

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - September 14, 2009 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Moroz

Susan H. Droegemueller, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan H. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Greg D. Rye	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Moroz

Consent agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a consent agenda item and addressed. Consent agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting – August 10, 2009
 - 2. Special Meeting – August 27, 2009
- B. Authorize Holding a Regular Board Meeting on Columbus Day, October 12, 2009
- C. Approve Election Judge Salaries for the November 3, 2009 General and Special Elections
- D. Finance and Business Recommendations
- E. Human Resource Recommendations

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the consent agenda items as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

4 Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

1. Regular Meeting – August 10, 2009

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of August 10, 2009.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of August 10, 2009.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of a Regular Meeting

August 10, 2009

The Board of Education **Wayzata Public Schools**

A Regular meeting of the Board of Education of Wayzata Public Schools was held August 10, 2009 beginning at 7:00 PM at Wayzata City Hall, 600 Rice Street, Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. **CALL TO ORDER/ROLL CALL**

Call to
Order/Roll
Call

The meeting was called to order by Board Vice Chair, Patricia Gleason, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Ms. Linda A. Cohen, Ms. Susan H. Droegemueller, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Ms. Carter G. Peterson, Mr. Greg D. Rye and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: Mr. John Moroz.

Others Present: Bob Wittman, Lori Fildes, Donna Marget, Marcia Treno, Lynn Zemlin, Brenda Heim, Carole and Bob Ries, John Sucansky, Bob Noyed, Annie Doughty, Jim Westrum, Jane Sigford and Colleen Erickson.

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approval of
Agenda and
Consent
Agenda
Items

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

A motion was made by Ms. Carter Peterson and seconded by Ms. Cohen to approve the agenda and consent agenda as presented. The motion passed on a 6-0 vote with Mr. Moroz being absent.

Consent Agenda Items were as follows:

A. **Approval of Minutes**

Approval of
Minutes

Approved the official minutes of:

- 1) Regular Meeting – July 13, 2009
- 2) Special Meeting – July 27, 2009

B. **Waive Statutory Requirement for Weekly Pledge of Allegiance**

Waive
Statutory
Requirement
for Weekly
Pledge of
Allegiance

According to Minnesota Statutes Section 121A.11, enacted in 2004, School Boards are required to maintain a policy regarding weekly student recitation of the Pledge of Allegiance. School Boards may require students to recite the pledge weekly and require

flag etiquette instruction, or a Board may waive the requirement by an annual vote. The current practice in Wayzata is that elementary students routinely recite the pledge at least weekly.

Approved waiving the statutory requirement for recitation of the Pledge of Allegiance, and that current practice appropriate instruction continue regarding flag etiquette and history of the Pledge of Allegiance is included in social studies curriculum.

C. Finance and Business Services

Finance and
Business
Services

Authorized the following disbursements:

- General Checking Account – July 2009 \$ 3,005,773.75
- Wire Transfer – June 2009 \$ 115,019,054.00

Accepted donations from the following:

Gifts

Gifts

Amount	Donated By	Purpose
131.92	Katrina Hou, Denise Dau and Wells Fargo	Wells Fargo Community Support Campaign
440.00	Birchview Elementary PTA	Scholarships for field trips and books
2,000.00	Dow Chemical Foundation	Young Scientist Roundtable Support
5,100.00	East Middle School PTA	Field Trips
\$7,671.92		

D. Human Resources Recommendations

Human Resources
Recommendations

Approved the Human Resource Recommendations as follows:

Employment

Carolyn Givens – 1.0 Counselor (LTR) – West Middle School – Leave of Absence – Ann Roeder

Kathryn Hill – 1.0 4th Grade (LTR) – Greenwood Elementary School – Sabbatical Leave of Absence – Joseph Vrudny

Esther Hutchinson - .333 Social Studies (LTR) – High School – Leave of Absence – Sarah Rudell Beach

Sandra Woodhull – .333 Art Teacher – East Middle School – Retirement – Linda Johaneson

Contract Modification

Daniel Bordwell – Social Studies – LTR – High School – Rescind Contract

Molly Davin – Communications & FACS – Central Middle School – From .8 to .925

Kalie Gross – Special Education – Sunset Hill – From .8 to 1.0

Heather Jurek – Kindergarten & Intervention – Birchview Elementary – From .5 to .8

Michele Mader – Speech Clinician – Greenwood/Oakwood Elementary – From .8 to 1.0

Ross Nelson – Social Studies, ETD – High School – From .5 to .833

Andrea Strand – Elementary Spanish – Gleason Lake/Oakwood Elementary – Rescind Contract

Disability/Child Care Leave of Absence

Kristin Peterson – Kindergarten Teacher at Plymouth Creek Elementary requested a childcare leave of absence to begin with the birth of her baby which is due December 11, 2009. She is requesting a disability leave followed by a childcare leave of absence through April 9, 2010.

Anne Rydland – 1st Grade Teacher at Sunset Hill Elementary requested a childcare leave of absence to begin with the birth of her baby which is due August 28, 2009. She is requesting a disability leave followed by a childcare leave of absence through November 20, 2009.

Leave of Absence Without Pay

Jamie Ruzicka – 3rd Grade Teacher at Greenwood Elementary requested a leave of absence from October 9-14, 2009 utilizing two personal days and two without pay.

Retirement

Janet Horn-Turner – A Secretary for Technology submitted her retirement effective July 31, 2009. Ms. Horn-Turner has worked for the District since September 1, 1993 (15 years).

Jane Trout – A Secretary at Kimberly Lane submitted her retirement effective August 14, 2009. Ms. Trout has worked with the District since September 29, 1986 (23 years).

Resignation

Manetta Henderson – Culinary Express at the High School has resigned her position effective July 27, 2009.

Sally Mays – Media Specialist at Plymouth Creek Elementary School has resigned her position effective August 5, 2009.

Caitlin Neuworth – High School Mathematics Teacher has resigned her position effective July 29, 2009.

Michael Oden – High School Mathematics Teacher has resigned his position effective August 5, 2009.

Julie Schmickle – East Middle School Paraprofessional has resigned her position effective August 4, 2009.

3. **STUDENT CURRICULUM PRESENTATION**

Student
Curriculum
Presentation

There was no student curriculum presentation this month.

4. **RECOGNITIONS**

Recognitions

A. August Employee of the Month – Carole Ries – Special Services

Employee of
the Month

The Special Services Department was pleased to recommend Carol Ries to the Board of Education as the August 2009 Wayzata Public Schools Employee of the Month. Carole has been employed by the District for nine years as an occupational therapist and the department's assistive technology specialist. As one of the District's occupational therapists, Carole has been instrumental in partnering with her colleagues to support special education and general education staff who work with students who have fine motor difficulty, sensory problems, and/or other motor related concerns that are due to their disability. In her role as the Department's assistive technology specialist, Carole has led the effort in integrating technology into specially designed instruction and promoting the concept of universal design for learning for all students. Carole has been described as knowledgeable, creative, passionate, and persistent, all excellent qualities that ultimately serve students well. She is contagiously excited about all of the possibilities available to students in the area of technology.

Congratulations Carole!

B. Wayzata Public Schools 2009 Retirees

The following employees announced their retirement in 2009. Superintendent Anderson recognized them for their years of service to Wayzata Public Schools:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Jane Trout	Secretary	23 Years
Janet Horn-Turner	Secretary	15 Years

C. WPS Communications Department NSPRA Award

WPS
Communications
Department
NSPRA Award

The Communications Department for Wayzata Public Schools recently received two awards from the National School Public Relations Association (NSPRA) for publications created during the 2008-09 school year.

The District newsletter, The Communicator, received an award of excellence and the 2008-09 District calendar received an award of honorable mention. There were 698 entries in the publications portion of the competition this year and 78 received awards of excellence. The District's newsletter was displayed at the publications exchange center at the national seminar for NSPRA this summer held in San Francisco, California.

NSPRA is a professional organization dedicated to building support and trust for education through responsible public relations that leads to success for all students.

The Wayzata Public Schools Communications Department consists of Director Bob Noyed and John Sucansky.

Congratulations Bob and John!

5. REPORTS FROM ORGANIZATIONS

Reports from
Organizations

There were no reports.

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

Superintendent's
Reports and
Superintendent

A. Superintendent

There were no items for this section.

B. Curriculum and Instruction

Curriculum and
Instruction

There were no items for this section.

C. Finance and Business Services

Finance and
Business Services

Monthly Financial Reports

The School Board received the following monthly financial reports for review and information:

- Student Activity Fund Report of June 30, 2009.

The Monthly Financial Report detailing fund and budget status data as of June 30, 2009 will be reported once the June 30, 2009 audit is complete.

No Board action was required.

D. Human Resource Services

Human Resource
Services

There are no items for this section.

E. Community Education Report

1) Community Education Report

Mr. Bob Wittman, Community Education Director for Wayzata Public Schools presented the 2008-2009 Community Education Report, along with Lynn Zemlin, Community Education Home Base Coordinator, Marcia Treno, Community Education Family Learning Center Coordinator, and Brenda Heim, Executive Director of CFKI (Caring For Kids Initiative). The report was specific to Kindergarten Readiness.

No Board action was required.

7. OTHER BOARD ACTION

Other Board
Action

A. Resolution Establishing Combined Polling Places and Designating Hours

A motion was made by Ms. Linda Cohen to adopt the RESOLUTION ESTABLISHING COMBINED POLING PLACES AND DESIGNATING HOURS during which the polling places will remain open for voting on November 3, 2009, as presented. The motion was seconded by Mr. Jay Hesby. A roll call vote was taken by Ms. Susan Droegemueller, Board Clerk, and the following voted in favor thereof: The following voted against the same: No one; whereupon, the motion passed on a 6-0 vote with Mr. John A Moroz being absent.

8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

Audience
Opportunity
to Address
School
Board

This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.

No one came forward to address the Board.

9. BOARD REPORTS

Board
Reports

A. Scheduling of Public Meeting For Prospective School Board Candidates – S. Droegemueller
Ms. Droegemueller, Board Clerk, reported on the scheduling of a public meeting for prospective School Board candidates for Thursday, August 27 at 7:00 p.m. at the District Administration Building. She stated that anyone interested in filing for candidacy would find it beneficial to attend this information session.

10. NEW BUSINESS

New
Business

There was no new business.

11. ADJOURN

Adjourn

There being no additional business before the School Board, a motion was made by Ms. Linda Cohen and seconded by Mr. Jay Hesby to adjourn the meeting. The motion passed unanimously. Ms. Gleason, Board Vice Chair, adjourned the meeting at 7:32 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN H. DROEGEMUELLER, SCHOOL BOARD CLERK

John A. Moroz
School Board Chair

Susan H. Droegemueller
School Board Clerk

Attachments:

Board Agenda
Resolution

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

2. Special Meeting – August 27, 2009

Enclosed for Board review and approval are the minutes of the Special Board Meeting of August 27, 2009.

RECOMMENDED ACTION: Approve the minutes of the Special Board Meeting of August 27, 2009.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of a Special Meeting

August 27, 2009

The Board of Education Wayzata Public Schools

A Special Meeting of the Board of Education of Wayzata Public Schools was held August 27, 2009, beginning at 6:45 PM at the District Administration Building, 210 County Rd. 101 N., Plymouth, MN 55447.

1. **CALL TO ORDER – Board Chair Moroz**

Call to
Order/Roll
Call

A Special Meeting of the Board of Education of Independent School District 284 was convened on Thursday, August 27 at 6:45 p.m., preceding a scheduled Board Candidate Information Session, in the Board Room of the District Administration Building, 210 County Road 101 North, Plymouth, Minnesota, pursuant to due notice.

The meeting was called to order by Board Chair, John Moroz and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Ms. Susan Droegemueller, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Mr. John A. Moroz, Mr. Greg D. Rye and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: Ms. Linda A. Cohen, and Ms. Carter G. Peterson.

Others Present: Jim Westrum, Colleen Erickson and Bob Noyed.

2. **HUMAN RESOURCE RECOMMENDATIONS**

Human Resource
Recommendations

Human Resource Recommendations

Approved the Human Resource Recommendations as follows:

- Employment:
 - Nancy H. Anderson** – 4.5 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New position
 - Rick Baker** – 6 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
 - Mara Beugen** – 5 hour Paraprofessional (09-10 school year only) – Central Middle – New Position
 - Anne Brantner** – 4 hour Paraprofessional – Plymouth Creek – New Position
 - Elizabeth Crichton** – 6 hour Paraprofessional – Sunset Hill – Transfer – Theresa Loechler
 - Kari Ehlers** – Paraprofessional/Peppermint Fence – Central Middle – New Position
 - Michelle Glasgow** – 3.5 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
 - Beth Greeninger** – 6 hour Paraprofessional – Gleason Lake – New Position

- Heidi Hammer** – 6 hour Paraprofessional – Oakwood – Transfer – Stacy VanSloten
Keenan Jones – 4 hour Paraprofessional – Plymouth Creek – New Position
Jane Lehman – 6 hour Paraprofessional – Oakwood – New Position
Michelle Majzner – 6 hour Paraprofessional – West Middle – New Position
Rebecca O'Toole – 2.5 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
Ian Paul – 6 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
Nyoka Peniata – 6 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
Robin Redman – 6 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
Erica Ribnick – 5 hour Paraprofessional – Plymouth Creek – New Position
Kate Ronning – 3.75 Paraprofessional (09-10 school year only) – Gleason Lake – New Position
Tim Sommerfeld – 8 hour Custodian – Central Services – New Position
Paige Vlatkovich – 6 hour Paraprofessional – Central Middle – Retirement – Emma de la Riva
Nancy Vogt – 5 hour Paraprofessional (09-10 school year only) – Plymouth Creek – New Position
Lisa Yentzer – 2.75 hour Paraprofessional – Birchview – Resignation – Allison Carter
- Resignation
Chanda Chapman – Paraprofessional at Gleason Lake has resigned her position effective August 22, 2009.
Julie Fasching – Culinary Express at Central Middle has resigned her position effective August 6, 2009.
Terrisa Fisher – Paraprofessional at Central Middle has resigned her position effective August 14, 2009.
Andrew Haugen – Paraprofessional at East Middle has resigned his position effective August 24, 2009.
Rhonda Landwehr – Paraprofessional at Central Middle has resigned her position effective August 24, 2009.
Lisa Mielke – High School Counselor has resigned her position effective August 6, 2009.
Kelli Olson – High School Science Teacher has resigned her position effective August 26, 2009.
 - Extended Leave of Absence for 2009-2010 (3 year minimum, 5 year maximum)
Carmen Avendano - .8 Elementary Spanish – 1st year – Kimberly Lane/Greenwood
 - Disability/Child Care Leave of Absence
Karen Ward Elser – 5th Grade Teacher at Kimberly Lane has requested a childcare leave of absence to begin with the birth of her baby which is due December 15, 2009. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2009-2010 school year.
Kristin Peterson – Kindergarten Teacher at Plymouth Creek has requested a disability/childcare leave of absence for the 2009-2010 school year.

A motion was made by Ms. Patricia Gleason and seconded by Mr. Jay Hesby that the Board approve the Human Resource Actions as recommended. The motion passed on a 5-0 vote.

3. **ADJOURN**

Adjourn

There being no additional business before the School Board, a motion was made by Ms. Patricia Gleason and seconded by Mr. Jay Hesby, that the Special Board meeting be adjourned. Mr. John Moroz, Board Chair, adjourned the Special meeting at 6:46 p.m.

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN H. DROEGEMUELLER, SCHOOL BOARD CLERK

John A. Moroz
School Board Chair

Susan H. Droegemueller
School Board Clerk

Attachments:
Board Agenda

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Authorize Holding a Regular Board Meeting on Columbus Day, October 12, 2009

COMMENTS BY: Board Chair Moroz

The 2009-2010 School Year calendar as approved by the School Board does not list Christopher Columbus Day, October 12, 2009, as an observed holiday in our District. School is in session and all school and administrative offices are open. While Minnesota Statutes list Christopher Columbus Day as a holiday, it also provides “political subdivisions” with the option to conduct public business by taking specific action. October 12, 2009, is the second Monday of the month, which is the School Board’s regular meeting day. Therefore, it is recommended the Board take action to authorize holding a Regular Board Meeting on that day.

RECOMMENDED ACTION: Declare that Christopher Columbus Day, October 12, 2009, is not an observed holiday in the Wayzata Public Schools, that public business may be conducted, and authorize holding a Regular School Board Meeting on October 12, 2009.

Motion by: Yes Passed

Second by: No Failed

Abstentions

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT ITEMS

ITEM: C. Approve Election Judge Salaries for the November 3, 2009
General and Special Elections

COMMENTS BY: Board Chair Moroz

For election judges serving in a School District election, which is not held in conjunction with a state election, the School Board may determine the rate to be paid to election judges. The School District shall pay at least the prevailing Minnesota minimum wage for each hour spent carrying out duties at the polling place and in attending required training sessions. Further, a judge who travels to pick up election supplies or delivers returns to the clerk or county auditor shall receive not less than the prevailing Minnesota minimum wage plus mileage. The School Board shall determine the mileage amount to be paid.

After a comparison of wages being paid to election judges in surrounding cities and School Districts, it is the recommendation of the School District Election Administrator that Wayzata School District reimburse the election judges appointed for the November 3, 2009 election at the following rates:

Head Election Judge	-	\$10.00 per hour
Election Judge	-	\$ 8.50 per hour
Election Judge Training	-	\$15.00 flat fee

RECOMMENDED ACTION: Approve the Election Judge Salaries for the November 3, 2009 General and Special Elections as listed above.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions 17

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: D. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for August 2009	\$ 2,314,927.32
Wire Transfer for July 2009	\$ 13,450,247.00

RECOMMENDED ACTION: Authorize payment as recommended.

Gifts

The District has received the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated By	Purpose
\$ 131.92	Katrina Hou, Denise Dau and Wells Fargo	Wells Fargo Annual Giving Campaign
131.92	Katrina Hou, Denise Dau and Wells Fargo	Wells Fargo Annual Giving Campaign
255.77	Cindy Mohr, Mark Ryshavy and Wells Fargo	Wells Fargo Community Support Campaign to support Gleason Lake Elementary School
853.52	Cargill	Literacy Program end of year Resource Books
\$1,373.13		

RECOMMENDED ACTION: Approve the above listed gifts to be used as designated.

Motion by: _____ Yes _____ Passed _____

Second by: _____ ~~No~~ _____ Failed _____

Abstentions _____

**WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
AUGUST 2009**

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
349262	HEWLETT PACKARD CO	DISTRICTWIDE COMPUTERS FOR LABS	8/4/2009	228,011.00
349436	NORTHERN AIR CORPORATION	CMS-SERVICE MDE#97167	8/14/2009	199,283.00
349293	CENTRAL ROOFING CO	WMS-SERVICE	8/6/2009	145,825.00
349372	TIERNEY BROTHERS, INC.	SUMMER INSTALLATIONS TECHNOLOGY	8/11/2009	102,465.13
349624	NORTHERN AIR CORPORATION	CMS-COOL & ENERGY RECOVERY	8/25/2009	88,000.00
349283	XCEL ENERGY	MONTHLY SERVICE	8/4/2009	81,129.21
349612	ISD #279 OSSEO PUBLIC SCHOOLS	FINAL 09 PERKINS CONSORTIUM	8/25/2009	78,953.13
349400	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	8/14/2009	66,295.14
349332	ZIEGLER INC	LOADER & SNOWBLOWER	8/6/2009	61,797.00
349707	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	8/31/2009	58,065.13
349264	ISD #281 - ROBBINSDALE SCH	FINAL 09 PERKINS CONSORTIUM	8/4/2009	57,764.39
349622	TRUST	COMM PKG POLICY-INSTALLMENT	8/25/2009	56,462.50
349309	JUST 5 CLICKS, INC	ANNUAL SERV FEE- SMARTSLIDES FOR ED 09-10	8/6/2009	52,093.13
349591	CORPORATE MECHANICAL	HS-B TOWER AC UNIT	8/25/2009	37,990.00
349398	MN TEACHERS RETIREMENT ASSN	PAYROLL ACCRUAL	8/14/2009	32,901.94
349701	ING	PAYROLL ACCRUAL	8/31/2009	32,670.12
349286	TRUST	WORKERS COMPENSATION	8/6/2009	32,514.00
349416	ENVIROBATE METRO	EMS-SERVICE MDE#25618	8/14/2009	29,900.00
349325	TARGET COMMERCIAL INTERIORS	GL-SERV & FLOORING	8/6/2009	29,749.00
349637	TENNIS WEST	HS-RESURFACE COURTS	8/25/2009	29,294.00
349648	WATER SPECIALTY OF MN, INC	EMS-POOL UPGRADES	8/25/2009	28,447.90
349617	MIDWEST MUSICAL IMPORTS	BAND INSTRUMENTS	8/25/2009	26,417.00
349547	SAF-T-NET ALERTNOW	COMM SERVICES	8/18/2009	25,500.00
349392	FIDELITY INVESTMENTS	PAYROLL ACCRUAL	8/14/2009	24,143.26
349705	MN TEACHERS RETIREMENT ASSN	PAYROLL ACCRUAL	8/31/2009	24,087.02
349698	FIDELITY INVESTMENTS	PAYROLL ACCRUAL	8/31/2009	21,676.57
349444	TARGET COMMERCIAL INTERIORS	HS-HORSESHOES & GREEN HOUSE	8/14/2009	20,775.00
349611	INSPEC, INC.	DEF MAINT-ROOF REPAIRS	8/25/2009	20,407.70
349534	PARALLEL TECHNOLOGIES INC	VARIOUS SMARTBRDS	8/18/2009	18,590.34
349557	YOUTH ENRICHMENT LEAGUE	PROF SERV-CLASS INSTRUCT	8/18/2009	17,377.50
349288	ACOUSTICS ASSOCIATES	CMS-UPPER B,WRESTLING, TECH	8/6/2009	17,202.00
349282	WESTONKA ELECTRIC	VARIOUS SCHOOLS-ELECTRICAL SERVICE & REPAIRS	8/4/2009	15,079.00
349240	AIRPORT, PIONEER & TOWN TAXI	TRANSPORT	8/4/2009	15,036.00
349342	FITOL-HINTZ CONSTRUCTION, INC.	KL-PLAYGROUND UPGRADE MDE#50223	8/11/2009	13,494.00
349654	CDW GOVERNMENT, INC	ACCESS POINTS FOR WIRELESS	8/27/2009	13,443.50
349432	MC GRAW HILL COMPANIES	MATH BOOKS & STUDENT MATERIALS	8/14/2009	12,907.34
349560	BERBEE INFORMATION NETWORKS CORP	SURVEYS	8/20/2009	12,675.00
349641	TSP	PROF SERV	8/25/2009	11,973.76
349539	PRECISION MACHINE CONTROL	CMS-LIGHTS-UPPER B & WREST RM	8/18/2009	11,200.00
349538	CITY OF PLYMOUTH - FINANCE DEPT	WATER & SEWER	8/18/2009	10,868.56
349711	SCHOOLS	PAYROLL ACCRUAL	8/31/2009	9,625.00
349394	ING	PAYROLL ACCRUAL	8/14/2009	8,955.44
349404	ACOUSTICS ASSOCIATES	GL-GYM WALL	8/14/2009	8,885.00
349443	SWANSON EXCAVATING, DENNIS	KL-PLAYGROUND MDE#50223	8/14/2009	8,720.00
349250	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	8/4/2009	8,263.03
349241	CARRIER CORP	CMS-OFFICE CIRC BOARD CONVERSION	8/4/2009	7,868.00
349607	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	8/25/2009	7,500.00

349643	US ENERGY SERVICES, INC	ENERGY-JULY	8/25/2009	6,801.82
349413	COMMERCIAL DOOR SYSTEMS, INC	CMS-TRANSP REMODEL	8/14/2009	6,732.97
349590	COMMERCIAL DOOR SYSTEMS, INC	WMS-ALA CARTE	8/25/2009	6,723.07
349427	KAMIDA	HS-SIDEWALK REPAIR	8/14/2009	6,700.00
349645	VANTAGE PAINTING CO	EMS-MISC PAINTING	8/25/2009	6,530.00
349248	MINNETONKA TRANSPORTATION INC	ATH-TRANSPORT	8/4/2009	6,498.52
349403	A & M CONSTRUCTION, INC	EMS-TECH LAB, LABOR & MATERIALS	8/14/2009	6,400.00
349578	MN STATE HIGH SCHOOL LEAGUE	ATH-YRLY SERV FEES	8/20/2009	5,787.00
349507	CDW GOVERNMENT, INC	WIRELESS INFRASTRUCTURE AND ROUTERS	8/18/2009	5,747.13
349334	ABRAKADOODLE	CED-G ART CLASS-7/09	8/11/2009	5,740.00
349583	YEAGER, JILL	SUMMER MATH BY MAIL	8/20/2009	5,704.00
349266	METROPOLITAN PRINCIPALS' ACADEMY	MEMBERSHIP-TIER 3	8/4/2009	5,700.00
349348	LARSON ALLEN LLP	SERVICE 6/16-7/25/09 AUDIT 6/30/09	8/11/2009	5,700.00
349606	HALLBERG ENGINEERING	EMS-VENT STUDY 7/31/09 MDE#37386	8/25/2009	5,636.30
349244	INTERMEDIATE DIST 287	PCG SERV-EASY IEP	8/4/2009	5,542.43
349290	ALL STRINGS ATTACHED	CELLO & DBL BASS	8/6/2009	5,530.00
349554	WESTONKA ELECTRIC	CMS-TECH OFFICE	8/18/2009	5,515.00
349694	SWANSON EXCAVATING, DENNIS	OW-CHIPS MDE#25505	8/27/2009	5,400.00
349319	OSP INC/OUT SOURCE PROJECTS	2010	8/6/2009	5,216.00
349331	WATER SPECIALTY OF MN, INC	EMS-POOL UPGRADES	8/6/2009	5,200.00
349321	SCHWAB-VOLLHABER-LUBRATT SRV. INC.	SH-SP ED & ERU REPLACE	8/6/2009	4,963.00
349672	FIRST STUDENT, INC	TRANSPORTATION	8/27/2009	4,947.75
349314	LIFETIME FITNESS, INC.	LOCKER RM RENTAL	8/6/2009	4,919.30
349355	TRUST	DEDUCTIBLE BILLING STATEMENT	8/11/2009	4,878.00
349579	OLSEN FIRE PROTECTION, INC	SPRINKLER TESTS-VARIOUS SCHOOLS MDE#25625	8/20/2009	4,730.00
349257	FIRST STUDENT, INC	TRANSPORTATION	8/4/2009	4,702.17
349300	GIVENS VIOLINS, INC., CLAIRE	CELLO	8/6/2009	4,624.00
349277	STAPLES (FORMERLY CORP EXPRESS)	KL-SUPPLIES	8/4/2009	4,534.32
349510	COMMERCIAL KITCHEN SERVICES	EMS-SERVICE	8/18/2009	4,459.26
349380	COMMERCIAL DOOR SYSTEMS, INC	WMS -POOL DRS	8/13/2009	4,454.02
349627	PUMP & METER SERVICE, INC	SH-VEEDER ROOT-PARTIAL MDE#25584	8/25/2009	4,407.93
349541	Q WEST	MONTHLY SERVICE (1 MO)	8/18/2009	4,343.58
349420	GRAYBAR ELECTRIC CO	GW-LIGHTING	8/14/2009	4,215.91
349540	QWEST	MONTHLY SERVICE	8/18/2009	3,912.90
349582	THE LOCKER GUY-TC STORAGE SOLUTIONS	BV LOCKERS	8/20/2009	3,810.00
349649	XEROX CORP	INVENTORY	8/25/2009	3,640.00
349708	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	8/31/2009	3,593.30
349618	MILLER 32ND AVE, LLC	RENT & TAXES	8/25/2009	3,498.13
349246	KENNEDY & GRAVEN CHARTERED	PROF SERVICE	8/4/2009	3,452.71
349401	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	8/14/2009	3,451.80
349322	SONUS INTERIORS, INC	HS MEDIA CTR-CEILING	8/6/2009	3,450.00
349328	TOWN & COUNTRY FENCE	FENCE	8/6/2009	3,354.00
349514	GAGE FOODS	GROCERIES	8/18/2009	3,334.50
349245	ISD #280 - RICHFIELD SCH	TUITION (REG) 08-09	8/4/2009	3,320.00
349280	WEST METRO LEARNING	CONT SERV	8/4/2009	3,243.00
349442	STATE SUPPLY CO, INC.	POOL UPGRADES & SUPPLIES	8/14/2009	3,220.00
349287	VOELLER, STEVEN	REIMBURSE	8/6/2009	3,000.00
349558	ALPHA VIDEO & AUDIO, INC	CAMERAS/CABLES	8/20/2009	2,895.00
349580	POS SYSTEMS GROUP INC	COMPUTER,SOFTWARE ETC	8/20/2009	2,849.00
349439	RETROFIT RECYCLING, INC	OW-SERVICE MDE#25591	8/14/2009	2,848.85
349379	BISSONNETTE, MICHAEL	PROF SERVICE	8/13/2009	2,746.54
349295	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS JULY 2009	8/6/2009	2,642.43
349273	SCHOOL SPECIALTY	KL STUDENT CHAIRS	8/4/2009	2,627.10

349431	LUMBER DEALERS SERVICE & SUPPLY CO	CMS-SCI LAB CTRS	8/14/2009	2,602.94
349367	SPORTIME	PC-SUPPLIES	8/11/2009	2,588.95
349373	TIES	DIAL UP RENEW 7/1/09-6/30/10	8/11/2009	2,574.00
349279	VANTAGE PAINTING CO	PAINTING SERVICE	8/4/2009	2,475.00
349556	WYLDE HARE CREATIVE	PROF SERVICE	8/18/2009	2,450.00
349402	AMERICAN CENTURY	PAYROLL ACCRUAL	8/14/2009	2,408.70
349709	AMERICAN CENTURY	PAYROLL ACCRUAL	8/31/2009	2,408.70
349395	MET LIFE	PAYROLL ACCRUAL	8/14/2009	2,392.63
349702	MET LIFE	PAYROLL ACCRUAL	8/31/2009	2,392.63
349445	WASTE MANAGEMENT-BLAINE	SERVICE	8/14/2009	2,344.69
349527	METRO ATHLETIC SUPPLY	ATH-SUPPLIES	8/18/2009	2,292.15
349552	TENNIS WEST	ATH-STORAGE GATE	8/18/2009	2,287.00
349630	RENAISSANCE LEARNING, INC	SH-MEDIA AR-HOSTING FEE & SUBSCRIPTION	8/25/2009	2,145.00
349378	AUTOMATED LOGIC CORP	SERVICE-CMS MDE#97164	8/13/2009	2,100.00
349651	COMMUNICATION MAILING SERVICES	TRANSPORTATION MAILING	8/26/2009	2,074.72
349396	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	8/14/2009	1,956.04
349523	KARI BERIT PRESENTS INC	WORKSHOP-BALANCE 8/25/09	8/18/2009	1,875.00
349274	STAHL, BARBARA	PROF SERVICE	8/4/2009	1,836.00
349242	FAMILY NETWORKS INC	PROF SERVICE	8/4/2009	1,826.00
349414	COMMERCIAL WALL SYSTEMS, INC	HS-MEDIA CTR REMODEL	8/14/2009	1,775.00
349356	NATIONAL TREASURE KUNG FU, INC	CLASS INSTRUCTION	8/11/2009	1,659.45
349316	MERZER, SHEILA	CONT SERV	8/6/2009	1,650.00
349298	GARY'S DIESEL SERVICE	LABOR & REPAIRS-98 FORD TRUCK	8/6/2009	1,606.59
349631	RETROFIT RECYCLING, INC	HS-SERVICE MDE#25597	8/25/2009	1,551.06
349598	GENERAL REPAIR SERVICE BURAND INC	CMS-LIFT STATION PUMP	8/25/2009	1,534.51
349365	SCIENCE EXPLORERS	PROF SERVICE	8/11/2009	1,516.00
349263	IMPACT SPORTS INC	ATH-JERSEYS	8/4/2009	1,500.00
349543	RESULTS REAL ESTATE INC	PROF SERVICE	8/18/2009	1,500.00
349703	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	8/31/2009	1,482.34
349307	ISD #284	TRANSFER FROM GEN FUND TO ACTIVITY ACCT	8/6/2009	1,460.25
349642	TWIN CITY MECHANICAL INC	CMS-SCI LAB	8/25/2009	1,405.50
349647	WASTE MANAGEMENT-BLAINE	SERVICE	8/25/2009	1,376.69
349625	NORTHLAND SECURITIES INC	CONT DISCLOSURE REPORT	8/25/2009	1,375.00
349383	PETERSON, DONNA	REIMBURSE	8/13/2009	1,356.48
349661	PFM ASSET MANAGEMENT LLC	PROF SERVICE	8/27/2009	1,355.79
349508	CLIMB THEATRE	CMS - CLIMB THEATRE 11/11/09	8/18/2009	1,340.00
349407	ANCHOR PAPER CO	INVENTORY PAPER	8/14/2009	1,335.25
349504	AMERIPRIDE LINEN AND APPAREL SVCS	SUPPLIES	8/18/2009	1,301.69
349545	ROBERTS BUSINESS FORMS	POSTERS & HOLDERS	8/18/2009	1,288.00
349551	TEAM SPORTING GOODS, INC	ATH-SUPPLIES	8/18/2009	1,275.04
349599	GLEWWE DOORS, INC.	CMS-LD LOCKSETS-LOWER C	8/25/2009	1,260.00
349696	UNIVERSITY OF MN	SUMMER TUITION	8/27/2009	1,249.02
349347	LAKESHORE LEARNING MATERIALS	PC-SUPPLIES	8/11/2009	1,246.31
349423	HERC-U-LIFT, INC	PC-SERVICE MDE#25553	8/14/2009	1,211.64
349409	BOILER SERVICES, INC	DOME BLOWER & FURNACE	8/14/2009	1,211.17
349353	METRO ATHLETIC SUPPLY	ATH-SUPPLIES	8/11/2009	1,156.75
349610	HIRSHFIELDS' PAINT MANUFACTURING	SUPPLIES	8/25/2009	1,044.00
349417	GILDEMEISTER, BRIAN	REIMBURSE	8/14/2009	1,014.46
349410	BROWNE, CYNTHIA	SUMMER WISHES POTTERY CLASSES	8/14/2009	980.00
349604	GRAINGER INC., W. W.	CMS-SUPPLIES	8/25/2009	956.35
349628	QUALITY BLENDING	HS-SERV AGREE 8/09	8/25/2009	940.00
349359	REALLY GOOD STUFF	PC SUPPLIES	8/11/2009	881.40
349512	ERASMUS, YVETTE	PROF SERVICE	8/18/2009	875.00

349569	BLONDER TONGUE LABORATORIES INC	REPAIRS FOR MODULATORS	8/20/2009	860.70
349320	POWERFUL LEARNING CONCEPTS	CONT SERV	8/6/2009	860.00
349503	ACTION MAILING SERVICE	POSTAGE/PIN MAILING	8/18/2009	858.00
349318	MN ELEM SCH PRINCIPAL'S ASSN	MEMBERSHIP	8/6/2009	838.00
349620	MN ELEM SCH PRINCIPAL'S ASSN	MEMBERSHIP	8/25/2009	838.00
349336	BLICK, DICK	PC-SUPPLIES	8/11/2009	803.13
349544	RISE VISION USA, INC	ANNUAL FEE-HS MONITORS 8/1/09-7/31/10	8/18/2009	800.00
349261	HELTEMES, SANDRA	REIMBURSE	8/4/2009	796.13
349608	HILL CO, ROBERT B.	SALT	8/25/2009	753.09
349548	SCHOOL DATEBOOKS, INC	KL-SUPPLIES	8/18/2009	751.30
349310	KIEFER SPECIALTY FLOORING INC	EMS-MONDO REPAIRS	8/6/2009	750.00
349294	COMMERCIAL DOOR SYSTEMS, INC	CMS-TRANSP OFFICE	8/6/2009	745.75
349673	HANRAHAN, MARGARET	REIMBURSE	8/27/2009	705.34
349278	US ENERGY SERVICES, INC	MONTHLY ENERGY	8/4/2009	700.00
349366	SMITH, JAMIE	PROF SERVICE	8/11/2009	682.50
349299	GENERAL ASP	PROF SERVICE	8/6/2009	675.00
349252	ART START	PROF SERVICE	8/4/2009	667.50
349329	TWIN CITY MECHANICAL INC	CMS-SCI PLUMB	8/6/2009	663.00
349302	GRAINGER INC., W. W.	EMS-POOL UPGRADES	8/6/2009	652.01
349425	HYDROLOGIC	SUPPLIES	8/14/2009	643.20
349616	MCEA	CONFERENCE REG	8/25/2009	635.00
349650	YOUNGBLOOD LUMBER CO	PROJECTS-PC-ART, CMS-SCI, HS-DECA	8/25/2009	632.76
349614	LOFFLER COMPANIES, INC	WHS HEALTH OFFICE PRINTER BLANKET	8/25/2009	629.89
349690	PRAIRIEVIEW LANDSCAPING	BV PROJECT-PLANTS-NICK AHAMED	8/27/2009	615.00
349692	RUCHTI, JULIE	REIMBURSE	8/27/2009	610.19
349351	MCEA	REGISTRATION	8/11/2009	598.00
349623	MTU ONSITE ENERGY	CMS-SERVICE-PREV MAINT MDE#25623	8/25/2009	595.23
349573	KARGES-FAULCONBRIDGE, INC	PROF SERVICE-7/31/09 MDE#97166	8/20/2009	592.91
349688	PARALLEL TECHNOLOGIES INC	CMS-DATA-AIR HANDLERS MDE#97167	8/27/2009	589.00
349592	CULLIGAN - METRO	SERVICE	8/25/2009	587.69
349357	PLANK ROAD PUBLISHING	PC-SUPPLIES	8/11/2009	587.24
349553	TIES	LTO TAPES	8/18/2009	585.00
349405	ADVANCED PLANNING TECHNOLOGIES INC.	PROF SERVICE MDE#25611	8/14/2009	583.41
349518	HASTINGS CO-OP CREAMERY CO	GROCERIES-HB 7/09	8/18/2009	583.28
349656	HENN CNTY INFO TECHNOLOGY	SECURITY RADIO FEE	8/27/2009	576.00
349434	NEOPOST INC.	MAIL EQUIPMENT @ AD BLDG BLANKET	8/14/2009	567.96
349687	OLSEN FIRE PROTECTION, INC	CMS-SERVICE MDE#25626	8/27/2009	565.00
349435	NHA HEATING & AIR CONDITIONING INC	EMS-SERVICE	8/14/2009	558.00
349364	SCHOLASTIC MAGAZINES	SUPPLIES	8/11/2009	548.65
349593	DALCO CORP	SUPPLIES	8/25/2009	547.20
349636	STATE SUPPLY CO, INC.	SH-SUPPLIES	8/25/2009	545.77
349662	CITY OF PLYMOUTH - FINANCE DEPT	HS-OFFICER 5/15/09	8/27/2009	507.47
349267	O'BRIEN, VICKI	REIMBURSE	8/4/2009	504.02
349639	THERMO-DYNE, INC	EMS-POOL	8/25/2009	501.03
349633	SCHOOL SPECIALTY	STUDENT CHAIRS	8/25/2009	500.34
349658	KARGES-FAULCONBRIDGE, INC	PROF SERVICE	8/27/2009	495.00
349559	AMERICAN RED CROSS	EMS-SUPPLIES	8/20/2009	492.00
349438	QUALITY BLENDING	HS-SUPPLIES	8/14/2009	490.00
349415	DRYWALL SUPPLY	CMS-TRANSP REMODEL	8/14/2009	480.64
349433	MINNETONKA CTR FOR THE ARTS	PROF SERVICE	8/14/2009	480.00
349524	MAAA	ATH-PARTICIPATION FEE-ADAPTED 09/10	8/18/2009	480.00
349597	FILTRATION SYSTEMS INC	SUPPLIES	8/25/2009	465.53
349605	GREEN CO, JOHN R	PC-SUPPLIES	8/25/2009	463.87

349685	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERVICES THRU 7/31/09	8/27/2009	461.24
349386	STAR TRIBUNE	CMS-NEWSPAPERS	8/13/2009	455.40
349665	BENNICOFF, JASON	REFUND	8/27/2009	448.00
349675	HOUGHTON MIFFLIN CO LLC	NEW 1ST GRADE MATERIALS	8/27/2009	445.28
349265	LUTZ, DAVID	REIMBURSE	8/4/2009	404.22
349258	HAHN, R.N.,PHN, MICHELLE	CONSULT SERV	8/4/2009	400.00
349513	FRASIER, JERRY	GW-MAGIC SHOW	8/18/2009	400.00
349595	ECM PUBLISHERS, INC	TWINWEST CHAMBER MAP	8/25/2009	399.00
349272	SCHOLASTIC, INC	CONFERENCE	8/4/2009	398.00
349326	TIME INC. MAGAZINE CO	SUBSCRIPTION OW 5TH GRD STUDENTS	8/6/2009	397.80
349587	COLLINS ELECTRICAL SYSTEM	WMS-POOL PROJECT	8/25/2009	390.00
349561	GOPHER STATE ONE-CALL INC	MONTHLY SERVICE	8/20/2009	375.70
349575	MARS CO, W. P. & R.S.	RESP & EAR PLUGS MDE#25527	8/20/2009	368.60
349335	BARNES & NOBLE	BOOKS	8/11/2009	368.06
349680	LUNCHBYTE SYSTEMS, INC	MENU PLAN SERIES 09/10	8/27/2009	360.00
349710	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	8/31/2009	352.17
349600	GOLDEN VALLEY SUPPLY CO	HS-MEDIA CTR, EMS-TECH LAB-SUPPLIES	8/25/2009	351.98
349638	TESSMAN SEED CO	SUPPLIES	8/25/2009	350.00
349516	GOPHER STATE ONE-CALL INC	MONTHLY SERVICE	8/18/2009	347.45
349440	SCHOLASTIC MAGAZINES	CMS-SUPPLIES	8/14/2009	344.58
349601	GOODIN CO	SUPPLIES	8/25/2009	338.22
349441	SLATER, CURTIS	REIMBURSE	8/14/2009	334.58
349542	REALLY GOOD STUFF	SUPPLIES	8/18/2009	333.08
349437	ORANGE TREE EMPLOYMENT SCREENING	PROF SERVICE	8/14/2009	332.50
349550	SCHOOL MATE	KL-SUPPLIES	8/18/2009	330.00
349352	METRO ATHLETIC SUPPLY	ATH-SUPPLIES	8/11/2009	329.56
349339	COMMERCIAL DOOR SYSTEMS, INC	WMS-DR-TRIM DR(8007)	8/11/2009	320.60
349362	SAX ARTS AND CRAFTS	PC-SUPPLIES	8/11/2009	318.39
349430	LOW VOLTAGE CONTRACTORS	SH-SERVICE MDE#25624	8/14/2009	316.00
349526	MCBEE SYSTEMS, INC	DEPOSIT BOOKS	8/18/2009	315.87
349584	ADI	HS- FRONT ENTRY	8/25/2009	311.42
349533	MP NEXLEVEL LLC	SERVICE	8/18/2009	311.22
349289	ADI	HS-FT ENTRY	8/6/2009	307.97
349429	LANDY, JENNIFER	REIMBURSE	8/14/2009	303.24
349292	BROCK WHITE CO, LLC	CMS-SIDEWALK PROJECT	8/6/2009	297.65
349629	REALLY GOOD STUFF	SUPPLIES	8/25/2009	295.49
349520	IN TUNE PARTNERS	CMS-SUBSCRIPTION-MUSIC ALIVE	8/18/2009	285.00
349270	RAINBOW PARTY ARTS	FACE PAINTING	8/4/2009	280.00
349397	MN DEPT OF REVENUE	PAYROLL ACCRUAL	8/14/2009	279.24
349555	WITTMAN, ROBERT	REIMBURSE	8/18/2009	273.12
349660	NEOPOST INC.	SUPPLIES	8/27/2009	266.00
349677	LADEN, AMANDA	REIMBURSE	8/27/2009	263.07
349269	PROFESSIONAL INTERPRETING	CONT SERV	8/4/2009	262.40
349704	MN DEPT OF REVENUE	PAYROLL ACCRUAL	8/31/2009	255.97
349676	KOSIN, SUSAN	REIMBURSE	8/27/2009	255.00
349344	HARREN, KIMBERLY	REIMBURSE	8/11/2009	251.82
349306	HOME DEPOT/GECF	HS-SUPPLIES	8/6/2009	247.43
349655	FIRST STUDENT, INC	TRANSPORTATION	8/27/2009	245.64
349515	GOPHER GRAPHICS INC	PROF SERVICE	8/18/2009	241.88
349521	JOHNS, LAUREL	REIMBURSE	8/18/2009	233.38
349586	CHILDCRAFT EDUCATION CORP.	SUPPLIES	8/25/2009	222.59
349566	PAMS LUNCHROOM LLC	SERVICE	8/20/2009	214.00
349323	STATE SUPPLY CO, INC.	GW-SUPPLIES	8/6/2009	210.31

349525	MAXWELL MEDALS & AWARDS	CMS-AWARDS	8/18/2009	210.00
349296	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	8/6/2009	204.00
349271	ROBBINSDALE AREA SCHOOLS	CALENDAR MATH-EL	8/4/2009	200.00
349412	CLARK ENGINEERING CORP	PROF SERVICE	8/14/2009	200.00
349529	MN DEPT OF HEALTH	CENSUS HIST- DEMOGRAPHERS	8/18/2009	200.00
349632	RUEBER, GW	REIMBURSE	8/25/2009	200.00
349338	BURPEE, MICHAEL	BV HB-PROF SERVICE	8/11/2009	195.00
349446	WENTZEL, TED	REFUND	8/14/2009	187.00
349679	LINK, SARA	REFUND	8/27/2009	187.00
349406	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL	8/14/2009	184.00
349621	MN JUNIOR HIGH SCHOOL MATH LEAGUE	CMS - MN MATH LEAGUE	8/25/2009	180.00
349585	BROCK WHITE CO, LLC	SIDEWALK UPGRADES	8/25/2009	179.00
349301	GOODIN CO	BV-RESTRM UPGRADES	8/6/2009	165.37
349376	US BANK	ADMIN FEE	8/11/2009	165.31
349424	HERRSCHER, JESSI	SUPPLIES	8/14/2009	162.40
349368	ST OLAF COLLEGE	REPLACES LOST CHK 336646-REG FOR QUIZ BOWL	8/11/2009	160.00
349657	INGRAM LIBRARY SERVICES	BOOKS	8/27/2009	158.88
349683	NATURAL SHORE TECHNOLOGIES, INC	BV PROJECT-PLANTS-NICK AHAMED	8/27/2009	158.12
349390	CHILD SUPPORT ENFORCEMENT AGENCY	PAYROLL ACCRUAL	8/14/2009	152.20
349346	INTERMEDIATE DIST 287	WORKSHOP	8/11/2009	150.00
349303	GRISMER, SYLVIA	REIMBURSE	8/6/2009	145.37
349549	SCHOOL NUTRITION ASSOCIATION	RENEW MEMBERSHIP-MA 09/10	8/18/2009	145.25
349681	MOORE, AMY	REFUND	8/27/2009	143.00
349682	MURPHY, MARCI	REFUND	8/27/2009	142.00
349652	ANDERSON, CHACE	REIMBURSE	8/27/2009	138.12
349678	LEMMERMAN, PAUL	REFUND	8/27/2009	135.00
349363	SCHMITT MUSIC CO	CMS-CLARINET	8/11/2009	134.61
349428	K. D. & CO	CMS-SIDEWALK	8/14/2009	133.03
349522	JOHNSON, RYAN	REIMBURSE	8/18/2009	127.11
349381	DYNAMIC COMMUNICATIONS, INC	CONT SERV	8/13/2009	125.00
349312	LABARGE, LACEY	REIMBURSE	8/6/2009	124.86
349697	CHILD SUPPORT ENFORCEMENT AGENCY	PAYROLL ACCRUAL	8/31/2009	122.36
349341	ERICKSON, COLLEEN	REIMBURSE	8/11/2009	122.10
349528	MILLER, AMANDA	REIMBURSE	8/18/2009	121.26
349249	PROFESSIONAL INTERPRETING	CONT SERV	8/4/2009	120.00
349517	HANLON, THOMAS	SUPPLIES	8/18/2009	119.99
349333	AWARD DECALS	ATH-SUPPLIES	8/11/2009	118.95
349382	PEPPER & SON INC., J. W.	SUPPLIES	8/13/2009	118.29
349345	HOWE, MICHELLE	REIMBURSE	8/11/2009	115.68
349659	MN CHILDRENS MUSEUM	ADMISSION	8/27/2009	115.00
349684	NEWTON, RANDI	REIMBURSE	8/27/2009	115.00
349581	TANKE, KATIE	SUPPLIES	8/20/2009	112.68
349447	WILKE, FRANCES	REIMBURSE	8/14/2009	111.83
349399	NEW YORK LIFE	PAYROLL ACCRUAL	8/14/2009	102.25
349706	NEW YORK LIFE	PAYROLL ACCRUAL	8/31/2009	102.25
349594	DUPUIS, MARGIE	ATH REFUND	8/25/2009	100.00
349337	BUCKNAM, JULIE	REIMBURSE	8/11/2009	95.00
349531	MOFFETT, LAURA	REIMBURSE	8/18/2009	93.58
349511	DUNSMORE-CLEMENT, CAROL	REIMBURSE	8/18/2009	93.25
349340	ENGLUND, KATHLEEN	CONF EXPENSE	8/11/2009	92.02
349375	US BANK	ADMIN FEE	8/11/2009	91.67
349259	HANSON, SHARON	REIMBURSE	8/4/2009	89.00
349574	KEIL, LINDSEY	REIMBURSE	8/20/2009	88.55

349349	LEUER, CONSTANCE	REIMBURSE	8/11/2009	88.43
349667	COMMERCIAL DOOR SYSTEMS, INC	HS-NEW DRS	8/27/2009	87.50
349311	KNUDTSON, CORY	FOOD SUPPLIES	8/6/2009	86.22
349371	SWENSON, AMY	REIMBURSE	8/11/2009	85.27
349546	SABLE-LEMKE, JOAN	REIMBURSE	8/18/2009	81.98
349291	AMERICAN MESSAGING	MESSAGING SERVICE	8/6/2009	79.99
349313	LARSON CO, GUSTAVE A.	SUPPLIES	8/6/2009	79.97
349426	JOHNSON, KAY	SUPPLIES	8/14/2009	79.25
349532	MOTOROLA	SERVICE	8/18/2009	78.00
349565	MP NEXLEVEL LLC	SERVICE	8/20/2009	77.81
349691	RAVNHOLDT, TANYA	SUPPLIES	8/27/2009	77.29
349374	UNIVERSITY OF MN	WORKSHOP	8/11/2009	75.00
349570	DUNHAM, MARY	REIMBURSE	8/20/2009	72.66
349562	HAERTZEN, CYNTHIA	REFUND	8/20/2009	70.95
349588	COMMERCIAL ASPHALT CO	SUPPLIES	8/25/2009	70.90
349535	PIERSON, REBECCA	REIMBURSE	8/18/2009	70.00
349619	MINVALCO	HS B TOWER-SUPPLIES	8/25/2009	69.42
349408	ANDERSON, MARY	REIMBURSE	8/14/2009	68.80
349251	TYSZKA, ART	REFUND	8/4/2009	68.00
349253	BARTLOV, LARISA	REFUND	8/4/2009	67.50
349297	FOLTZ-RINGSTROM, SHARON	REIMBURSE	8/6/2009	67.43
349519	HURWITZ, MARY	REIMBURSE	8/18/2009	66.64
349596	FERGUSON ENTERPRISES, INC. #1657	SUPPLIES	8/25/2009	66.28
349411	BRUCE, MARY	REIMBURSE	8/14/2009	65.67
349609	HIRSHFIELD'S PAINT	SUPPLIES	8/25/2009	63.76
349268	PHILIPS MEDICAL SYSTEMS	ATH-SUPPLIES	8/4/2009	63.07
349686	OLIMB, KARLA	REFUND	8/27/2009	60.00
349689	PERBIX, MARY	REIMBURSE	8/27/2009	59.40
349360	ROOT, ABIGAIL	REIMBURSE	8/11/2009	57.40
349304	HOLDAHL CO	BV-CABINET PROJECT	8/6/2009	55.94
349564	KNIGHT, TERRY	REFUND	8/20/2009	54.67
349243	GIBSON, THOMAS	OFFICIAL	8/4/2009	52.00
349247	KLEIN, JOSH	OFFICIAL	8/4/2009	52.00
349571	GUNDERSON, JEANETTE	REIMBURSE	8/20/2009	51.04
349646	VIKING ELECTRIC SUPPLY, INC	HS-FRONT ENTRY	8/25/2009	49.96
349260	HARREN, KIMBERLY	REIMBURSE	8/4/2009	49.56
349699	GENE KELLY TRUST ACCOUNT	PAYROLL ACCRUAL	8/31/2009	45.33
349419	GRAINGER INC., W. W.	EMS-SUPPLIES	8/14/2009	45.12
349634	SPS CO	SUPPLIES	8/25/2009	45.04
349530	MN DEPT OF HEALTH	BIRTH FILES 4/09-6/09	8/18/2009	45.00
349369	STORTI, ALLISON	REIMBURSE	8/11/2009	42.84
349387	STRAND, BRIANNA	REIMBURSE	8/13/2009	42.18
349324	STRONG, JENNIFER	FOOD	8/6/2009	41.98
349674	HATTON, BONNIE	SUPPLIES	8/27/2009	39.99
349572	HEMMAH, KATY	REIMBURSE	8/20/2009	39.27
349308	JOHNSON, JERI	REIMBURSE	8/6/2009	38.83
349567	STAR TRIBUNE	EMS-BALANCE CLASS PAPERS	8/20/2009	38.18
349361	RYSTED, REBECCA	REIMBURSE	8/11/2009	38.10
349695	SWENSON, AMY	REIMBURSE	8/27/2009	34.11
349666	BENOIT, PATRICE	REFUND	8/27/2009	34.00
349664	TESKEY, GARY	REFUND	8/27/2009	33.90
349506	BARGHINI, CHARLENE	REIMBURSE	8/18/2009	33.87
349385	SIMCOE, COLLEEN	REFUND	8/13/2009	33.05

349377	WEAVER, PATRICE	REIMBURSE	8/11/2009	32.00
349393	GENE KELLY TRUST ACCOUNT	PAYROLL ACCRUAL	8/14/2009	31.83
349330	WARZECHA, ELLEN	REIMBURSE	8/6/2009	31.12
349370	STROM, SUSAN	REIMBURSE	8/11/2009	30.00
349568	TOLLE, BONNIE	REIMBURSE	8/20/2009	29.48
349350	MARIER, NICOLE	REIMBURSE	8/11/2009	28.02
349653	BOGUCKI, DEANN & JOE	REFUND	8/27/2009	27.60
349663	REED, MARIE	REIMBURSE	8/27/2009	25.47
349317	MILES, WILLIAM JR	REIMBURSE	8/6/2009	25.00
349327	TOLL GAS & WELDING SUPPLY	SUPPLIES	8/6/2009	24.18
349284	HAGEN, CLARICE	REIMBURSE	8/6/2009	23.64
349626	PAINTERS GEAR, INC	SUPPLIES	8/25/2009	23.24
349389	WILKE, FRANCES	REIMBURSE	8/13/2009	23.10
349418	GRAINGER INC., W. W.	HS-SUPPLIES MDE#25614	8/14/2009	20.89
349505	ANCHOR PAPER COMAPNY	CUL EXP-PAPER	8/18/2009	18.43
349388	TORRISON, DEANN	REFUND	8/13/2009	14.90
349644	U. S. POSTAL SERVICE	POSTAGE	8/25/2009	14.77
349421	HENNN CNTY TREASURER - GOVT CENTER	ABSENTEE SUPPLIES	8/14/2009	12.84
349615	MCAULIFF, TIA	SUPPLIES	8/25/2009	12.56
349693	SCHIFFERLE, TERRI	REFUND	8/27/2009	10.00
349563	KEIL, LINDSEY	REIMBURSE	8/20/2009	9.24
349384	RHODES, TAMI	REFUND	8/13/2009	9.20
349285	LABARGE, LACEY	REIMBURSE	8/6/2009	9.02
349315	MENARDS	SUPPLIES	8/6/2009	4.98
349343	G.L.BERG ENTERTAINMENT	VOID	8/11/2009	0.00
349358	PROGRESSIVE BUSINESS PUBLICATION	VOID	8/11/2009	0.00
336646	ST OLAF COLLEGE	VOID	8/10/2009	(160.00)
349129	MN CLAY USA - MIDWEST	VOID	8/3/2009	(287.30)
				2,314,927.32

**APPROVED BY: G.WILLIAM RUEBER
CONTROLLER - ISD 284
SEPTEMBER 1, 2009**

**CARTER G. PETERSON, TREASURER
BOARD OF EDUCATION - ISD 284
SEPTEMBER 1, 2009**

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
JULY 2009**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$2,138,063
Wells Fargo-Checking	Federal P/R Taxes	7/1/2009	\$204,401
	Federal P/R Taxes	7/16/2009	\$183,842
Wells Fargo-Checking	State P/R Taxes (MN)	7/1/2009	\$28,803
	State P/R Taxes (MN)	7/16/2009	\$29,531
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$111,199
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$653,085
Wells Fargo-Checking	Purchase Card Program	7/3/2009	\$425,336
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$96,112
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	7/16/2009	\$93,501
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	7/21/2009	\$296
Wells Fargo-Checking	Neopost - Postage Meter	7/8/2009	\$5,000
Smith Barney	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$1,800,000
Wells Fargo-Checking	U.S. Bank Trust - Debt Payments	7/29/2009	\$1,638,819
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$3,200,000
MSDLAF	Wells Fargo-Checking - Investment/Operating Funds	7/29/2009	\$2,000,000
Hennepin County	MN Trust - Property Tax Settlement	7/6/2009	\$387,940
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$454,319
TOTAL ACTIVITY - JULY 2009			\$13,450,247

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: E. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Pamela Bazzachini Transfer – Ann Brattain	8 Hour 12 Month Secretary	High School
Lee Barnett Resignation – Caitlin Neuworth	1.0 Mathematics Teacher	High School
Linda Desaulniers Resignation – Julie Fasching	5.5 Hour Culinary Express	Central Middle
Alison Gross Transfer – Becky Avelar	.5 Kindergarten Teacher	Sunset Hill
Monica Healy Increased Enrollment	.1 Vocal Music Teacher	Plymouth Creek
Jason Johnsen New Position	1.0 Multicultural Education Advocate Unaffiliated	High School
Michelle Johnson Resignation – Michael Oden	1.0 Mathematics Teacher	High School
Jeanne Kobs New position	6 Hour Paraprofessional (09-10 school year only)	Sunset Hill
Sharon Lapensky Resignation – Sally Mays	1.0 Media Specialist	Plymouth Creek
Toni Leland Resignation – Kelli Olson	1.0 Science Teacher	High School
Ananda Lemon Increased Enrollment	1.0 1 st Grade Teacher	Oakwood

Heather Lewis Increased Enrollment	1.0 1 st Grade Teacher	Kimberly Lane
James Nagel Transfer – Barb Cartford	1.0 Spanish Teacher	High School
Amy Naleid Transfer – Kristina Lybeck	.7 Related Service Provider/ Social Worker	Greenwood/District
Joe Nicola Resignation – Julie Schmickle	6.5 Hour Paraprofessional	East Middle
Keely Olson Nonrenew	1.0 Reading Teacher	High School
Lisa Otten Transfer – Robin Ohman	2.4 Hour Paraprofessional	Central Middle/FLC
Karen Sahli Increased Enrollment	1.0 3 rd Grade Teacher (09-10 school year only)	Greenwood
Jenniffer Whitworth Nonrenew	1.0 Mathematics Teacher	High School
Sue Winderl New position	6 Hour Paraprofessional (09-10 school year only)	Oakwood
Elizabeth Wright Nonrenew	0.9 Spanish Teacher	Gleason Lake & Oakwood
<u>Contract Modification</u>		
Rebecca Avelar	Kindergarten LTR, Plymouth Creek	From .5 to 1.0
Barbara Cartford	Spanish, Kimberly Lane, Greenwood	From 1.0 to .8
Virginia Gardner	Music Teacher, Greenwood	From .9 to 1.0
Emily Marcusen	Art Teacher, Greenwood	From .9 to 1.0
Abigail Merlis	Art Teacher, High School	From .833 to .917
Erica Nikstad	Science, Math Teacher, Central Middle	From .8 to .967
Amanda Padjen	Math Teacher, Central Middle	From .8 to .967
Lee Pflugi	Thinking Skills Teacher, Greenwood	From .9 to 1.0
Emily Story	Special Education, Central Middle	From .8 to 1.0

Disability/Child Care Leave of Absence

Roberta Granberg, 3rd Grade Teacher at Birchview Elementary School has requested a childcare leave of absence to begin with the birth of her baby which is due February 18, 2010. She is requesting a disability leave followed by a childcare leave of absence through the end of the 2009-2010 school year.

Joseph McAuliff, 4th Grade Teacher at Kimberly Lane Elementary School, has requested a four-week childcare leave of absence beginning approximately February 9, 2010.

Tia McAuliff, 1st Grade Teacher at Plymouth Creek Elementary School, has requested a childcare leave of absence to begin with the birth of her baby which is due December 20, 2009. She is requesting a disability leave followed by a three-week childcare leave of absence.

Nicole Misuraco, East Middle School Science Teacher, has requested a childcare leave of absence to begin with the birth of her baby which is due December 9, 2009. She is requesting a disability leave followed by a childcare leave of absence through April 9, 2010.

Karen Ward Elser, 5th Grade Teacher at Kimberly Lane Elementary School has requested to adjust her return date from childcare leave to April 12, 2010.

Leave of Absence Without Pay

Krista Ice, Literacy Specialist at Sunset Hill Elementary School, has requested a leave of absence from October 19-22, 2009. She will use three personal days and one day without pay.

Resignation

Matt Chappuis, Central Middle School Physical Education Teacher, has resigned his position effective August 31, 2009.

Cari Jo Kiffmeyer, Resource Teacher, has resigned her position effective October 9, 2009.

Melissa Wenck, Paraprofessional at the High School, has resigned her position effective August 24, 2009.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions³⁰ _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: A. Gleason Lake Student Presentation

COMMENTS BY: Dr. Jane Sigford

Students from Gleason Lake Elementary School are present this evening to talk about the new mural in the school foyer. An artist in residence worked with students for several months to create images which incorporate faces from around the world in the context of grade level curricula. Each student participated by painting a portion of the mural. The mural is another reason for our students to take pride in the Gleason Lake school community. Principal Mary McKasy will introduce the students and adults who are here tonight to talk about the mural.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month – September

COMMENTS BY: Superintendent Anderson

On behalf of our entire Oakwood staff, it is my honor and privilege to nominate Amy Lien, Social Worker, as Oakwood's Employee of the Month. Although Amy has only been with us for one year, her influence and dedication have already begun to rub off on both staff and students. Amy is an outstanding Social Worker. She puts her students above all other concerns and bridges the gap between learning and behavior.

Her proactive approach allows her to build strong relationships with students prior to a time when a needed intervention may be necessary. This approach has been instrumental in lowering behavior referrals and building a sense of success into her students. Amy introduced a behavior poster to our students that is up in many parts of the building. It reminds students of their behaviors and gives them a reminder of what good behaviors require.

Amy also works closely with parents. Parents feel comfortable talking to her and sharing with her. The feedback that they get back from Amy is both respected and appreciated.

Oakwood is a better school because of Amy's dedication and hard work. Our students are truly the winning recipients of a caring and trusting role model like Amy.

Congratulations, Amy! You are truly deserving of this recognition.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Moroz

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

- Lucy Andrews, Senior Vice President

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

1. **Report of the Start of the 2009-2010 School Year**

Superintendent Chace B. Anderson will present a brief oral report on the start of the 2009-2010 School Year.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

1. Summer Learning Report

Summer learning programs offered through the Wayzata Public Schools are rich in opportunities for learners of all ages and are cooperatively provided through Special Education, Academic Reinforcement, Reading Intervention, Secondary Summer School and Community Education. The following is a report on each of these components for the summer of 2009.

Mr. Bob Wittman, Community Education Administration, Lori Fildes, Special Services Administration, Shelly Nelson and Jennifer Fussey, Elementary Summer School Site Coordinators, Allan Christopherson, Middle School Summer School Coordinator, and Steve Mumma, High School Summer School Site Coordinator, are with us this evening to present the annual Summer Learning Report.

District 284 Summer Learning 2009

September 14, 2009

School Board Regular Meeting

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

**Bob Wittman – Community Education
Administration**

Lori Fildes- Special Education Administration

**Shelly Nelson & Jennifer Fuzzey - Elementary
Summer School Site Coordinators**

**Steve Mumma – High School Summer School
Site Coordinator**

**Allan Christopherson – Middle School
Summer School Site Coordinator**

**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

Elementary Academic Reinforcement

- ★ A total of 449
- ★ Ten Percent Of The 449 Students, Identified As English Language Learners (ELL), Received Support In The Classroom
- ★ The Average Daily Attendance Was 93 Percent

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

Elementary Reading Intervention

★ Identified 1st Graders

★ Year-Round Progress

★ Modeled After The Reading Recovery

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

Elementary Reading Intervention

- ★ Data Was Gathered On 38 Students
- ★ Expected Growth 1 – 2 Levels

-No Change	4 Students
-1 Level	2 Students
-2 Levels	15 Students
-3 Levels	1 Student
-4 Levels	9 Students
-5 Levels	2 Students
-6 Levels	4 Students
-7 Levels	0 Students
-8 Levels	1 Student

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

High School and Middle School Summer School

High School	216
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Middle School	127
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Total	343
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A Model of Excellence Among
Learning Communities

Wayzata Public Schools

Special Education

★ **Early Childhood Special Education 41**

★ **Elementary Special Education 70**

★ **Secondary Special Education 52**

★ **Total 163**

**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

Community Education

★ Adult Basic Education	287
★ Adult Enrichment	86
★ Barefoot In The Park	196
★ Caring For Kids	48
★ Driver Education	260
★ Home Base School Age Care	884
★ “Let’s Make a Movie” and Music Production	95
★ Open Computer Lab	19
★ WISHES Youth Enrichment	792
★ Total	2667

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

A Collaborative Effort

★ Special Education	163
★ Elementary Summer School	449
★ High School/Middle School Summer School	343
★ Community Education	2667
★ Total	3622

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

Expanded Learning Community

- ★ **Recognizing We Are Not Alone In
Providing Summer Experiences And
Opportunities**
- ★ **Community Partners**
- ★ **Formal And Informal Learning Experiences**
- ★ **Together Modeling Excellence**

**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

Thanks To So Many!

- ★ **Students And Learners**
- ★ **Parents And Family Members**
- ★ **Teachers And Classroom Assistants**
- ★ **Home Base Site Managers, Instructors, Assistants**
- ★ **Principals And Administrators**
- ★ **Custodians, Building And Grounds Staff**
- ★ **Transportation Personnel**
- ★ **Community Partners**
- ★ **Program Support Staff**
- ★ **District Leadership**

**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

A Model of Excellence Among Learning Communities Throughout The Entire Year

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

District 284 Summer Learning 2009
Report Presented to the Wayzata School Board
September 14, 2009

Bob Wittman – Community Education Administration
Lori Fildes - Special Education Administration
Shelly Nelson & Jennifer Fuzzey- Elementary Summer School Site Coordinators
Steve Mumma – High School Summer School Site Coordinator
Allan Christopherson – Middle School Summer School Coordinator

Summer learning programs offered through the Wayzata Public Schools are rich in opportunities for learners of all ages and are cooperatively provided through Special Education, Academic Reinforcement, Reading Intervention, Secondary Summer School and Community Education. The following is a report on each of these components for the summer of 2009.

Elementary Summer School Program

This program offers elementary students the opportunity to maintain skills learned during the regular school year. The summer day includes both large group and small group instruction with an emphasis on a station approach. This approach allows for differentiation of curriculum and instruction to help focus on individual student needs as identified by each student's teacher from the 2008-09 school year. Summer activities focus on developing skills in the areas of reading, math, and written language. Additionally, students work to develop appropriate social skills. Students also have the opportunity to maintain and develop technology skills.

An enrichment component is included in the summer activities. This year's enrichment program, "Frogs", facilitated a theme approach to many reading, writing, math, science and art activities while developing a greater awareness of our environment. The culminating activity was a field trip to French Park where students participated in sessions led by naturalists, including sessions entitled, "Would You Drink This Water" and "Food Chain Tag."

A total of 449 students were served in the Elementary Summer Program, including the academic reinforcement and special education services for those eligible. Ten percent of the 449 students, identified as English Language Learners (ELL), received support in the classroom. The average daily attendance was 93 percent.

The Elementary Reading Intervention Program for Summer School was again offered in the Wayzata School District during the summer of 2009. Sixty-four percent of the first grade students enrolled in the Elementary Summer Program also received the services of the reading intervention program.

Rationale: Researchers have found that students in low socio-economic groups progressed at a pace similar to other students during the school year. However, over the summer these students lost significant ground, while other students continued to make a small gain. Based upon this research, Wayzata Public Schools provided identified students with a reading intervention during Summer School.

Model: The intervention was modeled on the one-to-one tutoring program called Reading Recovery that is currently being implemented in four of our elementary schools. Nancy McCoy, trained Reading Recovery teacher, provided training in lesson design for participating teachers. Teachers worked one-to-one with students and were assigned 5 students each.

Results:

Data was gathered on 38 students. Students were tested at the beginning of the program and again at the end. Growth was measured using a Running Record test (Developmental Reading Assessment) to get a text level. Students exited the program with increased text reading levels from 0 to 8 levels. An expected amount of growth for 12-16 days of instruction would be from 1-2 levels.

No change	4 students
1 Level	2 students
2 Levels	15 students
3 Levels	1 student
4 Levels	9 students
5 Levels	2 students
6 Levels	4 students
7 Levels	0 students
8 Levels	1 student

High School Summer School – Credit Recovery and TAP

Our overall summer school numbers grades 9-12 are becoming consistent year to year with slight variations in the course requests. We saw an increase in requests for core academic classes and fewer requests for electives. Last summer we instituted a two session plan with 14 days in each session. We continued with this plan again this year meeting with considerable success. With only 14 days per session, classes were intense and demanded students' attention. A strict attendance policy was enforced allowing for 1 absence per session. The students in turn responded accordingly and were quite successful in credit attainment. This past summer the day program issued a total of 477 credits.

We again offered a breakfast program to attending students. We averaged over 69 meals each day. A special recognition goes to General Mills for their generous donation of cereal and to Mary Anderson of Culinary Express for making the arrangements.

The summer program culminated with its second annual graduation ceremony. Nine students graduated with six participating in the ceremony. It was a festive occasion appreciated by all who attended.

The success of summer school is greatly due to the team effort of many Wayzata staff from our data management team, to transportation, to custodial, to our secretaries, teachers and para professionals.

Middle School Summer School

The Middle Summer School Program offered students going into 7th, 8th, and 9th grade the opportunity to improve and enhance their math and reading skills. The grade level enrollments were: 28 students going into 7th grade, 39 students going into 8th grade, and 60 students going into 9th grade. The rising 9th grade students earned up to 1 credit for their participation. Overall the 9th graders earned 40.5 credits toward their high school requirements. The program had three facets to it. There were the previously mentioned facets; math and reading, along with a hands-on activity. These hands on activities vary by grade level.

The rising 7th grade students put their math and spatial skills to use in the Scratch programming software class. These students wrote programs that used math skills within a coordinate plane. Our rising 8th grade students explored math and engineering concepts through the construction of Lego's Simple Machines. Students developed pulleys, cars, and magic lock boxes (boxes requiring specific maneuvers to open). The rising 9th grade students programmed Lego Mindstorm Robots to maneuver an obstacle course, throw a ball, and use feedback from sensors to control their movement.

Special Education Extended School Year

Special Education services provided at the early childhood, elementary and high school sites meet the mandated requirements for special education students who qualify for services under Extended School Year (ESY). Each student's Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) team determines what, if any services are needed during the summer months and to what extent those services should be provided.

Early Childhood Special Education (ECSE) services are determined individually and may be provided through the summer program or other team determined method.

Elementary Academic Reinforcement Program students are instructed by a team of at least one elementary teacher, one special education teacher, and one special education paraprofessional.

Secondary Special Education provides students services at the High School which are taught by special education teachers and related services staff. Additionally, some ESY services are provided through homework packets provided by the licensed special education teacher or other individually determined method.

Students who require ESY services work on IEP related goals and objectives that may include but are not limited to the following: academic, communication, behavioral, social/emotional, self-help skills, organization and work completion, or jobs and job training. Here is a summary of the number of children/students served at each level:

ECSE	41
Elementary Special Education	70
Secondary Special Education	<u>52</u>
	163 total

Community Education

Community Education offers summer programs for learners preschool through adults. Although the array of offerings is not as expansive during the summer as during the other seasons, programs are designed to provide enriched and expanded learning opportunities which complement the school-year program.

The Barefoot in the Grass Preschool Program enrolled 196 three, four and five year-old students in seven classes. Included in this were school readiness children with the intent being to boost their skills before they get to kindergarten. Classes were held at the Family Learning Center. This year the program collaborated with Early Childhood Special Education to provide preschool options for children with special needs.

Care for Kids provided childcare for 48 children when their parents were attending Adult Basic Education courses. In addition, Care for Kids provided 82 BLOCK Time spaces for Peppermint Fence and ECFE families. Block time is a once per week pre-paid 2 – 3 hour childcare space.

Home Base is District 284's school-age care program designed to meet the need for before and after school care as well as care on release days and in the summer. The program provides children fun, healthy recreational and social experiences designed to both increase each child's self esteem and provide care while parents work. Home Base operated care for children entering Kindergarten through entering sixth grade. The summer program enrolled 884 children. Summer care was available at Birchview, Gleason Lake, Greenwood, Oakwood, Plymouth Creek, and Sunset Hill. Children enjoyed a variety of field trips each week to compliment the on-site program.

The **WISHES Youth Enrichment Summer Program** is an extension of the after-school enrichment program during the academic year. This year 792 students were enrolled in a variety of classes held at Birchview, Kimberly Lane, and Plymouth Creek elementary schools in the district. Classes took place in June and July including a variety of offerings such as art instruction, crafts, drama, engineering, chess, technology/computers, Camp Invention, science, and math. A total of 792 students enrolled in 68 classes offered with 55 percent of those classes at full capacity. Out of the 68 classes offered, 15 were canceled and 53 classes were held.

The **WISHES Youth Enrichment Summer Program** supported access to all seven elementary libraries for families throughout the summer at weekly times that were published in the spring elementary school newsletters. The summer Home Base programs and families were able to continue summer learning through this program!

As an extension of the **WISHES MacPhail Strings Program**, students were able to sign up for private string lessons over the summer months. Interested students met weekly at Wayzata High School for violins lessons.

Music Production enrolled 84 students this summer. Small group lessons, full band rehearsals and an enthusiastic staff combined for an outstanding one-week experience. The program culminated with visits to music and recording studios in the metro area.

“Let’s Make a Movie” was offered to middle school students interested in learning more about the technology and creativity in movie production. Eleven students developed their own movie and presented their work to family and friends.

Adult Basic Education offers a variety of programming to adults sixteen years of age and older wanting to improve their English and basic literacy skills, pass the GED test (high school equivalency), learn skills that will help them transition to postsecondary, increase their employability, find or retain employment, and to prepare for the U.S. Citizenship test. 2009 summer programming extended learning opportunities to residents that included seven weeks of daytime and evening English skills, literacy skills and GED preparation classes, ten weeks of online GED preparation, five weeks of open computer lab in collaboration with Interfaith Outreach Community Partners for students to work on job search, computer skills, and resume writing. In late August a workplace English class established at Len Busch Roses. Two hundred and eighty-seven adults participated in ABE summer opportunities.

Adult Enrichment’s summer class offerings are an extension of the spring term. Classes are typically fitness classes such as Kung Fu and Pilates, and other classes that require a summer environment such as kayaking. From June – August, 2009, 15 classes were offered attracting 86 adult learners.

Driver Education served 155 students who took the 30-hour classroom component of the driver education curriculum. Sessions of classroom instruction were offered through June and July and taught by licensed District staff. In addition to classroom instruction, 105 students completed the 6-hour behind the wheel instruction in order to test for their permit.

IOCP – Community Education Open Computer Lab Project

In response to conditions that make it challenging for unemployed and underemployed people to find work, Wayzata Public Schools Community Education Department and Interfaith Outreach and Community Partners (IOCP) partnered to increase community access to computers and computer training.

From late April through the end of July, 2009, Community Education made available a computer lab for open use to: upgrade computer skills; search for jobs online and completed online job applications; find and accessed employment training and education; search and accessed financial aid applications for school and training. In addition, some clients increased their computer skills for the purpose of improving employment opportunities. Many participants were able to expand their job search parameters, write effective cover letters and enhance their applications due to guidance from an onsite IOCP Employment Specialist and the ABE Coordinator.

19 individuals used the lab 49 times over 9 open lab sessions for a total of 122 hours. To date, several clients have received interviews, three have started new jobs and three have found training and financial aid. Other success stories are in process.

The Expanded Learning Community

This report highlights the major programs offered and administered this past summer through the Wayzata Public Schools. We also recognize the work and accomplishments of so many other partnering community organizations and agencies that contribute learning opportunities to our community's summer learning menu. Together and throughout the entire year, we continue to model excellence among learning communities.

Summer School Comparisons

2003 2004 2005 2006 2007 2008 2009

ELEMENTARY

ACADEMIC

REINFORCEMENT

159 141 147 286 402 399 449

SUB TOTAL:

159 141 147 286 402 399 449

HIGH SCHOOL/

MIDDLE SCHOOL/

INDEPENDENT STUDY

HIGH SCHOOL

179 194 212 213 215 244 216

MIDDLE SCHOOL

NA 32 27 27 51 94 127

IND STUDY

75 57 82 85 62 NA

SUB TOTAL:

179 301 296 322 351 400 343

SPECIAL ED.

ECSE

19 8 19 16 35 52 41

ELEMENTARY

58 36 49 49 37 44 70

SECONDARY

40 29 45 47 50 61 52

SUB TOTAL:

117 73 113 112 122 157 163

COMMUNITY EDUCATION

ADULT BASIC EDUC.

110 287

ADULT ENRICHMENT

86

BAREFOOT IN THE PARK

68 76 110 262 NA 110 196

CARING FOR KIDS

48

DRIVER EDUCATION

250 260

HOME BASE ALL SITES

803 857 803 850 885 900 884

"LET'S MAKE A MOVIE"
AND MUSIC PRODUCTION

105 88 97 77 136 200 95

OPEN COMPUTER LAB

19

WISHES

502 506 514 557 570 786 792

SUB TOTAL:

2667

GRAND TOTAL:

1933 2042 2080 2466 2466 3312 3622

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

2. Approval of Proposed Gleason Lake Elementary School Shared Decisions Agreement

It is a pleasure to have members of the Gleason Lake Elementary school administration and site council with us this evening to present the proposed shared decisions agreement between Gleason Lake and the Wayzata School Board for the 2009-2011 school years. Mary McKasy, principal, and members of the site council attended the August 27th work session to preview the agreement, answer questions, and accept suggestions.

The proposed agreement has been reviewed by the Superintendent, Executive Directors of Curriculum and Instruction, Finance & Business, Human Resources, and by the Wayzata Education Association leadership to ensure compliance with statutes, contracts, policies, and administrative regulations.

As the agreement has been found to be in compliance, it is hereby recommended for School Board approval. We congratulate the Gleason Lake Shared Decisions Site Team for their fine work on this collaborative process.

Ms. McKasy will introduce members of her team and share highpoints of the shared decisions agreement.

RECOMMENDED ACTION: Approve the Shared Decisions Agreement between Gleason Lake Elementary School and the Wayzata School Board for 2009-2011 school years and authorize the School Board Chair to sign the document.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

Gleason Lake Site Plan

September 14, 2009
School Board Presentation

**A Model of Excellence Among
Learning Communities**



A Model of Excellence Among
Learning Communities

Gleason Lake 2009-2010

★ **Goal: At Gleason Lake elementary, 67.6% of the students in grades 3-5 who participate in Spring MAP testing will meet or exceed their individual NWEA reading RIT target score.**

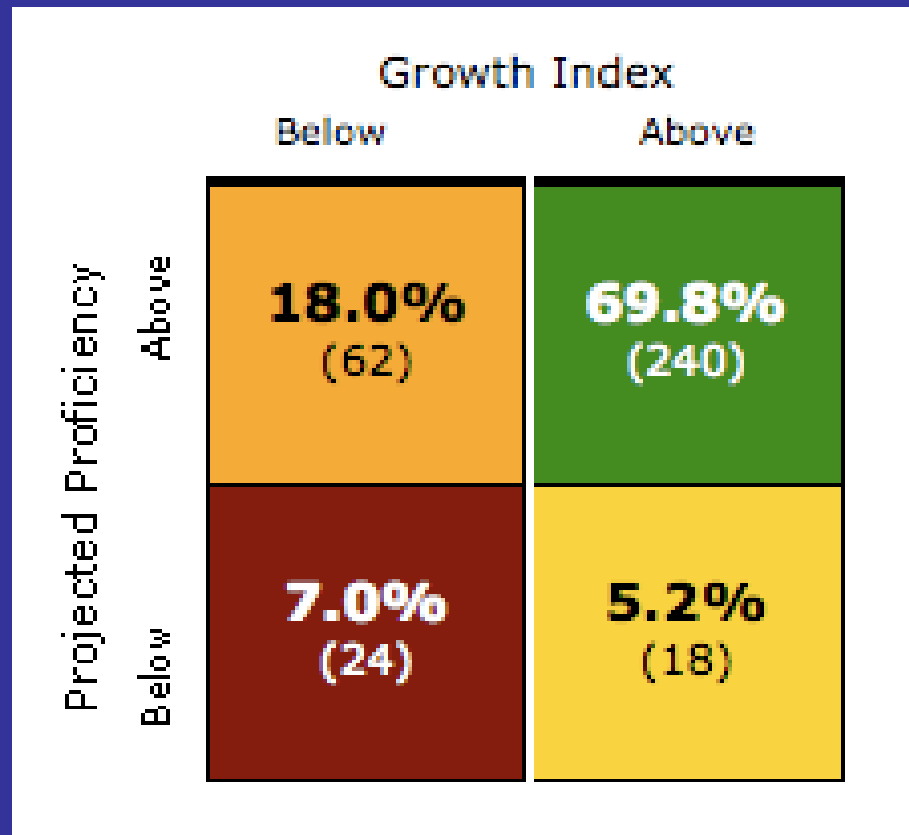
Equity Goal

- ★ **The percent of elementary black students who meet the MCA projected proficiency level as measured by the NWEA MAP spring 2010 reading assessment will increase from 73% to 78%.**

MAP Reading Data

		Growth Index	
		Below	Above
Projected Proficiency	Above	24.6% (84)	66.7% (228)
	Below	3.5% (12)	5.3% (18)

MAP Math Data



Professional Development

★ Provide opportunities to learn and grow together



Mentoring Activity

- ★ Build connections and positive relationships with staff and students



A Model of Excellence Among
Learning Communities

Cultural Awareness

- ★ Create opportunities for students to experience and develop cultural awareness



A Model of Excellence Among
Learning Communities

The Painting Process



**A Model of Excellence Among
Learning Communities**

Cultural Awareness

- ★ Create opportunities for students to experience and develop cultural awareness



A Model of Excellence Among
Learning Communities

Environmental Stewardship

★ Promote environmental awareness



A Model of Excellence Among
Learning Communities

Positive Behavior Intervention Support



A Model of Excellence Among
Learning Communities



SCHOOL IMPROVEMENT PLAN

Gleason Lake Elementary

Mary McKasy, Principal



VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2008-2010

- **Provide a more personalized education for each student.**
- **Eliminate the predictability of student achievement based on race.**
- **Provide opportunities for students to engage in global connections.**
- **Prepare students in skills that they will need to function effectively in the future including creative thinking, diplomacy, problem solving and teamwork.**
- **Enhance the sense of ownership and engagement in the district by all segments of the community.**



Shared Decision Agreement Between Gleason Lake Elementary and the Wayzata School Board

This plan was reviewed on: _____

This plan was approved on: _____

Signature of School Board Chair _____



Shared Decisions Agreement Review Team Check List Form

Procedure:

Prior to presentation to the Board, Site Improvement Plans will be reviewed for compliance with statutes, contracts, policies, and administrative regulations.

- The Site Improvement Plan must be completed at least **thirty days** prior to the initial presentation at the Work Session. Electronic copies must be given to Superintendent, Curriculum Director, Finance Director and Director of Human Resources and WEA representative for review, in case changes have to be made prior to being reviewed by the Board of Education.
- Final copies of the Site Improvement Plan are sent electronically to the Office of the Superintendent of Schools.

Review Team Response

Office of the Superintendent

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Curriculum and Instruction

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Finance

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Human Resources

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Wayzata Education Association Representative

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date



Site Team Members

<u>Name</u>	<u>Position</u>	<u>Year</u>
Mary McKasy	Principal	ongoing
Maureen English-Carroll	Parent	2006-2010
Cindy Olmanson	Parent	2006-2010
Shelly Dau	Parent	2008-2011
Anne Schrader	Parent	2008-2010
Tiffany Moon	Teacher	2008-2010
Annalise Munnich	Teacher	2008-2010
Becky Whitlock	Teacher	2006-2010
Matt Rohweder	Teacher	2006-2010
Gloria Sterud	Teacher	2008-2010
Marlys Dorfer	Homebase	2006-2010
Shelley Woodbury	Paraprofessional	2006-2010



Student Achievement Goals 2008-2009

2008-2009 Site Goal: 62.15 percent of students in grades 3-5 will meet or exceed their RIT score growth target as measured by the NWEA MAP reading assessment.

Goal Achieved: 71.9 percent of students in grades 3-5 met or exceeded their RIT score growth target as measured by the NWEA MAP reading assessment.

2008-2009 Elementary Equity Goal: Increase the reading mean RIT growth for black students from 8.76 to 10.76 as measured on the NWEA MAP reading assessment.

Goal Achieved: Mean growth for black students was 12.2 RIT points as measured on the NWEA MAP reading assessment.

Student Achievement Goals 2009-2010

2009-2010 Site Goal: 67.6 percent of all students in grades 3-5 at Gleason Lake Elementary will achieve or exceed their individual RIT score growth target on the reading NWEA Map in spring 2010.

This goal was determined using a cohort model for those students in grades 4 and 5 and by predicting the performance of third grade students based on historical data gathered over the past three years. Specifically, the goal was determined by expecting the current third grade students for whom we have no growth data to perform at or above the given data that we have collected over the past three years. The percentage of third grade students who achieved or exceeded their individual RIT score growth target on the reading NWEA MAP test over the past three years was 55.5, 62.7, and 63.3 respectively. The average percent of third grade students who met or exceeded their individual RIT score growth target on the reading NWEA MAP test is 60.5. The current fourth grade class had 63.1 percent of the students meeting targeted growth during third grade. The current fifth grade class had 73.3 percent of the students meeting or exceeding targeted growth during fourth grade. Based on this data, we would expect 65.6 percent of the students in grades 3-5 to meet or exceed targeted growth. ($60.5 + 63.1 + 73.3$ divided by 3 = 65.6 percent)

2009-2010 Elementary Equity Goal:

The percent of elementary black students who meet the MCA projected proficiency level as measured by the NWEA MAP spring 2010 reading assessment will increase from 73% to 78%.

Identify standardized assessment: NWEA MAP									
☒ Reading ☐ Mathematics ☐ Other	Identify assessed grades:3-5						District trend data for all grades (MCA-II/MTAS)		
	School trend data			District trend data			07 Percent proficient	08 Percent proficient	09 Percent proficient
	06-07	07-08	08-09	06-07	07-08	08-09			
Measure of student achievement Individual Growth Target met or exceeded	Fall-Spring Growth 3 rd - 55.5% 4 th - 52.9% 5 th - 71.7%	Fall-Spring Growth 3 rd - 62.7% 4 th - 70.2% 5 th - 73.2%	Fall-Spring Growth 3 rd - 63.1% 4 th - 73.3% 5 th - 79.1%	Fall-Spring Growth 3 rd - 64% 4 th - 62.4% 5 th - 63%	Fall-Spring Growth 3 rd - 75.5% 4 th - 72.0% 5 th - 70.9%	Fall-Spring Growth 3 rd - 75.7% 4 th - 76.6% 5 th - 77.8%	Spring 2007 3 rd -92.7% 4 th -84.9% 5 th -90.6%	Spring 2008 3 rd - 91.8% 4 th - 89.0% 5 th - 87.6%	Spring 2009 3 rd - 91.4% 4 th -88.5% 5 th - 90.8%
Number of students tested Grades 3-5	339	352	349	2109	2156	2267	2145	2164	2283
Number of students enrolled Grades 3-5	366	352	353	2151	2172	2301	2151	2172	2301

Summary/Interpretation of Data Analysis:

- When comparing Gleason Lake Elementary School to others schools in the nation that administer the NWEA MAP test, the school percentile rank for the percentage of students meeting or exceeding their RIT point growth target in reading is as follows:
 - Third grade students: approximately the 75th percentile
 - Fourth grade students: approximately the 95th percentile
 - Fifth grade students: approximately the 98th percentile
- Students can show growth without meeting or exceeding their expected RIT growth target.
- Significant decrease in the number of students who were below projected proficiency and had not made expected growth from the 07-08 school year to the 08-09 school year. In the 07-08 school year, 27 students were below projected proficiency and did not make expected growth, compared to 12 students in the 08-09 school year.
- Greatest opportunity for growth continues to be with the students whose MAP scores identify them as projected proficient on the MCA, yet are not making expected growth.
- In relation to the equity goal, Gleason Lake black students gained an average of 13.5 RIT points.

Action Plan to Achieve Goals:

Professional Development:

- Train all staff to implement effective comprehension instruction to further literature comprehension.
 - Continue Cohort VI and add Cohort VII training of teachers in the National Urban Alliance (NUA) strategies related to vocabulary, comprehension skills, and thinking maps. These 23 teachers will receive four full days of professional development by a national trainer and two half days of training throughout the 09-10 school year.
 - Two staff members will be designing and teaching a 15 hour academy class that focuses around literacy. Staff members will be reading a book and discussing the content in cross-grade level groups. In addition, time will be devoted to aligning the language arts materials to the state standards.
 - One staff meeting each month will be devoted to continue our learning of NUA (National Urban Alliance) strategies to improve achievement in the area of reading. The strategies are as follows: Frame of Reference, Circle Map, Taxonomy, Metacognition, Defining Format, Keyword Notes, List-Group- Label, Read-Talk-Write, and Thinking Maps
 - Use classroom visits and observations to gain feedback about vocabulary and reading comprehension instruction in individual classrooms through peer coaching observations.
- Continue to train 6 Data Coaches in the areas of NWEA, Just 5 Clicks and Skyward who provide specific grade levels with needed assessment data to guide instruction.
- Use RTI practices and Soar to Success strategies with low quartile students through reading intervention programming.

Teaming:

- Continue working with literature specialists in expanding 'leveled text' book collections in classrooms and community collections.
- Grade levels will meet weekly during common prep time to share reading strategies and interventions to monitor progress. Grade level language arts assessments will be given throughout the year and, teams will meet and analyze student data according to the various strands.
- Develop professional growth plans which support building goal.

Assessments:

- Use fall and spring assessments in grades K-2 to measure accuracy and comprehension.
 - K- ISEL Testing in October and May
 - 1st grade- Observation survey in August, DRA Text Levels Sept-June and DRA Comprehension Leveling May
 - 2nd grade- Leveled text reading in August, Scott Foresman Assessments and DRA Text Levels September-June
- Use fall and spring MAP testing in grades 3-5 to measure growth in vocabulary, comprehension, and literature.
- Use Scott-Foresman grade level language arts formative and summative assessments throughout the school year to monitor ongoing progress in student achievement in language arts.



Building Initiatives

Initiative

Build connections and positive relationships with staff and students

Classroom teachers have identified 50 students who would benefit from having a staff member at Gleason Lake serve as their mentor. We believe that making personal connections with students will help to build a positive learning community.

Strategies/Activities

- Staff members were paired with the students and throughout the year they spent time making specific connections with their assigned mentee. This consisted of writing positive notes, playing games, working on homework, eating lunch, reading books, and other student centered activities.

Status

Date Completed: **Ongoing: X**

Strategies/Activities

- All mentors and mentees meet three times a year as a whole group and participated in community building activities. In November we played organized games, in February we divided up by grade levels and played board games, and in May we worked as a whole group and created an art project with our mentee.

Status

Date Completed: **Ongoing: X**

Person/Group Responsible

Cindy Trudell

Timeframe

2009 and beyond

Initiative

Create opportunities for students to experience and develop cultural awareness

Strategies/Activities

- World Cultures Day: The Minnesota International Center sponsored a series of cultural showcases which included presentations from Nigeria, China, Spain, India and many other locations. The children were actively engaged in various activities while learning about different cultures and traditions. The mission of the Minnesota international Center is to inspire our community to understand global issues and cultures in an ever changing world. We felt fortunate to host twenty-five native speakers from all over the world.

Status

Plan to continue with the funding from PTA for the 2009-2010 school year

Date Completed: November 2008 **Ongoing:**

Strategies/Activities

- An artist in residence, Melodee Strong, worked with the students to create murals in the entryway with a theme of diversity and multi-culturalism. She helped the students prepare the walls to be painted, mapped out the compositions and worked on painting techniques to complete our new murals. The murals have images connected to different grade level curricula and the process has given our students another reason to take pride in our school.
- During the 2007-2008 school year Melodee Strong also worked with the students to design and develop three canvas murals that hang in our stairwells and main hallway. These pieces of artwork are culturally rich and have the following vocabulary interwoven into their designs: Celebrate, Unity, Hope, Diversity, Equity and Peace.
- Having an artist in residence has allowed our young artists at Gleason Lake to not only learn techniques but also interact with an adult artist. Melodee is an incredible illustrator who has created children's books dealing with self-image and life lessons.

Status

Date Completed: March 2009 **Ongoing:**

Person/Group Responsible

Kaja Martinson

Timeframe

2007-2009

Initiative

Promote environmental awareness by educating students, staff, and families about the organics program and the outdoor learning center, OLC

Strategies/Activities

- Schedule spring and fall maintenance family days at the OLC. Boy Scout troops will also be instrumental in providing community services to Gleason Lake.
- Naturalist provides environmental experiences for all students in grades K-5 five times a year.

Status

Date Completed: Nov 08 and May 09 **Ongoing:** X plan to continue the services

Strategies/Activities

- All students participated in the lunchroom composting program. A Brownie troop sponsored a Caps Off Program at Gleason Lake and collected bottle caps in classrooms and the lunchroom during the month of April.

Status

Date Completed **Ongoing:** X plan to continue the services

Person/Group Responsible

PTA and OLC committee members



Staff Roster

Principal

Mary McKasy

Office Support

Barb Retzlaff

Julie Fore

Kindergarten

Korena Bradford

Susan Branson

Tiffany Lepper

Annalise Munnich

Alison Ross

1st Grade

Katie Englund

Emily Lewis

Sarah Parry

Tiffany Moon

Deanna Rehnke

Karen Snyder

2nd Grade

Sarah Haight

Dede Hasselfeldt

Gloria Sterud

Carolyn Sund

3rd Grade

Jerilynn Horvath

Stacey Hruza

Abby Root

Becky Rysted

Kari Wall

4th Grade

Sara Eickhoff

Amy Kildal

Adam Kopperud

Elisa Rolland

Brian Weitz

5th Grade

Melody Baker

Dianne Gasch

Janelle Hyvare

Matt Rohweder

Jeff Soukup

Social Worker

Cindy Trudell

Special Services

Cassie Raiche

Angie Kaphers

Angie Reed

Terrie Ziesel

Marti Reidel

Beth Gildemeister

Specialists

Art – Kaja Martinson

Media –Becky Whitlock

Gym–Sheila

Schultz/Chris Zobrack

Spanish–Andrea Strand

Vocal – Carol Peickert

Tech. – Dan Roth

V21 - Paula Von Eschen

Intervention – Sarah

Haugen

Intervention-Cathi

Scott-Critzer

Intervention/Math–

Amanda Bergstrom

Intervention – Joan

Powell

Peer Coaches

Jill Yeager

Tina Sheldon

ECSE

Mary Radford

Nancy Runyon

Custodial

Bronko (Dale) Monson

Ron Tudahl

John Brethorst

Culinary

Betty Lindvall

Irene Garster

Carolyn Sawina

Kim Joiner

Paraprofessionals

Pam Bowden

Chanda Chapman

Maureen Chidester

Donna Coleman

Jan Fish

Ardyce Flies

Jennifer Gebhardt

Kim Gessner

Betty Good

Judy Janski

Janet Jirjis

Jean Kemmitt

Kathy Kulich

Diane Lee

Amy McNiff

Barb Meyer

Kathy Oslund

Michele Ramert

Julie Rice

Erin Frank

Shelley Woodbury

BethGreeninger



Staff Demographics

Experience Profile of Staff (Percent of Licensed Staff by Years of Teaching Experience)				Education Profile of Staff (Percent of Licensed Staff by education/training)		
1-3	4-10	11-20	20+	BA	Masters	Doctorate
22%	40%	36%	2%	33%	67%	0%



Student Demographics

Student Population by Grade

	2007-2008			2006-2007			2005-2006		
Grade	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size
K	39	43	20.5	65	60	20.5	61	40	19.4
1	71	59	21.3	62	47	21.6	51	54	21.0
2	62	47	21.8	60	62	24.2	57	53	26.8
3	64	62	25.0	60	64	24.6	41	59	25.0
4	63	56	23.8	49	69	23.4	66	56	29.5
5	51	65	23.0	71	61	26.0	54	48	25.0
Total	350	332		367	363		330	310	

Ethnic Distribution

Ethnicity	2007-2008	2006-2007	2005-2006
Native American	0	0	0
Asian/Pacific Islander	37	33	28
Hispanic/Latino	24	30	23
Black	49	41	19
White	572	626	570

Percent of Students on Free/Reduced Lunch

	2007-2008	2006-2007	2005-2006
Free	13	11	5
Reduced	4	3	2

Student Mobility

Percent of students entering and leaving during the year, computed by dividing the number of transfers by the October 1 enrollment.

2007-2008	2006-2007	2005-2006
15.44	7.72	15.59

Average Daily Attendance

2007-2008				2006-2007				2005-2006			
1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th
				96.43	96.31	96.74	96.41	95.63	96.31	95.85	96.13

Percent of Parents Attending Conferences

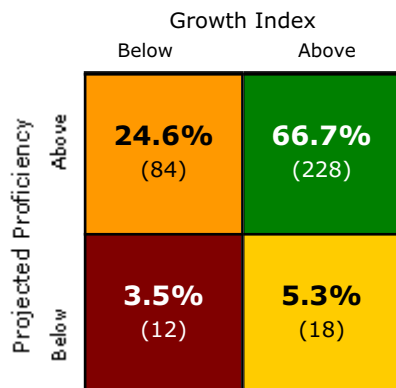
2008-2009		2007-2008		2006-2007	
Fall	Spring	Fall	Spring	Fall	Spring
98	97	N/A	N/A	N/A	N/A

School: Gleason Lake Elementary Sch.

Roster: Spring 2009

Growth Seasons: Fall 08 - Spring 09

Reading Quadrant



Quadrant Legend:

Below Growth: Student's growth index is less than zero

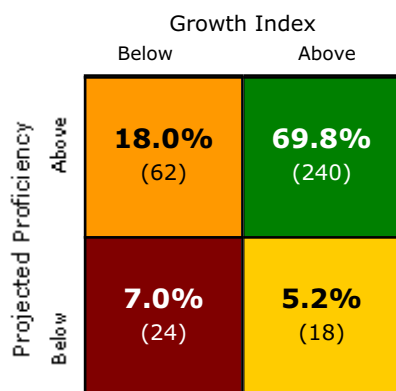
Above Growth: Student's growth index is greater than or equal to zero

Above Proficiency: Student's performance is projected to be above the state standard

Below Proficiency: Student's performance is projected to be below the state standard

Grade	Student Count for Growth	% Growth	Student Count for Season	% Proficient	% Median
1	-	-	1	-	100.0%
2	1	-	4	-	100.0%
3	111	63.1%	115	89.6%	69.6%
4	116	73.3%	116	87.9%	76.7%
5	115	79.1%	118	94.9%	83.9%

Mathematics Quadrant



Quadrant Legend:

Below Growth: Student's growth index is less than zero

Above Growth: Student's growth index is greater than or equal to zero

Above Proficiency: Student's performance is projected to be above the state standard

Below Proficiency: Student's performance is projected to be below the state standard

Grade	Student Count for Growth	% Growth	Student Count for Season	% Proficient	% Median
1	-	-	1	-	100.0%
2	-	-	2	-	100.0%
3	113	60.2%	117	88.9%	75.2%
4	115	73.0%	116	85.3%	80.2%
5	116	91.4%	119	87.4%	87.4%



Minnesota Comprehensive Assessments (MCA-II)

Percent of Students Proficient on the MCA-II Reading Includes Minnesota Test of Academic Skills (MTAS)

Reading Total

All Students	Gr 3	Gr 4	Gr 5
2007	88	81	90
2008	87	83	88
2009	85	87	92

Native American	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	NA	0	NA
2009	NA	NA	0

Asian	Gr 3	Gr 4	Gr 5
2007	60	67	88
2008	100	57	86
2009	91	100	100

Hispanic	Gr 3	Gr 4	Gr 5
2007	75	60	67
2008	57	67	100
2009	67	83	100

Black	Gr 3	Gr 4	Gr 5
2007	100	25	33
2008	54	80	30
2009	63	82	80

White	Gr 3	Gr 4	Gr 5
2007	90	80	91
2008	92	86	94
2009	89	87	92



Minnesota Comprehensive Assessments (MCA-II)

Percent of Students Proficient on the MCA-II Math Includes Math Test for English Language Learners (MTLL) and Minnesota Test of Academic Skills (MTAS)

Mathematics Total

All Students	Gr 3	Gr 4	Gr 5
2007	83	81	80
2008	85	80	79
2009	84	79	84

Native American	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	NA	0	NA
2009	NA	NA	50

Asian	Gr 3	Gr 4	Gr 5
2007	80	67	75
2008	100	86	71
2009	82	83	83

Hispanic	Gr 3	Gr 4	Gr 5
2007	50	60	67
2008	57	33	100
2009	56	67	80

Black	Gr 3	Gr 4	Gr 5
2007	80	25	33
2008	46	60	30
2009	75	64	60

White	Gr 3	Gr 4	Gr 5
2007	84	80	82
2008	91	83	85
2009	88	81	86



**Northwest Evaluation Association
Measures of Academic Progress (MAP)**

**Percent of Students Meeting Typical Growth in Reading
(Fall to Spring Norms)**

Reading Total

All Students	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	70	73	73
2009	63	73	79

Native American	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	NA	NA	NA
2009	NA	NA	100

Asian	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	67	71	57
2009	80	67	80

Hispanic	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	57	68	100
2009	43	100	100

Black	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	55	80	50
2009	50	73	40

White	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	69	72	75
2009	64	72	79



**Northwest Evaluation Association
Measures of Academic Progress (MAP)**

**Percent of Students Proficient Meeting Typical Growth in Math
(Fall to Spring Norms)**

Mathematics Total

All Students	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	69	70	89
2009	60	73	92

Native American	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	NA	NA	NA
2009	NA	NA	100

Asian	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	50	29	86
2009	70	100	100

Hispanic	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	71	100	100
2009	29	80	75

Black	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	55	40	63
2009	38	46	100

White	Gr 3	Gr 4	Gr 5
2007	NA	NA	NA
2008	71	74	92
2009	63	74	91



Thanks to all of the staff and students at Gleason Lake Elementary School for their hard work.

Thanks to Office of Assessment, Pat Harris, Shelly Nelson and Jodi Dilley for gathering the data and compiling the report.

Thanks to Jane Sigford for providing guidance and input throughout the planning process.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. Monthly Financial Reports

Enclosed for School Board review and information is the following financial report:

- Student Activity Fund Report of July 31, 2009.

The Monthly Financial Report detailing fund and budget status data as of June 30, 2009 will be reported once the June 30, 2009 audit is complete.

No School Board action is required.

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : MISCELLANEOUS											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	018	000	000	000	899/099	AD BUILDING	463.96		50.00	413.96
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	27.77	632.17		659.94
	TOTAL MISCELLANEOUS							491.73	632.17	50.00	1,073.90

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : WAZATA HIGH SCHOOL											
<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	Balance as Of 06/30/09	FY'2009/10 Revenue	FY'2009/10 Expend	Balance as Of 07/31/09
21	E/R	251	280	001	000	899/099	DRAMA	3,051.37		95.00	2,956.37
21	E/R	251	280	003	000	899/099	WAYAKO	13,619.47		1,638.24	11,981.23
21	E/R	251	280	005	000	899/099	CERAMICS	284.42			284.42
21	E/R	251	280	007	000	899/099	CHEERLEADERS	947.06		150.00	797.06
21	E/R	251	280	008	000	899/099	CHOIR	8,323.56			8,323.56
21	E/R	251	280	009	000	899/099	DANCELIN	11,542.62		3,823.13	7,719.49
21	E/R	251	280	012	000	899/099	HS-CLASS OF 2010				
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	58,559.44			58,559.44
21	E/R	251	280	017	000	899/099	DECA	26,019.43			26,019.43
21	E/R	251	280	018	000	899/099	HS-FENCING				
21	E/R	251	280	019	000	899/099	FRENCH	544.08			544.08
21	E/R	251	280	020	000	899/099	GERMAN	(269.80)		325.30	(595.10)
21	E/R	251	280	021	000	899/099	LETTERMAN	57,052.18		1,723.54	55,328.64
21	E/R	251	280	022	000	899/099	FINE ARTS	6,007.77		45,000.00	(38,992.23)
21	E/R	251	280	023	000	899/099	LOCK DEPOSIT	21,902.63			21,902.63
21	E/R	251	280	024	000	899/099	BAND	33,769.73		3,770.55	29,999.18
21	E/R	251	280	025	000	899/099	SMOKING FINES	483.07			483.07
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	7,998.61		81.00	7,917.61
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	9,739.58			9,739.58
21	E/R	251	280	028	000	899/099	ORCHESTRA	10,309.13		6,400.00	3,909.13
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	3,041.60		95.00	2,946.60
21	E/R	251	280	031	000	899/099	SPANISH	2,727.02		421.60	2,305.42
21	E/R	251	280	035	000	899/099	MUSICAL	4,269.75		2,750.00	1,519.75
21	E/R	251	280	037	000	899/099	RARE	2,490.47			2,490.47
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	4,570.47			4,570.47
21	E/R	251	280	039	000	899/099	THEATRE ARTS	8,246.50			8,246.50
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	14,285.23			14,285.23
21	E/R	251	280	042	000	899/099	SKILLS USA	5,134.65		95.25	5,039.40
21	E/R	251	280	043	000	899/099	ART CLUB	548.20			548.20
21	E/R	251	280	044	000	899/099	LINK 4	15,354.48			15,354.48
21	E/R	251	280	045	000	899/099	BPA/DECA				-
21	E/R	251	280	047	000	899/099	HIGH MILEAGE TEAM	156.70			156.70
21	E/R	251	280	048	000	899/099	Y.E.S.	3,575.79			3,575.79
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	253.90			253.90
21	E/R	251	280	050	000	899/099	DECA - SPIRITWARE	17,709.76		1,710.60	15,999.16
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	6,950.63			6,950.63
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	3,299.70			3,299.70
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	1,090.02			1,090.02
21	E/R	251	280	054	000	899/099	FASHION CLUB				-
21	E/R	251	280	055	000	899/099	CHINESE CLUB	476.41			476.41
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	705.46			705.46
21	E/R	251	280	057	000	899/099	FESTIVAL OF NATIONS				
TOTAL WAZATA HIGH SCHOOL								364,771.09	-	68,079.21	296,691.88

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	251	280	070	000	899/099	BASEBALL	(3,008.02)		905.00	(3,913.02)
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	5,707.61			5,707.61
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	(1,546.99)			(1,546.99)
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	2,812.09			2,812.09
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	5,238.86			5,238.86
21	E/R	251	280	075	000	899/099	FOOTBALL	46,479.46		9,168.47	37,310.99
21	E/R	251	280	076	000	899/099	GYMNASTICS	1,469.65			1,469.65
21	E/R	251	280	077	000	899/099	GOLF - BOYS	2,406.29		106.25	2,300.04
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	1,689.83			1,689.83
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	2,824.91			2,824.91
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	9,304.52			9,304.52
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	3,249.28			3,249.28
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	4,141.69			4,141.69
21	E/R	251	280	083	000	899/099	SOFTBALL	2,438.65			2,438.65
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	6,718.18			6,718.18
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	9,529.45			9,529.45
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	2,034.17		273.00	1,761.17
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	3,688.78			3,688.78
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	6,689.82		250.00	6,439.82
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	4,346.00		21.00	4,325.00
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	1,740.85			1,740.85
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	4,337.87		73.50	4,264.37
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	1,076.37		31.50	1,044.87
21	E/R	251	280	093	000	899/099	VOLLEYBALL	1,200.08			1,200.08
21	E/R	251	280	094	000	899/099	WRESTLING	2,031.24			2,031.24
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	2,206.08			2,206.08
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	4,637.86		4,171.87	465.99
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	2,302.31			2,302.31
	TOTAL HIGH SCHOOL ATHLETICS							135,746.89	-	15,000.59	120,746.30

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	253	280	152	000	899/099	MUSICAL	21,733.02		9,178.84	12,554.18
21	E/R	253	280	155	000	899/099	VALLEYFAIR	2,898.99	110.00		3,008.99
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,173.51			1,173.51
21	E/R	253	280	157	000	899/099	BAND	433.89	325.00	128.69	630.20
21	E/R	253	280	158	000	899/099	CHOIR				-
21	E/R	253	280	161	000	899/099	YEARBOOKS	8,621.21		2,571.09	6,050.12
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	15,443.79	48.50	2,099.50	13,392.79
21	E/R	253	280	167	000	899/099	MINI COURSES	2,813.20			2,813.20
	TOTAL CENTRAL MIDDLE SCHOOL							53,117.61	483.50	13,978.12	39,622.99

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	351	280	201	000	899/099	BAND	2,365.19		3,208.44	(843.25)
21	E/R	351	280	202	000	899/099	CHOIR	1,757.09			1,757.09
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,521.20		95.58	6,425.62
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	1,033.67			1,033.67
21	E/R	351	280	212	000	899/099	YEARBOOK	4,674.48		4,536.17	138.31
21	E/R	351	280	213	000	899/099	THEATER	17,670.81		1,423.35	16,247.46
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	1,066.22			1,066.22
21	E/R	351	280	215	000	899/099	DAY ONE	688.25			688.25
TOTAL WEST MIDDLE SCHOOL								35,776.91	-	9,263.54	26,513.37

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	7,806.61		1,727.40	6,079.21
21	E/R	352	280	102	000	899/099	LOCKERS	318.32			318.32
21	E/R	352	280	104	000	899/099	BAND	1,071.13			1,071.13
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	875.91			875.91
21	E/R	352	280	107	000	899/099	VARIETY FUND	5,771.51		262.50	5,509.01
TOTAL EAST MIDDLE SCHOOL								15,843.48	-	1,989.90	13,853.58

Wayzata Public Schools
Student Activity Fund Summary
July 31, 2009

[illegible][illegible][illegible]

[illegible]

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : OAKWOOD											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	668.62			668.62
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	6,414.39			6,414.39
21	E/R	407	280	476	000	899/099	CHESS CLUB	630.46			630.46
Total Oakwood Elementary								7,713.47	-	-	7,713.47

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : SUNSET HILL											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/09	Revenue	Expend	07/31/09
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	7,741.40		452.68	7,288.72
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL				-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,564.87			1,564.87
TOTAL SUNSET HILL								9,306.27	-	452.68	8,853.59

Wayzata Public Schools											
Student Activity Fund Summary											
July 31, 2009											
PROGRAM/LOCATION : PLYMOUTH CREEK											
								Balance as Of	FY'2009/10	FY'2009/10	Balance as Of
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prq</u>	<u>Crs</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	<u>06/30/09</u>	<u>Revenue</u>	<u>Expend</u>	<u>07/31/09</u>
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	21,101.49			21,101.49
TOTAL PLYMOUTH CREEK								21,101.49	-	-	21,101.49

Wayzata Public Schools	
Student Activity Fund Summary	

July 31, 2009

[illegible]

Wayzata Public Schools	
Student Activity Fund Summary	

July 31, 2009

[illegible]

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

2. Preliminary Levy Limitation and Certification – 2009 Payable 2010

Minnesota Law requires school districts to certify their proposed property tax levy payable in 2010 to the county auditor on or before September 30, 2009. We have recently received the levy data from the Minnesota Department of Education and are analyzing the details. A summary spreadsheet and a written analysis of the proposed levy will be provided to Board members at the School Board meeting.

We believe that most components of the levy are materially accurate and complete. At this time, the Administration is recommending that the Board levy the maximum amount in all funds. If the Board approves the maximum allowed, the county auditor will automatically include any positive adjustments in the levy. Otherwise, the final levy amount cannot exceed the preliminary levy amount, except for some very limited exceptions.

The School Board will set the final levy certification amounts at its Regular Board meeting in December.

RECOMMENDED ACTION: Approve the Preliminary Levy Limitation and Certification for 2009 Payable 2010 at the maximum allowed by state statute.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions¹⁰⁵ _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

3. Resolution Authorizing Execution of an Agreement for Public Entity Waste Abatement Incentive Fund Grant Program

The Hennepin County Board has established a Waste Abatement Incentive Fund to provide matching assistance (“Incentive Funds”) to selected eligible waste abatement projects including the Wayzata Public School District.

The Wayzata Public School District has made an application for a public entity waste abatement project and has been selected for partial funding of its project. The District will receive \$12,500.00.

RECOMMENDED ACTION: Adopt the Resolution to approve and authorize the Clerk to sign the attached Resolution and Public Entity Waste Abatement Incentive Fund Agreement.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions 106

**EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA**

HELD:_____

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was duly held in said school district on _____, 2009, at _____ o'clock p.m., for the purpose in part, of authorizing the execution of a Public Entity Waste Abatement Incentive Funds Agreement with Hennepin County.

The following members were present:

And the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT FOR PUBLIC
ENTITY WASTE ABATEMENT INCENTIVE FUND GRANT PROGRAM**

- | | |
|-----------------|--|
| WHEREAS, | The Hennepin County Board has established a Public Entity Waste Abatement Incentive Fund to provide matching assistance ("Incentive Funds") to selected eligible waste abatement projects; and |
| WHEREAS, | Wayzata Public School District No. 284 has made an application for a public entity waste abatement project and has been selected for partial funding of its project; and |
| WHEREAS, | Wayzata Public School District No. 284 share of this agreement is \$12,500.00; |

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Wayzata Public School District No. 284 authorizes its Public Entity Waste Abatement Incentive Fund Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Member - _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution declared duly passed and adopted.

STATE OF MINNESOTA)

)SS

COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District 284, held on the date therein indicated, within the original of said as the same relates to authorizing the Public Entity Waste Abatement Incentive Fund Agreement.

WITNESS MY HAND officially as such Clerk this 14th day of September 2009.

Susan Hayes Droegemueller
Clerk, Independent School District 284

PUBLIC ENTITY WASTE ABATEMENT INCENTIVE FUND AGREEMENT

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA (the "COUNTY") A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Department of Environmental Services, 417 North Fifth Street, Minneapolis, MN 55401-3206 ("DEPARTMENT") and the WAYZATA PUBLIC SCHOOLS ISD 284, 17305 19th Avenue North, Plymouth, MN 55447, ("DISTRICT").

WITNESSETH:

WHEREAS, the Hennepin County Board has established a Waste Abatement Incentive Fund to provide matching assistance ("Incentive Funds") to selected eligible waste abatement projects; and

WHEREAS, the DISTRICT has made an application for a public entity waste abatement project and has been selected for partial funding of said described project in accordance with the terms of this Agreement (application copy attached as Exhibit A);

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the COUNTY, on behalf of the DEPARTMENT, and the DISTRICT agree as follows:

1. TERM AND COST OF THE AGREEMENT

This Agreement shall commence upon execution and terminate December 31, 2011, unless terminated earlier in accordance with the Default and Cancellation provisions of this Agreement.

The total cost of this Agreement, including all reimbursable expenses, shall not exceed twelve thousand five hundred dollars (\$12,500).

2. SERVICES TO BE PROVIDED

a. The DISTRICT will operate its waste abatement project, *Expansion of Organic Composting Project* (hereinafter the "Project"), including the proposed Project budget, as described in the application submitted by the DISTRICT and kept on file with the COUNTY (See Exhibit A).

b. In addition to the services referred to above, the DISTRICT agrees:

1. The DISTRICT shall submit to the DEPARTMENT an interim report by December 31, 2010, and a final report by November 30, 2011. The reports should include at a minimum:

- Project findings and summary;
- Results achieved;
- Obstacles/challenges encountered;
- Amount of material collected, recycled, and disposed;
- Recommendations;
- Detailed budget expenditures; and
- Cost/benefit analysis of the Project.

In addition, the DISTRICT will present the Project findings, as set forth in the final report, to municipal recycling coordinators and other public entity representatives at such times and places as the County may request.

2. All Incentive Funds accepted from the COUNTY over the term of the Agreement shall be used solely for Project expenses relating to waste reduction and recycling, as described in the Project budget. The DISTRICT shall not retain any Incentive Funds in excess of actual Project expenses and shall return any such excess Incentive Funds to the COUNTY upon completion of the Project.
 3. The DISTRICT may not charge its residents/students through property tax, utility fees, tuition fees, or any other method for that portion of the costs of the Project that is funded by COUNTY Incentive Funds.
 4. The DISTRICT shall establish a separate accounting mechanism, such as a Project number, activity number, cost center, or fund that will separate Incentive Fund revenues and expenditures from all other DISTRICT activities, including other solid waste, recycling, and yard waste activities.
 5. Incentive Fund Project activities, revenues, and expenditures are subject to audit by the COUNTY to ensure compliance with the purpose of the grant. Any Incentive Fund expenditures not approved shall be returned to the County.
- c. All right, title and interest in all copyrightable material which the DISTRICT may conceive or originate either individually or jointly with others, and which arises out of the performance of this Agreement, are the property of the COUNTY. The DISTRICT shall assign to the COUNTY all right, title, interest and copyrights of the copyrightable material. The DISTRICT also agrees, upon request of the COUNTY, to execute all papers and perform all other acts necessary to assist the COUNTY to obtain and register copyrights on those materials. Where applicable, works for authorship created by the DISTRICT for the COUNTY in performance of this Agreement shall be considered “works made for hire” as defined in the U.S. Copyright Act.
 - d. The DISTRICT hereby warrants that, when legally required, the DISTRICT shall obtain the written consent of both the owner and licensor to reproduce, publish,

and/or use any material supplied to the COUNTY including but not limited to software, hardware, documentation, and/or any other item. The DISTRICT further warrants that any material or item delivered by the DISTRICT will not violate the United States Copyright Law or any property right of another and agrees that the DISTRICT shall defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers, and employees, at the DISTRICT's own expense against any alleged infringement of any copyright or property right.

3. PAYMENT FOR SERVICES

The COUNTY shall pay Incentive Funds to the DISTRICT in an amount not-to-exceed twelve thousand five hundred dollars (\$12,500). The first Incentive Fund payment of nine thousand three hundred seventy-five dollars (\$9,375) shall be disbursed upon execution of the Agreement. The final Incentive Fund payment of three thousand one hundred twenty-five dollars (\$3,125) shall be disbursed upon approval of the final Project report.

4. INDEPENDENT CONTRACTOR

DISTRICT shall select the means, method, and manner of performing the services. Nothing is intended or should be construed as creating or establishing the relationship of co-partners between the parties or as constituting DISTRICT as the agent, representative, or employee of the COUNTY for any purpose. DISTRICT is and shall remain an independent contractor for all services performed under this Agreement. DISTRICT shall secure at its own expense all personnel required in performing services under this Agreement. Any personnel of DISTRICT or other persons while engaged in the performance of any work or services required by DISTRICT will have no contractual relationship with the COUNTY and will not be considered employees of the COUNTY. The COUNTY shall not be responsible for any claims that arise out of employment or alleged employment under the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of any personnel, including, without limitation, claims of discrimination against DISTRICT, its officers, agents, contractors, or employees. DISTRICT shall defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers, and employees from all such claims irrespective of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall neither require nor be entitled to any compensation, rights, or benefits of any kind from the COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Re-employment Compensation, disability, severance pay, and retirement benefits.

5. INDEMNIFICATION AND INSURANCE

- A. DISTRICT agrees to defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including

reasonable attorney's fees, resulting directly or indirectly from any act or omission of DISTRICT, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement, and against all loss by reason of the failure of DISTRICT to perform any obligation under this Agreement.

- B. In order to protect DISTRICT and those listed above under the indemnification provision, DISTRICT agrees at all times during the term of this Agreement, and beyond such term when so required, to have and keep in force the following insurance coverages:

Limits

1. Commercial General Liability on an occurrence basis with contractual liability coverage:

General Aggregate	\$2,000,000
Products—Completed Operations Aggregate	2,000,000
Personal and Advertising Injury	1,500,000
Each Occurrence—Combined Bodily	
Injury and Property Damage	1,500,000

2. Workers' Compensation and Employer's Liability:

Employer's Liability. Bodily injury by:

Accident—Each Accident	500,000
Disease—Policy Limit	500,000
Disease—Each Employee	500,000

- C. An umbrella or excess policy over primary liability insurance coverages is an acceptable method to provide the required insurance limits.

The above establishes minimum insurance requirements. It is the sole responsibility of DISTRICT to determine the need for and to procure additional insurance which may be needed in connection with this Agreement. Upon written request, DISTRICT shall promptly submit copies of insurance policies to the COUNTY.

- D. Duty to Notify. DISTRICT shall promptly notify the COUNTY of any claim, action, cause of action or litigation brought against DISTRICT, its employees, officers, agents or subcontractors, which arises out of the services contained in this Agreement. DISTRICT shall also notify the COUNTY whenever DISTRICT has a reasonable basis for believing that DISTRICT and/or its employees, officers, agents or subcontractors, and/or the COUNTY, might become the subject of a claim, action, cause of action, criminal arrest, criminal charge or litigation arising out of and/or related to the services contained in this Agreement. Failure

to provide the notices required by this section is a material violation of the terms and conditions of this Agreement.

6. DATA PRACTICES

DISTRICT, its officers, agents, owners, partners, employees, volunteers and subcontractors shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (MGDPA), the Health Insurance Portability and Accountability Act and implementing regulations, if applicable, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality. If DISTRICT creates, collects, receives, stores, uses, maintains or disseminates data because it performs functions of the COUNTY pursuant to this Agreement, then DISTRICT must comply with the requirements of the MGDPA as if it were a government entity, and may be held liable under the MGDPA for noncompliance. DISTRICT agrees to defend, indemnify and hold harmless the COUNTY, its officials, officers, agents, employees, and volunteers from any claims resulting from DISTRICT's officers', agents', owners', partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. DISTRICT agrees to promptly notify the COUNTY if it becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA. The terms of this section shall survive the cancellation or termination of this Agreement.

7. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes Section 16C.05, Subd. 5, DISTRICT agrees that the COUNTY, the State Auditor, the Legislative Auditor or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of DISTRICT and involve transactions relating to this Agreement. DISTRICT shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its termination or cancellation.

8. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

- A. DISTRICT binds itself, its partners, successors, assigns and legal representatives to the COUNTY for all covenants, agreements and obligations contained in the contract documents.
- B. DISTRICT shall not assign, transfer or pledge this Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of the COUNTY. A consent to assign shall be subject to such conditions and provisions as the COUNTY may deem necessary, accomplished by execution of a form prepared by the COUNTY and signed by DISTRICT, the assignee and the COUNTY. Permission to assign,

however, shall under no circumstances relieve DISTRICT of its liabilities and obligations under the Agreement.

- C. DISTRICT shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of the COUNTY. Permission to subcontract, however, shall under no circumstances relieve DISTRICT of its liabilities and obligations under the Agreement. Further, DISTRICT shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between DISTRICT and each subcontractor shall require that the subcontractor's services be performed in accordance with the terms and conditions specified. DISTRICT shall make contracts between DISTRICT and subcontractors available upon request.

9. MERGER AND MODIFICATION

- A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.
- B. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties.

10. DEFAULT AND CANCELLATION

- A. If DISTRICT fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, it shall be in default. Unless DISTRICT's default is excused by the COUNTY, the COUNTY may upon written notice immediately cancel this Agreement in its entirety. Additionally, failure to comply with the terms of this Agreement shall be just cause for the COUNTY to delay payment until DISTRICT's compliance. In the event of a decision to withhold payment, the COUNTY shall furnish prior written notice to DISTRICT.
- B. Upon cancellation or termination of this Agreement, the DISTRICT shall itemize any and all Incentive Fund expenditures up to the date of cancellation or termination and return any Incentive Funds not yet expended.
- C. Notwithstanding any provision of this Agreement to the contrary, DISTRICT shall remain liable to the COUNTY for damages sustained by the COUNTY by virtue of any breach of this Agreement by DISTRICT. Upon notice to DISTRICT

of the claimed breach and the amount of the claimed damage, the COUNTY may withhold any payments to DISTRICT for the purpose of set-off until such time as the exact amount of damages due the COUNTY from DISTRICT is determined. Following notice from the COUNTY of the claimed breach and damage, DISTRICT and the COUNTY shall attempt to resolve the dispute in good faith.

- D. The above remedies shall be in addition to any other right or remedy available to the COUNTY under this Agreement, law, statute, rule, and/or equity.
- E. The COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- F. This Agreement may be canceled with or without cause by either party upon thirty (30) day written notice.
- G. Provisions that by their nature are intended to survive the term, cancellation or termination of this Agreement include but are not limited to: INDEPENDENT DISTRICT; INDEMNIFICATION AND INSURANCE; DATA PRACTICES; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND CANCELLATION; PROMOTIONAL LITERATURE; and MINNESOTA LAW GOVERNS.

11. CONTRACT ADMINISTRATION

In order to coordinate the services of the DISTRICT with the activities of the Hennepin County Department of Environmental Services so as to accomplish the purposes of this Agreement, Dave McNary, Solid Waste Division Manager, or his or her successor, shall manage this Agreement on behalf of the COUNTY and serve as liaison between the COUNTY and the DISTRICT.

Joe Matson, Director of Buildings & Grounds, who can be contacted at 763-745-5150 or Joe.matson@wayzata.k12.mn.us, shall manage the contract on behalf of the DISTRICT. DISTRICT may replace such person but shall immediately give written notice to the COUNTY of the name, phone number and email address (if available) of such substitute person and of any other subsequent substitute person.

12. COMPLIANCE

- A. DISTRICT shall comply with all applicable federal, state and local statutes, regulations, rules and ordinances currently in force or later enacted.
- B. If the source or partial source of funds for payment of services under this Agreement is federal, state or other grant monies, DISTRICT shall comply with all applicable conditions of the specific referenced or attached grant.

13. PAPER RECYCLING

The COUNTY encourages DISTRICT to develop and implement an office paper and newsprint recycling program.

14. NOTICES

Any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing, and shall be sent registered or certified mail. Notices to the COUNTY shall be sent to the County Administrator with a copy to the originating Department at the address given in the opening paragraph of the Agreement. Notice to DISTRICT shall be sent to the address stated in the opening paragraph of the Agreement or to the address stated in DISTRICT's Form W-9 provided to the COUNTY.

15. PROMOTIONAL LITERATURE

DISTRICT agrees that the terms "Hennepin County" or any derivative shall not be utilized in any promotional literature, advertisements of any type or form or client lists without the express prior written consent of the COUNTY.

16. MINNESOTA LAWS GOVERN

The Laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, State of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the State of Minnesota. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

COUNTY BOARD AUTHORIZATION

Reviewed by the County Attorney's
Office

Assistant County Attorney

Date: _____

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By: _____
Chair of Its County Board

ATTEST: _____
Deputy/Clerk of County Board

Date: _____

By: _____
Richard P. Johnson, County Administrator

Date: _____

By: _____
Assistant County Administrator, Public Works

Date: _____

Recommended for Approval

By: _____
Director, Department of Environmental Services

Date: _____

WAYZATA PUBLIC SCHOOLS ISD 284
DISTRICT warrants that the person who executed
this Agreement is authorized to do so on behalf of
DISTRICT as required by applicable articles,
bylaws, resolutions or ordinances.*

Signature: _____

Name: _____
(Printed Name)

Title: _____
(Printed Title)

Date: _____

***DISTRICT shall submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. This documentation shall be submitted at the time DISTRICT returns the Agreement to the COUNTY.**

EXHIBIT A**2009 Public Entity Waste Abatement Incentive Fund Program
Application Form****Application Due – 5:00 PM, Friday, April 3, 2009**

(Grant applications must be submitted on this form – All sections must be completed)

E-mail Copy to: john.jaimez@co.hennepin.mn.us**Mail Signed Copy to:** John Jaimez
Hennepin County Dept. of Environmental Services
417 N. 5th St., Suite 200
Minneapolis, MN 55401-1309
(612) 348-5893**Applicant Information:**

Public Entity: Wayzata Public Schools

Contact Person: Joe Matson

Title: Dir. of Buildings & Grounds

Address: 17305 19th Ave North

City, State, Zip: Plymouth, MN 55447

Phone: 763-745-5150

EMail:joe.matson@wayzata.k12.mn.us

Project Title: Expansion of Organic CompostingGrant Request: \$25,000 Matching Funds: \$5,000 Total ProjectCost: \$30,000**Authorizing Signature:** The signature of a person who has the authority to enter into a contract with Hennepin County on behalf of the public entity (e.g., City Manager, Superintendent, etc.)

Name (Typed or Printed)

Signature: Joe Matson

Title: Dir. Of Buildings & Grounds

1. Project Description:

Provide a brief, one page or less, project description. The project description should address:

- project scope and design;
- expected outcomes;
- current relevant practices and what practices will be changed during the project;

- key individuals participating in project activities, including any project collaborators;
- overall project timeline; and
- why project is compelling and worthy of funding.

Project Description:

The Source Separated Organics program is actively engaged at six elementary schools and three middle schools in the Wayzata School District. In 2009 we look forward to expanding the program to our High School, where there is a tremendous potential to divert organic matter from the waste stream

The expected outcome of these efforts is a reduction in the amount of solid waste leaving the facility, and reduced costs for hauling, tip fees and taxes. We expect a heightened awareness of recycling, re-using and conservation of resources in participating schools. In the future, we expect SSO composting to be second nature for our students and staff.

The composting of organics at the back of the kitchen at the high schools will have a tremendous impact on our program. In addition, composting food soiled paper and cardboard, especially pizza boxes should allow us to reduce the frequency and quantities of refuse pickups. The grant will help offset costs for containers, signage, bags, hauling. We hope to use matching funds to purchase a baler for the cardboard.

Key individuals involved in the project include the students, food service staff, custodial staff, teachers and other school support staff. These individuals will be key to properly sorting, storing and handling of the materials. We are hoping to partner with the City of Plymouth, Hennepin County, and the City of Minneapolis for hauling.

We hope to start the program at the High School in September of 2009. In addition, we hope to continue to expand the scope of the program at all of the schools currently participating. The grant will be used to fund these on-going efforts helping primarily in the areas of compostable dinner ware, compost bags, and hauling costs.

We feel this project is very worthwhile as it will not only reduce waste generated in our schools, but will heighten the awareness of the need to recycle and conserve our resources. We anticipate this program to help establish recycling and composting as the “norm” and the right thing to do. It is something we hope the student can carry over into their adult lives.

2. Innovation and Early Adoption:

Describe how your project is new, unique, a new twist on a current practice, or adoption of a new practice that is not yet widespread.

Moving into the Wayzata High School, we will divert waste from the kitchen, both food and paper including over 100 pizza boxes per week. We also hope to introduce a voluntary composting site for students in the cafeteria. We will also expand the restroom paper composting.

3. Proposed Project Tasks, Work Plan, and Timeline:

List/describe the **main tasks** that your organization will undertake and the **estimated timeline for each task** in the following areas: (1) project planning and design, (2) project implementation, (3) evaluation of project outcomes for environmental benefits and waste abatement, and (4) project reporting.

Research/Planning/Design:

Minimal research, planning and design will be needed to expand the program. We will work closely with the student environmental club who presently take care of all of our bottle and can recycling, to see what they can do to help with the voluntary composting in the cafeteria. We will also work closely with the kitchen and custodial staffs to efficiently process the newly expanded program.

Implementation: We will be implementing the expanded composting in September, 2009

Evaluation: We have a good record of the amount of refuse leaving the High School and will also monitor the quantities of compost leaving the site. We will then compare the two quantities and determine the efficacy of the program.

Mid-Project and Final Reporting: Reports will be generated based on the quantities of compost hauling and refuse hauling. A cost comparison will be provided.

4. Project Budget:

Provide a detailed budget. Provide a detailed budget including expenses for staff, printing, copying, mailing, equipment, materials, etc. If the project cost is more than \$25,000, you must identify the nature and source of matching funds. (See Guidelines for more information on eligible and ineligible expenses).

<u>Tasks/Items:</u> Bags, Hauling, Barrels, Compost. Serving ware, signs and brochures	<u>Costs</u>
Biodegradable Bags	\$5,000
Compost Hauling	\$2,500
Biodegradable Serving Ware and Trays	\$5,000
Total Grant \$	\$12,500
<u>Match Tasks/Items:</u> Bags, Hauling, possible baler for soiled cardboard at H.S.	<u>Costs</u>
Biodegradable Bags	\$5,000
Signs, Brochures, Barrels	\$500
Compost Hauling	\$3,500
Biodegradable Serving Ware and Trays	\$5,000
Baler and supplies	\$3,500
Total Match \$	\$17,500
Total Project \$	\$30,000

5. Environmental Benefits:

Describe the environmental benefits of this project. Provide as many quantitative measures as possible (examples: project will save 40 reams of paper a year, reduction in the use of 5 gallons of hazardous solvent, 25 tons of organic material will be composted).

Clarify which objective is met by the proposed project. Projects must meet at least one of the following grant fund objectives. If your project meets multiple objectives, be sure to emphasize all the objectives that will be met.

1. Reusing & Recycling Source-Separated Organics
2. Recycling Innovation & Efficiency
3. Waste & Toxicity Reduction
4. Increased Waste Reduction & Recycling Education

Additional environmental benefits (energy conservation, water conservation, etc) should also be included; these benefits will be considered in the evaluation, if the project meets one of the aforementioned outcomes.

We currently have a compactor at the High School so diverting the food and paper products to compost will require fewer trips to haul the compactor. We hope to reduce the tonnage of refuse leaving this facility. By involving the students at the High School, we hope to expand all areas of recycling. We feel paper recycling from classrooms at all sites could be greatly improved, and hope this awareness of recycling options will improve all areas of recycling as well as compost recycling. We have been able to reduce the frequency of refuse pickups from five times per week to three times per week.

6. Measuring and Evaluating Results

Describe how you will measure and evaluate the success of your project. Please provide a measurement strategy for each major project goal and outcome listed in Sections 1 and 3.

We will measure refuse quantities versus paper, bottle and can and compost recycling to determine quantities diverted as well as the cost benefits.

7. Sharing the Project

Describe how you will share the results of your project externally to other relevant public entities, as well as internally.

The Wayzata Schools are willing to host any other entity interested in our program. In addition, we will continue to market the program both at a site level, at the district level and at the community level. Effective marketing will improve participation and thus encourage growth of the program.

8. Sustaining the Project

Describe how your organization will sustain the project after it is completed without additional funding from Hennepin County.

The reduction of refuse hauling will help sustain the program. The district, students, staff and parents have embraced the program and it is expected to be part of our on-going business plan.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Gleason, Ms. Doughty

1. Approval of the Contract With Wayzata Education Association for Fiscal Years 2009-2011

The School Board’s Bargaining Team and the Wayzata Education Association representatives reached a tentative contract agreement on July 30, 2009. Subsequently, the WEA teachers voted on Tuesday, September 8, 2009 and ratified the contract with a 97% majority vote.

Attached is the summary of the proposed two-year contract and the costing model. Salary schedule improvement was 3.45% over the two-year period.

The negotiation team members were:

Chip Brofford, Mary Dvorak, Janelle Mattson, Kevin Johnson and Adam Tillotson, Wayzata Education Association; Pat Gleason and John Moroz, School Board Directors; Jim Westrum, Executive Director of Finance & Business Services; Gloria Olsen, Legal Counsel; and Annie Doughty, Executive Director of Human Resource Services.

We would like to express our appreciation for the collaborative efforts put forth by the negotiation team members throughout the process. We believe the team’s collective ability to resolve issues in a positive and respectful manner has benefited all.

RECOMMENDED ACTION: Approve the contract with the Wayzata Education Association for the period of July 1, 2009 through June 30, 2011; as tentatively agreed upon by the bargaining teams and ratified by the Wayzata Education Association.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____
123

WEA/District 284 Tentative Agreement Summary 2009-11
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September 14, 2009 – Board Meeting

1. Salary/Benefit Improvements:

	<u>2009-10</u>	<u>2010-11</u>
a. Salary Schedule:	2.0%	1.45%

b. Insurance Contribution:

Health:	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Single:	\$ 475.96	\$497.38	\$517.27
1+1:	\$ 741.62	\$774.99	\$805.99
Family:	\$ 893.74	\$933.96	\$971.32

Dental: There was no change to the single premium in the first year and 3% was added for the second year.

MSBA Costing Model: 6.98% Total Package

2. Extra-Curricular Improvements/Changes:

a. Extra-Curricular Committee Proposals with Modifications:

- i. Increase Link Advisor to 0.50
- ii. Add: Photography Club (0.135); Trap & Skeet Club (0.300)
- iii. Increase Middle School Play Technical Director to 0.225
- iv. Decrease Middle School Athletics (0.460 to 0.445)
- v. Added Post-Season compensation for activities
- vi. Identified assignments eligible for Career Increment Stipends
- vii. Reduced Percussion Ensemble Director from 0.50 to 0.350
- viii. Deleted assignments no longer in existence
- ix. Increased summer school and targeted services hourly pay rates to reflect instructional responsibilities. Changed retro-pay provision.
- x. Agreed to notify WEA of any new positions during the 2010-11 school years
- xi. Added Site Managers to Extra Service Assignments
- xii. WHS Advisor/Advisee position will be paid curriculum writing pay for approved hours
- xiii. Driver's Education: No increase for 2009-10 and 1.45% increase in 2010-11
- xiv. Schedule: 2.0% for 2009-10; 1.45% for 2010-11

3. Language Changes:

- a. Alternative Compensation – clarified language regarding building mentors' tenure and site goal monies
- b. 403b – updated language to reflect IRS regulations
- c. Leaves – clarified language for bereavement and family emergency leave and revised personal leave usage preceding and following a holiday break
- d. ECFE – clarified sick leave donations and agreed to explore alternatives for staff procuring substitutes
- e. New teachers – changed 16-hour commitment from over 2 years to 1 year and increased the stipend for pre-school orientation

4. Memoranda of Understanding's (M.O.U's)/Other :

- a. Sick Leave Incentive: Continued and enhanced the MOU regarding sick leave incentive to provide opportunities for staff who have the maximum number of sick days accumulated
- b. During the 2009-10 school year, a labor/management WHS committee will develop Department Chair position descriptions
- c. Executive Director of HR will convene a committee to review alternatives to increase continuity in the classroom. The committee will review practices in metro districts. A report will be made to the Board of Education by January 1, 2010.
- d. Agreed to continue Building Leadership Capacity Committee
- e. WHS Principal will send memo to AP teachers and Department Chairs outlining review session responsibilities
- f. Committee drafted letter to be sent to Director of Special Services regarding orientation and allocation processes and proactive measures
- g. Clarified process for donation to sick leave

Wayzata School District 284				Assumptions:				09-10		10-11	
FINAL				Salary Increase		2.00%		1.45%			
				Extracurricular Increase		2.00%		1.45%			
				Health Premium Increase		4.50%		4.00%			
				Health Contribution Increase		4.50%		4.00%			
FTE =				Dental Premium Increase		0.00%		3.00%			
7/30/2009 0:00				Dental Contribution Increase		0.00%		3.00%			
698.88											
				</							

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: A. Resolution Relating to the Appointment of Election Judges
for the General and Special Elections on November 3, 2009

COMMENTS BY: Board Chair Moroz

The School Board is required to officially appoint qualified individuals to serve as election judges for School District elections. Attached is the appropriate Resolution Relating to Appointment of Election Judges for the General and Special Elections on November 3, 2009.

RECOMMENDED ACTION: Adopt the RESOLUTION RELATING TO THE APPOINTMENT OF ELECTION JUDGES FOR THE GENERAL AND SPECIAL ELECTIONS TO BE HELD ON NOVEMBER 3, 2009.

Motion by: _____

Roll Call

Passed _____

Second by: _____

Vote

Failed _____

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 284, State of Minnesota, was duly held in said school district on _____, 2009, at _____ o'clock __.m. for the purpose, in part, of adopting a resolution appointing election judges.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 3, 2009
SCHOOL DISTRICT GENERAL AND SPECIAL ELECTIONS**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's general and special elections on November 3, 2009 to act as such at the combined polling places listed on said exhibit.

2. The election judges appointed by the City of Minnetonka for the municipal election in that city are also appointed as election judges of the School District's general and special elections, to act as such at the city precincts located in whole or in part within the School District. Their names are incorporated in this resolution as though fully set forth herein.

3. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by _____.

_____ On a roll call vote, the following voted in favor:

and the following voted against:

EXHIBIT A

COMBINED POLLING PLACE

ELECTION JUDGES

Wayzata City Hall

Head Election Judge **Charlie Peasha**
Cortland Ornborg
Margaret Ornborg
Robert Fridgen
Marion Ryshavy
Joyce Busch (a.m.)

Plymouth Fire Station No. 3

Head Election Judge **Deborah Rousu**
Thomas Simonson
Carol Connelly
Marlene Gabbert
Darlene Hagen
Joan Schultz

Christ Memorial Lutheran Church

Head Election Judge **Mike Barnes**
Janice Haugen
Darlene Woolsey
Frances Essig
Dale Runquist
Michael Myers (a.m.)

Wayzata High School

Head Election Judge **Chuck Tryon**
David Burke
Betsy Ellgren
LeRoy Hart
Karen Tomilson
Perry Leger (a.m.)
Betty Stensrud (p.m.)

Plymouth Creek Center

Head Election Judge **Marvin Halber**
Harry Bittman
Alvin Borofka
Russ Stenzel
Glen Hohenstein

Alternates:

William Hermann
Katherine Swenson
Charlotte Blocher (a.m.)

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 284, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to appointing election judges for the general and special elections of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of _____
2009.

Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair Moroz

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 9. BOARD REPORTS

ITEM: A. Superintendent Evaluation/Compensation Committee

COMMENTS BY: Board Chair Moroz

The School Board will be completing the evaluation of Superintendent Anderson at a Special Work Session on September 21. John Moroz, Chair of the Superintendent Evaluation/Compensation Committee, will provide an oral report on the 2008-2009 Superintendent Performance Review at the October 12 Regular Board Meeting.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: 9. BOARD REPORTS

ITEM: B. District 287 Summary

COMMENTS BY: Board Chair Moroz

Carter Peterson, District 287 Board Representative, will give a brief summary on District 287.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – September 14, 2009

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair Moroz

10. New Business

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

11. Adjourn

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____