

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight and/or Out-of-State Trip Form

Group Making Request Summer Learning - Credit Recovery

Person in Charge Shana Bregenza Brenny School BHS / PHX

Please check all that apply:

Overnight
 Out-of-State or International (requires 2-step approval from School Board)

1. Destination: Wolf Ridge Environmental Center

2. Dates of Trip: Aug 3-7 Number of School Days Missed: 0

3. Number of Students: Male TBD Female typically 14-22 Summer

4. Grade Levels Included: 10-12

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Shana Bregenza - Brenny
Nick Lostetter

b. Other Adults Accompanying: if needed due to participation,
We have Ashley Lostetter as backup.

6. Describe the purpose and objectives of the trip:

hands on - high engagement summer class to recover credit through real-world learning. Re-engage kids in learning through outdoor experiential ed - connect science-math & sci to real, observable moments of learning. Build education stamina & positive peer relationships!

7. Cost Factors:

a. Trip funded by:
1. School Account
2. Individual student

b. Cost per person 0

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

no student cost

d. What efforts have been made to acquire the most cost effective price?

Scholarship from WR to cover all student tuition, \$1,000 of bussing + 1/2 Staff costs

e. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO

f. Insurance Issues

a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?

no

8. Transportation Information: How will students be transported?

a. Bus Name of Company local Transportation likely

b. Plane Name of Airline unless more affordable elsewhere

c. School District van(s) (1)

d. School District not responsible for transportation ~~is~~ School will provide

e. Other - explain _____

9. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature Kimbellu Dr Date 4-28-20

Activities Director Signature [Signature] Date 4/28/20

Superintendent Signature _____ Date _____

For out-of-state/international trip:

Staff Member who will present at School Board meeting _____

School Board Meeting Presentation Date for Preliminary Approval:

(Out-of- State at least 90 days before trip) _____

(International at least 180 days before trip) _____