



**Locations**

Collin Higher  
Education Center  
McKinney, Texas

Courtyard Center  
Plano, Texas

Frisco Campus

McKinney Campus

Plano Campus

Public Safety  
Training Center  
McKinney, Texas

Rockwall Center

Technical Campus  
Allen, Texas

Wylie Campus

**iCollin**

[www.collin.edu](http://www.collin.edu)

**Board of Trustees**

J. Robert Collins, Ph.D.,  
*Chair*

Andrew Hardin,  
*Vice Chair*

Jim Orr,  
*Secretary*  
Raj Menon, Ph.D.,

*Treasurer*  
Stacy Anne Arias  
Stacey Donald, Ph.D.

Greg Gomel  
Fred Moses  
Jay Saad

**District President**

H. Neil Matkin, Ed.D.  
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**NOTICE is hereby given that the Collin County Community College District Board of Trustees will hold a Work Session and Regular Meeting on Tuesday, August 4, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC").**

**In accordance with Texas Government Code Section 551.045, an emergency and urgent public necessity exists due to the COVID-19 pandemic for the Board to meet. As required by state law, this meeting is open to the public, but please exercise public health precautions when considering whether to attend. The District may utilize social distancing efforts within the Board Room to reduce physical proximity of attendees. Therefore, members of the public who wish to watch the Board Meeting in real time via live stream may do so by clicking on the "Live Stream and Videos" tab at the following link:**

**[https://www.collin.edu/leadership/board\\_of\\_trustees.html](https://www.collin.edu/leadership/board_of_trustees.html).**

**WORK SESSION: 5:30 p.m., Board Conference Room 135, CHEC.**

**DISCUSSION ITEMS**

1. Presentation on Dual Credit Offerings
2. Presentation of Phase 3 Project for the McKinney Campus New Entry Drive, Parking, and the Welcome Center

**CONVENE REGULAR MEETING: 5:45 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Adjournment to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit:**

**Section 551.074 - Personnel Matters**

- a. Discuss employment, duties, and/or evaluations of college personnel, administrative reporting requirements, and faculty emeritus distinction to be bestowed
- b. Discuss FY2020-21 Salary and Contract for the District President

**Section 551.071 - Consultations with Attorney**

- a. Discuss and receive legal advice regarding pending or contemplated litigation

**Section 551.072 - Deliberation about Real Property**

- a. Discuss on-going college campus projects

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**RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.**

Reconvene into regular session and take any action necessary as a result of the closed or executive session.

1. Pledges of Allegiance

**PUBLIC COMMENT**

Public comment cards are available and accepted on-site for one hour prior to the start of the meeting. Comment cards are not transferable to other speakers. Citizens may address agenda or non-agenda items in their public comments. Comments addressing agenda items will be heard at the beginning of the meeting, in order of the corresponding agenda item, for the allotted thirty minutes or until all agenda-related comments have been heard.

If time remains within the allotted thirty minutes, comments addressing non-agenda items will be heard. All comments related to non-agenda items that are not heard during the allotted thirty minutes will be heard at the end of the Board Meeting. Speakers who submit public comment cards may have up to three minutes to address the Board. No presentation shall exceed three minutes, unless a translator is required, in which case up to six minutes can be used. The Board encourages but does not require delegations of more than five individuals to appoint one person to present the delegation's views before the Board.

**PRESENTATION**

1. R.O.S.E. Award Finalists and Winners - Liz Howard, Staff Council President

**CONSIDERATION OF CONSENT AGENDA**

*The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion, and for which there is unanimous approval. Trustees receive agenda materials four days in advance of the meeting to prepare for the business to be conducted.*

**Approval of August 4, 2020 Consent Agenda Items**

2020-08-1-C1

Approval of the Minutes of the June 23, 2020 Regular Meeting and July 23, 2020 Emergency Meeting

2020-08-1-C2

Consideration of Approval of an Interlocal Agreement with the City of Plano for Continuing Education Courses for City of Plano Employees

2020-08-1-1

Second Reading and Consideration of Approval of Local Board Policies

2020-08-1-C3

Consideration of Approval of a Cooperative Purchasing Agreement Between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

2020-08-1-1

Second Reading and Consideration of Approval of Local Board Policies

2020-08-1-2

Presentation of the Proposed 2020-2021 Budget

2020-08-1-3

Report Out of the Finance and Audit Committee and Vote on Consideration of the Proposed Tax Rate for 2020

2020-08-1-4

Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Calling for the Redemption and Defeasance of the District's Remaining Limited Tax Refunding Bonds, Series 2010

2020-08-1-5

Consideration of Approval of the Calculated No-New-Revenue Tax Rate and Voter-Approved Tax Rate

2020-08-1-6

Action to Schedule a Public Hearing Related to the 2020 Proposed Tax Rate

2020-08-1-7

Consideration of Approval of the Collin College Master Plan Priorities and Strategic Plan Goals

2020-08-1-8

Consideration of Approval of the Faculty Emeritus Distinction to be Bestowed Upon the Recommended Candidates

2020-08-1-9

Consideration of the Approval of the FY2020-21 Salary and Contract for the District President

2020-08-1-10

Consideration of Approval of the Bid Report for August 4, 2020

**PUBLIC COMMENTS** (*If required in accordance with HB 2840.*)

**INFORMATION REPORTS**

Statement of Net Position as of June 30, 2020

Summaries of Current Funds, Revenues, & Expenses as of June 30, 2020

Monthly Investment Report as of June 30, 2020

Quarterly Foundation Report as of May 31, 2020

AECOM Capital Improvement Program as of June 2020

AECOM Monthly Report as of June 2020

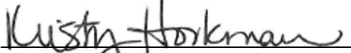
**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

**ANNOUNCEMENTS/ADJOURNMENT**

*Dr. J. Robert Collins  
Chairman, Board of Trustees*

The notice for this meeting and work session were posted in compliance with the Texas Open Meetings Act on July 29, 2020 at 5:00 p.m.

  
For the Board of Trustees

## CONSENT AGENDA ITEMS TO BE CONSIDERED

2020-08-1-C1	Approval of the Minutes of the June 23, 2020 Regular Meeting and July 23, 2020 Emergency Meeting	pg. 6
2020-08-1-C2	Consideration of Approval of an Interlocal Agreement with the City of Plano for Continuing Education Courses for City of Plano Employees	pg. 15
2020-08-1-C3	Consideration of Approval of a Cooperative Purchasing Agreement Between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District	pg. 26

August 4, 2020

**SUBJECT:**

Approval of the Minutes of the June 23, 2020 Regular Meeting and July 23, 2020 Emergency Meeting

**RECOMMENDATION:**

The District President recommends approval of the minutes of the June 23, 2020 Regular Meeting and July 23, 2020 Emergency Meeting.

**RESOURCE PERSONNEL:**

Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**ATTACHMENTS:**

- A) Minutes of the June 23, 2020 Regular Meeting
- B) Minutes of the July 23, 2020 Emergency Meeting

Respectfully Submitted By:



Kristy Horkman, Executive Assistant to the District President/Secretary to the Board

**Minutes of Regular Meeting  
June 23, 2020**

**The Board of Trustees  
Collin County Community College**

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The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, June 23, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 (“CHEC”), with Chairman Dr. Robert Collins presiding. Trustees attending in person were Dr. Robert Collins, Mr. Jim Orr, Mr. Greg Gomel, Mr. Jay Saad, Mr. Andy Hardin, and Mr. Fred Moses. Dr. Stacey Donald and Dr. Raj Menon attended the Regular Monthly Board of Trustees meeting via Zoom. Ms. Stacy Arias was absent.

**WORK SESSION**

Chairman Collins called the Work Session to order at 5:32 p.m. in Board Conference Room 135 at CHEC. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

**DISCUSSION ITEMS**

1. COVID-19 Response Update - Dr. H. Neil Matkin, District President & Dr. Toni Jenkins, Senior Vice President of Campus Operations

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 5:32 p.m.**

Section 551.074 Personnel Matters

- a. Discuss employment, duties, and/or evaluations of college personnel

Section 551.071 Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 Deliberation about Real Property

- a. Discuss ongoing college campus projects

Only Trustees attending in person were in Executive Session.

**ADJOURNMENT OF CLOSED OR EXECUTIVE SESSION**

Chairman Collins adjourned the June 23, 2020, Closed or Executive Session of the Board of Trustees of Collin County Community College District at 6:55 p.m.

**RECONVENE, 7:00 p.m., Board Room 139**

1. Pledges of Allegiance

## **PUBLIC COMMENT**

There were no public comments.

### **Approval of June Consent Agenda Items**

Trustee Menon requested items 2020-06-C5 and 2020-06-C6 be removed from the Consent Agenda and voted on separately. On motion of Trustee Menon, and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the remaining items on the June Consent Agenda, with the exception of items 2020-06-C5 and 2020-06-C6 which were removed for a separate vote.

### **2020-06-C1 Approval of the Minutes of the May 26, 2020 Regular Meeting**

By action stated above, the Board of Trustees of Collin County Community College District approved the minutes of the May 26, 2020 Regular Meeting.

### **2020-06-C2 Approval of Personnel Report for June 2020**

By action stated above, the Board of Trustees of Collin County Community College District approved the Personnel Report for June 2020 which included two administrative appointments, fifteen faculty appointments, twenty-two staff appointments, nine promotions/lateral changes and eight resignations/terminations.

### **2020-06-C3 Approval of the Private Offer to Purchase Struck-off Property**

By action stated above, the Board of Trustees of Collin County Community College District approved the Private Offer to Purchase Struck-off Property.

### **2020-06-C4 Approval of the Report Out of the Finance and Audit Committee of the Annual Review of CAK(Local) - Appropriations and Revenue Sources - Investments**

By action stated above, the Board of Trustees of Collin County Community College District approved the report out of the Finance and Audit Committee of the annual review of CAK(Local) - Appropriations and Revenue Sources - Investments.

### **2020-06-C5 Approval of the Report Out of the Finance and Audit Committee of the Authorized Broker/Dealer List**

The report out of the Finance and Audit Committee of the Authorized Broker/Dealer List that was removed from the Consent Agenda was put to a vote. Trustee Menon abstained from voting due to a conflict of interest.

On motion of Trustee Moses, and second of Trustee Orr, the Board of Trustees of Collin County Community College District approved this item.

### **2020-06-C6 Approval for an Interagency Cooperation Agreement with the Texas Department of Information Resources (DIR) for Participation in the DIR Shared Technology Services Program**

The approval for an Interagency Cooperation Agreement with the Texas Department of Information Resources (DIR) for Participation in the DIR Shared Technology Services Program that was removed from the Consent Agenda was put to a vote.

On motion of Trustee Gomel, and second of Trustee Orr, the Board of Trustees of Collin County Community College District unanimously approved this item.

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2020-06-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

This being a first reading of local board policies, no action was required.

**2020-06-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies**

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Selection of an Architect for the Renovations and Additions at the Frisco Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the selection of an architect for the renovations and additions at the Frisco Campus.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the District President, or his Designee, to Monitor Pricing Offered by Certain Retail Electric Providers and Execute an Electricity Supply Contract Deemed in the Best Interest of the District**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the District President, or his Designee, to monitor pricing offered by certain retail electric providers and execute an electricity supply contract deemed in the best interest of the District.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-5 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of Change Order #2 for the Construction Manager-at-Risk Contract with McCarthy Building Companies, Inc. ("McCarthy") for the Construction of the Technical Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of Change Order #2 for the Construction Manager-at-Risk Contract with McCarthy Building Companies, Inc. (“McCarthy”) for the construction of the Technical Campus.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-6 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the District President to Finalize Negotiations and Execute a Final Distributed Network Agreement for a Fully Managed In-Building Wireless Solution at the Plano Campus**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of the District President to finalize negotiations and execute a final distributed network agreement for a fully managed in-building wireless solution at the Plano Campus.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-7 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the District President to Negotiate and Execute a Contract for Consulting and Professional Services with RWB Consulting Engineers for Professional Mechanical and Electrical Engineering Services for the Design of Air Cleaning Systems at All Ten (10) Collin College Campuses and Centers**

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s consideration of approval of the District President to negotiate and execute a contract for consulting and professional services with RWB Consulting Engineers for professional mechanical and electrical engineering services for the design of air cleaning systems at all ten (10) Collin College campuses and centers.

The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

**2020-06-8 Consideration of Approval of the Bid Report for June 2020**

Discussion: Dr. H. Neil Matkin, District President, discussed the Bid Report for June 2020, which included two new solicitations and nine contract revisions.

**I. NEW SOLICITATIONS**

Purchase Request #1		
Automotive Tools and Equipment	\$	400,000
Purchase Request #2		
Physics Equipment		160,000
<b>TOTAL OF NEW SOLICITATIONS</b>	\$	<u>560,000</u>

## II. CONTRACT REVISIONS

Purchase Request #3		
Digital Radio Communication Products	\$	150,000
Purchase Request #4		
General Hardware, Tools, Appliances, and Supplies		700,000
Purchase Request #5		
Snap-On Equipment, Tools, and Hardware		300,000
Purchase Request #6		
Science Lab Supplies and Equipment		100,000
Purchase Request #7		
Cisco Hardware, Software, and Related Services		400,000
Purchase Request #8		
Electronic Access Software, Equipment, Supplies, etc.		400,000
Purchase Request #9		
Help Desk Services		35,000
Purchase Request #10		
Apple-Branded Computer Systems, Accessories, etc.		100,000
Purchase Request #11		
Disinfectant, Paper Towels, Addl. Labor, Supplies, etc.		200,000
<b>TOTAL OF CONTRACT REVISIONS</b>	\$	<u>2,385,000</u>
<b>GRAND TOTAL</b>	\$	<u><u>2,945,000</u></u>

It was noted that Purchase Request #4 General Hardware, Tools, Appliances, and Supplies amount should be \$700,000, not \$500,000 as presented.

Trustee Menon requested to have Purchase Request #10 Apple-Branded Computer Systems, Accessories, etc. be removed from the Bid Report and voted on separately.

On motion of Trustee Menon, and second of Trustee Orr, the Board of Trustees of Collin County Community College District unanimously approved Purchase Requests #1-9 and #11 of the amended Bid Report, as corrected.

Purchase Request #10 Apple-Branded Computer Systems, Accessories, etc. for \$100,000 that was pulled off the Bid Report was put to a vote. Trustee Menon and Trustee Moses abstained from voting.

On motion of Trustee Gomel, and second of Trustee Saad, the Board of Trustees of Collin County Community College District approved Purchase Request #10.

## **FOLLOW UP QUESTIONS FROM BOARD MEMBERS**

The following questions and requests were addressed with remarks from District President Dr. Neil Matkin with additional information provided in the board packet:

1. Trustee Saad requested copies of the racial profiling reports of nearby cities.

## **INFORMATION REPORTS**

Exercise of Grant of Authority by District President

Human Resources Update

Collin Central Appraisal District 2020 Certified Estimate of Taxable Value

Collin Central Appraisal District 2020 Planning Calendar

Statement of Net Position as of May 31, 2020

Summaries of Current Funds, Revenues, & Expenses as of May 31, 2020

Monthly Investment Report as of May 31, 2020

Quarterly Investment Report as of May 31, 2020

Quarterly Grant Budget Amendments as of May 31, 2020

Quarterly Purchasing Report as of May 31, 2020

AECOM Capital Improvement Program as of May 31, 2020

AECOM Monthly Report as of May 31, 2020

## **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

## **ADJOURNMENT**

Chairman Collins adjourned the June 23, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:20 p.m.

**Minutes of Emergency Meeting  
July 23, 2020**

**The Board of Trustees  
Collin County Community College**

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The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Closed or Executive Session and Emergency Board of Trustees meeting on Thursday, July 23, 2020, at the Collin Higher Education Center, with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Mr. Greg Gomel, Mr. Jay Saad, Mr. Fred Moses, Ms. Stacy Arias, and Dr. Stacey Donald.

**CONVENE EMERGENCY MEETING:** 5:00 p.m., Board Room 139, CHEC.

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 5:00 p.m.**

Section 551.074 - Personnel Matters

a. Discuss employment, duties, and/or evaluations of college staff and/or faculty

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation
- b. Consultation with college’s attorney on a matter in which the attorney has an ethical duty of confidentiality

No formal action was taken.

**ADJOURNMENT OF CLOSED OR EXECUTIVE SESSION**

Chairman Collins adjourned the July 23, 2020, Closed or Executive Session of the Board of Trustees of Collin County Community College District at 6:27 p.m.

**RECONVENE, 6:33 p.m., Board Room 139**

1. Pledges of Allegiance

**PUBLIC COMMENT**

There were no public comments.

**CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2020-07-1 Consideration of Approval of the Collin College Fall 2020 Restart Plans for Face-to-Face Courses with Expanded Hybrid/Blended and Fully Online Course Offerings**

On motion of Trustee Gomel and second of Trustee Menon, the Board of Trustees of Collin County Community College District approved the Collin College fall 2020 restart plans for face-to-face

courses with expanded hybrid/blended and fully online course offerings. Eight Board of Trustees voted in favor (Saad, Moses, Menon, Arias, Orr, Collins, Gomel, and Hardin) and one opposed (Donald).

**2020-07-2 Consideration of Approval Granting Extension of Temporary Authority to the District President to Implement Measures as Needed for the Health, Safety, and Well-being of College Students and Employees, Secure the College’s Academic Integrity, and Support the On-going Operations and Workforce of the College**

On motion of Trustee Arias and second of Trustee Moses, the Board of Trustees of Collin County Community College District approved granting an extension of temporary authority to the District President to implement measures as needed for the health, safety, and well-being of college students and employees, secure the College’s academic integrity, and support the on-going operations and workforce of the College. Trustee Menon abstained from voting due to a conflict.

**2020-07-3 Consideration of Approval and Authorization to Negotiate and Execute a Contract to Provide Telehealth Benefits for Collin College Students, Adjunct Faculty, and Part-time Staff Employees**

On motion of Trustee Menon and second of Trustee Donald, the Board of Trustees of Collin County Community College District unanimously approved authorization to negotiate and execute a contract to provide telehealth benefits for Collin College students, adjunct faculty, and part-time staff employees.

**2020-07-4 Consideration of Approval and Authorization to Develop and Implement a Pilot Paid Sick Leave Plan for Adjunct Faculty**

On motion of Trustee Donald and second of Trustee Saad, the Board of Trustees of Collin County Community College District unanimously approved authorization to develop and implement a pilot paid sick leave plan for adjunct faculty.

**2020-07-5 Consideration of Approval and Authorization to Establish a Budget with Funds from Fiscal Year 2020 Reserves to Provide Merit Pay for Selected Personnel Related to COVID-19 Responses**

On motion of Trustee Gomel and second of Trustee Menon, the Board of Trustees of Collin County Community College District unanimously approved authorization to establish a budget with funds from fiscal year 2020 reserves to provide merit pay for selected personnel related to COVID-19 responses.

**INFORMATION REPORTS**

Summer II Face-to-Face Course Update

Administration’s Response to the June 30, 2020 Faculty Council Resolution

**PRESIDENT’S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

**ADJOURNMENT**

Chairman Collins adjourned the July 23, 2020 Emergency Meeting of the Board of Trustees of Collin County Community College District at 7:21 p.m.

August 4, 2020

**SUBJECT:**

Consideration of Approval of an Interlocal Agreement with the City of Plano for Continuing Education Courses for City of Plano Employees

**RECOMMENDATION:**

The District President recommends approval of an Interlocal Agreement between Collin College and the City of Plano for continuing education courses, including business productivity courses, to be provided by Collin College to City of Plano employees.

**RATIONALE:**

The Interlocal Cooperation Act, Texas Government Code, Chapter 791, provides authority for covered entities such as the City of Plano and Collin College to enter into interlocal agreements with each other to perform governmental functions and services as set forth in the Act. The City of Plano wishes to give its employees the ability to obtain continuing education courses offered by Collin College in soft skills, business productivity, and language. The Interlocal Agreement is for an initial period of twelve months, with the option for the City of Plano to extend it for an additional three years. The City of Plano has current revenues available to satisfy the fees and/or expenses incurred pursuant to this Interlocal Agreement. The continuing education courses offered will provide City of Plano employees with additional knowledge and skills to more effectively serve the citizens of the City of Plano.

**BUDGETARY CONSIDERATION:**

Total compensation under this agreement is estimated to be twenty thousand dollars (\$20,000.00).

**RESOURCE PERSONNEL:**

Natalie Greenwell, Director, Center for Workforce and Economic Development  
Roger Widmer, Chief Operating Officer, Corporate College

**ATTACHMENT:**

- A. Interlocal Cooperation Agreement by and between the City of Plano, Texas and Collin County Community College District for Higher Education, 2020-0450-I

Respectfully Submitted By:



H. Neil Matkin, Ed.D.  
District President

**INTERLOCAL AGREEMENT BY AND BETWEEN  
THE CITY OF PLANO, TEXAS AND  
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
FOR HIGHER EDUCATION  
2020-0450-I**

**THIS AGREEMENT** is made and entered by and between the **CITY OF PLANO, TEXAS**, a home-rule municipal corporation, hereinafter referred to as "Plano", and **COLLIN COUNTY COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "College", as follows:

**WITNESSETH:**

**WHEREAS**, Plano is a political subdivision and College is an institution of higher education within the meaning of Interlocal Cooperation Act, Texas Government Code, Chapter 791, as amended (the "Act"); and

**WHEREAS**, the Act provides authority for entities such as Plano and College to enter into interlocal agreements with each other to perform governmental functions and services as set forth in the Act; and

**WHEREAS**, Plano wishes to give its employees the ability to obtain Higher Education Continuing Education Courses (the "Program") offered by College; and

**WHEREAS**, College is an institution of higher education that offers business productivity education courses and desires to offer the courses to Plano employees; and

**WHEREAS**, Plano has current revenues available to satisfy the fees and/or expenses incurred pursuant to this Agreement; and

**WHEREAS**, the Program will provide Plano employees with additional knowledge and skills to more effectively serve the citizens.

**NOW, THEREFORE**, Plano and College, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

**I.  
TERM**

This Agreement shall be for an initial period of twelve (12) months commencing upon the Effective Date (hereinafter defined); provided however, that Plano shall have the right and option to extend the term hereof by up to three (3) additional twelve (12) month periods by giving written notice to College of Plano's election to extend the term, such notice to be given not more than ninety (90) days prior to the expiration of the initial term or the immediately preceding term.

**II.  
THE PROGRAM**

The parties agree that College shall offer Soft Skills, Business Productivity and Language courses as identified in **Exhibit "A"** attached hereto and incorporated herein by reference. The parties understand and agree that any deviations or modifications in the terms of the Agreement may be authorized from time to time, but said authorization must be made in writing and agreed to by the parties.

**III.  
ROLES AND GENERAL RESPONSIBILITIES OF THE PARTIES**

1. Plano shall designate a Program liaison who will manage Program details and work with College's Program manager in content and logistics planning. Plano shall provide College with required student-employee information for the purpose of registration and documentation. Plano shall also provide appropriate training facilities and all reasonably necessary equipment, including AV equipment.
2. College shall provide curriculum design, Program delivery, assembly of Program materials, development of materials for participants, and a Program manager to work with Plano.

**IV.  
CONSIDERATION / FEES**

A. Plano shall pay College according to the terms set out in **Exhibit "A"**, attached hereto and made a part hereof. Payment shall be made by Plano within 30 days of receipt of invoice for services provided. Total compensation under this Agreement is estimated to be **TWENTY THOUSAND AND NO/100 DOLLARS (\$20,000.00)**. Plano will pay for the fees and/or expenses incurred pursuant to this Agreement from its current available revenues. Any renewal will be subject to Plano having the revenues available for that contract term.

Course materials may include workbooks from industry vendors or custom-designed materials from a professional trainer approved by the College. Plano reserves the right to review all course presentations and materials prior to the scheduled course. Material costs will vary. Any material cost exceeding \$40.00 per participant for any course will need prior approval from Plano. If Plano cancels a class less than seven (7) days before the training start date, College will assess a charge equal to fifty percent (50%) of the class fee plus the cost of non-refundable, non-returnable materials if applicable.

B. College recognizes that this Agreement shall commence upon the Effective Date (hereinafter defined) and continue in full force and effect until termination in accordance with its provisions. College and Plano herein recognize that the continuation of any contract after the close of any given fiscal year of the City of Plano, which fiscal year ends on September 30th of each year, shall be subject to Plano City Council approval. In the event that the Plano City Council does not approve the appropriation of funds for this Agreement, the Agreement shall terminate at the end of the fiscal year for which funds

were appropriated, and the parties shall have no further obligations hereunder for future payments.

**V.  
TERMINATION**

Either party may terminate this Agreement at any time without cause or penalty by giving thirty (30) days advance written notice. Plano shall pay all fees and costs, if any, incurred by College pursuant to this Agreement through the effective date of termination or receipt of final invoice.

**VI.  
RELEASE AND HOLD HARMLESS**

**COLLEGE, TO THE EXTENT AUTHORIZED UNDER THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS, AGREES TO BE RESPONSIBLE FOR ITS OWN ACTS OF NEGLIGENCE AND PLANO, TO THE EXTENT ALLOWED BY LAW AND WITHOUT WAIVING ANY RIGHTS OR PROTECTIONS PROVIDED THEREIN, AGREES TO BE RESPONSIBLE FOR ITS OWN ACTS OF NEGLIGENCE WHICH MAY ARISE IN CONNECTION WITH ANY AND ALL CLAIMS FOR DAMAGES, COST, AND EXPENSES TO PERSON OR PERSONS AND PROPERTY THAT MAY ARISE OUT OF OR BE OCCASIONED BY THIS AGREEMENT.**

**IN THE EVENT OF JOINT AND CONCURRENT NEGLIGENCE, COLLEGE AND PLANO AGREE THAT RESPONSIBILITY SHALL BE APPORTIONED COMPARATIVELY. THIS OBLIGATION SHALL BE CONSTRUED FOR THE BENEFIT OF THE PARTIES HERETO, AND NOT FOR THE BENEFIT OF ANY THIRD PARTIES, NOR TO CREATE LIABILITY FOR THE BENEFIT OF ANY THIRD PARTIES, NOR TO DEPRIVE THE PARTIES HERETO OF ANY DEFENSES EACH MAY HAVE AS AGAINST THIRD PARTIES UNDER THE LAWS AND COURT DECISIONS OF THE STATE OF TEXAS.**

**VII.  
NOTICE**

Any notice provided under this Agreement shall be delivered by mail or personal service to the parties named below:

**Collin County Community College  
Representative:**

Natalie Greenwell  
Director, Center for Workforce and  
Economic Development  
Collin County Community College District  
4800 Preston Park Blvd.  
Plano, Texas 75093  
(972) 985-3768

**City of Plano Representative:**

Debbie Speed  
Training Administrator  
City of Plano  
1520 Avenue K, Suite 130  
Plano, Texas 75074  
(972) 941-7217

**VIII.**  
**AUTHORITY TO SIGN/CITY COUNCIL AUTHORIZATION**

The undersigned officer and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto. Plano has executed this Agreement pursuant to duly authorized action of the Plano City Council. College has executed this Agreement pursuant to the authority granted by its governing body. Each of the parties shall provide written documentation evidencing the grant of approval by its respective governing body.

**IX.**  
**SEVERABILITY**

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement. However, upon the occurrence of such event, either party may terminate this Agreement by giving the other party thirty (30) days written notice.

**X.**  
**VENUE**

This Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. The parties agree that this Agreement shall be enforceable in Collin County, Texas, and, if legal action is necessary, exclusive venue shall lie in Collin County, Texas.

**XI.**  
**INSURANCE AND CERTIFICATES OF INSURANCE**

College shall procure and maintain for the duration of the Agreement insurance coverage as set forth in the Insurance Requirements marked **Exhibit "B"**, attached hereto and incorporated herein by reference. College shall provide a signed insurance certificate verifying that it has obtained the required insurance coverage prior to the effective date of this Agreement.

**XII.**  
**INTERPRETATION OF AGREEMENT**

Although this Agreement is drafted by Plano, this is a negotiated document. Should any part of this Agreement be in dispute, the parties agree that the Agreement shall not be construed more favorably for either party.

**XIII.  
REMEDIES**

No right or remedy granted herein or reserved to the parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the parties. It is further agreed that one (1) or more instances of forbearance by either party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

**XIV.  
SUCCESSORS AND ASSIGNS**

The parties each bind themselves, their respective successors, executors, administrators and assigns to the other party to this contract. Neither party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other party. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of both parties.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the last date listed below (the "Effective Date" when signed by the parties..

**COLLIN COUNTY COMMUNITY  
COLLEGE DISTRICT (HIGHER ED)**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
TITLE: \_\_\_\_\_

**CITY OF PLANO, TEXAS**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Mark D. Israelson  
CITY MANAGER

APPROVED AS TO FORM:

\_\_\_\_\_  
Paige Mims, CITY ATTORNEY

## EXHIBIT "A"

**Program:** Four Areas of Specialization Include: Executive Resources, Business Solutions, Essential Soft Skills, and IT/Computer Education.

Courses offered under this Program may include, but are not limited to, the following:

- Coaching
- Change Management
- New Manager/Supervisor
- Leadership
- Board Development
- Lean Six Sigma
- Customer Service
- Organization/Time Management
- Communication Skills
- Implicit Bias/Cultural Diversity
- Sexual Harassment Prevention
- Languages
- Cybersecurity
- Microsoft Office Suite – Excel, Word, PowerPoint, Access, Outlook
- QuickBooks
- Programming – Java, UNIX/LINUX
- AWS Certification
- Coding

**Continuing Education Units:** City employees will be given the opportunity to receive continuing education units as appropriate for each course length.

**Materials/Supplies Costs:** City of Plano will make copies of most course materials. Material costs will not exceed \$20.00 per student for any course without prior authorization.

**Scheduled Course Dates:** To be determined by **Plano** and **College**.

**Instructor:** College will employ qualified instructors to provide educational services in accordance with state regulations and policies of the College.

**Participants and Tuition:**

Plano ILO			
Year 0	Thru 8/31/2020		
	per/person		min/class
1/2 day	\$82.50		\$1,320.00
full day	\$165.00		\$2,640.00
Yr 1-2	9/1/2020 -8/31/22		
1/2 day	\$85.50		\$1,368.00
full day	\$171.00		\$2,736.00
Yr 3-4	9/1/22 -8/31/2024		
1/2 day	\$88.75		\$1,420.00
full day	\$177.50		\$2,840.00

Online courses available for individual or groups.

Online course fees are based upon course.

**COMPLIANCE WITH HIGHER EDUCATION COORDINATING BOARD RULES**

Under the terms and conditions of this Agreement:

- A. The courses will remain under the sole and direct control of the College;
- B. Instructors of Company must meet qualifications stipulated by the College;
- C. College retains supervision of instructors;
- D. College will approve curriculum provided by the Company;
- E. College is responsible for recruitment through Company, admission, counseling of students; and
- F. If the Texas Higher Education Coordinating Board adopts new rules during the term of this Agreement, these new rules will prevail.

**CITY OF PLANO  
GENERAL CONTRACTUAL INSURANCE REQUIREMENTS**

Vendors/Contractors performing work on City property for the City of Plano shall provide the City a certificate of insurance evidencing the coverage's and coverage provisions identified herein. Vendors/Contractors shall provide the City evidence that all subcontractors performing work on the project have the same types and amounts of insurance as required herein or that the subcontractors are included under the vendors/contractor's policy. The City, at its discretion, may require a certified copy of the policies, including all relevant endorsements.

Listed on the following pages are the types and amounts of insurance required.

General Requirements Applicable to All Insurance

1. The vendor/contractor shall obtain and maintain the minimum insurance coverage set forth in this section during the entire contract period.
2. The vendor/contractor agrees that the insurance requirements specified herein do not reduce the liability vendor/contractor has assumed in any indemnification/hold harmless section of the contract.
3. Coverage shall be on a primary basis and non-contributory with any other insurance coverage and/or self-insurance carried by City.
4. Vendor/contractor is responsible for providing the City a minimum of 30 days' notice of a material change or voluntary cancellation of insurance coverage required under this contract and notice within 10 days of any notice of termination no matter the cause.
5. Where indicated as required, "The City of Plano, the City Council and its members, the City's agents, officers, directors, and employees shall be included as an additional insured under all insurance coverage required." (This statement must be in the Description of Operations/Locations/Vehicles Section of the ACORD 25 Form).
6. Endorsements for certain coverages may be required, see the following pages for coverages requiring endorsements.

Evidence of Insurance Required

Prior to commencement of work, and thereafter upon renewal or replacement of coverage required by this contract, vendor/contractor shall furnish City a Certificate(s) of Insurance (COI) on a form approved by the Texas Department of Insurance and signed by an authorized representative of each insurer.

**The COI shall contain the following information and accompany required endorsements as identified (see #3, #5 and #6):**

- List each insurer's NAIC Number or FEIN
- State the following in the Certificate Holder Section:

The City of Plano  
Risk Management Division  
1520 K Avenue, Suite 117  
Plano, Texas, 75074

## Educational Training on site Insurance Requirements

Coverage	Requirement	Details	Importance
<b>Auto</b>	Limit per Accident or Combined Single Limit	<b>1,000,000</b>	Major
	Coverage to include "Owned, Non-Owned, and Hired" automobiles.		Major
	Additional Insured - CA 2048		Major
	Waiver of Subrogation		Major
	Self-Insured Retention Declared & Approved		Major
	Primary & Non-Contributory		Major
	Project number and name/description must be included.		Major
	AM Best Rating	<b>A (Excellent)</b>	Major
	30 Day NOC		Major
	"The City, City Council & its members, City's agents, officers, directors & employees" shall be included as additional insured.		Major
<b>General Liability</b>	Limit per Occurrence	<b>1,000,000</b>	Major
	Aggregate Limit	<b>2,000,000</b>	Major
	Personal & Advertising Injury Limit	<b>1,000,000</b>	Major
	Products & Completed Operations Limit	<b>2,000,000</b>	Major
	Additional Insured - CG 2010, 2037, or 2033		Major
	Primary & Non-Contributory		Major
	Project number and name/description must be included.		Major
	AM Best Rating	<b>A (Excellent)</b>	Major
	30 Day NOC		Major
	"The City, City Council & its members, City's agents, officers, directors & employees" shall be included as additional insured.		Major
<b>Workers Compensation</b>	Employers Liability Limit	<b>1,000,000</b>	Major
	Limit Meets WC Statutory Minimum		Major
	Waiver of Subrogation		Major
	Primary & Non-Contributory		Major
	Self-Insured Retention Declared & Approved		Major
	Project number and name/description must be included.		Major
	30 Day NOC		Major



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Roach Howard Smith & Barton 8750 N. Central Expressway Suite 500 Dallas TX 75231	<b>CONTACT NAME:</b> Helen Stuart <b>PHONE (A/C, No, Ext):</b> (972) 744-2704 <b>E-MAIL ADDRESS:</b> hstuart@rhsb.com	<b>FAX (A/C, No):</b> (972) 744-2804
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Collin County Community College District P.O. Box 8021 McKinney TX 75070 (972) 758-3831	<b>INSURER A:</b> Deep East SIF	
	<b>INSURER B:</b> Texas Public Entity Group	
	<b>INSURER C:</b> United Educators Insurance	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURER F:</b>		<b>NAIC #</b> 10020

**COVERAGES**      **CERTIFICATE NUMBER:** Cert ID 45966      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			6604G003791	11/01/2019	11/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 <b>BI/PD Combined Ded</b> \$ 25,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			8104F268091	11/01/2019	11/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ <b>BI/PD Combined Ded</b> \$ 10,000
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			Y3709N	11/01/2019	11/01/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	225	09/01/2019	09/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
							\$ \$

**APPROVED**  
By David Salazar at 9:56 am, Jun 11, 2020

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
General and Auto Liability policies include a Blanket Automatic Additional Insured endorsement or provision that provides Additional Insured status to certificate holder only when there is a written contract between named insured and certificate holder that requires such status. General Liability policy contains a special endorsement or provision with Additional Insureds-Primary and Non-Contributory. General and Auto Liability policies include a Blanket Automatic Waiver of Subrogation endorsement or provision that provides this feature only when there is a written contract between named insured and certificate holder that requires it.

<b>CERTIFICATE HOLDER</b>  For Information Purposes Only Confers No Rights to Holder	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

August 4, 2020

**SUBJECT:**

Consideration of Approval of a Cooperative Purchasing Agreement Between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District

**RECOMMENDATION:**

The District President recommends approval of the Cooperative Purchasing Agreement between Education Service Center Region 10 (ESC Region 10) and Collin County Community College District.

**RATIONALE:**

This agreement is pursuant to the authority granted by Government Code 791, allowing local governments to pursue mutually beneficial and cooperative purchasing programs. This agreement will enable the District to utilize a competitively solicited contract awarded to multiple vendors for foodservice items. This is an ongoing agreement activated only by the District's issuance of a Purchase Order.

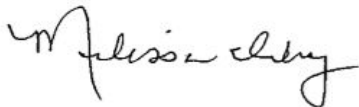
**RESOURCE PERSONNEL:**

Melissa Irby, Chief Financial Officer

**ATTACHMENTS:**

Region 10 ESC Agreement SY20-21

Respectfully Submitted By:



Melissa Irby  
Chief Financial Officer  
972-758-3831



## Action Required

November 7, 2019

Re: Membership and Participation in the Region 10 Multi-Region Purchasing Cooperative

Dear Food Service Director Addressed:

Beginning SY 2019-2020, Multi-Region Purchasing Cooperative changed from a single Interlocal Agreement to a two-part Agreement. This newly designed packet, with this cover letter, includes two (2) documents: 1.) "General Interlocal Membership Agreement," (Membership Agreement), and 2.) "SY20-21 Interlocal Participation Agreement" (Participation Agreement) for the Region 10 Education Service Center Multi-Region Purchasing Cooperative (hereinafter the "R10MRPC").

The **General Interlocal Membership Agreement** (pages 3-9) is a multi-year "membership" agreement ongoing and commences on July 1<sup>st</sup> and extends through June 30<sup>th</sup> of each calendar year. The Membership Agreement will automatically renew each subsequent year for a single year term unless otherwise terminated by either party. The Membership Agreement is simply a "membership" and not a commitment to purchase off any of the R10MRPC procured bids. By signing the Membership Agreement, you are agreeing to the General Provisions and Roles and Responsibilities of being a member and will receive the option each year to sign a single-page "Participation Agreement" that indicates your purchasing commitment. **Please complete the General Interlocal Membership Agreement for your district and return the original signed document via mail to the Region 10 Education Service Center, 400 E. Spring Valley Rd., Richardson, Texas 75081, attention Angela McCrary or by fax: 972-348-1067, or scan and email: [angela.mccrary@region10.org](mailto:angela.mccrary@region10.org)**

The **"Interlocal Bid Participation Agreement"** is an annual, single-page, "participation commitment" form that will need to be completed for each school year during which the district plans to purchase off of a R10MRPC formally procured bid. The Participation Agreement will be emailed to each "member" in the month of November for all participation commitments planned for the upcoming school year. The signed Participation Agreement information will be used for bid procurement purposes and "scope of bid." If you plan to purchase off any procured and awarded bid during the SY 2019-2020, **please complete the enclosed Interlocal Bid Participation Agreement (separate attachment) for your district and return the original signed document via mail to the Region 10 Education Service Center, 400 E. Spring Valley Rd., Richardson, Texas 75081, attention Angela McCrary or by fax: 972-348-1067, or scan and email: [angela.mccrary@region10.org](mailto:angela.mccrary@region10.org)**

The R10MRPC is a fully self-funded entity through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC. Studies indicate that school districts benefit through cooperative participation with a considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continues to rise annually. Even while industry costs have increased approximately 15 percent over the past two years, the MRPC has experienced only a 9 percent or less increase for the same time-period. Additional benefits of participating in the MRPC include reduced costs associated with advertising, paperwork, reduced time and worry spent on the bidding process, as well as Industry-specific workshops and training. MRPC members also benefit from the buying power of the Cooperative.

If I can be of further assistance in this matter, please call me at 972.348.1448. I am available to talk to your school board if needed. Thank you for your consideration for participation in the SY 20120-2021 R10MRPC.

Sincerely,

Keri Warnick  
Program Coordinator

Enclosures

# **GENERAL INTERLOCAL MEMBERSHIP AGREEMENT**

**The following General Interlocal Membership Agreement is to be completed by all contracting entities (CE) that wish to enter into a general membership agreement with Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC).**

**This Membership Agreement is not a purchasing commitment. It is a one-time agreement that will renew automatically each subsequent year for a single-year term unless terminated by either party.**

**The Membership Agreement is kept on file with R10MRPC. Each school year, an “Interlocal Bid Participation Agreement” will be sent to all CE’s that have a General Interlocal Membership Agreement. This Interlocal Bid Participation Agreement will be a single-page “purchasing commitment” form for each specific school year. This purchasing commitment holds members responsible for purchasing from the bids chosen in order to allow for accurate bidding by R10MRPC and more competitive pricing by vendors.**

**If you wish to purchase from any formally procured bid by R10MRPC, you must complete and submit this General Membership Agreement along with the attached Bid Participation Agreement.**

Region 10 Education Service Center  
Multi-Region Purchasing Cooperative  
**GENERAL INTERLOCAL MEMBERSHIP AGREEMENT**

*This General Membership Agreement is entered into by and between the agencies shown below as contracting parties for an initial term, and will be automatically renewed each subsequent year for a single year term, in accordance with the section entitled "Membership Term" below, unless otherwise notified by either party in writing by not later than May 1<sup>st</sup> of any year with an effective date of June 30<sup>th</sup> (Effective Termination Date). The Member Contracting Entity (CE) shall be responsible for paying any vendors invoice's for goods and service's purchased by Member CE through the Effective Termination Date.*

**Contracting Parties**

	<b>Region 10 Education Service Center</b>	<b>057-950</b>
Date Entered into Agreement	Fiscal Agent	County District Number
	District/Contracting Entity (CE)	CE County District Number

**STATEMENT OF SERVICE'S TO BE PERFORMED**

The Region 10 Multi Region Purchasing Cooperative (R10MRPC) organizes and administers the child nutrition cooperative purchasing and commodity processing program for CE's located in the state of Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. The R10MRPC does not charge a membership fee.

**GENERAL MEMBERSHIP:**

General Membership is a multi-year membership in the R10MRPC. Each program year, every member will receive the Interlocal Bid Participation Agreement, which if signed, allows you to participate in any or all of the following bids. R10MRPC procures a variety of formal, competitive sealed proposals (RFP's) as a way to assist CE's with their fiscal budgetary needs. CE's have the option each year to commit to any bid (s) that best fits their needs. The selection of bid participation is a commitment to purchase from an R10MRPC awarded vendor and will be used in the scope of bid for each appropriate RFP. Prior to the release of any bid, each member will be asked for their anticipated quantities, although R10MRPC makes no guarantees of quantities to any vendor.

1. Commodity Processing
2. Commercial/Full-Line Grocery Purchasing
3. Manufacturer Direct-to-District Delivery
4. Small-wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Safety Training and Sanitation Systems (services)
7. Fresh Meats and Produce
8. Fresh Bread
9. Milk/Dairy Products
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (dispensed, canned, and plastic container)

**LIMITATION OF AGREEMENT:**

R10MRPC reviews this General Interlocal Membership Agreement each year to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulation, R10MRPC will have 30 days to make all necessary updates and require that each CE sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the CE may terminate this agreement on 10 days' written notice to R10MRPC.

**GENERAL PROVISIONS:**

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and venue for any dispute resolution shall be in the county in which the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation, because if adding a CE "materially changes the existing contract(s)" and, therefore, requires rebidding of said contract(s), the CE may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively affecting the membership in place at the time of the current contract(s) award. The membership of a new CE may become effective upon any new bids or rebids being awarded or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the CE. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this General Interlocal Membership Agreement.
5. If any term(s) or provision(s) of this Membership Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Membership Agreement shall remain in full force and effect.
6. Before any Party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Membership Agreement shall be submitted to nonbinding mediation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.
7. No Party to this Membership Agreement waives or relinquishes any immunity or defense on behalf of itself, its directors, officers, employees, and agents, as a result of its execution of this Membership Agreement or the performance of the functions and obligations set forth herein.
8. All parts of this Membership Agreement, when executed by both Parties, are binding upon the Parties and may be changed only by written agreement executed by authorized representatives of the Parties.
9. In accordance with USDA/TDA ARM Regulation 17.81, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for profit cooperative". Consequently, at the end of the contract year, the R10MRPC must return all profit in excess of the profit margin as described in this Membership Agreement to the participating Covered Entities. The R10MRPC's "profit margin", for purposes of this Membership Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees set forth in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received in excess of the profit margin ("unanticipated profit"), if any, shall be distributed to the R10MRPC's participating members by the Fiscal Agent.

10. This Membership Agreement and any modification(s) may be executed in separate copies; however, the CE's copy of the Membership Agreement must be physically signed using a "wet signature." Electronic or typed signatures will not be accepted. This Membership Agreement may be exchanged and/or transmitted electronically via fax or scanned email.

**Membership Term.** This Membership Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this General Membership Agreement. The conditions set forth shall apply to the initial term and all renewal terms. The membership year for each purchasing cooperative program commences on July 1<sup>st</sup> and will extend through June 30<sup>th</sup> of each calendar year.

**Membership Fees.** No fee shall be charged to participating members of the R10MRPC.

The United States Department of Agriculture does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration and direct operation of the Cooperative. Districts, even though they may incur these fees indirectly, pay no direct fee to the Cooperative for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate Coordinating Entity for the services or functions to be performed under the Agreement.

**Authorization to Participate.** R10MRPC and each CE represents and warrants, by the execution and delivery of the General Interlocal Membership Agreement, that they have obtained all requisite authority through governing board action to enter into and perform the terms of this Membership Agreement.

**Cooperation and Access.** Each party agrees that it will cooperate with any reasonable requests for information and/or records made by the other party. Each party reserves the right to audit the relevant records of the other party during normal working hours. Any breach of this Article shall be considered material and shall make the Membership Agreement subject to termination on ten (10) days written notice to the CE.

**Primary and Secondary Contact.** The CE agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the CE, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the CE. The CE reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actually received by R10MRPC.

**Defense and Prosecution of Claims.** The CE authorizes the Fiscal Agent, only with respect to matters arising out of or contemplated by this Membership Agreement: (1) to control the commencement, defense, intervention or participation in a judicial, administrative or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current CE, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Membership Agreement. The CE does hereby agree that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the CE by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the CE shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the CE hereby designates the Fiscal Agent to act as a class representative on its behalf in matters arising out of this Membership Agreement.

**Governance.** R10MRPC shall be governed by the Fiscal Agent’s Board of Directors (“Board”) in accordance with applicable law and regulation. Procurement processes and procedures are governed by applicable law and regulation.

**Limitations of Liability.** The Fiscal Agent, its’ endorsers and servicing contactors, do not warrant that the operation or use of R10MRPC services will be uninterrupted or error free. The Fiscal Agent, its’ endorsers and servicing contractors, hereby disclaim any and all warranties, express or implied, in regard to any information, product or service furnished under this Membership Agreement, including without limitation, any and all implied warranties of merchantability or fitness for a particular purpose. The Parties agree that in regard to all causes of action arising out of or relating to this Membership Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

**Notice.** Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; faxed to 972 348-1449, Attn: Keri Warnick (contact person); or emailed to [keri.warnick@region10.org](mailto:keri.warnick@region10.org) [with a copy to sue.hayes@region10.org](mailto:keri.warnick@region10.org).

**Acceptance of USDA Foods Sent for Further Processing.** R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal for the processing of selected commodity foods donated by participating members. R10MRPC, through the Fiscal Agent, is further granted the right to enter into a Contract for Services with the processor(s) receiving the processing award(s) for agreed upon processed end-products, for the purpose of executing a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulation and guidance.

**Certificate of Authority/FND-101 Form.** The Texas Department of Agriculture (TDA) now requires each participating Contracting Entity (CE)/School District that plans to commit entitlement to the USDA processed commodity program, to submit an FND-101 form to allow their purchasing co-op access to view and enter commodity pounds into the participating member’s TX-UNPS Food Distribution Program (FDP) account. An FND-101 form must be signed by the Superintendent of the CE for each employee of the co-op. An FND-101 form for each R10MRPC/Fiscal Agent employee will be included with the Interlocal Bid Participation Agreement.

**Payment for Goods.** Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only. Region 10 Education Service Center

## **PARTY ROLES AND RESPONSIBILITIES:**

### ***Role of the R10MRPC, through the Fiscal Agent:***

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts.
4. The R10MRPC shall follow the local, state, and federal procurement guidelines as listed below:
  - a. The Fiscal Agent requires Board of Directors’ approval on all R10MRPC bid award recommendations.
  - b. State of Texas Education Code 44.031 Purchasing contracts.
  - c. The Code of Federal Regulations, 2 CFR 200.218-200.326
  - d. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives’ procuring on behalf of its’ CE’s. Currently EDGAR refers and requires Child Nutrition Food Purchasing Cooperatives to adhere to 2 CFR 200.218-200.326
  - e. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent’s Business Office.
5. The R10MRPC shall send solicitations for the Further Processing of USDA foods to all companies found on the Texas Department of Agriculture’s (TDA) “Approved List of Vendors” without limitations.

6. The R10MRPC shall enter into a detailed agreement with distributors that provide the distribution of processed end-products containing USDA Foods that includes language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
7. The R10MRPC shall do the following in regard to USDA Foods:
  - a. Track and assist CE's with management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
  - b. Assist CE's with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts and credits.
  - c. Assist CE's with the utilization of carryover pounds to avoid swept inventory on November 30<sup>th</sup>.
  - d. The R10MRPC shall provide CE's with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products and replacement recommendations.
  - e. The R10MRPC shall make all surveys open to the CE's as surveys are opened by TDA.
  - f. Provide the list of commodity items to CE's for purposes of obtaining quantity requests. This is done using an online software program.
  - g. Receive quantity requests from CE's for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
  - h. Provide a delivery schedule, on behalf of each CE, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each CE.
8. R10MRPC assumes no responsibility for failure of delivery by vendors, however, R10MRPC will assist all CE's with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
9. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
10. Provide CE's with procedures for ordering, delivery, and billing.
11. Mediate problems/concerns between vendors and CE's.
12. Provide CE's access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the CE.
13. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
14. Act ethically at all times and in accordance with all federal, state, and local guidelines.

***Role of the CE:***

1. Commit to the General Provisions and Roles and Responsibilities by authorization of the governing body and by execution by an approved official in the appropriate space on the attached form.
2. Designate a primary and secondary contact.

**If an Interlocal Bid Participation Agreement is signed by the CE for any given single-year term:**

3. Commit to purchasing on each and all bid categories selected on the Interlocal Bid Participation Agreement on an as needed basis.
4. Provide an estimated quantity request for each of the products desired through use of the online required software or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and/or TDA regulations, including, but not limited to, Roles and Responsibilities for Further Processing of USDA Foods or any other Annual Agreement per USDA or TDA.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
8. Address product warranties and product qualities with manufacturer.
9. Pay vendors net amount due within agreed upon terms after receipt of a correct monthly statement.
10. Participate in bid evaluation committees for the RFP's that the district is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically at all times and in accordance with all federal, state, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered

confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.

12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a CE in the R10MRPC.
13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when conflict or concern arise in regard to R10MRPC, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
  - a. The CE shall access the Texas Unified Nutrition Program System (TX-UNPS) Food Distribution Program (FDP) Module on a regular basis to effectively manage USDA Foods entitlement, food requests, allocations, and as applicable, storage and delivery of USDA Foods from assigned state-contracted warehouse.
  - b. The CE shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 and ProcessorLink) on a regular basis; and report inventory issues to R10MRPC.
  - c. The CE shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts and credits.
  - d. The CE shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.
  - e. The CE shall attend and/or access online trainings provided by TDA on the management of the USDA Foods program to obtain the latest information on the program.

**Signature and Authorization form: By signing this page, the CE confirms agreement with all membership terms and roles and responsibilities (as stated on pages 3-8):**

\_\_\_\_\_ and the Region 10 Education Service Center/Fiscal Agent,  
 District/Contracting Entity (CE)  
 do hereby enter into this General Interlocal Membership Agreement and intend to be bound by the provisions set forth herein for an initial term, to be renewed automatically each subsequent year for a single-year term unless otherwise terminated By either party in accordance with the terms set forth in the Agreement.

**District’s Authorized Representative Signature:** \_\_\_\_\_

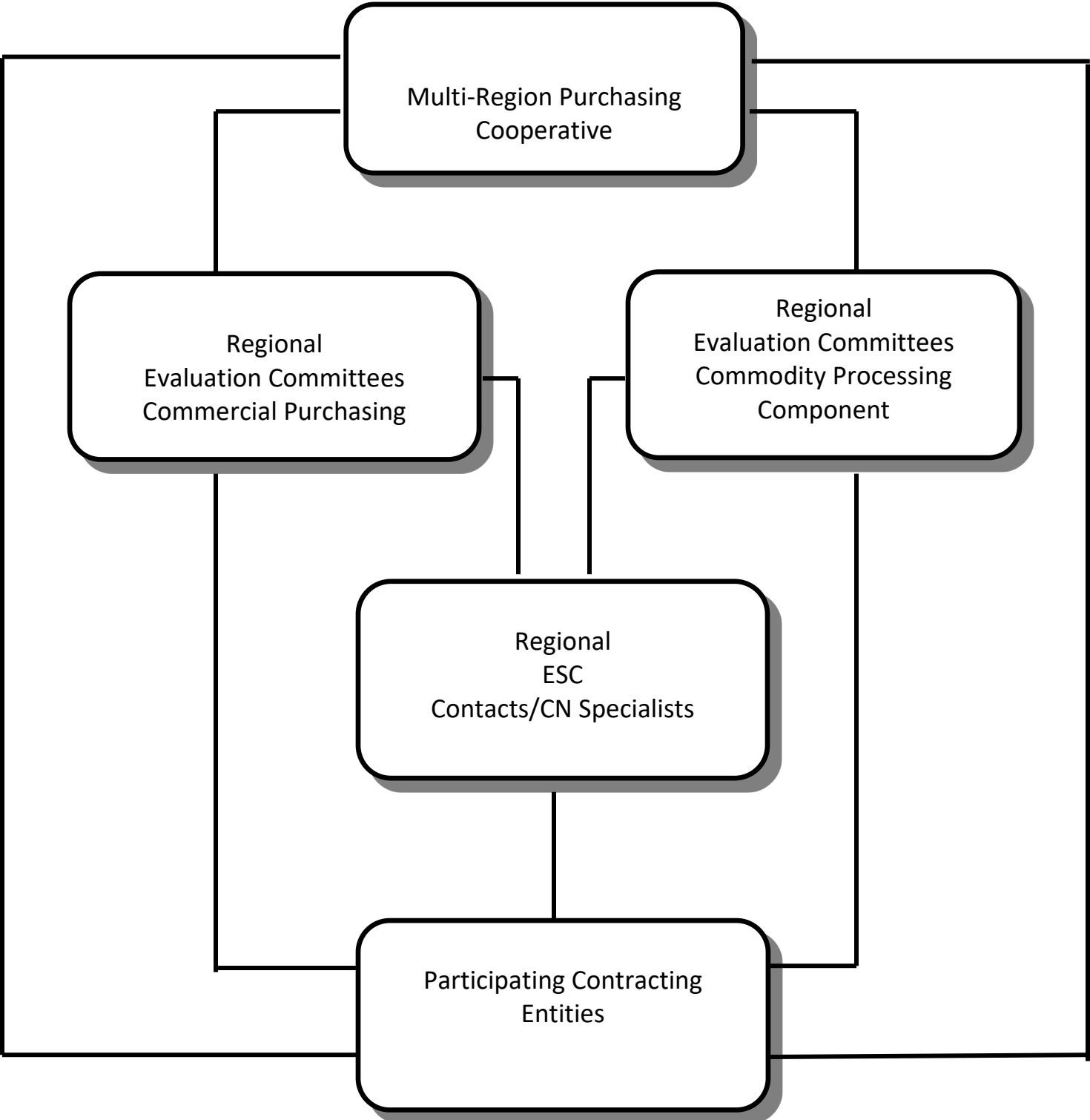
**Date:** \_\_\_\_\_

District/CE	ESC Region	CE ID#
Name of Authorized Representative (Superintendent)	Signature of Authorized Representative	
Title of Authorized Representative	Date	
Mailing Address, City, State, Zip Code	County	
Primary Food Service Contact	Primary Contact Phone	
Primary Contact Email Address		
Secondary Food Service Contact	Secondary Contact Phone	
Secondary Contact Email Address		

**For Region 10 MRPC Use Only**

R10MRPC Authorized Signature	Keri Warnick	Date
Program Coordinator	R10MRPC Contact Person	972-348-1448
Title of Contact Person	Phone	

Interlocal Agreement  
Region 10 Education Service Center  
Multi-Region Purchasing Cooperative



**Collin County Community College District Board of Trustees**

2020-08-1-1

August 4, 2020

Resource: Kim Davison  
Chief of Staff

**AGENDA ITEM:**

Second Reading and Consideration of Approval of Local Board Policies

- **DCA(Local)** Employment Practices-Term Contracts
- **DIAA(Local)** Freedom from Discrimination, Harassment, and Retaliation-Sex and Sexual Violence
- **FFDA(Local)** Freedom from Discrimination, Harassment, and Retaliation-Sex and Sexual Violence
- **FMA(Local)** Discipline and Penalties-Discipline Procedure

**DISCUSSION:**

The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Committee Chair will report out a recommendation at the August 4, 2020 regular meeting of the Board of Trustees.

**PROPOSED CHANGES:**

As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **DCA(Local) Employment Practices-Term Contracts** – Adds clarifying language regarding the multi-year contract approval by the District President and subsequent presentation to the Board of Trustees
- **DIAA(Local) Freedom from Discrimination, Harassment, and Retaliation-Sex and Sexual Violence** – Adds proposed language to comply with pending Title IX regulations that have a narrow window of time for implementation of August 14, 2020 and mandatory reporting requirements under Texas Education Code 51.252
- **FFDA(Local) Freedom from Discrimination, Harassment, and Retaliation-Sex and Sexual Violence** – Adds proposed language to comply with pending Title IX regulations that have a narrow window

of time for implementation of August 14, 2020 and mandatory reporting requirements under Texas Education Code 51.252

- **FMA(Local) Discipline and Penalties-Discipline Procedure** – Adds proposed language to modify student expulsion procedures to mirror those in pending Title IX regulations

**DISTRICT PRESIDENT'S  
RECOMMENDATION:**

The District President recommends approval of the four (4) Local Board Policies as outlined above.

**SUGGESTED MOTION:**

“Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies.”

**Term of Contract**

Employment contracts for full-time faculty require approval by the District President.

No full-time faculty member will be placed on the College District's payroll in a regular full-time status without a fully executed contract on file with the human resources office, as well as appropriate documentation of credentials and other required personnel forms.

**Contract  
Renewal**

Unless a full-time faculty member on a multi-year contract is otherwise notified in writing by the District President or designee by January 31, the faculty member will be employed by the College District for the forthcoming one-year contract period, subject to a written approved contract being timely filed with the human resources office.

Unless a full-time faculty member on an annual contract is otherwise notified in writing by the District President or designee by March 1, the faculty member will be employed by the College District for the forthcoming one-year contract period, subject to a written approved contract being timely filed with the human resources office.

The position and terms of employment for the forthcoming contract period will be determined by the College District, in its sole discretion, in the written approved contract. In no event will any full-time faculty member have any property right to employment with the College District beyond the term of his or her contract. No right to an initial or additional multi-year contract will exist. Additionally, in no event will any full-time faculty member have any property right beyond the additional one-year contract period identified above.

Notification will be completed upon hand-delivery of notification to the employee or to the employee's division mailbox, by placement of notification in the U.S. mail at the employee's last address of record with the human resources office, or by verifiable electronic communication.

**Annual Contracts**

Beginning with appointment to a full-time faculty position, a College District faculty member will serve three one-year contracts before becoming eligible to be considered for a multi-year contract. If the appropriate vice president/provost and executive vice president do not recommend a multi-year contract at the end of the third year, the faculty member may be issued up to two additional one-year contracts. Following expiration of either or both of the two additional one-year contracts, if the employee is not recommended for a multi-year **contract**, nonrenewal may result. Nonrenewal may result at the end of any term contract.

### **Multi-Year Contracts**

In order for a faculty member to secure a multi-year contract, a self-evaluation form and Board report will be completed and submitted by the faculty member for consideration by the council on excellence, in addition to the requisite annual dean's evaluations, class visit forms, and student evaluations.

The council on excellence's written recommendation will be forwarded to the appropriate vice president/provost, who will prepare and present written recommendations to the District President for approval. ~~If Full-time faculty multi-year contracts approved by the District President, the vice president's/provost's and executive vice president's recommendations will be submitted~~ are presented to the Board ~~for consideration~~ during the spring semester as a part of the personnel report.

### **Multi-Year Contract Extension**

A faculty member completing a multi-year contract that was recommended through the council on excellence peer review process may be considered for one multi-year contract extension upon recommendation by the requisite dean, who will consider the faculty member's prior multi-year contract Board report, the annual evaluations and performance documentation, class visit forms, and student evaluations. The appropriate dean will prepare and present written recommendations to the appropriate vice president/provost and executive vice president, who will prepare and present written recommendations to the District President for approval. ~~If Full-time faculty multi-year contract extensions approved by the District President, the recommendations of the vice president/provost and executive vice president will be submitted~~ are presented to the Board ~~for consideration~~ during the spring semester as a part of the personnel report.

A faculty member must be considered through the council on excellence peer review process a minimum of every six years.

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX DISCRIMINATION, SEXUAL HARRASMENT AND SEXUAL VIO-  
LENCEASSAULT

DIAA  
(LOCAL)

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**Note:** This policy only addresses employee complaints of sex and gender discrimination, sexual or gender-based harassment, sexual assault, stalking, violence, and retaliation. For legally referenced material relating to this subject matter, see DAA(LEGAL). For sex discrimination, sexual harassment, sexual violence, and retaliation targeting students, see FFDA. For other employee complaints not covered by Title VII or Title IX laws, see DIAB.

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**Definitions**

Solely for purposes of this policy, the term “employee” includes former employees, applicants for employment, and unpaid interns.

**Statement of Nondiscrimination**

The College District prohibits discrimination, including harassment, against any employee on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy.

**Discrimination**

Discrimination against an employee is defined as conduct directed at an employee on the basis of sex or gender that adversely affects the employee’s employment.

**Sexual Harassment**

For purposes of this policy, §sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee’s employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
2. The conduct is so severe, persistent, or pervasive-It is based on unwelcome conduct that a reasonable person would determine is so severe, persistent, pervasive, and objectively offensive that it has the purpose or effect of unreasonably interfering with the employee’s work performance or creates an intimidating, threatening, hostile, or offensive work environment; or
3. Any instance of sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act (Clery Act), and dating violence, domestic violence, or stalking, as defined in the Violence Against Women Act (VAWA).

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
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Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is considered sufficiently serious to deprive a student of equal access.

Sexual  
ViolenceAssault

Sexual violence-assault is a form of sexual harassment. Sexual violence-assault includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability. For purposes of this policy, consent is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. Consent is further defined by the consent guidelines in FFDA(LOCAL).

Examples

Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; offensive or derogatory language of a sexual nature directed at another person; and other sexually motivated conduct, communication, or contact.

Dating Violence,  
Domestic  
Violence, and  
Stalking

For purposes of this policy, the terms "dating violence," "domestic violence," and "stalking" are incorporated into this policy as defined in FFDA(LOCAL).

**Retaliation**

The College District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

False Claims

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding harassment or discrimination is subject to appropriate discipline. Charging an individual with a violation(s) for making a false claim, materially false statement, or refusing to cooperate during the course of an investigation regarding discrimination or harassment does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a false claim or a materially false statement.

Examples

Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. Retaliation may also include

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX **DISCRIMINATION, SEXUAL HARRASMENT** AND SEXUAL **VIO-**  
**LENCEASSAULT**

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threats, unjustified negative evaluations, unjustified negative refer-  
ences, or increased surveillance.

**Prohibited Conduct**

In this policy, the term “prohibited conduct” includes dating vio-  
lence, domestic violence, sexual assault, stalking, sex discrimina-  
tion, sexual or gender-based harassment, and retaliation as de-  
fined by this policy, even if the behavior does not rise to the level of  
unlawful conduct.

**Reporting  
Procedures**

An employee who believes that he or she has experienced prohib-  
ited conduct or believes that another employee has experienced  
prohibited conduct should immediately report the alleged acts. The  
employee may report the alleged acts to his or her immediate su-  
pervisor.

Alternatively, the employee may report the alleged acts to one of  
the College District officials below or electronically through the Col-  
lege District’s website online complaint form located on its website.

For the purposes of this policy, “College District officials” are the Ti-  
tle IX coordinators listed below and the District President.

**College District’s  
Mandatory Response  
Obligations**

The College District will respond promptly to sexual harassment,  
as defined in this policy, in a manner that is not deliberately indiffer-  
ent, which means a response that is not clearly unreasonable in  
light of known circumstances, or as otherwise required by applica-  
ble Title IX regulations. The College District’s response obligations  
are listed in FFDA(LOCAL).

**Definition of College  
District Officials**

Title IX Coordinator

Reports of discrimination based on sex, including sexual harass-  
ment as defined in this policy, may be directed to the Title IX coor-  
dinators. The College District designates the following persons to  
coordinate its efforts to comply with Title IX of the Education  
Amendments of 1972, as amended:

Name: Floyd Nickerson  
Position: Chief Human Resources Officer  
Address: 3452 Spur 399, McKinney, TX 75069  
Telephone: (972) 599-3159

Deputy Title IX  
Coordinator for  
Human Resources

Name: Tonya Jacobson  
Position: Manager HR/Employee Relations  
Address: 3452 Spur 399, McKinney, TX 75069

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX DISCRIMINATION, SEXUAL HARRASMENT AND SEXUAL VIO-  
LENCEASSAULT

DIAA  
(LOCAL)

Telephone: (972) 758-3856

Other Anti-discrimination Laws

The District President or designee will serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.

**Alternative Reporting Procedures**

An employee will not be required to report prohibited conduct to the person alleged to have committed it. Reports concerning prohibited conduct, including reports against the Title IX coordinators, may be directed to the District President or designee.

A report under this policy against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.

**Timely Reporting**

Employee Reports of prohibited conduct will be made immediately after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the College District's ability to investigate and address the prohibited conduct.

**Notice of Report**

Any College District supervisor who receives a report of prohibited conduct will immediately notify the appropriate College District official listed above and take any other steps required by this policy.

**Investigation of the Report**

The College District may request, but will not insist upon, a written report or formal complaint as defined in FFDA(LOCAL). If a report is made orally, the College District official receiving the report will reduce the report to written form.

Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official will refer the complaint for consideration under the appropriate policy.

If appropriate, the College District will promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District,

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX DISCRIMINATION, SEXUAL HARRASMENT AND SEXUAL VIO-  
LENCE/ASSAULT

DIAA  
(LOCAL)

such as an attorney. When appropriate, the supervisor will be involved in or informed of the investigation.

~~The investigation of prohibited conduct under this policy will be conducted in accordance with the investigation procedures and guidelines contained in FFDA(LOCAL). may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations. The College District may dismiss complaints, as mandated or on a discretionary basis, under the procedures and guidelines listed in FFDA(LOCAL).~~

**Concluding the Investigation and Hearing**

Absent extenuating circumstances, the investigation and live hearing should be completed within ~~ten~~ 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.

The investigator will prepare a written report of the investigation. ~~The report will be filed with the College District official overseeing the investigation.~~ The written report will be prepared in accordance with the reporting procedures and guidelines contained in FFDA(LOCAL).

**Hearings**

Consistent with applicable Title IX regulations, the College District will provide for a live hearing of complaints arising under this policy. The live hearing will be conducted in accordance with the procedures and guidelines contained in FFDA(LOCAL).

**College District Action**

If the results of an investigation and live hearing indicate that prohibited conduct occurred using a preponderance of the evidence standard (i.e. more likely than not to have occurred), the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The College District may take action based on the results of an investigation and live hearing, even if the conduct did not rise to the level of prohibited or unlawful conduct.

**Confidentiality**

To the greatest extent possible, the College District will respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Applicable federal Title IX regulations protect the privacy of a party's medical, psychological, and similar treatment records by

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stating that the College District cannot access or use such records unless the College District obtains the party's voluntary, written consent to do so.

**Appeal**

A party who is dissatisfied with the outcome of the investigation may appeal on the grounds listed in FFDA(LOCAL) through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, ~~FLD(LOCAL) for students,~~ and GB(LOCAL) for community members]. Appeals under this policy will be submitted to the appeals officer or administrator designed by the College District. The applicable appeal deadlines and guidelines of DGBA(LOCAL) or GB(LOCAL) will be followed for appeals made under this policy.

**Informal Resolution**

After a formal complaint is filed, the College District may permit the voluntary use of an information resolution process at any time prior to a final determination. The parties must provide their voluntary consent in writing to participate in such a process. The informal resolution process will be handled in accordance with the procedures and guidelines contained in FFDA(LOCAL).

Informal resolution is prohibited in any case where a College District employee is accused of sexual harassment against a student.

The College District will not require the parties to waive their rights to a formal process and agree to information resolution as a condition of enrollment or employment.

The party may have a right to file a complaint with appropriate state or federal agencies.

**Records Retention**

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Records of formal complaint resolutions and informal resolutions will be retained by the College District for a period of seven (7) years. The College District will retain all materials used to train institutional participants in the various phases of the resolution process, including the Title IX coordinators and decision-makers. All materials utilized to train Title IX coordinators, investigators, hearing panel participants, and decision-makers will be made available in accordance with applicable federal Title IX regulation requirements.

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**Access to Policy,  
Procedures, and  
Related Materials**

In instances where the College District receives a report of sexual harassment but a formal complainant is not filed, the institution will maintain a record of all actions taken, including supportive measures, for a period of seven (7) years. In these instances, the College District will include a written rationale explaining why a formal complaint was not filed.

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, will be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College District's administrative offices and will be distributed to an employee who makes a report.

**Mandatory Reporting  
under State Law for  
Incidents of Dating  
Violence, Sexual  
Assault, Sexual  
Harassment, and  
Stalking**

In accordance with the Education Code Section 51.252, an employee who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment as defined in this policy, and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College District at the time of the incident, will promptly report the incident to Collin College's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

An employee who is designated by the College District as a person with whom students may speak confidentially concerning sexual harassment as defined in this policy or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This requirement does not affect the employee's duty to report an incident under any other law.

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Exceptions

An employee is not required to make a report concerning:

1. An incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
2. An incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the College District or by a student organization affiliated with the College District.

Anonymous Reports

In accordance with Education Code Section 51.9365, College District students and employees can report prohibited conduct anonymously as provided on the Dean of Students page on the College District's website. However, the submission of an anonymous report may impair the College District's ability to investigate and address the prohibited conduct.

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**Note:** This policy addresses complaints dating violence, domestic violence, gender-based harassment, of sex discrimination, sexual assault, sexual harassment, and sexual assault/stalking, and retaliation targeting students participating in the College District's education program or activity. For legally referenced material relating to discrimination, harassment, and retaliation, see FA(LEGAL) and FFDB(LOCAL). For sex discrimination, sexual harassment, sexual assault, and retaliation targeting employees, see DIAA.

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**Statement of  
Nondiscrimination**

The College District prohibits discrimination, including harassment, against any student on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

**College District's  
Education Program  
or Activity**

The College District's education program or activity includes locations, events, or circumstances over which the institution exercises substantial control over both the respondent and the context in which the sexual harassment occurred. This policy applies to all of the College District's education programs and activities, whether such programs or activities occur on campus or off campus. The College District may address sexual harassment affecting its students that falls outside the jurisdiction of this policy in any manner it chooses, including, but not limited to, providing supportive measures or pursuing disciplinary action.

**Sex Discrimination**

Sex Discrimination against a student is defined as conduct directed at a student on the basis of sex or gender that adversely affects the student.

**Sexual Harassment  
By an Employee**

For purposes of this policy, Ssexual harassment of a student by a College District employee includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a school-College District program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct (i.e., quid pro quo harassment); or
2. TheIt is based on unwelcome conduct that a reasonable person would determine is so severe, persistent, or pervasive, and objectively offensive that it limits or denies the student's

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educational access and/or ability to participate in or benefit from the College District's educational program; or

2-3. Any instance of sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy Campus Crime Statistics Act (Clery Act), and dating violence, domestic violence, or stalking, as defined in the Violence Against Women Act (VAWA).

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is considered sufficiently serious to deprive a student of equal access.

By Others

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive, or objectively offensive that it limits or denies a student's ability to participate in or benefit from the College District's educational program. Physical contact not reasonably construed as sexual in nature is not sexual harassment.

Sexual  
Violence/Assault

Sexual violence/assault is a form of sexual harassment. Sexual violence/assault includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability.

Examples

~~Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; rape; sexual assault; sexual battery; sexual coercion; dating violence, stalking, and other sexually motivated conduct, communications, or contact.~~

~~Physical contact not reasonably construed as sexual in nature is not sexual harassment.~~

College District's  
Definition of  
Consent to Sexual  
Activity

For purposes of this policy, sexual activity requires consent, which is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. The following guidelines will be used to determine whether consent was obtained:

1. Consent to sexual activity can be communicated in a variety of ways, but one should not presume consent has been given in

the absence of a clear, positive agreement.

2. Consent can only be accurately gauged through direct communication about the decision to engage in sexual activity. The absence of the word “no” or the like (e.g., “stop”) does not imply consent.
3. Although consent can be nonverbal, verbal communication is the most reliable form of asking for and obtaining consent. Discussing desires, needs, and limitations with sexual partners provides a basis for positive sexual experiences shaped by mutual willingness and respect.
4. Presumptions based upon contextual factors (e.g., provocative clothing or dancing, etc.) are unwarranted, and should not be considered grounds for consent.
5. As defined in the State of Texas Penal Code §22.011 Sexual Assault, the age of sexual consent is 17. Therefore, consent cannot be obtained from someone who is under the age of 17, as that person is legally considered to be a minor.
6. Consent cannot be obtained from someone who is asleep, unconscious, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition (e.g., an intellectual or other disability). A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. Engaging in sexual activity with a person whom you know – or reasonably should know – to be incapacitated constitutes sexual assault.
7. Consent to some sexual acts does not constitute consent to other sexual acts.
8. Consent must be ongoing throughout a sexual encounter and can be revoked at any time. If you proceed despite your partner’s verbal and/or nonverbal communication to stop, you have committed sexual assault.
9. Consent cannot be obtained by threat, coercion, or force. Agreement under such circumstances does not constitute consent.
10. A prior sexual encounter or pre-existing relationship does not indicate consent to current or future sexual activity.

**Gender-Based Harassment**

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, ~~or pervasive,~~ or objectively offensive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program.

Examples

Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

**Dating Violence**

The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship will be determined based on a consideration of the following factors:

1. The length of the relationship,
2. The type of relationship, and
3. The frequency of interaction between the persons involved in the relationship.

(Office on Violence Against Women, United States Department of Justice<sup>1</sup>)

**Domestic Violence**

The term "domestic violence" includes felony or misdemeanor crimes of violence committed ~~"in a relationship by one partner to gain or maintain power and control over another intimate partner"~~ (Office on Violence Against Women, United States Department of Justice<sup>1</sup>).

Examples

~~Examples of domestic violence may include abuse committed~~ by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with ~~cohabitates with~~ or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the

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jurisdiction. (Office on Violence Against Women, United States Department of Justice<sup>2</sup>).

**Stalking**

The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. (Office on Violence Against Women, United States Department of Justice<sup>3</sup>).

**Retaliation**

~~The College District prohibits retaliation by a student or College District employee against a student alleged to have experienced discrimination or harassment or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or otherwise participates in an investigation.~~

Examples

~~Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.~~

**False Claims**

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding dating violence, domestic violence, gender-based harassment, sex discrimination, sexual assault, or sexual harassment, and/or stalking will be subject to appropriate disciplinary action.

**Prohibited Conduct**

In this policy, the term “prohibited conduct” includes dating violence, domestic violence, sexual or gender-based harassment, sex discrimination, sexual assault, harassment, and retaliation-stalking as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

**College District’s  
Mandatory Response  
Obligations**

The College District will respond promptly to sexual harassment, as defined in this policy, in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of known circumstances, or as otherwise required by applicable Title IX regulations. The College District’s response obligations include, but are not limited to:

Deliberate  
Indifference  
Standard

1. The College District must offer supportive measures to the person making the allegations (hereafter referred to as the “complainant”).
2. The Title IX coordinator or designee must promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant’s wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without filing of a formal

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complaint, and explain to the complainant the process for filing a formal complaint.

3. The College District must follow a grievance process that complies with applicable federal Title IX regulations before the imposition of any disciplinary sanctions (or other action that are not supportive measures) against a respondent.
4. The College District must not restrict rights protected under the U.S. Constitution, including the First Amendment, Fifth Amendment, and Fourteenth Amendment, when complying with applicable federal Title IX regulations and this policy.
5. Under applicable federal Title IX regulations, the College District is required to investigate sexual harassment allegations as defined in this policy in any formal complaint, which can be filed by a complainant or submitted by a Title IX coordinator.
6. The federal Title IX regulations affirm that a complainant's wishes with respect to whether the institution investigates the complaint should be respected, unless the Title IX coordinator determines that submitting a formal complaint to initiate an investigation against the wishes of the complainant is not clearly unreasonable in light of the known circumstances.
7. The College District will dismiss the allegations in a formal complaint if such allegations do not meet the definitions of prohibited conduct outlined in this policy, or did not occur in the institution's education program or activity. However, the College District may still address the allegations in any manner it deems appropriate (e.g., general investigation for violation of the Student Code of Conduct in the Student Handbook).

Definitions

When responding to sexual harassment, applicable federal Title IX regulations provide clear definitions of a "complainant," "respondent," "formal complaint," and "supportive measures" so that recipients, students, and employees clearly understand how the College District must respond to sexual harassment incidents in a way that supports the alleged victim and treats both parties fairly. The College District adopts those definitions as outlined in applicable federal Title IX regulations.

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Formal Complaint

In accordance with applicable federal Title IX regulations, a “formal complaint” is a document filed by a complainant or submitted by the Title IX coordinator that alleges sexual harassment against a respondent and requests that the College District investigate the allegation of sexual harassment, and meets the following requirements:

1. At the time of filing a formal complaint, the complainant must be participating in or attempting to participate in a College District education program or activity as defined in this policy.
2. A formal complaint may be filed with the Title IX coordinator in person, by mail, or by email by using the contact information required to be listed for the Title IX coordinator and by any additional method designated by the College District.
3. The phrase “document filed by a complainant” means a document or electronic submission (e.g., by email or through an online portal provided by the College District specifically for this purpose) that contains the complainant’s physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.
4. Where the Title IX coordinator submits a formal complaint, the Title IX coordinator is not a complainant or a party during the grievance process, and must comply with the requirements for Title IX personnel to be free from conflicts and bias.

**Reporting  
Procedures**

Responsible  
Employee

In accordance with applicable federal Title IX regulations, the College District utilizes a consistent, transparent grievance process for resolving formal complaints of sexual harassment. For purposes of this policy, a “responsible employee” is an employee:

Who has the authority to remedy prohibited conduct;

1. Who has been given the duty of reporting incidents of prohibited conduct; or
2. Whom a student reasonably believes has the authority to remedy prohibited conduct or has been given the duty of reporting incidents of prohibited conduct.

The College District designates the following persons as responsible employees: any instructor, any administrator, or any College District official defined at Definition of College District Officials, below.

Student Report

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Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to the appropriate Title IX coordinator, deputy Title IX coordinator, or another responsible employee or submit the report electronically through the College District's website. ~~The submission of an anonymous electronic report may impair the College District's ability to investigate and address the prohibited conduct.~~

Employee Report

Any College District employee who suspects ~~or any responsible employee who~~ receives notice that a student or group of students has or may have experienced prohibited conduct will immediately notify the Title IX coordinator or deputy Title IX coordinator and appropriate College District official listed in this policy and will take any other steps required by this policy. ~~Additionally, An employee who does not meet the description of a responsible an employee in accordance with this policy may alternatively submit the report electronically via the College District's website- or report it to the District President or designee.~~

*Exceptions*

~~A person who holds a professional license requiring confidentiality, such as a counselor, or who is supervised by such a person will not be required to disclose a report of prohibited conduct without the student's consent.~~

~~A person who is a nonprofessional counselor or advocate designated in administrative procedures as a confidential source will not be required to disclose information regarding an incident of prohibited conduct that constitutes personally identifiable information about a student or other information that would indicate the student's identity without the student's consent, unless the person is disclosing information as required for inclusion in the College District's annual security report under the Clery Act [see GCC].~~

**Mandatory Reporting under State Law for Incidents of Dating Violence, Sexual Assault, Sexual Harassment, and Stalking**

In accordance with the Education Code Section 51.252, an employee who, in the course and scope of employment, witnesses or receives information regarding the occurrence of an incident that the employee reasonably believes constitutes sexual harassment as defined in this policy, and is alleged to have been committed by or against a person who was a student enrolled at or an employee of the College District at the time of the incident, will promptly report the incident to Collin College's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

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An employee who is designated by the College District as a person with whom students may speak confidentially concerning sexual harassment as defined in this policy, or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This requirement does not affect the employee's duty to report an incident under any other law.

Exceptions

An employee is not required to make a report concerning:

1. An incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
2. An incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the College District or by a student organization affiliated with the College District.

Anonymous Reports

In accordance with Education Code Section 51.9365, College District students and employees can report prohibited conduct anonymously as provided on the Dean of Students page on the College District's website. However, the submission of an anonymous report may impair the College District's ability to investigate and address the prohibited conduct.

**Definition of College District Officials Designated Title IX Coordinators**

For the purposes of this policy, ~~College District officials are the Title IX coordinators and the District President~~ the following are designated as the College District's Title IX coordinators.

Title IX Coordinators

Reports of ~~dating violence, domestic violence, discrimination based on sex, including sexual harassment or gender-based harassment, sex discrimination, sexual assault, sexual or gender-based harassment, and stalking~~ may be directed to the Title IX coordinators. The College District designates the following persons to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Title IX Coordinator for Students

Name: Terrence Brennan  
Position: District Dean of Students

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	Address:	3452 Spur 399, McKinney, TX 75069
	Telephone:	(972) 881-5734
<u>Deputy Title IX Coordinator for Students</u>	<u>Name:</u>	<u>Amy Throop</u>
	<u>Position:</u>	<u>Associate Dean of Students</u>
	<u>Address:</u>	<u>2200 W. University Drive, McKinney, TX 75071</u>
	<u>Telephone:</u>	<u>(972) 881-5667</u>
Title IX Coordinator for Employees	Name:	Floyd Nickerson
	Position:	Chief Human Resources Officer
	Address:	3452 Spur 399, McKinney, TX 75069
	Telephone:	(972) 599-3159
Deputy Title IX Coordinator for Employees	Name:	Tonya Jacobson
	Position:	Manager, HR/Employee Relations
	Address:	3452 Spur 399, McKinney, TX 75069
	Telephone:	(972) 758-3856
Other Anti- discrimination Laws	The District President or designee will serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.	
<b>Alternative Reporting Procedures</b>	A student will not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinators, may be directed to the District President.  A report <u>under this policy</u> against the District President may be made directly to the Board. If a report is made directly to the Board, the Board will appoint an appropriate person to conduct an investigation.	
<b>Timely Reporting</b>	Reports of prohibited conduct will be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.	
<b><u>Amnesty</u></b>	<u>In accordance with the Education Code Section 51.9366, the College District will give amnesty to (i.e., not take disciplinary action against) a student who reports, in good faith, that the student was the victim of or a witness to an incident of prohibited conduct as defined by this policy. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of the College District's disciplinary process regarding the incident, if</u>	

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any. This amnesty policy does not apply to a student who reports their own commission or assistance in the commission of prohibited conduct as defined by this policy.

Notice of Rights and Options

In accordance with requirements under federal law, the College District will provide victims with written notification of their rights and options, which will outline appropriate on- and off-campus resources as well as steps a victim may want to take depending on the services the victim needs.

**Investigation of the Report**

The College District may request, but will not require, a written report. If a report is made orally, the College District official will reduce the report to written form.

Initial Assessment

Upon receipt or notice of a report, the College District official will determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official will immediately notify the parties to the complaint of the allegations and the formal and informal options for resolution of the complaint in writing.

~~If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official will refer the complaint for consideration under the appropriate policy.~~

Informal Resolution

~~If the parties voluntarily agree to participate in informal resolution of the complaint, the College District official will determine if informal resolution is appropriate for the complaint. If the official determines that informal resolution is appropriate, then the official may facilitate that resolution. If the official does not determine informal resolution to be appropriate, then the complaint will be subject to the formal resolution process.~~

Formal Resolution

If any of the parties decline to participate in informal resolution of the complaint or the College District official finds informal resolution of the complaint to be inappropriate, the College District official will authorize or undertake an investigation, except as provided below at Criminal Investigation.

Interim Action

If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the College District will promptly take interim action calculated to address prohibited conduct prior to the completion of the College District's investigation.

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College District  
Investigation

If, after engaging in an individualized safety and risk analysis, the College District determines that an immediate threat to the physical health or safety of any student or other individual, arising from the allegation of sexual harassment, justifies the removal of the respondent, the College District will provide the respondent with written notice of this interim action and afford the respondent an opportunity to challenge the decision immediately after the removal.

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. The investigator will have received appropriate training regarding the issues related to the complaint and the relevant College District's policy and procedures. The investigator will conduct a prompt, fair, and impartial process from the initial investigation to the final result.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations. Both the victim and student respondent may have an observer(s) present during any meeting with the investigator.

During the investigation:

1. The burden of gathering evidence and burden of proof must remain on the College District, not on the parties.
2. The College District must provide equal opportunity for the parties to present facts and expert witnesses and other inculpatory and exculpatory evidence.
3. The College District must not restrict the ability of the parties to discuss the allegations or gather evidence (e.g., no "gag orders").
4. The parties must have the same opportunity to select an advisor of the party's choice who may be, but need not be, an attorney.
5. The College District must send written notice of any investigative interviews, meetings, or hearings to the parties. This written notice must include a statement that the respondent is presumed not responsible and that a determination will not be made until the conclusion of the grievance process. If the scope of the investigation expands, the College District must issue a supplemental written notice to the parties providing additional details that also meet this standard.

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6. The College District must send the parties and their advisors evidence directly related to the allegations, in electronic format or hard copy, and provide at least 10 days for the parties to inspect, review, and respond to the evidence.
7. The College District must dismiss allegations of conduct that do not meet the federal Title IX definition of sexual harassment or did not occur in the institution's education program or activity against a person in the U.S. Such dismissal is only for Title IX purposes, and does not preclude the College District from addressing the conduct in any manner the institution deems appropriate (e.g., general discrimination or harassment complaint, Student Code of Conduct violation).
8. The College District may, at its discretion, dismiss a formal complaint or allegations contained therein, if:
  - a. the complainant informs the Title IX coordinator in writing that the complainant desired to withdraw the formal complaint or allegations contained therein,
  - b. the respondent is no longer enrolled at or employed by the College District, or
  - c. specific circumstances prevent the College District from gathering sufficient evidence to reach a determination.
9. The College District must give the parties written notice of a dismissal, whether mandatory or discretionary, and the reasons for the dismissal.

Mandatory dismissal provisions include the following:

- a. The alleged conduct is determined to not constitute sexual harassment, as defined in this policy;
- b. The alleged conduct is determined not to have occurred within a College District's education program or activity; or
- c. The alleged conduct is determined not to have occurred against a person in the United States.

Discretionary dismissal provisions include the following:

- a. The complainant would like to withdraw the complaint,
- b. The respondent is no longer enrolled at or employed by the College District; or

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(LOCAL)

c. Specific circumstances prevent the College District from gathering evidence sufficient to reach a determination.

10. The College District may, at its discretion, consolidate formal complaints.

Privacy  
Rights

Federal Title IX regulations protect the privacy of a party's medical, psychological, and similar treatment records by stating that the College District cannot access or use such records unless the College District obtains the party's voluntary, written consent to do so.

Criminal  
Investigation

If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District will confer with the agency to determine if the College District's investigation would impede the criminal or regulatory investigation. The College District will proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation and in compliance with applicable federal Title IX regulations. After the law enforcement or regulatory agency has completed gathering its evidence, the College District will promptly resume its investigation.

**Concluding the  
Investigation **and**  
**Hearing****

Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation **and hearing** should be completed within 60 College District business days from the date of the report; however, the investigator will take additional time if necessary to complete a thorough investigation.

The investigator will prepare a written report of the investigation. The report will be filed with the College District official overseeing the investigation. The investigation must result in an investigation report that fairly summarizes the investigation, and the report must be completed at least 10 College District business days prior to the hearing. Access to this report must be given so that the complainant and respondent can meaningfully respond to the evidence prior to the conclusion of the investigation. The College District must send the evidence to each party and their advisors in electronic form and provide at least 10 for them to submit a written response, which the investigator must consider before finalizing the investigation. The College District must make the evidence available again at any hearing, including for use in cross-examination.

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Hearings

In accordance with applicable federal Title IX regulations, the College District will provide for a live hearing. During this live hearing:

1. A decision-maker must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those bearing on credibility.
2. Cross-examination must be conducted directly, orally, and in real time by the party's advisor of choice, and never by a party personally.
3. If a party is unable to obtain an advisor, the College District must provide one, free of charge, for the purpose of conducting cross-examination for the party. The advisor provided does not have to be, but may be, an attorney.
4. While the hearing must be "live," at either party's request, the College District must provide the parties with separate rooms and use technology so the decision-maker and parties may simultaneously see and hear the questions.
5. At the hearing, the decision-maker has the responsibility to determine the relevancy of questions and explain in real time any decision not to permit a certain line of questioning.
6. During the investigation or hearing, questioning concerning a complainant's sexual history is generally not permitted, unless allowed by Title IX regulations.
7. If a party or witness refuses to submit to cross-examination, the College District is required to ignore that person's statement and reach a decision based on the remaining body of relevant evidence. The College District is not, however, permitted to draw an adverse inference based on the mere fact that an individual refused to submit to cross-examination.
8. During the hearing, questions and evidence about the complainant's sexual predisposition or prior sexual behavior will be considered irrelevant, unless offered to prove that someone other than the respondent committed the alleged misconduct or to prove consent.
9. The College District must make an audio or video recording of the hearing, or a transcript, and make it available to the parties for inspection and review.
10. The decision-maker(s) facilitating the live hearing must not be the same person(s) as the Title IX coordinator or investigator(s).
11. After the hearing, the decision-maker(s) must issue a written determination of responsibility applying the preponderance of

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the evidence (i.e., more likely than not to have occurred) stand-  
ard. The written determination must include the following ele-  
ments:

- a. Identification of the allegations at issue,
- b. A description of the procedural steps taken throughout the  
case,
- c. Findings of fact supporting the determination,
- d. Conclusions regarding application of the College District's  
Title IX policy,
- e. A statement and rationale as to the determination for each  
allegation,
- f. A statement of any disciplinary sanction and whether any  
remedies will be provided to the complainant, and
- g. A description of the procedures and permissible ground for  
appeal.

12. The decision-maker's written determination must be sent sim-  
ultaneously to the parties along with information about how to  
file an appeal.

Notification of the  
Outcome

The College District will provide written notice of the outcome, within the extent permitted by the Family Educational Rights and Privacy Act (FERPA) or other law, to the victim and the person against whom the complaint is filed. The parties will be given the opportunity to respond to the report.

Upon written request, the College District will disclose to the al-  
leged victim of a crime of violence, as defined in Title 18, § 16,  
United States Code, or non-forcible sex offense (i.e., incest or stat-  
utory rape) the report on the results of any disciplinary proceeding  
conducted by the College District against a student who is the al-  
leged perpetrator of such crime or offense. If the alleged victim is  
deceased as a result of such crime or offense, the College District  
will treat the victim's next of kin as the alleged victim.

**College District  
Action**

Prohibited Conduct

The College District will determine, based on the results of the investigation, whether each individual allegation of misconduct occurred using a-the preponderance of the evidence standard (i.e., more likely than not to have occurred). If the results of an investigation and live hearing indicate that prohibited conduct occurred, the College District will promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the

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conduct, in accordance with College District policy and procedures.  
[See FM and FMA]

*Corrective Action*

Examples of corrective action may include, but are not limited to, the following:

1. Providing a training program for those involved in the complaint;
2. Providing a comprehensive education program for the College District community;
3. Providing counseling for the ~~victim-complainant and the student who engaged in prohibited conduct~~ respondent;
4. Permitting the ~~victim-complainant or student engaged in the prohibited conduct~~ respondent to drop a course in which they both are enrolled without penalty;
5. Conducting follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred;
6. Involving students in efforts to identify problems and improve the College District climate;
7. Increasing staff monitoring of areas where prohibited conduct has occurred; and
8. Reaffirming the College District's policy against dating violence, domestic violence, gender-based harassment, sex discrimination, sexual assault, and sexual harassment, and stalking.

Exception

The College District will minimize attempts to require a student who complains of ~~sexual harassment prohibited conduct as defined by this policy~~ to resolve the problem directly with the person who engaged in the ~~harassment prohibited conduct~~; however, if that is the most appropriate resolution method, the College District will be involved in an appropriate manner.

Improper Conduct

If the College District determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District may take other appropriate disciplinary action in accordance with College District policy and procedures.

~~If the investigation reveals improper conduct that did not rise to the level of prohibited conduct, the College District may take discipli-~~

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~~nary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.~~

**Confidentiality**

To the greatest extent possible, the College District will respect the privacy of the complainant, ~~persons against whom a report is filed~~respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

**Appeal**

~~A party who is dissatisfied with the outcome of the investigation may appeal through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FMA(LOCAL) for students, and GB(LOCAL) for community members] A party will be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights.~~

Either the complainant or respondent may appeal the determination rendered as a result of the investigation and live hearing, or any discretionary dismissal of the complaint, on the following permissible grounds:

1. Procedural irregularity that affected the outcome,
2. New evidence not reasonable available that could affect the outcome, and/or
3. Conflict of interest or bias by the College District's participants that affected the outcome.

The College District will ensure that the following elements are present during the course of the appeal:

1. The non-appealing party will be notified of the appeal and allowed to submit a written statement in response.
2. The appeal decision maker(s) cannot be the same individuals as the hearing decision-maker(s). Nor can the appeal decision-maker(s) be the Title IX coordinator or the investigator(s) on the case.
3. The appeal must conclude with a written decision describing the appeal and the rationale for the result that is provided to the complainant and respondent simultaneously.

Appeals under this policy will be submitted to the appeals officer or administrator designated by the College District. The applicable appeal deadlines and guidelines of FMA(LOCAL) will be followed. The College District will provide written notice of the outcome of any appeal(s), within the extent permitted by FERPA or other law,

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to the ~~victim-complainant~~ and the ~~person against whom the complaint is filed~~ respondent. ~~The parties will be given the opportunity to respond to the report.~~

Upon written request, the College District will disclose to the alleged victim of a crime of violence, as defined in *Title 18, § 16, United States Code*, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by the College District against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the College District will treat the victim's next of kin as the alleged victim.

**Informal Resolution**

After a formal complaint is filed, the College District may permit the voluntary use of an informal resolution process at any time prior to a final determination. The parties must provide their voluntary consent in writing to participate in such a process.

Prior to commencing an informal resolution process, the College District will provide the parties with the required written notice of the allegations and a description of the parameters of the informal resolution process. The notice will include a statement that a party is permitted to withdraw from the informal resolution process and resume the formal process at any time prior to a resolution being reached.

Informal resolution is prohibited in any case where a College District employee is accused of sexual harassment against a student.

The College District will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.

**Retaliation**

Retaliation against anyone involved in the complaint process is a violation of College District policy, and is prohibited. Neither the College District nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulation; this policy; or because the individual has made a report or complaint, testified, assisted with, participated in, or refused to participate in a Title IX investigation, proceeding, or hearing.

Charging an individual with a violation(s) that does not involve sexual harassment, but arises out of the same facts or circum-

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stances as a formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulations, constitutes retaliation.

In an effort to prevent acts of retaliation, the College District will keep confidential and not disclose the identities of complainants, respondent, and witnesses, except as permitted by the Family Educational Rights and Privacy Act (FERPA), required by law, or necessary to investigate and resolve a Title IX complaint.

The exercise of rights protected under the First Amendment does not constitute retaliation.

Charging an individual with a violation(s) for making a materially false statement in bad faith during the course of a Title IX grievance proceeding does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a bad faith materially false statement.

Complaints alleging retaliation may be filed in accordance with the College District's prompt and equitable grievance procedure. [See FFDB and FLD.]

**Records Retention**

Retention of records will be in accordance with the College District's records retention procedures. [See CIA]

Records of formal complaint resolutions and informal resolutions will be retained by the College District for a period of seven (7) years. The College District will retain all materials used to train institutional participants in the various phases of the resolution process, including the Title IX coordinators and decision-makers. All materials utilized to train Title IX coordinators, investigators, hearing panel participants, and decision-makers will be made available in accordance with applicable federal Title IX regulation requirements.

In instances where the College District receives a report of sexual harassment but a formal complainant is not filed, the institution will maintain a record of all actions taken, including supportive measures, for a period of seven (7) years. In these instances, the College District will include a written rationale explaining why a formal complaint was not filed.

**Access to Policy,  
Procedures, and  
Related Materials**

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials con-

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cerning the topics discussed in this policy, will be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials will also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures will be readily available at the College District's administrative offices and will be distributed to a student who makes a report.

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<sup>1</sup> Office on Violence Against Women, United States Department of Justice: <https://www.justice.gov/ovw/dating-violence>

<sup>2</sup> Office on Violence Against Women, United States Department of Justice: <https://www.justice.gov/ovw/domestic-violence>

<sup>3</sup> Office on Violence Against Women, United States Department of Justice: <https://www.justice.gov/ovw/stalking>

**Reports of Alleged  
Misconduct**

College District faculty and staff ~~shall~~will submit an alleged violation or violations of College District policies and procedures, including the rules for student conduct [see FLB], committed by a student to the dean of students within a reasonable time following an alleged incident, not to exceed ten College District business days. The allegations must be submitted in writing, through traditional or electronic means, and must describe the violation and any surrounding facts.

The dean of students or designee ~~shall~~will investigate the matter as necessary. If an allegation is deemed to be unfounded, the dean of students or designee ~~shall~~will dismiss the allegation and ~~shall~~will provide the student written notice that the allegation of misconduct was made against the student and that the allegation was dismissed.

**Conference**

If, however, the dean of students or designee determines that the allegation warrants further consideration, the dean of students or designee ~~shall~~will summon the student for a conference to be held within a reasonable time, not to exceed ten College District business days, following the receipt of the allegation of misconduct.

At the conference, the dean of students or designee ~~shall~~will notify the student of the allegation or allegations and provide the student an opportunity to respond.

Unfounded  
Allegations

After conferring with the student, if the dean of students or designee determines that the student did not commit a violation, the allegation or allegations ~~shall~~will be dismissed as unfounded. The student ~~shall~~will be provided written notice of the dismissal.

Misconduct  
Warranting a  
Penalty

If the dean of students or designee determines that the student committed misconduct that warrants a penalty ~~other than suspension or expulsion~~, the dean of students or designee ~~shall~~will provide the student a written administrative decision with written notice of the penalty and the student's right to appeal to the disciplinary appeals committee. A student who accepts the administrative decision rendered by the dean of students or designee will sign an acceptance statement indicating he or she understands the violation(s), penalty or penalties imposed and that by signing the acceptance statement he or she voluntarily waives the right to appeal.

Once the acceptance statement is signed or the deadline for filing an appeal has passed, the administrative decision of the dean of students or designee will be final, binding, and the student will not be allowed to appeal. at a later date.

DISCIPLINE AND PENALTIES  
DISCIPLINE PROCEDURE

FMA  
(LOCAL)

~~Suspension~~

~~If the dean of students or designee determines that the student committed misconduct that warrants a suspension, the dean of students or designee shall will inform the student in writing of the determination, and a hearing shall will be scheduled for consideration by the disciplinary appeals committee as described below.~~

~~Expulsion~~

~~If the dean of students or designee determines that the student committed misconduct that warrants expulsion, the official shall will inform the student in writing of the determination. The dean of students or designee shall will forward the determination and all evidence collected during the investigation and conference to the designated leadership team member in order to schedule an expulsion hearing before the Board [see Petition to Revoke Expulsion, below].~~

Interim Disciplinary  
Action

The dean of students or designee may take immediate interim disciplinary action, including suspension pending a hearing, against a student for policy violations if the continuing presence of the student poses a danger to persons or property or an ongoing threat of disrupting the educational environment.

**Disciplinary Appeals  
Committee**

The disciplinary appeals committee will be convened on a request of a student appealing the penalty or penalties imposed by the dean of students or designee. The student's request must be submitted in writing within ten College District business days of the date of the dean of students or designee's written administrative decision.

~~The disciplinary appeals committee shall will be convened:~~

- ~~1. On request of a student appealing a penalty other than suspension or expulsion. The request must be filed in writing, on a form provided by the College District, within ten College District business days of the date of the administration's written notice.~~
- ~~2. Automatically, if the dean of students or designee determines that a student committed misconduct warranting suspension or expulsion.~~

Composition

The disciplinary appeals committee shall will be composed of at least four College District employees and a minimum of one current College District student, when appropriate. The members of the disciplinary appeals committee and the committee chairperson shall will be designated according to procedures developed by the designated leadership team member. All members of the disciplinary appeals committee shall will be eligible to vote during the hearing.

Hearing Notice

The dean of students or designee ~~shall~~will notify the student by letter of the date, time, and place for the hearing. Unless the student and the dean of students or designee otherwise agree or unless there are unforeseeable circumstances beyond the College District's control, the hearing ~~shall~~will take place within a reasonable time period, not to exceed ten College District business days after the date of the student's request for the hearing or the dean of students or designee's determination that the student should be suspended.

*Contents of  
Notice*

The notice ~~shall~~will:

1. Direct the student to appear on the date and at the time and place specified.
2. Advise the student of his or her rights:
  - a. To have a private hearing.
  - b. To be assisted by an adviser or legal counsel at the hearing.
  - c. To call witnesses, request copies of evidence in the College District's possession, and offer evidence and agreement on his or her own behalf.
  - d. To make an audio recording of the proceedings, after first notifying the dean of students or designee in advance of the hearing, or, at the student's own expense, to have a stenographer present at the hearing to make a stenographic transcript of the hearing.
  - e. To ask questions of each witness who testifies against the student.
3. Contain the names of witnesses who will testify against the student and a description of documentary and other evidence that will be offered against the student.
4. Contain a description of the allegations of misconduct in sufficient detail to enable the student to prepare his or her defense against the charges.
5. State the proposed punishment or range of punishments that may be imposed.

Failure to Appear  
for Hearing

The disciplinary appeals committee may impose appropriate punishment upon a student who fails without good cause to appear for the hearing; for purposes of assessing punishment, the committee may proceed with the hearing in the student's absence.

- Hearing Procedure      The hearing ~~shall~~will proceed as follows:
1. The chairperson ~~shall~~will read the description of the misconduct.
  2. The chairperson ~~shall~~will inform the student of his or her rights.
  3. The designated official or representative ~~shall~~will present the College District's case.
  4. The student or representative ~~shall~~will present the student's defense.
  5. The designated College District official or representative ~~shall~~will present rebuttal evidence.
  6. The committee members may ask questions of witnesses testifying on behalf of the student or the College District.
  7. The designated official or representative ~~shall~~will summarize and argue the College District's case.
  8. The student or representative ~~shall~~will summarize and argue his or her case.
  9. The designated official or representative ~~shall~~will have an opportunity for rebuttal argument.
  10. The committee members ~~shall~~will deliberate in closed session. The committee members ~~shall~~will vote on the issue of whether or not the student violated College District policies and procedures, including the rules for student conduct.
  11. If the committee finds the student ~~did~~committed misconduct, the committee ~~shall~~will determine whether the penalty assessed, or proposed in the case of ~~expulsion~~suspension, by the dean of students or designee is appropriate and, if necessary, ~~shall~~will assess a different or additional penalty.
  12. The committee chairperson ~~shall~~will communicate the decision and any findings of facts in support of the committee's decision to the student in writing within ten College District business days of the hearing. The notice ~~shall~~will include procedures for appealing the committee's decision to the designated leadership team member.

All hearings ~~shall~~will be recorded by the College District.

- Evidence      Evidence ~~shall~~will be handled in accordance with the following:

1. Legal rules of evidence do not apply unless otherwise required by applicable Title IX regulations; the committee chairperson may admit evidence or exclude evidence considered to be irrelevant, immaterial, and unduly repetitious.
2. At the hearing, the College District shall will be required to prove by a preponderance of the evidence that the charges are true.
3. A student may not be compelled to testify.
4. The committee shall will determine if a violation has occurred and assess an appropriate penalty based solely on the evidence presented at the hearing.

**Appeal to College  
District  
Administration**

A student may, within ten ten College District business days of receiving notice of the disciplinary appeal committee's decision, petition in writing the designated leadership team member to review the decision. The student's petition shall will state with particularity why the decision is believed to be incorrect. After receiving notice of the appeal, the disciplinary appeals committee chairperson shall will forward all evidence considered during the hearing, the audio recording of the hearing, and the digest of the hearing, if applicable, to the designated leadership team member.

The designated leadership team member shall will hold a conference within ten ten College District business days after the appeal notice is filed, unless there are unforeseeable circumstances beyond the College District's control. At the conference, the student may provide information concerning any documents or information relied on by the committee. The designated leadership team member may set reasonable time limits for the conference. The conference shall will be audio recorded.

The designated leadership team member shall will provide the student a written response, stating the basis of the decision, within ten College District business days following the conference. In reaching a decision, the designated leadership team member may consider the evidence included in the student's petition, provided during the conference, and forwarded by the committee chairperson. The designated leadership team member may act to affirm, modify, remand, or reverse the decision of the disciplinary appeals committee. The designated leadership team member's decision is final and non-appealable, except when expulsion is recommended by the dean of students or designee and/or the disciplinary appeals committee and affirmed by the designated leadership team member.

**College-District  
President Review of  
Recommendation for  
Expulsion Appeal to  
Board**

Solely in the case where expulsion is recommended and affirmed, a student may appeal to the District President or designee. An appeal to the District President or designee will be held on the request of a student appealing the designated leadership team member's decision and affirmation of expulsion. The request must be submitted in writing within ten College District business days of the designated leadership team member's decision. The College District President or designee may request a meeting with the student prior to issuing a final administrative decision.

The District President or designee will review all recommendations for expulsion, whether or not the student chooses to proceed through the disciplinary appeals process. The designated leadership team member will forward the recommendation for expulsion and evidence to the District President or designee for review and final consideration. The District President or designee may act to affirm, modify, or reverse the recommendation for expulsion. The student will be notified in writing of the District President or designee's decision within ten College District business days. The College District President or designee's decision is final and non-appealable. Unless otherwise specified in writing, expulsion shall have District-wide effect and an expelled student may not enroll for admission to any campus without the District President's approval unless the expulsion has expired by its own terms.

~~If the designated leadership team member affirmed the decision of the disciplinary appeals committee's recommendation for expulsion, the student may appeal the decision to the Board. The appeal notice must be filed in writing, on a form provided by the College District, within ten College District business days after receipt of the written response from the designated leadership team member, or, if no response was received, within ten College District business days of the response deadline.~~

~~The designated leadership team member or designee shall will inform the student of the date, time, and place of the Board meeting at which the appeal will be on the agenda for presentation to the Board.~~

~~The College District President or designee shall will provide the Board the evidence presented to the designated leadership team member, as well as the audio recording of the designated leadership team member's conference with the student and with a copy of the student's appeal and any supporting documents provided by the student, the written response provided by the designated leadership team member to the student, and a summary of the leadership team member's findings.~~

~~The College District shall will determine whether the appeal will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BD]~~

~~The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student and the administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall will hear the appeal and may request that the administration provide an explanation for the decisions at the preceding levels.~~

~~In addition to any other record of the Board meeting required by law, the Board shall will prepare a separate record of the hearing. The hearing, including the presentation by the student or the student's representative, any presentation from the administration, and questions from the Board with responses, shall will be recorded by audio recording, video/audio recording, or court reporter.~~

~~The Board shall will then consider the evidence. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If for any reason the Board fails to reach a decision regarding the evidence by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the dean of students or designee, disciplinary appeals committee, and/or the designated leadership team member's decision. The Board's decision is final and non-appealable, except when considering expulsion revocation requests [see Petition to Revoke Expulsion].~~

**Petition to Revoke  
Expulsion**

Once five calendar years from the date of the College District President or designee's Board's final decision has lapsed, the student may petition to revoke the expulsion.

***Collin County Community College District Board of Trustees***

2020-08-1-2

August 4, 2020

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Presentation of the Proposed 2020-2021 Budget

**DISCUSSION:** The Proposed Budget for Fiscal Year 2020-2021 will be presented to the Board of Trustees and the public. On July 28, 2020, Chief Financial Officer, Melissa Irby, presented the proposed budget to the Finance and Audit Committee. All board members received a copy of the proposed budget via email and in hard copy form. This is the second opportunity for the Board of Trustees to hear the budget presentation and the first opportunity for public presentation.

**DISTRICT PRESIDENT'S RECOMMENDATION:** None. This item is for presentation only.

**SUGGESTED MOTION:** None. This item is for presentation only. No action is required.

# Wylie Campus



## Proposed Annual Budget

*Fiscal Year Ending August 31, 2021*

**Collin County Community College District  
Proposed Annual Budget  
For the Fiscal Year Ending August 31, 2021**

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Proposed



# Introduction

**BOARD OF TRUSTEES**



**Dr. J. Robert Collins**  
*Chairman*



**Jim Orr**  
*Secretary*



**Stacy Anne Arias**



**Greg Gomel**

The Board of Trustees is a nine member governing board that serves without compensation and is elected at large for six-year terms of office by the voters of Collin County. The Board manages and governs the Collin County Community College District, provides policy direction, establishes goals, and appoints the faculty and staff. The Board is also responsible for the levy, assessment, and collection of taxes, the issuance of bonds, the adoption of an annual budget, the execution of contracts, and the performance of an annual audit. The Board of Trustees sets campus admission standards consistent with the role and mission of the District. Regular board meetings are held the fourth Tuesday of each month and are open to the public. The Collin County Community College District Trustees are committed to the mission and vision of the college. The Board of Trustees provides leadership and direction, as well as represents the college in a wide range of community activities and committees.



**Fred Moses**



**Andrew Hardin**  
*Vice Chairman*



**Dr. Raj Menon**  
*Treasurer*



**Dr. Stacey Donald**



**Jay Saad**



Elected Officials

<u>Board of Trustees</u>	<u>City</u>	<u>Term Expires</u>
J. Robert (Bob) Collins, Ph.D. Chairman, Place 8	Farmersville, Texas	May, 2021
Andrew (Andy) Hardin Vice Chairman, Place 9	Frisco, Texas	May, 2021
Jim Orr Secretary, Place 7	Lucas, Texas	May, 2021
Raj Menon, Ph.D. Treasurer, Place 5	Plano, Texas	May, 2025
Stacy Anne Arias Place 6	Melissa, Texas	May, 2025
Stacey Donald, Ph.D. Place 3	Plano, Texas	May, 2023
Greg Gomel Place 4	Plano, Texas	May, 2025
Fred Moses Place 1	Plano, Texas	May, 2023
Jay Saad Place 2	Plano, Texas	May, 2025

Proposed

Principal Administrative Officers

<u>Name</u>	<u>Position</u>
Neil Matkin, Ed.D.	District President
Sherry Schumann, Ph.D.	Executive Vice President
Kim Davison	Chief of Staff
Michael Dickson	Chief Innovation Officer
Chris Eyle	Vice President Facilities and Construction
Melissa Irby, CPA	Chief Financial Officer
Toni Jenkins, Ed.D.	Senior Vice President Campus Operations
Steve Matthews	Vice President External Relations
Floyd Nickerson	Chief Human Resources Officer
Monica Velazquez, J.D.	General Counsel



# Budget Summary

**Collin County Community College District  
Summary of Revenues and Expenses  
Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Revenues</b>				
<b>Unrestricted Funds</b>				
State Appropriations - General Revenue	\$ 39,834,020	\$ 39,834,020	\$ -	0.00%
Tuition and Fees	53,658,563	48,788,991	4,869,572	9.98%
Scholarship Allowances	(8,000,000)	(7,700,000)	(300,000)	3.90%
Taxes for Current Operations	130,982,990	118,601,066	12,381,924	10.44%
Investment Income - Unrestricted Fund	2,350,000	4,070,000	(1,720,000)	-42.26%
Investment Income - Stabilization and Startup Fund	655,000	1,200,000	(545,000)	-45.42%
Investment Income - Building Fund	1,200,000	2,300,000	(1,100,000)	-47.83%
Miscellaneous	2,239,075	2,214,142	24,933	1.13%
Auxiliary Fund	4,867,483	3,234,138	1,633,345	50.50%
<b>Total Unrestricted Funds</b>	<u>227,787,131</u>	<u>212,542,357</u>	<u>15,244,774</u>	<u>7.17%</u>
<b>Restricted Funds</b>				
Grants and Contracts	36,614,953	33,074,738	3,540,215	10.70%
State Allocation - On-behalf Benefits	8,984,595	8,581,602	402,993	4.70%
Debt Service - General Obligation Bonds	4,788,309	4,896,142	(107,833)	-2.20%
2020 Limited Tax Bond Series	-	206,100,000	(206,100,000)	-100.00%
<b>Total Restricted Funds</b>	<u>50,387,857</u>	<u>252,652,482</u>	<u>(202,264,625)</u>	<u>-80.06%</u>
<b>Transfers</b>				
Transfer in - Unrestricted to Stabilization and Startup Fund	25,000,000	30,300,000	(5,300,000)	-17.49%
Transfer in - Unrestricted (SAFAC) to Auxiliary Fund	250,000	220,000	30,000	13.64%
Transfer in - Unrestricted to Grant Fund - Matching	118,706	110,244	8,462	7.68%
Transfer in - Unrestricted to Debt Service Fund	26,157,990	15,776,066	10,381,924	65.81%
Transfer in - Stabilization and Startup to Debt Service Fund	9,960,545	1,600,523	8,360,022	522.33%
Transfer in - 2020 Limited Tax Bond to Building Fund	-	115,629,081	(115,629,081)	-100.00%
<b>Total Transfers</b>	<u>61,487,241</u>	<u>163,635,914</u>	<u>(102,148,673)</u>	<u>-62.42%</u>
<b>Total Revenues</b>	<u>\$ 339,662,229</u>	<u>\$ 628,830,753</u>	<u>\$ (289,168,524)</u>	<u>-45.99%</u>
<b>Expenses</b>				
<b>Unrestricted Funds</b>				
Instruction	\$ 94,196,866	\$ 81,796,898	\$ 12,399,968	15.16%
Public Service	58,859	56,360	2,499	4.43%
Academic Support	23,863,281	19,851,801	4,011,480	20.21%
Student Services	21,703,801	16,483,456	5,220,345	31.67%
Institutional Support	54,572,636	55,538,262	(965,626)	-1.74%
Operation and Maintenance of Plant	26,255,444	18,704,533	7,550,911	40.37%
Scholarship Allowances	(8,000,000)	(7,700,000)	(300,000)	3.90%
Auxiliary Fund	5,736,424	4,197,317	1,539,107	36.67%
Reserve for Supplemental Requests - Unrestricted Fund	4,731,058	7,099,972	(2,368,914)	-33.37%
Reserve for Supplemental Requests - Auxiliary Fund	-	93,164	(93,164)	-100.00%
Building Fund	-	118,129,081	(118,129,081)	-100.00%
<b>Total Unrestricted Funds</b>	<u>223,118,369</u>	<u>314,250,844</u>	<u>(91,132,475)</u>	<u>-29.00%</u>
<b>Restricted Funds</b>				
Grants and Contracts	36,614,953	33,074,738	3,540,215	10.70%
State Allocation - On-behalf Benefits	8,984,595	8,581,602	402,993	4.70%
Debt Service - General Obligation Bonds	35,165,533	23,522,732	11,642,801	49.50%
2018 Limited Tax Bond Series	-	34,429,100	(34,429,100)	-100.00%
2020 Limited Tax Bond Series	133,128,987	87,413,967	45,715,020	52.30%
<b>Total Restricted Funds</b>	<u>213,894,068</u>	<u>187,022,139</u>	<u>26,871,929</u>	<u>14.37%</u>
<b>Transfers</b>				
Transfer out - Unrestricted to Stabilization and Startup Fund	25,000,000	30,300,000	(5,300,000)	-17.49%
Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	250,000	220,000	30,000	13.64%
Transfer out - Unrestricted to Grant Fund - Matching	118,706	110,244	8,462	7.68%
Transfer out - Unrestricted to Debt Service Fund	26,157,990	15,776,066	10,381,924	65.81%
Transfer out - Stabilization and Startup to Debt Service Fund	9,960,545	1,600,523	8,360,022	522.33%
Transfer out - 2020 Limited Tax Bond to Building Fund	-	115,629,081	(115,629,081)	-100.00%
<b>Total Transfers</b>	<u>61,487,241</u>	<u>163,635,914</u>	<u>(102,148,673)</u>	<u>-62.42%</u>
<b>Subtotal Expenses</b>	<u>498,499,678</u>	<u>664,908,897</u>	<u>(166,409,219)</u>	<u>-25.03%</u>
<b>Other Adjustments</b>				
Depreciation	16,630,452	12,354,681	4,275,771	34.61%
Bond Principal - General Obligation Bonds	(12,880,000)	(10,520,000)	(2,360,000)	22.43%
Capitalized Expenses - Operating	(5,011,337)	(2,476,647)	(2,534,690)	102.34%
Capitalized Expenses - Supplemental Requests	(1,621,093)	(1,146,900)	(474,193)	41.35%
Capitalized Expenses - Building Fund Expenses	-	(97,047,363)	97,047,363	-100.00%
Capitalized Expenses - 2018 Limited Tax Bond Series	-	(34,429,100)	34,429,100	-100.00%
Capitalized Expenses - 2020 Limited Tax Bond Series	(133,128,987)	(82,374,623)	(50,754,364)	61.61%
<b>Total Other Adjustments</b>	<u>(136,010,965)</u>	<u>(215,639,952)</u>	<u>79,628,987</u>	<u>-36.93%</u>
<b>Grand Total Expenses</b>	<u>\$ 362,488,713</u>	<u>\$ 449,268,945</u>	<u>\$ (86,780,232)</u>	<u>-19.32%</u>

**Collin County Community College District  
Unrestricted Funds  
Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Revenues and Other Fund Additions</b>				
<b>Current Unrestricted Fund</b>				
State Appropriations - General Revenue	\$ 39,834,020	\$ 39,834,020	\$ -	0.00%
Tuition and Fees	52,217,129	47,469,543	4,747,586	10.00%
Scholarship Allowances	(8,000,000)	(7,700,000)	(300,000)	3.90%
Taxes for Current Operations	130,982,990	118,601,066	12,381,924	10.44%
Investment Income	2,350,000	4,070,000	(1,720,000)	-42.26%
Miscellaneous	2,239,075	2,214,142	24,933	1.13%
<b>Total Current Unrestricted Fund</b>	<u>219,623,214</u>	<u>204,488,771</u>	<u>15,134,443</u>	<u>7.40%</u>
<b>Student Activities Fee Fund</b>				
Tuition and Fees	1,441,434	1,319,448	121,986	9.25%
<b>Total Student Activities Fee Fund</b>	<u>1,441,434</u>	<u>1,319,448</u>	<u>121,986</u>	<u>9.25%</u>
<b>Stabilization and Startup Fund</b>				
Investment Income	655,000	1,200,000	(545,000)	-45.42%
Transfer in - Unrestricted to Stabilization and Startup Fund	25,000,000	30,300,000	(5,300,000)	-17.49%
<b>Total Stabilization and Startup Fund</b>	<u>25,655,000</u>	<u>31,500,000</u>	<u>(5,845,000)</u>	<u>-18.56%</u>
<b>Total Revenues and Other Fund Additions</b>	<u><b>\$ 246,719,648</b></u>	<u><b>\$ 237,308,219</b></u>	<u><b>\$ 9,411,429</b></u>	<u><b>3.97%</b></u>
<b>Expenses and Transfers</b>				
<b>Current Unrestricted Fund</b>				
Instruction	\$ 93,019,423	\$ 80,679,710	\$ 12,339,713	15.29%
Public Service	58,859	56,360	2,499	4.43%
Academic Support	22,278,341	15,087,004	7,191,337	47.67%
Student Services	19,393,797	14,476,768	4,917,029	33.96%
Institutional Support	52,932,146	49,602,974	3,329,172	6.71%
Operation and Maintenance of Plant	24,761,437	17,647,057	7,114,380	40.31%
Scholarship Allowances	(8,000,000)	(7,700,000)	(300,000)	3.90%
Reserve for Supplemental Requests - Unrestricted Fund	4,731,058	7,099,972	(2,368,914)	-33.37%
Transfer out - Unrestricted to Stabilization and Startup Fund	25,000,000	30,300,000	(5,300,000)	-17.49%
Transfer out - Unrestricted to Grant Fund - Matching	118,706	110,244	8,462	7.68%
Transfer out - Unrestricted to Debt Service Fund	26,157,990	15,776,066	10,381,924	65.81%
<b>Total Current Unrestricted Fund</b>	<u>260,451,757</u>	<u>223,136,155</u>	<u>37,315,602</u>	<u>16.72%</u>
<b>Innovation Fund</b>				
Institutional Support - Reserve for Innovation Fund	1,000,000	4,548,940	(3,548,940)	-78.02%
<b>Total Innovation Fund</b>	<u>1,000,000</u>	<u>4,548,940</u>	<u>(3,548,940)</u>	<u>-78.02%</u>
<b>Student Activities Fee Fund</b>				
Student Services	1,297,383	1,010,170	287,213	28.43%
Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	250,000	220,000	30,000	13.64%
<b>Total Student Activities Fee Fund</b>	<u>1,547,383</u>	<u>1,230,170</u>	<u>317,213</u>	<u>25.79%</u>
<b>Stabilization and Startup Fund</b>				
Instruction	1,177,443	1,117,188	60,255	5.39%
Academic Support	1,584,940	4,764,797	(3,179,857)	-66.74%
Student Services	1,012,621	996,518	16,103	1.62%
Institutional Support	640,490	1,386,348	(745,858)	-53.80%
Operation and Maintenance of Plant	1,494,007	1,057,476	436,531	41.28%
Transfer out - Stabilization and Startup to Debt Service Fund	9,960,545	1,600,523	8,360,022	522.33%
<b>Total Stabilization and Startup Fund</b>	<u>15,870,046</u>	<u>10,922,850</u>	<u>4,947,196</u>	<u>45.29%</u>
<b>Total Expenses and Transfers</b>	<u><b>\$ 278,869,186</b></u>	<u><b>\$ 239,838,115</b></u>	<u><b>\$ 39,031,071</b></u>	<u><b>16.27%</b></u>
Change in Net Position	(32,149,538)	(2,529,896)	(29,619,642)	1170.78%
<b>Estimate of Changes in Net Position</b>				
Net Position - beginning of year	\$ 152,664,462	\$ 155,194,358		
Revenues	221,719,648	207,008,219		
Expenses	217,381,945	191,831,282		
Transfers - Additions (deductions)	(36,487,241)	(17,706,833)		
Net increase (decrease for the fiscal year)	<u>(32,149,538)</u>	<u>(2,529,896)</u>		
Net Position - end of year	<u><b>\$ 120,514,924</b></u>	<u><b>\$ 152,664,462</b></u>		

**Collin County Community College District  
Stabilization and Startup Fund  
Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Revenues and Other Fund Additions</b>				
Investment Income	\$ 655,000	\$ 1,200,000	\$ (545,000)	-45.42%
Transfer In - Unrestricted to Stabilization and Startup Fund	25,000,000	30,300,000	(5,300,000)	-17.49%
<b>Total Revenues and Other Fund Additions</b>	<u><b>\$ 25,655,000</b></u>	<u><b>\$ 31,500,000</b></u>	<u><b>\$ (5,845,000)</b></u>	<b>-18.56%</b>
<b>Expenses and Transfers</b>				
Instruction	\$ 1,177,443	\$ 1,117,188	\$ 60,255	5.39%
Academic Support	1,584,940	4,764,797	(3,179,857)	-66.74%
Student Services	1,012,621	996,518	16,103	1.62%
Institutional Support	640,490	1,386,348	(745,858)	-53.80%
Operation and Maintenance of Plant	1,494,007	1,057,476	436,531	41.28%
Transfer out - Stabilization and Startup to Debt Service Fund	9,960,545	1,600,523	8,360,022	522.33%
<b>Total Expenses and Transfers</b>	<u><b>\$ 15,870,046</b></u>	<u><b>\$ 10,922,850</b></u>	<u><b>\$ 4,947,196</b></u>	45.29%
Change in Net Position	9,784,954	20,577,150	(10,792,196)	-52.45%
<b>Estimate of Changes in Net Position</b>				
Net Position - beginning of year	\$ 65,276,643	\$ 44,699,493		
Revenues	655,000	1,200,000		
Expenses	5,909,501	9,322,327		
Transfers - Additions (deductions)	15,039,455	28,699,477		
Net increase (decrease for the fiscal year)	<u>9,784,954</u>	<u>20,577,150</u>		
Net Position - end of year	<u><u>\$ 75,061,597</u></u>	<u><u>\$ 65,276,643</u></u>		

Proposed

**Collin County Community College District  
Auxiliary Fund  
Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase / (Decrease)</u>	<u>Percent Change</u>
<b>Revenues</b>				
Student Housing	\$ 1,604,938	\$ 825,683	\$ 779,255	94.38%
Bookstores	850,000	925,000	(75,000)	-8.11%
Food Services/Vending	1,725,590	737,000	988,590	134.14%
Catering Services	250,000	310,000	(60,000)	-19.35%
Facilities Rental	188,000	186,000	2,000	1.08%
Print Shop	123,000	124,500	(1,500)	-1.20%
Cell Tower	111,955	111,955	-	0.00%
Miscellaneous	10,000	10,000	-	0.00%
Athletics	4,000	4,000	-	0.00%
<b>Total Revenues</b>	<u>4,867,483</u>	<u>3,234,138</u>	<u>1,633,345</u>	<u>50.50%</u>
<b>Transfers</b>				
Transfer in - Unrestricted (SAFAC) to Auxiliary Fund	250,000	220,000	30,000	13.64%
<b>Total Transfers</b>	<u>250,000</u>	<u>220,000</u>	<u>30,000</u>	<u>13.64%</u>
<b>Total Revenues</b>	<u><b>\$ 5,117,483</b></u>	<u><b>\$ 3,454,138</b></u>	<u><b>\$ 1,663,345</b></u>	<u><b>48.16%</b></u>
<b>Expenses</b>				
Auxiliary Services Administration	\$ 486,232	\$ 482,193	\$ 4,039	0.84%
Food Services/Vending	2,030,650	1,124,173	906,477	80.64%
Catering Services	213,515	161,100	52,415	32.54%
Facilities Rental	228,381	156,551	71,830	45.88%
Print Shop	123,040	129,499	(6,459)	-4.99%
Student Housing	1,628,432	1,166,648	461,784	39.58%
Athletics	854,674	800,553	54,121	6.76%
Scholarships	132,500	149,600	(17,100)	-11.43%
Refund Petition	39,000	27,000	12,000	44.44%
Reserve for Supplemental Requests - Auxiliary Fund	-	93,164	(93,164)	-100.00%
<b>Total Expenses</b>	<u><b>\$ 5,736,424</b></u>	<u><b>\$ 4,290,481</b></u>	<u><b>\$ 1,445,943</b></u>	<u><b>33.70%</b></u>
Change in Net Position	(618,941)	(836,343)	217,402	-35.12%
<b>Estimate of Changes in Net Position</b>				
Net Position	\$ 3,122,178	\$ 3,958,521		
Revenues	4,867,483	3,234,138		
Expenses	5,736,424	4,290,481		
Transfers - Additions (deductions)	250,000	220,000		
Net increase (decrease) for the fiscal year	<u>(618,941)</u>	<u>(836,343)</u>		
Net Position - end of year	<u><b>\$ 2,503,237</b></u>	<u><b>\$ 3,122,178</b></u>		

**Collin County Community College District**  
**Building Fund**  
**Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Revenues and Other Fund Additions</b>				
Investment Income	\$ 1,200,000	\$ 2,300,000	\$ (1,100,000)	-47.83%
Transfer in - 2020 Limited Tax Bond to Building Fund	-	115,629,081	(115,629,081)	-100.00%
<b>Total Revenues and Other Fund Additions</b>	<u><b>\$ 1,200,000</b></u>	<u><b>\$ 117,929,081</b></u>	<u><b>\$ (116,729,081)</b></u>	<b>-98.98%</b>
<b>Expenses</b>				
<b>Technical Campus</b>				
Management, Design & Pre-Construction	\$ -	\$ 1,082,709	\$ (1,082,709)	-100.00%
Investigation, Testing & Verification	-	531,384	(531,384)	-100.00%
Construction, Equipment & Furnishings	-	35,749,765	(35,749,765)	-100.00%
Miscellaneous	-	19,703	(19,703)	-100.00%
Contingency - Construction	-	530,236	(530,236)	-100.00%
<b>Total Technical Campus</b>	-	<u>37,913,797</u>	<u>(37,913,797)</u>	-100.00%
<b>Wylie Campus</b>				
Management, Design & Pre-Construction	-	992,460	(992,460)	-100.00%
Investigation, Testing & Verification	-	232,483	(232,483)	-100.00%
Construction, Equipment & Furnishings	-	33,020,851	(33,020,851)	-100.00%
Miscellaneous	-	37,871	(37,871)	-100.00%
Contingency - Construction	-	162,603	(162,603)	-100.00%
<b>Total Wylie Campus</b>	-	<u>34,446,268</u>	<u>(34,446,268)</u>	-100.00%
<b>Celina Campus</b>				
Management, Design & Pre-Construction	-	221,354	(221,354)	-100.00%
Investigation, Testing & Verification	-	125,914	(125,914)	-100.00%
Construction, Equipment & Furnishings	-	6,889,033	(6,889,033)	-100.00%
Miscellaneous	-	6,328	(6,328)	-100.00%
Contingency - Construction	-	861,570	(861,570)	-100.00%
<b>Total Celina Campus</b>	-	<u>8,104,199</u>	<u>(8,104,199)</u>	-100.00%
<b>Farmersville Campus</b>				
Management, Design & Pre-Construction	-	183,599	(183,599)	-100.00%
Investigation, Testing & Verification	-	71,573	(71,573)	-100.00%
Construction, Equipment & Furnishings	-	7,835,758	(7,835,758)	-100.00%
Contingency - Construction	-	407,132	(407,132)	-100.00%
<b>Total Farmersville Campus</b>	-	<u>8,498,062</u>	<u>(8,498,062)</u>	-100.00%
<b>IT Center</b>				
Management, Design & Pre-Construction	-	215,741	(215,741)	-100.00%
Investigation, Testing & Verification	-	115,621	(115,621)	-100.00%
Construction, Equipment & Furnishings	-	7,423,527	(7,423,527)	-100.00%
Miscellaneous	-	17,816	(17,816)	-100.00%
Contingency - Construction	-	946,327	(946,327)	-100.00%
<b>Total IT Center</b>	-	<u>8,719,032</u>	<u>(8,719,032)</u>	-100.00%
<b>Total Phase III and IV</b>	-	17,947,723	(17,947,723)	-100.00%
<b>Renewal and Replacement</b>				
Student Housing	-	2,500,000	(2,500,000)	-100.00%
<b>Total Renewal and Replacement</b>	-	<u>2,500,000</u>	<u>(2,500,000)</u>	-100.00%
<b>Total Expenses</b>	<u><b>\$ -</b></u>	<u><b>\$ 118,129,081</b></u>	<u><b>\$ (118,129,081)</b></u>	<b>-100.00%</b>
Change in Net Position	1,200,000	(200,000)	1,400,000	-700.00%

**Collin County Community College District  
Restricted Funds  
Fiscal Year Ending August 31, 2021**

	<b>2020-21 Budget</b>	<b>2019-20 Budget</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Student Financial Aid (Title IV)</b>				
Federal Pell Grant	\$ 24,500,000	\$ 23,300,000	\$ 1,200,000	5.15%
Federal SEOG	430,548	412,977	17,571	4.25%
Federal SEOG Match (Transfer from TPEG)	162,000	170,480	(8,480)	-4.97%
FSEOG (Transfer From FWS)	103,995	98,464	5,531	5.62%
<b>Total Student Financial Aid (Title IV)</b>	<b>25,196,543</b>	<b>23,981,921</b>	<b>1,214,622</b>	<b>5.06%</b>
<b>Transfer in - Unrestricted to Grant Fund - Matching</b>	<b>118,706</b>	<b>110,244</b>	<b>8,462</b>	<b>7.68%</b>
<b>Federal Grants</b>				
Carl Perkins Annual Allocation	705,000	693,177	11,823	1.71%
Carl Perkins State Leadership	-	61,818	(61,818)	-100.00%
Department of Commerce - Regional Innovation Strategies	173,051	197,116	(24,065)	-12.21%
Department of Labor - FLEXTech - CSCC	510,120	-	510,120	100.00%
National Science Foundation Natl Conv Tech Center	1,430,600	1,554,273	(123,673)	-7.96%
National Science Foundation IT Skills Standards	1,505,303	1,422,066	83,237	5.85%
National Science Foundation Innovate X	-	7,576	(7,576)	-100.00%
National Science Foundation SMARTT - Columbus State	86,441	79,511	6,930	8.72%
SBDC Federal 18/19	-	31,486	(31,486)	-100.00%
SBDC Federal 19/20	27,744	215,214	(187,470)	-87.11%
SBDC Federal 20/21	215,214	-	215,214	100.00%
SBDC Cares Act	66,000	-	66,000	100.00%
JLD (10% FWS Auth)	44,520	42,000	2,520	6.00%
Bulletproof Vest Partnership	-	5,701	(5,701)	-100.00%
Fed Emergency Grant Assistance	100,000	-	100,000	100.00%
IHI Emergency Relief Fund - Institution	1,000,000	-	1,000,000	100.00%
TWC - Waterworks Initiative	135,489	-	135,489	100.00%
<b>Total Federal Grants</b>	<b>5,999,482</b>	<b>4,309,938</b>	<b>1,689,544</b>	<b>39.20%</b>
<b>State Grants</b>				
Texas Public Education Grant	1,978,000	1,970,000	8,000	0.41%
Texas Public Education Grant - Investment Interest	22,000	30,000	(8,000)	-26.67%
Nursing Shortage Reduction 17/18	-	12,500	(12,500)	-100.00%
Nursing Shortage Reduction 18/19	118,951	118,951	-	0.00%
Nursing Shortage Reduction 20/21	120,115	-	120,115	100.00%
Nursing Shortage Reduction over 70 17/18	42,741	232,657	(189,916)	-81.63%
Nursing Shortage Reduction over 70 18/19	322,393	322,393	-	0.00%
Nursing Shortage Reduction over 70 19/20	290,000	320,000	(30,000)	-9.38%
Nursing Shortage Reduction over 70 20/21	26,900	-	26,900	100.00%
SBDC State 18/19	-	28,779	(28,779)	-100.00%
SBDC State 19/20	32,824	100,700	(67,876)	-67.40%
SBDC State 20/21	100,700	-	100,700	100.00%
Skills Development - Small Business Program	15,674	17,956	(2,282)	-12.71%
TEOG RY (Texas Educational Opportunity Grants)	500,000	420,000	80,000	19.05%
TEOG IY (Texas Educational Opportunity Grants)	600,000	660,000	(60,000)	-9.09%
College Access Loans	15,000	8,000	7,000	87.50%
College Readiness and Success Models 18/19	-	5,100	(5,100)	-100.00%
College Readiness and Success Models Completion Funding	95,700	67,852	27,848	41.04%
Tower Quest Medical	109,090	219,223	(110,133)	-50.24%
CBM Platform Forte NPIC	196,525	-	196,525	100.00%
Amphenol BBM et al.	662,779	-	662,779	100.00%
<b>Total State Grants</b>	<b>5,249,392</b>	<b>4,534,111</b>	<b>715,281</b>	<b>15.78%</b>
<b>State Allocation - On-behalf Benefits</b>	<b>8,984,595</b>	<b>8,581,602</b>	<b>402,993</b>	<b>4.70%</b>
<b>Private Grants</b>				
Community Reinvestment Grant - SBDC	-	1,393	(1,393)	-100.00%
Miscellaneous SBDC Community Reinvestment Grants	344	3,864	(3,520)	-91.10%
SBDC Program Income	100,000	90,000	10,000	11.11%
State Farm - Veteran's Resource Center	15,007	10,612	4,395	41.42%
State Farm - Cybersecurity K-12 Summer Camp	15,000	-	15,000	100.00%
State Farm - Smart Money & Career Center	1,257	14,792	(13,535)	-91.50%
State Farm - Student Advisor	2,217	-	2,217	100.00%
State Farm - Career Center 19/20	9,350	20,000	(10,650)	-53.25%
State Farm - Career Center 20/21	21,037	-	21,037	100.00%
CE Community Reinvestment	5,324	8,359	(3,035)	-36.31%
High-Tech High Heels	-	23,245	(23,245)	-100.00%
Capital One Building Bridges	-	76,503	(76,503)	-100.00%
<b>Total Private Grants</b>	<b>169,536</b>	<b>248,768</b>	<b>(79,232)</b>	<b>-31.85%</b>
<b>Total Revenues and Expenses</b>	<b>\$ 45,718,254</b>	<b>\$ 41,766,584</b>	<b>\$ 3,951,670</b>	<b>9.46%</b>

**Collin County Community College District  
Debt Service Fund  
General Obligation Bonds  
Fiscal Year Ending August 31, 2021**

	<b>2020-21 Budget</b>	<b>2019-20 Budget</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Revenues and Other Fund Additions</b>				
Debt Service Taxes	\$ 3,478,309	\$ 3,146,142	\$ 332,167	10.56%
Debt Service Taxes - Prior Year	35,000	35,000	-	0.00%
Penalty and Interest - Current Year	7,000	7,000	-	0.00%
Penalty and Interest - Prior Year	8,000	8,000	-	0.00%
Investment Income	1,260,000	1,700,000	(440,000)	-25.88%
Transfer In - Unrestricted to Debt Service Fund	26,157,990	15,776,066	10,381,924	65.81%
Transfer In - Stabilization and Startup to Debt Service Fund	9,960,545	1,600,523	8,360,022	522.33%
<b>Total Revenues and Other Fund Additions</b>	<b>\$ 40,906,844</b>	<b>\$ 22,272,731</b>	<b>\$ 18,634,113</b>	<b>83.66%</b>
<b>Expenses</b>				
Bond Principal - Series 2010	\$ 2,760,000	\$ 2,635,000	\$ 125,000	4.74%
Bond Interest - Series 2010	323,100	441,675	(118,575)	-26.85%
Bond Principal - Series 2018	8,205,000	7,885,000	320,000	4.06%
Bond Interest - Series 2018	9,245,656	9,561,057	(315,401)	-3.30%
Bond Principal - Series 2020	1,915,000	-	1,915,000	100.00%
Bond Interest - Series 2020	12,716,777	3,000,000	9,716,777	323.89%
<b>Total Expenses</b>	<b>\$ 35,165,533</b>	<b>\$ 23,522,732</b>	<b>\$ 11,642,801</b>	<b>49.50%</b>
Change in Net Position	5,741,311	(1,250,001)	6,991,312	-559.30%
<b>Estimate of Changes in Net Position</b>				
Net Position - beginning of year	\$ 6,551,048	\$ 7,801,049		
Revenues	4,788,309	4,896,142		
Expenses	35,165,533	23,522,732		
Transfers - Additions (deductions)	36,118,535	17,376,589		
Net increase (decrease) for the fiscal year	5,741,311	(1,250,001)		
Net Position - end of year	<b>\$ 12,292,359</b>	<b>\$ 6,551,048</b>		

**Collin County Community College District  
2018 Limited Tax Bond Series Fund  
Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Revenues</b>				
Bond Proceeds	\$ -	\$ -	\$ -	0.00%
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>0.00%</b>
<b>Expenses and Transfers</b>				
<b>Technical Campus</b>				
Management, Design & Pre-Construction	\$ -	\$ 433,050	\$ (433,050)	-100.00%
Investigation, Testing & Verification	-	210,634	(210,634)	-100.00%
Construction, Equipment & Furnishings	-	19,154,146	(19,154,146)	-100.00%
Contingency - Construction	-	212,094	(212,094)	-100.00%
<b>Total Technical Campus</b>	<u>-</u>	<u>20,009,924</u>	<u>(20,009,924)</u>	<u>-100.00%</u>
<b>Wylie Campus</b>				
Management, Design & Pre-Construction	-	396,570	(396,570)	-100.00%
Investigation, Testing & Verification	-	94,679	(94,679)	-100.00%
Construction, Equipment & Furnishings	-	11,978,453	(11,978,453)	-100.00%
Contingency - Construction	-	65,041	(65,041)	-100.00%
<b>Total Wylie Campus</b>	<u>-</u>	<u>12,534,743</u>	<u>(12,534,743)</u>	<u>-100.00%</u>
<b>Celina Campus</b>				
Management, Design & Pre-Construction	-	264,584	(264,584)	-100.00%
Contingency - Construction	-	344,628	(344,628)	-100.00%
<b>Total Celina Campus</b>	<u>-</u>	<u>609,212</u>	<u>(609,212)</u>	<u>-100.00%</u>
<b>Farmersville Campus</b>				
Management, Design & Pre-Construction	-	94,700	(94,700)	-100.00%
Investigation, Testing & Verification	-	8,532	(8,532)	-100.00%
Contingency - Construction	-	162,853	(162,853)	-100.00%
<b>Total Farmersville Campus</b>	<u>-</u>	<u>266,085</u>	<u>(266,085)</u>	<u>-100.00%</u>
<b>IT Center</b>				
Management, Design & Pre-Construction	-	630,605	(630,605)	-100.00%
Contingency - Construction	-	378,531	(378,531)	-100.00%
<b>Total IT Center</b>	<u>-</u>	<u>1,009,136</u>	<u>(1,009,136)</u>	<u>-100.00%</u>
<b>Total Expenses and Transfers</b>	<u>\$ -</u>	<u>\$ 34,429,100</u>	<u>\$ (34,429,100)</u>	<b>-100.00%</b>
Change in Net Position	-	(34,429,100)	34,429,100	-100.00%

**Collin County Community College District  
2020 Limited Tax Bond Series Fund  
Fiscal Year Ending August 31, 2021**

	<u>2020-21 Budget</u>	<u>2019-20 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
<b>Revenues</b>				
Bond Proceeds	\$ -	\$ 200,000,000	\$ (200,000,000)	-100.00%
Donation - City of Allen	-	6,000,000	(6,000,000)	-100.00%
Donation - Allen Economic Development Corporation	-	100,000	(100,000)	-100.00%
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ 206,100,000</u>	<u>\$ (206,100,000)</u>	<b>-100.00%</b>
<b>Expenses and Transfers</b>				
<b>Bond Issuance</b>				
Paying Agent Fees	\$ -	\$ 502,850	\$ (502,850)	-100.00%
Underwriter's Discount	-	1,400,000	(1,400,000)	-100.00%
Transfer out - 2020 Limited Tax Bond to Building Fund	-	115,629,081	(115,629,081)	-100.00%
<b>Total Bond Issuance</b>	-	117,531,931	(117,531,931)	-100.00%
<b>Technical Campus</b>				
Management, Design & Pre-Construction	462,958	1,054,601	(591,643)	-56.10%
Investigation, Testing & Verification	-	408,291	(408,291)	-100.00%
Construction, Equipment & Furnishings	747,120	18,375,307	(17,628,187)	-95.93%
Miscellaneous	-	76,494	(76,494)	-100.00%
Contingency - Construction	-	424,189	(424,189)	-100.00%
<b>Total Technical Campus</b>	<u>1,210,078</u>	<u>20,338,882</u>	<u>(19,128,804)</u>	<b>-94.05%</b>
<b>Wylie Campus</b>				
Management, Design & Pre-Construction	569,271	967,306	(398,035)	-41.15%
Investigation, Testing & Verification	22,694	805,101	(782,407)	-97.18%
Construction, Equipment & Furnishings	296,209	24,492,963	(24,196,754)	-98.79%
Miscellaneous	18,801	60,000	(41,199)	-68.67%
Contingency - Construction	-	162,602	(162,602)	-100.00%
<b>Total Wylie Campus</b>	<u>906,975</u>	<u>26,487,972</u>	<u>(25,580,997)</u>	<b>-96.58%</b>
<b>Celina Campus</b>				
Management, Design & Pre-Construction	879,375	278,892	600,483	215.31%
Investigation, Testing & Verification	604,308	176,196	428,112	242.97%
Construction, Equipment & Furnishings	28,242,324	11,481,721	16,760,603	145.98%
Miscellaneous	59,973	-	59,973	100.00%
Contingency - Construction	1,711,212	861,570	849,642	98.62%
<b>Total Celina Campus</b>	<u>31,497,192</u>	<u>12,798,379</u>	<u>18,698,813</u>	<b>146.10%</b>
<b>Farmersville Campus</b>				
Management, Design & Pre-Construction	357,963	183,241	174,722	95.35%
Investigation, Testing & Verification	185,330	145,435	39,895	27.43%
Construction, Equipment & Furnishings	10,742,249	7,985,758	2,756,491	34.52%
Miscellaneous	25,864	-	25,864	100.00%
Contingency - Construction	260,346	407,133	(146,787)	-36.05%
<b>Total Farmersville Campus</b>	<u>11,571,752</u>	<u>8,721,567</u>	<u>2,850,185</u>	<b>32.68%</b>
<b>IT Center</b>				
Management, Design & Pre-Construction	1,251,766	262,256	989,510	377.31%
Investigation, Testing & Verification	725,919	244,826	481,093	196.50%
Construction, Equipment & Furnishings	35,535,988	12,372,545	23,163,443	187.22%
Miscellaneous	62,843	-	62,843	100.00%
Contingency - Construction	5,927,481	946,327	4,981,154	526.37%
<b>Total IT Center</b>	<u>43,503,997</u>	<u>13,825,954</u>	<u>29,678,043</u>	<b>214.65%</b>
<b>Total Phase III and IV</b>	44,438,993	3,338,363	41,100,630	1231.16%
<b>Total Expenses and Transfers</b>	<u>\$ 133,128,987</u>	<u>\$ 203,043,048</u>	<u>\$ (69,914,061)</u>	<b>-34.43%</b>
Change in Net Position	(133,128,987)	3,056,952	(136,185,939)	-4454.96%

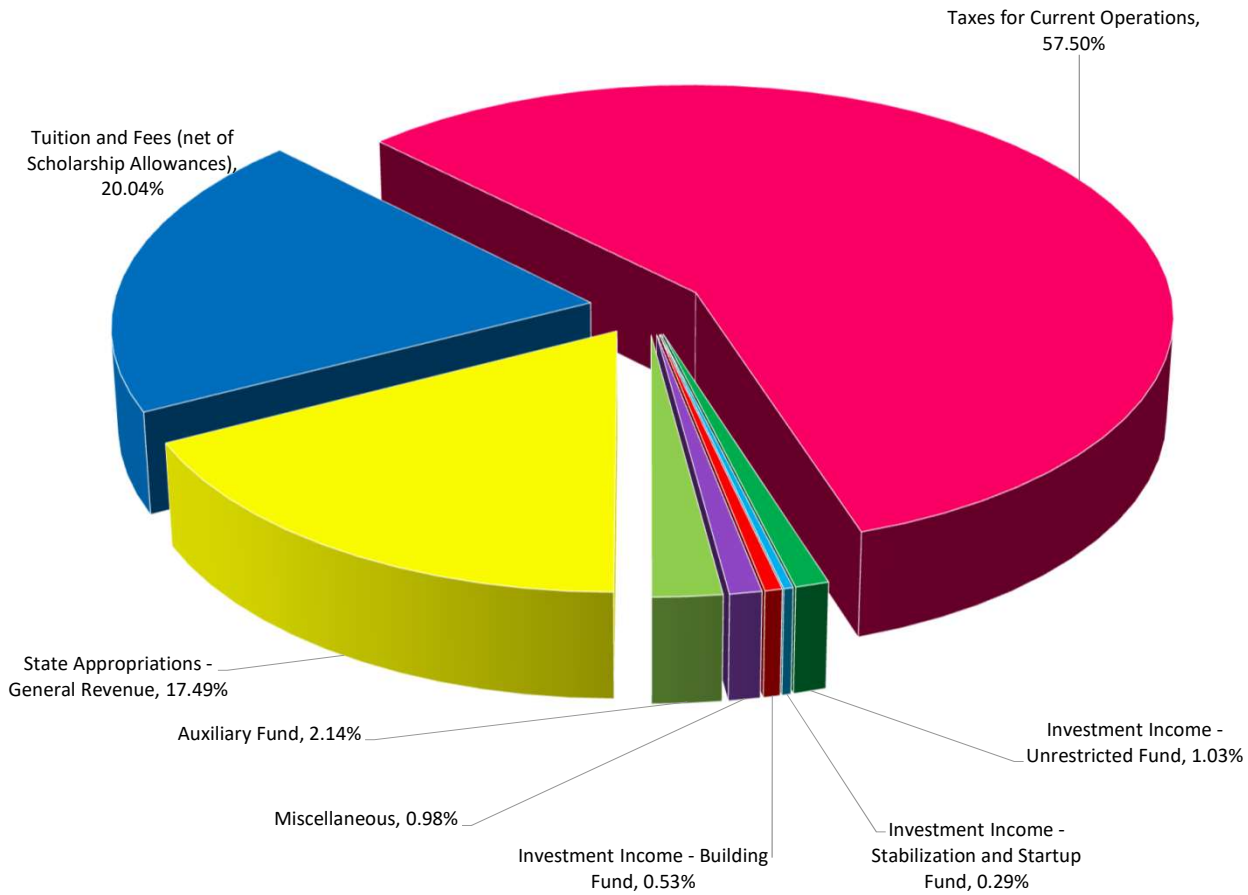


Revenue



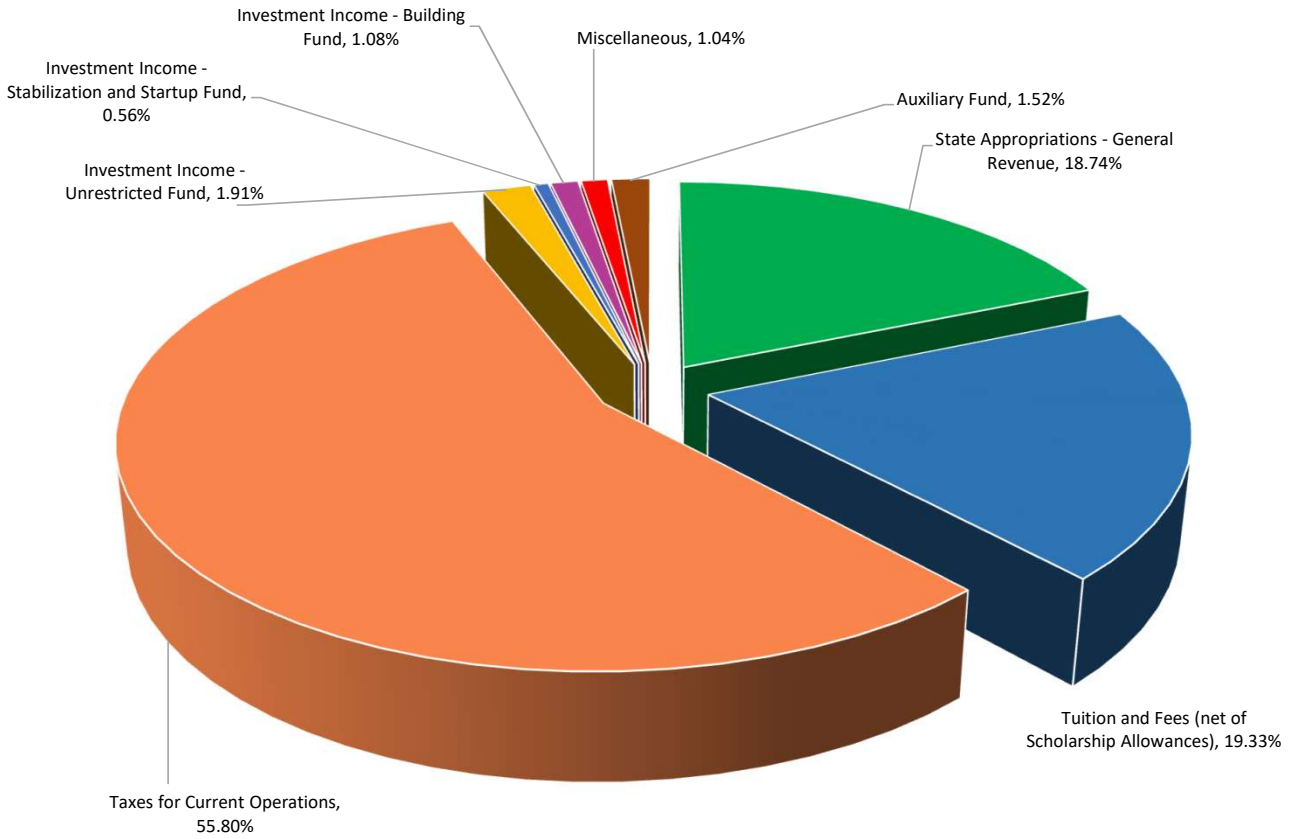
# Revenue

**Collin County Community College District  
Unrestricted Funds Revenue  
By Major Revenue Source  
Fiscal Year Ending August 31, 2021**



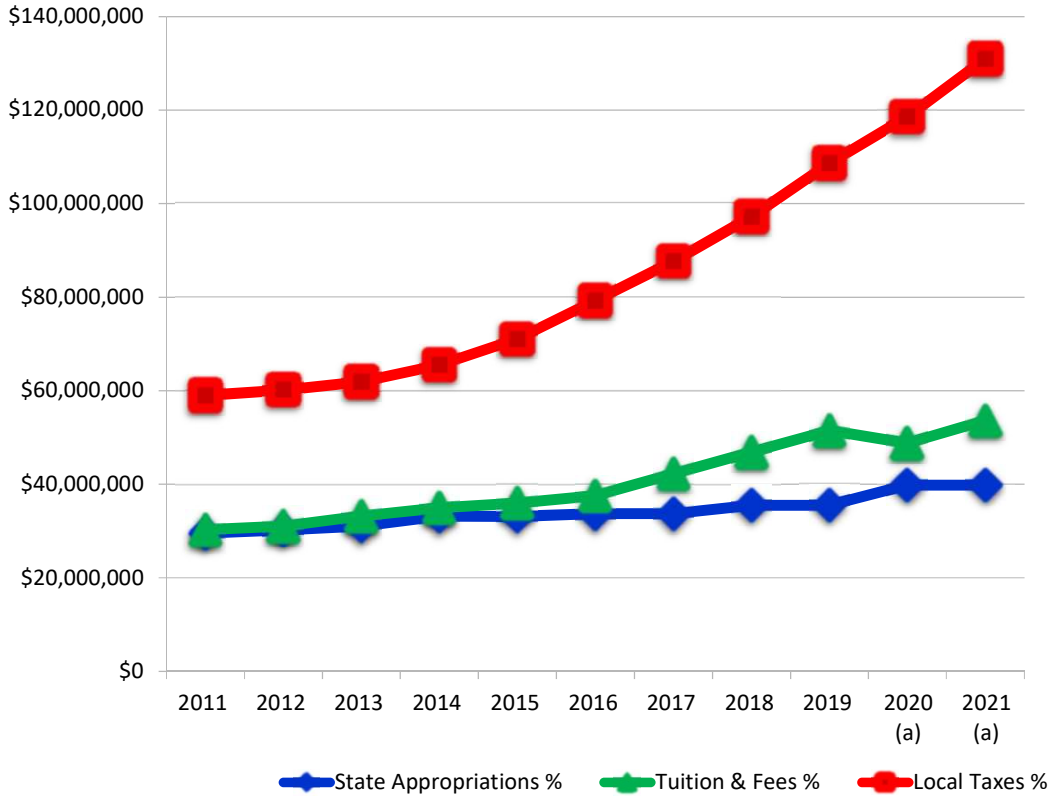
	Fiscal Year 20-21	Percent of Budget
State Appropriations - General Revenue	\$ 39,834,020	17.49%
Tuition and Fees (net of Scholarship Allowances)	45,658,563	20.04%
Taxes for Current Operations	130,982,990	57.50%
Investment Income - Unrestricted Fund	2,350,000	1.03%
Investment Income - Stabilization and Startup Fund	655,000	0.29%
Investment Income - Building Fund	1,200,000	0.53%
Miscellaneous	2,239,075	0.98%
Auxiliary Fund	4,867,483	2.14%
<b>Total Unrestricted Funds Revenue</b>	<b>\$ 227,787,131</b>	<b>100.00%</b>

**Collin County Community College District  
Unrestricted Funds Revenue  
By Major Revenue Source  
Fiscal Year Ending August 31, 2020**



	Fiscal Year 19-20	Percent of Budget
State Appropriations - General Revenue	\$ 39,834,020	18.74%
Tuition and Fees (net of Scholarship Allowances)	41,088,991	19.33%
Taxes for Current Operations	118,601,066	55.80%
Investment Income - Unrestricted Fund	4,070,000	1.91%
Investment Income - Stabilization and Startup Fund	1,200,000	0.56%
Investment Income - Building Fund	2,300,000	1.08%
Miscellaneous	2,214,142	1.04%
Auxiliary Fund	3,234,138	1.52%
<b>Total Unrestricted Funds Revenue</b>	<b>\$ 212,542,357</b>	<b>100.00%</b>

**Collin County Community College District**  
**Local Taxes, State Appropriations and Tuition/Fees Revenue**  
**Analysis 2011-2021**



Fiscal Year	Local Taxes	Percent	State Appropriations	Percent	Tuition/Fees	Percent
2011	\$ 59,014,173	49.7%	\$ 29,536,937	24.9%	\$ 30,297,756	25.5%
2012	60,160,875	49.5%	30,210,041	24.9%	31,057,391	25.6%
2013	61,935,484	49.1%	31,087,895	24.6%	33,221,237	26.3%
2014	65,550,022	49.1%	33,136,075	24.8%	34,929,574	26.1%
2015	71,060,496	50.7%	33,136,075	23.6%	36,033,867	25.7%
2016	79,282,637	52.7%	33,685,576	22.4%	37,556,748	25.0%
2017	87,683,889	53.6%	33,739,730	20.6%	42,217,413	25.8%
2018	97,235,624	54.1%	35,512,154	19.8%	46,884,407	26.1%
2019	108,659,471	55.5%	35,511,392	18.1%	51,510,605	26.3%
2020 (a)	118,601,066	57.2%	39,834,020	19.2%	48,788,991	23.5%
2021 (a)	130,982,990	58.4%	39,834,020	17.7%	53,658,563	23.9%

(a) Budgeted

**Collin County Community College District  
Revenue Summary  
Fiscal Year Ending August 31, 2021**

**Unrestricted Funds**

<b>State Appropriations - General Revenue</b>	\$ 39,834,020		\$ 39,834,020	
			39,834,020	\$ 39,834,020
<b>Credit Tuition and Fees</b>				
Tuition-Fall	23,393,787			
Tuition-Spring	21,449,525			
Tuition-Summer	7,358,285			
SAFAC	1,441,434			
Other Student Fees	1,389,481			
<b>Gross Tuition</b>			55,032,512	
Less TPEG Transfers	(2,088,063)			
Less Waivers	(4,138,753)			
Less Scholarship Allowances	(8,000,000)			
<b>Net Credit Tuition</b>			(14,226,816)	
<b>Continuing Education Tuition and Fees</b>				
Tuition	5,186,032			
Less TPEG Transfers	(303,165)			
Less Waivers	(30,000)			
<b>Total Continuing Education Tuition</b>			4,852,867	
<b>Subtotal Tuition and Fees (net of Scholarship Allowances)</b>				45,658,563
<b>Taxes for Current Operations</b>				
Current Year Levy	129,657,990			
Delinquent Taxes	800,000			
Penalties & Interest	525,000			
<b>Total Taxes for Current Operations</b>			130,982,990	130,982,990
<b>Investment Income</b>				
Unrestricted Fund	2,350,000			
Stabilization and Startup Fund	655,000			
Building Fund	1,200,000			
<b>Total Investment Income</b>			4,205,000	4,205,000
<b>Miscellaneous</b>				
Administrative Cost Allowance	90,308			
Indirect Cost Recovery	566,887			
Work Study Federal Contribution	220,080			
Work Study State Contribution	86,000			
Other Miscellaneous	1,275,800			
<b>Total Miscellaneous</b>			2,239,075	2,239,075
<b>Auxiliary Fund</b>				
Student Housing	1,604,938			
Bookstores	850,000			
Food Services/Vending	1,725,590			
Catering Services	250,000			
Facilities Rental	188,000			
Print Shop	123,000			
Cell Tower	111,955			
Miscellaneous	10,000			
Athletics	4,000			
<b>Total Auxiliary Fund</b>			4,867,483	4,867,483

**Collin County Community College District  
Revenue Summary  
Fiscal Year Ending August 31, 2021**

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**Restricted Funds**

**Student Financial Aid (Title IV)**

Federal Pell Grant	24,500,000	
Federal SEOG	430,548	
Federal SEOG Match (Transfer from TPEG)	162,000	
FSEOG (Transfer From FWS)	103,995	
<b>Total Student Financial Aid (Title IV)</b>		25,196,543

**Federal Grants**

Carl Perkins Annual Allocation	705,000	
Department of Commerce - Regional Innovation Strategies	173,051	
Department of Labor - FLEXTech - CSCC	510,120	
National Science Foundation Natl Conv Tech Center	1,430,600	
National Science Foundation IT Skills Standards	1,505,303	
National Science Foundation SMARTT - Columbus State	86,441	
SBDC Federal 19/20	27,744	
SBDC Federal 20/21	215,214	
SBDC Cares Act	66,000	
JLD (10% FWS Auth)	44,520	
Fed Emergency Grant Assistance	100,000	
IHI Emergency Relief Fund - Institution	1,000,000	
TWC - Waterworks Initiative	135,489	
<b>Total Federal Grants</b>		5,999,482

**State Grants**

Texas Public Education Grant	1,978,000	
Texas Public Education Grant - Investment Interest	22,000	
Nursing Shortage Reduction 18/19	118,951	
Nursing Shortage Reduction 20/21	120,115	
Nursing Shortage Reduction over 70 17/18	42,741	
Nursing Shortage Reduction over 70 18/19	322,393	
Nursing Shortage Reduction over 70 19/20	290,000	
Nursing Shortage Reduction over 70 20/21	26,900	
SBDC State 19/20	32,824	
SBDC State 20/21	100,700	
Skills Development - Small Business Program	15,674	
TEOG RY (Texas Educational Opportunity Grants)	500,000	
TEOG IY (Texas Educational Opportunity Grants)	600,000	
College Access Loans	15,000	
College Readiness and Success Models Completion Funding	95,700	
Tower Quest Medical	109,090	
CBM Platform Forte NPIC	196,525	
Amphenol BBM et al.	662,779	
<b>Total State Grants</b>		5,249,392

**Private Grants**

Miscellaneous SBDC Community Reinvestment Grants	344	
SBDC Program Income	100,000	
State Farm - Veteran's Resource Center	15,007	
State Farm - Cybersecurity K-12 Summer Camp	15,000	
State Farm - Smart Money & Career Center	1,257	
State Farm - Student Advisor	2,217	
State Farm - Career Center 19/20	9,350	
State Farm - Career Center 20/21	21,037	
CE Community Reinvestment	5,324	
<b>Total Private Grants</b>		169,536

**Total Grants**

36,614,953

**Collin County Community College District  
Revenue Summary  
Fiscal Year Ending August 31, 2021**

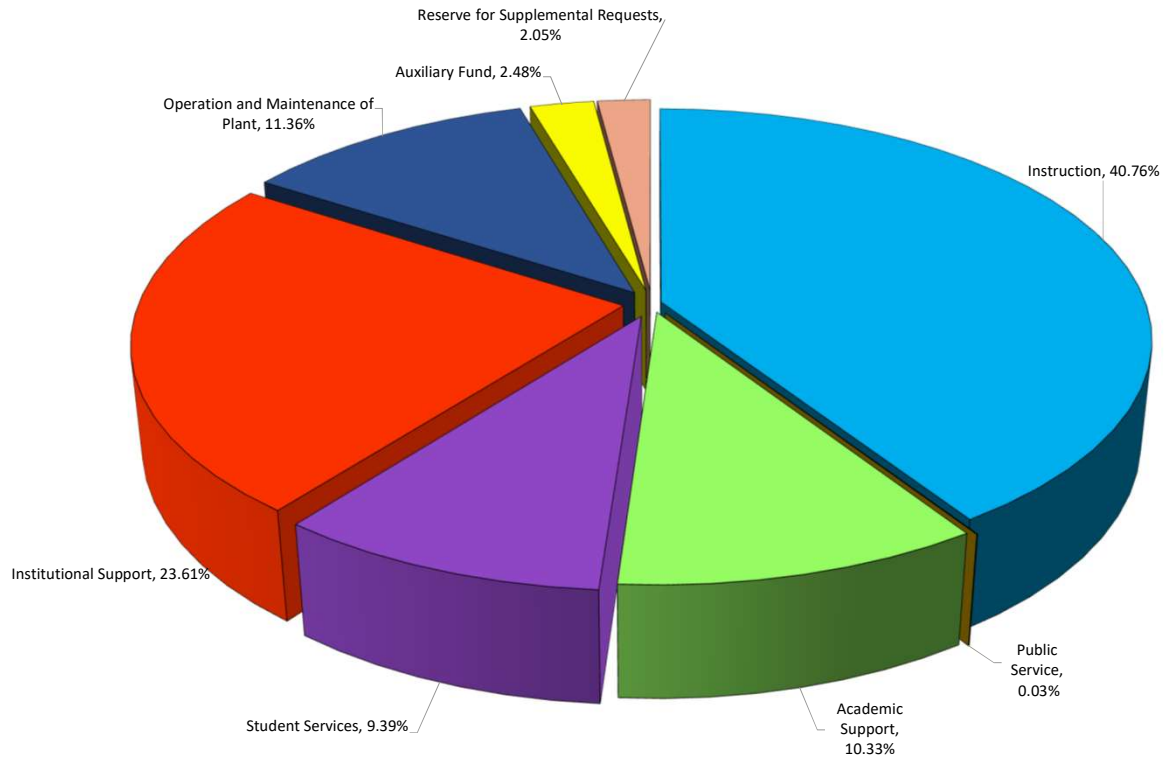
<b>State Allocation - On-behalf Benefits</b>	8,984,595		
		8,984,595	
<b>Debt Service - General Obligation Bonds</b>			8,984,595
Debt Service Taxes	3,478,309		
Debt Service Taxes - Prior Year	35,000		
Penalty and Interest - Current Year	7,000		
Penalty and Interest - Prior Year	8,000		
Investment Income	1,260,000		
		4,788,309	
<b>Total Debt Service - General Obligation Bonds</b>			4,788,309
<b>Transfers</b>			
Transfer in - Unrestricted to Stabilization and Startup Fund	25,000,000		
Transfer in - Unrestricted (SAFAC) to Auxiliary Fund	250,000		
Transfer in - Unrestricted to Grant Fund - Matching	118,706		
Transfer in - Unrestricted to Debt Service Fund	26,157,990		
Transfer in - Stabilization and Startup to Debt Service Fund	9,960,545		
<b>Total Transfers</b>		61,487,241	
			61,487,241
<b>Grand Total Revenue</b>			<b>\$ 339,662,229</b>

Proposed



# Expenses

**Collin County Community College District  
Unrestricted Funds Expense  
By Function  
Fiscal Year Ending August 31, 2021**



	Fiscal Year 20-21	Percent of Budget
Instruction	\$ 94,196,866	40.76%
Public Service	58,859	0.03%
Academic Support	23,863,281	10.33%
Student Services	21,703,801	9.39%
Institutional Support	54,572,636	23.61%
Operation and Maintenance of Plant	26,255,444	11.36%
Auxiliary Fund	5,736,424	2.48%
Reserve for Supplemental Requests	4,731,058	2.05%
Total per Chart	<u>231,118,369</u>	100.00%
Scholarship Allowances	(8,000,000)	
Total Unrestricted Funds Expense	<u>\$ 223,118,369</u>	

**Collin County Community College District  
Expense Summary  
Fiscal Year Ending August 31, 2021**

**Unrestricted Funds**

**Instruction**

Credit	\$ 90,533,317		
Continuing Education	3,663,549		
<b>Total Instruction</b>		<u>\$ 94,196,866</u>	\$ 94,196,866

**Public Service**

Salaries	42,819		
Departmental Operating	16,040		
<b>Total Public Service</b>		<u>58,859</u>	58,859

**Academic Support**

Credit			
Instructional Leadership	13,491,728		
Libraries	5,447,248		
Academic Support	3,139,893		
Honors Institute	183,232		
<b>Total Academic Support - Credit</b>		<u>22,262,101</u>	
Continuing Education			
Instructional Leadership	980,680		
Academic Support	620,500		
<b>Total Academic Support - Continuing Education</b>		<u>1,601,180</u>	
<b>Total Academic Support</b>			23,863,281

**Student Services**

Admissions and Advising	15,969,452		
Student Financial Aid	3,176,103		
Student Activities	2,558,246		
<b>Total Student Services</b>		<u>21,703,801</u>	21,703,801

**Institutional Support**

Information Technology/Telecommunications	13,118,000		
Business and Fiscal Management	11,243,012		
Executive Offices	6,724,033		
Campus Security	6,240,587		
Public Relations/Development	3,852,917		
General College	3,178,088		
Human Resources	2,923,536		
Other General Institutional	1,813,558		
TIF Payments	1,496,287		
Grants Management	1,418,339		
Institutional Research	1,308,676		
Tax Appraisal/Collecting/Legal	1,174,005		
Government of Institution	81,598		
<b>Total Institutional Support</b>		<u>54,572,636</u>	54,572,636

**Operation and Maintenance of Plant**

Plant Operations	24,571,062		
Grounds Maintenance	1,684,382		
<b>Total Operation and Maintenance of Plant</b>		<u>26,255,444</u>	26,255,444

**Scholarship Allowances** (8,000,000)

**Auxiliary Fund** 5,736,424

**Collin County Community College District  
Expense Summary  
Fiscal Year Ending August 31, 2021**

<b>Reserve for Supplemental Requests</b>		<u>4,731,058</u>
<b>Total Unrestricted Funds</b>		223,118,369
<b>Restricted Funds</b>		
Grants and Contracts	36,614,953	
State Allocation - On-behalf Benefits	8,984,595	
Debt Service - General Obligation Bonds	35,165,533	
2020 Limited Tax Bond Series	<u>133,128,987</u>	
<b>Total Restricted Funds</b>		<u>213,894,068</u>
		213,894,068
<b>Transfers</b>		
Transfer out - Unrestricted to Stabilization and Startup Fund	25,000,000	
Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	250,000	
Transfer out - Unrestricted to Grant Fund - Matching	118,706	
Transfer out - Unrestricted to Debt Service Fund	26,157,990	
Transfer out - Stabilization and Startup to Debt Service Fund	<u>9,960,545</u>	
<b>Total Transfers</b>		<u>61,487,241</u>
		<u>61,487,241</u>
<b>Subtotal Expenses</b>		498,499,678
<b>Other Adjustments</b>		
Depreciation	16,630,452	
Bond Principal - General Obligation Bonds	(12,880,000)	
Capitalized Expenses - Operating	(5,011,337)	
Capitalized Expenses - Supplemental Requests	(1,621,093)	
Capitalized Expenses - 2020 Limited Tax Bond Series	<u>(133,128,987)</u>	
<b>Total Other Adjustments</b>		<u>(136,010,965)</u>
		(136,010,965)
<b>Grand Total Expenses</b>		<u><u>\$ 362,488,713</u></u>

**Collin County Community College District  
Expense Detail  
Fiscal Year Ending August 31, 2021**

Unrestricted Funds	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
<b>Instruction</b>							
<b>Credit</b>							
Campus Technology Services	McKinney	403500	\$ 578,071	\$ 90,641	\$ 26,000	\$ -	\$ 694,712
Campus Technology Services	Plano	403502	611,554	100,323	76,000	-	787,877
Campus Technology Services	CYC	403504	288,932	44,959	11,000	-	344,891
Campus Technology Services	Admin	403505	262,436	38,028	1,581,350	-	1,881,814
Campus Technology Services	Frisco	403506	480,762	73,439	51,000	-	605,201
Campus Technology Services	CHEC	403507	214,643	31,991	20,800	-	267,434
Campus Technology Services	Tech	403510	239,958	32,634	35,000	-	307,592
Campus Technology Services	Wylie	403512	150,572	13,571	35,000	-	199,143
Office - Provost - Reserve for Stabilization and Startup	Farmersville	450000	424,427	132,080	4,560	-	561,067
Office - Provost - Reserve for Stabilization and Startup	Celina	450006	85,760	25,105	5,511	-	116,376
SVP Campus Operations - Reserve for Stabilization and Startup	Admin	452105	-	-	500,000	-	500,000
SVP Campus Operations - Reserve for Part-time Faculty Salaries	Admin	452105	24,991,639	-	-	-	24,991,639
Communications	Plano	600002	84,771	12,167	1,900	-	98,838
Computer Science	Plano	600102	175,710	24,059	2,900	-	202,669
Computer Science	Online	600103	157,594	27,937	1,000	-	186,531
Computer Science	Frisco	600106	28,680	4,552	2,450	-	35,682
Computer Science	Wylie	600112	22,411	3,642	300	-	26,353
Education	McKinney	600200	48,887	8,658	1,100	-	58,645
Education	Plano	600202	134,636	21,513	3,150	-	159,299
Education	Frisco	600206	86,802	13,377	300	-	100,479
Education	Wylie	600212	28,847	6,002	4,050	-	38,899
Kinesiology	McKinney	600300	181,042	31,440	4,351	-	216,833
Kinesiology	Plano	600302	229,128	40,150	23,999	-	293,277
Kinesiology	Frisco	600306	104,951	22,172	4,150	-	131,273
Kinesiology	Wylie	600312	-	-	6,250	-	6,250
Engineering/Eng Field of Study	Plano	600402	13,996	2,373	1,700	-	18,069
Engineering/Eng Field of Study	Frisco	600406	37,088	6,289	1,700	-	45,077
Engineering/Eng Field of Study	Tech	600410	121,596	20,874	14,050	-	156,520
Engineering/Eng Field of Study	Wylie	600412	-	-	7,700	-	7,700
Computer Maintenance	Frisco	600506	17,604	3,059	-	-	20,663
Foreign Languages	McKinney	600600	-	-	25	-	25
Foreign Languages	Plano	600602	244,957	43,943	2,620	-	291,520
Foreign Languages	Frisco	600606	118,591	19,088	300	-	137,979
Foreign Languages	Wylie	600612	-	-	700	-	700
Nutrition	McKinney	600700	-	-	25	-	25
Nutrition	Plano	600702	96,366	16,161	1,500	-	114,027
Nutrition	Frisco	600706	88,985	13,929	300	-	103,214
English	McKinney	600800	697,224	109,095	400	-	806,719
English	Plano	600802	1,960,191	330,413	23,300	-	2,313,904
English	Frisco	600806	1,132,193	197,532	7,000	-	1,336,725
English	Tech	600810	210,601	32,681	1,500	-	244,782
English	Wylie	600812	295,925	47,150	4,450	-	347,525
Speech	McKinney	600900	184,822	38,562	150	-	223,534
Speech	Plano	600902	371,747	57,951	3,300	-	432,998
Speech	Frisco	600906	214,810	34,135	350	-	249,295
Speech	Tech	600910	52,275	11,487	350	-	64,112
Speech	Wylie	600912	62,895	12,495	1,850	-	77,240
Writing Center	McKinney	601000	252,497	14,525	5,280	-	272,302
Writing Center	Plano	601002	379,699	18,623	35,330	-	433,652
Writing Center	Frisco	601006	173,315	6,218	4,890	-	184,423
Writing Center/Math Lab/ CAA	Tech	601010	129,880	12,219	6,675	-	148,774
Writing Center/Math Lab/ CAA	Wylie	601012	389,057	22,179	16,300	1,000	428,536
Biology	McKinney	601100	974,237	157,520	68,950	-	1,200,707
Biology	Plano	601102	1,343,445	203,293	155,957	-	1,702,695
Biology	Frisco	601106	1,104,846	180,466	91,100	-	1,376,412
Biology	Tech	601110	59,522	11,402	83,000	-	153,924
Biology	Wylie	601112	227,061	33,842	83,000	-	343,903
Mathematics	McKinney	601200	717,987	140,401	450	-	858,838
Mathematics	Plano	601202	1,566,827	267,893	17,361	-	1,852,081
Mathematics	Frisco	601206	995,263	177,580	4,000	-	1,176,843
Mathematics	Tech	601210	71,548	13,605	500	-	85,653
Mathematics	Wylie	601212	133,988	22,005	4,350	-	160,343
Math Lab	McKinney	601300	180,754	4,488	1,680	-	186,922
Math Lab	Plano	601302	528,823	33,312	1,500	-	563,635
Math Lab	Frisco	601306	257,334	23,992	3,850	-	285,176
Humanities	McKinney	601400	126,055	19,477	250	-	145,782
Humanities	Plano	601402	242,925	37,925	1,850	-	282,700
Humanities	Frisco	601406	164,288	25,646	925	-	190,859
Humanities	Wylie	601412	61,248	12,340	750	-	74,338
Integrated Reading/Writing	McKinney	601500	52,261	8,365	25	-	60,651
Integrated Reading/Writing	Plano	601502	221,793	41,854	2,700	-	266,347
Integrated Reading/Writing	Frisco	601506	148,786	25,035	950	-	174,771
Integrated Reading/Writing	Wylie	601512	53,295	11,583	1,300	-	66,178
Developmental - Math	McKinney	601600	291,640	51,549	200	-	343,389
Developmental - Math	Plano	601602	265,473	50,039	3,500	-	319,012
Developmental - Math	Frisco	601606	263,715	46,671	2,900	-	313,286
Developmental - Math	Wylie	601612	54,105	3,141	4,350	-	61,596
Developmental - ESL	Plano	601702	252,605	44,159	5,700	-	302,464
Philosophy	McKinney	601800	73,415	13,852	50	-	87,317
Philosophy	Plano	601802	133,867	24,084	1,750	-	159,701
Philosophy	Frisco	601806	77,098	12,829	250	-	90,177
Philosophy	Wylie	601812	-	-	600	-	600
Chemistry	McKinney	601900	302,863	47,354	26,060	-	376,277
Chemistry	Plano	601902	385,455	52,059	51,225	-	488,739
Chemistry	Frisco	601906	313,800	53,546	27,565	-	394,911
Chemistry	Wylie	601912	115,457	23,326	55,300	-	194,083
Geology	McKinney	602000	94,341	20,427	7,770	-	122,538
Geology	Plano	602002	189,197	27,330	7,406	5,344	229,277
Geology	Frisco	602006	175,494	25,641	5,500	-	206,635
Geology	Tech	602010	-	-	3,325	-	3,325

**Collin County Community College District  
Expense Detail  
Fiscal Year Ending August 31, 2021**

	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
Geology	Wylie	602012	33,662	9,281	8,450	-	51,393
Physics	McKinney	602100	102,580	20,407	7,355	-	130,342
Physics	Plano	602102	324,052	55,856	21,800	-	401,708
Physics	Frisco	602106	226,348	40,518	17,490	-	284,356
Physics	Tech	602110	-	-	3,065	-	3,065
Physics	Wylie	602112	86,600	6,063	9,250	-	101,913
Psychology	McKinney	602200	170,167	36,635	400	-	207,202
Psychology	Plano	602202	414,207	70,489	5,100	-	489,796
Psychology	Frisco	602206	257,095	43,251	1,225	-	301,571
Psychology	Tech	602210	53,550	11,609	500	-	65,659
Psychology	Wylie	602212	66,312	11,516	4,250	-	82,078
Criminal Justice	McKinney	602300	44,391	3,518	1,525	-	49,434
Criminal Justice	Plano	602302	41,424	7,363	1,100	-	49,887
Criminal Justice	Online	602303	75,594	9,035	-	-	84,629
Criminal Justice	Frisco	602306	54,174	4,157	1,400	-	59,731
Anthropology	Plano	602402	74,780	15,117	2,027	-	91,924
Anthropology	Frisco	602406	-	-	50	-	50
Economics	McKinney	602500	129,430	27,653	100	-	157,183
Economics	Plano	602502	361,089	62,738	2,620	-	426,447
Economics	Frisco	602506	257,849	46,378	1,250	-	305,477
Economics	Tech	602510	67,470	10,749	300	-	78,519
Economics	Wylie	602512	133,412	31,349	1,200	-	165,961
Geography	Frisco	602606	-	-	150	-	150
History	McKinney	602700	348,147	67,114	225	-	415,486
History	Plano	602702	973,607	165,405	10,168	-	1,149,180
History	Frisco	602706	698,395	116,267	2,500	-	817,162
History	Tech	602710	145,124	24,217	670	-	170,011
History	Wylie	602712	125,082	15,472	6,800	-	147,354
Political Science	McKinney	602800	280,361	52,172	200	-	332,733
Political Science	Plano	602802	708,748	122,368	9,551	-	840,667
Political Science	Frisco	602806	556,708	90,713	53,447	-	700,868
Political Science	Rockwall ISD	602808	-	-	200	-	200
Political Science	Tech	602810	71,709	11,096	450	-	83,255
Political Science	Wylie	602812	148,707	26,083	8,300	-	183,090
Sociology	McKinney	602900	80,282	12,831	50	-	93,163
Sociology	Plano	602902	179,275	27,698	2,990	-	209,963
Sociology	Frisco	602906	149,278	29,806	375	-	179,459
Sociology	Wylie	602912	87,471	18,195	1,400	-	107,066
Visual and Performing Arts	McKinney	603000	-	-	118	-	118
Visual and Performing Arts	Plano	603002	186,852	26,564	31,310	-	244,726
Visual and Performing Arts	Frisco	603006	70,085	12,508	3,977	-	86,570
Theater	Plano	603102	524,051	86,516	97,100	4,000	711,667
Theater	Frisco	603106	10,410	1,481	200	-	12,091
Photography	Plano	603202	254,973	42,573	30,750	-	328,296
Photography	Frisco	603206	2,000	-	5,924	-	7,924
Art	McKinney	603300	131,925	28,230	1,150	-	161,305
Art	Plano	603302	754,788	104,418	82,512	15,500	957,218
Art	Frisco	603306	212,977	33,606	14,441	-	261,024
Art	Wylie	603312	92,220	12,443	48,400	12,000	165,063
Music	McKinney	603400	144,202	29,351	400	-	173,953
Music	Plano	603402	528,831	87,565	46,662	-	663,058
Music	Frisco	603406	138,453	27,393	2,400	-	168,246
Music	Wylie	603412	71,062	10,632	31,800	-	113,494
Audio Engineering	Plano	603502	296,573	47,358	13,442	3,500	360,873
Audio Engineering	Frisco	603506	25,929	4,478	6,550	4,000	40,957
American Sign Language	Plano	603602	157,231	14,249	1,050	-	172,530
Child Development-Lab	Plano	603702	409,836	75,081	71,529	-	556,446
Child Development	McKinney	603800	-	-	500	-	500
Child Development	Plano	603802	242,471	36,915	11,950	-	291,336
Child Development	Frisco	603806	-	-	1,700	-	1,700
Child Development	Wylie	603812	28,847	6,002	-	-	34,849
Real Estate	Online	603903	79,126	16,321	-	-	95,447
Real Estate	Frisco	603906	38,138	6,797	2,050	-	46,985
Culinary Arts	Frisco	604006	325,344	67,441	175,550	4,000	572,335
Hospitality	Online	604103	27,059	5,362	-	-	32,421
Hospitality	Frisco	604106	84,109	16,970	3,300	-	104,379
Hospitality	Wylie	604112	-	-	300	-	300
Business Administration	Plano	604202	162,099	24,220	702	-	187,021
Business Administration	Frisco	604206	87,552	17,194	215	-	104,961
Business Administration	Wylie	604212	69,977	14,661	450	-	85,088
Accounting	McKinney	604300	63,732	10,063	25	-	73,820
Accounting	Plano	604302	240,570	35,607	2,560	-	278,737
Accounting	Online	604303	2,588	38	-	-	2,626
Accounting	Frisco	604306	66,749	10,363	500	-	77,612
Accounting	Wylie	604312	-	-	1,800	-	1,800
Marketing	Plano	604502	25,307	2,595	900	-	28,802
Marketing	Online	604503	92,602	13,492	-	-	106,094
Office Systems Tech	Plano	604602	6,220	846	500	-	7,566
Office Systems Tech	Online	604603	59,476	7,605	-	-	67,081
Legal Assistant	Plano	604702	36,708	5,619	420	-	42,747
Legal Assistant	Online	604703	72,903	13,529	-	-	86,432
Legal Assistant	Frisco	604706	25,218	4,747	2,200	-	32,165
E Business	Plano	604802	19,395	3,926	-	-	23,321
E Business	Online	604803	126,583	24,660	-	-	151,243
E Business	Frisco	604806	36,212	5,736	700	-	42,648
Computer Network Tech	Plano	604902	56,554	10,166	-	-	66,720
Computer Network Tech	Online	604903	83,442	14,374	-	-	97,816
Computer Network Tech	Frisco	604906	161,863	28,799	25,350	-	216,012
Computer Network Tech	Wylie	604912	47,525	8,523	-	-	56,048
Information Tech Cisco	Plano	605002	6,500	-	700	-	7,200

**Collin County Community College District  
Expense Detail  
Fiscal Year Ending August 31, 2021**

	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
Info Tech Cisco CCNA	Frisco	605006	220,429	33,106	2,600	-	256,135
Info Tech Cisco CCNA	Wylie	605012	51,025	8,523	300	-	59,848
Communication Design	McKinney	605100	300	3	-	-	303
Communication Design	Plano	605102	493,532	78,904	36,450	-	608,886
Communication Design	Frisco	605106	-	-	100	-	100
Fire Protection Tech	McKinney	605300	793,377	94,657	260,000	-	1,148,034
RN Nursing	McKinney	605400	1,936,529	253,621	300,625	-	2,490,775
Simulation Lab	McKinney	605500	486,406	44,787	183,592	-	714,785
Respiratory Therapy	McKinney	605600	421,975	54,464	55,560	-	531,999
Polysomnography	McKinney	605700	167,224	20,574	26,625	-	214,423
Diagnostic Medical Sonography	McKinney	605800	271,410	41,012	20,740	-	333,162
Physical Therapy Assistant	Tech	606010	85,091	14,122	21,250	-	120,463
Dental Hygiene	McKinney	606200	467,792	69,642	65,870	-	603,304
Emergency Medical Tech	McKinney	606300	830,414	101,063	107,270	-	1,038,747
Health Professions	McKinney	606400	686,298	126,110	62,068	-	874,476
Pharmacy Tech	Tech	606510	76,609	11,497	27,750	-	115,856
Health Information Management	McKinney	606800	199,129	33,027	14,943	-	247,099
Interpreter Education Program	Plano	606902	65,686	8,251	1,600	-	75,537
Biotechnology	Plano	607102	101,456	14,584	62,031	-	178,071
Electronic Engineering Tech	Tech	607210	104,033	16,969	22,700	-	143,702
Convergence Technology	Frisco	607306	6,600	-	1,300	-	7,900
Environmental Tech	McKinney	607400	48,482	6,694	3,990	-	59,166
Environmental Tech	Plano	607402	188,547	29,904	11,484	-	229,935
Environmental Tech	Frisco	607406	201,176	36,562	4,000	-	241,738
Environmental Tech	Wylie	607412	-	-	7,900	-	7,900
Computer Information System	Plano	607502	17,533	1,434	250	-	19,217
Computer Information System	Online	607503	184,042	32,567	-	-	216,609
Computer Information System	Frisco	607506	63,567	10,884	3,350	-	77,801
Management Development	McKinney	607600	46,070	4,380	300	-	50,750
Management Development	Plano	607602	50,587	9,104	300	-	59,991
Management Development	Online	607603	64,421	11,715	-	-	76,136
Management Development	Frisco	607606	43,639	5,653	2,275	-	51,567
CADD	Tech	607710	136,181	22,845	32,200	-	191,226
Interior / Comm Design	Frisco	607806	81,900	22,312	5,300	-	109,512
Surgical Tech - Central Sterile	McKinney	607900	367,653	57,736	33,899	10,400	469,688
Supply Chain Mgmt	Frisco	608006	53,550	11,609	2,250	-	67,409
HVAC	Tech	608110	227,574	36,530	102,700	-	366,804
Construction Management	Tech	608210	240,688	41,521	86,950	-	369,159
Welding Technology	Tech	608410	329,459	58,325	400,450	-	788,234
Biomedical Equipment Technology	Tech	608510	91,400	14,301	20,200	-	125,901
Electrical	Tech	608610	91,400	14,301	35,200	-	140,901
Plumbing	Tech	608710	91,400	14,301	35,200	-	140,901
Facilities Management	Tech	608810	91,400	12,996	30,200	-	134,596
Carpentry	Tech	608910	91,400	17,671	35,200	-	144,271
Automotive Technology	Tech	609010	392,574	77,151	299,200	-	768,925
Collision Technology	Tech	609110	233,198	31,759	227,100	-	492,057
RN-to-BSN Nursing	McKinney	609200	72,673	9,868	9,000	-	91,541
LVN Nursing	Tech	609310	116,667	21,949	8,500	-	147,116
LVN Nursing	Wylie	609312	46,667	8,780	8,500	-	63,947
Industrial Automation	Tech	609510	63,050	11,609	45,200	-	119,859
Construction Safety/Lab	Tech	609610	251,119	46,234	25,200	-	322,553
Cybersecurity	Online	609703	35,879	7,777	-	-	43,656
Cybersecurity	Frisco	609706	58,014	11,410	53,990	-	123,414
Cybersecurity - BAT	Frisco	609806	231,243	45,586	3,000	-	279,829
Insurance Management	Plano	609902	41,237	6,707	2,450	-	50,394
Sports & Recreation	Frisco	610006	68,500	9,440	2,400	-	80,340
Geospatial Information Systems	Frisco	610106	-	-	1,200	-	1,200
Agriculture	Wylie	610212	35,000	9,845	30,000	-	74,845
Vet Tech	Wylie	610312	104,745	22,538	53,250	-	180,533
Surgical Assisting	McKinney	610400	168,092	26,584	-	-	194,676
Banking and Finance	Plano	610602	31,448	6,249	925	-	38,622
Banking and Finance	Frisco	610606	31,448	6,249	925	-	38,622
Cloud Computing	Frisco	XXXXX2	40,000	10,319	-	-	50,319
Welding Art	Tech	XXXXX5	3,500	-	61,950	-	65,450
<b>Total Credit</b>			<b>75,286,123</b>	<b>8,045,903</b>	<b>7,141,547</b>	<b>59,744</b>	<b>90,533,317</b>
<b>Continuing Education</b>							
Corporate College	CYC	650105	5,136	-	271,050	-	276,186
CE Law Enforcement	McKinney	650205	701,536	91,809	176,011	-	969,356
Workforce - Skills Grant	CYC	650305	4,500	-	390,700	-	395,200
CE - Emergency Med Services	McKinney	650405	-	-	180	-	180
CE - Healthcare	McKinney	650505	172,056	29,551	312,250	-	513,857
CE-Veterinary Assistant	McKinney	650605	-	-	8,450	-	8,450
CE - Fire Protection	McKinney	650705	120,000	1,740	27,381	-	149,121
CE-Dental Assisting	McKinney	650805	63,605	10,432	14,700	-	88,737
CE-Community & Prof Dev	CYC	650905	380,020	-	27,000	-	407,020
CE-Training Partners	CYC	651005	11,800	-	455,366	-	467,166
CE-Computers & Workforce	CYC	651105	375,276	-	13,000	-	388,276
<b>Total Continuing Education</b>			<b>1,833,929</b>	<b>133,532</b>	<b>1,696,088</b>	-	<b>3,663,549</b>
<b>Total Instruction</b>			<b>77,120,052</b>	<b>8,179,435</b>	<b>8,837,635</b>	<b>59,744</b>	<b>94,196,866</b>
<b>Public Service</b>							
CE-Srs Active in Learning (SAIL)	CYC	440105	42,819	-	16,040	-	58,859
<b>Total Public Service</b>			<b>42,819</b>	-	<b>16,040</b>	-	<b>58,859</b>
<b>Academic Support</b>							
<b>Credit</b>							
<b>Instructional Leadership</b>							
Office - Provost	McKinney	450000	289,424	38,571	84,673	-	412,668
Office - Provost - Reserve for Stabilization and Startup	Farmersville	450000	429,161	99,864	270,959	-	799,984

**Collin County Community College District  
Expense Detail  
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	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
Office - Provost	Plano	450002	449,650	61,684	185,502	-	696,836
Office - Provost	Frisco	450006	290,234	45,703	113,963	-	449,900
Office - Provost - Reserve for Stabilization and Startup	Celina	450006	394,212	115,402	275,342	-	784,956
Office - Provost	Tech	450010	287,915	44,517	116,400	-	448,832
Office - Provost	Wylie	450012	316,898	46,763	121,500	-	485,161
Academic Affairs Dean	McKinney	450300	250,723	32,720	29,921	-	313,364
Academic Affairs Dean	Plano	450302	488,207	76,919	72,463	-	637,589
Academic Affairs Dean	Frisco	450306	263,536	43,615	25,400	-	332,551
Academic Affairs Dean	Tech	450310	217,811	41,501	30,750	-	290,062
Academic Affairs Work Force Dean	Wylie	450312	310,891	63,462	54,250	-	428,603
Associate Dean	McKinney	450400	106,339	15,808	3,350	-	125,497
Associate Dean	Plano	450402	97,793	15,811	4,300	-	117,904
Associate Dean	Frisco	450406	111,097	7,223	3,800	-	122,120
Associate Dean	Tech	450410	93,184	15,374	2,850	-	111,408
Associate Dean	Wylie	450412	111,097	15,770	6,200	-	133,067
Associate Dean	McKinney	450500	94,817	12,990	3,350	-	111,157
Associate Dean	Plano	450502	99,241	10,375	4,300	-	113,916
Associate Dean	Frisco	450506	106,823	15,847	3,800	-	126,470
Workforce Dean	McKinney	450600	238,975	47,813	27,260	-	314,048
Workforce Dean	Plano	450602	352,565	61,193	69,057	-	482,815
Workforce Dean	Frisco	450606	376,108	62,991	28,633	-	467,732
Workforce Dean	Tech	450610	370,645	61,177	198,750	-	630,572
Associate Dean	McKinney	450700	99,241	13,353	3,350	-	115,944
Associate Dean	Plano	450702	106,211	15,552	3,750	-	125,513
Associate Dean	Frisco	450706	111,097	17,643	3,800	-	132,540
Associate Dean	Plano	450802	99,241	18,022	3,750	-	121,013
Associate Dean	Frisco	450806	94,279	12,686	4,000	-	110,965
HVAC/Welding Admin	Tech	450810	105,306	17,080	14,700	-	137,086
Associate Dean	Plano	450902	106,823	10,769	3,772	-	121,364
Associate Dean	Frisco	450906	111,211	14,694	4,000	-	129,905
Construction Admin	Tech	450910	124,747	26,575	14,700	-	166,022
Academic Affairs Dean	Plano	451002	230,058	35,961	75,255	-	341,274
Associate Dean	Frisco	451006	103,211	15,552	3,800	-	122,563
Auto & Collision Admin	Tech	451010	118,772	24,214	14,700	-	157,686
Associate Dean	Plano	451102	96,518	15,927	4,100	-	116,545
Collegiate Academics	Frisco	451106	85,038	14,306	3,500	-	102,844
EET/Biomedical Admin	Tech	451110	99,919	14,145	14,700	-	128,764
Associate Dean	Plano	451202	103,211	18,348	4,100	-	125,659
Collegiate Academics	Plano	451402	93,403	7,661	3,500	-	104,564
Associate Dean	Plano	451602	103,211	13,797	4,100	-	121,108
Dean - Nursing	McKinney	451700	332,491	59,207	24,825	-	416,523
RN Nursing Admin	McKinney	451800	105,445	15,156	3,875	-	124,476
Weekend College	Admin	451805	241,719	28,988	9,200	-	279,907
RN to BSN Nursing	McKinney	451900	105,445	13,862	3,875	-	123,182
HSA - Director	Plano ISD	451901	90,056	17,269	7,875	-	115,200
SVP Campus Operations	Admin	452105	358,866	44,898	104,500	-	508,264
Vet Tech Admin	Wylie	452212	156,254	22,896	11,200	-	190,350
Agriculture Admin	Wylie	452312	86,260	9,688	7,000	-	102,948
LVN Nursing	McKinney	452400	88,502	13,626	3,500	-	105,628
Cybersecurity Admin	Frisco	452806	88,501	13,778	4,400	-	106,679
<b>Total Instructional Leadership - Credit</b>			<b>9,792,382</b>	<b>1,598,746</b>	<b>2,100,600</b>	-	<b>13,491,728</b>
<b>Libraries</b>							
Library	McKinney	451500	599,188	77,671	172,938	96,000	945,797
Library	Plano	451502	982,080	141,085	375,500	172,000	1,670,665
Library Technical Services	Plano	451505	260,074	44,808	107,284	-	412,166
Library	Frisco	451506	698,006	118,774	234,660	94,093	1,145,533
Library	Tech	451510	237,160	29,553	147,800	12,000	426,513
Library	Wylie	451512	519,103	75,821	141,650	110,000	846,574
<b>Total Libraries - Credit</b>			<b>3,295,611</b>	<b>487,712</b>	<b>1,179,832</b>	<b>484,093</b>	<b>5,447,248</b>
<b>Academic Support</b>							
Collin Higher Education Center	Admin	450007	182,540	20,390	13,069	-	215,999
Instructional Office	McKinney	450100	95,302	19,603	3,025	-	117,930
Instructional Office	Plano	450102	125,972	21,295	15,320	-	162,587
e-Learning Centers	Admin	450103	1,257,277	198,296	66,932	-	1,522,505
Instructional Office	Frisco	450106	156,633	32,253	7,612	-	196,498
Instructional Office	Tech	450110	39,956	9,756	9,450	-	59,162
Instructional Office	Wylie	450112	84,087	18,811	6,450	-	109,348
Business & Community Outreach	Admin	451302	131,391	9,617	35,375	-	176,383
Assoc Provost-Instruction	Admin	452007	246,383	36,410	26,498	-	309,291
Makerspace	Frisco	XXXXX6	52,449	9,540	28,000	-	89,989
Makerspace	McKinney	XXXXX7	58,117	7,265	21,500	-	86,882
Makerspace	Plano	XXXXX8	47,145	7,124	39,050	-	93,319
<b>Total Academic Support - Credit</b>			<b>2,477,252</b>	<b>390,360</b>	<b>272,281</b>	-	<b>3,139,893</b>
<b>Honors Institute</b>							
Honors & CSCE	McKinney	450200	7,500	-	11,015	-	18,515
Honors & CSCE	Plano	450202	20,683	-	28,000	-	48,683
Honors & CSCE	Frisco	450206	44,734	9,753	22,267	-	76,754
Honors & CSCE	Wylie	450212	19,780	-	19,500	-	39,280
<b>Total Honors Institute - Credit</b>			<b>92,697</b>	<b>9,753</b>	<b>80,782</b>	-	<b>183,232</b>
<b>Total Academic Support - Credit</b>			<b>15,657,942</b>	<b>2,486,571</b>	<b>3,633,495</b>	<b>484,093</b>	<b>22,262,101</b>
<b>Continuing Education</b>							
<b>Instructional Leadership</b>							
Corporate College Admin	CYC	470005	375,168	59,276	7,500	-	441,944
CE-Healthcare Administrative	McKinney	470205	96,149	12,088	5,050	-	113,287
Continuing Education Admin	CYC	470405	275,326	28,023	122,100	-	425,449
<b>Total Instructional Leadership - Continuing Education</b>			<b>746,643</b>	<b>99,387</b>	<b>134,650</b>	-	<b>980,680</b>

**Collin County Community College District  
Expense Detail  
Fiscal Year Ending August 31, 2021**

	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
<b>Academic Support</b>							
Workforce & Economic Devt	CYC	470105	440,159	75,907	20,700	-	536,766
Workforce - Skills Grant	CYC	470305	63,744	13,240	6,750	-	83,734
<b>Total Academic Support - Continuing Education</b>			<b>503,903</b>	<b>89,147</b>	<b>27,450</b>	<b>-</b>	<b>620,500</b>
<b>Total Academic Support - Continuing Education</b>			<b>1,250,546</b>	<b>188,534</b>	<b>162,100</b>	<b>-</b>	<b>1,601,180</b>
<b>Total Academic Support</b>			<b>16,908,488</b>	<b>2,675,105</b>	<b>3,795,595</b>	<b>484,093</b>	<b>23,863,281</b>
<b>Student Services</b>							
<b>Admissions and Advising</b>							
Dean of Student & Enroll Svcs	McKinney	420000	228,489	42,290	61,194	-	331,973
Dean of Student & Enroll Svcs	Plano	420002	150,912	22,758	22,312	-	195,982
Dean of Student & Enroll Svcs	Frisco	420006	211,052	30,179	15,225	-	256,456
Rockwall Higher Ed Center	Rockwall ISD	420008	78,025	10,770	92,617	-	181,412
Dean of Student & Enroll Svcs	Tech	420010	134,969	21,966	9,150	-	166,085
Dean of Student & Enroll Svcs	Wylie	420012	166,755	24,957	11,750	-	203,462
Associate Dean Student & Enroll Svcs	McKinney	420100	95,727	10,193	1,500	-	107,420
Associate Dean Student & Enroll Svcs	Plano	420102	142,608	22,123	-	-	164,731
Dean of Students	Admin	420105	660,481	101,604	34,104	-	796,189
Associate Dean Student & Enroll Svcs	Frisco	420106	95,727	12,066	5,800	-	113,593
Admissions & Advising	McKinney	420200	457,351	73,166	10,903	-	541,420
Admissions & Advising	Plano	420202	952,598	155,295	31,304	-	1,139,197
Access	Admin	420205	1,386,313	168,483	101,212	6,000	1,662,008
Admissions & Advising	Frisco	420206	542,974	83,616	14,741	-	641,331
Admissions & Advising	Tech	420210	267,077	32,324	14,750	-	314,151
Admissions & Advising	Wylie	420212	322,653	51,583	8,200	-	382,436
Testing & Assessment	McKinney	420300	183,290	24,814	4,251	-	212,355
Testing & Assessment	Plano	420302	324,697	62,943	37,920	-	425,560
Counseling	Admin	420305	762,089	129,510	43,792	-	935,391
Testing & Assessment	Frisco	420306	184,572	25,247	41,934	-	251,753
Testing & Assessment	Tech	420310	166,410	27,998	6,500	-	200,908
Testing & Assessment	Wylie	420312	171,001	28,024	18,850	-	217,875
Associate Dean Student & Enroll Svcs	Plano	420402	91,376	14,013	763	-	106,152
Registration and Records	Admin	420405	1,777,856	293,705	320,557	-	2,392,118
Programs for New Students	Admin	420505	37,500	-	65,379	-	102,879
Admissions and Records - CE	CYC	420605	192,339	22,511	6,300	-	221,150
Career Services	McKinney	420700	27,595	256	3,608	-	31,459
Career Services	Plano	420702	78,664	8,079	10,224	-	96,967
Career Services	CYC	420704	130,817	24,224	4,750	-	159,791
Dual Credit	Admin	420705	1,625,010	264,939	143,007	-	2,032,956
Career Services	Frisco	420706	27,500	240	2,650	-	30,390
Career Services	Tech	420710	97,225	11,282	7,000	-	115,507
Career Services	Wylie	420712	65,272	10,889	2,400	-	78,561
District Student & Enroll Svcs	Admin	421505	124,884	17,329	5,000	-	147,213
Office - Provost - Reserve for Stabilization and Startup	Farmersville	450000	400,554	93,207	19,563	-	513,324
Office - Provost - Reserve for Stabilization and Startup	Celina	450006	367,936	107,710	23,651	-	499,297
<b>Total Admissions and Advising</b>			<b>12,730,298</b>	<b>2,030,293</b>	<b>1,202,861</b>	<b>6,000</b>	<b>15,969,452</b>
<b>Student Financial Aid</b>							
Financial Aid	Admin	420805	2,169,068	339,845	238,427	-	2,747,340
Call Center	Admin	420905	218,902	37,681	172,180	-	428,763
<b>Total Student Financial Aid</b>			<b>2,387,970</b>	<b>377,526</b>	<b>410,607</b>	<b>-</b>	<b>3,176,103</b>
<b>Student Activities</b>							
Intramurals/Athletics/Fitness	Admin	420005	87,681	16,881	3,225	-	107,787
Intramural/Fitness	McKinney	420500	134,085	14,053	1,480	-	149,618
Intramural/Fitness	Plano	420502	59,000	363	18,088	-	77,451
Intramural/Fitness	Frisco	420506	128,650	10,945	6,072	-	145,667
Intramural/Fitness	Wylie	420512	129,300	17,196	500	-	146,996
Student Engagement	McKinney	420600	114,172	13,791	7,160	-	135,123
Student Engagement	Plano	420602	145,754	19,292	14,000	-	179,046
Student Engagement	Frisco	420606	162,416	22,399	8,178	-	192,993
Student Engagement	Tech	420610	25,000	-	12,500	-	37,500
Student Engagement	Wylie	420612	70,247	11,285	7,150	-	88,682
SAFAC-Student Activities	Admin	880005	-	-	825,419	-	825,419
SAFAC-Fine Arts Fund	Admin	880006	1,200	-	58,800	-	60,000
SAFAC-Career Services	Admin	880007	-	-	58,900	-	58,900
SAFAC-Political Justice League/Mock Trial	Admin	880010	-	-	29,087	-	29,087
SAFAC-Plano Biennial Event-SpringFest	Plano	880012	-	-	13,000	-	13,000
SAFAC-Veterans Week-Frisco	Frisco	880013	-	-	5,560	-	5,560
SAFAC-Veterans Early Registration	Admin	880014	-	-	6,183	-	6,183
SAFAC-Hispanic Heritage Month	Admin	880015	-	-	5,682	-	5,682
SAFAC-Rockin the Ridge	Frisco	880016	-	-	11,600	-	11,600
SAFAC-KIP	Admin	880017	-	-	2,560	-	2,560
SAFAC-Natl Student Employ Wk	Admin	880018	-	-	5,000	-	5,000
SAFAC-Wild West at the Park	McKinney	880019	-	-	5,000	-	5,000
SAFAC-Open Doors Open Minds	Admin	880020	-	-	8,000	-	8,000
SAFAC-Military Ball	Admin	880021	-	-	14,366	-	14,366
SAFAC-Dignity Initiative	Admin	880022	-	-	19,000	-	19,000
SAFAC-African American Hist Month	Admin	880023	-	-	20,000	-	20,000
SAFAC-Gamma Alpha Epsilon	Admin	880024	-	-	36,681	-	36,681
SAFAC-Respiratory Care Club	McKinney	880025	-	-	15,000	-	15,000
SAFAC-TX Ctr for Working Class	Admin	880026	-	-	5,525	-	5,525
SAFAC-Intramurals	Admin	880027	-	-	46,000	-	46,000
SAFAC-Health & Safety Fair	Admin	880028	-	-	4,890	-	4,890
SAFAC-Holocaust Remembrance Day-Frisco	Frisco	880029	-	-	4,236	-	4,236
SAFAC-Gov't Department-McKinney	McKinney	880030	-	-	25,000	-	25,000
SAFAC-Veterans Week-McKinney	McKinney	880033	-	-	7,050	-	7,050
SAFAC-Veterans Week-Plano Tech Wylie	Admin	880034	-	-	5,764	-	5,764
SAFAC-Presidential Debates	Admin	880035	-	-	1,000	-	1,000

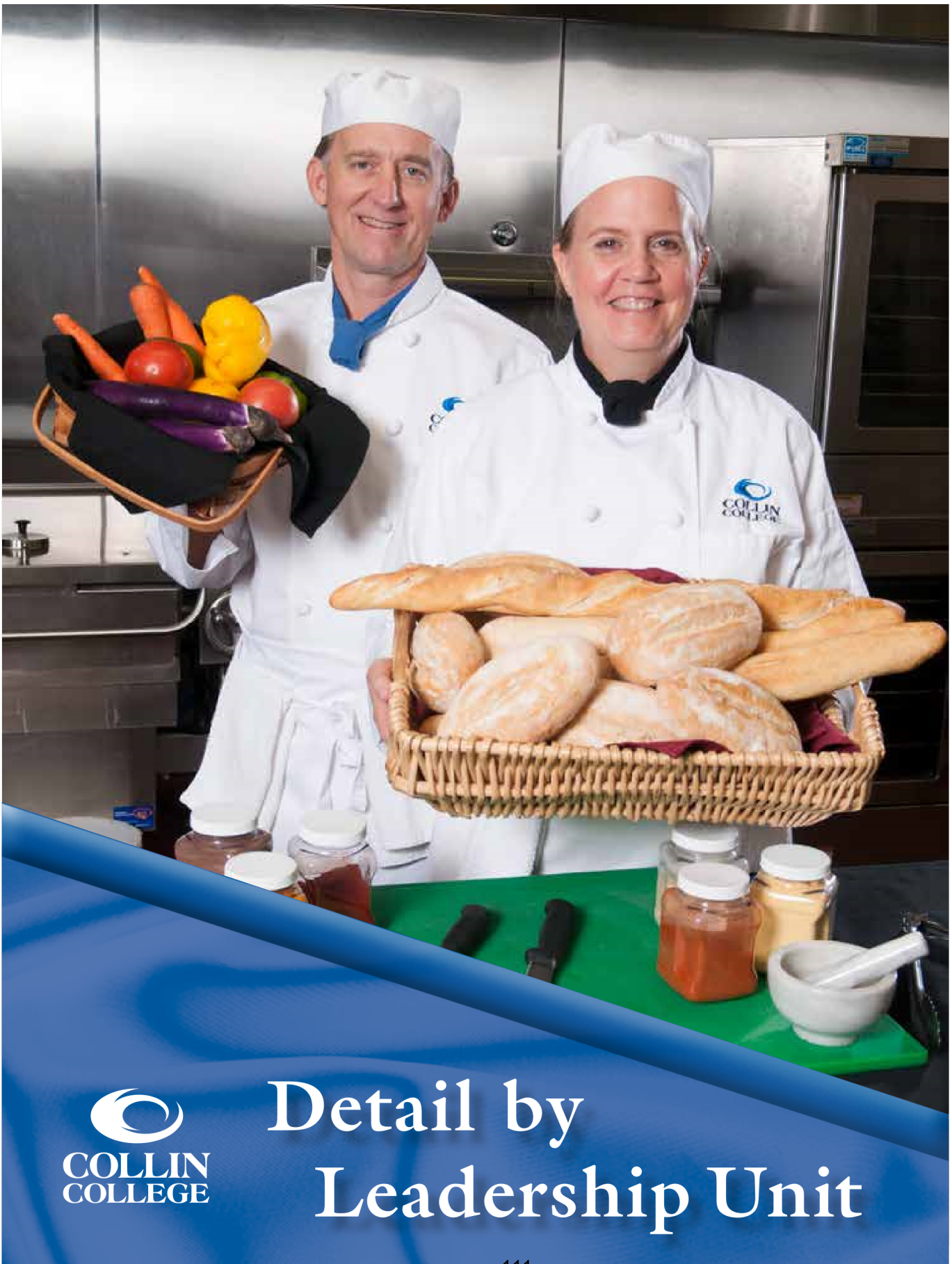
**Collin County Community College District  
Expense Detail  
Fiscal Year Ending August 31, 2021**

	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
SAFAC-Automotive Technology	Tech	880036	-	-	2,000	-	2,000
SAFAC-Collision Technology	Tech	880037	-	-	2,000	-	2,000
SAFAC-Book in Common	Admin	880038	-	-	9,740	-	9,740
SAFAC-Political Science Wylie	Wylie	880039	-	-	2,000	-	2,000
SAFAC-Architecture/Construction	Tech	880040	-	-	10,350	-	10,350
SAFAC-FLEXTech Apprenticeship Grant Program	Admin	880041	-	-	500	-	500
SAFAC-Multicultural Festival	Admin	880042	-	-	2,000	-	2,000
SAFAC-Quest Research Journal	Admin	880043	-	-	9,376	-	9,376
SAFAC-Student Employment Job Fair	Admin	880044	-	-	5,000	-	5,000
SAFAC-Mindfulness Committee	Admin	880045	-	-	13,914	-	13,914
<b>Total Student Activities</b>			<b>1,057,505</b>	<b>126,205</b>	<b>1,374,536</b>	-	<b>2,558,246</b>
<b>Total Student Services</b>			<b>16,175,773</b>	<b>2,534,024</b>	<b>2,988,004</b>	<b>6,000</b>	<b>21,703,801</b>
<b>Institutional Support</b>							
<b>Information Technology</b>							
Tech Services Strategic Initiatives	Admin	401405	767,905	121,530	136,495	-	1,025,930
Technology Services - CIO	Admin	401705	230,286	32,251	591,019	-	853,556
Tech Services - Software Support	Admin	401805	1,600,672	243,015	119,150	-	1,962,837
Chief Information Security Officer	Admin	401905	1,078,092	174,520	3,149,427	-	4,402,039
Chief Innovation Officer	Admin	403105	265,645	28,054	57,000	-	350,699
Tech Services Project Mgmt	Admin	403905	110,900	15,539	13,500	-	139,939
Workday	Admin	404205	-	-	-	4,383,000	4,383,000
<b>Total Information Technology</b>			<b>4,053,500</b>	<b>614,909</b>	<b>4,066,591</b>	<b>4,383,000</b>	<b>13,118,000</b>
<b>Business and Fiscal Management</b>							
Chief Financial Officer	Admin	402105	284,359	35,255	3,131,464	22,500	3,473,578
Chief Financial Officer - Salary Reserves	Admin	402105	2,000,000	-	-	-	2,000,000
Financial Services	Admin	402505	3,232,672	550,059	822,552	-	4,605,283
Purchasing	Admin	402705	784,833	134,468	244,850	-	1,164,151
<b>Total Business and Fiscal Management</b>			<b>6,301,864</b>	<b>719,782</b>	<b>4,198,866</b>	<b>22,500</b>	<b>11,243,012</b>
<b>Executive Offices</b>							
District President	Admin	400005	586,959	96,171	3,161,215	-	3,844,345
Internal Auditing	Admin	400305	136,691	18,321	10,000	-	165,012
Executive Vice President	Admin	400505	340,349	43,428	514,057	-	897,834
Chief Student Success Officer	Admin	400805	184,926	19,813	5,974	-	210,713
VP Student and Enroll Svcs	Admin	401305	266,579	36,164	204,972	-	507,715
Chief of Staff	Admin	401505	296,430	41,280	177,004	-	514,714
Academic Affairs	Admin	403705	313,476	42,107	19,500	-	375,083
General Counsel	Admin	403805	179,408	19,209	10,000	-	208,617
<b>Total Executive Offices</b>			<b>2,304,818</b>	<b>316,493</b>	<b>4,102,722</b>	-	<b>6,724,033</b>
<b>Campus Security</b>							
Police Department	Admin	402805	4,753,433	804,222	470,946	-	6,028,601
Emergency Management	Admin	403305	141,631	19,355	51,000	-	211,986
<b>Total Campus Security</b>			<b>4,895,064</b>	<b>823,577</b>	<b>521,946</b>	-	<b>6,240,587</b>
<b>Public Relations/Development</b>							
Public Relations	Admin	402905	1,122,140	180,633	1,980,430	-	3,283,203
Development Office	Admin	403005	402,673	60,452	106,589	-	569,714
<b>Total Public Relations/Development</b>			<b>1,524,813</b>	<b>241,085</b>	<b>2,087,019</b>	-	<b>3,852,917</b>
<b>General College</b>							
	Admin	402205	-	<b>1,402,000</b>	<b>1,776,088</b>	-	<b>3,178,088</b>
<b>Human Resources</b>							
	Admin	402005	<b>1,927,441</b>	<b>518,962</b>	<b>477,133</b>	-	<b>2,923,536</b>
<b>Other General Institutional</b>							
Faculty Council	Admin	400405	-	-	7,000	-	7,000
COE/Faculty Development	Admin	400605	170,969	11,313	341,662	-	523,944
Sacs Accreditation	Admin	401105	-	-	27,730	-	27,730
Curriculum	Admin	401205	253,628	39,046	15,750	-	308,424
Mail Services	Admin	402605	83,973	17,046	19,474	-	120,493
QEP - SACS	Admin	403205	79,138	9,877	57,800	-	146,815
Wellness	Admin	405002	36,788	374	1,500	-	38,662
Office - Provost - Reserve for Stabilization and Startup	Farmersville	450000	253,353	58,954	12,374	-	324,681
Office - Provost - Reserve for Stabilization and Startup	Celina	450006	232,723	68,128	14,958	-	315,809
<b>Total Other General Institutional</b>			<b>1,110,572</b>	<b>204,738</b>	<b>498,248</b>	-	<b>1,813,558</b>
<b>TIF Payments</b>							
	Admin	402305	-	-	<b>1,496,287</b>	-	<b>1,496,287</b>
<b>Grants Management</b>							
	Admin	401005	<b>326,166</b>	<b>60,073</b>	<b>1,032,100</b>	-	<b>1,418,339</b>
<b>Institutional Research</b>							
	Admin	401605	<b>805,777</b>	<b>123,463</b>	<b>379,436</b>	-	<b>1,308,676</b>
<b>Tax Appraisal/Collecting/Legal</b>							
	Admin	402305	-	-	<b>1,174,005</b>	-	<b>1,174,005</b>
<b>Government of Institution</b>							
	Admin	400105	<b>36,360</b>	<b>5,038</b>	<b>40,200</b>	-	<b>81,598</b>
<b>Total Institutional Support</b>			<b>23,286,375</b>	<b>5,030,120</b>	<b>21,850,641</b>	<b>4,405,500</b>	<b>54,572,636</b>
<b>Operation and Maintenance of Plant</b>							
<b>Plant Operations</b>							
Office - Provost - Reserve for Stabilization and Startup	Farmersville	450000	195,410	45,471	509,544	-	750,425
Office - Provost - Reserve for Stabilization and Startup	Celina	450006	179,498	52,546	511,538	-	743,582
Physical Plant Support Svcs	McKinney	460000	658,621	186,767	1,900,089	30,000	2,775,477
Physical Plant Support Svcs	Plano	460002	852,858	270,681	2,524,268	-	3,647,807
Physical Plant Support Svcs	CYC	460004	256,885	79,752	437,146	-	773,783
Facilities Administration	Admin	460005	304,295	50,215	4,207,705	-	4,562,215
Physical Plant Support Svcs	Frisco	460006	786,960	233,890	2,258,840	-	3,279,690

**Collin County Community College District  
Expense Detail  
Fiscal Year Ending August 31, 2021**

	Campus	Org	Salaries	Benefits	Operating Expenses	Capital	Total
Physical Plant Support Svcs	CHEC	460007	212,775	65,458	632,337	-	910,570
Physical Plant Support Svcs	Tech	460010	495,707	161,703	2,172,582	-	2,829,992
Physical Plant Support Svcs	McKinney	460011	183,083	56,428	771,850	26,000	1,037,361
Physical Plant Support Svcs	Wylie	460012	552,246	178,563	1,884,800	-	2,615,609
Facilities Operations	Admin	460305	318,328	80,406	5,000	-	403,734
Maintenance	Admin	460505	176,260	61,557	3,000	-	240,817
<b>Total Plant Operations</b>			<b>5,172,926</b>	<b>1,523,437</b>	<b>17,818,699</b>	<b>56,000</b>	<b>24,571,062</b>
<b>Grounds Maintenance</b>	McKinney	460205	<b>441,985</b>	<b>145,840</b>	<b>1,096,557</b>	-	<b>1,684,382</b>
<b>Total Operations and Maintenance of Plant</b>			<b>5,614,911</b>	<b>1,669,277</b>	<b>18,915,256</b>	<b>56,000</b>	<b>26,255,444</b>
<b>Scholarship Allowances</b>	Admin	402205	-	-	(8,000,000)	-	(8,000,000)
<b>Auxiliary Fund</b>	Admin	310010	<b>1,556,259</b>	<b>370,732</b>	<b>3,808,433</b>	<b>1,000</b>	<b>5,736,424</b>
<b>Reserve for Supplemental Requests</b>	Admin	480005	-	-	4,731,058	-	4,731,058
<b>Total Unrestricted Funds</b>			<b>140,704,677</b>	<b>20,458,693</b>	<b>56,942,662</b>	<b>5,012,337</b>	<b>223,118,369</b>
<b>Restricted Funds</b>							
Grants and Contracts	Admin	700000	2,110,807	504,017	33,557,609	442,520	36,614,953
State Allocation - On-behalf Benefits	Admin	445005	-	8,984,595	-	-	8,984,595
Debt Service - General Obligation	Admin	940100	-	-	35,165,533	-	35,165,533
2020 Limited Tax Bond Series	Admin	910102	-	-	117,622	133,011,365	133,128,987
<b>Total Restricted Funds</b>			<b>2,110,807</b>	<b>9,488,612</b>	<b>68,840,764</b>	<b>133,453,885</b>	<b>213,894,068</b>
<b>Transfers</b>							
Transfer out - Unrestricted to Stabilization and Startup Fund	Admin	480005	-	-	25,000,000	-	25,000,000
Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	Admin	480005	-	-	250,000	-	250,000
Transfer out - Unrestricted to Grant Fund - Matching	Admin	480005	-	-	118,706	-	118,706
Transfer out - Unrestricted to Debt Service Fund	Admin	480005	-	-	26,157,990	-	26,157,990
Transfer out - Stabilization and Startup to Debt Service Fund	Admin	480005	-	-	9,960,545	-	9,960,545
<b>Total Transfers</b>			-	-	<b>61,487,241</b>	-	<b>61,487,241</b>
<b>Other Adjustments</b>							
Depreciation	Admin	402205	-	-	16,630,452	-	16,630,452
Bond Principal - General Obligation Bonds	Admin	940100	-	-	(12,880,000)	-	(12,880,000)
Capitalized Expenses - Operating	-	-	-	-	-	(5,011,337)	(5,011,337)
Capitalized Expenses - Supplemental Requests	-	-	-	-	-	(1,621,093)	(1,621,093)
Capitalized Expenses - 2020 Limited Tax Bond Series	Admin	910102	-	-	-	(133,128,987)	(133,128,987)
<b>Total Other Adjustments</b>			-	-	<b>3,750,452</b>	<b>(139,761,417)</b>	<b>(136,010,965)</b>
<b>Grand Total Expenses</b>			<b>\$ 142,815,484</b>	<b>\$ 29,947,305</b>	<b>\$ 191,021,119</b>	<b>\$ (1,295,195)</b>	<b>\$ 362,488,713</b>

Proposed



Detail by  
Leadership Unit



# Detail by Leadership Unit

**Collin County Community College District  
Leadership Unit Expense Summary  
Fiscal Year Ending August 31, 2021**

<b>Current Unrestricted Fund</b>					
<b>Leadership Unit</b>	<b>Salaries</b>	<b>Benefits</b>	<b>Operating</b>	<b>Capital</b>	<b>Total</b>
District President	\$ 5,513,443	\$ 923,752	\$ 3,689,361	\$ -	\$ 10,126,556
Executive Vice President	481,980	62,783	592,787	-	1,137,550
Chief Student Success Officer	1,809,936	284,752	148,981	-	2,243,669
VP Student & Enrollment Services	14,102,218	2,103,179	2,949,513	6,000	19,160,910
VP Institutional Research	805,777	123,463	379,436	-	1,308,676
VP Academic Affairs	1,075,165	147,830	132,617	-	1,355,612
Senior VP Campus Operations	25,521,474	56,211	446,162	-	26,023,847
VP/Provost, McKinney Campus	16,586,250	2,476,890	2,276,875	106,400	21,446,415
VP/Provost, Plano Campus	20,300,062	3,151,331	1,913,389	204,344	25,569,126
VP/Provost, Frisco Campus	14,559,908	2,409,927	1,063,269	98,093	18,131,197
VP/Provost, Technical Campus and Courtyard Center	7,550,164	1,127,837	4,517,541	12,000	13,207,542
VP/Provost, Wylie Campus	4,187,370	652,124	865,517	123,000	5,828,011
VP Advancement	402,673	60,452	106,589	-	569,714
VP External Relations	1,122,140	180,633	1,980,430	-	3,283,203
Chief Financial Officer	6,301,864	2,121,782	8,645,246	4,405,500	21,474,392
Chief of Staff	296,430	41,280	177,004	-	514,714
Chief Human Resources Officer	1,927,441	518,962	477,133	-	2,923,536
Chief Innovation Officer	8,137,705	1,238,791	5,969,673	-	15,346,169
General Counsel	179,408	19,209	10,000	-	208,617
VP Facilities/Construction	5,323,976	1,588,306	17,913,648	56,000	24,881,930
<b>Total</b>	<b>\$ 136,185,384</b>	<b>\$ 19,289,494</b>	<b>\$ 54,255,171</b>	<b>\$ 5,011,337</b>	<b>\$ 214,741,386</b>

<b>Stabilization and Startup Fund</b>					
<b>Leadership Unit</b>	<b>Salaries</b>	<b>Benefits</b>	<b>Operating</b>	<b>Capital</b>	<b>Total</b>
Senior VP Campus Operations	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
VP/Provost, McKinney Campus (Farmersville Reserve)	1,702,905	429,576	817,000	-	2,949,481
VP/Provost, Frisco Campus (Celina Reserve)	1,260,129	368,891	831,000	-	2,460,020
<b>Total</b>	<b>\$ 2,963,034</b>	<b>\$ 798,467</b>	<b>\$ 1,648,000</b>	<b>\$ -</b>	<b>\$ 5,409,501</b>

<b>Leadership Unit</b>	<b>Scholarship Allowances</b>		<b>Auxiliary Fund</b>		
	<b>Total</b>	<b>Salaries</b>	<b>Benefits</b>	<b>Operating</b>	<b>Total</b>
Chief Student Success Officer	\$ -	\$ 251,644	\$ 75,859	\$ 538,900	\$ 866,403
VP Student & Enrollment Services	-	234,924	38,190	581,560	854,674
Chief Financial Officer	(8,000,000)	979,289	235,056	2,038,973	3,253,318
VP Facilities/Construction	-	90,402	21,627	650,000	762,029
<b>Total</b>	<b>\$ (8,000,000)</b>	<b>\$ 1,556,259</b>	<b>\$ 370,732</b>	<b>\$ 3,809,433</b>	<b>\$ 5,736,424</b>

<b>Leadership Unit</b>	<b>Reserve for Supplemental</b>	<b>2020 Bond Fund</b>	<b>Restricted Funds</b>	<b>Transfers &amp; Adjustments</b>	<b>Grand Total</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	
District President	\$ 421,125	\$ -	\$ -	\$ -	\$ 10,547,681
Executive Vice President	-	-	-	-	1,137,550
Chief Student Success Officer	260,000	-	-	-	3,370,072
VP Student & Enrollment Services	128,387	-	-	-	20,143,971
VP Institutional Research	-	-	-	-	1,308,676
VP Academic Affairs	-	-	-	-	1,355,612
Senior VP Campus Operations	-	-	-	-	26,523,847
VP/Provost, McKinney Campus	222,262	-	-	-	24,618,158
VP/Provost, Plano Campus	149,060	-	-	-	25,718,186
VP/Provost, Frisco Campus	17,626	-	-	-	20,608,843
VP/Provost, Technical Campus and Courtyard Center	52,000	-	-	-	13,259,542
VP/Provost, Wylie Campus	-	-	-	-	5,828,011
VP Advancement	-	-	-	-	569,714
VP External Relations	50,000	-	-	-	3,333,203
Chief Financial Officer	218,113	-	80,765,081	(74,523,724)	23,187,180
Chief of Staff	205,000	-	-	-	719,714
Chief Human Resources Officer	25,500	-	-	-	2,949,036
Chief Innovation Officer	2,496,337	-	-	-	17,842,506
General Counsel	-	-	-	-	208,617
VP Facilities/Construction	485,648	133,128,987	-	-	159,258,594
<b>Total</b>	<b>\$ 4,731,058</b>	<b>\$ 133,128,987</b>	<b>\$ 80,765,081</b>	<b>\$ (74,523,724)</b>	<b>\$ 362,488,713</b>

**Collin County Community College District  
Leadership Unit Expense Detail  
District President  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
400005 District President	Admin	\$ 586,959	\$ 96,171	\$ 3,161,215	\$ -	\$ 3,844,345
400105 Board of Trustees	Admin	36,360	5,038	40,200	-	81,598
400305 Internal Auditing	Admin	136,691	18,321	10,000	-	165,012
400405 Faculty Council	Admin	-	-	7,000	-	7,000
402805 Police Department	Admin	4,753,433	804,222	470,946	-	6,028,601
<b>Total Current Unrestricted Fund</b>		<b><u>\$ 5,513,443</u></b>	<b><u>\$ 923,752</u></b>	<b><u>\$ 3,689,361</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 10,126,556</u></b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
400005 District President	Admin	\$ 15,000	\$ -	\$ 5,400	\$ -	\$ 20,400
400105 Board of Trustees	Admin	-	-	1,500	-	1,500
400305 Internal Auditing	Admin	117,000	-	24,400	-	141,400
402805 Police Department	Admin	198,616	-	59,209	-	257,825
<b>Total Reserve for Supplemental Requests</b>		<b><u>\$ 330,616</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 90,509</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 421,125</u></b>

<b>Grand Total</b>		<b><u>\$ 5,844,059</u></b>	<b><u>\$ 923,752</u></b>	<b><u>\$ 3,779,870</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 10,547,681</u></b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
Executive Vice President  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
400505 Executive Vice President	Admin	\$ 340,349	\$ 43,428	\$ 514,057	\$ -	\$ 897,834
401105 Sacs Accreditation	Admin	-	-	27,730	-	27,730
403305 Emergency Management	Admin	141,631	19,355	51,000	-	211,986
<b>Total Current Unrestricted Fund</b>		<b><u>\$ 481,980</u></b>	<b><u>\$ 62,783</u></b>	<b><u>\$ 592,787</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,137,550</u></b>
<b>Grand Total</b>		<b><u>\$ 481,980</u></b>	<b><u>\$ 62,783</u></b>	<b><u>\$ 592,787</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,137,550</u></b>

Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
Chief Student Success Officer  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
400805 Chief Student Success Officer	Admin	\$ 184,926	\$ 19,813	\$ 5,974	\$ -	\$ 210,713
420705 Dual Credit	Admin	1,625,010	264,939	143,007	-	2,032,956
<b>Total Current Unrestricted Fund</b>		<b><u>\$ 1,809,936</u></b>	<b><u>\$ 284,752</u></b>	<b><u>\$ 148,981</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,243,669</u></b>

**Auxiliary Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
870105 Student Housing Operations	Plano	\$ 251,644	\$ 75,859	\$ 537,900	\$ 1,000	\$ 866,403
<b>Total Auxiliary Fund</b>		<b><u>\$ 251,644</u></b>	<b><u>\$ 75,859</u></b>	<b><u>\$ 537,900</u></b>	<b><u>\$ 1,000</u></b>	<b><u>\$ 866,403</u></b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
420705 Dual Credit	Admin	\$ 260,000	\$ -	\$ -	\$ -	\$ 260,000
<b>Total Reserve for Supplemental Requests</b>		<b><u>\$ 260,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 260,000</u></b>

<b>Grand Total</b>		<b><u>\$ 2,321,580</u></b>	<b><u>\$ 360,611</u></b>	<b><u>\$ 686,881</u></b>	<b><u>\$ 1,000</u></b>	<b><u>\$ 3,370,072</u></b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
VP Student & Enrollment Services  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

	Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401305	VP Student and Enroll Svcs	Admin	\$ 266,579	\$ 36,164	\$ 204,972	\$ -	\$ 507,715
420000	Dean of Student & Enroll Svcs	McKinney	228,489	42,290	61,194	-	331,973
420002	Dean of Student & Enroll Svcs	Plano	150,912	22,758	22,312	-	195,982
420005	Intramurals/Athletics/Fitness	Admin	87,681	16,881	3,225	-	107,787
420006	Dean of Student & Enroll Svcs	Frisco	211,052	30,179	15,225	-	256,456
420010	Dean of Student & Enroll Svcs	Tech	134,969	21,966	9,150	-	166,085
420012	Dean of Student & Enroll Svcs	Wylie	166,755	24,957	11,750	-	203,462
420100	Associate Dean Student & Enroll Svcs	McKinney	95,727	10,193	1,500	-	107,420
420102	Associate Dean Student & Enroll Svcs	Plano	142,608	22,123	-	-	164,731
420105	Dean of Students	Admin	660,481	101,604	34,104	-	796,189
420106	Associate Dean Student & Enroll Svcs	Frisco	95,727	12,066	5,800	-	113,593
420200	Admissions & Advising	McKinney	457,351	73,166	10,903	-	541,420
420202	Admissions & Advising	Plano	952,598	155,295	31,304	-	1,139,197
420205	Access	Admin	1,386,313	168,483	101,212	6,000	1,662,008
420206	Admissions & Advising	Frisco	542,974	83,616	14,741	-	641,331
420210	Admissions & Advising	Tech	267,077	32,324	14,750	-	314,151
420212	Admissions & Advising	Wylie	322,653	51,583	8,200	-	382,436
420300	Testing & Assessment	McKinney	183,290	24,814	4,251	-	212,355
420302	Testing & Assessment	Plano	324,697	62,943	37,920	-	425,560
420305	Counseling	Admin	762,089	129,510	43,792	-	935,391
420306	Testing & Assessment	Frisco	184,572	25,247	41,934	-	251,753
420310	Testing & Assessment	Tech	166,410	27,998	6,500	-	200,908
420312	Testing & Assessment	Wylie	171,001	28,024	18,850	-	217,875
420402	Associate Dean Student & Enroll Svcs	Plano	91,376	14,013	763	-	106,152
420405	Registration and Records	Admin	1,777,856	293,705	320,557	-	2,392,118
420500	Intramural/Fitness	McKinney	134,085	14,053	1,480	-	149,618
420502	Intramural/Fitness	Plano	59,000	363	18,088	-	77,451
420505	Programs for New Students	Admin	37,500	-	65,379	-	102,879
420506	Intramural/Fitness	Frisco	128,650	10,945	6,072	-	145,667
420512	Intramural/Fitness	Wylie	129,300	17,196	500	-	146,996
420600	Student Engagement	McKinney	114,172	13,791	7,160	-	135,123
420602	Student Engagement	Plano	145,754	19,292	14,000	-	179,046
420605	Admissions and Records - CE	CYC	192,339	22,511	6,300	-	221,150
420606	Student Engagement	Frisco	162,416	22,399	8,178	-	192,993
420610	Student Engagement	Tech	25,000	-	12,500	-	37,500
420612	Student Engagement	Wylie	70,247	11,285	7,150	-	88,682
420700	Career Services	McKinney	27,595	256	3,608	-	31,459
420702	Career Services	Plano	78,664	8,079	10,224	-	96,967
420704	Career Services	CYC	130,817	24,224	4,750	-	159,791
420706	Career Services	Frisco	27,500	240	2,650	-	30,390
420710	Career Services	Tech	97,225	11,282	7,000	-	115,507
420712	Career Services	Wylie	65,272	10,889	2,400	-	78,561
420805	Financial Aid	Admin	2,169,068	339,845	238,427	-	2,747,340
420905	Call Center	Admin	218,902	37,681	172,180	-	428,763
421505	District Student & Enroll Svcs	Admin	124,884	17,329	5,000	-	147,213
451302	Business & Community Outreach	Admin	131,391	9,617	35,375	-	176,383
880005	SAFAC-Student Activities	Admin	-	-	825,419	-	825,419
880006	SAFAC-Fine Arts Fund	Admin	1,200	-	58,800	-	60,000
880007	SAFAC-Career Services	Admin	-	-	58,900	-	58,900
880010	SAFAC-Political Justice League/Mock Trial	Admin	-	-	29,087	-	29,087
880012	SAFAC-Plano Biennial Event-SpringFest	Plano	-	-	13,000	-	13,000
880013	SAFAC-Veterans Week-Frisco	Frisco	-	-	5,560	-	5,560
880014	SAFAC-Veterans Early Registration	Admin	-	-	6,183	-	6,183
880015	SAFAC-Hispanic Heritage Month	Admin	-	-	5,682	-	5,682
880016	SAFAC-Rockin the Ridge	Frisco	-	-	11,600	-	11,600
880017	SAFAC-KIP	Admin	-	-	2,560	-	2,560
880018	SAFAC-Natl Student Employ Wk	Admin	-	-	5,000	-	5,000
880019	SAFAC-Wild West at the Park	McKinney	-	-	5,000	-	5,000
880020	SAFAC-Open Doors Open Minds	Admin	-	-	8,000	-	8,000
880021	SAFAC-Military Ball	Admin	-	-	14,366	-	14,366
880022	SAFAC-Dignity Initiative	Admin	-	-	19,000	-	19,000
880023	SAFAC-African American Hist Month	Admin	-	-	20,000	-	20,000
880024	SAFAC-Gamma Alpha Epsilon	Admin	-	-	36,681	-	36,681
880025	SAFAC-Respiratory Care Club	McKinney	-	-	15,000	-	15,000
880026	SAFAC-TX Ctr for Working Class	Admin	-	-	5,525	-	5,525
880027	SAFAC-Intramurals	Admin	-	-	46,000	-	46,000
880028	SAFAC-Health & Safety Fair	Admin	-	-	4,890	-	4,890
880029	SAFAC-Holocaust Remembrance Day-Frisco	Frisco	-	-	4,236	-	4,236
880030	SAFAC-Gov't Department-McKinney	McKinney	-	-	25,000	-	25,000
880033	SAFAC-Veterans Week-McKinney	McKinney	-	-	7,050	-	7,050
880034	SAFAC-Veterans Week-Plano Tech Wylie	Admin	-	-	5,764	-	5,764
880035	SAFAC-Presidential Debates	Admin	-	-	1,000	-	1,000

**Collin County Community College District  
Leadership Unit Expense Detail  
VP Student & Enrollment Services  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
880036 SAFAC-Automotive Technology	Tech	-	-	2,000	-	2,000
880037 SAFAC-Collision Technology	Tech	-	-	2,000	-	2,000
880038 SAFAC-Book in Common	Admin	-	-	9,740	-	9,740
880039 SAFAC-Political Science Wylie	Wylie	-	-	2,000	-	2,000
880040 SAFAC-Architecture/Construction	Tech	-	-	10,350	-	10,350
880041 SAFAC-FLEXTech Apprenticeship Grant Program	Admin	-	-	500	-	500
880042 SAFAC-Multicultural Festival	Admin	-	-	2,000	-	2,000
880043 SAFAC-Quest Research Journal	Admin	-	-	9,376	-	9,376
880044 SAFAC-Student Employment Job Fair	Admin	-	-	5,000	-	5,000
880045 SAFAC-Mindfulness Committee	Admin	-	-	13,914	-	13,914
<b>Total Current Unrestricted Fund</b>		<b>\$ 14,102,218</b>	<b>\$ 2,103,179</b>	<b>\$ 2,949,513</b>	<b>\$ 6,000</b>	<b>\$ 19,160,910</b>

**Auxiliary Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
840005 Athletics	Admin	\$ 66,952	\$ 16,222	\$ 61,030	\$ -	\$ 144,204
840010 Basketball - Men	Plano	61,020	8,246	185,118	-	254,384
840011 Basketball - Women	Plano	48,643	6,782	180,250	-	235,675
840020 Tennis	Plano	58,309	6,940	155,162	-	220,411
<b>Total Auxiliary Fund</b>		<b>\$ 234,924</b>	<b>\$ 38,190</b>	<b>\$ 581,560</b>	<b>\$ -</b>	<b>\$ 854,674</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
420405 Registration and Records	Admin	\$ 93,034	\$ -	\$ -	\$ -	\$ 93,034
420905 Call Center	Admin	35,353	-	-	-	35,353
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 128,387</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,387</b>

**Grand Total**

<b>\$ 14,465,529</b>	<b>\$ 2,141,369</b>	<b>\$ 3,531,073</b>	<b>\$ 6,000</b>	<b>\$ 20,143,971</b>
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Proposed

**Collin County Community College District  
 Leadership Unit Expense Detail  
 VP Institutional Research  
 Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401605 Institutional Research Office	Admin	\$ 805,777	\$ 123,463	\$ 379,436	\$ -	\$ 1,308,676
<b>Total Current Unrestricted Fund</b>		<b>\$ 805,777</b>	<b>\$ 123,463</b>	<b>\$ 379,436</b>	<b>\$ -</b>	<b>\$ 1,308,676</b>

<b>Grand Total</b>		<b>\$ 805,777</b>	<b>\$ 123,463</b>	<b>\$ 379,436</b>	<b>\$ -</b>	<b>\$ 1,308,676</b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
VP Academic Affairs  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401205 Curriculum	Admin	\$ 253,628	\$ 39,046	\$ 15,750	\$ -	\$ 308,424
403205 QEP - SACS	Admin	79,138	9,877	57,800	-	146,815
403705 Academic Affairs	Admin	313,476	42,107	19,500	-	375,083
450007 Collin Higher Education Center	Admin	182,540	20,390	13,069	-	215,999
452007 Assoc Provost-Instruction	Admin	246,383	36,410	26,498	-	309,291
<b>Total Current Unrestricted Fund</b>		<b><u>\$ 1,075,165</u></b>	<b><u>\$ 147,830</u></b>	<b><u>\$ 132,617</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,355,612</u></b>
<b>Grand Total</b>		<b><u>\$ 1,075,165</u></b>	<b><u>\$ 147,830</u></b>	<b><u>\$ 132,617</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,355,612</u></b>

Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
Senior VP Campus Operations  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
400605 COE/Faculty Development	Admin	\$ 170,969	\$ 11,313	\$ 341,662	\$ -	\$ 523,944
452105 SVP Campus Operations	Admin	358,866	44,898	104,500	-	508,264
452105 SVP Campus Operations - PT Faculty Salaries	Admin	24,991,639	-	-	-	24,991,639
<b>Total Current Unrestricted Fund</b>		<b><u>\$ 25,521,474</u></b>	<b><u>\$ 56,211</u></b>	<b><u>\$ 446,162</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 26,023,847</u></b>

**Stabilization and Startup Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
452105 SVP Campus Operations - Stabilization and Startup	Admin	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
<b>Total Stabilization and Startup Fund</b>		<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 500,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 500,000</u></b>

<b>Grand Total</b>		<b><u>\$ 25,521,474</u></b>	<b><u>\$ 56,211</u></b>	<b><u>\$ 946,162</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 26,523,847</u></b>
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Proposed

**Collin County Community College District**  
**Leadership Unit Expense Detail**  
**VP/Provost, McKinney Campus**  
**Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
450000 Office - Provost	McKinney	\$ 289,424	\$ 38,571	\$ 84,673	\$ -	\$ 412,668
450100 Instructional Office	McKinney	95,302	19,603	3,025	-	117,930
450200 Honors & CSCE	McKinney	7,500	-	11,015	-	18,515
450300 Academic Affairs Dean	McKinney	250,723	32,720	29,921	-	313,364
450400 Associate Dean	McKinney	106,339	15,808	3,350	-	125,497
450500 Associate Dean	McKinney	94,817	12,990	3,350	-	111,157
450600 Workforce Dean	McKinney	238,975	47,813	27,260	-	314,048
450700 Associate Dean	McKinney	99,241	13,353	3,350	-	115,944
451500 Library	McKinney	599,188	77,671	172,938	96,000	945,797
451700 Dean - Nursing	McKinney	332,491	59,207	24,825	-	416,523
451800 RN Nursing Admin	McKinney	105,445	15,156	3,875	-	124,476
451900 RN to BSN Nursing	McKinney	105,445	13,862	3,875	-	123,182
451901 HSA - Director	Plano ISD	90,056	17,269	7,875	-	115,200
452400 LVN Nursing	McKinney	88,502	13,626	3,500	-	105,628
470205 CE-Healthcare Administrative	McKinney	96,149	12,088	5,050	-	113,287
600200 Education	McKinney	48,887	8,658	1,100	-	58,645
600300 Kinesiology	McKinney	181,042	31,440	4,351	-	216,833
600600 Foreign Languages	McKinney	-	-	25	-	25
600700 Nutrition	McKinney	-	-	25	-	25
600800 English	McKinney	697,224	109,095	400	-	806,719
600900 Speech	McKinney	184,822	38,562	150	-	223,534
601000 Writing Center	McKinney	252,497	14,525	5,280	-	272,302
601100 Biology	McKinney	974,237	157,520	68,950	-	1,200,707
601200 Mathematics	McKinney	717,987	140,401	450	-	858,838
601300 Math Lab	McKinney	180,754	4,488	1,680	-	186,922
601400 Humanities	McKinney	126,055	19,477	250	-	145,782
601500 Integrated Reading/Writing	McKinney	52,261	8,365	25	-	60,651
601600 Developmental - Math	McKinney	291,640	51,549	200	-	343,389
601800 Philosophy	McKinney	73,415	13,852	50	-	87,317
601900 Chemistry	McKinney	302,863	47,354	26,060	-	376,277
602000 Geology	McKinney	94,341	20,427	7,770	-	122,538
602100 Physics	McKinney	102,580	20,407	7,355	-	130,342
602200 Psychology	McKinney	170,167	36,635	400	-	207,202
602500 Economics	McKinney	129,430	27,653	100	-	157,183
602700 History	McKinney	348,147	67,114	225	-	415,486
602800 Political Science	McKinney	280,361	52,172	200	-	332,733
602900 Sociology	McKinney	80,282	12,831	50	-	93,163
603000 Visual and Performing Arts	McKinney	-	-	118	-	118
603300 Art	McKinney	131,925	28,230	1,150	-	161,305
603400 Music	McKinney	144,202	29,351	400	-	173,953
604300 Accounting	McKinney	63,732	10,063	25	-	73,820
605300 Fire Protection Tech	McKinney	793,377	94,657	260,000	-	1,148,034
605400 RN Nursing	McKinney	1,936,529	253,621	300,625	-	2,490,775
605500 Simulation Lab	McKinney	486,406	44,787	183,592	-	714,785
605600 Respiratory Therapy	McKinney	421,975	54,464	55,560	-	531,999
605700 Polysomnography	McKinney	167,224	20,574	26,625	-	214,423
605800 Diagnostic Medical Sonography	McKinney	271,410	41,012	20,740	-	333,162
606010 Physical Therapy Assistant	Tech	85,091	14,122	21,250	-	120,463
606200 Dental Hygiene	McKinney	467,792	69,642	65,870	-	603,304
606300 Emergency Medical Tech	McKinney	830,414	101,063	107,270	-	1,038,747
606400 Health Professions	McKinney	686,298	126,110	62,068	-	874,476
606510 Pharmacy Tech	Tech	76,609	11,497	27,750	-	115,856
606800 Health Information Management	McKinney	199,129	33,027	14,943	-	247,099
607400 Environmental Tech	McKinney	48,482	6,694	3,990	-	59,166
607900 Surgical Tech - Central Sterile	McKinney	367,653	57,736	33,899	10,400	469,688
609200 RN-to-BSN Nursing	McKinney	72,673	9,868	9,000	-	91,541
609310 LVN Nursing	Tech	116,667	21,949	8,500	-	147,116
609312 LVN Nursing	Wylie	46,667	8,780	8,500	-	63,947
610400 Surgical Assisting	McKinney	168,092	26,584	-	-	194,676
650205 CE Law Enforcement	McKinney	701,536	91,809	176,011	-	969,356
650405 CE - Emergency Med Services	McKinney	-	-	180	-	180
650505 CE - Healthcare	McKinney	172,056	29,551	312,250	-	513,857
650705 CE - Fire Protection	McKinney	120,000	1,740	27,381	-	149,121
650805 CE-Dental Assisting	McKinney	63,605	10,432	14,700	-	88,737
XXXXX7 Makerspace	McKinney	58,117	7,265	21,500	-	86,882
<b>Total Current Unrestricted Fund</b>		<b>\$ 16,586,250</b>	<b>\$ 2,476,890</b>	<b>\$ 2,276,875</b>	<b>\$ 106,400</b>	<b>\$ 21,446,415</b>

**Collin County Community College District  
Leadership Unit Expense Detail  
VP/Provost, McKinney Campus  
Fiscal Year Ending August 31, 2021**

**Stabilization and Startup Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
450000 Office - Provost	Farmersville	\$ 1,702,905	\$ 429,576	\$ 817,000	\$ -	\$ 2,949,481
<b>Total Stabilization and Startup Fund</b>		<b>\$ 1,702,905</b>	<b>\$ 429,576</b>	<b>\$ 817,000</b>	<b>\$ -</b>	<b>\$ 2,949,481</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
605300 Fire Protection Tech	McKinney	\$ -	\$ -	\$ 38,000	\$ 51,000	\$ 89,000
605800 Diagnostic Medical Sonography	McKinney	-	-	4,350	-	4,350
606200 Dental Hygiene	McKinney	-	-	2,900	-	2,900
606400 Health Professions	McKinney	18,000	-	-	-	18,000
650205 CE Law Enforcement	McKinney	-	-	18,500	-	18,500
XXXXXX Science Den	McKinney	17,262	-	-	-	17,262
XXXXXX Surgical Asst	McKinney	5,000	-	24,750	-	29,750
XXXXXX Activity Care	McKinney	-	-	10,700	-	10,700
XXXXXX Medical Assisting	McKinney	-	-	24,000	-	24,000
XXXXXX CPR	McKinney	-	-	7,800	-	7,800
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 40,262</b>	<b>\$ -</b>	<b>\$ 131,000</b>	<b>\$ 51,000</b>	<b>\$ 222,262</b>

<b>Grand Total</b>		<b>\$ 18,329,417</b>	<b>\$ 2,906,466</b>	<b>\$ 3,224,875</b>	<b>\$ 157,400</b>	<b>\$ 24,618,158</b>
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Proposed

**Collin County Community College District**  
**Leadership Unit Expense Detail**  
**VP/Provost, Plano Campus**  
**Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
450002 Office - Provost	Plano	\$ 449,650	\$ 61,684	\$ 185,502	\$ -	\$ 696,836
450102 Instructional Office	Plano	125,972	21,295	15,320	-	162,587
450202 Honors & CSCE	Plano	20,683	-	28,000	-	48,683
450302 Academic Affairs Dean	Plano	488,207	76,919	72,463	-	637,589
450402 Associate Dean	Plano	97,793	15,811	4,300	-	117,904
450502 Associate Dean	Plano	99,241	10,375	4,300	-	113,916
450602 Workforce Dean	Plano	352,565	61,193	69,057	-	482,815
450702 Associate Dean	Plano	106,211	15,552	3,750	-	125,513
450802 Associate Dean	Plano	99,241	18,022	3,750	-	121,013
450902 Associate Dean	Plano	106,823	10,769	3,772	-	121,364
451002 Academic Affairs Dean	Plano	230,058	35,961	75,255	-	341,274
451102 Associate Dean	Plano	96,518	15,927	4,100	-	116,545
451202 Associate Dean	Plano	103,211	18,348	4,100	-	125,659
451402 Collegiate Academies	Plano	93,403	7,661	3,500	-	104,564
451502 Library	Plano	982,080	141,085	375,500	172,000	1,670,665
451505 Library Technical Services	Plano	260,074	44,808	107,284	-	412,166
451602 Associate Dean	Plano	103,211	13,797	4,100	-	121,108
405002 Wellness	Admin	36,788	374	1,500	-	38,662
600002 Communications	Plano	84,771	12,167	1,900	-	98,838
600202 Education	Plano	134,636	21,513	3,150	-	159,299
600206 Education	Frisco	86,802	13,377	300	-	100,479
600302 Kinesiology	Plano	229,128	40,150	23,999	-	293,277
600602 Foreign Languages	Plano	244,957	43,943	2,620	-	291,520
600702 Nutrition	Plano	96,366	16,161	1,500	-	114,027
600802 English	Plano	1,960,191	330,413	23,300	-	2,313,904
600902 Speech	Plano	371,747	57,951	3,300	-	432,998
601002 Writing Center	Plano	379,699	18,623	35,330	-	433,652
601102 Biology	Plano	1,343,445	203,293	155,957	-	1,702,695
601202 Mathematics	Plano	1,566,827	267,893	17,361	-	1,852,081
601302 Math Lab	Plano	528,823	33,312	1,500	-	563,635
601402 Humanities	Plano	242,925	37,925	1,850	-	282,700
601502 Integrated Reading/Writing	Plano	221,793	41,854	2,700	-	266,347
601602 Developmental - Math	Plano	265,473	50,039	3,500	-	319,012
601702 Developmental - ESL	Plano	252,605	44,159	5,700	-	302,464
601802 Philosophy	Plano	133,867	24,084	1,750	-	159,701
601902 Chemistry	Plano	385,455	52,059	51,225	-	488,739
602002 Geology	Plano	189,197	27,330	7,406	5,344	229,277
602102 Physics	Plano	324,052	55,856	21,800	-	401,708
602202 Psychology	Plano	414,207	70,489	5,100	-	489,796
602402 Anthropology	Plano	74,780	15,117	2,027	-	91,924
602502 Economics	Plano	361,089	62,738	2,620	-	426,447
602702 History	Plano	973,607	165,405	10,168	-	1,149,180
602802 Political Science	Plano	708,748	122,368	9,551	-	840,667
602902 Sociology	Plano	179,275	27,698	2,990	-	209,963
603002 Visual and Performing Arts	Plano	186,852	26,564	31,310	-	244,726
603102 Theater	Plano	524,051	86,516	97,100	4,000	711,667
603106 Theater	Frisco	10,410	1,481	200	-	12,091
603202 Photography	Plano	254,973	42,573	30,750	-	328,296
603302 Art	Plano	754,788	104,418	82,512	15,500	957,218
603402 Music	Plano	528,831	87,565	46,662	-	663,058
603502 Audio Engineering	Plano	296,573	47,358	13,442	3,500	360,873
603506 Audio Engineering	Frisco	25,929	4,478	6,550	4,000	40,957
603602 American Sign Language	Plano	157,231	14,249	1,050	-	172,530
603702 Child Development-Lab	Plano	409,836	75,081	71,529	-	556,446
603800 Child Development	McKinney	-	-	500	-	500
603802 Child Development	Plano	242,471	36,915	11,950	-	291,336
603806 Child Development	Frisco	-	-	1,700	-	1,700
604202 Business Administration	Plano	162,099	24,220	702	-	187,021
604302 Accounting	Plano	240,570	35,607	2,560	-	278,737
604303 Accounting	Online	2,588	38	-	-	2,626
605100 Communication Design	McKinney	300	3	-	-	303
605102 Communication Design	Plano	493,532	78,904	36,450	-	608,886
605106 Communication Design	Frisco	-	-	100	-	100
606902 Interpreter Education Program	Plano	65,686	8,251	1,600	-	75,537
607102 Biotechnology	Plano	101,456	14,584	62,031	-	178,071
607402 Environmental Tech	Plano	188,547	29,904	11,484	-	229,935

**Collin County Community College District  
 Leadership Unit Expense Detail  
 VP/Provost, Plano Campus  
 Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
XXXXXX8 Makerspace	Plano	47,145	7,124	39,050	-	93,319
<b>Total Current Unrestricted Fund</b>		<b>\$ 20,300,062</b>	<b>\$ 3,151,331</b>	<b>\$ 1,913,389</b>	<b>\$ 204,344</b>	<b>\$ 25,569,126</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
XXXXXX Collin Virtual Campus	Plano	\$ 121,560	\$ -	\$ 27,500	\$ -	\$ 149,060
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 121,560</b>	<b>\$ -</b>	<b>\$ 27,500</b>	<b>\$ -</b>	<b>\$ 149,060</b>

<b>Grand Total</b>		<b>\$ 20,421,622</b>	<b>\$ 3,151,331</b>	<b>\$ 1,940,889</b>	<b>\$ 204,344</b>	<b>\$ 25,718,186</b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
VP/Provost, Frisco Campus  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
450006 Office - Provost	Frisco	\$ 290,234	\$ 45,703	\$ 113,963	\$ -	\$ 449,900
450106 Instructional Office	Frisco	156,633	32,253	7,612	-	196,498
450206 Honors & CSCE	Frisco	44,734	9,753	22,267	-	76,754
450306 Academic Affairs Dean	Frisco	263,536	43,615	25,400	-	332,551
450406 Associate Dean	Frisco	111,097	7,223	3,800	-	122,120
450506 Associate Dean	Frisco	106,823	15,847	3,800	-	126,470
450606 Workforce Dean	Frisco	376,108	62,991	28,633	-	467,732
450706 Associate Dean	Frisco	111,097	17,643	3,800	-	132,540
450806 Associate Dean	Frisco	94,279	12,686	4,000	-	110,965
450906 Associate Dean	Frisco	111,211	14,694	4,000	-	129,905
451006 Associate Dean	Frisco	103,211	15,552	3,800	-	122,563
451106 Collegiate Academies	Frisco	85,038	14,306	3,500	-	102,844
451506 Library	Frisco	698,006	118,774	234,660	94,093	1,145,533
451805 Weekend College	Admin	241,719	28,988	9,200	-	279,907
452806 Cybersecurity Admin	Frisco	88,501	13,778	4,400	-	106,679
600102 Computer Science	Plano	175,710	24,059	2,900	-	202,669
600103 Computer Science	Online	157,594	27,937	1,000	-	186,531
600106 Computer Science	Frisco	28,680	4,552	2,450	-	35,682
600112 Computer Science	Wylie	22,411	3,642	300	-	26,353
600306 Kinesiology	Frisco	104,951	22,172	4,150	-	131,273
600506 Computer Maintenance	Frisco	17,604	3,059	-	-	20,663
600606 Foreign Languages	Frisco	118,591	19,088	300	-	137,979
600706 Nutrition	Frisco	88,985	13,929	300	-	103,214
600806 English	Frisco	1,132,193	197,532	7,000	-	1,336,725
600906 Speech	Frisco	214,810	34,135	350	-	249,295
601006 Writing Center	Frisco	173,315	6,218	4,890	-	184,423
601106 Biology	Frisco	1,104,846	180,466	91,100	-	1,376,412
601206 Mathematics	Frisco	995,263	177,580	4,000	-	1,176,843
601306 Math Lab	Frisco	257,334	23,992	3,850	-	285,176
601406 Humanities	Frisco	164,288	25,646	925	-	190,859
601506 Integrated Reading/Writing	Frisco	148,786	25,035	950	-	174,771
601606 Developmental - Math	Frisco	263,715	46,671	2,900	-	313,286
601806 Philosophy	Frisco	77,098	12,829	250	-	90,177
601906 Chemistry	Frisco	313,800	53,546	27,565	-	394,911
602006 Geology	Frisco	175,494	25,641	5,500	-	206,635
602106 Physics	Frisco	226,348	40,518	17,490	-	284,356
602206 Psychology	Frisco	257,095	43,251	1,225	-	301,571
602300 Criminal Justice	McKinney	44,391	3,518	1,525	-	49,434
602302 Criminal Justice	Plano	41,424	7,363	1,100	-	49,887
602303 Criminal Justice	Online	75,594	9,035	-	-	84,629
602306 Criminal Justice	Frisco	54,174	4,157	1,400	-	59,731
602406 Anthropology	Frisco	-	-	50	-	50
602506 Economics	Frisco	257,849	46,378	1,250	-	305,477
602606 Geography	Frisco	-	-	150	-	150
602706 History	Frisco	698,395	116,267	2,500	-	817,162
602806 Political Science	Frisco	556,708	90,713	53,447	-	700,868
602906 Sociology	Frisco	149,278	29,806	375	-	179,459
603006 Visual and Performing Arts	Frisco	70,085	12,508	3,977	-	86,570
603206 Photography	Frisco	2,000	-	5,924	-	7,924
603306 Art	Frisco	212,977	33,606	14,441	-	261,024
603406 Music	Frisco	138,453	27,393	2,400	-	168,246
603903 Real Estate	Online	79,126	16,321	-	-	95,447
603906 Real Estate	Frisco	38,138	6,797	2,050	-	46,985
604006 Culinary Arts	Frisco	325,344	67,441	175,550	4,000	572,335
604103 Hospitality	Online	27,059	5,362	-	-	32,421
604106 Hospitality	Frisco	84,109	16,970	3,300	-	104,379
604112 Hospitality	Wylie	-	-	300	-	300
604206 Business Administration	Frisco	87,552	17,194	215	-	104,961
604306 Accounting	Frisco	66,749	10,363	500	-	77,612
604502 Marketing	Plano	25,307	2,595	900	-	28,802
604503 Marketing	Online	92,602	13,492	-	-	106,094
604602 Office Systems Tech	Plano	6,220	846	500	-	7,566
604603 Office Systems Tech	Online	59,476	7,605	-	-	67,081
604702 Legal Assistant	Plano	36,708	5,619	420	-	42,747
604703 Legal Assistant	Online	72,903	13,529	-	-	86,432
604706 Legal Assistant	Frisco	25,218	4,747	2,200	-	32,165
604802 E Business	Plano	19,395	3,926	-	-	23,321

**Collin County Community College District  
Leadership Unit Expense Detail  
VP/Provost, Frisco Campus  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
604803 E Business	Online	126,583	24,660	-	-	151,243
604806 E Business	Frisco	36,212	5,736	700	-	42,648
604902 Computer Network Tech	Plano	56,554	10,166	-	-	66,720
604903 Computer Network Tech	Online	83,442	14,374	-	-	97,816
604906 Computer Network Tech	Frisco	161,863	28,799	25,350	-	216,012
604912 Computer Network Tech	Wylie	47,525	8,523	-	-	56,048
605002 Information Tech Cisco	Plano	6,500	-	700	-	7,200
605006 Info Tech Cisco CCNA	Frisco	220,429	33,106	2,600	-	256,135
605012 Info Tech Cisco CCNA	Wylie	51,025	8,523	300	-	59,848
607306 Convergence Technology	Frisco	6,600	-	1,300	-	7,900
607406 Environmental Tech	Frisco	201,176	36,562	4,000	-	241,738
607502 Computer Information System	Plano	17,533	1,434	250	-	19,217
607503 Computer Information System	Online	184,042	32,567	-	-	216,609
607506 Computer Information System	Frisco	63,567	10,884	3,350	-	77,801
607600 Management Development	McKinney	46,070	4,380	300	-	50,750
607602 Management Development	Plano	50,587	9,104	300	-	59,991
607603 Management Development	Online	64,421	11,715	-	-	76,136
607606 Management Development	Frisco	43,639	5,653	2,275	-	51,567
608006 Supply Chain Mgmt	Frisco	53,550	11,609	2,250	-	67,409
609703 Cybersecurity	Online	35,879	7,777	-	-	43,656
609706 Cybersecurity	Frisco	58,014	11,410	53,990	-	123,414
609806 Cybersecurity - BAT	Frisco	231,243	45,586	3,000	-	279,829
609902 Insurance Management	Plano	41,237	6,707	2,450	-	50,394
610006 Sports & Recreation	Frisco	68,500	9,440	2,400	-	80,340
610106 Geospatial Information Systems	Frisco	-	-	1,200	-	1,200
610602 Banking and Finance	Plano	31,448	6,249	925	-	38,622
610606 Banking and Finance	Frisco	31,448	6,249	925	-	38,622
XXXXX2 Cloud Computing	Frisco	40,000	10,319	-	-	50,319
XXXXX6 Makerspace	Frisco	52,449	9,540	28,000	-	89,989
<b>Total Current Unrestricted Fund</b>		<b>\$ 14,559,908</b>	<b>\$ 2,409,927</b>	<b>\$ 1,063,269</b>	<b>\$ 98,093</b>	<b>\$ 18,131,197</b>

**Stabilization and Startup Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
450006 Office - Provost	Celina	\$ 1,260,129	\$ 368,891	\$ 831,000	\$ -	\$ 2,460,020
<b>Total Stabilization and Startup Fund</b>		<b>\$ 1,260,129</b>	<b>\$ 368,891</b>	<b>\$ 831,000</b>	<b>\$ -</b>	<b>\$ 2,460,020</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
601006 Writing Center	Frisco	\$ 17,626	\$ -	\$ -	\$ -	\$ 17,626
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 17,626</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,626</b>

<b>Grand Total</b>		<b>\$ 15,837,663</b>	<b>\$ 2,778,818</b>	<b>\$ 1,894,269</b>	<b>\$ 98,093</b>	<b>\$ 20,608,843</b>
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**Collin County Community College District  
Leadership Unit Expense Detail  
VP/Provost, Technical Campus & Courtyard Center  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401005 Grants Management	Admin	\$ 326,166	\$ 60,073	\$ 1,032,100	\$ -	\$ 1,418,339
440105 CE-Srs Active in Learning (SAIL)	CYC	42,819	-	16,040	-	58,859
450010 Office - Provost	Tech	287,915	44,517	116,400	-	448,832
450110 Instructional Office	Tech	39,956	9,756	9,450	-	59,162
450310 Academic Affairs Dean	Tech	217,811	41,501	30,750	-	290,062
450410 Associate Dean	Tech	93,184	15,374	2,850	-	111,408
450610 Workforce Dean	Tech	370,645	61,177	198,750	-	630,572
450810 HVAC/Welding Admin	Tech	105,306	17,080	14,700	-	137,086
450910 Construction Admin	Tech	124,747	26,575	14,700	-	166,022
451010 Auto & Collision Admin	Tech	118,772	24,214	14,700	-	157,686
451110 EET/Biomedical Admin	Tech	99,919	14,145	14,700	-	128,764
451510 Library	Tech	237,160	29,553	147,800	12,000	426,513
470005 Corporate College Admin	CYC	375,168	59,276	7,500	-	441,944
470105 Workforce & Economic Devt	CYC	440,159	75,907	20,700	-	536,766
470305 Workforce - Skills Grant	CYC	63,744	13,240	6,750	-	83,734
470405 Continuing Education Admin	CYC	275,326	28,023	122,100	-	425,449
600402 Engineering/Eng Field of Study	Plano	13,996	2,373	1,700	-	18,069
600406 Engineering/Eng Field of Study	Frisco	37,088	6,289	1,700	-	45,077
600410 Engineering/Eng Field of Study	Tech	121,596	20,874	14,050	-	156,520
600412 Engineering/Eng Field of Study	Wylie	-	-	7,700	-	7,700
600810 English	Tech	210,601	32,681	1,500	-	244,782
600910 Speech	Tech	52,275	11,487	350	-	64,112
601010 Writing Center/Math Lab/ CAA	Tech	129,880	12,219	6,675	-	148,774
601110 Biology	Tech	59,522	11,402	83,000	-	153,924
601210 Mathematics	Tech	71,548	13,605	500	-	85,653
602010 Geology	Tech	-	-	3,325	-	3,325
602110 Physics	Tech	-	-	3,065	-	3,065
602210 Psychology	Tech	53,550	11,609	500	-	65,659
602510 Economics	Tech	67,470	10,749	300	-	78,519
602710 History	Tech	145,124	24,217	670	-	170,011
602810 Political Science	Tech	71,709	11,096	450	-	83,255
607210 Electronic Engineering Tech	Tech	104,033	16,969	22,700	-	143,702
607710 CADD	Tech	136,181	22,845	32,200	-	191,226
607806 Interior / Comm Design	Frisco	81,900	22,312	5,300	-	109,512
608110 HVAC	Tech	227,574	36,530	102,700	-	366,804
608210 Construction Management	Tech	240,688	41,521	86,950	-	369,159
608410 Welding Technology	Tech	329,459	58,325	400,450	-	788,234
608510 Biomedical Equipment Technology	Tech	91,400	14,301	20,200	-	125,901
608610 Electrical	Tech	91,400	14,301	35,200	-	140,901
608710 Plumbing	Tech	91,400	14,301	35,200	-	140,901
608810 Facilities Management	Tech	91,400	12,996	30,200	-	134,596
608910 Carpentry	Tech	91,400	17,671	35,200	-	144,271
609010 Automotive Technology	Tech	392,574	77,151	299,200	-	768,925
609110 Collision Technology	Tech	233,198	31,759	227,100	-	492,057
609510 Industrial Automation	Tech	63,050	11,609	45,200	-	119,859
609610 Construction Safety/Lab	Tech	251,119	46,234	25,200	-	322,553
650105 Corporate College	CYC	5,136	-	271,050	-	276,186
650305 Workforce - Skills Grant	CYC	4,500	-	390,700	-	395,200
650905 CE-Community & Prof Dev	CYC	380,020	-	27,000	-	407,020
651005 CE-Training Partners	CYC	11,800	-	455,366	-	467,166
651105 CE-Computers & Workforce	CYC	375,276	-	13,000	-	388,276
XXXXX5 Welding Art	Tech	3,500	-	61,950	-	65,450
<b>Total Current Unrestricted Fund</b>		<b>\$ 7,550,164</b>	<b>\$ 1,127,837</b>	<b>\$ 4,517,541</b>	<b>\$ 12,000</b>	<b>\$ 13,207,542</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
607202 Electronic Engineering Tech	Plano	\$ -	\$ -	\$ -	\$ 52,000	\$ 52,000
<b>Total Reserve for Supplemental Requests</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,000</b>	<b>\$ 52,000</b>

**Grand Total** **\$ 7,550,164** **\$ 1,127,837** **\$ 4,517,541** **\$ 64,000** **\$ 13,259,542**

**Collin County Community College District  
Leadership Unit Expense Detail  
VP/Provost, Wylie Campus  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
450012 Office - Provost	Wylie	\$ 316,898	\$ 46,763	\$ 121,500	\$ -	\$ 485,161
420008 Rockwall Higher Ed Center	Rockwall ISD	78,025	10,770	92,617	-	181,412
450112 Instructional Office	Wylie	84,087	18,811	6,450	-	109,348
450212 Honors & CSCE	Wylie	19,780	-	19,500	-	39,280
450312 Academic Affairs Work Force Dean	Wylie	310,891	63,462	54,250	-	428,603
450412 Associate Dean	Wylie	111,097	15,770	6,200	-	133,067
451512 Library	Wylie	519,103	75,821	141,650	110,000	846,574
452212 Vet Tech Admin	Wylie	156,254	22,896	11,200	-	190,350
452312 Agriculture Admin	Wylie	86,260	9,688	7,000	-	102,948
600212 Education	Wylie	28,847	6,002	4,050	-	38,899
600312 Kinesiology	Wylie	-	-	6,250	-	6,250
600612 Foreign Languages	Wylie	-	-	700	-	700
600812 English	Wylie	295,925	47,150	4,450	-	347,525
600912 Speech	Wylie	62,895	12,495	1,850	-	77,240
601012 Writing Center/Math Lab/ CAA	Wylie	389,057	22,179	16,300	1,000	428,536
601112 Biology	Wylie	227,061	33,842	83,000	-	343,903
601212 Mathematics	Wylie	133,988	22,005	4,350	-	160,343
601412 Humanities	Wylie	61,248	12,340	750	-	74,338
601512 Integrated Reading/Writing	Wylie	53,295	11,583	1,300	-	66,178
601612 Developmental - Math	Wylie	54,105	3,141	4,350	-	61,596
601812 Philosophy	Wylie	-	-	600	-	600
601912 Chemistry	Wylie	115,457	23,326	55,300	-	194,083
602012 Geology	Wylie	33,662	9,281	8,450	-	51,393
602112 Physics	Wylie	86,600	6,063	9,250	-	101,913
602212 Psychology	Wylie	66,312	11,516	4,250	-	82,078
602512 Economics	Wylie	133,412	31,349	1,200	-	165,961
602712 History	Wylie	125,082	15,472	6,800	-	147,354
602808 Political Science	Rockwall ISD	-	-	200	-	200
602812 Political Science	Wylie	148,707	26,083	8,300	-	183,090
602912 Sociology	Wylie	87,471	18,195	1,400	-	107,066
603312 Art	Wylie	92,220	12,443	48,400	12,000	165,063
603412 Music	Wylie	71,062	10,632	31,800	-	113,494
603812 Child Development	Wylie	28,847	6,002	-	-	34,849
604212 Business Administration	Wylie	69,977	14,661	450	-	85,088
604312 Accounting	Wylie	-	-	1,800	-	1,800
607412 Environmental Tech	Wylie	-	-	7,900	-	7,900
610212 Agriculture	Wylie	35,000	9,845	30,000	-	74,845
610312 Vet Tech	Wylie	104,745	22,538	53,250	-	180,533
650605 CE-Veterinary Assistant	McKinney	-	-	8,450	-	8,450
<b>Total Current Unrestricted Fund</b>		<b>\$ 4,187,370</b>	<b>\$ 652,124</b>	<b>\$ 865,517</b>	<b>\$ 123,000</b>	<b>\$ 5,828,011</b>

**Collin County Community College District  
 Leadership Unit Expense Detail  
 VP Advancement  
 Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
403005 Development Office	Admin	\$ 402,673	\$ 60,452	\$ 106,589	\$ -	\$ 569,714
<b>Total Current Unrestricted Fund</b>		<b><u>\$ 402,673</u></b>	<b><u>\$ 60,452</u></b>	<b><u>\$ 106,589</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 569,714</u></b>

<b>Grand Total</b>		<b><u>\$ 402,673</u></b>	<b><u>\$ 60,452</u></b>	<b><u>\$ 106,589</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 569,714</u></b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
VP External Relations  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402905 Public Relations	Admin	\$ 1,122,140	\$ 180,633	\$ 1,980,430	\$ -	\$ 3,283,203
<b>Total Current Unrestricted Fund</b>		<b>\$ 1,122,140</b>	<b>\$ 180,633</b>	<b>\$ 1,980,430</b>	<b>\$ -</b>	<b>\$ 3,283,203</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402905 Public Relations	Admin	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
<b>Total Reserve for Supplemental Requests</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>

<b>Grand Total</b>		<b>\$ 1,122,140</b>	<b>\$ 180,633</b>	<b>\$ 2,030,430</b>	<b>\$ -</b>	<b>\$ 3,333,203</b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
Chief Financial Officer  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402105 Chief Financial Officer	Admin	\$ 284,359	\$ 35,255	\$ 3,131,464	\$ 22,500	\$ 3,473,578
402105 Chief Financial Officer - Salary Reserves	Admin	2,000,000	-	-	-	2,000,000
402205 General College	Admin	-	1,402,000	1,776,088	-	3,178,088
402305 Tax Assessing and Collections	Admin	-	-	2,670,292	-	2,670,292
402505 Financial Services	Admin	3,232,672	550,059	822,552	-	4,605,283
402705 Purchasing	Admin	784,833	134,468	244,850	-	1,164,151
404205 Workday	Admin	-	-	-	4,383,000	4,383,000
<b>Total Current Unrestricted Fund</b>		<b>\$ 6,301,864</b>	<b>\$ 2,121,782</b>	<b>\$ 8,645,246</b>	<b>\$ 4,405,500</b>	<b>\$ 21,474,392</b>

**Scholarship Allowances**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402205 General College	Admin	\$ -	\$ -	\$ (8,000,000)	\$ -	\$ (8,000,000)
<b>Total Scholarship Allowances</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (8,000,000)</b>	<b>\$ -</b>	<b>\$ (8,000,000)</b>

**Auxiliary Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
811000 Auxiliary Services Administration	Admin	\$ 160,255	\$ 33,977	\$ 289,500	\$ -	\$ 483,732
811001 General Auxiliary	Admin	2,500	-	-	-	2,500
812205 Printshop	Admin	51,464	13,976	57,600	-	123,040
813002 SCC Food Service	Plano	239,894	45,587	792,293	-	1,077,774
813006 PRC Food Service	Frisco	85,221	26,013	104,300	-	215,534
813007 Catering Services	Admin	41,278	10,037	162,200	-	213,515
813010 CPC Starbucks	McKinney	50,038	12,600	43,280	-	105,918
814010 Tech Campus Food Service	Tech	56,956	14,334	105,450	-	176,740
814012 Wylie Food Service	Wylie	118,017	29,967	306,700	-	454,684
822005 Facilities Rental	Admin	173,666	48,565	6,150	-	228,381
890002 Refund Petition	Admin	-	-	39,000	-	39,000
895004 Board / President Scholarships	Admin	-	-	132,500	-	132,500
<b>Total Auxiliary Fund</b>		<b>\$ 979,289</b>	<b>\$ 235,056</b>	<b>\$ 2,038,973</b>	<b>\$ -</b>	<b>\$ 3,253,318</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402505 Financial Services	Admin	\$ 30,000	\$ -	\$ 165,000	\$ -	\$ 195,000
402705 Purchasing	Admin	-	-	23,113	-	23,113
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 188,113</b>	<b>\$ -</b>	<b>\$ 218,113</b>

**Restricted Funds**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
700000 Grants and Contracts	Admin	\$ 2,110,807	\$ 504,017	\$ 33,557,609	\$ 442,520	\$ 36,614,953
262010 State Allocation - On-behalf Benefits	Admin	-	8,984,595	-	-	8,984,595
940100 GO Debt Service	Admin	-	-	35,165,533	-	35,165,533
<b>Total Restricted Funds</b>		<b>\$ 2,110,807</b>	<b>\$ 9,488,612</b>	<b>\$ 68,723,142</b>	<b>\$ 442,520</b>	<b>\$ 80,765,081</b>

**Transfers**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
291000 Transfer out - Unrestricted to Stabilization and Startup Fund	Admin	\$ -	\$ -	\$ 25,000,000	\$ -	\$ 25,000,000
291000 Transfer out - Unrestricted (SAFAC) to Auxiliary Fund	Admin	-	-	250,000	-	250,000
291000 Transfer out - Unrestricted to Grant Fund - Matching	Admin	-	-	118,706	-	118,706
291000 Transfer out - Unrestricted Debt Service Fund	Admin	-	-	26,157,990	-	26,157,990
291000 Transfer out - Stabilization and Startup to Debt Service Fund	Admin	-	-	9,960,545	-	9,960,545
<b>Total Transfers</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,487,241</b>	<b>\$ -</b>	<b>\$ 61,487,241</b>

**Other Adjustments**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402205 General College - Depreciation	Admin	\$ -	\$ -	\$ 16,630,452	\$ -	\$ 16,630,452
940100 Bond Principal - General Obligation Bonds	Admin	-	-	-	(12,880,000)	(12,880,000)
- Capitalized Expenses - Operating	Admin	-	-	-	(5,011,337)	(5,011,337)
- Capitalized Expenses - Supplemental Requests	Admin	-	-	-	(1,621,093)	(1,621,093)

Collin County Community College District  
 Leadership Unit Expense Detail  
 Chief Financial Officer  
 Fiscal Year Ending August 31, 2021

**Other Adjustments**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
- Capitalized Expenses - 2020 Limited Tax Bond Series	Admin	-	-	-	(133,128,987)	(133,128,987)
<b>Total Other Adjustments</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,630,452</b>	<b>\$ (152,641,417)</b>	<b>\$ (136,010,965)</b>
<b>Grand Total</b>		<b>\$ 9,421,960</b>	<b>\$ 11,845,450</b>	<b>\$ 149,713,167</b>	<b>\$ (147,793,397)</b>	<b>\$ 23,187,180</b>

Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
Chief of Staff  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401505 Chief of Staff	Admin	\$ 296,430	\$ 41,280	\$ 177,004	\$ -	\$ 514,714
<b>Total Current Unrestricted Fund</b>		<b>\$ 296,430</b>	<b>\$ 41,280</b>	<b>\$ 177,004</b>	<b>\$ -</b>	<b>\$ 514,714</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401505 Chief of Staff	Admin	\$ -	\$ -	\$ 205,000	\$ -	\$ 205,000
<b>Total Reserve for Supplemental Requests</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 205,000</b>	<b>\$ -</b>	<b>\$ 205,000</b>

<b>Grand Total</b>		<b>\$ 296,430</b>	<b>\$ 41,280</b>	<b>\$ 382,004</b>	<b>\$ -</b>	<b>\$ 719,714</b>
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Proposed

**Collin County Community College District  
 Leadership Unit Expense Detail  
 Chief Human Resources Officer  
 Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402005 Human Resources	Admin	\$ 1,927,441	\$ 518,962	\$ 477,133	\$ -	\$ 2,923,536
<b>Total Current Unrestricted Fund</b>		<b>\$ 1,927,441</b>	<b>\$ 518,962</b>	<b>\$ 477,133</b>	<b>\$ -</b>	<b>\$ 2,923,536</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402005 Human Resources	Admin	\$ -	\$ -	\$ 25,500	\$ -	\$ 25,500
<b>Total Reserve for Supplemental Requests</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,500</b>	<b>\$ -</b>	<b>\$ 25,500</b>

<b>Grand Total</b>		<b>\$ 1,927,441</b>	<b>\$ 518,962</b>	<b>\$ 502,633</b>	<b>\$ -</b>	<b>\$ 2,949,036</b>
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Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
Chief Innovation Officer  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401405 Tech Services Strategic Initiatives	Admin	\$ 767,905	\$ 121,530	\$ 136,495	\$ -	\$ 1,025,930
401705 Technology Services - CIO	Admin	230,286	32,251	591,019	-	853,556
401805 Tech Services - Software Support	Admin	1,600,672	243,015	119,150	-	1,962,837
401905 Chief Information Security Officer	Admin	1,078,092	174,520	3,149,427	-	4,402,039
403105 Chief Innovation Officer	Admin	265,645	28,054	57,000	-	350,699
403500 Campus Technology Services	McKinney	578,071	90,641	26,000	-	694,712
403502 Campus Technology Services	Plano	611,554	100,323	76,000	-	787,877
403504 Campus Technology Services	CYC	288,932	44,959	11,000	-	344,891
403505 Campus Technology Services	Admin	262,436	38,028	1,581,350	-	1,881,814
403506 Campus Technology Services	Frisco	480,762	73,439	51,000	-	605,201
403507 Campus Technology Services	CHEC	214,643	31,991	20,800	-	267,434
403510 Campus Technology Services	Tech	239,958	32,634	35,000	-	307,592
403512 Campus Technology Services	Wylie	150,572	13,571	35,000	-	199,143
403905 Tech Services Project Mgmt	Admin	110,900	15,539	13,500	-	139,939
450103 e-Learning Centers	Admin	1,257,277	198,296	66,932	-	1,522,505
<b>Total Current Unrestricted Fund</b>		<b>\$ 8,137,705</b>	<b>\$ 1,238,791</b>	<b>\$ 5,969,673</b>	<b>\$ -</b>	<b>\$ 15,346,169</b>

**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
401405 Tech Services Strategic Initiatives	Admin	\$ -	\$ -	\$ 58,300	\$ -	\$ 58,300
401705 Technology Services - CIO	Admin	-	-	135,000	-	135,000
401905 Chief Information Security Officer	Admin	-	-	613,943	270,000	883,943
403500 Campus Technology Services	McKinney	-	-	-	233,040	233,040
403502 Campus Technology Services	Plano	-	-	-	195,000	195,000
403504 Campus Technology Services	CYC	-	-	68,000	191,000	259,000
403506 Campus Technology Services	Frisco	-	-	5,000	350,000	355,000
403507 Campus Technology Services	CHEC	-	-	-	120,053	120,053
403508 Campus Technology Services	Rockwall ISD	-	-	18,000	-	18,000
450103 e-Learning Centers	Admin	88,501	-	150,500	-	239,001
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 88,501</b>	<b>\$ -</b>	<b>\$ 1,048,743</b>	<b>\$ 1,359,093</b>	<b>\$ 2,496,337</b>

<b>Grand Total</b>		<b>\$ 8,226,206</b>	<b>\$ 1,238,791</b>	<b>\$ 7,018,416</b>	<b>\$ 1,359,093</b>	<b>\$ 17,842,506</b>
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**Collin County Community College District  
 Leadership Unit Expense Detail  
 General Counsel  
 Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
403805 General Counsel	Admin	\$ 179,408	\$ 19,209	\$ 10,000	\$ -	\$ 208,617
<b>Total Current Unrestricted Fund</b>		<b>\$ 179,408</b>	<b>\$ 19,209</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 208,617</b>
<b>Grand Total</b>		<b>\$ 179,408</b>	<b>\$ 19,209</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 208,617</b>

Proposed

**Collin County Community College District  
Leadership Unit Expense Detail  
VP Facilities/Construction  
Fiscal Year Ending August 31, 2021**

**Current Unrestricted Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402605 Mail Services	Admin	\$ 83,973	\$ 17,046	\$ 19,474	\$ -	\$ 120,493
460000 Physical Plant Support Svcs	McKinney	658,621	186,767	1,900,089	30,000	2,775,477
460002 Physical Plant Support Svcs	Plano	852,858	270,681	2,524,268	-	3,647,807
460004 Physical Plant Support Svcs	CYC	256,885	79,752	437,146	-	773,783
460005 Facilities Administration	Admin	304,295	50,215	4,207,705	-	4,562,215
460006 Physical Plant Support Svcs	Frisco	786,960	233,890	2,258,840	-	3,279,690
460007 Physical Plant Support Svcs	CHEC	212,775	65,458	632,337	-	910,570
460010 Physical Plant Support Svcs	Tech	495,707	161,703	2,172,582	-	2,829,992
460011 Physical Plant Support Svcs	McKinney	183,083	56,428	771,850	26,000	1,037,361
460012 Physical Plant Support Svcs	Wylie	552,246	178,563	1,884,800	-	2,615,609
460205 Grounds Maintenance	McKinney	441,985	145,840	1,096,557	-	1,684,382
460305 Facilities Operations	Admin	318,328	80,406	5,000	-	403,734
460505 Maintenance	Admin	176,260	61,557	3,000	-	240,817
<b>Total Current Unrestricted Fund</b>		<b>\$ 5,323,976</b>	<b>\$ 1,588,306</b>	<b>\$ 17,913,648</b>	<b>\$ 56,000</b>	<b>\$ 24,881,930</b>

**Auxiliary Fund**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
870405 Facilities - Student Housing	Plano	\$ 90,402	\$ 21,627	\$ 650,000	\$ -	\$ 762,029
<b>Total Auxiliary Fund</b>		<b>\$ 90,402</b>	<b>\$ 21,627</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ 762,029</b>

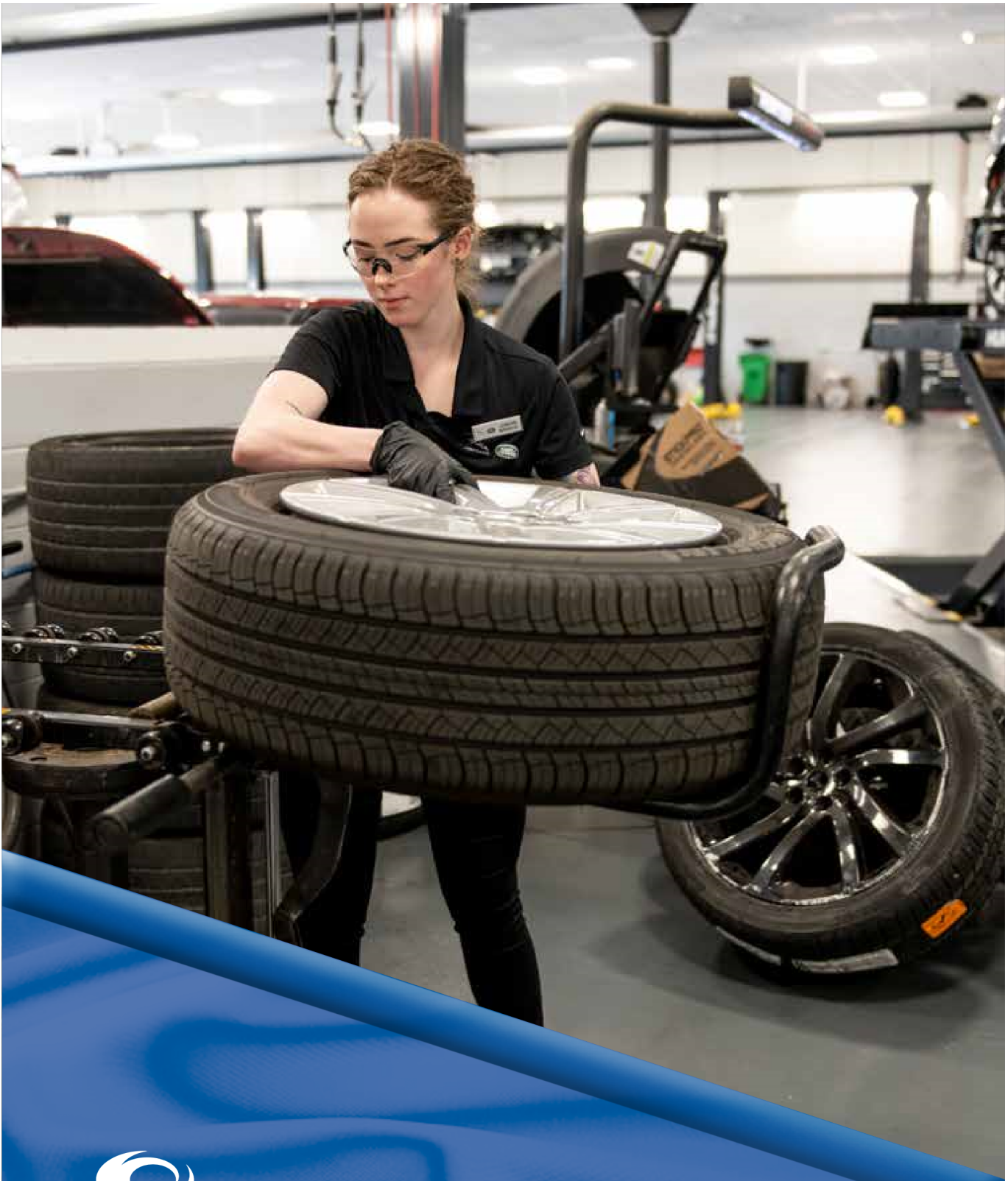
**Reserve for Supplemental Requests**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
402605 Mail Services	Admin	\$ -	\$ -	\$ 25,500	\$ -	\$ 25,500
460000 Physical Plant Support Svcs	McKinney	-	-	20,500	-	20,500
460002 Physical Plant Support Svcs	Plano	-	-	50,000	-	50,000
460004 Physical Plant Support Svcs	CYC	-	-	-	28,000	28,000
460005 Facilities Administration	Admin	39,456	-	-	-	39,456
460006 Physical Plant Support Svcs	Frisco	-	-	11,700	-	11,700
460011 Physical Plant Support Svcs	McKinney	-	-	24,000	-	24,000
460205 Grounds Maintenance	McKinney	40,000	-	39,000	75,000	154,000
460305 Facilities Operations	Admin	46,992	-	29,500	56,000	132,492
<b>Total Reserve for Supplemental Requests</b>		<b>\$ 126,448</b>	<b>\$ -</b>	<b>\$ 200,200</b>	<b>\$ 159,000</b>	<b>\$ 485,648</b>

**Restricted Funds**

Organization	Campus	Salaries	Benefits	Operating	Capital	Total
910102 2020 Limited Tax Bond Series	Admin	\$ -	\$ -	\$ -	\$ 133,128,987	\$ 133,128,987
<b>Total Restricted Funds</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 133,128,987</b>	<b>\$ 133,128,987</b>

<b>Grand Total</b>		<b>\$ 5,540,826</b>	<b>\$ 1,609,933</b>	<b>\$ 18,763,848</b>	<b>\$ 133,343,987</b>	<b>\$ 159,258,594</b>
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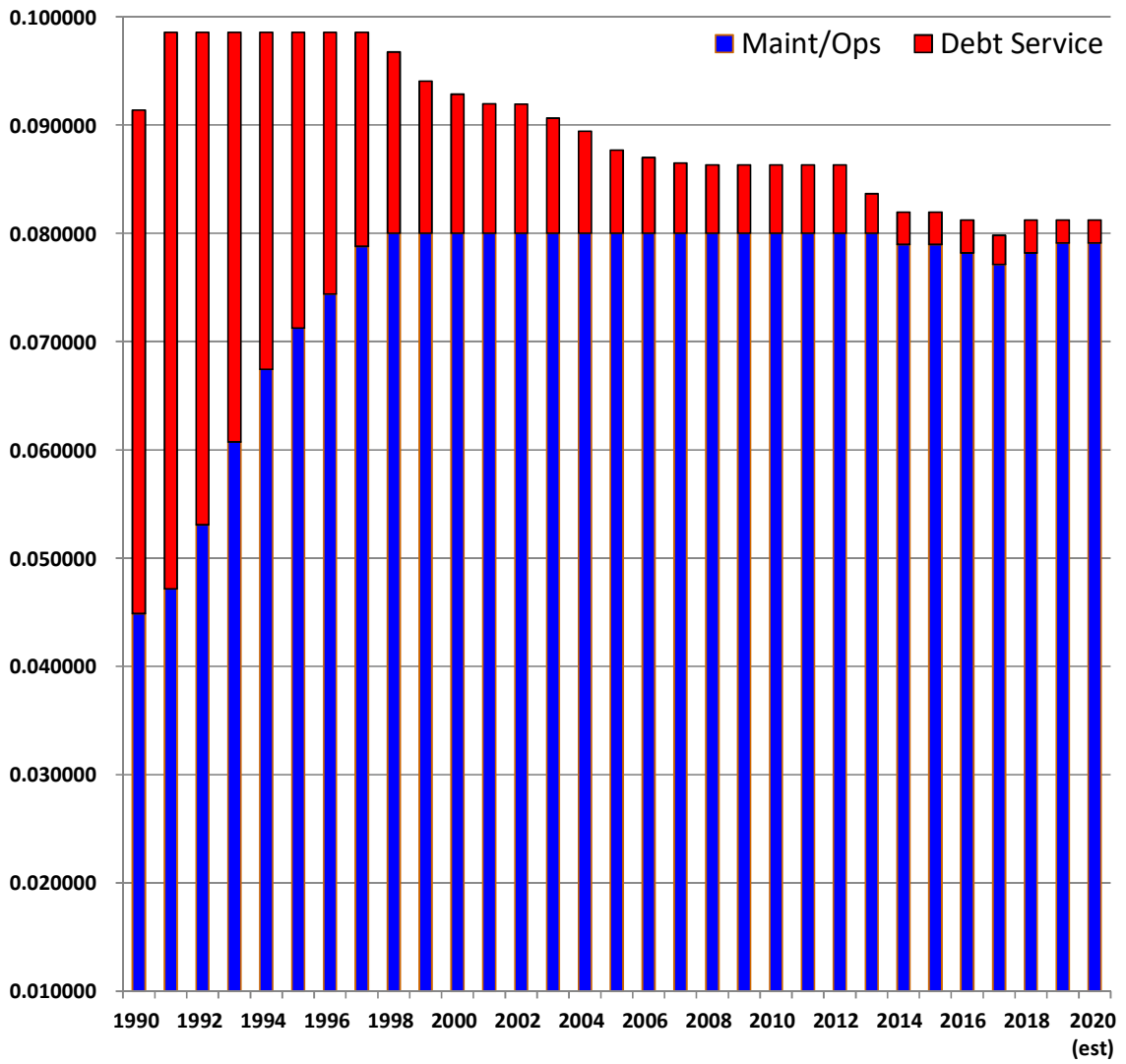


# Taxes & Debt

**Collin County Community College District  
Tax Rates and Assessed Values  
1990-2020**

<b>Tax Year</b>	<b>Maintenance/ Operations</b>	<b>Debt Service</b>	<b>Total</b>	<b>Taxable Assessed Value</b>	<b>Percent Change</b>
1990	0.044890	0.046490	0.091380	14,786,788,519	2.12%
1991	0.047150	0.051400	0.098550	14,895,617,861	0.74%
1992	0.053075	0.045475	0.098550	15,780,825,893	0.74%
1993	0.060737	0.037813	0.098550	17,040,410,721	5.94%
1994	0.067433	0.031117	0.098550	19,073,164,850	7.98%
1995	0.071263	0.027287	0.098550	21,125,763,239	11.93%
1996	0.074383	0.024167	0.098550	23,604,560,147	10.76%
1997	0.078800	0.019750	0.098550	27,169,551,153	11.73%
1998	0.080000	0.016723	0.096723	31,331,924,855	15.10%
1999	0.080000	0.014049	0.094049	36,381,510,229	15.32%
2000	0.080000	0.012843	0.092843	41,929,246,552	16.12%
2001	0.080000	0.011946	0.091946	46,733,205,941	15.25%
2002	0.080000	0.011932	0.091932	49,186,131,414	11.46%
2003	0.080000	0.010646	0.090646	52,289,610,384	5.25%
2004	0.080000	0.009422	0.089422	56,262,029,392	6.31%
2005	0.080000	0.007683	0.087683	61,973,486,757	7.60%
2006	0.080000	0.006984	0.086984	68,715,640,383	10.20%
2007	0.080000	0.006493	0.086493	73,640,375,838	7.17%
2008	0.080000	0.006300	0.086300	74,543,801,881	1.23%
2009	0.080000	0.006300	0.086300	73,355,330,000	-1.59%
2010	0.080000	0.006300	0.086300	73,405,013,750	0.07%
2011	0.080000	0.006300	0.086300	73,591,792,695	0.25%
2012	0.080000	0.006299	0.086299	74,676,516,764	1.47%
2013	0.080000	0.003643	0.083643	79,457,495,979	6.40%
2014	0.078965	0.002995	0.081960	86,977,686,228	9.46%
2015	0.078965	0.002995	0.081960	96,453,193,058	10.89%
2016	0.078174	0.003048	0.081222	109,480,845,447	13.51%
2017	0.077118	0.002692	0.079810	125,262,578,238	14.42%
2018	0.078190	0.003032	0.081222	138,138,232,532	10.28%
2019	0.079100	0.002122	0.081222	152,009,993,287	10.04%
2020 (est)	0.079100	0.002122	0.081222	158,700,000,000	4.40%

**Collin County Community College District  
Tax Rates and Assessed Values  
1990-2020**



**Debt Service**  
**Debt Service Schedule of Requirements**  
**General Obligation Bonds**

Fiscal Year	2010 Series		2010 Series		2018 Series		2018 Series		2020 Series		2020 Series		Grand Total	
	Principal	Interest	Principal	Total	Principal	Total	Principal	Total	Principal	Interest	Total	Interest	Total	Total
2019-20	2,635,000	441,675	7,885,000	3,076,675	9,561,056	17,446,056	-	-	-	-	-	-	20,522,731	
2020-21	2,760,000	323,100	8,205,000	3,083,100	9,245,656	17,450,656	1,915,000	17,148,088	1,915,000	17,148,088	19,063,088	17,148,088	39,596,844	
2021-22	2,895,000	185,100	8,530,000	3,080,100	8,917,456	17,447,456	7,375,000	13,151,700	7,375,000	13,151,700	20,526,700	13,151,700	41,054,256	
2022-23	1,345,000	40,350	8,955,000	1,385,350	8,490,956	17,445,956	9,260,000	12,782,950	9,260,000	12,782,950	22,042,950	12,782,950	40,874,256	
2023-24	-	-	9,405,000	-	8,043,206	17,448,206	11,080,000	12,319,950	11,080,000	12,319,950	23,399,950	12,319,950	40,848,156	
2024-25	-	-	9,875,000	-	7,572,956	17,447,956	11,740,000	11,765,950	11,740,000	11,765,950	23,505,950	11,765,950	40,953,906	
2025-26	-	-	10,370,000	-	7,079,206	17,449,206	12,325,000	11,178,950	12,325,000	11,178,950	23,503,950	11,178,950	40,953,156	
2026-27	-	-	10,885,000	-	6,560,706	17,445,706	12,940,000	10,562,700	12,940,000	10,562,700	23,502,700	10,562,700	40,948,406	
2027-28	-	-	11,430,000	-	6,016,456	17,446,456	13,590,000	9,915,700	13,590,000	9,915,700	23,505,700	9,915,700	40,952,156	
2028-29	-	-	12,005,000	-	5,444,956	17,449,956	14,270,000	9,236,200	14,270,000	9,236,200	23,506,200	9,236,200	40,956,156	
2029-30	-	-	12,605,000	-	4,844,706	17,449,706	14,980,000	8,522,700	14,980,000	8,522,700	23,502,700	8,522,700	40,952,406	
2030-31	-	-	13,105,000	-	4,340,506	17,445,506	15,730,000	7,773,700	15,730,000	7,773,700	23,503,700	7,773,700	40,949,206	
2031-32	-	-	13,630,000	-	3,816,306	17,446,306	16,515,000	6,987,200	16,515,000	6,987,200	23,502,200	6,987,200	40,948,506	
2032-33	-	-	14,175,000	-	3,271,106	17,446,106	17,340,000	6,161,450	17,340,000	6,161,450	23,501,450	6,161,450	40,947,556	
2033-34	-	-	14,640,000	-	2,810,419	17,450,419	18,210,000	5,294,450	18,210,000	5,294,450	23,504,450	5,294,450	40,954,869	
2034-35	-	-	15,225,000	-	2,224,819	17,449,819	18,940,000	4,566,050	18,940,000	4,566,050	23,506,050	4,566,050	40,955,869	
2035-36	-	-	15,735,000	-	1,710,975	17,445,975	19,695,000	3,808,450	19,695,000	3,808,450	23,503,450	3,808,450	40,949,425	
2036-37	-	-	16,290,000	-	1,160,250	17,450,250	20,485,000	3,020,650	20,485,000	3,020,650	23,505,650	3,020,650	40,955,900	
2037-38	-	-	16,860,000	-	590,100	17,450,100	21,300,000	2,201,250	21,300,000	2,201,250	23,501,250	2,201,250	40,951,350	
2038-39	-	-	-	-	-	-	22,155,000	1,349,250	22,155,000	1,349,250	23,504,250	1,349,250	23,504,250	
<b>Totals</b>	<b>\$ 9,635,000</b>	<b>\$ 990,225</b>	<b>\$ 229,810,000</b>	<b>\$ 10,625,225</b>	<b>\$ 101,701,800</b>	<b>\$ 331,511,800</b>	<b>\$ 279,845,000</b>	<b>\$ 157,747,338</b>	<b>\$ 279,845,000</b>	<b>\$ 157,747,338</b>	<b>\$ 437,592,338</b>	<b>\$ 157,747,338</b>	<b>\$ 779,729,363</b>	



# Supplemental Information

**Collin County Community College District**  
**Summary of Recurring and Non-Recurring Supplemental Expenses**  
**Fiscal Year Ending August 31, 2021**

Cabinet	Org	Organization Name	Description	Recurring	Non-Recurring	Grand Totals
<b>Current Unrestricted Fund - Salary Expenses</b>						
<b>New Positions and Additional Funding - Staff</b>						
<b>Full-time</b>						
Dickson, Michael	450103	e-Learning Centers	Distance Learning Compliance Director	\$ 88,501		
Eyle, Chris	460005	Facilities Administration	Administrative Assistant	39,456		
Eyle, Chris	460205	Grounds Maintenance	Irrigation Tech	40,000		
Eyle, Chris	460305	Facilities Operations	Journeyman Electrician	46,992		
Jenkins, Toni	603602	American Sign Language	Lab Supervisor - funded within current allocation	-		
Jenkins, Toni	new Org	Collin Virtual Campus	Associate Dean - 6 months	50,000		
Jenkins, Toni	new Org	Collin Virtual Campus	Assistant to Executive Dean	44,332		
Jenkins, Toni	new Org	Collin Virtual Campus	Program Coordinators - 3 months - qty 2	27,228		
Matkin, Neil	400305	Internal Auditing	Auditors - qty 2	117,000		
Matkin, Neil	402805	Police Department	Dispatchers - qty 2	78,918		
Matkin, Neil	402805	Police Department	Clery Accreditation Manager	55,000		
Matkin, Neil	402805	Police Department	Support Sergeant - 6 months	39,698		
Schumann, Sherry	420405	Registration and Records	Veteran Transition Specialist	50,832		
Schumann, Sherry	420705	Dual Credit	College and Career Counselors - qty 5	260,000		
Schumann, Sherry	420905	Call Center	Call Center Staff	35,353		
<b>Total Full-time</b>				<b>973,310</b>		
<b>Part-time, Non-teach and Overtime</b>						
Irby, Melissa	402505	Financial Services	Additional overtime	30,000		
Jenkins, Toni	601006	Writing Center	Writing Center Tutor - part-time	17,626		
Jenkins, Toni	606400	Health Professions	Faculty Nursing Stipends - qty 2	18,000		
Jenkins, Toni	new Org	Science Den	Science Den Tutor - part-time	17,262		
Jenkins, Toni	new Org	Surgical Assisting	Surgical Assisting stipends	5,000		
Matkin, Neil	400005	District President	Intern - part-time	15,000		
Matkin, Neil	402805	Police Department	Additional overtime	25,000		
Schumann, Sherry	420405	Registration and Records	Veteran Transition Specialist - part-time	42,202		
<b>Total Part-time, Non-teach and Overtime</b>				<b>170,090</b>	<b>-</b>	<b>170,090</b>
<b>Total New Positions and Additional Funding - Staff</b>				<b>1,143,400</b>	<b>-</b>	<b>1,143,400</b>
<b>Current Unrestricted Fund - Operating Expenses</b>						
<b>Recurring Expenses</b>						
Davison, Kimberly	401505	Chief of Staff	All College Day - cost increase	50,000		
Dickson, Michael	401405	Tech Services Strategic Initiatives	Accessibility Software Platforms - Arc/Canvas Studio	58,300		
Dickson, Michael	401705	Technology Services - CIO	Printing increase - Tech and Wylie campuses	75,000		
Dickson, Michael	401705	Technology Services - CIO	Microsoft software renewal - new campuses	60,000		
Dickson, Michael	401905	Chief Information Security Officer	Server/equipment warranties - qty 12	15,300		
Dickson, Michael	401905	Chief Information Security Officer	APC extended service contracts - UPS	30,000		
Dickson, Michael	401905	Chief Information Security Officer	APC extended service contracts - Galaxy 5000	11,000		
Dickson, Michael	401905	Chief Information Security Officer	Cisco SmartNet equipment warranties	50,000		
Dickson, Michael	401905	Chief Information Security Officer	SecureWorks iSensors, monitor and defense - internet and public facing servers - required compliance	142,443		
Dickson, Michael	401905	Chief Information Security Officer	RSA Hosted SIEM solution - required compliance	115,000		
Dickson, Michael	401905	Chief Information Security Officer	Libert extended service contracts - UPS	11,000		
Dickson, Michael	450103	e-Learning Centers	Honorlock software	95,000		

**Collin County Community College District  
Summary of Recurring and Non-Recurring Supplemental Expenses  
Fiscal Year Ending August 31, 2021**

Cabinet	Org	Organization Name	Description	Recurring	Non-Recurring	Grand Totals
Eyle, Chris	460002	Physical Plant Support Svcs	Maintenance - existing campus mechanical equipment	50,000		
Eyle, Chris	460011	Physical Plant Support Svcs	Annual air filter purchase - Public Safety Training Center	24,000		
Eyle, Chris	460205	Grounds Maintenance	Contract labor - additional needs	30,000		
Eyle, Chris	460205	Grounds Maintenance	Department uniform rental	5,000		
Eyle, Chris	460305	Facilities Operations	Preventative Maintenance - plumbing supplies	5,000		
Eyle, Chris	460305	Facilities Operations	Annual fuel cost - Plumbers/Electricians/Painters	6,000		
Eyle, Chris	460305	Facilities Operations	Annual uniform rentals - Plumbers/Electricians/Painters	2,500		
Irby, Melissa	402505	Financial Services	Increase in credit card fees	40,000		
Irby, Melissa	402505	Financial Services	Professional development - new staff	15,000		
Irby, Melissa	402505	Financial Services	Supplies - new staff	15,000		
Irby, Melissa	402505	Financial Services	Synario forecasting software - subscription/consulting SCBA Breathing Units - Annual Replacement Plan initiated FY20	35,000		
Jenkins, Toni	605300	Fire Protection Tech	Firefighter bunker gear	51,000		
Jenkins, Toni	605300	Fire Protection Tech	Firefighter bunker gear	38,000		
Jenkins, Toni	650205	CE Law Enforcement	Vehicle repair expense	8,000		
Jenkins, Toni	650205	CE Law Enforcement	Vehicle operating expense	2,500		
Jenkins, Toni	650205	CE Law Enforcement	Firing range complex maintenance	8,000		
Jenkins, Toni	new Org	Collin Virtual Campus	Operating expenses - new org budget	23,500		
Jenkins, Toni	new Org	Activity Care	Operating expenses - new org budget	10,700		
Jenkins, Toni	new Org	Medical Assisting	Operating expenses - new org budget	24,000		
Jenkins, Toni	new Org	Surgical Assisting	Operating expenses - new org budget	24,750		
Jenkins, Toni	new Org	CPR	Operating expenses - new org budget	7,800		
Matkin, Neil	400005	District President	Meetings - additional costs	5,400		
Matkin, Neil	400305	Internal Auditing	Continuing education/certifications - new staff	8,400		
Matkin, Neil	402805	Police Department	Required federal/state training	27,209		
Matkin, Neil	402805	Police Department	SAAS software - conversion of server to cloud storage	22,000		
Matkin, Neil	402805	Police Department	Wi-fi/FirstNet - additional vehicles	10,000		
Nickerson, Floyd	402005	Human Resources	HireRight - work history checks	10,000		
Nickerson, Floyd	402005	Human Resources	Professional development - new staff	8,000		
Nickerson, Floyd	402005	Human Resources	Promotional items - new hires	7,500		
<b>Total Operating Expenses - Recurring</b>				<b>1,237,302</b>		
<b>Non-Recurring Expenses</b>						
Davison, Kimberly	401505	Chief of Staff	IN2 Architecture - Master Plan services		155,000	
Dickson, Michael	401905	Chief Information Security Officer	Replace end-of-life backup systems - hardware/software		150,000	
Dickson, Michael	401905	Chief Information Security Officer	VMWare vRealize Operations 7 Adv software - qty 30		66,000	
Dickson, Michael	401905	Chief Information Security Officer	Replace end-of-life VoIP servers - qty 3		120,000	
Dickson, Michael	401905	Chief Information Security Officer	UPS replacements		90,000	
Dickson, Michael	401905	Chief Information Security Officer	Telephone gateways - Plano/CYC		64,000	
Dickson, Michael	401905	Chief Information Security Officer	Cisco Long Range SFP single mode fiber inserts -connect Plano Library to MDF in main building - qty 8		19,200	
Dickson, Michael	403500	Campus Technology Services	Podium upgrades - qty 16		208,000	
Dickson, Michael	403500	Campus Technology Services	Replace out-of-date media systems - science labs - qty 2		25,040	
Dickson, Michael	403502	Campus Technology Services	Podium upgrades - qty 15		195,000	
Dickson, Michael	403504	Campus Technology Services	Screen replacements - qty 17		17,000	
Dickson, Michael	403504	Campus Technology Services	Screen/projector/podium upgrades		242,000	
Dickson, Michael	403506	Campus Technology Services	Full Media Solution - qty 26		338,000	

**Collin County Community College District  
Summary of Recurring and Non-Recurring Supplemental Expenses  
Fiscal Year Ending August 31, 2021**

<b>Cabinet</b>	<b>Org</b>	<b>Organization Name</b>	<b>Description</b>	<b>Recurring</b>	<b>Non-Recurring</b>	<b>Grand Totals</b>
Dickson, Michael	403506	Campus Technology Services	Eye in the Sky audio/video system - Culinary		12,000	
Dickson, Michael	403506	Campus Technology Services	Replace projector components - conference room - qty 2		5,000	
Dickson, Michael	403507	Campus Technology Services	Pole Vault/lectern - qty 8		97,608	
Dickson, Michael	403507	Campus Technology Services	Room 100 upgrade		22,445	
Dickson, Michael	450103	e-Learning Centers	Mediascape table setup - Frisco/McKinney/Plano labs		55,500	
Dickson, Michael	403508	Campus Technology Services	Update Rockwall podiums - qty 6		18,000	
Eyle, Chris	402605	Mail Services	Mail equipment upgrades		25,500	
Eyle, Chris	460000	Physical Plan Support Svcs	Equipment - cooling tower/HVAC cleaning		20,500	
Eyle, Chris	460004	Physical Plan Support Svcs	Truck		28,000	
Eyle, Chris	460006	Physical Plan Support Svcs	Replace exterior trash cans		11,700	
Eyle, Chris	460205	Grounds Maintenance	Truck - Wylie campus		28,000	
Eyle, Chris	460205	Grounds Maintenance	Truck - Public Safety Training Center		28,000	
Eyle, Chris	460205	Grounds Maintenance	60" Gravely zero turn riding mower		19,000	
Eyle, Chris	460205	Grounds Maintenance	Push mowers/backpack blowers/edgers/weed eaters		4,000	
Eyle, Chris	460305	Facilities Operations	Facilities worker safety plan		10,000	
Eyle, Chris	460305	Facilities Operations	Tools - Journeyman Plumber/Electrician		6,000	
Eyle, Chris	460305	Facilities Operations	Truck - Plumbing Department		28,000	
Eyle, Chris	460305	Facilities Operations	Truck - Electrical Department		28,000	
Irby, Melissa	402505	Financial Services	Concur Software - increased cost		20,000	
Irby, Melissa	402505	Financial Services	Furniture - new staff		25,000	
Irby, Melissa	402505	Financial Services	Laptops - new staff		15,000	
Irby, Melissa	402705	Purchasing	Jaggaer/SciQuest software - 1 year extension		23,113	
Jenkins, Toni	605800	Diagnostic Medical Sonography	Accreditation costs - Diagnostic Medical Sonography		4,350	
Jenkins, Toni	606200	Dental Hygiene	Accreditation costs - Dental Hygiene		2,900	
Jenkins, Toni	607202	Electronic Engineering Tech	Fanuc LRMate robot		52,000	
Jenkins, Toni	new Org	Collin Virtual Campus	Computers for Collin Virtual Campus		4,000	
Matkin, Neil	400105	Board of Trustees	Equipment/computers - new Trustees		1,500	
Matkin, Neil	400305	Internal Auditing	Auditing documentation software		16,000	
Matthews, Stephen	402905	Public Relations	Event Planner - new campus events		50,000	
<b>Total Operating Expenses - Non-Recurring</b>					<b>2,350,356</b>	
<b>Total Current Unrestricted Operating Expenses</b>				<b>1,237,302</b>	<b>2,350,356</b>	<b>3,587,658</b>
<b>Total Current Unrestricted Fund Supplemental Expenses</b>				<b>\$ 2,380,702</b>	<b>\$ 2,350,356</b>	<b>\$ 4,731,058</b>

# Composite Financial Index, Core Financial and Other Ratios

Fiscal Year 2019 General Obligation Bond Debt Excluded

Financial Stress Indicators	District	Composite Financial Index	Return on Net Position	Operating Margin	Primary Reserve	Viability Ratio	Equity Ratio	Leverage Ratio
0	Alamo	3.0	13.6%	3.7%	0.25	0.54	38.6%	0.34
0	Alvin	6.6	13.7%	10.6%	0.27	154.87	42.7%	0.00
2	Amarillo	4.2	<b>(0.4%)</b>	<b>(1.8%)</b>	0.38	5.08	55.4%	0.03
0	Angelina	5.7	5.1%	3.1%	0.46	68.40	70.9%	0.00
3	Austin	3.2	27.8%	3.5%	0.19	<b>0.18</b>	<b>16.9%</b>	<b>2.21</b>
0	Blinn	4.6	13.2%	14.8%	0.64	0.76	53.3%	0.57
1	Brazosport	2.7	9.5%	<b>(1.8%)</b>	0.34	1.29	42.8%	0.07
0	Central Texas	7.2	2.7%	9.2%	0.93	73.31	87.4%	0.00
1	Cisco	<b>1.6</b>	4.0%	1.2%	0.15	0.74	64.5%	0.34
2	Clarendon	<b>1.1</b>	2.4%	<b>(0.7%)</b>	0.18	0.62	74.8%	0.02
0	Coastal Bend	3.4	3.5%	7.0%	0.30	1.50	59.6%	0.20
3	College Of The Mainland	<b>0.7</b>	<b>(8.2%)</b>	3.2%	0.18	0.62	<b>16.6%</b>	0.00
0	Collin	8.8	8.3%	17.9%	1.73	310.10	65.4%	0.00
0	Dallas	6.6	10.0%	2.7%	0.66	68.36	72.3%	0.00
0	Del Mar	5.8	13.1%	9.7%	0.44	2.80	37.6%	0.00
0	El Paso	4.2	8.8%	9.0%	0.63	0.83	49.7%	0.63
5	Frank Phillips	<b>(2.0)</b>	<b>(4.1%)</b>	<b>(11.3%)</b>	<b>(0.04)</b>	<b>(1.26)</b>	74.5%	0.04
0	Galveston	7.0	5.8%	7.8%	0.72	57.42	87.6%	0.00
0	Grayson	6.8	7.4%	7.0%	0.70	3.80	65.4%	0.05
0	Hill	4.9	1.8%	0.0%	0.45	164.70	86.6%	0.00
1	Houston	2.1	4.7%	<b>(1.0%)</b>	0.44	0.70	39.7%	0.51
1	Howard	2.7	4.1%	<b>(3.8%)</b>	0.49	1.68	65.4%	0.21
3	Kilgore	<b>1.2</b>	<b>(0.7%)</b>	<b>(0.7%)</b>	0.21	0.98	79.5%	0.13
0	Laredo	4.9	15.3%	8.1%	0.66	0.70	29.1%	0.89
0	Lee	5.0	18.4%	10.3%	0.45	1.18	44.5%	0.26
3	Lone Star	2.0	14.6%	<b>(0.5%)</b>	<b>0.12</b>	<b>0.33</b>	32.3%	0.25
1	McLennan	2.1	4.4%	<b>(1.6%)</b>	0.29	1.32	42.3%	0.26
0	Midland	7.5	11.4%	12.5%	0.70	4.70	73.7%	0.07
2	Navarro	<b>1.5</b>	2.3%	<b>(0.9%)</b>	0.28	0.78	60.1%	0.26
2	North Central Texas	3.1	<b>(5.3%)</b>	<b>(10.7%)</b>	0.20	7.22	65.8%	0.04
2	Northeast Texas	<b>0.8</b>	3.6%	<b>(6.0%)</b>	0.16	0.51	27.8%	0.43
0	Odessa	7.2	13.4%	13.0%	0.54	6.20	51.1%	0.06
0	Panola	7.1	6.1%	3.6%	0.96	106.82	60.0%	0.00
0	Paris	6.1	6.2%	10.9%	0.91	2.45	74.0%	0.20
4	Ranger	<b>0.1</b>	<b>(1.5%)</b>	<b>(6.0%)</b>	0.18	<b>0.19</b>	31.5%	1.50
1	San Jacinto	3.2	10.4%	<b>(0.6%)</b>	0.32	1.65	25.2%	0.21
0	South Plains	2.2	4.4%	0.3%	0.29	1.17	65.6%	0.23
1	South Texas	6.0	2.8%	<b>(7.2%)</b>	0.99	166.70	71.4%	0.00
1	Southwest Texas	3.0	17.5%	4.6%	0.15	<b>0.29</b>	41.2%	0.96
0	Tarrant	6.8	3.3%	6.7%	0.76	73.69	95.5%	0.00
1	Temple	3.1	1.6%	<b>(1.1%)</b>	0.48	2.20	53.6%	0.18
0	Texarkana	4.1	4.8%	9.7%	0.55	1.41	63.6%	0.00
1	Texas Southmost	6.8	3.6%	<b>(3.6%)</b>	1.27	4.86	70.6%	0.07
0	Trinity Valley	4.8	6.6%	6.6%	0.31	2.87	78.4%	0.06
3	Tyler	<b>0.6</b>	2.6%	1.6%	<b>0.04</b>	<b>0.06</b>	42.1%	0.64
3	Vernon	<b>0.2</b>	<b>(3.2%)</b>	<b>(3.0%)</b>	0.17	0.56	55.2%	0.41
2	Victoria	3.5	<b>(2.1%)</b>	<b>(8.4%)</b>	0.24	100.00	57.4%	0.00
1	Weatherford	6.1	2.7%	<b>(1.5%)</b>	0.96	4.54	75.7%	0.13
0	Western Texas	5.5	9.0%	15.1%	0.99	1.12	61.4%	0.44
0	Wharton	5.4	2.7%	2.5%	0.49	23.65	82.5%	0.01
0	Statewide	3.8	7.3%	3.5%	0.51	1.51	51.7%	0.21

Bold fonts indicate ratios that do not meet the state standard.

- Zero to one financial stress indicators, which indicates no financial stress.
- ▲ Two to three financial stress indicators, which indicates little to moderate financial stress.
- ◆ Four to seven financial stress indicators, which indicates financial stress.

## **Composite Financial Index, Core Financial And Other Financial Ratios**

Primary Reserve Ratio – measures financial strength and flexibility by comparing expendable net assets to total expenses. This measure answers the question, “How long can the institution survive without additional net position generated by operating revenue?” The 2019 statewide ratio for public community colleges is .51, which is an increase from .49 in 2018. A ratio of 0.14 or greater is the standard used by the THECB.

Viability Ratio – measures the financial health of the institution by comparing total expendable net assets to certain noncurrent liabilities. The 2019 statewide ratio for public community colleges is 1.51, which is an increase from 1.37 in 2018. A ratio of 0.42 or greater is the standard used by the THECB.

Return on Net Position – measures total economic return during the fiscal year. The 2019 statewide ratio for public community colleges is 7.3 percent, which is an increase from 6.3 percent in 2018. A positive return is the standard used by the THECB.

Operating Margin – indicates an operating surplus or deficit in the given fiscal year. The 2019 statewide margin for public community colleges is 3.5 percent, which is a decrease from 4.6 percent in 2018. A positive margin is the standard used by the THECB.

Composite Financial Index – CFI numbers generally range from 0.0 to 10.0, although it is possible to have a number higher than 10.0. It is also possible to have a CFI below zero. The 2019 combined CFI for public community colleges is 3.8, which is an increase from 3.7 in 2018. An index number of 2.0 or greater is the standard used by the THECB.

Equity Ratio – An equity ratio is a comparison of net assets to total assets and is used when institutions have no outstanding indebtedness. The 2019 statewide ratio for public community colleges is 51.7 percent, which is an increase from 50.2 percent in 2018. A ratio of 20 percent or greater is the standard used by the THECB.

Leverage Ratio - The leverage ratio measures the amount of debt in relation to net assets and provides an indication of the amount of debt service the institution must absorb into the future relative to existing resources. General obligation bonds are excluded for this calculation. The 2019 statewide ratio for the public community colleges is .21, which is a decrease from .24 in 2018. A ratio of less than 2.0 is the standard used by the THECB.

**Collin County Community College District**  
**Enrollment Summary**  
**Actual Contact Hours**

	Academic	Tech/ Occup	Total	Percent Change*
Fall, 2010	4,133,786	516,142	4,649,928	8.5%
Spring, 2011	3,804,747	568,525	4,373,272	2.6%
Summer, 2011	1,400,511	189,353	1,589,864	0.1%
Total Fiscal Year	<u>9,339,044</u>	<u>1,274,020</u>	<u>10,613,064</u>	<u>4.7%</u>
Fall, 2011	4,157,774	513,882	4,671,656	0.5%
Spring, 2012	3,817,664	570,456	4,388,120	0.3%
Summer, 2012	1,381,184	206,384	1,587,568	-0.1%
Total Fiscal Year	<u>9,356,622</u>	<u>1,290,722</u>	<u>10,647,344</u>	<u>0.3%</u>
Fall, 2012	4,231,783	523,029	4,754,812	1.8%
Spring, 2013	3,905,138	583,526	4,488,664	2.3%
Summer, 2013	1,399,482	209,118	1,608,600	1.3%
Total Fiscal Year	<u>9,536,403</u>	<u>1,315,673</u>	<u>10,852,076</u>	<u>1.9%</u>
Fall, 2013	4,279,910	528,978	4,808,888	1.1%
Spring, 2014	3,901,811	583,029	4,484,840	-0.1%
Summer, 2014	1,327,919	198,425	1,526,344	-5.1%
Total Fiscal Year	<u>9,509,640</u>	<u>1,310,432</u>	<u>10,820,072</u>	<u>-0.3%</u>
Fall, 2014	4,359,216	538,780	4,897,996	1.9%
Spring, 2015	3,847,053	574,847	4,421,900	-1.4%
Summer, 2015	1,251,478	187,002	1,438,480	-5.8%
Total Fiscal Year	<u>9,457,747</u>	<u>1,300,629</u>	<u>10,758,376</u>	<u>-0.6%</u>
Fall, 2015	4,290,508	530,288	4,820,796	-1.6%
Spring, 2016	3,883,019	580,221	4,463,240	0.9%
Summer, 2016	1,311,243	195,933	1,507,176	4.8%
Total Fiscal Year	<u>9,484,770</u>	<u>1,306,442</u>	<u>10,791,212</u>	<u>0.3%</u>
Fall, 2016	4,469,737	552,439	5,022,176	4.2%
Spring, 2017	4,059,907	606,653	4,666,560	4.6%
Summer, 2017	1,377,656	205,857	1,583,513	5.1%
Total Fiscal Year	<u>9,907,300</u>	<u>1,364,949</u>	<u>11,272,249</u>	<u>4.5%</u>
Fall, 2017	4,708,876	581,996	5,290,872	5.4%
Spring, 2018	4,273,724	638,603	4,912,327	5.3%
Summer, 2018	1,454,487	217,337	1,671,824	5.6%
Total Fiscal Year	<u>10,437,087</u>	<u>1,437,936</u>	<u>11,875,023</u>	<u>5.3%</u>
Fall, 2018	4,978,610	615,334	5,593,944	5.7%
Spring, 2019	4,533,473	677,416	5,210,889	6.1%
Summer, 2019	1,464,988	218,906	1,683,894	0.7%
Total Fiscal Year	<u>10,977,071</u>	<u>1,511,656</u>	<u>12,488,727</u>	<u>5.2%</u>
Fall, 2019	5,125,859	633,533	5,759,392	3.0%
Spring, 2020	4,620,111	690,361	5,310,472	1.9%
Summer, 2020**	1,538,237	229,851	1,768,088	5.0%
Total Fiscal Year	<u>11,284,207</u>	<u>1,553,745</u>	<u>12,837,952</u>	<u>2.8%</u>

\* Percent change over same period of previous year

\*\* Estimate based on a 5% projected growth for Summer 2020

**Collin County Community College District  
Enrollment Summary  
Actual Credit Hours**

	Academic	Tech/ Occup	Total	Percent Change*	FTE**
Fall, 2010	207,805	25,946	233,751	8.1%	15,583
Spring, 2011	190,605	28,481	219,086	2.5%	14,606
Summer, 2011	70,873	9,582	80,455	0.9%	5,364
Total Fiscal Year	<u>469,283</u>	<u>64,009</u>	<u>533,292</u>	<u>4.6%</u>	<u>17,776</u>
Fall, 2011	209,923	25,945	235,868	0.9%	15,725
Spring, 2012	190,994	28,539	219,533	0.2%	14,636
Summer, 2012	69,460	10,379	79,839	-0.8%	5,323
Total Fiscal Year	<u>470,377</u>	<u>64,863</u>	<u>535,240</u>	<u>0.4%</u>	<u>17,841</u>
Fall, 2012	212,681	26,286	238,967	1.3%	15,931
Spring, 2013	195,457	29,206	224,663	2.3%	14,978
Summer, 2013	70,515	10,537	81,052	1.5%	5,403
Total Fiscal Year	<u>478,653</u>	<u>66,029</u>	<u>544,682</u>	<u>1.8%</u>	<u>18,156</u>
Fall, 2013	214,993	26,572	241,565	1.1%	16,104
Spring, 2014	194,502	29,063	223,565	-0.5%	14,904
Summer, 2014	66,543	9,943	76,486	-5.6%	5,099
Total Fiscal Year	<u>476,038</u>	<u>65,578</u>	<u>541,616</u>	<u>-0.6%</u>	<u>18,054</u>
Fall, 2014	217,981	26,942	244,923	1.4%	16,328
Spring, 2015	190,846	28,517	219,363	-1.9%	14,624
Summer, 2015	62,333	9,314	71,647	-6.3%	4,776
Total Fiscal Year	<u>471,160</u>	<u>64,773</u>	<u>535,933</u>	<u>-1.0%</u>	<u>17,864</u>
Fall, 2015	214,324	26,489	240,813	-1.7%	16,054
Spring, 2016	192,192	28,718	220,910	0.7%	14,727
Summer, 2016	65,253	9,751	75,004	4.7%	5,000
Total Fiscal Year	<u>471,769</u>	<u>64,958</u>	<u>536,727</u>	<u>0.1%</u>	<u>17,891</u>
Fall 2016	224,100	27,698	251,798	4.6%	16,787
Spring, 2017	201,886	30,167	232,053	5.0%	15,470
Summer, 2017	67,569	10,096	77,665	3.5%	5,178
Total Fiscal Year	<u>493,555</u>	<u>67,961</u>	<u>561,516</u>	<u>4.6%</u>	<u>18,717</u>
Fall 2017	237,318	29,332	266,650	5.9%	17,777
Spring, 2018	213,198	31,857	245,055	5.6%	16,337
Summer, 2018	71,207	10,640	81,847	5.4%	5,456
Total Fiscal Year	<u>521,723</u>	<u>71,829</u>	<u>593,552</u>	<u>5.7%</u>	<u>19,785</u>
Fall 2018	250,770	30,994	281,764	5.7%	18,784
Spring, 2019	226,965	33,914	260,879	6.5%	17,392
Summer, 2019	71,497	10,684	82,181	0.4%	5,479
Total Fiscal Year	<u>549,232</u>	<u>75,592</u>	<u>624,824</u>	<u>5.3%</u>	<u>20,827</u>
Fall 2019	259,471	32,069	291,540	3.5%	19,436
Spring, 2020	231,955	34,660	266,615	2.2%	17,774
Summer, 2020***	75,072	11,218	86,290	5.0%	5,753
Total Fiscal Year	<u>566,498</u>	<u>77,947</u>	<u>644,445</u>	<u>3.1%</u>	<u>21,482</u>

\* Percent change over same period of previous year

\*\* Annual FTE = Total credit hours/30, Semester FTE = Total credit hours/15

\*\*\* Estimate based on a 5% projected growth for Summer 2020

**Collin County Community College District  
Enrollment Summary  
Credit Headcount Statistics**

<b>Fiscal Year</b>	<b>Actual Headcount</b>	<b>Fiscal Year</b>	<b>Actual Headcount</b>
Fall 2010	27,069	Fall 2015	28,187
Spring 2011	25,909	Spring 2016	26,266
Summer 2011	20,177	Summer 2016	14,027
Total FY 2011	<u>73,155</u>	Total FY 2016	<u>68,480</u>
Fall 2011	27,593	Fall 2016	29,703
Spring 2012	25,622	Spring 2017	27,669
Summer 2012	16,894	Summer 2017	14,372
Total FY 2012	<u>70,109</u>	Total FY 2017	<u>71,744</u>
Fall 2012	27,424	Fall 2017	31,619
Spring 2013	26,124	Spring 2018	28,807
Summer 2013	20,100	Summer 2018	14,677
Total FY 2013	<u>73,648</u>	Total FY 2018	<u>75,103</u>
Fall 2013	27,972	Fall 2018	33,677
Spring 2014	25,848	Spring 2019	31,333
Summer 2014	20,698	Summer 2019	14,701
Total FY 2014	<u>74,518</u>	Total FY 2019	<u>79,711</u>
Fall 2014	27,991	Fall 2019	35,144
Spring 2015	25,571	Spring 2020	32,567
Summer 2015**	13,684	Summer 2020*	15,436
Total FY 2015	<u>67,246</u>	Total FY 2020	<u>83,147</u>

\* Estimate based on a 5% projected growth for Summer 2020

\*\* Collin College implemented a single summer semester in 2015. This results in not being able to make a direct comparison to the Summer 2014 semester since the college was still using multiple semesters.

**Collin County Community College District  
Tuition and Fees  
Last Ten Academic Years**

Academic Year (Fall)	Student ID Fee (per student)	Records Fee (per student)	Resident				Non-Resident				
			Fees per Semester Credit Hour (SCH)				Fees per Semester Credit Hour (SCH)				
			Tuition		Building Use Fees		Student Activity Fees		Cost for 12 SCH		Increase from Prior Year
In-District	Out-of-District	In-District	Out-of-District	In-District	Out-of-District	In-District	Out-of-District	In-District	Out-of-District	In-District	Out-of-District
2020	\$0	\$2	\$52	\$98	\$0	\$2	\$650	\$1,202	0.0%	0.0%	
2019	0	2	52	98	0	2	650	1,202	8.0%	4.2%	
2018	0	2	48	94	0	2	602	1,154	8.7%	9.1%	
2017	0	2	44	86	0	2	554	1058	9.5%	6.0%	
2016	0	2	41	82	0	1	506	998	7.7%	6.4%	
2015	0	2	32	71	6	1	470	938	0.0%	0.0%	
2014	0	2	32	71	6	1	470	938	2.6%	4.0%	
2013	0	2	31	68	6	1	458	902	11.7%	10.3%	
2012	0	2	27	61	6	1	410	818	0.0%	0.0%	
2011	0	2	27	61	6	1	410	818			

15-65

Academic Year (Fall)	Student ID Fee (per student)	Records Fee (per student)	Non-Resident							
			Fees per Semester Credit Hour (SCH)							
			Tuition		Building Use Fees		Student Activity Fees			
In-District	Out of State	International	Out of State	In-District	Out-of-District	In-District	Out-of-District			
2020	\$0	\$2	\$165	\$165	\$0	\$2	\$2,006	\$2,006	0.0%	0.0%
2019	0	2	165	165	0	2	2,006	2,006	3.1%	3.1%
2018	0	2	160	160	0	2	1,946	1,946	8.7%	8.7%
2017	0	2	147	147	0	2	1,790	1,790	4.2%	4.2%
2016	0	2	142	142	0	1	1,718	1,718	3.6%	3.6%
2015	0	2	131	131	6	1	1,658	1,658	0.0%	0.0%
2014	0	2	131	131	6	1	1,658	1,658	2.2%	2.2%
2013	0	2	128	128	6	1	1,622	1,622	14.4%	14.4%
2012	0	2	111	111	6	1	1,418	1,418	0.0%	0.0%
2011	0	2	111	111	6	1	1,418	1,418		

Note: Includes basic enrollment tuition and fees but excludes course based fees such as laboratory fees, testing fees and certification fees.



**Collin Higher Education Center**  
3452 Spur 399  
McKinney, Texas 75069

**Courtyard Center**  
4800 Preston Park Boulevard  
Plano, Texas 75093

**Frisco Campus**  
9700 Wade Boulevard  
Frisco, Texas 75035



**McKinney Campus**  
2200 West University Drive  
McKinney, Texas 75071

**Plano Campus**  
2800 East Spring Creek Parkway  
Plano, Texas 75074

**Public Safety Training Center**  
3600 Redbud Boulevard  
McKinney, Texas 75069

**Rockwall Center**  
Dr. Gene Burton College & Career Academy  
2301 South John King Boulevard  
Rockwall, TX 75032

**Technical Campus**  
2550 Bending Branch Way  
Allen, TX 75013

**Wylie Campus**  
391 Country Club Road  
Wylie, TX 75098

**Collin County Community College District Board of Trustees**

2020-08-1-3

August 4, 2020

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Report Out of the Finance and Audit Committee and Vote on Consideration of the Proposed Tax Rate for 2020

**DISCUSSION:** Based on preliminary information received from the Collin County Tax Assessor-Collector, the following rates are recommended for adoption for tax year 2020:

	<u>Proposed TY 2020</u>	<u>Actual TY 2019</u>
Maintenance & Operations Tax Levy	\$0.079100/\$100	\$0.079100/\$100
Debt Service Tax Levy	<u>\$0.002122/\$100</u>	<u>\$0.002122/\$100</u>
<b>TOTAL</b>	<b>\$0.081222/\$100</b>	<b>\$0.081222/\$100</b>

**DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the recorded vote on consideration of the proposed tax rate for tax year 2020.

**SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves a recorded vote on consideration of the proposed tax rate for 2020 for Maintenance & Operations Tax Levy of \$0.079100 per \$100 of assessed property value and Debt Service Tax Levy of \$0.002122 per \$100 of assessed property value, for a total of \$0.081222 per \$100 of assessed property value."

**Collin County Community College District Board of Trustees**

2020-08-1-4

August 4, 2020

Resource: Melissa Irby  
Chief Financial Officer

- AGENDA ITEM:** Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Calling for the Redemption and Defeasance of the District's Remaining Limited Tax Refunding Bonds, Series 2010
- DISCUSSION:** The District's Limited Tax Refunding Bonds, Series 2010 bonds mature on August 15<sup>th</sup> in each of the years 2021 through 2023, in the aggregated principal amount of \$7,000,000. Cash defeasance of the bonds will save \$548,550 in future interest payments.
- DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the resolution calling for the redemption and defeasance of the District's Remaining Limited Tax Refunding Bonds, Series 2010.
- SUGGESTED MOTION:** This item comes as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the resolution calling for the redemption and defeasance of the District's Remaining Limited Tax Refunding Bonds, Series 2010."

**RESOLUTION AUTHORIZING DEFEASANCE OF  
LIMITED TAX REFUNDING BONDS, SERIES 2010**

**WHEREAS**, Collin County Community College District (the “District”) has outstanding the following obligations: Collin County Community College District Limited Tax Refunding Bonds, Series 2010, bonds maturing on August 15 in each of the years 2021 through 2023, in the aggregate principal amount of \$7,000,000 (the “Defeasible Obligations”); and

**WHEREAS**, the laws of the State of Texas and the proceedings authorizing the issuance of the Defeasible Obligations permit the Board of Trustees of the District to effect a defeasance of the Defeasible Obligations prior to their scheduled maturities; and

**WHEREAS**, District staff has determined and recommended to the Board of Trustees that effecting the defeasance of the Defeasible Obligations in the manner described below will be the most beneficial use of available funds of the District, resulting in the reduction of the outstanding indebtedness secured by ad valorem taxes.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF  
THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Board of Trustees hereby authorizes the use of available funds of the District for the purpose of effecting the defeasance of the Defeasible Obligations.

Section 2. That District staff is hereby directed to fund the defeasance of Defeasible Obligations as provided in this Resolution in an amount equal to the principal amount of the Defeasible Obligations to be defeased, plus accrued interest on the Defeasible Obligations to their date fixed for redemption.

Section 3. That District staff is hereby directed to cause the Defeasible Obligations that are eligible for redemption prior to their stated maturities by their terms to be redeemed prior to their scheduled maturities on Sept 9, 2020. Notice of the redemption of the Defeasible Obligations shall be in substantially the form attached to this Resolution as Exhibit A, and shall be given in the manner provided in the proceedings authorizing the issuance of the Defeasible Obligations.

Section 4. That this Resolution shall become effective immediately upon its adoption, in accordance with the provisions of Section 1201.028, Texas Government Code.

Section 5. That this Board of Trustees officially finds and determines that the meeting at which this Resolution is adopted was open to the public, and that public notice of the time, place, and purpose of such meeting was given, all as required by Chapter 551, Texas Government Code.

PASSED AND APPROVED the 4th day of August, 2020.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

(SEAL)

# EXHIBIT A

## NOTICE OF REDEMPTION

### **COLLIN COUNTY COMMUNITY COLLEGE DISTRICT LIMITED TAX REFUNDING BONDS, SERIES 2010**

NOTICE is hereby given that the following obligations issued by the Collin County Community College District are called for redemption prior to their scheduled maturities, at a price of par and accrued interest to the date of redemption, without premium, to-wit:

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT LIMITED TAX REFUNDING BONDS, SERIES 2010, all outstanding bonds maturing on August 15 in each of the years, 2021 through 2023, aggregating \$7,000,000 in principal amount; Redemption Price: par and accrued interest to the date of redemption, without premium; Redemption Date: Sept 9, 2020.

Maturity Date	Principal Amount Outstanding	Principal Amount Redeemed	Interest Rate	Cusip No
8/15/2021	\$2,760,000	\$2,760,000	5.00%	194741GB4
8/15/2022	\$2,895,000	\$2,895,000	5.00%	194741GC2
8/15/2023	\$1,345,000	\$1,345,000	5.00%	194741GD0

Due provision for the payment of the above-described obligations has been made with The Bank of New York Mellon Trust Company, N.A. ("BNY"), the paying agent for said obligations, and said obligations shall be presented for payment either in person or by mail, at the following addresses:

<u>First Class/Registered/Certified</u>	<u>Express Delivery Only</u>	<u>By Hand Only</u>
The Bank of New York Mellon Global Corporate Trust P.O. Box 396 East Syracuse, New York 13057	The Bank of New York Mellon Global Corporate Trust 111 Sanders Creek Pkwy. East Syracuse, New York 13057	The Bank of New York Mellon Global Corporate Trust Corporate Trust Window 101 Barclay Street, 1 <sup>st</sup> Fl. E. New York, New York 10286

Interest on the redeemed obligations shall cease to accrue thereon after the redemption date.

CUSIP numbers have been assigned to this issue by the CUSIP Service Bureau and are included solely for the convenience of the Bondholder. The District and BNY shall not be responsible for the selection or correctness of the CUSIP numbers on the obligations or as indicated in any redemption notice.

Interested parties may direct telephone inquiries to Bondholder Relations at (800) 254-2826.

THIS NOTICE is given under authority of a resolution adopted by the Board of Trustees of the District on August 4, 2020.

**Collin County Community College District Board of Trustees**

2020-08-1-5

August 4, 2020

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Consideration of Approval of the Calculated No-New-Revenue Tax Rate and Voter-Approved Tax Rate

**DISCUSSION:** The document “2020 Property Tax Rates in Collin County Community College District” presents information regarding three different aspects of the calculated 2019 property tax rates for Collin County Community College District.

- Last year’s tax rate is the 2019 actual tax rate levied by the College.
- The 2020 No-New-Revenue (*effective*) tax rate would impose the same total taxes as last year on comparable properties using 2020 appraisal values.
- The 2020 Voter-Approved (*rollback*) tax rate is the highest tax rate the College can legally establish without risk of a rollback election.

The No-New-Revenue Tax Rate and Voter-Approved Tax Rate calculations have been prepared by the Collin County Tax Office and are presented for review and approval.

**DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval of the 2020 Calculated No-New-Revenue Tax Rate and Voter-Approved Rate.

**SUGGESTED MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the 2020 Calculated No-New-Revenue Tax Rate and Voter-Approved Rate as presented.”

**2019 Property Tax Rates in Collin County Community College District**

This notice concerns the 2019 property tax rates for Collin County Community College District. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

**Last year's tax rate:**

Last year's operating taxes	\$99,953,376
Last year's debt taxes	\$3,875,926
Last year's total taxes	\$103,829,302
Last year's tax base	\$127,833,963,704
Last year's total tax rate	\$0.081222/\$100

**This year's effective tax rate:**

Last year's adjusted taxes (after subtracting taxes on lost property)	\$102,276,372
+ This year's adjusted tax base (after subtracting value of new property)	\$130,129,498,907
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.078595/\$100

**This year's rollback tax rate:**

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$98,458,875
+ This year's adjusted tax base	\$130,129,498,907
= This year's effective operating rate	\$0.75662/\$100
x 1.08 = this year's maximum operating rate	\$0.081714/\$100
+ This year's debt rate	\$0.002122/\$100
= This year's total rollback rate	\$0.083836/\$100

**Statement of Increase/Decrease**

If Collin County Community College District adopts a 2019 tax rate equal to the effective tax rate of \$0.078595 per \$100 of value, taxes would increase compared to 2018 taxes by \$2,593,499.

**Schedule A - Unencumbered Fund Balance**

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
Unencumbered Funds	844,000

**Schedule B - 2019 Debt Service**

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Series 2010 Limited Tax	2,635,000	441,675	0	3,076,675
Series 2018 Limited Tax	7,885,000	9,561,057	0	17,446,057

Total required for 2019 debt service	\$20,522,732
- Amount (if any) paid from Schedule A	\$17,649,404
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2019	\$2,873,328
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2019	\$0
= Total debt levy	\$2,873,328

***Collin County Community College District Board of Trustees***

2020-08-1-6

August 4, 2019

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Action to Schedule a Public Hearing Related to the 2020 Proposed Tax Rate

**DISCUSSION:** The public hearing will be held Thursday, August 18, 2020, at 5:30 p.m. at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas in Board Room 139.

**DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the date and time for the public hearing related to the proposed 2020 tax rate.

**SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the date and time for the public hearing related to the proposed 2020 tax rate as presented."

# Notice of Public Hearing on Tax Increase

The Collin County Community College District will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 3.34 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on August 15, 2019 at 5:30 PM at Collin Higher Education Center, 3452 Spur 399, Room 139, McKinney, TX.

The second public hearing will be held on August 20, 2019 at 5:30 PM at Collin Higher Education Center, 3452 Spur 399, Room 139, McKinney, TX.

The members of the governing body voted on the proposal to consider the tax increase as follows:

**FOR:**

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

The average taxable value of a residence homestead in Collin County Community College District last year was \$357,986. Based on last year's tax rate of \$0.081222 per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$290.76.

The average taxable value of a residence homestead in Collin County Community College District this year is \$369,658. If the governing body adopts the effective tax rate for this year of \$0.078595 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$290.53.

If the governing body adopts the proposed tax rate of \$0.081222 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$300.24.

Members of the public are encouraged to attend the hearings and express their views.

# COLLIN COUNTY COMMUNITY COLLEGE DISTRICT

## 2020 PLANNING CALENDAR



<u>May</u>	Mailing of "Notices of Appraised Value" by Chief Appraiser.
<u>April 30</u>	The Chief Appraiser prepares and certifies to the Tax Assessor an estimate of the taxable value.
<u>June</u>	Deadline for submitting Appraisal Records to ARB.
<u>July 20, 2020</u>	Deadline for ARB to approve Appraisal Records.
<u>July 25</u>	Deadline for Chief Appraiser to certify Appraisal Rolls to each Taxing Unit.
<u>July</u>	Certification of anticipated collection rate by Tax Assessor Collector.
<u>July 25 - Aug.</u>	Calculation of No-New-Revenue Tax Rate and Voter-Approval Tax Rate.
<u>July 25 - Aug.</u>	Submission of No-New-Revenue and Voter-Approval Tax Rates to governing body from Tax Office.
<u>07/31/20</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>08/04/20</u>	<b>Meeting of Governing Body to Discuss Tax Rates.</b> If proposed tax rate will exceed the No-New Revenue or Voter-Approval Tax Rate (whichever is lower), take record vote and schedule Public Hearing on the Tax Rate. Document record vote for "Notice of Public Hearing" (See "Governing Body Vote" Tab).
<u>08/13/20</u>	<b>Publish the "Notice of Public Hearing"</b> <ul style="list-style-type: none"><li>- Notice must be published in newspaper at least <b>five (5) days</b> before Public Hearing.</li><li>- Notice must be posted on the Central Appraisal District's taxpayer database at least five (5) days before Public Hearing.</li><li>- Notice must be posted prominently on the homepage of the entity's website at least seven (7) days before Public Hearing.</li></ul>
<u>08/13/20</u>	Post " <b>Notice of Tax Rates</b> " prominently on the homepage of the entity's internet website.
<u>08/14/20</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>08/18/20</u>	<b>Public Hearing</b> At least five (5) days after publication of "Notice of Public Hearing." Tax rate can be adopted at this meeting. If not adopted at this meeting, announce the date and time of the meeting to vote to be held within <b><u>seven (7) days of Public Hearing.</u></b>
<u>08/21/20</u>	72 Hour Notice for Public Hearing (Open Meetings Notice).
<u>08/25/20</u>	<b>Meeting to Vote on Tax Rate</b> if tax rate is not adopted at the Public Hearing. Meeting to vote can be no later than <b>seven (7) days</b> after Public Hearing on tax rate. If tax rate is not adopted at the Public Hearing, it must be adopted at this meeting.
<u>Noon on September 16</u>	<b>Deadline to submit the Tax Rate Ordinance to the Collin County Tax Office.</b>

A taxing unit with a population of 30,000 or more that adopts a tax rate that exceeds the Voter-Approval Tax Rate must hold an election to vote on the tax rate. The request for election must be submitted to Elections no later than the 78th date before the election date.

Election must occur on the uniform election date in November.

**Collin County Community College District Board of Trustees**

2020-08-1-7

August 4, 2020

Resource: Dr. H. Neil Matkin  
District President

**AGENDA ITEM:** Consideration of Approval of the Collin College Master Plan Priorities and Strategic Plan Goals

**BACKGROUND:** In January 2020, Collin College Board of Trustees engaged IN2 Architecture to conduct a master planning study for the college, with nine major components, including Regional Demographic Study, Changing Traffic and Commute Patterns, Enrollment and Capacity and Utilization Updates, Key Industry Labor Market Analysis, Talent Demand Analysis by Occupation, Talent Development Study, Facilities Assessment, Future Site Identification with Plan Studies and Renderings, and Overall Master Plan Development.

Teams from IN2 Architecture, Futureworks, KSM Consulting, and Facilities Programming and Consulting conducted numerous meetings with faculty, staff, and administrators across the college. They also conducted statistical studies to analyze relevant internal and external data that formed the recommendations for the Master Plan. Their findings were shared with and thoroughly reviewed by the Board of Trustees at the June 12, 2020, retreat. After a thorough review, the following six Master Plan priorities and six Strategic Plan Goals are presented as the recommended course of prioritized actions for the next five (5) years, from 2020-2025.

**MASTER PLAN PRIORITIES:**

**Priority 1. Streamline the college’s administrative data systems to improve business processes and accommodate growth.**

- Percentage of Workday implementation completed;
- Priority workflows identified for process improvement; and
- Efficiency improvements for each targeted workflow.

**Priority 2. Implement planned and future components of the comprehensive safety and emergency management plan.**

- Review the current status of the safety and emergency management plan and preparedness to ensure full readiness;
- Conduct an annual review and incorporate updates, as needed, of the safety and emergency management plan; and
- Establish a full schedule for emergency drills.

**Priority 3. Strategically expand existing instruction and service delivery modalities to maximize access to college programs.**

- Targeted delivery modalities are established within each academic discipline and workforce program;
- Student success measures are evaluated for each delivery modality; and
- Strategic expansion plans are based on student learning outcomes and the students' perceptions of quality and access to the instructional delivery modality.

**Priority 4. Examine and develop expansion plans for existing facilities and future programs to accommodate growth in the service area.**

- Implementation of plans for existing facilities initiated;
- Percentage of facilities expansion plan completed;
- Implementation of plans for future programs initiated;
- Percentage of program expansion plan completed;
- Growth patterns within the county are studied for potential future expansion;
- New campuses in Celina and Farmersville and IT Center in Frisco are opened;
- New program curricula approved for Fall 2020 are implemented and evaluated for effectiveness;
- New program curricula in the approval process that start in Spring of 2021 are implemented and evaluated for effectiveness;

- Opportunities to expand CHEC facilities and to strengthen both internal and partnership programming of the Collin Higher Education Center are studied;
- The impacts and opportunities of CHEC are studied, with the consideration that Collin is now a baccalaureate degree-granting institution; and
- Partnerships and programming are formalized with universities to include directed advising to ensure Collin College students are served first and foremost.

**Priority 5. Complete Phase III and IV projects and prioritize repurposing of available facilities.**

- Percentage of repurposed space that is functional for its new purpose;
- Student satisfaction with repurposed space;
- Percentage of “current” master plan priorities completed; and
- Careful examination is conducted on how four new campuses change student patterns of attendance and completion.

**Priority 6. Assess current and proposed college facilities and extracurricular programs to identify and prioritize opportunities for improved student recruitment, engagement, retention, and success.**

- Annual cost-benefit ratio; and
- Close examination of student recruitment, engagement, retention, and accompanying success rates for students who participate in athletics, intramurals, housing, etc. compared to those who do not, resulting in clear cost/benefit data.

**STRATEGIC PLAN GOALS:**

**Goal 1. Improve student outcomes to meet or exceed local, state, and regional accreditation thresholds and goals.**

- Six-year completion rate;
- Program licensure/certification pass rate;
- Fall-to-fall persistence rate
- Transfer-out rate; and

- 60x30TX program completions.

**Goal 2. Develop and implement strategies to become a national exemplar in program and student outcomes.**

- IPEDS 150% of Normal Time-to-Completion Graduation Rate;
- IPEDS 150% of Normal Time-to-Completion Transfer-Out Rate;
- Eight-Year Success Rate (Sum of IPEDS Graduation Rate, IPEDS Transfer-Out Rate, and Still Enrolled Rate from IPEDS Outcomes Survey);
- Additional nationally documented measures of outcomes to be used for comparative purposes are identified; and
- Program accreditation is pursued for workforce programs.

**Goal 3. Create and implement comprehensive integrated pathways to support student transitions.**

- Key transitions into and from Collin College are reviewed to ensure quality and currency (e.g., academic dual credit, CTE dual credit, high school graduates, licensure, certificates, AAS, university transfer, etc.);
- Total number of students who successfully complete key transitions into Collin College; and
- Total number of students who successfully complete key transitions from Collin College.

**Goal 4. Implement the third Baccalaureate degree by Fall 2022 and continue adding 2+2 programs with university partners.**

- Number of students with a declared major in third baccalaureate program;
- Number of baccalaureate awards to students with a declared major in third baccalaureate program;
- Number of students with declared majors in targeted 2+2 programs; and
- Number of students who transfer to university partners in 2+2 programs.

**Goal 5. Develop and implement a comprehensive staffing and succession model.**

- Hiring processes are streamlined to improve the average days from personnel requisition submission to the first day of employment for new employees;
- Staffing targets are met with well-qualified personnel to ensure high performance and continuity; and
- Leadership training is expanded across all high-demand and critical areas identified in the succession model.

**Goal 6. Develop a coordinated and systematic approach to engage external stakeholders.**

- Definitions clearly articulated before the plan starts;
- Total number of “external stakeholders” “engaged” with Collin College;
- Total number of “external stakeholders” “engaged” with Collin College broken out by key stakeholder group; and
- An appropriate software tool is implemented to facilitate the strategic connection of external contacts across all groups within the college (e.g., grants, public relations, governmental relations, corporate college, foundation, etc.).

**DISTRICT PRESIDENT’S RECOMMENDATION:**

The District President recommends approval of the Collin College Master Plan Priorities 1-6 and Strategic Plan Goals 1-6, as outlined above, for 2020-2025.

**SUGGESTED MOTION:**

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Collin College Master Plan Priorities 1-6 and Strategic Plan Goals 1-6, as outlined herein, for 2020-2025.”

**Collin County Community College District Board of Trustees**

2020-08-1-8

August 4, 2020

Resource: Dr. Toni Jenkins  
Senior Vice President Campus Operations

**AGENDA ITEM:** Consideration of Approval of the Faculty Emeritus Distinction to be Bestowed Upon the Recommended Candidates

**DISCUSSION:** The Faculty Emeritus Program honors the exceptional contributions of faculty members who have committed a significant portion of their career to Collin College and its students, and it provides an avenue to continue benefiting from their expertise.

Faculty members have specific criteria they must meet in order to be eligible to be considered, including employment as full-time faculty at Collin for a minimum of ten years, retirement from Collin, demonstrable accomplishments of excellence in teaching, service, professional development, and/or leadership while employed at Collin, the most recent contract with Collin was a multi-year contract, and the faculty member consistently upheld Collin's Core Values. Nominations for Faculty Emeritus are evaluated by the faculty emeritus committee, the Vice President/Provosts, the Executive Vice President, and the District President.

**DISTRICT PRESIDENT'S RECOMMENDATION:** The District President recommends approval of the Faculty Emeritus distinction for the recommended candidates.

**SUGGESTED MOTION:** "Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Faculty Emeritus distinction for the recommended candidates."

***Collin County Community College District Board of Trustees***

2020-08-1-9

August 4, 2020

Resource: Dr. J. Robert Collins  
Chairman, Board of Trustees

**AGENDA ITEM:** Consideration of the Approval of the FY2020-21 Salary and Contract for the District President

**DISCUSSION:** The Board of Trustees has completed its annual performance evaluation of the District President and recommends the FY2020-2021 salary and emoluments and a contract extension for the District President's employment contract, resulting in a three-year contract that extends through August 31, 2023.

**SUGGESTED MOTION:** "I make a motion that the Board of Trustees of Collin County Community College District approves the FY2020-2021 budgeted salary and emoluments for the District President, and an extension to the District President's employment contract, resulting in a three-year contract that extends through August 31, 2023."

**Collin County Community College District Board of Trustees**

2020-08-1-10

August 4, 2020

Resource: Melissa Irby  
Chief Financial Officer

**AGENDA ITEM:** Consideration of Approval of the Bid Report for August 4, 2020

**DISCUSSION:** The Bid Report for August 4, 2020:

1 Contract Renewal  
4 Contract Revisions

**DISTRICT PRESIDENT’S RECOMMENDATION:** The District President recommends approval of the Bid Report for August 4, 2020 as presented.

**MOTION:** “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Bid Report for August 4, 2020 as presented.”

**I. CONTRACT RENEWALS**

Purchase Request #1, pg. 172	\$	
Purchase of Natural Gas Supply		500,000
<b>TOTAL OF CONTRACT RENEWALS</b>		500,000

**II. CONTRACT REVISIONS**

Purchase Request #2, pg. 173		
Purchase of Audio/Visual Equipment and Supplies		50,000
Purchase Request #3, pg. 174		
Purchase of Promotional Products		300,000
Purchase Request #4, pg. 175		
Purchase of Technology Products		50,000
Purchase Request #5, pg. 176		
Purchase of Simulation Manikins		3,400
<b>TOTAL OF CONTRACT REVISIONS</b>		403,400
<b>GRAND TOTAL</b>	\$	903,400

**Purchase Request #1  
Special Called Meeting August 4, 2020  
Consideration of Approval to Renew Contract for  
Natural Gas Supply**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the renewal of the contract for natural gas supply from the Texas General Land Office (GLO) for the Plano and Frisco campuses.

**BACKGROUND**

The Board of Trustees approved an Interagency Cooperation Agreement with the GLO on August 23, 2011, with renewals approved in 2014 and 2017, to provide natural gas to the Plano and Frisco campuses. The GLO cost of the commodity will be based on Index Price plus a Market Demand Factor of \$0.30 per MMBtu and a contract maintenance fee of \$0.03 per MMBtu. An Index Price equal to the Index Price posting as first published each month in the Platts Gas Daily price guide report in the section titled “Market Centers” under the heading “East Texas” and subheading of “NGPL, Texok Zone IF.”

The Texas Legislature authorized natural gas sales by the GLO to maximize revenues from the oil and gas royalties earned from state land in 1983. As an alternative to receiving these royalties in cash, the GLO could, by agreement, take some of the natural gas as “in-kind” and sell the gas directly to public retail customers.

Atmos Energy Company, the local distribution company, requires an annual average usage of 25 MMBtus or more each day for transportation. Therefore only two of the college meters, one located at the Plano Campus and another one at the Frisco Campus, are eligible to be included in the GLO contract.

**IMPACT OF THIS ACTION**

The GLO has approximated savings to be 20% over the contract term compared to what the District would pay Atmos. This information is based on historical differences between contracting with the GLO versus what we would have paid using Atmos. The District’s energy consultant, Energy Edge Consulting, evaluated the proposed extension from the GLO, agreed that it would result in significant savings to the District and advised that we accept the proposed extension.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$500,000 for the two (2) year term, which is budgeted in the Plano and Frisco facilities maintenance departments’ 2021 operating budget and subsequent year’s budgets.

**MONITORING AND REPORTING TIMELINE**

The term of the contract will be September 1, 2020 through August 31, 2022.

**RESOURCE PERSONNEL**

Chris Eyle	VP of Facilities and Construction	972-758-3891
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**Purchase Request #3  
Special Called Meeting August 4, 2020  
Consideration of Approval of Additional Funds for  
Promotional Products**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of promotional products from Authentic Promotions, Big Hit Creative Group, 4imprint, and Logotology for the District.

**BACKGROUND**

This contract provides for the purchase of promotional products such as, but not limited to, banners, tablecloths, pens, cups, totes, flash drives, and backpacks. These purchases are made by departments District-wide with Student Life, Human Resources, Public Relations, and Recruitment & Programs, placing the majority of the orders.

Invitation to Bid Number 4109 was issued and awarded in January 2018 to procure promotional items for the District.

**IMPACT OF THIS ACTION**

The promotional products purchased are used to thank and incentivize current students, recruit new students, introduce and promote services, motivate employees, and expand advertising exposure. Additional funding is requested due to the additional promotional products needed for the Wylie Campus, Technical Campus, and the District.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board approved the original contract in January 2018 for a total amount of \$600,000. This purchasing request is for spend authorization for an additional \$300,000, which is budgeted in the District's FY20 operating budget and subsequent year's budgets subject to Board approval.

**MONITORING AND REPORTING TIMELINE**

The term of the contract is March 1, 2018 through February 28, 2021.

**RESOURCE PERSONNEL**

Jay Corwin

Chief Student Success Officer

972-549-6320

**Purchase Request #4  
Special Called Meeting August 4, 2020  
Consideration of Approval of Additional Funds for  
Technology Products**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of technology products from CDW-G for the District.

**BACKGROUND**

This contract provides for the purchase of various technology products such as software, computer accessories, peripherals, desktop printers, and desktop document scanners at discounted prices. The cost estimates of the additional equipment and supplies needed for the start-up of the Wylie Campus and the Technical Campus were greater than anticipated.

Reference number (REF) 3722 was issued to track the volume of spend on technology purchases. CDW-G has a contract through the E&I Cooperative Services, contract number CNR01402, and complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

The additional funds will be used to purchase desktop printers, document scanners, and miscellaneous technology items for the Wylie and Technical campuses, as well as routine purchases throughout the District.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board has approved a total spend authorization of \$300,000. This purchasing request is for spend authorization for an additional \$50,000, which is budgeted in various departments' FY20 operating budgets, as well as the 2017 CIP technology budget.

**MONITORING AND REPORTING TIMELINE**

The term of the contract is September 1, 2019, through August 31, 2020.

**RESOURCE PERSONNEL**

Mike Dickson	Chief Innovation Officer	972-758-3832
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**Purchase Request #5  
Regular Board Meeting August 4, 2020  
Consideration to Ratify Approval of Additional Funds for  
Simulation Manikins**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees ratify the approval of the expenditure of additional funds for the purchase of simulation manikins from Syndaver Labs for the Health Sciences, Emergency Services, and Veterinary Technology Departments.

**BACKGROUND**

The Syndaver Synthetic Humans, Animals, and Task Trainers are the most sophisticated manikins to facilitate simulated medical experiences for students and provide the most realistic physical representation of human and animal anatomy currently available. Pursuant to Board Policy CF (Local), Dr. Matkin approved the additional funds to expedite the purchase of animal manikins needed for the Veterinary Tech program at the Wylie Campus.

Syndaver is a sole source provider of the simulation manikins and is exempt from competitive bidding per Section 44.031(j) of the Texas Education Code. Reference number 4209 has been issued to track the volume of spend.

**IMPACT OF THIS ACTION**

Simulation enhances student learning, success, and retention. The experiences offered to our students would not be possible without the opportunities afforded by these specialized manikins. Maintaining these manikins will ensure a longer useful life.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board approved the original contract in December 2019 for a total amount of \$158,000. This purchasing request is for spend authorization for an additional \$3,400, which is budgeted in the Health Sciences and Emergency Services departments' FY20 operating budget, as well as the 2017 CIP furniture, fixture, and equipment budget.

**MONITORING AND REPORTING TIMELINE**

The term of the contract is January 31, 2020 through August 31, 2020.

**RESOURCE PERSONNEL**

Toni Jenkins

SVP Campus Operations Officer

972-758-3804

## **INFORMATION REPORTS**

Statement of Net Position as of June 30, 2020

Summaries of Current Funds, Revenues, & Expenses as of June 30, 2020

Monthly Investment Report as of June 30, 2020

Quarterly Foundation Report as of May 31, 2020

AECOM Capital Improvement Program as of June 2020

AECOM Monthly Report as of June 2020

Collin College  
Statement of Net Position  
June 30

	2020	2019
<b>Assets</b>		
Current assets		
Cash and cash equivalents	\$ 557,995,700	\$ 237,304,353
Short term investments	87,050,705	205,199,289
Accounts receivable (net of allowance for bad debt)	9,890,328	10,469,069
Tax receivable (net of allowance for bad debt)	626,073	584,751
Inventories	19,660	5,944
Prepaid expenses	793,171	551,578
<b>Total current assets</b>	<b>656,375,637</b>	<b>454,114,984</b>
Noncurrent assets		
Long term investments	9,043,890	25,000,000
Capital assets, net		
Not subject to depreciation	385,430,450	168,752,374
Subject to depreciation	269,756,889	277,007,819
<b>Total noncurrent assets</b>	<b>664,231,229</b>	<b>470,760,193</b>
<b>Total assets</b>	<b>\$ 1,320,606,866</b>	<b>\$ 924,875,177</b>
<b>Deferred outflows related to pensions</b>	<b>\$ 17,383,822</b>	<b>\$ 7,977,836</b>
<b>Deferred outflows related to OPEB</b>	<b>\$ 44,757,743</b>	<b>\$ 977,187</b>
<b>Liabilities</b>		
Current liabilities		
Accounts payable	\$ 20,677,594	\$ 6,117,306
Accrued liabilities	5,966,680	3,838,924
Funds held for others	451,824	449,786
Unearned revenue	11,920,989	12,772,763
Accrued compensable absences payable	127,152	119,639
Bonds payable - current portion	12,435,000	6,970,000
OPEB liability - current portion	963,647	158,917
<b>Total current liabilities</b>	<b>52,542,885</b>	<b>30,427,335</b>
Noncurrent liabilities		
Accrued compensable absences payable	1,157,375	1,096,283
Pension liability	35,204,032	19,684,288
OPEB liability	64,546,843	31,160,303
Bonds payable	596,137,709	257,418,553
<b>Total noncurrent liabilities</b>	<b>697,045,960</b>	<b>309,359,427</b>
<b>Total liabilities</b>	<b>\$ 749,588,845</b>	<b>\$ 339,786,763</b>
<b>Deferred inflows related to pensions</b>	<b>\$ 3,335,757</b>	<b>\$ 7,845,059</b>
<b>Deferred inflows related to OPEB</b>	<b>\$ 25,356,761</b>	<b>\$ 6,924,831</b>
<b>Net position</b>		
Net investment in capital assets	\$ 416,612,102	\$ 368,120,699
Restricted for:		
Expendable		
Student aid/non-governmental grants and contracts	1,546,573	1,604,578
Reserve debt service	15,257,938	12,449,777
Unrestricted	171,050,455	197,098,493
<b>Total net position</b>	<b>\$ 604,467,068</b>	<b>\$ 579,273,547</b>

Collin County Community College District  
All Funds  
Revenues and Expenses  
For the Period Ending  
June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
<b>Unrestricted</b>						
State Appropriations-General Revenue	\$ 39,834,020	\$ 32,274,783	81.0 %	\$ 35,500,001	\$ 28,764,228	81.0 %
Tuition and Fees	48,788,991	48,380,743	99.2 %	46,479,146	45,723,315	98.4 %
Scholarship allowances	(7,700,000)	(6,416,667)	83.3 %	(5,500,000)	(4,583,333)	83.3 %
Taxes for Current Operations	118,601,066	117,095,925	98.7 %	109,470,284	108,037,709	98.7 %
Investment Income-Unrestricted Fund	4,070,000	2,693,878	66.2 %	2,585,000	4,372,310	169.1 %
Investment Income-Stabilization Fund	1,200,000	577,155	48.1 %	950,000	590,906	62.2 %
Investment Income-Building Fund	2,300,000	1,135,466	49.4 %	1,500,000	2,430,138	162.0 %
Miscellaneous - Unrestricted Fund	2,214,142	1,308,914	59.1 %	1,847,864	2,256,471	122.1 %
Auxiliary Fund	2,963,877	2,052,042	69.2 %	1,952,480	1,986,106	101.7 %
<b>Total Unrestricted</b>	<b>212,272,096</b>	<b>199,102,240</b>	<b>93.8 %</b>	<b>194,784,775</b>	<b>189,577,850</b>	<b>97.3 %</b>
<b>Restricted</b>						
Grants and Contracts	46,328,352	34,912,791	75.4 %	33,896,178	27,832,714	82.1 %
State Allocation-On-Behalf Benefits	8,641,239	7,389,030	85.5 %	7,834,106	6,698,841	85.5 %
Debt Service- General Obligation Bonds	4,896,142	3,527,663	72.0 %	7,038,351	7,339,424	104.3 %
<b>Total Restricted</b>	<b>59,865,733</b>	<b>45,829,484</b>	<b>76.6 %</b>	<b>48,768,635</b>	<b>41,870,978</b>	<b>85.9 %</b>
<b>Transfers</b>						
Transfer in - Unrestricted to Stabilization and Startup Fd	30,300,000	25,250,000	83.3 %	30,429,899	25,250,000	83.0 %
Transfer in - Unrestricted (SAFAC) to Athletics	220,000	181,438	82.5 %	220,000	164,825	74.9 %
Transfer in - Unrestricted to Grant Fund - Matching	158,971	133,020	83.7 %	119,882	82,843	69.1 %
Transfer in - Unrestricted to Debt Service Fund	15,803,626	13,146,722	83.2 %	10,477,050	8,725,237	83.3 %
Transfer in - Stabilization and Startup to Debt Srvc Fd	1,600,523	1,333,769	83.3 %	5,871,365	4,892,804	83.3 %
Transfer in - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	73,204,239	63.3 %	-	-	-
<b>Total Transfers</b>	<b>163,712,201</b>	<b>113,249,188</b>	<b>69.2 %</b>	<b>47,118,196</b>	<b>39,115,709</b>	<b>83.0 %</b>
<b>Total Revenues and Transfers</b>	<b>\$ 435,850,030</b>	<b>\$ 358,180,912</b>	<b>82.2 %</b>	<b>\$ 290,671,606</b>	<b>\$ 270,564,537</b>	<b>93.1 %</b>
<b>Expenses</b>						
<b>Unrestricted</b>						
Instruction	\$ 84,981,476	\$ 67,822,427	79.8 %	\$ 77,068,788	\$ 63,356,764	82.2 %
Public Service	56,413	30,854	54.7 %	53,360	40,108	75.2 %
Academic Support	23,563,748	13,941,670	59.2 %	15,503,744	11,480,730	74.1 %
Student Services	19,369,884	12,955,403	66.9 %	17,483,785	11,957,924	68.4 %
Institutional Support	51,820,201	32,767,285	63.2 %	54,095,645	26,439,959	48.9 %
Operation and Maintenance of Plant	18,886,526	11,868,285	62.8 %	16,931,815	11,231,285	66.3 %
Scholarship allowances	(7,700,000)	(6,416,667)	83.3 %	(5,500,000)	(4,583,333)	83.3 %
Auxiliary Enterprises	3,848,740	2,800,865	72.8 %	2,602,578	2,074,120	79.7 %
Reserve for Supplemental Requests - Unrestricted Fd	312,500	-	0.0 %	83,000	-	0.0 %
Reserve for Supplemental Requests - Aux Fd	61,664	-	0.0 %	-	-	-
Building Fund	5,306,483	3,987,351	75.1 %	7,584,713	-	0.0 %
<b>Total Unrestricted Expenses</b>	<b>200,507,635</b>	<b>139,757,473</b>	<b>69.7 %</b>	<b>185,907,428</b>	<b>121,997,555</b>	<b>65.6 %</b>
<b>Restricted</b>						
Grants and Contracts-Scholarships	49,501,059	35,152,641	71.0 %	36,056,491	27,543,035	76.4 %
Debt Service - General Obligation	23,522,732	10,551,265	44.9 %	20,519,336	8,575,375	41.8 %
State Allocation-On-Behalf Benefits	8,641,239	7,389,030	85.5 %	7,834,106	6,698,841	85.5 %
Limited Tax Series Bonds	235,429,298	157,155,598	66.8 %	145,462,594	108,459,341	74.6 %
<b>Total Restricted Expenses</b>	<b>317,094,328</b>	<b>210,248,533</b>	<b>66.3 %</b>	<b>209,872,527</b>	<b>151,276,592</b>	<b>72.1 %</b>
<b>Transfers</b>						
Transfer out - Unrestricted to Stabilization and Startup Fd	30,300,000	25,250,000	83.3 %	30,429,899	25,250,000	83.0 %
Transfer out - Unrestricted (SAFAC) to Athletics	220,000	181,438	82.5 %	220,000	164,825	74.9 %
Transfer out - Unrestricted to Grant Fund - Matching	158,971	133,020	83.7 %	119,882	82,843	69.1 %
Transfer out - Unrestricted to Debt Service Fund	15,803,626	13,146,722	83.2 %	10,477,050	8,725,237	83.3 %
Transfer out - Stabilization and Startup to Debt Service Fd	1,600,523	1,333,769	83.3 %	5,871,365	4,892,804	83.3 %
Transfer out - Bdg Fd to 2020 Limited Tax Series Bonds	115,629,081	73,204,239	63.3 %	-	-	-
<b>Total Transfers</b>	<b>163,712,201</b>	<b>113,249,188</b>	<b>69.2 %</b>	<b>47,118,196</b>	<b>39,115,709</b>	<b>83.0 %</b>
<b>Other Adjustments</b>						
Depreciation	12,354,681	10,255,448	83.0 %	9,456,453	7,846,311	83.0 %
Bond Principal-General Obligation Bonds	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
Capitalized Expenses-Operating/Aux/Restricted	(10,191,277)	(3,857,006)	37.8 %	(3,616,883)	(1,961,936)	54.2 %
Capitalized Expenses-Building Fund	(3,500,000)	(3,987,350)	113.9 %	(7,329,939)	-	0.0 %
Capitalized Expenses-Limited Tax Bond Series	(235,398,926)	(155,061,221)	65.9 %	(145,400,976)	(108,200,882)	74.4 %
<b>Total Other Expenses</b>	<b>(247,255,522)</b>	<b>(152,650,129)</b>	<b>61.7 %</b>	<b>(153,861,345)</b>	<b>(102,316,508)</b>	<b>66.5 %</b>
<b>Total Expenses, Transfers and Adjustments</b>	<b>434,058,642</b>	<b>310,605,065</b>	<b>71.6 %</b>	<b>289,036,806</b>	<b>210,073,348</b>	<b>72.7 %</b>
<b>Excess (Deficit) of Revenues Over Expenses</b>	<b>1,791,388</b>	<b>47,575,846</b>	<b>2655.8 %</b>	<b>1,634,800</b>	<b>60,491,189</b>	<b>3700.2 %</b>
<b>Total Expenses and Change to Net Position</b>	<b>\$ 435,850,030</b>	<b>\$ 358,180,912</b>	<b>82.2 %</b>	<b>\$ 290,671,606</b>	<b>\$ 270,564,537</b>	<b>93.1 %</b>

Collin County Community College District  
 Current Unrestricted Funds  
 Revenues and Expenses  
 For the Period Ending  
 June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues and Transfers In</b>						
State Appropriations	\$ 39,834,020	\$ 32,274,783	81.0 %	\$ 35,500,001	\$ 28,764,228	81.0 %
Tuition and Fees (net of discounts)	48,788,991	48,380,743	99.2 %	46,479,146	45,723,315	98.4 %
Scholarship Allowances	(7,700,000)	(6,416,667)	83.3 %	(5,500,000)	(4,583,333)	83.3 %
Taxes for Current Operations	118,601,066	117,095,925	98.7 %	109,470,284	108,037,709	98.7 %
Investment Income	4,070,000	2,693,878	66.2 %	2,585,000	4,372,310	169.1 %
Miscellaneous	2,214,142	1,308,914	59.1 %	1,847,864	2,256,471	122.1 %
<b>Total Revenues</b>	<b>\$ 205,808,219</b>	<b>\$ 195,337,577</b>	<b>94.9 %</b>	<b>\$ 190,382,295</b>	<b>\$ 184,570,700</b>	<b>96.9 %</b>
<b>Expenses</b>						
Instruction	\$ 83,702,485	\$ 67,099,402	80.2 %	\$ 77,068,788	\$ 63,356,764	82.2 %
Public Service	56,413	30,854	54.7 %	53,360	40,108	75.2 %
Academic Support	16,671,797	11,983,277	71.9 %	15,053,417	11,158,983	74.1 %
Student Services	18,795,435	12,673,085	67.4 %	17,483,785	11,957,924	68.4 %
Institutional Support	50,204,826	32,089,141	63.9 %	54,060,618	26,415,254	48.9 %
Plant Operations & Maintenance	18,018,152	11,644,682	64.6 %	16,931,815	11,231,285	66.3 %
Scholarship Allowances	(7,700,000)	(6,416,667)	83.3 %	(5,500,000)	(4,583,333)	83.3 %
<b>Total Unrestricted Expenses</b>	<b>179,749,108</b>	<b>129,103,775</b>	<b>71.8 %</b>	<b>175,151,783</b>	<b>119,576,985</b>	<b>68.3 %</b>
<b>Transfers</b>						
Non-Mandatory:						
Unrestricted to Stabilization and Startup	30,300,000	25,250,000	83.3 %	30,429,899	25,250,000	83.0 %
Unrestricted (SAFAC) to Athletics	220,000	181,438	82.5 %	220,000	164,825	74.9 %
Mandatory:						
Unrestricted to Grant Fund (Matching)	158,971	133,020	83.7 %	119,882	82,843	69.1 %
Unrestricted to Debt Service	15,803,626	13,146,722	83.2 %	10,477,050	8,725,237	83.3 %
<b>Total Transfers</b>	<b>46,482,597</b>	<b>38,711,180</b>	<b>83.3 %</b>	<b>41,246,831</b>	<b>34,222,905</b>	<b>83.0 %</b>
<b>Reserves</b>						
Reserves for Supplemental	312,500	-	0.0 %	83,000	-	0.0 %
<b>Total Reserves</b>	<b>312,500</b>	<b>-</b>	<b>0.0 %</b>	<b>83,000</b>	<b>-</b>	<b>0.0 %</b>
<b>Other Expenses and adjustments</b>						
Depreciation	12,354,681	10,255,448	83.0 %	9,456,453	7,846,311	83.0 %
Capitalized Expenses	(9,634,457)	(3,651,770)	37.9 %	(2,972,464)	(1,769,611)	59.5 %
<b>Total Other Expenses</b>	<b>2,720,224</b>	<b>6,603,678</b>	<b>242.8 %</b>	<b>6,483,989</b>	<b>6,076,700</b>	<b>93.7 %</b>
<b>Total Expenses, Transfers, and Reserves</b>	<b>229,264,429</b>	<b>174,418,632</b>	<b>76.1 %</b>	<b>222,965,603</b>	<b>159,876,589</b>	<b>71.7 %</b>
<b>Excess (Deficit) of Revenues Over Expenses</b>	<b>(23,456,210)</b>	<b>20,918,944</b>	<b>(89.2)%</b>	<b>(32,583,308)</b>	<b>24,694,111</b>	<b>(75.8)%</b>
<b>Total Expenses and Change to Net Position</b>	<b>\$ 205,808,219</b>	<b>\$ 195,337,577</b>	<b>94.9 %</b>	<b>\$ 190,382,295</b>	<b>\$ 184,570,700</b>	<b>96.9 %</b>

Collin County Community College District  
 Stabilization and Startup Fund  
 Revenues and Expenses  
 For the Period Ending  
 June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues and Transfers</b>						
Investment Income	\$ 1,200,000	\$ 577,155	48.1 %	\$ 950,000	\$ 590,906	62.2 %
Transfer In - from Unrestricted	30,300,000	25,250,000	83.3 %	30,429,899	25,250,000	83.0 %
<b>Total Revenues and Transfers</b>	<b>\$ 31,500,000</b>	<b>\$ 25,827,155</b>	<b>82.0 %</b>	<b>\$ 31,379,899</b>	<b>\$ 25,840,906</b>	<b>82.3 %</b>
<b>Expenses and Transfers</b>						
Instruction	\$ 1,278,991	\$ 723,025	56.5 %	\$ -	\$ -	-
Academic Support	6,891,951	1,958,393	28.4 %	450,327	321,746	71.4 %
Student Services	574,449	282,318	49.1 %	-	-	-
Institutional Support	1,615,375	678,144	42.0 %	35,027	24,704	70.5 %
Plant Operations & Maintenance	868,374	223,604	25.7 %	-	-	-
Transfer out - to Debt Service	1,600,523	1,333,769	83.3 %	5,871,365	4,892,804	83.3 %
<b>Total Expenses and Transfers</b>	<b>12,829,663</b>	<b>5,199,252</b>	<b>40.5 %</b>	<b>6,356,719</b>	<b>5,239,255</b>	<b>82.4 %</b>
<b>Excess (Deficit)Revenues over Expenses</b>	<b>18,670,337</b>	<b>20,627,903</b>	<b>110.5 %</b>	<b>25,023,180</b>	<b>20,601,652</b>	<b>82.3 %</b>
<b>Total Expenses and Change to Net Position</b>	<b>\$ 31,500,000</b>	<b>\$ 25,827,155</b>	<b>82.0 %</b>	<b>\$ 31,379,899</b>	<b>\$ 25,840,906</b>	<b>82.3 %</b>

Collin County Community College District  
 Auxiliary Funds  
 Revenues and Expenses  
 For the Period Ending  
 June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
Bookstore	\$ 925,000	\$ 744,543	80.5 %	\$ 840,000	\$ 801,238	95.4 %
Food Services/Vending	627,000	602,798	96.1 %	646,600	617,815	95.5 %
Catering Services	310,000	233,935	75.5 %	50,000	224,084	448.2 %
Facilities Rental	186,000	90,081	48.4 %	180,000	140,394	78.0 %
Print Shop	124,500	82,325	66.1 %	119,900	99,292	82.8 %
Miscellaneous	10,000	7,900	79.0 %	6,000	7,743	129.1 %
Athletics	4,000	2,693	67.3 %	4,500	2,245	49.9 %
Student Housing	665,422	194,124	29.2 %	-	-	-
Cell Tower	111,955	93,644	83.6 %	105,480	93,296	88.4 %
<b>Total</b>	<b>2,963,877</b>	<b>2,052,042</b>	<b>69.2 %</b>	<b>1,952,480</b>	<b>1,986,106</b>	<b>101.7 %</b>
<b>Transfers</b>						
Transfer in - Unrestricted (SAFAC) to Athletics	220,000	181,438	82.5 %	220,000	164,825	74.9 %
<b>Total Revenues and Transfers</b>	<b>\$ 3,183,877</b>	<b>\$ 2,233,480</b>	<b>70.1 %</b>	<b>\$ 2,172,480</b>	<b>\$ 2,150,931</b>	<b>99.0 %</b>
<b>Expenses</b>						
Auxiliary Services Administration	\$ 250,550	\$ 168,358	67.2 %	\$ 191,485	\$ 151,876	79.3 %
Food Services/Vending	1,028,861	852,352	82.8 %	1,021,962	871,269	85.3 %
Catering Services	282,618	238,446	84.4 %	259,976	123,976	47.7 %
Facilities Rental	160,703	126,560	78.8 %	211,040	70,056	33.2 %
Print Shop	131,782	79,526	60.3 %	147,235	95,713	65.0 %
Athletics	802,512	649,838	81.0 %	802,512	627,832	78.2 %
Student Housing	1,015,114	571,192	56.3 %	63,283	27,668	43.7 %
Scholarships	149,600	89,908	60.1 %	149,600	80,707	53.9 %
Refund Petition	27,000	24,685	91.4 %	25,000	25,023	100.1 %
Reserve for Supplemental - Auxiliary Fund	61,664	-	0.0 %	-	-	-
<b>Total Expenses</b>	<b>3,910,404</b>	<b>2,800,865</b>	<b>71.6 %</b>	<b>2,872,093</b>	<b>2,074,120</b>	<b>72.2 %</b>
<b>Other Adjustments</b>						
Capitalized expenses	(34,300)	(5,537)	16.1 %	(49,733)	-	0.0 %
<b>Total Expenses and Adjustments</b>	<b>3,876,104</b>	<b>2,795,328</b>	<b>72.1 %</b>	<b>2,822,360</b>	<b>2,074,120</b>	<b>73.5 %</b>
<b>Excess (Deficit) of Revenues Over Expenses</b>	<b>(692,227)</b>	<b>(561,848)</b>	<b>81.2 %</b>	<b>(649,880)</b>	<b>76,811</b>	<b>(11.8)%</b>
<b>Total Expenses and Change in Net Position</b>	<b>\$ 3,183,877</b>	<b>\$ 2,233,480</b>	<b>70.1 %</b>	<b>\$ 2,172,480</b>	<b>\$ 2,150,931</b>	<b>99.0 %</b>

Collin County Community College District  
 Building Fund  
 Revenues and Expenses  
 For the Period Ending  
 June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues and Transfers</b>						
Investment Income	\$ 2,300,000	\$ 1,135,466	49.4 %	\$ 1,500,000	\$ 2,180,097	145.3 %
Transfer in - Limited Tax Series Bonds	117,435,564	73,204,239	62.3 %	60,000,000	-	0.0 %
<b>Total Revenues and Transfers</b>	<u>\$ 119,735,564</u>	<u>\$ 74,339,706</u>	62.1 %	<u>\$ 61,500,000</u>	<u>\$ 2,430,138</u>	4.0 %
<b>Expenses and Transfers</b>						
Student Housing Expenses	\$ 5,306,483	\$ 3,987,351	75.1 %	\$ -	\$ -	-
Transfer out - Limited Tax Series Bonds	117,435,564	73,204,239	62.3 %	-	-	-
<b>Total Expenses and Transfers</b>	<u>122,742,047</u>	<u>77,191,590</u>	62.9 %	<u>-</u>	<u>-</u>	-
<b>Other Adjustments</b>						
Student Housing Expenses to be capitalized	(5,306,483)	(3,987,351)	75.1 %	-	-	-
<b>Total Expenses, Transfers and Adjustments</b>	<u>117,435,564</u>	<u>73,204,239</u>	62.3 %	<u>-</u>	<u>-</u>	-
<b>Excess (Deficit) Revenues over Expenses</b>	<u>2,300,000</u>	<u>1,135,466</u>	49.4 %	<u>61,500,000</u>	<u>2,430,138</u>	4.0 %
<b>Total Expenses and Change to Net Position</b>	<u>\$ 119,735,564</u>	<u>\$ 74,339,706</u>	62.1 %	<u>\$ 61,500,000</u>	<u>\$ 2,430,138</u>	4.0 %

Collin County Community College District  
 Restricted Fund  
 Revenues and Expenses  
 For the Period Ending  
 June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
Federal	\$ 39,954,823	\$ 31,002,312	77.6 %	\$ 28,052,499	\$ 24,160,220	86.1 %
State	12,534,416	9,021,169	72.0 %	11,427,327	8,242,864	72.1 %
Local/Private	2,480,352	2,278,339	91.9 %	2,424,881	2,128,471	87.8 %
<b>Total Restricted Revenues</b>	<u>54,969,591</u>	<u>42,301,821</u>	77.0 %	<u>41,904,707</u>	<u>34,531,555</u>	82.4 %
<b>Matching</b>	158,971	133,020	83.7 %	119,882	82,843	69.1 %
<b>Total Revenues and Matching</b>	<u>\$ 55,128,562</u>	<u>\$ 42,434,841</u>	77.0 %	<u>\$ 42,024,589</u>	<u>\$ 34,614,398</u>	82.4 %
<b>Expenses</b>						
Instruction	\$ 5,734,723	\$ 4,054,136	70.7 %	\$ 5,069,020	\$ 3,720,481	73.4 %
Public Service	795,824	452,833	56.9 %	586,870	295,885	50.4 %
Academic Support	4,761,681	1,518,752	31.9 %	2,956,453	1,586,119	53.6 %
Student Services	2,580,591	1,696,891	65.8 %	1,028,828	1,429,119	138.9 %
Institutional Support	1,746,205	2,124,593	121.7 %	9,418	1,950,718	20712.7 %
Scholarships and Fellowships	32,467,630	32,694,466	100.7 %	27,137,693	25,259,554	93.1 %
<b>Total Restricted Expenses</b>	<u>48,086,654</u>	<u>42,541,671</u>	88.5 %	<u>36,788,282</u>	<u>34,241,876</u>	93.1 %
<b>Other Expenses and Adjustments</b>						
Capitalized expenses	(522,520)	(199,699)	38.2 %	(594,686)	(192,325)	32.3 %
<b>Excess Revenue (Deficit) over Expenses</b>	<u>7,564,428</u>	<u>92,869</u>	1.2 %	<u>5,830,993</u>	<u>564,847</u>	9.7 %
<b>Total Expenses and Change to Net Position</b>	<u>\$ 55,651,082</u>	<u>\$ 42,634,540</u>	76.6 %	<u>\$ 42,619,275</u>	<u>\$ 34,806,723</u>	81.7 %

Collin County Community College District  
Debt Service  
Revenues and Expenses  
For the Period Ending  
June 30

	2020 (83% Elapsed)			2019 (83% Elapsed)		
	FY 2020 Budget	YTD Actuals	Percent Budget	FY 2019 Budget	YTD Actuals	Percent Budget
<b>Revenues</b>						
Ad Valorem Taxes	\$ 3,196,142	\$ 3,141,560	98.3 %	\$ 4,238,351	\$ 4,188,987	98.8 %
Investment Income	1,700,000	386,103	22.7 %	2,800,000	3,150,436	112.5 %
Transfer In - Unrestricted to DS* Fund	15,803,626	13,146,722	83.2 %	10,477,050	8,725,237	83.3 %
Transfer In - Stabilization & Start Up to DS*	1,600,523	1,333,769	83.3 %	5,871,365	4,892,804	83.3 %
<b>Total Revenue</b>	<u>22,300,291</u>	<u>18,008,154</u>	80.8 %	<u>23,386,766</u>	<u>20,957,465</u>	89.6 %
<b>Expenses</b>						
Bond Principal-Series 2010	\$ 2,635,000	\$ -	0.0 %	\$ 2,530,000	\$ -	0.0 %
Bond Interest-Series 2010	441,675	368,063	83.3 %	542,875	452,396	83.3 %
Bond Principal-Series 2018	7,885,000	-	0.0 %	4,440,000	-	0.0 %
Bond Interest-Series 2018	9,561,057	10,183,202	106.5 %	13,006,461	8,122,979	62.5 %
<b>Total Expenses</b>	<u>20,522,732</u>	<u>10,551,265</u>	51.4 %	<u>20,519,336</u>	<u>8,575,375</u>	41.8 %
Add back: Principal payment	(10,520,000)	-	0.0 %	(6,970,000)	-	0.0 %
<b>Excess (Deficit)Revenues over Expenses</b>	<u>12,297,559</u>	<u>7,456,889</u>	60.6 %	<u>9,837,430</u>	<u>12,382,090</u>	125.9 %
<b>Total Expenses and Change to Net Position</b>	<u>\$ 22,300,291</u>	<u>\$ 18,008,154</u>	80.8 %	<u>\$ 23,386,766</u>	<u>\$ 20,957,465</u>	89.6 %

\*DS=Debt Service



**Monthly Investment Report**  
**June 30, 2020**

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

# Re-Open, Re-Close, Repeat

Rising virus cases and risk aversion go together. The broad resurgence of Covid-19 cases, as governments and businesses attempt to reopen and regain some normalcy, is a constant threat to the economy and the all-important consumer spending which drives it. But the government and businesses have to keep trying to re-open. Unfortunately, when the re-open was attempted in June, a major resurgence of the virus occurred and every such reversal tends to threaten the longevity of the ultimate rebound.

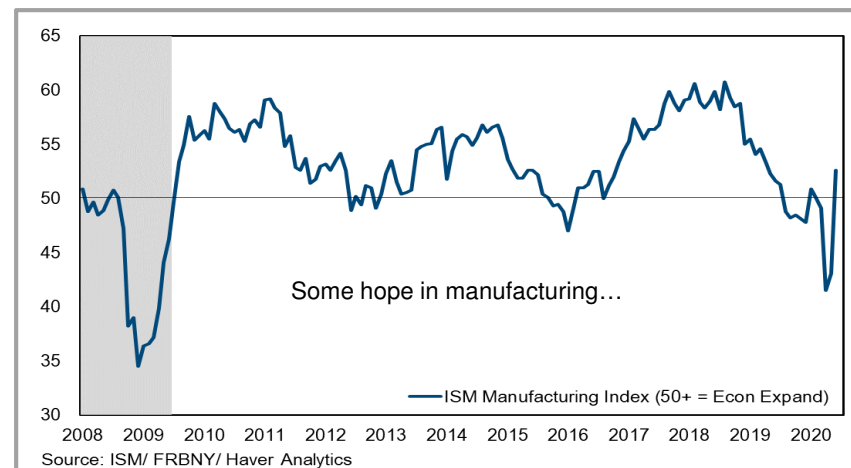
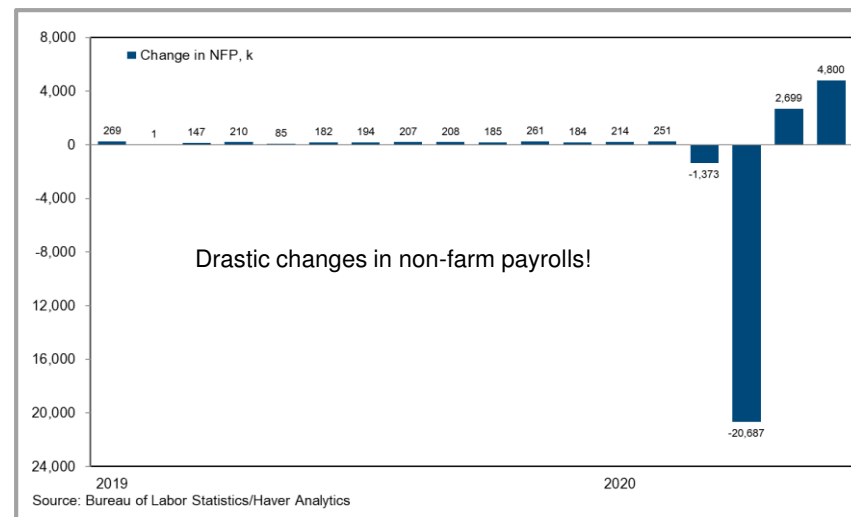
The debate on the V recovery has subtly changed to the depth of a U shape. It is clear that the overall recovery will be bumpier and more complex than anticipated. Before the strong resurgence of Covid-19 cases in June, we temporarily saw a major resurgence in the economy that would seem to indicate that it will be possible to get things moving again once somewhat normalized.

The hope of re-opening brought personal spending back by a record 8.2% after a disastrous decline in April. It was a mirrored comparison to income, which rose in April and declined in May. It appears when consumers get money they spend it! Retail spending hit a record 17.7% increase in May before its backtracking in June. This is a cycle that will probably repeat itself in future months.

Manufacturing made surprising gains as did housing permits and starts. It is retail and service industries which continue to falter.

Obviously payrolls have been the hardest hit, but in June the economy did add 4.8 million jobs – the largest gain on record and the unemployment rate dropped to 11.1% (from 15%). Even more important the underemployment number dropped from 21.2% to 18%. Job separation continues to stay high, but it was offset with an inflow of jobs re-added with the re-opening. The slow rate of re-openings, or a major resurgence of the virus, will raise the risk of a slower job growth for the rest of 2020.

Meanwhile, Congress continues to CARE(S) with stimulus programs for small business and households and that is expected to continue as we begin to approach WWII levels.



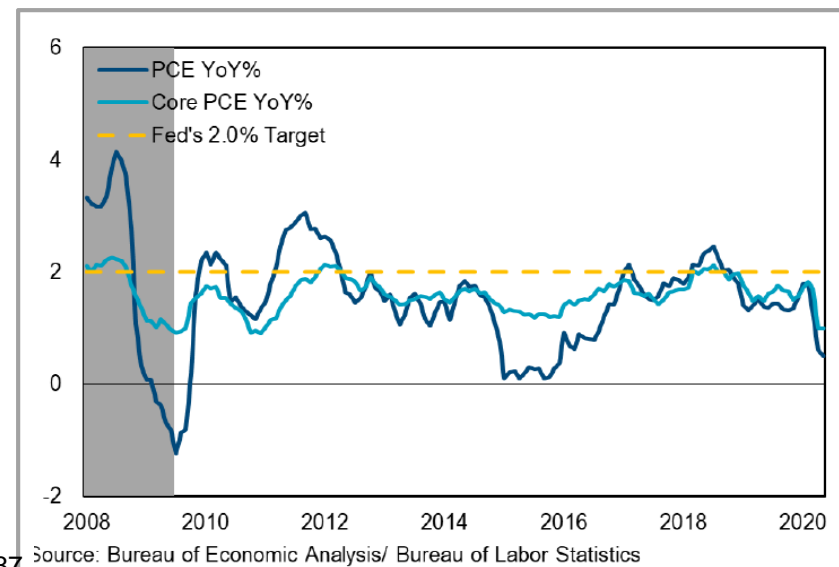
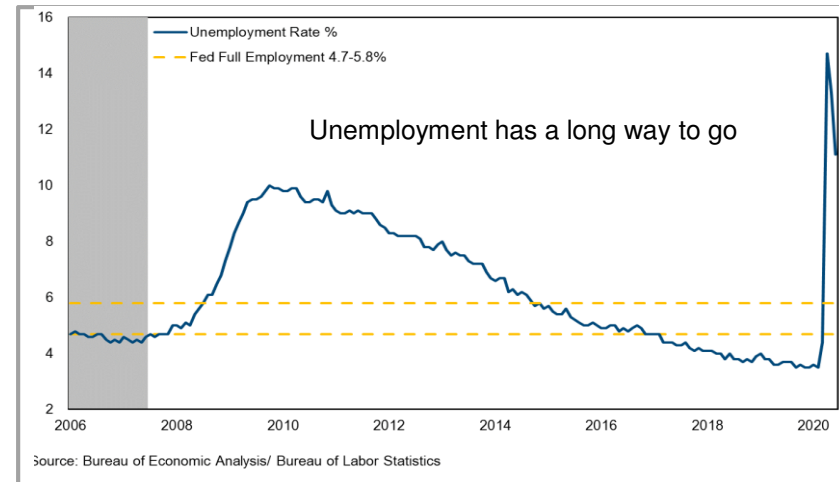
# Monetary and Fiscal Efforts

Along with Congress' support efforts, the Fed's FOMC is taking unprecedented actions to combat the impact of the virus. Despite the fact that market liquidity has improved, they have rolled out more programs to support business and move funds into the economy. St. Louis Fed President Bullard has been speaking a lot about the possible wave of bankruptcies, which would then feed into a wider financial crisis. The extreme support for business and government does raise the question of an asset bubble as a possible side effect from the measures. The Fed is trying to prevent a replay of the financial crisis (and conditions in March) when traders wouldn't buy at any price, but appear to be buying everything in sight.

The Fed's PMCCF (Primary Market Corporate Credit Facility), rolled out in June, has again raised these questions as the Fed is trying to provide a backstop for corporate debt to eligible issuers. The Fed will now buy whole corporate issues and up to 25% of bonds in syndicate. The program is designed to minimize disruptions, which have been felt by even highly rated companies that need liquidity in order to pay off maturing debt and sustain themselves, until economic conditions normalize. Their *Secondary Market* support will also buy individual bonds and ETFs in the secondary market.

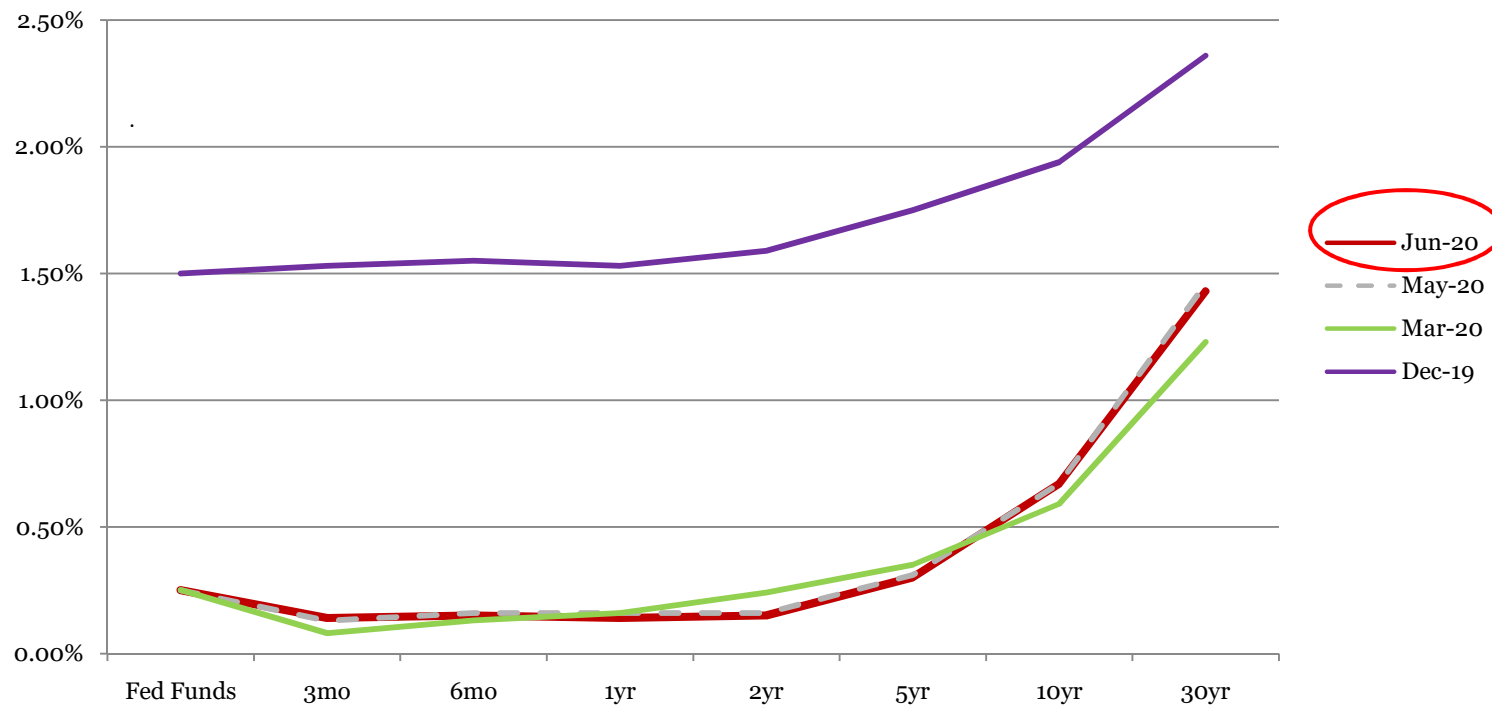
Obviously, the Fed is pushing to keep liquidity in all markets. (Even China is officially calling for a strong market!) The same type of support was rolled out earlier for local and state governments. The Fed wants to keep interest rates low, though on record, and not take the overnight rates negative, it does appear to want the whole curve as flat as possible to sustain make borrowing. These purchases and the lower rates may be one of the factors driving investors into the stock market and driving a healthy bullish move. Investors are driven to find any yield.

These purchases have inevitably led to the topic of YCT (Yield Curve Targets), a topic which has been raised at the FOMC. The controversial process has been proven to control governmental rates (such as after WWI) and even pass that impact through to corporate rates. But without a clear and proven exit strategy, it appears to be a scary *QE Forever* type approach, which could compromise normal market movements and normal debt management operations and goals. It is a trend worth watching.



# Is Flatter Better?

- Fed actions and market fears around the world have caused Treasury and agency rates to remain at the lower (dismal) levels seen for the last three months.
- Fear increases the demand for safe havens and the safest are the U.S. Treasury and the USD dollar. The purchasing of short-term securities to wait out the virus has driven prices up and rates down. Without any change in outlook, this will not change with the resurgence or perhaps even the waning of the virus.
- The market remains slightly optimistic as seen in the longer end of the curve (higher rates), but the curve is very flat out to the two year.
- Expect rates to stay low for possibly throughout 2020 as the globe fights – and destroys – this virus. Since it may last a long while, the value beyond the two year is worth considering. The IMF has essentially downgraded the world and expects only a negative 4.9% growth rate in 2020 – although they do call for a 5.4% growth in 2021 at this point



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End of Month Rates - Full Yield Curve – Fed Funds to 30yr

*Collin County Community College District*  
 Monthly Investment Report  
 June 1, 2020 – June 30, 2020

**Portfolio Summary Management Report**

<b><u>Portfolio as of 05/31/20:</u></b>		<b><u>Portfolio as of 06/30/20:</u></b>	
Beginning Book Value	\$ 694,652,746	Ending Book Value	\$ 662,709,492
Beginning Market Value	\$ 694,684,732	Ending Market Value	\$ 662,813,472
		Unrealized Gain/Loss	\$ 103,980
WAM at Beginning Period Date <sup>1</sup>	42 days	WAM at Ending Period Date <sup>1</sup>	40 days
<i>(Decrease in market value is due to seasonal cash outflows)</i>		Change in Market Value <sup>2</sup>	\$ (31,871,260)
<b>Average Yield to Maturity for period</b>		<b>0.365%</b>	
<b>Average Yield 3 Month Treasury Bill for period</b>		<b>0.160%</b>	

*Julie Bradley*

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Julie Bradley, Associate V.P. - Controller  
 Collin County Community College District

*Barbara Johnston*

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Barbara Johnston, Associate V.P.  
 Collin County Community College District

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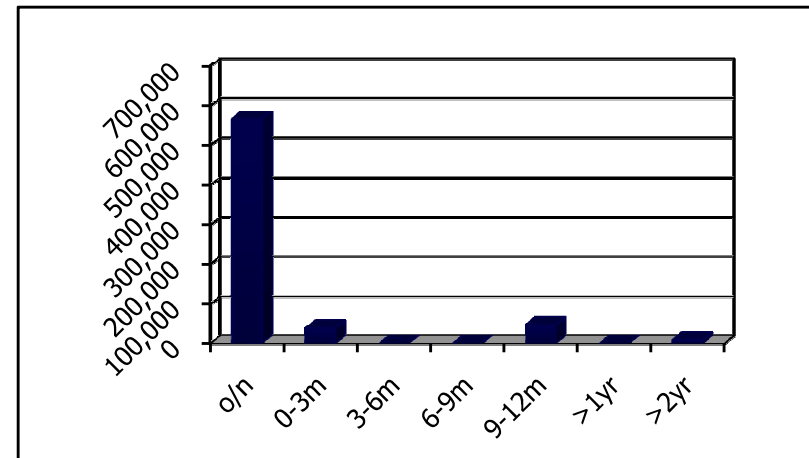
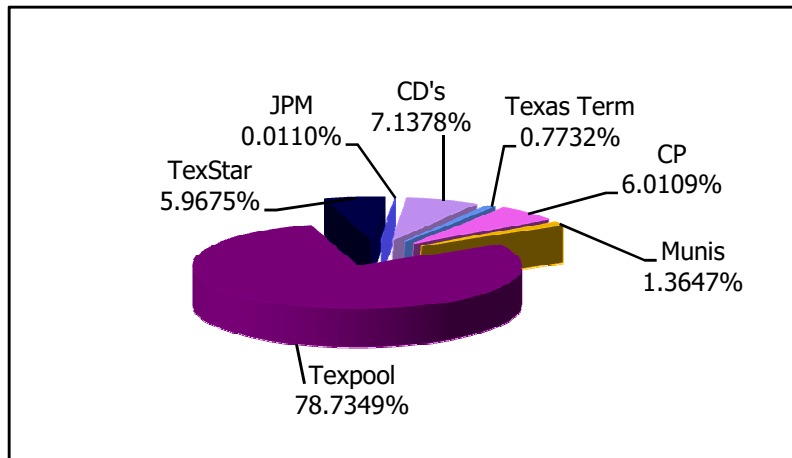
<sup>1</sup> WAM – weighted average maturity

<sup>2</sup> “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the District’s funds from month to month. *Patterson & Associates* has assisted in the preparation of this consolidated investment report, with additional input provided by CCCCDCD.

# Your Portfolio

As of June 30, 2020

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. They do reflect our expectation of continuing low rates but also our attempts to use all authorized maturities to capture yield available. As Fed actions are introduced some normalcy will return as different market sectors respond. This is what we are watching for and acting on.
- The non-cash portion of your portfolio is yielding 1.24%.





**Collin Co Comm College Dist.  
Portfolio Management  
Portfolio Summary  
June 30, 2020**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>
Commercial Paper Disc. -Amortizing	40,000,000.00	39,835,208.34	39,835,208.34	6.01	170	74	1.932
Municipal Bonds	8,865,000.00	9,147,869.85	9,043,889.83	1.36	900	828	1.474
TexStar	39,546,862.31	39,546,862.31	39,546,862.31	5.97	1	1	0.197
Texpool	521,783,326.87	521,783,326.87	521,783,326.87	78.73	1	1	0.217
JPMorgan Chase	72,512.32	72,512.32	72,512.32	0.01	1	1	0.000
CD's - Interest Monthly/Quarterly	47,303,211.89	47,303,211.89	47,303,211.89	7.14	365	323	0.620
Texas Term	5,124,480.51	5,124,480.51	5,124,480.51	0.77	1	1	0.240
<b>Investments</b>	<b>662,695,393.90</b>	<b>662,813,472.09</b>	<b>662,709,492.07</b>	<b>100.00%</b>	<b>49</b>	<b>40</b>	<b>0.365</b>

<b>Cash and Accrued Interest</b>						
Accrued Interest at Purchase		45,061.79	45,061.79			
Subtotal		45,061.79	45,061.79			
<b>Total Cash and Investments</b>	<b>662,695,393.90</b>	<b>662,858,533.88</b>	<b>662,754,553.86</b>		<b>49</b>	<b>40</b>

<b>Total Earnings</b>	<b>June 30 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	201,899.19	4,958,844.32



**Collin Co Comm College Dist.**  
**Summary by Type**  
**June 30, 2020**  
**Grouped by Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Building</b>						
Texpool	1	90,570,929.71	90,570,929.71	13.67	0.216	1
TexStar	1	28,237,740.66	28,237,740.66	4.26	0.197	1
<b>Subtotal</b>	<b>2</b>	<b>118,808,670.37</b>	<b>118,808,670.37</b>	<b>17.93</b>	<b>0.212</b>	<b>1</b>
<b>Fund: 2018 Bond Series</b>						
Texpool	1	0.00	0.00	0.00	0.000	0
<b>Subtotal</b>	<b>1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.000</b>	<b>0</b>
<b>Fund: 2020 Bond Series</b>						
Texpool	1	253,251,934.96	253,251,934.96	38.21	0.217	1
<b>Subtotal</b>	<b>1</b>	<b>253,251,934.96</b>	<b>253,251,934.96</b>	<b>38.21</b>	<b>0.217</b>	<b>1</b>
<b>Fund: Debt Service</b>						
Texas Term	1	20.50	20.50	0.00	0.000	1
Texpool	1	19,888,314.80	19,888,314.80	3.00	0.216	1
<b>Subtotal</b>	<b>2</b>	<b>19,888,335.30</b>	<b>19,888,335.30</b>	<b>3.00</b>	<b>0.216</b>	<b>1</b>
<b>Fund: Operating</b>						
Commercial Paper Disc. -Amortizing	4	40,000,000.00	39,835,208.34	6.01	1.932	74
Municipal Bonds	2	8,865,000.00	9,043,889.83	1.36	1.474	828
CD's - Interest Monthly/Quarterly	1	47,303,211.89	47,303,211.89	7.14	0.620	323
JPMorgan Chase	1	72,512.32	72,512.32	0.01	0.000	1
Texas Term	1	5,124,460.01	5,124,460.01	0.77	0.240	1
Texpool	1	88,046,021.78	88,046,021.78	13.29	0.217	1
TexStar	1	11,309,121.65	11,309,121.65	1.71	0.197	1
<b>Subtotal</b>	<b>11</b>	<b>200,720,327.65</b>	<b>200,734,425.82</b>	<b>30.29</b>	<b>0.708</b>	<b>129</b>
<b>Fund: Stabilization</b>						
Texpool	1	70,026,125.62	70,026,125.62	10.57	0.217	1
<b>Subtotal</b>	<b>1</b>	<b>70,026,125.62</b>	<b>70,026,125.62</b>	<b>10.57</b>	<b>0.217</b>	<b>1</b>

<b>Total and Average</b>	<b>18</b>	<b>662,695,393.90</b>	<b>662,709,492.07</b>	<b>100.00</b>	<b>0.365</b>	<b>40</b>
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**Collin Co Comm College Dist.  
Fund BLDG - Building  
Investments by Fund  
June 30, 2020**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>TexStar</b>										
2450	10007	TexStar	02/01/2016	28,237,740.66	28,237,740.66	28,237,740.66	0.197	0.194	0.197	1
<b>Subtotal and Average</b>				<b>28,237,740.66</b>	<b>28,237,740.66</b>	<b>28,237,740.66</b>		<b>0.195</b>	<b>0.197</b>	<b>1</b>
<b>Texpool</b>										
700001	10009	Texpool	02/01/2016	90,570,929.71	90,570,929.71	90,570,929.71	0.217	0.213	0.216	1
<b>Subtotal and Average</b>				<b>90,570,929.71</b>	<b>90,570,929.71</b>	<b>90,570,929.71</b>		<b>0.214</b>	<b>0.217</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>118,808,670.37</b>	<b>118,808,670.37</b>	<b>118,808,670.37</b>		<b>0.209</b>	<b>0.212</b>	<b>1</b>

**Fund BOND18 - 2018 Bond Series  
Investments by Fund  
June 30, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700006	10067	Texpool	04/12/2018	0.00	0.00	0.00				1
<b>Subtotal and Average</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.000</b>	<b>0.000</b>	<b>0</b>
<b>Total Investments and Average</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.000</b>	<b>0.000</b>	<b>0</b>

**Fund BOND20 - 2020 Bond Series  
Investments by Fund  
June 30, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700006A	10164	Texpool	04/29/2020	253,251,934.96	253,251,934.96	253,251,934.96	0.217	0.213	0.216	1
<b>Subtotal and Average</b>				<b>253,251,934.96</b>	<b>253,251,934.96</b>	<b>253,251,934.96</b>	<b>0.214</b>	<b>0.217</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>253,251,934.96</b>	<b>253,251,934.96</b>	<b>253,251,934.96</b>	<b>0.214</b>	<b>0.217</b>		<b>1</b>

**Fund DS - Debt Service  
Investments by Fund  
June 30, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700004	10010	Texpool	02/01/2016	19,888,314.80	19,888,314.80	19,888,314.80	0.217	0.213	0.216	1
<b>Subtotal and Average</b>				<b>19,888,314.80</b>	<b>19,888,314.80</b>	<b>19,888,314.80</b>		<b>0.214</b>	<b>0.216</b>	<b>1</b>
<b>Texas Term</b>										
1291-01	10141	TexasDAILY	02/04/2019	20.50	20.50	20.50				1
<b>Subtotal and Average</b>				<b>20.50</b>	<b>20.50</b>	<b>20.50</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>19,888,335.30</b>	<b>19,888,335.30</b>	<b>19,888,335.30</b>		<b>0.214</b>	<b>0.216</b>	<b>1</b>

**Fund OPER - Operating  
Investments by Fund  
June 30, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Commercial Paper Disc. -Amortizing</b>											
03785DHE9	10159	Apple Inc CP	03/26/2020	9,987,166.67	10,000,000.00	9,987,166.67	1.054	1.068	08/14/2020	44	
16677JJV9	10161	Chevron Corp CP	04/02/2020	9,943,750.00	10,000,000.00	9,943,750.00	2.275	2.307	09/29/2020	90	
19121AJJ1	10158	Coca Cola CP	03/24/2020	9,955,013.89	10,000,000.00	9,955,013.89	2.070	2.099	09/18/2020	79	
71344TJN3	10160	Pepsico CP	03/26/2020	9,949,277.78	10,000,000.00	9,949,277.78	2.224	2.255	09/22/2020	83	
<b>Subtotal and Average</b>				<b>39,835,208.34</b>	<b>40,000,000.00</b>	<b>39,835,208.34</b>	<b>1.906</b>	<b>1.932</b>		<b>73</b>	
<b>Municipal Bonds</b>											
20772J3G5	10162	State of Connecticut	04/20/2020	5,933,152.00	5,865,000.00	5,999,249.85	2.020	1.440	1.460	08/15/2022	775
20772KAE9	10163	State of Connecticut	04/20/2020	3,110,737.83	3,000,000.00	3,148,620.00	2.990	1.479	1.500	01/15/2023	928
<b>Subtotal and Average</b>				<b>9,043,889.83</b>	<b>8,865,000.00</b>	<b>9,147,869.85</b>	<b>1.454</b>	<b>1.474</b>		<b>827</b>	
<b>TexStar</b>											
5450	10008	TexStar	02/01/2016	11,309,121.65	11,309,121.65	11,309,121.65	0.197	0.194	0.197		1
<b>Subtotal and Average</b>				<b>11,309,121.65</b>	<b>11,309,121.65</b>	<b>11,309,121.65</b>	<b>0.195</b>	<b>0.197</b>		<b>1</b>	
<b>Texpool</b>											
700003	10011	Texpool	02/01/2016	88,046,021.78	88,046,021.78	88,046,021.78	0.217	0.213	0.216		1
<b>Subtotal and Average</b>				<b>88,046,021.78</b>	<b>88,046,021.78</b>	<b>88,046,021.78</b>	<b>0.214</b>	<b>0.217</b>		<b>1</b>	
<b>JPMorgan Chase</b>											
7828	10012	JPMorgan Chase Commercial Chkg	02/01/2016	72,512.32	72,512.32	72,512.32					1
<b>Subtotal and Average</b>				<b>72,512.32</b>	<b>72,512.32</b>	<b>72,512.32</b>	<b>0.000</b>	<b>0.000</b>		<b>1</b>	
<b>CD's - Interest Monthly/Quarterly</b>											
172128542A	10165	East West Bank	05/20/2020	47,303,211.89	47,303,211.89	47,303,211.89	0.620	0.611	0.620	05/20/2021	323
<b>Subtotal and Average</b>				<b>47,303,211.89</b>	<b>47,303,211.89</b>	<b>47,303,211.89</b>	<b>0.612</b>	<b>0.620</b>		<b>323</b>	
<b>Texas Term</b>											
1291-00	10142	TexasDAILY	02/06/2019	5,124,460.01	5,124,460.01	5,124,460.01	0.240	0.236	0.240		1
<b>Subtotal and Average</b>				<b>5,124,460.01</b>	<b>5,124,460.01</b>	<b>5,124,460.01</b>	<b>0.237</b>	<b>0.240</b>		<b>1</b>	
<b>Total Investments and Average</b>				<b>200,734,425.82</b>	<b>200,720,327.65</b>	<b>200,838,405.84</b>	<b>0.698</b>	<b>0.708</b>		<b>128</b>	

**Fund STABL - Stabilization  
Investments by Fund  
June 30, 2020**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool</b>										
700005	10050	Texpool	01/24/2018	70,026,125.62	70,026,125.62	70,026,125.62	0.217	0.213	0.216	1
<b>Subtotal and Average</b>				<b>70,026,125.62</b>	<b>70,026,125.62</b>	<b>70,026,125.62</b>		<b>0.214</b>	<b>0.217</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>70,026,125.62</b>	<b>70,026,125.62</b>	<b>70,026,125.62</b>		<b>0.214</b>	<b>0.217</b>	<b>1</b>



**Collin Co Comm College Dist.  
Cash Reconciliation Report  
For the Period June 1, 2020 - June 30, 2020  
Grouped by Fund**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Operating</b>											
06/30/2020	10165	OPER	Interest	172128542A	47,269,476.94	EWB 47.3M 0.62% Mat. 05/20/2021	05/20/2021	0.00	24,098.85	0.00	24,098.85
06/30/2020	10165	OPER	Interest	172128542A	47,269,476.94	EWB 47.3M 0.62% Mat. 05/20/2021	05/20/2021	-24,098.85	0.00	0.00	-24,098.85
<b>Subtotal</b>								<b>-24,098.85</b>	<b>24,098.85</b>	<b>0.00</b>	<b>0.00</b>
<b>Total</b>								<b>-24,098.85</b>	<b>24,098.85</b>	<b>0.00</b>	<b>0.00</b>



**Collin Co Comm College Dist.**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**June 1, 2020 - June 30, 2020**  
**Yield on Average Book Value**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Building</b>												
2450	10007	BLDG	RRP	28,237,740.66	28,233,159.63	28,233,312.33		0.197	0.197	4,581.03	0.00	4,581.03
700001	10009	BLDG	RR2	90,570,929.71	90,554,819.80	90,555,356.80		0.217	0.216	16,109.91	0.00	16,109.91
			<b>Subtotal</b>	<b>118,808,670.37</b>	<b>118,787,979.43</b>	<b>118,788,669.13</b>			<b>0.212</b>	<b>20,690.94</b>	<b>0.00</b>	<b>20,690.94</b>
<b>Fund: 2020 Bond Series</b>												
700006A	10164	BOND20	RR2	253,251,934.96	253,284,843.65	253,216,184.71		0.217	0.216	45,047.44	0.00	45,047.44
			<b>Subtotal</b>	<b>253,251,934.96</b>	<b>253,284,843.65</b>	<b>253,216,184.71</b>			<b>0.216</b>	<b>45,047.44</b>	<b>0.00</b>	<b>45,047.44</b>
<b>Fund: Debt Service</b>												
700004	10010	DS	RR2	19,888,314.80	18,342,842.24	18,862,031.36		0.217	0.216	3,353.92	0.00	3,353.92
1291-01	10141	DS	RR5	20.50	20.50	20.50				0.00	0.00	0.00
			<b>Subtotal</b>	<b>19,888,335.30</b>	<b>18,342,862.74</b>	<b>18,862,051.86</b>			<b>0.216</b>	<b>3,353.92</b>	<b>0.00</b>	<b>3,353.92</b>
<b>Fund: Operating</b>												
5450	10008	OPER	RRP	11,309,121.65	11,307,286.98	11,307,348.14		0.197	0.197	1,834.67	0.00	1,834.67
700003	10011	OPER	RR2	88,046,021.78	124,030,134.73	111,081,891.48		0.217	0.217	19,775.50	0.00	19,775.50
7828	10012	OPER	RR3	72,512.32	52,215.07	52,891.65				0.00	0.00	0.00
172128542A	10165	OPER	RR4	47,303,211.89	47,279,113.04	47,279,916.34	05/20/2021	0.620	0.620	24,098.85	0.00	24,098.85
1291-00	10142	OPER	RR5	5,124,460.01	5,123,470.81	5,123,503.78		0.240	0.235	989.20	0.00	989.20
19121AJJ1	10158	OPER	ACP	10,000,000.00	9,937,930.56	9,946,756.95	09/18/2020		2.090	0.00	17,083.33	17,083.33
03785DHE9	10159	OPER	ACP	10,000,000.00	9,978,416.67	9,982,937.50	08/14/2020		1.066	0.00	8,750.00	8,750.00
71344TJN3	10160	OPER	ACP	10,000,000.00	9,930,944.44	9,940,416.67	09/22/2020		2.244	0.00	18,333.34	18,333.34
16677JJV9	10161	OPER	ACP	10,000,000.00	9,925,000.00	9,934,687.50	09/29/2020		2.296	0.00	18,750.00	18,750.00
20772KAE9	10163	OPER	MC1	3,000,000.00	3,114,372.55	3,112,494.61	01/15/2023	2.990	1.501	7,475.00	-3,634.72	3,840.28
20772J3G5	10162	OPER	MC1	5,865,000.00	5,935,828.13	5,934,445.46	08/15/2022	2.020	1.475	9,872.75	-2,676.13	7,196.62
			<b>Subtotal</b>	<b>200,720,327.65</b>	<b>236,614,712.98</b>	<b>223,697,290.06</b>			<b>0.656</b>	<b>64,045.97</b>	<b>56,605.82</b>	<b>120,651.79</b>
<b>Fund: Stabilization</b>												
700005	10050	STABL	RR2	70,026,125.62	67,622,347.44	68,340,239.53		0.217	0.216	12,155.10	0.00	12,155.10
			<b>Subtotal</b>	<b>70,026,125.62</b>	<b>67,622,347.44</b>	<b>68,340,239.53</b>			<b>0.216</b>	<b>12,155.10</b>	<b>0.00</b>	<b>12,155.10</b>

Collin Co Comm College Dist.

Interest Earnings

June 1, 2020 - June 30, 2020

Adjusted Interest Earnings

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Total	662,695,393.90	694,652,746.24	682,904,435.30			0.360	145,293.37	56,605.82	201,899.19



**Collin Co Comm College Dist.**  
**Amortization Schedule**  
**June 1, 2020 - June 30, 2020**  
**Sorted By Fund - Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 06/01/2020	Amount Amortized This Period	Amt Amortized Through 06/30/2020	Amount Unamortized Through 06/30/2020
<b>Operating</b>										
10159 Apple Inc CP	OPER	08/14/2020	10,000,000.00	9,958,875.00	-41,125.00	9,987,166.67	19,541.67 -21,583.33	8,750.00	28,291.67	-12,833.33
10161 Chevron Corp CP	OPER	09/29/2020	10,000,000.00	9,887,500.00	-112,500.00	9,943,750.00	37,500.00 -75,000.00	18,750.00	56,250.00	-56,250.00
10158 Coca Cola CP	OPER	09/18/2020	10,000,000.00	9,898,638.89	-101,361.11	9,955,013.89	39,291.67 -62,069.44	17,083.33	56,375.00	-44,986.11
10162 State of Connecticut	OPER	08/15/2022	5,865,000.00 2.020	5,939,485.50	74,485.50	5,933,152.00	-3,657.37 70,828.13	-2,676.13	-6,333.50	68,152.00
10163 State of Connecticut	OPER	01/15/2023	3,000,000.00 2.990	3,119,340.00	119,340.00	3,110,737.83	-4,967.45 114,372.55	-3,634.72	-8,602.17	110,737.83
10160 Pepsico CP	OPER	09/22/2020	10,000,000.00	9,890,000.00	-110,000.00	9,949,277.78	40,944.44 -69,055.56	18,333.34	59,277.78	-50,722.22
<b>Subtotal</b>				<b>48,693,839.39</b>	<b>-171,160.61</b>	<b>48,879,098.17</b>	<b>128,652.96</b> <b>-42,507.65</b>	<b>56,605.82</b>	<b>185,258.78</b>	<b>14,098.17</b>
<b>Total</b>				<b>48,693,839.39</b>	<b>-171,160.61</b>	<b>48,879,098.17</b>	<b>128,652.96</b> <b>-42,507.65</b>	<b>56,605.82</b>	<b>185,258.78</b>	<b>14,098.17</b>



**Collin Co Comm College Dist.  
Projected Cashflow Report  
Sorted by Monthly  
For the Period July 1, 2020 - January 31, 2021**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>July 2020</b>										
07/15/2020	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
<b>Total for July 2020</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,850.00</b>	<b>44,850.00</b>
<b>August 2020</b>										
08/14/2020	10159	OPER	03785DHE9	Maturity	Apple Inc CP	10,000,000.00	9,958,875.00	10,000,000.00	0.00	10,000,000.00
08/15/2020	10162	OPER	20772J3G5	Interest	State of Connecticut	0.00	0.00	0.00	59,236.50	59,236.50
<b>Total for August 2020</b>						<b>10,000,000.00</b>	<b>9,958,875.00</b>	<b>10,000,000.00</b>	<b>59,236.50</b>	<b>10,059,236.50</b>
<b>September 2020</b>										
09/18/2020	10158	OPER	19121AJJ1	Maturity	Coca Cola CP	10,000,000.00	9,898,638.89	10,000,000.00	0.00	10,000,000.00
09/22/2020	10160	OPER	71344TJN3	Maturity	Pepsico CP	10,000,000.00	9,890,000.00	10,000,000.00	0.00	10,000,000.00
09/29/2020	10161	OPER	16677JJV9	Maturity	Chevron Corp CP	10,000,000.00	9,887,500.00	10,000,000.00	0.00	10,000,000.00
<b>Total for September 2020</b>						<b>30,000,000.00</b>	<b>29,676,138.89</b>	<b>30,000,000.00</b>	<b>0.00</b>	<b>30,000,000.00</b>
<b>January 2021</b>										
01/15/2021	10163	OPER	20772KAE9	Interest	State of Connecticut	0.00	0.00	0.00	44,850.00	44,850.00
<b>Total for January 2021</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,850.00</b>	<b>44,850.00</b>
<b>GRAND TOTALS:</b>						<b>40,000,000.00</b>	<b>39,635,013.89</b>	<b>40,000,000.00</b>	<b>148,936.50</b>	<b>40,148,936.50</b>

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
SUMMARY OF FOUNDATION PAYMENTS TO DISTRICT  
AS OF MAY 31, 2020

DESCRIPTION	AMOUNT	
	Quarter <u>Mar 2020 - May 2020</u>	Cumulative <u>Sept 2019 - May 2020</u>
SCHOLARSHIPS:	\$375,336	\$788,649
PROGRAM SUPPORT:	<u>\$54,929</u>	<u>\$64,991</u>
TOTAL	<u><u>\$430,265</u></u>	<u><u>\$853,640</u></u>

Collin County Community College District  
 2017 Capital Improvement Program  
 For Period Ending  
 June 30, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
Technical Campus	1.0 Management, Design & Pre-Construction	13,792,895	12,920,758	93.7 %
	2.0 Investigation, Testing & Verification	1,694,355	993,980	58.7 %
	3.0 Construction, Equipment & Furnishings	161,015,121	138,515,702	86.0 %
	4.0 Misc	25,267	25,267	100.0 %
	5.0 Contingency	595,168	-	0.0 %
	Allen ISD and Allen EDC Reimbursement	(12,400,000)	(6,000,000)	
	<b>Total</b>	<b>164,722,807</b>	<b>146,455,707</b>	<b>88.9 %</b>
Wylie Campus	1.0 Management, Design & Pre-Construction	13,504,128	12,685,395	93.9 %
	2.0 Investigation, Testing & Verification	2,129,678	1,488,681	69.9 %
	3.0 Construction, Equipment & Furnishings	150,199,910	136,587,610	90.9 %
	4.0 Misc	175,274	58,602	33.4 %
	5.0 Contingency	75,800	-	0.0 %
	<b>Total</b>	<b>166,084,789</b>	<b>150,820,287</b>	<b>90.8 %</b>
Farmersville Campus	1.0 Management, Design & Pre-Construction	2,185,319	1,674,965	76.6 %
	2.0 Investigation, Testing & Verification	529,567	167,082	31.6 %
	3.0 Construction, Equipment & Furnishings	25,178,752	9,309,804	37.0 %
	4.0 Misc	26,716	5,911	22.1 %
	5.0 Contingency	585,779	-	0.0 %
	<b>Total</b>	<b>28,506,132</b>	<b>11,157,762</b>	<b>39.1 %</b>
Frisco Campus (IT Center)	1.0 Management, Design & Pre-Construction	4,858,074	3,073,221	63.3 %
	2.0 Investigation, Testing & Verification	1,155,213	293,942	25.4 %
	3.0 Construction, Equipment & Furnishings	50,312,373	5,091,212	10.1 %
	4.0 Misc	53,157	5,647	10.6 %
	5.0 Contingency	8,076,186	-	0.0 %
	<b>Total</b>	<b>64,455,003</b>	<b>8,464,022</b>	<b>13.1 %</b>
Celina Campus	1.0 Management, Design & Pre-Construction	3,988,794	2,838,145	71.2 %
	2.0 Investigation, Testing & Verification	936,908	212,485	22.7 %
	3.0 Construction, Equipment & Furnishings	47,376,432	13,872,650	29.3 %
	4.0 Misc	62,092	19,124	30.8 %
	5.0 Contingency	2,748,037	-	0.0 %
	<b>Total</b>	<b>55,112,263</b>	<b>16,942,403</b>	<b>30.7 %</b>
McKinney Campus Projects	1.0 Management, Design & Pre-Construction	4,375,520	398,660	9.1 %
	2.0 Investigation, Testing & Verification	472,163	-	0.0 %
	3.0 Construction, Equipment & Furnishings	30,179,816	-	0.0 %
	4.0 Misc	31,435	-	0.0 %
	5.0 Contingency	3,505,791	-	0.0 %
	<b>Total</b>	<b>38,564,725</b>	<b>398,660</b>	<b>1.0 %</b>
Frisco Campus (Addtl Projects)	1.0 Management, Design & Pre-Construction	2,883,468	24,000	0.8 %
	2.0 Investigation, Testing & Verification	347,015	-	0.0 %
	3.0 Construction, Equipment & Furnishings	16,724,000	-	0.0 %

Collin County Community College District  
 2017 Capital Improvement Program  
 For Period Ending  
 June 30, 2020

Project Name	Group Description	Project Budget	Project-to-Date Actuals	Percent Budget
	4.0 Misc	70,820	-	0.0 %
	5.0 Contingency	1,094,995	-	0.0 %
	<b>Total</b>	<b>21,120,298</b>	<b>24,000</b>	<b>0.1 %</b>
Plano Campus (Addtl Projects)	1.0 Management, Design & Pre-Construction	-	-	#DIV/0!
	2.0 Investigation, Testing & Verification	-	-	#DIV/0!
	3.0 Construction, Equipment & Furnishings	-	-	#DIV/0!
	4.0 Misc	-	-	#DIV/0!
	5.0 Contingency	4,677,541	-	0.0 %
	<b>Total</b>	<b>4,677,541</b>	<b>-</b>	<b>0.0 %</b>
Public Safety Training Center	Construction Costs	31,068,022	31,068,022	100.0 %
	<b>Total</b>	<b>31,068,022</b>	<b>31,068,022</b>	<b>100.0 %</b>
Trane Energy PACT	Frisco Campus	9,725,336	4,354,072	44.8 %
	Plano Campus	6,797,834	3,282,425	48.3 %
	McKinney Campus	4,044,983	2,063,418	51.0 %
	Courtyard Center	548,720	476,207	86.8 %
	Collin Higher Education Center	720,659	355,806	49.4 %
	<b>Total</b>	<b>21,837,531</b>	<b>10,531,927</b>	<b>48.2 %</b>
Program Level	Building Fund Reimbursement	-	-	-
	Program Contingency	3,141,389	-	0.0 %
	Program Wide Traffic Study	370,000	351,500	95.0 %
	Trane PACT Program Management	99,500	24,000	24.1 %
	District Wide Air Cleaning	140,000	-	0.0 %
	District Wide Commissioning	100,000	-	0.0 %
	<b>Total</b>	<b>3,850,889</b>	<b>375,500</b>	<b>9.8 %</b>
	<b>Grand Total</b>	<b>\$ 600,000,000</b>	<b>\$ 376,238,291</b>	<b>62.7 %</b>
Police Headquarters	1.0 Management, Design & Pre-Construction	\$ 635,980	\$ 82,134	12.9 %
	2.0 Investigation, Testing & Verification	140,000	12,403	8.9 %
	3.0 Construction, Equipment & Furnishings	6,800,000	-	0.0 %
	4.0 Misc	6,081	1,681	27.6 %
	5.0 Contingency	507,940	-	0.0 %
	<b>Total</b>	<b>\$ 8,090,000</b>	<b>\$ 96,217</b>	<b>1.2 %</b>



# Collin College

2017 Capital Improvement Program  
Monthly Report  
June 2020

Collin County Community College District

Project Reference: 60541060  
Project Number: 60541060

July 7, 2020

### Quality information

<b>Prepared by</b>	<b>Checked by</b>	<b>Approved By</b>
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### Revision History

Revision	Revision date	Details	Authorized	Name	Position
First Publication	July 07, 2020	June '20 Report	Yes	Adrian Grimes	Program Director

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## 1. Introduction

On May 6, 2017, voters approved Collin College's \$600 million bond proposal to facilitate a long-range plan to accommodate the projected population growth in Collin County over the next two decades. The program consists of 4 new campuses and 2 new facilities.

On May 16, 2017, in a special session, the Board of Trustees granted the District President authority to enter and negotiate into contract with AECOM Technical Services, Inc. (AECOM) to provide Program Management Services to the Collin College 2017 Capital Improvement Program. On May 25, 2017, Collin College issued a Notice to Proceed to AECOM. As part of these services, AECOM will deliver a monthly report to provide status and progress of key aspects of the Program.

## 2. Executive Summary

The Program is progressing as planned with no major issues to report at this time.

### Completed and Pending Items

- Technical Campus – Building A & B City Inspections are complete and stocking permits have been received. Final inspections are on-going in Building C and final MEP connections are on-going in Building D. Final clean and punchlists have been completed in Building A & B and are on-going in Buildings C & D. FF&E delivery is on-going in Building A and B. Exterior metal trim and guardrail installations are on-going. Landscaping is on-going throughout the site including the bioswale.
- Wylie Campus – Landscaping finalization and cleanup is complete. All subs are correcting any final punch list items at Campus Commons, Student Center, and Conference Center. Furniture install is complete at the Library and is on-going at the rest of the buildings, with weekly install schedule updates due to issues with COVID. Received final TCO for Conference Center and Student Center on 06/08 from the City. Final Certificate of Occupancy was received on July 1<sup>st</sup>.

### Items of close attention

- Construction schedules are being closely monitored to ensure completion of the Wylie and Technical Campus projects by Fall 2020. Acceleration plans have been discussed with CMAR's and will be implemented if needed.

### Budget Summary

- \$501,311,835 of the \$600,000,000 has been committed to-date in the form of contracts with various vendors. This represents 83.55% of the overall program budget committed.
- \$382,190,291 of the \$501,311,835 committed amount has been expended to-date. This represents 76.24% of the commitments to date and 63.70% of the program budget.

### 3. Scope

#### 3.1 Phase 1

- Wylie Campus
  - Construction of a campus on a new approximately 97-acre site
  - The campus includes:
    - Campus Commons
    - Learning Resource Center / Library
    - Student Center/Conference Center
    - Central Utility Plant
- Technical Campus
  - Construction of a Technical Campus on a new 32-acre site in Allen, Texas
  - The campus includes:
    - 500 space underground parking garage
    - Academic Building (includes space for dual credit students)
    - 3 Trade Bar Buildings to support CTE programs
  - Programs planned for inclusion include:
    - Advanced Manufacturing, Automotive, Construction, and Health Science

#### 3.2 Phase 2

- Celina Campus
  - Construction of a campus on a new approximately 75-acre site
  - The campus includes:
    - Student Union / Workforce / Instructional Building
- Farmersville Campus
  - Construction of a campus on a new approximately 76-acre site
  - The campus includes:
    - Student Union / Workforce / Instructional Building
- Frisco Campus
  - Construction of a new IT Center building on the existing campus

### 3.3 Phase 3

- Frisco Campus
  - Construction of a new fire lane, parking lot, and loop road on the existing campus
- McKinney Campus
  - Construction of a new Welcome Center on the existing campus
- Additional McKinney Campus Projects
  - Trane Upgrades
  - New Entry Drive and Parking
  - Pistol Range Demo
  - Classroom Building and Dining Renovations
  - Dental Hygiene Renovations
  - Wayfinding
- Additional Frisco Campus Projects
  - Trane Upgrades
  - Alumni Hall Renovations and Additions
  - Lawler Hall Renovations
  - Heritage Hall Upgrades
  - Founders Hall Renovations
  - Wayfinding
- Additional Plano Campus Projects
  - Trane Upgrades
  - Wayfinding
- Additional Courtyard Center Projects
  - Trane Upgrades
- Additional CHEC Projects
  - Trane Upgrades

## 4. Community

### 4.1 Project Teams

#### 4.1.1 Phase 1

- Wylie Campus
  - Program Manager: AECOM Technical Services, Inc. (under contract)
  - A/E: Page Southerland Page, Inc. (under contract)
    - MEP: Reed, Wells, Benson & Co.
    - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.

- Cost Consulting: Vermeulens
- Construction Manager-at-Risk: Skanska USA Building, Inc. (under contract)
- Commissioning Agent: Bath Group, Inc. (under contract)
- Technical Campus
  - Program Manager: AECOM Technical Services, Inc. (under contract)
  - A/E: Perkins+Will, Inc. (under contract)
    - Associate Architect: Hoefer Wysocki Architecture
    - MEP: Purdy McGuire
    - Civil Engineer: Pacheco Koch Consulting Engineers, Inc.
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - Cost Consulting: Vermeulens
  - Construction Manager-at-Risk: McCarthy Building Companies, Inc. (under contract)
  - Commissioning Agent: Farnsworth (under contract)

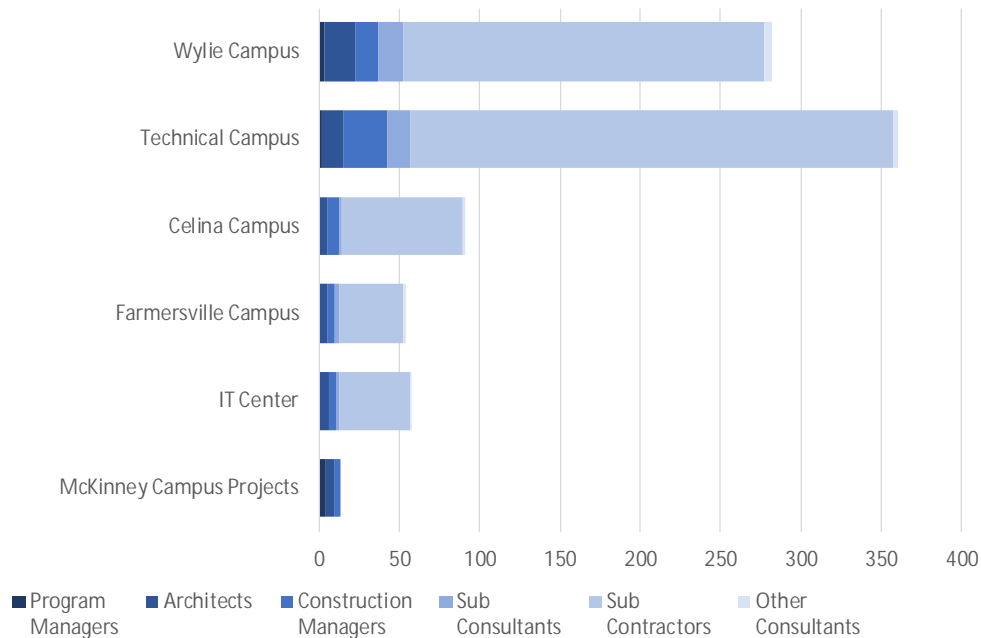
#### 4.1.2 Phase 2

- Celina Campus
  - Program Manager: AECOM (under contract)
  - A/E: Beck Architecture, LLC (under contract)
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - MEP: Reed, Wells, Benson & Co.
    - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JT Vaughn Construction (under contract)
- Farmersville Campus
  - Program Manager: AECOM (under contract)
  - A/E: Beck Architecture, LLC (under contract)
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - MEP: Reed, Wells, Benson & Co.
    - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JT Vaughn Construction (under contract)
- IT Center
  - Program Manager: AECOM (under contract)
  - A/E: Beck Architecture, LLC (under contract)
    - Structural Engineer: L.A. Fuess Partners, Inc.
    - MEP: ME Engineers
    - Civil Engineer: RLK Engineering
  - Construction Manager-at-Risk: JE Dunn Construction (under contract)

### 4.1.3 Phase 3

- Welcome Center at the McKinney Campus
  - Program Manager: AECOM Technical Service, Inc. (under contract)
  - A/E: PBK (under contract)
  - Construction Manager-at-Risk: Skanska (under contract)
- Fire Lane and Loop Road/Parking at Frisco Campus
  - Program Manager: AECOM Technical Service, Inc. (under contract)
  - Civil Engineer: RLK Engineering (under contract)
  - Construction Manager-at-Risk: JE Dunn (under contract)
- Additional Projects at Frisco Campus
  - Program Manager: AECOM Technical Service, Inc. (under contract)
  - A/E: Page Southerland Page, Inc. (contract pending)
  - Construction Manager-at-Risk: (RFQ Process has started)
- Additional Projects at Frisco Campus
  - Program Manager: AECOM Technical Service, Inc. (under contract)
  - A/E: PBK (under pending)
  - Construction Manager-at-Risk: Skanska (under contract)

## 4.2 Current Personnel Estimate



It is estimated that the Program Managers, Architects, Construction Managers, Sub-Consultants, and Sub-Contractors, under contract with Collin College for the 2017 Capital Improvement Program, have 765 employees contributing to the program's progress.



## 5.2 Phase 1

### Wylie Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017		May 16, 2017	
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017		May 23, 2017	
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017		May 23, 2017	
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017		August 22, 2017	
Architect Mobilized	September 12, 2017	September 29, 2017		September 28, 2017	
GMP Construction Documents Submittal	June 26, 2018	June 26, 2018		June 26, 2018	
BOT Approval of GMP	August 28, 2018	August 28, 2018		August 28, 2018	
Contractor Mobilized	September 10, 2018	September 12, 2018		September 12, 2018	
Foundations Complete	May 18, 2019	April 30, 2019		April 23, 2019	
Structures Complete	June 28, 2019	June 28, 2019		May 23, 2019	
Dry-In of Buildings Complete	October 26, 2019	October 26, 2019		October 29, 2019	
Permanent Power Complete	September 17, 2019	September 17, 2019		September 21, 2019	
Interior Finish-Out Complete	May 1, 2020	June 10, 2020		July 1, 2020	
Substantial Completion	June 25, 2020	June 25, 2020		July 1, 2020	
Final Completion	August 23, 2020	August 23, 2020		-	
Student Occupancy	August 2020	August 2020		-	

### Technical Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	May 16, 2017	May 16, 2017		May 16, 2017	
BOT Approval of A/E Procurement Method	May 23, 2017	May 23, 2017		May 23, 2017	
BOT Approval of Construction Delivery Method	May 23, 2017	May 23, 2017		May 23, 2017	
BOT Approval of Recommended Firms	August 22, 2017	August 22, 2017		August 22, 2017	
Architect Mobilized	September 12, 2017	September 29, 2017		September 28, 2017	
GMP Construction Documents Submittal	April 16, 2018	April 16, 2018		April 19, 2018	
BOT Approval of GMP	June 26, 2018	June 26, 2018		June 26, 2018	
Contractor Mobilized	July 6, 2018	July 20, 2018		July 26, 2018	
Foundations Complete	September 23, 2019	September 23, 2019		July 29, 2019	
Structures Complete	November 18, 2019	November 18, 2019		November 13, 2019	
Roofing of Buildings Complete	December 20, 2019	December 20, 2019		December 20, 2019	
Permanent Power Complete	December 15, 2019	January 10, 2020		January 15, 2020	
Building A Punchlist Generated	June 5, 2020	June 12, 2020		June 12, 2020	
Building B Punchlist Generated	June 12, 2020	June 19, 2020		June 19, 2020	
Building C Punchlist Generated	June 30, 2020	July 6, 2020		-	
Building D Punchlist Generated	July 6, 2020	July 20, 2020		-	
Substantial Completion	July 6, 2020	July 20, 2020		-	
Final Completion	July 30, 2020	August 15, 2020		-	
Student Occupancy	August 2020	August 2020		-	

## 5.3 Phase 2

### Celina Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	January 8, 2019	January 15, 2019	↔	January 16, 2019	✓
Design Development Submittal	April 30, 2019	April 30, 2019	↑	April 26, 2019	✓
Construction Document Submittal	September 20, 2019	September 20, 2019	↑	September 3, 2019	✓
Contractor Mobilized	December 2019	December 2019	↑	November 25, 2019	✓
Foundations Complete	April 9, 2020	April 14, 2020	↔	April 21, 2020	✓
Structures Complete	July 7, 2020	July 7, 2020	↑	-	
Roofing of Buildings Complete	December 2, 2020	December 2, 2020	↑	-	
Permanent Power Complete	October 7, 2020	October 7, 2020	↑	-	
Interior Finish-Out Complete	May 18, 2021	May 18, 2021	↑	-	
Substantial Completion	July 15, 2021	June 30, 2021	↑	-	
Final Completion	August 12, 2021	July 29, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

### Farmersville Campus

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	December 20, 2018	December 18, 2018	↑	December 18, 2018	✓
Design Development Submittal	April 2, 2019	April 19, 2019	↓	April 26, 2019	✓
Construction Document Submittal	July 25, 2019	August 9, 2019	↓	August 9, 2019	✓
Contractor Mobilized	November 2019	November 2019	↑	October 21, 2019	✓
Foundations Complete	March 5, 2020	March 13, 2020	↔	April 2, 2020	✓
Structures Complete	April 13, 2020	April 13, 2020	↑	April 30, 2020	✓
Roofing of Buildings Complete	June 29, 2020	June 29, 2020	↑	June 30, 2020	✓
Permanent Power Complete	June 30, 2020	July 7, 2020	↔	May 4, 2020	✓
Interior Finish-Out Complete	November 30, 2020	November 30, 2020	↑	-	
Substantial Completion	January 5, 2021	January 5, 2021	↑	-	
Final Completion	February 2, 2021	February 2, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

## IT Center

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	September 25, 2018	February 14, 2018	↑	February 14, 2018	✓
BOT Approval of A/E Procurement Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Construction Delivery Method	September 25, 2018	March 27, 2018	↑	March 27, 2018	✓
BOT Approval of Recommended A/E Firm	June 26, 2018	June 26, 2018	↑	June 26, 2018	✓
BOT Approval of Recommended CM Firm	August 2018	August 2018	↑	August 28, 2018	✓
Architect Mobilized	July 24, 2018	July 24, 2018	↑	July 31, 2018	✓
Schematic Design Submittal	May 24, 2019	May 24, 2019	↑	May 24, 2019	✓
Design Development Submittal	August 23, 2019	August 23, 2019	↑	August 23, 2019	✓
Construction Document Submittal	December 9, 2019	December 9, 2019	↑	December 9, 2019	✓
Contractor Mobilized	December 2019	January 6, 2020	↓	January 20, 2020	✓
Construction Start for Loop Road/Parking	June 1, 2020	July 13, 2020	↓	-	
Foundations Complete	June 22, 2020	June 22, 2020	↑	May 2, 2020	✓
Structures Complete	August 14, 2020	August 14, 2020	↑	-	
Construction Complete for Loop Road/Parking	August 15, 2020	August 15, 2020	↑	-	
Roofing of Buildings Complete	November 3, 2020	November 3, 2020	↑	-	
Permanent Power Complete	January 4, 2021	January 4, 2021	↑	-	
Interior Finish-Out Complete	May 13, 2021	May 13, 2021	↑	-	
Substantial Completion	June 30, 2021	June 30, 2021	↑	-	
Final Completion	August 26, 2021	August 26, 2021	↑	-	
Student Occupancy	August 2021	August 2021	↑	-	

\* Phase 3 (Loop Road, Fire Lane, and Parking Lot) at Frisco Campus is included in this schedule

## 5.4 Phase 3

## McKinney Campus Projects

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of A/E Procurement Method	October 22, 2019	October 22, 2019	↑	October 22, 2019	✓
BOT Approval of Construction Delivery Method	February 2020	February 2020	↑	October 22, 2019	✓
BOT Approval of Recommended A/E Firm	March 24, 2020	March 24, 2020	↑	April 28, 2020	✓
BOT Approval of Recommended CM Firm	March 24, 2020	March 24, 2020	↑	April 28, 2020	✓
Architect NTP	April 14, 2020	April 14, 2020	↑	April 8, 2020	✓
Schematic Design Submittal	August 1, 2020	August 1, 2020	↑	-	
Design Development Submittal	September 5, 2020	September 5, 2020	↑	-	
Student Occupancy	January 2022	January 2022	↑	-	

## Frisco Campus Renovations and Additions Projects

Activity	Baseline Finish	Planned Finish		Actual Finish	
BOT Approval of Program Manager	August 27, 2019	August 27, 2019	↑	August 27, 2019	✓
BOT Approval of Recommended AE Firm	June 23, 2020	June 23, 2020	↑	June 23, 2020	✓
BOT Approval of Recommended CM Firm	August 25, 2020	August 25, 2020	↑	-	

## 6. Budget

### 6.1 Program Summary

#### Program Wide Budget Summary

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$47,226,570	\$43,074,730	\$40,429,456	\$33,942,643	94%	84%
Investigation, Testing & Verification	\$8,185,410	\$6,917,883	\$5,254,968	\$3,156,170	76%	60%
Construction, Equipment & Furnishings	\$486,561,069	\$504,767,957	\$455,512,861	\$344,976,928	90%	76%
Misc.	\$394,411	\$373,940	\$114,550	\$114,550	31%	100%
Contingency	\$61,621,273	\$18,728,151	\$0	\$0	0%	0%
<b>Total Program Budget</b>	<b>\$600,000,000</b>	<b>\$600,000,000</b>	<b>\$501,311,835</b>	<b>\$382,190,291</b>		
% of Total Program Budget Committed	83.55%					
% of Total Commitments Expended	76.24%					
% of Total Program Budget Expended	63.70%					

### 6.2 Phase 1

#### Wylie Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$15,051,440	\$13,504,128	\$13,504,128	\$12,685,395	100%	94%
Investigation, Testing & Verification	\$2,679,247	\$2,129,678	\$1,792,096	\$1,488,681	84%	83%
Construction, Equipment & Furnishings	\$133,174,284	\$150,199,910	\$149,990,663	\$136,587,610	100%	91%
Misc.	\$126,082	\$175,274	\$58,602	\$58,602	33%	100%
Contingency	\$6,571,649	\$75,800	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$157,602,702</b>	<b>\$166,084,789</b>	<b>\$165,345,489</b>	<b>\$150,820,287</b>		
% of Total Project Budget Committed	99.55%					
% of Total Commitments Expended	91.22%					
% of Total Project Budget Expended	90.81%					

### Technical Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$14,713,206	\$13,792,895	\$13,740,617	\$12,920,758	100%	94%
Investigation, Testing & Verification	\$2,619,039	\$1,694,355	\$1,633,265	\$993,980	96%	61%
* Construction, Equipment & Furnishings	\$130,181,602	\$161,015,121	\$159,990,147	\$138,515,702	99%	87%
Misc.	\$123,249	\$25,267	\$25,267	\$25,267	100%	100%
Contingency	\$6,423,972	\$595,168	\$0	\$0	0%	0%
Allen ISD Reimbursement	-	(\$12,000,000)	(\$12,000,000)	-		
Allen EDC Grant	-	(\$400,000)	(\$400,000)	-		
<b>Total Project Budget</b>	<b>\$154,061,068</b>	<b>\$164,722,807</b>	<b>\$162,989,296</b>	<b>\$152,455,707</b>		
% of Total Project Budget Committed	98.95%					
% of Total Commitments Expended	93.54%					
% of Total Project Budget Expended	92.55%					

\* Actual Budget from bond funds is \$148,615,121 (\$161,015,121 less \$12,000,000 Allen ISD Reimbursement and \$400,000 Allen EDC Grant)

### 6.3 Phase 2

#### Celina Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,078,807	\$3,988,794	\$3,956,435	\$2,838,145	99%	72%
Investigation, Testing & Verification	\$936,908	\$936,908	\$577,190	\$212,485	62%	37%
Construction, Equipment & Furnishings	\$46,569,862	\$47,376,432	\$42,145,072	\$13,872,650	89%	33%
Misc.	\$44,090	\$62,092	\$19,124	\$19,124	31%	100%
Contingency	\$2,482,596	\$2,748,037	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$55,112,263</b>	<b>\$55,112,263</b>	<b>\$46,697,820</b>	<b>\$16,942,403</b>		
% of Total Project Budget Committed	84.73%					
% of Total Commitments Expended	36.28%					
% of Total Project Budget Expended	30.74%					

#### Farmersville Campus

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,539,404	\$2,185,319	\$2,171,319	\$1,674,965	99%	77%
Investigation, Testing & Verification	\$468,453	\$529,567	\$436,795	\$167,082	82%	38%
Construction, Equipment & Furnishings	\$23,284,932	\$25,178,752	\$23,052,211	\$9,309,804	92%	40%
Misc.	\$22,045	\$26,716	\$5,911	\$5,911	22%	100%
Contingency	\$1,241,298	\$585,779	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$27,556,132</b>	<b>\$28,506,132</b>	<b>\$25,666,236</b>	<b>\$11,157,762</b>		
% of Total Project Budget Committed	90.04%					
% of Total Commitments Expended	43.47%					
% of Total Project Budget Expended	39.14%					

## IT Center

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$5,472,853	\$4,858,074	\$4,823,265	\$3,073,221	99%	64%
Investigation, Testing & Verification	\$1,009,600	\$1,155,213	\$806,422	\$293,942	70%	36%
Construction, Equipment & Furnishings	\$50,183,042	\$50,312,373	\$39,829,215	\$5,091,212	79%	13%
Misc.	\$47,510	\$53,157	\$5,647	\$5,647	11%	100%
Contingency	\$2,675,210	\$8,076,186	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$59,388,215</b>	<b>\$64,455,003</b>	<b>\$45,464,549</b>	<b>\$8,464,022</b>		
% of Total Project Budget Committed	70.54%					
% of Total Commitments Expended	18.62%					
% of Total Project Budget Expended	13.13%					

\* Project Budget contains funds for Phase 3 (Loop Road, Fire Lane, and Parking Lot) at Frisco Campus

## 6.4 Phase 3

## McKinney Campus Projects

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$4,370,860	\$4,375,520	\$1,863,692	\$398,660	43%	21%
Investigation, Testing & Verification	\$472,163	\$472,163	\$9,200	\$0	2%	0%
Construction, Equipment & Furnishings	\$30,179,816	\$30,179,816	\$0	\$0	0%	0%
Misc.	\$31,435	\$31,435	\$0	\$0	0%	0%
Contingency	\$2,833,454	\$3,505,791	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$37,887,728</b>	<b>\$38,564,725</b>	<b>\$1,872,892</b>	<b>\$398,660</b>		
% of Total Project Budget Committed	4.86%					
% of Total Commitments Expended	21.29%					
% of Total Project Budget Expended	1.03%					

## Frisco Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Management, Design, & Pre-Construction	\$2,883,468	\$2,883,468	\$528,468	\$24,000	18%	5%
Investigation, Testing & Verification	\$347,015	\$347,015	\$0	\$0	0%	0%
Construction, Equipment & Furnishings	\$16,724,000	\$16,724,000	\$0	\$0	0%	0%
Misc.	\$70,820	\$70,820	\$0	\$0	0%	0%
Contingency	\$1,094,995	\$1,094,995	\$0	\$0	0%	0%
<b>Total Project Budget</b>	<b>\$21,120,298</b>	<b>\$21,120,298</b>	<b>\$528,468</b>	<b>\$24,000</b>		
% of Total Project Budget Committed	2.50%					
% of Total Commitments Expended	4.54%					
% of Total Project Budget Expended	0.11%					

Plano Campus (Additional Projects)

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Total Project Budget	\$0	\$4,677,541	\$0	\$0		
% of Total Project Budget Committed	0.00%					
% of Total Commitments Expended	0.00%					
% of Total Project Budget Expended	0.00%					

6.5 Phase A

Public Safety Training Center

Budget Group	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Construction Costs	\$31,068,022	\$31,068,022	\$31,068,022	100%	100%
Total Project Budget	\$31,068,022	\$31,068,022	\$31,068,022		

\* This project was not managed by AECOM. However, it is included in the report to make a complete report of Bond costs.

Trane Energy PACT

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Frisco Campus	\$9,725,336	\$9,725,336	\$9,725,336	\$4,354,072	100%	45%
Plano Campus	\$6,797,834	\$6,797,834	\$6,797,834	\$3,282,425	100%	48%
McKinney Campus	\$4,044,983	\$4,044,983	\$4,044,983	\$2,063,418	100%	51%
Courtyard Center	\$548,720	\$548,720	\$548,720	\$476,207	100%	87%
Collin Higher Education Center	\$720,659	\$720,659	\$720,659	\$355,806	100%	49%
Total Program Budget	\$21,837,531	\$21,837,531	\$21,837,531	\$10,531,927		
% of Total Project Budget Committed	100.00%					
% of Total Commitments Expended	48.23%					
% of Total Project Budget Expended	48.23%					

## 6.6 Additional Program Budgets

### Program Level

Budget Group	Original Budget	Current Budget	Commitments	Expenditures	% of Budget Committed	% of Commitment Expended
Building Fund Reimbursement	\$51,150,000	\$0	\$0	\$0	0%	0%
Program Wide Traffic Study	\$0	\$370,000	\$370,000	\$351,500	100%	95%
Program Contingency	\$39,393,094	\$3,141,389	\$0	\$0	0%	0%
Trane PACT Program Management		\$99,500	\$99,500	\$24,000	100%	24%
District Wide Air Cleaning		\$140,000	\$140,000	\$0	100%	0%
District Wide Commissioning		\$100,000	\$19,850	\$0	20%	0%
<b>Total Project Budget</b>	<b>\$90,543,094</b>	<b>\$3,850,889</b>	<b>\$370,000</b>	<b>\$351,500</b>		

\* Building Fund Reimbursements for Wylie Campus land, Technical Campus land, and Public Safety Training Center construction costs were completed in August '18. Budgets, Commitments and Expenditures for these costs are reflected in each project.

\*\* Program Contingency Original Budget is the result of the balance from the original Phase 3 & 4 projects less the funding for the Frisco Campus Parking Garage, McKinney Campus Welcome Center & Trane Energy PACT projects.

\* Additional Phase 3 projects to be funded from Program Contingency

## 7. Completed Items

### 7.1 General Program

- [AECOM issued the Monthly Program Report for May '20 to Collin College on June 8<sup>th</sup>](#)
- [AECOM conducted coordination meetings with the Executive Committee on June 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup>](#)
- [AECOM presented an update on the Phase 1 and Phase 2 projects to the Board of Trustees on June 23<sup>rd</sup>](#)

### 7.2 Procurement

- [A/E Shortlist Interviews for RFQ #4324 Frisco Campus – Additions and Renovations were held on June 5<sup>th</sup>](#)
- [Skanska USA Building, Inc. Pre-Construction Contract for the McKinney Campus Welcome Center was executed, and PO was issued on June 29<sup>th</sup>](#)

### 7.3 Design

- [PBK held a Floor Plan Review Meeting with Collin College, AECOM, Skanska USA Building, Inc., RLK, RWB, and AGE for the McKinney Campus Welcome Center on June 23<sup>rd</sup>](#)

### 7.4 Pre-Construction

- No Pre-Construction Items have been completed at this time

### 7.5 Construction

- [Collin College, AECOM, Perkins+Will, Inc. and McCarthy Building Companies, Inc. conducted Weekly OAC meetings on June 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup> for the Technical Campus](#)
- [Collin College, AECOM, Page Southerland Page, Inc. and Skanska USA Building, Inc. conducted Weekly OAC meetings on June 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup> for the Wylie Campus](#)

- Collin College, AECOM, Page Southerland Page, Inc., Skanska USA Building, Inc. and Bath Commissioning conducted Weekly MEP/Commissioning meetings on June 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup> for the Wylie Campus
- Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on June 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup> for the Celina Campus
- Collin College, AECOM, Beck Architecture, LLC, and JT Vaughn Construction conducted Weekly OAC meetings on June 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and 25<sup>th</sup> for the Farmersville Campus
- Collin College, AECOM, Beck Architecture, LLC, and JE Dunn Construction conducted an OAC meeting on June 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup> for the IT Center at the Frisco Campus
- Skanska USA Building, Inc. held a Student Center Level 3 Punchlist Walk with Collin College, AECOM, and Page Southerland Page, Inc. on June 1<sup>st</sup> for the Wylie Campus
- Collin College, AECOM, and Beck Architecture, LLC met to discuss Computer Systems Web and Mobile on June 3<sup>rd</sup> for the IT Center
- Collin College, AECOM, and Beck Architecture, LLC met to discuss GIS's classrooms on June 4<sup>th</sup> for the IT Center
- Skanska USA Building, Inc. held a Student Center Level 1 and Conference Center Punchlist Walk with Collin College, AECOM, and Page Southerland Page, Inc. on June 10<sup>th</sup> for the Wylie Campus
- Skanska USA Building, Inc. held a Building Envelope and Exterior Punchlist Walk with Collin College, AECOM, and Page Southerland Page, Inc. on June 18<sup>th</sup> for the Wylie Campus
- McCarthy Building Companies, Inc. held the Academic Building Punchlist Walk with AECOM, Perkins & Will, Inc., and Hoefer Wysocki on June 18<sup>th</sup> for the Technical Campus
- McCarthy Building Companies, Inc. held the Trade Bar B Punchlist Walk with AECOM, Perkins & Will, Inc., and Hoefer Wysocki on June 19<sup>th</sup> for the Technical Campus

See Appendix A for Construction Progress Photos

## 7.6 Acceptance and Close-Out

- No Acceptance and Close-Out Phase Items have been completed at this time

## 8. Pending Items

### 8.1 General Program

- No General Program items are pending at this time

### 8.2 Procurement

- Architect contract execution for the McKinney Campus Welcome Center
- RFQ issuance for CMAR services for the Frisco Campus projects

### 8.3 Design

- Revised easement locations at Celina Campus due to changes in new roadway alignment

### 8.4 Pre-Construction

- Coordination with the City of Frisco on the permitting/zoning requirements for the work on the Frisco Campus

## 8.5 Construction

- [FF&E deliveries, city inspections, punch lists, and interior and exterior finishes in the Trade Bars, at the Technical Campus](#)
- [Exterior building envelope and interior finish work at the Wylie Campus](#)

*See Appendix A for Construction Progress Photos*

## 8.6 Acceptance and Close-Out

- No Acceptance and Close-Out activities are underway at this time

# Appendix A – Construction Progress Photos

## Technical Campus



June '20 Aerial



NW View of Academic Building from  
Bending Branch Way



South View of Bioswales and Bridges



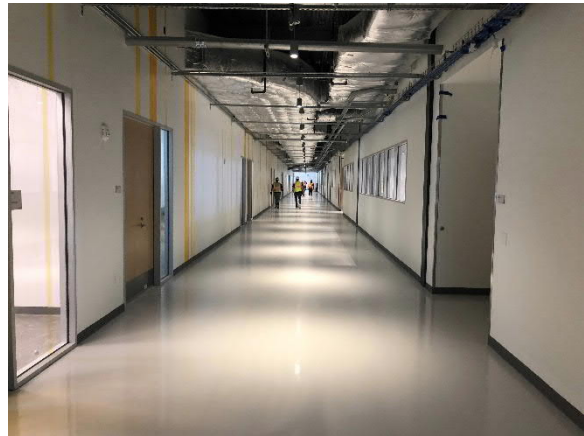
Bioswell and Building C Bridges



Welding Booths at Trade Bar B



Kitchen in Academic Building



Building B, Level 1 Corridor



Trade Bar D Car-O-Liner Lift Installed



Trade Bar C Open Bays

# Wylie Campus



June '20 Aerial



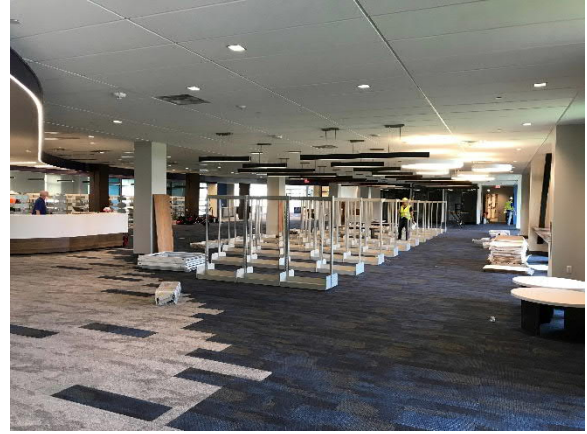
South View Aerial of Conference Center and Student Center



North View Aerial of Library and Campus Commons



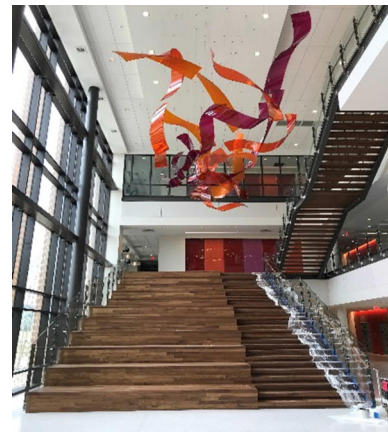
Landscape in Campus Quad



Bookcase Installation on Level 1 of Library



Curtain Wall and Landscape at Student Center



Fixture Installed at Student Center



Flag Poles and Flags Installed on North Side of Campus



Science Labs in Campus Commons

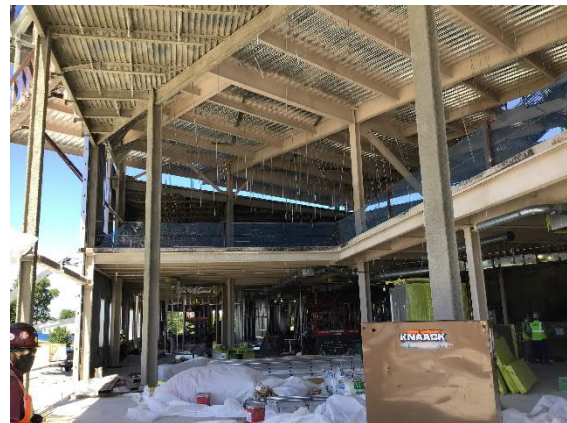
# Celina Campus



June '20 Aerial



South View of North Building



Rough-In of 1<sup>st</sup> Floor

## Farmersville Campus



June '20 Aerial



Curtain Wall at Main Entrance

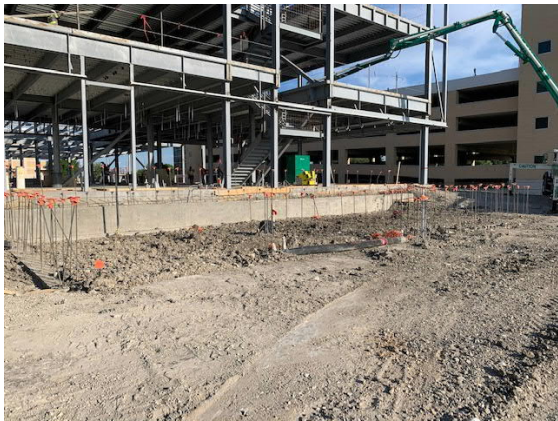


Curtain Wall Install at Library Area

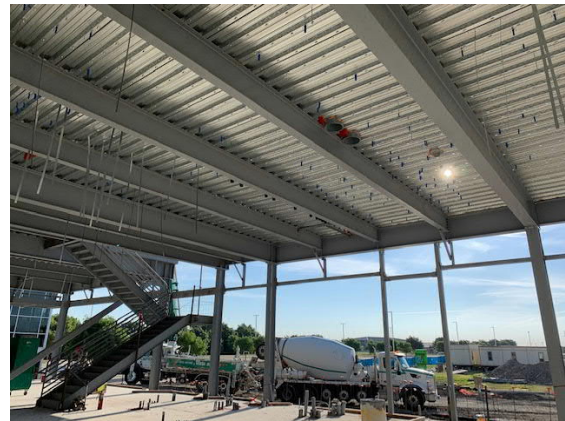
# IT Center at Frisco Campus



June '20 East Elevation



Utility Yard Area



Rough-In of Area C on 2<sup>nd</sup> Floor