

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - April 13, 2009 - 7:00 PM
District Administration Building
210 County Rd. 101, N, Plymouth, MN

AGENDA

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

MISSION

Our Core Purpose:

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

VISION

What We Intend to Create and Experience:

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

Exceptional Student Learning, Experiences and Relationships:

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment where all are valued for who they are and the contributions they make.

Community Trust, Confidence and Partnership:

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

Operational Excellence:

- Attraction, development and retention of exemplary, creative and engaged employees;
- Accountability by all staff for individual and collective performance;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 1. CALL TO ORDER/ROLL CALL

ITEM: _____

COMMENTS BY: Board Chair Moroz

Susan H. Droegemueller, Board Clerk, will call the roll:

	<u>PRESENT</u>	<u>ABSENT</u>
Ms. Linda A. Cohen	_____	_____
Ms. Susan H. Droegemueller	_____	_____
Ms. Patricia L. Gleason	_____	_____
Mr. Jay A. Hesby	_____	_____
Mr. John A. Moroz	_____	_____
Ms. Carter G. Peterson	_____	_____
Mr. Greg D. Rye	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: _____

COMMENTS BY: Board Chair Moroz

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:

- A. Approval of Minutes
 - 1. Regular Meeting – March 9, 2009
- B. Finance and Business Recommendations
- C. Human Resource Recommendations

RECOMMENDED ACTION: Approve the agenda as presented (amended) and the Consent Agenda items as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: A. Approval of Minutes

COMMENTS BY: Board Clerk Droegemueller

1. Regular Meeting – March 9, 2009

Enclosed for Board review and approval are the minutes of the Regular Board Meeting of March 9, 2009.

RECOMMENDED ACTION: Approve the minutes of the Regular Board Meeting of March 9, 2009.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

Official Minutes of a Regular Meeting

March 9, 2009

The Board of Education Wayzata Public Schools

A Regular meeting of the Board of Education of Wayzata Public Schools was held March 9, 2009, beginning at 7:00 PM at Wayzata City Hall, 600 Rice St., Wayzata, MN, pursuant to due notice. The meeting was broadcast live on cable television Plymouth Channel 22 (Comcast) and Wayzata Channel 19 (Mediacom), and delayed broadcast on Minnetonka Channel 17 (Time Warner).

1. **CALL TO ORDER/ROLL CALL**

Call to
Order/Roll
Call

The meeting was called to order by Board Vice Chair, Patricia Gleason, and Susan Droegemueller, Board Clerk, called the roll. The following School Board members were present: Ms. Susan H. Droegemueller, Ms. Patricia L. Gleason, Mr. Jay A. Hesby, Ms. Carter G. Peterson, Mr. Greg D. Rye and Dr. Chace B. Anderson, Superintendent of Schools and Ex Officio member of the School Board. School Board members absent: Ms. Linda A. Cohen, and Mr. John A. Moroz.

Others present: Jim Westrum, Connie Leuer, Jane Sigford, John Sucansky, Bob Noyed, Joe Matson, Schwendeman Family, Steve Root, Amy Westman, Shantha Samarasrnnhe, Rugland Family, Kim Yoojin, Ngoc Lu, Jim Hebeisen, John & Pam Bazzachini, Robert & Guadalupe Schmidt, Deanna Schaefer, Joseph Biondo, Theresa Vegemast, Laurie Champ, Jane Kaine, LuAnn Netherland, Mary Helen Iorio, Harry & Karen Thomas Mann, Mary & Ryan Robert Sayer, Jodi Olson and Lauren Wilvers.

2. **APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approval of
Agenda and
Consent
Agenda
Items

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed.

A motion was made by Ms. Carter Peterson and seconded by Mr. Greg Rye to approve the agenda and consent agenda as presented. The motion passed unanimously.

Consent Agenda Items were as follows:

Approval of
Minutes

A. Approval of Minutes

Approved the official minutes of:

1. Regular Meeting – February 9, 2009

B. Finance and Business Services

Finance and
Business

Authorized the following disbursements:

- General Checking Account – February 2009 \$ 3,147,641.00
- Wire Transfer – January 2009 \$ 20,277,093.00

Accepted donations from the following:

Gifts

Gifts

Amount	Donated By	Purpose
\$5.00	Lola H. Gaforuva	Wells Fargo Community Support Campaign
53.83	Joel Gjevre and Wells Fargo	Wells Fargo Community Support Campaign
84.84	Katrina L. Hou, Patrick Servais and Wells Fargo	Wells Fargo Community Support Campaign
255.77	Cindy Mohr, Mark Ryshavy and Wells Fargo	Wells Fargo Community Support Campaign
255.77	Cindy Mohr, Mark Ryshavy and Wells Fargo	Wells Fargo Community Support Campaign
442.22	Central Middle School PTA	Books for "Breakfast Club"
750.00	Greenwood Elementary PTA	Fieldtrips for 5 th grade students
1,000.00	Central Middle School PTA	Registration Cost for Student Academic Competition
1,2500.00	Wescott A. Jones and Wells Fargo	Supplies for Sunset Hill Elementary
1,568.00	Greenwood Elementary	Purchase of 2 (two) Document Cameras for 2 nd and 3 rd grade students
\$ 5,665.43		

C. Bid Award – Partial Roof Replacement – West Middle School

Bid Award

The bid opening for 2009 Reroofing at Wayzata West Middle School was held at the Administration Building on Thursday February 26, 2009, at 2:00 P.M. A total of twelve (12) contractors submitted bids, as follows:

<u>Name of Bidder</u>	<u>Base Bid</u>
Central Roofing Company	\$312,318.00
Palmer West Construction Company, Inc.	\$320,232.63
Dalbec Roofing & Sheet Metal, Inc.	\$324,250.00
Dalco Roofing & Sheet Metal, Inc.	\$343,640.00
Allweather Roof	\$355,000.00
John A. Dalsin & Son, Inc.	\$358,771.00
Peterson Bros Roofing and Construction, Inc.	\$365,169.00
Berwald Roofing Company, Inc.	\$383,774.00
Thomas Finn Company	\$390,400.00
M & S Roofing, Inc.	\$398,560.00
BL Dalsin Roofing	\$408,500.00
SPS Infrastructure, Inc.	\$456,609.00

The project includes the removal of existing roof, furnish and install new insulation and new built up roofing system on three roof sections at West Middle School. The work will be started and finished in the summer of 2009. The bids came in under budget and will be paid with capital roof reserve funds.

Awarded the 2009 West Middle School Reroofing bid to Central Roofing Company; the total bid amount is \$312,318.00.

D. Human Resource Recommendations

Human Resource
Recommendations

Approved the Human Resource Recommendations as follows:

Employment

Employment

Erin Frank – 4.5 Hours Special Ed Paraprofessional – Gleason Lake – Open Position

Kody Gallagher – 6 Hours Special Ed Paraprofessional – Plymouth Creek – New Position (08-09 School year only)

Michael Gharrity – 1.0 Hours Special Ed Teacher – District – New Position (08-09 School year only)

Brett Holmberg – 1.0 Hours Special Ed Teacher – High School – Retirement – Gail Rains

Fernando Hurtado – 8 Hour Custodian – Sunset Hill/Greenwood – Transfer – John Brown

Cheryl Lenz – 4.6 Hours Special Ed Paraprofessional – Central Middle – Transfer – Tejakshi Sanil

Amy Nicewander – 4 Hours Paraprofessional – High School – New Position (08-09 School year only)

Michael Werdel – 8 Hour Custodian – Greenwood – Open Position

Leave of Absence Without Pay

Leave of
Absence

Kerry Hill – Speech Pathologist at Sunset Hill Elementary, has requested a leave of absence without pay from March 12 – 13, 2009.

Sandra Hricko – Central Middle School Social Worker has requested a leave of absence without pay on November 12, 2009.

Carol Wyffels – 5th Grade Teacher at Plymouth Creek Elementary, has requested a leave of absence without pay on May 8, 2009.

Disability/Child Care Leave of Absence

Disability/Child
Care Leave of
Absence

Sarah Rudell Beach – High School Social Studies Teacher has requested a childcare leave of absence from August 31, 2009 through January 28, 2010.

Steve Newman – 6th Grade Teacher at Central Middle School has requested a one-week childcare leave of absence beginning approximately April 14, 2009.

Resignation

Resignation

Caitlin Johnson – Paraprofessional at Wayzata High School, has resigned her position effective April 15, 2009.

Marnie Nelson – Spanish Teacher at West Middle School has resigned her position effective June 8, 2009.

Kristen Neve – Special Education Teacher at Sunset Hill Elementary School has resigned her position effective March 25, 2009.

Gideon Bongoye – Custodian at the High School has resigned his position effective January 30, 2009

Janet Carlson – Teacher currently on Extended Leave of Absence has resigned her position effective June 8, 2009

Kathryn Morrisette – Teacher currently on a Leave of Absence has resigned her position effective June 8, 2009

E. Professional Leaves of Absence for the 2009-2010 School Year

The Professional Leave Committee members, Tammy Arvig, Annie Doughty, Steve Root, Mike Scott, Kathy Simson, and Karla Thompson, met on February 18, 2009 and recommended the following sabbatical leaves for the 2009-2010 school year:

Sabbatical Leaves

Lynda Lankford	21 Day Sabbatical	School Nurse	District
Matthew Scheidler	1.0 Sabbatical	Social Studies	East Middle
Joseph Vrudny	.5 Sabbatical (1 st Semester)	4 th Grade	Greenwood

Resource Teacher Sabbaticals

To Be Determined	0.5 Professional Development
-------------------------	------------------------------

The Board approved the Sabbatical Leave requests established by the Professional Leave Committee and School Board Human Resources Committee as presented.

3. **STUDENT CURRICULUM PRESENTATION**

Student
Curriculum

A. Central Middle School Students

Chris Larson, choir teacher and director of the school musical at Central Middle School, was present with members of the cast of the CMS production of Aladdin. Students and staff have been preparing for the show since December and are primed and ready for their opening night Friday March 13.

Central Middle
School
Students

4. **RECOGNITIONS**

Recognitions

A. February Employee of the Month – Sam Bass – Sunset Hill Elementary

Quick with a smile, an advocate for students, and always seeking to learn, Sunset Hill was pleased to nominate Sam Bass as March 2009 Employee of the Month. While only in his third year with Wayzata, Sam has made an impact on the climate and culture of the community. First and foremost, he is an outstanding music teacher. He engages students with interesting teaching strategies, enthusiasm and positive praise. Students enjoy going to music class and feel comfortable sharing their learning in his classroom.

Employee of
the Month

Sam is also highly involved with staff at Sunset Hill and around the District in a number of ways. He is currently chair of the school's building leadership team, a member of the District professional development committee, and NUA leader. He has volunteered his time and talent to advance the NUA philosophy and practice at Sunset Hill by organizing professional development and beginning a weekly email that highlights evidence of NUA strategies throughout the building. Sam thanked the District administration for the new music technology, curriculum and support, and also for "letting us be who we need to be." Congratulations Sam!

B. WHS Trojet Dance Team – State Championship

WHS Trojet
Dance Team

The Wayzata High School Trojets Dance Team was recognized for taking first place in the State Class AAA Jazz Competition with its performance of “Bees” on February 14. This is the Trojet’s third Class AAA title in the past four years in the jazz category and their final score of 785 out of 800 possible points was the highest score in state dance team tournament history.

Members of the varsity jazz team are: Jennifer Bazzachini, Sarah Burge, Samantha Cameranesi (Captain), Rachel Caughey, Mariah Champ, Rachel Chazin, Emily Corken, Hannah Dale, Haley Faust, Katie Hubert, Vanessa Iorio (Captain), Erika Jarvey, Abbey Kaine, Samantha Kaine (Captain), Annie Lindberg, Molly Mahoney, Sarah Netherland, Melissa O’Hehir, Kim Saunders, Rachel Saunders, Meg Walters, Haley Weinber, and Tia Vegemast. The team is coached by head coach Leslie Swiggum and assistant coach Meghan Hutton.

C. Minnesota Scholastic Art Awards

Minnesota
Scholastic Art
Awards

The Minnesota Scholastic Art Awards competition was open to students in grades seven through twelve from throughout the state of Minnesota. The competition is made up of 16 visual art categories, which includes separate contents for students in grades seven through nine and grades ten through twelve. More than 1,000 submissions were made to be judged by a jury of professional artists and designers.

This year, several students from Wayzata High School earned first and second place awards in the 2008-09 Minnesota Scholastic Art Awards. Junior **Kaesha Baloch**, senior **Monica Mathews**, and junior **Shaylee Russ** took Gold Key Awards and taking Silver Key Awards were senior **Jon Ketola**, senior **Thomas Mann**, Junior **Paige Rugland**, and senior **Megan Sayer**. Senior **Yoojin Kim** entered her entire portfolio and won a Silver Key Award for her work. She also won a \$14,000 annual scholarship for four years from the Minneapolis College of Art and Design (MCAD).

The following Wayzata High School students received Merit Awards: senior **Anthony Duong**, junior **Adam Froehling**, senior **Jon Ketola**, senior **Chloe McDill**, freshman **Kailee Olson**, senior **Claire Paskach** and senior **Jyllian Schwendeman**. **Mr. Barry Braun**, head of the WHS art department, was present to introduce the students. Congratulations to these students!

5. REPORTS FROM ORGANIZATIONS

Reports from
Organizations

This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

A. Student Council - Lauren Wilvers

Student Council

Lauren Wilvers was present to report on student activities.

6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

Superintendent’s
Reports and
Recommendations

A. Superintendent

There were no items for this section

B. Curriculum and Instruction

Central Middle
School Shared
Decisions

1. Approval of Proposed Central Middle School Shared Decisions Agreement

Mr. Steve Root was present to introduce members of the Central Middle School administration and site council and presented the proposed Shared Decisions Agreement between Central Middle School and the Wayzata School Board for the 2009-2011 school years. Steve Root, principal, and members of the site council attended the February 23rd work session to preview the agreement, answer questions and accept suggestions.

A motion was made by Mr. Greg Rye and seconded by Mr. Jay Hesby to approve the Shared Decisions Agreement between Central Middle School and the Wayzata School Board for 2009-2011 school years and authorize the School Board Chair to sign the document. The motion passed unanimously.

Finance and
Business
Services

C. Finance and Business Services

1. Monthly Financial Reports

Monthly
Financial
Reports

The School Board received the following monthly financial reports for review and information:

- Monthly Financial Report, which details fund and budget status data as of January 31, 2009; and
- Student Activity fund Report of January 31, 2009

No School Board action is required.

2. Resolution Providing For Issuance of General Obligation Taxable OPEB Bonds – J. Westrum

Approval of
OPEB Bonds

At the February 23, 2009 Board work session, the School Board reviewed the possible benefit to the District of issuing Other Post Employment Benefit (OPEB) Bonds as authorized pursuant to Minnesota Statutes, Section 475.52, Subdivision 6. Recall that the term “post-employment benefits” means benefits giving rise to a liability under Statement No. 45 in its financial statements dated June 30, 2009 and for the year then ended.

The District’s most recent actuarial valuation for its OPEB was performed as of July 1, 2007. The Business Office has requested an updated valuation and will receive an updated report on or about April 15, 2009 prepared by Hildi Inc., the District’s actuary, specifying the District’s actuarially determined liabilities for post-employment benefits as of January 1, 2009. The principal amount of the Bonds will not exceed the actuarially determined liabilities issuance expenses and capitalized interest if any.

A motion was made by Ms. Carter Peterson and seconded by Mr. Greg Rye/Mr. Jay Hesby to authorize the RESOLUTION PROVIDING FOR ISSUANCE OF GENERAL OBLIGATION TAXABLE OPEB BONDS as presented. A roll call vote was taken by Ms. Susan Droegemueller, Board Clerk, and the following voted in favor thereof: Mr. Jay A. Hesby, Ms.

Carter G. Peterson, Mr. Greg D. Rye, Ms. Susan H. Droegemueller, and Ms. Patricia L. Gleason. The following voted against the same: No one; whereupon, the motion passed on a 5-0 vote with Ms. Linda A. Cohen and Mr. John A. Moroz being absent.

- | | |
|---|--|
| D. <u>Human Resource Services</u> | Human Resource Services |
| There were no items for this section. | |
| 7. <u>OTHER BOARD ACTION</u> | Other Board Action |
| There were no items for this section. | |
| 8. <u>AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD</u> | Audience Opportunity to Address School Board |
| This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board. | |
| No one came forward to address the Board. | |
| 9. <u>BOARD REPORTS</u> | Board Reports |
| There were no Board reports. | |
| 10. <u>NEW BUSINESS</u> | New Business |
| There was no new business. | |
| 11. <u>ADJOURN</u> | Adjourn |
| <i>There being no additional business before the School Board, a motion was made by Mr. Greg Rye and seconded by Mr. Jay Hesby, that the Regular Board meeting be adjourned. Ms. Patricia Gleason, Board Vice Chair, adjourned the meeting at 8:01 p.m.</i> | |

Upon approval by the School Board, complete minutes will be available at the District Administration Building, 210 County Road 101 North, Plymouth, on the District website, at all School Media Centers, and at the Public Libraries in Plymouth, Wayzata, and Ridgedale.

INDEPENDENT SCHOOL DISTRICT 284
SUSAN DROEGEMUELLER, SCHOOL BOARD CLERK

John A. Moroz
School Board Chair

Susan H. Droegemueller
School Board Clerk

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: B. Finance and Business Services

COMMENTS BY: Mr. Westrum

Finance and Business Recommendations

These routine items are presented for Board of Education review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for March 2009	\$ 4,268,020.94
Wire Transfer for February 2009	\$ 22,320,806.00

RECOMMENDED ACTION: Authorize payment as recommended.

Gifts

The District has received the following gifts, which are in compliance with current District policy and guidelines:

Amount	Donated	Purpose
\$ 100.00	Kelly and Josh Max / Residential Mortgage Group	RMG - "Refer a Friend. Build your Community" program
1,383.49	Target	"Take Charge of Education" for East Middle School
2,775.90	Target	"Take Charge of Education" for Gleason Lake Elementary
3,000.00	Kopp Family Foundation	Scholarship to Senior High School
5,000.00	Sunset Hill Elementary PTSA	Field trips
\$12,159.39		

RECOMMENDED ACTION: Approve the above listed gifts to be used as designated.

Motion by: _____ Yes _____ Passed _____

Second by: _____ ~~No~~ _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS
MONTHLY CHECK DISBURSEMENT SUMMARY
MARCH 2009

CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
345549	FIRST STUDENT, INC	TRANSPORT	3/5/2009	642,302.26
345776	MN TEACHERS RETIREMENT ASSN	PAYROLL ACCRUAL	3/13/2009	214,924.84
346134	MN TEACHERS RETIREMENT ASSN	PAYROLL ACCRUAL	3/31/2009	210,088.16
345512	US ENERGY SERVICES, INC	MONTHLY ENERGY	3/3/2009	191,998.68
346160	FIRST STUDENT, INC	TRANSPORT-REG 3/1-3/15/09	3/31/2009	173,818.16
345938	WEST METRO EDUCATION PROGRAM	IDDS 2ND TUITION BILLING 08-09	3/19/2009	156,012.00
346212	US ENERGY SERVICES, INC	MONTHLY ENERGY	3/31/2009	144,048.33
345705	ADAM SERVICES	TRANSPORT-FEB 09	3/12/2009	116,462.23
345529	ADAM SERVICES	TRANSPORT-JAN 09	3/5/2009	112,129.53
346138	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	3/31/2009	108,725.59
345607	TIES	WATS JAN 09 BILLING	3/5/2009	107,812.72
345780	PUBLIC EMPLOYEES RETIREMENT ASSN	PAYROLL ACCRUAL	3/13/2009	104,961.27
345767	FIDELITY INVESTMENTS	PAYROLL ACCRUAL	3/13/2009	96,275.27
346104	CITY OF PLYMOUTH - FINANCE DEPT	SCHOOL RESOURCE OFFICERS	3/26/2009	88,369.50
345702	XCEL ENERGY	MONTHLY ENERGY	3/10/2009	86,401.02
345964	UPPER LAKE FOODS	GROCERIES	3/20/2009	85,973.75
346124	FIDELITY INVESTMENTS	PAYROLL ACCRUAL	3/31/2009	84,038.40
346008	INTERMEDIATE DIST 287	APR 2009 PROVIDER SERVICES	3/24/2009	80,505.00
346086	ISD #279 OSSEO PUBLIC SCHOOLS	MID YR PERKINS CONSORTIUM	3/26/2009	77,720.59
346054	SKYWARD INC	ANNUAL LICENSE FEE	3/24/2009	64,951.46
345579	MINNETONKA TRANSPORTATION INC	TRANSPORT-FEB 2009	3/5/2009	56,613.70
345789	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	3/13/2009	47,455.72
346069	ALPHA VIDEO & AUDIO, INC	TV STUDIO EQUIPMENT	3/26/2009	46,603.00
345770	ING	PAYROLL ACCRUAL	3/13/2009	45,872.42
346128	ING	PAYROLL ACCRUAL	3/31/2009	45,786.42
346136	N CENTRAL TRUST/FBO WAYZATA SCH	PAYROLL ACCRUAL	3/31/2009	40,315.00
346087	ISD #281 - ROBBINSDALE SCH	MID YR PERKINS CONSORTIUM	3/26/2009	35,453.99
346111	RIVERSIDE TECHNOLOGIES INC	LAPTOP BATTERIES, LCD SCREEN	3/26/2009	22,571.00
345741	MN SCHOOL BOARDS ASSN - INS TRUST	DEDUCTIBLE BILLING	3/12/2009	22,267.45
345584	PAPER 101	INVENTORY COPY PAPER	3/5/2009	21,588.00
345459	INSPEC, INC.	WMS ROOF THRU 2/11/09	3/3/2009	21,101.66
346090	ISD #284	MID YR PERKINS CONSORTIUM	3/26/2009	19,037.07
346082	ISD #270 - HOPKINS SCHOOLS	MID YR PERKINS CONSORTIUM	3/26/2009	18,738.69
345819	HASTINGS CO-OP CREAMERY CO	DAIRY	3/17/2009	18,522.88
345531	AIRPORT, PIONEER & TOWN TAXI	TRANSPORT	3/5/2009	18,049.00
346083	ISD #270 - HOPKINS SCHOOLS	MID YR PERKINS CONSORTIUM	3/26/2009	17,600.00
345967	RELIA STAR LIFE INS CO	INS TRACKING BILLING	3/24/2009	16,972.14
346084	ISD #272 EDEN PRAIRIE	SERVICES	3/26/2009	15,000.00
346062	VALLEY-RICH CO INC.	SERVICE	3/24/2009	14,579.58
345517	WAYZATA, CITY OF	RESOURCE OFFICER (47 DAYS)	3/3/2009	14,389.52
345922	PILLSBURY UNITED COMMUNITIES	HEALTH REALIZATION CLASSES	3/19/2009	14,000.00
345628	DIVERSIFIED SNACK DISTRIBTION	GROCERIES	3/10/2009	13,860.30
346085	ISD #272 EDEN PRAIRIE	MID YR PERKINS CONSORTIUM	3/26/2009	13,731.02
345761	WEST METRO LEARNING	CONT SERV	3/12/2009	13,200.00
345526	XEROX CORP	COPIER BLANKET	3/3/2009	12,834.91
346207	ST. LOUIS PARK TRANSPORTATION	TRANSPORT-PROV FEB 2009	3/31/2009	12,825.00
345881	XEROX CORP	COPIER BLANKET	3/17/2009	12,709.48
346139	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	3/31/2009	11,794.94
345783	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	3/13/2009	11,740.12
345786	TWENTIETH CENTURY INVESTORS	PAYROLL ACCRUAL	3/13/2009	11,610.03
346142	TWENTIETH CENTURY INVESTORS	PAYROLL ACCRUAL	3/31/2009	11,610.03
345852	CITY OF PLYMOUTH - FINANCE DEPT	WATER	3/17/2009	11,515.49
345946	DIVERSIFIED SNACK DISTRIBTION (DSD INC)	SNACK MACHINE SUPPLIES	3/20/2009	11,465.20
346101	MN SCHOOL BOARDS ASSN-INS TRUST	COMM PKG POLICY	3/26/2009	11,436.00
346033	MINNETONKA TRANSPORTATION INC	ATH-TRANSPORT	3/24/2009	11,115.22
346118	YOUTH ENRICHMENT LEAGUE	PROF SERVICE-CLASS INSTRUCTION	3/26/2009	10,856.00
345826	INSPEC, INC.	WMS ROOF	3/17/2009	10,410.32
345772	MET LIFE	PAYROLL ACCRUAL	3/13/2009	9,987.32
346130	MET LIFE	PAYROLL ACCRUAL	3/31/2009	9,987.32

345654	INTERMEDIATE DIST 287	ALC 08-09 PERIOD 1 & 2	3/10/2009	9,975.09
345611	WAYZATA COMMUNITY CHURCH	LEASE	3/5/2009	9,435.10
345669	MN SCHOOL BOARDS ASSN - INS TRUST	DEDUCTIBLE BILLING	3/10/2009	8,898.90
346088	ISD #283 ST LOUIS PARK PUBLIC SCHOOLS	MID YR PERKINS CONSORTIUM	3/26/2009	8,862.95
345951	HOUSE OF PRINT	PROF SERVICE-CED YOUTH	3/20/2009	8,389.81
345712	DELOITTE CONSULTING LLP	PROF SERVICE	3/12/2009	8,250.00
345489	PLYMOUTH ICE CTR	ATH-JAN 2009 B HOCKEY	3/3/2009	8,215.00
345603	STOREFRONT GROUP	CONT SERV	3/5/2009	7,725.00
345749	PROJECT SOAR	LEVY SHARE-08/09	3/12/2009	7,500.00
346004	HANUS ENTERPRISES,LLP	FACILITY LEASE AGREEMENT	3/24/2009	7,500.00
345936	TSP	PROF SERVICE-OW	3/19/2009	6,834.23
346065	WEST METRO LEARNING CONNECTIONS, INC	CONT SERV	3/24/2009	6,800.00
345697	WASTE MANAGEMENT-BLAINE	SERVICE	3/10/2009	6,797.41
345689	TRIO SUPPLY CO	SERVING SUPPLIES	3/10/2009	6,717.82
345966	RELIA STAR LIFE INSURANCE CO	INS TRACKING BILLING	3/24/2009	6,380.43
346183	MINNETONKA TRANSPORTATION INC	ATH-TRANSPORT	3/31/2009	6,291.02
345807	DECISION RESOURCES LTD.	PROF SERVICE	3/17/2009	6,000.00
346097	MIDWEST AUDIO VISUAL	REPAIR SERVICE-3/31/09-6/30/09	3/26/2009	5,995.00
345636	FIRST STUDENT, INC	TRANSPORT	3/10/2009	5,691.34
346170	ISD#286 BROOKLYN CENTER	MID YR PERKINS CONSORTIUM	3/31/2009	5,522.95
345500	SCIENCE MUSEUM OF MN	MEMBERSHIP&DEPOSIT	3/3/2009	5,026.20
345540	COLLINS ELECTRICAL SYSTEM	GL-PA SYSTEM	3/5/2009	5,026.00
345661	LIFETIME FITNESS, INC.	LOCKER RM RENTAL	3/10/2009	4,919.30
346196	RELIA STAR LIFE INSURANCE CO	PAYROLL ACCRUAL	3/31/2009	4,911.62
345507	TEAM SPORTING GOODS, INC	ATH-SUPPLIES	3/3/2009	4,862.03
345856	RELIA STAR LIFE INSURANCE CO	PAYROLL ACCRUAL	3/17/2009	4,849.36
346108	Q WEST	MONTHLY SERVICE (1 MO)	3/26/2009	4,488.83
345965	YOUTH FRONTIERS, INC	CMS-COURAGE RETREAT	3/20/2009	4,390.00
345887	BOILER SERVICES, INC	BV-SERVICE MDE#25275	3/19/2009	4,285.13
345492	RELATE COUNSELING CTR	CONT SERV	3/3/2009	4,256.25
345804	CORENS, KENNETH	PROF SERVICE	3/17/2009	4,000.00
346015	JULEE QUARVE-PETERSON, INC	PLAYGRD SAFETY AUDIT	3/24/2009	4,000.00
346073	CORENS, KENNETH	PROF SERVICE	3/26/2009	4,000.00
346045	RELATE COUNSELING CTR	CONT SERV	3/24/2009	3,996.25
345931	SPUNKMEYER INC., OTIS	GROCERIES	3/19/2009	3,942.28
345460	INTERMEDIATE DIST 287	TUITION	3/3/2009	3,933.00
345588	QWEST	MONTHLY SERVICE	3/5/2009	3,912.90
345619	BIX PRODUCE CO	GROCERIES	3/10/2009	3,901.03
346057	STOREFRONT GROUP	CONT SERV	3/24/2009	3,862.50
345683	SPUNKMEYER INC., OTIS	GROCERIES-EMS 3/4/09	3/10/2009	3,776.05
346203	SKYWARD INC	W2/1099 PRINT SERVICE	3/31/2009	3,704.44
346028	MILLER 32ND AVE, LLC	RENT & TAXES	3/24/2009	3,522.21
345506	TARGET COMMERCIAL INTERIORS	CMS-SUPPLIES	3/3/2009	3,355.00
345605	THREE SPRINGS, INC	TUITION	3/5/2009	3,300.08
346059	THREE SPRINGS, INC	TUITION-3/09	3/24/2009	3,299.95
345921	PIERRE FOODS, INC.	GROCERIES	3/19/2009	3,194.36
345808	DIKEL, WILLIAM	CONT SERV	3/17/2009	3,187.50
345871	WACHHOLZ, ANDREA	CONT SERV	3/17/2009	3,150.00
345885	BIX PRODUCE CO	GROCERIES	3/19/2009	3,140.48
345441	COMMAND CENTER INC	SERVICE	3/3/2009	3,136.00
345487	CITY OF PLYMOUTH - FINANCE DEPT	FUEL USAGE JAN 2009	3/3/2009	2,972.96
345983	COMMAND CENTER INC	SERVICE	3/24/2009	2,944.00
345797	BUCK HILL SKI AREA	FIELD TRIP FEES	3/17/2009	2,939.00
345933	TRIO SUPPLY CO	SERVING SUPPLIES	3/19/2009	2,931.90
345743	NEOPOST INC.	BLANKET POSTAGE MACHINE LEASE	3/12/2009	2,839.80
345717	FIRST STUDENT, INC	ATH-TRANSPORT	3/12/2009	2,819.64
345658	JUST 5 CLICKS, INC	QUICK SCAN K-5 FORMS	3/10/2009	2,800.00
345984	DALBEC ROOFING CO	SERVICE-EMS	3/24/2009	2,782.48
345632	EARTHGRAINS CO, THE	BREADS	3/10/2009	2,760.72
345745	PAMS LUNCHROOM LLC	SERVICE	3/12/2009	2,732.00
346205	SOMMERS, WILLIAM	CONSULT FEES	3/31/2009	2,698.95
345778	ORCHARD TRUST CO AS	PAYROLL ACCRUAL	3/13/2009	2,654.16
346137	ORCHARD TRUST CO AS	PAYROLL ACCRUAL	3/31/2009	2,654.16
346081	INTERMEDIATE DIST 287	MID YR PERKINS CONSORTIUM	3/26/2009	2,601.37
345428	ADAM SERVICES	ATH-TRANSPORT	3/3/2009	2,563.56
345912	MARS CO, W. P. & R.S.	HS-SUPPLIES MDE#25308	3/19/2009	2,563.21
345847	PEPPER & SON INC., J. W.	SUPPLIES	3/17/2009	2,362.89

346146	ALPHA VIDEO & AUDIO, INC	TV STUDIO EQUIPMENT	3/31/2009	2,362.50
345928	SCIENCE EXPLORERS	PROF SERVICE-PC	3/19/2009	2,361.00
345725	INTERMEDIATE DIST 287	DEST IMAG TOURN FEES	3/12/2009	2,350.00
346185	MN DECA	HS - REGISTRATION	3/31/2009	2,160.00
345575	MERZER, SHEILA	CONT SERV	3/5/2009	2,150.00
345893	COLLEGE TOWN PIZZA INC #1966	PIZZA	3/19/2009	2,146.00
345729	LOFFLER COMPANIES, INC.	INVENTORY FAX TONER	3/12/2009	2,080.00
345679	SARFF, GAIL	DEBATE EXPENSES	3/10/2009	2,048.11
345854	POSTMASTER	REPLENISHING BULK MAIL ACCT	3/17/2009	2,038.10
345773	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	3/13/2009	1,991.44
346131	MN CHILD SUPPORT - PAYMENT CTR	PAYROLL ACCRUAL	3/31/2009	1,991.44
345474	METRO ATHLETIC SUPPLY	ATH-SUPPLIES	3/3/2009	1,982.75
345977	CARRIER CORP	SERV AGREEMENT	3/24/2009	1,951.30
345894	COLLEGE TOWN PIZZA INC #1937	PIZZA	3/19/2009	1,921.25
345695	VOIGT'S BUS CO	ATH-NORDIC SKI 2/12/09	3/10/2009	1,897.06
345899	EARTHGRAINS CO, THE	BREADS	3/19/2009	1,844.49
346156	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS MAR 09	3/31/2009	1,756.98
345443	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS FEB 2009	3/3/2009	1,749.24
345958	ORONO COMMUNITY EDUCATION	CLASSES	3/20/2009	1,716.40
346162	FIRST STUDENT, INC	TRANSPORT	3/31/2009	1,690.63
345867	TEAM SPORTING GOODS, INC	ATH-SUPPLIES	3/17/2009	1,690.60
346154	COMMAND CENTER INC	SERVICE	3/31/2009	1,682.00
345839	MN CLAY USA - MIDWEST	SUPPLIES	3/17/2009	1,634.19
346044	PROFESSIONAL INTERPRETING	CONT SERV	3/24/2009	1,615.10
345548	FILDES, LORI	REIMBURSE	3/5/2009	1,612.01
345595	RUEBER, GW	REIMBURSE	3/5/2009	1,610.98
346117	YOGASTUDIO	PROF SERVICE	3/26/2009	1,593.15
346122	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	3/31/2009	1,563.48
345752	RICHMOND, EDMUND	REIMBURSE	3/12/2009	1,545.00
345627	COMMERCIAL KITCHEN SERVICES	OW-DR SWITCH	3/10/2009	1,535.22
345620	BROWN'S ICE CREAM CO	GROCERIES	3/10/2009	1,519.08
345528	YOUTH FRONTIERS, INC	DEPOSIT FOR RETREAT	3/3/2009	1,500.00
345704	ADAM SERVICES	ATH-FEB TRANSPORT	3/12/2009	1,489.64
346191	NEOPOST INC.	ANNUAL FOLDER MAINTENANCE	3/31/2009	1,466.51
345975	BOILER SERVICES, INC	AD-SERVICE MDE#25277	3/24/2009	1,429.06
346215	WAYZATA COMMUNITY CHURCH	PRESCHOOL TUITION	3/31/2009	1,376.16
345974	BETHKE, FREDERIK	INSTRUMENT REPAIR	3/24/2009	1,373.82
345853	PLYMOUTH CREEK CTR	ATH-LACR	3/17/2009	1,356.00
346165	GRAINGER INC., W. W.	PC-SUPPLIES	3/31/2009	1,355.36
345602	SOL BREKK BUSINESS TECH SOL	SYNSORT SERVER	3/5/2009	1,350.00
345451	FIRST CHOICE	HS-SHIRTS	3/3/2009	1,310.58
345709	BEST PREP	STOCK MARKET GAME	3/12/2009	1,280.00
346012	JERRY'S HOME UPHOLSTERING	CHAIR UPHOLSTERING	3/24/2009	1,276.80
346009	INTERMEDIATE DIST 287	08 EPSILON SUMMER SCHOOL TUITION	3/24/2009	1,258.50
345898	DVM PIZZA, INC	PIZZA	3/19/2009	1,247.00
345700	WESTRUM, JAMES	CONF EXPENSE	3/10/2009	1,232.82
345690	TROPICANA CHILLED DSD	BEVERAGES	3/10/2009	1,227.92
345438	BREITENBUCHER, ANN	PROF SERVICE	3/3/2009	1,200.00
345834	MCCARTNEY, SHARON	PROF SERVICE	3/17/2009	1,161.00
345739	MN PRINT MANAGEMENT	VISITOR LABELS	3/12/2009	1,152.19
345442	COMMERCIAL DOOR SYSTEMS, INC	SH-SUPPLIES	3/3/2009	1,142.00
345644	HI-TECH REFRIGERATION	KL-WALK-IN COOLER	3/10/2009	1,141.70
345645	HOME ON THE RANGE	GROCERIES	3/10/2009	1,124.52
345793	AUTOMATED LOGIC CORP	SERVICE-OW	3/17/2009	1,124.44
345640	H & B SPECIALIZED PRODUCTS	SH RM UPGRADES	3/10/2009	1,109.68
345734	MERZER, SHEILA	CONT SERV	3/12/2009	1,100.00
345445	DALBEC ROOFING CO	SERVICE-BV	3/3/2009	1,092.08
345541	CORP EXPRESS	BV- ACTIVITY TABLE	3/5/2009	1,069.96
346201	SCHMITT MUSIC CO	REFUND-DBL PAID	3/31/2009	1,069.18
345656	JAY TECH, INC	CONTRACT BILL-MAR-FINAL	3/10/2009	1,050.00
345625	COMMAND CENTER INC	SERVICE	3/10/2009	1,024.00
345469	MACIE PUBLISHING CO	PC SUPPLIES	3/3/2009	1,002.30
345631	DVM PIZZA, INC	PIZZA	3/10/2009	1,000.50
345491	PURE BLUE SWIM SHOP	ATH-MESH TRAINERS	3/3/2009	1,000.00
345829	KARGES-FAULCONBRIDGE, INC. ENGINEERS	EMS-BOILER REPLACE STUDY 2/28/09	3/17/2009	1,000.00
345932	TEXAS ASSN OF SCHOOL BOARDS(TASB)	BOARDBOOK	3/19/2009	1,000.00
345502	SEW EASY DESIGNS	SEWING KITS	3/3/2009	989.50

346214	WAYZATA, CITY OF	WATER/SEWER	3/31/2009	983.21
345508	THE BAKKEN	PC FIELD TRIP PAYMENT	3/3/2009	963.00
345813	GJORAAS, DEB	CONT SERV	3/17/2009	960.00
345699	WAYZATA HIGH SCHOOL SENIOR	PARENT VOLUNTEER HRS	3/10/2009	950.00
345970	ANOKA RAMSEY COMM COLLEGE	CISCO ACAD MEMBERSHIP	3/24/2009	950.00
345698	WATER SPECIALTY OF MN, INC	WMS-POOL SUPPLIES	3/10/2009	943.70
345909	KARGES-FAULCONBRIDGE, INC. ENGINEERS	PROF SERVICE	3/19/2009	913.10
345685	STATE SUPPLY CO, INC.	OW-SUPPLIES	3/10/2009	906.51
345756	SKYWARD INC	CONFERENCE	3/12/2009	900.00
346109	RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICE	3/26/2009	900.00
345677	ROOT-O-MATIC	PC-ROOF DRAINS	3/10/2009	897.50
345787	UNITED WAY	PAYROLL ACCRUAL	3/13/2009	897.50
346143	UNITED WAY	PAYROLL ACCRUAL	3/31/2009	897.50
346071	CARLSON, JANET	REIMBURSE	3/26/2009	891.18
345516	WAYZATA, CITY OF	WATER/SEWER	3/3/2009	889.35
346148	BLICK, DICK	SUPPLIES-CMS	3/31/2009	864.74
345988	DUDDING, JAY	PROF SERVICE	3/24/2009	862.20
345914	METRO ATHLETIC SUPPLY	ATH-SUPPLIES	3/19/2009	855.75
346021	MACPHAIL CTR FOR MUSIC	STRINGS-WISHES OW	3/24/2009	840.00
345760	US BANK	MN GO BONDS	3/12/2009	833.75
345764	COMMUNITY HEALTH CHARITIES-MN	PAYROLL ACCRUAL	3/13/2009	823.00
346120	COMMUNITY HEALTH CHARITIES-MN	PAYROLL ACCRUAL	3/31/2009	823.00
345873	WATER SPECIALTY OF MN, INC	EMS-POOL SUPPLIES	3/17/2009	817.17
345801	CHRISTOPHERSON, ALLAN	CONF EXPENSE	3/17/2009	811.09
345816	GRAINGER INC., W. W.	WMS-SUPPLIES	3/17/2009	807.97
345721	HAHN, R.N.,PHN, MICHELLE	CONSULT SERV 2/09	3/12/2009	800.00
345791	AIRPORT, PIONEER & TOWN TAXI	TRANSPORT	3/17/2009	800.00
345623	COLLEGE TOWN PIZZA INC #1966	PIZZA	3/10/2009	783.00
346074	ELPIS ENTERPRISES	T-SHIRTS	3/26/2009	777.30
345837	MERZER, SHEILA	CONT SERV	3/17/2009	750.00
346005	HARTZLER, BELINDA	REIMBURSE	3/24/2009	749.68
345518	WESTRUM, JAMES	REIMBURSE	3/3/2009	741.96
346042	ORANGE TREE EMPLOYMENT SCREENING	PROF SERVICE	3/24/2009	721.00
345624	COLLEGE TOWN PIZZA INC #1937	PIZZA	3/10/2009	710.50
345511	US ENERGY SERVICES, INC	MAR 09 ENERGY FEE	3/3/2009	700.00
345589	RAY'S SERVICES	BV-TREE REMOVAL	3/5/2009	700.00
345649	HOME DEPOT/GEFC	SUPPLIES	3/10/2009	690.34
345960	SMITH, JAMIE	PROF SERVICE	3/20/2009	682.50
346094	LUM, JASON	PROF SERVICE	3/26/2009	675.35
346106	POWELL, MARY	REIMBURSE	3/26/2009	675.00
345981	COASTAL TRAINING TECHNOLOGIES CORP	STAFF DEVELOPMENT	3/24/2009	674.22
345929	SHAMROCK GROUP	SNACKS	3/19/2009	670.00
345918	MTU ONSITE ENERGY	CMS-MAINT CONTRACT FEE	3/19/2009	662.41
345480	MYERS, LARRY	REIMBURSE	3/3/2009	651.55
345762	WHEELER, SALLY	REIMBURSE	3/12/2009	644.32
345482	ORANGE TREE EMPLOYMENT SCREENING	PROF SERVICE	3/3/2009	639.00
345844	NICKEL, KAREN	REIMBURSE	3/17/2009	638.78
345693	UNIVERSITY OF MN	B/G TRACK ENTRY FEE	3/10/2009	625.00
345751	RICHARDS, BRIAN	OW- MAGICIAN PROGRAM	3/12/2009	625.00
346058	TARGET COMMERCIAL INTERIORS	CSF-CHAIR	3/24/2009	624.50
345814	GOLDEN VALLEY SUPPLY CO	SUPPLIES	3/17/2009	616.50
345757	SOFTWARE & SERVICE USER GROUP	CONFERENCE	3/12/2009	615.00
345744	ORANGE TREE EMPLOYMENT SCREENING	PROF SERVICE	3/12/2009	604.00
345452	GEMINI BACKLINE SERVICES, LLC	PROD SYSTEM-GALA	3/3/2009	600.00
345784	TEENS ALONE	PAYROLL ACCRUAL	3/13/2009	600.00
345937	UNIVERSITY OF MN	ATH-RENT BB INDOOR FIELD	3/19/2009	600.00
345940	WHITLOCK, MARK	PROF SERVICE	3/19/2009	600.00
345949	HEART OF THE BEAST THEATRE	WORKSHOP FEE	3/20/2009	600.00
346140	TEENS ALONE	PAYROLL ACCRUAL	3/31/2009	600.00
345499	SCIENCE EXPLORERS	PROF SERVICE-OW	3/3/2009	594.00
346020	M.A. GEDNEY CO.	GROCERIES	3/24/2009	582.89
345667	MINNETONKA TRANSPORTATION INC	TRANSPORT-HS	3/10/2009	582.20
346001	GEAR WEST SKI & RUN	ATH-SUPPLIES	3/24/2009	579.94
346147	ARENA SERVICES AND PRODUCTS	DASHER BRD CLEANING	3/31/2009	575.00
346210	THYSSENKRUPP ELEVATOR CORP	WMS-SERVICE	3/31/2009	568.21
345748	PROFESSIONAL INTERPRETING	CONT SERV	3/12/2009	548.80
345440	COCA-COLA BOTTLING CO	POP DELIVERY	3/3/2009	529.20

345439	CITY OF ST. LOUIS PARK	HR-SEMINAR	3/3/2009	528.00
345889	BROWN'S ICE CREAM CO	GROCERIES	3/19/2009	523.72
345892	COCA-COLA BOTTLING CO	POP DELIVERY	3/19/2009	523.65
345681	SHERWOOD, JAIME	REIMBURSE	3/10/2009	522.70
345455	GRAINGER INC., W. W.	SUPPLIES	3/3/2009	514.96
346193	OLSEN FIRE PROTECTION, INC	SERVICE	3/31/2009	507.00
346155	COMMERCIAL DOOR SYSTEMS, INC	SUPPLIES	3/31/2009	504.96
345498	SCHAEFBAUER, RODGER	REIMBURSE	3/3/2009	504.79
345680	SCHUMACHER WHOLESALE MEATS INC	GROCERIES	3/10/2009	503.20
345622	COCA-COLA BOTTLING CO	POP DELIVERY	3/10/2009	502.25
346184	MN ASSN OF SCHOOL BUSINESS OFFICIALS	CONFERENCE	3/31/2009	500.00
346206	STATE SUPPLY CO, INC.	GW-SUPPLIES	3/31/2009	496.60
345708	APPLE INC	BLANKET PO FOR REPAIRS	3/12/2009	491.90
345997	FIRST STUDENT, INC	ATH-TRANSPORT	3/24/2009	491.71
345810	ENDSLEY, WILL	SERVICE	3/17/2009	488.58
346003	GRAINGER INC., W. W.	OW-SUPPLIES	3/24/2009	480.34
345706	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL	3/12/2009	479.00
346096	MCCARTHY, MARY	PROF SERVICE	3/26/2009	474.00
345666	MIDWEST AUDIO VISUAL	COMPUTER REPAIRS	3/10/2009	469.00
345927	SCHUMACHER WHOLESALE MEATS INC	GROCERIES	3/19/2009	463.25
345578	MIELKE, JOAN	WINTER PILATES CLASSES	3/5/2009	462.00
345802	COCA-COLA BOTTLING CO	POP DELIVERY	3/17/2009	461.20
346149	BREEZY POINT RESORT	RESERVATION-WESTRUM	3/31/2009	460.53
345653	INTERMEDIATE DIST 287	LEGAL SERVICES-12/08	3/10/2009	460.20
345483	OVER E-Z DIVE CENTER	SCUBA GEAR	3/3/2009	460.00
345738	MN HISTORICAL SOCIETY	PERFORMANCE	3/12/2009	450.00
345774	MN DEPT OF REVENUE	PAYROLL ACCRUAL	3/13/2009	441.63
345874	WITTMAN, ROBERT	REIMBURSE	3/17/2009	441.22
345673	RALIA SPORTS	ATH-VB	3/10/2009	439.84
346126	GURSTEL, STALOCH & CHARGO, PA	PAYROLL ACCRUAL	3/31/2009	436.66
345547	EDUCATION TO GO	PROF SERVICE	3/5/2009	436.25
345842	MINNETONKA CTR FOR THE ARTS	PROF SERVICE	3/17/2009	420.00
345866	SUN NEWSPAPERS	PUBLICATION OF BOARD MINUTES	3/17/2009	418.28
345746	PEPSI-COLA	POP PURCHASES	3/12/2009	417.30
346174	JOHNSON, SALLY	REIMBURSE	3/31/2009	416.90
345639	GRAINGER INC., W. W.	OW-SUPPLIES	3/10/2009	403.85
345672	POSTMASTER	REPLENISHING BULK MAIL ACCT	3/10/2009	401.14
345462	KEMMETMUELLER PHOTOGRAPHY	ATH-POSTERS	3/3/2009	400.00
345925	ROBBINSDALE COOPER HIGH SCHOOL	ENTRY FEE	3/19/2009	400.00
345994	EDITORIAL PROJECTS IN EDUCATION INC	PROF SERVICE	3/24/2009	395.00
345806	DALBEC ROOFING CO	GL-SUPPLIES	3/17/2009	381.88
346188	MN ZOO	FIELD TRIP FEES	3/31/2009	380.00
345505	SWIGGUM, LESLIE	STATE TEAM MEAL	3/3/2009	377.58
345703	2009 MKA SPRING CONFERENCE	CONFERENCE	3/12/2009	375.00
345841	MINNETONKA-HOPKINS GYMNASTICS ASSN	ATH-GYM USE	3/17/2009	375.00
345823	HI-TECH REFRIGERATION	OW HOMEBASE FREEZER	3/17/2009	374.00
345906	HENN CNTY FINANCIAL MANAGEMENT & ACCT.	HAZARD WASTE LICENSE 2009-HS	3/19/2009	368.00
345730	LOFFLER COMPANIES, INC	HR COPIER BLANKET	3/12/2009	362.55
345934	TROPICANA CHILLED DSD	BEVERAGES	3/19/2009	360.64
345957	NOVAK, JANICE	PROF SERVICE	3/20/2009	360.00
346061	TORDEUR, SCOTT	REIMBURSE	3/24/2009	359.67
345513	VILLAGE MEATS	CMS-CONFERENCE MEALS	3/3/2009	357.50
346132	MN DEPT OF REVENUE	PAYROLL ACCRUAL	3/31/2009	355.57
346129	MESSERLI & KRAMER, PA	PAYROLL ACCRUAL	3/31/2009	355.09
345596	SANDINO, JEFF	CLASS INSTRUCTION	3/5/2009	350.00
345662	LILLIE, KEVIN	OW-BATHRMS PAINTING	3/10/2009	350.00
346011	JACKSON, LAKEISHA	REFUND	3/24/2009	348.50
345434	ARTISTIC MOMENTS	PROF SERVICE-GW	3/3/2009	345.00
345781	RAUSCH, STURM, ISRAEL & HORNICK, S.C.	PAYROLL ACCRUAL	3/13/2009	344.77
345895	CUB FOODS	GROCERIES	3/19/2009	343.06
345956	MORTENSON, SALLY K	PROF SERVICE	3/20/2009	342.00
346151	CARLSON, DAVID	REIMBURSE	3/31/2009	323.74
346192	OGMAN, ELLEN	REIMBURSE	3/31/2009	323.40
346099	MN INTERSCHOLASTIC ATHLETIC ADMIN	CONFERENCE	3/26/2009	320.00
345479	MINNETONKA CTR FOR THE ARTS	PROF SERV	3/3/2009	315.00
345682	SMITH, JAMIE	PROF SERVICE	3/10/2009	315.00
346095	MARCO INC	SERVICE	3/26/2009	315.00

346064	WEATHER SCHOOL, THE	BOOKS	3/24/2009	311.90
345600	SLATER, CURTIS	REIMBURSE	3/5/2009	311.26
345655	INTERQUEST DETECTION CANINES OF MN	HALF DAY 2/6/09	3/10/2009	303.00
346217	WEST, DEBORAH	REIMBURSE	3/31/2009	302.28
345637	GENERAL PARTS LLC/MI10	PC-SERVICE	3/10/2009	302.00
345755	SHAR PRODUCTS	BASS PICK UP	3/12/2009	301.96
345724	HUGHES, LEAH	PROF SERVICE	3/12/2009	300.00
345785	TEXAS CHILD SUPPORT DISBURSMENT	PAYROLL ACCRUAL	3/13/2009	300.00
345812	FRECHTMAN, ALAN	PROF SERVICE	3/17/2009	300.00
345820	HEITKAMP, MARY	PROF SERVICE	3/17/2009	300.00
345872	WASHBURN, SCOTT	SPEAKER-PARENT W/VISION	3/17/2009	300.00
346141	TEXAS CHILD SUPPORT DISBURSMENT	PAYROLL ACCRUAL	3/31/2009	300.00
346195	RAV TECHNOLOGIES	PC-SERVICE	3/31/2009	300.00
345606	THREE RIVERS PARK DISTRICT	CED-CC SKI 2/10/09-3/3/09	3/5/2009	297.60
345836	MCNEAL, JOSEPH	REIMBURSE	3/17/2009	295.08
345566	LAKE CONFERENCE	ATH - CLC ALPINE SKI EXPENSES	3/5/2009	293.84
346048	SCHINDLER ELEVATOR CORP	HS-SERVICE #1	3/24/2009	292.10
345674	RIDLEHOOVER, JEFFERY	REIMBURSE	3/10/2009	287.42
345559	HEART & SOUL	PROF SERVICE	3/5/2009	285.00
345978	CTR FOR EDUCATION & EMPLOYMENT LAW	BOOK	3/24/2009	283.95
345484	PEPPER & SON INC., J. W.	CMS-MUSIC-APO	3/3/2009	277.74
345864	STATE SUPPLY CO, INC.	PC-SUPPLIES	3/17/2009	273.08
345803	COMMERCIAL DOOR SYSTEMS, INC	EMS-CLOSER	3/17/2009	268.74
345571	MAKEMUSIC	1 YR SUBSCRIPTION	3/5/2009	266.25
346034	MN ASSN FAMILY CONSUMER SCIENCES	CONFERENCE	3/24/2009	265.00
345980	CLARK ENGINEERING CORP	EMS-PROF SERVICE	3/24/2009	257.69
345538	CAMP SHAMINEAU	HS-ICE TOWER	3/5/2009	255.00
345537	BUSHNELL SR, MICHAEL	REIMBURSE	3/5/2009	254.10
345798	BUFF, KIMBERLY	REFUND	3/17/2009	252.00
345992	EDEN PRAIRIE HIGH SCHOOL	ENTRY FEE	3/24/2009	250.00
346103	NOYED, ROBERT	REIMBURSE	3/26/2009	247.50
345765	COMMUNITY SOLUTIONS FUND	PAYROLL ACCRUAL	3/13/2009	245.50
346121	COMMUNITY SOLUTIONS FUND	PAYROLL ACCRUAL	3/31/2009	245.50
345590	REED, OSCAR	PROF SERV	3/5/2009	240.00
345723	HOY, JUDITH	CONT SERV	3/12/2009	240.00
346144	US DEPT OF EDUCATION	PAYROLL ACCRUAL	3/31/2009	231.99
345501	SEHLIN-GONEAU, BRENDA	REIMBURSE	3/3/2009	231.59
345788	US DEPT OF EDUCATION	PAYROLL ACCRUAL	3/13/2009	229.76
345722	HIGHSMITH CO	SUPPLIES	3/12/2009	226.85
345737	MN ASSN OF ADMIN OF STATE & FED PROG	CONFERENCE	3/12/2009	225.00
345468	LOFFLER COMPANIES, INC	SP ED SPECIALIST ROOM	3/3/2009	224.55
345493	RICE, MICHAEL	REIMBURSE	3/3/2009	222.00
346200	SCHMITT MUSIC CO	WMS-REPAIR	3/31/2009	218.90
345604	SVENSSON, KRISTEN	REIMBURSE	3/5/2009	218.25
345476	MN HISTORY DAY	CMS-MN HISTORY DAY	3/3/2009	216.00
345862	SPORRE, LAURIE	SERVICE	3/17/2009	216.00
345919	NEXT DAY GOURMET/SUPERIOR PRODUCTS	SUPPLIES-WMS	3/19/2009	212.35
345913	MERLIS, ABIGAIL	SUPPLIES	3/19/2009	210.86
345935	TSBL DISTRIBUTING/TAYLOR SALES	HS-SUPPLIES	3/19/2009	210.00
346112	RUSH, JILL	REIMBURSE	3/26/2009	209.80
345976	BUSHNELL SR, MICHAEL	REIMBURSE	3/24/2009	209.55
345488	CITY OF PLYMOUTH - FINANCE DEPT	ATH-POLICE SERV-H 1/22/09	3/3/2009	208.85
345799	CAMPBELL, AMY	SUPPLIES	3/17/2009	208.58
345471	MARGET, DONNA	FOOD	3/3/2009	208.34
345971	BEISE, BARBARA	REIMBURSE	3/24/2009	205.34
346113	SCHMIT, PETER	REIMBURSE	3/26/2009	200.21
345999	GAIBOR, HEIDI	CONT SERV	3/24/2009	200.08
345577	METRO ECSU-REGION 11 IDS #920	WORKSHOP	3/5/2009	200.00
345792	ARMSTRONG HIGH SCHOOL	ATH-WRESTLING INV 2/14/09	3/17/2009	200.00
345890	CHAMPLIN PARK HIGH SCHOOL	ATH-V B/G TRACK MEET	3/19/2009	200.00
346025	MERZER, SHEILA	CONT SERV	3/24/2009	200.00
345431	AMERICAN RED CROSS	SUPPLIES	3/3/2009	198.95
345582	MP NEXLEVEL LLC	SERVICE	3/5/2009	194.51
345707	ANDERSON, MARY	REIMBURSE	3/12/2009	193.44
345453	GIBSON, JANE	REIMBURSE	3/3/2009	193.05
346159	ECOLAB PEST ELIMINATION DIV	PEST CONTROL	3/31/2009	192.50
346002	GIBBONS, LINDA	BOOKS	3/24/2009	192.49

345800	CENTENNIAL HIGH SCHOOL	HS- SPEECH 3/09	3/17/2009	190.00
345907	HENRY SIBLEY	ENTRY FEE	3/19/2009	190.00
345750	PROQUEST INFORMATION & LEARNING	WMS-CULTUREGRAMS	3/12/2009	187.03
345759	TRANS-MISSISSIPPI BIOLOGICAL	SUPPLIES	3/12/2009	186.30
346040	OLSEN FIRE PROTECTION, INC	SERVICE	3/24/2009	185.00
346072	COLLINS ELECTRICAL SYSTEM	SERVICE	3/26/2009	185.00
345550	FISHER, ANGIE	REIMBURSE	3/5/2009	184.98
345987	DOYLE, MICHAEL	REIMBURSE	3/24/2009	181.50
346013	JOHNSON, ANNE	SUPPLIES	3/24/2009	181.35
345509	THREE RIVERS PARK DISTRICT	CED-FUN DAY 2/16/09	3/3/2009	180.00
345794	BLOOMINGTON JEFFERSON HIGH SCH.	HS SPEECH TOURN 3/09	3/17/2009	180.00
345613	ZIMMERMANN, ANDREA	REIMBURSE	3/5/2009	178.75
345565	KENDRICKS, QUAID	REIMBURSE	3/5/2009	177.65
345888	BOWEN, SARAH	FOOD & SUPPLIES	3/19/2009	177.11
345917	MOUND WESTONKA HIGH SCHOOL	ATH-S 4/18/09	3/19/2009	175.00
345968	ACADEMY OF HOLY ANGELS	ENTRY FEE	3/24/2009	175.00
346037	MOUND WESTONKA HIGH SCHOOL	ENTRY FEE	3/24/2009	175.00
346186	MN SCHOOL NUTRITION ASSOCIATION	CONFERENCE	3/31/2009	175.00
346187	MN SCHOOL NUTRITION ASSOCIATION	CONFERENCE	3/31/2009	175.00
345726	KLUMB, JEANNINE	REIMBURSE	3/12/2009	174.86
345557	GUNDERSON, JEANETTE	REIMBURSE	3/5/2009	174.40
346018	LEE, ANDREA	PROF SERVICE	3/24/2009	174.00
345545	DEPATCH, LAURA	REIMBURSE	3/5/2009	171.22
345660	LIEN, AMY	FOOD	3/10/2009	170.60
345592	RIDLEHOOVER, JEFFERY	REIMBURSE	3/5/2009	170.50
345714	EAGAN HIGH SCHOOOL	HS-SPEECH TOURN 3/09	3/12/2009	168.00
345875	WORNER, TOD	PROF SERVICE	3/17/2009	167.20
345692	UNIV OF KY STUDENT FORUM	DEBATE TOURN	3/10/2009	166.00
345742	MULTILINGUAL WORD, INC	CONT SERV	3/12/2009	165.00
345562	INGRAM LIBRARY SERVICES	KL-BOOKS	3/5/2009	160.86
345858	ROBBINS, LOIS	REIMBURSE	3/17/2009	160.82
345503	SIGFORD, JANE	REIMBURSE	3/3/2009	159.59
346175	KEIL, LINDSEY	REIMBURSE	3/31/2009	155.71
346114	THOMAS, NANCY	SUPPLIES	3/26/2009	154.79
345630	DUNN BROS COFFEE	COFFEE	3/10/2009	153.30
346204	SOHONI, ANEESH	REIMBURSE	3/31/2009	153.03
346163	FITNESS FINDERS, INC	SUPPLIES	3/31/2009	151.80
345986	DOYLE SECURITY PRODUCTS	SUPPLIES	3/24/2009	150.47
345664	MANKATO EAST HIGH SCHOOL	WRESTLING-B 2/7/09	3/10/2009	150.00
345985	DETROIT LAKES HIGH SCHOOL	ENTRY FEE	3/24/2009	150.00
346168	HOPKINS HIGH SCHOOL -ATH DEPT	ENTRY FEE	3/31/2009	150.00
345457	HARTZLER, BELINDA	REIMBURSE	3/3/2009	148.44
345615	ANDERSEN INC., EARL F.	OW-MDE#25322	3/10/2009	147.00
345618	BEST PREP	SMG FEE	3/10/2009	144.00
346060	TOLLISON, KRISTIN	REIMBURSE	3/24/2009	142.55
345473	MAYO CLINIC	REGISTER	3/3/2009	140.00
345790	ACME TOOLS	KL-VAC MOTOR REPL	3/17/2009	139.99
345458	HOLDAHL CO	SUPPLIES	3/3/2009	138.92
346107	PROFESSIONAL INTERPRETING	PROF SERVICE	3/26/2009	138.00
345581	MN SAFETY COUNCIL	SUPPLIES	3/5/2009	136.00
345713	DIVERSIFIED SNACK DISTRIBUTION	SNACK MACHINE SUPPLIES	3/12/2009	135.60
346169	INGRAM LIBRARY SERVICES	CMS-BOOKS	3/31/2009	133.50
346158	DIVERSIFIED SNACK DIST	SNACK MACHINE SUPPLIES	3/31/2009	132.72
345973	BENILDE/ST. MARGARETS SCHOOL	ENTRY FEE	3/24/2009	130.00
346049	SCHOOL SPECIALTY	SUPPLIES	3/24/2009	128.50
345608	TOPIC, MARY	SUPPLIES	3/5/2009	125.98
345901	ELANDER, MARY	CLASSES	3/19/2009	125.00
345939	WHITE BEAR LAKE HIGH SCHOOL	ENTRY FEE	3/19/2009	125.00
345990	EDEN PRAIRIE HIGH SCHOOL	ENTRY FEE	3/24/2009	125.00
346100	MN INTERSCHOLASTIC ATHLETIC ADMIN	ATH-CLASS BB	3/26/2009	125.00
346180	MAX, BONNIE	UNIFORM	3/31/2009	125.00
346190	NELSON, SHELLY	REIMBURSE	3/31/2009	124.03
345626	COMMERCIAL DOOR SYSTEMS, INC	BV-HOSE	3/10/2009	123.75
346119	CHILD SUPPORT ENFORCEMENT AGENCY	PAYROLL ACCRUAL	3/31/2009	122.36
345560	HENNEPIN TECHNICAL COLLEGE	TEST FEE	3/5/2009	122.00
346173	JOHNSON, JERI	REIMBURSE	3/31/2009	121.56
345718	FOLTZ-RINGSTROM, SHARON	REIMBURSE	3/12/2009	121.32

345972	BENILDE/ST. MARGARETS SCHOOL	ENTRY FEE	3/24/2009	120.00
345989	EASTVIEW HIGH SCHOOL	ENTRY FEE	3/24/2009	120.00
346105	PLYMOUTH DIAL-A-RIDE	TICKETS-4 BKS	3/26/2009	120.00
346157	DEPATCH, LAURA	REIMBURSE	3/31/2009	119.13
346198	ROGERS, JUDY	REIMBURSE	3/31/2009	118.25
345805	CUB FOODS	GROCERIES	3/17/2009	117.18
345429	ALL ABOUT TASTE, INC	BOX LUNCHES	3/3/2009	115.50
345504	SPS CO	SUPPLIES	3/3/2009	114.74
345815	GOODIN CO	SUPPLIES	3/17/2009	113.55
345558	HANLEY, DARCY	SUPPLIES	3/5/2009	112.56
345564	KEIL, LINDSEY	REIMBURSE	3/5/2009	112.04
345758	SPECIAL SCHOOL DISTRICT #1	EC SCREENING	3/12/2009	112.00
345444	CUB FOODS	FOOD	3/3/2009	110.73
345771	MESSERLI & KRAMER, PA	PAYROLL ACCRUAL	3/13/2009	109.52
345796	BRUCE, MARY	REIMBURSE	3/17/2009	109.29
345825	HUME, AMANDA	REIMBURSE	3/17/2009	104.09
345563	KAESS, MICHAEL	OFFICIAL	3/5/2009	104.00
345594	ROSSEAU, JEFF	OFFICIAL	3/5/2009	103.00
346092	KENDRICKS, QUAID	REIMBURSE	3/26/2009	102.85
345777	NEW YORK LIFE	PAYROLL ACCRUAL	3/13/2009	102.25
346135	NEW YORK LIFE	PAYROLL ACCRUAL	3/31/2009	102.25
345466	LANSING SERVICES	PROF SERVICE	3/3/2009	100.00
345570	LILLEMOEN, JON	OFFICIAL	3/5/2009	100.00
345719	GREENBERG, ROBB	DEST IMAG	3/12/2009	100.00
345832	LANSING SERVICES	ACCOMPANIST	3/17/2009	100.00
345891	CHASKA HIGH SCHOOL	ATH-V GG 4/27/09	3/19/2009	100.00
345923	REDING, TERESA	SUPPLIES-DEST IMAG	3/19/2009	100.00
345979	CHASKA HIGH SCHOOL	ENTRY FEE	3/24/2009	100.00
345991	EDEN PRAIRIE HIGH SCHOOL	ENTRY FEE	3/24/2009	100.00
345998	FRAWLEY, KATHY	REIMBURSE	3/24/2009	100.00
346007	HYDE, DEB	REIMBURSE	3/24/2009	100.00
346039	NORTHFIELD HIGH SCHOOL	ENTRY FEE	3/24/2009	100.00
346046	ROBBINSDALE COOPER HIGH SCHOOL	ENTRY FEE	3/24/2009	100.00
346051	SHAKOPEE SENIOR HIGH SCHOOL	ENTRY FEE	3/24/2009	100.00
346055	STAGE RIGHT HOMES	PROF SERVICE	3/24/2009	100.00
345496	ROGERS, JUDY	REIMBURSE	3/3/2009	99.83
346153	COCA-COLA BOTTLING CO	POP DELIVERY	3/31/2009	99.50
345534	BIRNO, TRACE	OFFICIAL	3/5/2009	99.00
345569	LIEBAERT, ANDREW	OFFICIAL	3/5/2009	99.00
345910	LAKES COUNTRY SERVICE COOPERATIVE	WORKSHOP	3/19/2009	99.00
346166	HANLEY, DARCY	SUPPLIES	3/31/2009	98.81
346014	JONES, KRIS	FOOD	3/24/2009	97.33
345942	ZIEGLER INC	SERVICE	3/19/2009	95.32
345461	JOHNSON, JERI	PARKING	3/3/2009	95.21
345430	AMERICAN FLAGPOLE & FLAG CO	GW-SERVICE	3/3/2009	95.00
345930	SOFTWARE & SERVICE USER GROUP	CONFERENCE	3/19/2009	95.00
345678	RUCHTI, STEVEN	REIMBURSE	3/10/2009	94.94
345831	KOVACS, KRISTIN	SUPPLIES	3/17/2009	93.88
345884	ALLINA HOSPITALS&CLINICS/OCCMED	MEDICAL	3/19/2009	92.00
345795	BRADY-JOHNSON, JENNIFER	REIMBURSE	3/17/2009	90.92
345449	EAGLE MOULDING	WMS-SUPPLIES	3/3/2009	90.55
345432	ANDERSON, MICHAEL	ATH-COACH CLINIC	3/3/2009	90.00
345478	MN SCHOOL NUTRITION ASSOCIATION	CONFERENCE	3/3/2009	90.00
345546	EBERHARDT, JAMES	SUPPLIES	3/5/2009	90.00
345616	ARTISTIC MOMENTS	PROF SERVICE	3/10/2009	90.00
345574	MERZ, IRENE	REIMBURSE	3/5/2009	89.87
345437	BOOKCASE, THE	BOOKS	3/3/2009	89.85
345763	CHILD SUPPORT ENFORCEMENT AGENCY	PAYROLL ACCRUAL	3/13/2009	89.55
345905	HARRIS, PATRICIA	REIMBURSE	3/19/2009	89.49
345961	TOLLE, BONNIE	REIMBURSE	3/20/2009	89.38
345732	MCEA	WORKSHOP	3/12/2009	89.00
345733	MCEA	WORKSHOP	3/12/2009	89.00
345924	RIES, CAROLE	REIMBURSE	3/19/2009	88.99
346068	ACT	ACT TEST	3/26/2009	86.00
346016	KIM, SUSAN	REIMBURSEMENT	3/24/2009	85.00
345818	HANLEY, DARCY	REIMBURSE	3/17/2009	84.70
345609	TRANS-MISSISSIPPI BIOLOGICAL	HS-SUPPLIES	3/5/2009	84.50

345638	GOODIN CO	SUPPLIES	3/10/2009	84.20
346066	WILKE, FRANCES	REIMBURSE	3/24/2009	82.94
346038	MULTILINGUAL WORD, INC	CONT SERV	3/24/2009	82.50
345465	LABARGE, LACEY	REIMBURSE	3/3/2009	81.73
345542	CRITZER, SCOTT	REIMBURSE	3/5/2009	81.24
345486	PETTY CASH - ADMIN	MISC EXPENSE	3/3/2009	81.05
345448	DZUBAY, MIKE	BATTERY & LIFT TICKETS	3/3/2009	80.99
346167	HELMKE, ELISA	PIZZA	3/31/2009	80.98
345621	CHRISTOPHERSON, ALLAN	SUPPLIES & FOOD	3/10/2009	80.88
345736	MINNESOTA AUTISM CENTER	WORKSHOP	3/12/2009	80.00
345883	ALEXANDRIA HIGH SCHOOL	ATH-V GG 4/29/09	3/19/2009	80.00
345948	FIELDS, WADE	REFUND	3/20/2009	80.00
345969	ALEXANDRIA HIGH SCHOOL	ENTRY FEE	3/24/2009	80.00
346053	SHOULTZ, LORI	REIMBURSE	3/24/2009	80.00
345612	WIEGAND, LAURIE	REIMBURSE	3/5/2009	79.94
345614	AMERICAN MESSAGING	MESSAGING SERVICE	3/10/2009	78.22
345659	KAESS, MICHAEL	OFFICIAL	3/10/2009	78.00
345686	STEPHAN, THOMAS	OFFICIAL	3/10/2009	78.00
345688	TOTMAN, GISELE	REIMBURSE	3/10/2009	77.94
345456	HARREN, KIMBERLY	REIMBURSE	3/3/2009	76.78
345567	LARSON, SARA	REIMBURSE	3/5/2009	75.35
345544	DEMCO, INC.	SUPPLIES	3/5/2009	75.17
345747	PETTY CASH - PC MEDIA CENTER	START-UP ACCT	3/12/2009	75.00
345947	EASTER, MARK	BV-PIANO TUNING	3/20/2009	75.00
346076	HA, THONG	PROF SERVICE-DEPOSIT	3/26/2009	75.00
346077	HA, THONG	PROF SERVICE-BALANCE	3/26/2009	75.00
345754	SHANNON-ANDERSON, KARI	REIMBURSE	3/12/2009	74.85
345463	KOBICLUSH, SAMUEL	OFFICIAL	3/3/2009	74.00
345494	RIEHM, SCOTT	OFFICIAL	3/3/2009	74.00
345539	CHURCHILL, LEE	OFFICIAL	3/5/2009	74.00
345601	SMITH, COREY	OFFICIAL	3/5/2009	74.00
345861	SMITH, COREY	OFFICIAL	3/17/2009	74.00
345882	YOUNG, BRANDON	OFFICIAL	3/17/2009	74.00
346177	LABARGE, LACEY	REIMBURSE	3/31/2009	73.54
346178	LANKFORD, LYNDIA	REIMBURSE	3/31/2009	72.49
346019	LIDSKY, AMY	SUPPLIES	3/24/2009	72.38
345475	MILLER, JANET	REIMBURSE	3/3/2009	72.16
345447	DOYLE SECURITY PRODUCTS	SUPPLIES	3/3/2009	71.24
345586	PARKER, SCOTT	OFFICIAL	3/5/2009	71.00
345593	ROGERS, GREGORY D	OFFICIAL	3/5/2009	71.00
345663	MAAS, RENE	REIMBURSE	3/10/2009	70.84
345585	PAPP, ALEX	SUPPLIES	3/5/2009	70.00
345610	WALSH, NANCY	SUPPLIES	3/5/2009	69.98
345903	FIRE CONTROL CO	SERVICE	3/19/2009	69.80
345955	MITSCH, BONNIE	REIMBURSE	3/20/2009	69.62
346056	STATE SUPPLY CO, INC.	PC-SUPPLIES	3/24/2009	67.64
345433	ANDREWS, GUY	OFFICIAL	3/3/2009	67.00
345470	MANLY, JOHN	OFFICIAL	3/3/2009	67.00
345490	POLLARD, DONALD	OFFICIAL	3/3/2009	67.00
345555	GILLUND, TOM	OFFICIAL	3/5/2009	67.00
345573	MCCRARY, KELLY	OFFICIAL	3/5/2009	67.00
345591	REKSTAD, BRAD	OFFICIAL	3/5/2009	67.00
345809	DIXON, RALFORD	OFFICIAL	3/17/2009	67.00
345827	JOERGER, BLAINE	OFFICIAL	3/17/2009	67.00
345828	JOERGER, JEFFREY	OFFICIAL	3/17/2009	67.00
345629	DOYLE SECURITY PRODUCTS	SUPPLIES	3/10/2009	66.89
345576	METRO ATHLETIC SUPPLY	ATH-SUPPLIES	3/5/2009	65.70
345897	DUNN BROS COFFEE	COFFEE	3/19/2009	65.70
345824	HOLDAHL CO	SUPPLIES	3/17/2009	65.00
345950	HOPKINS COMMUNITY EDUCATION	CHOIR STUDENTS	3/20/2009	64.00
346189	NATL COUNCIL OF JEWISH WOMEN	LUNCHEON	3/31/2009	63.00
345727	LAURSEN PIANO SERVICES	OW-PIANO TUNING	3/12/2009	62.00
345711	CUB FOODS	GROCERIES	3/12/2009	61.05
346211	U OF M HISTORY DAY	CMS-REISSUE CK#345397 2/27/09	3/31/2009	60.00
345953	LIDDY, SALLY	MEMBERSHIP & TESTS	3/20/2009	59.00
345857	RELIA STAR LIFE INSURANCE CO	MN CONTINUATION PARTICIPANTS	3/17/2009	58.84
346197	RELIA STAR LIFE INSURANCE CO	SUPL LIFE INS	3/31/2009	58.84

345954	LUTZ, DAVID	SUPPLIES	3/20/2009	58.80
345497	SARFF, GAIL	SUPPLIES	3/3/2009	58.41
345552	GALE, CHRISTA	REIMBURSE	3/5/2009	57.48
346110	REALLY GOOD STUFF	SUPPLIES	3/26/2009	56.35
346091	JONES, KRIS	REIMBURSE	3/26/2009	55.98
346050	SEXAUER, J. A.	SUPPLIES	3/24/2009	55.43
345642	HANUS, GAIL	REIMBURSE	3/10/2009	55.01
345920	PERALEZ, PATRICK	FIRST AID	3/19/2009	55.00
346179	LYBECK, KRISTINA	FOOD	3/31/2009	54.85
345446	DOUGHERTY, MARY	REIMBURSE	3/3/2009	54.78
345598	SCHAEFER, ED	OFFICIAL	3/5/2009	53.00
346079	HANSEN, JILL	OFFICIAL	3/26/2009	53.00
346080	HENDRICKSON, BERNICE	OFFICIAL	3/26/2009	53.00
346116	WARD, SUSAN	OFFICIAL	3/26/2009	53.00
345676	ROE, QUILLAN	REIMBURSE	3/10/2009	52.93
345633	ERICKSON, MARK	REIMBURSE	3/10/2009	52.91
345543	DEHN, SCOTT	OFFICIAL	3/5/2009	52.00
345554	GIBSON, THOMAS	OFFICIAL	3/5/2009	52.00
345561	HIRSCH, JAMES	OFFICIAL	3/5/2009	52.00
345599	SCHNEIDER, MICHELLE	OFFICIAL	3/5/2009	52.00
345904	GIBSON, THOMAS	OFFICIAL	3/19/2009	52.00
345908	HIRSCH, JAMES	OFFICIAL	3/19/2009	52.00
345926	SCHNEIDER, MICHELLE	OFFICIAL	3/19/2009	52.00
345941	WINCEK, JACQUELINE	OFFICIAL	3/19/2009	52.00
346102	MP NEXLEVEL LLC	SERVICE	3/26/2009	51.87
345464	KUENDIG, WILLIAM III	SUPPLIES	3/3/2009	51.45
345830	KOEHLER, ELIZABETH	REIMBURSE	3/17/2009	51.45
345436	BERGENSTAL, CAROL	SUPPLIES	3/3/2009	51.35
345694	VALSPAR PAINT	EMS-SUPPLIES	3/10/2009	51.26
345848	PETERSEN, SUSAN	REIMBURSE	3/17/2009	51.15
346181	MILLER, JANET	REIMBURSE	3/31/2009	51.15
345860	SHIFFLER EQUIPMENT SALES, INC	SUPPLIES	3/17/2009	51.13
345535	BLASINGAME, JANELLE	OFFICIAL	3/5/2009	51.00
345510	TOLL GAS & WELDING SUPPLY	HELIUM	3/3/2009	50.73
345651	HOWE, MICHELLE	MEMBERSHIP	3/10/2009	50.00
345838	MN-NAME	CONFERENCE	3/17/2009	50.00
345993	EDINA HIGH SCHOOL	ENTRY FEE	3/24/2009	50.00
346194	PERALEZ, DAVID	REIMBURSE	3/31/2009	50.00
346075	GOPHER STATE ONE-CALL INC	MONTHLY SERVICE	3/26/2009	49.75
345643	HEILAND, RENEE	REIMBURSE	3/10/2009	49.50
345900	EDEN PRAIRIE HIGH SCHOOL	ATH-V BOYS TRACK	3/19/2009	48.00
345472	MASHADI, ERAM	REIMBURSE	3/3/2009	47.30
345515	VOSS LIGHTING	SUPPLIES	3/3/2009	46.40
345701	WONG, MARGARET	UNIFORM	3/10/2009	45.66
345435	BEHERNS, CINDY	REIMBURSE	3/3/2009	45.28
345450	EESCO/UNITED ELECTRIC	SUPPLIES	3/3/2009	45.22
346026	METRO ECSU-REGION 11 IDS #920	WORKSHOP	3/24/2009	45.00
346041	OLSON, BRADLEY	REIMBURSE	3/24/2009	45.00
345821	HEMMAH, KATY	REIMBURSE	3/17/2009	44.83
345868	TOLL GAS & WELDING SUPPLY	SUPPLIES	3/17/2009	44.82
346024	MASHADI, ERAM	REIMBURSE	3/24/2009	44.11
345945	CAMPBELL, OLGA	SUPPLIES	3/20/2009	43.45
345568	LEE, SANG	REFUND	3/5/2009	41.95
345533	ARTH, MARY	STAMPS	3/5/2009	41.75
345617	BENDICKSON, VICKY	MEMBERSHIP	3/10/2009	41.00
346202	SCHUSTER, SHARON	SNA RENEWAL	3/31/2009	41.00
345481	NELSON, SHELLY	SUPPLIES	3/3/2009	40.41
345580	MN HISTORY DAY	CMS-MN HISTORY DAY	3/5/2009	40.00
345944	BUCHHEIM, HELLA	PROF SERVICE	3/20/2009	40.00
346070	BEST PREP	SMG FEE	3/26/2009	40.00
346219	ZIESEL, THERESA	REIMBURSE	3/31/2009	39.66
346199	RUEBER, GW	FOOD	3/31/2009	39.08
345835	MCKERNAN, ALISON	SUPPLIES	3/17/2009	37.99
345467	LIGHT, JULIE	FOOD	3/3/2009	36.68
346218	WONG, MARGARET	REIMBURSE	3/31/2009	36.63
345710	BRANNAN, KATHLEEN	REIMBURSE	3/12/2009	36.30
346115	TOLLISON, KRISTIN	REIMBURSE	3/26/2009	36.05

346150	CAMPBELL, OLGA	REIMBURSE	3/31/2009	35.09
346010	INTL TECH ED ASSN (ITEA)	SUBSCRIPTION	3/24/2009	35.00
346171	JABIR, SEEMEEN	REIMBURSE	3/31/2009	35.00
346022	MARR, TERRI	STAMPS	3/24/2009	33.60
346067	YOUNG, NANCY	REFUND	3/24/2009	32.00
345833	LEUER, CONSTANCE	REIMBURSE	3/17/2009	31.70
345553	GALLOB, RACHAEL	SUPPLIES	3/5/2009	30.96
346209	STROEBL, JANET	REIMBURSE	3/31/2009	30.80
345650	HOME DEPOT/GECF	HS-SUPPLIES	3/10/2009	30.07
345735	METRO ECSU-REGION 11 IDS #920	CLASSES-LK 4/09	3/12/2009	30.00
345811	FAMILY & CHILDREN'S SERVICE	GL-CLASS 3/20/09	3/17/2009	30.00
345840	MN SCHOOL BOARDS ASSN	CONFERENCE	3/17/2009	30.00
345863	STANGLER, MICHELLE	CLASS	3/17/2009	30.00
345896	DIERKS, SUSAN	CLASS	3/19/2009	30.00
345915	MN FUTURE PROBLEM SOLVING PROGRAM	REGISTER-EMS 1	3/19/2009	30.00
345916	MOUNDS VIEW HIGH SCHOOL	TRACK MEET	3/19/2009	30.00
345952	KILKELLY, THOMAS	REGISTER COMPETITION	3/20/2009	30.00
346027	METRO ECSU-REGION 11 IDS #920	WORKSHOP	3/24/2009	30.00
346063	VANDUNK, AMY	WORKSHOP	3/24/2009	30.00
345817	GRISMER, SYLVIA	REIMBURSE	3/17/2009	29.92
345671	PERBIX, MARY	REFUND	3/10/2009	29.00
345859	SHERWOOD, JAIME	REIMBURSE	3/17/2009	29.00
346023	MARS CO, W. P. & R.S.	BV-SUPPLIES	3/24/2009	28.44
346035	MN DEPT OF HEALTH ENVIRONMENTAL HEALTH	FOOD MGR CERT	3/24/2009	28.00
346098	MN DEPT OF HEALTH ENVIRONMENTAL HEALTH	FOOD MGR CERT-MS	3/26/2009	28.00
346047	ROBBINS, LOIS	SUPPLIES	3/24/2009	27.98
345527	YEAGER, JILL	FOOD	3/3/2009	27.44
345902	FIELDER, CALI	REIMBURSE	3/19/2009	27.17
345514	VLATKOVICH, PAIGE	REIMBURSE	3/3/2009	26.18
345665	MARS CO, W. P. & R.S.	HS-SUPPLIES	3/10/2009	26.09
345869	TRANS-MISSISSIPPI BIOLOGICAL	SCIENCE LAB SUPPLIES	3/17/2009	26.00
345870	VIKING TROPHIES, INC	KL-ENGRAVING	3/17/2009	25.00
345911	LIDDY, SALLY	REIMBURSE	3/19/2009	24.99
345691	TSBL DISTRIBUTING/TAYLOR SALES	HS-SUPPLIES	3/10/2009	24.56
345675	ROBINSON, DIANE	REIMBURSE	3/10/2009	24.42
346093	LARSON, CHRISTOPHER	REIMBURSE	3/26/2009	22.90
345865	STRAND, BRIANNA	FOOD	3/17/2009	22.75
345753	ROBERTS, DANIEL	SUPPLIES	3/12/2009	22.35
345597	SARFF, GAIL	GAS-BUS	3/5/2009	21.85
346006	HEMMAH, KATY	SUPPLIES	3/24/2009	21.83
346216	WEBER, THERESA	REIMBURSE	3/31/2009	21.01
345996	FAMILY & CHILDREN'S SERVICE	WORKSHOP	3/24/2009	20.00
346172	JAY TECH, INC	SERVICE-CMS	3/31/2009	20.00
345855	RAVNHOLDT, TANYA	SUPPLIES	3/17/2009	19.12
345731	MARIER, NICOLE	REIMBURSE	3/12/2009	18.51
346078	HANLON, THOMAS	SUPPLIES	3/26/2009	18.33
345728	LEPPER, TIFFANY	SUPPLIES	3/12/2009	17.98
346000	GALLOB, RACHAEL	REIMBURSE	3/24/2009	17.88
346213	VLATKOVICH, PAIGE	REIMBURSE	3/31/2009	17.82
346152	CLASSROOM DIRECT	SUPPLIES	3/31/2009	17.11
345519	WIKMAN, JEAN	REIMBURSE	3/3/2009	17.05
345634	FASCHING, WENDY	UNIFORM	3/10/2009	16.99
345720	GUSTAFSON, STEVEN	SUPPLIES	3/12/2009	16.99
346208	STORY, EMILY	REIMBURSE	3/31/2009	16.50
345943	BANKS, KATHERINE	REIMBURSE	3/20/2009	15.40
345849	PIEPER, THOMAS	REIMBURSE	3/17/2009	15.35
345657	JOHNSON, JERI	REIMBURSE	3/10/2009	15.20
346036	MONSON, DORTE	WORKSHOP	3/24/2009	15.00
345822	HILL, KATHRYN	SUPPLIES	3/17/2009	14.71
345495	RIES, CAROLE	EQUIPMENT REPAIR	3/3/2009	14.50
345843	NELSON, TRISHIA	REIMBURSE	3/17/2009	13.75
346052	SHERMAN, JED	SUPPLIES	3/24/2009	12.12
345551	FORTIN, LINDA	REFUND	3/5/2009	12.00
345587	POLLEY, LINDA	REFUND	3/5/2009	12.00
346125	GENE KELLY TRUST ACCOUNT	PAYROLL ACCRUAL	3/31/2009	11.70
345532	ALLEN, STEPHANIE	REIMBURSE	3/5/2009	11.06
345684	STANGA, SARAH	REIMBURSE	3/10/2009	11.00

345477	MN HISTORY DAY	CMS-MN HISTORY DAY	3/3/2009	10.00
345641	HALL CO, W. L.	SUPPLIES	3/10/2009	10.00
345485	PETCO ANIMAL SUPPLIES, INC	SUPPLIES	3/3/2009	9.99
345982	COCA-COLA BOTTLING CO	POP DELIVERY	3/24/2009	9.95
345687	STRAND, DOUGLAS	REIMBURSE	3/10/2009	9.90
346145	ALLEN, STEPHANIE	REIMBURSE	3/31/2009	9.79
345536	BRAUN, CATHY	REIMBURSE	3/5/2009	9.00
345572	MATTIOLI, VALERIE	REIMBURSE	3/5/2009	9.00
345583	MUMMA, STEPHEN	REIMBURSE	3/5/2009	9.00
346176	KOVACS, KRISTIN	SUPPLIES	3/31/2009	8.95
345959	PETERSON, LAURI	SUPPLIES	3/20/2009	8.29
345995	ERICKSON, JENNIFER	SUPPLIES	3/24/2009	8.15
345768	GENE KELLY TRUST ACCOUNT	PAYROLL ACCRUAL	3/13/2009	7.91
345556	GRANDOLPH, MARLA	REFUND	3/5/2009	6.90
346017	LARSON, JOAN	GALA	3/24/2009	6.83
346089	ISD #284	TO ADJ INV BETWEEN FUNDS	3/26/2009	5.48
345652	HURTADO, FERNANDO	REIMBURSE	3/10/2009	5.39
345670	NAT'L TOURNAMENT OF CHAMPIONS ENTRY	VOID	3/10/2009	0.00
345397	MN HISTORY DAY	VOID	3/27/2009	(60.00)
344710	MN SUPERINTENDENTS OFF PERSONNEL ASSN	VOID	3/25/2009	(160.00)
345113	WITTMAN, DAVID	VOID	3/17/2009	(170.34)
				<u>4,268,020.94</u>

APPROVED BY: G.WILLIAM RUEBER
 CONTROLLER - ISD 284
 APRIL 13, 2009

CARTER G. PETERSON, TREASURER
 BOARD OF EDUCATION - ISD 284
 APRIL 13, 2009

**WAYZATA PUBLIC SCHOOLS
WIRE TRANSFER,EFT AND ACH ACTIVITY
FEBRUARY 2009**

FROM	TO	DATE	AMOUNT
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$3,520,621
Wells Fargo-Checking	Federal P/R Taxes	2/2/2009	\$643,594
	Federal P/R Taxes	2/17/2009	\$646,156
Wells Fargo-Checking	State P/R Taxes (MN)	2/2/2009	\$99,592
	State P/R Taxes (MN)	2/17/2009	\$99,865
	State P/R Taxes (WI)	2/27/2009	\$545
Wells Fargo-Checking	Delta Dental - Dental Claims	Multiple	\$76,228
Wells Fargo-Checking	Preferred One - Health Claims	Multiple	\$671,147
Wells Fargo-Checking	Purchase Card Program	2/4/2009	\$266,331
Wells Fargo-Checking	Corporate Health Systems - Flex Benefits	Multiple	\$82,484
Wells Fargo-Checking	Preferred One - Broker/Reinsurance Fees	2/12/2009	\$60,532
Wells Fargo-Checking	MN Department of Revenue - Sales & Use Tax Payment	2/23/2009	\$639
MN Trust/PMA	Wells Fargo-Checking - Investment/Operating Funds	Multiple	\$6,000,000
District Retirees	Wells Fargo-Checking - Health Insurance Premiums	Multiple	\$37,416
State of Minnesota	PMA/MN Trust - State Aid Payments	Multiple	\$8,711,497
MSDLAF/MAX	Wells Fargo-Checking - Residual Interest - 2008 Current Refunding	2/20/2009	\$15,021
Smith Barney	Wells Fargo-Checking - Investment/Operating Funds	2/13/2009	\$1,000,000
Wells Fargo-Checking	US Bank Trust - Debt Payment (2004 COP Issue)	2/2/2009	\$389,138
TOTAL ACTIVITY - FEBRUARY 2009			\$22,320,806

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

ITEM: C. Human Resource Recommendations

COMMENTS BY: Ms. Annie Doughty

Employment

Susan Kosin Transfer – Julie Fasching	4.5 Hour Culinary Express	Greenwood
Jon Mollien Resignation - Kristen Neve	1.0 Special Education Teacher (2008-09 school year only)	Central Middle
Debra Musser Transfer – Heidi Hughes	6 Hour Paraprofessional	Greenwood
Joseph Nicola New Position	6 Hour Special Education Para (2008-09 school year only)	Central Middle
Wade Phillips Retirement – Mark Manning	Director of Technology	District

Contract Modification

Susan Newman Science Teacher, High School From .833 to .667 voluntary

Leave of Absence Without Pay

Pam Rosequist, High School World Language Teacher, has requested a leave of absence without pay for the 2009-2010 school year.

Disability/Child Care Leave of Absence

Sarah Bowen, Central Middle School Social Worker, has requested a childcare leave of absence to begin with the birth of her baby which is due August 26, 2009. She is requesting a disability leave followed by a childcare leave of absence through November 20, 2009.

Military Leave of Absence

Joshua Fischer, High School Engineering, Technology & Design Teacher, has requested a military leave of absence from May 5 through June 5, 2009.

Mobility Leave of Absence

Jodi Grack, High School Science Teacher, has requested to rescind her approved mobility leave of absence for the 2009-2012 school years.

Resignation

Curran Prendergast, Central and East Middle School Band Teacher, has resigned his position effective June 8, 2009.

Jocelyn Prendergast, High School and West Middle School Band Teacher, has resigned her position effective June 8, 2009.

Brad Reents, East Middle School Custodian, has resigned his position effective April 24, 2009.

Ben Strickland, High School Special Education Teacher, has resigned his position effective June 8, 2009.

RECOMMENDED ACTION: Approve the Human Resource Actions as recommended.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions²⁸ _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 3. STUDENT CURRICULUM PRESENTATION

ITEM: A. Sunset Hill Student Presentation

COMMENTS BY: Dr. Jane Sigford

This evening we have fourth grade students from Sunset Hill who will be reading poetry for you. Fourth grade teachers at Sunset Hill are Chip Brofford, Cheryl Burdick, Lesya Parekh and Jane Reynolds.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 4. RECOGNITIONS

ITEM: A. Employee of the Month

COMMENTS BY: Superintendent Anderson

It is with great pleasure that Greenwood Elementary School puts forward Cathy Panzer as the April Employee of the Month. Cathy is a school Secretary that takes pride in being customer friendly and helpful. Through the years, we have begun to call her Greenwood's tour guide. As we invite families to open enroll, she becomes the face and sound of Greenwood and the Wayzata Schools. This takes a good deal of phone work and tour guiding. She certainly assists in the on-site as well as District level public relations.

As technology has changed and new programs need to be implemented in the office, Cathy is usually the one to volunteer to pilot, work out the bugs, maintain speed dial access to Fran, etc.

As students, parents, staff, and other community members enter the building, Cathy is the person that has "all of the answers" in the front office. Keeping in tune with Greenwood as well as the District is her goal each day so that she might service the public in a knowledgeable manner. Greenwood and the District benefit from her allegiance and dedication.

Congratulations Cathy!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 4. RECOGNITIONS

ITEM: B. State Wrestling Championship

COMMENTS BY: Superintendent Anderson

Wayzata High School senior **Danny Zilverberg** took top honors at the 2009 Minnesota State High School Wrestling Championships held March 4 - 7 at the Xcel Energy Center in St. Paul.

His coaches, Ross Johnson and Dave Droegemueller, are present tonight to introduce Danny and speak about his accomplishments.

Zilverberg won the 145 pound weight class in Class AAA.

Danny progressed from 2006 as a state qualifier at 103 pounds, to placing fourth at the state tournament in 2007 at 112 pounds, and then taking third place at state at 125 pounds in 2008.

His high school record is 143 wins and 20 losses. After a rough start to his senior year, Zilverberg overcame a fractured vertebrae to lead the wrestling team to a fifth place finish this year at state. He was also voted the team MVP and will be wrestling with his older brother, former Wayzata wrestling standout David Zilverberg, at the University of Minnesota.

Congratulations Danny on this outstanding achievement!

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 4. RECOGNITIONS

ITEM: C. Class AAA Head Dance Team Coach of the Year

COMMENTS BY: Superintendent Anderson

Meghan Hutton, co-head coach of the Wayzata High School Trojets dance team, was named the Class AAA Head Coach of the Year by the Minnesota Association of Dance Teams.

Hutton has been coaching dance team for approximately 15 years. She is a master at figuring out complex formations and has an incredible ability to critique the team's choreography. Hutton also has an excellent rapport with staff and the athletes and has a positive way to motivate the dancers to do their best. Hutton was nominated for the award by co-head coach Leslie Swiggum.

The Trojet Dance Team also received the 2009 Team Sportsmanship Award for Class AAA from the Minnesota Association of Dance Teams. This award recognizes the team for demonstrating incredible sportsmanship this past year. The coaching staff was commended for their hard work to not only teach the sport, but to teach the fundamentals of fairness and respect for their teammates, as well as their opponents.

Congratulations Meghan!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 4. RECOGNITIONS

ITEM: D. Nordic Ski Team Head Coach of the Year

COMMENTS BY: Superintendent Anderson

Larry Myers, Wayzata High School Nordic Ski Team coach, was selected as the 2008-09 Head Coach of the Year by the Minnesota State High School Nordic Ski Coaches Association on February 12.

Myers was nominated by assistant Nordic ski coach Brad Erickson, who wrote in his nomination that under Myers' direction, the program at WHS has grown from 40 students to more than 100 during the past 11 years.

Erickson wrote about Myers' dedication to the team, having not missed any practice last year despite an injury. "Larry is very generous with his equipment, anything that belongs to Larry (skis, boots, poles, ski suits, hats, jacket, etc.), also belongs to the team."

Myers' also donates his time to the ski community. He is active with the Minneapolis Ski Club, Gear West Ski Shop, City of Lakes Loppet, and also works as a licensed Technical Delegate (TD) for USSA races.

Congratulations Larry!

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 5. REPORTS FROM ORGANIZATIONS

ITEM: A. Student Council

COMMENTS BY: Board Chair Moroz

This section of the agenda provides an opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.

➤ Lauren Wilvers

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: A. Superintendent

COMMENTS BY: Superintendent Anderson

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: B. Curriculum and Instruction

COMMENTS BY: Dr. Jane Sigford

1. Approval of Proposed Sunset Hill Elementary School Shared Decisions Agreement

It is a pleasure to have members of the Sunset Hill Elementary School administration and site council with us this evening to present the proposed shared decisions agreement between Sunset Hill and the Wayzata School Board for the 2009-2011 school years. Karen Keffeler, principal, and members of the Site council attended the March 23rd work session to preview the agreement, answer questions, and accept suggestions.

The proposed agreement has been reviewed by the Superintendent, Executive Directors of Curriculum and Instruction, Finance & Business, Human Resources, and by the Wayzata Education Association leadership to ensure compliance with statutes, contracts, policies, and administrative regulations.

As the agreement has been found to be in compliance, it is hereby recommended for School Board approval. We congratulate the Sunset Hill Shared Decisions Site Team for their fine work on this collaborative process.

Ms. Keffeler will introduce members of her team and share highpoints of the shared decisions agreement.

RECOMMENDED ACTION: Approve the Shared Decisions Agreement between Sunset Hill Elementary School and the Wayzata School Board for 2009-2011 school years and authorize the School Board Chair to sign the document.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

School Improvement Plan

April 13

School Board Meeting

**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

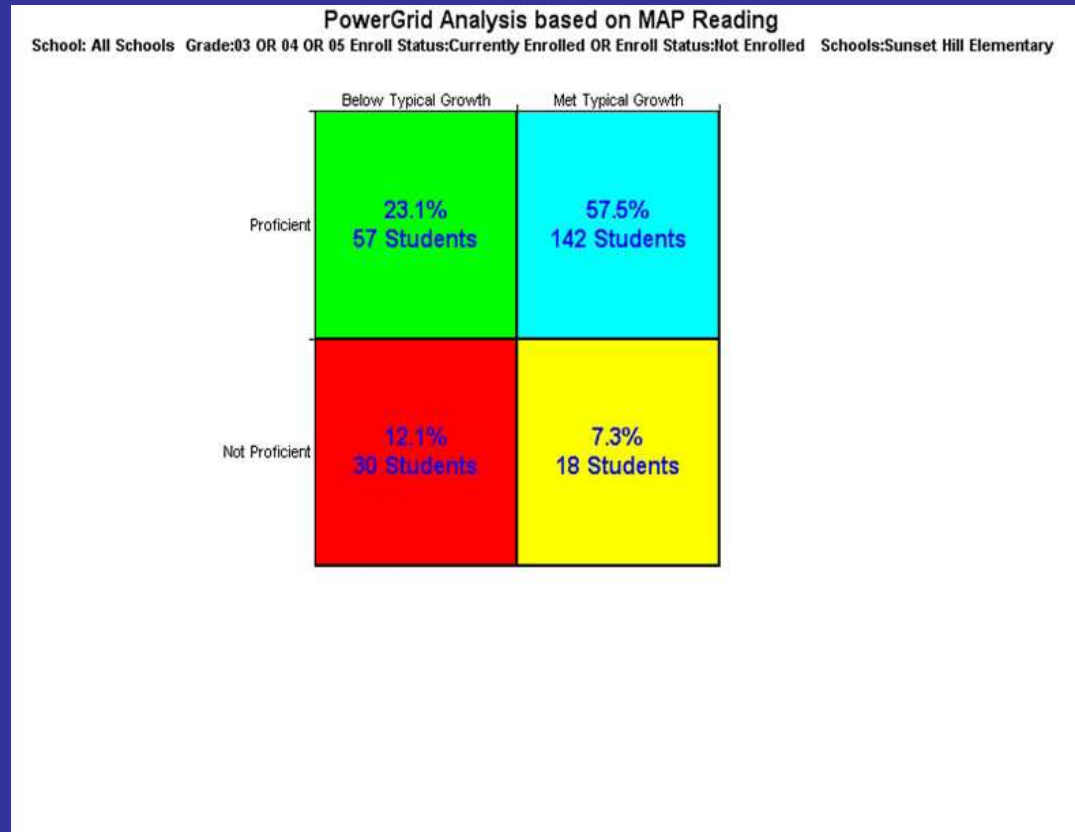
Sunset Hill 2008-2009

- ★ Enrollment of 573 students
- ★ 2.0 FTE Literacy Specialists for reading and mathematics
- ★ NUA as a professional development focus
- ★ Trojan Pride on the Sunny Side

A Model of Excellence Among
Learning Communities

Wayzata Public Schools

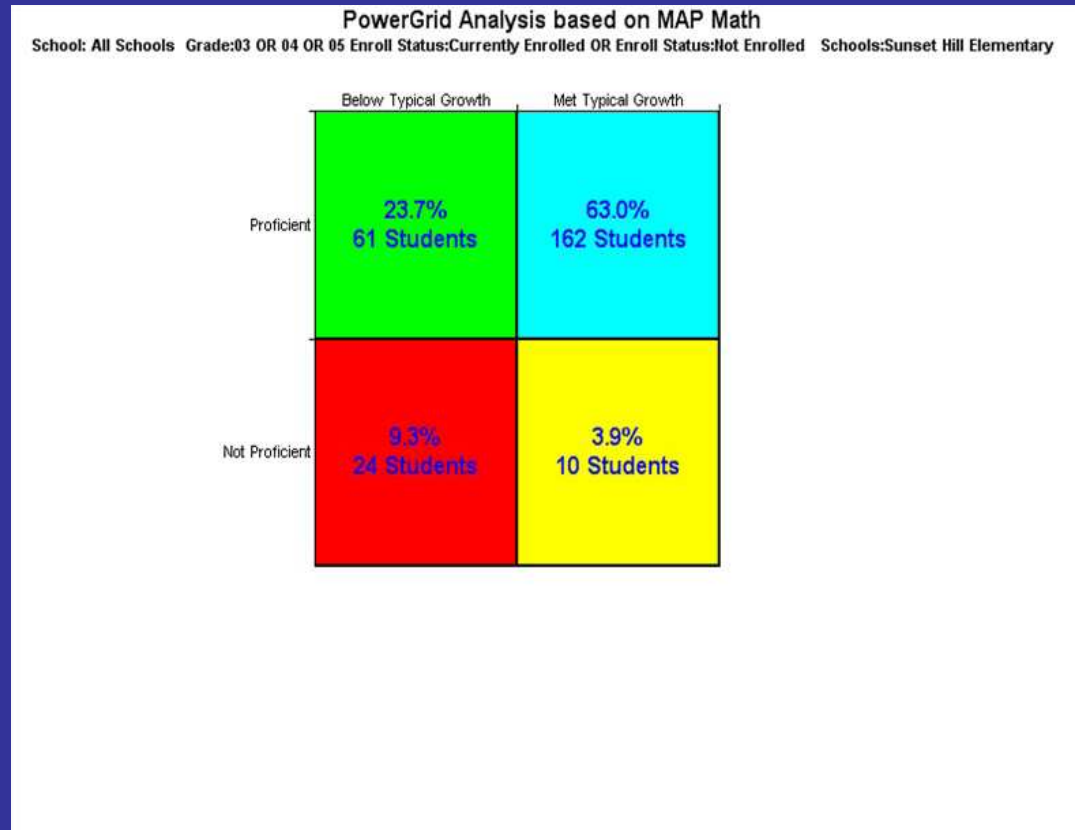
MAP Reading Results 2007-2008



A Model of Excellence Among
Learning Communities

Wayzata Public Schools

MAP Math Results 2007-2008



**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

Wayzata Schools Mission

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

A Model of Excellence Among
Learning Communities

The logo for Wayzata Public Schools, featuring the name in a white, cursive script font with a thick white underline.

...providing a challenging education
which builds academic competence...

- ★ NUA strategies foster high intellectual performance from all students
- ★ Teams focus on formative assessments in the area of math for pacing of units
- ★ The use of guided reading groups in the primary grades allow for differentiated instruction.



A Model of Excellence Among
Learning Communities

Wayzata Public Schools

...develops responsible citizenship...

★ Trojan Pride on the Sunny Side

★ Adopt-a-Family, Pennies for Patients



A Model of Excellence Among
Learning Communities

Wayzata Public Schools

...encourages creativity,
promotes lifelong learning...



A Model of Excellence Among
Learning Communities



Wayzata Public Schools

...advances critical thinking skills...

★ Math Masters, KMO, Geography Bee

★ Moodle, Webquests



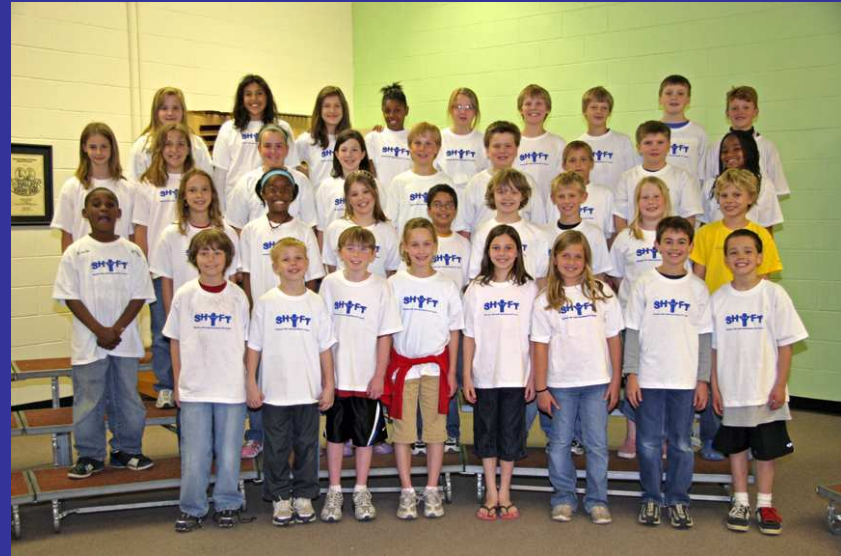
A Model of Excellence Among
Learning Communities

Wayzata Public Schools

...instills a commitment to personal wellness...

★ S.H.I.F.T program

★ Staff involvement



A Model of Excellence Among
Learning Communities

Wayzata Public Schools

...fosters respect for self and others...

Trojan Pride
☀️
On The Sunny Side

I Will Respect

☀️ **Myself**

☀️ **Others**

☀️ **Property**

☀️ **Community**



**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

Myself

-  Eat your own food
-  Make healthy food choices

Others

-  Wait calmly in line
-  Keep your hands to yourself
-  Say please and thank you
-  Use proper table manners
-  Use a quiet voice

Property

-  Take only what you need
-  Clean up your tables

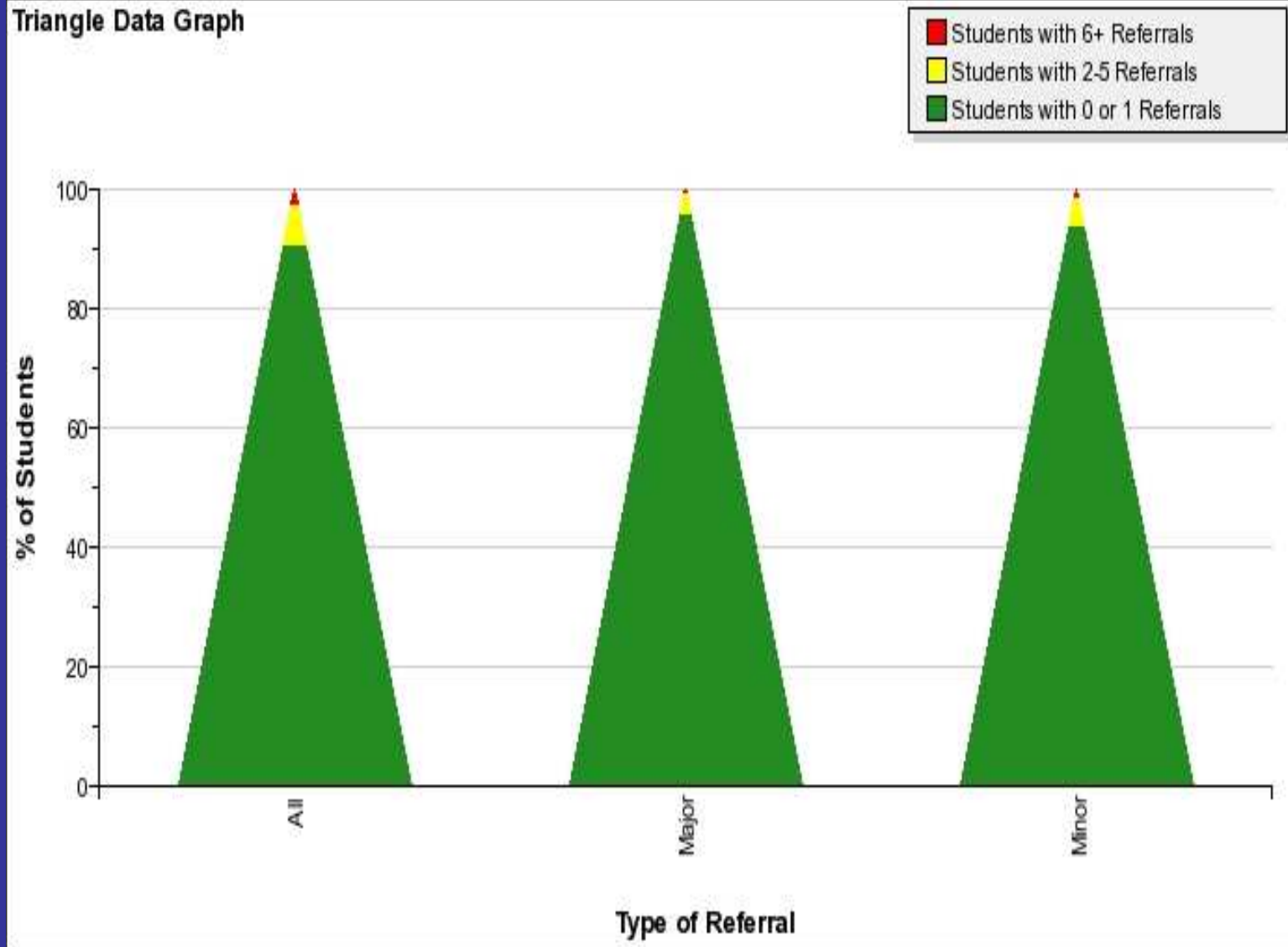
Community

-  Put trash in cans
-  Show others how to make good choices
-  Pick up trash that you see

A Model of Excellence Among Learning Communities

Wayzata Public Schools

Triangle Data Graph



**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools

We Are Proud To Be Sunset Hill



**A Model of Excellence Among
Learning Communities**

Wayzata Public Schools



Independent School District 284
Wayzata, Minnesota

VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2008-2010

- *Provide a more personalized education for each student.*
- *Eliminate the predictability of student achievement based on race.*
- *Provide opportunities for students to engage in global connections.*
- *Prepare students in skills that they will need to function effectively in the future including creative thinking, diplomacy, problem solving and teamwork.*
- *Enhance the sense of ownership and engagement in the district by all segments of the community.*



Shared Decision Agreement Between School and the Wayzata School Board for

School Name: *Sunset Hill Elementary*

This plan was reviewed on: _____

Signature of District Design Team _____

This plan was approved on: _____

Signature of School Board Chair _____



Shared Decisions Agreement Review Team Check List Form

Procedure:

Prior to presentation to the Board, Site Improvement Plans will be reviewed for compliance with statutes, contracts, policies, and administrative regulations. Site Teams are advised that plans should be submitted at least thirty (30) days prior to date of desired Board action.

- Site Improvement Plans are sent to the Office of the Superintendent of Schools.
- Copies of the Site Improvement Plan will be sent to the following members of the review team as designated by the District Shared Decisions Design Team.
- This response sheet will be returned by reviewer to the Superintendent's Office within ten (10) days.
- Any areas of concern will be noted on response sheet along with suggestions for waivers where applicable.
- All response sheets will be forwarded to the chair of the site team.
- Review team members will decide if the Site Improvement Plan should be reviewed by any other departments such as Transportation, Food Service, Building and Grounds, etc. and forward a copy with a cover sheet for check-off response to the appropriate individual.

Review Team Response

Office of the Superintendent

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Curriculum and Instruction

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Finance

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Human Resources

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Wayzata Education Association Representative

☐ Check here if an additional page is attached detailing questions or concerns.

Signature and Date



Site Team Members:

<u>Name</u>	<u>Position</u>	<u>Year</u>
Karen Keffeler	Principal	ongoing
Heather Lane	Parent	2007-2009
Darcie Rodman	Parent	2008-2010
Renee Shakerin	Parent	2008-2010
Stacy Shamblott	Parent	2007-2009
Bonnie Hatton	Teacher	2006-2009
Andrew Worth	Teacher	2008-2010
Sam Bass	Teacher	2008-2010
Lesya Parekh	Teacher	2008-2010



School Name: Sunset Hill Elementary

School Year: 2008-2010



Indicate the District student academic achievement goal for the Q Comp plan:

Improve student achievement in the areas of reading and math as measured by performance on Minnesota Comprehensive Assessments II (MCA II) and Measures of Academic Progress (MAP).

Indicate the Q Comp schoolwide student academic achievement SMART goal:

The percent of students in grades 3-5 at Sunset Hill, who meet or exceed their individual RIT target score in reading will increase from an average of 60.13 percent in the previous testing seasons to 62.13% in the 08-09 testing season.

Provide the rationale and supporting data used to determine the above Q Comp schoolwide goal.

a) Rationale for this goal:

Sunset Hill's goal last year was 54% of the students would meet or exceed their individual reading RIT target score. We have increased the number of students who will meet or exceed their individual RIT target growth by slightly more than 10% (54% plus 5.4% =59.4) setting this year's goal at 60% of our students meeting or exceeding their target RIT score. Achieving the goal of 60% of our students meeting or exceeding their target RIT score would place Sunset Hill in the 70th percentile of all schools in the nation. Although we have only two years of data with which to work, we are confident that we will be able to achieve this goal.

b) Supporting data:

Identify standardized assessment: MAP									
☒ Reading ☐ Mathematics ☐ Other (academic content)	Identify assessed grades: 3-5						District Performance on MCA II (Percent proficient)		
	School trend data			District trend data					
	05-06	06-07	07-08	05-06	06-07	07-08	05-06	06-07	07-08
Measure of student achievement (Percent Meeting Growth Target.):		Fall-Spring Growth 3 rd - 68.4% 4 th - 53.4% 5 th - 50.5	Fall-Spring Growth 3 rd - 73% 4 th - 56.3% 5 th - 64%		Fall-Spring Growth 3 rd - 64% 4 th - 62.4% 5 th - 63%	Fall-Spring Growth 3 rd - 75.5% 4 th - 72% 5 th - 70.9%		Spring 2007 3 rd - 92% 4 th - 85% 5 th - 90%	Spring 2008 3 rd - 91% 4 th - 88% 5 th - 87%
Number of students tested:		258	255		2109	2156		2109	2156

Indicate the action plan for the Q Comp schoolwide goal:

1. Sunset Hill will focus on effective NUA (National Urban Alliance) strategies to improve achievement in the area of reading. The effective strategies are as follows:

1. Frame of Reference and Circle Map
2. Taxonomy
3. Metacognition
4. Defining Format
5. Keyword notes
6. Sentence stretchers and List, Group, Label
7. Read, Talk, Write and Dancing Definitions
8. All Thinking Maps*

Strategies **2, 3**, and “**sentence stretchers**” are found in *Writing As Learning* by Rothstein, Rothstein and Lauber (second edition)

Strategies **4, 5**, and “**read, talk, write**” are found in *Thinking Strategies for Student Achievement* by Nessel and Graham (second edition)

“Dancing Definitions” can be found on www.successfulteachers.com

*Thinking Map strategies are found in *Thinking Maps Tools for Learning* by David Hyerle

Thinking Maps, Inc.

401 Cascade Pointe Lane

Cary, North Carolina 27513

(800) 243-9169

3. Teachers will work within professional learning communities to develop and examine pre-assessment data to inform instruction and flexible grouping.
4. Sunset Hill will have dedicated time blocks within each grade level for language arts instruction with support.
5. Sunset Hill will implement PBIS strategies to teach expectations and improve behavior.



DATA ANALYSIS OF PREVIOUS ALT COMP GOAL

Goal:

2007-2008 School year:

At Sunset Hill, 54% of the students who participate in spring MAP testing will meet or exceed their individual reading RIT target score.

Summary/Interpretation of Data Analysis:

Results of Spring MAP testing by grade level:

Fall to Spring Growth

Third Grade: 70.8%

Fourth Grade: 55%

Fifth Grade: 62.8%

Total average: 62.86%

Total number of students tested: 255

Of those achieving targeted growth, 58.4% would be expected to be proficient on the MCAII tests. Overall, 81.4% of the students were proficient.

Goal Achieved: X Yes

No



Please list other building initiatives.

Initiative:

PBIS

Positive Behavior Interventions and Supports. PBIS is a systems approach supporting social competence and academic achievement through systems, data and practice.

This began with an introduction to staff in the spring of 2008. A grant was written and accepted by the Minnesota Department of Education that same time. The Department of Education will support the school with training and resources through the 2008-2010 school years.

Strategies/Activities:

- **Institute school-wide behavior expectations for common areas**

Status: Achieved

Date Completed: 12/08 Ongoing:

- **Develop classroom expectations using a common matrix**

Status: Some teachers have done this on an individual basis. It will be introduced in the Fall of 2009

Date Completed: Ongoing: xx

- **Develop and implement behavior tracking system.**

Status: Achieved. Currently using SWIS system to track and report data

Date Completed: 09/08 Ongoing: xx

- **Develop Tier II interventions for social skills and organization**

Status: Beginning

Date Completed: Ongoing: XX

Person/Group Responsible:

Trojan Pride Team: Karen Keffeler, Amy Schmidt, Becky Avelar, Robyn Vethe, Sara Koskela, Mari-lynn Wilson, Jane Reynolds and Eileen Walsh.

Timeframe:

2008-2010 and beyond

Trojan Pride on the Sunny Side Behavior Expectations

	SETTING						
EXPECTATIONS		Playground	Hallway	Cafeteria	Bus Line	Bathroom	Independent Media Center Visits
	Myself	✓Play within boundaries ✓Use climbing equipment safely ✓Avoid playing tag on equipment ✓Line up when signal is given	✓Walk down the right side of the hall ✓Take the direct route	✓Eat your own food ✓Make healthy food choices	✓Have everything you need before you leave the building ✓Stand in your own bus line ✓Walk to the bus	✓Go only when necessary ✓Close the stall door ✓Flush toilet ✓Wash your hands	✓Return books to book drop ✓Speak quietly ✓Use time wisely
	Others	✓Use respectful language ✓Avoid playing tag on equipment ✓Include others ✓Take turns in games and on equipment ✓Use peaceful contact	✓Keep your hands at your side ✓Walk in a single file line ✓Remain quiet	✓Wait calmly in line ✓Keep your hands to yourself ✓Say please and thank you ✓Use proper table manners ✓Use a quiet voice	✓Listen to the bus line leader, supervisor and safety patrol ✓Keep your body and backpack to yourself ✓Watch out for siblings	✓Keep the bathroom clean ✓Wash your hands with soap ✓Use a quiet voice ✓Respect other's privacy	✓Allow others to do their work ✓Wait quietly in line to check out
	Property	✓Use equipment properly ✓Put litter in garbage cans ✓Return equipment at end of recess	✓Keep your hands to yourself ✓Pick up any litter that you see	✓Take only what you need ✓Clean up your tables	✓Stay behind the yellow line ✓Keep all belongings in backpack	✓Flush the toilet ✓Keep the area clean ✓Use all fixtures properly	✓Use shelf markers ✓Push in chairs ✓“Hug” books ✓Pick up due date slips off floor
	Community	✓Include everyone in games and play. ✓Line up when signal is given ✓Return to your classroom quietly	✓Only leave class with permission	✓Put trash in cans ✓Show others how to make good choices ✓Pick up trash that you see	✓Leave your classroom only when dismissed ✓Show others how to make good choices	✓Respect other people's privacy ✓Tell an adult of any problems or needs ✓Use assigned restroom	✓Use quiet voices ✓Take AR tests quickly

Initiative:

RtI

Response to Intervention is the practice of providing high quality instruction and interventions matched to student need, monitoring progress frequently to make changes in instruction, and applying child response data to important educational decisions.

Strategies/Activities:

- **Change the intervention team concept from part of the special education referral process to one of problem solving to improve student achievement**

Status:

Date Completed: Ongoing: XX

- **Revise the referral form to focus on student strengths, motivations for student behavior, and tracking progress through measurable goals.**

Status:

Date Completed: 10/08 Ongoing:

- **Schedule team time during the school day for the purpose of discussing student achievement and teaching strategies (PLC model).**

Status:

Date Completed: Ongoing: XX

Person/Group Responsible:

Problem Solving Team members: Karen Keffeler, Amy Schmidt, Kerry Hill, Susan Wright, Krista Ice, Eileen Baker, Jill Gottlieb

Building Leadership Team members: Krista Ice, Sam Bass, Janette Wachs, Anne Rydland, Joette Rispalje, David Wiegert, Theresa Walsworth, Chip Brofford, Charlie Carr, Bonnie Hewitt

Timeframe:

2008-2011



Sunset Hill Elementary

Student Demographics

Student Population by Grade

		2007-2008			2006-2007			2005-2006	
Grade	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size	# of Males	# of Females	Avg. Class Size
Kdg	46	42	16.8	41	47	17.6	51	42	18.6
1	42	48	22.5	54	46	22	41	44	21.25
2	54	56	22	51	42	23.25	41	38	19.75
3	51	40	22.75	46	39	21	47	43	22.5
4	50	34	24	49	46	23.75	42	47	22.25
5	48	42	22.5	48	48	24	42	40	27.3
Total	291	262		289	268		264	254	



**Sunset Hill Elementary
Student Demographics**

Ethnic Distribution

	2008-2009	2007-2008	2006-2007	2005-2006
White American	421	418	429	402
African American	79	63	55	56
Asian American	51	50	50	37
Hispanic/Latino American	23	20	22	22
Indian American	1	2	1	1

Percent of Students on Free/Reduced

	2008-2009	2007-2008	2006-2007	2005-2006
Free	19.1%	19.8%	18.3%	18.0%
Reduced Price	5.5%	5.8%	4.1%	3.5%

Student Mobility

The percent of students entering and leaving during the year, computed by dividing the number of transfers by the October 1 enrollment.

2006-2007	2005-2006	2004-2005
15.44%	7.72%	15.59%



Student Demographics

Average Daily Attendance

(Please insert three years of data provided by the Office of Assessment.)

2006-2007				2005-2006				2004-2005			
1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th
96.43	96.31	96.74	96.41	95.63	96.31	95.85	96.13	96.04	95.72	96.2	96.09

Percent of Parents Attending Conferences

(Please insert data provided by the individual building.)

2006-2007		2005-2006		2004-2005	
Fall	Spring	Fall	Spring	Fall	Spring
96%	95%	95%	95%	95%	95%



**Sunset Hill Elementary
Student Achievement**

2007-2008 Minnesota Comprehensive Assessment (MCA-II)

	Grade 3 Math		Grade 3 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	91.8	366.2	87.8	369.5
Wayzata	92.9	366.2	92.8	372.0
State	81.4	359.1	78.9	363.1

	Grade 4 Math		Grade 4 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	81.3	461.6	77.1	460.1
Wayzata	88.4	465.3	88.1	464.4
State	71.6	456.7	72.2	457.2

	Grade 5 Math		Grade 5 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	80.8	560.3	80.0	559.6
Wayzata	84.8	562.5	87.0	565.1
State	66.0	554.2	73.4	557.1

2006-2007 Minnesota Comprehensive Assessment (MCA-II)

	Grade 3 Math		Grade 3 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	87.4	365.5	88.4	369.4
Wayzata	90.4	365.3	91.8	372.8
State	79.3	358.7	79.6	363.2

	Grade 4 Math		Grade 4 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	79.3	461.4	76.1	460.3
Wayzata	86.7	464.2	85.3	464.5
State	70.9	456.7	71.4	457.0

	Grade 5 Math		Grade 5 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	75.5	563.2	86.6	564.3
Wayzata	84.6	563.8	90.1	566.1
State	63.2	554.1	73.2	557.5



**Sunset Hill Elementary
Student Achievement**

2005-2006 Minnesota Comprehensive Assessment (MCA-II)

	Grade 3 Math		Grade 3 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	89.3	363.0	90.9	371.0
Wayzata	92.0	365.2	89.5	373.1
State	77.8	357.8	81.6	365.3

	Grade 4 Math		Grade 4 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	87.4	464.3	88.0	467.7
Wayzata	87.3	463.0	90.5	467.3
State	69.0	455.0	76.7	459.6

	Grade 5 Math		Grade 5 Reading	
	% Proficient	Avg Score	% Proficient	Avg Score
Sunset Hill	73.5	557.8	79.5	561.7
Wayzata	85.0	562.8	90.6	567.8
State	55.0	551.8	76.9	559.1



**Sunset Hill Elementary
Student Achievement**

Measures of Academic Progress (MAP)-

(SS=Average Scale Score; PR=Average Percentile Rank)

2007-2008

Math	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Sunset Hill	219	82	224	74	229	71
Wayzata	216	79	228	82	234	79
National	202	50	211	50	219	50

Reading	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Sunset Hill	207	70	210	62	218	66
Wayzata	208	72	215	73	221	73
National	200	50	207	50	212	50

2006-2007

Math	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Sunset Hill	218	80	224	75	232	76
Wayzata	215	78	226	79	235	81
National	202	50	211	50	219	50

Reading	Grade 3		Grade 4		Grade 5	
	SS	PR	SS	PR	SS	PR
Sunset Hill	205	67	210	62	219	71
Wayzata	207	70	214	70	220	72
National	200	50	207	50	212	50



Staff Demographics

(Please insert data provided by Human Resources Department.)

Experience Profile of Staff (Percent of Licensed Staff by Years of Teaching Experience)				Education Profile of Staff (Percent of Licensed Staff by education/training)		
1 st Year	2 - 7	8 - 20	20+	BA	Masters	Doctorate
14%	52%	21%	13%	45%	55%	

Staff Roster

Name	Assignment
Avelar, Rebecca	0.5 FTE Kindergarten
Baker, Eileen	Third Grade
Barnes, Caroline	Reading Recovery/Lit spec
Bass, Samuel	0.9 Music
Brofford, Chip	Fourth Grade
Burdick, Cheryl	Fourth Grade
Carr, Charles	Fifth Grade
Crow, Mindy	0.5 Reading Recovery
Denn, Liz	0.5 FTE First Grade
Durand, Sara	Special Ed
Gilbertson, Liz	0.5 K/0.5 Math spec
Gottlieb, Jill	0.5 FTE Second Grade
Gregory, Jill	0.9 Art
Hatton, Bonnie	Vision 21
Hill, Kerry	speech/language
Hinnenkamp, Adam	Third Grade
Howard, Katie	First Grade
Ice, Krista	Literacy Specialist
Koskela, Sara	Third Grade
Kraemer, Kareena	0.8 FTE Tech
Leuer, Jan	PE teacher
Lindquist, Laurie	Media Specialist
Linsday, Beth	First Grade
Neve, Kristin	Setting III spec ed
Parekh, Lesya	Fourth Grade
Pearson, Katie	Second Grade
Petersen, Sue	ELL
Peterson, Lindsey J.	Kindergarten
Reynolds, Jane	Fourth Grade
Rispolje, Joette	Second Grade
Rydland, Anne	First Grade
Sala, Michael	Setting III social worker
Schmidt, Amy	social worker
Tietema, Pat	Fifth Grade
vanKoeeverden, Erik	Third Grade
Vethe, Robyn	Second Grade/ Spanish
Wachs, Janette	Kindergarten Plus
Walsh, Eileen	Fifth Grade
Walsworth, Theresa	Third Grade
Wiegert, David	Second Grade
Wilson, Mari-Lynn	0.5 FTE First Grade
Wojtkiewicz, Kathie	Psychologist
Worth, Andrew	Fifth Grade
Wright, Susan	Special Ed

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

1. Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports:

- Student Activity Fund Report of February 28, 2009.
- Monthly Financial Report details fund and budget status data as of February 28, 2009

No School Board action is required.

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

FUND STATUS REPORT

February, 2009

	<u>BALANCE</u> <u>JUNE 30, 2008</u>	<u>YTD</u> <u>REVENUE</u>	<u>YTD</u> <u>EXPENDITURES</u>	<u>BALANCE</u> <u>FEBRUARY, 2009</u>
GENERAL/TRANSP/CAPITAL	9,244,386	65,613,043	55,979,373	18,878,055
FOOD SERVICE	974,263	2,976,393	2,767,059	1,183,597
COMMUNITY SERVICE	<u>1,048,608</u>	<u>4,901,205</u>	<u>4,743,212</u>	<u>1,206,601</u>
OPERATING FUNDS	11,267,257	73,490,641	63,489,645	21,268,253
DEBT SERVICE	<u>2,261,513</u>	<u>42,057,028</u>	<u>42,565,417</u>	<u>1,753,124</u>
NON-OPERATING FUNDS	<u>2,261,513</u>	<u>42,057,028</u>	<u>1,719,269</u>	<u>1,753,124</u>
TOTAL FUNDS	<u>13,528,770</u>	<u>115,547,669</u>	<u>65,208,914</u>	<u>23,021,377</u>

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

PM
BOARD
4/8/2009

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

February, 2009

REVENUE

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD REVENUE</u>	<u>DIFFERENCE</u>	<u>PERCENT RECEIVED</u>
GENERAL/TRANSP/CAPITAL	106,409,281	65,613,043	40,796,238	61.66%
FOOD SERVICE	4,751,638	2,976,393	1,775,245	62.64%
COMMUNITY SERVICE	<u>7,445,440</u>	<u>4,901,205</u>	<u>2,544,235</u>	<u>65.83%</u>
OPERATING FUNDS	118,606,359	73,490,641	45,115,718	61.96%
DEBT SERVICE	<u>42,428,525</u>	<u>42,057,028</u>	<u>371,497</u>	<u>99.12%</u>
NON-OPERATING FUNDS	<u>42,428,525</u>	<u>42,057,028</u>	<u>371,497</u>	99.12%
TOTAL FUNDS	<u><u>161,034,884</u></u>	<u><u>115,547,669</u></u>	<u><u>45,487,215</u></u>	71.75%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

PM
BOARD
4/8/2009

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT

February, 2009

EXPENDITURES

<u>FUND</u>	<u>Revised BUDGET</u>	<u>YTD EXPENDITURES</u>	<u>DIFFERENCE</u>	<u>PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	110,582,777	55,979,373	54,603,404	50.62%
FOOD SERVICE	4,828,226	2,767,059	2,061,167	57.31%
COMMUNITY SERVICE	<u>7,177,812</u>	<u>4,743,212</u>	<u>2,434,600</u>	<u>66.08%</u>
OPERATING FUNDS	122,588,815	63,489,645	59,099,170	51.79%
DEBT SERVICE	<u>42,340,566</u>	<u>42,565,417</u>	<u>(224,851)</u>	<u>100.53%</u>
<u>NON-OPERATING FUNDS</u>	<u>42,340,566</u>	<u>42,565,417</u>	<u>(224,851)</u>	100.53%
TOTAL FUNDS	<u>164,929,381</u>	<u>106,055,062</u>	<u>58,874,319</u>	64.30%

NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.

PM
BOARD
4/8/2009

INDEPENDENT SCHOOL DISTRICT 284
WAYZATA, MINNESOTA

BUDGET STATUS REPORT
COMPARATIVE ANALYSIS

February, 2009

EXPENDITURES

<u>FUND</u>	<u>FY 2009 YTD EXPENDITURES</u>	<u>FY 2009 PERCENT PAID</u>	<u>FY 2008 YTD EXPENDITURES</u>	<u>FY 2008 PERCENT PAID</u>
GENERAL/TRANSP/CAPITAL	55,979,373	50.62%	53,354,990	51.11%
FOOD SERVICE	2,767,059	57.31%	2,530,289	55.82%
COMMUNITY SERVICE	<u>4,743,212</u>	66.08%	<u>4,194,646</u>	60.92%
OPERATING FUNDS	63,489,645	51.79%	60,079,925	51.88%
DEBT SERVICE	<u>42,565,417</u>	100.53%	<u>14,747,696</u>	67.78%
NON-OPERATING FUNDS	<u>42,565,417</u>	100.53%	<u>14,747,696</u>	67.78%
TOTAL FUNDS	<u>106,055,062</u>	64.30%	<u>74,827,621</u>	54.39%

**NOTE: Revenue and Expenditures are accounted on a modified basis of accounting.
Totals reflected above are unaudited.**

PM
BOARD
4/8/2009

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : MISCELLANEOUS											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	018	000	000	000	899/099	AD BUILDING	483.00	241.60	356.06	368.54
21	R	018	000	000	000	092	INTEREST/BANK CHARGES	-	7,870.57		7,870.57
	TOTAL MISCELLANEOUS							483.00	8,112.17	356.06	8,239.11

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	251	280	070	000	899/099	BASEBALL	(2,801.59)	13,725.00	10,263.98	659.43
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	6,010.96	3,788.00	1,927.45	7,871.51
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	(2,609.10)	13,232.00	9,233.06	1,389.84
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	4,098.41	12,346.00	13,021.92	3,422.49
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	2,422.07	4,173.00	1,262.21	5,332.86
21	E/R	251	280	075	000	899/099	FOOTBALL	40,889.97	60,597.00	54,934.34	46,552.63
21	E/R	251	280	076	000	899/099	GYMNASTICS	899.13	3,847.00	3,686.40	1,059.73
21	E/R	251	280	077	000	899/099	GOLF - BOYS	1,249.31	2,183.48	315.00	3,117.79
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	2,063.13	1,532.12		3,595.25
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	(141.64)	14,426.25	7,895.93	6,388.68
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	7,621.88	9,636.50	4,101.11	13,157.27
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	1,914.53	2,913.00	1,171.35	3,656.18
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	1,932.99	22,545.92	20,696.74	3,782.17
21	E/R	251	280	083	000	899/099	SOFTBALL	2,596.93	3,056.00	1,234.56	4,418.37
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	1,258.78	4,671.00	1,099.73	4,830.05
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	8,154.47	18,142.00	16,640.25	9,656.22
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	2,941.60	19,219.24	17,123.67	5,037.17
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	4,282.44	7,557.00	7,487.88	4,351.56
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	11,494.67	2,411.00	1,438.36	12,467.31
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	5,949.38	3,171.00	65.54	9,054.84
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	4,317.89	13,448.25	16,567.12	1,199.02
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	4,468.06	1,735.00	366.42	5,836.64
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	795.38	2,707.00	182.88	3,319.50
21	E/R	251	280	093	000	899/099	VOLLEYBALL	2,326.73	9,476.40	8,746.65	3,056.48
21	E/R	251	280	094	000	899/099	WRESTLING	(1,191.70)	4,480.00	1,237.56	2,050.74
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	1,727.08	654.00		2,381.08
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	2,921.86	4,294.00	925.00	6,290.86
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	2,231.30	3,348.00	496.18	5,083.12
	TOTAL HIGH SCHOOL ATHLETICS							117,824.92	263,315.16	202,121.29	179,018.79

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	253	280	152	000	899/099	MUSICAL	13,825.65	11,848.00	4,015.61	21,658.04
21	E/R	253	280	155	000	899/099	VALLEYFAIR	7,523.49		3,230.00	4,293.49
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	1,713.34	14,757.69	786.92	15,684.11
21	E/R	253	280	157	000	899/099	BAND	828.37	5,338.20	7,443.84	(1,277.27)
21	E/R	253	280	158	000	899/099	CHOIR	513.08		513.08	-
21	E/R	253	280	161	000	899/099	YEARBOOKS	4,663.88	13,165.00	9,946.45	7,882.43
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	18,303.64	9,556.62	13,358.84	14,501.42
21	E/R	253	280	167	000	899/099	MINI COURSES	2,822.23	(20.11)	350.00	2,452.12
	TOTAL CENTRAL MIDDLE SCHOOL							50,193.68	54,645.40	39,644.74	65,194.34

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : WEST MIDDLE SCHOOL											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	351	280	201	000	899/099	BAND	2,395.41	5,247.05	1,116.32	6,526.14
21	E/R	351	280	202	000	899/099	CHOIR	2,928.67	2,910.00	400.00	5,438.67
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,679.02	652.38	1,927.96	5,403.44
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	773.62	1,399.00	1,287.50	885.12
21	E/R	351	280	212	000	899/099	YEARBOOK	7,931.63	110.00	4,078.49	3,963.14
21	E/R	351	280	213	000	899/099	THEATER	12,898.95	6,641.50	9,200.23	10,340.22
21	E/R	351	280	214	000	899/099	BOYS NIGHT OUT	404.26			404.26
21	E/R	351	280	215	000	899/099	DAY ONE	519.50	240.00	71.25	688.25
TOTAL WEST MIDDLE SCHOOL								34,531.06	17,199.93	18,081.75	33,649.24

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : EAST MIDDLE SCHOOL											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	8,288.35	8,413.00	11,812.33	4,889.02
21	E/R	352	280	102	000	899/099	LOCKERS	318.32			318.32
21	E/R	352	280	104	000	899/099	BAND	1,150.22	1,680.00		2,830.22
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	1,045.55	754.00	883.06	916.49
21	E/R	352	280	107	000	899/099	VARIETY FUND	6,972.85	1,048.27	2,471.92	5,549.20
TOTAL EAST MIDDLE SCHOOL								17,775.29	11,895.27	15,167.31	14,503.25

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Wayzata Public Schools												
Student Activity Fund Summary												
February 28, 2009												
PROGRAM/LOCATION : GREENWOOD												
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of	
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09	
21	E/R	406	280	307	000	899/099	KINDERGARTEN	412.17	1,055.00	204.60	1,262.57	
21	E/R	406	280	311	000	899/099	MEDIA	207.29	23.00		230.29	
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	4,251.01	265.00	1,243.89	3,272.12	
	TOTAL GREENWOOD							4,870.47	1,343.00	1,448.49	4,764.98	

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : OAKWOOD											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	625.84	5,471.57	5,527.54	569.87
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	6,969.75	1,096.75	1,787.33	6,279.17
21	E/R	407	280	476	000	899/099	CHESS CLUB	449.93	228.00	47.47	630.46
Total Oakwood Elementary								8,045.52	6,796.32	7,362.34	7,479.50

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : SUNSET HILL											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	06/30/08	Revenue	Expend	02/28/09
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	8,382.76	7,285.88	14,298.26	1,370.38
21	E/R	408	280	573	000	899/099	STUDENT COUNCIL	815.29	(815.29)		-
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	2,358.61	289.25	2,261.90	385.96
TOTAL SUNSET HILL								11,556.66	6,759.84	16,560.16	1,756.34

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : PLYMOUTH CREEK											
								Balance as Of	FY'2008/09	FY'2008/09	Balance as Of
<u>Fund</u>	<u>Type</u>	<u>Org</u>	<u>Prq</u>	<u>Crs</u>	<u>Fin</u>	<u>Obj/Src</u>	<u>Account Name</u>	<u>06/30/08</u>	<u>Revenue</u>	<u>Expend</u>	<u>02/28/09</u>
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	12,990.68	5,733.20	0.00	18,723.88
TOTAL PLYMOUTH CREEK								12,990.68	5,733.20	-	18,723.88

Wayzata Public Schools											
Student Activity Fund Summary											
February 28, 2009											
PROGRAM/LOCATION : GLEASON LAKE											
Fund	Type	Org	Prg	Crs	Fin	Obj/Src	Account Name	Balance as Of 06/30/08	FY'2008/09 Revenue	FY'2008/09 Expend	Balance as Of 02/28/09
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	6,340.34		896.85	5,443.49
21	E/R	411	280	354	000	899/099	STUDENT COUNCIL	879.57			879.57
21	E/R	411	280	358	000	899/099	MEDIA	2,440.68		2,440.68	-
	TOTAL GLEASON LAKE							9,660.59	-	3,337.53	6,323.06

Wayzata Public Schools
Student Activity Fund Summary
February 28, 2009

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WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

2. Approval of Special Education Transportation Contract

Quotes for the special education transportation contract for 2009-2010 and 2010-2011 were opened on March 23, 2009. Four companies provided quotes and the district was pleased with the responses we received.

Selection criteria were primarily based upon the safety of students, operational effectiveness and efficiencies, cost, and upgrades. A rigorous evaluation of the proposals occurred and the Administration recommends that the contract be awarded to First Student for the two year period beginning August 1, 2009 with the option for the district to extend the contract for a subsequent two year period.

Important consideration was given to the fact that the district has firsthand knowledge of First Student's performance (recall that First Student provides regular student transportation services to the district) as well as its significant experience in providing student transportation services.

Other highlights of this contract include the following:

1. First Student will arrange for a terminal located within district boundaries.
2. While special education funding formulas reimburse the district for 100% of the costs of providing special education transportation (subject to proration), this contract locks in second year costs at a 3% increase.

3. Average age of the fleet will be less than one year old, providing a fleet that is in compliance with Federal and State regulations and that ensures current student safety measures are in place.
4. Best practices will be available through the use of GPS, cameras, and current metro GIS (electronic maps), thus increasing the safety of students and improving the efficiency of the district's transportation program.
5. Contractor and district will have integrated technology through Edulog, thus providing real time, on-line information.

RECOMMENDED ACTION: Accept the quote from First Student for special education transportation for 2009-2010 and 2010 and 2011, approve the attached contract, and authorize the Board Clerk to sign the contract.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

INDEPENDENT SCHOOL DISTRICT NO 284

Wayzata, Minnesota

Non-Exclusive Contract to Provide Special Education Student Transportation during the 2009-2010 and 2010-2011 School Years

The School Board of Independent School District No 284, Wayzata, Minnesota will receive written quotations from contractors until 10:00 a.m. Monday, March 23, 2009 at the Administration Building, 210 Co. Rd. 101 N., Wayzata, Minnesota 55391, at which time quotations will be opened for participation in the negotiation process. A mandatory pre-quotation conference will be held at Central Middle School on Monday, March 16, 2009 at 10 a.m.

The quotation and negotiation process is set forth in the specifications, which are available at the Wayzata District Business Office at the above address, Monday through Friday, 8:00 a.m. - 4:00 p.m. or by telephoning Fred Retzloff at (763) 745-5196.

All quotations must be submitted on a Quotation Form in an envelope plainly marked "Special Education Transportation" and addressed to Independent School District #284, 210 Co. Rd. 101 N. P.O. Box 660, Wayzata, MN 55391.

No quotations shall be withdrawn subsequent to the opening of quotations without the consent of Independent School District #284 for a period of sixty (60) days after the scheduled time for the closing of quotations.

The Board of Education reserves the right to accept or to reject any or all quotations, to waive any informalities, and to award the quotation it deems to be in the best interest of the School District.

PRE-QUOTE MEETING TO BE HELD MONDAY, MARCH 16th, 2009 - 10:00 A.M.

QUOTE OPENING MEETING TO BE HELD MONDAY, MARCH 23rd, 2009 - 10:00 A.M.

**INSTRUCTIONS TO CONTRACTORS PROVIDING QUOTES
AND GENERAL CONDITIONS**

Successful contractor(s) shall furnish equipment and personnel sufficient to provide daily transportation for the students described herein, as well as additional programs at all times of day, at various locations. Generally, the transportation will include pickup of students at their home or day care locations in the morning, at noon, and pickup from school to home or day care location in the afternoon.

The successful contractor(s) will be assigned to Special Education Transportation according to the needs of the District. The District reserves the right to alter routes of travel or increase or decrease the usage of buses offered to it, depending on schedule or program changes. The School District reserves the right to award multiple contracts and/or to jointly transport students with other school districts.

1. SUBMISSION OF QUOTES

Interested Contractors shall submit their quotations upon enclosed quotation forms. All quotations must be signed in ink and in longhand, and the completed form shall be without interlineations, additions or erasures. All communications regarding the quotation process or specifications should be addressed to the Transportation Department, 305 Vicksburg Ln. N., Plymouth MN 55447, 763-745-5196. The District assumes no further responsibility for interpreting the intent or meaning of this quotation.

2. QUOTATION FORM

Interested Contractors shall submit their quotations upon the Quotation Form included with the specifications. Independent School District #284 reserves the right to waive any irregularities and to accept or reject in whole or in part, all quotations and to request new quotations, or to accept the lowest responsible quote or quotations which in its judgment is best for the interest of the school district.

3. QUOTATION SECURITY

Interested Contractors should accompany their quotations with a certified check, cashier's check or bid bond made payable to the Wayzata Public Schools in the amount of five (5) percent of the total amount submitted. The successful contractor(s) must also furnish a performance bond as per Item #7 of the Instructions to Contractors Providing Quotes and General Conditions. All security monies will be returned within 48 hours after the award is made to the successful vendor(s).

4. PRE-QUOTATION CONFERENCE

There shall be a pre-quotation conference for all prospective contractors to review the specifications of the contract with the District. All questions by interested contractors shall be presented at this meeting. Changes and interpretations resulting from this meeting will be mailed to all prospective contractors that have (or will) receive copies of the specifications. The District assumes no further responsibility for interpreting the intent or meaning of these specifications. The date and time of this conference shall be Monday, March 16th, 2009 at 10:00 a.m., in Room A-413 of Central Middle School at 305 Vicksburg Ln N., Plymouth, MN.

5. OPENING QUOTATIONS

At 10:00 a.m. Monday, March 23rd, 2009 all quotations received by the School District will be opened and read aloud in the Conference Room of the Administration Building. After the quotations have been opened and read aloud, negotiation meetings will be set with each contractor as needed to discuss the quotation. It is anticipated that the Wayzata School Board will take action on the contract for Special Education Transportation at the Monday, April 13th, 2009 School Board Meeting.

6. TITLE IX COMPLIANCE

NON-DISCRIMINATION POLICY

As required by Title IX of the Education Amendments of 1972, notification is being given to all contractors or entities providing benefits or services to Independent School District No. 284 employees of the non-discrimination policy adopted by Independent School District No. 284, stated as follows:

EQUAL OPPORTUNITY

“It is the policy of Independent School District #284, in compliance with current federal and state statutes and regulations, and in recognition of its obligation to provide equal opportunity for education and employment for all persons within its jurisdiction, not to discriminate on the basis of sex, race, religion, color, national origin, economic status, disability, age or marital status in any area of the educational program of personnel practices of the District.”

“Title IX prohibits school districts from doing business with any contractor or vendor not complying with Title IX requirements.”

SPECIAL NOTE: The Wayzata Public Schools is a non-profit educational organization under Section 501 (a) of the Internal Revenue Code, the date of such ruling (Form 637, #A-112926) is February 17, 1961, and such ruling has not been withdrawn or revoked.

7. CONTRACT DURATION AND CONDITIONS

Pursuant to Minnesota Statute 123B.52, contracts drawn upon this quote shall be for a two-year term with an option on the part of the District to renew for an additional two years. The contract shall include the following conditions:

- A. Contract shall commence August 1, 2009 and shall continue to July 31, 2011 unless sooner terminated in accordance with the provisions of this contract.
- B. The School District retains the sole option to renew this contract for an additional two years subject to satisfactory service and negotiations of rates for the additional two years.
- C. The books, records, documents and accounting procedures and practices of the contractor, relevant to the contract, shall be subject to examination by the School District's representative(s) at the discretion of the Board of Education upon three (3) working days notice. In order to establish justification and make decisions as to the validity of contractor requests for increased charges to the District for services, the District reserves the right to have a qualified third party evaluate the contractor's operating cost records and issue an opinion relative to the justification for cost increases.
- D. Other reasons for review shall include, but are not limited to, the District's continued need for the contracted service.
- E. Special requirements of either party to the contract not covered in the specifications may be negotiated at any time at the option of the District.

8. INSURANCE REQUIREMENTS

- A. The Contractor shall agree to indemnify and save the School District harmless from any claims, expenses, or damages including claims involving personal injury or property damage arising out of or in the course of providing the service called for by this contract.
- B. Minimum required coverage shall be:
 - 1) Bodily Injury Liability - \$1,000,000 Per Person
- \$2,000,000 Per Occurrence
 - 2) Property Damage Liability - \$1,000,000 Per Occurrence
 - 3) Automobile Liability-Single Limit - \$1,000,000
Personal Injury Protection - Statutory Coverage
(This may be amended to excess over other valid and collectible insurance)
Uninsured and Underinsured Motorists - Single Limit - \$1,000,000
 - 4) Workmen's Compensation - Statutory Coverage
 - 5) Umbrella Liability - \$5,000,000
(must be stated if excess only)
- C. The District shall be named as "additional insured" with a provision for notification of cancellation for any reason. The insurance will also protect the pupils during loading and unloading times.
- D. Immunity endorsement (schools) - Waive governmental immunity so coverage is provided for any lawsuits which might occur.
- E. Hired and non-owned auto endorsement required.
- F. Insurance shall be kept in force for the entire period of the contract.
- G. Copies of insurance policies showing issuance and in force shall be immediately furnished to Wayzata Independent School District #284.
- H. Successful contractor(s) shall furnish and maintain during the life of the contract Worker's compensation coverage for the protection of employees in the amount as required by law.
- I. No liability resulting from a vehicular accident, or any driver or operational negligence will be assumed by the District, its employees or its authorized representatives.

9. FAILURE TO PERFORM

Independent School District #284 will require strict adherence to the terms and specifications of the contract to be awarded, including but not limited to specifications related to schedules, adequacy of equipment, maintenance of equipment, employment of qualified personnel, constant attendance of qualified supervisory personnel, enforcement of rules of conduct of children while being transported, safety of operation under all conditions and strict and faithful compliance with all rules, regulations, directives and orders of the officials and peace officers of any and all municipalities and of any and all persons or bodies having jurisdiction or control of any subject matter of the contract.

Failure or refusal of the contractor to substantially perform the conditions of the contract or the specifications or proposals attached hereto during the term of this agreement or any extension hereof after 30 days written notice to the contractor, unless within said 30 days, the contractor shall correct the performance to the satisfaction of the Independent School District #284, may, at the option of Independent Schools District #284, be cause for notification to the surety of the performance bond herein to require the surety to perform the terms of the contract, specifications and proposals attached hereto in the place of the contractor; declaring the contractor to be in breach hereof, and terminating the services of the contractor herein.

If, by reason of any acts of God, fires, strikes, present or future laws, ordinances, government orders, rules or regulations, the contractor shall be prevented from carrying out the terms and conditions of this contract, the District shall have the right, if it so desires, to utilize the contracted buses and other equipment and with School District Personnel continue the transportation of students to and from school, or to hire the same done, in which case the operating expenses incurred by the School District shall be deducted from the payments owed to the contractor. The District shall provide the contractor with a monthly summary itemizing each incident of non-performance during the month in question. The contractor shall have five (5) working days in which to make a response to any of the reported incidents of non-performance. The School District shall, at its sole discretion, make a determination as to whether the non-performance occurred, and if so, whether there are extenuating or mitigating circumstances which eliminate the need for a decrease in compensation because of the incident of non-performance.

Further, upon the contractor's failure to perform in accordance with these specifications, and the District determination that such failure of performance is temporary in duration, the District shall have the option to hire others to perform such activity for the balance of the contract year, and to charge such costs against the payments owed to the contractor.

Unreasonable and continuing violations of any terms, conditions or clauses included in this specification shall constitute a material breach of this non-exclusive contract. Contractors shall not be penalized for late arrivals that are caused by inclement weather or other conditions outside of their control. **In no instance should the safety of the students be jeopardized to arrive at the school on time.**

The following conditions provide examples of incidents that constitute non-performance. They do not limit the definition of non-performance within this contract.

- A. Failure to perform service under terms of this contract.
- B. Failure to follow the guidelines as identified in the specifications.
- C. Repeated violation of District-established policies.
- D. Failure of the bus driver to follow the bus routes established by or with the District.
- E. Failure of the contractor to perform any or all portions of an assigned route.
- F. Consistently late arrival at schools for AM arrivals or PM departures.
- G. Failure to notify the District of accidents.
- H. Failure of drivers to have route copies, maps (if applicable), and student emergency forms in their vehicles.
- I. Failure to notify the District of vehicle breakdowns or late buses.
- J. Failure of drivers to have watches and to keep their routes on time.
- K. Failure to assign vehicles of proper capacity as required.
- L. Failure to perform service under terms of specifications and contract.
- M. Failure to have standby drivers and assistants familiar with the route and student needs.
- N. Failure to have an adequate number of dispatching, driving and driver assistant personnel available for District needs.
- O. Failure to perform dry runs prior to the first day of school.
- P. Driver ejecting a student from a bus in route.

10. FORCE MAJEURE

In the event Contractor is unable to provide the transportation services herein specified because of any act of nature, civil disturbance, fire, flood, war, governmental action, labor dispute involving District personnel, picketing, strike, or lockout, or any condition or cause beyond Contractor's control, District may excuse Contractor from performance under this Agreement.

11. EQUIPMENT AND MAINTENANCE

- A. Only vehicles no older than eight (8) model years will be used, with at least 50% of the fleet used daily no older than six (6) years. All buses shall be gasoline or diesel-fueled. It is anticipated there will be approximately 26 routes requiring 30 buses to include 4 Spare vehicles and 10 lift vehicles. Type III vehicles will be used only when specified. All vehicles used shall be buses except when specified otherwise.
- B. Contractor(s) shall furnish the District copies of all state school bus inspections and reports and must comply with the legal requirements for transportation equipment and drivers which meet with the rules and regulations of the State Board of Education and the Commissioner of Transportation.
- C. Vehicles shall be clearly identified with the Contractor's name and a unit number.
- D. Contractor shall provide, at no additional cost to the District, a minimum of one additional standby bus for every six fleet vehicles in order to provide immediate replacement service in the event of mechanical breakdown. Replacement shall be dispatched within 15 minutes of reported incident. Standby buses shall be of equal quality as regular vehicles contracted.
- E. Each contractor will submit a list of vehicles that they intend to use in the contract.
- F. The Contractor shall secure prior approval of the District on used equipment when a vehicle is to be replaced. The replacement vehicle will be of comparable capacity and shall be in safe and dependable operating condition.
- G. All vehicles, including spares, shall be equipped with two-way business band radios, which will permit immediate emergency communication with the contractor's office.
- H. Vehicles used for the transportation of Special Education students shall, at no additional expense to the District, be outfitted with Special Education equipment (harnesses, oxygen tanks, etc.) when requested by the District.
- I. All buses shall be equipped with Edulog GPS tracking systems (see Page 16 for specifics).
- J. All new equipment should have at least one safety exit roof vent.
- K. The contractor shall supply certified car/booster seats for children four years old or younger children who weigh less than 41 pounds.
- L. All vehicles shall be equipped with Seon "Trooper TR4-BD" bus cameras/recording devices with two cameras per bus. (See Page 16 for specifics).

12. FUEL COST ADJUSTMENT

Contractor shall furnish all fuel to be used in its performance of this agreement with copies of invoices to be provided to the district monthly. Contractor's "Base Fuel Cost" shall be:

	<u>Low Cost</u>	<u>High Cost</u>
<u>Gasoline/Diesel</u>	\$2.00/gallon	\$2.40/gallon

District shall pay one-half the cost per gallon above the "high cost". Contractor will refund to the District one-half the cost per gallon below the "low cost". Adjustments will be made on separate invoices not included with the regular monthly route billing.

13. COLLUSION

Contractor shall sign the Affidavit of Non-collusion included within the proposal form. In the event the District suspects collusion on the part of two or more contractors, supporting information shall be turned over to the Attorney General's office for possible prosecution.

14. COMPLIANCE WITH LAWS, RULES AND REGULATIONS

Contractor shall guarantee that all equipment and operating personnel shall comply with school bus transportation requirements of the District, and with all applicable local, state or federal laws and regulations pertaining thereto.

Contractor further agrees to comply with all rules and regulations as they exist pertaining to and governing the design, color and operation of school buses.

15. ASSIGNMENTS

The contractor shall not assign the whole or any part of this contract or any moneys due or to become due hereunder without written consent of the District. In case the contractor assigns all or any part of any moneys due or to become due under this contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any moneys due or to become due to the Contractor shall be subject to prior liens of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this contract.

16. TAXES

The Contractor shall pay all taxes imposed on any equipment, supplies or service to be furnished so that there will be no liability on the part of the School District for any type of tax assessed thereon.

17. CONTRACTOR NOT AN AGENT

In the interpretation of this contract and the relations between the Contractor and the District, the same shall be construed as being an independent agreement with the Contractor for furnishing of transportation only, and the Contractor shall not be held or deemed in any way to be an agent, employee, or official of the District.

18. ACCIDENT REPORTS

In the event of an accident while carrying students under this contract, a verbal report shall be made immediately to the District's Transportation Office. A written accident report shall be submitted to the District Transportation Office within one (1) working day of the accident.

19. EXAMINATION OF SPECIFICATIONS

It shall be the interested contractor's responsibility to carefully examine the entire contents of the specifications so as to be completely familiar with all requirements specified.

20. REFERENCES

Contractors are required to submit, along with their quote, a list of three references capable of providing the District with information pertaining to the contractor's ability to perform in accordance with the requirements contained herein.

21. EXCEPTIONS, DEVIATIONS AND VARIANCES.

Contractors shall submit, along with their quote, written notice of any exceptions, deviations, or variances to these specifications. Failure to submit shall be construed as contractor acceptance of all terms and conditions stated in the general provisions, detailed specifications, proposal form and attachments included herein.

22. WAGES AND BENEFITS PAID TO DRIVERS

Contractors shall be required to submit affidavits on wages and benefits offered to drivers, and, when requested by the District, actual timecards and payroll information regarding employees. Contractor(s) must also respond to all inquiries by the District relative to wages and benefits to employees.

23. BILLING BY CONTRACTOR

Computerized billing forms will be submitted by the contractor to reflect vehicle use for each daily period. Field trip information will also be submitted in the same manner to the District on a monthly basis in a separate form. The District reserves the right to request modifications of the form to include more specific information at any time.

24. EMERGENCY SCHOOL CLOSINGS

The School District, at its sole discretion, may alter schedules for early dismissals, late starts, and school closings, due to inclement weather or other unforeseeable emergencies.

25. AWARDING OF CONTRACT

In considering all quotes, the vendor's record of past performance will be evaluated. In addition, consideration will be given to whether the vendor is adequately equipped and properly staffed. It is the vendor's responsibility to identify all areas where specifications are not met. This statement of exceptions shall be submitted with the proposal on the letterhead of the vendor and must state what action will be taken by the vendor in order to meet the terms on or before July 31, 2009. The contract will be awarded on the basis of total quote costs, service history, terminal location and ability to meet the overall needs and quote specifications of the District.

26. VANDALISM

All rates proposed in this transportation contract are based upon the premise that all intentional damage done to the contractor's equipment by students will be paid for by the students responsible for the act. Drivers are required to make a physical check of vehicles between runs in order to provide the District with timely and accurate damage reporting to vehicles.

27. COMMUNICATIONS MEETINGS

Meetings between contractor and District 284 staff will be held on an as needed basis.

28. REQUIRED CONTRACTUAL ITEMS AND DUE DATES IN TRANSPORTATION OFFICE

Due dates: (Items below will be sent to District 284 Transportation Office, 305 Vicksburg Ln. N., Plymouth, MN 55447, automatically without request or reminder:

Each August	A.	Insurance policy. District 284 needs to be named as an “additional” insured. Page 4, Item 8 C.
Each August	B.	Performance bond. Page 2, Item 3.
After each Inspection	C.	State School Bus Inspections and Reports. Page 6, Item 11 B.
Each September	D.	List of Vehicles Used in this Contract. Page 20.
Each September and January	E.	List of Drivers and Substitutes, qualifications, and routes assigned. Page 14, Item 12.
Each October and January	F.	Past driving records, past criminal and civil court records checks, names of drivers and substitutes. Page 14, Item 12 E.
Each January	G.	First aid, Epi-pen and CPR training. Page 15, Item 13 B.
Each January And September	H.	Copy of the school bus driver training programs and which drivers have completed which classes. Page 15, Item 13 C. Content is to be approved by Wayzata District Administration. In the previous year it was: driving skills, human relations, accidents and emergencies, vehicle maintenance, laws, rules, regulations, assertive discipline, MN School Bus Driver Development Series.
Each October	I.	Statement of pre-employment drug and alcohol testing for job applicants. Page 15, Item 15.B. Statement of Epi-pen training. Page 15, Item 13.B (NEW DRIVERS & AIDES).

29. PARENT BUS RIDERS

In general, no parents will be allowed to ride the school bus. If extenuating circumstances arise, the Contractor or School District shall have sole discretion to allow parent riders.

DETAILED SPECIFICATIONS

1. OBJECTIVE OF THIS SOLICITATION

The objective of this solicitation is to secure a non-exclusive contract to provide safe and efficient Special Education student transportation services to the Wayzata School District consistent with the requirements established by the Board of Education as presented in these specifications. Students are expected to be picked up at their homes or an alternate address and transported to the appropriate facility and returned for each day the respective schools are in session during the school year.

2. DESCRIPTION OF THE SCHOOL DISTRICT

The Wayzata School District provides special education services to students who are determined to require such services upon approval by the Director of Special Education. During the 2008-2009 school year there were approximately 300 Special Education students serviced by the District. Special Education service facilities are located within the Wayzata District, Hopkins, Minnetonka, Osseo, St. Louis Park, Edina, Minneapolis and other metropolitan locations as determined by the Special Education Department of Wayzata School District #284.

Additional information on the 2008-2009 length of route times, destinations and drop-offs, Special Education Program locations and related information, if needed, will be available for review at the School District Transportation Office upon request.

3. SCOPE OF THE WORK

The Contractor(s) shall provide and maintain the required number of Special Education vehicles and drivers, including adequate spares as further specified, to transport safely any or all students designated by the District. Such transportation shall be provided for every day that school is convened and in accordance with bus routes and schedules as approved or established by the District. The District reserves the right to revise or change its school start times, schedules, routes and numbers of buses to best suit its needs before and during the school year. The District further reserves the right to transport nonresident students under this non-exclusive contract.

During the period of this contract, the Contractor shall provide daily to and from school Special Education transportation service, as well as "inter-school" runs, midday runs and occasional non-regular service (i.e., lift-equipped activity buses, special field trip lift-equipped, etc.) and summer school Special Education transportation as defined in these specifications and as required by the District.

Contractor shall furnish vehicles and licensed drivers and trained aides as specified, and pay all expenses pertaining to operating the vehicles, including state license, fuel, oil, lubrication, tires, anti-freeze, all repairs and maintenance, storage, washing, etc.

It is understood that the successful contractor(s) do not have the right to refuse any assignments quoted upon so long as the number of vehicles required does not exceed the number of vehicles, of the type required, indicated on the proposed form.

Contractor shall provide a dedicated computer(s) system to access at all times via internet the District's Edulog routing and student database software. Access to this information will be by password and utilized by router, dispatcher and terminal manager only. Also provided by the contractor will be a laser printer and fax/copy machine.

Contractor will be expected to provide a dedicated computer system(s) to access and monitor the Edulog GPS systems installed on all buses used under the terms of this contract. Contractor will share this system's information via computer access with the District.

Contractor will be expected to install, maintain, operate and provide surveillance information as requested by the District obtained from the SEON camera systems installed on all buses. A trained staff member will be responsible for the performance of this function and that person shall be entrusted with the confidentiality of such recorded information.

4. PAYMENTS AND PENALTIES

- A. Contractor shall submit a monthly invoice complying with the requirements of the Transportation Department. Payments to the Contractor by the School District will be made on a monthly basis, upon receipt and District approval of invoices and itemized statements for each monthly period services are rendered. Payments to contractors will be made within thirty-four days following the end of the previous month of service.
- B. The District shall provide the Contractor with a monthly summary itemizing each incident of non-performance during the previous month. The District shall deduct from each monthly invoice \$500.00 for each documented incident of non-performance by the Contractor in the previous month. The Contractor shall have five (5) working days to respond to any of the reported incidents of nonperformance. The District, at its sole discretion, shall make a determination as to whether the non-performance occurred, and, if so, whether there are extenuating or mitigating circumstances which eliminate the need for a decrease in compensation.
- C. If for any reason, the Contractor is unable to complete any regularly scheduled trip, the penalty shall be \$1,000.00 per day per trip.

5. SCHEDULING

- A. The District, in cooperation with the Contractor(s), shall schedule the routes and the Contractor(s) shall operate the vehicles according to the reasonable time schedule and routes established. The Contractor(s) shall furnish the District any information pertinent to the scheduling of the routes. The Contractor(s) shall cooperate with the District or its designee in maintaining a good public relations program with the community. The District will maintain a position for responsibility of the above duties, as well as active liaison between the Contractor and the School District Administration.
- B. A regular daily bus schedule, commensurate with school starting times, is imperative. It is expected that there will be many adjustments throughout the school year, and an initial adjustment period of ten (10) days at the beginning of the school year to establish an efficient route time schedule. Beginning the eleventh (11) day, the bus shall arrive at a given stop on the scheduled time under normal driving conditions. Dry runs and needed route corrections will be required prior to the start of the school year.

6. DEFINITIONS

- A. **LIVE TIME:** Live time on regularly scheduled routes is defined as the time from the first student picked up to the last student dropped off on each trip. Additionally, live time shall accumulate when-ever a bus is required to operate outside the school district boundaries, whether loaded or not.

Extra time caused by breakdowns shall not be the responsibility of the District and therefore the extra time shall not be counted in computing the fleet's average live time.

Live time on non-regular transportation shall be defined as the time students are picked up until they are returned. "Split trip" time spent in the garage or storage area shall not be considered live time.

- B. **LIVE MILEAGE:** Live mileage on regularly scheduled routes shall be all mileage driven with students on board. Additionally, live miles shall accumulate whenever a bus is required to operate outside the School District boundaries, whether loaded or not.

Extra miles caused by breakdowns shall not be the responsibility of the District and therefore the extra miles shall not be counted in computing the fleet's average "live" miles.

On non-regular transportation, such as field trips, athletic trips, etc., mileage shall be counted from designated pick up areas to the delivery area and return. On a District designated "split trip", mileage shall include the return to the garage or storage area and back to the delivery area to complete the trip.

- C. TRIP: A trip is one-way transportation, picking up student(s) at their assigned location(s) and delivering them to their assigned destination, or the picking up of students at their assigned school and returning them to their assigned drop-off point.

A “midday” trip is a trip beginning at the school, delivering Special Education children to their homes or drop-off points or the picking up of Special Education students at their homes or pickup points and delivering them to the school.

- D. RUN: A run is a round trip transportation, picking up student(s) at their assigned location(s) and delivering them to the school assigned and picking up the same student(s) at the assigned school and returning them to their drop-off locations.

An “inter-school” run is a round trip between Special Education Program schools, picking up students at one school, delivering them to another school, and later returning them to the original school. An inter-school run may initiate at a public or non-public school.

- E. ROUTE: A route consists of a series of trips and runs utilizing the same bus throughout. An example of a route would be the morning pickup of students to be transported to the High school and drop off, the morning pickup of students to be transported to a Middle School and drop off, the morning pickup of students to be transported to an Elementary school and drop off, and an afternoon pickup that would return students from the High School, Middle School and Elementary school to their drop-off locations.

- F. PRIME TIME: Prime time is considered to be from 6:30 - 9:00 a.m. and 2:00 - 4:30 p.m.

7. TYPES OF SERVICE REQUIRED

The following is included to indicate generally the types of service the District may require. It is not intended to eliminate other services for which the District may have a need, or which the selected contractor may have the ability to provide.

A. Special Education Daily Transportation Service

The school year will consist of approximately 172 scheduled school days. If the number of days is increased or decreased, the Contractor will be paid the actual number of days transported. The approved School Board calendar for the School District is the official document showing when and which public schools are opened or closed.

There will be no additional compensation for adjusting the District’s schedule for reasons such as early dismissal and/or late starts, nor will the District be obligated to the Contractor during days when schools are closed due to weather conditions, employee strikes, or other conditions outside its control.

The base quote per day per vehicle for Special Education daily transportation routes shall be based on a fleet average of five (5) live hours and seventy-five (75) miles per vehicle. Additional compensation shall be provided if the fleet average exceeds 5 hours or 75 live miles per route. Mid-day routes will be calculated at 2 hours and 50 live miles.

B. Non-Regular Special Education Transportation (field trips, activity buses)

There shall be a designated rate for non-regular Special Education transportation requiring lift-equipped field trip vehicles, activity buses, etc. which shall include three (3) live hours and forty (40) live miles, with an additional charge for the time and miles exceeding over this amount.

Contractor(s) shall indicate the designated charge, if any, should a bus be ordered by the District and canceled less than two hours before the requested time.

8. Summer School Transportation

- A. The designated rate for summer school routes shall be based on a fleet average of three (3) live hours and 40 live miles, with an additional charge for time and miles the fleet average exceeds this amount. If the number of scheduled days is increased or decreased, the Contractor(s) will be paid the actual number of days transported.
- B. In the event the Contractor charges the same rate for summer school routes as regular school routes than the fleet average shall be changed to reflect the same as the regular school routes. That is, 5 live hours and 75 live miles instead of 3 live hours and 40 live miles.

9. SCHOOL START TIMES

- A. The desired a.m. and p.m. arrival times will be given to the Contractor upon contract award.
- B. The district reserves the right to adjust school schedules in accordance with its best interests.

10. CONTRACTOR FACILITIES

Facilities shall include an office with staff available as messages will be received and answered without delay during any time period when Contractor's buses are in use. (Bus maintenance facilities must be adequate to carry on a satisfactory scheduled maintenance program for the size of the bus fleet, so that repairs can be made immediately, keeping the required spare buses available at all times.)

The Contractor shall provide internet access at all times for access to the District's Edulog routing software system. The Contractor shall route all buses and provide routing/student reports as requested by the District in a timely fashion.

The Contractor shall provide a dedicated monitor/equipment for displaying live GPS data provided by the Edulog equipment installed in each vehicle. The Contractor will also make this information available for continual display in the District Transportation Office.

The Contractor shall provide space and equipment for maintaining and operating the SEON camera system, to include viewing, saving and providing to the District data obtained from the camera system.

11. SUPPORT PERSONNEL

A. DISPATCHER

Contractor shall provide full-time dispatching service to work closely with District transportation office personnel to dispatch buses, provide adequate daily communications with drivers in regard to problems, scheduling, routing, pupil management, discipline, etc. This employee shall not be assigned to drive a daily route.

B. ROUTER

Contractor shall provide a router with working knowledge of Edulog to design and maintain all special education routes, route copies, changes and updates, and reports as required and/or requested by the District. Router is expected to present updated route copies to drivers in advance of the dry run before the start of school and as needed during the school year. Router will also make recommendations as needed to the District Transportation Office regarding route/bus changes, student loads, timing and safety issues. The District will be required to maintain a deadline of Thursday noon to provide to the router student changes to be effective the following Monday morning. There may be an exception where changes must be made on an individual basis exclusive of this Thursday noon deadline.

C. MECHANICS

Contractor shall maintain all equipment used in the transportation of students in strict accordance with the State of Minnesota Minimum Standards for school buses, and shall maintain said equipment in good mechanical order at all times, and to pass state school bus inspections. Said vehicles shall be kept in a clean and sanitary condition and open to the District for inspection at all times.

D. BUS ASSISTANTS

Contractor shall provide qualified bus assistants on certain designated runs if required by the School District. District employees (i.e., aides, administrators, parent volunteers, etc.) shall be allowed to ride vehicles to observe and supervise students if approved by District Transportation Supervisor or designee. Substitute assistants must be available on an as-needed basis. Assistants will be required to be first aid, Epi-pen and CPR qualified. Additional driver/aide training in CPI may be required on a selected individual basis.

12. BUS DRIVERS AND SUBSTITUTES

All personnel shall meet all state and federal standards and shall be in good physical and mental condition and of good moral character. Each shall be neat and clean, courteous and capable. Each shall maintain such discipline as is necessary under the circumstances and shall report all cases of student misbehavior on buses and handle disciplinary matters in accordance with the District's policy.

Contractor shall furnish to the District, when requested, a complete list of drivers and substitutes setting forth their qualifications and routes assigned. Contractor agrees to consult with District concerning hiring, assignment or dismissal of its employees. The District retains the right to effectively demand removal of a driver under this District's contract if the driver's performance is unsatisfactory to the District. This in no way implies that the District has the authority to fire Contractor's employees.

- A. All drivers shall be in possession of a valid school bus driver's license issued by the State of Minnesota with the exception of a Type III vehicle. The driver of a Type III vehicle is not required to have a school bus endorsement, but must be qualified to obtain one.
- B. All drivers shall be required to travel assigned routes and make stops according to schedules developed or approved by the District. Strict adherence to time schedules is required. No unscheduled stops with District student(s) on board are allowed unless approved by dispatch.
- C. All safety regulations and precautions relating to the operation of school buses and responsibility for the safety and welfare of the pupils must be strictly adhered to by the school bus driver.
- D. Contractor shall provide a minimum of two (2) standby substitute drivers available from 6:00-9:00 a.m. and 1:30 p.m. - 4:30 p.m. each day service is required. The Dispatcher may not be included as a standby substitute driver. Substitute drivers must meet the same qualifications as regular bus drivers. Daily records listing the names and hours of the standby substitute drivers shall be available to the District upon request.
- E. Pursuant to Minnesota State Board of Education rules and regulations, the Contractor(s) shall perform a background check semi-annually on each driver and substitute driver pertaining to past driving record and past criminal activities and provide such information to the District.

13. BUS DRIVER TRAINING

- A. Each school bus driver assigned to the Wayzata's Special Education routes shall successfully complete a minimum of 16 hours of classroom and 10 hours of behind the wheel instruction, which shall consist of the following areas of instruction.
 - Driver skills
 - Human relations
 - Accident and emergency preparedness
 - Vehicle maintenance
 - Laws, rules and regulations
 - Student behavioral management to include abuse and crisis preparedness

- B. Incorporated into the classroom training for drivers and aides shall be a safety program curriculum that includes basic first aid, Epi-pen use and CPR training, which can be conducted jointly by the Contractor and District transportation/nursing personnel.
- C. Each Contractor shall provide a copy of all school bus driver training programs for district approval and certify in writing that each driver has successfully completed the prescribed training.
- D. All drivers shall engage in practice runs prior to the first day of school and report any route directional/timing errors to the router for correction prior to the start of school.
- E. Contractor shall bear the cost of all driver training.

14. SAFETY PROGRAM

Monthly in-service safety program for drivers shall be administered by the Contractor(s). Each driver shall participate in an in-service course for at least two (2) hours per month for the first three (3) months of employment, and at least one (1) hour per month thereafter District and Special Education Administration will be provided a schedule of the monthly in-service safety meetings. The Contractor(s) shall be provided the use of school auditorium or other appropriate school space on a non-fee basis at a mutually agreed-upon time. Every month the Contractor(s) shall review with the administration a written record showing compliance with this provision.

In addition, the District will sponsor a mandatory In-Service program after the start of school each year for all drivers, aides and staff.

15. SUBSTANCE ABUSE PROGRAM

- A. The district recognizes the hazardous nature of transporting its students to and from school. It is imperative to the safety of these students that the school bus drivers of the Contractor be free of any substances that might impair their abilities to perform their duties in a safe manner.
- B. Therefore, the District shall require that the Contractor have a policy of pre-employment drug testing for job applicants, reasonable suspicion testing for all drivers and aides, and a policy that authorizes the same, including all employee rights therein, consistent with Minnesota Statutes.
- C. The Contractor shall take prompt action to remove any drivers found to be involved with chemical or alcohol abuse as a driver under this contract.

16. DRIVER OBLIGATIONS

The contractor is to have all drivers adhere to the following:

- A. Travel over the route and make stops according to the timetable designated by the District.
- B. To keep the conveyance and other property used in transporting pupils clean and protected at all times when not in actual use, and to exercise reasonable care in the use of such equipment.
- C. To allow no person to drive the vehicle without a valid school bus operator's license.
- D. To exercise the utmost care in protecting children from injury or exposure.
- E. To stop the vehicle at all railroad crossings.
- F. To observe all operating rules adopted by the State Board of Education, Commissioner of Public Safety and the local School Board.
- G. To use no profane or indecent language within hearing distance of the pupils and to tolerate none from them.
- H. Wayzata School District is a **SMOKE FREE** District. There will be no smoking on the vehicles or on School District property while the vehicles are under contract to the District.

- I. Immediate reporting of all accidents, however slight, involving the vehicle shall made by the driver to the company, to the District and to other such authorities as required by law, rule or regulation.
- J. There shall be no students on the vehicle while the fuel tank is being filled.
- K. The driver shall not exceed posted speed limits under any circumstances.
- L. Children or any person not assigned by the School District are not allowed to ride on any vehicle.
- M. If no one is home to receive the student at the time of drop off, driver is to notify dispatch, complete the route, then take the student to the emergency alternate address unless otherwise directed by dispatch or the District.
- N. Drivers will read and become familiar with the DCFL manual “Transporting Students with Disabilities in Minnesota” and all information on individual student emergency cards for students they transport.
- O. Drivers will check in daily with supervisor to ensure all District route communications and information are relayed.
- P. Walk the bus after each run and before they leave the bus to assure there are no children left on the bus. An “empty” sign must then be hung in the driver’s side rear window. The bus must again be walked and the sign removed by the driver before beginning the next run.
- Q. The contractor and drivers shall pledge to be supportive of school administration in dealing with transportation complaints and questions, and shall handle all contacts with Independent School District #284 residents with courtesy.

17. ANTICIPATED NUMBER OF ROUTES AND EQUIPMENT TO BE INCLUDED IN QUOTE:

A. Vehicles:

- 30 vehicles – 26 route estimated and 4 spare buses
- 10 lift buses, included in the 30 total

B. GPS Equipment:

- Each vehicle will be equipped with Edulog’s GPS equipment. Cost is estimated at \$2,000 per bus plus \$300 installation. Monitoring computer(s) will be required in the contractor’s office. District will also have access to data.

C. Bus Cameras:

- Manufacturer is SEON, model Trooper #TR4-BD, day-night camera
- Includes “night-owl” option for front camera
- Includes remote microphone for front camera
- 2 cameras per bus – 1 front and 1 rear
- Wide angle lenses
- 80 gigabyte system
- Requires Windows 2000 or newer to operate
- Require one additional hard drive at \$230. One additional spare provided at no cost
- Require one additional “reader” at \$295 each – one included at no cost in the purchase
- Estimated cost is \$2,100 per bus plus \$350 installation
- Computer will be required to download, review and copy data
- Contact at SEON – Albert Miller, 1-877-630-7366
amiller@SEON.com

QUOTE CHECK LIST

The following items must be submitted along with your quote:

- Signed Quote Proposal Form
- Certified check, cashier's check or quote bond in the amount of 5% of total
- Deviations, exceptions, and variances to the specifications
- Certificates of Insurance
- Copy of bus driver training program
- Copy of bus driver safety program
- Contractor policies and procedures relative to substance abuse
- New Vendor Reference Data Inquiry Form
- Minimum of three (3) references
- Certificate of Compliance/Signed Statement of Affirmative Action
- List of vehicles to be used in the fulfillment of this contract, with a specified minimum number available to the District. If new vehicles are being purchased, please note specifics on form.

NEW VENDOR REFERENCE DATA INQUIRY FORM

(Must be submitted with proposal)

A new vendor is anyone who is not doing business with District during the current year.

Name of Company_____

Street Address_____

P. O. Address_____ Zip Code_____

Telephone Number_____

Contractor is A) A Minnesota corporation, B) out-of-state corporation licensed to do business in Minnesota, C) partnership or, D) sole proprietorship. (Circle one.)

NOTE: This form shall be considered an addendum to the contract form negotiated between the Contractor and the School Board and shall be binding as an agreement between both parties.

1. Names and addresses of districts and information relative to transportation service your company provided during the last three years.

<u>Name of District</u>	<u>City</u>	<u>School Years</u>	<u>No. of Vehicles</u>	<u>Rates per Unit per day 2008/2009 Year</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2. Number of personnel employed by our company:

Regular drivers _____ Substitute or part-time drivers _____

Dispatchers _____ Supervisory Personnel _____

Office Personnel _____ Garage Mechanics _____

List Others _____

Total Personnel _____

3. The limits of insurance coverage carried by our company are:

Public Liability: Per Person \$ _____ Per Accident \$ _____

Property Damage \$ _____ Medical Payments \$ _____

Other _____

4. Comments or pertinent statements relative to the safety record of our fleet.

5. Brief description of our preventative maintenance and mechanical repair program. (Items checked ((x)) apply to our present operation)

- a) _____ Describe what written reports are required of our drivers on vehicle, road conditions, etc.
- b) _____ Our vehicles are parked overnight at _____
- c) _____ Location of garage and maintenance facilities _____
- d) Other _____

6. Special services or requirements that will be provided that extend beyond minimum requirements of the Motor Vehicle Department and Minnesota Statutes. (Answer "Yes" or "No" for each one)

- a) _____ Regular schedule of wash-up and clean-up
- b) _____ An organized plan for dealing with rider problems which is coordinated with school policies
- c) _____ Provide dispatch service
- d) Special requirements relative to our drivers: Please list:

7. Financial and responsibility data relative to our company. (Each question to be answered "Yes" or "No")

If our quote seriously considered, we will supply the following confidential information if requested by the School Board.

1. _____ Name and address of banks where we regularly do business.
2. _____ Name and address of our current insurance carrier and agent from whom a certificate of insurance will be obtained for the Motor Vehicle Department and the School Board.
3. _____ Request and authorize our insurance carrier to furnish to the School Board in writing our accident loss ratio.
4. _____ Invite and authorize school officials to inspect our operation and any records at our central office.

8. Make any additions, comments or explanations you desire that you feel will reflect favorably on your quote.

FIRM: _____

BY: _____

TITLE: _____

DATE: _____

VEHICLE LISTING

All vendors shall provide information below as to the equipment that is being proposed.
(Include all spares; attach additional pages as needed)

[illegible]

Type A - Normally have regular seat capacities of 11-16 with a gross vehicle weight rating of 10,000 pounds or less. Are painted and equipped like Type C school buses.

Type B - Normally have regular seat capacities of 11-16 with a gross vehicle weight of more than 10,000 pounds. Are painted and equipped like Type C school buses.

Type C - Conventional school buses with a regular seating capacity of 17 or more.

Type D - A school bus body installed upon a chassis with the engine mounted in the front, mid-ship, or rear with a gross vehicle weight rating of more than 10,000 pounds designed for carrying more than 10 persons.

Type III - These are not painted "School Bus Yellow" or equipped with Type C lamps and signs.

Firm Name _____

INDEPENDENT SCHOOL DISTRICT #284
WAYZATA, MINNESOTA

AFFIDAVIT AND INFORMATION REQUIRED OF QUOTING CONTRACTORS

Affidavit of non-collusion:

I hereby swear (or affirm) under the penalty for perjury

1. That I am the quoting contractor (if the quoting contractor is an individual), a partner in the quoting contractor (if the quoting contractor is a partnership), or an officer or employee of the quoting corporation having authority to sign on its behalf (if the quoting contractor is a corporation);
2. That the attached quote or quotes have been arrived at by the quoting contractor independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the invitation to quoted, designed to limit independent quoting or competition;
3. That the contents of the quote or quotes have not been communicated by the quoting contractor or its employees or agents to any person not an employee or agent of the quoting contractor or its surety on any bond furnished with the quote or quotes and will not be communicated to any such person prior to the official opening of the quote or quotes;
4. That I am fully aware of the accuracy of the statements made in this affidavit.

Signed _____
(same signature as on quote)

Firm Name _____

Subscribed and sworn to before me this _____ day of _____, 20

Notary Public

My commission expires _____, 20

Quoting Contractor's E.I. Number

(Number used on Employer's Quarterly Federal Tax Return, U. S. Treasury Department

Form 941): _____

INDEPENDENT SCHOOL DISTRICT NO 284

ADMINISTRATIVE OFFICES

210 County Road 101 North
Wayzata, Minnesota

STATEMENT OF AFFIRMATIVE ACTION FOR EQUAL OPPORTUNITY EMPLOYMENT

Being a duly authorized agent of the firm, I do hereby certify that _____
(Name of Firm)

is actively participating in an affirmative action program. No person, on the basis of race, color, creed, religion, national origin, sex, age, marital status, or status with regard to public assistance, is excluded from full employment rights or otherwise subjected to discrimination under any program, service, or activity under the provisions of any and all applicable Federal and State laws against discrimination, including the Civil Rights Act of 1964 and Minnesota Statute 363.

It is also agreed that, upon request, Wayzata School District #284 will be furnished all necessary information and reports to support compliance with such laws.

Signed _____

Typed Name _____

Firm _____

Address _____

City, State, Zip Code _____

Subscribed and sworn to before me

this _____ day of _____, 20_____.

Notary Public

**INDEPENDENT SCHOOL DISTRICT NO. 284
WAYZATA, MINNESOTA
QUOTATION FORM
SPECIAL EDUCATION TRANSPORTATION SERVICE**

The undersigned, being familiar with the general conditions and specifications, proposes to furnish the following transportation service at the rates specified. The District anticipates the need of approximately 18-25 Type A/B vehicles with 5-10 of these to be vehicles equipped with a wheelchair lift to fulfill this contract. If not supplying a quote, please write "NQ" (no quote) in the blank provided.

Basic Transportation	Rate per bus per day	Type A/B with or without lift	Type C/D with lift	Type C/D without lift
A. Daily Transportation	09/10	\$ _____	\$ _____	\$ _____
(5 live hrs. and/or 75 live miles)	10/11	\$ _____	\$ _____	\$ _____
B. Cost per 1/2 hour	09/10	\$ _____	\$ _____	\$ _____
beyond 5 hr. fleet avg	10/11	\$ _____	\$ _____	\$ _____
C. Cost per addt'l mile	09/10	\$ _____	\$ _____	\$ _____
over 75 mile fleet avg.	10/11	\$ _____	\$ _____	\$ _____
D. Summer School	09/10	\$ _____	\$ _____	\$ _____
	10/11	\$ _____	\$ _____	\$ _____
E. On Call Service (addt'l bus)	09/10	\$ _____	\$ _____	\$ _____
(per hour/1 hr minimum)	10/11	\$ _____	\$ _____	\$ _____

Bus Assistant rate per hour	09/10	\$ _____
	10/11	\$ _____

Athletic, Activity & Field Trips		Type A/B with/without lift	Type C/D with lift	Type C/D without lift
Minimum trip charge	09/10	\$ _____	\$ _____	\$ _____
(3 hrs/40 miles)	10/11	\$ _____	\$ _____	\$ _____
Additional 1/2 over min	09/10	\$ _____	\$ _____	\$ _____
	10/11	\$ _____	\$ _____	\$ _____
Cancellation without 2 hrs. notice	09/10	\$ _____	\$ _____	\$ _____
	10/11	\$ _____	\$ _____	\$ _____
Per mile beyond 40 mile	09/10	\$ _____	\$ _____	\$ _____
	10/11	\$ _____	\$ _____	\$ _____
Driver layover	09/10	\$ _____		
	10/11	\$ _____		
Trailer	09/10	\$ _____		
	10/11	\$ _____		

Company _____ Phone _____ Date _____

*Each contractor quoting must provide a separate quotation form.

Signature _____

2008 – 2009 School Year Current Rates

Basic Transportation per day		Type A/B with or without lift	Type C/D with lift	Type C/D without lift
A. Daily Transportation (5 live hrs. and/or 75 live miles)	08/09	\$194.16	\$254.77	\$245.60
B. Cost per 1/2 hour beyond 5 hr. fleet avg.	08/09	\$ 21.57	\$ 21.57	\$ 21.57
C. Cost per addt'l mile over 75 mile fleet avg.	08/09	\$ 1.62	\$ 1.62	\$ 1.62
D. Summer School	08/09	\$183.38	\$245.59	\$230.11
E. On Call Service (addt'l bus, 1 hr min)	08/09	\$ 31.25	\$ 32.84	\$ 32.03
Bus Assistant rate/hr	08/09	\$ 18.66	\$ 18.66	\$ 18.66
Athletic, Activity & Field Trips		Type A/B with/without lift	Type C/D with lift	Type C/D without lift
Minimum trip charge (3 hrs/40 miles)	08/09	\$103.93	\$140.65	\$130.83
Additional 1/2 hour	08/09	\$ 34.64	\$ n/a	\$ n/a
Cancellation (under 2 hrs)	08/09	\$ 51.96	\$ n/a	\$ n/a
Per mile beyond 40 miles	08/09	\$ 1.37	\$ n/a	\$ n/a
Driver layover	08/09	\$129.31	\$ n/a	\$ n/a
Trailer	08/09	\$ 60.85	\$ n/a	\$ n/a

STUDENT TRANSPORTATION CONTRACT
SPECIAL EDUCATION

Independent School District #284
Wayzata, MN 55391

And

First Student, Inc.
Plymouth, MN 55446

Effective August 1, 2009

**INDEPENDENT SCHOOL DISTRICT #284
WAYZATA, MN 55391**

SPECIAL EDUCATION STUDENT TRANSPORTATION CONTRACT

This agreement, made effective August 1, 2009 by and between Independent School District No. 284, Wayzata of the County of Hennepin, in the State of Minnesota, herein after described as "School District" and First Student, Inc., which hereinafter is described as "Contractor" shall represent a new contract for two years (school years 2009-2010 and 2010-2011) with the option on the part of the School District to renew this contract at the end of the second year (2010-2011) for two subsequent years, namely the academic terms of 2011-2012 and 2012-2013. All requirements of the Quote Specifications pertaining to the original contract and any subsequent updates are hereby incorporated by reference into this contract and will remain in effect for the contract if renewed for the subsequent two years.

ARTICLE I. CONTRACTOR RESPONSIBILITIES

Section 1 – General Obligations: It is agreed by both parties that the Contractor shall transport school special education pupils as directed by the School District from any point on designated routes to and from designated schools and/or locations according to routes and schedules as are approved from time to time by the School District during the period of this contract.

Section 2 – Specific Obligations: It is agreed by both parties to this contract that the Contractor shall fulfill all obligations of those regulations which are mandated or which may be mandated for special education student transportation by either the Minnesota Department of Transportation or the Minnesota Department of Education.

- Subd. 1- The Contractor responsibilities shall include but not be limited to the following:
- a. To furnish chassis and school bus bodies conforming to all state laws and regulations relating to school buses.
 - b. To have such school buses maintained by qualified mechanics in order to assure availability of a serviceable and well-maintained fleet.
 - c. To keep said school buses properly fitted with whatever equipment and/or safety devices as may be required by the State relating to safe operation of school buses.
 - d. To employ qualified drivers in good health and as otherwise prescribed by the State of Minnesota, and in possession of valid school bus driver's licenses as issued by the Department of Motor Vehicles.
 - e. To furnish all necessary school buses in adequate numbers so as to properly fulfill the requirements and covenants of this agreement.
 - f. To establish rules for the enforcement of all regulations governing conduct and procedures relating to school bus drivers, to include special education, employed by the contractor.
 - g. To take appropriate action with any driver violating the rules of conduct or not meeting the qualifications of such requirements as may be established herein or may be added to by State regulation from time to time.
 - h. To have available serviceable standby equipment in such numbers so as to make necessary trips required by the terms of this agreement.
 - i. To submit invoices and statements for services provided in a timely manner so as to insure timely and full payment of all such correct and valid invoices and statements.
 - j. To conduct yearly criminal background checks on all drivers and bus aides when hired, and annually thereafter. Annual criminal background checks will be conducted during the months of August and September, but need not be conducted on drivers and bus aides whose initial hiring background check was conducted since February 1. Documentation of criminal background checks conducted for drivers and bus aides shall be provided by the Transportation Provider to the School District in writing each October.

ARTICLE II. DISTRICT RESPONSIBILITIES

Section 1 – General Obligations: It is agreed by both parties that the District shall make every effort to cooperate with the Contractor in accomplishing the mission of safe, effective and reliable transportation of District students. The District shall in no way adopt or promote policies which are contrary to any state or local rules or regulations for the safe and effective transportation of its students.

The District shall ensure that the Contractor complies with all applicable rules, regulations, local ordinances, and State Laws relating to road conditions and/or restrictions, which may affect the successful performance of this agreement.

Section 2 – Specific Obligations:

- Subd. 1 – The School District responsibilities shall include but not be limited to the following:
- a. To support the Contractor in student discipline issues as defined in the school district transportation policy for special education/transportation when students violate school bus rules.
 - b. To participate in a high level of cooperation and communication with the Contractor in all matters which concern the safety and efficient transportation of the district's students.
 - c. To provide the Contractor with Student Emergency Forms and pictures for all students with special transportation needs, to be kept on the student's assigned bus.
 - d. To receive and process all appropriate invoices and statements in a timely manner so as to insure that the Contractor receives payment within an acceptable timeline.

Section 3 – Use of Subcontractors: Any subcontractor hired by the Transportation Provider to provide services required by this Agreement must be approved by the School District. The use of subcontractors shall in no way reduce the obligations of Transportation Provider who shall continue to have full liability for the performance of the Agreement. Transportation Provider shall pay subcontractor for services performed within 10 days from receiving payment from the School District.

ARTICLE III. COMPENSATION

Rates of this contract for the academic years 2009-2010 and 2010-2011 are presented on the schedule listed in this contract and shall be paid by the School District to the Contractor for the agreed upon performed services. Rates for the academic years of 2011-2012 and 2012-2013 will be negotiated at such time the District elects to renew the agreement.

ARTICLE IV. INSURANCE

The contractor agrees to keep in effect liability insurance for each bus to insure against liabilities of a minimum of: \$1,000,000 automobile liability for any one accident and \$5,000,000 umbrella policy. The School District shall be provided timely proof of said insurance prior to the start of each school year and from time to time as required during the term of this contract.

ARTICLE V. DURATION

Section 1 – Duration. This agreement shall be in full force for two consecutive school terms, namely 2009-2010 and 2010-2011; the District at its option may renew this agreement for the subsequent two years, 2011-2012 and 2012-2013.

IN WITNESS WHEREOF, the parties below have executed this agreement.

Independent School District #284

First Student, Inc.

By: _____

By: _____

Date: _____

Date: _____

TABLE OF RATES

Type A/B Vehicles	2009-2010	2010-2011
To/From per bus per day (fleet avg 5 hrs. and/or 75 live miles)	\$201.44	\$207.50
½ hr. rate (beyond avg)	\$ 10.96	\$ 11.23
Add'l mile beyond 75 mi.	\$ 1.69	\$ 1.73
Mid-Day per bus per day (fleet avg 2 hrs and/or 50 miles)	\$ 42.00	\$ 44.93
½ hr. rate (beyond avg)	\$ 10.96	\$ 11.23
Add'l mile beyond 50 mi	\$ 1.69	\$ 1.73
Field Trip Rate (3 hr. min.)	\$106.63	\$109.30
½ hr. add'l rate (field trip)	\$ 17.35	\$ 17.78
Add'l mile beyond 40 mi	\$ 2.03	\$ 2.08
Bus Assistant rate per hour	\$ 19.46	\$ 19.94
Summer School rate per bus per day	\$191.20	\$195.98
 <u>General Charges</u>		
Driver Layover	\$134.82	\$138.19
Trailer	\$ 61.80	\$ 63.35
Cancel under 2 hrs. notice	\$ 44.52	\$ 45.63

Contractor Comparisons
Projected Yearly Cost
Special Education Transportation

04/08/09
Final Comparisons

Basic Category	#	# of	Adam Services		Adam Services				First Student			
	per Day	Days	Current 08 09 Estimate		2009 2010		2010 2011		2009 2010		2010 2011	
			Daily	Year Total	Daily	Year Total	Daily	Year Total	Daily	Year Total	Daily	Year Total
To/From Buses - 5 hrs	26	172	\$194.16	\$868,284	\$219.00	\$979,368	\$225.00	\$1,006,200	\$201.44	\$900,840	\$207.50	\$927,940
Mid-day Buses - 2 hrs	26	172	Included	Included	Included	Included	Included	Included	\$42.00	\$187,824	\$44.93	\$200,927
Summer School Buses	20	22	\$183.38	\$80,687	\$201.70	\$88,748	\$207.95	\$91,498	\$191.20	\$84,128	\$195.98	\$86,231
Bus Aide hours/day (16 aides per day)	88	172	\$18.66	\$282,438	\$19.75	\$298,936	\$20.25	\$306,504	\$19.46	\$294,547	\$19.94	\$301,812
Projected Total				\$1,231,408		\$1,367,052		\$1,404,202		\$1,467,338		\$1,516,910
Est \$ Inc. over 08 09						\$135,644				\$235,930		
Est \$ Inc. over 09 10							\$37,150					\$49,572

Contractor Comparisons
 Projected Yearly Cost
 Special Education Transportation

04/08/09
 Final Comparisons

Basic Category	#	# of	Adam Services		Positive Connections				MTI			
	per Day	Days	Current 08 09 Estimate		2009 2010		2010 2011		2009 2010		2010 2011	
			Daily	Year Total	Daily	Year Total	Daily	Year Total	Daily	Year Total	Daily	Year Total
To/From Buses - 5 hrs	26	172	\$194.16	\$868,284	\$258.00	\$1,153,776	\$265.75	\$1,188,434	\$220.00	\$983,840	\$226.10	\$1,011,119
Mid-day Buses - 2 hrs	26	172	Included	Included	Included	Included	Included	Included	\$48.00	\$214,656	\$46.75	\$209,066
Summer School Buses	20	22	\$183.38	\$80,687	\$243.50	\$107,140	\$250.80	\$110,352	\$200.00	\$88,000	\$205.50	\$90,420
Bus Aide hours/day (16 aides per day)	88	172	\$18.66	\$282,438	\$18.66	\$282,438	\$19.22	\$290,914	\$22.00	\$332,992	\$22.61	\$342,225
Projected Total				\$1,231,408		\$1,543,354		\$1,589,700		\$1,619,488		\$1,652,830
Est \$ Inc. over 08 09						\$311,945				\$388,080		
Est \$ Inc. over 09 10							\$46,346					\$33,342

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: C. Finance and Business Services

COMMENTS BY: Mr. Westrum

3. Cell Phone Tower Lease Agreement

T-Mobile Central LLC, will lease approximately 2,500 square feet on the campus of Central Middle School. The lease provides access to an antenna on a reinforced light pole as well as a small utility access facility. Highlights of the lease include:

Rent: \$1,200 per month, adjusted on an annual basis by CPI, with a minimum of 3% and a maximum of 6%.

Lease Term: 5 years

Renewal Terms: 2 additional five year terms

Cancel Terms: 30 days prior to renewal

The City of Plymouth has approved the use and structures and it is anticipated that the site work could begin after school is out, subject to school board approval of the agreement.

RECOMMENDED ACTION: Approve the attached Cell Phone Tower Lease Agreement and authorize the Board Clerk to sign the document.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

SITE LEASE TRANSMITTAL

Site Number: A1O0767A
 Site Name: Wayzata-Gleason Lake/Central Middle School
 Market: Minneapolis

Date Turned In: _____
 Site Acquisition Coordinator: Verna Garrison

<u>Attached please find:</u> 3 Landlord-signed leases 1 Landlord-signed/notarized memorandums ☐ Owner Authorization Agreement ☐ Landlord-signed W-9 ☐ Authorization to sign lease (if applicable)	<u>Market Information</u> Market Entity Name: T-Mobile Central LLC Type of Entity: a Delaware limited liability company Market address: 2001 Butterfield Road, Suite 1900 Downers Grove, IL 60515 Director Name: Hossein Sepehr Director Title: Director, Network Engineering & Operations
<u>NOTE: Enter a space (" ") into any fields which do not apply</u>	
<u>Landlord Information</u> Landlord Name: Independent School District # 284, 2nd Landlord Landlord Entity: Minnesota K-12 public school Name (i.e. individual, district corporation, LLC, etc.) Mailing Address: Additional Mailing Address (if any): ↓ 210 County Road 101 N. Mailing Address: P.O. Box 660 Phone Number: Wayzata, MN 55391 Phone Number: Fax Number: 763-745-5023 Fax Number: 763.745.5091	
<u>Site Information</u> Site Address: 305 Vicksburg Lane Plymouth/Hennepin/MN 55447 Square Footage: 2,500 square feet Parcel Number: 3211822440001	<u>Option Terms</u> Option Amount: \$1,000.00 = one thousand dollars Option Term: twelve (12) months Option \$1,000.00 = one thousand dollars Renewal Amt: Option twelve (12) months Renewal Term:
<u>Lease Terms</u> Payee Name: Wayzata Public schools Rent Amount: \$1,200.00 = one thousand two hundred dollars Rent Frequency: Monthly Rent 103% = one hundred three percent (annual adjustment Adjustment: of immediately preceding rent) Lease Term: five (5) years Renewal Terms: (2) additional five-year terms Cancel Terms: thirty (30) days prior	

Instructions: The preamble and section 12 and signature blocks and Addendum and exhibits and MOL are unprotected. Be sure to check these carefully and format properly – make corrections. **BE CAREFUL!**

Comments Addendum terms included relating to termination and relocation.

Approved by:			
Real Estate Manager	Date	General Manager/Director	Date
Legal Department	Date	Vice President (if applicable)	Date

SITE LEASE WITH OPTION

THIS SITE LEASE WITH OPTION (this "Lease") is by and between Independent School District # 284, a Minnesota K-12 public school district ("Landlord") and T-Mobile Central LLC, a Delaware limited liability company ("Tenant").

1. Option to Lease.

(a) In consideration of the payment of one thousand and no/100 dollars (\$1,000.00) (the "Option Fee") by Tenant to Landlord, Landlord hereby grants to Tenant an option to lease a portion of the real property described in the attached Exhibit A (the "Property"), on the terms and conditions set forth herein (the "Option"). The Option shall be for an initial term of twelve (12) months, commencing on the Effective Date (as defined below) (the "Option Period"). The Option Period may be extended by Tenant for an additional twelve (12) months upon written notice to Landlord and payment of one thousand and no/100 dollars (\$1,000.00) ("Additional Option Fee") at any time prior to the end of the Option Period.

(b) During the Option Period and any extension thereof, and during the Initial Term and any Renewal Term (as those terms are defined below) of this Lease, Landlord agrees to cooperate with Tenant in obtaining, at Tenant's expense, all licenses and permits or authorizations required for Tenant's use of the Premises (as defined below) from all applicable government and/or regulatory entities (including, without limitation, zoning and land use authorities, and the Federal Communications Commission ("FCC") ("Governmental Approvals"), including all land use and zoning permit applications, and Landlord agrees to cooperate with and to allow Tenant, at no cost to Landlord, to obtain a title report, zoning approvals and variances, land-use permits provided Landlord shall not be required to incur any liability or expense in so doing. Landlord expressly grants to Tenant a right of access to the Property to perform any surveys, soil tests, and other engineering procedures or environmental investigations ("Tests") on the Property deemed necessary or appropriate by Tenant to evaluate the suitability of the Property for the uses contemplated under this Lease. During the Option Period and any extension thereof, and during the Initial Term or any Renewal Term of this Lease, Landlord agrees that it will not interfere with Tenant's efforts to secure other licenses and permits or authorizations that relate to other property. During the Option Period and any extension thereof, Tenant may exercise the Option by so notifying Landlord in writing, at Landlord's address in accordance with Section 12 hereof. Tenant agrees to indemnify, defend and hold harmless Landlord from any claim caused by Tenant's entry onto the Property.

(c) If Tenant exercises the Option, then Landlord hereby leases to Tenant that portion of the Property sufficient for placement of the Antenna Facilities (as defined below), together with all necessary space and easements for access and utilities, as generally described and depicted in the attached Exhibit B (collectively referred to hereinafter as the "Premises"). The Premises, located at 305 Vicksburg Lane, Plymouth/Hennepin/MN 55447, comprises approximately 2,500 square feet.

2. Term. The initial term of this Lease shall be five (5) years plus the initial partial month, if any, commencing on the date of exercise of the Option (the "Commencement Date"), and terminating at midnight on the last day of the month containing the fifth annual anniversary of the Commencement Date (the "Initial Term").

3. Renewal. Tenant shall have the right to extend this Lease for two (2) additional and successive five-year terms (each a "Renewal Term") on the same terms and conditions as set forth herein. This Lease shall automatically renew for each successive Renewal Term unless Tenant notifies Landlord, in writing, of Tenant's intention not to renew this Lease, at least thirty (30) days prior to the expiration of the Initial Term or any Renewal Term. If Tenant shall remain in possession of the Premises at the expiration of this Lease or any Renewal Term without a written agreement, such tenancy shall be deemed a month-to-month tenancy under the same terms and conditions of this Lease, except that such month-to-month tenancy may be terminated at will by either party upon thirty (30) days' written notice to the other party.

4. Rent.

(a) From and after the Commencement Date, Tenant shall pay Landlord or designee, as rent, one thousand two hundred and no/100 dollars (\$1,200.00) per month ("Rent"). The first payment of Rent shall be due within twenty (20) days following the Commencement Date and shall be prorated based on the days remaining in the month containing the Commencement Date, and thereafter Rent will be payable monthly in advance by the fifth day of each month to the Payee and address specified in Section 12 below. If this Lease is terminated for any reason (other than a default by Tenant) at a time other than on the last day of a month, Rent shall be prorated as of the date of termination and all prepaid Rent shall be immediately refunded to Tenant. Landlord, its successors, assigns and/or designee, if any, will submit to Tenant any documents required by Tenant in connection with the payment of Rent, including, without limitation, an IRS Form W-9.

(b) During the Initial Term and any Renewal Terms, monthly Rent shall be adjusted, effective on the first anniversary of the Commencement Date, and on each such subsequent anniversary thereof, to an amount equal to one hundred three percent (103%) of the monthly Rent in effect immediately prior to the adjustment date, or, an amount equal to the increase in the Consumer Price Index ("CPI"), whichever is greater up to a maximum annual adjustment of six (6.0%) percent. At least sixty (60) days prior to the adjustment date, Landlord shall notify Tenant as to the Rent increase calculation. Landlord's failure to so notify Tenant shall result in the Rent increasing to an amount equal to one hundred three percent (103%) of the monthly Rent in effect immediately prior to the adjustment date. The ("CPI") shall mean the Consumer Price Index for All Urban Consumers, All Cities, All Items (1984=100) as published by the United States Department of Statistics, or if such Index be discontinued, its successor Index, or, if none, a comparable Index as the parties shall agree upon. To determine the annual rental increase to be paid by Tenant under the "CPI" adjuster, the annualized rental for the previous year shall be multiplied by a percentage figure, computed from a fraction, the numerator of which shall be the CPI for the third (3rd) quarter of the preceding year and the denominator of which shall be the CPI for the corresponding quarter of one year earlier. Such fraction shall be converted to a percentage equivalent. The resulting percentage figure shall be multiplied by the previous year's rent (annualized for the first year).

5. Permitted Use. The Premises may be used by Tenant for the transmission and reception of radio communication signals and for the construction, installation, operation, maintenance, repair, removal or replacement of related facilities, including, without limitation, tower and/or light pole replacement and base, antennas, microwave dishes, equipment shelters and/or cabinets, and related activities. Tenant, at its sole expense, shall have the right to remove and dispose of the existing light pole standard currently located in the approximate area designated on the Exhibit B as the area for the new "Light Pole Replacement". Following removal, Tenant shall have the right to replace the former light pole standard with a replacement light pole standard structurally capable of supporting Tenant's antennas and other ancillary equipment (the "Light Pole Replacement"). Upon installation of the Light Pole Replacement, Tenant shall maintain the Light Pole Replacement during the term of this Lease provided that Landlord shall be solely responsible for changing out any light fixtures located thereon as necessary. Upon the expiration or earlier termination of this Lease, title and ownership of the Light Pole Replacement shall automatically, without need for execution of further documentation transfer to Landlord in its "AS IS" and "WHERE IS" condition without warranty or representation of any kind. Following such transfer, Landlord will be solely responsible for the ongoing maintenance and upkeep of the Light Pole Replacement and Tenant shall have no further responsibility in relation thereto.

6. Interference. Tenant shall not use the Premises in any way which interferes with the use of the Property by Landlord or lessees or licensees of Landlord with rights in the Property prior in time to Tenant's (subject to Tenant's rights under this Lease, including, without limitation, non-interference). Similarly, Landlord shall not use, nor shall Landlord permit its lessees, licensees, employees, invitees or agents to use, any portion of the Property in any way which interferes with the operations of Tenant, it being agreed that customary school operations on the remainder of Landlord's Property as of the Commencement Date do not interfere with Tenant's use of the Premises. Such interference shall be deemed a material breach by the interfering party, who shall, upon written notice from the other, be responsible for terminating said interference. In the event any such interference does not cease promptly, the parties acknowledge that continuing interference may cause irreparable injury and, therefore, the injured party shall have the right, in addition to any other rights that it may have at law or in equity, to bring a court action to enjoin such interference or to terminate this Lease immediately upon written notice.

7. Improvements; Utilities; Access.

(a) Tenant shall have the right, at its expense, to erect and maintain on the Premises improvements, personal property and facilities necessary to operate its communications system, including, without limitation, radio transmitting and receiving antennas, microwave dishes, tower and base, equipment shelters and/or cabinets and related cables and utility lines and a location based system, as such location based system may be required by any county, state or federal agency/department, including, without limitation, additional antenna(s), coaxial cable, base units and other associated equipment (collectively, the "Antenna Facilities"). Tenant shall have the right to alter, replace, expand, enhance and upgrade the Antenna Facilities at any time during the term of this Lease. Tenant shall cause all construction to occur lien-free and in compliance with all applicable laws and ordinances. Tenant shall repair, at its sole cost, any damage to Landlord's Property caused by Tenant during the construction phase of initial installation. Such repair shall be done to Landlord's satisfaction. Landlord acknowledges that it shall neither interfere with any aspects of construction nor attempt to direct construction personnel as to the location of or method of installation of the Antenna Facilities and the Easements (as defined below). The Antenna Facilities shall remain the exclusive property of Tenant and shall not be considered fixtures. Tenant shall have the right to remove the Antenna Facilities at any time during and upon the expiration or termination of this Lease.

(b) Tenant, at its expense, shall use any and all appropriate means of restricting access to the Antenna Facilities, including, without limitation, the construction of a fence.

(c) Tenant shall, at Tenant's expense, keep and maintain the Antenna Facilities now or hereafter located on the Property in commercially reasonable condition and repair during the term of this Lease, normal wear and tear and casualty excepted. All such Antenna Facilities and the Premises shall be in compliance with all applicable ordinances, statutes, laws and regulations at all times during the term of the Lease. Upon termination or expiration of this Lease, the Premises shall be returned to Landlord in good, usable condition, normal wear and tear and casualty excepted.

(d) Tenant shall have the right to install utilities, at Tenant's expense, and to improve the present utilities on the Property (including, but not limited to, the installation of emergency power generators or alternative power sources). Landlord agrees to use reasonable efforts in assisting Tenant to acquire approvals for utility service and power sources. Tenant shall, wherever practicable, install separate meters for utilities used on the Property by Tenant. In the event separate meters are not installed or utility service is not timely available, Tenant may connect temporarily to Landlord's electrical service and shall pay the periodic charges for all utilities attributable to Tenant's use, at the rate charged by the servicing utility. Landlord shall diligently request that the provider of utilities correct any variation, interruption or failure of utility service. If the provider declines to make such correction, either Landlord or Tenant shall make such correction depending on whether it is Landlord's system or Tenant's system which has the problem.

(e) As partial consideration for Rent paid under this Lease, Landlord hereby grants Tenant easements on, under and across the Property for ingress, egress, utilities and access (including access for the purposes described in Section 1) to the Premises adequate to install and maintain utilities, including, but not limited to, the installation of power and telephone service cable, and to service the Premises and the Antenna Facilities at all times during the Initial Term of this Lease and any Renewal Term (collectively, the "Easements").

(f) Tenant shall have 24-hours-a-day, 7-days-a-week access to the Premises at all times during the Initial Term of this Lease and any Renewal Term, at no charge to Tenant.

(g) Landlord shall maintain and repair all existing access roadways from the nearest public roadway to the Premises in a manner sufficient to allow vehicular and pedestrian access at all times, at its sole expense, except for any damage to such roadways caused by Tenant.

(h) Upon termination of the Lease, Landlord may require Tenant to remove all improvements to the Premises and restore the Premises to the condition it existed as of the Commencement Date. Landlord shall deliver written notice requesting such removal at least thirty (30) days prior to the Lease termination date. If Landlord does not give such notice to Tenant and Tenant does not remove such improvements within thirty (30) days after the Lease termination date, at the option of Landlord and upon thirty (30) days written notice to Tenant, such

improvements shall be owned by Landlord with no compensation to Tenant and without further liability for either party.

8. Termination. Except as otherwise provided herein, this Lease may be terminated, without any penalty or further liability as follows:

(a) upon thirty (30) days' written notice by Landlord if Tenant fails to cure a default for payment of amounts due under this Lease within such thirty (30) day period;

(b) immediately upon written notice by Tenant if Tenant notifies Landlord of any unacceptable results of any Tests prior to Tenant's installation of the Antenna Facilities on the Premises, or if Tenant does not obtain, maintain, or otherwise forfeits or cancels any license (including, without limitation, an FCC license), permit or any Governmental Approval necessary to the installation and/or operation of the Antenna Facilities or Tenant's business;

(c) upon thirty (30) days' written notice by Tenant if Tenant determines that the Property or the Antenna Facilities are inappropriate or unnecessary for Tenant's operations for economic or technological reasons;

(d) immediately upon written notice by Tenant if the Premises or the Antenna Facilities are destroyed or damaged so as in Tenant's reasonable judgment to substantially and adversely affect the effective use of the Antenna Facilities. In such event, all rights and obligations of the parties shall cease as of the date of the damage or destruction except clean up obligations of Tenant as to the Premises, and obligations related to events which occurred prior to the date of damage or destruction, and Tenant shall be entitled to the reimbursement of any Rent prepaid by Tenant. If Tenant elects to continue this Lease, then all Rent shall abate until the Premises and/or the Antenna Facilities are restored to the condition existing immediately prior to such damage or destruction; or

(e) at the time title to the Property transfers to a condemning authority pursuant to a taking of all or a portion of the Property sufficient in Tenant's determination to render the Premises unsuitable for Tenant's use. Landlord and Tenant shall each be entitled to pursue their own separate awards with respect to such taking. Sale of all or part of the Property to a purchaser with the power of eminent domain in the face of the exercise of the power shall be treated as a taking by condemnation.

(f) by Landlord, after the expiration of the second Renewal Term, and upon at least one hundred eighty (180) days prior written notice, if its school board votes to discontinue use of the Light Pole Replacement for all purposes, in which event Tenant shall not be entitled to compensation in any form for any reason as a result of Landlord's exercising its rights under this subparagraph

9. Default and Right to Cure. Notwithstanding anything contained herein to the contrary and without waiving any other rights granted to it at law or in equity, each party shall have the right, but not the obligation, to terminate this Lease on written notice pursuant to Section 12 hereof, to take effect immediately, if the other party fails to perform any covenant or commits a material breach of this Lease and fails to diligently pursue a cure thereof to its completion after thirty (30) days' written notice specifying such failure of performance or default.

10. Taxes. The parties recognize that Landlord is a school district and the Property is currently tax exempt. Landlord shall pay when due all real property taxes for the Property, including the Premises. In the event that Landlord fails to pay any such real property taxes or other fees and assessments, Tenant shall have the right, but not the obligation, to pay such owed amounts and deduct them from Rent amounts due under this Lease. Notwithstanding the foregoing, Tenant shall pay any personal property tax, real property tax or any other tax or fee which is directly attributable to the presence or installation of Tenant's Antenna Facilities, only for taxes levied in those calendar years while this Lease remains in effect. If Landlord receives notice of any personal property or real property tax assessment against Landlord, which may affect Tenant and is directly attributable to Tenant's installation, Landlord shall provide timely notice of the assessment to Tenant sufficient to allow Tenant to consent to or challenge such assessment, whether in a Court, administrative proceeding, or other venue, on behalf of Landlord and/or Tenant. Further, Landlord shall provide to Tenant any and all documentation associated with the assessment and shall execute any and all documents reasonably necessary to effectuate the intent of this Section 10. In the event real property taxes are assessed against Landlord or Tenant for the Premises or the Property, Tenant shall have the

right, but not the obligation, to terminate this Lease without further liability after thirty (30) days' written notice to Landlord, provided Tenant pays any real property taxes assessed as provided herein.

Tenant shall have the right, but not the obligation, to satisfy any and all liens recorded on the Property upon at least ten (10) business days' prior notice to Landlord. In exchange for its satisfaction of any outstanding liens on the Property which are not otherwise to be paid or reimbursed by Tenant, Rent shall fully abate until Tenant is reimbursed for the entire amount paid by Tenant in satisfaction of the liens.

11. Insurance and Subrogation and Indemnification.

(a) Tenant will maintain Commercial General Liability insurance in amounts of One Million and no/100 Dollars (\$1,000,000.00) per occurrence and Two Million and no/100 Dollars (\$2,000,000.00) aggregate. Tenant may satisfy this requirement by obtaining the appropriate endorsement to any master policy of liability insurance Tenant may maintain.

(b) Landlord and Tenant hereby mutually release each other (and their successors or assigns) from liability and waive all right of recovery against the other to the extent any loss or damage is covered by their respective first party property insurance policies for all perils insured thereunder. In the event of such insured loss, neither party's insurance company shall have a subrogated claim against the other.

(c) Subject to the property insurance waivers set forth in subsection 11(b), Landlord and Tenant each agree to indemnify and hold harmless the other party from and against any and all claims, damages, costs and expenses, including reasonable attorney fees, to the extent caused by or arising out of the negligent acts or omissions or willful misconduct in the operations or activities on the Property by the indemnifying party or the employees, agents, contractors, licensees, tenants and/or subtenants of the indemnifying party (other than Tenant as a tenant of Landlord), or a breach of any obligation of the indemnifying party under this Lease. The indemnifying party's obligations under this section are contingent upon its receiving prompt written notice of any event giving rise to an obligation to indemnify the other party and the indemnified party's granting it the right to control the defense and settlement of the same. Notwithstanding the above subparagraph 11(c), Tenant shall indemnify, defend and hold harmless Landlord from any claim of personal injury arising out of the transmission of radio waves from the Antenna Facilities.

12. Notices. All notices, requests, demands and other communications shall be in writing and are effective three (3) days after deposit in the U.S. mail, certified and postage paid, or upon receipt if personally delivered or sent by next-business-day delivery via a nationally recognized overnight courier to the addresses set forth below. Landlord or Tenant may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Tenant, to:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: PCS Lease Administrator

If to Landlord, to:

Independent School District # 284,
210 County Road 101 N.
P.O. Box 660
Wayzata, MN 55391
Attn: Director of Finance and Business

And with a copy to:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Legal Dept.

Pay and Send Rent payments to the following Payee:

Independent School District # 284
210 County Road 101 N.
P.O. Box 660
Wayzata, MN 55391

And with a copy to:

T-Mobile Central LLC
2001 Butterfield Road, Suite 1900
Downers Grove, IL 60515
Attn: Lease Administration Manager

And with a copy to:

T-Mobile Central LLC
2001 Butterfield Road, Suite 1900
Downers Grove, IL 60515
Attn: Legal Dept.

13. **Quiet Enjoyment, Title and Authority.** As of the Effective Date and at all times during the Initial Term and any Renewal Terms of this Lease, Landlord covenants and warrants to Tenant that (i) Landlord has full right, power and authority to execute and perform this Lease; (ii) Landlord has fee title to the Property; and (iii) Tenant's quiet enjoyment of the Premises or any part thereof shall not be disturbed as long as Tenant is not in default beyond any applicable grace or cure period.

14. **Environmental Laws.** Landlord represents that it has no knowledge of any substance, chemical or waste (collectively, "Hazardous Substance") on the Property that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. Landlord and Tenant shall not introduce or use any Hazardous Substance on the Property in violation of any applicable law. Landlord shall be responsible for, and shall promptly conduct any investigation and remediation as required by any applicable environmental laws, all spills or other releases of any Hazardous Substance not caused by Tenant, that have occurred or which may occur on the Property. Subject to statutory limitations on liability, each party agrees to defend, indemnify and hold harmless the other from and against any and all administrative and judicial actions and rulings, claims, causes of action, demands and liability (collectively, "Claims") including, but not limited to, damages, costs, expenses, assessments, penalties, fines, losses, judgments and reasonable attorney fees that the indemnitee may suffer or incur due to the existence of any Hazardous Substances on the Property or the migration of any Hazardous Substance to other properties or the release of any Hazardous Substance into the environment (collectively, "Actions"), that relate to or arise from the indemnitor's activities on the Property. The indemnifications in this section specifically include, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal or restoration work required by any governmental authority. This Section 14 shall survive the termination or expiration of this Lease.

15. **Assignment and Subleasing.** Tenant shall have the right to assign or otherwise transfer this Lease and Easements (as defined above) granted herein, or sublease all or part of the Premises, to a party acquiring substantially all the assets of Tenant or to an entity resulting from a merger of Tenant with a third party or to a parent, subsidiary or affiliate of Tenant or Tenant's parent upon written notice to Landlord. In all other situations Tenant may not assign or otherwise transfer this lease without the prior written consent of Landlord not to be unreasonably withheld. Upon such assignment, Tenant shall be relieved of all liabilities and obligations hereunder. No assignment shall be effective until and unless the assignee executes an Assignment and Assumption Agreement reasonably acceptable to Landlord's counsel and delivers such an Assignment and Assumption agreement to Landlord prior to the effective date of any such assignment. Except as otherwise provided herein, Tenant may not sublease the Premises to another party without the Landlord's prior consent, such consent not to be unreasonably withheld.

Landlord shall have the right to assign or otherwise transfer this Lease and the Easements granted herein, upon written notice to Tenant except for the following: any assignment or transfer of this Lease which is separate and distinct from a transfer of Landlord's entire right, title and interest in the Property shall require the prior written consent of Tenant which may be withheld in Tenant's sole discretion. Upon Tenant's receipt of (i) an executed deed or assignment and (ii) an IRS Form W-9 from assignee, and subject to Tenant's consent, if required, Landlord shall be relieved of all liabilities and obligations hereunder and Tenant shall look solely to the assignee for performance under this Lease and all obligations hereunder.

Additionally, notwithstanding anything to the contrary above, Landlord or Tenant may, upon notice to the other, grant a security interest in this Lease (and as regards Tenant, in the Antenna Facilities), and may collaterally assign this Lease (and as regards Tenant, in the Antenna Facilities) to any mortgagees or holders of security interests, including their successors or assigns (collectively "Secured Parties"). In such event, Landlord or Tenant, as the case may be, shall execute such consent to leasehold financing as may reasonably be required by Secured Parties.

16. Successors and Assigns. This Lease and the Easements granted herein shall run with the land, and shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives and assigns.

17. Waiver of Landlord's Lien. Landlord hereby waives any and all lien rights it may have, statutory or otherwise, concerning the Antenna Facilities or any portion thereof, which shall be deemed personal property for the purposes of this Lease, whether or not the same is deemed real or personal property under applicable laws, and Landlord gives Tenant and Secured Parties the right to remove all or any portion of the same from time to time, whether before or after a default under this Lease, in Tenant's and/or Secured Party's sole discretion and without Landlord's consent.

18. Miscellaneous.

(a) The prevailing party in any litigation arising hereunder shall be entitled to reimbursement from the other party of its reasonable attorneys' fees and court costs, including appeals, if any.

(b) This Lease constitutes the entire agreement and understanding of the parties, and supersedes all offers, negotiations and other agreements with respect to the subject matter and property covered by this Lease. Any amendments to this Lease must be in writing and executed by both parties.

(c) Landlord agrees to cooperate with Tenant in executing any documents necessary to protect Tenant's rights in or use of the Premises. A Memorandum of Lease in substantially the form attached hereto as Exhibit C may be recorded in place of this Lease by Tenant.

(d) In the event the Property is encumbered by a mortgage or deed of trust, Landlord agrees, upon request of Tenant, to obtain and furnish to Tenant a non-disturbance and attornment agreement for each such mortgage or deed of trust, in a form reasonably acceptable to Tenant.

(e) Tenant may obtain title insurance on its interest in the Premises. Landlord agrees to execute such documents as the title company may require in connection therewith.

(f) This Lease shall be construed in accordance with the laws of the state in which the Property is located, without regard to the conflicts of law principles of such state.

(g) If any term of this Lease is found to be void or invalid, the remaining terms of this Lease shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter, but rather in accordance with the fair meaning thereof. No provision of this Lease will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission of either party. No waiver by either party of any provision of this Lease shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision.

(h) The persons who have executed this Lease represent and warrant that they are duly authorized to execute this Lease in their individual or representative capacities as indicated.

(i) This Lease may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument.

(j) All Exhibits referred to herein and any Addenda are incorporated herein for all purposes. The parties understand and acknowledge that Exhibits A and B may be attached to this Lease and the Memorandum of Lease, in preliminary form. Accordingly, the parties agree that upon the preparation of final, more complete exhibits, Exhibits A and/or B, as the case may be, may be replaced by Tenant with such final, more complete exhibit(s).

(k) If either party is represented by any broker or any other leasing agent, such party is responsible for all commission fee or other payment to such agent, and agrees to indemnify and hold the other party harmless from all claims by such broker or anyone claiming through such broker.

19. Future Development. Tenant understands and acknowledges that Landlord may redesign, redevelop or utilize the Property for alternative public use at some future date, and that the design and manner of such uses shall be in the sole discretion of Landlord. In the event Landlord undertakes such use, redesign or redevelopment, then Landlord and Tenant agree to cooperate with one another as necessary to facilitate both parties' use of the Property. Landlord will use its best efforts to accommodate and/or relocate Tenant's equipment at a comparable location, at Landlord's sole cost and expense. Tenant may install a temporary antenna facility and power source on the Property during any such period of relocation. Notwithstanding the foregoing, Landlord shall not have the right to relocate the Antenna Facilities until after the expiration of the second Renewal Term and only upon at least one hundred eighty (180) days prior written notice to Tenant.

The effective date of this Lease is the date of execution by the last party to sign (the "Effective Date").

LANDLORD: Independent School District # 284

By: _____
Printed Name: _____
Title: _____
Date: _____

LANDLORD: Independent School District # 284

By: _____
Printed Name: _____
Title: _____
Date: _____

TENANT: T-Mobile Central LLC

By: _____
Printed Name: **Hossein Sepehr**
Title: Director, Network Engineering & Operations
Date: _____

EXHIBIT A
Legal Description

The Property is legally described as follows:

All that part of Government Lots 1 and 2 in Section 32, Township 118 North, Range 22 West of the 5th Principal Meridian described as follows: Beginning at a point on the west line of Government Lot 1 distant 434.55 feet South of the Northwest corner of Government Lot 1; thence North along the said West line 434.55 feet to the Northwest corner of said Government Lot 1; thence East along the dividing line between Government Lots 1 and 2 a distance of 33 feet; thence North 82 degrees East 151.47 feet; thence North 89 degrees, 15 minutes East a distance of 115.01 feet to a point on said course, distant 298 feet, measured at right angles from the West line of said Government Lot 2; thence South parallel with the West line of said Government Lots 2 and 1 a distance of 456.96 feet to the intersection of said parallel line with a line drawn from the point of beginning and at right angles to the West line of said Government Lot 1; thence West along said right angle line 298 feet to the point of beginning.

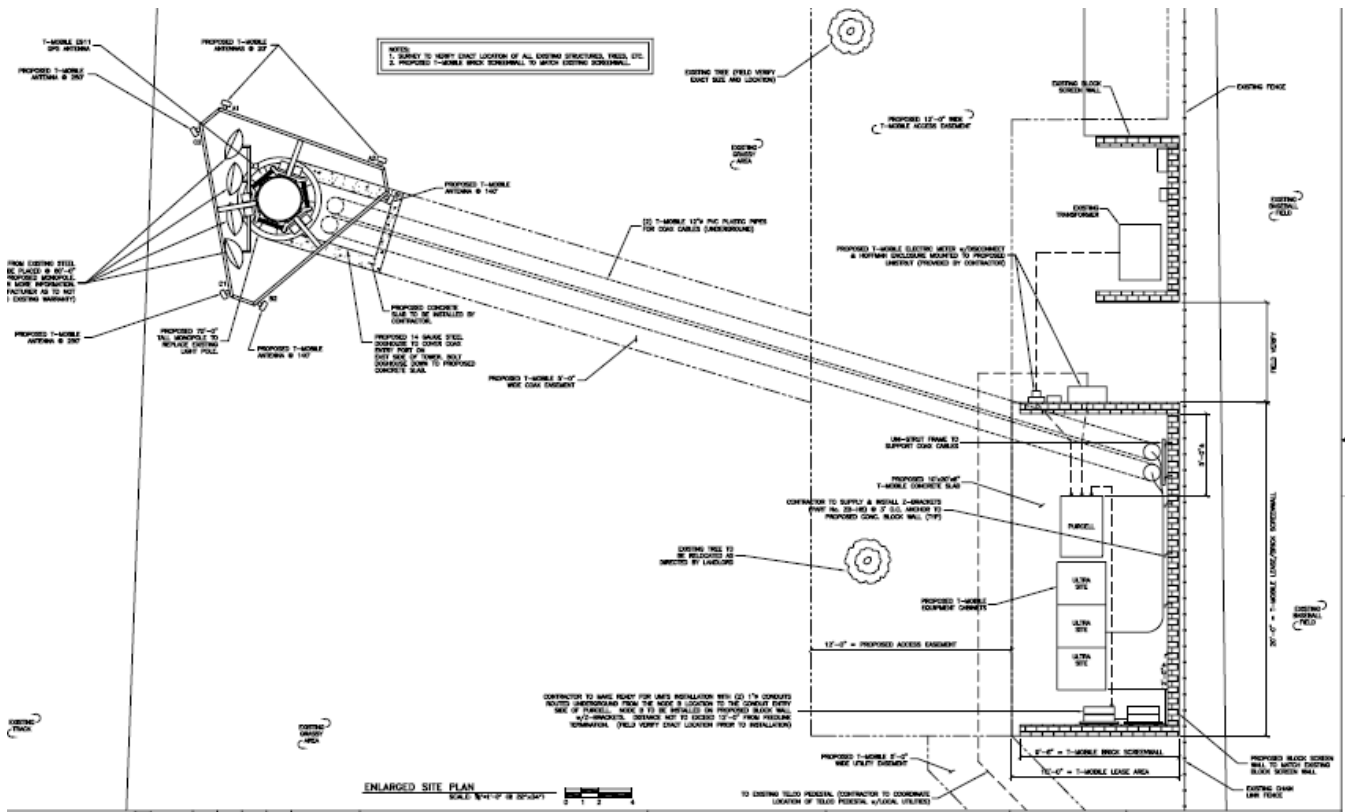
A-1

Site Number: A100767A
Site Name: Wayzaya-Gleason Lake/Central Middle School
Market: Minneapolis
[2302796v2](#)
2302796vdoc
REDLINE V2 to V1;
2/20/09

Site Lease - v9.21.07

EXHIBIT B

The location of the Premises within the Property (together with access and utilities) is more particularly described and depicted as follows:



B-1

Site Number: A1O0767A
 Site Name: Wayzaya-Gleason Lake/Central Middle School
 Market: Minneapolis
2302796v2
 2302796vdoc
 REDLINE V2 to V1;
 2/20/09

Site Lease - v9.21.07

EXHIBIT C

**Memorandum
of
Lease**

C-1

Site Number: A1O0767A
Site Name: Wayzaya-Gleason Lake/Central Middle School
Market: Minneapolis
[2302796v2](#)
2302796vdoc
REDLINE V2 to V1;
2/20/09

Site Lease - v9.21.07

MEMORANDUM OF LEASE

Assessor's Parcel Number: 3211822440001

Between Independent School District # 284, ("Landlord") and T-Mobile Central LLC ("Tenant")

A Site Lease with Option (the "Lease") by and between Independent School District # 284, a Minnesota K-12 public school district ("Landlord") and T-Mobile Central LLC, a Delaware limited liability company ("Tenant") was made regarding a portion of the following property:

See Attached Exhibit "A" incorporated herein for all purposes

The Option is for a term of twelve (12) months after the Effective Date (as defined under the Lease) of the Lease, with up to one additional twelve (12) month renewal ("Option Period").

The Lease is for a term of five (5) years and will commence on the date as set forth in the Lease (the "Commencement Date"). Tenant shall have the right to extend this Lease for two (2) additional and successive five-year terms.

IN WITNESS WHEREOF, the parties hereto have respectively executed this memorandum effective as of the date of the last party to sign.

LANDLORD: Independent School District # 284

By: _____
Printed Name: _____
Title: _____
Date: _____

LANDLORD: Independent School District # 284

By: _____
Printed Name: _____
Title: _____
Date: _____

TENANT: T-Mobile Central LLC

By: _____
Printed Name: **Hossein Sepehr**
Title: Director, Network Engineering & Operations
Date: _____

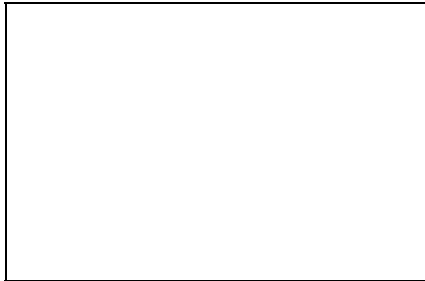
C-2

[Landlord Notary block for a Corporation, Partnership, or Limited Liability Company]

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____ by
_____, [title] _____ of _____ a
_____ [type of entity], on behalf of said _____ [name of entity].

Dated: _____



(Use this space for notary stamp/seal)

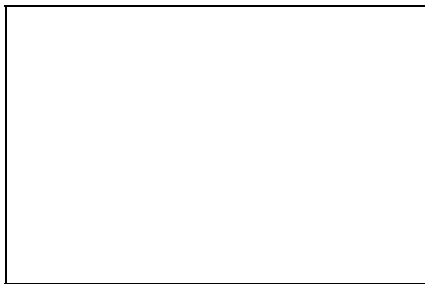
Notary Public
Print Name _____
My commission expires _____

[Landlord Notary block for an Individual]

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____ by _____ .

Dated: _____



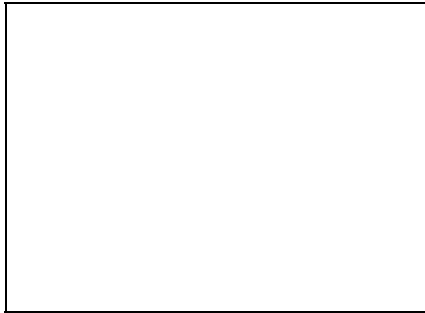
(Use this space for notary stamp/seal)

Notary Public
Print Name _____
My commission expires _____

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that **Hossein Sepehr** is the person who appeared before me, and said person acknowledged that s/he signed this instrument, on oath stated that s/he was authorized to execute the instrument and acknowledged it as a Director of T-Mobile Central LLC, a Delaware limited liability company, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____



(Use this space for notary stamp/seal)

Notary Public
Print Name _____
My commission expires _____

C-4

Site Number: A1O0767A
Site Name: Wayzaya-Gleason Lake/Central Middle School
Market: Minneapolis
[2302796v2](#)
2302796vdoc
REDLINE V2 to V1;
2/20/09

Site Lease - v9.21.07

Memorandum of Lease Exhibit A
Legal Description

All that part of Government Lots 1 and 2 in Section 32, Township 118 North, Range 22 West of the 5th Principal Meridian described as follows: Beginning at a point on the west line of Government Lot 1 distant 434.55 feet South of the Northwest corner of Government Lot 1; thence North along the said West line 434.55 feet to the Northwest corner of said Government Lot 1; thence East along the dividing line between Government Lots 1 and 2 a distance of 33 feet; thence North 82 degrees East 151.47 feet; thence North 89 degrees, 15 minutes East a distance of 115.01 feet to a point on said course, distant 298 feet, measured at right angles from the West line of said Government Lot 2; thence South parallel with the West line of said Government Lots 2 and 1 a distance of 456.96 feet to the intersection of said parallel line with a line drawn from the point of beginning and at right angles to the West line of said Government Lot 1; thence West along said right angle line 298 feet to the point of beginning.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 6. SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

ITEM: D. Human Resource Services

COMMENTS BY: Ms. Doughty

1. Authorization of Dental Insurance Rates 2009-2010

The administration is recommending an overall 0% increase in funding for our self-insured Delta Dental Plan. No increase is necessary as the fixed cost will remain the same and claims for the 2008-2009 plan year are running at a low percentage. The current rates will continue the effort to meet expected claims funding.

RECOMMENDED ACTION: Approve the recommendation that the District remain with Delta Dental on a self-insured basis and a rate renewal for the 2009-2010 plan year is 0% overall.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 7. OTHER BOARD ACTION

ITEM: _____

COMMENTS BY: Board Chair Moroz

There are no items for this section.

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: 8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

ITEM: _____

COMMENTS BY: Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board.

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – April 13, 2009

AGENDA SECTION: _____

ITEM: _____

COMMENTS BY: Board Chair

9. Board Reports

10. New Business

This section of the agenda provides an opportunity for Board members and/or the Superintendent to bring up any items of new business.

11. Adjourn

If there is no additional business before the School Board, the Chair will call for a motion to adjourn the meeting.

Motion by: _____ Yes _____ Passed _____

Second by: _____ No _____ Failed _____

Abstentions _____