

NWABSD Board of Education Special Meeting

Monday, January 20, 2025 8:30 AM

District Office Boardroom, 744 Third Ave., Kotzebue, AK 99752

1.	I.	<u>CALL TO ORDER, ROLL CALL</u>	
2.	II.	<u>MOMENT OF SILENCE</u>	Presenter: Margaret Hansen, Board President
3.	III.	<u>INTRODUCTION OF STAFF/GUESTS</u>	Presenter: Margaret Hansen, Board President
4.	IV.	<u>EXECUTIVE SESSION</u>	Presenter: Margaret Hansen, Board President
5.	V.	<u>ACTION ITEMS</u>	Presenter: Margaret Hansen, Board President
6.	VI.	<u>ADJOURNMENT</u>	Presenter: Margaret Hansen, Board President

MEMORANDUM

TO: NWABSD Board of Education

DATE: January 20, 2025

NUMBER: 25-041

FR: Office of the Superintendent

SUBJECT: Approval of Revisions to Superintendent's Contract

ABSTRACT:

The board shall employ or contract for a Superintendent. Board member approval of revisions to the Superintendent contract is required.

ISSUE:

At issue is the Board's consideration to revise the current contract between NWABSD and Superintendent Terri Walker.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Superintendent is requesting a revision of the contract between NWABSD and Superintendent Terri Walker from July 01, 2025, to June 30, 2026.

ALTERNATIVES:

1. Approve the revisions to the Superintendent contract as presented.
2. Disapprove the revisions to the Superintendent contract as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATIONS:

Approve the revisions to the Superintendent's contract as presented.

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: January 20, 2025

NUMBER: 25-042

FR: Office of the Superintendent

SUBJECT: Approval of Superintendent
Contract Addendum

ABSTRACT

Board member approval of the Superintendent Evaluation summary is required.

ISSUE

At issue is the board approval of the Superintendent Contract Addendum on January 20, 2025.

BACKGROUND AND/OR PERTINENT INFORMATION

Board Policy 2123 Evaluation of the Superintendent states that the Board believes that an annual evaluation of the Superintendent's performance strengthens working relationships between the Superintendent and the Board. The evaluation process should clarify the Superintendent's role and give the Board and Superintendent an opportunity to jointly identify immediate priorities among the Superintendent's many responsibilities. Evaluations also should help the Board to monitor progress toward established goals and to set reasonable criteria for salary increases and/or contract extension. The Board shall meet with the Superintendent to discuss the evaluation, including commendations in areas of strength and recommendations for improving effectiveness. The Superintendent and Board members shall agree upon and sign an evaluation summary. Additional evaluations may be arranged at any time during the school year at the request of either the Board or the Superintendent.

ALTERNATIVES

1. Approve the Superintendent Evaluation summary as presented.
2. Disapprove the Superintendent Evaluation summary as presented.
3. Take no final action.

BP 2123 EVALUATION OF THE SUPERINTENDENT

The Board believes that an annual evaluation of the Superintendent's performance strengthens working relationships between the Superintendent and the Board. The evaluation process should clarify the Superintendent's role and give the Board and Superintendent an opportunity to jointly identify immediate priorities among the Superintendent's many responsibilities. Evaluations also should help the Board to monitor progress toward established goals and to set reasonable criteria for salary increases and/or contract extension.

The Board shall meet with the Superintendent to discuss the evaluation, including commendations in areas of strength and recommendations for improving effectiveness. The Superintendent and Board members shall agree upon and sign an evaluation summary. Additional evaluations may be arranged at any time during the school year at the request of either the Board or the Superintendent.

(cf. 2121 - Superintendent's Contract)

The evaluation process shall be reviewed annually to determine whether any of the following steps need improvement:

1. Developing or reviewing/revising the superintendent's job description.
2. Adopting or reviewing/revising evaluation policy.
3. Establishing clear criteria to include progress on district goals.
4. Establishing or reviewing/revising the evaluation process.
5. Carrying out the evaluation.
6. Summarizing the results.
7. Discussing the results with the superintendent.
8. Developing a plan for growth and improvement.

(cf. 9321 - Executive Sessions)

Adopted: February 25, 1994

Northwest Arctic Borough School District