

Agenda

Lyon County School District Board of Trustees

A Meeting of the Board of Trustees of Lyon County School District will be held on Tuesday, January 27, 2026, beginning at 5:45 pm Closed Session and 6:30 pm Open Meeting at the following location:

Fernley Elementary School, 450 Hardie Ln., Fernley, NV 89408

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

In the event that you are unable to attend the LCSD Board of Trustees meeting, you may submit public comment by 12:00 pm the day of the board meeting by [clicking here](#). Public comment will be forwarded to all LCSD Trustees prior to the board meeting. Please note that this link is monitored for public comment only.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. WELCOME OF GUESTS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES 5
6. BOARD MEMBER REPORTS
7. ATTITUDE OF GRATITUDE 16
8. SUPERINTENDENT REPORT
9. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.
Comments submitted electronically will be included in the minutes of the meeting.
10. **CONSENT AGENDA (FOR POSSIBLE ACTION):** Per LCSD Board Policy BDD: Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.	25
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C. Quarterly Enrollment Report	27
D. Personnel Reports	31
E. Travel	35
F. IT Department Report	62
G. District Financial Report	64
Vouchers 1180, 1181, 1186, 1187, 1190, 1191, 1209, 1210	
Total \$1,971,508.90	
11. ACCEPTANCE OF DONATIONS	124
12. Election of 2026 Board President. Per NRS 386.310 and LCSD Policy BCB the Board of Trustees shall meet and organize, electing one of its members as president. Nominations are open for Board President.	125
13. Election of 2026 Board Clerk. Per NRS 386.310 and LCSD Policy BCB, the Board of Trustees shall meet and organize, electing one of its members as clerk. Nominations are open for Board Clerk.	128
14. (For Possible Action) Discussion and possible action to appoint board representatives 131 the following committees:	
• Debt Management Commission	
• Nevada Association of School Boards (NASB)	
• Career & Technical Education Committee (CTE)	
• School Safety Development Committee	
• Nevada Interscholastic Activities Association (NIAA)	
• Northern Nevada Development Authority (NNDA)	
• Lyon County Health and Human Services Committee	
• School Absenteeism Advisory Board (SAAB)	
15. (For Possible Action) Discussion and possible action regarding new LCSD Policy IAA: Student Use of Artificial Intelligence (AI) as a first reading. This item is being presented by Executive Director of Education Services Jim Gianotti.	134
16. (For Possible Action) Discussion and possible action regarding the 2027-28 and 2028-29 Master Calendars. This item is being presented by Executive Director of Human Resources BillieJo Hogan.	159
17. (For Possible Action) Discussion and possible action regarding revisions to LCSD Policy IKFB: Participation in Graduation Ceremonies as a first reading.	163

This item is being presented by Board Member James Whisler and Superintendent Tim Logan.

18. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GB: Employment and Compensation as a first reading. This item is being presented by Executive Director of Human Services BillieJo Hogan. **166**
19. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBAA: Coaching Athletics as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **177**
20. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBCA: Leaves as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **183**
21. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GBCE: Benefits as a first reading. This item is being presented by Executive Director of Human Resources BillieJo Hogan. **193**
22. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.
23. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.
Comments submitted electronically will be included in the minutes of the meeting.
24. ADJOURN:

If you have questions or public records requests, please contact the LCSD Communications and Public Relations Officer at (Communications@lyoncsd.org).

The notice for this meeting was posted at the Lyon County School District Administrative Office and posted to the Lyon County School District website (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

LYON COUNTY SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION AND ACCESSIBILITY

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This Non-Discrimination policy covers admission, access, treatment, and employment in the District's programs and activities, including Occupational Education. For information regarding opportunities, policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Administrative Assistant to the Superintendent and Board of Trustees in writing at 25 E. Goldfield Ave., Yerington, NV 89447, email mheim@lyoncsd.org, or call (775) 463-6800 Ext. 10034 at least one week prior to the meeting.

Minutes

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held December 16, 2025, beginning at 5:45 pm Closed Session and 6:30 pm Open in the Professional Learning Center, PLC, located on the SSES Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

1. CALL TO ORDER

The closed session was canceled.
President Hendrix called the regular meeting to order at 6:30 PM.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Bull.

3. WELCOME OF GUESTS

President Hendrix welcomed the guests in attendance.
Board Members in attendance:
President Tom Hendrix
Clerk Dawn Carson
Trustee Elmer Bull
Trustee Kallie Day
Trustee Darin Farr
Trustee Sherry Parsons
Trustee James Whisler
Student Representative from Silver Stage High School Mckayla Phoenix

Executive Cabinet in attendance:
Superintendent Tim Logan
Deputy Superintendent Stacey Griffin-Cooper
Executive Director of Human Resources BillieJo Hogan
Executive Director of Education Services Heather Moyle
Executive Director of Education Services James Gianotti
Executive Director of Operations Harman Bains
Executive Director of Special Services Rachel Stewart

Others in attendance:
Skyler Tremaine, Blake Smith, Lilliana Camacho-Polkow, Erin Korf, Alfredo Martinez, Jed Marciniak, Monie Byers, Amber Cross, Stephanie Coplan, Lori Rittenhouse, Le-An Roberts, Michaela Wardrobe, Reese Jones, Bridget Perez, Deanne Davis, and Jim Davis, Jackson

Hohnholz, Neal McIntyre II, Eric Nelson.

4. APPROVAL OF AGENDA

Trustee Whisler made a motion that item 19 be removed from the agenda to be discussed in January or February.

President Hendrix seconded.

With no further discussion, the motion carried 7-0.

Trustee Farr made a motion to approve the agenda without item 19.

Clerk Carson seconded.

With no further discussion, the motion carried 7-0.

5. APPROVAL OF MINUTES

Trustee Parsons made a motion to approve the minutes as written.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

6. BOARD MEMBER REPORTS

Trustee Whisler spoke about recognition coins for three Fernley Intermediate School (FIS) staff members, Anna Nomicos, Emma Hisken, and Julie Shoemaker, to commend them for the promotion of veterans celebrations every year. He attended the Nevada Association of School Boards (NASB) conference, the Perkins Advisory meeting for Career and Technical Education (CTE) goals, and the Education Service Center (ESC) meeting. He also participated in the Lyon County School District (LCSD) podcast with staff.

Trustee Parsons attended the NASB conference and spoke about a presentation on district budgeting. The Fernley High School (FHS) basketball games have been exciting, and she congratulated all the athletic teams.

Trustee Farr attended the NASB conference and networked with other trustees across the state that included discussion on ways to reduce chronic absenteeism. He is interested in having the *Communities in Schools* program give the LCSD Board a presentation. He was awarded the Certified Public Officers (CPO) status achievement, along with President Hendrix, during the NASB conference. He participated in the Read Aloud at FES with students.

Trustee Bull congratulated Trustee Farr and President Hendrix on achieving CPO status. He attended the Native American Heritage Day in Yerington, where all classes were treated to a rich cultural experience. He participated in the Smith Valley School (SVS) turkey processing, noting how impressive it is to see Ag business and community involvement at work in the schools. He appreciated the NASB conference sessions and attended the quarterly Perkins Advisory meeting with discussion on local needs regarding CTE, meeting local needs. He also attended tours of the schools in Yerington.

Clerk Carson is the NASB representative for the district and announced that they will have a survey coming out. She attended their annual conference. Carson City School District uses the Magic School, and she is in favor of bringing it to LCSD. She bought a turkey from the

SVS FFA for Thanksgiving.

Trustee Day attended the NASB conference and foundational classes that were offered and enjoyed networking with other districts. She helped with the Sutro Elementary School (SES) Grinch Pancake Breakfast.

President Hendrix visited Silver Springs Elementary School (SSES) and Silver Springs Middle School (SSMS) and Dayton High School (DHS), and the NASB conference. He received the CPO achievement. He attended the Education Service Center committee meeting which is intended to be a liaison between the Department of Education and districts to create more efficient processes.

7. ATTITUDE OF GRATITUDE

The Board members read letters of gratitude written by students from across the district.

8. SUPERINTENDENT REPORT

Superintendent Logan wished everyone a happy holiday time to enjoy family and friends. He thanked the staff at the Silver Stage schools and Chartwells for hosting the meeting. He attended the NASB conference and appreciated the board's attendance, and acknowledged the time and effort taken by Trustee Farr and President Hendrix to achieve CPO status. He has been busy with the district administrators' mid-year reviews. He introduced Silver Stage High School (SSHS) Student Body President, Mckayla Phoenix, and gave her time to speak about their events.

Mckayla spoke on the focus of stronger school spirit. Seniors are practicing interviewing skills. She noted that the school National Honors Society (NHS) is helping students with tutoring and offering school support and community involvement. The NHS invites other schools to their fundraisers and movie nights. She spoke favorably on the WorkKeys program for students. The juniors took a pre-exam for the ACT and are better prepared to take the test. They recently started SchoolLinks, an application that gives career information to kids, with field trips that kids enjoy and look forward to.

Superintendent Logan encouraged the board to get involved with interview training for seniors called Bite of Reality, where students learn budgeting and life skills.

At this time, the principals of the Silver Stage schools introduced their new staff members.

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Local resident Jim Davis spoke about the board in general, commending them for listening to critiques, addressing the issues, and their willingness to improve. He endorsed Tom Hendrix for board president next year.

Fernley High School's Jackson Hohnholz spoke on agenda item 25 D, Policy BCBA as a second and final reading. He thanked them for their consideration of the new student council to the board.

10. CONSENT AGENDA (FOR POSSIBLE ACTION): Per LCSD Board Policy BDD:

Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

Trustee Farr made a motion that the Board approve the consent agenda as presented.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked.

B. Request for Early Graduation/HSE (confidential)

C. Personnel Reports

D. Intern Salary Scale

E. Memorandum of Understanding with DETR Vocational Rehabilitation

F. Travel

G. IT Department Report

H. District Financial Report

Vouchers #1146, 1147, 1149, 1150, 1161, 1162, 1173, 1174.

Total \$4,150,759.43

11. ACCEPTANCE OF DONATIONS

The donations were announced by President Hendrix.

Trustee Parsons made a motion that the board accept the donations made to the schools.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

12. (For Possible Action) Discussion and possible action regarding the LCSD FY25 Certified Financial Audit. This item is being presented by Executive Director of Operations Harman Bains and Chief Financial Officer Lilliana Camacho-Polkow.

CFO Camacho-Polkow thanked the business office team for the work they did to complete the FY25 Certified Financial Audit, which once again received a clean opinion. She praised the conservative budget practices of the district and talked about the types of deficiencies that could, but did not happen, other than the Student Activity Funds (SAF) finding. She commented on the recommendations for proper reconciliations and monitoring and the training that has begun at the school site level. One recommendation is for an additional

bookkeeper.

The board discussed adding a business bookkeeper to support the increased responsibilities of managing SAFs and implementing improved P-card usage at school sites. The audit showed this to be necessary as the high schools handle significant funds which create risk for the district. The district has been in transition for two years in moving the SAFs under one financial umbrella and providing the necessary training and oversight to the schools. The business office was commended for their work in completing the budget with no deficiencies and in a timely manner.

Trustee Farr made a motion that the board approve the LCSD FY25 Certified Financial Audit as presented.

Trustee Carson seconded.

With no further discussion, the motion carried 7-0.

13. **(For Possible Action)** Discussion and possible action regarding the addition of a Business Bookkeeper. This item is being presented by Executive Director of Operations Harman Bains and Chief Financial Officer Lilliana Camacho-Polkow.

Over the past 2 years, the district has been working to transition the multiple SAF accounts to a more consolidated financial process. The recent audit finding confirmed the need for an additional position to assist secretaries with account reconciliation and provide training, with the goal of reducing the workload and ensuring smooth transitions in the event of staff changes. Regarding any question of access to SAFs, the transactions and reconciliation are by the school administrator, program leadership and principal secretaries, with general oversight by the district business office.

There was discussion regarding the past system, the proposed improvements to address the deficiencies, and the search to fill the position.

Clerk Carson made a motion that the board approve the addition of a business bookkeeper. Trustee Farr seconded.

With no further discussion, the motion carried 6-1. Trustee Parsons opposed.

14. **(For Possible Action)** Discussion and possible action regarding the appointment of an auditing firm to conduct the LCSD FY26 Certified Financial Audit. This item is being presented by Executive Director of Operations Harman Bains and Chief Financial Officer Lilliana Camacho-Polkow.

Trustee Farr made a motion that the board approve the recommended auditing firm to conduct the FY26 Certified Financial Audit.

Trustee Whisler seconded.

There was brief discussion regarding the process of assuring that the district is not taken advantage of by an auditing firm. The district typically communicates with other districts for comparisons and competitive rates.

With no further discussion, the motion carried 7-0.

15. **(For Possible Action)** Discussion and possible action regarding the LCSD FY26 Amended Budget. This item is being presented by Executive Director of Operations Harman Bains and Chief Financial Officer Lilliana Camacho-Polkow.

The FY26 Amended Budget was presented. It was amended due to the change in revenues, enrollment numbers, ending fund balance, and the approval of the FY25 audit.

There was discussion regarding the conservative approach by the district, and the consistent monitoring of enrollment numbers.

President Hendrix made a motion to approve the resolutions amending the FY2026 budget to include audited fund balances, carry forward amounts, and recommended adjustments to specific funds.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

16. **(For Possible Action)** Discussion and possible action regarding the LCSD 5-Year Capital Improvement Plan to match the FY26 Budget. This item is being presented by Executive Director of Operations Harman Bains and Chief Financial Officer Lilliana Camacho-Polkow.

The FY26 5-Year Capital Improvement Plan (CIP) is aligned with the amended budget for FY26. It reflects numbers from the most recent bond sale and the anticipated bond sale in 2026.

Trustee Farr made a motion that the board approve the 5-Year Capital Improvement Plan as a result of the FY26 Budget Amendment.

Trustee Day seconded.

With no further discussion, the motion carried 7-0.

17. **(For Possible Action)** Discussion and possible action regarding updates from the Silver Stage school principals. This item is being presented by Erin Korf, Jed Marciniak, and Amber Cross.

The Silver Stage School principals reported on the highlights and goals of their respective schools. See attachments to this item.

In general, the trustees commended them on the family engagement efforts, academic growth, and collaboration between schools.

Trustee Farr made a motion that the board accept the reports from the principals.

Trustee Bull seconded.

With no further discussion, the motion carried 7-0.

18. **(For Possible Action)** Discussion and possible action regarding a mid-year review of Superintendent Tim Logan. This item is being presented by Board President Tom Hendrix. to approve the mid year review.

President Hendrix asked the board members for their thoughts regarding the mid-year review of the superintendent. Comments varied from the need to hold staff accountable to policy, to Superintendent Logan's impressive leadership and professionalism. Communication was repeated to be one of his strengths.

Clerk Carson made a motion to approve the mid-year review of Superintendent Tim Logan.

Trustee Day seconded.

With no further discussion, the motion carried 7-0.

Superintendent Logan expressed his appreciation for the feedback.

19. **(For Discussion Only)** Discussion regarding the LCSD Employee Relations Administrator. This item is being presented by Executive Director of Human Resources BillieJo Hogan.
Item 19 was removed from the agenda.

20. **(For Possible Action)** Discussion and possible action regarding the annual LCSD Board of Trustees Self-Evaluation. This item is being presented by Board President Tom Hendrix.

The Board conducted a self-evaluation of their performance and practices. Each trustee shared their personal views of the board as a whole.

The categories and scores:

- Vision, Leadership & Accountability. Score = *Effective*
- Board Governance & Policy. Score = *Developing*
- Communication & Community Relations. Score = *Effective*
- Fiscal Resources, Staff Recruitment & Environment. Score = *Effective*
- Ethical Leadership. Score = *Effective*

Goals and scores:

- Improve communication during board reports. Score = *Effective*
- Fulfill mandated training requirement per NRS. Score = *Highly Effective*
- Analyze and address overcrowding in schools. Score = *Effective*
- Graduate all LCSD students to be college, career, and life successful. Score = *Developing*
- To provide all LCSD students with a positive learning experience that meets the Student Bill of Rights and highest factors influencing student achievement. Score = *Effective*

Board members generally agreed the board has made significant progress over the past year, noting improved collaboration and effectiveness. There was recognition that earlier meetings at times lacked professionalism or emotional control, but members feel the board has grown more cohesive and productive. Concerns were raised about long meetings, past emotional moments, and divisive processes, particularly around the District and School Performance Plans (DPP) and (SPP) which were described as upsetting to staff and the community.

Members expressed hope that these processes will improve in the coming year, with greater unification. Positive feedback included improved relationships with principals, strong fiscal stewardship, increased board knowledge, and appreciation for youth voices. Several members emphasized the importance of supporting and working constructively with the superintendent, strengthening board governance practices, and maintaining open and respectful community relations, including meaningful public comment.

Public commenter Eric Nelson encouraged the board to engage in deeper self-assessment, praised remarks about staying within scope, supported restored public comment, and expressed hope for continuity in board leadership.

Trustee Bull made a motion that the board approve the annual LCSD Board of Trustees self-evaluation.

Clerk Carson seconded.

With no further comment, the motion carried 7-0.

Break taken 9:00 pm - 9:14 pm

21. **(For Possible Action)** Discussion and possible action regarding a report on the LCSD Class of 2025 Graduation Rates. This item is being presented by Executive Director of Education Services Jim Gianotti.

Executive Director Gianotti recapped the report on 2025 Graduation Rates. As a district, percentage points dropped but several individual high schools did well. The drop is, in large part, due to a number of students who went to Adult Ed but did not finish. The focus this year is on credit attainment and helping the students who are struggling to graduate. Trustee Farr noted that to eliminate the category of adult education, the district would be over 90%. Discussion followed on the factors that contribute to the fluctuating rate. Adjusted and adult diplomas count against the rate, as these students are considered non-graduates. Some kids transfer from other districts that are already credit deficient. It is not possible to have 100% with our special ed students who have alternative diplomas. The Adult Ed program is a very positive resource for the community with over 150 students enrolled presently, and over 60-70 credits earned over the summer. LCSD has been a model for other adult ed programs.

President Hendrix made a motion that the board approve the report on Lyon County School District Class of 2025 Graduation Rates.

Trustee Farr seconded.

With no further comment, the motion carried 7-0.

22. **(For Possible Action)** Discussion and possible action regarding a Power Point presentation for use in future trainings to help guide the Nevada Department of Education, the State Board of Education, state committees, and other relevant entities in exploring flexible assessment options for high school graduation requirements and reporting. This item is being presented by Board President Tom Hendrix and Dayton High School Principal Julie Bumgardner.

Dayton High School Principal Julie Bumgardner presented efforts last year to pilot the ACT Workkeys assessment program, where she saw positive reactions among students. She is now proposing flexible assessment options for high school graduation requirements, which would give students a choice between ACT, ACT WorkKeys, and ASVAB assessments based on their career paths. LCSD promotes students taking ownership of their path, aligning with students taking assessments that correlate with their career and future. Other states have begun this work and it would be a positive step for Nevada, promoting positive outcomes for students. She argued that the ACT was not intended to accurately measure every student. The board expressed support for this proposal and suggested presenting it to the State Department of Education, potentially with NASB at the President's Council in February, and the Nevada Association of School Superintendents (NASS) as well.

Trustee Farr made a motion that the Board approve the presentation for use in future trainings to encourage backing by other districts and the State Department of Education.

Trustee Whisler seconded.

With no further discussion, the motion carried 7-0.

23. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy IKFB: Participation in Graduation Ceremonies as a first reading. This item is being presented by Board Member James Whisler and Deputy Superintendent Stacey Griffin-Cooper.

Trustee Whisler brought forward revisions of Policy IKFB: Participation in Graduation Ceremonies due to comments made by students and parents, so all students could decorate their caps. The board discussed the possible implications in allowing a less restrictive approach to the graduation decorations, including the distraction from those who earn honor awards, logistic issues, and potential inappropriate decor. Limits are set by Nevada Revised Statute 388.915 that will need to be addressed in the policy. The board agreed that the policy needed further revision.

Trustee Whisler made a motion to table the policy to bring it back in January for a first reading.

Trustee Farr seconded.

With no further discussion, the motion carried 7-0.

24. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy GD: Recruitment, Selection and Appointment of Licensed Personnel as a first reading. This item is being presented by Board Member James Whisler and Executive Director of Human Resources BillieJo Hogan.

Trustee Whisler brought Policy GD: Recruitment, Selection and Appointment of Licensed Personnel forward with the intent to help shift the overall atmosphere of administrative interviews, to gain insight into the process, and offer constructive input. The proposal also came from comments shared with him suggesting that qualified candidates have been passed over during interviews.

Several trustees shared concerns that the involvement would be outside the role of the board for several reasons, and would give a message of mistrust in the process that has already been established by the Human Resources (HR) department.

Superintendent Logan described the typical committee of staff members who do the interviews for their school. His own involvement is limited to avoid micromanagement of principals' decisions. His contract states that the superintendent will hire, demote, terminate, direct and organize.

There did not appear to be conflicts of interest created by the revision, but because the Board serves as the final step in a potential grievance process, maintaining neutrality is an important consideration. There are other revisions to be made, including an assurance that the board member would not be a voting member of the committee or panel. Concerns were restated, including confidentiality issues.

Superintendent Logan stressed that our HR department is trained and experienced, and that having a Board member present could call their expertise into question. He affirmed his trust in his staff and indicated that if a Board member were involved in the process, recusal would be required should a grievance arise.

Trustee Whisler made a motion to leave the policy as it is. He appreciates a future opportunity to sit in on an administrator interview.

Trustee Bull seconded.
With no further discussion, the motion carried 7-0.

25. **(For Possible Action)** Discussion and possible action regarding the following LCSD Policies as a second and final reading. No changes were made to these policies after the first reading except Policy BCBA: Student Representative to the Board. Changes are highlighted. Any member of the Board may request that a policy be removed and discussed and acted upon separately.

Trustee Parsons requested to discuss item 25 D. Policy BCBA separately.

- A. LCSD Policy GBAB: Volunteers
- B. LCSD Policy GBBB: Employee Dating
- C. LCSD Policy GBBP: Information Technology

Trustee Farr made a motion that the second and final readings of (excluding policy BCBA), GBAB: Volunteers
GBBB: Employee Dating
GBBP: Information Technology
be approved.

It was seconded by Clerk Carson.

With no further discussion, the motion carried 7-0.

D. LCSD Policy BCBA: Student Representation to the Board

Trustee Parsons expressed her concerns with this policy that the students would need to travel outside their area and have 2 chaperones to drive or attend the meeting with them. It was explained that they would utilize the district athletic/activity waiver, with parent approval, to attend the meeting on their own, addressing the liability issue.

The board discussed the issue of students transporting themselves to the meeting, their initiative to participate in the meetings, and the verbiage in the policy.

Clerk Carson made a motion to approve the Policy BCBA: Student Representation to the Board as a second reading.

Trustee Whisler seconded.

Public comment was made by parent Nicole Rigsby who shared that her daughter was persistent in talking about this change, knowing that other districts had this type of council to represent the students to the board. SVS student Anna Rigsby expressed her understanding of the concerns, and emphasized the supportive parents for the students that are interested in participating.

With no further discussion, the motion carried 7-0.

26. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

The next meeting of the board will be held on Tuesday, January 27, 2026 at Fernley Elementary School

Reorganization of the Board offices and committees

Policy Review G policies
Policy IAA: AI Policy for students
2nd reading of IKFB: Participation in Grad Ceremonies with NRS

It was suggested that the board review the fiscal policies listed under D on the website.

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28. ADJOURN:
Adjourned at 10:42 pm

The notice for this meeting was posted on December 10, 2025 at Lyon County School District Administrative Office, Lyon County School District websites (<http://www.lyoncsd.org>) and the Nevada Public Notice Website (<http://nv.gov>) in accordance with NRS 241.020 (3)(b).

Lyon County School District Statement of Nondiscrimination and Accessibility

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Attitude of Gratitude



My name is Spencer Haines and I am successful at

COTTONWOOD ELEMENTARY SCHOOL because of Ms. Stevenson
teacher/staff member's name

I want to thank him/her for helping me learn and
write and help me get better at
reading and always encouraging

me I can tell I'll be successful in life
because of you, Thank you Ms.
Stevenson.

Attitude of Gratitude

My name is Lilly and I am successful at _____
(Student's Name)

^{4/19} Driving Drones because of Mrs. Mc Nabbs
(School Name) (Teacher/Staff Member's Name)
(and much more)

I want to thank him/her for letting us do fun
things in gt, like flying Drones,
making crafts, and 3d printing

Signed: Lilly Naylor
(Student's Signature)



Attitude of Gratitude

My name is Ximena and I am successful at
(Student's Name)

Smith Valley School because of Mrs. Kersch
(School Name) (Teacher/Staff Member's Name)

I want to thank him/her for being the best
teacher and being able to support
two grades. You're an amazing teacher
for doing that.



Signed: _____
(Student's Signature)

Attitude of Gratitude

My name is Josefa and I am successful at _____
student name

Eves because of Mrs. Johnson.
school name teacher/staff member's name

I want to thank him/her for being the best kindest
golden teacher. I thank you for
being nice everyday. I love all the
competitive games you had for
us. You took good care of my
heart, and I hope you also take
care of yours.

Signed: Josefa Farmer
student signature



Attitude of Gratitude

My name is Tristan Grieco James and I am successful at
Student Name
DES because of Mrs. White.
School Name Teacher/Staff Member's Name

I want to thank him/her for Teaching me how to do math
and read. You also helped me do my writing I think
that you are a good teacher (4th & 5th grade teacher) I'm glad
that i have you as a 4th & 5th grade teacher

Signed Tristan Grieco

Attitude of Gratitude

My name is Joshua Miller and I am successful at _____
student name

DHS because of Amber Vedova
school name teacher/staff member's name

want to thank him/her for Providing one of the best
band experiences I've had till now, and
your continued support for my music
career will stick with me throughout
my life. Thank you, Auf wiedersehen.

Signed: 
student signature



ATTITUDE OF GRATITUDE

My name is Grayson and I am successful at Riverview Elementary School because of Mrs. Tompson B.

I want to thank him/her for putting me in the right level

of math I was a head in math
and she put me in the right
level so I can learn, thank you

Signed: Grayson-Button

Attitude of Gratitude

My name is Emily Mglosiek and I am successful at _____
student name

Fernley High School because of Mrs. Medina.
school name teacher/staff member's name

I want to thank him/her for being a good spanish teacher
and for teaching me a lot ☺ Thank you for
being a good teacher!

Signed: Emily

student signature



Attitude of Gratitude

Hi My name is McKynlei Holt and I am successful at
Student Name

Des because of Mrs. Dufesne
School Name Teacher/Staff Member's Name

I want to thank him/^{her} for Helping me when I ask or having a
bad day. She includes me in stuff. She is also super
nice.

Signed McKynlei Holt 24

Trustees' Questions and Answers for the

January 27, 2026

School Board Meeting Agenda

This document serves as a means to allow LCSD Trustees an opportunity to ask questions about the upcoming board meeting agenda items. Questions posed by board members will be answered as soon as possible by District staff, so please post your questions as soon as possible. Trustees, please note that you have until 12:00 pm the day before the board meeting to submit questions. This will allow time for District staff to answer. District staff will answer questions in this document by 12:00 pm the day of the board meeting. **Questions and answers will be posted in the consent agenda meeting materials so the public can see the questions and the answers provided.**

Agenda Item #: 15

Trustee Question: In Policy IAA , use of artificial intelligence 3.6, misinformation is referenced.

How will it be determined what is true misinformation and who will be making that determination?

History shows this can be an infringement on freedom of speech.

District Staff Answer:

In Policy IAA, the use of Artificial Intelligence 3.6 reads as follows, “**3.6 Ethical Use** Users must avoid creating or sharing harmful, biased, discriminatory, or inappropriate content (e.g., hate speech, harassment, misinformation). Generative AI content that is inappropriate, offensive, or harmful is strictly prohibited. Such content includes, but is not limited to, false records, deepfakes, defamatory material, threats of violence, and nudity/pornography. Ethics violations will be subject to *LCSD Board Policy JG - Student Discipline* and applicable personnel policies.” When referring to “misinformation” this would be in reference to information that is inaccurate and not based on fact. Opinion and the sharing of a perspective, when stated as such, is still allowable, depending on what is being generated and the reasons it is being created. Created content would be reviewed on a case by case basis and evaluated based on the requirements for its creation. It is not the intent of this policy to inhibit free speech, just to ensure that content created using Artificial Intelligence is not misleading or containing misinformation or inaccurate information. This is not unlike the process we use when someone uses a Google Search inappropriately. According to policy, we would discipline a student or an employee accordingly if they were to utilize the technology inappropriately in that manner as well. One solution without changing the meaning of the proposed policy is to just remove the example of “misinformation”. The concept is still in place that content that is “harmful, biased, discriminatory, or inappropriate” is still an ethical violation.

Agenda Item #: 15

Trustee Question: I have seen websites update their policies from time to time. When this takes place is there a procedure to review those updates to insure that the website stays within District guidelines

District Staff Answer:

After discussion with the board member who requested this item, the clarification is when a company outside of our district updates their user policy, who is responsible for reviewing the updates and making sure they are still in compliance with our district values. An example of this may be when Google updates their user policy, who reviews the updated Google policy. The answer to this is that it falls under the department that the program is purchased under. In this example, the IT administrator would review the new Google policy to make sure it is in compliance with the District. If it is a curriculum company, then the curriculum department would be responsible for reviewing the new policy of that software or program.

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Enrollment Report

Statement

Attached is the enrollment report for the second quarter ending December 31, 2025. Currently, our weighted student enrollment used for the Pupil Centered Funding Plan has decreased by 5 students from the first quarter ending on September 30, 2025.

EDUCATIONAL CONSIDERATIONS:

Not applicable.

BUDGET CONSIDERATIONS:

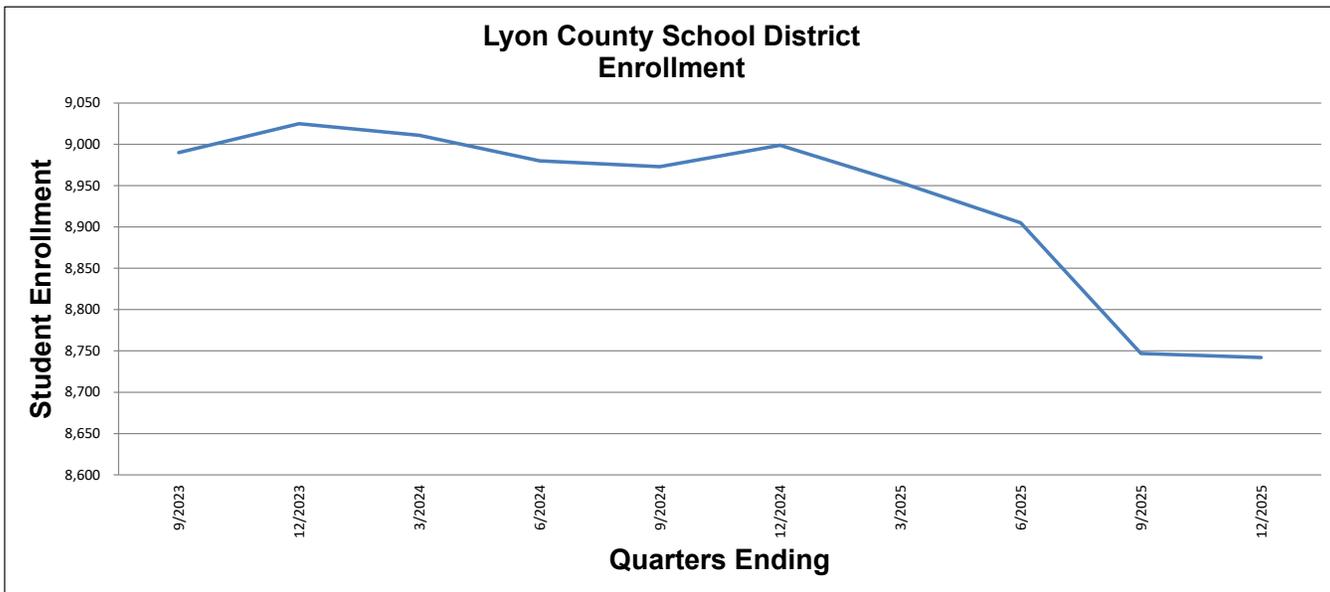
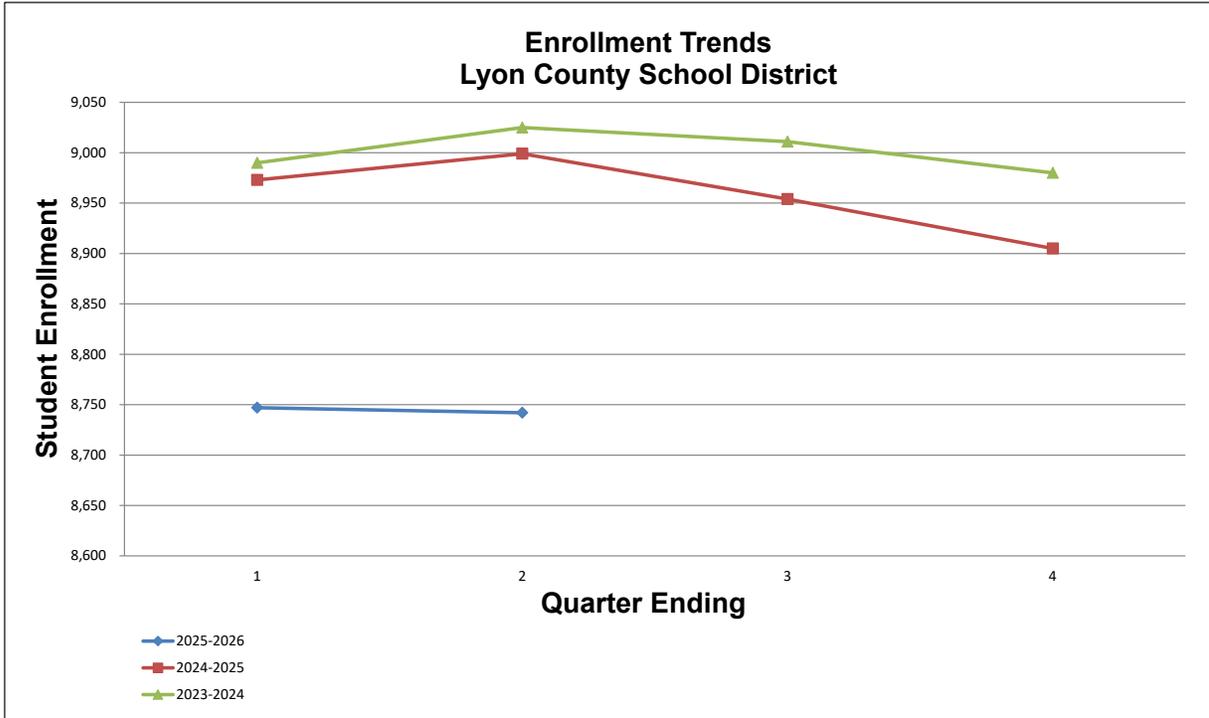
Not applicable.

Respectfully submitted,
Tim Logan, Superintendent

Prepared by,
Cheryl Veil - Administrative Secretary

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

**LYON COUNTY SCHOOL DISTRICT
Enrollment for Quarter Ending December 31, 2025**



LYON COUNTY SCHOOL DISTRICT
Average Daily Enrollment for Quarter Ending December 31, 2025

School	2022-2023				2023-2024				2024-2025				2025-2026				Validation Day Comparison		Current Year Comparison		
	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	24-25 to 25-26		1st to Current		
	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	9/30	12/31	3/31	6/30	Change	%	Change	%	
DES	433	440	447	449	452	461	462	459	431	433	435	433	418	413			13	2.7%	(5)	-1.2%	
SES	403	401	402	410	411	404	410	415	405	420	435	434	438	441			(33)	-8.9%	3	0.8%	
RES	409	419	423	424	431	438	452	450	434	441	444	455	393	399			41	9.5%	6	1.5%	
DIS	376	379	375	375	364	368	366	362	349	353	352	343	330	330			19	4.7%	-	0.0%	
DHS	742	744	733	723	753	753	736	730	747	744	728	718	695	695			52	7.7%	-	0.0%	
Dayton	2,363	2,383	2,381	2,382	2,412	2,424	2,426	2,417	2,366	2,391	2,394	2,383	2,274	2,278	-	-	92	3.9%	4	0.2%	
FES	423	425	440	436	415	420	433	443	426	432	429	431	420	429			6	1.4%	9	2.1%	
CES	579	586	606	617	570	580	575	567	557	562	569	572	548	548			9	1.4%	(0)	0.0%	
EVES	556	555	552	550	498	499	514	522	502	503	518	521	508	516			(6)	-1.1%	8	1.5%	
FIS	634	643	657	652	665	661	653	654	656	654	648	643	622	623			34	5.2%	1	0.2%	
SMS	643	641	641	640	635	642	639	637	672	674	670	665	670	665			2	0.3%	(5)	-0.7%	
FHS	1,301	1,298	1,282	1,270	1,309	1,317	1,303	1,283	1,313	1,318	1,287	1,261	1,276	1,270			37	3.2%	(6)	-0.5%	
Fernley	4,136	4,148	4,179	4,166	4,093	4,119	4,118	4,107	4,126	4,144	4,122	4,094	4,044	4,050	-	-	82	2.0%	6	29 0.2%	
SSES	365	370	369	378	353	358	355	360	362	364	362	363	353	350			-	9	2.5%	(3)	-0.9%
SSMS	330	326	328	331	321	323	323	321	326	319	308	301	303	301			23	7.3%	(2)	-0.6%	
SSHS	337	334	329	325	341	336	328	325	346	346	337	333	351	344			(5)	-1.5%	(7)	-2.0%	
Silver Spg	1,032	1,030	1,026	1,034	1,016	1,017	1,006	1,005	1,034	1,029	1,008	998	1,006	995	-	-	28	2.8%	(11)	-1.2%	
SVES	106	105	104	102	91	91	91	90	88	86	87	89	89	88			(1)	-1.1%	(1)	-0.8%	
SVHS	102	100	99	99	98	99	100	101	90	90	91	92	90	88			-	0.0%	(2)	-1.4%	
Smith Val	208	205	203	201	189	190	191	191	178	176	177	182	179	177	-	-	(1)	-0.5%	(2)	-1.2%	
YES	474	490	499	505	463	462	462	464	449	443	448	452	423	424			26	4.9%	0	0.1%	
YIS	401	406	408	408	400	397	394	393	401	398	393	393	399	397			2	0.4%	(2)	-0.6%	
YHS	392	393	394	392	408	407	404	394	411	411	403	395	414	408			(3)	-0.8%	(6)	-1.5%	
Yerington	1,267	1,289	1,301	1,306	1,272	1,266	1,259	1,251	1,261	1,252	1,243	1,240	1,237	1,229	-	-	24	1.8%	(8)	-0.6%	
ERHS	10	7	9	9	9	9	11	9	8	7	8	9	7	13			1	9.1%	6	55.2%	
TOTAL	9,016	9,062	9,099	9,097	8,990	9,025	9,011	8,980	8,973	8,999	8,954	8,905	8,747	8,742	-	-	226	2.6%	(5)	-0.1%	
Change fr	110	46	37	(3)	(107)	35	(14)	(31)	(7)	26	(45)	(48)	(158)	(5)	(8,742)	-					

LYON COUNTY SCHOOL DISTRICT
Enrollment for December 31, 2025

Area	Dayton					Fernley						Silver Springs			Smith Valley		Yerington			Other	TOTAL	
School	DES	SES	RES	DIS	DHS	FES	CES	EVES	FIS	SMS	FHS	SSES	SSMS	SSHS	SVES	SVHS	YES	YIS	YHS	ERHS		
Pre-K	2	12	11			19	13	20				18	-				12					108
K	52	61	42			80	117	105				62	-		8		77					604
1	40	52	52			83	113	87				60	-		14		67					567
2	67	59	42			87	92	103				62	-		1		75					588
3	60	55	60			84	124	88				72	-		15		89					646
4	61	62	57			75	88	114				76	-		18		103					654
5	67	67	68						310				72		19			103				706
6	64	73	68	-					313				74		14			103				709
7				174						350			80			18		95			1	719
8				156						315			74			14		96			0	655
9					181						336			91		16			104		2	728
10					168						305			80		10		109		3		676
11					175						309			89		10		95		5		682
12					166						311			81		20		97		3		678
Ungraded					5						9			3				4		-		21
Enrolled School	413	441	399	330	695	429	548	516	623	665	1,270	350	301	344	88	88	424	397	408	13		8,742
Area					2,278						4,050			995		177			1,229	13		8,742

LYON COUNTY SCHOOL DISTRICT LICENSED

PERSONNEL REPORT LIC 0101 – January 27,2026

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST	FUNDED BY and BOARD APPROVAL DATE {if new position}	EFF. DATE	NAME OF RECOMMENDED EMPLOYEE
Dayton Elementary	Teacher		X	(K.Felten)	1/12/26	Mackenzie Villalobos

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Yerington Intermediate	Teacher	1/13/26	Natalie DeGraw

LYON COUNTY SCHOOL DISTRICT

CLASSIFIED

PERSONNEL REPORT CL 0101– January 27,2026

That the Board of Trustees approves the following recommendations:

HIRINGS:

SCHOOL/SITE	POSITION	NEW	EST.	FUNDED BY and BOARD APPROVAL DATE	EFF. DATE	Name of Recommended Employee
District Wide Transportation	Bus Driver		X	(D. Shea)	1/5/26	Theodore Bonillas Jr.
Riverview Elementary	Paraprofessional		X	(J. Garcia)	1/27/26	Kelsey Wells
Silver Stage Elementary	Classified Instructor		X	(A.Kosanovich)	1/6/26	Kelsie Torres
Silver Stage High	Custodian		X	(N. Wisley)	1/0/26	Tiffany Wendell
Silver Stage High	Paraprofessional		X	(R. Lowry)	1/5/26	Britanni Worstell
Yerington Intermediate	School Nurse		X	(P. Madole)	1/5/26	Ellie Triplett

SEPARATIONS:

SCHOOL/SITE	POSITION	EFF. DATE	EMPLOYEE
Cottonwood Elementary	School Nurse	1/20/26	Cheyenne Tecson
District Wide Transportation	Bus Driver	1/5/26	Alyssa Pruden
Fernley Elementary	Paraprofessional	1/22/26	McKenzie McLaughlin
Fernley High	Custodian	1/30/26	Grant Hamon
Fernley Transportation	Bus Driver	1/14/26	Spencer McAtee
Riverview Elementary	Paraprofessional	1/9/26	Jessica Garcia
Silver Stage Elementary	Custodian	12/23/25	Gary Easley
Silver Stage High	Custodian	12/29/25	Nova Wisley
Silver Stage Middle	College and Career Readiness Interventionist	1/20/26	Destini Haines
Yerington High	School Nurse	1/30/26	Laura Triplett

	DAC	Description	Name
1	COTTONWOOD ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	JOLLEY, NICOLE
2	COTTONWOOD ELEMENTARY SCHOOL	Xduty - MTSS Program Facilitator .5 FTE	KERSEY, JASMINE D
3	DAYTON HIGH SCHOOL	Xduty - Class Advisor 10,11,12	ANDERSON, SHANNON H
4	DAYTON HIGH SCHOOL	Xduty - MTSS Program Facilitator	FITCH, STEPHANIE
5	DAYTON HIGH SCHOOL	Xduty - Soccer Girls Assistant	RODRIGUEZ-CHAVES, LUIS D
6	DAYTON HIGH SCHOOL	Xduty - Wrestling HS Assistant	SCHNEIDER, ROBERT
7	DAYTON INTERMEDIATE SCHOOL	Xduty - Volleyball 7	DYER, SAVANNAH
8	DAYTON INTERMEDIATE SCHOOL	Xduty - Volleyball 7	WOODS, CHRISTINA M
9	FERNLEY HIGH SCHOOL	Xduty - Academic Team Advisor HS	GONZALEZ, NICOLE L
10	FERNLEY HIGH SCHOOL	Xduty - Baseball Assistant	LEIJA, AMADOR S
11	FERNLEY HIGH SCHOOL	Xduty - Baseball Assistant	PAULSEN, BERTON W
12	FERNLEY HIGH SCHOOL	Xduty - Baseball Assistant	SLOAN, ANFERNEE
13	FERNLEY HIGH SCHOOL	Xduty - Baseball Head	CHAPIN, THOMAS J
14	FERNLEY HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	HOWE, DRAKE C
15	FERNLEY HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	PAULSEN, BERTON W
16	FERNLEY HIGH SCHOOL	Xduty - Basketball Boys HS Assistant	SERRANO, HUMBERTO
17	FERNLEY HIGH SCHOOL	Xduty - Basketball Boys HS Head	KNUTSON, CADE F
18	FERNLEY HIGH SCHOOL	Xduty - Basketball Girls HS Assistant	VELAZQUEZ, JOSE
19	FERNLEY HIGH SCHOOL	Xduty - Basketball Girls HS Assistant	WILSON, ALLEN ROSS
20	FERNLEY HIGH SCHOOL	Xduty - Basketball Girls HS Head	DUNN, RALPH
21	FERNLEY HIGH SCHOOL	Xduty - Golf Boys	KNUTSON, CADE F
22	FERNLEY HIGH SCHOOL	Xduty - Softball Assistant	DUNN, KAYLEA
23	FERNLEY HIGH SCHOOL	Xduty - Softball Assistant	KLOTZ, HAYLEY
24	FERNLEY HIGH SCHOOL	Xduty - Softball Head	CHAPIN, DIANE
25	FERNLEY HIGH SCHOOL	Xduty - Swim Head HS	POWELL, DARIA-MICHAELA D
26	FERNLEY HIGH SCHOOL	Xduty - Track HS Assistant	MANDERBACH, MORGAN A
27	FERNLEY HIGH SCHOOL	Xduty - Track HS Assistant	SERRANO, HUMBERTO
28	FERNLEY HIGH SCHOOL	Xduty - Track HS Head	SLATER, KRISTIAN
29	FERNLEY HIGH SCHOOL	Xduty - Track HS Head	WRIGHT, TODD
30	FERNLEY INTERMEDIATE SCHOOL	Xduty - Academic Fair, School MS	WELLER, JESSIE
31	FERNLEY INTERMEDIATE SCHOOL	Xduty - Academic Olympics Advisor MS	CROW, COLLENE M
32	FERNLEY INTERMEDIATE SCHOOL	Xduty - Activity Director MS .5 FTE	HISKEN, EMMA
33	FERNLEY INTERMEDIATE SCHOOL	Xduty - Activity Director MS .5 FTE	NOMICOS, ANNA
34	FERNLEY INTERMEDIATE SCHOOL	Xduty - MTSS Program Facilitator	CROW, COLLENE M
35	FERNLEY INTERMEDIATE SCHOOL	Xduty - Play Director MS No Class Fall	O'NEILL, MARCI
36	FERNLEY INTERMEDIATE SCHOOL	Xduty - Play Director MS No Class Spring	O'NEILL, MARCI
37	FERNLEY INTERMEDIATE SCHOOL	Xduty - Site Webmaster/School	MARTINEZ, PAMELA
38	FERNLEY INTERMEDIATE SCHOOL	Xduty - Yearbook Advisor ES	TORRES, TAMMY
39	SILVER STAGE MIDDLE SCHOOL	Xduty - Band Director MS	WARD, GEORGIA M
40	SILVER STAGE MIDDLE SCHOOL	Xduty - Choir Director MS	WARD, GEORGIA M
41	SILVER STAGE MIDDLE SCHOOL	Xduty - Wrestling MS Assistant	SALVADOR, SAMMANTHA
42	SILVERLAND MIDDLE SCHOOL	Xduty - Academic Fair, School MS	GILLESPIE, JEANETTE
43	SILVERLAND MIDDLE SCHOOL	Xduty - Play Director MS No Class Spring	ROGERS, JEREMY D
44	SILVERLAND MIDDLE SCHOOL	Xduty - Track MS Assistant	OLAVE, LAURA
45	SILVERLAND MIDDLE SCHOOL	Xduty - Track MS Head	JENKINS, DANIELLE M
46	SILVERLAND MIDDLE SCHOOL	Xduty - Wrestling MS Assistant	CHAPIN, JACKSON P
47	SILVERLAND MIDDLE SCHOOL	Xduty - Wrestling MS Head	PAULMAN, JOSHUA
48	SMITH VALLEY SCHOOLS	Xduty - Basketball Boys HS Assistant	WALSTON, CHRISTOPHER A
49	SMITH VALLEY SCHOOLS	Xduty - Basketball Girls HS Head	SLATER, SHANI L
50	SMITH VALLEY SCHOOLS	Xduty - Track HS Head	SLATER, SHANI L
51	YERINGTON HIGH SCHOOL	Xduty - Golf Boys	MCCANDLESS, DAVID L
52	YERINGTON HIGH SCHOOL	Xduty - Softball Head	LANDA, CANDICE
53	YERINGTON HIGH SCHOOL	Xduty - Track HS Assistant	SANTOS, KORINA
54	YERINGTON HIGH SCHOOL	Xduty - Track HS Head	MUELLER, KAYLA G
55	YERINGTON INTERMEDIATE SCHOOL	Xduty - Academic Fair, School	NICHOLAS, DENA
56	YERINGTON HIGH SCHOOL	Xduty - Basketball Girls HS Assistant	THOM, DORSEY
57	YERINGTON HIGH SCHOOL	Xduty - Baseball Assistant	MANSOUR, TED
58	YERINGTON HIGH SCHOOL	Xduty - Baseball Head	ANGLE, VINCENT
59	YERINGTON HIGH SCHOOL	Xduty - Softball Assistant	SMITH, GAREY D
60	DAYTON HIGH SCHOOL	Xduty - MTSS Program Facilitator	TINSLEY, JESSICA L

Lyon County School District
Volunteer Report

January 27, 2026

	School Site	Volunteer Position	Name
1	Fernley High	Band Volunteer	Jose Hernandez-Najera
2	Fernley High	Baseball Volunteer	Jacob McCullar
3	Fernley High	Basketball Volunteer	Cody Wagner
4	Fernley High	Golf Volunteer	Kyle Thompson
5	Fernley High	Music	Benjamin Wilcher
6	Fernley High	Wrestling Volunteer	Brandon Monterio
7	Silver Stage High	Basketball Volunteer	Aiden Higgins
8	Yerington High	Baseball Volunteer	Nathan Carlgren
9	Yerington High	Baseball Volunteer	Shane Martin
10	Yerington High	Girls Basketball Volunteer	Laurie Thom
11	Yerington Intermediate	Robotics	Elizabeth McNabb
12	Yerington Intermediate	Robotics	Robert Kirk

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Jenifer Sexson</u>	School:	<u>YHS</u>
Conference:	<u>NAAE 2025</u> National Association of Ag Educators Conference	Staff Assignment	<u>Ag Science</u>
Location of Conference:	<u>Nashville, TN</u>	Dates Attended:	<u>12/8-12/12/25</u>

General Overview: Do not use acronyms

I attended the National Association of Agricultural Educators Conference in Nashville, Tennessee, from Dec 8 - Dec 12, 2025. This conference provided professional development that focused on agricultural education, classroom instruction, student engagement, and program sustainability. The conference featured a variety of workshops led by experienced agricultural educators and industry professionals. These workshops were all geared towards improving our local programs, with workshop that talked about new curriculum resources, innovative instructional strategies, student leadership development, fundraising ideas, and hands-on classroom activities. There was also sessions that included the whole group of Ag Teachers from around the nation, these included awards and recognition of programs throughout the nation. The conference also provided opportunities to collaborate and network with agricultural educators from across the country, allowing for the exchange of ideas and best practices that can be applied directly to my program, and the state ag association.

How will this impact student learning in a positive way?

This conference will impact student learning in a positive way, by bringing new ideas to the classroom, excitement from learning how others teach various topics, and learning about new curricula. The new innovative ideas will bring more student engagement and expand hands-on learning in my classroom. For example I attended a workshop showing a fun way to learn how to use a dichotomous key to identify flowers. In this students are trying to solve a crime that was committed, and their main clues were the flowers the attendees had on. From there they used that information in the key to identify the flowers, their parts, and functions. I am excited to bring this to my classroom as a more engaging activity.

How will I implement what I learned and how will I share

this information with my colleagues?

I plan on using many of the takeaways from this conference in my classroom immediately. I have already shared to many of my colleagues how great this experience was and all of the information the workshops gave. I have collaborated with the other Ag Teachers in Lyon County about how we can use the information in our classrooms. I also plan to share this info with the other CTE instructors, since some of these items can be modified to their curriculum. I attended many workshops about Ag Science, Greenhouse Management, Teacher Retention and Recruitment, and now have fresh ideas to implement in my classroom as well as across the state of Nevada. I also brought back information on the CTE Completer exams to share with the CTE Advisory Board.

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Other Comments:

Thank you so much for allowing me to attend this conference. I thoroughly enjoyed my time learning from my peers across the nation. I know that my students will directly benefit from my attendance at the National Association of Ag Educators Conference.

K Bamba-Edde
Site Principal/Supervisor Approval

Stacy L Cooper, EdD
Deputy Superintendent Approval

12/17/2025
Date

12/17/25
Date

LYON COUNTY SCHOOL DISTRICT

Staff Travel Report to School Board of Trustees

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Kevin D Kruse</u>	School:	<u>Yerington High School</u>
Conference:	<u>National Association of Ag Educators</u>	Staff Assignment	<u>Ag Mech/Welding teacher</u>
Do not use acronyms			
Location of Conference:	<u>Nashville, TN</u>	Dates Attended:	<u>12/08/25-12/12/25</u>

General Overview: Do not use acronyms

I attended the National Association of Agricultural Educators Conference in Nashville, Tennessee. This conference provided high-quality professional development focused on effective agricultural education. The conference featured a 37 variety of workshops led by experienced agricultural educators and industry professionals. I attended sessions that featured project ideas, tricks for using the FFA computer system, and dealing with student emotions and behaviors. The conference featured an expo hall with over 300 vendors. I was able to touch base with some of the vendor representatives to help supply and support my program. All in all, this was an excellent experience.

How will this impact student learning in a positive way?

During the conference, I attended two trainings that dealt with emotions and behaviors. I can use this information to help me get in tune with my students and myself. When I understand my students behavior, I will be able to better judge their emotional needs. This will result in a more cohesive and positive learning environment. In addition to the behavior trainings, I went to a class that featured the FFA computer system. This training was taught by the creator of the system. This class will help me to better guide my students to input information and navigate the computer system as a whole.

How will I implement what I learned and how will I share this information with my colleagues?

At the conference, I attended a training on the construction of a garden implement. This class showed all steps in the process, from planning, to fabrication, and finishing. I will be using this project as my Ag Mech/Welding II final during the second semester. The project will stimulate the minds of the students and give them a sense of pride at completion. I will be sharing this project idea with my colleague at Smith Valley School by emailing all related materials and answering any questions she may have.

38

Other Comments:

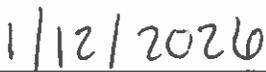
I would highly recommend the National Association of Agricultural Educators Conference to any educator who would like to learn more about agricultural topics. This conference held my attention the entire time and was filled with valuable information that I can use for years to come.



Site Principal/Supervisor Approval



Deputy Superintendent Approval



Date



Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Kristin Menezes</u>	School:	<u>DO-Grants</u>
Conference:	<u>Brustein & Manasveit BruMan Fall Forum '25</u>	Staff Assignment	<u>Grant Coordinator</u>
Do not use acronyms		Dates Attended:	<u>12/2/2025-12/5/2025</u>
Location of Conference:	<u>New Orleans, LA 70112</u>		

General Overview: Do not use acronyms

This conference focused on the federal grant regulations, policies, fiscal reporting and diverse student populations with the new additions or changes based on the Elementary and Secondary Education Act (ESEA), The Individuals with 39 disabilities Act (IDEA,) and the new federal administrations. The sessions included laws, maintaining the grant, reporting, school site administration of the homeless program, Title IA-IC-ID, Title II and increasing student's academics through training. Dissemination of information will be submitted to the appropriate district and school site administrators for appropriate processing of the districts federal funds.

How will this impact student learning in a positive way?

Many sessions discussed the hierarchy of authorities related to grants management, internal control requirements for time and effort documentation and most importantly the status of the Office of Management and Budget (OMB's) proposed regulatory changes to the Uniform Grant Guidance (UGG).

As we continue to move forward in our Vision and Mission for the students, understanding and implementing programs while making sure we are meeting the fiscal regulations and guidelines of each grant will assist to address the needs of the students through continued grant funding opportunities.

How will I implement what I learned and how will I share

this information with my colleagues?

The conference included federal legislative and regulatory process, as well as, increasing education leaders and becoming experts in our fields. Many of the sessions I attended focused on policies and fiscal requirements.

In our positions, we will be taking this information and applying the regulations and guidelines to our current programs in order to insure all programs are meeting the federal requirements for continued funding.

40

Other Comments:

The BruMan conference continues to be a crucial part of the grants process as we learn what are new guidelines and regulations, as well as, learning new and innovative programs for our students to increase their knowledge and well-being. Lastly, thank you this opportunity.

Kaycen Hankins
Site Principal/Supervisor Approval

Stacy L Cooper, EdD
Deputy Superintendent Approval

12/14/25
Date

12/14/25
Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Matia Dreyer</u>	School:	<u>SVS</u>
Conference:	<u>National Association of Agricultural Education Conference</u>	Staff Assignment	<u>Ag Teacher</u>
Do not use acronyms			
Location of Conference:	<u>Nashville, TN</u>	Dates Attended:	<u>12/08-12/12/2025</u>

General Overview: Do not use acronyms

I attended the National Association of Agricultural Educators conference in Nashville, Tennessee. The event delivered strong professional development centered on agricultural education, classroom techniques, boosting student engagement, and building sustainable programs. Attendees could choose from numerous workshops run by veteran educators and industry professionals. Topics included updated curriculum materials, creative instructional approaches, leadership training for students, fundraising strategies, and practical classroom activities. The conference also fostered collaboration and networking with agricultural educators nationwide, enabling the sharing of ideas and proven practices I plan to implement in my program. 41

How will this impact student learning in a positive way?

Attending the conference supplied practical knowledge and resources that will enhance student learning by making the curriculum more relevant, engaging, and increasing hands on opportunities. Updated curriculum materials will align instruction with industry standards and real world Ag practices. New ideas for interactive activities will promote critical thinking, problem solving, and collaboration. Improved fundraising approaches will expand student access to leadership events, career development, and experiential learning strengthening the overall educational experience.

How will I implement what I learned and how will I share this information with my colleagues?

When choosing workshops, fellow Lyon County agricultural teachers and I strategically divided sessions so each of us could attend different presentations and take thorough notes to share later. This team approach maximized the range of information we collected covering curriculum updates, hands-on classroom activities, and fundraising strategies. I will speak at a collaborative meeting to present the materials and model activities, share practical fundraiser ideas for supporting student participation, and demonstrate hands-on techniques that other CTE teachers can adopt to boost engagement and real-world learning in their programs.

42

Other Comments:

Thank you for providing me with the opportunity to grow as an Ag educator.



Site Principal/Supervisor Approval



Date



Deputy Superintendent Approval



Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member:	<u>Royce Aldridge</u>	School:	<u>YHS</u>
Conference:	<u>ACTE National Conference</u>	Staff Assignment	<u>CTE Teacher</u>
Do not use acronyms			
Location of Conference:	<u>Nashville</u>	Dates Attended:	<u>12-8-2025 - 12-12-2025</u>

General Overview: Do not use acronyms

I attended the Association for Career and Technical Education conference in Nashville, Tennessee, from Dec 8 - Dec 12, 2025. This conference provided professional development that focused on career & technical education, classroom instruction, student engagement, and program sustainability. The conference featured a variety of workshops led by experienced industry educators and industry professionals. These workshops were all geared towards improving our local programs, with workshop that talked about new curriculum resources, innovative instructional strategies, student leadership development, fundraising ideas, and hands-on classroom activities. There was also sessions that included the whole group of Career & Technical Education Teachers from around the nation, these included awards and recognition of programs throughout the nation. The conference also provided opportunities to collaborate and network with career & technical educators from across the country, allowing for the exchange of ideas and best practices that can be applied directly to my program.

How will this impact student learning in a positive way?

This conference will impact student learning in a positive way, by bringing new ideas to the classroom, excitement from learning how others teach various topics, and learning about new curriculum. The new innovative ideas will have more student engagement and expand the hands-on learning in my classroom. For example, I attended a workshop showing how to integrate rural reservation Native American students in with the career & technical education programs. There was an elder who contracted with the state who communicated directly with the state representative to ensure the standards & curriculum lined up with their rural programs. This led to dual credit with the state university system.

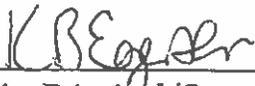
How will I implement what I learned and how will I share this information with my colleagues?

I plan on using many of the takeaways from this conference in my classroom immediately. I have already shared to many of my colleagues how great this experience was and all of the information the workshops gave. I have collaborated with the other CTE teachers in Lyon County about how we can use the information in our classrooms. I also plan to share this info with the other CTE instructors, since some of these items can be modified to their curriculum. I attended many workshops about bridging the gap between high school & college, CTE careers, Teacher Retention and Recruitment, and now have fresh ideas to implement in my classroom.

44

Other Comments:

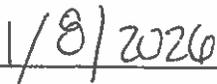
Thank you so much for allowing me to attend this conference. I thoroughly enjoyed my time learning from my peers across the nation. I know that my students will directly benefit from my attendance at the Association for Career and Technical Education conference in Nashville, Tennessee. I believe this will enhance my teaching for the remainder of my career.



Site Principal/Supervisor Approval



Deputy Superintendent Approval



Date



Date

LYON COUNTY SCHOOL DISTRICT

**Staff Travel Report
to
School Board of Trustees**

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & **TYPE** the following information.

Staff Member:	<u>Sydney Botts</u>	School:	<u>FHS</u>
Conference:	<u>National Association of Agricultural Education Conference</u>	Staff Assignment	<u>Agricultural Education Teacher</u>
Do not use acronyms	<u>Nashville, TN</u>	Dates Attended:	<u>12/08-12/12/2025</u>
Location of Conference:			

General Overview: Do not use acronyms

I attended the National Association of Agricultural Educators Conference in Nashville, Tennessee, which provided high-quality professional development focused on agricultural education, classroom instruction, student engagement, and program sustainability. The conference featured a variety of workshops led by experienced agricultural educators and industry professionals. Sessions focused on new curriculum resources, innovative instructional strategies, student leadership development, fundraising ideas, and hands-on classroom activities. The conference also provided opportunities to collaborate and network with agricultural educators from across the country, allowing for the exchange of ideas and best practices that can be applied directly to my program.

How will this impact student learning in a positive way?

The knowledge and resources gained from this conference will positively impact student learning by enhancing curriculum relevance, increasing student engagement, and expanding hands-on learning opportunities. New curriculum resources will support updated instructional content aligned with industry standards and real-world agricultural practices. Ideas for interactive classroom activities will help students develop critical thinking, problem-solving, and teamwork skills. Additionally, improved fundraising strategies will help support student participation in leadership events, career development activities, and experiential learning opportunities, ultimately enriching the overall educational experience for students.

How will I implement what I learned and how will I share this information with my colleagues?

I will implement what I learned by integrating new curriculum materials and instructional strategies into my agriculture science courses. Several workshop activities will be adapted for classroom use to increase student participation and hands-on learning. Fundraising ideas will be introduced to support program growth and student opportunities. I will share key takeaways, resources, and instructional ideas with colleagues during department meetings and professional learning community discussions. Relevant materials and curriculum resources will also be shared digitally so other educators may benefit from the information gained at the conference.

46

Other Comments:

The National Association of Agricultural Educators Conference was an incredible professional development experience that will have a lasting impact on my instructional practices and agricultural education program. The workshops, networking opportunities, and access to high-quality resources directly support student success and program improvement. I would like to thank Ryan Cross, my site principal as well as the Board for allowing me to attend this impactful conference.



Site Principal/Supervisor Approval

12.17.25

Date



Deputy Superintendent Approval

12/17/25

Date

LYON COUNTY SCHOOL DISTRICT

**Staff Travel Report
to
School Board of Trustees**

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent.

Please Download & TYPE the following information.

Staff Member: Stephen Myler School: Fernley High School
Conference: 79th Midwest Clinic Staff Assignment _____
Do not use acronyms
Location of Conference: Chicago Dates Attended: 12/17-12/20

General Overview: Do not use acronyms

The Midwest Clinic was a conference filled with Seminars on specific topics in teaching music. Also in attendance are⁴⁷ auditioned and professional music groups performing. The third piece of the Midwest clinic is the multitude of exhibitors. Exhibitors had instruments of all major brands, practice room products, staging products (i.e. choir risers, drum major stands, sheet music companies, repair companies, travel companies, etc.) I attended seminars teaching basics for Saxophone, Bass and Soprano Clarinet, and Oboe and Bassoon. These are areas that I was lacking knowledge due to my experience as a brass player and not a woodwind player. I also attended a seminar about creating community with the students and the surrounding community. Overall the Midwest clinic was very impactful for my pedagogical strategies in multiple directions.

How will this impact student learning in a positive way?

Armed with more best practices information, in notes, demonstrations, and downloaded information, I will be able to further support my students and parents to provide them with vital knowledge. I plan to implement some of the community building strategies presented at the conference. In some examples, student led groups would organize banquets and performances for under-served members of their communities. I will be working to further include my student leadership in building relationships with the community of Fernley. Fernley has a lot of community members that want to support and enjoy music in the area. I feel that relationships built between the music program and the community will serve help with recruitment and understanding of the importance of this art form in the city. These kinds of activities will help students to learn empathy, respect, and important social skills that translate directly to adult work life skills. It also brings the whole community closer together.

How will I implement what I learned and how will I share this information with my colleagues?

I will be applying the concepts learned from the woodwinds classes that I took by taking time over the next several weeks to go over the basics with the students to help remind them of articulation and wind usage. I will also be using what I experienced to help recommend instrument brands to students and parents when purchasing equipment. I can also help the district make more informed choices when purchasing instruments from the numerous instruments I was able to personally try out while at the conference. My hope is that we can create a standard across the district that keeps our budget affordable and provides quality products with longevity without the need to repurchase before they fully depreciate. I have made connections with companies that buy very old and damaged instruments, that they fix up and sell, or recycle if they are unrepairable. Most of the information given during each seminar also included handouts with very valuable information that I plan to go over and share with at PLCs with my colleagues at Silverland Middle and Silver Stage. My mission is to further build the music community between our three schools, so that we can provide more standardized teaching approaches and create community between our students.

48

Other Comments:



Site Principal/Supervisor Approval

1-13-26

Date



Deputy Superintendent Approval

1-13-26

Date

LYON COUNTY SCHOOL DISTRICT

*Staff Travel Report
to
School Board of Trustees*

Your recent request to travel has been approved. Within two weeks of the date of the conference, the following report is due in the office of the Deputy Superintendent via Margaret Heim.

Please Download & TYPE the following information.

Staff Member:	<u>Will Bumgardner</u>	School:	<u>DHS</u>
Conference:	<u>Association for Career and Technical Education CareerTech Vision 2025</u>	Staff Assignment	<u>Attendee</u>
Do not use acronyms			
Location of Conference:	<u>Nashville, TN</u>	Dates Attended:	<u>12/9-12/25</u>

General Overview: Do not use acronyms

CareerTech Vision is the annual national conference for Career and Technical Educators across the country. Teachers⁴⁹ come to this conference to take sessions on strategies within their area, learn things that may work or may not work, and also meet with exhibitors with the latest equipment for the classroom.

I found this year's conference to be heavy in two areas – AI (probably as expected) and administrative areas. The sessions I ended up sitting in mainly dealt with AI. It is important that I stay updated on what is going on in the world of AI and how it impacts education. As educators we can't sit back and just watch things happen.

I took away two really big things from this conference this year that I will get into below.

How will this impact student learning in a positive way?

Two big things that I firmly believe can impact students (as well as give them more opportunities to succeed):

1) I was sitting in a session dealing with AI and VEX Robotics. I have been thinking about doing something with robots in my course load, so I thought this would be beneficial anyway. The main speaker started talking about things from research that I was well aware of, such as students are grasping concepts of computer science such as binary, networking, etc. But when it comes to coding, they are lost. Businesses end up hiring individuals that aren't able to code to the level they need to, so they have to use time and resources training these people when they already should be coming in with that knowledge. Then he said something that hit me – we should be doing more hands-on coding. As I'm listening to him speak about this and the product that he was showing off, I was starting to think about how I could possibly implement hands-on coding into my classroom, especially with a robot. I then realized that it would be perfect in my Computer Education and Technology class, which is the computer course all students need to take in order to graduate. The students that choose to take other computer science classes already know what they're getting into, so this doesn't feel appropriate. However, there are a lot of struggles in the CET course from students learning very basic, low-level Python. What if we flip it so that the students can actually work hands-on with the robot, first learning how to move it, and then learning how to code to do things? I think students would greatly benefit from being able to be more hands-on with this class than just learning how to code.

See below for 2.

How will I implement what I learned and how will I share this information with my colleagues?

2) I was in another session on certifications for computer science courses. During that session, they started talking about WordPress and web design. In this, they showed statistics on just how important web design still is in business. As I thought about it, I realized that he was right. This is an area that I pretty much brushed aside because I felt that there were (and are) so many design websites available where all you need to do is essentially put things where you want it to go and the program codes it for you. What I failed to realize at the time is that you still need to know the HTML and CSS tags that go to different things in case it doesn't appear correctly and you need to make changes on the backend. I know that there are students interested in this sort of thing. There could even be students that are doing things like writing blogs now that could directly benefit from learning how to properly build a website.

I would love to be able to implement both of these things at school. For the robots, it would take buying enough robot sets for the class in order to properly implement that section. For web design, that would really be as simple as adding the course. Of course, there would also need to be recruitment and curriculum research that needs to be done.

I am more than willing to share any information that I have learned with my colleagues, not only those at DHS, but with anyone in the district. Whether that's one on one, group setting, a professional development session. I have no problems teaching what I've learned.

50

Other Comments:

I did find one negative in one of the sessions I attended. One speaker was talking about his implementation of AI in his classes. This is something I'm definitely not opposed to. However, he went so far as to also state that they essentially used AI to do everything. For example, if the class was building something and needed to write code for it, they would ask AI (in this case, Google Gemini) to write the code for what they are doing. They would take the code and upload it into the project and see if it works. If something didn't work, they'd go back to Gemini and say that something didn't work and to fix it. While I think AI can be a very good tool, students need to have full understanding of what is happening before they go to AI to have them code something. It just felt like now these students are using the crutch that AI will do everything for them, so they don't have to learn how to code, which couldn't be further from the truth.


Site Principal/Supervisor Approval

1/15/26
Date


Deputy Superintendent Approval

1/16/26
Date

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Ryan Cross

SCHOOL Fernley High School

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference (Title 1)
(Do Not Use Acronyms)
(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: 2/9/2026 DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply): Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

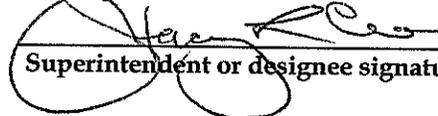
The 2026 National Elementary and Secondary Education Act (ESEA) Conference in Denver, themed "Cultivating Communities for Student Success", focuses on strengthening connections between schools, families, and communities to ensure every student thrives. The conference brings together educators, administrators, and federal program leaders from across the country to share effective practices for coordinating and integrating ESEA programs such as Title 1. Sessions emphasize collaboration and innovative strategies to support under-served learners, including those in rural, migratory, and homeless populations. We will gain insight into how to maximize federal resources, align initiatives, and implement evidence-based practices that improve academic outcomes for all students. Attending the ESEA Conference positively impacts school climate, culture, and student learning by fostering alignment, inspiration, and collaboration among staff. We will return with new strategies to strengthen inclusive, student-centered environments and to build a culture of belonging and shared responsibility. Exposure to national best practices encourages innovation, reflective practice, and data-driven improvement, leading to more effective use of resources and targeted supports for diverse learners. Ultimately, attendance at this conference will help us create stronger, more connected systems where every student feels valued and supported in their learning journey.

TRAVEL APPROVED: Date 11.5.25



Site administrator or supervisor signature

TRAVEL APPROVED: Date 11.5.25



Superintendent or designee signature

District Office Use Only

Received by District Office Date: _____

Board Approved: Yes () No () Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

	<u>Total</u>	<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
BUDGET# 280.633.000.100.2113.560.10601.32.000 Registration Fees: Attendees <u>1</u> x <u>719</u> Reg. fee \$ <u>719.00</u>	<u>719.00</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.000.100.2113.560.10601.32.000 Travel By: <u>Air</u> \$ <u>519</u> (Air, district car, private car for personal convenience, etc.)	<u>519</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET# 280.633.000.100.2113.560.10601.32.000 Lodging: Room rate \$ <u>269</u> x <u>4</u> nights \$ <u>1076</u>	<u>1076</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>					
Meals: Breakfast \$ <u>23</u> x <u>4</u> days \$ <u>92</u> Lunch \$ <u>26</u> x <u>4</u> days \$ <u>104</u> Dinner \$ <u>38</u> x <u>4</u> days \$ <u>152</u> Incidental \$ <u>5</u> x <u>4</u> days \$ <u>20</u>	<u>92</u> <u>104</u> <u>152</u> <u>20</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes: # of Days <u>0</u> x \$ <u>0</u> /day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ <u>100</u>	<u>100</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation) \$ _____ TOTAL EXPENSES \$ <u>2782</u>	<u>2782</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	2/10/26 (8:00am)-2/12/26 (4:15 pm)
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	2/9/26 at 2:35 PM
Date & Time you wish to RETURN:	2/13/26 at 7:55 AM
List any special notes here:	

Are you renting a car? Yes No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 165	All travelers agree to share lodging as appropriate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	Ryan Cross	
Name, Address, Phone number of lodging establishment:	Embassy Suites 1420 Stout St Denver, CO 80202	

DEADLINE DATE : 12/1/2025 Code Information: Book through ESEA Conference Website

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



NATIONAL ESEA CONFERENCE

FEBRUARY 10-12, 2026 | DENVER, CO & ONLINE

Bill to: Ryan Cross
Fernley High School
rcross@lyoncsd.org
Fernley, Nevada 89408

Invoice # 7H0T
Date 11/24/2025
Expires 12/24/2025

<u>Item</u>	<u>Description</u>	<u>Amount</u>
Standard In-Person Registration	In-Person Registration Purchased on or after November 1, includes all sessions listed on the 2026 Conference schedule	\$719.00
Le Meridian: Standard King	Ryan Cross 4 nights check in: 02/09/2026 check out: 02/13/2026 Roommate(s): Jennifer Amber Cross confirmation number not yet available	\$1,396.00 (\$1,208.00 plus \$188.00 taxes + fees)
Total:		\$2,115.00

<u>Payments</u>	<u>Amount</u>
11/24/2025 Credit Card (6323)	\$2,115.00
Total applied:	\$2,115.00

Status: No Payment Due

Balance Due: \$0.00

Make checks payable to: ESEA Network (EIN: 05-0487084)

Ship to address: ESEA Network, 532 N. Franklin St, Fort Bragg, CA 95437

[Check Payment Instructions & W9 Form](#)

Dept	2/9	Return	2/13
Reno	9:00 AM	Denver	3:35 pm
Arrive		Arrive	
Denver	12:10 pm	Reno	5:00
11A		8F	



FEB 9 - 13
RNO → DEN

Trip & Price Details

Price Passengers Seats Payment Confirmation

✈ Flight [Modify](#)

✈ **Mon 2/9** #4185 **RNO** → **DEN** 2 hr 10 min [Nonstop](#) [Choice Preferred](#)
2:35 PM 5:45 PM

Base fare 1 Passenger(s) **\$455.22**

Taxes and fees **\$64.74**

Flight total **\$519.96**

or from \$51/mo* with flexpay [Learn more](#)

1 Passenger | [Reserve your seats when booking](#)

✈ **Fri 2/13** #4291 **DEN** → **RNO** 2 hr 35 min [Nonstop](#) [Choice Preferred](#)
7:55 AM 9:30 AM

1 Passenger | [Reserve your seats when booking](#)

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

✈ Upgrade Flight

Upgrade to Choice Extra



All the benefits of Choice Preferred and:

- ✓ **NEW** Choose an Extra Legroom seat at booking¹⁵
- ✓ **NEW** Group 1-2 boarding¹⁶
- ✓ Two free checked bags²
- ✓ 14x Rapid Rewards® points per dollar³
- ✓ Premium drink¹³

*Please read the [fare rules](#) associated with this purchase.

Prices shown per passenger, per one-way.

Upgrade departing trip for \$46

Upgrade returning trip for \$45

Upgrade both for \$91

[Apply upgrade](#)



FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215



ATTENDEE GUIDE

Hosted by, NAESPA - the National Association of ESEA State Program Administrators

This year's theme:

CULTIVATING COMMUNITIES

for Student Success

FEBRUARY 10-12, 2026
DENVER, COLORADO
AT THE COLORADO
CONVENTION CENTER
and **ONLINE**

JOIN COLLEAGUES FROM
ACROSS THE NATION
FOR A DYNAMIC AND
TIMELY PROFESSIONAL
DEVELOPMENT EXPERIENCE.

THIS IS YOUR CHANCE TO
ENGAGE, LEARN, AND GROW
WITH EXPERTS IN THE FIELD -
YOU WON'T WANT TO MISS IT!

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect

"I LEARNED SO MUCH AND HAD AN AMAZING TIME. THIS CONFERENCE WAS INVALUABLE AND I AM SO EXCITED TO PUT INTO PRACTICE WHAT I'VE LEARNED!"

- 2025 National ESEA Conference Attendee

WELCOME!

A DUAL APPROACH

The 2026 National ESEA Conference offers two meaningful ways to engage:

Join us in Denver - where in-person sessions, valuable networking, and shared experiences take center stage.

Prefer to attend remotely? Register virtually to access live-streamed sessions, on-demand content, and interactive opportunities—from wherever you are.

No matter how you attend, you'll receive the same powerful content and connect with a nationwide community of educators committed to student success.

"THIS IS A FANTASTIC CONFERENCE AND THE HYBRID/ VIRTUAL FUNCTION IS OUTSTANDING. VIDEOS WERE AVAILABLE TO REVIEW IMMEDIATELY AND THE QUALITY WAS TOP NOTCH."

-2025 National ESEA Conference Attendee

SESSION FORMATS

We're pleased to offer four types of sessions, which allow both the in-person and virtual audience access to each and every session on the schedule.

Hybrid Lecture sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Lecture sessions are recorded for later viewing by all audiences. (60 minutes)

In-Person Workshop sessions involve an interactive component, with the presenter(s) in-person in Denver. In-person workshop sessions are recorded for later viewing by all audiences. (60 minutes)

Hybrid Workshop sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Workshop sessions involve an interactive component, with the audience seated at round tables. Workshops are recorded for later viewing by all audiences. (60 minutes)

Sponsored sessions take place in-person in Denver. Presented by our commercial partners, these sessions may include references to products and services of interest to the ESEA community. Sponsored sessions follow the same formats referenced above. (60 minutes)

HEALTH & SAFETY

The health and safety of our attendees, presenters, and exhibitors is our highest priority. All in-person conference participants must be willing and available to adhere to any and all health and safety requirements in place at the time of the Conference as specified by the Association, Show Management, the host venue, or any governmental authority. We look forward to seeing you in Denver!

CONFERENCE SCHEDULE

Times shown are listed in Mountain Standard Time
(local time Denver, CO)

MONDAY, FEBRUARY 9

12:00 PM – 9:00 PM - Badge Pick Up

TUESDAY, FEBRUARY 10

7:00 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:30 AM - Opening Keynote

9:15 AM – 4:45 PM - Exhibit Hall Open

9:30 AM – 10:30 AM - Explore the Exhibit Hall

10:30 AM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:30 PM - Sponsored Sessions

WEDNESDAY, FEBRUARY 11

7:45 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:15 AM - Keynote

9:15 AM – 3:00 PM - Exhibit Hall Open

9:30 AM – 12:15 PM - Concurrent Sessions

12:15 PM – 1:15 PM - Explore the Exhibit Hall

1:15 PM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:15 PM - Sponsored Sessions

THURSDAY, FEBRUARY 12

8:45 AM – 3:30 PM - Badge Pick Up

9:00 AM – 10:15 AM - Keynote

10:30 AM – 4:15 PM - Concurrent Sessions

Schedule subject to change.

Complete schedule with session details will be available in fall 2025.

"FROM MOTIVATIONAL SESSIONS TO HANDS-ON LEARNING, THE CONFERENCE PROVIDED AN EXCELLENT OPPORTUNITY TO REFLECT, GROW, AND CONNECT WITH LIKE-MINDED PROFESSIONALS. I LEFT FEELING ENERGIZED, MORE KNOWLEDGEABLE, AND EXCITED TO IMPLEMENT WHAT I'VE LEARNED. IT WAS A TRULY VALUABLE EXPERIENCE."

- 2025 National ESEA Conference Attendee

REGISTRATION OPTIONS

Virtual and In-Person Registrations are priced the same.

		INDIVIDUAL	GROUP PACKAGE
			Mix & Match in-person and virtual registrations
2025	JUNE		
	JULY	\$649 EARLY BIRD June 3 - October 31	\$609 EACH GROUP RATE (10 or more people) June 3 - October 31
	AUGUST		
	SEPTEMBER		
	OCTOBER		
2026	NOVEMBER	\$719 STANDARD Starting November 1	No Group Packages available after October 31
	DECEMBER		
	JANUARY		
	FEBRUARY		

EVERY REGISTRATION INCLUDES:

- 100+ sessions over three days
- Keynote presentations
- 3-month subscription to all session recordings
- Conference Guide
- Downloadable session materials
- Individual attendance record
- Option to earn graduate-level extension credits
- Virtual Exhibitor Directory

EACH IN-PERSON REGISTRATION INCLUDES ALL THE ABOVE PLUS:

- Attendee-to-attendee networking in-person
- Printed Conference Guide
- Conference App
- Exhibit Hall access for two days
- Lodging at special attendee rates

PURCHASE EARLY FOR THE BEST PRICE!

GROUP REGISTRATION

We're excited to offer a special group discount for ten or more attendee registrations purchased together. Both in-person and virtual registrations may be included in the group of at least ten. This enables schools, districts, or other groups to save on registration costs, pay for multiple attendees in one easy step, and have the flexibility to assign individual attendee names and choose the types of registration, closer to the event.

For group packages of 10 or more attendees, a coupon code will be emailed to the purchaser's account as soon as payment is processed. When they're ready to register, each attendee in your group will enter the coupon code in their account Dashboard at checkout to activate their registration.

CONTINUING EDUCATION

Attendees may earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. First, register for the Conference, then [enroll here](#) through the University of San Diego. (Extra \$79 fee applies, enrollment open June 3, 2025 through March 31, 2026.)

Information Technology
Service Ticket Report
12/01/2025 - 12/31/2025

Created 12/01/25 - 12/31/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium		3	0	1	0	0	1	1	1	3	0	2	0	2	5	1	2	1	0	1	0	2	2	3	1	32	
Normal		15	3	4	1	0	16	14	34	15	0	7	15	51	15	14	19	48	6	20	34	8	14	12	27	392	
Project		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total		18	3	5	1	0	17	15	35	18	0	9	15	53	20	15	21	49	6	21	34	10	16	15	28	424	

Closed 12/01/25 - 12/31/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Urgent	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Closed	5	0	0	0	0	1	1	3	3	0	2	0	1	5	1	2	1	0	2	0	2	4	3	1	37	
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	5	0	0	0	0	1	1	3	3	0	2	0	1	5	1	2	1	0	2	0	2	4	3	1	37	
Normal	Closed	24	3	4	0	0	31	28	41	27	0	9	14	39	20	21	10	27	9	29	39	5	15	11	22	428	
	Cancelled	0	0	0	0	0	3	0	0	0	0	0	0	0	0	1	0	3	0	0	0	0	0	0	0	7	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	24	3	4	0	0	34	28	41	27	0	9	14	39	20	22	10	30	9	29	39	5	15	11	22	435	
Project	Closed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Cancelled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total	Closed	29	3	4	0	0	32	29	44	30	0	11	14	40	25	22	12	28	9	31	39	7	19	14	23	465	
	Cancelled	0	0	0	0	0	3	0	0	0	0	0	0	0	0	1	0	3	0	0	0	0	0	0	0	7	
	Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	Total	29	3	4	0	0	35	29	44	30	0	11	14	40	25	23	12	31	9	31	39	7	19	14	23	472	

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Closed by Site/District Tech

Technician Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total	
Site Tech		0	0	0	0	0	0	0	0	0	0	0	1	3	1	2	1	1	0	0	0	0	1	1	6	0	17
I. T. Tech		23	3	4	0	0	33	20	40	28	0	10	12	31	24	20	11	28	8	30	39	6	17	6	20	413	
Oasis Support		6	0	0	0	0	1	5	4	2	0	1	1	6	0	1	0	2	1	1	0	0	1	2	0	34	

Information Technology
Service Ticket Report
12/01/2025 - 12/31/2025

Open as of 12/31/25

Ticket Type		DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
Urgent	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High	Open	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medium	Open	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0
Normal	Open	12	2	1	1	0	67	10	7	8	0	31	49	99	186	19	20	596	1	1	1	45	96	51	142	1445
	Pending	0	0	0	0	0	1	0	5	4	0	1	1	13	4	1	1	11	0	0	1	2	0	0	0	45
	On Hold	3	1	0	0	0	2	46	53	98	0	4	1	23	18	31	37	58	0	3	1	0	2	0	1	382
	Total	15	3	1	1	0	70	56	65	110	0	36	51	135	208	51	58	665	1	4	3	47	98	51	143	1872
Project	Open	0	0	0	0	0	1	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	3
	Pending	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	On Hold	2	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
	Total	2	0	0	0	0	2	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	6
Total	Open	12	0	2	1	0	68	11	7	8	0	31	49	100	187	19	20	596	1	1	1	46	96	51	142	1449
	Pending	0	0	0	0	0	1	0	5	4	0	1	1	13	4	1	1	11	0	0	1	2	0	0	0	41
	On Hold	5	0	0	0	0	3	46	53	98	0	4	1	23	18	31	37	58	0	3	1	0	2	0	1	384
	Total	17	3	2	1	0	72	57	65	110	0	36	51	136	209	51	58	665	1	4	3	48	98	51	143	1881

Yearly Closed Comparison	DO	AdultEd	SDDO-PDC	PLC	B&G	CES	DES	DHS	DIS	ERHS	EVES	FES	FHS	FIS	RES	SES	SMS	SSES	SSHS	SSMS	SVS	YES	YHS	YIS	Total
2025	433	91	65	21	1	255	304	404	398	3	162	170	578	316	291	208	527	267	494	481	106	283	336	382	6576
2024	391	66	63	34	0	265	325	554	591	8	207	192	1056	482	317	200	1053	312	475	479	152	438	421	386	8467
2023	342	73	26	20	0	311	303	575	606	6	235	243	1020	499	346	249	1669	215	399	410	136	405	327	334	8749
2022	354	11	21	18	0	313	226	385	451	5	267	245	853	374	323	313	1334	236	309	330	138	232	275	315	7328

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1180 Voucher Date: 12/04/2025 Prepared By: _____

Printed: 01/21/2026 01:13:07 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$161,436.51 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Kallie Day Member

Darin Farr Member

Sherry Parsons Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$48,660.80
230	Adult Education	\$730.00
240	State Grants	\$1,831.04
280	Federal Funds	\$34,925.14
290	Food Service Funds	\$219.98
703	Workers Compensation	\$75,069.55
		<hr/> <hr/>
		\$161,436.51

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1180

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AMAZON BUSINESS				
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$45.11
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$81.32
		100.123.0000.000.2130.610.10203.10.00 0	General Supplies	\$41.99
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$143.36
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$1,612.01
		100.125.0000.100.1000.616.10205.10.00 0	Teacher Supplies	\$861.06
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$264.61
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$791.36
		100.127.0000.000.2410.610.10210.10.00 0	General Supplies	\$15.43
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$59.30
		100.128.0000.000.2130.610.10211.10.00 0	General Supplies	\$49.53
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$155.19
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$2,907.18
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$101.25
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$53.47
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$585.92
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$144.62
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$178.47

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1180

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$259.46
		100.162.0000.100.1000.616.10602.50.00 0	Teacher Supplies	\$176.92
		100.163.0000.000.2120.610.10603.32.00 0	General Supplies	\$401.10
		100.163.0000.000.2120.650.10603.32.00 0	Supplies–Information Technology–related	\$115.67
		100.163.0000.000.2130.610.10603.32.00 0	General Supplies	\$219.99
		100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$262.85
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$85.49
		100.163.0000.100.1000.616.10603.32.00 0	Teacher Supplies	\$137.97
		100.163.0000.192.1000.610.10603.32.00 0	General Supplies	\$99.55
		100.163.0000.193.1000.610.10603.32.00 0	General Supplies	\$218.31
		100.165.0000.000.2410.610.10605.32.00 0	General Supplies	\$17.58
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$735.77
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$133.36
		240.300.0000.310.1000.610.10601.32.00 0	General Supplies	\$25.99
		240.300.0000.330.1000.610.10601.32.00 0	General Supplies	\$250.38
		240.300.0000.330.1000.650.10601.32.00 0	Supplies–Information Technology–related	\$181.90
		240.300.0000.360.1000.610.10601.32.00 0	General Supplies	\$12.97
		240.300.0000.370.1000.650.10601.32.00 0	Supplies–Information Technology–related	\$1,359.80
		280.633.0000.000.2100.610.10201.26.00 0	General Supplies	\$596.05

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1180

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10205.26.00 0	General Supplies	\$581.45
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$773.62
		280.633.0000.000.2100.610.10605.26.00 0	General Supplies	\$23.98
		280.709.0000.000.2213.610.10000.26.00 0	General Supplies	\$199.49
		280.709.0000.000.2213.640.10000.26.00 0	Books and Periodicals	\$3,693.82
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$592.62
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$219.98
			Vendor Total:	<u>\$19,467.25</u>
BOYS & GIRLS CLUB OF MASON VALLEY	97650			
		280.767.0000.000.2100.320.10201.10.00 0	Professional Educational Services	\$6,117. 49 ⁶⁷
		280.767.0000.000.2100.320.10202.10.00 0	Professional Educational Services	\$5,517.02
		280.767.0000.000.2100.320.10205.10.00 0	Professional Educational Services	\$3,108.93
		280.767.0000.000.2100.320.10210.10.00 0	Professional Educational Services	\$3,432.94
		280.767.0000.000.2100.320.10211.10.00 0	Professional Educational Services	\$4,769.40
		280.767.0000.000.2100.320.10304.20.00 0	Professional Educational Services	\$1,472.65
		280.767.0000.000.2515.340.10000.00.00 0	Other Professional Services	\$3,530.92
			Vendor Total:	<u>\$27,949.35</u>
BRADY INDUSTRIES				
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$447.89
			Vendor Total:	<u>\$447.89</u>
CCMSI				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1180

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		703.102.0000.000.2570.270.10000.00.00 0	Workers" Compensation	\$75,069.55
			Vendor Total:	\$75,069.55
DECKER, INC.	5403	100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$883.12
			Vendor Total:	\$883.12
INLAND SUPPLY CO., INC.	10000	100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$1,048.76
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$1,677.76
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$1,761.72
			Vendor Total:	\$4,488.24 68
LUMOS AND ASSOCIATES, INC	11860	100.000.0000.000.0000.000.10000.00.42 6	Accounts Payable.	\$15,705.62
			Vendor Total:	\$15,705.62
N N B O A, INC.	98794	100.101.0000.920.1000.340.10305.31.00 0	Other Professional Services	\$681.14
			Vendor Total:	\$681.14
OFFICE DEPOT	15366	100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$2,453.70
			Vendor Total:	\$2,453.70
OSKAR SEPTIC SERVICES, LLC		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$275.00
			Vendor Total:	\$275.00
PSI SERVICES LLC		230.231.0000.610.2200.320.10000.00.00 0	Professional Educational Services	\$30.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1180

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$30.00
RHP MECHANICAL SYSTEMS				
		100.108.0000.000.2620.430.10605.32.00 0	Repairs and Maintenance Services	\$3,500.00
			Vendor Total:	\$3,500.00
SPECIALIZED ELEVATOR SERVICES HOLDINGS				
		100.108.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$817.25
			Vendor Total:	\$817.25
STAPLES ADVANTAGE	99736			
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$394.90
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$42.03
		280.633.0000.000.2100.610.10203.26.00 0	General Supplies	\$514.69
			Vendor Total:	\$951.69
TAHOE SUPPLY CO.	11238			
		100.164.0000.000.2620.610.10604.32.00 0	General Supplies	\$7,227.58
			Vendor Total:	\$7,227.58
WALKER LAKE DISPOSAL INC.	102157			
		100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
			Vendor Total:	\$572.00
WESTERN NEVADA SUPPLY	22580			
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$217.13
			Vendor Total:	\$217.13
YERINGTON THEATRE FOR THE ARTS	100157			
		230.231.0000.610.2600.441.10000.00.00 0	Renting Land and Buildings	\$700.00
			Vendor Total:	\$700.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1180

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$161,436.51

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1181 Voucher Date: 12/04/2025 Prepared By: _____

Printed: 01/21/2026 01:14:59 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$146,042.71 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Kallie Day Member

Darin Farr Member

Sherry Parsons Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$95,869.36
240	State Grants	\$140.00
280	Federal Funds	\$50,033.35
		<hr/>
		\$146,042.71

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1181

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
BLICK ART MATERIALS	5590	100.161.0000.196.1000.610.10601.32.00 Check #: 5227	General Supplies	\$560.41
			Vendor Total:	\$560.41
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901	280.767.0000.000.2100.320.10203.10.00 Check #: 5228	Professional Educational Services	\$5,451.91
		280.767.0000.000.2100.320.10206.10.00 Check #: 5228	Professional Educational Services	\$5,734.97
		280.767.0000.000.2100.320.10209.10.00 Check #: 5228	Professional Educational Services	\$6,275.79
		280.767.0000.000.2100.320.10303.10.00 Check #: 5228	Professional Educational Services	\$9,218.06
		280.767.0000.000.2515.340.10000.00.00 Check #: 5228	Other Professional Services	\$6,499.05 ⁷²
		280.767.0000.100.1000.610.10209.10.00 Check #: 5228	General Supplies	\$235.46
			Vendor Total:	\$33,415.24
CERRIS SYSTEMS RENO, INC		100.108.0000.000.2620.430.10201.10.00 Check #: 5229	Repairs and Maintenance Services	\$405.00
		100.108.0000.000.2620.430.10203.10.00 Check #: 5229	Repairs and Maintenance Services	\$1,366.50
			Vendor Total:	\$1,771.50
CINTAS CORP		100.161.0000.000.2620.430.10601.32.00 Check #: 5230	Repairs and Maintenance Services	\$201.10
			Vendor Total:	\$201.10
COTTONWOOD LANE LLC		100.101.0000.000.2610.441.10000.00.00 Check #: 5231	Renting Land and Buildings	\$4,244.40
			Vendor Total:	\$4,244.40

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1181

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
CUSTOM INK LLC		100.101.0000.000.2213.610.10000.00.00 Check #: 5232	General Supplies	\$579.00
			Vendor Total:	\$579.00
DEPARTMENT OF PUBLIC SAFETY	14394	100.102.0000.000.2570.340.10000.00.00 Check #: 5233	Other Professional Services	\$2,362.00
			Vendor Total:	\$2,362.00
FUTURE BUSINESS LEADERS OF AMERICA INC		240.300.0000.300.2200.810.10000.00.00 Check #: 5234	Dues and Fees	\$140.00
			Vendor Total:	\$140.00
G.B.V.O.A.		100.101.0000.920.1000.340.10000.00.00 Check #: 5235	Other Professional Services	\$29,884.24
			Vendor Total:	\$29,884.24
GANNETT MEDIA CORP / GANNETT NEVADA/UTAH		100.108.0000.000.2620.540.10000.00.00 Check #: 5236	Advertising	\$71.46
		100.170.0000.000.2710.540.10000.00.00 Check #: 5236	Advertising	\$1,691.48
			Vendor Total:	\$1,762.94
GOPHER SPORT	8661	100.127.0000.100.1000.616.10210.10.00 Check #: 5237	Teacher Supplies	\$199.85
		100.136.0000.100.1000.610.10208.31.00 Check #: 5237	General Supplies	\$2,071.27
			Vendor Total:	\$2,271.12
HALE, LEAHI K		100.101.0000.000.2213.560.10000.00.00 Check #: 5238	Tuition	\$0.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1181

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$0.00
HARRIS WELDING SUPPLY		280.912.0000.300.1000.610.10000.00.00 Check #: 5239	General Supplies	\$3,507.88
				Vendor Total: \$3,507.88
LINCOLN ELECTRIC COMPANY		280.912.0000.300.1000.610.10000.00.00 Check #: 5240	General Supplies	\$7,044.00
				Vendor Total: \$7,044.00
Mineral County High School		100.162.0000.920.1000.810.10602.50.00 Check #: 5241	Dues and Fees	\$650.00
				Vendor Total: \$650.00
MYSTERY SCIENCE INC.		280.633.0000.000.2100.653.10602.26.00 Check #: 5242	Web-based and similar programs	\$499.00 ⁷⁴
				Vendor Total: \$499.00
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 5243	Student Transportation Purchased From Other Source	\$420.00
				Vendor Total: \$420.00
PITNEY BOWES GLOBAL FINANCIAL	101970	100.165.0000.000.2410.442.10605.32.00 Check #: 5244	Rental of Equipment and Vehicles	\$277.95
				Vendor Total: \$277.95
PURCHASE POWER	16968	100.164.0000.000.2410.531.10604.32.00 Check #: 5245	Postage	\$264.81
				Vendor Total: \$264.81
RALEY'S				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1181

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.161.0000.192.1000.610.10601.32.00 Check #: 5246	General Supplies	\$24.93
			Vendor Total:	\$24.93
REFRIGERATION SUPPLIES DISTRIBUTOR	96586			
		100.129.0000.000.2620.430.10209.10.00 Check #: 5247	Repairs and Maintenance Services	\$470.68
			Vendor Total:	\$470.68
SILVER SPRINGS MUTUAL WATER CO	19183			
		100.101.0000.000.2610.411.10000.00.00 Check #: 5248	Water / Sewer	\$19,799.37
		100.170.0000.000.2730.411.10000.00.00 Check #: 5248	Water / Sewer	\$110.21
			Vendor Total:	\$19,909.58
SMARTPASS INC				
		280.633.0000.000.2200.651.10604.26.00 Check #: 5249	Supplies – Technology – Software	\$2,302.43 ⁷⁵
			Vendor Total:	\$2,302.43
STANDARD & POOR'S FINANCIAL SERVICIES LLC	101501			
		100.101.0000.000.2510.340.10000.00.00 Check #: 5250	Other Professional Services	\$25,500.00
			Vendor Total:	\$25,500.00
STAPLES TECHNOLOGY SOLUTIONS				
		100.107.0000.000.2580.650.10000.00.00 Check #: 5251	Supplies–Information Technology–related	\$2,667.90
			Vendor Total:	\$2,667.90
UNITED LANGUAGE GROUP, LLC				
		280.639.0000.200.2190.340.10000.00.00 Check #: 5252	Other Professional Services	\$3,264.80
			Vendor Total:	\$3,264.80
VESTIS				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1181

12/04/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.132.0000.000.2620.422.10302.20.00 Check #: 5253	Janitorial / Custodial Services	\$112.20
			Vendor Total:	\$112.20
WELLS FARGO VENDOR FINANCIAL SERVICES		100.135.0000.000.2410.442.10305.31.00 Check #: 5254	Rental of Equipment and Vehicles	\$313.98
		100.135.0000.100.1000.430.10305.31.00 Check #: 5254	Repairs and Maintenance Services	\$6.06
			Vendor Total:	\$320.04
WESTERN NEVADA COLLEGE_99219		100.165.0000.100.1000.560.10605.32.00 Check #: 5255	Tuition	\$886.50
			Vendor Total:	\$886.50
XEROX CORPORATION		100.165.0000.000.2410.442.10605.32.00 Check #: 5256	Rental of Equipment and Vehicles	\$368.01
		100.165.0000.100.1000.430.10605.32.00 Check #: 5256	Repairs and Maintenance Services	\$360.05
			Vendor Total:	\$728.06
			Grand Total:	\$146,042.71

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1186

Voucher Date: 12/11/2025

Prepared By: _____

Printed: 01/21/2026 01:16:12 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$903,124.67 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Kallie Day Member

Darin Farr Member

Sherry Parsons Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$587,084.25
240	State Grants	\$2,393.17
250	Special Education	\$12,533.00
280	Federal Funds	\$167,797.50
290	Food Service Funds	\$7,824.25
360	Bond Issues	\$125,492.50
		<hr/> <hr/>
		\$903,124.67

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ACE HARDWARE	200	100.101.0000.000.2620.610.10000.00.00 0	General Supplies	\$504.95
		100.108.0000.000.2620.610.10000.00.00 0	General Supplies	\$154.67
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$359.55
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$0.00
		100.132.0000.000.2620.610.10302.20.00 0	General Supplies	\$162.65
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$0.00
		100.136.0000.000.2620.610.10208.31.00 0	General Supplies	\$26.07
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$16.30
		100.162.0000.000.2620.610.10602.50.00 0	General Supplies	\$1,316.66
		100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$379.82
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$227.72
			Vendor Total:	<u>\$3,148.39</u>
ADVANCED INTEGRATED PEST MANAGEMENT		100.101.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$3,255.00
			Vendor Total:	<u>\$3,255.00</u>
AIR FILTER SALES AND SERVICE	98789	100.163.0000.000.2620.610.10603.32.00 0	General Supplies	\$918.48
			Vendor Total:	<u>\$918.48</u>
AMAZON BUSINESS		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$321.40

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.102.0000.000.2570.610.10000.00.00 0	General Supplies	\$52.68
		100.109.0000.000.2213.610.10000.00.00 0	General Supplies	\$17.99
		100.109.0000.100.1000.610.10000.00.00 0	General Supplies	\$578.94
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$258.06
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$29.29
		100.121.0000.100.1000.616.10201.10.00 0	Teacher Supplies	\$632.78
		100.123.0000.000.2130.610.10203.10.00 0	General Supplies	\$169.99
		100.123.0000.000.2220.640.10203.10.00 0	Books and Periodicals	\$106.64
		100.123.0000.000.2620.610.10203.10.00 0	General Supplies	\$39.99
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$154.10
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$43.55
		100.123.0000.135.1000.610.10203.10.00 0	General Supplies	\$44.97
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$374.56
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$39.99
		100.125.0000.100.1000.610.10205.10.00 0	General Supplies	\$78.82
		100.125.0000.100.1000.616.10205.10.00 0	Teacher Supplies	\$222.78
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$567.01
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$39.99
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$6.89

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.133.0000.000.2575.610.10303.31.00 0	General Supplies	\$424.84
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$2,123.44
		100.134.0000.000.2120.610.10304.20.00 0	General Supplies	\$295.19
		100.134.0000.000.2130.610.10304.20.00 0	General Supplies	\$53.52
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$1,612.01
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$8.98
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$347.54
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$101.17
		100.136.0000.100.1000.610.10208.31.00 0	General Supplies	\$859.30
		100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$382.78
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$169.95
		100.161.0000.100.1000.616.10601.32.00 0	Teacher Supplies	\$1,070.20
		100.161.0000.192.1000.610.10601.32.00 0	General Supplies	\$531.86
		100.161.0000.196.1000.610.10601.32.00 0	General Supplies	\$3.99
		100.161.0000.383.1000.610.10601.32.00 0	General Supplies	\$109.04
		100.161.0000.920.1000.610.10601.32.00 0	General Supplies	\$139.96
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$32.20
		100.162.0000.100.1000.616.10602.50.00 0	Teacher Supplies	\$48.47
		100.163.0000.000.2120.610.10603.32.00 0	General Supplies	\$68.26

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.163.0000.000.2130.610.10603.32.00 0	General Supplies	\$139.98
		100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$6.99
		100.163.0000.100.1000.616.10603.32.00 0	Teacher Supplies	\$149.60
		100.163.0000.192.1000.610.10603.32.00 0	General Supplies	\$74.99
		100.164.0000.000.2130.610.10604.32.00 0	General Supplies	\$132.42
		100.164.0000.100.1000.610.10604.32.00 0	General Supplies	\$288.00
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$285.15
		100.165.0000.100.1000.640.10605.32.00 0	Books and Periodicals	\$122.20
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$28.26
		240.300.0000.300.1000.641.10601.00.00 0	Textbooks	\$745.43
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$263.64
		240.300.0000.395.1000.610.10603.32.00 0	General Supplies	\$39.97
		240.300.0000.395.1000.654.10604.32.00 0	Supplies - IT Related of Lower Value (\$999 or less	\$639.96
		240.308.0000.330.1000.610.10605.32.00 0	General Supplies	\$704.17
		280.633.0000.000.2100.340.10208.26.00 0	Other Professional Services	\$8.99
		280.633.0000.000.2100.610.10206.26.00 0	General Supplies	\$624.46
		280.633.0000.000.2100.610.10208.26.00 0	General Supplies	\$524.51
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$191.22

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.633.0000.000.2100.610.10302.26.00 0	General Supplies	\$1,490.62
		280.633.0000.000.2100.610.10303.26.00 0	General Supplies	\$119.10
		280.633.0000.000.2100.610.10304.26.00 0	General Supplies	\$3,679.59
		280.633.0000.000.2100.610.10305.26.00 0	General Supplies	\$44.63
		280.633.0000.000.2100.610.10604.26.00 0	General Supplies	\$338.49
		280.633.0000.000.3300.610.10202.26.00 0	General Supplies	\$176.84
		280.688.0000.000.2100.610.10000.00.00 0	General Supplies	\$1,378.20
		280.709.0000.000.2213.610.10000.25.00 0	General Supplies	\$390.48
		280.912.0000.300.1000.610.10000.00.00 0	General Supplies	\$1,485.82
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$159.96
			Vendor Total:	\$26,395.88
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2730.617.10000.00.00 0	Batt & Antifreeze	\$32.00
			Vendor Total:	\$32.00
BOYS & GIRLS CLUB OF MASON VALLEY	97650	280.767.0000.000.2100.320.10201.10.00 0	Professional Educational Services	\$17,950.61
		280.767.0000.000.2100.320.10202.10.00 0	Professional Educational Services	\$18,160.54
		280.767.0000.000.2100.320.10205.10.00 0	Professional Educational Services	\$10,883.38
		280.767.0000.000.2100.320.10210.10.00 0	Professional Educational Services	\$11,029.74
		280.767.0000.000.2100.320.10211.10.00 0	Professional Educational Services	\$15,404.24

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.767.0000.000.2100.320.10304.20.00 0	Professional Educational Services	\$3,332.80
		280.767.0000.000.2515.340.10000.00.00 0	Other Professional Services	\$9,710.03
			Vendor Total:	\$86,471.34
BRYSON SALES & SERVICE	2380			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$710.50
			Vendor Total:	\$710.50
BSN SPORTS				
		100.101.0000.920.1000.610.10304.20.00 0	General Supplies	\$4,173.00
		100.101.0000.920.1000.610.10305.31.00 0	General Supplies	\$3,723.60
		100.101.0000.920.1000.610.10604.00.00 0	General Supplies	\$3,980.40
			Vendor Total:	\$11,877.00
BUS PARTS WAREHOUSE	2534			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$757.37
			Vendor Total:	\$757.37
CAPITAL CITY AUTO PARTS	102852			
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$208.33
		100.170.0000.000.2730.613.10000.00.00 0	Oil & Lubricants	\$228.63
			Vendor Total:	\$436.96
CURRICULUM ASSOC INC	4800			
		100.109.0000.100.1000.653.10000.00.00 0	Web-based and similar programs	\$391,950.59
			Vendor Total:	\$391,950.59
FATBEAM, LLC				
		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$290.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
INLAND SUPPLY CO., INC.	10000			\$290.00
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$204.69
		100.161.0000.000.2620.610.10601.32.00 0	General Supplies	\$322.06
				Vendor Total:
LUMOS AND ASSOCIATES, INC	11860			\$526.75
		100.108.0000.000.4300.340.10000.00.00 0	Other Professional Services	\$440.00
				Vendor Total:
LYON COUNTY SHERIFF	P101			\$440.00
		280.715.0000.000.2600.330.10000.26.00 0	Professional Employee Training & Development Serv	\$2,027.51
				Vendor Total:
MATTA, SAGE				\$2,027.51
		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$4,165.00
				Vendor Total:
NAPA AUTO & TRUCK PARTS_99614	99614			\$4,165.00
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,122.02
				Vendor Total:
NEVADA DEPARTMENT OF AGRICULTURE	14535			\$1,122.02
		290.180.0000.000.3100.630.10000.00.00 0	Food	\$3,397.07
				Vendor Total:
ORKIN PEST CONTROL				\$3,397.07
		100.101.0000.000.2510.430.10000.00.00 0	Repairs and Maintenance Services	\$87.00
				Vendor Total:
PACIFIC STATES COMMUNICATIONS OF NV, INC				\$87.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.107.0000.000.2580.350.10000.00.00 0	Technical Services	\$2,130.25
			Vendor Total:	\$2,130.25
PAPE MACHINERY INC		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$1,256.00
			Vendor Total:	\$1,256.00
PAPER EDUCATION AMERICA, INC		280.767.0000.100.1000.653.10000.10.00 0	Web-Based – Accessed via Internet	\$25,989.60
			Vendor Total:	\$25,989.60
PAUL CAVIN ARCHITECT LLC		360.013.0000.000.4300.340.10305.31.00 0	Other Professional Services	\$2,075.00
		360.013.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$20,500.00 85
		360.013.0000.000.4300.340.10603.32.00 0	Other Professional Services	\$2,425.00
		360.013.0000.000.4300.340.10604.32.00 0	Other Professional Services	\$6,012.50
		360.013.0000.000.4300.340.10605.32.00 0	Other Professional Services	\$4,200.00
			Vendor Total:	\$35,212.50
PROCARE THERAPY		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$4,738.50
			Vendor Total:	\$4,738.50
PROPIO LANGUAGE SERVICES, LLC		280.639.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$25.55
			Vendor Total:	\$25.55
PSI SERVICES LLC		100.000.0000.000.0000.000.10000.00.42 5	Vouchers Payable	\$30.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$30.00
RHP MECHANICAL SYSTEMS		100.108.0000.000.2620.430.10211.10.00 0	Repairs and Maintenance Services	\$1,625.00
			Vendor Total:	\$1,625.00
RON'S REFRIGERATION, INC	17820	290.180.0000.000.3100.430.10000.00.00 0	Repairs and Maintenance Services	\$4,267.22
			Vendor Total:	\$4,267.22
SILVER STATE SIGN LANGUAGE LLC		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$33,927.00
			Vendor Total:	\$33,927.00
SKY FIBER INTERNET		100.107.0000.000.2580.535.10000.00.00 0	Data Communications, Internet, Video, T-lines, etc	\$58,121.06
			Vendor Total:	\$58,121.00
STAPLES ADVANTAGE	99736	100.126.0000.100.1000.616.10206.10.00 0	Teacher Supplies	\$473.90
		100.135.0000.000.2130.610.10305.31.00 0	General Supplies	\$299.99
		100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$143.42
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$326.75
			Vendor Total:	\$1,244.06
TAFT STETTINIUS & HOLLISTER LLP		360.013.0000.000.2300.340.10000.00.00 0	Other Professional Services	\$90,280.00
			Vendor Total:	\$90,280.00
TAHOE SUPPLY CO.	11238			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1186

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.134.0000.000.2620.610.10304.20.00 0	General Supplies	\$13.33
			Vendor Total:	\$13.33
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$12,533.00
			Vendor Total:	\$12,533.00
TYLER TECHNOLOGIES, INC.	103232	100.170.0000.000.2720.651.10000.00.00 0	Supplies - Technology - Software	\$92,246.38
			Vendor Total:	\$92,246.38
UNITY SCHOOL BUS PARTS	21378	100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$696.42
			Vendor Total:	\$696.42
WALKER LAKE DISPOSAL INC.	102157	100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$572.00
		100.108.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$208.00
			Vendor Total:	\$780.00
			Grand Total:	\$903,124.67

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1187 Voucher Date: 12/11/2025 Prepared By: _____

Printed: 01/21/2026 01:17:07 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$150,828.15 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Kallie Day Member

Darin Farr Member

Sherry Parsons Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$72,748.76
207	PCFP GATE	\$150.00
250	Special Education	\$307.15
280	Federal Funds	\$28,118.71
360	Bond Issues	\$38,454.15
400	Debt Service Funds	\$425.00
704	Unemployment Compensation	\$10,624.38
		\$150,828.15

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ABSOLUTE MUSIC, LLC	98589	100.135.0000.100.1000.610.10305.31.00 Check #: 5257	General Supplies	\$551.83
			Vendor Total:	\$551.83
ANIXTER INC.		100.108.0000.000.2620.610.10000.00.00 Check #: 5258	General Supplies	\$2,411.76
			Vendor Total:	\$2,411.76
AUVIK US INC.		100.107.0000.000.2580.651.10000.00.00 Check #: 5259	Supplies - Technology - Software	\$28,301.00
			Vendor Total:	\$28,301.00
BAUMBACK, SANDY	102125	100.170.0000.000.2710.519.10000.00.00 Check #: 5260	Student Transportation Purchased From Other Source	\$150.00 89
			Vendor Total:	\$150.00
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901	280.767.0000.000.2100.320.10203.10.00 Check #: 5261	Professional Educational Services	\$2,405.34
		280.767.0000.000.2100.320.10206.10.00 Check #: 5261	Professional Educational Services	\$6,190.88
		280.767.0000.000.2100.320.10209.10.00 Check #: 5261	Professional Educational Services	\$5,608.69
		280.767.0000.000.2100.320.10303.10.00 Check #: 5261	Professional Educational Services	\$6,157.70
		280.767.0000.000.2515.340.10000.00.00 Check #: 5261	Other Professional Services	\$4,482.10
			Vendor Total:	\$24,844.71
CERRIS SYSTEMS RENO, INC		100.108.0000.000.2620.430.10203.10.00 Check #: 5262	Repairs and Maintenance Services	\$240.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$240.00
CINTAS CORP		100.135.0000.000.2620.430.10305.31.00	Repairs and Maintenance Services	\$451.30
		Check #: 5263		
		100.161.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$402.20
		Check #: 5263		
			Vendor Total:	\$853.50
CONTINUED.COM, LLC		280.639.0000.200.2150.653.10000.00.00	Web-based and similar programs	\$99.00
		Check #: 5264		
			Vendor Total:	\$99.00
DAVIS, MARIA C.		207.213.0000.450.1000.300.10000.00.00	Purchased Professional and Technical Services	\$150.00
		Check #: 5265		
			Vendor Total:	\$150.00
DEWITT, CODDIERAE		100.170.0000.000.2710.519.10000.00.00	Student Transportation Purchased From Other Source	\$150.00
		Check #: 5266		
			Vendor Total:	\$150.00
E-RATE ELITE SERVICES INC	103130	100.101.0000.000.2320.340.10000.00.00	Other Professional Services	\$4,750.00
		Check #: 5267		
			Vendor Total:	\$4,750.00
HIGH SIERRA ELEVATOR INSPECTIONS		100.108.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$534.50
		Check #: 5268		
		100.108.0000.000.2620.430.10604.32.00	Repairs and Maintenance Services	\$489.00
		Check #: 5268		
			Vendor Total:	\$1,023.50
KINGSTON, ELLIE J				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.101.0000.000.2213.560.10000.00.00 Check #: 5269	Tuition	\$278.10
			Vendor Total:	\$278.10
LYON COUNTY UTILITIES	12046	100.101.0000.000.2610.411.10000.00.00 Check #: 5270	Water / Sewer	\$164.37
			Vendor Total:	\$164.37
MAUPIN, COX, & LEGOY	22060	250.105.0000.200.2318.820.10000.00.00 Check #: 5271	Judgments Against the School District	\$202.49
			Vendor Total:	\$202.49
MORTENSEN, JENNIFER		280.639.0000.200.2140.340.10000.00.00 Check #: 5272	Other Professional Services	\$2,350.00
			Vendor Total:	\$2,350.00
MY STUFF BAGS FOUNDATION		280.688.0000.000.2100.610.10000.00.00 Check #: 5273	General Supplies	\$825.00
			Vendor Total:	\$825.00
NELSON, SHANNON		100.102.0000.000.2570.580.10000.00.00 Check #: 5274	Staff Travel	\$90.00
			Vendor Total:	\$90.00
NEVADA EMPLOYMENT SECURITY	14540	704.102.0000.000.2319.260.10000.00.00 Check #: 5275	Unemployment Compensation	\$10,624.38
			Vendor Total:	\$10,624.38
ORDUNA, FELICIANA	101671	100.170.0000.000.2710.519.10000.00.00 Check #: 5276	Student Transportation Purchased From Other Source	\$150.00
			Vendor Total:	\$150.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
PITNEY BOWES BANK, INC. RESERVE ACCOUNT		100.161.0000.000.2410.531.10601.32.00	Postage	\$500.00
		Check #: 5277		
			Vendor Total:	\$500.00
PRIMO BRANDS	97540	100.101.0000.000.2510.610.10000.00.00	General Supplies	\$36.96
		Check #: 5278		
			Vendor Total:	\$36.96
QUADIENT POSTAGE FUNDING		100.133.0000.000.2410.531.10303.10.00	Postage	\$383.07
		Check #: 5279		
			Vendor Total:	\$383.07
RED ROCK SPRING WATER		100.129.0000.100.1000.610.10209.10.00	General Supplies	\$82.00
		Check #: 5280		
			Vendor Total:	\$82.00
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00	General Supplies	\$18,559.44
		Check #: 5281		
			Vendor Total:	\$18,559.44
SCHOOL SPECIALTY_103213		100.135.0000.100.1000.610.10305.31.00	General Supplies	\$1,915.39
		Check #: 5282		
			Vendor Total:	\$1,915.39
SHIFFLER EQUIP SALES	18885	100.123.0000.000.2620.610.10203.10.00	General Supplies	\$182.98
		Check #: 5283		
			Vendor Total:	\$182.98
SHRED-IT USA		100.101.0000.000.2510.340.10000.00.00	Other Professional Services	\$72.84
		Check #: 5284		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.121.0000.000.2410.442.10201.10.00 Check #: 5284	Rental of Equipment and Vehicles	\$37.00
		100.133.0000.000.2410.421.10303.10.00 Check #: 5284	Garbage / Disposal	\$16.00
		100.161.0000.000.2410.421.10601.32.00 Check #: 5284	Garbage / Disposal	\$50.00
			Vendor Total:	\$175.84
SILVER SPRINGS G.I.D		100.101.0000.000.2610.411.10000.00.00 Check #: 5285	Water / Sewer	\$2,160.00
			Vendor Total:	\$2,160.00
SPANISH SPRINGS CONSTRUCTION, INC		360.012.0000.000.4600.450.10601.32.00 Check #: 5286	Construction Services	\$27,497.14
		360.012.0000.000.4600.450.10604.32.00 Check #: 5286	Construction Services	\$10,957.98
			Vendor Total:	\$38,454.15
SUPREME SCHOOL SUPPLY	20345	100.165.0000.100.1000.610.10605.32.00 Check #: 5287	General Supplies	\$102.62
			Vendor Total:	\$102.62
THE LIBRARY STORE, INC	11585	100.161.0000.000.2220.610.10601.32.00 Check #: 5288	General Supplies	\$179.55
			Vendor Total:	\$179.55
THE PARTS HOUSE	23100	100.170.0000.000.2710.614.10000.00.00 Check #: 5289	Parts	\$373.39
			Vendor Total:	\$373.39
U.S. BANK		400.101.0000.000.5000.810.10000.00.00 Check #: 5290	Dues and Fees	\$425.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount	
				Vendor Total:	\$425.00
VESTIS		100.121.0000.000.2620.422.10201.10.00 Check #: 5291	Janitorial / Custodial Services	\$78.97	
		100.132.0000.000.2620.422.10302.20.00 Check #: 5291	Janitorial / Custodial Services	\$112.20	
		100.170.0000.000.2730.619.10000.00.00 Check #: 5291	Uniforms	\$1,050.36	
				Vendor Total:	\$1,241.53
WESTERN GOVERNORS UNIVERSITY		100.101.0000.000.2213.560.10000.00.00 Check #: 5292	Tuition	\$4,025.00	
				Vendor Total:	\$4,025.00
WESTERN STATES FIRE PROTECTION		100.108.0000.000.2620.430.10203.10.00 Check #: 5293	Repairs and Maintenance Services	\$832.20	
				Vendor Total:	\$832.20
XEROX CORPORATION		100.128.0000.000.2410.430.10211.10.00 Check #: 5294	Repairs and Maintenance Services	\$982.49	
		100.129.0000.000.2410.442.10209.10.00 Check #: 5294	Rental of Equipment and Vehicles	\$87.95	
		100.129.0000.100.1000.430.10209.10.00 Check #: 5294	Repairs and Maintenance Services	\$141.57	
		100.133.0000.000.2410.442.10303.10.00 Check #: 5294	Rental of Equipment and Vehicles	\$324.31	
		100.135.0000.000.2410.442.10305.31.00 Check #: 5294	Rental of Equipment and Vehicles	\$110.53	
		100.135.0000.100.1000.430.10305.31.00 Check #: 5294	Repairs and Maintenance Services	\$21.59	
		100.164.0000.000.2410.442.10604.32.00 Check #: 5294	Rental of Equipment and Vehicles	\$562.04	

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1187

12/11/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.164.0000.100.1000.550.10604.32.00 Check #: 5294	Printing and Binding	\$643.65
		100.170.0000.000.2710.550.10000.00.00 Check #: 5294	Printing and Binding	\$10.60
		250.105.0000.200.2319.430.10000.00.00 Check #: 5294	Repairs and Maintenance Services	\$87.05
		250.105.0000.200.2319.442.10000.00.00 Check #: 5294	Rental of Equipment and Vehicles	\$17.61
			Vendor Total:	<u>\$2,989.39</u>
			Grand Total:	<u>\$150,828.15</u>

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1190 Voucher Date: 12/18/2025 Prepared By: _____

Printed: 01/21/2026 01:18:09 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$273,362.19 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Kallie Day Member

Darin Farr Member

Sherry Parsons Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$131,208.68
240	State Grants	\$943.19
250	Special Education	\$72,889.50
280	Federal Funds	\$68,320.82
		\$273,362.19

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1190

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED CHILD BEHAVIOR SOLUTIONS,LLC	102918	280.639.0000.200.2240.340.10000.00.00 0	Other Professional Services	\$19,005.60
			Vendor Total:	\$19,005.60
AEC HOLDCO, LLC		100.101.0000.000.2541.340.10000.00.00 0	Other Professional Services	\$19,222.16
			Vendor Total:	\$19,222.16
AIR FILTER SALES AND SERVICE	98789	100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$587.29
			Vendor Total:	\$587.29
AMAZON BUSINESS		240.308.0000.330.1000.610.10605.32.00 0	General Supplies	\$943.19
		280.634.0000.300.1000.610.10000.00.00 0	General Supplies	(\$728.93)
			Vendor Total:	\$214.26
APPLE COMPUTER_1112	1112	280.658.0000.100.1000.654.10000.25.00 0	Supplies - IT Related of Lower Value (\$999 or less	\$5,280.00
			Vendor Total:	\$5,280.00
AUTO & TRUCK ELECTRIC,INC	1382	100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$292.00
			Vendor Total:	\$292.00
BRADY INDUSTRIES		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$527.58
			Vendor Total:	\$527.58
BRAILLE ABILITIES				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1190

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		250.101.0000.200.2190.340.10000.00.00 0	Other Professional Services	\$8,473.50
			Vendor Total:	\$8,473.50
BRYSON SALES & SERVICE	2380			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$5,577.45
			Vendor Total:	\$5,577.45
CMC TIRE				
		100.170.0000.000.2730.611.10000.00.00 0	Tires/Flooring	\$457.88
			Vendor Total:	\$457.88
CONNECTIONS SPEECH&LANGUAGE SERVICES LLC				
		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$64,416.00
			Vendor Total:	\$64,416.00
CURRICULUM ASSOC INC	4800			
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$116.82
			Vendor Total:	\$116.82
DECKER, INC.	5403			
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$2,117.59
			Vendor Total:	\$2,117.59
DELL, INC USA				
		100.107.0000.000.2230.650.10000.00.00 0	Supplies--Information Technology--related	\$659.98
		280.719.0000.000.2200.652.10000.00.00 0	Inventoried Supplies/Equipment - IT Related <\$5000	\$42,071.20
			Vendor Total:	\$42,731.18
FLYERS ENERGY, LLC	102216			
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$6,274.43

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1190

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
				\$6,274.43
FRONTIER				
		100.101.0000.000.2320.533.10000.00.00 0	Telephone - Land Line phone services	\$983.94
		100.122.0000.000.2410.533.10202.10.00 0	Telephone - Land Line phone services	\$155.08
		100.132.0000.000.2410.442.10302.20.00 0	Rental of Equipment and Vehicles	\$461.79
		100.163.0000.000.2410.533.10603.32.00 0	Telephone - Land Line phone services	\$15.95
				Vendor Total:
				\$1,616.76
INLAND SUPPLY CO., INC.	10000			
		100.000.0000.000.0000.000.10000.00.42 6	Accounts Payable.	\$3,297.88
		100.122.0000.000.2620.610.10202.10.00 0	General Supplies	\$1,498.57
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$1,351.48
		100.126.0000.000.2620.610.10206.10.00 0	General Supplies	\$1,327.72
		100.127.0000.000.2620.430.10210.10.00 0	Repairs and Maintenance Services	\$220.00
		100.127.0000.000.2620.610.10210.10.00 0	General Supplies	\$1,715.10
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$1,960.82
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$1,967.13
		100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$1,013.43
				Vendor Total:
				\$14,352.13
JIM MENESINI PETROLEUM				
		100.170.0000.000.2730.613.10000.00.00 0	Oil & Lubricants	\$3,850.30
		100.170.0000.000.2730.626.10000.00.00 0	Gasoline	\$17,076.34

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1190

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$20,926.64
LUMOS AND ASSOCIATES, INC	11860			
		100.108.0000.000.4300.340.10601.32.00 0	Other Professional Services	\$437.00
			Vendor Total:	\$437.00
NAVIGATE 360, LLC				
		280.633.0000.000.2100.653.10602.26.00 0	Web-based and similar programs	\$1,730.95
			Vendor Total:	\$1,730.95
OASIS ONLINE				
		100.107.0000.000.2580.352.10000.00.00 0	Other Technical Services	\$19,852.65
			Vendor Total:	\$19,852.65
OFFICE DEPOT	15366			
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$58.470
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$420.64
			Vendor Total:	\$479.11
PETERBILT TRUCK PARTS & EQUIPMENT LLC	21060			
		100.170.0000.000.2710.614.10000.00.00 0	Parts	\$5,468.32
			Vendor Total:	\$5,468.32
POSITIVE PROMOTIONS	16558			
		100.126.0000.100.1000.610.10206.10.00 0	General Supplies	\$98.38
			Vendor Total:	\$98.38
RHP MECHANICAL SYSTEMS				
		100.108.0000.000.2620.430.10303.10.00 0	Repairs and Maintenance Services	\$840.00
		100.108.0000.000.2620.430.10601.32.00 0	Repairs and Maintenance Services	\$588.05
			Vendor Total:	\$1,428.05

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1190

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ROCHESTER 100 INC.				
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$856.80
			Vendor Total:	\$856.80
ROUND UP CREATIONS LLC				
		100.163.0000.000.2410.610.10603.32.00 0	General Supplies	\$1,136.25
		280.633.0000.000.2100.610.10603.26.00 0	General Supplies	\$962.00
			Vendor Total:	\$2,098.25
SAFETY-KLEEN SYSTEMS, INC	18119			
		100.170.0000.000.2710.430.10000.00.00 0	Repairs and Maintenance Services	\$126.38
			Vendor Total:	\$126.38
SINNETT CONSULTING SERV LLC	98194			
		100.170.0000.000.2710.340.10000.00.00 0	Other Professional Services	\$350.00 ¹⁰¹
			Vendor Total:	\$350.00
STAPLES ADVANTAGE	99736			
		100.123.0000.135.1000.610.10203.10.00 0	General Supplies	\$168.56
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$117.09
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$139.74
			Vendor Total:	\$425.39
STATE OF NEVADA_98141	98141			
		100.102.0000.000.2329.210.10000.00.00 0	Group Insurance	\$22,487.17
			Vendor Total:	\$22,487.17
SUMMIT COMPANIES				
		100.108.0000.000.2620.430.10205.10.00 0	Repairs and Maintenance Services	\$656.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1190

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.108.0000.000.2620.430.10605.32.00 0	Repairs and Maintenance Services	\$902.00
		100.108.0000.000.2670.490.10601.32.00 0	Other Purchased Property Services	\$882.00
			Vendor Total:	\$2,440.00
VARITRONICS, LLC		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$721.87
			Vendor Total:	\$721.87
WALKER LAKE DISPOSAL INC.	102157	100.101.0000.000.2610.421.10000.00.00 0	Garbage / Disposal	\$1,144.00
		100.165.0000.000.2410.421.10605.32.00 0	Garbage / Disposal	\$627.00
			Vendor Total:	\$1,771.00
WEDCO INC.	22320	100.108.0000.000.2620.610.10604.32.00 0	General Supplies	\$110.49
			Vendor Total:	\$110.49
WESTERN NEVADA SUPPLY	22580	100.108.0000.000.2620.610.10605.32.00 0	General Supplies	\$291.11
			Vendor Total:	\$291.11
			Grand Total:	\$273,362.19

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1191 Voucher Date: 12/18/2025 Prepared By: _____

Printed: 01/21/2026 01:19:15 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$105,280.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

_____ Tom Hendrix	_____ President
_____ Dawn Carson	_____ Clerk
_____ Elmer Bull	_____ Member
_____ Kallie Day	_____ Member
_____ Darin Farr	_____ Member
_____ Sherry Parsons	_____ Member
_____ James Whisler	_____ Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$52,107.02
207	PCFP GATE	\$1,760.00
230	Adult Education	\$140.25
250	Special Education	\$160.04
280	Federal Funds	\$49,849.90
290	Food Service Funds	\$1,263.35
		\$105,280.56

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A T & T LONG DISTANCE	18214	100.101.0000.000.2510.533.10000.00.00 Check #: 5295	Telephone - Land Line phone services	\$124.11
Vendor Total:				\$124.11
BOYS & GIRLS CLUB OF TRUCKEE MEADOWS	102901	280.767.0000.000.2100.320.10203.10.00 Check #: 5296	Professional Educational Services	\$5,493.39
		280.767.0000.000.2100.320.10206.10.00 Check #: 5296	Professional Educational Services	\$6,657.79
		280.767.0000.000.2100.320.10209.10.00 Check #: 5296	Professional Educational Services	\$5,194.21
		280.767.0000.000.2100.320.10303.10.00 Check #: 5296	Professional Educational Services	\$14,267.86
		280.767.0000.000.2515.340.10000.00.00 Check #: 5296	Other Professional Services	\$6,723.13 ₁₀₄
Vendor Total:				\$38,336.38
BRIGHT WHITE PAPER CO.	101745	100.132.0000.000.2410.610.10302.20.00 Check #: 5297	General Supplies	\$310.24
Vendor Total:				\$310.24
BROWN DOG GADGETS		280.634.0000.300.1000.612.10305.20.00 Check #: 5298	Inventoried Supplies/Equipment <\$5000	\$1,692.00
Vendor Total:				\$1,692.00
C. I. SOLUTIONS		100.170.0000.000.2700.610.10000.00.00 Check #: 5299	General Supplies	\$18,868.00
Vendor Total:				\$18,868.00
CARSON CITY SCHOOL DIST.	3120	280.633.0000.100.1000.971.10000.26.00 Check #: 5300	Pass through Dollars to Other School Districts wit	\$4,649.52

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$4,649.52
CERRIS SYSTEMS RENO, INC		100.108.0000.000.2620.430.10202.10.00	Repairs and Maintenance Services	\$165.00
		Check #: 5301		
			Vendor Total:	\$165.00
CINTAS CORP		100.161.0000.000.2620.430.10601.32.00	Repairs and Maintenance Services	\$201.10
		Check #: 5302		
			Vendor Total:	\$201.10
CITY OF YERINGTON	23080	100.170.0000.000.2730.411.10000.00.00	Water / Sewer	\$997.35
		Check #: 5303		
			Vendor Total:	\$997.35
CLEARLY IP, INC		100.107.0000.000.2580.533.10000.00.00	Telephone - Land Line phone services	\$46.76 ¹⁰⁵
		Check #: 5304		
		100.121.0000.000.2410.533.10201.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.122.0000.000.2410.533.10202.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.123.0000.000.2410.533.10203.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.125.0000.000.2410.533.10205.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.126.0000.000.2410.533.10206.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.127.0000.000.2410.533.10210.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.128.0000.000.2410.533.10211.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		
		100.129.0000.000.2410.533.10209.10.00	Telephone - Land Line phone services	\$46.75
		Check #: 5304		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.132.0000.000.2410.533.10302.20.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.133.0000.000.2410.533.10303.10.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.134.0000.000.2410.533.10304.20.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.135.0000.000.2410.533.10305.31.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.136.0000.000.2410.533.10208.31.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.161.0000.000.2410.533.10601.32.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.162.0000.000.2410.533.10602.50.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.163.0000.000.2410.533.10603.32.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.164.0000.000.2410.533.10604.32.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.165.0000.000.2410.533.10605.32.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		100.170.0000.000.2710.533.10000.00.00 Check #: 5304	Telephone - Land Line phone services	\$46.75
		230.231.0000.610.2500.533.10000.00.00 Check #: 5304	Telephone - Land Line phone services	\$140.25
			Vendor Total:	\$1,075.26
D & S WASTE REMOVAL, INC	4960	100.101.0000.000.2610.421.10000.00.00 Check #: 5305	Garbage / Disposal	\$3,659.45
		100.107.0000.000.2580.421.10000.00.00 Check #: 5305	Garbage / Disposal	\$258.99
		100.170.0000.000.2730.421.10000.00.00 Check #: 5305	Garbage / Disposal	\$258.99
		290.182.0000.000.3100.421.10000.00.00 Check #: 5305	Garbage / Disposal	\$1,185.73

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$5,363.16
DAVIS, MARIA C.		280.639.0000.200.2190.340.10000.00.00	Other Professional Services	\$2,805.00
		Check #: 5306		
			Vendor Total:	\$2,805.00
DEMCO LIBRARY SERVICES	5499	100.127.0000.100.1000.610.10210.10.00	General Supplies	\$44.31
		Check #: 5307		
			Vendor Total:	\$44.31
FEDEX DEPT LA		100.170.0000.000.2700.610.10000.00.00	General Supplies	\$30.15
		Check #: 5308		
			Vendor Total:	\$30.15
FP MAILING SOLUTIONS		100.125.0000.000.2410.531.10205.10.00	Postage	\$119.22 ¹⁰⁷
		Check #: 5309		
			Vendor Total:	\$119.22
FRANKLIN COVEY		280.633.0000.000.2200.640.10205.26.00	Books and Periodicals	\$123.00
		Check #: 5310		
			Vendor Total:	\$123.00
INDUSTRIAL PLUMBING SUPPLY	96453	100.161.0000.000.2620.610.10601.32.00	General Supplies	\$2,345.53
		Check #: 5311		
			Vendor Total:	\$2,345.53
KIMBALL MIDWEST	96824	100.170.0000.000.2700.610.10000.00.00	General Supplies	\$598.70
		Check #: 5312		
			Vendor Total:	\$598.70
L/P INSURANCE SERVICES, LLC				

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.102.0000.000.2570.340.10000.00.00 Check #: 5313	Other Professional Services	\$6,500.00
			Vendor Total:	\$6,500.00
NEVADA DRUG & ALCOHOL TESTING INC	101753			
		100.170.0000.000.2710.340.10000.00.00 Check #: 5314	Other Professional Services	\$243.95
			Vendor Total:	\$243.95
NEVADA SCHOOL COUNSELOR ASSOC	100115			
		100.109.0000.000.2213.331.10000.00.00 Check #: 5315	Training & Development-Instruct Licensed Personnel	\$200.00
			Vendor Total:	\$200.00
NOREGON SYSTEMS, LLC				
		100.170.0000.000.2710.652.10000.00.00 Check #: 5316	Inventoried Supplies/Equipment - IT Related <\$5000	\$2,199.00
			Vendor Total:	\$2,199.00
PACIFIC STEEL AND RECYCLING				
		280.634.0000.310.1000.610.10603.32.00 Check #: 5317	General Supplies	\$2,023.73
		280.912.0000.300.1000.610.10000.00.00 Check #: 5317	General Supplies	\$220.27
			Vendor Total:	\$2,244.00
PITNEY BOWES GLOBAL FINANCIAL	101970			
		100.121.0000.000.2410.442.10201.10.00 Check #: 5318	Rental of Equipment and Vehicles	\$65.97
		100.128.0000.000.2410.531.10211.10.00 Check #: 5318	Postage	\$80.97
			Vendor Total:	\$146.94
PRIMO BRANDS	97540			
		100.170.0000.000.2700.610.10000.00.00 Check #: 5319	General Supplies	\$620.89
			Vendor Total:	\$620.89

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
PURCHASE POWER	16968	100.121.0000.000.2410.531.10201.10.00 Check #: 5320	Postage	\$86.56
			Vendor Total:	\$86.56
RALEY'S		100.123.0000.000.2410.615.10203.10.00 Check #: 5321	Snacks, Food & Beverages	\$255.90
			Vendor Total:	\$255.90
REFRIGERATION SUPPLIES DISTRIBUTOR	96586	100.108.0000.000.2620.610.10000.00.00 Check #: 5322	General Supplies	\$102.26
			Vendor Total:	\$102.26
RIVERSIDE ASSESSMENTS LLC		207.213.0000.450.1000.340.10000.00.00 Check #: 5323	Other Professional Services	\$1,760.00 109
			Vendor Total:	\$1,760.00
SANDELL'S LTD	18037	100.000.0000.000.0000.000.10000.00.42 Check #: 5324	Accounts Payable.	\$551.52
			Vendor Total:	\$551.52
SCHOLASTIC CLASSROOM MAGAZINES	102740	100.125.0000.000.2410.640.10205.10.00 Check #: 5325	Books and Periodicals	\$171.88
			Vendor Total:	\$171.88
SCHOOL SPECIALTY_103213		100.123.0000.100.1000.616.10203.10.00 Check #: 5326	Teacher Supplies	\$78.56
			Vendor Total:	\$78.56
SHRED-IT USA		100.121.0000.000.2410.421.10201.10.00 Check #: 5327	Garbage / Disposal	\$37.00

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.000.2410.421.10203.10.00 Check #: 5327	Garbage / Disposal	\$365.78
		100.125.0000.000.2410.421.10205.10.00 Check #: 5327	Garbage / Disposal	\$183.72
		100.126.0000.000.2410.421.10206.10.00 Check #: 5327	Garbage / Disposal	\$20.00
		100.127.0000.000.2410.421.10210.10.00 Check #: 5327	Garbage / Disposal	\$36.00
			Vendor Total:	<u>\$642.50</u>
SOCIAL STUDIES SCHOOL SERVICE_19620	19620	100.132.0000.100.1000.610.10302.20.00 Check #: 5328	General Supplies	\$179.03
			Vendor Total:	<u>\$179.03</u>
VERIZON WIRELESS_21703	21703	100.101.0000.000.2310.535.10000.00.00 Check #: 5329	Data Communications, Internet, Video, T-lines, etc	\$165.0410
		100.101.0000.000.2510.533.10000.00.00 Check #: 5329	Telephone - Land Line phone services	\$71.38
		100.101.0000.000.2520.534.10000.00.00 Check #: 5329	Telephone - Cell phone services	\$477.72
		100.104.0000.000.2210.535.10000.00.00 Check #: 5329	Data Communications, Internet, Video, T-lines, etc	\$480.36
		100.107.0000.000.2580.534.10000.00.00 Check #: 5329	Telephone - Cell phone services	\$526.95
		100.108.0000.000.2620.534.10000.00.00 Check #: 5329	Telephone - Cell phone services	\$1,088.93
		100.125.0000.000.2410.533.10205.10.00 Check #: 5329	Telephone - Land Line phone services	\$38.81
		100.170.0000.000.2710.534.10000.00.00 Check #: 5329	Telephone - Cell phone services	\$699.78
		250.105.0000.200.2319.535.10000.00.00 Check #: 5329	Data Communications, Internet, Video, T-lines, etc	\$160.04

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		290.180.0000.000.3100.534.10000.00.00	Telephone - Cell phone services	\$77.62
		Check #: 5329		
			Vendor Total:	\$3,786.63
VESTIS		100.121.0000.000.2620.422.10201.10.00	Janitorial / Custodial Services	\$156.94
		Check #: 5330		
		100.121.0000.000.2620.430.10201.10.00	Repairs and Maintenance Services	\$78.47
		Check #: 5330		
		100.127.0000.000.2620.422.10210.10.00	Janitorial / Custodial Services	\$226.86
		Check #: 5330		
			Vendor Total:	\$462.27
WARD'S NATURAL SCIENCE_103009	103009	100.161.0000.192.1000.610.10601.32.00	General Supplies	\$136.80
		Check #: 5331		
			Vendor Total:	\$136.80
WESTERN GOVERNORS UNIVERSITY		100.101.0000.000.2213.560.10000.00.00	Tuition	\$4,025.00
		Check #: 5332		
			Vendor Total:	\$4,025.00
XEROX CORPORATION		100.121.0000.000.2410.430.10201.10.00	Repairs and Maintenance Services	\$1,104.10
		Check #: 5333		
		100.121.0000.000.2410.442.10201.10.00	Rental of Equipment and Vehicles	\$556.95
		Check #: 5333		
		100.123.0000.000.2410.442.10203.10.00	Rental of Equipment and Vehicles	\$274.17
		Check #: 5333		
		100.123.0000.100.1000.430.10203.10.00	Repairs and Maintenance Services	\$230.06
		Check #: 5333		
		100.125.0000.000.2410.430.10205.10.00	Repairs and Maintenance Services	\$786.59
		Check #: 5333		
		100.128.0000.000.2410.430.10211.10.00	Repairs and Maintenance Services	\$86.97
		Check #: 5333		

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1191

12/18/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: <u>\$3,038.84</u>
				Grand Total: <u>\$105,280.56</u>

End of Report

LYON COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1209 Voucher Date: 12/30/2025 Prepared By: _____

Printed: 01/21/2026 01:20:06 PM

LYON COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against LYON COUNTY SCHOOL DISTRICT funds for the sum of \$215,004.35 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Tom Hendrix President

Dawn Carson Clerk

Elmer Bull Member

Kallie Day Member

Darin Farr Member

Sherry Parsons Member

James Whisler Member

LYON COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$70,742.72
207	PCFP GATE	\$19.80
230	Adult Education	\$700.00
240	State Grants	\$1,935.22
250	Special Education	\$77,374.50
280	Federal Funds	\$63,931.41
290	Food Service Funds	\$300.70
		\$215,004.35

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
A-1 RADIATOR REPAIR, INC	165	100.170.0000.000.2710.614.10000.00.00 0	Parts	\$870.00
Vendor Total:				\$870.00
AMAZON BUSINESS				
		100.101.0000.000.2510.610.10000.00.00 0	General Supplies	\$556.43
		100.109.0000.000.2213.610.10000.00.00 0	General Supplies	\$37.98
		100.121.0000.000.2130.610.10201.10.00 0	General Supplies	\$444.08
		100.121.0000.000.2410.610.10201.10.00 0	General Supplies	\$1,021.64
		100.121.0000.000.2620.610.10201.10.00 0	General Supplies	\$28.48
		100.121.0000.100.1000.610.10201.10.00 0	General Supplies	\$1,855.67 ₁₁₄
		100.122.0000.000.2130.610.10202.10.00 0	General Supplies	\$69.37
		100.122.0000.000.2410.610.10202.10.00 0	General Supplies	\$80.46
		100.122.0000.000.2410.615.10202.10.00 0	Snacks, Food & Beverages	\$6.68
		100.122.0000.100.1000.610.10202.10.00 0	General Supplies	\$686.37
		100.122.0000.100.1000.615.10202.10.00 0	Snacks, Food & Beverages	\$115.98
		100.123.0000.000.2130.610.10203.10.00 0	General Supplies	\$64.58
		100.123.0000.000.2220.610.10203.10.00 0	General Supplies	\$175.46
		100.123.0000.000.2220.640.10203.10.00 0	Books and Periodicals	\$448.10
		100.123.0000.100.1000.610.10203.10.00 0	General Supplies	\$297.52
		100.123.0000.100.1000.616.10203.10.00 0	Teacher Supplies	\$295.89

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.123.0000.103.1000.610.10203.10.00 0	General Supplies	\$205.24
		100.123.0000.135.1000.610.10203.10.00 0	General Supplies	\$123.44
		100.125.0000.000.2130.610.10205.10.00 0	General Supplies	\$302.74
		100.125.0000.000.2410.610.10205.10.00 0	General Supplies	\$314.01
		100.125.0000.000.2620.610.10205.10.00 0	General Supplies	\$179.46
		100.125.0000.100.1000.616.10205.10.00 0	Teacher Supplies	\$42.23
		100.127.0000.000.2130.610.10210.10.00 0	General Supplies	\$140.72
		100.127.0000.100.1000.610.10210.10.00 0	General Supplies	\$188.95
		100.128.0000.000.2130.610.10211.10.00 0	General Supplies	\$160.87 ¹⁵
		100.128.0000.000.2410.615.10211.10.00 0	Snacks, Food & Beverages	\$59.27
		100.128.0000.000.2620.610.10211.10.00 0	General Supplies	\$250.13
		100.128.0000.100.1000.610.10211.10.00 0	General Supplies	\$51.50
		100.129.0000.000.2620.610.10209.10.00 0	General Supplies	\$98.37
		100.129.0000.100.1000.610.10209.10.00 0	General Supplies	\$86.94
		100.129.0000.100.1000.616.10209.10.00 0	Teacher Supplies	\$146.46
		100.133.0000.000.2575.610.10303.31.00 0	General Supplies	\$41.59
		100.133.0000.000.2620.610.10303.10.00 0	General Supplies	\$871.79
		100.133.0000.100.1000.610.10303.10.00 0	General Supplies	\$269.16
		100.134.0000.000.2130.610.10304.20.00 0	General Supplies	\$99.98

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.134.0000.000.2410.610.10304.20.00 0	General Supplies	\$160.81
		100.134.0000.000.2410.615.10304.20.00 0	Snacks, Food & Beverages	\$157.74
		100.134.0000.100.1000.610.10304.20.00 0	General Supplies	\$66.18
		100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$365.99
		100.135.0000.100.1000.616.10305.31.00 0	Teacher Supplies	\$268.45
		100.161.0000.000.2220.640.10601.32.00 0	Books and Periodicals	\$10.99
		100.162.0000.000.2130.610.10602.50.00 0	General Supplies	\$140.44
		100.162.0000.000.2410.610.10602.50.00 0	General Supplies	\$898.86
		100.162.0000.100.1000.616.10602.50.00 0	Teacher Supplies	\$170.516
		100.164.0000.100.1000.616.10604.32.00 0	Teacher Supplies	\$188.68
		100.164.0000.194.1000.610.10604.32.00 0	General Supplies	\$75.01
		100.165.0000.000.2410.610.10605.32.00 0	General Supplies	\$15.98
		100.165.0000.100.1000.610.10605.32.00 0	General Supplies	\$1,915.98
		100.165.0000.100.1000.640.10605.32.00 0	Books and Periodicals	\$230.00
		100.165.0000.100.1000.650.10605.32.00 0	Supplies-Information Technology-related	\$48.97
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$410.05
		207.213.0000.450.1000.610.10302.20.00 0	General Supplies	\$19.80
		240.300.0000.370.1000.610.10601.32.00 0	General Supplies	\$253.88
		240.308.0000.330.1000.610.10605.32.00 0	General Supplies	\$1,681.34

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.629.0000.000.2100.610.10000.26.00 0	General Supplies	\$85.98
		280.629.0000.100.1000.610.10000.26.00 0	General Supplies	\$354.34
		280.633.0000.000.2100.610.10201.26.00 0	General Supplies	\$646.72
		280.633.0000.000.2100.610.10209.26.00 0	General Supplies	\$457.59
		280.633.0000.000.3300.610.10201.26.00 0	General Supplies	\$127.69
		280.633.0000.000.3300.610.10202.26.00 0	General Supplies	\$143.16
		280.633.0000.000.3300.610.10302.26.00 0	General Supplies	\$427.68
		280.658.0000.000.2100.610.10000.25.00 0	General Supplies	\$207.40
		280.688.0000.000.2100.610.10000.00.00 0	General Supplies	(\$24.95) 7
		280.912.0000.300.1000.612.10000.00.00 0	Inventoried Supplies/Equipment <\$5000	\$2,091.81
		290.180.0000.000.3100.610.10000.00.00 0	General Supplies	\$300.70
			Vendor Total:	\$21,715.32
DECKER, INC.	5403	100.135.0000.000.2410.610.10305.31.00 0	General Supplies	\$94.95
			Vendor Total:	\$94.95
DYSLEXIA ON DEMAND		280.639.0000.200.1000.653.10000.00.00 0	Web-based and similar programs	\$1,764.50
			Vendor Total:	\$1,764.50
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO		100.121.0000.100.1000.610.10201.10.00 0	General Supplies	\$235.83
			Vendor Total:	\$235.83

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
INLAND SUPPLY CO., INC.	10000	100.135.0000.000.2620.610.10305.31.00 0	General Supplies	\$42.00
			Vendor Total:	\$42.00
M & R SINNING, LLC		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$6,250.00
			Vendor Total:	\$6,250.00
MACLEOD WATTS, INC.		100.101.0000.000.2510.340.10000.00.00 0	Other Professional Services	\$11,775.00
			Vendor Total:	\$11,775.00
MATTA, SAGE		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$4,018.00
			Vendor Total:	\$4,018.00
NAVIGATE 360, LLC		280.633.0000.000.2100.653.10206.26.00 0	Web-based and similar programs	\$2,262.38
			Vendor Total:	\$2,262.38
PRESENCE LEARNING, INC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$49,725.00
			Vendor Total:	\$49,725.00
PROCARE THERAPY		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$8,950.50
		280.639.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$13,142.85
			Vendor Total:	\$22,093.35
SOLIANT HEALTH, LLC		280.639.0000.200.2100.340.10000.00.00 0	Other Professional Services	\$9,801.38

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		280.639.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$12,424.38
			Vendor Total:	\$22,225.76
STAPLES ADVANTAGE	99736	100.135.0000.100.1000.610.10305.31.00 0	General Supplies	\$2,210.17
		100.161.0000.100.1000.610.10601.32.00 0	General Supplies	\$1,599.60
			Vendor Total:	\$3,809.77
TAHOE FENCE CO., INC	101980	100.110.0000.000.2620.430.10000.00.00 0	Repairs and Maintenance Services	\$2,635.00
			Vendor Total:	\$2,635.00
TAHOE SUPPLY CO.	11238	100.165.0000.000.2620.610.10605.32.00 0	General Supplies	\$1,182.14 ₁₉
			Vendor Total:	\$1,182.14
THE STEPPING STONES GROUP LLC		250.101.0000.200.2150.340.10000.00.00 0	Other Professional Services	\$8,839.50
			Vendor Total:	\$8,839.50
TRILOGY EDUCATION CONSULTING		280.639.0000.200.2200.340.10000.00.00 0	Other Professional Services	\$800.00
			Vendor Total:	\$800.00
TYLER TECHNOLOGIES, INC.	103232	100.170.0000.000.2720.651.10000.00.00 0	Supplies - Technology - Software	\$33,423.00
			Vendor Total:	\$33,423.00
ULINE	102057	100.161.0000.000.2410.610.10601.32.00 0	General Supplies	\$774.13
		100.170.0000.000.2700.610.10000.00.00 0	General Supplies	\$482.11

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1209

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total:
WILD ROOTS OCCUPATIONAL THERAPY				\$1,256.24
		250.101.0000.200.2160.340.10000.00.00 0	Other Professional Services	\$18,810.00
				Vendor Total:
WILLIAM V. MACGILL & CO.	22793			\$18,810.00
		100.136.0000.000.2130.610.10208.31.00 0	General Supplies	\$476.61
				Vendor Total:
YERINGTON THEATRE FOR THE ARTS	100157			\$476.61
		230.231.0000.610.2600.441.10000.00.00 0	Renting Land and Buildings	\$700.00
				Vendor Total:
				\$700.00
				Grand Total:
				\$215,004.35
End of Report				120

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1210

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
BUSWEST		100.170.0000.000.2710.614.10000.00.00	Parts	\$757.37
		Check #: 5334		
			Vendor Total:	\$757.37
JOSTENS_10600	10600	100.162.0000.000.2410.610.10602.50.00	General Supplies	\$264.90
		Check #: 5335		
		100.165.0000.100.1000.610.10605.32.00	General Supplies	\$844.45
		Check #: 5335		
			Vendor Total:	\$1,109.35
LARKINS, KAYLEEN		240.341.0000.000.2500.580.10000.00.00	Travel	\$312.18
		Check #: 5336		
			Vendor Total:	\$312.18
MENEZES, KRISTIN		240.341.0000.000.2500.580.10000.00.00	Travel	\$302.07
		Check #: 5337		
			Vendor Total:	\$302.07
MICHAEL SOUKUP		280.639.0000.200.2160.340.10000.00.00	Other Professional Services	\$5,011.25
		Check #: 5338		
			Vendor Total:	\$5,011.25
MONTROSE GLASS		100.135.0000.000.2620.430.10305.31.00	Repairs and Maintenance Services	\$5,501.62
		Check #: 5339		
			Vendor Total:	\$5,501.62
SMARTPASS INC		100.136.0000.100.1000.610.10208.31.00	General Supplies	\$1,326.50
		Check #: 5340		
			Vendor Total:	\$1,326.50
THE PARTS HOUSE	23100			

Lyon County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1210

12/30/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.122.0000.000.2620.610.10202.10.00	General Supplies	\$237.48
		Check #: 5341		
			Vendor Total:	\$237.48
VALISKA, NATASHA		240.341.0000.000.2500.580.10000.00.00	Travel	\$260.00
		Check #: 5342		
			Vendor Total:	\$260.00
XEROX CORPORATION		100.161.0000.100.1000.430.10601.32.00	Repairs and Maintenance Services	\$511.01
		Check #: 5343		
		100.161.0000.100.1000.442.10601.32.00	Rental of Equipment and Vehicles	\$901.86
		Check #: 5343		
		250.105.0000.200.2319.430.10000.00.00	Repairs and Maintenance Services	\$181.46
		Check #: 5343		
		250.105.0000.200.2319.442.10000.00.00	Rental of Equipment and Vehicles	\$17,823
		Check #: 5343		
			Vendor Total:	\$1,611.94
			Grand Total:	\$16,429.76

End of Report

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: Tim Logan, Superintendent
Re: Donations

Recommendation:

That the Board of School Trustees accepts the generous donations from the following:

- A donation of \$1933 from Dolan Auto to East Valley Elementary School.
- A donation of \$1933 from Dolan Auto to Silverland Middle School.
- A donation of \$1590 from RIP City Riders to Fernley High School for students in need.
- A donation of \$5000 from Mrs. Denise Wagner for the Fernley High School Wrestling Program.

BOARD ORGANIZATION/BOARD ORGANIZATIONAL MEETING

No later than the next regular meeting following January 1, the Board will organize itself for the year.

The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of a Board President;
2. Election of Board Clerk;
3. Appointment of NASB Director;
4. Appointment of Debt Management Commission Representative;
5. Provision for a time and place for regular meetings;
6. Other organizational actions prescribed by law or by Board practice.

The incumbent Board President will preside until a successor is elected, whereupon the successor will assume the President. In the event no incumbent President or Clerk remains on the Board, or neither is able to continue to serve as an officer, the Board will select a temporary President to conduct the election. In the absence of the President and Clerk, the past President will preside.

Policy #BC/BCA
Adopted 09/25/07

BOARD OFFICERS

At its first scheduled meeting after January 1, the Board will elect one of its members to serve as President and one to serve as Clerk. No member of the Board may serve as President more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following January.

The Board President will:

1. Assist the superintendent in establishing the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign official documents that require the signature of the President;
5. Represent the District and the Board at official functions, unless this duty is delegated by the Board President to another Board member;
6. Appoint all committees [and will be an ex-officio member of all such committees] unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

In the absence, incapacitation or death of the President, the Clerk will perform the duties of President and, when so acting, will have the President's powers. The Clerk will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. The secretary to the Board will take notes at Board meetings, compile minutes, and perform related work as assigned by the superintendent or requested by the Board President. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies.

Board or District Spokesperson

The Board may appoint one of its members, usually the President, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the District's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of the Board.

Policy #BCB
Adopted 09/25/07

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Policy #BC/BCA
Adopted 09/25/07

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4. Sign official documents that require the signature of the President;
5. Represent the District and the Board at official functions, unless this duty is delegated by the Board President to another Board member;
6. Appoint all committees [and will be an ex-officio member of all such committees] unless otherwise ordered by the Board;
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Policy #BCB
Adopted 09/25/07

Lyon County School Board Committee Representatives

Debt Management Committee		
Year	Trustee Representative	Alternate Representative
2024	Holly Villines	Bridget Peterseon
2025	Elmer Bull	Dawn Carson
2026		

NASB Director		
Year	Trustee Representative	Alternate Representative
2024	Phil Cowee	Tom Hendrix
2025	Dawn Carson	Tom Hendrix
2026		

CTE Committee		
Year	Trustee Representative	Alternate Representative
2024	Phil Cowee	Neal McIntyre II
2025	Elmer Bull	James Whisler
2026		

School Safety Committee		
Year	Trustee Representative	Alternate Representative
2024	Sherry Parsons	Darin Farr
2025	Sherry Parsons	James Whisler
2026		

NIAA Committee		
Year	Trustee Representative	Alternate Representative
2024	Neal McIntyre II	Phil Cowee
2025	Elmer Bull	Kallie Day
2026		

NNDA Committee		
Year	Trustee Representative	Alternate Representative
2024	Tom Hendrix	Holly Villines
2025	Darin Farr	Elmer Bull
2026		

Lyon County Human Services Committee		
Year	Trustee Representative	Alternate Representative
2024	Bridget Peterson	Sherry Parsons
2025	Tom Hendrix	Sherry Parsons
2026		

Student Absenteeism Advisory Board		
Year	Trustee Representative	Alternate Representative
2024	Neal McIntyre II	Bridget Peterson
2025	Kallie Day	Tom Hendrix
2026		

BOARD COMMITTEES

The Board president may appoint standing committees when necessary. Special committees may be appointed by the Board for specific purposes to serve until their assignment is completed. The entire Board may meet as a committee-of-the-whole.

The function of special committees will be fact-finding, deliberative and advisory rather than legislative or administrative. The committee will make recommendations directly to the Board as a whole, which alone may take action. Committee meetings may be called by the Board President, the committee President, or any committee member. Nevada Open Meeting Law will be followed by all committees appointed by the Board.

Committee-of-the-whole meetings, called “work sessions,” may be held. Committee-of-the-whole meetings may be called by the President or two-thirds of Board members.

All meetings of special committees and of committees-of-the-whole will be publicly announced and the public will be permitted to attend. The Board and its committees may sit in closed sessions to discuss matters when such sessions are required or permitted by law.

All matters referred to a committee will be thoroughly investigated. A committee will not have the power to act for the Board except as the Board has specifically authorized, but will make recommendations to the Board. Committee recommendations and reports will become an official part of Board minutes.

A Board committee may appoint, subject to Board approval, advisory members from the staff, student body or community. Advisory members will be instructed in the committee’s functions and their status. These members may not be included in considering whether a quorum of the committee is present, nor may they vote on recommendations to be made to the Board. Either an advisory member or an ex-officio member may present a written minority report to the Board.

BOARD ORGANIZATION/BOARD ORGANIZATIONAL MEETING

No later than the next regular meeting following January 1, the Board will organize itself for the year.

The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of a Board President;
2. Election of Board Clerk;
3. Appointment of NASB Director;
4. Appointment of Debt Management Commission Representative;
5. Provision for a time and place for regular meetings;
6. Other organizational actions prescribed by law or by Board practice.

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Policy #BC/BCA
Adopted 09/25/07

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: James Gianotti, Executive Director for Educational Services
Re: The approval of Policy IAA: Use of Artificial Intelligence (AI) as a first reading.

Recommendation

It is recommended that the Board of Trustees review and approve the new policy regarding the Use of Artificial Intelligence (AI). This policy establishes a comprehensive framework for the ethical, safe, and responsible integration of AI technologies across the Lyon County School District (LCSD).

Background Information

As Artificial Intelligence continues to reshape the global workforce and educational landscape, LCSD must provide clear guardrails for students and staff. This policy is designed to:

- **Enhance Learning:** Leverage AI to support diverse learning needs and prepare students for future careers.
- **Ensure Safety:** Protect student privacy (FERPA/COPPA) and prevent the use of biased or harmful content.
- **Maintain Integrity:** Define clear boundaries for academic honesty and the "human-in-the-loop" requirement for AI-generated work.

Alignment with State Law & Standards

This policy is not merely a local initiative but a proactive response to evolving state requirements.

1. Nevada Assembly Bill 406 (2025) Compliance

The policy strictly adheres to the newly enacted **AB 406**, which draws a "hard line" regarding student well-being.

- **Prohibition:** AI may **not** be used to perform mental health functions traditionally held by counselors or psychologists.
- **Administrative Use Only:** AI's role in mental health contexts is restricted to scheduling and data management.

2. NDE STELLAR Framework

LCSD has adopted the Nevada Department of Education's **STELLAR** (Security, Transparency, Empowerment, Learning, Leadership, Achievement, Responsible Use) principles as the bedrock of this policy:

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Principle	District Implementation
Security	Ensuring data is handled in "fenced" environments to prevent leaks.
Transparency	Mandatory disclosure when AI is used in official communications or assignments.
Empowerment	Using AI as a "tutor" or "assistant" rather than a replacement for thinking.
Leadership	Modeling ethical digital citizenship for our rural communities.

Key Policy Provisions

- **Human Oversight:** Section 3.3 requires that all AI outputs be verified by a human for accuracy before being accepted as fact.
- **Data Privacy:** Section 3.9 strictly defines Personal and Confidential Data, prohibiting its entry into public AI tools.
- **Equity:** In alignment with Board Policy AD, the district commits to bridging the "digital divide" by ensuring all students, regardless of background, have access to approved AI tools.
- **Enforcement:** Violations of ethical use or academic integrity will be handled under existing disciplinary frameworks (Board Policy JG).

By approving this policy, the Board ensures that Lyon County School District remains at the forefront of educational innovation while maintaining the highest standards of safety, ethics, and legal compliance. This framework provides our educators with the clarity they need to lead and our students with the skills they need to succeed.

Budget Considerations

N/A

Discussed at Previous Meeting

N/A

Attachment(s)

LCSD Board Policy IAA: Use of Artificial Intelligence (AI)

USE OF ARTIFICIAL INTELLIGENCE (AI)

1. Purpose

1.1 Scope

This policy outlines the acceptable and responsible use of Artificial Intelligence (AI) technologies and platforms by all students, staff, and other authorized users within the Lyon County School District (LCSD). It seeks to leverage AI's potential to enhance learning, teaching, and administrative functions while ensuring ethical, safe, and responsible practices. Implementation of AI supports LCSD's goal of ensuring support for diverse learning needs and student backgrounds as well as maximizing our ability to prepare students for the future workforce. It aims to foster digital citizenship, protect student privacy, and promote equitable access to AI tools, in alignment with applicable law and the Nevada Department of Education's STELLAR framework.

1.2 Applicability

This policy applies to all students, employees, contractors, and third-party vendors who utilize AI technologies within or on behalf of LCSD. The policy applies while using district-owned or personal devices while engaged in school-related activities, both on and off campus. It encompasses all AI systems, programs, applications, and application programming interfaces (API). This includes, but is not limited to, image generators, machine-learning algorithms, natural language processing, computer vision, and robotic process automation. This policy ensures AI tool alignment with district core values, transparency, accountability, reducing digital divides, supporting equity for all students and enhancing public trust.

2. Definitions of AI and Compliance

2.1 AI Technologies

For the purpose of this policy, "AI" refers to any technology that can generate content (text, images, audio, video, code), analyze data, make predictions, or perform tasks requiring human-like intelligence. Included are large language models (LLMs), chatbots, generative AI, and AI-powered educational tools.

2.2 Approved Examples

The LCSD information technology department, in collaboration with superintendent-appointed district officials, will provide a list of approved programs on an ongoing basis. All programs must align with age restrictions, as well as ensure FERPA/COPPA/CIPA/GDPR compliance as applicable.

2.3 State-Law Compliance

This policy adopts by this reference the requirements of Nevada Assembly Bill 406 (2025), which:

- (a) Prohibits public schools from using AI to perform any mental-health functions of school counselors, psychologists, or social workers [AB406 §2.1].
- (b) Requires the Nevada Department of Education to develop—and the district to adopt—a policy governing AI use in therapy, counseling, or other pupil mental/behavioral health services, including a method to examine AI accuracy and efficacy [AB406 §2.2].
- (c) Allows AI only for administrative support tasks (e.g., scheduling, records management, data analysis) in mental/behavioral health contexts [AB406 §2.3].

2.4 Nevada Department of Education Guiding Principles (STELLAR Framework)

LCSD adopts the Nevada Department of Education’s STELLAR principles to guide AI use:

- **Security:** Protect personal data and ensure safe use of AI tools.
- **Transparency:** Clearly disclose when AI is used in assignments or communications.
- **Empowerment:** Use AI to enhance learning and creativity, not to replace critical thinking.
- **Learning:** Understand AI's capabilities and limitations through instruction.
- **Leadership:** Encourage ethical AI use and digital citizenship.
- **Achievement:** Leverage AI to support academic success and skill development.
- **Responsible Use:** Avoid misuse, including cheating, misinformation, or violating others' rights.

3. General Expectations for AI Use

3.1 Educational Purpose

AI tools in the LCSD must be used for legitimate educational, professional-development, or administrative purposes aligned with district goals.

3.2 Transparency and Disclosure

Users should disclose when and how AI is used in their official work.

- Educators will set student disclosure guidelines;
- Staff should disclose AI use in official statements, publications, or decision-making contexts (similar to citing sources in an official document).

3.3 Critical Evaluation

All AI outputs must be critically evaluated for accuracy, bias, and appropriateness.

Human oversight and verification are required before accepting AI-generated content as fact.

3.4 Respect for Intellectual Property

Users must honor copyright and intellectual property (IP) rights. AI must not generate infringing content without proper attribution or permission.

3.5 Privacy and Data Security

No sensitive or personally identifiable information (PII) of students, staff, or families may be entered into public AI platforms unless district-approved and FERPA/COPPA/CIPA-compliant, or with express parental/guardian written consent.

3.6 Ethical Use

Users must avoid creating or sharing harmful, biased, discriminatory, or inappropriate content (e.g., hate speech, harassment, misinformation). Generative AI content that is inappropriate, offensive, or harmful is strictly prohibited. Such content includes, but is not limited to, false records, deepfakes, defamatory material, threats of violence, and nudity/pornography. Ethics violations will be subject to *LCSD Board Policy JG - Student Discipline* and applicable personnel policies.

3.7 Bias Mitigation, Fairness & Equity

LCSD is committed to providing equitable access to AI tools and resources in accordance with *LCSD Board Policy AD - Equitable Access to Education*. The district will offer training and support to ensure all students can benefit from AI-enhanced learning opportunities. AI systems shall include measures to mitigate bias and promote fairness, avoiding discrimination based on protected characteristics.

3.8 Academic Integrity

Students must follow all school and district rules regarding academic honesty and integrity. Submitting AI-generated work as one's own without appropriate attribution or against educator guidelines constitutes a policy violation.

3.9 Definition of Data

3.9.a Personal Data

Any information relating to an identified or identifiable natural person (e.g., name, ID number, location data, online identifier, image).

3.9.b Confidential Data

Information not publicly available, disclosure of which could harm individuals or the district includes:

- i. Personal Identifiable Information (PII)
- ii. Financial Information
- iii. Business Proprietary Documents
- iv. Legal Documents
- v. Security Information

3.9.c Data Handling

Personal/confidential data shall only be used on closed, fenced platforms such as digital environments restricted to authenticated personnel on internal networks as documented on the District approved AI platforms list.

3.10 Prohibition of Using AI for Direct Mental-Health Services

In compliance with Nevada Assembly Bill 406 (2025), no school counselor, school psychologist, school social worker or other educational personnel shall use AI to perform functions or duties related to the mental health of pupils as defined in NRS 391.293, 391.294, and 391.296 [AB406 §2.1].

AI may only support administrative tasks in mental/behavioral health settings, as set forth in subsection 2.3.1(c) of this policy and in the Department of Education policy required by AB 406 [AB406 §2.3] (see *LCSD Board Policy GBBP: Information Technology*).

Policy #IAA
Adopted 2/24/26

USE OF ARTIFICIAL INTELLIGENCE (AI) - ADMINISTRATIVE REGULATIONS

1. Guidelines for Specific Uses

1.1 Students

1.1.1 Educator Discretion

The extent of AI use in assignments will be encouraged as educationally appropriate. Depth of engagement is determined by individual educators.

1.1.2 Permitted Uses with Proper Disclosure and Attribution

- brainstorming
- research
- idea generation
- summarizing
- editing
- feedback
- skill practice
- tutoring support
- creative projects

Note: All AI-assisted work must be properly disclosed, and students should understand the content they submit.

1.1.3 Prohibited Uses

Using AI to:

- complete entire assignments or assessments when independent work is required, unless explicitly authorized.
- plagiarize or submit AI-generated work as their own
- access or generate inappropriate content
- share personal, protected, or sensitive information
- engage in bullying, cyberbullying, harassment, or other prohibited conduct
- bypass security measures or access unauthorized systems
- engage in any other behavior or conduct prohibited by policy and/or law

1.1.4 User Responsibility

Students and staff must verify AI output accuracy and understand AI's limitations.

1.1.5 Ethical Conduct

No PII or personal data sharing; respect copyright, privacy, and IP rights.

1.2 Staff

1.2.1 Productivity & Personalization

Staff may employ District approved, fenced AI platforms to boost productivity, personalize learning, automate tasks, and support curriculum development—subject to approval.

1.2.2 Human Oversight

AI shall not replace professional judgment in critical decisions (e.g., student evaluation, discipline) without review. Such decisions must be made by human beings with the appropriate review, nuance, and context.

1.2.3 Compliance

All AI use must comply with district policies, state, and federal law regarding data privacy, security, and confidentiality.

1.2.4 Content Review

Staff must review and edit AI-generated communications for accuracy, tone, appropriateness, etc.

1.2.5 Educational Enhancement

AI should enrich learning materials. Staff must guide students in ethical and responsible AI use.

1.2.6 Mental and Behavioral Health Services

(a) Staff providing therapy, counseling or other mental/behavioral health services must comply with the AB 406 mandated Department of Education regulations and may not use AI for any direct clinical functions [AB406 §2.1-§2.3].

(b) Permitted AI uses in these roles are limited to administrative support tasks (scheduling, record-keeping, data analysis, file management) as detailed in subsection 3.10 of this policy.

2. Process for Obtaining Approval for AI Platforms

2.1 Request Submission

Any staff member seeking a new AI platform must submit a formal request to the Office of the Superintendent or designee.

2.2 Information Required

Requests must include:

- (a) Platform name & description
- (b) Intended purpose & user group
- (c) Data privacy/security compliance (FERPA/COPPA/CIPA/GDPR) as applicable
- (d) Accessibility features
- (e) Cost implications
- (f) Reliability & accuracy evidence
- (g) Risk assessment & mitigation

2.3 Review Process

The designee and team evaluates requests on educational value, privacy/security, ethical alignment, accessibility, cost-effectiveness, infrastructure compatibility, and risk/benefit balance. In addition, compliance with Nevada Assembly Bill 406 (2025), including the prohibition on AI for direct mental-health services and alignment with the Department of Education policy for AI in therapy/counseling is assured.

2.4 Approval

Approved platforms join the District's authorized curriculum resource guide list (including AI platforms), with any associated conditions or guidelines.

2.5 Training and Support

LCSD will provide ongoing training on approved AI tools, including ethical considerations.

3. Monitoring and Enforcement

3.1 Monitoring Rights

The district reserves the right to monitor AI use on district devices and networks. There is no right to privacy on the district's devices or network. All users should operate under the assumption that all online activity, including digital communications and interactions with AI tools, are discoverable by district officials.

3.2 Violations—Employees & Students

Violations by employees may lead to disciplinary action up to termination and personal liability under federal/Nevada law. Students face discipline per *LCSD Board Policy JG - Student Discipline*, including loss of AI privileges.

3.3 Violations—Vendors & Contractors

Vendors/consultants in breach may lose access, face contract termination, and civil/criminal penalties.

4. Policy Review and Updates

4.1 Review Cycle

This policy will be reviewed and updated periodically to reflect AI’s evolving landscape and best practices in education and to include monitoring of associated regulatory changes which may impact this policy.

5. Glossary of AI Terms

This glossary is designed to support staff, students, and families in understanding the key terms used in Lyon County School District’s AI policy. These definitions are designed to reflect how the terms are used within the academic learning environment.

Artificial Intelligence (AI):

Technology that mimics human thinking to complete tasks like writing, translating, creating images, generating content, or making predictions.

AI-Assisted Assessment:

The use of AI to support grading or feedback while ensuring a human educator maintains oversight.

AI Hallucination:

When an AI tool makes up facts or gives wrong answers that sound convincing. This is often the result of AI models that generate answers based on probability rather than true knowledge. All content from AI should be verified by a teacher.

Academic Integrity:

The expectation that students will do their own work and be honest about any tools they use, including AI. Teachers will help students understand how to use AI responsibly.

Adaptive Learning AI: AI tools that adjust the difficulty or content of a lesson in real time, based on how a student responds. It is often used in reading and math programs.

Application Programming Interface (API): a set of rules and protocols that allow different software programs to communicate and exchange data with each other.

Bias in AI: Recognizing that AI models may reflect biases in training data and discussing how educators can mitigate this.

Chatbot: a computer program designed to simulate conversation with human users, especially over the internet.

CIPA (Children’s Internet Protection Act): A US law requiring schools and libraries to use internet filters to protect minors from harmful content when receiving E-rate program funding.

COPPA (Children’s Online Privacy Protection Act): A U.S. law that protects the online privacy of children under 13, including what data websites and AI tools can collect.

Data Protection Measures: Best practices for safeguarding student and staff data when using AI tools.

Deepfakes: a video, image, etc. in which a person’s face, body, or voice has been digitally altered so that they appear to be someone else, typically used maliciously or to spread false information.

Editable Output: Any AI-generated content that can be reviewed and customized by a teacher before it’s shared with students. Teachers and students are expected to fact-check AI-generated content prior to implementing in the instructional/learning process.

Ethical AI Use: Guidelines for ensuring AI tools are used responsibly, fairly, and without bias in educational settings.

FERPA (Family Educational Rights and Privacy Act): A U.S. law that protects the privacy of student education records. It limits how schools and tools can use student data.

General Data Protection Regulation (GDPR): A comprehensive data privacy law from the European Union (EU) that protects the personal data of EU and European Economic Area (EEA) residents by setting strict rules for how organizations collect, process, and store their data. It grants individuals significant rights over their information, such as the right to access, correct, or delete their data, and requires transparency and security measures from organizations handling this data.

Generative AI: A type of AI that creates original content such as text, images, or audio based on instructions or prompts from a user.

Instructional Alignment: Ensuring that AI tools and activities support the curriculum and help meet learning goals to support student academic growth.

Large Language Models (LLM): a software tool capable of corpus-based linguistic analysis and prediction, particularly an artificial intelligence system that processes written instructions (prompts) and is capable of generating natural language text.

Personally Identifiable Information (PII): Any data that can be used to identify a specific student, either directly or indirectly. This includes direct identifiers (student's full name, student ID number), indirect identifiers (parent/family names, addresses, personal characteristics that make identity easily traceable), and other information such as date of birth, social security number, telephone numbers, email addresses, health information, and persistent identifiers like device serial numbers or IP addresses. Under Nevada law, PII is confidential and cannot be disclosed without written consent from the parent/guardian or eligible student.

Prompt: A question, instruction, or phrase you give to an AI tool to guide what it creates. For example, "Write a story about plant life for 3rd grade."

Tool Vetting: The process the district uses to review and approve new AI tools before they're used with students or staff.

Transparency in AI: A principle stating that AI-generated content should be clearly labeled when used in instructional or learning materials.

Appendix A

How to Use AI Tools Responsibly within LCSD

Artificial Intelligence (AI) can be a helpful tool. However, like any tool, it needs to be used with care. These guidelines will help you understand what’s allowed, what’s not, and what to do if you’re unsure.

What You May Do

- Use AI to help **brainstorm ideas** for writing or projects – This could include using AI to generate ideas for a science project or a creative writing assignment.
- Ask AI to **reword or clarify** confusing concepts – Such as asking AI to explain a complex math problem or reword a confusing paragraph in a history textbook.
- Use it for **translation or language support** (if approved by your teacher) – This could be a supportive tool when working on a foreign language assignment under the direction of the teacher.
- You could ask AI to provide **editing assistance** – AI can suggest improvements in grammar and style for an essay, while also reviewing and editing the suggestions before submission.
- AI can be an effective tool for **personal research** – Using AI to find relevant sources or articles for a research paper, while also ensuring that the final work reflects your own understanding and review of the data.
- Use **school-approved AI tools only** – Approved AI models will be available through district infrastructure.
- **Tell your teacher** if you used AI to help with your work – Being transparent with your teacher provides support and understanding to your learning.
- Always **review and edit** what AI gives you before submitting anything – Remember that AI is not without issues. It can provide false information or biased information. Always review and support your findings.

What You May Not Do

- Copy and paste AI-generated answers and turn them in as your own – This would include using AI to generate an essay, or answer math problems, and submitting it without modifications or personal input.
- Use AI to write your entire assignment, story, or essay without permission – These address using AI to write a book report or assignment and submitting it as your own work.
- Use tools that **haven't been approved by the school** – This includes using an unapproved AI tool/program to complete an assignment.
- Enter personal details (like your name, school ID, or health info) into any AI tool – Examples include providing your full name and school ID to an AI tool while seeking help with a project.
- Use AI during a test or quiz unless your teacher says it's okay – Using AI to find answers during an online quiz without direct permission from your classroom teacher.

If You're Not Sure — Ask First

Using AI isn't "cheating" if you're using it the right way with permission, purpose, and honesty. If you're ever unsure, just ask your teacher or a staff member.

Why This Matters

AI can be a powerful tool. However, your thinking, voice, and learning matter most. These guidelines help you learn to use AI responsibly. In addition, please be reminded that if you break the rules regarding using Artificial Intelligence (AI) for school work, you will face consequences just like breaking any other school rule.

Appendix B

Lyon County School District Technology Tool Request Form

For Instructional, School-Wide, or District Use

Submitted by: _____

Role/Job Title: _____

Date: _____

School/Campus (if applicable): _____

Please complete all sections thoroughly. Where applicable, provide examples or links to help reviewers assess the tool's effectiveness. If you are unsure about any question, indicate 'Not Sure' rather than leaving it blank.

1. Tool Information

● **Tool Name:** _____

● **Website or App Link:** _____

● **Vendor or Developer:** _____

● **Type of Tool (Check all that apply):**

Generative AI (e.g. writing, lesson planning, image creation)

Adaptive Learning

Assessment or Feedback Tool

Operations/Communication

Other: _____

● **Purpose of Tool (Check all that apply):**

The platform will solely provide instruction to students.

The platform supports creativity only and will not be providing academic instruction.

2. Intended Use

● **What task or instructional goal will this tool support?**

"Describe how this tool enhances instruction. Examples include differentiating reading passages, simplifying lesson planning, or analyzing student writing for improvement."

• Who will use it?

Educators/Staff

Students

Both

Other (Please describe): _____

• Grade levels or departments involved: _____

3. Data and Privacy

• Does this tool store, process, or share any personally identifiable student data? If yes, specify how it will be protected? (Check all that apply)

Student names

Student work

Grades or assessment data

Email addresses

None

• Does the tool have a publicly available privacy policy?

Yes — [Insert link here]

No

Not sure

• Has the tool been reviewed for compliance with federal, local, and international privacy laws as applicable (e.g., FERPA, COPPA, CIPA, GDPR)?

Yes

No

Not sure

4. Review Questions

How does this tool support instruction or student learning?

What features (if any) help with accessibility, differentiation, or language support?

Does this tool offer features such as text-to-speech, translation options, adaptive learning pathways, or keyboard navigation for students with disabilities?

Can this tool be adjusted to accommodate different reading levels or diverse learning needs?

Please describe the anticipated learning outcomes related to the implementation of the proposed AI tool and the researched based evidence to support use.

Have you personally tested or used this tool?

Yes — (please explain and describe the benefits):

No

5. Additional Notes or Requests

Any additional information the review team should know?

For internal use:

Tool Approved

Tool Approved With Conditions (please explain):

Tool Denied (please explain):

Needs Further Review (please explain):

Reviewed by:

Date:

Next Review (if needed):

DRAFT

Appendix C

Lyon County School District Technology Tool Request Form
Evaluation Rubric

Use this rubric to determine whether a technology tool is appropriate for use in Lyon County School District. A tool should meet expectations in **all** key categories to be approved for instructional use.

NOTE: When reviewing, approving, or evaluating technology tools that involve uploading, entering, or sharing personally identifiable information (PII), confidential, privileged, or other sensitive data, it is essential that all privacy and data protection standards outlined below are met.

Technology Tool

Name: _____

Technology Tool Link: _____

<u>Criteria</u>	<u>Meets Expectations</u>	<u>Needs Review</u>	<u>Does Not Meet</u>
<u>1. Privacy & Data Protection</u>	<u>Tool complies with FERPA/COPPA/CIPA/GDPR. No PII is stored or shared without consent. Vendor has a clear privacy policy and data handling agreement.</u>	<u>Some privacy concerns. Unclear data usage policies. Limited documentation on compliance.</u>	<u>Stores PII without consent. No clear policy or response plan. Uses data for commercial purposes.</u>
<u>2. Teacher Control & Transparency</u>	<u>Output is editable, and the process is visible to the user. Teachers can clearly understand what the technology tool is doing and how to modify results.</u>	<u>Limited ability to customize outputs. Some elements are unclear or operate like a black box.</u>	<u>Teachers cannot edit content or understand how decisions are made. Output is locked or unreviewable.</u>
<u>3. Instructional Alignment</u>	<u>Tool supports curriculum goals, standards, or existing instructional frameworks. It enhances (not distracts from) teaching and learning.</u>	<u>Useful for general tasks but not tied to standards or school priorities. May require significant adaptation.</u>	<u>No clear connection to instruction. Distracts from curriculum or introduces irrelevant content.</u>

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<u>4. Equity & Differentiation</u>	Supports translation, Lexile levels, grade bands, and/or accessible formatting. Designed with diverse learners in mind.	Some features support accessibility, but not all student needs are addressed.	Cannot be adapted for different learners. No multilingual or accessibility features.
<u>5. Implementation Fit</u>	Works with the school's existing systems (Google Workspace, LMS, SIS, etc.). Reasonable pricing and support available. Can be used with little disruption.	Moderate learning curve or integration issues. Some support available.	It doesn't integrate well. High cost, poor support, or major shift needed to implement.
<u>6. Accessibility & Inclusion</u>	The tool complies with WCAG 2.1 standards and offers features like text-to-speech and adjustable font sizes.	Limited accessibility features.	No accessibility features: tools are not usable for students with disabilities.

Overall Score: /6

How to use this rubric:

- Complete the review as a team (Superintendent designated team).
- Indicate the score on this form and the tool request form as applicable.
- Mark Approved, Approved with conditions, Denied, or Needs Further Review on the tool request form with an explanation as applicable.

Appendix D

AI Use Decision Tree: “Should I Use AI for This?”

Teachers and students use this flowchart to guide their thinking when planning to use AI in your teaching and learning. It helps ensure alignment with district policy and instructional goals.

Step 1: What is the purpose of AI in this assignment?

- **Appropriate Uses:** Supporting research, brainstorming, summarization, translation, accessibility tools, personalized feedback, etc.
- **Caution:** Assisting with content generation, idea expansion, or formatting—should be reviewed carefully for originality and alignment with learning objectives.
- **Avoid:** Directly replacing student work (e.g., writing full essays, solving math problems, completing projects). If the tool requires the use of PII, has it been approved for district use?

Step 2: Will AI enhance learning rather than replace critical thinking?

- **YES:** AI is used as a supplementary tool to encourage deeper learning, reflection, or analysis.
- **MAYBE:** AI is used to generate content or provide structure—requires oversight to ensure students engage meaningfully with the material.
- **NO:** AI performs the cognitive work students should be doing themselves.

Step 3: Are students aware AI is part of the process?

- **YES:** Transparency builds trust and models ethical technology use. Consider guiding students in responsible AI use.
- **PARTIALLY:** AI is used but not disclosed—evaluate whether this impacts student engagement or expectations.
- **NO:** Hidden AI use may lead to misunderstandings about effort, learning, and authenticity.

Step 4: Does use of this AI tool comply with district academic honesty policies?

- **YES:** AI supports the learning process and does not undermine the intent of the assignment.

- UNCLEAR: AI-generated work needs verification to ensure originality and alignment with expectations.
- NO: AI-generated work violates plagiarism rules or academic honesty policies.

Step 5: Does use of this AI tool align with district/school policies?

- YES: Approved tools are used responsibly and ethically.
- RESTRICTED: AI tools need review or approval before classroom implementation.
- NO: AI use contradicts school guidelines or data privacy standards.

Final Decision:

- If ALL responses are → AI can be integrated responsibly into the assignment.
- If there are responses → Adjust the assignment or clarify expectations before proceeding.
- If any responses are → Reconsider the AI's role and modify the approach to prioritize student learning.

Quick Reminders:

- AI should save time — not replace your professional judgment
- Review everything. Edit everything. Own the final product
- If you're unsure, ask your teacher, administrator, or other trusted adult

Appendix E

**Employee Acknowledgment of Technology and
Artificial Intelligence (AI) Acceptable Use**

I, _____ (include full-time, part-time, substitutes, volunteers, etc.), hereby acknowledge that I have received, read, and understand the Use of Artificial Intelligence (AI) Policy (IAA) and the Information Technology Policy (GBBP) as set forth by the Lyon County School District Board of Trustees. I understand the expectations and my responsibilities as outlined in this policy. I agree to abide by all the terms and conditions of the policy. **I understand that unauthorized access, use, or disclosure of personally identifiable information (PII) of any individual may result in disciplinary action and may also subject me to personal civil liability and monetary penalties under federal and Nevada state law.**

Printed Name: _____

Signature: _____

Date: _____

Administrator/Manager/Supervisor Acknowledgment:

I confirm that I have reviewed the Use of Artificial Intelligence (AI) Policy with the above-named employee and that the employee has acknowledged understanding of the policy.

Supervisor's Print Name: _____

Supervisor's Signature: _____

Date: _____

Appendix F

Sample Letter from School Administration to Parents/Families

Use of Artificial Intelligence (AI) Tools to Enhance Teaching and Learning

[Place on school letterhead and delete this]

[Date]

Dear Parents/Guardians and Families,

I'm excited to share how [School Name Here] is integrating Artificial Intelligence (AI) into our classrooms in a way that supports learning while maintaining ethical and responsible practices. As AI tools like ChatGPT, Copilot, and Gemini become more common in education, our goal is to ensure they are used in a thoughtful, transparent, unbiased, and secure manner to enhance teaching and learning, not replace it. To achieve this, the Lyon County School District Board of Trustees has developed a new ***Use of Artificial Intelligence (AI) Policy***, which outlines when and how AI tools may be used by teachers, students, and staff. It includes guidance on privacy, academic integrity, and responsible use. You can review the full policy with associated regulations and appendices at www.lyoncsd.org. Simply click the "Board of Trustees" tab, followed by the "Board Policies and Resolutions" link. Then click on the "+" next to "I - Instruction", followed by the document "IAA - Use of Artificial Intelligence (AI)".

What This Means for Your Student:

- Students may use approved AI tools for brainstorming, practice exercises, or translation—but they must never copy full answers or submit work they didn't create.
- Teachers may use AI to create lesson plans and differentiated materials while maintaining oversight. Educators will also receive professional development opportunities to ensure effective, responsible AI integration.
- **Privacy First:** No personal data (for example names, grades, date of birth, address, email address, health information, phone number, or student IDs, etc.) may be entered without parent permission and unless first approved by the district. Parents/guardians may be held liable for damages up to \$10,000 under Nevada law if their child willfully violates the district policy resulting in injury or property damage to others. (See NRS 41.470)
- **Digital Literacy Focus:** We will be teaching students how to use AI responsibly as part of their digital literacy and computer science standards at all grade levels.

As AI is continuously evolving, Lyon County School District officials and school administration will regularly review and update the AI policy to reflect advancements and best practices.

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I know that AI can be a valuable teaching and learning tool, but only when used thoughtfully and aligned with our values as a school community. If you have any questions or would like to discuss AI use at [School Name Here], please contact [Principal's Name Here] at [contact info here] or reach out to your student's teacher directly. Thank you for your continued partnership and support as we help our students own their life-long learning through discovery and connected relationships.

Respectfully,

[Principal Name Here]

[School Name Here]

DRAFT

Lyon County School District Board Memo

Date: Jan 27, 2026

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: 2027-2028 and 2028-2029 Master School Calendar Approval

Recommendation: That the Board of Trustees approve the 2027-2028 and 2028-2029 Master School Calendar.

Background Information:

Board Policy ICA - *Development of a School Master Calendar* states that to maximize student learning a school master calendar will be developed two years in advance and presented by the Superintendent and/or designee to the board.

Both proposed calendars adhere to Policy ICA's requirements: Christmas vacation for two (2) full weeks if possible; spring break for one (1) full week - either the last week of March or the first week of April; the first day of school is prior to Labor Day each year; and Thanksgiving Break for one (1) full week, five (5) school days to begin the Monday before Thanksgiving.

Proposed Calendars:

2027-2028 Calendar

- Start Date: August 18, 2027
- End of First Semester: January 14, 2028
- Last Day of School: June 2, 2028
- Thanksgiving Break: 5 days
- Winter Break: 2 weeks
- Spring Break: 1 week (*first full week of April*)

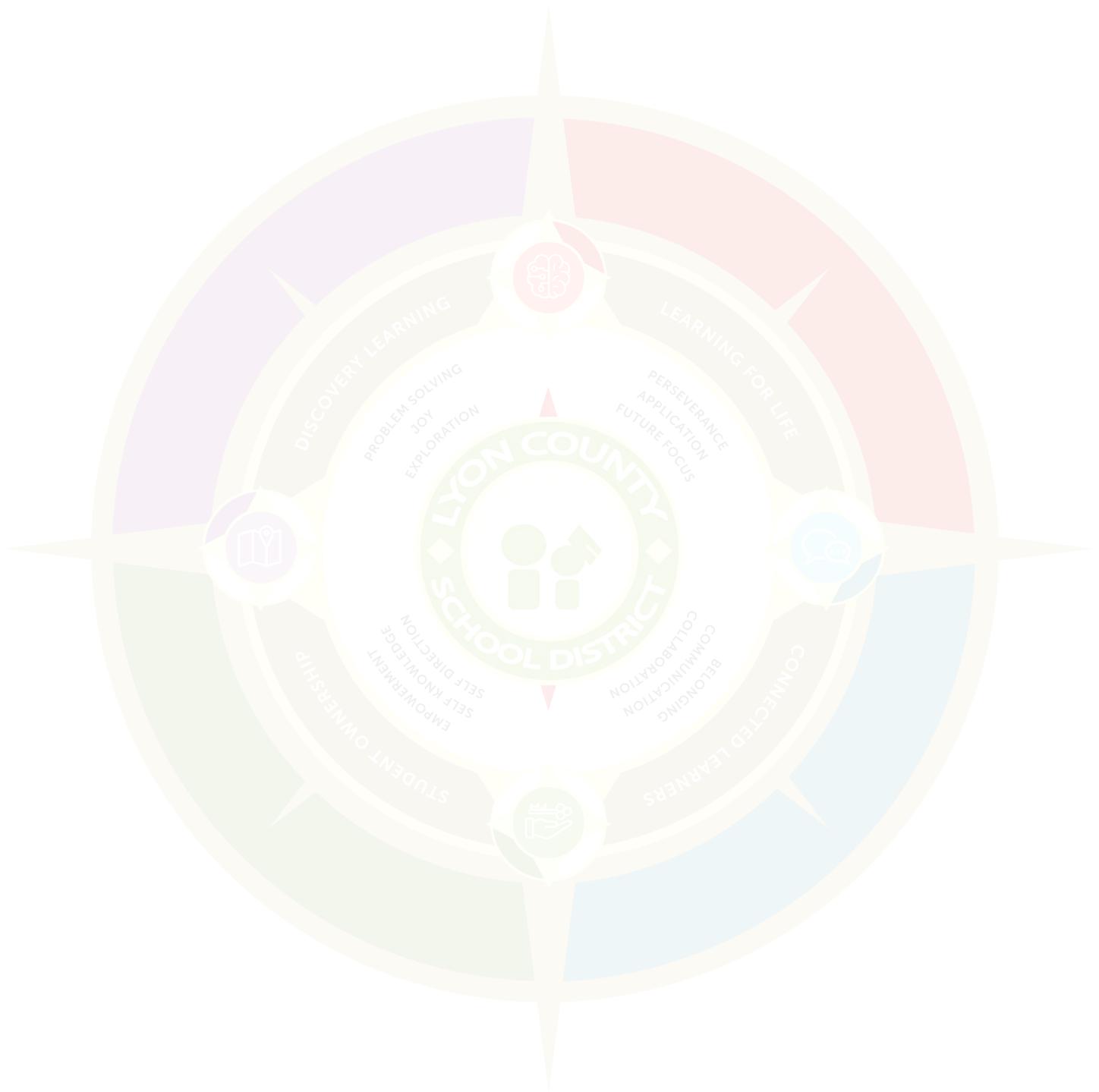
2028-2029 Calendar

- Start Date: August 17, 2028
- End of First Semester: January 19, 2029
- Last Day of School: June 1, 2029
- Thanksgiving Break: 5 days
- Winter Break: 2 weeks
- Spring Break: 1 week (*last week in March*)

Attachments:

Mission Statement Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.

1. Lyon County School District 2027-28 Calendar pdf.
2. Lyon County School District 2028-29 Calendar pdf.



Mission Statement *Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*

Lyon County School District 2027-2028 Academic Year Calendar

July 27						
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Black School is in session
Red School is not in session

First Day of School	August 18, 2027
New Teacher Professional Development (189-day contract)	August 6-11, 2027
Teacher Training/Work Day (185-day contract)	August 12-17, 2027
Parent Teacher Conference Set Aside Days	Oct 20-21, 2027 and March 15-16, 2028
End of Semester, Teacher Work Day (Full Day)	January 14, 2028
First Day of Second Semester	January 18, 2028
Last Day of School 1/2 Day Students	June 2, 2028
Contingency Days	June 5-7, 2028

Nine Week Period Ends	Quarter days	Semester days
10/22/27	1st Quarter	47
1/13/28	2nd Quarter/1st Semester	88
3/17/28	3rd Quarter	43
6/2/28	4th Quarter/ 2nd Semester	92

Holidays	
Labor Day	September 6, 2027
Nevada Day Observed	October 29, 2027
Veteran's Day Observed	November 11, 2027
Thanksgiving Break	November 22-26, 2027
Winter Break	Dec 20 - Dec 31, 2027
Martin Luther King Jr.	January 17, 2028
President's Day	February 21, 2028
Spring Break	April 3 - April 7, 2028
Memorial Day	May 29, 2028

Lyon County School District 2028-2029 Academic Year Calendar

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Black School is in session
Red School is not in session

First Day of School	August 17, 2028
New Teacher Professional Development (189-day contract)	August 7-10, 2028
Teacher Training/Work Day (185-day contract)	August 11-16, 2028
Parent Teacher Conference Set Aside Days	Oct 18-19, 2028 and March 21-22, 2029
End of Semester, Teacher Work Day (Full Day)	January 19, 2029
First Day of Second Semester	January 22, 2029
Last Day of School 1/2 Day Students	June 1, 2029
Contingency Days	June 4-6, 2029

Nine Week Period Ends		Quarter days	Semester days
10/20/28	1st Quarter	46	
1/18/29	2nd Quarter/1st Semester	46	92
3/23/29	3rd Quarter	44	
6/1/29	4th Quarter/ 2nd Semester	44	88

Holidays	
Labor Day	September 4, 2028
Nevada Day Observed	October 27, 2028
Veteran's Day Observed	November 10, 2028
Thanksgiving Break	November 20-24, 2028
Winter Break	Dec 25-Jan 5, 2029
Martin Luther King Jr.	January 15, 2029
President's Day	February 19, 2029
Spring Break	Mar 26-30, 2029
Memorial Day	May 28, 2029

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: Stacey L. Cooper; Deputy Superintendent
Re: Policy IKFB: Policy on Participation in Graduation Ceremonies

Recommendation

Trustee Whisler has requested that LCSD Policy IKFB: Participation in Graduation Ceremonies be brought forward for a first reading.

Background Information

At the December Board meeting, proposed revisions to LCSD Policy IKFB: Policy on Participation in Graduation Ceremonies were discussed. Trustee Whisler motioned to revise it further and bring it to the January meeting as a first reading.

Budget Considerations

None

Discussed at Previous Meeting

12/16/2025

Attachment(s):

Lyon County School District Board Policy IKFB: Policy on Participation in Graduation Ceremonies

POLICY ON PARTICIPATION IN GRADUATION CEREMONIES

It is the policy of the Lyon County School District that all high school students who have earned an Adjusted Diploma, Standard Diploma, or Honors Diploma shall have the opportunity to participate in graduation ceremonies. In addition, students who have earned all appropriate credits, but have not passed examinations required by Nevada Revised Statute and the Nevada Department of Education, may participate in graduation ceremonies as a “ceremony participant” after meeting with their site principal.

The type of diploma each student receives, with the exception of those students who receive an Adjusted Diploma, must be clearly indicated in the ceremony program. Students who receive an Adjusted Diploma will be designated as having received a Standard Diploma in the program. Students not receiving a diploma will be designated as a “ceremony participant” in the program.

All state and district requirements must be met in order for a student to receive the appropriate diploma.

Students who receive an Adult High School Diploma will be awarded their diploma in a ceremony that is separate from the high school ceremony.

In order to honor the graduating seniors and protect the dignity of the graduation ceremony, dress and grooming standards will be developed and outlined in the administrative regulations. These standards will be communicated to all participating seniors at least two weeks prior to the graduation ceremony so that students and families can plan accordingly.

Reference: NRS 390.600 - [390.630](#)

Policy #IKFB

Revised [1/24/17](#) [2/24/26](#)

***PARTICIPATION IN GRADUATION CEREMONIES – ADMINISTRATIVE
REGULATIONS***

LCSD policies apply to graduation ceremonies, including policies associated with proper dress, appropriate behavior, and prohibited activities.

LCSD graduation ceremonies are a formal and honorary occasion. Graduating students are expected to dress in appropriate attire for the graduation ceremony. Graduating students who earned honors (academic, military, school program/club, etc.) will be provided graduation regalia accessories to wear or display during the graduation ceremony.

LCSD also acknowledges that a graduation ceremony is an important milestone and recognizes that in some cultures and/or religions may request modest additions to a graduate's regalia. Students **may will** be allowed to alter their graduation regalia by displaying modest cultural or religious accessories **under the following conditions:** Additionally, all students will be permitted to modestly decorate their graduation caps. Any accessories or decorations must meet the following criteria:

- The accessory/decoration is displayed in a respectful manner.
- The accessory/decoration does not distract from the dignity and purpose of the ceremony.
- The accessory/decoration does not violate LCSD dress code standards.
- The accessory/decoration does not violate any LCSD policy.
- The accessory/decoration receives prior approval from the parent/guardian and school principal/staff member appointed by the principal 24 hours or more before the day of the graduation ceremony.

If decorated or altered regalia does not meet the standards of approval by school administration, students will be given the opportunity to adjust or remove the issues to meet the standards. If a student is not able to adjust or remove the issue, or refuses, they will be provided with the opportunity to wear a blank graduation cap. Students refusing to comply altogether will be denied the opportunity to participate in the graduation ceremony.

NOTE: LCSD school officials are not liable for any lost, stolen, or damaged accessories and/or decorations.

References - LCSD Policies:

- JFCG Student Smoking
- JFJ Dress and Grooming Standards
- JG Student Discipline
- JFCC Safe and Respectful Learning Environment
- JFC Gang Activity or Association

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GB: Employment and Compensation

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GB: Employment and Compensation as a first reading.

Background Information

Lyon County School District (LCSD) currently maintains Board Policy GB: Employment and Compensation, which governs employment references, background checks, licensure requirements, compensation practices, and related employment standards.

The proposed revisions reflect updates recommended to ensure alignment with current Nevada Revised Statutes (NRS), federal law, and best practices for risk management. Revisions clarify existing language, remove redundancy, and incorporate statutory requirements related to employment references, investigations involving alleged misconduct, and background check procedures.

Specifically, the policy expands references to applicable federal law by fully identifying the **Fair and Accurate Credit Transactions Act (FACTA)**, which, along with the Fair Credit Reporting Act (FCRA), governs the use of consumer reports and background checks conducted by third-party agencies.

Updating Board Policy GB ensures LCSD remains compliant with state and federal law, promotes consistent and transparent employment practices, and mitigates legal and operational risk.

Budget Considerations

None

Discussed at Previous Meeting

October 22, 2024

Attachment(s)

Lyon County School District Board Policy GB: Employment and Compensation.pdf

EMPLOYMENT AND COMPENSATION

The [Lyon County School](#) District desires to maintain a productive, efficient, effective, healthy, and safe work environment and, as a result, will conduct pre-employment reference checks, background checks, and/or other investigations of employees as necessary. Because the District is committed to ensuring that information upon which employment decisions are based is accurate and complete, it is the policy of the District to verify employment information prior to making an offer of employment.

Moreover, the District is committed to responding in a consistent manner whenever inquiries are received requesting information regarding current or former employees of the District.

The District shall not enter into an agreement that:

- Has the effect of suppressing information relating to an investigation concerning a report of suspected abuse or sexual misconduct by a current or former employee.
- Affects the ability of the District to report suspected abuse or sexual misconduct to the appropriate authorities.
- Requires the District to expunge information about allegations or findings of suspected abuse or sexual misconduct from any documents maintained by the District unless, after investigating the alleged violation, the District determines that the allegations were false, unfounded, unsubstantiated or inconclusive.

The Superintendent/designee will develop procedures for acquiring and providing employment references.

Reference: NRS [179A](#), 239.012, [NRS 239B](#), [NRS 391](#), 425, 613, [the Fair Credit Reporting Act \(FCRA\)](#), [and the Fair and Accurate Credit Transactions Act \(FACTA\)](#)

EMPLOYMENT AND COMPENSATION - ADMINISTRATIVE REGULATIONS

Acquiring and Providing Employment References

1. Acquiring References

Reference and background checks are conducted to assist the [Lyon County School](#) District in assessing an applicant's fitness for employment with the District. Only those employees designated by the Human Resources Director/designee may acquire employment references. Any employee of the District who attempts to acquire reference information on an applicant must comply with the following:

- a. Obtain a District employment application that is signed and dated by the applicant. The applicant must have completed all relevant sections of the application.
- b. All applicants for employment with the District must provide:
 - i. The name, address and telephone number for the applicant's current employer, any former employer that was a school or school district, and any other former employer with whom the applicant was employed in a position that involved direct contact with children;
 - ii. Any other contact information for an employer or former employer requested by the District;
 - iii. Written authorization for an employer or former employer to release information; and
 - iv. A written statement indicating whether the applicant has:
 - Been the subject of an investigation concerning an alleged sexual offense conducted by an employer, licensing agency, law enforcement agency, agency which provides child welfare services, agency which provides child protective services, or a similar agency. The applicant is not required to provide this information if, after investigating the alleged violation, the employer or agency determined that the allegations were false, unfounded, unsubstantiated or inconclusive.
 - Been discharged, disciplined, had a contract not renewed, asked to resign from employment, resigned from employment or otherwise separated from employment while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation, and was found to have committed the sexual offense.
 - Had a license or certificate suspended or revoked or has been required to surrender a license or certificate while an investigation concerning an

alleged sexual offense was pending or upon conclusion of such an investigation and was found to have committed the sexual offense.

v. Any applicant for employment who knowingly provides false information or willfully fails to disclose any information:

- Is subject to discipline, including, without limitation, suspension or revocation of the person's license, termination of employment or a civil penalty; and
- Is guilty of a misdemeanor.

c. Upon receipt of the information set forth above, the District may:

i. Contact each employer and former employer provided and request that the employer provide:

- The dates of employment of the applicant; and
- A written statement indicating whether the applicant has:
 - Been the subject of an investigation concerning an alleged sexual offense conducted by the employer. An employer or former employer is not required to provide this information if, after investigating the alleged violation, the employer determined the allegations were false, unfounded, unsubstantiated or inconclusive.
 - Been discharged, disciplined, had a contract not renewed, asked to resign from employment, resigned from employment or otherwise separated from employment while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation and was found to have committed the sexual offense.
 - Had a license or certificate suspended or revoked or has been required to surrender a license or certificate while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation and was found to have committed the sexual offense.

ii. Ensure the applicant has a license authorizing the applicant to teach or perform other educational functions at the level and in the field for which the applicant is applying for employment, if a license is required, and that the applicant is otherwise eligible for employment.

iii. Verify that the Department of Education (DOE) has not received notice that the applicant is a defendant in a criminal case.

iv. An employer or former employer contacted by District:

- Shall provide the information requested not later than 20 days after the date of request.

- Is immune from civil and criminal liability for any act relating to the provision of such information, unless the employer or former employer knowingly provides false information. Such information is privileged and must not be used as the basis for any action against the person or entity that provided the information.
- v. Except as otherwise prohibited by federal or state law, an employer or former employer who willfully fails to disclose any information required is subject to discipline, including, without limitation, a civil penalty.
- vi. The District shall request the employer that conducted the investigation concerning an alleged sexual offense, discharged, disciplined or dismissed the employee or asked the employee to resign from employment to provide additional information concerning the matter and all records related to the matter, including, without limitation, any documents relating to a disciplinary action taken against the employee, disciplinary records or documents used in the decision made by the employer concerning the investigation.
- vii. An employer contacted by the District:
- Shall provide the information requested not later than 60 days after the request is made.
 - Is not required to disclose any information or records held by the school police of the school district.
 - Is immune from civil and criminal liability.
- viii. Except as otherwise prohibited by federal or state law, an employer who willfully fails to disclose any information required is subject to discipline, including, without limitation, a civil penalty.
- ix. The District may authorize provisional employment of a person for a period not to exceed 90 days pending the review of information submitted pursuant to the requirements set forth in this policy if the District determines the applicant is otherwise qualified and:
- The applicant provided the required statement;
 - The District has no knowledge of information pertaining to the applicant that would disqualify the applicant from employment;
 - The applicant swears or affirms that they are not disqualified from employment; and
 - The applicant is directly supervised by a permanent employee in any duties that involve direct contact with students.
- x. The District:
- Shall not be held liable for any damages resulting from the failure of an entity not subject to the jurisdiction of this State to respond to a request for

information or any inaccuracy of omission in the information submitted to the District.

- Is immune from civil or criminal liability for considering the information submitted when deciding whether to employ an applicant or continue to employ a person.

Note: For positions that require a Commercial Driver's License (CDL) or otherwise defined as safety-sensitive positions by 42 CFR Part 382 and U.S. Department of Transportation (DOT) regulations, the District shall obtain, pursuant to an applicant's written consent, information on the applicant's alcohol tests and/or verified positive controlled substance test results, and refusals to be tested within the preceding two years from date of application which are maintained by the previous employers.

The District will maintain strict confidentiality of all reference information. Only employees, supervisors, or management officials of the District who have a demonstrable work-related need-to-know should be accorded access to such information.

2. Providing References

All requests for employment information shall be referred to the Executive Director of Human Resources or designee. Only those personnel designated by the Executive Director of Human Resources are authorized to release employment information to third parties.

The District has a *Neutral Reference* stance, as well as a LCSD Board Policy GAC: *Confidential Information* for employers who are not school districts, private schools, charter schools, university schools for profoundly gifted students, or contractors or agents who work at schools in this state. Only the following personnel information and employment records that the District maintains concerning current and former employees shall be provided upon request:

- Name
- Class/Job Title
- Dates of Employment
- Rate of pay

Information regarding an employee terminated for violent actions in the workplace or who may have demonstrated dangerous behavior in the workplace will be provided only after consultation with the District's legal counsel.

In addition, the District will:

- Provide information requested by public schools, private schools, charter schools, university schools for profoundly gifted students, and/or contractors or agents who work at schools in this state not later than 30 days after the date of request and will include the following information:
- The dates of employment of the applicant; and
- A written statement indicating whether the applicant has:

- Been the subject of an investigation concerning an alleged sexual offense conducted by the district. This information will not be provided if after investigating the alleged violation, it was determined the allegations were false, unfounded, unsubstantiated or inconclusive.
- Been discharged, disciplined, had a contract not renewed, asked to resign from employment, resigned from employment or otherwise separated from employment while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation and was found to have committed the sexual offense.
- Had a license or certificate suspended or revoked or had been required to surrender a license or certificate while an investigation concerning an alleged sexual offense was pending or upon conclusion of such an investigation and was found to have committed the sexual offense.

The District is immune from civil and criminal liability for any act relating to the release of such information, unless the District knowingly provides false information.

Except as otherwise prohibited by federal or state law, if an employee who is responsible for providing this information willfully fails to disclose any information required, the employee is subject to discipline, including, without limitation, a civil penalty.

Upon request, the District shall provide, not later than 60 days after the request is made, additional information including, without limitation, all documents and records concerning an alleged sexual offense or documents and records relating to discharge, discipline or dismissal of the employee, as well as any documents used by the District in requesting an employee to resign from employment.

The District is not required to disclose any information or records held by the school police of the District.

Employment information and opinions regarding the character, honesty, and potential for violence of the District's employees may be provided to governmental employers, including, but not limited to, any federal, state, county, municipality or city employers; or any other private (non-governmental) employer where the employee's character, honesty, and potential for violence are relevant issues. Examples include, but are not limited to, jobs which involve public safety, entrustment for the care or safety of children, the elderly, or health care patients; or positions having access to money and/or valuables. Information in this section may be provided after consultation with the District's legal counsel.

The District must provide information requested by public safety agencies in accordance with NRS 239B.

Records that are required for employees in safety-sensitive positions, as defined in 42 CFR Part 382 and DOT regulations, shall be made available to subsequent employers upon receipt of written request from the employee or former employee.

In accordance with NRS 239.012, a public officer or employee who acts in good faith in disclosing or refusing to disclose information and the District, are immune from liability for damages, either to the requester or to the person whom the information concerns.

Background Checks on Applicants/Employees

1. Background Checks

The District desires to maintain a productive, efficient, effective, healthy, and safe work environment and, as a result, will conduct pre-employment background checks of applicants, and current employees as necessary.* Background checks may include verification of employment, educational background, criminal/court history records check; credit report check; military records check; drug test for safety-sensitive positions; character references, and other publicly available information deemed to be job related. In addition, if the position requires driving a vehicle, a Department of Motor Vehicles (DMV) search may be conducted. If the position involves contact with minors or with any persons having diminished capacity to care for themselves, a search of government sex offender registries **may will** be conducted **per NRS 391**. If the position requires licensing or certification, the institution and/or licensing authority may be contacted to verify possession of education, licenses, and/or certificates.

*** NOTE:** *If these investigations are conducted by external third parties (also called “consumer reporting agencies” (CRA)), they will be governed by relevant provisions of the Fair Credit Reporting Act (FCRA) and the **Fair and Accurate Credit Transactions Act (FACTA)**. FCRA and FACTA cover background checks and other investigations for prospective employees, and current employees in certain situations, such as a promotion to a position requiring additional information. FCRA and FACTA specifically do not apply to investigations of alleged misconduct, such as unlawful harassment charges. Nevada law (NRS 613) restricts the use of consumer credit information to limited positions.*

Unless, pursuant to a specific provision of state or federal law, the criminal history of an applicant for employment may be considered only after the earlier of:

- **The final interview; or**
- **A bona fide conditional job offer of employment has been made.**

This provision does not apply to an applicant for a position that is a peace officer or firefighter, or one that has physical access to a computer or other equipment used for access to the Nevada Criminal Justice Information System or the National Crime Information System, or other positions exempted by state or federal law.

***NRS 179A requires organizations which provide care or care placement services to children, elderly persons, or persons with disabilities to conduct background checks through the Central Repository for Nevada Records of Criminal History to determine fitness of employees, volunteers, and persons applying to be an employee or volunteer, independent contractors, and**

vendors who have supervised or unsupervised access to children, elderly persons, or persons with disabilities.

2. Consumer Reporting Agencies Reports

The types of reports that may be requested from consumer reporting agencies under this policy include, but are not limited to credit reports, criminal records checks, court records checks, driving records, and/or summaries of educational and employment records and histories. These reports or checks are also called “consumer reports.” The information contained in these reports may be obtained by a consumer reporting agency from public record sources or through personal interviews with the applicant’s or employee’s coworkers, neighbors, friends, associates, current or former employers, or other personal acquaintances. These are sometimes referred to as “investigative consumer reports.” Any information contained in such reports may be taken into consideration in evaluating an applicant’s or employee’s suitability for employment, promotion, reassignment, or retention.

3. Disqualification for Hire

If the District secures documented information that a candidate selected for employment has been convicted of a felony involving physical violence or moral turpitude, that candidate may not be hired, and any contingent offer of employment may be withdrawn. The District will communicate this requirement to all applicants prior to hire.

Licensure/Occupational Certification

The District mandates that, if required by the current job, all employees obtain and maintain a valid license, certificate, permit, or other occupational certification issued by the state, county, city, or other applicable authority.

If an employee receives notice that one’s own license, certificate, permit, or occupational certification has not been renewed, **or** has been revoked, or has expired the employee must immediately notify the administrator or manager/supervisor of such revocation. The employee shall not perform any task or function for which the license, certificate, permit, or occupational certification is required after the employee has received notice of revocation, **or** non-renewal, or expiration of such license, permit, etc.

Employees who do not have a required license, certificate, permit, or occupational certification will not meet the job requirements. Failure to meet the job requirements may result in termination.

The District may conduct a review of driver’s license records annually for those employees required to drive as a part of their duties.

Each employee whose job duties require the use of an automobile for transportation is required to possess current in force vehicle liability insurance or provide an alternate means of transportation. If at any time current in force vehicle liability insurance is not in effect, the

employee must notify the direct supervisor within one working day. The following minimum vehicle liability insurance limits are recommended for all drivers: \$100,000.00 bodily injury liability per person, \$300,000.00 bodily injury liability per accident, and \$50,000.00 property damage liability.

Salaries/Compensation

1. Hiring Rate of Pay

The normal hiring rate is the first step of the pay range for the position's classification. Advanced step appointments and accelerated step advancement may occur only upon authorization by the Superintendent/designee.

2. Job Offers

Offers for employment and commitments for pay on hire are made in the job offer letter. Hiring appointment placement on the pay schedule is governed by the applicable collectively bargained agreement and policy under the direction of the Executive Director of Human Resources and/or Superintendent when disputes arise.

Orientation time will not be paid for employees.

3. Pay Rate Reviews and Increases

The District periodically reviews the pay ranges, which consist of a series of pay steps for each position. This review includes an evaluation of the ranges and steps and, when appropriate, an adjustment of these ranges. Employees who are not paid at the maximum of the pay range for their position are eligible to be considered for a pay increase according to the applicable collectively bargained agreement, contract, or policy.

4. Payroll Distribution

Employees will be paid on the 20th day of each month. When the 20th falls during a holiday or weekend, payday will be the last working day preceding the holiday or weekend. All staff will be paid on the current month basis in twelve equal installments.

5. Fractional Pay or Deductions

For the purpose of figuring additions to pay, fractional year contracts, and deductions, the number of actual work days will be used to determine the daily rate of pay. For

employees other than teachers, the number of workdays will be determined according to contractual arrangement for each category.

6. Rates of Pay/Compensation

The Board of Trustees shall determine pay rates and related benefits for all personnel not covered by a negotiated agreement.

7. Non-Discrimination

NRS 613.330 states it is unlawful to discriminate against an employee for inquiring about, discussing, or voluntarily disclosing information about their own or another person's wages. This does not apply to any employee who has access to or information about the wages of other employees as part of their essential job functions and discloses that information to a person who does not have access to that information unless the disclosure is ordered by the Labor Commissioner or court.

DRAFT

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBAA: Coaching Athletics

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBAA: Coaching Athletics as a first reading.

Background Information

Lyon County School District (LCSD) currently maintains Board Policy GBAA: Coaching Athletics establishes the District's expectations for coaching practices that prioritize student safety and supervision and reinforce that athletics are an extension of the school day/classroom environment.

The revisions to GBAA: Coaching Athletics are intended to clarify and strengthen portions of the policy, primarily around scope and alignment with NIAA/NAC requirements, coach eligibility/training expectations, incident reporting procedures, and language related to hiring and annual evaluations/reappointment, specifically:

1. Updates coaching eligibility/training: Aligns more explicitly with NAC 385B.798, clarifies acceptable training providers, and adds a 3-year concussion training renewal requirement.
2. Clarifies scope: Policy now explicitly applies to LCSD and NIAA-sanctioned athletics and states the District does not govern non-LCSD/NIAA participation if it complies with state law.

Budget Considerations

None

Discussed at Previous Meeting

July 22, 2025

Attachment(s)

Lyon County School District Board Policy GBAA: Coaching Athletics.pdf

COACHING ATHLETICS

It is the policy of the Lyon County School District (LCSD) Board of Trustees ~~to assure~~ that students participating in athletics are safe and supervised at all times. The Trustees expect the standards of the persons selected to coach student athletics ~~events to~~ be commensurate with those expected in the school's/District's classrooms. No child shall be put at undue risk while participating in ~~sanctioned~~ athletic/sporting events, nor ~~in the~~ preparation of these events. This policy applies to LCSD and Nevada Interscholastic Activities Association (NIAA) sanctioned athletics and other competitive events. The LCSD takes no position on, nor does it attempt to govern, a student who chooses to participate in non-LCSD or NIAA sanctioned athletics and other competitive events, so far as such participation is in compliance with NAC 385B.376.

School/District and NIAA sponsored athletics are learning opportunities for students as an extension of the traditional classroom. These opportunities allow students to experience life lessons in a safe and structured learning environment. Because it is an extension of the classroom, all rules, policies, and laws governing the classroom/school are applicable to athletics.

Coaches may set reasonable expectations and rules for participating on their respective athletic team, so far as they are consistent with this policy and NIAA regulations. Coaches are expected to work cooperatively with each other to ensure that student athletes are able to participate in as many extra-/co-curricular opportunities as possible at the school.

Coaches are expected to adhere to the vision, mission, and values of the school/District and model their behavior accordingly. They are to maintain the highest standards and instruct their student athletes to do the same. This is especially true as it applies to the treatment of the opposing team and athletic officials. Coaches shall never use racially charged language, profanity, obscene/aggressive/threatening/degrading language and/or gestures, nor allow their student athletes to ~~do so~~ engage in such prohibited conduct or behavior.

Coaches will ensure that the bench area, locker room, bus, or any other part of the facility used for practice, competition, or travel is clean and orderly before departing from the event/activity. This is especially applicable when LCSD coaches and students are guests at a competitor's facility.

Coaches will always enforce the District's and NIAA's sportsmanship rules and strive ~~for the~~ goal of to earning the highest sportsmanship recognition award provided by the NIAA, division, league, etc.

Coaches receiving fouls, penalties, ejections, removals, or anything similar in a sport for unsportsmanlike behavior are subject to discipline at the discretion of school administration. This may include suspension, reduction in pay (fine) and/or termination. Coaches are responsible for reporting fouls, penalties, ejections, removals, or anything similar in a sport for unsportsmanlike behavior to their athletic director/administrator immediately, but not later than 24 hours after the occurrence. This reporting requirement includes coaches', student athletes', and parents'/guardians'/spectators' unsportsmanlike behaviors resulting in fouls, penalties, ejections, removals, or anything similar.

A verbal report will satisfy the time requirement, but a written report on the approved form will be submitted within 5 school/business days to the athletic director/administrator. The athletic director/administrator for each school will provide a report of these incidents to the office of the superintendent after each athletic season. An annual report will be submitted to the LCSD Board of Trustees each year during the regularly scheduled meeting in July.

The Trustees ~~seek to assure~~ **require** that all persons selected for coaching positions ~~hold to~~ **comply with** the highest standards ~~set~~ forth herein and by the Nevada Interscholastic Activities Association (~~hereafter~~ NIAA) **as outlined** in ~~section (NAC)~~ NAC 385B.798 which states:

Coaches: Required certification and courses:

1. A ~~coach~~ **person** of a school is not eligible to coach ~~during the~~ **for a** school ~~year after the~~ **year the school hires him as a coach** unless he **or she** is certified in cardiopulmonary resuscitation (**CPR**) and completes the following courses, or the equivalent of those courses **approved by the Executive Director**, offered by the **Coaches Education Program of the National Federation of State High School Associations** **or the American Sport Education Program**:
 - a. **Coaching Principles; and Fundamentals of Coaching, offered by the National Federation of State High School Associations, or Coaching Principles, offered by the American Sport Education Program;**
 - b. **Sport First Aid First Aid, Health and Safety for Coaches, offered by the National Federation of State High School Associations, or Sport First Aid, offered by the American Sport Education Program; and**
 - c. **Head Injuries/Concussion in Sports, offered by the National Federation of State High School Associations.**
2. **To maintain his or her eligibility to coach a school, a person must complete the course specified in paragraph (c) above at least once every 3 years after the person begins his or her employment as a coach for a school.**

All paid coaches (**head** and assistants) ~~will need to~~ **must** be ~~at least~~ **at least** twenty-one (21) years of age **or older**. ~~Due to the need to verify the aforementioned requirements, as well as to verify other~~

~~facts submitted as part of the application process, a~~ All submissions for coaching positions shall be presented to the Lyon County School District Board of Trustees no later than two (2) calendar months previous to the commencement of the season for that particular sport. If practices would be expected to start earlier ~~than two (2) months~~ prior to the season starting, the submission will be presented at least two (2) months prior to the beginning of practices for that sport. Submitted candidates are expected to be those chosen by the school administrator due to their superior qualifications, including their effectiveness in building positive relationships with students. In the event that a coaching position becomes unexpectedly vacant ~~(coach not available due to unforeseen circumstances)~~, the school administration shall appoint an interim coach from the available applicants and/or current assistant coaches. Once a new coach is selected by school administration, the chosen applicant will be put before the board for approval.

In order to ~~assure~~ ensure that all students receive the attention in coaching that they deserve, no coach will be allowed to coach more than one sport at a time, nor will any individual be allowed to coach more than four sports in any calendar year, unless documented extenuating circumstances exist and approved by the Superintendent or designee ~~due to extenuating circumstances~~.

All coaches will be evaluated by the principal or athletic administrator within two weeks of the conclusion of the respective sport's state tournament. This evaluation will include a survey of the student athletes who participated in the respective sport. Student athlete surveys may impact the overall evaluation of the coach. Survey results will be shared with coaches so they can reflect and improve.

If ~~the~~ a LCSD permanent employee coach receives a "Highly Effective" or "Effective" evaluation for a given sport, a letter of intent to coach the following season will be issued, therefore not requiring the coach to reapply for the coaching position he/she currently holds, ~~regardless of whether the coach is a LCSD permanent employee or non-LCSD permanent employee~~. If a LCSD permanent employee coach resigns, is terminated, or receives an "Ineffective" evaluation for a given sport, they will not be eligible to apply for that particular coaching position for at least two years. ~~‡~~The principal will advertise the position, conduct interviews, and submit the name of the best candidate to the Board of Trustees for approval.

Any non-LCSD permanent employee coach receiving a "Highly Effective" evaluation for a given sport will be issued a letter of intent to coach the following season, therefore not requiring the coach to reapply for the coaching position he/she currently holds. A non-LCSD permanent employee coach who receives an "Effective" evaluation will be required to re-interview for their respective coaching position. Any non-LCSD permanent employee coach who is terminated, resigns, or receiving receives an "Ineffective" evaluation will not be eligible to apply for that particular coaching position for at least two years. The principal will advertise the position,

conduct interviews, and submit the name of the best candidate to the Board of Trustees for approval. ~~All coaching positions being filled with non-LCSD permanent employee coaches will be opened for interviews each year unless the coach received a “Highly Effective” evaluation.~~

All of the expectations outlined above will be reviewed ~~each year~~ regularly to ensure they are properly maintained. This policy shall apply to coaching of athletics at all grade levels in the Lyon County School District.

Reference: NAC 385B

DRAFT

Policy #GBAA
Revised ~~4/26/22~~ 2/24/26

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBCA: Leaves

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBCA: Leaves as a first reading.

Background Information

The staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provides school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability.

Policy GBCA on Leaves provides more details on the types of leave available and provides clearer language on the guidelines of each. The District does recognize that certain absences may be unavoidable and want employees to understand the type of leaves they are eligible for based on the collective bargaining agreement.

Budget Considerations

None

Discussed at Previous Meeting

January 21, 2025

Attachment(s)

Lyon County School District Board Policy GBCA: Leaves

LEAVES

The District believes that the regular attendance of employees is vital to the success of the District's educational program. Accordingly, employees are expected to report to work every day. However, the District does recognize that certain absences may be unavoidable. Therefore, employees may be eligible for the following leave based on their respective employment contract or the applicable collective bargaining agreement (CBA).

1. Annual/Personal Leave Accrual

Annual and Personal Leave accruals are outlined in each collectively bargained agreement and/or individual employment contract.

An employee requesting annual/personal leave must enter the leave request into the employee attendance management system as soon as possible, and notify their respective administrator or manager/supervisor/lead as applicable.

2. Sick Leave

An employee requesting sick leave for five consecutive days or fewer must enter the leave request into the employee attendance management system as soon as possible, and notify their respective administrator or manager/supervisor/lead as applicable.

Sick Leave accruals are outlined in each collectively bargained agreement and/or individual employment contract.

Employees will be required to use sick leave concurrently with FMLA leave.

Abuse of sick leave may be cause for disciplinary action, up to and including termination. If abuse is suspected, substantiating evidence which may include, but is not limited to, a certificate from a health care provider may be required.

An employee on sick leave over five consecutive days shall notify the administrator or manager/supervisor as soon as the employee is able to return to work (RTW). An employee returning from an extended absence shall give as much advance notice of return as possible. The District may also require a statement from a licensed health care provider certifying the employee's fitness to RTW as listed in the *Procedure* section below.

A. Procedure

i. Leave Approval

An employee shall complete an appropriate leave request form as soon as the need for a leave is known and if the leave will be for more than five days. The District shall determine whether to approve the requested leave.

ii. Notification

Any employee who is ill or unable to report to work for any reason shall notify the administrator or manager/supervisor as soon as possible before their normal work reporting time. In the event of a continuing illness, the employee shall continue to notify the administrator or manager/supervisor of their condition on a daily basis or at appropriate intervals authorized by the administrator or manager/supervisor. The District may deny sick leave requests which are not in compliance with this policy or the CBA.

iii. Health Care Provider's Certification

The District may require an employee who has been absent using sick leave for themselves or family to provide a medical health care provider's statement certifying that the illness/injury incapacitated or affected the employee from performing assigned duties, or that the absence was necessary for the employee or family member to make full and timely recovery, or was appropriate to avoid the spread of a contagious disease. The statement may also certify the employee's fitness for RTW. A health care provider's statement is required when specifically requested by the administrator or manager/supervisor. Whenever an employee qualifies for FMLA leave, the employee is required to submit to the District the Certification of Health Care Provider form referenced in the *Family and Medical Leave Act* policy.

3. Leave of Absence Without Pay

The District may approve leaves of absence without pay up to one year according to applicable CBAs and extenuating circumstances. Such leave may be extended at the sole discretion of the District. Exceptions for leave may be provided as required by law. The District will require the use of all accrued paid leave prior to granting leave without pay.

Employees on approved leave of absence without pay may continue their medical, dental, and vision insurance coverage in accordance with the Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit continuation regulations, or as required by laws or statutes, or as permitted by the applicable CBA.

Employees on approved leave of absence without pay are required to RTW on the first workday following the end of leave at their regularly scheduled time. An employee who does not return from a leave of absence without pay on the first workday at the regularly scheduled time following the end of a leave will be considered to have resigned.

The District may require a health care provider's certification or other appropriate type of verification to substantiate a need for a medical leave of absence without pay. The District may also require a statement from a health care provider certifying the employee's fitness to RTW no later than the date of return.

Employees on unpaid leave will not accrue any leave benefits. The District's paid insurance benefit will cease at the end of the month on which the employee went on unpaid leave.

4. Court Leave for Jury Duty or Serving as a Witness on Behalf of the District

Court leave will be granted to allow employees to serve as a juror or as a witness in a court proceeding on behalf of the District, provided that neither the employee nor the employee's collective bargaining representative is a party to the action. Employees shall provide their administrator or manager/supervisor with relevant documents verifying the need for court leave as soon as the need becomes known.

Eligible employees shall be compensated for court leave subject to the following conditions. Casual, seasonal, or temporary employees will be granted time off without pay for jury duty. Casual, seasonal, or temporary employees serving as a witness on behalf of the District will be paid their hourly rate based on their normal work schedule.

- A. The employee's base rate of pay shall be limited to compensation for court and travel time which occurs during the employee's regularly scheduled hours of work. Court leave will not result in payment of overtime or be considered as hours worked for purposes of determining eligibility for overtime.
- B. Upon completion of jury/court/witness service for which the employee received regular pay, the employee will immediately forward any compensation received from the court or other party to the District upon receipt. Reimbursements received for out-of-pocket expenses, such as meals, mileage, and lodging, may be kept by employees unless the District has reimbursed the employee for such expenses or such expenses were paid by the District.
- C. An employee shall not receive pay for the work time missed if the employee is required to miss work because of court appearances in a matter to which the employee is a party or to serve as a witness for a party who has filed an action against the District. However, the employee may choose to use accrued personal or annual leave.

An employee who is serving as a witness and is not required to report to court until after the start of their workday or who is released from court before the end of the scheduled workday shall report to work for the hours which are not required for court duty or for related travel time.

Employees who are required to report to jury duty will not be required to work eight hours prior to reporting. If the employee's service lasts four hours or more, including time going and returning from court, the employee will not be required to work between 5 p.m. of the day of the jury duty and 3 a.m. the following day per NRS 6.190.

5. Military Leave under Federal Law

Employees who are members of the uniformed services are entitled to military leave and to reemployment rights as provided under the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA). The uniformed services covered include the Army, Navy, Marines, Air Force, Coast Guard, Public Health Service Commissioner Corps, the reserve components of these services, and any other category dispatched by the President in time of war or nations emergency. The Army National Guard and Air National Guard are also covered.

A. Notice and Notification

The District will provide employees with notice of their rights under the Uniformed Services Employment and Reemployment Rights Act (USERRA). This requirement may be met by posting the notice where the District customarily places notices for employees. The District may require written (orders) or verbal notice of service obligation, but will waive the requirement if notice is impossible or unreasonable.

B. Compensation and Benefits

i. Leave Without Pay

- The District will treat the employee the same as any other employee on leave without pay.
- The employee may choose to use annual leave and compensatory time, if any, before going on leave without pay.

ii. Health Insurance

- *Service 30 days or less:*
 - There is no impact to the employee's insurance coverage, including life insurance that is included in the health insurance package. During the 30-day time period, the District and employee premium payments or obligations, if any, remain unchanged.
- *Service more than 30 days:*
 - There is no impact to the employee's insurance coverage, including life insurance, that is included in the health insurance package while employees are in paid leave status; the District and employee premium payments or obligations, if any, remain unchanged.
 - Employees on approved leave without pay may continue coverage similar to that required by the Consolidated Omnibus Budget

Reconciliation Act (COBRA) for up to 24 months or until the date of timely reemployment, whichever is shorter and as outlined in the “leave without pay” (see Reemployment section above below). The District will reinstate coverage upon the employee’s prompt reemployment without the imposition of exclusions or waiting periods.

iii. Seniority

- An employee is entitled to the seniority (and rights and benefits governed by seniority) accrued at the commencement of military leave plus any additional seniority rights and benefits that the employee would have attained if the employee had remained continuously employed (the “escalator principle”). However, as a probationary period is a bona fide period of observation and evaluation, the returning employee must complete the remaining period of probation upon reemployment. The District will count time served for the purpose of determining annual and sick leave accrual rates. Additionally, the District will must count time in the military when determining the employee’s rate of pay. The employee will not accrue annual or sick leave during the absence. The “escalator principle” will be applied to a returning employee’s opportunities to take promotional examinations or skills tests, and to merit pay increases.

iv. Retirement

- Time served will be counted as work time for purposes of retirement. The District must make contribution payments to the retirement plan as if the employee had not left, provided the employee returns to work and makes any required employee contributions within certain timeframes, if applicable (See 20 C.F.R. §§ 1002.259-1002.267). The District contribution will be based on the rate of pay the employee would have been paid had they not been called to military service (e.g., a grade-and-step pay system). An exception to this requirement is when the higher pay is based on additional knowledge, skill, or ability that can only be gained by work experience.

v. Death or Disability

- If an employee does not return to work due to death or disability, the survivor or disability benefit is treated as if the employee had been working until the date of the death or disability. The District will make the retirement contribution up to the date of the death or disability.

vi. Other Leave

- The District will count time served in the military when calculating the employee’s Family Medical Leave Act (FMLA) eligibility.

vii. Reemployment

- An employee has certain report-to-work obligations following military service. Eligible returning service members will be promptly reemployed, which in most cases means within two weeks of reporting. The employee's report-to-work obligations are:
 - a. *Service of one to 30 days:* The beginning of the next regularly-scheduled work period on the first full day following completion of service, and expiration of an eight-hour rest period following safe transportation home.
 - b. *Service of 31 to 180 days:* Application for reinstatement must be submitted not later than 14 days after completion of military duty.
 - c. *Service of 181 or more days:* Application for reinstatement must be submitted not later than 90 days after completion of military duty.
- The deadline for reinstatement may be extended for up to two years for persons who are convalescing due to a disability incurred or aggravated during military service, and the District will make reasonable accommodations for the disability.
- Employees will be reinstated to the position they would have attained if continuously employed during their absence (the "escalator position"), with the same seniority, status, and pay, and other rights and benefits determined by seniority. This may include a higher position if the employee would have been promoted during the leave, or a different position if the former job was eliminated. The District will provide necessary training or retraining to qualify the employee for the escalator position, if needed, unless doing so would be an undue hardship.
- Reemployment rights apply to veterans whose cumulative period of uniformed service does not exceed five years while employed by the same District. Time spent in National Guard and reservist training does not count towards the five-year period.

viii. Discharge

- If time served is greater than 30 days but less than 181 days, an employee may not be discharged within 180 days of reemployment, except for just cause. If time served is greater than 180 days, an employee may not be discharged for one year, except for just cause.

6. Military Leave under Nevada Statute

Public officers and/or employees who are active members of the United States Army Reserve, United States Naval Reserve, United States Marine Corps Reserve, United States Coast Guard Reserve, United States Air Force Reserve, or the Nevada National

Guard are entitled to leave to serve under orders including, without limitation, orders for training or deployment, as provided in NRS 281.145.

Upon ~~employee's or public officer's~~ request, the District will relieve the employee or public officer of duties with pay to serve under military orders for training or deployment for a period of not more than the number of hours equivalent to 15 working days in a 12 month period.

The District is not required to pay the public officer's or employee's salary/pay after 15-working days (or hours equivalent).

Public officer's or employee's accrued vacation time may not be deducted during the leave. If a public officer or employee requests additional time beyond 15 working days, the public officer or employee may choose to use ~~annual~~ applicable accrued leave and compensatory time off, if any, before going on leave without pay. The District will treat the public officer or employee the same as any other employee on leave without pay.

The 12-month period designated by the District in number 1 above is July 1st through June 30th.

As provided in NRS 412.139, the District may not terminate a member of the Nevada National Guard or National Guard of another state who is employed in this state because the member assembles for training, participates in field training, is ordered to active service, or otherwise meets as required.

7. Leave of Absence for Search and Rescue Volunteers

a. Notification

Employees who are volunteer members of a search and rescue or reserve unit of a sheriff's office or the Nevada wing of the Civil Air Patrol (and employees who wish to join such a patrol or unit) must disclose such membership or desire to their supervisor and the Human Resources Department.

Employees requesting leave to participate in training or to respond to an emergency mission of the Civil Air Patrol must provide the District:

- Certification that the employee has been authorized by the U.S. Air Force, the Governor or a political subdivision of the State to respond to or train for emergency missions, and
- Verification from the Civil Air Patrol of the emergency need for their service.

b. Duration of Leave

An employee who is a volunteer member of the Nevada Wing of the Civil Air Patrol is entitled to unpaid leave of absence without loss of position, seniority, accrued leave, or benefits each federal fiscal year (October 1 – September 30) as follows:

- Up to 10 days when engaged in training for emergency missions as a Civil Air Patrol volunteer, including search and rescue and disaster response activities, and
- Up to 30 days for responding to an emergency mission.

As used in this section, “emergency mission” is defined without limitation as search and rescue and disaster response activities.

Employees may elect to substitute applicable accrued leave for unpaid leave as approved by the Superintendent or designee.

c. Extension of Leave

Except as provided in the *Duration of Leave* section above, volunteer participation in reserve units or Civil Air Patrol units during the employee’s normal working hours is not permitted, unless approved by the Superintendent or designee.

78. Disaster Area Declaration

“Disaster Area” is defined as a designated area affected by an event declared to be a disaster by a state or federal governmental agency duly authorized to make such designation. Non-exempt employees who are unable to report to work due to a disaster may use applicable accrued annual leave or compensatory leave time, if any, as compensation for scheduled time not worked. Exempt employees who are unable to report to work due to a disaster shall use accrued personal or annual leave as compensation for scheduled time not worked.

Employees shall make every effort to report to work as soon as is reasonable under such conditions, provided the District’s operation is open and functioning. An employee who has made such an effort, yet fails to report to work under such declared “disaster” conditions, shall not be subject to discipline. Employees shall make every effort to report their circumstances to their immediate supervisor.

8. Blood Donor Leave

Employees may be granted reasonable time off during their normal work schedule for the purpose of donating blood when participating in a District-sponsored or supported blood donation drive. All such absences shall be scheduled with the employee’s supervisor. In no event shall an employee be eligible for overtime as a result of donating blood.

9. Employee of the Year

When an employee is honored as “Employee of the Year” by the District, they will receive their birthday off as a special vacation day for the two (2) birthdays following receipt of the award. If their birthday falls on a weekend day, they will receive the Friday or Monday closest to their birthdate off. If their birthday occurs during a vacation period or other time when the employee is not working, the day off can be shifted by 6 months to fall within their work period. The day off can also be shifted to any more convenient day with the approval of the administrator or manager/supervisor, or the Executive Director of Human Resources.

References: Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), NRS 6.190; 281.145; 391.180; and 412.139

Policy #GBCA

Revised ~~1/28/25~~ 2/24/26

DRAFT

Lyon County School District Board Memo

Date: January 27, 2026
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBCE: Benefits

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBCE: Benefits as a first reading.

Background Information

Lyon County School District (LCSD) Board Policy GBCE: Benefits reflect the recommended changes keeps us in good standing with the insurance pool and mitigate our risk and liability.

The revisions to GBCE: Benefits primarily clarify and update existing benefit language rather than introduce new benefits. The updates include eligibility timelines for life insurance coverage, clarify retirement eligibility language to better align with NRS 286, and clean up wording related to deferred compensation enrollment timing.

Budget Considerations

None

Discussed at Previous Meeting

December 17, 2024

Attachment(s)

Lyon County School District Board Policy GBCE: Benefits.pdf

BENEFITS

1. Health Insurance

The Lyon County School District makes available to eligible employees, as defined in the group health insurance plan, medical, vision, and dental insurance. Part of the insurance premium may be paid from District funds in accordance with collective bargaining agreement(s) (CBA's). At the employee's expense, dependents of eligible employees are also eligible for coverage under the District's insurance plan as defined in the current plan document. Employees must authorize a payroll deduction for any share of health insurance premium that they are responsible for paying.

The plan document for medical, vision, and dental insurance issued by the insurance carrier specifies the specific terms and conditions of coverage.

The District will, from time to time, evaluate the health coverage plan to be offered and make adjustments in the level of coverage and the amount of premium cost to be paid by the District as it deems appropriate. This evaluation shall be in conjunction with the District's Insurance Committee and employee bargaining groups. Affected employees will be notified of any plan changes.

2. Life Insurance

The District will offer a group life and accidental death and dismemberment insurance plan to eligible employees, as defined in the life insurance plan. The coverage becomes effective on the first of the month following the date of hire for benefit eligible employees. Eligible employees are covered by an employer paid life insurance policy. The employee may purchase additional voluntary life or accidental death and dismemberment insurance plans separate from the employer paid life or accidental death insurance policy at their own expense. If an employee chooses to participate in this plan, the required enrollment forms and authorized payroll deduction must be completed.

3. Retirement

As defined in NRS 286, the District is considered a public employer. Therefore, eligible employees in positions considered to be half-time or more according to the full-time work schedule for at least six (6) consecutive months are covered by shall be enrolled in the Nevada Public Employees Retirement System (PERS) as outlined in NRS 286 and the current PERS Official Policies.

4. Deferred Compensation

Employees may defer a portion of their taxable income by participating in a deferred compensation plan through the District. Employees may e Enrollment is permitted at any time during the year for earnings beginning and will take effect on the first day of the

following month following enrollment. Changes in contribution are governed by the terms and conditions of the particular plan.

Only compensation earned after the effective date of initial or increased participation can be deferred.

Prior to their retirement, participants may withdraw the balance of their deferred compensation account only upon separation from employment. However, in the event of an unforeseeable emergency, the employee may request a hardship withdrawal of the portion of funds necessary to meet the emergency need. The conditions of such withdrawals are defined by the Internal Revenue Service (IRS) and requires District approval. The Superintendent or designee will review and approve authorize all requests for early withdrawal on a hardship basis.

Reference: NRS 286

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Policy #GBCE
Revised 1/28/25 2/24/26