

Procedures for Organization of the School Board

Officers of the School Board shall include:

1. President
2. Vice President
3. Secretary

The order of business shall be for the existing President, or the ranking Board member in the President's absence, to open and conduct the meeting according to the following schedule of activities:

1. Standard meeting opening (Pledges of Allegiance, etc.).
2. Administer oath or affirmation to new Board Members. (Tyra Timmons, Administrative Assistant to the Board of Trustees and Superintendent, administers and notarizes oath.)
3. Declaration of Quorum, Public Comments, and Approval of Minutes.
4. Move into a brief Closed Session – Personnel Matters for Board Members to indicate whether they have an interest in serving as an officer. No decisions are made in Closed Session.
5. Return to Board Meeting Open Session to conduct a Reorganization of the Board. The Board President asks the Superintendent to serve as temporary chairman in order to conduct the election of the Board President.
6. Once the Board President is elected, the Superintendent returns the election process over to the newly elected President, who conducts the election of the Vice President and Secretary.
7. When the Board has been organized, the remainder of the agenda can then be taken up.