

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting - July 27, 2009 - 4:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

- | | | |
|----|--|----|
| 1. | CALL TO ORDER - Board Chair Moroz | 3 |
| 2. | RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION | 4 |
| 3. | RESOLUTION CALLING A SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY | 12 |
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| 5. | EMPLOYMENT OF DIRECTOR OF EQUITY AND EXCELLENCE | 29 |
| 6. | ADJOURN | 30 |

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – July 27, 2009

AGENDA ITEM: 1. CALL TO ORDER/ROLL CALL

COMMENTS BY: Board Chair Moroz

Susan Droegemueller, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan J. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Greg D. Rye	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – July 27, 2009

AGENDA ITEM: 2. RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

COMMENTS BY: Board Chair Moroz

Filings for the November School Board Election will close at 5:00 p.m. on Tuesday, September 8, 2009. It is necessary for the school district to hold its General Election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said General Election during the period for filing such affidavits, as though they had been included by name in the attached resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

The General Election is hereby called and directed to be held on Tuesday, the 3rd day of November, 2009, between the hours of 7:00 a.m. and 8:00 p.m. The attached resolution also contains a sample ballot and provides authority to set in motion the various activities required to hold the November 3, 2009, School Board General Election.

RECOMMENDED ACTION: Adopt the RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION.

Motion by: _____ ROLL CALL Passed _____
Second by: _____ VOTE Failed _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: _____, 2009

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was held in said school district on _____, 2009, at ____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held on Tuesday, the 3rd day of November, 2009, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this general election. For those voters residing

in the City of Minnetonka, the election will be held in conjunction with the municipal elections in that city and those voters will vote at their regular city polling places.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least fifty-three (53) days before the date of said general election. The notice shall specify the date of said election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said elections to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the general election.

The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.


The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

5. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT BALLOT

**INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
GENERAL ELECTION**

NOVEMBER 3, 2009

INSTRUCTIONS TO VOTERS
TO VOTE, COMPLETELY FILL IN THE OVAL(S) NEXT TO YOUR CHOICE(S) LIKE THIS 

SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

<input type="radio"/>	NAME
<input type="radio"/>	NAME
<input type="radio"/>	NAME
<input type="radio"/>	NAME
<input type="radio"/>	NAME
<input type="radio"/>	_____
	write-in, if any
<input type="radio"/>	_____
	write-in, if any
<input type="radio"/>	_____
	write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot card. Voting instructions must be printed at the top of the ballot card on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

7. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

8. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

9. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.

10. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the various combined polling places during the November 3, 2009 general and special elections. The election judges shall act as clerks of election and submit the results to the school board for canvass in the manner provided for other school district elections.

11. A portion of this election shall be conducted by election officials from the City of Minnetonka. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those election officials, including entering into agreements or understandings regarding preparation and distribution of ballots, election administration and cost sharing.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor

thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – July 27, 2009

AGENDA ITEM: 3. RESOLUTION CALLING A SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

COMMENTS BY: Board Chair Moroz

Filings for the November Special Election to fill a school board vacancy will close at 5:00 p.m. on Tuesday, September 8, 2009. It is necessary to hold a Special Election to elect one (1) individual to fill the vacancy in the term of School Board Member expiring January 2, 2012. The Special Election shall be held in conjunction with the November 3, 2009 school district General Election and the combined polling places, precincts served, hours of voting, and election judges shall be the same as at that General Election.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said Special Election during the period for filing such affidavits, as though they had been included by name in this resolution.

The Special Election is hereby called and directed to be held on Tuesday, the 3rd day of November, 2009, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m. The attached resolution also contains a sample ballot and provides authority to set in motion the various activities required to hold the November 3, 2009, Special Election.

RECOMMENDED ACTION: Adopt the RESOLUTION CALLING A SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY.

Motion by: _____

ROLL CALL

Passed _____

Second by: _____

VOTE
12

Failed _____

**EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA**

HELD: _____

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was duly held in said school district on _____, 2009, at _____ o'clock p.m., for the purpose in part, of calling a special election to fill a school board vacancy.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION CALLING A SPECIAL ELECTION
TO FILL A SCHOOL BOARD VACANCY**

WHEREAS, a vacancy has occurred in the office of school board members with a term expiring January 2, 2012, before the first day to file affidavits of candidacy for the next school district general election and more than two years remain in the unexpired terms;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 284 State of Minnesota, as follows:

1. It is necessary to hold a special election to elect one (1) individual to fill the vacancy in the term of School Board Member expiring January 2, 2012.

2. The special election shall be held in conjunction with the November 3, 2009 school district general election and the combined polling places, precincts served, hours of voting, and election judges shall be the same as at that general election.

3. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least fifty-three (53) days before the date of said special election. The notice shall¹³include the date of said special

election and the office to be voted on at said special election. The clerk may combine this notice with the notice of the general election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause a sample ballot to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a combined polling place must reflect the offices, candidates and rotation sequence on the ballot used in that polling place.

The clerk is hereby authorized and directed to cause notice of said election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state each office to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The notices to be posted and published may be combined with the Notice of General Election.

4. The names of candidates to fill the vacancies in office who have filed an affidavit of candidacy within the filing period must be listed on the ballot under the separate heading "SPECIAL ELECTION FOR SCHOOL BOARD MEMBER TO FILL VACANCY IN TERM EXPIRING JANUARY 2, 2012". Their names must be listed as though they had been included by name in this resolution.


5. The name of each candidate to fill the vacancies in office at this special election shall be rotated with the names of the other candidates to fill that vacancy in office in the manner specified in Minnesota law.

6. The ballot shall be in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA PUBLIC SCHOOLS) GENERAL ELECTION

NOVEMBER 3, 2009

INSTRUCTIONS TO VOTERS
TO VOTE, COMPLETELY FILL IN THE OVAL(S) NEXT TO YOUR CHOICE(S) LIKE THIS 

SCHOOL BOARD MEMBER

VOTE FOR UP TO THREE

NAME

NAME

NAME

NAME

NAME

write-in, if any

write-in, if any

write-in, if any

**SPECIAL ELECTION
FOR SCHOOL BOARD MEMBER TO FILL VACANCY
IN TERM EXPIRING JANUARY 2, 2012**

VOTE FOR ONE



NAME



NAME



NAME



NAME



_____ write-in, if any

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – July 27, 2009

AGENDA ITEM: 4. RESOLUTION CALLING THE SCHOOL DISTRICT SPECIAL ELECTION

COMMENTS BY: Board Chair Moroz

The administration recommends approval of a resolution calling for a Special Election on November 3, 2009. The Special Election will consist of two questions:

Question one renews existing operating referendum authority and question two renews a portion of existing technology referendum authority; both of which are scheduled to expire. The current annual tax impact of each of these questions is zero, due to the fact that these items renew existing authority. Inflation in the operating referendum has been included.

Upon careful consideration, the administration recommends that the school board combine three operating referendums that are set to expire in 2011, 2013 and 2015 into one operating referendum authority that will become effective payable in 2010, and will extend for a period of ten years. This will be accomplished by revoking the school district's existing referendum revenue authorization of \$1,609.28 per resident marginal cost pupil unit and replacing that authorization with a new authorization of \$1,609.28 per resident marginal cost pupil unit. As would be anticipated, the annual tax impact of this action is zero.

In addition to the operating referendum, the administration also recommends that the school board approve the renewal of the 2001 down payment levy (technology levy) authority that is set to expire in 2011, and extend this for a period of ten years as well. This will be accomplished by revoking a portion of the school district's existing capital project levy authorization of 2.535% times the net tax capacity of the school district and replacing that authorization with a new authorization of 2.535% times the net tax capacity of the school district. As would be anticipated, the current annual tax impact of this action is zero as well.

The board will also direct the administration to consult with the Minnesota Department of Education and to prepare a proposal to be submitted on behalf of the board to the Commissioner of Education. This "review and comment" from the Commissioner's Review and Comment process as well as other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, are required in conjunction with the technology levy renewal.

RECOMMENDED ACTION: Adopt the RESOLUTION RELATING TO REVOKING THE EXISTING REFERENDUM REVENUE AUTHORIZATION OF THE SCHOOL DISTRICT AND APPROVING A NEW AUTHORIZATION, REVOKING A PORTION OF THE EXISTING CAPITAL PROJECT LEVY AUTHORIZATION OF THE SCHOOL DISTRICT AND APPROVING A NEW AUTHORIZATION, AND CALLING AN ELECTION THEREON.

Motion by: _____

ROLL CALL

Passed _____

Second by: _____

VOTE

Failed _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 284
(WAYZATA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was held in said school district on _____, 2009, at ____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO REVOKING THE EXISTING REFERENDUM REVENUE AUTHORIZATION OF THE SCHOOL DISTRICT AND APPROVING A NEW AUTHORIZATION, REVOKING A PORTION OF THE EXISTING CAPITAL PROJECT LEVY AUTHORIZATION OF THE SCHOOL DISTRICT AND APPROVING A NEW AUTHORIZATION, AND CALLING AN ELECTION THEREON.

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to revoke the school district's existing referendum revenue authorization of \$1,609.28 per resident marginal cost pupil unit and to replace that authorization with a new authorization of \$1,609.28 per resident marginal cost pupil unit. As provided by law, the ballot question must abbreviate the term "per resident marginal cost pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately .1486155% of the referendum market value of the school district for taxes payable in 2010, the first year it is to be levied. The school district's actual referendum revenue authorization for any year shall not exceed the statutory maximum for that year. The proposed referendum revenue authorization would

increase each year by the rate of inflation and be applicable for ten (10) years unless otherwise revoked or reduced as provided by law. For this purpose, the rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, Subdivision 2, paragraph (b). The question on the approval of this referendum revenue authorization shall be School District Ballot Question 1 on the school district ballot at the special election held to approve said authorization.

If the new referendum revenue authorization is approved by the voters of the school district, the existing \$1,609.28 per resident marginal cost pupil unit referendum revenue authorization shall be revoked effective for taxes payable in 2010.

2. The school board also finds and determines that it is necessary and expedient for the school district to revoke the portion of its existing capital project levy authorization of 2.535% times the net tax capacity of the school district approved November 6, 2001 and to replace that authorization with a new authorization of 2.535% times the net tax capacity of the school district. The proposed capital project levy authorization will raise approximately \$3,116,710 for taxes payable in 2010, the first year it is to be levied, and would be authorized for ten (10) years. The money raised by the capital project levy authorization will be used to provide funding for the acquisition, installation and support of improved technology and technology systems in various school district facilities, and the purchase of instructional equipment.

The program will be commenced prior to November 3, 2014, which date is not more than five (5) years from the date of the special election authorizing the approval of the capital project levy. The estimated total cost of the projects to be funded by the proposed capital project levy authorization is approximately \$31,167,104. The question on the revocation of the existing capital project levy authorization and the approval of this new authorization shall be School District Ballot Question 2 on the school district ballot at the special election held to approve said authorization.

If the new capital project levy authorization is approved by the voters, the 2.535% portion of the existing authorization shall be revoked effective for taxes payable in 2010.

3. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Ballot Question 2 above shall be contingent on the receipt of a

positive Review and Comment from the Commissioner on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 4 of this resolution.

4. The ballot questions shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the school district general election on Tuesday, November 3, 2009, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

5. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

6. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least fifty-three (53) days before the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause a sample ballot to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed by first class mail to each taxpayer in the school district at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date.

7. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 284 (WAYZATA PUBLIC SCHOOLS) SPECIAL ELECTION

NOVEMBER 3, 2009

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:



To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1 REVOKING EXISTING REFERENDUM REVENUE AUTHORIZATION; APPROVING NEW AUTHORIZATION

The board of Independent School District No. 284 (Wayzata Public Schools) has proposed to revoke the school district's existing referendum revenue authorization of \$1,609.28 per pupil and to replace that authorization with a new authorization of \$1,609.28 per pupil. The school district's actual referendum revenue authorization for any year shall not exceed the statutory maximum for that year. The proposed new referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten years unless otherwise revoked or reduced as provided by law.



YES Shall the school district's existing referendum revenue authorization be revoked and the increase in the revenue proposed by the board of



NO Independent School District No. 284 be approved?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

**SCHOOL DISTRICT BALLOT QUESTION 2
REVOKING PORTION OF CAPITAL PROJECT
LEVY AUTHORIZATION; APPROVING
NEW AUTHORIZATION**

The school board of Independent School District No. 284 (Wayzata Public Schools) has also proposed to revoke a portion of its existing capital project levy authorization of 2.535% times the net tax capacity of the school district and to replace that authorization with a new authorization of 2.535% times the net tax capacity of the school district.

The proposed new authorization will raise approximate \$3,116,710 for taxes payable in 2010, the first year it is to be levied. The proposed authorization would be applicable for ten years and the estimated total cost of the projects to be funded over that time period is approximately \$31,167,104.

The money raised by the proposed authorization will be used to provide funding for the acquisition, installation and support of improved technology and technology systems in various school district facilities, and the purchase of instructional equipment. The projects to be funded by the proposed authorization have received a positive review and comment from the Commissioner of Education.

- YES Shall a portion of the school district's existing capital project levy authorization be revoked and the new capital project levy authorization proposed by the board of Independent School District No. 284 be approved?
- NO

**BY VOTING "YES" ON THIS BALLOT QUESTION,
YOU ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot card. Voting instructions must be printed at the top of the ballot card on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot card so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract exceeding \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party. The notice published for the school district general election shall fulfill this requirement.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly. The notice published for the school district general election shall fulfill this requirement.

11. The individuals appointed as election judges for the school district general election shall act as election judges for this special election and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

12. If the capital project levy authorization proposed in School District Ballot Question 2 is approved, a capital project referendum account shall be

created as a separate account in the general fund of the school district. All proceeds from the capital project levy must be deposited in the capital project referendum account. Interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may be used only for the costs of acquisition and betterment of the approved project. The funds in the capital project referendum account may be accumulated and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved project before its final completion shall be transferred to the school district's debt redemption fund.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – July 27, 2009

AGENDA ITEM: 5. EMPLOYMENT OF DIRECTOR OF EQUITY AND EXCELLENCE

COMMENTS BY: Ms. Annie Doughty

<u>Employment</u>		
Gabriel Lofton	1.0 Director of Equity and Excellence	District

RECOMMENDED ACTION: Approve the employment of the Director of Equity and Excellence as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions 29

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Special Meeting – July 27, 2009

AGENDA ITEM: 6. ADJOURN

COMMENTS BY: Board Chair Moroz

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____