

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - May 23, 2011 - 4:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

1.	CALL TO ORDER/ROLL CALL	3
2.	ADMINISTRATIVE	
	A. Legislative Updates/Discussion - <i>10 Minutes</i>	
	B. Facilities Presentation - <i>90 Minutes</i>	4
3.	TEACHING AND LEARNING	
	A. Professional Learning Communities Recommendations - J. Johnson - <i>15 minutes</i>	43
4.	FINANCIAL	
	A. 2011 - 2012 Budget - J. Westrum - <i>30 minutes</i>	46
	B. Board Policy and Regulations 706 and 706-R - "Fund Balance" - <i>5 minutes</i>	54
5.	HUMAN RESOURCES	
6.	BOARD REPORTS	
7.	SCHOOL BOARD	
	A. Decision Resources - <i>45 minutes</i>	58
	B. Tentative Board Agenda for June 13, 2011 - <i>5 minutes</i>	91
	C. Planning Session - Teamworks, International	
8.	ADJOURN	92

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – May 23, 2011

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Gleason

Linda A. Cohen, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan H. Droegemueller	_____	_____
Ms. Susan Gaither	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

AGENDA

Board Work Session

Monday, May 23, 2011
4:00 p.m. – 5:30 p.m.

- I. Executive Summary/Overview**

- II. Asset Preservation Needs**

- III. Additional Needs Being Discussed / Defined**

- IV. Funding Discussion**

- V. Other**

IV. CONDITION OF FACILITIES EQUIPMENT, SYSTEMS & INFRASTRUCTURE

A. Cyclical Maintenance Needs

B. Asset Preservation Inventory

C. Other Items

A. CYCLICAL MAINTENANCE NEEDS

- **Identifying Systems/Components**

To prepare for field work, the Wold team met with Wayzata Schools Facility Staff to determine scope of the study by establishing the list of components that would be documented in the database. After two meetings, the list of 631 different items was finalized. These items are the basis for the analysis of all district owned facilities. A sample list of components is included in the next few pages of this report.

- **Development of Component Life Cycles**

For each of the 631 components, it was necessary to establish the District's expected life cycle based in part on industry standards and in part on Independent School District #284's experiences in the past. Through this process, it is clear that facilities constantly deteriorate, and replacement can be planned far in advance.

- **Understanding of District Standards**

As we discussed the 631 components, it was important to establish a district standard for replacement of components. It is not necessarily assumed that a deteriorated item will be replaced with the exact same quality system or component. In a number of cases the District's desired replacement is with a different system. The budget cost for the preferred system is then included in the database.

- **Development of Project Costs**

Each component condition in the field required the team to determine a replacement project cost. Cost estimating involved all disciplines as well as project implementation costs. Part of the database requires an assumption of future annual cost inflation. The data presented in this report uses an annual inflation of 3%.

CYCLICAL MAINTENANCE NEEDS

Components Quantities Analyzed:

Discipline	Category	Components
Architectural		
Exterior	Doors and Frames	6
	Roofs and Accessories	16
	Wall Systems	17
	Window Systems	8
Interior	Casework and Countertops	24
	Ceiling Systems	15
	Doors, Frames and Hardware	20
	Flooring and Base	35
	Miscellaneous Metals	7
	Shelving	9
	Wall Systems	24
	Windows , Storefronts, and Curtain Walls	7
Specialties	Curtain, Display, Dock, Door	24
	Food service, Gym, Locker, Misc.	25
	Partitions, Seating, Toilet room	12
	Elevators, Window Blinds	5
Site	Asphalt Pavement	37
	Concrete	9
	Fencing Types	12
	Field	2
	Gravel	3
	Irrigation	3
	Landscaping	9
	Pumps	8
	Retaining Walls	1
	Site Drainage	2
	Site Features	33
	Tanks	5
	Utilities	2
Electrical		
	Lighting Types	50
	Power	44
	Systems	17
Mechanical		
	Building Automation System	5
	Cooling	12
	Domestic Water	12
	Fire Suppression	5
	Fuel Oil	4
	Heating	19
	Plumbing Fixture	35
	Sanitary	4
	Storm Water	2
	Ventilation	42
	Total Components	631

CYCLICAL MAINTENANCE NEEDS

- **631 Different Components**

On the previous page, we indicated the discipline, category, and quantity of components. The full list of 631 components is not included in this report but would be available as a supplement. As an example, in the category of “doors and frames” there are six different types of door and frame assemblies, therefore there are six different components representing those different doors systems.

- **Component Life Cycles**

Each component has its life cycle which is essentially an assumption around “useful life” and can be the basis for a replacement schedule.

- **End of Useful Life**

As you can see in the charts that follow, components require reinvestment at the end of their useful life. Even a new building does not remain new indefinitely. These samples of the 631 components from the database are listed in order by length of useful life.

Component Life Cycle Assumptions (Selected Examples: 5-10 Years):

Discipline	Category	Name	Description	Life
Architectural	Interior	Paint -High Traffic	Wall Paint -High Traffic	5 yrs
Site	Asphalt Pavement	Seal Coat	Parking Lots Seal Coat	5 yrs
Site	Asphalt Pavement	Color Coat	Tennis Courts Color Coat	5 yrs
Architectural	Interior	Wood Refinishing	Flooring Wood Refinishing	7 yrs
Architectural	Exterior	Painting	Painting	8 yrs
Mechanical	Building Automation System	Maintenance	Building Automation System Maintenance	8 yrs
Mechanical	Domestic Water	Water Softener	Water Softener Replacement	8 yrs
Architectural	Interior	Carpet Tiles-Corridor	Carpet Tiles-Corridor Replacement	10 yrs
Architectural	Interior	Paint - Low Traffic	Wall Paint - Low Traffic	10 yrs
Architectural	Specialties	Garbage Disposal	Garbage Disposal Replacement	10 yrs
Architectural	Specialties	Metal	Elementary - Metal Toilet Partition Replacement	10 yrs
Mechanical	Domestic Water	Booster Heater	Booster Heater Replacement	10 yrs

Component Life Cycle Assumptions (Selected Examples: 12-20 Years):

Discipline	Category	Name	Description	Life
Mechanical	Domestic Water	Standard Efficiency	Standard Efficiency Water Heater Replacement	12 yrs
Architectural	Exterior	Handicapped Operators	Handicapped Operators Replacement	15 yrs
Architectural	Exterior	EPDM 60 mil	EPDM 60 mil Roof Replacement	15 yrs
Architectural	Interior	Plastic Laminate	Plastic Laminate Countertop Replacement	15 yrs
Architectural	Interior	Carpet Broadloom	Carpet Broadloom Replacement	15 yrs
Architectural	Interior	Welded Seam	Welded Seam Flooring Replacement	15 yrs
Architectural	Interior	Vinyl Wall Covering	Vinyl Wall Covering Replacement	15 yrs
Mechanical	Building Automation System	Replacement	Building Automation System Replacement	15 yrs
Mechanical	Cooling	Split AC Systems DX UNIT	Split AC Systems Replacement	15 yrs
Mechanical	Plumbing Fixture	Electric Water Cooler	Electric Water Cooler Replacement	15 yrs
Mechanical	Ventilation	Maintenance	Air Handling Unit Maintenance	15 yrs
Mechanical	Ventilation	Exhaust Fan	Exhaust Fan Replacement	15 yrs
Mechanical	Ventilation	Exhaust Fan Kitchen Hood	Exhaust Fan Kitchen Hood Replacement	15 yrs
Mechanical	Ventilation	Return Fans Medium (5000 CFM - 15000 cfm)	Return Fans Medium (5000 CFM - 15000 cfm) Replacement	15 yrs
Site	Asphalt Pavement	Overlay	Hard Play Overlay	15 yrs
Site	Asphalt Pavement	Overlay	Running Track Overlay	15 yrs
Site	Asphalt Pavement	Overlay	Tennis Courts Overlay	15 yrs
Site	Pumps	Replace	Lift Station Pumps Replace	15 yrs
Architectural	Interior	Acoustic Panel	Acoustic Panel Ceiling Replacement	20 yrs
Architectural	Interior	ACT-2x4	ACT Replacement	20 yrs
Architectural	Interior	Paint	Ceiling Painting	20 yrs
Architectural	Specialties	Tack Board 4' High w/ Map Rail	Tack Board Replacement	20 yrs
Architectural	Specialties	Dishwasher	Dishwasher Replacement	20 yrs
Architectural	Specialties	Gym-Operable Wall	Gym Operable Wall Replacement	20 yrs
Electrical	Power	Transformers	Power - Transformers Transformers Replacement	20 yrs
Electrical	Systems	PA / Intercom Head-End	PA / Intercom Head-End Replacement	20 yrs
Electrical	Systems	Card Reader	Card Reader Replacement	20 yrs
Electrical	Systems	Camera	Security - Surveillance Camera Replacement	20 yrs
Mechanical	Heating	Burner	Burner Replacement	20 yrs
Mechanical	Plumbing Fixture	Faucet Manual	Faucet Manual Replacement	20 yrs
Mechanical	Plumbing Fixture	Flush Valve Electronic	Flush Valve Electronic Replacement	20 yrs
Mechanical	Ventilation	Rooftop-Large (10 ton+)	Rooftop-Large (10 ton+) Replacement	20 yrs
Site	Asphalt Pavement	Reconstruction	Bus Drive Reconstruction	20 yrs
Site	Asphalt Pavement	Reconstruction	Drives Reconstruction	20 yrs
Site	Irrigation	Replace	Irrigation Field Areas Replace	20 yrs

Component Life Cycle Assumptions (Selected Examples: 25-100 Years):

Discipline	Category	Name	Description	Life
Architectural	Exterior	Four-ply Built Up Roofing	Four-ply BUR Roof Replacement	25 yrs
Architectural	Interior	Vinyl Composition Tile	VCT Flooring Replacement	25 yrs
Mechanical	Cooling	Cooling Tower	Cooling Tower Replacement	25 yrs
Architectural	Exterior	Double Glazed Aluminum	Double Glazed Aluminum Window Replacement	30 yrs
Architectural	Interior	Media Center Shelving	Casework Media Center Shelving Replacement	30 yrs
Architectural	Interior	Wood - Single	Wood - Single Door Replacement	30 yrs
Architectural	Specialties	Athletic	Athletic Locker Replacement	30 yrs
Electrical	Lighting	Parking Lot Lighting	Parking Lot Lighting Replacement	30 yrs
Electrical	Lighting	2x4 - T8 Fixture	Light Fixture Replacement	30 yrs
Mechanical	Fuel Oil	Fuel Oil Tank Underground	Tank Replacement	30 yrs
Mechanical	Ventilation	VAV Box	VAV Box Replacement	30 yrs
Mechanical	Ventilation	Unit Ventilator	Unit Ventilator Replacement	30 yrs
Architectural	Exterior	Tuckpointing	Tuckpointing	35 yrs
Architectural	Interior	Ceramic Tile	Ceramic Tile Flooring Replacement	40 yrs
Architectural	Specialties	Corridor	Corridor Locker Replacement	40 yrs
Architectural	Specialties	Classroom-Operable Wall	Classroom Operable Wall Replacement	40 yrs
Architectural	Specialties	Auditorium Seating	Auditorium Seating Replacement	40 yrs
Architectural	Specialties	Bleacher	Bleacher Replacement	40 yrs
Mechanical	Domestic Water	Piping Replacement (Includes Mains and All Branches)	Piping Replacement (Includes Mains and All Branches)	40 yrs
Mechanical	Heating	Boiler (water or steam)	Boiler (water or steam) Replacement	40 yrs
Mechanical	Heating	Cabinet Unit Heater	Cabinet Unit Heater Replacement	40 yrs
Mechanical	Heating	Unit Heater	Unit Heater Replacement	40 yrs
Mechanical	Heating	Hydronic System Piping	Hydronic System Piping Replacement	40 yrs
Architectural	Interior	Tall Cabinet - Wood	Casework Tall Cabinet - Wood Replacement	45 yrs
Mechanical	Ventilation	Interior-Medium (5000 CFM - 15000 CFM)	Interior-Medium (5000 CFM - 15000 CFM Air Handler) Replacement	45 yrs
Architectural	Exterior	Precast Concrete Wall Panel	Precast Concrete Wall Panel Replacement	50 yrs
Mechanical	Fire Suppression	Fire Suppression System	Fire Suppression System Replacement	50 yrs
Mechanical	Storm Water	Underground Piping Replacement		50 yrs
Architectural	Exterior	Brick	Brick Wall Replacement	100 yrs
Architectural	Interior	Exposed Concrete	Exposed Concrete Flooring Replacement	100 yrs

B. ASSET PRESERVATION INVENTORY

- **Field Work**

The Wold team of Engineers and Architects, spent June through September, 2010 in the buildings cataloguing conditions. Our teams walked through 1,675,945 square feet of ISD #284 built infrastructure to conduct this survey.

- **Incorporating Existing District Reports**

Our team reviewed numerous reports the District had on file to further understand facility conditions. Reports on categories such as roofing, exterior windows, walls, doors, and paved areas, were reviewed and pertinent information was included in the data base.

- **Estimating Replacement Costs**

The Wold team drew upon a multiple of sources to estimate costs. We utilized our firm's recent experience with School District upgrades as well as collaboration with other district service providers to arrive at representative budgets for each deferred maintenance need.

- **Input Into Database**

Our field work and estimating is all loaded into a Microsoft Access-based database, with Wold-developed, customized front-end for user convenience. We are not vendors or developers of software, but we have found the database format to be helpful for both our study team and you the end user, and therefore it is formatted as such, as part of our process.

- **Summary of Findings**

The following data report represents a “snapshot” of the database as it exists at the time of this report. No adjustment has been made to match project timing with available funding. This is essentially the “raw data.” As typical with this process, the data indicates a backlog of components which are at or have exceeded their expected life. In some cases, this is seen as fortunate that components have exceeded expectations, but for the majority of components, it represents a liability that will soon require attention.

5 Year Asset Preservation Needs Totals (By Building/By Year)

Schools	Asset Preservation Needs: 5 Years					5 Year Total
	2012	2013	2014	2015	2016	
Birchview Elementary	\$2,674,898	\$1,545,799	\$948,023	\$627,219	\$257,538	\$6,053,477
Gleason Lake Elementary	\$2,347,286	\$57,289	\$203,187	\$144,226	\$24,437	\$2,776,425
Greenwood Elementary	\$4,134,334	\$37,824	\$1,200,404	\$413,124	\$268,033	\$6,053,719
Kimberly Lane Elementary	\$3,885,495	\$79,568	\$2,185	\$218,517	\$15,071	\$4,200,786
Oakwood Elementary	\$6,768,178	\$50,462	\$108,385	\$413,880	\$165,051	\$7,505,956
Plymouth Creek Elementary	\$3,393,929	\$21,218	\$171,967	0	0	\$3,587,114
Sunset Hill Elementary	\$3,962,898	\$13,792	\$66,224	\$106,922	\$342,572	\$4,492,408
Elementary Totals	\$27,166,968	\$1,805,952	\$2,700,375	\$1,923,888	\$1,072,702	\$34,669,885

Central Middle School	\$29,325,017	\$486,837	\$217,935	\$1,508,308	\$223,847	\$31,761,944
East Middle School	\$9,828,888	\$2,190,559	\$364,177	\$783,050	\$265,500	\$13,432,174
West Middle School	\$9,449,610	\$132,826	\$2,060,271	\$1,633,173	\$483,667	\$13,759,547
High School	\$18,383,548	\$874,525	\$195,256	\$252,632	\$3,639,547	\$23,345,508
Secondary Totals	\$66,987,063	\$3,684,747	\$2,837,639	\$4,177,163	\$4,612,561	\$82,299,173

Admin Building	\$857,134	0	0	\$3,377	\$50,335	\$910,846
CMS Concessions	\$22,001	0	0	0	\$6,537	\$28,538
CMS Vehicle Storage	0	0	0	0	25,156	\$25,156
Central Services	\$1,049,719	\$18,036	\$295	\$106,361	\$53,440	\$1,227,851
H.S. Concessions	\$22,557	0	0	0	\$12,885	\$35,442
Other Totals	\$1,951,411	\$18,036	\$295	\$109,738	\$148,353	\$2,227,833

5 Year Total	\$96,105,442	\$5,508,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,196,891
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OBSERVATIONS:

- Asset Preservation needs backlog in Year 1 (2012) all facilities totals **\$96,105,442**
- Cyclical maintenance 5 Year forecast for all facilities totals **\$119,196,891**

Years 6-10 Asset Preservation Needs Totals (By Building/By Year)

Schools	Asset Preservation Needs: 6-10 Years					Year 6-10 Totals
	2017	2018	2018	2020	2021	
Birchview Elementary	0	\$81,474	\$46,847	\$244,629	\$305,611	\$678,561
Gleason Lake Elementary	\$237,603	\$36,595	\$1,354,366	\$442,136	\$16,139	\$2,086,839
Greenwood Elementary	\$229,169	\$75,406	\$1,635,940	\$511,399	0	\$2,451,914
Kimberly Lane Elementary	\$16,717	\$14,758	\$424,924	\$767,392	\$1,114,257	\$2,338,048
Oakwood Elementary	\$9,552	\$102,838	\$81,164	\$193,797	\$1,972,250	\$2,359,601
Plymouth Creek Elementary	\$22,687	\$28,287	\$1,733,420	\$317,393	\$183,473	\$2,285,260
Sunset Hill Elementary	\$986,429	\$177,777	\$21,702	\$2,020,665	\$575,402	\$3,781,975
Elementary Totals	\$1,502,157	\$517,135	\$5,298,363	\$4,497,411	\$4,167,132	\$15,982,198

Central Middle School	\$84,778	\$511,980	\$338,675	\$1,116,613	\$717,212	\$2,769,258
East Middle School	\$20,060	\$3,725,718	\$494,716	\$768,803	\$10,778	\$5,020,075
West Middle School	\$129,350	\$343,705	\$216,830	\$855,381	0	\$1,545,266
High School	\$642,026	\$432,916	\$100,075	\$146,014	\$9,096,854	\$10,417,885
Secondary Totals	\$876,214	\$5,014,319	\$1,150,296	\$2,886,811	\$9,824,844	\$19,752,484

Admin Building	\$11,941	\$165,797	\$62,130	\$5,219	\$126,879	\$371,966
CMS Concessions	0	0	0	0	\$1,935	\$1,935
CMS Vehicle Storage	0	0	0	0	0	0
Central Services	0	\$13,529	0	\$87,687	\$6,451	\$107,667
H.S. Concessions	0	0	0	0	0	0
Other Totals	\$11,941	\$179,326	\$62,130	\$92,906	\$135,265	\$481,568

6-10 Year Total	\$2,390,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250
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OBSERVATIONS:

- Scheduled maintenance needs for years 2017 through 2021 for all facilities totals another **\$36,216,250**.

Years 11-15 Asset Preservation Needs Totals (By Building/By Year)

Schools	Asset Preservation Needs: 11-15 Years					Year 11-15 Totals
	2022	2023	2024	2025	2026	
Birchview Elementary	\$0	\$784,458	\$24,527	\$165,163	\$639,096	\$1,613,244
Gleason Lake Elementary	\$779,004	\$28,742	\$78,736	\$1,247,196	\$695	\$2,134,373
Greenwood Elementary	\$18,845	\$27,008	\$708,054	\$8,471	\$910,930	\$1,673,308
Kimberly Lane Elementary	\$0	\$0	\$16,154	\$102,411	\$5,920	\$124,485
Oakwood Elementary	\$0	\$177,863	\$612,655	\$87,125	\$360,614	\$1,238,257
Plymouth Creek Elementary	\$0	\$0	\$69,285	\$23,823	\$1,908,336	\$2,001,444
Sunset Hill Elementary	\$80,805	\$0	\$0	\$1,596,534	\$1,002,117	\$2,679,456
Elementary Totals	\$878,654	\$1,018,071	\$1,509,411	\$3,230,723	\$4,827,708	\$11,464,567

Central Middle School	\$295,009	\$2,716,689	\$1,691,097	\$910,390	\$238,049	\$5,851,234
East Middle School	\$0	\$57,259	\$77,538	\$410,766	\$1,827,815	\$2,373,378
West Middle School	\$27,685	\$7,043	\$27,988	\$264,474	\$112,768	\$439,958
High School	\$612,478	\$1,642	\$87,144	\$24,785	\$9,195,601	\$9,921,650
Secondary Totals	\$935,172	\$2,782,633	\$1,883,767	\$1,610,415	\$11,374,233	\$18,586,220

Admin Building	\$0	\$0	\$58,946	\$0	\$237,596	\$296,542
CMS Concessions	\$0	\$0	\$0	\$0	\$31,159	\$31,159
CMS Vehicle Storage	\$0	\$0	\$0	\$0	\$0	\$0
Central Services	\$0	\$0	\$517,235	\$0	\$192,480	\$709,715
H.S. Concessions	\$0	\$0	\$0	\$0	\$0	\$0
Other Totals	\$0	\$0	\$576,181	\$0	\$461,235	\$1,037,416

11-15 Year Total	\$1,813,826	\$3,800,704	\$3,969,359	\$4,841,138	\$16,663,176	\$31,088,203
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OBSERVATIONS:

- Scheduled maintenance needs for years 2022 through 2026 for all facilities totals another **\$31,088,203**.

5 Year Asset Preservation Needs Totals (By Building Type/By Year)

Schools	Asset Preservation Needs: 5 Years					5 Year Total
	2012	2013	2014	2015	2016	
Elementary	\$27,166,968	\$1,805,952	\$2,700,375	\$1,923,888	\$1,072,702	\$34,669,885
Secondary	\$66,987,063	\$3,684,747	\$2,837,639	\$4,177,163	\$4,612,561	\$82,299,173
Other	\$1,951,411	\$18,036	\$295	\$109,738	\$148,353	\$2,227,833
Totals	\$96,105,442	\$4,708,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,196,891

Observations:

- Current District funding towards asset preservation items is approximately \$1,600,000 annually. In the coming years per District Administration forecast, \$1,000,000 is able to be allocated for capital projects.
- Five years of planned funding levels would only address \$5.0 million of a \$119.2 million liability
- A blended approach of project prioritization and more appropriate funding will be necessary to establish a plan that will be sustainable.
- In 2012, your “new” High School will be 16 years old; and your “newest” elementary Kimberly Lane will be 20 years old. Your “older” schools like West M.S. will be 68 years old and Oakwood Elementary will be 59 years old.
- The District projects they will be eligible for Alternative Facilities funding in 2015/16 school year. This will provide another potential funding source for Board consideration. It allows for annual levy to fund certain capital expenditures. Allowable projects are typically replacement of deteriorated building components.

6-10 Year Asset Preservation Needs Totals (By Building Type/By Year)

Schools	Asset Preservation Needs: 6-10 Years					Year 6-10 Totals
	2017	2018	2018	2020	2021	
Elementary	\$1,502,157	\$517,135	\$5,298,363	\$4,497,411	\$4,167,132	\$15,982,198
Secondary	\$976,214	\$5,014,319	\$1,150,296	\$2,886,811	\$9,824,844	\$19,752,484
Other	\$11,941	\$179,326	\$62,130	\$92,906	\$135,265	\$481,568
Totals	\$2,490,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250

Observations:

- Looking 6 to 10 years out, facilities needs are still present.
- Asset Preservation needs for years 2017 through 2021 for all facilities totals **\$36,216,250.**
- In 2021, your “new” High School will be 24 years old; and your “newest” elementary Kimberly Lane will be 30 years old. Your “older” schools like West M.S. will be 72 years old and Oakwood Elementary will be 64 years old.

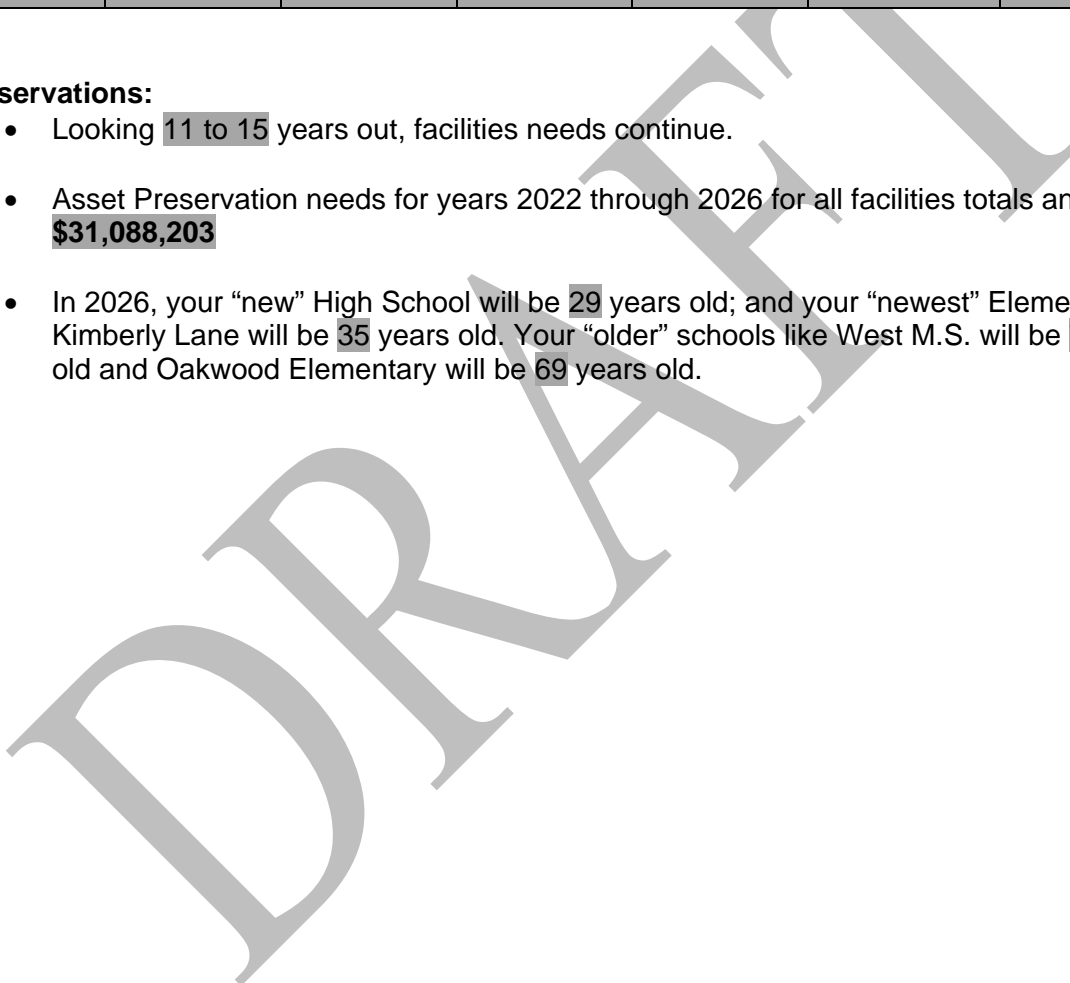


11-15 Year Asset Preservation Needs Totals (By Building Type/By Year)

Schools	Asset Preservation Needs: 11-15 Years					Year 11-15 Totals
	2022	2023	2024	2025	2026	
Elementary	\$878,654	\$1,018,071	\$1,509,411	\$3,230,723	\$4,827,708	\$11,464,567
Secondary	\$935,172	\$2,782,633	\$1,883,767	\$1,610,415	\$11,374,233	\$18,586,220
Other	\$0	\$0	\$576,181	\$0	\$461,235	\$1,037,416
Totals	\$1,813,826	\$3,800,704	\$3,969,359	\$4,841,138	\$16,663,176	\$31,088,203

Observations:

- Looking 11 to 15 years out, facilities needs continue.
- Asset Preservation needs for years 2022 through 2026 for all facilities totals another **\$31,088,203**
- In 2026, your “new” High School will be 29 years old; and your “newest” Elementary Kimberly Lane will be 35 years old. Your “older” schools like West M.S. will be 77 years old and Oakwood Elementary will be 69 years old.



Asset Preservation Needs Totals: 5 Year, 6-10 Year, 11-15 Year (By Building/By Year)

Schools	5 Year Total	6-10 Year Total	11-15 Year Total	15 Year Total
Birchview Elementary	\$6,053,477	\$678,561	\$1,613,244	\$8,345,282
Gleason Lake Elementary	\$2,776,425	\$2,086,839	\$2,134,373	\$6,997,637
Greenwood Elementary	\$6,053,719	\$2,451,914	\$1,673,308	\$10,178,941
Kimberly Lane Elementary	\$4,200,786	\$2,338,048	\$124,485	\$6,663,319
Oakwood Elementary	\$7,505,956	\$2,359,601	\$1,238,257	\$11,103,814
Plymouth Creek Elementary	\$3,587,114	\$2,285,260	\$2,001,444	\$7,873,818
Sunset Hill Elementary	\$4,492,408	\$3,781,975	\$2,679,456	\$10,953,839
Central Middle School	\$31,761,944	\$2,769,258	\$5,851,234	\$40,382,436
East Middle School	\$13,432,174	\$5,020,075	\$2,373,378	\$20,825,627
West Middle School	\$13,759,547	\$1,545,266	\$439,958	\$15,744,771
High School	\$23,345,508	\$10,417,885	\$9,921,650	\$43,685,043
Admin Building	\$910,846	\$371,966	\$296,542	\$1,579,354
CMS Concessions	\$28,538	\$1,935	\$31,159	\$61,632
CMS Vehicle Storage	\$25,156	\$0	\$0	\$25,156
Central Services	\$1,227,851	\$107,667	\$709,715	\$2,045,233
H.S. Concessions	\$35,442	\$0	\$0	\$35,442
Totals	\$119,146,891	\$36,216,250	\$31,088,203	\$186,501,344

Asset Preservation Needs Totals: 5 Years (By Category)

Category	Asset Preservation Needs: 5 Years					5 Year Total	%
	2012	2013	2014	2015	2016		
Architectural	\$38,186,341	\$1,870,321	\$1,028,570	\$1,181,960	\$3,231,936	\$45,499,128	38%
Roofing	\$321,854	\$1,608,590	\$892,558	\$0	\$0	\$2,823,002	2%
Electrical	\$2,820,180	\$0	\$0	\$142,235	\$1,811,870	\$4,774,285	4%
Mechanical	\$53,249,398	\$1,418,744	\$3,362,575	\$4,507,296	\$476,806	\$63,014,819	53%
Site	\$1,533,670	\$611,080	\$254,606	\$379,298	\$313,004	\$3,091,658	3%
Totals	\$96,111,443	\$5,508,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,202,892	100%

OBSERVATIONS:

- Of asset preservation needs and/or scheduled maintenance over the next 5 years, over 50% is in the mechanical systems category.
- The cost distribution percentages by category is typical of most School Districts.

Asset preservation needs Totals: 6-10 Years (By Category)

Category	Asset Preservation: 6-10 Years					Year 6-10 Totals	%
	2017	2018	2019	2020	2021		
Architectural	\$1,214,392	\$657,419	\$1,714,680	\$1,469,223	\$1,552,120	\$6,607,834	18%
Roofing	\$0	\$314,680	\$1,597,067	\$1,475,417	\$9,225,964	\$12,613,128	35%
Electrical	\$122,176	\$9,200	\$1,757,264	\$264,501	\$2,445,454	\$4,598,595	13%
Mechanical	\$609,556	\$4,073,960	\$1,277,098	\$4,081,405	\$903,703	\$10,945,722	30%
Site	\$444,188	\$655,521	\$164,680	\$186,582	\$0	\$1,450,971	4%
Totals	\$2,390,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250	100%

OBSERVATIONS:

- Of Asset preservation needs and/or scheduled maintenance, roofing becomes a larger percentage of the 6-10 year needs.

Asset Preservation Need Totals: 11-15 Years (By Category)

Category	Asset Preservation Needs: 11-15 Years					Year 11-15 Totals	%
	2022	2023	2024	2025	2026		
Architectural	\$241,905	\$421,861	\$405,781	\$340,614	\$3,624,925	\$5,035,086	16%
Roofing	\$0	\$1,789,512	\$2,921,090	\$3,247,591	\$1,908,336	\$9,866,529	32%
Electrical	\$0	\$28,742		\$166,958	\$10,576,655	\$10,772,355	35%
Mechanical	\$1,571,921	\$1,560,589	\$642,488	\$1,085,975	\$553,260	\$5,414,233	17%
Site							0%
Totals	\$1,813,826	\$3,800,704	\$3,969,359	\$4,841,138	\$16,663,176	\$31,088,203	100%

OBSERVATIONS:

- Of asset preservation needs and/or scheduled maintenance, facilities needs continue 11-15 years out.

15 Year Summary

Category	5 Year Total	Year 6-10 Totals	Year 11-15 Totals	15 Year Totals	%
Architectural	\$45,499,128	\$6,607,834	\$5,035,086	\$57,142,048	30.6%
Roofing	\$2,823,002	\$12,613,128	\$9,866,529	\$25,311,659	13.6%
Electrical	\$4,774,285	\$4,598,595	\$10,772,355	\$20,145,235	10.8%
Mechanical	\$63,014,819	\$10,945,722	\$5,414,233	\$79,374,774	42.6%
Site	\$3,091,658	\$1,450,971	\$0	\$4,542,629	2.4%
Totals	\$119,202,892	\$36,216,250	\$31,088,203	\$186,507,345	100%

OBSERVATIONS:

- Roofing alone is a \$25 million liability looking over the next 15 years.
- Mechanical Systems are the largest portion representing 42.6%
- In a 15 year snapshot, components with 5 to 8 year expected lives are not in the database twice, and therefore the Asset Preservation liability is larger than represented.

- **State Funding Formulas Result in Necessary Deferring of Some Maintenance Needs**

For every District in Minnesota, annual funding allocations by the state fall considerably short of what is required to maintain district assets.

Capital funding for School Districts is tied to age of buildings and District owned square footage as well as pupil counts. Capital funding can only be used for capital expenditures such as buildings, textbooks, technology, etc. Each District makes difficult choices as to allocations for the different types of capital investments.

- **Wayzata Schools Prioritizes Facilities**

For Wayzata Schools in 2011/12, the capital funding allocation totaled \$2.3 million. Of that, \$1.5 million is prioritized for facilities, including \$325,000 that is set aside in a roof reserve for future roof repairs. The remaining capital allocation is used for equipment and curriculum adoptions.

Of the facilities allocation, \$1,000,000 is available for facilities related projects; the remainder is for principal and interest on capital facilities bonds.

\$1,000,000 represents approximately \$0.60 per square foot.

- **Comparison to Facility Maintenance Benchmarks**

One benchmark for maintaining facilities suggests \$4.50 to 5.00 in reinvestment per square foot annually, to keep from falling behind. For ISD #284, that would be \$7,500,000 to \$8,380,000 investment annually.

Another benchmark calls for 2% annual reinvestment of a facility's value. If ISD #284 operates 1,675,945 square feet, to build that square footage new would cost approximately \$200/SF or \$335,189,000. Using a 2% reinvestment would calculate to be \$6,700,000 investment annually.

Both benchmarks call for 6 to 7 times the investment that the District is able to make annually with current dedicated resources provided under State funding formulas.

- **Best Practices in Maintaining School Facilities Requires Voter-Approved Reinvestment every 10-15 years.**

Minnesota State funding for capital expenditures falls short 80% annually; over a 15 year period, this leads to an approximate \$75 million backlog in deferred maintenance for a School District the size of Wayzata Public Schools.

Even when a District approaches its taxpayers with a significant facility reinvestment plan, it is unlikely that a School District will ever be able to fully catch up. Prioritization becomes important when discussing facilities needs with the public.

The combination of inadequate annual funding and maintenance needs of 1,675,945 square feet of facilities leads to a cycle of maintenance reinvestment request every 10-15 years to stay on top of facility issues.

Asset Preservation Needs Totals: Categorized

Category	Asset Preservation Needs: 5 Years					Totals
	2012	2013	2014	2015	2016	
Category 1	\$26,818,217	\$3,193,152	\$1,867,822	\$3,976,521	\$2,688,435	\$38,544,147
Category 2	\$31,284,729	\$353,220	\$2,095,460	\$1,353,236	\$1,763,611	\$36,850,256
Category 3	\$1,533,670	\$611,080	\$254,606	\$379,298	\$313,004	\$3,091,658
Category 4	\$5,058,552	\$708,054	\$91,426	\$1,181	\$2,224	\$5,861,437
Category 5	\$31,416,275	\$643,229	\$1,228,995	\$500,553	\$1,066,342	\$34,855,394
Totals	\$96,111,443	\$5,508,735	\$5,538,309	\$6,210,789	\$5,833,616	\$119,202,892

DEFINITIONS:

- Working with District staff, we have preliminarily categorized the data to begin to see how asset preservation projects might be grouped.
- **Category 1** – These are items concerning mitigating deterioration of the buildings, and energy efficiency including
 - Roof Repair / Replacement
 - Exterior Wall Tuckpointing and Repair
 - Window Repair / Replacement
 - Light Replacement / Controls
 - Boiler / Heating Systems
 - Mechanical Systems Controls
 - Public Address, Fire Safety and Security Items
- **Category 2** – These are items concerning indoor systems that are deteriorated and require repair / replacement including:
 - Mechanical Ventilation
 - Ceiling Systems
 - Painting
 - Floor Finishes
- **Category 3** – These are items that concern the exterior site areas including:
 - Site Paving
 - Sidewalks
 - Roads
 - Parking
 - Site Drainage
- **Category 4** – These are items that concern the high use student areas and items including:
 - Locker Repair / Replacement
 - Casework / Cabinets
 - Gym Floor Repair / Replacement
 - Auditorium Seating
 - Interior Doors and Hardware
 - Wall Tile
- **Category 5**– These are the remaining deferred maintenance items not included in the other categories. Interior, other Mechanical, Electrical, and Specialty items.

Category	Asset Preservation Needs: Years 6-10					Totals
	2017	2018	2019	2020	2021	
Category 1	\$942,723	\$1,030,019	\$2,735,733	\$2,850,373	\$11,090,609	\$18,649,457
Category 2	\$556,674	\$3,042,860	\$585,217	\$2,823,672	\$1,272,092	\$8,280,515
Category 3	\$444,188	\$655,521	\$164,680	\$186,582	\$0	\$1,450,971
Category 4	\$0	\$169,237	\$2,101,555	\$537,920	\$609,996	\$3,418,708
Category 5	\$446,727	\$813,143	\$923,604	\$1,078,581	\$1,154,544	\$4,416,599
Totals	\$2,390,312	\$5,710,780	\$6,510,789	\$7,477,128	\$14,127,241	\$36,216,250

OBSERVATIONS:

- Total All Categories Years 2012-2021 - \$155,419,142
- Category #1 and #2 items totals over the next 10 years is \$102,324,375.

DRAFT

OBSERVATIONS:

- Even as a District categorizes the asset preservation needs based upon available funding there still is a large amount of facilities issues that should not wait beyond 5 years.
- Looking at just five years, category 1 and 2 items total \$75,394,403 which indicate the size and scale of reinvestment necessary in the very near term.
- The District's approach to creating a sinking fund for roofing projects which is funded with \$300,000 from the Capital funding allocation is a commendable strategy. Today that fund has a balance of \$3,000,000. The projected roofing needs over the next five years total \$2,823,002.
- Under current law, the District expects to qualify for Alternative facilities finding authority in fiscal year 2015/16. This funding authority gives the Board of Education an additional levy and bonding authority for replacement of deteriorated facility items. This authority will not be able to be used for all projects in this report.
- A comprehensive plan utilizing multiple funding sources (as established by the legislature) is recommended by the MDE to resolve facilities issues.

DRAFT

CONDITION OF FACILITIES

Image/First Impression Areas

- **Arrival at Site**

It is important that a visitor's arrival at the site is easily understood and they are intuitively able to find their way to parking and/or pick-up/drop-off areas. The site should be designed to promote safety and minimize congestion.

- **Wayfinding/Front Door**

The front door intended for public use should be obvious, and all site features should direct visitors towards finding that main entrance. Once at the front door, visitors should arrive directly to the school's office to be greeted by District personnel and to facilitate visitor sign-in and direction for one's ultimate destination.

- **Landscaping**

Each site should be designed with pleasing landscaping which assists wayfinding and connects the school building with the outdoor natural environment. In designing an ideal school site, consideration should be made for ease of maintenance in conjunction with providing the necessary support for daily function of school activities.

- **Office/Welcome**

All visitors should arrive directly to the office. Ideally, schools today are designed to prevent visitors from selecting any other path than directly to the office. Typically at the main entrance, this is done by locking the inner set of doors at the main vestibule and providing a side door which leads directly into the office. Many existing schools can be modified to this configuration to provide this level of safety and security to all occupants. Sometimes existing school will need the office relocated to better facilitate these important first impression functions.

CONDITION OF FACILITIES

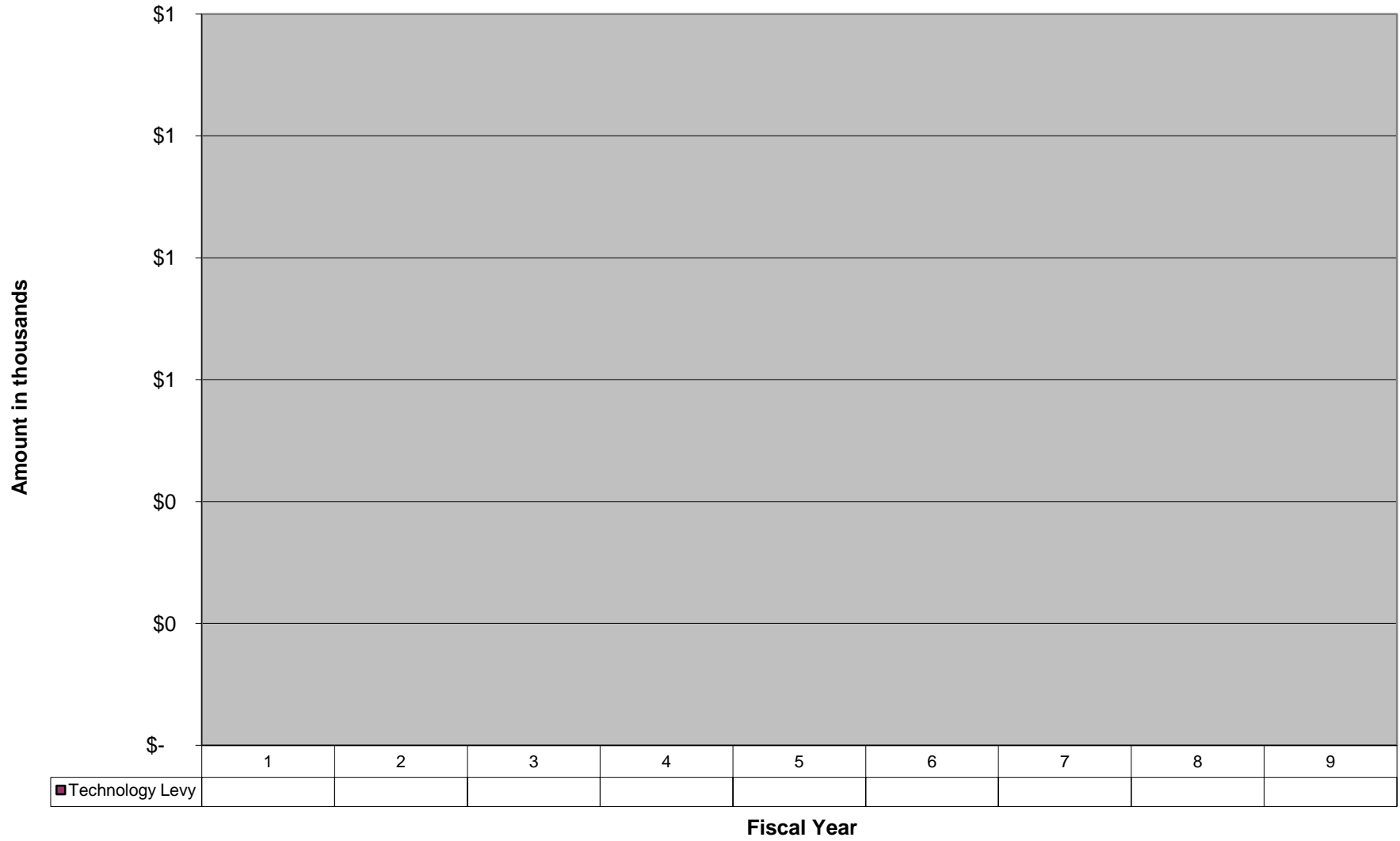
Image/First Impression Areas

Schools	First Impression Areas				Notes
	Arrival at Site	Wayfinding/Front Door	Office/Welcome	Landscaping	
Birchview	2 entrances/ 2 paved areas	Good	Office immediately inside door	Some	Inadequate visitor parking
Gleason Lake	1 entrance	Good	Office immediately inside door	Some	Only school with lock down vestibule
Greenwood	1 entrance	Good	At front door	Sparse	Site has generous green space
Kimberly Lane	1 entrance	Good	Office inside right	Extensive	High traffic roads surround the site safety issue
Oakwood	1 entrance	Good	Office has great view of the front door	Some	Traffic "Bottleneck" at the STEP entrance
Plymouth Creek	3 entrances	Fair	Office inside left	Extensive	Overflow parking across street
Sunset Hill	1 entrance	Good	Office around the corner	Some	Dumpster enclosure is at front of building
Central Middle School	2 entrances/ Divided areas	Multiple doors/ Multiple functions	Multiple offices long walk	Sparse	Mixing of customers
"D" Wing Community Ed	Shared with Middle School	Confusing long walk	Office inside door, hidden	Sparse	Entrance issues also far away from program spaces.
East Middle School	3 entrances/ 2 paved areas	Poor	Office located deep inside	Some	Overflow to city lot
West Middle School	3 entrances to 3 paved areas	Not obvious or intuitive/not enough parking at "main door"	Office located deep inside	Some/trees	Stairs connect primary parking up to front door
High School	1 entrance	Good	Not easily found	Sparse	Lots of ways in depending on where you're parked
Ice Arena/Dome	Shared with CMS	Good	N/A	Sparse	Needs better drop off area.
District Administration Building	OK	OK	Small area for waiting		Needs to be more family friendly

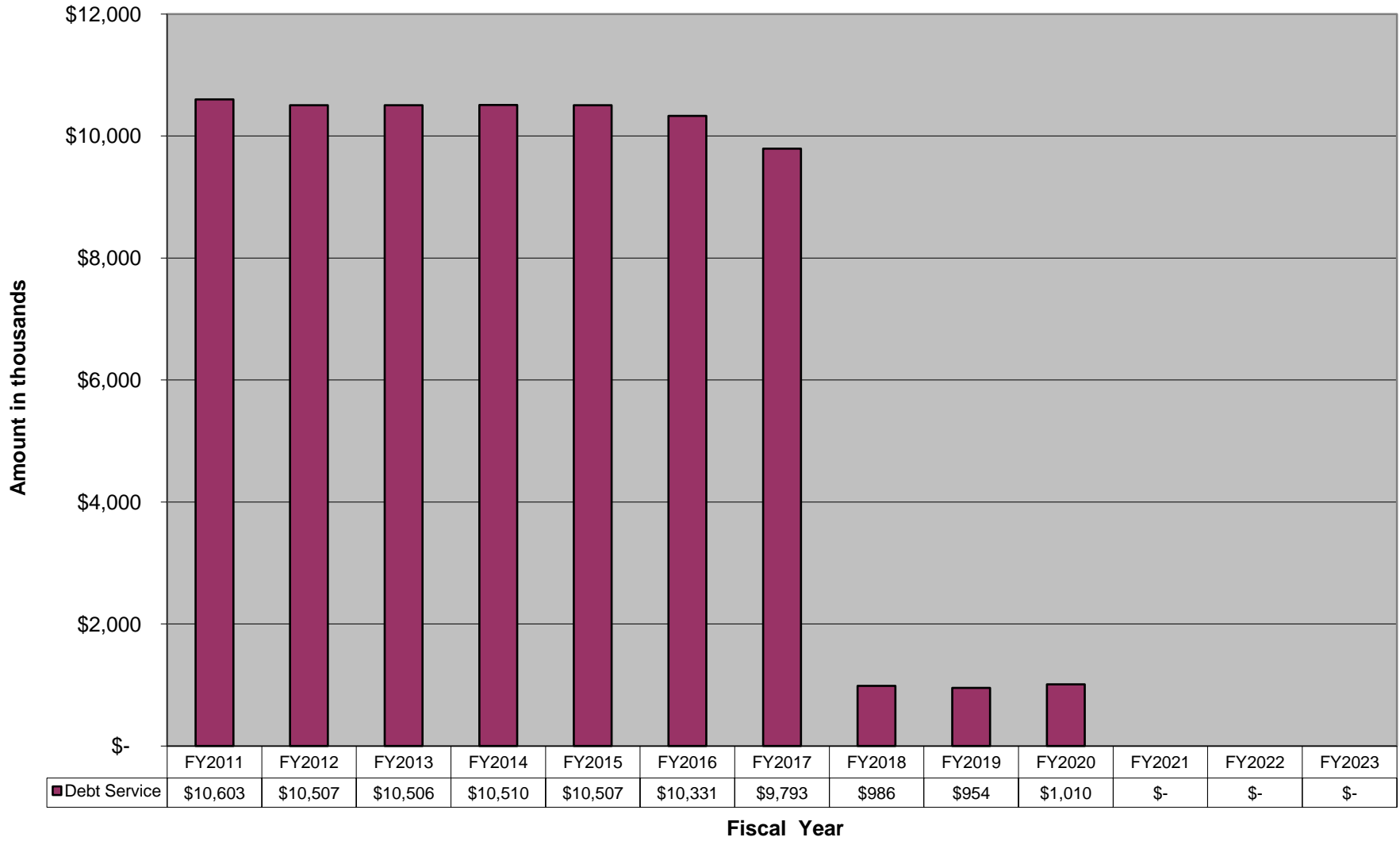
OBSERVATIONS:

- Central Middle School appears to have the least favorable first impression and has a significant percentage of visitors to the District.
- All middle schools could use improvements in the First Impression areas.
- Inconsistent "secure" entrances at the Elementary School.

Levy Authority Projections



Levy Authority Projections



Approve Levy Year	Principal	Interest	Annual Payment @ 100%	Payable Year	Fiscal Year Ended	Annual Payment @ 105%
2009	\$ 7,535,000.00	\$ 2,563,097.50	\$ 10,098,097.50	2010	FY2011	\$ 10,603
2010	\$ 7,730,000.00	\$ 2,277,085.00	\$ 10,007,085.00	2011	FY2012	\$ 10,507
2011	\$ 8,020,000.00	\$ 1,985,435.00	\$ 10,005,435.00	2012	FY2013	\$ 10,506
2012	\$ 8,350,000.00	\$ 1,659,937.50	\$ 10,009,937.50	2013	FY2014	\$ 10,510
2013	\$ 8,685,000.00	\$ 1,321,262.50	\$ 10,006,262.50	2014	FY2015	\$ 10,507
2014	\$ 8,870,000.00	\$ 968,580.00	\$ 9,838,580.00	2015	FY2016	\$ 10,331
2015	\$ 8,770,000.00	\$ 556,450.00	\$ 9,326,450.00	2016	FY2017	\$ 9,793
2016	\$ 820,000.00	\$ 118,750.00	\$ 938,750.00	2017	FY2018	\$ 986
2017	\$ 830,000.00	\$ 78,225.00	\$ 908,225.00	2018	FY2019	\$ 954
2018	\$ 925,000.00	\$ 37,000.00	\$ 962,000.00	2019	FY2020	\$ 1,010
0	\$ -	\$ -	\$ -	2020	FY2021	\$ -
0	\$ -	\$ -	\$ -	2021	FY2022	\$ -
0	\$ -	\$ -	\$ -	2022	FY2023	\$ -

STUDY THEMES/OUTLINE

- I. DISTRICT INFORMATION
- II. EXECUTIVE SUMMARY
- III. STUDENT ENROLLMENT AND CAPACITY
 - A. Student Enrollment
 - 1. K-12 Resident/Open Enrollment Populations
 - 2. Other
 - B. Capacity/Utilization
 - 1. Overall Capacity
 - 2. Core Facilities vs. Capacity
 - 3. Structural Balance
 - C. District Population
- IV. CONDITION OF FACILITY EQUIPMENT, SYSTEMS AND INFRASTRUCTURE
 - A. Cyclical Maintenance Needs
 - 1. Overview/Process
 - 2. Components Analyzed
 - 3. Projected Life Cycle
 - B. Asset Preservation Inventory
 - 1. Overview/Process
 - 2. Totals by Building by Year
 - 3. Totals by Facility Category
 - 4. Totals by Priority
 - C. Other
 - 1. Image/First Impression Areas: Landscaping/Entrances
 - 2. Storage, Deliveries and Refuse/Recycling Staging
- V. SAFE, SECURE, AND HEALTHY ENVIRONMENTS FOR STUDENTS AND STAFF
 - A. Safety and Security
 - 1. Site/Traffic/Drop-Off
 - 2. Building Entrances
 - 3. Systems: Fire Alarm, Security Alarm, Card Reader, Surveillance
 - 4. Data Rooms
 - B. Healthy Environments
 - 1. Air Quality
 - 2. Water Quality
 - 3. Hazardous Materials

VI. OPTIMIZING THE STUDENT LEARNING ENVIRONMENT

- A. Current Deficiencies
 - 1. MDE Guideline Test
 - 2. Instructional Spaces
 - 3. Staff Input Themes
- B. Emerging and Changing Programs
 - 1. Extended Day Kindergarten
 - 2. Specialized Populations
 - 3. Community Education
- C. Future Considerations
 - 1. Instructional Spaces
 - 2. Core Facilities Transformation
 - 3. Other
- D. Co-Curricular: Growth and Change
 - 1. Indoor Facilities
 - 2. Outdoor Facilities

VII. OTHER ISSUES

- A. Community Interface
 - 1. Customer Welcoming/Orientation
 - 2. Administrative Collaboration

VIII. MINIMIZING IMPACT OF OPERATIONAL COSTS

- A. Current Operating Costs
 - 1. Utilities
 - 2. Benchmarking
- B. Potential Operational Savings Measures
 - 1. Energy Conservation Opportunities
 - 2. Other

IX. SUMMARY OF NEEDS

- A. Short Term
- B. Long Term

X. PRIORITIZATION

- A. Administrative Input
- B. Staff Survey Summaries
- C. Board/Community Input

XI. NEXT STEPS

XII. RECOMMENDATION

X. APPENDIX

- A. Capacity Diagrams
- B. Utilization Diagrams

II. EXECUTIVE SUMMARY

STUDY OVERVIEW/SCOPE

This study was commissioned by the Independent School District #284 Board and Administration in March, 2010 to provide a comprehensive Facilities Analysis and Educational Adequacy Analysis of all current owned buildings within the District.

FACILITY STUDY OBJECTIVES

“The facility study will be critical to the long and short term planning for possible facility improvements, additions and upgrades. The study should address possible changes in student enrollment, curriculum changes, and obsolescence of facility equipment, systems and infrastructure. Health, safety and security of students and staff as well as optimizing the student learning environment while minimizing the impact on operating costs should be over-riding themes of this study.

The scope of the study should also include, but is not limited to, the following items:

- 1. Energy Conservation Opportunities*
- 2. Mechanical System Upgrades (HVAC) to insure reliable and economical operation (does not include IAQ evaluation)*
- 3. Electrical Distribution Systems*
- 4. Plumbing and Water Distribution Systems*
- 5. Building Automation Systems*
- 6. Outdoor Athletic Facilities*
- 7. Indoor Athletic Facilities including Locker Rooms*
- 8. Safety and Security Issues including Building Entrances*
- 9. Storage, Deliveries and Refuse/Recycling staging*
- 10. Instructional Spaces including: Music, Art, Consumer Science, Industrial Tech, P.E., Science, Computer Labs, Language Labs, Robotics, etc.*
- 11. Image/First Impression Areas including landscaping and Entrances*
- 12. Kitchens, Cafeterias, Serving Areas*
- 13. Deferred Maintenance including flooring, painting, doors and hardware, lighting and controls upgrades*
- 14. Building Temperature and Ventilation Controls”*

*From Independent School District #284
R.F.P. dated February 1, 2010*

STUDY PROCESS

- **Field Work**

A critical component of the study process was the field analysis of each school facility. It was important to look at each space to understand current utilization, space shortages, and excesses. Additional field work was completed to verify District provided data and to more closely examine aspects of current space utilization.

- **Administration/Staff and Student Input**

The study team met with each building's Principal and lead custodian to obtain site based view points on the facilities, space, utilization and site realities. Additional meetings were held with select committees such as peer coaches, community youth activity organizations, student groups, city officials, etc. A survey was conducted by District Administration to provide input from the staff/users at all sites.

- **Facilities Core Advisory Committee**

The Facilities Core Advisory Committee made up of District Administration met eleven (11) times to serve as a feedback circle for the study team's progress and findings. This group helped focus study components and progress towards the needs and expectations of the District and Community.

Meetings

- October 14, 2010
- November 4, 2010
- December 9, 2010
- January 6, 2011
- January 20, 2011
- February 3, 2011
- March 22, 2011
- April 6, 2011
- April 14, 2011
- May 10, 2011
- May 16, 2011

Committee

Annie Doughty, Exec. Dir. of Human Resources
Bob Noyed, Director of Communications
Chace B. Anderson, Superintendent
Curtis Slater, East M.S. Asst. Principal
Dennis Grasmick, Oakwood Elementary Principal
Jill Johnson, Exec. Director of Teaching and Learning
Jim Westrum, Exec. Director of Business Services
Joe Matson, Director of Building and Grounds
Shelly Nelson, Director of Curriculum Instruction

- **Board of Education Facilities Sub-Committee**

The Facilities Sub-Committee of the Board was convened at intervals in the study's process to provide guiding principles of the community's multiple viewpoints, challenges and concerns. The Facilities Sub-Committee also provided a thoughtful review of study findings. Meetings occurred October 29, 2010, and May 17, 2011.

- **Board of Education**

The study team presented updates to the Board on October 25, 2010 and requested input in workshop formats on December 20, 2010 and May 23, 2011.

STUDENT ENROLLMENT AND CAPACITY

Student Enrollment is stable

- The District's enrollment has been at/around 10,000 students since 2007/08
- In 2010/11 the District projected approximately 10,200 students would be attending Wayzata Public Schools.
- District-wide projected totals are at/around 10,400 students for another 5-10 years.
- Total Kindergarten enrollment projected to be at/around 700 students.
- Open enrollment allows the District to bring buildings close to capacity for maximum efficiency.
- For the 2011/12 school year a minimum number of open enrollment students will be accepted.
- The District population is slightly increasing; it is currently estimated at 59,417.

Today the District has very little excess building capacity (based on current class size)

- Currently H.S. (9-12) enrollment is in excess of potential capacity by 35 students.
- Currently M.S. (6-8) enrollment is less than capacity by 232 students.
- Currently Elementary Schools (K-5) potential capacity exceeds enrollment by 106 students.
- Facilities have been running at or above capacity for the last two school years.
- Northern elementary schools exceed capacity; Southern elementary schools have some available space

Core facilities need to be in better balance with building capacities

- Some buildings Core Facilities are undersized to meet existing building capacity needs.
- The cafeteria of the High School, East Middle School are significantly undersized compared to total building capacity and MDE guidelines.
- Elementary satellite kitchen spaces have inadequate serving, prep, cooler and storage space.
- Gymnasiums are undersized at the Elementary level. All Elementary gymnasiums fall below MDE guidelines.

Pressure Relief is needed in some school attendance areas

- Plymouth Creek, Kimberly Lane and Birchview Elementaries have been running above capacity. Temporary measures are in place to provide kindergarten families placement in schools which have space (Gleason Lake Elementary). Open enrollment is being restricted to adjust enrollment to capacity.
- Projections are currently inconclusive as to whether these trends will continue. Projections do not indicate overall growth at the elementary level or sufficient growth to support an eighth elementary. More detailed projections at the individual elementary level are underway by a separate consultant.

CONDITION OF FACILITY EQUIPMENT, SYSTEMS AND INFRASTRUCTURE

Maintaining your facilities has been a high priority for many years

- The State's annual funding formulas provide the District with approximately \$1.5 million for capital projects.
- The State legislature, clearly understanding that state funding formulas are inadequate compared to best practices, in 2008 and 2009 they provided approximately \$635,000 (\$55/pupil unit) in one time deferred maintenance revenue.
- The District also receives approximately \$600,000 in deferred maintenance revenue enacted by the legislature in 2007.
- Indoor air quality issues are being addressed through a ten year cycle of selected reinvestments.
- The last Bond referendum involving significant existing facilities reinvestment was in 1998, 13 years ago.
- In the last few years the District has initiated a number of energy saving projects.

Cyclical maintenance needs are ongoing

- All building components have "useful lives" and future replacement needs can be determined. The new compiled database attempts to predict future needs.
- Significant building systems and components fall within 15-25 year life cycles.
- Much of a facility's reinvestment needs involve mechanical and electrical infrastructure that is not easily seen by the public.
- Your newest schools are 14 and 20 years old.
- Systems need updating to leverage energy savings opportunities.

Asset Preservation needs are creating a backlog

- State funding formulas generate revenue for the maintenance of facilities. In 2011, \$2.3 million was generated for capital funding revenue of that \$1.5 million was allocated for capital facilities maintenance and improvements.
- An annual roof reserve of \$325,000 per year was created in 1999/00 to ensure the District had resources to replace roofs when needed.
- For Wayzata Schools, five year asset preservation needs total \$119,196,891 of which \$96,105,442 are immediate needs.
- 6-10 year needs total another \$36,216,250.
- 11-15 year needs total another \$31,088,203.
- Priority 1 and 2 items over next 5 years total \$75,394,403.
- To keep on top of asset preservation the District would have to spend \$5-7 million annually.

The first impression areas of facilities are good, but some improvements are warranted

- Site wayfinding and parking is not developed to the same level at all sites. The greatest challenges exist at the middle schools.
- Some main entries are not obvious; exterior signage or entry structure could be emphasized.

SAFE, SECURE AND HEALTHY ENVIRONMENTS FOR STUDENTS AND STAFF

Safety and security needs some improvement to keep pace

- Site/traffic/drop-off are not all a consistent approach and many sites require continual parent/visitor training.
- Building secure entrances/greeter systems are not all a consistent approach, and some offices are remote from the entrance. Only one school's entrance reflects best practices by promoting direct entrance into administrative offices.
- Camera and sign-in systems district-wide are implemented, but would benefit from an integrated approach with improved entries.
- Data/server rooms need some additional improvements to reduce shut down risks.

The District's buildings offer healthy environments

- Projects classified as "Health and Safety" are funded by the District under separate funding. Over the past 14 years, this budget has been approximately \$2.4 million annually (with a few exceptions).
- Hazardous materials like asbestos, mold, radon, mercury and lead are all managed in accordance with Federal and State guidelines.
- General safety protocols and equipment are implemented and updated continually to achieve compliance with all applicable requirements.
- Indoor air quality has been studied throughout the District to determine fresh air quantities as compared to ASHRAE-62N code requirements. The 10-year plan for air quality improvements is moving into the final year of implementation. Approximately \$25 million has been invested in air quality projects over the 10 years and before/after measurements demonstrate dramatic improvement in air quality.

OPTIMIZE THE STUDENT LEARNING ENVIRONMENT

Some spaces in existing school facilities are not equitable or are too small for their function

- For the most part spaces are appropriately assigned to function (except some Kindergarten classes are in general classroom size spaces and some specialist functions are in former storage areas or shared offices).
- At 6 Elementaries Spanish is taught from a cart.
- At 5 Elementaries, some sections of Kindergarten are taught in a regular sized classroom which is 30% smaller than MDE guidelines recommend.
- Some secondary science instructional spaces are undersized for class size
- 50% of Elementary Media Centers are undersized compared to guidelines, but the role of media center space is changing.
- All Elementary Gyms are undersized per MDE guidelines.
- Elementary schools have given up their project activity rooms to handle enrollment pressure.

The ongoing challenge of learners' needs inspires continual evaluation and change.

- Facilities are challenged to flex with individualized learning needs.
- The future of K-12 education will continue to evolve into:
 - Experience based learning
 - Technology integration/independence
 - Individualized learning planning
 - Flexible time
- Spaces will be needed to adapt to hands-on learning.
- Core spaces will need to evolve to respond to individualized learning and flex time.

Program needs will require some space redefinition

- Mandated state testing currently puts pressure on existing labs, greater access to technology is needed
- Popular hands-on classes require additional flexible space (FACS, Science, IT)

Other programs in the District are growing and emerging

- Some additional extended day kindergarten space may be necessary to meet demand
- Some additional Pre-school space may be needed to meet future trends.
- Technology based/on-line learning has real potential, but future impact on space will remain unclear.

Co-curricular needs are growing

- Practice times are pushed later into the evening
- New sports place additional pressure on sites
- Participation concerns identify intramurals needs/possibilities
- Additional facilities such as turf and field house are being requested by a segment of the community.

The future calls for reworking school buildings for an expanded or flexible individualized learning day.

- Classrooms will continue to evolve technologically.
- Cafeteria and Commons will likely be called upon to support individualized and small group learning throughout the day
- Media Centers will likely be redefined to support broader access and individualized activities.
- Computer Labs will likely be used differently in the future.
- Specialized labs will likely evolve to become more flexible for multiple disciplines and instructional uses.

OTHER ISSUES

- Customer welcoming/orientation could be more streamlined and friendly
- Administrative service locations could be re-addressed.

MINIMIZING IMPACT OF OPERATING COSTS

Current operating costs are lower than most Minnesota School Districts

- The District averages \$1.01/SF for gas, electric, and water usage annually.
- Intelligent infrastructure investments and a well trained building engineer/maintenance team drive the low operating costs.
- Considering Electrical Use: Birchview, Gleason Lake, Kimberly Lane, and Plymouth Creek Elementary Schools have the highest electrical cost per square foot numbers likely due to lower efficiency light fixtures. Gleason Lake, Kimberly Lane, and Plymouth Creek have undergone high efficiency light fixture replacement projects in 2011 that are resulting in significantly reduced electrical costs.
- Considering Gas Usage: Birchview, Greenwood, Oakwood, Central Middle School, West Middle School and East Middle School have the highest gas cost per square foot numbers due to a combination of steam heating systems, longer operating times, and pools.
- Considering Water Usage: Kimberly Lane Elementary has the highest water usage cost per square foot due to field irrigation.

Potential energy and cost saving measures

- Continue to invest in energy efficient building components including light fixtures, boilers, water heaters, motors, and digital building automation systems.
- Optimize mechanical and electrical system on/off times to closely match building occupancy schedules.
- Replace steam heating systems with high efficiency hot water systems to dramatically reduce both maintenance and operating costs.
- Commission energy audits at strategically selected schools to determine specific energy conservation opportunities, the associated implementation costs, and the payback time length.
- Complete re-commissioning projects to identify and correct (fine tune) systems and equipment that are not working in accordance with design intent.
- Consider the use of on-site power generation through photo voltaics or wind as technology improves and costs come down.
- At each facility reinvestment, opportunities exist to review current best practices and incorporate as part of budgeting and implementation.

SUMMARY OF NEEDS

Short Term:

- Tuning buildings to support strategic capacity needs
- Minor adjustments to respond to specific program growth and change
- Core facility re-alignment to match evolving programming
- Improved community welcoming/orientation
- Infrastructure re-investment to catch up on end of life components

Long Term:

- Sustainable funding plan to avoid deferring maintenance
- Support emerging trends in education

Needs Categorization:

1. Asset Preservation :
 - Address maintenance needs
 - Best Practices Upgrades
 - Reinvestment in community assets
 - Energy savings projects

2. Gotta Fix It:
 - H.S. cafeteria / core size
 - Improved greeter / secure entrances
 - Family Learning Center: parking, entrances
 - Elementary kitchen / cafeteria space
 - Greenwood gym
 - Central M.S. locker rooms.

3. Need More Definition:
 - Northern elementary space
 - Pre-School / Extended Day Kindergarten space
 - On-line testing space
 - Elementary flex classroom (P.A.R.)
 - Carpeted gyms
 - Additional fields / field usage (synthetic grass)
 - Additional H.S. gym / flexible space (field house)

4. Make a Bit Better
 - Welcome: customer friendly
 - Science at West Middle School

5. Some Other Day (future)
 -
 -

FUNDING OPTIONS DISCUSSION

FUNDING: BOARD APPROVED

1. Annual Operating Capital
2. Health and Safety Levy
3. Deferred Maintenance Revenue
4. Food Service
5. Lease Levy
6. Donations / Partnerships
7. Grants
8. City / County Joint Ventures

FUNDING: VOTER APPROVED

1. Bond Issue
2. Capital Projects Levy (Pay as you go)

FUNDING: SPECIAL LEGISLATION

1. Alternative Facilities Prior to 2015
2. Other

SCHEDULE FOR VOTER APPROVED FUNDING

	Fall 2011 Referendum	Spring 2012 Referendum	Fall 2012 Referendum	Spring 2013 Referendum	Fall 2013 Referendum	No Vote – (Wait for Alternative Facilities Funding)
Quantify Non-Asset Preservation Needs	April 6 – May 1, 2011	April/ May 2011	Fall 2011	Spring 2012	Fall 2012	
Prioritize All Needs	May 1 – 15, 2011	June/ July 2011	Fall 2011	Summer 2012	Fall 2012	
Formulate Proposal	May 15 – June 15, 2011	August 2011	Winter 2012	Late Summer 2012	Winter 2013	
Board Workshop(s)	June 15 – July 28, 2011	September/ October 2011	Winter 2012	Fall 2012	Winter 2013	
Community Discussion	July 2011	Fall 2011	Spring 2012	Summer / Fall 2012	Spring 2013	
Board Finalize Proposal	July 2011	Fall 2011	Spring 2012	Summer / Fall 2012	Spring 2013	
Authorized Review and Comment Submittal to MDE (15 days)	July 28, 2011	November 2011	Summer 2012	Fall 2012	Summer 2013	After July 2015
Submit Review and Comment to MDE (60 days)	August 12, 2011	December 2011/ January 2012	August 2012	Winter 2012	August 2013	Summer 2015
Publish Review and Comment (20 days)	October 12, 2011	February 2012	October 2012	Winter 2013	October 2013	Fall 2015
Referendum Vote	November 1, 2011	February/ March 2012	November 2012	Spring 2013	November 2013	N/A
Project Design Begins	November 2011	February/ March 2012	Fall 2012	Spring 2013	Fall 2013	February 2016
Construction Begins	Summer 2012	Summer 2012	Spring 2013	Summer 2013	Spring 2014	Summer 2016





Date: May 20, 2011

To: Chace B. Anderson, Superintendent

From: Executive Management Team

Annie Doughty, Executive Director of Human Resources
Jill Johnson, Executive Director of Teaching and Learning
Jim Westrum, Executive Director of Finance and Business Services

Re: Professional Learning Communities Proposal

This school year the Wayzata Public Schools implemented a Professional Learning Communities (PLC) model for teachers throughout the district. Based on feedback, the concept of PLCs has been embraced by building principals and teachers. Although the concept of PLCs received a positive response, the lack of available meeting time during the school day is an impediment to long term, full implementation. To achieve full implementation, we are recommending the following beginning with the 2011-2012 School Year.

Guiding Principles:

1. To find time within the school day for teams to meet.
2. To minimize any disruptions to school start/end times as much as possible.

Summary of the Three Models

- **Middle School**
 - **PLC Meeting Time:** PLCs meeting time will be carved out from time already dedicated to grade-level team meetings.
 - **Change in School Start/Release Time:** No change from current schedule
 - **Cost to the District:** None
- **High School:**
 - **PLC Meeting Time:** 7:15a.m. – 8:00a.m. on Wednesday's, 30 times during the school year.
 - **Change in School Start Time/Release:** School will officially start at 8:09a.m. rather than 7:20a.m. Buses will run on the regular schedule and structured instructional supervision will be provided for students who arrive to school prior to the 8:09a.m. start
 - **Cost to the District:** None
- **Elementary Model**
 - **PLC Meeting Time:** During the school day. Exact model(s) TBD.
 - **Change in School Start Time/Release:** None
 - **Cost to the District:** Not to Exceed \$326,000. Expense to be paid from currently allocated Professional Development funds.

MORE DETAILED INFORMATION:

HIGH SCHOOL PLC MODEL

- PLCs will meet on Wednesday mornings, about 30 times throughout the course of the school year. The exact meeting date schedule is being developed.
- PLC meeting time will be from 7:15 a.m. – 8:00 a.m.
- School will officially start for all students at 8:09 a.m. The time for each learning block will be adjusted because of the late start (see schedule below). Even though school does not officially start until 8:09 a.m., the building will be open to all students at the normal time in the morning. Buses will run as regularly scheduled.
- Structured instructional supervision will be provided for students who arrive to school before the 8:09 a.m. start time. Students, who arrive early, will be directed to the media center, Culinary Express, the gyms and other learning spaces as determined. Supervision will be provided by high school administration and other support staff.

High School Schedule – Regular Daily Schedule and PLC Late Start Schedule

Regular Daily Schedule

	CLASS START	CLASS END	TOTAL CLASS TIME	PASSING TIME	
1	7:30	8:55	1:25		
Newsbreak	8:55	9:03			
2	9:12	10:38	1:26	0:09	
3	10:47	12:45	1:58	0:09	0:29
4	12:54	14:20	1:26	0:09	

Late Start

	CLASS START	CLASS END	TOTAL CLASS TIME	PASSING TIME	
1	8:09	9:24	1:15	0:09	
2	9:33	10:48	1:15	0:09	
3	10:57	12:56	1:59	0:09	0:29 1:29
4	13:05	14:20	1:15		

ELEMENTARY PLC MODEL

- To support the elementary model, approximately 30 minutes of meeting time will be captured during the school day (10 minutes from lunch + 20 minutes of additional paraprofessional time = 30 minutes). Actual PLC meeting time will be determined by the principal and teachers at each site. The building principals will work together to develop a set of PLC meeting guidelines so there is consistency between teams, grade levels and buildings.
- Example of A Potential Elementary PLC Meeting Schedule
 - Elementary PLCs will meet daily, over the lunch period, for 30 minutes. The 30 minutes of time will be captured by using 10 minutes of the current 40 minute teacher lunch period and by hiring paraprofessionals to supervise students for an additional 20 minutes (10 minutes from lunch + 20 minutes of paraprofessional time = 30 minutes total).

The paraprofessionals will use the 20 minutes for structured student learning activities such as “*Read-Alouds*.” “*Read-Alouds*” is the term used to describe the time where students read out loud to an adult which provides students with an opportunity to improve their reading and literacy skills.

MIDDLE SCHOOL PLC MODEL

- Teams will continue to meet during common prep/planning time already built into school schedule



DATE: May 23, 2011

TO: Dr. Chace Anderson
Board of Education

FROM: Jim Westrum

SUBJECT: Proposed 2011-2012 General fund budget

Attached you will find a one-page summary of the District's revised budgets for the 2010-2011 school year and the District's proposed budgets for the 2011-2012 school year. In addition to the one-page summary, several other exhibits are included herein for your review. The enclosed information supports the basis for preparing our financial projections for the 2011-2012 fiscal year and is based upon Minnesota Laws 2010. As the legislature is still in session and the District is required by law to adopt a budget by June 30, 2011, the budget may need to be modified after the legislature completes their work for 2011.

While the District continues to maintain its financial position, there are some financial challenges ahead. Thus, the following exhibits are useful in developing and understanding the context of the budget for the 2011-2012 school year. Each report will be briefly discussed in the following paragraphs.

FUND BALANCE REPORT

The District's fund balance report is a one page summary of the District's revised and proposed revenue and expenditure budgets for the years ended June 30, 2011 and June 30, 2012 and is included as Exhibit I. The District's General fund unassigned fund balance is projected to decline slightly to \$11.1 million, or approximately 10.8% of expenditures, as of June 30, 2012. The unassigned fund balance is the most appropriate measure of a district's financial health and the projected financial position of the district is deemed adequate. Over the last three years, the district has intentionally increased its fund balance from \$8.4 million in anticipation of revenue shortfalls from the state of Minnesota. The prudent combination of budget reductions and reserve utilization will continue to allow the district to remain proactive during this economic environment.

In addition to the General fund operating account, a variety of categorical revenues are also included within the General fund budget. As these balances have legal requirements as to how the resources are to be spent, they are classified as either legally restricted or board assigned fund balances. It is important to note that the resources that these balances represent must be utilized in the current or future years in accordance with statutory requirements. Planned utilization of a portion of the roof reserve, building supply carryover dollars, and other categorical reserves are reflected within these classifications. Thus, the total General fund balance as of June 30, 2012 is projected to decline to \$15.9 million, or 13.5% of expenditures.

The District's remaining funds are self-supporting and will be presented in further detail prior to final adoption in June 2011.

GENERAL FUND - EXPENDITURES BY PROGRAM REPORT

The District's General fund expenditure by program report, in exhibit II, provides comparisons between the projected 2011-2012 fiscal year budget with the current year's revised budget and the prior year's actual expenditure history. This report is sorted by the State of Minnesota's program classifications. Detailed descriptions of these classifications are included below. It is important to note that reviewing the budget in the context of program classification is useful as it provides a valuable perspective on how the resources of the district are spent. In addition, this review will be increasingly important as consideration is given to modifying any of our current resource allocations in light of the State's growing economic challenges.

Upon review of the expenditure by program report, most of the increases in budgetary amounts are due to enrollment increases, inflationary increases, or program entitlement increases. Upon review of the expenditure by program report, it is also important to note that most of the decreases are due to budget containment, the conclusion of one time expenditures, or other modifications to the financial plan of the district.

Included within this report are \$7.1 million in transfers to the building construction fund for the technology levy and for health and safety funded indoor air quality projects.

State defined classifications are as follows:

1. **District and School Administration** is the organizational hierarchy at the school principal level and above. Examples are principals, superintendent, and school board.
2. **District Support Services** are function or task-oriented services that may cross many combinations or other major divisions of program categories. Examples are the business office and the operation department offices of personnel-payroll and computer services.
3. **Regular Instruction** is the level of instruction and academic departments found within each elementary and secondary school. It typically includes all activities that are classroom, co-curricular, and extra-curricular in nature.
4. **Vocational Instruction** is the level of instruction pertaining to senior high school vocational education.
5. **Exceptional Instruction** is compensatory and special education subdivided by student needs. Examples are gifted and talented, Title I programs, and special education instruction.
6. **Community Education and Services** is instruction provided outside the normal school day. It provides educational programming for students at times other than regular school hours.
7. **Instructional Support Services** consist of activities designed to assist instructional staff with the content and process of providing learning experiences to students in grades K-12. Local examples are curriculum development, media, staff development, and computer assisted instruction.
8. **Pupil Support Services** consist of activities that do not qualify as instructional services to students in grades K-12. Local examples are counseling, health, attendance, pupil transportation, and food services.
9. **Site, Buildings, and Equipment** consist of activities related to the acquisition, operation, maintenance, repairs, and remodeling of all physical plant, facilities, grounds, and district equipment.
10. **Fiscal and Other Fixed Cost Programs** consist of miscellaneous services not otherwise covered in other program categories. Local examples are expenditures for interest expense paid on short-term district debt, property insurance, and employee benefits paid in the form of unemployment compensation, workers' compensation, and severance payments.

GENERAL FUND - EXPENDITURES BY OBJECT REPORT

The District's General fund expenditure by object report, in exhibit III, provides 2009-2010 actual, 2010-2011 revised and 2011-2012 proposed budgeted expenditure data sorted by the State of Minnesota's object classifications. It is important to note that reviewing the budget in the context of how the resources are spent, known as object classifications, continues to be useful as it provides a valuable perspective on how the resources of the district are spent. It also provides the most logical way to arrive at inflationary assumptions and expenditure trends. In addition, this review will be increasingly important as decisions need to be made in the future as we review our resource allocation process in light of the State's growing economic challenges.

Upon review of the expenditure by object report, most of the increases in budgetary amounts are due to enrollment increases, inflationary increases, or program entitlement, or categorical revenues increases. Upon review of the expenditure by object report, it is also important to note that most of the decreases are due to cost containment, the conclusion of one time expenditures, or other modifications to the financial plan of the district.

As the business office refines its 2011-2012 expenditure projections, it will use actual data whenever possible. In some cases, certain assumptions will be used and the expenditure by object report provides information that can be useful in arriving at these assumptions.

SUMMARY COMMENTS

We will continue to evaluate 2010-2011 financial data in relationship to our historical costs and budgets. We will use this, as well as other relevant information, as a basis for preparing a budget projection for 2011-2012 revenue and expenditures.

Overall, the district continues to maintain its financial position while maintaining several of its reserves. On a line item basis, we are typically close to budget in substantially all areas and have a history of seeing slightly favorable variances. In addition, our fund balance reserves either increase or if there is a decrease, it is due to purposeful utilization.

Actual preliminary financial results of the current year (2010-2011) will be presented to the school board in early fall while audited financial results will be presented to the school board in December 2011.

While we do not expect any significant legislative changes in the funding of school districts, we have prepared multiple strategies to address any funding decreases or shortfalls for the 2011-2012 budget. The legislature is scheduled to adjourn in May, but could potentially work in a special session beyond the statutory deadline. The 2011-2012 budget will be submitted for board approval prior to June 30, 2011.

Feel free to contact me if you have any additional questions at 763-745-5023 or cell 612-875-3742 if outside business hours.

Wayzata Public Schools
Fund Balance Report 2011-2012
as of 2011-2012 as of 05-15-2011

	Audited Fund Balance 7/1/2010	Revised Revenue 2010-2011	Revised Expenditures 2010-2011	Revised Change in Fund Balance	Revised Fund Balance 6/30/2011	Proposed Revenue 2011-2012	Proposed Expenditures 2011-2012	Proposed Change in Fund Balance	Proposed Fund Balance 6/30/2012
Operating Funds									
General Fund									
Unassigned Fund Balance	\$ 11,682,500	\$ 102,619,685	\$ 102,606,351	\$ 13,334	\$ 11,695,834	\$ 103,129,268	\$ 103,670,864	\$ (541,596)	\$ 11,154,238
Restricted/Assigned Fund Balance									
Restricted - Staff Development	1,454,818	1,223,932	2,678,750	(1,454,818)	-	1,235,997	1,235,997	-	-
Restricted - Cooperative Revenue	250,000	-	50,000	(50,000)	200,000	200,000	200,000	(200,000)	-
Restricted - Deferred Maintenance	33,855	643,388	677,243	(33,855)	-	714,543	714,543	-	-
Restricted - Basic Skills Programs	640,603	-	640,603	(640,603)	-	-	-	-	-
Restricted - Health and Safety	(1,794)	773,907	585,000	188,907	187,113	925,759	468,531	457,228	644,341
Restricted - Operating Capital	3,693,229	2,424,638	2,549,638	(125,000)	3,568,229	1,978,737	3,148,886	(1,170,149)	2,398,080
Restricted - Disabled Accessibility	7,452	-	-	-	7,452	-	-	-	7,452
Restricted - Technology & H&S Transfers	-	8,505,715	8,505,715	-	-	7,104,023	7,104,023	-	-
Restricted - Safe Schools Levy	106,708	-	106,708	(106,708)	-	-	-	-	-
Assigned - Capital Transfer	588,935	-	-	-	588,935	-	588,935	(588,935)	-
Assigned - Dome Escrow	364,500	-	-	-	364,500	-	-	-	364,500
Assigned - Oakwood Escrow	1,370,792	-	1,370,792	(1,370,792)	-	-	-	-	-
Assigned - Re-Employment Insurance	298,911	-	-	-	298,911	-	50,000	(50,000)	248,911
Assigned - Federal Special Education Stimulus	-	-	529,296	(529,296)	795,332	-	600,000	(600,000)	195,332
Assigned - Site Carryover	1,324,628	-	-	-	-	-	-	-	-
Nonspendable Fund Balance	955,268	-	100,000	(100,000)	855,268	-	-	-	855,268
Nonspendable - Prepaid Items	\$ 22,770,405	\$ 116,191,265	\$ 120,400,096	\$ (4,208,831)	\$ 18,561,574	\$ 115,088,327	\$ 117,781,779	\$ (2,693,452)	\$ 15,868,122
Total General Fund									
Food Service Fund	1,518,716	4,939,218	5,024,058	(84,840)	1,433,876	5,077,380	5,104,099	(26,719)	1,407,157
Community Service Fund	947,065	7,737,901	7,520,478	217,423	1,164,488	7,676,200	7,795,607	(119,407)	1,045,081
Capital Projects and Construction Fund	6,118,286	8,505,715	7,502,515	1,003,200	7,121,486	7,079,023	8,426,023	(1,347,000)	5,774,486
Total Operating Funds	\$ 31,354,472	\$ 137,374,099	\$ 140,447,147	\$ (3,073,048)	\$ 28,281,424	\$ 134,920,930	\$ 139,107,508	\$ (4,186,578)	\$ 24,094,846
Non Operating Funds									
Debt Service Fund	1,853,801	10,472,007	10,336,474	135,533	1,989,334	10,022,000	10,029,750	(7,750)	1,981,584
Total All Funds	\$ 33,208,273	\$ 147,846,106	\$ 150,783,621	\$ (2,937,515)	\$ 30,270,758	\$ 144,942,930	\$ 149,137,258	\$ (4,194,328)	\$ 26,076,430
Total All Funds Excluding Construction	\$ 27,089,987	\$ 139,340,391	\$ 143,281,106	\$ (3,940,715)	\$ 23,149,272	\$ 137,863,907	\$ 140,711,235	\$ (2,847,328)	\$ 20,301,944

Wayzata Public Schools
 General fund Expenditures by program as of 05-15-2011
 Exhibit II - 2011-2012 Proposed

CLASSIFICATION	Actual	Revised	Proposed Budget	Proposed Change	
	2009-2010	2010-2011	2011-2012	\$	%
District and School Administration:					
Board of Education	\$ 67,542	\$ 101,320	\$117,100		
Office of the Superintendent	457,934	477,448	\$487,900		
Instructional Administration	340,348	313,223	\$326,052		
School Administration	2,946,613	2,953,010	\$3,016,879		
Total	\$ 3,812,437	\$ 3,845,001	\$ 3,947,931	\$ 102,930	2.68%
District Support Services:					
General Admin Support	\$ 1,075,946	\$ 953,947	\$1,003,750		
Other Admin Support	606,353	677,721	\$756,577		
Business Services	1,735,683	2,137,550	\$1,974,145		
Total	\$ 3,417,982	\$ 3,769,218	\$3,734,472	\$ (34,746)	-0.92%
Regular Instruction:					
Elem Kindergarten	\$ 1,358,017	\$ 1,562,288	\$1,658,279		
Elem Ed Grades (1-5)	18,318,336	18,765,554	\$19,585,252		
Secondary Ed-General (7-12)	3,854,663	4,513,615	\$4,148,590		
Art Education (K-12)	1,162,533	1,181,237	\$1,224,774		
Business Education (9-12)	200,537	358,140	\$356,500		
Title I (1-5)	322,334	314,963	\$323,178		
Basic Skills/Assur of Mastery	-	-			
Gifted and Talented (K-12)	1,052,990	1,056,624	\$1,079,200		
Basic Skills/LEP (K-12)	743,868	778,700	\$751,100		
English Language (K-12)	3,962,567	4,133,498	\$4,171,895		
Foreign Language (7-12)	1,927,406	2,006,614	\$2,101,000		
Phy Education (K-12)	2,372,503	2,464,137	\$2,541,817		
Health-(K-12)					
Family Living Science (7-12)	219,460	228,071	\$231,500		
Industrial Education (7-12)	371,352	392,696	\$396,233		
Mathematics (7-12)	3,147,177	3,315,105	\$3,491,388		
Computer science (7-12)	343,506	356,353	\$370,700		
Music (K-12)	2,445,480	2,386,151	\$2,463,947		
Natural Science (7-12)	2,753,787	2,898,110	\$2,977,747		
Social Science (7-12)	2,772,593	2,867,451	\$2,945,060		
Cocurricular:					
[Classes, Student Gov't]	5,856	790	\$1,200		
Boys/Girls Athletics	2,118,525	2,170,999	\$2,205,850		
Extracurricular:					
[Plays/Drama, School Publications and Clubs]	366,910	366,330	\$440,815		
Total	\$ 49,820,400	\$ 52,117,426	\$53,466,025	\$ 1,348,599	2.59%
Vocational Instruction	\$ 2,331,312	\$ 2,033,243	\$2,152,599	\$ 119,356	5.87%
Exceptional Instruction:					
Special Education:	\$ 15,122,778	\$ 15,036,054	\$15,206,348	\$ 170,294	1.13%
Community Education	\$ 19,199	\$ 27,300	\$27,300	\$ -	0.00%
Instructional Support Services:					
General Instructional	\$ 4,333,674	\$ 4,614,360	\$4,815,690		
Curriculum Development	473,716	681,814	\$720,962		
Educational Media	1,568,341	1,668,713	\$1,714,469		
Staff Development	1,788,367	3,443,267	\$1,809,265		
Total	\$ 8,164,098	\$ 10,408,154	\$9,060,386	\$ (1,347,768)	-12.95%
Pupil Support Services:					
Counseling	\$ 1,061,629	\$ 1,092,633	\$1,139,358		
Health Services	630,472	697,276	\$719,800		
Attendance	607,658	661,348	\$683,925		
Transportation Services	6,815,696	7,137,325	\$7,159,135		
Other Pupil Support	937,397	1,540,035	\$1,366,457		
Total	\$ 10,052,852	\$ 11,128,617	\$11,068,675	\$ (59,942)	-0.54%

Wayzata Public Schools
 General fund Expenditures by program as of 05-15-2011
 Exhibit II - 2011-2012 Proposed

CLASSIFICATION	Actual	Revised	Proposed Budget	Proposed Change	
	2009-2010	2010-2011	2011-2012	\$	%
Sites, Buildings, Equipment:					
Operations/Maintenance	\$ 7,778,892	\$ 8,472,868	\$8,419,616		
Facilities	3,339,495	3,445,870	\$2,823,209		
Health and Safety	896,421	591,075	\$468,531		
Total	<u>\$ 12,014,808</u>	<u>\$ 12,509,813</u>	<u>\$11,711,356</u>	<u>\$ (798,457)</u>	<u>-6.38%</u>
Fiscal/Other Fixed Costs:					
Retire Current Obligations	\$ -	\$ 572,350	\$0		
Employee Benefits (Clearing)	-	46,895	\$48,700		
Property Insurance	259,189	250,316	\$253,964		
Total	<u>\$ 259,189</u>	<u>\$ 869,561</u>	<u>\$302,664</u>	<u>\$ (566,897)</u>	<u>-65.19%</u>
Transfers to other funds	<u>\$ 7,109,370</u>	<u>\$ 8,655,715</u>	<u>\$7,104,023</u>	<u>\$ (1,551,692)</u>	<u>-17.93%</u>
TOTAL EXPENDITURES	<u><u>\$ 112,124,425</u></u>	<u><u>\$ 120,400,102</u></u>	<u><u>\$ 117,781,779</u></u>	<u><u>\$ (2,618,323)</u></u>	<u><u>-2.17%</u></u>

Wayzata Public Schools
 General fund Expenditures by object as of 05-15-2011
 Expenditure Accounts OBJ Serie

Exhibit III

OBJ	2009-10 FY Activity	2010-11 Revised Budget	2011-12 Original Budget	\$ Change	% Change	
100	SALARY CONTINGENCY	\$ -	\$ -	\$ 300,000.00	\$ 300,000.00	
101	LANE CHANGES	\$ -	\$ 189,515.00	\$ 330,000.00	\$ 140,485.00	
104	HOT SPOTS	\$ -	\$ 174,172.00	\$ 175,000.00	\$ 828.00	0.48%
110	ADMINISTRATION/SUPERVISION	\$ 5,733,589.29	\$ 5,797,023.00	\$ 5,976,726.00	\$ 179,703.00	3.10%
113	RESOURCE TEACHERS	\$ 166,280.90	\$ 154,318.00	\$ 159,100.00	\$ 4,782.00	3.10%
130	FOREMAN	\$ 96,927.98	\$ 108,807.00	\$ 111,100.00	\$ 2,293.00	2.11%
131	MAINTENANCE WORKER	\$ 264,742.44	\$ 276,900.00	\$ 283,100.00	\$ 6,200.00	2.24%
132	MAINTENANCE SPECIALIST	\$ 586,117.86	\$ 615,670.00	\$ 629,700.00	\$ 14,030.00	2.28%
133	HEAD CUSTODIAN	\$ 506,107.58	\$ 506,210.00	\$ 518,400.00	\$ 12,190.00	2.41%
134	LAUNDRY WORKER	\$ 4,923.21	\$ 6,500.00	\$ 6,500.00	\$ -	0.00%
135	CUSTODIAN	\$ 1,560,295.89	\$ 1,606,790.00	\$ 1,643,400.00	\$ 36,610.00	2.28%
138	NON-INSTR--ATTEND/HELPER/ASST	\$ 52,729.00	\$ 36,500.00	\$ 36,500.00	\$ -	0.00%
140	LICENSED CLASSROOM TEACHER	\$ 35,131,930.15	\$ 37,023,461.00	\$ 38,155,367.00	\$ 1,131,906.00	3.06%
141	NON-LICENSED CLASSROOM PERSNL	\$ 727,283.33	\$ 894,241.00	\$ 905,972.00	\$ 11,731.00	1.31%
143	LIC INST SUPPORT PERSONNEL	\$ 2,310,573.94	\$ 2,718,147.00	\$ 2,801,298.00	\$ 83,151.00	3.06%
144	NON-LIC INSTR SUPPORT PERSNL	\$ 933,766.87	\$ 962,092.00	\$ 988,057.00	\$ 25,965.00	2.70%
145	SUBSTITUTE TEACHER	\$ 1,280,418.68	\$ 878,516.00	\$ 906,580.00	\$ 28,064.00	3.19%
150	PHYSICAL THERAPIST	\$ 37,875.00	\$ 7,000.00	\$ 7,300.00	\$ 300.00	4.29%
151	OCCUPATIONAL THERAPIST	\$ 197,857.05	\$ 232,958.00	\$ 240,000.00	\$ 7,042.00	3.02%
152	ED SPEECH/LANG PATHOLOGIST	\$ 788,481.50	\$ 760,831.00	\$ 784,400.00	\$ 23,569.00	3.10%
154	SCHOOL NURSE	\$ 39,501.78	\$ -	\$ -	\$ -	-
156	SCHOOL SOCIAL WORKER	\$ 903,593.04	\$ 850,276.00	\$ 876,600.00	\$ 26,324.00	3.10%
157	SCHOOL PSYCHOLOGIST	\$ 339,550.36	\$ 362,030.00	\$ 373,200.00	\$ 11,170.00	3.09%
161	CERTIFIED PARA-PERSL CARE ASST	\$ 3,130,011.34	\$ 3,036,704.00	\$ 3,116,900.00	\$ 80,196.00	2.64%
170	NON INSTRUCTIONAL SUPPORT	\$ 253,851.04	\$ 219,068.00	\$ 219,700.00	\$ 632.00	0.29%
171	SECRETARIAL/CLERICAL	\$ 2,798,610.96	\$ 2,986,480.00	\$ 3,036,466.00	\$ 49,986.00	1.67%
174	THERAPEUTIC REC SVC/DAPE	\$ 266,134.24	\$ 270,997.00	\$ 279,300.00	\$ 8,303.00	3.06%
177	NON-INSTR SUPV/COORD/TECH/LEAD	\$ 103,946.50	\$ 103,486.00	\$ 136,200.00	\$ 32,714.00	31.61%
178	NON-INSTRUCTIONAL OVERTIME	\$ 167,952.09	\$ 210,000.00	\$ 210,000.00	\$ -	0.00%
179	NON-INSTRUCTIONAL SUB	\$ 333,128.65	\$ 252,120.00	\$ 300,000.00	\$ 47,880.00	18.99%
185	OTHER SALARY PAYMENTS	\$ 3,104,659.51	\$ 2,767,033.00	\$ 2,805,043.00	\$ 38,010.00	1.37%
190	SABBATICAL LEAVE	\$ 368,370.99	\$ 399,050.00	\$ 411,400.00	\$ 12,350.00	3.09%
Total Salaries		\$ 62,189,211.17	\$ 64,406,895.00	\$ 66,723,309.00	\$ 2,316,414.00	3.60%
210	FICA	\$ 3,694,353.14	\$ 3,744,616.00	\$ 3,914,657.00	\$ 170,041.00	4.54%
211	MEDICARE	\$ 871,158.10	\$ 895,913.00	\$ 956,501.00	\$ 60,588.00	6.76%
214	PERA	\$ 896,868.81	\$ 901,429.00	\$ 954,334.00	\$ 52,905.00	5.87%
218	TRA	\$ 2,648,786.07	\$ 2,650,510.00	\$ 2,786,109.00	\$ 135,599.00	5.12%
220	HEALTH INSURANCE	\$ 7,723,704.00	\$ 8,178,767.00	\$ 8,626,430.00	\$ 447,663.00	5.47%
223	DENTAL INSURANCE	\$ -	\$ 1,015.00	\$ 1,362.00	\$ 347.00	34.19%
225	DISABILITY INS	\$ -	\$ 239.00	\$ 400.00	\$ 161.00	67.36%
227	GENERAL LIFE INSURANCE	\$ -	\$ 37.00	\$ 100.00	\$ 63.00	170.27%
230	LIFE INSURANCE	\$ 300,328.56	\$ 286,646.00	\$ 311,396.00	\$ 24,750.00	8.63%
235	DENTAL INSURANCE	\$ 488,628.97	\$ 517,966.00	\$ 554,491.00	\$ 36,525.00	7.05%
240	LONG TERM DISABILITY INSURANCE	\$ 193,771.40	\$ 211,867.00	\$ 240,543.00	\$ 28,676.00	13.53%
250	TSA/MN DEFERRED COMP	\$ 936,247.71	\$ 960,321.00	\$ 1,009,428.00	\$ 49,107.00	5.11%
270	WORKERS COMPENSATION	\$ 288,012.69	\$ 315,000.00	\$ 326,901.00	\$ 11,901.00	3.78%
280	UNEMPLOYMENT COMPENSATION	\$ 61,204.83	\$ 45,700.00	\$ 47,420.00	\$ 1,720.00	3.76%
291	POST EMPLOYMENT BENEFITS	\$ (461,847.08)	\$ (726,301.00)	\$ (800,000.00)	\$ (73,699.00)	10.15%
295	INTERDEPT (SAL/BEN) CHGBACK	\$ -	\$ (99,558.00)	\$ -	\$ 99,558.00	-100.00%
299	OTHER EMPLOYEE BENEFITS	\$ 26,938.61	\$ 29,990.00	\$ 32,575.00	\$ 2,585.00	8.62%
Total Benefits		\$ 17,668,155.81	\$ 17,914,157.00	\$ 18,962,647.00	\$ 1,048,490.00	5.85%
303	Grant subrecipients	\$ 433,253.16	\$ 330,823.00	\$ 298,715.00	\$ (32,108.00)	-9.71%
304	Grant pass through	\$ 272,696.20	\$ 434,921.00	\$ 343,000.00	\$ (91,921.00)	-21.14%
305	CONSULTING FEE/FEEs FOR SVCS	\$ 1,645,864.34	\$ 1,462,430.00	\$ 1,597,971.00	\$ 135,541.00	9.27%
320	COMMUNICATION SERVICES	\$ 177,001.77	\$ 247,805.00	\$ 242,925.00	\$ (4,880.00)	-1.97%
329	POSTAGE & EXPRESS	\$ 102,535.59	\$ 105,862.00	\$ 117,192.00	\$ 11,330.00	10.70%
331	NATUAL GAS HEATING	\$ 570,664.55	\$ 732,500.00	\$ 726,000.00	\$ (6,500.00)	-0.89%
332	REFUSE SERVICE	\$ 89,406.90	\$ 98,545.00	\$ 98,045.00	\$ (500.00)	-0.51%
333	WATER & SEWER	\$ 158,871.36	\$ 151,000.00	\$ 149,700.00	\$ (1,300.00)	-0.86%

Wayzata Public Schools
General fund Expenditures by object as of 05-15-2011
Expenditure Accounts OBJ Serie

Exhibit III

OBJ	2009-10 FY Activity	2010-11 Revised Budget	2011-12 Original Budget	\$ Change	% Change	
338	ELECTRICITY	\$ 1,101,704.38	\$ 1,176,000.00	\$ 1,119,000.00	\$ (57,000.00)	-4.85%
340	INSURANCE	\$ 259,189.25	\$ 251,916.00	\$ 255,564.00	\$ 3,648.00	1.45%
350	REPAIRS & MAINTENANCE SERVICES	\$ 1,301,838.12	\$ 890,517.00	\$ 1,262,979.00	\$ 372,462.00	41.83%
358	OTHER REPAIRS	\$ 7,056.85	\$ 3,500.00	\$ -	\$ (3,500.00)	-100.00%
360	CONTRACTED PUPIL TRANSPORTATIO	\$ 6,680,874.92	\$ 7,017,920.00	\$ 7,013,703.00	\$ (4,217.00)	-0.06%
366	TRAVEL/CONVENTIONS/CONFERENCES	\$ 779,916.26	\$ 1,094,223.00	\$ 1,022,164.00	\$ (72,059.00)	-6.59%
369	ENTRY FEES/STUDENT TRAVEL ALLO	\$ 61,958.12	\$ 61,185.00	\$ 57,115.00	\$ (4,070.00)	-6.65%
370	OPERATING LEASES OR RENTALS	\$ 788,910.59	\$ 833,480.00	\$ 793,238.00	\$ (40,242.00)	-4.83%
374	OTHER ITEMS	\$ -	\$ 1,600.00	\$ -	\$ (1,600.00)	-100.00%
377	MISCELLANEOUS EXPENSE	\$ 2,800.00	\$ 2,850.00	\$ -	\$ (2,850.00)	-100.00%
389	GRANT CLASSIFICATION	\$ -	\$ 400.00	\$ -	\$ (400.00)	-100.00%
390	PMTS TO OTHER MN SCH DIST	\$ 119,037.37	\$ 30,000.00	\$ 105,000.00	\$ 75,000.00	250.00%
391	COST SHARE PMTS TO OTHER MN SD	\$ 2,117,465.49	\$ 2,520,918.00	\$ 2,094,754.00	\$ (426,164.00)	-16.91%
392	ED PMTS TO OUT OF ST SCH DIST	\$ 1,300.00	\$ -	\$ -	\$ -	
394	PMTS FOR ED PUR/OTHER AGENCIES	\$ 568,228.35	\$ 497,486.00	\$ 495,018.00	\$ (2,468.00)	-0.50%
396	SP ED SAL PURCH-OTHER SCH DIST	\$ 366,121.91	\$ -	\$ 414,648.00	\$ 414,648.00	
397	SP ED BEN PURCH-OTHER SCH DIST	\$ 91,308.16	\$ -	\$ 104,451.00	\$ 104,451.00	
398	INTERDEPT CHARGEBACK	\$ (266,498.00)	\$ (261,680.00)	\$ (244,560.00)	\$ 17,120.00	-6.54%
399	CON SPED ED SVC PUR	\$ 6,225.12	\$ -	\$ 7,201.00	\$ 7,201.00	
Total Purchased Services		\$ 17,437,730.76	\$ 17,684,201.00	\$ 18,073,823.00	\$ 389,622.00	2.20%
401	SUPPLIES/MATERIALS--NON-INSTR	\$ 832,756.31	\$ 802,113.00	\$ 766,047.00	\$ (36,066.00)	-4.50%
402	SUPPLIES--GROUNDS	\$ 71,431.15	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
403	SUPPLIES--CUSTODIAL	\$ 329,502.77	\$ 311,750.00	\$ 311,900.00	\$ 150.00	0.05%
404	SUPPLIES-REPAIR	\$ 62,729.26	\$ 90,000.00	\$ 88,000.00	\$ (2,000.00)	-2.22%
406	UNIFORMS	\$ 23,733.34	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
407	INVENTORY VARIANCE	\$ 505.92	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
408	MAT'L PURCHASED FOR RESALE	\$ 15,506.66	\$ 6,500.00	\$ 500.00	\$ (6,000.00)	-92.31%
409	LAUNDRY SUPPLIES	\$ 1,008.93	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
430	SUPPLIES/MATL--NON INDIV INSTR	\$ 1,048,325.35	\$ 989,300.00	\$ 971,329.00	\$ (17,971.00)	-1.82%
433	INDIV INSTR MATL	\$ 359,316.16	\$ 457,510.00	\$ 250,488.00	\$ (207,022.00)	-45.25%
440	FUELS	\$ 43,138.17	\$ 43,400.00	\$ 47,700.00	\$ 4,300.00	9.91%
441	OIL FOR HEATING	\$ 1,853.00	\$ 42,000.00	\$ 5,000.00	\$ (37,000.00)	-88.10%
460	TEXTBOOKS/WORKBOOKS	\$ 366,864.26	\$ 426,226.00	\$ 482,020.00	\$ 55,794.00	13.09%
461	STANDARDIZED TESTS	\$ 175,006.21	\$ 203,100.00	\$ 232,800.00	\$ 29,700.00	14.62%
470	MEDIA RESOURCES	\$ 62,929.09	\$ 64,863.00	\$ 60,041.00	\$ (4,822.00)	-7.43%
490	FOOD	\$ 132,199.94	\$ 131,418.00	\$ 131,243.00	\$ (175.00)	-0.13%
Total Supplies		\$ 3,526,806.52	\$ 3,662,180.00	\$ 3,441,068.00	\$ (221,112.00)	-6.04%
510	SITE OR GROUNDS ACQUISITION	\$ 490,006.99	\$ 362,388.00	\$ 240,000.00	\$ (122,388.00)	-33.77%
520	BLDG ACQUISITION/CONSTR	\$ 1,547,418.61	\$ 777,855.00	\$ 1,181,200.00	\$ 403,345.00	51.85%
530	OPER. EQUIPMENT	\$ 502,812.16	\$ 383,472.00	\$ 356,016.00	\$ (27,456.00)	-7.16%
550	VEHICLES	\$ 62,159.50	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
555	TECHNOLOGY EQUIPMENT	\$ 243,333.71	\$ 138,794.00	\$ 132,570.00	\$ (6,224.00)	-4.48%
556	FEDERAL TECHNOLOGY SOFTWARE	\$ 265,190.03	\$ -	\$ 8,000.00	\$ 8,000.00	
580	PRINCIPAL ON CAPITAL LEASE	\$ 470,897.65	\$ 1,820,223.00	\$ 513,242.00	\$ (1,306,981.00)	-71.80%
581	INTEREST ON CAPITAL LEASE	\$ 151,347.28	\$ 182,638.00	\$ 91,159.00	\$ (91,479.00)	-50.09%
Total Capital Items		\$ 3,733,165.93	\$ 3,735,370.00	\$ 2,592,187.00	\$ (1,143,183.00)	-30.60%
820	DUES & MEMBERSHIPS	\$ 415,286.97	\$ 397,085.00	\$ 479,294.00	\$ 82,209.00	20.70%
821	STUDENT MEMBERSHIP FEE	\$ 140.00	\$ 600.00	\$ 400.00	\$ (200.00)	-33.33%
895	INDIRECT COSTS--FED & NON-PUBL	\$ -	\$ 16,000.00	\$ 16,000.00	\$ -	0.00%
896	TAXES & SPEC ASSESSMENTS	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
898	SCHOLARSHIPS	\$ -	\$ -	\$ -	\$ -	
899	CARRYOVER AND MISC EXPENSE	\$ 44,560.29	\$ 3,330,549.00	\$ 364,028.00	\$ (2,966,521.00)	-89.07%
Total Fixed Costs		\$ 459,987.26	\$ 3,769,234.00	\$ 884,722.00	\$ (2,884,512.00)	-76.53%
PERM FUND TRF TO OTHER FUNDS		\$ 7,109,370.00	\$ 9,228,065.00	\$ 7,104,023.00	\$ (2,124,042.00)	-23.02%
TOTAL GENERAL FUND EXPENDITURES		\$112,124,427.45	\$ 120,400,102.00	\$ 117,781,779.00	\$ (2,618,323.00)	-2.17%

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

FUND BALANCE

POLICY: 706

~~Fluctuation in revenue and certain expenditures is beyond the control of the District and can place the financial stability of the District at risk. To protect the District's fiscal integrity, the annual budget planning and implementation shall provide for the maintenance of an operating fund balance at fiscal year end equal to a minimum of 5% to 7% of the previous year's expenditures for the General Fund. The General Fund reserve amount will be increased to compensate for any negative balances in the Food Service Fund, and/or Community Service Fund.~~

Purpose

The Board recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the district and is fiscally advantageous for both the district and the taxpayer. Unassigned fund balance is an important measure of economic stability and thus, it is essential that the district maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the school district's general operations. This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the district.

Definitions

A fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each of the district's governmental funds.

It is the policy of the district to comply with provisions of the Governmental Accounting Standards Board (GASB). GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, distinguishes fund balance classifications based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported in the following five classifications:

- 1) **Non-spendable fund balance** - amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact.
- 2) **Restricted fund balance** - amounts limited by external parties or legislation whereby constraints have been placed on the use of the resources.
- 3) **Committed fund balance** - amounts that are committed for specific purposes by formal action of the school board. Amounts classified as "committed" cannot be used for any other purpose unless the school board removes or

changes the limitation by taking the same form of action it employed to previously impose the limitation. The action to commit fund balances must occur prior to year end; however, actual amounts can be determined in the subsequent period.

- 4) **Assigned fund balance** - amounts that are intended by the school district to be used for specific purposes, but are neither restricted nor limited, should be reported as assigned fund balance. Intent should be expressed by the school board, Superintendent, or Executive Director of Finance and Business Services in accordance with this policy. The district is not allowed to assign balances that result in a residual deficit.
- 5) **Unassigned fund balance** - includes any remaining amounts after applying the above definitions (amounts not classified as non-spendable, restricted, committed or assigned).

Minimum Unassigned Fund Balance

The district will maintain a minimum unassigned General Fund balance of 5% to 7% of the previous year's expenditures. The General Fund minimum unassigned balance will be increased to compensate for any negative balances in the Food Service Fund and/or Community Service Fund.

If the unassigned fund balance falls below the minimum balance, the district administration will notify the board and present a plan to restore the fund balance to the acceptable level.

Order of Resource Use

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

Committing Fund Balance

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

Assigning Fund Balance

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the Superintendent and the Executive Director of Finance and Business Services. Assignments so made shall be reported to the school board on an annual basis, either separately or as part of ongoing reporting by the assigning party, if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected

excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

Review

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

ADOPTED: April 11, 1988
AMENDED: March 13, 1995
AMENDED: June 12, 2000
SUSPENDED: June 25, 2001
REINSTATED: June 10, 2002
SUSPENDED: December 9, 2002
AMENDED AND REINSTATED: December 12, 2005
AMENDED: March 10, 2008
FIRST READING: May 9, 2011

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

FUND BALANCE

REGULATIONS: 706-R

To implement Policy 706 and protect the District's fiscal integrity against revenue and expenditure fluctuations, the Administration has set the following objectives for the maintenance of an operating fund reserve:

1. Annually review revenues and expenditures to ensure maintenance of at least a 5% to 7% reserve in the General Fund, increasing the reserve to compensate for any negative balances in the Food Service and/or Community Service Funds.
2. Monitor abatements, proration of State aids, and legislation that affect K-12 education funding.
3. Utilize one-time, nonrenewable revenue as a source of funds for the reserve.
4. Continue efforts to maintain and improve the District's rating by a national rating service.

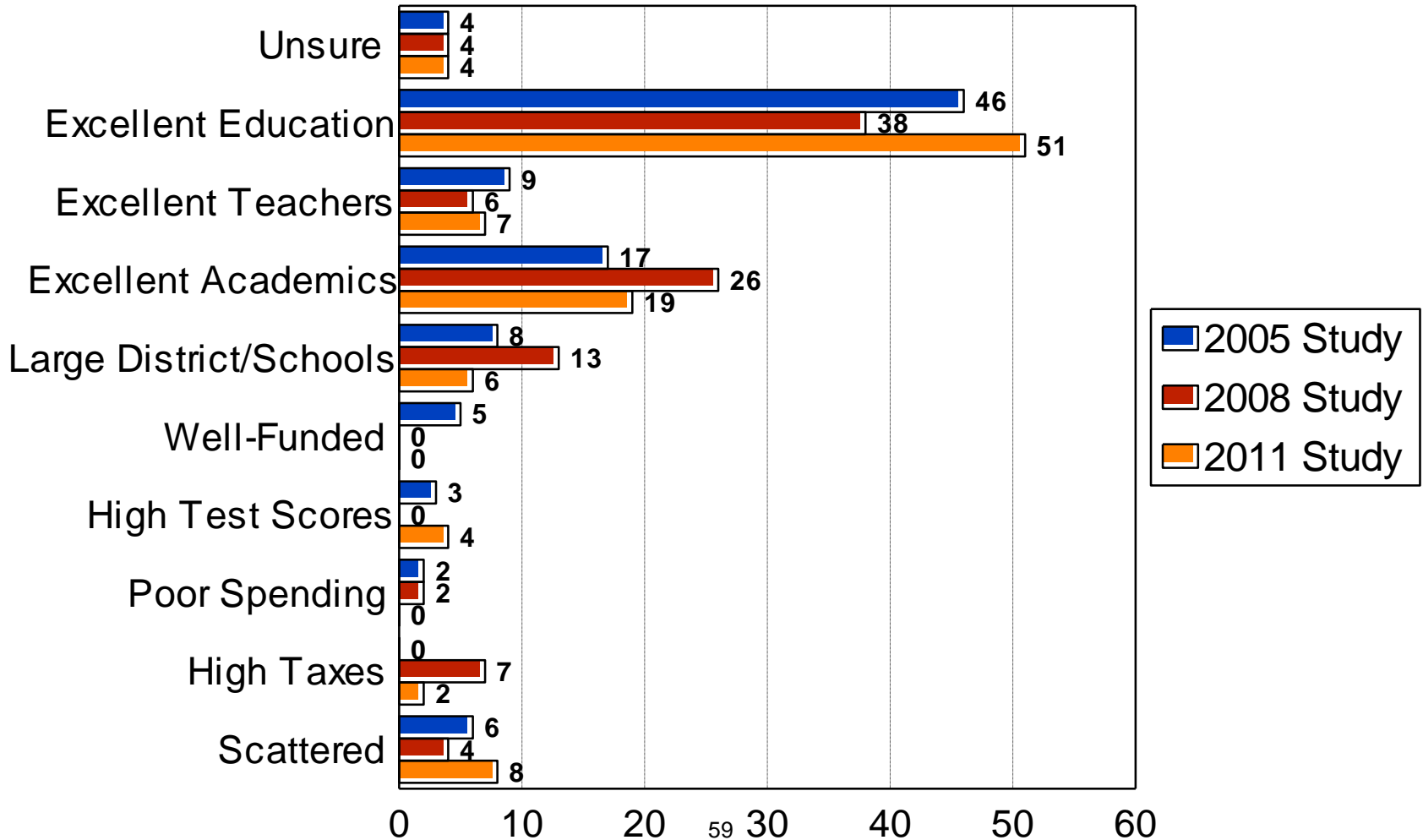
EFFECTIVE: March 13, 1995
MODIFIED: June 12, 2000
MODIFIED: December 12, 2005
MODIFIED: March 10, 2008
REVIEWED:

Wayzata Public Schools

2011 Residential Survey

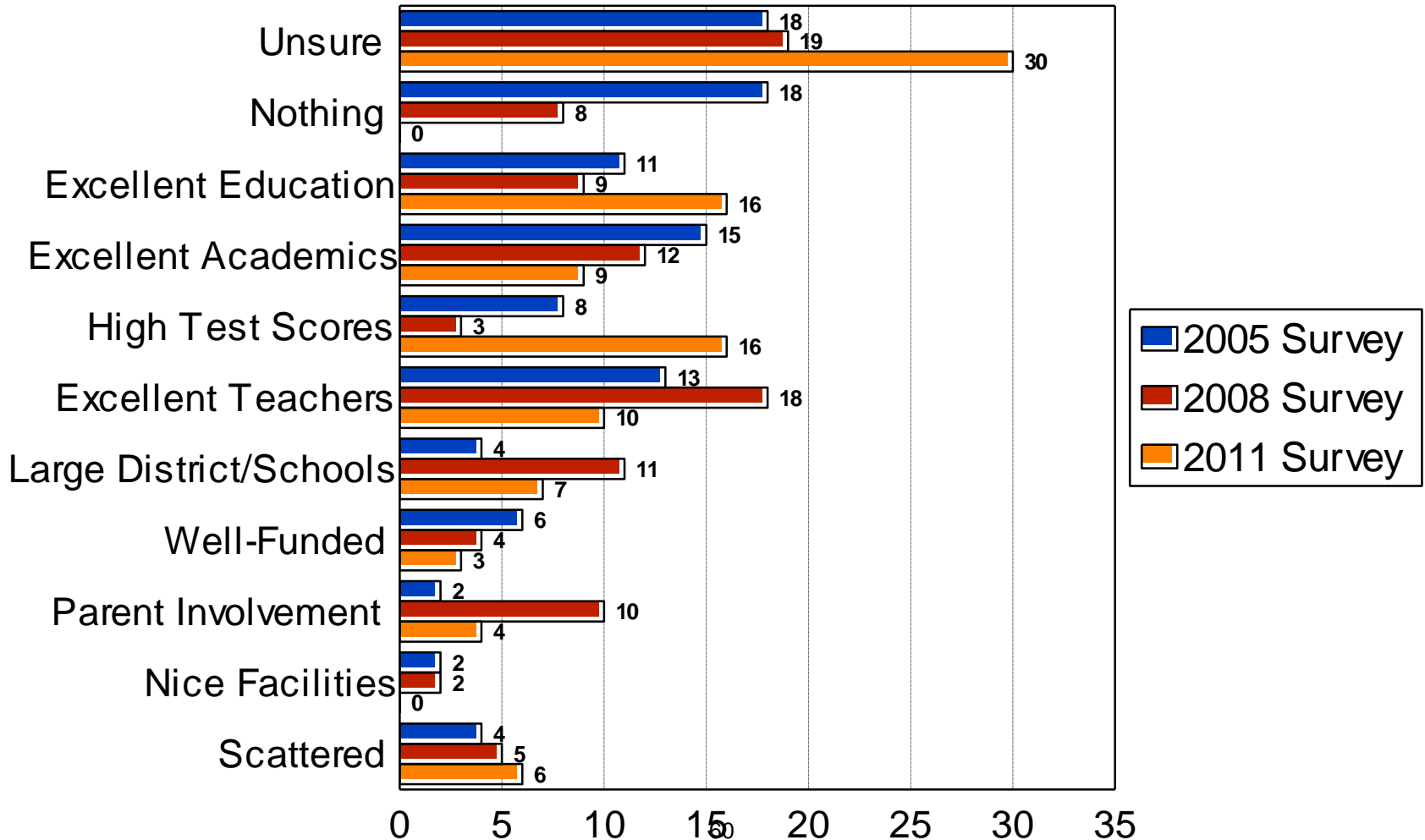
First Thought

2011 Wayzata Public Schools



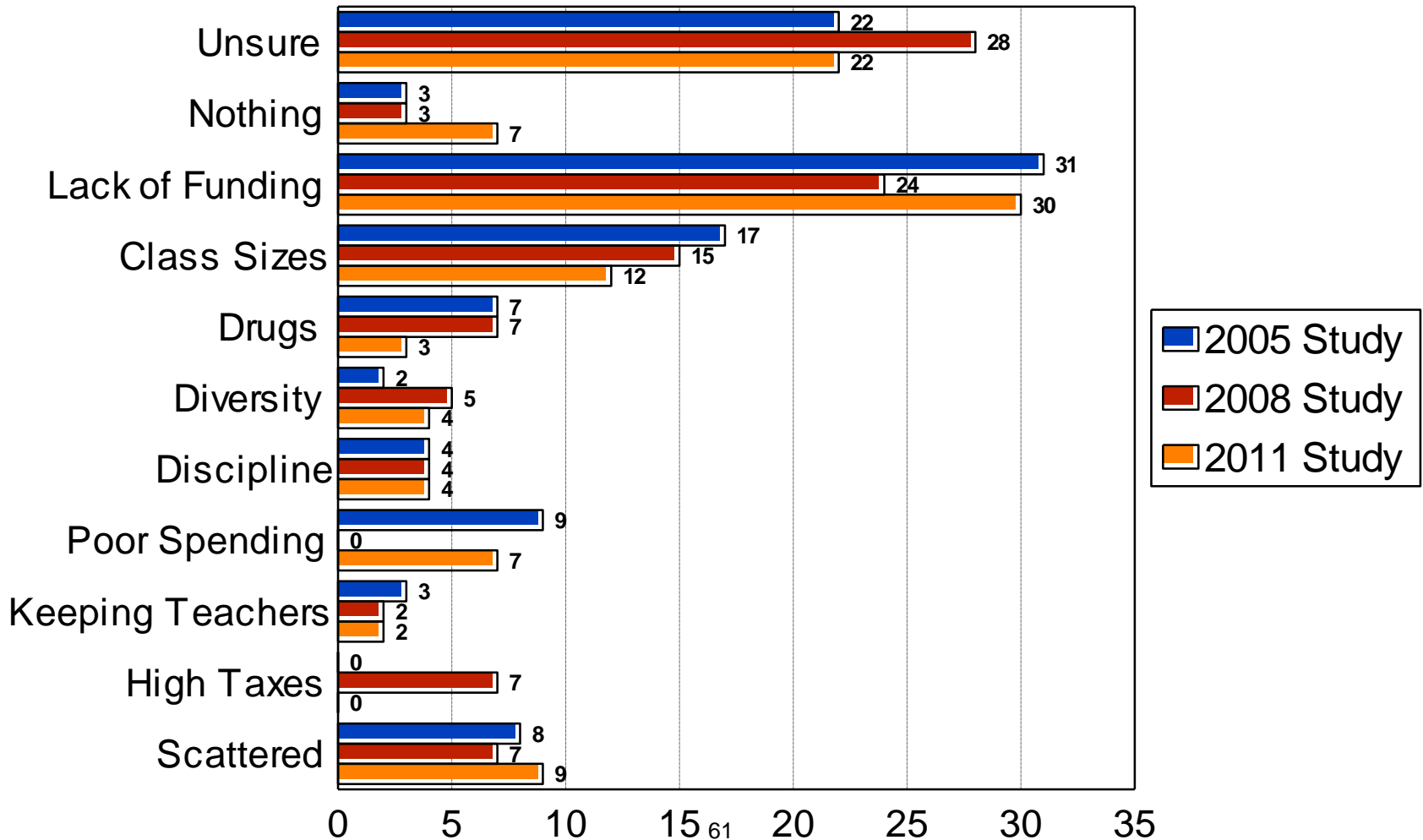
Sets Apart

2011 Wayzata Public Schools



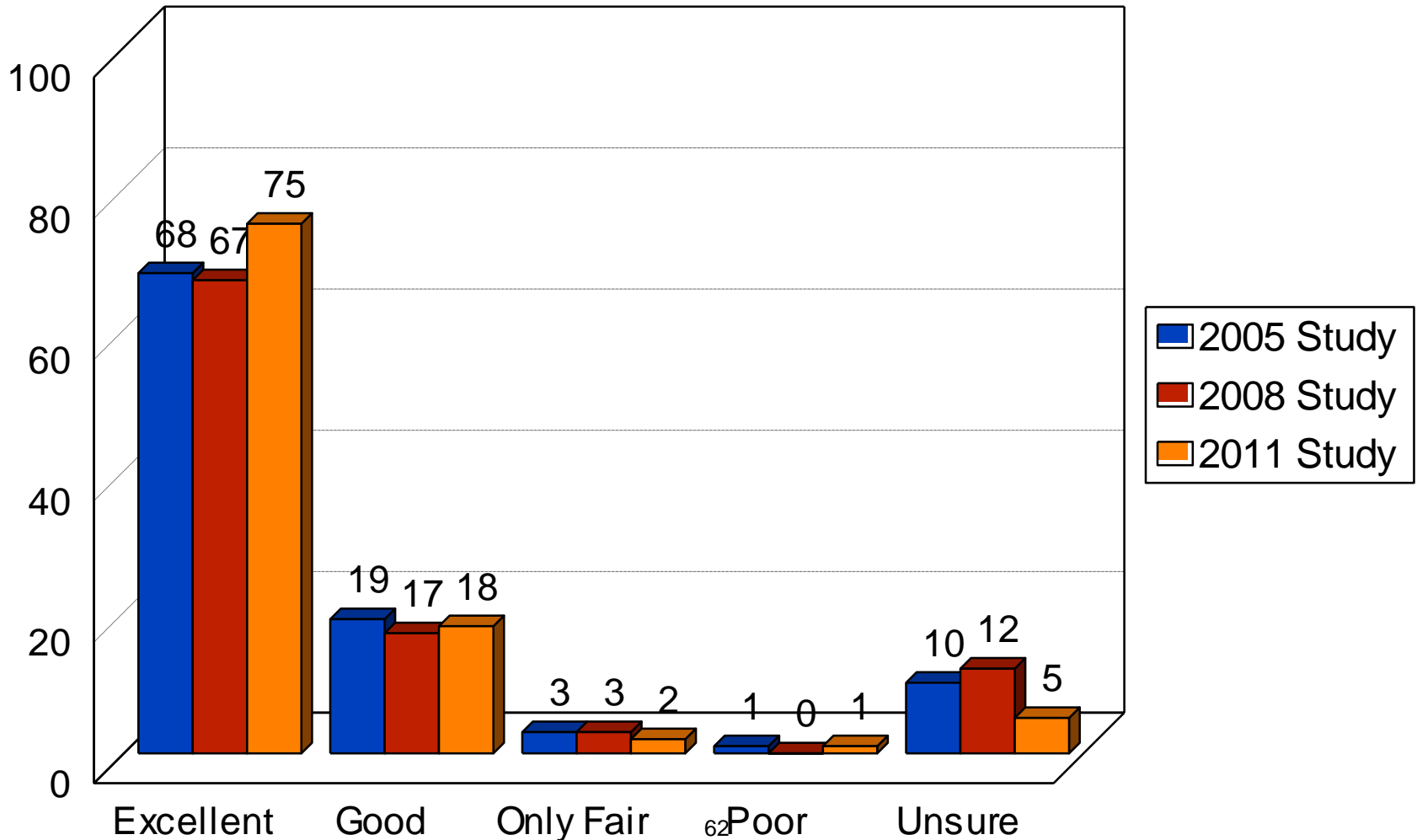
Most Serious Issue

2011 Wayzata Public Schools



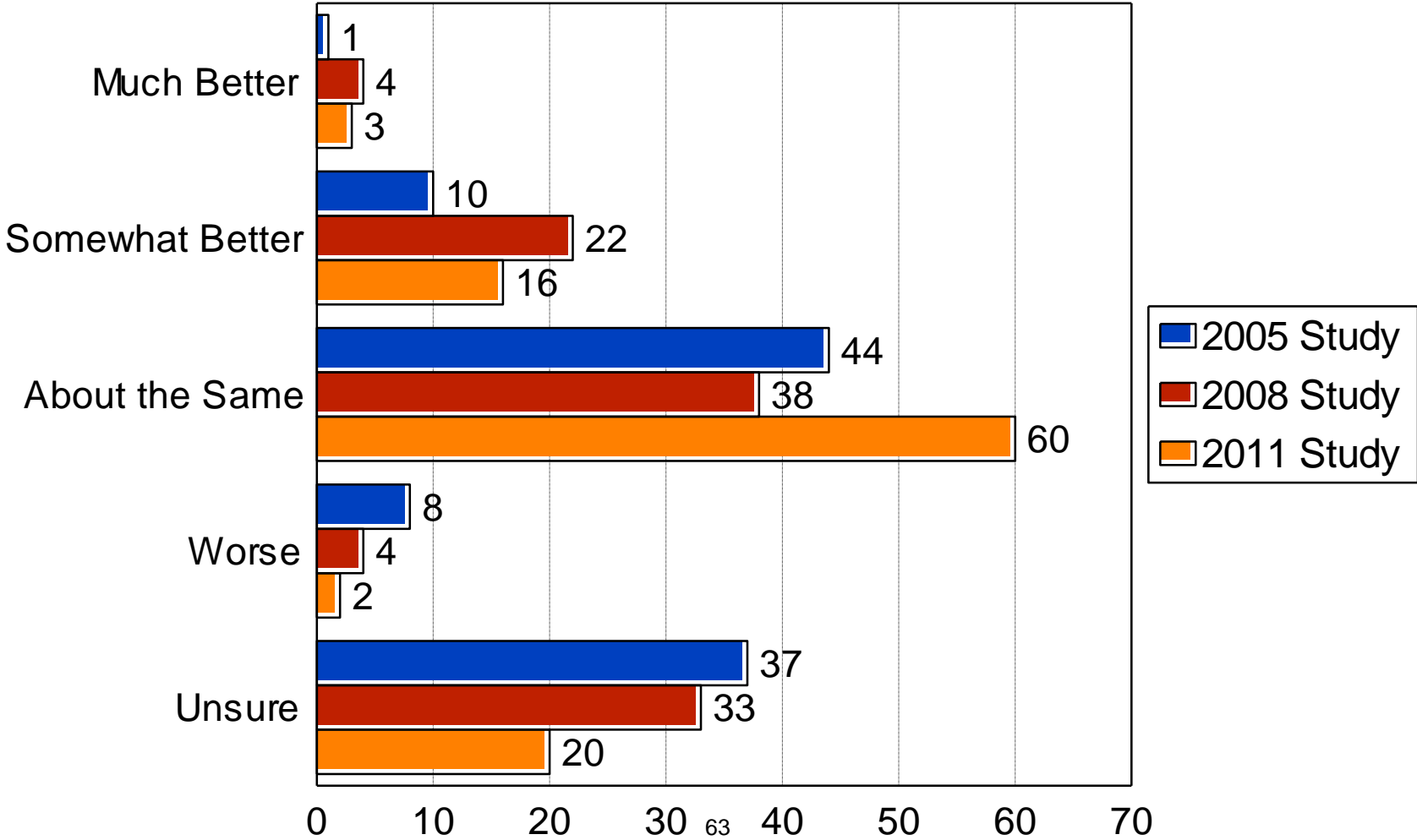
Quality of Education

2011 Wayzata Public Schools



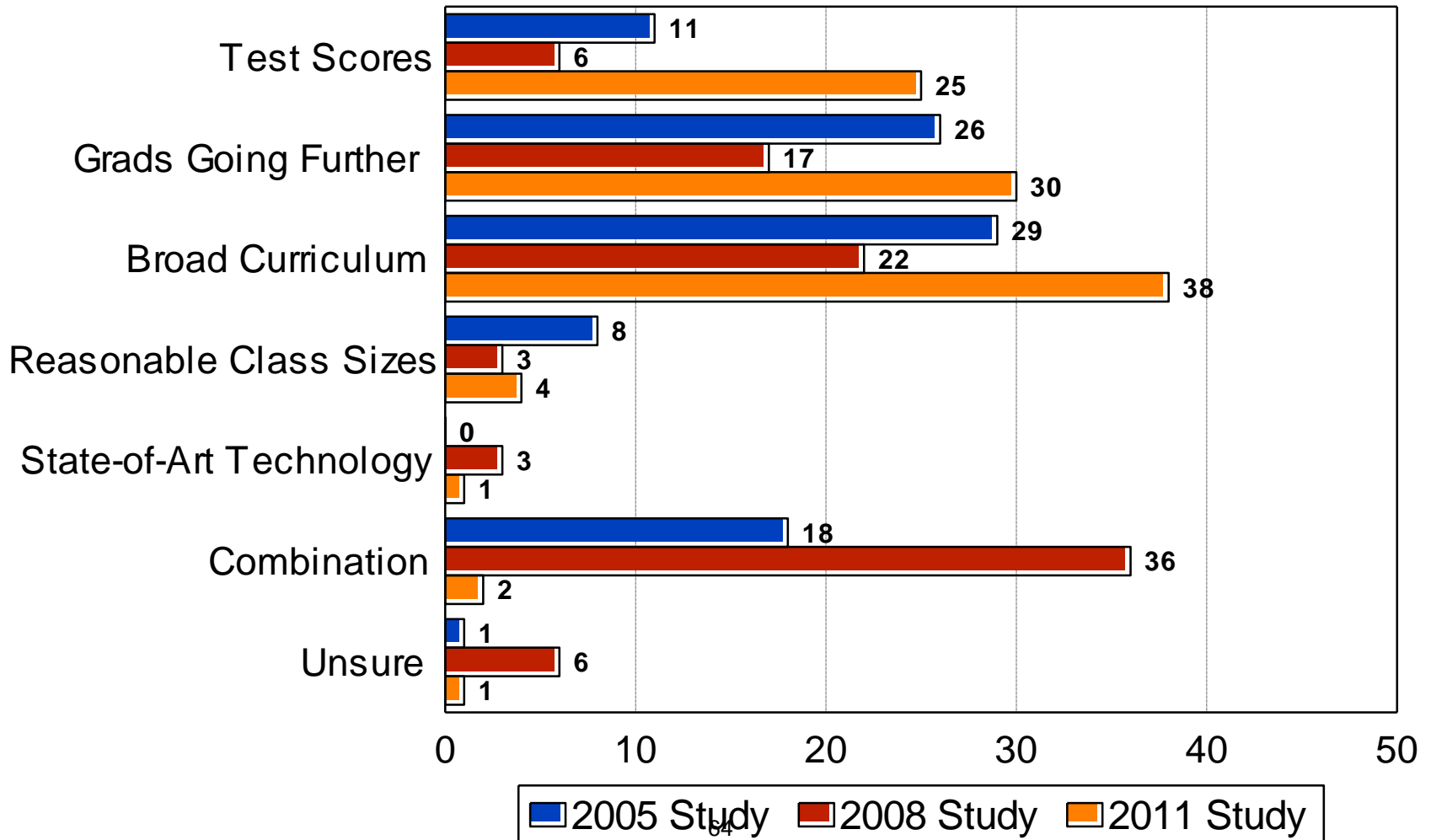
Compared with Three Years Ago

2011 Wayzata Public Schools



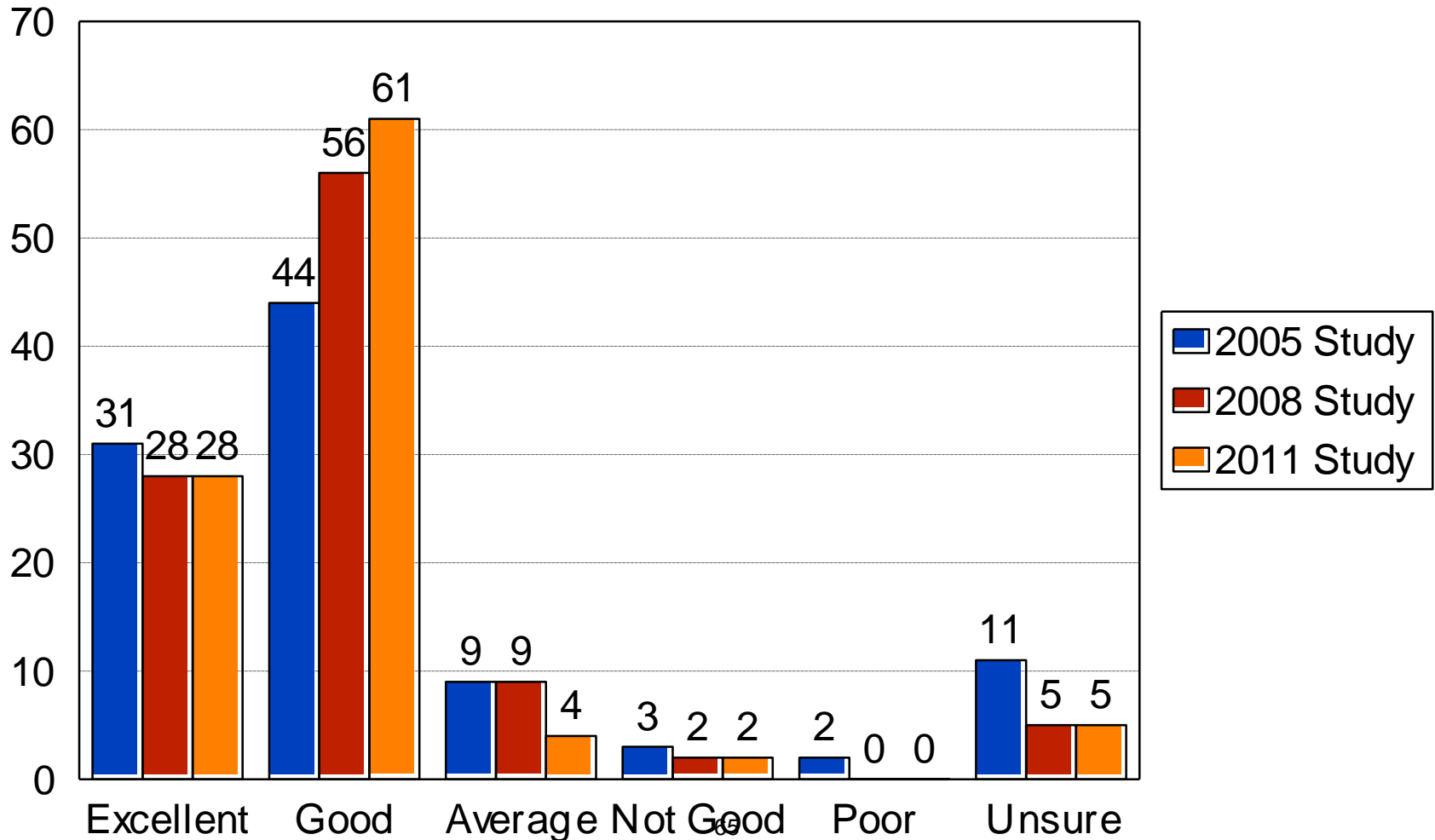
Most Important Indicator

2011 Wayzata Public Schools



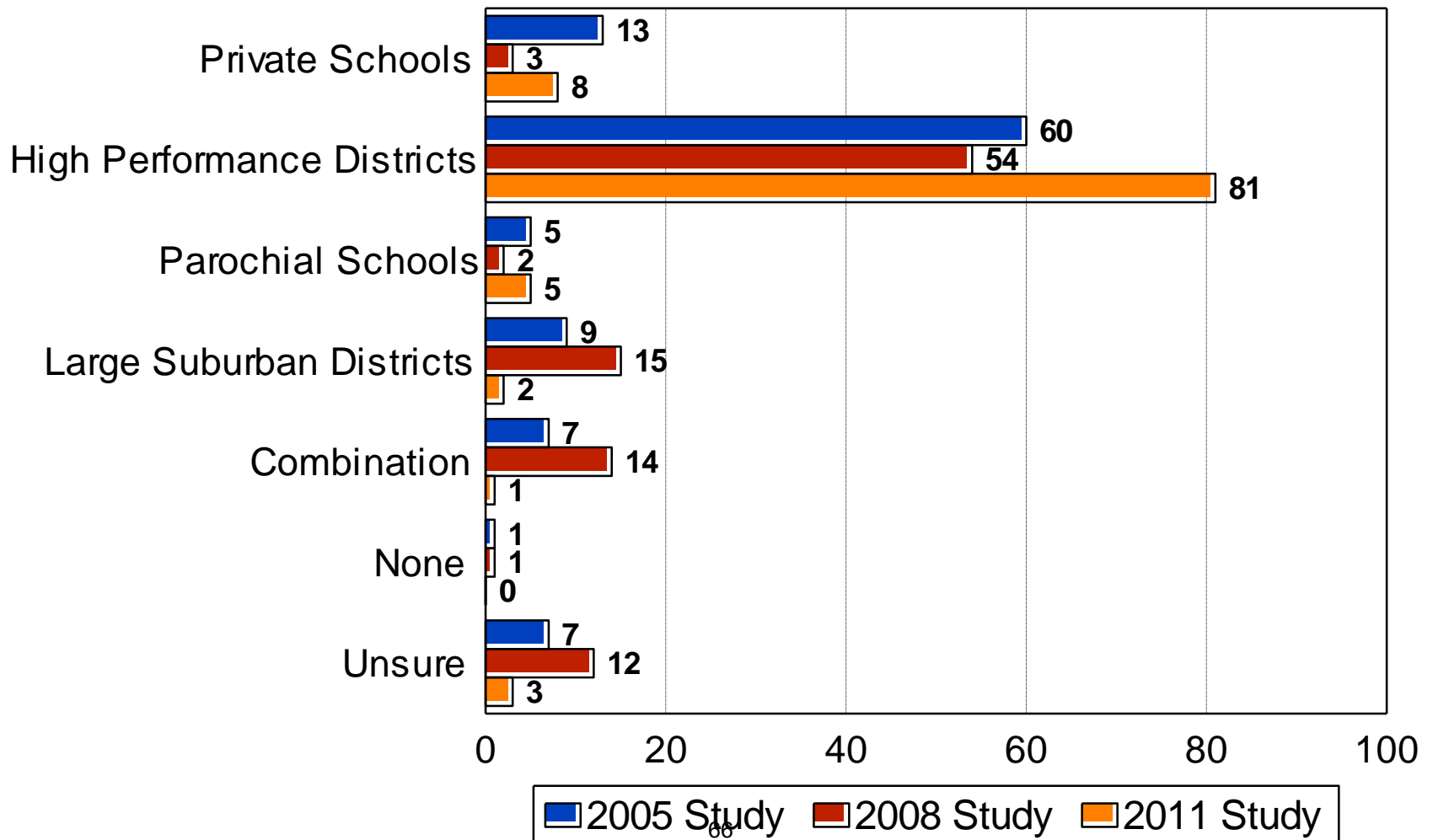
Rating on Indicator

2011 Wayzata Public Schools



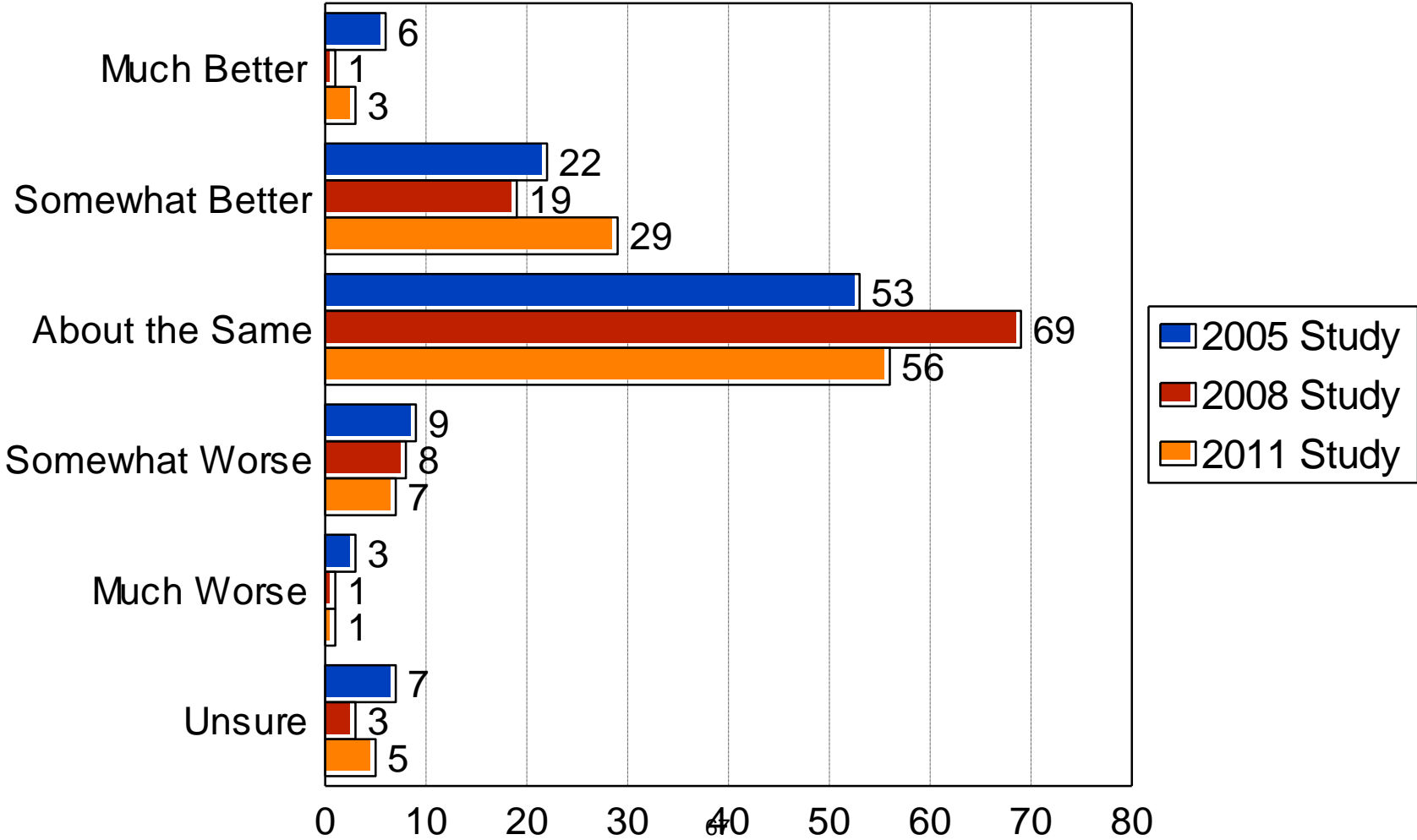
Most Appropriate Comparison

2011 Wayzata Public Schools



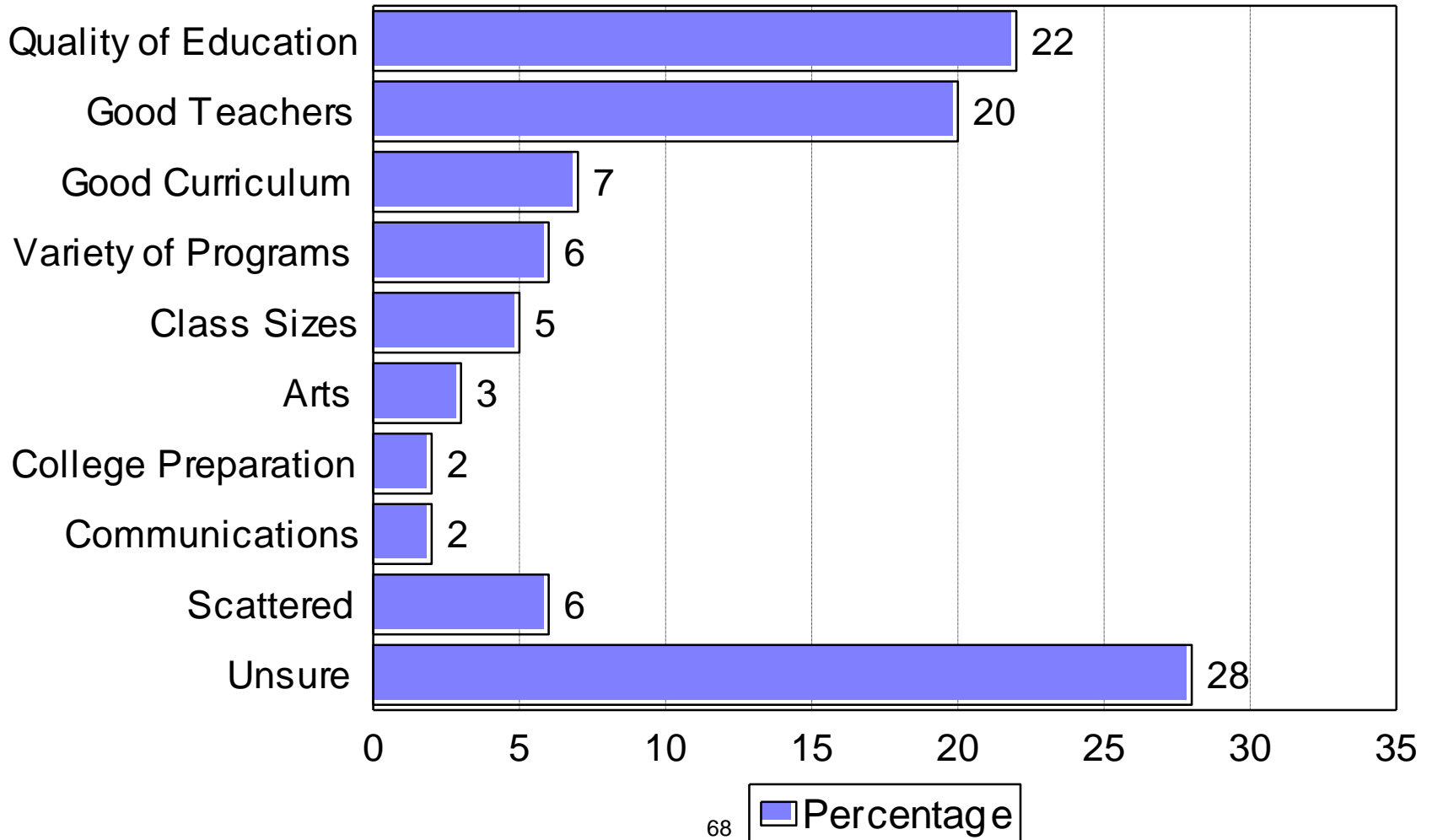
Rating against Comparison

2011 Wayzata Public Schools



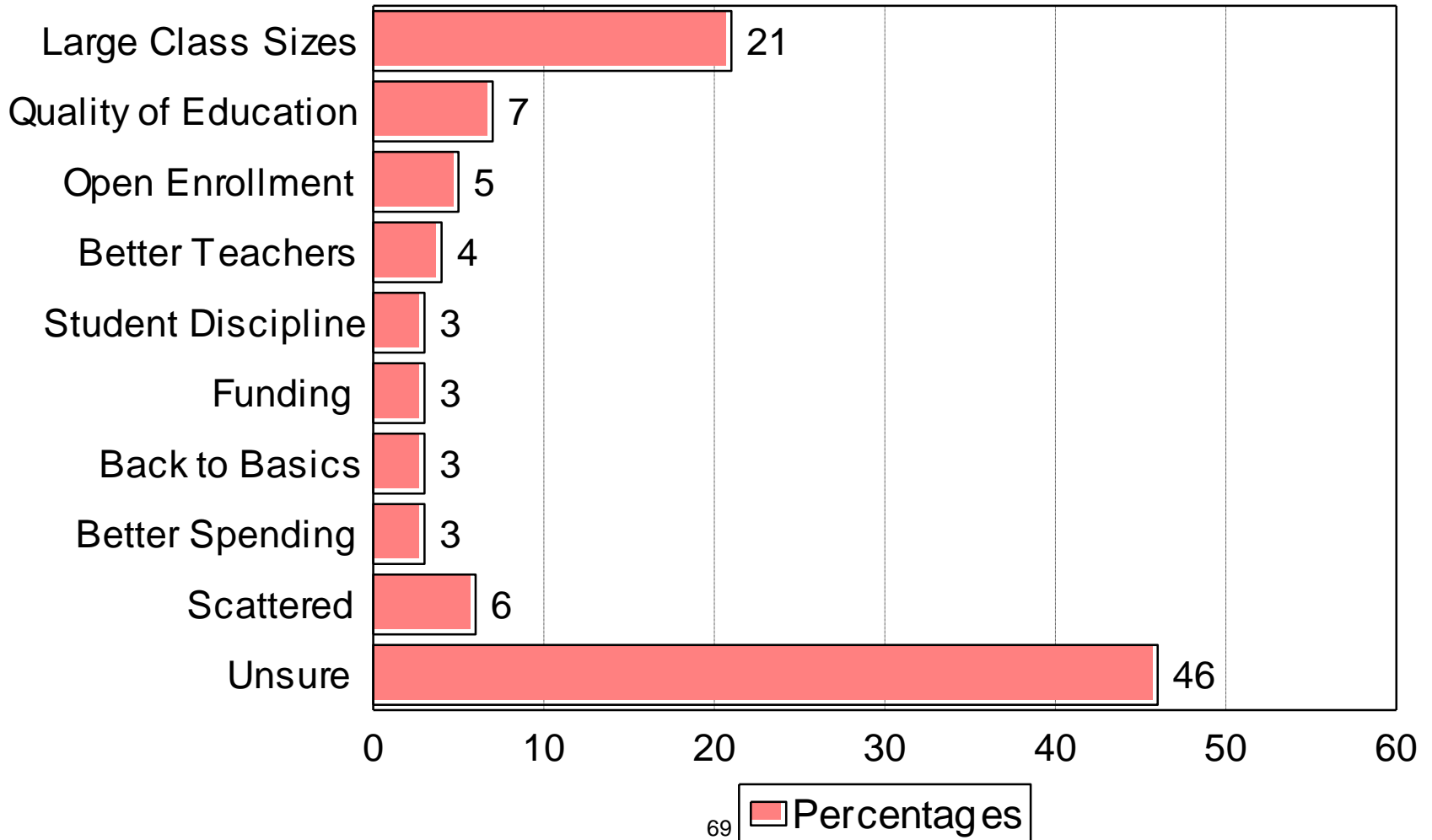
Preserve for the Future

2011 Wayzata Public Schools



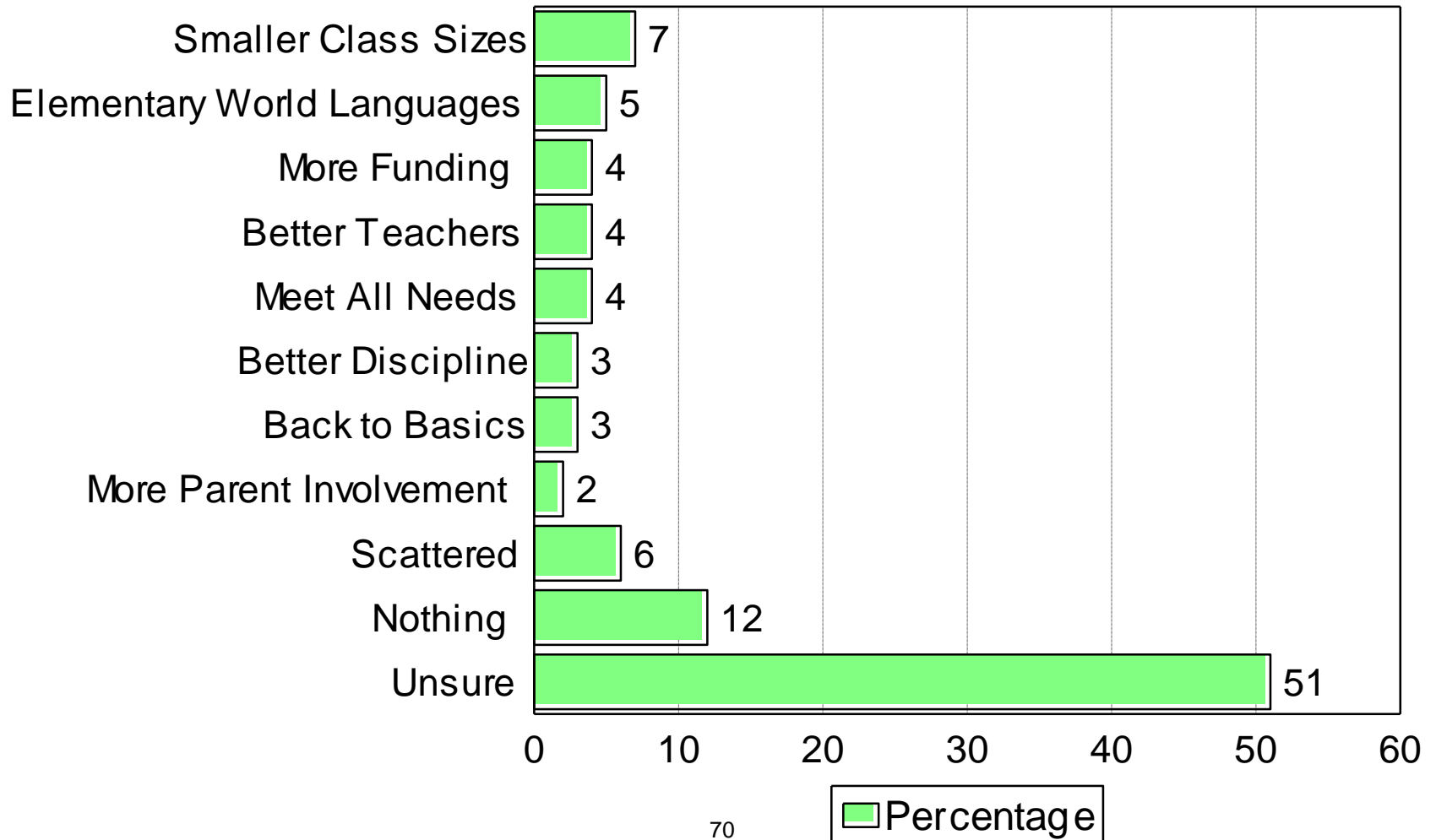
Aspects to Fix or Improve

2011 Wayzata Public Schools



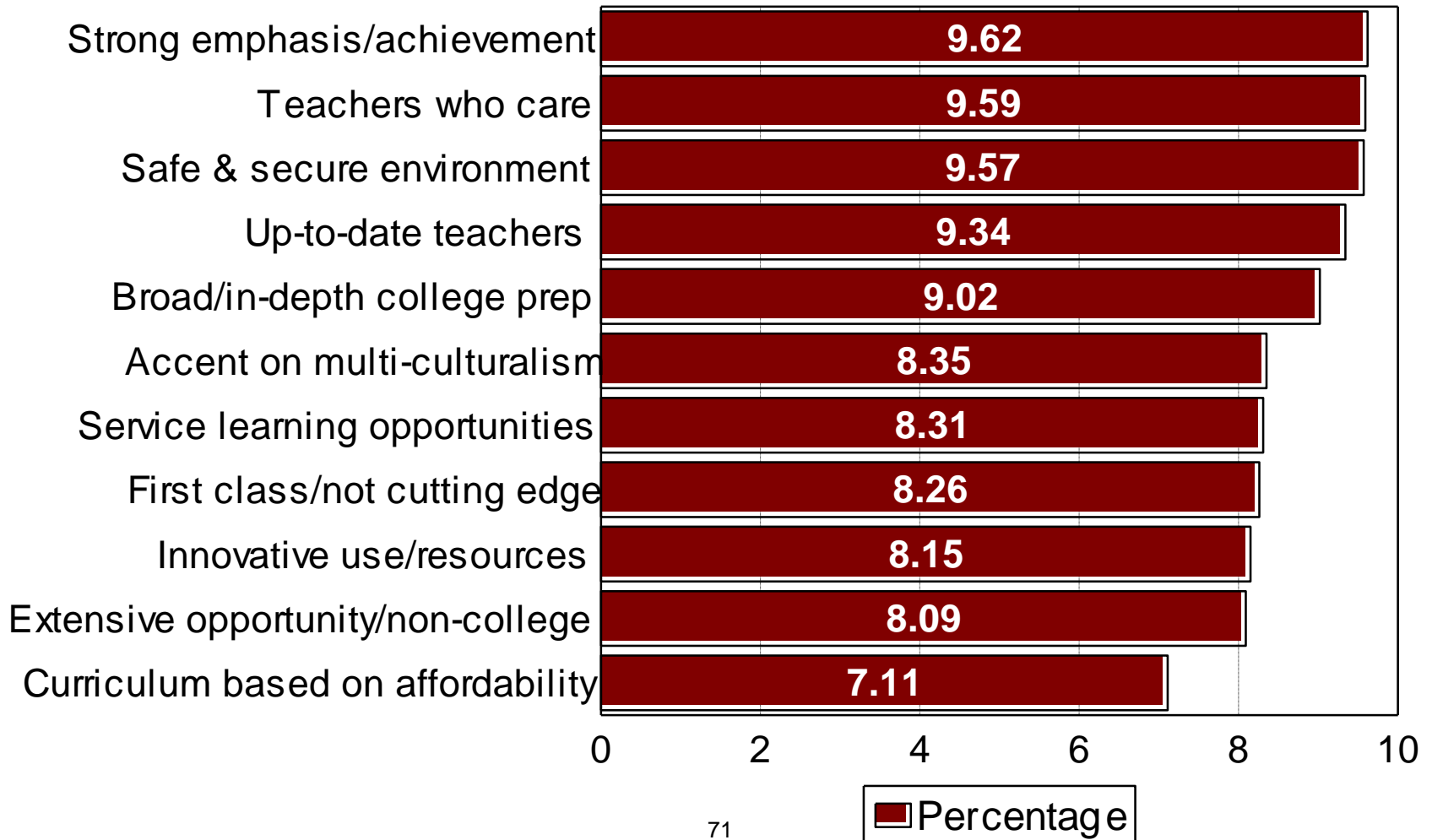
Currently Missing/Greatly Improved

2011 Wayzata Public Schools



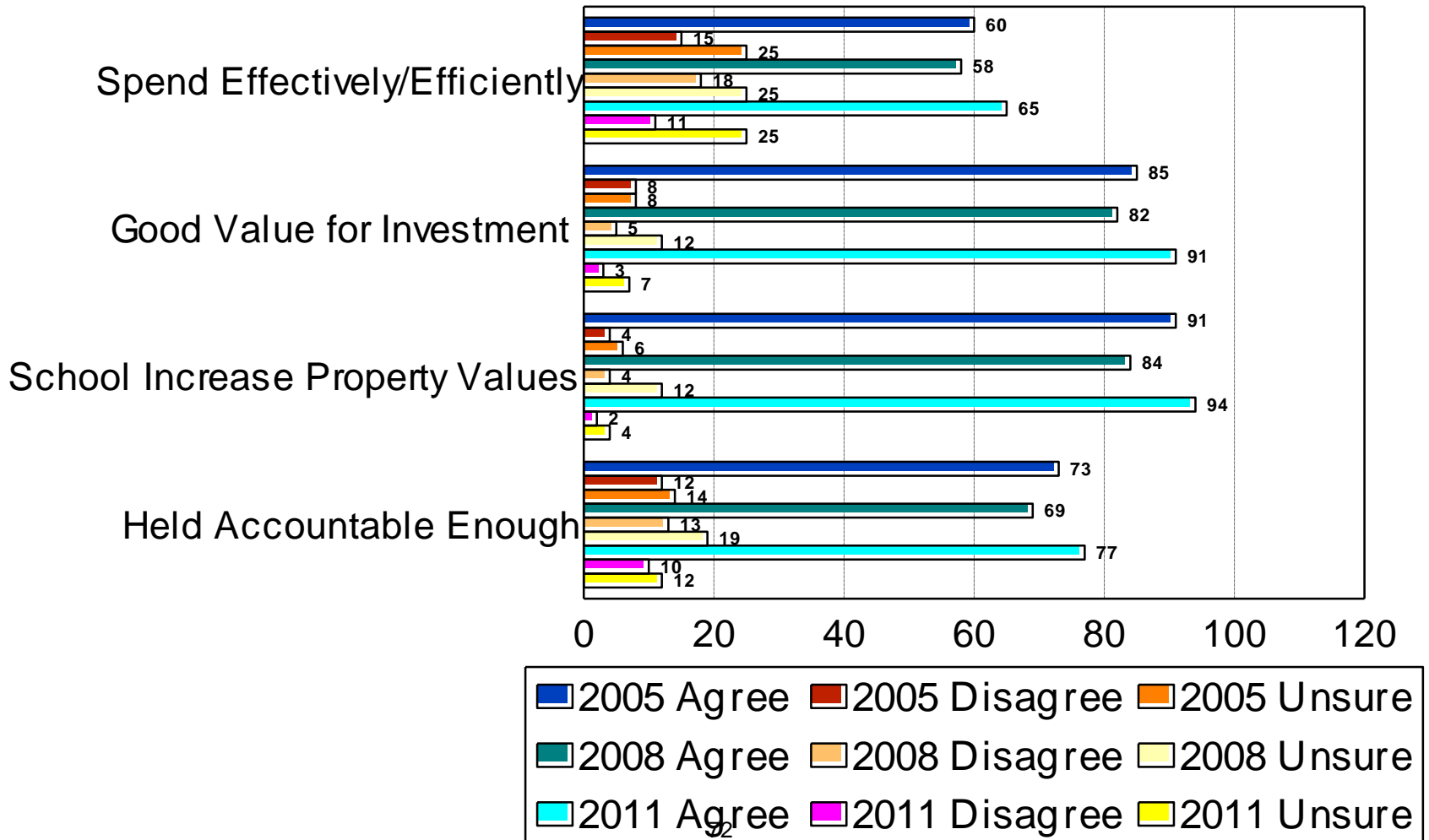
Priority of Competing Values

2011 Wayzata Public Schools



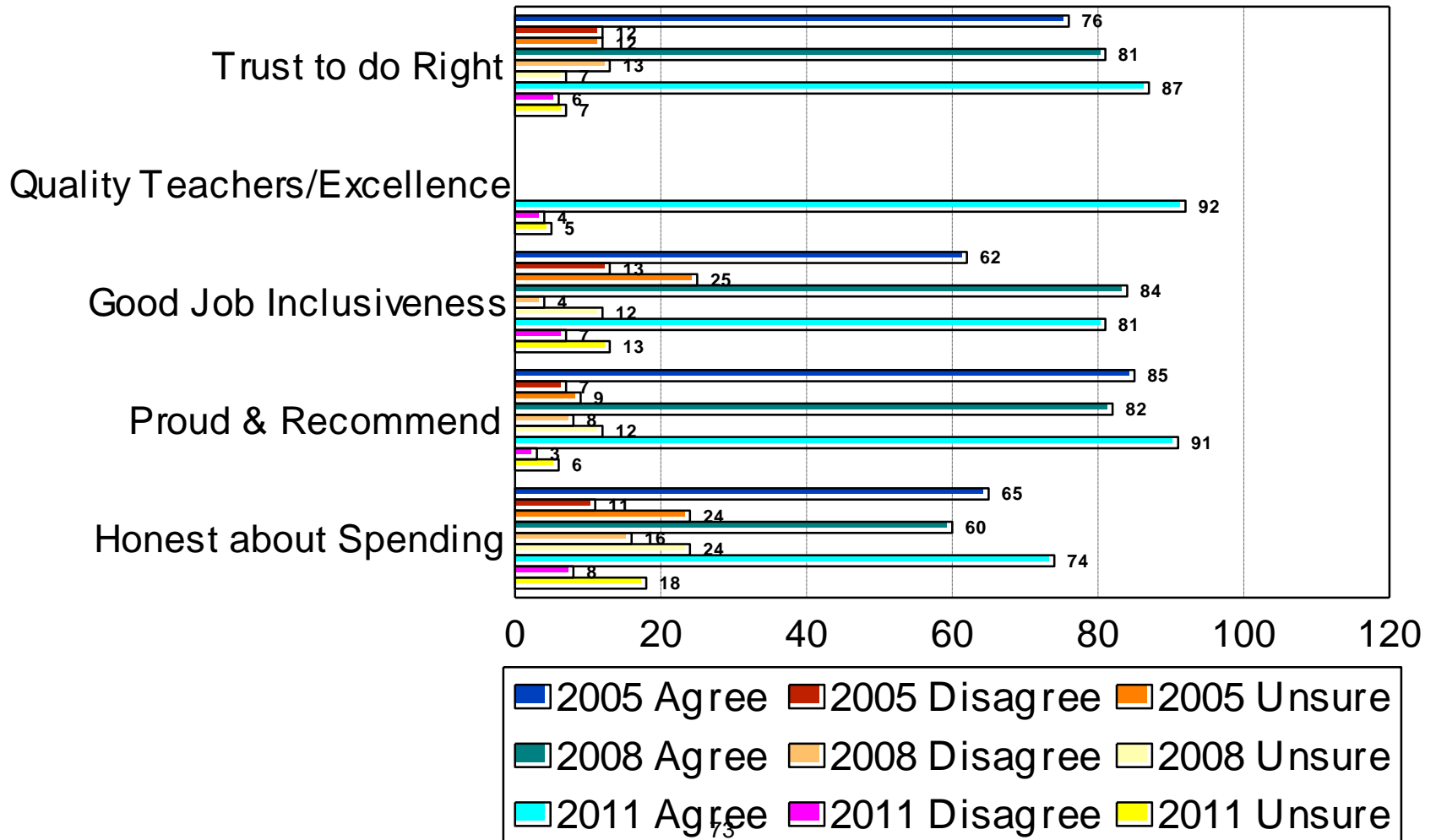
Specific Perceptions I

2011 Wayzata Public Schools



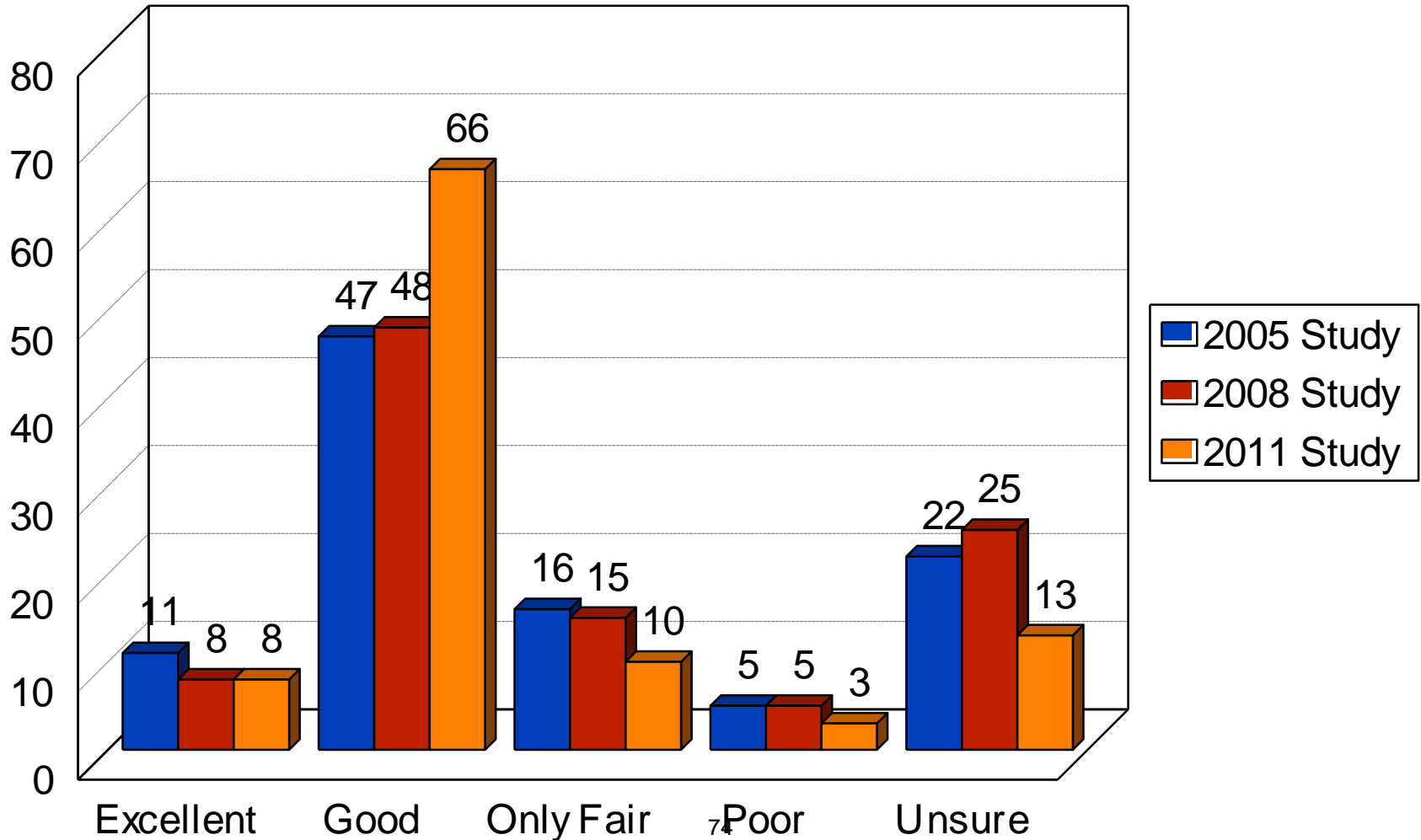
Specific Perceptions II

2011 Wayzata Public Schools



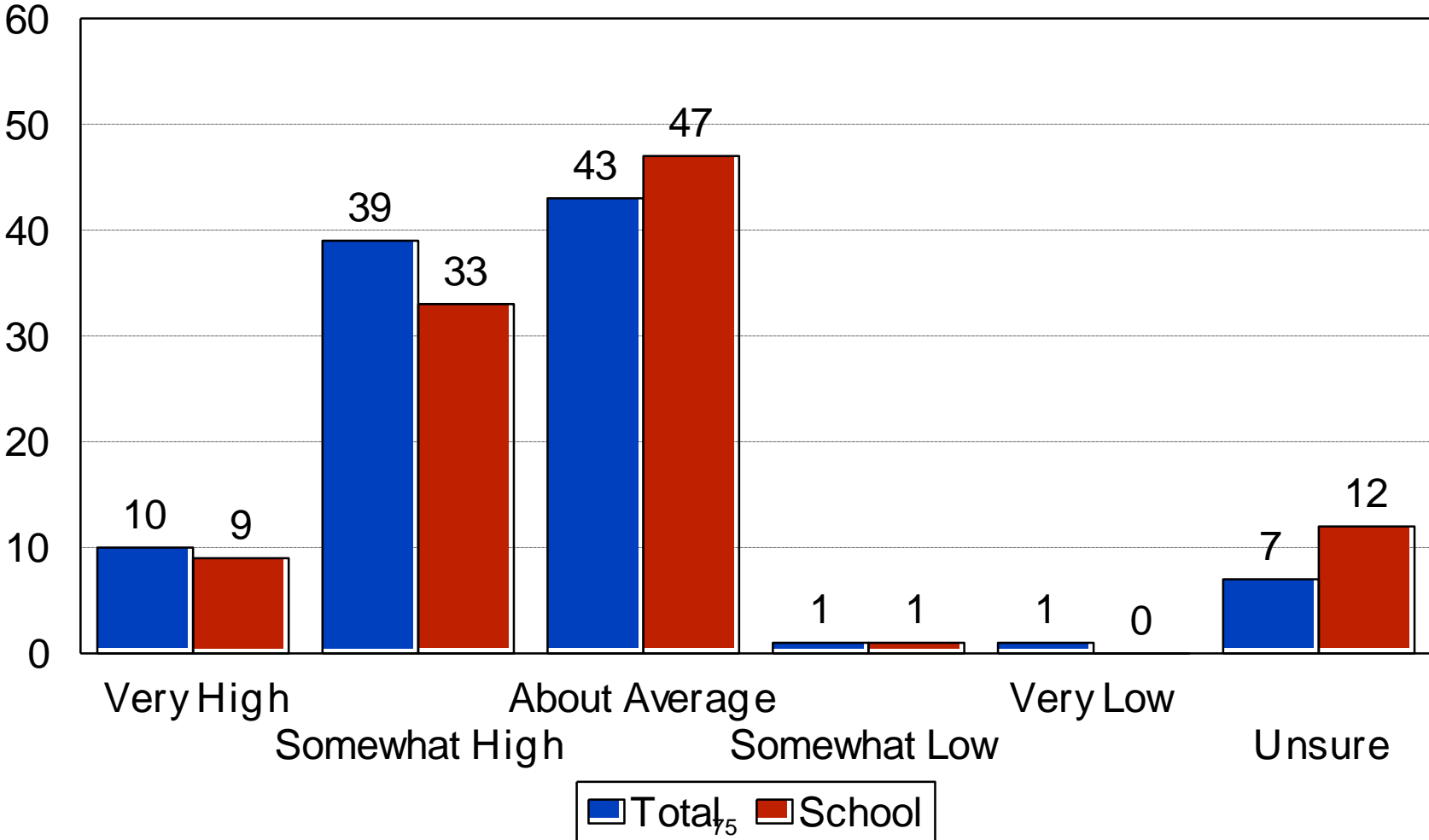
Financial Management

2011 Wayzata Public Schools



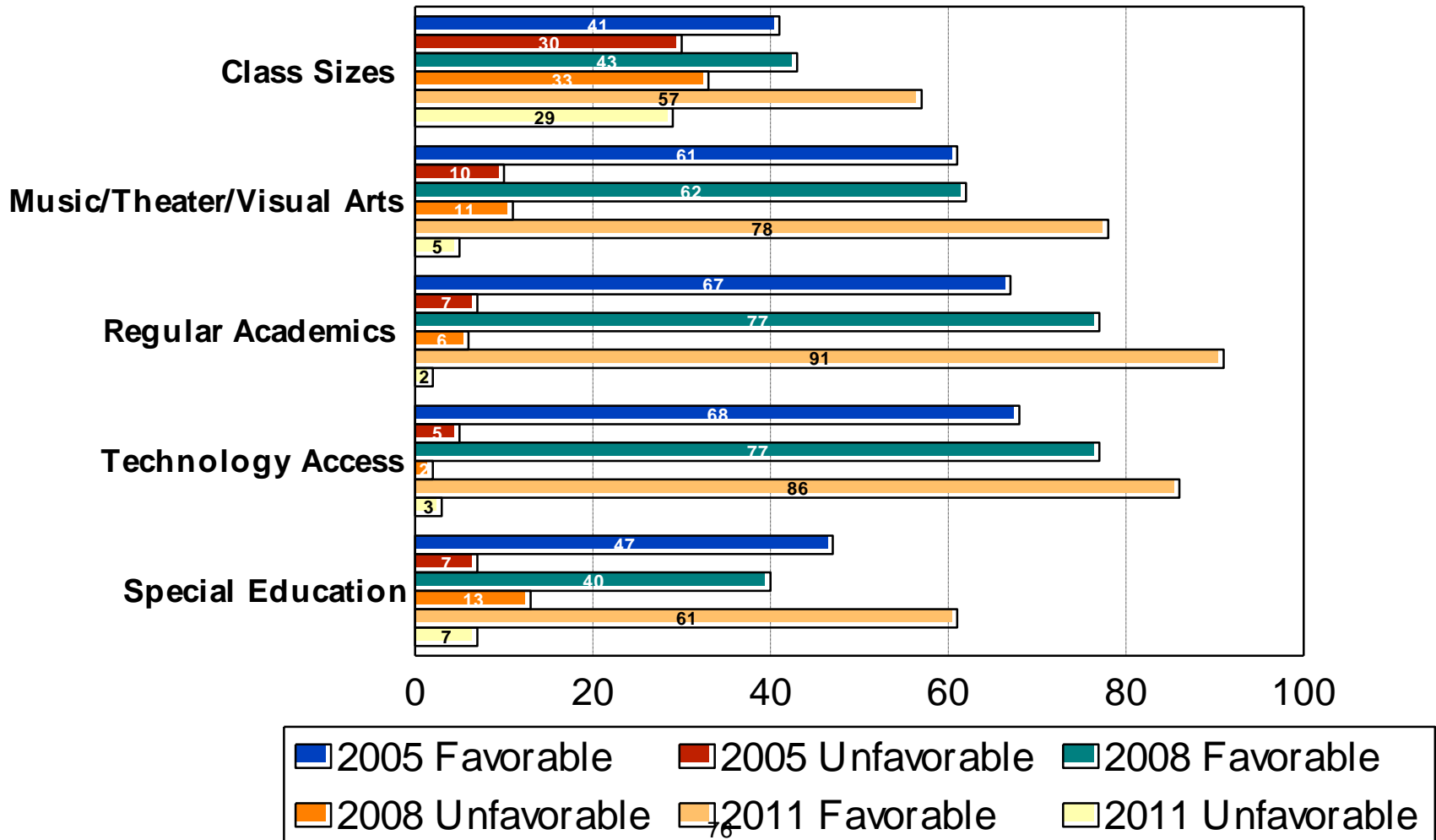
Property Tax Climate

2011 Wayzata Public Schools



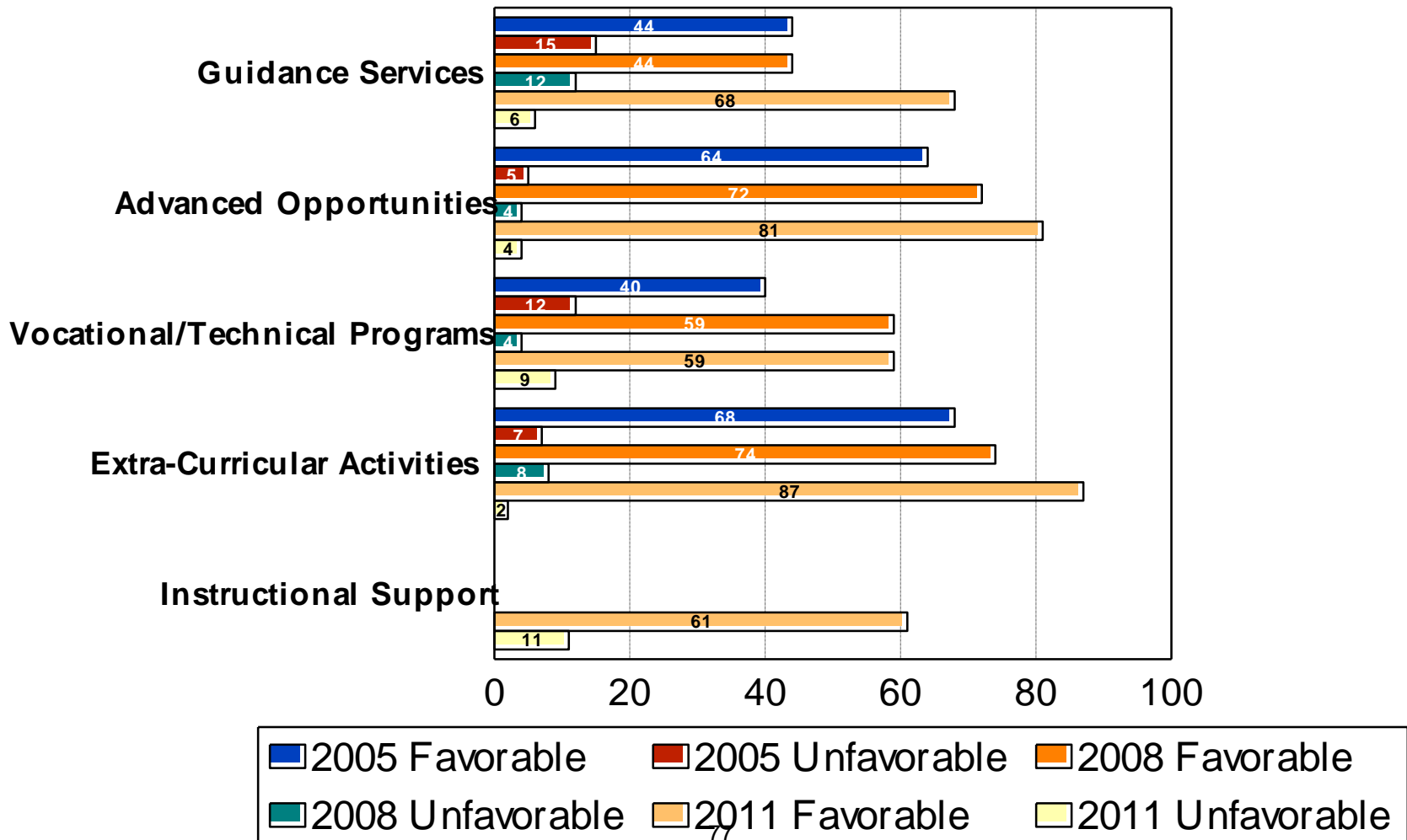
School District Characteristics I

2011 Wayzata Public Schools



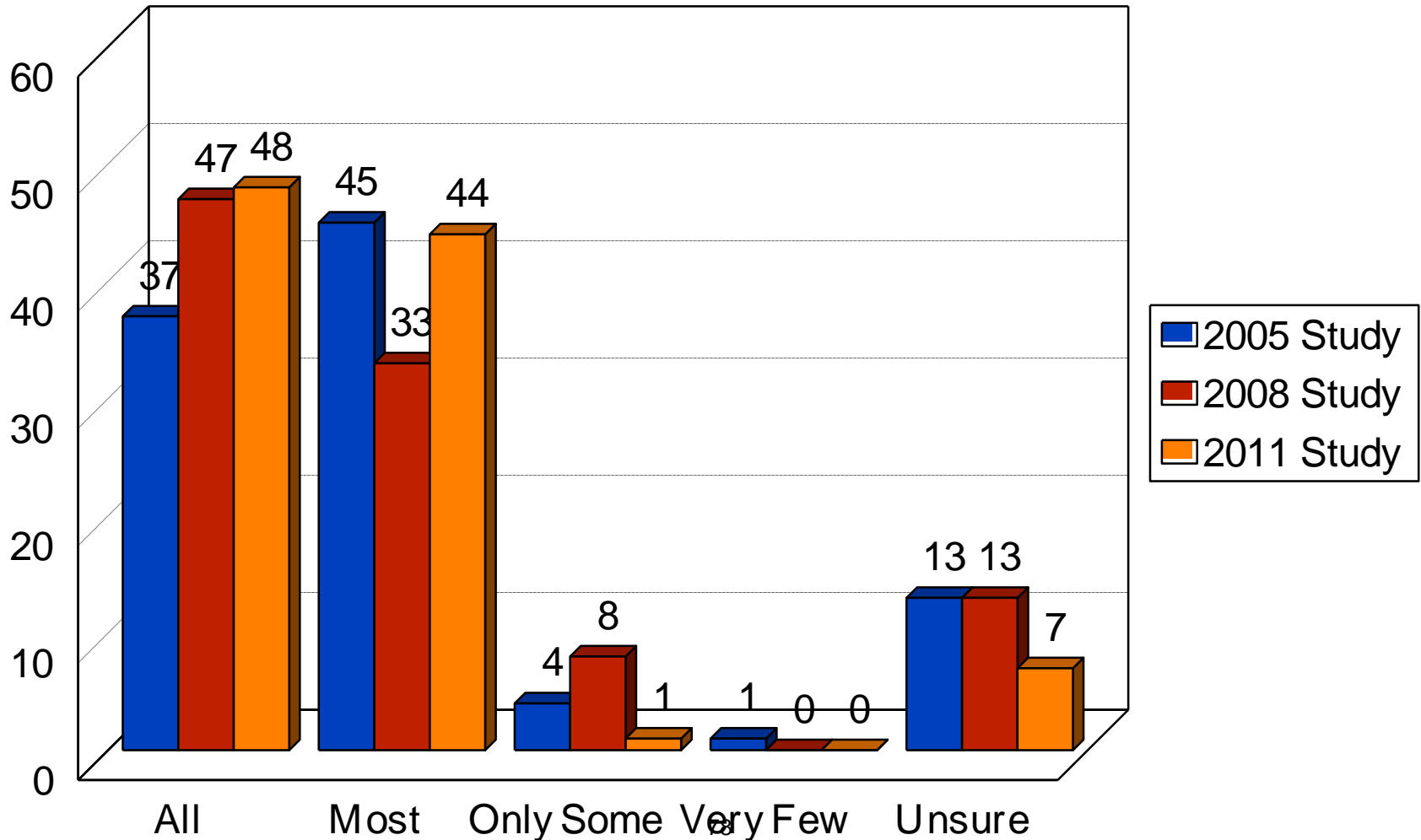
School District Characteristics II

2011 Wayzata Public Schools



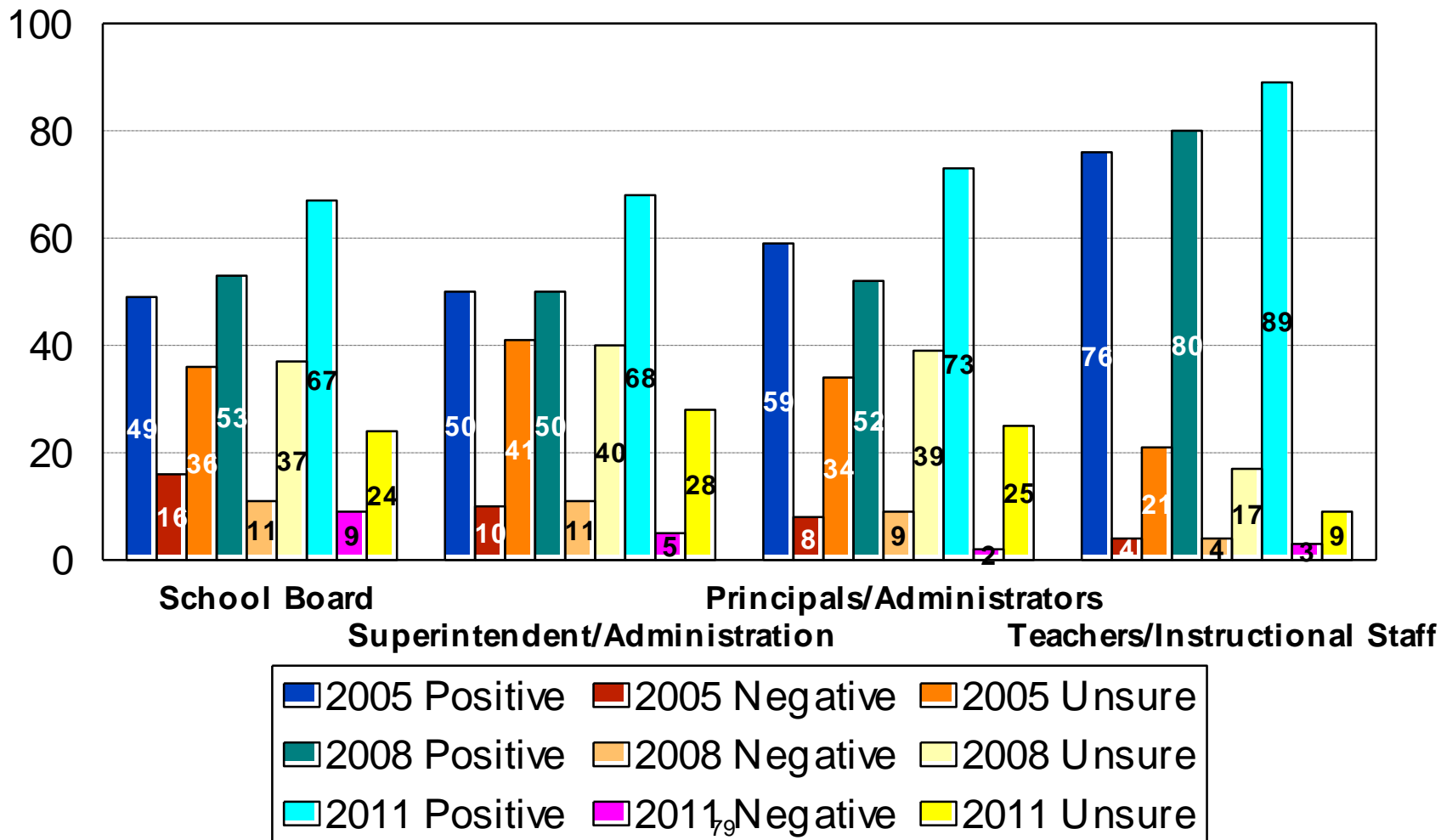
Meeting Learning Needs

2011 Wayzata Public Schools



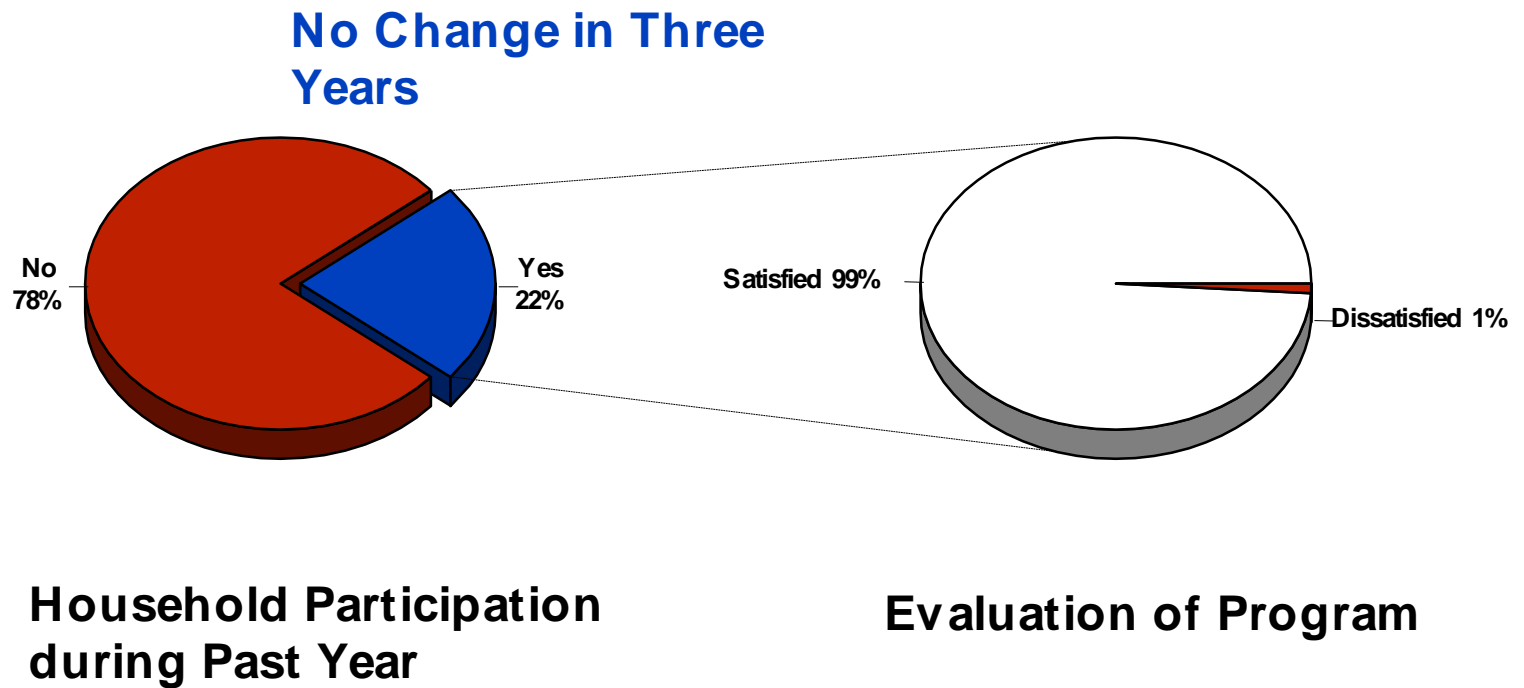
Job Performance Ratings

2011 Wayzata Public Schools



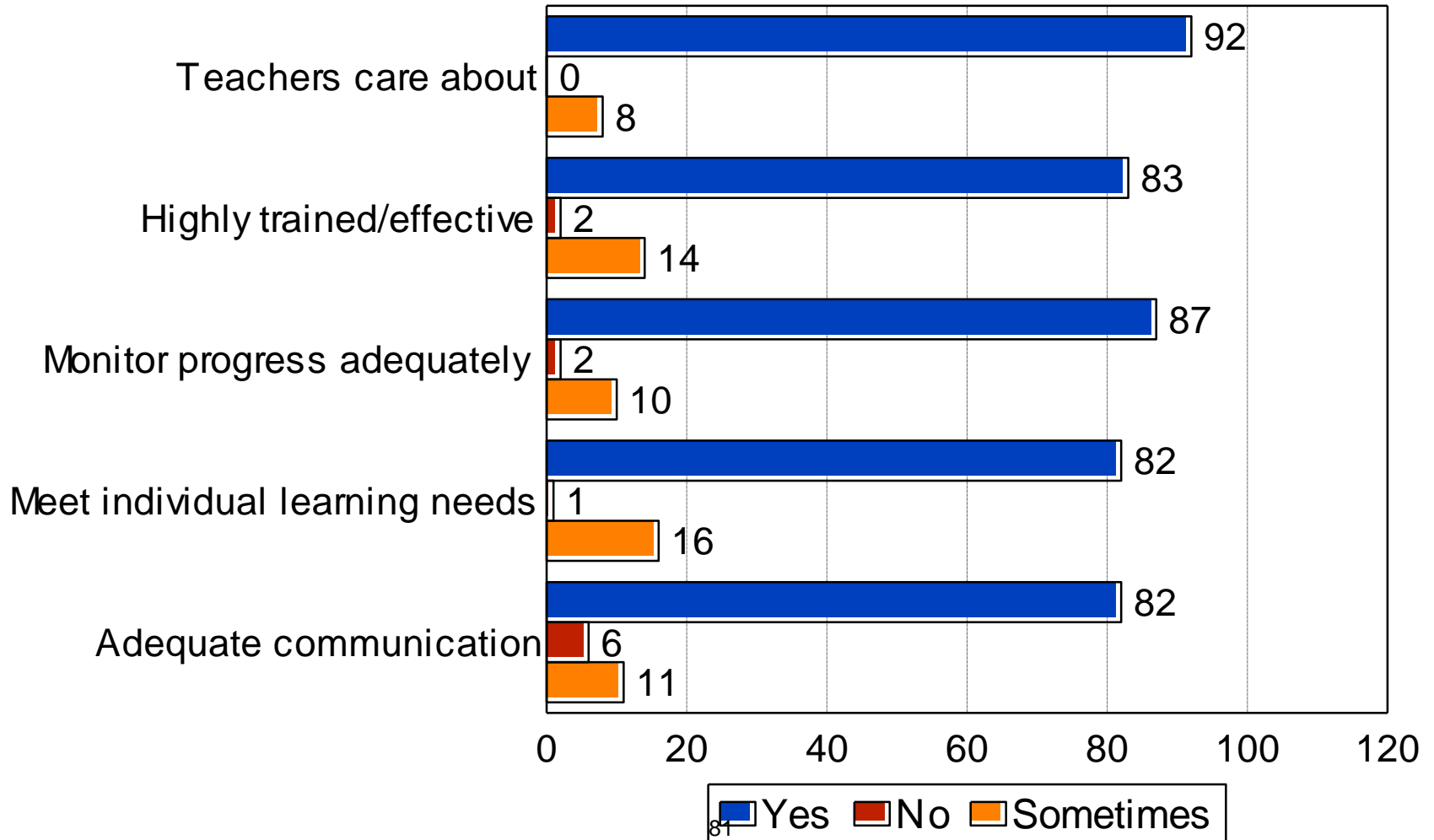
Community Education Programs

2011 Wayzata Public Schools



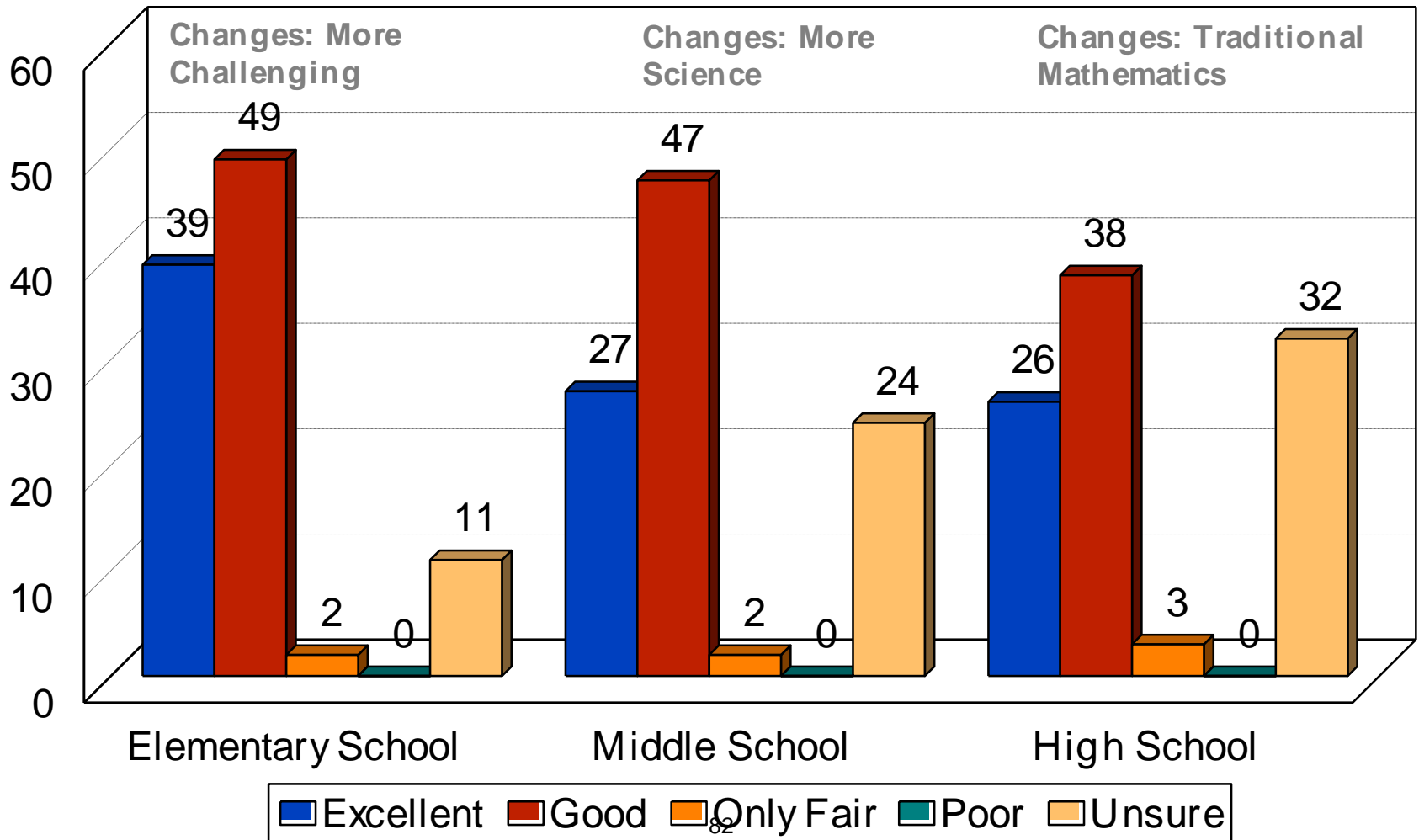
School Perceptions

2011 Wayzata Public School Parents



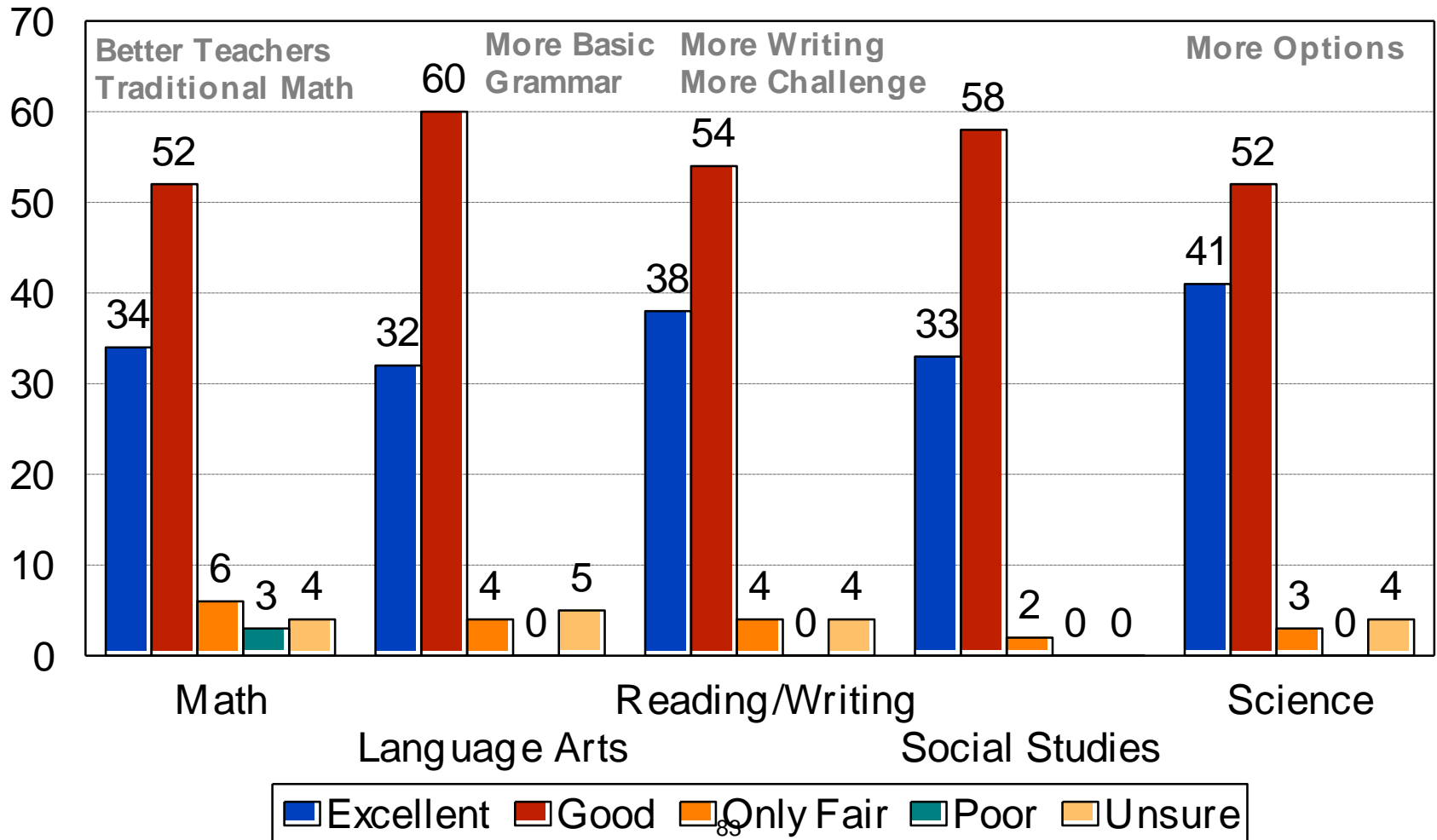
Rating of Curriculum

2011 Wayzata Public School Parents



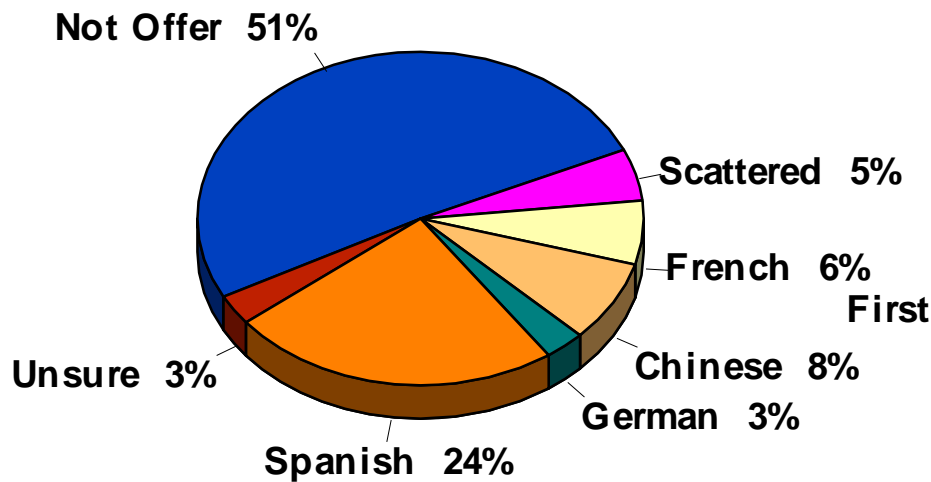
Subject Area Curriculum

2011 Wayzata Public School Parents

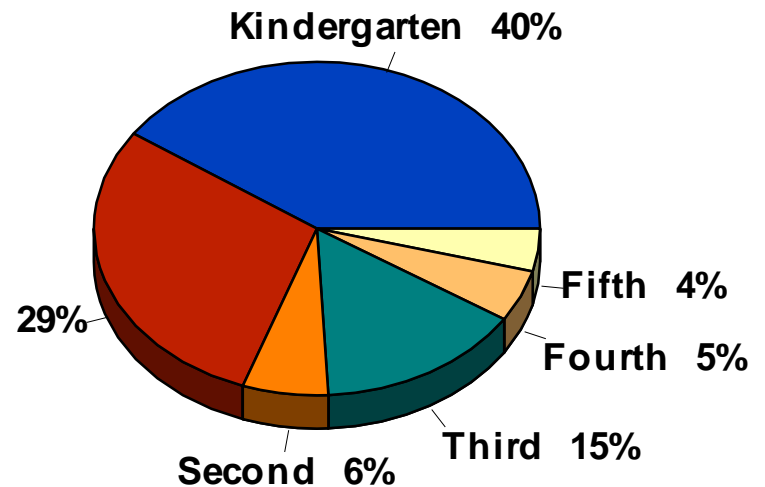


Elementary World Languages

2011 Wayzata Public School Parents



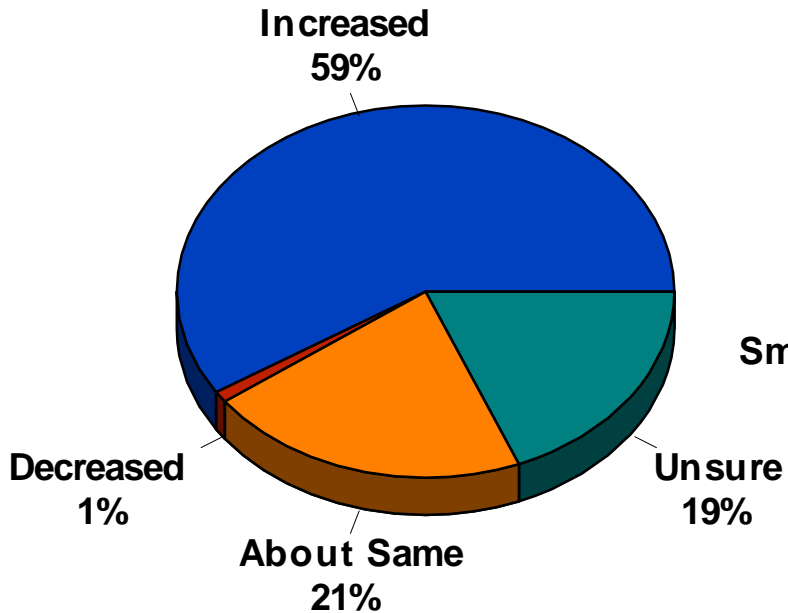
**Preferred Language,
if Any**



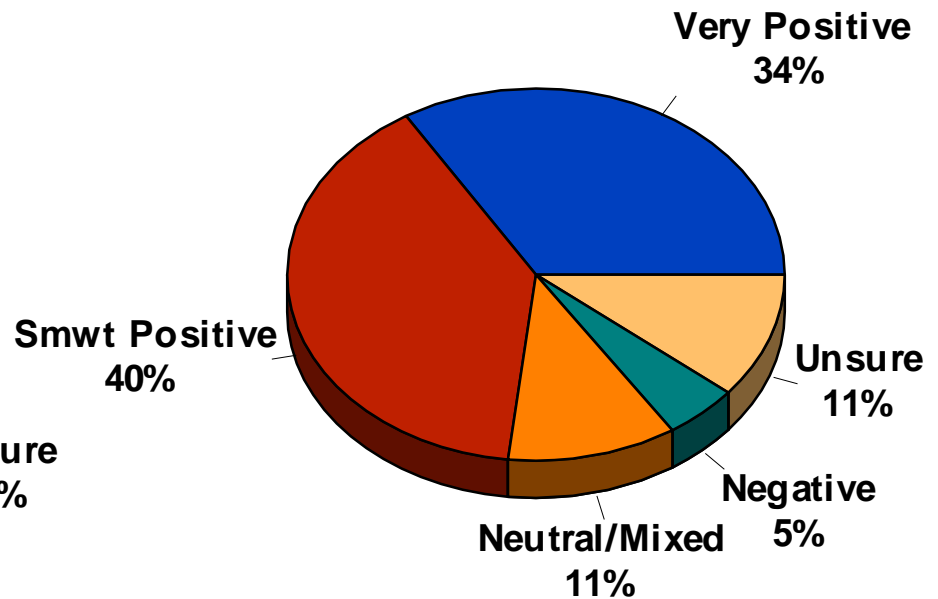
**Starting Grade
Level**

Racial Diversity

2011 Wayzata Public Schools



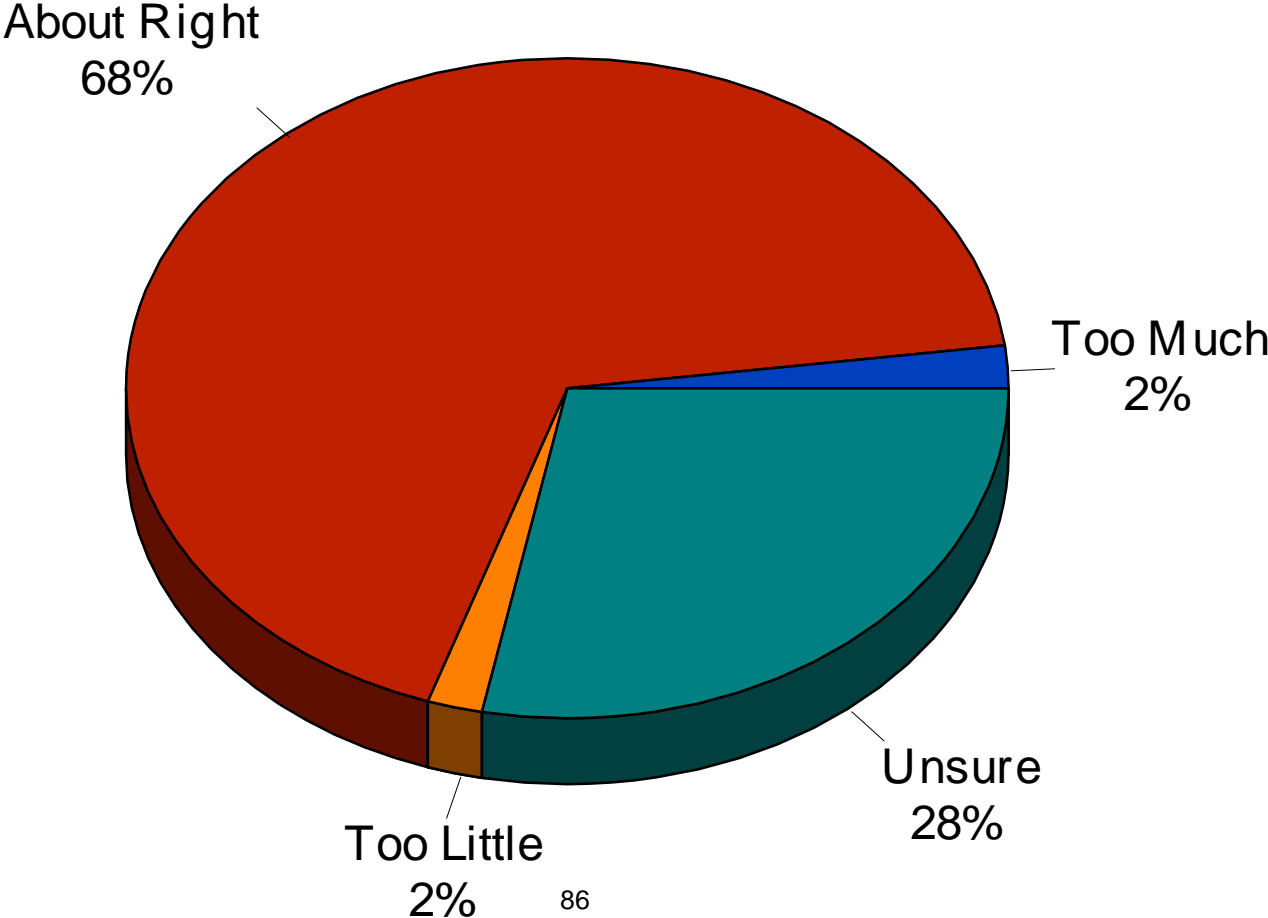
Past Ten Years



Community Aspect

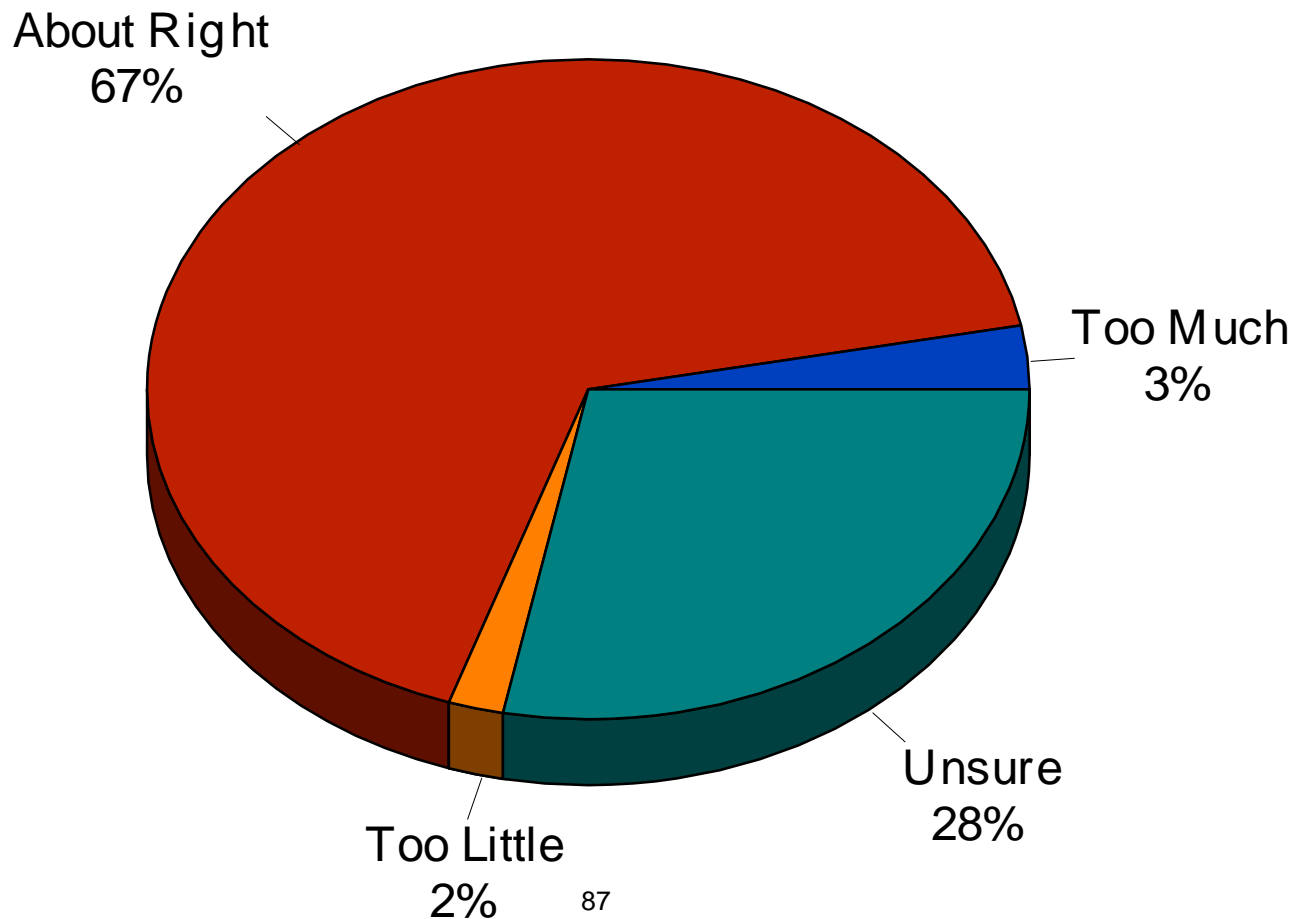
Children in Poverty

2011 Wayzata Public Schools



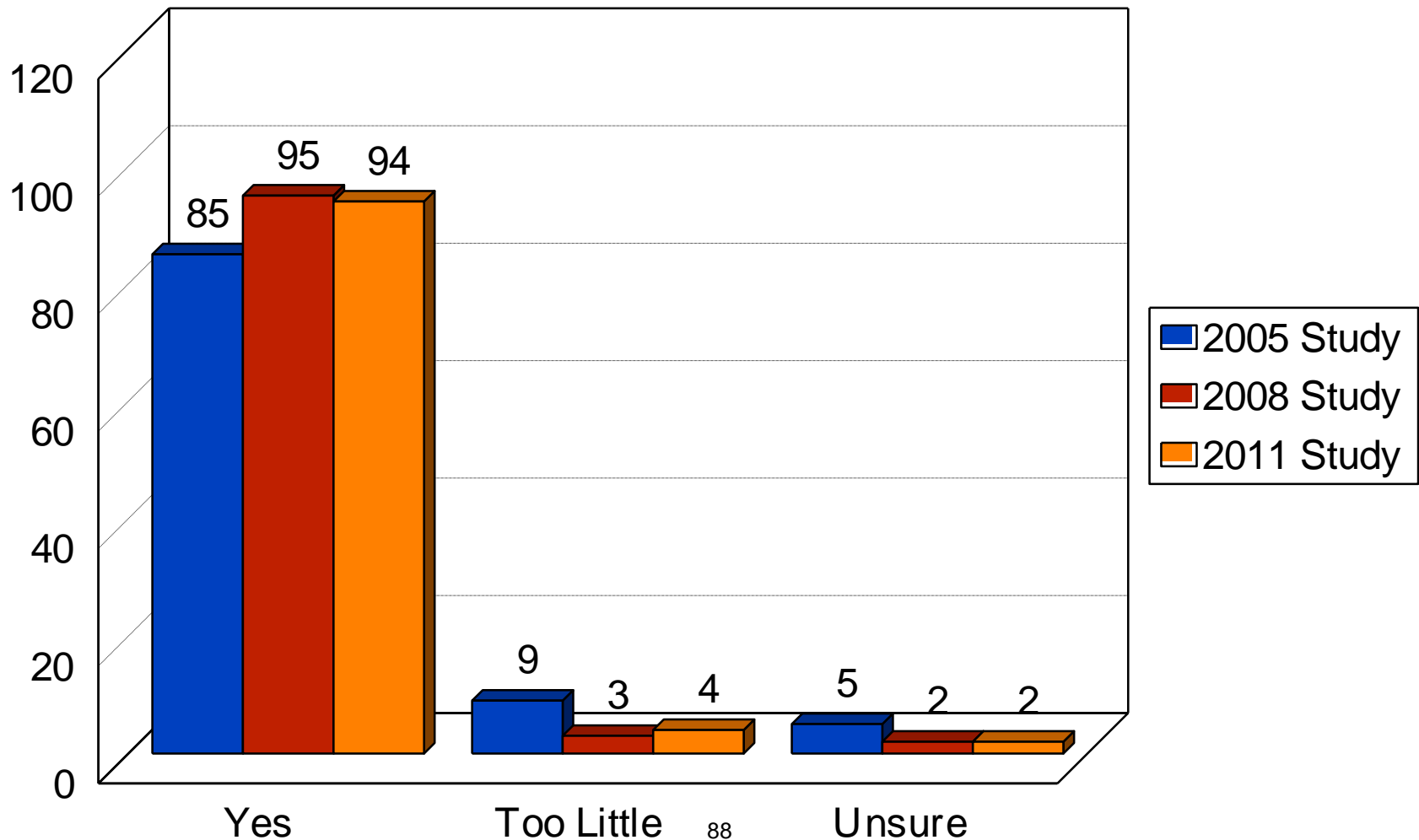
Non-Caucasian Children

2011 Wayzata Public Schools



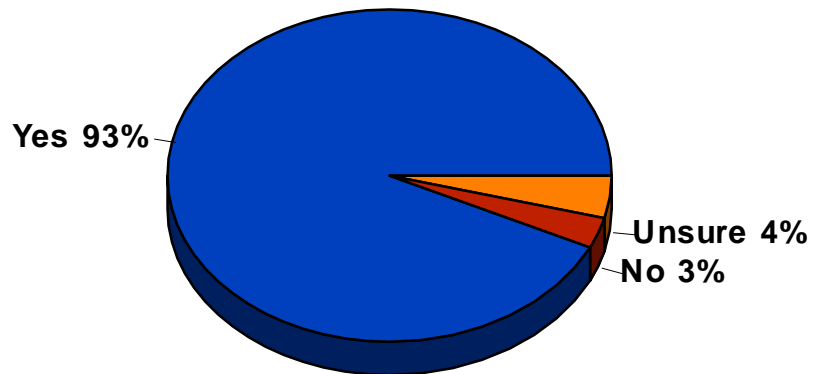
Satisfaction with Information

2011 Wayzata Public Schools

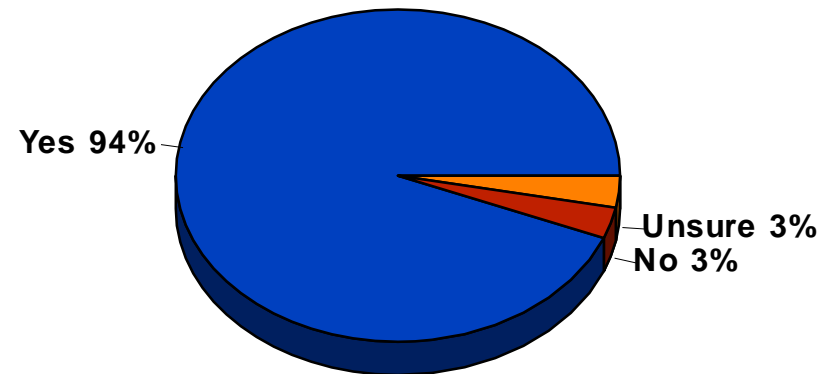


Satisfaction with Input Options

2011 Wayzata Public Schools



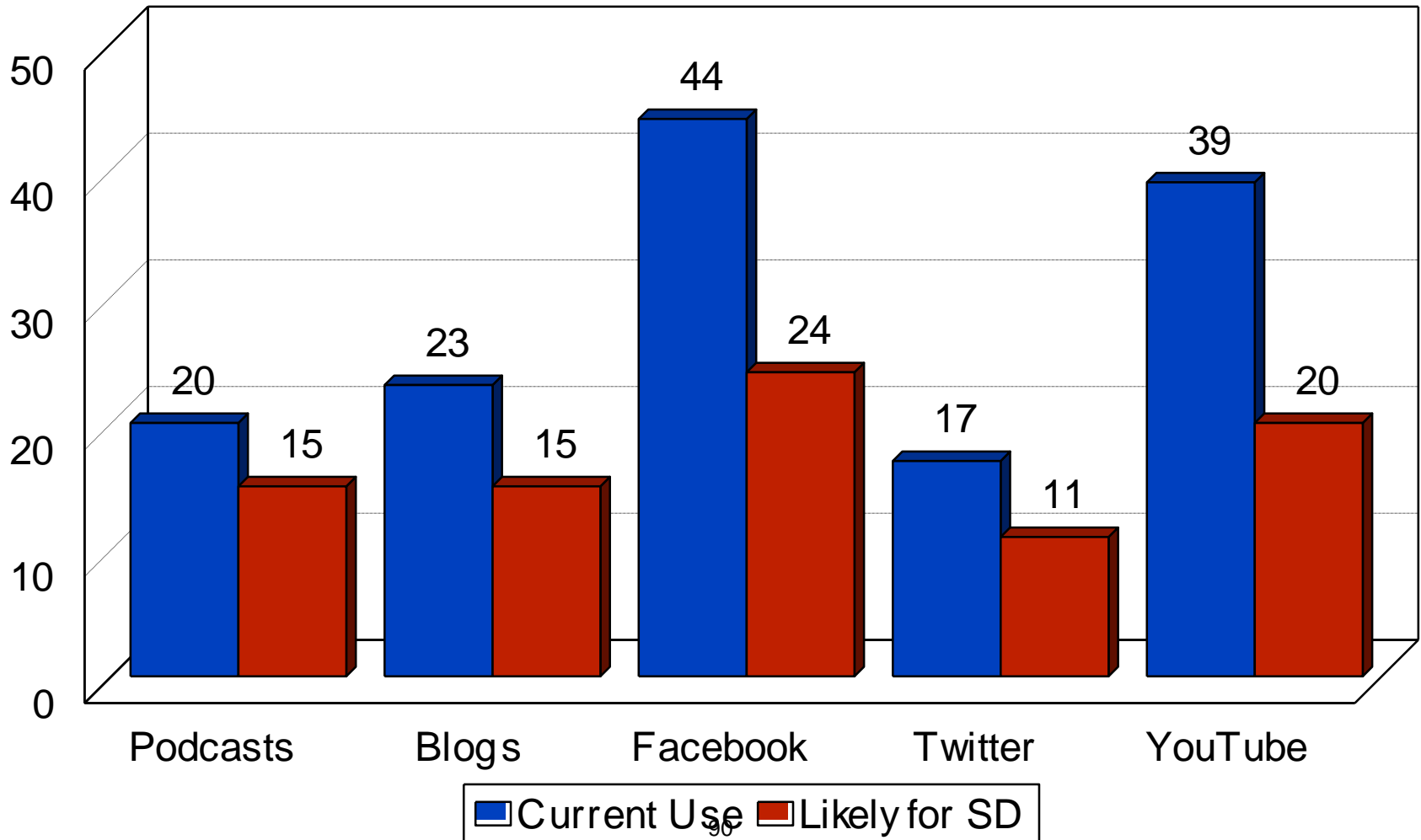
2008



2011

Social Media Use

2011 Wayzata Public Schools



WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting - June 13, 2011 - 7:00 PM
Wayzata City Hall, 600 Rice Street, Wayzata

AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

 - A. Approval of Minutes
 1. Regular Meeting - May 9, 2011
 - B. Resolution for Membership in the Minnesota State High School League for 2011-2012
 - C. Finance and Business Recommendations
 - D. Health/Safety Plan - Attachment 10
 - E. Early Childhood Special Education Contract with Wayzata Community Church
 - F. Human Resource Recommendations
3. **STUDENT CURRICULUM PRESENTATION**
4. **RECOGNITIONS**
 - A. June Employee of the Month -
 - B. WPS 2010-2011 Retirees
 - C. NCTE Promising Young Writers Contest
5. **REPORTS FROM ORGANIZATIONS**

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.
6. **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**
 - A. Superintendent
 - B. Curriculum and Instruction
 - C. Finance and Business Services
 1. Monthly Financial Reports
 2. Adoption of Proposed 2011 - 2012 Budget
 3. Resolution Regarding Certification of District 284 Population
 - D. Human Resource Services
 1. Unaffiliated Pay Structure/Handbooks - 2011-2012
7. **OTHER BOARD ACTION**
 - A. Board Legislative Action Committee Appointment - July 2011 - June 2012
 - B. Approval of the School Board Meeting Schedule for the 2012 - 2013 School Year
8. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.
9. **BOARD REPORTS**
 - A. Legislative Action Committee Year End Report - B. Noyed, C. Polzin
10. **NEW BUSINESS**
11. **ADJOURN**

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – May 23, 2011

AGENDA SECTION: 8. ADJOURN

ITEM: _____

COMMENTS BY: Board Chair Gleason

If there is no additional business before the School Board, the Chair will adjourn the meeting.