

Agenda of Policy Committee Meeting

The Board of Trustees Nye County School District

A Policy Committee Meeting of the Board of Trustees of Nye County School District will be held Tuesday, May 2, 2023, beginning at 1:00 PM at the Southern District Office Boardroom, 484 S. West Street, Pahrump, NV 89048.

Disabled members of the public who require reasonable accommodations in order to attend this Meeting are asked to notify District Administration at 775-727-7743, ext. 224, at least 24 hours prior to the Meeting. Questions regarding backup materials may be directed to Board Secretary Kelly Wood, 775-727-7743, ext. 224. A Public Binder will be available for viewing at the scheduled location at the time of the Meeting.

This Meeting will also be streamed live online via the link on the Nye County School District website. Public comment may be accepted live via email for the duration of the Meeting and shared during the Public Input time designated on the Agenda. Public comment made by members of the public attending the meeting virtually must be emailed to publiccomment@nyeschools.org and must include:

1. The author's first and last name.
2. The author's phone number (phone number will not be read on the official record).
3. Date of the Meeting for which the comment is intended.

All Public Input rules and timelines listed on the Agenda still apply.

This Agenda has been posted on the NCS D Website (<https://www.nye.k12.nv.us>), Nevada's Notice Website (<https://notice.nv.gov/>), at the main physical location of the meeting, and has also been provided to all persons who have made a specific request of a copy of the Agenda by US Mail or electronic mail.

The subjects to be discussed, considered or acted upon are listed below. Items do not have to be taken in the order presented below and the Board may combine two or more agenda items for consideration at any time. The Board may also remove any items on the agenda or delay discussion relating to any item listed on the agenda at any time. Unless removed from the Consent Agenda, items identified within the Consent Agenda will be acted on at one time.

1. CALL TO ORDER

2. PUBLIC INPUT, INFORMATIONAL ITEM

This time is set aside for the public to make comments on items within the authority of this Board. Matters raised cannot be deliberated or acted upon until properly placed on a future agenda. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.** A Request to Speak form must be completed and submitted to the Board Secretary before the Public Input is open. A time limit of 3 minutes per person or 5 minutes for the spokesperson for a group will be imposed.

3. **ADOPTION OF AGENDA, FOR POSSIBLE ACTION**
4. **APPROVAL OF MINUTES OF LAST POLICY COMMITTEE MEETING, FOR POSSIBLE ACTION** 3
5. **REVIEW AND REVISION OF EXISTING POLICIES, FOR POSSIBLE ACTION** 5
6. **DISCUSSION/REVIEW OF PROPOSED NEW POLICIES, FOR POSSIBLE ACTION**
7. **ASSIGNMENT OF FUTURE POLICY RESEARCH, FOR POSSIBLE ACTION**
8. **PUBLIC INPUT, INFORMATIONAL**
This time is set aside for the public to make comments on items within the authority of this Board. Matters raised cannot be deliberated or acted upon until properly placed on a future agenda. **Comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, willfully disruptive or deemed personal attacks will not be permitted.** A Request to Speak form must be completed and submitted to the Board Secretary before the Public Input is open. A time limit of 3 minutes per person or 5 minutes for the spokesperson for a group will be imposed.
9. **ADJOURNMENT, FOR POSSIBLE ACTION**
The Chair may adjourn the meeting.

POLICY COMMITTEE MINUTES

April 4, 2023

Present: Bryan Wulfenstein, Chair; Teresa Stoddard, Member; Chelsy Fischer, Member; Warren Shillingburg, Member; Laura Weir, Assistant Superintendent; Rob Williams, Director of Technology; Brian Kunzi, Legal Counsel; Kelly Wood, Executive Secretary.

Absent: Ray Ritchie, Chief Operating Officer; Brenda Slusser, Executive Director of HR

Guests: Nichole Walters, Reva Braun, Patrick Nary, Pahrump.

Call to Order

The Policy Committee was called to order by Mr. Wulfenstein at 1:02 p.m. in the Southern District Office Boardroom, Pahrump, NV.

Public Input

Patrick Nary spoke on behalf of the Veterans in the community regarding JROTC. He stated he was the instructor of JROTC from 2014-2017, and there were four instructors at that time. The last instructor left in December, 2022, and that killed the program. He stated he spoke with the principal at PVHS about his interest in restarting the program, and she told him she wanted to bring STEM to the high school. He noted that JROTC offers STEM, Robotics, Archery, etc., but she cancelled the program anyway. He stated many Veterans are not happy about that, and the program has the backing and support of the community. He stated the hiring process does take awhile due to the numerous background checks the potential instructor must go through, but he feels this program should be put back into the high school.

Adoption of Agenda

Mrs. Stoddard made a motion for the adoption of the agenda. Mrs. Fischer seconded and the motion passed with a unanimous vote in favor.

Approval of Minutes

Mrs. Stoddard made a motion to approve the October 21, 2022 Policy Committee Meeting Minutes. Mrs. Fischer seconded, and the motion passed with a unanimous vote in favor.

Review and Revision of Policies

The Committee looked over the following policies:

0570 Legal Counsel – Suggested revisions were made to the last paragraph of the policy. Discussion ensued. Mrs. Stoddard made a motion to approve with the noted changes. Mr. Wulfenstein seconded, and the motion passed with a vote all in favor.

0642 Board of Trustees Meeting Agenda – Suggested revisions were made to the first and last paragraphs, and the second paragraph was removed. Discussion ensued. Mr. Wulfenstein made a motion to approve with noted changes. Mrs. Stoddard seconded, and the motion passed with a vote all in favor.

1650 Political Candidates – Ms. Wood explained that the NRS for this policy no longer exists. Discussion ensued. Mr. Wulfenstein made a motion to approve as deleted. Mrs. Fischer seconded, and the motion passed with a vote all in favor.

8433 Student Conduct on Buses – Grammatical changes to the first paragraph, along with verbiage revision in Paragraph 6 of the second page were suggested. Discussion ensued. Mr. Wulfenstein made a motion to approve as revised with noted changes. Mrs. Stoddard seconded, and the motion passed with a vote all in favor.

7105 Guardianship – Ms. Wood explained that this was a regulation without a policy, and the legal references had also changed. She stated she created the policy to comply with current NRS and NAC, and deleted the regulation. Discussion ensued. Mrs. Fischer made a motion to approve as revised. Mrs. Stoddard seconded, and the motion passed with a vote all in favor.

Most Recent Policy Review

The Committee scheduled another Policy Committee Meeting for Tuesday, May 2, 2023 at 1:00 p.m. to be held in the Southern District Office Boardroom.

Public Input

None.

Adjournment

Mr. Wulfenstein adjourned the meeting at 3:15 p.m.

SICK LEAVE

Sick leave is paid leave that is granted an employee who is unavoidably absent because of personal illness or accident, disability, maternity, paternity, childbirth, adoption, personal medical appointments, quarantine, or communicable disease. The employee may use leave for the necessary care of ill or disabled immediate family members or anyone living in the same household. Immediate family includes mother, father, sister, brother, children, spouse, and grandparents. Pursuant to FMLA guidelines www.FMLA.gov, other serious family illness will be allowed with the recommendation of the site administrator, and approval of the Superintendent. Bargaining unit members will be governed by provisions in the collective bargaining agreement. An employee must report for duty in order to have sick leave credited. In the event an employee does not complete the number of days required by contract, the number of sick days used in excess of the number of prorated days earned will be deducted from the final paycheck.

Nye County School District (NCSD) employees who work four (4) hours or more per day will earn sick leave at the following rate:

Four hour employees	5 hours per month
Five hour employees	6.25 hours per month
Six hour employees	7.5 hours per month
Seven hour employees	8.75 hours per month
Eight hour employees	10 hours per month*
Nine month employees	11.25 days per year
Ten month employees	12.50 days per year
Eleven month employees	13.75 days per year
Twelve month employees	15 days per year

*Partial months will be pro-rated

Employees will accrue sick leave according to the number of hours worked as long as they are in active pay status. No sick leave benefits will be earned if an employee is in non-pay status or on worker's compensation. Absence due to sick leave will be compensated only to the extent the employee has earned or accrued sick leave.

The employee must notify the immediate supervisor when sick leave is required. Such notice should be given on the preceding day, if possible. In an emergency, notification will be made as soon as possible. The employee will provide written proof of the necessity of sick leave, if such proof is required by the Superintendent.

If a review of sick leave usage indicates that an employee's use of sick leave is excessive, questionable or not in accordance with the provisions of this policy or the collective bargaining agreement, NCSD will have the right to review such usage. NCSD, at its expense, may require an employee to have a physical examination from a physician of NCSD's choice from a list of qualified physicians licensed to practice in the State of Nevada or at the option of NCSD to submit a written certificate from a physician of the employee's choice, at the employee's expense, confirming the necessity of an absence due to illness.

Please note: Sick leave is considered to be excessive and/or a person is chronically absent when the employee's absences are at 10% or above in a 12-month period. Exceptions to this is when an employee is on an approved leave of absence (paid or unpaid), or FMLA.

NCSD has the right to make any inquiries that would be applicable when abuse of sick leave is suspected. Any employee who misuses sick leave will be subject to disciplinary action. Sick leave includes family sick leave, parenting leave, and bereavement leave.

Sick leave may be accumulated indefinitely; however, payment of unused sick leave upon termination of employment is limited (see Policy 6228). Continuous use of accumulated sick leave is limited to one contract year/calendar year from the beginning of such continuous use of sick leave.

Adopted: September 9, 2005
Revised: December 14, 2021
Reviewed: December 14, 2021

NEPN/NSBA Classification: GCCAA, GCCBA, GDCA
Legal Reference:

Forms Location: None

7370

STUDENTS OF LEGAL AGE

When a student turns eighteen (18), the rights, **under the Family Educational Rights and Privacy Act (FERPA)**, transfer from the parents/legal guardians to the student. **The An “eligible” student must comply with all NCSD policies and regulations in order to remain enrolled in an NCSD school.** ~~becomes responsible for absences and all school matters. In order for parents/legal guardians to have access to eligible student’s personal identifiable information, eligible student must give consent on the NCSD Authorization for Release of Confidential Information.~~

Per FERPA, if a student is a “dependent student” as defined by the Internal Revenue Code, schools may, but are not required to, disclose any and all personally identifiable information from educational records to parents/legal guardians without the consent of the eligible student. If either parent/legal guardian has claimed the student as a dependent on the parent/legal guardian’s most recent income tax return, a school may disclose the student’s education records to either parent/legal guardian, without the eligible student’s consent.

This exception also permits institutions of postsecondary education to share personally identifiable information from education records of a student that is enrolled in both a high school and a college (dually enrolled) with a parent/legal guardian of such dually enrolled student, without the consent of the eligible student.

Adopted: December 10, 1997
Revised: April 25, 2018
Reviewed: May 6, 2019

NEPN/NSBA Classification: JID

Legal Reference: NRS 392.029, **FERPA (20 U.S.C. §1232g; 34 CFR Part 99), Section 152 of the Internal Revenue Code**

Forms Location: ~~Google Team Drives/NCSD Employee Documents & Resources/Master Forms~~
None