interest accrued to settlement, with interest payable at

maturity at the rate of \_\_\_\_\_% per annum, and upon the further terms and conditions set forth in said Notice of Sale and this resolution. Said proposal is hereby accepted and the sale of the Certificates is hereby awarded to said Purchaser.

**1.04 Execution of Proposals.** The Chair and Clerk are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. The Treasurer is directed to deposit the good faith check of the Purchaser pending delivery of the Certificates and payment therefor.

**1.05 Compliance with Law.** All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Certificates having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Certificates, to provide for the security thereof, and to provide for the issuance of the Certificates forthwith.

**1.06 Minnesota School District Credit Enhancement Program.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Certificates and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Certificates when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Certificates is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Certificates or if, on the day two (2) business days prior to the date a payment is due on the Certificates, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Certificates of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

## **Section 2. Certificate Terms; Registration; Execution and Delivery.**

**2.01 Designation; Original Issue Date; Maturity; Interest Rate; Denominations; Payment.** The \$29,345,000 principal amount of the Certificates sold on this date shall be designated General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A, shall be prepared forthwith under the supervision of the Clerk, shall bear a date of original issue of December 15, 2011, shall be issued forthwith on or after such date using a global book-entry system, shall be numbered R-1 upward, shall be in the

denomination of \$5,000 each or any integral multiple thereof, shall mature on September 29, 2012 without option of prior payment, and shall bear interest from date of issue until paid at the annual rate above stated. The Certificates shall be issuable only in fully registered form. The interest thereon and the principal amount thereof shall be payable by the Registrar as described herein.

**2.02 Payment Dates.** Principal and interest on the Global Certificate shall be paid as provided in the first paragraph thereof, and principal and interest on any Replacement Certificate shall be paid at maturity by check or draft mailed to the person in whose name the Certificate is registered (the "Holder") on the registration books of the District maintained by the Registrar and at the address appearing thereon at the close of business on September 14, 2012. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Certificates for purposes of any consent or approvals given by Holders.

If the date for payment of the principal or interest on the Certificates shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

### **2.03 Use of Global Book-Entry System.**

**(a) Description of System.** In order to issue obligations in "global book-entry form", the obligations are issued in certificated form in large denominations, are registered on the books of the issuer in the name of a depository or its nominee, and are immobilized and held in safekeeping by the depository. The depository, as part of the computerized National Securities Clearance and Settlement System (the "National System"), registers transfers of ownership interests in the obligations by making computerized book entries on its own books and distributing payments on the obligations to its participants shown on its books as the owners of such interests. These participants, which include financial institutions for whom the depository effects book-entry transfers of securities deposited and immobilized with the depository, and other banks, brokers and dealers participating in the National System will do likewise if not the beneficial owners of the obligations.

**(b) Designation of Depository; Approval of Blanket Issuer Letter of Representations.** Depository Trust Company ("DTC") of New York, New York, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is hereby designated as the depository (the "Depository") with respect to the Certificates issued hereunder in global book-entry form. There has been submitted to this Board a form of letter of representations (the "Blanket Issuer Letter of Representations") between the District and the Depository

setting forth various matters relating to the Depository and its role with respect to the Certificates. This Blanket Issuer Letter of Representations is hereby approved. The Chair or the Clerk is hereby authorized and directed to execute the Blanket Issuer Letter of Representations in substantially the form attached hereto as EXHIBIT A, if such a letter of representations has not already been executed, with only such variations therein as may be required to complete the Blanket Issuer Letter of Representations, or which are not, in the opinion of Bond Counsel, materially adverse to the interests of the District. Execution of the Blanket Issuer Letter of Representations by such official shall be conclusive evidence as to the necessity and propriety of such changes and their approval by Bond Counsel. So long as DTC is the Depository or it or its nominee is the Holder of any Global Certificate, the District shall comply with the provisions of the Blanket Issuer Letter of Representations, as it may be amended or supplemented by the District from time to time with the agreement or consent of DTC.

**(c) Global Certificate.** Upon their original issuance, the Certificates will be issued in the form of a single Global Certificate which shall represent the aggregate principal amount of the Certificates due on the maturity date (the "Global Certificate"). The Global Certificate will be originally issued and fully registered as to principal and interest in the name of Cede & Co., as nominee of DTC. The Global Certificate will be deposited with the Depository by the Purchaser and will be immobilized as further provided herein. No beneficial owners of interest in the Certificates will receive certificates representing their respective interests in the Certificates except as provided below in clause (e) of this Paragraph 2.03. Except as so provided, during the term of the Certificates, beneficial ownership (and subsequent transfers of beneficial ownership) of interests in the Global Certificate will be reflected by book entries made on the records of the Depository and its participants and other banks, brokers, and dealers participating in the National System. The Depository's book entries of beneficial ownership interest are authorized to be in integral increments of \$5,000, but not smaller increments, despite the larger authorized denomination of the Global Certificate. Payment of principal of and interest on the Global Certificate will be made to the Registrar as paying agent, and in turn by the Registrar to the Depository or its nominee as registered owner of the Global Certificate. The Depository, according to the laws and rules governing it, will receive and forward such payments on behalf of the beneficial owners of the Global Certificate.

Payment of principal of and interest on the Global Certificate may in the District's discretion be made by such other method of transferring funds as may be requested by the Holder of the Global Certificate.

**(d) Immobilization of Global Certificates by the Depository.** Pursuant to the request of the Purchaser to the Depository, immediately upon the original delivery of the Certificates the Purchaser will deposit the Global Certificate representing all of the Certificates with the Depository. The Global Certificate shall be in typewritten form or otherwise as acceptable to the Depository, shall be registered in the name of the Depository or its nominee and shall be held immobilized from circulation at the offices of the Depository on behalf of the Purchaser and subsequent Holders. The Depository or its nominee will be

the sole Holder of record of the Global Certificate and no investor or other party purchasing, selling or otherwise transferring ownership of interests in any Certificate is to receive, hold or deliver any other global certificates so long as the Depository holds the Global Certificate immobilized from circulation, except as provided below in clause (e) of this Paragraph 2.03.

**(e) Transfer or Exchange of the Global Certificate; Substitute Depository; Replacement Certificates.**

The Global Certificate evidencing the Certificates may not, after its original delivery, be transferred or exchanged except:

(i) Upon registration of transfer of ownership of the Global Certificate, as provided in Paragraph 2.04 of this resolution;

(ii) To any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to subclause (iii) of this clause (e); provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) To a Substitute Depository designated by and acceptable to the District upon (a) the determination by the Depository that the Certificates shall no longer be eligible for its depository services or (b) a determination by the District that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) of this clause (e); or

(iv) In the event that (a) the Depository shall resign or discontinue its services for the Certificates or be declared no longer able to carry out its functions and the District is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the District determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Certificates, or (2) it is in the best interests of the beneficial owners of the Certificates that they be able to obtain certificated Certificates, then the District shall direct Bond Counsel to prepare the form of Replacement Certificates and shall notify the Holders of its determination and of the availability of Replacement Certificates to Holders. The District, the Registrar and the Depository shall cooperate in providing Replacement Certificates to Holders requesting the same and the registration, transfer and exchange of such Certificates shall thereafter be conducted as provided in Paragraph 2.04 of this resolution.

In the event of the designation of a Substitute Depository as authorized by this clause (e), the Registrar, upon presentation of the Global Certificate, shall register its transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this resolution. The Blanket Issuer Letter of Representations

shall not apply to the Substitute Depository unless the District and the Substitute Depository so agree, and the execution of a similar agreement is hereby authorized.

**2.04 Registration; Transfer; Exchange.** The District shall appoint, and shall maintain a certificate registrar, transfer agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the District and the Registrar with respect thereto shall be as follows:

(a) **Register.** The District will cause to be kept at the principal office of the Registrar a certificate register in which, subject to such reasonable regulations as the Registrar may prescribe, the Registrar shall provide for the registration of ownership of Certificates and the registration of transfers and exchanges of Certificates entitled to be registered, transferred or exchanged as herein provided. The certificate register shall contain a record of every Certificate at any time authenticated hereunder, together with the name and address of the Holder thereof, the date of authentication, the date of transfer or payment and such other matters as are appropriate for the certificate register in the estimation of the Registrar.

(b) **Transfer of Certificates.** A Global Certificate shall be registered in the name of the payee on the books of the District by presenting the Global Certificate for registration to the Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Certificate of Registration on the Global Certificate. After its original delivery, a Global Certificate shall be immobilized from circulation and transfer except as provided in Paragraph 2.03(e) of this Resolution. A Global Certificate authorized for transfer may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the District and Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until a Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted thereon by the Registrar, all subject to the terms and conditions provided in this resolution and to reasonable regulations of the District contained in any agreement with, or notice to, the Registrar.

Upon surrender for transfer of any Certificate at the principal office of the Registrar, the District shall execute (if necessary), and the Registrar shall authenticate, date (in the space designated Date of Registration) and deliver, in the name of the designated transferee or transferees, one or more new Certificates of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Certificate may be registered in blank or in the name of "bearer" or similar designation.

Transfer of a Certificate may be made on the District's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Every Certificate presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered owner's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Certificate.

All Certificates delivered in exchange for or upon transfer of Certificates shall be valid general obligations of the District evidencing the same debt, shall be entitled to the same benefits under this resolution as the Certificates surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Certificates.

Transfer of the Global Certificate or Replacement Certificates may, at the direction and expense of the District, be subject to other restrictions if required to qualify the Global Certificate or Replacement Certificates as being in "registered form" within the meaning of Section 149(a) of the Internal Revenue code of 1986, as amended.

**(c) Exchange of Certificates.** The Global Certificate may not be exchanged for fully registered Certificates of smaller denominations unless Replacement Certificates are then available. At the option of the Holder of a Replacement Certificate, Replacement Certificates may be exchanged for other Replacement Certificates of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Replacement Certificates to be exchanged at the principal office of the Registrar. Whenever any Replacement Certificates are so surrendered by the registered owner for exchange, the District shall execute (if necessary), and the Registrar shall authenticate, date (in the space designated Date of Registration) and deliver one or more new Replacement Certificates of a like aggregate principal amount, as requested by the registered owner or the owner's attorney in writing.

**(d) Cancellation.** All Certificates surrendered upon any transfer or exchange shall be promptly cancelled by the Registrar and, thereafter, be disposed of as directed by the District.

**(e) Improper or Unauthorized Transfer or Exchange.** When any Certificate is presented to the Registrar for transfer or exchange, the Registrar may refuse to transfer or exchange the same until it is satisfied that the endorsement on such Certificate or separate instrument of transfer is valid and genuine and that the requested transfer or exchange is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers or exchanges which it, in its judgment, deems improper or unauthorized.

**(f) Persons Deemed Owners.** The District and the Registrar may treat the person in whose name any Certificate is at any time registered in the certificate register as the absolute owner of such Certificate, whether or not such Certificate shall be overdue, for the purpose of receiving payment of, or on account of, the principal of and interest on such Certificate and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Certificate to the extent of the sum or sums so paid.

For purposes of all actions, consents and other matters affecting Holders of Certificates issued under this resolution as from time to time supplemented, other than payments and purchases, the District may (but shall not be obligated to) treat as the Holder of a Certificate the beneficial owner of the Certificate instead of the person in whose name the Certificate is registered. For that purpose, the District may ascertain the identity of the beneficial owner of the Certificate by such means as the Registrar in his or her sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Certificate is registered identifying such beneficial owner.

**(g) Taxes, Fees and Charges.** The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Certificate and any legal or unusual costs regarding transfers and lost Certificates.

**(h) Mutilated, Lost, Stolen or Destroyed Certificates.** In case any Certificate shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Certificate of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Certificate or in lieu of and in substitution for any such Certificate, destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Certificate destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Certificate was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the District and the Registrar shall be named as obligees. All Certificates so surrendered to the Registrar shall be cancelled by it and evidence of such cancellation shall be given to the District. If the mutilated, destroyed, stolen or lost Certificate has already matured, it shall not be necessary to issue a new Certificate prior to payment.

**2.05 Appointment of Registrar.** Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as the certificate registrar and transfer agent (the "Registrar") and shall do so until a successor Registrar is duly appointed, all pursuant to a contract the District and Registrar shall execute which is consistent herewith and which the Chair and Clerk are hereby authorized to execute and deliver. A successor Registrar shall be a bank or

trust company eligible for designation as a bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Registrar and its duties may be specified in a contract between the District and such successor Registrar that is consistent herewith and that the Chair and Clerk are hereby authorized to execute and deliver. The Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Registrar shall pay principal and interest on the Certificates to the registered Holders of the Certificates in the manner set forth in this resolution. The District agrees to pay the reasonable and customary charges for the services of such Registrar.

**2.06 Execution of Certificates.** The Certificates shall be executed on behalf of the District by the manual signatures of the Chair and Clerk of the School Board; provided, however that both of such signatures may be printed facsimiles, in which event the Certificates shall also be executed manually by the authenticating agent as provided in Minnesota Statutes, Section 475.55. In the event of disability or resignation or other absence of either such officer, the Certificates may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Certificates shall cease to be such officer before the delivery of the Certificates, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if that officer had remained in office until delivery. If the District has adopted a corporate seal, it shall be omitted on the Certificates as permitted by law.

**2.07 Authentication; Date of Registration.** No Certificate shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until a Certificate of Authentication on such Certificate, substantially in the form set forth in the form of Global Certificate, shall have been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of Authentication on different Certificates need not be signed by the same person. The Registrar shall authenticate each Certificate by execution of the Certificate of Authentication on the Certificate and shall date each Certificate in the space provided as of the date on which the Certificate is registered. For purposes of delivering the original Certificates (the Global Certificate) to the Purchaser, the Registrar shall insert as the date of registration the date of original issue specified in Paragraph 2.01 of this resolution; and the executed Certificate of Authentication on any Certificate shall be conclusive evidence that it has been authenticated and delivered under this resolution. When the Global Certificate has been prepared, executed and authenticated, the Clerk shall deliver the same to the Purchaser thereof upon payment of the purchase price. The Purchaser shall not be obligated to see to the proper application of said moneys.

**2.08 Form of Certificates.**

The Certificates to be issued hereunder shall be in the form of a Global Certificate unless and until Replacement Certificates are made available as provided herein.

**A. Global Certificate.** The Global Certificate to be issued hereunder, together with the Registrar's Certificate of Authentication, the form of Assignment, and the registration information thereon, shall be in substantially the form set forth in EXHIBIT B hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph, and may be typewritten rather than printed.

**B. Replacement Certificates.** If the District has notified Holders that Replacement Certificates have been made available as provided in Paragraph 2.03(e) of this resolution, then for every Certificate thereafter transferred or exchanged the Registrar shall deliver a Certificate in the form of a Replacement Certificate rather than a Global Certificate. The Replacement Certificates, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereto, shall be in substantially the form specified at that time by Bond Counsel.

**Section 3. 2011 Certificate of Indebtedness Sinking Fund.** The proceeds of the Certificates shall be disbursed solely for the purposes for which the aids in anticipation of which said Certificates were issued are receivable. The Purchaser, however, shall not be obliged to see to the proper application of said moneys. Any premium and accrued interest received upon delivery of the Certificates shall be used to pay the interest on the Certificates and shall be held in a separate fund hereby created and designated "2011 Aid Anticipation Certificate of Indebtedness Sinking Fund." Any premium paid by the Purchaser shall also be deposited in said Sinking Fund. The moneys in said Sinking Fund shall be used solely to pay the principal and interest of the General Obligation Aid Anticipation Certificates of Indebtedness, 2011A of the District.

**Section 4. Payment of Principal and Interest.** Said Certificates and the interest thereon in the amount of \$\_\_\_\_\_ will be paid by the District from the receipt of the aids which will become available and will be deposited in said Sinking Fund for said purpose on or before the date of maturity of said Certificates, together with such other school funds as become available for said purpose. All of the taxable property within the limits of the District is subject to the levy of an ad valorem tax without limit as to rate or amount to pay the Certificates of this issue and the interest thereon. The full faith and credit of the District is hereby pledged for the payment of principal and interest on said Certificates.

**Section 5. Registration of Certificates.** The Clerk is hereby authorized and directed to file a certified copy of this resolution with the County Auditors of each county in which the District is located in whole or in part, and to obtain from each said County Auditor a certificate that the Certificates have been duly entered upon said Auditor's bond register.

**Section 6. Authentication of Transcript.** The officers of the District and each said County Auditor is hereby authorized and requested to furnish to the Purchaser and to the attorneys approving the legality of the issuance of the Certificates, certified copies of all resolutions of the District relating thereto, and such certificates and affidavits as to other matters appearing in their official records or otherwise known to them as may be reasonably required to evidence the legality and marketability of the Certificates, and all such certified

copies, certificates and affidavits, including any heretofore furnished, shall be deemed to constitute representations and recitals of the District as to the correctness of all statements contained therein.

**Section 7. Rebate to the United States.**

**7.01 Calculation and Payment.** The Issuer acknowledges and confirms that maintenance of the tax exempt status of interest on the Certificates is dependent, among other things, on compliance with the arbitrage requirements set forth in Section 148 of the Code and regulations promulgated thereunder. The Issuer agrees to make such calculations and to make such rebate payments to the United States as and when required by said Section 148 and the regulations promulgated thereunder. In construing this Section 7, all terms used herein shall have the meanings provided in Section 148 of the Code and the regulations promulgated thereunder.

**7.02 Opinion of Counsel.** Notwithstanding any other provision of this Section 7, any requirement imposed thereunder may be deemed inapplicable and of no force or effect if an opinion of Counsel is rendered to the Issuer by nationally recognized bond counsel to the effect that the failure to impose such requirement will not adversely effect the tax exempt status of interest on the Certificates.

**Section 8. Nondesignation as Qualified Tax-Exempt Obligations.** The Board hereby determines and declares that the District reasonably anticipates the issuance in calendar year 2011 of tax-exempt obligations in an aggregate principal amount greater than \$10,000,000 (exclusive of Private Activity Bonds). The Certificates of this issue are NOT designated as "qualified tax-exempt obligations" for the purposes of Section 265 of the Code relating to the deduction permitted financial institutions for interest expenses allocable to the Certificates.

**Section 9. Covenant to Continue Tax Exemption.** The District covenants and agrees with the Holders from time to time of the Certificates that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Certificates to become subject to taxation under the Code, and the Treasury Regulations promulgated thereunder, or any other applicable federal tax law or regulation; and that it will take, or cause its officers, employees or agents to take, all affirmative actions within its powers that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations and to comply with such additional legislative and administrative requirements as may be imposed by law.

**Section 10. Arbitrage Certification.** The Chair and the Clerk, being the officers of the District charged with the responsibility of issuing the Certificates pursuant to this resolution, are hereby authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of Section 148 of the Code and the regulations promulgated thereunder.

**Section 11. Official Statement.** The furnishing of the Official Statement to prospective purchasers of the Certificates is hereby ratified and confirmed, insofar as the same relates to the Certificates and the sale thereof.

**Section 12. Information Reporting.** For purposes of compliance with the provisions of Section 149(e) of the Code, the District shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Certificate is issued, a statement concerning the Certificate issue which meets the requirements of Section 149(e)(2).

**Section 13. Continuing Disclosure.**

**13.01 Limited Exemption from Rule.** The Securities and Exchange Commission (the "SEC") has promulgated amendments to Rule 15c2-12 under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) which govern the obligations of certain Participating Underwriters to require that issuers of municipal securities enter into agreements for the benefit of the Certificate Owners to provide continuing disclosure with respect to the Certificates. This Board hereby finds, determines and declares that the Certificates are exempt from the application of paragraph (b)(5) of the Rule by reason of the exemption granted in paragraph (d)(3) thereof. The exemption from the Rule for the Certificates is conditioned upon the District agreeing to provide certain continuing disclosure as hereinafter provided.

**13.02 Purpose and Beneficiaries.** To provide for the public availability of certain information relating to the Certificates and the security therefor and to permit Participating Underwriters of the Certificates to comply with the Rule, which will enhance the marketability of the Certificates, the District hereby makes the covenants and agreements contained in this Section 13 of this resolution for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Certificates.

**13.03 Definitions.** Unless otherwise defined in this Section 13, the following capitalized terms shall have the following meanings:

"Dissemination Agent" shall mean the District, or any successor Dissemination Agent which has been designated in writing by the District and which has filed with the District a written acceptance of such designation.

"EMMA" shall mean the Electronic Municipal Market Access system: [www.emma.msrb.org](http://www.emma.msrb.org), established by the MSRB and which contains a component that includes a continuing disclosure service for the receipt and public availability of continuing disclosure documents and related information to be submitted by issuers, obligated persons, and their agents pursuant to continuing disclosure undertakings entered into consistent with the Rule.

13. "Listed Events" shall mean any of the events listed in Paragraph 13.04 of this Section

"MSRB" shall mean the Municipal Securities Rulemaking Board.

"Owner" shall mean, in respect of a Certificate, the registered owner or owners thereof appearing in the certificate register maintained by the Registrar or any beneficial owner thereof, if such owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar.

"Participating Underwriter" shall mean any of the original underwriters of the Certificates required to comply with the Rule in connection with offering of the Certificates.

"Rule" shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission (the "SEC") under the Securities Exchange Act of 1934, as the same may be amended from time to time, and including written interpretations thereof by the SEC.

#### **13.04 Reporting of Significant Events.**

(a) This Paragraph shall govern the giving of notices of the occurrence of any of the following events, with respect to the Certificates:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
7. Modifications to rights of security holders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the securities, if material;

11. Rating changes.

12. Bankruptcy, insolvency, receivership or similar event of the obligated person;

13. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such action, other than pursuant to its terms, if material;

14. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

(b) Whenever a Listed Event occurs, the District shall in a timely manner not in excess of ten business days after the occurrence of the Listed Event file a notice of such occurrence with the MSRB.

**13.05 Termination of Reporting Obligation.** The District's obligations under this Section shall terminate upon the legal defeasance or payment in full of all the Certificates.

**13.06 Dissemination Agent.** The District may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Section 13, including but not limited to its duties under Paragraph 13.04 hereof, and may discharge any such Agent, with or without appointing a successor Dissemination Agent.

**13.07 Amendment; Waiver.** Notwithstanding any other provision of this Section 13, the District may amend this Section 13, and any provision of this Section 13 may be waived, if such amendment or waiver is supported by an opinion of counsel expert in federal securities laws, to the effect that such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule.

**13.08 Additional Information.** Nothing in this Section 13 shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Section 13 or any other means of communication, or including any other information in any notice of occurrence of a Listed Event, in addition to that which is required by this Section 13. If the District chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this Section 13, the District shall have no obligation under this Section 13 to update such information or include it in any future notice of occurrence of a Listed Event.

**13.09 Default.** In the event of a failure of the District to comply with any provision of this Section 13, any Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section 13. A default under this Section 13 shall not be deemed an Event of Default under this Resolution or with respect to the Certificates, and the sole remedy under this Section 13 in the event of any failure of the District to comply with this Section 13 shall be an action to compel performance.

**13.10 Duties, Immunities and Liabilities of Dissemination Agent.** The Dissemination Agent shall have only such duties as are specifically set forth in this Section 13, and the District agrees, to the extent permitted by law, to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorneys fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's negligence or willful misconduct. The obligations of the District under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Certificates.

**13.11 Beneficiaries.** This Section 13 shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriters and Owners from time to time of the Certificates or the Beneficial Owners, if different, and shall create no rights in any other person or entity.

**13.12 Reserved Rights.** The District reserves the right to discontinue providing any information required under the Rule if a final determination should be made by a court of competent jurisdiction that the Rule is invalid or otherwise unlawful or to modify the covenants and agreements contained in this Section 13 if the District determines that such modification is required by the Rule, or by a court of competent jurisdiction.

**Section 14. Payment of Issuance Expenses.** The District authorizes the Issuer's Financial Advisor on behalf of the District to pay issuance expenses from Certificate proceeds on the closing date.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution, having received the affirmative votes of two-thirds of the members, was declared duly passed and adopted.

**INSERT EXHIBIT A**

**EXHIBIT B**

**(FORM OF GLOBAL CERTIFICATE)**

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
HENNEPIN COUNTY  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA)

R-1 \$29,345,000

GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATE OF INDEBTEDNESS, SERIES 2011A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
_____ %	SEPTEMBER 29, 2012	DECEMBER 15, 2011	

REGISTERED OWNER: CEDE & CO., AS NOMINEE OF THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK

PRINCIPAL AMOUNT: TWENTY-NINE MILLION THREE HUNDRED FORTY-FIVE THOUSAND AND NO/100 DOLLARS

**KNOW ALL PERSONS BY THESE PRESENTS** that Independent School District No. 284 (Wayzata), State of Minnesota, a duly organized and existing independent school district whose administrative offices are located in Wayzata, Minnesota (the "School District"), certifies that it is indebted and for value received hereby promises to pay to the registered owner specified above or on the Certificate of Registration attached hereto, or registered assigns, without option of prior payment, the principal amount specified above, on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable at maturity to the person in whose name this Certificate of Indebtedness is registered at the close of business on September 14, 2012 (whether or not a business day). The interest hereon and the principal hereof are payable in lawful money of the United States of America by wire transfer (or other agreed means of payment), in same day funds or its equivalent no later than 12:00 noon (New York, New York time) on the maturity date specified above, upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota, acting as certificate registrar, transfer agent and paying agent (the "Registrar"), or the Registrar's designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the School District have been and are hereby irrevocably pledged.

**Date of Payment Not Business Day.** If the date for payment of the principal or interest on this Certificate of Indebtedness shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

**Issuance; Purpose.** This Certificate of Indebtedness is one of an issue in the aggregate principal amount of \$29,345,000. It is issued, pursuant to a resolution duly adopted by the School Board of the School District on November 14, 2011 (the "Resolution"), for the purpose of anticipating receipt of state aid for schools and federal aids to be distributed by or through the Minnesota State Department of Education and are issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 126C.50 through 126C.56.

**Minnesota School District Credit Enhancement Program.** The School District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Certificates when due.

**Denominations; Exchange; Resolution.** The Certificates of Indebtedness are issuable originally only as a single Global Certificate in the denomination of the entire principal amount of the issue. The Global Certificate is not exchangeable for fully registered Certificates of Indebtedness of smaller denominations unless Replacement Certificates are then available. Replacement Certificates, if made available as provided below, are issuable solely as fully registered Replacement Certificates in the denominations of \$5,000 and integral multiples thereof and are exchangeable for fully registered Replacement Certificates of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Registrar. Copies of the Resolution are on file in the principal office of the Registrar.

**Replacement Certificates.** Replacement Certificates may be issued by the School District in the event that:

(a) the Depository shall resign or discontinue its services for the Certificates of Indebtedness or be declared no longer able to carry out its functions and the School District is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility; or

(b) the School District determines in its sole discretion that (1) the continuation of the book-entry system described in the Resolution, which precludes the issuance of certificates of indebtedness (other than the Global Certificate) to any Holder other than the Depository (or its nominee), might adversely affect the interest of the beneficial owners of the Certificates of Indebtedness; or (2) it is in the best interest of the beneficial owners of the Certificates of Indebtedness that they be able to obtain certificated Certificates of Indebtedness.

**Transfer.** This Global Certificate shall be registered in the name of the payee on the books of the School District by presenting it for registration to the Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Certificate of Registration attached hereto. After its original delivery, this Global Certificate shall be immobilized from circulation and transfer except as specifically provided in the Resolution. Thereafter, if authorized for transfer, this Global Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the School District and Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the School District contained in any agreement with, or notice to, the Registrar. Transfer of this Global Certificate may, at the direction and expense of the School District, be subject to certain other restrictions if required to qualify this Global Certificate as being in "registered form" within the meaning of Section 149(a) of the Internal Revenue Code of 1986, as amended.

**Fees Upon Transfer or Loss.** The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Global Certificate and any legal or unusual costs regarding transfers and lost Certificates of Indebtedness.

**Treatment of Registered Owner.** The School District and the Registrar may treat the person in whose name this Global Certificate is registered as the absolute owner hereof, for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Certificate of Indebtedness is overdue, and neither the School District nor the Registrar shall be affected by any notice to the contrary.

**Authentication.** This Global Certificate shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

**Not Qualified Tax-Exempt Obligations.** The Certificates of Indebtedness of this issue have NOT been designated by the School District as "Qualified Tax-Exempt Obligations" for the purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the deduction permitted financial institutions for interest expenses allocable to the Certificates of Indebtedness.

**IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED** that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to and in the issuance of this Certificate of Indebtedness, in order to make it a valid and binding general obligation of the School District enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law; and that the issuance of this Certificate of Indebtedness does not cause the indebtedness of the School District to exceed any constitutional or statutory limitation of indebtedness.

**IN WITNESS WHEREOF**, Independent School District No. 284 (Wayzata), State of Minnesota, by its School Board, has caused this Certificate of Indebtedness to be executed in its behalf by the facsimile signatures of the Chair and Clerk, the School District having no seal or said seal having been intentionally omitted as provided by law.

Date of Registration:

December 15, 2011

Registrable by:

NORTHLAND TRUST SERVICES, INC.  
MINNEAPOLIS, MINNESOTA

REGISTRAR'S CERTIFICATE  
OF AUTHENTICATION

This Certificate is one of the  
Certificates described in the  
within mentioned Resolution

Payable at:

NORTHLAND TRUST SERVICES, INC.  
MINNEAPOLIS, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA)  
WAYZATA, MINNESOTA

NORTHLAND TRUST SERVICES, INC.  
Registrar

/s/ (Facsimile)  
Chair

By \_\_\_\_\_  
Authorized Signature

/s/ (Facsimile)  
Clerk

**CERTIFICATE OF REGISTRATION**

The transfer of ownership of the principal amount of the attached Certificate of Indebtedness may be made only by the registered owner or the registered owner's legal representative last noted below:

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Registrar</u>
<u>December 15, 2011</u>	<u>Cede &amp; Co. P.O. Box 222 Bowling Green Station New York, NY 10274</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Certificate of Indebtedness, shall be construed as though they were written out in full according to applicable laws or regulations:

---

TEN COM	--	as tenants in common	UTMA _____ Custodian _____ (Cust) (Minor)
TEN ENT	--	as tenants by entireties	Under Uniform Transfers to Minors
JT TEN	--	as joint tenants with right of survivorship and not as tenants in common	Act _____ (State)

Additional abbreviations may also be used, though not in the above list.

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Certificate of Indebtedness and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Certificate of Indebtedness on the books kept for registration of the within Certificate of Indebtedness, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Certificate of Indebtedness in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Registrar will not effect transfer of this Certificate of Indebtedness unless the information concerning the assignee requested below is provided.

\_\_\_\_\_

Name and Address:

\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if the Certificate of Indebtedness is held by joint account)

Please insert Social Security or other Tax Identification Number of Transferee

CERTIFICATION OF MINUTES RELATING  
TO  
GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATES OF INDEBTEDNESS, SERIES 2011A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA)  
WAYZATA, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on November 14, 2011, at 6:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO GENERAL OBLIGATION  
AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2011A;  
AUTHORIZING THE ISSUANCE, AWARDED THE SALE  
AND ESTABLISHING THE TERMS THEREOF**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this \_\_\_\_ day of November, 2011.

\_\_\_\_\_  
School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA)  
STATE OF MINNESOTA

HELD: NOVEMBER 14, 2011

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284, State of Minnesota, was duly held on November 14, 2011, at 6:00 o'clock p.m.

It was reported that \_\_\_\_\_ proposals for the purchase of the General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A of the District had been received prior to 11:30 o'clock a.m., Central Time, pursuant to the Terms of Proposal contained in the Official Statement; that the proposals had been opened, read and tabulated; and that the best proposal of each proposal maker was determined to be as follows:

SEE ATTACHED

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATES OF INDEBTEDNESS, SERIES 2011A  
AUTHORIZING THE ISSUANCE, AWARDED THE SALE  
AND ESTABLISHING THE TERMS THEREOF**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

**Section 1. Authorization and Sale.**

**1.01 Authorization.** This Board hereby determines it to be necessary and desirable for Independent School District No. 284 (the "District") to issue its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A, in the total aggregate principal amount of \$29,345,000 (the "Certificates") for the purpose of providing funds to meet current expenditures of the District. In accordance with Minnesota Statutes, the District is authorized, in anticipation of the receipt of state aids for schools and federal aids to be distributed by or through the Minnesota Department of Education, to issue certificates of indebtedness in an aggregate principal amount of not to exceed seventy-five percent (75%) of the aids receivable by the District in the school year in which borrowed (2011-2012), as estimated and certified by the Commissioner of Education of the State of Minnesota; provided that such Certificates may not be issued in a total principal amount in excess of the District's available amount computed in accordance with Section 148 of the Internal Revenue Code of 1986, as amended (the "Code").

**1.02 Issuance Authority.** This Board does hereby find, determine and declare that the total amount of general aids receivable by this District for the school year commencing July 1, 2011 and ending June 30, 2012 is not less than \$\_\_\_\_\_ and 75% of said sum is \$\_\_\_\_\_. This Board also finds, determines and declares that the amount of the issue will not exceed the excess of its working capital expenditures over its available amounts, computed in accordance with the Code. Thus, the District is authorized to issue its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A in the amount of \$29,345,000 within the limitations contained in Minnesota Statutes, Sections 126C.50 to 126C.56 inclusive, 475.56, and Section 148 of the Code.

**1.03 Sale.** In accordance with Minnesota Statutes, Section 126C.56, subdivision 2, the District is authorized to issue the Certificates herein authorized without advertisement for bids and by receipt of proposals solicited privately or by direct negotiation. The Board has received and considered all proposals presented in conformity with the Notice of Sale contained in the Official Statement, the terms of which are ratified and confirmed in all respects. The most favorable of such proposals is ascertained to be that of \_\_\_\_\_ (the "Purchaser"), to purchase the Certificates at a price of \$\_\_\_\_\_, plus interest accrued to settlement, with interest payable at

maturity at the rate of \_\_\_\_\_% per annum, and upon the further terms and conditions set forth in said Notice of Sale and this resolution. Said proposal is hereby accepted and the sale of the Certificates is hereby awarded to said Purchaser.

**1.04 Execution of Proposals.** The Chair and Clerk are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. The Treasurer is directed to deposit the good faith check of the Purchaser pending delivery of the Certificates and payment therefor.

**1.05 Compliance with Law.** All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Certificates having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Certificates, to provide for the security thereof, and to provide for the issuance of the Certificates forthwith.

**1.06 Minnesota School District Credit Enhancement Program.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Certificates and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Certificates when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Certificates is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Certificates or if, on the day two (2) business days prior to the date a payment is due on the Certificates, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Certificates of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

## **Section 2. Certificate Terms; Registration; Execution and Delivery.**

**2.01 Designation; Original Issue Date; Maturity; Interest Rate; Denominations; Payment.** The \$29,345,000 principal amount of the Certificates sold on this date shall be designated General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A, shall be prepared forthwith under the supervision of the Clerk, shall bear a date of original issue of December 15, 2011, shall be issued forthwith on or after such date using a global book-entry system, shall be numbered R-1 upward, shall be in the

denomination of \$5,000 each or any integral multiple thereof, shall mature on September 29, 2012 without option of prior payment, and shall bear interest from date of issue until paid at the annual rate above stated. The Certificates shall be issuable only in fully registered form. The interest thereon and the principal amount thereof shall be payable by the Registrar as described herein.

**2.02 Payment Dates.** Principal and interest on the Global Certificate shall be paid as provided in the first paragraph thereof, and principal and interest on any Replacement Certificate shall be paid at maturity by check or draft mailed to the person in whose name the Certificate is registered (the "Holder") on the registration books of the District maintained by the Registrar and at the address appearing thereon at the close of business on September 14, 2012. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Certificates for purposes of any consent or approvals given by Holders.

If the date for payment of the principal or interest on the Certificates shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

### **2.03 Use of Global Book-Entry System.**

**(a) Description of System.** In order to issue obligations in "global book-entry form", the obligations are issued in certificated form in large denominations, are registered on the books of the issuer in the name of a depository or its nominee, and are immobilized and held in safekeeping by the depository. The depository, as part of the computerized National Securities Clearance and Settlement System (the "National System"), registers transfers of ownership interests in the obligations by making computerized book entries on its own books and distributing payments on the obligations to its participants shown on its books as the owners of such interests. These participants, which include financial institutions for whom the depository effects book-entry transfers of securities deposited and immobilized with the depository, and other banks, brokers and dealers participating in the National System will do likewise if not the beneficial owners of the obligations.

**(b) Designation of Depository; Approval of Blanket Issuer Letter of Representations.** Depository Trust Company ("DTC") of New York, New York, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is hereby designated as the depository (the "Depository") with respect to the Certificates issued hereunder in global book-entry form. There has been submitted to this Board a form of letter of representations (the "Blanket Issuer Letter of Representations") between the District and the Depository

setting forth various matters relating to the Depository and its role with respect to the Certificates. This Blanket Issuer Letter of Representations is hereby approved. The Chair or the Clerk is hereby authorized and directed to execute the Blanket Issuer Letter of Representations in substantially the form attached hereto as EXHIBIT A, if such a letter of representations has not already been executed, with only such variations therein as may be required to complete the Blanket Issuer Letter of Representations, or which are not, in the opinion of Bond Counsel, materially adverse to the interests of the District. Execution of the Blanket Issuer Letter of Representations by such official shall be conclusive evidence as to the necessity and propriety of such changes and their approval by Bond Counsel. So long as DTC is the Depository or it or its nominee is the Holder of any Global Certificate, the District shall comply with the provisions of the Blanket Issuer Letter of Representations, as it may be amended or supplemented by the District from time to time with the agreement or consent of DTC.

**(c) Global Certificate.** Upon their original issuance, the Certificates will be issued in the form of a single Global Certificate which shall represent the aggregate principal amount of the Certificates due on the maturity date (the "Global Certificate"). The Global Certificate will be originally issued and fully registered as to principal and interest in the name of Cede & Co., as nominee of DTC. The Global Certificate will be deposited with the Depository by the Purchaser and will be immobilized as further provided herein. No beneficial owners of interest in the Certificates will receive certificates representing their respective interests in the Certificates except as provided below in clause (e) of this Paragraph 2.03. Except as so provided, during the term of the Certificates, beneficial ownership (and subsequent transfers of beneficial ownership) of interests in the Global Certificate will be reflected by book entries made on the records of the Depository and its participants and other banks, brokers, and dealers participating in the National System. The Depository's book entries of beneficial ownership interest are authorized to be in integral increments of \$5,000, but not smaller increments, despite the larger authorized denomination of the Global Certificate. Payment of principal of and interest on the Global Certificate will be made to the Registrar as paying agent, and in turn by the Registrar to the Depository or its nominee as registered owner of the Global Certificate. The Depository, according to the laws and rules governing it, will receive and forward such payments on behalf of the beneficial owners of the Global Certificate.

Payment of principal of and interest on the Global Certificate may in the District's discretion be made by such other method of transferring funds as may be requested by the Holder of the Global Certificate.

**(d) Immobilization of Global Certificates by the Depository.** Pursuant to the request of the Purchaser to the Depository, immediately upon the original delivery of the Certificates the Purchaser will deposit the Global Certificate representing all of the Certificates with the Depository. The Global Certificate shall be in typewritten form or otherwise as acceptable to the Depository, shall be registered in the name of the Depository or its nominee and shall be held immobilized from circulation at the offices of the Depository on behalf of the Purchaser and subsequent Holders. The Depository or its nominee will be

the sole Holder of record of the Global Certificate and no investor or other party purchasing, selling or otherwise transferring ownership of interests in any Certificate is to receive, hold or deliver any other global certificates so long as the Depository holds the Global Certificate immobilized from circulation, except as provided below in clause (e) of this Paragraph 2.03.

**(e) Transfer or Exchange of the Global Certificate; Substitute Depository; Replacement Certificates.**

The Global Certificate evidencing the Certificates may not, after its original delivery, be transferred or exchanged except:

(i) Upon registration of transfer of ownership of the Global Certificate, as provided in Paragraph 2.04 of this resolution;

(ii) To any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to subclause (iii) of this clause (e); provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) To a Substitute Depository designated by and acceptable to the District upon (a) the determination by the Depository that the Certificates shall no longer be eligible for its depository services or (b) a determination by the District that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) of this clause (e); or

(iv) In the event that (a) the Depository shall resign or discontinue its services for the Certificates or be declared no longer able to carry out its functions and the District is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the District determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Certificates, or (2) it is in the best interests of the beneficial owners of the Certificates that they be able to obtain certificated Certificates, then the District shall direct Bond Counsel to prepare the form of Replacement Certificates and shall notify the Holders of its determination and of the availability of Replacement Certificates to Holders. The District, the Registrar and the Depository shall cooperate in providing Replacement Certificates to Holders requesting the same and the registration, transfer and exchange of such Certificates shall thereafter be conducted as provided in Paragraph 2.04 of this resolution.

In the event of the designation of a Substitute Depository as authorized by this clause (e), the Registrar, upon presentation of the Global Certificate, shall register its transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this resolution. The Blanket Issuer Letter of Representations

shall not apply to the Substitute Depository unless the District and the Substitute Depository so agree, and the execution of a similar agreement is hereby authorized.

**2.04 Registration; Transfer; Exchange.** The District shall appoint, and shall maintain a certificate registrar, transfer agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the District and the Registrar with respect thereto shall be as follows:

(a) **Register.** The District will cause to be kept at the principal office of the Registrar a certificate register in which, subject to such reasonable regulations as the Registrar may prescribe, the Registrar shall provide for the registration of ownership of Certificates and the registration of transfers and exchanges of Certificates entitled to be registered, transferred or exchanged as herein provided. The certificate register shall contain a record of every Certificate at any time authenticated hereunder, together with the name and address of the Holder thereof, the date of authentication, the date of transfer or payment and such other matters as are appropriate for the certificate register in the estimation of the Registrar.

(b) **Transfer of Certificates.** A Global Certificate shall be registered in the name of the payee on the books of the District by presenting the Global Certificate for registration to the Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Certificate of Registration on the Global Certificate. After its original delivery, a Global Certificate shall be immobilized from circulation and transfer except as provided in Paragraph 2.03(e) of this Resolution. A Global Certificate authorized for transfer may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the District and Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until a Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted thereon by the Registrar, all subject to the terms and conditions provided in this resolution and to reasonable regulations of the District contained in any agreement with, or notice to, the Registrar.

Upon surrender for transfer of any Certificate at the principal office of the Registrar, the District shall execute (if necessary), and the Registrar shall authenticate, date (in the space designated Date of Registration) and deliver, in the name of the designated transferee or transferees, one or more new Certificates of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Certificate may be registered in blank or in the name of "bearer" or similar designation.

Transfer of a Certificate may be made on the District's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Every Certificate presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered owner's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Certificate.

All Certificates delivered in exchange for or upon transfer of Certificates shall be valid general obligations of the District evidencing the same debt, shall be entitled to the same benefits under this resolution as the Certificates surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Certificates.

Transfer of the Global Certificate or Replacement Certificates may, at the direction and expense of the District, be subject to other restrictions if required to qualify the Global Certificate or Replacement Certificates as being in "registered form" within the meaning of Section 149(a) of the Internal Revenue code of 1986, as amended.

**(c) Exchange of Certificates.** The Global Certificate may not be exchanged for fully registered Certificates of smaller denominations unless Replacement Certificates are then available. At the option of the Holder of a Replacement Certificate, Replacement Certificates may be exchanged for other Replacement Certificates of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Replacement Certificates to be exchanged at the principal office of the Registrar. Whenever any Replacement Certificates are so surrendered by the registered owner for exchange, the District shall execute (if necessary), and the Registrar shall authenticate, date (in the space designated Date of Registration) and deliver one or more new Replacement Certificates of a like aggregate principal amount, as requested by the registered owner or the owner's attorney in writing.

**(d) Cancellation.** All Certificates surrendered upon any transfer or exchange shall be promptly cancelled by the Registrar and, thereafter, be disposed of as directed by the District.

**(e) Improper or Unauthorized Transfer or Exchange.** When any Certificate is presented to the Registrar for transfer or exchange, the Registrar may refuse to transfer or exchange the same until it is satisfied that the endorsement on such Certificate or separate instrument of transfer is valid and genuine and that the requested transfer or exchange is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers or exchanges which it, in its judgment, deems improper or unauthorized.

**(f) Persons Deemed Owners.** The District and the Registrar may treat the person in whose name any Certificate is at any time registered in the certificate register as the absolute owner of such Certificate, whether or not such Certificate shall be overdue, for the purpose of receiving payment of, or on account of, the principal of and interest on such Certificate and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Certificate to the extent of the sum or sums so paid.

For purposes of all actions, consents and other matters affecting Holders of Certificates issued under this resolution as from time to time supplemented, other than payments and purchases, the District may (but shall not be obligated to) treat as the Holder of a Certificate the beneficial owner of the Certificate instead of the person in whose name the Certificate is registered. For that purpose, the District may ascertain the identity of the beneficial owner of the Certificate by such means as the Registrar in his or her sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Certificate is registered identifying such beneficial owner.

**(g) Taxes, Fees and Charges.** The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Certificate and any legal or unusual costs regarding transfers and lost Certificates.

**(h) Mutilated, Lost, Stolen or Destroyed Certificates.** In case any Certificate shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Certificate of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Certificate or in lieu of and in substitution for any such Certificate, destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Certificate destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Certificate was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the District and the Registrar shall be named as obligees. All Certificates so surrendered to the Registrar shall be cancelled by it and evidence of such cancellation shall be given to the District. If the mutilated, destroyed, stolen or lost Certificate has already matured, it shall not be necessary to issue a new Certificate prior to payment.

**2.05 Appointment of Registrar.** Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as the certificate registrar and transfer agent (the "Registrar") and shall do so until a successor Registrar is duly appointed, all pursuant to a contract the District and Registrar shall execute which is consistent herewith and which the Chair and Clerk are hereby authorized to execute and deliver. A successor Registrar shall be a bank or

trust company eligible for designation as a bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Registrar and its duties may be specified in a contract between the District and such successor Registrar that is consistent herewith and that the Chair and Clerk are hereby authorized to execute and deliver. The Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Registrar shall pay principal and interest on the Certificates to the registered Holders of the Certificates in the manner set forth in this resolution. The District agrees to pay the reasonable and customary charges for the services of such Registrar.

**2.06 Execution of Certificates.** The Certificates shall be executed on behalf of the District by the manual signatures of the Chair and Clerk of the School Board; provided, however that both of such signatures may be printed facsimiles, in which event the Certificates shall also be executed manually by the authenticating agent as provided in Minnesota Statutes, Section 475.55. In the event of disability or resignation or other absence of either such officer, the Certificates may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Certificates shall cease to be such officer before the delivery of the Certificates, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if that officer had remained in office until delivery. If the District has adopted a corporate seal, it shall be omitted on the Certificates as permitted by law.

**2.07 Authentication; Date of Registration.** No Certificate shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until a Certificate of Authentication on such Certificate, substantially in the form set forth in the form of Global Certificate, shall have been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of Authentication on different Certificates need not be signed by the same person. The Registrar shall authenticate each Certificate by execution of the Certificate of Authentication on the Certificate and shall date each Certificate in the space provided as of the date on which the Certificate is registered. For purposes of delivering the original Certificates (the Global Certificate) to the Purchaser, the Registrar shall insert as the date of registration the date of original issue specified in Paragraph 2.01 of this resolution; and the executed Certificate of Authentication on any Certificate shall be conclusive evidence that it has been authenticated and delivered under this resolution. When the Global Certificate has been prepared, executed and authenticated, the Clerk shall deliver the same to the Purchaser thereof upon payment of the purchase price. The Purchaser shall not be obligated to see to the proper application of said moneys.

**2.08 Form of Certificates.**

The Certificates to be issued hereunder shall be in the form of a Global Certificate unless and until Replacement Certificates are made available as provided herein.

**A. Global Certificate.** The Global Certificate to be issued hereunder, together with the Registrar's Certificate of Authentication, the form of Assignment, and the registration information thereon, shall be in substantially the form set forth in EXHIBIT B hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph, and may be typewritten rather than printed.

**B. Replacement Certificates.** If the District has notified Holders that Replacement Certificates have been made available as provided in Paragraph 2.03(e) of this resolution, then for every Certificate thereafter transferred or exchanged the Registrar shall deliver a Certificate in the form of a Replacement Certificate rather than a Global Certificate. The Replacement Certificates, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereto, shall be in substantially the form specified at that time by Bond Counsel.

**Section 3. 2011 Certificate of Indebtedness Sinking Fund.** The proceeds of the Certificates shall be disbursed solely for the purposes for which the aids in anticipation of which said Certificates were issued are receivable. The Purchaser, however, shall not be obliged to see to the proper application of said moneys. Any premium and accrued interest received upon delivery of the Certificates shall be used to pay the interest on the Certificates and shall be held in a separate fund hereby created and designated "2011 Aid Anticipation Certificate of Indebtedness Sinking Fund." Any premium paid by the Purchaser shall also be deposited in said Sinking Fund. The moneys in said Sinking Fund shall be used solely to pay the principal and interest of the General Obligation Aid Anticipation Certificates of Indebtedness, 2011A of the District.

**Section 4. Payment of Principal and Interest.** Said Certificates and the interest thereon in the amount of \$\_\_\_\_\_ will be paid by the District from the receipt of the aids which will become available and will be deposited in said Sinking Fund for said purpose on or before the date of maturity of said Certificates, together with such other school funds as become available for said purpose. All of the taxable property within the limits of the District is subject to the levy of an ad valorem tax without limit as to rate or amount to pay the Certificates of this issue and the interest thereon. The full faith and credit of the District is hereby pledged for the payment of principal and interest on said Certificates.

**Section 5. Registration of Certificates.** The Clerk is hereby authorized and directed to file a certified copy of this resolution with the County Auditors of each county in which the District is located in whole or in part, and to obtain from each said County Auditor a certificate that the Certificates have been duly entered upon said Auditor's bond register.

**Section 6. Authentication of Transcript.** The officers of the District and each said County Auditor is hereby authorized and requested to furnish to the Purchaser and to the attorneys approving the legality of the issuance of the Certificates, certified copies of all resolutions of the District relating thereto, and such certificates and affidavits as to other matters appearing in their official records or otherwise known to them as may be reasonably required to evidence the legality and marketability of the Certificates, and all such certified

copies, certificates and affidavits, including any heretofore furnished, shall be deemed to constitute representations and recitals of the District as to the correctness of all statements contained therein.

**Section 7. Rebate to the United States.**

**7.01 Calculation and Payment.** The Issuer acknowledges and confirms that maintenance of the tax exempt status of interest on the Certificates is dependent, among other things, on compliance with the arbitrage requirements set forth in Section 148 of the Code and regulations promulgated thereunder. The Issuer agrees to make such calculations and to make such rebate payments to the United States as and when required by said Section 148 and the regulations promulgated thereunder. In construing this Section 7, all terms used herein shall have the meanings provided in Section 148 of the Code and the regulations promulgated thereunder.

**7.02 Opinion of Counsel.** Notwithstanding any other provision of this Section 7, any requirement imposed thereunder may be deemed inapplicable and of no force or effect if an opinion of Counsel is rendered to the Issuer by nationally recognized bond counsel to the effect that the failure to impose such requirement will not adversely effect the tax exempt status of interest on the Certificates.

**Section 8. Nondesignation as Qualified Tax-Exempt Obligations.** The Board hereby determines and declares that the District reasonably anticipates the issuance in calendar year 2011 of tax-exempt obligations in an aggregate principal amount greater than \$10,000,000 (exclusive of Private Activity Bonds). The Certificates of this issue are NOT designated as "qualified tax-exempt obligations" for the purposes of Section 265 of the Code relating to the deduction permitted financial institutions for interest expenses allocable to the Certificates.

**Section 9. Covenant to Continue Tax Exemption.** The District covenants and agrees with the Holders from time to time of the Certificates that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Certificates to become subject to taxation under the Code, and the Treasury Regulations promulgated thereunder, or any other applicable federal tax law or regulation; and that it will take, or cause its officers, employees or agents to take, all affirmative actions within its powers that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations and to comply with such additional legislative and administrative requirements as may be imposed by law.

**Section 10. Arbitrage Certification.** The Chair and the Clerk, being the officers of the District charged with the responsibility of issuing the Certificates pursuant to this resolution, are hereby authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of Section 148 of the Code and the regulations promulgated thereunder.

**Section 11. Official Statement.** The furnishing of the Official Statement to prospective purchasers of the Certificates is hereby ratified and confirmed, insofar as the same relates to the Certificates and the sale thereof.

**Section 12. Information Reporting.** For purposes of compliance with the provisions of Section 149(e) of the Code, the District shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Certificate is issued, a statement concerning the Certificate issue which meets the requirements of Section 149(e)(2).

**Section 13. Continuing Disclosure.**

**13.01 Limited Exemption from Rule.** The Securities and Exchange Commission (the "SEC") has promulgated amendments to Rule 15c2-12 under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) which govern the obligations of certain Participating Underwriters to require that issuers of municipal securities enter into agreements for the benefit of the Certificate Owners to provide continuing disclosure with respect to the Certificates. This Board hereby finds, determines and declares that the Certificates are exempt from the application of paragraph (b)(5) of the Rule by reason of the exemption granted in paragraph (d)(3) thereof. The exemption from the Rule for the Certificates is conditioned upon the District agreeing to provide certain continuing disclosure as hereinafter provided.

**13.02 Purpose and Beneficiaries.** To provide for the public availability of certain information relating to the Certificates and the security therefor and to permit Participating Underwriters of the Certificates to comply with the Rule, which will enhance the marketability of the Certificates, the District hereby makes the covenants and agreements contained in this Section 13 of this resolution for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Certificates.

**13.03 Definitions.** Unless otherwise defined in this Section 13, the following capitalized terms shall have the following meanings:

"Dissemination Agent" shall mean the District, or any successor Dissemination Agent which has been designated in writing by the District and which has filed with the District a written acceptance of such designation.

"EMMA" shall mean the Electronic Municipal Market Access system: [www.emma.msrb.org](http://www.emma.msrb.org), established by the MSRB and which contains a component that includes a continuing disclosure service for the receipt and public availability of continuing disclosure documents and related information to be submitted by issuers, obligated persons, and their agents pursuant to continuing disclosure undertakings entered into consistent with the Rule.

13. "Listed Events" shall mean any of the events listed in Paragraph 13.04 of this Section

"MSRB" shall mean the Municipal Securities Rulemaking Board.

"Owner" shall mean, in respect of a Certificate, the registered owner or owners thereof appearing in the certificate register maintained by the Registrar or any beneficial owner thereof, if such owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar.

"Participating Underwriter" shall mean any of the original underwriters of the Certificates required to comply with the Rule in connection with offering of the Certificates.

"Rule" shall mean Rule 15c2-12 adopted by the Securities and Exchange Commission (the "SEC") under the Securities Exchange Act of 1934, as the same may be amended from time to time, and including written interpretations thereof by the SEC.

#### **13.04 Reporting of Significant Events.**

(a) This Paragraph shall govern the giving of notices of the occurrence of any of the following events, with respect to the Certificates:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
7. Modifications to rights of security holders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the securities, if material;

11. Rating changes.

12. Bankruptcy, insolvency, receivership or similar event of the obligated person;

13. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such action, other than pursuant to its terms, if material;

14. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

(b) Whenever a Listed Event occurs, the District shall in a timely manner not in excess of ten business days after the occurrence of the Listed Event file a notice of such occurrence with the MSRB.

**13.05 Termination of Reporting Obligation.** The District's obligations under this Section shall terminate upon the legal defeasance or payment in full of all the Certificates.

**13.06 Dissemination Agent.** The District may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Section 13, including but not limited to its duties under Paragraph 13.04 hereof, and may discharge any such Agent, with or without appointing a successor Dissemination Agent.

**13.07 Amendment; Waiver.** Notwithstanding any other provision of this Section 13, the District may amend this Section 13, and any provision of this Section 13 may be waived, if such amendment or waiver is supported by an opinion of counsel expert in federal securities laws, to the effect that such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule.

**13.08 Additional Information.** Nothing in this Section 13 shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Section 13 or any other means of communication, or including any other information in any notice of occurrence of a Listed Event, in addition to that which is required by this Section 13. If the District chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this Section 13, the District shall have no obligation under this Section 13 to update such information or include it in any future notice of occurrence of a Listed Event.

**13.09 Default.** In the event of a failure of the District to comply with any provision of this Section 13, any Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section 13. A default under this Section 13 shall not be deemed an Event of Default under this Resolution or with respect to the Certificates, and the sole remedy under this Section 13 in the event of any failure of the District to comply with this Section 13 shall be an action to compel performance.

**13.10 Duties, Immunities and Liabilities of Dissemination Agent.** The Dissemination Agent shall have only such duties as are specifically set forth in this Section 13, and the District agrees, to the extent permitted by law, to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorneys fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's negligence or willful misconduct. The obligations of the District under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Certificates.

**13.11 Beneficiaries.** This Section 13 shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriters and Owners from time to time of the Certificates or the Beneficial Owners, if different, and shall create no rights in any other person or entity.

**13.12 Reserved Rights.** The District reserves the right to discontinue providing any information required under the Rule if a final determination should be made by a court of competent jurisdiction that the Rule is invalid or otherwise unlawful or to modify the covenants and agreements contained in this Section 13 if the District determines that such modification is required by the Rule, or by a court of competent jurisdiction.

**Section 14. Payment of Issuance Expenses.** The District authorizes the Issuer's Financial Advisor on behalf of the District to pay issuance expenses from Certificate proceeds on the closing date.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution, having received the affirmative votes of two-thirds of the members, was declared duly passed and adopted.

**INSERT EXHIBIT A**

**EXHIBIT B**

**(FORM OF GLOBAL CERTIFICATE)**

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
HENNEPIN COUNTY  
INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA)

R-1 \$29,345,000

GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATE OF INDEBTEDNESS, SERIES 2011A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
_____%	SEPTEMBER 29, 2012	DECEMBER 15, 2011	

REGISTERED OWNER: CEDE & CO., AS NOMINEE OF THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK

PRINCIPAL AMOUNT: TWENTY-NINE MILLION THREE HUNDRED FORTY-FIVE THOUSAND AND NO/100 DOLLARS

**KNOW ALL PERSONS BY THESE PRESENTS** that Independent School District No. 284 (Wayzata), State of Minnesota, a duly organized and existing independent school district whose administrative offices are located in Wayzata, Minnesota (the "School District"), certifies that it is indebted and for value received hereby promises to pay to the registered owner specified above or on the Certificate of Registration attached hereto, or registered assigns, without option of prior payment, the principal amount specified above, on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable at maturity to the person in whose name this Certificate of Indebtedness is registered at the close of business on September 14, 2012 (whether or not a business day). The interest hereon and the principal hereof are payable in lawful money of the United States of America by wire transfer (or other agreed means of payment), in same day funds or its equivalent no later than 12:00 noon (New York, New York time) on the maturity date specified above, upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota, acting as certificate registrar, transfer agent and paying agent (the "Registrar"), or the Registrar's designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the School District have been and are hereby irrevocably pledged.

**Date of Payment Not Business Day.** If the date for payment of the principal or interest on this Certificate of Indebtedness shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

**Issuance; Purpose.** This Certificate of Indebtedness is one of an issue in the aggregate principal amount of \$29,345,000. It is issued, pursuant to a resolution duly adopted by the School Board of the School District on November 14, 2011 (the "Resolution"), for the purpose of anticipating receipt of state aid for schools and federal aids to be distributed by or through the Minnesota State Department of Education and are issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 126C.50 through 126C.56.

**Minnesota School District Credit Enhancement Program.** The School District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Certificates when due.

**Denominations; Exchange; Resolution.** The Certificates of Indebtedness are issuable originally only as a single Global Certificate in the denomination of the entire principal amount of the issue. The Global Certificate is not exchangeable for fully registered Certificates of Indebtedness of smaller denominations unless Replacement Certificates are then available. Replacement Certificates, if made available as provided below, are issuable solely as fully registered Replacement Certificates in the denominations of \$5,000 and integral multiples thereof and are exchangeable for fully registered Replacement Certificates of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Registrar. Copies of the Resolution are on file in the principal office of the Registrar.

**Replacement Certificates.** Replacement Certificates may be issued by the School District in the event that:

(a) the Depository shall resign or discontinue its services for the Certificates of Indebtedness or be declared no longer able to carry out its functions and the School District is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility; or

(b) the School District determines in its sole discretion that (1) the continuation of the book-entry system described in the Resolution, which precludes the issuance of certificates of indebtedness (other than the Global Certificate) to any Holder other than the Depository (or its nominee), might adversely affect the interest of the beneficial owners of the Certificates of Indebtedness; or (2) it is in the best interest of the beneficial owners of the Certificates of Indebtedness that they be able to obtain certificated Certificates of Indebtedness.

**Transfer.** This Global Certificate shall be registered in the name of the payee on the books of the School District by presenting it for registration to the Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Certificate of Registration attached hereto. After its original delivery, this Global Certificate shall be immobilized from circulation and transfer except as specifically provided in the Resolution. Thereafter, if authorized for transfer, this Global Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the School District and Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the School District contained in any agreement with, or notice to, the Registrar. Transfer of this Global Certificate may, at the direction and expense of the School District, be subject to certain other restrictions if required to qualify this Global Certificate as being in "registered form" within the meaning of Section 149(a) of the Internal Revenue Code of 1986, as amended.

**Fees Upon Transfer or Loss.** The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Global Certificate and any legal or unusual costs regarding transfers and lost Certificates of Indebtedness.

**Treatment of Registered Owner.** The School District and the Registrar may treat the person in whose name this Global Certificate is registered as the absolute owner hereof, for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Certificate of Indebtedness is overdue, and neither the School District nor the Registrar shall be affected by any notice to the contrary.

**Authentication.** This Global Certificate shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by the manual signature of one of its authorized representatives.

**Not Qualified Tax-Exempt Obligations.** The Certificates of Indebtedness of this issue have NOT been designated by the School District as "Qualified Tax-Exempt Obligations" for the purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the deduction permitted financial institutions for interest expenses allocable to the Certificates of Indebtedness.

**IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED** that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to and in the issuance of this Certificate of Indebtedness, in order to make it a valid and binding general obligation of the School District enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law; and that the issuance of this Certificate of Indebtedness does not cause the indebtedness of the School District to exceed any constitutional or statutory limitation of indebtedness.

**IN WITNESS WHEREOF**, Independent School District No. 284 (Wayzata), State of Minnesota, by its School Board, has caused this Certificate of Indebtedness to be executed in its behalf by the facsimile signatures of the Chair and Clerk, the School District having no seal or said seal having been intentionally omitted as provided by law.

Date of Registration:

December 15, 2011

Registrable by:

NORTHLAND TRUST SERVICES, INC.  
MINNEAPOLIS, MINNESOTA

REGISTRAR'S CERTIFICATE  
OF AUTHENTICATION

This Certificate is one of the  
Certificates described in the  
within mentioned Resolution

Payable at:

NORTHLAND TRUST SERVICES, INC.  
MINNEAPOLIS, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA)  
WAYZATA, MINNESOTA

NORTHLAND TRUST SERVICES, INC.  
Registrar

/s/ (Facsimile)  
Chair

By \_\_\_\_\_  
Authorized Signature

/s/ (Facsimile)  
Clerk

**CERTIFICATE OF REGISTRATION**

The transfer of ownership of the principal amount of the attached Certificate of Indebtedness may be made only by the registered owner or the registered owner's legal representative last noted below:

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Registrar</u>
<u>December 15, 2011</u>	Cede & Co. P.O. Box 222 Bowling Green Station <u>New York, NY 10274</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Certificate of Indebtedness, shall be construed as though they were written out in full according to applicable laws or regulations:

---

TEN COM	--	as tenants in common	UTMA _____ Custodian _____ (Cust) (Minor)
TEN ENT	--	as tenants by entireties	Under Uniform Transfers to Minors
JT TEN	--	as joint tenants with right of survivorship and not as tenants in common	Act _____ (State)

Additional abbreviations may also be used, though not in the above list.

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Certificate of Indebtedness and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Certificate of Indebtedness on the books kept for registration of the within Certificate of Indebtedness, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Certificate of Indebtedness in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Registrar will not effect transfer of this Certificate of Indebtedness unless the information concerning the assignee requested below is provided.

\_\_\_\_\_

Name and Address:

\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if the Certificate of Indebtedness is held by joint account)

Please insert Social Security or other Tax Identification Number of Transferee

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION:** 6. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

**ITEM:** C. Finance and Business Services

**COMMENTS BY:** Mr. Westrum

**3. Resolution – Notice of Intended Capital Improvement Projects and Tax Levy**

**Authorization**

Pursuant to Minnesota Statutes, Section 123B.59, Subd. 3a, the School Board of Independent School District No. 284 (Wayzata), Minnesota, is required to declare its intent to levy taxes to finance [part of] the District's approved facilities plans as authorized by Minnesota Statutes, Section 123B.59.

- Exterior Wall Rehabilitation: East Middle School
- Flooring Replacement: Birchview, Gleason Lake, Greenwood, Kimberly Lane, Oakwood and Plymouth Creek Elementary Schools, Central, East and West Middle Schools, High School
- Painting and Wall Finishes: Birchview, Gleason Lake, Greenwood and Plymouth Creek Elementary Schools, Central, East and West Middle Schools, High School
- Ceiling/Lights Replacement: Birchview, Greenwood and Sunset Hill Elementary Schools, Central, East and West Middle Schools, District Administration Building
- Roof Replacement: West Middle School and District Administration Building
- Paving Rehabilitation: Gleason Lake, Greenwood, Oakwood, Sunset Hill and Kimberly Lane Elementary Schools, High School
- Repair Tennis Courts/Track: Central Middle School
- Refrigeration Mats: Ice Arena
- Restroom Disabled Access: Birchview, Gleason Lake, and Oakwood Elementary Schools, and East Middle School
- Boiler Replacement: Greenwood Elementary School and West Middle School

**RECOMMENDED ACTION:** Approve the **Resolution – Notice of Intended Capital Improvement Projects and Tax Levy Authorization** as authorized by Minnesota Statutes, Section 123B.59.

Motion by: \_\_\_\_\_

Roll Call \_\_\_\_\_

Passed \_\_\_\_\_

Second by: \_\_\_\_\_

Vote \_\_\_\_\_

Failed \_\_\_\_\_

**NOTICE OF INTENDED CAPITAL IMPROVEMENT  
PROJECTS AND TAX LEVY AUTHORIZATION  
INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA), MINNESOTA**

NOTICE IS HEREBY GIVEN pursuant to Minnesota Statutes, Section 123B.59, Subd. 3a, that the School Board of Independent School District No. 284 (Wayzata), Minnesota, has declared its intent to levy taxes to finance [part of] the District's approved facilities plans as authorized by Minnesota Statutes, Section 123B.59.

The projects intended to be financed by tax levies are:

- Exterior Wall Rehabilitation: East Middle School
- Flooring Replacement: Birchview, Gleason Lake, Greenwood, Kimberly Lane, Oakwood and Plymouth Creek Elementary Schools, Central, East and West Middle Schools, High School
- Painting and Wall Finishes: Birchview, Gleason Lake, Greenwood and Plymouth Creek Elementary Schools, Central, East and West Middle Schools, High School
- Ceiling/Lights Replacement: Birchview, Greenwood and Sunset Hill Elementary Schools, Central, East and West Middle Schools, District Administration Building
- Roof Replacement: West Middle School and District Administration Building
- Paving Rehabilitation: Gleason Lake, Greenwood, Oakwood, Sunset Hill and Kimberly Lane Elementary Schools, High School
- Repair Tennis Courts/Track: Central Middle School
- Refrigeration Mats: Ice Arena
- Restroom Disabled Access: Birchview, Gleason Lake, and Oakwood Elementary Schools, and East Middle School
- Boiler Replacement: Greenwood Elementary School and West Middle School

The total estimated project cost of these facilities is \$8.5 million for the fiscal year.

Dated: November 14, 2011

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School District Clerk  
Independent School District No. #284  
210 County Road 101 North  
Wayzata, MN 55391

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: D. Human Resource Services**

**COMMENTS BY: Ms. Doughty**

There are no items for this section.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION:** 7. OTHER BOARD ACTION

**ITEM:** A. RESOLUTION CANVASSING RETURN OF VOTES OF SCHOOL DISTRICT GENERAL OF NOVEMBER 8, 2011

**COMMENTS BY:** Board Chair Gleason

The School District General election was held on November 8, 2011, to fill the expiring 4-year terms of Linda Cohen, Patricia Gleason, Jay Hesby and Carter G. Peterson. There were seven candidates for the four 4-year terms and 2,816 District residents voted in the election. The enclosed Abstract and Return of Votes Cast indicates that Linda Cohen, Jay Hesby, Carter Peterson and Cheryl Polzin received the largest number of votes and have been elected to the Wayzata School Board effective the first Monday in January 2012.

We offer our congratulations to Linda, Jay, Carter and Cheryl, and extend our wholehearted appreciation on behalf of the Wayzata Public Schools' community for their willingness to serve.

**RECOMMENDED ACTION:** Adopt the following RESOLUTION CANVASSING RETURN OF VOTES OF SCHOOL DISTRICT GENERAL AND SPECIAL ELECTION HELD ON NOVEMBER 8, 2011.

Motion by: \_\_\_\_\_

ROLL CALL

Passed \_\_\_\_\_

Second by: \_\_\_\_\_

VOTE

Failed \_\_\_\_\_

INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA)  
STATE OF MINNESOTA

ABSTRACT AND RETURN OF VOTES CAST  
GENERAL AND SPECIAL ELECTION

NOVEMBER 8, 2011

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A.	TOTAL NUMBER OF PERSONS REGISTERED AT 7:00 O'CLOCK A.M.	<u>40,016</u>
B.	TOTAL NUMBER OF NEW REGISTRATIONS ON ELECTION DAY	<u>90</u>

---

C.	TOTAL NUMBER OF SIGNATURES ON THE POLLING PLACE ROSTER	<u>2,827</u>
D.	TOTAL NUMBER OF ACCEPTED REGULAR, MILITARY AND OVERSEAS ABSENTEE BALLOTS	
	<u>189</u>	
E.	TOTAL NUMBER OF PERSONS VOTING IN THE GENERAL ELECTION (add: C + D = E)	<u>3,016</u>

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F.	TOTAL NUMBER OF COMPLETELY BLANK BALLOTS IN THE BALLOT BOX	<u>0</u>
G.	TOTAL NUMBER OF COMPLETELY DEFECTIVE BALLOTS IN THE BALLOT BOX	<u>0</u>

---

H.	TOTAL NUMBER OF SPOILED BALLOTS IN THE SPOILED BALLOT ENVELOPE	<u>15</u>
I.	TOTAL NUMBER OF UNUSED BALLOTS RETURNED TO THE CLERK	<u>2,105</u>

---

**SCHOOL BOARD MEMBER**

GREG BAUFIELD	<u>1,019</u>
LINDA COHEN	<u>1,576</u>
JOAN CURTISS	<u>999</u>
JAY HESBY	<u>1,279</u>
CARTER PETERSON	<u>1,444</u>
CHERYL POLZIN	<u>1,500</u>
NICK ROEHL	<u>857</u>

Total number of write-in votes for this office	<u>44</u>
Total number of ballots defective for this office (overvotes)	<u>0</u>
Total number of ballots blank for this office (undervotes)	<u>717</u>
TOTAL BALLOTS COUNTED FOR THIS OFFICE	<u>3,016</u>



**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: B. RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT  
CLERK TO PERFORM OTHER ELECTION RELATED DUTIES

COMMENTS BY: Board Chair Gleason

The School District General election was held on November 8, 2011, to fill the expiring 4-year terms of Linda Cohen, Patricia Gleason, Jay Hesby, and Carter G. Peterson.

Approval of the attached Resolution will authorize the chair and clerk to execute certificates of election on behalf of the school board of Independent School District No. 284. The clerk of the school board will deliver a certificate to each person entitled personally or by certified mail. The clerk will enclose with the certificate a form of acceptance of office and oath of office. A Certificate of Election, Acceptance of Office and Oath of Office are also attached.

**RECOMMENDED ACTION:** Adopt the following RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES.

Motion by: \_\_\_\_\_

ROLL CALL

Passed \_\_\_\_\_

Second by: \_\_\_\_\_

198 VOTE

Failed \_\_\_\_\_

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was held in said school district on the 14<sup>th</sup> day of November, 2011, at six o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 8, 2011.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 284 to the following candidates:

- a. Linda Cohen
- b. Cheryl Polzin
- c. Carter Peterson
- d. Jay Hesby

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk

of the school board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by

\_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.



**CERTIFICATE OF ELECTION**  
**(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 9, 2011, canvassed the general election of school board members held on November 8, 2011.

2. **Linda Cohen** received the largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four (4) year term.

3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore **Linda Cohen** is elected to the office of school board member of Independent School District No. 284 for a full four (4) year term beginning on the first Monday in January, 2012 and expiring on the first Monday in January, 2016.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 14, 2011.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Patricia Gleason, Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Linda Cohen, Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 9, 2011, canvassed the general election of school board members held on November 8, 2011.

2. **Cheryl Polzin** received the second largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four (4) year term.

3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore **Cheryl Polzin** is elected to the office of school board member of Independent School District No. 284 for a full four (4) year term beginning on the first Monday in January, 2012 and expiring on the first Monday in January, 2016.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 14, 2011.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Patricia Gleason, Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Linda Cohen, Clerk

**CERTIFICATE OF ELECTION**  
**(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 9, 2011, canvassed the general election of school board members held on November 8, 2011.

2. **Carter Peterson** received the third largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four (4) year term.

3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore **Carter Peterson** is elected to the office of school board member of Independent School District No. 284 for a full four (4) year term beginning on the first Monday in January, 2012 and expiring on the first Monday in January, 2016.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 14, 2011.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Patricia Gleason, Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Linda Cohen, Clerk

**CERTIFICATE OF ELECTION**  
**(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 9, 2011, canvassed the general election of school board members held on November 8, 2011.
2. **Jay Hesby**\_\_\_\_\_ received the fourth largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore **Jay Hesby**\_\_\_\_\_ is elected to the office of school board member of Independent School District No. 284 for a full four (4) year term beginning on the first Monday in January, 2012 and expiring on the first Monday in January, 2016.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 14, 2011.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Patricia Gleason, Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Linda Cohen, Clerk









**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

**ITEM: \_\_\_\_\_**

**COMMENTS BY: Board Chair Gleason**

This section of the agenda provides an opportunity for members of the audience to address the School Board.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

**AGENDA SECTION: 10. National Merit Semifinalists and Esteemed Teachers**

**ITEM: \_\_\_\_\_**

**COMMENTS BY: Superintendent Anderson**

Wayzata High School has 26 seniors who have been selected as 2011-12 National Merit Scholarship semifinalists. We are very pleased that Wayzata Public Schools students do such a commendable job on these highly competitive national tests year after year. It speaks very positively about their motivation and aptitude and highlights the excellent work Wayzata Public Schools' teachers and support staff do in providing a solid learning experience for such achievement. Through this recognition event, we are not only honoring these scholars, but the elementary, middle and high school teachers who the students have selected as having "had the most positive and formative influence" on them as learners in the Wayzata Public Schools.

As the students are introduced, they will in turn introduce their choice of elementary, middle or high school "Esteemed Teachers."

Now it is my honor to introduce the semifinalists. Sue Iverson, Vision 21 Director, will present them with a personalized medal of recognition of their hard work and dedication in achieving National Merit Scholarship semifinalist status.

The following students are 2011-12 National Merit Scholarship Semifinalists:

**Aneesha Ahluwalia**  
**Ishmam Ahmed**  
**Alex Bahls**  
**Philip Cerles**  
**Evan Chen**  
**Mitchel Croal**  
**Connie Dong**  
**Cosette Haugen**  
**Oliver He**  
**Duligur Ibeling**  
**Timothy Isdahl**  
**Naveen Jain**

**Xun "Sunny" Liu**  
**Peter Lorbiecki**  
**Samantha Meyer**  
**Rachel Mohr**  
**Ivan Poteryakhin**  
**Caroline Qian**  
**Derek Schindelman**  
**Sahiba Singh**  
**Rishi Sinha**  
**Alexander Spencer**  
**Lesley Sun**  
**211 Frederick Sutton**

The esteemed teachers chosen by the students are:

**Dan Nielson  
Sue Iverson  
Stacy Calvert  
Colleen Tolle  
Matthew Rowheder  
Gail Sarff  
Dick Pritchard  
Curt Wyffels  
Kathy Simson  
Jeff Prondzinski  
Joel Ellingson  
Jennifer Fuzzey  
David Motes  
Eileen Baker  
Ashley Cardona  
Jeff Metzler  
Leslie Hanson  
Kathryn Lyle  
Andrea Knutson  
Joseph Hannon  
Bill Skerbitz**

**Peter Schmit  
Jeanne Thompson  
David Chvojicek  
Dixie Boschee  
Susan Branson  
Sarah Gohman  
Jodi Grack  
Andrea Barbknecht  
Mark Gitch  
Tom Kilkelly  
Dee Steele  
Tami Corder  
Gretchen Minnick  
Steven O'Neill  
Clarice Hagen  
Julie Light  
Bill Vieth  
Scott Maclachlan  
Elyssa McIntyre  
James Miller  
Leslie Swiggum**

Congratulations to these students and their "Esteemed Teachers!"

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – November 14, 2011

AGENDA SECTION: \_\_\_\_\_

ITEM: \_\_\_\_\_

COMMENTS BY: Board Chair Gleason

9. Board Reports

11. Adjourn

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_