

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - October 10, 2011 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

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WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Gleason

Linda Cohen, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Gleason

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Special Meeting – August 30, 2011
 - 2. Regular Meeting – September 12, 2011
- B. Approval of Revised Board Meeting Calendar – 2012-13
- C. Finance and Business Recommendations
- D. Human Resource Recommendations
- E. Assurance of Compliance with State and Federal Laws Prohibiting Discrimination

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Cohen

1. Special Meeting – August 30, 2011

Enclosed for Board review and approval are the minutes of the Special Board Meeting of August 30, 2011.

RECOMMENDED ACTION: Approve the minutes of the Special Board Meeting of August 30, 2011.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Special Meeting

August 30, 2011

The Board of Education
Wayzata Public Schools

A Special Meeting of the Board of Education of Wayzata Public Schools was held August 30, 2011, beginning at 5:15 PM at the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447.

1. **CALL TO ORDER** - Board Chair Gleason

Call to Order

A Special Meeting of the Board of Education of Independent School District 284 was convened on Tuesday, August 30, 2011 at 5:15 p.m., at Wayzata Country Club, 200 Wayzata Blvd. W, Wayzata, Minnesota, 55391.

The meeting was called to order by Board Chair, Pat Gleason, and Linda Cohen, Board Clerk, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Ms. And Carter G. Peterson. School Board members absent: No one.

Others Present: No one.

2. **SUPERINTENDENT EVALUATION**

Superintendent
Evaluation

The School Board completed the evaluation of Superintendent Anderson at a Special Meeting on August 30. Dr. Anderson was not present because of a family emergency. Mr. Moroz, Chair of the Superintendent Evaluation Committee will report on the results of the Superintendent's evaluation at the Regular Meeting scheduled for Monday, September 12, 2011.

3. **ADJOURN**

Adjourn

Pat Gleason, Chair adjourned the meeting at 7:45 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, and on the District website/

INDEPENDENT SCHOOL DISTRICT 284
LINDA A. COHEN, SCHOOL BOARD CLERK

Patricia L. Gleason
School Board Chair

Linda A. Cohen
School Board Clerk

Attachments:

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Cohen

2. Regular Meeting – September 12, 2011

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of September 12, 2011.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of September 12, 2011.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of Regular Meeting
September 12, 2011

The Board of Education
Wayzata Public Schools

A Regular Board meeting of the Board of Education of Wayzata Public Schools was held September 12, 2011, beginning at 7:00 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (MEDIACOM), and delayed broadcast on Minnetonka Channel 17 (Comcast).

1. CALL TO ORDER/ROLL CALL

Call to Order

The meeting was called to order by Pat Gleason, Board Chair and Ms. Linda Cohen, Board Clerk, called the roll. The following School Board members were present: Ms. Linda Cohen, Ms. Susan H. Droegemueller, Ms. Susan Gaither, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Ms. Carter G. Peterson, and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: No one.

Others Present: Bob Noyed, Jodi Olson, John Sucansky, Dave Carlson, Colleen Erickson, Jill Johnson, Jim Westrum, Annie Doughty, Brenda Arrington, Shelly Nelson, Denise Falls, Michelle Reinke, Jennifer Berg, Steve Root, Joan Curtis, Nick Roehl, Mary Arth, Sammi Eerilor, Bob Wittman, Marcia Treno, Debbie Slombaouski, Karen Keffeler, Lori Fildes, Bill Buendig, Jennifer Fuzzey, Jill Sklader and Gabriel Lofton.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Approval of
Consent Agenda
Items

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

A motion was made by Ms. Peterson and seconded by Mr. Moroz to approve the agenda as presented and the Consent Agenda items as recommended. A roll call vote was taken and the following members voted in favor thereof: Ms. Linda Cohen, Ms. Susan Droegemueller, Ms. Susan Gaither, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0. Consent agenda items were as follows:

A. Approval of Minutes

Approval of
Minutes

1. Regular Meeting – August 8, 2011

B. Approve Election Judge Salaries for the November 8, 2011 General Election

Approve Election
Judge Salaries for the
November 8, 2011
General Election

For election judges serving in a School District election, which is not held in conjunction with a state election, the School Board may determine the rate to be paid to election judges. The School District shall pay at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and in attending required training sessions. Further, a judge who travels to pick up election supplies or delivers returns to the clerk or county auditor shall receive not less than the prevailing Minnesota minimum wage plus mileage. The School Board shall determine the mileage and amount to be paid.

After a comparison of wages being paid to election judges in surrounding cities and School

Districts, it is the recommendation of the School District Election Administrator that Wayzata School District reimburse the election judges appointed for the November 8, 2011 election at the following rates:

- Head Election Judge – \$10.00 per hour
- Election Judge – \$8.50 per hour
- Election Judge Training – \$ \$15.00 flat fee

C. Finance and Business Recommendations

Finance and Business Recommendations

Authorized the following disbursements:

- General Checking Account for August 2011 \$ 3,960,772.49
- Wire Transfer for July 2011 \$49,291,977.00

The School Board accepted with appreciation the following gifts which are in compliance with current District policy and guidelines:

Acknowledgement of Contributions According to Minn. Stat. 465.03 GIFTS TO MUNICIPALITIES

Amount	Donated By	Purpose
\$ 80.00	Food Perspectives	Student Scholarships for East Middle School
103.83	Denise Dau and Wells Fargo	Wells Fargo Annual Giving Campaign – Gleason Lake Elementary
183.83		

D. Human Resource Recommendations

Human Resource Recommendations

Approved the following Human Resource Actions as recommended:

Employment

Employment

- Beth Anderson** – 2 Hour Paraprofessional (2011-2012 school year only) – Gleason Lake – PLC Pilot Program
- Karen Arkensteyn** – 2 Hour Paraprofessional (2011-2012 school year only) – Gleason Lake – PLC Pilot Program
- Raymond Bailer** – 1.0 Social Studies Teacher – High School – Resignation – P. Jay Guerin
- Kellie Blazei** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Oakwood – PLC Pilot Program
- Tonya Brandt** – 2 Hour Paraprofessional (2011-2012 school year only) – Kimberly Lane – PLC Pilot Program
- Kristin Cargill** - .8 Art, Music, Physical Education, Technology Teacher – Plymouth Creek – Increased Enrollment
- Amanda Carlson** – 6 Hour Paraprofessional – High School – Retirement – Livio Lovisolo
- Janna Daavettila** – 5 Hour Home Base Assistant – Gleason Lake – New Position
- Amy Dahl** – 2 Hour Paraprofessional (2011-2012 school year) – Gleason Lake – New Position
- Linda Deleski** – 6 Hour Paraprofessional – Kimberly Lane – New Position
- Karen Droen** – 2 Hour Paraprofessional (2011-2012 school year only) – Gleason Lake – PLC Pilot Program
- Sean Egan** – 1.0 Mathematics Teacher – High School – Leave of Absence – Mahshid Hanafi-Alamdari
- Ann Fehrenbach** – 1.0 Literacy Academic Intervention Birchview – Resignation – Allison Storti
- Craig Fuhrmann** – 6 Hour Paraprofessional – High School – Resignation – Nick Miller
- Courtney Gehl** – 6 Hour Paraprofessional – Oakwood – Resignation – Andrea Roepke
- Anne Grendahl** – 2 Hour Paraprofessional (2011-2012 school year only) – Sunset Hill – PLC Pilot Program
- Mary Heitkamp** – 2.5 Hour Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program
- Judith King** – 2.5 Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot

Program

Maureen Madden – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

Molly McCullough – 2.5 Hour Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program

Alex McGreavey – 7.5 Hour Home Base Instructor – Gleason Lake – Transfer – Christy Eckenrode

Michele Mondoux – 1.0 3rd grade Teacher (LTR) – Birchview – Leave of Absence – Roberta Granberg

Margaret (Peggy) Murphy – 7.5 Hour Paraprofessional – High School – Transfer – Denise Tauer

Stephanie Neiffer - .333 Family Consumer Science Teacher – East Middle School – Transfer – Phyllis Fischer

Leslie New – 1.0 Special Education Teacher (LTR) – Kimberly Lane – Leave of Absence – Steffani Weekly

Peter Olson – 7.5 Hour Home Base Instructor – Kimberly Lane – Resignation – Jeff Kosel

Jodi Otten – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

Angela Quinn – 1.0 ALC Social Studies Teacher – High School – Transfer – William Kuendig

Joyce Rasstetter – 2 Hour Paraprofessional (2011-2012 school year) – Plymouth Creek – PLC Pilot Program

Steven Ruce – 2 Hour Paraprofessional (2011-2012 school year) – Sunset Hill – PLC Pilot Program

Alicia Rue – 1.0 Mathematics Teacher – High School – Resignation – Matt Lombardi

Jeannette Sanders – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

Steven Ruce – 2 Hour Paraprofessional (2011-2012 school year only) – Sunset Hill – PLC Pilot Program

Alicia Rue – 1.0 Mathematics Teacher – High School – Resignation – Matt Lombardi

Jeannette Sanders – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

Lindsey Schmidt – 5 Hour Paraprofessional – Birchview – New Position

Jamie Solberg – 1.0 Special Education Teacher – Sunset Hill – Transfer – Susan Wright

Alison Somers – 1.0 Special Education Teacher – West Middle – Resign – Ellen Warzecha

Michael Svendsen – .25 Physical Education Teacher – Greenwood – Non-renew

Kristina Terhaar – 2.5 Hour Paraprofessional (2011-2012 school year only) – Oakwood – PLC Pilot Program

Alissa Thomes – 1.0 Special Education Teacher – Greenwood/Oakwood – New Position

Kathy Waaraniemi – 2.5 Hour Paraprofessional (2011-2012 school year only) – Greenwood – PLC Pilot Program

Abdul Wright – 2 Hour Paraprofessional (2011-2012 school year only) – Plymouth Creek – PLC Pilot Program

Joseph Yaeger – 6 Hour Paraprofessional – High School – New Position

Nashley Zollicoffer - 6 Hour Special Education Para – High School – Resignation – Carrie Starkson

Contract Modification

Contract Modification

Tim Hartung – Physical Education – High School – From .667 to .834

Monica Healy – Vocal Music, Physical Education – Kimberly Lane/Plymouth Creek – From .4 to .35

William Kuendig III – Achievement Specialist – From teacher to Unaffiliated Level 4

Ebony Mhiripiri – Family Consumer Science – East Middle School – Rescind Contract

Sarah Parry – Resource Teacher & Data Integration Specialist – From .5 to .8 (2011-2012 only)

Allison Scally – Vocal Music – Central Middle School – From .417 to .5

Leah Wieseler – Spanish – Central Middle School – Rescind Contract

Disability/Child Care Leave of Absence

Devon Kirschner – Evaluation Specialist at East & West Middle Schools has requested a childcare leave of absence for the birth of her baby which is due December 27, 2011. She is requesting a disability leave followed by a childcare leave of absence through April 6, 2012.

David Lutz – Central Middle School Social Studies Teacher has requested a childcare leave of absence for the birth of his baby on July 4, 2011. He is requesting a leave of absence from August 29 through October 4, 2011.

Lisa Parra Staves – High School Spanish Teacher has requested a childcare leave of absence for the birth of her baby which is due March 5, 2012. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2011-2012 school year.

Stephanie Wilkinson – Kindergarten Teacher at Oakwood Elementary School has requested a childcare leave of absence for the birth of her baby which is due on January 3, 2012. She is requesting a disability leave followed by a childcare leave of absence through April 6, 2012.

Leave of Absence Without Pay

Ericka Downie – District Resource Teacher and East Middle School Learning Team Coach has been placed on leave of absence without pay.

Jill Gottlieb – 2nd Grade Teacher at Sunset Hill has requested a leave of absence without pay on January 20, 2012.

Sandra Hricko – Social Worker at Central Middle School has requested a leave of absence without pay on November 10, 2011.

Lillian Perry – Paraprofessional at Kimberly Lane has requested a leave of absence without pay for the 2011-2012 school year.

Judi Selinger – Birchview and ECSE Speech Language Pathologist has requested a leave of absence without pay from September 12-16, 2011. She will utilize three personal days and two days without pay.

Resignations

Sheryl Butler – Paraprofessional at Plymouth Creek submitted her resignation effective September 9, 2011.

Laura Cohen – Home Base Instructor at Sunset Hill and Plymouth Creek submitted her resignation effective September 9, 2011.

Dan Deitering – Paraprofessional at West Middle School submitted his resignation effective August 19, 2011.

Linda Desaulniers – Culinary Express at Central Middle School submitted her resignation effective August 17, 2011.

Mary Deschamps – Home Base Instructor at Oakwood submitted her resignation effective September 5, 2011.

Michelle Glasgow – Paraprofessional at Central Middle School submitted her resignation effective August 15, 2011.

Patrick Guerin – High School Social Studies Teacher submitted his resignation effective August 31, 2011.

Nick Miller – Paraprofessional at Wayzata High School submitted his resignation effective August 22, 2011.

Catherine Nordin – Paraprofessional at Oakwood submitted her resignation effective August 18, 2011.

David Patrick Peralez – Home Base Assistant at Kimberly Lane submitted his resignation effective August 19, 2011.

Robin Redman – Paraprofessional on layoff status submitted her resignation effective August 5, 2011.

Erica Ribnick – Paraprofessional at Plymouth Creek submitted her resignation effective August 22, 2011.

Quillan Roe – Home Base Instructor at Birchview submitted his resignation effective August 18, 2011.

Andrea Roepke – Paraprofessional at West Middle School submitted her resignation effective August 16, 2011.

Carrie Starkson – Paraprofessional at Wayzata High School submitted her resignation effective August 10, 2011.

Wendi Stern – Paraprofessional on layoff status submitted her resignation effective August 11, 2011.

Shavon Swain – Paraprofessional at Oakwood submitted her resignation effective September 4, 2011.

Krismar Waage – Paraprofessional on layoff status submitted her resignation effective August 9, 2011.

3. STUDENT CURRICULUM PRESENTATION

Student Curriculum
Presentation

A. There was no presentation.

4. RECOGNITIONS

Recognitions

A. September Employee of the Month

Employee of the
Month

Wayzata Central Middle School recognized Michelle Reinke as the Wayzata School District “Employee of the Month” for September 2011. Michelle has been at Central since 1998, she has taught Family Consumer Science, Eighth grade Earth Science, and is helping to advance the work of the school’s Professional Learning Communities as its PLC Coach. In addition, she is also currently serving the District as its Resource Teacher for Science.

As one committed to her own professional growth and development, Michelle has embraced the opportunity to support the work of our teachers as they grow through the PLC experience. Michelle is described as a classroom teacher turned PLC Coach, she has a great understanding of the day-to-day activities in the classroom and seeks to offer practical, best practice solutions as our PLC teams develop assessments and daily assignments that meet learning objectives. Michelle is passionate about student achievement, evidenced by the time spent collaboratively devising ways for teachers to implement ideas in a realistic but immediate fashion. Michelle is a focused problem solver who seeks advice and input while not shying away from courageous conversations that lead to evaluative reflection. Her initiative and tireless work with PLC teams is a continual reminder that “the strongest educators never tire of learning and improving.”

Michelle stated “It is an honor to be here. Teaching is not something you just do, it’s something you are. Thank you to my family, administration leadership team, School Board, students and staff. I look forward to continuing to be part of this School District and growing and learning along with it.” Congratulations Michelle!

B. Wayzata High School Boys’ Golf Team Championship

WHS Boys Golf
Team Championship

The School Board recognized the members of the 2011 Wayzata High School state champion boys’ golf team and coaches.

The Wayzata High School boys’ golf team defended its state championship title by shooting a two-day total of 592 and earning the 2011 Class AAA State Boys Golf Championship in a tie with Rogers High School at Bunker Hills in Coon Rapids on June 15.

The golf team is coached by head coach Allan Christopherson and assistant coaches Joe Hannon and Chris Zobrack. Team members are: senior Tyler Lowenstein, juniors Andrew Brandt, Miles Death, Jack Higginson and Zack Lowenstein, and freshman Jack Holmgren.

Coach Allan Christopherson spoke of the team’s commitment and their three (3) years in a row of academic excellence as a team. He stated “Thanks to the teachers and parents for their support.

Thanks to the School Board for allowing the culture in the District to be as excellent as it is.”

Congratulations to the boys’ golf team and their coaches!

5. REPORTS FROM ORGANIZATIONS

Reports from
Organizations

This section of the agenda provides the opportunity for parent, teacher, and/or student associations and/or organizations to provide the School Board with reports/updates.

A. Student Council

Student Council

Sammi Ezrilov, Student Council Vice-President reported on the happenings around the Wayzata High School.

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

Superintendent's
Reports and
Recommendations

A. Superintendent

Superintendent

Superintendent Chace B. Anderson and the executive directors of Teaching and Learning, Human Resources and Finance and Business, gave a brief oral report on the start of the 2011-2012 School Year.

B. Teaching and Learning

Teaching and
Learning

The 2011 Summer Learning Leadership Team (SLLT) presented a report and PowerPoint that summarized the summer learning opportunities that were available to the students and other individuals by Wayzata Public Schools. The SLLT administrative members include; Gabriel Lofton, Bob Wittman, Lori Fildes, Karen Keffeler, Jennifer Fuzey, Jill Sklader, and William Kuendig.

C. Finance and Business Services

Finance and
Business

1. Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of July 31, 2011
- Monthly Financial Reports details fund and budget status data as of June 30, 2011 will be reported once the June 30, 2011 audit is complete.

No Board action was required.

Human Resource Services

Human Resource
Services

D. The School Board’s Bargaining Team and the Wayzata Education Association representatives reached a tentative contract agreement on July 26, 2011. Subsequently, the WEA teachers voted on Tuesday, September 6, 2011 and ratified the contract with a 97% majority vote.

Salary schedule improvement was 2.65% over the two year period and is within the budget parameters.

The negotiation team members were:

Chip Brofford, Kevin Johnson, Cory Knudtson, Katie Moe, and Adam Tillotson, Wayzata Education Association; Pat Gleason and John Moroz, School Board; Jim Westrum, Executive Director of Finance & Business Services; Gloria Olsen, Legal Counsel; and Annie Doughty, Executive Director of Human Resource Services.

Pat Gleason stated “Relationships and trust mean a lot, teachers have to know we are telling them the truth. I have enjoyed this and it has been an extraordinary experience.”

John Moroz stated “We’ve established a strong relationship with our teachers and I’m very proud of that. Thank you Pat Gleason for all of the years you have served on this committee.”

A motion was made by Mr. Moroz and seconded by Mr. Hesby to approve the contract with the Wayzata Education Association for the period of July 1, 2011 through June 30, 2013; as tentatively agreed upon by the bargaining teams and ratified by the Wayzata Education Association. The motion passed unanimously.

7. OTHER BOARD ACTION

Other Board Action

A. Resolution Relating to the Appointment of Election Judges for the General Election on November 8, 2011

Resolution Relating to the Appointment of the Election Judges for the General Election on November 8, 2011

The School Board is required to official appoint individuals to serve as election judges for School District elections.

Election Judges for the General Election on November 8, 2011:

COMBINED POLLING PLACE

ELECTION JUDGES

Wayzata City Hall

Head Election Judge Charlie Peasha
Robert Fidgen
Lynn Colyer
Fran Day
Joel Papa

Plymouth Fire Station No. 3

Head Election Judge Deborah Rousu
Carol Connelly
Joan Schultz
Caroline Weishair
Jim Phillips
Dick Newman

Christ Memorial Lutheran Church

Head Election Judge Mike Barnes
Frances Essig
Margaret Heying
Larry Schmitt
Laura Ehramjian

Wayzata High School

Head Election Judge Chuck Tryon
David Burke
Connie Lewis
Carol McCormick-Buchmeier
Warren Johnson

Plymouth Creek Center

Head Election Judge Marvin Halber
Russ Stenzel
Jerry Buchmeier
Marcia Hinitz

Alternates: Bud Greeley, Glen Hohenstein, Fred Moore, Mary Peterson, Paul Schulz, and Karen Tomilson

A motion was made by Mr. Moroz and seconded by Ms. Cohen to waive the reading and approve the Resolution Relating to the Appointment of Election Judges for the General Election to be held on November 8, 2011. A roll call vote was taken and the following members voted in favor thereof: Ms. Susan Gaither, Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, Ms. Linda Cohen, Ms. Susan Droegemueller, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0.

B. Resolution Appointing Absentee Ballot Board Election Judges For the November 8, 2011 General Election

Resolution
Establishing
Combined Polling
Places and
Designating Hours

The School Board is required to officially appoint qualified individuals to serve as absentee ballot board election judges for School District elections.

Absentee Ballot Board Appointments for the November 8, 2011 General Election:

Colleen O. Erickson
Connie Leuer
Jill Schwint

A motion was made by Ms. Cohen and seconded by Ms. Peterson to approve the Resolution Appointing Absentee Ballot Board Election Judges for the November 8, 2011 General Election. A roll call vote was taken and the following members voted in favor thereof: Mr. Jay Hesby, Mr. John Moroz, Ms. Carter Peterson, Ms. Linda Cohen, Ms. Susan Droegemueller, Ms. Susan Gaither, and Ms. Patricia Gleason; and the following voted against the same: No one. The motion passed 7-0.

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

Audience Opportunity
to Address the School
Board

This section of the agenda provides an opportunity for members of the audience to address the School Board.

No one came forward to address the Board.

9. BOARD REPORTS

Board Reports

A. Superintendent Evaluation/Compensation Committee

The School Board completed the evaluation of Superintendent Anderson at a Special Board Meeting on August 30.

John Moroz, Chair of the Superintendent's Compensation and Evaluation Committee reported that first and foremost Dr. Anderson's overall score was very high; he was rated at 3.47 on a scale of 0-4. He stated, "We are very delighted with Dr. Anderson and where he has taken the District." A couple of suggestions were given to Dr. Anderson that Board members would like to see. Mr. Moroz also stated, "Dr. Anderson has been in the District for three (3) years and has done a very good job. The plan for the coming year is using the Strategic Plan as a basis of his evaluation going forward. He has been very involved in this process and will be completed before the end of the year." Dr. Anderson thanked his leadership team, "they are dedicated, committed leaders and bring so much to this community." He also thanked the School Board for their hard work and for being the Board that they are.

10. NEW BUSINESS

New Business

There was no new business.

11. ADJOURN

Adjourn

There being no additional business before the School Board, a motion was made by Ms. Peterson and seconded by Ms. Cohen to adjourn the meeting. The motion passed unanimously. Ms.

Gleason, Board Chair, adjourned the meeting at 8:47 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, and on the District website.

INDEPENDENT SCHOOL DISTRICT 284
LINDA A. COHEN, SCHOOL BOARD CLERK

Patricia L. Gleason
School Board Chair

Linda A. Cohen
School Board Clerk

Attachments:

Minutes
Resolution
Resolution

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Approval of the Board Meeting Schedule for July

2012 though December 2013

COMMENTS BY: Board Chair Gleason

It has been the practice of the Wayzata School Board to designate the second Monday of the month as the Regular School Board meeting day, with meetings convening at 7:00 p.m. at Wayzata City Hall, 600 Rice Street, Wayzata. It is recommended that the Board again schedule the fourth Monday of the month for work sessions, to begin at 4:00 p.m. in the Board Room at the District Administration Building, 210 County Rd. 101 N., Plymouth.

All Regular Board meetings will be broadcast over cable television - City of Plymouth Channel 22 (Comcast), City of Wayzata Channel 19 (Mediacom), and delayed broadcast on City of Minnetonka Channel 17 (Comcast); all work sessions are recorded.

The attached **BOARD OF EDUCATION – July 2012 – December 2013 MEETING SCHEDULE** has been revised because of an error discovered. It has been reviewed by administration and is being submitted for Board approval.

RECOMMENDED ACTION: Approve the revised **Board Of Education – July 2012 – December 2013 Meeting Schedule** as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

JULY 2012 - DECEMBER 2013 BOARD MEETING SCHEDULE

2012

July 9	Regular Meeting
July 23	Work Session
August 13	Regular Meeting
August 27	Work Session
September 10	Regular Meeting
September 24	Work Session
October 8	Regular Meeting (Columbus Day – Not a District Holiday)
October 22	Work Session
November 12	Regular Meeting
November 26	Work Session
*December 3	Special Work Session - Organizational
December 10	Regular Meeting
*December 17	Work Session

2013

January 14	Organizational/Regular Meeting
January 28	Work Session
February 11	Regular Meeting
February 25	Work Session
March 11	Regular Meeting
March 25	Work Session
April 8	Regular Meeting
April 22	Work Session
May 13	Regular Meeting
May 20	Work Session
June 10	Regular Meeting
June 24	Work Session
July 8	Regular Meeting
July 22	Work Session
August 12	Regular Meeting
August 26	Work Session
September 9	Regular Meeting
September 23	Work Session
October 14	Regular Meeting
October 28	Work Session
November 11	Regular Meeting
November 25	Work Session
December 2	Special Work Session – Organizational
December 9	Regular Meeting
December 16	Work Session

* Dates with asterisks fall out of the normal sequence of regular meetings being held on the second Monday of the month and work sessions on the fourth Monday. Reasons are indicated in parentheses and usually involve schedule conflicts, holidays, winter/spring breaks, required public hearings, etc.

Unless otherwise indicated, Regular School Board meetings are scheduled to convene at 7:00 p.m. at Wayzata City Hall, 600 Rice St., Wayzata and School Board Work Sessions at 4:00 p.m. at the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota. Should a particular agenda item or anticipated size of audience warrant holding a Regular Board meeting or Work Session at one of the schools, notices will be posted.

BOARD COMMITTEES – The Board Committee on Teaching and Learning meets at on the third Wednesday of the month at Wayzata Central Middle School, the Board Committee on Human Resources meets on the Tuesday prior to Regular School Board meetings at the District Administration Building, and the Board Committee on Board Policies also meets on the Tuesday prior to Regular School Board meetings at the District Administration Building. The Board Committees on Finance & Business Services, Superintendent’s Evaluation/Compensation, and Facilities Development and Long-Range Planning meet on an as-needed basis.

ALL BOARD MEETINGS ARE OPEN TO THE PUBLIC – A list of agenda items for each Work Session, Regular and Special Board meeting is posted in all District buildings prior to the meeting and on the District’s web site (www.wayzata.k12.mn.us). The School Board’s official bulletin board is located outside the front entrance of the District Administration Building, 210 County Road 101 North, Plymouth. In addition, all **Regular** Board meetings are scheduled to be broadcast live over cable television — City of Plymouth Channel 22 (Comcast), City of Wayzata Channel 19 (Mediacom), and delayed broadcast over City of Minnetonka Channel 17 (Comcast).

DRAFT

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for September 2011	\$ 6,143,275.77
Wire Transfer for August 2011	\$ 28,927,627.00

RECOMMENDED ACTION: Authorize payment as recommended.

Acknowledgement Of Contributions

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

THEREFORE; the Executive Director of Finance and Business Services recommends the following Resolution:

BE IT RESOLVED by the School Board of Independent School District No. 284 that the School Board accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$ 500.00	Gail Munsell	Peppermint Fence Playrooms
1,004.22	Oakwood Elementary PTA	Granted to Grade 5 classroom supplies and ribbons for Phy Ed class
1,250.00	Oakwood Elementary PTA	Coffee and copy paper for the year
2,000.00	Kimberly Lane Elementary PTA	Field trip bussing assistance
2,000.00	Target	Family Learning Center, Story Time Matters Program
3,036.50	Oakwood Elementary PTA	Literacy Program and bussing field trip costs
3,086.85	Target	East Middle School - Take Charge of Education Program
11,407.34	Oakwood Elementary PTA	Sign for Entrance of Oakwood, Bookshelves for Media Center, and mobile computer cart and computers
	Jeri Johnson	Donation of an Environmental Kit, Scissors, and a Seat to Go for special services, valued by Lori Fildes at \$880.00
<u>TOTAL</u>		
\$24,284.91		

RECOMMENDED ACTION: Approve the gifts listed above to be used as designated.

Motion by: _____ ROLL CALL Passed _____

Second by: _____ VOTE Failed _____

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
SEPTEMBER 2011				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
365815	THELEN HEATING AND ROOFING INC	WMS-IAQ UPGRADE 7/31/11 MDE#00447	9/13/2011	1,960,708.35
365916	WEBER INC	EMS-LOCKER RM 8/30/11	9/15/2011	485,279.71
365792	NORTHWESTERN MUTUAL LIFE	EMPLOYER SPONSORED LIFE INS-ANNUAL 11-12	9/13/2011	385,856.11
365919	ENERGY MANAGEMENT COLLABORATIVE LLC	GL LIGHTING PROJECT	9/19/2011	261,006.67
365906	THELEN HEATING AND ROOFING INC	BV-ROOF #4 8/31/11	9/15/2011	225,492.00
366212	CDW GOVERNMENT, INC	WHS NETWORK UPGRADE	9/30/2011	185,842.33
366198	NORTH CENTRAL TRUST/FBO WAYZATA SCHOOLS	PAYROLL ACCRUAL	9/30/2011	173,085.00
366192	ING	PAYROLL ACCRUAL	9/30/2011	137,903.87
366200	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	9/30/2011	119,106.78
365755	HALLBERG ENGINEERING	WMS-IAQ UPGRADES 7/31/11 MDE#00446	9/13/2011	104,162.40
366226	ISD #284	TRANS TO ACTIVITY FUNDS-AUG EDUTRAK	9/30/2011	104,100.00
365817	TIES	LAB AND STAFF LAPTOPS, DESKTOPS	9/13/2011	98,388.00
365825	XCEL ENERGY	MONTHLY SERVICE	9/13/2011	90,889.98
366189	AMERICAN CENTURY	PAYROLL ACCRUAL	9/30/2011	90,466.90
366171	TARGET COMMERCIAL INTERIORS	GL-FLOORING	9/27/2011	86,394.00
365742	APPLE INC	MACBKS FOR STAFF	9/13/2011	84,252.91
365769	LYON WORKSPACE PRODUCTS	EMS-LOCKER RMS 9/30/11	9/13/2011	80,087.00
365835	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	9/15/2011	79,929.52
365750	DMJ ASPHALT INC	EMS-PARKING LOT 8/17/11	9/13/2011	72,816.55
366116	HALLBAR CONSTRUCTION INC	EMS-REPLACE WINDOWS & DRS	9/27/2011	67,594.40
365923	APPLE INC	COMPUTERS-STAFF & BV LAB	9/20/2011	59,609.78
365828	ING	PAYROLL ACCRUAL	9/15/2011	45,697.22
365777	MIDWEST ASPHALT CORP	DIST-PAVING 8/27/11	9/13/2011	35,957.50
365650	MASTER MECHANICAL INC	BV, WHS, CMS PROJECT	9/1/2011	32,000.00
365772	MASTIFF CONSTRUCTION INC	HS-FLOOR FINISHING	9/13/2011	30,210.00
365805	SHI INTERNATIONAL CORP	ANNUAL AGREEMENT	9/13/2011	26,841.00
366019	TIERNEY BROTHERS, INC.	PC-NEW CLASSRM PKGS	9/22/2011	25,716.20
366089	BLACKBOARD CONNECT INC	ALERT NOW	9/27/2011	25,500.00
365790	NOR-TECH	BACKUP SERVER STORAGE	9/13/2011	22,832.34
366083	ANCHOR PAPER COMAPNY	PAPER - INVENTORY - ALL RECEIVED	9/27/2011	18,945.70
366194	MET LIFE	PAYROLL ACCRUAL	9/30/2011	18,407.18
366122	INSPEC, INC.	PC-PLAYGROUND IMPROVEMENTS	9/27/2011	17,575.37
365937	ENVIROBATE	CMS-ASBESTOS CONTRACTOR MDE#00459	9/20/2011	17,350.30
365830	MET LIFE	PAYROLL ACCRUAL	9/15/2011	16,597.60
365811	SUNRAM CONSTRUCTION INC	PC-GRADING IMPROVEMENTS #2 8/26/11	9/13/2011	16,530.00
365957	HOCKENBERGS	HOT CARTS-SH,GW,BV & OW	9/20/2011	15,974.00
365821	WESTONKA ELECTRIC	WMS-LIGHTS-LOWER STORAGE	9/13/2011	15,968.00
365994	TRIO SUPPLY CO	SERVING SUPPLIES	9/20/2011	15,656.91
366220	FRONTLINE PLACEMENT TECHNOLOGIES INC	HR-AESOP CONTRACT 11-12	9/30/2011	15,440.20
365648	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANSPORTATION	9/1/2011	15,333.00
366228	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANSPORTATION	9/30/2011	15,333.00
365665	TARGET COMMERCIAL INTERIORS	PC FLOOR PROJECT	9/1/2011	14,020.00
365676	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	9/8/2011	13,650.39
366202	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	9/30/2011	13,528.54
365739	AIR PURIFICATION & ENERGY CONSERVATION	CMS-FILTERS	9/13/2011	13,361.76
365734	KARGES-FAULCONBRIDGE, INC	AD-PROF SERV 5/31/11 MDE#09937	9/13/2011	13,138.42
365826	AMERICAN CENTURY	PAYROLL ACCRUAL	9/15/2011	12,951.87
366022	WESTONKA PUBLIC SCHOOLS	IEIC-GRANT PART H & PART D 10/11	9/22/2011	12,938.72
365768	LOW VOLTAGE CONTRACTORS	CMS-FIRE ALARM PARTS MDE#00450	9/13/2011	12,443.96
365977	CITY OF PLYMOUTH - FINANCE DEPT	ARENA-WATER	9/20/2011	12,442.44
365905	THELEN HEATING AND ROOFING INC	WMS-IAQ UPGRADE 8/25/11 MDE#00447	9/15/2011	12,000.00
365798	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERV-JULY 11	9/13/2011	10,751.73
365933	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	9/20/2011	10,512.86
365669	TRUGREEN	DISTRICT WIDE SERVICE	9/1/2011	10,372.00
366011	ISD #270-HOPKINS SCHOOLS	TUITION	9/22/2011	10,323.99

365917	WOLD ARCHITECTS AND ENGINEERS	PROF SERVICE	9/15/2011	9,653.04
365859	FLR SANDERS INC	CMS-GYM FLOOR #1	9/15/2011	9,490.00
365748	CTB, INC	PC-CLASSRM REMODEL	9/13/2011	9,355.50
365999	WISSOTA SUPPLY CO INC	PC-CLASSRM REPURPOSING	9/20/2011	9,175.00
365796	PMI CONSTRUCTION CO	OW-REPLACE CEILING 8/31/11	9/13/2011	8,857.80
365764	KENNEDY & GRAVEN CHARTERED	PROF SERV-JULY 11	9/13/2011	8,852.90
365924	BIX PRODUCE CO	GROCERIES CUST#020601	9/20/2011	8,750.85
365693	LARSON, TONJA	PROF SERVICE	9/8/2011	8,000.00
366117	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	9/27/2011	7,611.00
365988	SPUNKMEYER INC., OTIS	GROCERIES	9/20/2011	7,556.67
366120	HOUSE OF PRINT	PROF SERV-CED ADULT	9/27/2011	7,347.95
365761	IOCP	CED-ECFE RENT	9/13/2011	7,232.47
366179	US ENERGY SERVICES, INC	ENERGY-AUG 2011	9/27/2011	7,212.39
365732	ISD#200 - HASTINGS SCHOOLS	TUITION 10-11	9/13/2011	6,835.44
365763	KARGES-FAULCONBRIDGE, INC	WMS-PROF SERV 7/31/11 MDE#00446	9/13/2011	6,763.97
366190	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	9/30/2011	6,731.10
365816	TIERNEY BROTHERS, INC.	GW-SUNROOM A/V INSTALL	9/13/2011	6,614.00
365746	COMMAND CENTER INC	SERVICE	9/13/2011	6,587.44
366104	COMMERCIAL KITCHEN SERVICES	HS-WORK ON STEAMERS	9/27/2011	6,340.01
366155	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE-AUG 11	9/27/2011	6,042.90
365903	TARGET COMMERCIAL INTERIORS	KL-FLOORING	9/15/2011	5,879.00
365968	METROPOLITAN PRINCIPALS' ACADEMY	MEMBERSHIP-TIER 3 11/12	9/20/2011	5,700.00
365705	MN STATE HIGH SCHOOL LEAGUE	ATH-RULE BKS	9/8/2011	5,399.00
365978	PREMIER AGENDAS INC	EMS-PLANNERS	9/20/2011	5,343.75
365836	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	9/15/2011	5,342.45
366144	MEI - MINNESOTA ELEVATOR INC	EMS-ELEVATOR REPAIR	9/27/2011	5,298.00
365901	SOLUTION TREE	SPEAKER-BALANCE 8/30 WKSP	9/15/2011	5,200.00
365802	SCHOLASTIC EQUIPMENT CO	BENCH TABLES	9/13/2011	5,154.00
365675	LIFE INSURANCE CO OF NORTH AMERICA	INS TRACKING BILLING	9/8/2011	5,123.19
365939	ENVIROMENTAL PROPERTY AUDIT, INC (EPA)	WMS-ASBESTOS FEE 7/11 MDE#00458	9/20/2011	5,020.75
365656	NOBIGROUP INC	PROF SERVICES	9/1/2011	4,905.85
365677	ACTION DIRECT SECURE COMMUNICATION	CUL EXP-BULK MAILING	9/8/2011	4,719.32
365838	ALL-AMERICAN ABATEMENT	SERVICE-WMS MDE#00458	9/15/2011	4,626.25
366079	XEROX CORPORATION	SH COPIER BLANKET	9/22/2011	4,584.81
366047	ISD #281-ROBBINSDALE SCHOOLS	SUMMER FOOD CATERING	9/22/2011	4,573.00
365979	PREMIER AGENDAS INC	WMS-HANDBKS	9/20/2011	4,467.50
366244	NORTHSTAR LACROSSE	ATH-L EQUIPMENT	9/30/2011	4,290.00
366136	LOFFLER COMPANIES INC	COPIER BLANKETS	9/27/2011	4,286.68
365706	MODERN PRESS	CUL EXP-BROCHURES	9/8/2011	4,230.98
365932	DENNY'S 5TH AVENUE BAKERY	GROCERIES	9/20/2011	4,110.76
365814	THE LOCKER GUY-TC STORAGE SOLUTIONS	BV-LOCKERS	9/13/2011	4,050.00
365860	GENERAL ASP	POLARIS SELECTION-ASSESS INTEGRATION	9/15/2011	4,050.00
365737	TIERNEY BROTHERS, INC.	EMS & WMS-FITNESS RMS	9/13/2011	3,847.56
365809	STATE SUPPLY CO, INC.	SUPPLIES	9/13/2011	3,828.63
365634	CTB, INC	CLASSROOM REMODEL	9/1/2011	3,824.50
366145	MILLER 32ND AVE, LLC	RENT & TAXES	9/27/2011	3,809.42
365762	JOHNSON CONTROLS	ICE ARENA-COMPRESSOR REPAIR	9/13/2011	3,727.00
365766	LILLIE, KEVIN	EMS-PAINT	9/13/2011	3,565.00
365710	PRECISION CLEANING INC.	CMS,EMS & WMS-SERVICE	9/8/2011	3,500.00
366039	HANDWRITING WITHOUT TEARS	WKSP MATERIALS-8/23/11	9/22/2011	3,478.64
365672	WATER SPECIALTY OF MN, INC	WMS SUPPLIES & SERVICE	9/1/2011	3,467.94
365733	ISD #709-DULUTH SCHOOLS	TUITION 10-11	9/13/2011	3,449.25
365974	PAMS LUNCHROOM LLC	SERVICE-8/11	9/20/2011	3,375.45
365839	ALLEGRA PRINT & IMAGING	TRANSPORT HANDBKS	9/15/2011	3,318.40
365897	SCHOOL SPECIALTY	CHAIRS FOR CENTRAL MIDDLE	9/15/2011	3,224.40
365822	WESTONKA ELECTRIC	BV-KITCHEN CODE REPAIRS MDE#10612	9/13/2011	3,201.00
365888	NEXT DAY GOURMET/SUPERIOR PRODUCTS	DIST-KITCHEN SUPPLIES #H0011568	9/15/2011	3,151.17
365842	ANDERSEN INC., EARL F.	OW-SIGN	9/15/2011	3,085.00
365849	COMMERCIAL DOOR SYSTEMS, INC	CMS-DR & HDWR UPGRADES	9/15/2011	3,077.52
365813	TEENS ALONE	COUNSELING 7/1/11-6/30/12	9/13/2011	3,000.00
365824	WOLD ARCHITECTS AND ENGINEERS	BV-KITCHEN PROJ#112089 MDE#10612	9/13/2011	2,967.38
365930	BROWN'S ICE CREAM CO	GROCERIES	9/20/2011	2,953.67

365633	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	9/1/2011	2,926.19
365631	BRIH DESIGN	CONTINUED SERVICE	9/1/2011	2,897.50
365778	MIDWEST MUSICAL IMPORTS	BAND INSTRUMENTS FY12	9/13/2011	2,815.00
365993	TIES	GIS MAP SERVICES	9/20/2011	2,800.00
366152	NHA HEATING & AIR CONDITIONING INC	PC-FURNACE REPAIR	9/27/2011	2,792.50
366174	THREE RIVERS PARK DISTRICT	EMS- FIELD TRIP 10/13 & 10/14 RM	9/27/2011	2,730.00
365985	RETROFIT RECYCLING, INC	CSF-HAZ WASTE FEE MDE#00473	9/20/2011	2,673.18
366135	LOFFLER COMPANIES, INC.	PRINT MANAGEMENT-AUG 2011	9/27/2011	2,641.66
365801	SCHARBER & SONS	REPAIR TRACTOR #25 HOOD	9/13/2011	2,593.47
365865	HENN CNTY INFO TECHNOLOGY	SERVICE 7/11-12/11	9/15/2011	2,592.00
365925	BLICK ART MATERIALS	CMS-ART SUPPLIES	9/20/2011	2,457.65
366012	ISD #278-ORONO SCHOOLS	IEIC-PART H & PART D 10/11	9/22/2011	2,339.77
365797	POSTMASTER	REPLENISH BULK MAIL ACCT	9/13/2011	2,295.63
366210	BRIH DESIGN	CONT SERV	9/30/2011	2,280.00
365818	WAYZATA, CITY OF	AD-WATER/SEWER	9/13/2011	2,270.90
365799	RETROFIT RECYCLING, INC	HS-HAZ WASTE FEE MDE#00475	9/13/2011	2,258.93
366186	WORKS COMPUTING	PROF SERV	9/27/2011	2,205.00
365889	NORTH SHORE GYM SALES	ATH-GYMNASTIC EQUIPMENT	9/15/2011	2,125.00
366069	STAPLES (FORMERLY CORP EXPRESS)	AD-HUTCH	9/22/2011	2,118.50
365786	MN PRINT MANAGEMENT	SPELLING DICTIONARIES	9/13/2011	2,103.10
366129	KAMIDA	HS-SIDEWALK REPAIR	9/27/2011	2,100.00
365949	HANDWRITING WITHOUT TEARS	WORKSHOP	9/20/2011	2,095.84
365794	ORANGE TREE EMPLOYMENT SCREENING	PROF SERV	9/13/2011	2,093.50
365696	LONDON, MARION	PROF SERVICE	9/8/2011	2,000.00
366060	ORANGE TREE EMPLOYMENT SCREENING	PROF SERV	9/22/2011	1,903.00
111200143	KNUDTSON, CORY	REIMBURSE	9/14/2011	1,817.98
365908	TRI-K SERVICES	DIST-TOPSOIL	9/15/2011	1,810.00
366175	TIME FOR KIDS	GL-SUBSCRIPTION GR 3 & 4	9/27/2011	1,794.82
365902	STAPLES (FORMERLY CORP EXPRESS)	BV-PRINCIPAL'S CHAIR	9/15/2011	1,714.01
365882	METRO ATHLETIC SUPPLY	EMS-PE SHIRTS	9/15/2011	1,706.25
365927	BRIGHTER IMAGE, A	CAFE AWNING CLEANING	9/20/2011	1,700.00
366233	MERZER M.A., L.P., SHEILA	CONT SERV-9/14 & 9/16	9/30/2011	1,700.00
366072	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	9/22/2011	1,676.72
366044	HOUSE OF PRINT	PROF SERV-CED YOUTH WISHES	9/22/2011	1,670.00
365921	AMERICAN C.P.R. & FIRST AID, INC	CED-CPR/FA TRAINING	9/20/2011	1,650.00
365701	METRO ATHLETIC SUPPLY	ATH-CRAMER POWER FLO	9/8/2011	1,644.95
366147	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	EMS-11/12 MEMBERSHIP	9/27/2011	1,630.00
365874	HOME DEPOT/GEFC	SUPPLIES	9/15/2011	1,605.00
366195	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	9/30/2011	1,597.24
365632	COMMERCIAL DOOR SYSTEMS, INC	DISTRICT WIDE SUPPLIES	9/1/2011	1,589.61
366113	GRAINGER INC., W. W.	HS-SUPPLIES	9/27/2011	1,554.89
365744	BRAUN INTEREC CORP	WMS-IAQ-ENGINEER FEE MDE#00446	9/13/2011	1,542.50
366124	JOHNSON CONTROLS	ICE ARENA-CHILLER REPAIR	9/27/2011	1,490.34
365795	PEDIATRIC THERAPY NETWORK	WMS-ZUMA ROCKERS	9/13/2011	1,490.00
365852	DALCO CORP	CMS & EMS-FLOOR POLISHING	9/15/2011	1,399.20
365752	ESPRESSO SERVICES INC	HS-COFFEE BREWER	9/13/2011	1,365.02
365723	SPECIALTY PROMOTIONS	CUL EXP-T-SHIRTS & BUTTONS	9/8/2011	1,353.60
365831	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	9/15/2011	1,335.74
366157	RENAISSANCE LEARNING, INC	PC-RENEW HOSTING FEE	9/27/2011	1,326.56
365965	MERZER M.A., L.P., SHEILA	CONT SERV-9/8 & 9/9	9/20/2011	1,310.00
365804	SERVICE FIRE PROTECTION INC	PC-SPRINKLER MOD'N MDE#00453	9/13/2011	1,301.50
365774	MERZER M.A., L.P., SHEILA	CONT SERV-8/16-8/25	9/13/2011	1,295.00
365729	ENGESSER, MICHELE	CED-PROF SERV 4/13-6/1	9/13/2011	1,275.00
366139	LOFFLER COMPANIES, INC	HR COPIER BLANKET	9/27/2011	1,264.95
365728	ANOKA-HENNEPIN SCHOOL DIST #11	TUITION 10-11	9/13/2011	1,264.08
366168	STATE SUPPLY CO, INC.	CMS-SUPPLIES	9/27/2011	1,261.81
365702	MIDWEST AUDIO VISUAL	CUL EXP-REFURB KEYPADS	9/8/2011	1,235.00
365645	HIRSHFIELDS' PAINT MANUFACTURING	FIELD PAINT	9/1/2011	1,188.00
365867	HIRSHFIELDS' PAINT MANUFACTURING	DIST-FIELD PAINT	9/15/2011	1,188.00
366119	HIRSHFIELDS' PAINT MANUFACTURING	DIST-FIELD PAINT	9/27/2011	1,188.00
365973	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERV THRU 7/31/11 CUST#400D00026	9/20/2011	1,187.76
366067	SIGN PRODUCERS, THE	EMS-SIGNS	9/22/2011	1,187.50

366110	FOLLETT EDUCATIONAL SERVICES	2ND GR SS TEXTBKS	9/27/2011	1,176.00
365635	DALCO CORP	SUPPLIES & SERVICE	9/1/2011	1,173.30
365639	ELSMORE AQUATICS	HS ATHLETIC SUPPLIES	9/1/2011	1,155.83
366063	RICHFIELD BUS CO	ATH-TRANSPORT B/G CC	9/22/2011	1,146.88
366029	COCA-COLA REFRESHMENTS	HS-POP DELIVERY	9/22/2011	1,143.20
366184	WOLF RIDGE ENVIRONMENTAL	CMS-CALENDARS	9/27/2011	1,137.50
366100	COMMAND CENTER INC	WMS-SERVICE CONST CLEAN-UP	9/27/2011	1,117.36
365915	WATER SPECIALTY OF MN, INC	WMS-POOL SUPPLIES	9/15/2011	1,094.50
365767	LILLIE, KEVIN	BV-PAINT-CODE ISSUES MDE#10612	9/13/2011	1,085.00
365966	METRO ATHLETIC SUPPLY	GL-PE EQUIPMENT	9/20/2011	1,077.70
365996	VALLEY HIGH SCHOOL	HS-DEBATE 9/24-26/11	9/20/2011	1,070.00
365914	WASTE MANAGEMENT-BLAINE	SERVICE	9/15/2011	1,060.83
366216	DENNY'S 5TH AVENUE BAKERY	DOLLIES	9/30/2011	1,050.00
365953	HERBECK, BARBARA	PROF SERVICE	9/20/2011	1,035.00
366091	BLOOMINGTON PARKS & REC	GL-5th GR	9/27/2011	1,031.25
365955	HILL CO, ROBERT B.	PC-SALT	9/20/2011	1,022.94
365643	GRAINGER INC., W. W.	MISC SCHOOL SUPPLIES MDE#	9/1/2011	1,020.75
365948	GRAINGER INC., W. W.	ARENA-SUPPLIES	9/20/2011	1,014.35
366259	THE BAKKEN	GL-GR 4 FIELD TRIP	9/30/2011	1,000.00
365956	HIRSHFIELD'S PAINT	DIST-SUPPLIES	9/20/2011	998.55
365980	QUALITY BLENDING	HS-MONTHLY SERV AGREE-COOLING TOWERS 9/11	9/20/2011	964.00
366153	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERV THRU 8/31/11	9/27/2011	949.20
365727	AIR PURIFICATION & ENERGY CONSERVATION	KL-FILTERS	9/13/2011	903.54
366180	VANDEPUTTE, GRETCHEN	CED-FITNESS BOOT CAMP 8/2-8/30	9/27/2011	900.00
366164	SCHOOL SPECIALTY	GL-SUPPLIES GR 2 & 3	9/27/2011	886.69
365989	STAGES THEATRE CO	SH-GR 3 FIELD TRIP 10/19/11	9/20/2011	872.50
365783	MN ELEM SCH PRINCIPAL'S ASSN	KL-MEMBERSHIP 11/12	9/13/2011	871.00
365851	DALBEC ROOFING CO	KL-REPAIR	9/15/2011	867.46
365652	MINVALCO	SERVICE	9/1/2011	865.85
365893	ROOT-O-MATIC	HS-SERVICE	9/15/2011	850.00
365945	GORRILL, CHARLES	CONT SERV 6/14/11-8/18/11	9/20/2011	850.00
366025	ACADEMIC HALLMARKS	KNOWLEDGE MASTER	9/22/2011	842.00
365638	ECOLAB PEST ELIMINATION DIV	CSF PEST CONTROL	9/1/2011	837.00
365731	HAEFNER, JASMINE	HS-COMMISSION-ADS	9/13/2011	802.10
365687	HAHN, R.N.,PHN, MICHELLE	CONSULT SERV-8/11	9/8/2011	800.00
365912	VALSPAR PAINT	KL-SUPPLIES	9/15/2011	757.03
365664	SUN NEWSPAPERS	BOARD MINUTES	9/1/2011	756.93
366246	ON SITE SANITATION	ATH-SANITATION UNITS	9/30/2011	754.27
365940	FERGUSON ENTERPRISES, INC #1657	CMS-SUPPLIES	9/20/2011	750.75
365660	RAY'S SERVICES	GL-SERVICE	9/1/2011	745.00
366026	ALLEGRA PRINT & IMAGING	AD-BUS CARDS GO	9/22/2011	744.00
365726	US ENERGY SERVICES, INC	ENERGY-SEPT 11	9/8/2011	743.00
365810	SUN NEWSPAPERS	BRD OF ED PUBLISHED MINUTES	9/13/2011	740.03
366041	HI-TECH REFRIGERATION	CMS-FREEZER THRESHOLD	9/22/2011	738.29
365681	CAMPBELL'S FOOD SERVICE CO	CMS & WMS-WARMERS	9/8/2011	728.00
365850	CONTINENTAL MATHEMATICS LEAGUE	MEMBERSHIP 11-12	9/15/2011	721.00
366159	R J MECHANICAL INC	CMS-HEAT EXCHANGER REPAIR	9/27/2011	720.00
366255	SCHOOL SPECIALTY	CMS-ASSIGN NOTEBKS	9/30/2011	709.50
365779	MINUTEMAN PRESS OF MINNETONKA	MY BEAUTIFUL BOOKS	9/13/2011	703.05
365662	SKYWARD USERS CONFERENCE OF MN	CONF REGISTRATION	9/1/2011	700.00
365899	SKYWARD USERS CONFERENCE OF MN	CONFERENCE	9/15/2011	700.00
366034	DVM PIZZA, INC	PIZZA	9/22/2011	700.00
366187	WOUTAT, JOHATHAN	HS ORCH-INST REPAIR	9/27/2011	700.00
366156	QUALITY BLENDING	WMS-SUPPLIES	9/27/2011	699.00
365812	TEAMWORKS INTERNATIONAL, INC	PROF SERV-AUG 11	9/13/2011	694.40
111200196	THOMPSON, KARLA	REIMBURSE	9/21/2011	675.50
366176	TSP	OW-CEILING PROJECT II 8/26/11	9/27/2011	654.02
365680	BUY PC SUPPLIES.COM	SUPPLIES	9/8/2011	648.65
111200234	SLATER, CURTIS	REIMBURSE	9/29/2011	633.74
365892	PEPSI-COLA	EMS-POP DELIVERY	9/15/2011	614.40
111200145	LITTEKEN, ROSA	REIMBURSE	9/14/2011	614.13
366173	THERMO-DYNE, INC	WMS-POOL REPAIR	9/27/2011	607.00

365673	WEEKS, TIFFANY	TRAINING	9/1/2011	600.00
365718	SIGN PRODUCERS, THE	GW-SIGNS	9/8/2011	600.00
366131	KILL, JOHN	HS-PROF SERV-JAMFEST	9/27/2011	600.00
366154	PHELAN, LUCAS	HS-PROF SERV-JAMFEST	9/27/2011	600.00
366254	SCHOLASTIC CLASSROOM MAGAZINES	EMS-ELL INST LG	9/30/2011	596.43
365904	TESSMAN SEED CO	DIST-SUPPLIES	9/15/2011	596.00
366080	ZIEBELL, MARCIA	REIMBURSE	9/23/2011	595.00
365781	MN ASSN OF ADMIN OF STATE & FEDERAL PROG	SP ED-CONFERENCE	9/13/2011	590.00
366182	WATER SPECIALTY OF MN, INC	WMS-POOL SUPPLIES	9/27/2011	586.40
365771	MAIL FINANCE (FORMERLY NEOPOST)	LEASE-9/30/11-10/29/11	9/13/2011	567.96
365657	NORTHEAST METRO DIST 916	TUITION	9/1/2011	558.72
366123	JOHN DEERE LANDSCAPES	HS-SPRINKLER SYSTEM	9/27/2011	556.67
111200209	ZIMMERMAN, JEAN	REIMBURSE	9/29/2011	554.81
366030	COLLEGE TOWN PIZZA INC #1937	PIZZA	9/22/2011	551.25
365883	MINVALCO	GW-SUPPLIES	9/15/2011	544.25
366169	STEP SAVER INC	HS-SALT	9/27/2011	535.05
365704	MN DAPE LEADERSHIP COMMITTEE	CONFERENCE	9/8/2011	525.00
365990	STAPLES (FORMERLY CORP EXPRESS)	PC-CLASSRM REPURPOSING	9/20/2011	513.53
366048	LANDS BEST FOODS, LLC	GROCERIES	9/22/2011	512.55
365651	MERZER M.A., L.P., SHEILA	CONTINUED SERVICE	9/1/2011	510.00
365688	HASTINGS CO-OP CREAMERY CO	GROCERIES-HB JULY 11	9/8/2011	508.68
365951	HASTINGS CO-OP CREAMERY CO	DAIRY PRODUCTS	9/20/2011	507.34
111200217	FILDES, LORI	REIMBURSE	9/29/2011	502.91
365841	ALLSTATE SIGN & PLAQUE CORP	EMS-LOCKER RM SIGN	9/15/2011	501.40
366095	BRYAN ROCK PRODUCTS	DIST-UPGRADE FIELDS	9/27/2011	500.21
365630	BG CONSULTING	TEAM FACILITATION & WORKSHOP	9/1/2011	500.00
365787	MN STATE HIGH SCHOOL MATH LEAGUE	SCHOOL MEMBERSHIP 11-12	9/13/2011	500.00
366203	ABEE INC	HS-ROPE COURSE SERVICES	9/30/2011	500.00
365740	ALLIED WASTE SERVICES #894	SERVICE	9/13/2011	499.02
366074	WALTON'S HOLLOW	GWHB-ZOO 10/20/11	9/22/2011	481.00
365920	ALLEGRA PRINT & IMAGING	AD-SUPT ENV & LETTERHEAD	9/20/2011	480.00
366206	ARNAGE SECURITY SERVICES LLC	ATH-SECURITY 9/16/11	9/30/2011	480.00
111200232	SHEPARD, TYLER	REIMBURSE	9/29/2011	479.40
365898	SERVICE FIRE PROTECTION INC	CMS-SPRINKLER MOD'N MDE#00453	9/15/2011	477.00
366088	BETHKE, FREDERIK	HS ORCH-INST REPAIR	9/27/2011	470.51
366166	SPRINT COMMUNICATIONS	WIRELESS SERVICE-SEPT 11	9/27/2011	462.34
365758	HOUSE OF NOTE	MS-ORCH SUPPLIES	9/13/2011	450.00
365877	KEACHER, ANDREA	CED-RIDING CAMP 8/26/11	9/15/2011	450.00
365959	HUMPHREY, CAROLE	CED-PROF SERV	9/20/2011	450.00
365788	MP NEXLEVEL LLC	LOCATES-7/11	9/13/2011	449.72
365754	GOPHER STATE ONE-CALL	LOCATES-8/11	9/13/2011	447.00
365759	ID AMERICA	AD-BADGE SUPPLIES	9/13/2011	445.00
366126	JOHNSON, PAUL	CED-PROF SERV	9/27/2011	443.63
111200127	CHRISTENSON, ERIK	REIMBURSE	9/14/2011	437.94
366214	CITY OF ST. LOUIS PARK	GL KINDERGARTEN	9/30/2011	436.50
366108	EDUCATION TO GO	CED-PROF SERV	9/27/2011	435.75
366231	LOFFLER COMPANIES, INC	WCC COPIER BLANKET	9/30/2011	435.00
365909	TURFWERKS	ARENA-SNOWBLOWER REPAIR	9/15/2011	426.60
365627	ANDERSEN INC., EARL F.		9/1/2011	420.46
366172	TEAM SPORTING GOODS, INC	ATH-TRACK EQUIPMENT	9/27/2011	414.70
365875	INPRO CORP	EMS-LOCKER RM SIGN	9/15/2011	412.08
365717	SCHMITT MUSIC CO	CMS-INST REPAIR	9/8/2011	405.90
366087	BART, WILLIAM	PROF SERV	9/27/2011	400.00
111200220	GILDEMEISTER, BRIAN	REIMBURSE	9/29/2011	400.00
366237	MN URBAN DEBATE LEAGUE	HS-DEBATE 9/11	9/30/2011	390.00
366257	SKYWARD USERS CONFERENCE OF MN	CONFERENCE	9/30/2011	390.00
365626	AIR PURIFICATION & ENERGY CONSERVATION	SUPPLIES	9/1/2011	373.37
365644	HIRSHFIELD'S PAINT	SUPPLIES	9/1/2011	372.05
366215	CONTINENTAL CLAY CO	PC-ART SUPPLIES	9/30/2011	367.07
365843	ANDERSEN INC., EARL F.	EMS-LOT SIGN	9/15/2011	364.83
365879	LARSON CO, J. H.	KL-SUPPLIES	9/15/2011	360.72
365793	OLSEN FIRE PROTECTION, INC	SH-SPRINKLER FIRE CODE CORRECTION MDE#00453	9/13/2011	357.00

365703	MIELKE, JOAN	CED-CORE PILATES	9/8/2011	356.40
365808	SPRINT COMMUNICATIONS	WIRELESS SERVICE-AUGUST 11	9/13/2011	342.85
365735	SCHMITT MUSIC CO	CMS-INST REPAIR	9/13/2011	336.60
365685	FIRST CHOICE	CUL EXP-UNIFORMS	9/8/2011	331.01
111200205	KIMBLER, RODNEY	REIMBURSE	9/29/2011	326.76
365967	METRO ECSU-REGION 11 IDS #920	SP ED-ADOS REFRESHER 11/30/11 PH	9/20/2011	325.00
366204	AIRPORT TAXI, INC (WAS AIRPORT,PIONEER&TOWN)	HS-TRANSPORT	9/30/2011	321.90
111200223	HOWARD, KATHRYN	REIMBURSE	9/29/2011	318.51
366097	CARMEL CATHOLIC	ATH-V FB OFFICIALS 9/23/11	9/27/2011	317.40
365885	MN SCHOOL BUS OPERATORS ASSN	CHILDREN'S SAFETY BKS	9/15/2011	313.97
366133	LITTLE BIG THINGS	CONSULT PEER COACHES-9/11	9/27/2011	312.50
365858	FASTENAL COMPANY	SUPPLIES	9/15/2011	306.74
365640	FRASER	WORKSHOP	9/1/2011	300.00
365670	VOYAGEUR ENVIROMENTAL CENTER	FIELD TRIP 9/27/2011-9/30/2011	9/1/2011	300.00
366121	IN TUNE PARTNERS	EMS-SUBSCRIPTION-MUSIC ALIVE 11-12	9/27/2011	300.00
366196	MN DEPT OF REVENUE	PAYROLL ACCRUAL	9/30/2011	299.33
365971	MUSIC CONNECTION, INC.	CMS-CHOIR SUPPLIES	9/20/2011	299.00
365663	STATE SUPPLY CO, INC.	SUPPLIES	9/1/2011	298.53
365720	SMITH, JAMIE	PROF SERV-CED-YOUTH CATALOG	9/8/2011	297.50
365970	MN ASSN OF ADMIN OF STATE & FEDERAL PROG	CONFERENCE	9/20/2011	295.00
365981	REALLY GOOD STUFF	GL-KNGN FOLDERS	9/20/2011	293.65
366242	NEFF COMPANY	ATH-AWARD PINS	9/30/2011	292.51
365747	CONNOR, DAVID	REFUND	9/13/2011	290.00
365698	LUNCHBYTE SYSTEMS, INC	MENU PLAN SERIES 11/12	9/8/2011	288.00
365823	WESTONKA ELECTRIC	GW-INSTALL PROJECTOR RECEPTACLE	9/13/2011	285.00
111200138	JOHNSON, KRISTI	REIMBURSE	9/14/2011	283.59
111200201	CHRISTOPHERSON, ALLAN	REIMBURSE	9/29/2011	283.10
111200106	MAAS, RENE	REIMBURSE	9/8/2011	275.89
365995	TSBL DISTRIBUTING/TAYLOR SALES	GROCERIES CUST#300030	9/20/2011	270.00
366163	SCHOLASTIC MAGAZINES	CMS-SUBSCRIPTION	9/27/2011	269.70
366208	BENCHMARK	TRAINING	9/30/2011	269.10
365753	GOMEZ, JESUS	REFUND	9/13/2011	265.00
366105	DALBEC ROOFING CO	GW-ROOF REPAIR	9/27/2011	264.62
365866	HERC-U-LIFT, INC	HS-LIFT INSPECTION MDE# NEW (9/12/11)	9/15/2011	260.00
365935	EASTER, MARK	KL-PIANO TUNING	9/20/2011	260.00
365711	PROFESSIONAL INTERPRETING	CONT SERV	9/8/2011	257.60
365659	PROFESSIONAL INTERPRETING	PROF SERVICE	9/1/2011	256.00
366252	PROFESSIONAL INTERPRETING	CONT SERV	9/30/2011	256.00
366142	MATH MASTERS OF MN	PC-5TH GR COMP 4/28/12 VD(3)	9/27/2011	255.00
365854	DRYWALL SUPPLY INC	BV-MDE#10612 & HS-DRYWALL	9/15/2011	253.66
366177	UNIVERSITY OF OREGON	EMS-SWIS SUBSCRIPTION	9/27/2011	250.00
366062	REALLY GOOD STUFF	GL-HOMEWORK FOLDERS	9/22/2011	238.46
366256	SHAMROCK GROUP	ATH-ICE MACHINE MAINT	9/30/2011	236.50
366111	GOLDEN VALLEY SUPPLY CO	SUPPLIES	9/27/2011	235.00
365719	SKILLS USA-MINNESOTA	HS-LODGING NAT'L CONF	9/8/2011	234.00
365997	WAYZATA COUNTRY CLUB	MEMBER#8044 BANQUETS	9/20/2011	232.60
365891	ONE 2 ONE MARKETING INC	UNIFORMS	9/15/2011	231.89
365784	MN JUNIOR HIGH SCHOOL MATH LEAGUE	CMS- (3) 7TH-8TH GR TEAMS 11-12	9/13/2011	230.00
365749	DEEP ROCK WATER CO	BOTTLE WATER & SERVICE	9/13/2011	228.05
366238	MN ASSN OF SCHOOL PERSONNEL ADMIN	HR-MEMBERSHIP & 3 CONF AD	9/30/2011	225.00
366260	UNIVERSAL PUBLISHING	SH-GR 1BKS	9/30/2011	224.40
365628	ANDERSON, THERESA	TRAINING	9/1/2011	220.00
111200216	DIKEMAN, ELIZABETH	REIMBURSE	9/29/2011	219.78
366050	LOUIE, ROSA	REFUND	9/22/2011	212.00
366033	DUNN BROS COFFEE DBA ESPRESSO DUNN RIGHT	HS-COFFEE	9/22/2011	211.00
365861	GOLDEN VALLEY SUPPLY CO	SUPPLIES	9/15/2011	208.88
365699	MARTIN, KATE	REFUND	9/8/2011	206.00
365765	KISCH, REBECCA	PROF SERV-AUG 11	9/13/2011	200.00
111200241	WILLAR, DAWN	REIMBURSE	9/29/2011	199.99
366224	HALL, JOHN	OFFICIAL	9/30/2011	196.00
366241	NATIONAL GEOGRAPHIC EXPLORER	GL-SUBSCRIPTION-GR4 BW	9/30/2011	195.25
366046	ISD #196 - ROSEMOUNT SCH.	WORKSHOP	9/22/2011	195.00

366161	ROOT-O-MATIC	CMS-SERVICE	9/27/2011	195.00
366059	MULLENIX, ROSEMARIE	MILEAGE 10/2-10/31	9/22/2011	192.00
365773	MATHCOUNTS REGISTRATION	CMS-11/12 KT	9/13/2011	190.00
366045	HUBERT CO	EMS-SUPPLIES	9/22/2011	188.95
365647	J & R SCHOOL SUPPLIES	SUPPLIES	9/1/2011	187.00
111200194	STEVENS, PATRICIA	REIMBURSE	9/21/2011	186.25
366235	MITSCH, BONNIE	OW- PICTURES OF STAFF	9/30/2011	184.83
111200202	CHRISTOPHERSON, BETTINA	REIMBURSE	9/29/2011	183.90
111200148	RAVNHOLDT, TANYA	REIMBURSE	9/14/2011	182.77
111200157	TOTMAN, GISELE	REIMBURSE	9/14/2011	182.04
111200124	BUCHMAN, SANDRA	REIMBURSE	9/14/2011	181.10
366073	VOZNYUK, ALEX	OFFICIAL	9/22/2011	181.00
365806	SILENT KNIGHT SECURITY GROUP	WMS-ANNUAL ELEV MONITOR 8/19/11-8/18/12	9/13/2011	180.00
365807	SOCIETY FOR HUMAN RESOURSE MGMT	RENEW MEMBERSHIP	9/13/2011	180.00
366183	WISSOTA SUPPLY CO INC	EMS-LOCKER RM PROJECT	9/27/2011	180.00
366082	ACME TOOLS - PLYMOUTH	CMS-SUPPLIES	9/27/2011	179.30
111200099	HARREN, KIMBERLY	REIMBURSE	9/8/2011	177.54
366099	CITI-CARGO & STORAGE	CMS-DOME STORAGE	9/27/2011	174.00
365964	MATH MASTERS OF MN	OW-5TH GR COMP 4/28/11 AH(2)	9/20/2011	170.00
366053	MATH MASTERS OF MN	BV-5TH GR COMP 4/28/12 BW(2)	9/22/2011	170.00
366107	EASTER, MARK	CMS-PIANO TUNING	9/27/2011	170.00
366106	DAO, DIEM	REFUND	9/27/2011	169.00
366229	LASOTA, KATRINA	REFUND	9/30/2011	168.00
366031	CUB FOODS	GROCERIES	9/22/2011	167.74
365686	GOSTOMSKI, CATHERINE	REFUND	9/8/2011	167.00
111200162	BORDWELL, DANIEL	REIMBURSE	9/21/2011	167.00
365918	YOUNGBLOOD LUMBER CO	BV-SUPPLIES	9/15/2011	164.40
366101	COMMERCIAL ASPHALT CO	SUPPLIES	9/27/2011	164.10
111200153	STINSON, MICHELE	REIMBURSE	9/14/2011	161.59
365900	SLADEK, DAVID	OFFICIAL	9/15/2011	159.00
111200134	HANRAHAN, MARGARET	REIMBURSE	9/14/2011	159.00
111200185	NEIL, KAREN	REIMBURSE	9/21/2011	159.00
366222	GRACK, DAVID	KL-BIRD BKS	9/30/2011	155.00
111200227	MARVIN, ANN	REIMBURSE	9/29/2011	154.24
365738	A & H SERVICES	TECH-ENGRAVE RADIOS	9/13/2011	152.50
366258	SLADEK, DAVID	OFFICIAL	9/30/2011	151.00
365776	METRO ECSU-REGION 11 IDS #920	SP ED-CONF	9/13/2011	150.00
365780	MN COUNCIL EXCEPTIONAL CHILDREN	FALL CONFERENCE	9/13/2011	150.00
111200181	LACHMILLER, YVONNE	REIMBURSE	9/21/2011	149.49
365760	IMPACT	RESIDENT LIST-RENTAL	9/13/2011	143.15
111200175	JOHNSON, JERI	REIMBURSE	9/21/2011	140.63
111200190	SANDMEIER, HEIDI	REIMBURSE	9/21/2011	140.00
111200119	ANDERSON, MARY	REIMBURSE	9/14/2011	138.08
111200092	FAIRCHILD, SHAWNA	REIMBURSE	9/8/2011	137.01
111200215	DIERKS, SUSAN	REIMBURSE	9/29/2011	136.70
366109	FERGUSON ENTERPRISES, INC #1657	BV-BOILER REPAIR	9/27/2011	136.54
366042	HIGHWAY 55 RENTAL & SALES INC	CUL EXP-RENT GRILL	9/22/2011	135.45
366149	MN FUTURE PROBLEM SOLVING PROGRAM	STATE COMPETITION	9/27/2011	135.00
111200189	ROSS, ALISON	REIMBURSE	9/21/2011	132.99
365907	TIME FOR KIDS	EMS-SUBSCRIPTION GR 5-6	9/15/2011	132.60
111200180	KUENDIG, WILLIAM III	REIMBURSE	9/21/2011	132.00
111200110	PFEFFER, KRISTIN	REIMBURSE	9/8/2011	131.15
111200163	CALVERT, STACY	REIMBURSE	9/21/2011	130.66
365743	BERRY COFFEE CO	SUPPLIES	9/13/2011	130.50
366066	SCHAEFER, SUSAN	ATH-FOOTBALL	9/22/2011	130.00
111200086	BERG, JULIA	REIMBURSE	9/8/2011	128.50
365987	SPS CO	SUPPLIES	9/20/2011	127.59
365649	LARSON CO, J. H.	SUPPLIES	9/1/2011	127.09
366125	JOHNSON, DANA	REFUND	9/27/2011	126.00
365992	SWAIN CROSS COUNTRY RUN	ATH-BCC	9/20/2011	125.00
111200130	ELANDER, MARY	REIMBURSE	9/14/2011	125.00
111200158	WONG, MARGARET	REIMBURSE	9/14/2011	125.00

366132	LARSON CO, J. H.	WMS-SUPPLIES	9/27/2011	124.96
111200102	HINTSALA, JULIE	REIMBURSE	9/8/2011	124.96
365961	LEVASSEUR, MARK	OFFICIAL	9/20/2011	122.00
365653	MN ASSN OF EDUCATIONAL OFFICE PROF	CONFERENCE	9/1/2011	120.00
365782	MN ASSN OF EDUCATIONAL OFFICE PROF	CONFERENCE	9/13/2011	120.00
365785	MN MATHEMATICS LEAGUE	CMS-STUDENT REGISTRATION KT	9/13/2011	120.00
366239	MN SCHOOL NUTRITION ASSOCIATION	CONFERENCE	9/30/2011	120.00
111200238	TOTMAN, GISELE	REIMBURSE	9/29/2011	119.98
111200133	FRICKE, JESSICA	REIMBURSE	9/14/2011	118.39
365724	STUPCA, DAN	OFFICIAL	9/8/2011	118.00
365844	BACKER, CHELSEA	OFFICIAL	9/15/2011	118.00
365846	CHARAI, AHMED	OFFICIAL	9/15/2011	118.00
365894	SAGRASSE, ABDELAZIZ	OFFICIAL	9/15/2011	118.00
366038	HAMID, MARDI	OFFICIAL	9/22/2011	118.00
366040	HARKRADER III, ALAN	OFFICIAL	9/22/2011	118.00
366085	AOUCHE, TARIQ	OFFICIAL	9/27/2011	118.00
366141	LORINSER, TONY	OFFICIAL	9/27/2011	118.00
366160	ROCK, KEITH	OFFICIAL	9/27/2011	118.00
366162	SAGRASSE, ABDELAZIZ	OFFICIAL	9/27/2011	118.00
366188	ZOUAD, BADREDDINE	OFFICIAL	9/27/2011	118.00
366205	AOUCHE, TARIQ	OFFICIAL	9/30/2011	118.00
366207	ASFOUR, MOHAMED	OFFICIAL	9/30/2011	118.00
366213	CHARAI, AHMED	OFFICIAL	9/30/2011	118.00
366240	MUDIMA, PETER	OFFICIAL	9/30/2011	118.00
366253	SAGRASSE, ABDELAZIZ	OFFICIAL	9/30/2011	118.00
366263	ZOUAD, BADREDDINE	OFFICIAL	9/30/2011	118.00
366146	MINVALCO	HVAC	9/27/2011	117.91
111200104	LACH, RENEE	REIMBURSE	9/8/2011	116.16
111200187	NIKSTAD, ERICA	REIMBURSE	9/21/2011	114.90
111200088	CHANEN, MICHAEL	REIMBURSE	9/8/2011	113.11
365829	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	9/15/2011	112.50
366193	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	9/30/2011	112.50
365756	HEMMER, RACHELLE	REFUND	9/13/2011	112.00
365636	DAVEY TREE EXPERT CO, THE	SERVICE	9/1/2011	111.85
111200141	KESSLER, MARIANNA	REIMBURSE	9/14/2011	111.23
111200219	GAPPA, AMY	REIMBURSE	9/29/2011	109.93
111200176	JOHNSON, PAMELA	REIMBURSE	9/21/2011	109.44
366028	CAPSOL	SP ED-INST TEST KIT	9/22/2011	108.80
111200177	KEANE, STEPHANIE	REIMBURSE	9/21/2011	108.75
365751	EMSL ANALYTICAL, INC	BV-ASBESTOS ANALYSIS MDE#00460	9/13/2011	108.00
111200105	LEDDY, AMANDA	REIMBURSE	9/8/2011	107.83
365855	DVORAK, RON	OFFICIAL	9/15/2011	106.00
365864	HALL, JOHN	OFFICIAL	9/15/2011	106.00
366007	EATON, LISA	REFUND	9/22/2011	105.75
366236	MN ASSN OF SECONDARY SCHOOL PRINCIPALS	HS-DISMISSAL ACT BOOKLETS	9/30/2011	105.00
366251	PROEZA INT'L INC	ATH-SCALE CERTIFICATION	9/30/2011	105.00
365847	COMMERCIAL ASPHALT CO	SUPPLIES	9/15/2011	104.31
365840	ALLINA HOSPITALS&CLINICS/OCCMED	HEALTH #70001383 7/31/11	9/15/2011	103.50
111200107	MCAULIFF, TIA	REIMBURSE	9/8/2011	103.25
111200161	BARBKNECHT, ANDREA	REIMBURSE	9/21/2011	102.90
365674	WILSONART INTL	SERVICE	9/1/2011	102.40
366009	HARVIE, ANDREW	REFUND	9/22/2011	102.30
365833	NEW YORK LIFE	PAYROLL ACCRUAL	9/15/2011	102.25
366197	NEW YORK LIFE	PAYROLL ACCRUAL	9/30/2011	102.25
111200139	JOHNSON, NICOLE	REIMBURSE	9/14/2011	102.09
111200165	DEMARAIS, LYNN	REIMBURSE	9/21/2011	100.84
365998	WENDELL'S	KL-NAMEPLATES	9/20/2011	100.56
365832	MN DEPT OF REVENUE	PAYROLL ACCRUAL	9/15/2011	100.00
365986	SNELL, ABBIE	OFFICIAL	9/20/2011	100.00
366065	ROBERTS BUSINESS FORMS	POSTER HOLDERS	9/22/2011	100.00
366232	MCCRORY, MARCUS	OFFICIAL	9/30/2011	98.00
111200097	GUDRAIS, BEVERLY	REIMBURSE	9/8/2011	98.00

365896	SCHOLASTIC INC	PC-3RD GR BKS	9/15/2011	97.00
365709	PLYMOUTH CREEK CTR	STAFF IN-SERVICE	9/8/2011	96.35
111200171	HANILY-DOLAN, NANCY	REIMBURSE	9/21/2011	96.27
366185	WORDMASTERS	CMS-WORDMASTERS CHALLENGE 11-12	9/27/2011	95.96
365862	GRAINGER INC., W. W.	CSF-PPE SUPPLIES MDE#00477	9/15/2011	95.22
366243	NORTHERN TOOL & EQUIPMENT CO.	ARENA-SUPPLIES	9/30/2011	93.28
111200142	KIMLINGER, DEBRA	REIMBURSE	9/14/2011	92.91
365789	NATL GEOGRAPHIC BEE	KL- NAT'L GEO BEE 11-12	9/13/2011	90.00
365886	NATL GEOGRAPHIC BEE	CMS-NAT'L GEO BEE 11-12	9/15/2011	90.00
365887	NATL GEOGRAPHIC BEE	BV-NAT'L GEO BEE 11-12	9/15/2011	90.00
365972	NATL GEOGRAPHIC BEE	OW-NAT'L GEO BEE 11-12	9/20/2011	90.00
365629	ASSN FOR SUPERVISION & CURR. DEV.(ASCD)	MEMBERSHIP	9/1/2011	89.00
111200154	THOMAS, MICHELE	REIMBURSE	9/14/2011	88.38
365969	MINNESOTA LETTERPRESS	HS-DESK TOP EMBOSSE	9/20/2011	88.00
365745	CITI-CARGO & STORAGE	CMS-DOME STORAGE	9/13/2011	87.00
366081	ACE SUPPLY CO, INC	PC-SUPPLIES	9/27/2011	87.00
365730	GALE, JOEY	REIMBURSE	9/13/2011	86.82
366211	BUELL, AMANDA	REFUND	9/30/2011	86.00
366023	ZENK, ALAN	REFUND	9/22/2011	85.10
365661	RYAN CO, INC	SERVICE	9/1/2011	85.00
365775	METRO ECSU-REGION 11 IDS #920	CED-HOME SCHOOL WKSP 9/21/11 LV	9/13/2011	85.00
365856	EASTER, MARK	EMS-PIANO TUNING	9/15/2011	85.00
366071	THREE RIVERS PARK DISTRICT	SH-FIELD TRIP 10/26/11	9/22/2011	85.00
111200192	SELLE, SARAH	REIMBURSE	9/21/2011	84.64
366249	PETTY CASH -CSF	SUPPLIES	9/30/2011	83.21
111200207	TEIGEN, WENDY	REIMBURSE	9/29/2011	82.77
111200087	BOLDT, SARA	REIMBURSE	9/8/2011	82.10
365982	REEM, BRETT	OFFICIAL	9/20/2011	82.00
366000	WITTMAN, DAVID	OFFICIAL	9/20/2011	82.00
366043	HINES, GERALD	OFFICIAL	9/22/2011	82.00
366051	LUNDQUIST, DAVID	OFFICIAL	9/22/2011	82.00
366056	MILINOVICH, PAT	OFFICIAL	9/22/2011	82.00
365689	HELGERSON, JEFFREY	OFFICIAL	9/8/2011	81.00
365692	JOHNSON, PAUL	OFFICIAL	9/8/2011	81.00
365928	BRISCO, GERRY	OFFICIAL	9/20/2011	81.00
365929	BRISCO, SARA	OFFICIAL	9/20/2011	81.00
365934	DOHERTY, SANDY	OFFICIAL	9/20/2011	81.00
365960	JOHNSON, PAUL	OFFICIAL	9/20/2011	81.00
366058	MN STATE HIGH SCHOOL LEAGUE	ATH-CALENDARS	9/22/2011	80.00
366151	NELSON, JEFF	OFFICIAL	9/27/2011	80.00
366158	RENDINA, PHILIP	OFFICIAL	9/27/2011	80.00
111200114	TOLLISON, KRISTIN	REIMBURSE	9/8/2011	79.99
111200093	FALLS, DENISE	REIMBURSE	9/8/2011	79.93
366150	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING	OW-SUBSCRIPTION	9/27/2011	78.10
365845	BERRY COFFEE CO	EMS-COFFEE	9/15/2011	78.00
111200200	ZARAGOZA, CHRISTINE	REIMBURSE	9/21/2011	77.98
111200179	KOSKELA, SARA	REIMBURSE	9/21/2011	77.97
366084	ANDERSEN INC., EARL F.	OW-SIGNS	9/27/2011	77.75
111200149	SABLE-LEMKE, JOAN	REIMBURSE	9/14/2011	76.98
365770	MAA AMERICAN MATHEMATICS COMPETITIONS	COMPETITION 11/11 KT	9/13/2011	76.00
365983	RESOURCES FOR READING	GL-SUPPLIES	9/20/2011	75.37
366014	KOPECKY, PAUL	REFUND	9/22/2011	74.95
111200136	HEMMAH, KATY	REIMBURSE	9/14/2011	74.31
111200155	TOLLISON, KRISTIN	REIMBURSE	9/14/2011	74.31
111200137	HERZOG, JORDAN	REIMBURSE	9/14/2011	73.92
111200208	VICARY, LINDA	REIMBURSE	9/29/2011	73.13
111200132	FELAND, KARLA	REIMBURSE	9/14/2011	72.57
111200198	VALIAROVSKAIA, NATALIA	REIMBURSE	9/21/2011	71.98
365682	EARLY CHILDHOOD CONFERENCE	SEMINAR	9/8/2011	70.00
111200229	PETERSON, SHARON	REIMBURSE	9/29/2011	69.99
111200237	TOLLE, BONNIE	REIMBURSE	9/29/2011	69.59
366181	WARSAME, BASHA	REFUND	9/27/2011	69.00

111200235	STANGLER, MICHELLE	REIMBURSE	9/29/2011	67.26
366178	UNLIMITED SUPPLIES	EMS & CSF-SUPPLIES	9/27/2011	66.97
111200168	ELIAS, MARK	REIMBURSE	9/21/2011	66.58
365881	MCCRORY, MARCUS	OFFICIAL	9/15/2011	66.00
365890	OLSON, WAYNE	OFFICIAL	9/15/2011	66.00
111200159	WYFFELS, REBECCA	REIMBURSE	9/14/2011	65.98
111200218	FOLTZ-RINGSTROM, SHARON	REIMBURSE	9/29/2011	65.15
365679	BLASKO, THEODORE	OFFICIAL	9/8/2011	64.00
365695	LOKOWICH, MARY	OFFICIAL	9/8/2011	64.00
366061	PEMBERTON, TED	OFFICIAL	9/22/2011	64.00
366064	RIGGS, GREGORY	OFFICIAL	9/22/2011	64.00
366093	BOSE, THOMAS	OFFICIAL	9/27/2011	64.00
366096	BUMGARNER, TERRY	OFFICIAL	9/27/2011	64.00
366245	O'HARA, BOB	OFFICIAL	9/30/2011	64.00
366262	WITZEL, JOHN	OFFICIAL	9/30/2011	64.00
111200233	SHREVE, BRIAN	REIMBURSE	9/29/2011	63.70
365683	ELLEFSON, MARK	OFFICIAL	9/8/2011	63.00
365684	ELVIDGE, DAVID	OFFICIAL	9/8/2011	63.00
365697	LORINSER, TONY	OFFICIAL	9/8/2011	63.00
366024	AADLAND, TROY	OFFICIAL	9/22/2011	63.00
366035	DVORAK, RON	OFFICIAL	9/22/2011	63.00
366036	ELLEFSON, MARK	OFFICIAL	9/22/2011	63.00
366037	GREENE, MICKEY	OFFICIAL	9/22/2011	63.00
366049	LORINSER, TONY	OFFICIAL	9/22/2011	63.00
111200222	HINTSALA, JULIE	REIMBURSE	9/29/2011	62.82
366114	GROTH MUSIC CO	CMS-SUPPLIES	9/27/2011	62.47
365736	SWARTZ, LAURA	HS-FOOD	9/13/2011	62.43
366167	STAPLES (FORMERLY CORP EXPRESS)	PC-CLASSRM REPURPOSING	9/27/2011	62.39
111200089	DAVIN, MOLLY	REIMBURSE	9/8/2011	62.03
366086	AUSTIN, TONYA	REFUND	9/27/2011	61.65
365678	BECCARD, SETH	OFFICIAL	9/8/2011	61.00
365691	JOHNSON, MICHAEL	OFFICIAL	9/8/2011	61.00
365694	LEVASSEUR, MARK	OFFICIAL	9/8/2011	61.00
365708	PERKINS, SAM	OFFICIAL	9/8/2011	61.00
365713	RAYMOND, JOHN	OFFICIAL	9/8/2011	61.00
365714	RENDALL, GREG	OFFICIAL	9/8/2011	61.00
365715	SCHILLER, THOMAS	OFFICIAL	9/8/2011	61.00
365722	SORENSEN, MATT	OFFICIAL	9/8/2011	61.00
365725	SULLIVAN, LAMARR	OFFICIAL	9/8/2011	61.00
365926	BOHMBACH, JOHN	OFFICIAL	9/20/2011	61.00
365931	CHRISTIANSON, TODD	OFFICIAL	9/20/2011	61.00
365941	FORTNER, JONATHAN	OFFICIAL	9/20/2011	61.00
365943	FRISCHMON, MICHAEL	OFFICIAL	9/20/2011	61.00
365944	GALLAGHER, LARRY	OFFICIAL	9/20/2011	61.00
365950	HASSE, TYLER	OFFICIAL	9/20/2011	61.00
365958	HOLZEMER, TOM	OFFICIAL	9/20/2011	61.00
365962	LOIS, JEREMY	OFFICIAL	9/20/2011	61.00
365963	MARTELL, SETH	OFFICIAL	9/20/2011	61.00
365991	SULLIVAN, LAMARR	OFFICIAL	9/20/2011	61.00
366092	BOHMBACH, JOHN	OFFICIAL	9/27/2011	61.00
366128	JONES, ADAM	OFFICIAL	9/27/2011	61.00
366140	LOIS, JEREMY	OFFICIAL	9/27/2011	61.00
366209	BLOOMQUIST, BRIAN	OFFICIAL	9/30/2011	61.00
366218	FORTNER, JONATHAN	OFFICIAL	9/30/2011	61.00
366219	FRISCHMON, MICHAEL	OFFICIAL	9/30/2011	61.00
366221	GILSON, RYAN	OFFICIAL	9/30/2011	61.00
366230	LELOUX, ALEX	OFFICIAL	9/30/2011	61.00
366250	POLESHAL, TODD	OFFICIAL	9/30/2011	61.00
111200169	FARRINGTON, ASHLEY	REIMBURSE	9/21/2011	60.46
365712	RAMSDEN, REBECCA	REFUND	9/8/2011	60.00
111200128	DELLARIA, REBECCA	REIMBURSE	9/14/2011	58.57
366052	MAHONEY, JAMES	REFUND	9/22/2011	58.00

111200174	HULLINGER, RHONDA	REIMBURSE	9/21/2011	57.97
111200213	BERG, JENNIFER	REIMBURSE	9/29/2011	57.94
111200121	BAUM, LAURA	REIMBURSE	9/14/2011	57.69
111200231	SALA, MICHAEL	REIMBURSE	9/29/2011	57.36
366021	WASHUTA, NADINE	REFUND	9/22/2011	57.30
111200203	FISCHER, JULIE	REIMBURSE	9/29/2011	56.53
365658	ON SITE SANITATION	SERVICE	9/1/2011	55.72
365853	DEMORETT, JAMES	OFFICIAL	9/15/2011	55.00
111200103	KEANE, STEPHANIE	REIMBURSE	9/8/2011	54.91
366090	BLICK ART MATERIALS	CMS-ART SUPPLIES	9/27/2011	54.78
111200108	NELSON, ALISON	REIMBURSE	9/8/2011	53.90
365884	MN ASSN FOR PUPIL TRANSPORTATION-MAPT	SAFETY VIDEO	9/15/2011	53.50
365863	GRIAK, SETH	OFFICIAL	9/15/2011	53.00
366115	HALL, JOHN	OFFICIAL	9/27/2011	53.00
366143	MCCRORY, MARCUS	OFFICIAL	9/27/2011	53.00
366217	DONOHON, TIMOTHY	OFFICIAL	9/30/2011	53.00
111200113	SKALLAND, AMANDA	REIMBURSE	9/8/2011	52.89
366027	BERRY COFFEE CO	AD-COFFEE	9/22/2011	52.00
111200122	BENDICKSON, VICKY	REIMBURSE	9/14/2011	51.99
366018	SIMS, NATASHA	REFUND	9/22/2011	51.25
111200197	TURNQUIST, SARAH	REIMBURSE	9/21/2011	50.25
365654	MN SCHOOL BOARDS ASSN	SUBSCRIPTION	9/1/2011	50.00
365655	MN STATE HIGH SCHOOL COACHES ASSN	DUES	9/1/2011	50.00
365721	SNELL, ABBIE	OFFICIAL	9/8/2011	50.00
366223	GREATER TESTING CONCEPTS	REGISTRATION	9/30/2011	50.00
366234	MILACA HIGH SCHOOL	ATH-G CC 9/24/11	9/30/2011	50.00
366247	PARK CTR HIGH SCHOOL	ATH-V G CC 10/18/11	9/30/2011	50.00
111200147	PERRON, NANCY	REIMBURSE	9/14/2011	49.99
365895	SCHMITT, KATE	REFUND	9/15/2011	49.88
366098	CHILDREN'S HEALTH MARKET, THE	TEACHERS MANUAL	9/27/2011	49.50
111200240	WEAVER, PATRICE	REIMBURSE	9/29/2011	49.25
111200167	EICHELDINGER, MATTHEW	REIMBURSE	9/21/2011	48.78
111200193	SKOGHEIM, DEBRA	REIMBURSE	9/21/2011	48.48
111200146	MERZ, IRENE	REIMBURSE	9/14/2011	48.12
111200125	CAMPBELL, AMY	REIMBURSE	9/14/2011	47.43
111200183	MEESTER, ELIZABETH	REIMBURSE	9/21/2011	46.89
111200090	DEWITT, ROBERT	REIMBURSE	9/8/2011	46.88
111200230	SADR-PANAH, SONIA	REIMBURSE	9/29/2011	46.25
111200117	ZYLLA, CASEY	REIMBURSE	9/8/2011	45.98
111200118	ANDERSON, BRAD	REIMBURSE	9/14/2011	45.29
111200210	BACHMEIER, ERICKA	REIMBURSE	9/29/2011	45.24
365857	ERICKSON, CHRISTOPHER	OFFICIAL	9/15/2011	45.00
365880	MANDILE, RICHARD	OFFICIAL	9/15/2011	45.00
366054	MCCRORY, MARCUS	OFFICIAL	9/22/2011	45.00
366068	SLADEK, DAVID	OFFICIAL	9/22/2011	45.00
111200135	HARREN, KIMBERLY	REIMBURSE	9/14/2011	45.00
111200120	AXELROD, CINTHIA	REIMBURSE	9/14/2011	44.99
111200101	HILL, PATRICIA	REIMBURSE	9/8/2011	43.95
111200166	EBERHARDT, JAMES	REIMBURSE	9/21/2011	43.89
365803	SCHOOL NUTRITION ASSOCIATION	DUES	9/13/2011	43.25
111200170	GARSTER, IRENE	REIMBURSE	9/21/2011	43.25
111200111	ROBERTS, FRANCE	REIMBURSE	9/8/2011	42.85
111200172	HANSEN, ELIZABETH	REIMBURSE	9/21/2011	42.50
111200195	THINGVOLD, GAIL	REIMBURSE	9/21/2011	42.30
366127	JOHNSTONE SUPPLY	SUPPLIES	9/27/2011	42.00
111200214	CARLSON, LINDA	REIMBURSE	9/29/2011	41.99
365837	ACME TOOLS - PLYMOUTH	CSF-SUPPLIES	9/15/2011	41.95
111200242	WILLIAMS, CARRI	REIMBURSE	9/29/2011	41.63
111200084	BAUMTROG, JILL	REIMBURSE	9/8/2011	41.29
111200156	TOOSON, RODERICK	REIMBURSE	9/14/2011	40.59
365700	MCCRORY, MARCUS	OFFICIAL	9/8/2011	40.00
365707	OLSON, WAYNE	OFFICIAL	9/8/2011	40.00

366261	WIER, COLLEEN	REFUND	9/30/2011	40.00
111200204	JACKSON, SCOTT	REIMBURSE	9/29/2011	40.00
111200098	GUSTAFSON, BRAD	REIMBURSE	9/8/2011	39.56
111200091	ECKBERG, MARY	REIMBURSE	9/8/2011	39.41
111200109	NGUYEN, NATHAN	REIMBURSE	9/8/2011	39.13
365671	WATER SOLUTIONS GROUP, THE	SUPPLIES	9/1/2011	38.00
111200211	BARTELS, CHAD	REIMBURSE	9/29/2011	37.96
365910	UNLIMITED SUPPLIES	ARENA-SUPPLIES	9/15/2011	36.71
111200186	NGUYEN, NATHAN	REIMBURSE	9/21/2011	36.23
111200221	HERRSCHER, JESSI	REIMBURSE	9/29/2011	35.02
366032	CUENE, ANDREA	TEST FEE	9/22/2011	35.00
111200096	GJESTVANG, RONDA	REIMBURSE	9/8/2011	33.50
111200085	BEATTY, KATHLEEN	REIMBURSE	9/8/2011	32.97
111200226	LOFTON, GABRIEL	REIMBURSE	9/29/2011	32.86
111200188	PETERSON, DONNA	REIMBURSE	9/21/2011	32.80
111200131	FALLS, DENISE	REIMBURSE	9/14/2011	32.72
111200228	NGUYEN, ROSIE	REIMBURSE	9/29/2011	32.00
111200164	CONNOR, KIMBERLY	REIMBURSE	9/21/2011	31.92
366225	HIGHSMITH CO	SUPPLIES	9/30/2011	31.50
111200150	SCALLY, ALLISON	REIMBURSE	9/14/2011	31.49
111200115	WARZEHA, CHERYL	REIMBURSE	9/8/2011	30.16
365878	LANDSGARD, MELISSA	TROJAN TOTS REG	9/15/2011	30.00
366148	MN ASSN OF EDUCATIONAL OFFICE PROF	EMS-MEMBERSHIP KO	9/27/2011	30.00
366055	MECOM, JON	REFUND	9/22/2011	29.00
111200151	SELINGER, JUDITH	REIMBURSE	9/14/2011	29.00
366118	HEDBERG AGGREGATES INC	DOME-SUPPLIES	9/27/2011	28.18
111200184	NAMUR, TRUDY	REIMBURSE	9/21/2011	27.99
111200144	LAGERQUIST, SARAH	REIMBURSE	9/14/2011	27.95
366070	STAR TRIBUNE	CMS-PAPER (FINAL) JR	9/22/2011	26.72
111200116	ZELIN, LYNN	REIMBURSE	9/8/2011	25.36
111200100	HERZOG, JORDAN	REIMBURSE	9/8/2011	25.13
365952	HENNEPIN COUNTY TREASURER	HR-WELLNESS MATERIALS	9/20/2011	25.00
366057	MN STATE HIGH SCHOOL LEAGUE	ATH-MEDALS	9/22/2011	25.00
111200095	FRAWLEY, KAREN	REIMBURSE	9/8/2011	24.67
111200140	JONES, JUSTIN	REIMBURSE	9/14/2011	24.02
366130	KIKI MAGAZINE	CMS-SUBSCRIPTION MA	9/27/2011	24.00
111200178	KOPECKY, KATHLEEN	REIMBURSE	9/21/2011	23.98
111200126	CHRISTOPHERSON, ALLAN	REIMBURSE	9/14/2011	23.43
365646	HOLDAHL CO	SERVICE	9/1/2011	22.08
366094	BOWERS, CHRISTINA	REFUND	9/27/2011	22.00
366010	HOWARD, BRODY	REFUND	9/22/2011	21.75
111200112	RUE, ALICIA	REIMBURSE	9/8/2011	21.48
365800	RIVERPORT INS CO	POL#PSP0115500	9/13/2011	21.00
111200224	JOHNSON, KRISTI	REIMBURSE	9/29/2011	19.95
366003	BURNS, SHAWN	REFUND	9/22/2011	19.18
111200191	SEELAND, ELIZABETH	REIMBURSE	9/21/2011	18.48
111200173	HONZA, JONATHAN	REIMBURSE	9/21/2011	18.00
111200182	LEDDY, AMANDA	REIMBURSE	9/21/2011	16.95
111200236	STINSON, MICHELE	REIMBURSE	9/29/2011	16.89
111200206	NAGEL, JAMES	REIMBURSE	9/29/2011	16.81
111200152	SKLADER, JILLIAN	REIMBURSE	9/14/2011	16.69
366008	GREEN, KRISTIN	REFUND	9/22/2011	15.70
365690	ISD #284	GEN FUND TO ACTIVITY ACCT	9/8/2011	15.00
365876	ISD #284	GEN FUND TO ACTIVITY ACCT	9/15/2011	15.00
111200160	ANTHONY, KAREN	REIMBURSE	9/21/2011	14.32
366016	PARRY, SARAH	REFUND	9/22/2011	13.10
111200129	DEWITT, ROBERT	REIMBURSE	9/14/2011	12.99
111200123	BOLDT, SARA	REIMBURSE	9/14/2011	11.87
111200094	FISCHER, JULIE	REIMBURSE	9/8/2011	11.47
366001	ANDERSON, CORRIN	REFUND	9/22/2011	11.40
366015	MARTINO, MICHAEL	REFUND	9/22/2011	11.40
111200225	LAGERQUIST, SARAH	REIMBURSE	9/29/2011	10.87

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER, EFT AND ACH ACTIVITY
AUGUST 2011**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$2,243,372
Wells Fargo-Checking	Federal P/R Taxes	8/1/2011	\$204,873
	Federal P/R Taxes	8/16/2011	\$199,586
Wells Fargo-Checking	State P/R Taxes (MN)	8/1/2011	\$34,026
	State P/R Taxes (MN)	8/16/2011	\$32,086
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$125,169
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$779,863
Wells Fargo-Checking	Wells Fargo Commercial Card - Purchase Card Program	8/3/2011	\$362,682
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$69,592
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	8/11/2011	\$73,007
Wells Fargo-Checking	Vendors, Employees - Electronic AP Payments, Reimbursements	Multiple	\$183,273
Wells Fargo-Checking	MN State Retirement System - 457 Plan/HSA Contributions	Multiple	\$44,742
Wells Fargo-Checking	Neopost - Replenish Postage	8/22/2011	\$10,000
Wells Fargo-Checking	US Bank - Debt Payment (2004A COP)	8/1/2011	\$29,456
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$7,000,000
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$17,500,598
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	8/26/2011	\$35,302
TOTAL ACTIVITY - AUGUST 2011			<u>\$28,927,627</u>

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: D. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Richard Baker 1.0 Special Education Teacher (LTR) Greenwood
Leave of Absence – Kristina Barten

Sheryl Butler 6 Hour Special Ed Para Plymouth Creek
Rescinded Resignation

Lauren Carlson 7.5 Hour Home Base Instructor Birchview
Resignation – Quillan Roe

Amanda Devins 1.0 2nd Grade Teacher LTR Gleason Lake
Leave of Absence – Deanna Hasselfeldt

Angie Dubbs .8 School Nurse District
Resignation – Meg Reese

Margaret Herbert Communities in Collaboration Community
Resignation – Carol Bergenstal Coordinator Education

Amanda Isaacson 6 Hour Paraprofessional Oakwood
New Position

Kim Larson .5 1st Grade Reading/Math Teacher Greenwood
Increased Enrollment

Nadine Lozier 2 Hour Paraprofessional Plymouth Creek
PLC Pilot Program (2011-12 school year only)

Marna McMurry 5.75 Hour Paraprofessional Central Middle
Resignation – Michelle Glasgow

Allison Murray 3 Hours Special Education Para Greenwood
Transfer – Kathleen Nafstad

Melissa Nazal Leave – Todd Brandell	6 Hour Special Education Para (9/23 – 12/21/11 only)	Greenwood
Nancy Riebel New Position	4 Hour Home Base Assistant	Birchview
Katherine Sundeen New Position	5 Hour Home Base Assistant	Gleason Lake
Teresa Thompson Increased Enrollment	.5 2nd Grade Reading/Math Teacher	Greenwood
Tavares Villagomez New Position	3.75 Home Base Assistant	Kimberly Lane
<u>Contract Modification</u>		
Annette Crider	Counselor, Central Middle	From .5 to .8
Abdul Wright	Paraprofessional at Plymouth Creek	Rescind Contract

Disability/Child Care Leave of Absence

Rachel Falkowski, 1st Grade Teacher at Kimberly Lane, has requested to return from her childcare leave of absence on October 31, 2011.

Tara Fink, West Middle School Special Education Teacher, has requested a six-week disability leave of absence to begin approximately February 5, 2012 followed by a childcare leave of absence through the end of the 2011-2012 school year.

Deanna Hasselfeldt, 2nd Grade Teacher at Gleason Lake, has requested to extend her childcare leave of absence through the end of the 2011-12 school year.

Anna Magnuson, 2nd Grade Teacher at Oakwood, has requested a six-week disability leave of absence to begin approximately March 21, 2012 followed by a childcare leave of absence through the end of the 2011-2012 school year.

Joe McNeal, District Audio Video Specialist, has requested a 15 day childcare leave of absence to begin approximately October 13, 2011.

Brandi Qualley, Home Base Instructor at Kimberly Lane, has requested a six-week disability leave of absence to begin approximately October 9, 2011 followed by a six-week childcare leave of absence.

Kerry Schmidt, Sunset Hill Speech Pathologist, has requested a six-week disability leave of absence to begin approximately March 26, 2012.

Leave of Absence Without Pay

Barbara Cartford, Spanish Teacher at Greenwood and Kimberly Lane, has requested a leave of absence from February 6-10, 2012 using 2 personal days and 2 days without pay.

Andrea Wachholz, Special Education Teacher at Birchview and Plymouth Creek, has requested a leave of absence from February 6-10, 2012 using 2 personal days and 3 days without pay.

Resignations

Kimberly Gessner, Paraprofessional at Oakwood, has submitted her resignation effective October 7, 2011.

Robert Noyed, Director of Communications, has submitted his resignation effective October 18, 2011.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 2. Approval of Agenda and Consent Agenda Items

ITEM: E. Assurance of Compliance with State and Federal Laws
Prohibiting Discrimination

COMMENTS BY: Ms. Annie Doughty

The School District is required to file an annual Assurance of Compliance with State and Federal Laws Prohibiting Discrimination. At the current time, School District programs and practices are in concert with these laws as specified in the document. The Statement of Assurance forms are available in the Human Resource Department for your review and consideration.

RECOMMENDED ACTION: Approve the Assurance of Compliance with State and Federal Laws Prohibiting Discrimination and authorize the Board Chair and Board Clerk to sign the document.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions ⁴⁰ _____

	Monitoring and Compliance 1500 Highway 36 West Roseville, MN 55113-4266	ASSURANCE OF COMPLIANCE WITH STATE AND FEDERAL LAW PROHIBITING DISCRIMINATION	ED-00199-08
			DUE: 11/15

GENERAL INFORMATION AND INSTRUCTIONS: Pursuant to Minnesota Statutes, section 127A.42, subd. 3, each school board shall annually submit to the Commissioner of Education a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and return it to the above address by November 15. Retain a copy for your files.

IDENTIFICATION INFORMATION

School District Name Wayzata Public School		District Number 284	
Name of District Contact Person Annie Doughty	Title Ex Director, Human Resources	Telephone Number (763) 745 -5014	FAX Number (763) 745 -5015

STATEMENT OF ASSURANCE

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

1. Minnesota Statute, section 363.03, Minnesota Human Rights Act, which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Title VI of the Civil Rights Act of 1964 (42 USC 2000d., et. seq.; 34 CFR Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
3. Title VII of the Civil Rights Act of 1964 (42 USC 2000e., et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
4. Title IX of the Education Amendments of 1972 (20 USC, Section 1681; 34 CFR Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
5. The Age Discrimination in Employment Act of 1967 (29 USC, Section 621; 42 USC Section 6101; 29 CFR Part 860), which prohibits discrimination on the basis of age (over 40 years).
6. Minnesota Statute, section 121A.04, which prohibits sex discrimination in athletic programs.
7. Minnesota Statute, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
8. Minnesota Rules, Chapter 3535, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.
9. Section 504 of the Rehabilitation Act of 1973 34 C.F.R. part 104, prohibiting discrimination on the basis of disability.
10. American with Disabilities Act 42 U.S.C. § 12101, *et seq.*, also prohibiting discrimination on the basis of disability.
11. Minnesota Rules, part 3500.0550 relating to Inclusive Educational Program Plan.
12. Equal Education Opportunities and Transportation of Students (20 U.S.C. § 1703).
13. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) 42 U.S.C. § 2000 e(k).
14. Fair Housing Act 42 U.S.C. § 3601 *et seq.* 24 C.F.R. part 100.
15. Age Discrimination Act 42 U.S.C. § 6101, 6102; 45 C.F.R. part 100.
16. Prohibition of Discrimination Based on Blindness (20 U.S.C. § 1684).
17. May 25, 1970, Office of Civil Rights Memorandum, "Identification of Discrimination and Denial of Service on the Basis of National Origin".
18. August 1975, Office of Civil Rights Memorandum, "Identification of Discrimination in the Assignment of Children to Special Education Programs".

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statute, section 127A.42, subd. 3 and agreements made in this assurance. This assurance is binding on the district and the persons whose signatures appear below and who are authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirm that there is a copy of each of these laws in each building in the district and that the information given on page two and three of this form is accurate and complete.

Signature - School District Superintendent

Date

Signature - President or Chairperson of School Board

Date

Signature - Clerk of School Board

Date

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: _____

COMMENTS BY: Dr. Jill Johnson

There is no presentation this evening.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month – October 2011

COMMENTS BY: Superintendent Anderson

Birchview Elementary School is pleased to recommend **Karen Anthony** as the October Employee of the Month and has provided the following comments regarding Karen's work:

Birchview Elementary has gone through numerous changes this year, including many new staff, new communication tools, a reorganization in transportation, and many other systematic changes that impact the work of all staff. Many of these also impact our work with parents, and throughout all of this, Karen has been a rock and resource for our school community. Karen is patient, kind, organized, detail-oriented, and does all of the things necessary to provide outstanding customer service to the Birchview community. Finally, Karen has a new boss. The most important person to any principal is his or her secretary, and Karen has been an incredible resource to Mr. Wenschlag with all of her knowledge and experience in our district. Karen may be uncomfortable receiving this honor and recognition, but that is one of the things the Birchview community appreciates most about her. She does her job extremely well, independently, and is always focused on the needs of others. This is well deserved, but we could never do enough to recognize her impact on the Birchview school community or the Wayzata Public Schools.

Congratulations Karen!

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 4. . RECOGNITIONS

ITEM: B. MSBA Senator and Legislator Recognition

COMMENTS BY: Superintendent Anderson

State Senator Gen Olson and State Representative Connie Doepke are with us this evening. They are here to be recognized by the Minnesota School Boards Association for their outstanding legislative service in 2011. Here to make the awards are Bob Meeks, Executive Director of MSBA, and Grace Keliher, Director of Governmental Affairs with MSBA.

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 4. RECOGNITIONS

ITEM: C. Perfect ACT Score – Wayzata High School Seniors

COMMENTS BY: Superintendent Anderson

Rachel Mohr, Ivan Poteryakhin, and Jeff Zhang, seniors at Wayzata High School, earned a perfect score of 36 on the ACT exam.

Rachel took the ACT class to prepare for the exam and also took a couple practice tests. She said her course work in school also prepared her for the exam.

During her time at WHS, Rachel has performed viola in orchestra and pit orchestra for the fall musical, run on the cross country and track teams and participated in Knowledge Masters Open and the creative writing club. She is interested in attending a liberal arts college and is looking at Gustavus Adolphus, Carleton and Grinnel in her top three. She is interested in pursuing a chemistry or English linguistics degree.

Ivan said he studied the grammar and usage portion of the test by using a study book on the ACT exam. He said his normal course work prepared him for the exam, which he took twice. The first time he earned a 35, which led him to believe he could earn a perfect score if he tried the exam again. During his time at WHS, Ivan has been involved with Science Olympiad, math team, Science Bowl and National Honors Society. He is currently enrolled in the District's Post Secondary Education Option (PSEO) at the University of Minnesota where he will be studying organic chemistry, economics, math and computer science. He is interested in pursuing a degree in computer science or chemistry and his top three choices for college include Massachusetts Institute of Technology, Stanford University and California Institute of Technology.

Jeff used a practice test to prepare for the exam and relied on his knowledge from his coursework at WHS. He said the best preparation for the exam was his daily class schedule. “The Wayzata Advanced Placement and Honors curriculum does a good job preparing students for the exam,” he said. During his time at WHS, Jeff has been involved with Science Olympiad, math team and National Honors Society. He also performs classical music on the piano and volunteers at several retirement homes. Jeff is also enrolled in PSEO at the University of Minnesota where he will study piano performance, micro economics, multi-variable calculus and music. He has plans to pursue a major in neuroscience or neuro-economics and his top three choices for college include Harvard University, Stanford University and Massachusetts Institute of Technology.

Congratulations to these students on their achievement!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: _____

COMMENTS BY: Board Chair Gleason

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

Student Council – Sammi Ezrilov

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

a. Board Policy 208 – Board Committees – First Reading

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy 208 – “Board Committees”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD COMMITTEES

POLICY: 208

The Board may organize standing and special committees to carry out a variety of tasks or assignments in the operation of the school system. Board Committees operate in an open manner and follow all requirements of the Open Meeting Law.

Board Committees are those specifically appointed or authorized by Board action. Such committees report directly to the Board. They may be made up exclusively of Board members, of Board members and non-members, or of non-members only. When such committees include District teachers the Board agrees to discuss the appointment with the "exclusive representative" of the teacher's bargaining unit, as defined in the Public Employee Labor Relation's Act, (PELRA), concerning the nature and purposes of the committee and the basis for determining teacher representation.

"Standing" committees of the Board are those which have a continuing purpose and may be designated at the organizational meeting each January. "Special" "Ad Hoc" committees of the Board are those organized for a specific purpose, given an explicit charge and dissolved after completion of their work.

Committees of the Board are appointed by the Board Chair, subject to approval by a majority of the Board.

ADOPTED: February 12, 1973
AMENDED: May 15, 1973
AMENDED: September 9, 1985
AMENDED: August 9, 1993
AMENDED: November 8, 2004
AMENDED: January 14, 2008
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

b. Board Policy 209 – Open School Board Meetings – First Reading

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy 209 – “Open School Board Meetings”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

OPEN SCHOOL BOARD MEETINGS

POLICY: 209

The school board conducts its business in an open manner in the belief that openness produces quality programming, better decision-making, more efficient administration, and an organization which is responsive to the public interest and engaged with its community. At the same time, the school board acknowledges and respects the privacy rights of individuals as provided by law and will ensure that board operations protect those rights.

All meetings of the School Board shall be open to the public, unless expressly exempted by law. A “meeting” is any gathering, excluding a social or chance meeting:

- At which board members discuss, decide, or receive information as a group on issues related to the official business of the board, and
- Where a quorum or more of voting board members is present or a quorum or more of voting board members of a committee is present.

A “quorum” for a full board meeting is a majority of voting members of the full board, that is 4 of 7 board members. A “quorum” for a committee of the board is a majority of voting members which sit on the committee, that is 2 of 3 board members. Board committee meetings which are attended by more than three board members are considered a meeting of the full board and must be noticed as a board meeting, not as a committee meeting.

Regular School Board meetings shall be held the second Monday of each month. ~~A majority of the voting members of the School Board shall constitute a quorum.~~ No contract shall be made or authorized, except at a Regular meeting of the Board or at a Special meeting at which all members are present or of which all members have had notice.

Special School Board meetings may be called by the Chair or Clerk or any three members upon notice ~~mailed~~ provided to each member at least three days prior thereto. For a special meeting, the school board shall post written notice of the date, time, place and purpose of the meeting on the principal bulletin board located in the district office. The notice shall be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings. The School Board’s actions at a special meeting are limited to those topics included in the notice.

Emergency meetings are special meetings called because of circumstances that, in the judgement of the School Board, require immediate consideration. Posted or published notice of an emergency meeting shall not be required. However, the School Board shall make good faith efforts to provide notice of an emergency meetings to each news medium that has filed a written request for notice. Emergency meeting notices shall include the subject of the meeting.

At all open meetings at least one printed copy of meeting materials, that have been distributed or available to the board members prior to or at the meeting and which regards the agenda, will be available on site for members of the public. This excludes any information which is classified as non-public data.

~~All Regular, Special, and Emergency meetings and work sessions are open to the public.~~

ADOPTION: August 13, 1968
AMENDED: September 9, 1974
AMENDED: August 11, 1975
AMENDED: September 9, 1985
AMENDED: November 8, 2004
AMENDED: February 11, 2008
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

c. Board Policy 210 – Closed School Board Meetings – First Reading

This policy was updated by adding a paragraph recognizing that there are some exceptions to the Open Meeting Law, as defined by statute.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy 210 – “Closed School Board Meetings”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

CLOSED SCHOOL BOARD MEETINGS

POLICY: 210

The school board recognizes that there are certain exceptions to the Minnesota Open Meeting Law, as defined by law, where it has been determined that in limited circumstances the public interest is best served by closing a meeting of the school board.

School board meetings for the following specified purposes may or must be closed to the public as defined in statute:

~~SCHOOL BOARD MEETINGS FOR THE FOLLOWING SPECIFIED PURPOSES MAY OR MUST BE CLOSED TO THE PUBLIC AS DEFINED BY MINNESOTA STATUTE~~

1. Strategy for Labor Negotiations

Minnesota law specifies that the School Board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations with organized bargaining units, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes. The time of commencement and place of the closed meeting shall be announced at the public meeting. A written roll of members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings of a closed meeting to discuss negotiation strategies shall be tape recorded at the expense of the governing body and shall be preserved by it for two years after the contract is signed and shall be made available to the public after all labor contracts are signed by the governing body for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation sessions, and hearings between the School Board and its employees or their representatives are public meetings except when otherwise provided by the Commissioner of the Bureau of Mediation Services.

3. Preliminary Consideration of Charges

The School Board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the School Board members conclude that discipline of any nature

may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting.

4. Performance Evaluations

The School Board may close a meeting to evaluate the performance of an individual who is subject to its authority. The School Board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the School Board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

5. Attorney-Client Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the School Board needs advice above the level of general legal advice, i.e., regarding specific acts and their legal consequences.

6. Dismissal Hearing

A hearing on the dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.

A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.

7. Coaches; Opportunity to Respond

If the School Board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within 14 days of the decision. If the coach requests the reasons for nonrenewal, the School Board must give the coach the reasons in writing within 10 days of receiving the request. On the request of the coach, the School Board must provide the coach with a reasonable opportunity to respond to the reasons at a School Board meeting. The meeting may be open or closed at the election of the coach, unless the meeting is closed as required by Minnesota Statute to discuss educational or certain other nonpublic data.

8. Meetings to Discuss Certain "Not Public Data"

Any portion of a meeting must be closed if the following types of data are discussed:

Data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;

Active investigative data collected or created by a law enforcement agency; or

Educational data, health data, medical data, welfare data, or mental health data that are not public data.

9. Purchase and Sale of Property

The School Board may close a meeting to determine the asking price for real or personal property to be sold to the School District; to review confidential or nonpublic appraisal data; and to develop offers or counteroffers for the purchase or sale of real or personal property.

Before closing the meeting, the School Board must identify on the record the particular real or personal property that is the subject of the closed meeting. The closed meeting must be tape recorded at the expense of the School District. The tape must be preserved for eight (8) years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the School Board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified in the tape. A list of School Board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.

An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the School Board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

The School Board may close a meeting to receive security briefings and reports to discuss issues related to security systems, to discuss emergency response procedures and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.

Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.

Before closing a meeting, the School Board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting. The closed meeting must be tape recorded at the expense of the School district and the recording must be preserved for at least four (4) years.

11. Other Meetings

Other meetings shall be closed as provided by law.

~~Procedures for Closing a Meeting~~

The School Board shall provide notice of a closed meeting just as for an open meeting. A School Board meeting may be closed only after a majority vote at a public Board meeting. Before closing a meeting, the School Board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

ADOPTED: May 12, 1986
AMENDED: December 13, 2004
AMENDED: February 11, 2008
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

d. Board Policy 211 – Board Meeting Procedures – First Reading

This policy was updated by adding closed and open language in a consistent manner and also adding language which documents the Board support for conducting its business in an open manner consistent with law. Minor grammar changes.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy 211 – “Board Meeting Procedures”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD MEETING PROCEDURES

POLICY: 211

Official School Board business may be conducted only if a "quorum" of Board members ~~are~~ is present. A "quorum" shall consist of four or more members. Official Board motions and resolutions shall be passed only by an affirmative "majority" vote. A "majority" vote is one where either ayes or nays outnumber their opposite. Abstentions, in effect, count as a vote for that majority. In the event of tie votes, abstentions have null effect and the motion or resolution shall have failed.

Each motion shall be carefully recorded. The names of members who make and second each motion shall also be recorded. The chair shall declare a motion adopted or defeated on the basis of voice vote or hand sign. Any member who challenges such declaration may request a show of hands on the same question and the chair shall honor this request. If the result is at variance with the chair's original declaration, the new result shall determine the motion's adoption or defeat.

Any formal meeting of the School Board may be adjourned to another time and place by an approved Board motion. In general, only topics on the agenda of the meeting adjourned should be addressed upon resumption of the meeting.

Except as inconsistent with public law or regulation or at variance with bylaws of the Board, meetings shall be conducted by Robert's Rules of Order.

The official minutes shall be ~~bound~~ available and kept in the Office of the Superintendent of Schools.

Publishing of minutes shall be made in the legal newspaper according to law. Such publishing shall include an extract of minutes, full or in part, as may be determined by the School Board or Clerk. Such extract of minutes shall be clearly identified as such. A statement shall appear stating that complete minutes are available for public examination at the District Administration Building, Offices or from Board members, and on the District website.

~~Copies of the minutes shall be available in all school libraries as well as the public library.~~

All records of the Board of Education shall be available to citizens for inspection at the ~~Board of Education office.~~ District Administration Building.

Board meeting procedures are consistent with all requirements of Open Meeting and Data Practices laws.

ADOPTED: May 14, 1964
AMENDED: May 15, 1973
AMENDED: July 14, 1975
AMENDED: October 11, 1976
AMENDED: January 12, 1987
AMENDED: November 8, 2004
REVIEWED: January 14, 2008
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

e. Board Policy 213 – Policy Adoption and Amendment – First Reading

This policy has been updated by making some of the wording more clear, using the correct verbiage in some areas, making minor grammar corrections, and the process that was added for an abbreviated procedure to amend policies that is at the discretion of the School Board.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy 213 – “Policy Adoption and Amendment”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

POLICY ADOPTION AND AMENDMENT

POLICY: 213

Adoption of new policies or the amendment or repeal of existing policies is solely the responsibility of the Board of Education.

The Board will adhere to the following procedure in amending or adopting policies to ensure that they are well examined before final action:

1. First Regular Board meeting--the policy shall is be presented for a first reading.
2. Board Work Session--the policy shall ~~is~~ be discussed and ~~modified~~ amended as may be appropriate.
3. Second Regular Board meeting--the policy shall is be presented for a second reading, discussed and voted upon.

During discussion of a policy ~~proposal~~ amendment, the views of the public and staff will be considered. Amendments may be proposed by Board members. An amendment will not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions; however, the above procedure is required before the policy will be considered permanent.

If a policy is ~~modified~~ recommended for amendment because of a legal change over which the School Board has no control, or because of a minor change which does not substantively affect the intent or content of the policy, the Board may use an abbreviated approval procedure. Under the abbreviated procedure, the proposed amendment is approved in a single step at the first Regular Board meeting by waiving the second reading and taking a vote at that time. Using this procedure is at the discretion of the School Board.

ADOPTED: August 12, 1968
AMENDED: September 9, 1985
AMENDED: November 8, 2004
AMENDED: January 14, 2008
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

f. Board Policy and Regulations 217 and 217-R – Policy Review and Evaluation Opportunities – First Reading

The proposed changes to this Policy and Regulations have been updated by updating the routine review cycle for Policies and Regulations from a 3-year cycle to a 5-year cycle.

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy and Regulations 217 and 217-R – “Policy Review and Evaluation Opportunities”.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**POLICY REVIEW AND
EVALUATION OPPORTUNITIES**

POLICY: 217

In an effort to keep its written policies current so that they may be used consistently as a basis for Board action and ~~administration~~ administrative decision, the Board will conduct a general review of its policies on a ~~three~~ five year cycle. The Board may also review specific policies more frequently on an as-needed basis.

The Superintendent shall call to the Board's attention all policies that need revision and/or approval for any reason and at any time.

The Board directs the Superintendent to ~~recall all~~ notify the appropriate administrators of any policy and regulation manuals as needed for the purpose of updating their content. review, revision or deletion; to administer an effective system of documentation and communication; and to inform staff and the public that the official Board Policy Manual is located on Wayzata Public Schools website.

ADOPTED: September 9, 1985
AMENDED: December 13, 2004
REVIEWED: January 14, 2008
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**POLICY REVIEW AND
EVALUATION OPPORTUNITIES**

REGULATIONS: 217-R

The School Board shall review its policies at least once every ~~three~~ five years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one-third of the policies annually, according to the schedule below:

AREA	YEAR	RESPONSIBLE ADMINISTRATOR
Chapter 100 – School District	2009-10 <u>11-12</u>	Superintendent
Chapter 200 – Board of Directors	2007-08 <u>12-13</u>	Superintendent
Chapter 300 – Administration	2008-09 <u>11-12</u>	Superintendent
Chapter 400 - Personnel	2009-10 <u>11-12</u>	Exec. Dir. of Human Resources
Chapter 500 – Students	2008-09 <u>13-14</u>	Exec. Dir. of Curriculum and Instruction
Chapter 600 – Educational Programs	2009-10 <u>12-13</u>	Exec. Dir. of Curriculum and Instruction
Chapter 700 – Non-Instructional Operation and Business Services	2007-08 <u>12-13</u>	Exec. Dir. Of Finance and Business
Chapter 800 – Building and Sites	2008-09 <u>11-12</u>	Exec. Dir. Of Finance and Business
Chapter 900 – School/Community Relations	2007-08 <u>12-13</u>	Communication Coordinator

**POLICY / REGULATION TITLE
REGULATIONS**

**CODE: EnterN
PAGE 2**

EFFECTIVE: December 13, 2004
MODIFIED: January 14, 2008
MODIFIED: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

g. Policy and Regulations 403 and 403-R – Harassment and Violence – First Reading

State law requires that school districts adopt and review annually a harassment and violence policy that conforms with the Minnesota Human Rights Act, Minn. Stat. C. 363A. While this Act only requires that we adopt a policy covering, “sexual, religious and racial harassment”, the Minnesota School Boards Association is recommending that school districts incorporate all classifications protected by state and/or federal law. The Minnesota Department of Education maintains the MSBA Model Policy (which includes all protected classes) on their website as a model policy in accordance with Minn Stat. 121A.03.

The attached policy and regulation recommendations align with the recommendations of MSBA’s attorneys and the MSBA sample/model policy.

Legal References include:

Minn. Stat. § 120B.232 (Character Development Education)

Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

Minn. Stat. § 609.341 (Definitions)

Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)

20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)

29 U.S.C. § 621 *et seq.* (Age Discrimination in Employment Act)

29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)

42 U.S.C. § 1983 (Civil Action for Deprivation of Rights)

42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)

42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)

42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Puller v. Indep. Sch. Dist. No. 701, 528 N.W.2d 273 (Minn. Ct. App.)

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy and Regulations 403 and 403-R – “Harassment and Violence” as presented, and move to the October 24, 2011 Board Work Session agenda.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HARASSMENT AND VIOLENCE

POLICY: 403

~~The District recognizes each employee's right to individual respect and dignity and is committed to establishing and maintaining a professional, respectful working environment for all employees.~~

It is the policy of the District to maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability. ~~religious, racial or sexual harassment and violence.~~ The District prohibits any form of religious, racial or sexual harassment or violence on the basis of the fore-mentioned.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to harass a pupil, teacher, administrator or other school personnel or groups of pupils, teachers, administrators or other school personnel through conduct or communication or inflict, threaten to inflict, or attempt to inflict violence based on a person's race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability. ~~of a sexual nature or regarding religion and race as defined by regulations.~~ (For purposes of this policy, school personnel include school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the District.)

~~It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the District to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel.~~

The District will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence based on a person's (or group's) race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regards to public assistance, sexual orientation or disability and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

ADOPTED: March 10, 1986
AMENDED: September 16, 1991
AMENDED: September 13, 1993
AMENDED: July 11, 1994
AMENDED: December 11, 1995
AMENDED: May 14, 2001
AMENDED: July 12, 2004
REVIEWED: October 9, 2006
AMENDED: September 10, 2007
REVIEWED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: November 8, 2010
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

HARASSMENT AND VIOLENCE

REGULATIONS: 403-R

To implement the School Board policy prohibiting harassment & violence, the District will utilize the following definitions, reporting procedures, District action and training regulations:

~~I. RELIGIOUS, RACIAL AND SEXUAL HARASSMENT AND VIOLENCE~~

~~—DEFINED~~

I. DEFINITIONS:

A. "Assault" is:

1. an act done with intent to cause fear in another of immediate bodily harm or death;
2. the intentional infliction of or attempt to bodily harm upon another; or
3. the threat to do bodily harm to another with present ability to carry out the threat.

B. "Harassment" prohibited by this policy consists of physical or verbal conduct, including, but not limited to, electronic communications, relating to an individual's or group of individuals' race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability when the conduct;

1. has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

C. "Immediately" means as soon as possible but in no event longer than 24 hours.

D. Protected Classifications; Definitions

1. "Age" means the person is over the age of 25 years.
2. "Disability" means any condition or characteristic that renders a

_____ a person a disabled person. A disabled person is any person
_____ who:

- _____ a. has a physical, sensory, or mental impairment which materially limits one or more major life activities:
- _____ b. has a record of such an impairment;
- _____ c. is regarded as having such an impairment.

_____ 3. “Familial status” means the condition of one or more minors being domiciled with:

- _____ a. their parent or parents or the minor’s legal guardian; or
- _____ b. the designee of the parent or parents or guardian with the written permission of the parent or parents or guardian. The protections afforded against harassment on the basis of family status apply to any person who is pregnant or is in the process of securing legal custody of an individual who has not attained the age of majority.

_____ 4. “Marital status” means whether a person is single, married, remarried, divorced, separated, or a surviving spouse and, in employment cases, includes protection against harassment on the basis of the identity, situation, actions, or beliefs of a spouse or former spouse.

_____ 5. “National origin” means the place of birth of an individual or of any of the individual’s lineal ancestors.

_____ 6. “Sex” includes, but is not limited to, pregnancy, childbirth, and disabilities related to pregnancy or childbirth.

_____ 7. “Sexual orientation’ means having or being perceived as having an emotional, physical, or sexual attachment to another person without regard to the sex of that person or having or being perceived as having an orientation for such attachment, or having or being perceived as having a self-image or identity not traditionally associated with one’s biological maleness or femaleness. “Sexual orientation “ does not include a physical or sexual attachment to children by an adult.

_____ 8. “Status with regard to public assistance” means the condition of being a recipient of federal, state, or local assistance, including

_____ medical assistance, or of being a tenant receiving federal, state,
 _____ or local subsidies, including rental assistance or rent
 _____ supplements.

E. Sexual Harassment; Definition

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining ~~or retaining~~ employment, or ~~of obtaining~~ an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
 - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
 - e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or

f. unwelcome behavior or words directed at an individual because of gender.

~~F. Racial Harassment;~~

~~Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:~~

- ~~1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;~~
- ~~2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or~~
- ~~3. otherwise adversely affects an individual's employment or academic opportunities.~~

~~G. Religious Harassment;~~

~~Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:~~

- ~~1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;~~
- ~~2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or~~
- ~~3. otherwise adversely affects an individual's employment or academic opportunities.~~

F. Sexual Violence; Definition

- 1. Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minnesota Statutes, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.
- 2. Sexual violence may include, but is not limited to:
 - a. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
 - b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
 - c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
 - d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

~~I. Racial Violence; Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.~~

~~J. Religious Violence; Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.~~

~~G. Assault; Assault is:~~

~~1. an act done with intent to cause fear in another of immediate bodily harm or death;~~

~~2. the intentional infliction of or attempt to inflict bodily harm upon another; or~~

~~3. the threat to do bodily harm to another with present ability to carry out the threat.~~

G. Violence; Definition

Violence prohibited by this policy is a physical act of aggression or assault upon another or group of individuals because of, or in a manner reasonably related to, race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability.

II. REPORTING PROCEDURES

A. Any person who believes he or she has been the victim of ~~religious, racial or sexual harassment or violence~~ on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation or disability by a pupil, teacher, administrator or other school personnel of the District, or any person with knowledge or belief of conduct which may constitute ~~religious, racial or sexual harassment or violence~~ prohibited by this policy toward a pupil, teacher, administrator or other school personnel or group of pupils, teachers, administrators, or other school personnel should report the alleged acts immediately to an appropriate District official designated by this policy. The District encourages the reporting party or complainant(s) to use the report form available from the principal of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to a District Human Rights Officer or to the Superintendent.

B. In Each School Building The building principal or the principal's designee or the building supervisor (hereinafter building report taker) is the person responsible for receiving oral or written reports of ~~religious,~~

~~racial or sexual~~ harassment or violence prohibited by this policy at the building level. Any adult District personnel who receives a report of ~~religious, racial or sexual~~ harassment or violence prohibited by this policy shall inform the building ~~principal~~ report taker immediately. The ~~principal~~ building report taker will take appropriate action to investigate student-to-student complaints and resolve the matter in a timely fashion.

- C. If the complaint involves an adult, the ~~principal~~ building report taker must notify the District Human Rights Officer immediately, without screening or investigating the report. The ~~principal~~ building report taker may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practical by the ~~principal~~ building report taker to the Human Rights Officer. If the report was given verbally, the ~~principal~~ building report taker shall personally reduce it to written form within 24 hours and forward it to the Human Rights Officer. Failure to forward any harassment or violence report or complaint as provided herein ~~will~~ may result in disciplinary action against the ~~principal~~ building report taker. If the complaint involves the ~~building principal~~ building report taker, the complaint shall be made or filed directly with the Executive Director of Human Resource Services by the reporting party or complainant.
- D. The School Board hereby designates the Executive Director of Human Resource Services as the District Human Rights Officer to receive reports or complaints of ~~religious, racial or sexual~~ harassment or violence prohibited by this policy. If the complaint involves the Human Rights Officer or if the complainant would be more comfortable, the complaint shall be filed directly with the Superintendent.
- E. The District shall conspicuously post the name of the Human Rights Officer, including mailing address and telephone number.
- F. Submission of a good faith complaint or report of ~~religious, racial or sexual~~ harassment or violence prohibited by this policy will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. Reports of harassment or violence prohibited by this policy are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The District will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's legal obligations to investigate, to take appropriate action, and to ~~conform~~ comply with any ~~discovery~~ or disclosure obligations.

III. INVESTIGATION

- A. By authority of the District, the Human Rights Officer, upon receipt of a report or complaint alleging ~~religious, racial or sexual~~ harassment or violence prohibited by this policy, shall immediately undertake or authorize an investigation. The investigation may be conducted by District officials or by a third party designated by the District.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged ~~religious, racial or sexual~~ harassment or violence prohibited by this policy.
- E. The investigation will be completed as soon as practical. The District Human Rights Officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

IV. SCHOOL DISTRICT ACTION

- A. Upon ~~receipt of a report~~ completion of the investigation, the District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and District policies.
- B. The result of the District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the District in accordance with state and federal law regarding data or records privacy.

V. REPRISAL

The District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who makes a good faith report of alleged ~~religious, racial or sexual~~ harassment or violence prohibited by this policy or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal ~~or~~ harassment, or intentional disparate treatment.

VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law.

VII. HARASSMENT OR VIOLENCE AS ABUSE

- A. Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minnesota Statutes may be applicable.
- B. Nothing in this policy will prohibit the District from taking immediate action to protect victims of alleged harassment, violence or abuse.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall be conspicuously posted throughout each school building in areas accessible to pupils and staff members.
- B. This policy shall be given to each District employee and independent contractor at the time of entering into the person's employment contract.
- C. This policy shall appear in the student handbook.
- D. The District will develop a method of discussing this policy with students and employees.
- E. This policy shall be reviewed at least annually for compliance with state and federal law.

EFFECTIVE: March 10, 1986
MODIFIED: September 16, 1991
MODIFIED: March 13, 1992
MODIFIED: July 22, 1992
MODIFIED: November 23, 1992
MODIFIED: September 13, 1993
MODIFIED: April 30, 2001
MODIFIED: July 12, 2004
REVIEWED: October 10, 2005
MODIFIED: October 9, 2006
MODIFIED: September 10, 2007
REVIEWED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: October 11, 2010
MODIFIED: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

h. Policy and Regulations 415 and 415-R – Mandated Reporting of Child Neglect or Physical or Sexual Abuse – First Reading

This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature. Each year changes are made to the mandates by the legislature. MSBA incorporates the changes to their model policy. The recommended changes align with MSBA's sample policy. This policy must be reviewed annually.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. § 121A.58 (Corporal Punishment)

Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)

Minn. Stat. § 121A.67 (Aversive and Deprivation Procedures)

Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)

Minn. Stat. § 260C.007, Subd.4, Clause (5) (Child in Need of Protection)

Minn. Stat. § 609.02, Subd.6 (Definitions – Dangerous Weapon)

Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)

Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)

Minn. Stat. § 609.379 (Reasonable Force)

Minn. Stat. § 626.556 *et seq.* (Reporting of Maltreatment of Minors)

Minn. Stat. § 626.5561 (Reporting of Prenatal Exposure to Controlled Substances)

20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

RECOMMENDED ACTION: Accept for first reading the recommended changes to Board Policy and Regulations 415 and 415-R – “Mandated Reporting of Child Neglect or Physical or Sexual Abuse” as presented, and move to the October 24, 2011 Board Work Session agenda.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**MANDATED REPORTING OF CHILD
NEGLECT OR PHYSICAL OR SEXUAL
ABUSE**

POLICY: 415

The District will comply with Minnesota Statutes requiring school personnel to report suspected child neglect or physical or sexual abuse.

It shall be a violation of this policy for any school personnel to fail to immediately report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused.

ADOPTED: November 20, 2003
AMENDED: July 12, 2004
REVIEWED: October 10, 2005
AMENDED: November 13, 2006
AMENDED: September 10, 2007
REVIEWED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: November 8, 2010
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**MANDATED REPORTING OF CHILD
NEGLECT OR PHYSICAL OR SEXUAL
ABUSE**

REGULATIONS: 415-R

These regulations will be adhered to in accordance of Policy #415, Mandated Reporting of Child Neglect or Physical or Sexual Abuse.

I. DEFINITIONS

- A. “Accidental” means a sudden, not reasonable foreseeable, and unexpected occurrence or event which:
1. is not likely to occur and could not have been prevented by exercise of due care; and
 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services is in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch. 260C (Child Protection), includes an individual under age 21 who is in foster care.
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Mandated Reporter” means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused.
- E. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child’s physical or mental health when reasonably able to do so and including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so;
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for

- his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;
 5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance;
 6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, clause (5);
 7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or
 8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

F. "Nonmaltreatment mistake" means (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident, occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.

- G. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. "School Personnel" means professional employee or professional's delegate of the District who provides health, educational, social, psychological, law enforcement or child care services.

- I. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, subd. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse.

- J. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.
- K. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- L. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

II. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened to the local welfare agency, police department, county sheriff, or agency responsible for assisting or investigating maltreatment.
- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.
- C. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- D. With the exception of a health care professional or a social professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person⁸⁶ knows or has reason to believe that a

woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.

- E. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- F. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- G. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

III. INVESTIGATION

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.
- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours

after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.

- D. Where the alleged perpetrator is believed to be a school official or employee, the District shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the District shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The District shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

IV. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

V. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VI. DISSEMINATION OF POLICY

- A. The District will develop a method of disseminating this regulation with school personnel.

EFFECTIVE: September 28, 1987
MODIFIED: May 14, 1990
MODIFIED: September 28, 1992
MODIFIED: November 13, 2001
MODIFIED: July 12, 2004
REVIEWED: October 10, 2005
MODIFIED: November 13, 2006
MODIFIED:: September 10, 2007
REVIEWED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: October 11, 2010
MODIFIED: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

i. Policy 419 Policies Incorporated by Reference – First Reading

The only recommended change in this policy is regarding a referenced policy number.

RECOMMENDED ACTION: Accept for first reading the recommended change to Board Policy 419 – “Policies Incorporated by Reference as presented, and move to the October 24, 2011 Board Work Session agenda.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

**POLICIES INCORPORATED BY
REFERENCE**

POLICY: 419

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. In order to avoid undue duplication, the School District provides notice by this section of the application and incorporation by reference of the following policies, which also apply, to employees:

Policy ~~403~~ 631 and ~~403-R~~ 631-R Technology Use

Policy 225 and 225-R Criminal or Civil Action Against School District, School Board Member, Employee or Student

Policy 501 and 501-R Equal Educational Opportunities

Policy 502 and 502-R Student Discipline

Policy 512 and 512-R Staff Notification of Students with Violent Behaviors

Policy 522 and 522-R DNR – DNI Orders

Policy 612 and 612-R Student Travel

Policy 719 and 719 -R Use of District Telephones

Policy 912 and 912-R Public Complaints

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

ADOPTED: August 16, 2004
AMENDED: November 13, 2006
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

j. Policy and Regulations 502 and 502-R – Student Discipline – First Reading,

Policy 502 and Regulations 502-R – Student Discipline are mandated by Minnesota State Statute and require annual review and adoption by the School Board. The policy review process includes a comparison of our policy to the model policy provided by MSBA (Minnesota School Board Association). The policy, with recommended changes, was also reviewed by the School Board Policy Subcommittee on October 3, 2011. The policy and regulation changes are recommended so that we are aligned with State Statute and School District Practice.

RECOMMENDED ACTION: Accept for first reading any recommended changes to Board Policy and Regulations 502 and 502-R – “Student Discipline” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT DISCIPLINE

POLICY: 502

The mission statement of the Wayzata School District includes a commitment to personal wellness and fostering respect for self and others.

In support of this mission, we believe in the following:

- Recognition of the rights and responsibilities of all individuals.
- Respect for governing laws.
- Respect for private and public property.
- Consequences for failure to follow student conduct rules.

The School Board believes that learning occurs best in an orderly environment which promotes responsible behavior in our students. This policy and these regulations apply to all students on school property at all times, at any school-sponsored activities, at ~~school bus stops, or~~ **and on school buses**.

It is the intent of the School Board that all students be treated fairly, both in and out of class. The School Board has a responsibility to make reasonable policies for governing student behavior and conduct consistent with Minnesota statutes including Minnesota Pupil Fair Dismissal Act and rules and regulations approved by the Minnesota Department of Education. The School Board recognizes the uniqueness of each building and classroom and intends that there will be individual building and classroom procedures to implement District policy and administrative regulations.

ADOPTED: March 8, 1970
AMENDED July 16, 1984
AMENDED: December 8, 1986
AMENDED: October 12, 1992
AMENDED: July 9, 2001
AMENDED: May 10, 2004
REVIEWED: December 12, 2005
AMENDED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: March 14, 2011
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT DISCIPLINE

REGULATIONS: 502-R

I. REGULATIONS FOR STUDENT BEHAVIOR

Rule 1: ATTENDANCE

Students should arrive at school and classes on time. Late arrival constitutes tardiness. Unexcused ~~tardies~~ tardiness may lead to consequences. Truancy is an absence without the knowledge and approval of the school, parent/guardian, or teachers. (See Compulsory Attendance Policies 503.)

Rule 2: ACTIVITIES/ EVENT BEHAVIOR

Students must comply with all school and Minnesota State High School League and conference rules when attending school activities and events.

Rule 3: RESPECT FOR PROPERTY

Students shall respect property belonging to the School District, school employees, and other students. Vandalism, accidental damage to property, theft or use of property without permission of the owner, extortion, or trespassing shall constitute a violation of this rule.

Rule 4: RESPECT FOR PEOPLE

Students will show respect for other students, and all School District employees and volunteers. Disrespectful behavior including abusive language is a violation of this rule. This policy incorporates by reference the District's Racial, Religious, Offensive Behavior, Sexual Harassment and Violence Policy. (See Policy Racial, Religious, Offensive Behavior/Sexual Harassment and Violence – 403) Although not inclusive, the following list describes behaviors that are not permitted.

- A. Insubordination:** A student is insubordinate when he/she refuses to comply with any reasonable request or directive of teachers, principals, District employees or volunteers.
- B. Personal Identification:** Students shall identify themselves upon request by any school employee. Failure to identify oneself to school authorities is a violation of this rule. Falsifying signatures is also a violation of this rule.
- C. Assault:** Assault includes actual physical harm to another or an act with intent to cause fear or bodily harm to a person.
- D. Fighting:** Fighting is mutual combat in which both parties have contributed to the situation.

E. Racial, Religious, Offensive Behavior/Sexual Harassment and Violence:

It is the policy of Independent School District 284 that no student or employee of the District shall be subjected to offensive behavior. Such conduct includes, but is not limited to, inappropriate remarks or conduct related to a person's race, color, creed, religion, national origin, sex, sexual orientation, marital status, disability, age, or status with regard to public assistance. Offensive behavior also includes violent or threatening behavior and sexual harassment. (See Board Policy 403-R)

F. Threats: No student will threaten any individual person or property.

G. Hazing: See Board Policy 513 on Hazing.

H. Bullying:

Bullying is an overt act by a student or a group of students directed against another student/s with the intent to ridicule, humiliate or intimidate the other student.

Rule 5: WEAPONS, REPLICA WEAPONS, POTENTIALLY DANGEROUS OBJECTS

District 284 prohibits the possession of the following in school or at school events:

- A. Weapons:** A weapon includes but is not limited to firearms (whether loaded or not loaded), pellet guns, stun guns, num-chucks, metal knuckles, or knives. Any violation may be reported to the local police authority for possible criminal prosecution. A recommendation for ~~at least a 12 month expulsion,~~ **an expulsion not to exceed 12 months,** shall be made to the School Board if a student possesses a weapon on school property or at a school activity. The Superintendent may modify such expulsion/exclusion requirements on a case-by-case basis.
- B. Replica Weapons:** Possession of a replica weapon by a student may result in disciplinary action by the school, including expulsion. "Replica" weapon means a device or object that is not defined as a dangerous weapon and that is a facsimile or toy version of, and appears to be, a pistol, revolver, shotgun, rifle, or any other weapon. Any violation may be reported to the local police authority for possible criminal prosecution.
- C. Potentially Dangerous Objects:** No student will transport on a bus or bring on to school grounds, into the school building, or to school activities, fireworks, explosives, smoke bombs, ammunition, clubs, slingshots, laser pointers, and similar objects or components which are potentially dangerous to people, or property, or are disruptive to the learning environment. Squirt guns or similar items may be considered potentially

dangerous objects. Potentially dangerous objects include any item used to threaten, or commit assault, or bodily harm, or any objects used in a manner which may create the fear of bodily harm. The building administrator will determine whether an item is a potentially dangerous object. Any violation may be reported to the local police authority for possible criminal prosecution. Expulsion may be recommended.

Rule 6: SMOKING AND USE OF TOBACCO

Tobacco use and/or possession by students shall be prohibited in school buildings, on school property, on school buses, and at all school-sponsored activities.

Rule 7: ALCOHOL AND ILLEGAL DRUGS

Students will not possess, purchase, or sell alcohol, illegal drugs, drug paraphernalia, consume any amount of alcohol, or illegal drugs while on school property, including buses, or while attending school-sponsored functions.

Rule 8: DISRUPTIVE BEHAVIOR

Students shall behave in a manner which neither disrupts the learning environment nor is hazardous to the health and safety of persons in any area.

- A. Disrespectful Language:** The use of disrespectful language which may include the use of profanity and/or obscenity, is a violation of this rule.
- B. Unauthorized Distribution of Literature:** Unauthorized distribution of literature on school property either electronically or in hard copy of an inflammatory, libelous, or slanderous nature is also a violation of this rule.
- C. Disturbances and Disruptions:** Disturbances, disruptions, or threats to normal school operations or school activities, such as the reporting of dangerous or hazardous situations that do not exist, are violations of this rule (i.e. terroristic threats). The possession or use of articles that are illegal or declared by a school official to be nuisances is also a violation of this rule.
- D. Nuisance Items:** A nuisance item is anything that is used to disrupt the safety, order or control of the school, such as, but not limited to, pagers, radios, headsets, cell phones, universal remote controls, laser pointers, or **other** ~~personal digital assistants (PDAs)~~ electronic devices. If safety or learning is disrupted, consequences will occur.

Rule 9: CLOTHING AND WEARING APPAREL

Students shall dress in such a manner that their wearing apparel is not disruptive to the learning environment and does not constitute a health or safety hazard. (See Board Policy 506 – Student Dress Code.)

Rule 10: PARKING/ PARKING LOT/DRIVING VIOLATIONS

Students are expected to honor and obey all parking and driving rules as described in the Wayzata High School student handbook.

Rule 11: CHEATING/PLAGIARISM/FALSIFICATION OF RECORDS

Cheating, plagiarism and/or falsification of records are violations. Cheating or plagiarism is misleading an instructor in some way so as to receive a grade for work that the student did not originate.

Rule 12: BUS VIOLATIONS

All school rules, policies, and regulations apply to behavior ~~at bus stops~~, on buses to and from school or while on any school-related activity. In addition, state law specifically prohibits the following behaviors on a school bus:

- A. Standing or walking in a bus while it is in motion.
- B. Transporting any potentially dangerous objects including weapons or explosives.
- C. Obstructing the aisle.
- D. Damaging the bus in any manner. (See District 284 School Bus Discipline Policy and Special Education Transportation Regulations.)

Rule 13: TECHNOLOGY

Students shall use technology in a manner consistent with Board Policy (631 & 631R).

II. PREVENTIVE AND CORRECTIVE MEASURES

Student violations of one or more rules of student conduct shall be cause for intervention. Such intervention may be preventive, corrective, educational, or disciplinary in nature and must depend upon:

- The seriousness of the violation.
- The frequency with which the student has violated the rules.
- The willingness of the student to correct the behavior and to act in a more positive manner.
- The age of the student.

A. Preventive Measures

Preventive measures may include the involvement of the parent/guardian and appropriate professional staff in an attempt to plan corrective strategy jointly. In cases of students with an active Individualized Education Program (IEP), preventive or corrective action plans will generally involve the student's case manager.

B. Types of Corrective Measures

- Student conference.
- Parent contact.
- Parent conference.
- Removal from class.
- Contract.
- Restitution.
- In-school support.
- Detention.
- Suspension or removal from extracurricular activities.
- In-school monitoring.
- Community service.
- Referral to outside agency therapeutic program.
- Suspension.
- Assign alternative program.
- Police referral.
- Petition County Court.
- Transfer to another school.
- Superintendent-level intervention.
- Expulsion/Exclusion.

These actions are not listed in any particular order and other actions may be appropriate as well.

C. Building Level Measures

The classroom teacher will generally attempt other means to correct undesirable behavior before removal from class is used.

1. **Removal from Class:** Violation of any rule or policy established by the School Board, administration, or teacher may be grounds for removing a student from a specific class or activity for an amount of time not to exceed five (5) class or activity periods. Students removed from a class or activity shall report to the area that is designated.
 - a. **Secondary Schools:** A class or activity means the daily instructional time for a given course of study.
 - b. **Elementary Schools:** A class or activity means a period of time not to exceed one (1) hour, regardless of subject of instruction.

2. **Suspension:** Suspension is a directive from a school administrator prohibiting a student from attending school.
 - a. **Notice:** All provisions of the Pupil Fair Dismissal Act will be followed.
 - b. **Re-entry:** Conference with parent or guardian is required as condition of reinstatement. (Per Pupil Fair Dismissal Act). The requirement for a Re-entry Conference cannot delay the delivery of special education services if a student has an IEP.
 - c. **Violation of Suspension:** If a student returns to school or a school- sponsored activity without permission during a suspension, the action may be considered a violation of the suspension and may be cause for further action.

D. Superintendent Level Disciplinary Process

The principal may refer a student to the Superintendent/designee for further action. The referral will be in writing and will be accompanied by a complete and up-to-date record of the facts of the incident(s) and all corrective measures attempted.

1. **Informal Hearing:** The Superintendent/designee will conduct an informal hearing. The student and parent/guardian will be notified of the hearing and will receive a copy of the referral letter. At the hearing the student may choose to be accompanied by any person. The principal and other school personnel may be present.
2. **Actions:** The Superintendent/designee will take one or more of the following actions:
 - a. Defer action pending further investigation
 - b. Place the student on Superintendent's probation.
 - c. Transfer the student to a different school.
 - d. Place the student on home instruction.
 - e. Place the student in a modified or alternative program.
 - f. Attempt to seek placement in a school outside the District with parental/guardian agreement.
 - g. Recommend expulsion or exclusion. The Superintendent may modify such expulsion/exclusion requests on a case by case basis.

E. Expulsion/Exclusion

1. Expulsion

Expulsion is a School Board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The procedures for notice and hearing under the Pupil Fair Dismissal Act regulations will be followed.

2. Exclusion

Exclusion means a Board action to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The procedures of the Pupil Fair Dismissal Act will be followed.

F. Alternative Placement

Alternative placement to another in or out-of-District school site may be made at the recommendation of the administration.

III. NOTIFICATION OF BOARD POLICY/REGULATIONS AND BUILDING PROCEDURES

- A.** High school and middle school students will be given a copy of the Student Discipline Regulations and any building-level procedures. Receipt of the written policy and procedures will be construed as having knowledge of the contents. Elementary students will receive an oral explanation.
- B.** Copies of the Board Policy on Student Discipline and Regulations will be available to students and parents/guardians in the office of each school building.

IV. IMPLEMENTATION

The building level procedures for implementing this policy will be determined by each site. The building principal and licensed employees shall confer annually to review the discipline policy and to assess whether the policy has been enforced.

A District committee will review the policy and regulations annually.

EFFECTIVE: December 8, 1986
MODIFIED: July 24, 1989
MODIFIED: October 12, 1992
MODIFIED: March 30, 1993
MODIFIED: July 15, 1993
MODIFIED: August 3, 1994
MODIFIED: December 14, 1994
MODIFIED: July 9, 2001
MODIFIED: May 10, 2004
REVIEWED: December 12, 2005
MODIFIED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: March 14, 2011
MODIFIED: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. Board Policies and Regulations

k. Policy and Regulations 510 and 510-R – Student Sex Nondiscrimination – First Reading,

This Policy and the regulations are mandated by Minnesota State Statute and require annual review and adoption by the School Board.

The policy review process includes a comparison of our policy to the model policy provided by MSBA (Minnesota School Board Association). The policy, with no changes recommended, was also reviewed by the School Board Policy Subcommittee on October 3, 2011. The changes to the regulations are recommended so that we are aligned with State Statute and School District Practice.

RECOMMENDED ACTION: Accept for first reading any recommended changes to Board Policy and Regulations 510 and 510-R – “Student Sex Nondiscrimination” as presented.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT SEX NONDISCRIMINATION

POLICY: 510

I. Purpose

Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

II. GENERAL STATEMENT OF POLICY

- A. The School District provides equal opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the School District on the basis of sex.
- B. It is the responsibility of every School District employee to comply with this policy.

ADOPTED: November 8, 2004
REVIEWED: December 12, 2005
REVIEWED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: January 10, 2011
FIRST READING: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

STUDENT SEX NONDISCRIMINATION

REGULATIONS: 510-R

I. TITLE IX COORDINATOR

- A. The Executive Director of Human Resources is the Title IX coordinator. This employee coordinates the School District's efforts to comply with and carry out its responsibilities under Title IX.
- B. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the Superintendent or the School District human rights officer.

II. REPORTING PROCEDURES

- A. The Executive Director of Human Resources is the School District human rights officer to receive reports, complaints or reports of unlawful sex discrimination toward a student.
- B. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other School District personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate School District official designated by these regulations or may file a report. The School District encourages the reporting party or complainant to use the report form available from the principal of each building or available from the School District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a School District human rights officer or to the Superintendent.
- C. The building principal is the person responsible for receiving oral or written reports of unlawful sex discrimination toward a student at the building level. Any adult School District personnel who receives a report of unlawful sex discrimination toward a student shall inform the building principal immediately.

- D. Upon receipt of a report, the principal must notify the School District human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the School District human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- E. The School Board hereby designates Executive Director of Human Resources as the School District human rights officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- F. The School District shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing addresses and telephone numbers.
- G. Submission of a good faith complaint, or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.
- H. Use of formal reporting forms is not mandatory.
- I. The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

III. INVESTIGATION

- A. By authority of the School District, the human rights officer, upon receipt of a report, complaint alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by School District officials or by a third party designated by the School District.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

- C. In determining whether alleged conduct constitutes a violation of this policy, the School District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the School District may take immediate steps, at the discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.
- E. The investigation will be completed as soon as practicable. The School District human rights officer shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

IV. SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of a report, the School District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School District action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and School District policies.
- B. The result of the School District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the School District in accordance with state and federal law regarding data or records privacy.

VI. REPRISAL

The School District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

VII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

VIII. COMMUNICATION OF POLICY AND EVALUATION

- A. This policy shall be made available, on website or up on request, to all students, parents/guardians of students, staff members, employee unions and organizations.**

- B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.**

EFFECTIVE: November 8, 2004
REVIEWED: December 12, 2005
REVIEWED: October 13, 2008
REVIEWED: October 12, 2009
REVIEWED: January 10, 2011
MODIFIED: October 10, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

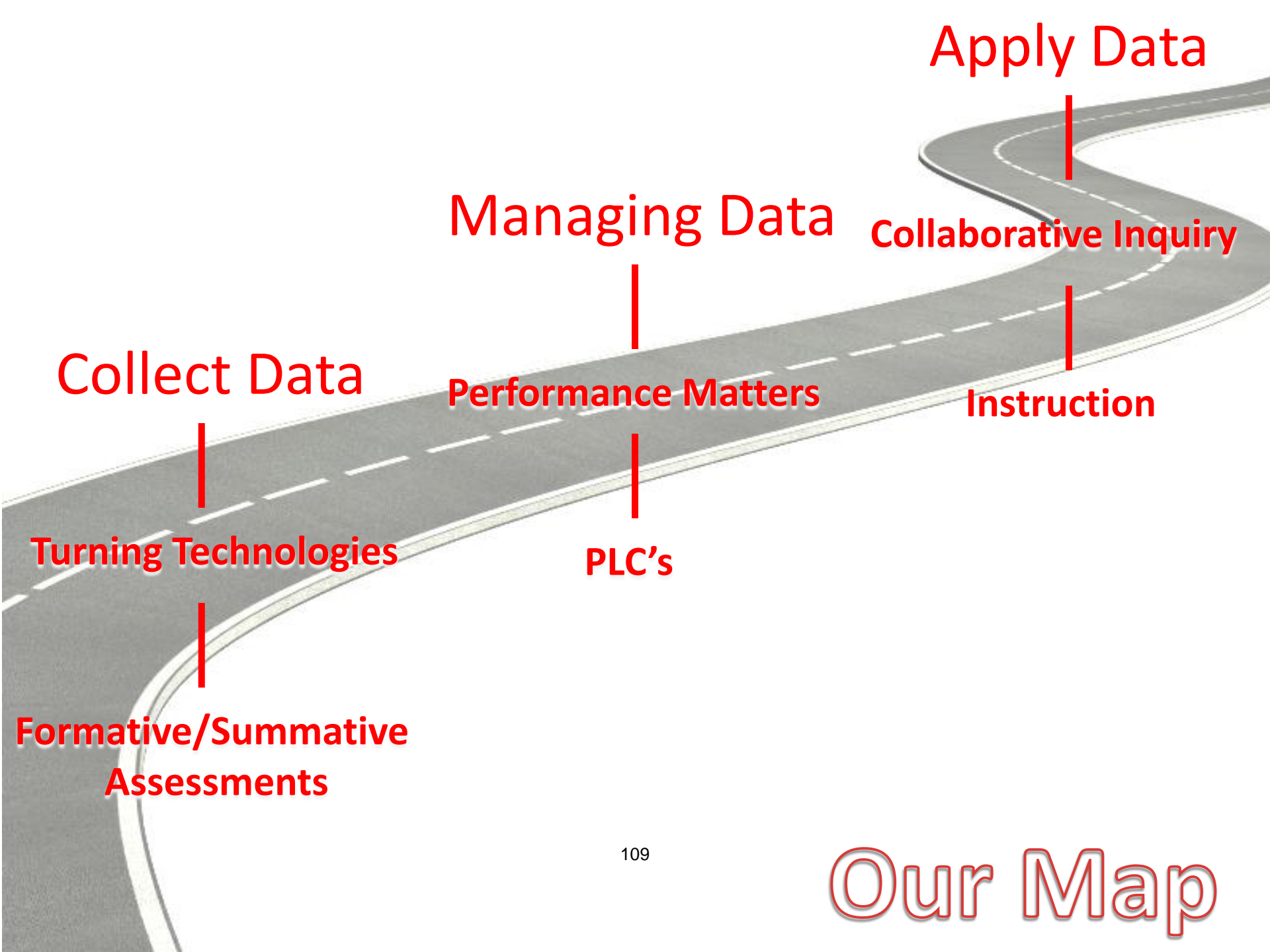
AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Teaching and Learning

COMMENTS BY: Dr. Jill Johnson

1. Tools for Learning

Members of the Curriculum and Instruction team will present the roadmap being used to collect, manage and analyze data. Wayzata classroom teachers will provide examples of how they are using this process with their PLC's. Attendees will have the opportunity to participate in the presentation using Turning Technologies response devices.



Apply Data

Managing Data

Collaborative Inquiry

Collect Data

Performance Matters

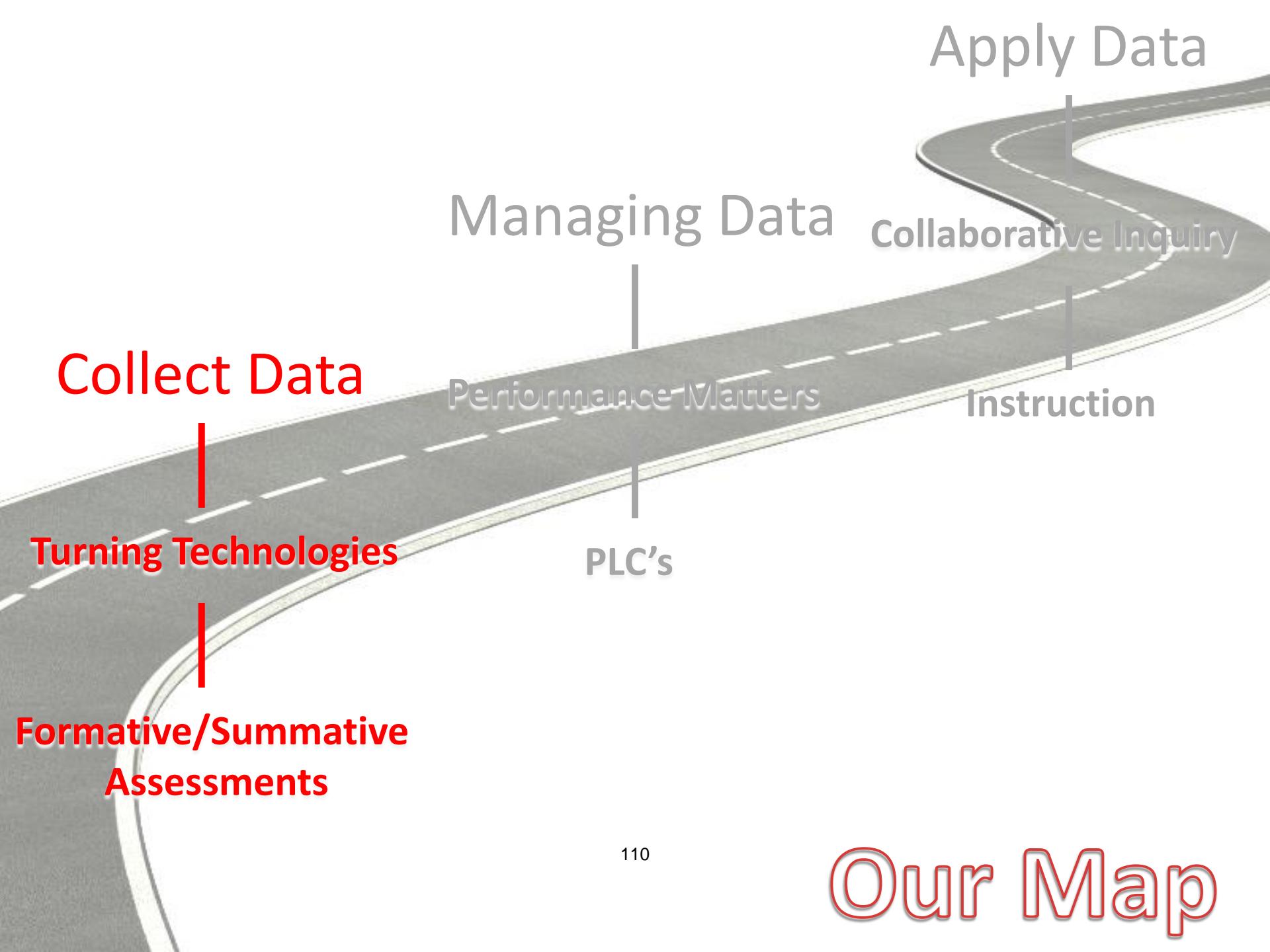
Instruction

Turning Technologies

PLC's

**Formative/Summative
Assessments**

Our Map



Apply Data

Managing Data

Collaborative Inquiry

Collect Data

Performance Matters

Instruction

Turning Technologies

PLC's

Formative/Summative Assessments

Our Map

How will we
collect data?





So Many Choices...



Requirements:

- Engage Students
- Ease of Data Collection
- Create Common Student Experiences
- Monitor Progress Effectively
- Promote Data-Driven Decisions
- Improve Teaching Techniques
- Inspire Collaboration

What we
chose.....



Student Response Systems



115

Pilot year (2008) – 1:1 program

Turning Technologies

- ✓ Formative and Summative Common Assessments
- ✓ Every Student, Every Question, Every Day
- ✓ Active Learning
- ✓ Automatic Grading
- ✓ Immediate Feedback
- ✓ Progress Monitoring
- ✓ Ties Questions to Standards
- ✓ Allows for Various Question Types¹¹⁶



Please select a Team.

1.



bmw.com

2.



3.



4.



In a study of 1,500 classrooms, what percentage had fewer than $\frac{1}{2}$ of the students paying attention?

1. 55%
2. 65%
3. 75%
4. 85%

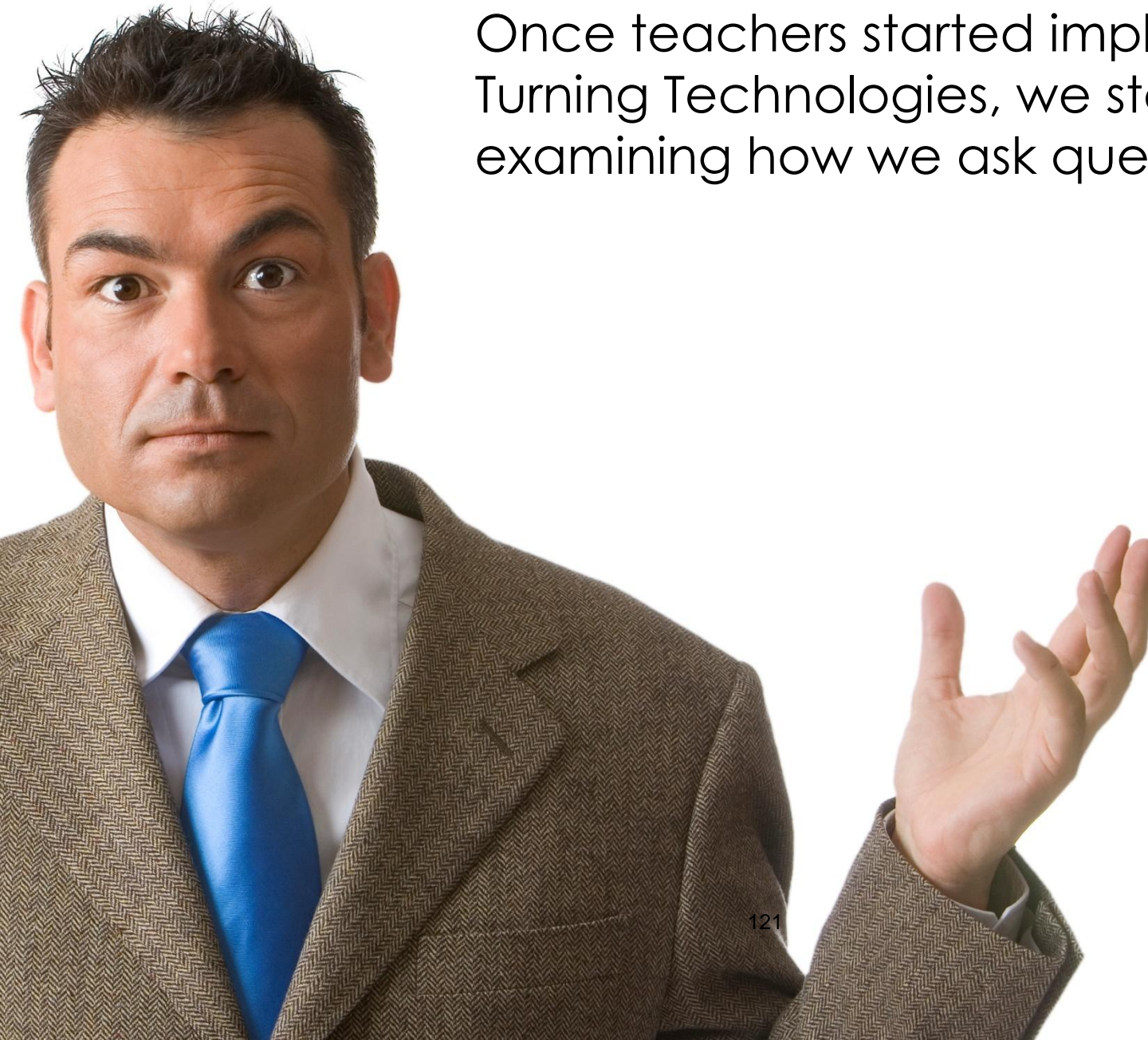
In what percentage of classrooms were students engaged in non-instructional activities?

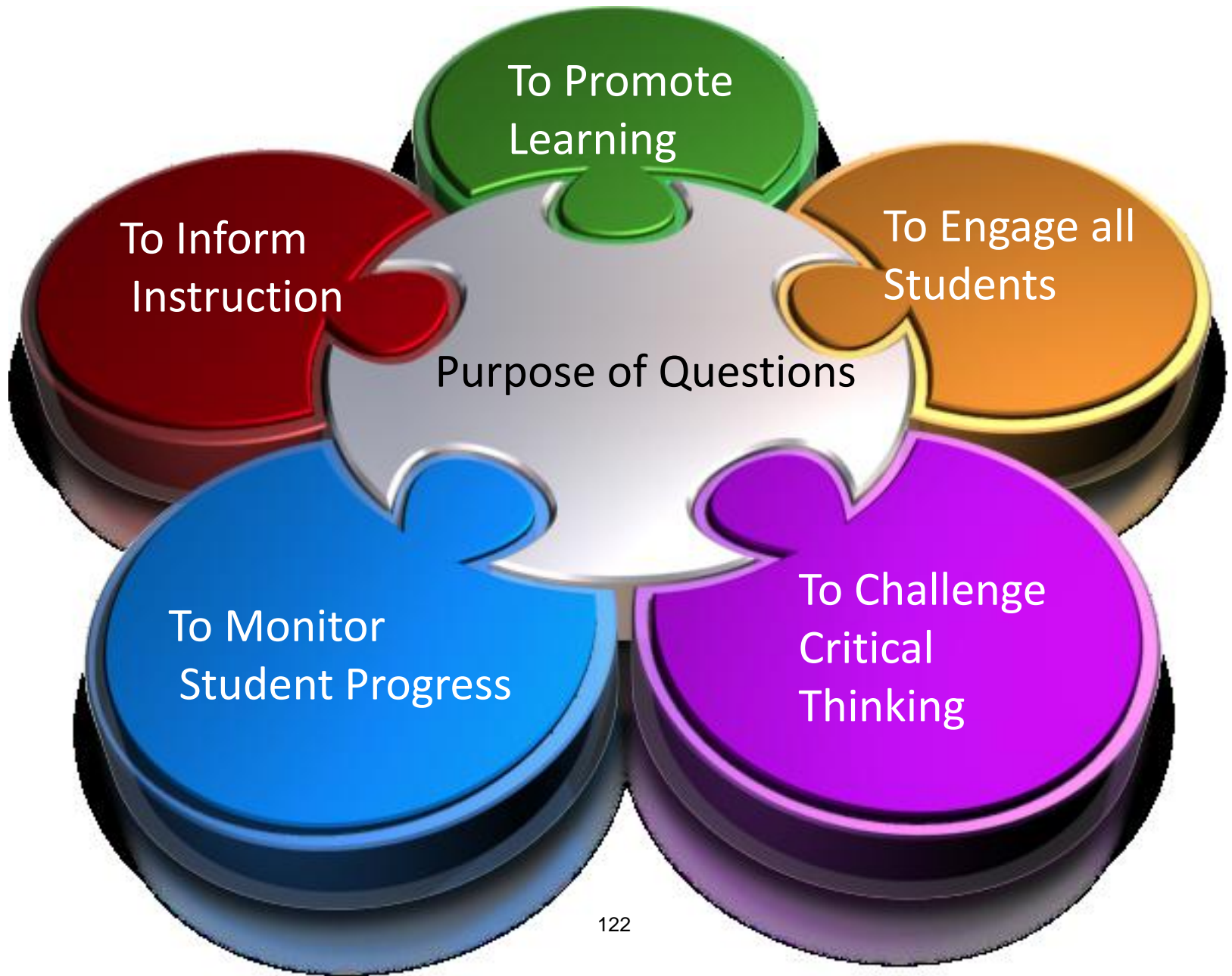
1. 15%
2. 35%
3. 45%
4. 65%

In what percentage of classrooms were students using worksheets?

1. 52%
2. 42%
3. 32%
4. 22%

Once teachers started implementing Turning Technologies, we started examining how we ask questions.





Multiple Choice Questions That Promote Learning

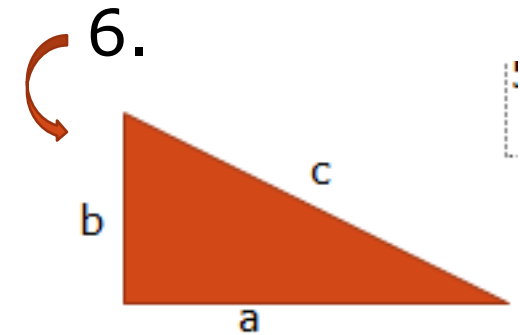
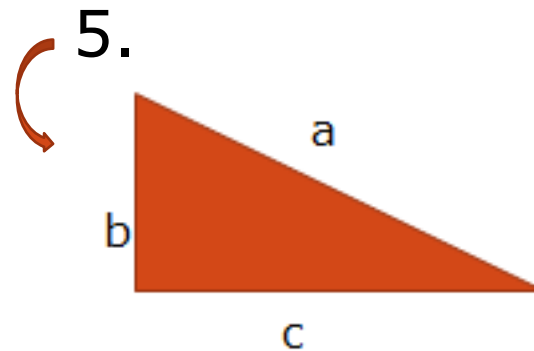
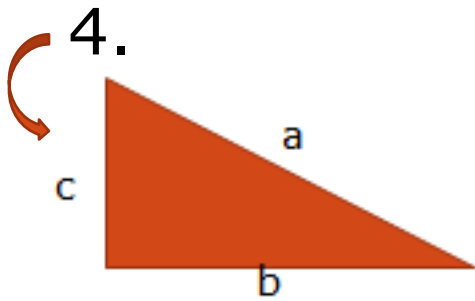
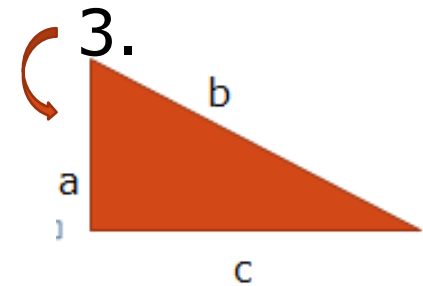
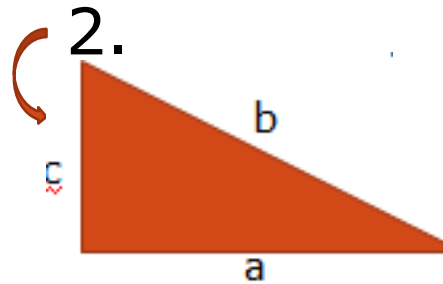
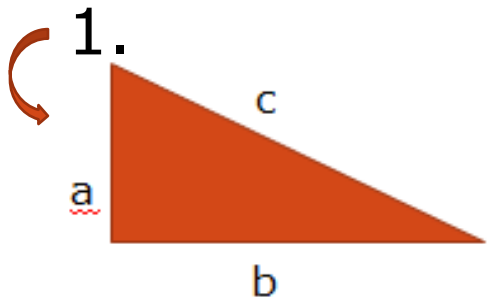
- Conceptual
- Misconception
- Student Perspective
- Application
- Critical Thinking
- One Best Answer
- Confidence Level
- Peer Assessment



Effective Use of SRS!

- Assessments FOR Learning
- Deliberate Questioning
- Higher-order Thinking
- Student Engagement
- Peer Interaction

In which of these right triangles does $a^2 + b^2 = c^2$?



After today's lesson, how confident do you feel that you can do your homework?

1. Highly Confident
2. Medium Confident
3. Low Confident

Cell phones interfere with a plane's instruments.

1. True
2. False

What score on the rubric would you give Jane's thesis statement?

1. 5

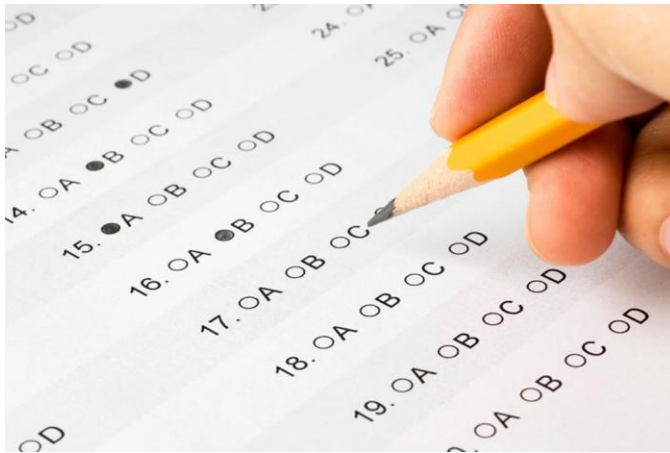
2. 4

3. 3

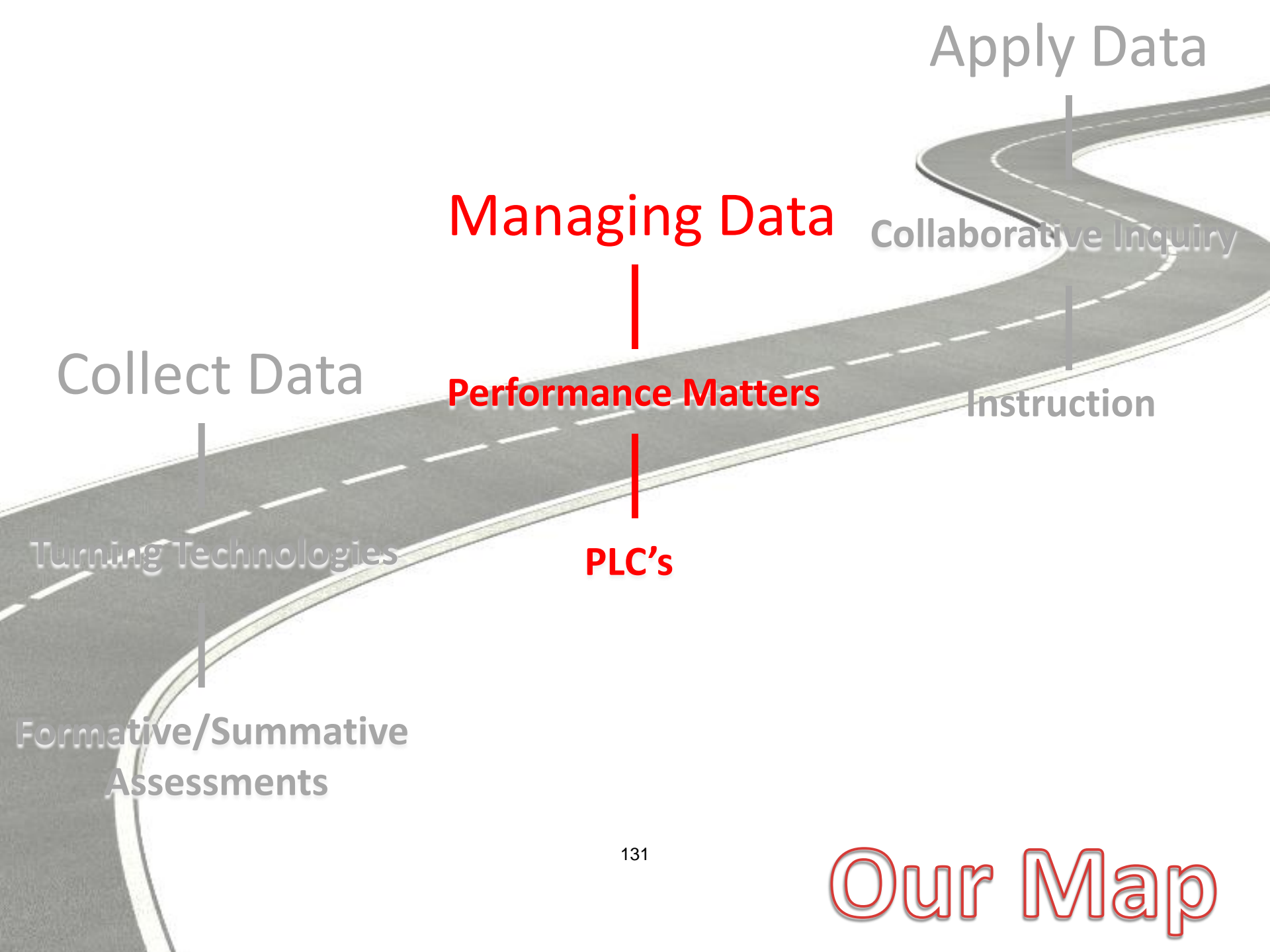
4. 2

5. 1

Summative Assessments



**PIT
STOP**



New Fuel for our Journey



We test because we want to find out if students understand the content, but too often all we learn is their score on a test.



Performance Matters

Make Decisions. Make the Grade.

Accurate

Easy

Seamless Integration

Personalized

Dependable

After giving a test, what would you most like to know?

1. Overall scores
2. Students' right and wrong answers
3. Student results by skill/standard
4. Comparing one class's results to another

After giving a test, what would you most like to know?

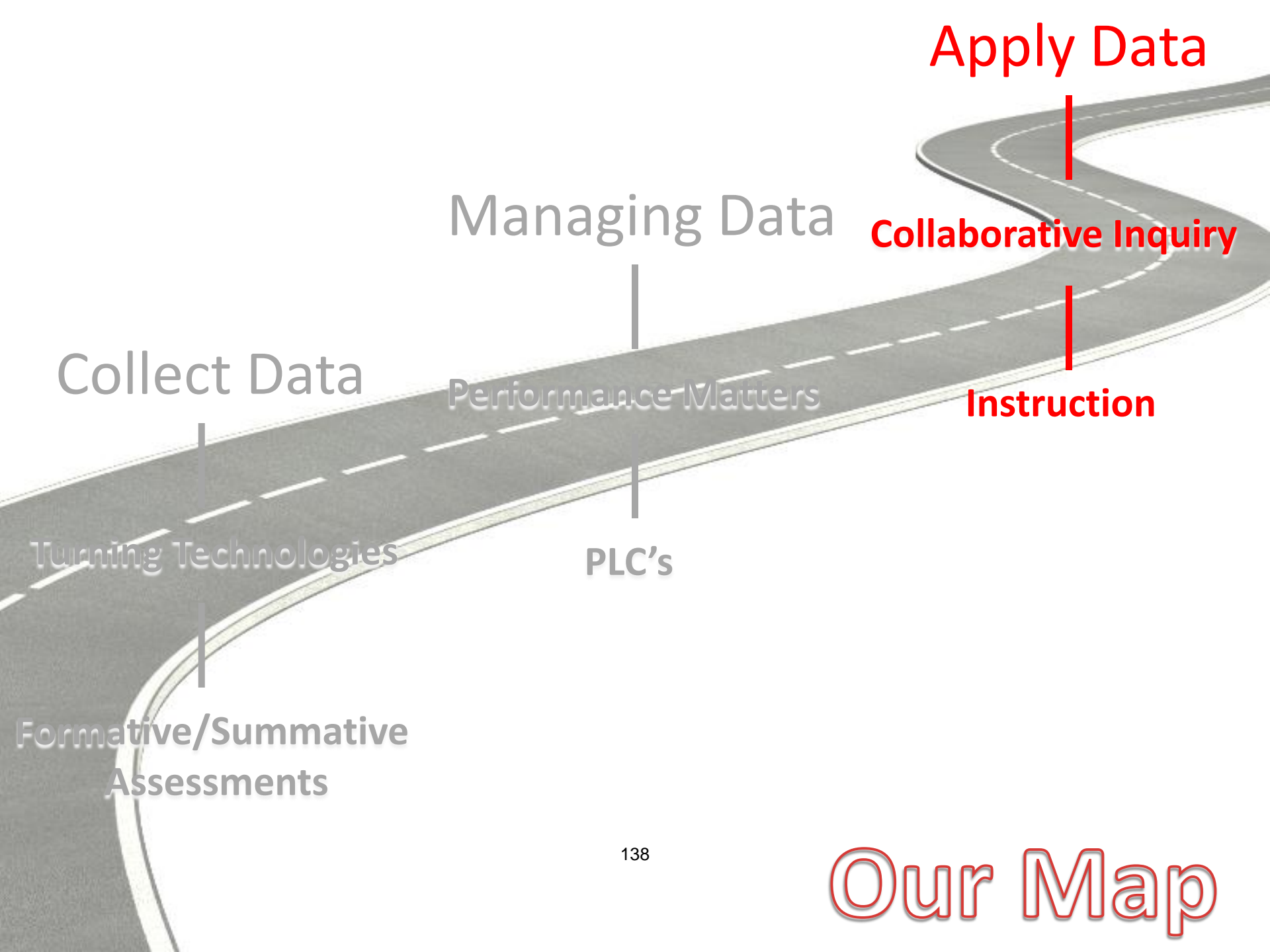
1. Overall scores
2. Students' right and wrong answers
3. Student results by skill/standard
4. Comparing one class's results to another

The Crew

- Every staff member belongs to one or more PLC's
- PLC's meet regularly
 - To analyze data
 - Improve practices
 - Monitor student progress
 - Ensure common experience
 - Examine achievement gaps



**PIT
STOP**



Collect Data

Managing Data

Apply Data

Collaborative Inquiry

Performance Matters

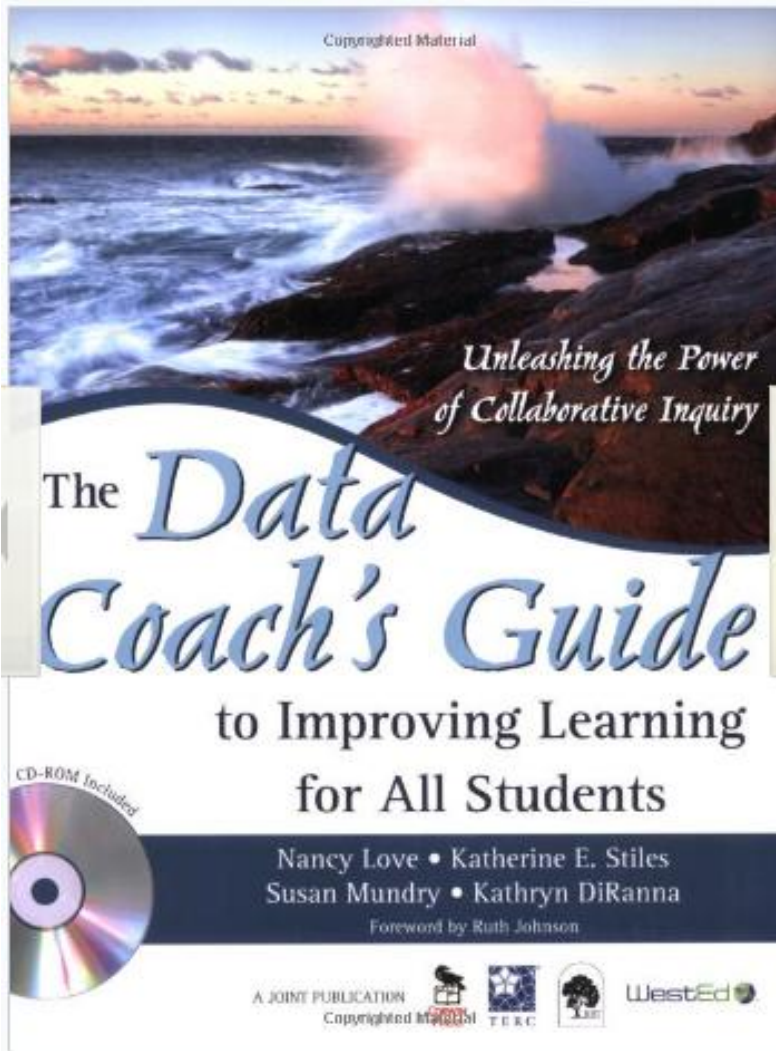
Instruction

Turning Technologies

PLC's

Formative/Summative
Assessments

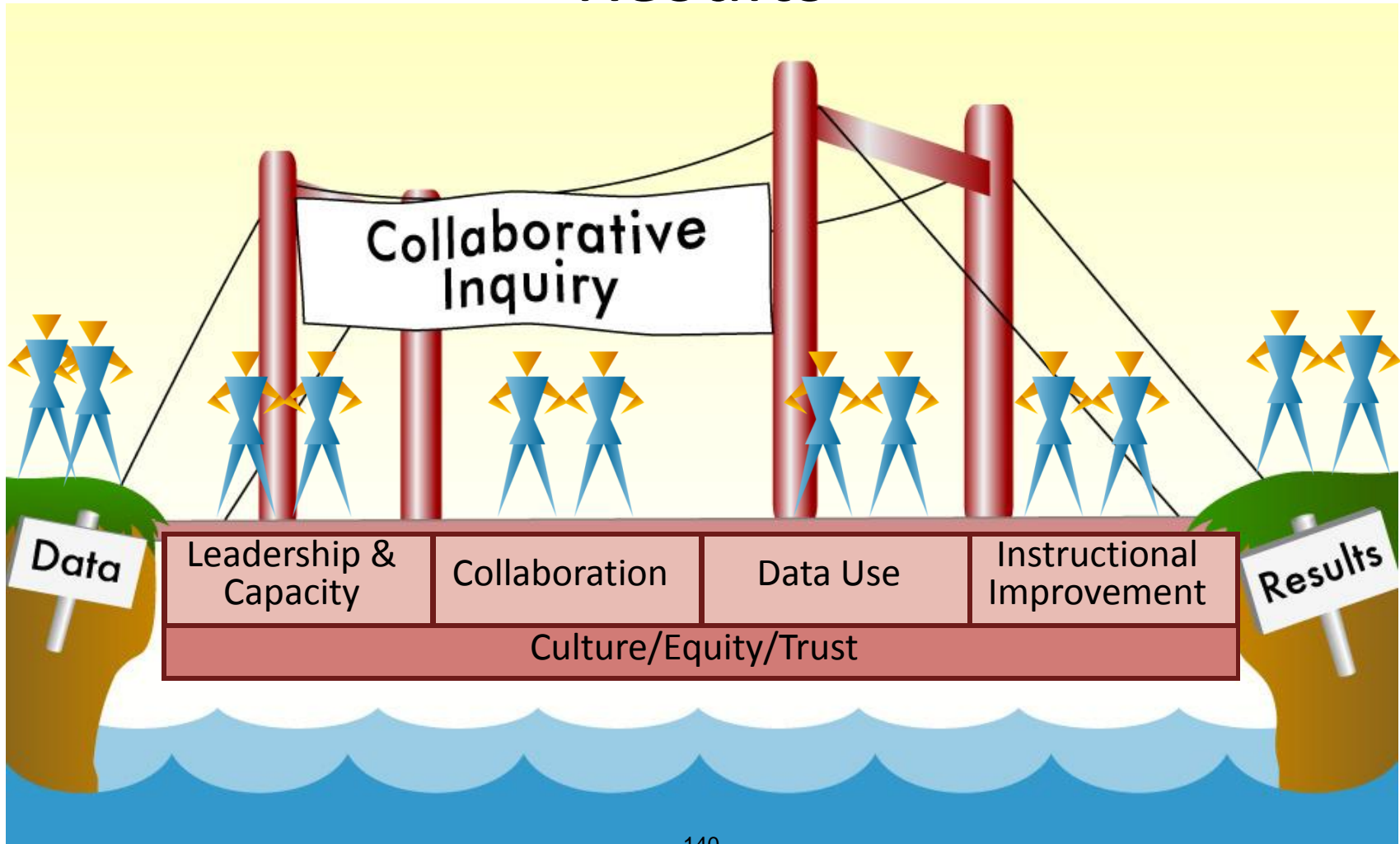
Collaborative Inquiry Process



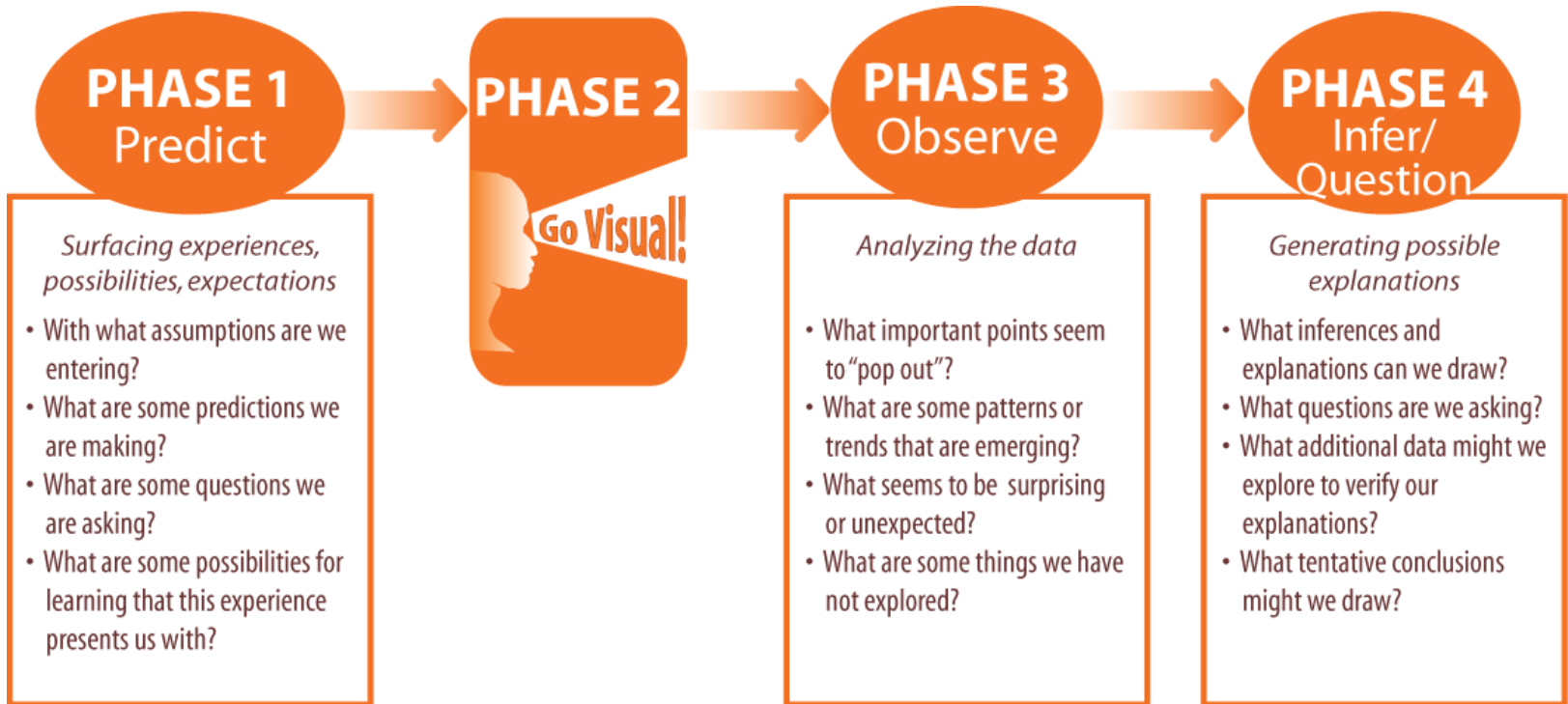
Requirements:

- Common Language
- Common Method
- “Third Party” Focus

Building the Bridge Between Data and Results

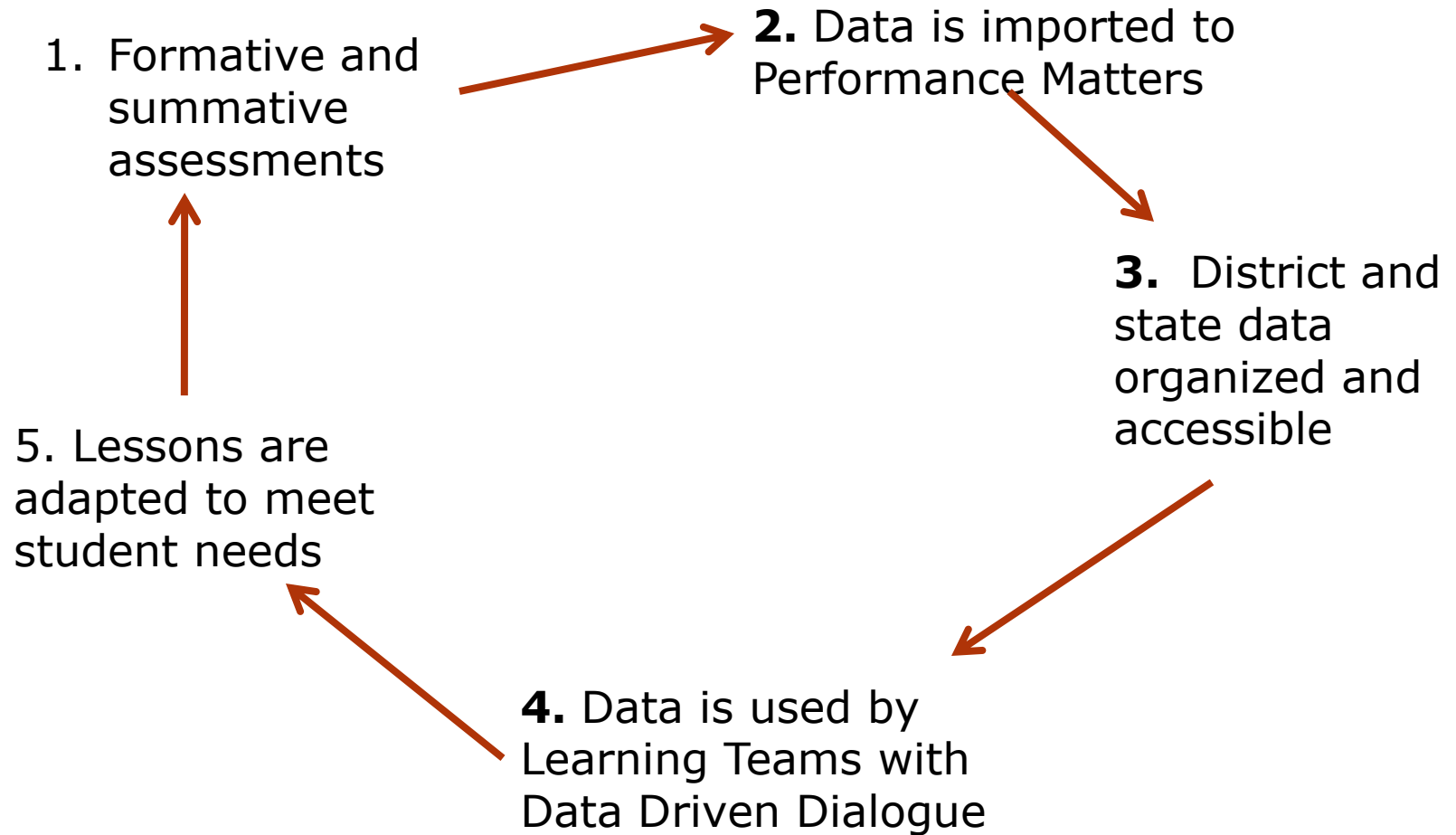


Data-Driven Dialogue Detail



Adapted from Wellman, B., & Lipton, L., 2004. *Data-Driven Dialogue: A Facilitator's Guide to Collaborative Inquiry*. Sherman, CT: MiraVia, LLC. Used with permission.

The Familiar Path



**PIT
STOP**

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. Monthly Financial Reports

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of August 30, 2011.

The Monthly Financial Report details fund and budget status data as of June 30, 2011 will be reported once the June 30, 2011 audit is complete.

No School Board action is required.

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : MISCELLANEOUS											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	018	000	000	000	899/099	AD BUILDING	2,348.43	85.95	76.83	2,357.55
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	628.22	0.00	628.22
TOTAL MISCELLANEOUS								2,348.43	714.17	76.83	2,985.77
PROGRAM/LOCATION : WAZATA HIGH SCHOOL											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	251	280	001	000	899/099	DRAMA/WAYZATA PLAYERS	(14,679.36)	3,149.78	14,576.95	(26,106.53)
21	E/R	251	280	003	000	899/099	WAYAKO	(7,567.51)	32,800.17	462.85	24,769.81
21	E/R	251	280	005	000	899/099	CERAMICS	153.11	(10.13)	0.00	142.98
21	E/R	251	280	007	000	899/099	CHEERLEADERS	4,549.05	150.00	1,100.25	3,598.80
21	E/R	251	280	008	000	899/099	CHOIR	(1,565.14)	447.00	(739.84)	(378.30)
21	E/R	251	280	009	000	899/099	DANCELINE	15,630.42	3,113.31	7,621.28	11,122.45
21	E/R	251	280	012	000	899/099	HS-CLASS OF 2010	-	0.00	0.00	-
21	E/R	251	280	015	000	899/099	CLASS OF 2011	-	0.00	0.00	-
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	60,769.85	9,028.10	323.33	69,474.62
21	E/R	251	280	017	000	899/099	DECA	15,299.50	0.00	77.00	15,222.50
21	E/R	251	280	018	000	899/099	HS-FENCING	-	0.00	0.00	-
21	E/R	251	280	019	000	899/099	FRENCH	536.17	0.00	0.00	536.17
21	E/R	251	280	020	000	899/099	GERMAN	5,679.95	17.95	236.00	5,461.90
21	E/R	251	280	021	000	899/099	LETTERMAN	42,519.49	1,654.00	5,629.36	38,544.13
21	E/R	251	280	022	000	899/099	FINE ARTS	(1,229.74)	0.00	0.00	(1,229.74)
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	1,235.11	0.00	0.00	1,235.11
21	E/R	251	280	024	000	899/099	BAND	(17,925.88)	16,419.33	22,499.04	(24,005.59)
21	E/R	251	280	025	000	899/099	SMOKING FINES	694.07	0.00	0.00	694.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	12,571.16	0.00	578.14	11,993.02
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	4,419.34	0.00	21.30	4,398.04
21	E/R	251	280	028	000	899/099	ORCHESTRA	10,283.38	0.00	550.77	9,732.61
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	11,054.07	(473.21)	9,375.77	1,205.09
21	E/R	251	280	031	000	899/099	SPANISH	1,279.43	0.00	0.00	1,279.43
21	E/R	251	280	035	000	899/099	MUSICAL-BAL OF 4269.75 ROLLED INTO 001 WAYZA	-	0.00	0.00	-
21	E/R	251	280	037	000	899/099	RARE	2,019.26	0.00	0.00	2,019.26
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	(1,866.28)	0.00	0.00	(1,866.28)
21	E/R	251	280	039	000	899/099	THEATRE ARTS	129.24	(6.88)	936.93	(814.57)
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	8,404.40	60.00	2,592.65	5,871.75
21	E/R	251	280	042	000	899/099	SKILLS USA	(745.34)	0.00	0.00	(745.34)
21	E/R	251	280	043	000	899/099	ART CLUB	503.14	0.00	0.00	503.14
21	E/R	251	280	044	000	899/099	LINK 4	2,568.82	6,450.00	1,378.22	7,640.60
21	E/R	251	280	045	000	899/099	BPA/DECA	-	0.00	0.00	-
21	E/R	251	280	047	000	899/099	HIGH MILEAGE TEAM	1,472.30	0.00	0.00	1,472.30
21	E/R	251	280	048	000	899/099	Y.E.S.	2,386.54	0.00	355.98	2,030.56
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	(301.62)	116.21	0.00	(185.41)
21	E/R	251	280	050	000	899/099	DECA - SPIRITWARE	23,127.71	0.00	2,342.78	20,784.93
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	6,888.29	0.00	0.00	6,888.29
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	(1,027.19)	0.00	0.00	(1,027.19)
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	1,262.22	25.00	338.18	949.04
21	E/R	251	280	054	000	899/099	FASHION CLUB	-	0.00	0.00	-
21	E/R	251	280	055	000	899/099	CHINESE CLUB	339.66	0.00	0.00	339.66
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	1,426.75	0.00	0.00	1,426.75
21	E/R	251	280	057	000	899/099	FESTIVAL OF NATIONS	2,909.38	0.00	363.40	2,545.98
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT(NEW)	686.22	0.00	0.00	686.22
21	E/R	251	280	248	000	899/099	DCD SERVICE LEARNING	147.61	0.00	0.00	147.61
TOTAL WAZATA HIGH SCHOOL								194,037.58	72,940.63	70,620.34	196,357.87

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	251	280	070	000	899/099	BASEBALL	(3,735.61)	6,555.00	39.76	2,779.63
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,369.42	2,762.00	0.00	4,131.42
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	2,593.71	4,630.00	0.00	7,223.71
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	612.23	1,475.00	1,057.91	1,029.32
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	4,122.14	487.00	122.37	4,486.77
21	E/R	251	280	075	000	899/099	FOOTBALL	24,887.88	5,790.00	3,670.36	27,007.52
21	E/R	251	280	076	000	899/099	GYMNASTICS	2,571.54	844.00	125.00	3,290.54
21	E/R	251	280	077	000	899/099	GOLF - BOYS	89.27	876.00	0.00	965.27
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,944.43	474.00	1,218.50	1,199.93
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	3,401.78	5,290.00	0.00	8,691.78
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	2,608.35	7,288.00	0.00	9,896.35
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	6,181.88	736.00	0.00	6,917.88
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	6,380.45	2,180.00	0.00	8,560.45
21	E/R	251	280	083	000	899/099	SOFTBALL	836.42	2,837.00	0.00	3,673.42
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	1,653.54	416.00	104.56	1,964.98
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	12,320.00	990.00	85.49	13,224.51
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	3,956.71	6,208.00	1,075.54	9,089.17
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,881.72	1,176.00	0.00	6,057.72
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	4,453.28	870.00	0.00	5,323.28
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	1,012.64	3,966.00	0.00	4,978.64
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	(2,057.68)	1,341.00	323.92	(1,040.60)
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	2,087.99	838.00	179.34	2,746.65
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	(257.78)	996.00	0.00	738.22
21	E/R	251	280	093	000	899/099	VOLLEYBALL	2,493.40	1,913.00	1,538.68	2,867.72
21	E/R	251	280	094	000	899/099	WRESTLING	2,980.16	2,305.00	0.00	5,285.16
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	2,722.65	189.00	0.00	2,911.65
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	(1,014.80)	10,641.00	503.19	9,123.01
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	(274.95)	2,022.00	0.00	1,747.05
TOTAL HIGH SCHOOL ATHLETICS								88,820.77	76,095.00	10,044.62	154,871.15

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	253	280	152	000	899/099	MUSICAL	14,450.90	0.00	8,700.91	5,749.99
21	E/R	253	280	155	000	899/099	VALLEYFAIR	2,994.49	0.50	4,445.62	(1,450.63)
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	2,589.44	0.00	0.00	2,589.44
21	E/R	253	280	157	000	899/099	BAND	791.33	0.00	0.00	791.33
21	E/R	253	280	158	000	899/099	CHOIR		0.00	0.00	-
21	E/R	253	280	161	000	899/099	YEARBOOKS	8,301.89	0.00	0.00	8,301.89
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	12,037.50	20.00	2,877.00	9,180.50
21	E/R	253	280	167	000	899/099	MINI COURSES(ROLLED INTO S	-	0.00	0.00	-
TOTAL CENTRAL MIDDLE SCHOOL								41,165.55	20.50	16,023.53	25,162.52
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	351	280	201	000	899/099	BAND	249.71	0.00	0.00	249.71
21	E/R	351	280	202	000	899/099	CHOIR	255.41	0.00	0.00	255.41
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	1,974.05	275.00	180.00	2,069.05
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	658.93	0.00	0.00	658.93
21	E/R	351	280	212	000	899/099	YEARBOOK	1,321.52	0.00	0.00	1,321.52
21	E/R	351	280	213	000	899/099	THEATER	20,628.37	0.00	1,768.85	18,859.52
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	649.32	0.00	0.00	649.32
21	E/R	351	280	215	000	899/099	DAY ONE	208.00	0.00	0.00	208.00
21	E/R	351	280	216	000	899/099	WEST WING		0.00	0.00	-
TOTAL WEST MIDDLE SCHOOL								25,945.31	275.00	1,948.85	24,271.46
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	15,694.37	462.00	2,907.46	13,248.91
21	E/R	352	280	102	000	899/099	LOCKERS	-	0.00	0.00	-
21	E/R	352	280	104	000	899/099	BAND	2,757.95	0.00	545.12	2,212.83
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	7,218.14	5,170.03	1,790.36	10,597.81
21	E/R	352	280	107	000	899/099	VARIETY FUND	7,487.65	0.00	257.25	7,230.40
TOTAL EAST MIDDLE SCHOOL								33,158.11	5,632.03	5,500.19	33,289.95

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : BIRCHVIEW											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	674.13	0.00	0.00	674.13
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	149.65	0.00	0.00	149.65
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	75.53	0.00	0.00	75.53
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	191.72	0.00	0.00	191.72
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	452.15	0.00	0.00	452.15
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	799.48	0.00	482.00	317.48
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	1,549.45	0.00	0.00	1,549.45
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	1,766.72	0.00	294.87	1,471.85
21	E/R	404	280	261	000	899/099	MEDIA	1,208.03	0.00	0.00	1,208.03
TOTAL BIRCHVIEW								6,866.86	-	776.87	6,089.99
PROGRAM/LOCATION : GREENWOOD											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	406	280	307	000	899/099	KINDERGARTEN	659.80	0.00	0.00	659.80
21	E/R	406	280	311	000	899/099	MEDIA	591.21	0.00	0.00	591.21
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	2,918.86	0.00	0.00	2,918.86
TOTAL GREENWOOD								4,169.87	-	-	4,169.87
PROGRAM/LOCATION : OAKWOOD											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	924.30	0.00	152.29	772.01
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,732.42	0.00	414.85	7,317.57
21	E/R	407	280	476	000	899/099	CHESS CLUB	784.07	0.00	0.00	784.07
Total Oakwood Elementary								9,440.79	-	567.14	8,873.65
PROGRAM/LOCATION : SUNSET HILL											
Fund	Type	Org	Prg	Crse	Fin	Obj/Src	Account Name	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,327.29	0.00	3,562.56	4,764.73
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL		0.00	0.00	-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,560.60	0.00	0.00	1,560.60
TOTAL SUNSET HILL								9,887.89	-	3,562.56	6,325.33

Wayzata Public Schools											
Student Activity Fund Summary											
September 2011											
PROGRAM/LOCATION : PLYMOUTH CREEK											
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Cr</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	22,196.79	0.00	9,580.00	12,616.79
TOTAL PLYMOUTH CREEK								22,196.79	-	9,580.00	12,616.79
PROGRAM/LOCATION : GLEASON LAKE											
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Cr</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	2,632.13	0.00	0.00	2,632.13
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	879.58	0.00	0.00	879.58
21	E/R	411	280	358	000	899/099	MEDIA			0.00	-
TOTAL GLEASON LAKE								3,511.71	-	-	3,511.71
PROGRAM/LOCATION : KIMBERLY LANE											
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prg</u>	<u>Cr</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	Balance as Of 06/30/11	FY'2010/11 Revenue	FY'2010/11 Expend	Balance as Of 08/31/11
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	1,659.76	263.53	0.00	1,923.29
21	E/R	412	280	403	000	899/099	GJESTVANG	492.02	0.00	0.00	492.02
21	E/R	412	280	404	000	899/099	CARLSON	685.08	0.00	0.00	685.08
21	E/R	412	280	405	000	899/099	SPRAQUE	822.23	0.00	0.00	822.23
21	E/R	412	280	410	000	899/099	STUDENT SERV - GR 1		0.00	0.00	-
21	E/R	412	280	414	000	899/099	STUDENT SERV - GR 2		0.00	0.00	-
21	E/R	412	280	417	000	899/099	MARVIN/FRICKE	485.95	0.00	0.00	485.95
21	E/R	412	280	419	000	899/099	STUDENT SERV - GR 4		0.00	0.00	-
21	E/R	412	280	424	000	899/099	STUDENT SERV - GR 5	400.87	0.00	0.00	400.87
21	E/R	412	280	430	000	899/099	MEDIA	824.99	0.00	0.00	824.99
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	21,891.41	0.00	1,508.38	20,383.03
TOTAL KIMBERLY LANE								27,262.31	263.53	1,508.38	26,017.46
GRAND TOTAL								468,811.97	155,940.86	120,209.31	504,543.52

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

2. Resolution Providing for Issuance of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A

Last spring in preparation for a pending state government shutdown, the School Board approved a Line of Credit with Associated Bank in the amount of \$9,000,000. This line of credit agreement is for a period of five (5) years and it is important to note that the District has not drawn on the line of credit. Any draws on the line of credit would be at an interest rate of 2.95%.

The District completed a cash flow analysis and determined that it would need to do short-term of borrowing of \$29,345,000. As this amount significantly exceeds the district’s statutory authority for using a line of credit, the administration recommends the issuance of Aid Anticipation Certificates. It is important to emphasize that the need for cash flow borrowing is no reflection on the fiscal health of the district. The need is due to recent legislative actions. Laws 2010 increased the aid payment shift to \$17.2 million and Laws 2011 decreased the amount of cash school districts receive from the state during the fiscal year. In the past, school districts received 90% of their state aid within the fiscal year with a true up within 60 days of year end. Laws 2011 changed that to 60% within the fiscal year and 40% in the subsequent year. As the district receives approximately \$75 million in state aid, this change requires the district to do short term borrowing.

Under Federal regulations, the district is allowed to borrow an amount equal to any projected shortfall in a given month plus 5% of the prior year operating expenses. Operating expenses include the General Fund, Food Service Fund, and Community Education Fund. Under these rules the district will borrow \$29,345,000 for the period of November 2011 through November 2012. In the current interest rate environment, annual interest rates are anticipated to be near one-half of a percent, or approximately \$150,000. The interest expense will be paid for out of the general fund operating account.

The combination of Aid Anticipation Certificates and the line of credit gives the District just over \$39 million in emergency cash access and is deemed to be adequate.

RECOMMENDED ACTION: Authorize the attached Resolution Providing for Issuance of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A.

Motion by: _____

Roll Call _____

Passed _____

Second by: _____

Vote _____

Failed _____

CERTIFICATION OF MINUTES RELATING
TO
GENERAL OBLIGATION AID ANTICIPATION
CERTIFICATES OF INDEBTEDNESS, SERIES 2011A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA)
WAYZATA, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on October 10, 2011, at 7:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents attached: Extract of Minutes of Said Meeting

**RESOLUTION PROVIDING FOR SALE OF AID ANTICIPATION
CERTIFICATES OF INDEBTEDNESS; COVENANTING AND
OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO
GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE CERTIFICATES**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this ____ day of October, 2011.

School District Clerk

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA)
STATE OF MINNESOTA

HELD: OCTOBER 10, 2011

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284, State of Minnesota, was held on October 10, 2011, at 7:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION PROVIDING FOR SALE OF AID ANTICIPATION
CERTIFICATES OF INDEBTEDNESS; COVENANTING AND
OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO
GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE CERTIFICATES**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

- 1. Certificate Authorization.** It is hereby found, determined and declared to be necessary and desirable for the District to sell and issue its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A in the total aggregate principal amount of not to exceed \$29,345,000 for the purpose of meeting current expenditures of the District.
- 2. Sale.** The District has retained Northland Securities, Inc. (NSI) in Minneapolis, Minnesota, as its independent financial advisor for the Certificates. NSI is authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2. If the issuance of the Certificates is approved, the Board shall meet at the time and place specified in the Official Notice of Sale, in substantially the form attached hereto, to receive and consider proposals for the purchase of the Certificates.
- 3. Official Statement; Negotiation of Sale.** NSI is authorized to prepare and distribute an Official Statement and to open, read and tabulate the proposals for presentation to the Board.
- 4. Minnesota School District Credit Enhancement Program.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A (the "Certificates") and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the

Certificates when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Certificates is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Certificates or if, on the day two (2) business days prior to the date a payment is due on the Certificates, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Certificates of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or executive director of finance and business services is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution, having received the affirmative votes of two-thirds of the members, was declared duly passed and adopted.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

3. **Open Enrollment Non-Resident Agreement**

According to Minnesota Statue 124D.03, Subdivision 2, “A Board may, by resolution, limit the enrollment for nonresident pupils in its schools or program according to this section to a number not less than the lessor of:

- 1) One percent of the total enrollment at each grade level in the district; or
- 2) The number of district’s residents at that grade level enrolled in a non-resident district according to this section.”

Open Enrollment Guidelines for 2012-2013:

For school year 2012-2013, the following guidelines are recommended:

• Close open enrollment at grades 1-12

At the **high school**, close any grade whose population exceeds 800 or close all grade levels if the total enrollment of the building exceeds 3200.

At the **middle school**, close any grade that exceeds 800.

At the **elementary school**, Grades 1-5, close any grade where the district-wide enrollment exceeds 750. If grade 1-5 enrollment is below a district-wide enrollment of 750, open enrollment may still be closed in an individual building if the total enrollment in that building is at or exceeds its capacity or has total enrollment of 750 or greater.

- Limit kindergarten open enrollment to a district-wide total not to exceed 650 students, as determined on February 15, 2012.
- Accept Kindergarten siblings into an elementary building where an older sibling in grades K-4 is currently attending.
- Accept new Kindergarten students applying under the Choice Is Yours program into the district ahead of other new kindergarten students.

- At **kindergarten**, close open enrollment if the total district-wide enrollment exceeds 650. If kindergarten enrollment is below a district-wide enrollment of 650, open enrollment may still be closed in an individual building if the total enrollment in that building is at or exceeds its capacity or has a total enrollment of 750 or greater.
- If applications for open enrollment exceed available spaces, selection will be made by lottery.

Recommended Guidelines for 2012-2013 Resident Students who Move Out of the District:

- Students whose parent or guardian move to another district will be subject to enrollment options using the following guidelines:
 - Move out over the summer; student will attend their new resident school for summer school and/or fall semester.
 - Move out during the first semester; student will have the option to complete the semester at Wayzata, and will then attend their new resident school second semester.
 - Move out during the second semester; student will have the option to complete the semester at Wayzata, and will then attend their new resident school for summer school and/or fall semester.

RECOMMENDED ACTION: Approve the recommendation to close open enrollment for 2012-2013 in grades 1-12 and limit open enrollment in kindergarten; not to exceed a district-wide total of 650 students, as determined on February 15, 2012. Further, approve the guidelines for 2012-2013 resident students whereby: 1) those who move out of the district during the summer will attend their new resident school; and 2) those who move out of the district during the school year will have the option to complete the remainder of the current semester in Wayzata Public Schools.

Motion by: _____ Yes _____ passed _____

Second by: _____ No _____ Failed _____

Abstentions _____
156

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Doughty

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 7. OTHER BOARD ACTION

COMMENTS BY: Board Chair Gleason

There is no item for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Gleason

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – October 10, 2011

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair Gleason

9. **Board Reports**

10. **Adjourn**

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____