

## NWABSD Board Worksession

Friday, August 26, 2022 8:30 AM

District Office Boardroom, 744 Third Ave., Kotzebue, AK 99752

1. **8:30 am**

### **VII. Reports**

1.A. a. Capital Projects

1.B. b. Property Services

**Presenter:** Brandon Blackham, Director of Property Services

1.C. c. Human Resources

**Presenter:** Janice Hadley, Director of Human Resources

1.D. d. Administrative Services

**Presenter:** Megan Williams, Director of Administrative Services

1.E. e. Technology

**Presenter:** Amy Eakin, Director of Technology

1.F. f. Alaska Technical Center/ STAR

**Presenter:** Karl Kowalski, Director of ATC/STAR

1.G. g. Student Services

**Presenter:** Perrian Windhausen, Director of Student Services

1.H. h. State/Federal Programs

**Presenter:** Joy Cogburn-Smith, Director of State and Federal Programs

1.I. i. Curriculum/Instruction

**Presenter:** Dana Orton, Director of Curriculum

1.J. j. Assistant Superintendent's

**Presenter:** Scott Lefebvre, Assistant Superintendent

2. **1:00 pm**

### **IX. Call for Resolutions**

3. **2:00 pm**

### **X. Advisory School Council Minutes**

**Presenter:** Terri Walker, Superintendent

4. **XI. Board Committee Meeting Reports**

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent.

**SUBJECT:** a. Capital Projects Report

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Capital Projects Manager, Kathy Christy reports on the following:

**DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT (DEED):** The Legislature allocated \$100 million for Major Maintenance Projects. If the Governor reduced the funding to \$37.5 million. This is not enough to fund the JNES Gym Roof, Buckland HVAC or Davis Ramoth Renovation project is not likely to be funded this year.

**JNES REPAIRS –** At the April meeting the Board approved a contract with TC Construction to repair the JNES Gym Mezzanine and replace the owner-supplied windows. The contractor completed the window installation in June. The mezzanine work started in July after the barge arrived with materials. Unanticipated conditions for both scopes of work. This work is now substantially complete. Two sections of siding will be installed later this fall as soon as materials are available. The Administration determined it was essential for the work to continue and approved additional work associated with asbestos abatement and unanticipated structural repairs. The Board agenda for August includes approval of these change orders not to exceed an additional \$200,000. This will bring the total contract value to approximately \$858,000.

**DEERING ADDITION AND RENEWAL:** The Deering School site is extremely constrained. The school qualifies for additional square footage under the DEED formula. The school cannot be expanded without the removal of the playground and either relocating teacher housing off-site or obtaining adjacent property. The community supports a new school on a new site. The District is submitting a DEED grant application for a replacement school for Deering. The application includes a site evaluation of locating a new school along the new road that is being constructed to the airport. NANA has committed to working with the District to identify a specific location. A schematic design for the new school will be developed later next fiscal year after site selection is completed.

**VILLAGE ENERGY EFFICIENCY LIGHTING PROGRAM (VEEP) GRANT:** District has requested Alaska Energy Authority to delete the one exterior light that can not be reached with available equipment and close out the grant.

**AHFC TEACHER HOUSING: Kivalina –**The District has two AHFC teacher housing grants for new duplexes at the new Kivalina site. Work began in mid-May. The two housing units are nearing completion. In July, five structures were moved from the current school site to the new site. The District is coordinating with ASRC for the extension of utility lines and connections to the housing units.

**Selawik –** AHFC selected Selawik Teacher Housing for a \$370,374 grant. The local share of costs is \$123,549. This summer District crews are focused on the completion of in-house projects in Kivalina. The materials for this project will be ordered this summer and stored in Kotzebue until the next construction season. A grant extension for 2023 completion has been requested.

**Buckland –** Buckland has been identified as the next priority for teacher housing. AHFC is starting a new grant cycle and has \$21 million available for grants. The District plans to partner with the Borough and combine our need for two duplexes with their need for Village Safety housing. This partnership will improve the potential for funding while meeting the priority needs of the District, Borough, and community.

### **FY-19 BOROUGH LEGISLATIVE GRANT –**

#### **Kivalina Vehicle Garage**

The fuel tanks for the garage and teacher housing will be shipped by the end of the month Kivalina. Once teacher housing is complete the efforts will focus on the garage.

## **Buckland HVAC Upgrade**

As DEED grant funding will not be available the project will continue with the \$888,088 state grant through the Borough. RSA Engineers has designed the project to 98%. After District review, the project will be bid later this fall for summer 2023 construction.

## **ATC FAMILY HOUSING**

The District is seeking grant funds for the construction of a 6-plex building to provide family housing for ATC students. The Board approved the selection of NVision (formerly Krochina Architects) to design the project. The concept design (15%) was recently received and is attached to this report. At this stage, the construction cost is estimated at \$5,961,000. The design cost of \$180,000 to complete construction documents has been approved by the Board.

## **KIVALINA REPLACEMENT SCHOOL**

**Construction:** Work continues to progress well. Crews are preparing for substantial completion by September 30. All systems are in the final stages of completion. DEC has given interim approvals to operate the water and sewer systems. Subcontractors are preparing for the testing of systems early in September.

**FF&E:** The first barge of furniture orders is on site. The second barge will have the remainder of the FF&E. A PO has been issued for the installation.

**Water Truck:** The new truck has been approved by DEC and is on the second barge scheduled to arrive the end of August. The City is processing and storing water for the school and hauling will begin as soon as the truck arrives.

**Art:** Kevin Smith installed the photographic light boxes in the Commons. He will return in September to install the gym mural.

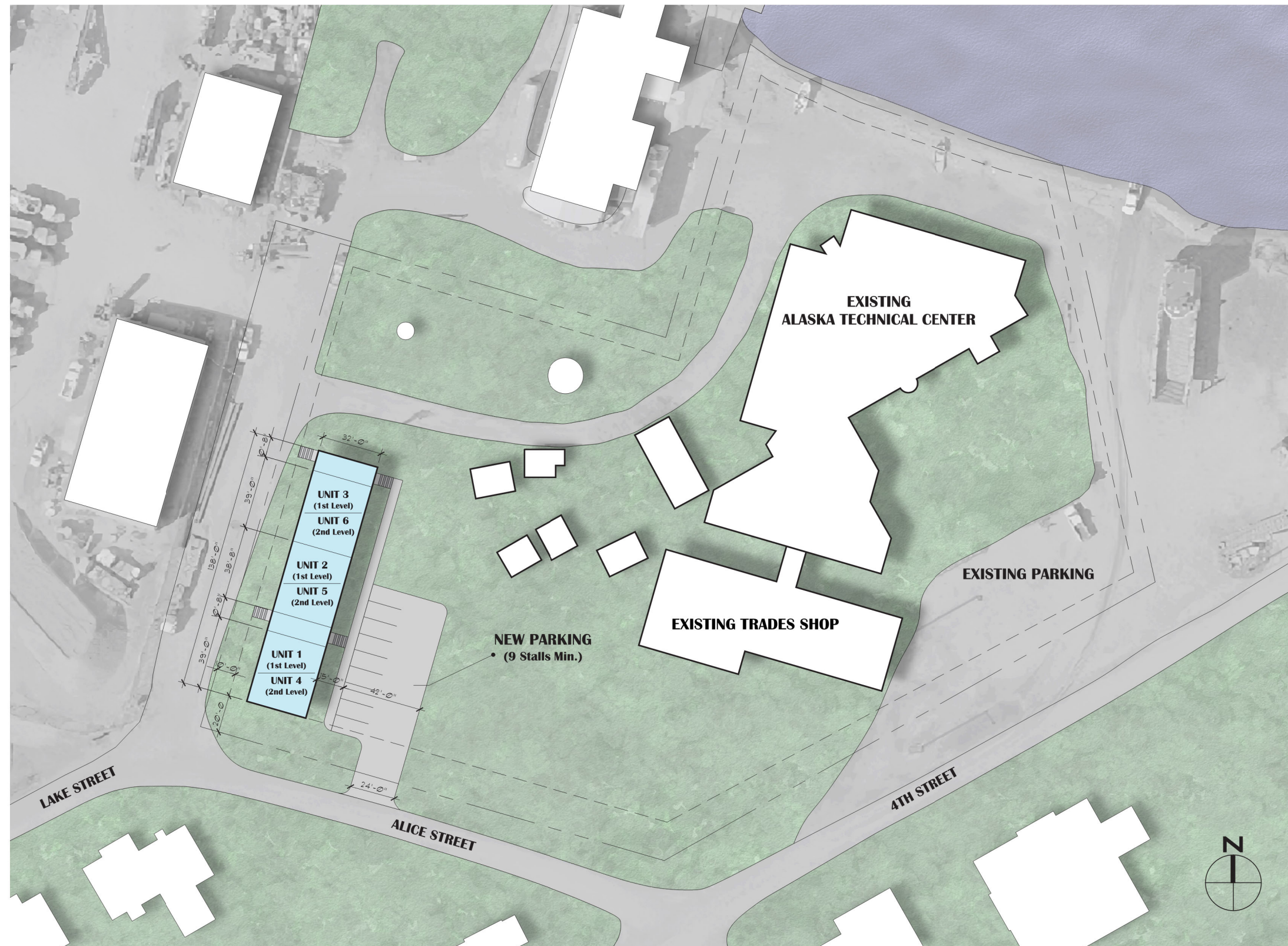
**Communications:** OTZ is coordinating with the District IT Department for the installation of communication systems for the start of school. GCI is determining the best location for installation of a satellite dish.

## **ACTION ITEMS ON THE AGENDA:**

### **NWABSD Memorandum 23-012 Approval of Contract Amendment, TC Construction**

The administration recommends approval TC Construction with change orders for JNES Mezzanine Repair and JNES Window replacement in an amount not to exceed \$858,022 as discussed.

# ALASKA TECHNICAL CENTER FAMILY HOUSING - 6-PLEX:



## SITE PLAN - BUILDING ORIENTATION & PARKING LAYOUT








SCALE: 1" = 30'-0" (22x34) & 1" = 60'-0" (11x17)

DATE: AUGUST 5TH, 2022



# ALASKA TECHNICAL CENTER FAMILY HOUSING - 6-PLEX:



	<b>BEDROOM</b>		<b>BATHROOM</b>		<b>MECHANICAL</b>
	<b>STORAGE/ LAUNDRY</b>		<b>LIVING AREAS</b>		
	<b>KITCHEN</b>		<b>CIRCULATION</b>		



## FLOOR PLAN - LEVEL 1








SCALE: 3/16" = 1'-0" (22x34) & 3/32" = 1'-0" (11x17)

DATE: AUGUST 5TH, 2022



# ALASKA TECHNICAL CENTER FAMILY HOUSING - 6-PLEX:



	<b>BEDROOM</b>		<b>BATHROOM</b>		<b>MECHANICAL</b>
	<b>STORAGE/ LAUNDRY</b>		<b>LIVING AREAS</b>		
	<b>KITCHEN</b>		<b>CIRCULATION</b>		



## FLOOR PLAN - LEVEL 2

SCALE: 3/16" = 1'-0" (22x34) & 3/32" = 1'-0" (11x17)

DATE: AUGUST 5TH, 2022



# ALASKA TECHNICAL CENTER FAMILY HOUSING – 6-PLEX:



**EXTERIOR PERSPECTIVE - VIEW 1 (SOUTHEAST CORNER)**

SCALE: N.T.S.

DATE: AUGUST 5TH, 2022



# ALASKA TECHNICAL CENTER FAMILY HOUSING – 6-PLEX:



**EXTERIOR PERSPECTIVE - VIEW 2 (EAST ELEVATION)**

SCALE: N.T.S.

DATE: AUGUST 5TH, 2022



## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** 23-012

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Contract  
Amendment for TC  
Construction

### **ABSTRACT:**

Board approval is required for contracts \$50,000.00 and higher.

### **ISSUE:**

At issue is board approval of TC Construction with change orders associated with the JNES Gym Mezzanine Repair and the JNES Window Replacement project.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

At the April meeting the Board approved the award of contract to TC Construction to repair the JNES mezzanine and replace the windows of the school in the amount of \$658,022. The approved amount did not include contingency funding to cover hidden and unexpected conditions.

The window replacement had several unanticipated issues. Some of the new windows provided by the District were a different size than for the old windows requiring modification of the structural framing of the window openings. Additional repairs were needed to correct unanticipated rot extending beyond the window openings and to add Tyvek to increase weather protection of the openings. The additional costs associated with window replacement totaled \$56,316.

For the mezzanine repair an asbestos survey was conducted after the contract was awarded but before construction began. Asbestos containing building materials were identified in the mezzanine and required removal by a certified abatement subcontractor. The scope of the project as bid did not include asbestos abatement. This work totaled \$93,908.

The mezzanine also had hidden structural damage. The structural engineer required the replacement of the north wall of the mezzanine. This added \$41,053 to the project.

The work was considered an emergency in order to keep this project moving forward so that work would be completed this summer. The Superintendent approved the required changes to the contract and contractor was authorized to proceed. The Board is requested to concur with this action and approve an increase to the contract to TC Construction in an amount not exceed \$200,000. Capital funds will be used to cover the additional cost unless other funding sources can be found.

The contractor was very prompt and proactive in addressing the unanticipated conditions. This project is now substantially completed. There are two sections of siding on the mezzanine which will be installed later this fall when the material becomes available.

**ALTERNATIVES:**

1. Approve TC Construction with change orders for JNES Mezzanine Repair and JNES Window replacement in an amount not to exceed \$858,022 as discussed.
2. Do not approve TC Construction with change orders for JNES Mezzanine Repair and JNES Window replacement in an amount not to exceed \$858,022 as discussed.
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends approval TC Construction with change orders for JNES Mezzanine Repair and JNES Window replacement in an amount not to exceed \$858,022 as discussed.

**MEMORANDUM**

**TO:** Regional School Board Members

**DATE:** August 26, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent

**SUBJECT:** c. Human Resources Report

Janice Hadley, Director of Human Resources (HR) reports on the following:

HR is currently recruiting for approximately 41 certified positions for FY23 and approximately 24 classified positions (and additional temporary positions). Our goal is reach zero openings, but as stated in previous meetings, zero openings is a tough number to attain but we continue to strive for it.

HR is interviewing candidates from Alaska Teacher Placement, ZipRecruiter, LinkedIn, Better Teams along with staff referrals.

Classes/grades covered by a non certified teacher are rotating core classes with a Certified teacher on site to ensure all students are being taught the core subjects by a certified teacher.

**Position vacancies per site FY23:**

Ambler	Certified: MS/HS Math/Science-aid teaching in the classroom, Elementary-aid teaching in the classroom and CTE Teacher. Classified full
Buckland	Certified:CTE—long term sub, PreK—long term sub. Classified full
Deering	Cerified: Elementary (4/5/6)—aide covering/rotation for core subjects with certified teacher. Classified: Migrant Ed Aide
Kiana	Certified: MS/HS Generalist (covered until Prek funding) and MS/HS Social Studies and Counselor. Classified full
Kivalina	Certified: MS/HS Math, MS/HS Science Teacher, CTE Teacher, 5 <sup>th</sup> grade ; Classified: 2X Bus Drivers and 2 <sup>nd</sup> maintenance position.
Kobuk	Certified full. Classified filled
June Nelson Elementary	Certified: 2X 4 <sup>th</sup> grade—Long term subs, 3 <sup>rd</sup> grade-Aide teaching in the classroom and 2X 5th grade-Long term sub and Sped teacher cover classes. Classified: Bilingual Instructor
Kotzebue Middle/High School	Certified: MS Science/SS—Virtual teacher covering, MS Science-virtual teacher covering classes, HS Math—District wide instructor covering classes, MS/HS Art, MS Generalist, HS Science-virtual teacher covering, MS Language Arts, Classified: Sped Aide, Instructional aide and Migrant Ed Aide
Noatak	Certified: ½--Long term sub, 3 <sup>rd</sup> —Long term sub. Classified: Full
Noorvik	Certified: 2 <sup>nd</sup> —long term sub, K/1, MS/HS Science—long term sub and Language Arts—long term sub, CTE, Generalist and Elementary and Counselor (shared with another site). Classified: Sped aide
Selawik	Certified: 3rd teacher—long term sub, Elementary. Classified: 4X Sped aides, 2 <sup>nd</sup> Bilingual Instructor
Shungnak	Certified full. Classified: Migrant Ed Aide
Star of the NW Magnet School	Certified: full. Classified:Full
Alaska Technical Center	Certified: Asst. Director ATC. Classified: AAE/GED Instructor and Culinary Arts Instructor
District Office	MAINTENANCE: HR Technician, 2X Staff Development Specialist, PC Tech Support Technician, Journeyman Electrician, Journeyman Plumber, 2X Heating Controls Technician, Security Guard. Speech Pathologist, Itinerant SPED/Deaf Ed Teacher

**Per Board request, below are samples of separation responses:**

1. Family reasons
2. 3X moving
3. 3X new job opportunities
4. 6X positions ended
5. Retiring
6. Lack of housing and want to return closer to family
7. Not able to commit to FY23 due to family moving back
8. Retiring and the stress of past few years has been too much
9. Not able to carry out professional goals
10. Accepted a position with another school due to stressful situations at site

**ACTION ITEMS ON THE AGENDA:**

**NWABSD Memorandum 23-014 Approval of Human Resources**

The administration recommends the Board approve the Human Resources actions as presented.

## MEMORANDUM

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**TO:** NWABSD Board of Education

**DATE:** August 26, 2022

**NUMBER:** 23-014

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Human Resources

### **STRATEGIC PLAN/BOARD GOAL:**

Employee Development: Become the employer of choice in the region.

### **ABSTRACT:**

Each month various Human Resources actions occur which require Board action or cognizance.

### **ISSUE:**

At issue is the approval of Human Resources actions.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

The Human Resources action item for Board approval of the new certified hires in Buckland, Kivalina, Kotzebue Middle/High, Noatak and Noorvik, Selawik and District Office; certified rehires in Deering, Selawik and District Office; classified new hires (FY22) at Ambler and District Office; certified new hires FY23 District Office; classified rehires for ATC, Ambler, Buckland, Deering, June Nelson Elementary, Kiana, Kivalina, Kobuk, Kotzebue Middle/High School, Noatak, Noorvik, Selawik, Shungnak, STAR, District Office and Maintenance.

Human Resources non action items are certified resignations from Ambler, Buckland, Deering, District Office, Kiana, Kobuk, Kotzebue Middle/High School, Noatak, Noorvik, Kivalina and Selawik; classified resignation from Ambler, Deering, Kiana, Noatak, Noorvik, June Nelson Elementary, Kotzebue Middle/High, ATC/STAR and District Office; certified transfer June Nelson Elementary to DO.

### **ALTERNATIVES:**

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

### **ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources  
August 2022**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY23
- b) Classified new hires FY23
- c) Classified rehires FY23

a) The administration recommends approval of the following FY23 Certified New Hires

LOCATION & DATE	NAME	POSITION
<b><u>KIANA</u></b>		
07/28/2022	Lindsey Westlake-Reich	Teacher
<b><u>KMHS</u></b>		
7/18/2022	Syuna Hawkins	Asst. Principal
<b><u>NOATAK</u></b>		
8/28/2022	Cathy Brown	Teacher
8/1/2022	Kayla Pietila	Teacher
<b><u>SELAWIK</u></b>		
07/28/2022	Ronald Malcolm	Teacher
7/25/2022	Jamie Cowart	Asst. Principal

b) The administration recommends approval of the following FY23 Classified New Hires:

LOCATION&DATE	NAME	POSITION
<b><u>ATC/STAR</u></b>		
8/4/2022	Martha Lee	Dorm Parent
8/1/2022	Mary Nauska	Dorm Attendant
<b><u>DO</u></b>		
7/25/2022	Ford Humphreys	Maintenance
<b><u>JNES</u></b>		
8/1/2022	Bonnie Ungry	Aide
8/1/2022	Amy Rose	Aide
8/1/2022	Amari Lewis	Aide
8/1/2022	Miranda Eakin	Aide
<b><u>KMHS</u></b>		
8/1/2022	Stephen Whitaker	Aide
8/1/2022	Steven Shindler	Aide
8/4/2022	Mae Shroyer	Secretary
<b><u>NOATAK</u></b>		
5/31/2022	Eli Mitchell	Maintenance
<b><u>SELAWIK</u></b>		
8/1/2022	Roudy Rehor	Aide

c) The administration recommends approval of the following FY23 Classified rehires:

<u>LOCATION&amp; DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>ATC/STAR</u></b>		
7/1/2022	Lori Jorgenson	Registrar
7/18/2022	Jaylynn Rogers	Recruiter
<b><u>DO</u></b>		
7/1/2022	Amie Gardner	HR Officer
7/1/2022	Adaline Kameroff	Staff Dev Specialist
7/1/2022	Donavon Watkins	Journeyman Carpenter
7/1/2022	Ryan Williams	Journeyman Carpenter
<b><u>KMHS</u></b>		
8/1/2022	Isaac Peacock	Aide
<b><u>NOATAK</u></b>		
7/1/2022	Eli Mitchell	Maintenance
8/1/2022	Shannon Arey	Aide
8/1/2022	Emily Ballenger	Aide
<b><u>NOORVIK</u></b>		
8/1/2022	Erica Melton	Aide
<b><u>SELAWIK</u></b>		
8/1/2022	Shannon Davis	Aide
8/1/2022	Dolly Mitchell	Aide
8/1/2022	Lottie Ballot	Aide
<b><u>SHUNGNAK</u></b>		
8/1/2022	Dolly Custer	Bilingual Instructor

II The administration reports the following non-action items:

- a. Certified Resignations
- b. Classified Resignations
- c. Certified Transfers
- d. Classified Transfers

a) The administration reports on the following certified resignations:

<u>LOCATION &amp; DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>JNES</u></b>		
5/10/2022	Lynn Bates	Teacher
5/10/2022	Bernide Beaujuin	Teacher
5/10/2022	Sofia Flores	Teacher
5/10/2022	Kimberly Darst	Teacher
5/10/2022	Paige McConnell	Teacher
<b><u>KIANA</u></b>		
8/1/2022	Ivie Greenwood	Teacher
<b><u>KMHS</u></b>		
5/10/2022	Suzanne Woods	Teacher
5/10/2022	Paul Davis	Teacher
<b><u>SELAWIK</u></b>		
8/1/2022	Ruth Ryan	Teacher
8/1/2022	Wanda Wright	Teacher

b) The administration reports on the following classified resignations:

<u>LOCATION &amp; DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>ATC/STAR</u></b> 8/10/2022	Alejandro Vargas	Culinary Arts Instr.
<b><u>BUCKLAND</u></b> 6/30/2022	Charles Kirk	Covid Screener
<b><u>DO</u></b> 7/29/2022 7/29/2022	Adaline Kameroff Gem Belamour	Staff Dev Specialist HR Technician
<b><u>JNES</u></b> 7/13/2022 7/1/2022 7/18/2022 8/12/2022	Dana Nelson Dena Ferguson Dara Michels Karen Uhl-Sours	Aide Aide Aide Aide
<b><u>KIANA</u></b> 6/30/2022	Jeanette Barr	Covid Screener
<b><u>KIVALINA</u></b> 6/30/2022	Eleanor Swan	Covid Screener
<b><u>NOORVIK</u></b> 6/30/2022	Emily Ballenger	Covid Screener
<b><u>SELAWIK</u></b> 6/30/2022	Marlene Gray	Covid Screener
<b><u>SHUNGNAK</u></b> 6/30/2022	David Shelton	Covid Screener

c) The administration reports on the following certified transfer requests:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>ATC/STAR to KIANA</u></b> 8/8/2022	Bradley Schott	CTE Teacher
<b><u>KMHS to NOATAK</u></b> 7/28/2022	Meghan Houk	Teacher
<b><u>NOORVIK to SHUNGNAK</u></b> 8/1/2022	Juvy Pumaneng	Teacher
<b><u>DO to JNES</u></b> 7/28/2022	Shelbi Garrett	Teacher
<b><u>KMHS to ATC/STAR</u></b> 8/8/2022	Clay Beck	Teacher
<b><u>JNES to SHUNGNAK</u></b> 8/1/2022	Deborah Eberle	Teacher

d) The administration reports on the following classified transfer requests:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<u><b>ATC/STAR to JNES</b></u> 7/1/2022	Karen Uhl-Sours	Secretary
<u><b>KMHS to ATC/STAR</b></u> 7/25/2022	Tanya Horne	Secretary

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** Worksession

**FR:** Office of the Superintendent

**SUBJECT:** Administrative Service  
Update

### **Administrative Services Department Update:**

The District's FY22 Final Audit was completed on August 12<sup>th</sup>, 2022, however it takes about 6 weeks after the audit is completed to button everything up and to produce a Financial Statement. You will be presented the NWABSD Financial Statement during a future meeting.

The new school year is in full swing, and payroll is working on making sure all new staff are paid correctly, and that all staff know how to use Kronos (NWABSD timekeeping system), purchasing and accounts payable are making sure that sites know how to make the orders for supplies that they need, and I have been working with Principal's on budget dos and don'ts.

### **ACTION ITEMS ON AGENDA:**

#### **NWABSD Memorandum 23-009 Approval of FY22 Memorandum of Agreement; External Audit Services**

The Administration recommends that the Board approve the MOA for Altman, Rogers & Co. for the FY22 annual audit and completion of the FY22 financial statements, not to exceed \$77,000.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** 23-009

**FR:** Office of the Superintendent

**SUBJECT:** Approval of  
Memorandum of  
Agreement; External  
Audit Services

### **ABSTRACT:**

Board approval is required for all contracts and agreements of \$ 50,000 or more.

### **ISSUE:**

At issue is the approval of a Memorandum of Agreement (MOA) between NWABSD and Altman, Rogers & Co. for Fiscal Year 2021-2022, not to exceed \$77,000 for auditing and financial statement services.

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The District sent our requests for proposals to auditors to perform the annual audit and complete the required financial statements. For the purposes of conducting the FY22 audit, Altman, Rogers & Co. has been selected to provide the auditing service that is required by State of Alaska Statute and federal reporting requirement.

Auditing services will include: out-of pocket expenses, for the work associated with the FY22 audit, preparation of the FY22 financial statements and presentation of the audit to the Board in FY23.

### **ALTERNATIVES:**

1. Approve the MOA for Altman, Rogers & Co. for the FY22 audit and financial statements, not to exceed \$77,000;
2. Disapprove the MOA for Altman, Rogers & Co. for FY22 audit and financial statements;
3. Take no final action.

### **ADMINISTRATION'S RECOMMENDATIONS:**

The Administration recommends that the Board approve the MOA for Altman, Rogers & Co. for the FY22 annual audit and completion of the FY22 financial statements, not to exceed \$77,000.

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent

**SUBJECT:** e. Technology Report

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Amy Eakin, Director of Technology, reports on the following:

### **Strategic Goal 1: Student Learning**

Objective 2: NWABSD will build responsive environments during both remote and in-person learning.

#### **1. Professional Development**

##### a. Technology Coordinator

##### i. NWABSD YouTube Channel

1. Created a new District channel (the previous one was discontinued through an update)
2. In the process of sorting videos into playlists and uploading them to district YouTube Channel

##### ii. NWABSD Website & Social Media (Facebook via Hootsuite)

1. Manage posts for the school district Facebook account
2. Working to train new users on Hootsuite
3. Photograph all new principals, edit, and upload to website pages
4. "Department" channel on District homepage changed to "Departments & Programs"
5. Accessibility monitored through SiteImprove
  - a. Blackboard ADA regulatory update is scheduled for 8/31/22

##### iii. SY22-23 Teacher Inservice

1. Coordinated multiple sessions for New Teacher Inservice as well as all staff Inservice
2. Trained staff on use of Canvas, Office 365, and Classroom Technology (SMARTBoards, Apple TV, iPads/Laptops)
3. Held optional session on Multi-Grade Classroom Strategies

##### iv. Travel to ORV and OBU

1. Helped coordinate laptop/iPad rollout
2. Worked with staff to make sure classroom technology was properly hooked up/accounted for
3. Worked with admin/secretaries to set up new iMacs
4. Assisted with network server maintenance
5. Helped update and add new copier to network
6. Trained staff on classroom technology set up/use
7. Trained admin on Canvas, PowerSchool, and Office 365
8. Assisted Resource Technology Leader (RTL) with prepping for Technology Rollout
9. Worked with secondary teacher on accessing Inupiaq Studies curriculum materials through Canvas

#### **2. International Society for Technology Education (ISTE) Conference**

- a. June 25 – June 29, 2022, in New Orleans, Louisiana

- b. Attended by the Director of Technology, Assistant Director/Network Administrator of Technology, Director of Curriculum, and the Technology Coordinator
- c. Grant Funded
- d. Learning opportunities focused on:
  - i. Resources our district uses and updates in best practices for coaching teachers on implementing technology into their classrooms
  - ii. The use of AR/VR in classrooms which could offer learning opportunities and have a positive impact on student learning, especially in rural communities
  - iii. Data protection and cybersecurity policies and implementation

**Strategic Goal 1: Student Learning**

Objective 2: NWABSD will build responsive environments during both remote and in-person learning.

**1. School Internet**

**a. FY23 Estimated Internet Budget Overview**

Estimated Cost for Internet in Schools	<u>\$8,285,448.00</u>
E-Rate Revenue – total USAC funding committed	\$7,456,903.20
BAG Grant Revenue – committed 8/15/22	\$ 187,384.80
Total General Funds Cost for Internet	<u>*\$ 641,200.00</u>

\*The District pays roughly 7.7% of the actual cost of the school internet.

**2. 2020-2021 Audit for E-Rate Funded Services & Hardware**

- a. The Technology Department is currently being audited for JNES and Kobuk for the 2020-2021 school year which includes internet services and category 2 hardware (access points)
- b. Audits occur randomly for random years
- c. The last E-Rate audit was for FY15

**Strategic Goal 3: Family Support and Engagement**

Objective 1: NWABSD staff will have consistent, professional, and family-friendly communication with all stakeholders and families



**1. Communications Regarding Gaggle Implementation**

- a. From 5/10/2022 – 08/15/2022
  - i. 0 Questionable Content Email Alerts (non-emergency but require timely follow-up) regionwide
  - ii. 0 Possible Student Situations reported (emergency)

**Strategic Goal 3: Family Support and Engagement**

Objective 2: NWABSD will provide opportunities that support and engage families

**1. E-Rate and the Emergency Connectivity Fund**

- a. **Window 1** - On March 23, 2022, the District was awarded \$14,371,030.47 for 100% paid internet service for qualifying student and staff homes for ten months.
- b. **Window 3**
  - i. The NWABSD applied for \$14,502,104.65 in additional funding to extend the free internet in qualifying student and staff homes to December 2023.
  - ii. The District also applied and received a funding commitment for \$220,000.00 for devices which is partial funding for the upcoming

laptop refresh (550 devices at \$400 each). This is per the limit in price that ECF will fund per device and the number of devices that go home in our schools. ECF may cover devices up to \$400 per device that goes home and no backpacks or cases. The laptops will be purchased with District funds, followed by reimbursement of actuals.

**ECF WINDOW 1 - STUDENT/STAFF INTERNET UPDATE:**

**OTZ Telephone Cooperative, Inc.**

**GCI**

VILLAGE	Student Homes Activated	Staff Homes Activated	Student Homes Pending*	Staff Homes Pending*	Total Activated or Pending	Average # of Days to Get Activated	Percent Activated	Percent that are Activated or Pending out of Total Possible
AMBLER	16	2	1	0	19	31	95%	51%
BUCKLAND	13	1	11	8	33	23	42%	44%
DEERING	11	2	1	0	14	31	93%	45%
KIANA	35	3	5	1	44	39	86%	72%
KIVALINA	39	1	6	0	46	16	87%	74%
KOBUK	8	2	2	0	12	25	83%	48%
<b>KOTZEBUE</b>	<b>35</b>	<b>26</b>	<b>4</b>	<b>3</b>	<b>68</b>	<b>NA</b>	<b>90%</b>	<b>18%</b>
NOATAK	48	3	4	0	55	21	93%	63%
NOORVIK	29	0	7	1	37	20	78%	39%
SELAWIK	29	12	9	0	50	35	82%	42%
SHUNGNAK	17	6	2	0	25	53	92%	76%
<b>TOTALS</b>	<b>280</b>	<b>58</b>	<b>52</b>	<b>13</b>	<b>403</b>	<b>29.4</b>	<b>84%</b>	<b>64%</b>

Longest amount of time to get activated: 132 Days (applied 4/5 and not activated as of 8/15 via OTZ Telephone)

Shortest amount of time to get activated: 3 Days

Reasons for delay in activation:

1. Teachers gone for the summer
2. People not responding
3. Homes are not wired
4. Address issues
5. Student enrollment status

\*NOTE: Staff and Student Homes Pending – GCI numbers reflect all that have applied to date; OTZ numbers reflect only the applicants that applied on or before 7/12/22 however OTZ last updated their information on 8/9/22. There are approximately 134 applicants more for OTZ service from 7/13/22 to present have not been reported out to the District.

	Aug-Dec 2020	Jan-Jul 2021	Aug-Dec 2021	Jan-Jul 2022	Aug-Dec 2022	Jan-Jul 2023
<b>High School Laptops</b>	Refresh 2020					Refresh Fleet 2025
<b>5-8 School Laptops</b>	Refresh Fleet S2018 Purchase Cases					Refresh Fleet 2023
<b>SMARTBoards</b>	Purchased 2014/2015; Warranty expired 6/30/20; 10 Annually		10 Annually		10 Annually	
<b>Secretary, Principal, DO iMacs</b>	Principals – purchased 8/2017			Secretary and DO iMac Refresh	Principal iMac Refresh	
<b>K-4 iPads (PK-4)</b>	Fleet Purchased 11/16 Prepare and Refresh Apps		Refresh Fleet 2021	Refresh Apps	Refresh Fleet 2026	
<b>Staff iPads</b>	Fleet Purchased 8/2020					Refresh Fleet 2025
<b>Staff Laptops</b>	WTK/Admin Staff Refresh		Refresh Fleet 2021			
<b>Computer Labs</b>	ATC – partial update (5yr.)		ATC – partial update (5yr.)		ATC – partial update (5yr.)	
<b>Network Infrastructure (Switches, Wireless)</b>	APs – KVL, BKC, IAN, DRG, ABL, WLK, ORV (CAT 2)		Complete CAT 2 AP deployment	Split OTZ Circuits Switches	Install Wifi-6 APs in schools WLK, IAN, ORV	Install Wifi-6 APs in schools BKC, DRG, OTZ
<b>Mitel Phone System</b>	Partial Phone Refresh		Replacing Windows DVSS with Linux		Partial Phone Refresh	
<b>VTC</b>	RUS Award	Install RUS awarded Infrastructure	Complete install of RUS awarded Infrastructure			RUS; Refresh Polycom 2023
<b>Servers</b>			DO Server Refresh; Refresh DRG/WTK/BKC	Refresh ABL/WTK/ORV	Refresh WLK/SHG	DO Server refresh 2027;
<b>Windows Infrastructure</b>	Windows 2019 Server Upgrade		Windows 2019 Server Upgrade	Windows 2019 Server Upgrade		



## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent

**SUBJECT:** f. ATC/STAR Report

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Karl Kowalski, Director of Alaska Technical Center (ATC) and STAR of the NW Magnet School reports on the following:

### **ATC OVERVIEW:**

We have a great start to a new year at ATC. The previous director left a framework for short courses for us to begin the year. Our recruiter, Jaylynn Rogers, worked diligently throughout the spring to recruit and with August follow-up has a great start to enrollments as you will see below. The STAR Magnet School has begun, and the dorm is open. We are still in the process of getting fully staffed across all our programs as there was a great deal of staff turnover. We currently have the following positions filled:

### **Staffing:**

Director: Karl Kowalski  
Assistant Director: Vacant  
Secretary: Tanya Horne  
Registrar: Lori Jorgenson  
Recruiter/Administrator: Jaylynn Rogers  
ATC/STAR Student Advisor: Matthew Cooper  
Adult Basic Ed Instructor: Vacant  
Construction Trades Instructor: Andrew Bell  
Culinary Arts Instructor: Vacant  
Process Technology Instructor: Merle Green  
Health Occupations Instructor: Jay Panlilio  
Career and Technical Education: Marc Tumaneng  
Career and Technical Education: Clay Beck  
Dorm Parent: Martha Lee  
Dorm attendants:  
    Don Henry  
    Jo Geiger  
    Amari Lewis  
    Mary Nauska  
    Marlene Centino

We continue to advertise and recruit for open positions and additional dorm attendants to cover various shifts.

## Short Course Schedule

The following dates for short courses have been established for this academic year:

Heavy Equipment Operator <b>FULL</b>	Sept 12-23 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification <b>FULL</b>	Sept 26-Oct 14 Palmer
HAZWOPER 40-Hour	Sept 19-22
HAZWOPER 8-Hour	Sept 23
Class D Driver's Training <b>FULL</b>	Sept 26-30
Toyo Stove Repair <b>FULL</b>	Oct 3-7
Toyo Stove Repair <b>FULL</b>	Oct 10-14
Boiler and Furnace Training <b>FULL</b>	Oct 3-7
Boiler and Furnace Training <b>FULL</b>	Oct 10-14
CDL Training	Oct 3-14 Kotzebue
CDL Practicum, Testing, Certification	Oct 17-28 Palmer
Toyo Stove Repair	Dec 5-9
Boiler and Furnace Training	Jan 16-20
Boiler and Furnace Training	Jan 23-28
Toyo Stove Repair	Feb 13-17
CDL Training	Apr 3-14 Kotzebue
CDL Practicum, Testing, Certification	Apr 17-28 Palmer
Heavy Equipment Operator	Apr 17-28 Kotzebue
HAZWOPER 8-Hour	Apr 24 Kotzebue
Class D Driver's Training	Apr 25-29 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	May 1-May 19 Palmer

We will explore interest and scheduling:

- Plumbing I, II, III
- Welding I, II
- Introduction to Millwright

The following courses are being developed for the upcoming school year:

- Small business entrepreneurship (classroom & distance delivery)
- QuickBooks (classroom & distance delivery)
- Microsoft suite software training (classroom & distance delivery)

The Adult Education program was reviewed by the Alaska Adult Education department in April. The reviewers were very thorough and provided a tremendous amount of feedback to ATC, to guide us toward developing a more robust adult education program. Many of the items that were deficient have been rectified. The State will continue to monitor the program on an ongoing basis.

**ENROLLMENT:**

We are currently recruiting students for the fall semester. We had 2 students graduate from the Culinary Arts program and 2 students graduate from the Construction Trades Technician program last spring.

Number of Students		Fall 2022 Program Enrollment
Adult	HS	
3	5	Construction Trades
2	5	Culinary Arts
	7	Medical Terminology
1		Certified Nursing Assistant
	14	Intro to Health Careers
2		CDL
17		Heavy Equipment Operator Training
	11	Business Software
15		Class D Driver's License
24		Toyo Stove Repair Training
24		Boiler Repair

**STAR of the NW Magnet School**

We currently have 16 students enrolled for Fall Semester. Students arrived the weekend of August 6-7 in order to get settled into a routine for the start of school on the 9<sup>th</sup>.

This year, we have a full time Dorm Parent living in the dorm. Martha Lee. We are excited that the students will have a consistent adult presence in the dorm. Martha is looking forward to working with the students and teaching traditional cultural activities as well.

We currently have ten (10) males and six (6) females. Students are from the following communities:

- |             |                  |
|-------------|------------------|
| Ambler: 1   | Noorvik: 4       |
| Buckland: 1 | Selawik: 3       |
| Deering:1   | Emmonak: 1       |
| Kobuk: 1    | Upper Kalsgag: 1 |
| Kivalina: 2 | Chevak: 1        |

**Recruitment Update May – June**

Our recruiter, Jaylynn Rogers, visited every village in the NANA and Bethel in the months of June and July. Recruitment efforts resulted in 32 applicants for various programs. Request for GED services continues to be a big request.

**ATC Advisory Board**

It has been a very busy start to the school year; however, we are trying to schedule an August Advisory Council Meeting. Date and time are pending.

**ACTION ITEMS ON THE AGENDA:**

**NWABSD Memorandum 23-008 Approval of MOA, Northern Industrial Training**

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$563,915 as presented.

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** 23-008

**FR:** Office of the Superintendent

**SUBJECT:** Approval of MOA with  
Northern Industrial  
Training

**ABSTRACT:**

The administration requests School Board approval to issue a contract to Northern Industrial Training (NIT) in the amount of \$563,913 to provide training in Heavy Equipment Operator (CET) training, 8-hour HAZWOPER, 40-hour HAZWOPER, Class D driving, and Commercial Driver's License (CDL) training.

**ISSUE:**

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

ATC was awarded a State Training and Employment Program (STEP) grant to provide commercial driver's license (CDL) training. This MOA will also use Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL and Heavy Equipment Operator training services in Kotzebue and the NIT facility in Palmer. This model provides the most economical delivery of this type of certification and training and includes classroom and hands-on training, testing and certification. NIT will also provide on-site training in Kotzebue for 40-hour HAZPOWER and 8-hour HAZWOPER refresher, Class D driver's training. Training will be paid for through grant funding and student tuition.

Heavy Equipment Operator	September 12-23 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	Sept 26-Oct 14 Palmer
HAZWOPER 40-Hour	September 19-22
HAZWOPER 8-Hour	September 23
Class D Driver's Training	September 26-30
CDL Training	October 3-14 Kotzebue
CDL Practicum, Testing, Certification	October 17-28 Palmer
CDL Training	April 3-14 Kotzebue
CDL Practicum, Testing, Certification	April 17-28 Palmer
Heavy Equipment Operator	April 17-28 Kotzebue
HAZWOPER 8-Hour	April 24 Kotzebue
Heavy Equipment Operator Practicum, Testing, Certification	May 1-May 19 Palmer
Class D Driver's Training	April 25-29 Kotzebue

**Funding:** Grant, Tuition, & ATC General funds

**ALTERNATIVES:**

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$563,915 as presented;
2. Disapprove MOA with Northern Industrial Training as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$563,915 as presented.



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**  
 Karla Head  
 Alaska Technical Center  
 PO Box 51  
 Kotzebue, AK 99752  
 907-442-1500  
[khead@nwarctic.org](mailto:khead@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct 40 HR HAZWOPER at ATC in Kotzebue starting on 9/16/22			
<b>Courses Trained:</b>	<b>Dates of Training:</b>	<b>Location</b>	<b>Student Count:</b>
40 Hour HAZ	9/19/22-9/22/22	ATC Kotzebue, AK	12 students
8HR HAZWOPER	9/23/22	ATC Kotzebue, AK	12 Students

RATES	UNIT PRICE	QUANTITY	AMOUNT
Instructor Day Rate	\$ 1,250.00	5	\$ 6,250.00
Client Discount	\$ (50.00)	5	\$ (250.00)
Travel Day	\$ 650.00	2	\$ 1,300.00
R/T Airfare - Cost + 10%	\$ 750.00	1	\$ 750.00
Lodging and Meals (Provided By Client)	\$ -		\$ -
Transportation - (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 25.00	7	\$ 175.00
40 HR HAZWOPER Materials (Per Person)	\$ 85.00	12	\$ 1,020.00
8 HR HAZWOPER Materials (Per Person)	\$ 50.00	12	\$ 600.00
AV Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Airport Parking - Cost + 10 %	\$ 25.00	7	\$ 175.00
Luggage - Cost + 10 %	\$ 50.00	2	\$ 100.00
<b>NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day</b>			
<b>*Materials will be billed only number of participants attending.</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$ 10,220.00</b>

50% payment of Tuition/proposal cost is due by: (8/19/22) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Funders of students that withdraw or are removed from a program, shall receive a refund on any unused expenses such as lodging, meals and document.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

\_\_\_\_\_  
 Mary Hass  
 PREPARED BY

\_\_\_\_\_  
 May 10, 2022  
 DATE

\_\_\_\_\_  
 Karla Head  
 ACCEPTED BY

\_\_\_\_\_  
 6/9/22  
 DATE

\_\_\_\_\_  
 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
 PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**  
 Karla Head  
 ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1501  
[khead@nwartic.org](mailto:khead@nwartic.org)

*Swicks*

**JOB DESCRIPTION**

NIT will Conduct CET training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals and Drug tests. Students traveling to Palmer we travel in one group. Training will start on 9/6/2022 for training at ATC Kotzebue and 9/19/22 for onsite training in Palmer. Estimate is built for 10 participants, but we can adjust according to Enrollment.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) September 6th-19th</b>			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	1	\$ 650.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 25.00	12	\$ 300.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 20.00	13	\$ 260.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Drug Test	\$ 100.00	10	\$ 1,000.00
Physical	\$ 125.00	10	\$ 1,250.00
<b>Phase II (Palmer) September 19th-October 7th</b>			
3 Week CET - M-F - Flat Rate	\$ 90,000.00	1	\$ 90,000.00
Student Lodging - (At Cost)	\$ 2,000.00	10	\$ 20,000.00
Student Meals (At Cost)	\$ 1,000.00	10	\$ 10,000.00
Student Daily Transportation (At Cost)	\$ 450.00	10	\$ 4,500.00
Transportation from To/From Airport - Flat Rate	\$ 2,400.00	1	\$ 2,400.00
NOTE: Max 10 participants			
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			\$ -
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Week One is Tuesday-Saturday			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$150,550.00</b>

50% payment of Tuition/proposal cost is due by: (8/6/22) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Funders of students that withdraw or are removed from a program, shall receive a refund on any unused expenses such as lodging, meals and document.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Patrick Rose  
 \_\_\_\_\_  
 PREPARED BY  
*Karla Head*  
 \_\_\_\_\_  
 ACCEPTED BY

May 10, 2022  
 \_\_\_\_\_  
 DATE  
 6/15/22  
 \_\_\_\_\_  
 DATE

ACCOUNTS PAYABLE NAME & EMAIL

PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**

Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
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**TO:**

Karla Head  
 Alaska Technical Center  
 PO Box 51  
 Kotzebue, AK 99752  
 907-442-1500  
[khead@nwarctic.org](mailto:khead@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct a Class D Driver Training at ATC in Kotzebue starting on 9/26/22.			
Courses Trained:	Dates of Training:	Location	Student Count:
Class D	9/26/22-9/30/22	ATC	6 Tests Per Day

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,450.00	5.00	\$ 7,250.00
Client Discount	\$ (150.00)	5.00	\$ (750.00)
Instructor Travel Day	\$ 650.00	2.00	\$ 1,300.00
Airfare (Cost +10)	\$ 750.00	1.00	\$ 750.00
Lodging (Provided By Client)	N/A	N/A	N/A
Meals (provided By Client)	N/A	N/A	N/A
Transportation (Provided By Client)	N/A	N/A	N/A
Additional Per Diem	\$ 25.00	7.00	\$ 175.00
Airport Parking	\$ 25.00	7.00	\$ 175.00
<b>Note: Client is responsible for fuel costs</b>			
<b>Note: Classes will be 10/HR Days</b>			
<b>Note: All Participants will need permits</b>			
<b>Down Day/Bad Weather/No Training - \$1100</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$8,900.00</b>

50% payment of Tuition/proposal cost is due by: (8/26/22) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition. Funders of students that withdraw or are removed from a program, shall receive a refund on any unused expenses such as lodging, meals and document.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

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 Patrick Rose  
 PREPARED BY

\_\_\_\_\_  
 May 10, 2022  
 DATE

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 Karla Head  
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 6/9/22  
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 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
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 Kotzebue, AK 99752  
 907-442-1500  
[khead@nwartic.org](mailto:khead@nwartic.org)

**JOB DESCRIPTION**

NIT will Conduct CDL training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by 10 days of CDL Driving training and testing at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Students traveling to Palmer will travel in one group. Training will start on 10/3/2022. Please see attached schedule. Estimate is built for 10 participants, but we can adjust according to Enrollment.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) October 3rd-14th</b>			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 25.00	13	\$ 325.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	10	\$ 150.00
CDL License Fee	\$ 120.00	10	\$ 1,200.00
Airport Parking (At Cost)	\$ 20.00	14	\$ 280.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Student Medical Cards	\$ 150.00	10	\$ 1,500.00
Drug Test	\$ 100.00	10	\$ 1,000.00
<b>Phase II (Palmer) October 17th-28th</b>			
Per Truck Cost - Flat Rate	\$ 11,000.00	5	\$ 55,000.00
Student Lodging	\$ 1,400.00	10	\$ 14,000.00
Student Meals	\$ 700.00	10	\$ 7,000.00
Student Daily Transportation	\$ 300.00	10	\$ 3,000.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: Two Student Per Truck			
NOTE: Minimum Charge of Trucks 3			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			\$ -
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: <b>Unscheduled Down Day/No Travel/Bad Weather \$1100/Day</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$107,595.00</b>

50% payment of Tuition/proposal cost is due by: (9/3/22) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition. Funders of students that withdraw or are removed from a program, shall receive a refund on any unused expenses such as lodging, meals and document.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Patrick Rose  
 PREPARED BY  
  
 ACCEPTED BY

May 10, 2022  
 DATE  
  
 DATE

ACCOUNTS PAYABLE NAME & EMAIL

PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**  
 Karla Head  
 ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1500  
[khead@nwartic.org](mailto:khead@nwartic.org)

**JOB DESCRIPTION**

NIT will Conduct CDL training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by 10 days of CDL Driving training and testing at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Students traveling to Palmer will travel in one group. Training will start on 4/3/23. Please see attached schedule. Estimate is built for 10 participants, but we can adjust according to Enrollment.

RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) April 3 - April 14, 2023</b>			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 25.00	13	\$ 325.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	10	\$ 150.00
CDL License Fee	\$ 120.00	10	\$ 1,200.00
Airport Parking (At Cost)	\$ 20.00	14	\$ 280.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Student Medical Cards	\$ 150.00	10	\$ 1,500.00
Drug Test	\$ 100.00	10	\$ 1,000.00
<b>Phase II (Palmer) April 17 - April 28, 2023</b>			
Per Truck Cost - Flat Rate	\$ 12,000.00	5	\$ 60,000.00
Student Lodging	\$ 2,100.00	10	\$ 21,000.00
Student Meals	\$ 700.00	10	\$ 7,000.00
Student Daily Transportation	\$ 300.00	10	\$ 3,000.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: Two Student Per Truck			
NOTE: Minimum Charge of Trucks 3			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			\$ -
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$119,595.00</b>

50% payment of Tuition/proposal cost is due by: (3/3/23) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition. Funders of students that withdraw or are removed from a program, shall receive a refund on any unused expenses such as lodging, meals and transportation document.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Patrick Rose  
 PREPARED BY  
  
 ACCEPTED BY

June 1, 2022  
 DATE  
  
 DATE

ACCOUNTS PAYABLE NAME & EMAIL

PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**  
 Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**  
 Karla Head  
 ATC  
 843 4th St.  
 Kotzebue, AK 99752  
 907-442-1501  
[khead@nwartic.org](mailto:khead@nwartic.org)

**JOB DESCRIPTION**

NIT will Conduct CET training in partnership with ATC in Kotzebue. NIT will provide training on site training at ATC for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals and Drug tests. Students traveling to Palmer we travel in one group. Training will start on 4/17/23 for training at ATC Kotzebue and 5/1/23 for onsite training in Palmer. Estimate is built for 10 participants, but we can adjust according to Enrollment.

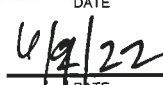
RATES	UNIT PRICE	QUANTITY	AMOUNT
<b>Phase I (Kotzebue) April 17 - April 28, 2023</b>			
Instructor Day Rate	\$ 1,250.00	10	\$ 12,500.00
ATC Discount	\$ (150.00)	10	\$ (1,500.00)
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	1	\$ 650.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 25.00	12	\$ 300.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 20.00	13	\$ 260.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	4	\$ 260.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	4	\$ 80.00
Drug Test	\$ 100.00	10	\$ 1,000.00
Physical	\$ 125.00	10	\$ 1,250.00
<b>Phase II (Palmer) May 1 - May 19, 2023</b>			
3 Week CET - M-F - Flat Rate	\$ 95,000.00	1	\$ 95,000.00
Student Lodging	\$ 3,100.00	10	\$ 31,000.00
Student Meals	\$ 1,050.00	10	\$ 10,500.00
Student Daily Transportation	\$ 450.00	10	\$ 4,500.00
Transportation from To/From Airport - Flat Rate	\$ 2,400.00	1	\$ 2,400.00
NOTE: Max 10 participants			
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Week One is Tuesday-Saturday			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$167,050.00</b>

50% payment of Tuition/proposal cost is due by: (3/17/23) - Nonrefundable

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition. Funders of students that withdraw or are removed from a program, shall receive a refund on any unused expenses such as lodging, meals and transportation document.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

Patrick Rose  
 PREPARED BY  
  
 ACCEPTED BY

May 10, 2022  
 DATE  
  
 DATE

ACCOUNTS PAYABLE NAME & EMAIL

PO NUMBER (if required)



# TRAINING ESTIMATE

**FROM:**

Northern Industrial Training, LLC  
 1740 N. Terrilou Court  
 Palmer AK 99645  
 P: (907) 357-6400  
 F: (907) 357-6430  
[www.nitalaska.com](http://www.nitalaska.com)

**TO:**

Karla Head  
 Alaska Technical Center  
 PO Box 51  
 Kotzebue, AK 99752  
 907-442-1500  
[khead@nwarctic.org](mailto:khead@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct a Class D Driver and 8HR HAZ Training at ATC in Kotzebue starting on 4/24/23			
<b>Courses Trained:</b>	<b>Dates of Training:</b>	<b>Location</b>	<b>Student Count:</b>
Class D	4/25/23-4/29/23	ATC	6 Tests Per Day
8HR HAZWOPER	4/24/23	ATC	12 Students

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,450.00	6	\$ 8,700.00
Client Discount	\$ (150.00)	6	\$ (900.00)
Instructor Travel Day	\$ 650.00	2	\$ 1,300.00
8HR HAZWOPER materials (Per Person)	\$ 50.00	12	\$ 600.00
Airfare (Cost +10)	\$ 750.00	1	\$ 750.00
Lodging (Provided By Client)	N/A	N/A	N/A
Meals (provided By Client)	N/A	N/A	N/A
Transportation (Provided By Client)	N/A	N/A	N/A
Additional Per Diem	\$ 25.00	7	\$ 175.00
Airport Parking	\$ 25.00	7	\$ 175.00
<b>Note: Client is responsible for fuel costs</b>			
<b>Note: Classes will be 10/HR Days</b>			
<b>Note: All Participants will need permits</b>			
<b>Down Day/Bad Weather/No Training - \$1100</b>			
<b>TOTAL ESTIMATED JOB COST</b>			<b>\$10,800.00</b>

50% payment of Tuition/proposal cost is due by: (3/3/23) - Nonrefundable

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\_\_\_\_\_  
 Patrick Rose  
 PREPARED BY  
 \_\_\_\_\_  
 Karla Head  
 ACCEPTED BY

\_\_\_\_\_  
 June 1, 2022  
 DATE  
 \_\_\_\_\_  
 6/9/22  
 DATE

\_\_\_\_\_  
 ACCOUNTS PAYABLE NAME & EMAIL

\_\_\_\_\_  
 PO NUMBER (if required)

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** August 25, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent.

**SUBJECT:** g. Student Services Report

---

Perrian Windhausen, Director of Student Services reports on the following:

### **Data and Assessment:**

- Continued work on creating new staff accounts and removing staff that have resigned.
- Teacher training: met with teachers to discuss changes in PowerSchool and MAP testing for this year.
  - MAP testing will only be grades 3-10
  - MAP testing schedule
  - Updated icons in PowerSchool
  - Substitute teacher access in PowerSchool
  - MAP and AK STAR practice testing
- Counselor training: met with counselors to discuss using PowerSchool.
  - Resources, progress reports, report cards
  - Logging in
  - Modify schedules
- Continued work on staffing changes and schedule changes for ELEM and MS teachers/classes
- Secretary training: met with school secretaries to discuss changes in attendance letters this year, entering vaccine dates, and other topics related to the start of the year.

### **Counselors:**

- Counselors Training completed during in-service. Included conference with multiple Maniilaq representatives. Counselors asked a lot of great questions and got to know those in important and strategic positions
- Continued work with student schedules at all sites.
- Set up a work calendar for all Counselors. that includes weekly schedule of lessons and tasks to be completed.
- Counselor travel scheduled for all sites.

All counselor/dean materials for work were placed on OneDrive which includes access to curriculum, forms, research items, reports info, calendars, site preps, and everything they will need to be successful that can be placed digitally.

### **Special Education:**

- Scheduled Maniilaq/NWABSD joint Child Find Screening activities to begin at sites in September.
- Beginning of the year tasks discussed with all sped teacher during in-service and weekly sped meetings: schedule calendar for IEP meetings, prep schedule calendar for IEP meeting preparation, provide goals and accommodations to appropriate teachers/staff, teacher & aide schedules
- Scheduling Specialist (Speech/Language Pathologist, Physical therapist, Vision Specialist, Occupational Therapist, Behavior Specialist and School Psychologist).
- Sped Mentor teachers meeting for initial introductions and site visits.

### **Early Learning and Family (ELF):**

- Specialist (SLP) has begun to see ELF students virtually after a summer break.
- Collaborated with Dr. Gotcsik during the Kotzebue Pediatric Field Clinic, in which the needs of many school aged intensive students as well as infants and toddlers with significant medical and social needs.
- Enrollment has increased to approximately 25 children with several referrals in the works.
- Staff is getting ready to start traveling again to see children who have been enrolled or referred to ELF. We will also be working on developmental screening for all children birth to three and hopefully get some playgroups going.
- The State of Alaska DHSS websites and databases is back online. ELF staff successfully got caught up on a year's worth of data entry.
- Received notification of Grant Award for FY23.
- We have been engaging in community activities throughout the summer including 4<sup>th</sup> of July, Qatnut, the Midnight Sun Color Run to increase awareness of the services our program provides.
- Baby Gym resumed after a 2-year hiatus, then took a summer break for maintenance work in the schools. We will work on getting that rolling again with a few different parents that help facilitate the playgroup.

### **Other:**

- June Nelson Scholarship awards sent to the recipients.



# ESSER II

## FY21-FY23 BUDGET

ESSER II- \$4,317,698

Fund 251--Funds Expire September 30, 2023

Positions		FY21 BUDGET	FY22 BUDGET	FY23 BUDGET	Account	ESSER II JUSTIFICATION
1	Student Advisor- Star	\$ 52,970.50	\$ -	\$ -	251.099.350.000.315	Continuing Services
	Control Acct Benefits	\$ 39,763.06	\$ -	\$ -	251.099.350.000.36?	
	Assistant Director-					
1	Student Services		\$119,819.75	Moved to Title 1	251.099.320.000.314	Continuing Services
6	Counselors	\$ 337,796.49	\$193,799.85	\$ 493,756.00	251.099.320.???.318	Providing mental health services and supports
	Control Acct Benefits	\$ 97,688.67	\$126,886.03	\$ 252,000.00	251.099.320.000.36?	Increase to 6 Counselors FY22-23
		\$ -			251.099.350.000.318	
1	Parent & Public Relations	\$ 74,954.77	\$ -	\$ -	251.099.515.000.322	
	Control Acct Benefits	\$ 18,212.14	\$ -	\$ -	251.099.515.000.36?	
0.8	Data Specialist	\$ 96,449.16	\$ -	\$ -	251.099.350.000.31?	
	Control Acct Benefits	\$ 50,604.22	\$ -	\$ -	251.099.350.000.36?	
3	Teachers District Wide	\$ 155,866.00	\$171,331.94	\$ 574,889.00	251.099.100.221.315	Continuing Services Addressing needs of low income students, CTE/VTC Teacher, Increase in CTE teachers for FY23
	Control Acct Benefits	\$ 73,383.00	\$ 75,663.14	\$ 278,900.00	251.099.100.000.36?	
		<b>\$ 997,688.01</b>	<b>\$687,500.71</b>	<b>\$1,599,545.00</b>		
Expenses						
<b>Extra Duty</b>	Summer Credit Recovery Benefits	\$ 5,825.00	\$ 3,307.85	\$ -	251.099.350.22X.316	EDC for summer school follow up during June and July
		\$ 134.93		\$ -	251.099.350.221.36?	
		\$ -	\$ -	\$ -		
<b>Professional Tech</b>	Travel for Window Project	\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		<b>\$ 5,959.93</b>	<b>\$ 3,307.85</b>	<b>\$ -</b>		
<b>Supplies, Materials, Media</b>						
	Summer Reading Program	\$ 1,718.64	\$ -	\$ -	251.099.100.000.450	Reading program infant-adult. Addressing learning loss
	Credit Recovery Supplies	\$ 11,627.55	\$ -	\$ -	251.099.100.000.450	Credit Recovery Supplies outside of Migrant Summer School-addressing learning loss
	Technology Supplies	\$ 369,808.90		\$ -	251.099.100.000.450	Actual Tech Costs for FY 21 iPad, cases, apple TVs etc.
	Technology Supplies	\$ 28,133.43		\$ -	251.099.350.000.450	Smart Boards for educational technology
	Additional Actual COVID related costs	\$ 157,012.94				Supplies for Special Services Support including summer school and other technology and curriculum supplies
	Covid Supplies	\$ 5,611.25	\$ 24,971.21		251.099.550.000.450	Other School COVID expenses (PPE etc.)
		<b>\$ 573,912.71</b>	<b>\$ 24,971.21</b>	<b>\$ -</b>		
<b>Construction &amp; Equipment</b>						
	Server (equipment)	\$ 9,268.00		\$ -	251.099.360.221.510	New Server equipment
		<b>\$ 9,268.00</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Indirect Reimb</b>						
	Indirect	\$ 59,789.55	\$ 36,647.92	\$ 65,421.39		
<b>Program Total</b>		<b>\$1,646,618.20</b>	<b>\$752,427.69</b>	<b>\$1,664,966.39</b>		
					<b>\$</b>	<b>4,064,012.28</b>
					<b>\$</b>	<b>(253,685.72)</b>

FY22 NANA Donation  
\$302,590 Total Salaries plus Benefits

# ESSER III

## FY22-FY24

ARPA- \$9,696,937

Fund 252--Funds Expire September 30th, 2024

Positions	FY22 BUDGET	FY23 BUDGET	FY24 BUDGET	Account	ARPA JUSTIFICATION
<b>Expenses</b>					
<b>Classified COVID Stipend</b>	\$ 208,250.00	\$ -	\$ -	252.099.350.222.333	Per agreement \$1750 paid to FY 20 bargaining unit members continuously employed through the date of ratification and who remained on-site and provided necessary job-related support in district buildings as mandated by pandemic circumstances (119) Actual Costs
	\$ 7,470.00	\$ -	\$ -		Benefits for COVID Stipend
<b>Staff Travel</b>	\$ -	\$ 65,000.00	\$ -		travel costs for professional development /covid hotel costs when staff on district sponsored travel test positive but are required not to travel for 10 days per CDC guidance
COVID Leave (Certified & Classified)	\$ 387,552.94	\$ -	\$ -		
	\$ 603,272.94	\$ 65,000.00	\$ -		
<b>Supplies, Materials, Media</b>					
	\$ 27,508.61	\$ 205,000.00	\$ 20,000.00	252.099.100.000.450	FY23 6 Year subscription for ALEKs program to address learning loss, Mastery Connect for Canvas, and Curriculum Replacement costs for FY22 and 24
		\$ 84,000.00			Student attendance/enrollement plan costs 7K per School
	\$ 717,655.09		\$ 900,000.00	252.099.100.XXX.471	ELA Adoption FY22 Math Adoption FY24
<b>Inupiaq Science cost includes personnel</b>	\$ 75,770.12	\$ -	\$ -	252.099.100.XXX.XXX	FY22 Physical Science, FY23 Biology, FY24 Environmental Science (moved to Title 1)
	\$ 36,215.21	\$ 40,000.00	\$ 30,000.00		General COVID Supplies and additional cleaning costs
	\$ 287,216.94	\$ 75,000.00	\$ 65,000.00	252.099.XXX.XXX.450	Replacement Laptops, Smart Boards for educational technology, Gaggle, Other supplies as needed for continuity of services
	\$1,144,365.97	\$ 404,000.00	\$1,015,000.00		
<b>Food Service</b>	\$ 544,502.80	\$1,000,000.00	\$1,000,000.00	252.099.XXX.XXX.XXX	Additional Food Service Costs
<b>Construction &amp; Equipment</b>	\$ 987,770.00	\$ 210,000.00		252.099.XXX.XXX.XXX	JNES Window Replacement, June Nelson Roof Replacement, FY23 Copiers
	\$ 65,030.00	\$ -	\$ -	252.099.XXX.XXX.XXX	Server Upgrades
	\$ 118,000.00	\$ 118,000.00	\$ 59,000.00		E-Rate Consultant Costs Emergency Connectivity Fund
	\$ -			252.099.XXX.XXX.XXX	
	\$1,715,302.80	\$1,328,000.00	\$1,059,000.00		
<b>Indirect Reimb</b>					
Indirect	\$ 123,399.26	\$ 73,497.30	\$ 84,826.60		
				\$ 7,615,664.87	
<b>Program Total</b>	\$3,586,340.97	\$1,870,497.30	\$2,158,826.60	\$ (2,081,272.13)	

Learning Loss  
20% of total  
allocation

## MEMORANDUM

---

**TO:** NWABSD Board of Education  
Members

**DATE:** August 26, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent

**SUBJECT:** i. Curriculum & Instruction

---

Dana Orton, Director of Curriculum and Instruction, reports on the following:

### **Strategic Goal 1: Student Learning**

**Objective 1:** *NWABSD will all know and value our students during both remote and in-person learning.*

*1.1.2 Student Data Teams identify and act on student social/emotional, behavioral, and academic needs.*

- a. Collaborative Meetings** – Site Data Teams will begin regularly scheduled meetings in mid-September. This will allow time for students to be assessed and observed to identify their individual learning needs.
- b. Dynamic Indicators of Basic Early Literacy Skills (DIBELS):** Beginning of Year Benchmarking will be completed by the classroom teacher for students in kindergarten-8<sup>th</sup> grade by September 16th. The data will be used to measure the progress and needs of the students in conjunction with Measures of Academic Progress (MAP) data for grades 3-10.
- c. Professional Development** – Data Teams will meet regularly in 2022-2023. Teachers and instructional aides received additional training on the Multi-Tiered System of Support (MTSS) process and effective interventions during Fall Inservice and will continue throughout the 2022-2023 school year.

*1.1.3 Develop a culturally responsive Physical Science and Biology curriculum.*

#### **a. Iñupiaq Science Curriculum Project:**

- a.** One staff member for the coordination and development of the project joined the project on July 1st. Planning and research continued during the summer.
- b.** The project is currently seeking one position with the primary role of coordinating the following:
  - a.** Materials and archives identification
  - b.** Two committees will be identified and seated
    - i.** Project Development Committee
    - ii.** Project Advisory Committee
  - c.** Identify Elder resources as needed
- c.** The project timeline has been updated
- d.** Meetings for the Language Task Force, Project Advisory Committee, and Project Development Committee will be scheduled beginning in September.

e. Funding has been applied for through Village Improvement Funds (VIF).

**Objective 2:** NWABSD will build responsive learning environments during both remote and in-person learning. (Danielson 2a, 2c, 3d)

1.2.1 Provide equitable access to learning resources and supports.

**a. Home School Enrollment:**

- a. 23 full-time home school students currently enrolled
  - i. Elementary - 5
  - ii. Middle School – 2
  - iii. High School – 16
- b. Eight graduates in the 2021-2022 school year
- c. Approximately ten applications are being processed for enrollment

**b. Curriculum Review & Purchase Cycle**

<b>Curriculum Area</b>	<b>Curriculum Review</b>	<b>Purchase Textbooks &amp; Materials</b>	<b>Implementation</b>
Inupiaq Physical Science, Biology, and Environmental Science	2020-2024	Spring 2022-24	2023-2026
Math	2023-2024	Spring 2024	2024-2025
Social Studies/Health	2025-2026	Spring 2026	2026-2027
Science K-8, HS Physics & Chemistry	2025-2026	Spring 2026	2026-2027
English Language Arts 7-12	2029-2030	Spring 2029	2030-2031
English Language Arts K-6	2029-2030	Spring 2029	2030-2031

Supplemental resources are reviewed and purchased as needed.

**c. Staff Development Specialist** –Visits sites to provide in-person training on the curriculum and ed-tech integrations.

- a. **Travel** to ORV and OBU.
  - i. Curriculum Drive – CyberDuck
  - ii. Curriculum
    - 1. Into Reading (adoption for 2022)
    - 2. School Connect
  - iii. Embrace
    - 1. Data entry
    - 2. Data needed
  - iv. Multi-Tiered Systems of Supports
- b. **Training**
  - i. Attended the Alaska School Leadership Institute in May.
  - ii. Attended the NWEA Fusion Educational Conference in June (Measures of Academic Progress (MAP) data).
  - iii. Attended the Safe and Civil Schools Conference in July.
  - iv. She provided ten sessions of training for teachers during inservices.

- d. **Literacy Grant** - Literacy Specialists began supporting sites in January and continue to visit sites to provide in-person training and parent/community engagement. All locations will receive a book distribution for students ages 3 through 12th grade during the fall.
- a. **Travel** to BCK, DRG
    - i. Distributed books from previous purchases as she visited the sites
    - ii. Literacy activities for parents at site open houses
  - b. **Training**
    - i. Attended the Safe and Civil Schools Conference in July.
    - ii. One-on-one training with Lexie Domaradzki on July 29.
    - iii. She provided six sessions of training for teachers during Fall Inservice.
  - c. **Book Distribution**
    - i. Book distributions will take place during travel in the 2<sup>nd</sup> – 4<sup>th</sup> quarters
    - ii. Continue Literacy Night events will continue for the 2<sup>nd</sup> – 5<sup>th</sup> years of the grant
    - iii. Developed a list of grade-level books for distribution and assisted in sourcing the materials
    - iv. Developing materials for each book
      - 1. Building anticipation activity
      - 2. Classroom activity
      - 3. Take-home activity
  - e. **Inupiaq Program**
    - a. **In-service Activities**- The instruction covered how to present the curriculum and create a positive learning environment using immersion tools and strategies. Specific Canvas training was also provided to Inupiaq instructors.
    - b. **Meetings** - The Inupiaq Instructor meetings will continue during the 2022-2023 school year. Meetings will be focused on immersion training, curriculum, cultural activities, and lesson planning.
    - c. **Travel** by the Inupiaq Coordinator begins in August and continues throughout the school year.
  - f. **Career and Technical Education (CTE) Program**
    - a. **In-service Activities**- The instructions met during Inservice. The training covered the curriculum offerings, materials and supply sourcing, and safety procedures.
    - b. **Course Supplies** – Requested supplies are being shipped to sites.
    - c. **Courses Offerings** – Courses are being evaluated and added as needed.
      - i. Education – Revising a course offering and exploring expanding the program with additional offerings.
      - ii. Foundations of Tech – Expanding course to include drone training for students at selected sites. Teachers must attend training and

- complete FAA Part 107 commercial licensing. Perkins funding has been set aside for teacher training this Fall.
- iii. Small Business Enterprise – Supplemental online curriculum is being offered involving entrepreneurship.
- iv. Positions – CTE teaching positions are posted for Ambler, Buckland, Kivalina, and Noorvik.

**g. District Wide Class Offerings through Teams**

- a. Course Offerings –
  - i. Math – Pre-Algebra, MS Algebra, Algebra I, Algebra II, Pre-Calculus (possible dual enrollment), and Applied Math for Construction Trades
  - ii. English – Writing 111 and Writing 213 (dual enrollment)
  - iii. Education – Teach for Alaska’s Future and additional course to be determined (dual enrollment)
  - iv. Science – Physical and Earth Science
  - v. Digital Citizenship – 8<sup>th</sup> grade
  - vi. Alaska Technical Center – Medical Terminology (dual enrollment), Intro to Health Careers (dual enrollment), Professionalism in Health Care (dual enrollment), Business Software I, and Business Software II
- b. Currently, ten sites (including homeschool) are participating in the courses
- c. 267 students are enrolled in one or more of the courses

*1.2.3 Provide interventions and supports for credit-deficit high school students and K-8 projected learning loss.*

**a. NWABSD High School Credit Recovery** for all High School students at their respective school sites.

- a. About 100 students enrolled/attending
- b. 82 semester credits were earned in summer school across the district
- c. Five students graduated with credits earned in summer school
- d. Approximately 20 students continued classes throughout the summer

**b. Multi-Tiered System of Support (MTSS)**

- a. 75 total interventions for 54 students
- b. Tier II interventions (small group)
  - i. 46 students receiving at least one intervention
  - ii. Interventions K-3<sup>rd</sup> – 27
  - iii. Interventions 4<sup>th</sup>-12<sup>th</sup> – 32
- c. Tier III interventions (individualized)
  - i. 14 students receiving at least one intervention
  - ii. Interventions K-3<sup>rd</sup> – 10
  - iii. Interventions 4<sup>th</sup>-12<sup>th</sup> – 6
- d. Students will receive support this fall based on progress/tier and data collected by the previous classroom teacher. New student data will be collected through Dynamic Indicators of Basic Early Literacy Skills (DIBELS)

and Measures of Academic Progress (MAP) benchmarks. Parents will be notified if a student enters or exits tier II or tier III.

**Objective 3:** *NWABSD will engage all students in learning during both remote and in-person learning.*

*1.3.1 Empower student learning through teacher clarity.*

- a. **Professional Development** - Training covering teacher clarity and feedback provided through partnerships with the Increasing Performance and Retention in Alaska's Rural Schools (IPRARS) grant. Professional development sessions are planned for October and will become more specific to district/teacher needs.

*1.3.2 Students reflect, reason, and explain their thinking by asking and answering questions and engaging in dialogue with others.*

- a. **Professional Development** - Training covering teacher clarity and feedback provided through partnerships with the Increasing Performance and Retention in Alaska's Rural Schools (IPRARS) grant. Professional development sessions are planned for October and will become more specific to district/teacher needs.

## **Strategic Goal 2: Student Safety**

**Objective 2:** *Students and staff learn and work in a safe environment.*

*2.2.1 Continued implementation of Safe & Civil protocols with increased emphasis in building student/teacher relationships through STOIC*

- a. **Professional Development** –Professional development opportunities were provided during the Safe and Civil Conference and during Principal, New Teacher, and Fall Inservice and will continue throughout the year for all staff.

## **Other Curriculum Information:**

### **a. Inservice Opportunities**

- i. Principals attended Inservice from July 25-29 in Kotzebue.
- ii. New teachers attended Inservice July 29-29 in Kotzebue.
- iii. All staff attended Fall Inservice August 1-5 at their sites.

### **b. Fall Inservice – August 1-5**

- i. Virtual/On-site Inservice for both certified and classified employees throughout the region. (see attachment)
  - a. 84 sessions offered
  - b. Sessions targeted both certified and classified staff
  - c. Both required (42%) and optional (58%) sessions were offered



## **2022 Fall Inservice Sessions/Topics**

- **Safe & Civil Schools** –Teachers, SPED Teachers, Aides
- **New English/Language Arts Curriculum Overview** –K-2, 3-6, MS/HS Teachers, SPED Teachers, and Aides
- **PowerSchool** - Teachers, SPED Teachers, Counselors/Dean of Students
- **Canvas, Microsoft 365, & Student Email** – Inupiaq Instructors, K-2, 3-6, MS/HS Teachers, SPED Teachers
- **Dynamic Indicators of Basic Early Literacy Skills (DIBELS)** – K-5 Teachers, 6-8 ELA Teachers, SPED Teachers
- **Measure of Academic Progress (MAP)** - Teachers, SPED Teachers, Counselors/Dean of Students
- **PowerSchool**– K-3, 4-8, 9-12 Teachers, School Secretaries, Counselors, Dean of Students
- **Admin Services Procedure Manual, Kronos, iVisions- Budget lookup, requisitions, PO lookup & receiving** - School Secretaries
- **Exemplary Center for Reading Instruction (ECRI)** – K-2, Special education, Aides
- **Intensification of Foundational Skills** – K-2 Teachers, SPED Teachers and SPED Aides
- **506 Forms** – School Secretaries
- **Intervention Design within an MTSS Framework** – K-2, 3-6 Teachers
- **Phonological Manipulation** - K-2 and SPED Teachers
- **DIBELS to Progress Monitor & Design Interventions** – 3-8 and SPED Teachers
- **ECRI as an Intervention to Close** – 3-5 and SPED Teachers
- **Intervention Materials Overview** – All Teachers
- **Reading Comprehension** – 3-12 and SPED Teachers
- **Providing Reading Interventions: What is the Evidence?** – 4-10 and SPED Teachers
- **CyberTraps for Educators** – All Staff
- **Apple TV** – All Teachers
- **Integrating the ARTS in ELA Secondary Classes** – 6-12 ELA Teachers
- **ALEKS Tips and Tricks** – 3-12 Math and SPED Teachers
- **Arctic Well-being and Classroom Co-regulation** – All Staff
- **Personal Dictionary** – All Teachers and Aides
- **Getting Little Hands Ready for Writing** – PK-1 and Sped Teachers
- **Teaching Freshman Success** – 9-10 Teachers
- **CTE Meeting** – CTE Teachers
- **Tobacco Prevention** – 9-12 Teachers, Counselors and Deans of Students
- **Navigators Club & Migrant Education** – All Staff
- **Incorporating ALEKS into Math Instruction** – 3-5 and SPED Teachers
- **Embrace Data Entry** – All Teachers

- **Curriculum & Lesson Planning** – Inupiaq Instructors
- **Reading Buddies/Read Alouds** – 3-12 Teachers
- **Centers that Work** – K-5, SPED Teachers, and Aides
- **SMARTBoards** – All Teachers
- **Wait....I teach PE????** – All Teachers
- **Counselor/Dean of Students Meeting**
- **SPED Education Q & A** – SPED Teachers and Aides
- **First Aid** – Classified Staff
- **Literacy Circles** – 7-12 ELA & SPED Teachers
- **Crisis Prevention Institute Training** – All staff
- **Danielson Evaluations for Teachers** – Certified Staff
- **Orientation and Case Load** – Counselors and Dean of Students
- **Food Service for School** – Secretaries and Point of Sale
- **Site Student Activity Funds, Postage for School Secretaries and Records Retention** – Secretaries
- **Kronos for Employees** – K-5, 6-12 Teachers, SPED Teachers
- **Multi-grade Classroom Strategies**
- **School Site Meetings** – All School Staff
- **Site Cultural Event** – All School Staff

## MEMORANDUM

**TO:** NWABSD Board of Education Members

**DATE:** August 26, 2022

**NUMBER:** Worksession VIII.

**FR:** Office of the Superintendent

**SUBJECT:** j. Assistant Superintendent's Report

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Scott Lefebvre, Assistant Superintendent reports on the following:

### **District-Wide First Aid/CPR and Safety Training:**

126 staff were enrolled in First Aid and CPR

78 staff have completed the online training portion of the course

48 staff are still working on the online portion of the course

There are 153 licenses available for additional staff members to take the course

Nonviolent Crisis Intervention (CPI)

238 staff were enrolled in the program

167 of them have completed all portions of the training

### **Iñupiaq Program**

- Iñupiaq Instructors were asked if they would like to enroll in Chukchi's beginning language course with Hannah Loon. 5 Iñupiaq Instructors will be enrolled. The class takes place 4:30-6:00pm, Monday and Wednesdays, August 29<sup>th</sup> through December 17<sup>th</sup> 2022.
- Pre-K uqayuralikun curriculum
- Principals at each site are scheduling 30 minutes of Iñupiaq in all Elementary classes across the District.
- Iñupiaq schedules and service times will be presented in September's board report.

### **Principal In-service Summary:**

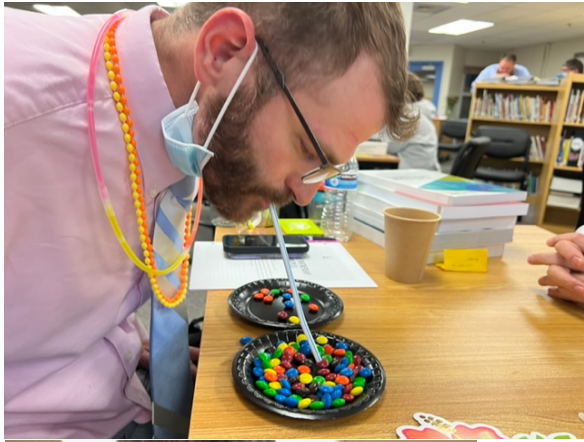
Principal Inservice was a blast this year! Spicing things up with fun themed days and team building activities to bring some energy to the 5 days that were jam-packed with crucial information. The collaboration at principal in-service was made up of the same positive environment we expect to see in our schools; fun, positive, and full of learning.

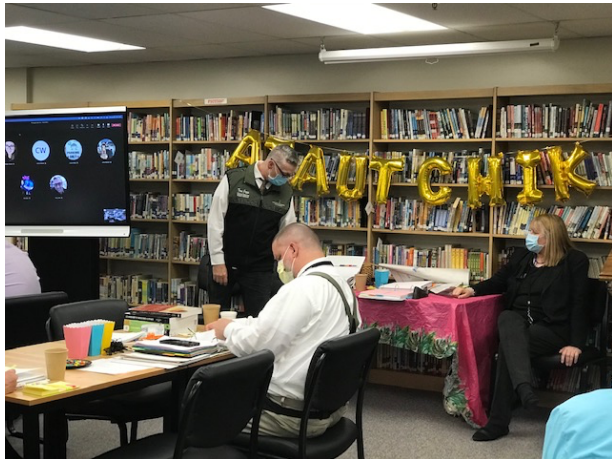
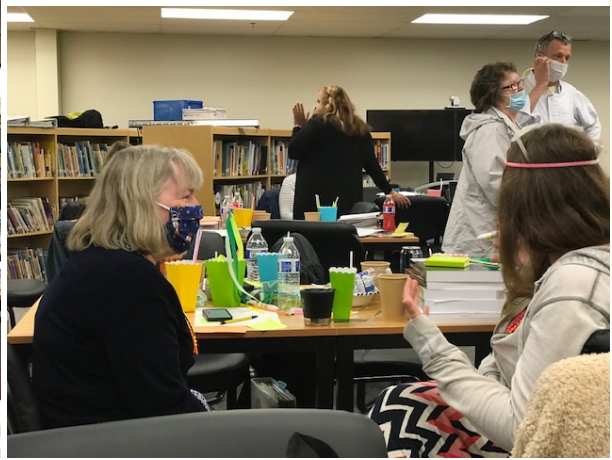
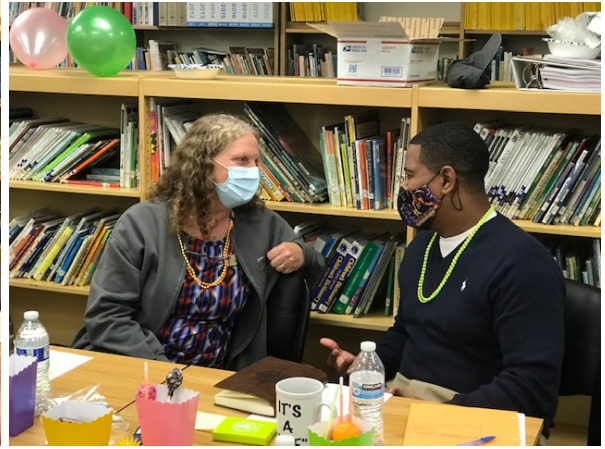
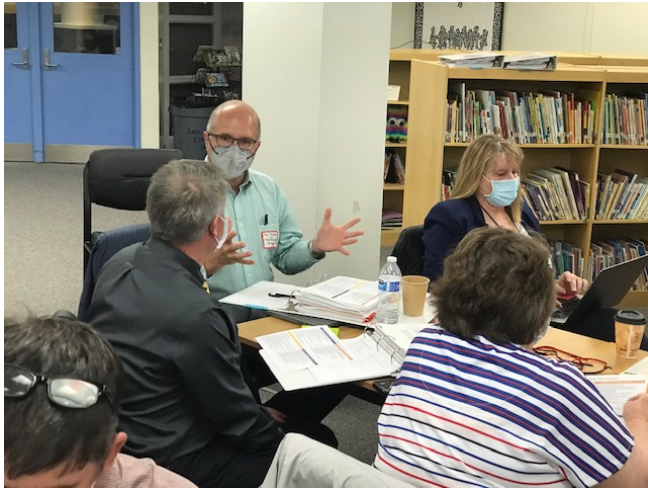
A list of topics and presenters that made Principal In-service so valuable.

- District Mitigation Plan Overview presented by Amy Eakin
- The evaluation process with ways to build a collaborative relationship between the Teacher and Principal through the Pre-evaluation conference, the Observation, and the Post-evaluation conference (POP) by Pilar Holtrop. (Virtual)
- Advisory School Council Training with AASB's Tiffany Jackson. (Virtual)
- Professional Boundaries presented in person by Donald Austin
- Legal presentation in person by Michael Caulfield at JDO
- Coaching and Feedback in person by Michelle Harris
- Safe and Civil Schools with Susan Isaacs (Virtual)

Fun themes each day

- Monday- Pirate Day
- Tuesday- Beach Day
- Wednesday- Glow Day
- Thursday- Inupiaq Day
- Friday- School Spirit Day







## **Strategic Goal 2: Students and Staff learn and work in a safe emotional environment.**

**2.2.1** Continued implementation of Safe and Civil protocols. The Safe and Civil Schools conference was held in person this Summer, July 10-15<sup>th</sup> 2022. All Principals, Directors and teacher leaders have been invited. The number of people that attended: District Office Personnel & Specialists = 9 Principals = 4 and Teachers = 9

**2.3.1** At home antigen testing kits are available to all staff upon request. As a District, we will mask for the first two weeks of school as we bring our work force back into the region.

**2.3.2** District Mitigation Plan was updated 7/20/2022 and follows DHSS and CDC Guidance.

## **Strategic Goal 3: Family Support and Engagement**

**3.1.2** The Village Update – Principal will continue to communicate the Village update to their villages through the best means for that village.

## **IPRARS Update**

### **Evaluations:**

- During Principal Inservice, principals were trained with NIET's Pilar Holtrop to gain a deeper understanding of the Pre-observation, Observation, Post-Observation (POP) Cycle.
- During Principal Inservice, principals worked with Consultant Michelle Harris on giving coaching feedback to our teachers to create a collaborative relationship between Principals and Teachers.

### **Arctic Learning Bonus:**

- The Arctic Learning Bonus will be revisited in August, 2022.
- The levels of student achievement have been identified and are set up so that the recipients of the Bonus will have a better chance of receiving more.
- Payout for the ALB must be completed by September 30<sup>th</sup>, 2022.

### **Department Travel:**

The travel reports reflect period May 23<sup>rd</sup>, 2022 through August 12<sup>th</sup>, 2022.



**NWABSD Superintendent's Office Monthly Travel Report for the Board  
May 1, 2022 – August 12, 2023**



<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel</b>	<b>Funding Source:</b>
<b>MAY 2022</b>				
Terri Walker	Anchorage, AK	Alaska School Leadership Institute (ASLI) Conference	5/20 – 5/31	General
<b>JUNE 2022</b>				
Terri Walker	Kivalina, AK	Joint Maintenance Construction Committee Meeting	6/16	General
Jazmine Camp	Kivalina, AK	Joint Maintenance Construction Committee Meeting	6/16	General
Terri Walker	Kiana, AK	NWAB Public Safety Summit	6/23 – 6/24	General
Jazmine Camp	Kiana, AK	NWAB Public Safety Summit	6/23 – 6/24	General
<b>JULY 2022</b>				
Terri Walker	Portland, OR	Safe and Civil Conference	7/9 – 7/15	General
Terri Walker	Anchorage, AK	IPRARS Leadership Conference	7/18 – 7/21	General
Terri Walker	Juneau, AK	ASA/DEED Joint Summer Meeting	7/24 – 7/26	General
Terri Walker	Denver, CO	AASA National Superintendent Certification Program	7/27 – 7/29	IPRARS
<b>AUGUST 2022</b>				
Jazmine Camp	Kivalina, AK	Substitute Teaching	8/8 – 8/14	General

**Reporting: Terri Walker**  
**Department: Superintendent's Office**  
**Reporting Date: May 1, 2022 – August 12, 2022**

1. Tentative travel should be scheduled for a minimum of a quarter at a time.
2. Monthly reports with completed travel are to be submitted electronically to the Superintendent the 15<sup>th</sup> of each month.





**NWABSD Student Services Travel Report for the Board  
August 1<sup>st</sup> , 2022 – August 15<sup>th</sup> , 2022**



<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel</b>	<b>Funding Source:</b>
		<b>August 2022</b>		
Windhausen	Buckland	Site visit	8/1-8/4	general
Windhausen	Kobuk	Site Visit	8/9-8/12	general
D. Jones	Kobuk	Sped	8/10-8/11	grant
T.Jones	Kivalina	Counseling	8/11	general
Schaeffer	Buckland	OT and Site visit	8/12	grant
Eisel	Noorvik	Sped	8/15	grant

**Director Reporting: Perrian Windhausen**

**Department: Student Service**

**Reporting Date: August 1<sup>st</sup> - 15<sup>th</sup> , 2022**

## NWABSD Department Monthly Travel Report for the Board

Employee:	Destination:	Reason for Travel:	Date(s) of travel:	Funding Source:
July				
Joy Cogburn-Smith	Anchorage	Increasing Performance & retention in Alaska Rural Schools (IPRARS) Meeting	7/18 - 7/21	IPRARS Sub Grant
August				
Scott Martin	Upriver	Site Migrant Visits	08/1 – 8/4	Consolidated CAP-Grant

**Reporting:** Joy Cogburn-Smith  
**Reporting date:** 08/15/2022



**NWABSD Department Monthly Travel Report for the Board**  
**July 1, 2021 – June 30, 2022**



<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of tentative travel:</b>	<b>Date(s) of completed travel</b>	<b>Funding Source:</b>
<b>JULY 2021</b>					
<b>AUGUST 2021</b>					
Conor McCoy	WLK	Site visit; Educational Technology Support	8/9/21–8/11/21		General
Conor McCoy	WTK → KVL	Site visit; Educational Technology Support	8/18/21 – 8/20/21		General
<b>SEPTEMBER 2021</b>					
Conor McCoy	ORV → IAN	Site visit; Educational Technology Support	8/31/21-9/3/21		General
Conor McCoy	OBU→ SHG → ABL	Site visit; Educational Technology Support	9/13/21-9/16/21		General
<b>OCTOBER 2021</b>					
		No travel due to staff travel restriction			
<b>NOVEMBER 2021</b>					
Conor McCoy	BKC → DRG	Site visit; Educational Technology Support	11/16/21-11/19/21		General
<b>DECEMBER 2021</b>					
<b>JANUARY 2022</b>					
Conor McCoy	OBU	Site visit; Educational Technology Support	1/12/22 – 1/14/22		General
Conor McCoy	WTK	Site visit; Educational Technology Support	1/19/22 – 1/21/22		General
<b>FEBRUARY 2022</b>					
Paul Wood	WTK	Update server, site visit	2/1/22 – 2/5/22		General
Conor McCoy	WLK	Site visit; Educational Technology Support	2/1/22 - 2/3/22		General
Amy Eakin	ABL	Site visit; general technology support	2/2/22 - 2/3/22		General
Amy Eakin	JNU	Lobby with Legislators, Superintendent, Board	2/9/22 – 2/13/22		General
Conor McCoy	DRG	Site visit; Educational Technology Support	2/14/22 – 2/15/22		General
Amy Eakin	ANC	ASTE Conference	2/17/22 – 2/23/22		Grant/ASTE
Conor McCoy	ANC	ASTE Conference	2/18/22 – 2/23/22		Grant
<b>MARCH 2022</b>					
Amy Eakin	OBU/SHG	Site Visit; General technology Support	3/1/22 – 3/3/22		General

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**NWABSD Department Monthly Travel Report for the Board  
July 1, 2021 – June 30, 2022**



Conor McCoy	ORV/IAN	Site visit; Educational Technology Support	3/1/22 – 3/6/22		Grant
Kwang Hong	OBU	Site visit; upgrade server and access points	3/2/22 – 3/5/22		General
Amy Eakin	Dallas, TX	NIET Conference	3/8/22 – 3/11/22		Grant
Eric Leckman	WLK	Site visit; upgrader server and access points	3/8/22 – 3/10/22		General
Conor McCoy	KVL	Site visit; Educational Technology Support	3/10/22 - 3/11/22		Grant
Conor McCoy	ABL/SHG	Site visit; Educational Technology Support	3/22/22 - 3/24/22		Grant
Paul Wood	ABL	NANA Meeting Support, network configurations	3/23/22 - 3/26/22		General/NANA
Conor McCoy	BKC	Site visit; Educational Technology Support	3/28/22 – 3/30/22		Grant
<b>APRIL 2022</b>					
Eric Leckman	DRG	Site visit; UPS replacement	4/20/22 – 4/21/22		General
Conor McCoy	WLK	Site visit; Classroom Support	4/20/22 – 4/22/22		Grant
Amy Eakin	ANC	ASTE Meeting	4/28/22 - 5/1/22		General/ASTE
<b>MAY 2022</b>					
Amy Eakin	ORV	Graduation	5/2/22		General
Amy Eakin	ANC	ALSI Conference	5/24/22 – 5/25/22		Grant
<b>JUNE 2022</b>					
Paul Wood	New Orleans, LA	ISTE Conference	6/24/22 – 7/1/22		Grant
Conor McCoy	New Orleans, LA	ISTE Conference	6/24/22 – 7/1/22		Grant
Amy Eakin	New Orleans, LA	ISTE Conference	6/24/22 – 7/1/22		Grant

**Director Reporting: Amy Eakin**

**Department: Technology**

**Reporting Date: July 1, 2021 – June 30, 2022**

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**NWABSD Department Monthly Travel Report for the Board  
July 1, 2022 – August 15, 2023**



<b>Employee:</b>	<b>Destination:</b>	<b>Reason for Travel:</b>	<b>Date(s) of travel</b>	<b>Funding Source:</b>
<b>JULY 2022</b>				
Amy Eakin	KVL	New School Site Visit	7/6/2022	General
Conor McCoy	KVL	New School Site Visit	7/6/2022	General
Paul Wood	KVL	New School Site Visit	7/6/2022	General
Amy Eakin	Portland, OR	Safe & Civil Conference	7/9/22 – 7/15/22	Grant
Amy Eakin	ANC	IPRARS Leadership Conference	7/18/22 – 7/21/22	Grant
<b>AUGUST 2022</b>				
Conor McCoy	ORV	On-ste PD/Assistance – Site Visit Ed Tech Support	8/8/2022 – 8/10/2022	Grant
Amy Eakin	WTK	Site visit; Tech Support	8/8/2022	General
Conor McCoy	OBU	On-ste PD/Assistance – Site Visit Ed Tech Support	8/11/2022 – 8/12/2022	Grant

**Director Reporting: Amy Eakin**  
**Department: Technology**  
**Reporting Date: July 1, 2022 – August 15, 2022**

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2. Monthly reports with completed travel are to be submitted electronically to the Superintendent the 15<sup>th</sup> of each month.

**NWABSD Department Monthly Travel Report for the Board / Maintenance Dept.  
July 2019-June 2020**

Brandon Blackham	OTZ-ABL-OTZ	Electrical Repairs	05/19/2022 (day trip)	General
Troy Humphreys	OTZ-WTK-OTZ	Plumbing Repairs: Teacher Housing	05/19- 05/20/2022f	General
		<b>June 2022</b>		
Troy Humphreys	OTZ-KVL-OTZ	Plumbing Repairs on KVL Duplex's	06/01- 06/07/2022	Capital Projects
Brian Grandorff	OTZ-SHG	Fire Alarm Repairs	06/06/2022	General
Brian Grandorff	SHG-ABL	Fire Alarm Repairs	06/07/2022	General
Brian Grandorff	ABL-OTZ	Fire Alarm Repairs	06/07/2022	General
Brandon Blackham	OTZ-KVL-OTZ	Electrical Repairs on KVL Duplex's Housing	06/08- 06/11/2022	Capital Projects
Troy Humphreys	OTZ-IAN-OTZ	Plumbing Repairs	06/08- 06/10/2022	General
Craig McConnell	OTZ-Portland, OR / Anchorage to OTZ	Pick Up & Drive KVL's Van to Alaska to make the Barge	06/11- 06/18/2022	Capital Projects
Avery Farmer	OTZ-BKC-OTZ	Mechanical Repairs	06/16/2022	General
Troy Humphreys	OTZ-KVL-OTZ	Plumbing Repairs on KVL Duplex's Housing	06/14-06/19/2022	Capital Projects
Brandon Blackham	OTZ-KVL-OTZ	Electrical Repairs on KVL Duplex's Housing	06/15-06/19/2022	Capital Projects
Brian Grandorff	OTZ-ABL-OTZ	Fire Alarm Panel Repairs	06/24-06/25/2022	General
Ryan Williams	KVL-OTZ	Carpentry Repairs on KVL Duplex's Housing	06/28/2022	Capital Projects
Jonathan Fuentes	KVL-OTZ	Carpentry Repairs KVL Duplex Housing	06/29/2022	Capital Projects
Troy Humphreys	OTZ-KVL-OTZ	Plumbing Repairs on KVL Duplex Housing	06/23-06/20/2022	Capital Projects
		<b>July 2022</b>		
Eric Swensgard	OTZ-KVL	Carpentry Repairs on KVL Duplex Housing	07/05.2022	Capital Projects
Avery Farmer	OTZ-KVL-OTZ	Mechanical Repairs & KVL Duplex Housing	07/06/2022	Capital Projects
Troy Humphreys	OTZ-DRG-OTZ	Receive Fuel: Deering School	07/07-07/08/2022	General
Ryan Williams	OTZ-KVL-OTZ	Carpentry Repairs on KVL Duplex Housing	07/08-07/29/2022	Capital Projects
Troy Humphreys	OTZ-WLK-OTZ	Receive Fuel: Selawik School	07/09-07/10/2022	General
Avery Farmer	OTZ-KVL-OTZ	Mechanical Repairs on KVL Duplex's	07/08-07/10/2022	Capital Projects

• Monthly reports are to be submitted electronically to the Superintendent the 15<sup>th</sup> of each month.

**NWABSD Department Monthly Travel Report for the Board / Maintenance Dept.  
July 2019-June 2020**

Troy Humphreys	OTZ-KVL-OTZ	Plumbing Repairs on KVL Duplex Housing	07/11-07/14/2022	Capital Projects
Avery Farmer	OTZ-ORV-OTZ	Mechanical Repairs	07/14/2022 (day trip)	General
Brandon Blackham	OTZ-ANC-OTZ	Pick out Furniture for KVL Duplex Housing	07/18-07/20/2022	Capital Projects
Brandon Blackham	OTZ-KVL-OTZ	Site Visit	07/20/2022 (day trip)	Capital Projects
Troy Humphreys	OTZ-BKC-OTZ	Plumbing Repairs	07/26-07/27/2022	General
Troy Humphreys	OTZ-ORV-OTZ	Plumbing Repairs	07/27-07/28/2022	General
Troy Humphreys	OTZ-KVL	Plumbing Repairs KVL Duplex Housing	07/29/2022	Capital Projects
<b>August 2022</b>				
Troy Humphreys	KVL-BKC	Plumbing Repairs	08/01/2022	General
Brandon Blackham	OTZ-KVL-OTZ	Electrical Repairs on KVL Duplex Housing	08/01-08/04/2022	Capital Projects
Troy Humphreys	BKC-OTZ	Plumbing Repairs	08/02/2022	General
Jake Bruske	KVL-OTZ	Labor Repairs: KVL Duplex Housing	08/03/2022	Capital Projects
James Mullikin	ANC-OTZ-ANC	Emergency Refrigeration Repairs: District Wide	08/03-08/05/2022	General
James Mullikin	OTZ-WTK-OTZ	Emergency Refrigeration Repairs- WTK School	08/03-08/04/2022	General
Troy Humphreys	OTZ-KVL	Plumbing Repairs: KVL Duplex Housing	08/03/2022	Capital Projects
Donavon Watkins	KVL-OTZ	Carpentry Repairs on KVL Duplex Housing	08/03/2022	Capital Projects
James Mullikin	OTZ-DRG-OTZ	Emergency Refrigeration Repairs: Deering School	08/04-08/05/2022	General
Troy Humphreys	KVL-WLK	Emergency Sewer Leak: Selawik School	08/05/2022	General
Troy Humphreys	WLK-OTZ	Plumbing Repairs: Sewer Leak	08/06/2022	General
Troy Humphreys	OTZ-WTK-OTZ	Plumbing Repairs	08/08/2022 (day trip)	General
Brandon Blackham	OTZ-KVL-OTZ	Electrical Repairs KVL Duplex Housing	08/08-08/11/2022	Capital Projects
Brandon Blackham	OTZ-ORV	Electrical Repairs	08/15/2022	General
Troy Humphreys	OTZ-ORV	Plumbing Repairs	08/15/2022	General
Avery Farmer	OTZ-ORV-OTZ	Mechanical Repairs	08/08/2022 (day trip)	General
James Mullikin	ANC-OTZ-ANC	Refrigeration Repairs: District Wide	08/16/2022	General
James Mullikin	OTZ-ORV-OTZ	Refrigeration Repairs	08/16-08/17/2022	General

• Monthly reports are to be submitted electronically to the Superintendent the 15<sup>th</sup> of each month.



August 5, 2022

Re: Call for Resolutions (Response due by Oct. 4, 2022)

AASB is soliciting resolutions, resolution amendments and comments from local school boards for consideration at the 2022 Annual Conference on Nov. 3-6th at the Captain Cook Hotel. These resolutions guide our association for the coming year beginning November 7, 2022. They also guide our advocacy and positions during the upcoming legislative session.

AASB asks each school board to carefully review the resolutions packet. It is critically important our resolutions adequately cover the issues facing school boards and public education, so please think carefully about the issues facing your district, and possibly others across the state.

The following reference documents may be viewed online or downloaded:

- 2023 Proposed New and Amended Resolution Submissions
- 2023 Draft #2 Where we Stand
- 2022 Table of Sunsetting Resolutions
- AASB 2022 Resolution Process and Timeline
- AASB Resolution Submission Form - <https://forms.gle/YUHqXjfe5d2u3aIg6>
- Draft resolution on Tribal Compacting
- Draft resolution on Creating Comprehensive Support for Families and Students to Navigate College and Career Training Opportunities

To access these documents, please go to: <https://aasb.org/call-for-resolutions/>

The AASB Board of Directors at its July 2022 meeting reviewed the current resolutions scheduled to sunset. The AASB Board has recommended the renewal of all resolutions that are currently scheduled to sunset. The board also recommends deleting Resolution 2.54 Use of FY20 Student adjusted Average Daily Membership Data to Hold District's Harmless in Loss of Student Enrollment Related to COVID-19 During the FY21 and FY22 School Year due to the timeliness of the resolution.

The AASB Board of Directors voted to put forward one new resolution: New 1.15 Opposing the REAA Reapportionment and Recasting of Seats for REAA's Impacted. Based on the results of the 2020 Census, there was a reapportionment and recasting of school board seats in many REAAs across the state. While the state provided a comment period, it appears that the concerns about the effects of how recasting and its implementation were not adequately regarded. In several cases, the recast

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school member districts are now forcing existing, experienced school board members to face elections against each other.

AASB does not currently have a resolution that speaks specifically to reapportionment and recasting procedures. Should legislation be proposed in the future to address some of these issues, we do not have any statements adopted by the membership that would permit us to speak to the issue. The AASB Board is forwarding to the Resolutions Committee a resolution that addresses these concerns and provides the basis for our ability to speak to this issue. This resolution can be found within the full resolutions document, and as a separate document.

As school districts are reviewing the resolutions, and considering any suggested new resolutions or amendments to current resolutions, the AASB suggests districts consider the following topics which are not currently covered by a resolution of AASB. Without a resolution, AASB cannot take a position if approached by the legislature, or other parties.

**Tribal Compacting:** AASB does not currently have a resolution or belief statement that specifically speaks to the creation of tribally compacted public schools. With the passage of Senate Bill 34 in the 32<sup>nd</sup> Legislature, five demonstration schools will be identified to begin creating the first compact schools in the state. While the compact itself is between the State of Alaska, the Federal government, and recognized tribes, AASB leadership believes it is important for us to be kept informed and available as a resource to the process. School boards will not be directly involved in the compact negotiations but may be significantly affected by them.

In order for AASB to comment or participate in discussions that would pertain to school compacting, AASB will need a resolution addressing the issue. We believe it is important for AASB to continue to be supportive of locally controlled public education, which would include tribally compacted schools.

The AASB Board of Directors heard from DEED Tribal Liaison Joel Isaak and Liz Medicine Crow, Executive Director of the First Alaskans Institute, at their summer meeting in Bethel. For several hours the Board was able to listen to Mr. Isaak about how compacting works and then discuss questions and concerns board members had. Overall, it was a very informative and positive experience. AASB and school boards will want to remain well informed on this option for public education as it



evolves. Almost certainly, school districts will be affected when a compact school is created.

Because a specific resolution on this issue has not been created, we are recommending that a member district consider proposing a resolution for consideration by the delegate assembly. A possible model resolution is appended to the end of this document for your reference and used as a template if your district wishes to put something forward.

Following are some additional sources of information about this topic that may be helpful.

- Tribal Compacting Information, DEED Tribal Liaison Joel Isaak – Email [joel.isaak@alaska.gov](mailto:joel.isaak@alaska.gov)
- [Link for AK DEED Tribal Compacting information](#) - at the bottom of the page is the portal for comments and more information.
- [SB34](#)
- [Tribal Compacting one-pager](#)
- Meeting [Alaska's Education Challenge](#) Together

**Navigating Supports for Post-secondary Education Opportunities:** One of the objectives of the AASB Long Range Plan goals is to create an improved system of support for students and families with regard to postsecondary education opportunities. AASB is collaborating with a number of organizations and agencies to improve the ability of students to fully utilize the opportunity to access career and college programs. After a recent review of the AASB resolutions, we realized we did not specifically have a resolution that spoke to this issue. AASB staff have composed a draft resolution in hopes that a member board may adopt and forward a resolution addressing this need. A draft resolution is attached to the end of this document.

**Making Up for Lost Ground Due to Inflation:** School Districts have been essentially flat funded since FY 2017. Flat funding means cuts as costs do not stay flat with inflation. At the same time children and youth need to be prepared to meet the needs of the growing work force and to be prepared to be engaged citizens. Education is a changing field. Strategic investments are imperative. A plan for modest increases to the Base Student Allocation to catch up investment with inflation is needed. After a recent review of the AASB resolutions, we realized we did not specifically have a resolution that spoke to this issue. AASB invites member districts to consider submitting a resolution on this matter.

1111 West 9<sup>th</sup> Street, Juneau, AK 99801



To comment on or put forward suggested resolution changes, AASB requests your board schedule time to discuss the resolutions at a regular meeting and vote by official board action. The deadline specified by AASB bylaws for the AASB office to receive your comments and proposals is Tuesday, October 4, 2022.

We require all submissions of comments, new resolutions, or amended resolutions be submitted digitally via google form by October 4, 2022. To submit a comment, new resolution, or amendment, please go here:

<https://forms.gle/YUHqXjfe5d2u3aJg6>

All resolutions received will be compiled, and a complete set of resolutions containing proposals from districts will be sent back to your board 20 days before the annual conference, which is Oct. 15, 2022. If you have any questions regarding the resolutions, please email Tiffany Jackson at [tjackson@asb.org](mailto:tjackson@asb.org), or call 463-1660.

Two webinars are scheduled to review the Resolutions Process.

- The first will be Wednesday, August 10th, at noon AST (register here: <https://us02web.zoom.us/meeting/register/tZMsdOGgpzguHdWidQJmXLPwVNSZx15B4Xd>).
- A repeat of the first webinar will occur on Wednesday, August 24th, at noon AST (register here: <https://us02web.zoom.us/meeting/register/tZYsd-qsrDspGdC2GL80FYKbduEmomvU2JwY>).

Webinars will be hosted by Tiffany Jackson to review the process and answer any questions.

Thank you for your board's continued commitment to providing every student with an excellent education, every day! We look forward to receiving your comments, amendments, and resolutions.

Sincerely,

Marie Greene, Resolutions Committee Chair

1111 West 9<sup>th</sup> Street, Juneau, AK 99801



# DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

## Advisory School Council Minutes May 17, 2022, 7pm

I. Call meeting to order:

II. Roll Call

<u>  </u> X	Brenda Karmun	Term: Seat A 2022 (via phone)
<u>  </u> X	Melinda Barr	Term: Seat B 2022
<u>  </u> abs	Robert Iyatunguk	Term: Seat C 2024
<u>  </u> abs	Denise Iyatunguk	Term: Seat D 2023
<u>  </u> X	Kevin Moto	Term: Seat E 2022

III. Moment of Silence:

IV. Approval of Agenda: **Brenda moved, Melinda seconded - unanimous**

V. Introduction of Guests/Staff members: **No Guests**

VI. Approval of Minutes: **Kevin moved, Melinda seconded - unanimous**

VII. Public Comments: **None**

VIII. Report of Councils:

Youth Leaders – **Joleen Carter and Matthew Barr are our captains**

IX. Correspondence: none

X. Principal’s report:

a. Enrollment/Attendance: 49 students including PreK-12  
87% attendance

b. Student Activities Account: Current balance \$30,810.34  
Deposit of \$2,408.00 pending – for total balance of \$33,218.34

c. Activities: (coaches/activities)  
Basketball – Coach Kevin Moto – Middle School at Ambler

### NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

MISSION: To provide a learning environment that inspires and challenges students and employees to excel  
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



Youth Leaders – Brent Noe – Captains Conference in Kotz in May  
Guitar – went to state -

- d. May Newsletter –
- e. Inupiaq Days Activities: Suggestions?

August – berry picking

September - fishing

October –

November – Tom Cod fishing

January –

February – Northern Lights Dancers or Shishmaref Dancers

March – NYO demonstration

April –

- XI. Items for Advisory School Council Consideration
  - a. Board Policy Revisions and/or New Policies:  
See attached
  - b. Press Releases:
  - c. Old Business:  
School Renovations/Replacement – no real news to report
  - d. New Business:

XII. Public Comments: none

XIII. ASC Comments: Kevin stated we had a good year, it went fast and now we get ready for next year  
Melinda asked if we had heard from Craig regarding open gym this summer. No reply yet.

XIV. Next ASC meeting: August 2, 2022, at 7:00 pm.

XV. Upcoming Events:  
Fall – Open House/Spaghetti Feed - date not set - after school starts  
Teachers return August 1 (possibly to Kotz first for in-service meetings)  
School starts August 9

XVI. Adjourn: Melinda moved, Kevin seconded Adjourned at 7:32

BP 8321

The Advisory School Council may not hold executive sessions.



Kiana Advisory School Council  
ASC Minutes  
March 30, 2022  
Minutes Approved 4/20/22 ASC Meeting

1. Call to Order:  
Meeting was called to order at 12:07 pm by Chairman Delores Barr.
2. Roll Call:  
Members Present: Delores Barr, Teresa Stalker, Naomi Chappel, Ely Cyrus at 12:11.  
Member Absent: Viola Barr, excused
3. Moment of Silence/Pledge of Allegiance:  
Observed and Pledge of Allegiance said in English.
4. Introduction of Guests:  
None.
5. Approval of Agenda:  
Two items to add to the agenda:  
(f) Mitigation Plan, (g) Facility Use Permits  
MOTION: Ely Cyrus made a motion to approve the agenda; seconded by Teresa Stalker.
6. Public Comments:  
None.
7. Approval of 12/15/21 ASC Minutes:  
MOTION: Ely Cyrus made a motion to approve the 12/15/21 minutes; seconded by Teresa Stalker. Question called. Minutes approved.
8. Report from Councils:  
Ely Cyrus, City: The Ice Road is open to Kotzebue. A village survey meeting is scheduled for 3:00 pm this afternoon at the Boys & Girls building with Hiram Walker, Grant Writer for the Borough. Will select two representatives. An application for a community garden is applied for. Naomi asked about the Borough mandates. Mr. Stewart will go over the draft mitigation plan that is included in the packet.

## 9. Principal's Report:

- a. Sports (Basketball): The HS Boys and Girls had basketball teams. The girls played fairly well considering they had 2 girls from Shungnak. Freddie Reed and Kristin Jackson got "Player of the Game" awards at the tournaments. Randy Gillett is the "NYO" coach for the High School students with 4-5 students participating. Regionals will be held on 4/15/22.
- b. Open Gym: All participants must be vaccinated. Will follow the District Office mandates. Masks will not be required by next week. Will need supervisors for open gym. Recommended that the supervisor have contact numbers of parents in case they need to contact them. They also need to be aware of curfew for the students. It was recommended that the curfew Ordinance be posted in the gym. Contact Clara Stein, City Clerk for that. The open gym mitigation plan will follow the Borough and School District mandates.  
MS coed teams went to Noorvik for a mini-tournament with Kiana, Selawik and Noorvik teams. Kiana Team A/1 won the tournament. The MS Boys tournament will be held on Noorvik; girls tournament held in Kivalina on 4/22/23-22. 6:00 pm is the earliest time for open gym. Students 0-5 years old will have open gym on Saturdays. Different times will be set for 1<sup>st</sup>-6<sup>th</sup> grade; Junior High-High School and City League (18 years on up).
- c. Calendar Events:  
Important upcoming events:  
April 15: Testing attendance and participation reward. Sledding party and picnic.  
April 22: Attendance Reward for PK-12<sup>th</sup> (Movie and Pizza).  
April 30: Prom  
    May 1: Senior Dinner  
    May 2: Graduation  
    May 3: Kindergarten Graduation  
    May 5: Awards Banquet  
    May 9: Last day of school Field Day/community picnic.
- d. Student Ideas:  
A few students sent a letter requesting permission to leave campus for lunch. Recommended that parents sign a permission form stating that their child can leave campus during lunch for 9<sup>th</sup>-12<sup>th</sup> grade. Have the student sign out and back in. If students are tardy coming back, lunch privileges can be stopped.  
MOTION: Ely Cyrus made a motion for 9<sup>th</sup>-12<sup>th</sup> grade leave campus during lunch; seconded by Naomi Chappel. Question called. Motion passed.
- e. Attendance: Not brought up due to time constraints. Ely and Naomi signed out

after the motion on the Facility Use Permits to return to work.

f. Mitigation Plan:

Not discussed due to time constraints. Ely and Naomi left to return to work.

g. Facility Use Permits:

Need ratification on poll vote for "Better Sights" permit for 2/7-8/22 for use of the library and one classroom. Also need to action on Kobuk 440 Racing Association permit for 4/8-10/22 for use of the kitchen, cafeteria and gym.

MOTION: Ely Cyrus made a motion to approve both Facility Use Permits; seconded by Teresa Stalker. Question called. Motion passed.

10. ASC Member Comments:

Postponed as no quorum.

11. Schedule Next Meeting:

April 20, 2022 at noon.

12. Adjourn:

MOTION: Teresa Stalker made a motion to adjourn; seconded by Naomi Chappel. Meeting adjourned at 1:10 p.m.



## KIANA SCHOOL

PO BOX 190 • Kiana, Alaska 99749 • (907) 475-2115

### Kiana Advisory School Council Meeting Agenda August 25, 2022 12:00 PM – Library & Teams

1. Call to Order
2. Roll Call
3. Moment of Silence/Pledge of Allegiance
4. Introduction of Guests
5. Approval of Agenda
6. Public Comments
7. Approval of minutes from 4/20/22
8. Report from Councils
9. Principals Report
  - a. Sports (Cross country, MixSix) status of MS and elementary
  - b. Open Gym (revised)
  - c. Calendar Events
  - d. Attendance
  - e. NEW Mitigation Plan
  - f. Facilities use permits
  - g. ASC training
10. ASC members comments
11. Schedule next meeting.
12. Adjourn

## Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Meeting ID: 285 037 963 825

Passcode: jTrCFu

[Download Teams](#) | [Join on the web](#)

Join with a video conferencing device

(Video Conference ID)@nwarctic.rp1.vc

Video Conference ID: 114 428 675 6

[Alternate VTC instructions](#)

Or call in (audio only)

[+1 907-308-3192,,580339695#](#) United States, Anchorage

Phone Conference ID: 580 339 695#

## NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

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